

## **AGENDA**

### **REGULAR MEETING OF CITY COUNCIL**

**2007 05 28**

**4:30 P.M.**

### **COUNCIL CHAMBERS**

**1. ADOPTION OF MINUTES**

Mover - Councillor F. Fata  
Seconder - Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2007 05 14 be approved.

**2. QUESTIONS AND INFORMATION ARISING OUT OF  
MINUTES AND NOT OTHERWISE ON AGENDA**

**3. APPROVE AGENDA AS PRESENTED**

Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers

Resolved that the Agenda for the 2007 05 28 City Council Meeting as presented be approved.

**4. DELEGATIONS/PROCLAMATIONS**

- (a) Ann Marie McPhee, Chair Accessibility Advisory Committee will be in attendance concerning Proclamation - National Access Awareness Week – agenda item 5(a).
- (b) Mary Ann Amadio, Co-Chair Local Amnesty International Chapter will be in attendance concerning Proclamation – Amnesty International.
- (c) Agnes McCarthy on behalf of the Algoma Conservatory of Music Advanced Choir and Choir members will be in attendance to report on their recent trip to Italy and to thank Council for its support.
- (d) Gayle Debolt on behalf of the Canadian Cancer Society Relay for Life Steering Committee will be in attendance with information concerning the upcoming Relay for Life fundraiser event being held June 15<sup>th</sup>, 2007.

4. (e) Dr. Silvana Spadafora on behalf of the Healthcare Solutions Group will be in attendance concerning agenda item 5(b).
- (f) Tania Hazlett and Kristy Eagleson on behalf of Take Heart Algoma will be in attendance concerning agenda item 5(c).
- (g) Susan Milne and Lorie Park on behalf of the Sault Ste. Marie Communities in Bloom Committee will be in attendance concerning agenda item 5(w).
- (h) Ken Coulter, Executive Director, Community Quality Improvement will be in attendance concerning agenda item 6(8)(a).
- (i) Jo Tom Sayers on behalf of Batchawana First Nation will be in attendance concerning proposed development plans for Whitefish and St. Marys Islands.

## **PART ONE – CONSENT AGENDA**

### **COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Mover - Councillor F. Fata  
Seconder - Councillor S. Myers

Resolved that all the items listed under date 2007 05 28 - Part One - Consent Agenda be approved as recommended.

- (a) A letter from the Accessibility Advisory Committee concerning National Access Awareness Week in Canada is attached for the information of Council.
- (b) A letter from Health Care Solutions Group (HCSG) requesting \$30,000.00 in municipal funding from the Physician Recruitment Committee budget is attached for the consideration of Council.

Mover - Councillor S. Butland  
Seconder - Councillor J. Caicco

Whereas the Sault Ste. Marie Health Care Solutions Group (HCSG) is a local initiative led by healthcare providers, senior staff from major healthcare institutions and concerned and interested community members; and

Whereas the purpose of the group is to provide a united and collaborative voice with a focus on solving health care problems in the City of Sault Ste. Marie and in the District of Algoma; and

Whereas the ultimate goal of HCSG is to ensure that local residents receive "the right care in the right place at the right time by the right person"; and

Whereas thousands of volunteer hours have been provided by many individuals in laying the groundwork for establishing priorities, through extensive healthcare provider and community consultation; and

5. (b) Whereas this important initiative has been brought to a point where further resources are required to successfully capitalize on the opportunity that has been created; and

Whereas resolutions of support for the vital role that the Sault Ste. Marie Healthcare Solutions Group plays in the coordination and planning of healthcare for the future in our community were passed by City Council on July 10, 2006 (see attached) and by the Physician Recruitment and Retention Committee on March 14, 2007 (see attached);

Now therefore be it resolved that City Council approves the request for one-time funding in the amount of \$30,000.00 for the Sault Ste. Marie Healthcare Solutions Group to implement the action plan as set out in their submission and request to City Council dated May 8, 2007 and that said funds be allocated from the current balance of un-allocated funds remaining in the Physician Recruitment and Retention reserve account.

(c) Correspondence concerning the Take Heart Algoma Municipal Pedestrian Charter is attached for the consideration of Council.

Mover - Councillor D. Celetti

Seconder - Councillor S. Myers

Whereas physical activity helps reduce the risk of developing cardiovascular disease, type 2 diabetes, certain forms of cancer, osteoporosis and helps promote a healthy weight; and

Whereas walking is a basic human need, a method of active transportation and a beneficial way to be physically active; and

Whereas the 2004 Chief Medical Officer of Health Report, Healthy Weights, Healthy Lives and the February 2005 Canadian Institute for Health Information Report: "Improving the Health of Canadians: Promoting Healthy Weights". both recommend the creation of local environments that promote healthy weights such as reducing barriers to physical activity and providing safe walking routes; and

Whereas Take Heart Algoma Coalition and Algoma Public Health identifies physical activity and healthy lifestyles as a priority and identifies the creation of pedestrian friendly communities and removal and reduction of barriers to physical activity through improving infrastructure in support of pedestrians are key approaches; and

Whereas a Pedestrian Charter is a document that would serve as a reminder to community decision-makers and community members of the health, economic and environmental benefits of walking; and

Whereas the World Health Organization identifies that physical inactivity is not merely about individual behaviour and recommends that local governments and municipalities act by developing local legislation and policy to support physical activity;

5. (c) Therefore be it resolved that the City of Sault Ste. Marie endorse the Pedestrian Charter of the Algoma Take Heart Coalition and Algoma Public Health; and Further that the City of Sault Ste. Marie urges all municipal councils within the Algoma District catchment area to officially endorse the pedestrian charter and undertake supportive actions.
- (d) A letter from the Northern Retail Professionals Association requesting a Council meeting date and time to address Council concerning a request to close retail stores on December 26<sup>th</sup> (Boxing Day) is attached for the information and direction of Council. **Note: If a majority of Council decides that it will consider this matter, a resolution should be passed at this meeting giving public notice that the matter will be dealt with at the next regular Council meeting on June 11<sup>th</sup>, 2007.**

- (e) A letter from the Secretary Echoes Drum Festival of Sault Ste. Marie requesting that Council waive costs associated with the use of Clergue Park and the Bondar Pavilion during the festival events is attached for the consideration of Council.

Mover - Councillor F. Fata  
Seconder - Councillor S. Myers

Resolved that the letter from the Echoes Drum Festival of Sault Ste. Marie dated 2007 05 29 in which Council is requested to waive costs associated with the use of Clergue Park and Bondar Park BE REFERRED to the Finance Committee and other appropriate staff for review and report back to Council at the June 11, 2007 Council Meeting.

- (f) Correspondence from AMO is attached for the information of Council.
- (g) Correspondence from the Great Lakes and St. Lawrence Cities Initiative (concerning Water Conservation Framework); a letter from the Minister of Transportation (concerning municipal assets management plans); and a letter from the Ministers of Public Infrastructure Renewal and Northern Development and Mines (concerning the Places to Grow Act – a Growth Plan for Northern Ontario) is attached for the information of Council.

Mover - Councillor P. Mick  
Seconder - Councillor F. Manzo

Whereas the Great Lakes, including Superior, Michigan, Huron, Erie and Ontario, the St. Lawrence River, and the connecting channels form the largest surface fresh water system on earth; and

Whereas the waters of the Great Lakes and St. Lawrence River basin are a shared public treasure; and

Whereas the Great Lakes and St. Lawrence basin includes significant portions of two Canadian provinces – Ontario and Quebec – and eight states, including Illinois, Indiana, Michigan, Minnesota, New York, Ohio, Pennsylvania, and Wisconsin; and

5. (g) Whereas over 40 million people inhabit the Basin, representing one-tenth of the US population and one-quarter of the Canadian population; and  
Whereas only one percent of the water in the Great Lakes is renewed each year; and  
Whereas the health and well-being of the region, its people and future generations depend heavily on the integrity of the resource; and  
Whereas it is understood that sustaining accessible and adequate water supplies are essential to the people and economies of the cities within the Basin; and  
Whereas cities must act to ensure the protection and conservation of the waters and water dependent natural resources of the Basin for future generations; and  
Whereas effective water conservation and water stewardship involve a municipal commitment to best management practices and effective public outreach tools; and  
Whereas a conservation strategy outlining what constitutes responsible water planning, use and management would reinforce the municipal commitment to conservation; and  
Whereas the Great Lakes and St. Lawrence Cities Initiative has developed a Water Conservation Framework for municipal water conservation and stewardship that embodies this strategy, which Framework assists in the dissemination of best management practices and tools and allows participants the flexibility necessary to meet commitments in a way that reflects their individual community needs and circumstances, addressing differences in water sources, quality, quantity and usage; and  
Whereas by voluntarily signing on to the Great Lakes and St. Lawrence Cities Initiative Water Conservation Framework, municipalities indicate their intent to enhance the stewardship of the water resource within their jurisdictions; and  
Whereas the City of Sault Ste. Marie is committed to participating in the Great Lakes and St. Lawrence Cities Initiative Water Conservation Framework; and  
Whereas the City of Sault Ste. Marie has already achieved an 11 per cent reduction in total water usage below its 2000 water consumption levels; and  
Whereas the City of Sault Ste. Marie has invested significantly in new technologies in an effort to improve the quality of effluent released into the St. Marys River; and  
Whereas preliminary testing of effluent quality since completion of upgrades to Sault Ste. Marie's East End Wastewater Treatment Facility indicates that the quality of effluent being released into the St. Marys River is in fact superior to the quality of water in the river; and  
Whereas the City of Sault Ste. Marie is a proud and committed leader in water conservation and the improvement of water quality in the Great Lakes, as well as a steadfast friend of the Great Lakes;  
Now therefore be it resolved that the City of Sault Ste. Marie continue in its efforts to reduce water consumption, specifically to achieving at least a 15 per cent reduction in total water usage below year 2000 water consumption levels by the year 2015; and

5. (g) Further resolved that the City of Sault Ste. Marie will pass resolutions and enact by-laws, if necessary, to help implement the city's plan to achieve the target reduction.
- (h) The Outstanding Council Resolutions List dated May 24, 2007 is attached at the request of Council for discussion and updating.
- (i) A survey concerning the position of Deputy Mayor undertaken by the Legal Department at the request of Mayor Rowswell is attached for the information and direction of Council.
- (j) A letter from the Sault Ste. Marie Airport Development Corporation requesting an exemption to the noise bylaw for events scheduled during the summer at the Airport Fairgrounds is attached for the consideration of Council. The relevant by-law 2007-103 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (k) A request for a temporary street closing on Lake Street south of Queen Street in conjunction with the 2007 Rotary North Dragon Boat Festival being held June 9<sup>th</sup>, 2007 is attached for the consideration of Council. The relevant by-law 2007-104 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (l) **Staff Travel Requests**  
A report of the Chief Administrative Officer is attached for the consideration of Council.  
  
Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers  
Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2007 05 28 be approved as requested.
- (m) **Tender for RS2 Emulsified Asphalt & M.T.O. Prime**  
A report of the Manager of Purchasing is attached for the consideration of Council.  
  
Mover - Councillor F. Fata  
Seconder - Councillor S. Myers  
Resolved that the Report of the Manager of Purchasing, dated May 28, 2007, be endorsed and that the tenders to supply and deliver RS2 Emulsified Asphalt and M.T.O. Prime required for our road surfacing program during the 2007 construction season, required by the Public Works & Transportation Department, be awarded as recommended.

5. (n) **Tender for Ready-Mix Concrete**  
A report of the Manager of Purchasing is attached for the consideration of Council.
- Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers
- Resolved that the report of the Manager of Purchasing dated 2007 05 28 be endorsed and that the tender for the supply and delivery of Ready-Mix Concrete, required by the Public Works and Transportation Department, be awarded as recommended.
- (o) **Trans-Cab Pilot Project for Passengers In A Currently Non Serviced Area**  
A report of the Manager of Purchasing is attached for the consideration of Council.
- Mover - Councillor F. Fata  
Seconder - Councillor S. Myers
- Resolved that the Report of the Manager of Purchasing, dated May 28<sup>th</sup>, 2007, be endorsed and that the tender to provide Trans-Cab Service For The Pilot Project For Passengers In A Currently Non-Serviced Area, as required by the Transit Division, Public Works and Transportation Department, be awarded as recommended.
- (p) **Tender for Asphaltic Concrete**  
A report of the Manager of Purchasing is attached for the consideration of Council.
- Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers
- Resolved that the Report of the Manager of Purchasing, dated May 28, 2007, be endorsed and that the tenders to supply Asphaltic Concrete Products required during the 2007 construction season, required by the Public Works and Transportation Department, be awarded as recommended.
- (q) **Vacant Unit Tax Rebate Program Commercial and Industrial Properties**  
A report of the City Tax Collector is attached for the consideration of Council.
- Mover - Councillor F. Fata  
Seconder - Councillor S. Myers
- Resolved that pursuant to Section 364 of the Municipal Act, 2001, the adjustments, under the vacant unit tax rebate program, for tax accounts outlined on the City Tax Collector's report of 2007 05 28 be approved and the tax records be amended accordingly.

5. (r) **2007 Final Tax Billing**  
A report of the City Tax Collector is attached for the consideration of Council. The relevant By-law 2007-101 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (s) **2006 Financial Statements**  
The report of the Commissioner of Finance and Treasurer is attached for the consideration of Council. Consolidated Financial Statements are provided under separate cover for Council.
- Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers  
Resolved that the report of the Commissioner of Finance and Treasurer dated 2007 05 28 be accepted and the 2006 Consolidated Financial Statements be approved.
- (t) **Accreditation Of City Coat Of Arms By The Canadian Heraldic Authority**  
A report of the Corporate Affairs Officer is attached for the consideration of Council.
- Mover - Councillor F. Fata  
Seconder - Councillor S. Myers  
Resolved that the report of the Corporate Affairs Officer dated 2007 05 28 concerning Accreditation of City Coat of Arms by the Canadian Heraldic Authority be accepted and the recommendation that Council continue to support the process of obtaining an accredited municipal coat of arms; and further that two members of Council participate on a committee to further advance this initiative, be approved.
- (u) **Request from Sault Moose Lodge Housing Corporation for Return of Property Conveyed to City in 1989**  
A report of the City Solicitor is attached for the consideration of Council.
- Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers  
Resolved that the report of the City Solicitor dated 2007 05 28 be accepted and that the Mayor and City Clerk be authorized to execute a transfer conveying part 4 on 1R 8258 to the Sault Moose Lodge Housing Corporation, or as directed by that Corporation.
- (v) **Maki Side Road – Half Load Restriction**  
A report of the City Solicitor is attached for the consideration of Council. The relevant By-law 2007-100 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

5. (w) **National Communities in Bloom Competition**  
A report of the Supervisor Community Services Recreation and Culture Division is attached for the consideration of Council.
- Mover - Councillor F. Fata  
Seconder - Councillor S. Myers
- Resolved that the report of the Supervisor, Community Services Recreation and Culture dated 2007 05 28 concerning National Communities in Bloom Competition be accepted as information.
- (x) **Request for Financial Assistance for National/International Sports Competitions**  
A report of the Supervisor, Community Services Recreation and Culture Division is attached for the consideration of Council.
- Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers
- Resolved that the report of the Supervisor Community Services Recreation and Culture dated 2007 05 28 concerning Request for Financial Assistance for National/International Sports Competitions be accepted and the recommendation to provide \$200.00 grants each to Sault Ste. Marie North Stars 'AAA' Midget Hockey Team (2007 Telus Cup National Championship) and Jaden Cerasuolo (2007 Eastern Canadian Power Tumbling Championship) be approved.
- (y) **Wastewater Treatment Plants Management of Biosolids**  
A report of the Director of Engineering Services is attached for the consideration of Council. This item was deferred at the 2007 04 16 Council meeting.
- Mover - Councillor F. Fata  
Seconder - Councillor S. Myers
- Resolved that the report of the Director of Engineering Services dated 2007 04 16 concerning Wastewater Treatment Plants – Management of Biosolids be accepted and the recommendation to invite proposals to conduct a biosolids management/disposal study at a cost not to exceed \$50,000.00 with funding from the sewer surcharge account be approved.
- (z) **Contract 2007-8E Great Northern Road Resurfacing (Fifth Line to North City Limit)**  
A report of the Design and Construction Engineer is attached for the consideration of Council. The relevant By-law 2007-102 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (aa) **Waste Management Environmental Assessment – Regulation 101/07**  
A report of the Land Development and Environmental Engineer is attached for the consideration of Council.

5. (aa) Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers  
Resolved that the report of the Land Development and Environmental Engineer dated 2007 05 28 concerning Waste Management Environmental Assessment – Regulation 101/07 be accepted and the recommendation that Council accept this report as information only, with a followup report to be prepared by staff upon receipt of a response from the Ministry of the Environment with clarification as to whether Regulation 101/07 Section 10 applies to the City's Landfill – Long Term Solid Waste Disposal Environmental Assessment, be approved.
- (bb) **Civic Centre Traction Elevators**  
A report of the Commissioner of Engineering and Planning is attached for the consideration of Council.  
  
Mover - Councillor F. Fata  
Seconder - Councillor S. Myers  
Resolved that the report of the Commissioner of Engineering and Planning dated 2007 05 28 concerning Civic Centre Traction Elevators be accepted and the recommendation that Council award the contract to Thyssen Krupp Elevator to provide and install one elevator in 2007 and that the second elevator await approval as part of the 2008 budget deliberations, be approved.
- (cc) **Swimming Pools**  
A report of the Commissioner of Engineering and Planning is attached for the consideration of Council.  
  
Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers  
Resolved that the report of the Commissioner of Engineering and Planning dated 2007 05 28 concerning Swimming Pools be accepted as information.
- (dd) **Community Development Award**  
A report of the Planning Division is attached for the consideration of Council.  
  
Mover - Councillor F. Fata  
Seconder - Councillor S. Myers  
Resolved that the report of the Planning Division dated 2007 05 28 concerning Community Development Award be accepted and the recommendation that Council honour Algoma University College with the 2007 Community Development Award for its continued efforts to expand and improve its campus in a manner which recognizes the architectural and historical significance of the original campus, be approved.

5. (ee) **Extension of Water and Sanitary Sewer Services – Interim Policy**  
A report of the Planning Division is attached for the consideration of Council.
- Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers
- Resolved that the report of the Planning Division dated 2007 05 28 concerning Extension of Water and Sanitary Sewer Services be accepted and the recommendation that Council approve an interim policy for the extension of municipal services as recommended in the report, and that this policy be included for consideration as part of an Official Plan Amendment to the City's Urban Settlement Area and Rural policies, be approved.
- (ff) **Replacement of Two Para Buses with Funding from the 2007 Ontario Bus Replacement Program and the Transit Capital Reserve**  
A report of the Transit Manager, Public Works and Transportation is attached for the consideration of Council.
- Mover - Councillor F. Fata  
Seconder - Councillor S. Myers
- Resolved that the report of the Transit Manager dated 2007 05 28 concerning Replacement of Two Para Buses with Funding from the 2007 Ontario Bus Replacement Program and the Transit Capital Reserve be accepted and the recommendation that Council approve staff to tender for the purchase of two Para Buses and that the projected vehicle replacement cost of \$200,000.00 be funded jointly from the Transit Capital Reserve (\$133,000.00) and the 2007 Ontario Bus Replacement Program (\$67,000.00) be approved.
- (gg) **Use of Transit Capital Reserve for Transit Terminal Improvements**  
A report of the Transit Manager, Public Works and Transportation is attached for the consideration of Council.
- Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers
- Resolved that the report of the Transit Manager dated 2007 05 28 concerning Use of Transit Capital Reserve for Transit Terminal Improvements be accepted and the recommendation that Council authorize the expenditure of \$10,000.00 from the Transit Capital Reserve for Transit Terminal improvements for the purchase and installation of one automatic 42 inch sliding door (\$4,500.00) and one change machine (\$5,500.00) be approved.
- (hh) **Court Security Costs**  
A report of the Chair Sault Ste. Marie Police Services Board is attached for the consideration of Council.

5. (hh) Mover - Councillor F. Fata  
Seconder - Councillor S. Myers
- Resolved that the report of the Chair Sault Ste. Marie Police Services Board dated 2007 04 27 concerning Court Security Costs be accepted and the recommendation that Sault Ste. Marie City Council support and endorse the stand taken by Sault Ste. Marie Police Services and York Regional Police Services concerning the continuing issue of escalating costs associated with court security; and
- Further resolved that the Association of Municipalities of Ontario (AMO) be requested to assist municipalities in addressing this continuing issue by advocating for change to the Provincial government on behalf of all Ontario municipalities, be approved.

## **PART TWO – REGULAR AGENDA**

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**
6. (8) **BOARDS AND COMMITTEES**
- (a) **Community Quality Improvement**  
A report of the Executive Director, Community Quality Improvement is attached for the consideration of Council.
- Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers
- Resolved that Council supports and endorses the efforts of the Community Quality Improvement group by recognizing CQI's role as a community facilitator for quality of life improvements bringing together all sectors in a continuous effort at identifying strengths and weaknesses and engaging stakeholders in creating positive change for all citizens of Sault Ste. Marie; and
- Further that Council reconfirms its commitment to CQI through annual funding and access to municipal resources (i.e., the appointment of the municipal Manager of Quality Improvement to CQI's indicators selection committee), be approved.
7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**
- (a) The following resolution was tabled at the 2007 04 16 Council meeting.

7. (a) Mover - Councillor L. Tridico  
Seconder - Councillor D. Celetti  
Resolved that any travel requests made by the Mayor and Councillors for out-of-town business funded by the taxpayers be accompanied by information regarding the travel requests; and  
Further be it resolved that upon their return, a detailed report must be submitted regarding the meeting; and  
Further this report should outline the short and long term economic return to our community.
- (b) The following Notice of Motion was read at the 2007 05 14 Council Meeting and is now being presented for the consideration of Council.
- Mover - Councillor B. Hayes  
Seconder - Councillor P. Mick  
Whereas the recent budget and subsequent tax increase was approved by a majority of Council; and  
Whereas a number of councillors did not support the tax increase and in fact suggested they would only be supportive of a 0% increase; and  
Whereas no suggestions were given in terms of how to reduce expenditures by the approximately \$2,500,000.00 that would have been required to attain a 0% increase; and  
Whereas if the next 3 years are equal to this year in terms of assessment and Ontario Municipal Partnership Fund Grants and other funding sources and if the request for a 0% increase continues for the next 3 years the result will be a required reduction in expenses of a minimum of \$7,500,000.00;  
Now therefore be it resolved that if a councillor in subsequent years votes in favour of a 0% tax increase that he/she also provide some solutions for consideration by the rest of Council in terms of proposed expenditure reductions required in order to attain a 0% tax increase.
- (c) Mover - Councillor S. Butland  
Seconder - Councillor L. Turco  
Whereas it appears that Batchawana First Nation may receive title to St. Mary's Island; and  
Whereas regardless of the nature of the development, it may have considerable impact on City operations and/or initiatives;  
Be it resolved that Council request Chief Sayers and/or representatives make presentation to Council as to details of any potential development.
- (d) Mover - Councillor S. Myers  
Seconder - Councillor P. Mick  
Whereas area residents have raised a concern regarding the safety of pedestrians crossing Queen Street at Lake Street in order to enter Bellevue Park; and

7. (d) Whereas the park is a premier community venue and we want to maximize access in a safe and easy manner to all citizens; and  
Whereas in 2001 a report was done on this matter; and  
Whereas it is time to re-visit this matter, a study of possible solutions from the appropriate staff through Public Works is requested with a report back prior to June 30, 2007.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

By-laws before Council for THREE readings which do not require more than a simple majority.

**AGREEMENT**

- (a) 2007-102 A by-law to authorize an agreement with the City and Ellwood Robinson Limited for the resurfacing of Great Northern Road from Fifth Line to north City limit. (Contract 2007-8E)  
A report from the Design & Construction Engineer is on the agenda.

(b) **REGULATIONS**

- 2007-103 A by-law to amend By-laws 80-200 and By-law 4100 dealing with the exemption from the noise control by-laws for various events to be held at the Airport Fairgrounds.  
A letter to Council from the Sault Ste. Marie Airport Development Corporation is on the agenda.

**TAXES**

- (c) 2007-101 A by-law to provide for the adoption of recovery percentages for the 2007 taxation year.  
A report from the City Tax Collector is on the agenda.

**TRAFFIC**

- (d) 2007-100 A by-law to amend Schedule "M" of Traffic By-law 77-200.

10. (d) A report from the City Solicitor is on the agenda.

**TEMPORARY STREET CLOSING**

(e) 2007-104 A by-law to temporarily close the south portion of Lake Street (south off Queen) on June 9<sup>th</sup> from 8:00 a.m. to 5:00 p.m. for the Rotary North Dragon Boat Festival.

By-laws before Council for THIRD reading which do require more than a simple majority.

**STREET CLOSING**

(f) 2007-94 A by-law to stop up, close and authorize the conveyance of a portion of the Nicolas Avenue road allowance being shown as Part 1 on Plan IR-11342 be read a THIRD time and PASSED in open Council this 28<sup>th</sup> day of May, 2007.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

12. **ADDENDUM TO THE AGENDA**

13. **ADJOURNMENT**

Mover - Councillor D. Celetti

Seconder - Councillor S. Myers

Resolved that this Council shall now adjourn.

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**MAYOR**

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**CLERK**

**MINUTES**

**REGULAR MEETING OF CITY COUNCIL**

**2007 05 14**

**4:30 P.M.**

**COUNCIL CHAMBERS**

**PRESENT:** Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, F. Manzo, P. Mick

**OFFICIALS:** J. Fratesi, D. Irving, N. Kenny, D. Elliott, B. Freiburger, L. McCoy, J. Dolcetti, B. Strapp, R. Travaglini, N. Apostle

**1. ADOPTION OF MINUTES**

Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2007 04 30 be approved. CARRIED.

**2. QUESTIONS AND INFORMATION ARISING OUT OF  
MINUTES AND NOT OTHERWISE ON AGENDA**

**3. APPROVE AGENDA AS PRESENTED**

Moved by Councillor F. Fata

Seconded by Councillor T. Sheehan

Resolved that the Agenda for the 2007 05 14 City Council Meeting as presented be approved. CARRIED.

**4. DELEGATIONS/PROCLAMATIONS**

- (a) Sharron Yadivisiak, representative of Community Living Algoma Self-Advocate Committee and John Policicchio, C.E.O., Community Living Algoma were in attendance concerning Proclamation - Community Living Awareness Week.
- (b) Steve Mullins, Convention Chairman was in attendance concerning Proclamation - Air Force Week.

4. (c) Tom Fiore, President and C.E.O., Momentum I Community in Motion and Janice Willett, President, Ontario Medical Association were in attendance concerning Proclamation - Ontario Walks Sault Ste. Marie Day.
- (d) Art Taylor, on behalf of the Mayor's Award Committee and Cheryl Linklater, Volunteer Sault Ste. Marie, Community Service Division of United Way were in attendance to present the winners of the 2007 Mayor's Award honouring business or for-profit organizations for outstanding commitment to the non-profit community.
- (e) Phil Virene, Chair, New Hospital Planning Committee; Ron Gagnon, President and C.E.O., Sault Area Hospital; Harry Koskenoja, Manager of the New Hospital Project; and Brady Irwin, Vice-President, Public Affairs, Sault Area Hospital were in attendance to update Council on the status of the new hospital project.
- (f) Terry Bos, Airport Manager was in attendance to answer questions from Council concerning the agreement between the City and the Airport for aircraft emergency rescue and firefighting services.
- (g) Michael Wozny, Executive Director, Development Sault Ste. Marie and Terry Bos, Airport Manager were in attendance concerning agenda item 6.(8)(a).
- (h) Peter Bortolussi was in attendance concerning agenda item 5.(o) and 5.(p).
- (i) Brian Curran, President and C.E.O., PUC Inc. was in attendance concerning the PUC Inc. Annual Shareholder Meeting.

Moved by            Councillor F. Fata

Seconded by        Councillor T. Sheehan

Resolved that City Council is now authorized to meet in Open Session as the sole shareholder of PUC Inc.; and

Further resolved that City Council appoints Mayor John Rowswell as Council's proxy to vote on the resolutions of the shareholder of PUC Inc. CARRIED.

## **PART ONE – CONSENT AGENDA**

### **COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Moved by            Councillor D. Celetti

Seconded by        Councillor S. Myers

Resolved that all the items listed under date 2007 05 14 - Part One - Consent Agenda be approved as recommended. CARRIED.

5. (a) Correspondence from AMO and OGRA was received by Council.
- (b) Correspondence from (1) Boniferro Mill Works thanking Council and staff for its recent support; (2) from the Attorney General concerning some highlights of the McGuinty government 2007 Budget; (3) from MPAC concerning significant changes to the property assessment in Ontario was received by Council.
- (c) The News Release - Sault Ste. Marie Trade Mission to China 2007 was received by Council.
- (d) Correspondence concerning request for permission to hold a Special Occasion permit event at a municipal facility was accepted by Council.

Moved by Councillor D. Celetti

Seconded by Councillor T. Sheehan

Resolved that the following request to hold a Special Occasion permit event at a municipal facility on the stated date and times be endorsed by City Council:

Roberta Bondar Tent Pavilion

Sault Symphony Association Musicfest XIV - Bratwurst, Beer and Beethoven  
June 10, 2007 - 12:00 noon to 10:00 p.m. CARRIED.

- (e) The Outstanding Council Resolutions List dated April 30, 2007 was received by Council.
- (f) The letter from the President, Sault Ste. Marie Professional Fire Fighters Association was received by Council.

**(g) Staff Travel Requests**

The report of the Chief Administrative Officer was accepted by Council.

Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2007 05 14 be approved as requested. CARRIED.

**(h) Quotation for One (1) Hybrid Fuel Vehicle**

Reports of the Manager of Purchasing and the Commissioner of Engineering and Planning were accepted by Council.

Moved by Councillor F. Fata

Seconded by Councillor T. Sheehan

Resolved that the reports of the Manager of Purchasing and the Commissioner of Engineering and Planning dated 2007 05 14 be endorsed and that the quotation to lease One (1) Hybrid Fuel Vehicle, required by the Engineering and Planning Department be awarded as recommended. CARRIED.

5. (i) **Tender for 7,000 Tonnes Bulk Coarse Highway Salt**  
The report of the Manager of Purchasing was accepted by Council.
- Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers  
Resolved that the report of the Manager of Purchasing dated 2007 05 14 be endorsed and that the tender for the supply and delivery of Bulk Coarse Highway Salt, required by the Public Works and Transportation Department be awarded as recommended. CARRIED.
- (j) **Tender for Maintenance Hole and Catchbasin Frames and Covers**  
The report of the Manager of Purchasing was accepted by Council.
- Moved by Councillor D. Celetti  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Manager of Purchasing dated 2007 05 14 be endorsed and that the tender for the supply and delivery of Maintenance Hole and Catchbasin Frames and Covers, required by the Public Works and Transportation Department be awarded as recommended. CARRIED.
- (k) **Arrangement With Tourism Sault Ste. Marie (TSSM) Regarding the Use of the Portable Hardwood Basketball Floor**  
The report of the Commissioner of Community Services was accepted by Council.
- Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that the report of the Commissioner of Community Services dated 2007 05 14 concerning Arrangement With Tourism Sault Ste. Marie Regarding the Use of the Portable Hardwood Basketball Floor be accepted and the recommendation that Council approve the amount of \$5,000.00 with funds to come from the Pepsi Rebate Account, for the sponsorship package for the basketball floor that will be used for events at the Steelback Centre be approved. CARRIED.
- (l) **Contract 2007-3E - Reconstruction of Bruce Street (Queen Street to Bay Street)**  
The report of the Design and Construction Engineer was accepted by Council.  
The relevant By-laws 2007-95 and 2007-96 are listed under Item 10 of the Minutes.
- (m) **Annual Permit Fee Report**  
The report of the City Building Official was accepted by Council.

5. (m) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Chief Building Official dated 2007 05 08 concerning Annual Permit Fee Report be accepted and the recommendation that the existing fee structure remain the same and that staffing levels be reviewed so that they will be consistent with the anticipated demand on services be approved. CARRIED.
- (n) **Property Acquisition From the Algoma District School Board Property Between 392 and 402 Bruce Street**  
The report of the City Solicitor was accepted by Council. The relevant By-law 2007-92 is listed under Item 10 of the Minutes.
- (o) **510127 Ontario Limited - Nicolas Avenue Closure**  
The report of the City Solicitor was accepted by Council. The relevant By-laws 2007-93 and 2007-94 are listed under Item 10 of the Minutes.
- (p) **Licence of Occupation - 470909 Ontario Limited (Pino's)**  
The report of the City Solicitor was accepted by Council. The relevant By-law 2007-98 is listed under Item 10 of the Minutes.
- (q) **Sydenham Road Extension and Sale of Lots**  
The report of the City Solicitor was accepted by Council.  
  
Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers  
Resolved that the report of the City Solicitor dated 2007 05 14 concerning Sydenham Road Extension and Sale of Lots be accepted and the recommendation that Council approve the extension of Sydenham Road with the work to be done by the Public Works and Transportation Department and that Parts 1 and 3 on the draft plan be declared surplus to the City's needs, with one of those two lots being dedicated to Habitat for Humanity and the other lot to be sold be approved. CARRIED.
- (r) **Bellevue Park Locomotive**  
The report of the Commissioner of Public Works and Transportation was accepted by Council.  
  
Moved by Councillor D. Celetti  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Commissioner of Public Works and Transportation dated 2007 05 14 concerning Bellevue Park Locomotive be accepted and the recommendation that this item BE REFERRED to the Parks and Recreation Advisory Committee for review and recommendation back to Council on what should be done with this locomotive be approved. CARRIED.

5. (s) **Public Works Equipment Needs - 2007**  
The report of the Commissioner of Public Works and Transportation was accepted by Council.
- Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that the report of the Commissioner of Public Works and Transportation dated 2007 05 14 concerning Public Works Equipment Needs - 2007 be accepted and the recommendation to prepare specifications and to tender for the various pieces of equipment listed in the report be approved. CARRIED.
- (t) **Ditching Program - 2007**  
The report of the Deputy Commissioner of Public Works and Transportation was accepted by Council.
- Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2007 05 14 concerning Ditching Program - 2007 be accepted as information. CARRIED.
- (u) **Surface Treatment Program - 2007**  
The report of the Commissioner of Public Works and Transportation was accepted by Council.
- Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers  
Resolved that the report of the Commissioner of Public Works and Transportation dated 2007 05 14 concerning Surface Treatment Program - 2007 be accepted as information. CARRIED.
- (v) **Sault Ste. Marie Landfill Site - Reduction of Weight Limit Associated With the Gate Fee**  
The report of the Deputy Commissioner of Public Works and Transportation was accepted by Council.
- Moved by Councillor D. Celetti  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2007 05 14 concerning Sault Ste. Marie Landfill Site - Reduction of Weight Limit Associated With the Gate Fee be accepted as information. CARRIED.

## **PART TWO – REGULAR AGENDA**

### **6. REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

#### **6. (8) BOARDS AND COMMITTEES**

##### **(a) Sault Ste. Marie Air Services Proposal - Request to Offer an Airline Incentive Funding of \$42,000.00 From the Economic Development Fund**

The report of the C.E.O., Economic Development Corporation was accepted by Council.

Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that the report of the C.E.O., Economic Development Corporation dated May 9, 2007 concerning Sault Ste. Marie Air Services Proposal - Request to Offer an Airline Incentive Funding of \$42,000.00 From the Economic Development Fund be accepted and the recommendation to allocate a total of \$42,000.00 from the EDF over three years as a financial incentive package for an airline that completes a formal application and meets all necessary criteria towards the establishment of a new airline carrier in Sault Ste. Marie be approved. CARRIED.

### **7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

**(a)** Moved by Councillor S. Butland

Seconded by Councillor J. Caicco

Resolved that Council request Tourism Sault Ste. Marie to investigate the possibility of having a presence at the Steelback Grand Prix in Toronto on July 6, 7 and 8, 2007.

\* Mr. D'Angelo has indicated his approval of this initiative.

\* Approximately 150,000+ will be anticipated being present over the three days.

\* World Junior Soccer Event also held during this time period - potential for more exposure. CARRIED.

**(b)** Notice of Motion

Moved by Councillor B. Hayes

Seconded by Councillor P. Mick

Whereas the recent budget and subsequent tax increase was approved by a majority of Council; and

Whereas a number of councillors did not support the tax increase and in fact suggested they would only be supportive of a 0% increase; and

Whereas no suggestions were given in terms of how to reduce expenditures by the approximately \$2,500,000.00 that would have been required to attain a 0% increase; and

7. (b) Whereas if the next 3 years are equal to this year in terms of assessment and Ontario Municipal Partnership Fund Grants and other funding sources and if the request for a 0% increase continues for the next 3 years the result will be a required reduction in expenses of a minimum of \$7,500,000.00;  
Now therefore be it resolved that if a councillor in subsequent years votes in favour of a 0% tax increase that he/she also provide some solutions for consideration by the rest of Council in terms of proposed expenditure reductions required in order to attain a 0% tax increase.
- (c) Moved by Councillor J. Caicco  
Seconded by Councillor S. Butland  
Whereas problems at the East End Sewage Treatment Plant have persisted for over one year; and  
Whereas Councillors and residents of Ward One have expressed ongoing concerns and have exercised considerable patience in dealing with this irritation; and  
Whereas the problems have persisted to this day with no apparent cause and with no definite timeline for a solution;  
Now therefore be it resolved that a open house or ward residents meeting be held as soon as can be arranged, possibly at the John Rhodes Center; and  
Further it is requested that appropriate city staff, PUC, consultants and representatives from the Contractor be in attendance to address the ongoing issues and resolution thereof; and  
Further be It resolved that Council authorizes media ads and city staff to use the necessary communication vehicles to promote this meeting. CARRIED.
- (d) Moved by Councillor T. Sheehan  
Seconded by Councillor F. Fata  
Whereas there is a local group interested in acquiring St. Mary's Paper; and  
Whereas this group has indicated its desire to operate said business as a paper company in Sault Ste. Marie which will provide much needed employment and other benefits to the community;  
Now therefore be it resolved that all parties be encouraged to work together to achieve these very positive results. CARRIED.
- cc David Orazietti, M.P.P.; Tony Martin, M.P.; the Prime Minister; Gord Acton - Wishart; Paper Union and all others involved in this process.
- (e) Moved by Councillor S. Butland  
Seconded by Councillor J. Caicco  
Resolved that City Council formally congratulate Dr. Janice Willet on her election to a most prestigious and important position - that of President of the Ontario Medical Association. CARRIED.
8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

Moved by Councillor F. Fata

Seconded by Councillor T. Sheehan

Resolved that all the by-laws listed under Item 10 of the Agenda under date May 14, 2007 be approved. CARRIED.

- (a) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-89 being a by-law to designate the Downtown area of the City of Sault Ste. Marie as a Community Improvement Project Area be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.
- (b) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-90 being a by-law to adopt Official Plan Amendment No. 121 to the Official Plan be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.
- (c) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-91 being a by-law to designate the Downtown Area (Community Improvement Project) as an area of site plan control be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.
- (d) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-92 being a by-law to authorize the acquisition of property located between civic nos. 392 and 402 Bruce Street fromm the Algoma District School Board be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.
- (e) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-93 being a by-law to assume for public use and establish as a street a portion of the Nicholas Avenue road allowance being shown as Part 1 on Plan 1R-11342 be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.

10. (f) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-94 being a by-law to stop up, close and authorize the conveyance of a portion of the Nicholas Avenue road allowance being Part 1 on Plan 1R-11342 be read a first and second time this 14<sup>th</sup> day of May, 2007. CARRIED.
- (g) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-95 being a by-law to authorize an agreement with the City and Mid-Canada Construction Corporation for the reconstruction of Bruce Street (Queen Street to Bay Street) be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.
- (h) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-96 being a by-law to authorize the temporary closure of Bruce Street between Queen Street and Bay Street be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.
- (i) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-97 being a by-law to authorize a contract agreement between the City and Mid-Canada Construction Corporation concerning the Clergue Park Waterfront Extension be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. (Contract 2007-9E) CARRIED.
- (j) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-98 being a by-law to authorize a License of Occupation between the City and 470909 Ontario Limited (Pino's Get Fresh) be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.
- (k) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that By-law 2007-99 being a by-law to appoint by-law enforcement officers to enforce the by-laws of the Corporation of the City of Sault Ste. Marie be read three times and passed in Open Council this 14<sup>th</sup> day of May, 2007. CARRIED.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

(a) Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers

Resolved that this Council shall now go into Caucus to discuss one legal (solicitor-client privilege/land acquisition) item; and

Further be it resolved that should the said Caucus meeting be adjourned, Council may reconvene in Caucus prior to the next meeting of Council to discuss the same matter(s). CARRIED.

12. **ADJOURNMENT**

Moved by Councillor D. Celetti

Seconded by Councillor T. Sheehan

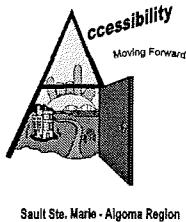
Resolved that this Council shall now adjourn. CARRIED.

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**MAYOR**

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**CLERK**



## ACCESSIBILITY ADVISORY COMMITTEE

Sault Ste. Marie - Algoma Region

May 8, 2006

His Worship, Mayor John Rowswell,  
Members of City Council,  
Corporation of Sault Ste. Marie ON,  
P.O. Box 580, 99 Foster Drive,  
Sault Ste. Marie, ON P6A 5N1

Dear Mayor Rowswell, Members of Council,

May 27 to June 2, 2007 is National Access Awareness Week in Canada. It's a week for all of us to celebrate the achievements by, and for, people with disabilities, and to think about how we can make every part of our community more accessible.

Nearly 1.5 million people in Ontario live with a disability and Ontario's landmark Accessibility for Ontarians with Disabilities Act, 2005 will make Ontario accessible for all Ontarians by 2025. A first for Canada, this law creates mandatory accessibility standards to help organizations make Ontario more accessible. The government is working with people in the private and public sectors, including people who have disabilities, to develop these accessibility standards.

The tradition of focusing the last week in May to promote better access for people with disabilities began in 1988. Rick Hansen came up with the idea, after he completed his 40,000 km Man in Motion World Tour. Since then, communities all across Canada have celebrated National Access Awareness Week each year, honouring accomplishments made in accessible transportation, housing, employment, recreation, education and communication.

A disability can happen to anyone, any time. Some people are born with a disability. Others have acquired a disability because of an accident, injury, a medical condition or just age. In fact, most of us will have a permanent or short-term disability or limitations due to aging at some stage of our lives.

Accessible communities are communities that are inclusive to all citizens. A barrier that prevents or impedes access is anything that keeps a person with a disability from fully participating in all aspects of society because of that disability. There are many kinds of barriers: doors too heavy for a person using a wheelchair to open, lack of safe paths of travel, signs that are difficult for a person with a visual disability to read and telephones that a person with a hearing disability cannot use.

When barriers are removed, all people have the same opportunity to take part in the everyday activities that most of us take for granted like working, shopping and recreation. A barrier-free community is good for everyone. For example, putting in a ramp at a curb helps someone using a wheelchair — but it also helps parents pushing strollers.

There are lots of ways to make spaces and places barrier-free. They include providing information on CDs and in large type formats, placing seating in waiting areas and making online job recruitment websites accessible to everyone.

The Accessibility Advisory Committee of Sault Ste. Marie has been concentrating on a variety of projects this year. One of our major accomplishments has been to raise the awareness of the need for recreation for persons with disabilities, especially in the provision of sports. With the cooperation of community partners, there is wheelchair basketball every Tuesday at Sault College. Algoma Children's Rehabilitation Centre provided a sledge hockey workshop, which we will pursue, and RYTAC in cooperation with Algoma Children's Rehabilitation Centre will be providing a summer camp opportunity for children with disabilities as well as opportunities to pursue sailing and tennis.

The corporation is reviewing an opportunity to install a personal lift at the Pine Street Marina so that persons with disabilities may go boating, fishing, or sailing with friends or family. In the meantime, we continue to pursue making our city more accessible by installing appropriate ramping, curb cuts, wider doors with actuators, improving communications, lighting and signage and developing policies (i.e. evacuation) and procedures to ensure our safety.

We are enjoying more cooperation with corporate departments and it is our hope that council will also see the wisdom and opportunities in making our community a leader in accessibility.

Sincerely,



Ann Marie McPhee

Accessibility Advisory Committee,  
Ann Marie McPhee, Chair, 160 Kohler Street, Sault Ste. Marie, ON P6A 3V1  
(705) 949-1294 annmariemcphee@sympatico.ca

**TO: SAULT STE. MARIE CITY COUNCIL**

**RE: SAULT STE MARIE AND AREA HEALTHCARE SOLUTIONS  
GROUP (HCSG) -- REQUEST FOR FUNDING**

### **SUMMARY OF REQUEST**

HCSG is a grass roots initiative led by healthcare providers, senior staff from major healthcare partners, and interested community members, who provide a united collaborative voice with a focus on solving health care problems in Algoma. HCSG is requesting ~\$30,000 of city money set aside from Doctor Recruitment funding to carry out the activities arising from the thousands of volunteer hours committed to date to establish the group, recruit partners, establish priorities and outline strategies. Through the tireless commitment of the HCSG volunteers and stakeholders, we are now at point where their efforts are starting to bear fruit and require assistance beyond limited volunteer time to ensure our citizens receive the right health care in the right place at the right time by the right person. The following will outline the history of the group, the work that has been done to date, current opportunities and what is required to take it to the next level.

### **BACKGROUND**

About 18 months ago a group of physicians under the Algoma West Academy of Medicine (AWAM) met to discuss community healthcare issues -- they were feeling tired and frustrated and wanted to see if they could pool their energy into finding some solutions to the problems of access to services, affordability of services, collaboration, education, etc. The doctors were Janice Willet, Pat Zehr and Silvana Spadafora. Insert NELHIN info

The physicians developed a Steering Committee under AWAM. They then opened up the group to include a few citizens such as non-Hospital people to participate. The docs understood that not only were they feeling frustrated - but the healthcare issues were at such a critical state that it was affecting citizens/patients - and without citizen support, in fact without citizens driving the process - then it would always seem like the physicians and institutions were complaining about the lack of resources. The group had to be lead by citizens with no agenda - other than to improve healthcare. HCSG was formed and led by volunteers. At their first meeting on October 30, 2005, the major healthcare leaders gathered to collectively address the systemic problems summarized below.

### **PROBLEM STATEMENT**

Currently, many health services operate in silos, each competing for human and financial resources. Citizens are at risk as health organizations continue to

reduce services in order to meet budget. Sault Ste. Marie is at a critical stage – we can either see the opportunity to build a sustainable healthcare model with an organizational structure to support a community collaborative effort or continue to deteriorate. We can try to develop partnerships between health, business, municipality, and community – as we are interdependent; or we can continue to operate in silos. Success depends on our ability to engage new models of thinking as well as our ability to build local capacity for planning, engagement and service coordination in our community.

## ACCOMPLISHMENTS

The volunteer group has accomplished much in the last 18 months including:

- recruiting good representation, good cross section of the health care community, and the community at large on HCSG.
- a 2020 year vision (see attached)
- funding obtained to hold community planning sessions. Organized two planning sessions funded by the NE LHINs (Phase 1 planning session) and the OMA, NE LHIN and Physician Recruitment and Retention (Phase 2) (see attached)
- accomplished some wonderful things like the Anesthesia APP, PAP clinic for orphan patients to name a couple
- buy-in from all concerned to the mission, vision, values, priorities and strategies that have been developed to date and consensus from the group that this is the best way to influence the direction of health care in the community/area (see attached . The following outlines the purpose of the group:

**Mission:** Ensure patients receive the right care in the right place at the right time by the right person.

**Vision:** A culture of wellness, sustainability and exceptional care makes the Sault Ste. Marie and area's healthcare system, one of Canada's finest.

**Objectives:** Develop and action a top 10 - 15 list of healthcare priorities in Sault Ste. Marie and Algoma based on the 2 planning session documents. (see

## PRESENT OPPORTUNITIES

### High-level Work plan:

1. Town Hall Meeting to gain support for strategies.
2. Develop a broad community-planning table and support through membership.
3. Implement the eleven (11) core strategies (see attached) and develop community projects through a business plan

**Current Issue:**

Where do we get the resources (funds/people/time etc.) to assist in moving these priorities and strategies forward? In other words, where do the resources come from in order to translate the organizing, planning and development of priorities and strategies done to date into actions that have an immediate, short and long term impact on our health care system?

**OUR REQUEST**

We are asking the City for \$30,000 to accomplish the following:

AMOUNT	ACTION	LEVERAGE/BENEFITS	MEASURE
\$5000	To hire a FedNor intern	\$27,500 from FedNor	Intern hired on contract from /07 to /08
\$5000	To start membership campaign with stakeholders and solicit donations from others for seed money to assist with action item implementation	\$25,000 from members and others	\$____ paid community members and donations
\$10,000	To implement short term action items:	Benefits are: <ul style="list-style-type: none"><li>▪ Organize Town Hall Meeting to gain support for strategies</li><li>▪ Develop a broad community-planning table</li><li>▪ Implement the eleven (11) core strategies and develop community projects</li></ul>	Short term action items implemented and benefits to community
\$5-10,000	To author business plan for HCSG	Identify other ways and means of funding long term initiatives	HSCG Business Plan by /07

Thank you.

July 10/06  
5(b)

6. (5) (a) Moved by Councillor F. Manzo  
Seconded by Councillor D. Amaroso  
Resolved that City Council defer or delay the repeal of Smoking Control By-law 2003-7 for one year as requested by the Algoma Health Unit. CARRIED.

6. (6) **PLANNING**

- (a) **Application No. A-15-06-OP - Vince and Patti-Jo Moreau - 1532 Third Line West - Request to Rezone in Order to Permit the Creation of One New Rural Residential Lot**

The report of the Planning Division was accepted by Council.

Moved by Councillor S. Butland  
Seconded by Councillor F. Manzo

Resolved that the report of the Planning Division dated 2006 07 10 concerning Application No. A-15-06-OP - Vince and Patti-Jo Moreau be accepted and the Planning Director's recommendation that City Council approve Official Plan Amendment No. 112 be endorsed. CARRIED.

- (b) **Application No. A-16-06-Z.OP - Algoma Residential Community Hospice - Southwest Corner of Fourth Line and Brule Road - Request to Rezone to Permit a Rural Area Severance for Residential/Institutional Purposes**

The report of the Planning Division was accepted by Council.

Moved by Councillor S. Butland  
Seconded by Councillor J. Collins

Resolved that the report of the Planning Division dated 2006 07 10 concerning Application No. A-16-06-Z.OP - Algoma Residential Community Hospice be accepted and the Planning Director's recommendation that City Council approve the application subject to the 2 conditions contained in the report be endorsed. CARRIED.

6. (8) **BOARDS AND COMMITTEES**

- (a) **Physician Recruitment Program**

The report of the Physician Recruitment Committee and the Manager of Finance and Audits were accepted by Council.

Moved by Councillor J. Caicco  
Seconded by Councillor F. Manzo

Resolved that the report of the Physician Recruitment Coordinator dated 2006 07 10 concerning Program Status Report to City Council be accepted as information; and

6. (8)  
 (a) Further resolved that the report of the Manager of Finance and Audits dated 2006 06 26 concerning Physician Recruitment Program be accepted and the recommendation that the 2006 Physician Recruitment Program be funded from the following sources:
- |   |                     |
|---|---------------------|
| 1. unallocated 2005 casino revenue reserve                        | \$242,911.00        |
| 2. contributions from Group Health Centre and Sault Area Hospital | \$150,000.00        |
| 3. Physician Recruitment Reserve                                  | <u>\$417,217.00</u> |
| Total:  | \$810,128.00        |
- be approved. CARRIED.

Moved by Councillor S. Butland  
 Seconded by Councillor D. Amaroso

Whereas Sault Ste. Marie Health Care appears to be at a critical stage; and  
 There is no apparent representative group to address a Sault Ste. Marie - specific strategy;

Be it resolved that City Council endorse the formation, membership, mandate and direction of the Sault Ste. Marie Health Care Solutions Committee. CARRIED.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- (a) Moved by Councillor T. Sheehan  
 Seconded by Councillor S. Butland  
 Whereas the City of Sault Ste. Marie has been very proactive in its efforts to recycle over the past few years;  
 Therefore be it resolved that the Public Works Department be asked to update Council on the recycling program; and  
 Further resolved that the Public Works Department also be asked to solicit feedback from home owners, renters, condo owners, and private/public businesses about the program and report its findings at said meeting; and  
 Further that the Public Works Department make recommendations for the future at that time. CARRIED.
- (b) Moved by Councillor S. Butland  
 Seconded by Councillor P. Mick  
 Whereas the by-law which controlled the parking of mobile homes, travel trailers, work trailers on residential properties has been rescinded and has results in ongoing neighbourhood complaints;  
 Therefore be it resolved that appropriate staff revisit this previous by-law and identify the rationale for its discontinuance and provide this information for the consideration of Council. CARRIED.



Making the most  
of every day

## EXECUTIVE MEETING MINUTES

March 14, 2007

Civic Centre - Korah Room

**Present:** Ms. Debbie Amaroso  
 Mr. Graham Clark  
 Mr. Joe Fratesi  
 Mr. Ron Gagnon  
 Ms. Mary Jane Yorke

**Absent:** Dr. Patti Aveny  
 Dr. Pat Zehr

**Recorder:** Ms. Christine Pagnucco

Item #	Item	Description of Outcome	Individual Responsible for Further Action and Deadline
1.0	<b>Call to Order</b>	The meeting was called to order at 8:00am.	
1.2	<b>Approval of Minutes - February 27, 2007</b>	This item was deferred to the next meeting of the Executive Committee.	
2.0	<b>Business Arising</b>		
2.1	Correspondence - Dr. Linda Benedek	<ul style="list-style-type: none"> <li>The members of the Committee agreed that Dr. Benedek is not entitled to the City Incentive but as a result of the commitment authorized by Peter Vaudry, the Committee must, in good faith, honour the commitment. It was agreed that had the Committee known the background of this commitment, the decision at the prior meeting would have been to allow the incentive to Dr. Benedek.</li> </ul>	
2.2	<b>Terms of Reference - Executive Committee</b>	This item was deferred to the next meeting of the Executive Committee.	
3.0	<b>New Business</b>		
3.1	Operating Service Agreement	<ul style="list-style-type: none"> <li>The Operating Service Agreement renewal is for a period of one year. This will be discussed at the next Executive meeting.</li> </ul>	Operating Service Agreement renewal/term extension.
3.2	<b>Administrative Policy - Physician Incentives</b>	This item was deferred to the next meeting of the Executive Committee.	
4.0	<b>Other Business</b>		
4.1	Request from Healthcare Solutions Group	<ul style="list-style-type: none"> <li>Discussion ensued regarding the request from the Healthcare Solutions Group for the remaining \$29,743 from the reserves. Ron felt that the remaining reserve funds should be directed toward Physician Recruitment. It was discussed at length and the following Resolution was drafted by Ron:</li> </ul> <p style="text-align: center;">THAT the Sault Ste. Marie Physician Recruitment &amp; Retention Committee believes that the Sault Ste. Marie Healthcare Solutions Group will play a vital role in the</p>	

5(b)



EXECUTIVE MEETING MINUTES  
March 14, 2007  
Civic Centre - Korah Room

Item #	Item	Description of Outcome	Individual Responsible for Further Action and Deadline
		coordination and planning of healthcare of Sault Ste. Marie in the future. The Sault Ste. Marie Physician Recruitment & Retention Committee supports the request from the Healthcare Solutions Group for funding of a portion of its operating costs from the City of Sault Ste Marie. <ul style="list-style-type: none"><li>○ Moved Joe Fratesi</li><li>○ Seconded Debbie Amaroso</li></ul> CARRIED	
5.0	Next meeting date	Tuesday April 3 <sup>rd</sup> if possible otherwise the next most convenient date.	
6.0	Adjournment	The meeting was adjourned at 8:30am	

# Taking Action for Healthy Living

5(c)

**The World Health Organization recommends that municipalities have policies to support physical activity.**

## Charter endorsed by:

- \* Take Heart Algoma Coalition
- \* Active 2010
- \* The Federation of Northern Ontario Municipalities
- \* Sault Trails Advocacy Committee
- \* Algoma District Board of Health

## Purpose:

- \* Promote walking
- \* Improve safety and accessibility
- \* Reduce vehicle use
- \* Improve overall health

## Facts:

- \* Walking is the #1 choice for physical activity in Sault Ste. Marie
- \* Only 16% of Sault Ste. Marie residents spend at least 30 minutes at a time doing moderate daily physical activity

(Veri/Fact Research Inc.  
Public Opinion Poll,  
City of Sault Ste. Marie, 2006)



ACTIVE 2010



## Municipal Pedestrian Charter

Walking is a basic human need, a method of active transportation and a beneficial way to be physically active and improve health. Walking is an enjoyable and invigorating way to relax and an opportunity to spend time with family and friends.

A pedestrian is a person moving from place to place either by foot or by using an assistive mobility device. Pedestrians include residents and visitors to the City of all ages and abilities. In order to travel safely, conveniently, directly and comfortably, pedestrians require an environment and infrastructure designed to meet their travel needs.

**The Municipal Pedestrian Charter plays a vital role in improving the overall physical and mental health of the people in the community as well as improving the health of the environment by:**

- \* Promoting walking for travel, recreational and exercise purposes.
- \* Improving the safety and accessibility of walking locations within the municipality.

To ensure walking is safe, comfortable and convenient mode of travel, the following guiding principals must be respected:

### Accessibility

Walking is a free and direct means of accessing local good, services, community amenities and public transit.

### Environmental Sustainability

Walking has negligible environmental impact.

### Equity

Walking is the only mode of travel that is universally affordable and allows children, youth, adults, older adults and people with specific medical conditions to travel independently.

### Personal and Community Safety

An environment in which people feel safe and comfortable walking increases community safety for all.

### Health and Well-Being

Walking is a proven method of promoting personal health and well-being.

### Community Cohesion and Vitality

A pedestrian-friendly environment encourages and facilitates social interaction and local economic vitality.

Working with citizens, community groups and agencies, businesses, and all levels of government, the Municipal Pedestrian Charter encourages the creation of walker friendly environments by:

### Accessibility

- ✓ Upholding the right of pedestrians of all ages and abilities to safe, convenient, direct and comfortable walking conditions;
- ✓ Ensuring that residents' access to basic community amenities and services does not depend on car ownership or public transit use;



### Equity

- ✓ Supporting and encouraging the planning, design and development of walking environments in public and private spaces (both interior and exterior);
- ✓ Setting policies that reduce conflict between pedestrians and other users of the public right-of-way;

### Health and Well-Being

- ✓ Encouraging research and education on the social, economic, environmental and health benefits of walking as a form of travel, recreation and exercise;
- ✓ Creating and maintaining an outdoor environment that promotes shade and protection from ultraviolet radiation (UVR) exposure;

### Environmental Sustainability

- ✓ Providing and maintaining infrastructure that gives pedestrians safe and convenient passage while walking along and crossing streets;



### Personal and Community Safety

- ✓ Promoting laws and regulations that respect pedestrians' particular needs;
- ✓ Providing a walking environment with the public right-of-way and in parks that encourages people to walk for travel, exercise and recreation;

### Community Cohesion and Vitality

- ✓ Creating walkable communities by giving high priority to mixed land use; and
- ✓ Advocating for improving the provincial and federal regulatory and funding frameworks that affect the City of Sault Ste. Marie's ability to improve the pedestrian environment.

Adapted with permission from the Toronto Pedestrian Charter and Sudbury and Manitoulin Heart Health Project

**Donna Irving**

---

**From:** John Rowswell  
**Sent:** May 11, 2007 1:47 PM  
**To:** Donna Irving  
**Cc:** j.fratesi (Internet)  
**Subject:** FW: Mayoral Proclamation- Boxing day holiday

**Follow Up Flag:** Follow up  
**Flag Status:** Red

Thursday May 10th, 2007

The Corporation of The City of Sault Ste. Marie c/o MAYOR JOHN ROWSWELL  
99 Foster Drive  
Sault Ste. Marie, Ontario

Re: Request for Date and Time in Council to Address the BOXING DAY HOLIDAY

Thank You Mr. Mayor,

We hope that you are doing well. As you may recall, in November of 2006, you invited David Poluck to return to council regarding the reinstatement of the Boxing Day Holiday. Mr. Poluck, and the Northern Retail Professionals Association (N.R.P.A.), are now excited and prepared to do so, and are requesting a date and time to address council.

We have gathered individuals for this presentation, in support of your proclamation from 2004, regarding the matter. We would appreciate the opportunity to present on a date, in the near future, which would ensure attendance of yourself, and the greatest number of representatives at council.

If at all possible, we would also like to be scheduled in the middle, or towards the end of the meeting. This request is being made so that our presenters from the retail industry will have time to appear, without causing lost time from work. Since we will have more than one speaker, we would also greatly appreciate adequate time to bring sufficient light to the only potential two-day retail holiday of the year.

Additionally, it would be much appreciated if council members would have the opportunity to administer a recorded vote on your proclamation, at that same council meeting, following our address.

Thank you in advance for your consideration of this request and we look forward to hearing back from your office, with a scheduled date and time.  
An N.R.P.A. representative can be reached at the telephone number or email below. We truly appreciate this opportunity and are confident that the family-focused Boxing Day Holiday will be reintroduced to our community.

Sincerely,

Northern Retail Professionals Association (N.R.P.A.)  
(705) 253-2645  
Email: n\_r\_p\_a@yahoo.ca

Monday May 29, 2007

To Mayor John Rowswell and Counsellors,  
City of Sault Ste. Marie

The 5<sup>th</sup> annual Echoes Drum Festival of Sault Ste. Marie takes place from Thursday, June 21 to Saturday, June 23, 2007. The Festival is a celebration of cultural diversity and harmony, offered for all residents and with appeal to visitors to our community. As at our past Festivals, the summer solstice brings light to the events in Clergue Park, at the Bondar Pavilion and at the Art Gallery of Algoma.

The volunteers who organize the events of the Festival are building on traditions which stretch to the earliest times when Bawating first served as a meeting place. The international dimensions of the Festival are demonstrated in the professional performances which are offered – Yakudo, a Japanese drum group, Cree Soul Women, local singers with hand drums and guitar accompaniment, Sean Jesseau from Thunder Bay, an inspired teacher/leader of ‘impromptu’ drumming circles for all ages and skills, Don Kelly, nationally known comedian and TV performer, Ted Longbottom, from Selkirk, Manitoba, well known Metis fiddler, singer, and storyteller, plus other talented local groups and visiting performers.

This year Echoes has joined forces with the Bawating Cultural Circle to undertake an enlarged program, which kicks off with National Aboriginal Day on June 21. The Bawating Cultural Circle is a non-profit volunteer committee of representatives from the local Native and non-Native community. The Sault Tribe of Chippewa Indians and the Bay Mills Indian Community will also take part in these celebrations.

Through the Cultural Advisory Board, the City has been generous in awarding a Cultural Grant of \$1900 to the Festival. We now come before you to request that you direct City staff to waive all fees associated with use of the Pavilion and Clergue Park during the Festival. These components of our grant application for \$3500 were beyond the authority of the Cultural Advisory Board. It is understood that the City’s rental fees and site services are valued at approximately \$1,000. As Echoes’ entire budget is \$18 000, this contribution is an important part of our on-going and challenging fund raising efforts. The Echoes - Bawating Circle volunteers and I respectfully urge you to consider and approve this request.

Whatever the outcome, we enthusiastically invite you to join us June 21<sup>st</sup> to 23<sup>rd</sup> and enjoy the varied activities of the 2007 Echoes Drum Festival.

Thank you for this opportunity to tell the Echoes story.

  
for Ms. Jackie Fletcher  
President  
Echoes Drum Festival of Sault Ste. Marie.

**Donna Irving**

---

**From:** communicate@amo.on.ca  
**Sent:** May 22, 2007 11:54 AM  
**To:** Donna Irving  
**Subject:** MAH MPMP/SDR Workshop & MIDAS Demonstration

AMO is pleased to work with the five regional Ministry of Municipal Affairs and Housing municipal service offices to present workshops on "Improving Your Services; Putting the Municipal Performance Measurement Program and Service Delivery Review to Work for You."

At these day long sessions, municipal partners will hear how regional leaders are using the MPMP and SDR programs to improve community services, work through real municipal examples, have an opportunity to engage in conversations with peers and subject matter experts and see a demonstration of the new Municipal Information & Data Analysis System (MIDAS), a web based tool developed in partnership between AMO and the Province that allows municipal staff to query, view and analyse their MPMP and FIR data and run comparative reports between groups of municipalities. Deborah Hannah, Business Systems Analyst at AMO, will be discussing and demonstrating this valuable tool.

Municipal partners will learn how to analyze and interpret MPMP information, evaluate and share tools and techniques, apply the SDR process to create improvements in your municipal operations, create reports that are meaningful and relevant to your community, use a team approach to integrate MPMP information into your service planning, decision making, and service delivery reviews and improve services and get better value for your dollar.

Location of the sessions:

MSO / Date / Location / Contact
MMAH - NW: Wednesday, May 23 - Confederation College - Deb Ezack (807) 475-6215
MMAH - SW: FULL Tuesday, May 29 - Southwest Learning Centre - Luanne Phair (519) 873-4691
MMAH - NE: Tuesday, June 5 - Howard Johnson Hotel - Ben Horner (705) 564-6809
MMAH - E: Tuesday, June 26 - Portsmouth Olympic Harbour - Matt MacDonald (613) 545-2106
MMAH - C: Thursday, June 28 - Barrie City Hall - Wendy Sutherland (705) 739-4220 Ext 5077

In the event that a session is full, each respective office is maintaining a waiting list for future workshops.

**PLEASE NOTE**

AMO communications will be broadcast to the municipality's administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff and elected officials as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

5(f)



200 University Ave, Suite 801  
Toronto, ON M5H 3C6  
Tel.: (416) 971-9856 | Fax: (416) 971-6191  
E-mail: amo@amo.on.ca

ALERT

## MEMBER COMMUNICATION

ALERT N°: 07/029

*To the attention of the Clerk and Council*  
May 23, 2007

FOR MORE INFORMATION CONTACT:  
Craig Reid, AMO Senior Policy Advisor  
(416) 971-9856 ext 334

### Government Sets Date for Closed Meeting Investigators and Adoption of Policies under the *Municipal Act*

#### Issue:

The Province has set January 1<sup>st</sup>, 2008 as the date on which *Municipal Act* requirements for closed meeting investigators and adoption of policies will come into force.

#### Background:

*The Municipal Statute Law Amendment Act, 2006*, which came into force on January 1<sup>st</sup>, 2007, left sections regarding the appointment and powers of closed meeting investigators and adoption of policies unproclaimed to give municipalities an opportunity to develop policies and consider options for the appointment of investigators.

On May 22<sup>nd</sup>, 2007, the Minister of Municipal Affairs and Housing wrote to all Heads of Council to advise that the government has set the date of January 1<sup>st</sup>, 2008 for proclamation of these sections of the Act.

Municipalities will have to have policies developed and investigators appointed by the date of proclamation. AMO's Local Authority Services (LAS) issued a survey to members on April 30<sup>th</sup>, 2007 to explore interest in the establishment by LAS of a shared investigative resource which would fulfill the requirements of the Act. Members are asked to respond by May 28<sup>th</sup>, 2007. If member interest warrants, LAS will begin to develop a proposal for establishment of an investigative team to be available to investigate members' closed meeting complaints.

**Action:** Please respond to the LAS survey by May 28<sup>th</sup>, 2007.

*This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).*



5(f)



200 University Ave, Suite 801  
Toronto, ON M5H 3C6  
Tel.: (416) 971-9856 | Fax: (416) 971-6191  
E-mail: amo@amo.on.ca

MEMBER  
COMMUNICATION

## MEMBER COMMUNICATION

ALERT N°: 07/028

To the attention of the Clerk and Council  
May 23, 2007

FOR MORE INFORMATION CONTACT:  
Milena Avramovic, AMO Senior Policy Advisor  
(416) 971-9856 ext 342

### Draft Final Reports on Blue Box Best Practices Assessment Project

**Issue:** AMO is requesting staff comments on the Draft Final Reports on Blue Box Best Practices Assessment Project, led by KPMG, which is posted on the Waste Diversion Ontario website.

#### Background:

On December 22, 2003, former Environment Minister Leona Dombrowsky approved the Blue Box Program Plan (BBPP) and at the same time requested WDO undertake a cost containment plan. WDO submitted a Cost Containment Plan to the Minister in July 2004, which called for, among other matters, the determination of Blue Box system cost to be based on best practices in 2010. On December 30, 2004, the Minister approved WDO's Cost Containment Plan but requested an accelerated implementation schedule. The Blue Box system costs based on the Best Practices are to be implemented in 2008. To adhere to this new timeframe, in July of 2006, the Municipal-Industry Program Committee (MIPC), a committee of WDO, initiated the Blue Box Program Enhancement and Best Practices Assessment Project, hiring KPMG with support from RW Beck, Entec Environmental and municipal and industry secondees. The deliverable of this project was to determine a list of best practice activities that municipal waste management programs could implement, and to determine a net system cost under Best Practices.

MIPC is currently reviewing the Draft Final Reports on Blue Box Best Practices Assessment Project, led by KPMG. MIPC is to provide final comment on the Draft Final reports by the next MIPC meeting on June 12, 2007:

- Volume 1 describes the project methodology, defines 'best practices' (for the purposes of the project) and outlines fundamental, conditional and other best practices
- Volume 2 describes the cost model

#### Action

To assist the municipal representatives on MIPC to make an informed submission on these 2 reports at the next MIPC meeting, AMO is asking municipal waste management staff to carefully review and provide comments on the Draft Final reports posted on the WDO web site as this could have an impact on municipal Blue Box funding. Please send your comments to Lisamaria Akeson, Policy/Project Co-ordinator at [lisamaria.akeson@york.ca](mailto:lisamaria.akeson@york.ca) no later than Friday June 1<sup>st</sup>, 2007.

This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).

s(g)



Great Lakes and St. Lawrence Cities Initiative  
Alliance des villes des Grands Lacs et du Saint-Laurent

March 23, 2007

**RECEIVED**

MAR 27 2007

**MAYOR'S OFFICE**

The Honorable John Rowswell  
99 Foster Drive, Civic Centre, P.O. Box 580  
Sault St. Marie, ON P6A 5N1

Dear Mayor Rowswell:

Water conservation efforts are an important part of our commitment to protect and restore the Great Lakes and St. Lawrence River. In support of conservation efforts, we are moving forward on the Great Lakes and St. Lawrence Cities Initiative Water Conservation Framework. Enclosed you'll find information regarding the latest version of the Framework.

The focus of the effort is to conserve water and encourage best practice sharing among our members and participating cities. As such, we have modified the effort to account for the fact that some cities have already begun implementing aggressive water conservation programs. We also want to ensure flexibility to give as many cities as possible the opportunity to participate in the effort.

Please review the enclosed information that outlines the revised Framework. You can signify your city's intention to participate in this voluntary program by sending a letter to David A. Ullrich, Executive Director of the Great Lakes and St. Lawrence Cities Initiative. As an added show of broad community support, we also encourage participating cities to pass the enclosed city council resolution. In order to ensure proper recognition at our annual meeting, please forward your letters of support, as well as any resolutions that have passed, by June 1, 2007.

For further detail and updates on the Framework, please visit the following webpage  
[www.gslcities.org/watercons.htm](http://www.gslcities.org/watercons.htm). We look forward to working with you on this vital initiative.

Sincerely,

David Miller  
Mayor of Toronto  
Chairman

Gary Becker  
Mayor of Racine  
Vice Chairman

Richard M. Daley  
Mayor of Chicago  
Founding Chairman

177 North State Street, Suite 500, Chicago, Illinois 60601 ~ (312) 201-4516 phone ~ (312) 553-4355 fax  
[www.gslcities.org](http://www.gslcities.org)

David Miller, Mayor of Toronto, Chair

Richard M. Daley, Mayor of Chicago, Founding Chair



### GLSLCI Water Conservation Framework

#### **Target Reduction:**

Cities will work towards a 15% reduction in total water usage below year 2000 water consumption levels. The reduction will be done over a period of 15 years with re-evaluation to take place in 2015. Reductions above or below the 15% target are fully appropriate.

#### **Two-Tiered System:**

Recognizing that some cities already have programs and others do not, the Framework will consist of two groups of cities. Group 1 will include cities that have water conservation plans in place and Group 2 will include cities that do not have water conservation plans, as of now.

#### Group 1

1. By June 1, 2007, Group 1 cities are asked to provide GLSLCI with:
  - A letter confirming the city's intent to participate, including an optional city council resolution;
  - An overview of the city's water conservation program including successes to date, lessons learned, volume of water saved on an annual basis, energy and monetary savings, and other benefits of the program;
  - A person for other cities to contact regarding the water conservation program (preferably someone knowledgeable on the technical side).
2. In subsequent years, Group 1 cities will be asked to provide an annual report in May on the progress of their water conservation program. GLSLCI will develop an easy template for annual reporting.

#### Group 2

1. By June 1, 2007, Group 2 cities are asked to provide GLSLCI with:
  - A letter confirming the city's intent to participate, including an optional city council resolution. Please include an indication of when the city anticipates completing the water conservation plan, which should include an implementation strategy and budget.
2. Begin implementation of the city's water conservation efforts after completion of the water conservation plan.
3. When the city's program is operating, the city will be asked to provide annual reports every May on the city's progress under its water conservation program.

5(g)

**Ministry of  
Transportation**

Office of the Minister

Ferguson Block, 3rd Floor  
77 Wellesley St. West  
Toronto, Ontario  
M7A 1Z8  
416 327-9200  
[www.mto.gov.on.ca](http://www.mto.gov.on.ca)

**Ministère des  
Transports**

Bureau du ministre

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
416 327-9200  
[www.mto.gov.on.ca](http://www.mto.gov.on.ca)



May 9, 2007

**RECEIVED**

MAY 15 2007

**MAYOR'S OFFICE**

His Worship John Rowswell  
Mayor  
City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, Ontario  
P6A 5N1

Dear Mayor Rowswell:

Together, the Province and Ontario municipalities are responsible for managing billions of dollars worth of critical infrastructure and, collectively, we share a responsibility for ensuring that these assets are managed effectively. Proper stewardship of these assets, through long-term strategic planning, contributes directly to our quality of life, economic growth and environmental sustainability.

When prepared effectively, asset management plans can provide the information and analysis needed to facilitate effective strategic planning and decision-making. Under current legislation, municipalities are required to follow the Generally Accepted Accounting Principles as recommended by the Public Sector Accounting Board (PSAB). Last June, PSAB approved changes for the accounting of tangible capital assets – requiring municipalities to report on these assets on municipal financial statements by January 1, 2009. The new PSAB requirements are expected to lead to improved transparency and accountability in the management of tangible capital assets, while at the same time, providing the asset inventory foundation for forward-looking asset management plans.

Our government understands that municipal infrastructure management has become an increasingly difficult endeavour. To address municipal needs, the Province has made it a priority to work with our municipal partners to ensure that you have access to the information and tools necessary to both comply with the new PSAB requirements and to develop sound municipal asset management plans.

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One such tool is the Ontario Good Roads Association's (OGRA) Municipal DataWorks (MDW) database. The Ministry of Transportation (MTO) has committed \$100,000 toward the development of key components of MDW - partnering with the OGRA on the development of modules for municipal road and bridge asset inventories and a soon to be released public transit asset inventory module. Coupled with MDW's bridge inspection module, which is based on MTO's Ontario Structure Inspection Manual (OSIM) and provides a standard approach to capturing the type and extent of bridge and culvert deficiencies, MDW will provide municipalities with tools they need to implement credible asset management plans for their infrastructure. Specifically, MDW will allow municipalities to: develop capital budgets, plan maintenance schedules and generate the required information for funding applications.

As an OGRA member service, MDW is available for municipal use free of charge. I encourage your municipality to review MDW's usefulness in light of the forthcoming PSAB requirement and your own municipal asset management needs. For your information, I have enclosed a list of upcoming MDW information and training sessions that the OGRA have scheduled across the province. Please contact Brian Anderson, Coordinator of Infrastructure Services for OGRA, at 905-795-2555 should you wish to obtain information on these sessions.

Our government understands that implementing asset management policies will be complex and take time. We are committed to working with our municipal partners to provide the support and tools necessary to assist in this process.

Sincerely,



Donna Cansfield  
Minister

Enclosure

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### Ontario Good Roads Association Municipal DataWorks Training Sessions

The following is a list of the upcoming training sessions for the Municipal DataWorks initiative. The specific site for each of the training sessions can be obtained by calling Brian Anderson, Coordinator of Infrastructure Services, at 905-795-2555.

Date	Location
May 16, 2007	The City of Belleville
May 17, 2007	The Town of Carleton Place
May 23, 2007	The Town of Bancroft
May 24, 2007	The City of Barrie
May 30, 2007	The City of Timmins
May 31, 2007	The City of Greater Sudbury
June 13, 2007	The City of Dryden
June 20, 2007	The County of Lambton

5(g)

**Ministry of Public Infrastructure Renewal****Minister**

6<sup>th</sup> Floor, Mowat Block  
900 Bay Street  
Toronto ON M7A 1L2  
Tel: 416 325-0424  
Fax: 416 325-3013  
[www.ontario.ca/pir](http://www.ontario.ca/pir)

**Ministère du Renouvellement de l'infrastructure publique****Ministre**

6<sup>e</sup> étage, édifice Mowat  
900, rue Bay  
Toronto ON M7A 1L2  
Tél.: 416 325-0424  
Téléc.: 416 325-3013  
[www.ontario.ca/pir](http://www.ontario.ca/pir)



May 17, 2007

Dear Friends:

We are pleased to inform you that under the *Places to Grow Act* we will begin to work with you on a Growth Plan for Northern Ontario.

The *Places to Grow Act* is provincial legislation that provides for growing healthy, sustainable and prosperous communities in this province. A Growth Plan for Northern Ontario would focus on ways to attract investments and new business opportunities to the region, and build stronger communities with the kind of housing, health care and educational facilities, transportation connections and quality of life that northern residents want and deserve.

Other goals of a Growth Plan for Northern Ontario will be to achieve and sustain growth, and to create economic and lifestyle opportunities that will encourage youth growing up in the North to continue to live, work and raise their families here.

Development and implementation of a Growth Plan for Northern Ontario will be achieved through a coordinated approach at the provincial and municipal levels to ensure that investments, planning and development will advance and support the growth of Northern communities in an economically and environmentally sustainable manner. In fact, one of the first steps we have taken is to establish what we are calling a "Ministers' Table" of key Ministers dedicated to the North's ongoing growth and development, including those from Health & Long-Term Care, Education, Training, Colleges & Universities and Finance.

At the same time we will be working with leaders in the North in putting this plan together – from Aboriginal leaders to people in business, municipal leadership, our mining, forestry and tourism industries, and the environment.

Fortunately, we are not starting from scratch, as the development of a Growth Plan for Northern Ontario will build the Northern Prosperity Plan and on the good work already done by northern residents and the Northern Development Councils.

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- 2 -

We all know that Northern Ontario is a part of the province that is absolutely brimming with potential. If we can build the right kind of communities – strong, healthy, prosperous communities – then we can unlock that potential as never before. With your input and support, we're going to develop a blueprint to build exactly those kinds of communities that will benefit Ontarians today and for generations to come.

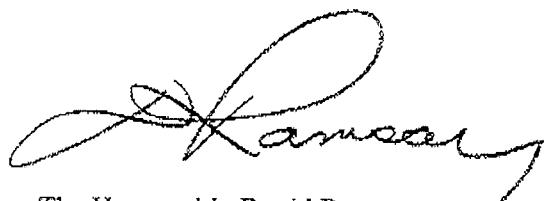
Sincerely,



The Honourable David Caplan  
Minister of Public Infrastructure Renewal



The Honourable Rick Bartolucci  
Minister of Northern Development and Mines



The Honourable David Ramsay  
Minister of Natural Resources and Minister Responsible for Aboriginal Affairs

## OUTSTANDING COUNCIL RESOLUTIONS

**As of May 14, 2007**

<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
October 7, 2002	Report on feasibility of providing kiosks/structures on waterfront boardwalk to young entrepreneurs to provide souvenirs/convenience items	J. Caicco D. Orazietti	EDC	Tabled until demand is identified
March 22, 2004	Review current branding and develop new brands	T. Sheehan J. Curran	EDC/TSSM	April 2007
August 9, 2004	Report on establishing new Welcoming Entrance Infrastructure at north east and west entrances to the City	S. Butland J. Caicco	Council Committee Chair: S. Butland	Fall 2006
August 9, 2004	Report on initiating, marketing and organization of Trade Missions	T. Sheehan S. Butland	International Relations Committee	Fall 2006
January 24, 2005	Report on Lock City Dairies proposal for statue of Wayne Gretzky at new Sports and Entertainment Centre	J. Caicco D. Amaro	Steering Committee Cultural Advisory Board	Spring 2007
February 21, 2005	Develop Terms of Reference for new Arts and Entertainment Economic Opportunities Committee	T. Sheehan J. Curran	Steering Committee	Fall 2006
June 13, 2005	Report on Great Lakes/St. Lawrence Seaway Conference water level situation	J. Collins S. Butland	Engineering (Mayor to provide information)	Summer 2007
June 13, 2005	Report on PUC 2004 Annual Report concerning sustainability of dividend to the City	B. Hayes N. DelBianco	Finance Committee	Summer 2007

LCH

<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
June 13, 2005	Report on recommendation of the A & E Economic Opportunities Working Committee regarding making films in Sault Ste. Marie	T. Sheehan S. Butland	EDC Legal (reported June 27/05) Clerk's	Fall 2006
June 27, 2005 and February 12, 2007	Report on possible City participation in David Suzuki's Nature Challenge and Federal Government One Tonne Challenge to reduce smog and pollution and request to Federal Government to provide information on plans to replace the One Tonne Challenge.	T. Sheehan B. Hayes	Engineering	Summer 2007 Awaiting direction from federal government on new status approach to the One Tonne Challenge
October 17, 2005	Investigate the merits of an employee suggestions and reward program	J. Caicco B. Hayes	Finance Clerk's Human Resources	Summer 2007
May 8, 2006	Report on development of the local workforce and current labour requirements	J. Collins T. Sheehan	Destiny S.S.M. E.D.C.	Summer 2007
June 26, 2006	Feasibility of a leash-free zone for dogs at Topsail Island	S. Butland T. Sheehan	C.S.D.	Summer 2007
June 26, 2006	Report on Dust Control	S. Butland J. Caicco	Engineering	Spring 2007
July 10, 2006	Report on rationale for by-law controlling parking of mobile homes, travel trailers and work trailers on residential property	S. Butland P. Mick	Building/Planning	Summer 2007
July 10, 2006	Feasibility of an extension of current parking ban on Pine Street between McDonald and Cunningham	T. Sheehan J. Curran	P. W. & T.	Spring 2007
July 24, 2006	Report on feasibility of removing the truck route designation on Church Street	J. Curran T. Sheehan	P. W. & T.	Summer 2007

(5)(h)

<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
July 24, 2006 and May 14, 2007	Possibility of purchasing playground equipment that meets CSA requirements to replace the train at Bellevue Park	T. Sheehan S. Butland	P. W. & T. - Parks P.R.A.C.	May 2007
August 28, 2006	Report on petition from Frontenac Street residents for water service	J. Caicco S. Butland	Engineering P.U.C.	Summer 2007
September 11, 2006	Report on excavator locate requests Policy	S. Butland J. Caicco	Engineering	Summer 2007
September 25, 2006	Report on the future of the current hospital site property	T. Sheehan J. Curran	Planning	Fall 2007
October 16, 2006	Upgrading Red Pine Drive	F. Manzo J. Collins	Syndicate Engineering Legal	July 2007
October 30, 2006	Report on funding for a skateboard park(s)/indoor park	P. Mick J. Curran	C.S.D.	Spring 2007
October 30, 2006	Recommendation to new Council that a committee be struck to examine Conservation Authority	S. Butland N. DelBianco	Council Committee	
December 11, 2006	Committee to report on Review of Boards and Committees	S. Myers T. Sheehan	Council Committee Chair: S. Myers	During 2007
December 11, 2006	Report on feasibility of establishing an indoor soccer facility	S. Butland T. Sheehan	Council Committee Chair: S. Butland	Summer 2007
January 15, 2007	Development of a Comprehensive Municipal Parking By-law with AAC consultation	J. Caicco O. Grandinetti	Parking Legal	May 2007
January 15, 2007	Report on flashing amber/red lights at intersection of Carmen's Way and Conmee Avenue	L. Tridico F. Manzo	Engineering P. W. & T.	Spring 2007

(J)(h)

<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
January 29, 2007 and February 26, 2007	Report on steps to erect directional signs for truck traffic.  Report on efforts to get trucks off old truck route and onto Carmen's Way.	D. Celetti F. Fata  T. Sheehan L. Turco	P. W. & T.  C.S.D.	Spring 2007  Spring 2007
January 29, 2007	Report on necessary work on roofs at Seniors Drop-In Centre and Steelton Seniors Complex	L. Turco S. Butland	C.S.D.	May 2007
February 12, 2007	Report on House of Kin (Sudbury) request for municipal financial support	T. Sheehan D. Celetti	Finance	Application form and financial assistance policy sent by Finance to this group
February 12, 2007	Committee to review Municipal Act changes and report back to Council	S. Myers F. Fata	Committee	During 2007
February 26, 2007	Report on safe loading/unloading of children at schools	J. Caicco S. Butland	P. W. & T.	September 2007
February 26, 2007	Report on using payloaders behind graders when cutting snow build-up	D. Celetti O. Grandinetti	P. W. & T.	September 2007
February 26, 2007	Report on six month operations of Steelback Centre	S. Butland J. Caicco	C.S.D.	June 2007
March 8, 2007	Report on Accountability Agreements with 'outside agencies'	T. Sheehan S. Butland	Finance Committee	Summer 2007
March 12, 2007	Report on accessing the Home Help Program for seniors through the Ministry of Long-Term Care	P. Mick L. Turco	Social Services C.S.D.	September 2007
March 12, 2007	Report on a by-law to restrict snow from plowing operations from being stored in close proximity to adjacent property	B. Hayes P. Mick	Legal	July 2007

(45)

<u>COUNCIL DATE</u>	<u>SUBJECT OF RESOLUTIONS</u>	<u>SPONSORED BY</u>	<u>REPORTING DEPARTMENT</u>	<u>COMMENTS/STATUS</u>
April 30, 2007	Report on funding request from Three Fires Confederacy Gathering	L. Tridico P. Mick	Finance Committee	Application form and financial assistance policy sent by Finance to this group
April 30, 2007	Report on Youth Services Position	T. Sheehan P. Mick	Council Committee	
April 30, 2007	Report on policy concerning smoking at entrances to municipal buildings	L. Tridico T. Sheehan	Legal	
April 30, 2007	Report on opportunities for spring and fall clean-ups including issuing 'passes' with tax bills for waiving gate fees at landfill	J. Caicco S. Butland	P.W & T.	

(4)(h)

**Survey Re: Deputy Mayor**  
Completed April of 2007

City	Population	Deputy Mayor?	Position been in place?	Acting Mayor	How long Rotation?	Councilor rotation?	Comments
Thunder Bay	102,617			yes	1 month	yes	At one time suggested, but voted against. All councilors in rotation
North Bay	51,082	yes	Always. Unwritten practice. Incorporating into Procedural B-law being worked on right now.		whole term		Councilor who finishes in first place - for the whole term. No ward system. (Ten councilors elected and person with highest # of votes)
Timmins	43,024			yes	3 months	yes	Councilors take 3 month rotation
Sudbury	155,339	yes			2 year appointment between 2 councilors, rotating every other month		Councilors appoint 2 councilors to serve as Deputy Mayor - 2 year appointment, rotating every other month.
Peterborough	67,828	yes	12 years		4 year term		Mayor appoints councilor - procedural By-law. This year, for the 1st time they have had the need for a 2nd Deputy Mayor - will be reviewed annually to see if there is still the need.
Guelph	99,697			yes	1 month	yes	All councilors in rotation
Kingston	104,851		from 1998 to 2006	yes	2 months	yes, volunteer	Up until last year, they did appoint a Deputy Mayor but found there was no need for it - changed procedural By-law.

5(j)

**Sault Ste. Marie Airport Development Corporation**

May 22, 2007

D. Irving  
City Clerk  
City of Sault Ste. Marie  
Fax: 759-2310

**Re: Airport Fairgrounds By Law 2002-75;**

The Sault Ste. Marie Airport Development Corporation wishes to apply at this time for events scheduled under this by-law for the Summer Season. The events are as follows:

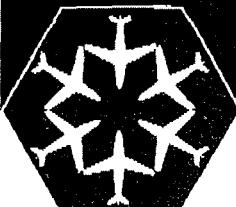
- June 10<sup>th</sup> - CMRC ANQ National Qualifier Motocross races 9:00 am to 6:00 pm
- July 14<sup>th</sup> & 15th - CMRC Motocross Racing Saturday and Sunday 9:00 am to 6:00 pm
- August 11<sup>th</sup> & 12<sup>th</sup> - CMRC Motocross Racing Saturday and Sunday 9:00 am to 6:00 pm

**Given the nature of the events we are required to obtain City Council approval as per Noise By-Laws 4100 and 80-200. Such events are limited to twelve per year.**

Thank you,



Terry Bos  
Airport Manager



05/24/2007 10:39 FAX 1 705 759 4869

MIKE MOORE & SONS CONST.

05/24/2007 THU 06:40 FAX

003  
001/001

05/29/2007 10:41 FAX 1 705 759 4869

MIKE MOORE & SONS CONST.

05/15/2007 13:42 705-759-2310

CLERK'S DEPT SSMARIE

001  
PAGE 01/02

5(K)

### TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: KEN DUTCHAK TELEPHONE: 251-1315

ADDRESS: 12 CHARLOTTE DR. POSTAL CODE: P6B 5S7

The above person hereby makes application for the closing of  
Lake St. (South of Queen St.)

(Name of street to be closed)

from Queen St. to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the 09 day of JUNE, 2007 from 8:00 am to 5:00 pm

for the purpose of ROTARY NORTH DRAGON BOAT FESTIVAL.

#### APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 759-7348  
Fax 759-7820  
580 Second Line East
2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Ken E. St. 943  
Signature of Official

\_\_\_\_\_  
Signature of Official

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road
4. Transit/Parking  
Telephone 759-5438/759-5320  
Fax 759-5834  
111 Huron Street

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

5. Central Ambulance Communication Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 946-6883  
989 Queen Street East (Rear of Plummer Hospital)

\_\_\_\_\_  
Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-Law No.)

5(K)

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: KEN DUTCHAK TELEPHONE: 257-1315ADDRESS: 12 CHARLOTTE Rd. POSTAL CODE: P6B 5S7The above person hereby makes application for the closing of  
Lake St. (South of Queen St.)

(Name of street to be closed)

from QUEEN ST. to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)on the 09 day of JUNE, 2007 from 8:00 am to 5:00 pmfor the purpose of ROTARY NORTH Dragon Boat FESTIVALAPPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 759-7348  
Fax 759-7820  
580 Second Line East

Signature of Official

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tapered Street

Signature of Official

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

Signature of Official

4. Transit/Parking  
Telephone 759-5438/759-5320  
Fax 759-5834  
111 Huron Street

Signature of Official

5. Central Ambulance Communication Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East (Rear of Plummer Hospital)

Signature of Official

CITY CLERK SECTION:City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.)

05/24/2007 10:38 FAX 1 705 759 4869

MIKE MOORE & SONS CONST.

05/24/07 08:56 FAX 705 541 7010

CITY WORKS CENTER

05/23/2007 10:44 FAX 1 705 759 4869

MIKE MOORE & SONS CONST.

05/15/2007 13:42 705-759-2318

CLERK'S DEPT SSMARIE

001  
 001  
 001/001  
PAGE 01/02

5(K)

### TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: KEN DUTCHAK TELEPHONE: 251-1315

ADDRESS: 12 CHARLOTTE DR. POSTAL CODE: P6B 5S7

The above person hereby makes application for the closing of  
Lake St. (South of Queen St.)

(Name of street to be closed)

from Queen St. to \_\_\_\_\_

(reference points - street numbers, cross streets, etc.)

on the 09 day of JUNE, 2007 from 8:00 am to 5:00 pm

for the purpose of ROTARY NORTH DRAGON BOAT FESTIVAL

#### APPROVALS SECTION:

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 759-7348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

Signature of Official

Signature of Official

- |  |   |
|--|---|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5438/759-5320<br>Fax 759-5834<br>111 Huron Street |
|--|---|

  
Signature of Official

Signature of Official

- |  |
|--|
| 5. Central Ambulance Communication Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>969 Queen Street East (Rear of Plummer Hospital) |
|--|

Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

5(K)

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: Ken DUTCHAK TELEPHONE: 251-1315ADDRESS: 12 CHARLOTTE Dr. POSTAL CODE: P6B 5S7The above person hereby makes application for the closing of  
LAKE ST. (SOUTH OF Queen St.)

(Name of street to be closed)

from Queen St. to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)on the 09 day of JUNE, 2001 from 8:00 am/pm to 5:00 am/pmfor the purpose of Rotary North Dragon Boat Festival.APPROVALS SECTION:

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 759-7348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

Signature of OfficialSignature of Official

- |  |   |
|--|---|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5438/759-5320<br>Fax 759-5834<br>111 Huron Street |
|--|---|

Signature of OfficialSignature of Official

- |  |
|--|
| 5. Central Ambulance Communication Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>989 Queen Street East (Rear of Plummer Hospital) |
|--|

Signature of OfficialCITY CLERK SECTION:City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

05/24/2007 10:39 FAX 1 705 759 4869

MIKE MOORE & SONS CONST.  
SAULT C.A.C.C.

002  
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 001/001  
PAGE 81/82

05/23/2007 14:41 FAX 1 705 845 6883

MIKE MOORE & SONS CONST.

CLERK'S DEPT ESMARIE

05/23/2007 10:46 FAX 1 705 759 4869

05/15/2007 13:42 705-759-2310

*F. Hall*  
13/41  
DUL  
25/11/07  
5(K)

### TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: KEN DUTCHAK TELEPHONE: 251-4115

ADDRESS: 12 CHARLOTTE Dr. POSTAL CODE: P6B 5S7

The above person hereby makes application for the closing of  
Lake St. (South of Queen St.)

(Name of street to be closed)

from Queen St. to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the 09 day of JUNE, 2007 from 8:00 am to 5:00 pm

for the purpose of ROTARY NORTH Dragon Boat FESTIVAL

#### APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 759-7348  
Fax 759-7820  
580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

4. Transit/Parking  
Telephone 759-5438/759-5320  
Fax 759-5834  
111 Huron Street

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

5. Central Ambulance Communication Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
989 Queen Street East (Rear of Plummer Hospital)

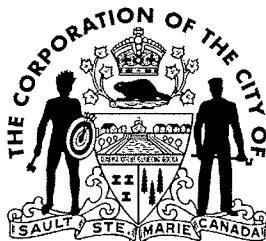
\_\_\_\_\_  
Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_ (date) \_\_\_\_\_ (By-Law No.)

5(1)

Joseph M. Fratesi, B.A. LL.B.  
Chief Administrative Officer



99 Foster Drive  
P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada. P6A 5N1  
(705) 759-5347  
(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingieri@cityssm.on.ca](mailto:b.berlingieri@cityssm.on.ca)

2007 05 28

Mayor John Rowswell and  
Members of City Council  
Civic Centre

**RE: STAFF TRAVEL REQUESTS**

Dear Council:

The following staff travel requests are presented to you for approval:

**1. Paul Antonello – Fire Services**

Retrofit – FPO 504  
June, 2007  
Gravenhurst, ON  
Estimated total cost to the City - \$ 175.00  
Estimated net cost to the City - \$ 175.00

**2. Randy Ayotte – Social Services**

ASI Advisory Committee Meeting  
May, 2007  
Toronto, ON  
Estimated total cost to the City - \$822.80  
Estimated net cost to the City - \$ 0.00

**3. Tisha McDougall – C.S.D. – Recreation & Culture (ECNHS)**

Ontario Museum Association Certificate Program  
June, 2007  
Dundas, ON  
Estimated total cost to the City - \$0.00  
Estimated net cost to the City - \$ 0.00

**4. Randall Roy – Public Works & Transportation**

MWIN Conference  
June, 2007  
Cobourg, ON  
Estimated total cost to the City - \$978.00  
Estimated net cost to the City - \$ 978.00

**5. Glen Coulter – Fire Services**

CBRN Team Workshop

June, 2007

Gravenhurst, ON

Estimated total cost to the City - \$75.00

Estimated net cost to the City - \$ 75.00

**6. Bruce Lash – Fire Services**

CBRN Team Workshop

June, 2007

Gravenhurst, ON

Estimated total cost to the City - \$175.00

Estimated net cost to the City - \$ 175.00

Yours truly,

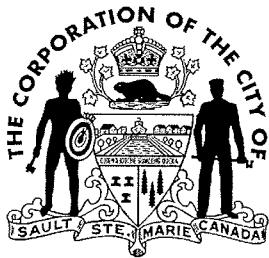


Joseph M. Fratesi  
Chief Administrative Officer

JMF:bb

5(m)

Ralph Robertson  
Manager of Purchasing



Finance Department  
Purchasing Division

2007 05 28

Mayor John Rowswell and  
Members of City Council,  
Civic Centre.

**Re: Tender for RS2 Emulsified Asphalt & M.T.O. Prime**

Attached hereto for your information and consideration is a summary of the tenders received to supply and deliver RS2 Emulsified Asphalt and M.T.O. Prime required for our road resurfacing program during the 2007 construction season.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders received was held May 16, 2007, with Councillor S. Butland representing City Council.

The tenders received have been evaluated and reviewed with Mr. P. McAuley, P. Eng., Commissioner of Public Works and Transportation. The low tendered prices, meeting specifications, have been identified on the attached summary.

Funding for this material is provided within the Public Works Surface Treatment account.

It is therefore my recommendation that the tender for RS2 Emulsified Asphalt and MTO Prime be awarded to McAsphalt Industries Limited.

An appropriate resolution has been prepared and placed on the agenda for your consideration.

Respectfully submitted,

for Ralph Robertson  
Manager of Purchasing

RR:nt  
Attach.

Recommended for Approval

W. Freiburger  
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi  
Chief Administrative Officer

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
Budget Amount: \$130,000.00**

**RECEIVED: May 16, 2007  
File #2007WA07**

**SUMMARY OF TENDERS  
RS2 EMULSIFIED ASPHALT AND M.T.O. PRIME**

<u>Description</u>	<u>Matrex Company</u> <u>Port Perry, ON</u>			<u>McAsphalt Industries</u> <u>Scarborough, ON</u>		<u>NorJohn Ltd.</u> <u>Burlington, ON</u>	
	<u>Oty.(litres)</u>	<u>Price/Litre</u>	<u>Total Price</u>	<u>Price/Litre</u>	<u>Total Price</u>	<u>Price/Litre</u>	<u>Total Price</u>
RS2 Emulsified Asphalt	130,000	No Bid	\$0.00	\$0.5650	\$73,450.00	\$0.6700	\$87,100.00
M.T.O. Prime	50,000	No Bid	\$0.00	\$0.9700	\$48,500.00	No Bid	\$0.00
Sub Total				<b>\$121,950.00</b>			<b>\$87,100.00</b>
6% G.S.T.				\$7,317.00			\$5,226.00
8% P.S.T.				<b>\$9,756.00</b>			<b>\$6,968.00</b>
Total Tendered Price:				<b>\$139,023.00</b>			<b>\$99,294.00</b>

Note: The low tendered prices, meeting specifications, are boxed above.

The low tendered prices represent an increase of 6.4% on the Emulsified Asphalt and an increase of 2.1% on the MTO Prime, from the 2006 prices.

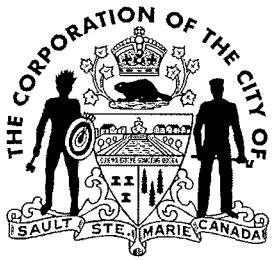
It is my recommendation that the low tendered prices, submitted by McAsphalt Industries, be accepted.

Ralph Robertson  
Manager of Purchasing



5(n)

Ralph Robertson  
Manager of Purchasing



Finance Department  
Purchasing Division

2007 05 28

Mayor John Rowswell and  
Members of City Council  
Civic Centre

**Re: Tender for Ready-Mix Concrete**

Attached hereto for your information and consideration is a summary of the tenders received for the supply and delivery of Ready-Mix Concrete as required by the City Corporation.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders was held May 9, 2007, with Councillor Pat Mick representing City Council.

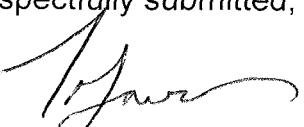
The tenders received have been thoroughly evaluated and reviewed with Mr. Mike Lebel, Superintendent of Public Works, and the low tendered prices, meeting specifications, have been indicated on the attached summary.

**RECOMMENDATION**

It is therefore my recommendation that the tender for the supply and delivery of Ready-Mix Concrete be awarded to Fisher Wavy Inc., for one year, at their low tendered prices.

This report is submitted for Council's approval.

Respectfully submitted,

  
for Ralph Robertson  
Manager of Purchasing

Recommended for approval,

  
W. Freiburger  
Commissioner of Finance & Treasurer

RR:nt  
Attach.

  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

FINANCE DEPARTMENT  
PURCHASING DIVISION

RECEIVED: May 9, 2007  
FILE: #2007WA05

SUMMARY OF TENDERS  
READY-MIX CONCRETE

DESCRIPTION	<u>QUANTITY</u>	<u>Caswell Concrete</u> <u>Sault Ste. Marie, ON</u>		<u>Fisher Wavy Inc.</u> <u>Sault Ste. Marie, ON</u>		<u>Lafarge Construction Mat.</u> <u>Sault Ste. Marie, ON</u>	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
20Mpa Ready Mix Concrete(CSA 23.1)	20	\$162.00	\$3,240.00	\$153.25	\$3,065.00	\$154.50	\$3,090.00
32Mpa Ready Mix Concrete(CSA 23.1)	583.5	\$181.00	\$105,613.50	\$170.25	\$99,340.88	\$177.00	\$103,279.50
Unshrinkable Fill	20.5	\$120.00	\$2,460.00	\$107.00	\$2,193.50	\$110.00	\$2,255.00
Additional Cost for Heat	92.5	\$15.00	\$1,387.50	\$24.00	\$2,220.00	\$25.25	\$2,335.63
Underload Charge(less than 2 cu.M.)	18	\$80.00	\$1,440.00	\$80.00	\$1,440.00	\$150.00	\$2,700.00
<b>Subtotal:</b>			<b>\$114,141.00</b>		<b>\$108,259.38</b>		<b>\$113,660.13</b>
<b>G.S.T. (6%)</b>			<b>\$6,848.46</b>		<b>\$6,495.56</b>		<b>\$6,819.61</b>
<b>P.S.T. (8%)</b>			<b>\$9,131.28</b>		<b>\$8,660.75</b>		<b>\$9,092.81</b>
<b>Total:</b>			<b>\$131,262.15</b>		<b>\$123,415.69</b>		<b>\$130,709.14</b>

Note: The above quantities are typical of our annual volumes, including ancillary costs.

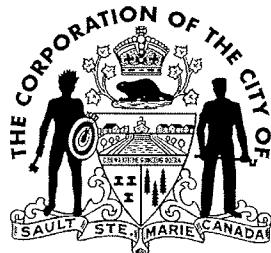
It is my recommendation that the low tendered prices submitted by Fisher Wavy Inc. (boxed above ) for one year be accepted.

Ralph Robertson  
Manager of Purchasing

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Ralph Robertson  
Manager of Purchasing



Finance Department  
Purchasing Division

2007 05 28

Mayor John Rowswell and  
Members of City Council,  
Civic Centre.

**RE: Trans-Cab Pilot Project  
For Passengers In A Currently Non Serviced Area**

---

Attached hereto for your information and consideration is a summary of the tenders received to provide Trans-Cab Service For The Pilot Project For Passengers In A Currently Non-Serviced Area, as required by the Transit Division, Public Works & Transportation Department.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tender received was held Thursday, May 17, 2007, with City Clerk, Donna Irving, present.

The tenders received have been thoroughly evaluated and reviewed with Mr. Don Scott, Manager Transit and the low tendered price, meeting specifications, has been indicated on the attached summary.

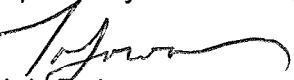
Funding for this expenditure is provided through the dedicated Provincial Gas Tax funds for Public Transportation Programs.

**RECOMMENDATION**

It is therefore my recommendation that the tender to provide Trans-Cab Service For The Pilot Project, be awarded to Alagash Investments, at their low tendered price of \$30.50 per hour plus G.S.T.

This report is submitted for Council's approval.

Respectfully submitted,

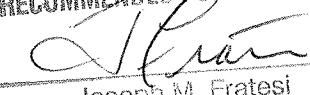
  
for Ralph Robertson  
Manager of Purchasing

RR:nt  
Attach.

Recommended for approval,

  
W. Freiburger  
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

**FINANCE DEPARTMENT  
PURCHASING DIVISION**  
**Budget Amount: \$90,000**

**Received: May 17, 2007  
File: 2007CK03**

**SUMMARY OF TENDERS  
TRANS-CAB PILOT PROJECT  
FOR PASSENGERS IN A CURRENTLY NON-SERVICED AREA**

---

<u>Firm</u>	<u>Price/Hour</u>	<u>Remarks</u>
Alagash Investments (Checker Cab) 73 Brock Street Sault Ste Marie, ON	<b>\$30.50 plus GST</b>	Meets specifications GPS/AVL installed in Vehicles
Eazy Cab P.O. Box 1536 Sault Ste. Marie, ON	\$38.85 plus GST	Meets specifications Will order same GPS/AVL System as Transit has in use.

Note: The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the low tendered price, submitted by Alagash Investments, be accepted.

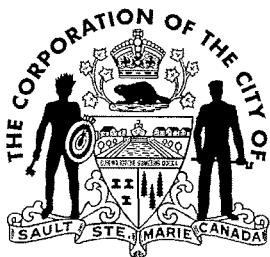
Ralph Robertson  
Manager of Purchasing

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Ralph Robertson  
Manager of Purchasing

Finance Department  
Purchasing Division



2007 05 28

Mayor John Rowswell and  
Members of City Council,  
Civic Centre.

**Re: Tender for Asphaltic Concrete**

Attached hereto for your information and consideration is a summary of the tenders received for the supply of Asphaltic Concrete Products required during the 2007 construction season.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders received was held May 16, 2007, with Councillor S. Butland representing City Council.

The tenders received have been evaluated and reviewed with Mr. P. McAuley, P. Eng., Commissioner of Public Works and Transportation, and the low tendered prices, meeting specifications, have been identified on the attached summary. The low tendered prices represent an increase of approximately 59.2% from the previous tender.

It is therefore my recommendation that the tender for Asphaltic Concrete be awarded, Firm Price for One Year, to Palmer Construction.

An appropriate resolution has been prepared and placed on the agenda for your consideration.

Respectfully submitted,

  
f/s Ralph Robertson  
Manager of Purchasing

RR:nt  
Attach.

Recommended for Approval



W. Freiburger  
Commissioner of Finance & Treasurer

*RECOMMENDED FOR APPROVAL*  
  
Joseph M. Fratesi  
Chief Administrative Officer

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
BUDGET TO BE DRAWN FROM VARIOUS PUBLIC WORKS STREET MAINTENANCE ACCOUNTS**

**RECEIVED: May 16, 2007  
FILE: #2007WA06**

**SUMMARY OF TENDERS  
ASPHALTIC CONCRETE**

<u>Description</u>	<u>Palmer Construction Sault Ste. Marie, ON</u>	<u>Pioneer Construction Sault Ste. Marie, ON</u>	<u>Ellwood Robinson Sault Ste. Marie, ON</u>
<b>Firm Price for One (1) Year</b>			
HL2 Asphaltic Concrete	\$86.00 Per Tonne	\$89.25 Per Tonne	\$86.50 Per Tonne
HL3 Asphaltic Concrete	\$83.50 Per Tonne	\$86.35 Per Tonne	\$83.65 Per Tonne
HL3A Asphaltic Concrete	\$84.20 Per Tonne	\$86.80 Per Tonne	\$84.75 Per Tonne
HL4 Asphaltic Concrete	\$81.00 Per Tonne	\$86.10 Per Tonne	\$81.45 Per Tonne
HL8 Asphaltic Concrete	\$79.25 Per Tonne	\$84.55 Per Tonne	\$79.65 Per Tonne

Note: The lowest tendered prices are boxed.

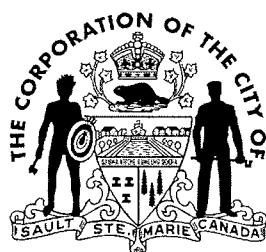
It is my recommendation that the low tendered prices submitted by Palmer Construction Limited, .  
be accepted

Ralph Robertson  
Manager of Purchasing

U  
D

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P. A. Liepa, A.I.M.A.  
City Tax Collector



Finance Department  
Tax & Licence Division

2007 05 28

Mayor John Rowswell  
And Members of City Council  
Civic Centre

**RE: Vacant Unit Tax Rebate Program  
Commercial and Industrial Properties**

Attached are listings that summarize applications for vacant unit property tax rebates pursuant to Section 364 of the Municipal Act, 2001, reflecting the 2006 taxation year.

All applications were received within the statutory time limit. Applications requiring clarification of the assessment values were returned to the Municipal Property Assessment Corporation (MPAC) for further research.

MPAC has recommended the amount of assessments to be adjusted and each of the applications has been reviewed individually and recommended as shown.

An appropriate resolution has been prepared for your consideration.

Respectfully submitted,

A handwritten signature of P.A. Liepa.

P.A. Liepa  
City Tax Collector

PAL/ms

Attach.

Recommended for Approval

A handwritten signature of William Freiburger.

William Freiburger  
Commissioner of Finance & Treasurer

*RECOMMENDED FOR APPROVAL*  
A handwritten signature of Joseph M. Fratesi.  
Joseph M. Fratesi  
Chief Administrative Officer

APPLICATION FOR VACANT UNIT TAX REBATE  
PURSUANT TO SECTION 364  
OF THE MUNICIPAL ACT, 2001.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
VACANT UNIT TAX REBATE PROGRAM  
2006 PROPERTY TAXES

DATE: 2007/05/17 PAGE: 1  
TIME: 16:20

ROLL NUMBER	PROPERTY ADDRESS / PERSON ASSESSED	C A N C E L L A T I O N S				D O W N T O W N / B. I. A.				TOTAL REBATE			
		TAXES	INT	CAN	INT	PAY	REBATE	TAXES	INT		CAN	INT	PAY
01001803200	00503 TRUNK RD SUGARLAND LODGING INC	3506.99	53.04		.00	3560.03		.00	.00	.00	.00	.00	3560.03
02001807600	00892 QUEEN ST E GILBERTSON JOHN	983.50	108.72		.00	1092.22		.00	.00	.00	.00	.00	1092.22
TOTALS:		4490.49	161.76		.00	4652.25		.00	.00	.00	.00	.00	4652.25

(b) (5)

VACANCY SUMMARY

TAX ADJUSTMENTS:	4490.49	.00	4490.49
INTEREST CANCELLATION:	161.76	.00	161.76
INTEREST PAYABLE:	.00	.00	.00
TOTAL ADJUSTMENTS:	4652.25	.00	4652.25

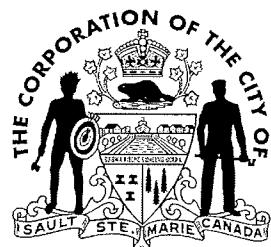
CERTIFIED CORRECT

P.A. LIEPA  
CITY TAX COLLECTOR

5(q)

5(r)

Peter A. Liepa  
City Tax Collector



Finance Department  
Tax & Licence Division

2007 05 28

Mayor John Rowswell  
And Members of City Council  
Civic Centre

**RE: 2007 Final Tax Billing**

The final residential tax billing for 2007 has been completed. Ratepayers will start receiving their bills in the mail in the next few days. Due dates for the final two installments are Friday, June 29<sup>th</sup> and Wednesday, September 5<sup>th</sup>.

The Tax Capped Classes of Multi-Residential, Commercial and Industrial have also been finalized. As part of the billing process for these classes, Section 330 of the Municipal Act, 2001 allows for the passage of a by-law to establish a percentage by which tax decreases are limited for a taxation year in order to recover all or part of tax revenues as a result of those properties being protected as a result of a tax increase.

Also, attached is the 2007 Capping Summary Analysis Report that further identifies the dollar amounts and property counts in each of the capped classes.

Therefore, the following recovery percentages would be required to achieve revenue neutrality in each of the capped classes.

<u>Property Tax Class</u>	<u>Tax Recovery</u>	<u>Decrease Retained</u>
Commercial	61.56%	38.44%
Industrial	2.16%	97.84%
Multi-Residential	99.89%	0.11%

Recommendation

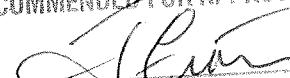
This report is submitted for the information of Council. An appropriate by-law appears elsewhere in this agenda.

Respectfully submitted,

P.A. Liepa  
City Tax Collector

Recommended for Approval:

  
W. Freiburger  
Commissioner of Finance & Treasurer  
RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer



[Home](#) | [Contact OPTA](#) | [Municipal Contacts](#) | [Feedback](#) | [User Agreement](#) | [Bulletins](#)  
[Exit](#)

## 2007 Capping Summary Analysis Report

**Sault Ste Marie C, 5761**

**Default, Year: 2007**

[Capping Report](#)

[Frequency Distribution Report](#)

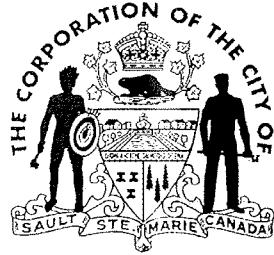
[Back to Capping Options](#)

For definitions, click [here](#).

	Multi-residential	Commercial	Industrial
<b>Capping and Threshold Parameters Used</b>			
Annualized Tax Limit	10.00%	10.00%	10.00%
Prior Year CVA Tax Limit	0.00%	0.00%	0.00%
CVA Tax Threshold - Increases	250	250	250
CVA Tax Threshold - Decreases	250	250	250
Decrease Clawback	99.89%	61.56%	2.16%
Decrease Retained	0.11%	38.44%	97.84%
Total	100.00%	100.00%	100.00%
Tax Adjustment - Increases	-1,818	-515,714	-7,756
Tax Adjustment - Decreases	1,818	515,714	7,756
Net Class Impact	0	0	0
<b>Property Count by Category:</b> (Click on the value below to see property listings in each category)			
Protected by Annualized Tax Limit	2	64	6
Protected by CVA Tax Limit	0	0	0
CVA Tax due to Threshold - Increases	1	16	2
CVA Tax due to Threshold - Decreases	13	103	0
CVA Tax due to Protection Below Limits	191	676	121
CVA Tax - New Construction/Class	0	19	11
CVA Tax - Other Reasons	0	0	0
Clawed Back or Decreasing Properties	4	367	1

5(s)

**William Freiburger, CMA**  
Commissioner of Finance  
and Treasurer



**Finance Department**

2007 05 28

Mayor John Rowswell and  
Members of City Council

**Re: 2006 Financial Statements**

Please find under separate cover the audited Consolidated Financial Statements for 2006.

The Finance Committee met with the City's Auditor KPMG LLP to review the 2006 City audit, and approved the 2007 Financial Statements.

The 2006 Performance Measures will be presented at a future date.

Respectfully submitted,

A handwritten signature of W. Freiburger, CMA.

W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

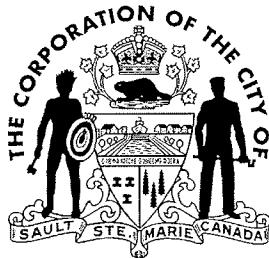
RECOMMENDED FOR APPROVAL

A handwritten signature of Joseph M. Fratesi, Chief Administrative Officer.

Joseph M. Fratesi  
Chief Administrative Officer

**Rachel Tyczinski**  
Corporate Affairs Officer

Clerk's Department



2007 05 28

Mayor John Rowswell and  
Members of City Council

**RE: ACCREDITATION OF CITY COAT OF ARMS BY THE CANADIAN HERALDIC AUTHORITY**

**PURPOSE**

The purpose of this report is to seek the involvement of at least two members of Council in the accreditation process of the City's coat of arms with the Canadian Heraldic Authority.

Council passed the following resolution on 2003 07 21:

"Resolved that the report of the Corporate Affairs Officer dated 2003 07 21 concerning Proposed Accreditation of City Crest by Canadian Heraldic Authority/Registration With the Intellectual Properties Office Industry Canada be accepted and the recommendation that the City proceed with the City Crest accreditation process through the Canadian Heraldic Authority be approved."

Councillor David Celetti and former Councillor Jody Curran participated on a committee to assist in obtaining accreditation of the City's coat of arms.

The official granting of a municipal coat of arms has been identified in the Corporate Communications Strategy (2002), as well as in the Strategic Plan.

**BACKGROUND**

The City's coat of arms appears to have been introduced when Sault Ste. Marie was incorporated as a city on April 29, 1912. On April 24, 1916, the City solicitor was asked to apply to the Dominion Government for copyright of the city's crest (or coat of arms). The City's legal department has determined that the coat of arms was never officially registered. On consultation with the Heraldic Authority, it appears that this is likely because municipal coats of arms were not granted at this time in history.

Armorial bearings are honours from the Canadian Crown. A coat of arms is centred on a shield and may be displayed with a helmet, mantling, a crest and a

motto. An accredited coat of arms must be approved by the Heraldic Authority and must conform to heraldic standards.

Reports to Council dated 2003 07 21 and 2004 05 25 are attached for the information of Council.

Preliminary artistic discussions took place between the Heraldic Authority and the former Corporate Affairs Officer, on behalf of the former Committee of Council. The following is a brief summary:

- The use of the British crown in the coat of arms is not sanctioned, and would not therefore be included in the new coat of arms. The Queen, on recommendation of the Governor General of Canada, must personally approve each use of the Royal Crown in Canadian armorial bearings.
- The current coat of arms depicts human supporters (a steelworker or lock-keeper, depending on interpretation, and a native Canadian). Human supporters are not recommended, for artistic reasons as well as for public perceptions of diversity. Animal supporters are suggested, possibly traditional thunderbirds to pay tribute to our First Nations history.
- The existing Ojibwe wording “Ojibwa Kitche Gumeeng Odena” – meaning “Ojibway town next to big body of water” would be retained.
- A depiction of the locks would be retained, as would maple leaves. It has been suggested that a leaping whitefish – one of the primary reasons that traditional peoples gathered on the shores of St. Marys River – be integrated into the design.

**COST:**

On 2003 07 21, Council approved the one-time cost of accreditation process and registration at an estimated \$4,000 - \$5,000. A processing fee of \$435 was paid to the Heraldic Authority when the work was initiated in 2003. Artwork costs are paid by the petitioner directly to the artist assigned by the Authority. The cost of one preliminary design ranges from \$300 to \$1,000 depending on the complexity of the design and number of components.

The cost of letters patent ranges from \$600 to \$3,300 for artwork and calligraphy.

The amount of \$4,000 - \$5,000 to complete this project remains a reasonable estimate.

A fully accredited coat of arms would be adopted incrementally. As new signage, etc. becomes necessary, the new coat of arms would be used.

**PROCESS:**

There are three main stages in the grant process: the creation of a written description, the preparation of a preliminary design, and the production of the official letters patent.

A herald is a specialist in the field of emblematic design. The herald works with the petitioner to determine the elements of a possible design, which must follow the rules of heraldry. After the written description of the armorial bearings has been approved by the Chief Herald of Canada, it is sent to the petitioner for acceptance.

After the written description has been approved, a contract is signed between the petitioner and one of the Heraldic Authority's artists, who then prepares the preliminary artwork. The preliminary design is reviewed by the Authority's principal artist, the Fraser Herald, approved by the Chief Herald of Canada, and sent to the petitioner for approval.

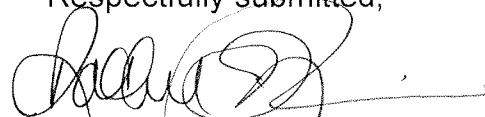
The third stage involves the preparation of the grant document, or letters patent. This official document includes the original artistic illustration accompanied by a legal text.

**RECOMMENDATION:**

It is recommended that Council continue to support the process of obtaining an accredited municipal coat of arms; and further that two members of Council participate on a committee to further advance this initiative.

Once a recommended version of the coat of arms is created, it will be brought to Council for its approval.

Respectfully submitted,



Rachel Tyczinski  
Corporate Affairs Officer

Recommended for approval,

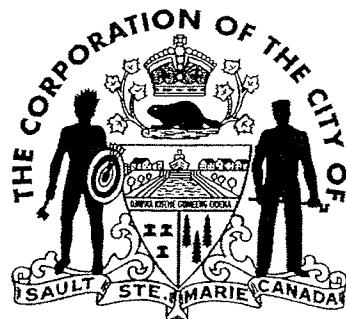


Donna Irving  
City Clerk

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer



2004 05 25

Mayor John Rowswell  
and Members of City Council

## **ACCREDITATION PROCESS OF CITY COAT OF ARMS BY THE CANADIAN HERALDIC AUTHORITY / REGISTRATION WITH THE INTELLECTUAL PROPERTIES OFFICE, INDUSTRY CANADA**

### **1. PURPOSE**

The purpose of this report is to seek the involvement of at least two (2) Members of Council in the accreditation process of the City's Coat of Arms with the Canadian Heraldic Authority, approved by Council resolution 2003 07 21. The Canadian Heraldic Authority has indicated that there are opportunities for input and feedback on proposed changes to the City Coat of Arms. This report is being provided to Council as information.

### **2. BACKGROUND**

The Corporate Communications Strategy for the City of Sault Ste. Marie (2002) identified a need to “develop standards and practices that clearly define appropriate uses of the city’s symbols (e.g. Logo, Crest, Tagline, etc.)” and to “present a more consistent, professional and appropriate image of the municipal corporation.”

The City Coat of Arms appears to have been introduced when Sault Ste. Marie was incorporated as a city on April 29, 1912. On April 24, 1916, the City Solicitor was asked to apply to the Dominion Government for Copyright of the City Crest. It has been determined by the City’s Legal Department that the City Crest has never been officially registered to date.

The symbols, images, text, colours, and interpretation of the City Coat of Arms have varied over its long history. Even in recent years, the use of the City Coat of Arms has been inconsistent, and open to a variety of interpretations (e.g. the lock keeper is often referred to as a steel worker). With the variety of physical versions of the City Coat of Arms available and the lack of policies in place that pertain to its usage, the look of the official City Coat of Arms is inconsistent and often unknowingly misused. As the official Coat of Arms for most major Canadian cities are officially produced and accredited through the Canadian

Heraldic Authority, and the City has previously sought to have the Coat of Arms made official and protected as an official mark, it is appropriate that the City of Sault Ste. Marie make our Coat of Arms official through these procedures.

Recent municipalities who have had their city Coat of Arms granted through the Canadian Heraldic Authority: Toronto, Hamilton, Windsor, Kingston, Peterborough, Ottawa, and **Thunder Bay**. **Sudbury** is currently undergoing the accreditation process with the Canadian Heraldic Authority.

Securing accreditation is an important first-step in the development of a Corporate Identity Policy. Following accreditation through the Canadian Heraldic Authority, the crest would need to be registered as an official mark with the Intellectual Properties Office with Industry Canada.

Council approved the initiation of the accreditation process by resolution dated 2003 07 21. Council approved the one-time cost of the accreditation process and the registration of the City Crest as an official mark is estimated to be \$4,000 - \$5,000. The funding for this important step in the development of a Corporate Identity will come from the allocated 2004 Budget for the Corporate Affairs Office. The Corporation of the City of Sault Ste. Marie has already paid the processing fee of \$435 (plus GST) to cover the cost of the research required for the grant.

### **3. POSSIBLE CHANGES TO CITY COAT OF ARMS**

Through the process of accreditation with the Canadian Heraldic Authority, the visual appearance of the City Coat of Arms will be altered. Official Coat of Arms designs must be acceptable to the Chief Herald of Canada. The image must accurately reflect the background information and history of its origins. An artist, chosen by the authority, will develop sketches of the Coat of Arms for the City's approval. Upon acceptance of these sketches, the artist will develop a hand-painted version of the official City Coat of Arms. Changes to the current City Coat are expected.

Mr. Bruce Patterson, Saguenay Herald for the Canadian Heraldic Authority has been in regular correspondence with the Corporate Affairs Officer and has provided a summary analysis of present emblem of the City of Sault Ste. Marie, with some suggestions for how this can be transformed into a coat of arms that could be granted.

Mr. Patterson indicated that some of the problem areas with the present arms are:

- The amount of detail in the scene at the top part of the shield;
- The motto on the shield, rather than on a scroll below the shield;
- The lack of colour contrast (I gave the example of having black trees on a red background);
- The supporters shown in silhouette;

- The use of the Royal Crown, a symbol of sovereignty that is used only with the permission of the Queen.
- Beavers and maple leaves were used in hundreds of assumed municipal arms of the period (19<sup>th</sup> and early 20<sup>th</sup> centuries);
- The way the shield is divided in three seems to have no real purpose.
- Human supporters are another typical feature of arms designs of that period, and there are many drawbacks to using them, some of them artistic, and some of them related to public perception, especially regarding the issue of diversity.

Mr. Patterson recommended taking the ideas from the present arms and determining which ones are important to use, and then determining how they can be used, as well as the importance of choosing the dominant colour. Mr. Patterson noted areas he felt were important to retain from the current Coat of Arms.

- The canal is the most important element to symbolize, although not using a pictorial depiction with trees and buildings. Find a clear way of indicating the canal and locks;
- The trees are another important aspect of the City's setting, and there are many ways of depicting them in heraldry.
- The third element on the arms is the railway. Mr. Patterson was unsure if this was still an important aspect of the City's identity.

Once the symbolism of the shield of arms is sorted out, what goes above the arms can be determined. Mr. Patterson also strongly suggests considering new supporters, which should be animals in strong heraldic colours.

The motto would stay the same and be placed on a scroll below the shield.

A fully accredited Coat of Arms could be slowly integrated over a period of time into use throughout the City. When changes are made to areas where the Coat of Arms is currently being used, the new Coat of Arms could be substituted. Similarly, when new opportunities to use the City Coat of Arms arise, the fully accredited version would be used.

#### 4. **RECOMMENDATION**

- a) It is recommended that two (2) Members of Council participate in a Committee to provide feedback to the Canadian Heraldic Authority regarding the proposed changes. It is important to remember that grants of armorial bearings are made by the Crown to be valid forever. As a result, it is important that City officials participate in the process. Also by taking advantage of the Authority's expertise, and utilizing the Council's input, the City can be assured the creation of a beautiful and lasting design that reflects the history of our City.

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b) Once a recommended version of the new Coat of Arms is created, it will be brought to Council for its approval. Upon Council's approval, it will be registered with the Intellectual Properties Office, Industry Canada.

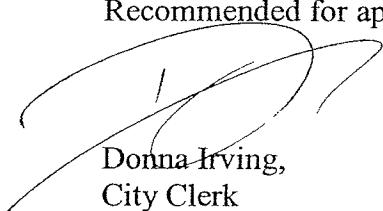
As the Corporate Affairs Officer is developing a Corporate Identity Policy that is based on a consistent and recognizable image, the fully accredited Coat of Arms will play a pivotal role in the development of these policies.

Respectfully submitted as information,



Chris Belsito,  
Corporate Affairs Officer

Recommended for approval,



Donna Irving,  
City Clerk

attachments

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer



RIDEAU HALL

LA CHANCELLERIE  
THE CHANCELLERYL'AUTORITÉ HÉRALDIQUE DU CANADA  
THE CANADIAN HERALDIC AUTHORITY

May 29, 2003

Dear Mr. Belsito,

Thank you for your recent enquiry. I am pleased to enclose some examples of grants we have made to Ontario municipalities. The Regional Municipality of Niagara's arms are interesting because of the reference on the shield to the locks of the Welland Canal. Nakina is from northern Ontario, which is why I have included it. Thunder Bay received a grant from England, which was long before our office was established in 1988. I therefore don't have a colour copy of its arms, but I did find this article in the journal *Heraldry in Canada*. As I noted before, Sudbury's grant is in process, but I won't be able to send you examples of the design until it has been completed.

After speaking with you, I checked the Sault Ste. Marie website to see the arms design now in use by the City. This form of design is actually pretty typical for municipal arms in Ontario in the 19<sup>th</sup> or early 20<sup>th</sup> centuries. Such arms usually include pictorial depictions of local scenery, as well as Canadian symbols such as beaver and maple leaves, and the Royal Crown. These designs, which take heraldic forms, although they rarely follow good heraldic (or artistic) practice, were never officially sanctioned, but were adopted locally. This means that they are classified as "assumed" arms, rather than "granted" arms.

There are a number of ways in which the present emblem of Sault Ste. Marie differs from usual heraldic design. They are:

- The top half of the shield shows a detailed scene. This type of depiction is contrary to the main function of heraldry, which is to depict something conceptually rather than "photographically";
- The motto is placed on the shield, rather than on the scroll below the shield;
- The sections in the bottom half of the shield do not use colour contrast; e.g., black trees are shown on a red background (on a red background, the trees should be either gold or white);
- The supporters are shown in silhouette;
- The crest of the beaver and maple leaves would have to be supported by a wreath of twisted cloth (a minor point). It's worth noting that the beaver and maple leaves are used in almost every other assumed municipal arms from the period;
- The Royal Crown can only be used with the permission of H.M. the Queen, and when used heraldically, it is limited to military and law enforcement badges, as well as to armorial bearings of capital cities and places with significant royal connections.

.../2

S(+)

- 2 -

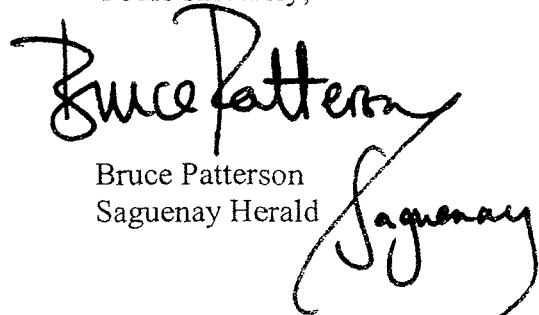
Good heraldic design relies on relative simplicity, the ability to be readily identifiable, and the use of colour. In some cases, we have been able to adapt assumed arms into an acceptable heraldic design, although usually it is easier to create an essentially new design that might make reference to previously used assumed arms or emblems. Nevertheless, I should emphasize that the emblem now in use by the City could not be granted without substantial changes.

I should comment on the explanation of the coat of arms as found on the city's website. I'm not sure what the note about cataloguing in Heritage Canada refers to: Heritage Canada does not keep heraldic records, apart from its role in providing information on national symbols (such as the flag and the coat of arms of Canada). Since 1988, our office has been responsible for regulating and promoting heraldry in Canada (as heraldry is an honour under the royal prerogative, as exercised by the Governor General), and we also have access to most of the archival records of English and Scottish grants to Canadians and Canadian corporate bodies and municipalities. I wouldn't say that the origin of the Sault Ste. Marie arms is a mystery: it would have been designed locally and adopted by the City Council. If there is any information on its origin, it would likely be in your municipal archives.

We have used a few aboriginal languages in our grant, but you are correct in noting their rarity. Most mottoes are in English, French, or Latin. One further point: the use of the term "City Crest" in describe the present assumed arms of Sault Ste. Marie is inaccurate. A crest is an emblem placed above the shield (in this case, the beaver and maple leaves only).

I am glad you are exploring the option of seeking a grant, and you seem to appreciate the benefits of having legally granted arms for the City. I enclose a copy of our procedure guide, which is also available on our website. I expect that there are those who would like to retain the present design as is, due to their familiarity with it; however, I thought it would be best at this stage to explain what our requirements are. Please contact me if you have any further questions.

Yours sincerely,

  
Bruce Patterson  
Saguenay Herald

Mr. Chris Belsito  
Corporation of the City of Sault Ste. Marie  
Civic Centre  
Box 580  
99 Foster Dr.  
Sault Ste. Marie, ON  
P6A 5N1

Encl.



RIDEAU HALL



LA CHANCELLERIE  
THE CHANCELLERY

L'AUTORITÉ HÉRALDIQUE DU CANADA  
THE CANADIAN HERALDIC AUTHORITY

March 19, 2004

Dear Chris,

I am pleased to send you a summary analysis of present emblem of the City of Sault Ste. Marie, with some suggestions for how this can be transformed into a coat of arms that could be granted.

First, I should outline some basic principals behind good heraldic design:

- The design should be relatively simple and easily recognized;
- Its primary purpose should be symbolism rather than literal depiction;
- Its symbolism should not be the product of one particular time period;
- It should use a dominant colour combination;
- The colours should contrast; for instance, white or gold should be set against blue, red or green.

In a letter I wrote last year, I outlined some of the problem areas with the present arms. These include:

- The amount of detail in the scene at the top part of the shield;
- The motto on the shield, rather than on a scroll below the shield;
- The lack of colour contrast (I gave the example of having black trees on a red background);
- The supporters shown in silhouette;
- The use of the Royal Crown, a symbol of sovereignty that is used only with the permission of the Queen.

And there are a couple of points for further consideration:

- Beavers and maple leaves were used in hundreds of assumed municipal arms of the period (19<sup>th</sup> and early 20<sup>th</sup> centuries). We can certainly consider retaining these elements, but we should do something original with them;
- The way the shield is divided in three seems to have no real purpose.
- Human supporters are another typical feature of arms designs of that period, and there are many drawbacks to using them, some of them artistic, and some of them related to public perception, especially regarding the issue of diversity.

.../2

With these problem areas in mind, how would we approach the task of creating an appropriate design for Sault Ste. Marie? I suggest we take the ideas from the present arms and ask which ones are important to use. We can then determine how they can be used. We also need to keep in mind what the dominant colours should be. From my perspective, here is what I see as important in the present shield:

- The canal is, I think, the most important element to symbolize. As I've indicated, we can't use a pictorial depiction with trees and buildings, but we can devise a clear way of indicating the canal and locks;
- The trees strike me as another important aspect of the City's setting, and there are many ways of depicting them in heraldry.
- The third element on the arms is the railway. I'd be interested to know if this is still an important aspect of the City's identity. If so, we can look at how to represent the railway in the arms.

Once we sort out the symbolism of the shield of arms, we can determine what goes in the crest above the arms.

As I have indicated, I strongly suggest considering new supporters, which should be animals (or even fantastic creatures) in strong heraldic colours.

The motto would stay the same and be placed on a scroll below the shield.

I'm particularly interested in this project as we have just granted arms of an entirely new design to the City of Greater Sudbury, which is something I worked on and which I consider to have been a great success. The shield is green and gold with a star and a central division line made of tree shapes. The supporters are two gold moose. The crest is a green "mural" crown set with gold pine cones. It's a simple, balanced design of two colours. I'll send you a copy of it when we have these ready.

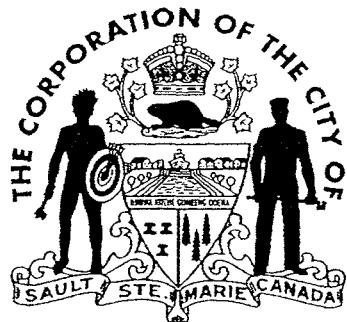
I look forward to hearing back from you.

Yours sincerely,

Bruce Patterson  
Saguenay Herald

Mr. Chris Belsito  
Corporate Affairs Officer  
Corporation of the City of Sault Ste. Marie  
P.O. Box 580, 99 Foster Dr.  
Sault Ste. Marie, ON  
P6A 5N1

5(+)



2003 07 21

Mayor John Rowswell  
and Members of City Council

**PROPOSED ACCREDITATION OF CITY CREST BY THE CANADIAN  
HERALDIC AUTHORITY / REGISTRATION WITH THE INTELLECTUAL  
PROPERTIES OFFICE, INDUSTRY CANADA**

**1. PURPOSE**

The purpose of this report is to seek Council's permission by resolution to proceed with the accreditation process of the City's Crest with the Canadian Heraldic Authority. Securing accreditation is an important first-step in the development of a Corporate Identity Policy. Following accreditation through the Canadian Heraldic Authority, the crest would need to be registered as an official mark with the Intellectual Properties Office with Industry Canada.

**2. BACKGROUND**

The Corporate Communications Strategy for the City of Sault Ste. Marie (2002) identified a need to "develop standards and practices that clearly define appropriate uses of the city's symbols (e.g. Logo, Crest, Tagline, etc.)" and to "present a more consistent, professional and appropriate image of the municipal corporation."

The City Crest appears to have been introduced when Sault Ste. Marie was incorporated as a city on April 29, 1912. On April 24, 1916, the City Solicitor was asked to apply to the Dominion Government for Copyright of the City Crest. It has been determined by the City's Legal Department that the City Crest has never been officially registered to date.

The symbols, images, text, colours, and interpretation of the City Crest have varied over its long history. Even in recent years, the use of the City Crest has been inconsistent, and open to a variety of interpretations (e.g. the lock keeper is often referred to as a steel worker). With the variety of physical versions of the City Crest available and the lack of policies in place that pertain to its usage, the look of the official City Crest is inconsistent and often unknowingly misused. As the official crests for most major Canadian cities are officially produced and accredited through the Canadian Heraldic Authority, and the City has previously

sought to have the Crest made official and protected as an official mark, it is appropriate that the City of Sault Ste. Marie make our crest official through these procedures.

Recent municipalities who have had their city crest granted through the Canadian Heraldic Authority: Toronto, Hamilton, Windsor, Kingston, Peterborough, Ottawa, and **Thunder Bay**. **Sudbury** is currently undergoing the accreditation process with the Canadian Heraldic Authority.

**3. HISTORY OF CREST**

A highlight of historical facts, Council minutes, and various pertinent references to the City Crest are attached for a quick overview.

**4. COSTS**

**ALL COSTS RELATED TO THE ACCREDITATION AND  
REGISTRATION OF THE CITY CREST ARE ONE TIME EXPENSES.**

The City must cover all direct costs related to the grant of armorial bearings.

These costs are in two parts:

- a fixed processing fee
- variable costs of artwork, research and letters of patent preparation

The **processing fee** for all petitioners is fixed at \$435 (plus GST). In most cases, the processing fee is sufficient to cover the cost of the research required for the grant. In cases requiring additional research, the City would receive an estimate and would pay a supplementary fee to the researcher.

All **artwork costs** would have to be paid directly by the City to the Authority's assigned artist. The maximum cost of the artwork is established before each stage of the process, and the City would be required to indicate agreement by signing contracts.

The **cost of one preliminary design** ranges from \$200 to \$1000 depending on the complexity of the design and the number of components. The cost increases if the City wishes to make changes that require the creation of revised artwork.

The **cost of the letters patent** depends on the option chosen by the City, the complexity of the design, the number of components in the grant, and the inclusion of additional decoration.

**Recommended option** for letters patent:

- dimensions: approx. 56 cm (22') high and 76 cm (30') wide;
- heading: hand painted;
- granting text: inscribed in calligraphy;
- coat of arms, flag and badge hand painted, with 24k gold where applicable;
- costs: approx \$1800 to \$3500 for art and calligraphy

**Overall Costs:** Costs could potentially range from \$4000 – 5000. The estimated cost will likely be in the lower range because the Sault Ste. Marie City Crest already has documented history and a relatively consistent design.

**5. POSSIBLE CHANGES TO CITY CREST**

Through the process of accreditation with the Canadian Heraldic Authority, the visual appearance of the City Crest may be altered slightly. Official crest designs must be acceptable to the Chief Herald of Canada. The image must accurately reflect the background information and history of its origins. An artist, chosen by the authority, will develop sketches of the crest for the City's approval. Upon acceptance of these sketches, the artist will develop a hand-painted version of the official City Crest. Changes to the current City Crest are expected. A fully accredited crest could be slowly integrated over a period of time into use throughout the City. When changes are made to areas where the crest is currently being used, the new crest could be substituted. Similarly, when new opportunities to use the City Crest arise, the fully accredited City Crest would be used.

**6. REGISTRATION AS AN OFFICIAL MARK**

Once the accreditation process with the Canadian Heraldic Authority is complete, the finalized City Crest should be registered with Industry Canada – Intellectual Property Office as an official mark. The cost includes: filing the crest - \$150; certificate of registration - \$200; certificate of authenticity - \$35. The total cost of this process is approximately \$385.

**7. FUNDING SOURCES**

The one-time cost of the accreditation process and the registration of the City Crest as an official mark is estimated to be \$4,000 - \$5,000. The funding for this important step in the development of a Corporate Identity will come from the allocated 2003 Budget for the Corporate Affairs Office.

**8. RECOMMENDATION**

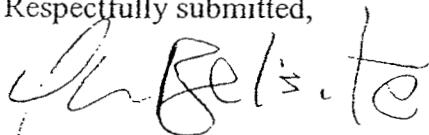
a) It is recommended that the City proceed with the accreditation process with the Canadian Heraldic Authority. The average time required to complete this grant is 12 to 14 months after the warrant has been signed. It is important to remember that grants of armorial bearings are made by the Crown to be valid forever. As a result a sufficient amount of time is required to complete each grant. Also by taking advantage of the Authority's expertise, the City can be assured the creation of a beautiful and lasting design that reflects the history of our City.

b) Upon successful accreditation of the City Crest with the Canadian Heraldic Authority, it is recommended that the crest be registered with the Intellectual Properties Office, Industry Canada.

5(+) )

As the Corporate Affairs Officer is developing a Corporate Identity Policy that is based on a consistent and recognizable image, the fully accredited Crest would play a pivotal role in the development of these policies.

Respectfully submitted,



Chris Belsito,  
Corporate Affairs Officer

Recommended for approval,



Donna Irving,  
City Clerk

attachments



RECOMMENDED FOR APPROVAL.  
Joseph M. Fratesi  
Chief Administrative Officer

City Crest Notes

- The crest appears to have been introduced when Sault Ste. Marie was incorporated as a city (April 29, 1912). This is seen on the by-laws from that period (Town crest was used for town by-laws – City crest used for city by-laws). The first city by-law is 676.
- There is a note on letterhead in the 1915 – 1916 Minute Book which has the crest printed in blue. The native inscription reads "OJIBWA CITCHE CAMING ODENA". The canal appears to be a more realistic depiction of the actual canal in this one.
- On April 24, 1916 the City Solicitor was asked to apply to the Dominion Government for copyright of the City Crest.
- There is a reference to the crest in the book "Canadian Municipal Arms" by Chapin; reviewed in The Canadian Historical Review in September, 1937. The description refers to three goblets instead of three rails and to one supporter as a lock keeper with gate-key instead of a steelworker.
- The Municipal Handbook first mentions the crest in 1961. The native inscription reads "OJIBWA KITCHE GUMEENG ODENA" which means Ojibway Town next to big body of water.
- City council (in 1975) stated that the City crest is composed of a British Crown (dark bronze), a Canadian Beaver (dark bronze), Maple Leaves (dark bronze), a Steel Worker (dark bronze), an Indian (dark bronze), Steel Rails (black on a red background), the Canadian Ship Canal & Lock (brown), a Canadian Steamer (white with red trim on a blue background), Houses (white with black roofs on a blue background), Pine and Hemlock Trees (green on a blue background), and the Indian words "Ojibwa Kitche Gumeeng Odena", meaning "Ojibway Town next to big body of water" (bronze letters on a yellow background).
- There is a reference to the crest in the book "The Identifying Symbols of Canadian Municipalities" which gives an alternate colour scheme for the crest and mentions that the crest and letterhead were changed in 1987 (75<sup>th</sup> Anniversary of the City). This probably refers to the fact that the city letterhead with the crest was changed for the anniversary year. The use of the anniversary letterhead was discontinued at the end of 1987.
- On March 2, 1990, a letter was received from Ian Campbell stating that the symbol of Sault Ste. Marie appears to have been misfiled. He then requested a drawing of the symbol.

**5(+)**

- On April 19, 1999, a search indicated that no registration nor application for registration of the City Crest existed.

on letterhead from 1915.

H. E.

C. J. PIM  
CITY CLERK



SAULT STE. MARI

After passing June 7  
City Engineer  
Pay Roll  
Engineer Pay Roll  
Inspections for City 1915 - 4250  
Street Inspection  
etc., etc.

(+) 5

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hence by account also /

same

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1961 Handbook



### Description of the City of Sault Ste. Marie Crest

A British Crown, a Canadian Beaver, Maple Leaves, a Steel Worker, Steel Rails, an Indian, Canadian Ship Canal and Lock, Canadian Steamer Lock, Pine and Hemlock Trees, and the Indian Words, "Ojibwa Kitchi Caming Odena" meaning "A White Fish Place Beside the Rapids."

### Dates To Be Remembered

- 1858 — Algoma became a Judicial District with headquarters at Sault Ste. Marie.
- 1871 — Sault Ste. Marie incorporated as a village.
- 1887 — Sault Ste. Marie incorporated as a Town.
- 1912 — Sault Ste. Marie incorporated as a City.
- 1918 — Sault Ste. Marie amalgamated with Steelton.
- 1959 — Visit of Her Majesty Queen Elizabeth II and H.R.H. the Duke of Edinburgh.

— 10 —



HIS WORSHIP  
MAYOR JAMES L. MCINTYRE

— 11 —

# The Canadian Historical Review

VOL. XVIII

TORONTO, SEPTEMBER, 1937

No. 3

## CANADIAN MUNICIPAL ARMS

## FOREWORD

IT is peculiarly interesting to find an American scholar concerning himself with the somewhat unusual subject of Canadian Municipal Arms. So far as we know, Mr. Chapin has brought together the most comprehensive descriptive list of these insignia which has thus far been compiled. It will be a surprise to many that so large a number of municipalities throughout the dominion have adopted coats of arms, and that a considerable proportion of them conform more or less to correct heraldic usage.

The author, in the July, 1932, issue of *Americana*, gave a list of some seventy-two coats of arms and sixteen "municipal devices" adopted by cities and towns in the United States. Among these Boston, of all places, does not appear, since, as the author informs us, this old city has never used a coat of arms. His Canadian list amounts to one hundred and fifteen. Although he states that his American list does not claim to be complete (and probably additions might also be made to the Canadian list), it is possible that the ratios would not change materially if the survey in both countries was widened. Perhaps we may detect in this comparatively larger Canadian number the influence of continuous and more intimate British connections. Canada's post-Revolutionary immigrants, coming mainly from the old land, where coats of arms, family and communal, were noticeable features, doubtless brought with them the habit of thus marking the individuality of places as well as of persons.

The study of such minor and apparently insignificant by-products of history as these emblems may cast some light upon earlier phases of the social and industrial life of Canadian communities. These coats of arms frequently condense and preserve much local history.

In reading the descriptions one is struck by the recurrence of certain features which seem to indicate something of the Canadian

## ST. CATHARINES, ONT.

Quarterly (1) azure a ship under sail at sea; (2) gules a cornucopia of fruit seawise; (3) gules a millstone; (4) azure a two-masted steamship at sea. *Crest:* A beehive beset with bees volant. *Motto:* "Industry and liberality".

## ST. HYACINTHE, QUE.

Azure on a cross argent, cantoned by (1) and (4) a sprig of three maple leaves; (2) and (3) a cock, a church rising out of flames between in chief a lion of England, and in base a beaver on a log bendwise. *Motto:* "In amore et fortitudine redivimus".

## SAINT-JEAN, QUE.

Per fess azure and vert a fess undy argent in chief a demi-eagle displayed issuant of the last, and a chief (the union device) azure a saltire argent charged with a saltire gules over all a cross gules fimbriated argent. *Motto:* "In alta".

## SAINT JOHN, N.B.

Quarterly (1) gules a barrel between four fish, in chief a fish, all or; (2) azure on a champagne a row of trees graduated in height and in chief a sun in splendour or; (3) azure a ship or at sea barry undy or and azure; (4) gules two beavers in pale or. The number of trees varies from four to seven and sometimes the highest is at dexter and sometimes at sinister. *Crest:* A crown. *Motto:* "O fortunati quorum jam moenia surgent". *Supporters:* Two moose.

## ST. THOMAS, ONT.

On a bend a plate charged with a garb, between in chief a locomotive and in base three stalks of wheat crossed one palewise and two in saltire. *Crest:* A deer. *Motto:* "Tempora mutantur". *Supporters:* A military officer and a private.

The shield is often made in the shape of a maple leaf.

## SARNIA, ONT.

Per fess, the chief per pale dexter a steamboat, sinister a locomotive; the base a railroad track entering a tunnel palewise with in chief a railroad train on a trestle. *Crest:* A beaver.

## SASKATOON, SASK.

Per fess, the chief per pale dexter a pile of books ensigned by a pen and inkwell (allusion to the University of Saskatchewan), sinister a factory; and the base a railroad train of coal cars. *Crest:* A lion passant. *Motto:* "Commerce, education, industry".

## SAULT STE. MARIE, ONT.

On a barrulet the inscription "Ojibwa kitchi caming ode na" between in chief the lock of a canal palewise with at the end of it the gates of the lock and above them a ship bow on, in the higher lock and in base per pale dexter three goblets and sinister three pine trees. *Crest:* A beaver on a log from both ends of which sprout maple leaves, and above the beaver a ~~crown~~. *Supporters:* An Indian with tomahawk and shield and a lock keeper with gate-key. *No specification*.

## SELKIRK, MAN.

Purpure a cross gules cantoned by a locomotive and tender, a two-wheeled cart (evidently a Red river cart), a scow at sea, and a side-wheel steamer contourné at sea. *Motto:* "Per mare per terras".

## SHERBROOKE, QUE.

Argent a river palewise between two houses and at base crossed by a railroad bridge with lattice work sides on two piers with a railroad train engine and three cars on the bridge (all azure). *Crest:* A beaver. *Motto:* "Onward".

## SIMCOE, ONT.

Azure a royal crown.

5(+)

# THE IDENTIFYING SYMBOLS

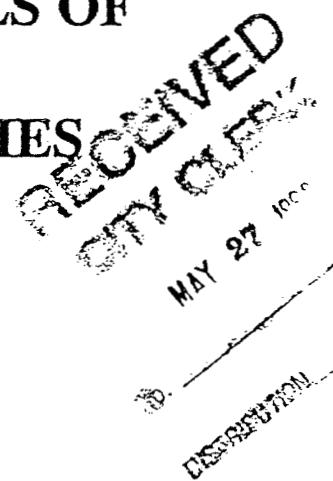
of

## CANADIAN INSTITUTIONS

### PART III

# THE IDENTIFYING SYMBOLS OF

## CANADIAN MUNICIPALITIES



Ian L. Campbell

BA, MSc(Econ), FRSA, FSA(Scot), FHSC, FACH, NN, CLJ

Principal and Vice Chancellor

Renison College, University of Waterloo  
with

Marion I. Campbell, MLJ

(C) Ian L. Campbell, 1990.  
ISBN 0-9693980-3-4

Renison College and Canadian Heraldry Associates, 1990.

Lyon.... Since orders should soon be placed for City stationery, it was necessary for Council to decide on the policy to be followed. Moved... that the design, approved by the Special Committee and the City Council... be submitted to the Lord Lyon... for approval....

7/11/55

The Lord Lyon... advising that it would be impossible to give a shield such as that in the proposed sketch; outlining reasons, therefore, and suggesting alterations which would conform with heraldry.

7/5/56

Secretary, Coat-of-Arms Committee, submitting an alternative design....

6/6/57

J. J. Legate, Secretary of the Coat-of-Arms Committee... presenting the Parchment Letters Patent of Armorial Bearings of the City of Sarnia

11/4/57

Ald. Donahue noted that, if the crest submitted on one of the Agenda enclosures was a sample of the new City Crest, it would appear to be a miserable failure and it was disappointing., and Ald. Donahue was assured that it was merely a stencil copy and that the original was much better.

**Flag**

**Chain of Office**

Reference: Heraldry in Canada, IV, 3, 2; XXI, 3, 5.

### SAULT STE. MARIE

- a- 1871, 1912
- b- See note
- c- Ojibwa Kitche Gumeeng Odena
- d- 'Ojibway town next  
to big body of water'
- e- 1,2,3,4,5,6,7,8

### Badge

Description: Top half of shield - blue; bottom half of shield, scroll - gold; figures on shield, beaver, leaves - black; supporters - grey outlined in black; ~~Crown~~ black and gold.

Note: "A British Crown, a Canadian Beaver, Maple Leaves, a Steel Worker, Steel Rails, an Indian, Canadian Ship Canal and Lock, Canadian Steamer, Pine and Hemlock Trees, and the Indian Words, *Ojibwa Kitche Gumeeng Odena* meaning *Ojibway town next to big body of water*."

**Flag**

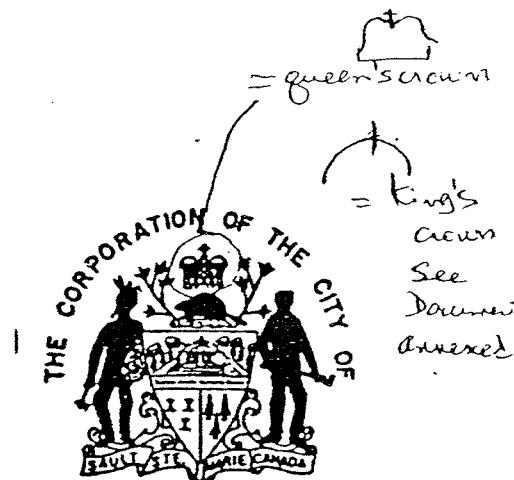
**Chain of Office**

Note: "A British Crown, a Canadian Beaver, Maple Leaves, a Steel Worker, Steel Rails, an Indian, Canadian Ship Canal and Lock, Canadian Steamer, Pine and Hemlock Trees...."

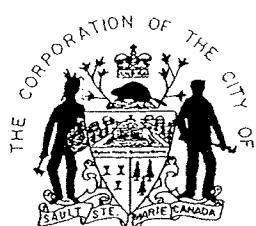
Note: Redesigned in 1975 by R. J. Burgoyne (Architect). Crest and letterhead colour change in 1987 (75th anniversary).

Chapin, 1937

"On a barrulet the inscription 'Ojibwa kitchi caming ode na' between in chief the lock of a canal palewise with at the end of it the gates of the lock and above them a ship bow on, in the higher lock and in base per pale dexter three goblets and sinister three pine trees. Crest: A beaver on a log from both ends of which sprout maple leaves, and above the beaver a crown. Supporters: An Indian with a tomahawk and shield and a lock keeper with a gate key."



'is not  
official  
rant.'



## CITY COUNCIL RESOLUTION

5(+)

Agenda Item

Date: January 27, 1975

MOVED BY  
SECONDED BY

Councillor  
Councillor

R. Angus  
R. Gernon

That the colours of the Coat of Arms of the Corporation of the City of Sault Ste. Marie be as follows:

That portion of the shield, being the lower left, containing the rails be coloured red; and the rails black.

That portion of the shield, being the lower right, containing the trees be coloured blue; and the trees green.

And the top portion of the shield, containing the locks, be coloured as follows; Trees and grass, green; locks, brown; water, deep blue; ship, white with red trim; houses, white with black roofs; sky, light blue.

The detail in the shield should read; OJIBWA KITCHE GUMEENG ODENA, the letters being in dark bronze and the background yellow.

The remainder of the crest to be in dark bronze, lettering to be solid, all other detail to be in outline form. CARRIED.

CARRIED  
 REFERRED

DEFEATED  
 OFFICIALLY READ NOT DEALT WITH

AMENDED

DEFERRED

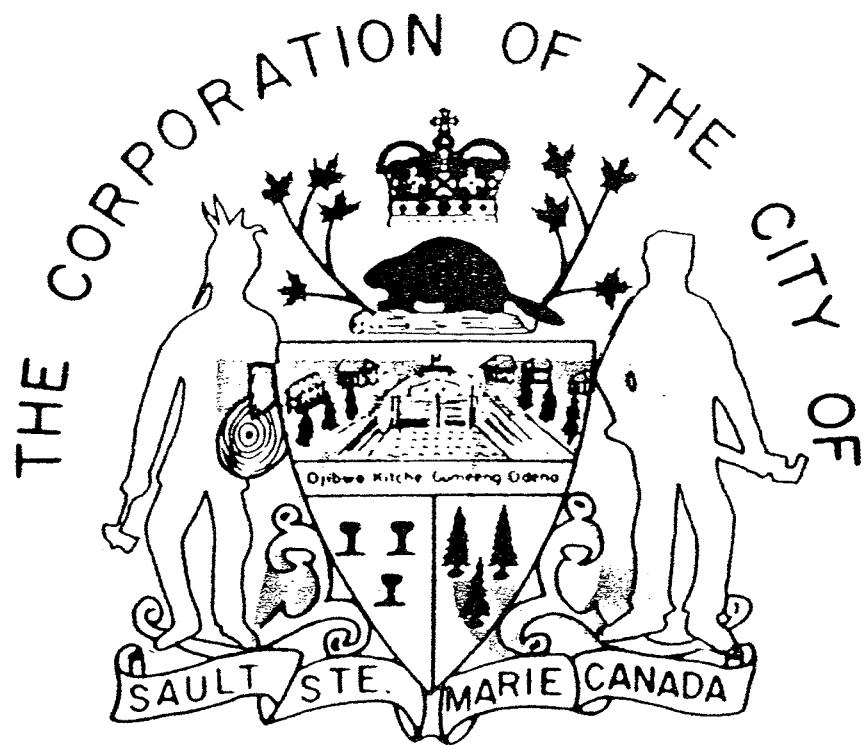
SIGNATURE

C.A.O.  
 City Solicitor  
 Comm. Finance/Treasurer  
 Comm. Eng. & Planning

Comm. Community & Social Services  
 Comm. P.W. & Transportation  
 City Clerk  
 Fire Chief

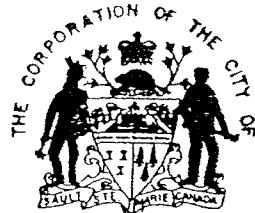
Mayor  
 Dir. Libraries  
 E.D.C.  
 Cons. Authority

5(+) )



1912 - JUBILEE - 1987

5(+)



**DATE:** 1987 02 25

**MEMO TO:** Mr. A. A. Jackson, P. Eng.,  
City Administrator.

**MEMO FROM:** W. G. Lindsay,  
City Clerk.

**SUBJECT:** 75TH ANNIVERSARY

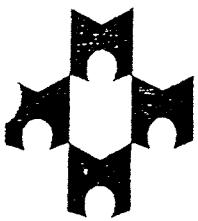
It is planned to have our letterhead with the city crest changed to incorporate our 75th anniversary.

Mr. Nash has done the design work and additional cost to the city will be minimal. It is planned to commence using the new letterhead on April 1st and terminate its use on December 31st.

The core committee has endorsed the suggestion however, we will not proceed until we hear back from you on any comments or suggestions you may have.

WGL/nb  
Attached

5(t)



## SAULT STE. MARIE PUBLIC LIBRARY

50 EAST ST., ONTARIO, P6A 3C3

DIRECTOR: BRIAN R. INGRAM (705) 759-5230

EAST BRANCH

KORAH BRANCH

STEELTON BRANCH

March 22, 1990

MEMO TO: Mrs. Sharon Robertson,  
Assistant to the Mayor

FROM: Mrs. Joan Zachary,  
Reference Technician  
Sault Ste. Marie Public Library

RE: CITY CREST

Dear Sharon:

Mr. Ingram and Mr. Eisenbichler passed on to me your question regarding the 'official' City Crest.

I have searched all of our sources in the Sault Ste. Marie Public Library, and the National Library in Ottawa. This search was fruitless and provided even more questions.

I then wrote to Mr. Ian Campbell of Renison College in Waterloo who is writing a third volume in a series of heraldry in Canada, this particular volume dealing with heraldry in municipalities of Ontario. I am sending you a copy of his correspondence with me.

As you can tell by his letter all information for Sault Ste. Marie is confusing as there are a few different entries listed with him.

It looks like it is up to the Mayor and Council to declare a truly "official" crest for our City. If I can be of any further assistance please let me know.

Respecfully,

Joan Zachary(Mrs)

*Joan*  
c.c. W. Eisenbichler  
B. R. Ingram

RECEIVED  
MAR 26 1990

MAYOR'S OFFICE



5C+)



## Renison College

*Affiliated with the University of Waterloo*

Ian L. Campbell,  
Principal and Vice Chancellor

Waterloo, Ontario  
Canada, N2L 3G4  
(519) 884-4400

March 2, 1990

*Dear Mr. Zachary,*

Thank you so much for your letter of February 23rd concerning the motto of Sault Ste. Marie. I suspect that I am about to add to your problem. I enclose a copy of my entry for Sault Ste. Marie which gives the motto as "Ojibwa Kitche Gumeeng Odena". That rendering was supplied to me by the City on the questionnaire which I sent out a couple of years ago. However, you will notice at the bottom of my entry, the citation Chapin, 1937. There is a third rendering of the motto. I found this in an article which appeared in the Canadian Historical Review in 1937. These are the only two references which I have.

I am sorry not to be of more help to you.

With every good wish, I am,

Sincerely yours,

*Ian L. Campbell*

P.S. As I was checking my material I find that my illustration of the symbol of Sault Ste. Marie appears to have been misfiled. I would be very grateful indeed if you could send me a line drawing of that symbol.

Miss Joan Zachary,  
Reference Technician,  
Genealogy & Inter-library Loans,  
Sault Ste. Marie Public Library,  
50 East Street,  
Sault Ste. Marie, Ontario,  
P6A 3C3

5(+)

## SAULT STE. MARIE

- a- 1871, 1912
  - b- See note
  - c- Ojibwa Kitche Gumeeng Odena ↗
  - d- 'Ojibway town next  
to big body of water'
  - e- 1,2,3,4,5,6,7,8

## Badge

**Description:** Top half of shield - blue; bottom half of shield, scroll - gold; figures on shield, beaver, leaves - black; supporters - grey outlined in black; crown - black and gold.

## Flag

## Chain of Office

Note: "A British Crown, a Canadian Beaver, Maple Leaves, a Steel Worker, Steel Rails, an Indian, Canadian Ship Canal and Lock, Canadian Steamer, Pine and Hemlock Trees..."

**Note:** Redesigned in 1975 by R. J. Burgoine (Architect). Crest and letterhead colour change in 1987 (75th anniversary).

**Chapin, 1937**

"On a barrulet the inscription 'Ojibwa kitchi caming ode na' between in chief the lock of a canal palewise with at the end of it the gates of the lock and above them a ship bow on, in the higher lock and in base per pale dexter three goblets and sinister three pine trees. Crest: A beaver on a log from both ends of which sprout maple leaves, and above the beaver a crown. Supporters: An Indian with a tomahawk and shield and a lock keeper with a gate key."

ext. a break 12'  
in. "b" --- ext.  
ext. a break 12'  
in. "c" --- ext.

56(+)

L.7.1.



MEMO TO: Malcolm White  
Assistant City Clerk

MEMO FROM: Nuala Kenny  
Solicitor

DATED: 1999 04 19

SUBJECT: Registration of the City Crest

You asked me to review to determine if the City Crest had ever been registered. This topic has arisen in the past. A 1990 search indicated no registration nor application for registration of the City Crest existed.

Because the City is a government body the Crest may be registered as an official mark rather than a trademark. By registering the Crest as our official mark the City may sue anyone who infringes upon the use of the mark. Registration indicates formal adoption and use by the City of the mark. Registration of official mark is processed through Industry Canada, Intellectual Property Office. In order to register the mark, we must provide black and white copies of the Crest in a size not larger than 2 3/4 " x 2 3/4". There is also a fee of \$300.00.

We also discussed the possibility of copyright infringement. Our files indicated that the Crest has been employed by the City since 1914. An artist who originally creates an artwork enjoys copyright in the piece from the time the work is created until 50 years after the artist's death. Both the legal file and my discussions with you indicate that the artist is unknown. However, given the passage of time, I do not think the copyright will be an issue in this case.

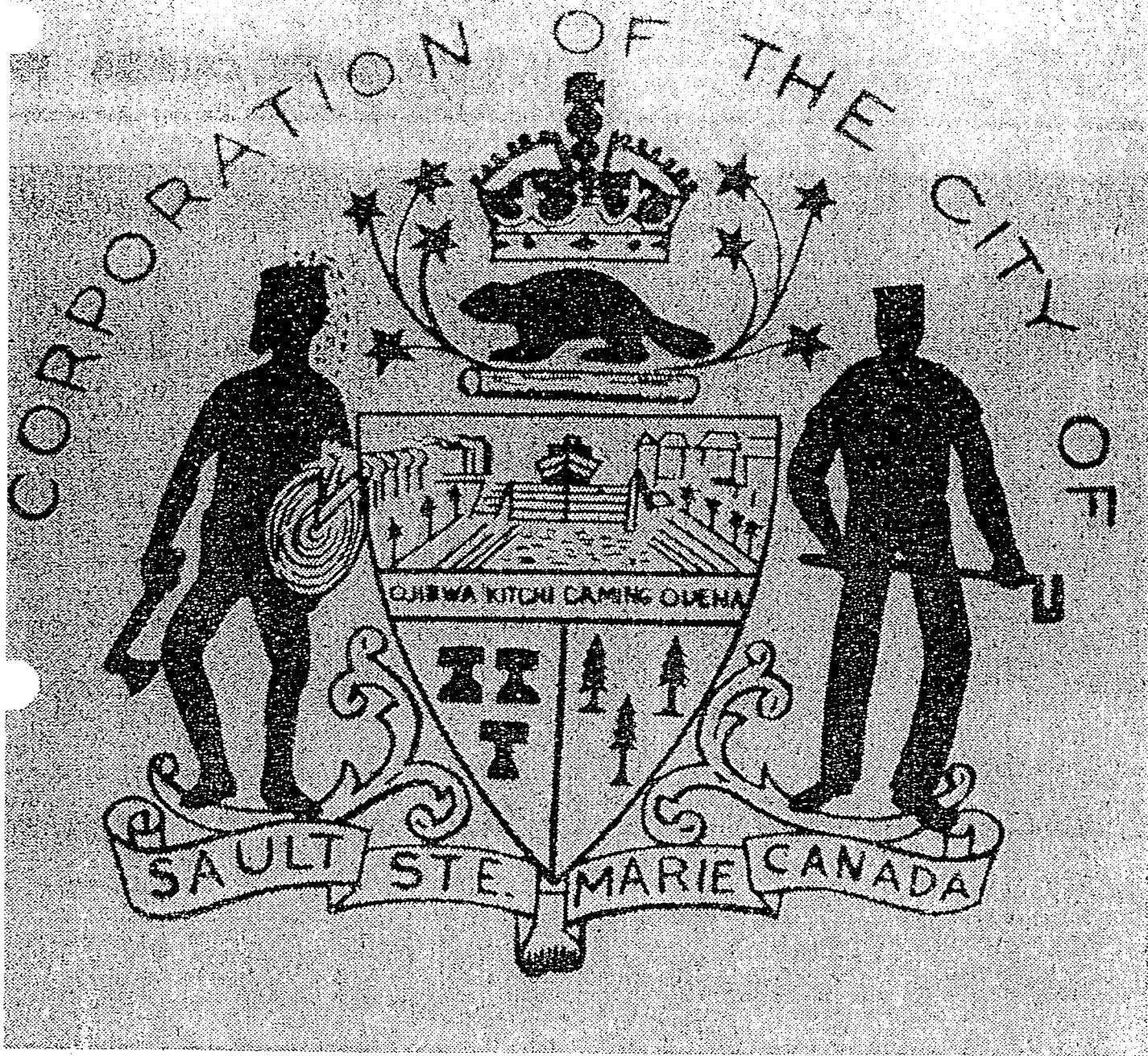
If you would like to proceed with registration of the City Crest please advise and I will take the necessary steps on behalf of the City.

A handwritten signature in black ink, appearing to read "Nuala Kenny".

Nuala Kenny,  
Solicitor

NK:bb

57(+)



HAROLD TOLLEY THINKS CITY CREST DATES FROM 1912

. 'Ojibway town beside large body of water' . . . free translation of Ojibway

Sault Star Oct 4 1974

words.

Who designed city crest?

see  
at

Sault Star Oct 4 1974

57(+)

# Who designed city crest?

Where did the city crest come from?

It appears on official city papers, it's engraved on the mayor's chain of office, and it flies in golden colors on the city's blue flag.

When the new city hall opens next spring many of its door knobs will also carry the city crest, we hear.

But who designed it and when was it first used? No one seems to know.

City Clerk Bill Lindsay has been scouring old city hall files but can find nothing that solves the mystery. The Public Library also drew a blank on facts about the crest.

Harold Tolley, long-time city clerk now retired, thinks the crest may have been created in 1912 when Sault Ste. Marie was incorporated as a city. Certainly he remembers the crest being on civic letterhead for a long time.

One oldtimer thought the design might have been done in Ottawa, since city council needed permission to make a crest representative of the city.

"The only information we have on file concerning the Armorial Bearings of Sault Ste. Marie is a copy of a letter dated 2 November 1961 from the College of Arms to G. H. Tolley the City Clerk," A. Vachon of the Public Archives Heraldry unit, wrote.

"The letter, signed by the Lancaster Herald, states that there are no records of armorial bearings for the city of Sault Ste. Marie in the College of Arms.

"I have searched early City Directories of Sault Ste. Marie and found no illustration or mention of City Arms.

"I am at a loss to tell you where you could obtain additional information regarding the Arms of your City. Usually when arms are not officially recorded, this type of information is found in the archives of City Hall or in local newspapers.

"The city did not have to obtain approval from Ottawa in order to adopt arms. To this day there is no branch of Government having jurisdiction over the adoption and use of armorial bearings in Canada. The granting of arms was originally a prerogative of the sovereign and many individuals, municipalities, corporations and schools in Canada are still obtaining arms through the College of

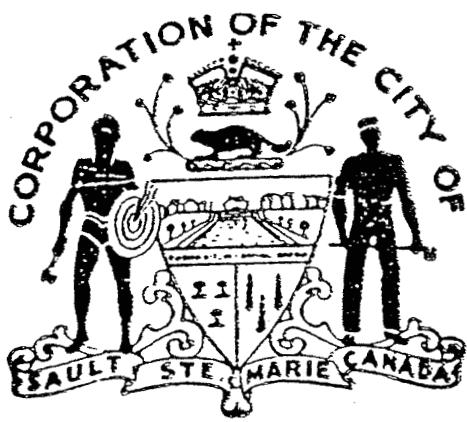
Arms in London or the Lyon King of Arms in Scotland."

Action Crestmart and Designs of Ottawa, who do crests and decals wrote that they were sure "information you are seeking is registered somewhere in Ottawa."

Their Guy Dubuc suggested four government departments and three individuals who might be able to shed light.

"In conception and composition it (the crest) reminds me of the work of an Ottawa artist, now deceased, by the name of Champagne," Mr. Dubuc wrote.

The only replies to letters so far include a message from Ken Prittis of Consumer and Corporate Affairs who could find nothing.



## Description of the City of Sault Ste. Marie Crest

A British Crown, a Canadian Beaver, Maple Leaves, a Steel Worker, Steel Rails, an Indian, Canadian Ship Canal and Lock, Canadian Steamer, Lock, Pine and Hemlock Trees, and the Indian Words, "Ojibwa Kitchi Caming Odena" meaning "A White Fish Place Beside the Rapids."

from Municipal Handbook 1962

Dates To Be Remembered

Sault Ste. Marie Oct. 23/74

5(+)

## Crest has 'no official status'

Final note on the origin of the Sault Ste. Marie crest used on civic stationery, municipal handbook and civic flag:

The Heraldry Society of

Canada, "under the distinguished patronage of His Excellency, the Governor General of Canada, writes through its secretary Norman A. Nunn:

"I have before me a copy of your letter to the Department of Corporate and Consumer Affairs dated 26th August referring to the Arms of Sault Ste. Marie.

"These Arms have, apparently, no official status and therefore have to be considered as spurious. Without any information regarding their designer, we are unable to furnish any information regarding them. The situation is similar to being asked by whom a landscape was painted, simply by looking at it.

"It is suggested that the most obvious place to make inquiries would be the City Hall in Sault Ste. Marie where, perhaps, information is held regarding their origin. I am afraid that Ottawa cannot be of much service to you."

Incidentally its crest features a beaver on one side and a whale on the other with one maple leaf on a shield. Over the shield a helmet is crowned with maple leaves under a lion reclining.

Its inscription reads: Et Patribus et Posteritati.



HERALDRY SOCIETY USES A WHALE

... on its coat of arms.

5(+)

### THE BRITISH CROWN

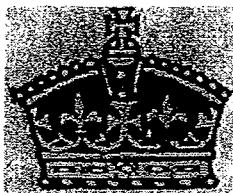
(As used in the Sault Ste Marie City Crest)

Since Queen Victoria's reign, official bodies have utilized two types of Crowns, in Coats of Arms, badges, seals, etc., depending on whom the reigning Monarch is. These are usually designated as Queen's Crown and King's Crown because female Monarchs have used a different crown to their male counterparts.

The official designation is that one is the Tudor Crown (The Kings) and the other is the Crown of St Edward (The Queens).

The quick way to remember the difference is to think of the King's Crown as flat chested and the Queen's Crown as a matronly bosom. For those with a more respectable train of thought the Tudor Crown (Kings) is rounded and St Edward's Crown is the one with the double arch.

The Crown utilized in the City Crest is the TUDOR CROWN.

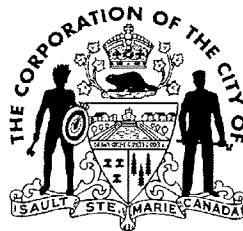


LORIE BOTTO  
CITY SOLICITOR

NUALA KENNY  
ASSISTANT CITY SOLICITOR

File No.: Closed File 5601

**LEGAL  
DEPARTMENT**



**Report to:** **Mayor John Rowswell and  
Members of Council**

**Report From:** **Lorie Bottos, City Solicitor**

**Date:** **2007 05 28**

**Re:** **Request from Sault Moose Lodge Housing Corporation for Return of  
Property Conveyed to City in 1989**

---

When the Sault Moose Lodge Housing Corporation developed the first phase of its housing development at 543 Trunk Road in the last 1980's one of the conditions of development was that the Housing Corporation convey to the City a piece of property for development by the City as a park. At that time the Moose Lodge Housing Corporation proposed to develop a second 48 unit building at that same location. That is why the City had planned to develop a small park to service those two buildings. However funding for this type of social housing ended in the mid 1990's. The result is that second 48 unit building has not been built.

I have now received a request from William Scott, lawyer for the Moose Lodge #535, asking for the return of the property conveyed to the City. The Lodge has been approached by a prospective buyer for the property for development purposes and this City owned property is crucial to the plans of the prospective buyer.

I have circulated to Don McConnell, Planning Director, and to Randy Travaglini, Manager of Parks, for comments concerning the return of this property. Neither has any objection over the return of the property to the Sault Moose Lodge Housing Corporation for no cost (since the City did not pay for the property initially). The property is described as part 4 on 1R8258. A copy of that portion of the reference plan is attached to this report.

My recommendation is that part 4 on 1R8258 be returned to the Sault Moose Lodge Housing Corporation (or as directed by that Corporation). A resolution to that effect appears on your agenda.

Yours truly

Lorie Bottos  
City Solicitor

LAB/np

attachment

**RECOMMENDED FOR APPROVAL**

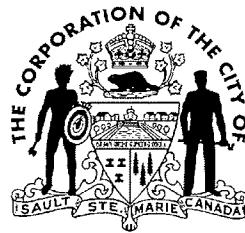
Joseph M. Fratesi  
Chief Administrative Officer



5(v)

LORIE BOTTO  
CITY SOLICITOR

NUALA KENNY  
ASSISTANT CITY SOLICITOR



LEGAL  
DEPARTMENT

File No.: T.2.1

**Report to:** Mayor John Rowswell and  
Members of Council

**Report From:** Lorie Bottos, City Solicitor

**Date:** 2007 05 28

**Re:** Maki Side Road – Half Load Restriction

---

During the Brookfield Power Project, the City was asked to lift the ½ load restrictions from Maki Road right to the City limits. The need for waiving the ½ load limit no longer applies. Therefore By-law 2007-100 which appears on your agenda this evening re-imposes the ½ load limit that was in place prior to the Brookfield Power Wind Farm Project commencing and is recommended for Council's approval.

Yours truly,

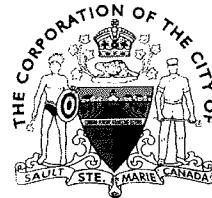
A handwritten signature in black ink that reads "Lorie Bottos".

Lorie Bottos  
City Solicitor

LAB/np

JOSEPH J. CAIN  
MANAGER RECREATION & CULTURE DIVISION

LORI BALLSTADT, C.M.M.II  
SUPERVISOR COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT  
RECREATION & CULTURE DIVISION

Cultural  
Historic Sites  
Leisure Services/Leadership  
Roberta Bondar Tent Pavilion  
Seniors' Services  
Sports/Events/Development

5(w)

2007 05 28

Mayor John Rowswell  
Members of City Council

## NATIONAL COMMUNITIES IN BLOOM COMPETITION

Sault Ste. Marie is registered to participate in the 2007 National Communities In Bloom competition.

Communities In Bloom is a Canada wide beautification program that provides information and education, and awards bloom ratings for achievements in floral displays, landscapes, turf, urban forestry, community involvement, heritage conservation, environmental awareness and tidiness. The program aims to foster civic pride, environmental responsibility and beautification through community participation.

Sault Ste. Marie previously competed at the C.I.B. Provincial and National level initiatives. Our city's involvement will once again be coordinated in part by local volunteers under the direction of Co-Chairs Susan Milne and Lorie Park. Staff support and resources will be provided by the Community Services Department – Recreation and Culture Division and the Public Works and Transportation Department – Parks Division. Expenses associated with this program are accommodated within the existing C.I.B. cost centre.

As noted in the May 28, 2007 Council Agenda under Delegations, Susan Milne and Lorie Park will address Council on behalf of the Sault Ste. Marie Communities In Bloom Committee.

Attached is a program brochure that further explains the 2007 local initiative.

Respectfully submitted for your information,

A handwritten signature in black ink, appearing to read "Lori Ballstadt".

Lori Ballstadt  
Supervisor, Community Services  
Recreation and Culture Division

Recommended for approval,

A handwritten signature in black ink, appearing to read "Nick Apostle".

Nick Apostle  
Commissioner Community Services

RECOMMENDED FOR APPROVAL  
A handwritten signature in black ink, appearing to read "Fratesi".

Joseph M. Fratesi  
Chief Administrative Officer

recult/prac/2007/council report 2007 competition

cc: S. Milne, Communities In Bloom

attachment

# **NEW! FOR 2007**

## **"Beautify A Garbage Can Contest"**

- Designed to create opportunities for school children to participate in outdoor beautification and litter pickup at neighbourhood parks.

## **"All-American Selections Display Garden" (AAS)**

- The public has an opportunity to view the award winning plants and flowers.
- Bellevue Park's Open House is on July 23, 2007.

## **"Recycling Bag Program"**

- Environmentally friendly, at local participating stores.

## **JUDGES' CORNER**

Our goal is to involve the whole Community in the challenge of improving the visual appeal of Sault Ste. Marie prior to the arrival of the Communities In Bloom Judges'.

The judges' are scheduled to tour our beautiful city on JULY 23, 2007.



## **WHAT IS COMMUNITIES IN BLOOM?**

Communities In Bloom is a non-profit Canadian organization committed to fostering civic pride, environmental responsibility and beautification through Community participation and the challenge of a friendly competition.

Municipalities compete against one another, and are judged on the following categories:

- Tidiness
- Landscaped Areas
- Turf and Ground Covers
- Heritage Conservation
- Urban Forestry
- Floral Displays
- Environmental Efforts
- Community Involvement

## **A FEW WAYS TO HELP!**

- Tidy your yards, keep lawns mowed, prune and trim your trees.
- Recycle, reuse and compost your household garbage.
- Plant a flowerbed in front of your home, business or apartment buildings.



## **DID YOU KNOW THAT?**

- The City of Sault Ste. Marie is one of the four cities competing in the 50,001 - 100,000 population categories.
- Sault Ste. Marie is one of thirty-seven cities competing in the 2007 National Canada-wide competition.
- In the 2007 international category, participants from Japan, Ireland, England and Scotland are competing.
- In 2006, Sault Ste. Marie received four blooms with a score of 81%.

Visit the National Communities In Bloom website for more information  
[www.communitiesinbloom.ca](http://www.communitiesinbloom.ca)



---



## INFORMATION

If you are interested in becoming involved as a volunteer or if you have any questions, please contact Lori Febbraro at Communities in Bloom Sault Ste. Marie:

Lori Febbraro  
CIB-Administrative Assistant  
Phone: (705) 759-5314  
Email: [l.febbraro@cityssm.on.ca](mailto:l.febbraro@cityssm.on.ca)  
Website: [www.cityssm.on.ca](http://www.cityssm.on.ca)

City of Sault Ste. Marie  
Community Services Department  
Civic Centre  
99 Foster Drive  
Sault Ste. Marie, Ontario  
P6A 5X6



## UPCOMING EVENTS



**City Beautification Program**  
Nominations due: June 29, 2007  
Judging from July 6 - 16, 2007  
For more information email:  
[ssm\\_cb@sympatico.ca](mailto:ssm_cb@sympatico.ca)



**Leaf and Yard Waste Collection**  
Begins April 30, 2007  
For information call: 541-7000

**Arbor Week**  
April 27- May 13, 2007  
[www.arborweek.com](http://www.arborweek.com)

**Special Household Waste Depot**  
Opens May 3 - October 27, 2007  
For information call: 541-7000



**Horticultural Plant Sale**  
May 26, 2007, 8:00 a.m. - 12:00 noon  
United Baptist Church, 41 Malabar

**Worm Composting Workshop**  
June 21, 2007, 7:00 - 8:00 p.m.  
Allard Street Community Gardens

**RotaryFest Community Day Parade**  
July 21, 2007  
[www.rotaryest.com](http://www.rotaryest.com)

## Sault Ste. Marie

### Communities

#### In Bloom

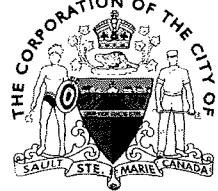
2007



UR  
(E)

JOSEPH J. CAIN  
MANAGER RECREATION & CULTURE DIVISION

LORI BALLSTADT, C.M.M.II  
SUPERVISOR COMMUNITY SERVICES



5(X)  
COMMUNITY SERVICES DEPARTMENT  
RECREATION & CULTURE DIVISION  
Cultural  
Historic Sites  
Leisure Services/Leadership  
Roberta Bondar Tent Pavilion  
Seniors' Services  
Sports/Events/Development

2007 05 28

Mayor John Rowswell  
and Members of City Council

**REQUEST FOR FINANCIAL ASSISTANCE FOR  
NATIONAL / INTERNATIONAL SPORTS COMPETITIONS**

Attached are financial assistance requests from the following group and individual:

**Sault Ste. Marie North Stars "AAA" Midget Hockey Team**

This group qualified to compete at the 2007 Telus Cup National Championship that was held April 23 to 29, 2007 in Red Deer, Alberta.

**Jaden Cerasuolo – Power Tumbling**

This individual qualified to compete at the 2007 Eastern Canadian Power Tumbling Championships that was held May 4 to 6, 2007 in Toronto, Ontario.

The Parks and Recreation Advisory Committee have reviewed these applications and recommends assistance for each applicant. Your approval of a \$200.00 grant for each submission is therefore requested.

Respectfully submitted,

Lori Ballstadt  
Supervisor, Community Services  
Recreation and Culture Division

Recommended for approval,

Nicholas J. Apostle  
Commissioner Community Services

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

attachments

prac/2007/council report fin asst north stars cerasuolo

5(X)



**REQUEST FOR FINANCIAL ASSISTANCE FOR  
NATIONAL/INTERNATIONAL SPORTS COMPETITIONS  
APPLICATION FORM**

PLEASE PRINT

**Name and Address of Applicant:**

Correspondence will be directed to this name and address.

Sault Ste. Marie NORTH STARS  
C/o George Parsons  
45 Killarney Road SSM Postal Code P6B 4N7

Phone: 942-4180 (H) 759-2554<sup>2556</sup> (W) Fax: 946-2465

Email: george.parsons@shaw.ca

**Name and Address of Athlete(s):**

Append team list to application form if applicable.

Sault Ste. Marie NORTH STARS "A AA"  
MIDGET HOCKEY TEAM

Postal Code \_\_\_\_\_

**Name of National or International Sporting Competition:**

TELUS CUP NATIONAL CHAMPIONSHIP

**Date(s) of Competition:**

APRIL 23 - 29 - 2007

**Location of Competition:**

RED DEER ALBERTA

**Name of Sports Governing Body:**

HOCKEY CANADA

Please append correspondence that confirms individual or team qualification as a Northern Ontario, Ontario or Canadian representative. APPLICATIONS WILL NOT BE PROCESSED OR APPROVED WITHOUT PROOF OF ELIGIBILITY.

**Total Amount of Assistance Requested:**

Maximum limit of \$200.00 per application

\$ 200<sup>00</sup>

**Please specify, as accurately as possible, how the financial assistance will be used if approved.**

To offset cost of travel, meals, general costs of team travel.

- 2 -

List any other source(s) of assistance received.

\$500° from Sault MAJOR Hockey  
Hockey Canada

Have you previously requested financial assistance from the City ?

Yes \_\_\_\_\_ No  Amount \$ \_\_\_\_\_

If yes, please indicate the year(s):  
\_\_\_\_\_  
\_\_\_\_\_

If this application for funding is approved, the payment cheque should be payable to:

Soo HOCKEY CLUB

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2007      APRIL      19  
 Year            Month            Day

<u>George Parsons</u>	<u>General MANAGER</u>	<u>George Parsons</u>	<u>942-4180</u>
Name	Title	Signature	Phone Number

(Applicant)

<u>Walter Wallace</u>	<u>President</u>	<u>Walter Wallace</u>	<u>946-3333</u>
Name	Title	Signature	Phone Number

(Club Official)

- Two signatures are required.
- Applications submitted with only one signature will not be accepted.

PLEASE RETURN THIS FORM IN PERSON OR BY MAIL TO:

Recreation and Culture Division  
 Community Services Department  
 Civic Centre,  
 99 Foster Drive,  
 Sault Ste. Marie, ON  
 P6A 5X6

For additional information:

Please call 759-5310 between the hours of 8:30 a.m. to 4:30 p.m., Monday to Friday.



**Maitland**  
FORD - LINCOLN

1124 Gt. Northern Rd. 759-4545

IT'S TIME TO  
CROSSOVER....



The Ford Fi

Welcome Guest!

SOOTODAY HOME



## HEALTH

Fast friendly service  
on your prescriptions

364 Second Line W  
(Next to No-Frills)

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News & Weather

Sports

Local Business

Entertainment

Health Matters

Students' Domain

Births

Obituaries

City Police Beat

OPP Police Beat

THE SOO SCENE

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## North Stars going to the national championships

By Ken Hilderley  
SooToday.com  
Sunday, April 08, 2007



The Soo North Stars are going back to the national AAA midget hockey championships.

On Sunday afternoon in Waterloo, the North Stars captured a thrilling 3-2 double overtime victory over the Richmond Hill Stars in the gold medal game at the Telus Cup Central Regional Championships.

Anthony Colizza's goal from Matt Amadio at 22:52 of overtime lifted the North Stars to the win.

As the regional champions, the North Stars are off to the Telus Cup National Midget Hockey Championship scheduled for April 23-29 in Red Deer, Alberta.

In the gold medal game, the North Stars held a 2-0 lead in the first period on goals by Drew MacMillan and Chris Hales. Richmond Hill rebounded in the second period with a pair goals to tie the game up at 2-2. A scoreless third period would send the game into sudden death overtime.

Colizza also picked up an assist in the game while Amadio recorded two helpers.

The North Stars will be making their first trip back to the national championships since hosting the event in Sault Ste. Marie in 2003.

The North Stars, then known as Soo Legion, collected a bronze medal at the 1993 championships in Kitchener.

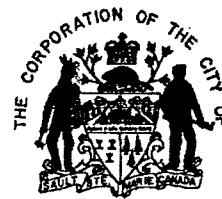
In 1999, the locals went to the nationals in Prince Albert, Saskatchewan, which is the last time they won the regional title.

North Bay is the only team in the region to capture a national championship in 1984 in North Bay while the Thunder Bay Kings are the last Ontario team to win the title in 1995.



5(x)

COMMUNITY SERVICES DEPT.



APR 24 2007

RECEIVED

**REQUEST FOR FINANCIAL ASSISTANCE FOR  
NATIONAL/INTERNATIONAL SPORTS COMPETITIONS  
APPLICATION FORM**

PLEASE PRINT

**Name and Address of Applicant:**

Correspondence will be directed to this name and address.

Jaden Cerasuolo - Athlete      Sherri Cerasuolo  
1016 Lake St.                          - Mother

Sault Ste Marie      Postal Code P6B 6B4

Phone: 945-8628 (H) 949-6422 (W) Fax: —

Email: rdhsherri @ hotmail.com

**Name and Address of Athlete(s):**

Append team list to application form if applicable.

Same as Above - Jaden Cerasuolo

1016 Lake St

Postal Code P6B 6B4

**Name of National or International Sporting Competition:**

2007 Eastern Canadian Power Tumbling Competition

**Date(s) of Competition:**

May 4-5-6 2007

**Location of Competition:**

Toronto Ontario

**Name of Sports Governing Body:**

Gymnastics Ontario

Please append correspondence that confirms individual or team qualification as a

5(x)

- 2 -

**List any other source(s) of assistance received.**

None

**Have you previously requested financial assistance from the City ?**

Yes \_\_\_\_\_ No ✓ Amount \$ \_\_\_\_\_

If yes, please indicate the year(s):  
\_\_\_\_\_

**If this application for funding is approved, the payment cheque should be payable to:**

Sherri Cerasuolo

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2007 April 18  
Year Month Day

Name (Applicant)	Title	Signature	Phone Number
<u>Mrs. Sherri Cerasuolo</u>		<u>Murasuolo</u>	<u>945-8628</u>

Name (Club Official)	Title	Signature	Phone Number
<u>Holly Mousseau</u>	<u>Gymnastics Program Coordinator</u>	<u>H. Mousseau</u>	<u>259-7259</u>

- Two signatures are required.

The following athletes have qualified for the 2007 Eastern Canadian Championships

		Individual Trampoline		DMT		Tumbling	
		Male	Female	Male	Female	Male	Female
Provincial C (13+)	1 Ian Phillips	1 Lexie Ward	1 Austin Daig	1 Carissa Harrison	1 Nicholai Brown	1 Michelle Abbott	
	2 Sebastian Fritz	2 Brita Wannamaker	2 Keegan Heffernan	2 Gabrielle Latrille	2 Cory Marsh	2 Jade Yamada	
	3 Alex Sab	3 Brooke Blazkie	3 Bryan Todd	3 Jessica Pavlakovic	3 Anthony Gentili	3 Courtney Walters	
	4 Simon Derome	4 Jessica Medina	4 Tim Bander	4 Krair Samson	4 Tom Fulop	4 Annika Janssen	
	5 Cady Roberts	5 Taryn Eadie	6 NA	5 Anita So	6 NA	5 Ashley Marleay	
	6 Keegan Bonham	6 Madison Bick	6 NA	6 Samantha Pantridge	6 NA	6 Meghan Bartenshaw	
Provincial C (-12)	1 Justin Nichols	1 Jordan Dinardo	1 Connor Hoekstra	1 Morgan Davy	1 Josh Haibach	1 Meghan Clarke	
	2 Jacob Moore	2 Madisen Hyde	2 Evan Riddel	2 Elizabeth Bradley	2 Evan Spencer	2 Jaden Cerasudo	
	3 Bryan Todd	3 Alana Pickeral	3 Simon Derome	3 Mariana Juhasz	3 Jamie Patrick	3 Julia Bowring	
	4 Josh Haibach	4 Madeline Gibson	4 Connor Dale	4 Jordan Dinardo	4 Stefan Low	4 Casey Beaudon	
	5 Daniel Castellano	5 Channon Leadley	5 NA	5 Rebekah Traynor	6 Dylan Clark	6 Kaylae Ryanor	
	6 Keegan Heffernan	6 Michaela Ancrum	6 NA	6 Maureen McNamee	6 NA	6 Halley Mallow	
Provincial B	1 Phillip Emsley	1 Yamila Carrizo Sztainbok	1 Phil Emsley	1 Gillian Gazdic	1 Dax Donnelly	1 Christina Biddle	
	2 Josh Rohrl	2 Amber Perry	2 Kyle Paterson	2 Jennifer Potvin	2 Mike Doucet	2 Sarah Coggiamello	
	3 Liam Poucher	3 Morgan Davey	3 Zachary Pavlakovic	3 Lauren Tracogna	3 Bradley Nakamura	3 Michelle Hefford	
	4 Jordan Mulroy	4 Virginia Wright	4 Eric Watson	4 Camille Borza	4 Quintin McParland	4 Olivia Schauten	
	5 Collin Heppell	5 Amalia Gurev	5 Eric Harvey	5 Hilary Duffin	5 Colin Bassett	5 Karissa Foote	
	6 Connor Gouday	6 Alexandra Fragiadakis	6 Piers Fountain	6 Yamila Carrizo Sztainbok	6 Lucas Ladouceur	6 Rebekah Allaby	
Provincial A	1 Keavin Madigan	1 Calina Madigan	1 Brendan Lahnsteiner	1 Eliasha Veilleux	1 Daniel Treleaven	1 Erika Goetz	
	2 Brett Babcock	2 Shannen Busch	2 Connor Gouday	2 Shannen Busch	2 Nick Entwistle	2 Dezambar Treleaven	
	3 Ben Sissons	3 Kylie O'Grady	3 Liam Poucher	3 Danielle Switalski	3 NA	3 Amanda Sauve	
	4 Mark Quinan	4 Daileyne Mann	4 Alex Costin	4 Megan Ling	4 NA	4 Victoria McKay	
	5 Brendan Lahnsteiner	5 Isabelle Roberge	5 Brett Babcock	5 Melissa Downton	5 NA	5 Krystine Sora	
	6 Sam McKendry	6 Eliasha Veilleux	6 Mark Quinan	6 NA	6 NA	6 Melanie Hewitt	

Eastern Canadian Championships costs will be included in bulletin #3. Please see below for uniform order forms.

Coaches who are eligible for a Team Coach position will be notified shortly.

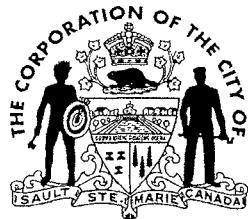
Team Manager Applications are Due March 23<sup>rd</sup>, 2007 to Gymnastics Ontario, Police Records Check included.

5(X)

5(y)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2007 04 16

Mayor John Rowswell  
Members of Council

**Re: Wastewater Treatment Plants  
Management of Biosolids**

For many years, the City has been faced with the issue of disposal of biosolids from sludge dewatering operations at the two wastewater treatment plants. Our biosolids problem can be summarized as follows:

- Biosolids accounts for 13% of the waste disposed at the landfill in 2006. This percentage may increase due to the high efficiency removal of solids at the upgraded East End Plant. We are sending less suspended solids to the river, therefore we are sending more to the landfill.
- Biosolids management at the landfill is a major operational problem due to its consistency and the lack of absorbent material in the waste stream. We have diverted most of the paper and cardboard from the waste stream, so mixing the waste with the biosolids is very difficult.
- It is a source of odour at both plants. At the east plant, the sludge dewatering building is the biggest of four sources of foul air treated by the new odour control system.
- It is a source of odour in transit between the plants and the landfill as it is hauled in open dump trailers.
- It is a source of odour at the landfill during the time it takes between dumping and covering it.

There are many different possibilities for disposing of sludge other than landfilling. Some municipalities process biosolids for agricultural land application. This may not be a solution for Sault Ste. Marie due to the lack of availability of agricultural land. Composting is possible, however the product cannot be considered a Class A compost. An energy from waste solution may be possible, however it may not be feasible given the small quantity.

There are technologies available that further process biosolids at wastewater treatment plants which may be feasible. Some are efficient at removing pathogens, and odour, making the material suitable for stockpiling at the landfill to be used as daily waste cover material. There is a cover material deficit at the landfill. If a biosolids processing facility constructed at East End Plant is feasible, it may make it possible to truck the sludge from the West Plant for processing, eliminating the need for future replacement of the dewatering equipment at the West Plant.

5(y)

We need a Sault Ste. Marie specific solution to this problem. Solutions at some municipalities may not be suitable here. The ideal solution would eliminate odours at the source, in transit and at the landfill, and eliminate biosolids from the waste stream, thereby extending the life of the landfill. Accordingly, it is recommended that a consultant be retained to undertake a Sault Ste. Marie specific biosolids study to determine the most appropriate solution. An amount of \$50,000 has been set aside in the 2007 sewer surcharge budget to conduct this study. We will investigate funding eligibility from other funding sources.

A cost estimate for the solution to this problem would be premature at this time. Further, we have several years before we complete payment for the East End Plant Secondary Treatment upgrades, so if this is a sizable capital expenditure, it may be several years before construction. Identifying a solution now will put us in a position to implement it when the budget permits, and it will allow us to apply for funding if an opportunity arises.

### **Recommendation**

It is recommended that qualified consultants be invited to submit a proposal to conduct a biosolids management/disposal study in 2007, with funding to come from the 2007 sewer surcharge budget.

Respectfully submitted,

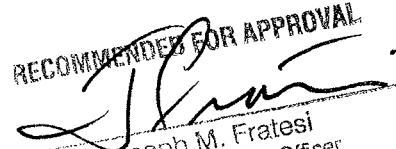
Recommended for Approval:

  
\_\_\_\_\_  
Don J. Elliott, P. Eng.  
Director of Engineering Services

  
\_\_\_\_\_  
Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

/bb

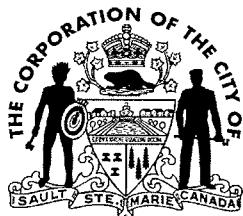
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\_\_\_\_\_  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

5(2)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2007 05 28

Our File: Contract 2007-8E

Mayor John Rowswell and  
Members of City Council  
Civic Centre

**RE: CONTRACT 2007-8E  
GREAT NORTHERN ROAD RESURFACING (FIFTH LINE TO NORTH CITY LIMIT)**

Tenders received for Contract 2007-8E were opened at a public meeting on Thursday, May 17, 2007 in the Tarentorus Room of the Civic Centre. Present at the opening was Councilor Lorena Tridico, as well as City staff and contractor representatives.

The contract calls for the resurfacing of Great Northern Road from Fifth Line to north City limit, including the addition of a new left turn lane located at the entrance of Glenview Cabins.

A total of two (2) tenders were received. The low tender of **\$1,998,926.06** (including GST) is above the budget amount of **\$1,718,260.00** (including GST). When GST and the MTO grants are removed, the City's cost to complete this project is estimated to be **\$764,779.30**. This is **\$264,779.30** above the approved 2007 Road Construction Program of **\$500,000.00** for Great Northern Road Resurfacing. This overrun is due to the MTO grant amount being less than was requested, thus increasing the City's portion. We can apply \$100,000.00 in savings from the Bruce Street Reconstruction contract awarded on May 14, 2007 to this project in order to offset some of the overrun. Furthermore, we can move the south limit of construction from the Fifth Line intersection to approximately 300m north to reduce the value of the contract to meet budget constraints. We can add this 300m to the portion of Great Northern Road from Fourth Line to Fifth Line which is scheduled for construction next year. We will apply for MTO funding at that time. Accordingly, we recommend Contract 2007-8E be awarded to Ellwood Robinson Limited based on moving the project limits 300m north and offsetting the savings from Bruce Street Reconstruction to this project.

By-law 2007-102 authorizing execution of the Contract has been placed on the Agenda for your consideration.

Respectfully submitted,

Carl Rumiel, P. Eng.  
Design & Construction Engineer

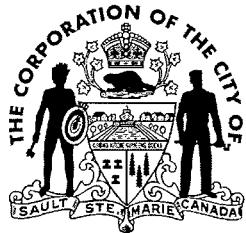
CR/al  
attachment

Recommended for approval,

Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

5(z)



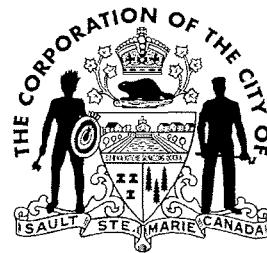
2007 05 28  
Our File: Contract 2007-8E

**CONTRACT 2007-8E**

**GREAT NORTHERN ROAD RESURFACING**

**LIST OF BIDDERS**

<b>CONTRACTOR</b>	<b>TOTAL BID PRICE</b>
Ellwood Robinson Limited	\$1,998,926.06
Pioneer Construction Inc.	\$2,109,198.60
City Estimate	\$1,718,260.00



2007 05 28  
Our File: B-06-01

Mayor John Rowswell  
and Members of City Council  
Civic Centre

**RE: WASTE MANAGEMENT ENVIRONMENTAL ASSESSMENT – REGULATION 101/07**

**PURPOSE**

This report is prepared to inform Council of Regulation 101/07 and its potential affect on the City's Waste Management Environmental Assessment.

**BACKGROUND**

On August 28, 2006 Council approved to commence the Landfill – Long Term Solid Waste Disposal Environmental Assessment with the team of TSH Associates and Dillon Consulting. The Ministry of the Environment ('MOE') had previously approved a Terms of Reference for this study in September, 2005 and this is to serve as the guiding document for the task of determining the best option for the City's long term solid waste disposal.

This study is underway with full consideration given at all times to legislative reforms and the emerging technologies that are occurring simultaneously. The first new legislation with a potential affect on the project is Regulation 101/07 which became effective on March 23, 2007. In this legislation is a section which allows for "projects that have predictable environmental affects that can be readily mitigated to undergo an environmental screening process"<sup>1</sup> instead of an individual environmental assessment. "The types of projects listed for consideration of an environmental screening process include thermal facilities with an energy from waste component as well as landfill excavation that reclaims between 40,000 and 100,000 cubic meters of landfill space without increasing the total capacity of the landfill."<sup>2</sup>

It should be noted that both of these types of projects (ie. landfill mining and an energy from waste facility) are mentioned in our Terms of Reference document, although, the determination of the preferred option is yet to be determined and several other alternatives are also included.

Regulation 101/07 Section 10 established a deadline of 60 days after March 23, 2007 (ie: May 22, 2007) for proponents having an approved Terms of Reference to apply to the MOE for the potential to undertake an Environmental Screening Process for their waste management project.

Although it is newly introduced it is understood that, "the proposed environmental screening is a self-assessment process with 14 mandatory steps requiring a minimum of four consultation periods. Some of the key steps in the screening process include consultation with all stakeholders, identification of the potential negative and positive environmental impacts, determination of mitigative and/or monitoring measures, assessment of the advantages and disadvantages of the project and the preparation of an environmental screening report."<sup>3</sup>

<sup>1,2,3</sup> [www.ene.gov.on.ca](http://www.ene.gov.on.ca), Province's New Rules Help Municipalities Manage Waste Better, Fact Sheet: Improving the Environmental Assessment Process

**DISCUSSION**

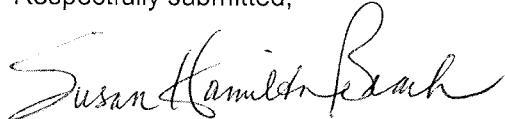
The intent of Section 10 within Regulation 101/07 is not clearly understood by City staff or our Consultant team and further clarification could not be provided by MOE staff when questioned. The Ministry of Environment recommended a submission be made to the Approval's Branch in order to be in compliance with the May 22, 2007 deadline (refer to the attached letters dated May 18, 2007). We are anticipating a response from the MOE once the intent of the clause is confirmed.

In summary, it was determined that if there is a possibility of reducing the scope of work, shortening the time period in undertaking an environmental assessment and thus reducing the cost to the City's tax payers the opportunity should be considered.

**RECOMMENDATION**

The Engineering and Planning Department recommends that Council accept this report as information only, with a follow-up report to be prepared by staff upon receipt of a response from the Ministry of the Environment with clarification as to whether Regulation 101/07 Section 10 applies to the City's Landfill – Long Term Solid Waste Disposal Environmental Assessment

Respectfully submitted,



Susan Hamilton Beach, P. Eng.  
Land Development and Environmental Engineer

SHB/shb

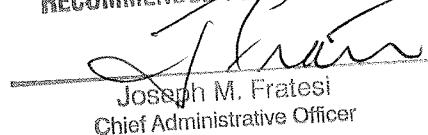
Attach.

Recommended for Approval:



Jerry D. Dolcetti, RPP  
Commissioner of Engineering & Planning

RECOMMENDED FOR APPROVAL

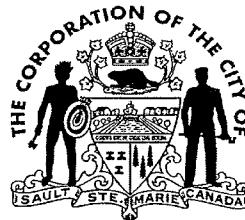


Joseph M. Fratesi  
Chief Administrative Officer

5(aa)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

May 18, 2007

**SENT BY FAX: 416-314-8452**

Mr. James O'Mara, Director  
Ministry of the Environment  
Environmental Assessment & Approvals Branch  
Floor 12A  
2 St. Clair Avenue W.  
Toronto, ON M4V 1L5

Dear Mr. O'Mara:

**Re: City of Sault Ste. Marie  
Waste Management Environmental Assessment – Regulation 101/07**

Please accept this letter from the City of Sault Ste. Marie with regards to our Waste Management Environmental Assessment.

This letter is in respect to the Municipality's ability to opt for the Environmental Screening Process assessment for certain waste management projects as per Section 10 of Legislation 101/07.

Should any further information be required, please contact the undersigned at 705-759-5385.

Yours very truly,

A handwritten signature in black ink that reads "Susan Hamilton Beach".

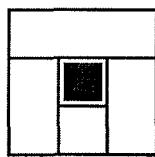
Susan Hamilton Beach, P. Eng.  
Land Development & Environmental Engineer

/bb

C: J. Dolcetti, Commissioner – Engineering & Planning Department  
N. Kenny – Assistant City Solicitor

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Totten Sims Hubicki Associates  
523 Wellington Street East,  
Sault Ste. Marie, Ontario, Canada  
P6A 2M4  
(705) 942-2612 Fax: (705) 942-3642  
E-mail: [ssmarie@tsh.ca](mailto:ssmarie@tsh.ca) [www.tsh.ca](http://www.tsh.ca)

May 17, 2007

**Mr. James O'Mara, Director**

Ministry of the Environment  
Environmental Assessment and Approvals Branch  
2 St. Clair Ave. W, Floor 12A  
Toronto, ON M4V 1L5

Dear Mr. O'Mara:

**Re: City of Sault Ste. Marie  
Waste Management Environmental Assessment - Regulation 101/07**

#### **Background**

In September 2005 the Minister of the Environment approved the Environmental Assessment Terms of Reference ("EA TOR") for the Sault Ste. Marie Solid Waste Management Plan. The EA TOR documents the process that will be followed to determine the preferred method of disposing of solid waste in Sault Ste. Marie for the next 20 to 40 years. In addition to the disposal EA, the Sault Ste. Marie Solid Waste Management Plan includes a significant diversion component.

In September, 2006 the City retained a team of consultants, lead by Totten Sims Hubicki Associates ("TSH") to undertake an individual EA. The EA process is currently ongoing and the project team is currently evaluating functionally different ways of managing solid waste in Sault Ste. Marie, (ie. "Alternatives To"). As documented in the EA TOR, the alternatives being considered are as follows:

- Increased 3R's (reduce, reuse, recycle);
- Incineration & High Heat Processes including Energy from Waste;
- Landfill including landfill reclamation or mining;
- Export Waste Outside Service Area;
- Do nothing.

#### **Regulation 101/07**

In March, 2007, a new regulation (ie: O.Reg. 101/07) entitled "Waste Management Projects" was enacted under the Environmental Assessment Act. This regulation identified projects that are subject to an individual environmental assessment, an environmental screening process or are exempt from all EA requirements.

The Environmental Screening Process has been developed to ensure the purpose of the EA Act is maintained and comprises of a series of tasks/activities that are to be undertaken to determine the potential environmental effects of a project. The screening process includes provisions for consultation and allows agencies or individuals to request that projects be elevated to an individual EA (ie: similar to the Class EA process).

The City has not yet identified a preferred “alternative to” but is contemplating alternatives that would be fall within the scope of projects that the Environmental Screening Process applies to.

The Province has given EA study proponents, with an approved EA ToR, 60 days from the date of posting of the Regulation (ie: March 23, 2007) to advise the Director of the Environmental Assessment and Approvals Branch whether the proponent intends to switch to the Environmental Screening process.

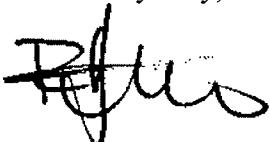
### **Request**

There may be potential benefits to the City in following an Environmental Screening Process including focusing the site selection process and reduced timeframes for review and approval of the project. Through this correspondence, the City is notifying the Director of the Environmental Assessment and Approvals Branch, that it is the intent of the City to switch to the Environmental Screening Process if, and only if, the preferred disposal system that is identified through the “Alternatives To” evaluation falls within the scope of projects defined under Part III of O.Reg. 101/07.

It is also recognized that should the City proceed under the Environmental Screening Process at a future date, the City may, at their discretion elect to revert back to an individual EA if they so choose. Ultimately, the City is committed to meeting all of the requirements of the EA Act in the most cost effective and transparent manner possible.

Should you have any questions or require any clarification please contact the undersigned.

Yours very truly,

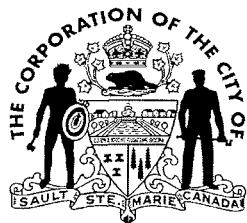


R. Talvitie, P. Eng.  
Project Manager

5(bb)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2007 05 28

Mayor John Rowswell  
Members of City Council

**Re: Civic Centre Traction Elevators**

As part of the 2007 budget, approval was given to proceed with replacing one of the two elevators for \$132,000 in 2007. The second elevator would be considered during the 2008 budget year. Total projected cost over the two year period will be \$262,000.

Implementing the improvements in a phased manner provides an orderly process for the work to be carried out. Parts from the removed elevator could be used if the second elevator needed repairs during the course of installing the new unit. In addition carrying out the installation of both elevators over a two year period reduces the cost burden on the 2007 budget year.

In consultation with Thyssen Krupp Elevator, (TKE) the City's representative for Dover Elevators, a proposal has come forward to consider committing to both of the elevators this year and take delivery of one in September of 2007 with an installation timeline of 2-3 months and with the second unit in January 2008. The cost of both elevators would total \$261,729.20.

In considering this proposal staff recognizes that the company has been servicing the Civic Centre elevators for over 20 years. Furthermore the company has, over the course the last several years, maintained the elevators by manufacturing the obsolete components in order to extend the life of the equipment. TKE is the largest contractor in the Sault that employs a full time representative plus two full time maintenance staff to work exclusively in the Sault. Response time to address any concerns with elevator operations is usually less than one hour. In comparison the other main company that carries the Ottis elevator needs to travel from Sudbury extending the response time to over three hours.

Based on the above, the benefit of utilizing TKE to provide and install the equipment has merit and the price is competitive. Staff has advised the company that approval was only given for one unit and the second unit is subject to the 2008 budget deliberations. TKE is prepared to amend their proposal to reserve the same price into 2008 and have the project phased so that the second unit could be installed later in 2008 subject to the approval of the 2008 budget.

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**Recommendation:**

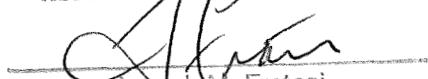
That Council award the contract to Thyssen Krupp Elevator to provide and install one elevator in 2007 and that the second elevator await approval as part of the 2008 budget deliberations.

Respectfully Submitted by,



Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

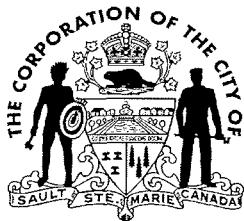
JDD/bb

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5(cc)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2007 05 28

Mayor John Rowswell  
Members of City Council

**Re: Swimming Pools**

Recently, the availability of pools and hot tubs being offered for sale in various sizes, shapes, construction / material types, and price ranges and have increased popularity and have become very affordability to many.

Certainly the inflatable pool units have become more popular because of the convenience and flexibility in set-up and ease of placing them almost anywhere on the property. Along with this popularity is the concern that many individuals when purchasing these inflatable pools, are not aware of the local bylaws requiring specific site improvements and permits for units that have a depth of 24 inches or greater.

Attached is the City's Swimming Pool Owner's Guide that outlines in detail the requirements when considering the installation of a pool. Also attached is an article that appeared in the Sault Star two years ago prepared by the Corporate Affairs Officer for the City of Sault Ste. Marie. The article addresses the need of the public to be aware of the importance of becoming informed of the requirements for installation and the responsibilities, by speaking to the Building Division prior to purchasing the inflatable pool. As pointed out in the article, the cost of providing safety features such as protective fencing (in the case of a pool that provides a depth of 24 inches or greater) may be more costly than the pool itself. The owner also needs to be aware that pools are added liability and should be taken into consideration by the property owner when making their decision to purchase.

The Building Division staff is not equipped to canvass the city to investigate potential violations to the Bylaw, but will act on any complaints brought to their attention. Public education is always the key to reducing the number of accidents, and people should take responsibility to enquire about the need for a permit and bylaw requirements, even if the products are identified as not requiring such. The information provided in the Sault Star article published on July 15, 2004 (attached) and the Swimming Pool Owner's Guide will be posted on the City's webpage.

This report is provided for information of Council.

Respectfully Submitted by,

  
Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

JDD/bb  
F:\DATA\COUNCIL\1Dolcetti\2007\Swimming Pools 2007 05 28.doc

Article published in the Sault Star July 15, 2004.

### Splish, Splash: The Inflatable Sounds of Summer

Here's a summertime riddle: What sits in the back yard all summer long, keeps the kids entertained, is kind of cool, but full of hot air? No, I don't mean your favourite, over-talkative uncle. The answer is: the inflatable backyard pool.

Gone are the days when the words "inflatable pool" meant a three-ring oversized water wing that could fit one small child, a couple of gallons of soupy water and a few blades of grass. Times have indeed changed and inflatable pools now come in all sizes and price ranges, as well as being able to fit the whole family, with a few of the neighbour's kids thrown in for good measure.

Although this summer has provided less than ideal swimming weather, the popularity of the inflatable pool has not dwindled. What was once considered a luxury that only a few could afford, can now be purchased at any retail store for a few hundred dollars. "The market has indeed been inundated by these inflatable pools," notes Robert Roznik, a Plans Examiner for the City's Building Department. "The prices keep going lower every year as the height and depth of these pools has increased. You can now buy an inflatable pool that is four feet deep."

What few people realize is that the regulations that apply to above ground, and in some cases in-ground, pools, apply to inflatable pools. "All pools with a depth greater than 24 inches require a permit, regardless of if they are inflatable or not," says Roznik.

Unlike inflatable pools, metal-supported above ground pools that are four feet or deeper and have no supports or buttresses don't require a fence. "In this case, the exterior of the pool acts as its own fence. All the owner has to do is to remove the steps and the pool becomes considered self-contained and self-fenced," says Roznik. "All inflatable pools are considered climbable by the Building Department and therefore must have a minimum of a five-foot fence around it."

Most inflatable pool manufacturers aren't keen to remind people that many municipalities have a By-law that regulates the installation of their pools. One particular company even advertises 'fencing not required' on the outside of the packaging. This type of advertising is meant to increase pool sales by, in essence, misleading the purchaser. Although the pool itself does not require the fencing, many municipalities do.

Roznik emphasizes the importance of talking directly to someone in the Building Department, as requirements differ for every pool. "Getting a permit can be quite a short process," says Roznik. "The problem comes when someone buys a \$350.00 inflatable 4-foot pool and doesn't realize that they have a responsibility to fence it. Obviously one of the big concerns is that the fence can wind up costing more than the pool itself." Roznik notes that fencing a pool isn't always as

daunting a task as it might sound. "The whole backyard doesn't have to be fenced in, just the area around the pool. There might even already be fencing, so the pool can be placed near it to reduce the cost. Lattice and chain link fencing can also be used as long as the holes are no greater than and 1 ¼ inches."

In some cases, Cedar Trees or other interwoven shrubbery can be used in place of a fence. "If a person can't walk through it, it may be appropriate," says Roznik. "We can help determine whether or not certain shrubs can be used in place of the fencing. When the individual comes to talk with us, we will help them find out everything that they know to get a permit." Applicants should bring a site plan identifying the location of all buildings, structures, fences, decks and the proposed placement of the pool.

A permit for an inflatable pool and fence can be as low as \$20.00. The exact cost is determined by the price and installation requirements of the pool, as well as the intended decking and fencing. "We can wrap the deck, pool and fencing costs under one permit. Once the pool set up is complete and ready for use, we will set up a final inspection to make sure everything is in place," says Roznik.

City By-law 76-185 concerning pools is intended for the protection of the pool owner. "The City is not trying to infringe upon people's fun, but to ultimately protect them," says Roznik. Failing to apply for the permit exposes individuals to the possibility of prosecution.

In many cases, individuals' failure to comply with the By-law will be obvious to others. In one particular situation, an individual put one of these large inflatable pools on the deck of their home. "The deck was wowing and was on the brink of collapsing under the weight of the pool," say Roznik. "If children were swimming in the pool and it had collapsed, the pool could have closed up like a clam and potentially caused great harm or even death to the pool's occupants." The portability of these pools has created some new dangers that weren't a consideration with above ground pools.

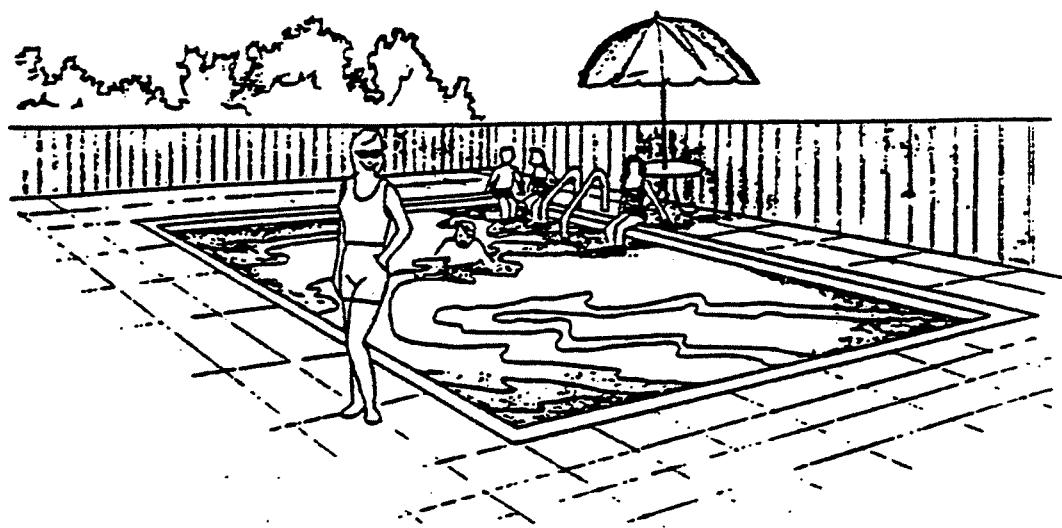
For any pool, the owner has to take responsibility for its set-up, care and use. Pools need adult supervision at all times, especially when children are using them. "It is important not to send your children in the backyard to swim without adult supervision," says Roznik. "Parents are the life guards of backyard pools. Unsupervised, every type of pool can be dangerous for children, and adults alike."

A "Swimming Pool Owner's Guide" is available at the Permits Counter of the City Building Division, 5<sup>th</sup> Floor, Civic Centre, 99 Foster Drive, for a nominal fee. For more information on permits and procedures, call (705) 759-5398 or email [r.roznik@cityssm.on.ca](mailto:r.roznik@cityssm.on.ca).

By Chris Belsito, Corporate Affairs Officer for the Corporation of the City of Sault Ste. Marie.

5(cc)

REPRINTED JULY 1985



## SWIMMING POOL OWNER'S GUIDE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Prepared and Distributed By:  
The City of Sault Ste. Marie, Engineering Department, Building Division

## INTRODUCTION

The following booklet has been prepared by the City Engineering Department, Building Division to ensure the public safety of private swimming pools. It is suggested that this book serve as a guideline to the safety of operation and a step towards proper management. However, one should bear in mind that the safety of operating one's pool depends entirely on the individual's ability to manage the pool operation.

Please review this booklet carefully and if there are any further questions or recommendations, please do not hesitate to contact the City Building Division Office.

Engineering Department  
Building Division  
City of Sault Ste. Marie

## POOL MANAGEMENT

### Permits

1. Prior to the construction and excavation of the pool, all permits required are to be obtained from the proper authorities having jurisdiction. (See Permits section on Page 3)

### Fencing

1. Proper enclosing fences and gates should be erected and maintained during the life of the pool, and at all times the requirements of By-law 76-185, Part II must be adhered to. (See By-law Section 11.2)
2. All pool excavations must be enclosed with a temporary fence (snow fence type) and such temporary fence should be maintained until the permanent fence has been completed upon completion of the pool.

### Drainage

1. Drainage of the pool must be done in such a fashion as to not cause damage to public or private properties.
2. Water discharge must be into an approved drainage ditch, curb and gutter or storm sewer.

### Location

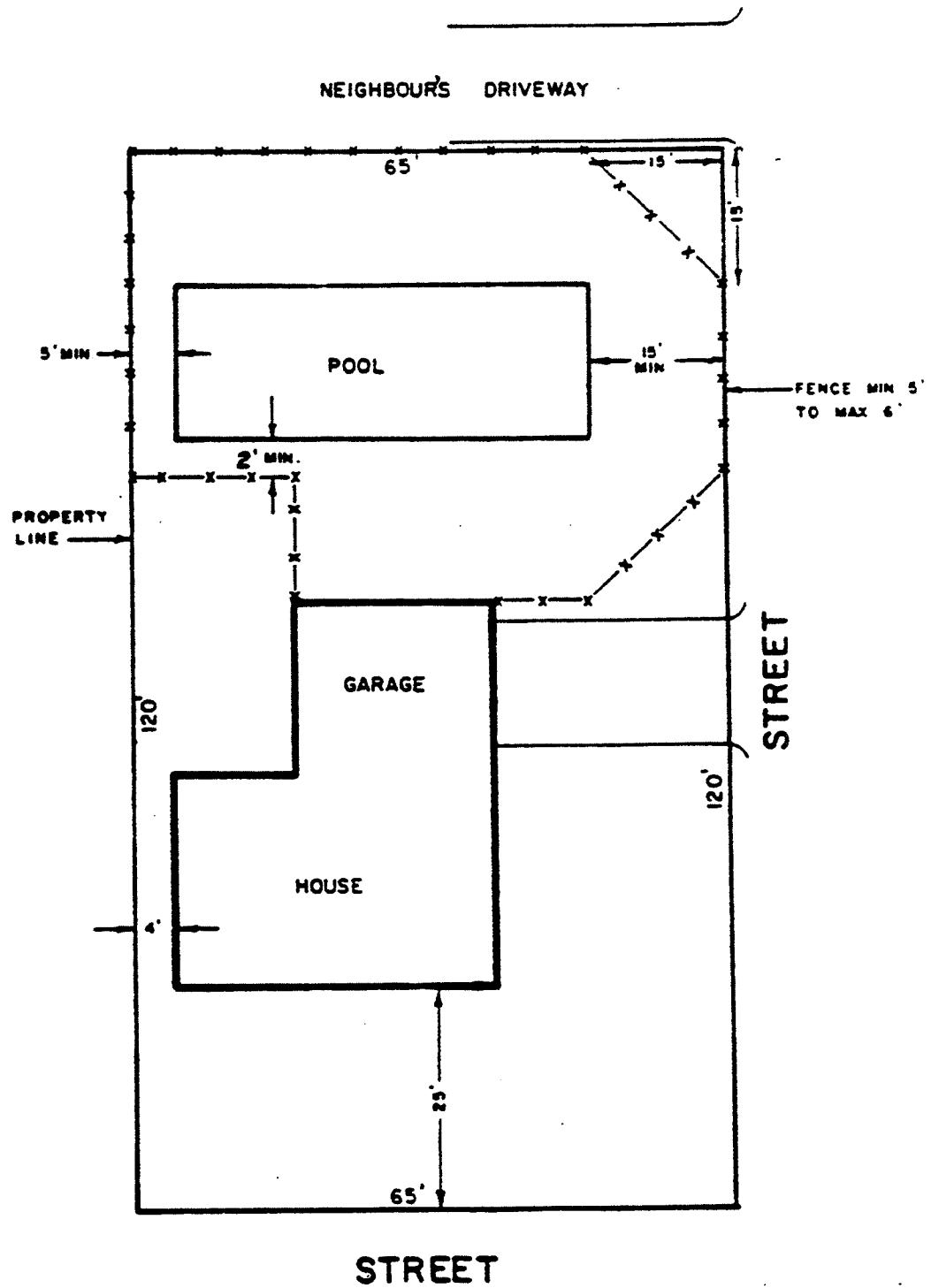
1. Private swimming pools must be located in the rear yard of the property. In no circumstances shall the walls of the swimming pool itself be located closer to a lot boundary than five feet and fifteen feet to lot boundary line in the case of corner lots. (See sample site plan on Page 4)

### Water Source

1. Water for the pool can be obtained from various sources and connected with the pool directly or indirectly. Regardless of the connection type, even if it may be a simple garden hose, a backflow preventor is required to be installed on the water line.

## PERMITS AND PROCEDURES

1. A building permit is required as stated in the City Building By-law 76-185.
2. An application for a building permit must be filed with the City Building Division, located on the Fifth floor of City Hall.
3. An accurate site plan drawn to scale must be submitted with the application, depicting the locations of all buildings and structures on the lot as well as the proposed pool, pool house, fences, decks, etc.
4. A plumbing or sewer permit is required when a connection is made to the city sewer for pool drainage.
5. A heating permit is required for the pool heating unit and installation of such a unit shall conform to the manufacturer's specifications and the Ontario Building Code.
6. An electrical permit is required for any electrical work that may be involved.

SAMPLE SITE PLAN: CORNER LOT

STREET

**PART II OF THE CITY BUILDING BY-LAW 76-185  
AND ITS AMENDMENTS**

**PRIVATE SWIMMING POOL FENCES AND PLUMBING**

**SECTION 11.1**

**DEFINITIONS —** For the purpose of this Part II certain terms and words are defined as follows:

**SUBSECTION 11.1.1**

**BUILDING BY-LAW —** means by-law 76-185, any amendment thereto, and any by-laws passed in substitution therefore.

**SUBSECTION 11.1.2**

**BUILDING INSPECTOR —** means the Chief Building Inspector of the City of Sault Ste. Marie.

**SUBSECTION 11.1.3**

**FENCE —** means a barrier constructed of chain link metal or of wood, stone, metal or material having an equivalent degree of strength.

**SUBSECTION 11.1.4**

**GATE -** means a swinging or sliding barrier used to fill or close an access and includes a door.

**SUBSECTION 11.1.5**

**MEDICAL OFFICER OF HEALTH —** means the Medical Officer of Health of the Algoma Health Unit.

**SUBSECTION 11.1.6**

**PRIVATE SWIMMING POOL** — means a privately owned outdoor pool of water contained in whole or in part by artificial means, other than,

- a) a bathing beach,
- b) a natural bathing area,
- c) any outdoor body of water contained in whole or in part by artificial means in which the depth of the water at its deepest point is less than twenty-four (24) inches.

**SUBSECTION 11.1.7**

**BACKFLOW PREVENTOR** — means a device used in a water supply pipe which,

- a) incorporates two or more check valves to prohibit the reverse flow of the water, irrespective of pressure differentials, where the maximum working pressure is not exceeded; and
- b) contains integral safeguards to make it fail-safe in the event of a malfunction of one or more of the check valves.

**SECTION 11.2****FENCE REQUIREMENT****SUBSECTION 11.2.1**

No person shall construct or maintain a private swimming pool in the City of Sault Ste. Marie unless the entire swimming pool area is effectively enclosed by a fence in compliance with the requirements of this by-law and a pool permit shall not be issued until a building permit for a fence has been issued.

**SUBSECTION 11.2.2(1)**

Such enclosures including gates, shall extend to a height of not less than sixty (60) inches above ground and shall not exceed the maximum height permitted for fences under the applicable zoning by-law. For the purposes of this section, "height" means the distance between the grade at any particular location and the highest part of the fence at that location.

## (2) A fence forming part of such enclosure,

- a) shall be vertically boarded wood construction, solid wood construction, one and one half (1 1/2) inch chainlink construction, masonry, plastic or metal construction, or other materials and construction of an equivalent degree of strength and safety; provided however, that horizontal basket weave fencing shall not be permitted.
- b) shall have no rails or other horizontal or diagonal bracing or attachments on the outside that may facilitate climbing, provided that this section shall not apply to prevent the construction or maintenance of a fence containing horizontal rails or bracing members which are spaced a minimum of thirty-two (32) inches on centre,
- c) shall have no opening with a horizontal dimension greater than one and one half (1 1/2) inches,
- d) deleted,
- e) shall contain no barbed wire,
- f) shall contain no device for projecting electric current through the fence,
- g) shall be so constructed that all horizontal or diagonal structural members of the fence shall be located on the inside or pool side the fence,
- h) shall be so constructed that it cannot be used in a manner similar to a ladder from the outside,
- i) shall be so constructed so as to have the only means of entry by gates,
- j) shall not be located closer than 3 feet to any structure that facilitates climbing..
- k) shall not be located closer than 2 feet to the pool's edge.

**SUBSECTION 11.2.3****Gates forming part of such enclosure,**

- a) shall be of construction and height equivalent to that required for the fence,
- b) shall be supported on substantial hinges, and
- c) shall be equipped with self-closing and self-latching devices placed at the top and on the pool side of the gate.

**SUBSECTION 11.2.4**

The provisions of this by-law requiring the erection of a fence shall not apply if the outside walls of a swimming pool are elevated at least four feet above grade and the exterior surface of the walls of the pool are smooth and vertical and each entrance to the pool is protected with a gate complying with the requirements of Sub-Sections 11.2.3 and 11.2.7.

**SUBSECTION 11.2.5**

A boundary fence which complies with the provisions of this by-law shall be deemed a sufficient fence.

**SUBSECTION 11.2.6**

A wall or walls of a building or buildings may form part of such an enclosure provided that all doors affording access from a building directly into an enclosed swimming pool area, except doors providing access directly out of a dwelling unit, are equipped with a self-closing device and a self-latching device located not less than sixty (60) inches (1.6 meters) above the bottom of the door.

**SUBSECTION 11.2.7**

Every gate forming part of an enclosure shall be locked except when the enclosed swimming pool area is actually being used and supervised by the owner of the premises or some other adult person authorized by the owner to supervise the use of the pool.

**SUBSECTION 11.2.8**

During construction, a snow fence shall be erected around the building site, until completion of the pool.

**SUBSECTION 11.2.9**

The above regulations govern the placement of the fence around the pool and not the actual placement of the pool on the lot. For the regulations governing the placement of the pool on the lot, reference shall be had to By-law 4500, as amended.

## SECTION 11.3

### WATER TREATMENT

#### SUBSECTION 11.3.1

The method and degree of treatment of water for all private swimming pools shall be to the satisfaction of the Medical Officer of Health.

## SECTION 11.4

### EQUIPMENT

#### SUBSECTION 11.4.1

No mechanical equipment for the operation of any private swimming pool shall be installed or operated in such a manner as to become obnoxious, offensive, or dangerous by reason of the presence or emission of odour, noise, gas fumes, vibrations or refuse water.

## SECTION 11.5

### PLUMBING REQUIREMENTS

#### SUBSECTION 11.5.1

Where the orifice of a faucet, spout, or distributing pipe supplies water to a private swimming pool, a back-flow preventor shall be connected to such orifice.

#### SUBSECTION 11.5.2

Where a private swimming pool is supplied either directly, or indirectly through devices, with water from a permanent potable water supply line, such permanent potable water supply line shall be equipped with an operational backflow preventor.

#### SUBSECTION 11.5.3

All water discharged from a private swimming pool shall be discharged into a City of Sault Ste. Marie approved drainage ditch, curb and gutter,

or storm sewer and in no event shall any water so discharged be discharged so as to result in flood damage to private property or property owned by the Corporation of the City of Sault Ste. Marie.

## **SECTION 11.6**

### **APPLICATION OF BY-LAW**

#### **SUBSECTION 11.6.1**

This by-law shall apply to all private swimming pools regardless of the date of the construction thereof.

#### **SUBSECTION 11.6.2**

Notwithstanding subsection 1 of this section, fences which are constructed around a pool and existed on or before the 16th day of June, 1975, which are less than sixty inches in height but more than forty-eight inches in height, shall be permitted.

## **SECTION 11.7**

### **ENFORCEMENT**

#### **SUBSECTION 11.7.1**

Part II shall be enforced by the Building Inspector and the Medical Officer of Health.

## **SECTION 11.8**

### **PENALTY**

#### **SUBSECTION 11.8.1**

Any person who contravenes Part II is liable, upon conviction therefore, to a penalty not exceeding One Thousand (\$1,000.00) Dollars exclusive of costs.

**SECTION 11.9**  
**CONFLICTS WITH BY-LAW 4500**

**SUBSECTION 11.9.1**

Save and except the provisions of section 7.2 of By-law 4500, the provisions of section 11 of By-law 76-185 will prevail over the provisions of By-law 4500.

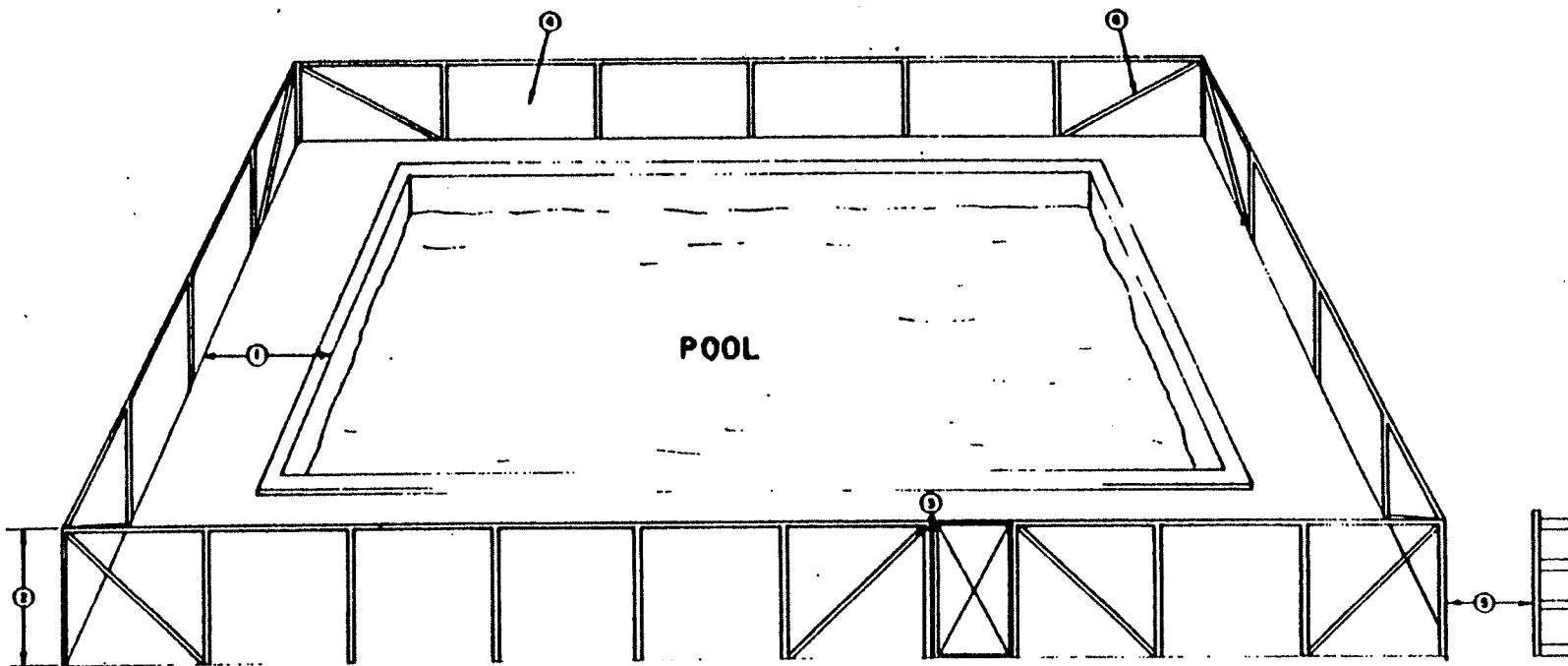
**SECTION 11.10**  
**PROVISIONS RESPECTING ABOVE GROUND POOLS**

**SUBSECTION 11.10.1**

Notwithstanding the provisions of section 7 of By-law 4500, with respect to above ground pools, the following provisions will apply:

- a) any fence or guard constructed or installed around an above ground pool, shall not exceed ten (10') feet in height measured from grade
- b) if the fence or guard exceeds the heights permitted for fences or guards in section 7 of By-law 4500, such fence or guard shall be located not less than four (4') feet from the property line.

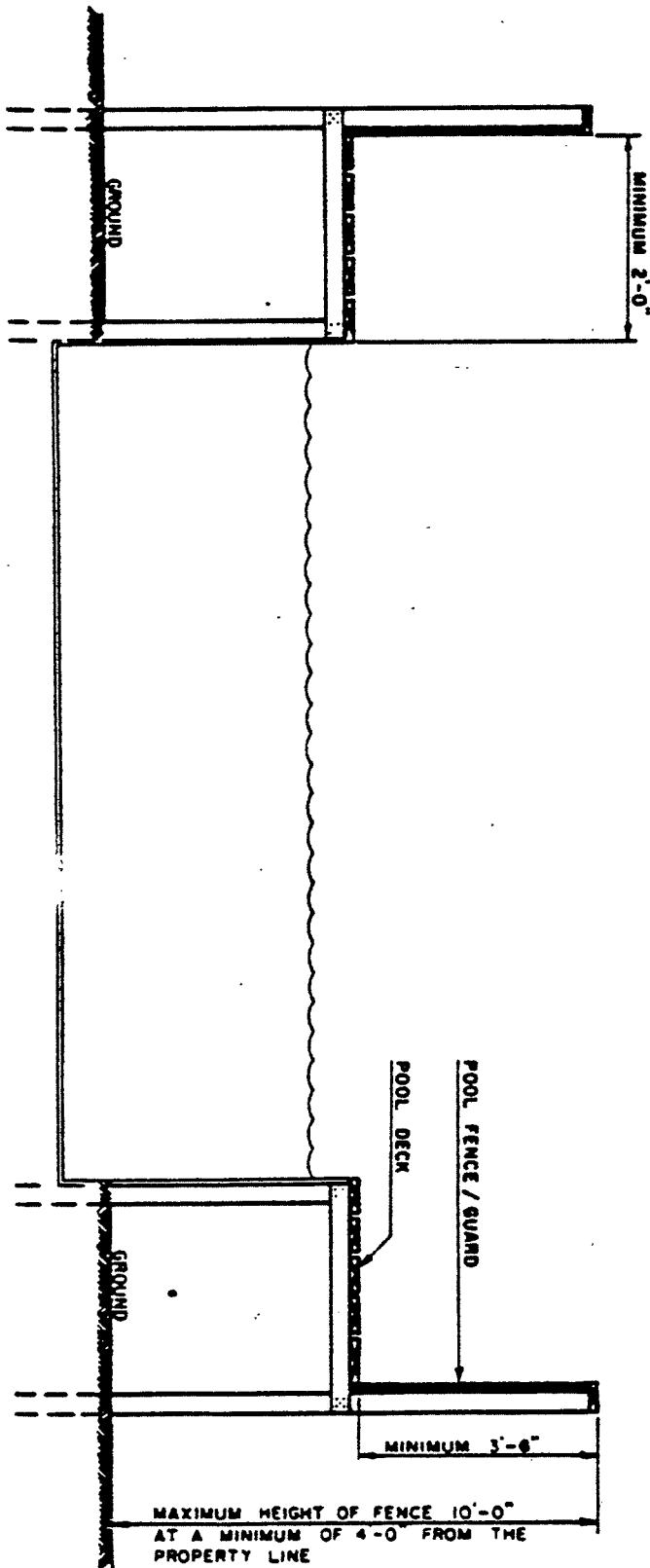
### INGROUND POOL ENCLOSURE DETAIL



#### LEGEND

- 1 MINIMUM 2' CLEARANCE FROM POOLS EDGE TO FENCE OR WALL.
- 2 MINIMUM FENCE HEIGHT 5' AND MAXIMUM FENCE HEIGHT 6' EXTENDING TO THE GROUND.
- 3 A SELF CLOSING AND A SELF LATCHING DEVICE IS REQUIRED FOR THE GATE ON THE POOL SIDE OF THE GATE.
- 4 FENCE TYPE MAXIMUM 1 1/2 CHAIN LINK FENCE OR VERTICAL BOARDS
- 5 MINIMUM 3' CLEARANCE FROM POOL FENCE TO ANY STRUCTURE THAT IS CLIMBABLE
- 6 BRACES OR RAILS SHALL BE LOCATED ON THE INSIDE OF THE POOL FENCE

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ABOVE GROUND POOL WITH FENCE & DECK

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## SAFETY AND HEALTH PRACTICES

### Out of the Water

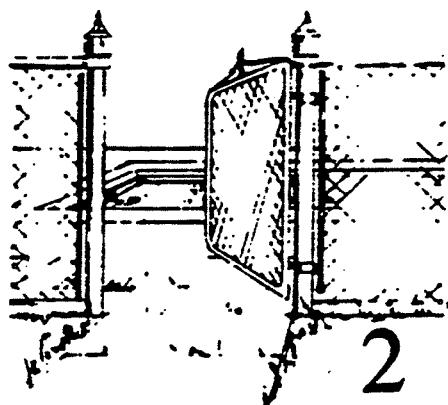
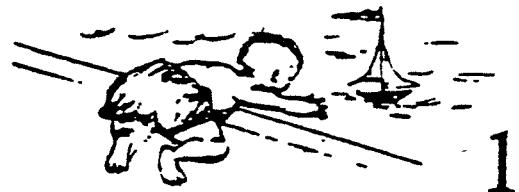
1. Ensure that all your telephone locations have emergency phone numbers prominently displayed.
2. Use a rope marker or signs to distinguish the deep end from the shallow end of the pool.
3. Provide a reaching pole or throwing aid with enough rope to reach across the pool. (Ensure these are not placed out of reach of young children, for even small youngsters can help a swimmer in distress.)
4. Persons with open sores or communicable diseases should not be allowed in or near your pool.
5. Encourage all swimmers to use the washroom before entering your pool.

### In the Water

1. Watch the children! Provide constant supervision.
2. Do not overcrowd your pool.
3. Maintain clear water for good visual contact with swimmers.
4. Keep your pool deck as clear as possible of any obstructions.
5. Use unbreakable eating and drinking utensils in the pool area, and take care when discarding the metal caps and rings from beverage containers.
6. For clean, safe water in your pool, maintain 0.6 parts per million of chlorine and a hydrogen ion concentration within the range of pH 7.2 to pH 7.8 twenty-four hours per day.
7. When filling or topping up your pool, maintain an air gap between the hose and the pool water. To avoid contamination by backsiphoning the swimming pool water into the drinking water supply, do not submerge hose when filling the pool.
8. Spitting and spouting of water with the mouth are unsanitary practices and should be discouraged.
9. Discourage running, jumping and horseplay.
10. Teach your family "drownproofing".

**HAZARDS**

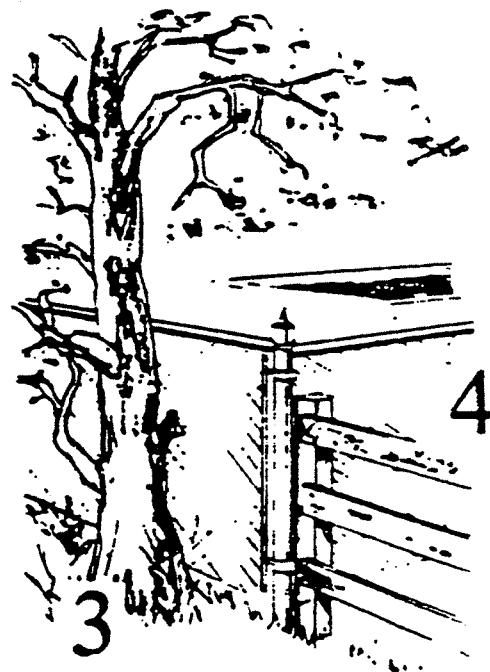
**Hazard #1:** Children at poolside reaching for water toys are in grave danger of toppling in. A momentary lapse in supervision can result in a serious accident.



2

**Hazard #2:** Access into this unsupervised pool area is possible if the gate is not equipped with a self-closing and latching device located on the inside and top portion. Note: The minimum height requirement for gates is identical to that of the fence. (Subsection 11.2.3 of By-Law 76-185).

**Hazard #3:** Climbable objects like the tree shown, make it possible for children to get over the pool fence when that fence is closer than 3 feet from such objects. In addition to trees, other objects such as T.V. towers and utility poles also present a hazard. (Subsection 11.2.2(j) of By-Law 76-185).



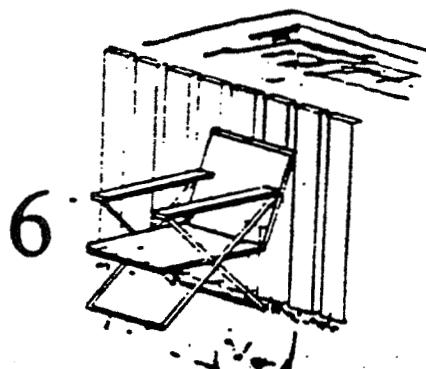
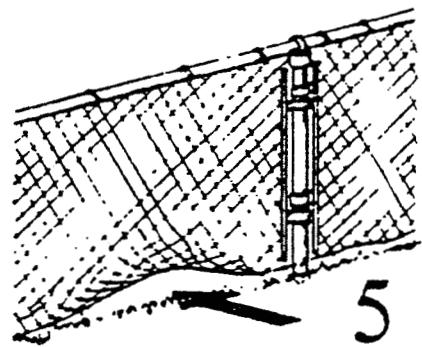
3

**Hazard #4:** The design of an adjoining fence — in this case, your neighbour's, may provide children with a method of gaining easy access into your pool area. Note: This is one of the most common problems for swimming pool owners and is required to be resolved by You, the pool owner to comply with the by-law. In most cases a friendly approach to the neighbour will bring about a resolution of this most important item. (Subsection 11.2.2(j) of By-Law 76-185).

4

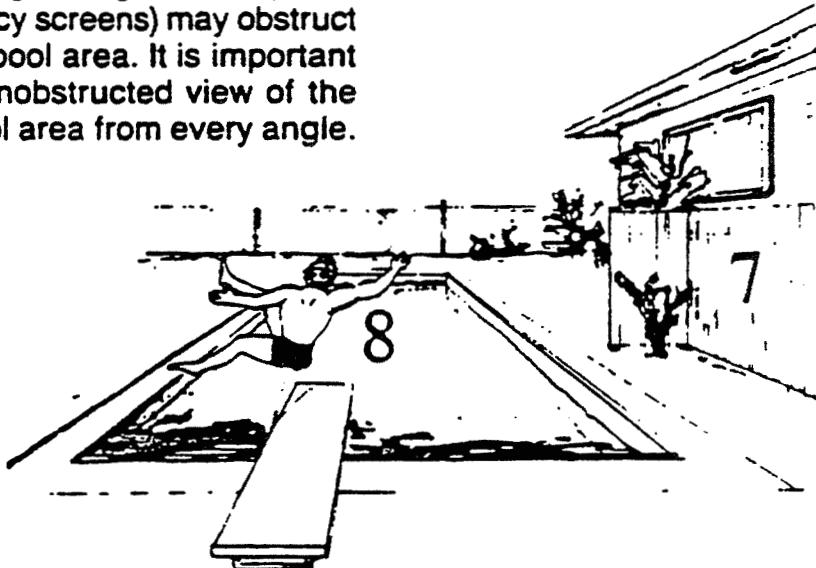
**HAZARDS**

Hazard #5: The fence lacks a bottom rail or tension wire. This permits children to push their way under the fence and enter the pool area. Note: The opening between the ground and the bottom of the fence must not exceed 2 inches.



Hazard #6: Lawn furniture and other movable objects can be used by children to climb your fence.

Hazard #7: High hedges, solid panel fencing (privacy screens) may obstruct vision of the pool area. It is important to have an unobstructed view of the complete pool area from every angle.



Hazard #8: The lack of supervision creates a potential danger. Even an experienced swimmer can have an accident, rendering him helpless in the water.

**Warning:** Your neighbour's property can affect the safety of your pool, and this should be carefully considered when property line fences form part of the pool enclosure. Pay particular attention to hazards #4 and #6.

## YOU CAN HELP EVEN IF YOU CAN'T SWIM

Minimum risk to rescuer and fastest rescue procedure:

1. Talk to calm the person in trouble.
2. Throw something that floats near them.
3. Perform a Reaching Assist (Do not put yourself in a position where you will be pulled in).



When a bather is in trouble near a dock, a float, or the side of a pool:

1. Extend upper part of body over the water.
2. Grasp wrist of victim.
3. Slowly draw victim to safety.



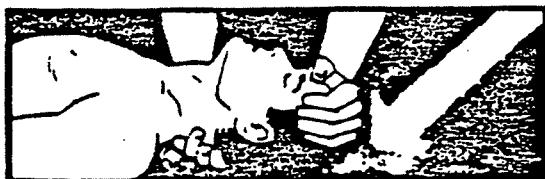
**OR:**

1. Extend a pole, a towel, a shirt, life-jacket, kickboard or a tree branch to victim.
2. Draw victim to safety — don't let him pull YOU in.



**OR:**

1. Stand on one end of a rope.
2. Throw float on end of rope beyond victim, using an underhand swing.
3. Draw float on end of rope into victim's grasp and pull slowly.
4. Water tight plastic bottle can be used as a float.

**MOUTH TO MOUTH BREATHING**

Partially Blocked  
by Tongue  
Not Enough Tilt



Extreme Tilt  
Will Clear  
Tongue From Air Passage



Pinch Nostrils to Prevent Leakage



. . . Place Mouth Tightly Over Subject's Mouth . . . Blow In



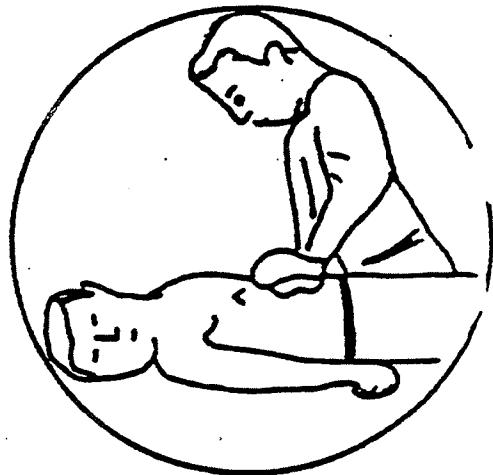
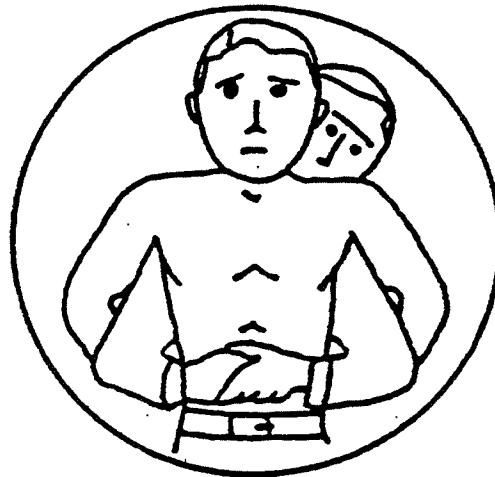
- Remove Your Mouth
  - Release Nostrils
  - Listen for Air to Come Out of Subject's Lungs
  - Look for the Fall of the Subject's Chest
- BLOW IN AGAIN**

**AHU**

ALGOMA HEALTH UNIT

# CHOKING!

## Life Can Be Saved Easily



Heimlich method can save lives. It can be used  
**UPRIGHT**    **OR**    **PRONE**

STAND BEHIND the  
choking victim.

Wrap your arms around  
and clasp your hands

For the person lying down  
FACE UP.

Kneel astride his hips.

Put one hand on top of the other

**PRESS INWARD AND UPWARD**

**SUDDENLY**  
IN THE UPPER ABDOMEN

## MAINTENANCE OF YOUR POOL WATER QUALITY

Pool owners should be familiar with the three basic controls which govern the quality of swimming pool water:

1. **FILTRATION** — removal of foreign particles
2. **DISINFECTION** — addition of chlorine or other disinfectant to kill bacteria and algae
3. **pH ADJUSTMENT** — addition of an acid or base solution to keep water slightly alkaline

### Filtration

Your pool must have a recirculation system with a filter capable of handling cleaning needs of your pool size to avoid buildup of pressure inside from accumulated debris. The tank should have a pressure gauge on the intake pipe and one on the outlet to determine pressure difference and the need for backwashing.

The recirculation pump should be large enough for a complete water "turnover"\*\* every eight to twelve hours. Adequate filtration of your pool water twenty-four hours a day is necessary to maintain a clean pool.

- \* Removal and return to the pool the total amount of water in gallons that the pool contains.

### Disinfection

From the first day the pool is filled, a disinfectant must be added to maintain water purity. Chlorine is a commonly used disinfectant. Enough of the disinfectant must be added to provide a 'residual' of disinfectant to kill disease-carrying bacteria brought into the pool by bathers. The measurement of this chemical residual is expressed in parts per million or P.P.M.

A good practice is to test the water one-half hour before pool use. A kit to determine "free available disinfectant" may be purchased from your pool supply company. FOLLOW THE MANUFACTURER'S INSTRUCTIONS AT ALL TIMES. IF THE POOL IS NOT IN USE FOR A SHORT PERIOD OF TIME, RECIRCULATION AND DISINFECTION SHOULD BE MAINTAINED TO AVOID BACTERIAL OR ALGAE GROWTH.

Algae are microscopic organisms which are found in any surface water supply that is exposed to sunlight. They represent a serious problem to you as a pool owner, for they reproduce very quickly. When the proper disinfectant residual is not maintained, the presence of small numbers of algae in the pool water tend to clog the filter, cause disagreeable odours and tastes, and use up the remaining disinfectant residual very quickly.

### pH Adjustment

By maintaining your pool water slightly alkaline (7.2 - 7.8) it is possible to eliminate many problems. Water that is too alkaline (above 8.0) causes the disinfectant to work slowly, creates a build-up of scale on or in pool equipment and pipes, and causes the water to cloud.

Water that is too acidic (below 7.0) irritates the eyes, causes equipment to corrode, stains pool surfaces and dissipates the chlorine residual rapidly.

### Rules for the Use of Chemicals

1. ALWAYS READ THE MANUFACTURER'S INSTRUCTIONS AND FOLLOW THEM CAREFULLY.
2. Do not overdose your pool water. Measure the amounts exactly, for pool chemicals are like medicine. They should be used only in specified amounts and too much can cause irritating side effects.
3. Use the test kit and add chemicals accordingly to test results only. Replace colour reagents each season to assure accuracy.
4. Establish a routine for testing the water and adding chemicals on a daily basis.

### How to Clean Your Pool

1. MANUALLY SKIM THE POOL'S SURFACE — you will need a standard 'leaf skimmer', a net-like pool cleaning tool designed especially to rid the pool's surface of leaves, bugs, debris and other floating contaminants. Many leaf skimmers have plastic nets. Most are equipped with long handles to enable you to reach the pool's centre while standing on the pool deck.
2. CLEAN THE SKIMMER'S BASKET . . . and the HAIR-LINT STRAINER — remove the skimmer basket and the pump's hair-lint strainer. Remove debris they have collected and replace both. This should be done daily.

and even more often during the early spring and fall when there is a heavy fall-out from trees and bushes. Failure to keep baskets clean will result in reduced circulation, introduction of air to the system and possible loss of the circulating pump prime.

3. VACUUM THE POOL BOTTOM - using a pool vacuum cleaner. There are many models and types. Most pool vacuum cleaners plug into a special suction fitting built into the pool and get their suction from the pool's pump. Other types of pool vacuums create water suction. Both are designed to vacuum clean the bottom of the pool. Your pool supplier can advise you.

## ONTARIO HYDRO REQUIREMENTS

### A Note from the Electrical Inspector

Any electrical installations, additions or alterations are required by law to be inspected.

An application for electrical inspection may be filed at Ontario Hydro, 285 Lake Street, Sault Ste. Marie or any Ontario Hydro Electrical Inspection Office.

Every year there are several accidents and fatalities associated with swimming pools which are usually the result of improper installation or misuse of equipment around pools.

There are 3 main sources of electrical shock associated with swimming pools:

1. The proximity of overhead and underground lines.
2. Neutral potential rises both during system faults and during normal operation.
3. Safety hazards from underwater lights, filter pumps and other electrical equipment in the pool area.

The methods used to overcome or minimize the above problems include grounding, bonding, and the use of ground fault current interrupters (GFCI), and the maintaining of minimum distances from electrical wiring and equipment. Nonmetallic pool equipment and isolating transformers are additional methods which have not yet gained wide acceptance.

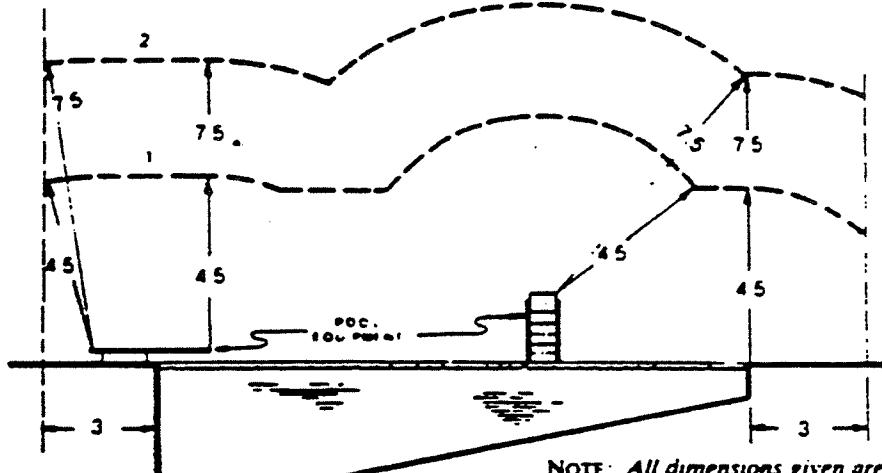
\* All reference to rules and subrules stated in the text of this section are contained in the Ontario Electrical Safety Code.

## Definitions

1. Wet-niche lighting fixture means a fixture intended for installation in a forming shell mounted in a swimming pool structure where the fixture will be completely surrounded by pool water. (See illustrations)
2. Dry-niche lighting fixture means a fixture intended for installation in the wall of the pool in a niche which is sealed against the entry of pool water by a fixed lens.

## Ontario Hydro Requirements

1. The maximum supply or ballast voltage at a wet-niche fixture is 150 volts, and for a dry-niche fixture, 300 volts.
2. Circuits in the vicinity of swimming pools must be protected by a Class A GFCI. A Class A GFCI trips at 6 milliamperes in a prescribed time.
3. GFCI's must be permanently installed and not closer than 3 metres (10 feet) from a pool.
4. If possible, there should be no wiring over a swimming pool or associated equipment and within 3 metres (10 feet) from a pool.
5. The following sketch illustrates the minimum clearances for conductors over swimming pools. No conductors would be permitted under any circumstances in the area under line 1. In the area above line 1 insulated communication conductors and neutral supported cables operating at 600 V or less might be permitted (see Subrules (2) and (3)). Any other conductors operating at not more than 50 K V might be permitted above the area outlined by line 2. (see Subrules (2) and (4)).



NOTE: If there are any questions of voltage capacity for overhead conductors contact Ontario Hydro.

6. No underground wiring is permitted within 1.5 metres (5 feet) of the pool's inside wall.
7. Receptacles must not be located within 1.5 metres (5 feet) of the pool's edge.

### **Lighting Fixtures:**

**Wet-niche or submersible fixtures shall comply with the following:**

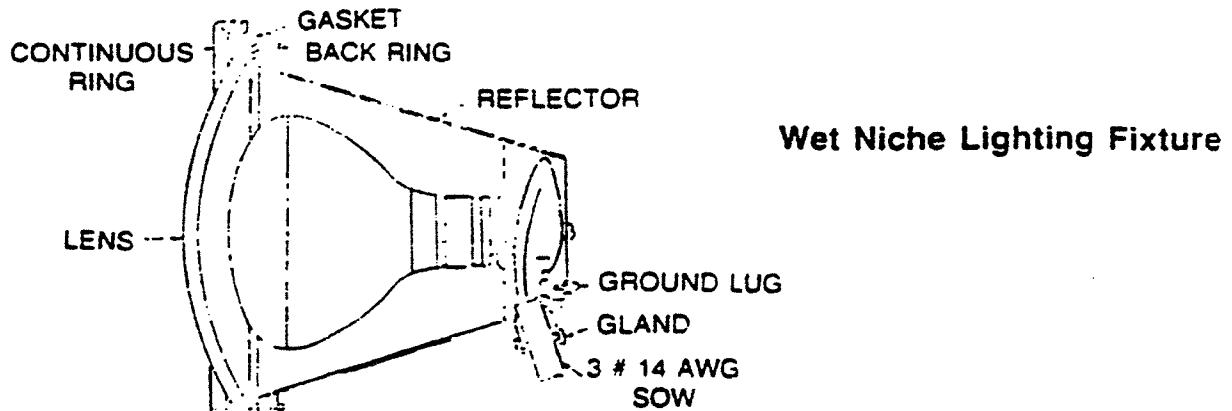
1. Except for decorative pools, approved forming shells shall be installed for the mounting of all fixtures and shall have provision for a threaded connection to a rigid metallic conduit; and  
Unless specifically approved and marked for submersion at a greater depth, fixtures shall not be submersed in the pool water at a depth of more than 600 mm, such distance being measured from the centre of the face lens of the fixture to the normal water level.
2. Dry-niche fixtures shall be accessible for maintenance:
  - (a) From a service tunnel or walkway outside the walls of the pool; or
  - (b) Through a handhole in the deck of the pool to a closed, drained recess in the wall of the pool.
3. Dry-niche fixtures shall have approved glass windows and metal face rings.
4. Metal parts of fixtures in contact with the pool water shall be of brass or other suitable corrosion-resistant metal.
5. Lighting fixtures installed below, or within 3 m of the pool surface shall be electrically protected by a ground fault circuit interrupter.
6. Standards or supports for lighting fixtures shall not be installed within 3 m of the inside walls of a swimming pool unless the circuits supplying such fixtures are electrically protected by ground fault circuit interrupters.

### **Electrical Equipment Other Than Lighting:**

**Ground fault circuit interrupters shall be provided on circuits supplying:**

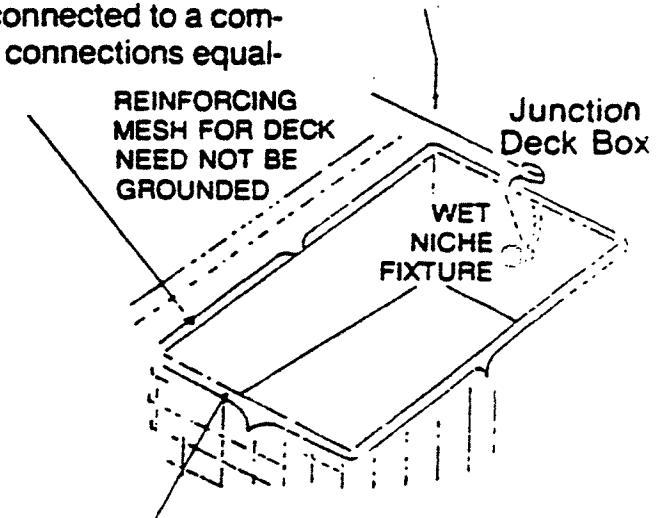
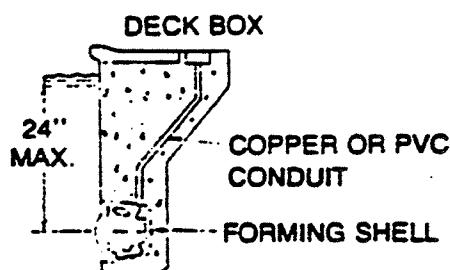
- (a) Electrical equipment placed in the water in the pool; or
- (b) Electrical equipment located within the confines of the pool walls or within 3 m of the inside walls of the pool and not suitably separated from the pool area by a fence, wall or other permanent barrier; or
- (c) Receptacles or appliances located in wet areas of the building and associated with the swimming pool such as locker and change rooms.

## SWIMMING POOL — WET NICHE INSTALLATION AND GROUNDING



The grounding conductor from the junction box referred to in Rule 68-102 to the main distribution panelboard shall be copper and not smaller than No. 14 AWG if installed and protected in the same manner as the circuit conductors; and

Structural reinforcing steel shall be connected to a common ground, with a minimum of four connections equally divided around the perimeter.



In addition to the grounding conductor required in Paragraph (a), where rigid PVC conduit is used between the forming shell of the wet-niche fixture and the junction box referred to in Rule 68-102, and insulated No. 8 AWG copper bonding conductor shall be installed in the conduit and terminated in the forming shell and the junction box.

### Storable Swimming Pools

**Electrical Equipment.** No electrical equipment shall be located in the pool water, nor mounted on the pool walls.

**Lighting Fixtures.** All lighting fixtures installed within 3 m of the pool walls shall be supplied from circuits protected by a ground fault circuit interrupter.

**Pumps.** Swimming pool pumps located within 3 m of the pool walls shall be:

- (a) Approved for the purpose; and
- (b) Supplied from a permanently installed receptacle located not closer than 1.5 m nor more than 7.5 m from the pool wall; and
- (c) Supplied from a branch circuit which is electrically protected by a ground fault circuit interrupter.

### **Therapeutic Pools**

**68-300 Therapeutic Pools.** All factory built therapeutic pools and tubs and their associated electrical components and accessories shall be approved for the purpose and shall be supplied from a circuit protected by a ground fault circuit interrupter.

### **Grounding and Bonding**

1. The metal parts of the pool and of other non-electrical equipment associated with the pool such as piping, pool reinforcing steel, ladders, diving board supports, and fences within 1.5 m of the pool shall be bonded together and connected to non-current carrying metal parts of electrical equipment such as decorative type pool lighting fixtures not located in a forming shell, forming shells, metal screens or shields for underwater speakers, conduit, junction boxes and the like by a copper conductor not smaller than No. 6 AWG.
2. Metallic sheaths and raceways shall not be relied upon as the grounding medium and a separate copper grounding conductor shall be used, except that a metallic conduit between a forming shell and its associated junction box may be used as the grounding medium providing the forming shell and junction box are installed in the same structural section.
3. The grounding conductor from the junction box referred to in Rule 68-102 shall be run to the main distribution panelboard, and if smaller than No. 6 AWG, shall be installed and protected in the same manner as the circuit conductors.
4. The size of the grounding conductor shall be in accordance with Rules 10-806, 10-808, and 10-812 except that:
  - (a) The grounding conductor in the flexible cord for a wet-niche fixture shall be copper and not smaller than No. 14 AWG; and
  - (b) The grounding conductor from the junction box referred to in Rule 68-102 to the main distribution panelboard shall be copper and not smaller than No. 14 AWG if installed and protected in the same manner as the circuit conductors; and

- (c) In addition to the grounding conductor required in Paragraph (a), where rigid PVC conduit is used between the forming shell of the wet-niche fixture and the junction box referred to in Rule 68-102, and insulated No. 8 AWG copper bonding conductor shall be installed in the conduit and terminated in the forming shell and the junction box.
- 5. Structural reinforcing steel shall be connected to a common ground, with a minimum of four connections equally divided around the perimeter.

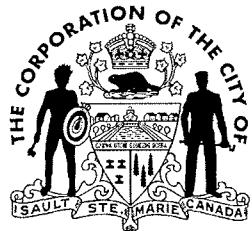
#### **Receptacles**

- 1. Receptacles shall not be located within 1.5 m of the inside walls of the swimming pool.
- 2. Receptacles located between 1.5 m and 3 m of the inside walls of a swimming pool shall be protected by a ground fault circuit interrupter in accordance with Rule 68-006.
- 3. In maintaining the dimensions referred to in this Rule, the distance to be measured in the shortest path which the supply cord of an appliance connected to the receptacle would follow without piercing a building floor, wall, or ceiling.

#### **Ground Fault Current Interrupters**

The following must be protected by a GFCI:

- 1. Receptacles located within 1.5 m and 3 m of the inside walls of a pool;
- 2. Electrical equipment within a pool;
- 3. Electrical equipment within the pool walls or within 3 m (10 feet) of the pool;
- 4. Receptacles in wet areas such as lockers and change rooms.



2007 05 28

## **REPORT OF THE PLANNING ADVISORY COMMITTEE**

**TO:**

Mayor John Rowswell  
and Members of City Council

**SUBJECT:**

Community Development Award

Nine years ago City Council initiated a Community Development Award Program and appointed the Planning Advisory Committee as administrators of the award.

The purpose of the award program is to:

- Recognize significant achievement in community development.
- Highlight successful development ideas that others can use.
- Inspire other projects to meet the standards set by successful projects.

Previous winners were the Canadian Bushplane Heritage Centre, the Sault Ste. Marie Cross on the Hill, the Waterfront Walkway, Super 8 Motel, the Algoma Central Corporation, Horizon Capital Group, and Lyons TimBr Mart.

This year 14 projects were considered for the award.

After careful consideration, the Planning Advisory Committee recommends that this year's Community Development Award be presented to Algoma University College.

Education on this site has a long tradition and history, with the original Shingwauk Hall dating back to 1873. Founded in 1964, Algoma University College was relocated to its present location in 1971. Over the years there has been considerable development on the campus. In 1973 the library wing was built, and in 1989 the Arthur A. Wishart Library was completed. In 1992 the George Leach Centre was opened for athletics and recreation. A student

residence was built in 1995, with a subsequent phase opened in 2001. In 2005 construction of the Information, Communication and Technology (ICT) Centre was completed, which is home to the Innovation Centre, as well as the 'Speak Easy' student lounge.

Over the years Algoma University College has continued to expand in a manner that is consistent with the architectural and historical significance of the original campus. The expansions have resulted in creating a pleasant campus atmosphere offering a full range of services and activities for the student population, and the entire community. Algoma U continues to provide facilities that are as modern as any in Ontario.

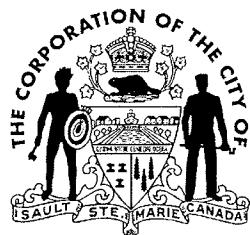
**Planning Advisory Committee's Recommendation** – That City Council honour Algoma University College with the 2007 Community Development Award for its continued efforts to expand and improve its campus, in a manner which recognizes the architectural and historical significance of the original campus.

RECOMMENDED FOR APPROVAL



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Joseph M. Fratesi  
Chief Administrative Officer



2007 05 28

## **REPORT OF THE ENGINEERING & PLANNING DEPARTMENT**

### **PLANNING DIVISION**

**TO:**

Mayor John Rowswell  
and Members of City Council

**SUBJECT:**

Extension of Water and Sanitary Sewer Services

From time to time, City Council and Public Utilities Inc. receive requests for the extension of water or sanitary sewer services. This report summarizes existing municipal policy, recent changes to the Provincial Policy Statement and recommends an approach.

The City's Official Plan defines the Rural Area as all lands outside of the Urban Settlement Area. The Urban Settlement Area includes both the existing built-up areas and abutting lands that have been identified for future development at urban densities. Last year, City Council approved an Official Plan Amendment to expand the Urban Settlement Area given the recent and projected increase in housing demand. These areas are always developed with full services, usually by plan of subdivision.

The Urban Settlement Area is not the same as the Urban Service Line. The Urban Service Line is a taxation device that determines whether property owners are subject to urban or rural tax rates. The Urban Settlement Area includes both fully developed areas (urban tax rate) and unserviced vacant lands (rural tax rate).

While Provincial policy has always discouraged the practice of providing partial services (either water or sanitary sewer, but not both), a recent change in Provincial policy effectively prohibits the extension of partial services except in very limited circumstances.

All decisions made by the City which affect land use planning must "be consistent with" the Provincial Policy Statement (PPS). The PPS permits development with one service only under very limited conditions as noted in Section 1.6.4.5 which reads as follows:

"Partial services shall only be permitted in the following circumstances:

- (a) Where they are necessary to address failed individual on-site sewage services and individual on-site water services in existing development; and
- (b) Within settlement areas, to allow for infilling and rounding out of existing development on partial services provided that:
  - 1. The development is within the reserve sewage system capacity and reserve water system capacity; and
  - 2. Site conditions are suitable for long-term provision of such services."

Given this change, and the need for municipal decisions to comply with the Provincial Policy Statement, staff is recommending the following approach:

- A) All new project approvals (rezonings, plans of subdivision, severances) within the Urban Settlement Area must develop with both water and sanitary services subject to the exceptions permitted by Section 1.6.4.5 (b) of the Provincial Policy Statement.
- B) All new project approvals outside of the Urban Settlement Area (Rural Area) designed for development with both water and sanitary services shall only be permitted where appropriate and when accompanied by an Official Plan Amendment designating the property as part of the Urban Settlement Area.
- C) The extension of partial services in the Rural Area will not be permitted unless accompanied by a report from a consulting engineer confirming that there is no other way to correct the water or sanitary sewer problem in a particular location other than by extending partial municipal services. This report should be provided by the applicants at the time of the request.

It should be noted that this approach has been used by the City for a number of years. The only change is that requests for the extension of partial services in the Rural Area to resolve an existing problem will need to be accompanied by a report from a consulting engineer outlining the extent of the problem and that no other practical solutions are available.

Where an extension for water services is approved in the Rural Area, the entire cost is paid for by the residents. Where an extension for sanitary sewer services is approved in the Rural Area, the abutting neighbours pay only the local improvement costs (about 15%) with the City paying the remainder. Depending on the topography in the area, a pumping station may be required which would result in significant capital and operating costs.

Planning staff will be undertaking a review of both the City's Urban Settlement Area and Rural Area policies this year. It is recommended that City Council adopt the above approach as an interim policy, and that it be incorporated as part of a comprehensive Official Plan Amendment later this year.

**Planning Director's Recommendation** - That City Council approve an interim policy for the extension of municipal services as recommended in this report, and that this policy be included for consideration as part of an Official Plan Amendment to the City's Urban Settlement Area and Rural Area policies.

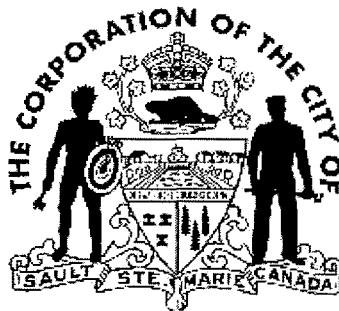
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RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

5(ff)

Mr. Don Scott  
Transit Manager

Public Works and Transportation  
Department  
Transit Division



2007 05 28

Mayor John Rowswell &  
Members of City Council  
Civic Centre

**RE: REPLACEMENT OF TWO PARA BUSES WITH FUNDING FROM THE 2007  
ONTARIO BUS REPLACEMENT PROGRAM AND THE TRANSIT CAPITAL  
RESERVE**

**BACKGROUND – PARA BUS FLEET**

Currently the Transit Services Division of the Public Works & Transportation Department operates a fleet of eight Para Buses that provide transportation service for 2,506 registered clients.

The average operating age for a Para Bus is seven years and at this time the Transit Services Division is planning to replace vehicles #17 and #18, which are respectively, twelve and ten years old.

Transit staff had originally planned to replace the two units in 2008, but the implementation of the new Ontario Bus Replacement Program coupled with the Federal Public Transit Capital Grant and the advanced age of the vehicles, prompted this request for vehicle replacement to occur in 2007.

Staff is now recommending to Council that the City of Sault Ste. Marie combine grant revenue received from the Federal Public Transit Capital Grant with the Ontario Bus Replacement Program, which will provide 100% funding for the projected cost of \$200,000 to replace two Para Buses.

**FUNDING PROGRAMS**

**2007 Ontario Bus Replacement Program**

In September of 2006, Transit staff submitted our five year capital plan to the province, qualifying the City of Sault Ste. Marie to participate in the province's new, multi-year capital funding program for the replacement of transit buses. The new provincial funding program will provide a funding allocation of 33.3% for Para Buses and 24.04% for conventional transit vehicles.

The 2007 program funding allocation for The City of Sault Ste. Marie is \$168,115.00 from which the province will remit 33.3% of the cost for the two vehicles at the time of purchase.

### 2007 Federal Public Transit Capital Grant

On March 29, 2007 the City of Sault Ste. Marie received a cheque for \$853,483.75, which was then placed into a Transit Capital Reserve during the City of Sault Ste. Marie's 2007 Budget. The funding represented our community's share of the Federal Public Transit Capital Trust of \$352 million for Ontario, which was based on the percentage share local ridership represented within the province for the years 2004 and 2005.

The total grant amount of \$853,483.75 currently remains in the Transit Capital Reserve; none of the funds have been committed as of the date of this report.

### **RECOMMENDATION:**

It is recommended that Council approve staff to tender for the purchase of two (2) Para Buses, and that the projected vehicle replacement cost of \$200,000 be funded jointly from the Transit Capital Reserve (\$133,000) and the 2007 Ontario Bus Replacement Program (\$67,000).

Respectfully submitted,



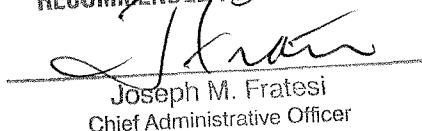
Don Scott  
Transit Manager  
Public Works and Transportation

Recommended for approval,



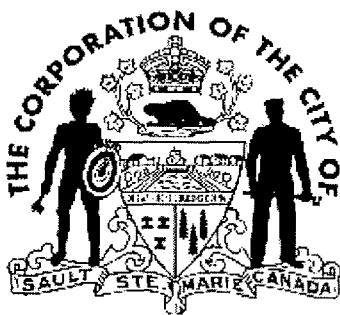
Patrick M. McAuley, P.Eng.  
Commissioner  
Public Works and Transportation

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

5(gg)

Mr. Don Scott  
Transit Manager



Public Works and Transportation  
Department  
Transit Division

2007 05 28

Mayor John Rowswell &  
Members of City Council  
Civic Centre

**RE: USE OF TRANSIT CAPITAL RESERVE FOR TRANSIT TERMINAL IMPROVEMENTS**

**SLIDING DOOR**

In an effort to provide total access at the City Transit Terminal for individuals in wheelchairs, staff is requesting that the existing 30 inch sliding door on the south side of the building be replaced with an automatic 42 inch sliding door complete with two full contact activation switches.

In recent years staff has worked with the Transit Sub-Committee of the Accessibility Advisory Committee to identify barriers within public transportation and the width of the south door at the City Transit Terminal has been identified as a barrier. Some wheelchairs are now 32 inches in width, which is too large to fit through the current opening of the south door.

The cost for the purchase and installation of the automatic 42 inch sliding door is \$4,500 and staff is requesting that the funding for this purchase be taken from the Transit Capital Reserve.

**CHANGE MACHINE**

Three years ago, transit staff installed a single change machine at the City Transit Terminal that has allowed our customers to easily make change from \$5, \$10 and \$20 dollar bills. Staff is now requesting a second change machine be purchased to ensure that if one machine malfunctions, there will be a second to choose from. Although the first change machine has worked well over the last three years, there have been equipment malfunctions and a second change machine will ensure dependable service for our customers.

The cost for the purchase and installation for one (1) change machine is \$5,500 and staff is requesting that funding for said purchase be taken from the Transit Capital Reserve.

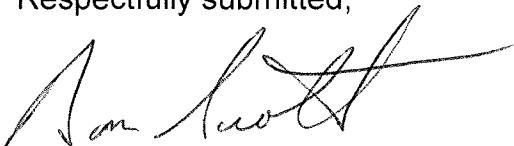
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**RECOMMENDATION:**

It is recommended that Council approve the use of (\$10,000) from the Transit Capital Reserve for Transit Terminal improvements, which involve the purchase and installation of one (1) automatic 42 inch sliding door (\$4,500) and one (1) change machine (\$5,500).

Respectfully submitted,



Don Scott  
Transit Manager  
Public Works and Transportation

Recommended for approval,



Patrick M. McAuley, P. Eng.  
Commissioner  
Public Works and Transportation

~~RECOMMENDED FOR APPROVAL~~



Joseph M. Fratesi  
Chief Administrative Officer

5 (hh)



April 27, 2007

Mayor John Rowswell &  
Members of Council  
City of Sault Ste. Marie  
99 Foster Drive, PO Box 580  
Sault Ste. Marie, ON P6A 5X6

Dear Mayor & Council:

Re: Court Security Costs

The Sault Ste. Marie Police Services Board received correspondence from the Regional Municipality of York Police Services Board (copy attached) with regard to court security. Furthermore, a request was made for support with respect to the rising court security costs and how each municipality is responsible for these downloaded costs.

As such, the Sault Ste. Marie Police Services brought forth the following resolution at the Regular Meeting held on April 26, 2007:

MOVED BY: B. O'Neill  
SECONDED BY: P. Mick

The Board SUPPORTS the stand taken by the York Regional Police Services Board on the continuing issue of escalating costs associated with court security and APPROVES enlisting City Council's support in sending a similar letter to the Association of Municipalities of Ontario.

CARRIED.

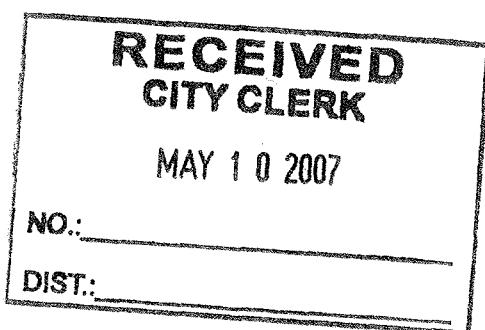
Yours truly,

A handwritten signature in black ink that reads "JG/jm" above "Judge James Greco".

Judge James Greco  
Chair

JG/rtb

cc: Chief R. Davies  
York Regional Police Services Board



A handwritten signature in black ink that reads "Joseph M. Fratesi" above "Chief Administrative Officer".  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

5(h)

April 4, 2007

Mr. Doug Reycraft  
President, AMO  
Municipality of  
Southwest Middlesex  
153 McKellar Street, Box 218  
Glencoe, ON N0L 1M0

Dear Mr. Reycraft:

**RE: Court Security Costs**

I am writing on behalf of the Regional Municipality of York Police Services Board with respect to court security.

Responsibility for court security was downloaded to municipalities in 1990. Ontario remains the only province in Canada to assign responsibility for court security solely to municipalities. Police Services Boards are responsible for providing court security through their police service for any court located in their municipality. The provision of court security is subject to standards imposed by the Ministry of Community Safety and Correctional Services through Ontario Regulation 3/99 (Adequacy Standards). However, the judiciary has overall authority in the courtroom, and the presiding Justice may order whatever level of security he or she deems necessary in each case. As a result, the Boards have little control over the escalating costs of court security and the standards of court security vary across the province.

The downloading of court security was opposed by municipalities and police services boards who do not regard court security as a core police function. Since 1990, municipalities and police services boards have repeatedly raised concerns about the increasing budget demands created by this activity and the lack of consistent court security standards.

In 2003, the Ministry of the Attorney General conducted a review of court security through Hugh Thomas Consulting. The results of the review were released in October 2003 (the "Thomas Report"). The Ontario Association of Police Services Boards and the Ontario Association of Chiefs of Police

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responded to the Thomas report by calling on the Province to take back responsibility for court security. The OAPSB also suggested that the province investigate the possibility of directly surcharging convicted criminals for all or at least a portion of court security costs. The OAPSB also called for province wide minimum standards for court security, and urged the province to determine, implement and regulate those standards. However, the 2003 review was conducted within the confines of the Province's position that "police services are and will continue to be responsible for the provision of court security." Not surprisingly, the Thomas report did little to assist municipalities and police services boards.

In York Region, our police service is responsible for court security for 1 provincial courthouse and 2 *Provincial Offences Act* court facilities. Our staffing has increased substantially since the downloading as a result of the addition of new court sites, increased use of the court facilities and the demands for increased levels of security imposed by the judiciary. For example, in 1990, the Court Bureau was responsible for security at one Provincial courthouse. The bureau was comprised of 21 police officers and 2 civilian staff. By 2000, the bureau was responsible for security at 3 sites and the total staff complement grew to 43 staff and a total budget of \$2.78 million. In 2006, the Court Bureau had an authorized strength of 66 staff and a budget of \$5.3 million. This represents an increase of 133% in court security costs during a period in which the overall police budget increased by 92%.

As the costs of court security continue to escalate, municipalities have no choice but to absorb these costs along with other budget demands. At the same time, municipalities are facing revenue losses due to the withdrawal of thousands of *Provincial Offences Act* matters due to insufficient judicial resources, a matter which is entirely within the control of the Province.

On behalf of our Board, I am advising AMO of our concerns and requesting your assistance in addressing this continuing issue. You will find that the concerns set out in this letter are shared by municipalities and police services boards across Ontario, and we therefore believe that your association is best suited to advocate for change on behalf of your members.

Yours truly,

David Barrow, Chair  
Police Services Board

#399483



**Community Quality Improvement  
Report to City Council**

**March 28 2007**

Over the past number of years CQI has been working with the National Quality Institute (NQI) on the creation of an award for overall community excellence. We are proud to announce that such an award has now been developed, and will be launched this fall at NQI's national awards celebration. The Community Building Award, as it is called, is a first of its kind in Canada, as it celebrates a community's holistic approach to excellence, recognizing that quality of life can only be improved with everyone working collaboratively across all sectors.

CQI is in the process of applying for this award for the City of Sault Ste. Marie. The requirements for recognition include a "written statement of support for the improvement initiative, signed by the Mayor and CAO". To this end, I am requesting that city council endorse the efforts of CQI with the adoption of a resolution, which identifies the following:

- CQI's role as a community facilitator for quality of life improvements, bringing together all sectors in a continuous effort at identifying strengths and weaknesses and engaging stakeholders in creating positive change for all citizens of Sault Ste. Marie
- City Council's commitment to CQI through annual funding and access to municipal resources (i.e. the appointment of Malcolm White to CQI's indicators selection committee)

This resolution will comprise one component of the overall application submission to NQI. It is a critical piece, without which CQI cannot proceed in our quest to have the City of Sault Ste. Marie recognized for its efforts at continuous improvement in quality of life.

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THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2007-102

**AGREEMENTS:** (E.3.4) A by-law to authorize an agreement with the City and Ellwood Robinson Limited for the resurfacing of Great Northern Road

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" (Contract 2007-8E) hereto dated the 28<sup>th</sup> day of May, 2007 and made between the City and Ellwood Robinson Limited for the resurfacing of Great Northern Road (Fifth Line to North City Limit)

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**READ THREE TIMES** and **PASSED** in open Council this 28<sup>th</sup> day of May, 2007.

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MAYOR – JOHN ROWSWELL

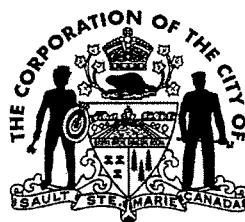
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CITY CLERK – DONNA IRVING

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CITY SOLICITOR

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



## ENGINEERING &amp; PLANNING DEPARTMENT

## Engineering &amp; Construction Division

Tel: (705) 759-5878  
Fax: (705) 544-7165

THE CORPORATION OF THE  
CITY OF SAULT STE. MARIE

MAY 22 2007

LEGAL DEPARTMENT

2007 05 28  
Our File: Contract 2007-8E

Mayor John Rowswell and  
Members of City Council  
Civic Centre

**RE: CONTRACT 2007-8E  
GREAT NORTHERN ROAD RESURFACING (FIFTH LINE TO NORTH CITY LIMIT)**

Tenders received for Contract 2007-8E were opened at a public meeting on Thursday, May 17, 2007 in the Tarentorus Room of the Civic Centre. Present at the opening was Councilor Lorena Tridico, as well as City staff and contractor representatives.

The contract calls for the resurfacing of Great Northern Road from Fifth Line to north City limit, including the addition of a new left turn lane located at the entrance of Glenview Cabins.

A total of two (2) tenders were received. The low tender of **\$1,998,926.06** (including GST) is above the budget amount of **\$1,718,260.00** (including GST). When GST and the MTO grants are removed, the City's cost to complete this project is estimated to be **\$764,779.30**. This is **\$264,779.30** above the approved 2007 Road Construction Program of **\$500,000.00** for Great Northern Road Resurfacing. This overrun is due to the MTO grant amount being less than was requested, thus increasing the City's portion. We can apply \$100,000.00 in savings from the Bruce Street Reconstruction contract awarded on May 14, 2007 to this project in order to offset some of the overrun. Furthermore, we can move the south limit of construction from the Fifth Line intersection to approximately 300m north to reduce the value of the contract to meet budget constraints. We can add this 300m to the portion of Great Northern Road from Fourth Line to Fifth Line which is scheduled for construction next year. We will apply for MTO funding at that time. Accordingly, we recommend Contract 2007-8E be awarded to Ellwood Robinson Limited based on moving the project limits 300m north and offsetting the savings from Bruce Street Reconstruction to this project.

By-law 2007-102 authorizing execution of the Contract has been placed on the Agenda for your consideration.

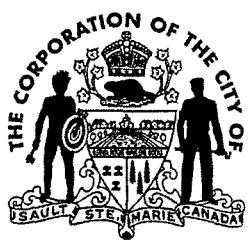
Respectfully submitted,

Carl Rumiel, P. Eng.  
Design & Construction Engineer

Recommended for approval,

Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning

CR/al  
attachment



2007 05 28

Our File: Contract 2007-8E

**CONTRACT 2007-8E**  
**GREAT NORTHERN ROAD RESURFACING**  
**LIST OF BIDDERS**

<b>CONTRACTOR</b>	<b>TOTAL BID PRICE</b>
Ellwood Robinson Limited	\$1,998,926.06
Pioneer Construction Inc.	\$2,109,198.60
City Estimate	\$1,718,260.00

**CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**CONTRACT 2007-8E**  
**FORM OF AGREEMENT**

This Agreement made (in triplicate) this 28th day of May in the year 2007 by and between Ellwood Robinson Limited hereinafter called the "Contractor"

**AND**

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

**WITNESSETH:** That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

**GREAT NORTHERN ROAD RESURFACING**  
**CONTRACT 2007-8E**

which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

7. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

**THE CORPORATION:** The Corporation of the City of Sault Ste. Marie  
P.O. Box 580  
Civic Centre  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5N1

**THE CONTRACTOR:** Ellwood Robinson Limited  
2075 Great Northern Road  
Sault Ste. Marie, ON P6A 5L2

**THE OWNER:** Jerry D. Dolcetti, RPP  
Commissioner, Engineering & Planning  
P.O. Box 580  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5N1  
Facsimile 705-541-7165

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered  
in the presence of

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

---

MAYOR - JOHN ROWSWELL

(seal)

---

CITY CLERK - DONNA P. IRVING

**THE CONTRACTOR**

---

COMPANY NAME

(seal)

---

SIGNATURE

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW 2007-103**

**REGULATIONS:** (R.1.2.1.) being a by-law to amend By-laws 80-200 and By-law 4100 dealing with the exemption from the noise control by-laws for various events to be held at the Airport Fairgrounds.

The Council of the Corporation of the City of Sault Ste. Marie, pursuant to Section 129 of the Municipal Act, 2001 S.O. 2001 c. 25 ENACTS as follows:

**1. EXEMPTION FROM NOISE CONTROL BY-LAWS**

Despite the provisions of By-law 80-200 or By-law 4100, the discharge of noise from the area bounded at the Airport Fairgrounds shall be deemed not to be violations of either By-law 80-200 or By-law 4100 on the following dates and times to facilitate various events:

CMRC ANQ National Qualifier Motocross Races

Sunday June 10<sup>th</sup>, 2007 – from 9:00 a.m. to 6:00 p.m.

CMRC Motocross Racing

Saturday July 14<sup>th</sup>, 2007 – 9:00 a.m. to 6:00 p.m.  
Sunday July 15<sup>th</sup>, 2007 – 9:00 a.m. to 6:00 p.m.

CMRC Motocross Racing

Saturday August 11<sup>th</sup>, 2007 – 9:00 a.m. to 6:00 p.m.  
Sunday August 12<sup>th</sup>, 2007 – 9:00 a.m. to 6:00 p.m.

**2. EFFECTIVE DATE**

This by-law is effective on June 10<sup>th</sup>, July 14<sup>th</sup>, July 15<sup>th</sup>, August 11<sup>th</sup> and August 12<sup>th</sup>, all in 2007.

READ THREE TIMES and PASSED in Open Council this 28<sup>th</sup> day of May, 2007.

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MAYOR – JOHN ROWSWELL

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CITY CLERK – DONNA IRVING

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CITY SOLICITOR

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW 2007-101

TAXES: (T.1.4.) being a by-law to provide for the adoption of recovery percentages for the 2007 taxation year.

WHEREAS Section 330 of The Municipal Act, 2001 S.O. 2001, c. 25 as amended provides that the Council of a local municipality may pass a by-law to establish recovery percentages for the 2007 Taxation Year.

Therefore the Council of the Corporation of the City of Sault Ste. Marie pursuant to the Municipal Act, as amended ENACTS as follows:

1. **RECOVERY PERCENTAGES**

The Municipal recovery percentages set out below are hereby adopted.

<b><u>Property Tax Class</u></b>	<b><u>Tax Recovery</u></b>	<b><u>Decrease Retained</u></b>
Commercial	61.56%	38.44%
Industrial	2.16%	97.84%
Multi-Residential	99.89%	0.11%

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

Read THREE times and PASSED in open Council this 28<sup>th</sup> day of May, 2007.

---

MAYOR – JOHN ROWSWELL

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CITY CLERK – DONNA IRVING

10(d)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2007-104

**TEMPORARY STREET CLOSING:** (S.2.) A by-law to permit the temporary closing of Lake Street (south of Queen Street) on June 9<sup>th</sup>, 2007 from 8:00 a.m. to 5:00 p.m..

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF PORTION OF LAKE STREET)**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Lake Street (south of Queen Street) on June 9<sup>th</sup>, 2007 from 8:00 a.m. to 5:00 p.m. for the Rotary North Dragon Boat Festival.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**READ THREE TIMES** and **PASSED** in open Council this 28th day of May, 2007.

---

MAYOR – JOHN ROWSWELL

---

CITY CLERK – DONNA IRVING

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
BY-LAW 2007-100

**TRAFFIC:** (T.2.1) A by-law to amend Schedule "M" of Traffic By-law 77-200.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to the provisions Section 122 of the Highway Traffic Act, ENACTS as follows:

1. **SCHEDULE "M" of TRAFFIC BY-LAW 77-200 AMENDED**

Item 39 in Schedule "M" of Traffic By-law 77-200 (as enacted by by-law 2006-25) is repealed and replaced with the following:

<u>"No.</u>	<u>Street</u>	<u>From</u>	<u>To</u>
39.	Maki Side Road	Third Line West	2.4 km north of Second Line West"

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

Read THREE times and PASSED in open Council this 28th day of May, 2007

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MAYOR – JOHN ROWSWELL

---

CITY CLERK - DONNA P. IRVING

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CITY SOLICITOR

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW NO. 2007-94

**STREET CLOSING:** (S.2.3.) a by-law to stop up, close and authorize the conveyance of a portion of the Nicolas Avenue road allowance, Acciavatti Subdivision, Plan 55366 and shown as Part 1 on Plan 1R-11342.

WHEREAS the street or part of the street more particularly hereinafter described was established as a public street and assumed for public use by By-law 2007-93.

NOW THEREFORE the Council of The Corporation of the City of Sault Ste. Marie, pursuant to Section 297(1) and after having advertised pursuant to Section 300 of the Municipal Act, R.S.O. 1990, Chapter M.45, as amended, ENACTS as follows:

1. **STREET CLOSED**

The street or part of street more particularly described in Schedule "A" to this by-law, having been assumed by the Corporation for public use, is hereby stopped up and closed.

2. **LANDS DECLARED SURPLUS**

The lands more particularly described in Schedule "A" to this by-law are surplus to the requirements of the municipality.

3. **EASEMENTS TO BE RESERVED**

Subject to the retention of easements if required, the Corporation shall convey all of the street that is more particularly described in Schedule "A" to this by-law.

4. **EXECUTION OF DOCUMENTS**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to give effect to this by-law.

5. **CONVEYANCE TO ABUTTING OWNERS**

The said street shall be offered to the owner of the land abutting thereon (510127 Ontario Limited). In default of acceptance thereof within 30 days of such offer being made to him by prepaid first class mail, the said street shall be offered to the persons owning lands opposite to the said street or part of the street.

6. **SCHEDULE "A"**

Schedule "A" forms a part of this by-law.

10/4

7. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

Read the first and second times this 14<sup>th</sup> day of May, 2007.

"JOHN ROWSWELL"  
MAYOR – JOHN ROWSWELL

"DONNA P. IRVING"  
CITY CLERK - DONNA P. IRVING

Read a THIRD time and PASSED in open Council this 28 day of May, 2007 after notice thereof had been published once a week for two consecutive weeks and after the Council had met to hear every person who claims that his land will be prejudicially affected by the by-law and who had applied to be heard.

"JOHN ROWSWELL"  
MAYOR – JOHN ROWSWELL

"DONNA P. IRVING"  
CITY CLERK - DONNA P. IRVING

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CITY SOLICITOR

16(f)

## SCHEDULE "A" TO BY-LAW 2007-93 AND 2007-94

DESCRIPTION OF PROPERTY

Part of Nicolas Avenue road allowance shown on Plan 55366 and being Part 1 on Plan 1R-11342, City of Sault Ste. Marie, District of Algoma (PIN NO. (PT)31517-0477(LT))

<b>PLAN</b> OF SURVEY OF <b>PART OF NICOLAS AVENUE</b>		<b>PLAN 1R- 11342</b>												
<b>REGISTERED PLAN N° 55366</b> (ACCIAVATTI SUBDIVISION)		RECEIVED AND DEPOSITED <i>April 27/07</i>												
<b>CITY OF SAULT STE MARIE</b> <b>DISTRICT OF ALGOMA</b>		DEPUTY LAND REGISTRAR FOR THE LAND TITLES DIVISION OF ALGOMA (N° 1)												
SCALE 1:400 0 5 10 15 20 METRES		I REQUIRE THIS PLAN TO BE DEPOSED UNDER THE LAND TITLES ACT.												
D. S. URSO SURVEYING LTD		<i>April 27/07</i> <i>1810 hrs</i> D. S. URSO - ONTARIO LAND SURVEYOR												
<table border="1"> <thead> <tr> <th colspan="4">SCHEDULE</th> </tr> <tr> <th>PART</th> <th>LOCATION</th> <th>PLAN</th> <th>PIN</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>PART OF NICOLAS AVE</td> <td>REGD PLAN N° 55366</td> <td>PART OF PIN 31517-0477</td> </tr> </tbody> </table>			SCHEDULE				PART	LOCATION	PLAN	PIN	1	PART OF NICOLAS AVE	REGD PLAN N° 55366	PART OF PIN 31517-0477
SCHEDULE														
PART	LOCATION	PLAN	PIN											
1	PART OF NICOLAS AVE	REGD PLAN N° 55366	PART OF PIN 31517-0477											
BEARING NOTE BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE NORTHERLY LIMIT OF CAESAR ROAD AS SHOWN ON PLAN IR-10952 HAVING A BEARING OF N 57° 51' 40"E														
<b>C A E S A R</b> <b>R O A D</b> <b>PART I</b> A: 138 Sq M														
<b>LEGEND</b> 														