

CV

Personal information :

Name: Petru
Surname: Ceciltan
Date of birth: 28/03/1985
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Education:

2019-2020: Graduated CyberBionic Systematics Information Technology Training Center,
Specialty: FrontEnd Developer.
2005-2009: Graduated The State University of Tiraspol, Mathematics and Physics Department,
Specialty: Informatics.
2002-2005: Graduated College of Informatics from Chisinau, Cybernetics and Informatics Department,
Specialty: Programmer-economist.

PROFESSIONAL HISTORY

1. IT Manager , “Alertica Consultants” LTD, Limassol Cyprus
March 2015- July 2019

Responsibilities:

Development of company's websites;

- Creation of automatically statistic reports on the company website
- Entering invoices;
- Claim forms;
- Registering of new clients and programs in database after assessing the validity of associated documents accompanying the application;
- Renewal of programs;
- Processing of client's Claim of Benefits upon maturity of their programs;
- Provide basic support to users on how to use the system;
- Operational tasks;
- Different reports for accounting;

2. Operator, “ALERTICA Consultants” LTD, Limassol Cyprus
October 2013-March 2015

Responsibilities:

- Back office;
- Invoices;
- Claim Forms;
- Liking bank payments;
- Introduction and Validation Data.

3. Free lancing, Software Developer
August 2013-October 2013

Responsibilities:

- Creation and development of the company's website.

4. Chief operator / Chief of department ,JVC “Fourchette” Ltd- Supermarkets for all family,
Chisinau Moldova
April 2007 – August 2013

Responsibilities:

- Entering invoices;
- Inventory;
- Creating prices;

- Different reports for accounting ;

5. Computer Operator, “Fidesco” Ltd, Chisinau Moldova
September 2006 – March 2007

Responsibilities:

- Entering invoices;
- Inventory;
- Creating prices;
- Different reports for accounting ;

6. Development Engineer / Department of Computer Science and Computer Engineering,
State University of Tiraspol, Republic of Moldova
July 2005- September 2006

Responsibilities:

- Assembling PC components;
- Setup periphery launch software;
- Installing, managing and configuring networks;

LANGUAGES

Romanian- native

Russian- fluent

English-intermediate

Greek -learning

COMPUTER SKILLS:

Microsoft DOS, Microsoft Windows, MS Office , Adobe Dreamweaver, PhpDesigner, MySQL, FTP, CRM, HTML 5, CSS3, JavaScript,ES6, Bootstrap 4, TypeScript, Angular CLI, GIT

LINKS:

Linkedin: <https://www.linkedin.com/in/petru-ceciltan-4694976b/>

Git: <https://github.com/ciocoltan/>

CORE SKILLS:

Critical thinking, planning and organising, reviewing and evaluating, teamwork, problem solving

OTHER: EU Citizenship, Yellow Sleep, Drive license B category