



Date: February 8, 2023
2:00-4:00 p.m.
In Person & Via Zoom

Minutes

In Attendance: Councillor Sandra Hollingsworth, Councillor Lisa Vezeau-Allen, Accessibility Coordinator Diane Morrell, Jordan Derochie, Shannon Gowans, Dan Jennings, Craig Kohler, Diana Gerhart, Andree Labonte, Derrick Lavallee, Carol Magnan, Donald McConnell, Wayne Scharfenberg, Kerri Tucket

Regrets: none

Guests: Rachel Tyczinski – City Clerk, Madison Zuppa – Deputy City Clerk, Toni-Marie Streicher – Planning,

Recorder: Stephanie Perri – City Planning

1. Meeting called to order: Round table introductions

Reminder to Committee as an accessibility courtesy, please say name prior to speaking, and only one person speaking at a time.

2. Presentation of Procedural By-law

Rachel Tyczinski and Madison Zuppa were in attendance

3. Elections:

3.1 Chair of AAC

Nominations

- Derrick Lavallee – moved by Derrick Lavallee and seconded by: Lisa Vezeau-Allen
- Don McConnell – moved by Dan Jennings and seconded by: Carol Magnan

Voting

- Derrick Lavallee – Andree Labonte, Lisa Vezeau-Allen, Sandra Hollingsworth, Kerri Tucket, Derrick Lavallee
- Don McConnell – Craig Kohler, Diana Gerhart, Carol Magnan, Dan Jennings, Wayne Scharfenberg, Shannon Gowans, Jordan Derochie, Don McConnell

Don McConnell appointed as Chair until 2024

3.2 Vice Chair of AAC

Nominations

- Derrick Lavallee – moved by Don McConnell and seconded by: Lisa Vezeau-Allen

Derick Lavallee acclaimed as Vice Chair until 2024

3.3 Site Plan Sub-Committee

Nominations

- Dan Jennings – moved by Dan Jennings and seconded by: Lisa Vezeau-Allen

Dan Jennings acclaimed as Chair of Site Plan Subcommittee until 2024

4. Approval of Minutes – December 13, 2022

Moved by: Lisa Vezeau-Allen

Seconded by: Carol Magnan

Motion: **Carried**

5. Declaration of Conflict of Interest – none

6. New Business

- 6.1 Request for change in meeting date – resolved, no change required
- 6.2 AAC Training – update provided by D. Morrell concerning member training

7. Old Business

Staff provided update on standing items below – no action taken

- 7.1. Standing item: location of benches; 4 per year
- 7.2. Standing item: location of accessible swings and musical instruments; 2 of each per year
- 7.3. Standing item: bus stops and shelters
- 7.4. Standing item: accessible parking violations update
- 7.5. Standing item: accessible taxi update
- 7.6. Standing item: curb cuts
- 7.7. Standing item: accessible pedestrian signals (APS)

8. Barrier Removal Updates – none

9. Site plan Sub Committee Report –none

10. Adjournment

Next meeting **Thursday, March 9, 2023** in person & Via Zoom 2:00 – 4:00