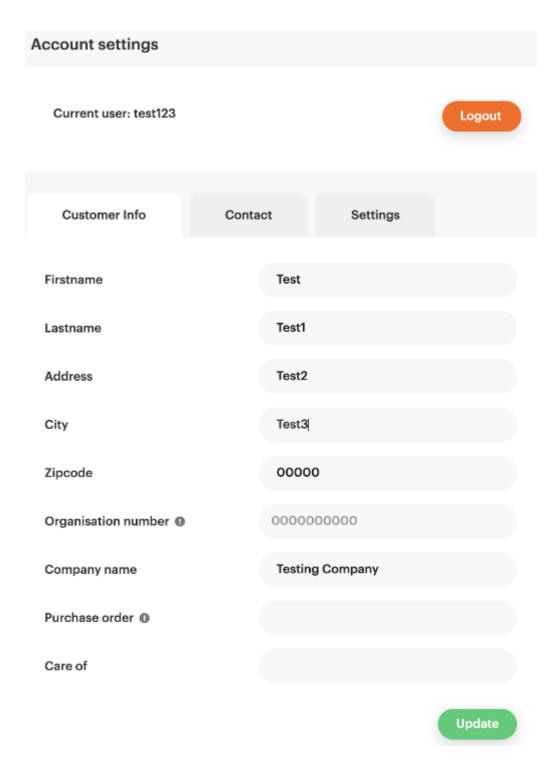# Changing your account billing data

Via Cleura Cloud Management Panel you can change the contact person, address, company name, and purchase order number associated with your account.

To get started, navigate to https://cleura.cloud. Log in and click on the *Profile* button at the top right.

You will now see the *Account settings* page. Choose the *Customer Info* tab, in which you can change and manage your customer information.

Account settings

Current user: test123   Logout

| Customer Info | Contact | Settings |

Firstname   Test

Lastname   Test1

Address   Test2

City   Test3

Zipcode   00000

Organisation number ⓘ   0000000000

Company name   Testing Company

Purchase order ⓘ

Care of

                                         Update

Finish your changes by clicking the green *Update* button at the bottom.

Changing an account's organization number

You cannot change your organization number (for business accounts) or personal number (for individual accounts) in Cleura Cloud Management Panel.

This requires that you submit a transfer form via our Service Center.