

# Meeting request: bachelor's thesis cion

## Time and place

26.4.18 kl 13:00-~14:00, Kongens gate 11

## Requestees

Harald Floor Wilhelmsen

Erlend Tobiassen

Kenan Mahic

Jan Harald Nilsen (project supervisor)

## Agenda

1. Meeting request review
2. Project plan review
3. Terms and definitions review
4. Plan until next meeting
5. Progression-plan
6. Additional items

*Contact the signatory if you are unable to attend the meeting.*

Regards

Kenan Mahic, Trondheim 23. April 2018

# Report

1. Send out the report for the previous meeting with the request for the next.
2. Project plan
  - a. Should be updated continuously
    - i. Define hours
  - b. Specify what *cion* means in documents (is it a product name, is it part of a bachelor's thesis?)
  - c. Specify that documents are part of a larger project, the cion bachelor's thesis
3. Terms and definitions
  - a. Document well formatted and structured. It is easy to find what you are looking for
4. Plan until next meeting
  - a.

# TODO

1. NA
2. Project plan
  - a. Ask for thesis print through the municipality
  - b. Convert all docs to latex
  - c. Rename Agility to Versatility in epics and project plan
  - d. Be more straight forward (transparent) in writing
  - e. Authors' names on title-page
  - f. Go through the project plan document and define words in the Terms and Definitions doc. For example "epic"
3. Terms and definitions
  - a. Explain *cion* in short
  - b. Explain explicitly that when the *CD* abbreviation is used in the document that it means both deployment *and* delivery
  - c. Define Atlassian
4. Plan until next meeting
  - a. Send out meeting request for next meeting (thursday the 3rd)

- i. Title-page changes
- b. Date for presentation
  - i. Not mondays or fridays
  - ii. Find a time for Runar