

## **AGENDA**

### **REGULAR MEETING OF CITY COUNCIL**

**2008 03 17**

**4:30 P.M.**

### **COUNCIL CHAMBERS**

#### **1. ADOPTION OF MINUTES**

Mover - Councillor B. Hayes  
Seconder - Councillor L Tridico

Resolved that the Minutes of the Regular Council Meeting of 2008 02 25 and the Twin Saults - Joint Council/Commission Meeting of 2008 02 27 be approved.

#### **2. QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

#### **3. APPROVE AGENDA AS PRESENTED**

Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco

Resolved that the Agenda for the 2008 03 17 City Council Meeting as presented be approved.

#### **4. DELEGATIONS/PROCLAMATIONS**

- (a) Mike Delfre and Anthony Zappacosta, Co-Chairs Easter Seals Telethon will be in attendance concerning Proclamation - Easter Seals Month. Ben Martynuck and Katie Hewgill, 2008 Sault Ste. Marie Easter Seals Ambassadors will present a plaque to the Mayor.
- (b) Sara DiGasparro, Community Services Assistant, Canadian Red Cross Society will be in attendance concerning Proclamation - Red Cross Month.
- (c) Jessica Ferlaino representing Algoma University Students' Union and Sault Ste. Marie Torch Champion will be in attendance concerning Proclamation - Organ and Tissue Donation Awareness Day.
- (d) Bud Campbell, Secretary/Treasurer St. Mary's River Marine Heritage Centre will be in attendance concerning agenda item 6.(8)(a).

4. (e) Walter Wallace, President Management Board of Directors, Sault Ste. Marie Museum will be in attendance concerning agenda item 6.(8)(b).
- (f) Kelly Marshall, Chair Historic Sites Board will be in attendance concerning agenda item 6.(8)(c).
- (g) Debbie Amaroso, Chair and Mary Jane Yorke, Coordinator, Sault Ste. Marie Physician Recruitment and Retention Committee will be in attendance concerning agenda item 6.(8)(d).
- (h) Mark Brown on behalf of the Sault Memorial Gardens Rededication Committee will be in attendance to present a petition concerning requesting that the words "Sault Memorial Gardens" be permanently included as part of all current and future names of the Steelback Centre. See agenda items 5.(z) and 6.(2)(a).

### **PART ONE – CONSENT AGENDA**

#### **5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Mover - Councillor S. Myers  
Seconder - Councillor L. Tridico

Resolved that all the items listed under date 2008 03 17 - Part One - Consent Agenda be approved as recommended.

- (a) Correspondence from AMO is attached for the information of Council.
- (b) Correspondence from the Western Ontario Wardens Caucus (concerning farm tax rebate program); City of Brampton (concerning the impact on public transit of provincial no-fault and accident benefit legislation); Town of Milton (concerning a request to the Minister of Natural Resources to review the role of security deposits for pit/quarry rehabilitation); Region of Niagara and City of St. Catharines (requesting the Federal government to amend BillC-22 concerning number of seats in the House of Commons); City of Woodstock (concerning a request to the Province to eliminate tax capping and replace it with a system based on current values assessment); and the City of Ottawa (concerning banning smoking in vehicles containing children. Note that Council passed a resolution on 2007 12 10) is attached for the information of Council.

5. (b) Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan
- Whereas the Province of Ontario moved from the Farm Tax Rebate Program to a 75% reduction in the agricultural property tax rate reduction program in 1998, at a cost in excess of \$100 Million annually to Ontario municipalities; and
- Whereas the Province agreed to maintain municipal agriculture property tax revenue when they moved from the rebate program to the reduced tax rate program; and
- Whereas municipalities have not received equivalent agricultural property tax revenue compensation from the Province of Ontario; and
- Whereas this failure of the Province of Ontario to provide equivalent compensation has negatively impacted the financial position of municipalities in Ontario with an agricultural tax base at the above-noted cost in excess of \$100 Million;
- Now therefore be it resolved that the Province of Ontario be petitioned to provide compensating revenue to municipalities of Ontario that have been negatively impacted by the transition from the Farm Tax Rebate program to the agricultural property tax rate reduction program; and
- Further that a copy of this resolution be forwarded to the Premier of Ontario, the Minister of Agriculture Food and Rural Affairs, the Minister of Municipal Affairs, the Minister of Finance, AMO, Western Ontario Wardens Caucus and to David Orazietti, M.P.P. Sault Ste. Marie.
- Mover - Councillor B. Hayes  
Seconder - Councillor L. Tridico
- Resolved that Sault Ste. Marie City Council supports and endorses the January 23, 2008 resolution and position of the City of Brampton in which it requests that the Province of Ontario review the impact on public transit of its No-Fault and Accident Benefit legislation with consideration that all public transit be exempted from the Accident Benefit legislation, or alternatively the creation of a modified No-Fault/Accident benefit regime for public transit; and
- Further that a copy of this resolution be provided to the Premier of Ontario, the Minister of Transportation, the Minister of Finance, the Minister of Municipal Affairs and Housing, AMO, the City of Brampton, and David Orazietti, M.P.P. Sault Ste. Marie.
- (c) A letter from the Minister of Transportation advising the City that it is a recipient of funding in the amount of \$706,935.00 for public transit and requesting a Council by-law to process the payment is attached for the information of Council. The relevant By-law 2008-41 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (d) A letter from the Ontario Medical Association thanking Council for its support of a ban smoking in cars carrying children is attached for the information of Council.

5. (e) A letter from the Minister of Public Infrastructure Renewal concerning recent federal decisions that impact the Canada Ontario Municipal Rural Infrastructure Fund (COMRIF) is attached for the information of Council.

(f) Correspondence concerning a request for permission to hold a special occasion permit event at an outdoor municipal facility is attached for the consideration of Council.

Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico

Resolved that the following request to hold a Special Occasion Permit event at a municipal facility on the stated date and times be endorsed by City Council:

Roberta Bondar Pavilion

Wedding Reception

September 6, 2008 from 5:30 p.m. to 12:30 a.m.

(g) A letter of request for a temporary street closing is attached for the consideration of Council.

1) on Bruce Street from Queen to Bay from 10:00 a.m. to 1:30 p.m. on May 9<sup>th</sup>; and

2) on Dennis Street from Wellington to Queen from 10:30 to 11:30 a.m. and from 12:30 to 2:00 p.m. on May 9<sup>th</sup> in conjunction with the Huron Superior Catholic District School Board 10<sup>th</sup> Anniversary Mass for students and staff being held at the Steelback Centre. The relevant By-law 2008-42 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

(h) **Council Travel**

Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico

Resolved that Councillor Lou Turco be authorized to travel to (1) a FONOM Board Meeting being held in Parry Sound (2 days in March) at no cost to the City; and (2) an AMO Board Meeting being held in Toronto (2 days in March) at a cost of \$300.00 to the City be approved.

Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico

Resolved that Councillor Steve Butland, Susan Myers, Terry Sheehan, Pat Mick, Bryan Hayes and Lou Turco be authorized to travel to the 2008 AMO Annual Conference being held in Ottawa (4 days in August) at an estimated cost to the City of \$2,000.00 each be approved.

5. (h) Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico  
Resolved that Mayor John Rowswell and all members of City Council be authorized to attend the Federation of Northern Ontario Municipalities (FONOM) - Ministry of Municipal Affairs and Housing (MMAH) Conference being held in Sault Ste. Marie from May 14 to 16, 2008 at a cost to the City of \$270.00 each be approved.
- (i) **Staff Travel Requests**  
A report of the Chief Administrative Officer is attached for the consideration of Council.  
  
Mover - Councillor P. Mick  
Seconder - Councillor L. Turco  
Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 03 17 be approved as requested.
- (j) **Provision of Fire Protection and Fire Prevention Services to Township of Prince**  
A report of the Chief Administrative Officer is attached for the consideration of Council.  
  
Mover - Councillor B. Hayes  
Seconder - Councillor L. Tridico  
Resolved that the report of the Chief Administrative Office dated 2008 03 17 concerning Provision of Fire Protection and Fire Prevention Services to Township of Prince be accepted and the recommendation that Council approve in principle entering into a formal agreement with Prince Township to continue to provide fire protection and prevention services on an interim basis; and  
Further resolved that the agreement and appropriate by-law be brought forward to a future Council meeting for formal approval be approved.
- (k) **2008 Budget Meeting - Wednesday, April 16, 2008**  
A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.  
  
Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco  
Resolved that the report of the Commissioner of Finance and Treasurer dated 2008 03 17 concerning 2008 Budget Meeting be accepted and the recommended date of April 16, 2008 for a Committee of the Whole Council Budget Meeting commencing at 4:30 p.m. be approved.
- (l) **Funding Application - Communities in Action Fund**  
A report of the Supervisor Community Services Recreation and Culture is attached for the consideration of Council.

5. (l) Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico  
Resolved that the report of the Supervisor Community Services Recreation and Culture dated 2008 03 17 concerning Funding Application - Communities in Action Fund be accepted and the recommendation that Council authorize staff to apply to the Ministry of Health Promotion 2008-09 Communities in Action Fund to assist with costs to host the 2008 NeORA Education Forum and Trade Show being held in Sault Ste. Marie September 23 to 26, 2008 be approved.
- (m) **John Rhodes Community Centre - Water Hardness**  
A report of the Commissioner of Community Services is attached for the consideration of Council.  
  
Mover - Councillor P. Mick  
Seconder - Councillor L. Turco  
Resolved that the report of the Commissioner of Community Services dated 2008 03 17 concerning John Rhodes Community Centre - Water Hardness - Purchase of a water softening system and replacement of the water tank at an approximate cost of \$23,000.00 to \$25,000.00 be accepted as information for Council's consideration as a supplementary budget request at its 2008 Budget deliberations.
- (n) **Steelback Centre - Catering for Banquets - Place Settings**  
A report of the Commissioner of Community Services is attached for the consideration of Council.  
  
Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco  
Resolved that the report of the Commissioner of Community Services dated 2008 03 17 concerning Steelback Centre Catering for Banquets - Place Settings be accepted and the recommendation that Council approve the purchase of 1,000 place settings for the Steelback Centre to be used for banquets at the facility and that the estimated cost of \$25,000.00 be funded from the revenue account associated with the money received from the initial sale of seats in the Memorial Gardens and the name plaques on the new seats in the Steelback Centre and further that the money left in this account after the purchase of the place settings be allocated to the Steelback Capital account be approved.
- (o) **Lock City Dairies' Offer to Commission a Work of Art at the Steelback Centre**  
A report of the Commissioner of Community Services is attached for the consideration of Council.

5. (o) Mover - Councillor B. Hayes  
Seconder - Councillor L. Tridico  
Resolved that the report of the Commissioner of Community Services dated 2008 03 17 concerning Lock City Dairies' Offer to Commission a Work of Art at the Steelback Centre be accepted as information.
- (p) **Trunk Road Resurfacing and Widening - Black Road to Wellington Street East (Revoked Connecting Link) Environmental Assessment - Part II Order Requests**  
A report of the Director of Engineering Services is attached for the consideration of Council.  
  
Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco  
Resolved that the report of the Director of Engineering Services dated 2008 03 17 concerning Trunk Road Resurfacing and Widening - Black Road to Wellington Street East (Revoked Connecting Link) Environmental Assessment - Part II Order Requests be accepted as information.
- (q) **Gateway Project Update**  
A report of the Commissioner of Engineering and Planning is attached for the consideration of Council. Note: The document entitled Development Opportunity Sault Ste. Marie - A Gateway to Ontario is provided under separate cover for Council.  
  
Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico  
Resolved that the report of the Commissioner of Engineering and Planning dated 2008 03 17 concerning Gateway Project Update be accepted as information.
- (r) **Additional Costs in the Installation of the Civic Centre Elevators**  
A report of the Commissioner of Engineering and Planning is attached for the consideration of Council.  
  
Mover - Councillor P. Mick  
Seconder - Councillor L. Turco  
Resolved that the report of the Commissioner of Engineering and Planning dated 2008 03 17 concerning Additional Costs in the Installation of the Civic Centre Elevators be accepted and the recommendation that Council approve an additional \$50,000.00 expenditure in the Civic Centre elevators replacement contract with Thyssen Krupp to cover costs associated with crane rental, removal/replacement of elevator roof top shaft, exterior panels and related costs with funding to come from the 2008 Capital from Current be approved.

5. (s) **Engineering Services - Franklin Street, Henrietta to Wallace Terrace**  
A report of the Director of Engineering Services is attached for the consideration of Council. The relevant By-law 2008-37 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (t) **Emergency Response Plan - By-law 2008-40**  
A report of the Assistant City Solicitor is attached for the consideration of Council. The relevant By-law 2008-40 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (u) **Traffic Study - Carmen's Way and Conmee Avenue**  
A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council. See agenda item 7.(a).
- Mover - Councillor D. Celetti  
Seconder - Councillor L. Tridico  
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2008 03 17 concerning Traffic Study - Carmen's Way and Conmee Avenue be accepted and the recommendation that traffic signal lights be installed at this intersection and that the work be funded as a capital construction project and further that Transport Canada be consulted on the need to install gates at this location be approved.
- (v) **Intersection of Frontenac Street and Clement's Crossing**  
A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council.
- Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco  
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2008 03 17 concerning Intersection of Frontenac Street and Clement's Crossing be accepted and the recommendation that a two-way stop be installed on Frontenac Street and that the stop sign on Clement's Crossing at Frontenac be removed and further that the Traffic By-law be amended accordingly be approved.
- (w) **Lions Club - Pointe Des Chenes Campground**  
A report of the Commissioner of Public Works and Transportation is attached for the consideration of Council.

5. (w) Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico  
Resolved that the report of the Commissioner of Public Works and Transportation dated 2008 03 17 concerning Lions Club - Pointe Des Chenes Campground 2007 Report and supplementary budget request of \$50,000.00 for the City's share of the upgrade of the campground electrical system be accepted as information and for Council's consideration as a supplementary budget request at its 2008 Budget deliberations.
- (x) **Reduced Bus Fare for Youth 13 to 18 Years of Age - "2008 - Year of the Youth Project"**  
A report of the Transit Manager is attached for the consideration of Council.  
Mover - Councillor P. Mick  
Seconder - Councillor L. Turco  
Resolved that the report of the Transit Manager dated 2008 03 17 concerning Reduced Bus Fare for Youth 13 to 18 Years of Age "2008 Year of Youth Project" be accepted and the recommendation that effective April 1, 2008, Transit Services implement the following changes to the current fare structure for youth aged 13 to 18 years:  
a) that the defined age for a youth be 13 to 18 years of age; and  
b) that a valid high school student card or personal identification be required to purchase the monthly youth pass for \$10.00 (based on 40 rides per month or 25 cents per ride); and  
c) that youth, with said identification, can ride for a 25 cent fare; and  
d) that the reduced rate will only be sold to individual youth, not school boards, government agencies or medical institutions; and  
e) the reduced fare project will conclude on December 31, 2008; and  
f) that Council approves the use of up to \$300,000.00 in Provincial Gas Tax funding to offset any unattained revenue; and  
g) that staff provide a report at the conclusion of the 9-month project detailing the effects of the reduced fare on ridership and revenue be approved.
- (y) **Computer Recycling Operations**  
A report of the Waste Diversion Supervisor is attached for the consideration of Council. Note: John Policicchio and Rob Stenta, Community Living Algoma will be in attendance for any questions from Council.  
Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco  
Resolved that the report of the Waste Diversion Supervisor dated 2008 03 17 concerning Computer Recycling Operations be accepted and the recommendation that Council approve the computer recycling program in partnership with Community Living Algoma and Clean North; and

5. (y) Further resolved that Council approve payment of costs to cover the first year operation of the program in the amount of \$11,500.00 for leasing the warehouse facility at 285 Wilson Street and \$3,500.00 for advertising with funds to come from the Waste Disposal Site Reserve account be approved.

(z) **Renaming of the Steelback Centre**

A report of the Chairman, Tourism Sault Ste. Marie is attached for the consideration of Council.

Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco

Resolved that the report of the Chairman, Tourism Sault Ste. Marie dated 2008 02 21 concerning Renaming of the Steelback Centre be accepted as information.

(aa) **Municipal Levy Rate Comparison - Conservation Authority**

A report of the General Manager Sault Ste. Marie Region Conservation Authority is attached for the consideration of Council.

Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico

Resolved that the report of the General Manager Sault Ste. Marie Region Conservation Authority dated 2008 03 17 concerning Municipal Levy Rate Comparison be accepted as information.

## **PART TWO – REGULAR AGENDA**

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

6. (2) **COMMUNITY SERVICES**

(a) **Steelback Centre - Naming Rights Update**

A report of the Commissioner of Community Services is attached for the consideration of Council.

Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco

Resolved that the report of the Commissioner of Community Services dated 2008 03 17 concerning Steelback Centre - Naming Rights Update be accepted and the recommendation that as a result of Steelback Brewery's lawyers advising the City that they are terminating the present Naming Rights Sponsorship Agreement for the Steelback Centre, that Council approve the following:

1. that the Naming Rights Sponsorship for the facility will not require any reference to Memorial Gardens; and

6. (2)
- (a) 2. that staff engage the firm of Front Row Marketing to assist in the process of securing an agreement for a Naming Rights Sponsor and/or a Pouring Rights Sponsor; and
3. that staff commence eliminating the Steelback Brewery products that are sold as outlined in the present agreement; and
4. that the previous Naming Rights Committee, consisting of Councillors Butland and Caicco and appropriate City staff oversee the naming rights sponsorship process and report back to Council be approved.

6. (3) **ENGINEERING**

(a) **Environmental Assessment - Long-Term Solid Waste Disposal**

A report of the Director of Engineering Services is attached for the information and direction of Council. Also attached is a letter from Councillor Steve Butland to the Ministry of Environment concerning a request for a delay of the Environmental Assessment of the City's Solid Waste Management Plan pending the final evaluation of the Enquest Pilot Project now in progress at the Landfill site and the Ministry of the Environment response is attached for the information of Council. Note: Jason Zwierschke on behalf of Enquest Power and possibly MOE staff will be in attendance for any questions from Council.

Mover - Councillor S. Butland

Seconder - Councillor

Resolved that City Council authorizes a one-year delay of the City's Solid Waste Management Plan Environmental Assessment to allow input from all interested stakeholders.

6. (6) **PLANNING**

(a) **Application No. 57T-08-501 - Windsor Farms Subdivision Limited - 351 Rossmore Road - Request to Create a 15-Lot Single Detached Residential Subdivision**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor B. Hayes

Seconder - Councillor L. Tridico

Resolved that the report of the Planning Division dated 2008 03 17 concerning Application No. 57T-08-501 - Windsor Farms Subdivision be accepted and the Planning Director's recommendation that City Council approve the Draft Plan of Subdivision for the proposed 15 lot single detached residential subdivision, subject to the 8 conditions contained in the report, be endorsed.

6. (6)  
(b) **Application No. A-3-08-Z - Pauline's Place Non-Profit Homes Inc. - 267 Pim Street - Request to Rezone to Facilitate Increasing the Maximum Number of Beds to 12**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco

Resolved that the report of the Planning Division dated 2008 03 17 concerning Application No. A-3-08-Z - Pauline's Place Non-Profit Homes Inc. be accepted and the Planning Director's recommendation that, at the request of the applicant, City Council DEFER this application to the March 31, 2008 meeting be endorsed.

- (c) **Application No. A-4-08-Z.OP - Catalyst Fitness Inc. - 99 Industrial Court "B" - Request to Rezone to Permit a Portion of the Existing Building to be Utilized for a Fitness Facility**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico

Resolved that the report of the Planning Division dated 2008 03 17 concerning Application No. A-4-08-Z.OP - Catalyst Fitness Inc. be accepted and the Planning Director's recommendation that City Council approve a rezoning from Medium Industrial (M2) zone to Medium Industrial zone with a Special Exception (M2S) to permit a 'fitness facility' on the subject property, in addition to the uses permitted in an M2 zone, subject to the following conditions:

1. Approval of Official Plan Amendment 143, to permit a fitness facility on the subject property, notwithstanding the Industrial Policies outlined in the Official Plan.
2. That the building encroachment onto the City owned right-of-way be rectified to the satisfaction of the City Solicitor be endorsed.

- (d) **Application No. A-5-08-Z - Dieter Groissant (Adler Moving Systems) - 186 Black Road - Request to Rezone to Permit a "Personal Storage Facility in Addition to Those Uses Permitted in an "M3" Zone**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor P. Mick  
Seconder - Councillor L. Turco

Resolved that the report of the Planning Division dated 2008 03 17 concerning Application No. A-5-08-Z - Dieter Groissant be accepted and the Planning Director's recommendation that City Council approve the application and rezone the subject property from Heavy Industrial (M3) zone to Heavy Industrial zone

6. (6)  
(d) with a Special Exception (M2.S) to permit a 'Personal Storage Facility', in addition to those uses permitted in a Heavy Industrial (M3) zone, and that Council deem the property subject to Site Plan Control, as per Section 41 of the Planning Act, be endorsed.

- (e) **Application No. A-6-08-Z - Candice Esposito - 45 Grace Street - Request to Rezone from Low Density Residential (R3) Zone to Commercial Transitional (CT2) Zone in Order to Permit a Naturopathic Doctor's Practice on the Subject Property**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor B. Hayes  
Seconder - Councillor L. Tridico

Resolved that the report of the Planning Division dated 2008 03 17 concerning Application No. A-6-08-Z - Candice Esposito be accepted and the Planning Director's recommendation that City Council approve the application and rezone the subject property from Low Density Residential (R3) zone to Commercial Transitional (CT2) zone, be endorsed.

- (f) **Application No. A-7-08-Z.OP - Dave Hull - 556 Second Line West - Request to Rezone to Permit the Existing Asphalt Repair and Maintenance Contractor's Yard Only, In Addition to Those Uses Permitted in an "R4" Zone**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco

Resolved that the report of the Planning Division dated 2008 03 17 concerning Application No. A-7-08-Z.OP - Dave Hull be accepted and the Planning Director's recommendation that City Council approve the application and rezone the subject property from Medium Density Residential (R4) zone to Medium Density Residential (R4) zone with a Special Exception to permit a Contractor's Yard associated with the maintenance and repair of asphalt only, in addition to those uses permitted in an R4 zone, subject to the 5 conditions contained in the report, be endorsed.

- (g) **Application No. A-8-08-Z - Mar-Li Investments Inc. (Northside Toyota) - 61 Great Northern Road and 58 Blake Avenue - Request to Rezone to Legalize the Existing Automobile Sales Lot, Reduce Landscaping and Eliminate Fencing Requirement in Lieu of a Landscaped Buffer and to Legalize the Existing Access Point onto Blake Avenue**

A report of the Planning Division is attached for the consideration of Council.

6. (6)  
(g) Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico
- Resolved that the report of the Planning Division dated 2008 03 17 concerning Application No. A-8-08-Z - Mar-Li Investments Inc. (Northside Toyota) be accepted and the Planning Director's recommendation that City Council approve the application to rezone 58 Blake Avenue from Single Detached Residential (R2) zone (shown as Block B on the map) to General Commercial (C4.S) zone with a Special Exception to permit a parking lot only, in association with the use at 61 Great Northern Road subject to the 2 conditions contained in the report be endorsed.

6. (8) **BOARDS AND COMMITTEES**

(a) **St. Mary's River Marine Heritage Centre Business and Strategic Plans 2008 - 2012**

A report of the St. Mary's River Marine Heritage Centre is attached for the consideration of Council.

Mover - Councillor P. Mick  
Seconder - Councillor L. Turco

Resolved that the report of the St. Mary's River Marine Heritage Centre dated March 4, 2008 entitled "Business and Strategic Plans 2008 - 2012" concerning the management and operations of the Museum Ship Norgoma including the request for municipal funding in the amount of \$20,000.00 per year for the years 2008 - 2012 BE REFERRED to the 2008 Budget Deliberations as a supplementary item for Council consideration and decision.

(b) **Sault Ste. Marie Museum - Capital Improvement Plan**

A report of the President Management Board of Directors Sault Ste. Marie Museum is attached for the consideration of Council. Note: The report entitled Sault Ste. Marie Museum Elemental Scope and Costs - Capital Improvement Plan is provided under separate cover for Council.

Mover - Councillor B. Hayes  
Seconder - Councillor L. Tridico

Whereas City Council recognizes that the Sault Ste. Marie Museum and the heritage building in which it is located as an integral cultural component of our city's heritage; and

Whereas the Sault Ste. Marie Museum Management Board of Directors has compiled a comprehensive capital improvement plan of the museum building located at 690 Queen Street East which is recommended to be undertaken over the next few years at an approximate cost of \$634,000.00;

6. (8)  
(b) Now therefore be it resolved that City Council lends its support to the Sault Ste. Marie Museum Management Board of Directors in its application to provincial and federal government and other funding agencies for the necessary financial support to undertake its Capital Improvement Plan.

(c) **Historic Sites Board - 2008 Supplementary Budget Request**  
A report of the Chair, Historic Sites Board is attached for the consideration of Council.

Mover - Councillor B. Hayes  
Seconder - Councillor L. Turco

Resolved that the report of the Chair Historic Sites Board dated 2008 03 17 concerning a 2008 supplemental budget request for wages of one part-time interpreter (37 weeks) be accepted as information for Council's consideration as a supplementary item at its 2008 Budget deliberations.

(d) **Sault Ste. Marie Physician Recruitment and Retention Proposed 2008 Budget**

A report of the Sault Ste. Marie Physician Recruitment and Retention Committee is attached for the consideration of Council.

Mover - Councillor P. Mick  
Seconder - Councillor L. Tridico

Resolved that the report of the Sault Ste. Marie Physician Recruitment and Retention Committee dated March 2008 concerning the Sault Ste. Marie Physician Recruitment and Retention Proposed 2008 Budget request to the City in the amount of \$430,375.00 for the period April 1, 2008 to March 31, 2009 BE REFERRED to the 2008 Budget deliberations as a supplementary item for Council's consideration and decision.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

(a) Mover - Councillor D. Celetti  
Seconder - Councillor L. Tridico  
Whereas with the most recent accident on Carmen's Way at the intersection of Conmee Avenue and Carmen's Way;  
This being the fourth major accident with serious damage and injury;  
Be it resolved that Council instruct the Public Works and Transportation Department to proceed with the installation of traffic lights at this intersection, in addition, City work with CN Rail to install protective gates at the railway crossing at grade at the intersection of Conmee Avenue and Carmen's Way exactly like the ones on Second Line and John Street.

7. (b) Mover - Councillor T. Sheehan  
Seconder - Councillor J. Caicco  
Whereas the City of Sault Ste. Marie and surrounding area have been fortunate to host and participate in a variety of movie and TV projects over the last several years; and  
Whereas the City of Sault Ste. Marie has many talented/experienced actors, musicians, dancers, camera people, trades people and technical experts who can be utilized in film productions; and  
Whereas the City of Sault Ste. Marie is home to the head offices for the Ontario Lottery and Gaming Corporation (OLG); and  
Whereas the OLG earned approximately \$6 billion in annual revenues and \$2 billion in annual profit in the past year for the Province of Ontario; and  
Whereas OLG regularly produces many television commercials to help promote its products; and  
Whereas there is no reason why these television commercials cannot be filmed in the Sault Ste. Marie and surrounding area;  
Now therefore be it resolved that City Council requests the CEO to have appropriate OLG staff meet with the City to discuss the opportunity of producing future OLG TV commercials and other advertising materials in or near Sault Ste. Marie, the home of its head office.
- (c) Mover - Councillor S. Butland  
Seconder - Councillor J. Caicco  
Be it resolved that Council request of Police Services a report on snowmachine activity within City limits; and  
Be it further resolved that any pertinent by-laws be included in this report; and  
Be it further resolved that statistical information be included as to the numbers of calls and charges laid over the past several years and to also include the difficulties inherent in policing this practice; and  
Further be it resolved that any new determined strategies be outlined for the information and consideration by Council.
8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**
9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**
10. **CONSIDERATION AND PASSING OF BY-LAWS**
- By-laws before Council for THREE readings which do not require more than a simple majority.
- AGREEMENTS**
- (a) 2008-37 A by-law to authorize an agreement between the City and STEM Engineering Group Incorporated for the design and

10. (a) contract administration of the reconstruction of Franklin Street from Henrietta Avenue to Wallace Terrace.

A report from the Director of Engineering Services is on the agenda.

### **EMERGENCY MANAGEMENT PLANNING**

(b) 2008-40 A by-law to adopt the Emergency Response Plan for the protection of public safety, health, the environment, the critical infrastructure and property within the municipality.

A report from the Assistant City Solicitor is on the agenda.

Due to the volume of paper, the Emergency Response Plan is not attached to the by-law in your agenda.

### **OFFICIAL PLAN AMENDMENTS**

(c) 2008-38 A by-law to adopt Amendment No. 142 to the Official Plan. [Sar Gin Developments (Sault) Limited]

(d) 2008-46 A by-law to adopt Amendment No. 146 to the Official Plan. (Catalyst Fitness Inc.)

### **TEMPORARY STREET CLOSING**

(e) 2008-42 A by-law to authorize the temporary street closing of Bruce Street from Queen Street East to Bay Street and Dennis Street from Wellington Street East to Queen Street East on May 9<sup>th</sup>, 2008 to facilitate the tenth anniversary mass of the Huron-Superior Catholic District School Board.

A letter from the Huron-Superior Catholic District School Board is on the agenda.

### **TRANSIT**

(f) 2008-41 A by-law respecting one-time funding from the Province of Ontario in support of public transit.

A letter from the Minister of Transportation is on the agenda.

10. **ZONING**
- (g) 2008-39 A by-law to amend Sault Ste. Marie Zoning By-law 2005-151 concerning the lands located at Civic No. 671, 671A and 683 Great Northern Road. [Sar Gin Developments (Sault) Limited]
- (h) 2008-43 A by-law to amend Sault Ste. Marie Zoning By-law 2005-150 concerning lands located at Civic No. 45 Grace Street. (C. Esposito)
- (i) 2008-44 A by-law to amend Sault Ste. Marie Zoning By-law 2005-151 concerning lands located at 186 Black Road. (D Groissant)
- (j) 2008-45 A by-law to designate 186 Black Road an area of site plan control. (D. Groissant)
- (k) 2008-47 A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning 99 Industrial Court B. (Catalyst Fitness Inc.)
- LICENCE OF OCCUPATION**
- (l) 2008-48 A by-law to authorize a Licence of Occupation between the City and Mar-Li Investments Inc. concerning the right to occupy portions of the Great Northern Road, Champlain Street and Blake Street road allowances.
- A report from the Planning Division is on the Agenda.
- By-laws before Council for **THIRD** reading which do not require more than a simple majority.
- LANE CLOSINGS**
- (m) 2008-30 A by-law to stop up, close and authorize the conveyance of the north/south laneway lying west of East Street and north of Bay Street in the Sayers "E" Subdivision.
- By-law 2008-30 received 1<sup>st</sup> and 2<sup>nd</sup> readings on February 11<sup>th</sup>, 2008.
11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**
12. **ADDENDUM TO THE AGENDA**

13.

**ADJOURNMENT**

Mover - Councillor P. Mick

Seconder - Councillor L. Turco

Resolved that this Council shall now adjourn.

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**MAYOR**

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**CLERK**

## **MINUTES**

### **REGULAR MEETING OF CITY COUNCIL**

**2008 02 25**

**4:30 P.M.**

### **COUNCIL CHAMBERS**

**PRESENT:** Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, P. Mick

**ABSENT:** Councillor F. Manzo (illness)

**OFFICIALS:** D. Irving, L. Bottos, P. McAuley, N. Apostle, B. Freiburger, J. Dolcetti, S. Turco, B. Strapp

#### **1. ADOPTION OF MINUTES**

Moved by Councillor S. Myers

Seconded by Councillor F. Fata

Resolved that the Minutes of the Regular Council Meeting of 2008 02 11 and the Special Council Meeting of 2008 02 19 be approved. CARRIED.

#### **2. QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

#### **3. APPROVE AGENDA AS PRESENTED**

Moved by Councillor S. Myers

Seconded by Councillor D. Celetti

Resolved that the Agenda for the 2008 02 25 City Council Meeting as presented be approved. CARRIED.

#### **4. DELEGATIONS/PROCLAMATIONS**

(a) Hilda Odom, Science Fair Chairperson was in attendance concerning Proclamation – March is Youth Science Month.

(b) Roger Kinghorn, Chair Municipal Heritage Committee was in attendance concerning agenda item 5.(h) Heritage Award 2007.

4. (c) Mark Lucuik, P. Eng. LEED AP, principal and corporate lead in the Green Buildings and Sustainability service area within Morrison Hershfield Consulting Engineers and lead author of 'A Business Case of Green Buildings in Canada' was in attendance to address Council about Green Buildings.
- (d) Kevin McGrath on behalf of the Sault Ste. Marie Model Aircraft Radio Control Club was in attendance concerning agenda item 5.(k).
- (e) Ann Marie McPhee, Chair Accessibility Advisory Committee was in attendance concerning agenda item 5.(l).
- (f) Franco Pastore was in attendance concerning agenda item 6.(2)(a).
- (g) Bob Dumanski was in attendance concerning agenda item 6.(6)(a).
- (h) Bill Therriault, Chair Multimodal Task Force and Oscar Poloni on behalf of KPMG were in attendance concerning agenda item 6.(8)(a).

## **PART ONE – CONSENT AGENDA**

### **COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Moved by Councillor T. Sheehan  
Seconded by Councillor F. Fata

Resolved that all the items listed under date 2008 02 25 - Part One - Consent Agenda be approved as recommended. CARRIED.

- (a) Correspondence from AMO was received by Council.
- (b) Correspondence from the Township of Machar and Village of South River (concerning funding of rural schools); Town of Northeastern Manitoulin and the Islands (concerning municipal drinking water systems); the City of Brampton (concerning the impact on public transit of provincial no-fault and accident benefit legislation); Western Ontario Wardens Caucus (concerning farm tax rebate program); Town of Newmarket (concerning access to disabled parking spaces); and the Town of Amherstburg (concerning lead testing mandated by province for municipal drinking water) was received by Council.
- (c) The letter from the Deputy Minister for Emergency Planning and Management commending the City for fulfilling the municipal requirement of the Emergency Management and Civil Protection Act was received by Council.
- (d) **Staff Travel Requests**  
The report of the Chief Administrative Officer was accepted by Council.

5. (d) Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 02 25 be approved as requested. CARRIED.
- (e) **Property Tax Appeals**  
The report of the City Tax Collector was accepted by Council.  
  
Moved by Councillor S. Myers  
Seconded by Councillor D. Celetti  
Resolved that pursuant to Section 357 of the Municipal Act, 2001, the adjustments for tax accounts outlined on the City Tax Collector's reports of 2008 02 25 be approved and the tax records be amended accordingly. CARRIED.
- (f) **Registration of Tax Arrears Certificate and Sale**  
The report of the City Tax Collector was accepted by Council.  
  
Moved by Councillor S. Myers  
Seconded by Councillor D. Celetti  
Resolved that the report of the City Tax Collector be accepted to commence Tax Sale Proceedings in accordance with the report. CARRIED.
- (g) **Contract Renewal – Group Health Centre Employee Assistance Program (EAP)**  
The report of the Commissioner of Human Resources was accepted by Council.  
The relevant By-law 2008-36 is listed under Item 10 of the Minutes.
- (h) **Sault Ste. Marie Municipal Heritage Committee Heritage Award 2007**  
The report of the Manager Recreation and Culture was accepted by Council.  
  
Moved by Councillor T. Sheehan  
Seconded by Councillor F. Fata  
Resolved that the report of the Manager Recreation and Culture dated 2008 02 25 concerning Sault Ste. Marie Municipal Heritage Committee – Heritage Award 2007 be accepted; and  
Further resolved that City Council endorses the Municipal Heritage Committee's nomination of Dr. Timothy Best and Dr. Marilyn Leahy, owners of the 1902 family residence at 115 Upton Road as the recipients of the 2007 award. CARRIED.
- (i) **Soo Minor Baseball Association (SMBA) – Request for Financial Consideration**  
The report of the Commissioner Community Services was accepted by Council.

5. (i) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that the report of the Commissioner Community Services 2008 02 25 concerning Soo Minor Baseball Association (SMBA) – Request for Financial Consideration be accepted and the recommendation that the letter from the Soo Minor Baseball Association dated February 11, 2008 BE REFERRED to the Parks and Recreation Advisory Committee for review and report back to Council providing a recommendation on each of the items identified in the letter, be approved. CARRIED.
- (j) **Steelback Centre – Uncovered Stairs**  
The report of the Commissioner Community Services was accepted by Council.  
  
Moved by Councillor S. Myers  
Seconded by Councillor D. Celetti  
Resolved that the report of the Commissioner Community Services dated 2008 02 25 concerning Steelback Centre – Uncovered Stairs be accepted and the recommendation that the Steelback Centre SW and SE Stair Enclosures Project at an estimated cost of \$215,000. BE REFERRED to the 2008 Budget as a capital expense item. CARRIED.
- (k) **Sault Ste. Marie Model Aircraft Radio Control Club Lease for New Location South End of Leigh's Bay Road, South of Base Line**  
The report of the City Solicitor was accepted by Council.  
  
Moved by Councillor S. Myers  
Seconded by Councillor F. Fata  
Resolved that the report of the City Solicitor dated 2008 02 25 concerning Sault Ste. Marie Model Aircraft Radio Control Club Lease for New Location South End of Leigh's Bay Road, South of Base Line be accepted and the recommendation that the City enter into a lease or licence of occupation with the Model Aircraft Control Club not to exceed 10 years at an annual rent of \$400.00 be approved. CARRIED.
- (l) **Sault Ste. Marie Accessibility Advisory Committee – Accessible Parking By-Law 2008-26**  
The report of the Assistant City Solicitor was accepted by Council. The relevant By-law 2008-26 is listed under Item 10 of the Minutes.
- (m) **Lease – The Corporation of the City of Sault Ste. Marie and the Sault Area Hospital for Property at 65 Old Garden River Road**  
The report of the City Solicitor was accepted by Council. The relevant By-law 2008-32 is listed under item 10 of the Minutes.

5. (n) **Historic Sites Board – Ermatinger•Clergue Year End Report 2007**  
The report of the Curator Ermatinger•Clergue National Historic Sites Board was accepted by Council.
- Moved by Councillor S. Myers  
Seconded by Councillor D. Celetti  
Resolved that the report of the Curator Ermatinger•Clergue National Historic Site dated 2008 02 25 concerning Historic Sites Board – Ermatinger•Clergue Year End Report 2007 be accepted as information. CARRIED.
- (o) Correspondence from Councillor Susan Myers concerning the FONOM-MMAH Conference being held in Sault Ste. Marie May 14 to 16, 2008 was received by Council.
- (p) **Steelback Centre - Nominated for Canadian Music Industry Award**  
The report of the Commissioner of Community Services was accepted by Council.
- Moved by Councillor T. Sheehan  
Seconded by Councillor F. Fata  
Resolved that the report of the Commissioner of Community Services dated 2008 02 25 concerning Steelback Centre - Nominated for Canadian Music Industry Award be accepted as information. CARRIED.

## **PART TWO – REGULAR AGENDA**

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**
6. (2) **COMMUNITY SERVICES**
- (a) **Steelback Centre – Phase 2 and 3 – Suites Project**  
The reports of the Commissioner Community Services and the Commissioner of Finance and Treasurer were accepted by Council.
- Moved by Councillor T. Sheehan  
Seconded by Councillor L. Turco  
Resolved that the reports of the Commissioner Community Services and the Commissioner of Finance and Treasurer dated 2008 02 25 concerning Steelback Centre – Phase 2 and 3 Suites Project be accepted and the recommendation of the Steelback Centre Working Committee that Council authorize proceeding to tender for the Steelback Centre Phase 2 and 3 Suites Project as detailed in the reports, be approved. CARRIED.

6. (2)  
(a) Recorded Vote

For: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, O. Grandinetti, S. Myers, T. Sheehan, S. Butland, P. Mick

Against: Councillors D. Celetti, L. Tridico, F. Fata

Absent: Councillor F. Manzo

6. (6) **PLANNING**

(a) **Application No. A-2-08-Z.OP – Sar-Gin Developments (Sault) Ltd. Located on the West Side of Great Northern Road, Approximately 90m (295.3') South of its Intersection with Drive-In Road. Civic No. 671, 671A & 683 Great Northern Road - Request a Rezoning and Official Plan Amendment to Increase the Allowable Office Space**

The report of the Planning Division was accepted by Council.

Moved by Councillor T. Sheehan

Seconded by Councillor P. Mick

Resolved that the report of the Planning Division dated 2008 02 25 concerning Application No. A-2-08-Z.OP – Sar-Gin Developments (Sault) Limited be accepted and the Planning Director's Recommendation that City Council approve the rezoning of the subject property, subject to the following:

1. That Council approve Official Plan Amendment 142.

2. That Special Exception 215 be amended as follows:

(Provision) 6. Office Uses. Up to a maximum of 30% of the gross leaseable floor area of the total development on Block A on Schedule 867 attached hereto.

(Provision) 8. Delete. (Professional, scientific and technical services as separate permitted use), be endorsed. CARRIED.

6. (8) **BOARDS AND COMMITTEES**

(a) The report of the Chair/Coordinator, Multi-Modal Task Force, Destiny Sault Ste. Marie was accepted by Council.

Moved by Councillor S. Myers

Seconded by Councillor L. Turco

Resolved that the report of the Chair/Coordinator, Multi-Modal Task Force, Destiny Sault Ste. Marie concerning Multi-Modal Initiative Phase 3 Business Case and Implementation Analysis Final Report dated February 19, 2008 be accepted and the recommendation that City Council approve the allocation of \$50,000. over the next six months towards the continuance of the Committee's management and administration of the initiative including expanding the

6. (8)  
(a) mandate of the committee to include the addition of regional government, railway, logistical and other private sector representation, refining implementation strategies, preliminary services of a logistics consultant and pursuing strategic funding; and furthermore working in partnership with Federal and Provincial governments in securing additional funding of \$400,000. to assist in the full implementation of the initiative including securing customer base, working with railway and working with intermodal champions over the next four year period, be approved. CARRIED.

Councillor D. Celetti declared a pecuniary interest - employed by CN Rail.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- (a) Moved by Councillor P. Mick  
Seconded by Councillor S. Myers  
Whereas Boniferro Mill Works was successful before Mr. Justice Tranmer in having the residual value charge (RVC) imposed on the company by the Ministry of Natural Resources ordered returned to Boniferro Mill Works as having been collected unlawfully; and  
Whereas the Province of Ontario has claimed in the past to be in support of the forest industry in Ontario; and  
Whereas the Province of Ontario, despite its public statements of support for the forest industry in Ontario, has decided to appeal the decision of Mr. Justice Tranmer;  
Now therefore be it resolved that the Council of the Corporation of the City of Sault Ste. Marie hereby requests the government of Ontario to enact legislation that cancels any purported residual value charge levied on companies such as Boniferro Mill Works, retroactive to 2003; and  
Further that a copy of this resolution be forwarded to the Minister of Natural Resources, our area M.P.P.s David Orazietti and Mike Brown, and other municipalities in Northern Ontario that have companies in the same situation as Boniferro Mill Works. CARRIED.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

- Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that all the by-laws listed under Item 10 of the Agenda under date 2008 02 25 be approved. CARRIED.

10. (a) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that By-law 2008-9 being a by-law to authorize the construction of sanitary sewer and private drain connections on Korah Road from Cooper Street to Lamming Road under Section 3 of the Municipal Act, 2001, Ontario Regulation 119/03 be read a third time and passed in Open Council this 25<sup>th</sup> day of February, 2008. CARRIED.
- (b) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that By-law 2008-26 being a by-law to authorize the provision of certain designated parking spaces for the sole use of vehicles operated by or conveying persons with a disability and to repeal By-law 81-367 be read three times and passed in Open Council this 25<sup>th</sup> day of February, 2008. CARRIED.
- (c) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that By-law 2008-31 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located on the southeast corner of Landslide Road and Fifth Line East at Civic 756 Landslide Road be read three times and passed in Open Council this 25<sup>th</sup> day of February, 2008. (Bible Fellowship Assembly) CARRIED.
- (d) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that By-law 2008-32 being a by-law to authorize a lease dated January 1, 2008 between The Corporation of the City of Sault Ste. Marie as the Landlord and the Sault Area Hospital as the Tenant for a portion of a building located at 65 Old Garden River Road, Sault Ste. Marie, Ontario for the purpose of operating a central ambulance communication centre be read three times and passed in Open Council this 25<sup>th</sup> day of February, 2008. CARRIED.
- (e) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that By-law 2008-33 being a by-law to adopt Amendment No. 125 to the Official Plan be read three times and passed in Open Council this 25<sup>th</sup> day of February, 2008. (Avery - Country Estates Phase 3) CARRIED.
- (f) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that By-law 2008-34 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at Civic No. 150 Palomino Drive be read three times and passed in Open Council this 25<sup>th</sup> day of February, 2008. (Avery - Country Estates Phase 3) CARRIED.

10. (g) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that By-law 2008-35 being a by-law to designate plaques and monuments as being of architectural or historic value or interest be read times and passed in Open Council this 25<sup>th</sup> day of February, 2008. CARRIED.

(h) Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that By-law 2008-36 being a by-law to authorize the renewal of the Employee Assistance Program between the City and The Sault Ste. Marie and District Group Health Association for the year 2008 be read three times and passed in Open Council this 25<sup>th</sup> day of February, 2008. CARRIED.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

(a) Moved by Councillor S. Myers  
Seconded by Councillor D. Celetti  
Pursuant to Section 6(2) of City Council Procedure By-law 99-100, resolved that Councillor James Caicco be appointed as the Acting Mayor during the absence of Mayor Rowswell for the period March 2 to 10, 2008. CARRIED.

12. **ADJOURNMENT**

Moved by Councillor T. Sheehan  
Seconded by Councillor D. Celetti  
Resolved that this Council shall now adjourn. CARRIED.

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**MAYOR**

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**CLERK**

## MINUTES

### **TWIN SAULTS – JOINT COUNCIL/COMMISSION MEETING**

2008 02 27 – 2:00 p.m.

**COUNCIL CHAMBERS  
99 FOSTER DRIVE  
SAULT STE. MARIE, ONTARIO**

**PRESENT:** Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, P. Mick.  
Absent: Councillor F. Manzo (illness)  
Mayor T. Bosbous, Commissioners W. Munsell, R. Bauer, M. Burton, D. Gerrie, W. Lynn, J. Stefanski

**OFFICIALS:** J. Fratesi, D. Irving, S. Nebel, R. Troyer

#### **1. Opening Comments**

*Mayor Tony Bosbous*

*Call to Order*

*Roll Call*

*Pledge of Allegiance.*

*Mayor John Rowswell*

*Introduction of City Council*

*Moved by Councillor S. Myers*

*Seconded by Councillor F. Fata*

*Resolved that City Council now proceed into the Committee of the Whole to consider the following matter referred to it for consideration – Twin Saults – Joint Council/Commission Meeting. CARRIED.*

*Spencer Nebel, City Manager, Sault Ste. Marie, Michigan - Introduced senior staff in attendance*

*Joe Fratesi, Chief Administrative Officer, Sault Ste. Marie, Ontario - Introduced senior staff in attendance*

#### **2. Joint International Bridge Authority**

Phil Becker, General Manager, International Bridge Authority was in attendance and provided an update and review of the status of projects and initiatives planned or underway to address the financial challenges and infrastructure deficiencies facing the International Bridge Administration. A power point presentation was provided.

Phil Becker on behalf of the Joint International Bridge Authority presented a framed resolution of appreciation to the City of Sault Ste. Marie Ontario for providing the International Bridge Administration access to city digital aerial photography files and engineering control point survey data free of charge to assist the development plans for the bridge infrastructure improvement projects.

3. **U.S. Customs and Border Protection - Canada Border Services Agency - A Review of Current Travel Requirements**

Devin Chamberlain, Port Director U.S. Customs and Border Protection was in attendance and provided an update of the January 31, 2008 travel documentation required and options to prove identity and citizenship at the U. S. Border. A power point presentation was provided. Patricia DeVincenzo, Senior Officer Trade Compliance Canada Border Services Agency was in attendance and provided information concerning the Western Hemisphere Travel Initiative and necessary documentation when entering the U.S. A power point presentation was provided.

4. **Sault International Arts Festival**

Dr. Rodney Lowman, President, Lake Superior State University was in attendance and provided an update on the Sault Ste. Marie International Arts Festival being officially launched June 28, 2008. A power point presentation was provided.

5. **(a) New Wastewater Treatment Plant and**

**(b) Future Efforts in Cleaning St. Mary's River**

(a) Don Elliott, Director of Engineering Services was in attendance and provided an overview of the East End Wastewater Treatment Plant operations. A power point presentation was provided.

(b) Jason Hamilton, St. Mary's River Remedial Action Plan Coordinator, Ministry of Environment was in attendance and provided an update of the St. Mary's River Ecosystem Remedial Action Plan. A power point presentation was provided.

6. **General Discussion Topics**

(a) **Sharing of Fire Services**

Lynn McCoy, Fire Chief Sault Ste. Marie, Ontario and Ken Eagle, Fire Chief Sault Ste. Marie, Michigan were in attendance and provided an update of sharing of fire services and efforts to expedite border crossings for emergency fire purposes by fire department personnel.

(b) **Update on Super Lock Project**

Spencer Nebel, City Manager provided an update on the Super Lock Project and advised that construction could begin possibly as early as 2009.

(c) **Joint Initiatives in Building Relationships/Events**

Councillor Terry Sheehan raised the possibility of an international festival around July 1<sup>st</sup> to 4<sup>th</sup> annually which could include a joint fireworks display and suggested a committee be formed to discuss the feasibility. Councillor Susan Myers suggested that the former International Joint Relations Committee could be resurrected. Mayor John Rowswell appointed Councillors Sheehan and Myers, along with appropriate staff, to a Mayor's Advisory Committee to follow up on this initiative.

6. (d) **Invasive Species Research Institute**

Councillor James Caicco raised the topic of the ongoing efforts by Science Enterprise Algoma to establish an Invasive Species Research Institute in Sault Ste. Marie, Ontario and asked the Sault Ste. Marie Michigan City Commission to consider providing its support for the project.

Moved by Councillor J. Caicco

Seconded by Councillor S. Butland

Whereas Sault Ste. Marie City Council has expressed its strong support for the establishment of an Invasive Species Research Institute to be located in Sault Ste. Marie, Ontario; and

Whereas the establishment of the institute will support regional, national and international efforts to defend against the threats posed by invasive pests of urban and commercial forest ecosystems;

Now therefore be it resolved that Sault Ste. Marie Michigan City Commission be requested to consider a presentation at a future Commission Meeting from Errol Caldwell, Executive Director, Science Enterprise Algoma concerning the establishment of the Institute and a request for support. CARRIED.

(e) **Multi-Modal Transportation initiative**

Bill Therriault, Chair/Coordinator, Multi-Modal Task Force was in attendance and provided an update on the Sault Ste. Marie Multi-Modal Initiative. A power point presentation was provided.

(f) **FONOM Conference - May 2008**

Mayor John Rowswell invited Mayor Tony Bosbous and the City Commission to register for the upcoming Federation of Northern Ontario Municipalities (FONOM) Conference being held in Sault Ste. Marie, Ontario May 14 to 16, 2008 being held at the Great Northern Resort and Conference Centre.

7. **City Flag Exchange**

Mayor John Rowswell and Mayor Tony Bosbous exchanged flags of their respective cities.

*Moved by Councillor S. Myers*

*Seconded by Councillor D. Celetti*

*Resolved that the Committee of the Whole now rise and report on the matter referred to it by City Council - Twin Saults – Joint Council/Commission Meeting. CARRIED.*

Moved by Councillor T. Sheehan

Seconded by Councillor F. Fata

Whereas the Mayors and members of Sault Ste. Marie Ontario City Council and Sault Ste. Marie Michigan City Commission concur that there are mutual benefits derived from the meeting of the Twin Saults Joint Council/Commission held on this date, February 27, 2008;

Be it resolved that an annual meeting of the Twin Saults - Joint Council/Commission to discuss issues of mutual interest be endorsed. CARRIED.

8. **Adjournment**

Moved by Councillor T. Sheehan

Seconded by Councillor D. Celetti

Resolved that this Twin Saults Joint Council/Commission meeting shall now adjourn.  
CARRIED.

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**MAYOR**

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**CLERK**



200 University Ave, Suite 801  
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 Tel.: (416) 971-9856 | Fax: (416) 971-6191  
 E-mail: amo@amo.on.ca

## MEMBER COMMUNICATION

ALERT N°: 08/011

*To the attention of the Clerk and Council*  
 March 10, 2008

FOR MORE INFORMATION CONTACT:  
 Petra Wolfbeiss, AMO Policy Advisor  
 (416) 971-9856 ext 329

### MOHLTC Survey on the Development of Regulations under the *Long Term Care Homes Act, 2007*

ALERT

#### Issue:

The Ministry of Health and Long Term Care (MOHLTC) is distributing a survey inviting stakeholders / organizations to provide comments and feedback to assist in the development of regulations for the *Long Term Care Homes Act, 2007*.

#### Background:

In June 2007, the *Long Term Care Homes Act* received Royal Assent. The *Long Term Care Homes Act* replaced three existing pieces of legislation governing nursing homes, charitable homes and municipal. The next step in the legislative process is the development of regulations and the proclamation of the Act into force.

The introduction of the Act in 2006 raised many concerns for municipalities regarding standards and governance. AMO's advocacy resulted in the amendment of accountability measures that would have seen operators and members of boards - including municipal councillors - personally liable for the failure to meet the requirements of the Act.

The government has made important steps towards ensuring good standards of care are in place, however, the government has not achieved all of its funding commitments to ensure stable and adequate resourcing to meet the increasingly complex care needs of residents.

The Ontario Association of Non-profit Housing and Services for Seniors estimates that current funding supports 2.48 hours of care per resident per day. The Association is calling for an investment of \$586 million in fiscal year 2008-2009 to bring this to an average of three hours per resident per day and to address other critical shortfalls in the sector.

**Action:** AMO encourages its members engaged in the provision of long term care to respond to the attached survey to guide the Ministry in its regulation process and to inform the Ministry of your local circumstances in providing appropriate care services to residents.

Access the survey and cover letter here.

*This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).*



200 University Ave, Suite 801  
Toronto, ON M5H 3C6  
Tel.: (416) 971-9856 | Fax: (416) 971-6191  
E-mail: amo@amo.on.ca



## MEMBER COMMUNICATION

ALERT N°: 08/010

*To the attention of the Clerk and Council*  
February 29, 2008

FOR MORE INFORMATION CONTACT:  
Milena Avramovic, AMO Senior Policy Advisor  
(416) 971-9856 ext. 342

### Approval of the MHSW Program Plan – Phase 1

**Issue:** The Municipal Hazardous or Special Waste (MHSW) Program Plan received approval from the Ministry of the Environment on February 19, 2008, and will commence on July 1, 2008.

#### Background:

This is the approval of the First Phase of the MHSW Program Plan and covers only the materials listed below:

- paints and stains and their containers;
- solvent such as thinners for paint, lacquer and contact cement, paint strippers and degreasers, and their containers;
- used oil filters;
- oil containers of 30 litres or less for a wide range of oil products such as engine and marine oils, and hydraulic, power steering and transmission fluids;
- single use, dry cell batteries such as alkaline-manganese, zinc-carbon, lithium and button cell batteries (e.g. non-rechargeable batteries that are meant to be removed and replaced by the consumer);
- automotive antifreeze (engine coolant) and related containers;
- pressurized containers such as propane tanks and cylinders;
- fertilizers, for example, plant food or plant nutrients containing nitrogen, phosphorus, potassium (N-P-K); and
- fungicides, herbicides, insecticides and pesticides and their containers.

Under the MHSW Program, municipalities that currently operate or plan to operate HHW depots or special events will, as of July 1, 2008, and provided they have entered into an agreement with Stewardship Ontario, have the processing, disposal and transportation costs of Phase 1 MHSW paid by industry. Municipalities that participate in the collection of these materials will bear those collection costs (i.e. costs to receive, sort, pack and manifest MHSW). Municipal participation in the program is voluntary with the onus on industry to ensure the diversion objectives outlined in the plan are met. (AMO/AMRC Discussion Paper on Municipal Position)

Phase two of the plan will soon be under development. It will include portable fire extinguishers, fluorescent lights, rechargeable batteries, pharmaceuticals, syringes and thermostats, and other measuring devices containing mercury.

Below is a link to a copy of the news release announcing the plan:

<http://ogov.newswire.ca/ontario/GONE/2008/02/21/c4793.html?lmatch=&lang=e.html>

**Action:** For your information.

*This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).*



200 University Ave, Suite 801  
 Toronto, ON M5H 3C6  
 Tel.: (416) 971-9856 | Fax: (416) 971-6191  
 E-mail: amo@amo.on.ca

## MEMBER COMMUNICATION

ALERT N°: 08/009

*To the attention of the Clerk and Council*  
 February 26, 2008

FOR MORE INFORMATION CONTACT:  
 Craig Reid, AMO Senior Policy Advisor  
 (416) 971-9856 ext 334

### Federal Budget Makes Gas Tax Permanent

**Issue:**

The 2008 Federal Budget, tabled in the House of Commons today by the Honourable Jim Flaherty, includes a commitment to make the federal gas tax permanent.

**Background:**

The 2008 Federal Budget, tabled in the House of Commons today by Finance Minister Jim Flaherty, would make the federal gas tax revenue sharing of approximately \$750 million a year a permanent source of infrastructure funding for Ontario's municipal governments. This amount reflects the equivalent of 5 cents a litre. No escalator mechanism was included in today's announcement.

The Federal Gas Tax matures at approximately \$750 million a year for Ontario's municipalities in 2009. In last year's federal budget, the Government committed to extending the federal gas tax for an additional four years to 2014.

The federal gas tax is allocated to municipalities in Ontario on an entitlement basis providing significant flexibility for municipalities to invest in infrastructure priorities including roads and bridges, water and waste water systems, community energy, solid waste management, transit and capacity building.

AMO has consistently advocated on behalf of municipal governments to secure the Federal Gas Tax as a permanent source of infrastructure investment revenue for municipalities in Ontario.

This permanent funding is in addition to the Building Canada Fund commitment made in last year's Federal Budget that would result in approximately \$3.2 billion for municipal infrastructure projects in Ontario over the next seven years.

The Budget also sets aside up to \$500 million in support of capital investments to improve public transit across Canada for construction ready projects. The Budget also sets aside \$400 million for a police officer recruitment fund to encourage the hiring of 2,500 new police officers nationwide. The federal government will enhance the ability for municipalities to assume responsibility for small craft harbours owned by the federal government by providing \$10 million for the rehabilitation of harbour facilities and the environment. The Budget will also help to make renewable energy more attractive for investors and communities by extending the GST exemption to property leases for wind or solar power developments and expanding the capital cost allowance for clean energy projects such as geothermal or biogas generation.

**Action:** For your information.

*This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).*



# NOTICE

## Call for Submissions

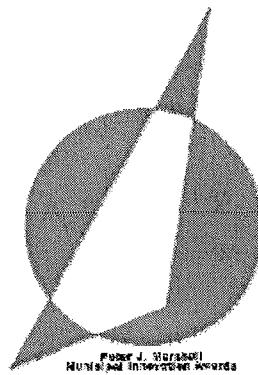
### PETER J. MARSHALL

### 2008 MUNICIPAL INNOVATION AWARDS

### COMPETITION

#### Purpose

The Peter J. Marshall Municipal Innovation Award honours recognizes those municipal governments demonstrating excellence in the use of innovative approaches to improve capital and/or operating efficiency and to generate effectiveness through alternative service delivery initiatives and partnerships. The Award's objective is to showcase instances where Ontario municipalities have implemented and can point to tangible outcomes from new, more cost effective ways of providing public services and facilities. Awarding and profiling innovation advances creativity and strong municipal government.



#### Annual Awards

Up to a maximum of three Plaque Awards will be awarded each year to municipal governments for their innovative achievements. Certificates of Merit may be awarded to other entrants receiving honourable mention. Plaque winners will have the right to use the designation on all stationery and publications

#### How to Enter

Complete the attached Entry Form which is also available from AMO's website [www.amo.on.ca](http://www.amo.on.ca). Click on the AMO Annual Conference icon.

#### The 2007 Plaque Awards:

**Township of Algonquin Highlands – "Highlands Water Trails"**  
**Town of Newmarket – "Access Newmarket"**  
**City of Windsor – "Windsor International Transit Terminal"**

#### The 2007 Certificates of Merit:

**Town of Greater Napanee – "McPherson Drive Development"**  
**Municipality of Wawa – "Northern Information Technology & Geomatics Cooperative"**

Entry Deadline – Entries must be received at AMO offices on or before – Friday, May 9, 2008

**The 2008 P.J. Marshall Awards will be presented at the Annual AMO Conference at the Westin Harbour Hotel/Congress Centre in Ottawa, August 24 – 27, 2008**

AMO Contact: Lorna Ruder (416) 971-9856, ext. 341 or E-mail: [lrudger@amo.on.ca](mailto:lrudger@amo.on.ca)

First Notice: March 3, 2008



# PETER J. MARSHALL 2008 MUNICIPAL INNOVATION AWARDS

## Eligibility

The award is open to all Ontario municipal governments.

Eligible projects could include partnership and alternative service delivery initiatives related to municipal capital projects and maintenance programs for such services as water and wastewater systems, transit, waste disposal, roads, technology solutions, community service facilities and municipal management innovations and other significant operating or service initiatives.

Innovative projects involving partnerships and alternative service delivery will be considered eligible for the award where the entrant can demonstrate measurable outcomes for the municipal government, its taxpayers, and citizens.

## Award Selection Criteria

Entries will be judged according to the following general criteria:

- The project's innovative features.
- Demonstration of: tangible outcomes, measured, improved efficiency and effectiveness of public service delivery, effective use of non-traditional sources of revenues or financing.
- Ability to transfer the innovative features and provide 'lessons learned' from the project as information for others.

## Award Selection and Award Selection Committee

An Awards Selection Committee will be appointed each year based on names suggested by the award program sponsors.

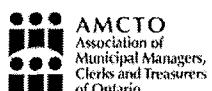
## Further Information

For further information please contact **Lorna Ruder** at:

**Association of Municipalities of Ontario**  
**200 University Avenue, Suite 801**  
**Toronto, ON M5H 3C6**  
**(416) 971-9856 Phone**  
**(416) 971-6191 Fax**  
**[lruder@amo.on.ca](mailto:lruder@amo.on.ca)**

## Award Sponsors Include:

- Association of Municipalities of Ontario
- Ministry of Municipal Affairs and Housing
- Association of Municipal Managers, Clerks & Treasurers of Ontario
- Canadian Council for Public Private Partnerships
- Municipal Finance Officers' Association
- Ontario Municipal Administrators' Association





# PETER J. MARSHALL

## 2008 MUNICIPAL INNOVATION AWARDS ✶

### **Entry Requirements**

1. Complete and sign the Entry Form. Where a municipal government wishes to enter more than one project, a separate Entry Form must be completed for each project. There is no entry fee.

Entries must not exceed six (6) pages including the Entry Form. If there are more than six pages, the application will be returned.

2. Send seven (7) hard copies and one electronic copy: (Microsoft Word format) to:

The Association of Municipalities of Ontario  
200 University Avenue, Suite 801  
Toronto, ON M5H 3C6  
Att: Peter J. Marshall Municipal Innovation Award  
**Email:** [lruder@amo.on.ca](mailto:lruder@amo.on.ca)

3. Complete your submission and attach to the Entry Form. Your submission should include:

- A description of the project or undertaking.
- The organization(s) involved.
- The challenges that were faced and how they were overcome (what others can learn).
- How the project or undertaking was initiated.
- How the project or undertaking relates to the general criteria award selection (innovation, tangible benefits, measured improved efficiency and effectiveness and use of innovative financing and transferability).

### **Conditions of Participation**

1. Only one entry may be made for each project or undertaking.

2. Eligible projects must have been predominately completed prior to the competition deadline.

3. The application must be submitted by an authorized official of the municipality involved and the applicant declaration signed by the head of municipal administration for the municipality.

4. The municipal applicant must signify that the project or undertaking complies with all legislation and regulatory approvals. The administrators of the award reserve the right to revoke an award, or reject an entry where in its opinion such conditions are not satisfied.

5. Award winners are expected to share information about their project or undertaking with other organizations in Ontario.

6. The decision of the administrators of the Award shall be final.

7. Entries will not be returned.

8. All materials contained in the submission will be treated as public information. It is the responsibility of applicants to ensure that information does not breach confidentiality provisions of agreements pertaining to the project or undertaking.



# PETER J. MARSHALL

## 2008 MUNICIPAL INNOVATION AWARDS ✶ ENTRY FORM

Please attach your five-page submission to this Entry Form. Forward seven (7) hard copies, plus one electronic copy (Microsoft Word format) to: The Association of Municipalities of Ontario, 200 University Avenue, Suite 801, Toronto, Ontario M5H 3C5. A separate entry form must be completed for each project.

Name of Applicant Municipality:

Name(s) of Participating Organization:

### Contact Information (Authorized Municipal Official)

Please provide a contact name should clarification of the project be required.

Contact Name

Title

Telephone

Email

### Applicant Declaration (To be completed by the Head of Administration for the municipality)

I acknowledge that I have read, understood, and complied with, the terms and conditions of participation in the Peter J. Marshall Municipal Innovation Award, and certify that the information provided is true and complete, to the best of my knowledge. I authorize the posting of this entry material on the Internet via stakeholders' websites or any other public release of, or reference to, the material by the stakeholders.

Name

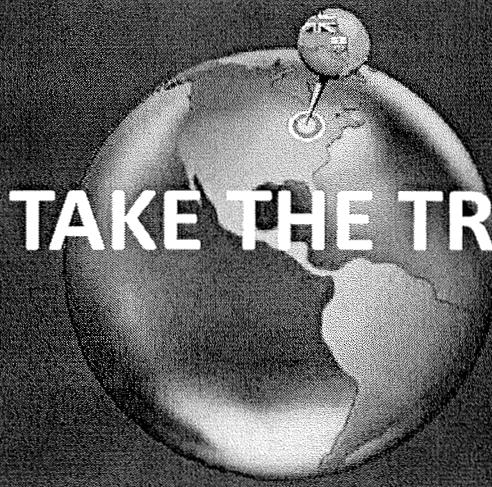
Title

Date

### Summary of Project

Telephone: 416-971-9856 • Fax 416-971-6191 • Toll Free 1-877-426-6527 • Website [www.amo.on.ca](http://www.amo.on.ca)

Entry Deadline – Entries must be received at AMO offices on or before – Friday, May 9, 2008



# TAKE THE TRAIN TO WINDSOR

## AMO Large Urban Symposium

May 12 & 13, Hilton Windsor, Ontario

GLEN FRASER CAR - RESERVED FOR DELEGATES

With rapid urbanization occurring globally, Ontario's large urban municipalities are confronted with the challenges and opportunities of building workable communities in the 21st Century. AMO's Large Urban Symposium will provide a forum for sharing new ideas to better equip urban municipal leaders for their changing role in a changing world.

The 2008 Large Urban Symposium will bring together key local and international speakers that will showcase how Ontario's large urban municipalities can:

### **THINK GLOBALLY. LEAD LOCALLY.**



Join AMO and 50 of your fellow delegates on the official Large Urban Symposium train. VIA Rail's unsurpassed services along with the comfort and amenities of the Glen Fraser car, are paired with an opportunity to network and gain from this pre-conference opportunity as you journey to the inaugural Large Urban Symposium.

#### THREE REASONS TO RESERVE YOUR SEAT:

1. The Green Choice
2. Opportunity to Network with your Peers
3. Cheaper than driving for those travelling from a distance

This return trip leaves Toronto's Union Station on May 12 at Noon arrives in Windsor at 3:47 pm. Returning on May 13 at 6 pm arriving in Toronto at 9:57 pm.

For only \$280 (\$267 plus 5% GST) enjoy the luxury of the Glen Fraser car, return trip to Toronto including the Comfort + package that includes a light meal, non-alcoholic beverages and world class service to Windsor.

Space is limited, reserve your seat today!



More information will be available shortly at [www.amo.on.ca](http://www.amo.on.ca)



# THINK GLOBALLY. LEAD LOCALLY.

## SYMPORIUM REGISTRATION FORM

Hilton Windsor, Ontario | May 12 & 13

PLEASE PRINT IN BLOCK LETTERS

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
 Title or Function: \_\_\_\_\_  
 Municipality/Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**REGISTRATION FEES (does not include hotel accommodation\* or PRIVA train fare)**

	Early Bird Until Mar. 21	Regular After Mar. 21	Amount
AMO Member	\$ 495.00	\$ 505.00	\$ _____
Provincial/Federal Government	\$ 505.00	\$ 515.00	\$ _____
Non-member	\$ 515.00	\$ 525.00	\$ _____
Priva Train Ticket		\$ 267.00	\$ _____
		5% GST	\$ _____
		TOTAL DUE	\$ _____

**PAYMENT METHOD**

<input type="checkbox"/>  Cheque payable to: Association of Municipalities of Ontario 200 University Avenue, Suite 801 Toronto, ON., M5H 3C6	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa
	Card #	
	Name on Card	
	Expiry Date	
	Signature	

**Refund Policy:** Cancellations must be made in writing and received by AMO no later than April 4th, 2008. An administration fee of \$ 75.00 + 5% GST (\$78.75) will apply. Cancellations received after April 4th will not be refunded. Please note the Priva Train Ticket is non-refundable.

**PLEASE SEND COMPLETED REGISTRATION FORM TO:**

Association of Municipalities of Ontario  
 200 University Avenue, Suite 801,  
 Toronto, ON., M5H 3C6  
 Fax: (416) 971-6191

\*The official hotel for the Symposium is the Hilton Windsor located at 277 Riverside Drive West, Windsor.

Special room rates have been negotiated at the official hotel and reservations can be made directly with Hilton Windsor by calling in-house reservations at 1-519-973-5555.

AMO collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for AMO. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by AMO for all purposes described above. Please note as an attendee at the conference your likeness may be used in promotional materials and on our website for subsequent events.





200 University Ave, Suite 801  
Toronto, ON M5H 3C6  
Tel.: (416) 971-9856 | Fax: (416) 971-6191  
E-mail: amo@amo.on.ca



## MEMBER COMMUNICATION

ALERT N°: 08/012

*To the attention of the Clerk and Council*  
March 12, 2008

FOR MORE INFORMATION CONTACT:  
Matthew Wilson, AMO Policy Advisor  
(416) 971-9856 ext 323

### Proposed Bill would Direct 2007/08 Provincial Budget Surplus to Municipal Infrastructure

#### Issue:

Proposed new legislation would guarantee a portion of 2007-08 Provincial Budget surplus would be invested in municipal infrastructure.

#### Background:

Today Finance Minister Dwight Duncan made a significant fiscal commitment to addressing the municipal infrastructure deficit. The Government intends to introduce legislation that would, in the event of a provincial budget surplus of \$800 million or more for 2007-08, result in the first \$600 million going toward provincial debt repayment with the remainder allocated to municipal infrastructure. The amount of the provincial surplus would be determined at the conclusion of the Legislature's Public Accounts process anticipated for summer 2008.

Despite the slower economic growth outlook for 2008 and 2009, the government is projecting ongoing and sustainable balanced budgets over the next few years. The 2007 Fall Economic Statement projected a surplus of \$750 million.

For illustration, if the proposed legislation was applied to the 2006-07 year-end provincial surplus of \$2.3 billion, then municipal governments would have received \$1.7 billion. That is, a total surplus of \$2.3 billion, reduced by \$600 million in provincial debt repayment, with the remaining \$1.7 billion for municipal infrastructure. The Bill will also establish a cap limiting the allocation to not more than \$2 billion a year.

Municipalities will be the beneficiaries of any proceeds from the 2007-08 surplus, allocated based on population and allowing municipalities to invest the additional funds in any form of municipal capital. AMO strongly supports flexible infrastructure funding on an entitlement basis.

ALL  
ERT

The proposed legislation would, in future years, permit the Government to direct these funds to other public infrastructure priorities not consolidated with the Government's accounts. However, with nearly half of all public infrastructure being municipally owned, coupled with Ontario's massive municipal infrastructure deficit, municipalities are in a strong position for future surpluses to continue to be directed to municipal needs.

Today's announcement responds directly to a request in AMO's 2008 Pre-Budget submission that any provincial budget surpluses should be invested in municipal infrastructure.

This initiative is in addition to the commitments made by Finance Minister Dwight Duncan in the 2007 Fall Economic Statement, and by Premier McGuinty at the ROMA/OGRA conference, for a total \$450 million in new investment through the Municipal Infrastructure Investment Initiative (MIII) by March 31<sup>st</sup> 2008.

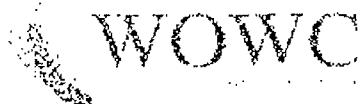
The announcement embraces the principles of sustainable infrastructure investment made with equitable and transparent fiscal arrangements, key goals of the ongoing Provincial-Municipal Fiscal and Service Delivery Review.

**Action:**

For your information. The Ministry of Finance announcement is attached.

*This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).*

5(b)



Western Ontario Wardens' Caucus  
c/o The Corporation of the County of Lambton  
789 Broadway Street, Box 3000  
Wyoming, ON N0N 1T0  
519-845-0801

January 17, 2008

Association of Municipalities of Ontario  
200 University Ave., Suite 801  
Toronto, ON M5H 3C6

**Attention: Mr. Doug Reycraft, President**

Dear Mr. Reycraft:

**Re: Farm Tax Rebate Resolution**

At a recent meeting of the Western Ontario Wardens' Caucus, the enclosed letter and resolution regarding the Farm Tax Rebate Program was approved.

We ask that this be circulated to local Municipalities as per AMO's practice.

Yours very truly,

A handwritten signature in black ink that reads "Jim Burns".

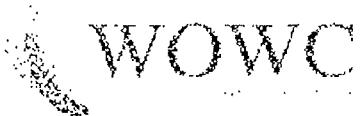
Jim Burns  
County Warden

JB/lk

***DISCLAIMER***

*This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.*

5(b)



January 4, 2008

To Heads of Council

I am writing to request your assistance in addressing the issue of provincial compensation for the negative municipal financial impact associated with the transition from the farm tax rebate program in 1998.

Prior to 1998 the municipal property taxation system taxed farm land at the same tax rate as residential properties. To secure a provincial rebate of 75% of the municipal taxes, the agricultural property owner had to first pay the municipal tax bill and then file a claim with the Provincial Ministry of Agriculture and Food and Rural Affairs and subsequently a rebate cheque would be issued.

Moving away from this cumbersome and costly system was a good move for both the farmer and the Province of Ontario. The Farm Tax Rebate Program was replaced in 1998 with a system which required municipalities to lower the tax rate charged to agricultural properties to 25% of residential tax rate.

At the time of the program transition, the Province of Ontario agreed to compensate municipalities for the impact of this change with equivalent compensation through the Community Reinvestment Fund. Unfortunately, equivalent compensation has not been provided since the 1998 taxation year to the agricultural communities in Ontario. As a result, according to some recent estimates, the transfer of the Farm Tax Rebate Program to the municipal tax bill has negatively impacted the agricultural municipalities of Ontario by more than \$200M a year.

For your review, I have enclosed a fact sheet in regard to this issue and a worksheet that will assist you in determining both your municipality's historic loss and your annual loss as a result of the transition from the Farm Tax Rebate to a reduced agricultural tax rate. I would encourage you to determine your financial loss and at the same time I would ask you to consider the impact that this issue has on all rural residents in Ontario. The failure of the Province of Ontario to provide appropriate compensation means that all residents of all municipalities with rural/agricultural assessment must pay additional

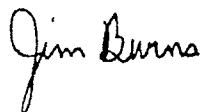
5(b)

taxes to pay for an initiative that benefits all residents of Ontario in the form of lower food prices.

I have also enclosed a sample resolution for your review. After giving this issue appropriate consideration, I would appreciate it if you would pass the resolution and forward a copy to the Premier of Ontario, the Minister of Agriculture, Food and Rural Affairs, the Minister of Municipal Affairs, the Minister of Finance, AMO and your local MPP to express your concern in regard to appropriate compensation.

I thank you for your attention to this matter and if you have any questions in regard to this issue, please do not hesitate to contact me at your earliest convenience.

Yours truly,



Jim Burns, Chair

JB/sc

Encl.

*DISCLAIMER*

*This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.*

5(b)

## Resolution

WHEREAS the Province of Ontario moved from the Farm Tax Rebate Program to a 75% reduction in the agricultural property tax rate reduction program in 1998, at a cost in excess of 100 million dollars annually to the municipalities of the Province;

AND WHEREAS the Province agreed to maintain municipal agriculture property tax revenue when they moved from the rebate program to the reduced tax rate program;

AND WHEREAS municipalities have not received equivalent agricultural property tax revenue compensation from the Province of Ontario;

AND WHEREAS this failure of the Province of Ontario to provide equivalent compensation has negatively impacted the financial position of all municipalities in Ontario with an agricultural tax base, at the above-noted cost in excess of 100 million dollars;

THEREFORE BE IT RESOLVED that the Province of Ontario be petitioned to provide compensating revenue to the municipalities of Ontario that have been negatively impacted by the transition from the Farm Tax Rebate Program to the agricultural property tax rate reduction program.

### *DISCLAIMER*

*This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.*

## Management & Administrative Services Department

February 1, 2008

The Honourable Dalton McGuinty  
Premier of Ontario  
Minister of Intergovernmental Affairs  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

The Honourable Dwight Duncan  
Minister of Finance  
7 Queen's Park Crescent  
7<sup>th</sup> Floor  
Toronto, ON M7A 1Y7

The Honourable Jim Bradley  
Minister of Transportation  
77 Wellesley Street West  
Ferguson Block, 3rd Floor  
Toronto, ON M7A 1Z8

The Honourable Jim Watson  
Minister of Municipal Affairs & Housing  
777 Bay Street  
17th Floor  
Toronto, ON M5G 2E5

\*Please see Page #3 for Distribution List

### Re: Ontario Auto Insurance Legislation (File A27)

The following recommendation of the Committee of Council Meeting of January 23, 2008 was approved by the Council of the Corporation of the City of Brampton on January 30, 2008:

CW031-2008

1. That the report from P. Honeyborne, Interim Commissioner of Finance and Treasurer, and Director of Treasury Services and Deputy Treasurer, and R. Parzei, Senior Manager of Investments, Insurance and Risk Management, Finance, dated January 4, 2008, to the Committee of Council Meeting of January 23, 2008, re: **Ontario Auto Insurance Legislation** (File A27) be received; and,
2. That the Province of Ontario review the impact on public transit of its No-Fault and Accident Benefit legislation with consideration that all public transit be exempted from the Accident Benefit legislation, or alternatively the creation of a modified No-Fault/Accident benefit regime for public transit; and,

**RECEIVED**  
CITY CLERK

FEB 13 2008

NO.: 50920

DIST.:

5(b)

- 2 -

3. That all Ontario municipalities who operate a Transit system be requested to endorse this recommendation of the City of Brampton; and,
4. That a copy of this recommendation be forwarded to the Association of Municipalities of Ontario.

A copy of the subject report is attached for your information. It is requested that the recipients acknowledge receipt of this correspondence.

Yours truly,



Sonya Pacheco  
Legislative Coordinator  
City Clerk's Office  
Tel: 905-874-2178 / Fax: 905-874-2119  
[sonya.pacheco@brampton.ca](mailto:sonya.pacheco@brampton.ca)  
/sp (CW – G4-2)

cc: D. McFarlane, Interim Commissioner of Finance and Treasurer  
T. Mulligan, Commissioner of Works and Transportation  
S. Bass, Director of Transit, Works and Transportation  
P. Honeyborne, Director of Treasury Services and Deputy Treasurer, Finance  
R. Parzei, Senior Manager of Investments, Insurance and Risk Management,  
Finance

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G4-2-1

## Report

Committee of Council

Standing Committee of the Council  
of the Corporation of the City of Brampton

Date: January 4, 2008

File: A27 (F06-08)

COMMITTEE OF COUNCIL

Subject: Ontario Auto Insurance Legislation

DATE: January 23, 2008

Contact: Roman Parzei, Senior Manager  
Investments, Insurance and Risk Management, Finance Department

### Overview:

- Accident Benefits, first introduced under Ontario Motorist Protection Plan (OMPP) legislation in 1990, was primarily intended for private passenger vehicles.
- In 2002, the Province of Ontario set up the Auto Insurance Review Committee to review the Auto Insurance legislation. On behalf of all Transit commissions in the GTA area, City of Mississauga wrote to the Auto Insurance Review Committee about the impact the Accident Benefit legislation was having on public transit. It was also requested that public transit be exempted from the Accident Benefit legislation.
- Today, the impact of the mandatory Accident Benefits on the City's transit insurance premium and claims experience has been astronomical.
- 59% of the 2006 Transit claims were related directly to Ontario's No Fault Auto Insurance legislation and/or the Accident Benefits legislation. The severity of the 59% of Transit claims related to Ontario's No Fault Auto Insurance legislation and/or the Accident Benefits accounted for 82% of the 2006 funds expended on Transit claims.
- From 1997 to 2006 OMEX, the City's insurer has paid out over \$7.6 million in transit claim settlements. This is on top of the \$3.3 million that the City has paid that falls within the self-insured/deductible portion. That is a total payment of \$10.9 million on transit claims over the 10-year period with the majority of the payments related directly to Ontario's No Fault Auto Insurance legislation and/or the Accident Benefits legislation.

G4-2-2

5(b)

**Overview:**

- The City pays premiums on 11 separate lines of insurance coverage. Transit insurance premiums generally accounts for 50% of the total cost of the annual premiums.
- All of the issues that were raised before the Auto Insurance Review Committee in 2002 on the impact that the Accident Benefit legislation on public transit are still valid today

**Recommendations:**

- 1) That the Finance Department report “**Ontario Auto Insurance Legislation**” dated January 4 2008, be received;
- 2) That the Province of Ontario review the impact on public transit of its No-Fault and Accident Benefit legislation with consideration that all public transit be exempted from the Accident Benefit legislation, or alternatively the creation of a modified No-Fault/Accident benefit regime for public transit;
- 3) That all Ontario municipalities who operate a Transit system be requested to endorse this position of the City of Brampton; and
- 4) That a copy of this decision of Council be forwarded to AMO.

**Background:**

Following receipt of a report dated May 18, 2007, re: **Budget Amendment - Insurance Claims and Risk Management - 2006 Annual Report**, Committee of Council at its June 6, 2007 meeting passed a motion (CW260-2007) that included the following:

*That staff be directed to advise the Province of Ontario of concerns regarding costs to municipalities which operate transit systems as a result of accident benefit provisions of “no fault” automobile insurance*

**Current Situation:**

Accident Benefits, first introduced under Ontario Motorist Protection Plan (OMPP) legislation in 1990, was primarily intended for private passenger vehicles and are, for the most part, mandatory first party coverage.

5(b)

G4-2-3

In 2001, in response to the impacts that the Accident Benefit legislation was having on public transit, a series of meetings was held with public transit providers in the GTA, including Brampton Transit. The result was that the City of Mississauga wrote to the Auto Insurance Review Committee on two occasions: January 4, 2002 and October 4, 2002, expressing concern about and the impacts that the Accident Benefit legislation was having on public transit. At that time it was also requested that public transit be exempted from the Accident Benefit legislation.

On July 2, 2003 the provincial government released reforms via a White Paper, *Automobile Insurance Affordability Plan for Ontario: Next Steps*, that they felt would reduce fraud and abuse of the system as well as ensure injured people are treated fairly. Much of the review focused on changes to the automobile legislation, Bill 59, which legislated the manner in which Accident Benefit coverage was administered.

Today, the impact of the mandatory Accident Benefits on the City's transit insurance premium and claims experience has been astronomical.

Of particular concern is the matter of soft tissue injury. There are many instances where the medical costs associated with a minor soft tissue injury from an alleged bump of a shoulder against a pole, or jostling in a vehicle, have involved multifaceted designated assessment centre evaluations ("DACS") which have alone generated costs in excess of \$20,000.00 per claim. This is the cost to simply address one small step in the process, and does not include various assessments and treatment plans, other medical examinations and report costs, and treatment costs. Nor does it encompass claims for other benefits that are typically involved, such as income replacement benefits. These types of alleged minor soft tissue injuries, and the massive infrastructure surrounding them, are generating enormous and often unwarranted medical and legal costs. Similar bumps or jostles which occur outside the universe of the auto insurance scheme, such as incidents in one's own backyard, certainly do not seem to generate the same degree of medical attention and cost—indeed if they generate any at all. Studies involving soft tissue injuries in countries such as Norway and Lithuania, suggest that human beings are reasonably hardy and resilient, and can actually recover extremely quickly from these types of injuries without the massive compensation and medical regimes in place.

Typical of many urban municipal public transit systems, the City is self-insured (\$10,000 up to 2006, and \$100,000 as of 2007) for a major portion of all Accident Benefit claims and bodily injury tort claims, which are paid directly from the municipal operating budgets.

The City pays premiums on 11 separate lines of insurance coverage. Transit insurance premiums generally accounts for 50% of the total cost of annual premiums. In 2006, the Transit insurance premium (with a \$10,000 deductible or self-insured) was \$1.7 million of the total insurance premiums of \$3.0 million or 57%. In 2007 the deductible/self-insured was increased to \$100,000 the Transit

G4-2-4

insurance premium was reduced to \$1.1 million of the total insurance premiums of \$2.3 million or 48%.

Of the 201 Transit claims received in 2006,

- 59% were related directly to Ontario's No Fault auto insurance legislation and/or the Accident Benefits legislation. No-fault insurance means that if you get into an accident, regardless of whether or not it's your fault, your own insurance pays for the damage to your vehicle and for your injuries.
  - There were 81 claims, or 41% of all transit claims received in 2006, where the City must look to its own insurer for recovery of damages by 3<sup>rd</sup> parties who were at fault causing damage to our busses.
  - There were 36 accident benefit claims, or 18%, where the City had to cover personal injury suffered by a passenger who had no auto insurance of their own.

It is interesting to note that the severity of the 59% of Transit claims related to Ontario's No Fault Auto Insurance legislation and/or the Accident Benefits accounted for 82% of the 2006 funds expended on Transit claims.

From 1997 to 2006 OMEX, the City's insurer has paid out over \$7.6 million in transit claim settlements. This is on top of the \$3.3 million that the City has paid that falls within the self-insured/deductible portion. That is a total payment of \$10.9 million on transit claims over the 10-year period with the majority of the payments related directly to Ontario's No Fault auto insurance legislation and/or the Accident Benefits legislation.

All of the issues that were raised before the Auto Insurance Review Committee in 2002 on the impact that the Accident Benefit legislation has on public transit are still valid today.

These issues that were raised at the time are summarized as follows:

1. There is little accountability on a passenger to putting in an accident benefit claim, as they will not be impacted by any automobile insurance rate increase. In many cases, after conducting an investigation, claimants who have appropriate coverage available, still make a point of attempting to claim under the transit service provider policy.
2. Due to the high cost of insurance, many transit service providers retain large deductibles on accident benefit coverage. It is very difficult to transfer these costs into increased fare hikes. Higher fares result in negative impacts, such as increased automobile usage and related congestion and air quality deterioration as well as an increased financial burden on those who have no other means of transportation.
3. Public transit is extremely vulnerable under this legislation. The cost of handling both an Accident Benefit claim and a bodily injury tort claim, which

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G4-2-5

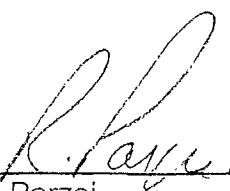
must be handled separate of one another, further impacts the operating budget since in most cases, the City is claimed against twice.

4. Accident Benefit claims are payable regardless of fault. Public transit is in the business of transporting large amounts of people at any given time. Unlike private passenger vehicles, public transit is exposed to a higher degree of risk, including unpredictable traffic and passenger safety conditions. The safety features applicable to an automobile are not applicable to public transit. In addition, no matter how much driver safety training is provided and safety features are introduced, the fact remains, public transit is overly susceptible for Accident Benefit claims.
5. There is no duty to report an incident to the public transit driver or police at the time of the incident occurring. Reports are received days later many times without the driver having any knowledge of the incident.
6. The frequency and severity of these no fault payments are uncontrollable with little or no possibility of effective risk management.

**Conclusion:**

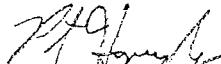
Given the large impact on the operating budget and on the insurer, it is recommended that the Province of Ontario review the impact on public transit of its No-Fault and Accident Benefit legislation with consideration that all public transit be exempted from the Accident Benefit legislation, or alternatively the creation of a modified No-Fault/Accident benefit regime for public transit.

Further that all Ontario municipalities who operate a Transit system be requested to endorse this position of the City of Brampton and that a copy of this decision of Council be forwarded to AMO.



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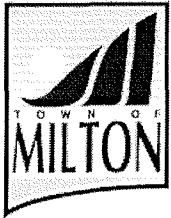
Roman Parzel  
Senior Manager, Investments,  
Insurance and Risk Management



---

Peter Honeyborne  
Interim Commissioner of Finance  
& City Treasurer

RsP/



**THE COUNCIL OF THE  
CORPORATION OF THE TOWN OF MILTON**

*RESOLUTION NO. 247-08*

**Moved by:** Councillor Jan Mowbray

**Seconded by:** Councillor Colin Best

**WHEREAS** in 1997 – 1998 the security deposits that were to guarantee rehabilitation of aggregate pits and quarries were liquidated;

**AND WHEREAS** the bulk of these funds, \$48 million, was handed back to the operators of these pits and quarries;

**AND WHEREAS** this liquidation removed much of the incentive for pits/quarries to be rehabilitated;

**AND WHEREAS** although progressive and final rehabilitation is required by the Aggregate Resources Act, only about half of disturbed lands in pits and quarries is being rehabilitated;

**AND WHEREAS** this liquidation was done by The Ontario Aggregate Resources Corporation (TOARC) at the order of the Ministry of Natural Resources;

**AND WHEREAS** that Corporation TOARC is completely owned by the Ontario Stone, Sand and Gravel Association (OSSGA);

**AND WHEREAS** Ontario Stone, Sand and Gravel Association is registered as a lobbyist with the Integrity Commissioner of Ontario;

**AND WHEREAS** in July 2006, MNR promised to examine in detail, within 2 years, the merits of a rehabilitation incentive system, including the re-introduction of the former rehabilitation security deposit system;

**BE IT RESOLVED THAT** the Council of the Town of Milton recommend the following to the Ontario Minister of Natural Resources with the goal of improving the status of rehabilitation in the Town of Milton and across the Province:

- (a) A review of the role of security deposits for pit/quarry rehabilitation
- (b) Re-instatement of those security deposits
- (c) A review of the role of OSSGA and TOARC in regard to rehabilitation and security deposits toward determining if this role has been in the public good and has been effective for promoting rehabilitation

The Corporation of the Town of Milton, 43 Brown Street, Milton, ON, L9T 5H2 - ATT: Shelly van Empel - 905-878-7252 #2131  
FAX: 905-876-5022 e-mail - shelly.vanempel@milton.ca

**DISCLAIMER**

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**Office of the Regional Clerk**

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[pam.gilroy@regional.niagara.on.ca](mailto:pam.gilroy@regional.niagara.on.ca)[www.regional.niagara.on.ca](http://www.regional.niagara.on.ca)

To All Ontario Municipalities:

The Regional Municipality of Niagara's Council, at their meeting of December 20, 2007, endorsed the following motion, which is being circulated to all municipalities in Ontario for endorsement:

"WHEREAS one of the founding principles of Confederation is the fair and equitable representation in the House of Commons;

WHEREAS the formula proposed by the Federal Government in Bill C-22 will add seats to the House of Commons, in an inequitable manner,

WHEREAS under the proposed legislation Members of Parliament from Ontario will continue to represent a greater number of constituents than Members of Parliament in other provinces, effectively reducing the representation of Ontarians;

BE IT RESOLVED that the Regional Municipality of Niagara recognizes that despite the Federal Government's efforts to improve the representation of growing provinces in the House of Commons, the proposed formula is unfair to Ontario and calls on the Federal Government to amend Bill C-22 to provide Ontarians with their fair share of seats in the House of Commons while maintaining the constitutionally protected seat guarantees of smaller provinces;

BE IT FURTHER RESOLVED that this resolution be forwarded to Prime Minister Stephen Harper, Ontario Premier Dalton McGuinty and all Niagara MPs and MPPs.

BE IT FURTHER RESOLVED that this resolution be forwarded to all municipalities in Ontario for their endorsement."

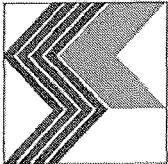
Yours truly,

Pam Gilroy  
Regional Clerk  
/pp

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CITY OF  
ST. CATHARINES  
P.O. Box 3012, 50 Church Street  
St. Catharines ON L2R 7C2

TO ALL MUNICIPALITIES IN ONTARIO

Re: Representation by Population  
Our File No. 35.31.2

Please be advised that the Council of the Corporation of the City of St. Catharines at its regular meeting held on November 26, 2007, enacted the following resolution and directed it be forwarded to all municipalities for endorsement:

“Whereas one of the founding principles of Confederation is Representation by Population and the equitable apportionment of seats in the House of Commons;

“Whereas the changes proposed by the Federal Government in Bill C-22 will add some seats in the House of Commons, Ontario will remain underrepresented;

“Whereas under the proposed legislation, Members of Parliament from Ontario will continue to represent a greater number of constituents than Members of Parliament in other provinces, effectively reducing the representation of Ontarians;

“Be It Resolved that the City of St. Catharines express its support for fair Representation by Population and equitable representation in the House of Commons;

“Be It Further Resolved that the City of St. Catharines urge the Federal Government to consider changes to Bill C-22 to ensure the fair and equitable representation for Ontarians;

“Be It Further Resolved that this resolution be forwarded to Prime Minister Stephen Harper Ontario Premier Dalton McGuinty and all Niagara MP’s and MPP’s.

Kenneth R. Todd  
Director of Corporate Support Services  
[ktodd@stcatharines.ca](mailto:ktodd@stcatharines.ca)  
(905) 688-5601, extension 1500

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OFFICE OF THE CITY CLERK  
City Hall  
P.O. Box 1539  
500 Dundas Street  
Woodstock, ON  
N4S 0A7  
Telephone (519) 539-1291

5(b)

February 19, 2008

Re: Taxation Matters

At the regular council meeting held on Thursday February 7, 2008, the following resolution was passed:

“Whereas the premise of property tax collection is that each property owner pays their fair share of taxation based on current value assessment;

And whereas the current tax capping regime creates inequities between properties with identical assessments and that the introduction of assessments phase- ins for the residential class further exacerbates this problem;

Therefore be it resolved that the Council of the City of Woodstock requests that the Province of Ontario eliminate tax capping and replace it with an equitable system based on current values assessment;

And that a copy of this recommendation be forwarded to the Ministry of Finance, our local MPP, pertinent municipal associations and all Ontario Municipalities for support.”

Yours truly

*Louise Gartshore*

Louise Gartshore  
City Clerk

RECEIVED	
CITY CLERK	
FEB 26 2008	
NO.:	50930
DIST.:	

Item A- 1  
Administrative Services  
February 7, 2008

To: Paul Bryan-Pulham, Chief Administrative Officer  
From: Patrice Hilderley, Director of Administrative Services  
Re: Taxation Matters

---

AIM

To advise Council of various property taxation issues.

BACKGROUND

As Council is well aware, the Province revamped the property taxation system in 1998. The original premise was simple – to create a property tax system that was fair, easily understood and comparable across the province. Current Value Assessment (CVA) assessment was introduced and defined as what a willing buyer would pay a willing seller on a given date. The Municipal Property Assessment Corporation (MPAC) determines assessed values.

The impact of the change was not particularly noticeable for those areas that had regular reassessments. However, some jurisdictions, such as Toronto, had not kept their assessments current. As a result, there were large fluctuations in property values particularly in the commercial, industrial and multi-residential classes. In order to address the Toronto problem, the Province introduced tax capping protection, purportedly as a short term solution. Property owners in those classes were protected from large increases. Taxpayers with decreases, had part of their savings clawed back to finance the shortfall. In Oxford, this happens on a county-wide basis, with taxpayers in one jurisdictions paying for shortfalls in another.

COMMENTS

The capping regime has continued for many years and there is no sign of it disappearing. The results are often unfair. Property owners with identical assessments pay different taxes. Taxpayers with decreasing assessments do not get the full benefit of the potential savings.

For example, based on 2007 information, there are 2,180 properties in the commercial class across the County. 878 (40%) pay taxes, 190 (8%) have tax protection and 1,112 (52%) have a portion of their taxes clawed back to finance the shortfall. In the industrial class, 36% pay full taxes, 28% are protected and 36% pay for the protection.

There have also been many complaints about annual reassessments and the Province has now decided to move to a four year assessment cycle beginning 2009. As part of the plan, assessment increases for the residential, farm and managed -forest classes will be phased in over four years.

In our opinion, this is just another form of capping which further complicates the system. As in the other classes, those residential taxpayers who have their assessments decrease will not realize their full tax savings while those with increases will be protected. We also question the value of reassessment given that many property owners' property tax burdens have little to do with the assessed values of their properties.

Additionally each time there is a reassessment there is the potential a property that is not "protected" can fall back into "protected" status.

We believe it is important to go on record with the Province about our concerns and request the elimination of tax capping. It is increasingly clear that the original provincial objective of a fair, understandable and comparable tax system has fallen by the wayside in favour of a complicated system where certain taxpayers do not realize a reduction in taxes being required to subsidize other taxpayers who, based on their CVA should be paying more.

We have had a number of taxpayers who have successfully appealed their assessments , paying tax consultants to present their cases,only to find they do not realize the expected savings as they end up having a portion of their savings clawed back to pay for the protected properties.

**RECOMMENDATION:**

Whereas the premise of property tax collection is that each property owner pays their fair share of taxation based on current value assessment

And whereas the current tax capping regime creates inequities between properties with identical assessments and that the introduction of assessments phase- ins for the residential class further exacerbates this problem

Therefore be it resolved that the Council of the City of Woodstock requests that the Province of Ontario eliminate tax capping and replace it with an equitable system based on current values assessment

And that a copy of this recommendation be forwarded to the Ministry of Finance, our local MPP, pertinent municipal associations and all Ontario Municipalities for support.

*"Patrice Hilderley"*  
\_\_\_\_\_  
Patrice Hilderley, CGA  
Director of Administrative Services

*"Paul Bryan-Pulham"*  
\_\_\_\_\_  
Paul Bryan-Pulham, P.Eng.  
Chief Administrative Officer

peh  
31/01/08

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File N° : ACS2008-CCS-CPS-0007

28 February 2008

The Honourable Dalton McGuinty, MPP  
Ottawa South  
Premier and Minister of Intergovernmental Affairs  
900 Bay Street  
6th Floor, Mowat Block  
Toronto, ON M7A 1C2

Dear Premier:

**Re: Banning Smoking in Vehicles Containing Children**

On 27 February 2008, Ottawa City Council, as the Board of Health, approved a recommendation to endorse the Private Member's bill (David Orazietti, MPP, Sault Ste. Marie; first reading 6 December 2007) that would amend the *Smoke-Free Ontario Act* by banning smoking in motor vehicles containing children under the age of 16 years.

As also recommended, this resolution is being distributed to area municipalities for endorsement, with copies to the Minister of Health Promotion and local MPPs. A copy of the item, as approved by Council is attached.

Should you require additional information, please contact Councillor Diane Deans, at (613) 580-2480 or at [Diane.Deans@ottawa.ca](mailto:Diane.Deans@ottawa.ca).

Yours sincerely,

*Original signed by*

P.G. Pagé  
City Clerk

cc: City Council  
Steve Kanellakos, Deputy City Manager, Community and Protective Services  
Dr. Dave Salisbury, Medical Officer of Health, City of Ottawa  
Ontario Municipalities (via e-mail)  
The Hon. Margaret R. Best, Minister of Health Promotion  
The Hon. Madeline Meilleur, MPP, Ottawa-Vanier  
Yasir Naqvi, MPP, Ottawa-Centre  
Phil McNeely, MPP, Ottawa-Orléans  
The Hon. Jim Watson, MPP, Ottawa West-Nepean  
Lisa MacLeod, MPP, Nepean-Carleton  
John Fraser, Executive Assistant, Office of the Premier  
David Orazietti, MPP, Sault Ste. Marie

*Shaping our future together*  
*Ensemble, formons notre avenir*

City Clerk  
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5. BANNING SMOKING IN VEHICLES CONTAINING CHILDREN

INTERDICTION DE FUMER EN PRÉSENCE D'ENFANTS À BORD DE VÉHICULES

COMMITTEE RECOMMENDATION AS AMENDED

That Council, as the Board of Health endorse the Private Member's bill that would amend the *Smoke-Free Ontario Act* by banning smoking in motor vehicles containing children under the age of 16 years and that the City Clerk distribute this resolution to area municipalities for their endorsement, with copies being sent to the Premier of Ontario, the Minister of Health Promotion and local MPPs.

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RECOMMANDATION MODIFIÉES DU COMITÉ

Que le Conseil, à l'instar du Conseil de santé, donne son appui à la proposition de loi qui aurait pour effet de modifier la Loi favorisant un Ontario sans fumée en interdisant l'usage du tabac dans les automobiles qui transportent des enfants de moins de 16 et que le greffier de la Ville soumettra cette résolution à l'approbation des municipalités de la région et qu'il en fera parvenir une copie au premier ministre et au ministre de la Promotion de la santé de l'Ontario ainsi qu'aux députés provinciaux de la région.

DOCUMENTATION

1. Coordinator, Community and Protective Services report dated 18 January 2008 (ACS2008-CCS-CPS-0007).
2. Extract of Draft Minutes, 7 February 2008.

**Report to / Rapport au:**

Community and Protective Services Committee  
Comité des services communautaires et de protection

8 February 2008 / le 8 février 2008

Submitted by / Soumis par: Rosemary Nelson, Committee Coordinator /  
Cordonnatrice de comité

Contact / Personne-ressource : Councillor Diane Deans  
(613) 580-2480, Diane.Deans@ottawa.ca

City-Wide/ à l'échelle de la Ville

Ref N°: ACS2008-CCS-CPS-0007

**SUBJECT:** BANNING SMOKING IN VEHICLES CONTAINING CHILDREN

**OBJET:** INTERDICTION DE FUMER EN PRÉSENCE D'ENFANTS À BORD DE  
VÉHICULES

**REPORT RECOMMENDATION**

That the Community and Protective Services Committee recommend that Council, as the Board of Health, endorse the Private Member's bill that would amend the *Smoke-Free Ontario Act* by banning smoking in motor vehicles containing children under the age of 16 years and that the City Clerk distribute this resolution to area municipalities for their endorsement, with copies being sent to the Premier of Ontario, the Minister of Health Promotion and local MPPs.

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**RECOMMANDATION DU RAPPORT**

Que le Comité des services communautaires et de protection recommande que le Conseil, à l'instar du Conseil de santé, donne son appui à la proposition de loi qui aurait pour effet de modifier la Loi favorisant un Ontario sans fumée en interdisant l'usage du tabac dans les automobiles qui transportent des enfants de moins de 16 ans et que le greffier de la Ville soumettra cette résolution à l'approbation des municipalités de la région et qu'il en fera parvenir une copie au premier ministre et au ministre de la Promotion de la santé de l'Ontario ainsi qu'aux députés provinciaux de la région.

## BACKGROUND

On 7 February 2008, the Community and Protective Service Committee approved the aforementioned resolution. The full text of the resolution is appended to this report.

It should be noted that reference to the distribution of the resolution was added by the Chair immediately prior to the meeting and was endorsed by the Committee as an amendment to the original motion on the agenda.

## DISCUSSION

There is strong evidence that second hand smoke is particularly dangerous for children. The closed environment of a motor vehicle contributes to the concentration of harmful substances that are contained in tobacco smoke.

In December 2007, the Board of Directors for the Association of Local Public Health Agencies (alPHa), endorsed Bill\_11, the Private Member's bill that would amend the Smoke-Free Ontario Act by banning smoking in motor vehicles containing children under the age of 16 years.

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## CONSULTATION

### Community and Protective Services Department - Ottawa Public Health

The Medical Officer of Health is strongly in favour of banning smoking in motor vehicles containing children as outlined below:

- There is no safe level of second-hand smoke.<sup>1</sup>
- Second-hand smoke leads to more than 1,000 non-smoker deaths in Canada every year.<sup>2</sup>
- There is international scientific consensus that second-hand smoke can result in sudden infant death syndrome (SIDS), childhood cancer, leukemia, brain cancer, asthma, other respiratory diseases, and death.<sup>3</sup>
- In a vehicle, second-hand smoke is 23 times more toxic than in the home due to the restricted space, according to research presented by the Ontario Medical Association.<sup>4</sup>
- Residents of Ottawa have shown support for smoke-free cars as evidenced by the proportion of smoke-free vehicles in Ottawa increasing to 83.3 per cent by the third quarter of 2007 from 72.4 in 2001.<sup>5</sup>

<sup>1</sup>Health Canada. Second-hand Smoke. (2008) [http://www.hc-sc.gc.ca/hl-vs/tobac-tabac/youth-jeunes/second/index\\_e.html](http://www.hc-sc.gc.ca/hl-vs/tobac-tabac/youth-jeunes/second/index_e.html)

<sup>2</sup>Health Canada. Second-hand Smoke. (2008) [http://www.hc-sc.gc.ca/hl-vs/tobac-tabac/youth-jeunes/second/index\\_e.html](http://www.hc-sc.gc.ca/hl-vs/tobac-tabac/youth-jeunes/second/index_e.html)

<sup>3</sup>Ontario Medical Association. Exposure to second-hand smoke: Are we protecting our kids? A position paper by the Ontario Medical Association. (2004) pg 6. <http://www.oma.org/phealth/smoke2004.pdf>

<sup>4</sup>Ontario Medical Association. Exposure to second-hand smoke: Are we protecting our kids? A position paper by the Ontario Medical Association. (2004) pg 6. <http://www.oma.org/phealth/smoke2004.pdf>

<sup>5</sup>Rapid Risk Factor Surveillance System. Ottawa Public Health. (2008).

- OPH has engaged in a smoke-free vehicle awareness media campaign in the last quarter of 2007, via print and radio.
- This motion is in keeping with the City of Ottawa's Children and Youth Agenda (CYA). More specifically, the motion addresses the Community and Protective Services Department's strategic initiative to develop new partnerships and strengthen existing partnerships, both internally and externally for the provision of services to children.
- Other areas supporting the ban in Ontario include: Toronto Public Health, the Region of York and Sudbury and District Health Unit.

FINANCIAL IMPLICATIONS

N/A

DISPOSITION

The City Clerk will prepare the appropriate letters as recommended by Committee and Council.

## **City Council and Standing Committee**

**Motion**

### **Conseil et comités permanents**

**Motion**

Moved by/ Councillor Deans  
Motion de:

**RE: Banning Smoking in Vehicles Containing Children**

Pursuant to Section 77(12) of the Procedure By-law, that the Community and Protective Services Committee waive the procedures to consider the following:

Whereas there is strong evidence that second hand smoke is particularly dangerous for children;

| And Whereas the closed environment of a motor vehicle contributes to the concentration of harmful substances that are contained in tobacco smoke; Deleted: n automobile

| And Whereas the Medical Officer of Health is strongly in favour of banning smoking in motor vehicles containing children;

| And Whereas in December 2007, the alPHa (Association of Local Public Health Agencies) Board of Directors endorsed Bill 11, the Private Member's bill that would amend the *Smoke-Free Ontario Act* by banning smoking in motor vehicles containing children under the age of 16 years;

| Therefore Be It Resolved that the Community and Protective Services Committee recommend that Council, as the Board of Health, endorse the Private Member's bill that would amend the *Smoke-Free Ontario Act* by banning smoking in motor vehicles containing children under the age of 16 years;

And be it further resolved that the City Clerk distribute this resolution to area municipalities for their endorsement, with copies being sent to the Premier of Ontario, the Minister of Health Promotion and local MPPs.

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EXTRACT OF DRAFT MINUTES 21  
7 FEBRUARY 2008

EXTRAIT DE L'ÉBAUCHE DU PROCÈS -  
VERBAL 21 LE 7 FÉVRIER 2008

BANNING SMOKING IN VEHICLES CONTAINING CHILDREN  
INTERDICTION DE FUMER EN PRÉSENCE D'ENFANTS À BORD DE  
VÉHICULES CITY WIDE / À L'ÉCHELLE DE LA VILLE

The following submissions were distributed and are held on file:

- a. K. Holmes e-mail dated 6 February
- b. Ottawa Council on Smoking and Health letter dated 6 February

That pursuant to Section 77(12) of the Procedure By-law, the Community and Protective Services Committee waive the procedures to consider this item.

Whereas there is strong evidence that second hand smoke is particularly dangerous for children;

And Whereas the closed environment of a motor vehicle contributes to the concentration of harmful substances that are contained in tobacco smoke;

And Whereas the Medical Officer of Health is strongly in favour of banning smoking in motor vehicles containing children;

And Whereas in December 2007, the alPHa (Association of Local Public Health Agencies) Board of Directors endorsed Bill\_11, the Private Member's bill that would amend the Smoke-Free Ontario Act by banning smoking in motor vehicles containing children under the age of 16 years;

Therefore Be It Resolved that the Community and Protective Services Committee recommend that Council, as the Board of Health, endorse the Private Member's bill that would amend the Smoke-Free Ontario Act by banning smoking in motor vehicles containing children under the age of 16 years.

And be it further resolved that the City Clerk distribute this resolution to area municipalities for their endorsement, with copies being sent to the Premier of Ontario, the Minister of Health Promotion and local MPPs.

CARRIED, as amended

*Note: It should be noted that reference to the distribution of the resolution (final portion of resolution) was added by the Chair immediately prior to the meeting and was endorsed by the Committee as an amendment to the original motion.*

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5(c)

**Ministry of  
Transportation**

Office of the Minister  
Ferguson Block, 3rd Floor  
77 Wellesley St. West  
Toronto Ontario  
M7A 1Z8  
416 327-9200  
[www.mto.gov.on.ca](http://www.mto.gov.on.ca)

**Ministère des  
Transports**

Bureau du ministre  
Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
416 327-9200  
[www.mto.gov.on.ca](http://www.mto.gov.on.ca)



February 29, 2008

THE CORPORATION OF THE  
CITY OF SAULT STE. MARIE

**RECEIVED**

MAR - 4 2008

**LEGAL DEPARTMENT**

**MAYOR'S OFFICE**

His Worship John Rowswell  
Mayor  
The City of Sault Ste. Marie  
99 Foster Drive, PO Box 580  
Sault Ste. Marie, Ontario  
P6A 5N1

Dear Mayor Rowswell:

I am pleased to advise you that the Ontario government is delivering on our commitment to support public transit in Ontario.

In the 2007 Ontario Economic Outlook and Fiscal Review (Fall Economic Statement), the Province committed substantial one-time funding to improve and expand public transit across Ontario. I am pleased to inform you that the City of Sault Ste. Marie is a recipient of funding to address their immediate state of good repair needs.

Renewing and expanding municipal transit infrastructure is vital to achieving our common goal of increasing transit ridership. It is expected that these funds will also help to improve accessibility for people with disabilities, manage congestion, support the environment and improve the movement of both people and goods.

To this end, a payment of \$706,935 to the City of Sault Ste. Marie will be made prior to March 31, 2008.

In order to proceed with the processing of these funds, the Province requires that an authorizing by-law be received no later than March 21, 2008. The by-law should reference that the funding amount, as indicated above, has been committed through the Province's Fall Economic Statement and will be:

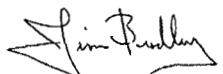
- Used for municipal transit capital expenditures;
- Audited by the municipality's external auditor and reported to the Ministry on an annual basis; and
- Deducted, in full or in part, from future provincial transit funding allocations, if the municipality is found to not be in compliance with the terms set out above.

5(c)

- 2 -

If you have any questions regarding the program, please contact Chris Burke, Director, Transit Policy Branch at 416-235-3670. For any other questions, please contact Steve Naylor, Director, Finance Branch, at 905-704-2702.

Yours sincerely,



Jim Bradley  
Minister of Transportation

c: William Freiburger, Treasurer, City of Sault Ste. Marie,  
Don Scott, Transit Manager, Sault Ste. Marie Transit Services  
David Orazietti, MPP, Sault Ste. Marie

5(d)



**Ontario** 525 University Avenue Tel: 416-599-2580  
**Medical** Suite 200 1-800-268-7215  
**Association** Toronto, Ontario Fax: 416-599-9309  
M5G 2K7 [www.oma.org](http://www oma org)

March 6, 2008

Mayor John Rowswell  
Mayor of City of Sault Ste. Marie  
Box 580, 99 Foster Dr.  
Sault Ste. Marie ON P6A 5N1

Dear Mayor *John*,

On behalf of the Ontario Medical Association (OMA), I would like to commend you for Council's support to ban smoking in cars carrying children to ensure that they are protected from the dangers of second-hand smoke (SHS).

Without your initiative, the Premier's recent announcement to support legislation prohibiting the practice might not have become a reality. Instead, on March 5, 2008, Ontario joined the growing movement of provinces pursuing a ban on smoking in cars with children passengers.

As you know, the OMA has been calling for the ban since the release of our 2004 report "*Exposure to second-hand smoke: are we protecting our kids?*" detailing the risks to children caused by SHS.

Our province has some of the strongest programs to protect Ontarians from SHS and to help smokers quit; this latest ban will join other health promotion efforts such as the removal of sales tax from nicotine replacement therapies, and the ban on smoking in public areas and workplaces.

As you're undoubtedly aware, the risks associated with SHS exposure in children include respiratory illnesses (asthma, bronchitis and pneumonia), middle ear disease, lower respiratory tract infections, as well as sudden infant death syndrome (SIDS) and increased incidences of cancer and heart disease in adulthood. Given that the concentration of smoke in cars can be up to 60 times greater than concentrations indoors, the need for such a ban is undeniable.

It is clear that you share in our belief that protecting the health of Ontario's children is one of our most important jobs.

Again, thank you for your continued commitment to improving the health of Ontarians.

Sincerely,

*J. Willett*

Janice Willett, MD, FRCSC  
President

RECEIVED

MAR 10 2008

MAYOR'S OFFICE

CC: Hon. George Smitherman, Minister of Health and Long-Term Care  
Hon. Margaret Best, Minister of Health Promotion

Ministry of Public  
Infrastructure Renewal  
Minister  
6<sup>th</sup> Floor, Mowat Block  
900 Bay Street  
Toronto ON M7A 1L2  
Tel: 416 325-0424  
Fax: 416 325-3013  
[www.ontario.ca/pir](http://www.ontario.ca/pir)

Ministère du Renouvellement  
de l'infrastructure publique  
Ministre  
6<sup>e</sup> étage, édifice Mowat  
900, rue Bay  
Toronto ON M7A 1L2  
Tél.: 416 325-0424  
Téléc.: 416 325-3013  
[www.ontario.ca/pir](http://www.ontario.ca/pir)



PIR1825MC-2008-168  
February 28, 2008

**RECEIVED**

MAR 2008

**MAYOR'S OFFICE**

Mayor John Rowswell  
City of Sault Ste. Marie  
P.O. Box 580  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5N1

Dear Mayor Rowswell:

I am writing to express my concerns about recent federal decisions that impact the Canada-Ontario Municipal Rural Infrastructure Fund (COMRIF).

Ontario worked with our municipal partners, as represented by the Association of Municipalities of Ontario (AMO), to develop an approach for a new fourth intake of COMRIF that would be fair and equitable to municipalities, that would address their current infrastructure priorities, and would provide the flexibility for municipalities to submit previous applications if they wished. Since April 2007, the federal government has been aware of Ontario's and AMO's preference for an Intake 4 and of how prepared we were to proceed.

Ontario was prepared to match its share of the national top-up to the program with funding of \$64 million—if the federal government had taken a collaborative approach. That is not what happened. The federal government chose to ignore an agreement in principle reached among federal, provincial and municipal partners.

Instead, the federal government decided on its own to allocate its \$64 million share of the COMRIF top-up. It is a choice that does not serve the best interests of Ontario's communities.

On a number of counts, this decision is disappointing. It potentially causes confusion for municipalities that wanted a fourth intake and were anticipating its launch. It also penalizes municipalities that may have proceeded with unfunded COMRIF projects or have new and urgent priorities that also require federal and provincial funding support. The federal government needs to be accountable for their decision. The communities they select must not presume provincial support for their projects will be forthcoming; the province will evaluate such requests on a case-by-case basis.

- 2 -

In the meantime, Ontario is moving forward with the Municipal Infrastructure Investment Initiative (MIII) to support the construction and renewal of local infrastructure priorities in Ontario's communities. On February 25, 2008, Premier McGuinty announced a top-up of \$150 million, bringing the total to \$450 million of provincial funding. Ontario is not requesting matching funding from Canada for this program. We will provide successful municipalities with the amounts they requested to implement the projects they identified. The MIII application process has closed, and we will be making grant announcements by March 31, 2008.

Ontario looks forward to more cooperative decision-making with regard to the Building Canada Plan. We have been working with the federal government on the terms and conditions of the proposed Framework Agreement. You can be sure we will continue to advance the priorities of Ontario's communities in our discussions. We hope to be able to sign a framework agreement in the coming weeks that is not only transparent and equitable, but also addresses the pressing infrastructure challenges your communities are facing.

Yours sincerely,



David Caplan  
Minister

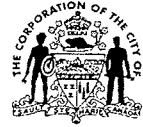
c: The Honourable Dalton McGuinty  
Premier and Minister of Intergovernmental Affairs

The Honourable Dwight Duncan  
Minister of Finance

The Honourable Leona Dombrowsky  
Minister of Agriculture, Food and Rural Affairs

The Honourable Jim Watson  
Minister of Municipal Affairs and Housing

Mr. Doug Reycraft  
President, Association of Municipalities of Ontario



PAGE 1 OF 2

APPENDIX B-2A

**CITY OF SAULT SITE. MARIE  
INFORMATION SECTION FOR PERMITS WHERE ALCOHOL WILL BE SERVED**

**APPROVALS**

**NOTE:** All signatures of approval must be provided on one original form.

Name of Group/Organization: KAUPPI & AUBIN WEDDING

Name of Event: WEDDING RECEPTION

Date(s) of Event: SEPT. 6, 2008 Site: ROBERTA BONDAR PAULION

Times of Event: 3pm - 1am Location: ROBERTA BONDAR PAULION

Times of Beer Garden: 5:30pm - 12:30am

LUCY KAUPPI

Name of Special Occasion Permit Holder

Lucy Kauppi

Signature of Special Occasion Permit Holder

1516 PEOPLES RD 945-9422

Address of Permit Holder/Telephone

ROBERT KAUPPI

Name of Identified Designate

Bob Kauppi

Signature of Identified Designate

1516 PEOPLES RD 945-9422

Address of Identified Designate/Telephone

1. Sault Ste. Marie Police Service

E. Carlucci

Signature of Official

2. Sault Ste. Marie Fire Services  
Fire Prevention Office

J. Lynn Mc Cullough

Signature of Official

3. Algoma Health Unit  
Environmental Health

J. Gravelle

Signature of Official

4. Community Services Department  
Recreation and Culture Division or  
Community Centres & Marine Facilities Division

S. Salterdyke

Signature of Official

**TO BE POSTED AT EVENT.**

**FOR OFFICE USE ONLY**

City Council Approval Received on \_\_\_\_\_  
Date \_\_\_\_\_

C.S.D. Staff Representative \_\_\_\_\_  
Signature \_\_\_\_\_

03/05/2008 WED 12:54 FAX

MAR-04-2008 TUE 04:04 PM ST BASIL SECONDARY

FAX NO. 705 945 5544

# Huron-Superior Catholic District School Board

Marchy Brunil  
ChairpersonJohn Stadnyk  
Director of Education

February 22, 2008

To whom this may concern:

On May 9<sup>th</sup>, 2008, the Huron-Superior Catholic District School Board will be holding a tenth anniversary mass for students and staff at the Steelback Centre. Approximately 5500 participants are expected to attend this celebration. Students and staff from district schools will be bussed to the Sault and arriving at the Steelback Center from approximately 10:00 a.m. until 11:30 a.m. on this date. Local school students, staff and interested parents will also be arriving during the same time frame. All school busses are expected to leave the city's core by 1:30 p.m.

In order to accommodate all arriving school busses, we respectfully request the closure of Bruce Street from Queen Street East to Bay Street to allow for the necessary additional parking space for busses during the specified times.

In addition to the above, students and staff from St. Mary's College (120 Wellington Street East) will be walking to the Steelback Centre to attend the mass. Approximately 850 participants will be traveling south from the secondary school to the Steelback Centre via Dennis Street. Students will be departing from St. Mary's College on an ongoing basis between 10:30 and 11:30 a.m. on this date. As a result, we respectfully request the closure of Dennis Street from the north side of Wellington Street East to the south side of Queen Street East during this hour time frame. Local police will be hired to regulate the flow of traffic (both vehicular and pedestrian) at all three east-west cross streets (Wellington Street East, Albert Street East, Queen Street East) between 10:30 and 11:30 a.m. A similar procession will take place at the end of the mass with students returning to St. Mary's College via Dennis Street between 12:30 and 2:00 p.m. Once again, Sault Ste. Marie police officers will be hired to regulate the flow of pedestrian traffic and vehicular traffic along Dennis Street between Queen and Wellington.

Thanks you for your consideration to these road closure requests.

Sincerely,

Larry Pezzutto and Stephanie Parniak  
Safety and Security Committee Chairs

**Principal:** Marsha Ribic  
**Vice-Principal:** Ron Zagordo

	<b>RECEIVED</b> <b>St.</b> <b>CITY CLERK</b>
MAR - 7 2008	
NO.:	50946
DIST.:	

**Basil Secondary**

250 St. George's Avenue, East  
 Sault Ste. Marie, ON P6B 1X5  
 Tel: (705) 945-5542  
 Fax: (705) 945-5544  
 e-mail: mribic@hscdsb.on.ca

Printed Contact: LARRY PIZZUTTO

705-945-5603

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

or

CONTACT NAME: JOHN STADNYK (H-SEASS) TELEPHONE: 945-5600

ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P6B 6G7

SAULT STE. MARIE, ON

The above person hereby makes application for the closing of

BRUCE STREET

(Name of street to be closed)

from QUEEN ST. to BAY ST.

(reference points - street numbers, cross streets, etc.)

on the 9th day of MAY, 2008 from 10:00 am to 1:30 pm

for the purpose of SCHOOL BUS PARKING (SEE ATTACHED LETTER

FOR EXPLANATION)

APPROVALS SECTION:

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949 6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

J. Ludlow

Signature of Official

\_\_\_\_\_  
Signature of Official

- |  |  |
|--|--|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
|--|--|

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

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|--|--|
| 5. Central Ambulance Communication Centre<br>(C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>969 Queen Street East<br>(Rear of Plummer Hospital) | 6. Downtown Association<br>Telephone 942 2919<br>Fax 942 6368<br>496 Queen Street East<br>(Queen Street closings ONLY) |
|--|--|

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.)

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: JOHN STRANIK (H-5CASS) TELEPHONE: 945-5600ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P0B 6B7SAULT STE. MARIE, ON

The above person hereby makes application for the closing of

DENNIS STREET (PLEASE SEE ATTACHED LETTER(Name of street to be closed) FOR DETAILS)from WELLINGTON ST. EAST to QUEEN ST. EAST

(reference points - street numbers, cross streets, etc.)

10:30 AM 11:30 AM

on the 9th day of MAY, 2008 from 12:30 AM/PM to 2:00 AM/PMfor the purpose of SAFE STUDENT PEDESTRIAN TRAFFIC FROM ST. MARY.APPROVALS SECTION: COLLEGE TO THE STEELBACK CENTRE AND BACK  
(SEE ATTACHED LETTER FOR EXPLANATION).

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949 6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

J. Ludlow  
Signature of Official

Signature of Official

- |  |  |
|--|--|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
|--|--|

Signature of Official

Signature of Official

- |   |  |
|---|--|
| 5. Central Ambulance Communication Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>969 Queen Street East<br>(Rear of Plummer Hospital) | 6. Downtown Association<br>Telephone 942 2919<br>Fax 942 6368<br>496 Queen Street East<br>(Queen Street closings ONLY) |
|---|--|

Signature of Official

Signature of Official

CITY CLERK SECTION:City Council approval was received on \_\_\_\_\_, \_\_\_\_\_  
(date) (By-law No.,)

MAR-04-2008 TUE 04:07 PM ST BASIL SECONDARY

FAX NO. 705 945 5544

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: JOHN STADNYK (H.SCHOOL) TELEPHONE: 945-5600ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P6B 6G7SAULT STE MARIE, ON  
The above person hereby makes application for the closing ofBRUCE STREET

(Name of street to be closed)

from QUEEN ST. to Bay St.

(reference points - street numbers, cross streets, etc.)

on the 9th day of May, 2008 from 10:00 am to 1:30 pm  
for the purpose of SCHOOL BUS PARKING (SEE ATTACHED LETTER FOR EXPLANATION)APPROVALS SECTION:

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949 6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
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Signature of OfficialSignature of Official

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| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
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Signature of OfficialSignature of Official

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|--|--|
| 5. Central Ambulance Communication Centre<br>(C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>969 Queen Street East<br>(Rear of Plummer Hospital) | 6. Downtown Association<br>Telephone 942 2919<br>Fax 942 6368<br>496 Queen Street East<br>(Queen Street closings ONLY) |
|--|--|

Signature of OfficialSignature of OfficialCITY CLERK SECTION:City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: JOHN STRANYK (4-5058) TELEPHONE: 745-5600

ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P0B 6G7

Sault Ste. Marie, ON

The above person hereby makes application for the closing of

DENNIS STREET (PLEASE SEE ATTACHED LETTER  
(Name of street to be closed) FOR DETAILS)

from WELLINGTON ST. EAST to QUEEN ST. EAST  
(reference points - street numbers, cross streets, etc.)

10:30 am 11:30 am

on the 9th day of May, 2008 from 12:30 am/pm to 2:00 am/pm

for the purpose of SAFE STUDENT PEDESTRIAN TRAFFIC FROM ST. MARY

APPROVALS SECTION: COLLEGE TO THE STEELBACK CENTRE AND BACK  
(SEE ATTACHED LETTER FOR EXPLANATION).

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949 6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

Signature of Official

Signature of Official

3. Public Works & Transportation Dept. 4.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

- Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

P. M. Ral  
Signature of Official

Signature of Official

5. Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East  
(Rear of Plummer Hospital)

6. Downtown Association  
Telephone 942 2919  
Fax 942 6368  
496 Queen Street East  
(Queen Street closings ONLY)

Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: JOHN STADNYK (H-SCASS) TELEPHONE: 945-5600

ADDRESS: 90 QUINTARIO AVE. POSTAL CODE: P6B 6G7

The above person hereby makes application for the closing of

BRUCE STREET

(Name of street to be closed)

from QUEEN ST. to BAY ST.

(reference points - street numbers, cross streets, etc.)

on the 9th day of May, 2008 from 10:00 am to 1:30 pm  
for the purpose of SCHOOL BUS PARKING (SEE ATTACHED LETTER

FOR EXPLANATION)

APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 949 6300 ext 348  
Fax 759-7820  
580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

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Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

4. Transit/Parking  
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Fax 759-5834  
111 Huron Street

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Signature of Official

\_\_\_\_\_  
Signature of Official

5. Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East  
(Rear of Plummer Hospital)

6. Downtown Association  
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CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

03/05/2008 10:48 FAX  
MAK-U4-2008 TUE 04:02 PM ST BASIL SECONDARY

FAX NO. 705 945 5544

003

5(g)

P. 03/04

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: JOHN STANNIK (H-SCALE) TELEPHONE: 945-5600

ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P0B 6G7

SAULT STE. MARIE ON

The above person hereby makes application for the closing of

DENNIS STREET (PLEASE SEE ATTACHED LETTER  
(Name of street to be closed) FOR DETAILS)

from WELLINGTON ST. EAST to QUEEN ST. EAST  
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on the 9th day of MAY, 2008 from 12:30 am (pm) to 2:00 am (pm)

for the purpose of SAFE STUDENT PEDESTRIAN TRAFFIC FROM ST. MARY

APPROVALS SECTION: COLLEGE TO THE STEELEACK CENTRE AND BACK  
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Signature of Official

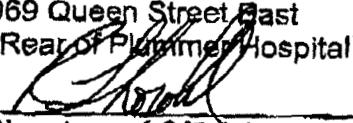
\_\_\_\_\_  
Signature of Official

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Signature of Official

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Signature of Official

- |  |  |
|--|--|
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Signature of Official

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Signature of Official

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

MAR-04-2008 TUE 03:59 PM ST BASIL SECONDARY

FAX NO. 705 945 5544

P. 02

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: JOHN STADNYK (H.S.C.A.S.S.) TELEPHONE: 945-5600ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P6B 6G7The above person hereby makes application for the closing of  
SAULT STE. MARIE ON  
BRUCE STREET

(Name of street to be closed)

from QUEEN ST. to BAY ST.

(reference points - street numbers, cross streets, etc.)

on the 9th day of MAY, 2008 from 10:00 am to 1:30 pm  
for the purpose of SCHOOL BUS PARKING (SEE ATTACHED LETTER  
FOR EXPLANATION)APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 949 6300 ext 348  
Fax 759-7820  
580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Signature of OfficialSignature of Official

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

4. Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

Signature of OfficialSignature of Official

5. Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
968 Queen Street East  
(Rear of Plummer Hospital)

6. Downtown Association  
Telephone 942 2919  
Fax 942 6368  
496 Queen Street East  
( Queen Street closings ONLY)

Signature of OfficialSignature of OfficialCITY CLERK SECTION:City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

03/05/2008 15:59 FAX 1 705 949 2341  
MAR-04-2008 TUE 03:59 PM ST BASIL SECONDARY

SSM FIRE DEPT.

FAX NO. 705 945 5544

002/002 P. 03 5(g)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: JOHN STAUNYK (H-SCASS) TELEPHONE: 945-5600

ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P0B 6G7

SAULT STE. MARIE, ON

The above person hereby makes application for the closing of

DENNIS STREET (PLEASE SEE ATTACHED LETTER

(Name of street to be closed) FOR DETAILS)

from WELLINGTON ST. EAST to QUEEN ST. EAST

(reference points - street numbers, cross streets, etc.)

10:30 am 11:30 am

on the 9th day of MAY, 2008 from 12:30 am/pm to 2:00 am/pm

for the purpose of SAFE STUDENT PEDESTRIAN TRAFFIC From St. Mac

APPROVALS SECTION: COLLEGE TO THE STEELBACK CENTRE AND BAC  
(SEE ATTACHED LETTER FOR EXPLANATION)

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949 6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

- |  |  |
|--|--|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
|--|--|

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

- |  |   |
|--|---|
| 5. Central Ambulance Communication Centre<br>(C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>969 Queen Street East<br>(Rear of Plummer Hospital) | 6. Downtown Association<br>Telephone 942 2919<br>Fax 942 6368<br>496 Queen Street East<br>( Queen Street closings ONLY) |
|--|---|

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

MAR-04-2008 TUE 03:57 PM ST BASIL SECONDARY

FAX NO. 705 945 5544

P. 02

5(g)

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: JONN STADNYK (H.SCLASS) TELEPHONE: 945-5600ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P6B 6G7SAULT STE. MARIE, ON

The above person hereby makes application for the closing of

Bruce Street

(Name of street to be closed)

from QUEEN ST. to BAU ST.

(reference points - street numbers, cross streets, etc.)

on the 9th day of MAY, 2008 from 10:00pm to 1:30amfor the purpose of SCHOOL BUS PARKING (SEE ATTACHED LETTER  
FOR EXPLANATION)APPROVALS SECTION:

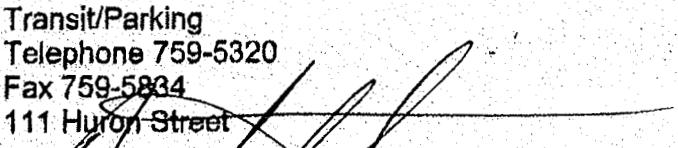
1. Police Services, Traffic Dept.  
Telephone 949-6300 ext 348  
Fax 759-7820  
580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Signature of OfficialSignature of Official

3. Public Works & Transportation Dept. 4.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street


Signature of OfficialSignature of Official

5. Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East  
(Rear of Plummer Hospital)

6. Downtown Association  
Telephone 942 2919  
Fax 942 6368  
496 Queen Street East  
(Queen Street closings ONLY)

Signature of OfficialSignature of OfficialCITY CLERK SECTION:City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

MAR-04-2008 TUE 03:57 PM ST BASIL SECONDARY

FAX NO. 705 945 5544

P. 03

5(g)

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: JOHN STAONYK (H-Scale) TELEPHONE: 945-5600ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P6B 6G7SAULT STE. MARIE, ON

The above person hereby makes application for the closing of

DENNIS STREET (PLEASE SEE ATTACHED LETTER FOR DETAILS)  
(Name of street to be closed)from WELLINGTON ST. EAST to QUEEN ST. EAST

(reference points - street numbers, cross streets, etc.)

10:30 AM 11:30 AM

on the 9th day of MAY, 2008 from 12:30 am to 2:00 pm  
for the purpose of SAFE STUDENT PEDESTRIAN TRAFFIC FROM ST. MARY'SAPPROVALS SECTION: COLLEGE TO THE STEELBACK CENTRE AND BACK  
(SEE ATTACHED LETTER FOR EXPLANATION).

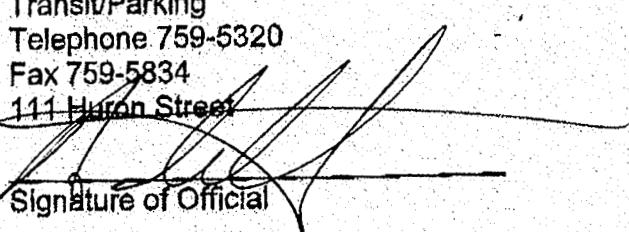
1. Police Services, Traffic Dept.  
Telephone 949 6300 ext 348  
Fax 759-7820  
580 Second Line East
2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Signature of Official

Signature of Official

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

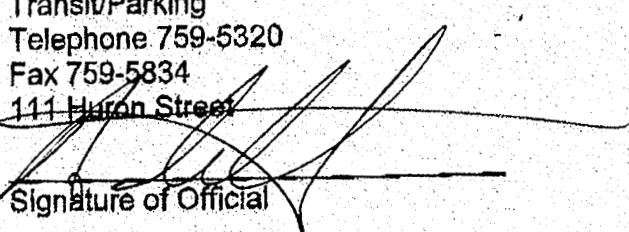


Signature of Official

Signature of Official

5. Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East  
(Rear of Plummer Hospital)

6. Downtown Association  
Telephone 942 2919  
Fax 942 6368  
496 Queen Street East  
(Queen Street closings ONLY)



Signature of Official

Signature of Official

CITY CLERK SECTION:City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.)

MAR-05-2008 WED 02:03 PM DOWNTOWN ASSOCIATION  
MAR-04-2008 TUE 04:10 PM ST BASIL SECONDARY

FAX: 705 942 6368  
FAX NO. 705 945 5544

P. 001  
P. 02  
5(g)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: JOHN STADNYK (H.S.GASS) TELEPHONE: 945-5600

ADDRESS: 90 ONTARIO AVE. POSTAL CODE: P6B 6G7

SAULT STE. MARIE, ON

The above person hereby makes application for the closing of

BRUCE STREET

(Name of street to be closed)

from QUEEN ST. to BAY ST.

(reference points - street numbers, cross streets, etc.)

on the 9th day of MAY, 2008 from 10:00 am to 1:30 pm  
for the purpose of SCHOOL BUS PARKING (SEE ATTACHED LETTER FOR EXPLANATION)

APPROVALS SECTION:

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949 6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

- |  |  |
|--|--|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
|--|--|

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

- |  |   |
|--|---|
| 5. Central Ambulance Communication Centre<br>(C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>969 Queen Street East<br>(Rear of Plummer Hospital) | 6. Downtown Association<br>Telephone 942 2919<br>Fax 942 6368<br>496 Queen Street East<br>( Queen Street closings ONLY) |
|--|---|

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

Cindy Crawford

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.)

MAR-05-2008 WED 02:03 PM DOWNTOWN ASSOCIATION  
MAR-04-2008 TUE 04:10 PM ST BASIL SECONDARY

FAX: 705 942 6368  
FAX NO. 705 945 5544

P. 002  
P. 03  
5(g)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: JOHN STAANYK (H-5CLASS) TELEPHONE: 945-5600

ADDRESS: 90 ONTARIO AVE. POSTAL CODE: PtB 6G7

SAULT STE. MARIE, ON

The above person hereby makes application for the closing of

DENNIS STREET (PLEASE SEE ATTACHED LETTER  
(Name of street to be closed) FOR DETAILS)

from WELLINGTON ST. EAST to QUEEN ST. EAST

(reference points - street numbers, cross streets, etc.)

10:30 AM 11:30 AM

on the 9th day of MAY, 2008 from 12:30 AM/PM to 2:00 AM/PM

for the purpose of SAFE STUDENT PEDESTRIAN TRAFFIC FROM ST. MARY'S

APPROVALS SECTION: COLLEGE TO THE STEELBACK CENTRE AND BACK  
(SEE ATTACHED LETTER FOR EXPLANATION).

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949 6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

\_\_\_\_\_  
Signature of Official

3. Public Works & Transportation Dept. 4.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

\_\_\_\_\_  
Signature of Official

- Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

\_\_\_\_\_  
Signature of Official

5. Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East  
(Rear of Plummer Hospital)

\_\_\_\_\_  
Signature of Official

6. Downtown Association  
Telephone 942 2919  
Fax 942 6368  
496 Queen Street East  
(Queen Street closings ONLY)

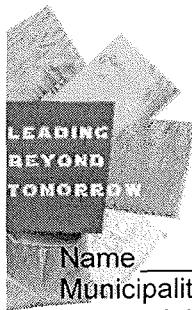
\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Signature of Official

Chely Crawford

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_



## CONFERENCE REGISTRATION FORM

(please type or print)



Association of Municipalities of Ontario

109<sup>th</sup> Annual Conference

August 24 - 27, 2008 @ the

Westin Ottawa Hotel & Ottawa Congress Centre

5(h)

Name \_\_\_\_\_

Title \_\_\_\_\_

Municipality \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Payment MUST accompany registrations. FAX Credit Card Payments to 416-971-9372

Please indicate registration choice below:

		AMO MEMBERS		
Fee does not include GST		Early Bird Before April 25	Regular After April 25	On Site Aug 24-27
X	Full Registration	575.00	625.00	680.00
	Full Reg - No Banquet	515.00	565.00	625.00
	1 Day - Monday	310.00	350.00	385.00
	1 Day - Tuesday	310.00	350.00	385.00
	½ Day - Wednesday	160.00	170.00	170.00
	Companion *	255.00	275.00	275.00
	Extra Banquet Tickets			115.00

		Federal/Provincial Governments		
GST exempt		Early Bird Before April 25	Regular After April 25	On Site Aug 24-27
X	Full Registration	615.00	670.00	720.00
	Full Reg - No Banquet	540.00	590.00	645.00
	1 Day - Monday	330.00	370.00	370.00
	1 Day - Tuesday	330.00	370.00	370.00
	½ Day - Wednesday	180.00	190.00	190.00
	Companion *	265.00	285.00	285.00
	Extra Banquet Tickets			115.00

		Non-Members		
Fee does not include GST		Early Bird Before April 25	Regular After April 25	On Site Aug 24-27
X	Full Registration	735.00	785.00	825.00
	Full Reg - No Banquet	615.00	695.00	770.00
	1 Day - Monday	360.00	415.00	415.00
	1 Day - Tuesday	360.00	415.00	415.00
	½ Day - Wednesday	200.00	210.00	210.00
	Companion *	275.00	285.00	285.00
	Extra Banquet Tickets			115.00

GST Registration# R106732944

\* For companion registration please complete Companion Selection Form. Companion's program does not include a banquet ticket.

**CAUCUS VOTING INSTRUCTIONS:** Each delegate who is an elected municipal official from an AMO member municipality is eligible to vote but **MUST** declare a Caucus when they submit this conference registration form. **July 25, 2008 is the last date for changing Caucus** for either the Monday Caucus Candidate Lunch or the Tuesday Board of Directors election. After July 25, changes to a declared Caucus are not permitted. Please indicate below which caucus you wish to participate in:

County  
 Regional/Single Tier

Large Urban  
 Rural

Northern  
 Small Urban

**FONOM-MMAH CONFERENCE EARLY AGENDA - All sessions at the Great Northern Resort & Conference Centre**  
**ALL INFORMATION BELOW IS SUBJECT TO CHANGE- FEBRUARY 18, 2008 VERSION**

<b>Wednesday - May 14</b>		<b>Thursday - May 15</b>		<b>Friday - May 16</b>	
		8:00 am	Continental Breakfast Registration continues	8:00 am	Full Breakfast
		9:00 am	Review of FONOM Summit Priorities	9:00 am	FONOM Resolutions & Business Meeting
		9:30 am	<i>Finding Our Voice</i> Panel of Northern Associations & Groups		
11:00 am	Conference Registration Begins	10:30 am	Refreshment Break	10:30am	Refreshment Break
		11:00 am	3 Concurrent Sessions: 1. GIS Showcase 2. Building Code – Role of Council 3. Accessibility – New Responsibilities	11:00 am	Federal Government Update
				11:30 am	Association of Municipalities of Ontario President's Address
11:00 am- 1:00 pm	Light Lunch/Reception Registration continues	12:00 pm	Lunch	12:00 pm	Lunch and Long Standing Service Awards Presentation
1:00 pm	Official Opening				
1:15 pm	Keynote Speaker <b>Dr. Roberta Bondar</b> Astronaut, Scientist, Physician, Pioneer “Never a Distance Too Great: Bridges for Life”	1:30 pm	Northern Ontario Growth Plan	1:30 pm	Ministers' Forum  <i>Attending Ministers' names will be added as their attendance is confirmed.</i>
		2:00 pm	<i>The Right to Know: Closed Meeting Provisions of The Municipal Act</i> Ontario Ombudsman <b>André Marin</b>		
3:00 pm	Refreshment Break	3:00 pm	Refreshment Break		
3:30 pm	Strengthening Municipal/Aboriginal Relationships	3:30 pm	3 Concurrent Sessions: 1. Go North Investment Readiness 2. Affordable Housing Success Stories in the Northeast 3. Municipal Water Issues	3:00 pm	Conference Adjourns
4:30 pm	Sessions Adjourn	4:30 pm	Sessions Adjourn		
	<i>Delegates are on their own to visit local restaurants.</i>	5:30 pm	Pre Banquet Reception (Trade Show closes at 6:30 pm)		
7:00 pm - 10:00 pm	Opening Night Welcome Reception & Entertainment	6:30 pm- 9:30 pm	Banquet and Executive Award Presentation Entertainment		

5(4)

# **2008 FONOM/MMAH MUNICIPAL CONFERENCE "BEYOND BORDERS"**

**MAY 14-16th, 2008 Hosted by the City of Sault Ste. Marie**

Preparations have begun for the 2008 FONOM/MMAH Municipal Conference to be held in the City of Sault Ste. Marie, May 14th-16th, 2008. This annual conference is a partnership between the Federation of Northern Ontario Municipalities and the Ministry of Municipal Affairs and Housing, Northeast Region.

The 2008 conference will be hosted by the City of Sault Ste. Marie located strategically at the heart of the Great Lakes. Totaling over 1,500 rooms in the city, there are full service hotels, motels and bed & breakfasts which offer a variety of accommodations and upscale shopping provide quality goods and services to those who visit.

## **FONOM**

FONOM's mandate is: "to work together for the betterment of municipal government in Northern Ontario and to strive for improved legislation respecting local government in the north."

The conference also hosts the annual FONOM business meeting. This is your chance to discuss your resolutions.



## **Conference will offer:**

- Opportunities to meet and reconnect with your municipal colleagues from across Northeastern Ontario
- Keynote speaker, Dr. Roberta Bondar
- Insights into various current municipal economic issues
- Updates on various pieces of provincial legislation
- Ministers' Forum
- Banquet
- Annual Awards

## **Venue:**

### **Great Northern Resort and Conference Centre**

229 Great Northern Road  
Sault Ste. Marie, ON

Tel: 1-800-563-7262

Website:  
[www.hotelgreatnorthern.com](http://www.hotelgreatnorthern.com)

For more information, please visit:

**[www.fonom.org](http://www.fonom.org)**

Please direct your inquiries to:

Vonda Croissant  
Executive Director, FONOM  
Tel (705) 752-2783  
Fax (705) 752-1138  
Email: [fonom\\_info@hotmail.com](mailto:fonom_info@hotmail.com)



5(h)

## 2008 FONOM - MMAH Municipal Conference

"Beyond Borders" May 14 to 16, 2008

*Hosted by the City of Sault Ste. Marie*

(Please complete ONE FORM for each person attending)

Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Municipality or Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ E-mail: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell : \_\_\_\_\_

REGISTRATION TYPE	Check Appropriate Fee (GST Included)	
<b>Full Delegate Package</b> Includes all meals (2 breakfast, 3 lunches, 4 breaks, Welcome Reception on Weds and Banquet on Thurs), Trade Show, all sessions/workshops and a delegate portfolio.	Before April 25 <input type="checkbox"/>	\$270
	After April 26 <input type="checkbox"/>	\$290
<b>One Day — Wednesday, May 14<sup>th</sup></b> Includes lunch, afternoon break and Welcome Reception, all sessions on Wednesday, Trade Show and a delegate portfolio.	Before April 25 <input type="checkbox"/>	\$170
	After April 26 <input type="checkbox"/>	\$190
<b>One Day — Thursday, May 15<sup>th</sup></b> Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops on Thursday, Trade Show and a delegate portfolio. Does NOT include Banquet ticket – order below.	Before April 25 <input type="checkbox"/>	\$165
	After April 26 <input type="checkbox"/>	\$185
<b>One Day — Friday, May 16<sup>th</sup></b> Includes breakfast, lunch, morning break and Ministers' Forum and a delegate portfolio. It also includes the FONOM Annual Business Meeting if you are a municipal FONOM member.	Before April 25 <input type="checkbox"/>	\$155
	After April 26 <input type="checkbox"/>	\$175
<b>Companion Program</b> Companion package including opening keynote speaker on Wednesday as well as a ticket to the Thursday banquet.	Before April 25 <input type="checkbox"/>	\$150
	After April 26 <input type="checkbox"/>	\$170
<b>Extra Banquet Ticket</b> Any banquet attendee can note special dietary requirements below:	Before April 25 <input type="checkbox"/>	\$ 65
	After April 26 <input type="checkbox"/>	\$ 80
<b>Total Remitted</b>	\$	

Enclose payment and send completed form to:

FONOM  
P.O. Box 117  
Corbeil, ON P0H 1K0

Inquiries:  
Tel: 705 752-2783 Fax: 705 752-1138  
E-mail: [FONOM.info@sympatico.ca](mailto:FONOM.info@sympatico.ca)

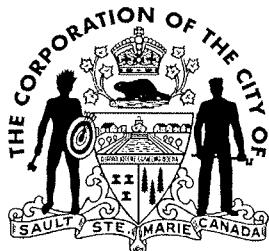
Please register by April 25, 2008. Registrations are not final until payment is received.

Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 25, 2008. No refunds will be made after April 25, 2008 however substitutions may be made without financial penalty.

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.

5(i)

Joseph M. Fratesi, B.A. LL.B.  
Chief Administrative Officer



99 Foster Drive  
P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada. P6A 5N1  
(705) 759-5347  
(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingieri@cityssm.on.ca](mailto:b.berlingieri@cityssm.on.ca)

2008 03 17

Mayor John Rowswell and  
Members of City Council  
Civic Centre

**RE: STAFF TRAVEL REQUESTS**

Dear Council:

The following staff travel requests are presented to you for approval:

1. **Ron Mancuso - Engineering & Planning – Building Division**  
Complex Building Training  
April, 2008  
Woodbridge, ON  
Estimated total cost to the City - \$ 1,130.00  
Estimated net cost to the City - \$ 1,130.00
2. **Dan Ballstadt – Public Works & Transportation – Parks Division**  
Parks Maintenance and Operations  
March, 2008  
Blue Mountain, ON  
Estimated total cost to the City - \$ 819.00  
Estimated net cost to the City - \$ 819.00
3. **Joe Cain – Community Services Department – Recreation & Culture Division**  
Parks & Recreation Ontario Forum  
March, 2008  
Deerhurst, ON  
Estimated total cost to the City - \$ 1,413.85  
Estimated net cost to the City - \$ 1,413.85
4. **Kim Streich-Poser – Social Services Department**  
NOSDA Annual General Meeting  
April 2008  
Thunder Bay, ON  
Estimated total cost to the City - \$ 1,143.00  
Estimated net cost to the City - \$ 571.50

5. **Peter Niro – Human Resources Department**  
OMHRA Spring Workshop  
April, 2008  
Niagara Falls, ON  
Estimated total cost to the City - \$ 1,586.51  
Estimated net cost to the City - \$ 1,586.51
6. **Dan Crozier and Bill Wallace – Fire Services**  
Manufacturer (Crestline) Training  
April, 2008  
Saskatoon, Sask.  
Estimated total cost to the City - \$ 2,090.50  
Estimated net cost to the City - \$ 2,090.50
7. **Vicky Stewart and Maria Pino – Community Services – Municipal Day Care**  
A.E.C.E.O. Provincial Conference  
May, 2008  
Niagara Falls, ON  
Estimated total cost to the City - \$ 3,506.00  
Estimated net cost to the City - \$ 0.00
8. **Travis Reid – Public Works & Transportation – Parks Division**  
Sports Turf Management & Maintenance  
May, 2008  
Guelph, ON  
Estimated total cost to the City - \$ 2010.00  
Estimated net cost to the City - \$ 2010.00
9. **Anthony Uchmanowicz – Public Works & Transportation – Parks Division**  
ISA Certified Arborist Exam  
May, 2008  
Vandorf, ON  
Estimated total cost to the City - \$ 232.00  
Estimated net cost to the City - \$ 232.00
10. **Della-Marie Iley – Human Resources – Disability Case Management**  
Accessibility Standards for Customer Service  
March, 2008  
Sudbury, ON  
Estimated total cost to the City - \$ 384.49  
Estimated net cost to the City - \$ 384.49
11. **Nuala Kenney - Legal**  
Accessibility Standards for Customer Service  
March, 2008  
Sudbury, ON  
Estimated total cost to the City - \$ 403.00  
Estimated net cost to the City - \$ 403.00

**12. Jim St. Jules – Fire Services**

Instructors' Conference

April, 2008

Indianapolis, Indiana, USA

Estimated total cost to the City - \$ 629.00

Estimated net cost to the City - \$ 629.00

**13. Susan Hamilton Beach – Engineering & Planning Department**

Canect '08

April, 2008

Toronto, ON

Estimated total cost to the City - \$ 1,896.60

Estimated net cost to the City - \$ 1,869.60

**14. Ken Ferguson - Engineering & Planning Department**

Annual Servicing of Camera Truck

April, 2008

Vaughn, ON

Estimated total cost to the City - \$ 1,558.00

Estimated net cost to the City - \$ 1,558.00

**15. Lynn McCoy – Fire Services**

Northern Ontario Fire Chiefs' Meeting

March, 2008

Sudbury, ON

Estimated total cost to the City - \$ 305.00

Estimated net cost to the City - \$ 305.00

**16. Lynn McCoy and Jim St. Jules – Fire Services**

Chief Donaldson's Retirement Dinner

April, 2008

Sudbury, ON

Estimated total cost to the City - \$ 361.00

Estimated net cost to the City - \$ 361.00

**17. Don Dzama – Public Works & Transportation – Parks Division**

Weed Inspector's Conference

April, 2008

Guelph, ON

Estimated total cost to the City - \$ 620.00

Estimated net cost to the City - \$ 620.00

Yours truly,

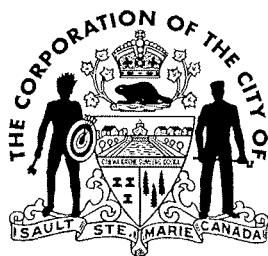


Joseph M. Fratesi  
Chief Administrative Officer

JMF: bb

5(j)

Joseph M. Fratesi, B.A., LL.B.  
Chief Administrative Officer



99 Foster Drive  
P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada, P6A 5N1  
(705) 759-5347  
(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingieri@cityssm.on.ca](mailto:b.berlingieri@cityssm.on.ca)

2008 03 17

Mayor John Rowswell and  
Members of City Council

**Re: Provision of Fire Protection and Fire Prevention Services to Township of Prince**

Dear Members of Council:

We were contacted recently by the Reeve and Clerk/Administrator for the Township of Prince and advised that their Volunteer Fire Department was having significant internal difficulties and that they could no longer guarantee adequate fire protection/prevention services for the residents of Prince Township. We were asked if we could provide such services on an interim basis until the Volunteer Fire Department could be reorganized.

The City of Sault Ste. Marie did provide full service to the Township until 1991 at which point in time, the Township established its Volunteer Department. This took place after the City gave notice to Prince Township, Garden River First Nation and Batchewana/Rankin First Nations that it could no longer provide fire services on a per call basis and that the services could only be provided on a per capita basis which compared to those costs which were being paid by Sault Ste. Marie taxpayers.

The City of Sault Ste. Marie continues to provide full services to the Batchewana/Rankin First Nations at a cost of about \$137.00 per capita. This amount is adjusted annually to ensure that those receiving this service outside of our own City, indeed pay their fair share.

The City of Sault Ste. Marie currently provides several services (such as building permit/inspection and winter snow ploughing) on a contract basis directly to the Township of Prince. The Sault Ste. Marie Police Services Board provides policing services on a contract basis. Other services are provided by the City through the DSSAB, of which Prince Township is a member municipality. Additionally, the City and Prince co-share in the cost of maintenance and improvement on several common roads and bridges.

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Given that we have a long standing and an excellent working relationship with the Township of Prince, and given the expected number of calls which are likely to provide fire services to Prince, we have no difficulty in recommending to Council that we enter into an agreement with the Township to provide both fire protection and prevention services until such time as they are able to reorganize their Volunteer Fire Department. No extra City personnel will be required. We will not be providing emergency medical first response, as the Township believes that it can continue to provide this on its own.

As is noted in the attached "press release", there are just under 1,000 residents in the Township of Prince, comprised of about 445 households. Based on the Batchewana/Rankin agreement, the cost to Prince Township would be somewhere in the area of \$137,000 annually.

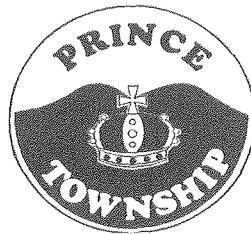
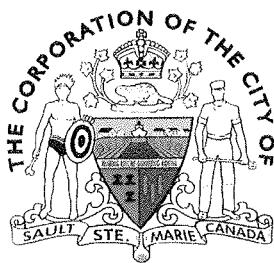
Appearing on your agenda is a resolution approving in principle the entering into a formal agreement with Prince Township to continue to provide this service on an interim basis. The actual agreement and the appropriate bylaw will be brought forward to a future Council meeting for formal approval. This is recommended to City Council.

Yours truly,



Joseph M. Fratesi,  
Chief Administrative Officer

JMF:bb  
Attach.



**JOINT NEWS RELEASE  
FOR IMMEDIATE RELEASE**

2008 03 13

**SAULT STE. MARIE TO PROVIDE  
FIRE PROTECTION TO PRINCE TOWNSHIP**

(Sault Ste. Marie, ON) The City of Sault Ste. Marie has agreed to provide fire protection and prevention services to the Township of Prince.

Prince Township officials requested that the City provide these services on an interim basis to allow the Township an opportunity to address current challenges within its volunteer Fire Department.

The Township of Prince has a population of about 1,000 with 445 households. Sault Fire Services historically provided fire protection to the municipality until it formed its volunteer Fire Department in 1991.

Sault Ste. Marie City Council will be asked to formally approve an agreement similar to one with Batchewana First Nation. This would equate to an annual cost to Prince Township of approximately \$137 per capita.

Prince Township volunteers will continue to provide first response medical services.

"The protection and safety of Prince Township residents remains our primary concern," says Reeve Lou Madonna. "I am optimistic that this agreement will provide an opportunity for us to restructure and rebuild our volunteer Fire Department."

"Prince Township and Sault Ste. Marie have a long-standing and excellent working relationship as good neighbours," states Sault Ste. Marie Fire Chief Lynn McCoy. "We willingly extend assistance to Prince Township during this transitional period."

-30-

**For more information please contact:**

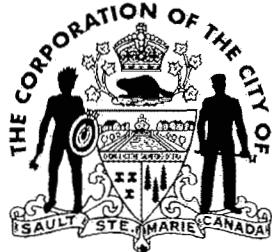
Rachel Tyczinski, Corporate Affairs Officer

Phone: (705) 759-5396

E-mail: [r.tyczinski@cityssm.on.ca](mailto:r.tyczinski@cityssm.on.ca)

5(k)

**William Freiburger, CMA**  
Commissioner of Finance  
and Treasurer



**Finance Department**

2008 03 17

Mayor John Rowswell and  
Members of City Council

**Re: 2008 Budget Meeting**

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The 2008 Budget Meeting has been scheduled for Wednesday, April 16, 2008.

Public input for the 2008 Budget will be accepted on-line at [www.budgetinput2008@cityssm.on.ca](mailto:www.budgetinput2008@cityssm.on.ca) or written submissions to the Finance Department marked Budget Submissions.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Freiburger".

W. Freiburger, CMA  
Commissioner of Finance and Treasurer

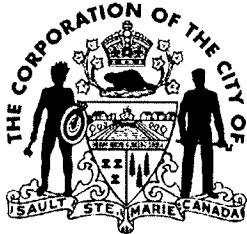
WF/kl

RECOMMENDED FOR APPROVAL  
A handwritten signature in black ink, appearing to read "Joseph M. Fratesi".  
Joseph M. Fratesi  
Chief Administrative Officer

5(1)

JOSEPH J. CAIN  
MANAGER RECREATION & CULTURE DIVISION

LORI BALLSTADT, C.M.M.II  
SUPERVISOR COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT  
RECREATION & CULTURE DIVISION  
Bellevue & Bondar Marinas  
Cultural  
Historic Sites  
Leisure Services/Leadership  
Recreational Lock  
Roberta Bondar Tent Pavilion  
Seniors' Services  
Sports/Events/Development

2008 03 17

Mayor John Rowswell  
and Members of City Council

## FUNDING APPLICATION – COMMUNITIES IN ACTION FUND

The Recreation and Culture Division of the Community Services Department, with support from the Parks and Recreation Advisory Committee, will be hosting the 2008 Northeastern Ontario Recreation Association Educational Forum and Trade Show on September 23 to 26, 2008.

Financial support to assist with costs to host this event is available from the Ministry of Health Promotion – Communities In Action Fund. The Corporation of the City of Sault Ste. Marie is eligible to apply for assistance under the program; however, the applicant's governing authority must approve the grant submission.

## RECOMMENDATION

It is therefore recommended that City Council authorize staff to apply to the Ministry of Health Promotion for the 2008-2009 Communities In Action Fund to assist with costs to host the 2008 NeORA Educational Forum.

Respectfully submitted,

A handwritten signature in black ink that reads "Lori Ballstadt".

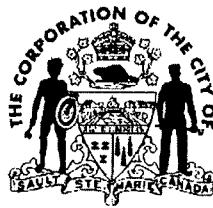
Lori Ballstadt  
Supervisor Community Services  
Recreation and Culture Division

RECOMMENDED FOR APPROVAL  
A handwritten signature in black ink that reads "Joseph M. Patesi".  
Joseph M. Patesi  
Chief Administrative Officer

Recommended for approval,

A handwritten signature in black ink that reads "Nicholas J. Apostle".

Nicholas J. Apostle  
Commissioner Community Services



2008 03 17

Mayor John Rowswell  
and Members of City Council

### JOHN RHODES COMMUNITY CENTRE - WATER HARDNESS

Over the past few years we have experienced excessive water staining at the John Rhodes Community Centre Pool and excessive scale build up in the refrigeration system cooling towers at the Arena. This has caused equipment maintenance concerns.

The cooling tower pipes for the arena refrigeration have clogged with scale and have significantly decreased the cooling capacity of the refrigeration system. Last spring a make-shift approach was required in order to increase the refrigeration capacity enough to put in the second pad of ice. Maintenance staff ran garden hoses into the cooling towers in order to produce enough capacity to make ice. The steel holding tank has also deteriorated due to this problem and will need to be replaced with a plastic tank.

The pools need to be drained more than necessary and the tiles acid-washed in order to maintain an acceptable appearance. Draining and reheating the 150,000 gallons of water is costly. A specialist in chemical analysis has determined that the rust staining and scale build-up is due to the incoming city well water supply.

In order to correct these problems, water softening systems need to be installed which will reduce the amount of iron and scale. Existing scale deposits and the replacement of the steel holding tank with a plastic tank will also be required.

The benefits of immediately installing the water softeners are: reduced annual maintenance costs; the preservation of existing capital equipment; decreased annual energy costs; and, the decreased potential of "losing the ice" due to equipment failure. The approximate cost of installing the softeners, removing built-up scale, and the replacement of the water tank is \$23,000. to \$25,000.

The cost of this project cannot be accommodated within the existing maintenance budget; therefore we are not proceeding with doing any of this work until budget approval is received. A supplemental budget request for this matter has been submitted for Council's consideration at budget time.

All of which is respectfully submitted as information,

A handwritten signature in black ink that reads "NJ Apostle".

Nicholas J. Apostle  
Commissioner Community Services

jb/council/jrc water softener requirement

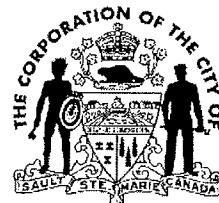
RECOMMENDED FOR APPROVAL

A handwritten signature in black ink that reads "J. Lisi".

Joseph M. T. Lisi  
Chief Administrative Officer

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2008 03 17

Mayor John Rowswell  
and Members of City Council

### **Steelback Centre – Catering for Banquets – Place Settings**

The Centre has been successful in attracting major conventions and events and often these events have a banquet component. If the event is of a minor nature then the local hotels/halls can usually accommodate the banquet; however there are occasions where the number of people is too large for local hotels/halls to accommodate and the Steelback Centre becomes the banquet facility, as it can cater to approximately 1200 people on the main floor. Therefore, in order to provide an adequate level of service, some capital purchases are required.

Some of the expenditures associated with the recent FedNor application will address both concerts/events as well as banquet concerns - for example, padded chairs and more banquet tables. However, place settings and family-style serving equipment are still required. Supplementary Requests have been included in the 2008 Budget for the purchase of place settings and family-style serving equipment. With the National Aboriginal Hockey Championships and Awards Banquet being held here in early May, waiting for Budget approval will mean that we will have to rent the place settings at a cost of approximately \$6,000. (for 1000 place settings). We do not require the family-style serving equipment at this time, as an alternate arrangement can be made for this event.

Catering for conventions is quickly becoming more prevalent in our list of services:

- 2007 Catered to a Elementary School banquet for 500 people
- 2007 Catered to the Harley Davidson Owners Group Rally banquet for 800 people.
- 2008 National Aboriginal Hockey Championships and Awards Banquet for 1000 people.
- 2009 TOPS Convention
- 2010 (July) - National Finnish Festival
- 2010 (Aug.) - Convention to be finalized
- 2010 (Sept.) - Convention to be finalized
- 2011 Convention to be finalized

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Presently we either cater banquets with plastic place settings or we have to rent them and pass the cost along. The rental fee for 1000 place settings is approximately \$6,000.

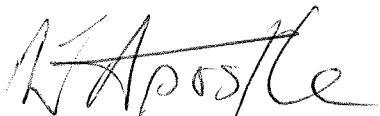
During the bidding process for conventions and events we are measured against other communities, and since this facility is touted as multi-use including a convention centre, then it is appropriate to provide the proper services which include an acceptable place setting (ceramic dishes, metal flatware, and glasses) for banquet facilities.

The money received from the initial sale of seats in the Memorial Gardens and the name plaques on the new seats in the Steelback Centre is presently in a separate unallocated revenue account. There is approximately \$34,000. in this account. Staff recommends that the purchase of the place settings (ceramic dishes, metal flatware, and glasses) for banquets be funded from this account, and that the remainder be transferred to the Steelback Capital Account.

### **Recommendation**

It is recommended that Council approve the purchase of 1,000 place settings for the Steelback Centre to be used for banquets at the facility, and that the estimated cost of \$25,000. be funded from the revenue account associated with the money received from the initial sale of seats in the Memorial Gardens and the name plaques on the new seats in the Steelback Centre; and further that the money left in this account after the purchase of the place settings be allocated to the Steelback Capital Account.

Respectfully submitted,



Nicholas J. Apostle  
Commissioner Community Services

jb/council/catering requirements place settings

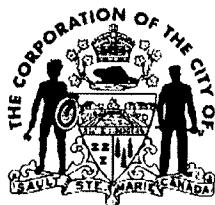
RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

5(0)

NICHOLAS J. APOSTLE  
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT  
Community Centres Division  
Municipal Day Nurseries Division  
Recreation & Culture Division

2008 03 17

Mayor John Rowswell  
and Members of City Council

**LOCK CITY DAIRIES' OFFER TO COMMISSION A WORK OF ART  
AT THE STEELBACK CENTRE**

**Background**

In January of 2005, City Council referred the offer from Mr. Vic Fremlin on behalf of Lock City Dairies to commission a work of art at the Steelback Centre to the then Sports and Entertainment Centre Steering Committee and the Cultural Advisory Board for review and report back to City Council.

The Cultural Advisory Board has reviewed the offer and forwarded a response (attached) to the former Sports and Entertainment Centre Steering Committee, now the Working Committee.

The Committee reviewed the matter with the architect and decided that it would be in the best interest of the parties to wait until the facility was completed so that all opportunities for a work of art could be reviewed by touring the facility. The facility was completed in the fall of 2006. The parties met to review and discuss the project (work of art) and the potential locations for display.

In late October of 2007, Mr. Fremlin was notified that if he was interested in going forward with his project then it would need to go to the Cultural Advisory Board, the Parks and Recreation Advisory Committee (as the Sports and Entertainment Centre Steering Committee was no longer in existence), and City Council for approval to proceed. In addition, an agreement similar to the one entered into for other works of art on city property would need to be entered into. A copy of a draft agreement (attached) was provided to Mr. Fremlin.

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## Next Steps

We are presently waiting to hear back from Mr. Fremlin as to whether he wishes to proceed with this project.

## Recommendation

It is recommended that City Council receive this update to the offer from Lock City Dairies to commission a work of art at the Steelback Centre as information.

Respectfully submitted,



Nicholas J. Apostle  
Commissioner Community Services

jbc/council/lock city dairies art work

cc: V. Fremlin  
C. Rous, Chair, Cultural Advisory Board  
J. Bumbacco, Chair, Parks and Recreation Advisory Committee

attachments: CAB Response  
Sample Agreement

*J. Fratesi*  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer



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1/6  
ya  
SEC  
General

2005 02 24

Memo To: Sault Ste. Marie Sports and Entertainment Centre Steering Committee  
c/o Nick Apostle, Commissioner Community Services

Subject: **SPORTS AND ENTERTAINMENT CENTRE  
PROPOSED STATUE OF WAYNE GRETZKY**

Appended is a copy of a City Council Resolution and related correspondence on the offer of Vic Fremlin to commission a statue of Wayne Gretzky for the new Centre. The offer has been referred to the Sault Ste. Marie Sports and Entertainment Centre Steering Committee and the Cultural Advisory Board for comment.

The member(s) of the Cultural Advisory Board would be available to meet with Mr. Fremlin and members of the Sports & Entertainment Centre Steering Committee to discuss the proposal. The offer of Mr. Fremlin is most generous and perhaps discussions would lead to his support to consider a work of art that would better reflect the many uses of the soon to be former Memorial Gardens and the new Sports and Entertainment Centre and their role within the community.

The Sault Ste. Marie Sports and Entertainment Centre Steering Committee is the lead committee for the project and therefore the Members of the Cultural Advisory Board respectfully request that the meeting be coordinated by them if they are in agreement with the suggestion.

Thank you for your attention to this matter.

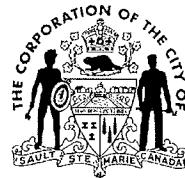
Deborah Baum/CR  
Christopher Rous  
Chairperson  
Cultural Advisory Board

li/rec&cult/cab/corresp/05/gretzky statue Nick

cc: Members of the Cultural Advisory Board  
D. Bourn

attachments

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**CORPORATION OF THE CITY OF SAULT STE. MARIE  
STEELBACK CENTRE  
COMMISSIONED WORK OF ART**

**THIS AGREEMENT** made the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**BETWEEN: THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

(hereinafter called the "City")

OF THE FIRST PART

- and -

LOCK CITY DAIRIES

(hereinafter called "LCD")

OF THE SECOND PART

WHEREAS the City is desirous of acquiring the "Work of Art" described as follows:

Place of Installation:

Type of Artwork:

Approximate Size:

Material or Medium:

Theme of Character:

Location on Building: The Work is site specific.

AND WHEREAS

LCD has agreed to provide the said 'Work of Art' by performing the Work hereinafter referred to as: \_\_\_\_\_

**WITNESS**

That the City and LCD covenant and agree as follows:

<b>LCD</b>	LCD will in a careful and professional manner perform those things referred to in the part of this agreement entitled LCD Services.
<b>Term</b>	LCD will substantially complete the 'Work of Art' by the _____ day of , 20__.
<b>City's Responsibilities</b>	The City will do and perform those things referred to in the part of the agreement entitled the City's Responsibilities at the time and in the manner therein set out.
<b>Costs</b>	All costs for the Work of Art are the responsibility of LCD including but not limited to design, fabrication and installation.
<b>Notices</b>	All notices given pursuant to this agreement shall be sufficiently given if mailed (LCD mailing address);  and the City whose address shall be deemed to be: Community Services Department, c/o Nicholas J. Apostle, Commissioner Community Services , Civic Centre, 99 Foster Drive, Sault Ste. Marie, Ontario, P6A 5X6;  unless either party gives notice to the other of a change of address by registered mail, the date of receipt of any such notice shall be deemed to be 48 hours after such mailing.
<b>Amendment</b>	The agreement may not be modified or amended except by an instrument in writing of equal formality and signed by the parties hereto.
<b>Binding Effect</b>	The following documents all form part of this agreement:  Terms of Agreement Definitions LCD Services The City's Responsibilities General Conditions

The terms and provision of this agreement shall extend to, be binding upon and ensure to the benefit of the parties hereto and their successors and assigns and shall be interpreted according to the laws of the Province of Ontario.

**IN WITNESS WHEREOF** the parties hereto have hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

SIGNED, SEALED AND DELIVERED  
IN THE PRESENCE OF

THE CORPORATION OF THE CITY  
OF SAULT STE. MARIE

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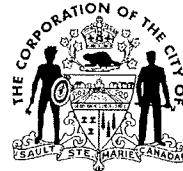
MAYOR - JOHN ROWSWELL

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CLERK - DONNA IRVING

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LOCK CITY DAIRIES



## **CORPORATION OF THE CITY OF SAULT STE. MARIE STEELBACK CENTRE COMMISSIONED WORK OF ART – DEFINITIONS**

### **1. Work of Art**

The “Work of Art” means the final piece of fine art for display at the Steelback Centre on the building’s interior on the identified and agreed upon wall, developed from the rough description given in the Terms of Agreement.

### **2. Work**

“Work” means designing and fabricating the Artwork (and delivering and installing at the Steelback Centre) and includes the making of preliminary and final design submissions, work schedules, maintenance instructions & photographic records, all as may be reasonably required by the nature of the “Work of Art”.

## **LCD SERVICES**

LCD will, to the reasonable satisfaction of the City:

### **1. Problem Evaluation**

Confer with the City to further clarify understanding of the Work, and to facilitate the production of the Preliminary Design and the Final Design.

Advise the City on factors relating to the location of the “Work of Art”, type, size, material or medium, theme or character, structural, mechanical or electrical needs and installation method.

### **2. Preliminary Design Submission**

Submit to the City a proposal illustrating the preliminary design of the “Work of Art” by means of a sketch, maquette or other suitable format to give a fair indication of the Work envisaged including its general arrangement, materials, scale, etc., relative to its environment.

### **3. Final Design Submission**

The final design submission shall be the description of the “Work of Art” that was accepted by City Council on (date) \_\_\_\_\_.

#### **4. Execution of “Work of Art”**

When directed by the City and at the cost of LCD, deliver and install the “Work of Art” at the Steelback Centre, exercising professional skill in fitting the “Work of Art” to the building. Cooperate with the Manager of Community Centres in the installation of the “Work of Art”. Ensure that all workmanship is the highest quality and properly expressive of the approved design.

#### **5. Materials**

Supply all material necessary for the “Work of Art”, including scaffolding, protective means and anchoring devices but not including lighting. Use durable materials of good quality, appropriate to the “Work of Art”, and in accordance with the approved design.

#### **6. Insurance**

Fully insure the Artwork including all drawings and models, and provide certified copies of all insurance policies to the City upon commencement of the “Work of Art”. Pay all premiums and insure coverage against all risks of direct physical loss or damage of drawings, models and the “Work of Art” in a studio, workshop, residence, in transit up until delivery and installation to the City’s premises. LCD further agrees to pay for any insurance coverage that may be required for the subtrades.

#### **7. Health and Safety**

LCD agrees to follow any Health and Safety legislation followed by the City in the installation of the “Work of Art” at the Steelback Centre.

#### **8. Loss or Damage**

In the event of physical loss or damage to the “Work of Art” prior to delivery to the City’s premises, LCD will immediately rectify the loss or damage by repair, restoration, replacement by other appropriate means, in a diligent manner irrespective of the time and insurance adjustment, and at no additional expense to the City.

#### **9. Costs**

LCD agrees to pay any subtrades required in the design, fabrication and the installation of the “Work of Art”.

#### **10. Protection and Cleanup**

Where necessary during fabrication, delivery and installation of the “Work of Art” and until hazards are eliminated, LCD will apply protective coatings, wrappings or other appropriate measures and remove them when they are no longer required.

## **11. Guarantee**

LCD shall warranty their “Work of Art” for a period of \_\_\_\_\_ years from the date of installation against normal wear and tear.

## **12. Permits**

LCD through consultation with the Manager of Community Centres is to ensure that all clearances have been made in respect to Building Permits, Workplace Safety & Insurance Board (WSIB) and Union Agreements.

## **13. Taxes**

As the seller of the “Work of Art”, LCD is responsible for the payment of the applicable sales tax to the Provincial Government. This amount should have been included in the commission estimate and a separate payment by the City will not be considered for this item.

# **THE CITY'S RESPONSIBILITIES**

## **1. Explanatory Instructions**

The City will provide LCD with Explanatory Instructions, and will interpret the instructions and clarify all points of doubt.

## **2. Decisions**

The City will give prompt consideration to all proposals, submissions, sketches, drawings, maquettes and models, and will provide written decisions, instructions, acceptances and any other information required in order to enable LCD to expeditiously carry out the Work.

## **3. Travel Expenses**

Travel expenses will not be considered as part of this agreement.

## **4. Access to the Site**

The City agrees to provide adequate access to the site by LCD prior to construction, during fabrication and during the installation.

## **5. Site Guarantee**

The City will guarantee that the site for installation of the “Work of Art” shall be such that no changes will take place which will alter the Work as contracted.

## **6. Installation**

The City agrees that LCD will be present and make recommendations in regard to the installation of the “Work of Art” and that such installation shall be under the joint control of the Artist and the City.

## **7. Maintenance**

The responsibility for maintenance after installation of the “Work of Art” lies with the City unless the “Work of Art” fails to meet the warranty given by LCD.

## **8. Removal**

The City agrees to discuss the removal, destruction, defacement, alteration, etc., of the “Work of Art” with LCD to ask guidance, input and receive approval if required.

# **GENERAL CONSIDERATIONS**

## **1. Assignment**

This agreement may not be assigned without consent ...????

## **2. Major Changes**

Should there be a major change in the City’s “Work of Art” requirements after LCD’s Preliminary Design has been approved by the City, LCD will be reimbursed in direct proportion to the percentage of Work completed at the time LCD received notice in writing.

## **3. Termination**

The City may at any time, by notice in writing, terminate the Work and LCD will be reimbursed in direct proportion to the percentage of the Work completed at the time LCD received notification in writing, and the ownership of the “Work of Art” so far as completed shall be that of LCD.

## **4. Ownership of Drawings and Models**

All presentation drawings and models produced by LCD will become the property of the City.

## **5. Copyright**

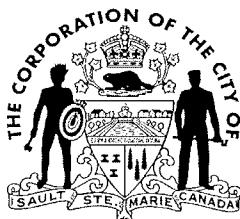
Copyright of the “Work of Art” shall be owned by the City. Any use of the work of art by LCD will need the written consent of the City. In addition, LCD is to provide the City with a copy of the agreement with the artist stating that the artist relinquishes their rights to the copyrights of the work of art.

It is acknowledged by LCD that the City may use the said Work of Art in any manner including but not limited to reprinting, distributing, and transferring the said Work of Art.

5(o)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

5(p)

2008 03 17

File: A-07-7-01

Mayor John Rowswell  
Members of Council

**Re: Trunk Road Resurfacing & Widening – Black Road to Wellington Street East  
(Revoked Connecting Link)  
Environmental Assessment – Part II Order Requests**

At the 2007 06 25 meeting, Council approved the awarding of the tender for resurfacing and widening Trunk Road, conditional upon receipt of a letter from the Minister of the Environment denying the requests for a Part II Order.

The work consists of improvements to Trunk Road from Wellington Street East to Black Road including cold-in-place expanded asphalt resurfacing with a top lift of 50mm of new asphalt, minor sanitary sewer repairs, a section of water main replacement, PUC pole relocations as well as a fifth lane widening between Tuckett Street and Lake Street to address the high accident count.

A class B Environmental Assessment was conducted for this project due to the addition of the left turn lane. Despite our efforts to push this project through the review process, it unfortunately had to be delayed until 2008 due to the backlog of similar requests for Part II Orders at the Ministry of the Environment. At the meeting of 2007 11 15, Council approved the recommendation that the low bid of Ellwood Robinson be retained with a mutual agreement for up to 1.5% increase in unit prices, if required for 2008 construction work.

We are in receipt of a letter dated February 20, 2008 from the Minister of the Environment denying the requests for a Part II order and a full environmental assessment. Accordingly, the contractor can begin the work early in the spring.

This report is for the information of Council.

Respectfully submitted,

Recommended for Approval:

Don J. Elliott, P. Eng.  
Director of Engineering Services

/bb

Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

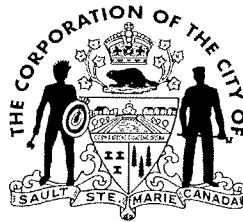
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RECOMMENDED FOR APPROVAL  
  
Joseph M. Fatale  
Chief Administrative Officer

5(q)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

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Fax: (705) 541-7165

2008 03 17

Mayor John Rowswell  
Members of City Council

**Re: Gateway Project Update**

Since the last update to Council on January 8, 2008, the Committee has completed a Request for Qualifications (RFQ) and a Request for Proposal (RFP) documents. In addition, a marketing piece supporting development opportunities of the Gateway site has been prepared with the assistance of Lucidia Studios Ltd.

Attached is a final draft of the marketing piece that showcases Sault Ste. Marie and area as a significant "gateway" from the U.S. to Ontario and Canada.

Proposal timing as noted below is part of the RFQ and RFP documents. By having the documents sent out as a package, the proponents can appreciate the information/requirements that the City is looking for in order to assess submissions and arrive at a short list.

Request for Qualification available on: March 18, 2008

Request for Qualification due on: April 30, 2008

Short List Completed by: May 16, 2008

Request for Proposal available on: May 21, 2008,

Request for Proposal due on: July 21, 2008

Selection Process Completed by: August 15, 2008

Negotiation of Development Agreement by: October 15, 2008

Every reasonable effort will be made to meet the above target dates.

**Document Circulation**

In addition to preparing hard copy circulation, the RFQ and RFP information as well as the marketing piece will be on the City's website and will also be available in a digital memory format such as a USB key and/or a CD. Every effort will be made to ensure the project is made available globally by the involvement of many of our City's business and industry leaders, the Ontario Business Tourism Investment office and FedNor's International Business Group. The Economic Development Corporation will be taking a lead role in using their skills to market the Gateway site.

This report is submitted for Council's information.

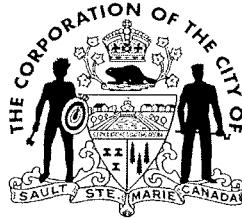
Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

RECOMMENDED FOR APPROVAL

Joseph M. Freitas  
Chief Administrative Officer

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

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Fax: (705) 541-7165

2008 03 17

Mayor John Rowswell  
Members of City Council

### **Re: Additional Costs in the Installation of the Civic Centre Elevators**

On December 10, 2007 a report to Council provided an update on the installation of the Civic Centre elevators (see attached). A request was made to seek approval in ordering the second traction elevator to take advantage of an earlier delivery time in 2008, and the availability of installation staff. Not proceeding in this manner would see the interruption with only one elevator operating until late fall or winter 2008.

We were advised that the 2007 prices for supply and installation as approved of \$132,000 each, would be unchanged. It should be noted that this price had been established and approved back on March 14, 2005.

#### **Extra Costs**

The issue of the extra cost of covering specific work as part of the elevator upgrades became known to us formally by fax from Thyssen Krupp Elevator (TKE) on February 6, 2008.

A conflict two weeks earlier raised some concern when the City was issued an invoice by Millennium Crane Rental Ltd. following its usage at the Civic Centre. Staff, in attempting to get clarification, was provided by TKE, reference to a letter dated November 8, 2005 which indicated additional costs from the contract document of March 14, 2005. This letter referenced that crane rental, exterior panel removal of the elevator shaft on the Civic Centre roof and related services was not covered in the contract as that work was being done by others. To confirm this position, Staff went through earlier files and located the documentation supporting the claim by TKE.

The position of Supervisor of Building Services has recently been filled due to a retirement, and in speaking to the previous staff person, there was no recollection of any conversation regarding the extra costs back in 2005 nor of a letter confirming such changes.

Staff sought legal advise from the City Solicitor and were advised that the City is required to pay the extra costs (see attached correspondence).

Knowing the price for the use of the crane in February 2008 to deliver the first elevator to the Civic Centre roof top is \$16,000; the cost for the second elevator would be the same. Add to that the required exterior roof top panel removal/replacement and other related services, the total estimated extra cost is \$50,000. This extra cost would place a serious strain on the current maintenance program and planned budget for 2008.

5(r)

### **Recommendation**

That Council approve an additional \$50,000 expenditure in the contract with Thyssen Krupp to cover costs associated with crane rental, removal/replacement of elevator roof top shaft, exterior panels and related services.

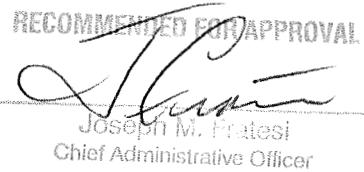
Respectfully Submitted by,



Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

/bb

RECOMMENDED FOR APPROVAL



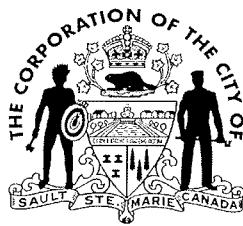
Joseph M. Fratesi  
Chief Administrative Officer

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5(r)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2007 12 10

Mayor John Rowswell  
Members of City Council

**Re: Replacement of Civic Centre Elevators**

On May 28, 2007, the following resolution was approved:

*Resolved that the report of the Commissioner of Engineering and Planning Dated 2007 05 28 concerning Civic Centre Traction Elevators be accepted and the recommendation that Council award the contract to Thyssen Krupp Elevator to provide and install one elevator in 2007 and that the second elevator await approval as part of the 2008 budget deliberations, be approved.*

Given the level of building construction that the Province is experiencing, delivery of the first elevator is to occur by year end 2007, with installation to be completed March 2008.

We have been advised by the company that efforts should be made to order the second elevator unit by the end of December 2007. Allowing this to occur will enable the supplier to deliver the equipment by March 2008 for installation May 2008. The cost of the unit is unchanged at \$132,000. If the City waits until May of 2008 to proceed, the second elevator unit, in all probability, will not be delivered until late fall or winter 2008.

Recognizing the importance of having both elevators installed in a timely manner, staff is requesting approval at this time of funding from the 2008 Capital from Current, to order the second unit in December 2007.

**Recommendation:**

That Council approve the ordering of the second traction elevator from Thyssen Krupp Elevator in order to enable its' installation by May of 2008.

Respectfully Submitted by,

Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

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5(r)

File No. L.7.3.

2008 02 11

Roger Caron  
Supervisor, Building Services

Dear Roger:

**RE: COST OF THE CRANE NEEDED FOR THE REPAIR OF THE ELEVATORS**

Further to our meeting on February 8, 2008, in my opinion the correspondence from ThyssenKrupp Elevator makes it clear that the responsibility for the cost of the crane required on each of the two elevator repairs is to be paid by the City. Although in the first contract document that you showed me dated March 14, 2005 on Page 3 it states "crane cost by Thyssen", subsequent correspondence, specifically a letter from ThyssenKrupp Elevator dated November 8, 2005 addressed to Ben Nanni makes it clear that the crane cost is to be performed or paid by others. In my opinion that makes sense in this case because the scope of the work changed. It was decided to add two new machines to the quote that was originally given by ThyssenKrupp.

I am returning to you the package of material and correspondence you left with me on Friday. If you have any questions give me a call.

Yours truly,

*"Lorie Bottos"*

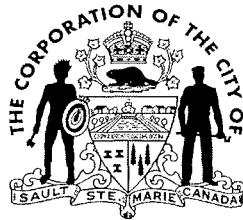
Lorie A. Bottos  
City Solicitor

LAB/on  
Enclosure

5(s)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2008 03 17

File: 06-7-08

Mayor John Rowswell  
Members of Council

**RE: Engineering Services – Franklin Street, Henrietta to Wallace Terrace**

At the regular meeting of 2007 10 15, Council approved retaining the firm of STEM Engineering for the design and contract administration of the reconstruction of Franklin Street from Henrietta Avenue to Wallace Terrace.

By-Law 2008-37, authorizing execution of an engineering agreement between the Municipality and STEM Engineering will be found elsewhere on Council's agenda and is recommended for approval. The estimated fees to provide these services amounts to \$162,340.

Respectfully submitted,

Recommended for Approval:

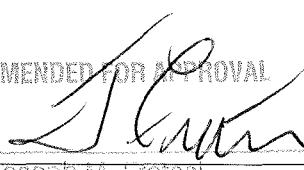
  
\_\_\_\_\_  
Don J. Elliott, P. Eng.  
Director of Engineering Services

  
\_\_\_\_\_  
Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

/bb

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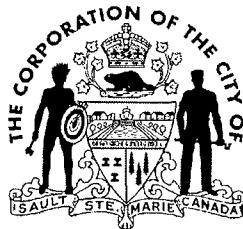
RECOMMENDED FOR APPROVAL

  
\_\_\_\_\_  
Joseph M. Fratesi  
City Administrative Officer

The Corporation of the City of Sault Ste. Marie  
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5N1

LORIE BOTTO  
CITY SOLICITOR

NUALA KENNY  
ASSISTANT CITY SOLICITOR



LEGAL  
DEPARTMENT

5(+) *[Handwritten mark]*

File No. R.1.2.5

REPORT TO: Mayor John Rowswell  
and Members of Council

REPORT FROM: Nuala M. Kenny, Assistant City Solicitor

DATE: 2008 03 17

**Re: Emergency Response Plan**

At the open Council meeting of January 28, 2008, City Council approved a report from the Community Emergency Management Coordinator, Sault Ste. Marie Police Service. The report outlined a number of amendments to the Sault Ste. Marie Emergency Response Plan. By-law 2007-192 was passed at that open Council meeting. The by-law approved the amendments. Now, the amendments have been implemented into the Emergency Response Plan. It is necessary to pass a by-law adopting the amended plan. Accordingly, elsewhere on your agenda tonight you will find By-law 2008-40 which adopts the amendments approved earlier this year.

**RECOMMENDATION**

An appropriate by-law, By-law 2008-40 which adopts the Emergency Response Plan appears elsewhere on the agenda and is recommended for approval. Due to its large size the Emergency Response Plan has not been attached to By-law 2008-40. The entire Emergency Response Plan is available for review in the Clerk's Office.

Respectfully submitted,

A handwritten signature of Nuala M. Kenny.

Nuala M. Kenny  
Assistant City Solicitor

NMK/dh

Recommended for approval,

A handwritten signature of Lorie Bottos.

Lorie Bottos  
City Solicitor

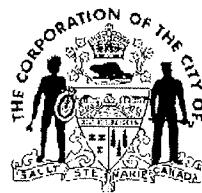
RECOMMENDED FOR APPROVAL

A handwritten signature of Joseph M. Fratesi.

Joseph M. Fratesi  
Chief Administrative Officer

cc: Sgt. L. Campbell, Community Emergency Management Coordinator  
Sault Ste. Marie Police Service

James M. Elliott, P. Eng.  
Deputy Commissioner



Public Works &  
Transportation Department

2008 03 17

Mayor John Rowswell  
And Members of Council  
Civic Centre

## **RE: TRAFFIC STUDY – CARMEN’S WAY & CONMEE AVENUE**

On February 27, 2008, Council received the following notice of motion:

“Whereas with the most recent accident on Carmen’s Way at the intersection of Conmee and Carmen’s Way;  
This being the fourth major accident with serious damage and injury;  
Be it resolved; that Council instruct the City’s traffic department to proceed with the installation of traffic lights at this intersection, in addition;  
The City work with CN Rail to install protective gates at the railway crossing at grade at the intersection of Conmee Avenue and Carmen’s Way; exactly like the ones on Second Line and John Street.

As a result of this motion, the Public Works and Transportation Department was requested to prepare a traffic report on this intersection.

### **Background**

Staff is aware that there have been a number of traffic accidents that have occurred at this intersection and the public, as well as Councillors, are requesting that some action be taken. There has been one accident related to the railway crossing.

Carmen’s Way was constructed as a truck route to the International Bridge. One of the goals during the design phase was to reduce the number of signalized intersections along this route to allow the free movement of truck traffic. In addition, it was designated by the Ministry of Transportation as a Connecting Link that makes it a highway within the City limits. Any changes or improvements require the approval of the Ministry of Transportation.

2008 03 17

Page 2

The following are some of the intersection characteristics.

<i>Street Characteristics</i>	<i>Carmen's Way</i>	<i>Conmee Avenue</i>
Direction of Traffic	north /south	east/west
Type of Intersection Control	n/a	stop signs
Road Width (m)	21	12
Classification	urban arterial	urban collector
Speed (km per hour)	50	50
Streetlights	yes	yes

The installation of traffic control devices is based on a provincial standard warrant rating system outlined in the Ontario Traffic Manual. The City follows these provincial standards to determine when changes to traffic control systems are justified. A warrant grading system is based on factors such as traffic volume, traffic accidents, pedestrian volume and traffic delays.

The Ontario Traffic Manual states that "traffic control signals are to be used for the safe control and regulation of the movement of goods and people. Traffic control signals should not be used for traffic calming schemes, or limiting traffic volumes on specific routes, or speed control devices, or for the discouragement of motorists and pedestrians for the use of a specific route".

### **Justifications (Warrants) for Traffic Signals**

The following are the justification/warrants that must be met with regard to the installation of traffic signals.

#### **Justification 1 - Minimum Vehicle Volume**

- Addresses the minimum volume conditions in which signalization can be used to minimize total average vehicle delay at the intersection.

#### **Justification 2 - Delay to Cross Traffic**

- Intended for the application where traffic volume on the main road is so heavy that traffic on the minor road suffers excessive delay or hazard in entering or crossing the main road.

2008 03 17

Page 3

#### Justification 3 - Collision Experience

- Addresses the situation where an unsignalized intersection has an unusually high collision record and signalization may be considered as one of the means of improving intersection safety.

#### Justification 4 - Combination Justification

- Signals may occasionally be justified when neither of the justifications 1, 2 or 3 are 100% satisfied, but justifications 1, 2 and 3 are satisfied to the extent of 80% or more of the stated values.

#### Justification 5 - Pedestrian Volume and Delay

- The minimum pedestrian volume conditions are intended for applications where the traffic volumes on the main road is so heavy that pedestrians experience excessive delays or hazards in crossing the main road.

### **Results of Traffic Signals Study**

The following is a detailed summary of the warrants/justification study results.

#### 1) Minimum Vehicle Volume

	2008 Study		Warrant Minimum		Met
	Units	%	Units	%	
1a	649vph	69	900vph	100	No
1b	323vph	98	255vph	100	No

(Must have 100% to validate warrant)

Both criteria have not been met and therefore the warrant is **not** justified.

#### 2) Delay to Cross Traffic

	2008 Study		Warrant Minimum		Met
	Units	%	Units	%	
2a	327vph	36	900vph	100	No
2b	287vph	100	255vph	100	Yes

(Must have 100% to validate warrant)

Both criteria have not been met and therefore the warrant is **not** justified.

### *3) Collision Experience*

According to the Ontario Traffic Manual, there must be "five (5) or more reportable collisions of the types preventable by traffic control signals that have occurred during each of the three preceding 12 month periods, each collision involving personal-injury or property which appear serious enough to be reported to the police". In this case, we only have 1 1/2 years of data and therefore this justification cannot be calculated.

Since the opening of this intersection 1 1/2 years ago (November 6, 2006), there have been 17 reported accidents with 14 that may have been prevented by traffic signals. It has been suggested by the consultant that with the opening of a new intersection there may be accidents that have occurred because the public is unfamiliar with the change and over a three-year time period the accidents rate would be reduced. It is staff's opinion that the intersection has a higher than expected accident rate and the "Collision Experience" justification will be met after the three (3) year period.

### 4) Combination Justification

The combination relies on two of the previous three warrants that were satisfied to the extent of 80% or more. All previous three warrants were not satisfied and therefore this warrant is **not** justified.

### 5) Pedestrian Volume and Delay

This warrant requires that both the minimum pedestrian volume and delay criteria must be met (100%).

The pedestrian volume warrant requires a minimum of 240 pedestrians per hour and the study determined 2 pedestrians per hour (1%). The delay portion on this warrant requires a minimum of 720 vehicles per hour (vph) and the study determined 327 vph (75%). Since both factors must be 100%, the warrant is **not** justified.

### Railway Gates

In the last five years there was one accident in 2006 related to the railway crossing. An inspection by Transport Canada in the fall of 2007 did not indicate any requirements for gates at this location. Should more accidents occur, Transport Canada may give an order to install gates. If it is decided to install traffic signal lights, it may be economically feasible to install both systems at the same time.

5(u)

2008 03 17  
Page 5

### Costs

It is estimated that the installation of traffic signal lights would cost approximately \$300,000 and the railway gates at \$300,000. More accurate costs would be determined if the project moves forward and detailed design is carried out.

### Summary

Since this intersection was opened 1 1/2 years ago, there have been a high number of accidents. All of the warrants/justifications calculations noted above do not meet the requirements that justify the installation of a traffic signal, however the "Collision Experience" justification is expected to meet the warrant requirements after the three year period has expired. Staff is of the opinion that accidents will continue to occur at a relatively high rate in the remaining 1 1/2 years and ultimately traffic signal lights will be justified.

### Recommendations

It is staff's recommendation therefore that traffic signal lights be installed and that this work be funded as a capital construction project and further that Transport Canada be consulted on the need to install gates at this location.

Respectfully submitted,

  
J. M. Elliott, P. Eng.  
Deputy Commissioner

Recommended for approval,

  
Patrick M. McAuley, P. Eng.  
Commissioner

JME:cmr

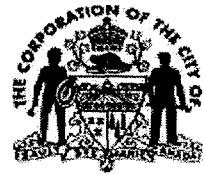
  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

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## Traffic Control Signal Warrant

### MINIMUM REQUIREMENTS FOR INSTALLATION OF TRAFFIC SIGNALS FOR TWO LANE ROADWAYS

City of Sault Ste. Marie  
Public Works & Transportation  
Traffic Division



Location Carmen's Way & Conmee Avenue  
Date March 3, 2008

Warrant	Description	Requirements For Restricted Flow		Compliance	
		2 Lanes	More Than 2 Lanes	Sectional %	Entire %
1) MINIMUM VEHICULAR VOLUME	A Vehicle Volume, All Approaches [1] for Each of the Heaviest 8 Hours of an Average Day, and	720	900	69	69
	B Vehicle Volume, Along Minor Streets for Each of the Same 8 Hours.	(255) 170	(255) 170	97	
2) DELAY TO CROSS TRAFFIC	A Vehicle Volume, Along Major Street for Each of the Heaviest 8 Hours of an Average Day, and	720	900	36	36
	B Combined Vehicle and Pedestrian Volume Crossing the Major Street for Each of the Same 8 Hours.	75	75	100	
3) COLLISION HAZARD	A Total Reported Collisions of Types Susceptible to Correction by a Traffic Signal, per 12 Month Period Averaged Over a 36 Month Period, and	5		0	0
	B Adequate Trial of Less Restrictive Remedies, Where Satisfactory Observance and Enforcement Have Failed to Reduce the Number of Collisions, and	YES = 100% NO = 0%		100	
	C Fulfillment of Either of the Above Warrants (Minimum Vehicular Volume or Delay To Cross Traffic) to the Extent of 80% or More.	YES = 100% NO = 0%		0	
4) COMBINATION WARRANT	Two or More of the Above Warrants (1, 2 or 3) Satisfied to the Extent of 80% or More.	YES = 100% NO = 0%			0
5) MINIMUM PEDESTRIAN VOLUME	A Pedestrian Volume Crossing the Major Street Average Per Hour for the Heaviest 8 Hours of an Average Day, and	240	240	1	1
	B Vehicle Volume Along Major Street [1] Average Per Hour for the Same 8 Hours.	575	720	45	

Notes: [1] Vehicle Volume Warrants [1A], [2A] and [5B] for Roadways Having Two or More Moving Lanes in one Direction Should Be 25% Higher Than Values Given Above.

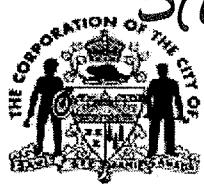
[2] For Definition of Crossing Volume Refer to Note (4) on the Signal Warrant Analysis Form 82.03.08

[3] The Lowest Sectional Percentage Governs the Entire Warrant

[4] For "T" Intersections the Values for Warrant [1B] Should be Increased by 50%

MAJOR STREET Carmen's Way  
 MINOR STREET Conmee Avenue  
 NO. OF LANES 4  
 DATE March 3, 2008

City of Sault Ste. Marie  
 Public Works & Transportation  
 Traffic Division



FREE FLOW CONDITIONS (RURAL)  
 RESTRICTED FLOW CONDITIONS (URBAN)

### WARRANT 1 - MINIMUM VEHICLE VOLUME

100% SATISFIED - YES      NO X  
 80% SATISFIED - YES      NO X

APPROACH LANES	MINIMUM REQUIREMENTS (80% SHOWN IN BRACKETS)				PERCENTAGE WARRANT								TOTAL ACROSS
	1		2 OR MORE		HOUR STARTING								
FLOW CONDITION	FREE FLOW	RESTR FLOW	FREE FLOW	RESTR FLOW X	7:00	8:00	11:00	12:00	1:00	3:00	4:00	5:00	
A ALL APPROACHES	480 (385)	720 (575)	600 (480)	900 (720)	402	545	559	627	630	771	866	795	SECTIONAL PERCENT
	100%, 80%, OR ACTUAL % IF BELOW 80% VALUE				47	61	62	70	70	80	80	80	550
												TOTAL DOWN	550 /8= 69
B MINOR STREET BOTH APPROACHES	180 (144)	255 (204)	180 (144)	255 (204)	188	262	305	305	313	378	434	397	TOTAL ACROSS
	100%, 80% OR ACTUAL % IF BELOW 80% VALUE				74	100	100	100	100	100	100	100	774
												TOTAL DOWN	774 /8= 97

"T" INTERSECTION - THESE VALUES HAVE BEEN INCREASED BY 50% FOR 1B

### WARRANT 2 - DELAY TO CROSS TRAFFIC

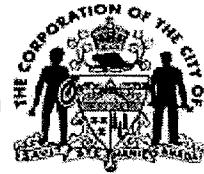
100% SATISFIED - YES      NO X  
 80% SATISFIED - YES      NO X

APPROACH LANES	MINIMUM REQUIREMENTS (80% SHOWN IN BRACKETS)				PERCENTAGE WARRANT								TOTAL ACROSS
	1		2 OR MORE		HOUR STARTING								
FLOW CONDITION	FREE FLOW	RESTR FLOW	FREE FLOW	RESTR FLOW X	7:00	8:00	11:00	12:00	1:00	3:00	4:00	5:00	
A MAJOR STREET BOTH APPROACHES	480 (385)	720 (575)	600 (480)	900 (720)	214	283	254	322	317	393	432	398	SECTIONAL PERCENT
	100%, 80% OR ACTUAL % IF BELOW 80% VALUE				24	31	28	36	35	44	48	44	290
												TOTAL DOWN	290 /8= 36
B TRAFFIC CROSSING MAJOR STREET	50 (40)	75 (60)	50 (40)	75 (60)	156	216	271	277	273	341	396	380	TOTAL ACROSS
	100%, 80% OR ACTUAL % IF BELOW 80% VALUE				100	100	100	100	100	100	100	100	800
												TOTAL DOWN	800 /8= 100

5(u)

MAJOR STREET: Carmen's Way  
 MINOR STREET: Conmee Avenue  
 DATE: March 3, 2008

City of Sault Ste. Marie  
 Public Works & Transportation  
 Traffic Division



### WARRANT 3 - COLLISION EXPERIENCE

100% SATISFIED - YES NO  
 80% SATISFIED - YES NO

A. Reportable collisions within a 12 month period averaged over 36 months susceptible to correction by a traffic signal.

WARRANT VALUE	YEAR	NUMBER OF COLLISIONS	AVERAGE NUMBER OF COLLISIONS	FULFILLED		
				YES	NO	
5	2005					
	2006		0.0	0	100% 0%	
	2007				YES NO	
B. Adequate trial of less restrictive remedies has failed to reduce collision frequency.				100% 0%	YES NO	
C. Either Warrant 1 (Minimum Vehicular Volume) or Warrant 2 (Delay To Cross Traffic) satisfied 80% or more.				100% 0%	YES NO	

### WARRANT 4 - COMBINATION WARRANT

SATISFIED - YES NO X

Used if no warrant satisfied 100%

REQUIREMENT	WARRANT SATISFIED 80% OR MORE				FULFILLED	
Two Warrants Satisfied 80%	Warrant 1 - Minimum Vehicular Volume Warrant 2 - Delay To Cross Traffic Warrant 3 - Collision Experience	YES	NO	X	YES	NO X

CONCLUSION TRAFFIC SIGNALS WARRANTED - YES NO X

### WARRANT 5 - FOR MID-BLOCK SIGNAL

SATISFIED - YES NO X

APPROACH LANES	MINIMUM REQUIREMENTS				TOTAL	AVERAGE	SECTIONAL PERCENT
	1	2 OR MORE	FREE FLOW	RESTR FLOW			
FLOW CONDITION	FREE FLOW	RESTR FLOW	FREE FLOW	RESTR FLOW X	8 HOURS	1 HOUR	
PEDESTRIANS CROSSING MAJOR STREET	120	240	120	240	19	2	1
MAJOR STREET BOTH APPROACHES	290	575	365	720	2613	327	45

NOTES: (1) The warrant values are based on annual average daily traffic (AADT) which approximates May and October traffic.

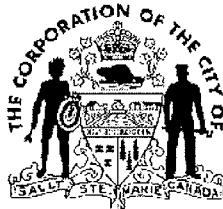
(2) For warrants 1, 2, 3 and 4, each hourly volume must exceed the minimum requirements for the warrant to be 100% satisfied.

(3) For warrant 5, the 8 hour average must exceed the minimum requirements for the warrant to be 100% satisfied.

(4) The crossing volume is defined as:

- 1) Left turns from both minor street approaches
- 2) The heaviest through volume from the minor street
- 3) 50% of the heavier left turn movement from major street when both of the following criteria are met:
  - (a) The left turn volume > 120 vph
  - (b) The left turn volume plus the opposing volume > 720 vph
- 4) Pedestrians crossing the major street

James M. Elliott, P. Eng.  
Deputy Commissioner



Public Works &  
Transportation Department

2008 03 17

Mayor John Rowswell  
And Members of Council  
Civic Centre

**RE: INTERSECTION OF FRONTENAC STREET AND  
CLEMENT'S CROSSING**

**Purpose**

The purpose of this report is to request Council's approval for a "two-way stop" on Frontenac Street at the intersection with Clement's Crossing, opposite 1667 Trunk Road.

**Discussion**

During the Fall of 2007, Transport Canada carried out an inspection of all the railway crossings throughout the City. During the inspection, Transport Canada noted a safety concern with respect to the stop sign configuration at the intersection of Clement's Crossing and Frontenac Street (crossing next to the new Highway 17 East crossing). At this tee intersection, Frontenac is the through street that is in an east/west direction and Clement's Crossing is a short section of road that crosses the railway tracks. The problem with the stop sign on Clement's Crossing is that transport trucks or buses (longer vehicles) turning off Trunk Road have to stop at Frontenac Street and as a result of the limited space, the rear of the vehicle remains on the railway tracks. The distance between Frontenac Street and the railway tracks is not sufficient to allow longer vehicles to completely clear the tracks.

Transport Canada's recommendation is that the City removes the stop sign on Clement's Crossing at the intersection of Frontenac and that a "two way stop" be installed on Frontenac Street. This change will allow Clement's Crossing to be the through street. Vehicles now turning off Trunk Road will be able to completely cross the railway tracks

2008 03 17  
Page 2

and continue either east or west on Frontenac Street. In addition, staff feels that there is a limited amount of traffic along Frontenac Street at this location and therefore this "two way stop" will be suitable for the existing traffic conditions.

### Recommendations

It is recommended that a "two-way stop" be installed on Frontenac Street and that the stop sign on Clement's Crossing at Frontenac be removed. If Council is in agreement, the Traffic By-law will be amended accordingly.

Respectfully submitted,



J. M. Elliott, P. Eng.  
Deputy Commissioner

Recommended for approval,



Patrick M. McAuley, P. Eng.  
Commissioner

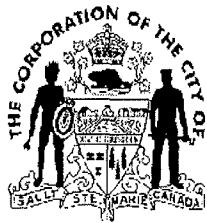
JME:cmr

\pwt\DeptShare\Council 2008\Frontenac & Clement's Crossing Stop Sign

RECOMMENDED FOR APPROVAL  
  
Joseph M. Flound  
Chief Administrative Officer

5(w)

Patrick M. McAuley, P. Eng.  
Commissioner



Public Works & Transportation  
Department

2008 03 17

Mayor John Rowswell and  
Members of City Council  
Civic Centre

**RE: LIONS CLUB – POINTE DES CHENES CAMPGROUND**

The Lions Club of Sault Ste. Marie operates the Pointe Des Chenes Campground, a 10-acre City owned site adjacent to the Pointe Des Chenes day use park. There is a 5-year renewable agreement in place between the club and the city last signed in May 2005.

The following may be of interest:

- The Lions Club has operated the campground for the past 22 years.
- The members of the Sault Ste. Marie Lions Club donate a considerable amount of volunteer time towards the campground operations.
- One hundred percent of the net profit is returned to the community through various donations to community needs or reinvestment in the campground.

On an annual basis the club provides us with a Statement of Income and Expenses. The 2007 statement is attached for Council's information. As indicated, the club has enjoyed another successful year.

It should be noted that the electrical system providing plug-ins to the campsites is outdated and is considerably under capacity to meet the needs of today's campers. Based on the current agreement, the club shares the cost of capital improvements 50/50 with the City. In order to address this, and to help the club maintain its successful operation of the campground, staff has requested \$50,000 as a supplemental request in the 2008 Budget, as our share of the upgrade. The club is proposing major improvements in the fall of 2008 to the electrical system in the eastern half of the campground, if the City's share of the project receives budget approval.

5(w)

2008 03 17

Page 2

Once again, the Lions Club is to be commended for operating the campground and providing a facility that is available for the enjoyment of both local residents and tourists alike.

All of which is respectfully submitted,

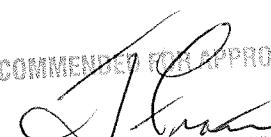


Patrick M. McAuley, P. Eng.  
Commissioner  
Public Works & Transportation Department

PMM\cmr

c.c. Andy Pedersen, Campground Committee Chair  
Randy Travaglini, Manager, Parks Division

RECOMMENDED FOR APPROVAL

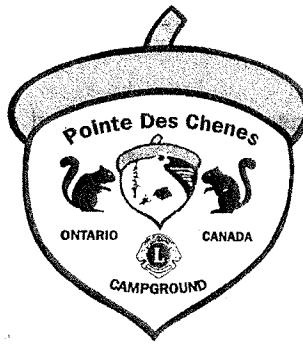


Joseph M. Fratesi

Chief Administrative Officer

\DeptShare\Council 2008\Pointe Des Chenes – Lions Club

5(w)



February 11, 2008

The Corporation of the City of Sault Ste. Marie  
C/o Mr. Patrick M. McAuley, P.Eng., Commissioner  
Public Works and Transportation  
128 Sackville Road  
Sault Ste. Marie, Ontario  
P6B 4T6

Dear Sir:

Please find attached our 2007 financial report for the operation of Pointe Des Chenes Campground.

Members of our Lions Club, management and staff have concluded another successful year of operation. In excess of 650 hours of volunteer time were contributed by Lions and their families to assist with our annual cleanup, comfort station improvements, picnic table replacement, fall camper BBQ, general administration and bookkeeping.

We were fortunate to have another summer of excellent weather allowing locals residents and visitors to our City enjoy their camping experience at Pointe Des Chenes. Local residents and visitors stayed more often and for longer periods of time.

Major improvements were completed during the season at a cost of \$13,000.00 in addition to general maintenance and operational costs. It was necessary to replace our Refrigerator in the main house a vital piece of equipment for the storage of frozen food products in our canteen. One of the windows in the main house was leaking and needed to be replaced, along with capping of another. Installation of new Hand Dryers in all the comfort stations has reduced comfort station supply costs and provides a cleaner environment for our customers than the cloth towels used previously. Electrical upgrades were necessary to install these, along with minor changes in the main house to accommodate the new Refrigerator. We continue our program of cyclical replacement of picnic tables. We owe our thanks to Lion Gerry Huizing and to Sault College for their assistance with construction. New lots were established to expand rental opportunities, along with grading of others. A new fence between the Day Park and the Campground was installed, removing old posts and filling in the postholes. The main shutoff valve for the Fire Hydrant was replaced due to freezing during the 2007 winter months. Water test sites were also installed by the PUC.

February 10, 2008

5(w)

Sixty-nine lots were rented to seasonal customers and over 480 other rentals were taken from daily, weekly, or monthly customers. Approximately 73% of all rentals came from Sault Ste. Marie and surrounding area. We also saw travellers from across Canada and the United States with some families and students from overseas.

A large number of people also visited Pointe Des Chenes as day visitors, during the season. They spent time visiting with friends and relatives, who were camping with us. When these visitors are added to the total number of rental customers, the campground was at full capacity for most of the summer.

A special thank you to members of City Council, Public Works & Transportation and the Parks Department for their kind support and assistance to the Lions Club in the management and improvement of Pointe Des Chenes Campground. We could not do the job without your support and encouragement.

We also wish to acknowledge the many customers using Pointe Des Chenes Campground for their seasonal, monthly, weekly, or daily rentals and to those who found extra time to participate in children's programs and activities during the summer.

The Campground continues to provide annual profits which are used to make improvements at the Park, or fund other projects to help individuals, or groups that come to the Lions Club for help. In addition, the operating costs support local business and create employment for our Manager, office staff and summer students.

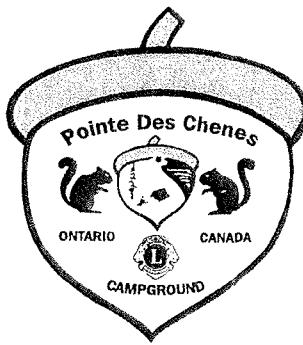
In closing we wish to express our sincere appreciation to our Park Manager Mr. Ken Montgomery and his wife Debbie, for their contribution to the success of the 2007 season. They provided consistent high levels of customer service while introducing improvements to existing programs, maintaining others and introducing new ones. They have significantly improved the programs for children, as well as campers. Our customers and members of the Lions Club are sincerely grateful for their efforts to assist us this past season.

Yours sincerely,



Lion Andy Pedersen,  
2007 Campground Chair

c.c. President Jim Russell, SSM Lions Club  
Secretary Carol Russell, SSM Lions Club  
Sault Ste. Marie Lions Club Board of Directors  
Sault Ste. Marie Lions Club Campground Committee  
Mr. Randy Travaglini, Manager of Parks



**Pointe Des Chenes Campground..... Profit & Loss Statement  
January 1, 2007 to December 31, 2007**

**Income**

Seasonal 15 amp Service	\$56,604.00
Seasonal 30 amp Service	\$22,495.24
Daily Tent Sites	\$4,502.94
Daily 15 amp Service	\$9,868.24
Daily 30 amp Service	\$529.21
Weekly 15 amp Service	\$8,935.19
Weekly 30 amp Service	\$475.47
Monthly 15 amp Service	\$30,397.21
Monthly 30 amp Service	\$457.55
Daily Visitor Fees	\$2,945.77
Daily Visitor Passes	\$792.54
Canteen Sales General	\$10,598.35
Canteen Ice Sales	\$2,447.87
Canteen Wood Sales	\$2,053.96
Non Refundable Site Deposit Fees	\$220.00
Winter Storage 2007-8	\$600.00
Retail Sales Tax Discount	\$44.31
SCP Program	\$3,474.00
Ontario Summer Jobs Program	\$2,870.00
Miscellaneous	\$30.70
<b>Total Income</b>	<b>\$160,342.55</b>

**Expense**

Manager Salary & Vacation Pay	(\$19,614.40)
Managers Travel Grant	(\$1,610.00)
Managers Canada Pension	(\$970.72)
Managers Employment Insurance	(\$534.86)
Managers WSIB	(\$562.44)
Office Staff Wages & Vacation Pay	(\$9,915.58)
Office Staff Canada Pension	(\$410.85)
Office Staff Employment Insurance	(\$249.91)
Office Staff WSIB	(\$262.76)
Student Staff Wages & Vacation Pay	(\$13,410.14)
Student Staff Canada Pension	(\$503.93)
Student Staff Employment Insurance	(\$337.90)

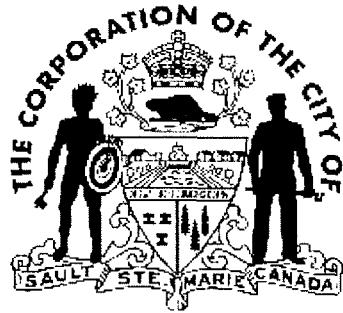
Student Staff WSIB	(\$355.37)
Staff "T" Shirts	(\$180.50)
Bookkeeping Service	(\$5,000.00)
Bank Service Charges	(\$2,018.31)
Spring Clean Up & Camper Picnic	(\$592.46)
Canteen Cost of Sales	(\$6,861.86)
Canteen Ice Cost of Sales	(\$1,375.40)
Canteen Wood Cost of Sales	(\$100.00)
Comfort Station Supplies	(\$3,147.40)
Garbage Removal	(\$597.05)
Gasoline	(\$723.65)
Hydro, House & Sites	(\$13,044.62)
Hydro, Sentinel Lights	(\$175.85)
Hydro, Water System Main Pump	(\$1,047.09)
Liability Insurance	(\$3,778.92)
Kids Entertainment Programs	(\$1,340.30)
Maintenance Repairs & Equipment	(\$3,259.44)
Memberships - Chamber & Tourism License	(\$110.00)
Office Supplies & Copier Contract	(\$498.41)
Photocopier Contracts	(\$398.95)
Printing	(\$393.12)
Photocopies	(\$175.65)
Telephone	(\$1,837.29)
Web Site Fee	(\$121.08)
Water System Maintenance	(\$13,046.00)
Miscellaneous	(\$444.84)
Total Expense	(\$109,007.05)      (\$109,007.05)

**2007 Campground Improvement Program Expense**

Concession Refridgerator	(\$3,185.00)
Main House Window Replacement	(\$425.00)
Main House & Comfort Stations Electrical	(\$2,953.05)
Picnic Table Replacements	(\$820.04)
Site Expansion	(\$2,970.00)
Gravel	(\$600.00)
Comfort Station Hand Dryers	(\$2,113.96)
	(\$13,067.05)      (\$13,067.05)

**Net Profit 2007 Pointe Des Chenes Campground****\$38,268.45**

Lion Ron Anderson, 2.11.08



2008 03 17

Mayor John Rowswell &  
Members of City Council  
Civic Centre

**RE: REDUCED BUS FARE FOR YOUTH 13 TO 18 YEARS OF AGE  
“2008 – YEAR of the YOUTH PROJECT”**

This report is in response to the council resolution dated 2007 12 10:

“Whereas City Council expresses its support for declaring 2008 ‘Year of Youth’ and that the first activity to launch the 2008 Year of Youth will be a Youth Community Forum on January 18 and 19, 2008 to be held at City Hall to encourage youthful thinkers to participate with the potential planned agenda the Year of the Youth and beyond; and

Further that a Mayor’s Youth Advisory Committee be established to assist with the Forum and report; and

Further that interested individuals wishing to assist on the Mayor’s Youth Advisory Committee be invited to contact the Mayor’s Office, be approved.”

## BACKGROUND

On January 19, 2008, Mayor John Rowswell and City Councillors hosted the forum “Speak & Be Heard Part 2, specifically targeting the issues that pertain to our community’s youth. The participants in the forum were asked to answer two questions: “What matters to Youth in Sault Ste. Marie” and “What can this community do about it?” During the forum, discussion from said questions developed regarding appropriate and affordable infrastructure for youth, which also included lowering the cost of individual bus fare for the community’s youth.

## DISCUSSION

In February of this year, Mayor Rowswell asked transit staff to look at the possibilities for a proposed project from April 01 to December 31, 2008, which would see a 25 cent bus ride implemented for youth aged 13 to 18 years. In addition, the possibility of using provincial gas tax dollars to off-set any unattained revenue from the project would also be considered.

On February 25, 2008, staff presented the concept of the reduced fare to the Municipal Environmental Initiative (Green) Committee for their information and comment.

## CURRENT FARE STRUCTURE FOR YOUTH:

Sault Ste. Marie Transit Services currently offers a fare structure for youth that includes:

- a) Children 12 and under ride for free when accompanied by an adult.
- b) Youth Pass for \$20.00 per month September to June (valid after 3:00 p.m. Monday thru Friday and all day on Saturday and Sunday)
- c) Youth Pass for \$20.00 per month July to August (valid all day, everyday)
- d) 20-ride punch pass for \$35.00
- e) \$2.00 cash fare

## CONCLUSION:

Provincial Gas Tax funding can be used to off-set unattained revenue from the project, to a limit of \$300,000 for the 2008 calendar year, which will permit staff to initiate the reduced youth 25 cent fare from April 01 to December 31, 2008.

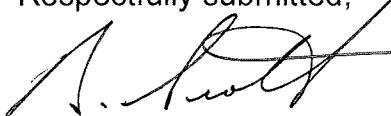
In addition, it is expected that the youth of our community will respond to the reduced fare and increase annual ridership.

## RECOMMENDATION

It is recommended, effective April 01, 2008, that the Transit Services Division of the Public Works and Transportation Department implement the following changes to the current fare structure for youth aged 13 to 18 years:

- a) That the defined age for a youth be 13 to 18 years of age.
- b) That a valid high school student card or personal identification be required to purchase the monthly youth pass for \$10.00 ( based on forty rides per month or 25 cents per ride).
- c) That youth, with said identification, can ride for a 25 cent fare.
- d) That the reduced rate will only be sold to individual youth, not school boards, government agencies or medical institutions.
- e) The reduced fare project will conclude on December 31, 2008.
- f) That council approves the use of up to \$300,000 in Provincial Gas Tax funding to offset any unattained revenue.
- g) That staff provide a report at the conclusion of the nine month project detailing the effects the reduced fare has on ridership and revenue.

Respectfully submitted,



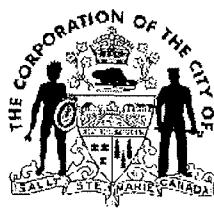
Don Scott  
Transit Manager  
Public Works and Transportation

Recommended for approval,

  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer  
Patrick M. McAuley, P. Eng.  
Commissioner  
Public Works and Transportation

5(y)

Randall Roy  
Waste Diversion  
Supervisor



Public Works &  
Transportation  
Department

2008 03 17

Mayor J. Rowswell  
And Members of City Council  
Civic Centre

#### **RE: COMPUTER RECYCLING OPERATIONS**

The purpose of this report is to request Council's support in promoting a recycling program for computers and polystyrene with starting costs being funded by the City. It is proposed that this program will be independently operated by Community Living Algoma.

#### **Background**

Clean North has served the municipality well with the twice yearly collection of computers. These computers are collected at a temporary depot and shipped to southern Ontario for recycling. As the computers are brought into the depot, Clean North Staff sort them and send some of the better units for resale.

For the components being shipped, each one has to be sorted by the type of component, size and shape and then palletised accordingly. Each pallet must be no more than 4' high and must be shrink-wrapped with at least 35 wraps. The receivers insist on these strict standards because computers monitors can break during transport and that can change a simple load of electronics into a load of hazardous waste.

#### **Discussion**

Electronics have now been designated under the Waste Diversion Act and the Ontario Electronics Stewardship (OES) has been formed. Through this proposed Ontario Stewardship program all reasonable costs associated with the recycling of electronics will be the responsibility of the OES. It is expected that the program will be a catalyst for the electronic recycling program.

Clean North, Community Living Algoma (CLA) and the City's Waste Diversion Office have been working together to solve the issues associated with the collection and processing of electronics. This partnership has led to some creative solutions to the problems associated with the collection and processing of electronics. Community Living Algoma has workers who require experience in a true working environment to help them move from a high school setting to a valuable work experience. CLA has access to a warehouse that has the necessary capacity to

5(y)

2008 03 17

Page 2

handle all the electronic recycling needs of the community. These workers are willing to sort and separate any units that may be reusable and offer them for sale in the store that they currently operate. Clean North has offered to train the personnel so that they can select the computers that can be refurbished and resold. Clean North has also offered to help set up the operation and work with the staff as volunteers.

The Household Special Waste Facility (HSW) has the capacity to hold approximately 7 to 10 pallets of electronics whereas a transport holds 28. The City's HSW facility does not have the storage capacity to handle the electronics that would be recycled. A full fledged electronics recycling program for the municipality would benefit from the proposed storage facilities being leased by the CLA. CLA will collect and palletize electronics at their location on Wilson Street. CLA will also collect and bag expanded polystyrene on a year round basis to further enhance the City's program. Staff is suggesting that the municipality provide one time funding for the lease payments and advertising to cover the first year of operation.

### Costs

The cost to the City will be \$11,500 to cover the cost of the rent and \$3,500 for advertising for the first year. The funding for this program has been discussed with Bill Freiburger, Commissioner of Finance, and he has advised that the funds are available from the Waste Disposal Site Reserve Account. This cost has been included as a supplementary as part of the 2008 budget process but we are requesting approval at this time due to time constraints related to the opening of the Hazardous Household Waste Facility.

### Summary

The responsibility for Electronics recycling has been assumed by the volunteers with Clean North for several years now. The City needs to address the growing amount of material that still ends up in the landfill on a daily basis. Legislation and funding opportunities are on the horizon and the City needs to recognize that these materials need to be recycled. The space in a City facility is limited and Clean North along with CLA are willing to offer this service on a year-round basis. The total one time cost to the municipality will be \$15,000.

### Recommendation

It is recommended that Council approve the recycling program for computers using CLA and Clean North and that the \$11,500 for the leasing costs and an additional \$3,500 for advertising be accessed from the Waste Disposal Site Reserve Account.

All of which is respectfully submitted,

*Randall Roy*

Randall Roy  
Waste Diversion Supervisor

Recommended for approval,

*P M McAuley*

Patrick M. McAuley, P. Eng.  
Commissioner

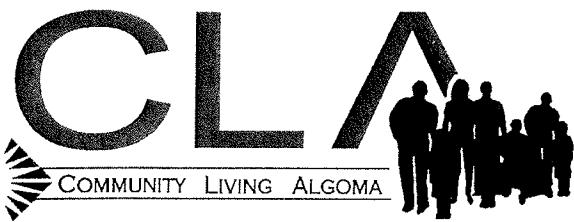
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\pwt\DeptShare\Council 2008\ Computer Recycling Operations

RECOMMENDED FOR APPROVAL

*J Fratesi*

Joseph M. Fratesi  
Chief Administrative Officer



5(y)

421 Bay Street 3rd Floor  
Sault Ste. Marie, Ontario  
P6A 1X3  
Tel. (705) 253-1700  
Fax. (705) 253-1777  
[www.communitylivingalgoma.org](http://www.communitylivingalgoma.org)

**EAST OFFICE**  
Civic Centre, HWY 108  
Elliot Lake, Ontario  
P5A 2T1  
Tel. (705) 848-2475  
Fax. (705) 848-2520

**NORTH OFFICES**  
31 Algoma Avenue  
Wawa, Ontario P0S 1K0  
Tel. (705) 856-2423  
Fax. (705) 856-7379

Hallmark Centre Inn  
200 Front Street  
Hornepayne,  
Ontario P0M 1Z0  
Tel. (807) 868-3052  
Fax. (807) 868-3052

March 4, 2008

Randy Roy  
Waste Diversion Supervisor  
City of Sault Ste. Marie  
128 Sackville Road  
Sault Ste. Marie, ON  
P6B 4T6

Dear Mr. Roy:

Community Living Algoma (CLA) provides supports and services to 557 people, both children and adults, with an intellectual disability and their families throughout the District of Algoma. We are committed to the advancement of a community in which all people are recognized as full citizens, achieve personal dignity, enjoy the benefits and responsibilities of independence and are supported to reach their full potential. CLA is working towards supporting people to achieve full citizenship and is actively working toward this mission statement, one person at a time.

At this time CLA would like to propose a very innovative initiative, one that would enhance opportunities for people with intellectual disabilities to connect with their community in ways that make sense to them. Built on the premise that all people have the capacity to make valuable contributions to their community, this initiative highlights the importance of providing opportunities for people to connect to their community and take part in active citizenship. Most importantly, this proposal would support the organizational shift away from segregated settings and an inclusive community for all.

Movement away from segregated settings requires a clear and continual focus on each person's personal definition of what a meaningful day is, and the implementation of community based planning to make that definition possible. It is imperative that people are able to exercise self determination. In order for this to happen, people must be provided with opportunities to explore what choices actually exist. All people want to grow and be challenged in their lives. Furthermore, the expectation that a departure from traditional models of support and movement toward community based supports and services for people with intellectual disabilities will occur. It is also expected that this proposal, if implemented, will serve as a mechanism to educate the community at large about the valuable contributions that all people with disabilities are making and will continue to make within our community.

Community Living Algoma has been exploring the possibility of assisting our community with a growing environmental concern – the abundance of electronic waste. Discussions have been held with electronic waste collectors and relevant city staff. After much research, CLA realizes that this would be an excellent opportunity for our organization to play an extremely beneficial and important role within our community.

MEMBER AGENCY OF:



Community Living Ontario

**OASIS**  
Ontario Agencies  
Supporting Individuals  
with Special Needs

*Living Life.  
Living Proof.*

This initiative has the potential to provide employment for three to five people currently receiving supports and services from Community Living Algoma. Pursued as a profit sharing or co-operative arrangement, this revenue would be divided among the workers and increase their monthly ODSP income support. In so saying, this initiative would be a step in the right direction toward resolving fair wage issues facing many people with disabilities. The Algoma Workforce Investment Committee's report, entitled Trends, Opportunities and Priorities, was issued in January 2008. This report clearly identifies the fact that marginalized workers (people with disabilities) are "underutilized due to employer's perceived notion about their lack of abilities, resulting in low employment rates." This initiative would have significant impact in terms of increasing community awareness among employers of the opportunities available to hire people with disabilities and hopefully result in increased employment opportunities.

Community Living Algoma has tentatively secured space at 285 Wilson Street (Jan-Can Enterprises) where we will collect, package and ship the electronic waste. This facility provides us with all of the necessities required to conduct such an operation, including the required building zoning. As we move forward with this initiative, we will also look at the other potential ways of protecting the environment such as recycling styrofoam, plastic pails and shrink-wrap. It is our objective to be operating five days per week (taking into consideration statutory holidays) and operate twelve months per year.

Community Living Algoma is very excited about playing such an active and integral role within this community. Immediate benefits beyond the environmental outcomes would be:

- The opportunity to contribute, in meaningful ways, to the community and to make these contributions in the same way as anyone would;
- The benefits that this initiative will have to those we support, to the organization, the community and the environment are consistent with the direction and values that our organization is striving to achieve;
- Increased community awareness regarding Community Living Algoma's commitment to partnering with citizens, businesses and/or organizations and the development of enhanced Social Capital.;
- Build both bonding and bridging social capital from both an organizational and individualized standpoint. Community Living Algoma recognizes that enhanced social capital is directly related to the safety, well being and happiness for all people and is actively seeking ways to act as a bridging mechanism between all stakeholders and the community.

In closing, we are proud to be considered a community partner in this initiative, and look forward to the opportunity to make a positive difference in our community.

Sincerely



John Policicchio  
Chief Executive Officer



February 21, 2008

Mayor and Council  
Sault Ste. Marie

### **Re: Renaming of the Steelback Centre**

As the organization responsible for selling Sault Ste. Marie as a destination for Meetings, Conventions and Sporting Tournaments, Tourism Sault Ste. Marie (TSSM) has been watching, with great concern, recent efforts of a local citizens' group to build support for the renaming of Steelback Centre to Sault Ste. Marie Memorial Gardens.

Both past TSSM Chair Bill Durnford and Executive Director Ian McMillan were members of the original Sports and Entertainment Centre Building Committee and forcefully represented the interests of the tourism industry throughout the design phase. The result is a community asset unique to Northern Ontario; a state of the art building that delivers both a sports and entertainment venue for the city, as well as a de facto convention centre. TSSM's commitment to this multi purpose facility was unequivocally demonstrated through the significant financial contribution our private sector partners made to the construction of the Steelback Centre.

Because this facility was built with tourism values in mind, the City of Sault Ste. Marie was successful in obtaining additional monies through the Northern Ontario Heritage Fund to help offset building costs and bring the project in on time and on budget.

During the development process the Building Committee examined the important and sensitive issue of maintaining the "memorial" component of the original arena in our new centre. After much discussion with veterans groups such as the Royal Canadian Legion, it was agreed that a permanent and fitting tribute to those who sacrificed their lives in war would be accomplished by maintaining the Memorial Tower and placing memorial plaques in the front entrance of the new facility.

The Committee then went about the task of trying to find an appropriate naming sponsor to help offset its operating costs. A professional company was hired to help source potential sponsors and provide advice on the correct approach to be taken when naming a new facility. A critical point made was not to choose a multiple word name as it would become an acronym thereby obscuring the real name of the facility. Examples cited were the Air Canada Centre (referred to as the ACC) and the Sarnia Sports and Entertainment Complex (SSEC). Even the old Sault Memorial Gardens was mostly referred to as simply "The Gardens".



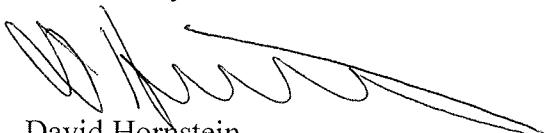
Through our strategic plan TSSM has identified Meetings, Conventions and Sports Tourism as a priority in attracting visitors to Sault Ste. Marie and has had great success hosting major events such as the OHL All Star Game, Ontario Basketball Championships, National Aboriginal Hockey Championships, Little NHL Tournament, as well as a number of city-wide conventions.

The Steelback Centre is the focal point for all event bids and its diverse facilities enable us to position it as either a sports or convention centre depending upon our target audience. Critical in any bid process is our ability to convey that our facility is new, with state of the art amenities. The concern that TSSM has with re-naming the Steelback Centre the Sault Ste. Marie Memorial Gardens is the image this name conjures up of an aging hockey arena, not the modern convention/sports and entertainment facility it is.

We understand the issues surrounding the Steelback name and the financial struggles of the sponsoring company. Creative and forward thinking solutions must be explored that will reflect the modern and professional image of this magnificent facility and it is essential TSSM be involved in this process.

In taking this position TSSM is in no way trying to diminish the ultimate sacrifices made by our local war heroes. It is our belief that the City of Sault Ste. Marie has successfully and respectfully demonstrated a strong “memorial” presence in this community facility and that it is time to move forward with a name that will effectively position Sault Ste. Marie as a trade and commerce destination for decades to come.

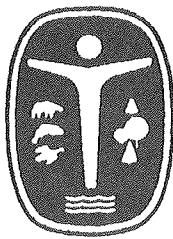
Yours Truly



David Hornstein

Chairman – Tourism Sault Ste. Marie

5(aa)



# Sault Ste. Marie Region Conservation Authority

"Man and Nature"

March 17, 2008

Mayor John Rowswell and  
Members of City Council  
City of Sault Ste. Marie

## Municipal levy rate comparison

In response to an inquiry from the Conservation Authority Board regarding a comparison of the Sault Ste. Marie Region Conservation Authority municipal levy with levels of municipal funding levied by other Ontario Conservation Authorities, staff provided a report based on 2006 information obtained from Conservation Ontario. Upon receipt of the report, the Board Members requested that I convey this information to the Councils of our member municipalities.

Accordingly, please accept the following as information.

Attached are three versions of the spread sheet with Conservation Authorities ranked by:

- a) the level of municipal funding of the Conservation Authority,
- b) the 2006 modified current value assessment of municipalities and,
- c) the levy rate per \$100,000 of modified current value assessment.

In 2006, the City of Sault Ste. Marie provided \$246,215 to the Sault Ste. Marie Region Conservation Authority and Prince Township provided \$500. This resulted in a total municipal levy of \$246,715.

This Conservation Authority's levy rate in 2006 was \$5.30 per \$100,000 of current value assessment in Sault Ste. Marie. This means that a tax payer paying taxes on a residence valued at \$100,000 contributed \$5.30 towards the City's allocation to the Conservation Authority for that year.

Our rate of \$5.30 per \$100,000 of assessment compares favourably with Conservation Authorities in communities of a similar size. For example: Ausable-Bayfield at \$12.09, Maitland Valley at \$15.50 and North Bay-Mattawa at \$7.03.

5(aa)

Another northern comparator is the Mattagami Conservation Authority in Timmins. Their market value assessment is substantially lower, but their levy per \$100,000 of assessment is \$11.87.

As additional information, a recent news item was appended regarding the Lower Trent Conservation Authority. Please note that Lower Trent's 2006 levy rate per \$100,000 modified current value assessment was \$11.32, compared to the Sault Ste. Marie Region Conservation Authority's levy rate of \$5.30. The Lower Trent 2008 budget proposes a substantial increase which would result in an estimated \$21.30 cost per household. Of particular interest was the municipal reaction to the proposed increase reflected in Mayor Hector Macmillan's comment "at a cost of \$21.30 per household, it's a great deal, it's a bargain".

All of the above is respectfully submitted as information on behalf of the Board of the Sault Ste. Marie Region Conservation Authority.

Yours truly,



Linda Whalen,  
General Manager.

encls.

cc: Joe Fratesi, CAO

File: Admin08.016

## 2006 LEVY RATES FOR CONSERVATION AUTHORITIES

Ranked by  
level of  
municipal  
funding.

Conservation Authority	Municipal Levy (General)	Modified Current Value Assessment	Levy Rate Per \$100,000 MCVA
Grand River	7,083,000	84,784,868,066	8.35
Halton Region	4,452,677	60,329,595,719	7.38
Credit Valley	4,429,594	84,933,105,482	5.21
Rideau	3,379,000	51,045,250,875	6.62
Hamilton Region	3,064,443	34,769,614,737	8.82
Central Lake Ontario	2,653,920	32,076,312,358	8.27
Niagara Peninsula	2,476,350	44,154,466,374	5.61
Essex Region	2,344,560	36,144,009,221	6.49
Lake Simcoe Region	1,922,920	40,593,505,615	4.74
South Nation	1,729,322	35,418,376,317	4.88
Nottawasaga Valley	1,498,987	19,290,364,068	7.77
Upper Thames River	1,348,790	34,220,401,253	3.94
Mississipi Valley	1,197,834	36,636,296,859	3.27
Saugeen Valley	969,286	6,643,396,321	14.59
Kawartha Region	957,900	17,824,142,926	5.37
Cataraqui Region	930,241	17,284,375,680	5.38
Quinte	792,503	9,023,573,680	8.78
Grey Sauble	716,200	7,054,049,590	10.15
Maitland Valley	702,458	4,532,183,020	15.50
Ganaraska Region	651,805	7,852,157,586	8.30
Long Point Region	611,975	7,978,740,553	7.67
Otonabee Region	608,100	9,656,486,286	6.30
Lower Trent Region	601,250	5,311,295,964	11.32
Lower Thames	555,608	8,498,642,433	6.54
Ausable-Bayfield	487,983	4,037,550,868	12.09
Kettle Creek	463,000	7,420,000,000	6.24
St. Clair Region	426,900	13,611,850,625	3.14
Raisin Region	360,684	4,735,091,978	7.62
North Bay - Mattawa	328,273	4,669,082,703	7.03
Mattagami	301,000	2,536,284,479	11.87
Nickel District	269,900		
Sault Ste. Marie Region	246,715	4,651,224,637	5.30
Catfish Creek	144,937	1,457,972,971	9.98
Crowe Valley			
Lakehead Region			
Toronto and Region			

b.  
5(aa)

## 2006 LEVY RATES FOR CONSERVATION AUTHORITIES

Ranked by  
modified  
current value  
assessment

Conservation Authority	Municipal Levy (General)	Modified Current Value Assessment	Levy Rate Per \$100,000 MCVA
Credit Valley	4,429,594	84,933,105,482	5.21
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Crowe Valley			
Lakehead Region			
Nickel District	269,900		
Toronto and Region			

C.  
5(aa)

## 2006 LEVY RATES FOR CONSERVATION AUTHORITIES

Ranked by  
levy rate

Conservation Authority	Municipal Levy (General)	Modified Current Value Assessment	Levy Rate Per \$100,000 MCVA
Maitland Valley	702,458	4,532,183,020	15.50
Saugeen Valley	969,286	6,643,396,321	14.59
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Nickel District	269,900		
Toronto and Region			

# Budget hike by Lower Trent

by Paul Dalby  
The Independent

Entering its 40th anniversary year, the Lower Trent Conservation authority is asking for a \$400,000 increase in its 2008 budget, to a new level of \$3.5 million.

The proposed increase would bring individual taxpayers' contribution to the conservation authority to an estimated \$21.30 per household this year.

Most of the budget hike will be spent in three specific areas – watershed restoration of species at risk; the Oak Ridges Moraine Foundation support for private land stewardship on the moraine; and drinking water source protection around municipal water supplies.

The conservation officials unveiled their budget and business plans before both Trent Hills and Brighton councils on Monday night. Five other municipalities in Northumberland Quinte West will see the proposals this month.

The Lower Trent budget will get final review by the authority's board of directors in Trenton on Feb. 14 – St. Valentine's Day.

But the authority won't have to wait that long to receive a few love letters from its municipal admirers.

At Trent Hills Council, Depute Mayor Dean Peters declared: "What is the individual taxpayer getting for their money? When you read through this list of services, I become convinced that it's good value for money. The authority is well-managed."

What do the taxpayers get for their money? Everything from running flood control prevention to a local drought response, and operating the Goodrich-Loomis Nature Camp as well as selling trees seedlings for watershed restoration.

"Of course, we should remember that only 18 per cent of their funding comes from the municipalities, the balance comes from the federal and provincial governments and other organizations."

Mayor Hector Macmillan was even more complimentary about the Lower Trent's proposals for 2008: "At a cost of \$21.30 per household, it's a great deal, it's a bargain."

But in Brighton, Councillor Brian Ostrander was more circumspect, and said he hoped to see the annual budget increases of nearly 10 per cent start to "ease" at some point.

However fellow Brighton Councillor Craig Kerr defended the organization, saying: "We have to look at the point we've reached as a society and the shift on the environment. This is a pittance we are being asked for."

In his presentation to the municipalities, Lower Trent's General Manager Jim Kelleher says that task of managing conservation in the lower Trent watershed has expanded rapidly in the authority's 40-year history.

In 1968, the authority was a top-heavy bureaucracy with 21 board members, and only one part-time employee. Today it has reversed the numbers and has only 10 board members but a full-time staff of 21 people.

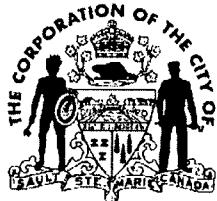
But Mr. Kelleher noted: "The stresses on our watershed are increasing. We cannot rest on the success we have achieved for much remains to be done."

Today the authority's jurisdiction covers 2,121 sq. kms in seven municipalities, including 211 kilometres of shorelines along lake Ontario and the Bay of Quinte,

The 2008 budget for the authority will be used to target a number of key responsibilities - prevent flooding, protect drinking water supplies, provide environmental education, operate conservation areas and trails and manage sensitive environmental lands.

6(2)(a)

NICHOLAS J. APOSTLE  
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT  
Community Centres Division  
Municipal Day Nurseries Division  
Recreation & Culture Division

2008 03 17

Mayor John Rowswell  
and Members of City Council

## **STEELBACK CENTRE - NAMING RIGHTS UPDATE**

### **Background**

In December 2007 staff reported that the lawyers for Steelback Brewery advised the City that they were unable to perform its sponsorship, naming and advertising duties as per the agreement. Since then we have been following the restructuring of the Brewery and have had conversations with the new President, Ian MacDonald. Mr. MacDonald was to attend the OHL All Star game in early February but poor weather in Southern Ontario prohibited air travel.

Local and national corporations have recently expressed an interest in the Naming Rights for the Centre. Because of this Mr. J. Fratesi, Chief Administrative Officer sent a letter dated February 7, 2008 to Mr. MacDonald requesting to be notified by March 15, 2008, as to whether or not the Brewery intended to honour the existing obligations in the agreement (see attached letter). On February 19, 2008, the lawyers for the Brewery wrote to confirm the termination of the agreement and stated: "I trust this is sufficient to permit the City to explore all other opportunities for sponsorship and naming available to it."

Subsequently, Mr. MacDonald phoned Mr. Fratesi to discuss the Brewery's keen interest in securing the "pouring rights only", for beer in the Steelback Centre. Although Mr. Fratesi was encouraged by the conversation he stated to Mr. MacDonald that any pouring rights only agreement would be subject to an open competition, with the naming rights to be dealt with separately.

The previous Council dealt with the issue of naming the new facility and the reports that were approved are attached for your information.

## Next Steps

- A) Given that there may be some community support for retaining, in some fashion, the Memorial Gardens moniker, before moving forward for both, or either, the naming rights and pouring rights, Council needs to decide on one of the following.
- The naming rights sponsorship for the facility will not require any reference to Memorial Gardens.
  - The naming rights sponsorship for the facility will include a reference to the Memorial Gardens.
  - There is to be NO naming rights sponsorship for the Centre and Council will determine the name of the facility at a later date.

Staff's recommendation is to proceed with pursuing a new naming rights sponsor as approved by the previous Council – with the facility name having no reference to a memorial aspect. This matter was dealt with in great detail by the previous Council and a clear direction was given to staff at that time. As part of their decision the previous Council included the following memorial aspects from the former Memorial Gardens into the new facility:

- The Memorial Tower was selectively retained and the exterior was renovated so that it has a significant presence in the landscape.
- The plaques that name the Sault Ste. Marie citizens who gave "the supreme sacrifice" in WW I and WW II, that were in the Memorial Tower, were transferred to the lobby of the new facility.
- The special stained glass art work, the flag array, and the relief sculpture art work were all transferred from the Memorial Gardens and erected in the south end of the main bowl of the new facility.
- The memorial light in the tower is turned on each evening of the year to draw attention to the memorial aspect of the tower.

- B) If Council approves proceeding with pursuing a new Naming Rights Sponsor for the facility, that does not have any reference to a memorial, then staff recommends that the firm, Front Row Marketing, which assisted in securing the previous sponsor, be engaged again to facilitate the process of finding a new naming rights sponsor and/or pouring rights sponsor. This firm is available to work with the City on this matter for a fee similar to what was charged for their previous work.

The payment structure to this firm for the present naming rights sponsorship was structured so that they received an annual amount once the City received the payment from the sponsor; therefore Front Row Marketing received only one year's payment.

- C) Staff will compile a list of the areas or signage that need to be changed because of the change to the name of the facility. Some areas will require a dollar figure to be associated with it, such as the main exterior signage.
- D) Staff will commence eliminating the Steelback Brewery products that are sold (i.e. draft beer). Once their products are eliminated they will be replaced, on a temporary basis, with one product from each of the major breweries, Labatt and Molson.

### Recommendation

As a result of Steelback Brewery's lawyers advising the City that they are terminating the present Naming Rights Sponsorship Agreement for the Steelback Centre, it is recommended that Council approve the following:

1. That the Naming Rights Sponsorship for the facility will not require any reference to Memorial Gardens.
2. That staff engage the firm of Front Row Marketing to assist in the process of securing an agreement for a Naming Rights Sponsor and/or a Pouring Rights Sponsor.
3. That staff commence eliminating the Steelback Brewery products that are sold as outlined in the present agreement.
4. That the previous Naming Rights Committee, consisting of Councillor Butland, Councillor Caicco, and appropriate City staff, oversee the naming rights sponsorship process and report back to Council.

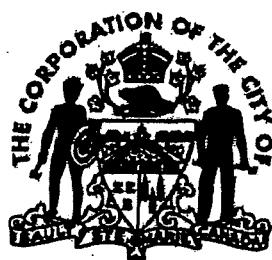
Respectfully submitted,

Nicholas J. Apostle  
Commissioner Community Services

RECOMMENDED FOR APPROVAL  
  
 Joseph M. Tratesi  
Chief Administrative Officer

6(2)(a)

Joseph M. Fratesi, B.A. LL.B.  
Chief Administrative Officer



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P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada P6A 5N1  
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(705) 759-5952 (Fax)  
E-Mail:  
[jfratesi@citysm.on.ca](mailto:jfratesi@citysm.on.ca)  
[b.berlinghof@citysm.on.ca](mailto:b.berlinghof@citysm.on.ca)

Steelback Centre  
File

2008 02 07

Ian MacDonald, President  
Steelback Breweries,  
14 Brewster Road  
Brampton, Ontario  
L6T 5B7

Re: Steelback Centre – Sault Ste. Marie, Ontario

Dear Mr. MacDonald

I had been looking forward to meeting with you and Johnathon and Ari in Sault Ste. Marie during the OHL All Star Game to discuss the future of the relationship between Steelback Breweries and the City of Sault Ste. Marie. Unfortunately, Mother Nature had other plans which prevented you from attending this meeting which would have included Councillors Steve Butland and Jamie Caicco as well as Nick Apostle and myself.

I am sure you are aware that the City of Sault Ste. Marie is not anxious to terminate its relationship with your brewery. One only needs to have watched the nationally televised OHL All Star Game to realize the importance of this relationship to both Steelback and the City. Rogers Television broadcasted this game across Canada and not only was the Steelback Centre mentioned in glowing terms on numerous occasions throughout the broadcast, but visuals of Steelback's logo were shown countless times. The broadcasters regularly remarked about the quality of the facility and the quality of the community. In all of this, Steelback's name was clearly associated.

Indeed something of real value would be lost for your brewery and for our new Sports and Entertainment Centre in Sault Ste. Marie if our relationship is not able to be continued. It is for that reason that we have and continue to honour our part of the bargain as all of the signage, references, promotional material etc. continue with the proud Steelback logo and name. We continue to offer a full line of Steelback products during all events in the facility.

I am sure that you are very much aware of the many successful concerts and other events which have been hosted in this new facility, along with the well attended hockey games. This week alone the Steelback Centre boasts having had a Michelle Wright concert, the OHL All Star Skills Competition and the OHL All Star game. Yet to occur this week are two Soo Greyhound hockey games as well as the John Mellencamp concert. Virtually every event in the facility is sold out to capacity crowds. The exposure to the Steelback name has been phenomenal!

Many businesses, both locally and nationally have recognized the great success of the new Steelback Centre and the value of attaching a corporate name to a venue such as ours. Many are aware that the continuing relationship between the City and Steelback Breweries is very much in the air and that the City has not received compensation for the second year of the contract. A handful of companies have expressed an interest in both the naming rights and pouring rights for our Centre and we have yet to publicly advertise for this possible opportunity.

It is imperative that the City first of all settle its relationship with Steelback Breweries. We ask once again whether or not there is an intention to honour the existing obligations as are contained in the agreements which were entered into by the previous owners of the Company.

It had been our hope that this could have been discussed face to face had you been able to get to Sault Ste. Marie last evening, however it is now necessary that I write to you to ask for your Company's position on this matter. Quite simply, is Steelback Brewery prepared to honour its obligations as contained in the naming and pouring rights contracts?

I would very much appreciate the courtesy of an unequivocal response no later than March 15<sup>th</sup>, 2008 so that the matter can be brought to City Council to determine whether or not the prospect of a new sponsor should be entertained.

I look forward to meeting with you and other company representatives in person. However if such a meeting is not possible, then your earliest written response would be appreciated.

Yours truly,



Joe Fratesi,  
Chief Administrative Officer

JF:bb

c.c. Johnathon Sherman, C.E.O.

Ari Huber, C.O.O.

✓ Nick Apostle, Commissioner of Community Services

2006 05 29

Mayor John Rowswell  
and Members of City Council

### **Sault Ste. Marie Sports and Entertainment Centre – Naming Rights**

#### **Background**

The business plan for the new Sports and Entertainment Centre has always included revenue from securing a naming rights sponsor. Earlier in the process the Committee advised City Council that the type of facility being built is commonly referred to as a Sports and Entertainment Centre; this was accepted as a starting point for the name change of the facility from the Sault Ste. Marie Memorial Gardens.

The Committee has addressed the public opinion regarding changing the name of the facility and, the Royal Canadian Legion's position on the matter. The idea of having a naming rights sponsor was mentioned at all of the User Group Meetings and was met with very minor objections. Once the people realized that the Memorial Tower would remain and that the plaques inside the tower would be displayed in the lobby of the new facility, they were satisfied that the "memorial" aspect of the facility would be addressed.

We have received some correspondence from citizens regarding the "memorial" aspect of the new facility and most cite their opposition to the demolition of the Memorial Tower. This matter has been addressed by the approval of City Council to retain the Memorial Tower and also to name it the Sault Ste. Marie Memorial Tower.

The Sault Ste. Marie Municipal Heritage Committee has stated they are mainly concerned with the heritage features of the existing facility. The project is incorporating many of the heritage features that the Municipal Heritage Committee is requesting - specifically the stained glass, the plaques, and the Memorial Tower.

With regards to the Royal Canadian Legion, the Committee met with executive members of the Legion and were told they have four main items on their list regarding the new facility.

- First, and most important, was that the plaques noting the local individuals that gave the "supreme sacrifice" for their country, that are located in the Memorial Tower, be displayed in a prominent location in the new facility. This is being achieved; they will be displayed in the main lobby.
- Second on the list of importance was for the relief sculptures and stained glass in the main arena of the existing facility to be relocated to the new facility. This will occur.
- The third item was the retention of the Memorial Tower. The Memorial Tower will be retained and incorporated into the entry plaza of the new facility.
- The fourth item was to retain the name "Memorial Gardens". The Legion did state that this would be their last item of importance and were not too concerned if a naming rights

sponsor were associated with the new facility. City Council has approved that the official name of the Memorial Tower is the Sault Ste. Marie Memorial Tower.

The Committee believes they have reviewed all of the aspects for a new name for the facility and believe that a name change with a naming rights sponsor attached to it is acceptable.

This past summer the Committee decided to strike a sub-committee to deal with the Naming Rights Sponsorship matter. The sub-committee met and discussed options for proceeding including having staff issue a Request For Proposals. The sub-committee agreed that it was paramount to a successful process to hire an experienced firm to provide the necessary services to try and secure a suitable naming sponsor. Staff contacted Mr. Randy Grimes of the IBI Group, who has assisted the City on this project and also was very involved in the London, Ontario project. Mr. Grimes provided a short list (two companies) that could offer the required services and have had a successful track record. Staff contacted both companies and only one was able to assist – Front Row Marketing Services. Front Row Marketing Services is part of a much larger firm, Global Spectrum (subsidiary of Comcast). As stated on their website, “Global Spectrum provides full service management for arenas, stadiums, convention centres, ice rinks, expo centres, auditoriums and theatres.” They are presently in London, Ontario operating the John Labatt Centre and have operated the Sarnia Sports and Entertainment Centre. Front Row Marketing Services was involved in the naming of the London facility as well. Front Row Marketing Services was subsequently approved by City Council to carry out the Naming Rights Process.

It is important to note that a charge of \$25,000.00 is payable in the event that City Council declines an acceptable offer as presented by Front Row Marketing Services. To ensure City Council was not put in a position of having to decline an acceptable offer, staff worked with Front Row Marketing Services to make sure, early enough in the process, that any potential concerns were dealt with.

If this offer is rejected by City Council there is still time to search for another naming rights sponsor, however the Consultant and the Committee feel very strongly that the offer by Steelback Brewery is a very good offer and should be accepted.

#### **The Process for Selection of a Naming Rights Sponsor**

The consultant visited our community and compiled a list of over fifty (50) potential corporations (see attached). Each corporation was mailed cursory information on the Naming Rights Sponsorship Package and followed up with more detailed information. In addition, each corporation was contacted by phone on at least one occasion and in many circumstances several times, to assure that they received the information. Early in the process Steelback Brewery was identified as a corporation that might be interested in the Naming Rights Sponsorship. Councillor Butland through an affiliation with Mr. Phil Esposito nurtured the relationship with Mr. Frank D’Angelo, Chairman and CEO of Steelback Brewery. A Letter of Intent was signed in early February and negotiations have continued until just recently when a signed offer was presented by Mr. D’Angelo.

The process also incorporated a course of action of due diligence in researching the history of both Steelback Brewery and its parent company D’Angelo Brands Ltd which included a background report on the Financial viability of the companies.

### **High Lights of the Agreement**

- Attached elsewhere in your Agenda is the entire agreement and the By-Law authorizing the Mayor to sign the contract awarding the Naming Rights Sponsorship to Steelback Brewery.
- The suggested name of the facility (as noted in clause 2(a) of the agreement) is the “Steelback Centre” subject to the approval of Council. The Sports and Entertainment Centre Steering Committee unanimously agreed to this name with the proviso that much care be put into the logos of the facility to ensure the Marketing Strategy for the Centre is met.
- The agreement is for 10 years.
- The amount to be received by the City is \$135,000.00 annually for a total of \$1,350,000.00 over the life of the agreement.
- Steelback Brewery will have exclusive advertising and draft beer service.
- Steelback as D’Angelo Brands Ltd. will be the sole and exclusive supplier, in the Sports and Entertainment Centre only, for D’Angelo Brands bottled and canned soft drinks and other beverages they sell or distribute. Note, this does not include fountain soft drinks which will be supplied by either Coca Cola or Pepsi. It also does not include milk, hot coffee, hot tea, or hot chocolate beverages.

### **Additional Information**

The Sports and Entertainment Centre Steering Committee will be working with Mr. Frank D’Angelo on an official kick-off/launching ceremony.

### **Recommendation**

The Sports and Entertainment Centre Steering Committee unanimously recommends that City Council approve the agreement identifying Steelback Brewery as the Naming Rights Sponsor of the new Sports and Entertainment Centre and that the name of the facility be the “Steelback Centre” and furthermore that great care be put into the logos of the facility to ensure the Marketing Strategy for the Centre is met, and in addition, the Committee will proceed on organizing an official ceremony with Mr. Frank D’Angelo on this matter.

Respectfully submitted on behalf of the  
Sports and Entertainment Centre Steering Committee

Nicholas J. Apostle  
Commissioner Community Services

attachment

6(2)(a)

2005 11 14

Mayor John Rowswell  
and Members of City Council

### **Sault Ste. Marie Sports and Entertainment Centre – Naming Rights**

#### **Background**

The business plan for the new Sports and Entertainment Centre has always included revenue from securing a naming rights sponsor. As a result, the Sports and Entertainment Centre Steering Committee has been investigating the possibilities for the name of the facility. Earlier in the process the Committee advised Council that the type of facility being built is commonly referred to as a Sports and Entertainment Centre; this was accepted as a starting point for the name change of the facility from the Sault Ste. Marie Memorial Gardens.

The Committee has addressed what the public opinion is regarding changing the name of the facility and what the Royal Canadian Legion's thoughts are on the matter. The idea of having a naming rights sponsor was mentioned at all of the User Group Meetings and was met with very minor objections. Once the people realized that the Memorial Tower would remain and that the plaques inside the tower would be displayed in the lobby of the new facility, they were satisfied that the "memorial" aspect of the facility was addressed.

We have received some correspondence from citizens regarding the "memorial" aspect of the new facility and most cite their opposition to the demolition of the Memorial Tower.

The Sault Ste. Marie Municipal Heritage Committee has stated they are mainly concerned with the heritage features of the existing facility. The name of the facility is not mentioned in their correspondence to Council. The project is incorporating many of the heritage features that the Municipal Heritage Committee is requesting - specifically the stained glass, the plaques, and the Memorial Tower.

With regards to the Royal Canadian Legion, the Committee met with executive members of the Legion and were told they have four main items on their list regarding the new facility.

- First, and most important, was that the plaques noting the local individuals that gave the "supreme sacrifice" for their country, that are located in the Memorial Tower, be displayed in a prominent location in the new facility. This is being achieved; they will be displayed in the main lobby.

- Second on the list of importance was for the relief sculptures and stained glass in the main arena of the existing facility to be relocated to the new facility. This will occur.
- The third item was the retention of the Memorial Tower. The design of the new facility has incorporated the retention of the Memorial Tower.
- The fourth item was to retain the name “Memorial Gardens”. The Legion did state that this would be their last item of importance and were not too concerned if a naming rights sponsor were associated with the new facility.

The Committee believes they have reviewed all of the aspects for a new name for the facility and believe that a name change with a naming rights sponsor attached to it would be acceptable and should be pursued.

#### Selection of a Proponent

To come up with a list of proponents, staff contacted Mr. Randy Grimes of the IBI Group, who has assisted the City on this project and also was very involved in the London, Ontario project. Mr. Grimes provided a short list (two companies) that could offer the required services and have had a successful track record. Staff contacted both companies and only one was able to assist – Front Row Marketing Services.

Front Row Marketing Services is part of a much larger firm, Global Spectrum (subsidiary of Comcast). As stated on their website, “Global Spectrum provides full service management for arenas, stadiums, convention centres, ice rinks, expo centres, auditoriums and theatres.” They are presently in London, Ontario operating the John Labatt Centre and have operated the Sarnia Sports and Entertainment Centre. Front Row Marketing Services was involved in the naming of the London facility as well.

During the summer, the Committee decided to strike a sub-committee to deal with this matter. The sub-committee met and discussed options for proceeding, including having staff issue a Request For Proposals. The sub-committee agreed that it was paramount to a successful process to hire an experienced firm to provide the necessary services to try and secure a suitable naming sponsor.

The sub-committee met with the Vice President of Front Row Marketing Services, Mr. Eric Smallwood, and reviewed the proposal. The sub-committee then advised the Sports and Entertainment Centre Steering Committee to recommend to City Council that they hire F.R.M.S. to carry out the naming rights sponsorship process.

At the Sports & Entertainment Centre Steering Committee meeting of October 21, 2005 they reviewed the sub-committee’s report on this matter and agreed to recommend to City Council that Front Row Marketing Services be hired as advised.

### Overview of the Proposal

The sub-committee along with Legal Department, Finance Department, and Community Services Department staff received and evaluated a proposal from Front Row Marketing Services. The proposal outlined the services that would be provided and the associated fees.

Fees are broken into two categories. First, the rate for the services to try and secure a naming sponsor. This fee is paid whether or not a sponsor is secured. Second, if a naming sponsor is secured then a percentage of the sponsorship package is paid out. There are two options on the second fee and a decision on which one to proceed with does not have to be made until a naming sponsor is ready to be signed. The fee structures presented have been confirmed to be standard for naming rights sponsorship services.

It is important to note that a charge of \$25,000.00 is associated in the event that Council declines an acceptable offer as presented by Front Row Marketing Services. To insure Council is not put in a position of having to decline an acceptable offer, staff will work with Front Row Marketing Services to ensure that a mechanism is in place to detect, early enough in the process, any potential concerns.

It was reported to the Committee that the timeline for the entire process is approximately ten (10) months.

A formal agreement is found elsewhere in your agenda under bylaws and is numbered by-law 2005-182

### Recommendation

The Sports and Entertainment Centre Steering Committee recommends that City Council approve the hiring of Front Row Marketing Services to carry out the naming rights sponsorship process as detailed in their proposal, and further that the Committee report to Council with the outcome of the process.

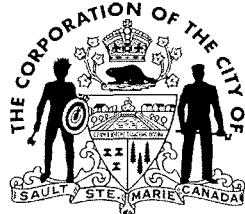
Respectfully submitted on behalf of the  
Sports and Entertainment Centre Steering Committee

Nicholas J. Apostle  
Commissioner Community Services

6(3)(a)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2008 03 17

File: B-06-01

Mayor John Rowswell  
Members of Council

**Re: Environmental Assessment – Long Term Solid Waste Disposal**

**Background**

Council is aware that the City is in the initial stages of the environmental assessment for long-term disposal of solid waste. This initiative, in accordance with our MOE approved Terms of Reference, is designed to evaluate all potential possibilities for long-term solid waste disposal. Options would include but are not limited to, a new landfill inside or outside of the city limits, the expansion of the existing landfill, mining the existing landfill, all waste-to-energy technologies and transportation to another waste disposal site in Ontario or Michigan.

Progress has been made on the environmental assessment including the first public consultation. However, at the suggestion of Councillor Butland, Engineering staff is being asked to temporarily suspend the formal assessment for a period of one year to allow the Enquest pilot project to mature.

A meeting was held among City and Enquest representatives and Councillor Butland on Thursday February 7<sup>th</sup> to discuss the request, and subsequent discussions were held with the Ministry of the Environment officials.

Engineering staff are reluctant to put the environmental assessment on a temporary hold. We have been working on Waste Management master planning for seven years, and the long term solid waste EA is the last hurdle. Approval of the Terms of Reference document took two years, and it is essentially just the starting point for the EA.

However, staff recognizes that in each of the past several years, our consultant has estimated the life expectancy of the landfill to be approximately 10 years. We expect that this ongoing life expectancy of 10 years is essentially a result of two main factors, namely the exceptional diversion rate accomplished by the citizens of Sault Ste. Marie, and the fact that the existing land filled waste continues to settle under its own weight. Both of these factors provide additional volume. For the information of Council, in the annual report to the MOE dated February 15, 2008, the current prediction is a life expectancy of 9.7 years, which is a drop from last year's prediction of 11.5 years.

## Discussion

Clearly, a one year delay seems inconsequential, given that there is in excess of 9 years of landfill capacity remaining; however, it is not unusual for a waste disposal EA to take 5 to 10 years to complete. The process is designed to be transparent and allow for all public and agency input. Enquest is one of many stakeholders. Enquest is requesting the one-year delay to grant the pilot project the time to confirm their statements regarding air emissions, lack of residual waste and the cost per tonne.

There is a non-compliance issue at the landfill involving migration of leachate at the west boundary of the landfill. The city has been working closely with the MOE and our consultant to bring the boundary back into compliance, with some success. The MOE sees the hydro-geological component of the Environmental Assessment as the due diligence in solving the problem. MOE has indicated that it would be concerned if that portion of the EA stopped moving forward. The City could be charged with non-compliance under the Environmental Protection Act (EPA).

## MOE Response Letter

The attached letter was requested by Councillor Butland, and received from the MOE. The first paragraph states that the EA process requires full evaluation of all alternatives, and "no presumption of the preferred alternative should be made by the City prior to this evaluation". Staff interprets this first paragraph to mean that the city should not enter into a contract with any company which might be seen as identifying a preferred alternative.

Subsequent to receipt of the letter, local MOE staff have advised the City and Councillor Butland that no contractual obligation should be made for any quantity of waste to be provided to a waste-to-energy technology, while the EA is on hold. Once again, this would be viewed as presuming the preferred alternative is in fact a waste-to-energy technology and therefore the City's actions would be illegal under the Environmental Assessment Act (EAA).

The second paragraph states that the decision to delay the EA is the City's. The third paragraph emphasizes that even if the City delays the EA for a year, we would be ill advised to delay the hydro-geological work which will address the non-compliance issue. Staff has no intention of delaying the hydro-geological and other work aimed at bringing the west boundary back into compliance.

The scope of the hydro-geological work required under the EA would vary, depending on the preferred alternative. For example, there may be different recommendations if we expanded the site compared to the requirements if we closed it and constructed a new landfill elsewhere. It would be preferred if the hydro-geological recommendations were based on the preferred alternative identified under the EA.

## Enquest Pilot Project

Council is advised that according to landfill staff records, less than five (5) tonnes of municipal waste have been provided to the pilot project to date. It is not certain how much of this has been processed. Further, Enquest was recently served a Provincial Officer's order for non-compliance with two conditions on the Certificate of Approval. We understand that Enquest has rectified this situation, and is working on compliance with the remaining 11 conditions.

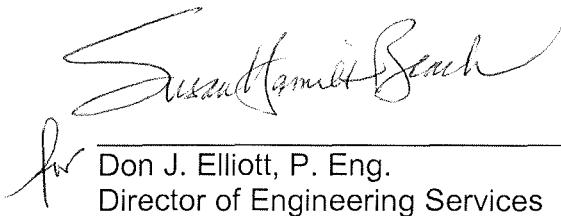
### Summary

In summary, while the life expectancy of the landfill is not greatly affected by a one year delay, the Engineering Department is reluctant to recommend the EA be delayed based on the non-compliance issue at the west boundary, and the potential charges under the Environmental Protection Act. If Council chooses to delay the EA, no contractual commitment should be made to any waste-to-energy technology during the EA delay or the City could be charged under the Environmental Assessment Act.

Mr. Rod Stewart, District Supervisor with the local Ministry of the Environment office, has been invited to attend this evening's Council meeting to answer any of your questions.

The direction of Council is sought this evening on delaying the EA for one year.

Respectfully submitted,



Don J. Elliott, P. Eng.  
Director of Engineering Services

Recommended for Approval:



Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

/bb

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RECOMMENDED FOR APPROVAL  
  
 Joseph M. Fratesi  
Chief Administrative Officer

6(3)(a)

Ministry  
of the  
Environment

2 St. Clair Ave. West  
Toronto ON M4V 1L5

Ministère  
de  
l'Environnement

2, avenue St. Clair Ouest  
Toronto ON M4V 1L5



February 29, 2008

Mr. Steve Butland  
Councilor, City of Sault Ste. Marie  
Civic Centre, P.O. Box 580  
Sault Ste. Marie ON P6A 5N1

Dear Mr. Butland:

Thank you for your letter dated February 14, 2008 in which you inquire about the possibility of delaying the completion of the City of Sault Ste. Marie's (City) Solid Waste Management Plan Environment Assessment (EA), pending the final evaluation of the Enquest Power pilot project. Your letter indicates that this evaluation should be completed in one year. Please be advised that the EA process requires the City to identify and evaluate "alternatives to" and alternative methods of carrying out the undertaking, and no presumption of the preferred alternative should be made by the City prior to this evaluation.

There are no legislated timeframes for a proponent, such as the City, to complete an EA. As such, the decision to delay submission of an EA to the Ministry of the Environment (ministry) for review and approval is the City's.

We also understand that there are some abatement issues with the City's current landfill site, as discussed in our teleconference on February 20, 2008. Based on our discussions, we understand that the City has been working closely with the ministry's Sault Ste. Marie District Office to address these issues. It is essential that the City continue to work with the District Office to resolve the abatement issues, regardless of the City's decision to delay the submission of the EA. Please provide me a letter indicating how the City intends to proceed.

If you have any questions or concerns regarding this letter, please contact Melanie Smith at 416-314-7106 or by email at [Melanie.smith@ontario.ca](mailto:Melanie.smith@ontario.ca).

Yours sincerely,

Piero Amodeo  
Supervisor, Environmental Assessment Project Coordination

cc. Rod Stewart, MOE

MS/  
S:\Ea\SHARE\EAPC files\Projects\EAs-RESTORE\Sault Ste. Marie SWMP\080222 response to  
City SSM.doc



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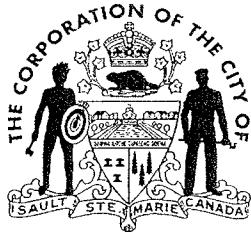
Page 16/16

FAGC

5

02/29/2008 16:44 416-325-8575

6(3)(a)



2008 02 14

Piero Amodeo, Supervisor  
Ministry of Environment  
Environmental Assessment and Approvals  
Branch  
2 St. Clair Ave. W., 14<sup>th</sup> Flr.  
Toronto, ON M4V 1L5

Dear Mr. Amodeo:

I write you pursuant to a discussion held about two weeks ago with Terry Rogers and me. You will remember that it was concerning the Enquest Power pilot project now in progress at Sault Ste. Maries' landfill site. The facility is now operating and accepts our regular waste stream and is performing as anticipated. Empirical data as well as Ministry of Environment monitoring will be the determinant of the efficacy of the technology.

The question I put to both of you in our conversation was whether or not Sault Ste. Marie could set aside its Environmental Assessment while the final evaluation of the technology can be determined. You both had indicated verbally that this would not be a problem. Of course, should the technology not perform positively, we would revert to our full Environmental Assessment.

The principals of Enquest, our Engineering staff, CAO Joe Fratesi, representatives from our Economic Development Corporation and I met last week and have agreed that a one year time frame to complete the evaluation process as well as consider our options as the process evolves would be desirable. A resolution passed by Council on December 12, 2005 is attached for your information.

We are proceeding to Council with this request at our meeting of February 25; so a prompt response is requested.

Sincerely,

*Steve Butland*  
Steve Butland

SB:jb

cc Terry Rogers, MOE  
Susan Hamilton-Beach, Engineering  
Joe Fratesi, CAO  
John Febbraro, EDC  
Jason Zwierschke, President, Enquest Power  
Rod Stewart, MOE  
Rick Talvitie, TSH



# CITY COUNCIL RESOLUTION

6(3)(a)

Date: December 12, 2005

Agenda Item

MOVED BY  
SECONDED BY

Councillor  
Councillor

S. Butland  
F. Manzo

Resolved that the report of the Manager of Construction and Environmental Engineering dated 2005 12 12 concerning Engineering Services for the Environmental Assessment for Long Term Solid Waste Disposal be accepted and the recommendation that Council authorize a Request for Proposals to be issued to qualified consultants to conduct the Environmental Assessment for long-term solid waste disposal; and

Further that any contract entered into with such consultants contain the following provisions:

- (1) that a "phased in" approach be employed for the EA to take advantage of any EA legislative reforms or emerging technologies which may occur over the next few years; and
- (2) that the contracts can be terminated by the City and/or altered through negotiation by both parties to incorporate any such changes be approved.

CARRIED  
 REFERRED

DEFEATED  
 OFFICIALLY READ NOT DEALT WITH

AMENDED

DEFERRED

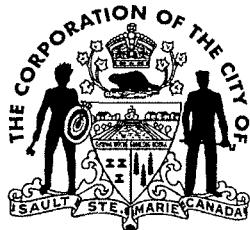
DEFERRED

  
SIGNATURE

C.A.O.  
 City Solicitor  
 Comm. Finance/Treasurer  
 Comm. Eng. & Planning  
 Comm. Human Resources

Comm. Community Services  
 Comm. P.W. & Transportation  
 City Clerk  
 Fire Chief  
 Police Chief

Mayor  
 Dir. Libraries  
 E.D.C.  
 Cons. Authority



2008 03 17

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

**TO:** Mayor John Rowswell  
and Members of City Council

**SUBJECT:** Application No. 57T-08-501 – filed by Windsor Farms Subdivision.

**SUBJECT PROPERTY:** Location – Located on the south side of Rossmore Road, approximately 38m (125') east from Cooper Street. Civic No. 351 Rossmore Road.  
Size – Irregular in shape; approximately 131m (430') frontage on the unopened portion of Rossmore Road, with a total area of approximately 1.33 ha (3.3 acres).  
Present Use – Vacant land.  
Owner – Windsor Farms Subdivision Limited.

**REQUEST:** The applicant, Windsor Farms Subdivision, is requesting Draft Plan of Subdivision Approval to create a 15-lot single detached residential subdivision.

**CONSULTATION:** Engineering – See attached letter.  
Building Division – No comments.  
Legal Department – No comment.  
Fire Services – No objection.  
PUC Services Inc. – See attached letter.  
Public Works & Transportation – See attached letter.  
C.S.D. – No concerns.  
Conservation Authority – See attached letter.  
Transit Services Division – See attached letter.

Accessibility Advisory Committee – See attached letter.

### **Synopsis of Proposal**

The applicant is proposing a 15 lot, single detached residential subdivision on two abutting parcels with a total size of approximately 1.33 ha (3.3 acres). Located in the City's west end, the proposed subdivision is at the westerly end of Rossmore Road, approximately 700 meters north of Second Line. The proposed subdivision is bounded by the Central Creek flood channel on the east and south, and residential properties on the west. Rossmore Road is the northerly boundary of the proposed subdivision and will be extended to Cooper Street as part this development. The lands are appropriately designated and zoned for residential development.

There has been recent residential development in this immediate area. To the south of the proposed subdivision, a number of lots have been developed at the end of Henry Street for single detached residential. On the west side of Cooper Street, the Central Creek subdivision has been developed with semi-detached residential dwellings.

### **Previous Applications**

There have been no previous applications.

### **Conformity with the Official Plan**

The subject property is designated "Residential" on Schedule 'C' of the City of Sault Ste. Marie Official Plan. The proposed subdivision conforms to the Official Plan's designation.

The City of Sault Ste. Marie Official Plan has a number of policies that relate to residential development. The following is an assessment of the proposed development in relation to the relevant policies of the Official Plan:

#### ***Part V – Physical Development – Natural Environment***

##### **4.6 Fill Areas**

F.5 The prime agency in the designation and review of fill areas is the Conservation Authority. Changes to the boundaries or permits to place fill require the approval of the Conservation Authority.

Much of the easterly and southerly portions of the proposed subdivision are within the Sault Ste. Marie Region Conservation Authority's regulated area, as indicated on Schedule "B" of the Official Plan. As such, prior to any development or filling of lands, a permit will be required from the Conservation Authority for the

lots affected by the fill regulations. The Conservation Authority has indicated which lots will be affected by the regulations in their letter attached to this report.

As a condition of City Council's approval, the developer should inform potential purchasers of the lots affected by the fill area and that a permit is required from the Conservation Authority prior to the placing of any fill or development. This can be included in the final subdivision agreement.

### ***Part VI – Physical Development – Built Environment***

#### **2.1 Urban Design**

D.5 The "Urban Forest" concept of maintaining existing and establishing new forested areas shall be encouraged. Tree planting shall be required for new development. (*Section 3.3 Forested Areas (Woodlands)*; Policy FO.3 also encourages the concept of the "Urban Forest").

Regarding tree planting, the City's policy for new residential subdivisions has been one tree per lot. Staff recommends that prior to the finalization of the subdivision agreement, a per-lot fee, the amount to be determined by the City's Parks Division, should be collected from the developer for tree plantings. This should be included as a condition of approval.

For new subdivisions, the City has agreed to provide and plant a tree of the owner's choice for each lot after the houses have been developed, the location of which will be determined by the City's Parks Division.

#### **2.1 Urban Design**

D.9 Pedestrian and cycling access to parks, bus stops and schools shall be encouraged.

#### **2.2 Energy**

E.4 Alternative transportation and energy efficient forms of transportation such as public transit, cycling and walking shall be supported.

With respect to the current subdivision design, the applicants are proposing a sidewalk along the north side of the Rossmore Road extension, which will connect into the existing sidewalk. The cul-de-sac, as proposed, does not include a sidewalk.

*Part VI, Section 2.4 – Transportation*, supports the provision of sidewalks on at least one side of local streets in new residential developments, however, given the length, sidewalks will not be required for the proposed cul-de-sac.

### 2.3.5 Parks and Recreation

P.4 Residential developments shall be required to provide 5% of the land for park purposes or cash in lieu of 5% where the City deems it appropriate.

Given the proposed subdivision's proximity to Laurentian Park, lands for park purposes is not recommended. However, as a condition of approval, staff recommends that 5% cash-in-lieu of park land be collected from the developer as part of the finalization of the subdivision agreement.

### Comments

The subject property is zoned R2, Single Detached Residential, which facilitates the development proposed by the applicant. As proposed, no variances are required for this development.

As part of the development review, the application was circulated to various City departments and agencies for comment. The following comments were received.

### **Engineering and Construction Division**

Engineering has commented on a number of issues relating to drainage and servicing. Staff recommends that adequate facilities for the drainage of surface water from the rear portion of the lots be incorporated using swales and catch basins, and that this area is known to be a wet area. As such, rear drainage should be assessed in light of this.

As well, Engineering staff has commented that a sediment control and storm water management plan may be required to be submitted to the satisfaction of the Commissioner of Engineering and Planning, and the Sault Ste. Marie Region Conservation Authority.

Other plans and servicing issues will need to be addressed as part of the finalization of the subdivision agreement and are outlined in Engineering's letter attached to this report. Approval of this subdivision should be conditional on these items being addressed at the time of finalizing the subdivision agreement.

### **Public Works and Transportation**

Staff from PWT has commented that longer sanitary and storm water laterals may be required for lots 5, 6, 7, 10 and 11. In addition a cleanout port will be required at the property line to assist in the maintenance of these laterals. Also, the proposed catch basin and storm sewer leads will be the responsibility of the subdivision/lot owner and not the City. PWT has also advised that corrugated

PVC pipe cannot be used for the proposed sewer pipes. These items will be reflected in the subdivision agreement.

### **Public Utilities Corporation**

PUC has indicated that the developer will be required to enter into a subdivision agreement with the PUC regarding underground electrical and water services. In addition, PUC advises that the owner may be required to provide easements to accommodate the proposed electrical facilities and/or looping of the watermain.

### **Sault Ste. Marie Region Conservation Authority**

The Conservation Authority has advised that within lots 5 to 15, any work, including but not limited to: subdivision preparation, individual lot development and future owner initiated works are subject to the permitting requirements of the CA's cut and fill regulations.

In addition, the CA requests that a Sediment Control Plan and a Storm Water Management Plan be prepared and approved by the City and the Conservation Authority prior to any work occurring on the property. This should form a condition of approval.

The CA also advises that the property is within the 5-year sensitivity capture zone of the Steelton and Goulais municipal wells and that uses that present a significant risk to groundwater recharge areas should be discouraged. Given that the proposal is for residential development, the Drinking Water Source Protection Section of the CA has no concerns.

### **Department of Fisheries and Oceans**

DFO has advised that a number of measures be incorporated into the applicant's proposal to assist in the protection of fish and fish habitat. These include: operation and storage of equipment and materials in a manner that prevents any deleterious substance from entering the water; sediment and erosion control measures; and the preparation of a stormwater management plan. These measures should be reflected in the conditions of approval.

### **Accessibility Advisory Committee**

The Accessibility Advisory Committee has provided a number of comments as they relate to barrier-free design. As per City standards, any future design of walkways, curb cuts, transit facilities, etc., will be designed to Ontario Provincial Standards, which take into consideration universal design principles.

### **Other Comments**

One letter was received from a neighbouring property outlining their opposition to the proposed subdivision. In their letter, the neighbouring property owner has commented that she has enjoyed using of the subject property for recreational purposes and is concerned on the impact to local wildlife.

The Conservation Authority, which comments on behalf of the MNR did not comment on the significance of this site with respect to local wildlife. In addition, City staff reviewed MNR sourced mapping which did not indicate any significant nesting or habitat values for the subject property.

### **Provincial Policy Statement (2005)**

In accordance with Section 3 of the Planning Act, a decision of the council of a municipality, in respect of the exercise of any authority that affects a planning matter, "shall be consistent with" the Provincial Policy Statement (2005). The Provincial Policy Statement (PPS), which provides the policy foundation for regulating the development and use of land, have a number of policy recommendations related to new subdivision development.

As part of the review for this current subdivision proposal, Planning staff has reviewed the proposal in relation to the PPS and find it is consistent with the Provincial Policy Statements.

### **Summary**

The proposed development is a 15 lot, single detached residential subdivision on two abutting parcels located at the westerly end of Rossmore Road, approximately 700 meters north of Second Line. The lands are appropriately designated and zoned for residential development and Planning staff is recommending Draft Plan of Subdivision approval to facilitate this proposal.

### **Planning Director's Recommendation**

That City Council approve the Draft Plan of Subdivision for the proposed 15 lot single detached residential subdivision, subject to the following:

1. That prior to registration, the subdivider enter into a Subdivision Agreement with respect to, but not limited to the following:
  - a) That the streets, corner roundings, in-ground services, sidewalks, drainage, etc., be designed and constructed to the satisfaction of the Commissioner of Engineering and Planning or his designate.

6(6)(a)

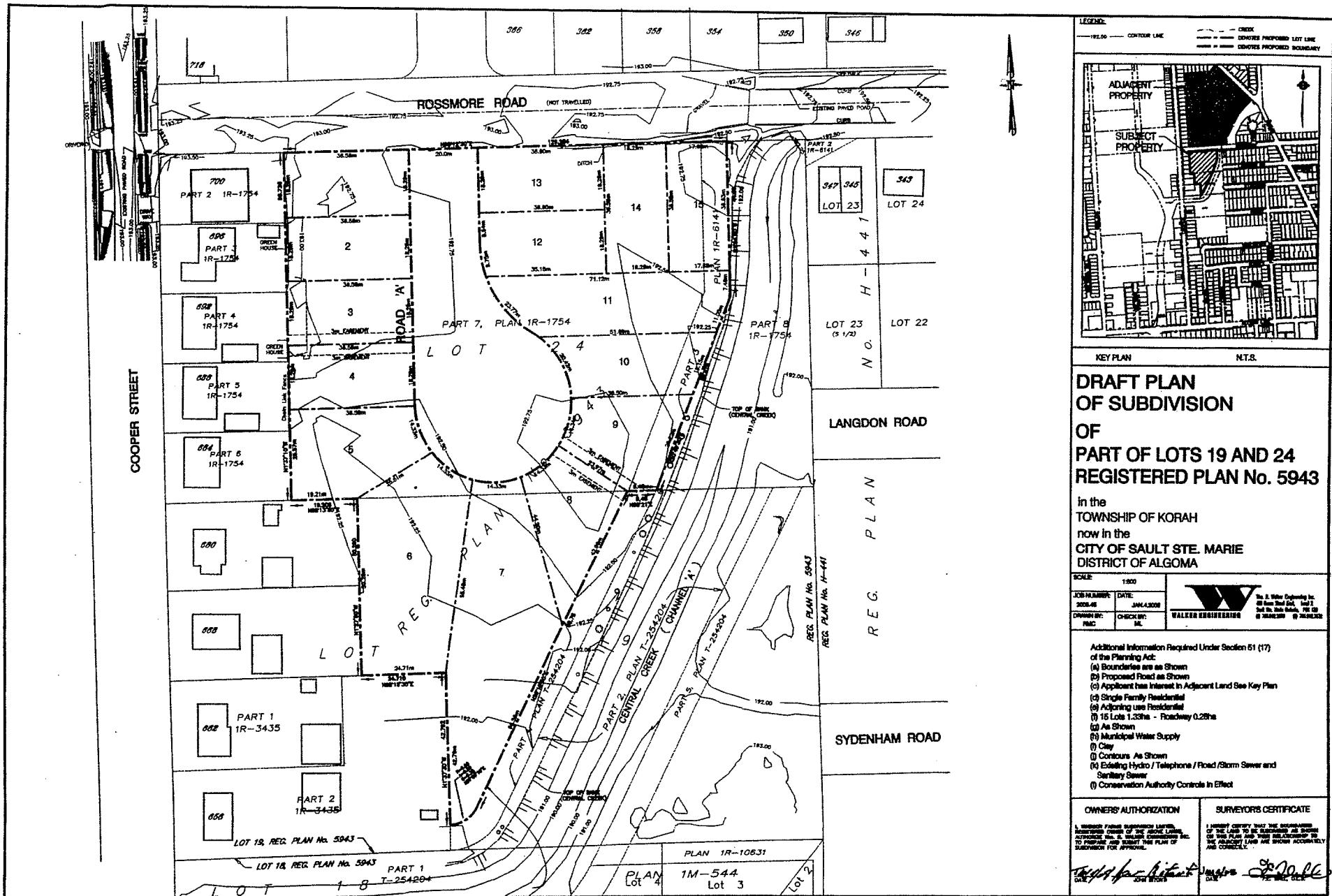
2. That prior to the finalization of the Subdivision Agreement, the applicant address the items and submit the required information prescribed by the Engineering Division, as outlined in their letter, dated January 31, 2008, and attached to this report, and that no work shall be commenced without the approval of the Commissioner of Engineering and Planning, or his designate, and that any work which requires approvals from the City or other agencies shall not commence until such approvals and agreements are endorsed.
3. That prior to the finalization of the Subdivision Agreement, a phasing plan be completed to the satisfaction of the Commissioner of Engineering and Planning or his designate, which outlines the phasing of the development with respect to lot creation and servicing.
4. That a Sediment Control Plan and a Storm Water Management Plan be prepared and approved by the Commissioner of Engineering and Planning, or his designate, the Conservation Authority and the Department of Fisheries and Oceans, prior to any work occurring on the property. The Sediment Control and Storm Water Management plans should also outline the appropriate measures required to prevent deleterious substances from entering the water during site preparation and project completion.
5. That as part of the Subdivision Agreement, the developer informs potential purchasers of the lots affected by the Conservation Authority's regulated area and that a permit is required from the CA prior to the placing of any fill or development.
6. That as part of the finalization of the Subdivision Agreement, the developer be required to pay cash in-lieu of parkland.
7. That prior to the finalization of the Subdivision Agreement, a per-lot fee, the amount to be determined by the City's Parks Division, should be collected from the developer for tree plantings.
8. That the developer be required to enter into a Subdivision Agreement with the PUC regarding underground electrical and water services.

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

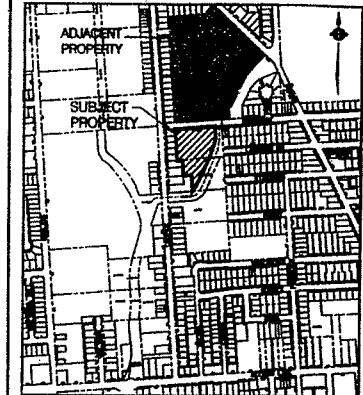
SDT/pms

**PUBLIC HEARING – 2008 03 17, Council Chambers, Civic Centre**



**LEGEND:**

—	CROSS
—	INDICATES PROPOSED LOT LINE
—	INDICATES PROPOSED BOUNDARY



**KEY PLAN**      **N.T.S.**

**DRAFT PLAN  
OF SUBDIVISION  
OF  
PART OF LOTS 19 AND 24  
REGISTERED PLAN No. 5943**

**in the  
TOWNSHIP OF KORAH  
now in the  
CITY OF SAULT STE. MARIE  
DISTRICT OF ALGOMA**

SCALE	1:200	
JOB NUMBER:	DATE:	
2008-46	JAN 4 2008	<p>Mr. J. Walker Engineering Inc.      60 Main Street East, Unit 2      St. Catharines, Ontario,      N1R 2B2 (905) 688-2222</p>
DRAWN BY:	CHECK BY:	
PAC	SL	

**Additional Information Required Under Section 51 (17) of the Planning Act**

- of the Planning Act:
  - (a) Boundaries are as Shown
  - (b) Proposed Road as Shown
  - (c) Applicant has Interest in Adjacent Land See Key Plan
  - (d) Single Family Residential
  - (e) Adjoining uses Residential
  - (f) 15 Lots 1.33ha - Roadway 0.25ha
  - (g) As Shown
  - (h) Municipal Water Supply
  - (i) Clay
  - (j) Contours As Shown
  - (k) Existing Hydro / Telephone / Road / Storm Sewer and Sanitary Sewer
  - (l) Conservation Authority Controls In Effect

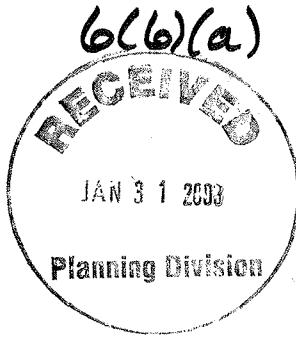
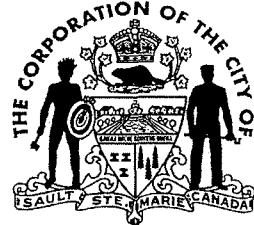
**OWNERS' AUTHORIZATION**

**SURVEYOR'S CERTIFICATE**

I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED AS SHOWN ON THIS PLAN AND THE RELATIONSHIP TO

TO PREPARE AND SUBMIT THE PLAN OF  
SUBDIVISION FOR APPROVAL.

THE ALLEGED LAND ARE SHOWN ACCURATELY  
AND CORRECTLY.



2008 01 31

Our File: 1.554

MEMO TO: Don McConnell, MCIP, RPP  
Planning Director

FROM: Catherine Taddo, P. Eng.  
Municipal Services Engineer

SUBJECT: Application No. 57T-08-501  
Draft Plan of Subdivision  
351 Rossmore Road

---

The Engineering Department has reviewed the above noted application and provides the following:

- Adequate facilities for the drainage of surface water from the rear portion of every lot shall be incorporated by installing swales and one or more catch basins connected to the municipal storm drainage system or to conduct such water to an adjacent watercourse, as the Commissioner of Engineering & Planning or his designate determines. This area is known to be a wet area, and therefore, rear yard drainage should be assessed in light of this. In particular, drainage for Lot 6 should be addressed, due to its location and lot boundary locations.
- An existing catch basin is located in the rear yard of proposed lot number 10 as shown on drawing A2-2005.45-D1. Subsequently, use of this catch basin for rear yard drainage purposes should be considered.
- A sediment control plan and storm water management plan may be required to be submitted to the satisfaction of the Commissioner of Engineering and Planning or his designate, and the Sault Ste. Marie Conservation Authority. Contact should be made with the Conservation Authority to determine their requirements for the proposed subdivision.
- Part of this subdivision is located within the limits administered by the Conservation Authority; therefore, a fill permit for this development will be required.

- Plans and specifications showing existing and proposed grades should be reviewed and approved by the Commissioner of Engineering and Planning or his designate. As constructed drawings should be modified to show only final grades.
- Future access to sewers and manholes in the sewer easements must be provided to the satisfaction of Public Works & Transportation. PWT vehicles will need a proper base to support the maintenance vehicles that will be accessing the areas.
- The Windsor Farms Subdivision Servicing Report, completed by Wm. R. Walker Engineering Inc. (January 2, 2008) indicates on Page 2 that there is a proposed easement for rear lot drainage between Lot 4 and 5. Typically, for small rear yard drainage pipes, easements are not required. This can be evaluated during the design review for the Subdivision Agreement. If it is determined that an easement is required here, the Draft Plan should be modified, as it shows the easement between Lot 3 and 4 which does not correspond with the drawings and the text in the servicing report.
- Soil tests are required in the road allowances, including a report on the road base design, considering the use of geotextile fabric and weeping tile and which determines the depth of the road base. A brief outlining the pavement design is also required.
- The Owner shall submit soil tests by an independent testing laboratory on the stability of the soil and its ability to sustain superimposed loads from building and filling operations and to furnish at no cost to the City certified copies of the results thereof for examination by the Commissioner of Engineering & Planning or his designate.
- No work shall be commenced without the approval of the Commissioner of Engineering & Planning or his designate. Any work which requires approvals from the City and the Ministry of the Environment shall not commence until such approvals and agreements are endorsed.

If you have any questions with regards to the above, please do not hesitate to contact the undersigned.

Sincerely,



Catherine Taddo, P. Eng.  
Municipal Services Engineer

c: Mr. Jim Elliott, P. Eng., PWT  
Mr. Peter Tonazzo, Planner, Planning Department

**Pat Schinners**

**From:** Don McConnell  
**Sent:** January 27, 2008 9:46 AM  
**To:** Pat Schinners  
**Subject:** FW: draft plan subdivision approval-351 Rossmore Rd-application number: 57 T-08-501

---

**From:** Jim Elliott  
**Sent:** January 24, 2008 2:12 PM  
**To:** Don McConnell  
**Cc:** Peter Tonazzo  
**Subject:** draft plan subdivision approval-351 Rossmore Rd-application number: 57 T-08-501

Don McConnell

Staff from the Public Works and Transportation Department has reviewed this application and have the following comments.

**Sanitary Laterals**

- lots 5, 6, 710 and 11: These lots appear to require a longer sanitary sewer lateral than the normal (33 feet to property line). In addition, a cleanout should be installed at the property line, 1 to 2 inches below the surface with a metal locating ring.

**Storm Sewer System**

- lots 5, 6, 7, 10 and 11: these lots to appear to require a longer storm sewer lateral than the normal. (33 feet property line).. In addition, a cleanout should be installed at the property line, 1 to 2 inches below the surface with a metal locating ring.

**Rear Lot Catch Basin**

- It should be stated that the rear yard catch basin and lead are the responsibility of the subdivision/lot owner and are not the responsibility of the City.

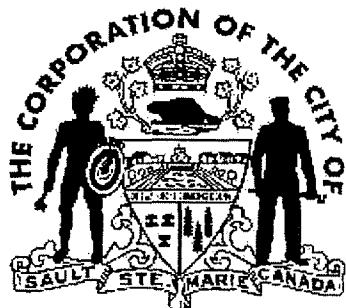
**Pipe Material**

Sewer Pipe must not include corrugated PVC pipe.

If you have any questions, do not hesitate to contact me at 759-5207.

Yours truly

J. M. Elliott, P. Eng  
Deputy Commissioner  
Public Works and Transportation Department



January 22, 2008

**MEMO TO:** Don McConnell  
Planning Director  
Engineering & Planning Department

**RE:** Transit Services Division – Response to the Rezoning Application for the development of a 15 lot subdivision at 351 Rossmore Road.  
Application No. 57T-08-501

The Transit Services Division of the Public Works and Transportation Department is not currently planning to provide conventional bus service to the proposed 15 unit subdivision development at 351 Rossmore Road.

The said subdivision development is within 225 metres walking distance from the Cedar Heights bus route, which currently provides one hour service on Korah Road.

Don Scott  
Transit Manager  
Public Works & Transportation

DS:pf

cc Jim Elliott, P. Eng.



6(6)(a)

**PUC SERVICES INC.  
ENGINEERING DEPARTMENT  
765 QUEEN STREET EAST, P.O. Box 9000  
SAULT STE. MARIE, ONTARIO, P6A 6P2**

Our File

January 31, 2008

DONALD B. McCONNELL, MCIP, RPP  
PLANNING DIRECTOR  
THE CORPORATION OF THE  
CITY OF SAULT STE. MARIE  
P.O. BOX 580  
SAULT STE. MARIE, ON P6A 5N1

Dear Mr. McConnell

**RE: Subdivision Draft Plan of Approval – Application No. 57T-08-501  
351 Rossmore Road**

We wish to advise that the owner must enter into subdivision agreements with PUC Services in order to provide underground electric and water services to the proposed development.

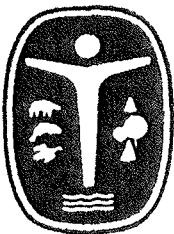
In addition, we wish to advise that the owner may be required to provide easements to accommodate electric facilities and/or looping of watermain.

If you have any further questions relating to the above, please call me at 541-2382.

Yours truly,  
PUC SERVICES INC.

Andrew Hallett, P.Eng.,  
Water Distribution Engineer

6(6)(a)



"Man and Nature"

# Sault Ste. Marie Region Conservation Authority



Mr. Don McConnell  
Planning Director  
City Planning Department  
City of Sault Ste. Marie  
Civic Centre, 99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6

January 24, 2008

**Re: Draft Plan of Subdivision Approval Application 57T-08-501  
Windsor Farms Subdivision Limited  
351 Rossmore Road**

The Sault Ste. Marie Region Conservation Authority (SSMRCA) has reviewed the information regarding the Draft Plan of development for a residential subdivision (15 single family residential lots) on a 1.62 ha parcel of land located south of Rossmore Road, between Pond Street and Cooper Street, in the City of Sault Ste. Marie and has the following comments.

Technical Advisors, Frank Tesolin and Anjum Amin have no objections to the proposed development provided the following concerns are addressed:

1. *Regulation 176/06:* The south-eastern portion of the property (Lots # 5 to 11, 14, 15, and part of 12 &13) fall under the jurisdiction of Regulation 176/06 in that there is an intermittent stream namely the flood control channel associated with the subject property. The SSMRCA has been provided the authority under the regulation to grant permission for development inside regulated areas if, in its opinion, the control of flooding, erosion, pollution or the conservation of land will not be affected by the development. All development within lots # 5 to 15 will be subject to the permitting requirements of the legislation both during subdivision preparation, individual lot development and future owner initiated works, all cut and fill work, stream work, storm water system including discharge to the channel, construction and slope stabilization work.
2. *Storm Drainage:* The SSMRCA is requesting a Sediment Control Plan and a Storm Water Management Plan be prepared and approved by the City and the SSMRCA prior to any work being initiated on the property. The plans will provide the detailed approaches to ensure siltation of the flood control

Phone: (705) 946-8530 • Fax: (705) 946-8533 • Email: nature@ssmrca.ca

1100 Fifth Line East • Sault Ste. Marie, Ontario P6A 5K7

[www.ssmrca.ca](http://www.ssmrca.ca)

6(6)(a)

channel is kept to a minimum during the site preparation and construction phases of the development. These plans must be submitted and approved prior to issuance of a permit under Regulation 176/06 by the SSMRCA.

3. *Source Water Protection:* The proposed development is within the 5-year sensitivity capture zone of municipal wells (Steelton and Goulais). The 5 year time-of-travel sensitivity capture zone is considered as the secondary protection zone for the Wellhead Protection Areas for the groundwater supply wells. Certain land uses, which by their nature present a significant risk to groundwater recharge areas, are discouraged. The Drinking Water Source Protection Section has no concerns with the proposed residential subdivision.

Should you require any further information, please contact our office.

Sincerely,



Christine Aasen,  
Assistant Manager

File: Application#57T-08-501\_351 Rossmore Road.doc



Fisheries and Oceans  
Canada

Great Lakes Forestry Centre

1219 Queen St. East  
Sault Ste. Marie, Ontario  
P6A 2E5

Pêches et Océans  
Canada

Centre de foresterie des Grands Lacs

1219, rue Queen est  
Sault Ste. Marie (Ontario)  
P6A 2E5

6(b)(a)



Your file

Votre référence

Our file  
SS-08-0179

Notre référence

February 13, 2008

John Bitonti  
c/o Laidlaw, Paciocco, Melville  
421 Bay Street, Suite 604  
Sault Ste. Marie, ON P6A 1X3

Dear Mr. Bitonti:

**Subject:** Proposed subdivision development will not likely result in negative effects to fish habitat if additional protection measures are implemented.

Fisheries and Oceans Canada (DFO) received your proposal on January 21, 2008, concerning development of a 15 lot subdivision off Rossmore Road in the City of Sault Ste. Marie, Ontario. To expedite future correspondence or inquiries, please refer to your referral title and file numbers when you contact us.

Referral File No.:

**08-HCAA-CA4-00179**

Habitat File No.:

**SS-08-0179**

Referral Title:

Subdivision Development, Central Creek flood channel, Korah Township

It is our understanding that your proposal consists of:

- *Developing fifteen, 1.33 ha detached residential building lots.*
- *Stormwater from this site will be directed toward Central Creek flood channel.*

as outlined in the following plans:

- *Rezoning application and included drawings submitted to the City of Sault Ste. Marie and signed by yourself on January 4<sup>th</sup>, 2008.*
- *Engineered drawing entitled DRAFT PLAN OF SUBDIVISION OF PART OF LOTS 19 AND 24 REGISTERED PLAN No. 5943 by Walker Engineering, signed by yourself and F.E. Wall, surveyor on January 4<sup>th</sup> 2008.*

We have reviewed your proposal under the habitat protection provisions of the *Fisheries Act*. The measures described in your plans are not adequate to protect fish and fish habitat. Therefore, please ensure that the following additional measures are incorporated into your plans.

6(6)(a)

- All materials and equipment used for the purpose of site preparation and project completion should be operated and stored in a manner that prevents any deleterious substance (e.g. petroleum products, silt, etc.) from entering the water.
- Sediment and erosion control measures should be implemented prior to work and maintained during the work phase, to prevent entry of sediment into the water.
- A storm-water management plan should be developed for the site that will prevent erosion of receiving channels and excess sediments from being deposited in Central Creek flood channel and subsequently into Canadian Fisheries Waters.

By implementing these additional measures it is our opinion that the proposed works and undertakings will not likely result in the harmful alteration, disruption or destruction (HADD) of fish habitat, which is prohibited unless authorized by DFO. These are recommendations to ensure that the proposed works will likely not result in a HADD of fish habitat. Therefore a subsection 35(2) authorization is not necessary.

You could contravene subsection 35(1) of the *Fisheries Act* if a HADD of fish habitat results from any change in your proposed plan or from failure to properly implement these additional measures. Subsection 35(1) states:

*No person shall carry on any work or undertaking that results in the harmful alteration, disruption or destruction of fish habitat.*

This letter of advice does not permit the deposit of a deleterious substance into waters frequented by fish nor does it release you from the responsibility to obtain any other federal (for example, the *Navigable Waters Protection Act*), provincial or municipal approvals.

If these plans have changed since the time of submission the advice in this letter may no longer apply and you should consult with us to determine if further review is required.

We request that a copy of this letter be kept on site while work is in progress. If you have any questions concerning the above or if my understanding of the proposal is either incorrect, incomplete, or if there are changes to the proposed works or undertakings, please call me at (705) 941-2012.

Yours sincerely,

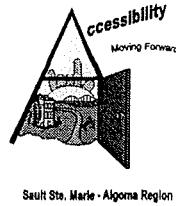


Jennifer Hallett  
Fish Habitat Biologist

Attachment(s): Fish Habitat & The effects of silt and sediment

c.c.: Don McConnell, City Planning Dept.  
Frank Tesolin, SSMCA

6(6)(a)



January 24, 2008

Don McConnell  
Planning Director  
City Planning & Engineering Division

**SUBJECT: REZONING APPLICATION REVIEW – 57T-08-501**

**Windsor Farms Subdivision Limited**

**351 Rossmore Road**

Dear Mr. McConnell

The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

**Exterior**

1. Parking: N/A
2. Walkways & Sidewalks: Make sure path of travel is adequate and safe.
3. Curb Cuts: Utilize as necessary to prevent establishment of barriers
4. Ramping: Utilize as necessary to prevent establishment of barriers
5. Green space access: As applicable to commercial space
6. Transit Access: Needs to be included
7. Lighting: According to city policy for subdivisions
8. Signage: n/A
9. Other: Are the lots being sold as lots or is someone building the dwellings and if someone is doing the building does the 10% rule apply.

Thank you for your attention to these recommendations.

6(6)(a)

March 2<sup>nd</sup>, 2008

D.P Irving, City Clerk  
P.O. Box 580  
Sault Ste. Marie, ON

**Application NO. 57T-08-501**

Dear D.P Irving,

I am writing to you to express my concerns about the 15-lot single detached residential subdivision that is being proposed for the south side of Rossmore Road reaching as far east as the backs of the houses on Cooper Street. This subdivision is of great concern to me and my family as I reside in the last house on Langdon Road, along side the Central Creek Channel.

I purchased my home almost 5 years ago because of it being on a dead end and that the field next door to me had not been developed in over 40 years and the privacy that it offered. Over the past five years, I have enjoyed the use of this field for recreational activities with my children and I am aware of its popularity with local snow machine and all terrain vehicles.

In addition to the pleasure that this green space gives, I question this subdivision's impact on local wildlife, especially the birds that frequent the duck pond on Korah Road and the diverse bird species I have seen outside my front door including ducks, heron, cranes, and geese. These birds make their nests in this marshy area and use it for their food sources. I am aware that this company cut down a large area of trees at the end of Rossmore Road last Fall and since this time we have seen a large decline in the number of birds that come to our feeders, which was never an issue before this time. I recently spoke with a neighbour on Rossmore and she questioned if they will ever be able to see foxes again walking down their road when construction begins.

As a mother of two small children, who enjoys the wonders of nature in the Summer, I am not sure how the effects of house construction will have on the quality of this enjoyment. Please understand that I am not opposed to the city growing and expanding, as a matter of fact, it has been too long in coming. However, I am against growth when it may jeopardize wildlife, the environment, and creates unpleasant feelings for the people who have been a part of this neighbourhood for many years.

Please accept this letter as opposition to this proposed subdivision and take serious consideration into the effects it may have on the environment and the quality of life of the people who already live here. Sometimes these issues are more important than making money.

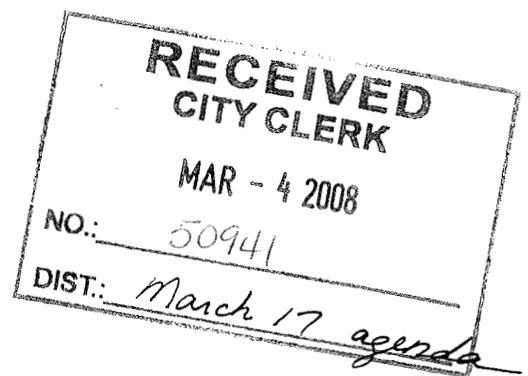
6(6)(a)

Thank you for taking the time to read my letter. I hope that I have not wasted my time and that my voice will be heard on some level.

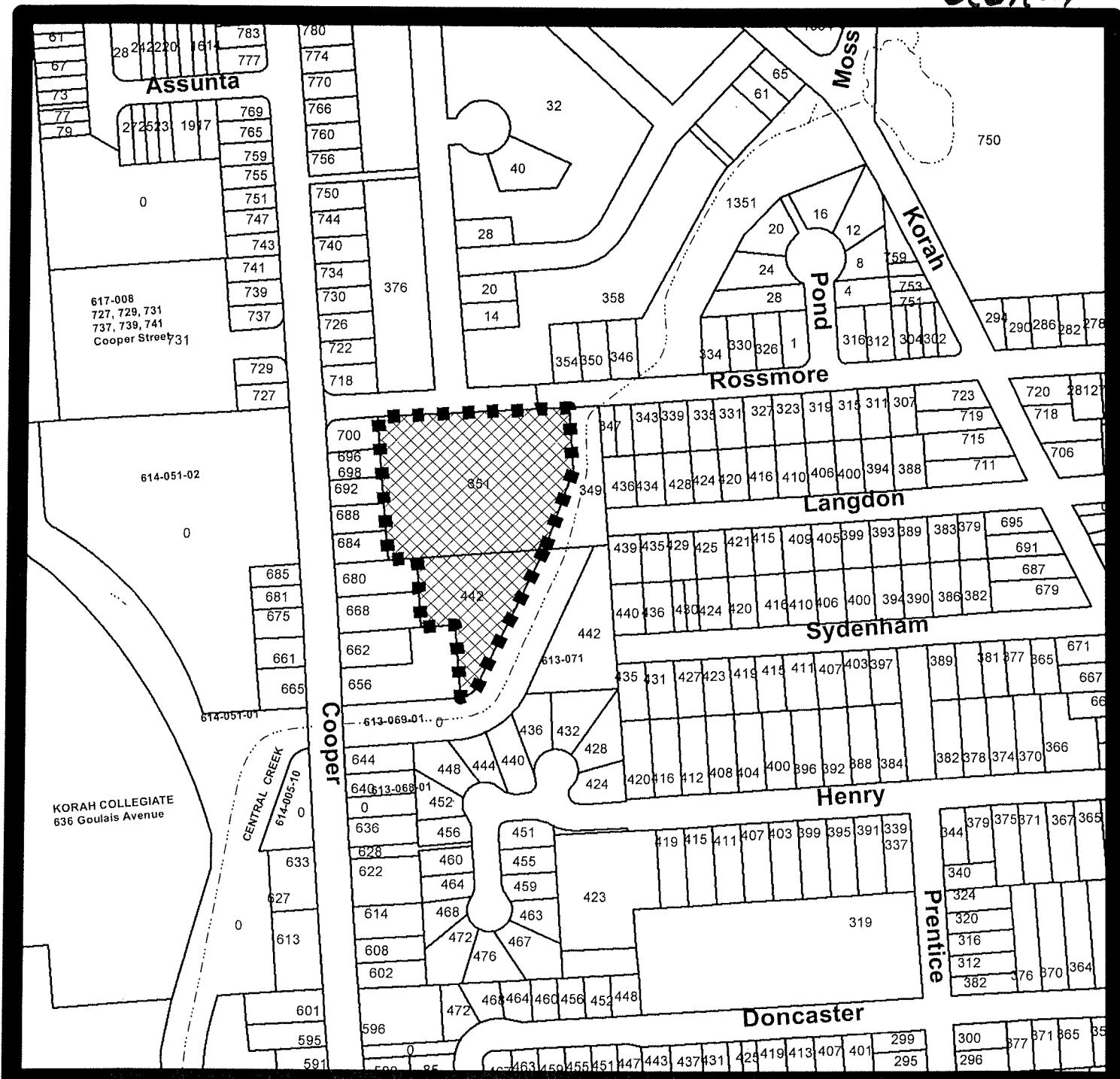
Sincerely,

Danielle Ayotte  
436 Langdon Road  
Sault Ste. Marie, ON  
P6C 2Y6

705-945-8478



b(6)(a)



# SUBDIVISION PROPOSAL [57T-08-501] SUBJECT AREA MAP



## SUBJECT AREA

351 Rossmore Road & 442 Rear Sydenham Road

## Proposal

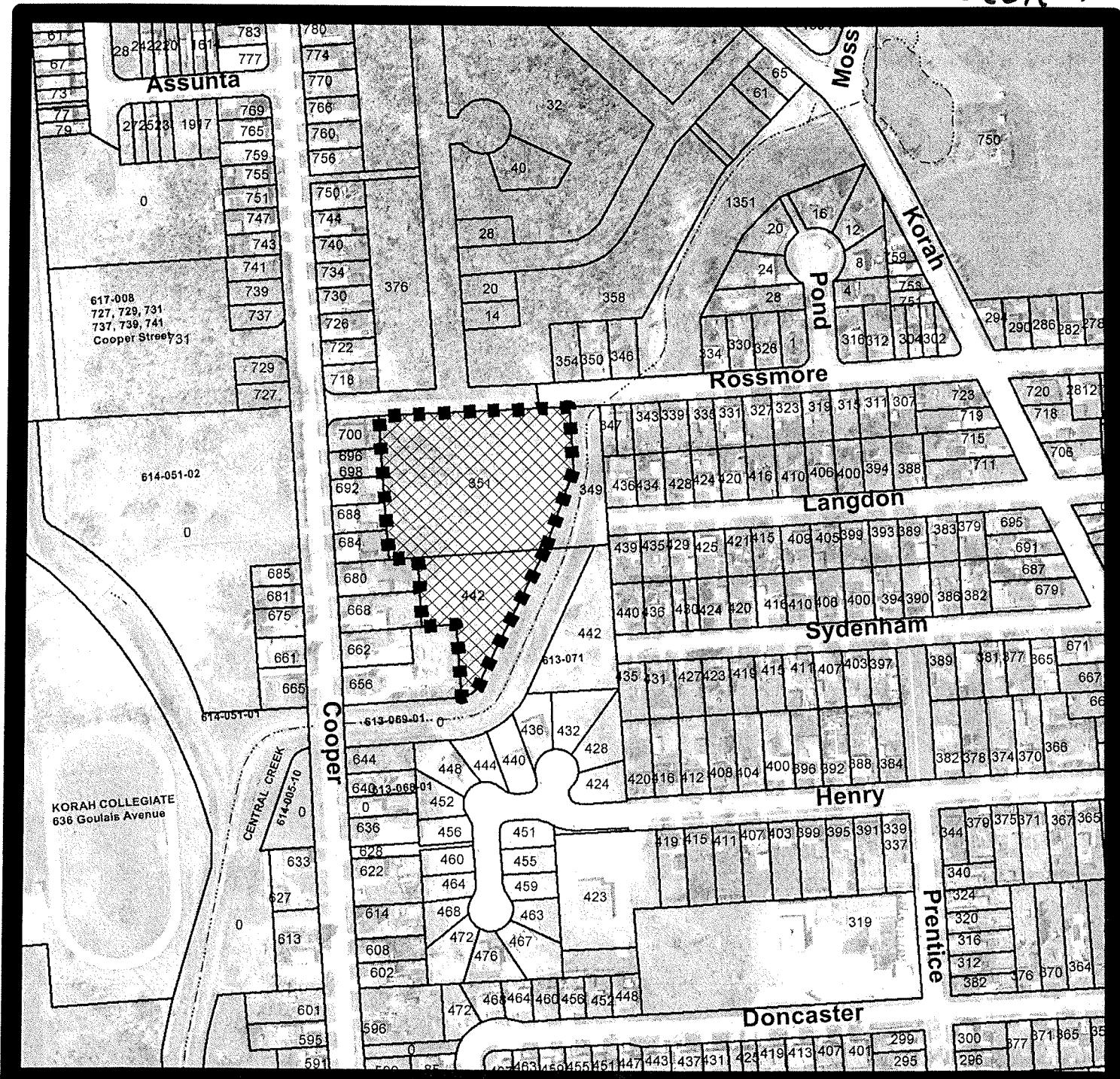
Snowden Street Culdesac - Rossmore Road  
15 Residential Lots

Metric Scale  
1 : 4000

Maps  
79 & 1-89

Mail Label  
Name  
"SNOWDN"

6(6)(a)



## SUBDIVISION PROPOSAL [57T-08-501]

### 2004 ORTHO PHOTO

#### SUBJECT AREA

#### 351 Rossmore Road & 442 Rear Sydenham Road

#### Proposal

Snowden Street Culdesac - Rossmore Road  
15 Residential Lots

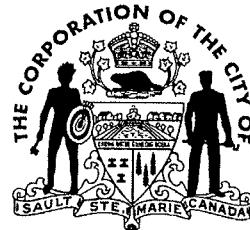
Metric Scale  
1 : 4000

Maps  
79 & 1-89

Mail Label  
Name  
"SNOWDN"



6(6)(b)



2008 03 17

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

- TO:** Mayor John Rowswell  
and Members of City Council
- SUBJECT:** Application No. A-3-08-Z – filed by Pauline's Place Non-Profit Homes Inc.
- SUBJECT PROPERTY:** Location – Plan 71, Lot 22, located on the west side of Pim Street, approximately 20m (66') north of Summit Avenue. Civic No. 267 Pim Street.  
Size – Approximately 20.1m (66') frontage x 40.2m (132') depth.  
Present Use – Youth homeless shelter (Group Home); 8 beds.  
Owner – Pauline's Place Non-Profit Homes Inc.
- REQUEST:** The subject property is currently being used as a Group Home, with 8 beds. The applicant is seeking to rezone the property by way of a Special Exception zoning to facilitate increasing the maximum number of beds to 12.
- CONSULTATION:** Engineering – No objection.  
Building Division – See attached letter.  
Legal Department – No comment.  
Fire Services – Fire Services has several outstanding retrofit issues with this property. The owner is currently working towards compliance.  
PUC Services Inc. – No objection.  
C.S.D. – No concerns.  
Conservation Authority – See attached letter.

6(6)(b)

PWT – No objection.  
EDC – No objection.

### Comments

The applicant, Pauline's Place Non-Profit Homes Inc., runs a homeless youth shelter at 267 Pim Street. This facility provides access to safe, affordable housing for youth between the ages of 16 to 21 who are experiencing crisis and find themselves homeless. The subject property currently accommodates 8 beds for homeless youth.

The applicant is now requesting a special exception zoning to facilitate increasing the maximum number of beds to 12. The proposed increase will not result in any physical changes or expansions to outside of the building, which was a former residential dwelling. The increase will be done by reorganizing interior space within the building.

Mr. Robert Hughes, Executive Director of Pauline's Place and the representative for this application, is not available to be in attendance at the Council meeting and has requested a deferral to March 31<sup>st</sup>, 2008.

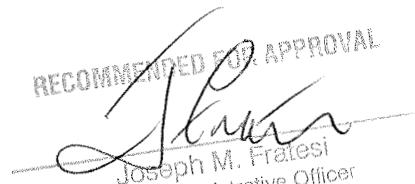
### Planning Director's Recommendation

That City Council defer this application to the March 31<sup>st</sup>, 2008 meeting.

SDT/pms

**PUBLIC HEARING** – 2008 03 17, Council Chambers, Civic Centre

Data\APPL\REPORT\3-08-Z.doc

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

**Steve Turco**

6(b)(b)

**From:** Pauline's Place [paulinesplace@shaw.ca]  
**Sent:** February 26, 2008 10:32 AM  
**To:** Steve Turco

Dear Steve

Please be advised that I will be unavailable for Mar 17 2008 for the city council meeting, I would ask that this item be deferred to the Mar 31<sup>st</sup> meeting

Thank you

Robert Hughes  
Executive Director  
Pauline's Place  
267 Pim St.  
Sault Ste. Marie, ON  
Phone 705-759-HOME (4663)  
Email: bhughes.pp@shaw.ca

Fred Zabel 618 Summit - right behind Paulines place.

Hello :

Thank you for this letter !

RECEIVED		Feb 25/08
CITY CLERK		
		FEB 26 2008
NO.:	50928	
DIST.:	Planning	Agenda
		17

6(6)(b)

I live in this older home and it needs work inside and outside - which I am doing.

Last summer I was outside this house working on my property -

while I'm quietly working - work which has to be done - (eves-troughs to be replaced, painting, grass cutting much more -)

There is always a bunch of nosy kids milling around behind Paulines' house.

As soon as they catch sight of me or hear any noises - like a nail being hammered - some of the young males start swearing at me - one pulled his pants down to 'moom me' while I'm working on my fence. (I went over - after 10 min some adult "painfully" came out to talk to me did not reprimand that brat kid) <sup>Unsatisfactory supervision</sup>

Also, there is loud voices and lots of swearing and many of the "friends" of those currently in the building come "visiting" Friday nite and Saturday nite - lots of heavy truck door

slamming and for a few weeks someone in a heavy diesel truck came continuously by Saturday nite letting their diesel engine <sup>there</sup> running - disturbing the hell out of me. (Everyone smokes cigarettes - smell the stink in my yard) <sup>I can live with this, though.</sup>

I'm a "shift worker" at St. Marys paper. This means I like to sleep a few hours 2 o'clock to 5 o'clock before nite shift. All I need from Pauline is more supervision behind their house Fri & Saturday nites. Thanks Fred Zabel.

6(b)(b)

— Supervision Friday nites  
and Saturday nites till  
one o'clock in the morning. needed.

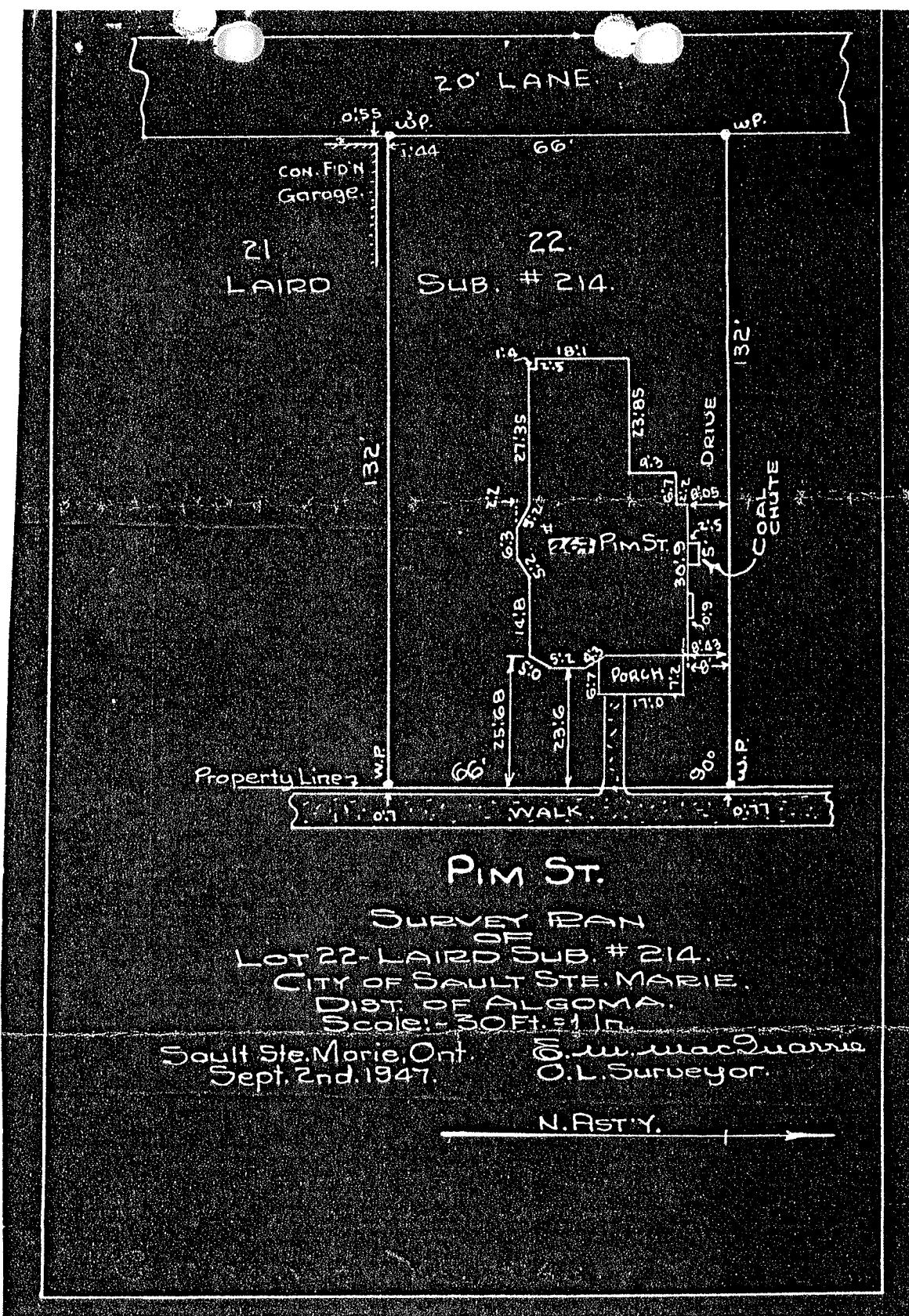
I see a supervisor smoking  
away outside starting Monday  
mornings what good is that?

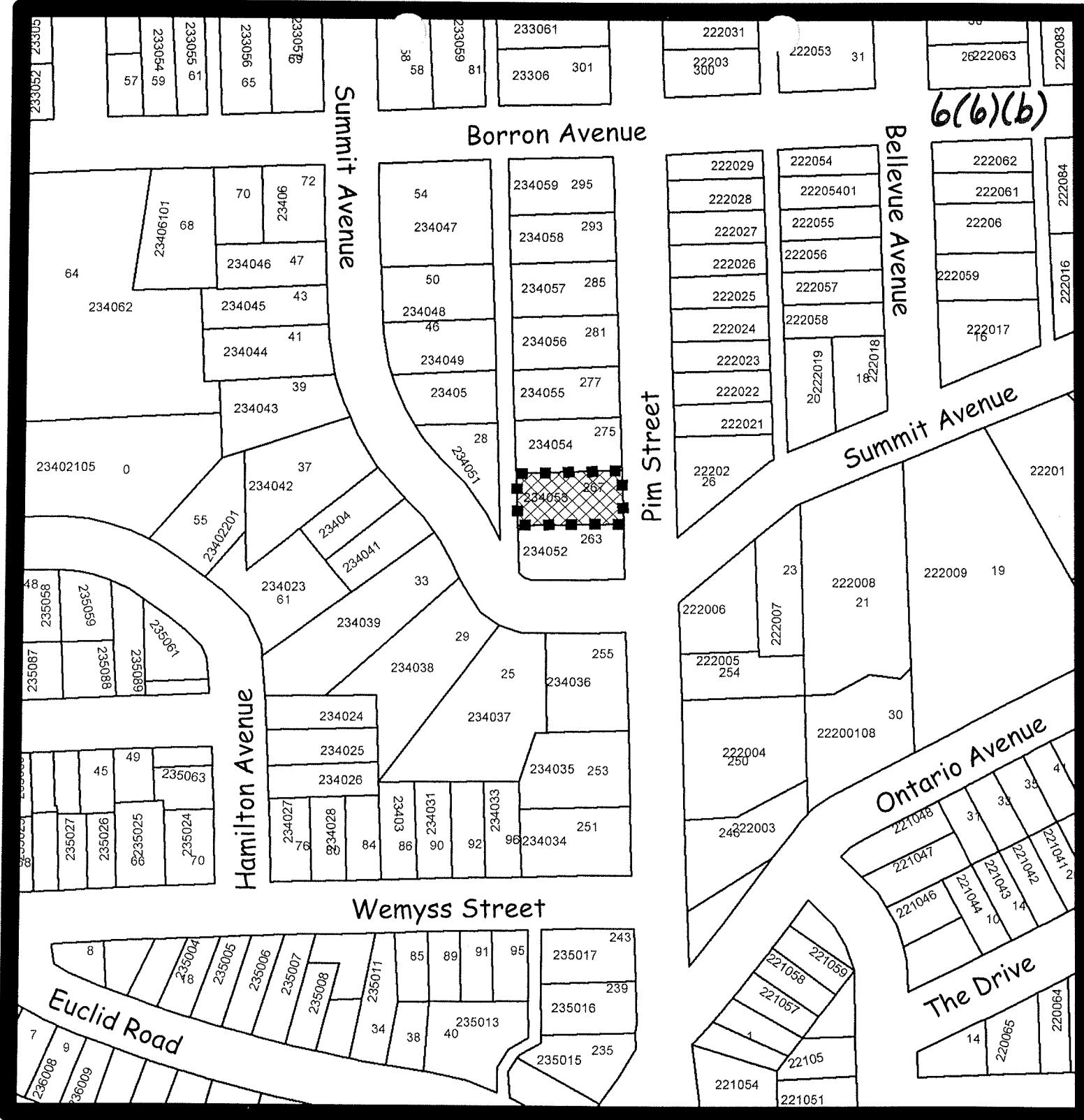
(There's no need for supervision  
behind the house during the  
mornings? chee-)

Weekend evenings      <sup>apparant</sup> not supervisor

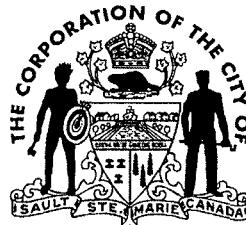
You, sir, D.P. Irving are welcome to  
show my letters to Pauline. Thanks!

6(6)(b)





6(6)(c)



2008 03 17

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

**TO:** Mayor John Rowswell  
and Members of City Council

**SUBJECT:** Application No. A-4-08-Z.OP – filed by Catalyst Fitness Inc.

**SUBJECT PROPERTY:** Location – Located at the end of Industrial Court “B”. Civic No. 99 Industrial Court “B”.  
Size – Approximately 99m (324') frontage x 70m (230') depth; 1.2 ha (2.98 acres). Zone Map 1-112.  
Present Use – Light Industrial.  
Owner – 1138974 Ontario Inc.

**REQUEST:** The applicant, Catalyst Fitness Inc., is requesting an Official Plan amendment and rezoning to permit a portion (2000sq.ft.) of the existing building to be utilized for a fitness facility.

**CONSULTATION:** Engineering – See attached letter.  
Building Division – The building has been constructed .85 feet into the city road allowance. This matter should be resolved as well. No further comments.  
Legal Department – No comment.  
Fire Services – No objection.  
PUC Services Inc. – No objection.  
C.S.D. – No concerns.  
Conservation Authority – See attached letter.  
PW&T – No comments or objections.  
Accessibility Committee – See attached letter.

### **Previous Applications**

There are no previous applications.

### **Conformity with the Official Plan**

The subject property is designated 'Industrial' on Land Use Schedule 'C' of the Official Plan. The proposal to locate a 'fitness facility' does not conform to the Industrial policies set out in the Official Plan. Industrial Policy I.10 notes that fitness facilities may be located within certain industrial areas, although the location of the subject property does not fall within the areas listed by Policy I.10. As such, an Official Plan amendment by way of a notwithstanding clause to the Industrial Policies is required.

### **Comments**

The applicant, Catalyst Fitness Inc., is requesting a rezoning from Medium Industrial (M2) zone, to Medium Industrial zone with a Special Exception to permit a fitness facility to occupy approximately 185.8m<sup>2</sup> (2,000 sq. ft.), or roughly 10% of the existing building at 99 Industrial Court. The building's primary use will remain industrial.

The subject property presently supports a number of industrial uses, including 'Grey Wall Coatings', 'Power Fuels Storage', and a power wash company. The applicant and owner of the building/businesses feel that the uses can co-exist, and will actually compliment one another. The peak times for the industrial uses are between 9 a.m. – 5 p.m., while the fitness facility's peak hours are before 9 a.m. and after 5 p.m.

The existing character of the area is medium industrial. From a land use perspective, it is important to determine whether the proposed use will sterilize, or impact one's ability to locate or expand an industrial use within the area. In this case, a fitness facility will not negatively impact, or sterilize the existing and future potential of the industrial area. Industrial Parks are often referred to as 'employment areas'. A fitness facility will actually compliment the surrounding uses, by offering employees a nearby facility that can be easily accessed before or after work.

Given the size of the subject property, the peak hours of use, and the road infrastructure, parking and traffic will not be an issue. It is however important to note that the existing building has been designed to accommodate industrial uses. A fitness facility will represent a change of use as it pertains to the Ontario Building Code. The applicant will require an architect to ensure that the proper retro-fits are in place, as required by the Code, including accessibility features, as per the Accessibility Committee comments attached to this report.

Correspondence from Building and Engineering attached to this report notes that the southwest portion of the existing building was built 26cm (0.85') into the City's Road allowance. This must be addressed through a license of occupation, or the sale and conveyance of this portion of the road allowance to the owner of the subject property. The applicant has contacted the City's Legal Department to resolve this matter, which should be a condition prior to final approval of the Zoning By-law.

Engineering comments also indicate that a connection permit to the existing sanitary lateral was not obtained. Such a permit will be required prior to the issuance of a final occupancy permit.

Correspondence from the Conservation Authority attached to this report indicates that the subject property is within the jurisdiction of the CA and will require a permit prior to any grading or site alteration. The applicant is aware of this requirement.

#### **Planning Director's Recommendation**

That City Council approve a rezoning from Medium Industrial (M2) zone to Medium Industrial zone with a Special Exception (M2S) to permit a 'fitness facility' on the subject property, in addition to the uses permitted in an M2 zone, subject to the following conditions:

1. Approval of Official Plan Amendment 143, to permit a fitness facility on the subject property, notwithstanding the Industrial Policies outlined in the Official Plan.
2. That the building encroachment onto the City owned right-of-way be rectified to the satisfaction of the City Solicitor.

*[Signature]*  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

PT/pms

**PUBLIC HEARING – 2008 03 17, Council Chambers, Civic Centre**

**AMENDMENT NO. 143  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE:**

This Amendment is an amendment to the Text of the Official Plan as it relates to the Industrial policies.

**LOCATION:**

Plan H744, Lot 1PT RCP RP 1R7288 Part 1, located on the north and west side of Industrial Court B, at the end of the existing travelled roadway. Civic No. 99 Industrial Court B; Zoning Map 1-112.

**BASIS:**

This Amendment is necessary in view of a request to locate a 'Fitness Facility' within a portion of the existing building.

Council now considers it desirable to amend the Official Plan.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:**

The Official Plan for the City of SSM is hereby amended by adding the following paragraph to the Special Exceptions Section:

"Special Exceptions"

96. Notwithstanding the Industrial policies of the Official Plan, lands described as Plan H744, Lot 1PT RCP RP 1R7288 Part 1, located on the north and west side of Industrial Court B, at the end of the existing travelled roadway. Civic No. 99 Industrial Court B. A portion of the existing building may be used as a fitness facility.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.

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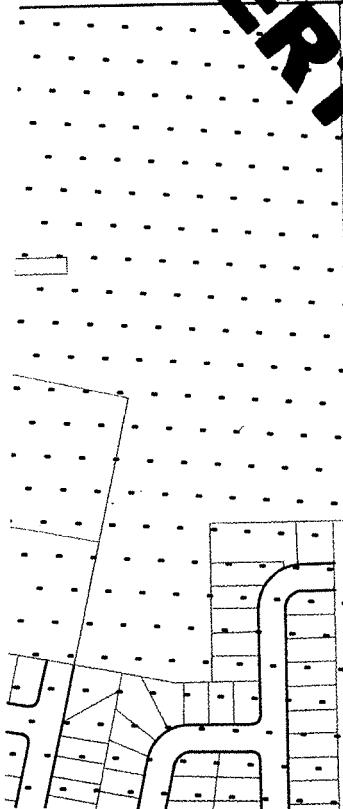
**PROPERTY SUBJECT**

**THIRD LINE EAST**

**GREAT NORTHERN ROAD**

**INDUSTRIAL  
CRT "B"**

**INDUSTRIAL PARK C**



**OFFICIAL PLAN SCHEDULE "C"  
LAND USE LEGEND**



RESIDENTIAL



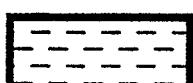
INDUSTRIAL



PARKS  
RECREATIONAL



COMMERCIAL

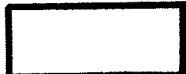


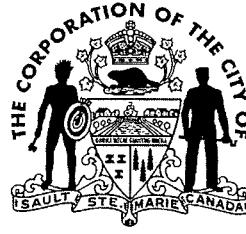
INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 143





6(6)(c)



2008 02 21

Bldg. File: 31 569

**MEMO TO:** Don McConnell, MCIP, RPP  
Planning Director

**FROM:** Catherine Taddo, P. Eng.  
Municipal Services Engineer

**SUBJECT:** APPLICATION No. A-4-08-Z.OP  
99 INDUSTRIAL COURT B  
REQUEST FOR AN AMENDMENT TO THE OFFICIAL PLAN AND  
ZONING BY-LAW

---

The Engineering Department has reviewed the above noted application, and has no objections; however, we provide the following comments:

- After review of the building file it was noted that a permit for connection to the existing sanitary lateral was not obtained. This permit is required.
- As per Don Maki's comments, the building was built 0.85 feet into the road allowance, and will need to be addressed.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "C. Taddo".

Catherine Taddo, P. Eng.  
Municipal Services Engineer

c: Jerry Dolcetti, RPP  
Jim Elliott, P. Eng.



# Sault Ste. Marie Region

6(6)(c)

## Conservation Authority

"Man and Nature"

February 13, 2008

### Conservation Authority Comments:

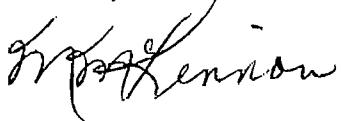
**Application #** A-4-08-Z.OP  
**Catalyst Fitness Inc.**  
**99 Industrial Court 'B'**  
**Sault Ste. Marie**

- The subject properties are located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- This property is subject to the Shoreline Management Plan.
- This property is subject to Source Water Protection
- A permit is required prior to ANY site grading, excavating, filling, development or construction.
- We have no comments or objections to this application
- Other:

The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Ont. Reg. 176/06 Development, Interference with Wetlands and Alterations to Shoreline and Watercourses.

The subject property is under consideration of the Source Water Protection Program of the Conservation Authority with regard to Drinking Water Source Protection and there may be recommendations dependant on the proposed development. CA staff should review any plans prior to a Building Permit being issued for the property located at 99 Industrial Court 'B'.

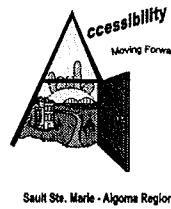
Sincerely,

A handwritten signature in black ink, appearing to read "Marlene McKinnon".

Marlene McKinnon  
GIS Specialist

File: A-4-08-Z\_OP\_13Feb08.doc

6(6)(c)



February 29, 2008

Don McConnell  
Planning Director  
City Planning & Engineering Division

**SUBJECT: REZONING APPLICATION REVIEW – A-4-08-Z.OP**

**99 Industrial Court "B"**

**Catalyst Fitness Inc.**

Dear Mr. McConnell

The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

**Exterior**

1. Parking: Follow Comprehensive Zoning Bylaws for Accessible Parking
2. Walkways & Sidewalks: Make sure path of travel is adequate and safe.
3. Curb Cuts: Utilize as necessary to prevent establishment of barriers
4. Ramping: As necessary for easy access to prevent barriers from occurring.
5. Green space access: As applicable to commercial space.
6. Transit Access: Will transit be entering the area for public use
7. Lighting: Where applicable
8. Signage: Parking appropriate signage. Any other as required.
9. Other: Request for a site Plan to ensure accessibility. Also that the building code is being meant for the door entry and actuators.

Thank you for your attention to these recommendations.

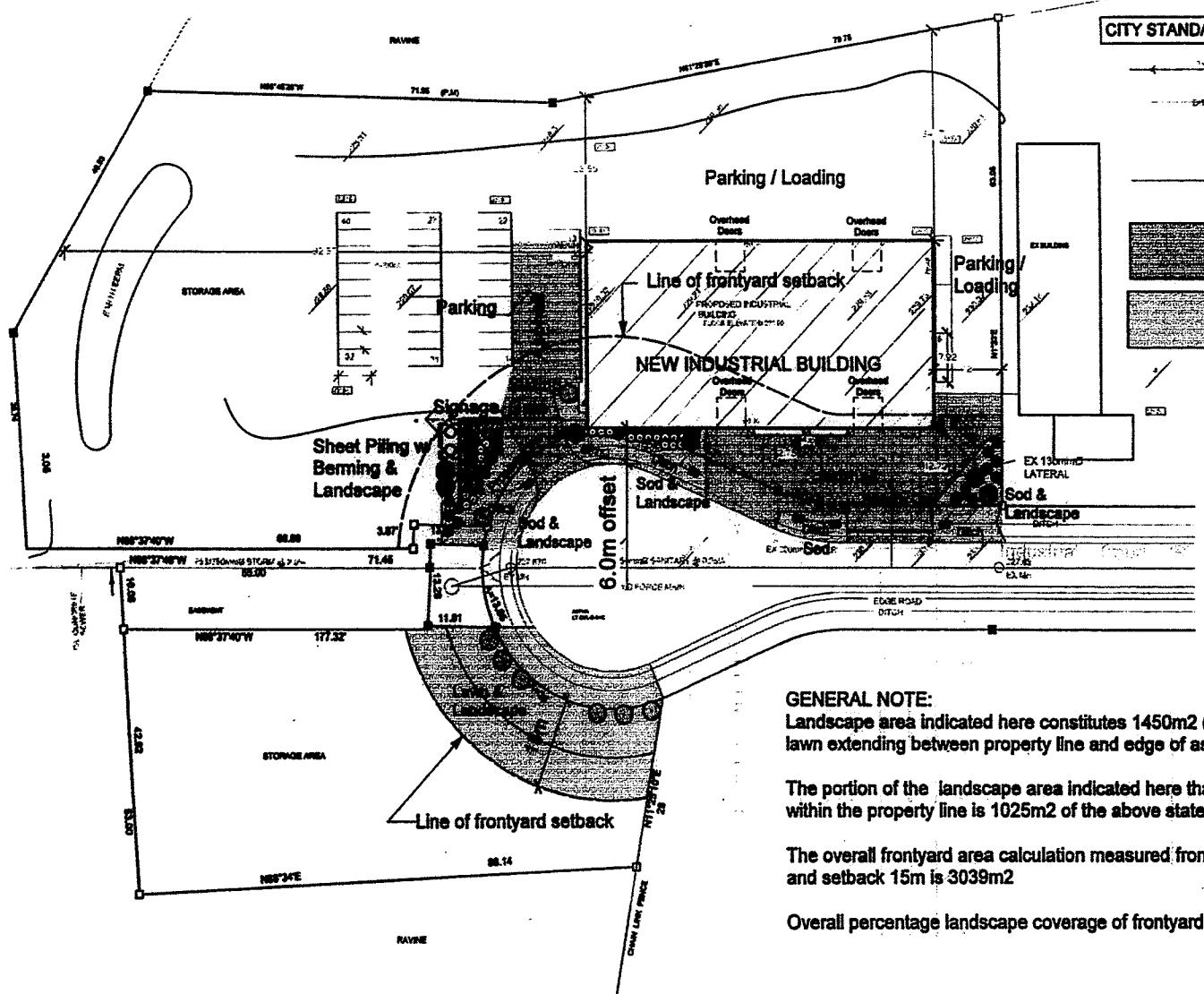
6(6)(c)



Sault Ste. Marie - Algoma Region

Sincerely,

Catherine Meincke  
Chair, Site Plan Sub Committee

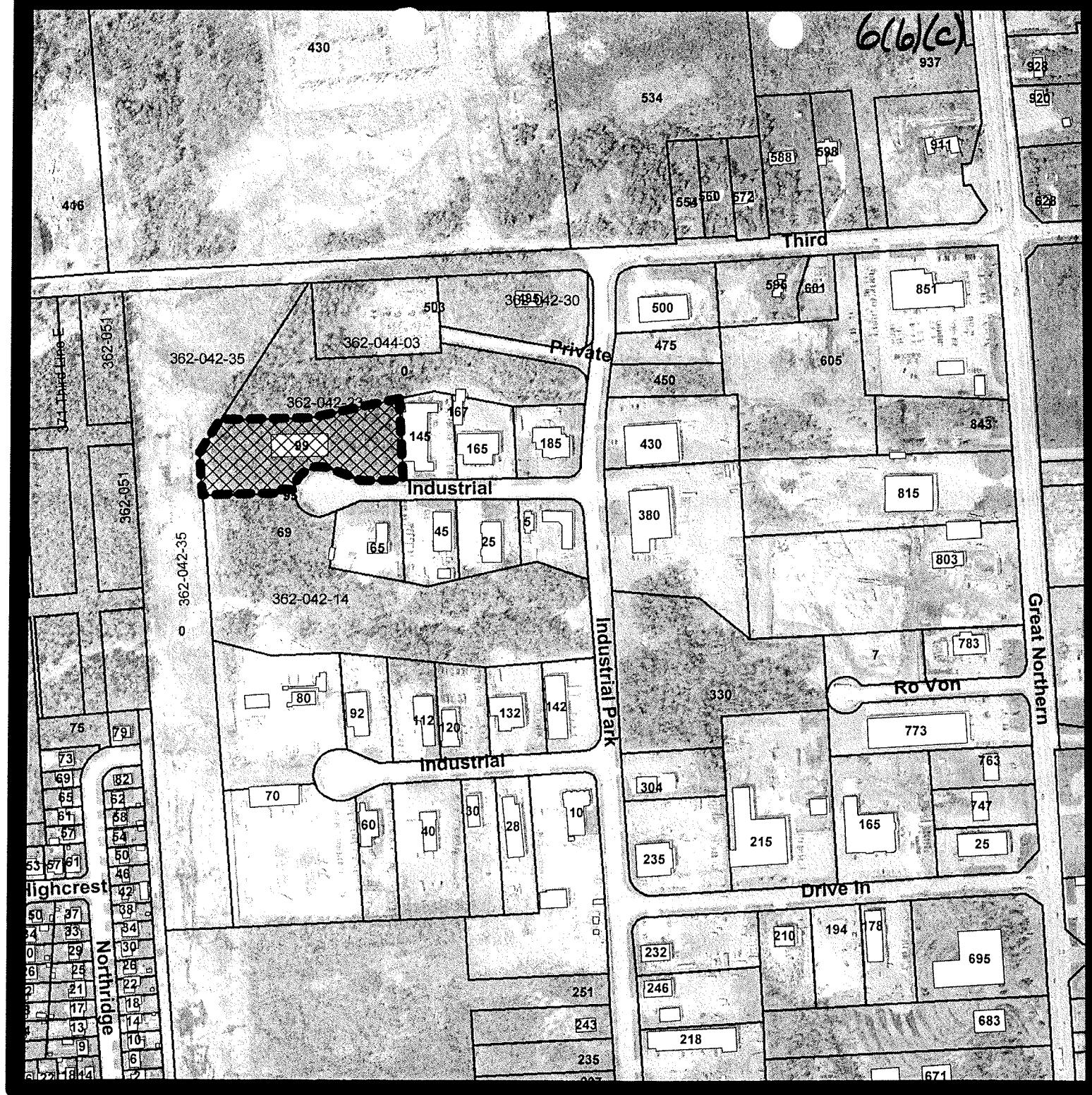


**NOTE:**  
Survey & Site plan provided by:  
Miller Engineering Corp.  
145 Industrial Court 'B'  
Sault Ste. Marie, Ontario.  
Drawing SP1  
Contract 07032  
Date: July 30, 2007

**ISSUED FOR MINOR VARIANCE**

PROJECT NUMBER	DESIGN Landscape Architect Incorporated ENVIRONMENT	PRODUCT	REFERENCE
	145 Industrial Court 'B' Sault Ste. Marie, Ont. P.O. Box 1000 Phone: (705) 944-4271 Fax: (705) 944-5123	Proposed Industrial Building 99 Industrial Court 'B', Sault Ste. Marie, Ont.	0715
TITLE	Preliminary Landscape Concept	DATE	REVISION
SCALE	1:760	Sept 18, 2007	EW
FOR	Howard Avery Construction Ltd.		
Contractor is to verify all dimensions on site.		Copyright of these drawings is vested in Design Environment - Landscape Architect Inc.	

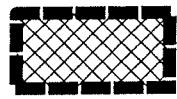
6(6)(c)



# 2004 ORTHO PHOTO

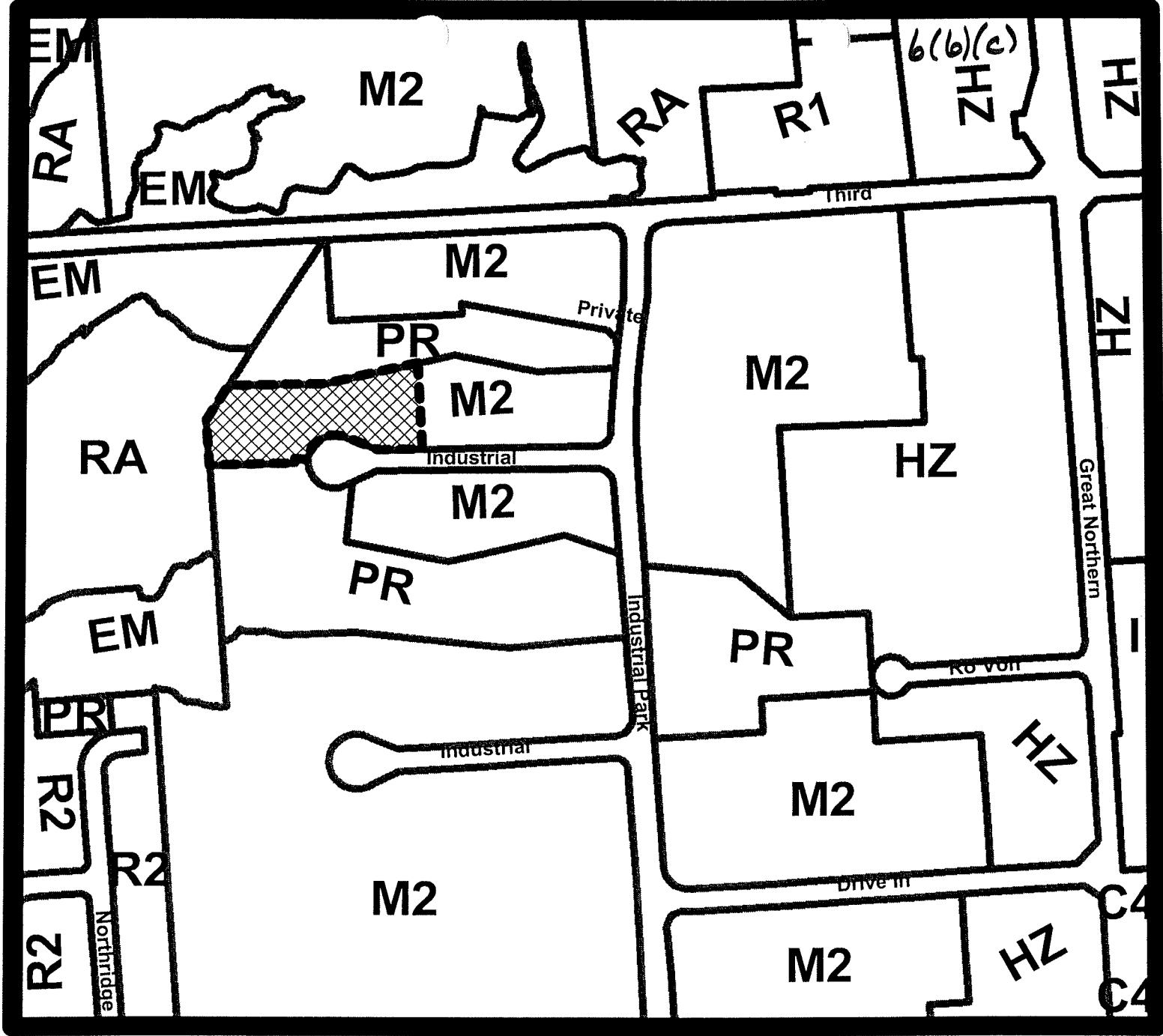
## Application A-4-08-Z-OP

Metric Scale  
1 : 5000



Subject Property 99 Industrial Crt B

Date  
February 2008



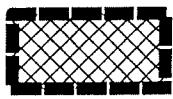
## ZONING MAP

**Application A-4-08-Z-OP**

Map 1-112  
[Map 98]

- HZ - Highway Zone
- M2 - Medium Industrial Zone
- R1 - Estate Residential Zone
- R2 - Single Detached Residential Zone

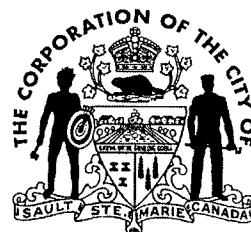
- I - Institutional Zone
- RA - Rural Area Zone; RAhp
- EM - Environmental Management Zone
- PR - Parks and Recreation Zone



Subject Property 99 Industrial Crt B

Metric Scale  
1 : 5000

Date  
February 2008



2008 03 17

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

**TO:**

Mayor John Rowswell  
and Members of City Council

**SUBJECT:**

Application No. A-5-08-Z – filed by Dieter Groissant.

**SUBJECT PROPERTY:**

Location – Located on the east side of Black Road, approximately 135m (443') north of its intersection with McNabb Street. Civic No. 186 Black Road. Zoning Map 1-53

Size – Approximately 111m (364') frontage x 145m (475') depth; 1.63 ha (4.01 acres).

Present Use – Residential dwelling.

Owner – 1013884 Ontario Ltd. (Adler Moving Systems).

**REQUEST:**

The applicant, Dieter Groissant, is requesting the rezoning to permit a “personal storage facility” in addition to those uses permitted in an “M3” zone.

**CONSULTATION:**

Engineering – No objection.

Building Division – No comments.

Legal Department – No comment.

Fire Services – No objection.

C.S.D. – No concerns.

Conservation Authority – See attached letter.

Accessibility Committee – No objection.

PW&T – No objection.

**Previous Applications**

There are no previous applications.

## Conformity with the Official Plan

The Subject property is designated 'Industrial' on Land Use Schedule 'C' of the Official Plan. A personal storage facility fits within the Industrial policies of the OP. As such, an official plan amendment is not required.

## Comments

The applicant, Dieter Groissant is requesting a rezoning from Heavy Industrial (M3) zone to Heavy Industrial zone with a Special Exception to permit a 'personal storage facility' (M3S), in addition to the uses permitted in an M3 zone.

The subject property and surrounding area is zoned Heavy Industrial (M3), as recommended by the City's Industrial Land Development Strategy, adopted by City Council in 2001. There are a number of existing residences in the area, including the dwelling on the subject property, which the applicant will reside in, as a caretakers dwelling unit, permissible under the existing M3 zoning.

Based upon the preliminary site plan attached, the applicant is proposing a total of 4 storage buildings totalling roughly 989m<sup>2</sup> (10,650sq.ft.). Given the proposed layout of the buildings, the use will be of the 'mini-storage' variety, catering to general office and household items, rather than larger items such as RV's, boats, trailers, or cars. At this time, an outdoor storage area is not proposed as part of the use.

The applicant, owner of Adler Moving Systems, plans to eventually relocate his existing 'Road Transportation and Warehousing' uses to the subject property, which is permitted by the existing Heavy Industrial Zoning.

Correspondence from the Conservation Authority (attached) indicates that the subject property is under consideration of the Source Water Protection Program. The subject property is within the 10-year capture zone of the 'Shannon' Municipal Well. In the case of a personal storage facility, the risk of a spill and subsequent contamination is minimal. As mentioned earlier, the facility is designed to store general household and office items. As well, the applicant has indicated that the floors will be non-permeable concrete, so that any potential spill can be contained prior to entering the groundwater regime.

A Personal Storage Facility is an innocuous use, with minimal off-site impacts to surrounding neighbours. Conversely, the proposed use will not sterilize, or prevent heavy industrial uses from developing around the subject property. The proposal will fit within the existing character, and future development potential of the area.

Given that the subject property is located along a major arterial road, which presently serves as one of the Gateways to the community, Site Plan Control

6(6)(d)

should be utilized to ensure that appropriate landscaping ensures a high quality, aesthetically pleasing development along this portion of the Trans Canada Highway.

**Planning Director's Recommendation**

That City Council approve the application and rezone the subject property from Heavy Industrial (M3) zone to Heavy Industrial zone with a Special Exception (M2.S) to permit a 'Personal Storage Facility', in addition to those uses permitted in a Heavy Industrial (M3) zone, and that Council deem the property subject to Site Plan Control, as per Section 41 of the Planning Act.

PT/pms

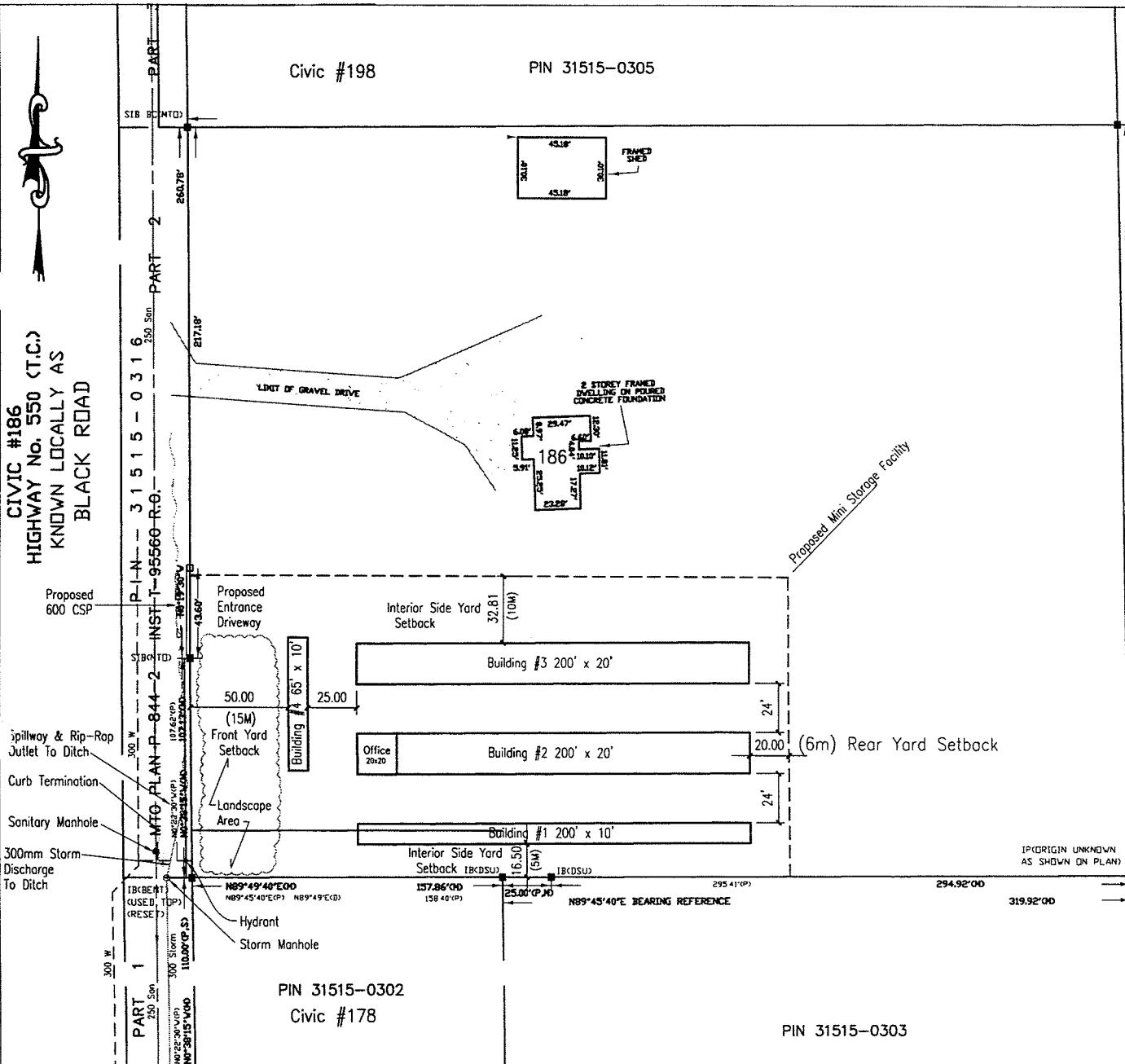
**PUBLIC HEARING** – 2008 03 17, Council Chambers, Civic Centre

*J. Fratesi*  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

CIVIC #186  
HIGHWAY No. 550 (T.C.)  
KNOWN LOCALLY AS  
BLACK ROAD

Civic #198

PIN 31515-0305



Civic #186 Black Road  
Sault Ste. Marie  
Proposed Mini Storage Facility  
Land Zoned M3  
Requires Special Exemption  
To Allow Personal Storage

PIN 31515-0297

Consulting Engineers	
<b>MRW</b>	
M. R. WRIGHT & ASSOCIATES CO. LTD. SAULT STE. MARIE, ONTARIO	
<input type="checkbox"/> Need For Information <input type="checkbox"/> Issued For Approval <input type="checkbox"/> Issued For Filing <input type="checkbox"/> Issued For Plan Permit <input type="checkbox"/> Issued For Construction <input type="checkbox"/> Issued For As-Built <input type="checkbox"/> Other _____	
All drawings & computer's data shown on these plans are the property of the owner and may not be reproduced without written consent of the owner	
Drawn D.A. Moore	Project
Checked D.L. Wood	
Approved R.C.H. Wood	Detail
Date 8/08	
Scale 1" = 50'	
Client Mike Moore And Sons	
PROJECT No. 7073 DWG. No. 001	

(P)(077)



"Man and Nature"

February 14, 2008

# Sault Ste. Marie Region Conservation Authority

6(6)(d)

**FAX**



Pierre Tonnerre



Marlene



DATE: MARCH 3/08



## Conservation Authority Comments:

**Application #**

**A-5-08-Z**  
Dieter Groissant  
186 Black Road  
Sault Ste. Marie

- The subject properties are located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- This property is subject to the Shoreline Management Plan.
- This property is subject to Source Water Protection
- A permit is required prior to ANY site grading, excavating, filling, development or construction.
- We have no comments or objections to this application
- Other:

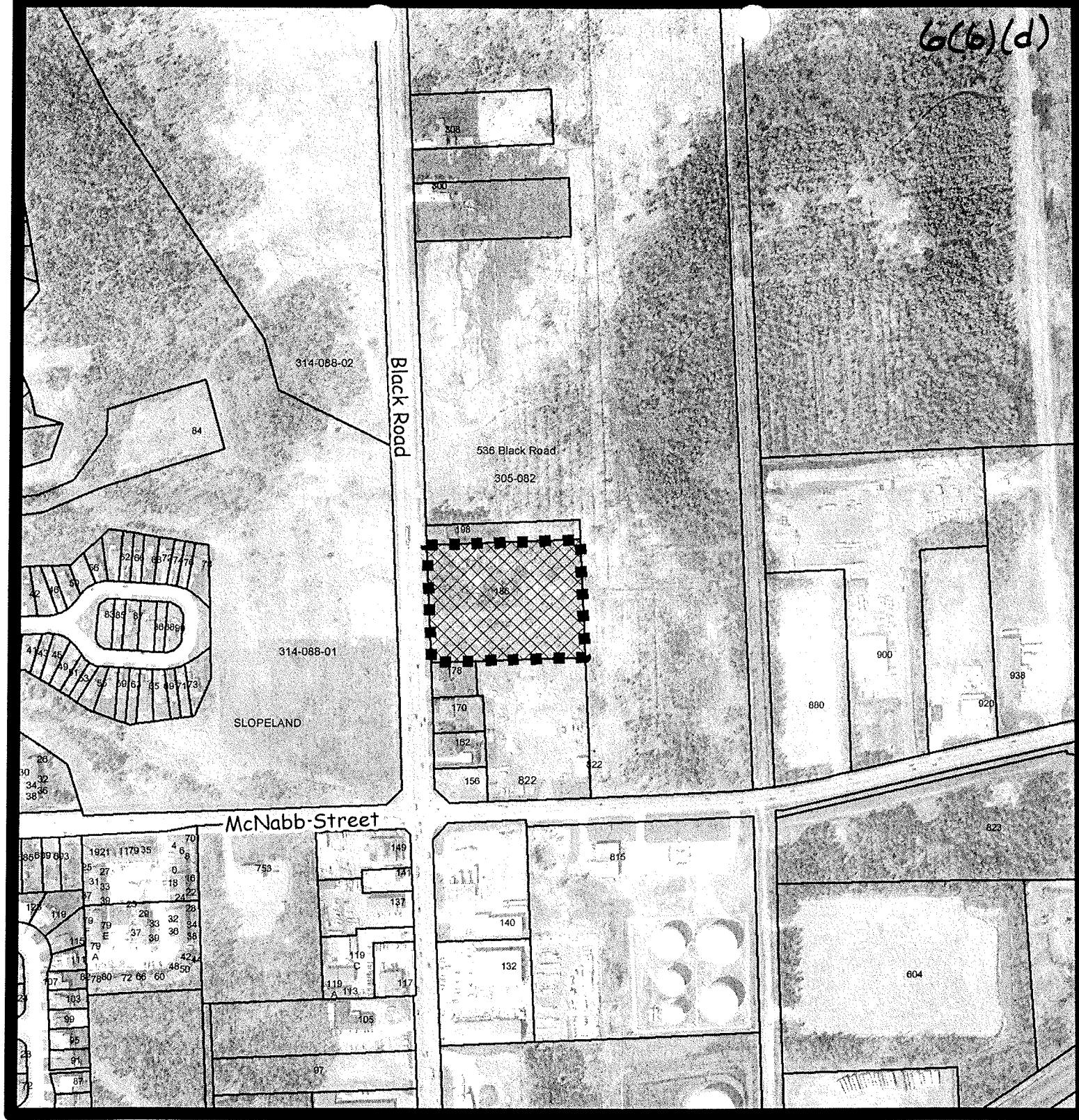
The subject property is under consideration of the Source Water Protection Program of the Conservation Authority with regard to Drinking Water Source Protection and there may be recommendations dependant on the proposed development. CA staff should review any plans prior to a Building Permit being issued for the property located at 186 Black Road.

Sincerely,

Marlene McKinnon  
GIS Specialist

File: A-5-08-Z\_14Feb08.doc

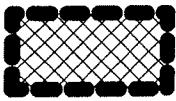
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# 2004 ORTHO PHOTO

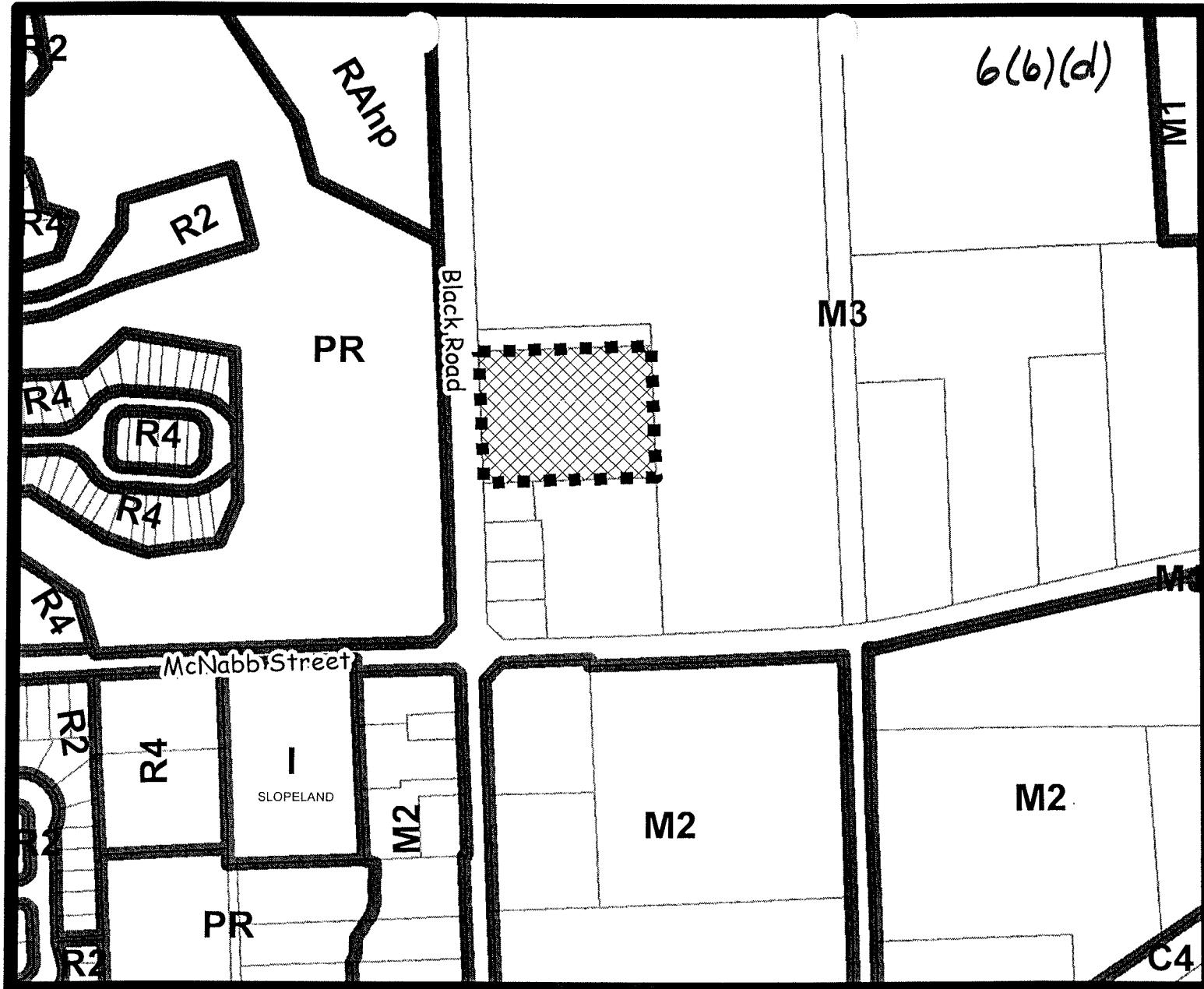
## APPLICATION A-5-08-Z

Metric Scale  
1 : 5000



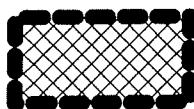
Subject Property - 186 Black Road

Maps  
45 & 1-53



## ZONING MAP

APPLICATION A-5-08-Z



Subject Property - 186 Black Road

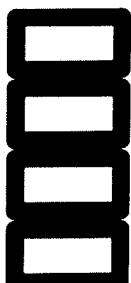


Metric Scale

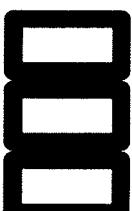
1 : 5000

Maps

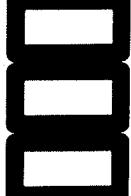
45 & 1-53



M1 - Light Industrial Zone



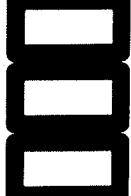
I - Institutional Zone



M2 - Medium Industrial Zone



RA - Rural Area Zone; RAhp



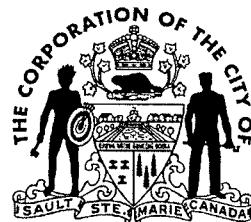
R2 - Single Detached Residential Zone



PR - Parks and Recreation Zone

R4 - Medium Density Residential Zone

6(6)(e)



2008 03 17

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

TO:

Mayor John Rowswell  
and Members of City Council

SUBJECT:

Application No. A-6-08-Z – filed by Candice Esposito.

SUBJECT PROPERTY:

Location – Located on the south side of Grace Street, approximately 63m (207') west of its intersection with Elgin Street. Civic No. 45 Grace Street. Zone Map 1-15.

Size – Approximately 16.76m (55') frontage x 25.6m (84'); 429m<sup>2</sup> (4,618.5 sq. ft.).

Present Use – Residential dwelling.

Owner – Nancy Sagle.

REQUEST:

The applicant, Candice Esposito, is requesting a rezoning from Low Density Residential (R3) zone, to Commercial Transitional (CT2) zone in order to permit a Naturopathic Doctor's Practice on the subject property.

CONSULTATION:

Engineering – No objections or comments.

Building Division – No comments.

Legal Department – No comment.

C.S.D. – No concerns.

Fire Services – No objection.

Conservation Authority – The subject property is not located in an area under the jurisdiction of the Conservation Authority.

PUC Services Inc. – No objection.

PW&T – See attached letter.

Accessibility Committee – See attached letter.

### **Previous Applications**

There are no previous applications.

### **Conformity with the Official Plan**

The subject property is designated 'Commercial' on Land Use Schedule 'C' of the Official Plan. The applicant's proposal to operate a naturopathic doctor's office from the subject property is in conformity with the commercial policies of the Official Plan.

### **Comments**

The applicant, Candice Esposito is requesting a rezoning from Low Density Residential (R3) zone to Commercial Transitional (CT2) zone in order to utilize the subject property for a naturopathic doctor's office, and a single residential unit.

This area of Grace Street is transitioning from residential, to a mixture of residential and commercial uses, more specifically converted apartment dwellings, and smaller commercial office uses. The abutting properties to the east and south of the subject property are zoned Commercial Transitional (CT2).

The existing Commercial Official Plan designation also indicates that the long term development potential for this area is likely a combination of commercial and residential land uses. As such, the applicant's proposal fits in with the general character of the area.

The subject property presently accommodates 2 off-street parking spaces located in front of the building on Grace Street. Section 5.4.2 of the Zoning By-law notes that new uses in existing buildings located in the downtown need not supply any additional parking beyond what is already supplied, as long as the gross floor area of the building is not increased. Designed to foster redevelopment within the downtown, this parking exception is applicable to the subject property.

Naturopathic doctors tend to have much longer appointments, and as such, parking demand is not as high as that of a traditional doctor or dentist. While additional parking is not required, there is space to locate a third parking stall in front of the building and a 4<sup>th</sup> parking space at the rear of the building with access from the rear laneway. Based upon the applicant's initial plans to live and work from the building, a total of 3 spaces, 1 for the dwelling, and 2 for patients will suffice. The applicant has agreed to locate the 3<sup>rd</sup> space beside the existing parking area.

6(6)(e)

Correspondence from the Accessibility Committee attached to this Report requests a site plan to ensure accessibility features. The applicant is not proposing any changes to the exterior layout of the site. Consequently, Site Plan Control, pursuant to Section 41 of the Planning Act would not be triggered. Given that this is a re-use of an older building, with no immediate plans to alter the exterior layout of the site, Site Plan Control will not be recommended.

Correspondence from Dovigi and Glibota Dental at 167 Elgin Street is attached to this report. The dental office has a parking lot that abuts the subject property to the east. Dr. Dovigi has indicated that he is not opposed to the rezoning, but wishes to go on record to indicate a concern with the applicant's clients parking in his private parking lot.

Public Works and Transportation correspondence (attached) also notes a concern with parking, although PW&T agrees with the rationale used to determine parking demand for this proposal.

A naturopathic doctor's office, along with a residential unit fits well within the existing character, and future development potential of the area. The proposed use will not generate a great deal of traffic or parking demand, beyond the 3 spaces that can be supplied on-site. In the event that additional parking is required, there is room to provide at least 1 space at the rear of the building, with access from the laneway.

#### **Planning Director's Recommendation**

That City Council approve the application and rezone the subject property from Low Density Residential (R3) zone to Commercial Transitional (CT2) zone.

PT/pms

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

**PUBLIC HEARING – 2008 03 17, Council Chambers, Civic Centre**

6(6)(e)

**Peter Tonazzo**

---

**From:** Jim Elliott  
**Sent:** March 4, 2008 4:14 PM  
**To:** Don McConnell  
**Cc:** Peter Tonazzo  
**Subject:** 45 Grace St

Don McConnell  
Planning Director

Subject: Request for an Amendment to the Zoning Bylaw

Application Number: A-6-0 8-Z  
45 Grace St  
Candice Esposito

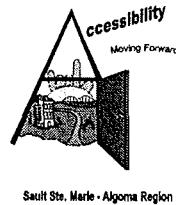
Staff from the Public Works and Transportation Department has reviewed this application and have no objections. We do however have a concern related to this application. We feel that the street is relatively narrow and due to the public using this proposed building facility there may be limited parking along the street. Parking requirement should be closely reviewed prior to approving this application.

If you have any questions, do not hesitate to contact me at 759-5207.

Yours truly

J. M. Elliott, P. Eng  
Deputy Commissioner  
Public Works and Transportation Department

6(6)(e)



February 29, 2008

Don McConnell  
Planning Director  
City Planning & Engineering Division

**SUBJECT: REZONING APPLICATION REVIEW – A-6-08-Z**

**45 Grace Street**

Dear Mr. McConnell

The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

**Exterior**

1. Parking: Follow Comprehensive Zoning Bylaws for Accessible Parking
2. Walkways & Sidewalks: Make sure path of travel is adequate and safe.
3. Curb Cuts: Utilize as necessary to prevent establishment of barriers
4. Ramping: Will there be ramping into the building
5. Green space access: N/A
6. Transit Access: N/A
7. Lighting: N/A
8. Signage: Parking appropriate signage. Any other as required.
9. Other: Request for site plan to ensure accessibility features. There is not enough detail available at this time.

Thank you for your attention to these recommendations.

Sincerely,  
Catherine Meincke

6(6)(c)

Dovigi and Glibota Dental  
167 Elgin St.  
Sault Ste. Marie, ON  
P6A 2Y7  
705-942-6110  
Fax # 942-8095

March 3, 2008

Dear Ms. Irving

Re: Application No. A-6-08-Z

We have no objection with the rezoning change to permit a 'Naturopathic Doctor's Practice' on the subject property.

We do have concerns about possible problems with Ms. Esposito's clients parking in our private parking lot.

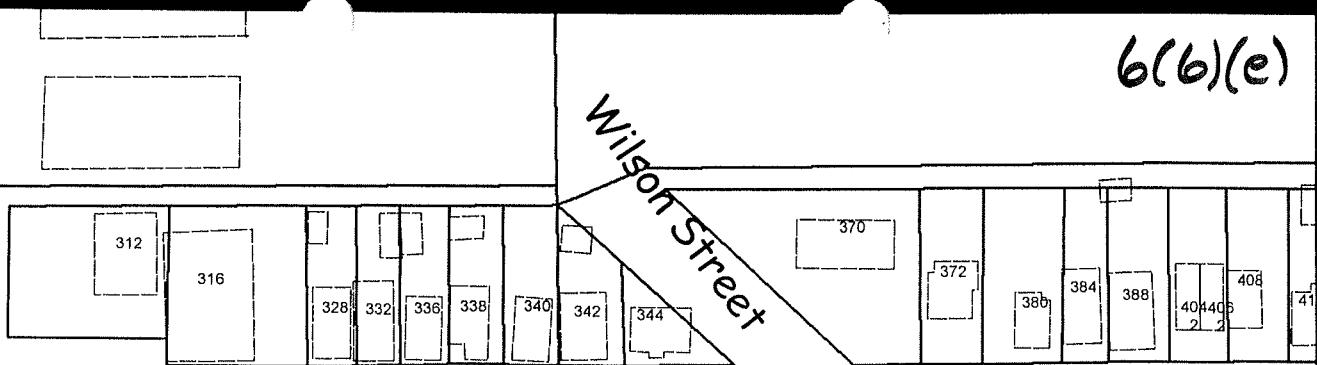
We would appreciate having our concerns addressed.

Sincerely,

Dr. Wm. Dovigi  
Dr. M. C. Glibota

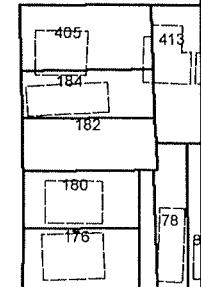
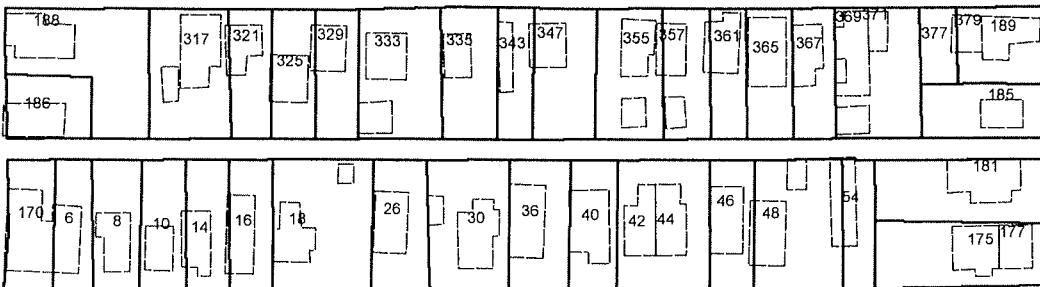
Cc: Terry Sheehan  
Cc: Susan Meyers

6(6)(e)

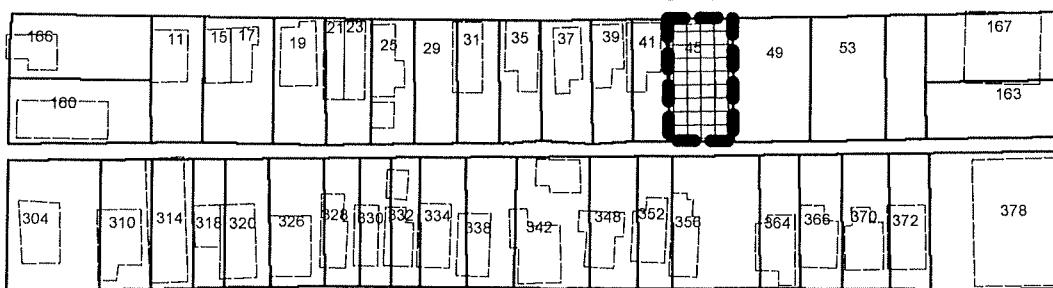


Wellington Street East

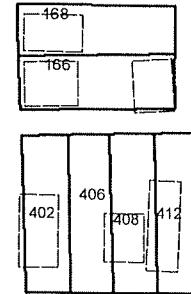
Bruce Street



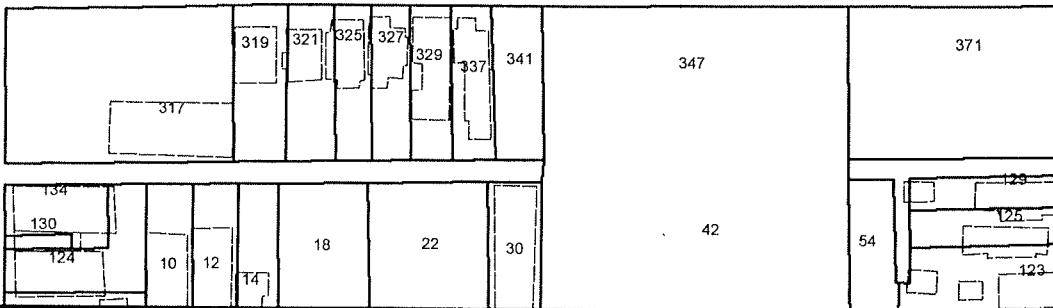
Grace Street



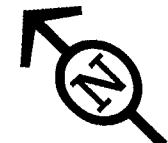
Elgin Street



Albert Street East

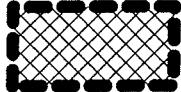


# SUBJECT PROPERTY MAP APPLICATION A-6-08-Z



Metric Scale  
1 : 1500

Maps  
7 & 1-15



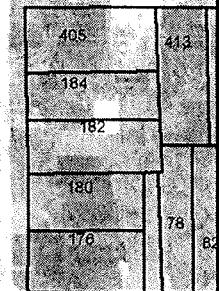
Subject Property - 45 Grace Street

6(6)(e)

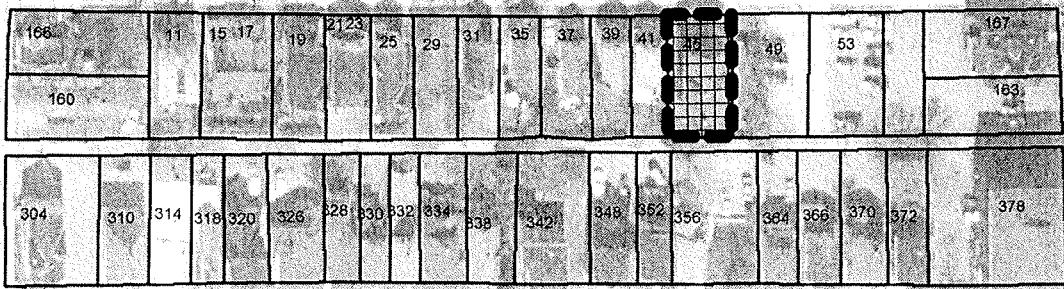
Bruce Street



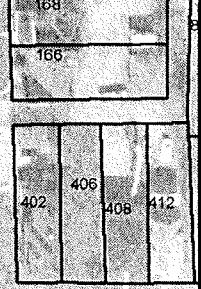
Wellington Street East



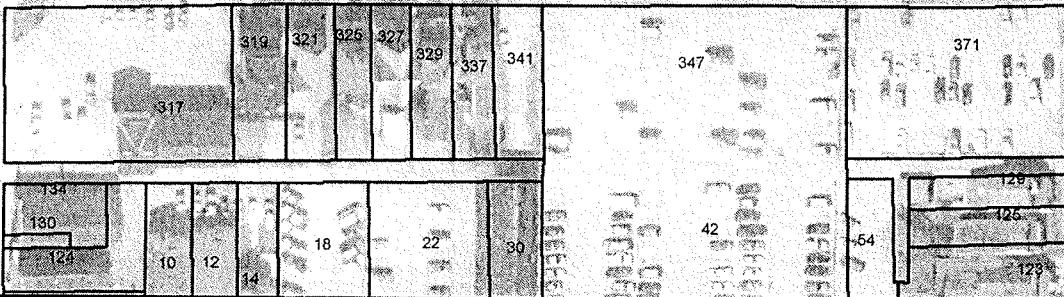
Grace Street



Elgin Street



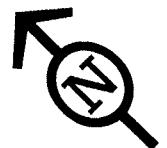
Albert Street East



# 2004 ORTHO PHOTO

## APPLICATION A-6-08-Z

Metric Scale  
1 : 1500



Maps  
7 & 1-15



Subject Property - 45 Grace Street

M1

M3

6(6)(e)

C4



CT2

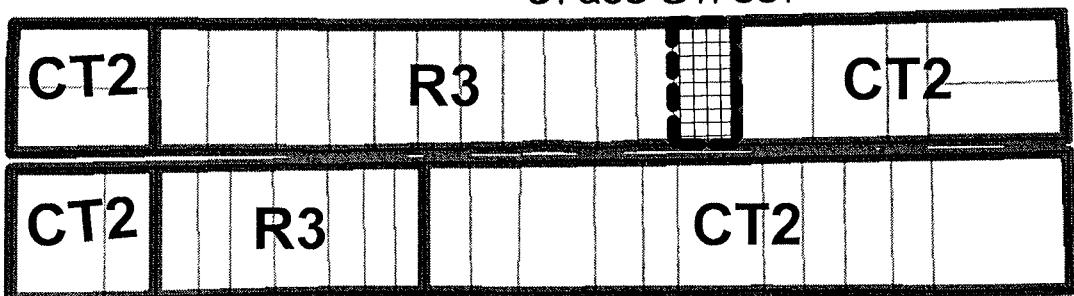


R3

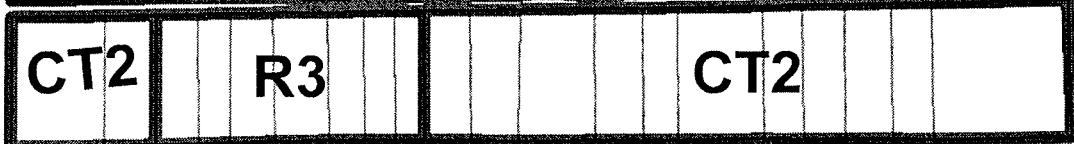


I

Bruce Street



C2



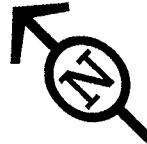
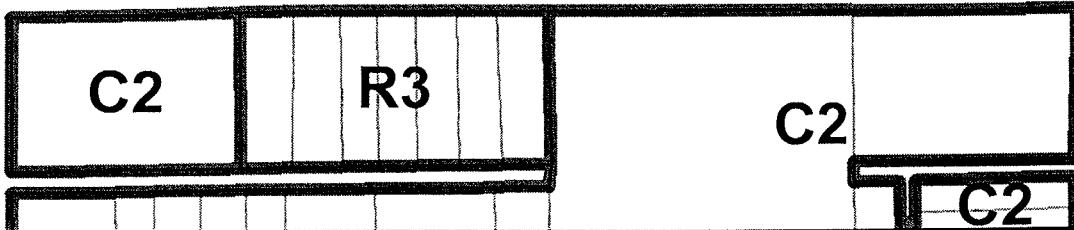
Elgin Street

CT2

CT2

Albert Street East

C2



# EXISTING ZONING MAP

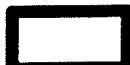
APPLICATION A-6-08-Z

Metric Scale  
1 : 1500



Subject Property - 45 Grace Street

Maps  
7 & 1-15



R3 - Low Density Residential Zone



M1 - Light Industrial Zone



C2 - Central Commercial Zone



M3 - Heavy Industrial Zone

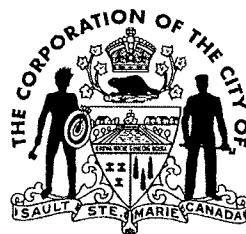


CT2 - Commercial Transitional Zone



I - Institutional Zone

6(6)(f)



2008 03 17

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

**TO:**

Mayor John Rowswell  
and Members of City Council

**SUBJECT:**

Application No. A-7-08-Z.OP – filed by Dave Hull.

**SUBJECT PROPERTY:**

Location – Located on the north side of Second Line West, approximately 63m (207') west of its intersection with Cooper Street. Civic No. 556 Second Line West. Zoning Map 1-89

Size – Approximately 23.9m (78.38') frontage x 76.56m (251') depth; 0.18 ha (0.45 acres).

Present Use – Asphalt sealing contractor's yard.

Owner – Jodi Louise Hull.

**REQUEST:**

The applicant, Dave Hull, is requesting an Official Plan amendment and rezoning from Medium Density Residential (R4) zone to Medium Density Residential zone with a Special Exception in order to permit the existing asphalt repair and maintenance contractor's yard only, in addition to those uses permitted in an "R4" zone.

**CONSULTATION:**

Engineering – A 5m road widening is required as per Section 16 of the Zoning by-law 2005-150.

Building Division – See attached letter.

Legal Department – No comment.

C.S.D. – No concerns.

Fire Services – No objection.

Conservation Authority – See attached letter.

Accessibility Committee – No Objection.

**Previous Applications**

There are no previous applications.

### Conformity with the Official Plan

The subject property is designated 'Residential' on Land Use Schedule 'C' of the Official Plan. The applicant is proposing to legalize the existing contractor's yard, which is an industrial use. Consequently, an Official Plan amendment, by way of a notwithstanding clause to the Residential policies is required.

### Comments

The applicant, Dave Hull wishes to rezone the subject property from Medium Density Residential (R4) zone to Medium Density Residential (R4S) zone with a Special Exception to permit, and legalize the existing contractor's yard specializing in the repair and maintenance of asphalt. The applicant has operated the use (Soo Asphalt Sealing) from the subject property since October 2006.

The property has approximately 23.77m (78') frontage and 76.5m (251') of depth. In most cases the small size of the lot would preclude its use as a contractor's yard. In this case, the applicant's business seals asphalt driveways and parking lots, provides 'spot repairs' with new asphalt, and paints directional markings within parking lots. There is very little outdoor storage associated with the use, beyond the parking of 3 commercial vehicles, and a limited amount of gravel that is used to repair pot holes and minor cracks in existing asphalted surfaces. There are smaller pieces of equipment such as handheld blowers that are stored within the existing buildings. Given the size of the subject property, and the nature of the use, the accumulation of unsightly building materials is not an issue. Based upon site visits in August 2007, and February 2008, the applicant seems to maintain a relatively clean site. Since the use located at the subject property in October 2006, there have been no formal complaints lodged with the Building Division.

The general character of the area is mixed residential with apartment buildings abutting the subject property to the west and north. In 2004, City Council approved an application to permit a 'masonry contractor's yard' and 12-unit apartment building on the abutting property to the east. Further east, on the northwest corner of Second Line and Cooper Street there is a General Commercial (C4) property with an existing use that specializes in the sales, maintenance, and repair of lawn and garden equipment, as well as small engines. Referring to the pictures and site plan attached, the proposed use is sheltered from Second Line West, and resembles a residential use when viewed from the road. The former residence fronting upon Second Line West is presently utilized as office space for the contractor's yard. The abutting apartment building to the north, located at 537 Cooper Street is oriented away from the proposed use, with parking and open space near the rear lot line of the subject property.

The majority of the subject property is surrounded by a fence, excluding a small portion along the west lot line, near the rear lot line. A condition of this rezoning shall be that a minimum 1.82m (6') high visually solid fence be maintained along the west and south property lines, in order to protect the abutting residential uses. The fence along the west lot line is in disrepair, as there are parts missing, and sections leaning towards the subject property. While it is difficult to determine the cause of the damage, given the residential/contractor's yard interface along the west lot line, the fence should be repaired. To further protect the apartment use to the west, outdoor storage will be

prohibited along a portion of the west lot line. The existing chain link fence along the east lot line will suffice, as the abutting use is a contractor's yard.

A number of concerns regarding the potential risk of a spill and subsequent contamination were raised. Planning staff and a representative from the Conservation Authority visited the site on February 28, 2008. At that time it was determined that the potential risk of contaminating neighbouring properties, Central Creek, or the groundwater aquifer that supplies the nearby Goulais well is quite minimal (see attached e-mail) given the type and volume of chemicals used, and the existing handling practises of those chemicals. More specifically, the asphalt sealing product is purchased off-site prior to the work day, residual product remains in the double walled storage tanks that are permanently affixed to each truck, and regulated by the Ministry of Transportation. Minor repairs to the trucks associated with the use are carried out in the existing garage, which has a permeable concrete floor that will contain any spills. There is a smaller shed located to the rear of the garage, where some acrylic paint, used for parking lots, as well as several 2.5– 5 gallon gas cans are stored. The floor in this shed is in disrepair, and should be replaced, or repaired so that is impermeable. So long as vehicle and equipment repairs, as well as the storage of gasoline and chemicals are within an enclosed building with a non-permeable floor, the risk of contamination is minimal.

Correspondence from the Building Division (attached) indicates that the use has been illegally operating upon the subject property for some time. There are also 3 outstanding permits that require inspections, including the garage, storage shed, and side porch addition to the office space. Building comments also note that the only formal complaints upon the subject property date back to 1991, when the garage was used as a carpentry shop. There have been no formal complaints since the applicant purchased and began operating from the subject property in October 2006.

The attached correspondence from Engineering notes that the required 5m road widening has not been taken. A condition of this rezoning will include the transfer of a 5m portion along Second Line West, to the City, to be used if and when this portion of Second Line West is widened.

The Conservation Authority (letter attached) notes that the subject property is under the jurisdiction of the Conservation Authority. Consequently, a permit from the CA will be required prior to any development or site alteration.

Contractor's Yards tend to accumulate materials, and over time they can become unsightly. In this case, the contractor's specific trade is the maintenance and repair of asphalt surfaces, which results in very little outdoor storage requirements. Operating on the site since October 2006, the applicant has managed to maintain a clean operation. This is due in part to the specific trade, the small lot size, and the existing layout of the property, which provides ample screening from Second Line West, and very little space for outdoor storage, beyond what is required to park the trucks associated with the use. It is however appropriate to limit the contractor's yard to the maintenance and repair of asphalt surfaces only. A general rezoning to permit any type of Contractor's Yard would not be appropriate.

The existing layout of the site is such that the outdoor portion of the use faces east, towards an existing contractor's yard. In order to further protect the abutting apartment

6(6)(f)

use to the west, a condition of this rezoning will prohibit any outdoor storage between the west walls of the existing buildings and the western lot line (refer to site plan attached). Going forward, the Medium Density Residential (R4) Zone building regulations will be applied to any new buildings erected on the subject property. The application of the Industrial Zone building setbacks would push any new buildings into the middle of the site, forcing outdoor storage towards the edges, or lot lines. The placement of a building near a lot line, especially a storage shed, which generally has no windows, creates a buffer and further screens any outdoor storage or functioning upon the site.

#### Planning Director's Recommendation

That City Council approve the application and rezone the subject property from Medium Density Residential (R4) zone to Medium Density Residential (R4) zone with a Special Exception to permit a Contractor's Yard associated with the maintenance and repair of asphalt only, in addition to those uses permitted in an R4 Zone, subject to the following conditions:

1. Approval of Official Plan Amendment 144.
2. That the applicant finalizes the permit requirements as required by the Conservation Authority and Building Division.
3. That a non-permeable floor be maintained in each building located on the subject property.
4. That the outdoor storage of goods and materials, excluding the parking of vehicles is prohibited between the west wall of the existing buildings, and the west lot line, commencing from the front wall of the office building, to the rear wall of the existing rear shed.
5. That a visually solid fence, at least 1.82m (6') high be maintained along the west and north lot lines, commencing from the northern wall of the office building.
6. That the applicant convey a 5m strip of land along the Second Line frontage, to the City, for future road widening purposes.

PT/pms

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

**PUBLIC HEARING** – 2008 03 17, Council Chambers, Civic Centre

6(6)(f)

**AMENDMENT NO. 144  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE:**

This Amendment is an amendment to the Text of the Official Plan as it relates to the Residential Policies.

**LOCATION:**

Plan 5943, Lot 4SPT, located on the north side of Second Line West, approximately 69m west of its Intersection with Cooper Street. Civic No. 556 Second Line West; Zoning Map 1-89.

**BASIS:**

This Amendment is necessary in view of a request to locate a 'Fitness Facility' within a portion of the existing building.

Council now considers it desirable to amend the Official Plan.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:**

The Official Plan for the City of SSM is hereby amended by adding the following paragraph to the Special Exceptions Section:

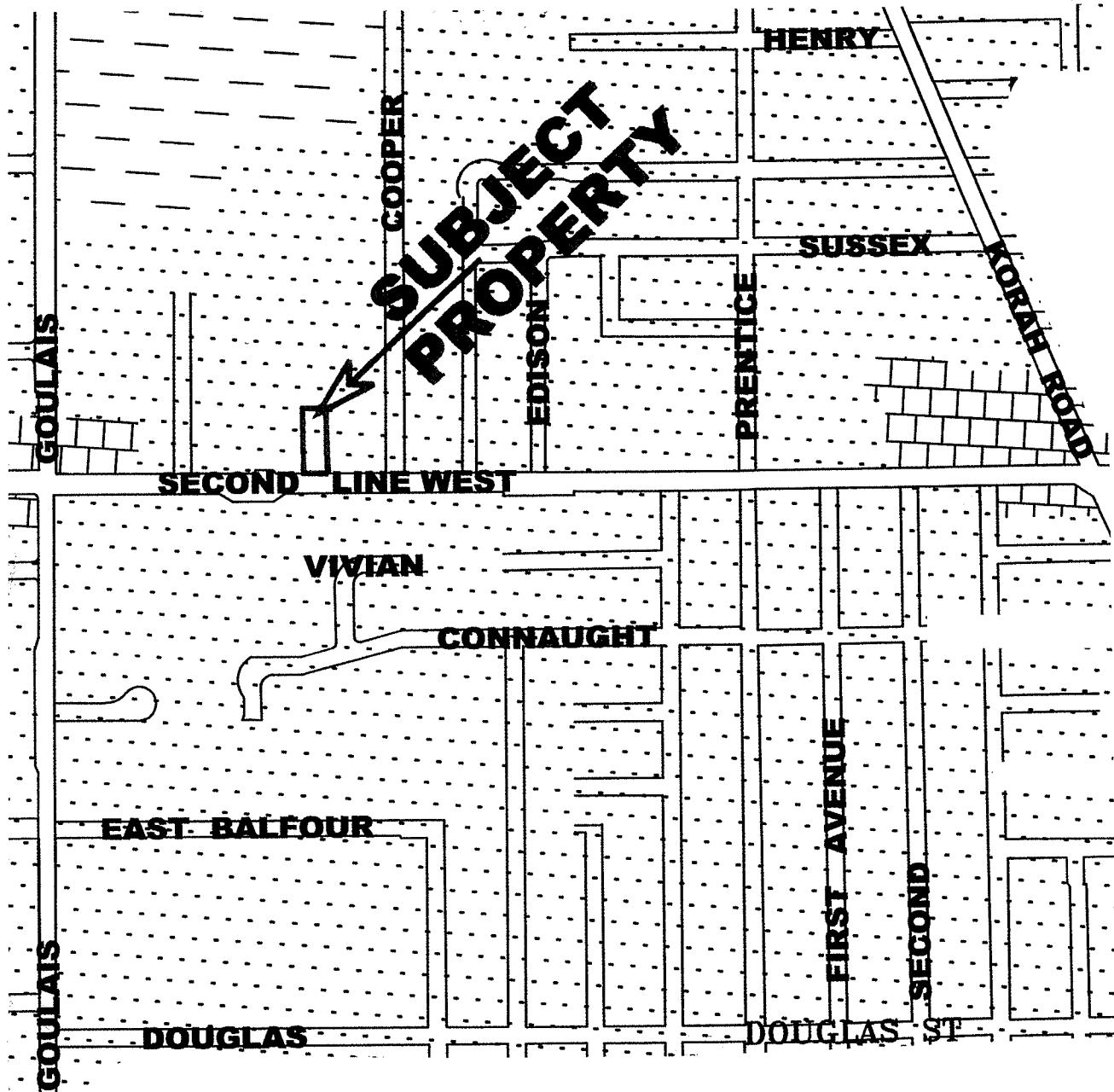
"Special Exceptions"

97. Notwithstanding the Residential policies of the Official Plan, lands described as Plan 5943, Lot 4SPT, located on the north side of Second Line West, Civic No. 556 Second Line West may be utilized as an asphalt maintenance and repair contractor's yard'.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.

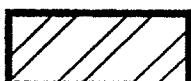
6(6)(f)



OFFICIAL PLAN SCHEDULE "C"  
LAND USE LEGEND



RESIDENTIAL



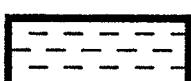
INDUSTRIAL



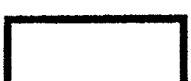
PARKS  
RECREATIONAL



COMMERCIAL



INSTITUTIONAL



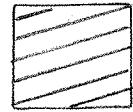
RURAL AREA

SCHEDULE "A" to AMENDMENT No. 144



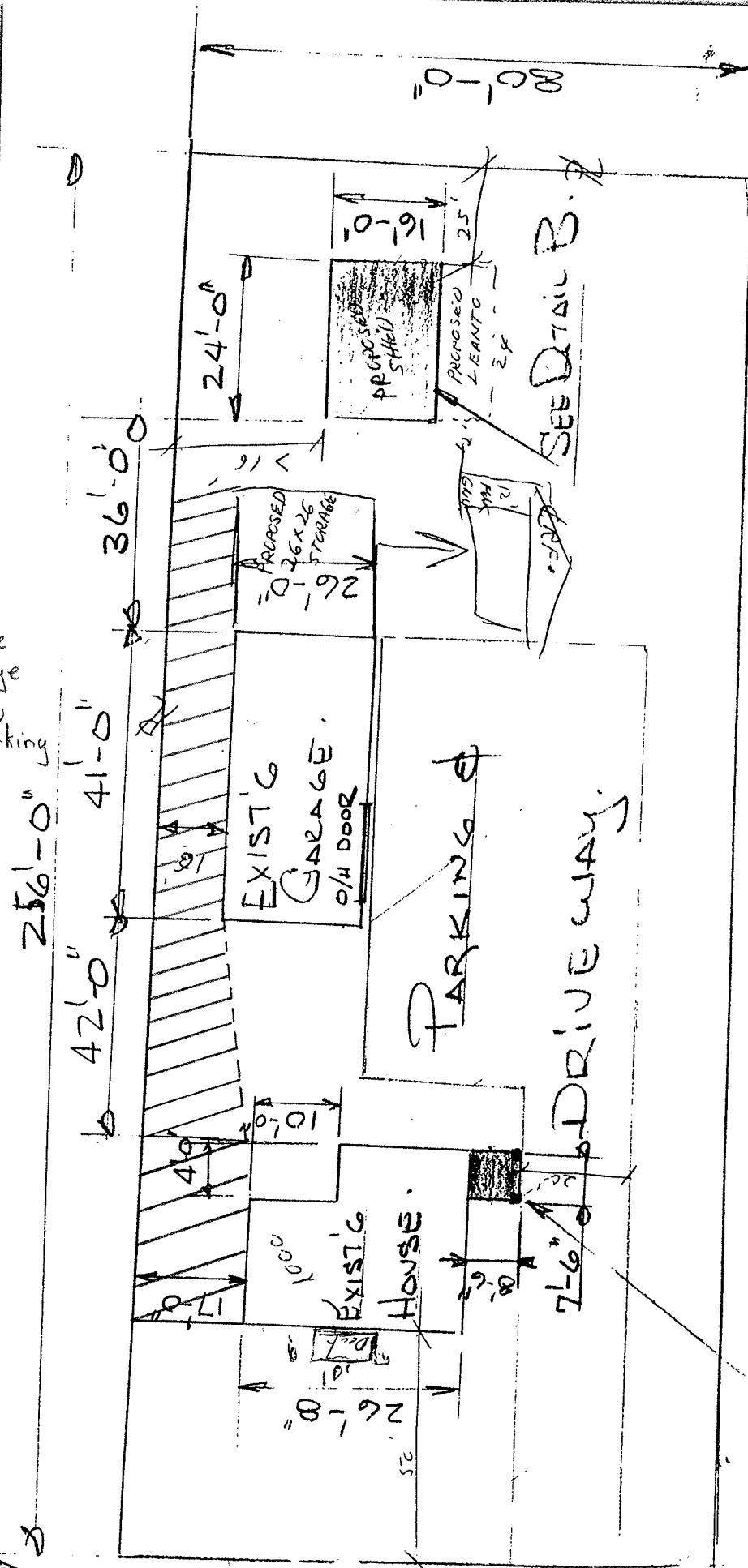


6(6)(f)



= Area where  
Outdoor Storage  
is prohibited,  
Excluding the parking  
of vehicles

568  
Second L.W.  
(Approx. Building  
Location)



SEE Detail A.

24'0"  
10'0"  
10'6"  
10'6"  
10'6"

Renovation At 556 2nd Line

568

- New Construction

6(6)(f)

**Peter Tonazzo**

---

**From:** Rhonda Bateman [rbateman@ssmrca.ca]  
**Sent:** March 5, 2008 9:51 AM  
**To:** Peter Tonazzo  
**Cc:** Linda Whalen; frank.tesolin@sympatico.ca; Christine Aasen  
**Subject:** 556 Second Line West

Soo Asphalt Sealing

After attending the property at 556 Second Line West the following are comments and recommendations from the Drinking Water Source Protection Program of the SSMRCA.

The containment of the asphalt product within trucks equipped with double walled tanks was an adequate containment method and on site storage of the asphalt product should be restricted to those tanks. Any vehicle or equipment repairs should be done in the large garage which has a non permeable floor. Storage of gasoline or any chemicals must be within a building enclosure that has a non permeable floor. A spill containment plan is recommended.

If the above issues are addressed, the risk of contamination to the Central Creek or the municipal aquifer would be minimal.

Rhonda Bateman  
Source Protection Planning Coordinator  
Sault Ste. Marie Region Conservation Authority  
705-946-8530  
rbateman@ssmrca.ca

**Pat Schinners**

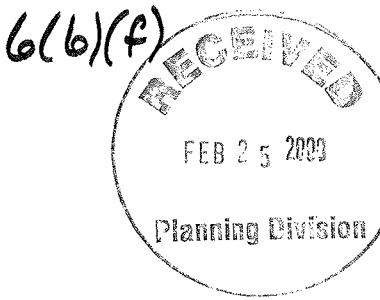
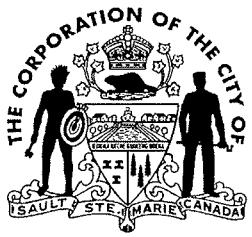
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**From:** Don Maki  
**Sent:** February 12, 2008 3:28 PM  
**To:** Don McConnell; Pat Schinners  
**Subject:** Rezoning application A-7-08-z.OP 556 Second Line West

Hi Don

The use has already located on the property and we have been attempting to get the owner to resolve this issue. There are also three outstanding permits that require inspections 1. 26' x 26' addition to existing garage 2. 16' x 24' storage shed and a 7.5' x 8.5' side porch addition to the house. We also had complaints that the garage was used as a carpentry shop back in 1991.

Don Maki CBCO  
Chief Building Official  
Building Division  
Engineering and Planning  
705-759-5399



2008 02 22

Bldg. File: 25 806

MEMO TO: Don McConnell, MCIP, RPP  
Planning Director

FROM: Catherine Taddo, P. Eng.  
Municipal Services Engineer

SUBJECT: **APPLICATION No. A-7-08-Z.OP  
556 SECOND LINE WEST  
REQUEST FOR AN AMENDMENT TO THE OFFICIAL PLAN AND  
ZONING BY-LAW**

---

The Engineering Department has reviewed the above noted application, and has no objections; however, we provide the following comments:

- A 5 m road widening is required as per the bylaw if it has not already been taken.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Catherine Taddo, P. Eng.  
Municipal Services Engineer

c: Jerry Dolcetti, RPP  
Jim Elliott, P. Eng.

**Peter Tonazzo**

---

**From:** Catherine Taddo  
**Sent:** March 3, 2008 9:43 AM  
**To:** Peter Tonazzo  
**Subject:** FW: 556 Second Line West A-7-08-Z.OP

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**From:** Catherine Taddo  
**Sent:** February 27, 2008 11:45 AM  
**To:** Don McConnell  
**Subject:** 556 Second Line West A-7-08-Z.OP

Don:

We require a 5 m road widening at 556 Second Line West. Sandy Davidson checked and it has not been taken.

Catherine Taddo, P. Eng.  
Municipal Services Engineer  
The Corporation of the City of Sault Ste. Marie  
Civic Centre, 99 Foster Dr.  
Sault Ste. Marie, ON P6A 5X6  
Email: [c.taddo@cityssm.on.ca](mailto:c.taddo@cityssm.on.ca)  
Tel: 705.759.5380  
Fax: 705.541.7165



# Sault Ste. Marie Region 6(6)(f)

## Conservation Authority

"Man and Nature"

February 14, 2008

### Conservation Authority Comments:

**Application #**      **A-7-08-Z.OP**  
**Dave Hull**  
**556 Second Line West**  
**Sault Ste. Marie**

- The subject properties are located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- This property is subject to the Shoreline Management Plan.
- This property is subject to Source Water Protection
- A permit is required prior to ANY site grading, excavating, filling, development or construction.
- We have no comments or objections to this application
- Other:

The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Ont. Reg.176/06 Development, Interference with Wetlands and Alterations to Shoreline and Watercourses.

CA staff should review any plans prior to a Building Permit being issued for the property located at 556 Second Line West.

Sincerely,

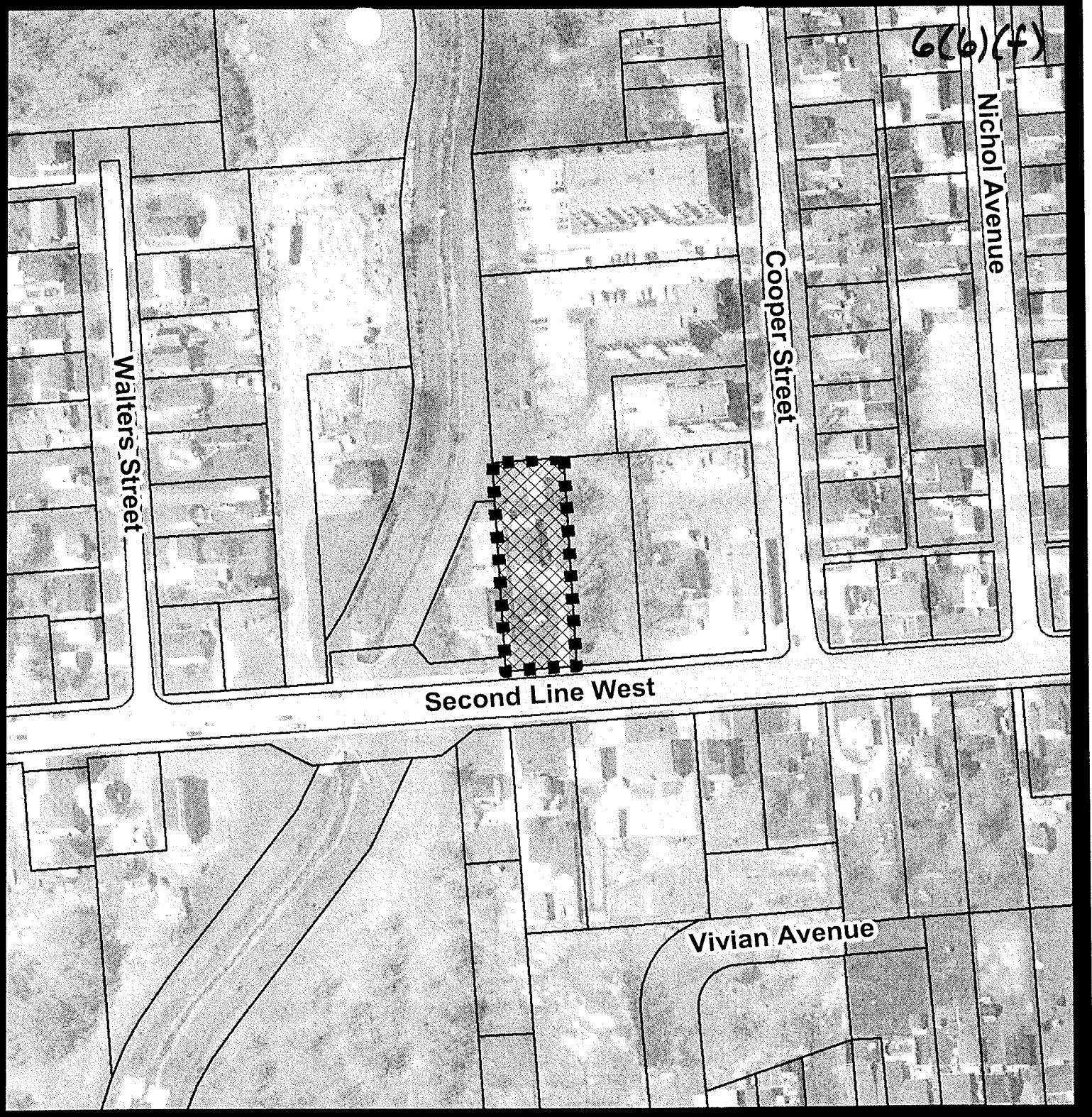


Marlene McKinnon  
GIS Specialist

File: A-7-08-Z.OP\_14Feb08.doc

6(6)(f)

Nichol Avenue



# 2004 ORTHO PHOTO

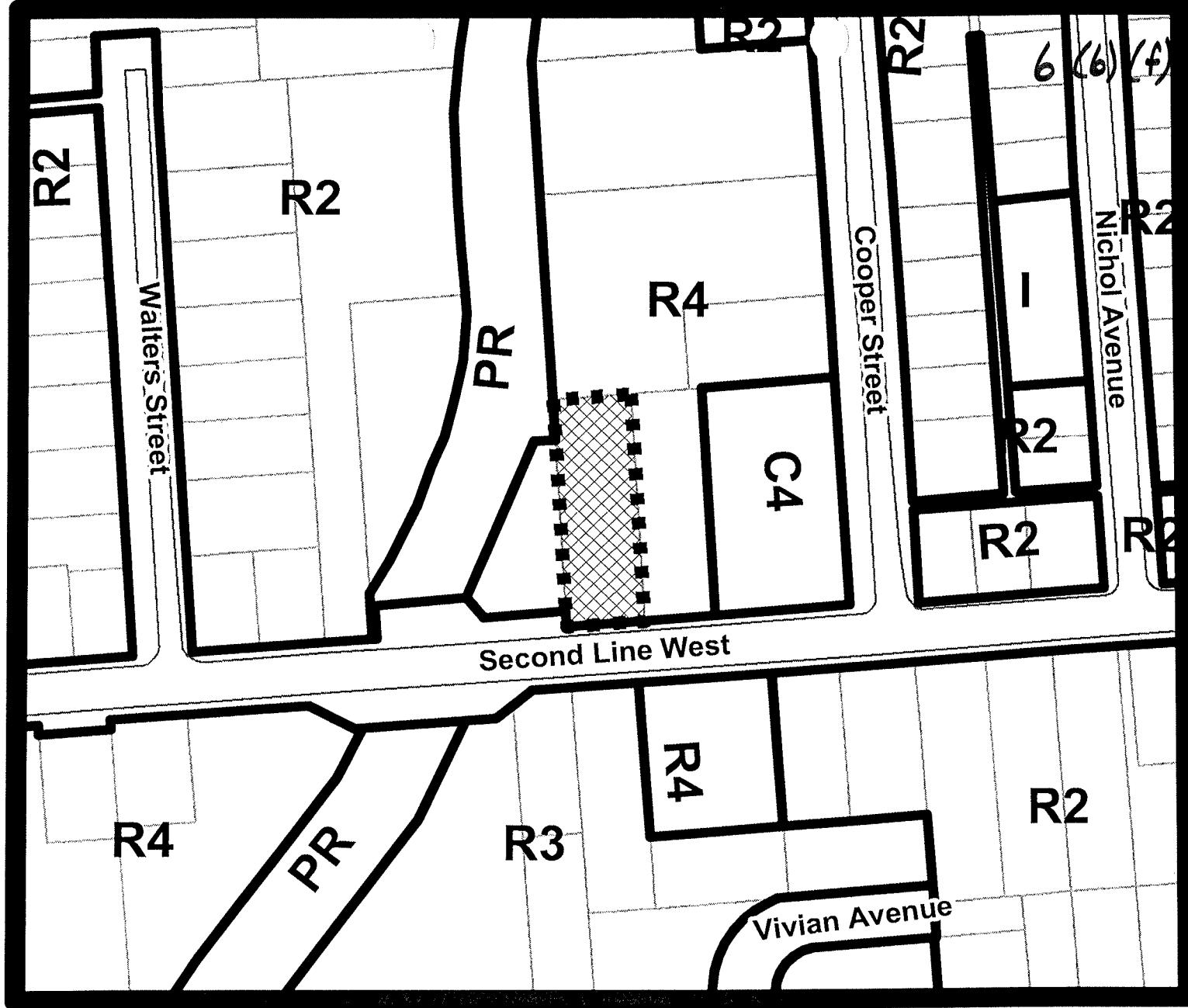
## APPLICATION A-7-08-Z-OP

Metric Scale  
1 : 2000



Subject Property - 556 2<sup>nd</sup> Line W

Maps  
79 & 1-89



# EXISTING ZONING MAP

APPLICATION A-7-08-Z-OP

Maps  
79 & 1-89

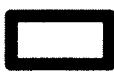


Subject Property - 556 2'nd Line W

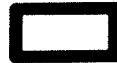
Metric Scale  
1 : 2000



C4 - General Commercial Zone



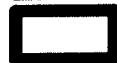
R4 - Medium Density Residential Zone



R2 - Single Detached Residential Zone



I - Institutional Zone



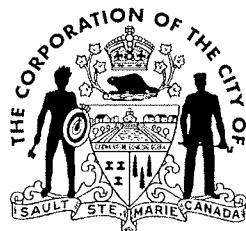
R3 - Low Density Residential Zone



PR - Parks and Recreation Zone

6 (6)(f)

6(6)(g)



2008 03 17

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

TO:

Mayor John Rowswell  
and Members of City Council

SUBJECT:

Application No. A-8-08-Z – filed by Mar-Li Investments Inc. (Northside Toyota)

SUBJECT PROPERTY:

Location – 61 Great Northern Road – located on the NW corner of Great Northern Road & Champlain Street; 58 Blake Avenue – located on the SE corner of Blake Avenue & Champlain Street. Civic No. 61 Great Northern Road & 58 Blake Avenue. Zone Map 1-49.

Size – 61 Great Northern Road – approximately 85m (279') frontage x 63m (207') depth; 0.6 ha (1.48 acres), 58 Blake Avenue – approximately 22.6m (74.15') frontage x 34m (111') depth; 768.4m<sup>2</sup> (8,271 sq. ft.).

Present Use – Motor vehicle sales and parts dealer.

Owner – Mar-Li Investments Inc.

REQUEST:

The applicant, Mar-Li Investments Inc., is requesting to rezone 58 Blake Avenue from Single Detached Residential (R2) to General Commercial (C4) zone in order to legalize the existing automobile sales lot associated with 61 Great Northern Road. The applicant is also requesting to rezone 61 Great Northern Road in order to reduce landscaping and eliminate the fence requirement along Blake Avenue, in lieu of a landscaped buffer and to legalize the existing access point onto Blake Avenue.

Engineering – See attached letter.

Building Division – See attached letter.

Legal Department – No comment.

CONSULTATION:

Fire Services – No objection.

C.S.D. – No concerns.

Conservation Authority – The subject property is not located in an area under the jurisdiction of the Conservation Authority.

PUC Services Inc. – No objection.

PW&T – See attached letter.

Accessibility Committee – No objection.

### Previous Applications

There are a number of previous applications:

1. In 1985, 1991, & 2004 three separate applications were filed to facilitate the expansion of the automobile dealership at 61 Great Northern Road onto the residential properties at 62, 66 & 68 Blake Street & 12 Champlain Street. City Council approved each application.
2. In 2005 the applicant Mar-Li Investments Inc. requested a rezoning and Official Plan amendment in order to rezone the remainder of the lands occupied by Northside Toyota to Commercial, and to legalize the existing access point onto Blake Avenue. The application was deferred to allow the applicant to further explore options pertaining to the overall development of the dealership. The application was never finalized.
3. In 2006, the Planning Advisory Committee recommended that City Council redesignate the east side of Blake Avenue, from McNabb Street to Wawanosh Avenue as 'Commercial' on Land Use Schedule 'C' of the Official Plan. Official Plan Amendment 111 was approved by City Council.

### Conformity with the Official Plan

The subject properties, 61 Great Northern Road, 58, 62, and 64 Blake Avenue (shown as Block A on maps attached) and 12 Champlain Street (shown as Block B on maps attached) are designated 'Commercial' on Land use Schedule 'C' of the Official Plan, as per Official Plan Amendment 111 which was approved by City Council in 2006. The existing use of an Automobile Dealership fits into the Commercial policies of the Official Plan.

Part of OPA 111 repealed the prohibition of commercial access onto Blake Avenue. The new policy requires such access requests to be reviewed on a case by case basis, subject to public notice, and City Council approval. The new commercial access policy also states that heavy truck traffic is prohibited. Consequently, an Official Plan amendment is not required if the existing access point onto Blake Avenue is approved, as long as heavy truck traffic is restricted.

### Comments

The applicant, Mar-Li Investments Inc. is requesting to rezone 58 Blake Avenue (shown as Block B on the maps attached) from Low Density Residential (R2) zone to General Commercial (C4) zone in order to legalize the existing automobile sales lot associated with Northside Toyota. The applicant is also requesting a number of variances associated with 61 Great Northern Road (shown as Block A on the maps attached) to reduce the required landscaping, eliminate the fence requirement along Blake Avenue, in lieu of a landscaped buffer, and to legalize the existing access point onto Blake Avenue.

Over the years, the applicant has slowly expanded the operation by purchasing and rezoning properties along Blake Avenue and Champlain Street. This has occurred in a 'piece-meal' fashion, one property at a time. Now the applicant wishes to resolve the outstanding issues, prior to entering into a site plan agreement with the Municipality.

Over time, commercial landowners along the west side of Great Northern Road, between McNabb Street and Wawanosh Avenue have been picking up properties along the east side of Blake Avenue and expanding the commercial uses onto Blake Avenue. This is a result of the relatively small, shallow commercial lots along this portion of Great Northern Road. Some commercial landowners in this area have resorted to removing landscaping, or encroaching upon City owned right-of-ways in order to maximize available space. This has resulted in a number of well documented safety concerns, as well as a number of aesthetic concerns as one property owner removed landscaping, others have followed.

The undersized commercial lots along this portion of Great Northern Road form an important part of the general character of the area. From a land use perspective, Great Northern Road is commercial, the east side of Blake Avenue is a combination of residential and commercial land uses, with increasing commercial encroachment, but limited access to Blake. The west side of Blake Avenue remains single detached residential. Highland Park is adjacent to the subject property along the west side of Blake Avenue.

The auto dealership use fits well within the character of the area, however, the intensity in which the site is presently utilized, and future plans to build a 906m<sup>2</sup> (9750 sq. ft.) service shop addition make the details of the site plan extremely important. More specifically, to ensure that encroachment onto the City owned right-of-ways is eliminated, landscaping is provided in a manner that provides an aesthetically pleasing development, and that the off-site impacts to the existing residences and park space are limited.

Planning, Engineering, and Public Works & Transportation have spent a great deal of time working with the applicant to develop an appropriate site plan that satisfies safety and aesthetic concerns, and the existing residential character along Blake Avenue.

Referring to the preliminary site plan attached, landscaping will be provided in clusters along the rear lot line (Blake Avenue) of the subject properties. Such clusters will soften the visual impact of the use when viewed from Blake Avenue, and Highland Park. Given the layout of the area, and the distance to the nearest dwelling, landscaping is more suitable in softening the visual impact than a hard barrier, such as a fence.

Presently, there is no landscaping provided along the Great Northern Road and Champlain Street frontages. The site plan attached proposes 4 landscaped islands along Great Northern Road, which is consistent with what other commercial properties in the area are providing. During the site plan control phase, staff will also require the applicant to provide some landscaping along Champlain Street; to better define entrances, and the edge of the traveled portion of the right-of-way.

Given the size of the site, appropriate landscaping should be based upon quality rather than quantity. Several well placed islands with quality plantings often create a better visual impact than a strip of grass across the entire frontage of a property. The Zoning By-law requires 50% of the required front and exterior side yards to be landscaped, which is not achievable, or consistent with surrounding commercial properties. Based upon the preliminary site plan attached, the applicant is requesting a landscaping reduction along Great Northern Road to virtually 0%. The site plan shows no landscaping within the applicants' property along Champlain or Blake Streets. While the reduction is proposed to 0%, in reality the applicant will be providing more landscaping than the reductions imply, as the proposed landscaping within the licence of occupation (City owned property) cannot be counted towards the percentage requirement in the Zoning By-law. As well, the use of site plan control will ensure that high quality landscaping is achieved. Essentially, landscaping is being reduced in lieu of a landscape plan, as per the site plan control requirements, and additional landscaping within the licence of occupation.

Part of the applicant's request is to legalize the existing access point from the rear of 61 Great Northern Road onto Blake Avenue. Until Official Plan Amendment 111 was adopted in 2006, commercial access onto Blake Avenue was prohibited. OPA 111 opened this policy, allowing commercial access to Blake Avenue on a case by case basis, reviewed by staff, and approved by City Council. Blake Avenue has been built to 'Class B' standards, with ditching on both sides, and a road base that is not designed to handle heavy truck traffic. Such traffic would not only degrade the road base, but could become a considerable nuisance to residents along Blake Avenue. While the existing design of the access is not geared towards large heavy vehicles, truck traffic should be prohibited from using the access point.

In reviewing the access request, comments from Public Works & Transportation and area residents are important. In the correspondence attached, Public Works & Transportation has indicated that they have no objection to the access point, although a culvert is needed.

Up until the drafting of this report, one objection (attached) pertaining to this application has been received. The objector, residing at 57 Blake Avenue, which is across the street from Block B of the subject property, indicates a number of

concerns with the illegal use of Block B, encroachments onto City property, a fence that was never built, and the illegal access point from Block A onto Blake Avenue. Given the 'piece-meal' way in which the subject properties were developed, there remain a number of outstanding issues, which will be cleared up as part of this application. The recommendations and conditions outlined in this report will result in a better development, with increased landscaping, and the elimination of encroachments that create safety issues. While a number of zoning requirements have remained outstanding for some time, this application has been a work in progress for 3 years, as staff and the applicant worked together to find appropriate solutions to the problems associated with the subject properties, and the surrounding commercial area.

Correspondence from the Building Division (attached) notes outstanding permit issues associated with the building at 61 Great Northern Road. The permit issues will need to be sorted out as a condition of this Zoning By-law. Building comments also note complaints with regards to visibility, resulting from the frequent parking of display vehicles on City property and within the required sight triangle at the corner of Great Northern Road and Champlain Street. Encroachments onto the City owned right-of-ways have been a problem in the past, although the applicant has worked with City staff to eliminate this issue. The use of site plan control will give staff the opportunity to ensure that the site is designed in a manner that maintains the required sight lines, and better defines existing access points from the subject properties to surrounding streets.

Correspondence from the Engineering Department (attached) outlines a number of existing drainage issues with the site. Both ditches along Champlain Street, between Great Northern Road and Blake Avenue have been filled without approval, resulting in slight ponding along the north side of Champlain Street. While the reinstallation of the ditches is not required at this time, the drainage plan, required prior to entering into a site plan agreement, shall address this issue, and the site shall be graded in a manner that directs water away from Champlain Street.

Engineering also notes that the ditch along Blake Avenue was filled when the existing access was installed. This resulted in slight ponding adjacent to the access driveway. A condition of this rezoning will require a culvert to be installed, which will require a permit from the Building Division.

Finally, Engineering will require confirmation that the post development flows do not exceed predevelopment flows using a 1 in 10 design storm, unless it can be shown that there is remaining capacity. Such calculations must form part of an overall drainage plan, which also includes existing and proposed grades, and proposed servicing connections. Minimal disturbance to Great Northern Road is preferred. The drainage plan will be required prior to the City entering into a Site Plan Agreement with the applicant.

Correspondence from Public Works & Transportation, attached to this report, outlines a number of concerns regarding encroachment onto City owned right-of-ways. The applicant is in the process of applying for a licence to occupy a 2m portion along both sides of Champlain Street, as well as a small strip along Great

Northern Road. Public Works & Transportation will support a licence of occupation along Great Northern Road, as shown on the site plan attached, and a 2m encroachment onto both sides of the Champlain Street right-of-way. Vehicle parking and landscaping within the encroachments will be permitted. City staff will mark out a line prior to final painting of the parking lot markings.

Public Works & Transportation correspondence also requests that the corner of Great Northern Road and Champlain Street have no obstructions within the site triangle. The details of the licence of occupation, and the site triangle requirements will be reviewed in detail during the site plan control phase.

This application has been a work in progress since 2006. Staff has worked with the applicant in great detail to ensure that the existing use, and proposed expansion can fit upon the subject property, within the context of an aesthetically pleasing development, with minimal off-site impacts to the City owned right-of-ways, and the neighbouring residential land uses. Increased landscaping, including better definition of the access points from Great Northern Road, Champlain Street, and Blake Avenue is a must. This is best dealt with at the site plan control phase, even though the application was withheld until a site plan could be submitted that provided staff with enough comfort to proceed. The approval of this application will result in a better development than what exists today. Through site plan control, staff is confident that drainage, landscaping, and encroachment issues, as well as impacts to neighbouring residents, can be eliminated or reduced.

### Planning Director's Recommendation

That City Council approve the application to rezone 58 Blake Avenue from Single Detached Residential (R2) zone (Shown as Block B on the map attached) to General Commercial (C4.S) zone with a Special Exception to permit a parking lot only, in association with the use at 61 Great Northern Road.

The Resulting Special Exception shall include:

1. (a) That the landscaping requirement for Blocks A & B, be reduced to 0%.
  - (b) That the fence requirement for Blocks A & B be eliminated, in lieu of landscaping clusters, designed to soften the visual impact of the use.
  - (c) That one access point from Block A is permitted onto Blake Avenue, and that heavy truck traffic is prohibited from using the access point.
  - (d) Access onto Blake Avenue from Block B is prohibited.
2. Zoning approval shall be conditional upon the following:
  - (a) The repeal of Special Exception 202.

6(6)(g)

- (b) That Blocks A & B of the subject property be deemed subject to Site Plan Control.
- (c) City Council's approval and subsequent finalization of the Licence of Occupation Agreement.
- (d) That the applicant finalizes outstanding permit issues with specific regard for the building at 61 Great Northern Road, and the existing access point from Block A onto Blake Avenue.

PT/pms

**PUBLIC HEARING** – 2008 03 17, Council Chambers, Civic Centre

*J Fratesi*  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

3	SITE AND BUILDING LAYOUT	07/12/27
4	SITE AND BUILDING LAYOUT	08/01/10
5	SITE AND BUILDING LAYOUT	08/02/07
6	SITE AND BUILDING LAYOUT	08/03/09
7	SITE AND BUILDING LAYOUT	08/03/11
No.	Revisions	Date

TAL-VT  
ARCHITECT INC

Ron Tolson, P.A. MRAIC  
51 Margaret Street, Sault Ste. Marie, Ontario P6A 6J7  
Telephone (705) 253-8880 Fax (705) 253-2021  
Email talvt@rogers.com

Preliminary

Project  
**ADDITION AND ALTERATIONS TO NORTHSIDE TOYOTA**

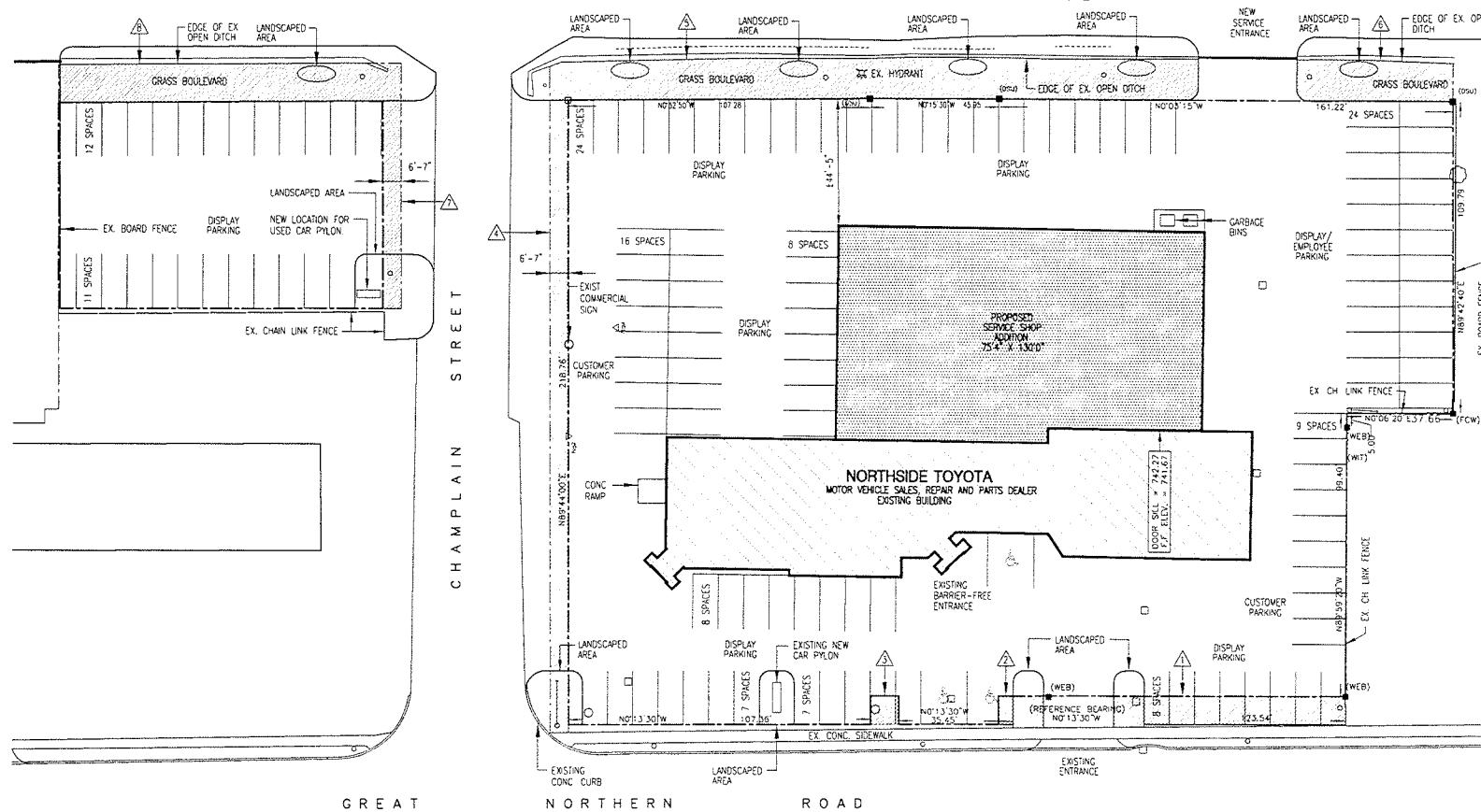
Location  
**61 GREAT NORTHERN ROAD  
SAULT STE MARIE, ONTARIO**

Project No  
**0508**  
Drawing Name

**PROPOSED SITE PLAN  
REV. 9**

Scale <b>AS NOTED</b>	Date <b>MARCH 2008</b>
Drawn by <b>RT</b>	Drawing no
Checked by <b>RT</b>	
Approved by <b>SP</b>	

CAD File Name **0508SP**



<b>SITE ANALYSIS:</b>	
SITE AREA (LOT WITH BUILDING)	64,837 SF
SITE AREA (NEIGHBOURING LOT)	8,298 SF
TOTAL AREA OF SITES	73,135 SF
AREA OF EXISTING BUILDING	9,081 SF
AREA OF PROPOSED SERVICE SHOP ADDITION	9,308 SF
TOTAL AREA OF PROPOSED BUILDING	18,390 SF

<b>PARKING REQUIREMENTS:</b>		
	AREA	NUMBER OF SPACES REQUIRED
REQUIRED PARKING MOTOR VEHICLE SALES AND PARTS DEALER AREAS OF EXISTING BUILDING AND OF PROPOSED ADDITION	9,081 SF (844 m²) 9,308 SF (883 m²)	
TOTAL	18,389 SF (1,727 m²)	39
1 OF THE 37 SPACES ARE REQUIRED TO BE BARRIER-FREE		
PROPOSED PARKING ON SAME LOT AS BUILDING ON NEIGHBOURING LOT TOTAL		12 23 135
3 OF THE 135 SPACES ARE PROPOSED TO BE BARRIER-FREE		

SITE INFORMATION TAKEN FROM SITE PLAN OF LOTS 267 TO 272 (BOTH INCLUSIVE), LOTS 361 TO 369 (BOTH INCLUSIVE), PARTS OF LOTS 360 AND 370 AND PARTS OF 10 FOOT LANES (AS CLOSED) IN THE HIGHLAND PARK SUBDIVISION (REGISTERED PLAN NO. 9110) IN THE CITY OF SAULT STE MARIE, DISTRICT OF ALGOMA PREPARED BY MF TULLOCH INC AND DATED SEPTEMBER 13, 2004

HATCHED AREAS DENOTE CITY-OWNED PROPERTY BEING CONSIDERED AS PART OF A LICENSE OF OCCUPATION AGREEMENT BETWEEN THE CITY OF SAULT STE MARIE AND NORTHSIDE TOYOTA

AREA NUMBER	DIMENSIONS
△	10'-0" x ±83'-0"
△	10'-0" x ±16'-0"
△	10'-0" x 10'-0"
△	6'-7" x ±221'-0"
△	±14'-0" x ±230'-0"
△	±14'-0" x ±55'-0"
△	6'-7" x ±72'-0"
△	±13'-0" x ±121'-0"

**PROPOSED SITE PLAN**

1° = 40'-0"



6(6)(9)(g)

6(6)(g)

D.P. Irving, City Clerk

City of Sault Ste. Marie

Planning Division



A-8-08-Z

March 17-08

We have been living on Blake Avenue since 1949. The street was zoned residential and is now termed low density.

My concern is you allowed the Toyota dealer to expand to the lot on Blake Avenue when he had not lived up to the by-law.

A complete fence was to be erected around the parking compound with no access to Blake Avenue. This has not been erected and he has used an entrance to Blake Avenue.

I would hope the Planning Department would insure Northside Toyoto lives up to it's agreement with the city. So far they have not! They have even infringed on city property. I hope the board won't back down on the existing by-law and make a deadline on the completion of the fence. He has had ample time to do so.

With Concern,

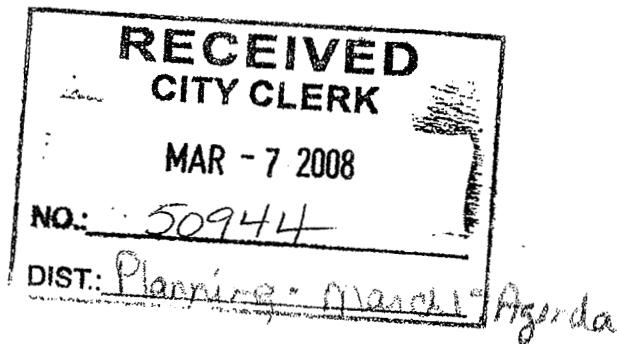
G. Mousseau

c.c. Mayor John Roswell

Alderman Lou Turco

Editor, Sault Star

Public Relations, Toyota of Canada



6(6)(g)

**Pat Schinners**

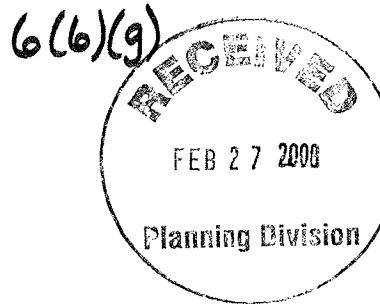
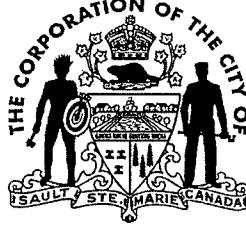
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**From:** Don Maki  
**Sent:** February 13, 2008 4:06 PM  
**To:** Don McConnell; Pat Schinners  
**Subject:** Rezoning Application A-8-08-Z

Hi Don

We still have outstanding issues with the existing building at 61 Great Northern Rd regarding the last addition erected, as far as 58 Blake, the use is already on site this rezoning will clear this matter up. We have also had complaints along Great northern rd with regard to visibility at the corner of Champlain and Great northern Rd.

Don Maki CBCO  
Chief Building Official  
Building Division  
Engineering and Planning  
705-759-5399



2008 02 22

Bldg. File: 10 041

MEMO TO: Don McConnell, MCIP, RPP  
Planning Director

FROM: Catherine Taddo, P. Eng.  
Municipal Services Engineer

SUBJECT: **APPLICATION No. A-8-08-Z  
61 GREAT NORTHERN ROAD & 58 BLAKE AVENUE  
REQUEST FOR AN AMENDMENT TO THE ZONING BY-LAW**

---

The Engineering Department has reviewed the above noted application, and has the following comments:

- Both ditches along Champlain Street from Great Northern Road to Blake Street have been filled in, without approval. Due to this, there appears to be slight ponding along the north side of Champlain Street which needs to be addressed in the site plan.
- An entrance to the subject property was installed off of Blake Street without approval, and without a culvert permit. The entrance is blocking drainage along Blake Street. A culvert permit and culvert are required at this location.
- The cross culvert at the north side of Blake Street and Champlain Street is plugged and requires cleaning.
- We will require confirmation that the post development flows do not exceed predevelopment flows using a 1 in 10 design storm, unless it can be shown that there is remaining capacity. We also require a plan showing existing and proposed grades, and proposed services and connections. Minimal disturbance to Great Northern Road is preferred.

If you require anything further, please do not hesitate to contact me.

Sincerely,

Catherine Taddo, P. Eng.  
Municipal Services Engineer

c: Jerry Dolcetti, RPP  
Jim Elliott, P. Eng.

**6(6)(g)****Pat Schinners**

**From:** Don McConnell  
**Sent:** February 25, 2008 9:50 AM  
**To:** Pat Schinners  
**Subject:** FW: Application Number: A- 8-08-Z 61 Great Northern Road and 58 Blake Ave

**From:** Jim Elliott  
**Sent:** February 25, 2008 9:47 AM  
**To:** Don McConnell  
**Cc:** Peter Tonazzo  
**Subject:** Application Number: A- 8-08-Z 61 Great Northern Road and 58 Blake Ave

Don McConnell  
Planning Director

Subject: Request for Amendment to the Zoning Bylaw  
Application Number: A- 8-08-Z  
61 Great Northern Road and 58 Blake Ave  
Mar – Li Investments Ltd

Staff from the Public Works and Transportation Department has reviewed this application and have the following comments

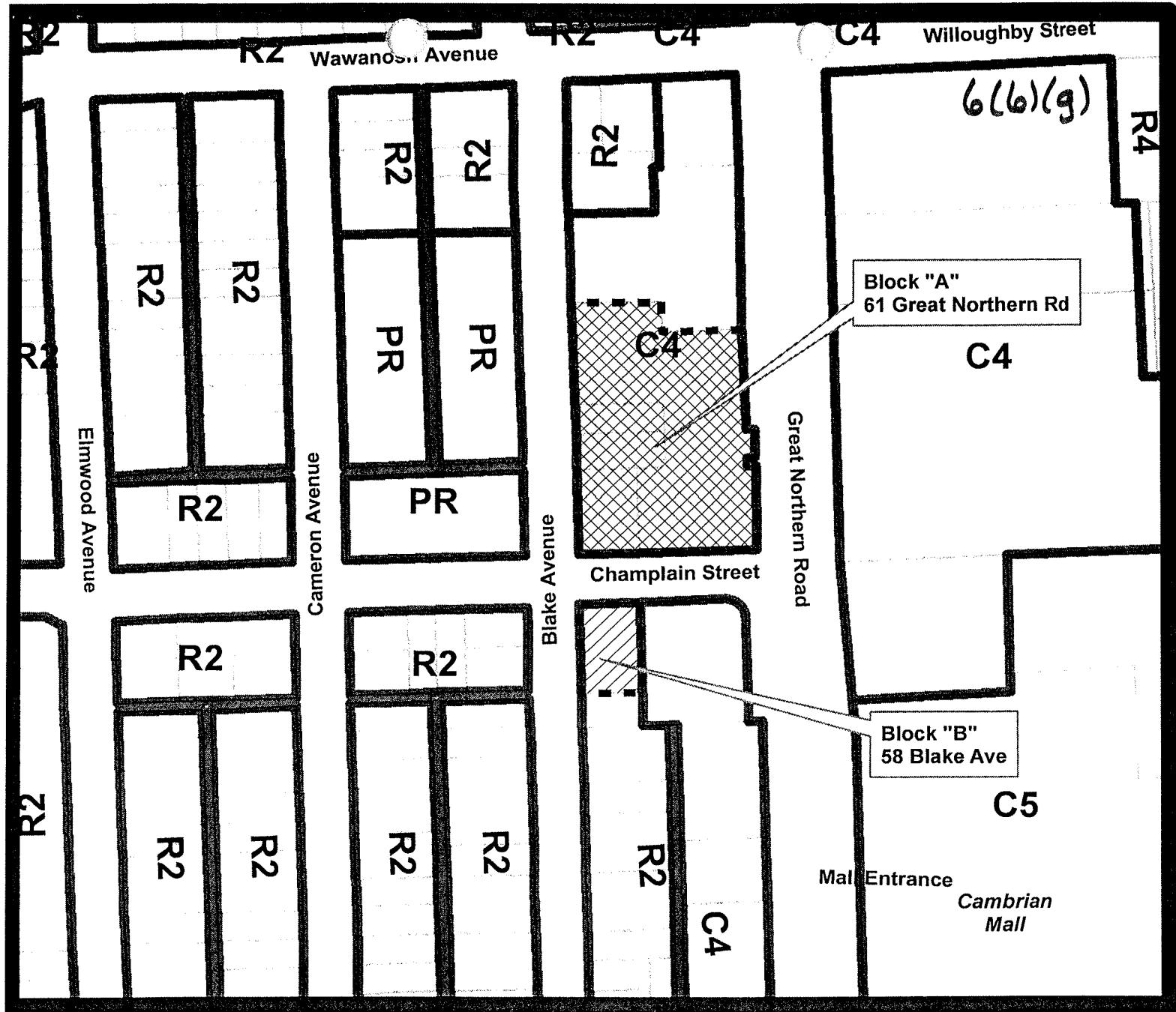
As part of the application process there was a request to occupy a portion of the right of way on both sides of Champlain Street. Normally the City is very reluctant to allow anyone to occupy the 20 m (66 foot) right of way since it is a corridor for traffic, utilities, sewers etc. In this case, we will allow an encroachment on either side of the right of way of 2 metres. This is based upon requirements for utilities as well as a Class B road with an asphalt swale on either side of the road. The 16 metres will allow utilities, City etc. to make changes in the future without having to deal with the area that would be occupied. As part of the agreement, the City would still retain the right at any point in time to work within the occupied portion of the right of way.

We also request that the corner of Great Northern Road and Champlain have no obstructions such as parked vehicles, signs etc. obstructing the visibility of vehicles turning onto Great Northern Road. This also applies to the intersection of Blake and Champlain.

The site plan that is attached with the application shows vehicle parking on a portion of the City's right of way along Great Northern Road (northern portion of the property). We do not object to this; however the parking should line up with the projection of the property line as shown on the plan. City staff will mark out a line prior to final parking lot markings.

A new service entrance is shown at the northwest corner of the property. At the present time there is no culvert installed to allow drainage along the ditch. We have no objections to this entrance; however a temporary culvert should be installed prior to the spring runoff.

If you have any questions, do not hesitate to contact me at 759-5207.



# ZONING MAP APPLICATION A-8-08-Z

Maps  
42 & 1-49

Metric Scale  
1 : 2200

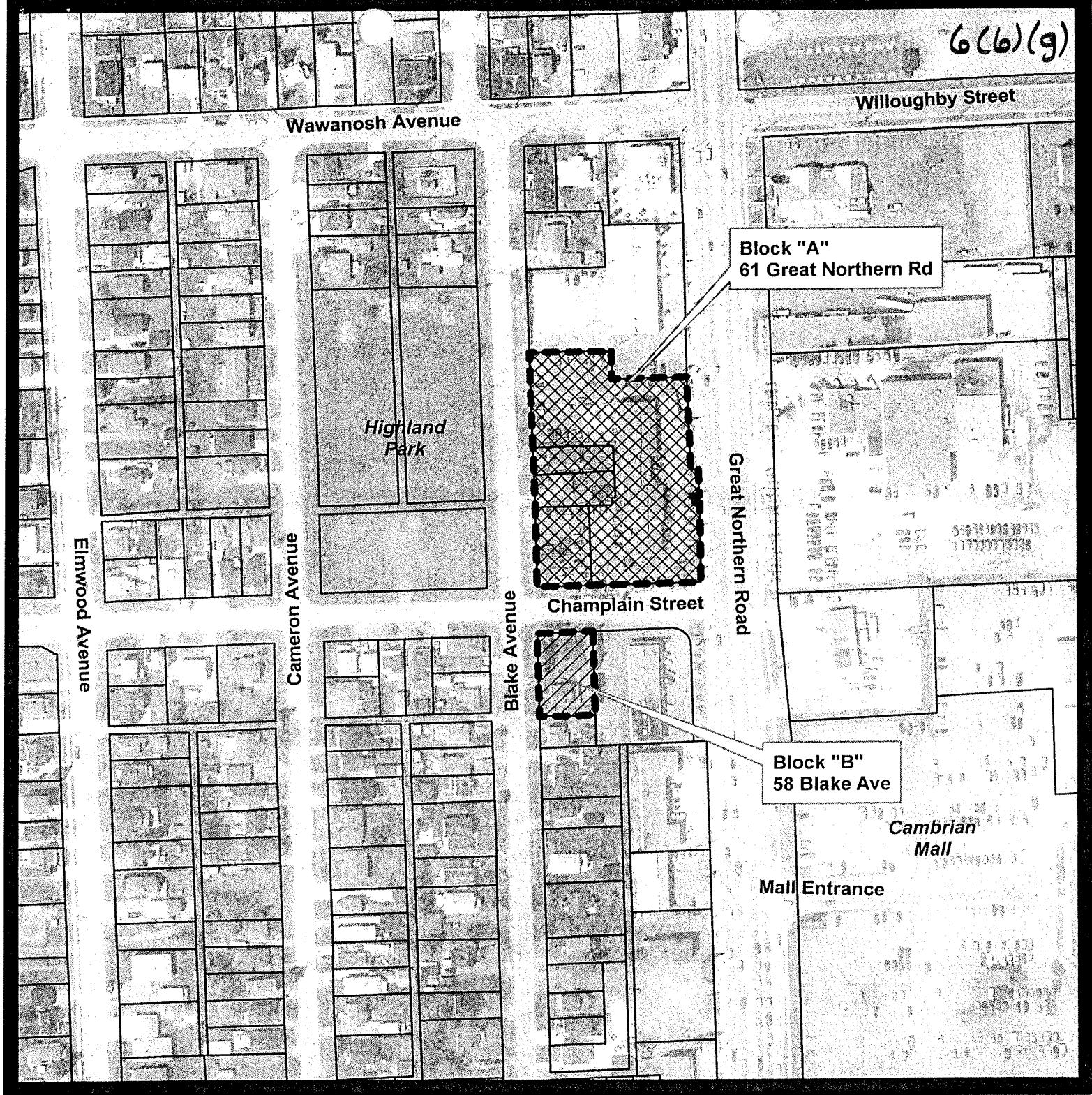


- Block "A" Subject Property - 61 Great Northern Road
- Block "B" Subject Property - 58 Blake Avenue

- R2 - Single Detached Residential Zone
- C4 - General Commercial Zone

- C5 - Shopping Centre Zone
- PR - Parks and Recreation Zone

6(6)(g)



# 2004 ORTHO PHOTO APPLICATION A-8-08-Z

Maps  
42 & 1-49



Metric Scale

1 : 2200



Block "A" Subject Property - 61 Great Northern Road



Block "B" Subject Property - 58 Blake Avenue



St Mary's River Marine  
Heritage Centre

# Business & Strategic Plans

2008 - 2012

*(Reviewed and revised annually to reflect the coming 5 years)*

6(8)(a)

St. Mary's River Marine Heritage Centre



Open Daily Jun-Sep 12:00 to 8:00pm

St. Mary's River Marine Heritage Centre  
Station Mall PO Box 23099  
Sault Ste. Marie, Ontario, P6A 6W6  
705 - 256-7447 (256-SHIP)  
"Operating the Museum Ship Norgoma"

# Business Plan

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# Strategic Plan

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# Business Plan

## 1. Executive Summary

The St. Mary's River Marine Heritage Centre was incorporated on 22<sup>nd</sup> June 1981. The Corporation owns, manages and operates the Museum Ship Norgoma. This is a heritage museum ship, focusing on the marine environment of the northern Ontario Great Lakes area. The ship was obtained By the City and moved to the here in 1973 to be developed into an area tourism attraction for the benefit of the community and area. Over the next past 30+ years, the volunteers with the corporation used all available funds towards maintenance, utilities and preservation of the vessel. When additional funds were identified, they were able to address some of the more major problems and restoration plans.

After years of service, many sections of the wooden decks had deteriorated to such a severe degree that they had to have the old T&G 2x4 deck planks removed and replaced. In total, four major projects were completed to repair deck sections.

Thousands of volunteer hours were annually committed to the ship, in addition to those put in on the Board and through executive duties. As the vessel has no heat, most work is limited to the warmer months. The extensive work done by volunteers has included construction, electrical, plumbing, painting, display development, office establishment and the hundreds of other issues that must be addressed to continue operations and maintain safety.

A successful fund raisings drive in 2003/4 permitted the leveraging of additional resources from senior governments that permitted numerous studies and plans to be completed that in turn supported further funding requests. The funding of these required studies left the Corporation with minimal resources.

In 2005 the vessel was closed due to a lack of staff funding. A review of the goals and objectives was completed and the decision was made to concentrate on the goal of self-sufficiency so that the vessel could meet its minimum seasonal demands.

The Centre has now developed goals, objectives and plans to address the goals of self-sufficiency status with 5 years. That information is contained within this document.

The prime portion of the plan is to secure an identifiable and consistent base funding which can be used to leverage senior levels of government for the best effective use of resources. This will also allow a more detailed planning and implementation process.

The City of Sault Ste. Marie, who initially brought this ship to the community, have lead the community in supporting the vessel for 4 decades. That same community, in turn, has represented our board, the executive, our workforce and financial supporters over the past 30+ years.

We therefore request, in line with the 2007 Destiny Sault Ste. Marie recommendations, that the City of Sault Ste Marie fund the St. Mary's River Marine Heritage Centre an amount of \$20,000 per year for the years 2008-2012.

The Centre agrees to meet all terms and conditions as determined by the city.

## 2. Corporation Background

The MS Norgoma, originally launched in 1950, was first owned by the Owen Sound Transportation Company and operated mainly as a passenger, auto and freight carrier between Owen Sound and Sault Ste. Marie. After the Trans-Canada highway came through the Soo, it was purchased by Ontario Northland and converted to a car ferry that operated between Tobermory and South Baymouth on the Manitoulin Island. The vessel was removed from service in 1973 and subsequently purchased by the City of Sault Ste. Marie as a tourism attraction in 1975. A group of volunteers formed a not-for-profit Corporation; named St. Mary's River Marine Centre, registered on 22<sup>nd</sup> June 1981. The vessels ownership and title was conveyed from the City of Sault Ste. Marie on 31<sup>st</sup> August 1981 for the sum of \$1.00. In April 2005 the organization officially changed their name to the St. Mary's River Marine Heritage Centre.

The primary function of the corporation is the operation, maintenance and restoration of the Museum Ship Norgoma. It has the additional responsibility of a cooperative marine library/reference centre at the Algoma University and the possible future development of a land based Marine Centre. In 2007 there were 13 members on the Board of Directors (Appendix A), including one city staff. The full Board has planned meetings on the third Thursday of every month.

In the early 1990s, during the reconstruction of the *Norgoma Marine Park*, a specially dredged slip and sheet pile wall for the Norgoma berth was funded by Federal Small Craft Harbours at a cost of \$350,000 and the ship was moved into that site.

The completion of the park, under the new name of the *Roberta Bondar Park*, rekindled the enthusiasm for the ship restoration. A number of waterfront studies since then have identified the Norgoma as a significant and important visitor attraction element and recommend that the Norgoma be retained an integral part of the Park and Marina. Over the years the City of Sault Ste. Marie Council have repetitively voted overwhelmingly in support of the volunteers and of maintaining the ship at its present location.

### 3. BOARD OF DIRECTORS - 2008

MUIO, Louis H. Director, <u>President</u> muio_l@stmarys-paper.com	40 Talon Drive, Sault Ste. Marie, On, P6A 5K9 (705) 759-8479                    942-6070 Ext 2305 Electrical Engineer, St Mary's Paper
SMEDLEY, Gord J. Director, <u>Board Chairman</u> gismed@sympatico.ca	505 MacDonald Ave, Sault Ste. Marie, P6B 1H8 (705) 253-2236 Architect, Retired
CAMPBELL, Gordon A (Bud) Director, <u>Secretary/Treasurer</u> budcampbell@sympatico.ca	97 Queensgate Blvd, Sault Ste. Marie, P6A 6Y4 (705) 759-9003                    C: 541-8140 Industry Canada Director, retired.
CAIN, Joe J. Director j.cain@cityssm.on.ca	42 Nicolas Avenue, Sault Ste. Marie, P6A 4E1 (705) 759-5312 Advisor/Rep; City of Sault Ste. Marie
GIBSON, Sally E. Director sally.gibson@pc.gc.ca	215 Landslide Rd, Sault Ste. Marie, P6A 6J8 (705) 942-2297 Site manager; retired
MCLELLAN, D. Scott Director rufus@sympatico.ca	191 Parkland Cres, Sault Ste. Marie, P6A 6M4 (705) 759-2006                    Wk: 759-5357 Municipal manager
MASSON, Gerry R. Director anchorline@shaw.ca	49 St. Mary's Dr, #413, Sault Ste. Marie, P6A 6G9 (705) 256-7049                    C: 542-0419 Steel technician, retired
MORTSON, Don R. Director drmortson@netscape.net	85 Kerr Drive, Sault Ste. Marie, P6A 5J1 (705) 759-1617 Electrician
POLNICK, Bill T. J. Director billpolnick@shaw.ca	140 Palace Drive, Sault Ste. Marie, P6B 5H5 (705) 946-4944                    Wk: 257-1906 Self employed
PORTER, Mike E. Director mport43@shaw.ca	12 Varsity Ave, Sault Ste. Marie, On, P6A 5T8 (705) 946-0636 Building contractor
PURVIS, Jack W. Director info@purvismarine.com	1469A Queen St. East, Sault Ste. Marie, P6A 2G5 (705) 949-1062                    Wk: 253-3038 Owner: Purvis Marine Ltd
ROBERTS, Dave M. Director droberts@algoma.com	551 Cooper Street, Sault Ste. Marie , P6A 6M6 (705) 2454-7391                    Wk: 945-4107 Algoma Steel manager

Board elected from general membership annually and Executive appointed by Board as per Letters Patent

## 4. Management Team

### Executive:

- President Louis Muio 759-8479  
• muio\_l@stmarys-paper.com
- Secretary Bud Campbell 759-9003
- Treasurer Bud Campbell 759-9003  
• budcampbell@sympatico.ca
- Chairman Gord Smedley 253-2236  
• gismed@sympatico.ca

### Advisors:

- |   |                 |          |                          |
|---|-----------------|----------|--------------------------|
| <input type="checkbox"/> John Bain      | Retired, City   | 253-8683 | djbain95@shaw.ca         |
| <input type="checkbox"/> Ernie Black    | Retired, IRAP   | 256-7083 | blacke@shaw.ca           |
| <input type="checkbox"/> John McLeod    | McLeod Bros     | 945-8459 | mcleodbros@shaw.ca       |
| <input type="checkbox"/> Susie Williams | Retired, Ind Ca | 946-2420 | susiew_1506@sympatico.ca |

## COMMITTEES

### Membership

- Mike Porter
- 

### Operations

- Bud Campbell
- 

### Fundraising

- Gord Smedley
- 

### Marketing

- Mike Porter
- 

### Museum Display

- Salley Gibson
- 

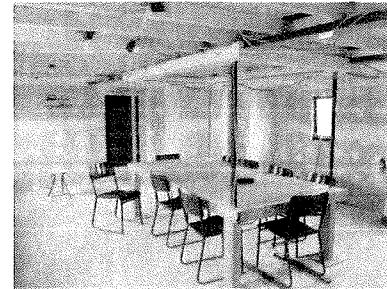
1. Each Board member should be a Committee chairperson or a member of at least one committee
2. Advisory Group should be from related and relevant fields.

## 5. Short-Term Goals & Time Frames

### 1. Develop the vessel to permit various usages for event rental.

Available by 2008 or 2009 when:

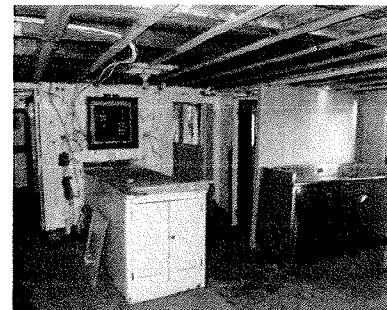
- Sufficient washrooms are available
- Fire exits meet local requirements
- All utilities are operational



### 2. Develop the facilities for event food services.

Available 2009 or 2010 when:

- Galley areas restoration complete
- Inspections are finalized



### 3. Improve and expand the museum displays.

Completed by 2010-2011

- This is an ongoing process to identify display periods, develop standardization of displays and research additional documentation and artifacts for viewing.



### 4. Develop 10 vessel cabins for overnight accommodation.

Available in 2011-2012 when:

- Renovations are completed
- Fire requirements are met
- Inspections are finalized
- Cost of resources justify the operation

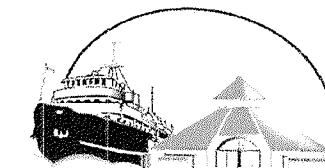


## St Mary's River Marine Heritage Centre

## Statement of Rev/Exp History 2001-2007

Bank Accounts annual opening and closing figures

\$5,502.60	\$12,695.92	\$14,459.76	\$17,871.87	\$19,369.23	\$26,465.75	\$5,550.58	1st Jan
\$12,695.92	\$14,459.76	\$17,871.87	\$19,369.23	\$26,465.75	\$5,550.58	\$8,314.04	31st Dec
\$7,193.32	\$1,763.84	\$3,412.11	\$1,497.36	\$7,096.52	(\$20,915.17)	\$2,763.46	Chg in balance



Marine Heritage Centre

NOT OPEN						
2001	2002	2003	2004	2005	2006	2007
\$51,755	\$24,313	\$36,507	\$40,385	\$31,362	\$48,899	\$32,357

<b>TOTAL</b>	<b>\$265,579</b>
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**REVENUE**

\$34,127.55	\$10,670.00	\$13,717.00	\$4,710.00	\$21,251.94	\$30,672.00	\$9,306.00	\$124,454	Tax Received Gifts
\$117.61							\$118	Revenue from Federal Gov't
						\$10,000.00	\$10,000.00	Revenue from Provincial Gov't
							\$20,000	Revenue from Municipal Gov't
								Rental Income (Vessel)
								Membership, Dues & Association Fees
\$1,128.80		\$11,604.00	\$23,508.00	\$10,000.00	\$213.28	\$2,102.18	\$48,556	Revenue from Fundraising/Donations
\$12,807.20	\$11,823.25	\$9,864.98	\$11,199.43		\$6,845.56	\$8,531.29	\$61,072	Sale of G&S (Admissions & Tours)
\$693.00	\$622.28	\$887.86	\$892.25		\$278.00	\$2,104.50	\$5,478	Sale of G&S (Inventories [retail] & Assets)
\$2,881.10	\$909.15	\$30.00		\$110.22	\$837.50	\$264.33	\$5,032	Other Revenue incl. rentals

2001	2002	2003	2004	2005	2006	2007
\$44,562	\$22,529	\$33,095	\$38,887	\$24,266	\$69,815	\$29,594

<b>TOTAL</b>	<b>\$262,747</b>
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**EXPENSES**

\$349.13	\$662.62	\$570.47	\$46.48			\$378.48	\$2,007.18	Advertising, Publications & Printing
	\$103.75	\$179.81	\$430.77	\$49.10	\$357.01	\$499.00	\$1,619.44	Interest and Bank Charges
	\$194.74	\$219.74	\$117.70			\$1,278.13		Licensing, Memberships & Dues
\$77.04		\$24.98	\$132.08	\$111.28	\$117.70	\$125.08	\$588.16	Office Supplies & Expenses (Postage)
\$575.77	\$654.88	\$3,103.99	\$1,882.39	\$310.70	\$963.78	\$762.34	\$8,253.85	Office Supplies & Expenses (Telecom Svcs)
\$3,361.25	\$2,834.59	\$13,761.87	\$1,765.87		\$566.30	\$606.94	\$22,896.82	Office Supplies & Expenses (Other)
\$2,436.33	\$3,355.14	\$2,506.42	\$2,463.50	\$1,251.37	\$25,979.23	\$8,121.08	\$46,113.07	Occupancy Costs (Repair & Maintenance)
\$1,977.66	\$1,353.58	\$2,681.84	\$2,640.29	\$419.00	\$1,103.73	\$843.59	\$11,019.69	Occupancy Costs (PUC)
\$22,763.79	\$2,448.16	\$517.28	\$20,273.67	\$20,948.90	\$24,309.18	\$4,104.00	\$95,364.98	Professional & Consulting Fees
\$11,174.62	\$8,525.46	\$5,812.49	\$7,523.20		\$14,615.07	\$12,424.41	\$60,075.25	Salaries, Wages & Benefits
		\$168.85	\$559.84	\$89.83		\$295.14	\$1,113.66	Supplies & Assets Expensed (Gift Shop)
\$120.74	\$181.94	\$46.45	\$115.66	\$84.49	\$265.10	\$65.51	\$879.89	Meetings & Hospitality
\$1,725.61	\$2,045.52	\$3,109.81	\$1,405.88	\$1,090.80	\$259.34	\$1,367.93	\$11,004.89	Other Expenditures

<b>\$7,193.32</b>	<b>\$1,783.84</b>	<b>\$3,412.11</b>	<b>\$1,497.36</b>	<b>\$7,096.52</b>	<b>(\$20,915.17)</b>	<b>\$2,763.46</b>	<b>\$2,831</b>	<b>Revenue to Expenses</b>
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FINANCIAL PLAN F1 6(18)(a)

Operating the M.S. NORGOMA

## FINANCIAL PLAN - F2

## ST. MARY'S RIVER MARINE HERITAGE CENTRE

10803 0990 RC0001

*Operating Statement of Revenue and Expenses with Account Reconciliation*

FOR THE YEAR ENDING 31ST DECEMBER 2007



Bank Balance - All Accounts 1st Jan 2007	\$5,550.58
Bank Balance - All Accounts to 31st Dec 2007	\$8,314.04
Increase over ALL ACCOUNTS	\$2,763.46

REVENUE  
\$32,356.96

Tax Receipted Gifts	4500
Revenue from Federal Gov't	4540
Revenue from Provincial Gov't	4550
Revenue from Municipal Gov't	4560
Rental Income (Vessel)	4610
Membership, Dues & Association Fees	4620
Revenue from Fundraising/Donations (Lyons)	4630
Sale of G&S (Admissions & Tours)	4640
Sale of G&S (Inventories & Assets) (Engine)	4640
Other Revenue incl. rentals	4650

Balance Sheet	
Assets	\$115,314
4100 Cash	\$8,314
4150 Inventories	\$5,000
4160 Vessel	\$100,000
4170 Sim Engine	\$2,000
Liabilities	Nil

EXPENSES  
\$29,593.50

Advertising, Publications & Printing	4800
Interest and Bank Charges	4820
Licensing, Memberships & Dues	4830
Office Supplies & Expenses (Postage)	4840
Office Supplies & Expenses (Telecom Svcs)	4840
Office Supplies & Expenses (Other)	4840
Occupancy Costs (Repair & Maintenance)	4850
Occupancy Costs (PUC)	4850
Professional & Consulting Fees	4860
Salaries, Wages & Benefits	4880
Supplies & Assets Expensed (Gift Shop)	4890
Meetings & Hospitality	4920
Other Expenditures	4920

Revenue over Expenses \$2,763.46

## Operating the M.S. NORGOMA

## FINANCIAL PLAN - F2

## ST. MARY'S RIVER MARINE HERITAGE CENTRE

10803 0990 RC0001

*Operating Statement of Revenue and Expenses with Account Reconciliation*

FOR THE YEAR ENDING 31ST DECEMBER 2007



Bank Balance - All Accounts 1st Jan 2007	\$5,550.58
Bank Balance - All Accounts to 31st Dec 2007	\$8,314.04
Increase over ALL ACCOUNTS	\$2,763.46

2007 Bank Reconciliation for Operations Account		From HSBC Statements	
For the Period January to December		Debit	Credit
102-254311-001		Jan \$3,876.74	\$2,551.49
	Opening Balance January 1, 2007	Feb \$277.47	\$5,705.93
	Debit Credit	Mar \$167.17	
	Total Credits (\$1,507.12)	Apr \$1,053.73	
	Total Debits \$21,340.97	May \$245.78	\$2,000.00
	Transfers In \$10,336.54	Jun \$1,647.83	\$202.18
	Total Debits \$13,091.21	Jul \$221.46	\$3,368.33
	Transfers Out \$3,036.00	Aug \$1,049.68	\$3,514.85
	Increase/Decrease \$8,249.76	Sep \$445.50	\$1,589.36
	Account Balance \$6,742.64	Oct \$3,281.63	\$2,111.42
		Nov \$549.38	\$204.33
		Dec \$274.84	\$93.08
		\$13,091.21	\$21,340.97

2007 Bank Reconciliation for Contingency Account		From HSBC Statements	
For the Period January to December		Debit	Credit
102-254311-004		Jan \$900.00	\$10.50
	Opening Balance January 1, 2007	Feb \$6.00	
	Debit Credit	Mar \$6.00	
	Total Credits \$989.50	Apr \$6.00	
	Total Debits \$10.50	May \$88.00	
	Transfers In \$10.50	Jun	
	Total Debits \$1,000.00	Jul	
	Transfers Out \$982.00	Aug	
	Increase/Decrease (\$989.50)	Sep	
	Account Balance Closed	Oct	
		Nov	
		Dec \$1,000.00	\$10.50

2007 Bank Reconciliation for Project Account		From HSBC Statements	
For the Period January to December		Debit	Credit
102-254311-005		Jan \$10,915.32	\$8,560.00
	Opening Balance January 1, 2007	Feb \$6,688.82	\$3,746.00
	Debit Credit	Mar \$6.00	
	Total Credits \$5,398.14	Apr \$6.00	
	Total Debits \$22,388.00	May \$6.00	\$82.00
	Transfers In \$3,082.00	Jun \$6.00	
	Total Debits \$27,714.74	Jul \$1,891.16	\$10,000.00
	Transfers Out \$10,005.16	Aug \$3,270.92	
	Increase/Decrease (\$5,326.74)	Sep \$2,513.97	
	Account Balance \$71.40	Oct \$2,392.55	
		Nov \$9.00	
		Dec \$9.00	
		\$27,714.74	\$22,388.00

2007 Bank Reconciliation for Development Account		From HSBC Statements	
For the Period January to December		Debit	Credit
102-038058-001		Jan \$1,000.00	\$1,829.94
	Opening Balance January 1, 2007	Feb \$670.06	
	Debit Credit	Mar	
	Total Credits \$2,101.76	Apr	
	Transfers In \$2,101.76	May	
	Total Debits \$1,271.82	Jun	
	Transfers Out \$1,271.82	Jul	
	Increase/Decrease \$1,500.00	Aug	\$235.82
	Account Balance \$829.94	Sep \$253.82	
		Oct \$18.00	\$36.00
		Nov	
		Dec \$1,271.82	\$2,101.76

FINANCIAL PLAN

F

Marine Heritage Centre *Operating the Museum Ship Norgoma**2008-2012 Operational Plan Projections***STATEMENT OF REVENUE & EXPENSES**

REVENUES	Projected 2008	Notes	Projected 2009	Notes	Projected 2010	Notes	Projected 2011	Notes	Projected 2012	Notes
Tax Received Gifts	\$45,750		\$30,425		\$47,033		\$33,416		\$35,248	
Revenue from Federal Gov't	\$5,000	CDC - Pjct 3			\$15,000		\$15,000		\$15,000	
Revenue from Provincial Gov't	\$15,000	MTCU - Pjct 3			\$650	30% over previous year	\$1,099		\$1,428	
Revenue from Municipal Gov't	\$15,000	SSM Staff Fndg			\$2,000	100 members @ \$20	\$2,645	15% increase over PY	\$3,042	15% increase over PY
Rental Income (Vessel)	\$500				\$1,000		\$2,000	15% increase over PY	\$2,500	15% increase over PY
Membership, Dues & Association Fees	\$50				\$9,225	1/4% increase	\$9,300	1/4% increase	\$9,400	1/4% increase
Revenue from Fundraising	\$500				\$550	10% increase over PY	\$727	10% increase over PY	\$836	10% increase over PY
Rvn Fm Sale of G&S (Admissions and Tours)	\$9,000				\$2,000		\$2,300	10% increase over PY	\$3,042	10% increase over PY
Rvn Fm Sale of G&S (Gift Shop Sales)	\$500									
Other Revenue (Rentals: Rms & Rstr)	\$200									
EXPENSES	2008	Notes	2009	Notes	2010	Notes	2011	Notes	2012	Notes
Advertising, Publications & Printing	\$46,570		\$32,540		\$43,769		\$33,043		\$35,642	
Interest and Bank Charges	\$200		\$4,000	Marketing campaign	\$220		\$2,000		\$260	
Licensing, Memberships & Dues	\$220		\$230		\$240		\$250			
Office Supplies & Expenses (Postage)	\$120		\$200		\$200					
Office Supplies & Expenses (Telecom Svcs)	\$1,000		\$150		\$173	10% increase over PY	\$198	10% increase over PY	\$228	10% increase over PY
Office Supplies & Expenses	\$500		\$500		\$550		\$600		\$650	
Occupancy Costs (Repair & Maintenance)	\$16,000	MCTU Pjct #3 T&M	\$8,000	Plub/Electr	\$10,000	Project #4 T&M	\$8,000	Plub/Electr	\$8,000	Finishing
Occupancy Costs (PUC)	\$600		\$660	10% increase over PY	\$759	10% increase over PY	\$873	10% increase over PY	\$1,004	10% increase over PY
Professional & Consulting Fees	\$15,000	MCTU Pjct #3 Supv	\$5,000		\$15,000	Project 4 Supv	\$5,000		\$5,000	
Salaries, Wages & Benefits	\$11,000		\$11,000	10% increase over PY	\$12,650	10% increase over PY	\$12,650	10% increase over PY	\$14,548	10% increase over PY
Supplies & Assets Expensed (Gift Shop)	\$300		\$500		\$600	10% increase over PY	\$690	10% increase over PY	\$794	10% increase over PY
Meetings & Hospitality	\$130		\$150		\$150					
Other Expenditures (Incl.Petty Cash)	\$1,500	Board Insurance	\$1,650	10% increase over PY	\$1,898	10% increase over PY	\$2,182	10% increase over PY	\$2,509	10% increase over PY
<b>REVENUE OVER EXPENSE</b>	<b>(\$820)</b>		<b>(\$2,115)</b>		<b>\$3,264</b>		<b>\$373</b>		<b>(\$394)</b>	
2008 to 2012 overall profit/loss										
<b>\$307</b>										

**NOTES:**

City of SSM provides minimum of \$15,000 support funding 2008-2012

Tourism/attendance is maintained at, or increases from, 2007 levels.

A final project to address the lower hull painting and interior finish, planned in 2010

6(8)(a)

## 7. Capital Requirements

a. Galley Equipment				\$4600
i. Fridge	= 2	@ \$800	=	\$ 1600
ii. Electric Range	= 2	@ \$600	=	\$ 1200
iii. Microwave Oven	= 2	@ \$250	=	\$ 500
iv. Pot, Pans, Utensils	= 1	@ \$500	=	\$ 500
v. Warmin Oven	= 1	@ \$300	=	\$ 300
vi. Dishwasher	= 1	@ \$500	=	\$ 500
b. Dining Room Dishes and silverware				\$ 500
c. Information/Music/PA System				\$2000

## 8. Location Analysis

The present ship's location is as ideal as one could expect. It is in close proximity to the downtown core, a major shopping mall, five large hotel/motels and other visitor attractions.

The major benefit of its location is being on the Boardwalk. The vast majority of all residents and visitors to the city come to enjoy the boardwalk, and therefore walk past the ship. Residents come at least once per year for enjoyment of Bon Soo, July fireworks or other events at the Roberta Bondar Tent pavilion. Most travelers to the area, who plan a stop anywhere in the downtown area, also visit the boardwalk area, walking or driving, and will directly pass by the Norgoma.

Opportunities for a wide variety of uses on board the vessel are limited only to ideas. This unique facility would also be ideal for a visitor centre, seasonal office space, trade shows, events, meetings and parties.



## 9. MARKETING PLAN

### Overview

Our not-for-profit organization goal is to maintain, restore and develop the M.S. Norgoma as a marine museum to house and display marine documents and artifacts related to the St. Mary's River and to preserve and promote the area's maritime heritage.

Our immediate goal is to reach self-sustainability within 5 years by:

- Developing the vessel to permit various usages for event rental.
- Developing the facilities to permit an event limited restaurant service.
- Improve and expand the museum displays and information for visitors.

Our longer-term goals are:

- Offer a 10+-room overnight stay option.
- Seek out new and innovative options for vessel usage.

### Current Situation

	<u>2006</u>	<u>2007</u>
<input type="checkbox"/> Admission Volume	1740	1626
<input type="checkbox"/> Admission Revenue & Retail	\$6200	\$8500
<input type="checkbox"/> Rental Revenue	\$ 0	\$50

### Immediate Market

- General public, residents and visitors
- Local businesses
- Boaters from marina
- Local product suppliers

### Potential Future Market

- Corporate & government agencies
- Event managers
- City tourism managers (summer info centre and ticket sales)
- City & Out-of-town groups
- Boards of Education (intern and student training)

### Sustainable Competitive Advantages and Disadvantages

#### Advantages:

- Ideal location
- Eligible for non-profit benefits
- Of nostalgic interest to some
- On waterfront walk-way
- Have many potential clients

Disadvantages

- Limited and uncertain financial resources
- Requirement for substantial capital improvements
- A lack of community support
- No permanent staff

**Barriers to Entry of Competition**

- High cost and limited availability of heritage vessels
- High costs of renovations/restorations.

**Risk Management**

- Insurance
- Liability
- Human Resources

**Resources Required (Estimated costs to be determined)**

- Facilities
- Retail Sales shop developed
- Equipment
- Audio/Video Facilities
- Staff
- Admissions
- Tours
- Maintenance Work
- Contractors
- Plumbing, Electrical and Welding
- Partners
- Commissions on ticket sales for other organizations
- Advertising space and promotion (e.g. Docks, tour train, etc.)
- City support, Tourism SSM for tourism boardwalk information
- Suppliers
- Retail sales products
- Customers
- Space rental
- General public, residents and visitors
- Event production
- Meals / snack bar
- Corporation memberships

Revenues must cover the costs to provide the services needed. The Board must determine a configuration that provides a suitable match.

Initially, some minimum level of operation should probably be sought for 2008 operation. A 2008-2012 Strategic and Operational plan have been developed for services, revenues, costs, organization and staffing needs.

## Promotional Activities

### Corporate membership drive

- Provide information on rental and restaurant/galley usage opportunities.
- Preparation of promotional material that can be used on websites, brochures or flyers and the Sault Ste. Marie booklet
- Developing events to expand local knowledge of facilities and needs

### Other Issues

- Memberships would be sold at the established various levels and configurations.
- Limited restaurant facilities would be available for catered services.
- It is suggested that access would be available for members and a discount would be allowed for museum paying visitors. (Determined by the board). Rental space would be provided for events such as weddings, birthdays, family re-unions, cultural events, business meetings, social clubs such as for bridge, etc.
- It would be the intention to proceed with the completion of 10 overnight sleeping cabins when all other infrastructure and finances permit.

### Financial Considerations

The funds that will be available for any given year can only be purely speculative at this time. Almost all the centre funds available or committable at this time are only from the admissions during the summer months. Without outside funding commitments, these funds must always target to seasonal staffing for the ship to open.

### Marketing Location

The present ship's location is ideal as one could expect. It is in close proximity to the downtown core, a major shopping mall, five large hotel/motels and other visitor attractions. The major benefit of its location is on the Boardwalk. The vast majority of all residents and visitors to the city come to the boardwalk and walk past the ship. Residents come at least once per year for enjoyment, Bon Soo, July fireworks or events at the Roberta Bondar tent pavilion. As most travelers to the area, who plan a stop anywhere in the waterfront area, also travel the boardwalk, walking or driving, and will see the Norgoma.

### Internet Site

In today's world this is critical to providing information to interested parties. The organization must obtain a long term Webmaster for the site.

The Centre has a web site with Lucidia <http://www.norgoma.org>

## 10. FUNDRAISING PLAN

### Executive Summary

The Museum Ship Norgoma is one of the last passenger ships/packet freighters to operate on the Great Lakes, and the last vessel to operate on the "Turkey Trail" between Owen Sound and Sault Ste. Marie. It plays an important and unique role as a marine heritage artifact & attraction, both in the Sault Ste. Marie tourism market and the broader Great Lakes marine heritage community. The existence of successful, high quality marine heritage attractions in and around the Great Lakes - including the nearby Great Lakes Shipwreck Museum - suggests that there are a variety of markets for this type attraction. These include local residents, independent traveling tourists, tour groups, and school and youth groups.

Three interpretive themes- the St. Mary's River, a Canadian heritage river; the Turkey Trail and its significance to North Channel communities; and, the Norgoma cruise experience - represent the strongest, richest and potentially most interesting themes for attracting visitors. These themes are unique to the Norgoma, enhancing its positioning within the Great Lakes marine heritage attraction market. The Norgoma could become part of a compelling and entertaining "marine heritage tour" of the St. Mary's River and eastern Lake Superior. It should join forces in marketing with nearby marine heritage attractions including Sault Ste. Marie Canal National Historic Site (Sault Ste. Marie, Ontario) the Museum Ship Valley Camp (Sault Ste. Marie Michigan), and the Great Lakes Shipwreck Museum (Whitefish Point, Michigan).

The St. Mary's River Marine Centre Board is proposing to develop a Marine Heritage Centre for Sault Ste. Marie. The Norgoma will be restored, as a "living artifact", restored as closely as possible to its original operating condition as a passenger ship and packet freighter, complimented by a modest, land-based visitor centre in Roberta Bondar Park adjacent to its current berth, offering:

- Permanent and temporary marine heritage exhibits, retail souvenir/gift shop, guest washroom facilities, and administrative space in the visitor centre; and,
- Guided tours with first person interpretation, student and "sleepover" programs, limited food and beverage service, and 14 room Bed & Breakfast operation (90 days only from mid-June to mid-September) on-board the Norgoma.

An estimated capital investment of approximately \$300,000 is required to restore and refurbish the Norgoma to a level of self-sufficiency. The Norgoma will focus on interpreting the cruise experience to visitors, including first person interpretation, the visitor centre would concentrate on interpreting the heritage of the St. Mary's River and the Turkey Trail, providing complimentary and support services and facilities.

A full time general manager is a primary goal to address additional development and maintain marketing and promotional plans. A strong volunteer corps will remain a key ingredient to the success of the Norgoma attraction.

### The Organization

The M S Norgoma was built in 1950 at the Collingwood Ontario shipyards. Between 1950 and 1963, the Norgoma ran a weekly 5 day round trip cruise and acted as a supply ship between Owen Sound and Sault Ste. Marie, with stops at Killarney, Manitowaning, Little Current, Kagawong, Gore Bay, Meldrum Bay, Cockburn Island, Blind River, Thessalon, Bruce Mines, Hilton Beach and Richards Landing, including a trip through the Sault lock and into Whitefish Bay. The vessel transported overnight and day passengers along with groceries and every other imaginable supply necessary for everyday life in small, relatively isolated communities.

As the Norgoma was being retired, the Sault Ste. Marie river frontage was becoming a focal point for waterfront redevelopment - shipping facilities were displaced as the downtown core of the

community expanded to the waterfront. During the redevelopment of the early 1970's the City of Sault Ste. Marie identified a "historic vessel" as a desirable part of the City's tourism attraction package. In 1973 the Norgoma found a home in Sault Ste. Marie.

The City Historic Sites Board from 1976 - 1980 operated the Norgoma as a tourist attraction. In 1981 ownership of the ship was transferred to the St. Mary's River Marine Heritage Centre, a non-profit corporation formed to repair and operate the Museum Ship. A program of deck repair was completed in 1982. In addition to being a Museum ship, dinners have been served on board during the weekends and she hosted many a reception and special event.

In 1988 when the City approved the Waterfront Development Strategy and Roberta Bondar Park Plan, both included a site for the Marine Centre and the Norgoma. Construction also began on the Roberta Bondar Park and Marina and rebuilding of Foster Drive was started. In 1989, the Norgoma (valued at \$250,000) was moved to a specially constructed berth with the depth and strength necessary to accommodate the ship (valued today at \$500,000) within the marina basin. The \$300,000 construction cost of the berth was funded by Small Craft Harbors. A deep draft slip, reinforced sheet pile dock and bollards from the former Canadian Steamship Dock were installed. The vessel was also serviced by city electrical, water and sewer connections.

### The Vessel

The Motor Vessel Norgoma was built in 1950 at the Collingwood Ontario shipyards. Construction was typical of her day utilizing a steel hull and wooden upper decks. She is 188 feet long, 36 feet wide and draws 12 feet of water. The Norgoma had overnight accommodations for approximately 100 passengers and could hold 30 automobiles. The dining room sat 50 people and the galley could produce 144 meals three times a day. Overnight passengers were accommodated in cabins on the promenade and boat decks. Lounges, a tuck shop, shared washrooms and showers were provided. Cars were stored on the main and lower deck. The Norgoma was the last overnight passenger cruise ship built on the Great Lakes. Between 1950 and 1963, the Norgoma ran a weekly 5-day round trip cruise and acted as a supply ship on the North Channel. In 1963 the Norgoma's steam engine was replaced with an 800 horsepower diesel engine, which gave her a service speed of 13.5 knots. The vessel operated as a car ferry between South Baymouth on Manitoulin Island and Tobermory on the Bruce Peninsula. It was replaced by the Chi-Cheemaun in 1974. In addition to guided tours onboard the ship, other programs will be offered to schools & youth organizations ie., for elementary grades 4 through 8 spring & fall sleep over programs will be offered. Onboard a Bed & Breakfast & Tea Room food service will enhance the "cruise experiences" and attract a new audience for the "river story". The ship will be restored as a "hands-on" exhibit presenting an authentic, period atmosphere with the look and feel typical of its Turkey Trail cruise period in the mid to late 50's, complete with:

- Period fittings, equipment, furniture, props/mannequins and cargo (designed to withstand low temperatures and left on-board the vessel during the winter);
- Operational dining room (with new kitchen) serving light lunch and snacks;
- Aft lounge/library fitted with screen and A/V to accommodate projection of films;
- Operational public washrooms;
- Up to 14 cabins (constructed from joining of 2 or more existing cabins) operated as bed & breakfast with en-suite washroom facilities where physically possible; and,
- Remainder of cabins restored to period and available for use by youth/groups for "Sleepover" program.

St. Mary's River Marine Heritage Centre

### **Environmental Assessment (2001 @ \$4500)**

The vessel was constructed in Collingwood in 1950 using shipbuilding techniques of that era. In order to assess potential environmental concerns a Phase I Environmental Assessment was conducted on the vessel by Earth Tech Canada Inc. The concerns identified will be addressed in the renovation of the vessel.

### **Design & Code Compliance Study (2003 @ \$43,000)**

The renovations to the vessel are not covered by the Building Codes used by the City thus a Design & Code Compliance study was undertaken by MGP Architects - Engineer Inc & Leber Rubes Building Code Consultants to identify life safety concerns for the renovations & to detail construction requirements for the renovations. Funding was provided by FedNor (app. \$20,000) & the Community Development Corporation (\$10,000). The City has approved the proposed approach.

### **Vessel Design (2005, \$4,000)**

MGP Architects - Engineer Inc prepared design concepts & plans for the renovations to the vessel in accordance with the Business Plan & Code Compliance Study.

### **Endorsement by Heritage community**

Letters of support have been received from the Heritage community including the Local Architectural Conservation Advisory Committee, Museum, Bushplane Heritage Centre, Sault Canal National Historic Site, North Channel Marine Tourism Council, Great Lakes Heritage Coast Project, and Canadian Heritage Rivers System.

### **Support by the private sector & public agencies**

The Project has received considerable support, cooperation & assistance from: the Economic Development Corporation, Community Development Corporation, Tourism Sault Ste. Marie, & the Chamber of Commerce. Major hotel representatives support the project as an attraction. Bed and Breakfast operators support the development as a desirable attraction and a welcome addition to the Bed & Breakfast "offer".

The project is included in the City's recently approved Growth Mandate Strategy. It is considered by Bruce Strapp, CEO, Economic Development Corporation as a priority project in diversifying the local economy, a vital part of the city's tourism infrastructure. The newly refurbished Norgoma development would provide yet another high quality landmark accomplishment within the City that has the potential to significantly improve civic pride, morale and optimism within the City.

### **Contributions**

Your contribution in the Development Program will provide:

- Positive public awareness and goodwill for your firm and exposure to visitors
- Diversification of the local, regional & Ontario economy & the creation of new jobs
- Personal satisfaction in participating in the creation of a unique heritage tourist attraction
- Participation in a celebration of the accomplishments of Canadian people & industry
- Receipts for both financial and in-kind contributions
- Recognition in the Contributor's Recognition Program

## Contributor's Recognition

### Individuals & organizations contributing over \$1,000:

- May identify a specific project for investment and where appropriate the participation will be recognized by signage on the project
- Will be featured in a special news release and/or public presentation
- Will receive a certificate for home or office.
- Will receive one year Norgoma "Shipmate" memberships to be given to individuals of your choice
- Will be identified by a name plaque on the Centre's "Contributors Board" in the appropriate "Club"

<b>Captain's Club</b>	Investments of \$10,000 and over will be featured in a special public presentation and will receive ten memberships
<b>1st Mate's Club</b>	Investments of \$5,000 and over will be featured in a special public presentation and will receive five memberships
<b>Engineer's Club</b>	Investments of \$2,500 and over will receive three memberships
<b>Purser's Club</b>	Investments of \$1,000 and over will receive two memberships
<b>Steward's Cub</b>	Investments of \$100 and over will receive one membership

### Contributors to date:

#### **Captains Club (\$10,000)**

Algoma Central Properties Inc  
 Avery Construction Ltd  
 Purvis Marine  
 Rainone Construction Ltd

#### **First Mates Club (\$5,000)**

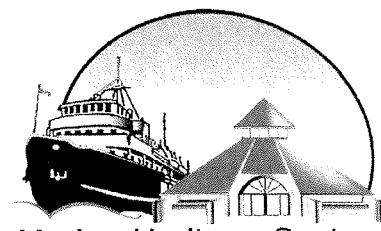
MGP Architects Engineer Inc  
 Lyons Tim-Br Mart

#### **Engineers Club (\$2,500)**

Cops Marketing  
 Glidden Paints  
 Groupe Degagne Inc  
 Traders Steel Warehouse Ltd  
 Rector Machine Works Ltd  
 Roswell & Associates Engineering Ltd.

#### **Purser's Club (\$1,000)**

Digital Adventures  
 North Shore Insulations (Sault) Ltd  
 Office Supply House

**Contributor's Statement**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

**Contributors Club**

Captain's	\$10,000 and over
1st Mate's	\$5,000 and over
Engineer's	\$2,500 and over
Purser's	\$1,000 and over
Steward's	\$ 100 and over

Specific Project \_\_\_\_\_

**Investment Schedule**

Total Cash Investment \$ \_\_\_\_\_ over \_\_\_\_\_ years

Total In-Kind Investment \$ \_\_\_\_\_ over \_\_\_\_\_ years

Total Investment \$ \_\_\_\_\_ over \_\_\_\_\_ years

Date \_\_\_\_\_

Signature \_\_\_\_\_

Center Officer \_\_\_\_\_

Note: Your Cash contribution will be applied in part or in total to the project you select or used for other projects if appropriate.

## Fundraising Letter SAMPLE ONLY



St. Mary's River Marine Heritage Centre  
P.O. Box 23099  
Sault Ste. Marie ON

Station Mall  
P6A 6W6

Tuesday, March 04, 2008

Dear Mr.

The St. Mary's River Marine Heritage Centre (SMRMHC) would like to offer you the opportunity to make a contribution to assist in completing the current renovation of the Museum Ship Norgoma.

The two major renovations to the ship in the past few years, along with hundreds of volunteer hours brought us close our goals and have sparked a new awareness of the significant history and unique qualities of the vessel. Our final goal is to have the ship in a position to be self-sufficient for annual operations. A major factor to do this will be permitting the vessel, or portions of it, to be rented for special event or other community uses.

The plan was ambitious and we began implementation in 2001. In 2006 the federal HRDC, and subsequently the provincial M.T.C.U., funded major two projects for repairs to the deck membrane, extensive exterior re-painting and interior renovations to the galley and a number of cabins. A possible third project is under consideration for 2008. M.T.C.U. will provide the labour and some material cost with the Centre providing the major materials and tools costs.

June 22 of each year will be the Community Ship Day. Annually on this day, admission will be free to everyone. This will allow the community to view the progress on the vessel as well as see where they may be able to assist us in restoring the vessel to full usage. You are all invited to enjoy the day with us. Remember, Sunday, 22<sup>nd</sup> June 2008 from noon to 8pm.

We hope that your company will participate, in partnership with other contributors, in the development of this viable and very unique tourist attraction.

For further information please contact me at

Yours truly,

SMRMHC

# STRATEGIC PLAN

(Purpose & Philosophy)

## MISSION STATEMENT

- Reason for Existence
- Scope of Organization
- Unique Characteristics
- Consistent Message
- Policy Direction
- Directs Planning

## STATEMENT OF PRINCIPLES

- Identify organization's philosophical guidelines for all organization's activities
- Consumer and management needs and principles

## STATEMENT OF GOALS

- Translate the mission into limited statements major policy directions

## STRATEGIC OBJECTIVES

- The major accomplishments the organization seeks over 5 -10 years.
- Each Board member should have oversight responsibility for one or more of the objectives.

## TACTICAL PLAN

- Outlines the specifics to accomplish each of the Strategic objectives.
  - Eg: person responsible, date due, resources needed, anticipated results, evaluation or measure.

## OPERATIONAL PLAN (Only the ship work is address at this time)

- Identifies the details of work or tasks to be accomplished, showing resources and costs

# Strategic Plan

## 1. Outline of Organizations Direction

### *MISSION STATEMENT*

To maintain, restore and develop the M.S. Norgoma as a marine museum to house and display marine documents and artifacts related to the St. Mary's River and adjoining waterways to preserve and promote the area's maritime heritage.

### *STATEMENT OF PRINCIPLES*

1. The St. Mary's River has a unique and historical heritage in the Great Lakes marine environment.
2. The history of the era of the packet cargo and passenger ships is entwined with the growth of the North Channel area and communities.
3. Documentation and artifact display maintain the awareness history and heritage.

### *STATEMENT OF GOALS*

1. Establish a notable marine museum and living maritime artifact.
2. Seek additional uses and opportunities to financially support the Centre.

### *STRATEGIC OBJECTIVES*

1. Develop the vessel to permit various usages for event rental.
2. Develop the facilities to permit a limited restaurant service on board.
3. Improve and expand the museum displays to tell a progressive St. Mary's River marine heritage story.
4. Develop 10 vessel cabins for future B & B or seasonal office use. Preliminary work to be done as time and opportunity permit; this is a secondary priority until objectives 1-3 are 90% completed.

## 2. TACTICAL PLAN

### 1. RENT SPACE FOR MEETINGS AND SPECIAL EVENTS.

- |  |  |
|--|--|
| <input type="checkbox"/> Person responsible        | To be named                                    |
| <input type="checkbox"/> Date due                  | June 2008/2009                                 |
| <input type="checkbox"/> Resources needed          | See Operational Plan details                   |
| <input type="checkbox"/> Anticipated results       | Areas & W/R's ready for rent                   |
| <input type="checkbox"/> Evaluation or measurement | Income increased by 5% in 1 <sup>st</sup> year |

### 2. OPEN LIMITED RESTAURANT FACILITIES WITHIN 2 YEARS

- |  |  |
|--|--|
| <input type="checkbox"/> Person responsible        | To be named                              |
| <input type="checkbox"/> Date due                  | June 2009/10                             |
| <input type="checkbox"/> Resources needed          | See Operational Plan details             |
| <input type="checkbox"/> Anticipated results       | Open service for lunch & dinner services |
| <input type="checkbox"/> Evaluation or measurement | Leaser identified and operational        |

### 3. REVAMP THE MUSEUM DISPLAYS TO TELL THE ST. MARY'S RIVER STORY

- |  |   |
|--|---|
| <input type="checkbox"/> Person responsible        | Sally Gibson  |
| <input type="checkbox"/> Date due                  | June 2010/11  |
| <input type="checkbox"/> Resources needed          | See Museum Operational Details  |
| <input type="checkbox"/> Evaluation or measurement | Anticipated results<br>Sault Ste. Marie/Norgoma display<br>Public/community comments on display |

### 4. DEVELOP SEASONAL B&B / OFFICE USE CABINS WITHIN 5 YEARS

- |  |   |
|--|---|
| <input type="checkbox"/> Person responsible        | To be named                             |
| <input type="checkbox"/> Date due                  | June 2011/2012                          |
| <input type="checkbox"/> Resources needed          | In development                          |
| <input type="checkbox"/> Anticipated results       | Both decks with full electrical service |
| <input type="checkbox"/> Evaluation or measurement | Revenue received fore room usage.       |

*St. Mary's River Marine Heritage Centre*

# **OPERATIONAL PLAN DETAILS 2008-2012**

## FORWARD

The overall theme of the restoration is to bring the ship back to the 1950-1963 area of operation. Exceptions to this may be due to safety and health concerns, Bed & Breakfast requirements, retail sales and the Boat Deck aft section that will be modified for meetings and relaxation.

The material amounts shown encompass all work planned to restore the ship for full functionality. These figures do not include a possible elevator allowing handicap access to four of the 5 decks.

The labor costs are further identified beside each heading as to what is done by Volunteers, trades people or both.

Labour values are estimated at \$25 per hour for non-professional labour and \$75 per hour for trade professionals.

The following estimates are to meet the following organization's goals and objectives.

- 1 Develop facilities and services to allow rental of vessel for identified events.
  - 2 Develop facilities and services to permit a limited restaurant operation.
  - 3 Develop facilities and services to permit shared operations with other tourism agencies.
  - 4 Restore cabin facilities and services to allow overnight accommodations.

## **DEFINITIONS**

**STARBOARD**

This is the right hand side of the ship as noted when on board and facing the front of the ship.

## PORT

This is the left hand side of the ship as noted when on board and facing the front of the ship.

FORE

This is the front part of the ship

AFT

This is the back part of the ship

## FRESH WATER

Fresh water is from the city utility system and distributed from the Marina Center building to the ship.

## **UTILITY WATER**

This option is to bring Lake Superior water directly on board to be used as non drinking supply water

## **BLACK WASTE**

This is the sewer waste from toilets and traditionally was kept in holding tanks and pumped off ship.

## **GRAY WASTE**

This is non-septic waste (sinks, dishwashers and water fountains) that was dumped overboard.

<b>GENERAL</b>	<b>Material</b>	<b>Labour</b>	<b>TOTAL</b>
	\$35,500	\$92,125	\$127,625

**EXTERIOR, incl. Hull**

Hours	\$5,000	\$15,750	\$20,750
450	Non-Professional	\$11,250	71%
60	Professional	\$4,500	29%

The ship is made of a steel hull and superstructure but has predominately wooden 2x4 T&G decks on the Bridge, Boat and Promenade decks. On the latter two decks, steel walls separate every three cabin sets with the two internal walls being 3/4"plywood. The entire hull is in great need of a total preparation and new exterior. Some exterior metal doors required restoration and new weather-stripping. This work does NOT replace the need for the entire hull to be sandblasted, repaired, epoxied and recoated

- Scrap and grind, where applicable, entire available hull
- Prime and paint hull and exposed areas
- Restore, replace or support structure as determined for use.
- Replace all door weather-stripping on exterior doors
- Restore, repair or replace windows and portholes as required

**DECKING**

Hours	\$10,000	\$15,750	\$25,750
450	Non-Professional	\$11,250	71%
60	Professional	\$4,500	29%

All exposed areas of the Bridge, Boat and Promenade decks require upgrade for waterproofing. Most of those areas are wood decking and require some restoration or repair of those areas prior to sealing. Those areas that cover sections of the deck below that may be heated, should also be pre-insulated with 1 1/2"-2" high density foam board under the sealant(s)

- Reconstruct, replace or repair damaged deck areas (appx 50% remaining)
- Reseal and waterproof all deck areas
- Reseal all waterproofing material to ship hull

**FENDER**

Hours	\$2,000	\$3,750	\$5,750
60	Non-Professional	\$1,500	40%
30	Professional	\$2,250	60%

The fender (wood 6" x 8" beams) that completely surround the ship requires removal/replacement

- Install new fender pieces or bumpers as determined

**SAFETY and SECURITY**

Hours	\$5,000	\$18,750	\$23,750
300	Non-Professional	\$7,500	40%
150	Professional	\$11,250	60%

With the planned increase usage of the ship facilities, the safety and security of visitors, staff and users is of prime concern. All aspects must be reviewed and implemented. These may include audio, video and physical devices to address any emergency on board and exit(s) from the ship. This also includes the replacement of the old fire sprinkler and distribution system of the ship. Cabin fire separations are addressed in cabin costs

- Install a two-way voice/video CCTV system to all deck from the main entrance desk
- Install new SIGNAGE indicating all exits and fire extinguishers locations
- Install a ship wide PA and ALARM SYSTEM for warning/advising visitors
- Install ship wide security sensors to a annunciator central control
- Install ALARM BUTTONS in key areas throughout the ship
- Install ALTERNATE staircase(s) EXITS within ship and/or one or more weight activated declining staircases from one or more decks
- Install applicable FIRE EXTINGUISHERS and EMERGENCY LIGHTING throughout the ship
- Install SMOKE DETECTORS at specified areas identified by the Fire Chief
- Ensure original EVACUATION LADDERS are checked, repaired and install on all decks
- Evaluate and replace/upgrade the existing SPRINKLER SYSTEM, lake water pump system and the shore connection(s)
- Install LIFE BOATS and or LIFE JACKETS accessible near exit door on upper decks and on the ship rails

**ELECTRICAL**

Hours	\$1,000	\$9,750	\$10,750
300	Non-Professional	\$7,500	77%
30	Professional	\$2,250	23%

Most original wiring still exists which consisted of two wires in a lead casing. All original outlets are also two wire service. A full review of the safety aspects of this service is required and new MAIN 3 wire DISTRIBUTION PANELS provided on all decks. Upgrades to three wire service will be taken as work is being done in each section with the goal being to replace ALL old two wire service. A high safety concern is an old electrical service panel in the engine room. This service should be disconnected

Install new service panels on the main deck and distribution boxes in applicable locations on all decks

Replace old 2-wire lead-covered service with 3-wire copper service where warranted

Restore, repair or replace electrical fixtures as required

Upgrade or replace electrical board parts as required

**PLUMBING**

Hours	\$1,000	\$16,875	\$17,875
225	Non-Professional	\$5,625	33%
150	Professional	\$11,250	67%

The present plumbing is iron pipe of unknown integrity. Most areas on the ship are serviced with 5 pipes, excluding the black waste piping for waste from washrooms. These are hot and cold supply, gray waste, steam and sprinkler fire control. New plumbing services are required throughout the ship. Most of these will be done as each area is done, however the major supply lines to each deck and new waste services connections are required immediately

Have entire plumbing and waste system evaluated, identify old piping to be removed and clean out lines to remain

Remove all unnecessary covering from existing piping

Connect all gray waste piping with black waste piping and ensure no waste is deposited overboard

Restore original Fire Water Pump and Mechanism

Reroute all rain runoff away from decking

Reroute or install new piping, include directing rainwater away from deck areas

Install distribution manifolds for hot and cold PEX piping in identified locations.

Install new water services to all identified location from the main manifolds

Install new black and gray waste drain lines as required

Install new sewage pump and controls

Install piping to reroute gray waste into black waste drains

Seal old gray waste drains in hull

**DECORATING & FIXTURES**

Hours	\$1,000	\$1,000	\$2,000
10	Non-Professional	\$250	25%
10	Professional	\$750	75%

Once the renovations are completed in various areas, applicable decorating and fixtures will be required. It is also planned to go to the public and agencies for donations of material, items and time. This includes such things as nic nacs, curtains, pictures, pillows, blankets, etc.

Items required to be identified and made or obtained

**COMMUNICATIONS**

Hours	\$1,000	\$1,000	\$2,000
10	Non-Professional	\$250	25%
10	Professional	\$750	75%

The ship required various upgrades in communications. These include telecom connections in all cabins and rooms for fire detection, security sensors, telephone, public address and CCTV for monitoring/security. PC installation and Internet access is required for promotion and contact with the ship and marine centre. Distribution locations would be identified and connected with most wiring taking place as each room or section is being renovated

Identify total requirements and future developments or changes

Identify distribution centres within the ship

Install speakers and cameras in identified locations

Install connections to shore services and to distribution locations

Ensure wire and boxes are installed as work progresses

Install a data hub for multiple data connections in Meeting room

**RIGGING**

Hours	\$500	\$1,000	\$1,500
10	Non-Professional	\$250	25%
10	Professional	\$750	75%

These are the wires, clamps, cables and lights that make up the superstructure that is seen above the bridge deck.

Scrap, grind and paint all exposed areas

Replace all decorative lighting with new rigging for safety and ease of lowering for bulb replacement

Install ladder guards on roof and stack ladders

**HANDICAP ACCESS**

Hours	\$1,000	\$1,000	\$2,000
10	Non-Professional	\$250	25%
10	Professional	\$750	75%

The ship has limited access to wheelchair service or some handicapped visitors and staff. Many locations on the ship have a high step at access. In some locations, ramps should be built to provide entry and access to some ship areas. However, IF visitors can be given access to individual decks, approximately 80% of the ship is, or could be, made accessible via an internal elevator (see below).

Identify locations, given that visitors had access to the inside of each deck, that could be modified to allow wheelchair access without adjusting the integrity of the ship

Build ramps where viable to allow wheelchair access to areas/cabins and washroom(s)

**ELEVATOR**

Hours	\$8,000	\$7,500	\$15,500
75	Non-Professional	\$1,875	25%
75	Professional	\$5,625	75%

Almost full access to all decks could be more easily provided by the installation of a small elevator that would run from the lower deck to the Boat Deck. The installation would be in the location of the old steam boiler space and ducting.

Work with design and have installed a small elevator to run from the lower deck to the Boat deck

Incorporate elevator shaft to ship areas

**BELOW DECK**

Material	Labour	TOTAL
\$1,200	\$12,063	\$13,263

**TANKS**

Hours	\$500	\$2,500	\$3,000
100	Non-Professional	\$2,500	100%
100	Professional	\$0	0%

Identify the integrity, use and content of each tank, feeder lines and control lines. Ensure control valves for those required are usable

**STRUCTURE SUPPORT**

Hours	\$500	\$7,500	\$8,000
75	Non-Professional	\$1,875	25%
75	Professional	\$5,625	75%

Identify areas, such as below elevator, that may require additional bracing and install as determined by engineer.

**BALLAST**

Hours	\$200	\$2,063	\$2,263
38	Non-Professional	\$938	45%
15	Professional	\$1,125	55%

Identify, repair and mark piping for ballast and ensure all tanks are individually sealed for safety

<b>LOWER DECK</b>	<b>Material</b>	<b>Labour</b>	<b>TOTAL</b>
	\$900	\$5,625	\$6,525

**Common Area**

Hours	\$500	\$1,313	\$1,813
30	Non-Professional	\$750	57%
8	Professional	\$563	43%

The center area of the ship and that area first seen when boarding the ship

- Clear areas, scrap and paint all walls, ceiling and piping
- Label all piping
- Restore or replace items found on the original deck
- Build displays for ship items such as ropes and cables
- Secure all accesses to below decks.

**Workshop**

Hours	\$200	\$1,313	\$1,513
30	Non-Professional	\$750	57%
8	Professional	\$563	43%

This is the general area designated for volunteers to work away from the view of the visitors. This area was original the location of the boilers

- Install required power tools
- Build storage for lockup of tools and shelving for material storage
- Paint as required ceiling

**Engine Room**

Hours	\$200	\$3,000	\$3,200
75	Non-Professional	\$1,875	63%
15	Professional	\$1,125	38%

This area consists of all the major machinery and piping controls for ballast control on the ship

- Degrease and clean motors and equipment
- Clean, restore and paint front 'Part and Steering' chamber
- Engines, motors, pumps and pipes to be identified and labeled as per use.
- Install nonskid footing and handrails on all stairs

**MAIN DECK**

<b>Material</b>	<b>Labour</b>	<b>TOTAL</b>
\$13,000	\$18,631	\$31,631

**Public Areas**

Hours	\$1,000	\$1,313	\$2,313
30	Non-Professional	\$750	57%
8	Professional	\$563	43%

This area is the primary entrance, retail and display area. This area can also be used for larger gatherings as it has 6 exit door available.

- New displays to be grouped, possibly by rooms, to reflect common and local marine information
- Restore or replace and clean porthole glass and cover
- Scrap, grind and paint rooms
- Restore available old crew cabins to "original use".
- Prepare a cabin or area for viewing of marine related videos
- Outfit front cabin for use as safe storage for ship staff
- Restore all doors, clean all bolts of paint and replace weather-stripping on all seals

**Original Crew Cabins**

Hours	\$4,000	\$500	\$4,500
10	Non-Professional	\$250	50%
10	Professional	\$750	150%

Rebuild Crew cabins and Engineer quarter for display & future overnight use by youth group and other parties

Rebuild walls in original position using metal studs

Drywall and finish all walls to match hull walls

Install required electrical for operational use

Install new doors, as required

Rebuild original beds in Engineers quarters

Install bunk bunks and lockers in crew quarters and sign

Scrap, grind and paint hull walls and ceiling

Install displays in each room as determined

**Fore Washroom**

Hours	\$1,000	\$1,000	\$2,000
10	Non-Professional	\$250	25%
10	Professional	\$750	75%

Restore to clean and modern functional washroom in support of MALE staff and visitors

Remove any damaged sections, wall units, sinks, mirrors, etc.

Remove all old piping except existing Black Waste pipes

Repair any required wall, floor or window structures

Caulk, insulate and fill deck overhangs and wall cavities, as required.

Install new 3 conductor wiring, switches and GPI outlets as per code

Clean out old black waste pipes and replace fittings and seals

Install new plumbing to sink(s) and toilets as required

Scrap, grind and paint room

Prepare and Finish floor with new tiles

Install new fixtures, divider walls and exhaust unit as required

**Aft Washroom**

Hours	\$500	\$1,000	\$1,500
10	Non-Professional	\$250	25%
10	Professional	\$750	75%

Restore to clean and modern functional washroom in support of FEMALE staff and visitors.

Remove any damaged sections, wall units, sinks, mirrors, etc.

Remove all old piping except existing Black Waste pipes

Repair any required wall, floor or window structures

Caulk, insulate and fill deck overhangs and wall cavities, as required.

Install new 3 conductor wiring, switches and GFI outlets as per code

Clean out old black waste pipes and replace fittings and seals

Install new plumbing to sink(s) and toilets as required

Scrap, grind and paint room

Prepare and Finish floor with new tiles

Install new fixtures, divider walls and exhaust unit as required

**Entrances & Exits**

Hours	\$1,500	\$8,625	\$10,125
300	Non-Professional	\$7,500	87%
15	Professional	\$1,125	13%

The present door entrance is subject to lake water height and is limited in size and height. One of the old car doors will be renovated to allow ease of opening and access and display a professional entrance. This will lead to the main desk area and provide handicap access. An additional door in the Port aft section is to be installed for emergency exit as well as modifying a crew door on the starboard for alternate emergency exit.

Develop and install new entrance and ramp to allow ease of opening and closing, handicap access, maximum width and height usage and allows for ship movement

Install canopy above entrance

Renovate existing entrance for entrance and exit control

Install applicable exit platforms for exits on marina side

Install applicable bilingual signage

**Admission/Gift Shop**

Hours	\$5,000	\$6,194	\$11,194
225	Non-Professional	\$5,625	91%
8	Professional	\$569	9%

A gift shop/admission area to be built near forward car doors. Utilities can be established to the area and a reception/gift shop planned.

Evaluate needs and buy/build display cases and reception area

Install a "turnstile" to count and accept tickets/tokens or as determined

Install communication, video and alarm lines

Build/buy display cases and install signage

**Promenade Deck**

	Material	Labour	TOTAL
	\$18,450	\$27,956	\$46,406

**Original Passenger Cabins**

Hours	\$600	\$2,175	\$2,775
75	Non-Professional	\$1,875	86%
4	Professional	\$300	14%

Restore and renovate the cabins to original era concept with updates in services and environmental concerns to allow development into series of display and Bed & Breakfast rooms. These would consist of 4 single and 4 double rooms without toilet/shower facilities and 2 'super double rooms with toilets.

Remove all old piping except existing black waste piping

Repair all wood wall structures and joists

Install FIRE RATED material to bring rooms to 45 MINUTE minimum rating

Install new plumbing services to sink and bathrooms as applicable

Restore all windows, doors and applicable furnishings

Caulk, finish and paint ceiling

Install new copper numbers on all doors

**B & B Cabins**

Hours	\$8,000	\$10,500	\$18,500
240	Non-Professional	\$6,000	57%
60	Professional	\$4,500	43%

Develop this area into a series of display and Bed & Breakfast rooms as per plan.

Replace 2 wire service with new 3 conductor electrical service as required

Install new plumbing services to sink and bathrooms if applicable

Install FIRE RATED material to bring rooms to 45 MINUTE minimum rating

Restore all windows, doors and applicable furnishings

Caulk, insulate and fill walls and deck overhangs as required.

Re-cover walls, ceiling and floor as determined (mahogany or plywood)

Caulk, finish and paint ceiling

**Washrooms**

Hours	\$1,000	\$2,813	\$3,813
90	Non-Professional	\$2,250	80%
8	Professional	\$563	20%

Restore both Men's and Women's washrooms to clean and modern functional washrooms in support of Galley, Dining Room and Cabins.

Restore shared shower room to full functionality.

Remove any damaged sections, wall units, sinks, mirrors, etc.

Remove all old piping except existing black waste pipes

Repair any required wall, floor or window structures

Caulk, insulate and fill deck overhangs and wall cavities, as required.

Install new 3 conductor wiring, switches and GFI outlets as per code

Clean out old black waste pipes and replace fittings and seals

Install new plumbing to sink(s) and toilets as required

Scrap, grind and paint room

Prepare and Finish floor with new tiles

Install new fixtures, divider walls and exhaust unit as required

**Crew Cabins**

Hours	\$4,200	\$3,844	\$8,044
120	Non-Professional	\$3,000	78%
11	Professional	\$844	22%

Restore the crew cabins to original era concept with updates in services for display and/or use of staff or special function rooms.

Restore any damaged roof, wall or floor sections in each 3 cabin

Remove all old piping except existing black waste piping

Repair all wood wall structures and joists

Replace 2 wire service with new 3 conductor electrical service as required

Install FIRE RATED material to bring rooms to 45 MINUTE minimum rating

Install new plumbing services to sink and bathrooms as applicable

Install communication wire to all cabins

Caulk, insulate and fill walls and deck overhangs as required.

Restore all windows, doors and applicable furnishings

Re-cover walls, ceiling and floor as determined (mahogany or plywood)

Caulk, finish and paint ceiling

Install new copper names on all doors

**Common Areas**

Hours	\$9,200	\$4,500	\$13,700
150	Non-Professional	\$3,750	83%
10	Professional	\$750	17%

This is the hallways and lounges

Remove, replace and/or restore all damaged floor, wall and ceiling section

Remove all old floor covering

Restore all windows, doors and applicable furnishings

Install FIRE RATED material to bring rooms to 45 MINUTE minimum rating

Install new carpeting and underlay in all common areas

Restore railing and trim or original condition

**Dining Room**

Hours	\$150	\$1,500	\$1,650
38	Non-Professional	\$938	63%
8	Professional	\$563	38%

This area is only the formal dining and crew eating areas of the ship and does not include the galley

Repaint ceiling and other areas of need

Restore doors as required

**Galley Area**

Hours	\$3,300	\$13,125	\$16,425
300	Non-Professional	\$7,500	57%
75	Professional	\$5,625	43%

Developing this area to be used both as a display area of the old galley and a functional kitchen to support a restaurant and/or support to the meeting rooms above.

Restore old stove, steam table, sinks and counter areas

Restore old ceiling and wall sections as required in the Dining Room, Galley, Cold Storage room, Cooks rooms and outside toilet areas

Install FIRE RATED material to bring rooms to 45 MINUTE minimum rating

Install new sub-floor and coverings

Install new venting and covers in galley with CO2 extinguishers

Install new distribution Box and wiring for appliances, plugs and lights as required

Install new appliances, sinks and counters as determined

<b>BOAT DECK</b>	<b>Material</b>	<b>Labour</b>	<b>TOTAL</b>
	\$17,300	\$40,500	\$57,800

**B&B Cabins**

Hours	\$6,300	\$13,500	\$19,800
360	Non-Professional	\$9,000	67%
60	Professional	\$4,500	33%

Develop this area into a series of display and Bed & Breakfast rooms as per plan.

Replace 2 wire service with new 3 conductor electrical service as required

Install new plumbing services to sink and bathrooms if applicable

Install FIRE RATED material to bring rooms to 45 MINUTE minimum rating

Restore all windows, doors and applicable furnishings

Caulk, insulate and fill walls and deck overhangs as required.

Re-cover walls, ceiling and floor as determined (mahogany or plywood)

Caulk, finish and paint ceiling

**Cabin Washrooms**

Hours	\$4,000	\$16,875	\$20,875
450	Non-Professional	\$11,250	67%
75	Professional	\$5,625	33%

Renovate and restore to clean and modern functional washrooms and 2 new washrooms in support of B&B cabins

Remove any damaged sections, wall units, sinks, mirrors, etc.

Remove all old piping except existing Black Waste pipes

Repair any required wall, floor or window structures

Caulk, insulate and fill deck overhangs and wall cavities, as required.

Cut old walls, install new walls and install new piping and fixtures for 2 new interior washrooms

Install new 3 conductor wiring, switches and GPI outlets as per code

Clean out old black waste pipes and replace fittings and seals

Restore all windows, doors and applicable furnishings

Install new plumbing to sink(s) and toilets as required

Scrap, grind and paint room

Prepare and Finish floor with new tiles

Install new fixtures, divider walls and exhaust unit as required

**Shared Washrooms**

Hours	\$2,000	\$4,875	\$6,875
150	Non-Professional	\$3,750	77%
15	Professional	\$1,125	23%

Restore both Men's and Women's to clean and modern functional washrooms in support of the meeting rooms.

Remove any damaged sections, wall units, sinks, mirrors, etc.

Remove all old piping except existing Black Waste pipes

Repair any required wall, floor or window structures

Caulk, insulate and fill deck overhangs and wall cavities, as required.

Install new 3 conductor wiring, switches and GPI outlets as per code

Clean out old black waste pipes and replace fittings and seals

Install new plumbing to sink(s) and toilets as required

Prepare and Finish walls and floors

Install new fixtures, divider walls and exhaust unit as required

## Meeting Rooms

Hours	\$5,000	\$5,250	\$10,250
120	Non-Professional	\$3,000	57%
30	Professional	\$2,250	43%

Develop this area into a function set of 3 rooms for meetings and gatherings. The meeting room would also be used as a Theatre for information purposes and groups.

- Install glass doors on each side of stack housing
- Install lockable door at aft stairs
- Install new 3 conductor wiring, switches and outlets as per code
- Install FIRE RATED material to bring rooms to 45 MINUTE minimum rating
- Restore all windows, doors and applicable furnishings
- Install higher amp service for baseboard heating to all rooms, incl. washrooms
- Install a sink and Bar plumbing services
- Install floor cover as determined
- Install new doors to library and lounge rooms for fire control
- Caulk, finish and paint as required

**BRIDGE DECK**

	<b>Material</b>	<b>Labour</b>	<b>TOTAL</b>
	\$3,500	\$9,750	\$13,250

**Wheelhouse**

Hours	\$500	\$1,688	\$2,188
45	Non-Professional	\$1,125	67%
8	Professional	\$563	33%

Restore bridge to original condition

Install Bridge electronic units with display lighting

Restore or replace steps leading to wheel house

Restore all windows, doors and applicable furnishings

**Crew Cabins**

Hours	\$1,000	\$1,313	\$2,313
30	Non-Professional	\$750	57%
8	Professional	\$563	43%

Some work has already been completed in the Captain cabin but other cabins require finishing touches are required to restore all cabins to original condition

Restore all windows, doors and applicable furnishings to meet orgibal functions.

Radio Room: To remodel this room for both display and as radio source for the ship speaker system and a PA system.

**Washrooms**

Hours	\$1,000	\$2,438	\$3,438
75	Non-Professional	\$1,875	77%
8	Professional	\$563	23%

Restore both to clean display washrooms in the style of when in use

Remove any damaged sections, wall units, sinks, mirrors, etc.

Remove all old piping except existing Black Waste pipes

Repair any required wall, floor or window structures

Caulk, insulate and fill deck overhangs and wall cavities, as required.

Install new 3 conductor wiring, switches and GPI outlets as per code

Clean out old black waste pipes, replace fittings and install seals on toilets and drains

Restore plumbing to sink(s) and toilets, as required

Scrap, grind and paint room

Prepare and Finish floor with new tiles

Install fixtures and divider walls as required

**Sun Deck**

Hours	\$1,000	\$4,313	\$5,313
150	Non-Professional	\$3,750	87%
8	Professional	\$563	13%

Restore maximum use of the deck and furniture.

Ensure railings are safe and secure

Provide exterior GFI power sources

Install wood decking to protect carpet/membrane when used by visitors

----- END OF REPORT -----

## 5. CONTINGENCY PLAN

### Option 1 Increased Fundraising

Business	Identify applicable businesses
Community	Door to door

### Option 2 Identify Alternate Resources

Federal  
Provincial  
Private

### Option 3 Sell Vessel

### Option 4 Walk Away

Pay all bills  
Complete last reports to governments  
Close Corporation  
Return ownership to city

6(8)(b)



## SAULT STE. MARIE MUSEUM

690 QUEEN STREET EAST SAULT STE. MARIE, ONTARIO P6A 2A4  
Phone 705-759-7278 Fax 705-759-3058 Email  
[heritage@saultmuseum.com](mailto:heritage@saultmuseum.com)  
Web [www.saultmuseum.com](http://www.saultmuseum.com)

Mayor John Rowswell & Member of City Council  
Corporation of the City of Sault Ste. Marie  
99 Foster Dr.  
Sault Ste. Marie, ON  
P6A 5N1

February 27<sup>th</sup>, 2008

Mr. Mayor & Members of Council;

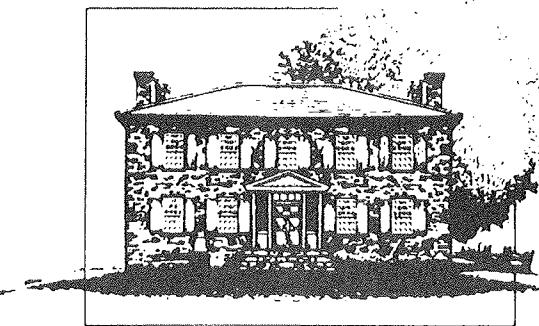
The Sault Ste. Marie Museum has compiled a comprehensive Capital Improvement Plan of the building in which we are located at 690 Queen St. E.. This report was completed at the request of Council and city staff.

The report covers all areas of the building. As you will note it is a project which will need to be completed in phases over the next few years although some areas require immediate attention.

The Sault Ste. Marie Museum would like to request a resolution of support from City Council to make application to various levels of government and other funding agencies for the necessary financial support to complete this plan.

Sincerely,

*Walter Wallace*  
Mr. Walter Wallace, President  
Management Board of Directors  
Sault Ste. Marie Museum



*Ermatinger • Clergue National Historic Site*

2008 03 17

Mayor John Rowswell  
and Members of City Council

**HISTORIC SITES BOARD – Delegation Presentation**

Please accept this report and presentation in support of the supplemental budget request for 2008 for the wages of one (1) Part time Interpreter (37 weeks), for a total of \$14,900. plus 13% employee related costs.

**Background:**

To meet the Ministry of Culture Standards for Community Museums, the Ermatinger-Clergue National Site must operate for a minimum of 180 days, 1,080 hours, and 20 days for at least 8 months. Also, the Ministry stipulates that in order to receive the annual operating grants, community museums must also meet ten standards that govern the level of services and preservation for the museum. The Historic Sites Board is proud of the current level that the staff has maintained in meeting the standards.

In February, the Historic Sites Board submitted the year end report (2007) showing the increase in special bookings and the consistent sustainability of maintaining local markets and attracting new audiences. In 2007, the staff and Board were forced to decline eight requests for special bookings and fifteen school tours for the Algoma Fall Festival and Christmas Tours. The main reason for the inability to meet the requests was due to the lack of staffing.

Consistently, the Board is also asked to offer outreach programs during the winter closure months of January to March, and to also consider programs during Spring Break. These requests have always been declined.

**Current Status:**

Currently the Site operates with only one (1) full-time staff – the Curator, and two (2) seasonal staff. During peak season, the site is open seven (7) days a week. This tourism strategy, combined with the amount of local school tours, special bookings, and

the fact that we operate from two buildings with historic gardens, does not adequately provide for the best customer service (often leaving the visitor without an interpreter available to provide them information), and also diminishes the safety factor for all.

In the past, summer students have been hired through other forms of funding, either on loan from other areas within the Recreation & Culture Division, or through granting programs. This temporary measure has only afforded the Site appropriate interpretation during half of the months of operation, and is never a guarantee.

#### **Looking to the Future:**

In 2007 the Historic Sites Board re-visited and compiled their Strategic Plan with the priorities to the Site. The plan was the result of numerous programs and services reviews, inspections, and audits.

The plan identified repeatedly the need for additional staff at the Site that was linked to the goals of Site Development, Programs & Services, Conservation & Preservation, Marketing and Promotion.

Currently, the Historic Sites Board is developing the proposed Visitor Centre plans, Site accessibility project, and the changes to the Summer Kitchen Interpretive Centre to allow for expansion of programs and service. These future projects, or the ability to guarantee the standards of services, preservation, and safety, will not be able to be consistently met with the current staffing commitments.

#### **Capital Developments to Date:**

- a) **Purchase and Restoration** - The City of Sault Ste. Marie purchased the Ermatinger Old Stone House in 1964. The initial restoration project began in 1967 and was completed by 1969.
- b) **Summer Kitchen** - In 1974, an archaeological dig was executed to uncover the traces of the out-kitchen reported to have burned "some year" previous to 1844 and it was upon this basis that the plans for an interpretive centre – a Summer Kitchen – for the Ermatinger Old Stone House was built in 1983.
- c) **Heritage Site Development Plan** - Approved by City Council in 1998. The \$250,000. project was completed in the summer of 1999 through funding from the **Northern Ontario Heritage Fund**, Heritage Sault Ste. Marie and community donations to recreate the design of the lands as they might have been. In 2007 another project created brochures and interpretive signage on the gardens through funds from **Job Creation Partnership**.

- d) **Relocation of the Clergue Blockhouse** - In the fall of 1999 the Historic Sites Board, the Sault Ste. Marie Municipal Heritage Committee (former L.A.C.A.C.), and Heritage Sault Ste. Marie completed a half-million dollar (\$.5M) project without any additional funding from government sources.
- e) **Clergue Blockhouse** - Restoration - In 2002 the \$300,000. capital project completed the restoration of the Clergue Blockhouse with financial assistance from **FedNor**, the Ontario Heritage Foundation, and Heritage Sault Ste. Marie and community donations. Some funds borrowed from the City of Sault Ste. Marie, have now successfully been paid by the Historic Sites Board.
- f) **Ermatinger Old Stone House** - Restoration & Interpretation – the \$400,000. project funded by **FedNor** and a private bequest was completed in 2006.
- g) **National Designation** – The Ermatinger Old Stone House, and Francis H. Clergue (the man) have received National Designation from the Historic Sites and Monuments Board of Canada, through Parks Canada.

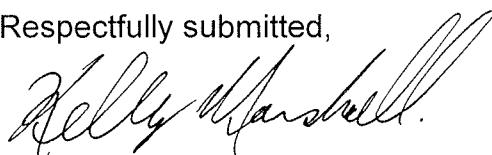
**Acknowledgement:**

The Historic Sites Board gratefully acknowledges the support and commitment of City Council and the City of Sault Ste. Marie to date, and respectfully notes that they have met the obligations of debt repayment for their projects.

**2008 Budget Request:**

The Historic Sites Board has submitted a supplementary request for one (1) Part Time Interpreter (37 weeks) for City Council's consideration at their 2008 Budget deliberations.

Respectfully submitted,



Mr. Kelly Marshall  
Chair, Historic Sites Board

li/hsb/08/council report March 17 supplemental budget

cc: N. Apostle, Commissioner CSD  
J. Cain, Manager Recreation & Culture  
Historic Sites Board members  
K. Fisher, Curator ECNHS

6(8)(d)



## SAULT STE. MARIE

### PHYSICIAN RECRUITMENT and RETENTION

Report to Council

Prepared by

Physician Recruitment & Retention Office

March 2008

6(8)(d)

## COMMITTEE STRUCTURE

6(8)(d)

Sault Ste. Marie Physician Retention & Recruitment Executive Committee

Membership List

Member	Organization Represented
Debbie Amaroso (Chair)	Community
Joe Fratesi	City/SSM
Dr. Patricia Avery	ADMG
Graham Clark	GHA
Ron Gagnon	SAH
Dr. Pat Zehr	AWAM
Dr. Al McLean	SAH
Mary Jane Yorke*	Manager, Recruitment Program
Christine Pagnucco*	Administrative Assistant

ADMG - Algoma District Medical Group

AWAM - Algoma West Academy of Medicine

SAH - Sault Area Hospital

GHA - Group Health Association

City/SSM - City of Sault Ste. Marie

\* Non-voting Member

6(8)(d)

Sault Ste. Marie Physician Retention & Recruitment Committee	
Membership List	
Member	Organization Represented
Ms. Debbie Amaroso (Chair)	Community
Mayor John Rowswell	City/SSM
Mr. Joe Fratesi	City/SSM
Mr. Terry Sheehan	City/SSM
Dr. Patricia Avery	ADMG
Mr. Graham Clark	GHA
Mr. Ron Gagnon	SAH
Dr. Alan McLean	SAH
Dr. Pat Zehr	AWAM
Dr. Gordon Macmichael	AWAM
Dr. Jodie Stewart	AWAM
Dr. Emmalee Marshall	AWAM
Ms. Liliana Arrua	Community
TBD	Chamber
Mr. Jim Aquino	Community
Ms. Mary Jane Yorke*	Manager, Recruitment Program
Ms. Christine Pagnucco*	Administrative Assistant

ADMG - Algoma District Medical Group

AWAM - Algoma West Academy of Medicine

SAH - Sault Area Hospital

GHA - Group Health Association

Chamber - Chamber of Commerce SSM

City/SSM - City of Sault Ste. Marie

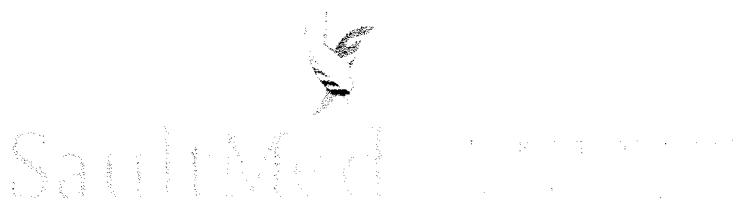
\* Non-voting Member

## Terms of Reference

6(8)(d)

## SSM Physician Retention &amp; Recruitment Committee

Purpose	<ol style="list-style-type: none"> <li>1. To receive a city-wide Medical Manpower Plan, from Sault Area Hospital, Group Health Association and Algoma West Academy of Medicine by November of each year, for family physicians and specialists, to meet community needs while incorporating the service requirements of the SAH and GHA.</li> <li>2. To approve an annual city-wide Physician Retention &amp; Recruitment Plan and budget to include:           <ul style="list-style-type: none"> <li>• key recruitment priorities for the upcoming year</li> <li>• recruitment strategies and incentives</li> <li>• retention strategies and incentives</li> <li>• projected costs</li> <li>• to ensure a co-ordinated approach to recruitment</li> </ul> </li> <li>3. To establish sub-committees or task forces to deal with specific issues as appropriate</li> <li>4. To provide an annual report to the four participating organizations and the community at large on activities, accomplishments and future plans</li> <li>5. To provide a forum for review of written and substantiated proposals for recruitment presented by medical staff and the community at large</li> <li>6. To function in a policy-setting and overseeing capacity</li> <li>7. To support ongoing retention strategies and initiatives</li> </ol>
Membership	<p>City of Sault Ste. Marie            Sault Area Hospital            Group Health Association            Algoma District Medical Group            Algoma West Academy of Medicine            Chamber of Commerce            Community at Large</p> <p>Manager, Physician Retention &amp; Program (non-voting)            Administrative Assistant, Physician Retention &amp; Recruitment Program (non-voting)</p> <p>3 - representatives            2 - representatives            1 - representative            1 - representative            4 - representative            1 - representative            3 - representatives            (2 appointed by Council and 1 appointed by the Executive Committee for a one year term)</p>
Chair	Appointed by Executive Committee
Frequency of Meetings	Quarterly - more frequently if necessary, at the call of the chair
Quorum	Fifty percent of membership



## **SAULT STE. MARIE PHYSICIAN RECRUITMENT & RETENTION COMMITTEE**

### **CRITERIA FOR PROGRAM ACCEPTABILITY**

- Distinction is made on basis of community need - not on basis of GP or specialist
- Candidates would include Fellows and Residents
- Candidates must be within three years of obtaining an Ontario Licence to practice
- Candidate must obtain any of the available classes of staff privileges at the Sault Area Hospital for eligibility of recruitment grant monies

**Note:** Exceptions to the above will be considered on a case-by-case basis by the Executive Committee.

6(8)(d)

## ACTIVITY REPORT

Report to City Council  
17 March 2008

**Recruitment of Medical Manpower**

As reported in January, in 2007 eight physicians were recruited and signed return-of-service contracts. Five of the eight are currently practising, one arrives in July and the others are residents who have committed to the Sault when they have completed their training in July 2009 and July 2010.

To date in 2008 I have received verbal commitments from two family medicine residents to locate their practices here and contracts are currently being prepared for them. One of the residents will be practice-ready in July of this year, the other in July 2009. Considering that 43% of our family doctors are in the 60+ age cohort, it is important that we continue to focus on family medicine as a priority.

Since 2002 when incentives were first offered to physicians, 31 physicians have been recruited. Of those 31, 21 are specialists. Physicians sign a 4-year return-of-service contract and of the 31 physicians we have recruited, – four of the currently practising physicians are no longer here.

Two physicians chose to leave before completing their 4-year return-of-service for the incentive they received, so repayment of a portion of their incentive was required. One was on a restricted license, pending successful completion of the Royal College exam, however instead of retrying the exam, he chose to practice in Saskatchewan. The outstanding incentive amount has been requested. The second physician left after completing only nine months of service to practice in Bruce Mines under the Rural & Northern Physician Group Agreement.

Two other physicians completed their obligation and then left: one to join his partner who lives in North Bay, the other returned to New Zealand when a previous position he had been seeking became available.

From 1997 – 2003, one local person returned to the Sault to practice. Since 2003, when the SSM Physician Recruitment & Retention effort was formalized, 11 local people have signed return-of-service contracts.

**Community Assessment Visits – 2008**

There have been a number of community assessment visits so far this year. Upcoming visits are currently being coordinated for a urologist, an orthopaedic surgeon and possibly a pediatrician: specialties that are currently a priority for recruitment.

### **Northern Ontario School of Medicine (NOSM) Medical Students**

The twelve NOSM CCC (Community Clinical Clerkship) students who have been here since September 2007 are currently in their last six weeks' of study. The 2008 CCC students will be assigned to the Sault in April. Presentations by the host communities will be given to the students on clinical and community opportunities via videoconference at the end of March. The students will then rank the communities according to their first, second and third choice. The overall feedback we have received from the current CCC students is that their experience here has been very positive and from all accounts the Sault will be the top pick of the students again this year.

According to recent reports Ontario is short 2,000 physicians which indicates the fierce competition we are up against, amongst not only communities in Northern Ontario, but also with those in the South. It is a proven fact that a positive experience in a community during training often contributes to the recruitment of physicians back to that community.

### **Summer Studentship Program (SSP)**

Several medical students have applied through NOSM for the Summer Studentship Program. The program is only open to medical students who are from Sault Ste. Marie. To date we have recruited *nine* physicians who were previous participants in the Summer Studentship Program. Physicians we have recruited from this who have previously participated in the Program are now assisting with the planning of the Program each year.

I have attached the presentation I gave at the Canadian Association of Staff Physician Recruiters Annual Conference in February. We are definitely seeing the benefits of having this Program in place.

### **CaRMS Weekends**

In previous years, medical students could match through the CaRMS (Canadian Residents Matching Service) process to Sudbury and Thunder Bay and then select communities in the North (e.g. Sault Ste. Marie, Timmins and North Bay) as their home base. For the first time this year they were able to match directly to these three northern communities and in turn these communities were allowed the opportunity to make a presentation to the students who visited Thunder Bay and Sudbury for interviews on two separate weekends in February. Dr. Chris Rossi, Dr. Michael Bodnar, Dr. Carrie Kuntz and I attended in Thunder Bay and Sudbury to give the Sault presentation, which included information on the community, the hospital and the Group Health Centre. Expenses for these weekends were covered by NOSM.

### **Recruitment & Retention Events 2008**

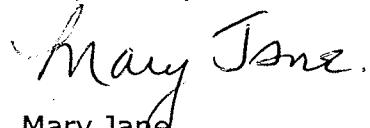
Recruitment & retention events list is attached. Plans for attending the recruitment events are based on the critical needs in the community and those we have been successful in recruiting from in previous years. Attendance at these events is a good opportunity to get the message out about our needs and the advantages of living in Sault Ste. Marie.

### **Financial Accountability**

A process has been followed from the outset relative to recruitment funds from the city and the accountability for these expenditures. A database is kept of all expenses incurred throughout the year and itemized in the specific cost centres that have been established at the hospital. Requisitions for payment are sent to the Hospital's Finance Department for payment and the Hospital then bills the city. Each year the budget is submitted to Council and identifies line by line how the funds have been disbursed.

In 2006, an audit of the City of Sault Ste. Marie Physician Recruitment & Retention Committee's statement of operating expenses was conducted in accordance with Canadian generally accepted auditing standards.

Respectfully submitted

  
Mary Jane

Attachments

# RECRUITMENT & RETENTION EVENTS 2008

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DATES	CITY	EVENT	TARGET GROUP
February 1 - 3	Thunder Bay	CaRMS Interviews	Residents - Family Medicine and Specialty & NOSM Medical Students
February 8 - 10	Sudbury	CaRMS Interviews	Medical Students & NOSM Family Medicine Residents
February 21	Montreal	Outside Quebec Career Day	Family Medicine Residents Specialty Residents
March 5 - 6	Sudbury	Health Recruitment Fair	Medical Residents & Students
April 17 - 19	Halifax	National Rural & Remote Conference - SRPC	Family Medicine Residents and Physicians
June 13 - 17	Halifax	CAS Annual Meeting	Anesthesiologists and Residents
June 26	Victoria	Paediatric Job Fair	Paediatric Residents & Physicians
July TBD	Sudbury	Orientation - RoCS	Residents - Thunder Bay & Sudbury
September 21 - 25	Ottawa/Kingston/London/Hamilton/Toronto	PAIRO Recruitment Tour	Residents, Medical Students and Physicians
September TBD	Sault Ste. Marie	Orientation	NOSM CCC Students
October 15 - 17	Montreal	Canadian Society of Internal Medicine	Internal Medicine Residents and Physicians
November 27 - 29	Toronto	Ontario College of Family Physicians & Family Medicine Forum	Residents & Family Physicians

## Retention Initiatives - 2008

Birthday Recognition for Physicians & Locums

Christmas Cards for Local Physicians and Locums

Stokely Ski Day - March (shared cost with Algoma West Academy of Medicine)

Golf Day - September (shared cost with Algoma West Academy of Medicine)

Mayor's Reception - December

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ECONOMIC IMPLICATIONS OF PHYSICIAN  
SHORTAGE

AND

HISTORY OF PHYSICIANS RECRUITED

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## ECONOMIC IMPLICATIONS OF PHYSICIAN SHORTAGE

**Direct Economic Impacts** - Through the purchase of goods, services and payments of wages to physicians, hospital employees & other healthcare providers.

**Induced Economic/consumption Impacts** - Wages paid to the above are spent in the community creating additional employment and spending.

**Indirect Economic Impacts** - Business that would not exist without the presence of health services in the community, business that would not locate without access to healthcare and the economic impact of business that interacts with hospital

**Health Access Impact** - Appropriate and ready entrance to the system.

**Intangible Impact** - The pride and comfort of having a high quality healthcare system in the community.

### EXAMPLE:

**Shortage of 20 physicians equals:**

- Loss of 30 to 40 nurses, clerks and support staff in the office and hospital

**Economic Development Multiplier**

- $2.4 \times 40 = 96$  jobs with their salaries

This means 50 - 60 homes, 120+ cars, cottages, boats, groceries, clothing, municipal taxes, etc.

## RECRUITMENT QUICK FACTS

- In 2000 - 38.4% of physicians in Ontario were accepting new patients and in 2006 - 9.6% were accepting new patients
- London Ontario has 30,000 patients without a family doctor
- Sudbury, Ontario has 40,000 patients without a family doctor
- Ontario is currently short in excess of 2000 physicians
- In 2005, Ontario lost 188 physicians to other provinces - a 24% increase over 2003 - and gained 174 doctors, leading to a net inter-provincial loss of 14 doctors, the first net loss in recent memory (BC had a net gain of 113 doctors)
- 30% of new medical school graduates leave for other jurisdictions within two years of training
- 20% of all doctors in Ontario are over the age of 60 years old and 11% are over the age of 65 years old
- 43% of family physicians in Sault Ste. Marie are in the 60+ cohort as of 2008
- Given today's physician workforce, if Ontario physicians opt to retire at age 65, we stand to lose about 1,000 practising family physicians and about 1,500 specialists
- From 1997 to 2002 only two local people returned to the Sault to practice
- Since the inception of the Program in 2003, eleven local people have returned to the Sault to practice
- It has been estimated that it takes 300 hours to recruit one physician (ASPR\*)
- **REASONS FOR TODAY'S SHORTAGE OF PHYSICIANS**
  - 10% CUTS IN MEDICAL SCHOOL ENROLMENTS DATING BACK TO 1993
  - DECLINING FAMILY DOCTOR INCOMES
  - CUTS IN THE NUMBER OF INTERNATIONAL MEDICAL GRADUATES IN THE 1980'S
  - A LARGE NUMBER OF DOCTORS REACHING RETIREMENT AGE (BABY BOOMERS)
  - NEED 1.5 YOUNG DOCTORS TO REPLACE ONE RETIRING PHYSICIAN

\* American Association of Staff Physician Recruiters

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## Summary

### Physician Recruitment/Departure from the Community

2002 to 2007 December

#### By Service

YEAR	#	PHYSICIAN(S) RECRUITED	#	PHYSICIAN(S) DEPARTED
2002	4	Medical Oncology Family Medicine Emerg. Medicine (2)	2	Emerg. Medicine Family Medicine (D)
2003	5	Family Medicine Emerg. Medicine (2) Anesthesia Psychiatry	4	Family Medicine Radiology (2) Internal Medicine
2004	5	Nephrology Psychiatry GP-Anesthetist/Emerg. Family Medicine (2)	6	Family Medicine Anesthesia General Surgery Paediatrics Internist (D) Obstetrician (D)
2005	5	Medical Oncology GP-Hospitalist Anesthesiology General Surgery GP-Anesthetist/Emerg.	1 3	Anesthesia (long-term locum) (D) Family Medicine (R)
2006	4	Radiology Anesthesiology Orthopaedics Family Medicine	2 2 1	Family Physicians ER physicians Paediatrician (R)
2007	8	Family Medicine (2) Emergency Medicine Anesthesiology Child Psychiatry Family Medicine Emergency/Hospitalist Nephrologist	1	Urology

Key: (D) deceased      (R) retired

R:2007 December

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## BUDGET

SSM Physician Recruitment & Retention Proposed 2008 Budget					
			2008/09 Budget	Period Jan 1 - March 31, 2008	Period April 1, 2008 - March 31, 2009
35010	3501000	Salaries and Benefits	\$ 187,500.00	\$ 37,500.00	\$ 150,000.00
49500	4950010	Office Supplies	\$ 6,250.00	\$ 1,250.00	\$ 5,000.00
61030	6103000	Professional Conferences	\$ 3,750.00	\$ 750.00	\$ 3,000.00
65050	6505000	Professional Services - Recruitment	\$ 13,750.00	\$ 2,750.00	\$ 11,000.00
65090	6509000	Professional Fees	\$ 375.00	\$ 75.00	\$ 300.00
67000	6700000	Advertising/Journals & Website Management	\$ 15,000.00	\$ 3,000.00	\$ 12,000.00
67011	6959902	Learners Conference and Activities	\$ 18,750.00	\$ 3,750.00	\$ 15,000.00
67012	6959901	Recruitment Incentives/Costs	\$ 437,500.00	\$ 87,500.00	\$ 350,000.00
67013	6959903	Showcasing SSM/Site Visits	\$ 31,250.00	\$ 6,250.00	\$ 25,000.00
67016	6959905	Retention Activities/Initiatives	\$ 37,500.00	\$ 7,500.00	\$ 30,000.00
67017	6959907	Summer Studentship Program	\$ 18,750.00	\$ 3,750.00	\$ 15,000.00
67018	6959906	Participation in Recruitment Events	\$ 43,750.00	\$ 8,750.00	\$ 35,000.00
67020	6700010	Display & Promotional Materials	\$ 12,500.00	\$ 2,500.00	\$ 10,000.00
76500	7650000	Minor Equipment Purchases (Furniture & Office Equip)	\$ 3,750.00	\$ 750.00	\$ 3,000.00
		TOTAL PROPOSED 2008 BUDGET	\$ 830,375.00	\$ 166,075.00	\$ 664,300.00
		Contribution by City Council for 1st qtr 2008	\$ 150,000.00		
		Group Health Centre Contribution for 15 month period	\$ 125,000.00		
		Sault Area Hospital Contribution for 15 month period	\$ 125,000.00		
		City Contribution Required	\$ 430,375.00		

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**INFORMATION  
ITEMS**

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Comparison of MOHLTC Incentives Northern and Southern Ontario Communities	
Belleville Offer to Physicians for Four Year Return-of-Service	Sault Ste. Marie Offer to Physicians for Four Year Return-of-Service
MOHLTC Free Tuition - \$40,000.	MOHLTC Free Tuition - \$40,000.
MOHLTC Incentive Grant <ul style="list-style-type: none"><li>• Family Medicine - \$15,000.</li><li>• Specialists - \$15,000.</li></ul>	MOHLTC Incentive Grant <ul style="list-style-type: none"><li>• Family Medicine and Psychiatrists - \$40,000.</li><li>• Specialists - \$20,000.</li></ul>
Total MOHLTC Incentives <ul style="list-style-type: none"><li>• Family Medicine - \$55,000.</li><li>• Specialists - \$55,000.</li></ul>	Total MOHLTC Incentives <ul style="list-style-type: none"><li>• Family Medicine and Psychiatrists - \$80,000.</li><li>• Specialists - \$60,000.</li></ul>
The fact that Belleville, and many other Southern Ontario communities are now eligible for MOHLTC incentive support essentially reduces the advantage the northern communities had in the past.	

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**Belleville Incentives Offered to Physicians  
for  
Five Year Return-of-Service Commitment**

- Specialties that are not hard to recruit and are not a high priority the incentive offered is \$10,000/year = \$50,000.
- Psychiatrists are offered \$30,000/year = \$150,000.
- Paediatricians are offered \$20,000/year = \$100,000.
- Radiologists are offered \$20,000/year = \$100,000.
- Family Physicians are offered \$10,000/year = \$50,000.
- Emergency Physicians are offered \$10,000/year = \$50,000.

The above incentives are provided by the Hospital in Belleville and are approved by their Medical Advisory Committee.

The **City of Belleville** offers medical students and residents while they are training, \$25,000/year for 6 years, for a total city incentive of \$150,000. They have signed thirteen candidates in the last year for a total of \$1,950.000.

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City of Belleville council unanimously passed the following resolution  
on April 18, 2007.

"That pursuant to Report CAO 2007-11, City Council hereby:

1. Authorize the establishment of a Reserve Account in support of Doctor Recruitment; and
2. Allocate \$150,000 from the 2007 Veridian dividend to this account.

If you are interested in participating in this program or require additional information please contact;

Mayor Neil Ellis  
City of Belleville  
169 Front St.  
Belleville, ON  
K8N 2Y8

613-967-3267

Thank You

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**City must ante up to get MDs; Report calls for 300 per cent budget increase to recruit, retain physicians**

**Posted By Denis St. Pierre**

Greater Sudbury city council is being advised to increase spending by \$220,000, or nearly 300 per cent, on municipal initiatives to retain and recruit doctors to the community.

Faced with a chronic shortage of physicians and increasing competition from other communities for physicians, the municipality has little choice but to boost its recruitment and retention programs, said Rob Skelly, the city's manager of tourism, culture and marketing.

As a result, the city should spend \$290,000 on such programs next year, compared to only \$75,000 this year, Skelly said in a report to council last week. That number could increase in future years, by another \$40,000 annually, if council accepts the recommendations of city staff.

In addition to the \$75,000 the city already spends annually on incentive programs for doctors, the municipality also recently created a new staff position specifically to work on physician retention and recruitment, Skelly noted. Ryan Humeniuk is the city's new physician recruitment and retention specialist.

Still, Greater Sudbury is being outspent by many other municipalities, including smaller communities, in the competition for doctors, particularly new physicians beginning their careers, Skelly told council.

"Desperate communities will use desperate means" to address their respective doctors' shortages, he said.

Many would consider Greater Sudbury, or at least some of its outlying communities, to be in the desperate category as well.

"There are currently 30,000 residents in the City of Greater Sudbury without family physicians," Skelly said. In total, the city is short up to 24 family doctors and projections call for 18 family doctors now working in the community to retire within the next four years, he said.

City council has given approval in principle to the proposed increase in spending on physician recruitment and retention initiatives. But there will be more debate on the issue in coming weeks and the final decision will be made during council's 2008 budget deliberations, when new spending programs can be a tough sell.

Some councillors already have expressed concern about falling into a mindset of ever-increasing spending to recruit doctors.

"I would not advise you not to try to buy yourself out of this situation," Ward 9 Coun. Doug Craig told his colleagues.

## New spending

Greater Sudbury city council has tentatively approved new spending initiatives to recruit and retain doctors to the community. The proposals include:

\$50,000 per year to better promote Greater Sudbury to students at the five medical schools in southern and eastern Ontario;

\$10,000 annually to subsidize housing for medical school students;

\$10,000 annually for a new bursary for a student at the Northern Ontario School of Medicine;

\$10,000 per year for four years to a family medicine resident, in exchange for purchase of service agreement; increasing \$2,000 grant to \$5,000 for new doctors who accept hospital privileges at Sudbury Regional Hospital;

\$2,500 annually, for four years, to physicians who locate to a family health team site in Valley East;

\$3,750 annually, for four years, to a physician who locates to a city-owned clinic in Coniston

## **Medical Students**

### **Community Ambassadors Medical Students Bursary Fund (\$5,000)**

- Attending one of the five (5) Southern Ontario Medical Schools (University of Toronto, University of Ottawa, McMaster University, Queen's University or University of Western Ontario)
- Sudbury born or Sudbury based.
- Strong ties to Greater Sudbury and demonstrates an interest in practicing family medicine in Greater Sudbury upon graduation.
- Community Ambassadors will assist with the coordination and planning of "Greater Sudbury Day's" at each of their respective schools.

### **CGS Medical Student Bursary Fund (\$20,000)**

- Upper Year Medical Student attending NOSM.
- Demonstrates an interest in practicing family medicine upon graduation.
- Two (2) year return of service upon the successful completion of family medicine residency training.

## **Medical Residents**

### **Purchase of Service Agreements – Family Medical Resident (\$40,000) (\$10,000/year for four (4) years)**

- Eligible residents would have to agree to open a Full-Time Family Practice in the City of Greater Sudbury upon completion of residency training.

## **Family Practitioners**

### **Return of Service in Outlying Communities (\$15,000)**

- One-time \$15,000 purchase of service payment for a Full-Time Family Physician to practice in outlying communities found within Greater Sudbury.
- Four (4) year return of service.
- Must not have practiced medicine in Greater Sudbury within the last four (4) years.
- Physicians who are eligible for this program are also eligible for the Hospital Privilege Incentive (\$5,000) if willing to accept hospital privileges.

### **Commitment to the City of Lakes Family Health Team (\$10,000)**

- One-time \$10,000 purchase of service payment for a Full-Time Family Physician who commits to a four (4) year term of service with one of the four (4) City of Lakes Family Health Teams
- Must not have practiced medicine in Greater Sudbury within the last four (4) years.

- Must establish a new patient roster while maintaining active hospital privileges and on-call expectations for the duration of the contract term.
- This payment is inclusive of the Hospital Privileges Incentive.

### **Hospital Privileges Incentive (\$5,000)**

- One-time \$5,000 payment for new Full-Time Family Physicians who maintain privileges and on-call expectations at the Sudbury Regional Hospital for a four (4) year term.
- One-time incentive is only available to physicians who are new to the community.

## **Specialists**

### **Hospital Privileges Incentive (\$5,000)**

- One-time \$5,000 payment for new Full-Time Specialists who maintain privileges and on-call expectations at the Sudbury Regional Hospital for a four (4) year term.
- One-time incentive is only available to physicians who are new to the community.

## **Other Available Community Incentives**

- Sudbury Regional Hospital (HRSRH) - \$2,500
- Greater Sudbury Chamber of Commerce - \$1,000
- Greater Sudbury Chamber of Commerce - Goods and Services package (\$10,000 value)

## **Provincial Incentives Available**

- Free Tuition Program for Physicians
- Physicians Incentive Grant Program

### **Ryan Humeniuk**

Physician Recruitment Specialist

City of Greater Sudbury

Tel: (705) 674-4455 ext: 4616

Cell: (705) 698-7229

Fax: (705) 671-6767

Toll Free: 1 (800) 708-2505

Email: ryan.humeniuk@sudbury.ca

Website: www.sudburydoctors.ca



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# The Standard

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## **Ontario gradually fights MD shortage; Despite 'significant progress' in quest for family doctors, Niagara still needs at least 95 more**

**PETER DOWNS**

*Friday, June 22, 2007 - 01:00*

**Local News** - George Smitherman acknowledged he has a tough sell on his hands.

Ontario's health minister announced Thursday the provincial government has made "significant progress" combating Ontario's doctor shortage.

Smitherman said an additional 500,000 people in the province have been given access to family physicians since 2003 - largely because of steps the government has taken, such as the creation of multi-disciplinary family health teams.

But Smitherman agreed that position may be difficult to reconcile for the more 130,000 people in Niagara who remain without permanent family doctors.

"I sure don't expect somebody that's struggling to celebrate, but it's important nevertheless to measure progress rather than to wait to celebrate perfections," he told reporters during a conference call Thursday afternoon.

The Health Ministry contends it has opened the door to the family doctor's office for about 46,000 additional people since 2003 in the municipalities served by the Hamilton Niagara Haldimand Brant Local Health Integration Network.

But during the same four years, the shortage of physicians in Niagara has remained fairly static.

A physician recruitment program funded by the Region has attracted 72 family doctors to the area since 2001.

But because of retirements, deaths and doctors moving or changing jobs, the supply of family physicians in the region has stayed about the same.

Niagara is short 95 family doctors, the ministry's latest statistics show.

That translates to about 131,100 people being without a permanent doctor, based on the ministry's estimation that each doctor serves 1,380 patients.

All Niagara municipalities except West Lincoln are listed as underserviced.

"It's still a circumstance that's very challenging," Smitherman said. "I'm the first to acknowledge there's much more progress that must be made."

But Niagara family physician recruiter Jill Cappa said it's difficult to judge the region's physician shortage based solely on the ministry's figures.

She noted many doctors in Niagara have as many as 3,000 patients in their practices - more than double the

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amount the ministry expects them to see.

The advent of family health teams - where patients are seen by doctors, nurses and a variety of allied professionals - also lessens the burden on family doctors, she said.

Cappa said Niagara's recruitment effort has kept ahead of attrition. Fifteen new doctors set up practice in the region in the last year and several others have indicated plans to settle here over the next couple of years, she said.

"We're seeing a commitment from the physicians," Cappa said. "The situation is definitely improving."

Smitherman said he's confident a new hospital complex and a satellite medical school planned for St. Catharines will attract more doctors.

Smitherman said the supply of family physicians in Ontario climbed 3.4 per cent from 2003 to 2005.

The ministry also worked to give doctors financial incentives to take on more patients, expand their hours and delay retirement.

"I can't pretend that we're exactly where we'd all love to be, but I think there's pretty apt evidence of improvement to date," he said. pdowns@stcatharinesstandard.ca

#### By the Numbers

Niagara needs at least 95 more physicians to curb its doctor shortage, says the Ontario Health Ministry.

Fort Erie needs nine doctors

Grimsby needs three doctors

Lincoln needs one doctor

Niagara Falls needs 23 doctors

Niagara-on-the-Lake needs two doctors

Pelham needs four doctors

Port Colborne (including Township of Wainfleet) needs six doctors

St. Catharines needs 26 doctors

Thorold needs five doctors

Welland needs 16 doctors

ID- 582655

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# Physician Opportunities

## WHAT'S IN IT FOR YOU?

### IMMEDIATE BENEFITS

#### Medical Students

- Full 100% tuition & textbook subsidization; plus
- Annual Salary: \$44,000 – \$ 51,000 / year; plus
- Generous Signing Bonus: \$ 40,000 – \$ 100,000.
- The opportunity to graduate debt-free.

#### Family Medicine Residents

- Annual Salary: \$54,000 – \$58,000 / year; plus
- Generous Signing Bonus: \$150, 000 – \$180,000



#### As a Licensed Family Physician in the CF

- True team-based collaborative care.
- More time with patients.
- Significant professional development opportunities.

### ELIGIBILITY

Any Canadian Medical Student or Family Medicine Resident who is in good standing in their program of studies is eligible to apply to the CF. For licensed physicians – they must hold an unrestricted license to practise in any one of the Canadian provinces or territories. Specialist and Specialist Residents can also enroll in the CF – see our website for details: [www.forces.gc.ca/health/physician](http://www.forces.gc.ca/health/physician)

### LIFE AS A CF FAMILY PHYSICIAN

CF physicians do work that is very similar to that of civilian family physicians, but with emphasis on some particular areas of primary health care, such as health promotion, occupational health and sports medicine. CF physicians receive specialized training and have advanced clinical skills and knowledge in a number of areas outside of primary health care, such as emergency/trauma medicine, and operational medicine – which includes aviation, diving and submarine medicine. CF physicians work one day per week in civilian tertiary care facilities in order to maintain and enhance their full clinical skill set.

### The Five Best Things About Being a Physician in the CF

1. **Team-based Care:** CF health care teams are led by a Medical Officer (i.e. a CF Family Physician). Family physicians in the CF work in close collaboration with civilian family physicians and specialists, Nurse Practitioners, Nurses, Physician Assistants, Pharmacists, Physiotherapists, Mental Health professionals and other clinicians.
2. **More Time With Patients:** CF Family Physicians only see about 18-20 patients per day, compared with many civilian family physicians who often see 35-40 patients per day. CF physicians can therefore spend more time with their patients, and new CF physicians can solidify their clinical skills and knowledge by using this additional time to collaborate and learn from more experienced colleagues.
3. **High Quality Health Care Services:** CF members receive a spectrum of care that is normally equivalent to what the most generous provincial or other federal government program would provide in the same area. Knowing that your patients will have access to this high level of care makes for a great environment in which to practice medicine!
4. **Getting Out of the Office:** One of the advantages of being in the CF is that you get to take a regular break from your office as a part of your job, either to visit the local base operations (e.g. flight line or navy ships), or to do regular shifts in the local civilian hospital ER to enhance your full spectrum of acute care, geriatric and pediatric skills.
5. **Continuing Professional Development:** CF Physicians have the following opportunities to enhance their skills in a wide variety of areas while receiving full CF sponsorship. In some cases, there are limited training slots available and so selection is on the basis of merit.
  - Basic Medical Officer Course
  - Flight Surgeon Course
  - Basic & Advanced Diving Medicine Courses
  - Submarine Medicine

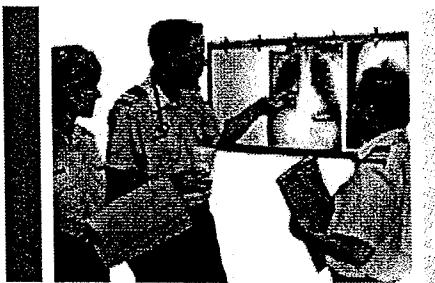
- **Master's Degree Programs** available in Aviation Medicine, Diving Medicine, Public Health or Occupational Health
- **Sports Medicine**
- **CCFP(EM)**
- **Leadership Training**
- **Second Language Training**
- **Specialty Training:** At anytime after 3-4 years of good performance, CF Family Physicians can apply for the opportunity to do 4-6 years of Specialty Training in one of the following six areas: Orthopaedics, General Surgery, Anaesthesiology, Radiology, Psychiatry, Internal Medicine

## Other Key Benefits To Being a Physician in the CF

- Paid Vacation: Four to five weeks of paid annual holidays.
- Paid CPE: Five days paid time off work and \$2,000 subsidization.
- Maternity/Parental Leave: Up to 12 months off work at > 90% full pay.
- No Overhead Costs.
- Medical & Dental Coverage.
- Generous Government Pension Plan.

**Signing Bonus:**  
Medical Students & Family  
Medicine Residents

The signing bonus is taxable and is paid in one lump sum upon enrollment. The amount of the signing bonus is determined by how many months there are between the enrollment date and the date when the student is anticipated to complete their family medicine residency training, as shown below:



Months Left to Completion	Typical Year of Study	Signing Bonus
48 or more months	1st & 2nd Year	\$ 40,000
Less than 48 months	3rd Year	\$ 75,000
Less than 36 months	4th-Year	\$ 110,000
Less than 24 months	R-1	\$ 150,000
Less than 12 months	R-2	\$ 180,000

**Licensed Family Physician:** \$225,000 bonus in exchange for four years obligatory service.

## SO WHAT'S THE CATCH?

**Medical Students:** Medical Students who join must commit to doing Family Medicine Residency. [Note: After serving in CF as a family physician for 3-4 years, you would be eligible to apply for CF-sponsored Specialty Training in any one of the following: Psychiatry; Radiology; Internal Medicine; Anaesthesia; Orthopaedics or General Surgery].

**Obligatory Service:** You must do four years of service in the CF beginning after completion of your Residency Training.

**Basic Training:** Basic training is not as scary or difficult as it seems in movies; nevertheless, you should be physically fit.

**Posting to a Base:** Although we try very hard to post you to a Base where you'd like to go, CF requirements take precedence and so you may not be posted to your desired location.

**Deployments:** It's extremely likely that you will be deployed at least once on some type of a mission during your four years of service. You don't always get to pick your deployment, and sometimes deployments happen on short notice.

**Annual Salary:**  
**2nd Lieutenant**      Medical School Student  
                          \$44,244/year – \$51,240/year

**Annual Salary:**  
**Lieutenant**      Family Medicine Resident  
                          \$54,756/year – \$58,284/year

**Annual Salary:**  
**Captain**      Practising Family Physicians in CF  
Year 1/Incentive Level 1: \$ 134,182  
Year 2/Incentive Level 2: \$ 150,850  
Year 3/Incentive Level 3: \$ 157,426  
Year 4/Incentive Level 4: \$ 164,314  
Year 5/Incentive Level 5: \$ 175,054  
Year 6/Incentive Level 6: \$ 179,590  
Year 7/Incentive Level 7: \$ 184,138

**Major:**      Up to \$197,758/year  
**Lieutenant-Colonel:**      Up to \$ 234,106/year

The above pay scale increases annually. Typically, Captain Family Physicians are offered promotion to Major after 4 years of service if they have performed well within their peer group. There are no office overhead expenses for CF physicians and licensing/registration fees are subsidized. CF physicians also receive 5-days off work and \$2,000 annually for Continuing Professional Education (CPE).

## LOCATIONS OF CANADIAN FORCES BASES

British Columbia:	Esquimalt (Victoria), Comox
Alberta:	Edmonton, Wainwright, Suffield, Cold Lake
Saskatchewan:	Moose Jaw
Manitoba:	Winnipeg, Shilo
Ontario:	Borden (close to Barrie), Kingston, Ottawa, Petawawa (Pembroke), Toronto, Trenton (Belleville)
Quebec:	Valcartier (close to Quebec City), Bagotville, St-Jean.
New Brunswick:	Gagetown (close to Fredericton)
Newfoundland:	Goose Bay
Nova Scotia:	Halifax, Shearwater (Dartmouth), Greenwood (Annapolis Valley)

## CONTACT US

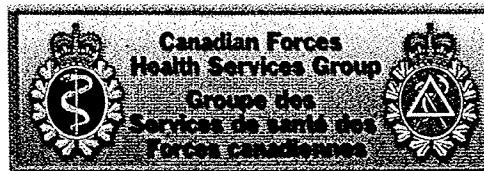
[www.forces.gc.ca/health/physician](http://www.forces.gc.ca/health/physician)

### Canadian Forces Full-Time Medical Officer Recruiters

Ottawa, Kingston, Quebec and Atlantic Canada:  
Lieutenant (N) Alexis Dieryckx, Dieryckx.A@forces.gc.ca ,  
Cell (418) 930 4926.

Ontario and Western Canada:  
Captain Anne Johnston, Johnston.A@forces.gc.ca ,  
Cell (905) 745 - 0449

*Great family physicians... and so much more.*





## Incentives

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### INCENTIVE PROGRAM

Cost of a 1-2 day site visit to Dryden with partner (if applicable).

Incentive grants from MOH – \$40,000 over a 4-year period. The Dryden Area Health Services Foundation will supply this \$40,000 up front to a physician for relocation.

Reasonable moving expenses.

Over 50 different gifts and services from local businesses.

Ongoing education expenses up to \$5,000/year from OMA.

If you relocate to Dryden, ON you would be eligible for these grants and gifts if you are:

- A family Physician who will provide anaesthesia or emergency room service
- A General Surgeon
- An Internist

### Dryden Area Health Services Foundation Incentives

#### General Practitioner/Emergency Medicine or Anesthesia

- \$100,000 incentive program for a 2 year agreement
- less than a 2-year agreement, \$6000/6 month agreement

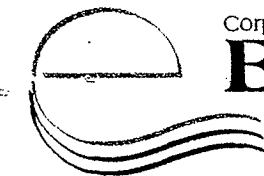
#### Full Time Emergency Medicine Physician

- ♦ \$50,000 for a 1 year agreement
- ♦ \$30,000 for a 2<sup>nd</sup> year agreement

#### Other MOHLTC incentives

#### Free Tuition Program

- up to \$40,000 (or \$10,000/year) in exchange for a 3 or 4 year ROS commitment.



Corporation of the town of  
**Espanola**  
...a fine paper town

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100 Tudhope Street • Suite 2, Espanola, Ontario P5E 1S6  
Telephone: (705) 869-1540 • Facsimile: (705) 869-0083  
Website: [www.town.espanola.on.ca](http://www.town.espanola.on.ca)

May 16, 2007

Dr.  
Sault Area Hospital  
969 Queen Street East  
Sault Ste Marie ON P6A 2B8

Dear Dr.

**Come and Join Our Medical Health Care Team!**

We invite you to discover the Town of Espanola, on the historic Spanish River. Consider practicing in Espanola, a town that offers you the amenities of an urban centre, 45 minutes from Sudbury and 30 minutes from Lake Huron. Think about living and working in a smaller community where you and your family will be safe and thrive. Our charming community has a population of 5,500 while the hospital serves a catchment area of 15,000 in an area established as a key economic centre in Northern Ontario.

We are growing and recruiting for medical positions in our Family Health Team, Emergency Department, Hospitalist program and Acute and Long Term Care areas. Part time or Full time, the choice is yours to make. Design your ideal practice, for the short term or the long term, including affiliation with the Northern Ontario School of Medicine. Due to strong financial positions, the Family Health Team and the hospital are integrated and provide state-of-the-art equipment and highly-trained staff.

What do we have to offer you as a medical practitioner? You will be surprised at the menu of incentives from which you can choose, including a generous relocation package, signing bonus, substantial interest free loan, free housing for 6 months, guaranteed income stabilization for the first year of work, and much more.

The Espanola & Area Family Health Team offers you the opportunity to earn in excess of \$500,000.00 annually for a patient roster of 1300. The "Blended Salary Model and Income Stabilization" plan is a first of its kind in Ontario. In addition to the incentives outlined above, you are guaranteed FREE overhead, FREE clinic rent and support staff!!

The Town of Espanola is committed to serving the needs of our community by supporting the positive, well-balanced, social, economic, environmental and physical growth of the town. We will continue to pursue excellence by providing accountable and affordable services while promoting the highest quality of life.

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Regardless of which area you choose, you will be working with a dynamic team of professionals and still find plenty of time to enjoy the area. Fishing, hiking, touring, swimming, golfing and more are all minutes from home. A balanced, healthy life style in a safe, friendly mid northern community – what an opportunity!

We are inviting you and your family to join us in Espanola for 2 – 3 days, all expenses paid, to explore our community for yourself.

Contact us at 705 869-1429 x 3003. We will be pleased to plan a special trip to suit your requirements.

Please accept our small gift of a key chain as a token of appreciation for taking the time to consider our offer.

Yours truly,



Bernie Gagnon, Mayor, Town of Espanola.



Gary B. Clackett, Director of General Services, Domtar Inc.



Gisèle Guénard, CEO, Espanola General Hospital.



Charline Smith, Managing Director, Espanola and Area Family Health Team.

## Study Reports

# One in five physicians is older than 60 years

FROM CHRISTINA LAWAND, COMMUNICATIONS, Canadian Institute for Health Information (CIHI): The number of practising physicians in Canada reached 62,307 in 2006, increasing by 4.9 per cent over five years.

This represents a similar rate of increase to the population at large (4.0 per cent), according to a new report released today by the Information (CIHI). The rate of increase was slightly higher for family physicians (5.7 per cent) than for specialists (4.0 per cent), with the number of family practitioners rising from 96 per 100,000 Canadians in 2002 to 98 per 100,000 in 2006.

The number of specialists relative to the size of the population saw a slight decrease over this five-year period, from 93 per 100,000 to 92 per 100,000.

**The Supply, Distribution and Migration of Canadian Physicians, 2006** is CIHI's latest annual report tracking changes in the number of physicians and how they're moving within Canada, as well as their demographic characteristics.

"Research suggests that younger doctors joining the workforce tend to practise differently than their older counterparts," says Geoff Ballinger, CIHI Manager of Health Human Resources. "They tend to put more emphasis on work-life balance, and may see fewer patients on average than older physicians as a result. It's important for health planners to understand these differences in practice patterns, particularly as a greater number of doctors approach their retirement years."

More young women joining physician ranks, but MD workforce is still aging overall. Between 2002 and 2006, the number of female physicians grew by 13 per cent, compared to an increase of just 1 per cent for male physicians. Overall last year, women made up 33 per cent of the total physician workforce and nearly half (49 per cent) of all medical doctors under the age of 40.

Meanwhile, the average age of doctors in Canada continues to rise, reaching 49 years of age in 2006, an increase of 1.5 years since 2002. Over the past five years, the number of physicians aged 60 or more increased by 28 per cent, while the number of physicians under the age of 40 decreased by 10 per cent. This has caused the proportion of physicians under 40 years of age (23 per cent) to become relatively similar to that of those 60 years of age and over (19 per cent).

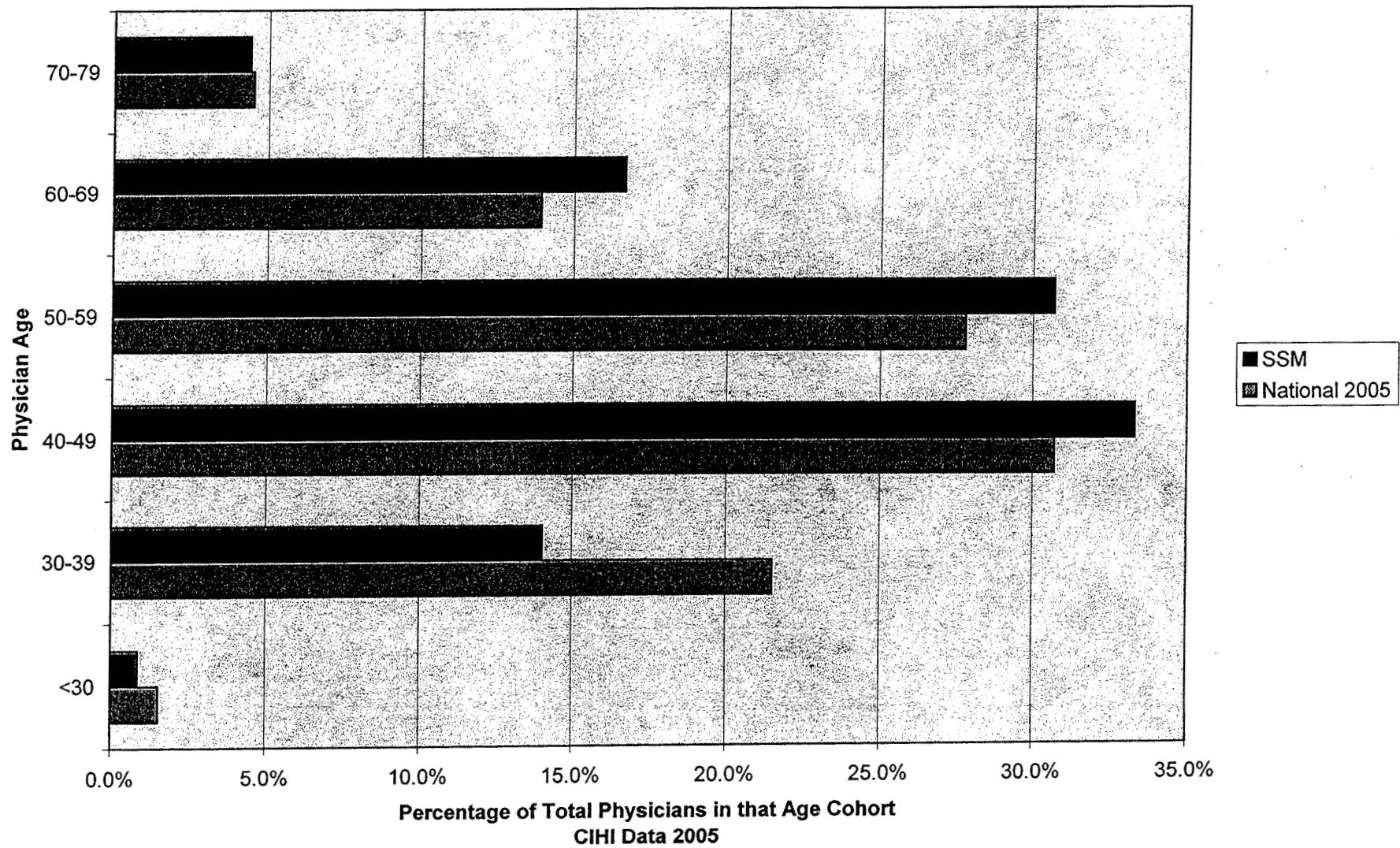
The number of physicians who moved abroad decreased by 57 per cent over the past five years. Furthermore, for the third year in a row, the number of physicians returning from abroad in 2006 was greater than the number leaving Canada (238 compared to 207). Many more physicians (717) moved between jurisdictions within Canada in 2006, a migration rate that has been relatively constant over the past five years. Between 2002 and 2006, Alberta and British Columbia were the only two jurisdictions that continuously experienced net gains in physicians from interprovincial migration.

CIHI's study also found that most of the overall increase in physicians is attributed to an increase in Canadian-trained physicians. The number of doctors trained in Canada grew by 5.2 per cent between 2002 and 2006, compared to an increase of less than 1 per cent (0.7 per cent) in the number of foreign-trained physicians.

Doctors trained abroad come primarily from the United Kingdom and Ireland, South Africa, India, Egypt and the United States.

The Canadian Institute for Health Information (CIHI) collects and analyzes information on health and health care in Canada and makes it publicly available. Canada's federal, provincial and territorial governments created CIHI as a not-for-profit, independent organization dedicated to forging a common approach to Canadian health information. CIHI's goal is to provide timely, accurate and comparable information. CIHI's data and reports inform health policies, support the effective delivery of health services and raise awareness among Canadians of the factors that contribute to good health.

### SSM vs Canada Physician Age Cohorts



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## Adding fuel to the doctor crisis

*Five million Canadians are currently without a family doctor—and things are only getting worse*

CATHY GULLI AND KATE LUNAU | Jan 2, 2008 | 12:23 pm EST

**More from Macleans.ca:**

- **Is your annual physical a waste of time?** | A yearly blood test and a knock on the knee may be more costly than helpful
- **How to find a family doctor** | Five million Canadians—approximately 15 per cent of the population—don't have a family doctor. Here, College of Family Physicians of Canada president Dr. Ruth Wilson shares tips on how these people can get themselves a physician.
- **Caution: don't get sick in rural Canada** | The Macleans.ca Interview: Dr. Michael Jong

When Jennifer realized she was pregnant last summer, she called her family doctor's office to make an appointment for a referral to an obstetrician. Having delivered her first daughter almost three years ago, she knew the drill. But when the secretary picked up and said that her physician had shut down her practice and left Toronto "to spend more time with her family," Jennifer was stunned. It was the third doctor she'd lost since moving to the city in 1999—and every one of them was a woman who'd left for her children.

"I was pretty frustrated by the third time it happened," says Jennifer (not her real name), a 36-year-old partner at a downtown law firm. Especially since this physician didn't announce her departure, or try to find a replacement. Months went by and Jennifer phoned doctors' offices posted online as accepting patients, only to find out they weren't. She asked friends and colleagues for referrals, to no avail. Finally, in desperation, she went to the health clinic at her gym, which is only staffed with a doctor on Wednesdays. By the time she saw an obstetrician, Jennifer was in her second trimester.

"Before it was important to me to have a female physician," she says. "I won't be so fussy going forward."

Jennifer's situation is becoming increasingly common as more and more women pursue medical careers. And it's the latest twist on what may be the country's most critical health care issue—the doctor shortage. Across all health care occupations, from nurses to pharmacists to dental technicians, roughly 80 per cent of the workforce is female, according to Statistics Canada. But the physician population has always been male-dominated—67 per cent in 2007.

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A radical change has begun. Fifty-two per cent of doctors under age 35 are now women. And the majority of students at nearly all of Canada's 17 medical schools are female. At some, the number is huge—66 per cent at Université de Montréal, and 70 per cent at Université Laval in Quebec City. By 2015, women will make up 40 per cent of the total physician workforce. Peter Coyte, a professor of health economics at the University of Toronto, predicts this influx of women will contribute to a crisis in health care. "It's going to have a profound impact on the gap between supply and demand," he cautions. "It will get worse before it gets better."

It's been proven repeatedly—female doctors "will not work the same hours or have the same lifespan of contributions to the medical system as males," says Dr. Brian Day, president of the Canadian Medical Association (CMA). Family duties are at least partly to blame. Day's own wife and his sister-in-law, both trained physicians, haven't practised since having kids 10 years ago. Despite their demanding careers, women are still "given the bigger proportion of child care, housekeeping and elder care," says Dr. Janet Dollin, president of the Federation of Medical Women of Canada. But this pressure comes with a price. Burnout—the workplace exhaustion to which females are particularly susceptible—drives many women out of medicine altogether.

This is bad news for patients like Jennifer. Today, five million Canadians are without a family doctor. A 2005 survey found that just 23 per cent of Canadians were able to see a physician the same day they needed one—placing this country last among the six studied, including the U.S., Britain and Australia. Canada's doctor-patient ratio is among the worst of any industrialized nation: with just 2.2 physicians per thousand people, it ranks 24th out of 28 OECD countries (well below the average of three). And among the G8 countries, Canada ranks dead last when it comes to physician supply.

<<< PREVIOUS 1 2 3 4 5 6 NEXT >>>

Story from Macleans.ca:  
[http://www.macleans.ca/science/health/article.jsp?content=20080102\\_122329\\_6200](http://www.macleans.ca/science/health/article.jsp?content=20080102_122329_6200)

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**6(8)(d)**

## Young MDs scaling back work hours

**With 4,000 doctors slated for retirement in 2 years, finding a physician, care could be problematic**

January 10, 2008

**TANYA TALAGA**  
HEALTH REPORTER

Family physician Francine Lemire remembers how difficult it was to balance work and home life while raising a family. So when she looks at the results of a new national survey of physicians, she applauds younger doctors who try to carve out more time for their own lives.

About 55 per cent of new doctors younger than 35 are women, according to the 2007 National Physicians Survey – an opinion poll answered by nearly 20,000 doctors nationally and released yesterday. Younger physicians coming up behind the boomer generation are opting out of longer hours.

"We have to bear in mind even for women physicians with children under the age of five, these women are working 42 hours a week plus on-call time," said Lemire, a family doctor who practises at Toronto Western Hospital but commutes here every 10 days from her home in Corner Brook, Nfld. "It's not zero. Just a little less than what their male counterparts are doing."

The survey, conducted for the Royal College of Physicians and Surgeons of Canada, the Canadian Medical Association and the College of Family Physicians of Canada, found many of Canada's overworked doctors are frustrated by a lack of health funding, growing paperwork and an increased complexity in their patient caseload.

While 75 per cent of doctors say they are generally satisfied with their careers, they are frustrated by barriers to improve patient care.

Doctors find it difficult to find long-term care beds for their patients – 59 per cent of doctors who answered the survey rated access as fair to poor, and nearly 45 per cent said access to hospital care for elective procedures is fair to poor.

They are also concerned about the difficulty of finding psychiatric care for patients, said Dr. Brian Day, president of the Canadian Medical Association. Two-thirds of family doctors say access to psychiatrists is fair to poor. "This is something that will become a bigger and bigger burden on the system," he said from Vancouver.

And if you think it's hard to find a doctor now, in another two years nearly 4,000 doctors in all specialties will retire across the country, according to the survey, and doctors' groups claim Canada isn't doing enough to replace them.

"This survey result ... means it'll be harder to keep up with the shortage than we thought. That is a surprise," said Dr. Ruth Wilson, president of the College of Family Physicians of Canada. Half of all doctors in Canada are family doctors.

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With retirements and more women entering the profession, adjustments are needed to meet patient and physician needs. "I'm a baby boomer and our generation is working more hours than the people coming behind us," said Wilson, who practises in Kingston. "Good for them. They are having a better work-life balance than my generation. But that also means because of different work patterns we'll need to ramp up our supply (of doctors)."

Yet that is not happening, she said. There are nearly 4 million Canadians without doctors. Canada ranks 24th in the world in the number of doctors per capita, said Day.

"Something has to change. Demographically, not only are physicians retiring, the patients are too. They are getting sicker and chronically sick."

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## OMA: Retention Must be New Priority - Doctors Still Leaving Ontario and 2,500 Near Retirement

New initiatives mean up to 350,000 more people have access to a doctor.

TORONTO, Feb. 27 /CNW/ - A comprehensive report released today by the Ontario Medical Association (OMA) reveals a reduction in the number of patients in the province without a doctor for the first time in more than five years. While there are positive trends in many areas, the report highlights the presence of an aging physician cohort and an on going departure of physicians to other provinces. Ontario lost 188 doctors to other Canadian jurisdictions - a 24 percent increase since 2003 - resulting in the first net inter-provincial loss of physicians from Ontario in recent memory.

"Retaining physicians currently practicing here and encouraging physicians close to retirement to continue practicing is integral to our success in stopping the drain of doctors," said Dr. David Bach, President of the OMA. "Other provinces are doing a better job at retaining physicians - we must put in place a physician retention program that makes Ontario competitive with other provinces."

According to the report entitled "Physician Human Resources: OMA Position on Physician Workforce Policy and Planning Revisited," the number of patients in Ontario without a doctor has declined from 1.2 million in 2005 to one million this year, the first decline since the OMA started tracking this information in 1999. Considering the 2005 Physician Shortage report had estimated 1.35 million Ontarians could be without a physician by 2006, this decline is all the more significant. The decreasing numbers of patients without doctors comes in large part due to measures put in place by the provincial government in recent years and is a reflection of doctors working harder to care for more patients.

However, the report reveals that Ontario is still short in excess of 2,000 physicians and this continues to have an impact across the health system. Long wait times for specialist consultations, Emergency Room overcrowding, and a large patient population without access to a family doctor are just some of the difficulties patients face.

Key findings of the report include:

- In 2005, Ontario had a net loss of 14 doctors to other provinces; whereas British Columbia recorded a net gain of 113 doctors during the same year.
- Since 2003, physician supply has been increasing however, Ontario continues to rank only seventh in the country in terms of the number of MDs per 100,000 people.
- Over 20 per cent of Ontario doctors are over the age of 60 and 11 per cent (2,500) are over the age of 65 years of age.

The OMA has put forth a number of specific solutions including:

- Developing and implementing a retention program aimed at retaining physicians currently practicing in Ontario.
- Developing and implementing a spectrum of incentives aimed at attracting and retaining new medical graduates, including the deferral of student loan interest payments until after completion of residency.
- Developing a new repatriation program aimed at recruiting Canadian-trained physicians practicing in the United States back to Ontario.

"Ontario patients are now experiencing better access to care because doctors and government have been working hard to improve the system," said Dr. Bach. "To keep the numbers moving in the right direction, we need to implement our recommendations, including putting in place a comprehensive physician retention strategy."

## Ontario Physician Shortage 2007

### Backgrounder

- The OMA has released several reports on physician supply in Ontario since first tracking data in 1999:
  - 1999 - Physician Human Resources in Ontario: A Looming Crisis
  - 2002 - Position Paper on Physician Workforce Policy and Planning
  - 2005 - The Ontario Physician Shortage 2005: Seeds Of Progress But Resource Crisis Deepening
  - 2007 - Physician Human Resources: OMA Position on Physician Workforce Policy and Planning Revisited

### Patient Access

- Increased physician workloads and new initiatives by the provincial government have reduced the number of patients without a doctor from 1.2 million in 2005 to one million in 2007 (down from a forecast of 1.35 million in our 2005 Physician Shortage Report).
- According to the OMA's OHRC 2005 Survey, 85 percent of Ontario physicians reported being at full capacity in terms of workload.

### Physician Supply - 2007

- Ontario is currently short in excess of 2,000 physicians.
- Ontario ranks 7th in the country in terms of the number of MDs per 100,000 people.
- Physician supply in Ontario declined steadily between 1995 and 2002 (from 186 physicians / 100,000 residents in 1995, to 171 / 100,000 in 2002) and then began to increase again in 2003 and has been rising since. As of 2005, Ontario has 176 physicians / 100,000 residents.
- Ontario continues to lose physicians to other provinces:
  - In 2005, Ontario lost 188 physicians to other provinces - a 24% percent increase over 2003 - and gained 174 doctors, leading to a net inter-provincial loss of 14 doctors, the first net loss in recent memory.
- 30 per cent of new medical school graduates leave for other jurisdictions within two years of training.
- Medical school enrolment has reverted back to levels prior to enrolment cuts in the early 1990s.

### Demographic Trends

- The population in Ontario continues to increase, and it is anticipated that future growth of the elderly population (65+) will far outpace overall population growth.
- 20 per cent of all doctors are over the age of 60 years old and 11 percent are over the age of 65 years old.
- In addition, physicians born in the 'baby boom' are coming up on retirement in the next decade suggesting new shortages will appear and worsen.
  - Given today's physician workforce, if Ontario physicians opt to retire at age 65, we stand to lose about 1,000 practicing General/Family physicians and about 1,500 specialists

For further information: or for a copy of the report please visit [www.oma.org](http://www.oma.org) or contact OMA Media Relations at (416) 340-2862 or toll-free at 1-800-268-7215 ext. 2862

## Physician Human Resources

# OMA Position on Physician Workforce Policy and Planning Revisited

*recommendations to address Ontario's doctor shortage*

by OMA Human Resources Committee (OHRC)

**S**ince the late 1990s, the Ontario Medical Association has been outspoken in its concern regarding the physician human resource shortage.<sup>1,2</sup> In 2002, we produced recommendations in a position paper setting out what needed to be done to address the problem.<sup>3</sup>

Subsequently, in 2005, we provided a report card on the progress being made to fulfil these recommendations.<sup>4</sup>

Five years have elapsed since the release of the initial set of recommendations, and we have had time to gauge the actions of policymakers and the effects of a number of initiatives on the state of physician human resources in Ontario.

In light of recent developments, we have revisited our list of recommendations — we have eliminated some, adjusted others, and introduced some new solutions (see Appendix 1, p. 26).

For example, government has implemented the recommendations to increase medical school enrolment and expand the use of international medical graduates (IMGs). Yet, emerging trends that will reduce our effective physician human resource pool, and the many years of reduced medical school output and reduced IMG influx, leave us very

concerned about the province's ability to meet current and future health needs. Moreover, a critical focus is now needed on retaining physicians in practice longer, and in retaining physicians in the province.

The Ontario Medical Association continues to be concerned about the problem of inadequate physician human resources, and the related consequences for patient access to needed medical treatment.

While some improvements have been observed recently, nevertheless, long wait times for specialist consultations, emergency room overcrowding and closures, a large "orphaned" patient population, and many other problems continue to plague our health-care system.

Many factors are contributing to the problems patients are encountering with the health-care system, but inadequate health human resources — particularly shortages of physicians and nurses — are the root cause of the dilemma.

## Recent trends in physician supply and migration

The physician shortage in Ontario, which exceeds 2,000 physicians, remains a major concern for both doctors and their patients. However, recently, some positive developments have been observed.

According to figures maintained by the Ontario Physician Human Resources Data Centre (OPHRDC), the supply of physicians relative to population growth (i.e. physicians per 100,000 population) had declined in each year since 1995, but began to show a reverse in 2004 and 2005 (see Figure 1, p. 18).

Additionally, the ratio of first-year enrolment in Ontario medical schools relative to population has reverted back to levels observed prior to cuts in enrolments in the early 1990s.

The most recent information from the OPHRDC reveals that between 2003 and 2005, the province of Ontario experienced an increase in overall physician supply that outpaced population growth. However, a number of specialties, particularly surgical specialties, have experienced absolute and relative declines in supply relative to population growth. This group includes nuclear medicine, psychiatry, cardiovascular and thoracic surgery, rheumatology, vascular surgery, ophthalmology, neurosurgery, urology, and orthopedic surgery.

## Physician Human Resources

The supply of physicians in Ontario relative to other provinces remains low. We have noted an alarming trend in recent years in the net interprovincial migration of physicians. Until recently, Ontario had been a net gainer of physicians from other provinces (i.e. physician inflows exceeded outflows). However, the net gain has been shrinking since 2000, and in the past year, it turned negative for the first time in recent history. Ontario is now losing more physicians to other provinces than we are attracting (see Figure 3 below, and Figure 4, p. 19).

Also, Ontario continues to lose almost 30 per cent of its new medical school graduates to other jurisdictions within two years of their completing training. Furthermore, based on data tracking the location of Canadian-trained physicians after training collected by the Canadian Post-MD Education Registry, Ontario loses more graduates than it gains from other Canadian jurisdictions in 39 of the 57 specialty groups for which data is collected. In fact, Ontario is a net gainer in only six of 57 specialties.

Service pressures that arise from the departure of new graduates and established physicians who leave Ontario for other jurisdictions are not expected to subside anytime soon. In fact, we would expect them to increase, given the growing physician shortages in other Canadian jurisdictions, the United States, and other Organization for Economic Co-operation and Development (OECD) countries. The province of Alberta, which is already only one of two provinces in Canada that are net gainers in terms of interprovincial physician migration, has reported a physician shortage of between 1,000 to 1,500 doctors.

As noted by a recent OECD report,<sup>5</sup> "Shortages of physicians have now appeared in a number of OECD countries. It seems likely that these shortages could worsen in some countries over the next two decades, as a result of rising demand for, and falling supply of, physicians, unless

Figure 1  
Physicians per 100,000 Population, Ontario

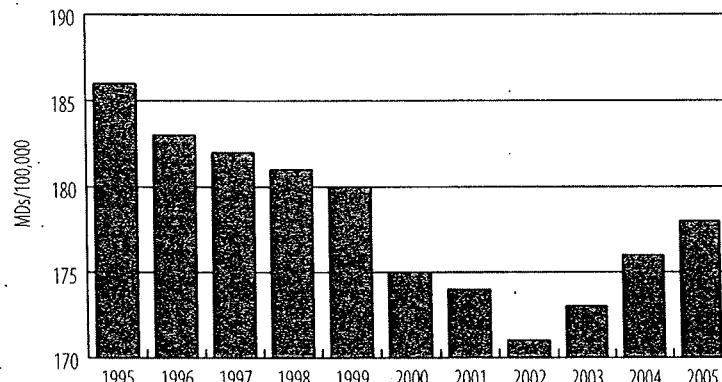


Figure 2  
First-Year Enrolment in Medical School  
(Per 100,000 Population, Ontario)

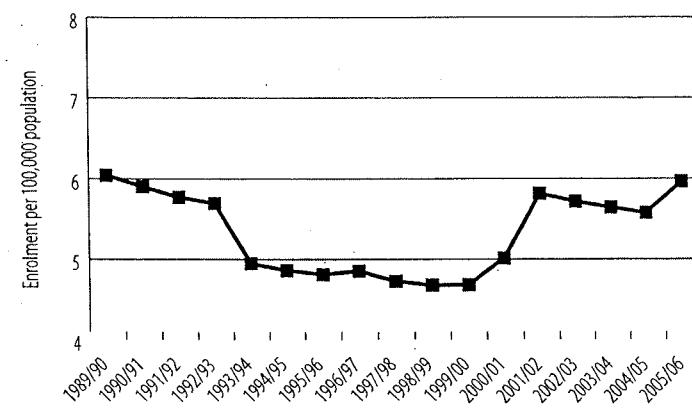


Figure 3  
Number of MDs per 100,000 Population by Province (2005)

Rank	Province	MD per 100,000 Population
1	Nova Scotia	218
2	Quebec	215
3	British Columbia	199
4	Newfoundland	193
5	Alberta	188
6	Manitoba	179
7	Ontario	176
8	New Brunswick & Labrador	172
9	Saskatchewan	156
10	Prince Edward Island	144
<b>Canada</b>		<b>190</b>

Source: Canadian Institute for Health Information, "Supply Distribution & Migration of Canadian Physicians, 2005."

## Physician Human Resources

countermeasures are taken quickly. The countermeasures may involve recruiting into medicine a higher proportion of dwindling cohorts of young people which is likely, in turn, to require raising the relative pay of physicians and/or improving their conditions of service."

### Demographic trends, practice patterns and the demand and supply of medical services

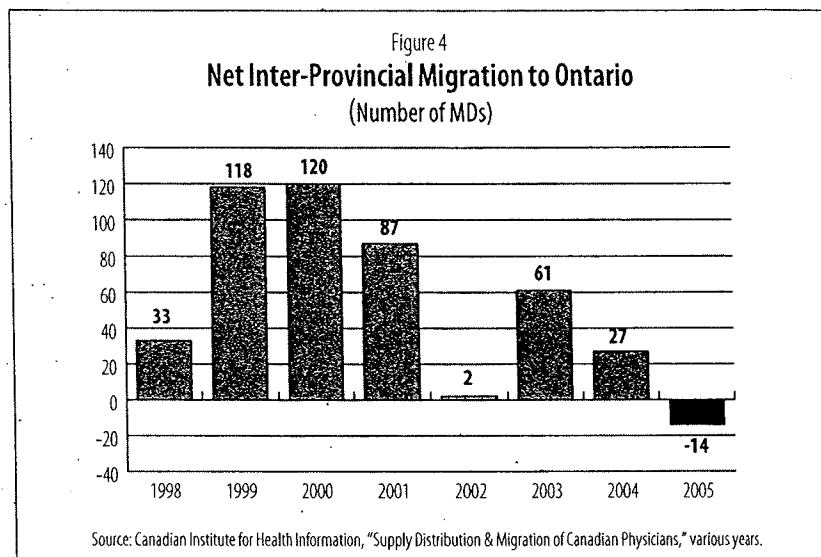
The population of Ontario continues to increase, and it is anticipated that future growth of the elderly population (65+) will far outpace overall population growth. An aging population will require more health resources.

These trends in population demographics, coupled with increased patient "consumerism," and society's burgeoning appetite for new medical treatments/technologies, continue to exert pressure on the demand for such medical services and the physicians who provide them. Additionally, the growing public demand for non-essential medical services will require an increase in physician human resources.

Improvements in preventive health care, and an increased emphasis on healthy living, may serve to reduce the need for some health-care services in the future. However, there is little, if any, evidence that this will occur. Rather, concern is now being focused on the rapid increase in the need for medical care associated with many chronic and debilitating illnesses. As well, recent trends in child obesity are a concern for the future.

One must also consider the capacity of the health-care system to address the onset of new diseases, or to respond to an extraordinary challenge, such as flu pandemic, natural disaster or bio-terrorist attack.

At the same time, physician work patterns are shifting in a manner that will reduce the future "effective supply" of physician resources. This includes an aging physician workforce (and its associated decline in hours worked); an increasing number of female physicians; older grad-



uating students; the tendency of physicians to place a greater relative emphasis on personal/family commitments; and the increasing frequency of early retirement. All of these changes point to a diminishing effective supply of physician services in the future as physicians' ability to further increase their productivity becomes limited.

Exacerbating this continuing trend in limited supply and rising demand are a number of other factors. The composition of the physician workforce that remains in practice continues to change, resulting in an even lower effective supply than that indicated by headcount measures, such as the population-to-physician ratios.

- The average age of physicians continues to rise, and the proportion of female physicians continues to increase. These trends will have negative effects on the effective supply of physician services, given that there is an observed "inverted U-shaped" relationship between physician output, whether measured by billings, visits, patients seen, or days worked, and age.
- We also observe that women physicians have lower activity levels than males at all age groups, and that activity levels for all general and family practitioners (GP/FPs) begin to decline after about 50 years of age. As a result,

in the future, Ontario will need more doctors (i.e. headcount) to provide merely the same amount of service, let alone satisfy rising demand.

The increase in physicians' average age, the growing number of female physicians, and the reduced workloads of younger physicians are all decreasing the effective human resources capacity.

Although the number of first-year medical school places per 100,000 population now has risen to 1989 levels, will this be sufficient to catch up on the years of reduced output, to correct for the reduced effective capacity of the future workforce, or to provide the services needed by an aging population?

First-year medical school opportunities in Canada (7.1/100,000 population) are almost half of those in Great Britain (12.9/100,000) and about equivalent to U.S. medical school (5.8/100,000) and osteopathic school (1.3/100,000) opportunities combined.

Many qualified Canadian students are training in other countries, such as Ireland, Australia and the Caribbean. It is counterproductive to keep medical enrolment at these levels while actively recruiting Canadians training overseas to apply for our Canadian Resident Matching Service (CaRMS).

The OMA has consistently recommended as much self-sufficiency as

## Physician Human Resources

possible in medical training, while acknowledging that over the years, 20 per cent to 30 per cent of practicing physicians have been IMGs. In 2003, Ontario ranked eighth among the provinces and territories in the percentage of practicing IMGs, so there is space to match the percentage of IMGs in other provinces.<sup>6</sup> However, there are mounting ethical concerns that question our reliance on foreign medical graduates given Canada's strong economy.

Short-term needs still require Ontario to continue to rely on foreign medical graduates. But, we need a longer-term strategy to further increase medical school enrollment to meet future needs, achieve greater self-sufficiency, and provide more medical school opportunities for young Canadians.

If Ontario physicians opted for retirement at 65, we would lose about 10 per cent of all practicing GP/FPs (about 1,000 physicians), and about 13 per cent, or 1,500, specialists (see Figure 5, above).

Retirement en masse is largely a function of the age distribution of physicians within specialties, thus, when it occurs, it is not entirely surprising. The problem of mass retirement though could be ameliorated with the introduction of incentives and/or if capable specialists working in hospitals were not forced to retire at 70.

- The age distribution of physicians in a number of specialties can be characterized as "multimodal." These distributions are not smooth, but rather consist of relatively large clusters of physicians in certain age ranges (for example 55 to 59), and as these clusters reach the retirement age ranges (60+), relatively large numbers of physicians can exit practice in any given year (see Figure 6, above).

In Ontario and many other jurisdictions, physician aging is likely to have a profound effect on the future supply of physician services. The generation of physicians who were born during the "baby boom" will

Figure 5  
Percentage of MDs 60+ years and 65+ years  
(Ontario 2005)

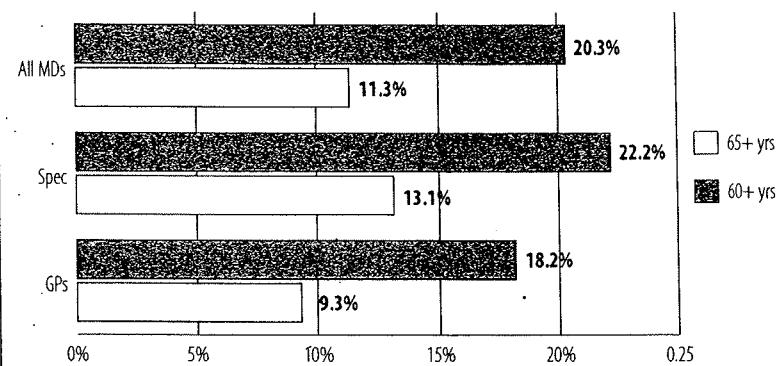


Figure 6  
Ontario MD Age Distribution  
(1994 and 2005)

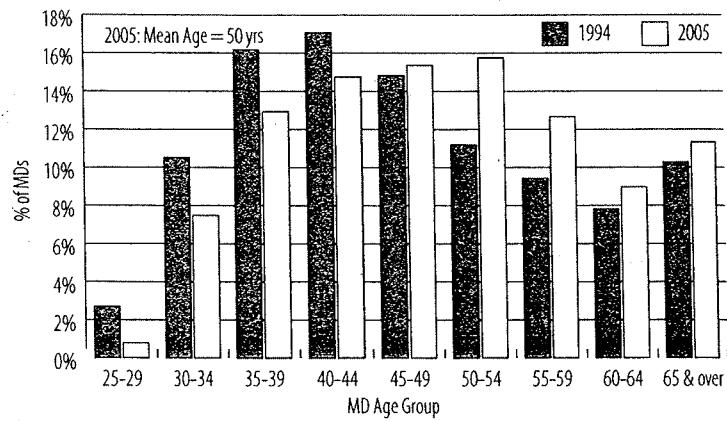


Figure 7  
Planned Practice Changes in the Next Two Years  
(Ontario MDs)

Change/Attrition Type	ALL Ontario		
	GP/FP	Spec	Total
Plan to relocate practice to another province/territory in Canada	4,154	4,348	8,502
Plan to leave Canada to practise in another country	.3.0%	3.0%	3.0%
Plan to take temporary leave of absence	3.0%	4.0%	4.0%
Plan to retire	7.0%	6.0%	6.0%
	6.0%	9.0%	7.0%

Source: 2004 National Physician Survey and calculations by authors.

be approaching retirement during the next decade. This suggests that new shortages will appear and current shortages will worsen.

Anticipating a potential wave of retirements, many OECD countries are trying to tempt physicians to delay their retirement by making

## Physician Human Resources

retirement arrangements more flexible and/or by providing financial incentives to keep physicians in practice longer.<sup>5</sup>

Analysis of the 2004 National Physician Survey (NPS) indicates that seven per cent of Ontario physicians plan to retire within two years. The intended two-year retirement propensity for specialists is 50 per cent higher than for GP/FPs (nine per cent versus six per cent. See Figure 7, p. 20).

During the past decade, the workload of physicians continued to increase, even in light of the aging and feminization of the medical profession. These trends suggest that physicians have been working at, or beyond, full capacity in recent years. As such, this is not sustainable — particularly given the changes in physician demographics. In a recent OMA survey, about 85 per cent of Ontario physicians reported being at full capacity in terms of workload, and the majority would prefer a reduced workload (see Figure 8, above).

During the first quarter of 2005, the OMA surveyed more than 3,000 Ontario physicians on the topic of medical human resource issues (OHRC 2005 Survey). The results of the survey show that:

- Approximately 33 per cent of physicians have a patient load that is "too many" relative to their desired patient load.
- Excluding on-call, the average physician works 50 hours per week.
- Almost 80 per cent of survey respondents reported that the community in which they currently practise is undersupplied with respect to both GP/FPs and specialists.

The findings from the OHRC 2005 Survey can also be used to shed some light on the effects of high workload on physicians, and the burden associated with medical practice.

Comparison to the OHRC 1999 Survey indicates a relative deterioration in the practice environment in terms of job stress and satisfaction.

Figure 8  
Physician Work Capacity  
(2005 OHRC Survey)

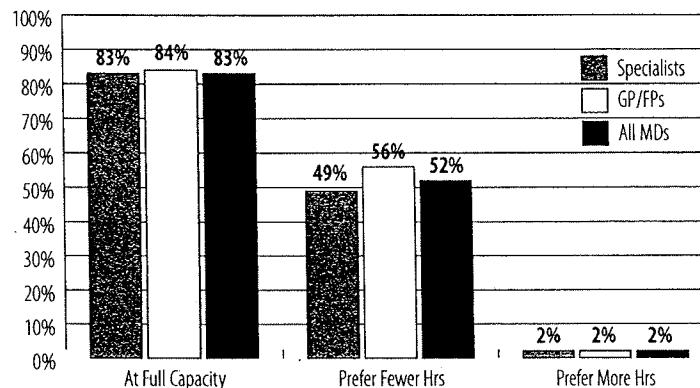
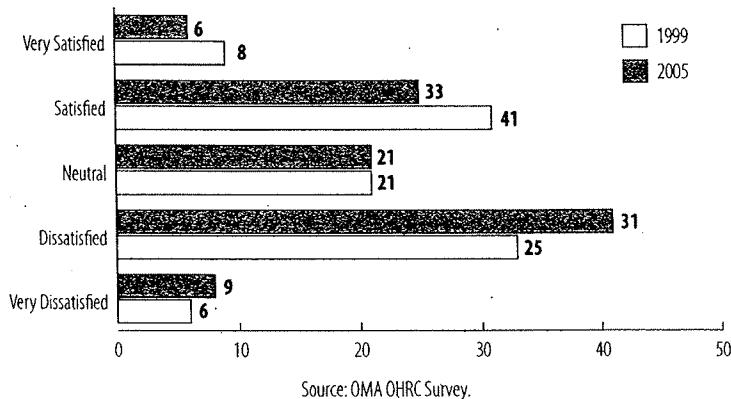


Figure 9  
Satisfaction with Medical Practice  
(1999 and 2005)



Source: OMA OHRC Survey.

- There is a high level of dissatisfaction with current medical practice among physicians — 40 per cent report being either "dissatisfied" or "very dissatisfied."
- Almost 40 per cent of physicians reported that they find current medical practice either "very stressful" or "extremely stressful" (see Figure 10, p. 22).

A recent national study of physicians' work satisfaction, published by the Canadian Institute for Health Information (CIHI), reported that Ontario physicians have the lowest satisfaction in the country for both GP/FPs and specialists.<sup>7</sup> Additionally, the study indicated that GP/FPs prac-

tising outside of Ontario were 1.5 times more likely to be satisfied with their professional life than GP/FPs working in Ontario.

Physicians who are overworked, more stressed, and dissatisfied with medical practice in Ontario are more likely to exit practice sooner than otherwise would be the case, or relocate their practice to another jurisdiction.

The Ministry of Health and Long-Term Care (MOHLTC) has championed an expanded role for alternate providers, such as physician assistants, midwives and nurse practitioners, in the delivery of medical services, despite very limited supporting

## Physician Human Resources

research, and without explicit consideration of the many associated implications.

While it may be that non-physician providers or physician extenders might be able to assist with the provision of some services, it will be necessary to do so in a collaborative model, in which there remains a close working relationship between the physician and non-physician provider.

However, the overall effect of these models on health-care funding, and the magnitude of the required increase of physician resources, remains uncertain and unproven. Monitoring and evaluation of any new pilot projects involving the integration of non-physician providers is required.

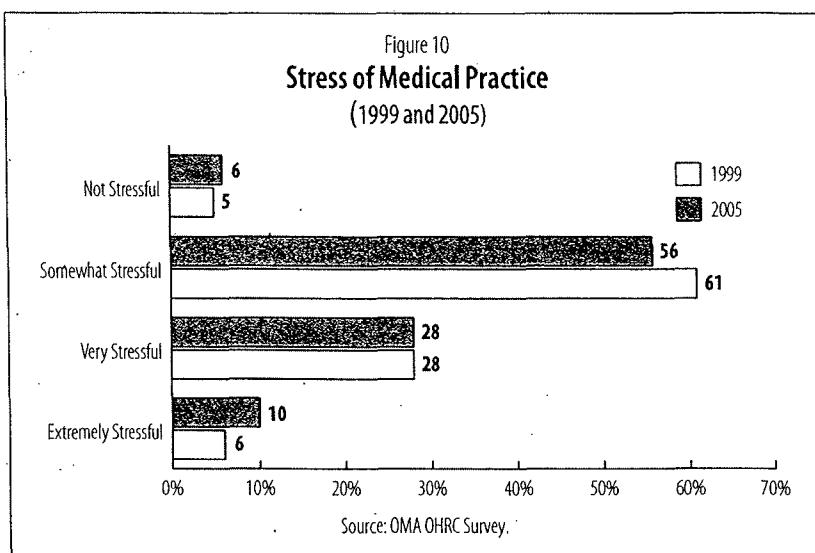
According to the MOHLTC Underserved Area Program, the number of Ontario communities designated underserved, and the physician supply gaps in these areas, continues to grow.

Specifically, between 2003 and 2006, the number of communities in Ontario designated as underserved for general and family physicians increased. The number of needed physicians or the number of vacancies in these areas grew by about 33 per cent from about 600 GP/FPs to more than 800 GP/FPs.

A number of reports on the issue of physician human resources have called for the construction of a "rurality index" to aid policy development and evaluation, particularly in focusing efforts in underserved or rural areas.

In 2000, the OMA developed and implemented a continuous measure of "rurality" for communities in Ontario.<sup>8</sup> Subsequently, in 2005, the OMA Rurality Index for Ontario (RIO) was updated.

A continuous measure of rurality enables policymakers to customize program elements, such as the magnitude of financial incentives set up to encourage physician recruitment and retention, in a manner consistent with their goals (i.e. to provide the largest incentives to only the most



underserved areas). The 2004 OMA-MOHLTC Framework Agreement made expanded use of the RIO to provide incentives to physicians in rural areas.

### Health system reforms: primary care reform, orphaned patients and the wait time strategy

One significant health system reform that has recently been implemented is the various primary care delivery and payment models, including Family Health Groups (FHGs), Family Health Networks (FHNs), Family Health Teams (FHTs), etc.

The majority of Ontario GP/FPs (more than 6,500) are working in these various models, and an estimated 7 million patients have enrolled with their family doctors.

The largest uptake has been with FHGs, which now include about 4,500 GP/FPs and about 5 million rostered patients. The impact of this particular model on service provision and patient access has been very significant and positive.

Research indicates that fee-for-service physicians who switched to FHGs increased their productivity (i.e. services per physician) by about 11 per cent. Almost all of this increase was the result of higher patient volumes and after-hours service provision.

The OMA advocates that patients have timely access to all medical services through their family physician.

An important aspect of this is the proportion of the population that does not have a regular family physician to access needed medical care — the "unattached" or "orphaned" patient population.

In our original 2002 position paper on human resources, we estimated that about 1 million Ontarians were negatively impacted by the physician shortage. This figure was forecast to rise to 1.35 million people in 2006.

Recent results from the Primary Care Assess Survey (PCAS) of Ontario residents, indicates that in 2006, the orphaned or unattached patient population totaled 1 million (i.e. confidence interval of 900,000 to 1.1 million).

This result represents a relative improvement, and a much better result than that expected in 2002, particularly given continuing population growth. However, despite this improvement, the unattached patient population remains a large area of concern and more progress is required.

The PCAS asked those who identified themselves as unattached, or without a family doctor, to state the reason. The reasons given by respondents were as follows:

- Doctor retired/deceased (32 per cent)
- Respondent or patient moved (32 per cent)
- No longer satisfied with doctor (seven per cent)
- Doctor moved (six per cent)

## Physician Human Resources

- Switched to a clinic (five per cent)
- Don't see doctor/Don't get sick (four per cent)
- Had not seen doctor and/or doctor dropped patient (four per cent)
- Don't Know/Other reasons (10 per cent).

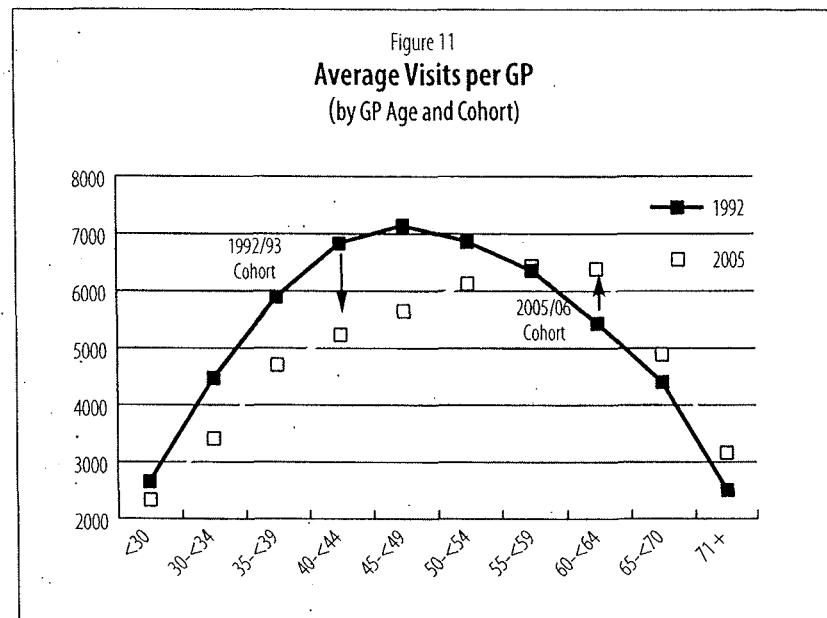
From these responses, we note that the most important reasons for patients being unattached relate to flows of the physician and patient populations. That is the flow or movement of physicians from one location in Ontario to another (i.e. intraprovincial physician migration); movement of physicians out of active practice in Ontario via movement out of province; retirement from practice or death (i.e. physician exits). As such, these provide policymakers guidance on the nature of potential solutions to the problem.

The Ontario Wait Time Strategy (WTS) is a top priority within a broader agenda to transform the provincial health-care system. The WTS was designed to improve access to health-care services by reducing the time that Ontarians wait for services in five key areas: cataract surgery, cancer surgery, selected cardiac surgery procedures, MRI and CT scans, and total hip and knee joint replacements. Based on data published to date, it appears the the WTS has achieved some degree of success in reducing some wait times for selected surgeries. However, the impact of the WTS on service volume and mix, particularly on non-WTS services, and the practice environment, remains to be assessed.

In the fall of 2006, the OMA conducted a survey of physicians in an effort to gauge some of these impacts. The survey results indicate that the WTS has had a number of impacts on the practice environment, which may have a deleterious effect on physician resources.

Specifically, physicians report that the WTS has resulted in:

- Physicians working more during vacation and holiday periods, and during evenings and weekends.



- A higher service volume for targeted WTS services, and a higher overall workload.
- An increased administrative/paperwork burden.
- Deterioration in intra-specialty and inter-specialty physician professional relationships/dynamics and in physician-hospital administration relationships/dynamics.
- A more stressful work environment for both physicians and nurses.

These survey results also indicate that for the vast majority of doctors, participation in the WTS information technology initiative was mandatory, and that many physicians were coerced to bear costs related to the rollout of the WTS information technology. Costs incurred by physicians related largely to hardware, software licensing, staff training, and increased paperwork.

Finally, another major component of the health system transformation in Ontario is the establishment of Local Health Integration Networks (LHINs). Currently, little is known about the potential impacts of LHINs on the level and distribution of health care infrastructure, and physician human resources in particular. As such, as LHINs take shape, the monitoring and evaluation of their

impacts will be essential. Ongoing physician input and feedback, such as through a physician advisory council, should be built into the LHIN governance structure.

### Concluding remarks

The field of physician human resource planning is relatively new and its complexity continues to be underestimated. During the 1990s, physician resources initiatives were essentially crisis-driven and limited in scope. Previous analyses were laden with incomplete data, thorny methodological challenges, and inadequately developed conceptual frameworks. These major barriers still remain.

The current and future problems related to the inadequate supply of physicians cannot be solved by undertaking occasional studies or "snapshots" during times of particularly acute crises, or solely by adjusting the number of medical school students. They require a much more sustained, co-ordinated, comprehensive, and dynamic approach — a "lifecycle approach" that will address all the factors.

The lifecycle approach would consider all issues in physician workforce planning, and their inter-dependencies, starting from system intake (i.e. medical school enrol-

## Physician Human Resources

ments, tuition costs, student debt, curriculum, etc.), practice environment/working conditions, through to planned retirement/exit from practice.

Balanced lifestyles and career satisfaction are the most important factors when it comes to the practice decisions of younger physicians. As such, it is not surprising that younger physicians today are working less than their counterparts 15 years ago. At the same time, today's older physicians have compensated, at least partially, for this decline by working more than their earlier counterparts (see Figure 11, p. 23). The ability, and willingness, of older physicians to maintain this level of activity, and hence patient access, in the coming years is a major concern.

During the 1990s, the provincial government implemented numerous policies and practices that resulted in deterioration in the medical practice environment, and more strained relations between government and the medical profession.

For example, the Ontario government initiated a number of cost-containment measures, such as global billing caps, individual billing thresholds, and new graduate billing discounts.

This assortment of controls may have made Ontario a less attractive practice location, and accentuated physician shortages.

While almost all of these measures have now been eliminated, other potentially problematic initiatives have been introduced in recent years. For example, the Wait Times Strategy, with its resultant shift in focus to a select subset of services and unilateral rollout, has negatively impacted the medical practice environment.

One also must be aware of the practice environments in other jurisdictions, given that the market for physicians is global. Much of the outflow of Ontario physicians to other provinces is concentrated in Alberta and British Columbia.

Figure 12  
Inter-Provincial CIHI Average FFS Payment Rankings  
(2006-2007 FY Estimates)

Province	Average Payment Per FTE Physician
Newfoundland	8
Prince Edward Island	9
Nova Scotia	5
New Brunswick	2
Quebec	10
Ontario	6
Manitoba	7
Saskatchewan	3
Alberta	1
British Columbia	4

These provinces, which have also been facing physician human resource imbalances, have recently enhanced their relative economic attractiveness for medical practice.

Based on interprovincial payments data collected by CIHI, Ontario's competitive position is weak. Ontario ranks sixth among 10 Canadian provinces in terms of workload-adjusted payments (see Figure 12, above). This fact may help explain the observed marked deterioration in net interprovincial physician migration to Ontario in recent years.

While complex and difficult, a serious and sustained continued commitment of effort and resources is required to adequately address these issues. Efforts need to be maintained in areas where we are currently making progress, such as unattached patients, and initiated in others.

Ontario physicians are committed to providing accessible, high quality medical care to all patients. The OMA will continue to work collaboratively with government, and other stakeholders, to achieve this goal.

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**OMA Human Resources Committee members**

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Dr. Michael Lewis

Dr. Stanley Lofsky

Dr. Adam Natsheh

Dr. Hugh Scully

Dr. Sara Taman

Dr. Ved Tandan

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**OHRC Staff Support:**

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*See Appendix 1 "OMA Recommendations on Physician Human Resources, 2007," on page 26.*

## Appendix 1

**OMA Recommendations on Physician Human Resources, 2007**

1. Establish a new, independent and permanent "Office of Physician Workforce Policy and Planning," which would provide a central and ongoing focus for issues related to physician workforce policy and planning in Ontario.
2. Develop and implement a voluntary retention program aimed at retaining practicing physicians in practice longer.
3. Develop comprehensive and integrated empirical forecasting models of health human resource needs in Ontario.
4. Develop and implement a spectrum of incentives aimed at attracting and retaining new medical graduates, including the deferral of student loan interest payments, until after completion of residency, and increased compensation levels for resident physicians.
5. Develop and implement a spectrum of incentives, such as practice overhead support, improved CME, locum assistance, and spousal support, aimed at attracting and retaining physicians in underserviced regions of the province.
6. Employ the OMA Rurality Index for Ontario (RIO) as a tool for scaling incentive structures.
7. Eliminate all coercive measures, such as payment discounts and caps, which impact negatively on patient access to care.
8. Develop a new repatriation program aimed at recruiting Canadian-trained physicians currently practising in the United States, Ontario-trained physicians currently practising in other provinces, and Ontario medical students studying in other provinces, and those studying overseas, to return to Ontario.
9. Improve the flexibility of choice for medical students when determining their field of practice, and facilitate the ability to change field of practice during the training period.
10. Make tuition fees for medical school more affordable to prevent financial barriers to medical education and training.
11. Increase the flexibility of the Ontario Ministry of Health and Long-Term Care "Free Tuition Program," and further enhance the financial aspects of the program.
12. Increase efforts to improve efficiencies and reduce the administrative burden on physicians in the delivery of medical services.
13. Assess the impact of medico-legal issues on physician resources, and the need for tort reform in addressing the shortage of physicians in Ontario.
14. Increase research and evaluation activities regarding the integration of non-physician providers into the health-care system. All pilot projects of care delivery that include the integration of non-physicians should have an evaluation component.
15. Develop a measurement tool for quantifying physician human resources in community and academic settings; this would include an analysis of various full-time equivalent measures.
16. Elimination of all Return of Service requirements for all Canadian-trained physicians, and a significant reduction of these disincentives for IMGs.
17. Establish a countrywide locum license to allow freer movement of Canadian physicians to provide respite and urgent assistance for underserviced areas.
18. Allow greater reliance on the declared status of physicians in other provinces as determined by the College of Physicians and Surgeons in those provinces. This would apply to physicians who are Canadian-trained or are graduates of the Accreditation Council on Graduate Medical Education (ACGME) accredited postgraduate training programs. The need for on-site evaluation of these physicians if they hold good standing over an adequate period of time in their home provinces is redundant.
19. Increase the number of postgraduate re-entry positions at least fourfold to increase attractiveness of choosing family medicine as well as assisting specialties traditionally dependent on re-entry trainees, and eliminate the restrictions and penalties currently in effect for re-entry positions.
20. Removal of all barriers to the implementation of limited licensure for Ontario residents in training.
21. Increase the ratio of postgraduate positions-to-medical graduates to 1.2.
22. Monitor and evaluate the impact of LHINs on physician human resources and health infrastructure resources.
23. Increase Ontario medical school positions to promote a policy of responsible and ethical self sufficiency, to match future medical care needs, and to increase opportunities for young Canadians to study medicine.
24. Increasing physician human resources to adequate levels will require increased levels of funding to provide the needed infrastructure and to make Ontario a competitive practice environment.

10(a)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-37

**AGREEMENTS:** (E.3.4.4) A by-law to authorize an agreement between the City and STEM Engineering Group Incorporated for the design and contract administration of the reconstruction of Franklin Street from Henrietta Avenue to Wallace Terrace.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement between the City and STEM Engineering Group Incorporated for the design and contract administration of the reconstruction of Franklin Street from Henrietta Avenue to Wallace Terrace.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**READ THREE TIMES** and **PASSED** in open Council this 17th day of March, 2008.

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MAYOR - JOHN ROWSWELL

---

CLERK - DONNA P. IRVING

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CITY SOLICITOR

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-40

**EMERGENCY MANAGEMENT PLANNING:** (R.1.2.5) A by-law to adopt the Emergency Response Plan for the protection of public safety, health, the environment, the critical infrastructure and property within the municipality.

**WHEREAS**, the province of Ontario has passed the EMERGENCY MANAGEMENT AND CIVIL PROTECTION ACT R.S.O. 1990 CHAPTER E.9, which requires the development and implementation of an Emergency Management Program by the council of a municipality;

**AND WHEREAS**, this Act requires the Emergency Management Program to conform to standards promulgated by Emergency Management Ontario in accordance with international best practices, including the four core components of mitigation, prevention, preparedness; and response and recovery;

**AND WHEREAS**, the EMERGENCY MANAGEMENT AND CIVIL PROTECTION ACT R.S.O. 1990 CHAPTER E.9 makes provision for the Head of Council to declare that an emergency exists in the community or any part thereof, and also provides that Head of Council with authority to take such action or make such orders as he/she considers necessary and not contrary to law, to implement the emergency response plan and respond to an emergency;

**AND WHEREAS**, the Act provides for the designation of one or more members of council who may exercise the powers and perform the duties of the Head of Council during his/her inability to act;

**AND WHEREAS**, the Act authorizes employees of the municipality to respond in accordance with the emergency response plan where an emergency exists but has not been declared to exist.

**NOW THEREFORE** the Council of the Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. **EMERGENCY RESPONSE PLAN ADOPTED**

The City of Sault Ste. Marie Emergency Response Plan attached as Schedule "A" of this by-law is hereby adopted.

2. **BY-LAWS REPEALED**

All previous by-laws pertaining to emergency response planning are hereby repealed.

3. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

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CITY SOLICITOR

4. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**READ THREE TIMES and PASSED** in open Council this 17<sup>th</sup> day of March, 2008.

---

MAYOR – JOHN ROWSWELL

---

CITY CLERK – DONNA IRVING

**NOTE:** Due to its large size the Emergency Response Plan has not been attached to By-law 2008-40. The entire Emergency Response Plan is available for review in the Clerk's Office

THE CORPORATION OF THE CITY OF SAULT STE.MARIE

BY-LAW NO. 2008-38

**OFFICIAL PLAN AMENDMENT:** A by-law to adopt  
Amendment No. 142 to the Official Plan.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 21 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows;

1. The Council hereby adopts Amendment No. 142 to the Official Plan for the Sault Ste. Marie planning area in the form attached hereto.
2. Subject to any referrals under the Planning Act, this by-law shall come into force on the date of its final passing.

Read THREE TIMES and PASSED in open Council this 17<sup>th</sup> day of March, 2008.

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MAYOR – JOHN ROWSWELL

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CLERK – DONNA IRVING

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**AMENDMENT NO. 142  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE:**

This Amendment is an amendment to the Text of the Official Plan as it relates to the Commercial Policies of the Plan.

**LOCATION:**

Part of Lot 3, RCP H-744 Tarentorus, being Parts 3 & 4, 1R7274, Sault Ste. Marie, Located on the west side of Great Northern Road, approximately 90m (295.3') south of its intersection with Drive In Road. Civic No. 671, 671A & 683 Great Northern Road.

**BASIS:**

This Amendment is necessary in view of a request for to rezone the subject property to permit office uses of up to 30% gross leaseable area.

Council now considers it desirable to amend the Official Plan.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:**

The Official Plan for the City of Sault Ste. Marie is hereby amended by adding the following paragraph to the Special Exceptions Section:

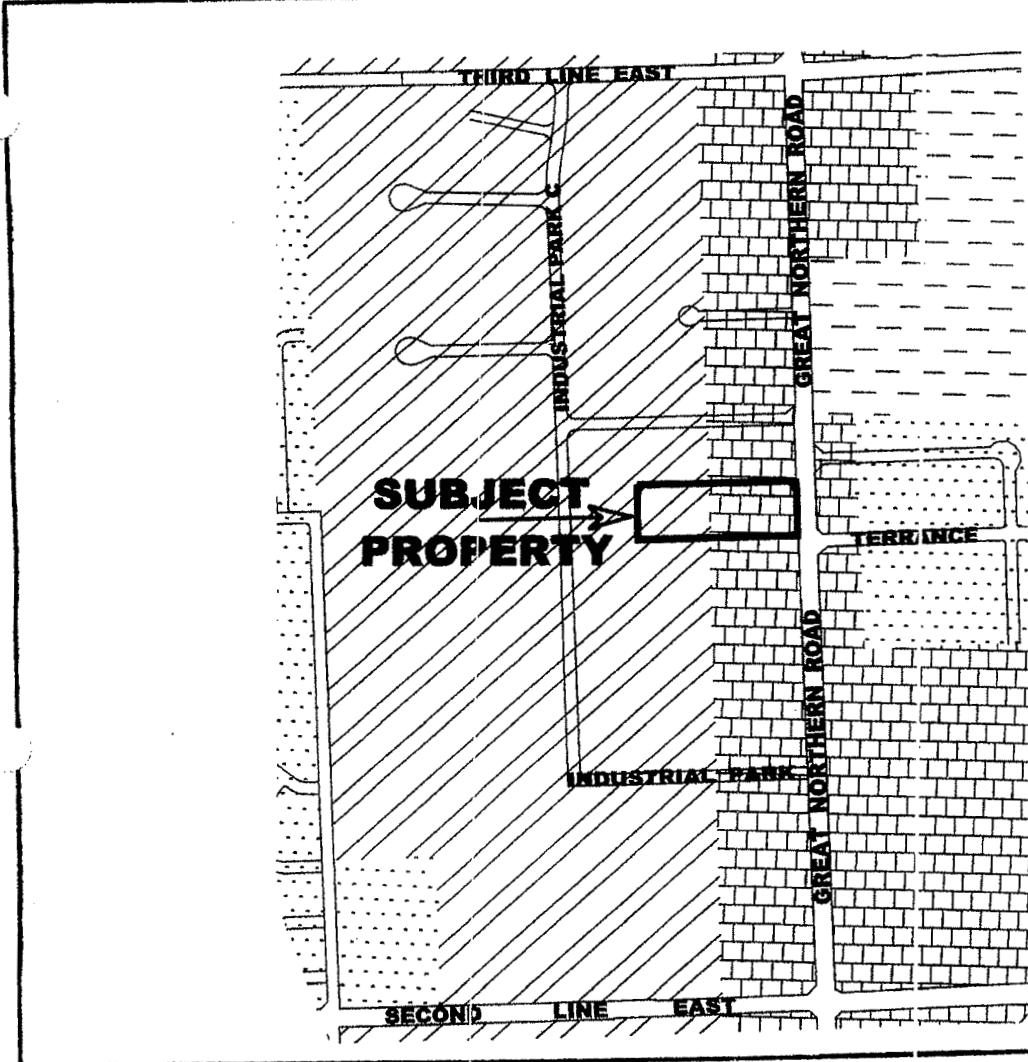
"Special Exceptions"

95. Notwithstanding the Commercial Policies of the Official Plan, lands described as Part of Lot 3, RCP H-744 Tarentorus, being Parts 3 & 4, 1R7274, Sault Ste. Marie, Located on the west side of Great Northern Road, approximately 90m (295.3') south of its intersection with Drive In Road, Civic No. 671, 671A & 683 Great Northern Road may be used for office uses of up to 30% gross leaseable area.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.

10(c)



**OFFICIAL PLAN SCHEDULE "C"**  
**LAND USE LEGEND**



RESIDENTIAL



INDUSTRIAL



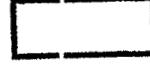
PARKS  
RECREATIONAL



COMMERCIAL



INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 142

10(d)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-46

OFFICIAL PLAN AMENDMENT: A by-law to adopt  
Amendment No. 143 to the Official Plan. (Catalyst Fitness Inc.)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 21 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows;

1. The Council hereby adopts Amendment No. 143 to the Official Plan for the Sault Ste. Marie planning area in the form attached hereto.
2. Subject to any referrals under the Planning Act, this by-law shall come into force on the date of its final passing.

Read THREE TIMES and PASSED in open Council this 17th day of March, 2008.

---

**MAYOR – JOHN ROWSWELL**

---

**CLERK – DONNA IRVING**

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the form of the DRAFT copy.  
CITY SOLICITOR

**AMENDMENT NO. 143  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE:**

This Amendment is an amendment to the Text of the Official Plan as it relates to the Industrial policies.

**LOCATION:**

Plan H744, Lot 1PT RCP RP 1R7288 Part 1, located on the north and west side of Industrial Court B, at the end of the existing travelled roadway. Civic No. 99 Industrial Court B; Zoning Map 1-112.

**BASIS:**

This Amendment is necessary in view of a request to locate a 'Fitness Facility' within a portion of the existing building.

Council now considers it desirable to amend the Official Plan.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:**

The Official Plan for the City of SSM is hereby amended by adding the following paragraph to the Special Exceptions Section:

"Special Exceptions"

96. Notwithstanding the Industrial policies of the Official Plan, lands described as Plan H744, Lot 1PT RCP RP 1R7288 Part 1, located on the north and west side of Industrial Court B, at the end of the existing travelled roadway. Civic No. 99 Industrial Court B. A portion of the existing building may be used as a fitness facility.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.

**PROPERTY SUBJECT**

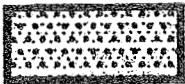
**THIRD LINE EAST**

**INDUSTRIAL CRT "B"**

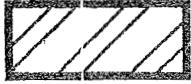
**INDUSTRIAL PARK**

**GREAT NORTHERN ROAD**

**OFFICIAL PLAN SCHEDULE "C"**  
**LAND USE LEGEND**



RESIDENTIAL



INDUSTRIAL



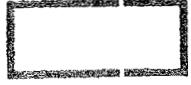
PARKS  
RECREATIONAL



COMMERCIAL



INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 143

10(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-42

**TEMPORARY STREET CLOSING:** (S.2.) A by-law to permit the temporary street closing of Bruce Street from Queen Street East to Bay Street and Dennis Street from Wellington Street East to Queen Street East on May 9<sup>th</sup>, 2008 to facilitate the tenth anniversary Mass of the Huron-Superior Catholic District School Board.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF BRUCE STREET FROM QUEEN STREET EAST TO BAY STREET AND DENNIS STREET FROM WELLINGTON STREET TO QUEEN STREET EAST**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the temporary closing to vehicular traffic of Bruce Street from Queen Street East to Bay Street and Dennis Street from Wellington Street to Queen Street East on May 9<sup>th</sup>, 2008 in order to facilitate the tenth anniversary Mass of the Huron-Superior Catholic District School Board:

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and PASSED in Open Council this 17<sup>th</sup> day of March, 2008.

---

MAYOR – JOHN ROWSWELL

---

CLERK – DONNA P. IRVING

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CITY SOLICITOR

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-41

**TRANSIT GENERAL:** (L.5.7.) Being a by-law respecting one-time funding from the Province of Ontario in support of public transit.

**Whereas** the Province of Ontario has announced a program of one-time funding to help improve public transit for municipalities in Ontario;

**And Whereas** Sault Ste. Marie's share of that one-time funding is \$706,935 subject to the City agreeing to certain conditions;

**Now therefore** The Corporation of the City of Sault Ste. Marie agrees to accept the one-time funding of \$706,935 and further agrees to the following conditions:

1. (a) The funding identified above shall be used for municipal transit capital expenditures;
- (b) The use of the funds shall be audited by the City's external auditor and reported to the Ministry on an annual basis; and
- (c) if the City is found not to be in compliance with conditions (a) and (b) funds may be deducted, in full or in part, from future provincial transit funding allocations.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**READ THREE TIMES and PASSED** in Open Council this 17th day of March, 2008.

---

MAYOR – JOHN ROWSWELL

---

CITY CLERK - DONNA IRVING

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CITY SOLICITOR

10(g)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-39

**ZONING:** A by-law to amend Sault Ste. Marie Zoning By-laws 2005-151 concerning lands located at 671, 671-A and 683 Great Northern Road.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 34 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows:

1. **SPECIAL EXCEPTION (215) OF BY-LAW 2005-151 AMENDED**

Special Exception (215) as enacted by By-law 2005-151 is amended as follows:

(i) Provision 6 to By-law 2005-151 (215) is deleted and replaced with the following:

"6. Office Uses: Up to a maximum of 30% of the gross leaseable floor area of the total development on Block A on Schedule 867 attached hereto."

(ii) Provision 8 to By-law 2005-151 (215) is deleted.

2. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

3. **CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie, authorized and in force on the day of the passing of this by-law as amended by Official Plan Amendment No. 142.

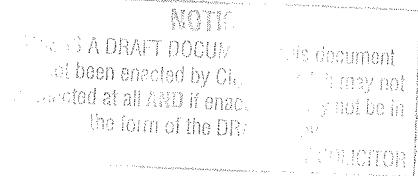
READ THREE TIMES and PASSED in Open Council this 17th day of March, 2008.

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MAYOR – JOHN ROWSWELL

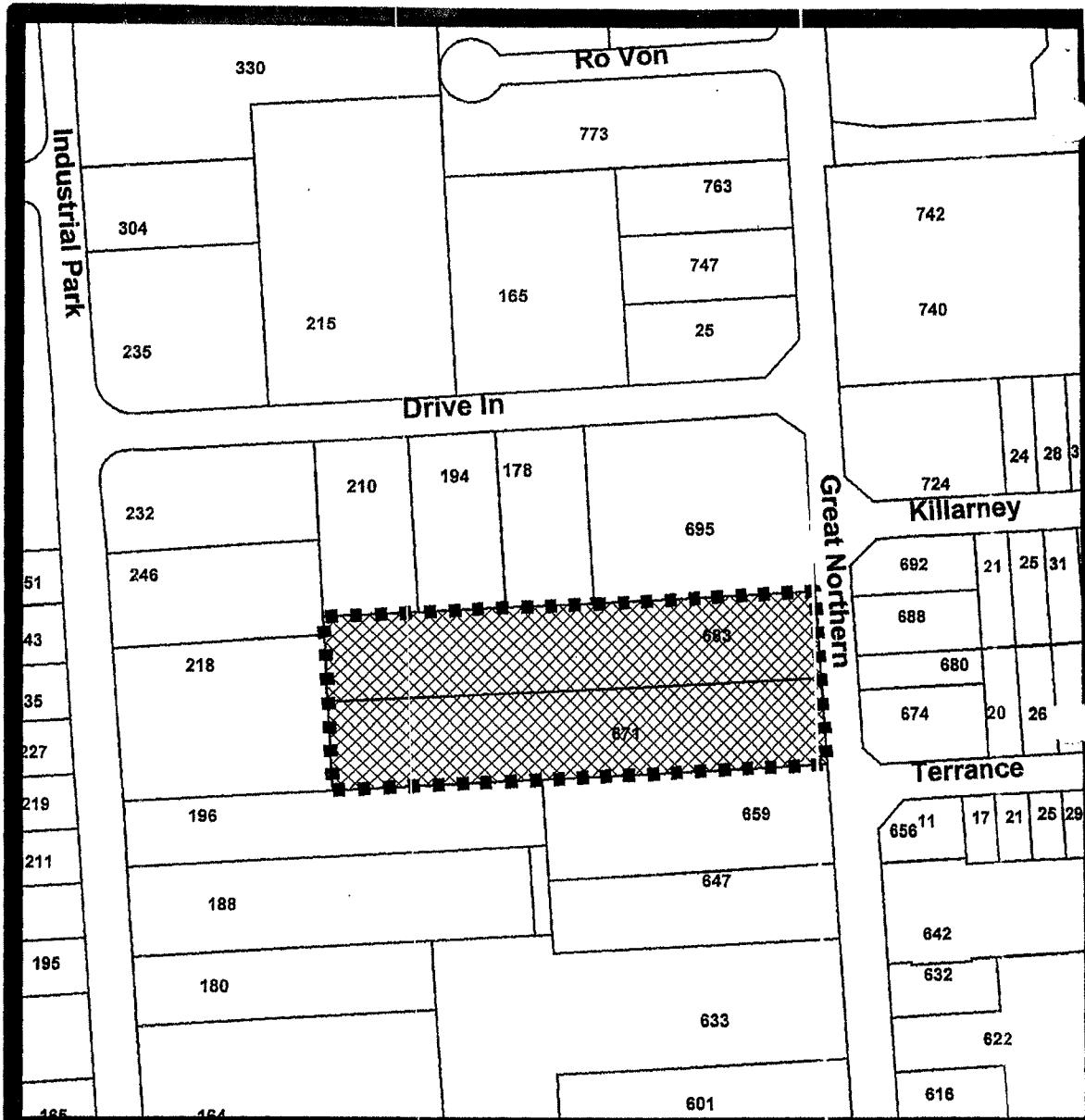
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CLERK - DONNA P. IRVING



10(g)

SCHEDULE "A" TO BY-LAW 2008-39 AND SCHEDULE 215 TO BY-LAW 2005-151  
OF THE CORPORATION OF THE CITY OF SAULT STE. MARIE, READ THREE  
TIMES AND PASSED IN OPEN COUNCIL THIS 17TH DAY OF MARCH, 2008.



## SUBJECT PROPERTY MAP

APPLICATION A-2-08-Z-OP

Metric Scale  
1 : 3000



Maps 98 & 1-111



Subject Area - 671 & 683 Great Northern Road

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008 - 43

**ZONING:** A by-law to amend Sault Ste. Marie Zoning By-law 2005-150 regarding lands located at 45 Grace Street.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to Section 34 of the Planning Act, R.S.O. 1990, Chapter P. 13 and amendments thereto, ENACTS as follows:

**1. SOUTH SIDE OF GRACE STREET, APPROXIMATELY 63m WEST  
OF ITS INTERSECTION WITH ELGIN STREET; CHANGE FROM R3  
TO CT2**

The lands on as the south side of Grace Street, approximately 63m (207') west of its intersection with Elgin Street and having civic no. 45 Grace Street and marked "subject property" on Map 1-15 of Schedule "A" to By-law 2005-150 is changed from R3, Low Density Residential Zone to CT2 Commercial Transitional Zone.

**2. SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

**3. CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie, authorized and in force on the day of the passing of this by-law.

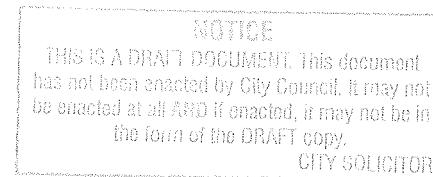
READ THREE TIMES and PASSED in Open Council this 17th day of March, 2008

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MAYOR – JOHN ROWSWELL

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CLERK – DONNA P. IRVING



10(h)

SCHEDULE "A" TO BY-LAW 2008-43 AND 2005-150 OF THE CORPORATION OF THE CITY OF SAULT STE. MARIE, READ THREE TIMES AND PASSED IN OPEN COUNCIL THIS 17<sup>TH</sup> DAY OF MARCH, 2008



## SUBJECT PROPERTY MAP APPLICATION A-6-08-Z

Metric Scale  
1 : 1500



Maps  
7 & 1-15



Subject Property - 45 Grace Street

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008 - 44

**ZONING:** A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 186 Black Road .

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to Section 34 of the Planning Act, R.S.O. 1990, Chapter P. 13 and amendments thereto, ENACTS as follows:

1. **186 BLACK ROAD – LOCATED ON THE EAST SIDE OF BLACK ROAD APPROXIMATELY 133M NORTH OF MCNABB STREET; CHANGE FROM M3 TO M3S**

The zone designation on the lands described in Section 2 of this by-law which lands are shown on Map 1-53 of Schedule A to By-law 2005 150 is changed from M3, Heavy Industrial Zone to M3S, Heavy Industrial Zone with a "special exception".

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding thereto the following subsection 2 (263):

**"2 (263) 186 Black Road**

Despite the provisions of By-law 2005-150 the lands located on the east side of Black Road approximately 135m north of McNabb Street and marked "subject property" on the map attached as Schedule No. 263 hereto is changed from M3, Heavy Industrial Zone to M3S, Heavy Industrial Zone with a "special exception" to permit, in addition to the uses permitted in a M3 Zone, a personal storage facility use."

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **Certificate of Conformity**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie, authorized and in force on the day of the passing of this by-law.

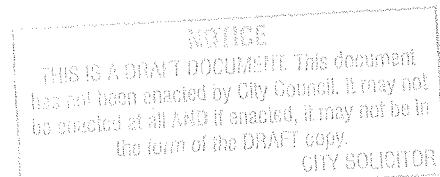
READ THREE TIMES and PASSED in Open Council this 17<sup>th</sup> day of March, 2008.

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MAYOR – JOHN ROWSWELL

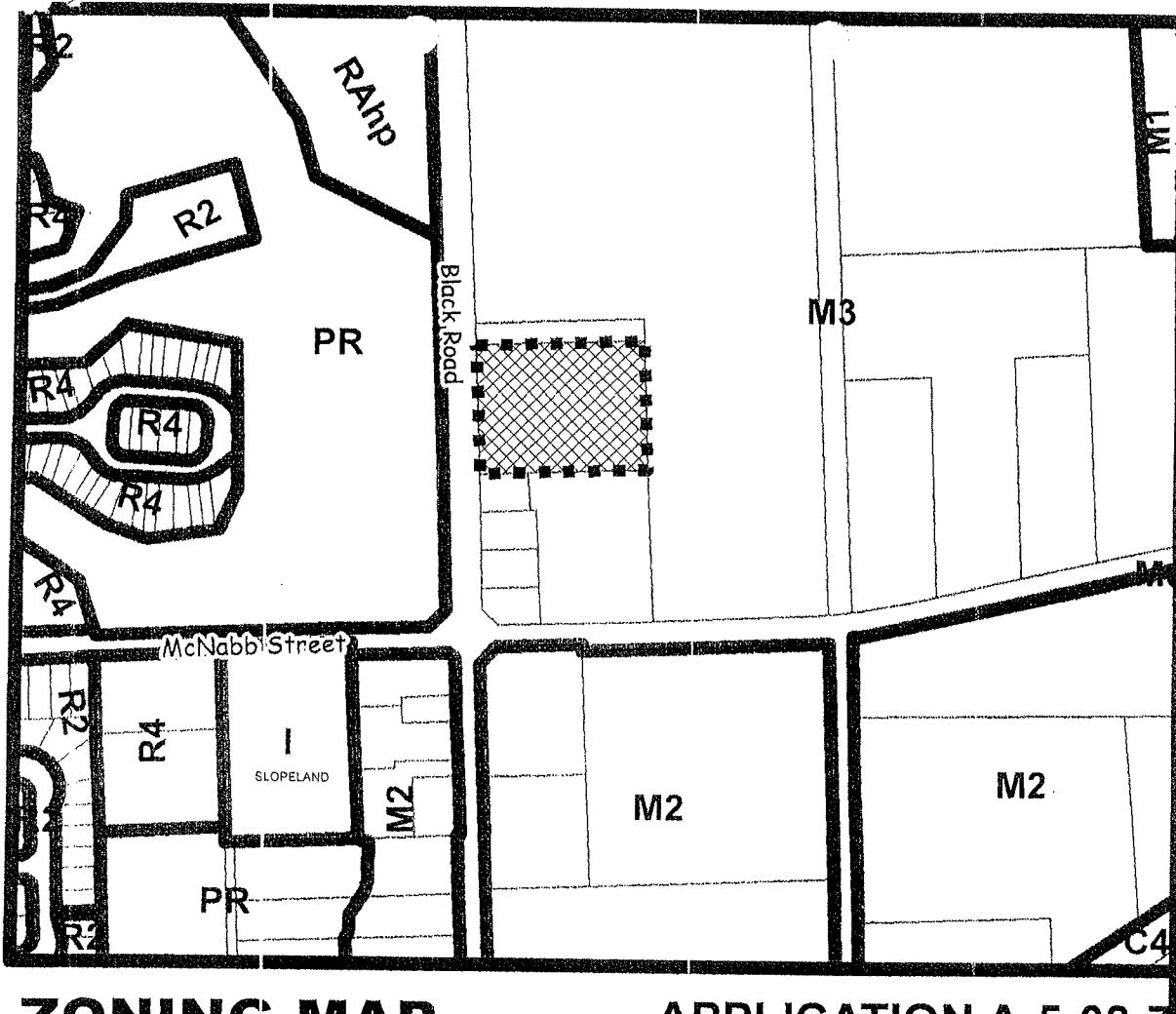
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CLERK – DONNA P. IRVING



18(i)

SCHEDULE "A" TO BY-LAW 2008-44 AND SCHEDULE 263 TO BY-LAW 2005-151  
 OF THE CORPORATION OF THE CITY OF SAULT STE. MARIE, BE READ  
 THREE TIMES AND PASSED IN OPEN COUNCIL THIS 17<sup>TH</sup> DAY OF MARCH,  
 2008.



## ZONING MAP

APPLICATION A-5-08-Z



Subject Property - 186 Black Road



Metric Scale

1 : 5000

Maps

45 & 1-53



M1 - Light Industrial Zone



I - Institutional Zone

M2 - Medium Industrial Zone

RA - Rural Area Zone; RAhp

R2 - Single Detached Residential Zone

PR - Parks and Recreation Zone

R4 - Medium Density Residential Zone

10(j)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO 2008 -45

**DEVELOPMENT CONTROL:** A by-law to designate the lands located at 186 Black Road as an area of site plan control (D. Groissant)

THE COUNCIL of the Corporation of the City of Sault Ste. Marie ENACTS as follows:

**1. DEVELOPMENT CONTROL AREA**

The lands described on Schedule "A" attached hereto are hereby designated to be an area of site plan control pursuant to Section 41 of the Planning Act, R.S.O. 1990, chapter P. 13 and amendments thereto.

**2. SITE PLAN POWERS DELEGATED**

The Council hereby delegates to the Planning Director and in his absence to the Junior Planner of the City of Sault Ste. Marie, Council's powers to enter into a site plan agreement dealing with any of the works or matters mentioned in Section 41 of the Planning Act as amended, for the lands more particularly described in Schedule "A" to this by-law.

**3. SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

**4. PENALTY**

Any person who contravenes this by-law including the obligations pursuant to the agreement entered into under the authority as contained in the Planning Act and the Municipal Act.

**5. EFFECTIVE DATE**

This by-law takes effect from the date of its final passing.

READ THREE TIMES and PASSED in Open Council this 17<sup>th</sup> day of March, 2008.

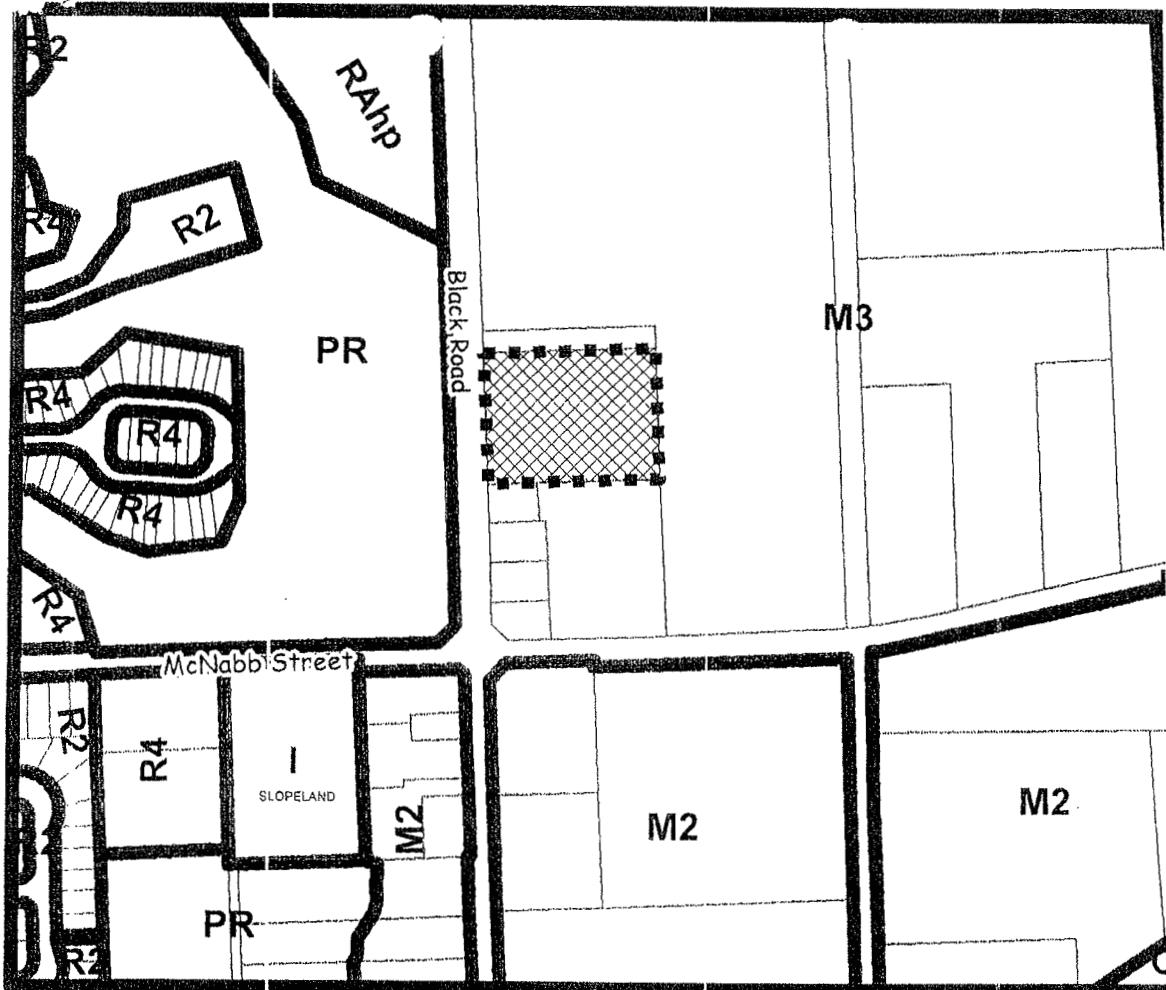
MAYOR – JOHN ROWSWELL

CLERK – DONNA P. IRVING

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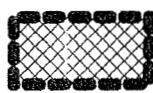
10(j)

SCHEDULE "A" TO BY-LAW 2008 45, READ THREE TIMES AND PASSED IN  
OPEN COUNCIL THIS 17<sup>TH</sup> DAY OF MARCH, 2008.



## ZONING MAP

APPLICATION A-5-08-



Subject Property - 186 Black Road



Metric Scale  
1 : 5000

Maps  
45 & 1-



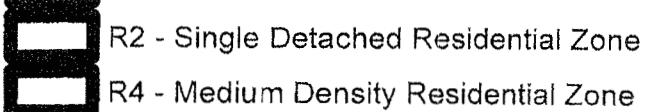
M1 - Light Industrial Zone



I - Institutional Zone

M2 - Medium Industrial Zone

RA - Rural Area Zone; RAhp



R2 - Single Detached Residential Zone

PR - Parks and Recreation Zo

R4 - Medium Density Residential Zone

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008 - 47

**ZONING:** A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 99 Industrial Court B.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to Section 34 of the Planning Act, R.S.O. 1990, Chapter P. 13 and amendments thereto, ENACTS as follows:

1. **99 INDUSTRIAL COURT B – LOCATED AT THE END OF INDUSTRIAL COURT "B"; CHANGE FROM M2 TO M2S**

The zone designation on the lands described in Section 2 of this by-law which lands are shown on Map 1-112 of Schedule A to By-law 2005 150 is changed from M2, Medium Industrial Zone to M2S, Medium Industrial Zone with a "special exception".

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding thereto the following subsection 2 (264):

**"2 (264) – 99 Industrial Court "B"**

Despite the provisions of By-law 2005-150 the land located on at the end of Industrial Court "B" and marked "subject property" on the map attached as Schedule No. 264 hereto is changed from M2 Medium Industrial Zone to M2S Medium Industrial Zone with a "special exception" to permit a fitness facility in addition to the permitted M2 uses."

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **Certificate of Conformity**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie, authorized and in force on the day of the passing of this by-law as amended by Official Plan Amendment No. 143.

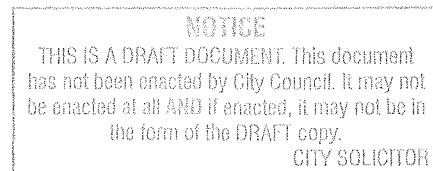
READ THREE TIMES and PASSED in Open Council this 17<sup>th</sup> day of March, 2008.

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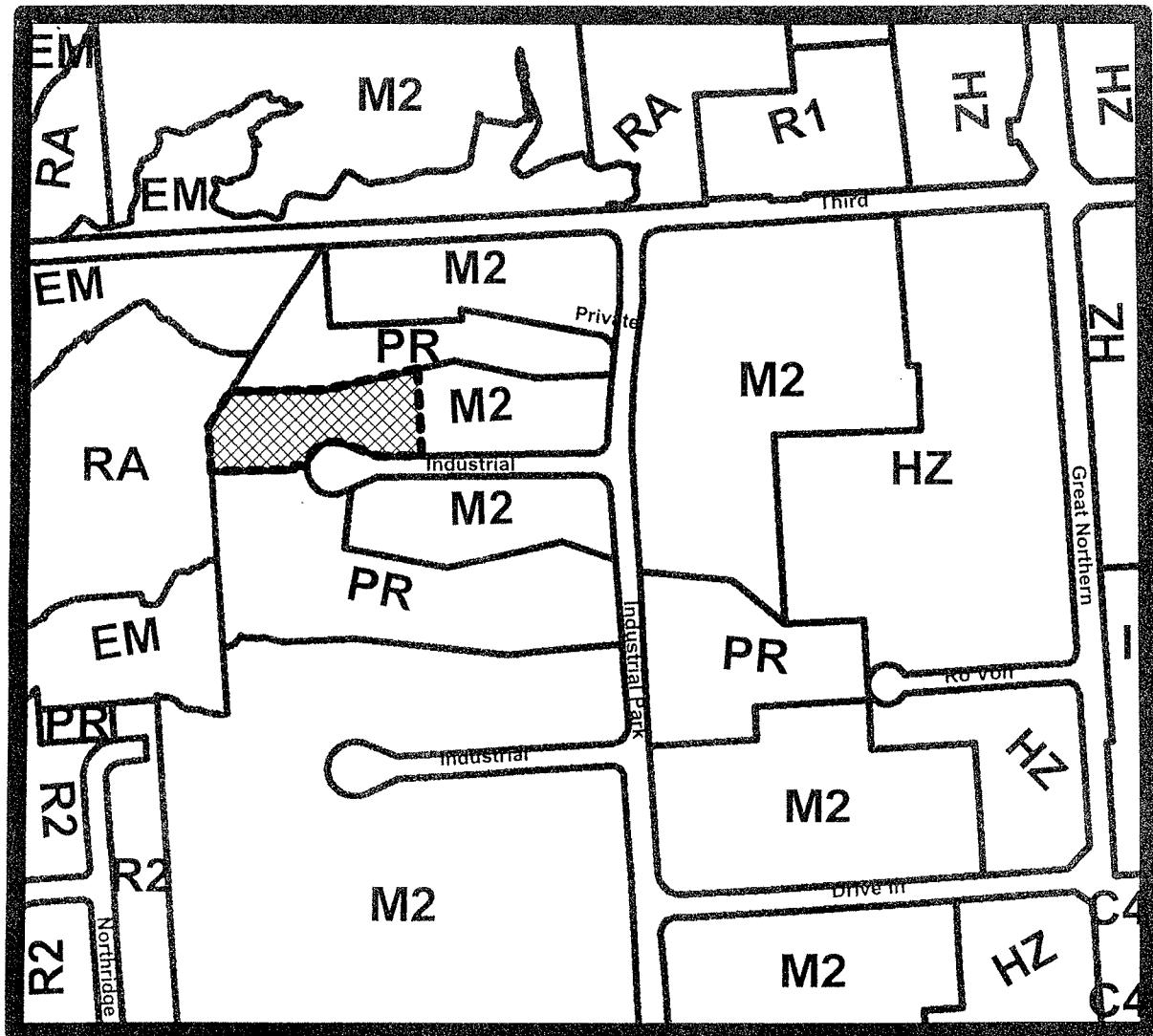
MAYOR – JOHN ROWSWELL

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CLERK – DONNA P. IRVING



SCHEDULE "A" TO BY-LAW 2008-47 AND SCHEDULE 264 TO BY-LAW 2005-151  
 OF THE CORPORATION OF THE CITY OF SAULT STE. MARIE, BE READ  
 THREE TIMES AND PASSED IN OPEN COUNCIL THIS 17<sup>TH</sup> DAY OF MARCH,  
 2008.



## ZONING MAP

Map 1-112  
 [Map 98]

## Application A-4-08-Z-OP

- HZ - Highway Zone
- M2 - Medium Industrial Zone
- R1 - Estate Residential Zone
- R2 - Single Detached Residential Zone

- I - Institutional Zone
- RA - Rural Area Zone; RAhp
- EM - Environmental Management Zone
- PR - Parks and Recreation Zone

Metric Scale  
 1 : 5000

 Subject Property 99 Industrial Crt B

Date  
 February 2008

10(L)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-48

AGREEMENT: ( L.327 ) A by-law to authorize a Licence of Occupation between the City and Mar-Li Investments Inc..

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, ENACTS as follows:

1. EXECUTION OF DOCUMENTS

The Mayor and Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to an Licence of Occupation agreement with the City and Mar-Li Investments Inc. for the right to occupy portions of Great Northern Road, Champlain Street and Blake Street road allowances to provide parking and landscaping until the property is required by the City for road improvement.

SCHEDULE "A"

Schedule "A" hereto forms a part of this by-law.

3. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

Read THREE times and PASSED in open Council this 17th day of March, 2008,

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MAYOR – JOHN ROWSWELL

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CITY CLERK - DONNA P. IRVING

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CITY SOLICITOR

10(l)

LICENCE TO OCCUPY CITY PROPERTY

THIS LICENCE made in duplicate this 15<sup>th</sup> day of March, 2008

B E T W E E N:           **THE CORPORATION OF THE CITY  
OF SAULT STE. MARIE**

(herein referred to as the "City")

- and -                   **MAR-LI INVESTMENTS INC.**

(herein referred to as the "Licencee")

The City grants to the Licencee the right to travel over the property of the City identified as a portion of the Great Northern Road, Champlain Street and Blake Street road allowances as shown on Schedule "A" attached hereto

The purpose of this Licence is to provide parking and landscaping until the property is needed by the City for road improvement.

This licence is subject to the conditions set out in Schedule "B" attached hereto (which to the extent each condition is or becomes applicable (the Licencee covenants to observe) for the period of one (1) year commencing on March 15<sup>th</sup>, 2008 and thereafter from year to year until terminated as provided in Schedule "B", hereto attached.

In this Licence "City" means the "Council" of the City of Sault Ste. Marie and any person authorized to act on its behalf.

This Licence shall enure to the benefit of and be binding upon the parties hereto, their heirs, successors and assigns.

In witness thereof the parties hereto have affixed their hands and seals on the date written above.

SIGNED, SEALED AND DELIVERED )           **MAR-LI INVESTMENTS INC.**

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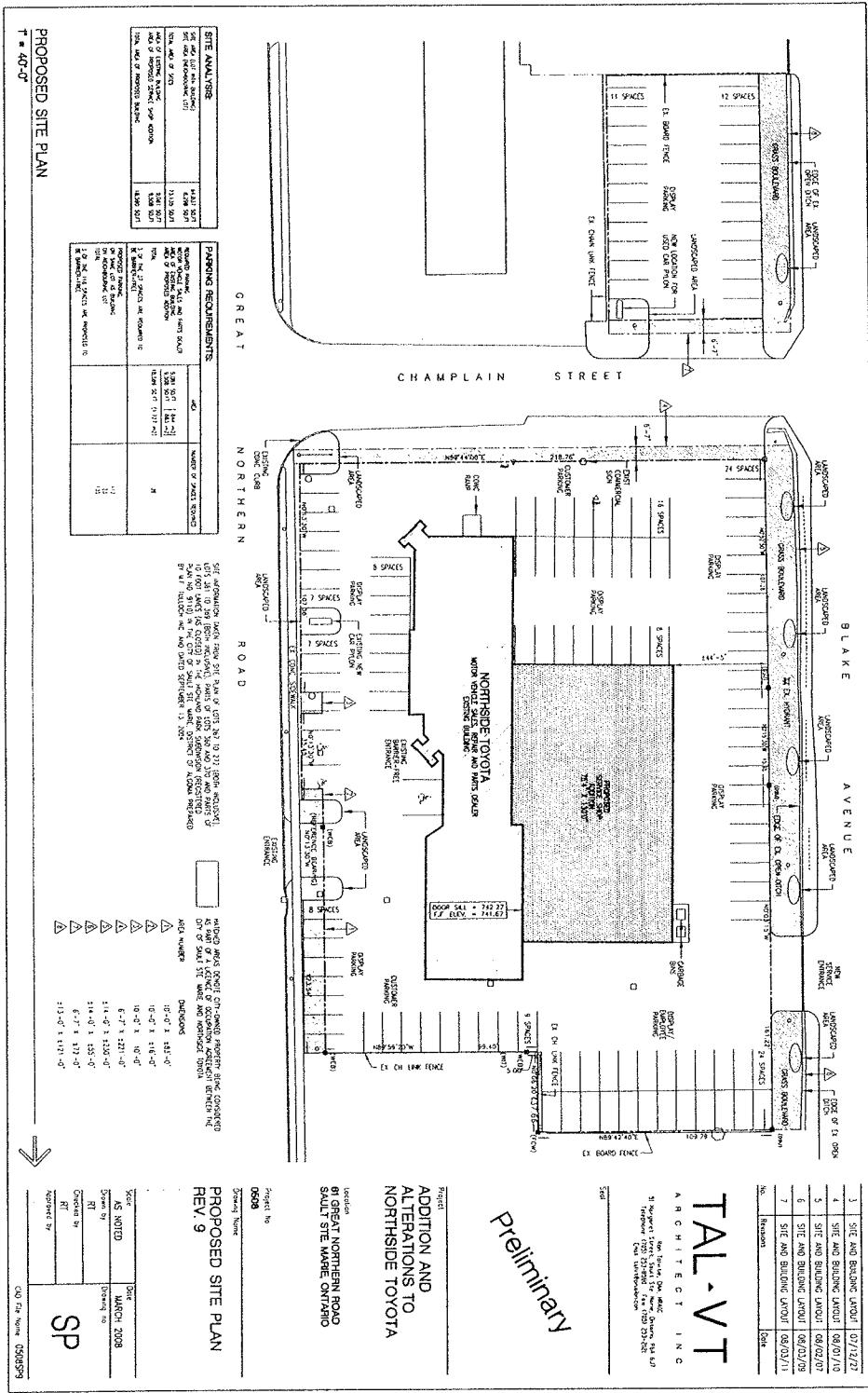
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ATTACHED TO AND FORMING PART OF A LICENCE OF OCCUPATION AGREEMENT  
BETWEEN THE CORPORATION OF THE CITY OF SAULT STE. MARIE AND MAR-LI  
INVESTMENTS INC.

10(c)

**SCHEDULE "A"**



ATTACHED TO AND FORMING PART OF A LICENCE OF OCCUPATION AGREEMENT  
BETWEEN THE CORPORATION OF THE CITY OF SAULT STE. MARIE AND MAR-LI  
INVESTMENTS INC.

**SCHEDULE "B"**

This Licence is subject to the following conditions:

1. The City has no obligation to make any improvements or provide any maintenance to the property described in this Licence Agreement.
2. The City will use its best efforts not to damage the vehicles of Mar-Li Investments Inc. during snow removal operations on Great Northern Road, Blake Street and Champlain Street but in consideration of the City granting this licence to Mar-Li Investments Inc., Mar-Li Investments Inc. agrees to save the City harmless from any damage to its vehicles arising from snow removal and snow clearing operations.
3. The City will use its best efforts not to damage the landscaping installed by the Licencee during snow removal operations and/or works carried out by the City but, if the landscaping installed by the Licencee on City property is damaged by the City, it shall be the responsibility of the Licencee to replace the landscaping.
4. The City or the Licencee may cancel this agreement on giving six (6) months written notice to the other party of their intention to do so. Notices shall be deemed given if deposited in the mail with postage charges prepaid and addressed to the party for whom intended at such party's address herein specified.

**CITY**

City Solicitor  
The Corporation of the  
City of Sault Ste. Marie  
P.O. Box 580  
Sault Ste. Marie, Ontario  
P6A 5N1

**LICENCEE**

Mar-Li Investments Inc.  
61 Great Northern Road  
Sault Ste. Marie, Ontario  
P6B 4Y8

5. This Licence may not be assigned without the written permission of the City.
6. The Licencee will indemnify and save harmless the City from and against all claims including claims by the Licencee and including, without limiting the generality of the foregoing, all claims for personal injury or property damages regardless of the cause and from all costs, counsel fees, expenses, and liabilities incurred in or about such claim or any action or proceeding brought thereon.
7. The Licencee will not use or permit the use of the said land for any purpose other than the purpose herein set out.
8. The Licencee shall keep in force during the term hereof, property damage insurance and personal injury insurance against claims for bodily injury, death or property damage occurring on the subject lands in an amount not less than Two Million (\$2,000,000.00) Dollars. Proof of said insurance shall be filed with the Legal Department of the City of Sault Ste. Marie. The City will be identified on the policy as an additional named insured.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-30

**LANES:** a by-law to stop up, close and authorize the conveyance of a lane in the Sayer's E" Subdivision, Plan 732.

**WHEREAS** the laneway more particularly hereinafter described was established as a public street and assumed for public use by By-law 2008-29.

**NOW THEREFORE** the Council of The Corporation of the City of Sault Ste. Marie, pursuant to the Municipal Act, R.S.O. 2001, **ENACTS** as follows:

1. **LANE CLOSED**

The laneway more particularly described in Schedule "A" to this by-law, having been assumed by the Corporation for public use, is hereby stopped up and closed.

2. **LANEWAY DECLARED SURPLUS**

The laneway more particularly described in Schedule "A" to this by-law is surplus to the requirements of the municipality.

3. **EASEMENTS TO BE RETAINED**

Subject to the retention of a Bell Canada easement, the Corporation shall convey the laneway that is more particularly described in Schedule "A" to this by-law.

4. **CONVEYANCE TO ABUTTING OWNERS**

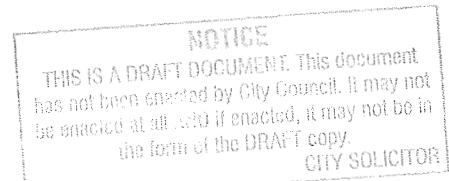
The said laneway shall be offered to the owners of the lands abutting thereon. In default of acceptance thereof within 30 days of such offer being made to the abutting owner by prepaid first class mail, the said laneway shall be offered to persons owning lands opposite the said lane.

5. **EXECUTION OF DOCUMENTS**

The Mayor and Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to give effect to this by-law.

6. **SCHEDULE "A"**

Schedule "A" forms a part of this by-law.

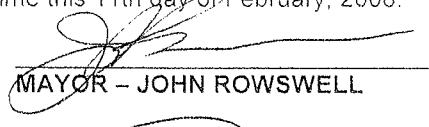


10(MD)

7. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

Read the **FIRST** and **SECOND** time this 11th day of February, 2008.

  
MAYOR - JOHN ROWSWELL

  
CITY CLERK - DONNA P. IRVING

Read a **THIRD** time and finally **PASSED** in open Council this \_\_\_\_\_ day of  
2008 after notice thereof had been published once a week person  
who had applied to be heard.

  
MAYOR - JOHN ROWSWELL

  
CITY CLERK - DONNA P. IRVING

## SCHEDULE "A" TO BY-LAWS 2008-29 AND 2008-30

The north/south laneway laying west of East Street and north of Bay Street, Sawyer's "E" Subdivision, Plan 732.

