

# SANJEEV SHARMA

SR COMMERCIAL & COSTING ENGINEER

## CONTACT

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## PROFILE SUMMARY

A Result oriented and challenge loving professional with 15+ years of experience in Construction Operations, Quantity Surveying, Planning, & Execution. Capable of controlling 1 or more road projects at a time. An individual having comprehensive and conceptual knowledge with MoRTH specifications and IS Codes etc. Strong analytical, problem solving and organizational abilities Ensures QA/QC norms

## LANGUAGES

- English: Average
- Hindi: Fluent

## SKILLS

- Data Analysis-----● ● ● ● ●
- Client Billing-----● ● ● ● ●
- Sub-con Billing-----● ● ● ● ●
- Excel & Excel VBA-----● ● ● ● ●
- AutoCAD 2D & 3D----● ● ● ● ●
- SketchUP-----● ● ● ● ●
- Quantity Estimation--● ● ● ● ●
- MS Project-----● ● ● ● ●

## PROFESSIONAL EXPERIENCE

2025-NOW  
(NAVI MUMBAI)

SHUBHAM EPC PVT. LTD.  
DATA CENTER BUILDING PROJECT  
SR. COMMERCIAL & COSTING ENGINEER

- Progress Tracking:** Monitoring and documenting the progress of the project to ensure timelines and milestones are met.
- Raising RFIs (Requests for Information):** Formulating and submitting RFIs to clarify project details, resolve issues, and ensure all team members have the necessary information.
- Client Bill Preparation & Submission:** Preparing detailed and accurate billing statements for the client and submitting them in a timely manner for payment processing.

2023-2025  
(JAMMU)

APCO INFRATECH PVT. LTD. (HAM PROJECT-1547.91 Cr.)  
JAMMU-KATRA (PKG-17)  
SR. QS ENGINEER

- Progress Tracking:** Monitoring and documenting the progress of the project to ensure timelines and milestones are met.
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2021-2023  
(BIKANER-RAJASTHAN)

AG CONSTRUCTION (EPC PROJECT-330.85 Cr.)  
AMRITSAR-JAMNAGAR GREENFIELD HIGHWAY (NH-754K)  
SR. QS ENGINEER

- Monitored and tracked project progress to ensure alignment with schedule and budget.
- Developed and executed detailed project plans to achieve timely and efficient completion.
- Managed drawing status, ensuring accurate and timely submission for client approval.
- Prepared and submitted client billing, ensuring accurate documentation and compliance with contract terms.
- Oversaw subcontractor billing, ensuring accuracy and timely processing in accordance with project requirements.

## INTERESTS

- ✓ Learning new Skills
- ✓ Reading/Writing
- ✓ New tech

## EDUCATION

2005-2008

**DIPLOMA IN CIVIL ENGINEERING**

MAHARANA PRATAP POLYTECHNIC  
GORAKHPUR (U.P)

2018-2021  
(BANIHAL-J&K)

**ASHAPURA ROADLINES (SUBCON- H.C.C)**  
**RAMBAN-BANIHAL (NH-44)**

QS ENGINEER

- **Progress Tracking:** Monitored and evaluated project progress to ensure adherence to timelines and quality standards.
- **Subcontractor Billing:** Managed subcontractor invoicing and billing processes, ensuring accuracy and compliance with contractual agreements.
- **Drafting:** Created detailed drafts and technical drawings to support project planning and execution.

2014-2018  
(KUTCHH-  
GUJARAT)

**ASHAPURA ROADLINES (SUBCON- H.C.C)**  
**KUTCHH BRANCH CANAL (345.31 Cr.)**

QS ENGINEER

- **Progress Tracking:** Monitored and evaluated project progress to ensure adherence to timelines and quality standards.
- **Subcontractor Billing:** Managed subcontractor invoicing and billing processes, ensuring accuracy and compliance with contractual agreements.
- **Drafting:** Created detailed drafts and technical drawings to support project planning and execution.

2011-2014  
(KUTCHH-  
GUJARAT)

**PBA INFRASTRUCTURE LTD. (BOT PROJECT)**  
**BHUJ-BHACHAU SECTION (SH-42)**

Asst. QS ENGINEER

- Quantity Calculation
- Preparation of Supporting Documentation for Client Billing
- Management of Drawing Status to Ensure Accurate and Timely Submission for Client Approval
- BBS (Bar Bending Schedule) Preparation

2010-2011  
(FAIZABAD-  
LUCKNOW)

**DARSHAN CONSTRUCTION**  
**RESIDENTIAL & EDUCATIONAL BUILDING PROJECT**

Asst. QS ENGINEER

- Quantity Calculation
- Preparation of Supporting Documentation for Client Billing
- Management of Drawing Status to Ensure Accurate and Timely Submission for Client Approval
- BBS (Bar Bending Schedule) Preparation