fat & weird
c o o k i e

Bromlow's*

Production Manager* (Cassie)

QA Manager* (Lacey)

Assistant Production Manager* (Elizabeth/Ryan)
- Dough 2 (Chantal)
- Baking
- Sealing (Zach)
- Trent
- Extra
- Extra

Storefront Lead (Gensis)
- Employee 1
- Employee 2
- Employee 3

Shipping Asst* (Crystal)
- Duane

Tech Website, labels

QA 2

Content (Christine)

*Responsible for Food Safety

Approved by: _____
Bradley Bromlow, Founder/CIO

Date: ___12/02/2022_____

CHANGE HISTORY DOCUMENT

Doc. No.	FWCC-QMS-2.1.1.P0.F5			
Doc. Name	Organizational Chart			
Revision No.:	**Revision Date:**	**Description of Change:**	**Originator / Author Name:**	**Title / Department:**
0	20221103	Original	Arnel Ryan	PCQI/Compliance
1	20221128	Updated Chart	Lacey Bennett	QA
2	20221129	Removed Employee	Lacey Bennett	QA
3	20221202	Added Employee	Lacey Bennett	QA

Step	Procedures
Purpose	To implement SQF 2.1.1.7 Senior site management shall ensure the integrity and continued operation of the food safety system in the event of organizational or personnel changes within the company or associated facilities.
1	Create the organizational chart based on its level start in President
2	President will designate the authorized responsible on each department and level.
3	Asterisk (*) in their name are the designated Food Safety Team Roster
4	Affix Signature by the President with Date
5	Keep up to date once there is a change on the organization
6	Posted to the facility.
	End of Instruction
Training	(1) The trainee has read or received a verbal translation of all or part of the policy, procedure, method, and or SOP for which they are being trained. (2) The trainee has observed a demonstration for the task they are to perform or the procedure for which they are being trained as required. (3) The trainee has demonstrated the ability to perform the task with acceptable proficiency and with minimal supervision as required.

PPE REQUIRED:
Not Specified

EQUIPMENT REQUIRED:
Binder, File Folder, Pen

Signatures	Trainee: Date:	Trainer / Supervisor: Date:

History

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