

## ALYSSA SEBASTIAN

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### OBJECTIVES

To use and develop my skills and abilities in Computer Information Science, maximizing my training and developing the necessary experience to start my CIS career.

### EDUCATION

Mansfield University of Pennsylvania 2014 - Pending 2016  
Computer Information Science – Information Systems

Mansfield University of Pennsylvania 2013 - 2014  
Elementary & Special Education

Corning Community College 2013  
Elementary and Childhood Education

Corning Community College 2011  
Liberal Arts Humanities and Social Sciences

### EXPERIENCE

**Corning Museum of Glass** 1 Museum Way Corning, NY 14830

**Information Technology Intern** May 2014 – August 2014

Learning and training opportunities through practice, hands-on training, and working with professionals. Professional environment to utilize MU CIS program in the real world. Used prior and developed new skills in HP hardware, helpdesk tickets, office 365, Windows 7, Windows 8.1, network printers, active directory, exchange email system, IOS/Android mobile devices, ABBYY Software for digitization project. Attended many internship workshops. Worked on a team for a digitation project for the Rakrow Library of 1,500 objects of various sizes.

**Texas Roadhouse** 1750 County Rd 64, Horseheads, NY 14845

**Sales Person/Server** 2014 - Present

Provide guests with legendary food and service. Working in a fast paced environment in coordination with other departments to ensure guest satisfaction.

**Bob Evans Restaurant** 1 South Buffalo St. Corning, NY 14830

**Sales Person/Server** 2008 – Present

Provide customers with a pleasant dining experience and excellent table service while working in coordination with other departments to ensure guest satisfaction on a daily basis in a fast-paced restaurant.

**Capt'n Morgan's Bar & Restaurant** 36 Bridge St. Corning, NY 14830

**Sales Person/Server** 2012 – 2013

Provide customers with a pleasant dining experience and excellent table service while working in coordination with other departments to ensure guest satisfaction on a daily basis in a fast-paced restaurant and bar.

**America Reads** Hugh Gregg Elementary Corning, NY 14830

**CCC Work Study** Spring 2013 Semester

300 supervised hours in a 4<sup>th</sup> grade classroom executing various tasks. Group work with students and one

on one work with students. Observation of various learning styles and teaching styles. Assisted implementing lesson plans by supervising teacher in the classroom.

**Savona Fire Department** 17 McCoy St. Savona, NY 14879

***Volunteer Junior Firefighter/Volunteer Firefighter*** 2005-2010

Trained for and responded to various emergency calls regarding fire and vehicle accidents. Trained, serviced, and worked with apparatus, tools and equipment.

### **SKILLS & ABILITIES**

- ♦ First Aid & CPR certificated
- ♦ Ability to plan, organize and implement various activities that will promote relevant needs, growth, and development of a company
- ♦ Sales and Customer Service skills, promoting brands and building sales
- ♦ Communication skills with classmates, professors, customers, coworkers, and supervisors
- ♦ Leadership along with being a team player, multitasking, working together with others completing tasks
- ♦ Decision making and problem solving skills
- ♦ Mansfield University Computer Science Club: Vice President
- ♦ Microsoft software: Word, PowerPoint, Outlook, Excel, Access, Project, Visio
- ♦ Java, HTML, CSS, Windows 7, Windows 8, Windows 8.1, Windows 10, SQL
- ♦ Netbeans, Notepad++, Silverfast, Photoshop, Web design
- ♦ Linux, Vi, Agile, Scrum, Software Version Control, Git, GitHub, Reactive Web Design, Bootstrap Web Framework