

## **AGENDA**

### **REGULAR MEETING OF CITY COUNCIL**

**2008 02 11**

**4:30 P.M.**

### **COUNCIL CHAMBERS**

#### **1. ADOPTION OF MINUTES**

Mover - Councillor S. Myers  
Seconder - Councillor F. Fata

Resolved that the Minutes of the Regular Council Meeting of 2008 01 28 be approved.

#### **2. QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

#### **3. APPROVE AGENDA AS PRESENTED**

Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti

Resolved that the Agenda for the 2008 02 11 City Council Meeting as presented be approved.

#### **4. DELEGATIONS/PROCLAMATIONS**

- (a) Ago Lehela, a representative of Estonian Association will be in attendance concerning Proclamation - Estonian Independence Day.
- (b) Several local Canadian Forces members recently returned from Afghanistan will be in attendance to receive a recognition plaque from the City.
- (c) Chris Rous, President Arts Council of Sault Ste. Marie and District will be in attendance along with Gayle Broad and Jude Ortiz concerning agenda item 6.(8)(a).
- (d) Brian Curran, President and C.E.O., PUC Inc. will be in attendance concerning agenda item 6.(8)(b).

## **PART ONE – CONSENT AGENDA**

### **5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Mover - Councillor S. Myers  
Seconder - Councillor F. Fata

Resolved that all the items listed under date 2008 02 11 - Part One - Consent Agenda be approved as recommended.

- (a) Correspondence from AMO is attached for the information of Council.
- (b) Correspondence from the Township of Russell (concerning a request to the province to amend municipal debt capacity by excluding debts for public utilities); City of Kingston (concerning the 'net a village in Africa' campaign); City of Waterloo (concerning Waterloo region CBC radio station); Township of Galway-Cavendish and Harvey (concerning a ban on the ownership of handguns); and Township of Greater Madawaska (concerning logging on Crown land) is attached for the information of Council.
- (c) A letter from the Ministry of Transportation in response to a Council resolution concerning naming the old section of Highway 17 East "Highway 17B" is attached for the information of Council.
- (d) A report from the Laurentian University concerning the City of Sault Ste. Marie Bursary Endowment Report is attached for the information of Council.
- (e) A News Release concerning Family Day 2008 is attached for the information of Council.

#### **(f) Staff Travel Requests**

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti

Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 02 11 be approved as requested.

#### **(g) Property Tax Appeals**

A report of the City Tax Collector is attached for the consideration of Council.

5. (g) Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti  
Resolved that pursuant to Section 357 of the Municipal Act, 2001, the adjustments for tax accounts outlined on the City Tax Collector's report of 2008 02 11 be approved and the tax records be amended accordingly.

(h) **MCTV Big Money Bingo**  
A report of the City Tax Collector is attached for the consideration of Council. This is in response to a Council resolution dated 2008 01 14.

Mover - Councillor S. Myers  
Seconder - Councillor F. Fata  
Resolved that the report of the City Tax Collector dated 2008 02 11 concerning MCTV Big Money Bingo be accepted and the recommendation that Council continue to support the practice of denying the sale of bingo cards or any other type of lottery tickets as governed by the Alcohol and Gaming Commission of Ontario to organizations outside the City with no direct charitable benefit to the local community at large and for which the sale would put additional stress on our local charity fundraising efforts be approved.

(i) **2008 Non Union Salary By-law**  
A report of the Commissioner of Human Resources is attached for the consideration of Council. The relevant By-law 2008-27 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

(j) **Memorandum of Settlement - City Transit and United Steelworkers Local 2251 - 2008 Collective Agreement**  
A report of the Commissioner of Human Resources is attached for the consideration of Council.

Mover - Councillor S. Myers  
Seconder - Councillor F. Fata  
Resolved that the report of the Commissioner of Human Resources dated 2008 02 11 concerning Memorandum of Settlement - City Transit and United Steelworkers Local 2251 - 2008 Collective Agreement be accepted; and  
Further that the Memorandum of Settlement between City Transit and United Steelworkers Local 2251 and the City of Sault Ste. Marie be approved for ratification by City Council and that the appropriate by-law be presented at a future Council Meeting.

(k) **Corporation of the City of Sault Ste. Marie - User Fees - By-law 2008-2**  
A report of the Manager of Budgets and Revenue is attached for the consideration of Council. The relevant By-law 2008-2 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

5. (k) Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti
- Resolved that the report of the Manager of Budgets and Revenue dated 2008 02 11 concerning User Fees - By-law 2008-2 be accepted and the recommendation that Council confirm that the recommended 2008 User Fees charged by the City are appropriate; and
- Further that staff be directed to develop a Corporate User Fee Policy that may include a provision to automatically increase fees on an annual basis subject to inflation and other market conditions be approved.

- (l) **Ontario Municipal Partnership Fund Grant**  
A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover - Councillor S. Myers  
Seconder - Councillor F. Fata

Resolved that the report of the Commissioner of Finance and Treasurer dated 2008 02 11 concerning Ontario Municipal Partnership Fund Grant be accepted and the recommendation that the City of Sault Ste. Marie requests the Minister of Finance and the Minister of Municipal Affairs to fulfill the original commitment on the phase-in of OMPF grant increases for 2008 using the existing formula be approved; and

Further that a copy of this resolution be forwarded to David Orazietti, M.P.P. Sault Ste. Marie.

- (m) **Hospital Building Permit**  
A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti

Resolved that the report of the Commissioner of Finance and Treasurer dated 2008 02 11 concerning Hospital Building Permit be accepted and the recommendation that the City fund the additional building permit fee of \$85,340.00 from the Hospital Reserve and that this contribution be considered to be part of the total City commitment to the new hospital be approved.

- (n) **Update on Community Services Department Projects - Skatepark and Indoor Multi-Use Centre**  
A report of the Commissioner of Community Services is attached for the consideration of Council.

5. (n) Mover - Councillor S. Myers  
Seconder - Councillor F. Fata  
Resolved that the report of the Commissioner of Community Services dated 2008 02 11 concerning Update on Community Services Department Projects - Skatepark and Multi-Use Centre be accepted as information.
- (o) **Funding Application - Celebrate Canada Program**  
A report of the Supervisor Community Services Recreation and Culture is attached for the consideration of Council.  
  
Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti  
Resolved that the report of the Supervisor Community Services Recreation and Culture dated 2008 02 11 concerning Funding Application - Celebrate Canada Program be accepted and the recommendation that Council authorize staff to apply to the Department of Canadian Heritage for the 2008 Celebrate Canada Program to assist in funding the City's Canada Day Celebration be approved.
- (p) **Historic Sites Board - Job Creation Partnership Program - War of 1812 Bicentennial**  
A report of the Curator Ermatinger Clergue National Historic Site is attached for the consideration of Council.  
  
Mover - Councillor S. Myers  
Seconder - Councillor F. Fata  
Resolved that the report of the Curator Ermatinger Clergue National Historic Site dated 2008 02 11 concerning Historic Sites Board - Job Creation Partnership Program - War of 1812 Bicentennial Celebrations be accepted and the recommendation that Council authorize an application to the Ministry of Training Colleges and Universities for an administrative assistant under the Job Creation Partnership Program to provide administrative support for the local committee in organizing the War of 1812 Bicentennial Celebrations be approved.
- (q) **Canadian Red Cross - Sault Ste. Marie Home Maintenance Snow Removal Program**  
A report of the Commissioner of Community Services is attached for the consideration of Council.  
  
Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti  
Resolved that the report of the Commissioner of Community Services dated 2008 02 11 concerning Canadian Red Cross - Sault Ste. Marie Home Maintenance Snow Removal Program be accepted as information.

5. (r) **Municipal Environmental Initiatives Committee - Terms of Reference**  
A report of the Land Development and Environmental Engineer is attached for the consideration of Council.
- Mover - Councillor S. Myers  
Seconder - Councillor F. Fata
- Resolved that the report of the Land Development and Environmental Engineer dated 2008 02 11 concerning Municipal Environmental Initiatives Committee - Terms of Reference be accepted and the recommendation that Council approve in principle the Terms of Reference for the Municipal Environmental Initiatives Committee (Green Committee) be approved.
- (s) **Queen Street Odour Issue - Brock Street to East Street**  
A report of the Land Development and Environmental Engineer is attached for the consideration of Council.
- Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti
- Resolved that the report of the Land Development and Environmental Engineer dated 2008 02 11 concerning Queen Street Odour Issue - Brock Street to East Street be accepted and the recommendation that Council authorize the City's continuing efforts in determining the source of odour on Queen Street (Brock to East block); and
- Further that a budget of \$50,000.00 with funds to come from the 2008 Sewer Surcharge Budget be approved for City staff to continue the necessary testing work to determine the source of the odour; and
- Further that Council authorize a request to the Minister of the Environment and other agencies for financial assistance in resolving this matter be approved.
- (t) **Lane Closing Application - Sayer's "E" Subdivision**  
A report of the City Solicitor is attached for the consideration of Council. The relevant By-laws 2008-29 and 2008-30 are listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (u) **Downtown Development Initiative - Grant Evaluation Committee**  
A report of the Planning Division is attached for the consideration of Council.
- Mover - Councillor S. Myers  
Seconder - Councillor F. Fata
- Resolved that the report of the Planning Division dated 2008 02 11 concerning the Downtown Development Initiative - Grant Evaluation Committee be accepted and the Planning Director's recommendation that City Council approve the 10 funding requests described in this report be endorsed.

5. (v) **Reduction of Polystyrene in the Waste System**  
A report of the Waste Diversion Supervisor is attached for the consideration of Council.

Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti

Resolved that the report of the Waste Diversion Supervisor dated 2008 02 11 concerning Reduction of Polystyrene in the Waste System be accepted and the recommendation that Council authorize the collection of expanded polystyrene at the Household Special Waste Facility during the regular hours of operation be approved.

## **PART TWO – REGULAR AGENDA**

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**
6. (6) **PLANNING**
- (a) **Application No. A-13-07-Z.OP and 57T-07-503 - Wade Avery (Country Estates Subdivision - Phase 3) - 150 Palomino Drive - Request to Rezone to Facilitate the Development of a 10 Lot Rural Residential Subdivision**  
A report of the Planning Division is attached for the consideration of Council.  
Note: This rezoning application was approved in principle June 25, 2007.
- Mover - Councillor S. Myers  
Seconder - Councillor F. Fata
- Resolved that the report of the Planning Division dated 2008 02 11 concerning Application No. A-13-07-Z.OP and 57T-07-503 - Wade Avery (Country Estates Subdivision - Phase 3) be accepted and the Planning Director's recommendation that City Council approve the Draft Plan of Subdivision for the proposed Country Estates Subdivision - Phase 3, subject to the 12 conditions contained in the report, be endorsed.
- (b) **Application No. A-1-08-Z - Bible Fellowship Assembly (Phil Paquette) - 756 Landslide Road - Request to Rezone to Permit Place of Worship, Assembly Facilities and Food Services**  
A report of the Planning Division is attached for the consideration of Council.

6. (6)  
(b) Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti  
Resolved that the report of the Planning Division dated 2008 02 11 concerning Application No. A-1-08-Z - Bible Fellowship Assembly be accepted and the Planning Director's recommendation that City Council approve the application and rezone the subject property from (PR) "Parks and Recreational" zone to (PRS) "Parks and Recreational Zone with a Special Exception" to permit the following uses in addition to those permitted in a PR Zone: 1. A Place of Worship, 2. Assembly Facilities and 3. Food Services be endorsed.
- (c) **Application No. A-2-08-Z.OP - Sar-Gin Developments (Sault) Limited - 671, 671A and 683 Great Northern Road - Request to Rezone to Increase the Allowable Office Space from 15% of Leaseable Area to 30% of Leaseable Area**  
A report of the Planning Division is attached for the consideration of Council.  
Mover - Councillor S. Myers  
Seconder - Councillor F. Fata  
Resolved that the report of the Planning Division dated 2008 02 11 concerning Application No. A-2-08-Z.OP - Sar-Gin Developments (Sault) Limited be accepted and the Planning Director's recommendation that City Council DENY the application be endorsed.
6. (8) **BOARDS AND COMMITTEES**
- (a) **Arts Council of Sault Ste. Marie and District - Culture, Creativity and the Arts**  
A report of the Arts Council Sault Ste. Marie and District entitled "Culture, Creativity and the Arts: Achieving Community Resilience and Sustainability through the Arts in Sault Ste. Marie" is provided to Council under separate cover.  
Mover - Councillor S. Myers  
Seconder - Councillor D. Celetti  
Whereas the Arts Council of Sault Ste. Marie and District has provided a report entitled "Culture, Creativity and the Arts: Achieving Community Resilience and Sustainability through the Arts in Sault Ste. Marie" concerning the important contribution that the culture and arts industry provides to the economy of Sault Ste. Marie; and  
Whereas the Arts Council has identified a plan to increase Sault Ste. Marie's sustainability and to maximize the culture and arts industry's potential in developing and diversifying the economy by creating a strategic development plan for culture and the arts using a community-based consultative process;

6. (8)  
(a) Now therefore be it resolved that City Council expresses its support for the recommendations contained in the report dated August 22, 2007 and its further support and encouragement to the Arts Council of Sault Ste. Marie and District and to Community Resilience Sault Ste. Marie (CRSSM) as the facilitator in the development of the strategic development plan.

- (b) **PUC Inc. 2007 Fourth Quarter Shareholder Report**  
A report of the President and C.E.O., PUC Inc. is attached for the consideration of Council.

Mover - Councillor S. Myers  
Seconder - Councillor F. Fata

Resolved that the report of the President and C.E.O., PUC Inc. dated 2008 01 24 concerning PUC Inc. 2007 Fourth Quarter Shareholder Report be accepted as information.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- (a) Mover - Councillor L. Tridico  
Seconder - Councillor F. Fata  
Whereas the City's waterfront boardwalk is a favourite place for many residents and visitors to enjoy the outdoors and excellent quality of life in Sault Ste. Marie; and  
Whereas there are many residents who are requesting that the waterfront boardwalk be plowed in the winter months;  
Now therefore be it resolved that the Commissioner of Public Works and Transportation review and report back to Council on the feasibility of providing winter access to the City boardwalk.

- (b) Mover - Councillor S. Butland  
Seconder - Councillor P. Mick  
Whereas Sault Ste. Marie has established an Environmental Initiatives Committee involving all city departments plus the PUC; and  
Whereas four subcommittees have been formed: Fleet Management, Waste Management Practices, Building Operations and Public Awareness; and  
Whereas any internal initiatives as endorsed by individual departments will necessarily be provided to the Committee and Council for their information and in some instances for approval; and  
Whereas an integral component of any such initiatives espousing the "green" agenda should be presented to the community at large for their acceptance and hopefully endorsement;  
Now therefore be it resolved that Council endorse a "public awareness" campaign that will assist the Environmental Initiatives Committee in achieving its goals; and

7. (b) Be it further resolved that the following list of speakers be engaged to begin the "public awareness" campaign.

It is anticipated that the following speakers shall present to the Environmental Initiatives Committee at its monthly meetings and then do a similar abbreviated presentation to Council on the same day.

1. February 25<sup>th</sup> - Mark Lucuik (see biographical sketch attached)

Mr. Lucuik is a Sault Ste. Marie native who has been working with Algoma Public Health on their new proposed, co-located structure on Sault College property. He has agreed to share his expertise on Green Buildings. He has written a paper on the business case for green buildings for the Canadian Government. Algoma Public Health has agreed to share the expense of hosting Mr. Lucuik. Approximate cost to the city - \$500.00

2. March - Doug Salloum - Federation of Canadian Municipalities - Green Municipal Corporation (see attached information) - no cost to City

3. April - City of Chicago - Chicago is recognized and presents itself as America's greenest city. Their Public Relations Department has agreed to share some of their successful "green" initiatives with us. Cost to City - To be determined

4. May - Colin Kirkwood, P. Eng., Dean School of the Natural Environment, Technology and Skilled Trades, Sault College

Mr. Kirkwood has been most active in positioning Sault College to take advantage of the presence of the wind farm, proposed solar farm, waste to energy project in Sault Ste. Marie. The new introduced programs have seen a dramatic increase in registrations. Mr. Kirkwood is eager to share his vision in environmental, particularly energy, pursuits for Sault College. No cost to City.

5. September - Gordon Miller - Ontario's Environmental Commissioner. Mr. Miller has gained a reputation as a respected, outspoken advocate as he monitors Ontario's environmental issues. Mr. Miller will be available to come to Sault Ste. Marie in September at no cost to the City.

Other speakers are being contemplated. Other suggestions would be gladly accepted.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

By-laws before Council for THREE readings which do not require more than a simple majority.

**ADMINISTRATION**

- (a) 2008-27 A by-law to amend By-law 2002-194 being a by-law to establish non-union job classifications, salaries and benefits.

10. (a) A report from the Commissioner of Human Resources is on the agenda.

**FINANCE**

- (b) 2008-2 A by-law to establish user fees and service charges.  
A report from the Manager of Budgets and Revenue is on the agenda.

**PARKING DIVISION**

- (c) 2008-25 A by-law to appoint by-law enforcement officers to enforce the by-laws of The Corporation of the City of Sault Ste. Marie.

**STREET ASSUMPTION**

- (d) 2008-29 A by-law to assume for public use and establish as a public lane a lane in the Sayer's "E" Subdivision, Plan 732.  
A report from the City Solicitor is on the agenda.

**TRAFFIC**

- (e) 2008-24 A by-law to amend Schedule "Z" to Traffic By-law 77-200.  
Approved by Council Resolution on January 28, 2008.  
By-laws before Council for **FIRST** and **SECOND** reading which do not require more than a simple majority.
- (f) 2008-30 A by-law to stop up, close and authorize the conveyance of a lane in the Sayer's E" Subdivision, Plan 732.  
A report from the City Solicitor is on the agenda.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

12. **ADDENDUM TO THE AGENDA**

13.

**ADJOURNMENT**

Mover - Councillor S. Myers

Seconder - Councillor F. Fata

Resolved that this Council shall now adjourn.

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**MAYOR**

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**CLERK**

**MINUTES**

**REGULAR MEETING OF CITY COUNCIL**

**2008 01 28**

**4:30 P.M.**

**COUNCIL CHAMBERS**

**PRESENT:** Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, P. Mick

**ABSENT:** Councillor F. Manzo (illness)

**OFFICIALS:** J. Fratesi, D. Irving, L. Bottos, D. McConnell, B. Freiburger, N. Apostle, P. McAuley, J. Dolcetti, B. Strapp, L. Rosso, J. King

**1. ADOPTION OF MINUTES**

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that the Minutes of the Regular Council Meeting of 2008 01 14 be approved. CARRIED.

**2. QUESTIONS AND INFORMATION ARISING OUT OF  
MINUTES AND NOT OTHERWISE ON AGENDA**

**3. APPROVE AGENDA AS PRESENTED**

Moved by Councillor S. Butland

Seconded by Councillor O. Grandinetti

Resolved that the Agenda for the 2008 01 28 City Council Meeting as presented be approved. CARRIED.

**4. DELEGATIONS/PROCLAMATIONS**

(a) Brett Lund, President, Bon Soo Winter Carnival was in attendance concerning Proclamation - Bon Soo Winter Carnival 2008.

(b) Andre Litalien, Chair M & M Meat Shops Canadian Junior Curling Championships was in attendance with an update on this event being held in Sault Ste. Marie at the Soo Curlers and Tarentorus Sports Club February 3<sup>rd</sup> to 10<sup>th</sup>, 2008.

4. (c) Louise Cescon and Melanie Johns, residents of Retta Street were in attendance concerning agenda item 6.(3)(a).
- (d) Dr. Celia Ross, President and Bud Wildman, Chair Board of Governors and Deborah Loosemore, Algoma University College were in attendance to receive the 2007 Community Development Award as approved by City Council in May 2007 for its continued efforts to expand and improve its campus in a manner which recognizes the architectural and historical significance of the original campus and concerning agenda item 5.(b) and 6.(8)(a).
- (e) Christine Evoy, member Board of Directors and Cindy Ross, Shelter Manager Sault Ste. Marie and District Society for Prevention of Cruelty to Animals (SPCA) were in attendance concerning agenda item 6.(8)(b).
- (f) Alvin Olar was in attendance concerning agenda item 6.(8)(c).
- (g) Melanie Melboeuf and other residents were in attendance concerning agenda item 5.(t).

### **PART ONE – CONSENT AGENDA**

#### **5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that all the items listed under date 2008 01 28 - Part One - Consent Agenda be approved as recommended. CARRIED.

- (a) Correspondence from AMO was received by Council.
- (b) The letter from the President Algoma University College concerning a request for financial support from the City in the amount of \$200,000.00 toward the process and plans for the future independent status of Algoma University was received by Council.
- (c) Correspondence from the City of Port Colborne (concerning the 2007 FCM-McGill Municipal Infrastructure Survey results); the City of Kingston (concerning encouraging the Federal government to declare January 11<sup>th</sup> a National Holiday - "Sir John A. Macdonald Day"); and the Municipality of South Bruce (concerning requesting the Federal government to implement a responsible use plan for urban pesticide use) was received by Council.

5. (d) Correspondence from Ontario Lottery and Gaming advising that the quarterly payment of the 5% allocation from October 1, 2007 to December 31, 2007 is \$366,564.00 was received by Council.
- (e) The letter from the Airport Manager, Sault Ste. Marie Airport Development Corporation requesting an exemption to the Noise By-law for events at the Airport Fairgrounds for the winter season was accepted by Council. The relevant By-law 2008-20 is listed under Item 10 of the Minutes.
- (f) The letter of request for a temporary street closing was accepted by Council  
1) on St. Mary's River Drive from Holiday Inn to Apartment Building (Station #49) in conjunction with Car Show/Motorcycle Show; Heart and Stroke Walk on Boardwalk (August 23<sup>rd</sup> from 8:30 a.m. to 3:30 p.m.).  
The relevant By-law 2008-23 is listed under Item 10 of the Minutes.
- (g) The remarks of the Chair Sault Ste. Marie Region Conservation Authority at the Authority's Annual Meeting of January 15<sup>th</sup>, 2008 were received by Council.
- (h) **Council Travel**  
Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that Councillor Terry Sheehan be authorized to travel to an Emergency Preparedness Training Seminar being held in Blind River, Ontario (one day in February) at an estimated cost of \$150.00 to the City. CARRIED.
- (i) **Staff Travel Requests**  
The report of the Chief Administrative Officer was accepted by Council.  
  
Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 01 28 be approved as requested. CARRIED.
- (j) **Tender for Processing and Off-Site Removal of Wood Waste - Municipal Landfill Site**  
The report of the Manager of Purchasing was accepted by Council.  
  
Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Manager of Purchasing dated 2008 01 28 be endorsed and that the tender for Processing and Off-Site Removal of Wood Waste at the Municipal Landfill Site, required by the Public Works and Transportation Department, be awarded as recommended. CARRIED.

5. (k) **City Credit Rating**  
The report of the Commissioner of Finance and Treasurer was accepted by Council.
- Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Commissioner of Finance and Treasurer dated 2008 01 28 concerning City Credit Rating be accepted as information. CARRIED.
- (l) **Sault Ste. Marie Ontario/Sault Ste. Marie Michigan Joint City Council/City Commission Meeting - Wednesday, February 27<sup>th</sup>, 2008**  
The report of the City Clerk was accepted by Council.
- Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that City Council is authorized to meet in open session for the purpose of a Joint Meeting with Sault Ste. Marie Michigan City Commission on Wednesday, February 27, 2008 commencing at 2:00 p.m. in the Council Chambers, Civic Centre. CARRIED.
- (m) **Joint Accessibility Plan 2008**  
The report of the Unit Manager Social Services Department and Chair Accessibility Advisory Committee was accepted by Council.
- Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Unit Manager Social Services Department on behalf of the Accessibility Advisory Committee concerning the Joint Accessibility Plan 2008 be accepted as information and the recommendations contained in the report be approved in principle and further that the request for an increase of \$25,000.00 to the annual Corporate Barrier Removal Budget for a total 2008 request of \$100,000.00 BE REFERRED to the 2008 Council Budget Deliberations as a supplementary item be approved. CARRIED.
- (n) **Plaque to Commemorate Paving Brick of Lower Bruce Street**  
The report of the Manager of Recreation and Culture on behalf of the Sault Ste. Marie Municipal Heritage Committee was accepted by Council.

5. (n) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Manager of Recreation and Culture on behalf of the Sault Ste. Marie Municipal Heritage Committee dated 2008 01 28 concerning Plaque to Commemorate Paving Brick of Lower Bruce Street be accepted and that City Council endorse the Municipal Heritage Committee's recommended wording for a plaque to commemorate the brick used on lower Bruce Street be approved. CARRIED.
- (o) **Historic Sites Board - 2007 Approved User Fees Report**  
The report of the Curator, Ermatinger Clergue National Historic Site was accepted by Council.  
  
Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Curator, Ermatinger Clergue National Historic Site dated 2008 01 28 concerning Historic Sites Board - 2007 Approved User Fees Report be accepted as information. CARRIED.
- (p) **Great Northern Road Capacity Improvement - Environmental Assessment - Pine Street Extension**  
The report of the Director of Engineering Services was accepted by Council.  
  
Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Director of Engineering Services dated 2008 01 28 concerning Great Northern Road Capacity Improvement - Environmental Assessment - Pine Street Extension be accepted as information. CARRIED.
- (q) **Gateway Project Update**  
The report of the Commissioner of Engineering and Planning was accepted by Council.  
  
Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Commissioner of Engineering and Planning dated 2008 01 28 concerning Gateway Project Update be accepted as information. CARRIED.
- (r) **Municipal Infrastructure Investment Initiative (MIII) - Phase 2 Shannon Road Reconstruction**  
The report of the Commissioner of Engineering and Planning was accepted by Council. The relevant By-law 2008-22 is listed under Item 10 of the Minutes.

5. (s) **Civic No. 774 Dyment Street**  
The report of the Chief Building Official/Property Standards Officer was accepted by Council.
- Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Chief Building Official/Property Standards Officer dated 2008 01 28 concerning Civic No. 774 Dyment Street be accepted and the recommendation that the Corporation hire the forces necessary to demolish the existing dwelling and grade the site to a safe condition, adding the costs of this action to the taxes of the subject property be approved. CARRIED.
- (t) **Request for 40 km/h Flashing School Crossing Light on North Street**  
The report of the Deputy Commissioner of Public Works and Transportation was accepted by Council.
- Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2008 01 28 concerning Request for 40 km/h Flashing School Crossing Light on North Street be accepted and the recommendation that the speed limit on North Street from Second Line to Niagara Avenue be reduced from 50 km/h to 40 km/h be approved. CARRIED.
- (u) **Cemetery Condition**  
The report of the Manager of Cemeteries was accepted by Council.
- Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Manager of Cemeteries dated 2008 01 28 concerning Cemetery Condition be accepted as information. CARRIED.
- (v) **Year-Round Operation of the Household Special Waste Facility**  
The report of the Waste Diversion Supervisor was accepted by Council.
- Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Waste Diversion Supervisor dated 2008 01 28 concerning Year-Round Operation of the Household Special Waste Facility be accepted as information and the recommendation that Council delay the opening of a year-round household special waste facility until sources of Provincial or other funding are confirmed be approved. CARRIED.
- (w) **Early Approval of Compost Site Trommel Screener**  
The report of the Manager of Landfill/Refuse was accepted by Council.

5. (w) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Manager of Landfill/Refuse dated 2008 01 28 concerning Early Approval of Compost Site Trommel Screener be accepted and the recommendation that Council authorize the purchase of a trommel screen for the Sault Ste. Marie Landfill Site composting operations with funds to come from the Landfill Site Reserve account be approved. CARRIED.

(x) **Amendments to the Sault Ste. Marie Emergency Response Plan**  
The report of the Community Emergency Management Coordinator was accepted by Council.

Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Community Emergency Management Coordinator, Sault Ste. Marie Police Service dated 2008 01 18 concerning Amendments to the Sault Ste. Marie Emergency Response Plan be accepted and the recommendation that the three proposed amendments to the Plan (By-law 2007-192) as detailed in the report be approved. CARRIED.

Councillor L. Turco declared a pecuniary interest - spouse employed by Police Services.

## **PART TWO – REGULAR AGENDA**

### **6. REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

#### **6. (3) ENGINEERING**

##### **(a) Reconstruction of Retta Street - Petition for Sidewalk Replacement on East and West Side**

The report of the Design and Construction Engineer was received by Council.

Moved by Councillor S. Myers  
Seconded by Councillor T. Sheehan

Whereas the City will be reconstructing Retta Street in 2008 including replacement of the sidewalk on the east side of the street; and

Whereas under provisions of the Local Improvement Regulation of the Municipal Act a petition can be submitted by residents for special consideration; and

Whereas such a petition has been submitted and deemed sufficient (78% owners/79% of the property assessment) to meet the request for the sidewalk to be replaced on the west side of Retta Street; and

6. (3)  
(a) Whereas this occurred recently on McGregor Avenue; and  
Whereas the local improvement levies are the same whether there is one sidewalk or two;  
Therefore be it resolved that incorporation of sidewalks on both sides of Retta Street be included as part of the scheduled reconstruction of Retta Street at no extra cost to the residents. CARRIED.

Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti

Resolved that the report of the Design and Construction Engineer dated 2008 01 28 concerning Reconstruction of Retta Street - Petition for Sidewalk Replacement on East and West Side be accepted and the recommendation that the sidewalk be replaced on the east side of Retta Street only be approved.  
OFFICIALLY READ NOT DEALT WITH. (MOVER AND SECONDER REMOVED NAMES FROM RESOLUTION - NO MOVER/SECONDER)

6. (8) **BOARDS AND COMMITTEES**

(a) **AUC Request for City EDF 2008/09/10 - \$200,000.00 - AU Independent Charter**

The report of the C.E.O., Economic Development Corporation was accepted by Council.

Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti

Resolved that the report of the C.E.O., Economic Development Corporation dated 2008 01 21 concerning AUC Request for City EDF 2008/09/10 - \$200,000.00 - AU Independent Charter be accepted and the recommendation to support AUC's request to the City's Economic Development Fund with the following conditions:

- 1) A budget of up to \$200,000.00 over three (3) years would be established for this project (\$66,667.00 from 2008 EDF, \$66,667.00 from 2009 EDF and \$66,666.00 from 2010 EDF).
- 2) That the City's EDF will be used for costs related to the four key areas as identified by the University.
- 3) That the City will provide payments to AU based upon AU invoices with proof of third party invoices and that this would be paid up to \$66,667.00 in 2008, \$66,667.00 in 2009 and \$66,666.00 in 2010.
- 4) That the University will show proof of total revenues and expenditures related to the financial budget and work plan to secure AU's independent charter.
- 5) That appropriate City and SSMEDC representatives participate in the appropriate working group or steering committee that will provide oversight to this project.

6. (8)
- (a) 6) That AU will provide quarterly reports until such time that it has secured its independence and will provide a final report to the City of Sault Ste. Marie; and Further upon receiving the SSMEDC Board of Director's final recommendations and approval on this initiative, the C.E.O. EDC will prepare the appropriate report to City Council be approved. CARRIED.
- (b) **Sault Ste. Marie and District Society for the Prevention of Cruelty to Animals - Three Year Budget Projection - Revised Animal Control Services Contract Proposal**  
The report of the Sault Ste. Marie and District Society for the Prevention of Cruelty to Animals was accepted by Council.  
  
Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that the report of the Sault Ste. Marie and District Society for the Prevention of Cruelty to Animals dated 2008 01 28 concerning Three Year Budget Projection - Revised Animal Control Services Contract Proposal BE REFERRED to the 2008 Council Budget Deliberations. CARRIED.
- (c) **City Youth Strategy - Sault Ste. Marie International Youth Association - Youth Partnership 2008 - 2009**  
The report of the Sault Ste. Marie International Youth Association was accepted by Council.  
  
Moved by Councillor T. Sheehan  
Seconded by Councillor P. Mick  
Resolved that the report of the Sault Ste. Marie International Youth Association (SIYA) concerning SIYA Youth Partnership 2008 - 2009 be received by Council and the recommendation that Council approve a budget of \$30,000.00 per year for a two-year period as the City's contribution to a public private partnership to advance the Youth Strategy objectives as detailed in the report of SIYA BE REFERRED to the 2008 Council Budget Deliberations. CARRIED.
7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**
- (a) Moved by Councillor S. Myers  
Seconded by Councillor L. Turco  
Whereas as a result of a recent invitation to the public for input regarding Youth, and having received a proposal regarding an indoor recreation facility concept; Now therefore be it resolved that the proposal submitted by Dana Peterson dated January 21, 2008 entitled "Indoor Play Structure" BE REFERRED to the Parks and Recreation Advisory Committee for comment as to whether this fits into a future strategy and report back to City Council by Spring 2008. CARRIED.

7. (a) The Youth Initiative Proposal 'Indoor Play Structure' was received by Council.
- (b) Moved by Councillor O. Grandinetti  
Seconded by Councillor D. Celetti  
Resolved that the letter dated January 23, 2008 from Tony Mancuso concerning a request for improved signage for westbound and eastbound traffic which would better identify the turning lanes and straight through lanes at the intersection of Second Line West and Goulais Avenue BE REFERRED to the Public Works and Transportation Department for review and report back to Council. CARRIED.
- (c) Moved by Councillor S. Butland  
Seconded by Councillor J. Caicco  
Resolved that Public Works and Transportation, in consultation with the Downtown Association, ensure that snow-free accesses are available at strategic locations for pedestrians to access Queen Street businesses/offices/commercial establishments/services. CARRIED.
- (d) **Appointments to Police Services Board**  
Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that Councillors David Celetti, Pat Mick and citizen James Greco be nominated to the Sault Ste. Marie Police Services Board from January 28, 2008 to December 31, 2008. CARRIED.  
  
Councillor L. Turco declared a pecuniary interest - spouse employed by Police Services.
8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**
9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**
10. **CONSIDERATION AND PASSING OF BY-LAWS**  
Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that all the by-laws listed under Item 10 of the Agenda under date 2008 01 28 be approved. CARRIED.

10. (a) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-12 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 710 Second Line East and be it further resolved that By-law 2008-13 being a by-law to designate 170 Second Line East an area of site plan control be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. (Green North Developments Limited) CARRIED.
- Councillor L. Tridico declared a pecuniary interest - operates business in downtown.
- (b) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-14 being a by-law to adopt Amendment No. 139 to the Official Plan be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. (Mattioli) CARRIED.
- (c) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-15 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 1601 Trunk Road and be it further resolved that By-law 2008-17 being a by-law to designate 1601 Trunk Road as an area of site plan control be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. (Mattioli) CARRIED.
- (d) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-16 being a by-law to permit a reload centre for logs and pulpwood for a period not to exceed 3 years at 1601 Trunk Road be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. (Mattioli) CARRIED.
- (e) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-18 being a by-law to adopt Amendment No. 141 to the Official Plan be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. (Porpealia and Smokorowski) CARRIED.

10. (f) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-19 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 5 Industrial Court "B" to permit as an additional use a Transfer Facility for Recyclables subject to conditions be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. [J & B Security Shredding and Recycling (1531169 Ontario Inc.)] CARRIED.
- (g) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-20 being a by-law to amend By-laws 80-200 and by-law 4100 dealing with the exemption from the noise control by-laws for various events to be held at the Airport Fairgrounds during the winter season be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. CARRIED.
- (h) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-21 being a by-law to appoint municipal law enforcement officers to enforce the by-laws on various properties and to amend Schedule "A" to By-law 90-305 be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. CARRIED.
- (i) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-22 being a by-law to authorize the submission of an application to the Ontario Infrastructure Projects Corporation ("OIPC") for funding from the Municipal Infrastructure Investment Initiative for a new eligible capital project of the Corporation of the City of Sault Ste. Marie, Ontario (The "Municipality"), and to approve the expenditure of funds on said eligible capital project (Phase 2 - Reconstruction of Shannon Road (from Margaret Street to Wellington Street East) be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. CARRIED.
- (j) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that By-law 2008-23 being a by-law to permit the temporary closing of St. Mary's River Drive from the Holiday Inn to Station 49 apartment building to facilitate a car and motorcycle show and Heart and Stroke Walk be read three times and passed in Open Council this 28<sup>th</sup> day of January, 2008. CARRIED.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

- (a) Moved by Councillor S. Butland  
Seconded by Councillor O. Grandinetti  
Resolved that Council shall now go into caucus session to discuss labour relations matters: new provincially declared public holiday Family Day; a proposal to create one new staff position; and non-union salary review; and Further be it resolved that should the said caucus meeting be adjourned, Council may reconvene in caucus to continue to discuss the same matters without the need for a further authorizing resolution. CARRIED.

12. **ADJOURNMENT**

- Moved by Councillor J. Caicco  
Seconded by Councillor O. Grandinetti  
Resolved that this Council shall now adjourn. CARRIED.

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**MAYOR**

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**CLERK**



200 University Ave, Suite 801  
 Toronto, ON M5H 3C6  
 Tel.: (416) 971-9856 | Fax: (416) 971-6191  
 E-mail: amo@amo.on.ca

ALERT

## MEMBER COMMUNICATION

ALERT N°: 08/004

*To the attention of the Clerk and Council*

February 5, 2008

FOR MORE INFORMATION CONTACT:  
 Laurel McCosham  
 Policy Advisor  
 (416) 971-9856 ext 315

### AMO Report to Members on January 2008 Board Meeting

To keep members informed, AMO continues to provide updates on important issues considered at regular AMO Board of Directors' meetings. Highlights of the January 2008 Board meeting follow:

- **IESO Municipal Readiness Survey**

The Board received a report entitled, *Ontario Municipalities: An Electricity Profile*. Developed by the Power Application Group Inc. (PAGI), which was contracted by AMO/LAS and the Independent Electricity System Operator (IESI), the report surveys electricity use in the municipal sector. The aims of the survey were to educate municipalities about the April 1<sup>st</sup>, 2008 change from the Regulated Price Plan to the hourly price, to increase understanding and awareness of the electricity market and commodity purchase options, and to discuss and exchange best energy management practices and develop a segment profile on electricity costs, consumption and conservation potential.

Results of the survey indicated that Ontario's municipalities spend \$680 million annually on electricity. Consuming 6.6 billion kilowatt hours of electricity each year, municipalities account for 4.3 percent of total electricity consumption across the province. Given the significance of the municipal sector, the report highlighted the potential for clean development mechanisms (CDM) and efficiency gains.

The data presented will be used in AMO/LAS program design, such as conservation and demand management programming, and as part of its energy conservation advocacy strategy.

**Contact:** Scott Vokey, Energy Services Coordinator, email: [svokey@amo.on.ca](mailto:svokey@amo.on.ca); ext: 357

- **Update on the Standard Development Process under the AODA**

The Board received an update from the AMO Resource Team Chairs and Standard Development Committee (SDC) representatives on issues related to the implementation of the *Accessibility for Ontarians with Disabilities Act (AODA)*. The presentation highlighted Government changes to the manner in which standards are being developed





and their impacts on the process. AMO will be sending a letter to the Province regarding the changes to the standard development process.

**Contact:** Petra Wolfbeiss, Senior Policy Advisor, email: [pwolfbeiss@amo.on.ca](mailto:pwolfbeiss@amo.on.ca); ext: 329

- **AMO Response to CCME Draft Canada-wide Strategy on Municipal Wastewater Effluent**

The Canadian Council of Ministers of the Environment (CCME) has been consulting with stakeholders to draft a national municipal wastewater effluent strategy. AMO has been invited to submit its input on the draft strategy and staff has invited comments from a cross-section of municipal experts to review the key elements of AMO's response. These elements stress the municipal commitment to environmental protection and sewage treatment upgrades while underlining the need for infrastructure funding and provincial strategies and programs that will support this commitment. Adopting this position, the Board directed staff to communicate AMO's response to the CCME. The response has been posted on the AMO website.

**Contact:** Craig Reid, Senior Policy Advisor, email: [creid@amo.on.ca](mailto:creid@amo.on.ca); ext: 334

- **Proposed AMO Climate Change Task Force**

The Board approved Terms of Reference for the creation of an AMO Climate Change Task Force. Charged with a broad mandate to examine the full range of issues associated with climate change, the task force will assist the Board in developing AMO positions. To ensure technical knowledge and broad policy proficiency are captured, membership will draw upon both political and municipal staff-level expertise. AMO will issue an Alert in the coming weeks informing members how they may express interest in positions on the Climate Change Task Force.

**Contact:** Craig Reid, Senior Policy Advisor, email: [creid@amo.on.ca](mailto:creid@amo.on.ca); ext: 334

- **Waste Electronics and Electrical Equipment Plan**

AMO staff was directed to submit comments on the draft Waste Electronics and Electrical Equipment (WEEE) Plan based on the core principles previously approved by the Board. AMO staff and the AMO Waste Task Force Sub-group are currently in the process of reviewing the draft plan. A response will soon be posted on the AMO website.

**Contact:** Milena Avramovic, Senior Policy Advisor, email: [milena@amo.on.ca](mailto:milena@amo.on.ca); ext: 342

ALERT

- **Federal Gas Tax Communications**

The Board received an update on communications initiatives associated with federal gas tax funding. These initiatives include the development of a graphic representation of the phrase, "Federal Gas Tax Funds at Work in Your Community", awards for exemplary projects, as well as an AMO resource toolkit to assist municipalities with local promotion and signage, which will be particularly useful to municipalities with limited staff. These initiatives are designed to support reporting requirements under the Ontario Federal Gas Tax Agreement. Local communications efforts are to be evaluated as part of the Federal Government's overall assessment of the Agreement. These materials will be available before the end of February.

**Contact:** Judy Dezell, Project Manager, Gas Tax Implementation, email:  
jdezell@amo.on.ca; ext: 306

*This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).*

## **Donna Irving**

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**From:** communicate@amo.on.ca  
**Sent:** February 5, 2008 10:45 AM  
**To:** Donna Irving  
**Subject:** Registration Open for Large Urban Symposium  
  
**Attachments:** Feb\_4\_Reg\_Form.pdf



Feb\_4\_Reg\_Form.pdf  
(268 KB)

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

Registration is now open for the 2008 Large Urban Symposium. With rapid urbanization occurring globally, Ontario's large urban municipalities are confronted with the challenges and opportunities of building strong communities in the 21st Century. AMO's Large Urban Symposium will provide a forum for sharing new ideas to better equip Ontario's urban municipal leaders for their changing role in a changing world.

The 2008 Large Urban Symposium will bring together key local and international speakers that will showcase how Ontario's large urban municipalities can: THINK GLOBALLY. LEAD LOCALLY.

Don't forget to book your accomodations at the official hotel and venue for the 2008 Large Urban Symposium is the Hilton Windsor, located at 277 Riverside Drive West, Windsor. Special room rates have been negotiated at the official hotel and reservations can be made directly with Hilton Windsor by calling in-house reservations at 1-519-973-5555. Hotel rates (not including taxes) are:

- \* Single - \$149.00
- \* Double Double - \$149.00
- \* Junior Suite - \$169.00
- \* One Bedroom Suite - \$229.00
- \* Executive Suite - \$599.00

For room descriptions or more details about the Hilton Windsor please visit [www.hilton.com](http://www.hilton.com) <<http://www.hilton.com/>> .

Please find attached a Registration Form in PDF format, or register online at [www.amo.on.ca](http://www.amo.on.ca)

If you have problems opening the attachment(s) please call AMO at (416) 971-9856 ext. 330.

### PLEASE NOTE

AMO communications will be broadcast to the municipality's administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff and elected officials as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

### DISCLAIMER

These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.

# THINK GLOBALLY. LEAD LOCALLY.

## SYMPOSIUM REGISTRATION FORM

Hilton Windsor, Ontario | May 12 & 13

PLEASE PRINT IN BLOCK LETTERS

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 Title or Function: \_\_\_\_\_  
 Municipality/Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**REGISTRATION FEES (does not include hotel accommodation\* or PRIVA train fare)**

	Early Bird Until Mar. 21	Regular After Mar. 21	Amount
AMO Member	\$ 495.00	\$ 505.00	\$ _____
Provincial/Federal Government	\$ 505.00	\$ 515.00	\$ _____
Non-member	\$ 515.00	\$ 525.00	\$ _____
		5% GST	\$ _____
		TOTAL DUE	\$ _____

**PAYMENT METHOD**

<input type="checkbox"/>	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa
Card #		
Name on Card		
Expiry Date		
Signature		
<b>Refund Policy:</b> Cancellations must be made in writing and received by AMO no later than April 4th, 2008. An administration fee of \$ 75.00 + 5% GST (\$78.75) will apply. Cancellations received after April 4th will not be refunded.		

**PLEASE SEND COMPLETED REGISTRATION FORM TO:**

Association of Municipalities of Ontario  
 200 University Avenue, Suite 801  
 Toronto, ON., M5H 3C6  
 Fax: (416) 971-6191

\*The official hotel for the Symposium is the Hilton Windsor located at 277 Riverside Drive West, Windsor.

Special room rates have been negotiated at the official hotel and reservations can be made directly with Hilton Windsor by calling in-house reservations at 1-519-973-5555.

AMO collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for AMO. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by AMO for all purposes described above. Please note as an attendee at the conference your likeness may be used in promotional materials and on our website for subsequent events.



5(a)



200 University Ave, Suite 801  
Toronto, ON M5H 3C6  
Tel.: (416) 971-9856 | Fax: (416) 971-6191  
E-mail: amo@amo.on.ca



## MEMBER COMMUNICATION

FYI N°: 08-001

To the attention of the Clerk and Council  
January 30, 2008

FOR MORE INFORMATION CONTACT:  
Pat Vanini, AMO Executive Director  
(416) 971-9856 ext 316

### AMO's Response to a Commentary in Recent Edition of the Financial Post

Editor  
Financial Post

#### **Re: Municipal spending is out of control, Commentary, Tuesday January 29, 2008**

Kevin Gaudet, Ontario Director of the Canadian Taxpayers Federation, fails to compare apples to apples when he laments about the high cost of property taxes in Ontario.

Ontario property taxpayers fund Provincial Government programs and services to an extent that would shock other Canadians. In fact almost half of every property tax dollar collected in Ontario flows through municipalities to pay for Provincial Government programs and services, such as education, social assistance, long-term care for seniors, public health, ambulance services, child care and social housing.

According to Statistics Canada data, Ontarians pay approximately \$237 more per person in property taxes than property tax payers in the rest of Canada. At the same time, the Ontario Government spends \$258 less per person on health and social services programs than other provinces. There is a direct correlation between Ontario's high property taxes and the Ontario Government's unique reliance on property tax revenue.

Ontario municipalities perform admirably in a direct dollar-for-dollar comparison of municipal costs for municipal services.

Municipalities are currently working with the Ontario Government to develop a new fiscal relationship that considers affordability, sustainability and the delivery of quality services. Success is vital to the quality of Ontario's environment, infrastructure, public services and prosperity.

Signed by:

*Doug Reycraft*  
*Mayor of the Municipality of Southwest Middlesex and*  
*President of the Association of Municipalities of Ontario*

This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).



## CORPORATION OF THE TOWNSHIP OF RUSSELL CORPORATION DU CANTON DE RUSSELL

Regular Meeting of the Municipal Council - January 21, 2008  
Réunion ordinaire du conseil municipal - le 21 janvier 2008

5(b)

### Resolution/Résolution #10-2008

**Moved by/Proposé par:** Jamie Laurin  
**Seconded by/Appuyé par:** Lorraine Dicaire

Whereas Ontario municipalities are subject to a borrowing capacity based on 25% of their previous year taxation revenues;

And Whereas the calculation of the debt capacity includes debts for public utilities such as waterworks and sanitary sewer;

And Whereas the public utilities debts are reimbursed through user fees, which have no impact on the operation of a municipality's general fund;

Therefore be it resolved that the Township of Russell hereby petitions the Provincial Government to consider amending the formula used to calculate a municipality's debt capacity by excluding debts for public utilities in order to allow a municipality to increase the financing of capital projects such as roads, bridges and other municipal infrastructures which are reimbursed through property taxes; and

Be it also resolved that a request for support be forwarded to every municipality in Ontario and that they forward their support to the Minister of Municipal Affairs, the Finance Minister, AFMO, AMO, OGRA and to the Township of Russell.

### *CARRIED AS AMENDED*

I, Ginette Bertrand, Clerk of the Corporation of the Township of Russell, do hereby certify that the above is a true copy of resolution 10-2008, which was adopted by the Council of the Corporation of the Township of Russell on the 21<sup>st</sup> day of January, 2008.

Attendu que des municipalités ontariennes sont sujettes à une capacité de dette basée sur 25% des revenus de taxation de l'année précédente;

Et attendu que le calcul des capacités de dette comprend les dettes pour les utilités publiques, telles que l'aqueduc et les égouts;

Et attendu que les dettes d'utilités sont remboursées à travers les frais d'usagers qui n'ont aucun impact sur les opérations du fonds général d'une municipalité;

Qu'il soit résolu que la municipalité de Russell demande au gouvernement provincial de considérer apporter un amendement à la formule utilisée pour le calcul de la capacité de dettes pour une municipalité afin d'exclure les dettes des utilités publiques afin de permettre à une municipalité d'augmenter le financement des projets capitaux de chemins, ponts et autres infrastructures municipales dont le remboursement provient des taxes foncières; et

Qu'il soit résolu qu'une demande de support soit acheminée à toutes les municipalités ontariennes et que ledit support de chacune des municipalités soit acheminé au Ministre des Affaires municipales, au Ministre des Finances, à l'AFMO, à l'AMO, à OGRA ainsi qu'à la municipalité de Russell, tel que recommandé.

### *APPUYÉ DANS SA FORME MODIFIÉE*

Je, Ginette Bertrand, secrétaire municipale de la corporation de canton de Russell, certifie que la présente est une copie conforme de la résolution 10-2008 qui a été adoptée par le conseil de la municipalité de Russell le 21 janvier 2008.

5(b)

**City of Kingston**

216 Ontario Street  
Kingston, Ontario  
Canada K7L 2Z3



[www.cityofkingston.ca](http://www.cityofkingston.ca)

*where history and innovation thrive*

2008-01-23

**All Municipalities with a Population Over 50,000**

**RE: BUY-A-NET MALARIA PREVENTION GROUP**

I would confirm that Kingston City Council, at its regular Council meeting held on January 22, 2008, approved the attached Motion (2).

Yours truly,

A handwritten signature in cursive script, appearing to read "Carolyn Downs".

Carolyn Downs  
City Clerk

/ki  
Enclosure

File No.

Clerk's Department  
Corporate Services  
Phone: (613) 546-4291 ext. 1247 Fax: (613) 546-5232

<b>RECEIVED</b>	
<b>CITY CLERK</b>	
FEB - 1 2008	
NO.:	50910
DIST: <a href="mailto:cdowns@cityofkingston.ca">cdowns@cityofkingston.ca</a>	



5(b)

**MOTION OF THE COUNCIL OF THE CORPORATION OF  
THE CITY OF KINGSTON**  
**Motion (2) - January 22, 2008, Meeting No. 04-2008**

- (2) Moved by Councillor Foster  
Seconded by Councillor Matheson

**WHEREAS** malaria is the leading killer of children in Africa, taking a child's life every 30 seconds; and,

**WHEREAS** on April 25<sup>th</sup>, 2000, at the African Summit in Abuja, Nigeria, Africa Malaria Day was declared as April 25<sup>th</sup> as a commitment by all nations to halve the burden of malaria by 2010; and,

**WHEREAS** April 25<sup>th</sup> is also known and recognized as World Malaria Day by the international community; and,

**WHEREAS** the United Nations acknowledges the importance of the need to halt and begin to reverse the incidence of malaria not only as a goal in itself, but as an essential path toward achieving all the Millennium Development Goals by the target day of 2015; and,

**WHEREAS** Canadian citizens make an immense contribution to improving quality of life in communities around the world through their efforts as volunteers and supporters of international cooperation and partnership; and,

**WHEREAS** the City of Kingston is committed to international cooperation and partnership to improve the quality of life of all people; and,

**WHEREAS** "BUY-A-NET Malaria Prevention Group", a Kingston based registered charitable Canadian citizen-driven volunteer initiative, believes that together, as united citizens against malaria, we can prevent malaria and alleviate the pain and suffering inflicted upon people (particularly children and pregnant women) in Africa through the procurement and distribution of long lasting insecticide treated bed nets and anti-malaria medicines free-of-charge, one village at a time; and,

**WHEREAS** the City of Kingston was host to the first annual Canadian event in support of World Malaria Day; and,

**WHEREAS** Kingston was the first city in Canada to proclaim April 25<sup>th</sup> as World Malaria Day; and,

**WHEREAS** the City of Kingston urges organizations and citizens of Kingston to consider contributing what they can to prevent the incidence of malaria in Africa; and,

**WHEREAS** the designation of Fort Henry in Kingston and the Rideau Canal as a UNESCO World Heritage Destination has a connection to malaria in that 100's of worker died building this infrastructure that is so important to Canadian history and our quality of life; and,

**WHEREAS** it takes so little to make a difference; for \$350.00 a village in Africa can be provided with bed nets thereby greatly reducing the incidence of malaria;

**THEREFORE BE IT RESOLVED THAT** the Mayor and City Councillors kick-off a City of Kingston drive to "net a village" in Africa by encouraging personal contributions to the campaign; and,

**BE IT FURTHER RESOLVED THAT** Mayor Harvey Rosen and City Council urge all citizens of Kingston and of all Ontario municipalities to adopt a village by considering a contribution to prevent the incidence of malaria in Africa; and,

**BE IT FURTHER RESOLVED THAT** Mayor Harvey Rosen and City Council recognize April 25<sup>th</sup>, 2008, as World Malaria Day and urge the Canadian Federation of Municipalities to also pass a resolution endorsing the recognition of April 25<sup>th</sup>, 2008, as World Malaria Day and to encourage its member municipalities to "Net a Village" in Africa.

**CARRIED AS AMENDED**



5(b)

RESOLUTION OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WATERLOO  
January 14, 2008

RE: Canadian Broadcasting Corporation

**WHEREAS** the Federal Heritage Committee noted that the Canadian Broadcasting Corporation ("CBC") needs to do more in the area of local programming;

**AND WHEREAS** the CBC is seeking increased federal funding to establish thirteen new regional CBC radio stations;

**AND WHEREAS** Waterloo Region is one of the recommended designated areas;

**AND WHEREAS** these Regional radio stations would be part of the CBC Radio One Network providing local morning and late afternoon programming created and broadcast locally; the remainder of the programming would be nationally produced and broadcast;

**AND WHEREAS** a Waterloo Region CBC radio station would provide local broadcast morning and afternoon programs to tell local stories, focus on public affairs and inform debate on local issues to national and international media providing access to the country and the world.

**NOW THEREFORE BE IT RESOLVED** that the Council of The Corporation of the City of Waterloo is supportive of a Waterloo Region CBC radio station which recognizes the Region as one of the fastest growing areas, with its own cultural, economic and educational identity, which as an under serviced area, should have increased access to local public broadcasting services providing distinct coverage of local and regional news, culture and public affairs;

**AND FURTHER** that Waterloo City Council call on the Federal Government and Heritage Minister to include sustainable funding to ensure this service can be provided for the Region of Waterloo and other regional radio stations;

**AND FURTHER** that this resolution be circulated to the Region of Waterloo Members of Parliament, the House of Commons Standing Committee on Canadian Heritage, the Prime Minister, the Minister of Heritage, the Chair of the CBC, the President of the CBC, the Association of Municipalities of Ontario and the Federation of Canadian Municipalities.

**AND THAT** municipalities consider a motion in support of this initiative."

For further information, please contact  
Susan Greatrix, City Clerk  
The Corporation of the City of Waterloo  
100 Regina Street South, Waterloo, ON N2J 4A8  
Telephone: 519-747-8705  
Fax: 519-747-8510  
E-mail: [sgreatrix@city.waterloo.on.ca](mailto:sgreatrix@city.waterloo.on.ca)

5(b)



Box 820, 701 County Road #36, R.R. #3, Bobcaygeon, Ontario, K0M 1A0 Tel.(705) 738-3800 Fax (705) 738-3801

February 1, 2008

To: All Ontario Municipalities

The Council of the Township of Galway-Cavendish & Harvey adopted the following resolution at their Council meeting on January 22<sup>nd</sup>, 2008:

*WHEREAS handguns have the sole purpose of killing people;*

*AND WHEREAS many lives are being lost by the use of handguns;*

*NOW THEREFORE BE IT RESOLVED that the Township of Galway-Cavendish & Harvey petition the Government of Canada and the Province of Ontario to ban the ownership of handguns;*

*BE IT FURTHER RESOLVED that this resolution be forwarded to Prime Minister Steven Harper, Premier Dalton McGuinty, Barry Devolin, MP, Laurie Scott, MPP, and to all Municipalities in the Province of Ontario for consideration and endorsement.*

Please present this resolution to your members of Council for their consideration and endorsement.

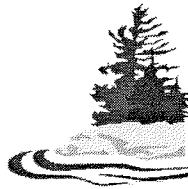
Yours truly,

Natalie Garnett, MA, CMO  
Clerk

[ngarnett@galwaycavendishharvey.ca](mailto:ngarnett@galwaycavendishharvey.ca)

***DISCLAIMER***

*This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.*



THE TOWNSHIP OF  
**GREATER MADAWASKA**

The following motion was passed at the January 24<sup>th</sup>, 2008 Council Meeting:

**LOGGING ON CROWN LANDS**

023 – 08      Moved by Cllr Pratt, Seconded by Cllr Mercer

**WHEREAS** the province contracts with logging companies to log Crown Land; and

**WHEREAS** logging companies use municipal roads to draw logs; and

**WHEREAS** many municipal roads are chip and tar only; and

**WHEREAS** logging trucks cause wear and tear to municipal roads of all types; and

**WHEREAS** the province does not compensate municipalities for harvesting of wood on crown lands; and

**WHEREAS** neither the province nor the logging companies will take responsibility for municipal road damage while reaping huge profits from the harvesting of wood on Crown Lands;

**NOW THEREFORE BE IT RESOLVED**

**That** the Township of Greater Madawaska request the province to establish a system whereby revenue from stumpage fees paid to the province by the logging companies be used to compensate municipalities for damages sustained to municipal roads as a result of the logging companies use of municipal roads and further;

**THAT** the province establishes the same system for compensating municipalities per tonne of logs in the same manner as currently occurs with aggregate extraction in municipalities and further:

**That** this resolution be circulated to all MPP's for consideration and further:

**THAT** this resolution be forwarded to all Ontario municipalities seeking support for the resolution with a request that the municipality be advised of any support received.

**CARRIED**

**Contact:**      Township of Greater Madawaska, P O Box 180, Calabogie, ON K0J 1H0  
 (613) 752-2222; (613) 752-2617 (Fax);  
[johnabaird@on.aibn.com](mailto:johnabaird@on.aibn.com) (email)

**DISCLAIMER**

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5(c)

**Ministry of Transportation**

Regional Director's Office  
Northeastern Region  
447 McKeown Avenue, Suite 301  
North Bay, ON P1B 9S9  
Tel: (705) 497-5500  
Fax: (705) 497-5409

**Ministère des Transports**

Bureau du directeur régional  
Région du Nord-Est  
447, avenue McKeown, bureau 301  
North Bay (Ontario) P1B 9S9  
Tél : (705) 497-5500  
Téléc : (705) 497-5409

January 21, 2008

Ms. Donna Irving  
City Clerk  
The City of Sault Ste. Marie  
P.O. Box 580  
99 Foster Drive  
Sault Ste. Marie, Ontario  
P6A 5N1

Dear Ms. Irving:

Thank you for a copy of council's resolution in support of the renumbering of Highway 638 through Garden River First Nation to Highway 17B.

The ministry will take this information into account in determining an appropriate resolution.

Thank you for bringing council's concerns to my attention.

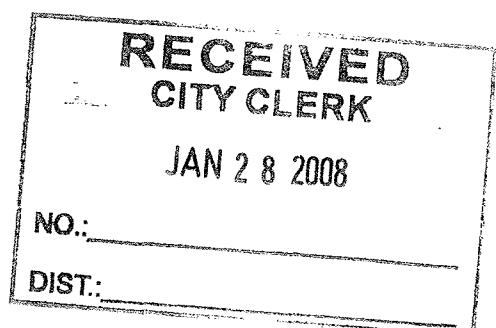
Sincerely,

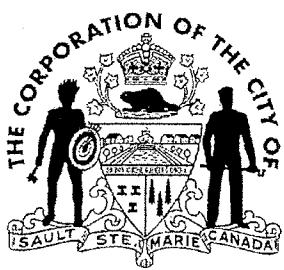
A handwritten signature in black ink, appearing to read "R. van Veen".

R. van Veen, P.Eng.  
A/Regional Director

RvV/tm

- c. Chief Lyle Sayers, Garden River First Nation Council
- David Orazietti, MPP, Sault Ste. Marie
- Michael Brown, MPP, Algoma-Manitoulin
- Lynne Duguay, Township of Macdonald, Meredith & Aberdeen Additional
- Gloria Fischer, Village of Hilton Beach
- Ken Corbiere, Town of Blind River
- Michael Jagger, Township of St. Joseph





# CITY COUNCIL RESOLUTION

5(c)

Date: November 13, 2007

Agenda Item

MOVED BY  
SECONDED BY

Councillor  
Councillor

S. Myers  
F. Fata

Whereas the new section of Highway 17 East around Echo Bay and Garden River First Nation is now open to traffic; and

Whereas the Garden River First Nation community has stated that it wishes to have old Highway 17 East named "Highway 17B";

Now therefore be it resolved that Sault Ste. Marie City Council expresses its support for naming the old section of Highway 17 East "Highway 17B"; and

Further that a copy of this resolution be forwarded to Chief Lyle Sayers, Garden River First Nation Council; Jim Bradley, Ontario Minister of Transportation; David Orazietti, MPP Sault Ste. Marie; and to Mike Brown, MPP Algoma Manitoulin and to North Shore Municipal Councils.

CARRIED  
 REFERRED

DEFEATED  
 OFFICIALLY READ NOT DEALT WITH

AMENDED

DEFERRED

SIGNATURE

C.A.O.  
 City Solicitor  
 Comm. Finance/Treasurer  
 Comm. Eng. & Planning  
 Comm. Human Resources

Comm. Community Services  
 Comm. P.W. & Transportation  
 City Clerk  
 Fire Chief  
 Police Chief

Mayor  
 Dir. Libraries  
 E.D.C.  
 Cons. Authority  
 S. Myers

# **City of Sault Ste Marie Bursary Endowment Report**

---



**Laurentian University**  
Université**Laurentienne**

5(d)



Development Office  
Bureau du développement  
Tel/Tél.: 705-675-4872  
Fax/Téléc.: 705-671-3825

January 25, 2008

Mr. Joseph Fratesi  
City of Sault Ste Marie  
99 Foster Dr Box 580  
Sault Ste Marie ON P6A 5N1

Dear Mr. Fratesi,

On behalf of all the Laurentian University students who benefit from your generosity, thank you again for making a difference in the lives of our future leaders. I am delighted to have the opportunity to provide you with an update on the status of the City of Sault Ste Marie Bursary.

It has been said that the only thing that is constant is change, and this has certainly been the case at Laurentian University. In 1960, Laurentian was created to bring knowledge to Northern Ontario. One can only imagine the excitement and anticipation this must have caused in the North! For nearly fifty years, we have realized many incredible accomplishments and have been able to share our successes with this great city.

More than ever, Laurentian University remains an investment of choice as it continues to transform the lives of people and drive the knowledge and creative economy of Northern Ontario and beyond. Your financial support has created a lasting legacy of which we can all be proud.

If you have any questions about the numbers contained in this document or wish to comment on the format of this report, please do not hesitate to contact me at [tmacleod@laurentian.ca](mailto:tmacleod@laurentian.ca) or by phone at 705.675.4872.

With sincere thanks,

  
Tracy MacLeod, BA'95  
Director of Development

P.S. Please mark your calendar to join us on campus March 27<sup>th</sup>, 2008 for our 4<sup>th</sup> Annual Award Celebration. A formal invitation will follow in the New Year. I look forward to seeing you at this year's celebration.

## **Laurentian University's investment policy:**

Laurentian University's endowment consists of funds from external donors, which are restricted to provide financial support for a specific purpose, in perpetuity. With an endowment, the donor's capital contribution is protected and only the interest is used annually to support our students. Endowment funds are invested in order to optimize net return and the diversification of risk. However, for donor reporting purposes, each named endowment is accounted for individually.

The endowment management policy limits disbursements to a prescribed rate of investment return, currently 5%. Any difference between the actual investment return and the allocation for spending will be accumulated in the endowment fund at the rate of inflation and any other surplus will be invested in a rate stabilization account that will be used to disburse awards in those years where the fund does not earn the required 5%.

The University's endowment investments are mostly made with S.E.I. Investments. They are a fund of fund managers that have authorization to invest 50% of our investments in Equities and 50% in Fixed Income funds. Our investments are part of a large pooled fund that has been allocated to various managers.

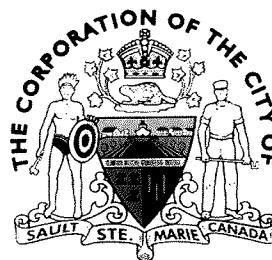
### **Financial Report for the Fiscal Year May 1, 2006 to April 30, 2007**

#### **City of Sault Ste Marie Bursary 53-83094**

Opening Balance on May 1, 2006	\$151,425.12
New contributions during the year	\$0.00
Government matching, if applicable	\$0.00
Interest earned on endowment	\$9,745.61
Interest re-invested in endowment	\$4,375.57
Disbursement	\$0.00
Closing Balance on April 30, 2007	\$165,546.30

As of April 30, 2007 Laurentian University's endowment had a total value of \$26,495,127 and a total annual investment return of 10.17%.

5(e)



**NEWS RELEASE  
FOR IMMEDIATE RELEASE**  
2008 02 08

**FAMILY DAY 2008**

(Sault Ste. Marie, ON) The City of Sault Ste. Marie advises that the following services will be affected by the Family Day holiday on Monday, February 18, 2008.

Municipal offices, including the Civic Centre, Ontario Works, Transit offices, and all three library branches, will be closed.

Both the Maycourt Children's Centre and Jessie Irving Children's Centre will be closed on Family Day.

There will be no refuse or recycling collection on Monday, February 18. Collection for the rest of the week will be one day late. The landfill site will be closed on Family Day but will open on Saturday, February 23, from 8 a.m. to 2:30 p.m.

Transit service will operate on its weekend schedule (hourly service). There will be no Great Northern or Community bus on Monday, February 18.

Parabus service will operate on Family Day; however, bookings must be made by noon on Friday, February 15.

For the benefit of families, the pool at the John Rhodes Community Centre will be open from 11 a.m. to 1 p.m. for pre-school and lane swimming and from 1 to 3 p.m. for public swimming. (No lessons or aquatics on Family Day.) There will be an open skate at the John Rhodes Community Centre from noon to 3 p.m. Regular fees for swimming and skating apply.

Weather permitting, outdoor ice rinks will be open as regularly scheduled.

The City of Sault Ste. Marie encourages residents to enjoy quality time with family on this first Family Day holiday – tobogganing at Finn Hill, swimming, skating, or taking the family for a walk on the trails at Bellevue Park!

-30-

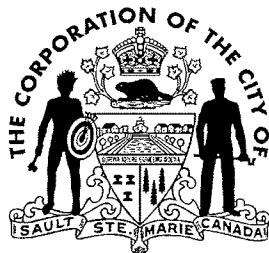
**For more information please contact:**

Joseph M. Fratesi  
Chief Administrative Officer  
Phone: (705) 759-5347  
E-mail: [j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)

*“The Corporation of the City of Sault Ste. Marie aspires to be a recognized leader in developing and providing affordable and high quality services to support a prosperous Naturally Gifted community.”*

5(f)

Joseph M. Fratesi, B.A. LL.B.  
Chief Administrative Officer



99 Foster Drive  
P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada P6A 5N1  
(705) 759-5347  
(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingieri@cityssm.on.ca](mailto:b.berlingieri@cityssm.on.ca)

2008 02 11

Mayor John Rowswell and  
Members of City Council  
Civic Centre

**RE: STAFF TRAVEL REQUESTS**

Dear Council:

The following staff travel requests are presented to you for approval:

1. **Don Scott and Bob Camirand – Public Works & Transportation-Transit Division**  
Ontario Transportation Conference  
April, 2008  
Toronto, ON  
Estimated total cost to the City - \$ 1,925.00  
Estimated net cost to the City - \$ 1,925.00
2. **Andy Krumins – Public Works & Transportation**  
T.J. Mahony Road School - Construction  
May, 2008  
Guelph, ON  
Estimated total cost to the City - \$ 1,413.00  
Estimated net cost to the City - \$ 1,413.00
3. **Nuala Kenny – Legal Department**  
MLDAO Conference  
February, 2008  
Brampton, Ontario  
Estimated total cost to the City - \$412.00  
Estimated net cost to the City - \$412.00
4. **Dree Pauzé - Social Services**  
HERIN Training  
February, 2008  
Sudbury, Ontario  
Estimated total cost to the City - \$517.00  
Estimated net cost to the City - \$0.00

Yours truly,

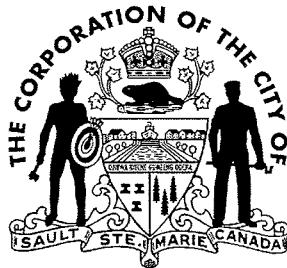
Joseph M. Fratesi  
Chief Administrative Officer

JMF: bb

Peter A. Liepa  
City Tax Collector

Tax & Licence Division  
Finance Department

5(g)



2008 02 11

Mayor John Rowswell  
and Members of City Council  
Civic Centre

**RE: Property Tax Appeals**

Attached is the listing that summarize applications for adjustments to the Tax Roll pursuant to Section 357 of the Municipal Act, 2001.

The Municipal Property Assessment Corporation (MPAC) has recommended the amount of assessment to be adjusted. Each of the applications has been reviewed individually and recommended as shown.

An appropriate resolution has been prepared for your consideration.

Respectfully submitted,

A handwritten signature in black ink.

Peter A. Liepa  
City Tax Collector

PAL/md

Attach.

Recommended for Approval:

A handwritten signature in black ink.

William Freiburger  
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL

A handwritten signature in black ink.

Joseph M. Fratesi  
Chief Administrative Officer

APPLICATION TO COUNCIL TO CANCEL  
OR REFUND PROPERTY TAXES PURSUANT TO SECTION 357  
OF THE MUNICIPAL ACT, 2001

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
PROPERTY TAX APPEALS  
2007

DATE: 2008-02-11  
PAGE: 1 of 1

ROLL NUMBER	PROPERTY ADDRESS	PERSON ASSESSED		PROPERTY CLASS	REASON	APPEAL NO.	CANCELLATIONS		TOTAL
							TAXES	INTEREST	
010 003 032 00	86 Lake St	Peredun, Roman George	Peredun, Daphne Alexa	Residential	D	07-068	199.66	4.81	204.47
020 042 238 00	440 Bay St	China, Ferruccio In Trust	China, Carlo Bruno In Trust	Commercial	D	07-069	1,967.30	133.50	2,100.80
030 045 055 00	62 Cameron Ave	Whalen, Jacqueline M		Residential	D	07-070	75.83	0.00	75.83
040 007 031 00	148 Kehoe Ave	Menean, Mark		Residential	D	07-071	11.97	0.42	12.39
050 031 054 00	42 Penno Rd	Hayes, Edward Allan		Residential	D	07-072	61.27	1.21	62.48
							-	-	-
							-	-	-
							-	-	-

Certified Correct:

Peter A. Liepa  
City Tax Collector

REPORT TOTAL 2,116.37 135.13 2,455.97

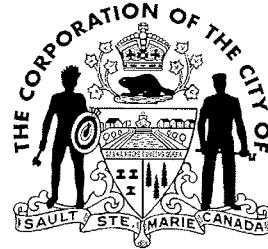
- A. REALTY TAX CLASS CONVERSION
- B. BECAME EXEMPT AFTER RETURN OF ROLL
- C. RAZED BY FIRE AFTER RETURN OF ROLL

- D. DEMOLISHED AFTER RETURN OF ROLL
- E. OVERCHARGED BY REASON OF GROSS OR MANIFEST CLERICAL ERROR
- F. REAL PROPERTY THAT COULD NOT BE USED FOR A PERIOD OF AT LEAST 3 MONTHS DUE TO REPAIRS OR RENOVATIONS

(6)9

5(h)

Peter A. Liepa  
City Tax Collector



Finance Department  
Tax & Licence Division

2008 02 11

Mayor John Rowswell  
And Members of City Council  
Civic Centre

**RE: MCTV BIG MONEY BINGO**

At the January 14, 2008 meeting, Council passed the following resolution:

*Moved by Councillor Tridico, Seconded by Councillor Grandinetti  
Resolved that the City Tax Collector and Licensing Division be requested to report to Council on the appropriateness of permitting the sale of Saturday night bingo cards to residents of Sault Ste. Marie allowing seniors, handicapped and shut-ins to play T.V. Bingo (Saturday nights 6:30 to 7:00 p.m.) and that consideration be given to how local charities in Sault Ste. Marie might participate to possibly benefit from the sale of the bingo cards*

As a condition of any lottery license issued in the Province of Ontario, non-profit and/or charitable organizations who wish to sell break open tickets, raffle tickets or bingo cards in another municipality must receive permission from that municipality pursuant to the Alcohol and Gaming Commission of Ontario terms and conditions. The only exception to this, are provincially issued lottery licenses issued by the Alcohol and Gaming Commission of Ontario. Provincially issued lottery licenses, or "P" licenses, are considered to be of a direct benefit to all residents in Ontario. Municipally issued licenses are of a direct benefit to the local community at large.

The Big Money T.V. Bingo had been on a hiatus since the summer of 2006. In August of 2007 a request was received from Cinefest Sudbury for permission to sell bingo cards locally. As it has been the practice over the last 15 years, this request was denied in large part to the Bridgeview Bingo Hall running a bingo at the same time that MCTV would air its bingo and the fact that all the proceeds raised would be of a direct benefit to this organization in Sudbury. Permission would only be given to those outside organizations that can prove that part of the proceeds raised would be of a direct charitable benefit to the residents of Sault Ste. Marie.

City Staff followed up with the City of Sudbury Lottery Licensing Officer as to the details of the T. V. bingo event. Information obtained included: the number of cards that were sold for every event, the number of other municipalities that approved the sale of bingo cards, along with those municipalities that refused the sale of the cards. Also, how

5(h)

could a local charity benefit from being licensed for a T.V. bingo? Presently, the City of Sudbury is issuing licenses on a 3-month basis to monitor the success of the event. Approximately 1,500 bingo cards at \$6.00 a piece are being sold each week throughout the Northeast region in municipalities such as Timmins and Elliot Lake. The majority of the sales are in the Greater Sudbury Region. The City of North Bay along with the Towns of Thessalon, Gravenhurst, and Bracebridge, also denied the sale of bingo cards in their municipalities for the same reasons as our Tax and Licensing office did.

The closure of the Bridgeview Bingo hall on December 10<sup>th</sup>, 2007 has put an additional strain on our local charities attempt to raise funds that would support those in need in our community. Our local charities would be at a distinct disadvantage by allowing the sale of bingo cards from an outside organization even with no local bingo hall operating. These bingo cards would be sold from retail outlets along side the Break Open and Raffle Tickets that are being sold on behalf of our local charities. Staff is of the opinion that the sale of these cards would take away from the sale of Break Open and Raffle Ticket sales which would hamper local fundraising initiatives. On average, a bingo patron would spend \$28.65 at a bingo event at the Bridgeview Bingo Hall. If 70 people were to buy from 1 to 5 T.V. bingo cards per week, the cost to our local charities could be in the range of \$10,000 to \$48,000 over the period of the license. That money would be destined for Cinefest in Sudbury.

Staff also looked into how our charities could benefit from the sale of bingo cards locally. From discussions with the City of Sudbury it seems that the televised bingos are restricted to the MCTV studios in Sudbury because of the lack of facilities in the other MCTV locations. Therefore, for a local charity to participate, it would first require the approval from the City of Sudbury, who also has the option to deny the license based on proceeds staying in their community, and secondly bona-fide members of the charity would have to be on location in Sudbury to run the bingos. Based on this information, it seems that Sudbury based charities have a clear advantage when it comes to fundraising through the T.V. Bingo.

We asked the Bridgeview Charities Association to respond to the permitting of T.V. bingo card sales locally. They have expressed some concern, and are prepared to look at developing a T.V. bingo locally.

Therefore, Staff recommends that City Council continue to support the practice of denying the sale of bingo cards or any other type of lottery tickets as governed by the Alcohol and Gaming Commission of Ontario that would put additional stress on our local charity fundraising efforts.

Respectfully submitted,

P.A Liepa  
City Tax Collector

Recommended for Approval:

W.Freiburger  
Commissioner of Finance & Treasurer

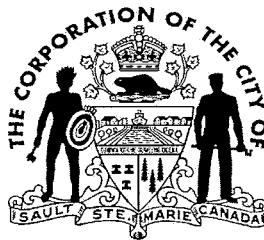
RECOMMENDED FOR APPROVAL

J.M. Fratesi  
Chief Administrative Officer

5(i)

HUMAN RESOURCES DEPARTMENT

John R. Luszka, Commissioner  
Peter Niro, Manager  
Roy Dewar, Health & Safety Manager  
Della-Marie Iley, Disability Case Manager



CIVIC CENTRE  
99 Foster Drive,  
Sault Ste. Marie, ON.  
P6A 5X6  
Tel: (705) 759-5361  
Fax: (705) 541-7177

2008 02 11

Mayor John Rowswell  
And Members of City Council

**RE: 2008 NON UNION SALARY BY-LAW**

Attached elsewhere in your Council Agenda is the revised Non Union Salary By-law as approved in Caucus on Monday, January 28, 2008 pursuant to our Non Union Salary Administration Policy. The salaries were adjusted as a result of the external market salary review approved by resolution at the City Council meeting of November 28, 2005. The external market salary review was conducted by the independent consulting firm of Watson Wyatt (formerly KPMG) and is the same consulting firm that assisted in establishing our existing Non Union Salary policy and by-law in 2000.

Although the results of the Watson Wyatt survey were provided in May 2006, the revised Non Union Salaries will be effective February 1, 2008 without retroactivity. Please note that Schedule C of the revised By-law also includes the new Provincial statutory holiday "Family Day" which will be implemented for all employees.

Yours truly,

A handwritten signature in black ink, appearing to read "John Luszka". The signature is somewhat stylized and cursive.

John Luszka  
Commissioner of Human Resources

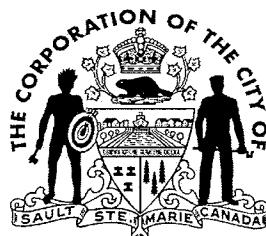
JL:ef

c.c. J. Fratesi

RECOMMENDED FOR APPROVAL  
A handwritten signature in black ink, appearing to read "Joseph M. Fratesi".  
Joseph M. Fratesi  
Chief Administrative Officer

HUMAN RESOURCES DEPARTMENT

John R. Luszka, Commissioner  
Peter Niro, Manager  
Roy Dewar, Health & Safety Manager  
Della-Marie Iley, Disability Case Manager



CIVIC CENTRE  
99 Foster Drive,  
Sault Ste. Marie, ON.  
P6A 5X6  
Tel: (705) 759-5361  
Fax: (705) 541-7177

5(j)

2008 02 11

Mayor John Rowswell  
And Members of City Council

**RE: MEMORANDUM OF SETTLEMENT  
CITY TRANSIT AND UNITED STEELWORKERS LOCAL 2251  
2008 COLLECTIVE AGREEMENT**

Please find attached the Memorandum of Settlement with USWA 2251 for a renewal collective agreement February 1, 2008 to January 31, 2009.

As you may recall, this Union would only agree to a maximum three (3) year term of agreement (2005 – 2008) while our other unions agreed to four (4) year terms. (2005-2009)

This agreement simply adds one (1) year to the term to align with all of our other unions and is consistent with the wage increase with our other unions for this time period.

Council ratification of this Memorandum of Settlement is requested.

Yours truly,

A handwritten signature in black ink, appearing to read "John Luszka".

John Luszka  
Commissioner of Human Resources

JL:ef  
Attached

c.c. J. Fratesi

5(j)

COLLECTIVE BARGAINING

CITY OF SAULT STE. MARIE

&

USWA LOCAL 2251 - Transit

MEMORANDUM OF SETTLEMENT

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

&

U.S.W.A. 2251

1. The parties herein agree to the terms of the memorandum as constituting full and final settlement of all matters in dispute.
2. The undersigned representatives of the parties do hereby recommend complete acceptance of all the terms of this memorandum to their respective principals.
3. The parties herein agree that the term of the collective agreement shall be from February 1, 2008 to January 31, 2009.
4. The parties herein agree that the said collective agreement shall include the terms of the previous collective agreement which expired on January 31, 2008 provided, however, that the following amendments are incorporated:

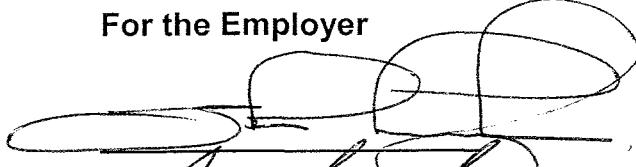
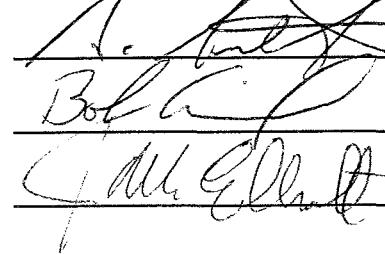
Appendix 1.

Signed this 5<sup>th</sup> of February, 2008.

For the Union

  
Benson  
  
Tom J. Hays

For the Employer

  
Bob C. Johnson  
  
Gail E. Dill

## APPENDIX 1

10:00 LEAVE OF ABSENCE

Amend clause to read as follows effective following the ratification of the collective agreement by the parties:

10:01(c) When death occurs to a member of any employee's immediate family, the employee will be granted leave of absence on compassionate grounds and will be granted time off with pay at the regular hourly rate up to a maximum of four (4) days for any days which are normally straight time working days, and fall within the period from day of the death up to and including the day of the funeral. The immediate family includes: parent, parent-in-law, brother, sister, husband, wife **or common law spouse**, son, daughter, **grandchild** and grandparent.

When death occurs to an employee's son-in-law, daughter-in-law, brother-in-law, **or** sister-in-law the employee will be granted time off with pay at the regular rate for one day which is normally a straight time working day.

Article 15 Hours of Work and Overtime

Add the following as new clause 15:11:

The City shall pay a meal allowance of ten dollars fifty cents (\$10.50) (effective the 1<sup>st</sup> of the month following ratification of the Memorandum of Settlement by the parties) for an employee required to perform more than two (2) hours overtime work continuous with the end of the regular scheduled shift.

Should the employee be required to complete an additional five (5) hours of continuous employ in excess of the aforementioned two (2) hours, then the employee shall receive an additional meal allowance of ten dollars fifty cents (\$10.50).

16:00 PAID HOLIDAYS16:01 Paid Holidays

The following shall be considered as paid holidays:

New Year's Day, Family Day (3<sup>rd</sup> Monday in February), Good Friday, Easter Monday, Victoria Day, Dominion Day, Civic Holiday, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day and Boxing Day.

Article 17      Wage Rates

- Increase rates of pay expiring January 31, 2008 by three percent (3 %) effective February 1, 2008.

Retroactivity to employees actively at work as of date of ratification of the Memorandum of Agreement by the parties. Retroactivity calculated upon hours worked from February 1, 2008.

Article 23      Term of Agreement

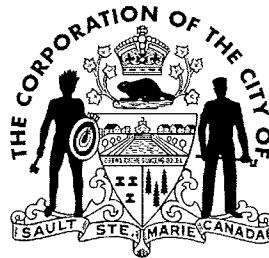
- 23:01 Amend term of agreement to read February 1, 2008 to January 31, 2009.

\*\*\*\*\*

\*\*\*\*\*

5(k)

**Scott McLellan**  
Manager of Budgets  
and Revenue



**Finance Department**

2008 02 11

Mayor John Rowswell and  
Members of City Council

**Re: Corporation of the City of Sault Ste. Marie –  
User Fees – By-law 2008-2**

---

User Fees charged by the City of Sault Ste. Marie are generally equivalent to those charged by other Northern Ontario municipalities. Prior to Council's review of the 2008 Budget, it is appropriate to review our User Fees and bring forward recommendations for changes in order that these changes can be included in the 2008 Budget. The Schedules to the By-law (By-law 2008-2) are attached to this Report.

The User Fee Review process involves sending a copy of By-law 2007-11 (2007 User Fees) to all departments. Departments are asked to review their current fees based on market conditions, related costs etc. and to recommend changes for 2008.

There are no changes recommended to any fees charged by the Clerk's Department or Legal Department. The Historic Sites Board's fees are included on Schedule B and there are no recommended fee increases for the Board. This report does not deal with any fees imposed by the Library Board or Police Services Board.

The individual departments have been requested to attend the Council meeting in order to answer any questions pertaining to their recommended fee adjustments.

### **Community Services Department**

**Bondar Pavilion** : Rental rate for the facility for Wedding Receptions is recommended to increase from \$ 570.00 to \$ 595.00. This fee increase will generate an additional \$ 250.00 in revenue.

**Marina Fees** : New fees are recommended for dockage of ships and barges. The rates are \$ 0.14 per metre per hour, \$ 1.53 per metre per day and \$ 30.00 per metre per month. There are no cruise ships expected in 2008 and these fees will offset the expected revenue loss from the cancellation of the cruise ship.

**Ice Rentals** : The prime time rental rates show a small decrease which is a result of the 1.00 % reduction in the GST which came in to effect on January 1, 2008. The Prime time rates for Tournaments and the School Boards are recommended to increase by approximately \$ 10.00 per hour. The Non-Prime rates are recommended for increase by approximately \$ 10.00 per hour. These rate increases are expected to bring in an additional \$ 12,000.00

**Pool Fees** : The majority of fees charged at the municipal pool are recommended for increase. Examples of recommended fee changes included Adult Admission from \$ 3.50 to \$ 4.00, Family swim from \$ 9.00 to \$ 10.00 and Pool rental (renter provides supervision) \$ 41.80 per hour to \$ 45.00 per hour. These adjustments will not impact the budget as for the last several years the pool has not met it's revenue estimates and these increases should help the Pool achieve it's revenue budget.

## **Engineering & Planning Department**

**Sewer Connections & Culverts**: Fees for Sewer Connections and Culverts are adjusted on annual basis. The fee increases are approximately 3.00 % for sewer connections and 5.00 % for Culverts. These rates are based on costs to provide the services and will provide \$ 2,000.00 in additional revenue. The Sewer Connection fee is an Urban Only revenue.

## **Finance Department**

**Accounting Fees**: The fees charged to the Library Board for Accounting and Payroll Services is recommended to increase from \$ 9,115.00 to \$ 9,385.00. This is an annual internal charge and the amount is included in the 2008 Budget.

**NSF Fee** : It is recommended the fee for NSF cheques be increased from \$ 20.00 to \$ 25.00. In a survey of other Ontario municipalities it was determined most municipalities charge between \$ 25.00 and \$ 40.00. (Thunder Bay \$ 25.00, Timmins \$ 30.00, North Bay and Sudbury \$ 35.00) The Tax Division has prepared an estimate that determines our cost to process an NSF cheque is in the area of \$ 35.00 per cheque. This increase will result in an additional \$ 1,500.00 in revenue.

**Tax Certificates** : It is recommended the fee for Tax Certificates be increased from \$ 35.00 to \$ 40.00. In a survey of other Ontario municipalities it was determined most municipalities charge between \$ 25.00 and \$ 74.00. (North Bay \$ 40.00, Thunder Bay and Timmins \$ 50.00 and Sudbury \$ 74.00). This increase will result in an additional \$ 7,500.00 in revenue.

## Fire Services

**Open Air Burning Permit:** Fire Services have suggested establishing a fee for issuing Open Air Burning Permits. They have recommended this fee in the past and recognise this is controversial in nature and therefore are requesting Council's direction. The permit is currently provided free of charge. It should be noted that if approved a process will need to be in place to provide for the collection of fees at Fire Services as well as establishing a by-law to regulate burning.

## Public Works & Transportation

**Sanitary Sewers** : The fees for Sewer Rodding are recommended to increase from \$ 103.00 to \$ 110.00 during regular hours and from \$ 175.00 to \$ 185.00 outside of regular hours. Also recommended is a new fee for providing a Closed Circuit TV inspection of the sewer lateral. It is anticipated that these fees will provide an additional \$ 5,000.00 in revenue.

**Transit** : There are recommended increases in the rates charged for servicing of out of town buses as well as the elimination of some services. The rates for labour have not been adjusted for several years and the revised rates are more reflective of costs and overhead. The budget impact will be minimal.

It should be noted that Transit fares are not recommended for adjustment in 2008 but these fees continued to be reviewed annually and when operating costs warrant an increase the change will be brought forward.

**Cemetery**: The Cemetery fees are covered by a separate by-law.

## RECOMMENDATION

The User Fees as submitted by the various Departments are recommended for Council's approval and will result in additional revenue for the 2008 Budget of \$ 28,250.00. Should Council approve establishment of a fee for Burning Permits, Fire Services will bring forward a recommendation.

Prior to the 2009 Budget, staff will undertake a review of User Fees and develop a Corporate User Fee Policy. We recommend that Council confirm that the current User Fees charged by the City are appropriate and that they also direct staff to develop an appropriate policy. It is further recommended that the policy may include a provision to automatically increase fees on an annual basis subject to inflation and other market conditions and concerns.

By-law 2008-2 appears elsewhere on the agenda.

Respectfully submitted,



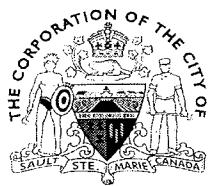
S. McLellan  
Manager of Budgets  
and Revenue  
attachments

Recommended for approval,



W. Freiburger, CMA  
Commissioner of  
Finance and Treasurer

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

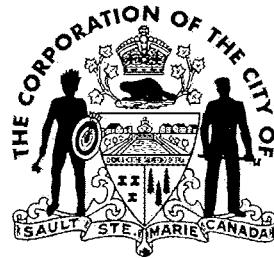


**CITY OF SAULT STE. MARIE**  
*Finance Department*

**Impact of Changes - By-law 2008-2**

	<u>Budget Impact</u>	<u>Notes</u>
<b>Community Services Department</b>		
- Bondar Pavillion Fees	250	
- Marina Dockage Fees	0	Marina Reserve
- Arena Ice Rentals	12,000	
- Pool Fees	9,000	0
		Already in Budget
<b>Engineering &amp; Planning</b>		
- Sewer & Culvert Fees	2,000	
<b>Finance Department</b>		
- Accounting Fee for Library	0	Already in Budget
- NSF Cheque Fee	1,500	
- Tax Certificates	7,500	
<b>Fire Services</b>		
- Annual Burning Permit Fee	?	
<b>Public Works &amp; Transportation</b>		
- Sanitary Sewer Fees	5,000	
- Landfill Fee Changes	0	Landfill Site Reserve
- Transit Shop Fees	0	
<b>BUDGET IMPACT</b>	<b>28,250</b>	

**William Freiburger, CMA**  
Commissioner of Finance  
and Treasurer



**Finance Department**

2008 02 11

Mayor John Rowswell and  
Members of City Council

**Re: Ontario Municipal Partnership Fund Grant**

**Background**

The City received \$26,403,830 from the Ontario Municipal Partnership Fund (OMPF) Grant in 2007. This grant program is a major source of funding for our municipality.

The OMPF grant program assists municipalities with their social program costs, includes equalization measures, addresses challenges faced by northern and rural communities, and responds to policing costs in rural communities.

The OMPF grant is especially beneficial to Sault Ste. Marie since we have low assessment valuations compared to other Ontario communities. The grant is applied directly against the tax levy and is used to stabilize our property tax rates.

The OMPF grant was introduced in 2005 and replaced the Community Reinvestment Fund (CRF).

The City of Sault Ste. Marie has not received the full benefit of the OMPF grant since the Province implemented a phase in provision in 2005. During 2005, 2006 and 2007 and again in 2008, the City will not receive the full benefit of the grant calculation due to a phase-in provision. The purpose of the phase-in is to assist the Province in financing those municipalities that require a phased-in grant reduction which is similar to our property tax capping formula.

**Update**

On December 21, 2007, the Province provided a stable funding guarantee for 2008 that would ensure that each municipality would receive no less in 2008 than it received in 2007. At the same time the Premier made a commitment to upload the municipal share of the Ontario Drug Benefit program in 2008 and will begin uploading the Ontario Disability Support Program (ODSP) in 2009.

The Province is currently undertaking a review of program service delivery and funding of services provided by municipalities under a review entitled the Provincial-Municipal Fiscal and Service Delivery Review (PMFSDR). The result of this review will likely change the formula of the OMPF grant for 2009.

### Sault Ste. Marie Grant Concerns

The Province presented the following phase-in strategy in 2005 based on a maximum grant increase per household.

2005	\$80	per household
2006	\$90	per household
2007	\$100	per household
<b>2008</b>	<b>\$150</b>	<b>per household</b>
2009	\$0	per household

The phase-in strategy increase to \$150 per household in 2008 should result in an additional \$2.5 million to our municipality assuming the same factors as the previous year. In addition, there are changes to funding for the Ontario Drug Benefit Program in 2008 that will impact the grant calculation.

At this point in time, the Province has only guaranteed the same grant as last year and the City of Sault Ste. Marie is concerned about not receiving a potential increase of \$2.5 million.

### Recommendation

The City of Sault Ste. Marie requests the Minister of Finance and the Minister of Municipal Affairs to fulfill the original commitment on the phase-in of OMPF grant increases for 2008 using the existing formula.

Respectfully submitted,

  
W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

### Attachments:

Letter to Council from the Minister of Finance dated December 21, 2007  
Letter to Municipal Treasurer from the Minister of Finance dated January 21, 2008.  
Letter to David Orazietti, MPP, Sault Ste. Marie from J. Fratesi, CAO

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer



**Ministry of Finance**  
Office of the Minister  
Frost Building South  
7 Queen's Park Cr  
Toronto ON M7A 1Y7  
Tel (416) 325-1590  
Fax (416) 325-1595

**Ministry of Municipal Affairs  
and Housing**  
Office of the Minister  
777 Bay Street  
Toronto, ON M5G 2E5  
Tel (416) 585-7100  
[www.mah.gov.on.ca](http://www.mah.gov.on.ca)

December 21, 2007

**RECEIVED**

DEC 27 2007

**MAYOR'S OFFICE**

Dear Head of Council:

We are pleased to write to you regarding the Ontario Municipal Partnership Fund (OMPF) allocations for 2008. We trust that this information will provide you with certainty on your funding allocation and assist you in proceeding with your 2008 municipal budget.

As you are aware, at the Association of Municipalities of Ontario (AMO) annual conference in August 2007, the Premier made a commitment to upload the municipal share of Ontario Drug Benefit (ODB) in 2008 and begin uploading the Ontario Disability Support Program (ODSP) in 2009, thereby reducing costs to municipalities by a projected \$935 million annually by the time the upload is fully implemented in 2011.

As part of the Provincial-Municipal Fiscal and Service Delivery Review (PMFSDR), municipalities identified the provincial upload of these two social programs as their top priority. These programs are among the fastest growing in terms of cost and are entirely delivered by the province.

Although municipal social program costs will fall in 2008, the government also committed that, province-wide, overall dollars for the OMPF would not be reduced in 2008 as a result of the upload.

Thus, we are pleased to announce a stable funding guarantee for municipalities for 2008. The 2008 OMPF will remain at \$843 million -- the same level of funding announced in March 2007. This stable funding guarantee will ensure that each municipality will receive no less funding in 2008 than it received in its *March 2007 Allocation Notice*. This delivers on the government's commitment made at the time of the upload announcement and will allow municipalities to proceed with their 2008 budgets.

The upload of ODB and ODSP builds on the government's previous uploads (OMPF, gas tax, public health, and land ambulance), which will bring the government's total ongoing annual operating support to municipalities to over \$2.8 billion by 2011.

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- 2 -

The government is continuing to move forward with the work of the PMFSDR, which will be submitting its recommendations this coming spring. As the OMPF is the province's main transfer payment to municipalities, the review may recommend changes to the program for future years.

2008 will therefore be a transitional year for the OMPF. For that reason, the government will be confirming detailed 2008 allocations in the new year.

The Ontario government is committed to working with municipalities to build strong and vital communities. Municipalities can access the PMFSDR website through the Ministry of Municipal Affairs and Housing homepage at: [www.mah.gov.on.ca/Page181.aspx](http://www.mah.gov.on.ca/Page181.aspx). Municipalities can keep informed of the review's progress and submit ideas for its consideration.

Together, we will develop a plan to ensure that municipalities across the Province continue to prosper.

Yours sincerely,

Dwight Duncan  
Minister  
Ministry of Finance



Jim Watson  
Minister  
Ministry of Municipal Affairs and Housing

5(1)

**Ministry of Finance**  
Provincial-Local  
Finance Division  
10<sup>th</sup> Floor  
777 Bay Street  
Toronto ON M5G 2C8  
Tel (416) 327-0264 Téléc. (416) 327-0264  
Fax (416) 325-7644 Téléc. (416) 325-7644

**Ministère des Finances**  
Division des relations provinciales-  
municipales en matière de finances  
10<sup>e</sup> étage  
777 rue Bay  
Toronto ON M5G 2C8



January 21, 2008

Dear Treasurer/Clerk Treasurer:

I am pleased to inform you that the first quarter payment of your 2008 Ontario Municipal Partnership Fund (OMPF) allocation will be processed during the week of January 21, 2008. The payment will be made by electronic funds transfer and is in respect of the period January through March, 2008.

As you are aware, on December 21, 2007, the Ministers of Finance and Municipal Affairs and Housing announced a stable funding guarantee for municipalities for 2008. The stable funding guarantee will ensure that each municipality will receive no less funding in 2008 than it received in its *March 2007 Allocation Notice*. The government will be confirming detailed 2008 allocations later this year.

Please find enclosed a *Notice of Payment* providing details of your first quarter 2008 OMPF payment.

Yours sincerely,

Sriram Subrahmanyam  
Assistant Deputy Minister  
Provincial Local Finance Division

Enclosure



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**Ontario Municipal Partnership Fund (OMPF)**  
**2008 OMPF First Quarter Payment Notice**



City of Sault Ste Marie

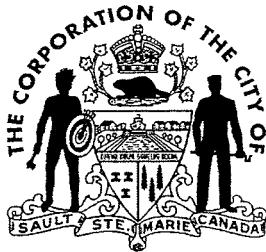
80101

A. Total 2008 OMPF Allocation (2008 Stable Funding Guarantee Notice, Line A)		\$26,403,830
B. Summary of 2008 OMPF Payments (Preliminary - See Note 1 below) (Sum of Box B)		\$26,403,830
1. 2008 First Quarter Payment	<i>Issued January 2008</i>	\$6,600,958
2. 2008 Second Quarter Payment	<i>Scheduled for April 2008</i>	\$6,600,958
3. 2008 Third Quarter Payment	<i>Scheduled for July 2008</i>	\$6,600,958
4. 2008 Fourth Quarter Payment	<i>Scheduled for October 2008</i>	\$6,600,956
C. Summary of January 2008 Payments Issued (Sum of Box C)		\$6,600,958
1. 2008 First Quarter OMPF Payment	<i>Issued January 2008</i>	\$6,600,958

**Note 1:** On December 21, 2007, the Ministers of Finance and Municipal Affairs and Housing announced a stable funding guarantee for municipalities. This will ensure that the City of Sault Ste Marie will receive no less funding in 2008 than it received in its March 2007 Allocation Notice. The government will be confirming detailed 2008 allocations later this year.

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Joseph M. Fratesi, B.A., LL.B.  
Chief Administrative Officer



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(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingieri@cityssm.on.ca](mailto:b.berlingieri@cityssm.on.ca)

2008 01 25

David Orazietti, MPP, Sault Ste. Marie  
726 Queen St. East  
Sault Ste. Marie, ON  
P6A 2A9

**Re: 2008 Ontario Municipal Partnership Fund (OMPF)  
Grant for Sault Ste. Marie**

David:

This letter to you is in follow up to our conversation of earlier today, regarding the concerns that we have in Sault Ste. Marie about the upcoming calculation of the 2008 OMPF grant for our community.

While we were delighted to learn that the Province will be taking back costs for the Ontario Drug Benefit Plan in 2008, followed by the Ontario Disability Support Program in the following years (on a phased in basis), we continue to receive from officials of both the Ministry of Municipal Affairs and the Ministry of Finance either conflicting or vague answers with respect to how the OMPF grant will be calculated for 2008.

Provincial staff that we have spoken to seem to agree that, notwithstanding the “uploading” of the Ontario Drug and Disability Support Programs, the Province will not be reducing the OMPF grant for 2008. That is good news! For those municipalities who were expecting in 2008 either a reduction or no change in the OMPF grant based on the existing formula, there is actually a financial benefit by the Province’s announcements.

However, for municipalities such as Sault Ste. Marie and Elliot Lake, the net effect of the Province’s “good news announcement”, may not be so good unless the amount that we receive in 2008 is based on the current formula including the provisions for “phased in adjustment”.

You will recall about a year ago, as we prepared for our 2007 budget that there was much discussion about how the phased in adjustment in the OMPF calculation in effect clawed back \$3.7 million from what Sault Ste. Marie would have been entitled to on the basis of the formula, which recognized communities, such as ours with low



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assessment. Grant increases, however were phased in with a capping process on those increases, limiting them to \$100 per household in 2007 (as compared to \$90 in 2006). For 2008 the phased in adjustment increases to \$150 per household and disappears completely in 2009. Based on 2007 assumptions, for this year, the OMPF grant with the \$150 per household cap would increase by \$2,475,143. With the cap disappearing altogether next year, it will increase our OMPF grant by a further \$1,249,843 in 2009, when the full amount without adjustment or claw-back, as calculated by the formula, is provided.

The Province has agreed to guarantee to all municipalities, "the same amount as last year". That is good for most municipalities, but not for those who were moving through the calculation and the phased in adjustments such as the Sault and Elliot Lake.

For Sault Ste. Marie, leaving the formula as it was meant that we would be getting an increase of \$3,724,986 over 2008/2009 (\$2,475,143 in 2008 and a further \$1,249,843 in 2009). Our Treasurer has calculated the value of the uploaded Ontario Drug Benefit Program at \$1,539,900 for 2008. Unless the Provincial Treasurer confirms that the calculations will continue regarding the phased in adjustment, the City actually is left with a \$1 million deficit (expected \$2.5 million increase in OMPF, less \$1.5 million benefit from Ontario Drug Benefit Plan upload).

Bill Freiburger has contacted the Ministry of Finance officials who have acknowledged that they are aware of this concern by some municipalities including Sault Ste. Marie. They were not able to allay our fears that the announcements might be interpreted to freeze all municipalities at last year's level as opposed to freezing the Program to be applied as originally anticipated. They agreed that they would bring this matter to the Minister of Finance's attention for clarification and we would very much appreciate your help in having the Minister understand just how important his decision means to places like Sault Ste. Marie and Elliot Lake that were relying on this increase for 2008.

I am providing to you a copy of the 2007 Council report as well as the calculation sheets which Bill Freiburger has given to me. If you believe that our attendance with the Minister to further explain our situation would be useful, please so advise us. You will note that I am also copying this to the CAO of Elliot Lake who intends to contact your colleague, Mike Brown to ask for his help, as well.

As always, David, thank you for your assistance.

Yours truly,

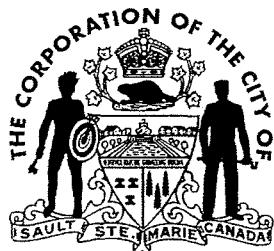


Joseph M. Fratesi  
Chief Administrative Officer

JMF:bb

c.c. Bill Freiburger  
F. Bauthus, CAO-Elliot Lake

**William Freiburger, CMA**  
Commissioner of Finance  
and Treasurer



Finance Department

2007 01 15

Mayor John Rowswell  
and Members of City Council

**Re: 2007 Allocation for the Ontario Municipal Partnership Fund (OMPF)**

The 2007 allocation for the City of Sault Ste. Marie under the Ontario Municipal Partnership Fund program is \$26,403,830. This is an increase of \$462,739 or 1.8% over the 2006 allocation of \$25,941,091.

Province wide, the OMPF program will provide \$824 million to municipalities, which is an 8% increase over the 2006 funding level.

In 2005, the OMPF program replaced the Community Reinvestment Fund (CRF). In 2004, the City received \$21,448,000 in CRF funding.

The attached schedule details the changes in the 2007 OMPF grant. Listed below are highlights of the major grant components.

**Highlights of the 2007 OMPF Grant for Sault Ste. Marie as compared to 2006**

**Northern Communities Grant increased by \$181,740 to \$7,893,180.**

The Province increased the grant per household to \$235 per household from the 2006 level of \$230. The number of households in 2007 is 33,588 as compared to 33,528 in 2006.

**Assessment Equalization Grant increased by \$257,681 to \$10,166,551.**

The Province increased the threshold assessment to \$187,000 per household from the 2006 level of \$185,000. The subsidy per household was decreased to \$58 per household from the 2006 level of \$60.

Report to Council – 2007 Allocation for the Ontario Municipal Partnership Fund  
2007 01 15  
Page 2.

**Social Programs Grant increased by \$366,423 to \$12,069,085.**

This grant provides funding to municipalities with limited property assessment to support the municipal share of eligible social program costs. Funding is provided to municipalities whose costs for these programs exceed the revenue that could be raised by levying .178% per cent property tax on their assessment base.

Based on estimated eligible social service costs of \$20,129,107, the City is expected to levy \$8,060,022 with the balance of \$12,069,085 being eligible for the Social Programs Grant.

**The following is the list of Eligible Social Program Costs**

- Ontario Works Income Support: 20 per cent
- Ontario Works Administration: 50 per cent
- Ontario Disability Support Program Income Support: 20 per cent
- Ontario Disability Support Program Administration: 50 per cent
- Ontario Drug Benefit: 20 per cent of cost of benefits for Ontario Works and Ontario Disability Support Program recipients and dependents
- Child Care: 20 per cent of cost of child care programs, 50 per cent of administration
- Social Housing: 100 per cent of devolved costs as of 2002
- National Child Benefit: reinvestment of municipal savings

**Phase In Adjustment increased by \$343,105 to \$3,724,986.**

A phase in adjustment of \$3,724,986 was applied to the 2007 grant as compared to \$3,381,881 in 2006.

Base on the individual grant formulas, the City should have received an additional \$3,724,986 in 2007. The Phase In Adjustment is a capping process on the grant. The grant increase is limited to \$100 per household in 2007 as compared to \$90 in 2006.

As with property taxes, our grant increases are limited in order to fund those municipalities with grant reductions.

The Phase In Adjustment increases to \$150 per household in 2008 and is eliminated in 2009 and beyond which means the City would receive all funds earned. This will be a significant benefit to the City but we must wait to see if the current grant formulas are maintained in future years.

**5(1)**

Report to Council – 2007 Allocation for the Ontario Municipal Partnership Fund  
2007 01 15  
Page 3.

### **Final 2005 and Updated 2006 OMPF Grant**

The OMPF grant is based on estimates for 2007 based on 2006 activity. The grant formula is updated in the fall and a final grant allocation is provided when all financial information has been finalized.

The 2005 grant has been confirmed at the reported amount of \$25,529,651. A Fall Update for the 2006 grant was also received and it continues to calculate the 2006 grant at \$25,941,091 as originally reported. The 2006 Fall Update increases the phase in adjustment to \$3,616,154 from the original estimate of \$3,381,881.

It is important to note that the final grant allocation is dependant on actual financial information. The 2005 actual final grant information was provided in December 2006. The Province has guaranteed that no municipality will see a revenue loss in 2007 compared to the funding announced in March 2006.

### **Public Health Net Benefit**

On the 2007 OMPF allocation form a line item indicates other Provincial Initiatives that benefit municipalities.

In Item E.1, it indicates a benefit of \$907,957 for the City of Sault Ste. Marie. The following explanation is provided.

*The projected municipal benefit of the Province's increased share of Public Health funding to 75% in 2007 relative to 55% in 2005. This is a two-year cumulative total, which assumes that the growth rate for public health unit budgets in 2006 is repeated in 2007. Actual municipal savings may vary based on public health unit budget approvals.*

Staff will be meeting with the Algoma Health Unit to review this information.

This report is provided for the information of Council.

Respectfully submitted,

W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

Report to Council – 2007 Allocation for the Ontario Municipal Partnership Fund  
2007 01 15  
Page 4.

attachments

1. 2007 OMPF Allocation Notice (Pg. 1.1 – 1.3)
2. Analysis of 2007 OMPF grant compared to 2006 (Pg. 2)
3. OMPF – Sections of the 2007 Technical Guide (Pg. 3.1 – 3.3)
4. 2006 OMPF Original Allocation Notice (Pg. 4)
5. 2006 OMPF Updated Allocation Notice (Pg. 5.1 – 5.3)
6. Letter from Minister of Finance (Pg. 6.1 – 6.3)

5(1)

2007 Ontario Municipal Partnership Grant

City of Sault Ste. Marie

2007 vs 2006  
Variance  
Increase

<b>Grant Allocation</b>	<b>2007</b>	<b>2006</b>	<b>(Decrease)</b>
<i>Northern Communities Grant</i>			
\$235 per household x 33,588 households		7,893,180	
\$230 per household x 33,528 households		7,711,440	
<b>Increase in Northern Communities Grant</b>			181,740
<i>Assessment Equalization Grant</i>			
2007 Threshold Assessment	187,000		
Sault Ste. Marie Assessment per house	<u>134,813</u>		
Variance per house	<u>52,187</u>		
Divide by \$10,000	<u>5.21870</u>		
Multiply by the \$58 per every \$10,000 of assessment	<u>58</u>		
Multiply by the number of homes	<u>302.68</u>		
	<u>33,588</u>		
	10,166,551	10,166,551	
2006 Threshold Assessment	185,000		
Sault Ste. Marie Assessment per house	<u>135,743</u>		
Variance per house	<u>49,257</u>		
Divide by \$10,000	<u>4.9257</u>		
Multiply by the \$60 per every \$10,000 of assessment	<u>60</u>		
Multiply by the number of homes	<u>295.54</u>		
	<u>33,528</u>		
	9,908,870	9,908,870	
<b>Increase in Equalization Grant</b>			257,681
<i>Social Programs Grant</i>			
<b>Increase in the Social Programs Grant</b>	12,069,085	11,702,662	366,423
Details not provided			
2007 grant based on funding social programs whose costs exceed the revenue that could be raised by levying a .18% tax rate on the assessment base.			
2006 grant based on funding social programs whose costs exceed the revenue that could be raised by levying a .18% tax rate on the assessment base.			
<b>Subtotal</b>	30,128,816	29,322,972	805,844
<i>Phase In Adjustment</i>			
2007 Maximum increase of \$100 per household based on the 2004 CRF	- 3,724,986		
2006 Maximum increase of \$90 per household based on the 2004 CRF	- 3,381,881		
<b>Increase in Phase In Adjustment</b>			- 343,105
<b>Total Grant</b>	<u>26,403,830</u>	<u>25,941,091</u>	<u>462,739</u>

**Ontario Municipal Partnership Fund (OMPF)**  
**2007 Allocation Notice (See Enclosed Insert)**



City of Sault Ste Marie

80101

**2007 Highlights for the City of Sault Ste Marie**

- The 2007 OMPF allocation of \$26,403,830 is \$462,739 higher than the March 2006 Announced OMPF allocation.

A. Sum of OMPF Grant Components	\$26,403,830
1. Social Programs Grant	
a. Assessment Threshold Component	\$12,069,085
b. Income Threshold Component	-
2. Equalization Grant	
a. Assessment Equalization Component	\$10,166,551
b. Farmland and Managed Forest Component	-
3. Northern and Rural Communities Grant	
a. Rural Communities Component	-
b. Northern Communities Component	\$7,893,180
c. Northern and Rural Social Programs Component	-
d. Stabilization Component	-
4. Police Services Grant	-
5. Phase-In Adjustment	
Funding increase limited to \$100 per household compared to 2004 CRF payments	- 1,249,843
	\$3,724,986
B. Additional Assistance	-
C. 2007 OMPF Allocation + Additional Assistance (A + B)	28,878,973
	\$26,403,830
D. Grant Allocation Summary	
1. 2004 CRF Payments	\$21,448,000
2. 2005 October Announced Total OMPF Allocation	\$25,529,651
3. 2006 March Announced Total OMPF Allocation	\$25,941,091
4. 2007 Total OMPF Allocation + Additional Assistance	\$26,403,830
	\$4,081,651
	\$411,440
	\$462,739
	\$4,493,091
	\$4,955,830
E. Other Provincial Initiatives	\$2,094,519
1. 2007 Estimated Public Health Net Benefit	\$907,957
2. 2007 Estimated Provincial Gas Tax Revenue	\$1,186,562
F. 2007 Total OMPF Allocation, Additional Assistance, Public Health Benefit and Gas Tax (C + E)	\$28,498,349
G. Key OMPF Data Inputs	
1. Total Municipal Social Program Costs	\$20,129,107
2. Households	33,568
3. Total Assessment per Household	\$134,813
4. Policing Costs per Household	\$538
5. Rural and Small Community Measure	9.6%
6. Total Household Income	\$1,542,878,740

Assume all factors remain the same.

## 2007 OMPF Funding &amp; Data Element Calculations

**City of Sault Ste Marie**  
Single Tier

80101

**Section II****Table 1 - Phase-In Adjustment**

<b>A CRF Payments in 2004</b>	\$21,448,000	
<b>B Sum of OMPF Grants Before Phase-In Adjustment</b> (2007 Allocation Notice Sum A1 to A4)	\$30,128,816	
<b>C Revenue Increase Before Phase-In Adjustment</b> (B - A)	\$8,680,816	
<b>D Distribution of Assessment Base</b>	100.0%	
1. Residential	67.8%	
2. Non-Residential	32.2%	
<b>E Number of Households</b>	33,588	
<b>F Threshold per Household</b>	\$150,00	\$100
<b>G Value of \$100 per Household Residential Tax Impact</b>	7,430,973	\$4,955,830
1. Residential Component (E x F)	\$3,358,800	
2. Non-Residential Component (D2 / D1 x G1)	\$1,597,030	
<b>H 2007 Phase-In Adjustment (2007 Allocation Notice A5)</b> (G - C if negative)	- 1,249,843	-\$3,724,986

**Data Sources, Definitions and Notes****Data Sources**

- Household figures provided by the Municipal Property Assessment Corporation for 2006.

**Notes**

- Additional funding may also be provided through one-time assistance outside the OMPF grant structure.  
Please see your 2007 Allocation Notice for further details (Line B)

Threshold per household	2007	\$100	\$3,724,986
	2008	\$150	1,249,843
			<hr/>
Difference			2,475,143

# Assume all other factors remain the same

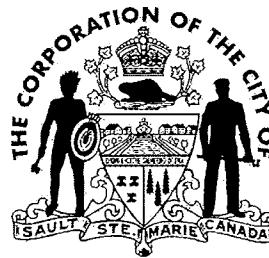
5(1)

### Provincial Changes to the Ontario Disability Support Program

<b>Ontario Drug Benefit</b>	2008 from 80% funding to 100% funding				
Year	2007	2008	2009	2010	2011
Expense	8,700,000				
Revenue	- 6,960,000				
Net Cost	<u>1,740,000</u>				
City Share 88.5%	1,539,900	1,539,900	1,539,900	1,539,900	1,539,900
 <b>Ontario Disability Support Program</b>					
Administration					
Expense	2,409,360				
Revenue	- 1,204,680				
Net Cost	<u>1,204,680</u>				
City Share 88.5%	1,066,142		1,066,142	1,066,142	1,066,142
 Allowances					
Expense	37,600,000				
Revenue	- 30,080,000				
Net Cost	<u>7,520,000</u>				
Additional 10% Revenue	3,760,000				
City Share 88.5%	3,327,600		3,327,600	3,327,600	3,327,600
 Allowances					
Expense	37,600,000				
Revenue	- 30,080,000				
Net Cost	<u>7,520,000</u>				
Additional 10% Revenue	3,760,000				
City Share 88.5%	3,327,600				3,327,600
 Total Saving by Year		1,539,900	2,606,042	5,933,642	9,261,242

5(m)

**William Freiburger, CMA**  
Commissioner of Finance  
and Treasurer



**Finance Department**

2008 02 11

Mayor John Rowswell and  
Members of City Council

**Re: Hospital Building Permit**

---

The attached letter from the Sault Area Hospital indicates that they require an addendum to their original building permit.

The fees associated with the additional work is \$85,350. The SAH has requested the additional building fees be financed from the City's financial commitment to the new hospital.

In the attached report of 2007 04 30 Council approved a contribution of \$1,541,860 from the Hospital Reserve to fund the original building permit.

The contribution from the Hospital Reserve was considered to be part of the City's total commitment to the new hospital.

**Recommendation**

The City fund the additional building permit fee of \$85,340 from the Hospital Reserve and this contribution will be considered to be part of the total City commitment to the new hospital.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "WF".

W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

attachments

~~RECOMMENDED FOR APPROVAL~~

A handwritten signature in black ink, appearing to read "J. Fratesi".

Joseph M. Fratesi  
Chief Administrative Officer

5(m)



SAULT AREA  
HOSPITAL  
HÔPITAL DE  
SAULT-SAINTE-MARIE

tel./tél. : 705-759-3601  
fax/téléc. : 705-759-3640

February 06, 2008

Mr. Bill Freiburger  
Commissioner of Finance & Treasurer  
Corporation of the City of Sault Ste. Marie  
99 Foster Drive, P.O. Box 580  
Sault Ste. Marie, ON  
P6A 5N1

**Re: Building Permit Fee – New Hospital**

Dear Mr. Freiburger:

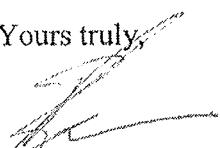
Recently SAH submitted an additional building permit application, to cover the space added since the original permit was processed. The fees associated with this additional application are \$85,350.

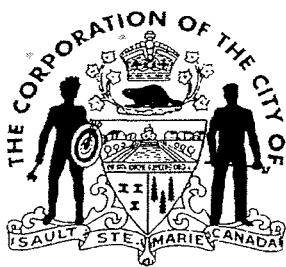
You will recall that the fees for the original permit (\$1,541,860) were funded from the City's financial commitment to the new hospital project.

We request that the City now fund this additional fee in the same manner as the original fee. Please let us know at your earliest convenience if you will be able to support this request.

Please contact me if any further information or discussion is required.

Yours truly,

  
Ron Gagnon  
President & CEO.



# CITY COUNCIL RESOLUTION

5(m)

Date: April 30, 2007

Agenda Item

MOVED BY  
SECONDED BY

Councillor  
Councillor

L. Tridico  
B. Hayes

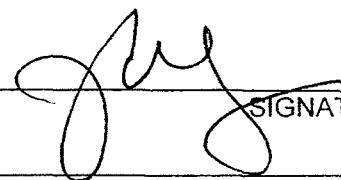
Resolved that the report of the Commissioner of Finance and Treasurer dated 2007 04 30 concerning Hospital Building Permit be accepted and the recommendation to fund the calculated building permit fee of \$1,541,860.00 from the Hospital Reserve and to consider this fee to be part of the City's total commitment to the new hospital be approved.

CARRIED  
 REFERRED

DEFEATED  
 OFFICIALLY READ NOT DEALT WITH

AMENDED

DEFERRED

  
SIGNATURE

- C.A.O.
- City Solicitor
- Comm. Finance/Treasurer
- Comm. Eng. & Planning
- Comm. Human Resources

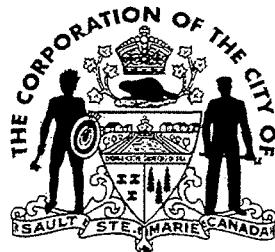
- Comm. Community Services
- Comm. P.W. & Transportation
- City Clerk
- Fire Chief
- Police Chief

- Mayor
- Dir. Libraries
- E.D.C.
- Cons. Authority
- 

Hosp. Rec.

5(m)

**William Freiburger, CMA**  
Commissioner of Finance  
and Treasurer



Finance Department

2007 04 30

Mayor John Rowswell and  
Members of City Council

**Re: Hospital Building Permit**

The Building Division issued a building permit on March 28, 2007 for the new Sault Area Hospital (SAH).

SAH submitted a cheque for the calculated permit fee of \$1,541,860.

Also attached is a letter from SAH requesting the City fund this fee from our financial commitment to the new hospital.

Attached in Exhibit A is the Summary of Casino Revenues & Hospital Reserve indicating the reserve balance at December 31, 2006 was \$15,169,576. The City has already agreed to fund construction of a roadway on the hospital site.

The City contribution to the new hospital is based on a payment of \$27,500,000 at the end of 2008 plus interest costs resulting in an estimated donation of \$29,500,000.

Building permit fee revenue is subject to the conditions of the Building Code Act.

**RECOMMENDATION**

The City fund the calculated building permit fee from the Hospital Reserve and return the building fee cheque received from SAH and that this fee be considered to be part of the total commitment that has been made by the City.

Respectfully submitted,

A handwritten signature of W. Freiburger, CMA.

W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl  
attachments

RECOMMENDED FOR APPROVAL

A handwritten signature of Joseph M. Fratesi.  
Joseph M. Fratesi  
Chief Administrative Officer

**Exhibit A - Summary of Casino Revenues & Hospital Reserve**

Revenue	Police and Fire Costs	Doctor Recruitment	Hospital	Other	Total Revenue
1999	234,563		509,101	39,568	783,232
2000	292,709		1,000,000		1,292,709
2001	258,015	353,220	1,000,000		1,611,235
2002	278,456	631,731	1,000,000	15,956	1,926,143
2003	304,774	611,161	1,000,000		1,915,935
2004	314,436	555,915	1,000,000		1,870,351
2005	334,167	242,911	1,000,000		1,577,078
2006	355,020	100,899	1,000,000		1,455,919
<b>Total</b>	<b>\$ 2,372,140</b>	<b>\$ 2,495,837</b>	<b>\$ 7,509,101</b>	<b>\$ 55,524</b>	<b>\$ 12,432,602</b>

**Hospital Levy**

2001	\$ 1,100,000
2002	1,100,000
2003	1,100,000
2004	1,100,000
2005	1,100,000
2006	<u>1,100,000</u>

Total Hospital Levy 6,600,000

Interest Earned on Reserve 1,534,554

Subtotal Reserve 15,643,655

SAH access road 2005	( 15,556)
SAH access road 2006	<u>( 458,523) ( 474,079)</u>

Reserve Total December 31, 2006 \$ 15,169,576

On September 25, 2006, City Council approved a contract with Mid Canada Construction for \$1,054,475 for the construction of an access road. There will be additional engineering costs for the project. Sault Area Hospital agreed that the cost of the access road would be deducted from the City's donation.

**Structure of City Hospital Contribution**

Casino Revenue of \$1,000,000 to the end of 2013 \$ 14,509,101

Hospital levy of \$1,100,000 to 2013 with part payment in 2014 14,993,000

Total Hospital Contribution \$ 29,502,101

The contribution is based on a payment of \$27,500,000 at the end of 2008 plus interest costs.



SAULT AREA  
HOSPITAL  
HÔPITAL DE  
SAULT-SAINTE-MARIE

5(m)

tel./tél. :  
fax/téléc. :

March 30, 2007

Mr. Bill Freiburger  
Commissioner of Finance & Treasurer  
Corporation of the City of Sault Ste. Marie  
99 Foster Drive, P.O. Box 580  
Sault Ste. Marie, ON  
P6A 5N1

**Re: Building Permit Fee – New Hospital**

Dear Mr. Freiburger:

Last week we discussed the funding of the building permit fee for the new hospital project. The amount of this fee is \$1,541,860. As agreed, our cheque in this amount was submitted with our building permit application to the City earlier this week.

Please accept this as our formal request to the City to fund this fee as part of your financial commitment to the new hospital project. Please let us know at your earliest convenience if you will be able to support this requested course of action.

Please contact me if any further information or discussion is required.

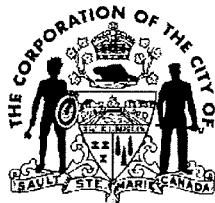
Yours truly,

A handwritten signature in black ink, appearing to read "Ron Gagnon".

Ron Gagnon  
President & CEO  
(759-3601)



NICHOLAS J. APOSTLE  
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT  
Community Centres Division  
Municipal Day Nurseries Division  
Recreation & Culture Division

2008 02 11

Mayor John Rowswell  
and Members of City Council

**Update on Community Services Department Projects**  
**Skatepark**  
**Indoor Multi-Use Centre**

**Skatepark**

The Parks and Recreation Advisory Committee (PRAC), Superior Community Skatepark Association (SCSA) and Community Services Department staff have been working towards implementing this project.

The application to the Northern Ontario Heritage Fund Corporation was submitted however it was rejected (letter attached). The status of the Ontario Trillium Foundation (OTF) application is that it was submitted and we are awaiting their funding announcement in March to find out if it was approved.

PRAC, along with SCSA have formed a fund-raising committee and are working on a program for monetary and in-kind donations.

Staff has been working with the architect, as approved by Council, to implement a design that would see the Skatepark be constructed in two phases. The first phase would be a "street park" and would be built this year, pending funding from OTF. The second phase would be a "bowl park" that would be constructed next to the street park.

**Indoor Multi-Use Centre**

A committee has been struck which includes Councillors Butland and Caicco, PRAC representative Tom Mauro, and CSD staff representative Margaret Hazelton. You will recall that the City is contributing \$40,000. toward a feasibility study, while Sault Amateur Soccer Association (SASA) is contributing \$10,000. toward the same study.

An application on behalf of the City has been submitted to FedNor for financial assistance towards hiring a consultant to provide both a feasibility study and develop a business plan. Originally Council was advised that SASA would be submitting the application to FedNor; however, after meeting with FedNor staff, they advised that the City needed to submit the application as they were providing the majority of the funds.

5(n)

A Request for Proposals for consultants to provide these services is being issued with the provision that the business plan phase is dependent on funding from FedNor.

**Recommendation**

It is recommended that Council accept this update on the Skatepark project and the Indoor Multi-Use Centre project as information.

Respectfully submitted,



Nicholas J. Apostle  
Commissioner Community Services

jb/council/update on skatepark & indoor multiuse centre

attached

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

5(n)



Northern Ontario Heritage  
Fund Corporation

Société de gestion du Fonds  
du patrimoine du Nord  
de l'Ontario

Suite 200, Roberta Bondar Place, 70 Foster Drive, Sault Ste. Marie, Ontario P6A 6V8  
Tel: (705) 945-6700 or 1-800-461-8329, Fax. (705) 945-6701. [www.nohfc.com](http://www.nohfc.com)

Place Roberta Bondar, Bureau 200, 70, promenade Foster, Sault Ste. Marie (Ontario) P6A 6V8  
Tél. (705) 945-6700 ou 1-800-461-8329, Téléc. (705) 945-6701. [www.nohfc.com](http://www.nohfc.com)

NOHFC File No: 950314

January 24, 2008

Mr. Nicholas J. Apostle  
Commissioner Community Services  
The Corporation of the City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie ON P6A 5X6

Dear Mr. Apostle:

This is to acknowledge your application received recently requesting funding from the Northern Ontario Heritage Fund Corporation (NOHFC) toward the Sault Ste. Marie Skatepark project.

The NOHFC has now carefully considered your request and has determined that the project should be declined as it does not have a fit with the goals of the NOHFC.

The objectives of the NOHFC are long term job creation and economic development. In this regard, essential multi-use community facilities have been funded in communities lacking such basic facilities. It was the opinion of the NOHFC that the Skatepark project did not meet the program objectives.

We encourage you to investigate other provincial funding sources such as the Ministry of Health Promotion.

Thank you for your interest in the Northern Ontario Heritage Fund Corporation.

Sincerely,

Aime J. Dimatteo  
Executive Director

COMMUNITY SERVICES DEPT.

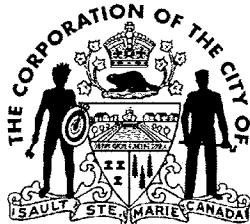
JAN 28 2008

RECEIVED

5(0)

JOSEPH J. CAIN  
MANAGER RECREATION & CULTURE DIVISION

LORI BALLSTADT, C.M.M.II  
SUPERVISOR COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT  
RECREATION & CULTURE DIVISION  
Bellevue & Bondar Marinas  
Cultural  
Historic Sites  
Leisure Services/Leadership  
Recreational Lock  
Roberta Bondar Tent Pavilion  
Seniors' Services  
Sports/Events/Development

2008 02 11

Mayor John Rowswell  
and Members of City Council

### Funding Application – Celebrate Canada Program

Each year on July 1<sup>st</sup>, the City of Sault Ste. Marie Recreation and Culture Division coordinates a Canada Day celebration held at Roberta Bondar Park. This celebration includes family entertainment throughout the day, followed by a fireworks presentation at dusk.

Financial support to assist with costs to host this event is available from the Department of Canadian Heritage – Celebrate Canada Program.

The Recreation and Culture Division is eligible to apply for assistance under the program; however, the applicant's governing authority must approve the grant submission.

### RECOMMENDATION

It is therefore recommended that City Council authorize staff to apply to the Department of Canadian Heritage for the 2008 Celebrate Canada Program to assist in funding the City's Canada Day Celebration.

Respectfully submitted,

A handwritten signature of Lori Ballstadt.

Lori Ballstadt  
Supervisor Community Services  
Recreation and Culture Division

Recommended for approval,

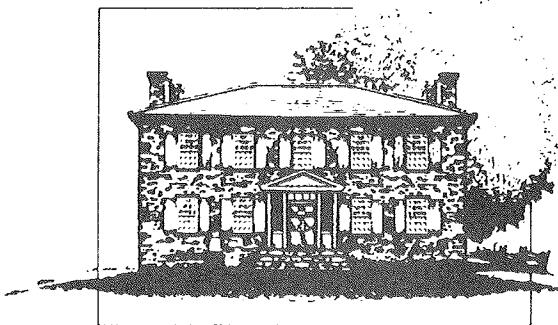
A handwritten signature of Nicholas J. Apostle.

Nicholas J. Apostle  
Commissioner Community Services

RECOMMENDED FOR APPROVAL

A handwritten signature of Joseph M. Fralick.

Joseph M. Fralick  
Chief Administrative Officer



## *Ermatinger • Clergue National Historic Site*

2008 02 11

Mayor John Rowswell  
and Members of City Council

**HISTORIC SITES BOARD – Job Creation Partnership Program  
War of 1812 Bicentennial**

The War of 1812 Bicentennial Commemoration is a Provincial and National project that has just recently embarked upon formulating Regional Focus Groups to coordinate activities, events, and legacy projects for the celebrations in 2012 -2014.

In February 2007, the Ministry of Tourism met with people in six regions of the Province of Ontario to formulate the focus groups, and request from them a strategy report that would ensure a commitment from the regions to participate in this celebration.

Sault Ste. Marie is now one of the six regions in Ontario that will participate in the Bicentennial Commemoration in 2012-2014. The local committee is made up of interested citizens, staff and volunteers of various historic attractions, and tourism operators from Sault Ste. Marie, St. Joseph Island, and Mackinaw area. The Historic Sites Board and the staff of the Ermatinger•Clergue National Historic Site are key stakeholders on the committee.

Our successful participation in this National historic event will require human resource assistance and many hours of dedicated volunteers & staff to plan and implement the celebrations over the next five years.

The first phase for the local committee is to acquire administrative support to assist with meetings, coordinating local interested citizens, re-enactors, and staff in organizations affiliated with the geographical area and the involvement in the War of 1812. The administrative assistant will also network with the other five regions, the Province, and Parks Canada, in order to coordinate the efforts of the committee and set forth a strategic time line for which to follow in order to successfully meet the celebration deadline of 2012. Supervision of the proposed administrative support person will be provided by the Curator of the Ermatinger•Clergue National Historic Site.

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As a result, an application to the Ministry of Training Colleges and Universities, for a Job Creation Partnership Program has been submitted. The proposal requested is for one (1) Administrative Assistant (wages to be paid through Employment Benefits), and related office equipment, for a total application request of \$20,301. No additional costs will be incurred by the City of Sault Ste. Marie.

## RECOMMENDATION

City Council is requested to approve the application to the Ministry of Training Colleges and Universities for an administrative assistant provided under the Job Creation Partnership Program.

Respectfully submitted,



Kathy Fisher, Curator  
Ermatinger•Clergue National Historic Site

Respectfully submitted for approval,



Nicholas J. Apostle  
Commissioner Community Services

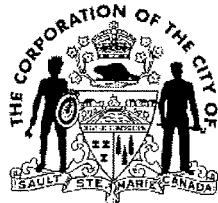
jb/hsb/War 1812/08/council report Feb 11 JCP War 1812

cc: J. Cain, Manager Recreation & Culture  
Historic Sites Board

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

5(g)

NICHOLAS J. APOSTLE  
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT  
Community Centres Division  
Municipal Day Nurseries Division  
Recreation & Culture Division

2008 02 11

Mayor John Rowswell  
and Members of City Council

**Canadian Red Cross – Sault Ste. Marie Home Maintenance  
Snow Removal Program**

Attached is a progress report from Diane Lajambe, District Branch Manager, Canadian Red Cross, Sault Ste. Marie.

This is provided for Council's information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "N.J. Apostle".

Nicholas J. Apostle  
Commissioner Community Services

jb/council/red cross snow removal seniors

cc: Catherine Johnson, Supervisor Seniors Services

attachment

RECOMMENDED FOR APPROVAL

A handwritten signature in black ink, appearing to read "J. Fratesi".

Joseph M. Fratesi  
Chief Administrative Officer

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**CANADIAN RED CROSS**  
**SAULT STE. MARIE AND DISTRICT BRANCH**  
**HOME MAINTENANCE – SNOW REMOVAL PROGRAM**  
Progress Report  
January 2008

Following City Council's decision to fund the Home Maintenance Program \$50,000 to assist seniors in our community to pay for snow removal services, the Branch has received many requests. Between, November 27 and January 18, 2008, the Canadian Red Cross received 79 requests for snow removal services and taken on 60 new clients. This brings the total number of clients receiving snow removal to 230.

Previously our subsidy range was between 10% and 46%.

38% of our clients received this subsidy. We are now able to offer subsidies up to 85% and given the number of snow falls this season to date; this has benefited our clients significantly.

Today 50% of the clients receive between 50% and 85% subsidy.

To December 31, 2007 \$11,473.22 has been utilized to subsidize snow removal.

As the goal of the Canadian Red Cross is to assist seniors to remain in their own home, safely and securely as long as possible, the following comments from clients reinforces to us the City's decision to provide this subsidy was a wise one.

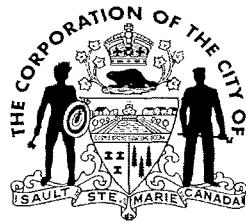
"When I got your letter I couldn't believe it. Costs never have gone down. All my bills, heat taxes, lights, gas have gone up. I was getting really worried if I could afford the snow removal. Thank you."

"This is the best Christmas present I could ever get, it is so nice to know that our city cares about seniors like me."

Many clients have called our Coordinator to express their gratitude and how the subsidy has relieved their fears. The fear of falling and the fear of loss of independence. They tell her that their incomes have not changed but living costs have increased and snow is a huge worry for them. They especially worry if it snows more than once a week. This new subsidy has definitely resulted in more work for our coordinator, but she tells me "I have never had happier clients."

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

February 11, 2008

Our File: B-07-08

Mayor John Rowswell  
Members of Council

**Re: Municipal Environmental Initiatives Committee  
Terms of Reference**

**Purpose**

This report is seeking approval in principle of the Terms of Reference prepared for the Municipal Environmental Initiatives Committee following Council's Resolution dated September 10, 2007 which requested the creation of such committee.

**Background**

On September 10, 2007 Council passed a resolution which requested the creation of a Municipal Environmental Initiatives Committee. As a result of that request, representatives from all areas of municipal operations and Destiny Sault Ste. Marie and the PUC have formed the group otherwise known as the 'Green' Committee. The committee is co-chaired by the undersigned and Councillor Steve Butland and has approximately 20 members in total. We have met on three occasions: November 15<sup>th</sup>, December 12<sup>th</sup> and most recently on January 28<sup>th</sup>, 2008.

In addition, a subcommittee was formed to establish a Terms of Reference for the group. This subcommittee was made up of the following individuals: Randy Roy, Andy Krumins and Mike Blanchard from PWT, Steve Turco from the Planning Division, Jody Rebek-DiCerbo from Destiny Sault Ste. Marie and the undersigned. The document attached to this report has been compiled by the subcommittee, was presented to the Green Committee on January 28<sup>th</sup> with slight modifications requested, and is now presented to Council for their approval in principle of the direction of this group.

The objectives of the Green Committee can be summarized as follows:

- Identification of current conservation efforts and ongoing environmental initiatives;
- Determination of the existing carbon footprint of each area of municipal operations;
- Preparation of an Energy Conservation Plan for the municipality;
- Preparation of a detailed audit on part or whole of municipal operations based on priorities set out in the Energy Conservation Plan. As a result of the audit(s) potential conservation opportunities (ex. retrofit building, re-commission building, etc.) will be recommended;
- Determination of the costs (and savings!) associated with the recommendations. There may be short-term and long-term undertakings proposed;
- Complete the project(s), monitor the results and savings and educate the public about the municipality's success; and the
- Preparation and delivery of an enhanced public awareness program .

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It should be noted that a supplementary budget request of \$150,000 has been made in 2008 with approval pending Council's deliberation at budget time. This request is intended to cover staffing / consulting services to research, analyze and implement specific initiatives outlined through the preparation of the Energy Conservation Plan. It is also the intention of the group to undertake an audit(s) in 2008 in order to begin undertaking projects within 2009.

### **Recommendation**

The Engineering and Planning Department recommends Council approve in principle the Terms of Reference for the Municipal Environmental Initiatives Committee ('Green' Committee).

Respectfully submitted,



Susan Hamilton Beach, P. Eng  
Land Development &  
Environmental Engineer

Recommended for Approval



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

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RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

**Environmental Initiatives Committee**

## Terms of Reference ('TOR')

**1.0 Background**

This committee was formed following a resolution from Council dated September 10, 2007 to report on the Municipality's current environmental activities and the future plan to reduce CO<sub>2</sub> emissions from Municipal operations.

**2.0 Scope**

The committee shall be made up of representatives from all municipal operations to report on existing energy use practices, future emission reductions, and environmental initiatives within municipal operations.

**3.0 Definition**

The municipality's carbon footprint may be described as "the total amount of carbon dioxide attributable to the actions of the organization (mainly through our energy use) typically measured over a period of one year. In general, a footprint is what has been left behind as a result of the organization's activities.

Carbon footprints can include direct emissions (typically from energy used in our buildings and in transport, for example travel by cars, public transit and other operational vehicles and equipment) and may also include indirect emissions such as CO<sub>2</sub> emissions as a result of goods and services consumed."<sup>1</sup>

It is the decision of this Committee to take a holistic approach of the organization's carbon footprint through the development of an Energy Conservation Plan that will address both direct and indirect emissions.

**4.0 Objectives**

The main objectives of this committee are:

- .1 Identify current conservation efforts and any ongoing environmental initiatives throughout the organization;
- .2 Determine the carbon footprint of each area of municipal operations to track performance to-date and establish a benchmark for future reference (ex. energy consumption, tonnage recycled, tonnage composted, etc.);
- .3 Prepare an Energy Conservation Plan for the Municipality;
- .4 Complete a detailed audit on a part or whole of municipal operations based on the priorities set in the Energy Conservation Plan. Potential conservation opportunities will be recommended ex. retrofit building, re-commissioning of existing systems, operational changes, staff education, etc.;
- .5 Determine costs associated with recommendations of the audit, budget for completion of the work, apply for any applicable provincial and/or federal funding and schedule project completion – recommended short-term and long-term undertakings;
- .6 Complete projects, monitor results and savings as a result of the project and educate public about our success!; and
- .7 Prepare and ensure the delivery of an enhanced public awareness program.

1. [http://en.wikipedia.org/wiki/carbon\\_footprint](http://en.wikipedia.org/wiki/carbon_footprint)

## 5.0 Procedures

Subcommittees with representatives from applicable municipal operations will be established to focus on the following areas:

- .1 Fleet Management (ex. fuel consumption, vehicle maintenance, type of vehicle, etc.);
- .2 Waste Management Practices (ex. recycling, waste diversion, waste conversion, etc.)
- .3 Municipal Operations (ex. energy use, best operational practices, etc.); and
- .4 Public Awareness (including staff).

Each subcommittee will be required to meet the objectives of the TOR as it relates to their subcommittee. Initially, subcommittees will meet once a month and the chair from each subcommittee will report to the committee on a quarterly basis with the supporting documentation to prepare regular reports to Council. The meeting/reporting deadlines may be modified once the work commences.

The chairs of each subcommittee would be required to control the discussions on major issues and keep the groups on track and guide them towards the completion of their objectives.

## 6.0 Schedule

The first objective should be met by May 2008. Upon approval in principle of the TOR by Council a more detailed schedule will be prepared. It should be noted that there may be legislative requirements which the Municipality must meet by certain deadlines.

## 7.0 Budget

A supplementary budget request of \$150,000. has been made in 2008. Approval is pending Council's deliberation. An annual budget submission will be made after the first year of activities by this committee. It should be noted that upon approval in principle of this TOR there shall be operational costs associated with staff time to accomplish the objectives.

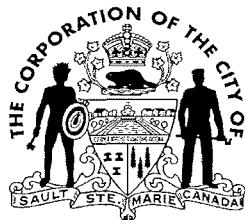
## 8.0 Deliverables

The Environmental Initiatives Committee will be responsible for:

- .1 Establishment and implementation of a Terms of Reference for the Environmental Initiatives Committee
- .2 A report to Council on the existing carbon footprint for each area of municipal operations;
- .3 A report to Council on the Municipality's Energy Conservation Plan;
- .4 Quarterly reports to Council which will include an update on the status of audits, project summaries and enhanced public awareness program; and
- .5 An annual report to Council that will summarize the year's accomplishments and set future goals.

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

February 11, 2008

Mayor John Rowswell  
Members of Council

**Re: Queen Street Odour Issue  
Brock Street to East Street**

**Purpose**

The purpose of this report is to inform Mayor and Council of the Queen Street odour issue and to request the funds necessary to carry out the next steps in the investigation.

**Background**

In September 2006, an odour issue within the block of Queen Street between Brock and East became apparent (please see attached location plan). A number of businesses and residents complained of an odour that was not apparent in the past. It was most often described as a sweet onion smell. A number of City departments (Fire, Engineering, Public Works and Transportation 'PWT') as well as outside agencies (Algoma Public Health 'APH') were involved during the Fall of 2006, however, most associated the smell at that time with the demolition project at 658 Queen Street East (formerly Algoma Theatre).

During the initial investigation, it was learned that as part of the demolition work, a connection had been made to the City's sanitary sewer to drain the site. It was thought that the City sewer was being used as a "conduit" for the odorous discharge from the site. On January 22, 2007, the owner of the property was ordered by the City's Building Division to discontinue discharging to the sanitary sewer until compliance with the Sewer Use By-law could be met. The City's Engineering and Building Department and the Ministry of the Environment ('MOE') met with the owner and his consulting team (MRWright and Associates, 'MRW') on February 21, 2007 which led to an agreement whereby the groundwater from the site would be filtered and pumped with regular monitoring to the City's sanitary sewer. It was anticipated that the filtering system would remove up to 90% of the contaminants and odour. This approach was proposed by MRW, and was constructed in conjunction with other components of site remediation including limited soil removal, "sealing" the site with an impervious liner and connecting a weeping tile system to the storm sewer to collect surface water.

A public meeting was organized by the Downtown Association and held at the Windsor Park on May 29, 2007. Approximately a dozen members of the business community attended along with City staff, MOE, other agencies and Councillors Turco and Tridico. The site remediation work was briefly described by the MOE and City as well as the role/efforts of each of the agencies involved.

With the above scope of work accomplished at 658 Queen Street East by late Summer 2007, those City staff / agencies now involved (MOE, APH, Ministry of Labour 'MOL', Fire Services, PWT) were anticipating the odour complaints to diminish if not completely be eliminated. Unfortunately, late October, 2007 brought about a resurgence of the odour issue on the same block.

Once again many City staff and agencies have responded to each 'event'. The Fire Services Department has responded many times, however, on each occasion there is no measurable gas vapours. It is also understood that the MOL also has been on-site during complaints with no vapours measurable. APH inspector(s) have also attended on countless occasions through the 2006 – 2008 period with a number of plumbing abnormalities found in many of the businesses. Many times, once the plumbing corrections have been made at the owner's expense, the odour problem has gone away. It should be clearly understood that if the private side is properly plumbed gases should not enter back into the businesses/residents from this or any other City sewer.

Based on the increase in calls in the Fall of 2007, a meeting was organized by J. Dolcetti, Commissioner of Engineering & Planning on November 14, 2007 and was attended by Engineering & Planning Department, the MOE, PWT, and APH. As a result of the meeting, the City was to compile an odour incident log from each of the attending agencies and geographically portray the incidents using our GIS system. The land use history would also be researched in the immediate and surrounding area. The Innovation Centre was asked to assist with this component of the investigation.

In addition, City PWT crews have flushed the sewer on several occasions throughout 2006 -2007 and Engineering staff have used the sewer camera equipment to view the storm and sanitary main along Queen Street as well as in the laneway at the rear of the north side of the block. Many private laterals have also been examined. The storm sewer camera work has revealed some spot repairs may be necessary, however, no apparent source of odour could be noted upon its review. The Engineering and Planning Department have also retained Conestoga Rovers and Associates ('CRA') to review all data and provide assistance.

It should be noted that the MOE has sampled periodically the groundwater at the former Algoma Theatre site and at the neighbouring CDC building in an effort to define the problem at an expense of approximately \$10,000. A number of parameters have been detected which may be attributable to the odour, although, the source was not determined through their work.

On January 24, 2008, a meeting was once again organized by Engineering and Planning with attendance by the following: City Engineering and PWT, MOE, Innovation Centre, CRA, APH, Fire Services. At that meeting, the odour incident log was presented with the affect of weather/seasons incorporated. Also, the historical land use of the area was graphically displayed for the group to review. The camera work was also described.

It is estimated the cost of the effort expended by City staff / agencies to date would be tens of thousands of dollars. We have previously paid approximately \$12,000 professional fees to CRA. It is currently proposed to sample and analyze storm and sanitary manholes both upstream and downstream of this block. CRA will undertake this sampling work in addition to site visits, meeting attendance for an estimated fee of \$30,000. Also, the Innovation Centre will prepare the plans and continue to log events and model the incidents. Their estimated fee is \$10,000. This work plan approach was acceptable to the agencies in attendance at the January 24, 2008 meeting. In addition, a public notice will be prepared by Engineering and Planning and distributed to the affected businesses/residents of that block. The Downtown Association has volunteered to assist with its' distribution.

Following the results of the water sampling it is anticipated that the City / agency groups will reconvene to discuss any further action required. A Phase II Environmental Assessment may be necessary, including boreholes, to further define the problem.

Although a request was made for other agencies to financially contribute to the proposed testing program, there was no indication at the January 2008 meeting that funding was available. As this is not a "typical" situation (i.e. strong likelihood of private property involved or the source of

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contamination), it is the understanding of the undersigned that the onus is on the municipality to determine the source. Once the source is determined, if it does involve private properties, the MOE will ensure the clean up takes place by the responsible property owner(s).

City Departments recognize that the scope of this work may be beyond the right of way – the area which we can affect – however, the businesses/residents and community-at-large have been patient with this ‘situation’ in their downtown core. It is certainly recognized it is the intention of all agencies involved to resolve this problem as quickly as possible, however, it is evident the problem has not been fully defined and/or located.

### **Recommendation**

The Engineering and Planning Department recommends Council support the City’s effort in determining the source of odour on Queen Street (Brock to East block). An upset limit of \$50,000 is requested at this time with a report to Council to be prepared prior to completing a Phase II Environmental Assessment with any additional funding request included at that time. It is proposed that the funds be allocated in the 2008 Sewer Surcharge budget which has been confirmed with Bill Freiburger, Commissioner of Finance. Engineering and Planning also seeks Council approval to request of the Minister of the Environment and other agencies, financial assistance in resolving this matter.

Respectfully submitted,



Susan Hamilton Beach, P. Eng  
Land Development &  
Environmental Engineer

Recommended for Approval



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

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RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

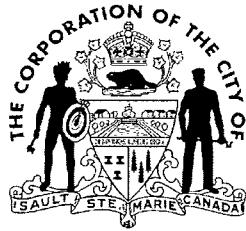
## **QUEEN STREET ODOUR ISSUE LOCATION PLAN**



5(+)

LORIE BOTTO  
CITY SOLICITOR

NUALA KENNY  
ASSISTANT CITY SOLICITOR



LEGAL  
DEPARTMENT

Map No. 7

**REPORT TO:** Mayor John Rowswell  
and Members of City Council

**REPORT FROM:** Lorie Bottos  
City Solicitor

**DATE:** 2008 02 11

**SUBJECT:** LANE CLOSING APPLICATION  
SAYER'S "E" SUBDIVISION

We have received a petition to close and convey the following public laneway:

North/south laneway lying west of East Street and north of Bay Street, Sayers "E" Subdivision, Plan 732.

There are existing utilities in the lane and we are prepared to recommend the closing and conveyance of this lane subject to the retention of easements for Union Gas, P.U.C. Services and Bell Canada.

For your information and convenience a plan showing the subject laneway is attached. An appropriate by-law has been prepared for your consideration and appears elsewhere on your agenda.

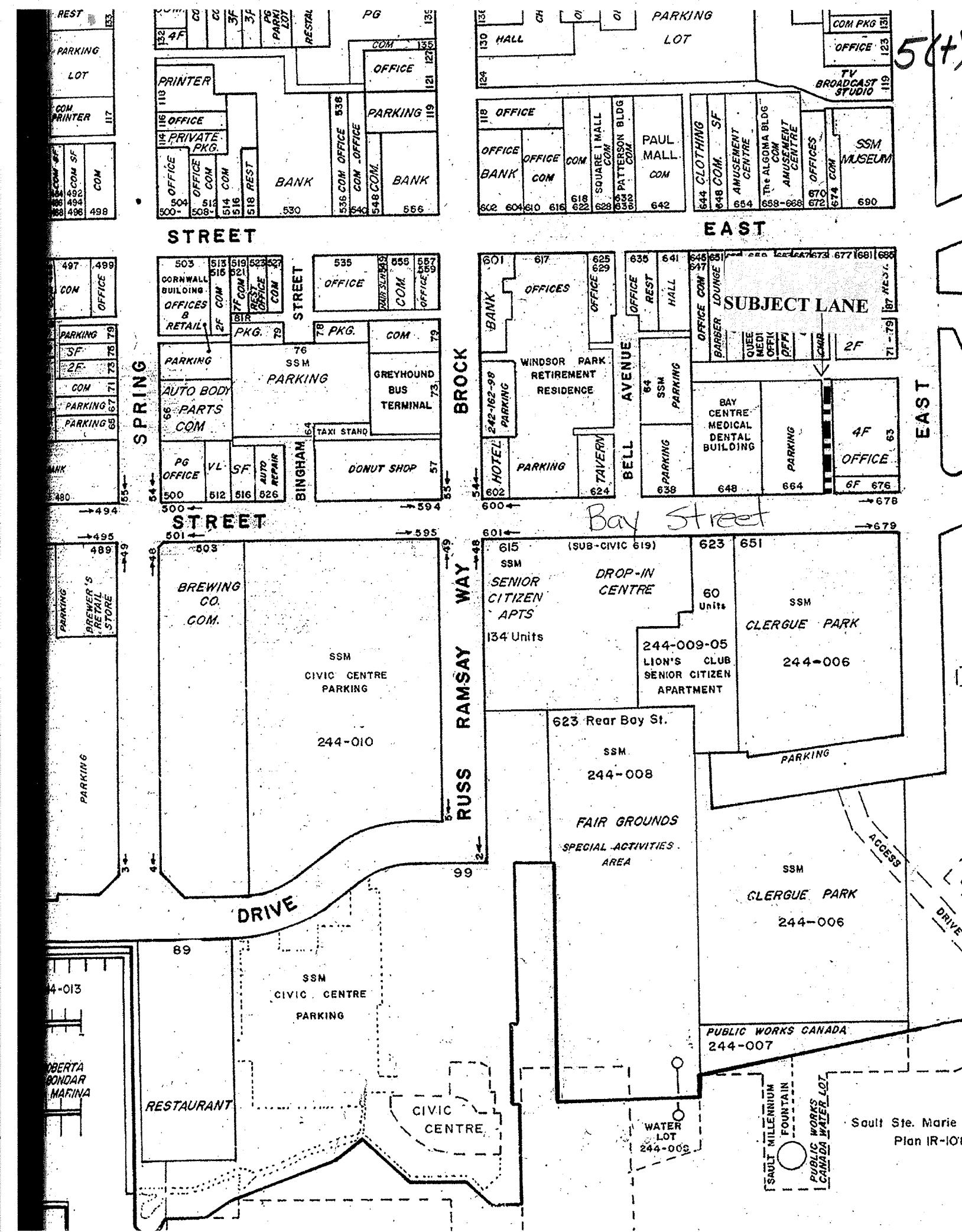
Yours truly,

A handwritten signature in black ink that reads "Lorie Bottos".

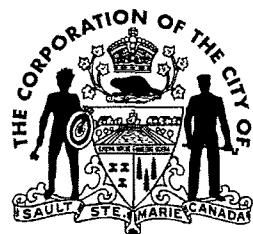
L. A. Bottos  
City Solicitor  
/sd

Attachment

*[Signature]*  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer



5(u)



2008 02 11

## REPORT OF THE DOWNTOWN DEVELOPMENT INITIATIVE GRANT EVALUATION COMMITTEE

### PLANNING DIVISION

TO

Mayor John Rowswell  
And Members of City Council

### Background

At their November 13, 2007, meeting City Council approved eight grants as part of the Downtown Development Initiative. There are currently ten grants that have been approved including the two Municipal Tax Rebates, approved on July 9, 2007. All approved projects are targeting the spring and summer of 2008 for construction.

Grants programs include: Building Restoration and Improvements (BRIG); Façade Improvements (FIG); Project Feasibility Studies (PFSG); Electricity Conservation Measures (ECMG); Municipal Tax Increment Rebate (MTIR); Brownfield Property Tax Cancellation (BPTC); and Architectural Design Assistance (ADAP). **Note:** Brownfield Property Tax Cancellation program remains the only program that has not been used.

To review these potential grant applications, a Downtown Development Initiative Grant Evaluation Committee was formed, based on the recommendations of the approved CIP. Members of the Committee are as follows:

**Chair:**

Don McConnell, Planning Director

**City Representatives:**

Bill Freiburger, Commissioner of Finance  
Peter Liepa, City Tax Collector  
Don Maki, Chief Building Official  
Steve Turco, Planner

**PUC:**

Randy Johnson, Manager Marketing & Communications

**Downtown Association:**

Alison Walton, Chair

Candy Mitchell, Past Chair

On January 25, 2008, the Downtown Development Initiative Grant Evaluation Committee met to review the third round of financial incentive grant applications. The following are recommended for approval:

**Applicants**

1. Arturo's Restaurante Italiano, 515 Queen St. E.

Applicant: Arturo Comegna

Funding Request: ADAP

The applicant is requesting a grant to retain an architect to review the exterior of the building, including the back and front for aesthetic improvements. The Architect would also have a cursory look at the upstairs to review the feasibility of changing the upstairs from an apartment to other uses. The committee is recommending a design assistance grant of up to \$2,000.

2. Louis Palumbo and Concetta Palumbo, Building at 478 Queen St. E.

Applicant: Louis Palumbo and Concetta Palumbo

Funding Request: BRIG, ADAP, ECMG

The applicants are planning extensive renovations to the upstairs of their building at 478 Queen St. E. including retrofitting dilapidated apartments into quality office space. (Main level is well occupied by Tazzi's and 49<sup>th</sup> Apparel). Preliminary interior Architectural and Engineering work has been completed at the owner's expense. The applicants are also looking at aesthetic improvements to the front and back of the building. Projected costs for the interior work are in excess of \$290,000. The project meets the criteria for building restoration and improvement, electricity conservation work and exterior architectural design assistance. The committee is recommending a design assistance grant of up to \$2,000 and matching grants of \$15,000 under the BRIG program and \$5,000 for the ECMG.

3. Stitch King Embroidery Inc., 9 Queen St. E.

Applicant: James and Sherry Lavallee

Funding Request: ADAP

The business has had a steady growth over the last 15 years. The applicants purchased this building in 1997 and have made significant investments in equipment and staffing. The applicants are requesting a grant to seek

architectural advice on how to improve the outside of their building, both the front and back, and will also be seeking advice on how to maximize the use of vacant interior space. Improvements to the aesthetics and usage of this building should help to set an example for neighboring lower Queen and Gore Street businesses, improve productivity and potentially increase employment levels. The Committee is recommending a design assistance grant of up to \$2,000

4. Square 1 Mall, 626 Queen St. E.

Applicant: 1138995 Ont. Ltd. (Claudio Hryniewicz)

Funding: ADAP

Over the last ten years, this building has moved from a single commercial use to a mini mall housing a variety of commercial usages on the main level and apartments on the second level. The applicant is requesting a grant to retain an architect to review the front and back of the building and provide suggestions for renewing the façade. This will greatly add to the aesthetics of the building and the downtown. The committee is recommending a design assistance grant of up to \$2,000.

5. Muio's Restaurant, 685 Queen St. E.

Applicants: Robert DiRenzo, Kenneth Goodship

Funding: FIG

The current owners purchased the building and business in 2001. The outside of the building has stayed essentially the same for the last 50 years. The applicants have retained EPOH Architects to develop concept plans with the understanding that they want to upgrade the façade, signage windows, doors and electrical, while still retaining the historical look and its significance as the entrance to the downtown (see attached). An estimated cost of improvements is in excess of \$100,000. The committee is recommending a matching façade improvement grant of up to \$7,500.

6. Stonehouse Wines, 843 Queen St. E.

Applicant: Barbo Holdings (Chris Greensted)

Funding: FIG, ECMG

The applicant is seeking to improve the aesthetics and energy efficiency of the façade on all sides and electricity conservation on the inside of this single level building. The front of the building currently has four large windows. These windows would be replaced with 14 thermo pane windows with new frames for the windows and doors. Aesthetics improvements would also include repairs and a uniform resurfacing of all sides of the building with appropriately colored liquistone or stucco (see attached). Improvement to the interior of the building would include an energy audit and electrical work needed to achieve financial savings, most of which will include energy saving fluorescent lighting.

The project meets the criteria of the downtown development initiative. The Committee recommends a matching façade improvement grant of \$4,750 (1/2 estimated cost of \$9,500) and an electrical conservation matching grant of up to \$3,150 (1/2 of estimated cost of \$6,300)

7. The Gallery, 754 Queen St. E.

Applicant: Michael Cassavia

Funding: ADAP

The applicant is requesting a grant to retain an architect to review the exterior of the building, including the back and front for aesthetic improvements. The architect would also have a cursory look at the upstairs for improved usage of the existing space. The committee is recommending a design assistance grant of up to \$2,000.

8. Fawcett Barnes Block, 358-360 Queen St. E.

Applicant: Sault Financial Corp. Ltd. (Christian Provenzano)

Funding: BRIG

The current owner purchased this historic building in 2005. He has put significant work into restoring the second floor apartments and has them all well occupied. The main commercial level has been vacant for the past several years but a recent upturn in interest in downtown business area has identified tenants for all main floor space and work has commenced on this level making this level ineligible for grants. However, the applicant is seeking funding assistance for functional improvements to the basement area, including a new furnace and air conditioning unit. These improvements will make the basement useable, and also improve the efficiency of the heating and cooling of the upstairs commercial and residential areas and help attract/retain tenants. The committee recommends a building improvement matching grant of \$7,189 (1/2 of estimated heating /cooling improvements \$14,378).

9. Fawcett Barnes Block, 364-366 Queen St. E.

Applicant: Sault Financial Corp. Ltd. (Christian Provenzano)

Funding: BRIG

Tenants have been identified for all main floor space and work has commenced on this level making this level ineligible for grants. The applicant is however seeking funding assistance for functional improvements to the basement area, including a new furnace and air conditioning unit. These improvements will make the basement useable, and also improve the efficiency of the heating and cooling of the upstairs commercial and residential areas and help attract/retain tenants. This is a very similar situation to the adjoining building at 358-360 Queen St. E. The committee recommends a building improvement matching grant of \$3,600 (1/2 of estimated heating /cooling improvements \$7,200).

**Note:** This is a separate building in the Fawcett Barnes Block with same owners but separate tax bills. Different heating and cooling system has been priced for this building.

10. Salute ClubSpa, 735 Bay St.

Applicant: Tina Colizza

Funding: PFSG, MTIR

The applicant is proposing to erect a 10,000 sq. ft. health and wellness building on vacant land that they have purchased directly north of the Sleep Inn (see attached). The new facility will be constructed with latest energy efficient materials and equipment and is projected to provide 45 new jobs for a variety of wellness professionals and related services. The building is projected to cost an estimated \$2.25 million with a tentative start date of summer, 2008. Preliminary architectural work has begun but the project qualifies for up to \$5,000 matching funds for architectural working drawings. This project meets the overall goals and objectives of the City's Downtown Development Initiative and develops lands identified as one of the key development sites.

The Evaluation Committee is also recommending that the City grant a Municipal Tax Increment Rebate for this new commercial venture, similar to Council's approval for two earlier residential applicants (Waterfront Developments at 719 Bay St. and the Student Housing Project at 60 Church Street). For the proposed building at 735 Bay Street, this would result in property taxes being reduced 75% of the increased assessment for the first year, 50% in the second year and 25% in the third year. Should this project proceed as planned, in addition to the property tax, based on a building value of \$2.25 million, and the recommended rebates, the City would still realize \$29,150 in 2009, \$58,305 in 2010, \$87,460 in 2011 and full tax benefits of \$116,610 by 2012.

**Summary**

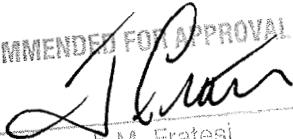
The grant requests received to date are a sign of the success of the Downtown Development Initiative sparking new investment into this important area of the community. Some of the critical goals of this initiative are to enhance the built form in the Downtown and to create additional employment and entertainment opportunities which will lead to a more vibrant City centre. The projects proposed meet the criteria set out in the Downtown CIP and are recommended for approval.

With respect to the successful grant applications, the evaluation committee is recommending an expiry date of six (6) months for projects involving feasibility and design work, and one (1) year for construction projects. Applicants will be informed of these timelines in their notice of successful application.

5(u)

**Planning Director's Recommendation** - That City Council approve the 10 funding requests described in this report.

SDT/pms

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

Data\APPL\REPORT\DTOWN DEV INITIATIVE-GRANT EVALUATION.doc



5(u)



5(4)

- REAR OF BUILDING AND EXTERIOR OPERATIONS

- COAT WEST SIDE OF BUILDING TO MATCH STORE FRONT.

MATCH FRAMES)

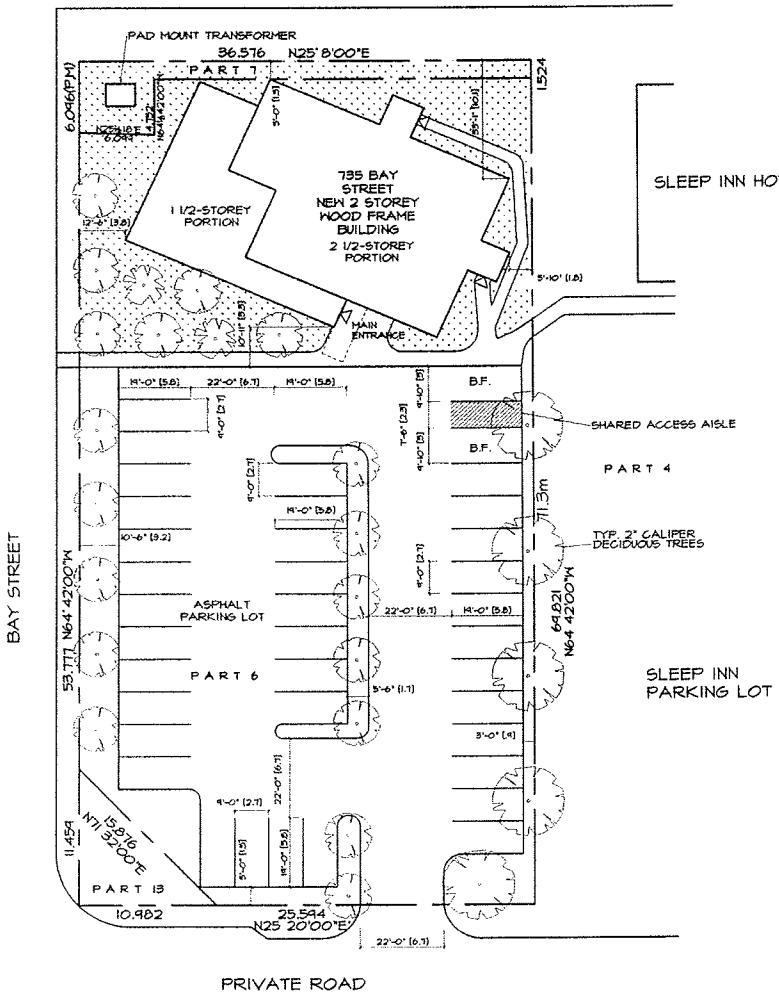
- REAR SURFACE BRICK WITH EITHER STUCCO OR LIAQUATE SO (COLOR TO

- REPLACE WOODEN FRAMES, FRAMES PRO DOOR THE SAME AND BRONZE FRAMES FROM  
4 PANELS TO 14 PANELS



5(3)

5(u)



1 SITE PLAN  
A1 SCALE : 1:400

#### DEVELOPMENT INFORMATION

SITE AREA: PART 6: 2,462.0 Sq.M (26,501 Sq.F)

PART 7: 84.2 Sq.M (906 Sq.F)

ZONING: RIVERFRONT ZONE (C3)

GROSS FLOOR AREA:

BASEMENT: 223 Sq.M (2,400 Sq.F)

1ST FLOOR: 414.8 Sq.M (4,465 Sq.F)

MEZZANINE: 43.9 Sq. M (473 S.F.)

2ND FLOOR: 278.8 Sq.M (3,000 Sq.F)

TOTAL: 960.5 Sq.M (10,338 Sq.F)

PARKING REQUIRED: 3.5 SPACES/100 Sq.M.=

34 SPACES

PARKING PROVIDED: 39 SPACES

L.O.S: 816 Sq.M (8,783.9 Sq.F)

32% OF TOTAL SITE AREA (PART 6 + 7)

SODDED AREA

PEA STONE AREA

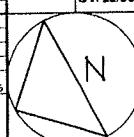
JAMES A. COLIZZA  
ARCHITECT INC.

76 CHAMBERLAIN AVE.  
OTTAWA, ONT. K1S 1V9  
(613) 236 2944

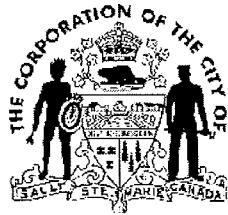
PROJECT  
SALUTE CLUB SPA  
735 BAY ST.  
  
SAULT STE. MARIE

DRAWING TITLE  
SITE PLAN

NO.	DATE	REVISION	DRAWN BY	DATE	SCALE NOTED
A	REVISION DESCRIPTION				PROJECT NO. 02B-07
1.	18.11.07	DESIGN PHASE			DRAWING NO. A1
2.	20.12.07	DESIGN PHASE			
3.	11.01.08	DESIGN PHASE			
4.	14.01.08	SUBMIT FOR C.O.A.			
5.	22.01.08	RE-SUBMIT C.O.A. PARKING REVISIONS			



Randall Roy  
Waste Diversion  
Supervisor



Public Works &  
Transportation  
Department

2008 02 11

Mayor John Rowswell  
and Members of Council

## **RE: REDUCTION OF POLYSTYRENE IN THE WASTE SYSTEM**

### **Introduction**

City staff is proposing to reduce the amount of expanded polystyrene that ends up at our landfill site. This report to Council is to seek approval to collect expanded polystyrene at the Household Special Waste Facility during the regular hours of operation.

### **Discussion**

Staff has conducted a pilot study on the collection of expanded polystyrene at the Household Special Waste Facility. During the month of October 2007 approximately 125 residents and small businesses delivered enough clean expanded polystyrene to the facility to fill a 16 metre long transport trailer. This is equivalent to 96 cubic metres of volume or 67 tonnes of landfill space per load. Sleepy's Mattress Express provided mattress bags from their business and City staff filled the bags as the material arrived at the site. Grace Canada Inc. made the arrangements to have the material transported at their expense. In total approximately half a tonne of material was recycled at the Grace Industries facility and the 84 plastic bags were sent from Grace Industries to a plastics recycler. In addition to this, Clean North filled another 16 metre long transport with clean expanded polystyrene from the tree chipping depot.

Staff estimates that a minimum of 6 trucks of material could be shipped out each year saving 576 cubic metres of space. This volume would hold 403 tonnes of landfill material. Although polystyrene does not weigh much, it's diversion from the landfill will create substantial volume for other waste material.

5(v)

2008 02 11

Page 2

### Costs

The cost for staff time is estimated at \$350.00 per month based on approximately one hour a day dedicated to inspecting and packaging the material. This cost is a breakdown of operational time dedicated to the project and is not a request for additional money. At this time the costs to be incurred by the City are minimal as Grace Canada Inc. will take the material at no charge, and will arrange for transportation of the expanded polystyrene to their site in Ajax. The Grace Canada Inc. agreement is dependent on markets and availability of clean dry material and therefore may be subject to change. Should changes be required, a further staff report would be forthcoming.

### Recommendations

Staff recommends that the depot collection of expanded polystyrene be approved.

Respectfully submitted,



Randall Roy  
Waste Diversion Supervisor

Recommended by,



Patrick M. McAuley, P. Eng.  
Commissioner

RR:cmr

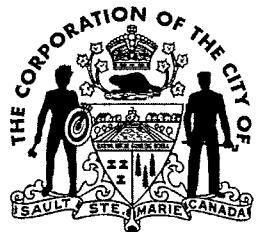
\Citydata\pwt\Dept Share\Council 2008\Reduction of Polystyrene in the Waste System

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

6(6)(a)



2008 02 11

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

**TO:** Mayor John Rowswell  
and Members of City Council

**SUBJECT:** Application A-13-07-Z.OP & 57T-07-503 – filed by Wade Avery (Country Estates Subdivision – Phase 3).

**SUBJECT PROPERTY:** Location – Part of Block 59, Registered Plan M-420, located east of Palomino Drive, approximately 90m (295') south of Third Line West. Civic No. 150 Palomino Drive.  
Size – Approximately 5.65 ha (13.95 acres).  
Present Use – Vacant land.  
Owner – Wade Avery.

**REQUEST:** The applicant, Wade Avery is requesting an Official Plan amendment, a Zoning By-law amendment and Draft Plan of Subdivision Approval to facilitate the development of a 10 lot Rural Residential subdivision.

**CONSULTATION:** Engineering and Construction Division – See attached letter.  
Conservation Authority – See attached letter.  
Algoma Public Health – See attached letter.

### Comments

On June 25, 2007, this application was heard by City Council, and was approved in principle, as there were outstanding issues relating to the development.

On September 18, 2007, staff met to discuss supplementary items that were submitted by the applicant's consulting engineer in support of this application.

This included a Hydrogeological Report, a Soils Investigation Report, and a Design Brief. At this meeting, staff determined that additional clarification was required.

On December 17, 2007, City staff met with the applicant and their consultants to address the issues that were still outstanding and on January 6, 2007, M.R. Wright and Associates forwarded additional information to the City and commenting agencies to address the clarifications requested by staff.

To summarize, the issues outstanding included: impact to fish habitat and storm water management, the suitability of soils to support private sewage systems, impact to surrounding wells and lot sizes. The following is an update on these issues since the June 25, 2007 Council meeting.

### ***Fish Impact/Storm Water Management***

Given the proximity of the proposed development to the Bennet Creek concerns were raised as to the potential impact development would have on fish habitat. To address this, the applicant's consulting engineer met with the Conservation Authority and DFO to discuss a design solution to mitigate any potential impact. In their discussion, DFO and the Conservation Authority requested that the proposed overflow weir (used for storm water management) be moved to the most easterly end of the outflow ditch (as shown on the revised lot layout plan attached to this report), and that the feeder ditch be vegetated using native grasses and cattails to promote the removal of possible contaminates. DFO and the Conservation Authority are satisfied that these measures will mitigate potential impact to fish habitat. These provisions should be reflected in the conditions of approval.

With respect to storm water management, the applicant is proposing a water retention area, which has been designed in accordance with the MOE Storm Water Management and Design Manual. The original design has been modified to be consistent with MOE guidelines. The proposed plan has also been amended to identify the required easements that will be dedicated to the City to ensure long term maintenance of the storm water management services (i.e. retention area, ditches and weir). The City's Engineering Division and staff from PWT have reviewed the revised plans, and are satisfied with the revisions.

### ***Suitability of Soils to Support Private Sewage Systems***

The applicant's consulting engineer has submitted typical lot layouts and septic designs to Algoma Public Health for review. The typical layouts depict structures, setback limits, well locations and septic systems and show that the maximum permissible filter bed size allowed under the Ontario Building Code can be situated and function properly on the subdivision lots. The Health Unit has

reviewed these layout designs and is satisfied that they comply with the Ontario Building Code.

### ***Impact to Surrounding Wells***

As indicated in Planning staff's previous report, staff had discussions with two neighbours in the immediate area of the proposed subdivision who had expressed concern about the potential impact of the development on existing wells.

To address this, the applicant retained the services of Waterloo Geosciences Consultants Inc. (WGC) to conduct a hydrogeological study to determine any potential impact to well water quantity and quality. As part of this study, the immediate area was canvassed to determine any specific issues. In addition, on November 29, 2007, a public information session was hosted by the applicant's consulting engineer to gather additional information from neighbouring residents.

The results of the hydrogeological study and the public information sessions indicate that the proposed development will not have a negative impact on surrounding well water quality or quantity.

In staff's original report, it was recommended that the hydrogeological study provided by the applicant be peer reviewed. However, after consultation with the PUC, given that no major water quality or quantity issues were identified through both the hydrogeological report and public information sessions, a peer review of the report is not necessary.

### ***Lot Sizes***

In the applicant's original submission, a number of the proposed lots did not meet the minimum lot requirements of the R1 (Estate Residential) zone. Although the draft plan has been amended to address this, some of the lots still require variances to the zoning standards. Specifically, lot 6 of the proposed subdivision will require a variance to the required lot area. As well, lots 4, 6 and 7 require variances to the required lot frontage. The variances requested are minor will not impact the overall rural estate character of the remaining development or the surrounding area. As such, Planning staff are supportive of the requested variances.

### **Summary**

The proposed subdivision is a 10 lot rural estate development, which is an extension of the existing Country Estates Subdivision. Located in the City's north-west end, the proposed lots are consistent in size and character with the existing Country Estates subdivision lots.

As all the outstanding issues with regard to impact to fish habitat, storm water management, soils suitability, well water impact, and lot sizes have been addressed; Planning staff is recommending final approval of the proposed Draft Plan of Subdivision and the required Official Plan and Zoning Amendments.

**Planning Director's Recommendation**

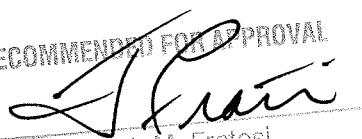
That City Council approve the Draft Plan of Subdivision for the proposed Country Estates Subdivision – Phase 3, subject to the following:

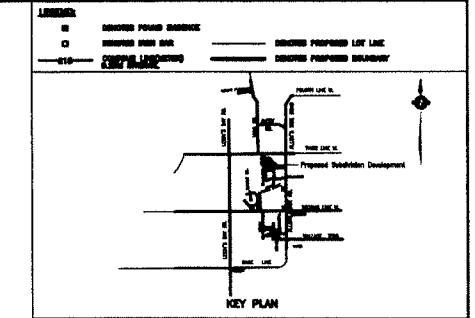
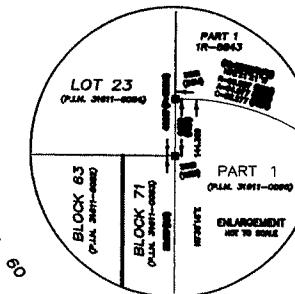
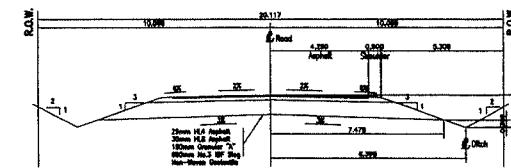
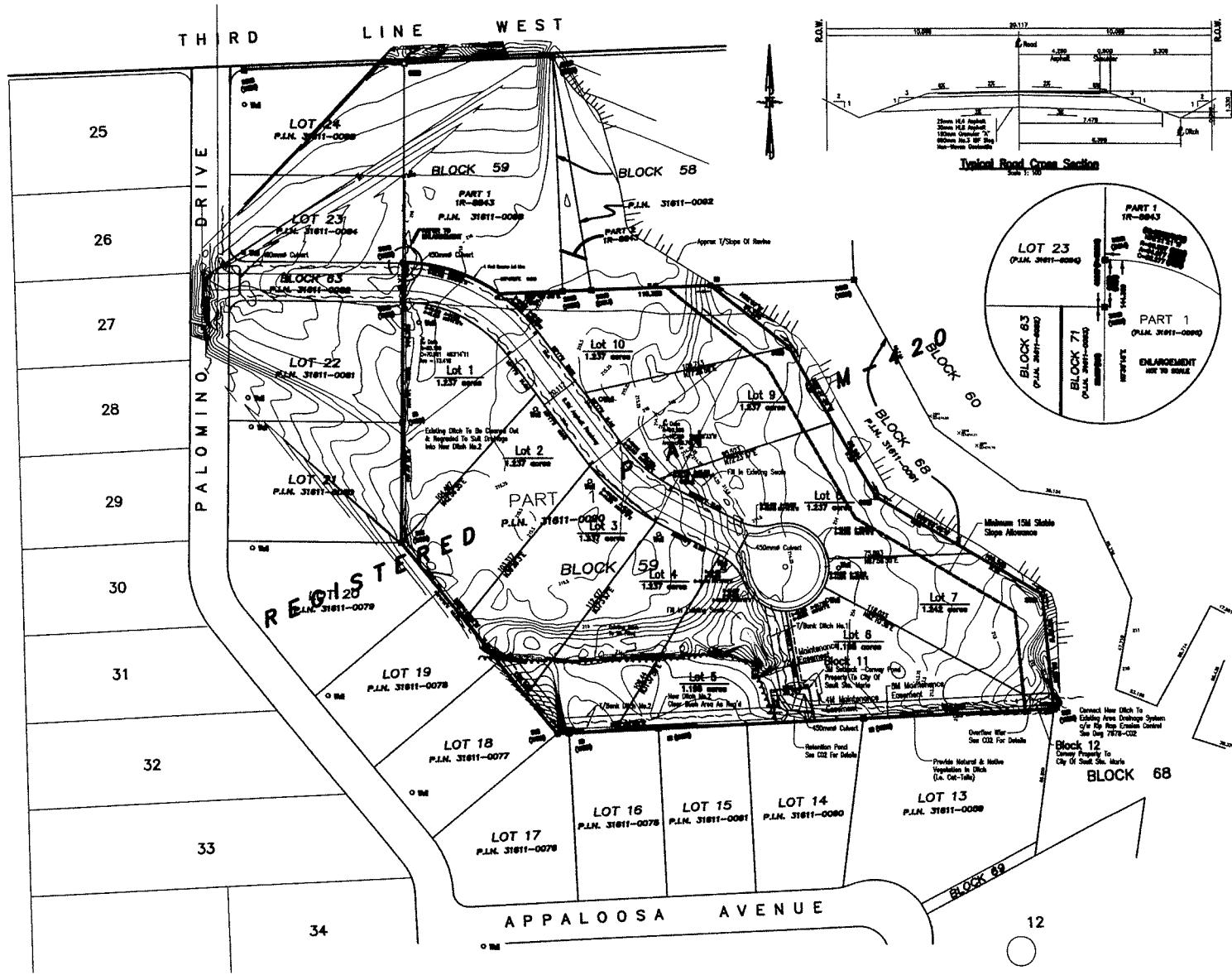
1. That City Council approve Official Plan Amendment No. 125, permitting the development of a Rural Estate residential development.
2. That Council approve the rezoning of the subject property from RA, Rural Area Zone to R1, Estate Residential Zone.
3. That Council approve variances to the required lot area for the following:  
Lot 6: from 0.5 ha (1.236 acres) to 0.48 ha (1.178 acres).
4. That Council approve variances to the required lot frontage for the following:  
Lot 4: from 45 m (147.6 ft) to 39.287 m (128.89 ft)  
Lot 6: from 45 m (147.6 ft) to 35.543 m (116.61 ft)  
Lot 7: from 45 m (147.6 ft) to 21.460 m (70.40 ft)
5. That prior to registration, the subdivider enter into a Subdivision Agreement with respect to, but not limited to the following:
  - a) That the streets, corner roundings, in-ground services, sidewalks, drainage, etc., be designed and constructed to the satisfaction of the Commissioner of Engineering and Planning or his designate.
6. That as part of the Subdivision Agreement, the developer informs potential purchasers of the lots affected by the fill regulated area and that a permit is required from the Conservation Authority prior to the placing of any fill or development.
7. That prior to the finalization of the Subdivision Agreement, a per-lot fee, the amount to be determined by the City's Parks Division, should be collected from the developer for tree plantings.
8. That prior to the finalization of the Subdivision Agreement, a phasing plan be completed to the satisfaction of the Commissioner of Engineering and Planning or his designate, which outlines the phasing of the development with respect to lot creation and servicing.

9. That prior to the finalization of the Subdivision Agreement, the applicant submit the information prescribed by the Engineering Division, as outlined in their letter, dated June 15, 2007, and attached to this report, and that no work shall be commenced without the approval of the Commissioner of Engineering and Planning, or his designate, and that any work which requires approvals from the City and other agencies shall not commence until such approvals and agreements are endorsed.
10. That all easements and blocks required for the purposes of storm water management, as shown on the submitted Draft Plan, be dedicated to the City.
11. That the applicant vegetate the required storm water management ditches, as per the requirements of the Department of Fisheries and Oceans and the Conservation Authority, and that this form a clause in the Subdivision Agreement.
12. That the developer be required to enter into a Subdivision Agreement with the PUC regarding underground electrical and water services.

SDT/pms

**PUBLIC HEARING – 2008 02 11, Council Chambers, Civic Centre**

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer



DRAFT PLAN OF SUBDIVISION OF  
PART OF BLOCK 59  
REGISTERED PLAN M-420  
in the  
CITY OF SAULT STE. MARIE  
DISTRICT OF ALGOMA

BEARING NOTE:  
Bearings are astronomical and are referred to the  
North East of Block 59 as shown on Registered Plan M-420,  
having a bearing of N 70° 10' 57".

- Additional Information Required  
Under Section 51 (17) of the  
Planning Act:
- As Shown
  - As Shown
  - As Shown
  - Residential
  - Rural / Residential / Institutional
  - As Shown
  - As Shown, Wooded/Pasture Throughout
  - Individual Wells By Lot Owners
  - Clay
  - As Shown
  - Hydro / Telephone / Road  
(Sanitary Sewer Septic System By Lot Owners)
  - None

OWNERS' AUTHORIZATION

I HEREBY CERTIFY THAT THE BOUNDARIES  
OF THE ABOVE LANDS, AUTHORIZED  
HEREIN, ARE CORRECT AND THAT THEY RELATE  
TO THE PROPERTY AND THEIR RELATION TO  
THE ADJACENT LANDS ARE SHOWN ACCURATELY  
AND CORRECTLY.

MAY 22, 2007

*[Signature]*

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THE BOUNDARIES  
OF THE ABOVE LANDS, AUTHORIZED  
HEREIN, ARE CORRECT AND THAT THEY RELATE  
TO THE PROPERTY AND THEIR RELATION TO  
THE ADJACENT LANDS ARE SHOWN ACCURATELY  
AND CORRECTLY.

MAY 22, 2007

*[Signature]*

MRW

Consulting Engineers  
M. R. WRIGHT & ASSOCIATES CO. LTD.  
1000 DUNLOP STREET, SUITE 200  
SAULT STE. MARIE, ONTARIO P9A 2K2

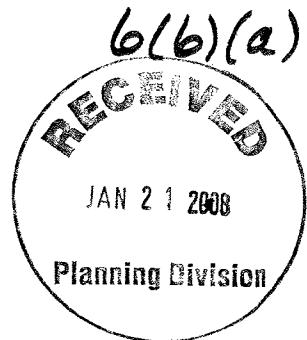
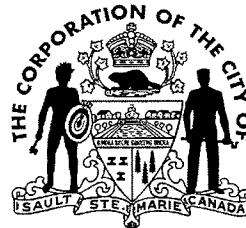
Site Draft Plan	
Owner's Name D. A. MOUSSOU	Project Manager Country Estate Subdivision - Phase 3 Sault Ste. Marie, Ontario
Date Oct 16, 2007	Site Draft Plan
2 Pond/Har Property	Date Oct 16, 2007
1 Lots Revised	Date Oct 16, 2007
Scale As Noted	Client Mr. Wade Avery

METRIC NOTE:  
DISTANCES SHOWN IN METRES AND ARE IN  
METRES AND CAN BE CONVERTED TO  
FEET BY DIVIDING BY 3.281

LEGEND  
DENOTES FOUND MONUMENT  
DENOTES PLANTED MONUMENT  
DENOTES SURVEY POINT  
DENOTES STANDARD SURVEY MARK (150MM)  
DENOTES REGISTRED PLAN M-420  
DENOTES PLAN 31611-0000  
DENOTES H.D. ROAD, O.L.S.

Site Plan  
Scale 1:1000

Lot Schedule		
Lot No.	Size (Acres)	Frontage (Metres)
1	1.237	79.000
2	1.237	45.761
3	1.237	45.805
4	1.237	39.567
5	1.232	50.903
6	1.176	35.143
7	1.232	21.408
8	1.237	104.801
9	1.237	58.928
10	1.237	62.800



2008 01 18

Our File: 1.555

MEMO TO: Steve Turco  
Planner

FROM: Catherine Taddo, P. Eng.  
Municipal Services Engineer

**SUBJECT: COUNTRY ESTATES SUBDIVISION III  
REVISED SUBMISSION**

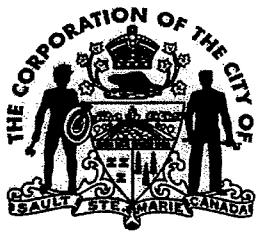
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Further to our meeting on January 14, 2008 with Ted Russell of Public Works and Transportation, the Engineering Department has the following comments on the revised submission of January 6, 2008:

- The rear swale over Lot 6 and Lot 7 will be maintained by the City and therefore, the easement is correctly identified as a maintenance easement. We will also use this easement to access the Block that contains the weir.
- The easement to the stormwater management pond is incorrectly identified as an access easement. Public Works and Transportation will use the easement to access the pond, however, due to the large ditch, Public Works and Transportation will also require the easement for maintenance purposes.
- Public Works and Transportation has requested that the access road and maintenance easement be extended around the pond, in order that access be provided to the 450 mm diameter culvert that may need maintenance. I spoke to John McDonald, of M.R. Wright & Associates on January 14, regarding this item. He indicated that we would be discussing the item with Ted Russell of Public Works and Transportation to determine the exact details of their equipment requirements, and would get back to me.
- The asphalt is incorrectly identified as HL3, and should read HL4. M.R. Wright & Associates has indicated that they will revise this in the drawings issued for construction.

Sincerely,

Catherine Taddo, P. Eng.  
Municipal Services Engineer



6(6)(a)



2007 06 15

Our File: 1. 466 a

MEMO TO: Don McConnell, MCIP, RPP  
Planning Director

FROM: Catherine Taddo, P. Eng.  
Municipal Services Engineer

SUBJECT: A-13-07-Z.OP & 57T-07-503  
**REQUEST FOR AN AMENDMENT TO THE ZONING BY-LAW,  
OFFICIAL PLAN AND DRAFT SUBDIVISION APPROVAL**

---

The Engineering Department has reviewed the above noted application and provides the following:

- A turnaround constructed to City standards is required. The current turnaround shown on the Draft Plan received on May 22, 2007, does not meet City standards.
- The road cross-section as shown, does not meet current standards. The paved width is required to be 8.5 m, with a minimum of 0.4 m shoulders.
- Soil tests are required in the road allowances, including a report on the road base design, considering the use of geotextile fabric and weeping tile and which determines the depth of the road base. A brief outlining the pavement design is also required.
- The Owner shall submit soil tests by an independent testing laboratory on the stability of the soil and its ability to sustain superimposed loads from building and filling operations and to furnish at no cost to the City certified copies of the results thereof for examination by the Commissioner of Engineering & Planning or his designate.
- Plans and specifications showing final presale grades should be reviewed and approved by the Commissioner of Engineering and Planning or his designate. Lot grading plans should show existing contours, and proposed grades for each lot. As constructed drawings should be modified to show only final grades.
- The Owner shall submit a hydrogeological study for the proposed 10 lot subdivision, which addresses both quantity and quality issues.

- A sediment control plan and storm water management plan must be submitted to the satisfaction of the Commissioner of Engineering and Planning or his designate, and the Sault Ste. Marie Conservation Authority. Adequate facilities for the drainage of surface water from the rear portion of every lot shall be incorporated.
- Road access is required to all Stormwater Management Facilities for maintenance, to the satisfaction of Public Works and Transportation.
- Conveyance of all maintenance easements to the City is required, to the satisfaction of the Commissioner of Engineering and Planning or his designate, and Engineering and Public Works and Transportation.

There were construction issues noted during the original Country Estates Subdivision for the development of 57 lots, west of the existing proposal. They included cracking of the asphalt which ultimately was the result of improper drainage of the sub-base, due to several contributing factors. It is recommended that these past construction and design issues be reviewed by the engineering consultant for the next phase to ensure that similar issues do not result for this phase of development. We draw attention to the clause in all of our subdivision agreements which requires full time supervision of all installations of all public services required to be installed by the Owner.

If you have any questions with regards to the above, please do not hesitate to contact the undersigned.

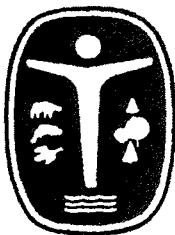
Sincerely,



Catherine Taddo, P. Eng.  
Municipal Services Engineer

c: Mr. Jim Elliott, P. Eng., PWT  
Mr. Steve Turco, BURPL, Planning Department  
Mr. Jerry Dolcetti, RPP

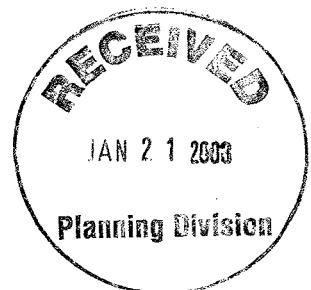
6(6)(a)



"Man and Nature"

# Sault Ste. Marie Region Conservation Authority

January 17, 2008



Stephen Turco  
Planner  
City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, Ontario

## Country Estate Subdivision (Phase 3) File: A13-07.Z.OP/57T-07-503

Dear Steve:

Please be advised that the Conservation Authority received the supplementary information package dated January 6, 2008 from M. R. Wright and Associates to support the above mentioned application for the Country Estate Subdivision.

We have reviewed this information and have confirmed that previous concerns raised on behalf of the Conservation Authority have been adequately addressed in the revised plans. Accordingly the Conservation Authority has no concerns with the proposed Country Estate Subdivision (Phase 3).

Thank you.

Yours truly,



Linda Whalen  
General Manager

cc: John McDonald, M R. Wright



Algoma  
PUBLIC HEALTH  
Santé publique Algoma

AA Northan MD MHS FRCP(C)  
Medical Officer of Health  
[www.algomapublichealth.com](http://www.algomapublichealth.com)

6(6)(a) RECEIVED  
JAN 10 2008  
Planning Division

Blind River  
Community  
Services Centre  
15 Hanes Avenue  
POR 1B0  
Tel: 1 (705) 356-2551  
TF: 1 (888) 211-4739  
Fax: 1 (705) 356-2494

January 8, 2008

John McDonald  
M.R. Wright and Associates Co. Ltd.  
390 Bay Street, 5<sup>th</sup> Floor  
Sault Ste. Marie, ON P6A 1X2

Elliot Lake  
Algo Centre  
151 Ontario Avenue  
P5A 2T2  
Tel: 1 (705) 848-2314  
TF: 1 (888) 211-6749  
Fax: 1 (705) 848-1911

**RE: Phase III Country Estates Subdivision**

Thank you for your letter January 4, 2008. The typical design layouts for future septic systems appear to comply with the Ontario Building Code and are satisfactory to Algoma Public Health.

As such, Algoma Public Health has no objections to the subdivision application provided that the approval authority's conditions indicate that up to 1.6 meters of suitable fill material will be required in the area of any future sewage disposal system(s).

For healthier communities,

  
Gary Nelson, CPHI (C), CD, BMASc, BASc  
Public Health Inspector

/cs

cc. Mr. Don McConnell, Planning Department  
City of Sault Ste. Marie,  
Ms. Catherine Taddo, Engineering Department  
City of Sault Ste. Marie

63 East Street  
Unit 1  
P6A 3C4  
Tel: 1 (705) 759-1844  
Fax: 1 (705) 759-5953

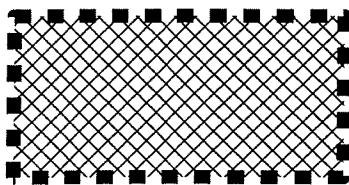
Wawa  
18 Ganley Street  
POS 1K0  
Tel: 1 (705) 856-7208  
TF: 1 (888) 211-8074  
Fax: 1 (705) 856-1752



**2004 ORTHO PHOTO  
APPLICATION A-13-07-Z.OP  
Country Estate Subdivision Phase 3**



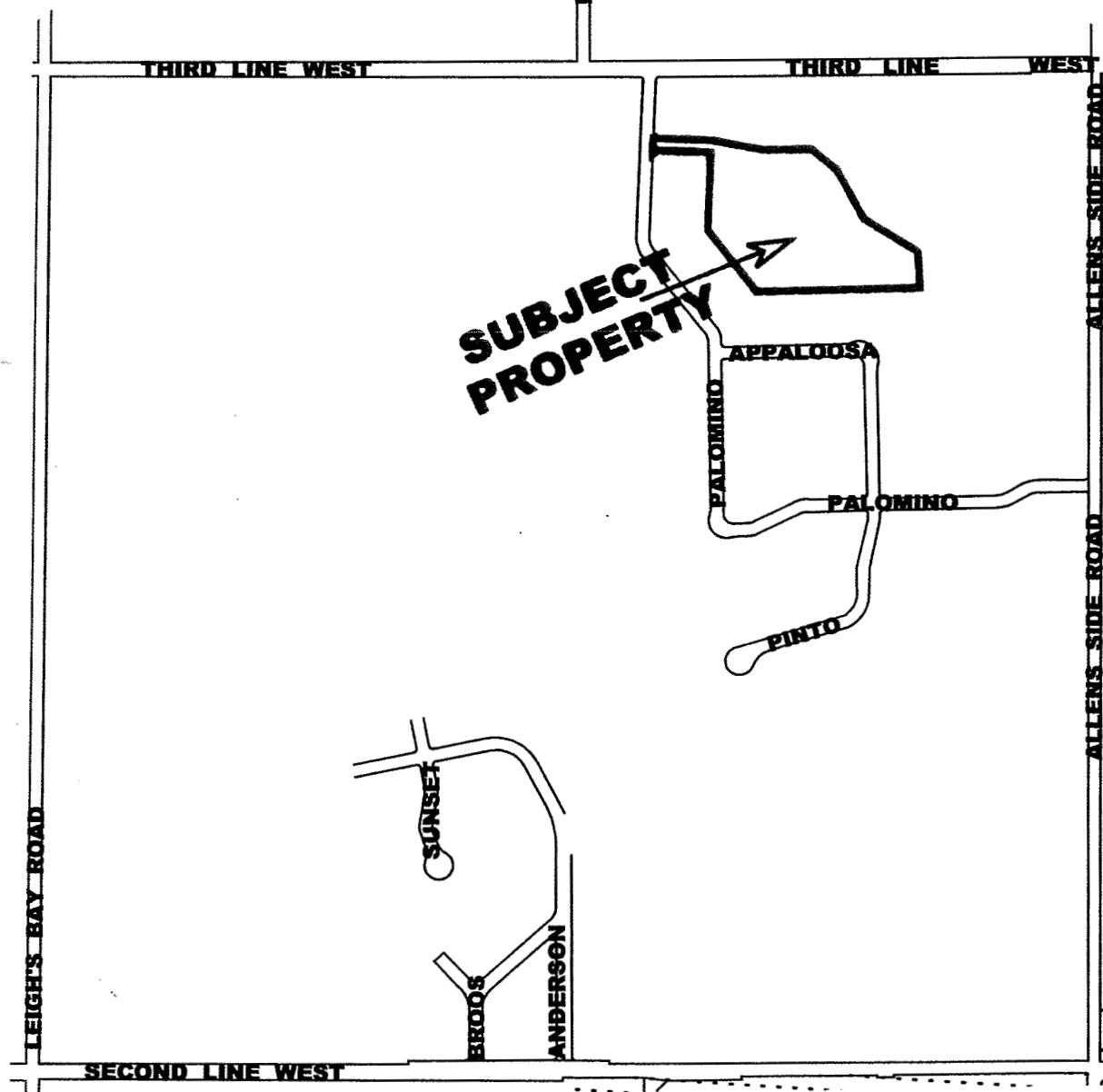
Metric Scale  
1 : 7000



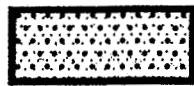
SUBJECT PROPERTY

Map 1-103

6(6)(a)



OFFICIAL PLAN SCHEDULE "C"  
LAND USE LEGEND



RESIDENTIAL



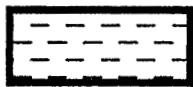
INDUSTRIAL



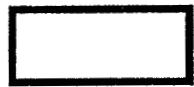
PARKS  
RECREATIONAL



COMMERCIAL

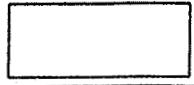


INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 125



6(6)(a)

**AMENDMENT NO. 125  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE:**

This amendment is an amendment to the Text of the Official Plan as it relates to the Rural Area policies.

**LOCATION:**

Part of Block 59, Registered Plan M-420, located east of Palomino Drive, approximately 90m (295') south of Third Line West. Zoning Map 1-103

**BASIS:**

This Amendment is necessary in view of a request for a 10 lot, Rural Estate subdivision. The current Official Plan policies, as they relate to the Rural Area states that "no new estate residential plans of subdivision shall be permitted".

Council now considers it desirable to amend the Official Plan.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:**

The Official Plan for the City of Sault Ste. Marie is hereby amended by adding the following paragraph to the Special Exceptions Section:

"Special Exceptions"

82. Notwithstanding the Rural Area policies of the Official Plan, lands described as Part of Block 59, Registered Plan M-420, located east of Palomino Drive, approximately 90m (295') south of Third Line West. Civic No. 150 Palomino Drive may be used for the development of a 10 lot rural Estate Residential subdivision, subject to the conditions imposed by Council.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.

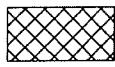


## EXISTING ZONING MAP

**APPLICATION A-13-07-Z.OP**  
**Country Estate Subdivision Phase 3**

Metric Scale  
1 : 7000

Map 1-103



SUBJECT PROPERTY



RA - Rural Area Zone; RAhp



R1 - Estate Residential Zone



EM - Environmental Management Zone

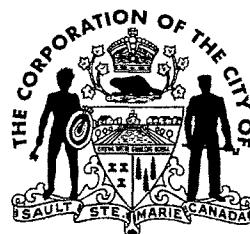


I - Institutional Zone



PR - Parks and Recreation Zone

6(6)(b)



2008 02 11

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

**TO:**

Mayor John Rowswell  
and Members of City Council

**SUBJECT:**

Appliation No. A-1-08-Z – filed by Bible Fellowship Assembly.

**SUBJECT PROPERTY:**

Location – Located at the southeast corner of Landslide Road and Fifth Line East. Civic No. 756 Landslide Road, commonly known as Hiawatha Lodge. Zoning Map 2-64.

Size – The triangular shaped property has 227m (744') of frontage, totalling approximately 2.2 ha (5.43 acres).

Present Use – Vacant land, tavern, restaurant, assembly hall, canteen.

Owner – 1671299 Ontario Inc.

**REQUEST:**

The applicant, Bible Fellowship Assembly, is requesting a rezoning to add a 'place of worship', 'assembly facilities', and 'food services' to the existing Parks and Recreation zoning.

**CONSULTATION:**

Engineering – No comments.

Building Division – No comment.

Legal Department – No comments.

PUC Services Inc. – No objection.

PW&T – No comments or objections.

Conservation Authority – See attached letter.

C.S.D. – No objections.

E.D.C. – No objections.

Algoma Public Health – See attached letter.

Fire Services – No Comment.

### Previous Applications

There are no previous applications.

### Conformity with the Official Plan

The property at 756 Landslide Road is designated 'Rural Area' on Land Use Schedule "C" of the Official Plan. The Rural Area policies permit a 'place of worship.' Further, Rural Area Policy 11 states that 'land uses that support tourism should be actively promoted and developed in an environmentally sensitive manner.' Permitting 'assembly facilities' and 'food services' as additional uses will compliment the abutting Hiawatha Highlands trail network, which attracts a considerable amount of tourists. As such, an Official Plan Amendment is not required.

### Comments

The applicant, Bible Fellowship Assembly, is requesting a rezoning to permit a 'place of worship,' 'assembly facilities,' and 'food services' as additional permitted uses within the existing Parks and Recreational (PR) Zoning.

The irregular shaped property has 226m (742') of frontage along Landslide Road, totalling approximately 2.2ha (5.43acres). Sewer and water services are provided via on-site well and septic system.

The subject property is home to Hiawatha Lodge, a well known landmark within the community. A restaurant, bar, canteen, and banquet hall have previously operated from the site, however, in recent years the lodge has been underutilized. While the building is structurally sound, the large square footage has proved difficult to support, even though at one time, the above noted uses operated simultaneously.

The Bible Fellowship Assembly has no immediate plans to alter the exterior of the building, or site layout, although some interior renovations are planned. A place of worship is a fairly innocuous use, and will not negatively impact the existing uses of the area. Located within the Hiawatha Highlands Conservation area, the character of the area is outdoor recreational, with a (closed) ski hill abutting the property to the south, and a network of 'world class' multi-use, non-motorized trails to the north, west and east. A place of worship, or church, will fit into this character. The roads accessing the subject property are primarily rural, with limited residential development. The introduction of a place of worship will not result in a noticeable impact or increase in traffic beyond what is already generated with the surrounding uses in the area.

The peak use hours of the church and trail network are on weekends. Historically, some patrons accessing the trails have parked upon the Hiawatha Lodge property, through an unwritten, informal parking arrangement. The applicants are aware of this arrangement, and are willing to maintain the status quo. Regardless, there is ample on-site parking to support the Lodge at full capacity, as well as the Hiawatha park area, which also has parking available further to the north. The applicants have further stated that if and when a request for a shared parking agreement arises, such agreements will be supported wherever possible.

Although the applicants have no immediate plans to operate a restaurant, assembly hall, or any other commercial use beyond what is accessory to the place of worship, the inclusion of 'assembly facilities' and 'food services' as additional permitted uses will legalize and formalize these uses, which have been abandoned in recent years, and may no longer enjoy legal non-conforming status. An assembly hall, restaurant, canteen, or tavern will compliment the surrounding uses, and provide an opportunity to generate additional revenues. Furthermore, such uses are often associated with, and accessory to a place of worship.

Correspondence from the Conservation Authority (attached) indicates that the subject property is under their jurisdiction, and a permit from the Conservation Authority will be required prior to any alterations, development, or grading of the site. The correspondence also notes that the subject property is under the consideration of the Source Water Protection Program. When complete, there may be recommendations, depending upon the specifics of the proposed development. The Conservation Authority would like the opportunity to review any plans prior to the issuance of a building permit. Such reviews are presently handled administratively, and need not form a condition of approval.

Correspondence from Algoma Public Health (Attached) addresses the need to inspect the kitchen facilities prior to the operation of any food service uses. As well, an inspection and/or plan review may be necessary to confirm the potability of the private water supply to the Lodge. The correspondence also indicates that the on-site sewage system may be subject to Ministry of the Environment approvals. Such requirements need not be addressed as conditions of the rezoning, as they will be dealt with through the building permit application process.

#### **Planning Director's Recommendation**

That City Council approve the application and rezone the subject property from (PR) "Parks and Recreational" zone, to (PRS) "Parks and Recreational" zone with a Special Exception to permit the following uses in addition to those permitted in a PR Zone:

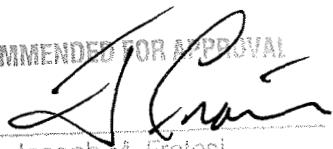
6(b)(b)

1. A Place of Worship
2. Assembly Facilities
3. Food Services

PT/pms

**PUBLIC HEARING – 2008 02 11, Council Chambers, Civic Centre**

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

Data\APPL\REPORTA-1-08-Z.doc

**RECEIVED**  
CITY CLERK

JAN 31 2008

NO.: 50906

DIST: Planning; C. Agenda

6(6)(b)

109-99 Pine Street  
Sault Ste. Marie  
ON: P6A 3Y3

D. P. Irving, City Clerk  
P.O. Box 580  
Sault Ste. Marie ON P6A 5N1



Re Zoning Application No. A-1-08-Z

This property (Hiawatha Lodge) currently zoned "Parks and Recreation" should remain as such. Any other designation would be non conforming in relation to the large recreation area surrounding the Lodge.

Present zoning (P&R) would allow for future development as a community and tourist complex available to everyone.

Carol Yartshore

**6(6)(b)****Judy Biocchi**

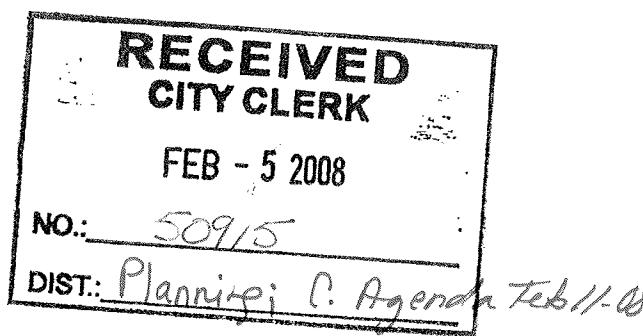
**From:** Kevin Hogan [jk.hogan@sympatico.ca]  
**Sent:** February 05, 2008 8:02 AM  
**To:** City Clerk  
**Cc:** Adriana Tomie; Betty Nearing; Jim Mihell  
**Subject:** rezoning application  
**Attachments:** Donna P.doc

Donna:

Attached is our response to the rezoning application regarding the property commonly known as Hiawatha Lodge.

Thanks  
Kevin Hogan  
Soo Finnish Nordic

2/5/2008



6(6)(b)

Donna P. Irving  
City Clerk  
City of Sault Ste. Marie  
P.O. Box 580  
Sault Ste. Marie, ON  
P6A 5N1

Kevin Hogan  
President  
Soo Finnish Nordic Ski Club  
P.O. Box 21067  
Zeller's Postal Outlet  
Sault Ste. Marie, ON

Dear Donna :

In regards to Application Number A-1-08-Z (Rezoning of Hiawatha Lodge and property) the Soo Finnish Nordic Ski Club has some reservations regarding this application.

Soo Finnish Nordic Ski Club has had continuous historical access through the Hiawatha Lodge property to allow our grooming equipment to create a track system to the Red Pine trail network. This access has allowed skiers to move from our parking lot over to the Red Pine trailhead on the corner of Landslide Road and 5<sup>th</sup> Line. If this access were to be nullified, many of the skiers who use this trail would have to spend considerable time on the roadway walking to the trailhead. Further, the City recently posted "no parking" signs at this junction. These circumstances could put skiers in an unsafe situation; which our club, the City or new owners of the property would not want to create.

In March of 2007 under the initiative of Mayor John Roswell and the Community Resilience Sault Ste. Marie's Hiawatha Area Planning Initiative (HAPI) members of the community were invited to provide input into the Hiawatha Area Development Plan. The input was to deal with two main areas, that being:

- Immediate and long term ideas with regard to the Hiawatha area
- Future goals in relation to the Hiawatha area

HAPI was created to provide input from area stakeholders and a report was to be issued by the committee. Has a report been created or released to either the citizens of Sault Ste. Marie, City Council or the stakeholders, and what, if any, recommendations have come from this report?

**6(b)(b)**

Rezoning the hub of the Hiawatha trail network to accommodate a church is inconsistent with the outdoor recreation opportunities and theme that currently exists at the property known as Hiawatha Lodge. We would ask that before any rezoning take place the City follow through and complete its HAPI initiative. Furthermore, we ask that the City live up to its commitment to take a leadership role in furthering the interest of its citizens with regards to this recreational gem that lies within its own boundaries. A great opportunity exists for Sault Ste. Marie to enhance a unique recreational area within our city and this opportunity should not be wasted.

In closing, Soo Finnish Nordic Ski Club would be pleased to cooperate with the City and any willing partners in furthering the HAPI initiative

Kevin Hogan

President  
Soo Finnish Nordic Ski Club

**Judy Biocchi**

6(b)(b)

**From:** Doug Cuddy [dcuddy@shaw.ca]  
**Sent:** February 06, 2008 1:56 AM  
**To:** City Clerk  
**Subject:** APPLICATION NO. A-1-08-Z

Re planing application # A-1-08-Z - rezoning of Hiawatha Lodge property.

City Council and Staff;

I find this application very ambiguous. The applicant is requesting a rezoning to add a 'place of worship,' 'assembly facilities', and food services' to the existing Parks and Recreation zoning. What part of the property will become a place of worship and what part will remain parks and recreation?

In my opinion the Hiawatha Highlands area is the premier outdoor recreational area in the city. Personally, I have utilized the area for recreational purposes since moving to the Sault in 1970. At that time the original Hiawatha lodge was still standing where the tennis courts are now. Following the destruction of the original building by fire in the early 1970s, its replacement, Hiawatha Lodge II, was built on city owned land adjacent to the site of the original lodge. About 10 years ago when Hiawatha Lodge II was in receivership, the city conveyed the 5+ acre property to private ownership while maintaining the existing PR zoning. I believe that Council's intent at the time of the sale was that the property and building would continue to complement the other activities of the Hiawatha area. This need for complementary support of the recreational, athletic and educational use of the area has not changed. The subject property is the hub of the various Hiawatha recreational properties and should remain so. The city's official plan recognizes this and should not be altered

For many years I have helped in a volunteer capacity with outdoor activities in the Hiawatha recreational area. Activities have included trail maintenance as well as the sports of running, cycling, skiing and biathlon. It is apparent to me that the Hiawatha area is not only an important recreational resource to residents of the area but is also a big attraction to people residing outside of the City. Hence Hiawatha has significant economic value to the City.

More specific to this subject property I will cite a couple of concerns/observations.

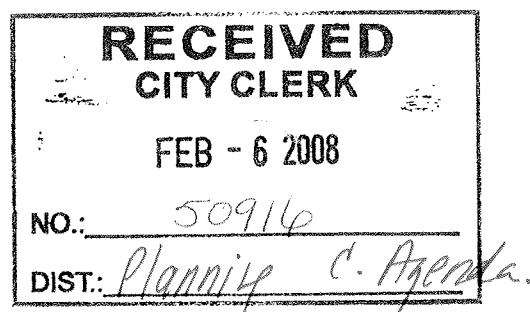
For several years I have helped with timing for City and NOSSA High School cross running championships. Until this past fall, the parking lot at the subject property was the start area for the cross country running events. This past fall the High School coordinator was unable to obtain permission to use the traditional area and we were forced to start all of the races on the street (Landslide Road). This created a safety hazard for hundreds of athletes as well as an inconvenience to the motorists who were stopped for several minutes as we got each category lined up and started. It also raises the question as to whether the Sault has adequate facilities to host a NOSA event. Comments I heard were that the trails were the best in the province but we need a better start area. This fall's NOSSA event brought over 200 athletes plus support people to the Sault most of which stayed in local motels and ate in local restaurants.

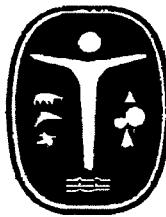
Similarly, the subject property has traditionally been an important link for the cross country ski trails at Hiawatha. Since the Soo Finnish Club lost ownership of the lodge, Sault Trails and Recreation and the Soo Finnish Ski Club have successfully negotiated with the various owners of the property for permission to groom a trail across the property to connect the Red Pine trail system to the Crystal Creek trails in Kinsmen Park. Rezoning the property as proposed is likely to lessen the probability of a ski link across the property and may result in skiers having to walk several hundred meters on the road to get to the Red Pine system. This will make the area less attractive to all skiers.

In summary, without more definitive information I adamantly oppose the proposal to rezone any part of the subject property from the existing Parks and Recreation zoning.

Doug Cuddy  
1022 Fourth Line East,  
Sault Ste Marie, Ont.  
P6A6J8

Ph. 945 8084





*Sault Ste. Marie Region  
Conservation Authority*

6(6)(b)

"Man and Nature"

January 15, 2008

**Conservation Authority Comments:**

**Application #**

**A-1-08-Z  
Bible Fellowship Assembly  
756 Landslide Road  
Sault Ste. Marie**

- The subject properties are located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- This property is subject to the Shoreline Management Plan.
- This property is subject to Source Water Protection
- A permit is required prior to ANY site grading, excavating, filling, development or construction.
- We have no comments or objections to this application
- Other:

The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Ont. Reg. 176/06 Development, Interference with Wetlands and Alterations to Shoreline and Watercourses.

The subject property is under consideration of the Source Water Protection Program of the Conservation Authority with regard to Drinking Water Source Protection and there may be recommendations dependant on the proposed development. CA staff should review any plans prior to a Building Permit being issued for the property located at **756 Landslide Road**.

Sincerely,

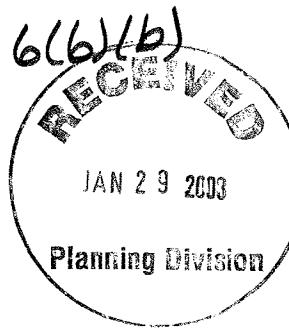
Marlene McKinnon  
GIS Specialist

File: A-1-08-Z\_15Jan08.doc



Algoma  
PUBLIC HEALTH  
Santé publique Algoma

AA Northan MD MHSc FRCP(C)  
Medical Officer of Health  
[www.algomapublichealth.com](http://www.algomapublichealth.com)



Blind River  
Community  
Services Centre  
15 Hanes Avenue  
P0R 1B0  
Tel: 1 (705) 356-2551  
TF: 1 (888) 211-4739  
Fax: 1 (705) 356-2494

January 25, 2008

Donald B. McConnell  
Planning Director  
City of Sault Ste. Marie

**RE: Bible Fellowship Assembly  
756 Landslide Road  
Application No. A-1-08-Z**

Elliot Lake  
Algo Centre  
151 Ontario Avenue  
P5A 2T2  
Tel: 1 (705) 848-2314  
TF: 1 (888) 211-6749  
Fax: 1 (705) 848-1911

The Algoma Public Health has no objections to this amendment to the Zoning Bylaw application subject to the following comments.

Sault Ste. Marie  
Civic Centre  
99 Foster Drive  
P6A 5X6  
1st Floor  
6th Floor  
Tel: 1 (705) 759-5287  
TF: 1 (866) 892-0172  
Fax: 1 (705) 759-1534

The food premises have not been inspected since 2003. Under the Health Protection and Promotion Act 516 (2), please notify Algoma Public Health if the food premise is to be operated.

126 Queen Street East  
P6A 1Y5  
Tel: 1 (705) 942-3103  
Fax: 1 (705) 942-9915

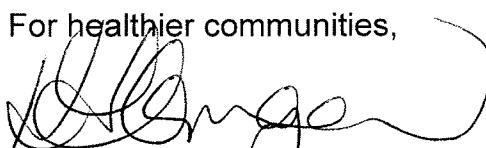
An inspection and/or plan review may be necessary and confirmation of potability of water supply is required.

186 East Street  
P6A 3C6  
Tel: 1 (705) 759-3935  
Fax: 1 (705) 759-2105

Note: The daily sewage flow of the existing sewage system currently exceeds the authority of the Ontario Building Code and may be subject to the Ministry of Environment.

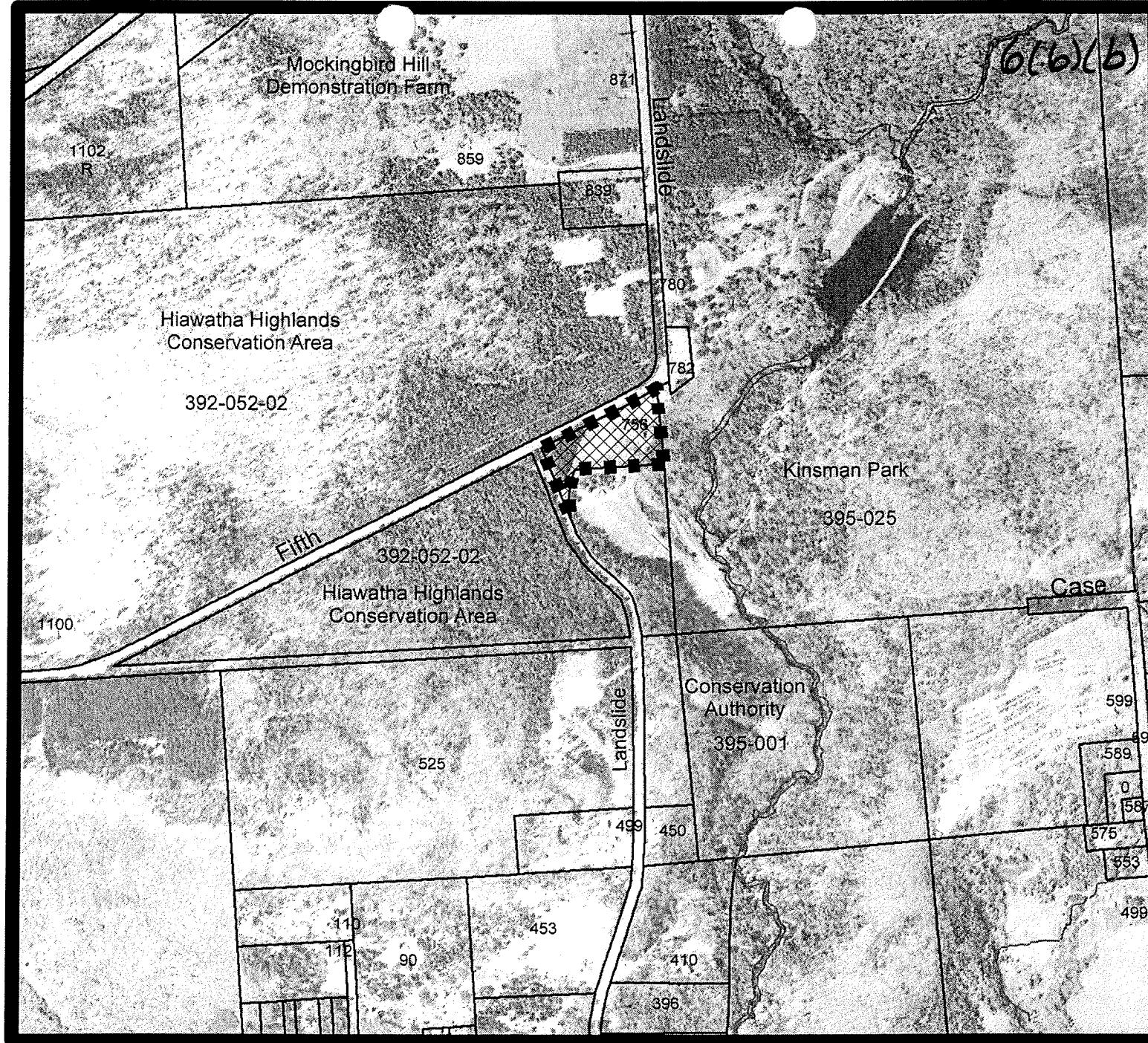
63 East Street  
Unit 1  
P6A 3C4  
Tel: 1 (705) 759-1844  
Fax: 1 (705) 759-5953

For healthier communities,

  
Kara Flannigan, B.A.Sc.(EH), CPHI (C)  
Public Health Inspector

/cs

Wawa  
18 Ganley Street  
P0S 1K0  
Tel: 1 (705) 856-7208  
TF: 1 (888) 211-8074  
Fax: 1 (705) 856-1752



# 2004 ORTHO PHOTO

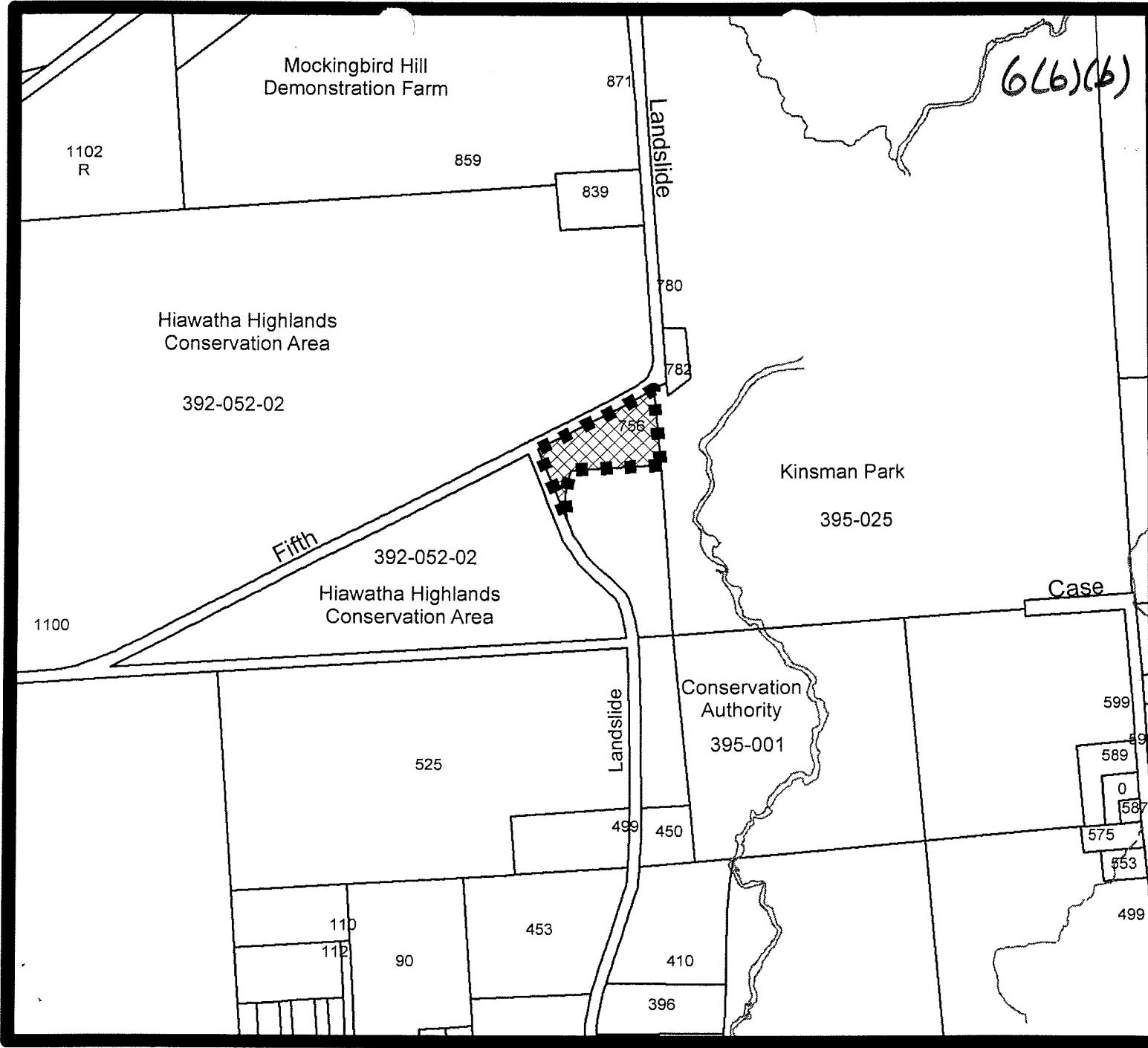
## Application A-1-08-Z



SUBJECT PROPERTY - 756 Landslide Road

Metric Scale  
1 : 10000

Maps  
505 & 2-64



# SUBJECT PROPERTY MAP

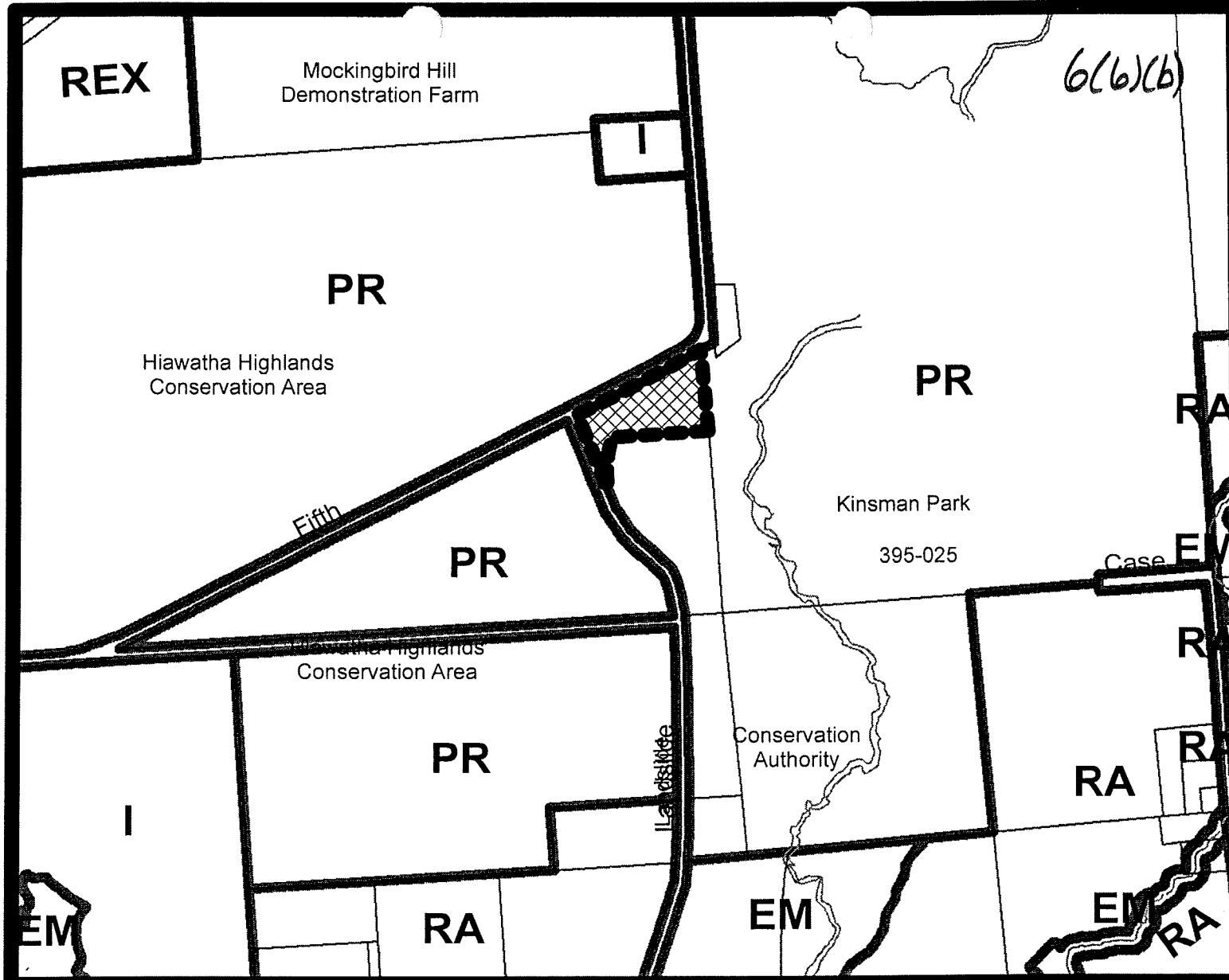
## Application A-1-08-Z



SUBJECT PROPERTY - 756 Landslide Road

Metric Scale  
1 : 10000

Maps  
505 & 2-64

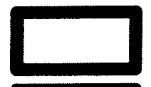


# EXISTING ZONING MAP

## Application A-1-08-Z



SUBJECT PROPERTY - 756 Landslide Road



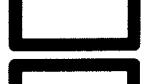
I - Institutional Zone



RA - Rural Area Zone; RAhp



EM - Environmental Management Zone



PR - Parks and Recreation Zone



RP - Rural Precambrian Uplands Zone

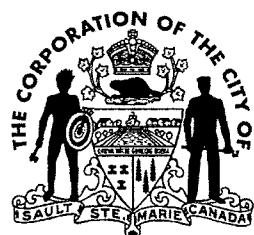


REX - Rural Aggregate Extraction Zone

Metric Scale  
1 : 10000

Maps  
505 & 2-64

6(6)(c)



2008 02 11

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

**TO:** Mayor John Rowswell  
and Members of City Council

**SUBJECT:** Application No. A-2-08-Z.OP – filed by Sar-Gin Developments (Sault) Limited.

**SUBJECT PROPERTY:** Location – Located on the west side of Great Northern Road, approximately 90m (295.3') south of its intersection with Drive In Road. Civic No. 671, 671A & 683 Great Northern Road.  
Size – Approximately 95.4m (313.1') frontage x 257m (842') depth; 2.45 ha (6.06 acres).  
Present Use – Industrial/Commercial.  
Owner – Sar-Gin Developments (Sault) Limited.

**REQUEST:** The applicant, Sar-Gin Developments (Sault) Limited is requesting a Rezoning and Official Plan amendment to increase the allowable office space from 15% to 30% of the Gross Leasable Floor Area.

**CONSULTATION:** Engineering – See attached letter.  
Building Division – No comment.  
Legal Department – No comment.  
PUC Services Inc. – No objection.  
Conservation Authority – See attached letter.  
C.S.D. – No concerns.  
E.D.C. – No objection.  
Accessible Site Plan Committee – No comment.  
PWT – No comment.  
Fire Services – No objection.

### Previous Applications

In 1998, an application was approved to rezone the subject property from Industrial to Highway Zone with a Special Exception, in order to develop a series of commercial/industrial strip plazas.

In April 2007, City Council approved the rezoning of the subject property, amending the special exception zoning increasing the amount of permitted retail sales from 15% to 50% of the gross leaseable floor area of the total development.

### Conformity with the Official Plan

The frontage of the subject property is designated Commercial on Land Use Schedule "C" of the Official Plan. The rear is designated Industrial. The current application is for the Commercial designated portion of the property.

On the current subject property, there are three existing commercial/industrial buildings with a variety of uses that are permitted by way of a special exception zoning. There is also the possibility of a fourth building, which will accommodate similar uses.

At this time, the applicant is seeking to increase the amount of allowable office space from 15% to 30% of the Gross Leaseable Floor Area for the total potential development (including a fourth building). Upon completion of the proposed 1207.7 m<sup>2</sup> (13,000 sq.ft) fourth building, the total Gross Leasable Floor Area will be approximately 4,401 m<sup>2</sup> (47,382 sq.ft) (based on information provided by the applicant, and attached to this report). At 30%, the total allowable office space would equal approximately 1,320.5 m<sup>2</sup> (14,214.6 sq.ft.).

In reviewing this request, the proposal must be assessed in relation to existing Official Plan policies, as well as impact to other commercial areas where office uses are permitted, primarily the Downtown area.

The commercial policies of the Official Plan encourages maximizing the use of existing commercial space. As well, the commercial policies for the Great Northern Road Corridor encourages that new land uses adjacent to highways should be limited to those uses which serve the travelling public or which cannot be readily accommodated in the Downtown area.

To warrant an increase to up to 30% Gross Leasable Floor Area, impact to other commercial areas where office space is permitted must be assessed. Policy C.5 of the Official Plan states: "The Downtown area should be maintained as the primary administrative, business and cultural centre of the community... Construction of major office buildings outside of the Downtown area shall be

6(6)(c)

discouraged and new office buildings shall be encouraged to locate in the Downtown core."

Upon completion of the fourth building, 30% of the Gross Leasable Floor Area would equal approximately 1,320.5 m<sup>2</sup> (14,214.6 sq.ft.). To provide Council with some examples, the following is a list of major office spaces in the Downtown, and their approximate sizes compared to the applicant's current proposal:

Address	Name	Area	OP/Zoning
855 Queen Street East	Algoma Insurance	1,034.7 m <sup>2</sup> (11,138 sq.ft)	Commercial/C3-Riverfront Zone
747 Queen Street East*	BDO Dunwoody	1,148 m <sup>2</sup> (12,000 sq.ft)	Commercial/C2-Central Commercial Zone
671 & 683 Great Northern Road (Subject Property)	Various Tenants	1,320.5 m <sup>2</sup> (14,214.6 sq.ft) (office space only)	Industrial/HZ-Highway Zone
123 March Street	Soo Centre (5 Storeys)	3,053 m <sup>2</sup> (32,870 sq.ft)	Commercial/C2-Central Commercial Zone

*Note: Information on the above properties is based on data from the City of Sault Ste. Marie Building Division. Information on the applicant's property was submitted as part of the application.*

\*Building also owned by the applicant

Although the applicant is not proposing a stand alone office building, the current proposal to increase the office uses from 15% to 30% would facilitate the creation of major office space, as compared to other major office buildings in the Downtown. In addition, the proposal is beyond the scope of uses which serve the travelling public. As such, an amendment to the Official Plan is required to facilitate the applicant's request.

### **Comments**

The creation of office space of this scale outside of the Downtown is not consistent with the Official Plan and is not supported by Planning Staff. The applicant's proposal to increase office space to up to 30% of the total development would be comparable to two of the major offices in the Downtown area, and a little less than half of the Soo Centre, another major office building in the City's commercial core.

In the 1988 rezoning application for this property, the amount of office space was capped at 15%, as this was agreed upon by the applicant and City staff to maintain the policies of the Official Plan.

In addition to this, the current special exception zoning on this property permits professional scientific and technical services (e.g. architectural or engineering offices, computer related services, advertising service, e.c.t.), which are office type uses. The special exception zoning excludes these uses from the total office calculation, and would therefore be in addition to the 30% requested by the applicant. If approved, this would increase the total allowable space for office type uses to above 1,320.5 m<sup>2</sup> (14,214.6 sq.ft).

Historically, the City has allowed retail and service commercial uses to be located throughout the community while restricting major office development and entertainment uses (e.g. casino, theatres, the new Steelback Centre) to the Downtown. The office uses create activity during the daytime while the entertainment uses create interest and opportunities for leisure in the evening.

Office uses have an important multiplier effect as they provide a market for restaurants, retail and other commercial uses. Continuation of this policy, along with encouraging new residential development, is the focus of the new Downtown Development Strategy, recently approved by Council. Smaller office uses of not more than 300 m<sup>2</sup> (3,230 sq. ft) are presently permitted in the C4 zone. The intent of this is to permit smaller, service based offices, such as banks, to be located throughout the community.

Although there has been considerable new retail development such as Wal-Mart and Home Depot outside of the Downtown in recent years, the existing office and entertainment uses have kept the Downtown area relatively vibrant. However in 2010, with the opening of the new Sault Area Hospital on Great Northern Road, approximately 1,500 employees will be relocated out of the Downtown area. The effect of this relocation is not yet known; however, without major new investment into the Downtown area, the impact of the hospital relocation could be substantial.

In addition, with the relocation of the hospital, it is likely that other related medical offices will relocate to be closer to the new hospital site. However, lands surrounding the future hospital site are currently zoned for Institutional purposes and can accommodate these types of medical offices without a rezoning. The need for additional commercial office space to accommodate medical uses has not been demonstrated and therefore not supported at this time.

Currently, the Downtown contributes almost half (46.58%) of the commercial assessment in Sault Ste. Marie. Should a significant amount of new office space be constructed outside of the Downtown, it is likely that Downtown property

values will decrease. This will result in a financial loss for the existing Downtown building owners and a decrease in municipal tax revenues.

It is also important to note the high number of existing vacancies within the Downtown area, particularly along the Queen Street corridor. A report completed by the Climan's Group Inc. for a recent commercial rezoning identified 9,203 m<sup>2</sup> (99,063 sq.ft) of vacant commercial units in the Downtown. Although the report was completed to determine the impact of a retail commercial development, the report highlights the vacancy problem that continues to plague commercial units that can be used for office space in Downtown Sault Ste. Marie. The creation of new office space outside of the Downtown will exacerbate the current vacancy problems and undermine the City's recent revitalization efforts for this important area of the community.

The front 152.4 m (500') of the subject property is zoned HZ, Highway Zone, with the rear of the property zoned M2, Medium Industrial. Special Exception 215 also applies to this property which permits a variety of industrial and commercial uses. As proposed, an additional variance is required to amend provision 8 of Special Exception 215. Currently, provision 8 of the special exception zoning states:

"Professional scientific and technical services, including the offices of a property manager and real estate developer, such office uses are excluded from the maximum of 15% gross leaseable floor area outlined in subsection 6 (which deals with maximum GLA for office uses) of this by-law."

This provision will need to be amended to reflect the increase in allowable office space.

As proposed, no other variances are required to facilitate the development, and no objections to the proposal have been received. One letter of support has been submitted.

The Conservation Authority have indicated that the property is subject to Source Water Protection, and has requested that the Authority review any plans prior to the issuance of a Building Permit and that there may be recommendations dependant on the proposed development.

### **Other Comments**

In discussion with the applicant's planning consultant, the consultant has indicated that the City has erred in the interpretation of the amount of office space permissible outside of the Downtown. As indicated earlier in this report, office uses of not more than 300 m<sup>2</sup> (3,230 sq. ft) are permitted in the C4 zone to facilitate smaller, service based offices, such as banks, to be located throughout

the community. It is Planning staff's interpretation that 300 m<sup>2</sup> (3,230 sq.ft) represents a total amount of office space permissible per property, as this is consistent with the intent and purpose of the Official Plan.

The applicant's consultant contends, given the language of the Zoning By-law, that there is no limit to the amount of office space, so long as each office use is only 300 m<sup>2</sup> (3,230 sq.ft). For example, a strip plaza can have a number of different office uses, so long as each is under 300 m<sup>2</sup> (3,230 sq.ft). Planning staff argue that this is contrary to the intent of the Official Plan and do not agree with this interpretation. However, Planning staff does agree that the language of the Zoning By-law must be amended to address this misinterpretation, and will report back to Council with clarification.

Regardless of the interpretation, the subject property is governed by a special exception zoning, which limits the office space to 15% of the Gross Leasable Area.

### **Summary**

The continual spread of office uses outside of the Downtown will have a negative impact to the health and vibrancy of this important area of the community. The proliferation of office space outside of the Downtown core will result in financial loss for existing Downtown property owners and erode the commercial assessment collected from this area of the community.

Vacancy rates in the Downtown will also be exacerbated as the over supply of office space will reduce the incentive to invest in the Downtown area, thus further reducing the quality of the building stock in the commercial core. In addition, the further loss of office uses to areas outside of the commercial core will result in a 'negative' multiplier affect for other Downtown businesses which rely on the market created by office workers.

It is also important to note the 2005 Provincial Policy Statement recognizes the importance of downtowns by encouraging municipalities to support long-term economic prosperity by (Provincial Policy 1.7.7 b)): maintaining, and where possible, enhance the vitality and viability of downtowns and mainstreets.

Although the City has made a strong commitment to revitalizing the Downtown with the \$1.14 million Downtown Development Initiative (25 % from the City), which has been well received, it is important to maintain offices as the key to a strong employment base in the commercial core. Permitting office space of this scale outside of the Downtown will negatively impact the health and vibrancy of the Downtown and is not consistent with the City's Official Plan. Therefore, the application cannot be supported by staff.

6(6)(c)

**Planning Director's Recommendation**

That City Council deny the application.

SDT/pms

**PUBLIC HEARING** – 2008 02 11, Council Chambers, Civic Centre

*RECOMMENDED FOR APPROVAL*  
  
Joseph M. Fratesi  
Chief Administrative Officer

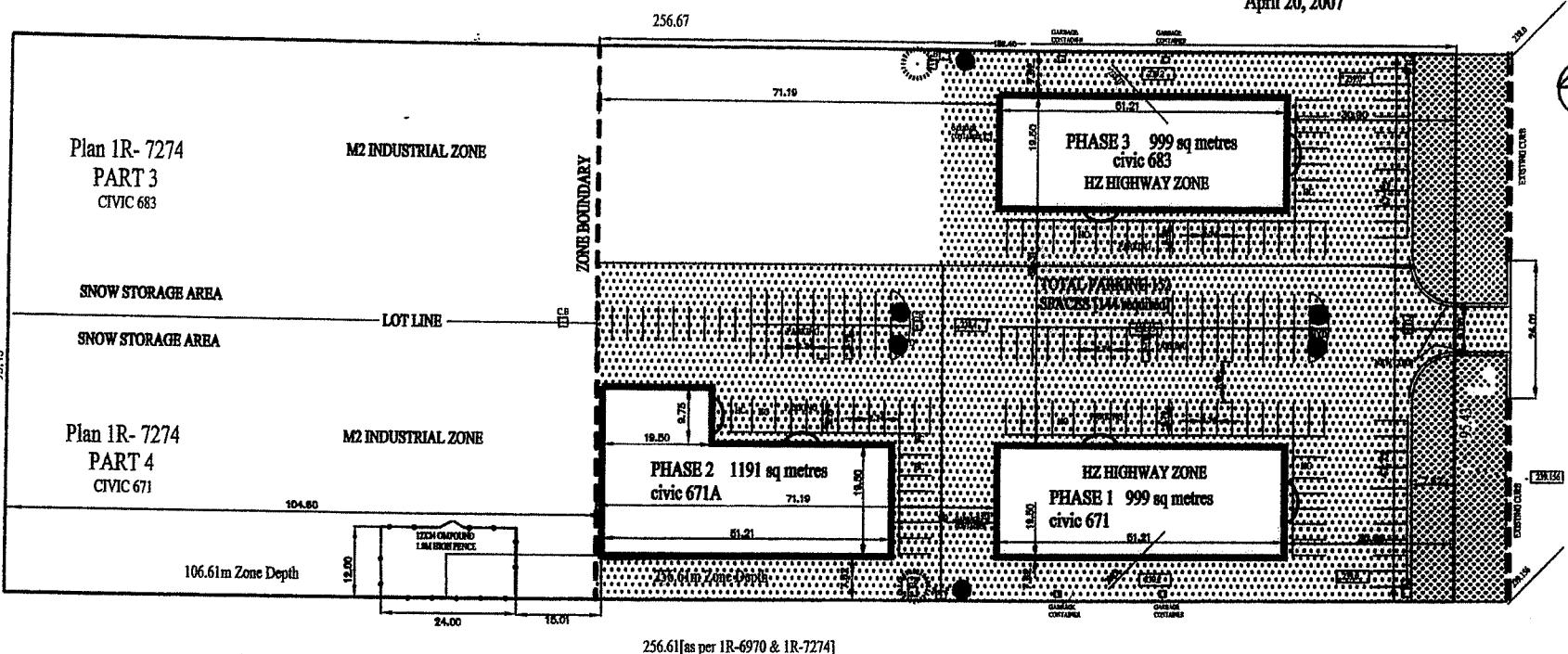
## **SITE PLAN-Schedule "B" Page 1 Total Phase Development**

**SOUTH HALF PART 13, REGISTERED COMPILED PLAN  
H-744, CIVIC NO 671 & 683 GREAT NORTHERN ROAD  
SAULT STE MARIE, ON.**

**ENDORSTION**  
This SITE PLAN AMENDING SCHEDULE B  
to AGREEMENT D3-546 Page 1  
  
has been APPROVED and ENDORSED by  
D.B. McConnell  
D.B. McCONNELL, City Planning Director  
  
This \_\_\_\_\_ Day of April 23 2007

## AGREEMENT D3-546

April 20, 2007



GREAT NORTHERN ROAD

6(6)(c)

6(6)(c)

Sar-Gin Centre: Great Northern Road, Sault Ste. Marie, ON

As of November 15, 2007

671 Great Northern Road

Fastenal	6,128 sq. ft.	Wholesale
Bergamin	2,000 sq. ft.	(1,000 sq. ft. retail)
Once Upon A Child	<u>2,700 sq. ft.</u>	Retail
Total	<u>10,828 sq. ft.</u>	

671A Great Northern Road

Motion Specialties	7,984 sq. ft.	Services
Northern Exteriors	<u>5,000 sq. ft.</u>	Contractor
Total	<u>12,984 sq. ft.</u>	

683 Great Northern Road

North Shore	1,920 sq. ft.	Contractor (600 sq. ft. retail)
Sault Chiropody	1,280 sq. ft.	Office?
Dr. Gupta	1,970 sq. ft.	Office
U Weight Loss	1,200 sq. ft.	Retail
Ficmar	1,200 sq. ft.	Contractor
?	<u>3,000 sq. ft.</u>	Vacant
Total	<u>10,570 sq. ft.</u>	

683A Great Northern Road

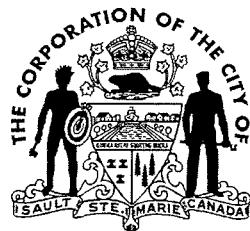
Total	<u>13,000 sq. ft.</u>	Future Building
-------	-----------------------	-----------------

Total 4 Buildings: ~~47,398 sq. ft.~~ 47,382 sq. ft ( $4401m^2$ )

Total Retail Available: (50%) 23,699 sq. ft. used: 5,500 sq. ft. remaining: 18,199 sq. ft.

Total Office Available (15%) 7,110 sq. ft. used: 3,250 sq. ft. remaining: 3,860 sq. ft.

6(6)(c)



2008 01 23

Bldg. File: 31913 & 10290

MEMO TO: Don McConnell, MCIP, RPP  
Planning Director

FROM: Catherine Taddo, P. Eng.  
Municipal Services Engineer

**SUBJECT: APPLICATION No. A-2-08-Z.OP  
671, 671 A & 683 GREAT NORTHERN ROAD  
REQUEST FOR AN AMENDMENT TO THE ZONING BY-LAW**

---

The Engineering Department has reviewed the above noted application, and has no objections; however, we provide the following comments:

- A private sanitary sewer easement was required in order for the owner of the above noted property to connect to the sanitary sewer on the northerly abutting property, located at 695 Great Northern Road. This was registered under T0465047 in 2006.
- Andy Cairns of Millar Engineering submitted a stormwater management report on May 2, 2006 which indicated a 100 mm diameter orifice plate was required. Millar Engineering has indicated that this has been installed.
- With the proposed addition of a fourth building, the stormwater management report was revised, as submitted, on April 16, 2007. The report indicates that they are proposing to change the orifice plate to 175 mm diameter, at the time of construction of the fourth building.
- The report of April 16, 2007 also indicates that there was a conceptual plan for a fifth building to be located west of the fourth building. Following acceptance of the plan, Millar Engineering was going to amend the stormwater management plan. If there have not been any changes to include a fifth building, the existing plan is still current.

Sincerely,

A handwritten signature in black ink that reads "C. Taddo".

Catherine Taddo, P. Eng.  
Municipal Services Engineer

c: Jerry Dolcetti, RPP  
Jim Elliott, P. Eng.  
Bryan Bunting, Building Department  
Ron Mancuso, Building Department



"Man and Nature"

January 15, 2008

*Sault Ste. Marie Re. on  
Conservation Authority*

6(6)(c)

**Conservation Authority Comments:**

**Application #**

**A-2-08-Z.OP**

**Sar-Gin Developments (Sault) Limited  
671, 671A & 683 Great Northern Road  
Sault Ste. Marie**

- The subject properties are located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- This property is subject to the Shoreline Management Plan.
- This property is subject to Source Water Protection
- A permit is required prior to ANY site grading, excavating, filling, development or construction.
- We have no comments or objections to this application
- Other:

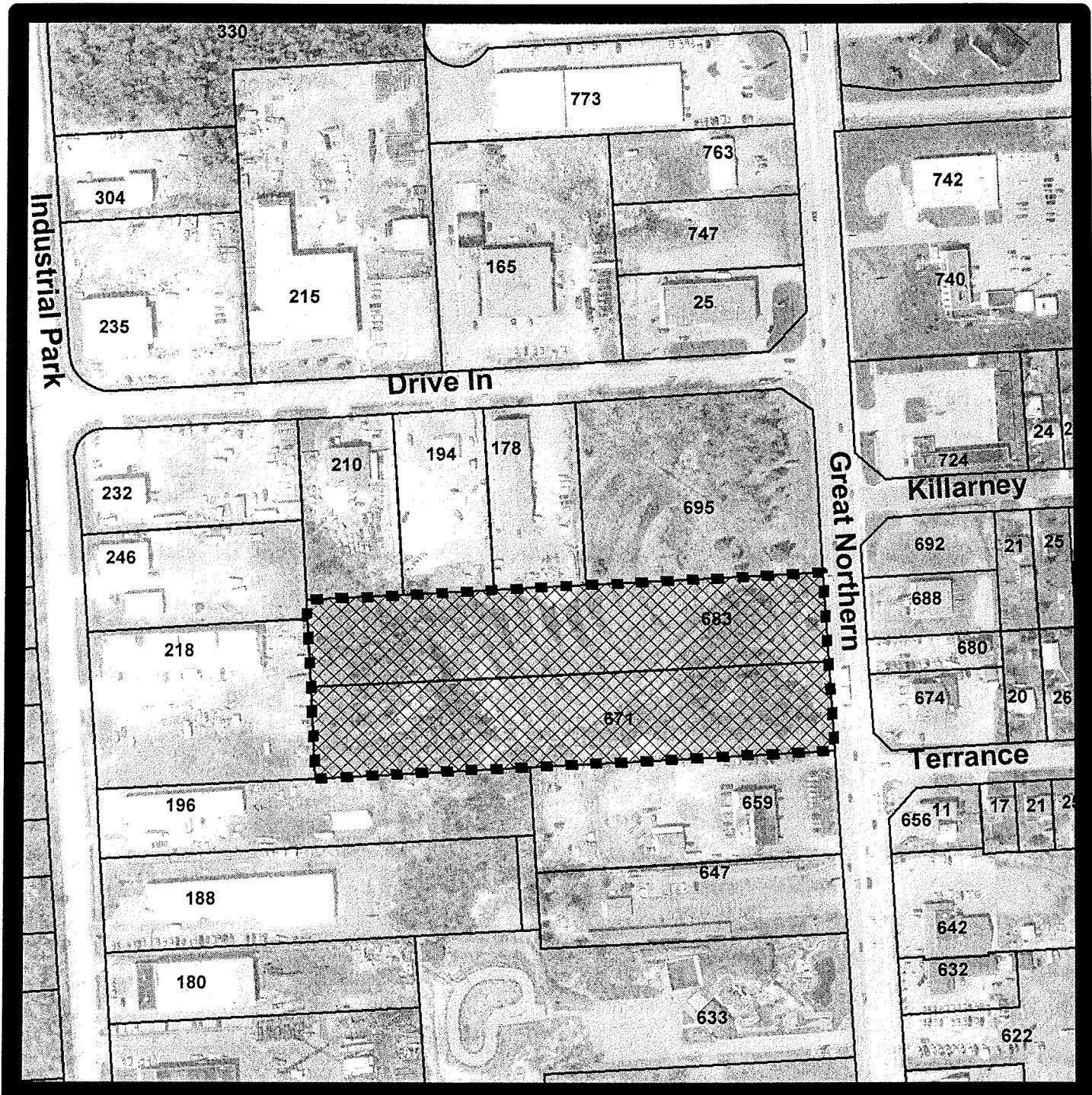
The subject property is under consideration of the Source Water Protection Program of the Conservation Authority with regard to Drinking Water Source Protection and there may be recommendations dependant on the proposed development. CA staff should review any plans prior to a Building Permit being issued for the property located at **671 or 671A or 683 Great Northern Road**.

Sincerely,

Marlene McKinnon  
GIS Specialist

File: A-2-08-Z\_OP\_15Jan08.doc

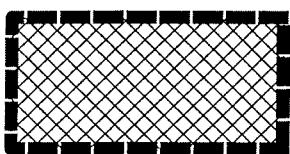
6(6)(c)



# 2004 ORTHO PHOTO MAP

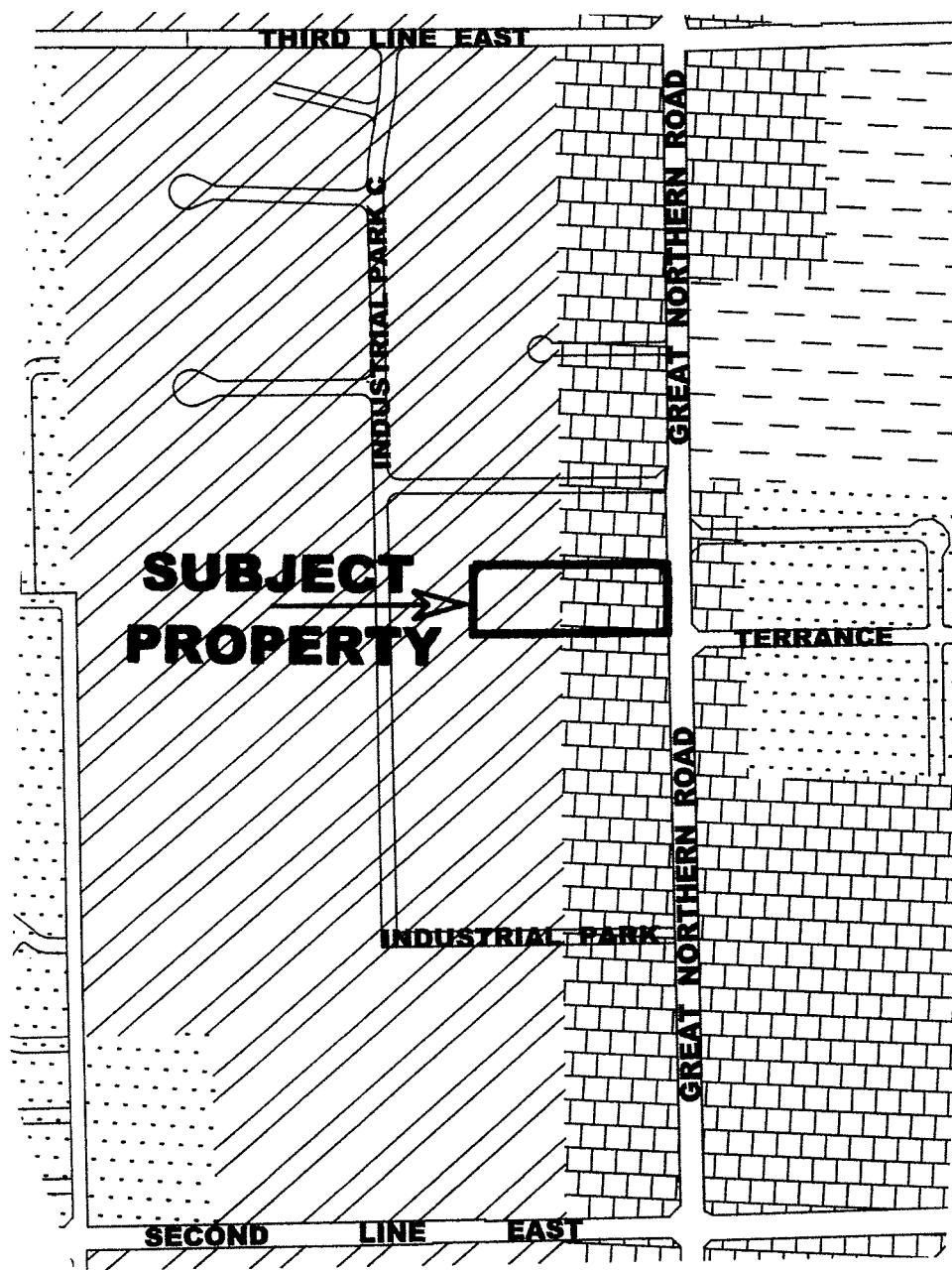
## APPLICATION A-2-08-Z-OP

Metric Scale  
1 : 3000  
Maps  
98 & 1-112

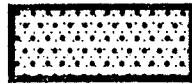


SUBJECT AREA - 671 & 683 Great Northern Road

6(6)(c)



OFFICIAL PLAN SCHEDULE "C"  
LAND USE LEGEND



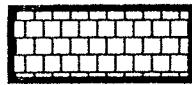
RESIDENTIAL



INDUSTRIAL



PARKS  
RECREATIONAL



COMMERCIAL



INSTITUTIONAL

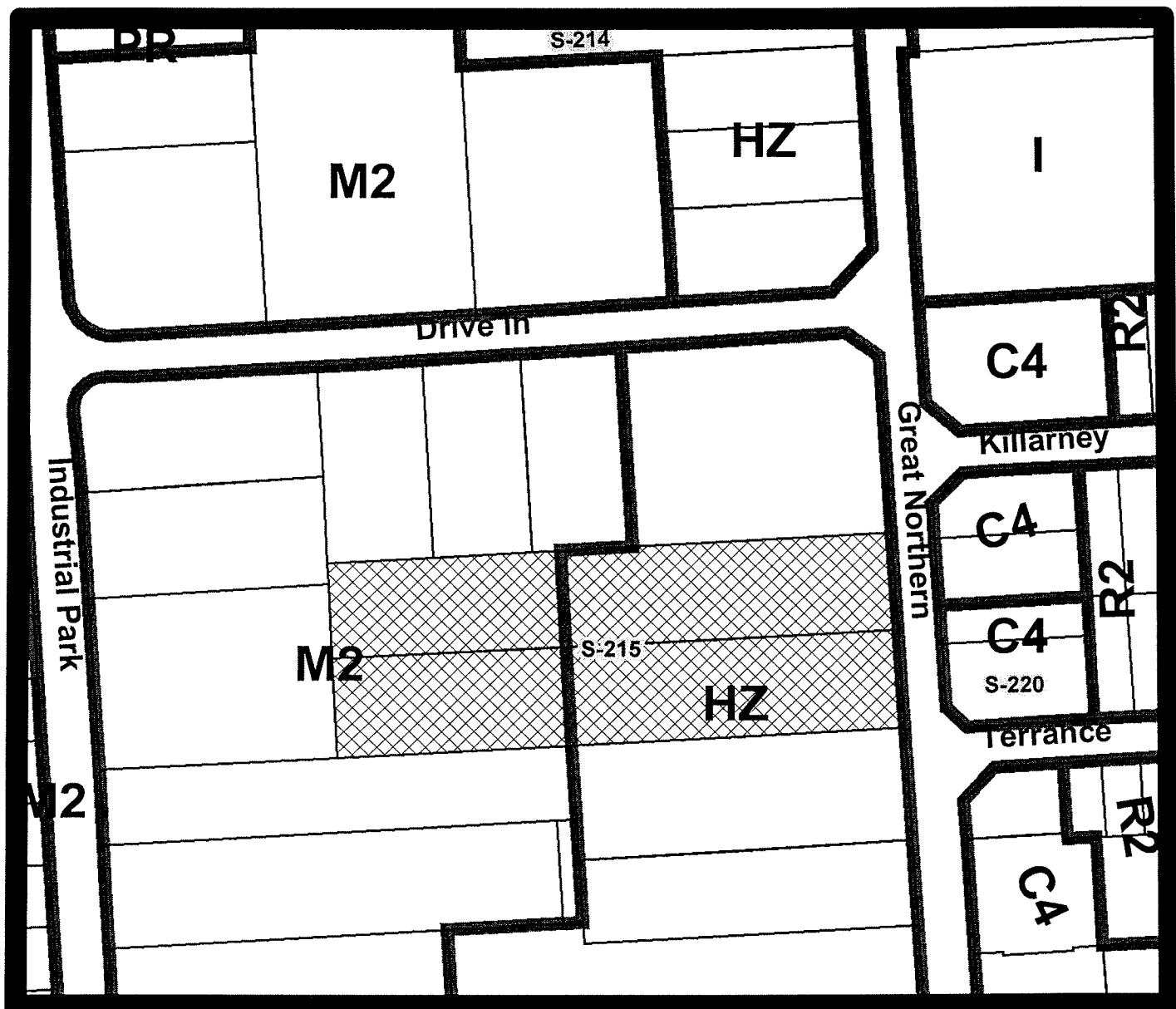


RURAL AREA

SCHEDULE "A" to AMENDMENT No. \_\_\_\_\_



6(6)(c)



## EXISTING ZONING MAP

APPLICATION A-2-08-Z-OP

Metric Scale

1 : 3000



Maps 98 & 1-112



C4 - General Commercial Zone



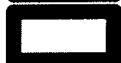
R2 - Single Detached Residential Zone



HZ - Highway Zone



I - Institutional Zone



M2 - Medium Industrial Zone



PR - Parks and Recreation Zone



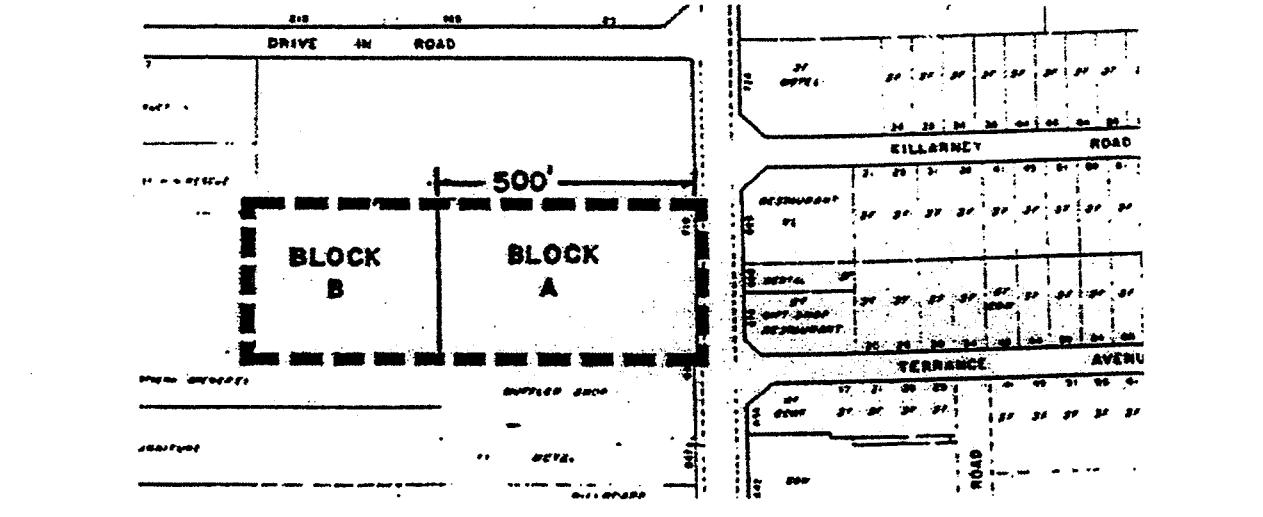
SUBJECT AREA - 671-683 Great Northern Road

**215 (862) LIMITED COMMERCIAL USES – 671 – 691 GREAT NORTHERN ROAD  
 {2007-71}**

Notwithstanding the provisions of By-law 2005-150, the lands described as the south half of part 13, Registrar's Compiled Plan No. H-744, civic No. 671-691 Great Northern Road and are shown outlined and marked Block 'A' on the subject property map attached as Schedule 867 hereto, may be used to permit the following uses, in addition to those permitted in the Highway Zone (HZ) so long as a minimum 7.62m landscaped strip be planted along Great Northern Road:

1. *Accessory uses*
2. Commercial cleaning business
3. Custom workshop – Establishments primarily engaged in producing special order goods for retail sale. Such uses may include but are not limited to, a local craft shop, including pottery, furniture, metal and wood made by hand.
4. *Delivery and courier services*
5. *Dry cleaning establishment*
6. *Office uses:* Up to a maximum of 15% of the gross leaseable floor area of the total development on Block A on Schedule 867 attached hereto.
7. *Printing and related support activities*
8. *Professional scientific and technical services*, including the offices of a property manager and real estate developer, such *office uses* are excluded from the maximum of 15% gross leaseable floor area outlined in subsection 6 of this by-law.
9. *Retail sales* of goods not specifically noted in the provisions of the Highway Zone outlined in Section 13.7 of By-law 2005-150 or this By-law – Up to a maximum of 50% of the gross leaseable floor area of the total development on Block A on Schedule 867 attached hereto.
10. Subcontractor's shop – Often referred to as Tradewperson's shops, these establishments are primarily engaged in a specific building trade. Installations and trade work is done off-site, however there is often a retail component associated with the use. Outdoor storage requirements associated with this use are minimal. Such uses may include the following or *similar uses*:
  - a. Electricians Shop
  - b. Exterior siding and window contractor's
  - c. Flooring shop
  - d. Heating and Cooling Contractor's
  - e. Plumber's Shop
11. *Warehousing, wholesaling and distribution centre*

Schedule No. 867 to By-law 88-247





Canadian Office.  
P O Box 696  
Sault Ste. Marie, ON P6A 5N2  
Tel.: (705) 256-6622 or  
1-888 FILTREC  
Fax: (705) 256-6064

U S Office  
P.O. Box 1222  
Sault Ste. Marie, MI 49783  
Tel.: (705) 256-6622 or  
1-888 FILTREC  
E-Mail: information@filtrec.net  
Web site: www.filtrec.net

(6)(c)

January 28, 2008



The Corporation of the City of Sault Ste. Marie  
P.O. Box 580  
Sault Ste. Marie, Ontario  
P6A 5N1

**Attention: D.P. Irving, City Clerk**

Dear Ms. Irving:

Re: Application No. A-2-08-Z.OP filed by Sar-Gin Developments (Sault) Limited

We are abutting property owners to the subject property. Our experience with Sar-Gin Developments (Sault) Limited is that they are an excellent neighbour and have always developed property in a responsible manner.

A re-zoning to permit additional office space would certainly appear to make sense given the office space that is required for a busy industrial commercial operation. As well, additional office space would provide the basis for greater infrastructure in the area such as restaurants and other services.

In closing, we clearly support this application. If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that appears to read 'Robert MacRae'.

Robert MacRae, LL.M.

RM/tj

RECEIVED  
CITY CLERK

JAN 31 2008

NO.: 50903

DIST.: Planning C. Agenda

6(8)(b)

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## MEMORANDUM

---

**TO:** CITY OF SAULT STE. MARIE  
MAYOR AND COUNCILLORS

**FROM:** H. J. BRIAN CURRAN, PRESIDENT & C.E.O.  
PUC INC.

**DATE:** January 24, 2008

**SUBJECT:** 2007 FOURTH QUARTER SHAREHOLDER REPORT

---

Attached is the Fourth Quarter Shareholder Report for the period October 1 to December 31, 2007 and the unaudited financial statements for December 2007.

I will be available at the next Council meeting to answer any questions on the report.

If you have any questions, please do not hesitate to call me at 759-6538.



---

H. J. Brian Curran, President & C.E.O.

c.c. City of Sault Ste. Marie, C.A.O

attachments      1. 2007 Fourth Quarter Report  
                      2. Unaudited December 2007 Financial Statements

## PUC INC. 2007 FOURTH QUARTER REPORT

### PUC SERVICES

There were no lost time injuries during the fourth quarter.

Each year we offer our Caution and Chance School Program to local schools. Again we have had a terrific response this year, with 25 schools confirming their sessions. The program will take place between January 14, 2008 & February 29th 2008 and will be delivered by employees within our organization with both the training and the necessary Police Records Checks completed.

The two city wastewater treatment plants were in compliance with provincial requirements during the past quarter.

PUC Services is working with city staff to determine the feasibility of using landfill gas at the municipal landfill to generate electricity. Preliminary results from the engineering consultant that has been hired suggest that a 1.5 MW generating unit could be installed at the site.

Two employees, Louis Bumbaco, Manager of Stations, Metering and Fleet and Bob Lewis, Manager of Lines Operations, retired during the fourth quarter. Their contributions during their careers with PUC Services and the Public Utilities Commission are greatly appreciated.

### PUC DISTRIBUTION

During the fourth quarter of the year electrical heating load picks up significantly. There is an obvious correlation between heating load and the number of degree days in the heating season. While the number of heating degree days in 2007 was 7.1% less than normal, they were 8% higher than in 2006. Consequently, electricity consumption for the year was 2.2% below budget but 1.4% greater than 2006.

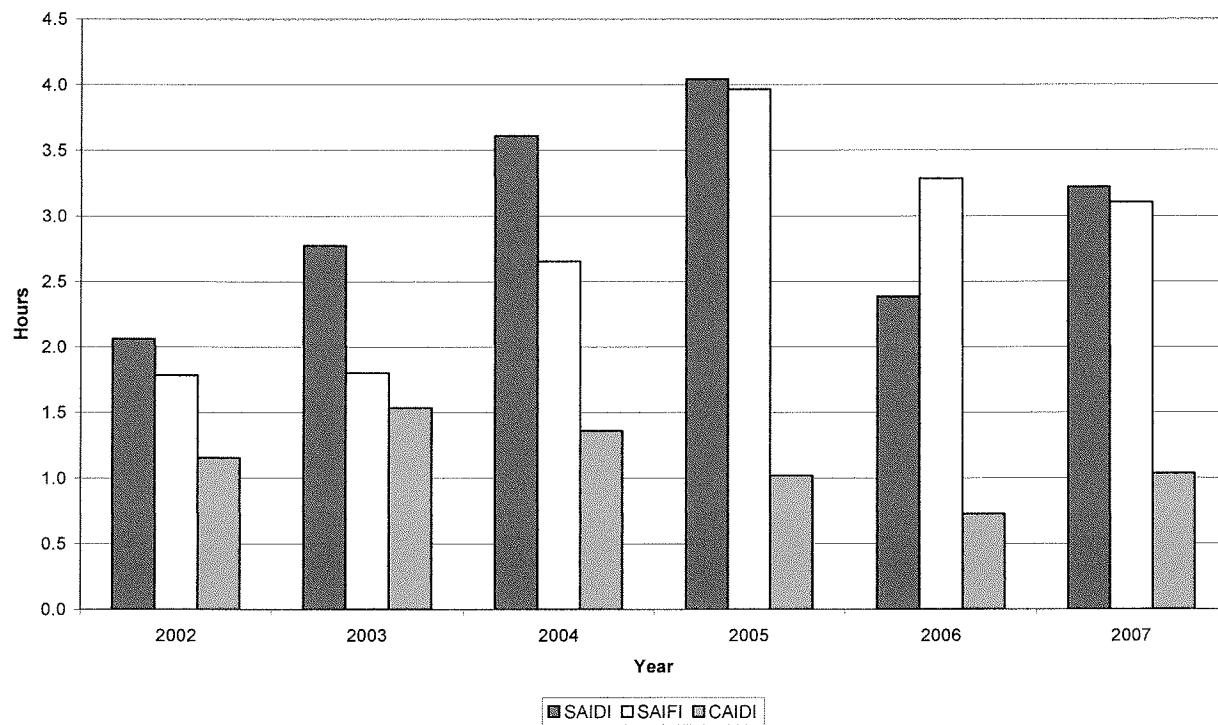
Energy conservation is also having an impact on energy consumption. PUC Distribution administered OPA's appliance round up program and the 10/10 program in 2007. That latter program provided a 10% rebate on a consumer's July and August invoices if they reduced electricity consumption by 10% during those two months. Enrollment was automatic. Approximately 6800 customers qualified for a rebate which averaged \$13.64. Rebates were credited to customer bills in November or December. The appliance recovery program was also very successful far exceeding what we had expected to achieve. The programs were funded by the Conservation Bureau of the Ontario Power Authority (OPA). During the last quarter PUC Distribution launched another OPA program called the Business Incentive program aimed at small to medium sized commercial facilities.

PUC Distribution was one of 26 LDCs that were directed by the OEB to file a rate application for 2008. The application was submitted November 30<sup>th</sup>. A notice of the application was placed in local news media. If approved by the Board, the new rates will result in an increase of approximately 4.5% for a residential customer that uses 1,000 kWh of electricity a month. For commercial customers the increase will be between 0.9% and 1.8% depending on the level of consumption. The variance in rate impact is due to the reallocation of costs of service that were determined in a recently completed rate allocation study. The OEB has indicated that it expects to issue a rate order in June 2008.

Demand for new commercial and sub division services continued at a high pace during the quarter placing a heavy workload on our engineering department and line crews.

System reliability improved during the quarter despite episodes of severe weather. However, because of extensive outages that were experienced earlier in the year, system reliability in terms of outage duration declined from 2006. There was a slight improvement in outage frequencies in 2007 over 2006.

**Reliability Indices - January 1 to December 31  
(excluding Loss of Supply)**



## **WATER SYSTEM**

Water supplied to the distribution system declined by 2% from 2006. However actual sales to customers were essentially equal to the previous year. The reduction in losses and unaccounted for consumption is due to a program that replaced large water meters with new more accurate units and a lower number of large watermain breaks. Since November 2007, when we start recording annual watermain breaks, we have experienced 15 breaks, compared to the five year average of 17.

A consultant (BRI International) was hired to assist in implementing the requirements imposed by Ontario's new Drinking Water Quality Management Standard. A gap analysis was conducted in October to identify where documentation is lacking in regards to the Standard. Activities to address the gaps identified will be ongoing throughout 2008 and will involve extensive documentation of Standard Operating Procedures (SOPs) and the development of a documented quality management system.

## PUC TELECOM

PUC Telecom and its partner, Ontera, have signed a five year agreement to provide high speed broadband services to the Algoma District School Board. All ADSB facilities must be connected by July 31, 2008. PUC Telecom looks forward to serving the needs of Algoma District School Board. Earlier in 2007 PUC Telecom renewed its agreement with the Huron Superior Catholic District School Board for another five years.

## PUC ENERGIES

Business activity was minimal, limited only to sentinel lighting rentals.

## FINANCIAL STATUS

PUC Inc. had unconsolidated net income of \$192,803 for the year, compared to \$122,830 in 2006. Interest expense to the City for the period was \$2,545,418.

PUC Distribution Inc. had net income of \$320,457 compared to a loss of \$329,739 in 2006 and budgeted net income of \$5,257. Net income for the year will be subject to adjustment in accordance with the OEB decision on the recovery of payment in lieu of taxes (PILs) in our rates and the amount of PILs payable as a result of the change in the 2007 provincial budget. Revenue was up 7.6% and expenses were up 3.8% from the same period in 2006.

Year-to-date net income for the water utility was \$2,435,323 compared to \$1,009,499 in 2006. Revenue was up 9.2% and expenses were up 0.4%. An additional \$1,000,000 in invoices is expected from the city to cover watermain replacement projects that were completed in conjunction with city road reconstruction work in 2007. A major project associated with the replacement of a booster station was cancelled after it was identified that the work could not proceed without extensive improvement to the watermain to which it is connected. Watermain improvement would have added significant cost to the project. The desired increase in reliability to that area of the city can be achieved at lower cost by the installation of a watermain on Fourth Line. That project is in the 2008 capital budget.

PUC Services had net income of \$320,322 compared to \$70,097 in 2006. PUC Telecom had net income \$152,172 compared to a loss of \$48,536 in 2006. Telecom revenues were up 3.4% and expenses were down 27% for the period. PUC Energies' net income was \$64,049 compared to \$26,163 in 2006.

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## **Summary of Operations**



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**For the Period Ending December 31, 2007**

**Note: These financial statements are subject to various year end adjustments and accruals**

6(8)(b)

# PUC Inc.

## Summary of Operations

For the Period Ending December 31, 2007



	Budget	YTD Budget	YTD Actual
Miscellaneous Revenue	\$120,000	\$120,000	\$149,364
Related Party Interest	\$2,307,650	\$2,307,650	\$2,807,650
	\$2,427,650	\$2,427,650	\$2,957,014
Related Party Interest	\$2,045,401	\$2,045,401	\$2,545,418
Administrative Expenses	\$374,245	\$374,245	\$218,793
	\$2,419,646	\$2,419,646	\$2,764,212
<b>Net Income (Loss)</b>	<b>\$8,004</b>	<b>\$8,004</b>	<b>\$192,803</b>

6(8)(b)

# PUC Distribution Inc.

## Summary of Operations

For the Period Ending December 31, 2007



	Budget	YTD Budget	YTD Actual
Distribution Revenue	\$11,946,072	\$11,946,072	\$11,858,204
Miscellaneous Revenue	\$874,029	\$874,029	\$1,199,153
	\$12,820,101	\$12,820,101	\$13,057,356
Cost of Power Revenue	\$49,000,000	\$49,000,000	\$48,978,008
Cost of Power Expense	\$49,000,000	\$49,000,000	\$48,978,008
	\$0	\$0	\$0
Operating and Maintenance Expenses	\$3,605,052	\$3,605,052	\$3,404,800
Administrative Expenses	\$4,010,141	\$4,010,141	\$3,617,056
Depreciation	\$2,870,000	\$2,870,000	\$2,870,004
Interest Expense	\$2,329,650	\$2,329,650	\$2,845,039
	\$12,814,844	\$12,814,844	\$12,736,899
<b>Net Income (Loss)</b>	<b>\$5,257</b>	<b>\$5,257</b>	<b>\$320,457</b>

6(8)(b)

**Public Utilities Commission - Water Utility**  
**Summary of Operations**  
**For the Period Ending December 31, 2007**



	Budget	YTD Budget	YTD Actual
Water Revenue	\$10,378,888	\$10,378,888	\$10,773,791
Miscellaneous Revenue	\$345,551	\$345,551	\$487,615
	\$10,724,439	\$10,724,439	\$11,261,405
Appropriations from W/C	\$1,000,000	\$1,000,000	\$0
	\$1,000,000	\$1,000,000	\$0
Operating and Maintenance Expenses	\$5,093,101	\$5,093,101	\$4,740,319
Administrative Expenses	\$2,560,428	\$2,560,428	\$2,291,142
	\$7,653,529	\$7,653,529	\$7,031,461
Capital Expenditures	\$4,006,524	\$4,006,524	\$1,794,622
	\$4,006,524	\$4,006,524	\$1,794,622
<b>Net Income (Loss)</b>	<b>\$64,386</b>	<b>\$64,386</b>	<b>\$2,435,323</b>

# PUC Services Inc.

## Summary of Operations

For the Period Ending December 31, 2007



	Budget	YTD Budget	YTD Actual
Streetlight Revenue	\$546,000	\$546,000	\$546,616
Contract Revenue	\$3,708,602	\$3,708,602	\$3,490,972
Management Fee Revenue	\$5,038,556	\$5,038,556	\$4,578,791
Miscellaneous Revenue	\$107,184	\$107,184	\$111,531
	\$9,400,342	\$9,400,342	\$8,727,911
Operating and Maintenance Expenses	\$3,663,869	\$3,663,869	\$3,132,478
Administrative Expenses	\$4,327,802	\$4,327,802	\$4,037,906
Depreciation	\$1,243,535	\$1,243,535	\$1,237,204
Interest Expense	\$0	\$0	\$0
	\$9,235,206	\$9,235,206	\$8,407,589
<b>Net Income (Loss)</b>	<b>\$165,136</b>	<b>\$165,136</b>	<b>\$320,322</b>

6(8)(b)

# PUC Telecom Inc.

## Summary of Operations

For the Period Ending December 31, 2007



	Budget	YTD Budget	YTD Actual
Telecommunication Revenue	\$493,626	\$493,626	\$495,798
Miscellaneous Revenue	\$57,061	\$57,061	\$73,126
	\$550,687	\$550,687	\$568,925
Operating and Maintenance Expenses	\$59,440	\$59,440	\$50,668
Administrative Expenses	\$174,534	\$174,534	\$126,085
Depreciation	\$240,000	\$240,000	\$240,000
	\$473,974	\$473,974	\$416,753
<b>Net Income (Loss)</b>	<b>\$76,713</b>	<b>\$76,713</b>	<b>\$152,172</b>

6(8)(b)

# PUC Energies Inc.

## Summary of Operations

For the Period Ending December 31, 2007



	Budget	YTD Budget	YTD Actual
Rental Revenue	\$65,000	\$65,000	\$61,070
Miscellaneous Revenue	\$50,000	\$50,000	\$59,553
	<hr/>	<hr/>	<hr/>
	\$115,000	\$115,000	\$120,623
Operating and Maintenance Expenses	\$62,477	\$62,477	\$48,666
Administrative Expenses	\$18,931	\$18,931	\$5,101
Depreciation	\$2,800	\$2,800	\$2,808
	<hr/>	<hr/>	<hr/>
	\$84,208	\$84,208	\$56,575
<b>Net Income (Loss)</b>	<b>\$30,792</b>	<b>\$30,792</b>	<b>\$64,049</b>



Naturally Green

7(b)

Mark Lucuik, P.Eng. LEED AP is a principal and the corporate lead in the Green Buildings and Sustainability service area within Morrison Hershfield Consulting Engineers. Morrison Hershfield is a multidisciplinary North American engineering and management firm, providing services within the Transportation, Building, Life Sciences, Municipal, Utilities and Telecommunications sectors. Mark has been involved in the field of sustainability since the early 1990's and has worked on many notable North American green buildings. Mark is also on the Board of Directors of the Canada Green Building Council, the Athena Institute and the National Capital Green Building Association. Mark chairs the LEED Development committee, and sits on the LEED Complete Steering Committee for the Canada Green Building Council. ~~Mark also~~

Mark's expertise in embodied material effects of building materials have allowed him to work on over fifty green buildings in Canada and the United States, allowing him to perform reviews of final drawing sets and understanding the design intents for many high profile green buildings. Mark has given courses and seminars in embodied material effects to government departments, and high profile green architects and designers. Mark has also acted as an external green building expert for PWGSC, and as an embodied material effect expert on numerous projects including many LEED™ registered buildings and the 1998 and 2000 green building challenge submissions by Canada. Mark's clients in his green building related work include the Athena Institute, the Government of Canada, CMHC, DND, the Bank of Canada, the CaGBC, Canada Post and many engineering and architecture firms. Mark was recently the prime author for a 60-page document for Industry Canada entitled "A Business Case for Green Buildings in Canada". Mark is currently the project manager and prime contact for a LEED Canada Assessment team for the Canada Green Building Council. In this role, Mark is responsible for the review of LEED Canada submissions (by other design teams) and credit interpretation rulings. Mark has also won a national engineering award for charity work for the Shepherd's of Good Hope in 2000.

Mark is a practising engineer and has specialized knowledge in the fields of durability, building science and embodied environmental material effects. Mark is a firm believer in the benefits of green construction, and the necessity of change in response to global warming. Mark demonstrates these beliefs by considering environmental effects in all professional and personal decisions.



7(b)

## REPORT

# A Business Case for Green Buildings in Canada

Presented to

Industry Canada



Lead Author:  
**Mark Lucuik, P.Eng.**

Contributing Authors:  
**Wayne Trusty**  
**Nils Larsson**  
**Robert Charette**

2052223.00

March 2005

MH  
MORRISON  
HERSHFIELD



Federation of Canadian Municipalities  
Fédération canadienne des municipalités

7(b)

Copy to Steve Butchart  
J. Dolcetti

Info for "Green Committee"

Explain  
& carbon credits

October 22, 2007

Please Distribute to All Members of Council and Senior Staff

## MEMBERS' ADVISORY

### FCM'S GREEN MUNICIPAL CORPORATION OPENS CARBON OFFSET MARKET TO CANADIAN MUNICIPALITIES

Municipalities in Canada are committed to reducing greenhouse-gas emissions from their operations. Activities that can contribute to this goal include: capturing and flaring landfill gas, constructing district energy systems, retrofitting municipal buildings to make them energy efficient, switching fuels for municipal fleets, etc.

Upcoming federal air emissions regulations are expected to provide municipal governments with the opportunity to sell the emission reductions from these activities as carbon offset credits. The Federation of Canadian Municipalities (FCM) has created the Green Municipal Corporation to purchase, aggregate and sell Canadian municipal carbon offset credits.

Although this new regulatory system offers municipal governments environmental and economic benefits, there are regulatory, technical and financial barriers to this market, as well as some significant risks. Beginning Oct. 22, 2007, Green Municipal Corporation will be working with provincial and territorial municipal associations to help municipal governments overcome these barriers and minimize the risks.

The services of Green Municipal Corporation will be financed by fees for services and not subsidized. The greater the number of FCM members that commit to working with Green Municipal Corporation, the lower the service costs to those that participate.

The General Manager of Green Municipal Corporation, Doug Salloum, will be pleased to meet municipal councils and staff to explain the corporation's services (see attached). Please contact him at:

Doug Salloum  
Green Municipal Corporation  
c/o Federation of Canadian Municipalities  
24 Clarence St  
Ottawa, Ont  
K1N 5P3

Email: [dsalloum@fcm-gmc.ca](mailto:dsalloum@fcm-gmc.ca)  
Tel.: 613 219 5396

7(b)

## GREEN MUNICIPAL CORPORATION SERVICES

Green Municipal Corporation will offer the following services to FCM members.

1. Regulatory assistance: For municipal GHG emission reductions to be eligible as offset credits, projects must be validated, verified, certified and registered, under regulations and procedures the federal government will soon announce. Green Municipal Corporation will employ experts to perform these regulatory tasks and will manage these tasks for participating municipalities.
2. Risk management: Green Municipal Corporation will protect participating municipalities from the risks inherent in selling offset credits, which stem from the uncertain supply of carbon credits from any one emission-reducing project over the project life.
3. Purchase and sale of offset credits: By aggregating the supply of offset credits from municipal projects across the country, Green Municipal Corporation will be able to attract the best possible prices from buyers at the lowest possible transaction costs. Green Municipal Corporation will offer municipalities a guaranteed price for all offset credits purchased as well as a share in the revenue if the final selling price exceeds the guarantee price;
4. Technical and financial advice: Green Municipal Corporation will provide impartial comments on financial or technical issues covering a range of emission-reducing technologies or project types. Green Municipal Corporation will be able to help municipalities assess the costs and benefits of potential offset-credit projects and to comment on whether specific projects are likely to be eligible for the offset market. If requested by municipalities, Green Municipal Corporation will source financing and technical offers for the preparation of feasibility studies as well as project design, construction and management services.

7(b)



200 University Ave, Suite 801  
Toronto, ON M5H 3C6  
Tel.: (416) 971-9856 | Fax: (416) 971-6191  
E-mail: amo@amo.on.ca



24 Clarence Street Ottawa K1N 5P3  
Tel: 613.241.5221 Fax: 613.241.7440

## MEMBER COMMUNICATION

FYI N°: 07-024

To the attention of the Clerk and Council  
November 28, 2007

**FOR MORE INFORMATION CONTACT:**  
For energy efficiency or district energy projects:  
Scott Vokey, LAS Energy Services Coordinator  
(416) 971-9856 ext 357  
For other GHG reducing projects:  
Doug Salloum, General Manager, GMC  
(613) 219 5396 or [dsalloum@fcm-gmc.ca](mailto:dsalloum@fcm-gmc.ca)

### AMO and FCM Partnering to Fight Climate Change

The Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM) have agreed to work together to help Ontario municipalities create and sell Offset Credits. AMO's subsidiary, Local Authority Services (LAS) is offering to manage the technical and regulatory processes facing municipalities interested in creating Offset Credits from energy efficiency and district energy projects. FCM's Green Municipal Corporation (GMC) will provide the same services for other projects not specifically supported by LAS, with an initial emphasis on landfill gas projects. GMC will also offer to purchase and sell (to regulated large emitters) Offset Credits created by any Ontario municipality.

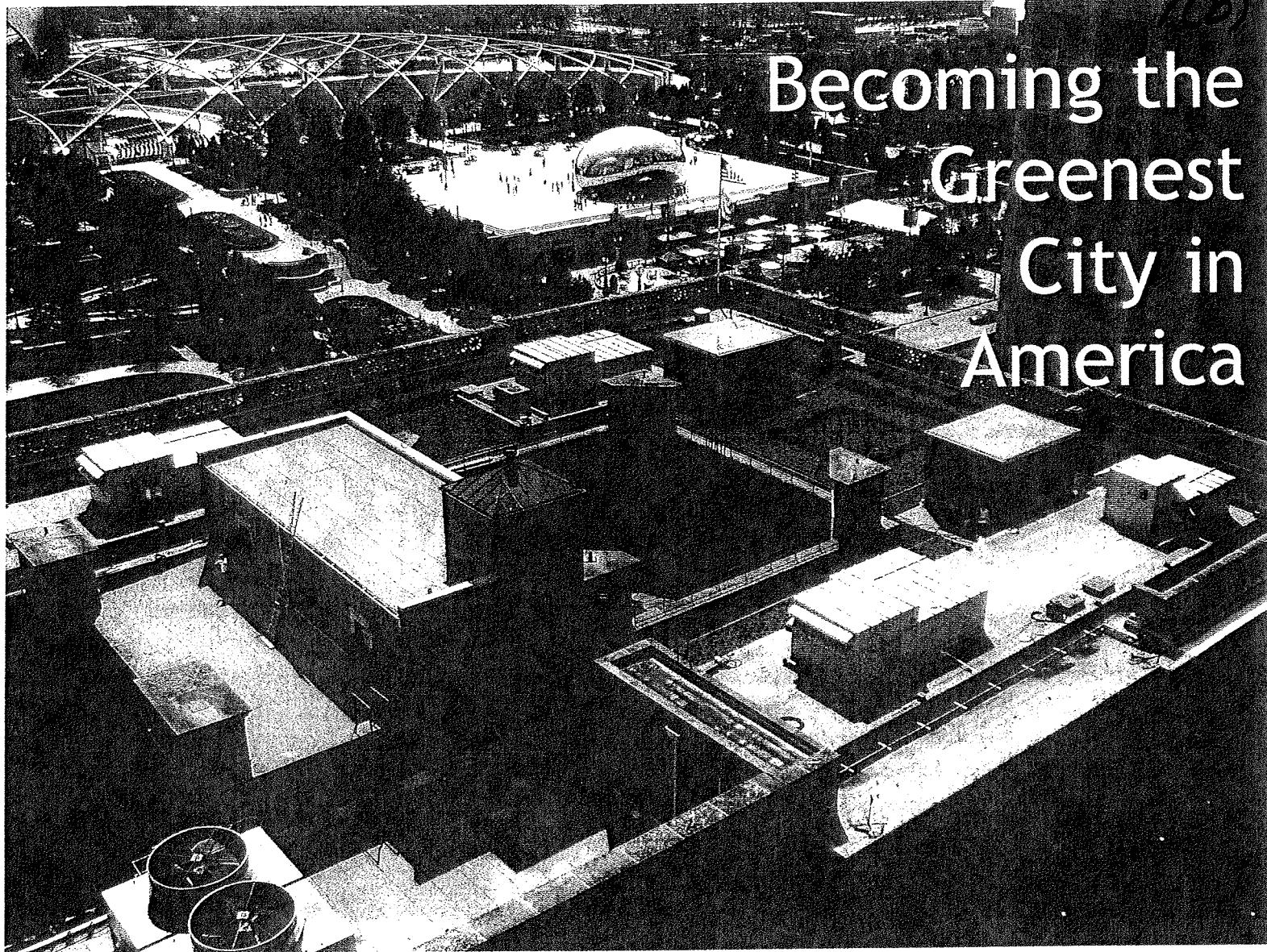
An Offset Credit is an emission reduction that has been verified, certified and registered according to federal regulations. These Offset Credits will counterbalance pollution by abating, reducing, or sequestering greenhouse gases (measured in an equivalent amount of carbon dioxide or CO<sub>2</sub>e). Under the evolving federal government's regulatory framework, municipalities will be eligible to sell Offset Credits to regulated emitters such as large power producers and large GHG emitters in the forestry, mining, petrochemical, refining, and steel industries. Municipalities can create Offset Credits by implementing CO<sub>2</sub>e reducing projects that comply with federal protocols and processes. Protocols are expected to be developed for the following project types of municipal projects, among others: landfill gas, fleet fuel switching, district energy, and energy efficiency projects.

While regulated emitters are unlikely to be interested in Offset Credits from small projects, they are expected to be interested in purchasing larger, aggregated pools of Offset Credits such as those to be developed by LAS and GMC. In addition, interested municipalities can avoid the numerous regulatory and technical obstacles as well as the price, supply, and project management risks associated with such projects by utilizing the expertise assembled by LAS and GMC.

LAS' Energy Services Division is currently developing a suite of energy conservation programs for member municipalities that will include Greenhouse Gas Offset Credit services for district energy and energy efficiency projects. For more information about these services consult the LAS Website.

*This information is available in the Energy Services section of the LAS website at:  
<http://www.amo.on.ca/Content/las/AboutUs/ProgramsServices/EnergyServices/default.htm>*

# Becoming the Greenest City in America



## Chicago's Green Roof Infrastructure Leadership

*Kevin M. Laberge, P.E., Chicago Department of Environment*

The City of Chicago is a leader in the development of policies and programs that support the greening of the City. Since the 1990's, Mayor Richard M. Daley has publicly stated his dream to make Chicago "The Greenest City in America". Since then, numerous efforts, ranging from procurement policies to huge projects like Millennium Park have been completed to help realize this dream. Chicago has earned a reputation for innovation and in particular, for its efforts to develop green roof infrastructure.

Green roof thinking in Chicago originally centered around the need to reduce the urban heat island, following a disastrous heat wave in the nineties. On September 20, 2000, Mayor Daley installed the first plants on top of the City of Chicago's City Hall Building. This green roof was a key component in the City's new Urban Heat Island Initiative. The project was designed to conduct research on plant survival, energy efficiency, biodiversity and

*The Chicago Cultural Center with the Millennium Park Project in the background  
(Courtesy Chicago Department of Environment)*

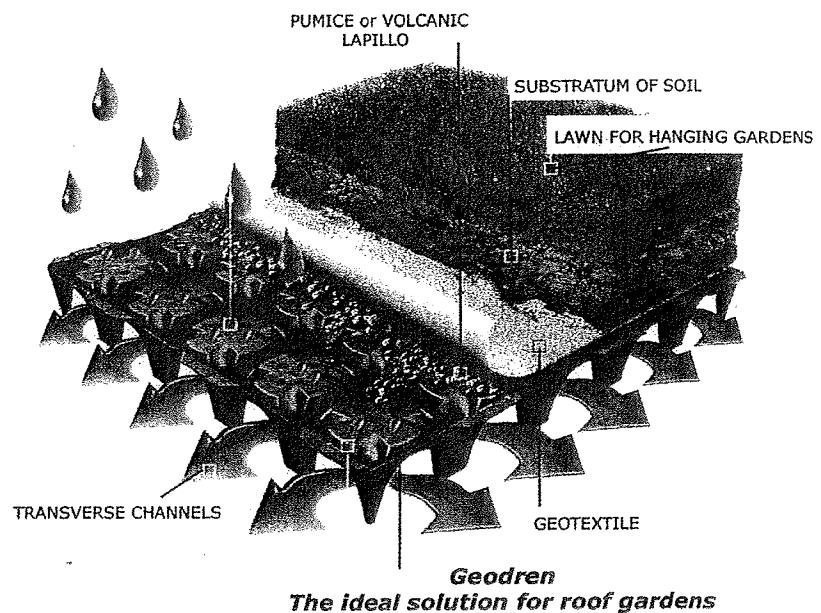


*Six years ago: September of 2000, Mayor Richard Daley and former environment commissioner William F. Abolt plant the first plants atop Chicago City Hall (G.R.I.M. Volume 2, Number 3)*

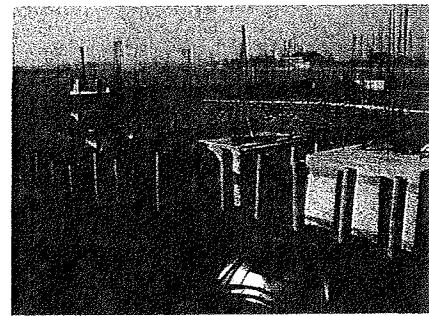
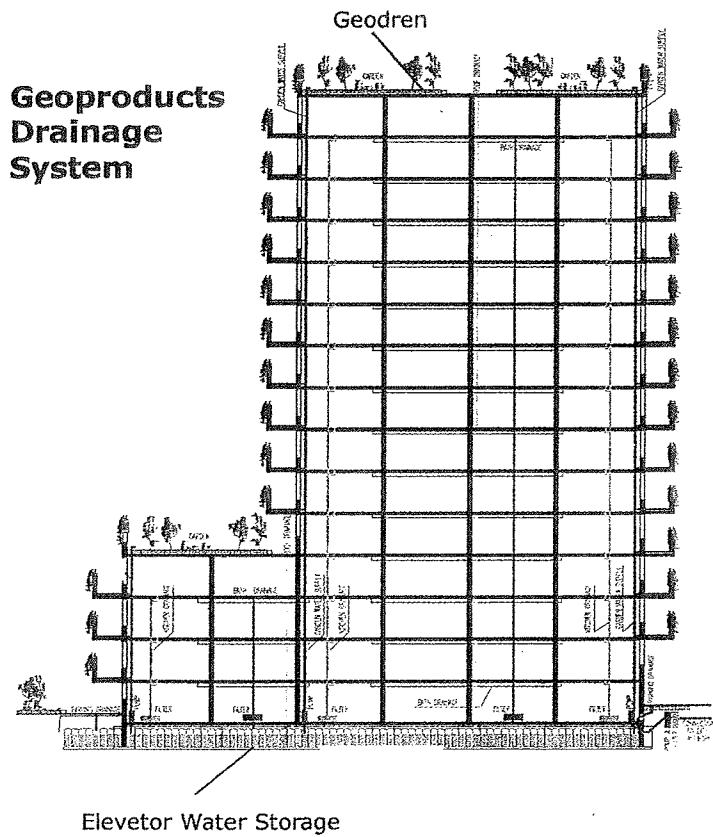
7(b)



### Recycled Plastic Products for Green Living and Building



**Geodren**  
The ideal solution for roof gardens



**Elevator**  
Formwork for aired and water storage foundations from 70-200 cm

#### Legend

- Roof Drainage
- Bath Drainage
- Kitchen Drainage
- Water Basin
- Garden Water Supply
- Connection to City Network or Excess Cooling Tower Water

The above **Drainage System** diagram demonstrates the versatility of Geoproducts. In this particular example **Geodren** and **Elevator**, plus a water storage vault, are being used together to create a drainage system that allows for the re-use of water in a building application. This same system can also be used in computer controlled drip irrigation systems into green roofs and landscapes especially in very hot climates.

For additional information please contact us at [www.geoproducts.ca](http://www.geoproducts.ca) or (905) 760-2256

provide a high profile demonstration of the technology in the downtown core of the City. Since then, a number of cities have followed this 'leading by example' including Toronto, Atlanta, Waterloo, Washington and Seattle to name a few. The City also established an Urban Heat Island Grant program that provided much needed financial support to demonstration projects, including the 2004 Green Roof Award winning Schwab Rehabilitation Hospital.

#### **Co-Hosting the First Green Roof Conference**

Acknowledging Chicago for its leadership, Green Roofs for Healthy Cities held its first *Greening Rooftops for Sustainable Communities, Conference, Awards and Trade Show*, in partnership with the City of Chicago in May 2003. At the conference, Mayor Daley was presented with the first *Green Roof Civic Awards of Excellence* for his leadership in supporting the development of the industry locally and nationally. That same year, the City developed a research program to investigate energy and water related benefits from a variety of different green roof systems at the Chicago Center for Green Technology.

In June 2004, the Building Green/Green Roof Policy was formally introduced which requires that green roofs and other sustainable technologies be included in the design, construction and maintenance of both public and private projects that are receiving assistance from the City. In 2005, the Department of Construction and Permits introduced a Green Permit Program that provides developers and owners with an incentive to build green by streamlining the permitting process timeline in exchange for investing in green building elements. Depending on the size of the project this can mean between \$5,000 to \$50,000 in savings<sup>1</sup>.

#### **A Timeline of Chicago's Green Roof Programs**

City Hall Commissioning/Design	1999
Implementation of City Hall Green Roof	2000
Urban Heat Island Grant Program	2002
Co-Host First Green Roof Conference	2003
Research on Green Roof Systems	2003
Green Building/	
Green Roof Policy Matrix	2004
Millennium Park Opens	2004
DCAP Green Permit Program	2005
Green Roof Residential Grant Program	2005
Green Roof Web Site	2005/2006
Tax Incentive Financing in LOOP	2006
Renewed Residential Grant Program	2006

The City has continued to develop a suite of different initiatives, including a residential and small building grant program, all of which are aimed at increasing the coverage of green roofs and promoting green building practice.

#### **A New Green Roof on the Chicago Cultural Center**

On Saturday, September 9, 2006, Mayor Richard M. Daley unveiled the City's newest green roof atop the Chicago Cultural Center. Designated a Chicago Landmark and listed on the National Register of Historic Places, the 109-year-old building is the ninth City building to get a green roof.

The Cultural Center, located at 77 E. Randolph Street in Chicago's central business district, or Loop, was originally home to the Chicago Public Library. It is widely known for its two stained glass domes that grace this architectural showplace for the lively and visual arts. With the addition of the green roof, the Cultural Center's formerly drab and barren rooftop is now visually appealing to occupants in the surrounding buildings, including the newly constructed Heritage at Millennium condominiums. Further, the green roof extends the aesthetic impact of green space from Millennium Park across Michigan Avenue.

"Chicago has become nationally known for its leadership in the environment," Mayor Daley said at the ribbon cutting ceremony at the Cultural Center. "We're a leader when it comes to conserving energy, protecting the Great Lakes, reducing water use, redeveloping brownfields and planting trees - to name just a few of our many activities".

"We do this not because it's fashionable, but because it makes sense. It improves public health; it beautifies the city; it enhances the quality of life; it saves money; and it leaves a legacy for future generations".

"We're especially well-known for green roofs. When we planted our first rooftop garden on City Hall in 2000, it started a movement that is still going strong, six years later."

In terms of project details, construction of the green roof required the removal of the existing waterproof membrane and reinforcement of the building's supporting roof trusses before the new waterproofing and green roof could be installed in early June. Installation was completed by August 1, 2006. The green roof covers 20,370 square feet, approximately 46% of the total roof area, and contains more than 950 shrubs and nearly 12,000 perennial plants. Irrigation, when necessary, is provided by a buried drip system. Four beehives, similar to those on top of City Hall, have been installed. The honey will be sold to benefit the Gallery 37 Center for the Arts.

*see 'Chicago', continued on page 8*

### 'Chicago', continued from page 7

The project was not only about a green roof however. It also included the installation of 18 solar thermal panels, which use the sun's rays to heat the building's water. This solar thermal system is expected to lower the building's energy use for heating hot water by 70%. The City is also moving ahead with the installation of a green wall system to train vines, planted in the Gertrude Bernstein Memorial Garden, a green roof previously installed in the building's central courtyard, to grow upwards to the main green roof. Additional vine treatments are planned for installation around the building's central chimney.

But the Cultural Center isn't the only exciting green roof application happening in Chicago. Mayor Daley unveiled several other green roof initiatives during Saturday's press conference.

#### The Launch of a Chicago Green Roof Website

Chicago is pleased to now have a new website, [www.chicagogreenroofs.org](http://www.chicagogreenroofs.org), which will serve as an online guide for building green roofs in Chicago. The website is the first in a series of collaborations between the City and the School of the Art Institute of

Chicago to promote public awareness of sustainable activities. The green roof website features an aerial map identifying the location and approximate size of more than 250 green roofs, covering



[www.chicagogreenroofs.org](http://www.chicagogreenroofs.org) (Courtesy Chicago Department of Environment)

more than 2.5 million square feet, that have either been constructed, or are planned for construction, in the City. The website also features a frequently asked questions page, featured projects, and links to other green roof websites and organizations. The City hopes that public access to the website will help spur interest in green roofs in Chicago.

Building on the success of the last year's Green Roof Grants Program: Residential and Small Commercial, Mayor Daley has announced an expanded 2006 program. Double the grants will be on offer to help residents and small business owners build green roofs. The program defines "small commercial" as a building with a footprint of less than 10,000 square feet.

Grants of up to \$5000 for each selected project will be made. Last year's program helped realize more than 20 green roof projects throughout Chicago.

Applications for the 2006 program are now open and will close on Friday, November 3, 2006 at 4:00 pm. Application forms are available online at [www.cityofchicago.org/](http://www.cityofchicago.org/) environment. Questions about the program can be answered by calling (312) 744-7606.

#### A New Chicago Green Roof Improvement Fund

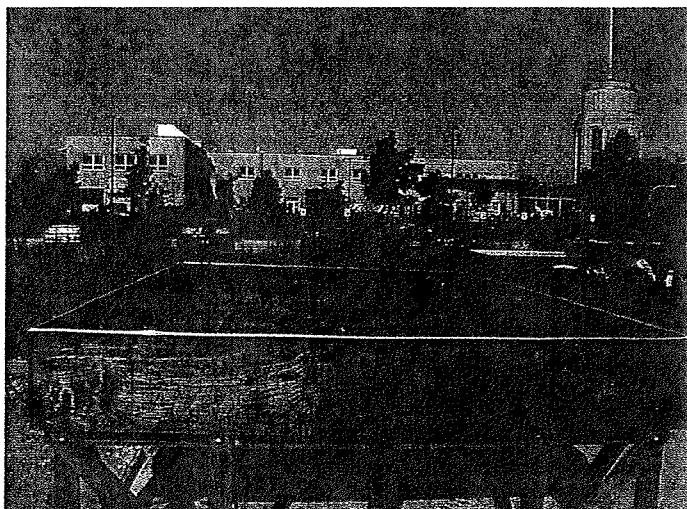
Another recently announced initiative is the City's Green Roof Improvement Fund or GRIF. The program is being funded with \$500,000 from the Central Loop Tax Increment Financing (TIF) district. TIF is a program administered by the City of Chicago's Department of Planning and Development to assist certain redevelopment projects located within designated areas of the City called TIF Districts. TIF funds are made available to property owners and businesses located within TIF Districts for certain improvements using the increased property tax revenue that these improvements generate.

The GRIF is a pilot grant program that helps downtown owners of existing buildings fund the creation of green roofs. The goal of the GRIF is to spur the development of green roofs in Chicago's central business district, or Loop. Each grant is limited to 50% of the cost of the green roof or \$100,000.00, whichever is less. In addition, the green roof must cover at least 50% of the building's net roof area. The application deadline is November 1, 2006 and applications are available online at [www.cityofchicago.org/dpd](http://www.cityofchicago.org/dpd).

#### Expanded Green Roof Test Plots Research

The Department of Environment has expanded the Green Roof Test Plots research work being performed at the Chicago Center for Green Technology. Originally implemented in 2003, the research compared thermal performance and stormwater retention data between six different extensive green roof systems to that of three conventional roofs: a black, modified bitumen system; a 0.25 albedo ballasted roof; and a 0.65 albedo white, reflective roof. Initial results, which were presented at the 3rd Annual *Greening rooftops for Sustainable Communities Conference* in Washington, DC in 2005, demonstrated that the green roofs were consistently cooler (up to 28° C cooler) than the conventional roofs during hot, sunny days. Additionally, the storm water runoff measurements reveal that for individual or cumulative storms less than one inch, the six green roofs retained between 76% and 100% of the runoff (mean 94%). However, for storm events greater than one inch, the results were much more variable: the green roofs retained between 5% and 95% of the runoff (mean 43%).

The Department of Environment's expanded scope of research includes the creation of a larger, 96 square foot test plot, outfitted with a 4" Green Grid extensive green roof, to more effectively monitor natural rain



**Chicago's Green Roof Test Plot Program**  
(Courtesy Chicago Department of the Environment)

events. Data collected from this plot is being compared to the 36 square foot plots to better understand potential biases observed on the smaller plots. Two of its smaller green roof systems have also been replaced with Green Grid 2" and 4" extensive systems to allow comparisons between the growing media as well as to provide new soils in which to monitor water quality for stormwater runoff. To overcome volume limitations inherent in the previous stormwater collection system, a new, flow through orifice restriction device is being utilized to

continuously collect data regardless of the cumulative volume of rainfall over the two-week data collection period. Finally, a new rainmaker device will be utilized to model three storm events on up to six of the test plots. Results are expected in late December.

#### Another Green Roof on the Horizon

For the past several months, the Department of Environment has worked with the Chicago Department of Water Management to assist with plans for incorporating a green roof on the Jardine Water Filtration Plant administration building. Visible from nearby Navy Pier, the proposed extensive green roof will occupy approximately 67,000 square feet. Design documents are currently 90% complete and plans call for the installation of four low-profile wind turbines to demonstrate energy generation. The City intends to construct the green roof within the next year.

These and other initiatives have earned Chicago a reputation for being an innovator and a green roof leader. Collectively, they have resulted in over 200 green roof projects and have made a significant and lasting contribution towards realizing Mayor Daley's goal of our becoming the greenest city in America.

1. Berkshire, Michael (2006) "Fast track permitting and incentives for residential green roofs in Chicago", presented at 4th Annual Greening Rooftops for Sustainable Communities Conference, Awards and Trade Show.



**US COMPOSTING COUNCIL**

## 15th Annual Conference & Tradeshow

Wyndham Orlando Resort Orlando, FL | Jan 21-24, 2007

**THE LARGEST CONFERENCE & EXHIBITION IN NORTH AMERICA TARGETED FOR THE COMPOSTING, WOOD WASTE & ORGANICS RECYCLING INDUSTRY**

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- **State-of-the-Industry Exhibit Hall** featuring the newest and most effective composting equipment & technologies
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- **Special Sessions will be held on:** Assessing Compost Industry Needs · Policies and Strategies for Sustainable Organics Treatment in the US · Renewable Energy from Organic Biomass · Alternative Technologies for Organic Waste Management · Emergency Planning: financial, personnel, equipment, natural disasters, accidents, legal · Challenges & Opportunities in Compost Production & Utilization · Understanding Composting Equipment · International Compost Awareness Week · Innovative Compost Marketing Tools and Products

#### Networking & Other Opportunities

- North America's Largest Exhibition of Compost & Wood Waste Equipment, Products & Services
- Disney World/Reedy Creek Improvement District Composting Facility will host the Equipment Demonstrations and Tours
- Exhibitor's Reception and Awards Luncheon
- Leading Consultants & Industry Experts will help you problem solve in the "Consultant's Corner"
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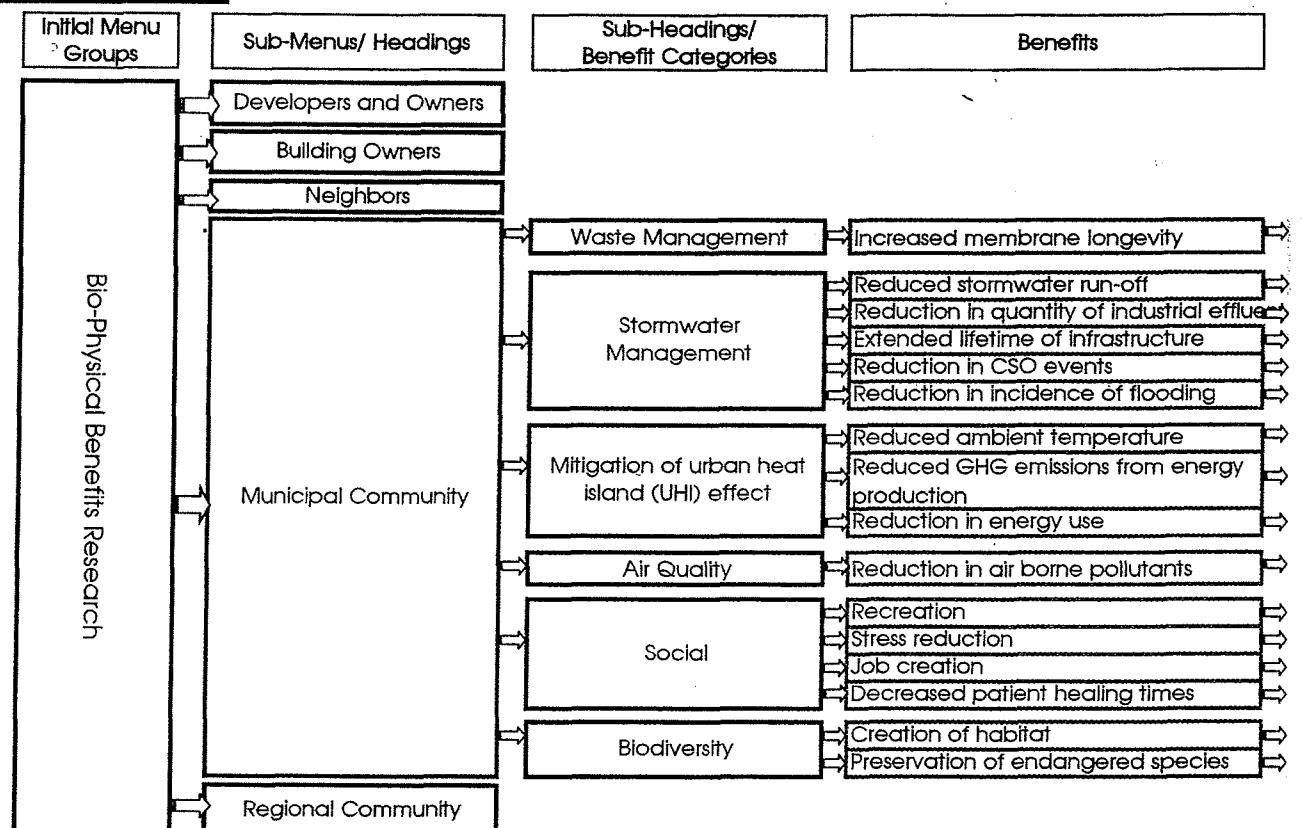
GO TO [www.compostingcouncil.org](http://www.compostingcouncil.org) OR CALL THE USCC AT 631-737-4931 FOR EXHIBITOR INFORMATION, SPONSORSHIP OPPORTUNITIES, CONFERENCE REGISTRATION FORMS, WORKSHOP AGENDAS & CONFERENCE PROGRAM

## 'Green Roof Tree of Knowledge' to Link Benefits of Green Roofs to Policy Development

*Ray Tomalty, principal, Co-operative Research and Policy Services (CORPS), and adjunct professor at McGill University's School of Urban Planning.*



### Green Roof Tree of Knowledge



*A sample cross-section of the structure of the 'Green Roof Tree of Knowledge' database (GRHC)*

Green Roofs for Healthy Cities (GRHC) is leading a major research effort to develop the "Green Roof Tree of Knowledge", an online searchable database that will contain summaries of a wide range of green roof studies. The database is part of a larger project, made possible through a financial contribution by Infrastructure Canada, which includes the development of a practical green roof policy resource manual and green roof policy workshops.

Over the past five years, Green Roofs for Healthy Cities, has developed the green roof industry with many public and private research organizations and policy makers. GRHC has organized Local Market Development Symposia with a variety of partners to stimulate research and policy developments. Symposia in Ottawa, Toronto, Montreal, Calgary, Edmonton, Oakland, Vancouver, Washington, Boston, Minneapolis, Los Angeles and Halifax have successfully introduced many policy makers to the benefits of widespread green roof implementation.

What is needed now is a single resource that aggregates existing knowledge on the benefits of green roofs and a mechanism for presenting that information to policy makers. "The Green Roof Tree of Knowledge", manual and workshops are clearly the next steps in moving from research and policy talk, to policy action.

In response to this need, GRHC is carrying out a major research effort in collaboration with researchers in Toronto and Montreal. The research will result in a searchable online database with summaries on biophysical benefits research, socio-economic, and policy developments. The research will also result in a practical Green Roof Policy Resource Manual with information on:

- ❖ the full range of the social and biophysical benefits at the building and community scales from green roof implementation;
- ❖ private and public economic benefits resulting from the social and biophysical benefits and;
- ❖ innovative policy tools used to support green roof implementation from North America and Europe.

# CHICAGO

## GREEN BUILDINGS

All new Chicago civic facilities must meet the Silver standard set by LEED, (Leadership in Energy Efficiency and Design), the U.S.-based program that certifies sustainable construction.

Silver is the second-lowest of four LEED levels.

For private projects, Chicago offers speedy permit approval and waives up to \$25,000 U.S. in fees for energy efficient projects. Only a small percentage applies for the incentives, but they represent a substantial amount of building. Toronto's green building standard remains purely voluntary, although Mayor David Miller promises council will approve a mandatory standard, with details still to be determined, by the end of the year.

Toronto has a handful of small buildings that have achieved a LEED standard. In Chicago, a couple of towers of more than 80-storey's tall are being built to at least Silver.

Chicago's Green Technology Centre, in a renovated factory, was awarded LEED's Platinum status — the highest. It serves as a widely publicized showcase for energy-efficient technologies. It's also home to green organizations, including Green Corps, which trains ex-inmates in environmental skills such as energy retrofits. To encourage adoption of green technology, Chicago bought 500,000 compact fluorescent light bulbs, handed out at city events.

## GREEN ROOFS

When it comes to green roofs, the numbers speak for themselves.

Chicago, with 280,000 square metres built or ready to go, leads the world in rooftop gardens, according to Green Roofs for Healthy Cities. It is aiming for 465,000 square metres by 2010. Toronto, at less than 10,000, ranks 29th.

Both cities put green roofs on civic buildings and facilities, but Chicago goes much further. It spends \$1.5 million U.S. a year on subsidies, including up to \$5,000 for projects installed by homeowners and small businesses. Toronto put \$100,000 into a pilot program. Chicago also requires green roofs on any building that it supports financially. Toronto has no regulations.

Mayor Richard M. Daley is an aggressive booster, and serves honey from beehives on the city hall green roof to official visitors.

With plants growing in soil laid over drainage and waterproofing material, green roofs insulate the building below, cooling it in summer and keeping it a bit warmer in winter. They also cool the air around them and, if enough are built, could lower a city's overall temperature by a couple of degrees. This dramatically cuts energy consumption, an important part of reducing climate change.

The roofs also absorb rainwater, easing pressure on the sewer system to reduce lake pollution.

## WATERFRONT

Chicago takes great pride in its waterfront — much of it built on rubble pushed into Lake Michigan after the great fire of 1871. While marred by the presence of 10-lane Lakeshore Drive — in places as obtrusive as Toronto's own Lake Shore Boulevard, and Gardiner Expressway — it's otherwise spectacular.

Skyscrapers create an impressive backdrop, but from a distance. Buildings extend to the shore only along the route to Navy Pier, an entertainment and amusement complex that juts far into the lake and shelters a huge marina.

The centrepiece is the \$475 million U.S., 10-hectare Millennium Park, with green space, gardens, public art, Frank Gehry-designed amphitheatre, skating rink, bike lock-up and other features atop a parking garage and railway tracks.

Just north of downtown are kilometres of sand beach, squeezed between water and busy roadway. Toward the south, Northerly Island, where Mayor Richard M. Daley ordered city crews to destroy the runway of a commuter airport, waits to be turned into either a natural park or Olympic venue — if Chicago is picked to host the 2016 Games.

Absent anywhere are ugly Toronto-style condos and hotels, as well as this city's little gems, such as the Music Garden, recreated wetlands and the new H2O artificial beach.

## DOWNTOWN

South and west of downtown Chicago sprawls a vast expanse of bungalows, walk-up apartments, wide roads, and, thanks to decades of poverty and crime, vacant lots.

A few of the dusty, garbage-strewn lots are being transformed from blight to bounty by the city's urban farm program. Under "Growing Home," greenhouses and gardens produce vegetables and herbs to be sold to local residents and markets.

In another project, "Sweet Beginnings," bees are raised in the backyard of a two-storey home in a black neighbourhood. The honey is processed into food and cosmetics, and the products sold in local stores.

The gardens and hives are tended by former prison inmates. More than 20,000 return to Chicago every year.

The two programs help former inmates to earn an income, learn work habits, and acquire skills in several environmental and business areas. It also inspires them, it appears, to stay out of trouble. Only a tiny percentage of those in the programs return to prison.

Many participants were drug dealers; they're precise and patient about mixing ingredients, executive director Brenda Palms Barber says with a hearty laugh. Ex-inmates also man Chicago's hazardous waste and computer recycling centre.



**CONTACT INFORMATION**

Main contact:

Title:

Work phone:

Cell phone:

Email:

Backup contact:

Title:

Work phone:

Cell phone:

Email:

**7(b)**

MARK FARINA

P.R. Dept.  
Chicago Dept. of Environment  
312 - 744 - 5903

STEVE WALTER.

CITY OF CHICAGO  
121 N. LASALLE CT.  
CHICAGO ILL.  
60602Sadhg Johnston  
312 - 744-1803 ,

10(a)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-27

**ADMINISTRATION:** E.1.6. A by-law to amend By-law 2002-194 being a by-law to establish non-union job classifications, salaries and benefits.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to Section 283 of the Municipal Act, 2001, S.O. 2001, c.25 ENACTS as follows:

1. **SCHEDULES "A", "B", AND "C" OF BY-LAW 2002-194 AMENDED, REPEALED AND REPLACED**

Schedules "A", "B" AND "C" of By-law 2002-194, as amended, are repealed and replaced with Schedules "A", "B", and "C" to this by-law.

2. **EFFECTIVE DATE**

This by-law comes into effect on February 1, 2008.

Read **THREE TIMES** and **PASSED** in open Council this 11<sup>th</sup> day of February, 2008.

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MAYOR – JOHN ROWSWELL

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CITY CLERK - DONNA P. IRVING

/on

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CITY SOLICITOR

10(a)

**SCHEDULE "A"**  
**JOB CLASSIFICATIONS - NON-UNION PERSONNEL**

GRADE	JOB TITLE
13	Chief Administrative Officer
12	
11	City Solicitor Commissioner - Engineering & Planning Commissioner - Finance/Treasurer Commissioner - Public Works & Transportation Fire Chief
10	City Clerk Commissioner - Human Resources Commissioner - Community Services Commissioner - Social Services
9	Deputy Commissioner - Public Works & Transportation Director of Engineering Services
8	Assistant City Solicitor Assistant Fire Chief - Suppression Assistant Fire Chief - Fire Prevention & Public Education Assistant Fire Chief - Support Services Division Manager of Accounting Manager of Information Systems Planning Director Superintendent of Public Works Manager - Emergency Medical Services
**	Manager of Budgets & Revenue
**	Manager of Finance & Audits
7	City Tax Collector Manager Community Child Care Services Manager - Purchasing Manager Human Resource Services Manager of Parks Manager Traffic & Communications Manager Community Centres & Marine Facilities Transit Manager Manager - Ontario Works Financial Manager - Ontario Works Deputy City Clerk & Manager of Quality Improvement Chief Building Official Land Development & Environmental Engineer

10(a)

SCHEDULE "A"  
JOB CLASSIFICATIONS - NON-UNION PERSONNEL

GRADE	JOB TITLE
6	Disability Case Manager Manager - Administration - Public Works & Transportation Manager - Cemeteries Manager - Health & Safety Manager/Supervisor of Day Care Services * Municipal Prosecutor & Manager of Housing Programs & Operations Manager - Housing Design & Construction Engineer
5	Assistant Manager of Transit/Parking & Manager of Recreation, Culture and Marine Facilities Manager - Equipment/Building Maintenance Manager Refuse & Landfill Operations Planner Programmer Analyst Systems Administrator Systems Administrator - Ontario Works Unit Manager Chief Inspector/Scheduler Manager of Quality Assurance – EMS Marketing & Events Manager Municipal Services Engineer
4	Aquatic Supervisor Assistant to Chief Administrative Officer Assistant to Mayor Day Nursery Supervisor Maintenance Supervisor - Forestry/Horticulture Maintenance Supervisors Mechanical Supervisor - Public Works & Transportation Shop Supervisor - Transit Supervisor - Arena Maintenance Supervisor Building Services Supervisor Community Centres & Marine Facilities Supervisor Senior Services Training Supervisor - Public Works & Transportation Parks/Sportsfield Operations Supervisor Waste Diversion Supervisor Court Liaison Supervisor - POA Corporate Affairs Officer & Curator - Heritage Site & Supervisor of Recreation *** Supervisor Community Services

10(a)

**SCHEDULE "A"**  
**JOB CLASSIFICATIONS - NON-UNION PERSONNEL**

**GRADE**

**JOB TITLE**

3 Recreation Programmer  
Recreation Programmer - Drop In Centre  
Stores Supervisor - Public Works & Transportation  
Transit Inspector

\*\*\* Finance Supervisor - Social Housing  
& Coordinator of Capital Works - Social Housing  
Program Review Officer - Social Housing  
Junior Planner  
Food & Beverage Coordinator

2 Assistant Supervisor Day Care  
Benefits Coordinator  
Office Supervisor  
Administrative Assistant - Fire Services  
Human Resources Administrative Assistant - Employment  
Tenant Support Coordinator - Social Housing  
& Events Assistant  
Administrative Assistant – Engineering & Planning

1 Human Resources Administrative Assistant - Records

\*Note Current Incumbent paid at Job Class 6 - market conditions.  
Will return to Job Class 5 when job becomes vacant.

\*\* Note Current Incumbents paid at Job Class 8  
Will return to Job Class 7 when job becomes vacant.

\*\*\* Note Current Incumbent red circled.

& Note: Subject to job evaluation per policy (2007)

January 2008

10(a)

SCHEDULE "B-1"  
**NON-UNION SALARIES FEBRUARY 1, 2008**  
(Subject to outcome of collective bargaining 2(c).)

Non-Union Salary Scale Effective February 1, 2008						
PAY LETTER	PAY GRADE	2008 STEP 1	2008 STEP2	2008 STEP 3	2008 STEP 4	2008 STEP 5
M	13	142,170	148,939	155,711	162,480	169,250
L	12	123,872	129,786	135,676	141,590	147,477
K	11	111,926	117,266	122,605	127,919	133,258
J	10	101,131	105,948	110,769	115,589	120,407
I	9	91,367	95,719	100,073	104,423	108,779
H	8	82,551	86,492	90,431	94,346	98,288
G	7	74,597	78,129	81,683	85,238	88,794
F	6	67,370	70,595	73,792	77,016	80,214
E	5	60,864	63,757	66,676	69,569	72,464
D	4	56,336	59,025	61,690	64,354	67,061
C	3	49,681	52,046	54,409	56,774	59,134
B	2	46,818	49,051	51,287	53,518	55,751
A	1	41,381	43,368	45,330	47,315	49,275

10(a)

**SCHEDULE "C"**  
**BENEFITS – SUPERVISORY PERSONNEL**

<b>WELFARE:</b>	Paid 100% by City of Sault Ste. Marie  Greenshield: Semi-Private Extended Health Care Dental Plan #9 Rider #2 and Rider #3  Great West Life Group Insurance: 2-1/2 time annual salary Dependent coverage - \$3,000 – spouse - \$1,500 – each child  Great West Life Long Term Disability: 75% of salary
<b>PENSION:</b>	Ontario Municipal Employees Retirement Systems (OMERS) Basic and Type 1 Supplementary Pension Canada Pension
<b>SICK LEAVE:</b>	1-1/2 days per month, accumulate – no cash value – no allowance first six months of employment
<b>VACATION:</b>	3 weeks after 1 year service 4 weeks after 5 years service or age 45 5 weeks after 10 years service or age 50 6 weeks after 15 years service 7 weeks after 20 years service 8 weeks after 30 years service
<b>PAID HOLIDAYS:</b>	New Year's Day, Family Day, Good Friday, Easter Monday, Victoria Day, Dominion Day, Civic Holiday, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, Boxing Day
<b>CAR ALLOWANCE:</b>	The Chief Administrative Officer shall receive an annual car allowance which shall be adjusted each January based on the increase in the C.P.I. in the preceding year.

THE ADMINISTRATION OF THE PROVISIONS OF THIS BY-LAW SHALL BE IN ACCORDANCE WITH AND SUBJECT TO THE POLICIES OF THE CORPORATION AND THE TERMS AND CONDITIONS OF THE APPLICABLE AGREEMENTS BETWEEN THE CORPORATION AND THE PROVIDERS OF SUCH BENEFITS.

CORPORATION OF THE CITY OF SAULT STE. MARIE

10(b)

2008-2

**FINANCE : (A.3.7.1)** A by-law to establish user fees and service charges.

WHEREAS Part XII of the Municipal Act, S.O. 2001, c. 25, as amended, states that despite any Act, a municipality and local board may pass by-laws imposing fees or charges on any class of persons, for services or activities provided or done by or on behalf of it, and, for the use of its property including property under its control :

AND WHEREAS it is deemed necessary to charge user fees and service charges

NOW THEREFORE the Council of the Corporation of the City of Sault Ste. Marie hereby pursuant to Part XII of the Municipal Act, S.O. 2001, c. 25 as amended enacts as follows :

1. **USER FEES ADOPTED**

That Council does confirm and ratify the user fees and service charges described in Schedules "A" to "G" attached to and forming part of this By-law and are outlined as follows :

Schedule A - Clerk's Department  
Schedule B - Community Services Department  
Schedule C - Engineering & Planning Department  
Schedule D - Finance Department  
Schedule E - Fire Department  
Schedule F - Legal Department  
Schedule G - Public Works & Transportation Department

2. **BY-LAW 2007-11 REPEALED**

By-law 2007-11 is hereby repealed

3. **EFFECTIVE DATE**

This By-law is effective on March 1, 2008.

Read THREE times and PASSED in open Council this 11th day of February, 2008.

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MAYOR – JOHN ROWSWELL

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CITY CLERK – DONNA P. IRVING

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CITY SOLICITOR

CORPORATION OF THE CITY OF SAULT STE. MARIE

**USER FEE & SERVICE CHARGES - BY-LAW 2008 - 2 - Schedule "A"**

**CLERK'S DEPARTMENT**

Schedule "A"  
By-law 2008-2  
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**CORPORATION OF THE CITY OF SAULT STE. MARIE**

**USER FEE & SERVICE CHARGES - BY-LAW 2008 - 2 - Schedule "B"**

**COMMUNITY SERVICES DEPARTMENT**

<b>GL Account Number</b>	<b>Services Offered</b>	<b>2007 Current Fee</b>	<b>2008 Proposed Fee</b>	<b>GST Y or N</b>	<b>By-Law or Resolution Reference</b>
538-018-001-7	<b>BONDAR PAVILION</b>				
	- Full Day Rental - Non Profit Group	135.00	135.00	Add	
	- Part Day Rental - Non Profit Group	85.00	85.00	Add	
	- Full Day Rental - Commercial	520.00	520.00	Add	
	- Part Day Rental - Commercial	270.00	270.00	Add	
	- Wedding Receptions	570.00	595.00	Add	
	- Clean Up - Minor	50.00	50.00	Add	
	- Clean Up - Major	200.00	200.00	Add	
	- Barriers	1.00	1.00	Add	
	- Tables	4.00	4.00	Add	
	- Chairs	0.40	0.40	Add	
	- Sound System (per day)	25.00	25.00	Add	
	- Kitchen (per day)	50.00	50.00	Add	
	- Supervision of Volunteers (per hour)	10.00	10.00	Add	
538-019 & 020	<b>MARINA FEES</b>				
	- Fuels	Road Price + \$ 0.02	Road Price + \$ 0.02		
	- Lock Tours - Dockage & Building Rental - Annual Fee	6,000.00	6,000.00	Add	
	- Sewage Pumpouts - per service	10.00	10.00	Add	
	- Cruise Ship Dockage Fee - rate per meter	5.00	5.00	Add	
	- Cruise Ship - Passenger disembarkment/embarkment fee	1.50 / passenger	1.50 / passenger	Add	
	- Bondar - Slip Rental - Daily - per foot	1.50	1.50	Add	
	- Bondar - Slip Rental - Weekly - per foot	6.00	6.00	Add	
	- Bondar - Slip Rental - Monthly - per foot	18.00	18.00	Add	
	- Bondar Dock - Ship/Barge Dockage (per metre)		0.14 / hr		
			1.53 max./day		
			30.00/month		

Schedule "B"

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Schedule "B"  
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<i>GL Account Number</i>	<i>Services Offered</i>	<i>2007 Current Fee</i>	<i>2008 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
538-054	<b>DAY NURSERIES</b>				
	Subsidized Child Care based on ability to pay (per day)	2.90 to 36.40	2.50 to 36.40	No	DSSAB Directed
	Unsubsidized - Full Day	36.41	36.41	No	DSSAB Directed
	Unsubsidized - Half Day plus Lunch	20.10	20.10	No	DSSAB Directed
	Unsubsidized - Half Day	18.50	18.50	No	DSSAB Directed
	<b>MUNICIPAL BEST START PROGRAM</b>				
	Subsidized Child Care based on ability to pay (per day)	2.90 to 37.27	2.50 to 37.27		DSSAB Directed
	Unsubsidized - Before School	9.30	9.30		DSSAB Directed
	Unsubsidized - After School	14.00	14.00		DSSAB Directed
	Unsubsidized - Half Day plus Lunch	20.10	20.10		DSSAB Directed
	Unsubsidized - Before and After School plus Lunch	37.28	37.28		DSSAB Directed
	Note - a 5.0 % discount applies to all fees paid 3 months in advance				
538-061/062/066	<b>ARENA FEES</b>				
	- Soo Greyhounds - agreement covered by separate By-law				
	- Admission - High school Hockey - Adults	3.00	3.00		
	- Admission - High school Hockey - Students & Seniors	2.00	2.00		
	- Admission - High school Hockey - Children	1.00	1.00		
	- Ice Rentals - per hour - Prime Time - Adult	137.40	136.11	inc	
	- Ice Rentals - per hour - Prime Time - Youth	127.40	126.21	inc	
	- Ice Rentals - per hour - Prime Time - Organized	108.75	107.74	inc	
	- Ice Rentals - per hour - Prime Time - Tournament	70.00	79.95	inc	
	- Ice Rentals - per hour - School Board	70.00	79.95		
	- Ice Rentals - per hour - Non Ice (Lacrosse)	40.00	50.22		
	- Ice Rentals - per hour - Non Prime Time - Winter - Adult	70.00	79.95	inc	
	- Ice Rentals - per hour - Non Prime Time - Adult - Summer	106.00	116.00	inc	
	- Ice Rentals - per hour - Non Prime Time - Youth - Winter	70.00	79.95	inc	
	- Ice Rentals - per hour - Non Prime Time - Youth - Summer	95.50	95.50		

Schedule "B"

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Schedule "B"

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<i>GL Account Number</i>	<i>Services Offered</i>	<i>2007 Current Fee</i>	<i>2008 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
538-065-001-9	<b>ATHLETIC FIELDS</b>				
	- Slowpitch Fields - Adult per diamond per evening	50.00	50.00	Add	
	- Youth Ball - per diamond per evening	25.00	25.00	Add	
	- Sault Amateur Soccer Association - per season	10,000.00	10,000.00	Add	
	- Sault Storm Football - per game	400.00	400.00	Add	
	- Touch Football - per team	120.00	120.00	Add	
	- High School; Football - per season	5,800.00	5,800.00	Add	
	- Dressing Room Rental per event	25.00	25.00	Add	
	- Public Address System - per event	25.00	25.00	Add	
	- Ball Tournaments - per diamond per day	32.00	32.00	Add	
	- Soccer Tournaments - per field per day	32.00	32.00	Add	
	- Beer Garden - per event per day	25.00	25.00	Add	
	- Sabercats Football - per game	200.00	200.00	Add	
	- Soo Minor Football - per evening	25.00	25.00	Add	
	- Soo Minor Football - per day game fee	100.00	100.00	Add	
	- Soo Minor Football - fee for Rocky DiPietro Field per day	200.00	200.00	Add	
	- Speed Skating Club - per competition	500.00	500.00	Add	
	- High School Soccer - per Season	800.00	800.00	Add	
	- Special Event Booking - Event more than 250 people	500.00	500.00	Add	
	- Special Event Booking - Event less than 250 people	250.00	250.00	Add	
	- Special Event - Garbage Pick-up and Recycling	200.00	200.00	Add	
538-065-010-0	<b>BELLEVUE PARK</b>				
	- Facility Booking - per booking	25.00	25.00	Add	
	- Special Event Booking - Event more than 250 people	500.00	500.00	Add	
	- Special Event Booking - Event less than 250 people	250.00	250.00	Add	
542-061	<b>RENTALS</b>				
	- Rental Strathclare Farm House - net after maintenance fee - per mo	350.00	350.00	Add	
	- Rental Gymnastics Club - Rhodes Centre - per month				
	- Rental Restaurant - Rhodes Centre - per month				
	- Rental Pro Shop - Rhodes Centre - per month				
	The above Rentals are governed by Agreements approved by Council.				

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Schedule "B"  
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<i>GL Account Number</i>	<i>Services Offered</i>	<i>2007 Current Fee</i>	<i>2008 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
	<b>Research User Fees</b>				
	Individual research request	10.00	10.00	No	
	Yearly research privileges	50.00	50.00	No	
	Reproduction Fees - photocopying (per page)	0.25	0.25	Yes	
	Reproduction Fees - photograph scans (printed/disk)	5.00	5.00	Yes	
	Map reproduction - will be subject to the sq. ft. rate of another business plus (administration fee)	\$25.00	\$25.00	Yes	

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**CORPORATION OF THE CITY OF SAULT STE. MARIE**

**USER FEE & SERVICE CHARGES - BY-LAW 2008 - 2 - Schedule "C"**

**ENGINEERING & PLANNING DEPARTMENT**

<i><b>GL Account Number</b></i>	<i><b>Services Offered</b></i>	<i><b>2007 Current Fee</b></i>	<i><b>2008 Proposed Fee</b></i>	<i><b>GST Y or N</b></i>	<i><b>By-Law or Resolution Reference</b></i>
536-071-001-5	<b>PRINCE TOWNSHIP PLANNING FEES</b>				
	- Retainer Fee for Planning Services	4,700.00 / year	0	-	
	- Retainer for Building Inspections and Plans Examinations	6,000.00	6,000.00		By-law 2004-165
541-014-001-5	<b>BUILDING PERMITS</b>				94-51
	- Fee per thousand of value, or part thereof	10.00 per \$ 1000.	10.00 per \$ 1000.	No	
	- Minimum Charge	\$20.00	\$20.00	No	
541-014-002-3	<b>PLUMBING PERMIT</b>	\$ 3.50 / fixture	\$ 3.50 / fixture	No	94-51
541-014-003-1	<b>SEWER LATERAL PERMIT</b>	\$ 8.00 / lateral	\$ 8.00 / lateral	No	94-51
541-014-004-9	<b>HEATING PERMIT</b>	\$ 7.00 / unit	\$ 7.00 / unit	No	94-51
541-014-005-6	<b>SIGN INSTALLATION PERMIT</b>				94-51
	- Fee per thousand of value, or part thereof	10.00 per \$ 1000.	10.00 per \$ 1000.	No	
	- Minimum Charge	\$20.00	\$20.00	No	
	- Portable Sign Permit	\$60.00	\$60.00	No	
	- Portable Sign Permit (short term less than 30 days)	\$10.00	\$10.00	No	
	- Portable Sign Permit Renewal - sign in same location	\$15.00	\$15.00	No	
541-014-006-4	<b>CONFORMITY</b>				2000-169
	- Single Family residential per inquiry	\$ 25.00 / inquiry	\$ 25.00 / inquiry	No	
	- All other Zoning designations per inquiry	\$ 50.00 / inquiry	\$ 50.00 / inquiry	No	
	- Work Order	\$100.00	\$100.00	No	
541-014-010-6	<b>MOVING PERMIT</b>	\$ 50.00 / permit	\$ 50.00 / permit	No	2000-22
	- Refundable Deposit Required per Permit	\$ 100.00 / permit	\$ 100.00 / permit	No	

Schedule "C"

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<b>GL Account Number</b>	<b>Services Offered</b>	<b>2007 Current Fee</b>	<b>2008 Proposed Fee</b>	<b>GST Y or N</b>	<b>By-Law or Resolution Reference</b>
541-014-011-4	<b>OCCUPANCY PERMIT</b>	\$ 6.00 / unit	\$ 6.00 / unit	No	94-51
	- After one year - Residential Unit	\$50.00	\$50.00	No	
	- After one year - All other Zoning Designations	\$75.00	\$75.00	No	
541-014-014-8	<b>SEWER CONNECTIONS</b>				4440 & 96-32
	- 100 mm diameter lateral per connection	\$2,730.00	\$2,815.00	No	
	- 150 mm diameter lateral per connection	\$2,955.00	\$3,045.00	No	
	- Additional Connection Charges				
	- Class A Pavement - Additional Charge	\$1,400.00	\$1,445.00	No	
	- Class B Pavement or Surface Treatment - Additional Charge	\$1,140.00	\$1,175.00	No	
	- Curb and Gutter - Additional Charge	\$790.00	\$815.00	No	
	- Concrete Sidewalk - Additional Charge	\$970.00	\$1,000.00	No	
541-014-016-3	<b>DEMOLITION PERMIT</b>				94-51
	- House, Sheds, Accessory Buildings per permit	\$ 10.00 / building	\$ 10.00 / building	No	
	- All other Buildings	\$ 50.00 / building	\$ 50.00 / building	No	
541-014-017-1	<b>CURB CUT PERMIT</b>	\$ 8.00 / permit	\$ 8.00 / permit	No	96-34
541-014-018-9	<b>CULVERTS</b>				
	- Single Driveway	870.00 / Driveway	915.00 / Driveway	No	See By-law 69-150
	- Double Entrance Driveway	1,700.00 / Driveway	1,785.00 / Driveway	No	See By-law 69-150
	Additional Charges				
	- Culvert Couplings	\$ 50.00 / coupling	\$ 55.00 / coupling	No	See By-law 69-150
	- Additional Culvert length	\$ 175.50 / meter	\$ 185.00 / meter	No	See By-law 69-150
	<b>CHANGE OF USE PERMIT</b>	\$ 100.00 / permit	\$ 100.00 / permit	No	
	<b>CONDITIONAL PERMIT (\$ 100 + Permit Fee)</b>	\$ 100.00 + permit	\$ 100.00 + permit	No	
	<b>PERMIT TRANSFER</b>	\$ 15.00 / permit	\$ 15.00 / permit	No	

Schedule "C"

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(a)(b)

<b>GL Account Number</b>	<b>Services Offered</b>	<b>2007 Current Fee</b>	<b>2008 Proposed Fee</b>	<b>GST Y or N</b>	<b>By-Law or Resolution Reference</b>
541-014-006-4	<b>RE-INSPECTION FEE (for Conformity)</b>	\$ 30.00 / inspection	\$ 30.00 / inspection	No	
538-071-003-7	<b>REZONING FEES</b>				
	- Sale of City Official Plan	\$ 30.00 / plan	\$ 30.00 / plan	No	
	- Official Plan Amendment	\$ 600 / amend	\$ 600 / amend	No	
	- Rezoning Application Fee	\$ 600.00 / app	\$ 600.00 / app	No	
	- Combined Official Plan & Rezoning Application	\$ 1000.00 / app	\$ 1000.00 / app	No	
	- Subdivision Approval Fee	\$ 750.00 / app	\$ 750.00 / app	No	
	- Condominium Approval Fee	\$ 750.00 / app	\$ 750.00 / app	No	
	- Site Plan Review ( Development Control)	\$ 250.00 / app	\$ 250.00 / app	No	
	- Portable Sign	\$ 50.00 / sign	\$ 50.00 / sign	No	
	- Deferred Application	\$ 50.00 / app	\$ 50.00 / app	No	
	- Deferred Application if new Notice is Required	\$ 250.00 / app	\$ 250.00 / app	No	
538-071-002-9	<b>COMMITTEE OF ADJUSTMENT FEES</b>				2000-165
	- Minor Variance Application (Single Unit Residential)	\$ 200.00 / app	\$ 200.00 / app	No	
	- Minor Variance Application (Multiple Unit <5 RA /R1 Zone)	\$ 300.00 / app	\$ 300.00 / app	No	
	- Minor Variance Application (Multiple Unit >4 & Other Zones)	\$ 400.00 / app	\$ 400.00 / app	No	
	- Deferred Minor Variance Application	50.00 / app	50.00 / app		
	- Consent Application	\$ 300.00 / app	\$ 300.00 / app	No	
	- Deed Issuance Application Fee	\$ 100.00 / deed	\$ 100.00 / deed	No	
	- Deferred Application Fee	75.00 / app	75.00 / app	No	
	- Deferred Application Fee if New Notice Required	1/2 App Fee	1/2 App Fee	No	
538-071-004-5	<b>DIGITAL DATA FEES</b>				
	- Info Light	25.00	25.00	No	
	- Full data Extract	250.00	250.00	No	
	- Digital Orthophotos ( 1km grid	100.00	100.00	No	
	- Aerial Mosaic	500.00	500.00	No	
538-067-001-7	<b>MOE SEWER APPLICATION FEES</b>				
	- Fees set by Province of Ontario for items under the transfer of Revenue Program				

Schedule "C"  
 By-law 2008-2  
 Page 3

(9)(a)  
 (b)

**CORPORATION OF THE CITY OF SAULT STE. MARIE**

**USER FEE & SERVICE CHARGES - BY-LAW 2008 - 2 - Schedule "D"**

**FINANCE DEPARTMENT**

<b>Account Number</b>	<b>Services Offered</b>	<b>2007 Current Fee</b>	<b>2008 Proposed Fee</b>	<b>GST Y or N</b>	<b>By-Law or Resolution Reference</b>
541-001-001-0	<b>LOTTERY LICENCES</b>				
	- Raffle under \$ 50,000 value	\$ 10.00 or 1 % of the Prize Value	\$ 10.00 or 1 % of the Prize Value	No	
	- Raffle over \$ 50,000 value	to Province	to Province	No	
	- Bingo - prize under \$ 5,500	0	0	No	
	- Bingo - prize over \$ 5,500	to Province	to Province	No	
	- Bazaar ( Maximum 3 wheels )	\$ 10.00 / wheel	\$ 10.00 / wheel	No	
	- Nevada Tickets	3% of Prize Value	3% of Prize Value	No	
541-001-004-4	<b>GENERAL LICENCES</b>				
	- Limousine Driver - Initial	\$40.00	\$40.00	No	Police By-law 154
	- Limousine Driver - Renewal	\$25.00	\$25.00	No	Police By-law 154
	- Limousine Owner - Initial	\$400.00	\$400.00	No	Police By-law 154
	- Limousine Owner - Renewal	\$100.00	\$100.00	No	Police By-law 154
	- Limousine Vehicle - Initial	\$100.00	\$100.00	No	Police By-law 154
	- Limousine Vehicle - Renewal	\$50.00	\$50.00	No	Police By-law 154
	- Replacement Driver Badge	\$5.00	\$5.00	No	Police By-law 154
	- Pawnbroker ( Annual )	\$250.00	\$250.00	No	2003-52
	- Peddler - Resident Produce, Daily ( Annual )	\$250.00	\$250.00	No	2003-53
	- Plumber - Master	\$20.00	\$20.00	No	2003-54
	- Sightseeing Bus - Driver - Initial	\$40.00	\$40.00	No	Police By-law 154
	- Sightseeing Bus - Driver - Renewal	\$25.00	\$25.00	No	Police By-law 154
	- Sightseeing Bus - Owner - Initial	\$400.00	\$400.00	No	Police By-law 154
	- Sightseeing Bus - Owner - Renewal	\$100.00	\$100.00	No	Police By-law 154
	- Sightseeing Bus - Vehicle - Initial	\$100.00	\$100.00	No	Police By-law 154
	- Sightseeing Bus - Vehicle - Renewal	\$50.00	\$50.00	No	Police By-law 154

Schedule "D"

By-law 2008-2

Page 1

10(5)

<b>Account Number</b>	<b>Services Offered</b>	<b>2007 Current Fee</b>	<b>2008 Proposed Fee</b>	<b>GST Y or N</b>	<b>By-Law or Resolution Reference</b>
	- Taxi - Driver - Initial	\$40.00	\$40.00	No	Police By-law 154
	- Taxi - Driver - Renewal	\$25.00	\$25.00	No	Police By-law 154
	- Taxi - Owner - Initial (Includes 1 vehicle)	\$400.00	\$400.00	No	Police By-law 154
	- Taxi - Owner - Renewal	\$100.00	\$100.00	No	Police By-law 154
	- Taxi - Broker - Initial (includes 1 vehicle)	\$400.00	\$400.00	No	Police By-law 154
	- Taxi - Broker - Renewal	\$100.00	\$100.00	No	Police By-law 154
	- Taxi - Vehicle - Initial	\$100.00	\$100.00	No	Police By-law 154
	- Taxi - Vehicle - Renewal	\$50.00	\$50.00	No	Police By-law 154
	- Hotel Shuttle Bus - Owner - Initial (inc 1 vehicle)	\$200.00	\$200.00	No	Police By-law 154
	- Hotel Shuttle Bus - Owner - Renewal	\$50.00	\$50.00	No	Police By-law 154
	- Hotel Shuttle Bus - Vehicle - Initial	\$50.00	\$50.00	No	Police By-law 154
	- Hotel Shuttle Bus - Vehicle - Renewal	\$25.00	\$25.00	No	Police By-law 154
	- Hotel Shuttle Bus Driver - Initial	\$40.00	\$40.00	No	Police By-law 154
	- Hotel Shuttle Bus Driver - Renewal	\$25.00	\$25.00	No	Police By-law 154
	- Adult Entertainment Parlour - Owner / Operator - Annual	\$2,000.00	\$2,000.00	No	90-318
	- Adult Entertainment Parlour - Owner - Annual	\$2,000.00	\$2,000.00	No	90-318
	- Adult Entertainment Parlour - Operator - Annual	\$2,000.00	\$2,000.00	No	90-318
	- Adult Entertainment Parlour - Burlesque Attendant - Annual	\$75.00	\$75.00	No	90-318
	- Amusement Arcade (Annual)	\$250.00	\$250.00	No	2003-50
	- Food Vending	\$225.00	\$225.00	No	2003-51
544-001-001-4	<b>PENALTIES &amp; INTEREST ON TAXES</b>				
	- On the First Day after the due date	1.00 % / month	1.00 % / month	No	96-58
	- On the First day of each month that the Taxes remain unpaid				
	- On January 1st of the following year and each month thereafter				
549-003-001-1	<b>LIBRARY ACCOUNTING FEES</b>				
	- Accounting / Data Processing Fees - Library Board	9,115.00	9,385.00	No	
549-003-002-9	<b>DSSAB ACCOUNTING SERVICES</b>				
	- Accounting Services - District Social Services Admin Board	18,720.00	18,720.00	No	By-law 2003-132

Schedule "D"  
By-law 2008-2  
Page 2

(a) (b)

<b>Account Number</b>	<b>Services Offered</b>	<b>2007 Current Fee</b>	<b>2008 Proposed Fee</b>	<b>GST Y or N</b>	<b>By-Law or Resolution Reference</b>
549-003-003-7	<b>SAFE COMMUNITIES ACCOUNTING SERVICES</b>				
	- Accounting Services - Safe Communities Partnership	150.00	150.00	No	
544-001-002-2	<b>INTEREST - ACCOUNTS RECEIVABLE</b>				
	- On all accounts more than 30 days old	1.00 % / month	1.00 % / month	No	
549-001-004-7	<b>TAX CERTIFICATES</b>				
	- Tax Certificate ( Certified Statement of Tax Account Status )	\$35.00	\$40.00	No	96-59
549-001-005-4	<b>TAX SEARCH &amp; CONFIRMATIONS</b>				
	- Confirmation - Previous Years per property per year	\$10.00	\$10.00	No	
	- Multiple Tax Balances per Property (bank searches)	\$5.00	\$5.00	No	
549-001-007-0	<b>EMPLOYEE PC PURCHASES</b>				
	- Interest Charged on Computer Purchases by City Personnel	5.00%	5.00%	No	
549-001-012-0	<b>PAYROLL GARNISHEE</b>				
	- Fee for Garnishee of payroll Cheque per pay per cheque	\$10.00	\$10.00	No	Set by Province
549-001-015-3	<b>NSF CHEQUE FEE</b>				
	- Fee for a cheque being returned per cheque	\$20.00	\$25.00	No	

Schedule "D"  
By-law 2008-2  
Page 3

(a)(b)

**CORPORATION OF THE CITY OF SAULT STE. MARIE**

## USER FEE & SERVICE CHARGES - BY-LAW 2008 - 2 - Schedule "E"

FIRE SERVICES

Schedule "E"

By-law 2008-2

Page 1

(a)

**CORPORATION OF THE CITY OF SAULT STE. MARIE**

**USER FEE & SERVICE CHARGES - BY-LAW 2008 - 2 - Schedule "F"**

**LEGAL DEPARTMENT**

<b>GL Account Number</b>	<b>Services Offered</b>	<b>2007 Current Fee</b>	<b>2008 Proposed Fee</b>	<b>GST Y or N</b>	<b>By-Law or Resolution Reference</b>
	RENTAL AGREEMENTS COVERED BY SPECIFIC BY-LAWS				
542-001-001-8	SACKVILLE ROAD	\$ 200.00 / month	\$ 200.00 / month		98-87
542-001-004-2	LYONS AVE & WELLINGTON	\$ 85.00 / month	\$ 85.00 / month		3807
542-001-005-9	KORAH BRANCH LIBRARY	\$ 3,600.00 annual	\$ 3,600.00 annual		
542-001-006-7	STRATHCLAIR - SMB	100.00 annual	100.00 annual		92-68
542-001-012-5	STEELTON SENIOR CENTRE (no Rent - July & August)	\$ 400.00 / month	\$ 400.00 / month		93-142
542-001-016-6	ANNUAL ENCROACHMENTS	Varies	Varies		Various
542-001-017-4	Algoma Health Unit Rental - Civic Centre	\$ 17,422.50 / month	\$ 17,422.50 / month		99-43
	S.S.M. Parking Operations - Rental - Transit Building	\$ 584. / month	\$ 584. / month		2001-136
542-001-018-2	CIVIC CENTRE-MEETING ROOMS				
542-001-022-4	MISCELLANEOUS RENTALS				Various
542-001-029-9	HUDSON ST	\$ 50.00 / month	\$ 50.00 / month		83-50
542-001-035-6	DERESTI USED CAR SALES	\$ 300.00 / month	\$ 300.00 / month		2001-87
542-001-037-2	GREAT LAKES POWER - PEOPLES ROAD	\$ 130.00 / annual	\$ 130.00 / annual		Res - 20 Oct 97
542-001-039-6	MINISTRY OF HEALTH - 540 ALBERT STREET	\$ 5,599.00 / month	\$ 5,599.00 / month		99-147

Schedule "F"  
By-law 2008-2  
Page 1

(a)(b)

**CORPORATION OF THE CITY OF SAULT STE. MARIE**

**USER FEE & SERVICE CHARGES - BY-LAW 2008 - 2 - Schedule "G"**

**PUBLIC WORKS & TRANSPORTATION DEPARTMENT**

<i>GL Account Number</i>	<i>Services Offered</i>	<i>2007 Current Fee</i>	<i>2008 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
538-021-001-2	<b>TRANSIT CASH FARES</b>				
	- Adults	\$2.00	\$2.00		
	- Students	\$2.00	\$2.00		
	- Seniors	\$2.00	\$2.00		
	- Children	\$2.00	\$2.00		
538-021-003-8	<b>TRANSIT BUS PASSES</b>				
	- Monthly Pass - Adult	\$56.00	\$56.00		
	- Monthly Pass - Student	\$56.00	\$56.00		
	- Monthly Pass - Senior	\$46.00	\$46.00		
	- Monthly Pass - Child	\$46.00	\$46.00		
	- Punch Pass - 20 Rides	\$35.00	\$35.00		
	- Senior Multi 6 Ride Pass (60 years and over)	\$7.80	\$7.80		Established Oct 2006
	- Senior Multi 12 Ride Pass (60 years and over)	\$15.60	\$15.60		Established Oct 2006
	- Youth Pass	\$20.00	\$20.00		Established Oct 2006
538-021-004-6	<b>TRANSIT PHOTO I.D. CARD</b>	\$ 4.00 / card	\$ 4.00 / card		
538-023-001-5	<b>TRANSIT CHARTERS - LOCAL</b>				
	- Weekdays per hour (minimum 1 hour)	\$ 60.00 / hr	\$ 60.00 / hr		
	- Sundays per hour (minimum 1 hour)	\$ 66.25 / hr	\$ 66.25 / hr		
	- Statutory Holidays per hour (minimum 1 hour)	\$ 85.00 / hr	\$ 85.00 / hr		
538-023-005-1	<b>SKI BUS</b>				
	- Weekend and Holiday Service to Searchmont - one way rate	\$5.00	\$5.00		

Schedule "G"

By-law 2008-2

Page 1

(a)(b)

<i>GL Account Number</i>	<i>Services Offered</i>	<i>2007 Current Fee</i>	<i>2008 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
538-024	<b>TRANSIT BUS ADVERTISING</b>				
	- Governed by Agreement				
538-026-001-7	<b>COMMUNITY BUS CASH FARES</b>				
	- Cash Fare	\$2.00	\$2.00		
	- Punch Pass - 20 Rides	\$35.00	\$35.00		
538-052-001-4	<b>PARA BUS FARES</b>				
	- Cash Fare	\$2.00	\$2.00		
	- Ambulatory Cash Fare	\$2.00	\$2.00		
	- Attendant Cash Fare	\$2.00	\$2.00		
	- 40 Ride Pass	\$60.00	\$60.00		
	- 10 Ride - Ambulatory Pass	N.A.	N.A.		
	- 20 Ride - Ambulatory Pass	N.A.	N.A.		
	- 40 Ride - Ambulatory Pass	N.A.	N.A.		
549-002-005-3	<b>MISCELLANEOUS TRANSIT SHOP SALES</b>				
	- Labour	\$65.00 / hr	\$81.25 / hr		
	- Bus Parking	\$ 20.00 / day	\$ 20.00 / day		
	- Bus Parking - Monthly	\$ 225.00 / month	\$ 225.00 / month		
	- Bus Wash	\$25.00	N/A		
	- Bus Wash - by Hand	\$35.00	N/A		
	- Bus - Mop and Sweep	\$25.00	N/A		
	- Bus Vacuum	\$20.00	N/A		
	- Battery Charge	\$15.00	N/A		
	- Service Call - Regular Hours	\$65.00 / hour	\$81.25 / hr		
	- Service Call - After Hours	80.00 / hour	\$130.00 / hr		
	- Service Calls - Cost per Kilometer	\$ 0.34 / km	\$ 0.45 / km		
538-031-001-0	<b>SEWER RODDING</b>				
	- Calls during regular Hours	\$103.00	\$110.00	Add	
	- Calls outside regular Hours	\$175.00	\$185.00	Add	
	- Sewer Camera Inspection		\$160.00	Add	

Schedule "G"

By-law 2008-2

Page 2

(a) 01

<i>GL Account Number</i>	<i>Services Offered</i>	<i>2007 Current Fee</i>	<i>2008 Proposed Fee</i>	<i>GST Y or N</i>	<i>By-Law or Resolution Reference</i>
538-080	<b>LANDFILL FEES (established by by-law 2003-140)</b>				
	- Tipping Fee per tonne	65.00	65.00		2003-140
	- Gate Fee	6.00	6.00		
	- Out of town (Prince/Rankin) Tipping Fee per tonne	65.00	65.00		
	- Passenger Car Tires per tire	2.50	2.50		
	- Tire on rim	5.00	5.00		
	- Other Tires per tonne	250.00	250.00		
	- Asbestos per bag following MOE Regulations (up to 4 bags)	50.00	50.00		
	- Asbestos bulk load - MOE Regulations per tonne after 4 bags	200.00	200.00		
	- Bio-Medical Waste per tonne per MOE Guideline	200.00	200.00		
	- Refrigerator/Freezer Disposal (untagged)	25.00	25.00		
	- Non Hazardous Industrial Solid Waste (for cover material)		32.50		
538-033	<b>PARKING METERS</b>				
	- Queenstown Area per hour	1.00	1.00		
	- City Centre Area per hour	0.50	0.50		
538-041-001-8	<b>HOODING OF PARKING METERS</b>				
	- Single Meter per day	4.00	4.00		
	- Double Meter per day	8.00	8.00		
538-042	<b>PARKING LOTS</b>				
	- Rental - Monthly	35.00	35.00	inc	
	- Yearly Rate - Non Refundable	300.00	300.00	inc	
	- Daily Rate	2.00	2.00	inc	
538-045	<b>CEMETERY FEES * See By-law 99-208 *</b>				
	- 5.00 % fee increase is recommended				

Schedule "G"  
 By-law 2008-2  
 Page 3

10(b)

10(c)

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

### BY-LAW NO. 2008-25

**PARKING DIVISION:** (P.1.2.4.) A by-law to appoint by-law enforcement officers to enforce the by-laws of the Corporation of the City of Sault Ste. Marie.

**WHEREAS** from time to time persons have been appointed by-law enforcement officers;

**THEREFORE** the Council of the Corporation of the City of Sault Ste. Marie pursuant to section 15 of the *Police Services Act*, R.S.O. 1990, chapter p. 15 and amendments thereto, **ENACTS** as follows:

1. **SCHEDULE "A" TO BY-LAW 93-165 REPEALED**

Schedule "A" to by-law 93-165 is hereby repealed and replaced with Schedule "A" attached to this by-law.

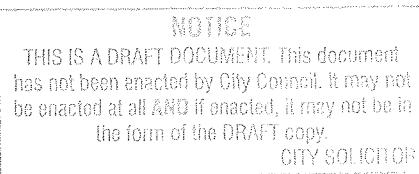
2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**READ THREE TIMES** and **PASSED** in Open Council this 11th day of February, 2008.

---

MAYOR – JOHN ROWSWELL



---

CITY CLERK - DONNA IRVING

10(c)

BY-LAW 2008-25  
PASSED 11 FEB 08

SCHEDULE "A"

<b>Don Scott</b>	<b>1</b>
<b>Art Gagnon</b>	<b>7</b>
<b>David Etchells</b>	<b>51 (Mechanic)</b>
<b>Renee Vanderklift</b>	<b>71</b>
<b>Frank Jolicoeur</b>	<b>72</b>
<b>Denise Garrett</b>	<b>78</b>
<b>Dan VanBakel</b>	<b>80</b>
<b>Lee Bourdon</b>	<b>82</b>

10(d)

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW NO. 2008-29**

**LANES:** a by-law to assume for public use and establish as a public lane, a lane in the Sayer'S "E" Subdivision, Plan 732.

The Council of the Corporation of the City of Sault Ste. Marie, pursuant to the Municipal Act, R.S.O. 2001, **ENACTS** as follows:

**1. LANE ESTABLISHED AND ASSUMED**

The Corporation of the City of Sault Ste. Marie hereby assumes for public use and establishes as a public lane, the lane more particularly described on Schedule "A" to this by-law.

**2. SCHEDULE "A"**

Schedule "A" forms a part of this by-law.

**3. EFFECTIVE DATE**

The by-law takes effect on the day of its final passing.

Read **THREE** times and **PASSED** in open Council this 11<sup>th</sup> day of February, 2008.

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**MAYOR – JOHN ROWSWELL**

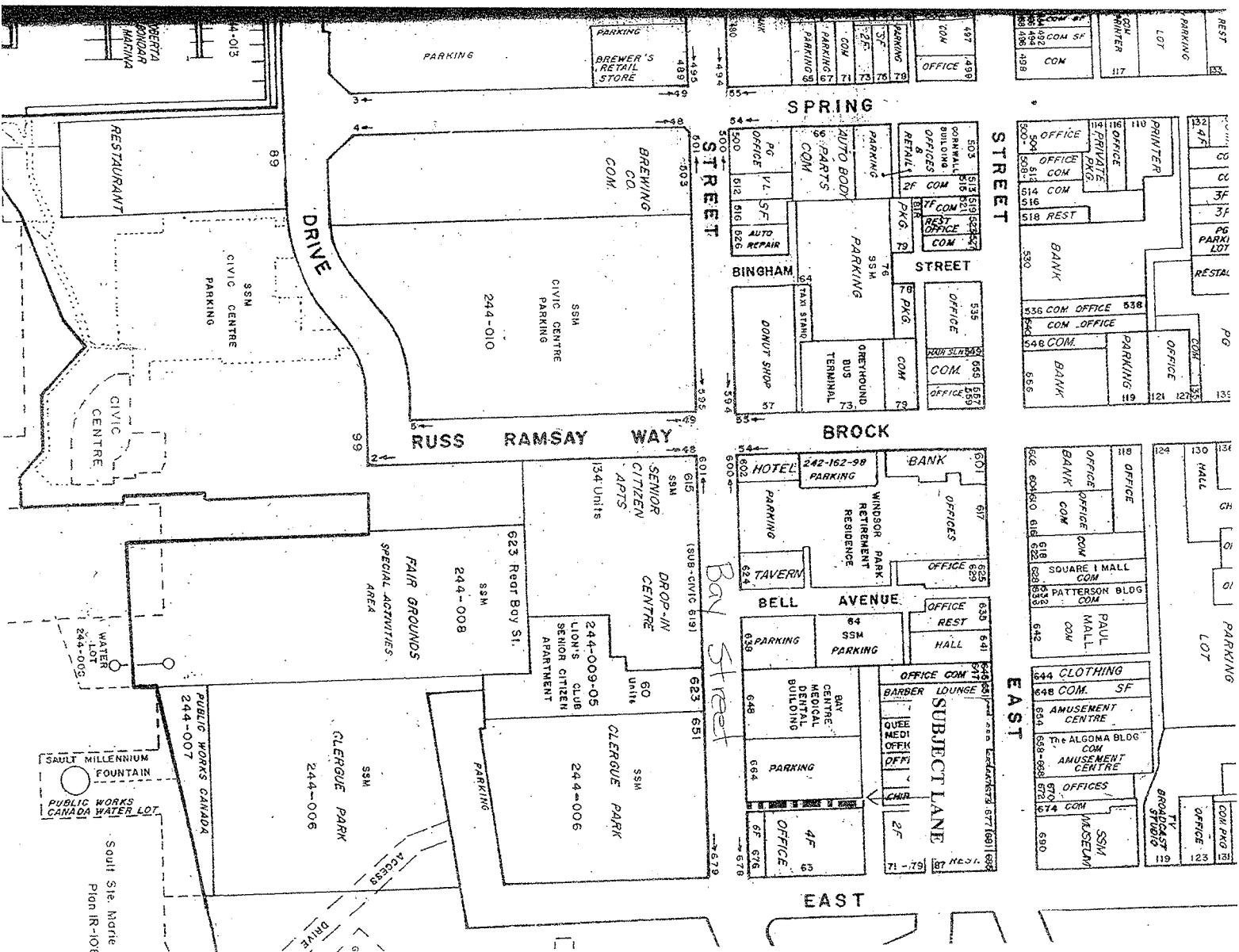
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**CITY CLERK – DONNA IRVING**

10(d)

**SCHEDULE "A" TO BY-LAWS 2008-29 AND 2008-30**

The north/south laneway laying west of East Street and north of Bay Street,  
Sayer's "E" Subdivision, Plan 732.



THE CORPORATION OF THE CITY OF SAULT STE. MARIE

10(e)

BY-LAW 2008-24

**TRAFFIC:** (T.2.1.) A by-law to amend Schedule "Z" of Traffic By-law 77-200.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, pursuant to the provisions Section 11 the Municipal Act, 2001, S.O., 2001 c. 25 and amendments thereto, ENACTS as follows:

1. Schedule "Z" to Traffic By-law 77-200 is amended by adding the following:

<u>No.</u>	<u>Street</u>	<u>Between</u>	<u>Maximum Speed</u>
(7)	North Street	Second Line and Niagara Avenue	40 km/hr

2. **EFFECTIVE DATE**

This by-law becomes effective on the date of its final passing.

READ **THREE TIMES** and **PASSED** in Open Council this 11<sup>th</sup> day of February, 2008.

---

MAYOR – JOHN ROWSWELL

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CITY CLERK – DONNA P. IRVING

DRAFT  
THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.  
CITY SOLICITOR

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW NO. 2008-30**

**LANES:** a by-law to stop up, close and authorize the conveyance of a lane in the Sayer's E" Subdivision, Plan 732.

**WHEREAS** the laneway more particularly hereinafter described was established as a public street and assumed for public use by By-law 2008-29.

**NOW THEREFORE** the Council of The Corporation of the City of Sault Ste. Marie, pursuant to the Municipal Act, R.S.O. 2001, **ENACTS** as follows:

1. **LANE CLOSED**

The laneway more particularly described in Schedule "A" to this by-law, having been assumed by the Corporation for public use, is hereby stopped up and closed.

2. **LANEWAY DECLARED SURPLUS**

The laneway more particularly described in Schedule "A" to this by-law is surplus to the requirements of the municipality.

3. **EASEMENTS TO BE RETAINED**

Subject to the retention of a Bell Canada easement, the Corporation shall convey the laneway that is more particularly described in Schedule "A" to this by-law.

4. **CONVEYANCE TO ABUTTING OWNERS**

The said laneway shall be offered to the owners of the lands abutting thereon. In default of acceptance thereof within 30 days of such offer being made to the abutting owner by prepaid first class mail, the said laneway shall be offered to persons owning lands opposite the said lane.

5. **EXECUTION OF DOCUMENTS**

The Mayor and Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to give effect to this by-law.

6. **SCHEDULE "A"**

Schedule "A" forms a part of this by-law.

10(f)

7. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

Read the **FIRST** and **SECOND** time this 11th day of February, 2008.

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MAYOR – JOHN ROWSWELL

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CITY CLERK - DONNA P. IRVING

Read a **THIRD** time and finally **PASSED** in open Council this \_\_\_\_\_ day of  
2008 after notice thereof had been published once a week person  
who had applied to be heard.

---

MAYOR – JOHN ROWSWELL

---

CITY CLERK – DONNA P. IRVING

10(f)

**SCHEDULE "A" TO BY-LAWS 2008-29 AND 2008-30**

The north/south laneway laying west of East Street and north of Bay Street, Sayer's "E" Subdivision, Plan 732.

