



Toilet Facilities Daily Cleaning Record

SQF 11.2.5.

Date:

1	Description/s	Yes	No	Observation/Non-Conformance	Performed by	Performed date/time
1.1	Are all lights checked to ensure they are working?					
1.1.1	If lights are not working, are they replaced as needed?					
1.2	Have all toilets and sinks been inspected to confirm they are in working condition?					
1.3	Have the toilet tissue dispensers been checked?					
1.3.1	If empty, have they been refilled?					
1.4	Have the soap dispensers been inspected?					
1.5	Have the towel dispensers been checked?					
1.5.1	If empty, have they been refilled?					
1.6	Have the floors been swept and mopped?					

1.7	Have all trash cans been emptied, and the trash bags disposed of properly?					
1.8	Have the sink vanities been cleaned?					
1.9	Have the mirrors been cleaned?					
1.10	Have the toilets and urinals been cleaned thoroughly?					

Verified By