Curriculum Vitae

# Experience

## Liberty Mutual Insurance, Boston, MA

Senior Business Analyst — Dec 2024 – Present

- Lead cross-functional analytics projects translating data into actionable business insights.  
- Develop predictive models and dashboards using Python, SQL, PySpark, and Power BI.  
- Partner with IT, Finance, and Product teams to design reporting solutions and present recommendations to senior leadership.  
- Mentor junior analysts in data analysis and business communication.

Accountant — Aug 2022 – Dec 2024

- Managed $50M in accounts payable, ensuring GAAP compliance.  
- Prepared weekly financial statements for $1–3M payments.  
- Conducted reserve postings and asset coverage ratio analysis.  
- Liaised with clients and senior management, leading monthly meetings.

## Quanterix, Billerica, MA

Technical Support Coordinator — Dec 2018 – Feb 2021

- Directed client service requests across Salesforce and JIRA systems.  
- Designed and launched a training program for new coordinators.  
- Oversaw global inventory and maintenance of technical instruments.

## Liberty Mutual Insurance, Weston, MA

Recovery Technician I — Jun 2018 – Dec 2018

- Managed recovery claims for workers’ compensation cases.  
- Investigated third-party liabilities and negotiated settlements.

# Education

Bachelor of Science in Biochemistry — Bridgewater State University, Bridgewater, MA — May 2018

# Skills

- Technical: Python, PySpark, SQL, Power BI, Salesforce, JIRA, SAP, Microsoft Office  
- Core Competencies: Data Analysis, Financial Reporting, Time Management, Effective Communication  
- Languages: English & Spanish (Bilingual)