# Meeting Agenda

Attendees: James Peterson IV, Brenden Driver, Kamari Williams

1. **Roll call**

The following persons were present: James, Kamari, Brenden

1. **Open issues**
   1. Milestone 3 Assignment of Work (**DUE APRIL 3rd)**

i) Meeting Agenda/Meeting Minutes:  Brenden

ii) Style Guide: James

iii) Interactive Wire Frame: James

iv) Marketing Material: Kamari

v) Data Flow Diagram: Brenden

vi) Request for Quote (RFQ): Brenden

1. **Adjournment**

Facilitator Name adjourned the meeting at time.

Minutes submitted by: Brenden

Meeting Minutes

Delegated assignments to team members:

* Assigned to Brenden: Meeting Minutes, RFQ, Data Flow Diagram
* Assigned to James: Style Guide and Interactive Wireframe
* Assigned to Kamari: Marketing Materials