

# SANJEEV SHARMA

SR COMMERCIAL & COSTING ENGINEER

## CONTACT

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📍 Rajmalpur Urf Nawapura, Ballia  
(U.P) 221712

## PROFILE SUMMARY

A Result oriented and challenge loving professional with 15+ years of experience in Construction Operations, Quantity Surveying, Planning, & Execution. Capable of controlling 1 or more road projects at a time. An individual having comprehensive and conceptual knowledge with MoRTH specifications and IS Codes etc. Strong analytical, problem solving and organizational abilities Ensures QA/QC norms

## LANGUAGES

English: Average

Hindi: Fluent

## SKILLS

Data Analysis-----	●	●	●	●	●	●
Client Billing-----	●	●	●	●	●	●
Sub-con Billing-----	●	●	●	●	●	●
Excel & Excel VBA-----	●	●	●	●	●	●
AutoCAD 2D & 3D----	●	●	●	●	●	●
SketchUP-----	●	●	●	●	●	●
Quantity Estimation--	●	●	●	●	●	●
MS Project-----	●	●	●	●	●	●

## PROFESSIONAL EXPERIENCE

2025-NOW  
(NAVI MUMBAI)

### SHUBHAM EPC PVT. LTD.

#### DATA CENTER BUILDING PROJECT

SR. COMMERCIAL & COSTING ENGINEER

- **Progress Tracking:** Monitoring and documenting the progress of the project to ensure timelines and milestones are met.
- **Raising RFIs (Requests for Information):** Formulating and submitting RFIs to clarify project details, resolve issues, and ensure all team members have the necessary information.
- **Client Bill Preparation & Submission:** Preparing detailed and accurate billing statements for the client and submitting them in a timely manner for payment processing.

2023-2025  
(JAMMU)

### APCO INFRATECH PVT. LTD. (HAM PROJECT-1547.91 Cr.) JAMMU-KATRA (PKG-17)

SR. QS ENGINEER

- **Progress Tracking:** Monitoring and documenting the progress of the project to ensure timelines and milestones are met.
- **Raising RFIs (Requests for Information):** Formulating and submitting RFIs to clarify project details, resolve issues, and ensure all team members have the necessary information.
- **Client Bill Preparation & Submission:** Preparing detailed and accurate billing statements for the client and submitting them in a timely manner for payment processing.

2021-2023  
(BIKANER-RAJASTHAN)

### AG CONSTRUCTION (EPC PROJECT-330.85 Cr.) AMRITSAR-JAMNAGAR GREENFIELD HIGHWAY (NH-754K)

SR. QS ENGINEER

- Monitored and tracked project progress to ensure alignment with schedule and budget.
- Developed and executed detailed project plans to achieve timely and efficient completion.
- Managed drawing status, ensuring accurate and timely submission for client approval.
- Prepared and submitted client billing, ensuring accurate documentation and compliance with contract terms.
- Oversaw subcontractor billing, ensuring accuracy and timely processing in accordance with project requirements.

## INTERESTS

- ✓ Learning new Skills
- ✓ Reading/Writing
- ✓ New tech

## EDUCATION

2005-2008

### DIPLOMA IN CIVIL ENGINEERING

MAHARANA PRATAP POLYTECHNIC  
GORAKHPUR (U.P)

2018-2021  
(BANIHAL-J&K)

### ASHAPURA ROADLINES (SUBCON- H.C.C)

#### RAMBAN-BANIHAL (NH-44)

QS ENGINEER

- **Progress Tracking:** Monitored and evaluated project progress to ensure adherence to timelines and quality standards.
- **Subcontractor Billing:** Managed subcontractor invoicing and billing processes, ensuring accuracy and compliance with contractual agreements.
- **Drafting:** Created detailed drafts and technical drawings to support project planning and execution.

2014-2018  
(KUTCHH-GUJARAT)

### ASHAPURA ROADLINES (SUBCON- H.C.C)

#### KUTCHH BRANCH CANAL (345.31 Cr.)

QS ENGINEER

- **Progress Tracking:** Monitored and evaluated project progress to ensure adherence to timelines and quality standards.
- **Subcontractor Billing:** Managed subcontractor invoicing and billing processes, ensuring accuracy and compliance with contractual agreements.
- **Drafting:** Created detailed drafts and technical drawings to support project planning and execution.

2011-2014  
(KUTCHH-GUJARAT)

### PBA INFRASTRUCTURE LTD. (BOT PROJECT)

#### BHUJ-BHACHAU SECTION (SH-42)

Asst. QS ENGINEER

- Quantity Calculation
- Preparation of Supporting Documentation for Client Billing
- Management of Drawing Status to Ensure Accurate and Timely Submission for Client Approval
- BBS (Bar Bending Schedule) Preparation

2010-2011  
(FAIZABAD-LUCKNOW)

### DARSHAN CONSTRUCTION

#### RESIDENTIAL & EDUCATIONAL BUILDING PROJECT

Asst. QS ENGINEER

- Quantity Calculation
- Preparation of Supporting Documentation for Client Billing
- Management of Drawing Status to Ensure Accurate and Timely Submission for Client Approval
- BBS (Bar Bending Schedule) Preparation