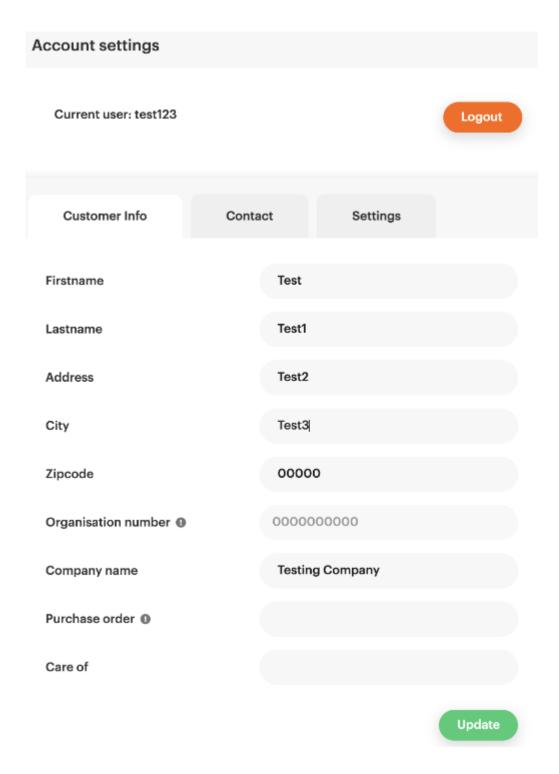
Changing your account billing data

Via Cleura Cloud Management Panel you can change the contact person, address, company name, and purchase order number associated with your account.

To get started, navigate to https://cleura.cloud. Log in and click on the *Profile* button at the top right.



You will now see the $Account\ settings$ page. Choose the $Customer\ Info$ tab, in which you can change and manage your customer information.



Finish your changes by clicking the green *Update* button at the bottom.

Changing an account's organization number

You cannot change your organization number (for business accounts) or personal number (for individual accounts) in Cleura Cloud Management Panel.

This requires that you submit a transfer form via our Service Center.

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Authors: Anders Christenson