



## BILL OF MATERIALS TRACEABILITY

SQF NO. 2.6.2.

Activity:

| Mock Recall / Product Traceability |                         |                       |
|------------------------------------|-------------------------|-----------------------|
| Conducted by:                      | <input type="text"/>    | Title:                |
| Date:<br>dd/mm/yyyy                | Start Time:<br>--:-- -- | End Time:<br>--:-- -- |

|                                  |  |                   |  |
|----------------------------------|--|-------------------|--|
| Product:                         |  | Product Code:     |  |
| Manufactured By:                 |  | Manufactured For: |  |
| Lot No.:                         |  | Batch No.:        |  |
| Manufactured Date:<br>dd/mm/yyyy |  | Total Quantities: |  |

### PRODUCT LABEL REFERENCE

|                      |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |

### PRODUCT DETAILS

|                   |  |
|-------------------|--|
| Description:      |  |
| Item No.:         |  |
| UPC Code:         |  |
| Manufactured For: |  |

|                             |  |
|-----------------------------|--|
| <b>Product Unit Weight:</b> |  |
| <b>Packaging Dimension:</b> |  |
| <b>Pack Size:</b>           |  |
| <b>Pack Count:</b>          |  |
| <b>Batch Size/Qty.:</b>     |  |
| <b>Shelf Life:</b>          |  |
| <b>LOT No Explained:</b>    |  |
| <b>Batch No Explained:</b>  |  |

**INGREDIENT LIST (21 CFR Sec. 101.4 (a) (1))**

| <b>RAW MATERIALS (21 CFR Sec. 101.4 and 21 CFR Sec 117.139 - Recall Plan)</b> |                    |                                |                      |                    |
|---|--------------------|--------------------------------|----------------------|--------------------|
|   | <b>Description</b> | <b>Product Code (Supplier)</b> | <b>Supplier Name</b> | <b>Attachments</b> |
|   |                    |                                |                      |                    |

| <b>COMPONENT LIST</b> |                    |                                |                      |                   |
|-----------------------|--------------------|--------------------------------|----------------------|-------------------|
|                       | <b>Description</b> | <b>Product Code (Supplier)</b> | <b>Supplier Name</b> | <b>Attachment</b> |
|                       |                    |                                |                      |                   |

| <b>REWORK MATERIAL USED (IF APPLICABLE)</b> |                        |                          |                    |                |                   |
|---|------------------------|--------------------------|--------------------|----------------|-------------------|
| <b>Description</b>                          | <b>Manufactured By</b> | <b>Manufactured Date</b> | <b>Expiry Date</b> | <b>Lot No.</b> | <b>Attachment</b> |
|   |                        | dd/mm/yyyy               | dd/mm/yyyy         |                |                   |

|   |                                    |                                |                                |                               |  |
|---|------------------------------------|--------------------------------|--------------------------------|-------------------------------|--|
| <b>ALLERGEN HAZARDS:</b><br><input type="checkbox"/> None<br>( 21 CFR Sec. 117.80 (b) (8) ) | <b>Test Date:</b><br>dd/mm/yyyy    |                                |                                |                               |  |
|   | <b>Test Document No.:</b>          |                                |                                |                               |  |
| <input type="checkbox"/> Peanuts  | <input type="checkbox"/> Soy       | <input type="checkbox"/> Milk  | <input type="checkbox"/> Eggs  | <input type="checkbox"/> Fish |  |
| <input type="checkbox"/> Crustacea  | <input type="checkbox"/> Tree Nuts | <input type="checkbox"/> Wheat | <input type="checkbox"/> Other |                               |  |

**RAW MATERIAL / COMPONENT QUANTITATIVE LIST**

| Description | Quantity (LBS) | % | Attachment |
|-------------|----------------|---|------------|
|             |                |   |            |

**PROCESSING EQUIPMENT**

| Description | Equipment ID No. | Attachment |
|-------------|------------------|------------|
|             |                  |            |

**PACKAGING MATERIALS**

| Description | Product Code | Supplier Name | Attachment |
|-------------|--------------|---------------|------------|
|             |              |               |            |

**TARE WEIGHT**

| Description | Item Weight | QTY. | Total Weights | Attachment |
|-------------|-------------|------|---------------|------------|
|             |             |      |               |            |

**PALLET DETAILS**

|            |                         |  |
|------------|-------------------------|--|
| Attachment | Pallet Type:            |  |
|            | Weight (Unloaded)       |  |
|            | Size Dimension          |  |
|            | Product Stack Dimension |  |

**PRODUCTION YIELDS**

| Description                  | Weight (lbs) | QTY |
|------------------------------|--------------|-----|
| Total Production Yield:      |              |     |
| Total Raw Material Weight:   |              |     |
| Total Packaging Weight:      |              |     |
| Total Process Loss:          |              |     |
| Total Finish Product Weight: |              |     |

**TRACEABILITY (FINISH PRODUCT)**

|  LOCATION/CUSTOMER | ADDRESS | TOTAL | Date(Delivery) | Attachment |
|--|---------|-------|----------------|------------|
|  |         |       | dd/mm/yyyy     |            |

|   |             |          |  |
|---|-------------|----------|--|
| <b>Yield Total:</b>   |             |          |  |
| <b>Traced Total:</b>  |             |          |  |
| <b>Percentage Traced:</b><br>(Traced Total/Yield Total x 100) |             |          |  |
| <b>Time Allotted:</b>   |             |          |  |
| <b>Start:</b><br>--:-- --                                     | <b>End:</b> | --:-- -- |  |

#### REFERENCE FILES

| <b>Reviewer</b>  | <b>Approver</b>  |
|--|--|
|  |  |
| <input type="text" value="Name:"/><br><input type="text" value="Position:"/><br><input type="text" value="dd/mm/yyyy --:-- --"/> | <input type="text" value="Name:"/><br><input type="text" value="Position:"/><br><input type="text" value="dd/mm/yyyy --:-- --"/> |