

AGENDA

REGULAR MEETING OF CITY COUNCIL

2008 07 21

4:30 P.M.

COUNCIL CHAMBERS

1. ADOPTION OF MINUTES

Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti

Resolved that the Minutes of the Regular Council Meeting of 2008 07 07 be approved.

2. QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA

3. APPROVE AGENDA AS PRESENTED

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti

Resolved that the Agenda for the 2008 07 21 City Council Meeting as presented be approved.

4. DELEGATIONS/PROCLAMATIONS

- (a) Stephanie Kwolek, recipient of a Canada Millennium Scholarship Foundation Award will be in attendance for special recognition by Mayor Rowswell.
- (b) Brian Curran, President and C.E.O., PUC Inc. will be in attendance concerning agenda item 5.(t).
- (c) Bill Therriault, Chair Multimodal Task Force will be in attendance concerning agenda item 6.(8)(a).

PART ONE – CONSENT AGENDA

5.

COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES

Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti

Resolved that all the items listed under date 2008 07 21 - Part One - Consent Agenda be approved as recommended.

- (a) Correspondence from AMO and OGRA is attached for the information of Council.
- (b) Letters of request for temporary street closings are attached for the consideration of Council.
 - 1) on Queen Street (East to Brock) and for a by-law to prohibit uninvited vendors from locating on the festival grounds in conjunction with the 2008 Buskerfest Festival being held August 8, 9 and 10, 2008
 - 2) on Albert Street East (Dennis to Bruce) in conjunction with construction work at Campbell Place, 275 Albert Street East on July 28th.
The relevant By-laws 2008-137 and 2008-138 and 2008-140 are listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (c) Correspondence concerning requests for permission to hold special occasion permit events at an outdoor municipal facility is attached for the consideration of Council.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti

Resolved that the following requests to hold Special Occasion Permit Events at a municipal facility on the stated dates and times be endorsed by City Council:

- 1) Ontario Slow Pitch/Wingnuts Eatery
Ontario Slow Pitch Tournament
Strathclair Field
August 22, 23 and 24, 2008 from 11:00 a.m. to 11:00 p.m.
- 2) Bankers Baseball League/Wingnuts Eatery
Bankers League Baseball Tournament
Strathclair Field
August 16 and 17, 2008 from 11:00 a.m. to 9:00 p.m.

(d) **Staff Travel Requests**

A report of the Chief Administrative Officer is attached for the consideration of Council.

5. (d) Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti
Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 07 21 be approved as requested.
- (e) **Tender for Event Security Services - Arenas**
A report of the Manager of Purchasing is attached for the consideration of Council.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti
Resolved that the report of the Manager of Purchasing dated 2008 07 21 be endorsed and that the tender to supply Event Security Services at the City's Arenas, required by the Community Services Department be awarded as recommended.
- (f) **Tenders for Equipment - Public Works and Transportation Department**
A report of the Manager of Purchasing is attached for the consideration of Council.

Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti
Resolved that the report of the Manager of Purchasing dated 2008 07 21 be endorsed and that the tenders for the supply and delivery of various pieces of equipment, required by the Public Works and Transportation Department be awarded as recommended.
- (g) **2007 Financial Statements**
A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council. The 2007 Consolidated Financial Statements are appended under separate cover.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti
Resolved that the report of the Commissioner of Finance and Treasurer dated 2008 07 21 be accepted and the 2007 Consolidated Financial Statements be approved.
- (h) **PSAB 3150 Update**
A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

5. (h) Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti
Resolved that the report of the Commissioner of Finance and Treasurer dated 2008 07 21 concerning Public Sector Accounting Board (PSAB) 3150 Update be accepted and the recommendation that Council proceed with the implementation of PSAB 3150 and approve the Tangible Capital Asset Policy be approved.

(i) **Tax Sale Extension Agreement - 641 Queen Street East - Roll Number - 020-042-168**

A report of the City Tax Collector is attached for the consideration of Council. The relevant By-law 2008-136 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

(j) **Bellevue Park Locomotive - Update Report**

A report of the Manager of Recreation and Culture on behalf of the Parks and Recreation Advisory Committee is attached for the consideration of Council.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti

Resolved that the report of the Manager of Recreation and Culture on behalf of the Parks and Recreation Advisory Committee dated 2008 07 21 concerning Bellevue Park Locomotive - Update be accepted as information.

(k) **Ken Danby Recognition**

A report of the Manager of Recreation and Culture on behalf of the Cultural Advisory Board is attached for the consideration of Council. This is in response to a Council resolution dated 2007 10 15.

Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti

Resolved that the report of the Manager Recreation and Culture on behalf of the Cultural Advisory Board dated 2008 07 21 concerning Ken Danby Recognition be accepted and the recommendation that Council honour the contribution of the late Ken Danby as follows:

1. rename lower East Street south of Bay Street to "Ken Danby Way";
2. erect a plaque with appropriate wording adjacent to Ken Danby Way;
3. add Ken Danby to the City's entrance signs if they are replaced; and

Further resolved that a budget of \$5,000.00 with funds to come from Unforeseen Expenses be established to fund the costs of street signage and the recognition plaque; and

Further that a dedication ceremony be held, be approved.

(l) **Municipal Bridge No. 27 - Sussex Road**

A report of the Director of Engineering Services is attached for the consideration of Council.

5. (l) Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti
Resolved that the report of the Director of Engineering Services dated 2008 07 21 concerning Municipal Bridge No. 27 - Sussex Road be accepted and the recommendation that the Sussex Road bridge be permanently converted to a structure for pedestrians only in the fall of 2008 at an estimated cost of \$15,000.00 if sufficient funds can be identified in the 2008 Miscellaneous Construction Budget be approved.
- (m) **Current Conservation Efforts and Ongoing Environmental Initiatives**
A report of the Land Development and Environmental Engineer is attached for the consideration of Council.

Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti
Resolved that the report of the Land Development and Environmental Engineer dated 2008 07 21 concerning Current Conservation Efforts and Ongoing Environmental Initiatives be accepted as information.
- (n) **Contract 2008-11E - Northern Avenue Traffic Signals**
A report of the Design and Construction Engineer is attached for the consideration of Council. The relevant By-law 2008-141 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (o) **Hub Trail Construction - Finn Hill - City Contract 2008-10E**
A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti
Resolved that the report of the Planning Division dated 2008 07 21 concerning Hub Trail Construction - Finn Hill - City Contract 2008-10E be accepted and the recommendation that the two bids received for the contract be rejected and that the tender for Contract 2008-10E NOT be awarded, and that staff report back to Council on the five options outlined in the report be approved.
- (p) **Downtown Development Initiative Grant Program**
A report of the Planning Division is attached for the consideration of Council

Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti
Resolved that the report of the Planning Division dated 2008 07 21 concerning Downtown Development Initiative Grants be accepted and the recommendation of the Downtown Development Initiative Grant Evaluation Committee that City Council approve the six funding requests described in this report be endorsed.

5. (q) **Agreement Between the City and the Sault Ste. Marie Golf Club - Turnaround Easements at the End of Drake, Gravelle and Hussey Streets**
A report of the City Solicitor is attached for the consideration of Council. The relevant By-law 2008-135 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (r) **Sale of Property to the West of the Cross Country Automotive Call Centre at Pim and Bruce Streets**
A report of the City Solicitor is attached for the consideration of Council.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti
Resolved that the report of the City Solicitor dated 2008 07 21 concerning Sale of Property to the West of the Cross Country Automotive Call Centre at Pim and Bruce Streets be accepted and the recommendation that:
1. Parts 1 to 9 on 1R 11571 be declared surplus and be made available for purchase with Part 2 being available subject to comments from the Sault Ste. Marie Region Conservation Authority be approved.
- (s) **Reducing After-Hours Park Usage**
A report of the Commissioner of Public Works and Transportation is attached for the consideration of Council. This is in response to a Council resolution dated 2008 06 23.

Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti
Resolved that the report of the Commissioner of Public Works and Transportation dated 2008 07 21 concerning Reducing After-Hours Park Usage be accepted and the recommendation that Council authorize:
1. By-law 80-128 be amended to indicate all City parks are closed between 10:00 p.m. and 7:00 a.m.; and
2. Appropriate signs be installed at Birchwood, Snowden, Sutton, Parkland and Manzo Parks; and
3. Police Services be requested to increase enforcement in these parks after 10:00 p.m. whenever they have staff available to do so be approved.
- (t) **2008 Second Quarter Shareholder Report**
A report of the President and C.E.O., PUC Inc. is attached for the consideration of Council.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti
Resolved that the report of the President and C.E.O., PUC Inc. dated 2008 07 15 concerning 2008 Second Quarter Shareholder Report be accepted as information.

5. (u) **Ontario Heritage Act Designation - Residences 911 Wellington Street East and 1035 Queen Street East and Ontario Heritage Act Registration - Residence at 162 Cathcart Street**

A report of the Chairperson, Sault Ste. Marie Municipal Heritage Committee is attached for the consideration of Council. Note: Roger Kinghorn will be in attendance for any questions from Council.

Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti

Resolved that the report of the Chairperson, Sault Ste. Marie Municipal Heritage Committee dated 2008 07 21 concerning Ontario Heritage Act Designation be accepted and the recommendation that Council approve the designation of the residences at 911 Wellington Street East and 1035 Queen Street East under Part IV of the Ontario Heritage Act; and

Further that the residence at 162 Cathcart Street be registered under Part IV of the Ontario Heritage Act sub-section 21(1.2) as having cultural value or interest be approved.

(v) **Sault Ste. Marie Public Library 2007 Annual Report**

A report of the Chairperson, Sault Ste. Marie Public Library Board is attached for the consideration of Council. The Annual Report of the Sault Ste. Marie Public Library is appended under separate cover.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti

Resolved that the report of the Chairperson, Sault Ste. Marie Public Library Board dated 2008 07 21 concerning Sault Ste. Marie Public Library 2007 Annual Report be accepted as information.

PART TWO – REGULAR AGENDA

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

6. (8) **BOARDS AND COMMITTEES**

(a) **Sault Ste. Marie Transportation Infrastructure Framework**

A report of the Chair, Multimodal Task Force is attached for the consideration of Council.

6. (8) (a) Mover - Councillor J. Caicco
Seconder - Councillor O. Grandinetti
Resolved that the report of the Chair, Multimodal Task Force dated 2008 07 21 concerning Sault Ste. Marie Transportation Infrastructure Framework be accepted and the recommendation that Council approve the proposed concept and approach for the development and implementation of a Sault Ste. Marie Gateway Transportation Infrastructure Strategy and that the Chair, Global Gateway Steering Committee regularly apprise Council of the progress of this initiative be approved.

(b) **Science Enterprise Algoma Application to the City's Economic Development Fund: Sustainable Biomass Production Zone Project**
A report of the CEO, Economic Development Corporation is attached for the consideration of Council. Note: Errol Caldwell, Executive Director Science Enterprise Algoma will be in attendance for any questions from Council.

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti
Resolved that the report of the CEO, Economic Development Corporation dated 2008 07 14 concerning Science Enterprise Algoma (seA) Application to the City Economic Development Fund - Sustainable Biomass Production Zone Project be accepted and the recommendation to support seA's request for approval of \$67,000.00 from the EDF 2008 with the following conditions:

1. that seA ensures participation and support from the private sector stakeholders at the steering committee level for this project;
2. that Development SSM will assign a staff representative to participate on the committee to ensure private sector investments are serviced by EDC;
3. EDC will hold the \$25,000.00 (third payment) as Sault Ste. Marie's contribution to the Northern Ontario bio-related sector specialist for Innovations Ontario North (ION) until ION has come to an agreement with the new C2C organization on the sector specialist, an ION report on its activities to date, its future strategy, and assurances of collaboration in developing a stronger bio-based economy in Sault Ste. Marie and region, be approved.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

(a) Mover - Councillor B. Hayes
Seconder - Councillor T. Sheehan
Whereas the Sault Ste. Marie Canal is designated a national historic site; and
Whereas the Sault Ste. Marie Canal is identified on the Parks Canada homepage as a site containing many items of national heritage; and

7. (a) Whereas the Parks Canada Agency has a mandate to present nationally significant examples of Canada's national and cultural heritage and foster public understanding, appreciation and enjoyment in ways that ensure the ecological and commemorative integrity for present and future generations; and
Whereas the Sault Ste. Marie Canal acts as an anchor to arguably one of the nicest boardwalks in North America; and
Whereas the Canal is an important tourist destination and economic driver for Sault Ste. Marie and surrounding area; and
Whereas the roadway over the bridge in front of Brookfield Power specifically and along the canal in general is in deplorable condition and is an embarrassment; and
Whereas the responsibility for road and asphalt maintenance within the Sault Ste. Marie Canal is the responsibility of the Federal Government, specifically Parks and Recreation Canada; and
Whereas the condition of the roads severely compromises the enjoyment of tourists and local visitors alike;
Now therefore be it resolved that by way of this resolution, that the City requests Parks Canada to repair the roads in a timely manner and furthermore that this resolution be copied to Tony Martin, M. P. Sault Ste. Marie as well as to The Honourable John Baird, Minister of the Environment and Minister Responsible for Parks Canada.

(b) Mover - Councillor S. Butland
Seconder - Councillor J. Caicco

Resolved that Councillor Butland be authorized to investigate with various ministry officials the concept of a city-driven initiative to collect, process and potentially utilize waste vegetable oil for the operation of the Sault Ste. Marie transit fleet.

8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION

9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

10. CONSIDERATION AND PASSING OF BY-LAWS

By-laws before Council for THREE readings which do not require more than a simple majority.

AGREEMENTS

(a) 2008-135 A by-law to authorize an agreement with the Sault Ste. Marie Golf Club to use property at the dead end of Drake, Gravelle and Hussey Streets as vehicle turnaround and snow storage areas.

10. (a) A report from the City Solicitor is on the agenda.
- (b) 2008-136 A by-law to authorize a Tax Arrears Extension Agreement between the City and 1704735 Ontario Inc.
A report from the City Tax Collector is on the agenda.
- (c) 2008-141 A by-law to authorize an agreement between the City and Ellwood Robinson Limited for the construction of new traffic signals on Northern Avenue at the entrance of the A & P grocery store and realignment of the west entrance to the Soo Pee Wee Arena (Contract 2008-11E).
A report from the Design and Construction Engineer is on the agenda.

LICENSING

- (d) 2008-138 A by-law to prohibit vendors from locating on or near the Buskerfest grounds in the Queenstown Square 1 more particularly described as being the area of Queen Street East from East Street to Brock Street.

TEMPORARY STREET CLOSINGS

- (e) 2008-137 A by-law to permit the temporary street closing of Queen Street from East Street to Brock Street between the hours of 3 p.m. to 11 p.m. on August 8th, 10 a.m. to 11 p.m. on August 9th and 10 a.m. to 7 p.m. on August 10th, 2008 for the purpose of the 2008 Buskerfest.
- (f) 2008-140 A by-law to permit the temporary street closing of Albert Street East from Dennis Street to the intersection of Bruce Street on the 28th day of July, 2008 between the hours of 7 a.m. to 4 p.m. for the purpose of lifting elevator motors (2) to the roof and removing the old motors (2) from the roof.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

12. **ADDENDUM TO THE AGENDA**

13.

ADJOURNMENT

Mover - Councillor S. Butland
Seconder - Councillor O. Grandinetti
Resolved that this Council shall now adjourn.

MAYOR

CLERK

MINUTES

REGULAR MEETING OF CITY COUNCIL

2008 07 07

4:30 P.M.

COUNCIL CHAMBERS

PRESENT: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, P. Mick

ABSENT: Councillor F. Manzo

OFFICIALS: J. Fratesi, D. Irving, L. Bottos, B. Freiburger, D. Elliott, N. Apostle, J. Luszka

1. ADOPTION OF MINUTES

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that the Minutes of the Regular Council Meeting of 2008 06 23 be approved. CARRIED.

2. QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA

3. APPROVE AGENDA AS PRESENTED

Moved by Councillor S. Butland

Seconded by Councillor O. Grandinetti

Resolved that the Agenda for the 2008 07 07 City Council Meeting as presented be approved.

4. DELEGATIONS/PROCLAMATIONS

(a) Proclamation - Lake Superior Day

(b) Frank Dunn, 103 Retta Street was in attendance concerning agenda item 5.(a) and 5.(r).

(c) Mike Kornell, Jim Mihell and Kevin Hogan, Members of the Soo Finnish Nordic Ski Club were in attendance concerning agenda item 7.(a).

PART ONE – CONSENT AGENDA

5.

COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that all the items listed under date 2008 07 07 - Part One - Consent Agenda be approved as recommended. CARRIED.

- (a) The letter from Frank Dunn, 103 Retta Street requesting that two trees on the boulevard in front of his property be removed by the City was received by Council.
- (b) Correspondence from AMO was received by Council.
- (c) Correspondence from the City of Greater Sudbury (concerning mining property assessment); Town of Caledon (concerning tax exempt allowances); the City of Toronto (concerning the 25 in 5 campaign to reduce Ontario poverty levels); and Municipality of Kincardine (concerning Physician Shortage) was received by Council.

Moved by Councillor S. Butland

Seconded by Councillor O. Grandinetti

Resolved that City Council supports and endorses the report of the City of Greater Sudbury Advisory Panel on Resource Revenues entitled "A Refined Argument", and requests that the Province of Ontario enter into negotiations as recommended in the report; and

Further be it resolved that Sault Ste. Marie City Council request the Province of Ontario to use any revenue-sharing framework established with Greater Sudbury as a model to address the similar needs of other mining municipalities in Ontario; and

Further that a copy of this resolution be forwarded to John Rodriguez, Mayor City of Greater Sudbury; David Oraziotti, MPP Sault Ste. Marie; Michael Brown, MPP Algoma-Manitoulin; FONOM and AMO. CARRIED.

- (d) Letters from the Minister of Transportation concerning 2008 Highway Connecting Link Projects funding of \$1,143,750.00 and funding of \$1,465,401.00 for municipal road and bridge capital investment needs were received by Council.
- (e) The letter from the Co-Chairs, Lake Superior Binational Forum concerning Lake Superior Day was received by Council.

5. (f) The letter from Muscular Dystrophy Canada thanking the Sault Ste. Marie Professional Fire Fighters Association who raised \$4,430.13 during their Muscular Dystrophy Canada fundraising event was received by Council.
- (g) The letter from the Sault Ste. Marie Professional Fire Fighters Association thanking the Corporation's negotiating team was received by Council.
- (h) The letter from Councillor Steve Butland to Canada Post concerning maintenance of community mail boxes was received by Council.
- (i) Letters requesting permission for private property liquor license extensions were accepted by Council.

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that City Council has no objection to the proposed extended licensed areas as detailed in the written requests for liquor license extensions on private properties for outdoor events on the following stated dates and times:

- 1) Student Administrative Council of Sault College
443 Northern Avenue
August 26 to September 7, 2008 from 12:00 noon to 11:00 p.m.
- 2) Portuguese Canadian Association Picnic
5 Cornwall Street
August 2, 2008 from 12:00 noon to 6:00 p.m. CARRIED.

- (j) Correspondence concerning requests for permission to hold special occasion permit events at outdoor municipal facilities was accepted by Council.

Moved by Councillor S. Butland

Seconded by Councillor O. Grandinetti

Resolved that the following requests to hold Special Occasion Permit Events at municipal facilities on the stated date and times be endorsed by City Council:

Clergue Park

Rotary Club - Carnival Capers

July 17, 2008 from 7:00 to 10:00 p.m.

Strathclair Field

Ontario Slow Pitch/Wingnuts Eatery - Ontario Slow Pitch Tournament

July 26 and 27, 2008 from 11:00 a.m. to 11:00 p.m. CARRIED.

- (k) The Outstanding Council Resolutions List dated 2008 06 23 was accepted by Council.

5. (l) **Appointment to F. J. Davey Home Board of Directors**

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Pursuant to an agreement between the F. J. Davey Home and the City of Sault Ste. Marie in which one of the conditions is that all Directors of the Davey Home shall be elected from the members approved by the City;

Resolved that City Council accepts the recommendation of the F. J. Davey Board of Directors and approves the appointment of Anne Gregory to fill a vacancy on the Board of Directors. CARRIED.

(m) **Council Travel**

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that Councillor S. Butland be authorized to travel to Toronto 2 days in July to meet with the Recycling Council of Ontario, Green Roofs for Healthy Cities Organization, G.T.A. Environmental Solutions and Jonathan Cocker of Baker and Mackenzie regarding Carbon Neutrality for Municipalities with the cost of the above not to exceed \$500.00. CARRIED.

(n) **Staff Travel Request**

The report of the Chief Administrative Officer was accepted by Council.

Moved by Councillor S. Butland

Seconded by Councillor O. Grandinetti

Resolved that the Staff Travel Request contained in the report of the Chief Administrative Officer dated 2008 07 07 be approved as requested. CARRIED.

(o) **Property Tax Appeals**

The report of the City Tax Collector was accepted by Council.

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that pursuant to Section 357 of the Municipal Act, 2001, the adjustments for tax accounts outlined on the City Tax Collector's report of 2008 07 07 be approved and the tax records be amended accordingly. CARRIED.

(p) **Memorandum of Settlement - Fire Association - 2006 to 2010**

The report of the Commissioner of Human Resources was accepted by Council.

5. (p) Moved by Councillor S. Butland
Seconded by Councillor O. Grandinetti
Resolved that the report of the Commissioner of Human Resources dated 2008 07 07 concerning Memorandum of Settlement Fire Association - 2006 to 2010 be accepted and further that the Memorandum of Settlement between the Sault Ste. Marie Professional Firefighters' Association, Local 529 and the City of Sault Ste. Marie (Fire Services Department) 2006 to 2010 be approved for ratification by City Council and that the appropriate by-law be presented at a future Council Meeting. CARRIED.
- (q) **Seniors Drop-In Centre, 615 Bay Street - HVAC System Replacement**
The report of the Manager of Recreation and Culture was accepted by Council.

Moved by Councillor J. Caicco
Seconded by Councillor O. Grandinetti
Resolved that the report of the Manager of Recreation and Culture dated 2008 07 07 concerning Seniors Drop-In Centre, 615 Bay Street - HVAC System Replacement be accepted and the recommendation that Council authorize staff to tender for the replacement of the HVAC unit at the Seniors Drop-In Centre at an estimated cost of \$15,000.00 to \$20,000.00 with funds to come from the Unforeseen Expenses Account be approved. CARRIED.
- (r) **Tree Removal Due Construction - Reconstruction of Retta Street (Mark Street to Wellington Street)**
The report of the Design and Construction Engineer was accepted by Council.

Moved by Councillor S. Butland
Seconded by Councillor O. Grandinetti
Resolved that the report of the Design and Construction Engineer dated 2008 07 07 concerning Request for Tree Removal - Reconstruction of Retta Street be accepted as information. CARRIED.
- (s) **Contract 2008-6E - Miscellaneous Asphalt Repaving**
The report of the Design and Construction Engineer was accepted by Council.
The relevant By-law 2008-134 is listed under Item 10 of the Minutes.
- (t) **Gateway Project Update**
The report of the Commissioner of Engineering and Planning was accepted by Council.

Moved by Councillor J. Caicco
Seconded by Councillor O. Grandinetti
Resolved that the report of the Commissioner of Engineering and Planning dated 2008 07 07 concerning Gateway Project Update be accepted as information. CARRIED.

5. (u) **Zoning By-law 2008-31 - 756 Landslide Road - Proposed Use as a Place of Worship**

The report of the City Solicitor was accepted by Council.

Moved by Councillor S. Butland

Seconded by Councillor O. Grandinetti

Resolved that the report of the City Solicitor dated 2008 07 07 concerning Zoning By-law 2008-31 - 756 Landslide Road - OMB Appeal Withdrawn be accepted as information. CARRIED.

(v) **Update of Streets By-law 69-150**

The report of the City Solicitor was accepted by Council. The relevant By-law 2008-131 is listed under Item 10 of the Minutes.

(w) **Easement Agreement - 1046-1048 North Street**

The report of the Assistant City Solicitor was accepted by Council. The relevant By-law 2008-132 is listed under Item 10 of the Minutes.

(x) **By-law Enforcement Officers - Bellevue Park**

The report of the Assistant City Solicitor was accepted by Council. The relevant By-law 2008-125 is listed under Item 10 of the Minutes.

PART TWO – REGULAR AGENDA

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

6. (5) **LEGAL**

(a) **Amendments to Taxi By-law 2005-154**

The report of the Assistant City Solicitor was accepted by Council. The Minutes of the Police Services Board Meeting held 2008 06 24 were received by Council. The relevant By-law 2008-104 is listed under Item 10 of the Minutes.

Mayor J. Rowswell declared a pecuniary interest - engineering firm does business with RBB Innovations.

Councillor L. Turco declared a pecuniary interest - spouse employed by Police Services.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- (a) Moved by Councillor S. Butland
Seconded by Councillor B. Hayes
Whereas the Soo Finnish Nordic Ski Club has become a successful, independent, 1,200 member strong non-profit organization; and
Whereas the Hiawatha Highlands has remained a recreational hub for decades dating back to 1926; and
Whereas recreational opportunities, all within the city limits of Sault Ste. Marie are present: cross-country skiing, mountain biking, hiking and snowshoeing; and
Whereas amicable relationships have been established amongst the Conservation Authority, Kinsmen Club, Soo Finnish Nordic Ski Club and the Bible Fellowship Assembly Church; and
Whereas the Soo Finnish Nordic Ski Club wishes to pursue a feasibility study for the construction of a new lodge through a local initiatives CDC grant; and
Whereas the group wishes to incorporate "Leed" green building design into the new structure;
Be it resolved that City Council strongly endorses this initiative through a letter of offer any support, counsel from appropriate staff and possibly the Parks and Recreation Advisory Committee. CARRIED.
- (b) Moved by Councillor S. Myers
Seconded by Councillor T. Sheehan
Whereas the issue of Social Housing is a serious matter of concern to all three levels of Government; and
Whereas a number of members of City Council will be in Ottawa in August for AMO;
Now therefore be it resolved that City Council supports a request for representatives from Sault Ste. Marie City Council to meet with the appropriate provincial and federal ministry staff to discuss the need to find "go forward" solutions and to request a report as to any plans in the process from the other levels of government, to address this growing problem throughout Northern Ontario and further that a copy of this resolution be forwarded to FONOM for their awareness and support. CARRIED.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10.

CONSIDERATION AND PASSING OF BY-LAWS

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that all the by-laws listed under Item 10 of the Agenda under date 2008 07 07 be approved. CARRIED.

- (a) Moved by Councillor J. Caicco
Seconded by Councillor O. Grandinetti

Resolved that By-law 2008-104 being a by-law to amend the Taxi By-law 2005-154 be read three times and passed in Open Council this 7th day of July, 2008. CARRIED.

Recorded Vote

For: Councillors J. Caicco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, T. Sheehan, S. Butland, P. Mick

Against: Councillors L. Tridico, F. Fata

Absent: Councillor F. Manzo

Mayor J. Rowswell declared a pecuniary interest - engineering firm does business with RBB Innovations.

Councillor L. Turco declared a pecuniary interest - spouse employed by Police Services.

- (b) Moved by Councillor J. Caicco
Seconded by Councillor O. Grandinetti

Resolved that By-law 2008-125 being a by-law to appoint Municipal Law Enforcement Officers to enforce the dog control by-laws in the area of Bellevue Park be read three times and passed in Open Council this 7th day of July, 2008. CARRIED.

- (c) Moved by Councillor J. Caicco
Seconded by Councillor O. Grandinetti

Resolved that By-law 2008-131 being a by-law respecting streets and related matters in the City of Sault Ste. Marie be read three times and passed in Open Council this 7th day of July, 2008. CARRIED.

10. (d) Moved by Councillor J. Caicco
Seconded by Councillor O. Grandinetti
Resolved that By-law 2008-132 being a by-law to authorize an easement agreement for 1046-1048 North Street between the City and 920939 Ontario Inc. be read three times and passed in Open Council this 7th day of July, 2008. CARRIED.
- (e) Moved by Councillor J. Caicco
Seconded by Councillor O. Grandinetti
Resolved that By-law 2008-133 being a by-law to authorize a collective agreement between the City and the United Steel Workers of America (Transit) for the period February 1, 2008 to January 31, 2008 be read three times and passed in Open Council this 7th day of July, 2008. CARRIED.
- (f) Moved by Councillor J. Caicco
Seconded by Councillor O. Grandinetti
Resolved that By-law 2008-134 being a by-law to authorize an agreement between the City and Pioneer Construction Inc. for the purpose of miscellaneous asphalt repaving throughout the City of Sault Ste. Marie be read three times and passed in Open Council this 7th day of July, 2008. CARRIED.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

- (a) Moved by Councillor S. Butland
Seconded by Councillor O. Grandinetti
Resolved that Council shall now go into Caucus to:
1) discuss proposed acquisition of property located in the area of Black Road; and
2) to discuss proposed disposition of property located in the west end of the City; and
3) to discuss proposed disposition of property located in the area of Bruce Street; and
4) to discuss proposed acquisition and disposition of property required for the McNabb/South Market Street project; and
5) to discuss employee negotiations - Performance Appraisal System; and
Further be it resolved that should the said Caucus Meeting be adjourned, Council may reconvene in Caucus to continue to discuss the same matters without the need for a further authorizing resolution. CARRIED.

Mayor J. Rowswell and Councillor J. Caicco each declared a pecuniary interest concerning one matter at the 2008 07 07 Council Caucus Meeting.

12.

ADJOURNMENT

Moved by Councillor J. Caicco

Seconded by Councillor O. Grandinetti

Resolved that this Council shall now adjourn. CARRIED.

MAYOR

CLERK

5(a)



200 University Ave, Suite 801
Toronto, ON M5H 3C6
Tel.: (416) 971-9856 | Fax: (416) 971-6191
E-mail: amo@amo.on.ca

ALERT

MEMBER COMMUNICATION

ALERT N°: 08/032

To the attention of the Clerk and Council
July 11, 2008

FOR MORE INFORMATION CONTACT:
Milena Avramovic, AMO Policy Advisor
(416) 971-9856 ext. 342

WEEE PLAN RECEIVES APPROVAL

First Full Producer Responsibility Plan in Ontario

Issue:

Minister of the Environment approves the first phase of the Waste Electrical and Electronic Equipment Plan (WEEE).

Background:

Ontario's e-waste diversion program will be the first in Canada to set environmental performance targets for collection, reuse, recycling and accessibility. Currently, about 27 per cent of e-waste is reused or recycled, a number that is set to more than double to 61 per cent by year five.

The plan, approved by Environment Minister John Gerretsen, includes 420 drop-off locations in year one, up from the current 167, and more than 650 in year five. Drop off locations, free to the public, will include charities, municipal depots and recycling companies.

The Phase 1 Plan addresses desktop and portable computers, computer peripherals, monitors, printers, fax machines and televisions. A plan for second phase materials, such as phones, cameras and audiovisual equipment, will follow in 12 months.

Ontario households and businesses throw out about 90,000 tonnes of old computers, printers and televisions each year. Best estimates suggest that in five years the amount will grow to 123,000 tonnes, which represents about four million desktop computers, 1.5 million portable computers, 1.2 million monitors, 2.2 million TVs and 1.5 million printers.

Most importantly for municipalities, the industry will pay 100 per cent of the costs of the diversion program. AMO has worked hard to achieve this outcome and the Province should be congratulated on making it happen. The plan will be implemented eight months from the date of approval, early in the spring of 2009.

Action:

For your information.

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.

5(a)



200 University Ave, Suite 801
Toronto, ON M5H 3C6
Tel.: (416) 971-9856 | Fax: (416) 971-6191
E-mail: amo@amo.on.ca

ALERT

MEMBER COMMUNICATION

ALERT N°: 08/031

To the attention of the Clerk and Council
July 7, 2008

FOR MORE INFORMATION CONTACT:
Judy Dezell, Manager - Federal Gas Tax, AMO
(416) 971-9856 ext 306

Integrated Community Sustainability Plan Toolkit

Issue: AMO's *Sustainability Planning Toolkit for Municipalities in Ontario* and case studies will be arriving to your municipality by mail over the next couple of days.

Background: Under the Federal Gas Tax Agreement, funds have been allocated to all of Ontario's municipalities for investment in infrastructure that achieves cleaner air, cleaner water and lower greenhouse gases. In return, municipalities are expected to show demonstrable progress towards sustainable community planning. This Guide provides a set of thirteen practical tools to enable any municipality to identify where it lies along a "sustainability continuum" and to choose the specific tools that are most appropriate to its unique circumstances, to realize tangible progress towards greater sustainability. These tools, based on lessons learned from case studies of various Ontario municipalities, provide practical advice regarding, for example:

- ✓ how to make the case for new sustainability planning;
- ✓ how to engage key stakeholders and the community as a whole;
- ✓ how to link sustainable planning with the new accounting practices related to the PSAB and the requirement of a Capital Investment Plan;
- ✓ how to collaborate as a group of municipalities (e.g. at a County level) to capture and effectively utilize federal gas tax funding.

The Guide also describes some innovative and economically attractive approaches being taken by a number of Ontario's municipalities through a series of case studies.

At the 2008 AMO Annual Conference there will be a concurrent session on the toolkit and presentations by two of the case studies. AMO is also working on education and training related to the toolkit for later this year.

Action: If you have any questions, please do not hesitate to contact Judy Dezell, AMO's Project Manager for Gas Tax Implementation at jdezell@amo.on.ca, or (416) 971-9856, ext. 306.

For a sneak peak at the Sustainability Planning Toolkit for Municipalities in Ontario and case studies, visit our Federal Gas Tax pages [click here](#).

This information is available in the Policy Issues section of the AMO website at www.amo.on.ca.

5(a)



200 University Ave, Suite 801
Toronto, ON M5H 3C6
Tel.: (416) 971-9856 | Fax: (416) 971-6191
E-mail: amo@amo.on.ca



MEMBER COMMUNICATION

FYI N°: 08-009

To the attention of the Clerk and Council
July 16, 2008

Province Offers \$10 million for Landfill Gas Capture

Issue: The Ministry of the Environment is providing \$10 million over three years to help municipalities with landfills to capture landfill gas as is now required under regulation. The collection and flaring of the gas is the first priority, but funding for electricity generation, which may also result in additional greenhouse gas reductions, is also available.

Background:

In June 2008, amendments to Regulation 347 (General – Waste Management) and Ontario Regulation 232/98 (Landfilling Sites) ("O. Reg. 232/98") under the *Environmental Protection Act* ("EPA") resulted in requirements for landfill gas collection and flaring or use, for operating, new or expanding landfills larger than 1.5 million m³. In conjunction with the regulatory amendments, the Province is providing approximately \$10 million in funding support to municipalities (with a population less than 250,000) over three years for smaller landfills that are required to capture landfill gas as a result of these amendments.

Small landfills are defined as those smaller than 3.0 million m³ total waste disposal volume or having less than 1.5 million m³ of remaining waste disposal volume as of January 1, 2008. Funding support is available for up to 2/3 of the design and construction costs of the landfill gas facilities for collection and flaring or use (i.e. electricity generation) for projects commenced after June 19, 2008 and completed before March 31, 2011.

The application guide for funding of landfill gas capture facilities has now been finalized and posted to the Ministry of the Environment's web site (<http://www.ene.gov.on.ca/publications/6762e.pdf>)
Applications must be submitted by November 7, 2008.

Those interested in more information are advised to contact:

Larry Wilcox (416-314-7876) / Jim Hiraishi (416-212-7098)
Waste Management Policy Branch
Ministry of the Environment
135 St. Clair Avenue West, 7th Floor
Toronto, Ontario M4V 1P5

This information is available in the Policy Issue section of the AMO website at www.amo.on.ca

5(a)

Have you registered for the conference yet?

LEADING
BEYOND
TOMORROW

August 24 to 27, 2008
Ottawa Congress Centre
and
Westin Ottawa Hotel

Minister's Forum

Bring your questions, comments and concerns to the Minister's Forum scheduled for
Tuesday, August 25th, 2008
3:00 p.m.

Agriculture, Food & Rural Affairs - Hon. Leona Dombrowsky
Attorney General - Hon. Chris Bentley
Children and Youth - Hon. Deb Matthews
Citizenship and Immigration - Linda Jeffrey, MPP & Parliamentary Assistant
Community Safety and Correctional Services - Yasir Naqvi, MPP & Parliamentary Assistant
Community and Social Services - Hon. Madeleine Meilleur
Economic Development and Trade - Hon. Sandra Pupatello
Energy and Infrastructure - Hon. George Smitherman
Finance - Hon. Dwight Duncan
Health and Long-Term Care - Hon. David Caplan
Labour - Hon. Brad Duguid
Municipal Affairs and Housing - Hon. Jim Watson
Natural Resources - Hon. Donna Cansfield
Northern Development and Mines - Hon. Michael Gravelle
Tourism - Jim Brownell, MPP & Parliamentary Assistant
Transportation - Hon. Jim Bradley

Deadlines to make note of:

July 25, 2008: is the last date for changing Caucus for either the Monday Caucus Candidate Lunch or the Tuesday Board of Directors election. After July 25, changes to a declared Caucus are not permitted. If you would like to make a change to your caucus please contact Anita Surujdeo at asurujdeo@amo.on.ca

August 4, 2008: is the last date to request a Ministry Delegations. Individual Ministers and Parliamentary Assistants are being asked to participate in municipal delegations. Please note that not all Ministers and Parliamentary Assistants will be taking delegations. If your municipality wishes to request a delegation please refer to the Municipal Affairs and Housing website at <http://www.mah.gov.on.ca/Page5555.aspx>

For more information on the Conference please refer to the AMO website at
www.amo.on.ca

Note: This information included in this conference promotion piece is correct as at time of print 15 July, 2008, and is subject to change. A full program with all details of the conference program, along with other information will be part of each delegates' conference kit.

5(a)



ONTARIO GOOD ROADS ASSOCIATION

BOARD BRIEF

JUNE 20, 2008

Highlights from the Board of Directors

Results of Federal Gas Tax Funding

An informative presentation by Judy Dezell, Manager, AMO Federal Gas Tax Program, on the projects and outcomes achieved to date was heard at the Policy Committee meeting on Thursday, June 19. The issues of bridge inspections, environmental assessments and asset management were noted as initiatives. OGRA staff will be advising all members on the opportunity for gas tax expenditure.



The Pesticides Act

The Board accepted the recommendation that OGRA participate in the drafting of regulations under Bill 64, An Act to amend the Pesticides Act as it relates to the need to spray on municipal rights-of-way.

MTO Directive B-101

In a recommendation to the Policy Committee and approved at the Board of Directors meeting, a letter will be prepared for submission to MTO objecting to the proposed Directive B-101. The Directive would place responsibility on municipalities for the maintenance and replacement of MTO owned guide rails, median rails and other railing systems if mounted on bridges as well as sidewalks.

Electronic Tendering Preliminary Plan

OGRA's Coordinator of Infrastructure Services presented the preliminary plan to develop a Contract Preparation/eBidding Solution for Municipalities

The objective is to integrate a complete electronic tender creation, management and bidding system as part of The Road Authority, an OGRA member service.

The Board accepted the draft plan and recommended that staff proceed with the next steps which will include scoping out the complete project.

2008 OGRA BOARD (photo at the top of page 1)

BACK ROW (LEFT TO RIGHT): Alan Korell, Managing Director/City Engineer, City of North Bay; John Niedra, Director, Etobicoke York District Transportation Operations, City of Toronto; Tom Bateman, County Engineer, County of Essex; Ken Hill, Mayor, Township of Russell; Dave Fawcett, Deputy Mayor, Municipality of Grey Highlands; Donald J. McDonald, County Engineer, United Counties of Stormont, Dundas and Glengarry; Rick Champagne, Councillor, Township of East Ferris; Past-President, Jim Harrison, Councillor, City of Quinte West; Joe Tierney, Executive Director, Ontario Good Roads Association

FRONT ROW (LEFT TO RIGHT): Mark Grimes, Councillor, City of Toronto; John Curley, Councillor, City of Timmins; First Vice President, Eric Rutherford, Councillor, Municipality of Greenstone; President, David A. Leckie, Director of Roads & Transportation, City of London; Joanne Vanderheyden, Deputy Mayor, Township of Stratford-Caradoc; Second Vice President, Paul Johnson, Operations Manager, County of Wellington; Damian Albanese, Director, Transportation Division, Regional Municipality of Peel.

Working for Municipalities

Award of Recognition

The Board approved a new award to recognize retiring Instructors and Course Directors of OGRA training programs.

The award will be presented to the recipient(s) at the OGRA/ROMA Combined Conference.

OGRA Website

OGRA staff presented the Board of Directors with a walk-through of the newly designed website.

The website was designed around our Association's mandate and has been organized to provide users with quick access to areas of interest to the membership.

The new website went live on Thursday, June 26, 2008.

Board Reviews & Approves Advocacy Strategy

The Board approved the Advocacy Strategy Review and asked staff to further explore marketing strategies and various media outlets to advocate OGRA's mandate.

Staff will report back to the board at the September 2008 meetings.

Minimum Maintenance Standards Review Task Force

The Board endorsed and recommended to the Minister of Transportation proposed amendments to Ontario Regulation 239/02 prepared by the Minimum Maintenance Standards Review Task Force. The proposed amendments include new definitions for "becoming aware" and "patrolling" as well as the inclusion of winter patrolling. There are wording changes to clarify the determination of

Average Annual Daily Traffic (AADT), Snow Accumulation and Icy Roads. Annual inspections of signs for retro reflectivity and luminaries for functionality are recommended.



5(b)

44 Great Northern Road
Unit #13, Cambrian Mall
Sault Ste. Marie, ON
P6B 4Y5

July 11, 2008

Donna P. Irving

City Clerk

Corporation of the City of Sault Ste. Marie
Level IV - Civic Centre
99 Foster Drive
P.O. Box 580
Sault Ste. Marie, Ontario
P6A 5X6

Subject: 2008 Sault Buskerfest

Dear Donna Irving,

Please find enclosed a Temporary Street Closure Application for the 2008 Sault Buskerfest that we are planning for August 8 to 10, 2008. We have enclosed a map for your review of the proposed closure.

Last year was an amazing success and we had great participation from the community. The street closure will be used as the venue for this event and we plan to have seven street performers entertaining passing audiences along Queen Street.

We trust the enclosed is adequate for your consideration and if there is anything else we can provide in support of our application you may reach Alvin Olar at 971-1708.

Sincerely,

A handwritten signature in black ink that reads "Alvin Olar".

Alvin E. Olar
Chair
SSM International Youth Association

SSM International Youth Association

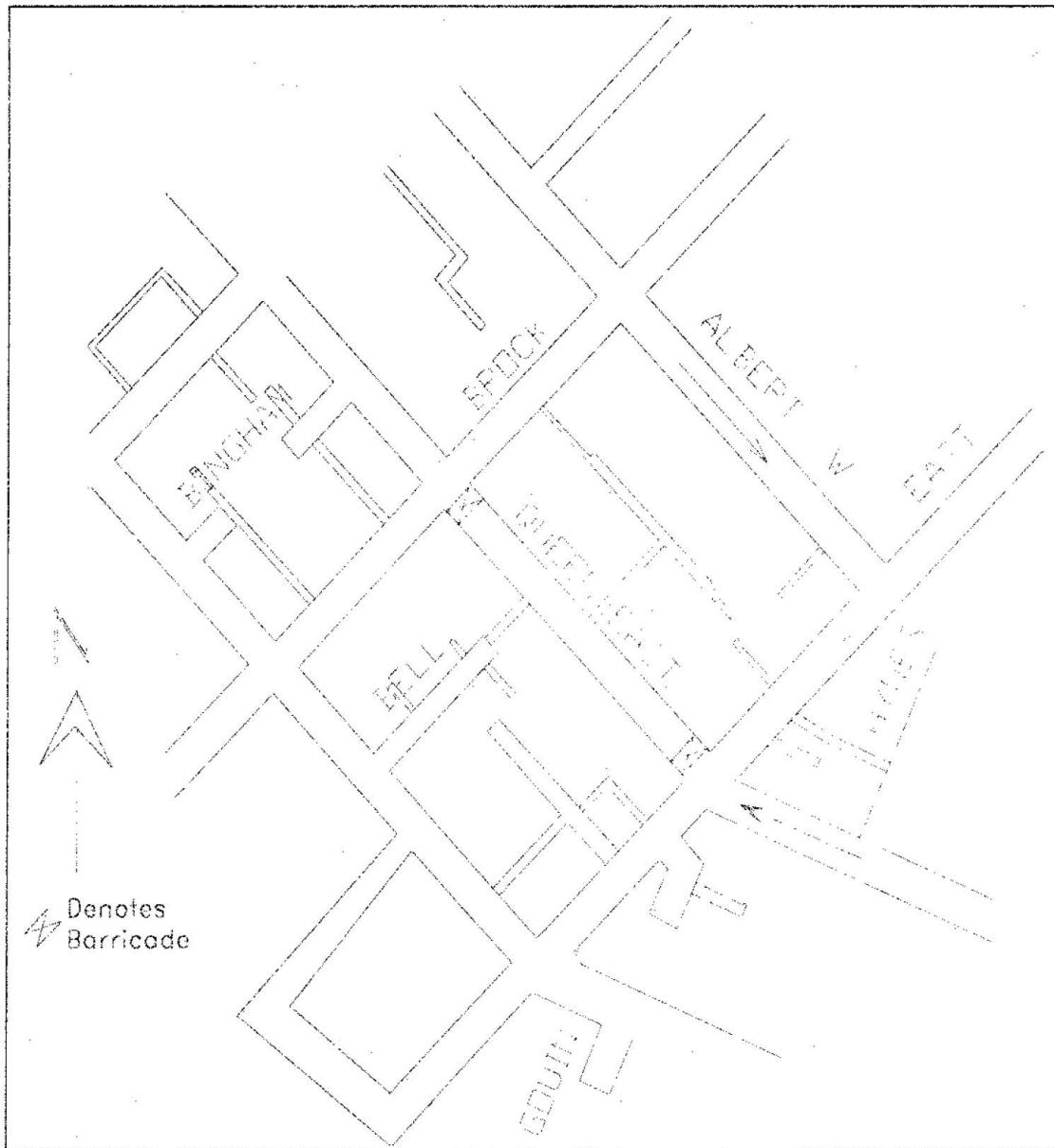
Mission: The SSM International Youth Association is committed to youth opportunities, pride and voice in all aspects of community life.

5(b)

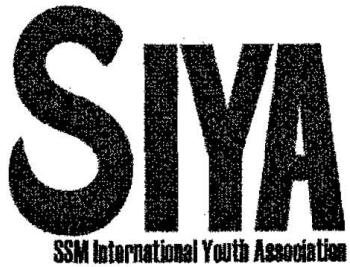
July 11, 2008
Page 2

Enclosure (2)

aeo



Map of Queen Street E. – Outlining Street Closure Request



44 Great Northern Road
Unit #13, Cambrian Mall
Sault Ste. Marie, ON
P6B 4Y5

5(b)

July 8, 2008

Donna P. Irving
City Clerk
Corporation of the City of Sault Ste. Marie
Level IV – Civic Centre
99 Foster Drive
P.O. Box 580
Sault Ste. Marie, ON
P6A 5X6

Subject: 2008 Sault Buskerfest Vendor Committee Approval

Dear Donna Irving,

The Sault Ste. Marie International Youth Association and the Sault Buskerfest Committee are requesting City Council approval to pass a bylaw for the 2008 Sault Buskerfest on Vendor Committee Approval. This bylaw was passed for the 2007 Buskerfest and we are looking to sustain this aspect of the festival.

The bylaw would state that all vendors that would like to set up and sell their goods and services, on or near the festival site must be approved by the Buskerfest Committee. This would ensure that all vendors who are participating in the festival have and will follow the guidelines and regulations set out by the committee. We would like to reserve the right to remove any vendors whom do not follow protocol, abide by this bylaw and follow the stipulations regarding vending during the festival and on or near the festival grounds.

The 2008 Buskerfest will take place from August 8 to 10, 2008 on Queen Street from East Street to Brock Street.

We thank you for the City's continued support of this festival and our Youth who continue to bring this unique and magical event to our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Alvin Olar".

Alvin Olar
Chair
SSM International Youth Association

SSM International Youth Association

Mission: The SSM International Youth Association is committed to youth opportunities, pride and voice in all aspects of community life.

5(b)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: Alvin Olar TELEPHONE: Fax 942-3642
942-2612

ADDRESS: 523 Wellington St. E. POSTAL CODE: P6A 2M4

The above person hereby makes application for the closing of

Queen St. E.

(Name of street to be closed)

from East St. to Brock St.

(reference points - street numbers, cross streets, etc.)

on the 8 day of Aug, 2008 from _____ am/pm to _____ am/pm
for the purpose of 2008 Bunkerfest Fri. Aug 8 3-11pm
Sat. Aug 9, 10am - 11pm
Sun. Aug 10 10am - 7pm

APPROVALS SECTION:

1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East

Steve Skey #164

Signature of Official

2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street

Signature of Official

3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road

4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street

Signature of Official

Signature of Official

5. Central Ambulance Communication
Centre (C.A.C.C.)
Telephone 946-1227
Fax 945-6883
969 Queen Street East
(Rear of Plummer Hospital)

6. Downtown Association
Telephone 942-2919
Fax 942-6368
496 Queen Street East
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____
(date) _____ (By-law No.) _____

5(b)

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: Alvin Olar Fax 942-3642
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1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East

Signature of Official

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Telephone 949-3335/949-3387
Fax 949-2341
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Signature of Official

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Signature of OfficialSignature of Official

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(QUEEN STREET CLOSINGS ONLY)

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5(b)

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Fri. Aug 8 3-11pm
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Sun. Aug 10 10am - 7pm

APPROVALS SECTION:

- | | |
|---|---|
| 1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street |
|---|---|

Signature of Official

Signature of Official

- | | |
|--|--|
| 3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road | 4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street |
|--|--|


Signature of Official

Signature of Official

- | | |
|---|---|
| 5. Central Ambulance Communication Centre (C.A.C.C.)
Telephone 946-1227
Fax 945-6883
969 Queen Street East
(Rear of Plummer Hospital) | 6. Downtown Association
Telephone 942-2919
Fax 942-6368
496 Queen Street East
(QUEEN STREET CLOSINGS ONLY) |
|---|---|

Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____
(date) _____ (By-law No.) _____

07/09/2008 14:03 FAX 705 253 2979

YMCA EMPLOYMENT

002

5(b)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: Alvin Olar Fax 942-3642
 ADDRESS: 523 Wellington St. E. TELEPHONE: 942-2612
POSTAL CODE: P6A 2M4

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580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street |
|---|---|

Signature of OfficialSignature of Official

- | | |
|--|--|
| 3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road | 4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street |
|--|--|

Signature of OfficialSignature of Official

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496 Queen Street East
(QUEEN STREET CLOSINGS ONLY) |
|---|---|

Signature of OfficialSignature of OfficialCITY CLERK SECTION:

City Council approval was received on _____, _____
 (date) (By-law No.)

07/09/2008 14:04 FAX 705 253 2979

YMCA EMPLOYMENT

002/002

5(b)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

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- | | |
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Signature of Official

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- | | |
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Telephone 541-7000
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128 Sackville Road | 4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street |
|--|--|

Signature of Official

Signature of Official

- | | |
|---|---|
| 5. Central Ambulance Communication
Centre (C.A.C.C.)
Telephone 946-1227
Fax 945-6863 945-6877
65 OLD GARDEN RIVER RD
969 Queen Street East
(Rear of Plummer Hospital) | 6. Downtown Association
Telephone 942-2919
Fax 942-6368
496 Queen Street East
(QUEEN STREET CLOSINGS ONLY) |
|---|---|

Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____
 (date) _____ (By-law No.) _____

Attention: Joanne Kodich

5(b)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: Alvin Olar Fax 942-3642
ADDRESS: 523 Wellington St. E. TELEPHONE: 942-2612
POSTAL CODE: P6A 2M4

The above person hereby makes application for the closing of
Queen St. E.

(Name of street to be closed)

from East St. to Brock St.

(reference points - street numbers, cross streets, etc.)

on the 8 day of Aug, 2008 from am/pm to am/pm
for the purpose of 2008 Buskerfest Fri. Aug 8 3-11pm
Sat. Aug 9, 10am-11pm
Sun. Aug 10 10am-7pm

APPROVALS SECTION:

1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street

Signature of Official

Signature of Official

3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Slackville Road

4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street

Signature of Official

Signature of Official

5. Central Ambulance Communication
Centre (C.A.C.C.)
Telephone 946-1227
Fax 945-6883
969 Queen Street East
(Rear of Plummer Hospital)

6. Downtown Association
Telephone 942-2919
Fax 942-6368
496 Queen Street East
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____
(date) _____ (By-law No.) _____

5(b)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

Campbell Place Inc.

CONTACT NAME: _____ TELEPHONE: 759-3339
Dr. M. Nanne
ADDRESS: 275 Albert St. E. POSTAL CODE: P6A 6N7

The above person hereby makes application for the closing of

Albert St. East

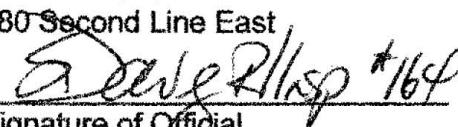
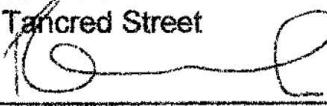
(Name of street to be closed)

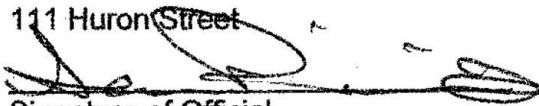
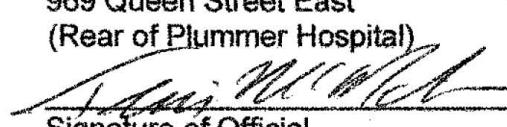
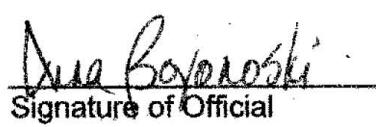
from Dennis St to Bruce Intersections
from 275 Albert St. E. to _____

(reference points - street numbers, cross streets, etc.)

on the 28th day of July, 20 from 7 am/pm to 4 am/pm
for the purpose of lifting Elevator Motors(2) to the roof
removing the old motors(2) from the roof

APPROVALS SECTION:

- | | |
|--|--|
| 1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East

Signature of Official | 2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street

Signature of Official |
| 3. ✓ Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Saugville Road

Signature of Official | 4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street

Signature of Official |
| 5. Central Ambulance Communication
Centre (C.A.C.C.)
Telephone 946-1227
Fax 945-6883
969 Queen Street East
(Rear of Plummer Hospital)

Signature of Official | 6. Downtown Association
Telephone 942-2919
Fax 942-6368
496 Queen Street East
(QUEEN STREET CLOSINGS ONLY)

Signature of Official |

CITY CLERK SECTION:

City Council approval was received on _____, _____
(date) (By-law No.)



PAGE 1 OF 2

APPENDIX B-2A

**CITY OF SAULT SITE. MARIE
INFORMATION SECTION FOR PERMITS WHERE ALCOHOL WILL BE SERVED**

APPROVALS

NOTE: All signatures of approval must be provided on one original form.

Name of Group/Organization: Ontario Slow Pitch/Wingnnts Eatery

Name of Event: Ontario Slow Pitch Tournament

Date(s) of Event: Aug 22, 23 & 24/08 Site: StrathClair Field - S

Times of Event: 9 Am - 11pm Location: StrathClair Field Second Line

Times of Beer Garden: 11am - 11pm

Wingnnts Eatery

Damon Burgess

Name of Special Occasion Permit Holder

Name of Identified Designate

[Signature]

[Signature]

Signature of Special Occasion Permit Holder

Signature of Identified Designate

350 Lake St Sault Ste. Marie 206-2001

107 Fentgon Blvd. SSM 206-2001

Address of Permit Holder/Telephone

Address of Identified Designate/Telephone

1. Sault Ste. Marie Police Service

2. Sault Ste. Marie Fire Services
Fire Prevention Office

[Signature] 830LY08

[Signature] July 3/08

Signature of Official

Signature of Official

3. Algoma Health Unit
Environmental Health

4. Community Services Department
Recreation and Culture Division or
Community Centres

[Signature]

[Signature]

Signature of Official

Signature of Official

TO BE POSTED AT EVENT.

FOR OFFICE USE ONLY

City Council Approval Received on _____

Date

C.S.D. Staff Representative _____

Signature

5(c)



PAGE 1 OF 2

APPENDIX B-2A

CITY OF SAULT SITE. MARIE
INFORMATION SECTION FOR PERMITS WHERE ALCOHOL WILL BE SERVED

APPROVALS

NOTE: All signatures of approval must be provided on one original form.

Name of

Group/Organization: Bankers Baseball League/Wignut's Eatery

Name of Event:

Bankers League Baseball tournament

Date(s) of

Event: August 16 & 17

Site: Strath Clair Field

Times of Event: 9 AM - 9 pm

Location: Strath Clair Field

Times of Beer Garden:

11 AM - 9 pm

Wignut's Eatery

Name of Special Occasion Permit Holder

[Signature]

Signature of Special Occasion Permit Holder

350 Lake St. SSM 206-2001

Address of Permit Holder/Telephone

Damon Burgess

Name of Identified Designate

[Signature]

Signature of Identified Designate

107 Fonteyn Blvd. 206-2001

Address of Identified Designate/Telephone

1. Sault Ste. Marie Police Service

R. Culver

Signature of Official 08/06/08

2. Sault Ste. Marie Fire Services
Fire Prevention Office

[Signature]

Signature of Official

3. Algoma Health Unit
Environmental Health

J.W. Wiley Nelson

Signature of Official

4. Community Services Department
Recreation and Culture Division or
Community Centres

[Signature]

Signature of Official

TO BE POSTED AT EVENT.

FOR OFFICE USE ONLY

City Council Approval Received on _____

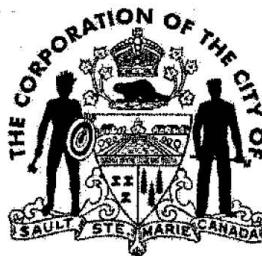
Date

C.S.D. Staff Representative _____

Signature

5(d)

Joseph M. Fratesi, B.A. LL.B.
Chief Administrative Officer



99 Foster Drive
P.O. Box 580, Civic Centre
Sault Ste. Marie, Ontario
Canada, P6A 5N1
(705) 759-5347
(705) 759-5952 (Fax)
E-Mail:
j.fratesi@cityssm.on.ca
b.berlingieri@cityssm.on.ca

2008 07 21

Mayor John Rowswell and
Members of City Council
Civic Centre

RE: STAFF TRAVEL REQUESTS

Dear Council:

The following staff travel requests are presented to you for approval:

1. **Art Gagnon – PWT – Transit/Parking Division**
O.T.C. Parking Workshop
September, 2008
Stratford, ON
Estimated total cost to the City - \$ 1,399.00
Estimated net cost to the City - \$ 1,399.00

2. **John Luszka – Human Resources**
OMHRA Fall Conference
September, 2008
Stratford, ON
Estimated total cost to the City - \$1,585.00
Estimated net cost to the City - \$1,585.00

3. **Joanne Pearson – Social Services**
2008 Social Housing and Homelessness Prelim
September, 2008
Toronto, ON
Estimated total cost to the City - \$1,730.01
Estimated net cost to the City - \$1,730.01

4. **Dree Pauze – Social Services**

2008 Social Housing and Homelessness Prelim

September, 2008

Toronto, ON

Estimated total cost to the City - \$1,730.01

Estimated net cost to the City - \$1,730.01

Yours truly,

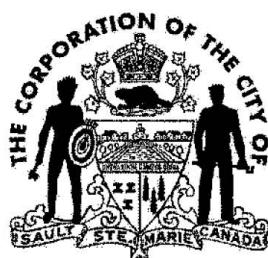


Joseph M. Fratesi
Chief Administrative Officer

JMF: bb

5(e)

Ralph Robertson
Manager of Purchasing



Finance Department
Purchasing Division

2008 07 21

Mayor John Rowswell and
Members of City Council,
Civic Centre.

Re: Tender for Event Security Services - Arenas

Attached hereto for your information and consideration is a summary of the tenders received to provide Hockey, Special Event and Concert Security Services at the City's Arenas, as required by the Community Services Department.

The tender was publicly advertised and tender documents were forwarded to all firms on our bidders list. A public opening of the tenders received was held June 25, 2008, with Malcolm White, Deputy City Clerk, attending.

The tenders received have been evaluated and reviewed with Mr. Nick Apostle, Commissioner of Community Services and the low tendered price, meeting specifications, has been identified on the attached summary.

Funding for this service is derived from various Steelback operations accounts and Community Centres accounts for hockey, concerts and special events security.

RECOMMENDATION

It is therefore my recommendation that the tender to provide Event Security Services at the City's Arenas for three years (extendable by 24 months if agreed to) be awarded to North East Regional Security Services Inc., at their low tendered prices, meeting specifications, for each provided service. The total cost shown of \$86,467.50 is only an estimate for a one year period of this service.

This report is submitted for Council's approval.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. Robertson".

Ralph Robertson
Manager of Purchasing

RR:nt
Attach.

Recommended for approval,

A handwritten signature in black ink, appearing to read "W. Freiburger".

W. Freiburger
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL
A handwritten signature in black ink, appearing to read "Joseph M. Fratesi".
Joseph M. Fratesi
Chief Administrative Officer

**FINANCE DEPARTMENT
PURCHASING DIVISION
BUDGET: Various Steelback Operations and Community Centres Accounts**

**Received: June 25, 2008
File: #2008CB03**

**SUMMARY OF TENDERS
EVENT SECURITY SERVICES - ARENAS**

	Norpro Company Sault Ste. Marie, ON			North East Regional Sault Ste. Marie, ON		Solid Security Services Sault Ste. Marie, ON	
	<u>Estimated 12 Month Requirements</u>	<u>Rate</u>	<u>Total</u>	<u>Rate</u>	<u>Total</u>	<u>Rate</u>	<u>Total</u>
Regular Hourly Rate For Uniformed Guards For Hockey Games & General Events	3000	\$13.55	\$40,650.00	\$12.75	\$38,250.00	\$12.10	\$36,300.00
Regular Hourly Rate For Uniformed Guards For Concerts & Special Events	2400	\$13.55	\$32,520.00	\$14.00	\$33,600.00	\$12.10	\$29,040.00
Regular Hourly Rate For Tshirt Guards For Concerts & Special Events	750	\$13.55	\$10,162.50	\$14.00	\$10,500.00	\$12.10	\$9,075.00
	Subtotal		\$83,332.50		\$82,350.00		\$74,415.00
	5% G.S.T.		4,166.63		4,117.50		3,720.75
Total Tendered Price for Event Security Services:			\$87,499.13		\$86,467.50		\$78,135.75
Remarks	Does not meet Specifications Pricing not firm for term of Contract			Meets Specifications		Does not meet Specifications No concert or large event experience	

Note: The low tendered prices, meeting specifications, are boxed above.

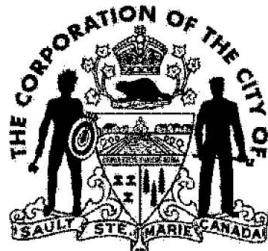
The number of hours shown above are an estimate of the City's annual requirements and are not guaranteed.

It is my recommendation that the low tendered prices, meeting specifications, submitted by North East Regional Security Services Inc., be accepted.

5(c)

5(f)

Ralph Robertson
Manager of Purchasing



Finance Department
Purchasing Division

2008 07 21

Mayor John Rowswell and
Members of City Council,
Civic Centre.

RE: TENDERS FOR EQUIPMENT – PUBLIC WORKS & TRANSPORTATION DEPT.

Attached hereto for your information and consideration are the summaries of the tenders received for the supply and delivery of various pieces of equipment required by the Public Works and Transportation Department. This equipment replaces aging and failing equipment currently in use.

The tenders were publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders received was held June 26, 2008, with Councillor Frank Fata representing City Council.

The tenders received have been thoroughly evaluated and reviewed with Mr. M. Blanchard, Manager - Equipment/Building Maintenance, and the low tendered prices, meeting specifications, have been identified on their respective summaries.

The budget allocation for this equipment, identified in the 2008 P.W. & T. Equipment Reserve is \$1,954,000.00 and the total purchase price amounts to \$1,698,395.24.

RECOMMENDATION

It is therefore my recommendation that the tenders for equipment be awarded as follows:

Item	Supplier	Amount
One (1) 58000 GVW Tandem Truck c/w Plow, Wing, Harness & Dump Box	TMS Truck Centre Sault Ste. Marie, ON	\$ 196,029.73
One (1) Loader/Backhoe	Tracks & Wheels Sault Ste. Marie, ON	\$ 89,742.34
One (1) Articulating Wheel Loader	H.D. Equipment Sales Sault Ste. Marie, ON	\$116,776.46
One (1) Portable Asphalt Patcher	H.D. Equipment Sales Sault Ste. Marie, ON	\$ 42,239.40
One (1) Motor Grader c/w Snow Wing & Front Blade	Strongco Equipment Mississauga, ON	\$187,354.00
One (1) 4WD Municipal Tractor c/w Blower, Plow & Broom	Work Equipment Limited Courtland, ON	\$145,598.24

5(f)

- 2 -

Two (2) Diesel Riding Mowers c/w Front Mower Decks	Northshore Tractor Ltd. Echo Bay, ON	\$ 35,030.00
One (1) Landfill Articulating Wheel Loader	Tracks & Wheels Sault Ste. Marie, ON	\$146,238.95
One (1) Landfill Waste Handler Compactor	Toromont Cat Sault Ste. Marie, ON	\$710,142.85
Two (2) Farm Tractor Snowblowers	Northshore Tractor Ltd. Echo Bay, ON	\$ 12,430.00
One (1) Hydro Seeder	Northshore Tractor Ltd.	\$ 16,813.27

This report is submitted for Council's approval.

Respectfully submitted,



Ralph Robertson
Manager of Purchasing

RR:nt
Attach.

Recommended for approval,



W. Freiburger
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$180,000.00

Received: June 26, 2008
File: 2008WA08

SUMMARY OF TENDERS

ONE (1) 58000 GVW TANDEM TRUCK C/W PLOW, WING, HARNESS & 14' FOUR SEASONS TYPE DUMP BOX

Firm		Make & Model	Delivery	Warranty	Total Price <u>(including trade-in and taxes)</u>	Remarks
Lakeway Truck Centre Sault Ste Marie, ON	Opt. #1	2009 International 7400SBA J.C. Hydraulics Pkg	120 w/days	1 Year 1 Year	\$206,755.15	Meets specifications
	Opt. #2	2009 International 7400SBA Gin-Cor Equip Pkg	120 w/days	1 Year 1 Year	\$217,435.43	Meets specifications
TMS Truck Centre Sault Ste Marie, ON	Opt. #1	2009 Freightliner M2 106V Gin-Cor Equip Pkg	76 w/days	2 Years 1 Year	\$206,707.00	Meets specifications
	Opt. #2	2009 Sterling LT8513 Gin-Cor Equip Pkg	84 w/days	2 Years 1 Year	\$209,938.83	Meets specifications
	Opt. #3	2009 Freightliner M2 106V J.C. Hydraulics Pkg	76 w/days	2 Years 1 Year	\$196,029.73	Meets specifications

Note: The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the low tendered price, meeting specifications, submitted by TMS Truck Centre for Opt. 3, be accepted.

Ralph Robertson
Manager of Purchasing

5(f)

FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$138,000.00

Received: June 26, 2008
File: 2008WA09

**SUMMARY OF TENDERS
ONE (1) LOADER/BACKHOE**

Firm	Make & Model	Delivery	Warranty	Total Tendered Price <u>Incl. Trade-In & Taxes</u>	Remarks
Construction Equipment Sault Ste Marie, ON				No Bid	
Hood Logging Equipment Thunder Bay, ON	2008 Terex TX860B	60 w/days	12 months 2000 hrs	\$91,864.48	Does not meet specifications. Lower HP & Torque & Ground Level Lift Capacity than Specs
H.D. Equipment Sales Sault Ste Marie, ON	2008 New Holland B110-B	60 w/days	12 months 2000 hrs	\$64,524.13	Does not meet specifications. Lower Torque than Specs Lower road speed than required
Nortrax Canada Sudbury, ON	2008 John Deere 410J	30-45 w/days	6 months 1500 hours 3 yr powertrain	\$89,835.00	Does not meet specifications. Lower HP & Torque than Specs
Strongco Equipment Lively, ON				No Bid	
Toromont Industries Ltd. Sault Ste Marie, ON	2008 Caterpillar 430E	48 w/days	12 months 1500 hours 3 yr powertrain	\$101,553.10	Does not meet specifications. Lower HP & Torque than Specs
Tracks & Wheels Equipment Sault Ste Marie, ON	2008 Case 590 SM Plus Ser. 3	120 w/days	12 months unlimited hours	\$89,742.34	Meets specifications

Note: The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the low tendered price, submitted by Tracks & Wheels Equipment, be accepted.

Ralph Robertson
Manager of Purchasing

5/15

FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$185,000.00

Received: June 26, 2008
File: 2008WA10

SUMMARY OF TENDERS
ONE (1) ARTICULATING WHEEL LOADER

Firm	Make & Model	Delivery	Warranty	Total Tendered Price incl. Trade-In & Taxes	Remarks
Equipment Sales & Service Toronto, ON	2008 Komatsu WA250 PZ-6	80 w/days	12 months unlimited hrs	\$166,110.00	Meets specifications.
Hood Logging Equipment Thunder Bay, ON	2008 Terex TXL200-2	60 w/days	12 months or 2000 hrs	\$149,439.11	Meets specifications.
H.D. Equipment Sales Sault Ste Marie, ON	2008 New Holland W130 BTC	60 w/days	12 months or 2000 hrs	<u>\$116,776.46</u>	Meets specifications.
McDowell Equipment Sudbury, ON	2008 Kawasaki 65 TMV-2	60-90 w/days	24 months or 5000 hrs	Irregular Bid	Unable to determine bid.
Nortrax Canada Sudbury, ON	2008 John Deere 544 J	30-45 w/days	6 months unlimited hours	\$160,460.00	Meets specifications.
Strongco Equipment Lively, ON	2008 Volvo L60F	90-120 w/days	12 months or 1500 hrs	\$149,838.00	Meets specifications.
Toromont Industries Ltd. Sault Ste Marie, ON	2008 Caterpillar 930 H	72 w/days	12 months or 2000 hrs	\$149,083.16	Does not meet specifications. Specifications not completed.
Tracks & Wheels Equipment Sault Ste Marie, ON	2008 Case 621 EXT	120 w/days	12 months unlimited hours	\$124,753.13	Meets specifications.

Note: The low tendered price, meeting specifications, is underlined above.

It is my recommendation that the low tendered price, submitted by H.D. Equipment Sales, be accepted.

Ralph Robertson
Manager of Purchasing

5(f)

**FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$30,000.00**

**Received: June 26, 2008
File: 2008WA11**

**SUMMARY OF TENDERS
ONE (1) PORTABLE ASPHALT PATCHER**

<u>Firm</u>	<u>Make & Model</u>	<u>Delivery</u>	<u>Warranty</u>	<u>Total Tendered Price (Including trade-in and taxes)</u>	<u>Remarks</u>
HD Equipment Sales & Service Sault Ste. Marie, ON	2008 RMV 2-Ton Diesel	60 w/days	12 Months Parts	\$42,239.40	Meets specifications.

Note: Although only one bidder has submitted pricing, the price is deemed to be fair and equitable.

The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the tendered price, submitted by HD Equipment Sales & Service, be accepted.

Ralph Robertson
Manager of Purchasing

(479)

**FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$275,000.00**

Received: June 26, 2008
File: 2008WA12

**SUMMARY OF TENDERS
ONE (1) MOTOR GRADER C/W SNOW WING & FRONT BLADE**

Firm		Make & Model	Delivery	Warranty	Total Tendered Price incl. Trade-in & Taxes	Remarks
H.D. Equipment Sales Sault Ste. Marie, ON		2008 New Holland G200	30 w/days	12 months or 2000 hrs	\$197,713.84	Does not meet Specifications. Not Craig 302-12. No equivalent specifications provided.
Nortrax Canada Sudbury, ON		2008 John Deere 870D	30-45 w/days	6 months unlimited 3 yr powertrain	\$167,240.00	Does not meet Specifications. Base operating weight under specifications.
Strongco Equipment Mississauga, ON		2008 Volvo G960	60-72 w/days	12 months or 2500 hrs	<u>\$187,354.00</u>	Meets Specifications.
Toromont CAT Sault Ste. Marie, ON		2008 Caterpillar 140M	60 w/days	12 months or 2000 hrs	\$178,260.84	Does not meet Specifications. Base operating weight under specifications. No shutter system on radiator.
Tracks & Wheels Equipment Sault Ste Marie, ON	Opt #1	2008 Case 885	180 w/days	12 months unlimited	\$206,032.90	Meets Specifications.
	Opt #2	2008 Case 865	180 w/days	12 months unlimited	\$198,406.53	Does not meet Specifications. Base operating weight under specifications.

Note: The low tendered price, meeting specifications, is underlined above.
It is my recommendation that the low tendered price, meeting specifications, submitted by Strongco Equipment, be accepted.

Ralph Robertson
Manager of Purchasing

(t)5

**FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$135,000.00**

**Received: June 26, 2008
File: 2008WA13**

**SUMMARY OF TENDERS
ONE (1) 4WD MUNICIPAL TRACTOR c/w BLOWER, PLOW & BROOM**

<u>Firm</u>	<u>Make & Model</u>	<u>Delivery</u>	<u>Warranty</u>	<u>Total Tendered Price (incl. trade-in & taxes)</u>	<u>Remarks</u>
G. C. Duke Equipment Burlington, ON		No Bid			
Strongco Equipment Mississauga, ON		No Bid			
Work Equipment Limited Courtland, ON	2008 Trackless MT6	45 w/days	1 year	<u>\$145,598.24</u>	Meets specifications.

Note: Although only one bidder has submitted pricing, the price is deemed to be fair and equitable.
The low tendered price, meeting specifications, is underlined above.
It is my recommendation that the tendered price, submitted by Work Equipment Limited, be accepted.

Ralph Robertson
Manager of Purchasing

5/14

**FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$46,000.00**

**Received: June 26, 2008
File: 2008WA14**

**SUMMARY OF TENDERS
TWO (2) DIESEL RIDING MOWERS C/W FRONT MOWER DECKS**

Firm	Opt.	Make & Model	Delivery	Warranty	Total Tendered Price <u>(Including trade-ins and taxes)</u>	Remarks
Construction Equipment Supply Sault Ste. Marie, ON					No Bid	
G.C. Duke Burlington, ON		2008 Jacobsen Turfcat 628D	15 w/days	2 years/ 2,000 hrs	\$35,825.52	Does not meet Specifications No Cruise Control Not Disk Brakes Smaller Gas Tank Than Spec'd
Northshore Tractor Ltd. Echo Bay, ON	1	2008 Kubota F2880E	15 w/days	2 years	\$35,030.00	Meets Specifications
	2	2008 John Deere 1435	15 w/days	2 years	\$36,160.00	Meets Specifications

Note: The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the tendered price, submitted by Northshore Tractor Ltd., Opt. 1, be accepted.

Ralph Robertson
Manager of Purchasing

5(f)

**FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$260,000.00**

Received: June 26, 2008
File: 2008WA15

**SUMMARY OF TENDERS
ONE (1) LANDFILL ARTICULATING WHEEL LOADER**

Firm	Make & Model	Delivery	Warranty	Total Tendered Price Incl. Trade-In & Taxes	Remarks
Equipment Sales & Service Toronto, ON	2008 Komatsu WA380-6	100 w/days	12 months unlimited hrs	\$256,510.00	Exceeds specifications.
Hood Logging Equipment Thunder Bay, ON	2008 Terex TXL300-2	60 w/days	12 months or 2000 hrs	\$184,799.07	Meets specifications.
H.D. Equipment Sales Sault Ste Marie, ON	2008 New Holland W190B	60 w/days	12 months or 2000 hrs	\$159,278.02	Meets specifications.
McDowell Equipment Sudbury, ON	2008 Kawasaki 80 ZV-2	60-90 w/days	24 months or 5000 hrs	\$202,219.69	Meets specifications. Minor variances.
Nortrax Canada Sudbury, ON	2008 John Deere 644 JWH	30-45 w/days	6 months unlimited hours	\$242,950.00	Exceeds specifications.
Strongco Equipment Lively, ON	2008 Volvo L110F	120-150 w/days	12 months or 1500 hrs	\$203,174.00	Meets specifications.
Toromont Industries Ltd. Sault Ste Marie, ON	2008 Caterpillar 950H S&W	60 w/days	6 months	\$209,871.51	Meets specifications.
Tracks & Wheels Equipment Sault Ste Marie, ON	2008 Case 821E	120 w/days	12 months unlimited hours	<u>\$146,238.95</u>	Meets specifications.

Note: The low tendered price, meeting specifications, is underlined above.

It is my recommendation that the low tendered price, submitted by Tracks & Wheels, be accepted.

Ralph Robertson
Manager of Purchasing

5(+)

FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$675,000.00

Received: June 26, 2008
File: 2008WA16

SUMMARY OF TENDERS
ONE (1) LANDFILL WASTE HANDLER COMPACTOR

<u>Firm</u>	<u>Make & Model</u>	<u>Delivery</u>	<u>Warranty</u>	<u>Total Tendered Price incl. Trade-In & Taxes</u>	<u>Remarks</u>
Hood Logging Equipment Thunder Bay, ON	2008 Terex TC400	120 w/days	1 yr unlimited hrs	\$760,746.51	Does not meet specifications Compactor wheels not interchangeable with spare Existing wheels being used No auto blade positioning
Toromont Cat Sault Ste. Marie, ON	2009 Caterpillar 826H	365 w/days	6 months complete 3 yr/5000 hr powertrain	\$710,142.85	Meets specifications

Note: The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the low tendered price, meeting specifications, submitted by Toromont Cat, be accepted.

Ralph Robertson
Manager of Purchasing

5(f)

**FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$14,000.00**

**Received: June 26, 2008
File: 2008WA17**

**SUMMARY OF TENDERS
TWO (2) SNOWBLOWERS (FARM TRACTOR MOUNTING)**

<u>Firm</u>	<u>Make & Model</u>	<u>Delivery</u>	<u>Warranty</u>	<u>Total Tendered Price (Including Trade-ins & taxes)</u>	<u>Remarks</u>
Construction Equipment Sault Ste. Marie, ON				No Bid	
G.C. Duke Equipment Burlington. ON				No Bid	
HD Equipment Sales & Service Sault Ste. Marie, ON	2008 Erskine 901FM	30 w/days	12 Months	\$29,945.00	Does not meet Specifications Alternative Bid Width less than specified
Northshore Tractor Echo Bay, ON	2008 AgroTrend 3096S	15 w/days	12 months	\$12,430.00	Meets Specifications subject to verification

The low tendered price, meeting specifications, is boxed above.

It is my recommendation that the tendered price, submitted by Northshore Tractor, be accepted.

Ralph Robertson
Manager of Purchasing

(t)5

FINANCE DEPARTMENT
PURCHASING DIVISION
Budget Amount: \$16,000.00

Received: June 26, 2008
File: 2008WA18

SUMMARY OF TENDERS
ONE (1) HYDRO SEEDER

<u>Firm</u>	<u>Make & Model</u>	<u>Delivery</u>	<u>Warranty</u>	<u>Total Tendered Price</u> <u>(including taxes)</u>	<u>Remarks</u>
Construction Equipment Sault Ste. Marie, ON				No Bid	
G.C. Duke Equipment Burlington, ON				No Bid	
HD Equipment Sales & Service Sault Ste. Marie, ON	2008 Turfmaker 430	15 w/days	12 Months	\$19,334.30	Does not meet Specifications No Reversible Auger No Electric Retractable Hose Reel Not equipped with Surge Brakes
Northshore Tractor Echo Bay, ON	2008 Finn T30	15 w/days	12 months on unit 24 months on motor	\$16,813.27	Meets Specifications

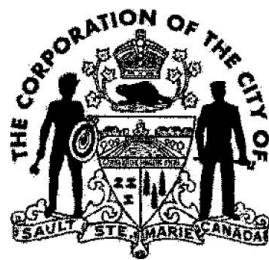
The low tendered price, meeting specifications, is boxed above.
It is my recommendation that the tendered price, submitted by Northshore Tractor, be accepted.

Ralph Robertson
Manager of Purchasing

5(t)

5(g)

William Freiburger, CMA
Commissioner of Finance
and Treasurer



Finance Department

2007 07 21

Mayor John Rowswell and
Members of City Council

Re: 2007 Financial Statements

Please find under separate cover the audited Consolidated Financial Statements for 2007.

The Finance Committee met with the City's Auditor KPMG LLP to review the 2007 City audit, and approved the 2007 Financial Statements.

The 2007 Performance Measures will be presented at a future date.

Respectfully submitted,

W. Freiburger, CMA
Commissioner of Finance and Treasurer

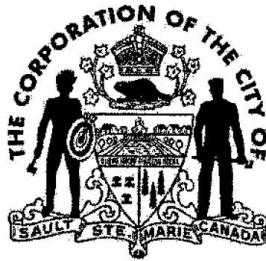
WF/kl

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

5(h)

William Freiburger, CMA
Commissioner of Finance
and Treasurer



Finance Department

2008 07 21

Mayor J. Rowswell and
Members of City Council

Re: PSAB 3150 UPDATE

A Tangible Capital Asset policy was prepared by Mr. Jacob Bruzas, Financial Analyst and approved by the Finance Committee on July 16, 2008. The policy has been reviewed with the City's Auditor, KPMG LLP, Chartered Accountants. The Tangible Capital Asset policy states the method the City will record and depreciate assets under guidelines established under the Public Sector Accounting Board (PSAB).

Staff have undertaken the following projects related to compliance with the new PSAB reporting standards.

1. Functionalized all property owned by the City based on the assessment role.
2. A valuation of linear assets including roads, sidewalks, storm sewer and sanitary sewers had been completed.
3. Staff training and the development of processes to implement the Microsoft Dynamics fixed asset software system.
4. An inventory of office furniture which will be a pooled asset is underway.
5. Review of the useful life of assets to determine depreciation rates.
6. Research the historic cost of the major buildings and structures from City records.

RECOMMENDATION

Resolved that City Council proceed with the implementation of PSAB 3150 and approve the attached Tangible Capital Asset Policy.

Respectfully submitted,


W. Freiburger, CMA
Commissioner of Finance and Treasurer


RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

THE CORPORATION OF THE CITY OF SAULT STE MARIE
TANGIBLE CAPITAL ASSETS POLICY

POLICIES & PROCEDURES MANUAL

THE CORPORATION OF THE CITY OF SAULT STE MARIE

POLICY: Tangible Capital Assets

EFFECTIVE DATE: January 1, 2009

PURPOSE

The primary objectives of this policy are to outline the proper accounting treatment for the recording of tangible capital assets and to provide control and accountability over the City's capital assets. Among other things, the policy prescribes guidelines for the recognition of the assets, the determination of their carrying amounts and amortization charges and financial statement presentation and disclosure. The treatment of tangible capital assets for accounting purposes is intended to be in accordance with Generally Accepted Accounting Principles (G.A.A.P.), pronouncements of the Public Sector Accounting Board (P.S.A.B.) and the requirements of the Province of Ontario.

SCOPE

This policy applies to all City departments, boards and commissions, agencies and other organizations falling within the reporting entity of the City.

DEFINITIONS

Tangible Capital Assets, Section PS 3150:

Tangible capital assets are non-financial assets having physical substance that:

- a) are held for use in the production or supply of goods and services, for rental to others, for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets;
- b) have useful economic lives extending beyond an accounting period;
- c) are used on a continuing basis; and
- d) are not for resale in the ordinary course of operations. (PS 3150.05)

In order to be recognized as a tangible capital asset for financial reporting purposes the item must have a cost or other value that can be reliably measured.

Measurement of Assets

Tangible capital assets are to be recorded at cost. (PS 3500.09).

Cost is the gross amount of consideration given up to acquire, construct or develop a tangible capital asset. Gross cost includes all costs "directly attributable" to the acquisition, construction or development of the tangible capital asset. This encompasses installing the asset at the location and in the condition necessary for its intended use.

THE CORPORATION OF THE CITY OF SAULT STE MARIE
TANGIBLE CAPITAL ASSETS POLICY

Examples of directly attributable costs are:

- initial delivery and handling costs;
- costs of testing that the asset is functioning properly prior to or during installation;
- professional fees;
- direct design/production costs such as labour, equipment rentals, materials and supplies;
- engineering, architectural and other outside services for designs, plans, specifications and surveys;
- acquisition and preparation costs of buildings and other facilities;
- direct costs of inspection, supervision and administration of construction contracts and work; and
- application fees.

If two or more assets are acquired for a single purchase price, it is necessary to allocate the purchase price to the various assets acquired based on the fair value of the assets at the time of acquisition. The most common example would be the purchase of a building with land.

Betterments

A betterment is a cost incurred to enhance the service potential of a tangible capital asset.

In general, they are subsequent expenditures on tangible capital assets that:

- increase previously assessed physical output or service capacity;
- lower associated operating costs;
- extend the useful life of the asset; or
- improve the quality of the output.

Any other expenditure would be considered a repair or maintenance and expensed in the period.

In summary:

- maintenance and repairs maintain the predetermined service potential of a tangible capital asset for a given useful life; whereas
- betterments increase service potential (and may or may not increase the remaining useful life of the tangible capital asset).

CLASSIFICATIONS

The following are the major classifications of tangible capital assets as they will be presented in the notes to the financial statements and in the financial information return:

Land--- land includes, but not limited to, land purchased or acquired for value for parks and recreation, building sites, infrastructure (roadways, bridges, water treatment systems, etc.) and other program use, but not land held for resale.

Land improvements--- land improvements include all improvements of a permanent nature to land such as parking lots, landscaping, lighting, pathways, soccer fields and sprinkler systems.

THE CORPORATION OF THE CITY OF SAULT STE MARIE
TANGIBLE CAPITAL ASSETS POLICY

Buildings--- permanent, temporary or portable building structures, such as offices, garages, warehouses, and recreation facilities intended to shelter persons and/or goods, machinery, equipment and working space.

Infrastructure--- permanent structural works such as roads, bridges, water and sewer.

Machinery and equipment--- equipment that is heavy equipment for constructing infrastructure; smaller equipment in buildings and offices; furnishings; tools, shop and garage equipment; fire and police equipment; computer hardware and software. This class does not include stationary equipment solely used in the infrastructure class.

Vehicles--- rolling stock that is used primarily for transportation purposes.

Work/Construction in progress--- work or construction in progress represents the costs incurred to date on a project that has not yet reached substantial completion (i.e. 90%) or the asset has not been placed into production/service/use. The point of substantial completion typically occurs when the architect, engineer or consultant issues the certificate of substantial completion (PSAB 3150.18). Examples of work in progress assets might include road, water and sewer infrastructure that have yet to be opened for use.

RECOGNITION

A tangible capital asset shall be recognized in the financial statements when it is probable that future benefits associated with the asset will be obtained, there is an appropriate basis of measurement and a reasonable estimate of the amount can be made. For purchased assets, this would typically occur when the City has assumed legal ownership of the item. For constructed assets, this typically is the point in which the architect, engineer or consultant issues the certificate of substantial completion (PSAB 3150.18). This certificate provides evidence that the asset has met engineering and safety standards and is ready to be placed into production/service or occupied. In situations where the certificate is not issued, recognition occurs when substantially all of the activities necessary to prepare the asset for its intended use are complete (i.e. >90%). If an incomplete project is terminated or put on hold indefinitely, any costs currently recorded as work in progress must be expensed unless there is an alternative use for the asset.

CAPITALIZATION THRESHOLDS

Capitalization threshold is defined as the minimum value of an expenditure that meets the criteria of a tangible capital asset and that will be recorded as a tangible capital asset. The general thresholds for the major classes of capital assets are presented in the following table:

Asset Class	Threshold Amount
Land	\$ 1
Land improvements	\$ 100,000
Buildings	\$ 100,000
Infrastructure	\$ 500,000
Machinery and equipment	\$ 5,000
Vehicles	\$ 5,000
Work/Construction in progress	\$ 1

DIVISION OF ASSETS

Network or component

Tangible capital assets may be accounted for using either the single asset or component approach. Whether the component approach is to be used will be determined by the usefulness of the information versus the cost of collecting and maintaining information at the component level.

Factors to consider when determining whether to use a component approach include:

- a) major components have significantly different useful lives and consumption patterns than the related tangible capital asset; and
- b) the value of components in relation to the related tangible capital asset.

Civil infrastructure systems are to use the network or component approach. In general, major components should be grouped when the assets have similar characteristics and estimated useful lives or consumption rates.

Linear assets are to be broken down into corresponding segments. The City's linear assets (complex network systems such as roads, water systems and sewer systems) are to be defined in terms of details such as length, unit of measure and geographic reference (e.g., start and end points). Each corresponding segment will be considered a single asset and may or may not have different thresholds or useful lives than the related segments.

Pooling

When the value of an individual item is less than the threshold level, but upon acquiring several of these assets in a single purchase or when these costs are aggregated, the asset makes up a significant group that exceeds the threshold level then they must be capitalized. Examples could include personal computers, furniture and fixtures, water meters, radios, etc. Assets to be pooled shall be reviewed with the Commissioner of Finance on an annual basis.

ASSET USEFUL LIFE AND AMORTIZATION

Useful Life

Per PSAB (3150.28), "useful life" is the estimate of the period over which a tangible capital asset is used. Depending on the nature of the asset, useful life may be expressed in terms of time (years or machine hours) or output (production or service units). Estimating useful lives of assets is a matter of judgment based on experience and should be applied on a consistent basis.

Amortization

Amortization is the allocation of the cost of an asset less its estimated residual value to expense over the estimated useful life of the asset (PSAB 3150.22). Tangible capital assets shall be deemed to have no residual value unless it is reasonably determined that the residual

value of the asset in question is significant. The asset should be amortized in a rational and systematic manner appropriate to its nature and use. The amortization method and estimate of useful life of the remaining unamortized portion should be reviewed on a regular basis and revised when the appropriateness of a change can be clearly demonstrated. Amortization should start as soon as an asset is completed and ready for use. Where construction of an asset is comprised of distinct, multiple and self-contained phases, amortization must begin for the distinct phases that are completed. The start date will be the first day of July in the year the asset is placed into service and a straight-line method of amortization will generally be used. Various methods of amortization are available depending on the driver behind the actual decline in serviceability of the asset. See the OMBI guideline attached in Appendix A of this policy for details on the available various methods of amortization.

OTHER CONSIDERATIONS

Interest Costs during Construction

Interest and carrying costs incurred for financing the acquisition, construction and production of a tangible capital asset that takes a substantial period of time to get ready for its intended use are to be capitalized for the period up to the date of capitalization of the corresponding asset. Capitalization of interest costs should commence when project expenditures and borrowing costs related to ongoing activities that are necessary to prepare the asset for its intended use are being incurred. Capitalization should be suspended during periods in which active development is interrupted and be ceased when substantially all of the activities necessary to prepare the asset for its intended use are complete (i.e. >90%).

Contributed Assets

Donated or contributed assets meet the criteria for recognition as tangible capital assets because they embody an expected future economic benefit for the City. PS 3150 states that the cost of a donated or contributed asset is considered equal to its fair value at the date of contribution. Fair value is the amount of the consideration that would be agreed on in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act. Where this value cannot be determined, the fair value of a contributed tangible capital asset may be estimated using market or appraisal values. If after exercising all these options, a fair value still cannot be determined, the asset is to be recognized as having a nominal value (\$1).

Heritage Assets

Per PS 3150, heritage assets are works of art and historical treasures considered irreplaceable and preserved in trust for future generations. They are not to be recognized in the financial statements as tangible capital assets as it is not possible to estimate the future economic benefits associated with such property. The existence of such property is to be disclosed in the notes to the financial statements only. Expenditures for preservation, cleaning and restoration that are implicit with works of art and historical treasures are to be expensed in the period incurred.

Asset Retirement Obligations

Liabilities may be incurred for a significant period after the disposal or decommissioning of an existing tangible capital asset (i.e. Landfill leachate pumping costs). These costs (if deemed significant) should be estimated and "amortized" over the asset's useful life. These costs are not, however, added to the capitalized cost base of the corresponding asset.

Write-downs

Tangible capital assets should be evaluated for impairment at least annually. As per PS 3150.34, a write down may be appropriate if one or more of the following events occur:

- a) a change in the extent to which the tangible capital asset is used;
- b) a change in the manner in which the tangible capital asset is used;
- c) significant technological developments;
- d) physical damage;
- e) removal of the tangible capital asset from service;
- f) a decline in, or cessation of, the need for the services provided by the tangible capital asset;
- g) a decision to halt construction of the tangible capital asset before it is complete or in usable or saleable condition; and
- h) a change in the law or environment affecting the extent to which the tangible capital assets can be used.

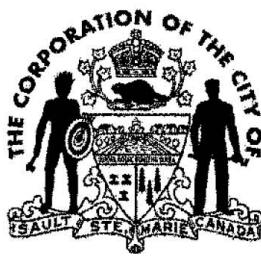
Write-downs are only recorded if the reduction in an asset's future economic benefits is deemed to be permanent and proper approval has been obtained. A write-down is never reversed

Disposals

When a tangible capital asset is disposed of, the cost and accumulated amortization are to be removed from the asset subledger. Any difference between net proceeds and the carrying amount of the asset is accounted for as a revenue or expense in the statement of operations.

5(i)

Peter A. Liepa, A.I.M.A.
City Tax Collector
759-5269



Tax & Licence Division
Finance Department

July 21, 2008

Mayor John Rowswell
And Members of City Council
Civic Centre

**RE: Tax Sale Extension Agreement
641 Queen Street East
Roll Number – 020-042-168**

The owner of the above property has requested that the municipality entertain a tax sale extension agreement on the above property. A tax sale registration certificate had been registered on title August 9th 2007, requiring the payment of the cancellation price by August 9th 2008.

Section 378 of the Municipal Act, 2001, allows a municipality, by by-law, to authorize an extension agreement after the registration of the tax arrears certificate, but before the expiry date of the one-year redemption period.

The by-law sets out the timeframe in which payments are to be made to satisfy this agreement. The agreement does however provide for a provision whereby tax sale procedures will commence from the date of default, should the payment plan not be honoured. The owner has agreed to the terms of the agreement subject to Council approval.

Staff therefore recommends that a Tax Sale Extension Agreement between the City of Sault Ste. Marie and the owner of 641 Queen Street East be approved.

A by-law appears elsewhere on the agenda for council's approval.

Respectfully submitted,

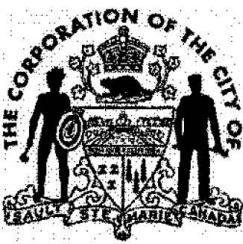

P. A. Liepa
City Tax Collector

Recommended for Approval:


W. Freiburger
Commissioner of Finance & Treasurer


RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

JOSEPH J. CAIN
MANAGER RECREATION & CULTURE DIVISION



2008 07 21

COMMUNITY SERVICES DEPARTMENT
RECREATION & CULTURE DIVISION
Bellevue & Bondar Marinas
Cultural
Historic Sites
Leisure Services/Leadership
Recreational Lock
Roberta Bondar Tent Pavilion
Seniors' Services
Sports/Events/Development

5(j)

Mayor John Rowswell
and Members of City Council

BELLEVUE PARK LOCOMOTIVE – UPDATE REPORT

At your meeting on May 14, 2007 City Council passed the following resolution:

"Resolved that the report of the Commissioner of Public Works and Transportation dated 2007 05 14 concerning Bellevue park Locomotive be accepted and the recommendation that this item be referred to the Parks and Recreation Advisory Board for review and recommendation back to Council on what should be done with this locomotive be approved."

In June of 2006, Legal reported to City Council recommending that a fence be installed around the locomotive to stop children from playing on it. This came about as a result of a risk management inspection conducted by the City's Insurance Broker. The locomotive was identified as being a significant risk since it did not meet the Canadian Standards Association criteria for playground equipment. City Council approved the report and asked that a fence be installed and that the locomotive not be used as a play apparatus. In July of 2006, City Council further asked Parks Division staff to research the cost of purchasing or creating C.S.A approved playground equipment which resembles a train in order to replace the locomotive.

The report of the Commissioner of P.W.T in May 2007 raised a number of questions for consideration regarding the locomotive, specifically its historical significance, its location within Bellevue Park and whether another location outside the park is more appropriate.

The Parks and Recreation Advisory Committee (P.R.A.C.) formed a sub-committee to address Council's resolution and to consider the options. The Sault Ste. Marie Municipal Heritage Committee (M.H.C.) was invited to provide input into this issue since it has had an ongoing interest in the heritage value of the locomotive. The M.H.C. has been working on defining the historical significance of the locomotive, and recently issued a resolution indicating its intent is to seek the heritage designation of the locomotive under Part IV of the Ontario Heritage Act due to its cultural and historical significance. The location of the locomotive is key to its designation since the property it is on must be designated as well.

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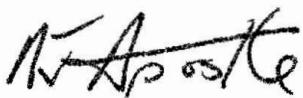
The P.R.A.C. sub-committee will now proceed, with considering the various options both in terms of its location and preservation. The report on purchasing or creating C.S.A approved playground equipment which resembles a train will be brought to Council at a later date.

Respectfully submitted for City Council's information,



Joseph J. Cain
Manager Recreation and Culture
on behalf of the Parks & Recreation Advisory Committee

Recommended for approval,

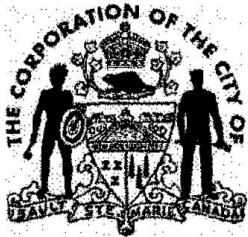


Nicholas J. Apostle
Commissioner Community Services Department



RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

JOSEPH J. CAIN
MANAGER RECREATION & CULTURE DIVISION



2008 07 21

5(k)
COMMUNITY SERVICES DEPARTMENT
RECREATION & CULTURE DIVISION
Bellevue & Bondar Marinas
Cultural
Historic Sites
Leisure Services/Leadership
Recreational Lock
Roberta Bondar Tent Pavilion
Seniors' Services
Sports/Events/Development

Mayor John Rowswell
and Members of City Council

Ken Danby Recognition

At the October 15, 2007 meeting of City Council the following resolution was passed:

"Whereas the great Canadian artist Ken Danby was born and raised in Sault Ste. Marie; and whereas Ken Danby never forgot his roots and promoted our City's arts and cultural community; now therefore be it resolved that the Cultural Advisory Board be requested to undertake a process which will recognize Ken Danby's greatness and that this be done in consultation with the Danby family and other stakeholders within the community; and further that the recommendations should be reported back to City Council at a future date for consideration".

The Cultural Advisory Board formed a sub-committee at their November 27, 2007 Board meeting. Sabrina Danby, niece of the late Ken Danby, was invited to attend that meeting and subsequently accepted an invitation to be a part of the sub-committee. The sub-committee held its first meeting on January 10, 2008. Several options were discussed and explored with the direct family members of Ken Danby. As a result of those discussions the Cultural Advisory Board passed the following resolution at their April 29, 2008 meeting:

Moved by: Dr. I. Oktaba
Seconded by: K. Seidemann

"Resolved that the members of the Cultural Advisory Board recommend to City Council paying tribute to the life of Ken Danby by renaming lower East Street south of Bay Street to "Ken Danby Way" and adding Mr. Danby's name to the City entrance sign."

CARRIED

5(K)

At their June 10, 2008 meeting the members of the Cultural Advisory Board passed a subsequent resolution.

Moved by: Dr. I. Oktaba

Seconded by: K. Seidemann

"Resolved by the members of the Cultural Advisory Board that an appropriate plaque with wording to be decided upon at a later date be added to the options to be recommended to City Council to pay tribute to Ken Danby; and furthermore that the plaque be located adjacent to the portion of lower East Street proposed to be renamed Ken Danby Way."

CARRIED

In summary, the recommendations from the Cultural Advisory Board to pay tribute to the late Ken Danby are:

- 1) Rename lower East Street south of Bay Street to "Ken Danby Way";
- 2) Erect a plaque with appropriate wording adjacent to "Ken Danby Way";
- 3) Add Ken Danby to the City's entrance signs.

Subsequent investigation has yielded the following information on the above options:

Renaming of lower East Street to "Ken Danby Way"

The Engineering and Planning Department, Emergency Services and the Legal Department were consulted on this option. Emergency Services have indicated that they do not oppose the renaming of the street. The City Solicitor has indicated that under the Municipal Act it is Council's decision whether to change the name of an existing street and also in what manner notice is given of the proposed change. A bylaw would be required from City Council to make the change. The only cost of this option would be the replacement of the existing street signs estimated by Public Works and Transportation Department to be \$150. each.

For Council's information there are three buildings located on lower East Street south of Bay Street: the Library, the Art Gallery of Algoma and the Villa Santa Maria apartment complex. The Library and the Art Gallery were consulted during the process and were in favour of the change. The President of the Board for the Villa Santa Maria was contacted as well and asked to consult residents on the proposed change. Many of the residents indicated that they were apprehensive about having to change their personal contact information.

A plaque with appropriate wording adjacent to "Ken Danby Way"

This seems an appropriate way to identify the reason for renaming the street and to pay tribute to a notable man who contributed much to art and culture not only in Sault Ste. Marie but throughout Canada and abroad. The location near the Library and the Art

5(k)

Gallery of Algoma seems fitting. Further to this it is consistent with other ways in which City Council has recognized the accomplishments of its notable citizens such as Russ Ramsey and Carmen Provenzano. The cost of this option is estimated to be \$4000.

Adding Ken Danby to the City's entrance signs

The Commissioner of Public Works and Transportation has stated that the entrance sign bearing the 1993 Sault Greyhound Memorial Cup winner and Dr. Roberta Bondar is currently out of date and is not planned to be replaced. If it is replaced in the future it is recommended by the Members of the Cultural Advisory Board that Ken Danby be considered a worthy addition. The cost of this option would be absorbed in the replacement cost for the existing sign.

Recommendation

It is recommended that City Council approve the options suggested by the Members of the Cultural Advisory Board to honour the contribution of the late Ken Danby as follows:

- 1) Rename lower East Street south of Bay Street to "Ken Danby Way";
 - 2) Erect a plaque with appropriate wording adjacent to "Ken Danby Way";
 - 3) Add Ken Danby to the City's entrance signs if they are replaced.

It is further recommended that City Council approve staff to proceed with implementing the above options; further that a budget of \$5,000. be approved from Unforeseen Expenses to fund the costs; and further that a dedication ceremony be coordinated once the recognition items are ready to be installed.

Respectfully submitted for your approval,



**Joseph J. Cain
Manager Recreation and Culture
on behalf of the Cultural Advisory Board**

Recommended for approval.

N. Stoltz

Nicholas J. Apostle
Commissioner Community Services

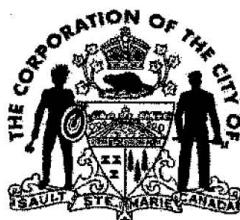
RECOMMENDED FOR APPROVAL


Joseph M. Fratesi
Chief Administrative Officer

5(1)

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

2008 07 21

File: Bridge No. 27

Mayor John Rowswell and
Members of City Council
Civic Centre

RE: MUNICIPAL BRIDGE NO. 27 – SUSSEX ROAD

BACKGROUND

The Sussex Road Bridge is a wooden structure that has been posted with a load restriction of 5 tonnes for many years. During the field work for the biannual bridge inspection on Tuesday July 8, 2008, it was determined that several of the structural components of the bridge under the north (westbound) lane have failed.

Attached are two letter reports from the consultant. The immediate options were to restrict the load to 3 tonnes on the south lane only, and close the north lane, or close the bridge completely to all vehicle traffic. In the interest of public safety, the bridge has been closed to all vehicular traffic, and the south lane has been temporarily barricaded such that the bridge can be used by pedestrians only.

The long term options with cost estimates are:

- | | |
|--|-----------|
| 1. Demolish existing structure, do not replace: | \$ 30,000 |
| 2. Modify existing structure permanently for pedestrians only: | \$ 15,000 |
| 3. Replace with concrete box culvert or bridge: | \$350,000 |

DISCUSSION

The Engineering Department agrees with the consultant that the replacement of this structure is not warranted at this time. Traffic volume is light and there are no funds available to replace the structure. The replacement of this bridge can be placed on the miscellaneous construction list for future consideration if that is the wish of Council.

Option no. 2 above is preferred. The structure can be easily converted into a pedestrian bridge. Progress on the 2008 miscellaneous construction projects can be reviewed in September to determine if there will be a \$15,000 under run that can be used for this bridge conversion.

.../2

5(1)

2008 07 21
Page two

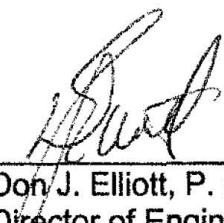
The closure of Sussex Road to through traffic and the retirement of the structure is a Schedule A+ undertaking under the Municipal Class Environmental Assessment process. This means it is pre-approved on the condition that the public is provided with notification.

While this report to Council is considered sufficient public notification, the Engineering Department will advise the public in the City information section of the newspaper. Emergency Services has been advised of the closure.

RECOMMENDATION

It is recommended that the Sussex Road Bridge be permanently converted to a structure for pedestrians only, in the fall of 2008 if sufficient funds can be identified in the 2008 miscellaneous construction budget.

Respectfully submitted,



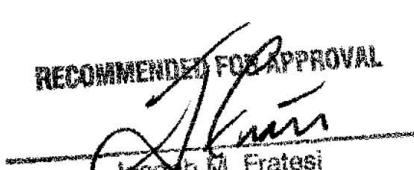
Don J. Elliott, P. Eng.
Director of Engineering Services

DJE/al
attachments

Recommended for approval,



Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

RECOMMENDED FOR APPROVAL


Joseph M. Fratesi
Chief Administrative Officer

5(1)



ENGINEERING OFFICE

Member of Consulting Engineers of Ontario

Member of Association of Consulting Engineers of Canada

Certificate of Authorization Professional Engineers Ontario



Structural	Civil & Municipal	Environmental	Geotechnical	Mechanical & Electrical	Inspection & Testing
8073					

July 8, 2008

Mr. Don Elliot, P.Eng.
Director of Engineering Services
Corporation of the City of Sault Ste. Marie
Engineering Department
99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5X6

**Re: Municipal Bridge No. 27 – Sussex Road Bridge
IMMEDIATE 3 TONNE LOAD LIMIT POSTING AND LANE CLOSURE**

Dear Sir,

In accordance with our agreement to conduct biannual bridge inspections, MRW reviewed the above mentioned structure and recommend the immediate closure of the north lane (west bound) to traffic. Further, MRW also recommends the load limit be reduced from its current 5 tonne maximum gross vehicle weight to a maximum 3 tonne gross vehicle weight.

During our inspection we observed 4 wood beams which exhibited complete failure. These beams are located under the bridge deck on the north edge (prior to the sidewalk beams) of the western most span. It is believed at this time the failures are the result of impacts to the bridge deck or sidewalk. MRW will provide to you a detailed evaluation in the near future. Furthermore, previous repairs completed on the beams supporting the sidewalk on the eastern most span have also failed. It is estimated that vehicular traffic loaded the sidewalk structure. These beams are approximately 2 inches less in depth than the road deck beams. Finally, the end cap supporting the western most span has experienced considerable decay especially in the area of the sidewalk and is structurally inadequate.

Again, MRW recommends the immediate 3 tonne load limit posting and closure of the north (west bound) lane. Please contact the undersigned should you have any questions or require clarification.

Yours truly,

A handwritten signature in black ink, appearing to read "John McDonald".

John McDonald, P.Eng.

jm

cc. Mr. Jim Elliott, P.Eng. Public Works and Transportation

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390 Bay Street, 5th Floor
Sault Ste. Marie, Ontario
P6A 1X2
www.mrweng.ca

"Serving Ontario Since 1961"

Phone (705) 945-5090
Fax (705) 949-3026
Email: mrw@mrweng.ca

5(1)



ENGINEERING OFFICE

Member of Consulting Engineers of Ontario
Member of Association of Consulting Engineers of Canada
Certificate of Authorization Professional Engineers Ontario



Structural Civil & Municipal Environmental Geotechnical Mechanical & Electrical Inspection & Testing
8073

July 11th, 2008

Mr. Don Elliot, P.Eng.
Director of Engineering Services
Corporation of the City of Sault Ste. Marie
Engineering Department
99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5X6

Re: Municipal Bridge No. 27 – Sussex Road Bridge

Dear Sir,

In accordance with our previous discussions, MRW has reviewed the condition of the structure, the location of the structure, existing traffic data of the structure and road geometrics adjacent to the structure and provide the following for your information.

Option No.1

Demolish the existing structure and do nothing.

Estimated Cost \$30,000

Option No. 2

Modify the existing structure to suit pedestrian traffic only. The structure could be easily modified with minimal cost and work.

Estimated Cost \$15,000

Option No. 3

Demolish the existing structure and replace with a new pre-cast concrete component bridge or culvert – ie. Conspan system by Anchor Concrete

Estimated Cost

Demolish Existing Structure - \$30,000

Supply and Install Bridge/Culvert, wingwalls, footings and all associated roadworks - \$280,000

Engineering - \$32,000

Total: \$342,000

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5(1)

After reviewing traffic data and detour routes for the bridge (Second Line or Rossmore Road), the replacement of the structure at this time is not recommended. In the opinion of MRW, the structure should be modified to service pedestrian traffic only, until such time as funds can be allocated for its replacement. However, should there be little demand or need identified to provide this crossing the option to not replace the structure should be considered.

Again, MRW recommends the immediate 3 tonne load limit posting and closure of the north (west bound) lane, or complete closure of the structure. Please contact the undersigned should you have any questions or require clarification.

Yours truly,



John McDonald, P.Eng.

jm

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SAULT STE. MARIE

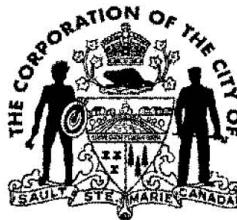
Ontario  Canada

Naturally Green

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Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

July 21, 2008

Mayor John Rowswell
Members of City Council

Re: Current Conservation Efforts and Ongoing Environmental Initiatives

In order to satisfy the first objective and second deliverable of the Municipal Environmental Initiatives (Green) Committee, the report included here as Appendix A has been prepared for the information of Council. The request for current conservation efforts and ongoing environmental initiatives resulted in a significant and extensive list from every area of the Corporation. Critical is the fact that most of the effort to-date has been done voluntarily.

In general, as a "replacement" or "upgrade" has been required, energy efficiency has been considered. The report includes a long list of projects of this nature from light fixture replacement, HVAC replacement and maintenance initiatives, roofing, insulation and window seals replacement.

Transportation needs have recently considered energy conservation. Two bio-diesel pilot projects are underway (Transit and PWT – Main) as well as energy efficient vehicles are now being leased/purchased including our first hybrid vehicle. Fleet Smart Guidelines have been used to educate operators on the importance of anti-idling at PWT and the maintenance/upgrade of equipment, considers emission standards.

The Corporation's waste management practices and opportunities are similar to the general public. A 2004 audit of major facilities will be repeated this year with it known, that several sites are setting great examples for the community at large (ie. Civic Centre, Libraries, Fire Services).

It is hoped that the Green Committee will assist in the level of awareness of both staff and the general public with regards to energy conservation, waste management and fleet management. A number of established initiatives include the waste management education efforts of the Waste Diversion office, the anti-idling training at PWT and the ongoing community-wide messages by the PUC.

It was through the compilation of this report that the importance of the measurement of our efforts and the establishment of our "baseline" consumption became apparent. Our next steps shall work to define our carbon footprint, seek our conservation opportunities and monitor our results.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Susan Hamilton Beach".

Susan Hamilton Beach, P. Eng
Land Development & Environmental Engineer

Recommended for Approval:

A handwritten signature in black ink, appearing to read "Jerry D. Dolcetti".

Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Department

RECOMMENDED FOR APPROVAL

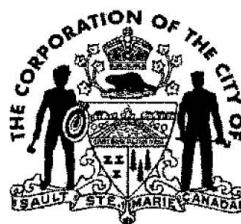
/bb

A handwritten signature in black ink, appearing to read "Joseph M. Fiducia".

Joseph M. Fiducia
The Corporation of the City of Sault Ste. Marie
Chief Administrative Officer
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5N1

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
Fax: (705) 541-7165

5(m)

APPENDIX A

July 21, 2008

Re: Current Conservation Efforts and Ongoing Environmental Initiatives

Background:

The Municipal Environmental Initiatives or "Green" Committee has been created as a result of a Council resolution dated September 10, 2007. This report has been prepared in order to meet the first objective and the second deliverable of the Terms of Reference, which reads:

1. "Identify current conservation efforts and any ongoing environmental initiatives throughout the organization." and
2. "Report to Council on the existing carbon footprint for each area of municipal operations."

This report has been formatted similarly to the sub-committees that have been created. Representatives from most areas of the corporation have provided information which was then organized according to the following responsibilities:

1. Fleet Management;
2. Waste Management Practices;
3. Municipal Operations; and
4. Public Awareness

General Comments:

Overall, the responses provided by each of the Departments were significant, and extensive considering most, if not all of these efforts were made voluntarily. It should be recognized that there are a number of areas within the organization that have positions whose primary focus is "environmental".

The Engineering Division, since its conception, has directed their efforts toward improving the environment. There have been significant milestones for the City including for example: the construction of the inceptor sewer in the early 60's along the southern perimeter of the City which redirect sanitary sewage from the St. Marys River to our two treatment facilities; and the recent upgrade of the East End Plant to secondary treatment in 2006.

The other area of the organization with a huge environmental focus, is Public Works and Transportation. Ultimately, tasked with the provision and maintenance of the essential services (ie seasonal road maintenance, waste pickup and disposal, traffic management, etc.) they must do so with consideration for all aspects of the environment.

Although we provide many services to the community in the environmental realm, it is the primary goal of the Green Committee to reduce our organizations' carbon footprint. This report therefore,

looks at our current efforts in minimizing or reducing our direct emissions (typically from energy used in our buildings and in transport); and indirect emissions (including CO₂ emissions as a result of the goods and services we consume).

This report however, does not attempt to quantify our current consumption or conservation efforts. That is the next exercise that will have to occur in order to establish our current carbon footprint.

1.0 Fleet Management

With a total of approximately 256 vehicles owned or leased by the City, fleet management is an area where there is a potential for energy conservation efforts. The majority of the vehicles and mechanical equipment come under the management of the following areas:

- Public Works and Transportation including Transit and Parks (199);
- Fire Services (27);
- Engineering (19); and
- Other Departments (11).

There are several pilot projects being conducted throughout the organization. Transit Services has conducted a trial using bio-diesel with a 5% blend or B5 (subsequently increased to a 10% blend) with regular ULSD petroleum diesel. Based on this pilot test, it is estimated that there could be a reduction of 6.1 tonnes of CO₂ annually per transit vehicle or equal to removing 6 Toyota Prius' from the road (based on the consumption assumptions of the pilot). A second 40' bus was added to the pilot project on July 14th along with a change from a Soya feedstock to a canola base product, which will provide a higher flash-point of 90°C and increased power for the vehicle. PWT is also investigating and using bio-diesel in select maintenance vehicles (ie. garbage trucks, sanders). The departments listed above have also been leasing or purchasing smaller, more fuel efficient vehicles for select applications to reduce the use of larger vehicles (ie. ½ tons). The Engineering Department has also leased the Corporations' first hybrid vehicle.

Other efforts in the area of Fleet Management, exercised particularly by PWT, include:

- Training operators on the importance of anti-idling using Fleet Smart Guidelines;
- Completion of annual exhaust testing on all heavy truck licensed vehicles to ensure proper maintenance of engines; and the
- Completion of an annual review of the equipment list to upgrade to latest emission standards.

2.0 Waste Management Practices

In general, the City's waste management practices and opportunities are similar to those in the residential sector. All sites have regular garbage pick-up and the opportunity to recycle both blue box and yellow box materials.

In 2004, students under the direction of the Waste Diversion Supervisor, PWT conducted an inspection of a number of municipal buildings in order to determine where improvements in their waste management practices could be made. As with the community-at-large, participation in our recycling program is critical and all potential waste diverted from the landfill is beneficial.

The establishment of the Household Special Waste Facility (HSWF) has also provided a method of diverting more items from the landfill including fluorescent light bulbs (residential & small business only) and expanded polystyrene (EPS). EPS and used electronic waste can be diverted to Community Living Algoma at 285 Wilson Street (accessible to commercial & residential for a small fee). All contractors working with the HSWF can be accessed to dispose of, or consult on, other wastes from municipal departments.

In 2008, students will re-visit the locations inspected in 2004 as well as other sites and make some waste management recommendations to staff.

A number of locations have made notable improvements in their recycling programs including the Library(ies), City Hall and Fire Services, although tonnage of material recycled is currently not measured from each facility.

3.0 Municipal Operations

A number of municipal building managers have made conservation initiatives voluntarily. Energy savings has been a focus with the following steps taken by the areas indicated:

3.1 Civic Centre

- Chiller was replaced in 2005 with a higher energy efficiency unit;
- Old malfunctioning light ballasts are being replaced with electronic ballasts and T-8 bulbs;
- Rad filters are replaced annually to improve efficiency for perimeter fan units;
- Security turns lights off in the evening to conserve electricity;
- Fresh air intake filters are changed bi-annually to improve efficiency;
- River water heat exchanger replaced with higher efficiency unit in 2004;
- Photocells installed for outside lighting;
- Modulating valve for chiller heat exchanger is now automated to improve efficiency;
- Window seals replacement;
- Elimination of selective lighting fixtures; and
- Installing individual light switches as part of renovations.

3.2 Fire Services

(a) Main Firehall #1 Station:

- Outdoor lighting is on timers according to daylight hours (adjusted accordingly);
- Block heaters are turned off (were on timers);
- Roof was reinsulated when new Sarnafil membrane installed;
- Currently using 34 watt saver fluorescent bulbs;
- Malfunctioning fixtures are to be replaced with efficiency fixtures;
- Replacing gas fired boilers to newest technology (old units 24 years old);
- Washer for turn out gear is energy efficient front loader style;
- Dryer is propane gas fired;
- Wall thermostats are preset and lock covers installed to maintain constant temperatures;
- Weather stripping is being installed on all garage bay doors; and
- Regular ductwork cleaning is completed as well as filter maintenance.

(b) #2 & #3 Fire Stations:

- Both stations use heat pump technology for heating (installed when built);
- Use 34 watt saver bulbs;
- Outdoor lights use "dusk to dawn" sensors;
- Thermostats are pre-set and locked covers installed; and
- Regular ductwork cleaning is completed as well as filter maintenance.

(c) #4 Fire Station (new):

- By design, using all new energy efficient lighting;
- Motion sensors installed in all washrooms and locker rooms;
- Building management system for control of heating & ventilation;
- Exterior walls have been insulated and external siding and stucco added over concrete walls;
- All new windows and doors are being installed;
- All garage bay doors are being readjusted and new weather stripping installed;
- New hot water heater boilers installed; and
- Gas cooking range installed.

3.3 Public Works & Transportation Department

(a) Main Facility – Sackville Road

- Increased the use of waste engine oil for burning in PWT heater that helps reduce energy costs for heating in the winter and reduces the requirement of manifesting waste oil products;
- Automated the exhaust air system in our Mechanics Shop to a computer controlled system that will only exhaust warm building air when CO and NO₂ air levels in the building require it. This substantially reduces energy costs since in the past, the exhaust fans were left on most of the time or were turned on manually. This system will be expanded in 2008 to include another storage area.
- Reduced the use of heaters in our North Storage Garage going from 12 natural gas heaters to between 4 and 6 heaters in the winter, depending on temperatures.
- Changed all the overhead doors at the PWT Mechanics Shop, Stores, Welding Shop, Paint Shop and Storage Garage with energy efficient, insulated overhead doors.
- Upgraded man doors and replaced weather-stripping at PWT;
- Boilers are well maintained and the exhaust gases from our two 3.2 million BTU natural gas boilers are tested to ensure proper burning so there is no waste. Heat Exchangers and filters throughout our buildings are cleaned on a regular basis to ensure they are working efficiently;
- Installed motion sensor style light switches where possible;
- Installed smoke eaters in the Welding Shop that concentrate on removing smoke in work areas. These replace large hoods that removed a lot of the heated air;
- Introduction of LED lighting to equipment to reduce current draw on the vehicle alternators to reduce fuel costs; and
- Spill Containment Plans are in place to address spills, as necessary.

(b) Transit Division

- The design and operation of the high efficiency radiant tube heaters that replaced the old unit heaters throughout garage, have reduced heat recovery time during use of the large doors;
- Old gas-forced air heaters located in front office have been replaced with high efficiency roof-mounted units;
- Set-back thermostats have been installed for both front office locations;
- Storage area lighting has been replaced with brighter and more energy efficient units;
- Service lane and pit lighting has been replaced with brighter and more energy efficient units;
- Outside building lights have had photo sensors installed;
- Set-back thermostat has been installed at the Terminal; and
- Lights are turned off or reduced to a minimum during evening hours.

3.4 Community Services Department

(a) Community Centres Division:

- Sensor lighting installed throughout Steelback Centre;
- Arena lights kept off during extended periods of no ice rental use at Steelback & Rhodes;
- Steelback has computerized temperature settings for heating and cooling;
- Night set-backs on ice plant at Rhodes and Steelback;
- Steelback Centre has a Building Management System which allows for the control of energy consumption;
- All fluorescent lights at the Steelback are the latest energy efficient models;
- The John Rhodes Pool has a Building Management System as well as an in-floor hot water heating which is very energy efficient.

(b) Day Care Division:

- Lights are turned off for 3 hours daily (nap time) at both Jessie Irving and Maycourt Children's Centres;
- Exterior lights at Jessie Irving are dusk-to-dawn photo-sensors and the exterior lights at Maycourt are on timers.

(c) Recreation and Culture Division:

Marinas:

- All dock lights at Bellevue and Bondar Marinas were changed from incandescent to compact fluorescent;

Senior's Drop-In Centres:

- Lights turned off when rooms not in use;
- Thermostat turned down at night;
- Weather stripping changed on several doors at the Drop-In centre on Bay Street;

- New HVAC system at Drop-In Centre on Bay St. should improve energy efficiency.

Ermatinger Clergue National Historic Site:

- Most rooms in the Old Stone House have no lights except the offices and kitchen, which are turned off when not in use;
- The Clergue Blockhouse has motion sensor lights;
- Minimal heat in the winter, as buildings are not occupied.

Roberta Bondar Park

- The number of perimeter lights illuminated under the tent structure at night, have been reduced to half, resulting in reduced electrical cost;
- High energy 400 watt perimeter bulbs have been replaced with cost efficient units;
- Light fixtures located around the stage building have been replaced with brighter, more efficient units.

3.5 Ontario Works

- Boiler replaced with a high efficiency unit in 2006;
- Photocells installed for outside lighting;
- Old malfunctioning ballasts are being replaced with electronic ballasts and T-8 bulbs; and
- Bathrooms and hallways equipped with motion sensor lighting.

3.6 PUC Owned or Operated Facilities

- A lighting retrofit project has been completed for the PUC Queen St. building, the Second Line Service Centre/Reservoir, the Water Treatment Plant and the West End Wastewater Treatment Plant. The payback for the projects ranged from 1.8 – 3.5 years.
- Adopted a Reduce Reuse Recycle Program – In general, it is the policy of the PUC to adopt practices of reduction, reuse, recycling and recovery wherever financially and logically feasible and to endeavour, progressively, to enhance the PUC's capabilities in this respect.

4.0 Public Awareness

Integral to energy conscious operations, is having staff and the general public aware of their demand and savings options.

At the community level, the PUC Distribution Inc. has been the leader in getting the message out and has taken active steps towards creating a 'culture of conservation in our community'. A number of conservation and demand management programs, developed by the Ontario Power Authority (OPA), have been delivered to Sault Ste. Marie residential and business customers including:

- The Appliance Retirement Program;
- The 10/10 Summer Savings Program;
- The Electricity Retrofit Incentive Program; and
- The "Every Kilowatt Counts" Spring and Fall campaigns.

The PUC has also partnered with community stakeholders including the Sault Ste. Marie Downtown Development Initiative and groups such as Community Quality Improvement (CQI), SSM Social Services and United Way, and Destiny Sault Ste. Marie.

It is expected that the PUC participation on the Municipal Environmental Initiatives "Green" Committee will assist other members of the Public Awareness sub-committee. Their community-wide message(s) and approach may be affecting our Staff and operations.

The other active area of Public Awareness throughout the corporation is through the PWT students, within the office of the Waste Diversion Supervisor. They have spread the message regarding proper waste management at a number of sites and this will expand this summer as previously described in Section 2.0. Also, the anti-idling program established, and part of our PWT operator training is an important component of their education.

Conclusion:

This report describes and itemizes many of the conservation efforts made to-date throughout the Corporation. To quantify our efforts and establish our "baseline" consumption will be one of the next steps for this Committee and new staff. Each of the sub-committees shall determine the parameters that shall be included in the carbon footprint. Examples of this task include:

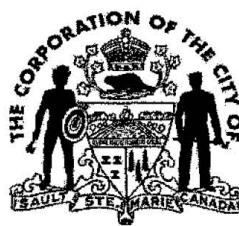
- Fleet Management – Establishment of carbon footprint of existing fleet and then looking at reduction plan;
- Waste Management – How many tonnes of waste are landfilled annually from City Hall? Recycled? etc.
- Municipal Operations – Examining existing energy usage at (City Hall) as determined through our upcoming audit and then examining savings of a full lighting conversion project? Replacement of vending machines to energy efficient models?

The Public Awareness sub-committee is tasked with the most critical component of this undertaking – getting the word out on what we have done, explaining what we are doing right and capitalizing/educating staff on potential energy saving opportunities. We have just begun.....

5(n)

Jerry D. Dolcetti, RPP
Commissioner

Don J. Elliott, P. Eng.
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378
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2008 07 21

Our File: Contract 2008-11E

Mayor John Rowswell and
Members of City Council
Civic Centre

**RE: CONTRACT 2008-11E
NORTHERN AVENUE TRAFFIC SIGNALS**

Tenders received for Contract 2008-11E were opened at a public meeting on Tuesday, July 15, 2008 in the Korah Room of the Civic Centre. Present at the opening was Councilor Lou Turco, as well as City staff and contractor representatives.

The contract calls for the construction of new traffic signals on Northern Avenue at the entrance to the A & P grocery store and includes realignment of the west entrance to the Soo Pee Wee Arena.

A total of three (3) tenders were received. Each tender has been checked as shown on the attached report from Walker Engineering. The low tender of **\$278,653.20** (including GST) is slightly lower than the Consultant's estimate as outlined on the attached report. When GST is removed and an allowance for engineering and line painting is added, the City's cost to complete this project is estimated to be **\$330,000**. This is below the approved 2008 budget amount of **\$400,000.00**. The low bidder, Ellwood Robinson Limited is an established local firm with experience in similar work. Accordingly, we recommend Contract 2008-11E be awarded to Ellwood Robinson Limited.

By-law 2008-141 authorizing execution of the Contract and has been placed on the Agenda for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Carl Rumiel".

Carl Rumiel, P. Eng.
Design & Construction Engineer

CR/al
attachment

Recommended for approval,

A handwritten signature in black ink, appearing to read "Jerry D. Dolcetti".

Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning

RECOMMENDED FOR APPROVAL

A handwritten signature in black ink, appearing to read "Joseph M. Fratesi".

Joseph M. Fratesi
Chief Administrative Officer

5(n)



WALKER ENGINEERING

Wm. R. Walker Engineering Inc.
499 Queen Street East, Level 2
Sault Ste. Marie, Ontario, P6A 1Z9
(t) 705.942.2070 (f) 705.942.3532
walker@walkerengineering.on.ca

July 16, 2008

Carl Rumiel, P.Eng.
Engineering Department
Corporation of the City of Sault Ste. Marie
99 Foster Drive, Civic Centre
Sault Ste. Marie, ON P6A 5X6

Via Facsimile and Hand Delivered
2007-45

Dear Mr. Rumiel

**RE: City Contract N[#] 2008-11E
Northern Avenue Traffic Signals
Tender Evaluation Report**

We are pleased to provide our Tender Evaluation Report and recommendation for the tenders received for the construction of the new Northern Avenue Traffic Signals.

Project Description

The work generally consists of the construction of new traffic signals on Northern Avenue at the entrance to the A & P Grocery Store and includes re-alignment of the west entrance to the Soo Pee Wee Arena and associated road works.

Tendering of the Works

The call for tenders was advertised in the City Information Column of the Sault Daily Star on June 28, 2008. Copies of the contract documents were also made available for review at the Sault Ste. Marie Construction Association.

One Addendum was issued to the contract on July 9, 2008.

Tenders closed at the Civic Centre on July 15, 2008 at 3:00 p.m. and were opened publicly by representatives of the City and Wm. R. Walker Engineering Inc. at approximately 3:10 p.m. on the same day.

Tender Prices

Three tenders were received for the works. The tender prices, as read at the tender opening were as follows:

Continued Page 2

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Page 2

July 16, 2008

2007-45

Contractor	Total Tender Price (including GST)
Ellwood Robinson Limited	\$ 278,653.20
Palmer Construction Group Inc.	\$ 294,965.40
Pioneer Construction Inc.	\$ 344,040.15

The tenders were checked for arithmetic accuracy, and minor errors were noted in the tender of Palmer Construction Group Inc. The corrected tender prices are provided in the following table:

Contractor	Corrected Total Tender Price (including GST)
Ellwood Robinson Limited	\$ 278,653.20
Palmer Construction Group Inc.	\$ 294,966.18
Pioneer Construction Inc.	\$ 344,040.15

All of the tenders were submitted with the appropriate Tender Deposit cheques in the amount of \$20,000, Agreements to Bond, and other required documentation. The Tender Deposit cheques were retained by the City for safe keeping. The submitted tenders all included a Contingency Allowance in the amount of \$30,000.

The Pre-Tender Estimate for the work was \$222,000 (exclusive of GST). This estimate did not include the \$30,000 Contingency Allowance nor the construction of an interconnect duct between these new traffic signals and the existing traffic signals at Great Northern Road, which was added subsequent to the preparation of the pre-tender estimate, to provide the City with greater flexibility and control. When these items are taken into account, the low tender is actually slightly lower than the Pre-Tender Estimate.

Walker Engineering's Experience with the Low Bidder

Wm. R. Walker Engineering Inc. is very familiar with Ellwood Robinson Limited and has worked on several City projects with them. It is our opinion that Ellwood Robinson is qualified and has the ability to successfully complete the assignment.

Completion Date

The contract documents required that all work be Substantially Completed by October 31, 2008.

Continued Page 3

5(n)

Page 3

July 16, 2008

2007-45

Tender Validity

The contract documents stipulated that tenders be open for acceptance for a period of 60 days following the closing date, or until September 13, 2008.

Recommendation

Wm. R. Walker Engineering Inc. recommends that the City award the tender to Ellwood Robinson Limited for a Total Tender Price of \$278,653.20 (inclusive of GST).

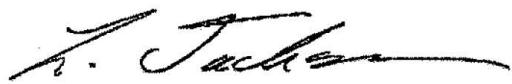
Tender Deposit Cheques

We recommend that the tender deposit cheque of Pioneer Construction be returned. The remaining two deposit cheques should be retained until the contract has been executed between the City and Ellwood Robinson Limited.

Enclosed with this report, please find the original copies of the submitted Tenders.

The above is respectfully submitted. If you have any questions, please do not hesitate to contact the undersigned.

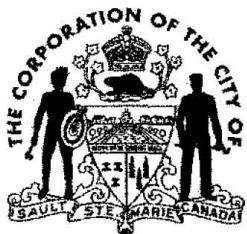
Yours very truly
Wm. R. Walker Engineering Inc.



Larry Jackson, P.Eng.

MLJ:ljc

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2008 07 21

REPORT OF THE ENGINEERING & PLANNING DEPARTMENT
PLANNING DIVISION

TO: Mayor John Rowswell
and Members of City Council

SUBJECT: Hub Trail Construction - Finn Hill
City Contract 2008-10E

Comments:

Tenders received for Contract 2008-10E were opened at a public meeting on Thursday June 26, 2008. This contract generally consists of supplying all materials, labour and equipment for the base of the Hub Trail only, between the intersection of Pine Street and Northern Avenue and the intersection of McNabb Street and Black Road. The asphalt surface of the trail was to be constructed by the City's Public Works and Transportation Department, at an estimated cost of \$150,000.

Two tenders were received, as described in the attached report from Kresin Engineering Corporation, with the low tender of \$574,982.10 (including GST) submitted by George Stone and Sons Ltd. A second tender of 839,807.65 (including GST) was submitted by Phillips Haulage.

Both tenders were well above Kresin Engineering's pre-tender estimate, which was \$315,000.00, including GST. The City has been experiencing numerous tender values in excess of pre-tender estimates, due to a number of possible factors, including higher fuel and material costs, as well as a busier than normal construction season.

It is also important to note that the bid submitted by George Stone and Sons Ltd., was submitted in an un-identified envelope, which could be considered grounds for disqualification. In addition, the tender from George Stone contained mathematical errors. Following the discovery of these errors, the total tender

5(o)

was recalculated based on individual unit prices. The re-calculation resulted in a reduction of \$11,880.17, for a corrected total of \$563,101.93.

Summary:

Since both bids received were well in excess of the Engineer's pre-tender estimate, and since the low bid was submitted in an un-completed tender envelope, staff recommends that both bids be rejected and the tender not be awarded.

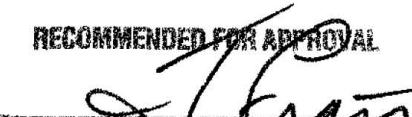
In order to move forward on the completion of this section of the Hub Trail, staff recommends that the following options be considered:

1. Re-tender the project in multiple phases or components;
2. Have City forces complete some or all of the work;
3. Re-tender the work as a time and materials contract;
4. Re-design the facilities and re-tender; or
5. Some combination of the above.

Planning Directors Recommendation - That both bids be rejected and the tender for Contract 2008-10E not be awarded, and that staff report back to Council on the 5 options outlined in this report.

SDT

~~RECOMMENDED FOR APPROVAL~~


Joseph M. Fratesi
Chief Administrative Officer



536 Fourth Line East
 Sault Ste. Marie, ON P6A 5K8
 tel: 705-949-4900
 fax: 705-949-9965
 Email: info@kresinengineering.ca

working together finding solutions

July 14, 2008
 Ref. No. 0823.02

City of Sault Ste. Marie
 Civic Centre
 P.O. Box 580, 99 Foster Drive
 Sault Ste. Marie, ON
 P6A 5N1

Attention: **Mr. Don McConnell, MCIP, RPP**
Planning Director

Re: **Hub Trail Construction – Finn Hill Area**
City Contract 2008-10E

Dear Mr. McConnell:

We have reviewed the tenders received at the Sault Ste. Marie Clerk's Office on June 26, 2008 for the above noted Contract and present herein our Tender Report and Recommendations.

1.0 Introduction

The contract generally consists of supplying all materials, labour and equipment necessary for the construction of an off road multi use (Hub) trail base from the intersection of Pine Street and Northern Avenue to the intersection of McNabb Street and Black Road, a length of approximately 2,500 metres. The contract also includes the installation of two bridges, as well as the construction of a trail memorial structure.

The contract was publicly advertised in the Sault Star on Saturday, June 7, 2008. In accordance with the advertisement, tender documents were made available to contractors who provided the required refundable deposit of \$50.00. There were a total of seven (7) plan takers. Documents were also provided to the Sault Ste. Marie Construction Association.

During the tender period, various inquiries from plan takers were received regarding the technical specifications and drawings. A total of four (4) Addenda were issued to provide clarification on issues as they arose throughout the tender period.

2.0 Summary of Tenders

Two (2) bids were received at the City Clerk's office prior to the tender closing deadline of 3:00 p.m. on Thursday, June 26, 2008. The tenders were to be publicly opened at 3:15 p.m. on the same day in the Civic Centre's Thompson Room. Prior to the opening, it was discovered that one of the tender envelopes did not have the project and Contractor's name identified on the exterior; following a brief discussion, the un-completed envelope was given to the representatives of George Stone and Sons, who filled in the information and returned it.

City of Sault Ste. Marie
 Contract 2008-10E: Tender Report

Subsequently, both tenders were opened, read publicly and reviewed to ensure they were in general compliance with the tender documents including the required tender deposit (ie. \$25,000.00 certified cheque). All tender deposits were retained by the City for return to the bidders at a later date.

The following are the results in ascending order of bid price, including GST:

Contractor	Total Tender Value
1. George Stone and Sons Ltd.	\$574,982.10
3. Phillips Haulage	\$839,807.65

The Engineer's pre-tender estimate for this contract was \$315,000.00 including GST.

Following the tender opening, the submissions were brought to KEC's office for a detailed review of the tender submissions including checking for any mathematical errors that would result in a change to the tender prices.

The original copies of each Tender Submission are enclosed with this Tender Report.

3.0 Tender Review

The tenders were reviewed in detail with respect to requirements set out in the Information for Tenderers and the requirements identified in the Form of Tender.

The following specific comments were noted from the review of the tenders:

1. All tenders submitted were properly executed with the bidder's signature and witnessed and/or sealed.
2. All tenders were checked for mathematical errors. The review revealed that the tender from Phillips Haulage contained no errors; however the tender from George Stone and Sons contained numerous errors.
3. The Instructions to Tenderers indicated that all tenders were to include a \$25,000.00 bid deposit, in the form of a certified cheque. Both bidders complied with the submission of a certified cheque in the specified amount.
4. The tender documents called for submission of Statements 'A' to 'D' which outline the Tenderers' work experience, staff, available construction plant and proposed sub-contractors. All bidders complied.
5. A Statement of Canadian Content was also required to be completed and submitted with the bids, each Tenderer submitted this Statement.

6. The Tenderers were required to submit an Agreement to Bond certifying the Contractor can obtain the required Performance and Labour and Material Payment bonds. Both Tenderers complied.
7. All Tenderers were required to acknowledge receipt of Addenda. Both bidders acknowledged receipt of the four (4) addenda issued.

Both tenders included schedules with examples of experience with similar works, available equipment, senior staff and subcontractors. Phillips Haulage has sufficient experience with the trail construction components, however George Stone and Sons has more experience with the structures and has more experience on larger projects. Phillips Haulage owns the majority of the equipment which will be required to complete the works, whereas George Stone and Sons will need to rent or otherwise procure the equipment.

Both bids include, as noted on the statement of Canadian Content, minor amounts (i.e. less than half of one percent) imported goods. This amount of imported goods was not sufficient to alter the ranking of the bids.

4.0 Discussion

Following the discovery of the numerous mathematical errors in the George Stone and Sons submission, the total tender value was re-calculated based on the individual unit prices bid. The re-calculation results in a reduction of \$11,880.17, for a corrected total of \$563,101.93.

The corrected low tender value is 79% above the engineer's estimate, while the second tender value is 166% above the estimate. It is our understanding that the City has experienced numerous tender values in excess of estimates this year possibly due to the increasing costs of fuel and material as well as a busier than normal construction season. It is likely that a premium is also being applied to this project in order to meet the scheduled completion this fall, which may be poor value for money if completion in the spring of 2009 is acceptable.

From our review of the bids received for this contract, we note that both submissions were in compliance with the requirements outlined in the tender documents; however Phillips Haulage has expressed concern and feels that the George Stone bid, submitted in an un-identified envelope, should be disqualified.

5.0 Recommendations

Since both bids received were well in excess of the Engineer's estimate, and since there low bid was submitted in an un-completed tender envelope, we recommend that both bids be rejected and the tender not be awarded.

In order to complete the project, the following options should be considered:

1. Re-tender the project in multiple phases or components;
2. Have City forces complete some or all of the work;
3. Re-tender the work as a time and materials contract;
4. Re-design the facilities and re-tender; or
5. Some combination of the above.

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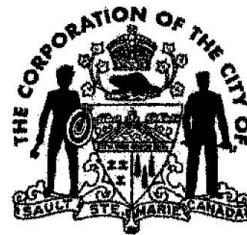
City of Sault Ste. Marie
Contract 2008-10E: Tender Report

Please call should you have any questions or require further elaboration or clarification regarding this Tender Report.

Yours very truly,
Kresin Engineering Corporation

Michael Kresin, P. Eng.
Consulting Engineer

Encl.
0823.02 mk tender report.doc



2008 07 21

REPORT OF THE DOWNTOWN DEVELOPMENT INITIATIVE GRANT EVALUATION COMMITTEE

PLANNING DIVISION

TO

Mayor John Rowswell
And Members of City Council

Background

At their May 26 meeting, City Council approved seven grants as part of the Downtown Development Initiative. There are currently thirty three grants that have been approved including the four Municipal Tax rebates. Total value of grant monies committed to date is \$197,139 (including \$22,400 through the Electricity Conservation Measures Grant). If all projects proceed as approved, there will be in excess of \$12,619,178 value in construction. Many projects have started and others are expected to start shortly, pending the availability of contractors.

A detailed update on all grants is being prepared and will be available as part of an Annual Report on the Downtown Development Initiative scheduled for release in September.

Grants programs include: building restoration and improvements (BRIG); façade improvements (FIG); project feasibility studies (PFSG); electricity conservation projects (ECMG); a municipal tax increment rebate program (MTIR); a tax cancellation program for Brownfield redevelopment (BPTC); and architectural design assistance (ADAP). Note: Brownfield Property Tax Cancellation program remains the only program that has not been used.

Applicants

On July 15, 2008, the Downtown Development Initiative Grant Evaluation Committee met to review the fifth round of financial incentive grant applications.

The following are recommended for approval:

1. City Meat Market, 814 Queen St. E.

Applicants: John and Rosina Bruni

Funding Request: Façade Improvement Grant

The applicant retained an architect through the Architectural Design Assistance Grant and is now ready to invest matching dollars to develop the design suggested by the architect (see attached conceptual plans). Façade improvements to this building will help improve the aesthetics of the area. The value of the project is in excess of \$70,000, and the committee is recommending a matching Façade Improvement Grant of up to \$7,500.

2. Stitch King Embroidery, 9 Queen St. E.

Applicants: James and Sherry Lavallee

Funding Request: Façade Improvement Grant

The applicant retained an architect through the Architectural Design Assistance grant and is now ready to invest matching dollars to implement the design suggested by the architect (see attached conceptual plans). Façade improvements to this building will help improve the aesthetics to the western edge of the Downtown core. The project is valued in excess of \$25,000. The committee is recommending a matching Façade Improvement Grant of up to \$7,500.

3. Laura J. Szczeplaniak, Chartered Accountant, 631 Queen St. E.

Applicant: Laura Szczeplaniak

Funding: Architectural Design Assistance Program

The owner recently purchased the building (former Bali restaurant) where she has been a tenant for the past 17 years and is looking for professional suggestions on the exterior and a review of the vacant space on the main level. The project meets the criteria of the downtown development initiative, and as such, the committee is recommending a Design Assistance Grant of up to \$2,000.

4. The Summit Community Church, 302 Queen St. E.

Applicant: Jeremy Murdoch – Lead Pastor

Funding: Architectural Design Assistance Program

The Church recently purchased the building (former Davis Clothing) and are looking to provide space for pastoral work on the main level and a mix of commercial and church offices on the second floor. They are looking for professional advice on restoring and enhancing the exterior, as well as interior improvements to the building. As the project meets the criteria of the downtown

development initiative, the committee recommends a Design Assistance Grant of up to \$2,000.

5. Arturo Ristorante, 515 Queen St. E.

Applicants: Arturo Comegna

Funding: Façade Improvement Grant, Building Restoration and Improvement Grant

The applicant retained an architect through the Architectural Design Assistance grant and is now ready to invest matching dollars to develop the design suggested by the architect (see attached conceptual plans). Façade improvements to this building will help improve the aesthetics of the area, while interior renovations will augment the functionality of the existing restaurant. Value of the façade project is in excess of \$29,000.

With respect to the interior improvements, the applicant is looking to change an upstairs apartment into three upscale dining spaces. Renovations include appropriate commercial ventilation/air conditioning, cooking space, and some remodeling to accommodate the new activity. The additional dining space will create 3-5 new jobs. Value of the upstairs renovations is over \$38,000.

The projects meet the criteria of the downtown development initiative. The committee is recommending a matching Façade Improvement Grant of up to \$7,500 and a matching Building Restoration and Improvement Grant of up to \$15,000.

6. North Shore Industrial Wheel Mfg., 29 Wellington St. E.

Applicant: Donald Trottier

Funding: Architectural Design Assistance Program

North Shore has been occupied this building for the past three years as their corporate offices in Sault Ste Marie. They have invested significant dollars to extensively renovate the interior and are now looking for professional advice on façade improvements to reflect their corporate image. The project meets the criteria of the downtown development initiative and the building is within the Downtown Community Improvement Policy Area. The committee is recommending a Design Assistance Grant of up to \$2,000.

SUMMARY

The grant requests received to date are a sign of the ongoing success of the Downtown Development Initiative sparking new investment into this important area of the community. Some of the critical goals of this initiative are to enhance the built form in the Downtown and to create additional employment and entertainment opportunities which will lead to a more vibrant City centre. The

5(p)

projects proposed meet the criteria set out in the Downtown CIP and are recommended for approval.

With respect to the successful grant applications, the evaluation committee is recommending an expiry date of six (6) months for projects involving feasibility and design work, and one (1) year for construction projects. Applicants will be informed of these timelines in their notice of successful application.

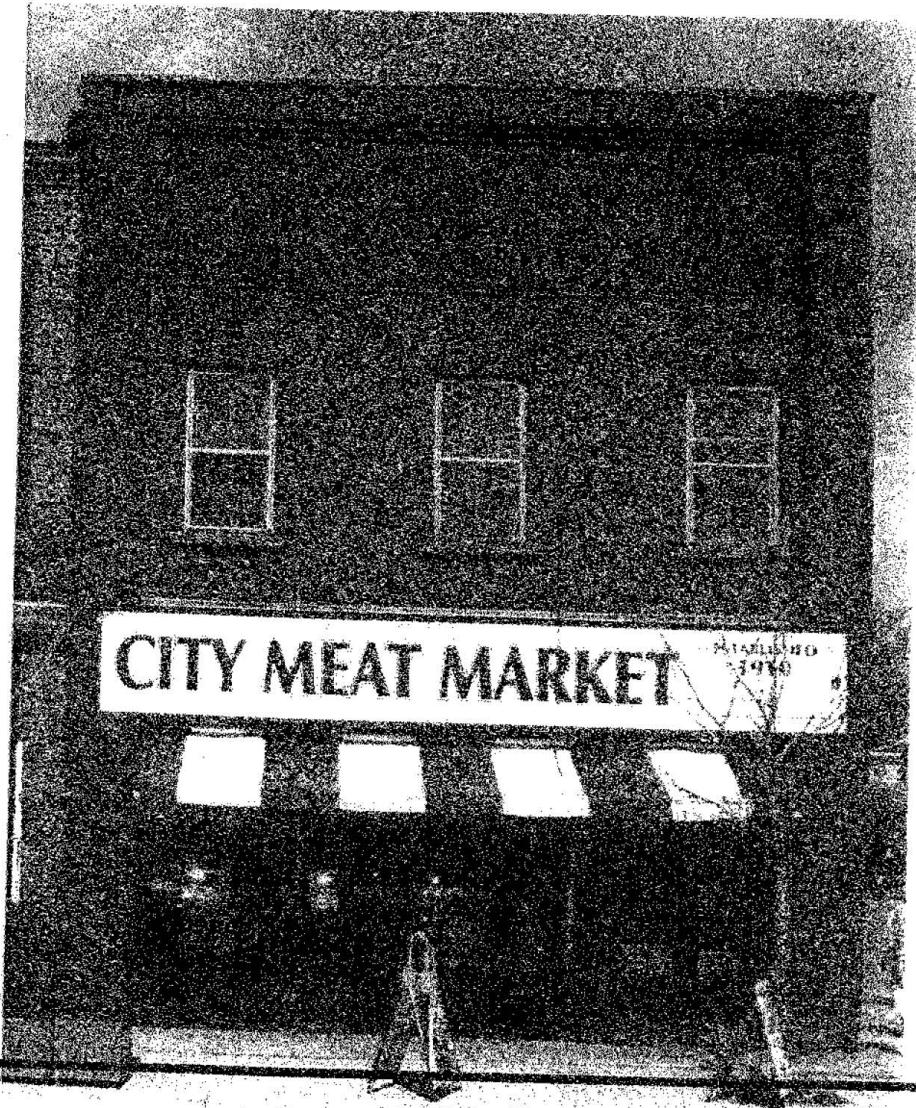
Planning Director's Recommendation - That City Council approves the six funding requests described in this report.

SDT

RECOMMENDED FOR APPROVAL



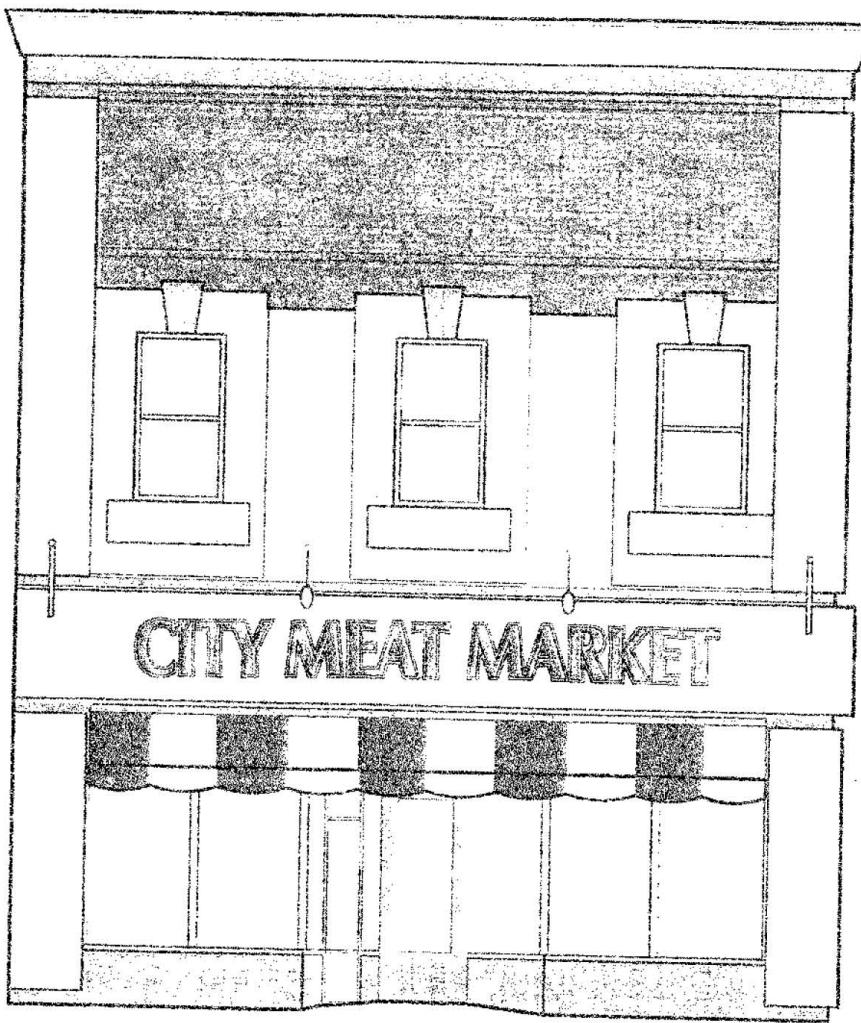
Joseph M. Fratesi
Chief Administrative Officer



Building Facade Improvement Study
0822
814 Queen Street East
Sault Ste. Marie Ontario

epoh

725 Queen Street East
Sault Ste. Marie, ON, Canada P6A 2B9



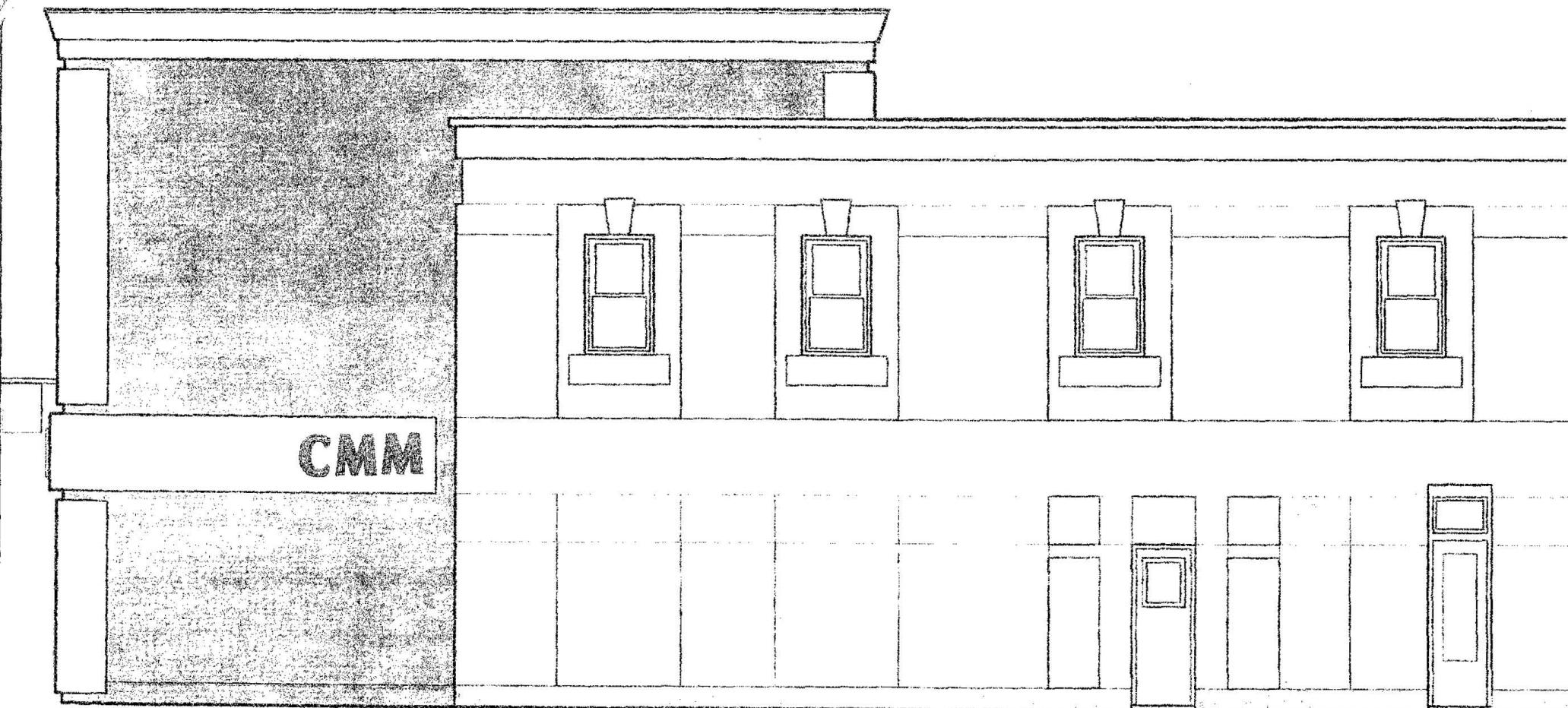
Date:
April 24, 2008
Scale:
NTS

Building Facade Improvement Design Concept
South Elevation

Dwg. No.:

SK-1

(P)9



Date: April 24, 2008
Scale: NTS

Building Facade Improvement Design Concept
South Elevation

Dwg. No.:

SK-1

5(p)

street façade and are constructed in aluminum frame complete with single glaze and not very energy efficient. They are raised from the ground by a 16" high wood frame knee wall with painted panel finish. The entrance doors are set back from the street within covered alcoves. One door is located at the east side of the façade and serves Level 2 as an independent entrance. This door has been painted. The Level 1 entrance door is constructed in aluminum frame with single glaze infill. Level 1 is also raised from the adjacent Queen Street sidewalk by approximately 5"; therefore this building is not "Barrier Free" accessible.

In our opinion, this building façade contains some beautiful window detailing and positive architectural features.



Fig. 1 Existing Building Façade at 9 Queen St. East

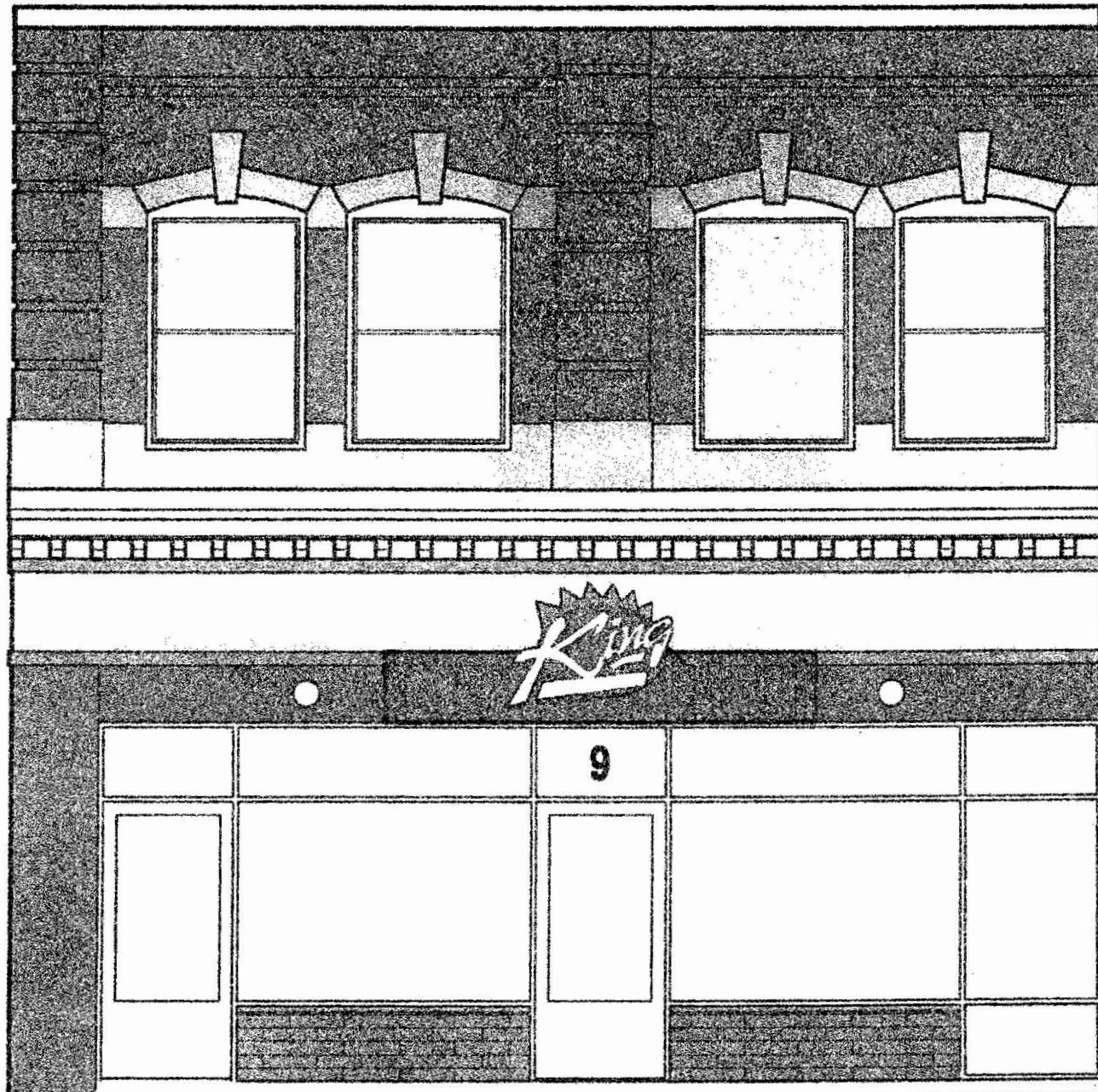
0813

**Building Facade Improvement Study
9 Queen Street East
Sault Ste. Marie Ontario**

ePOH

5(p)

726 Queen street east
SAULT STE. MARIE ON. CA. P6A 2B5
email: info@epochinc.com
tel: (705) 949-5291 FAX: (705) 949-5292



Date:
April 10, 2008
Scale:
NTS

**Building Facade Improvement Design Concept
North Elevation**

Dwg. No.:

SK-1

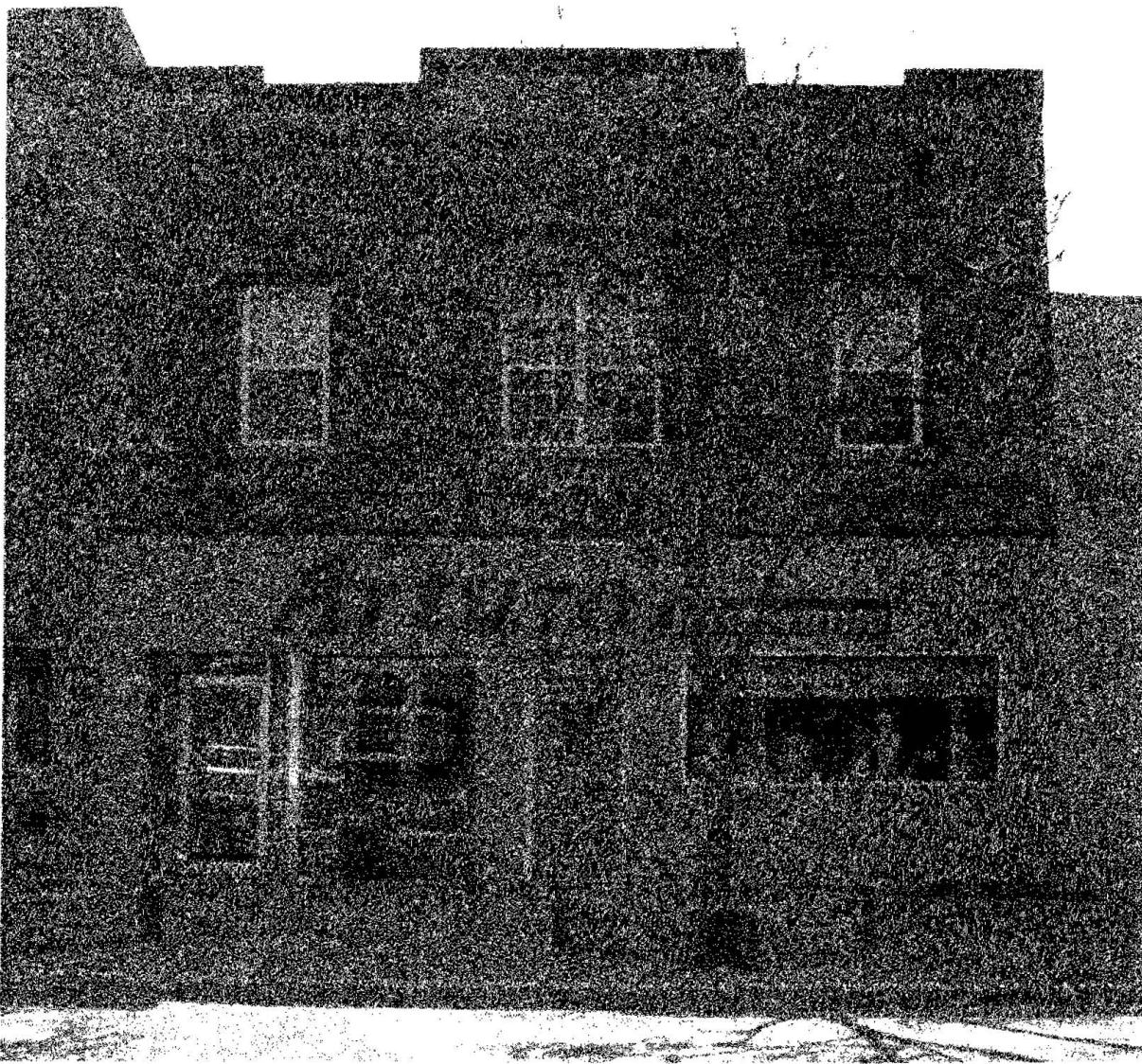


Fig. 1 Existing Building Façade at 515 Queen St East

2.0 Owner's Statement of Requirements

As is the case with all building renovation projects, it was first necessary to conduct a Needs Assessment based on the Owner's Statement of Requirements. This aspect of the study included the following activities:

- Survey of existing Façade, digital pictures and measurements
- Development of Base Drawings of the Existing Building Facade
- Owner Interview – Statement of Requirements

The Owner's Statement of Requirements is intended to establish a clear definition of the project's objectives from the owner's point of view. It is important to "*bench mark*" the Owner's wishes because they represent the Primary Initiative for this Project. The following is a list of the key objectives communicated to us by the client:

1. Brick restoration, (replacement, re-pointing and refurbishment)
2. Renovation of entry condition to accommodate interior access to upper level

0822

Building Façade Improvement Study
515 Queen Street East
Sault Ste. Marie Ontario

ePOH

725 Queen Street East
SAULT STE. MARIE ON. CA. P6A 2B6
email: info@epohinc.com
tel: (705) 946-6291 fax: (705) 946-6292

5(p)



Date:
April 24, 2006
Scale:
NTS

Building Façade Improvement Design Concept
North Elevation

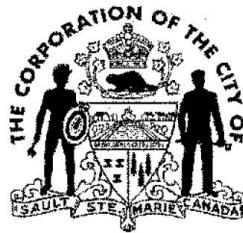
Dwg. No. :

SK-1

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LORIE BOTTO
CITY SOLICITOR

NUALA KENNY
ASSISTANT CITY SOLICITOR



LEGAL
DEPARTMENT

File No.: L-303

REPORT TO: Mayor John Rowswell
and Members of Council

REPORT FROM: Lorie A. Bottos
City Solicitor

DATE: 2008 07 21

SUBJECT: AGREEMENT BETWEEN THE CITY AND THE SAULT
STE. MARIE GOLF CLUB - TURNAROUND EASEMENTS
AT THE END OF DRAKE, GRAVELLE AND HUSSEY
STREETS

PURPOSE

Turnaround easements were obtained from the Sault Ste. Marie Golf Club for property at the end of Drake and Gravelle Streets. They were obtained by bylaw 2005-45. We have another turnaround to add--Hussey Street. We now have three turnaround easements. A new agreement replaces the previous agreement.

RECOMMENDATION

By-law 2008-135 is located elsewhere on your agenda tonight. It is recommended that Council approve By-law 2008-135 authorizing the Mayor and Clerk to sign the new agreement.

Yours truly,

Lorie A. Bottos
City Solicitor
LAB:on

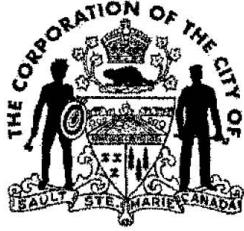
J. Fratesi
RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

cc. Pat McAuley, Commissioner of Public Works & Transportation
cc. Catherine Taddo, Municipal Services Engineer (Your File No. 5,304)

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LORIE BOTTO
CITY SOLICITOR

NUALA KENNY
ASSISTANT CITY SOLICITOR



LEGAL
DEPARTMENT

FILE NO.: P.4.6.393

REPORT TO: Mayor John Rowswell
and Members of City Council

REPORT FROM: Lorie A. Bottos
City Solicitor

DATE: 2008 07 21

SUBJECT: SALE OF PROPERTY TO THE WEST OF THE CROSS
COUNTRY AUTOMOTIVE CALL CENTRE AT PIM AND
BRUCE STREETS

PURPOSE

The purpose of this report is to recommend to Council the sale of property located immediately to the west of the Cross Country Automotive Call Centre located at 475 Pim Street.

ATTACHMENTS

1. A copy of a reference plan 11571 showing Parts 1 to 9 on that plan.

BACKGROUND

The property at 475 Pim Street is leased by the owner to Cross Country Automotive Call Centre. Parts 1, 2 and 3 on the reference plan were acquired by the City a number of years ago from the Ontario Realty Corporation. The intended use at that time was to house the Sault Ste. Marie Innovation Centre. The Innovation Centre located elsewhere.

- 2 -

For about four years the Call Centres (EDS and now Cross Country) have used Parts 3, 4 and 5 on the plan for parking. The Call Centres paved this property and have used it for parking or for snow storage.

I approached the tenant (Cross Country Automotive) recently about entering into a lease involving rent and clauses saving the City harmless.

Recently a local developer enquired about buying Part 1 on the plan at the corner of Bruce and Melrose for the purpose of erecting a four or five unit apartment building. In the course of discussions centered on that Part 1, the issue arose again about the rest of the property located to the west of 475 Pim Street. I was contacted by The Properties Group (agent for the Landlord). City Staff met with representatives of The Properties Group. After further discussion The Properties Group has indicated that it would be interested in acquiring Parts 3 through to 9 on the reference plan. The Properties Group is not interested in Part 1 as it is not contiguous to the balance of its holdings.

These Parts 3 to 9 have not been used by the City for quite some time. Therefore the property can be seen as a surplus to the City's needs. The Blake Street road allowance was closed a number of years ago by bylaw.

Subject to comments from Conservation Authority, part 2 may also be surplus and available for purchase.

RECOMMENDATION:

I have the following recommendation for Council:

1. That parts 1 to 9 on 1R 11571 be declared surplus and that the property be advertised for sale with the disposal of part 2 being made subject to comments from the Sault Ste. Marie Region Conservation Authority.

Yours truly,

Lorie A. Bottos
City Solicitor

LAB/cf
Enclosure

cc. Bruce Strapp, President & Chief Executive Officer for the EDC

[Signature]
RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

RECEIVED
BLAKE
PART 8 PART 5
PLAN 1R-10417
CLOSED BY CITY BY-LAW No 802 INST. RY2528

PLAN 1R-10417
CLOSED BY CITY BY-LAW No 802 INST. RY2528

CLOSED BY CITY BY-LAW No. 802 INST. R1252B

S T R E E T (RP)

CLOSED BY BY-LAW No 8
INST. T-253358

**4 PART 4
PLAN 1R-1041**

PHN 31546-0112

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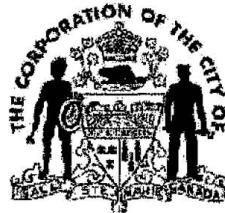
MELROSE STREET (RP)

0 0 0 0 0

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Patrick M. McAuley, P. Eng.
Public Works &
Transportation



Public Works &
Transportation
Department

2008 07 21

Mayor J. Rowswell
And Members of City Council
Civic Centre

RE: REDUCING AFTER-HOURS PARK USAGE

On June 23, 2008, Council passed the following resolution:

"Whereas there continues to be problems with loitering, vandalism and mischief in neighbourhood playgrounds throughout the city; and
Whereas in some instances due to the configuration of the park, enforcement by the Police Department is difficult and ongoing problems persist; and
Whereas this problem adversely affects the neighbours and the enjoyment of the park for the residents of the Community;
Therefore be it resolved that City staff report back to Council on the option of No Trespassing Signs during late-night hours in certain parks as suggested by Police Services."

For Council's information, By-law 80-128 Section 4(1) currently states that no one can be in a city park after 11 p.m. and before 7 a.m. Signage is not needed as a prerequisite for enforcement and Police Services are able to lay charges against people found in a municipal park between these hours.

Police Services appear to be suggesting that appropriately placed and worded signs may reduce the after hours loitering and vandalism taking place in several of our parks, if those responsible are made aware of the bylaw and the possibility of being charged.

In an effort to try this solution staff recommends:

1. Bylaw 80-128 be amended to indicate all city parks are closed between 10 p.m. and 7 a.m. Nightfall occurs before 10 p.m. year round, and there is no reason for people to be in any park after 10 p.m., as no municipal parks have lighting in place to facilitate park usage. It is thus recommended the closure be moved to 10 p.m.

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2008 07 21

Page 2

2. Appropriate signs be installed in the following 5 parks to discourage their usage after 10 p.m.: Birchwood (south of Birchwood Street), Snowden (Shannon Road), Sutton (west of Sutton Place), Parkland (Amber Street) and Manzo (Goetz Street).
3. Police Services be requested to increase enforcement in these parks after 10 p.m. whenever they have staff available to do so.

Respectfully submitted,

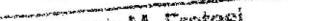


Patrick M. McAuley, P. Eng.
Commissioner

PMM:cmr

c.c. Lorie Bottos, City Solicitor
Chief Bob Davies, City Police

RECOMMENDED FOR APPROVAL


Joseph M. Fratesi
Chief Administrative Officer

\pwt\DeptShare\Council 2008\Reducing After-hours Park Usage

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MEMORANDUM

TO: CITY OF SAULT STE. MARIE
MAYOR AND COUNCILLORS

FROM: H. J. BRIAN CURRAN, PRESIDENT & C.E.O.
PUC INC.

DATE: July 15, 2008

SUBJECT: 2008 SECOND QUARTER SHAREHOLDER REPORT

Attached is the Second Quarter Shareholder Report for the period April 1 to June 30, 2008.

I will be available to answer any questions on the report at the July 21, 2008 council meeting.

If you have any questions prior to the council meeting, please do not hesitate to call me at 759-6538.

H. J. Brian Curran, President & C.E.O.

c.c. City of Sault Ste. Marie, C.A.O.

attachments 1. 2008 Second Quarter Report
 2. Summary of Operations ending June 30, 2008

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

PUC INC. 2008 SECOND QUARTER REPORT

PUC SERVICES

As of the end of June 30 PUC Services had achieved 266 days without a lost time accident.

The two city wastewater treatment plants were in compliance with provincial requirements during the past quarter.

On a community note, a PUC Services team participated in the 2008 Dragon Boat races and raised \$3,400 in support of Rotary North community programs. The Power Paddlers were also the fastest team on the water.

PUC DISTRIBUTION

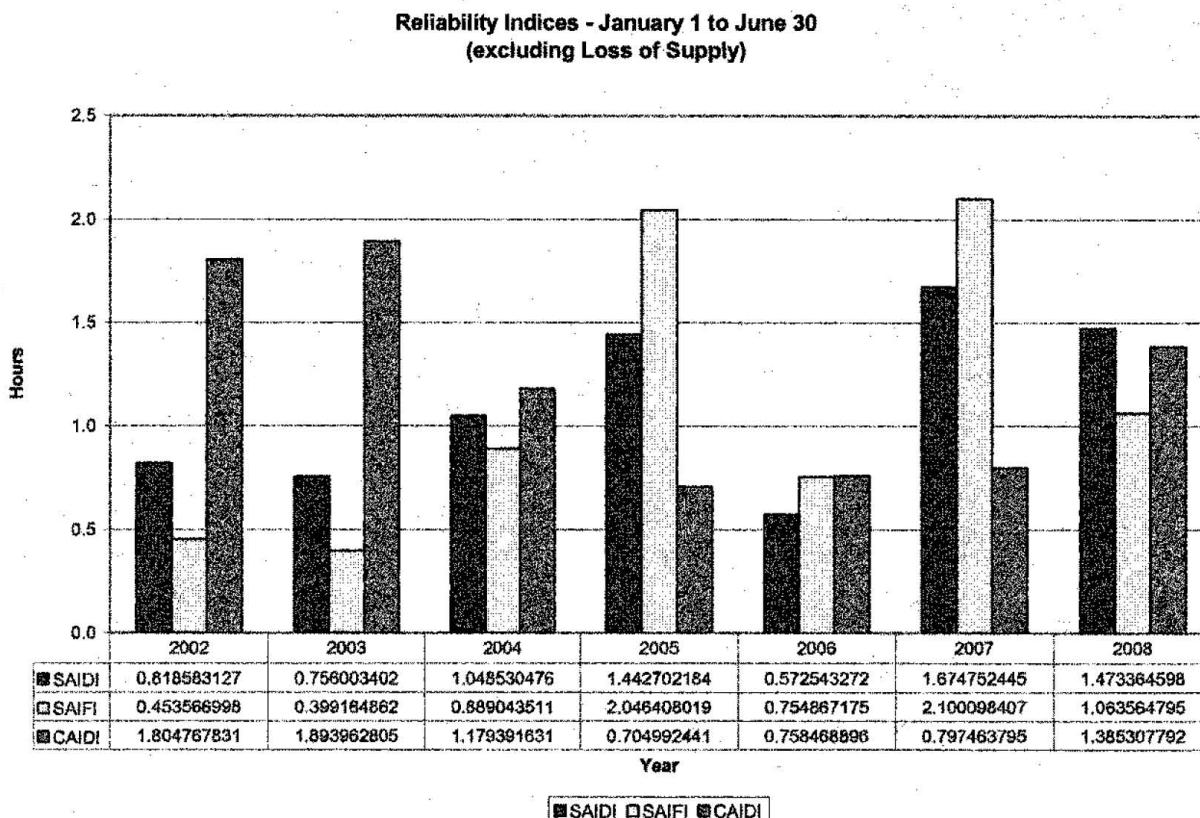
The number of heating degree days for the first half of 2008 was close to normal but 5.8% above 2007. Consequently, electrical consumption was up 0.5% over last year. Conservation efforts are having an impact as consumption would otherwise have been greater.

The Ontario Energy Board approved an increase in distribution rates effective July 1, 2008. The increases to various customer classes not only reflect the increase in costs required to operate and maintain the system as well as for capital expansion and replacement, but also in the manner in which these costs are allocated. As a result of a cost allocation study that was completed in 2007 much higher allocations were made to streetlights and to sentinel lighting accounts. Increases for streetlight accounts are 42.2% and for sentinel light accounts, 24.6 %. The large rate increases to streetlight and sentinel light accounts are somewhat typical throughout the province indicating that LDCs have not been recovering the full cost of service from these two customer groups. Residential customers using 1,000 kWh per month will see a 3.7% increase. A small general service customer, depending on the level of consumption, could see anywhere between a 2.0% rate reduction and a 2.8% increase. A large general service customer will see an increase of 0.3% regardless of demand. A significant portion of the increase is due to the recovery of payment in lieu of taxes (PILS) which is passed through to the provincial government.

The rate increase authorized by the OEB was less than requested. A reduction in the allowed revenue requirement is due in part to the postponement of the installation of smart meters to 2009. The recovery of the costs to install, maintain and operate a smart meter system will be the subject of a separate rate application. However, we have had to make other adjustments to our operating and capital budgets in order to comply with the lower than requested revenues. These adjustments include the delay in hiring additional staff and in carrying out capital programmes.

Capital restructuring, as recommended by the consultants in 2007, has been delayed pending the promulgation of the regulations of the measures that were included in the 2007 provincial budget.

The frequency and duration of outages for the first half of 2008 were less than what occurred over the same period in 2007. In addition, we experienced fewer and less extensive outages in the second quarter than in the first quarter of the year.



WATER SYSTEM

Customer consumption was 4.85 million cubic meters in the first six months of the year down from 5.09 million cubic meters in 2007. There were 57 watermain breaks since November 1, 2007, down from 74 for the same period last year. The quality of the city's drinking water supply continued to meet all provincial standards.

On May 15th, during a restart of the Steelton deep well pump, a 2.1 meter diameter concrete retention main adjacent to the pumphouse experienced a joint failure. The original pipe supplier, Hanson Pressure Pipe of Stouffville Ontario, has manufactured a new section of pipe. The pumping station is expected to be out of service for most of the summer. Water supply should be adequate unless we experience a long period of hot dry weather. If that should occur, some water rationing may be necessary.

The results of our lead sampling of tap water in 80 residences and 8 commercial establishments and at 16 points in our distribution system indicate that 30 locations had lead that exceeded the 10 ppb limit. The highest concentration was 57 ppb. All samples collected from the distribution system were below 10 ppb. A second round of sampling will be completed by October 15, 2008. Should results in two periods of the monitoring program indicate that the 10 parts per billion limit for lead is exceeded in 10% of the samples, we will have to formulate a plan to reduce lead levels in tap water.

PUC TELECOM

All but three of the 26 Algoma District School Board facilities have been connected to our fibre optic system. The remaining facilities will be connected prior to the August 31, 2008 deadline.

PUC ENERGIES

Business activity was minimal, limited only to sentinel lighting rentals.

FINANCIAL STATUS

PUC Inc. had an unconsolidated YTD loss of \$17,700 for the second quarter, compared to net income of \$78,210 in 2007. Investment income was down \$40,000 and business development expenses were up \$40,000 over a year ago. Interest expense to the City for the first six months of the year was \$1,272,500.

PUC Distribution Inc. had net income of \$725,478 compared to \$515,004 in 2007. Distribution revenue was up 5% over the same period last year and operating expenses were up 2%. Revenue increased not only because of increased electrical consumption but also because of two rate increases, one in May 2007 and the other in February 2008.

Net income for the water utility was \$1,129,912 compared to \$1,082,268 in 2007. Revenue was up 3% despite the drop in water consumption. Operating expenses were virtually unchanged from last year. Capital expenditures were \$809,598. Poor weather during the spring delayed construction activities but most projects are now in full swing and capital expenditures will increase significantly.

PUC Services had net income of \$473,276 compared to \$30,887 in 2007. Revenue is up due to the recovery of invested capital in equipment used to complete work for the other affiliates. PUC Telecom had net income \$73,102 compared to \$42,057 in 2007. PUC Energies' net income was \$20,333 compared to \$27,789 in 2007.

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**Summary of Operations
For the Period Ending June 30, 2008**



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PUC Distribution Inc.
Summary of Operations
For the Period Ending June 30, 2008



	YTD 2007	YTD 2008
Distribution Revenue	\$6,104,551	\$6,315,417
Miscellaneous Revenue	\$589,025	\$708,919
	<hr/>	<hr/>
Cost of Power Revenue	\$6,693,576	\$7,024,336
Cost of Power Expense	\$26,811,418	\$27,424,548
	<hr/>	<hr/>
Operating and Maintenance Expenses	\$26,811,418	\$27,424,547
	\$0	\$0
Administrative Expenses	\$1,596,631	\$1,843,188
Depreciation	\$1,764,649	\$1,604,677
Interest Expense	\$1,435,002	\$1,450,000
	<hr/>	<hr/>
	\$1,382,290	\$1,400,994
	<hr/>	<hr/>
	\$6,178,573	\$6,298,858
	<hr/>	<hr/>
	\$515,004	\$725,478

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**Public Utilities Commission
Summary of Operations
For the Period Ending June 30, 2008**



	YTD 2007	YTD 2008
Water Revenue	\$5,056,118	\$5,100,137
Miscellaneous Revenue	\$200,836	\$313,628
	<hr/>	<hr/>
	\$5,256,954	\$5,413,765
Appropriations from W/C	\$0	\$0
	<hr/>	<hr/>
Operating and Maintenance Expenses	\$2,256,712	\$2,502,579
Administrative Expenses	\$1,175,159	\$971,675
Interest Expense	\$0	\$0
	<hr/>	<hr/>
	\$3,431,871	\$3,474,254
Capital Expenditures	\$742,815	\$809,598
	<hr/>	<hr/>
	\$742,815	\$809,598
	<hr/>	<hr/>
	\$1,082,268	\$1,129,912

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PUC Telecom Inc.
Summary of Operations
For the Period Ending June 30, 2008



	YTD 2007	YTD 2008
Telecommunication Revenue	\$230,086	\$216,067
Miscellaneous Revenue	\$37,057	\$65,652
	<hr/>	<hr/>
	\$267,143	\$281,719
Operating and Maintenance Expenses	\$24,560	\$26,352
Administrative Expenses	\$80,525	\$54,765
Depreciation	\$120,000	\$127,500
	<hr/>	<hr/>
	\$225,085	\$208,617
	<hr/>	<hr/>
	\$42,057	\$73,102

PUC Services Inc.
Summary of Operations
For the Period Ending June 30, 2008



	YTD 2007	YTD 2008
Streetlight Revenue	\$273,308	\$321,289
Contract Revenue	\$1,627,948	\$1,732,092
Management Fee Revenue	\$2,344,853	\$2,915,740
Miscellaneous Revenue	<u>\$53,692</u>	<u>\$80,753</u>
	\$4,299,801	\$5,049,874
Operating and Maintenance Expenses	\$1,451,959	\$1,512,267
Administrative Expenses	\$2,198,353	\$2,386,768
Depreciation	\$618,602	\$677,564
Interest Expense	<u>\$0</u>	<u>\$0</u>
	\$4,268,914	\$4,576,599
	<u>\$30,887</u>	<u>\$473,276</u>

PUC Energies Inc.
Summary of Operations
For the Period Ending June 30, 2008



	YTD 2007	YTD 2008
Rental Revenue	\$30,137	\$33,537
Miscellaneous Revenue	<u>\$28,991</u>	<u>\$18,319</u>
	<u><u>\$59,128</u></u>	<u><u>\$51,856</u></u>
Operating and Maintenance Expenses	\$26,249	\$23,262
Administrative Expenses	\$3,687	\$6,861
Depreciation	<u>\$1,404</u>	<u>\$1,400</u>
	<u><u>\$31,339</u></u>	<u><u>\$31,523</u></u>
	<u><u>\$27,789</u></u>	<u><u>\$20,333</u></u>

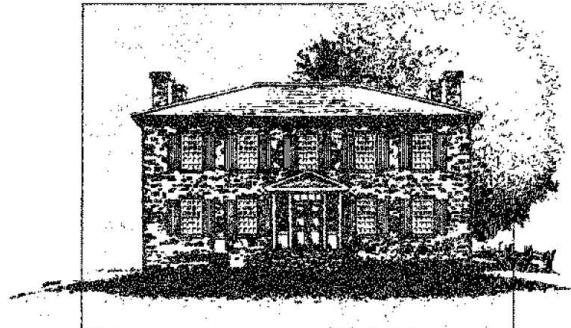
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PUC Inc.
Summary of Operations
For the Period Ending June 30, 2008



YTD 2007 YTD 2008

Miscellaneous Revenue	\$82,182	\$46,090
Related Party Interest	\$1,362,159	\$1,362,159
	<hr/>	<hr/>
	\$1,444,342	\$1,408,249
Related Party Interest	\$1,272,700	\$1,272,500
Administrative Expenses	\$93,432	\$153,449
	<hr/>	<hr/>
	\$1,366,131	\$1,425,949
	<hr/>	<hr/>
	\$78,210	(\$17,700)



*Sault Ste. Marie
Municipal Heritage Committee*

2008 07 21

Mayor John Rowswell
and Members of City Council

**ONTARIO HERITAGE ACT DESIGNATION –
RESIDENCES 911 WELLINGTON STREET EAST AND 1035 QUEEN STREET EAST**

**ONTARIO HERITAGE ACT REGISTRATION –
RESIDENCE AT 162 CATHCART STREET**

Appended are Designation Reports prepared for the recommended historic designations of the residences at 911 Wellington Street East and 1035 Queen Street East, under Part IV of the Ontario Heritage Act by the Sault Ste. Marie Municipal Heritage Committee. Further to this there is a recommendation that the residence at 162 Cathcart Street be registered under Part IV of the Ontario Heritage Act as one of cultural heritage value or interest.

Building Summary From Designation Report – 911 Wellington Street East

This handsome, distinctive, well maintained home is the best example of a Prairie-style residence to be found in Sault Ste. Marie. It is an elegant Craftsman style bungalow with a variety of gently pitched roof slopes and a small hipped dormer. The eaves are deep and bracketed. The columns are plain with square abacuses and no base. The inclusion of classical modillions in a residence is rare in Sault Ste. Marie and to Prairie-style homes. A variety of rustic building materials have been utilized: stucco, wood, brick and stone. This residence was constructed, in its present form, in 1914 for Richard H. Carney who was District Manager for Canada Life Assurance Co. It was the Carney family who was responsible for construction of the Carney Block on Queen St. It thus reflects the affluence of an upper middle class business family which was profiting from the Clergue industrial expansion of the day.

The following resolution was passed at the May 7, 2008 meeting of the Sault Ste. Marie Municipal Heritage Committee:

Moved by: A. Macgregor
Seconded by: T. Wall

"Resolved that the members of the Municipal Heritage Committee approve the designation report of 911 Wellington St. East and furthermore that a report be sent to City Council for their approval to designate the home at 911 Wellington St. East under Part IV of the Ontario Heritage Act."

CARRIED

Building Summary From Designation Report – 1035 Queen Street East

This is a beautifully-constructed 1 ¾ storey residence utilizing local sandstone which was likely obtained from construction of the locks. The front view gives the appearance of a bungalow as the second storey dormer windows are restricted to the sides and rear of the residence. The original oak front doors - exterior and interior - are still in place. There is a large sandstone chimney near the front entrance. The original sandstone work is remarkable; both in quality and architectural features as previously described, and must have contributed considerably to the building cost. According to City records, this residence was constructed in 1919 but there is no record of occupancy until 1921 when Wm. F. Gilchriese is listed as occupant. From 1918-1922 Gilchriese was Manager, New Ontario Dock Co. Ltd., agent for Canada Steamship Lines and agent for Northern Navigation Co. Ltd. Prior to moving to 1035 Queen St. E., he lived at 124 McGregor Ave. He left the City in 1922. His home was sold to James F. Shaw in 1922 who founded Shaw Milling. Members of the Shaw family lived there for just over 80 years. In the 1930's, James Shaw constructed a flat-roofed garage utilizing sandstone to match the original residence.

The following resolution was passed at the July 2, 2008 meeting of the Sault Ste. Marie Municipal Heritage Committee:

Moved by: H. Robbins
Seconded by: D. Ellis

"Resolved that the Sault Ste. Marie Municipal Heritage Committee approve the designation report prepared for 1035 Queen St E. and furthermore that a report be sent to City Council recommending approval of the designation of the home and attached garage under Part IV of the Ontario Heritage Act."

CARRIED

The current owners of both of the above residences made application for the designation of their homes and are supportive of their property's designation under Part IV of the Ontario Heritage Act.

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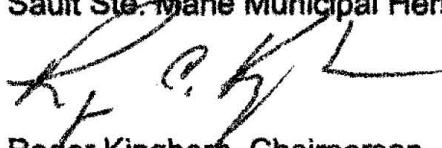
162 Cathcart Street

The Sault Ste. Marie Municipal Heritage Committee has identified 162 Cathcart Street, as one of the properties which meets the criteria for designation and which, in the Committee's view, is a significant component of the cultural fabric of the City. The current owners are not interested in pursing formal designation of the property. In order to protect the property there is an allowance under Part IV of the Ontario Heritage Act sub-section 27(1.2) to register properties of cultural value or interest. This register is kept in the Clerk's Office. If a property is included under sub-section 27(1.2) the owner of the property shall not demolish or remove an identified building on the property unless the owner gives City Council 60 days notice in writing. Such notice would allow the City and the Sault Ste. Marie Municipal Heritage Committee an opportunity to meet with the owner of the property to discuss its heritage value.

Recommendation

It is recommended that City Council approve the designation of the residences at 911 Wellington Street East and 1035 Queen Street East under Part IV of the Ontario Heritage Act as recommended by the Sault Ste. Marie Municipal Heritage Committee. Furthermore, it is recommended that City Council approve that the residence at 162 Cathcart Street be registered under Part IV of the Ontario Heritage Act sub-section 27(1.2) as having cultural value or interest. The above will help to ensure that these homes are preserved within our community for future generations.

Respectfully submitted on behalf of the
Sault Ste. Marie Municipal Heritage Committee



Roger Kinghorn, Chairperson
Sault Ste. Marie Municipal Heritage Committee

ljb/rec&cult/historic/mhc/08/council designation 911 Wellington, 1035 Queen, registration 162 Cathcart

cc: Members of S.S.M.M.H.C.
J. Cain
N. Apostle
L. Bottos

attachments

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Sault Ste. Marie
Municipal Heritage Committee

1035 Queen St. E. - Designation Report

Description of property -1035 Queen St. E.

This is a beautiful 1 ½ storey bungalow constructed of local sandstone, located in the city's east-central waterfront area. It encompasses PCL 1026 AWS in LOT 14, CON 1 of the original Park Twp. A partial water lot in front with a large boathouse adds to the ambiance. Total area is 1.35 acres. G.I.S. coordinates are NAD 1983 UTM Zone 16N, East 706,050, North 5,153,653.

Statement of Cultural Heritage Value and Interest

This is a beautifully-constructed 1 ½ storey residence utilizing local sandstone which was likely obtained from construction of the locks. The front view gives the appearance of a bungalow as the second storey dormer windows are restricted to the sides and rear of the residence. The original oak front doors- exterior and interior- are still in place. There is a large sandstone chimney near the front entrance. The windows throughout, many of which are 4 and 4 double -hung, have been replaced with aluminum ones replicating the wooden originals, although some have been down-sized slightly. On the east side, the stone walls are stepped outward in tiers to accentuate the windows. At the north-west corner next to the driveway, is an original entranceway, three doors wide, similar to a modern patio entrance. Above the windows on the north-east corner of the house, the stone is corbelled back giving a sunroom effect and perhaps to permit a greater roof overhang protecting the windows from easterly wind and rain. The original sandstone work is remarkable; both in quality and architectural features as previously described, and must have contributed considerably to the building cost. A large modern deck was constructed in 2004 at the rear replacing the original wooden porch, but in such a way as to be free-standing. The interior of the home has been tastefully renovated to suit the exterior. An outdoor pool has recently been added well away from the home.

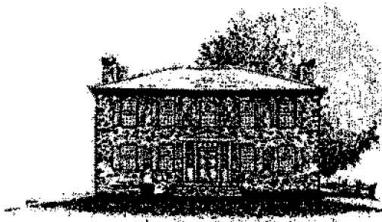
According to city records, this residence was constructed in 1919 but there is no record of occupancy until 1921 when Wm. F. Gilchriese is listed as occupant. From 1918-1922 Gilchriese was Manager, New Ontario Dock Co. Ltd., agent for Canada Steamship Lines and agent Northern Navigation Co. Ltd. Prior to moving to 1035 Queen St. E., he lived at 124 McGregor Ave. He left the city in 1922, apparently bankrupt. His home was

sold to James F. Shaw in 1922 who founded Shaw Milling. Members of the Shaw family lived there for just over 80 years. In the 1930's, James Shaw constructed a flat-roofed garage utilizing sandstone to match the original residence. It slopes gently towards the river but has since had a small extension added to the rear. In the early 1950's, the Shaw family added a large 13 M long boathouse on large wooden pilings. The home and boathouse are situated on a large yard which has an old cedar hedge along the east side separating it from the Upton Road allowance which extends to the river.

Description of Heritage Attributes

The key exterior features that embody the heritage value of 1035 Queen St. E. include:

- Beautifully proportioned 1 ¾ storey residence constructed of sandstone likely from the local canal works
- Largely unchanged exterior features, with period replica windows, that date from the house's construction in 1919
- Stone walls stepped outwards in one or two tiers to set off the windows and to accommodate the 2nd floor dormers on each side
- Corbelled stone layers above the windows in the northeast corner giving a sunroom effect and perhaps to reducing weathering
- Superbly-constructed arched window lintels of select matching sandstone pieces
- Original oak front doors (storm and interior) and large sandstone chimney
- Large side entrance (3 doors wide) and sandstone steps beside driveway
- 1930's sandstone garage to match the residence
- A large lot with the ideal setting on the St. Marys River and prominent location on the city's main street
- A residence with a long history of occupancy by a prominent Sault business family



Sault Ste. Marie
Municipal Heritage Committee

911 Wellington St. E. – Designation Report

Description of Property -911 Wellington St. E.

This is a Prairie-style single-story residence, noticeably located at the south-west corner of Wellington and Woodward in the city's east-central area. It encompasses part of Lot 15, Plan 568 and Lot 29, Plan 930. GIS coordinates: 705,711.336 5,154,111.585 Meters

Statement of Cultural Heritage Value and Interest

This handsome, distinctive, well maintained home is the best example of a Prairie-style residence to be found in Sault Ste. Marie. It is an elegant Craftsman style bungalow with a variety of gently pitched roof slopes and a small hipped dormer. The eaves are deep and bracketed. The columns are plain with square abacuses and no base. The inclusion of classical modillions in a residence is rare in Sault Ste. Marie and to Prairie-style homes. A variety of rustic building materials have been utilized: stucco, wood, brick and stone. The window groupings consist of both casement and sash with inner muntin bars. Those windows on the front have been replaced with modern aluminum windows but the windows around the sunroom on the east side and those on the partial second floor are original. Many of the original storm windows are stored in the garage. Craftsmanship in the building is excellent yet simple and functional. Even the interior fireplace sports hand-carved brackets of similar design to those supporting the overhanging exterior eaves. With the exception of the kitchen and bathroom, the main floor rooms are still finished with the original oak trim and floors. An old photo of the house indicates that cedar shingles once adorned the roof.

This residence was constructed, in its present form, in 1914 for Richard H. Carney who was District manager for Canada Life Assurance Co. It was the Carney family who was responsible for construction of the Carney Block on Queen St. It thus reflects the affluence of an upper middle class business family which was profiting from the Clergue industrial expansion of the day. A 1914 date and initials of the stone mason builder may be found in the basement wall mortar between the sandstone pieces. It is likely this sandstone was quarried from the locks as was typical for the day. This house was purchased in 1939 by the MacIntosh family who owned it until 2004.

Description of Heritage Attributes

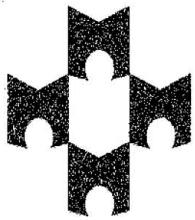
The key exterior features that embody the heritage value of 911 Wellington St. E. include:

- Variety of gently pitched roof slopes provide horizontal emphasis reflecting the Prairie-style bungalow
- Clerestory lighting that provides light to a half story loft
- A hipped dormer and deep bracketed eaves
- Columns with abacuses and no base but adorned with modillions
- Rustic building materials including stucco, wood, brick and stone
- Original casement windows with sash and inner muntin bars on the sunroom (east side) and on the half story loft
- Home and property have been well maintained in traditional style with little change to the exterior
- An interior with oak trim, baseboards and flooring unchanged save for the kitchen and bathroom
- A beautiful fireplace with brackets supporting the mantle matching those under the eaves on the exterior
- The best example of a classical Prairie-style residence in Sault Ste. Marie distinctively located in a prominent east-central location
- A residence which reflects the affluence of a prominent Sault business family built during the heyday of the Clergue industrial empire

Location: 162 Cathcart Street

Here is an unusual house. A boxy shape, with lop-hipped roof and deep overhang with open eaves, shows its Prairie influence. Above all is the curious combination of classical elements in the grouping of ionic columns with a building shell of rock-faced concrete block. We are told that in Sault Ste. Marie it was possible to purchase the block forms and cast at home. This concrete block face house is not unique in the city. In fact, there are a number of others but none with same degree of applied ornament such as the columns, the rounded roof rafters and pergola, the painted concrete belt course and the handsome, fully glazed front door. We are not totally sure if the entire house was built at the same time or the carport/garage added a little later. In any event a handsome example of a home for an up and coming middle class at the start of the century.





SAULT STE. MARIE PUBLIC LIBRARY

50 EAST ST., ONTARIO P6A 3C3

DIRECTOR: W. EISENBICHLER, M.A., M.L.S.

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July 21, 2008

Mayor John Rowswell and
Members of Council

SUBJECT: Sault Ste. Marie Public Library 2007 Annual Report

I am pleased to provide you with the 2007 Annual Report of the Sault Ste. Marie Public Library.

The Sault Ste. Marie Public Library Board has in place a Strategic Plan that guides library activities and ensures that the library continues to meet the informational, educational and recreational needs of our community, now and into the future.

Specific achievements in 2007 included:

- ✓ Improved accessibility to library services
- ✓ Increased level of library programs for all ages, especially for youth
- ✓ Enhanced marketing and promotion of library services
- ✓ Continued safekeeping of our community's written history

The Library Board strives to provide high quality library services in a fiscally responsible manner. I would like to thank the dedicated library employees and the many volunteers who once again helped us achieve this goal in 2007. The residents of Sault Ste. Marie can rightly be proud of their library!

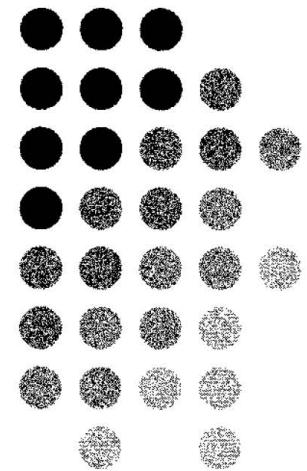
On behalf of the Sault Ste. Marie Public Library Board and staff, I would like to thank Council and municipal staff for your continued support of library services in our city.

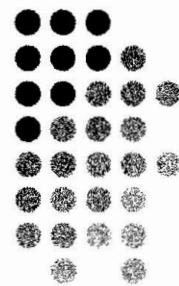
Yours very truly,

Christopher Rous, Chairperson
Sault Ste. Marie Public Library Board

SSM Transportation Infrastructure Framework

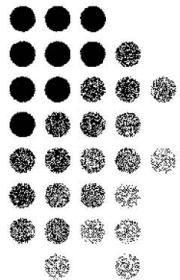
Presentation to SSM City Council
July 21, 2008





SSM Multi Modal Study

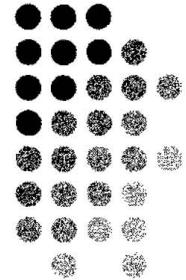
1. Completed in February 2008
2. Recommended priority emphasis on RR infrastructure
3. Council acceptance and initial funding to pursue strategic government and industry support
4. Ongoing discussions with key parties



An Evolving Picture

1. Essar Global Ltd. purchases ASI and plans expansion
2. Key stakeholders identify need for a Deep Water Port
3. International Bridge and Bridge Plaza redevelopment requirements identified by JIBA

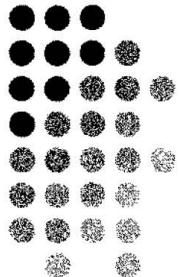
Global Gateway Concept



- Unique set of circumstances presents an unprecedented opportunity for Sault Ste. Marie to be a North American Global Gateway.
- Through:
 - major improvements to local transportation infrastructure including rail, marine and truck;
 - the provision of serviced industrial land accessible by all modes of transportation, skilled human resources and required business services,

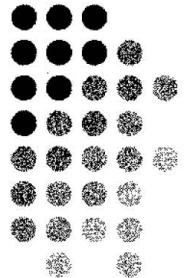
Sault Ste. Marie will be recognized as globally competitive place to invest and do business.

Summary of Required Infrastructure/Upgrades



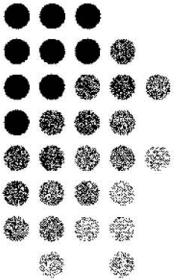
Project	Explanation
Deep Water Port	Requires dredging, construction of dock and related material handling infrastructure and storage/distribution facility.
Huron Central Rail Upgrade	Essential requirements for existing Industry
Upgrades to International Bridge	Essential to meet existing and anticipated requirements.
Serviced Industrial Land	Industrially zoned, serviced with access to rail, truck and marine services
Inter-modal exchange facility & associated infrastructure	Required to accommodate Multi-modal service
Human Resources	Staffing and expertise to implement Multi-modal and Deep Water Port initiative over 3-4 years

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Government/Private Sector Support

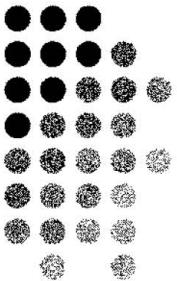
1. Private Sector Initiatives
2. Largest Federal investment in infrastructure since WWII e.g. Build Canada & P3
3. Ont. PQ Continental Gateway MOU
4. Northern Ont. Growth Plan & New Generation Jobs Fund



Addressing The Big Picture

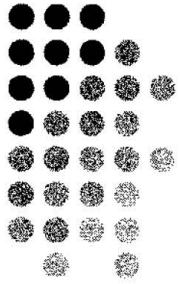
**Development and implementation of a SSM
Gateway Transportation Infrastructure
Strategy that will**

1. Protect and expand existing industrial base e.g. deep water port, HCR short line
2. Provide a framework for new growth e.g. multi modal and international bridge



Activities to Date

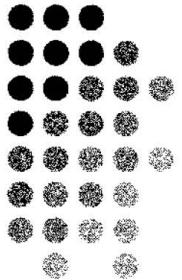
1. Ongoing discussion with and between key stakeholders in industry and government
2. Financial support from FedNor
3. Briefing of key community organizations and partners



Action Planning

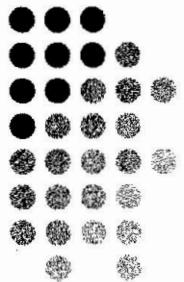
Purpose

- To establish a framework for the implementation of a focussed industrial and transportation development strategy for Sault Ste. Marie.
- To facilitate consensus among stakeholders and key decision makers around community priorities and an implementation framework



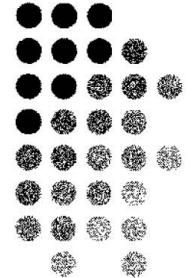
Considerations

- Need to identify and coordinate Linkages e.g.
- Essar
 - Tenaris/Algoma Tubes
 - Dock Group (local industrial users)
 - Huron Central Railway (CP) – SSM-Sudbury Short-line Railway
 - Multi-modal Initiative
 - International Bridge and Bridge Plaza
 - Serviced Industrial Land
 - Government Programs, Policy and Role

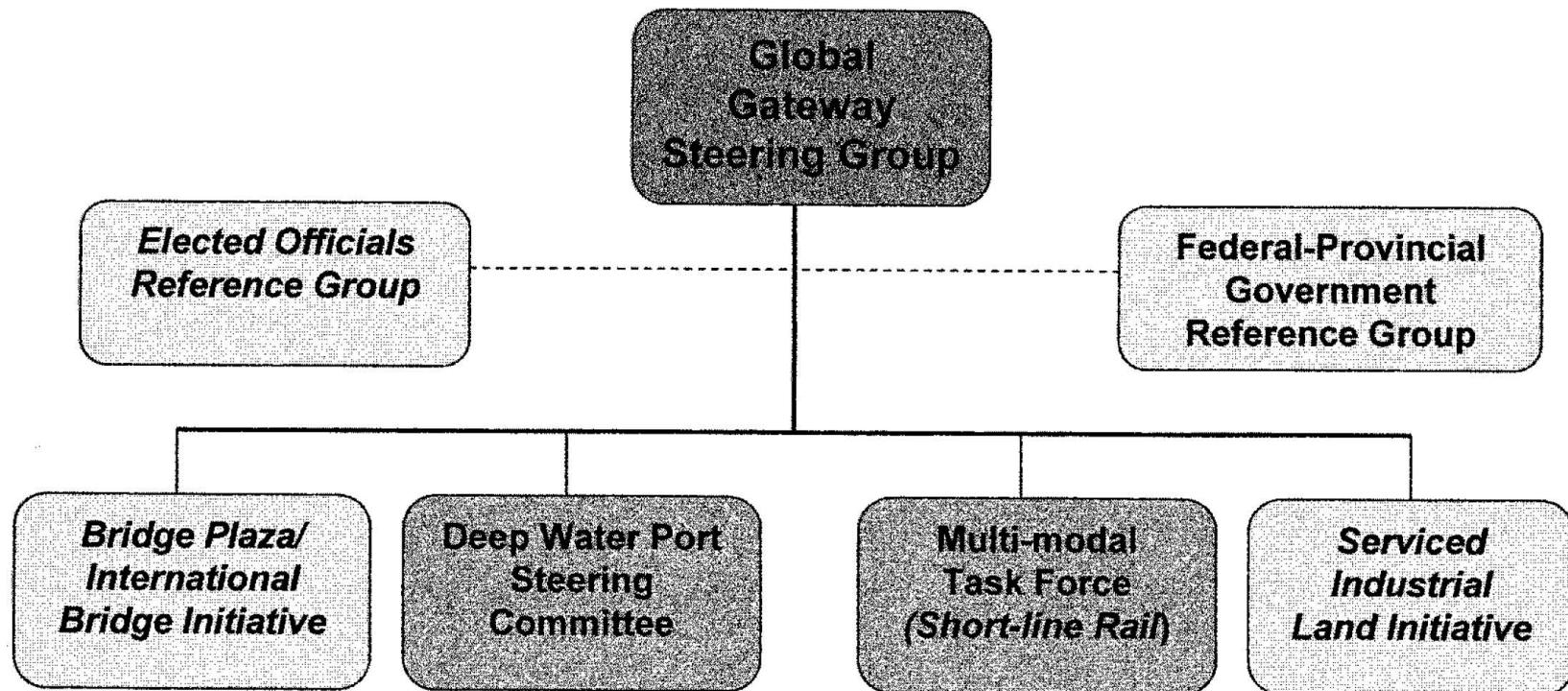


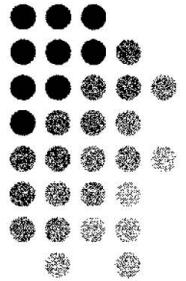
Key Outputs

- Orderly communication, coordination, planning and implementation of the strategy
- Support for each initiative to proceed at its own pace
- Implementation plan outlining how each element of the strategy will be developed in the context of the broader strategy.
- Clear articulation to senior governments of SSM needs and opportunities
- Identify and help secure the financial resources necessary to develop each element of the strategy



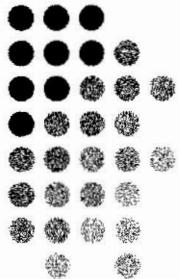
Global Gateway Organizational Structure





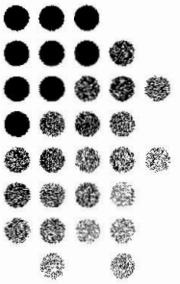
Global Gateway Steering Committee

- Provide overall guidance and coordination
- Not meant to encumber initiatives (will facilitate the process)
- Interface between politicians, govt. & public
- Report to City Council



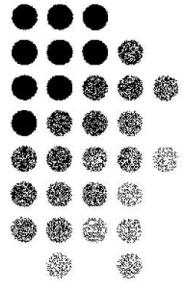
Global Gateway Steering Committee Membership

- Essar Steel- Algoma, Tenaris Algoma Tubes, HCR
- City CAO, EDC CEO, CDC Ex. Director, C of C GM, International Bridge GM, Managing Director Destiny SSM
- Chair Dock Committee, Chair MMTF (chair),
- Federal and Provincial resource staff



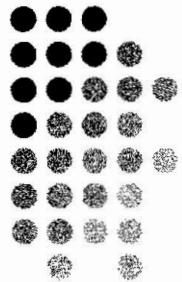
Essential Connectivity and Reference

- Local Industry, particularly Essar Steel-Algoma
- MP's, MPP's, Mayor and Council
- Relevant government ministries, agencies
- Chairs of SSMEDC, CDC, C of C, Destiny SSM



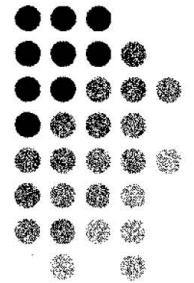
Global Gateway Next Steps:

- *Elected Officials* briefed
- *Global Gateway Steering Group* established and convened
- Key bureaucrats and politicians identified and briefing sessions established to present the Strategy.



Summary

- This strategy is designed to galvanize the community around essential transportation infrastructure requirements that will facilitate a secure and growing community.
- Sault Ste. Marie has the opportunity to move to the next level of economic growth and prosperity in the global marketplace by implementing and capitalizing on this strategy.
- No immediate funding required



Recommendation to Council

- Approval of the proposed concept and approach
- Participation and support of Mayor and CAO
- Regular Council updates

(a)(8)(c)

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Sault Ste. Marie
**ECONOMIC
DEVELOPMENT
CORPORATION**



DEVELOPMENT
Sault Ste. Marie
a division of the SSMEDC



**ENTERPRISE
CENTRE**
Sault Ste. Marie
a division of the SSMEDC



TOURISM
Sault Ste. Marie
a division of the SSMEDC

July 14, 2008

Mayor John Rowswell and Members of City Council

RE: Science Enterprise Algoma application to the City's Economic Development Fund: Sustainable Biomass Production Zone Project

Introduction

Science Enterprise Algoma has submitted an application to the City Economic Development Fund requesting \$67,000 to provide "seed capital" to initiative a longer-term project in developing a "sustainable biomass production zone" for Sault Ste. Marie and area and to provide our third year commitment (\$25,000 which is included in above amount) to the Northern Ontario Commercialization Initiative now known as Innovations Ontario North (ION).

In meetings with Science Enterprise Algoma, Development SSM, and private sector partners (St. Marys Paper and SITTM Technology), the importance of increasing the available biomass production will be critical in ensuring that both of these companies will have the feed-stock to fuel their bio-mass cogeneration facility (St. Marys Paper) and bio-diesel production facility (SITTM Technology). As well, this could lead to "non competitive" bio-mass for the establishment of a local pelletizing plant. Understanding the sensitivity of the allocation of wood fiber (whitewood) in the area, the SSMEDC requested other forest industry partners to have the opportunity to review the application. They raised concerns about the existing pressures on the wood fibre base and that they did not want to have any increased risk to their supply or cost. To ensure this the SSMEDC CEO has indicated that if approved, these private sector firms would be invited to participate on the project steering committee. It is important this project would support an increase in the overall bio-mass production (wood and agriculture). Also it would be important for the stakeholders to consider and look at developing a mechanism for enabling the right supply stream whether it is wood fibre or bio-mass to go to the best end use that would maximize our job creation and economic well being as an industry and community. Also, the CEO has requested that Development SSM would be engaged on the steering committee to not only monitor but to ensure the individual business project are serviced via the division. These will be the most direct impact on the SSMEDC Key Performance Indicators (Job creation and municipal tax base).

Project Management Shift in Future

It is anticipated that Science Enterprise Algoma (under SSMEDC administration MOU) will initiate this project in the summer and it will be carried forward under the umbrella of the new C2C initiative which will involve the convergence of the Sault Ste. Marie Innovation Centre, Upper Great Lakes Environmental Research Network, and Science Enterprise Algoma. A presentation on the C2C centre will be presented to the Board of Directors sometime in the fall.

City Economic Development Fund Project – Alien Invasive Species

Presently Science Enterprise has completed its the City EDF project – Invasive Species and a final report will be forthcoming to the SSMEDC and City in regards to the results of that initiative. Presently, to the understanding of the CEO, the Province is now moving forward to request a partnership with the Federal government as part of its conditions in matching with the dollars set aside in the Provincial budget for the Centre. There has not been any confirmed timing or plan for the CEO to report at this time. The allocation from the City Economic Development Fund for this project was \$35,000. A financial report will be presented with the seA final report.



6(8)(b)

In the opinion of the CEO, there is sufficient funding to support seA's request.

Evaluation against the Criteria of the City EDF

This project does meet the criteria of the City's EDF although the direct jobs and municipal tax base will result upon the successful execution of the respective private sector initiatives identified. Many of these initiatives are expected to take place but this specific project will help identify alternative sources of biomass that will take some of the pressures off of the existing wood fibre supplies.

Due Diligence and Risk Management

Science Enterprise Algoma is presently administered through an MOU with the SSMEDC. This will eventually transfer to the newly formed C2C organization later in the year. seA will be working with the steering committee to complete the facilitation of the feasibility study on the agri bio-mass initiative (oilseed), and will work with the stakeholders on the mechanism for the wood bio-mass best use. seA will be putting together the necessary funding applications and working with Innovation Ontario's North to implement an agreement between the new C2C organization for the bio related sector specialist to be located in Sault Ste. Marie.

As to the private sector results, SSMEDC has not done any formal due diligence on the companies or their projects. St. Marys Paper and STTM Technologies have shared their strategies with SSMEDC staff but have not disclosed their business plans or information at this time. For this specific application, this information is not required. Certainly the SSMEDC staff have a good understanding as to the nature of this industry and the present economic challenges that the forest industry is faced. In the case of STTM Technologies, starting up a new business and commercializing a new technology is a challenge and a feat in itself, but this is where the SSMEDC can recommend the support of the City EDF in support of this collaboration coordinated by seA. Both St. Marys Paper and STTM Technologies are strongly behind this application.

Recommendation

The SSMEDC Board of Directors has reviewed this initiative and provides the attached resolution in support of seA's EDF application to the City of Sault Ste. Marie.

It is the recommendation by the SSMEDC Board and CEO to support seA's request to City Council for approval of \$67,000 from the City EDF 2008 with the following conditions:

- that seA ensures participation and support from the private sector stakeholders at the steering committee level for this project
- that Development SSM will assign a staff representative to participate on the committee to ensure private sector investments are serviced by the SSMEDC
- SSMEDC will hold the \$25,000 (third payment) as Sault Ste. Marie's contribution to the Northern Ontario bio-related sector specialist for ION until ION has come to an agreement with the new C2C organization on the sector specialist, an Innovations Ontario North report on its activities to date, its future strategy, and assurances of collaboration in developing a stronger bio-based economy in Sault Ste. Marie and region. Note: The SSMEDC CEO is a Board Director on ION representing the interests of the Ontario North Economic Development Corporation and the SSMEDC.



D. Bruce Strapp, CEO

Cc: Errol Caldwell, seA

6(8)(b)

SAULT STE. MARIE
ECONOMIC DEVELOPMENT CORPORATION
Board of Director's Meeting

Monday, July 7, 2008

Russ Ramsay Board Room – Civic Centre
11:30 am.

AGENDA ITEM 2.1 – science enterprise Algoma's Request for EDFunding

Moved by: D. Mitchell

Seconded by: B. Irwin

Resolved to receive science enterprise Algoma's (seA) application and support a recommendation to City Council for approval of \$67,000 from the City's Economic Development Fund (EDF) 2008 with the following conditions:

- that seA ensures participation and support from the private sector stakeholders at the steering committee level for this project
- that Development SSM will assign a staff representative to participate on the committee to ensure private sector investments are serviced by the SSMEDC
- SSMEDC will hold the \$25,000 (third payment) as Sault Ste. Marie's contribution to the Northern Ontario bio-related sector specialist for ION until ION has come to an agreement with the new C2C organization on the sector specialist, an Innovations Ontario North report on its activities to date, its future strategy, and assurances of collaboration in developing a stronger bio-based economy in Sault Ste. Marie and region. Note: The SSMEDC CEO is a Board Director on ION representing the interests of the Ontario North Economic Development Corporation and the SSMEDC. CARRIED

Application for Funding from the Sault Ste Marie Economic Development Fund

1.0 APPLICANT INFORMATION:

Legal Name of business/organization

Sault Ste Marie Economic Development Corp. for Science Enterprise Algoma
1520 Queen St. E., Rm NW307
Sault Ste Marie ON P6A 2G4

Names of Officers, Directors & Principals

- Canadian Forestry Service – Dr. Ted Van Lunen, Acting Director General, Great Lakes Forestry Centre
- Ontario Ministry of Natural resources – Mr. Fraser Dunn, Director of Applied Research and Development Branch, located at the Ontario Forest Research Institute (OFRI)
- City of Sault Ste Marie – Mr. Don McConnell, City Planner
- St. Mary's Paper – Mr. Marc Dubé, External Affairs Manager (seA Chair)
- Bio Forest Technologies Inc. – Mr. Craig Howard, President
- Dr. Murray McLaughlin, Canadian Light Source, Saskatoon
- Algoma University – Dr. Celia Ross, President
- Sault College – Colin Kirkwood, Dean Technology and Natural resources
- Group Health Centre – Mr. Greg Punch, Director of Corporate Development
- Mr. Errol Caldwell, Executive Director.

1.1 History of the Organization/Association

Science Enterprise Algoma (seA) is a science economic development organization centered in Sault Ste Marie. It was formed in 2004 with the objective of developing an enhanced natural resources and life sciences infrastructure (Science Park) and economic development opportunities based on the commercialization of research and innovation opportunities originating out of Sault Ste. Marie's science community. The Sault Ste Marie EDC acts as a corporate sponsor for seA through a Memorandum of Understanding and provides corporate support services such as financial/accounting, legal and administrative support. SeA's Executive Director, Mr. Errol Caldwell, is currently employed under a memo of understanding with the Sault Ste. Marie Economic Development Corporation. SeA currently has two interns on loan from the Township of Laird and the Kensington Conservancy respectively. Approval has been obtained for several Youth Internships via FedNor and/or NOHFC. Office space has been provided as an in-kind contribution from the Great Lakes Forestry Centre at 1219 Queen St. E. in Sault Ste Marie, but seA is currently co-located with the Sault Ste. Marie Innovation Centre, at 1520 Queen St E Rm NW307, with the intention of merging the two groups at some point in the near future. A seA business plan was developed in September 2005.

1.2 Organization Mandate

VISION

To enhance science based economic development in the Algoma Region and Northern Ontario through natural resources and life sciences.

MISSION

seA supports employment and economic growth through commercialization of research results, strengthened community infrastructure and enhancements to science education

SeA enhances community efforts with federal, provincial and municipal governments, private industry, academia and not for profit organizations to build upon existing capacity for science infrastructure and in the commercialization and application of research and innovation based on natural resource sustainability and life sciences. Through partnership arrangements, seA is pursuing marketing and business development skills that will be needed to facilitate the application and commercialization of research and innovation.

One example of seA's activities in this area is the report on intellectual property awareness and capabilities in the region produced by Gowlings Lafleur Henderson LLP.

SeA has led advancement of science applications and capacity building that benefits the broader region of Northern Ontario. A specific example is through Mr. Caldwell's role in leading development of the Invasive Species Research Institute and also as a founding member and now Board Director with Innovation Initiatives Ontario North (IION). In addition to this management committee role, seA has a lead role in the delivery of the bioproduct sector component of the pan-northern IION program and was instrumental in a recent provincial funding decision for a Bioprospecting Research Chair located at Algoma University. Pertinent to this EDF request for funding is seA's role in diversifying local agriculture forestry and industrial sectors through the introduction of new crops and their associated value added products, in particular oilseed crops and their association with biodiesel production. Other projects include finding new uses for current crops and fallow land.

1.3 Key Contact for Initiative

Executive Director – Mr. Caldwell has over 21 years experience in management of research projects within the Great Lakes Forestry Centre and also at a national level. He was founding Chair of the Ontario Federal Council Science Committee and has received several national awards for his efforts in science awareness, capacity building and youth outreach. He was the lead individual and also co-chair for the Youth Science Forum held in Sault Ste Marie in April 2005 and was a leading force behind establishment of IION and local bio-based business efforts.

1.4 Contributing Partners

The Great Lakes Forestry Centre of the Canadian Forest Service of Natural Resources Canada has played the lead and coordinating role in seA's formation. Other participating organizations have provided financial and/or in-kind contributions to the consultants' reports as well as other project specific funding requirements. Contributing organizations for the Sustainable Biomass Production Zone project at present include science enterprise Algoma, Stick It To The Man Technologies , the Algoma Federation of Agriculture, St. Mary's Paper, who will contribute funding and the use of their bomb calorimeter, Development Sault Ste. Marie, Flakeboard, Councilor Butland's new task committee, IION and the Sault Ste. Marie Innovation Centre. There are a number of local municipalities who have also been approached for funding. Community support will strengthen planned applications to FedNor, Northern Ontario Heritage Fund and any other program that may apply to local bioeconomic development opportunities.

1.5 References

Norm Jaehrling, Executive Vice President, Forest BioProducts Inc.
 Karen Shaule, Chairperson, Algoma Federation of Agriculture
 Marc Dube, Technical Assistant to the President, St. Mary's Paper
 Steve Butland, Sault Ste. Marie city councillor
 Errol Caldwell, Executive Director, science enterprise Algoma

2.0 Project Information

The objective of this application is to obtain seed money to undertake an economic development project to establish a sustainable supply of bio-based feedstocks in support of local industry. This will include preparation of funding proposals for longer term project operations, specifically for a three year project examining production, assessment and commercial use of private woody and agricultural biomass of benefit to local businesses. The scope of this project would include management of all of seA's current agriculturally based projects as well as the exploration of private woodlot biomass and low quality biomass sources for cogeneration operations. This project would also incorporate other local bio-based opportunities, as opportunities emerge that are of interest to local companies, such as facilitating the procurement of feedstock for bio diesel production. The bio-resource development project is essentially an exploration of local bio-resources to benefit local industry without adversely impacting existing industries currently using bio fuel and thus, will complement responsibilities of a Bioproducts Sector Specialist to be funded via IION and located in Sault Ste Marie, who will focus on larger, pan northern projects and

strategies. In addition to the bio-resource development project, some of the funding that we are requesting will go towards the IION Bioproducts Sector Specialist.

- **2.1 Project Description:**

Sustainable Biomass Production Zone Project

seA has been working with local business, municipalities and non-profit agricultural organizations on a number of projects ranging from the evaluation of fallow land to launching a feasibility study into the creation of a sustainable oilseed and/or fibre industry in this area. These projects include the evaluation of new cropping opportunities and the implementation of new agricultural practices. With the aid of local farmers and associated agricultural institutions, seA has conducted crop trials to determine the viability of some of these crops. To get an accurate assessment of the productivity of these crops, additional trials are needed. As an extension of the oilseed investigation, seA will also undertake an inventory and assist in developing a collection plan for waste vegetable oils for biodiesel production. SeA will also help to oversee the development of a pilot project to grow willow stands with the cooperation of St. Mary's Paper.

In addition to these agricultural projects, seA has been studying high energy, low quality biomass (coppice) to determine the availability and potential for use as a fuel source, particularly in cogeneration operations and will undertake an inventory of local, naturally occurring stands to complement the willow trials. seA has recently started to explore the use of agricultural biomass as an energy source as well. This has particular merit as a supplement for hog fuel in the late winter months for local industry such as St. Mary's Paper and Flakeboard. These efforts lend themselves to another initiative, which centres around a feasibility study on the establishment of a local pelletizing plant that would not conflict with existing flow of "whitewood" fiber used in the production of value-add composite panels or paper. This plant would produce new jobs, new tax base and provide local businesses with fuels that would replace higher priced energy fuels. Increased production of oilseed crops will assist SITTM Technology efforts for production of bio diesel. In addition, residual crop materials can be used for other business interests including but not limited to production of pellets for fuel.

Another component of this project, which has already received most of it's funding and will likely have the rest in place shortly, deals with a feasibility study into the establishment of a sustainable oilseed and/or fibre industry. Local contributors to this portion of the project include SITTM, the Algoma Federation of Agriculture and the East Algoma CFDC. Successful completion and positive return from this initiative will add a next steps component that should merge with the larger Sustainable Biomass Production Zone project.

Request to Council – approval of \$42,000 to cover project expenses until such time as additional funding can be secured from alternative sources.

IION Bioproducts Sector Specialist

seA provides the lead for IION for the economic development of biomass based technologies and businesses in Northern Ontario. The Bioproducts Sector Specialist will provide scientific and business advice to forest industry and other bioproduct and bioenergy interests to assist in operating cost reductions and revenue generation. This effort will be critical to northern Ontario interests, but also to local firms such as St. Mary's Paper, Flakeboard and our local agricultural and research communities. The City has made two \$25,000 financial commitments via the EDF to IION for previous years. The current request is for year three of a four year commitment, initiated via the SSMEDC.

Request to Council – approval of \$25,000 as the third of four annual contributions to IION in support of the bioproduct sector specialist and related activities.

1.1.1. Objectives

To secure funds for direct costs associated with the projects undertaken by science enterprise Algoma through the search for a sustainable supply of biomass feedstock for industrial development. These funds would act as leverage to obtain additional funding from other sources.

Funding proposals will be prepared for FedNor, NOHFC and Northern Community Investment Readiness (NCIR) which, if successful, would extend the project for the required three year period. Support will also continue the SSMEDC's commitment to the IION bioproducts sector specialist.

1.1.2. Performance targets

The primary performance target is the establishment of a sustainable biomass production area in support of business operations and expansion as well as maintaining the IION bioproducts sector specialist position. Progress will be reported on a six month basis.

1.1.3. Impacts and Limitations of Project

Additional funds are not yet guaranteed, which means that, should other sources of funding not materialize, the project would be closer to completion, but not finished. The project has some community support and may generate more in the near future, as the fruits of the project have very real positive impacts on the community including local business.

1.1.4. Methodology and timing (including key dates for progress reports and final report to Council)

Funding requested along with other contributions will cover project costs from July 2008 to June 2009, or until additional funding is obtained. Reports will be submitted on a six month basis.

1.2. Costs and Financing

1.2.1. Detailed project costs

Expenses

Item	Estimate
Contract Staff	\$36,000
Travel	\$2,000
Material	\$2,000
Meetings and Workshops	\$2,000
IION Bioproducts Sector Specialist	\$25,000
Total	\$67,000

1.2.2. Financing arrangements (e.g., equity, loans, etc.) and funding partners

Additional funding will be sought from FedNor, Northern Ontario Heritage Fund, Northern Community Investment readiness Program, CanAdvance Program and various local businesses, municipalities and interest groups. Partial funding from Agriculture Canada has been approved for a feasibility study related to oilseed and fibre crop production and processing for the Algoma region. Other sources of funding for the feasibility portion have been secured from industry and the East Algoma CFDC. We are currently awaiting provincial matching funds for this aspect of the project.

1.2.3. In-kind contributions

St Mary's Paper has offered the use of their bomb calorimeter which is needed to estimate the Btu value of various sources of biomass. Other in-kind contributions from private sector partners and the SSMEDC will be access to staff time in advising sea and monitoring the delivery of the project. Flakeboard has offered the use of their facilities for testing BTU value of biomass sources. Also, Craig Howard, a local forestry consultant and formerly of Forest BioProducts incorporated has offered advice on the economics, sustainability and inventory of forest biomass resources as an in-kind contribution of 30 days at \$150/day totaling \$4500.

1.2.4. Balance, Financial Statements, Cash flow projections (historical and projected)

See attached.

1.2.5. Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

Although science enterprise Algoma has performed some preparatory work and obtained funding for a feasibility study for agricultural commodities, there are no other sources of seed funding upon which to undertake this more comprehensive project.

1.3. Economic Benefits

1.3.1. Description of how the project promotes economic growth and diversification

Approval of this funding will allow seA to undertake the project for the agricultural, forestry and industrial sectors unearthing new bio-feedstocks and new ways to utilize them to improve and diversify the local economy. Both SITTM Technologies and St. Mary's Paper support this project and have committed cash and in-kind support.

1.3.2. Projected job creation

One of our main supporters, SITTM, has indicated the potential for at least 4 jobs in biodiesel production and another 8 to 10 jobs in equipment manufacturing. St. Mary's Paper has indicated the possibility of supplementing or creating two hundred jobs in the forestry sector in harvesting and transportation of biomass for their cogeneration facilities

1.3.3. Potential for tax assessment increase

The projected establishment of a pelletizing plant offers the potential to increase the tax base.

1.3.4. Other economic and community benefits

Rising fuel costs put a strain on all aspects of a community. The projects managed by the Bio-resource Development Officer will encourage development of alternative fuel sources and bioenergy generation, while at the same time offering ways for the community to diversify its agricultural and forest economy through new ventures. These projects also have the potential to increase production of feedstock for identification of other value added products and related commercial opportunities such as residual biomass as feedstock for bioenergy applications like those currently tested by EnQuest in the municipal landfill.

1.4. Community Benefits

1.4.1. How the project complements other local initiatives

Currently, existing industries are experiencing a shortage of affordable wood fiber and biomass within the Algoma district to support their operations. It is critical that new fiber initiatives pursued are not detrimental to these businesses. The Sustainable Biomass Production Zone project will compliment these industries, and a number of energy related initiatives throughout the city and surrounding area by focusing on alternate feedstock. These initiatives include the St. Mary's Paper cogeneration initiative and the efforts of Stick It To The Man Technologies, but are not limited to these works.

1.4.2. Impact on the community as a whole

On the whole, this project is designed to continue the development of the bio-economy of Sault Ste. Marie and the surrounding area.

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Slick-It-To-The-Man™
178 Drive-In Road, Unit 1
Sault Ste. Marie, ON P6B 6A9
Canada

Phone: 705-253-1467
Fax: 705-253-9572
Email: norm@sit-tm.ca
www.sit-tm.ca

May 02, 2008

Sault Ste. Marie Economic Development Corporation
Manager of Corporate Services
99 Foster Drive, 3rd Level
Sault Ste Marie, ON
P6A 5X6

Attention: Debbie LaFleur
Re: SSM Economic Development Fund – seA Bio-resource Development Officer

Dear Ms. LaFleur,

SITTM Technologies is a local company with the mission to deliver alternative energy solutions through its small-scale biodiesel technology, the Greenstar1000™, which offers users a sustainable, cost-efficient solution to increasing fuel prices. SITTM's approach is to work cooperatively with farmers, communities and end-users to find a new approach to the transformation and distribution of energy. SITTM has developed this technology with the goal of turning consumers into producers; giving consumers the technology and know-how needed to democratize their production of energy.

SITTM is working with Science Enterprise Algoma (seA) to explore the resources available and those required to support a sustainable oilseed crop industry in the Algoma District. The goal of the collaboration is to investigate the feasibility of a commercial oilseed industry in the area by disseminating the knowledge and infrastructure needed to support the production and processing of oilseed crops into biodiesel and other products. The increasing cost of fuel has made all aspects of agriculture more expensive. By minimizing the distance and amount agriculture-related commodities are shipped, producers will drastically reduce their input costs and increase their profit margins. This can be accomplished by producing oilseed crops locally, and by maximizing the potential for value added products such as biodiesel; the production and sale of which could benefit farmers in the area as both oilseed suppliers and fuel consumers.

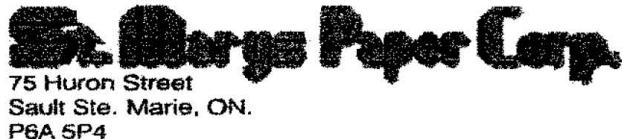
The work that is being carried out through seA's current NOHFC internship is critical in determining the area's potential to support an oilseed industry. In addition it provides SITTM with the opportunity to locally demonstrate our technology using the resources available in the Algoma District. Without the creation of a Bio-resource Development Officer, economic revitalization initiatives in the District will be lost. SITTM Technologies fully supports the creation of this position as the knowledge gained through related projects will be significant in support of private sector innovation.

Sincerely,

Norman R. Jaehrling
Executive Vice President
SITTM Technologies Inc.



6(8)(b)



23 May 2008

Sault Ste. Marie Economic Development Corporation
Manager of Corporate Services
99 Foster Drive, 3rd Level
Sault Ste Marie, ON
P6A 5X6

Attention: Debbie LaFleur
Re: SSM Economic Development Fund – seA Bio-resource Development Officer

Dear Ms. LaFleur,

St Marys Paper Corp. has been involved in the seA organization since its inception. We have been happy with the support and information the Sea organization has provided us. Our company has started a new business, St Marys Renewable Energy Corp., with the goal of constructing and operating a biomass co-generation facility on the company's mill site next to the International Bridge. The work seA has been doing on biomass will assist this project.

St Marys Paper Corp. has been working with seA on developing the potential for agriculture biomass plantations and or utilizing the biomass currently growing on Algoma area abandoned agricultural lands. The Bio-resource Development Officer position would continue the work already started and develop supply and cost information which will help our company in the development of a sustainable biomass supply for the co-gen as well as verifying volume and cost data for other potential projects.

St Marys Paper Corp. has committed to assist this process with a \$500 cash contribution as well as in-kind support through the measurement of biomass quality through moisture content and btu value analysis. The work that is being carried out through seA's current NOHFC internship is critical in determining the area's potential to support biomass projects.

Yours truly

A handwritten signature in black ink, appearing to read "M. Dube".

Marc Dube
Business Manager
St Marys Paper Corp.

6(8)(b)



Our Community Our Strategy Our Future

July 8, 2008

Errol Caldwell
 Science Enterprise Algoma
 1520 Queen St. E, Room NW307
 Sault Ste Marie ON P6A 2G4

Re: Sustainable Biomass Production Zone Project/IION Bioproducts Sector Specialist

Dear Mr. Caldwell:

On behalf of Destiny Sault Ste. Marie (SSM), a cooperative initiative of the SSM Economic Development Corporation (EDC), the City of Sault Ste. Marie, the Community Development Corporation of SSM and area, and the SSM Chamber of Commerce, I want to express our support for Science Enterprise Algoma's (seA) application to the Economic Development Fund (EDF) for the Sustainable Biomass Production Zone Project and IION Bioproducts Sector Specialist.

This \$67,000 economic development project will establish a sustainable supply of bio-based feedstocks in support of local industry that fits well under Destiny SSM's Renewable Energy Strategy. Currently, existing industries are experiencing a shortage of affordable wood fiber and biomass within the Algoma district to support their operations. The Sustainable Biomass Production Zone project will compliment these industries, and a number of energy related initiatives throughout the city and surrounding area by focusing on alternate feedstock.

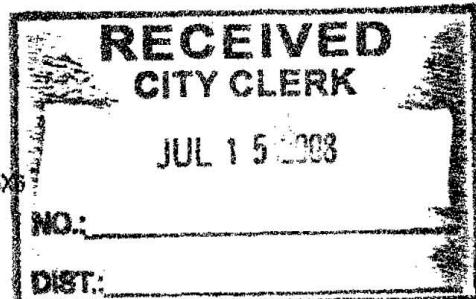
This partnership between seA, Stick It To The Man Technologies, the Algoma Federation of Agriculture, St. Mary's Paper, Development Sault Ste. Marie, Flakeboard, the Sault Ste. Marie Innovation Centre and possibly other local municipalities has the potential for 4 jobs in biodiesel production, another 8 to 10 jobs in equipment manufacturing while supplementing or creating two hundred jobs in the forestry sector in harvesting and transportation of biomass.

Destiny SSM supports this project designed to continue the development of the bio-economy of Sault Ste. Marie and the surrounding area, strengthening the communities biosciences focus.

Yours truly,

Jody Rebek
 Managing Director

99 Foster Drive, 7th Floor, Sault Ste. Marie, Ontario, P6A 5X6
 Phone: (705)759.2782 Fax (705) 759.1639
www.destinysm.com



07/15/2008 TUE 9:29 FAX

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Algoma Soil & Crop Improvement Association
RR 1, 222 Ansonia Rd.
Thessalon, ON
P0R 1L0
June 23, 2008

Science Enterprise Algoma
1219 Queen St. E. Building B
Sault Ste. Marie, ON
P6A 2E5

To Whom It May Concern:

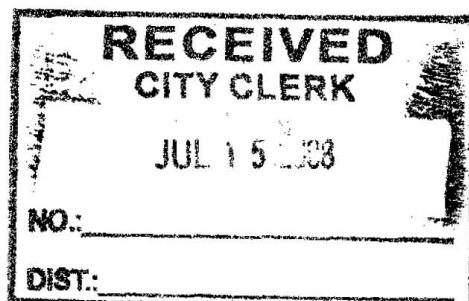
The Algoma Soil and Crop Improvement Association (ASCIA) has a long history of supporting new cropping initiatives and improving agricultural diversity in Algoma. We believe that science enterprise Algoma's Sustainable Biomass Production Zone Project will further these ideals and help improve the agricultural sector in general. Their project incorporates many new and innovative ideas that we are very excited about and we look forward to seeing the results of their work.

The ASCIA and Algoma's farmers look forward to working with businesses within Sault Ste. Marie, in regards to these new cropping initiatives, to supply interested businesses with much needed feedstock. We heartily support this project and look forward to new partnerships with Sault Ste. Marie business.

Yours Sincerely



Murray Cochrane
Secretary-Treasurer





RECYCLE YOUR COOKING OIL FOR BIOFUEL. SAVE YOUR SEWERS.

THE DISH ON GREASECYCLING

UNCLOGGING OUR SEWERS

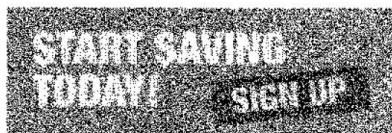
FREE RESTAURANT & FSE PICK-UP

FOR RESIDENTS

KUDOS TO PARTICIPATING RESTAURANTS!

FOG (FATS, OILS & GREASE) FACTS

COMBATING CLIMATE CHANGE

**¿HABLA ESPAÑOL?**

中文

415-330-1405

Recycle
road
1425

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http://sfgreasecycle.org/

Wed to Sat



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Introducing SFGreasecycle

A new recycling program that turns a big mess into big benefits.

A big grease problem.

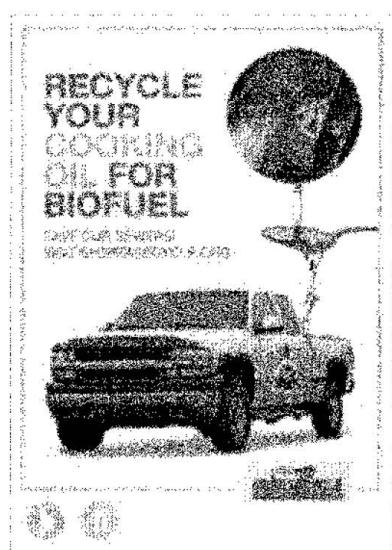
Home and restaurant used cooking oils are seriously clogging San Francisco's sewers and **costing us all a lot of money—over \$3.5 million** each year to unclog the pipes. When poured down drains, cooking oil solidifies into thick layers inside drainpipes and sewer pipes, constricting water flow the way cholesterol affects blood flow in arteries.

Turned into big benefits.

But now the SFPUC is taking action. We're collecting waste vegetable oil from City restaurants for FREE and recycling them into biodiesel, an environmentally friendly alternative to petroleum diesel. San Francisco fleets will soon run on biofuel made from used cooking oils provided by our local restaurants.

SFGreasecycle is the new collection program.

Restaurants can sign-up now for FREE collection services by [clicking here](#). It only takes a few minutes to start saving.



Even a little grease causes problems.

Many residents generate only a bit of used cooking oil. But the cumulative effect from a lot of homes contributes to clogging sewers. **Please don't pour ANY used oil down the drain.** Instead, collect it in a container and throw it in the trash.

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THE DISH ON GREASECYCLING

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- BIOFUEL FACT SHEET
- BACKGROUND
- BIODIESEL INFORMATION & ORGANIZATIONS
- HOW YOU CAN PARTICIPATE
- PRESS

UNCLOGGING OUR SEWERS

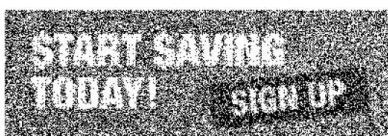
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The Dish on Greasecycling

BIOFUEL PROGRAM OVERVIEW

SFGreasecycle is a citywide effort by the City of San Francisco to create a waste vegetable oil (WVO) recovery program that diverts Fats, Oils & Grease (FOG) out of the trash, away from the sewer and eventually into City fleet. To make this happen, the San Francisco Public Utility Commission (SFPUC) has established a Commercial Waste Oil Transfer Station—located at the Southeast Waste Water Treatment plant—to handle all material from commercial establishments and residents in the City. This waste oil will be processed and sold to the biofuel industry, turning trash into fuel.

The SFPUC Biofuel Program, called SFGreasecycle, has three important objectives:

- ➊ Converts the problematic FOG in sewers into an alternative fuel for City fleet
- ➋ Provides businesses and residents with a cheaper, cleaner FOG disposal option
- ➌ Empowers San Francisco to be more energy independent

In addition to the financial and environmental benefits, SFGreasecycle will:

- ➊ Provide clean tech job opportunities and training for the BayView Hunters Point community
- ➋ Help fulfill Mayor's Biodiesel Directive 06-02, requiring 100% conversion of municipal fleet to B20 biodiesel by 12/31/07
- ➌ Be a national model for communities across the country

How it works for Restaurants and Food Service Establishments

- ➊ SFPUC trucks collect oil from restaurants
- ➋ Transfer station receives oil
- ➌ Waste Vegetable Oil (WVO) filtered, transferred into a multi storage tank settling system, then decanted (3 days)
- ➍ Sold to biodiesel plant (bulk transport tractor-trailer pick-up)
- ➎ Designed to be a clean operation for maximum volume, with heating from steam off digesters

How it works for City residents

- ➊ Dispose of "just a little bit" in your trash or Green cart.
- ➋ Collect larger amounts in a jar or can and save it for drop-off events

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RECYCLE YOUR COOKING OIL FOR BIOFUEL. SAVE OUR SEWERS.

THE DISH ON GREASECYCLING

UNCLOGGING OUR SEWERS

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- ABOUT THE SF PUC

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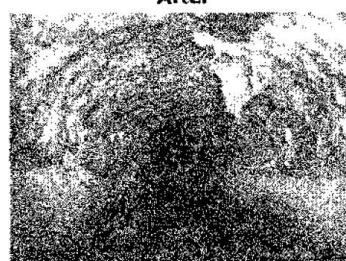
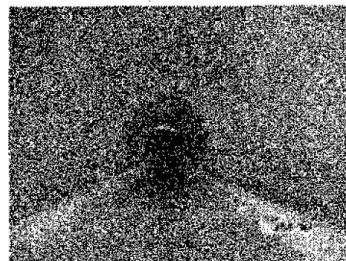
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Unclogging Our Sewers

In San Francisco, both wastewater and storm water flows are combined into one sewer system. Fats, oils, and grease (FOG) down kitchen drains dramatically impact the flow and performance of our combined sewer system. When disposed down the drain, FOG forms thick layers inside sewer lines causing clogged pipes. Clogged sewers result in unsanitary back-ups, overflows onto streets, foul-smelling odors, and costly damage to sewer infrastructure. In 2006, 2600 sewer service calls were due to grease-related blockages. That's about seven sewer calls per day around the City, every day.

For these reasons, the SFPUC Water Pollution Prevention Program targets FOG as a "pollutant of concern." This agency is responsible for water pollution programs that improve water quality through pollution prevention strategies.

[Click here](#) to view a pdf of FOG Map and see where in the City has the most clogged sewer problems.



Solving our \$3.5 Million Problem

Residential kitchens and commercial restaurants are the largest controllable sources of FOG in the City's sewer system. The City spends approximately \$3.5million each year clearing FOG out of the pipes.

The SFPUC is helping restaurants and residents keep their FOG out of the drain by:

- Teaching restaurant owners and managers about best management practices and grease trap installation to keep FOG from entering drains from the start.
- Providing information and resources to handle grease responsibly, including a list of local grease trap service providers.
- Launching SFGreasecycle, the SF PUC Biofuel Program offering restaurants free waste vegetable oil collection to be rendered into biodiesel to fuel City fleet.

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THE DISH ON GREASECYCLING

UNCLOGGING OUR SEWERS

FREE RESTAURANT & FSE PICK-UP

- SAVE YOUR \$\$, SAVE OUR SEWERS.

- FAQ SHEET

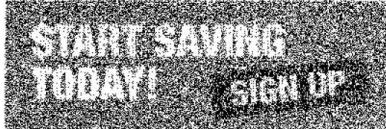
- SIGN-UP

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FREE Restaurant and Food Service Establishment Pickup Service

SAVE YOUR \$\$, SAVE OUR SEWERS.

The SFPUC has a new, restaurant-friendly, **FREE biofuel pickup program** to keep fats, oils and grease (FOG) out of San Francisco sewers.

FOG can cause serious blockages in the sewer, which may interrupt your business and cost taxpayers—like you—millions of dollars every year to unclog.

We have a better idea. We'll collect all your waste vegetable oil—for free—to turn into biodiesel, a cleaner burning diesel fuel, to run City vehicles like Muni buses, firetrucks and street sweepers.

Here's how you'll save.

- You can stop paying for collection services. We'll pickup all your waste vegetable oil for **FREE**.
- Fewer main sewer repair problems disrupting your business.
- Calculate your monthly savings with this cost-savings calculator:

gallons/month X \$0.91/gallon = \$ savings/month

We suit YOUR schedule.

We schedule oil collection to suit your storage needs and we ensure consistent quality service.

Please note.

- At this time, we do not offer grease trap service, but it will be available in the future as part of our larger program. In the meantime, you can [click here](#) for a list of references for this service.
- Please keep water, kitchen scraps, and other solid waste out of the oil.

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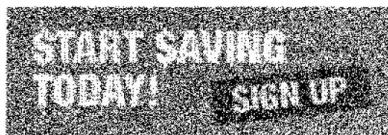

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THE DISH ON GREASECYCLING**UNCLOGGING OUR SEWERS****FREE RESTAURANT & FSE PICK-UP**

- **SAVE YOUR \$\$.** **SAVE OUR SEWERS.**
- **FAQ SHEET**
- **SIGN-UP**

FOR RESTAURANTS**KUDOS TO PARTICIPATING RESTAURANTS!****FOG (FATS, OILS & GREASE) FACTS****COMBATTING CLIMATE CHANGE****FAQ Sheet****What type of cooking oil will you be collecting?**

At this time, all waste vegetable oil from fryers will be collected.

When and how often will you collect it?

You can call in advance to schedule a pickup, either on a regular or an as-needed basis. We can pick up anytime between 8am and 4pm, as frequently as needed.

What are the benefits of collecting waste vegetable oil?

Waste vegetable oil is often disposed of improperly down the drains, ending up in our sewer system and clogging the pipes. Offering a FREE collection service enables the SFPUC to work with restaurants to keep this oil out of the drain.

Instead of scraping oil from clogged sewers and spending a significant amount of money and resources, we can turn this waste oil into biodiesel, a cleaner burning alternative to petroleum diesel, to fuel our city fleets.**Will you provide a container for the waste vegetable oil?**

Yes. We provide free 55-gallon drums for large restaurants. We encourage smaller restaurants to reuse the 5-gallon containers the oil originally came in. Both provide convenient storage options and enable the City to recycle the oil and the containers. Please make sure the caps on the containers are tight to avoid spillage.

Do you offer grease trap service as well?

No, but we can supply you with a list of providers who offer this service.

Do you take partially hydrogenated oil (shortening)?

Though we will collect partially hydrogenated oils, we STRONGLY encourage restaurants to switch to 100% pure vegetable oil if they haven't already done so (most establishments have). Bi-Rite, Sysco, Costco all offer 100% pure vegetable oil for about the same price as partially hydrogenated oils. In addition, many consumers are concerned about partially hydrogenated oil because it contains transfats, which are extremely unhealthy.

What's the reason for keeping water out of the waste oil?

Water disrupts and delays the biodiesel-making process and is very difficult to remove. For the same reason, please don't add fryer wash water to the containers.

How soon can you schedule my restaurant for this FREE service?You can start your service immediately by contacting our Biofuel Coordinator, Karri Ving, at (415) 695-7366, karri@sfgreasecycle.org or by [clicking here](#) to sign-up online. It's an easy process and can take as little as 4 minutes to get you into our system.Visit sfwater.org, the official site for the San Francisco Public Utilities Commission

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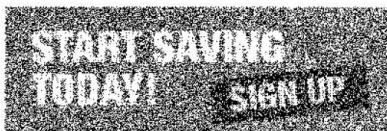

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[THE DISH ON GREASECYCLING](#)[UNCLOGGING OUR SEWERS](#)[FREE RESTAURANT & FSE PICK-UP](#)[FOR RESIDENTS](#)

- KITCHEN COLLECTION EASY HOW-TO
- TIPS WHEN MAKING A DROP-OFF
- KNOW YOUR VEGGIE OIL FROM YOUR GREASE

[KUDOS TO PARTICIPATING RESTAURANTS!](#)[FOG \(FATS, OILS & GREASE\) FACTS](#)[COMBATTING CLIMATE CHANGE](#)

Neighborhood Sewer Problems from Leftover Fats, Oils and Grease

Most people at home don't produce very much used cooking fats, oils or grease. But we've found that even a *little* grease from the many homes in the City add up to clogged sewers in neighborhoods like yours.

Even if you haven't needed the plumber to clear your drain, the SFPUC spends millions of dollars each year to unclog the City's sewer pipes.

Clogged sewers result in unsanitary back-ups, overflows onto streets, foul-smelling odors, and costly damage to sewer infrastructure. So as residents, we are all affected. Fortunately, we can all do something about it.

Plus, we also have chance to produce something useful from our waste, while we're solving the sewer problem. Your used cooking oil will be recycled to make biodiesel and help power the City fleet on a cleaner-burning renewable fuel.

Prevention is Easy

- ➊ Don't pour or rinse down any fats, oils or grease in your sink.
- ➋ Wipe pans with small amounts of leftover cooking oil with a paper towel and throw in the trash or green cart.
- ➌ Save larger amounts of leftover fats, oils and grease in a leak-proof container, secured with a tight lid, and when full, bring it to the [Household Waste Drop-off Center](#) or to one of our neighborhood SFGreasecycle collection events.
(OR, you can save all the used oil in a compostable (i.e., paper) container, like a milk carton or ice cream tub and freeze it until it's time to put in your green bin for collection.)
- ➍ Make sure you visit our website regularly for collection event details or for new drop-off centers as they open.

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THE DISH ON GREASECYCLING

UNCLOGGING OUR SEWERS

FREE RESTAURANT & FSE PICK-UP

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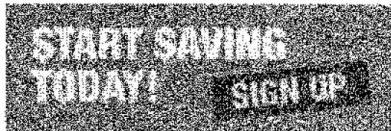
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Kitchen Collection Easy How-to

1. Cool down the used cooking oil in your pan or fryer.
2. Pour the used oil into a clean container with a tight lid. Consider reusing old containers, such as coffee cans.
3. Aside from keeping water—including soapsuds—out of your used oil, please make sure all food scraps are strained off. All food debris should be separated from your waste oil and disposed of in the green cart.
4. After you fill your container, you can drop it off for FREE at your neighborhood drop-off site or at a collection event.
5. Please visit the website periodically for the latest information on collection events and new drop-off center locations.



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RECYCLE YOUR COOKING OIL FOR BIOFUEL. SAVE OUR SEWERS.

THE DISH ON GREASECYCLING

UNCLOGGING OUR SEWERS

FREE RESTAURANT & FSE PICK-UP

FOR RESIDENTS

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- KNOW YOUR VEGGIE OIL FROM YOUR GREASE

KUDOS TO PARTICIPATING RESTAURANTS!

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Tips when making a drop-off

The drop-off site for your household waste vegetable oil is at the [Household Waste Drop-off Center](#) at 501 Tunnel Avenue and Recycle Road. But before you drive over there to make your drop-off, consider these following pointers:

- Make sure your used cooking oil container has no leaks.
- Use containers that are non-breakable and oil resistant for storing and transporting, so they will not be compromised and cause accidental leakage.
- Double-check that the lids are securely fastened before moving or transporting.
- Please make sure your used cooking oil is free from water, soapsuds, food debris and other scraps.
- Finally, make sure you call the Household Waste Drop-off Center at (415) 330-1400 to ensure you arrive during hours of operation.

Aside from this site, there will be collection events scheduled throughout the City and new drop-off center locations. Please visit the website periodically for the latest event information.

IMPORTANT: Please keep these materials separate from your waste cooking oil:

- NO water. Water and oil do not mix. To prevent water contamination, please don't store used oil in open containers and keep the lid tightly closed.
- NO hazardous materials. If there's any amount of hazardous material mixed with the cooking oil, it's considered contaminated and cannot be used. For information on how to properly dispose of hazardous materials, go to [sfenvironment.org](#).
- NO motor oil.

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THE DISH ON GREASECYCLING

UNCLOGGING OUR SEWERS

FREE RESTAURANT & FSE PICK-UP

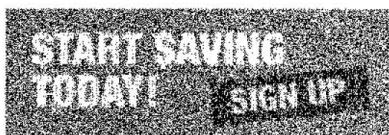
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- KITCHEN COLLECTION EASY HOW-TO
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- KNOW YOUR VEGGIE OIL FROM YOUR GREASE

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Know your veggie oil from your grease

What is vegetable oil? Vegetable oil is usually the cooking oil you purchase at a retail store. It's a domestically produced renewable resource, and can be made from a variety of seeds and plants such as soybean, corn, canola, and sunflower, to name the most common. It's used in large quantities by many restaurants for cooking, and when used to fry food, much of it can be recovered and reused to make other products such as fuel for vehicles.

What's the difference between high and low quality used cooking oils and compost? Vegetable oil is used for cooking and frying. It's liquid at room temperature and can be many shades from a light yellow to a dark brown. **High quality used vegetable oil** is a clear liquid, light in color with no water or particles; it is the kind that can be most easily used to make biodiesel. **Low quality used cooking oil** refers to lower grade lipids including animal fats and pan grease. This product is often dark brown in color and highly contaminated with food particles. It's very difficult to recycle for biodiesel production, but can be turned into other industrial biofuels. **Compost** in this context means food scraps. Griddle scrapings, animal carcasses, breading, and other food particles are often mixed with cooking oil. They should be strained and separated from the oil and disposed of with the rest of the compostable materials.

What about shortening and lard? Shortening is another term for partially hydrogenated oil, which contains *transfats*. We strongly recommend against the use of partially hydrogenated oil. For more information on hydrogenated oil and *transfats*, visit the San Francisco Department of Public Health website at www.dph.sf.ca.us/. Lard is animal fat. Both are not ideal for biofuelcollection because they solidify at room temperature, requiring special fittings and expensive modifications to existing collection equipment. They cannot be recycled at the residential drop-off sites. For more information on different types of grease and their use as biofuel feedstock, visit our [FOG Facts page](#).

What is biodiesel? Biodiesel is the name of a clean-burning alternative to diesel fuel, which can be produced from vegetable oil. Biodiesel contains no petroleum, but can be blended at any level with petroleum diesel to create a biodiesel blend. It can be used in compression-ignition (diesel) engines with little or no modifications. Biodiesel is simple to use, biodegradable, nontoxic, and essentially free of sulfur and aromatics.

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RECYCLE YOUR COOKING OIL FOR BIOFUEL, SOAPS AND SPICES

THE DISH ON GREASECYCLING

UNCLOGGING OUR SEWERS

FREE RESTAURANT & FSE PICK-UP

FOR RESIDENTS

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Kudos to participating restaurants

We would like to applaud the restaurants who are leading the way in the SFGreasecycle program for your early participation and commitment to helping make San Francisco a clean, energy-independent and flavorful City.

1. Ah Lin Restaurant
2. Alembic
3. Amberjack Sushi
4. Americana Grill & Fountain
5. Ananda Fuara
6. Anna Belle
7. Antojitos Salvadoreños
8. Ar Roi Thai Noodles
9. Archbishop Riordan HS Cafeteria
10. Atrium
11. Avenue G
12. Azteca Taqueria
13. Bagan
14. Baja Fresh Mexican Grill #126
15. Baker Street Bistro
16. Balboa Cafe
17. Bambuddha Lounge
18. Banana House
19. Bangkok Best Thai Cuisine
20. Bar None
21. Basil Thai Restaurant
22. Bassos
23. Bay Fung Tong Seafood Tea House
24. Be My Guest Thai Bistro
25. Big Wong Restaurant
26. Blue Jay
27. Bob's Broiler
28. Bombay Indian Restaurant
29. Bon Appetit @ De Young
30. Borodudur Restaurant
31. Brandy Ho's - Columbus
32. Brandy Ho's - Castro
33. Brick House Cafe
34. Cable Car Restaurant
35. Cafe Museo
36. Cafe Pescatore
37. Cafe Troya
38. Cafe Union
39. Caffe D' Melanio
40. Caffe Macaroni
41. Cajun Pacific
42. Californian
43. Cape Henry
44. Cape Horn
45. Casa Mexicana #1
46. Casa Mexicana #2
47. Catalyst Cocktails

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48. Cello Kebob &Amp; Pizza
49. Chapeau (Bistro)
50. Chenery Park Restaurant
51. Cheshire Cat Catering
52. Chiang Mai Thai Cuisine
53. Chin
54. China First
55. China House (Jumbo Seafood)
56. China Wok
57. Chino's Taqueria
58. Chou Chou
59. Clement Restaurant, Inc.
60. Clementine
61. Cobb's Comedy Club/Belle Roux
62. Cordon Bleu
63. Costco Wholesale
64. Cow Palace
65. Cutlet House Cafe
66. D &Amp; A Cafe
67. Da Kines' Hawaiian Bbq
68. Darla's
69. Denny's - Post
70. Denny's Fisherman's Wharf
71. Denny's Restaurant - Mission
72. Dojima-Ann
73. E Tuto Qua
74. Eastern Bakery
75. Eat First
76. Eddie's Cafe
77. El Faro
78. El Herradero Restaurant
79. El Mansour
80. Esperpento Restaurant
81. Fanny's
82. Fiddler's Green
83. Five Happiness
84. Flower Market Cafe
85. Francisca Club
86. Fune Ya
87. Garage Cafe
88. Gio's Restaurant
89. Global Gourmet Catering
90. Gold Corner Café
91. Golden Chariot Bakery And Restaurant
92. Golden Gate Pizza &Amp; Indian Food
93. Golden Horse Restaurant
94. Han Goeng Seafood Restaurant
95. Hank's On Polk
96. Happy Dragon Chinese Restaurant
97. Hard Knox Cafe
98. Hhw Facility (Norcal)
99. Hilton Hotel - Banquet Kitchen Facility
100. Holiday Inn, Clv.Ctr Bar &Amp; Restaurant
101. Il Pollaio
102. Irma's Pampanga Restaurant
103. Irving Pizza - 1825 Irving
104. Irving Pizza - 928 Geary
105. Irving Street Cafe
106. Island Grindz
107. It's Tops

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108. J.B.'s Place
109. Jack's Club
110. Java Restaurant
111. Joe Joe's Bbq Café
112. Joe's Coffee Shop
113. Joe's Excellent Chiniese Cuisine
114. Johnny Foley's Irish House
115. Jook Time
116. Jordan's House Of Rib
117. J's Pot Of Soul
118. Julie's Kitchen
119. Julie's Kitchen
120. Kells
121. King Cha Cha
122. King Of Thai Noodle House #2 -Clement
123. King Of Thai Noodle House -Sloat
124. K's Kitchen
125. Kuleto's
126. Kusina Ni Tess
127. La Fonda Mexican Grill
128. La Playa Taqueria
129. La Tortilla
130. Lalita Thai Restaurant
131. Las Isletas
132. Layaly Mediterranean Grill
133. Le Charm
134. Left Coast Cafe
135. Legion Of Honor Cafe
136. Lemongrass Thai Noodle
137. Liberties Irish Bar & Restaurant
138. Little Bangkok
139. Little Henry's - Balboa
140. Little Vietnam Cafe
141. Lo Lo
142. Lotus Garden
143. Luna Park
144. Luna Restaurant
145. Luques Restaurant & Bar
146. Lynell Williams
147. Macao Friends
148. Mai's Vietnamese Restaurant
149. Manila Meat Market
150. Manor Coffee Shop
151. Melisa's Chinese Cuisine
152. Mexico Au Parc
153. Minh's Garden Vietnamese Rest.
154. Mission Bay Foods And Cafe
155. Mix Cafe
156. Modern Thai
157. Mojito
158. Montelimar Restaurant
159. Monterey Pizza
160. Mood (Thai Sushi)
161. Mo's Grill - Grant
162. Mr. Pizza Man - 22nd St.
163. My Favorite Cafe
164. Nectar
165. New Filipinas Restaurant
166. New Woey Loy Goey Restaurant
167. New Yorker's Buffalo Wings

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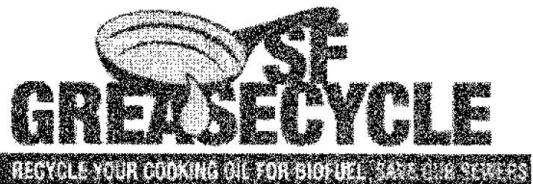
168. Nick's Lighthouse
169. Nine Thai Cuisine
170. Noe Valley Deli &Amp; Cafe
171. Octavia Lounge
172. Olivia's Fine &Amp; Dine Restaurant
173. One Taste Urban Retreat
174. Oola Restuarant &Amp; Bar
175. Osha Thai Noodle - Valencia
176. Osha Thai Noodle Café - Geary
177. Osha Thai Restaurant - Union
178. Overtime
179. Palapas Taco Bar Restaurant
180. Parc 55 Barley 'n Hops
181. Parc 55 Hotel Main Kitchen
182. Parc 55 Piazza Lounge
183. Pasta Bene
184. Perry's - Union St
185. Pho Garden
186. Pho Hoa Clement
187. Phoa Hoa Ky
188. Piazza Pellegrini
189. Picaro Tapas
190. Pizza City
191. Pizza Orgasmica
192. Pluto's-Irving
193. Pluto's-Scott
194. Pompei's Grotto -Jefferson
195. Pot De Phu
196. Project Open Hand - Polk
197. Providence Bapt Church
198. Puccini &Amp; Pinetti
199. Quickly - Castro
200. Quickly - Geary
201. Quickly - Irving
202. Quickly - Polk
203. Quickly - Powell
204. Quickly - San Bruno
205. Quixote Mexican Grill
206. Rain Tree Cafe
207. Rain Tree Cafe
208. Rainbow Grocery
209. Raja Cuisine Of India
210. Range
211. Ratcha Thai
212. Regent Thai Restaurant
213. Rice Garden
214. Rumble Fish
215. Saha Restaurant
216. Salvation Army
217. Samba Rooms Restaurant
218. San Tung Restaurant
219. Savanna Jazz
220. SFSU - Housing
221. Sin Ma International Co.
222. Soluna Cafe
223. Soma Inn Cafe
224. South Food And Wine Bar
225. Sozai
226. SPQR
227. St. Francis Hotel

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- 228. Sunrise Deli
- 229. Superior Palace
- 230. Sushi Delight
- 231. Sushi Rapture
- 232. Swatdee
- 233. Sweet Delight Bakery
- 234. Sweet Delight Bakery
- 235. Swisse Italia Cafe
- 236. Tacos Santana
- 237. Taiwan Restaurant
- 238. Taqueria Patron
- 239. Tara Restaurant
- 240. Thai Chef 2
- 241. Thai House Express
- 242. Thai House Express On Castro
- 243. Thai House Grill And Cafe
- 244. Thai Noodle Jump
- 245. Thai Time Restaurant
- 246. Thailand Restaurant
- 247. The Bitter End
- 248. The Jewel Restaurant
- 249. The Lookout
- 250. The Pizza Place On Noriega
- 251. Ti Placera
- 252. Tiffany's Cafe
- 253. Toad's
- 254. Tommy Toy's
- 255. Toon Kee
- 256. Tower Burger
- 257. Treasure Island Jorb Corps
- 258. Tsing Tao Restaurant
- 259. Turo-Turo Restaurant
- 260. U.S. Restaurant
- 261. Velo Rouge Cafe
- 262. Vietnam Too Restaurant
- 263. Villa Romana
- 264. Wan Kee Restaurant
- 265. Wild Pepper
- 266. Wing Lee Bbq Restaurant
- 267. Woodhouse Fish Company
- 268. Wo's Restaurant
- 269. Xiao's Sushi House
- 270. Yan Yan Seafood Restaurant
- 271. Yet Wah - Clement
- 272. Yumma's Med Grill
- 273. Z Y Restaurant
- 274. Zab Cuisine
- 275. Zaoh Restaurant
- 276. Zesty Restaurant

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THE DISH ON GREASECYCLING
UNCLOGGING OUR SEWERS
FREE RESTAURANT & FSE PICK-UP
FOR RESIDENTS
KUDOS TO PARTICIPATING RESTAURANTS!
FOG (FATS, OILS & GREASE) FACTS
COMBATTING CLIMATE CHANGE

**START SAVING
TODAY!** **SIGN UP**

SIGN UP UPCOMING EVENTS CONTACT US

Search



7(b)

Fats, Oils & Grease (FOG) Facts

FOG FACTS

Keeping Fats, Oils, and Grease out of the Sewer System

Explains the impact of disposing of fats, oil, and grease in the sewer system.

Model Standards for Grease Management

Model standards for municipal governments to reduce fats, oil, and grease (FOG) in sewer systems.

Reducing Fats, Oils, and Grease in Your Commercial Kitchen

How commercial kitchens can reduce disposing of fats, oil, and grease down the drain.

Reducing Fats, Oils, and Grease in Your Community

Information about how to reduce fats, oil, and grease disposal in your community's sewer system.

Reducing Fats, Oils, and Grease in Your Home or Apartment

Reducing the fats, oils, and grease going down your kitchen sink prevents sewer problems.

Workshop on Reducing Fats, Oil, and Grease (FOG)

Available training on FOG for businesses with commercial kitchens and for cities.

Trans Fats: Bad for people. Bad for biofuel.

Though most national food chains have already quit using trans fats (partially hydrogenated oils) for public health reasons, some restaurants still fry food in trans fats.

Partially hydrogenated oil solidifies at room temperature making it cumbersome to collect and convert into biodiesel. That is one reason SFGreasecycle encourages all San Francisco restaurants to use 100% pure vegetable oil instead when cooking and frying.

What are trans fatty acids?

Trans unsaturated fatty acids, or *trans* fats, are solid fats produced artificially by heating liquid vegetable oils in the presence of metal catalysts and hydrogen. This process, partial hydrogenation, causes carbon atoms to bond in a straight configuration and remain in a solid state at room temperature. Naturally-occurring unsaturated fatty acids have carbon atoms that line up in a bent shape, resulting in a liquid state at room temperature.

What alternatives to *trans* fats exist for restaurant frying?

100% pure vegetable oil, offered by all of the major food retailers and distributors.

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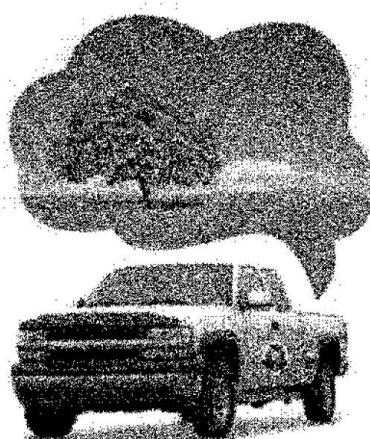
7(b)

Combating Climate Change

Used oil from kitchens can help protect the climate through biofuel programs like SFGreasecycle. Every gallon of waste vegetable oil "greasecycled" into biodiesel displaces a gallon of petroleum diesel, which equals to 17.3 lbs net reduction of carbon emissions.

Every gallon of burned diesel fuel emits 22.2 lbs of carbon dioxide.

When diesel, which contains carbon, is ignited in the presence of oxygen—which is what happens when we drive a diesel vehicle—the carbon atoms bond with two oxygen atoms to form CO₂. The additional oxygen atoms add the additional weight.



The density of diesel is approx.

~7.1 lb/gal and is nearly all carbon. By adding two heavy oxygen atoms to form CO₂, the weight is nearly tripled. Therefore, five gallons of burned diesel fuel emit 111 lbs of CO₂ (22.2 lbs x 5 gallons).

This is also true for biodiesel, except that the vegetable crops used to produce this oil absorb CO₂ out of the atmosphere, offsetting 78% of the carbon emissions. That's net CO₂ reduction. Meaning, biodiesel still produces CO₂ at the tailpipe. But in the "life cycle" of the fuel, the crops grown to produce the fuel will consume 78% of the CO₂.

As a result, 78% of 111 is 86.6 lbs of CO₂ not invading the atmosphere.

Apart from this fairly simple calculation, biodiesel displaces imported petroleum, as a renewable alternative fuel. Biodiesel itself is non-toxic, non-flammable and non-volatile, making it safer to handle & store. It contains little sulfur that causes acid rain and adds desertification and no aromatics that mutate cells and cause cancer (except maybe the smell of French fries!).

From what was once a great liability as "pollutant of concern," FOG (fats, oil and grease) is now evolving into an asset: a renewable energy source, supplying alternative, clean-burning fuels, helping combat climate change.

"Biodiesel provides a life cycle emissions reduction of 78% compared to petro-diesel. When carbon (with Molecular weight of 12) and hydrogen based fuel is burned (whether that is in an engine or otherwise) it combines with oxygen (molecular weight of 16) to make CO₂ and water (H₂O). So, CO₂ (weight 44) is more than 3 times the weight of carbon (12).

"However, that is only part of the explanation. Most people don't realize that almost all the material given off by any vehicle is CO₂ and water—the regulated emissions are only a very small fraction of the gases coming out the back of a tailpipe. For example, if the particulates coming out of the back of an engines measure 0.1 grams, the CO₂ would measure around 650 grams. So when you combine these factors—and the fact that biodiesel takes up CO₂ when it is produced and provides a 78% life cycle reduction in CO₂—that is why the CO₂ reductions for biodiesel are so large."

- From the National Biodiesel Board

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Survey of restaurants/cafeterias done in September, 2005...

At that time, there were 159 establishments w/ deep fryers in SSM. Data was collected from 49 of them.

Average amount = 2,929 L/yr

Number of establishments = 150

Total volume of WVO = $2,929 * 159 = 465,707$

Per capita production of WVO = $465,707 / 75,000 = 6.2$ L per capita

(9) L

Bio-thieves filch restaurant grease

Home brewers of diesel draining old cooking oil from drums ahead of the rightful collector

GARANCE BURKE
ASSOCIATED PRESS

SAN FRANCISCO—A few years ago, drums of used french fry grease were of interest only to a small network of biofuel brewers, who would use the slimy oil to power their souped-up antique Mercedes.

Now, restaurants all over the United States are reporting thefts of old cooking oil worth thousands of dollars by rustlers who are refining it into biofuel in backyard stills.

"It's like a war zone," said David Levenson, who owns a grease hauling business in San Francisco's Mission District. "More and more people are stealing grease because it lets them stay away from the pump, but it's hurting our bottom line."

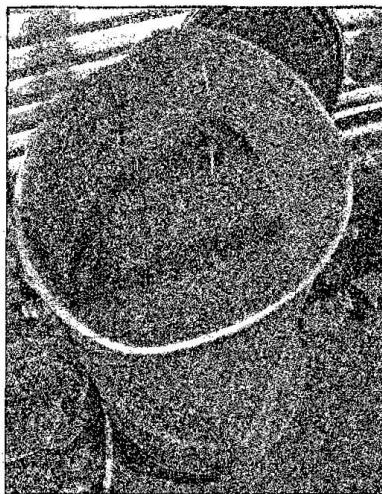
Levenson, who converted the engine in his '83 Mercedes to run on straight canola oil, has amassed contracts to collect the liquid leftovers from 400 restaurants.

Last week when his pump truck arrived at Thee Parkside, a dive bar known for its chili-cheese fries, his driver found someone had pirated their barrel of yellow oil.

Grease is transformed into fuel through a chemical process called transesterification, which removes glycerine and adds methanol to produce a thinner product that can power a diesel engine. Biodiesel can also be blended with petroleum diesel to create alternative fuels now sold at 1,400 gas bars in the U.S.

But as the price of diesel shoots up, so, too, does the value of grease.

In the past three years, the price of soybean oil — the main feedstock for U.S. made biodiesel — has tripled. Last week, a gallon fetched 66.



Banged-up drum used to store old kitchen grease is a target for alley pirates in San Francisco.

cents on the open market.

That's encouraged biofuel enthusiasts to plunder restaurants' greasy waste, and even spurred the City of San Francisco to get into the grease-trap cleaning business.

"Restaurants and staff are no longer looking at this material as trash," said Karmi Ving, who runs the city's new collection program. "Unless you lock down every trash can, thefts are going to happen."

Drivers for Blue Sky Bio-Fuels often find their 1,000 litre dumpster outside the Oakland Coliseum nearly dry, despite the dozens of concessions stands that dump their oil there. Losses at that one site alone cost the company \$3,700 last year, said Wesley Caddell, the Oakland firm's business developer.

In Kansas, Healy Biodiesel reports thousands of dollars in losses from used cooking-oil heists from restaurants.

Standard Biodiesel in Seattle recently started working with police to try to catch fly-by-night home-brewers who are pilfering up to 30,000 gallons on its collections route monthly.

10(a)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-135

AGREEMENT: (L-303) A by-law to authorize an agreement with the Sault Ste. Marie Golf Club to use property at the dead end of Drake, Gravelle and Hussey Streets as vehicle turnaround and snow storage areas.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, ENACTS as follows:

1. **EXECUTION OF DOCUMENTS**

The Acting Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated the 14th day of April, 2008 between the City and the Sault Ste. Marie Golf Club during the period of November 1st to May 31st of each year unless cancelled in writing by either party prior to September 1st in any succeeding year.

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **BY-LAW 2005-45 REPEALED**

By-law 2005-45 is hereby repealed.

4. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and PASSED in open Council this 21st day of July, 2008.

MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA P. IRVING

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CITY SOLICITOR

10(a)



THIS AGREEMENT made this 14th day of April , 2008

BETWEEN:

**THE CORPORATION OF THE
CITY OF SAULT STE. MARIE**

Hereinafter called the "City"

- and -

SAULT STE. MARIE GOLF CLUB

Hereinafter called the "Owner"

WHEREAS the City desires to lease land from the Owner;

AND WHEREAS the parties hereto agree that in consideration of the mutual covenants and releases hereinafter referred to:

1. The Owner agrees to allow the City to use the property outlined on Schedules "A", "B" and "C" attached hereto as vehicle turnaround and snow storage areas.
2. The agreement will be in place from November 1st to May 31st of each year, unless cancelled in writing by either party prior to September 1st in any succeeding year.
3. The City agrees to save harmless the Owner from and against all claims, demands, losses, costs, damages, actions, suits or other proceedings, by whomsoever made, sustained, brought or prosecuted in any manner, based upon, occasioned by or attributable to any injury or damage arising or resulting from any act or omission of the City, its servants or agents in using or occupying the said lands during the said term.
4. The City shall ensure that the site is left in good, clean condition and free of winter refuse at the end of each winter season.
5. That these presents and everything herein contained shall respectively enure to the benefit of and be binding upon the parties hereto, their administrators, successors and assigns.

IN WITNESS WHEREOF the parties hereto have affixed their hands and seals.

**SIGNED, SEALED AND DELIVERED)
in the presence of**

SAULT STE. MARIE GOLF CLUB

PRESIDENT & CHAIR - ANDY INCH

VICE CHAIR - DAN MCKENNEY

**THE CORPORATION OF THE
CITY OF SAULT STE. MARIE**

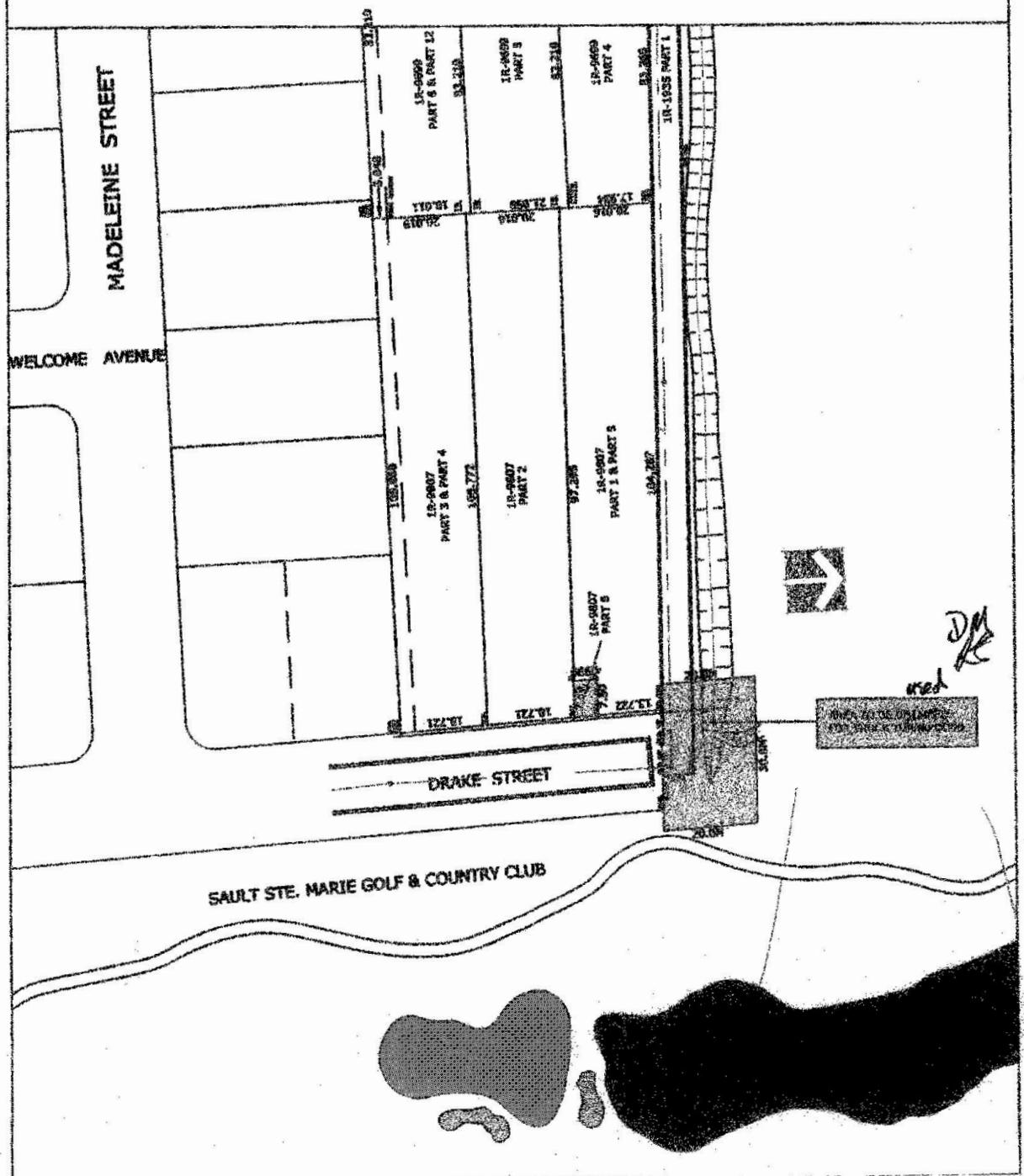
MAYOR - JOHN ROWSWELL

CLERK - DONNA P. IRVING

10(a)

ATTACHED TO AND FORMING PART OF AN AGREEMENT BETWEEN THE
CORPORATION OF THE CITY OF SAULT STE. MARIE AND THE SAULT STE.
MARIE GOLF CLUB

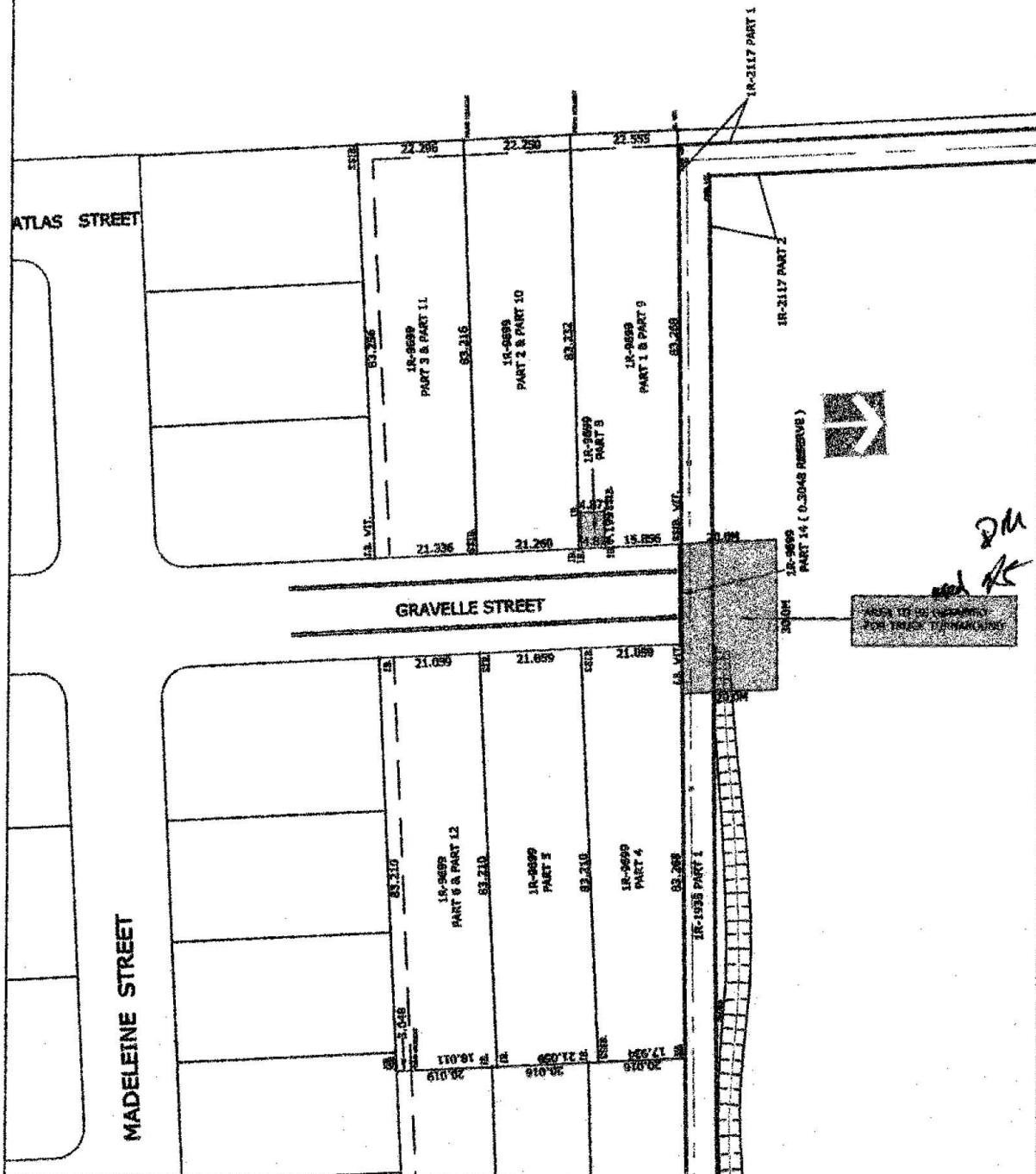
SCHEDULE "A"



10(a)

ATTACHED TO AND FORMING PART OF AN AGREEMENT BETWEEN THE
CORPORATION OF THE CITY OF SAULT STE. MARIE AND THE SAULT STE.
MARIE GOLF CLUB

SCHEDULE "B"





10(a)

ATTACHED TO AND FORMING PART OF AN
AGREEMENT BETWEEN THE CORPORATION OF
THE CITY OF SAULT STE. MARIE AND THE
SAULT STE. MARIE GOLF CLUB

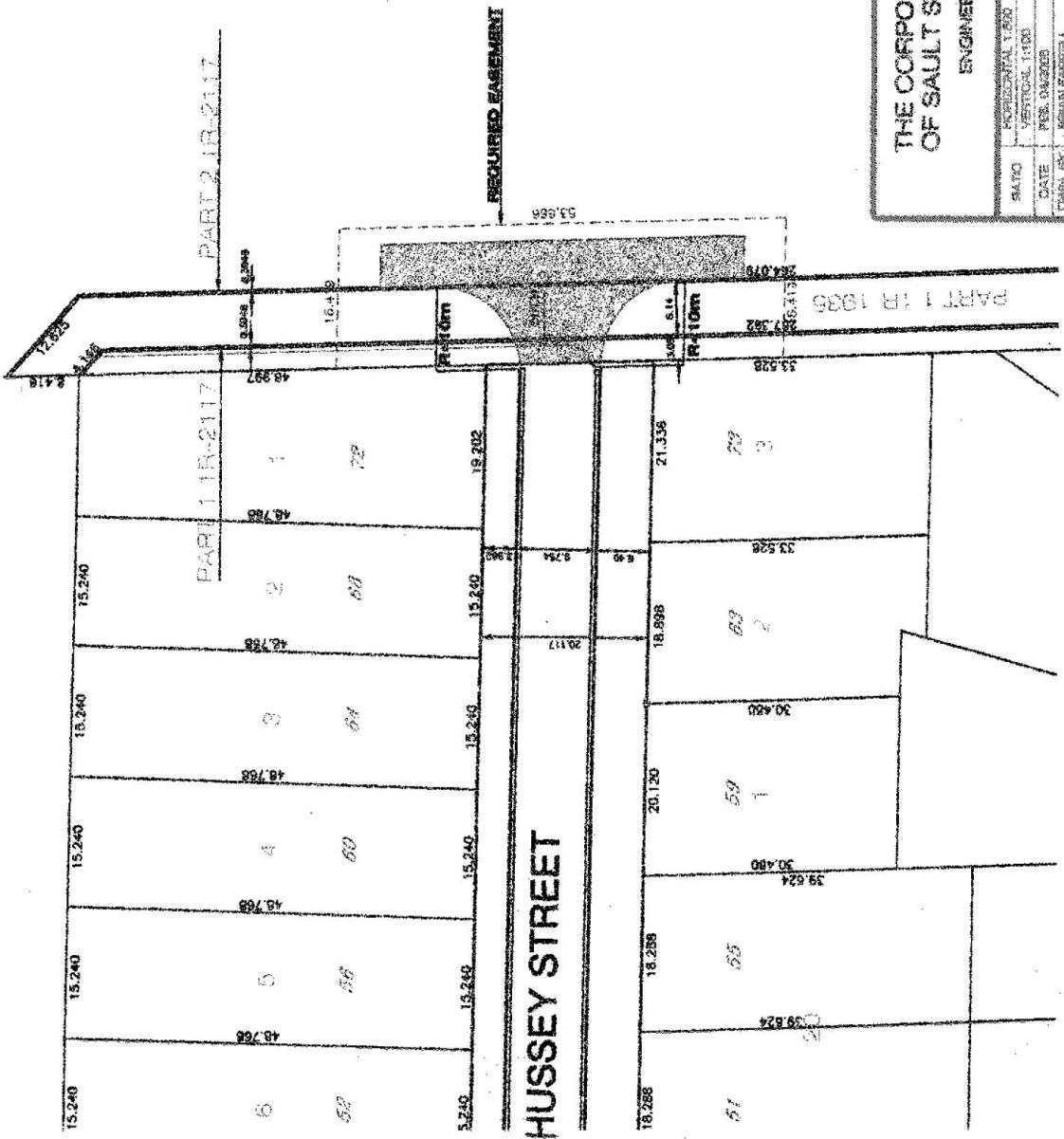
SCHEDULE "C"

**HUSSEY STREET
CLASS 'A'
TEE TURNAROUND**

THE CORPORATION OF THE CITY
OF Sault Ste. Marie, Ontario

卷之三

BRIEFING		HORIZONTAL		VERTICAL	
DATE	TIME	PERIOD	NAME	PERIOD	NAME
MON, 04/20/02	0800	1100	BRIAN FARRELL	0800	0800
MON, 04/20/02	0800	1100	BRIAN FARRELL	0800	0800



10(b)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-136

AGREEMENT: (2008 Tax Sale) a by-law to authorize a
Tax Arrears Extension Agreement between the City and
1704735 Ontario Inc.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, ENACTS as follows:

1. EXECUTION OF DOCUMENTS

The Mayor and Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to a Tax Arrears Extension Agreement between the City and 1704735 Ontario Inc. concerning 641 Queen Street East. The Tax Arrears Extension Agreement will commence July 31, 2008 and end May 29, 2009.

2. SCHEDULE "A"

Schedule "A" hereto forms a part of this by-law.

3. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

Read THREE times and PASSED in open Council this 21st day of July, 2008.

MAYOR-JOHN ROWSWELL

CITY CLERK-DONNA P. IRVING

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CITY SOLICITOR

SCHEDULE "A"

10(b)

THIS AGREEMENT made in duplicate this 21st day of July, 2008 between the Corporation of the City of Sault Ste. Marie and 1704735 Ontario Inc.

BETWEEN:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

OF THE FIRST PART

-and-

1704735 ONTARIO INC.

OF THE SECOND PART

TAX ARREARS EXTENSION AGREEMENT

1. The Owner is the owner of land described as 641 Queen Street East in the City of Sault Ste. Marie, (the "Owner's Land") as set out in Instrument No. AL22270, registered in the Land Registry Office for the District of Algoma;
2. There were arrears of taxes in respect of the Owner's Land on December 31, 2006 in the amount of \$31,811.79 and a tax arrears certificate was registered in the Land Registry Office, as set out in Instrument No. AL20656, on August 9, 2007;
3. The arrears of taxes in respect of the Owner's Land on December 31, 2006 were in the amount of \$31,811.79.
4. Under s. 378 of the Municipal Act, 2001, S.O. 2001, c. 25, a municipality may by by-law passed after registration of a tax arrears certificate authorize an extension agreement to be entered into by the municipality with the Owner in order to extend the period of time within which the cancellation price is to be paid;

IN CONSIDERATION of the premises and of the covenants and obligations contained in this Agreement, it is hereby agreed as follows:

1. The parties agree that the period of time within which the cancellation price is to be paid shall be and is hereby extended to June 30, 2009, providing the Owner is not in default hereunder.
2. Despite any of the provisions of this Agreement, the Owner acknowledges that the Municipal Act, S.O. 2001, as amended, shall continue to apply to the collection and enforcement of all tax arrears and all taxes with respect to the Owner's Land, except that the Treasurer and the collector of taxes of the City without waiving any statutory rights and powers of the City or the Treasurer, agree that the City shall not enforce collection of such tax payments by the sale of the Owner's Land, during the time that this Agreement is in force, so long as the Owner is not in default hereunder.
3. The Owner agrees to pay to the City the sums indicated in Schedule "A", attached to and forming part of this Agreement, in the manner indicated therein.
4. In the event that the Owner sells the Owner's Land prior to June 30, 2009, the balance of the cancellation price shall become immediately due and payable on the business day immediately prior to the date of closing of the sale.

10(b)

5. In the event that the Owner defaults in any payment hereunder or is in default of any covenant or condition hereunder, this Agreement shall cease to be considered a subsisting agreement for the purpose of Part XI of the Municipal Act, 2001.
6. Despite the provisions of paragraph 1, the Owner, or any other person, may on or before June 30, 2009, pay the balance of the cancellation price and, upon receipt of the said payment by the City, this Agreement shall terminate and the Treasurer shall forthwith register a tax arrears cancellation certificate.
7. In the event that the cancellation price is not paid by June 30, 2009 this Agreement shall terminate. The Owner will not object to the sale of the Owner's Land by the City and shall consent to any court orders necessary to permit the City to sell the said land. The Owner covenants and agrees to be bound by this paragraph 7 notwithstanding the termination of this Agreement.
8. This Agreement shall extend to and be binding upon and enure to the benefit of the parties and to their respective successors and assigns.
9. Any notice to be given to the parties to this Agreement shall be sufficiently given if sent by registered or certified post to the following address:

To the City:
City Tax Collector
Tax Division
99 Foster Drive
P.O. Box 580
Sault Ste. Marie, ON P6A 5N1

To the owner:
1704735 Ontario Inc.
641 Queen Street East
Sault Ste. Marie, ON P6A 2A6

IN WITNESS WHEREOF the parties have affixed their Corporate seals attested by the hands of their respective officers in that behalf, as of the day of the year first above written.

THE CORPORATION OF THE
CITY OF SAULT STE. MARIE

MAYOR – JOHN ROWSWELL

CLERK – DONNA P. IRVING

1704735 ONTARIO INC.

WANDA MAKI

10(b)

SCHEDULE "A"

Calculation of Payment Required under Tax Arrears Extension Agreement

AMOUNT:

1. Outstanding taxes, penalty and interest charges on Tax Arrears Certificate to December 31, 2006.	\$31,811.79
2. Tax Sale Costs	\$1,050.00
3. Additional taxes levied and interest charges subsequent to tax sale proceedings from January 1, 2007 to June 30, 2009	\$22,525.50
Total amount to be paid under Tax Arrears Extension Agreement	\$55,387.29
TO BE PAID AS FOLLOWS:	

1. Eleven (11) monthly payments of \$4,625.00 to be paid by certified cheque or bank draft starting July 31, 2008 and ending May 29, 2009.
2. Any remaining balance of the outstanding taxes interest and costs will be paid on June 30, 2009.

10(c)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-141

AGREEMENTS: (E.3.4.) A by-law to authorize an agreement between the City and Ellwood Robinson Limited for the construction of new traffic signals on Northern Avenue at the entrance of the A & P grocery store and realignment of the west entrance to the Soo Pee Wee Arena (Contract 2008-11E).

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, ENACTS as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated the 21st day of July, 2008 and made between the City and Ellwood Robinson Limited for the construction of new traffic signals on Northern Avenue at the entrance of the A & P grocery store and realignment of the west entrance to the Soo Pee Wee Arena (Contract 2008-11E).

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and PASSED in open Council this 21st day of July, 2008.

MAYOR – JOHN ROWSWELL

CLERK - DONNA P. IRVING

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CITY SOLICITOR

CORPORATION OF THE CITY OF SAULT STE. MARIE**Northern Avenue Traffic Signals
CITY CONTRACT 2008-11E
FORM OF AGREEMENT****SCHEDULE "A"**

This Agreement, made (in triplicate) this 21st day of July in the year 2008, by and between

Ellwood Robinson Limited, hereinafter called the "Contractor",

AND

The Municipal Corporation of the City of Sault Ste. Marie, hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all of the works shown and described in the Contract Documents entitled:

Corporation of the
City of Sault Ste. Marie

Contract 2008-11E -
Northern Avenue Traffic Signals

which have been signed in triplicate by both parties and which were prepared by Wm. R. Walker Engineering Inc., acting as Agent and Contract Administrator and herein entitled, "**the Contract Administrator**".

2. The Contractor will do and fulfil everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions, Information for Tenderers, Form of Tender, Addenda (if any), and the Drawings.
3. The Contractor will complete all the work under the supervision and direction and to the entire satisfaction of the Contract Administrator within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions, and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Contract Administrator and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions, or as otherwise stipulated in Section FT.04 of the Form of Tender.
6. The Contractor shall indemnify and save harmless the Corporation and the Contract Administrator, their officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against them, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.
7. All communications in writing between the Corporation, the Contractor and the Contract Administrator shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended, or if sent by post or by telegram addressed as follows:

10(c)

The Corporation: The Corporation of the City of Sault Ste. Marie
P. O. Box 580, Civic Centre, 99 Foster Drive
Sault Ste. Marie, Ontario, P6A 5N1

The Contractor: Ellwood Robinson Ltd.
P. O. Box 40
2075 Great Northern Road
Sault Ste. Marie, ON P6A 5L2

The Contract Administrator: Wm. R. Walker Engineering Inc.
499 Queen Street East, Level 2
Sault Ste. Marie, Ontario, P6A 1Z9

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

MAYOR - J. Rowswell

(seal)

CITY CLERK - D. Irving

THE CONTRACTOR

ELLWOOD ROBINSON LIMITED

(seal)

SIGNATURE

10(d)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-138

LICENSING: (L.3.1.) A by-law to prohibit vendors from locating on or near the Buskerfest grounds in Queenstown Square 1.

1. **VENDORS PROHIBITED**

Despite the provisions of By-laws 3306 and 84-196, during August 8th, 9th, and 10th, 2008 vendors licensed under those by-laws shall not locate on or near the Buskerfest grounds in the, Queenstown Square 1 more particularly described as being the area of Queen Street East from East Street to Brock Street shown on Schedule "A".

2. **PENALTY**

Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act.

3. **SCHEDULE "A"**

Schedule "A" hereto forms part of its final passing.

4. **EFFECTIVE DATE**

This by-law is effective on the final date of its passing.

READ THREE TIMES and PASSED in Open Council this 21st day of July, 2008.

NOTICE

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.
CITY SOLICITOR

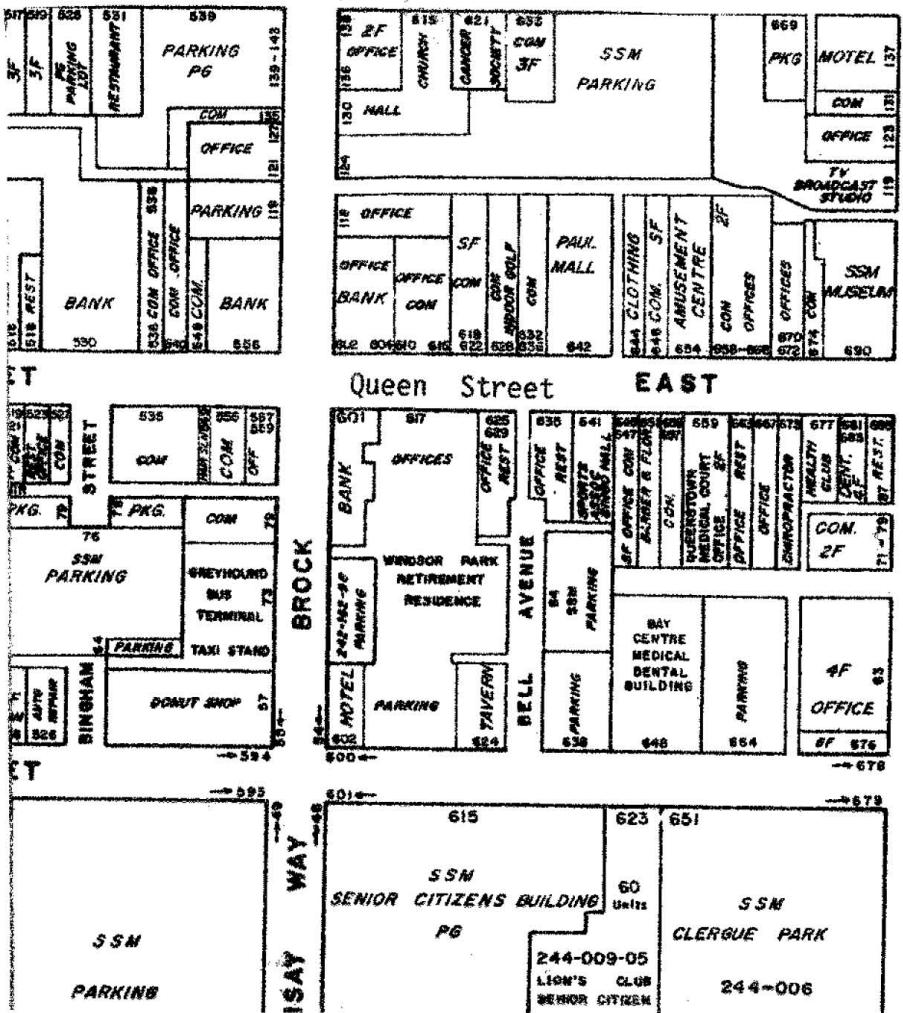
MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA P. IRVING

/o(d)

SCHEDULE "A"

Vendors are prohibited from locating on or near the Buskerfest grounds in the Queenstown Square 1 more particularly shown below as the area of Queen Street East from East Street to Brock Street.



10(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-137

TEMPORARY STREET CLOSING: (S.2.) A by-law to permit the temporary street closing of Queen Street from East Street to Brock Street for the purpose of the 2008 Buskerfest.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF QUEEN STREET FROM EAST STREET TO BROCK STREET**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Queen Street from East Street to Brock Street between the hours of 3:00 p.m. to 11:00 p.m. on August the 8th, 10:00 a.m. to 11:00 p.m. on August the 9th and 10:00 a.m. to 7:00 p.m. on August the 10th, 2008 for the purpose of the 2008 Buskerfest.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and PASSED in Open Council this 21st day of July, 2008.

MAYOR – JOHN ROWSWELL

CLERK – DONNA P. IRVING

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CITY SOLICITOR

10(f)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
BY-LAW 2008-140

TEMPORARY STREET CLOSING: (S.2.) A by-law to permit the temporary street closing of Albert Street East from Dennis Street to the intersection of Bruce Street.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF ALBERT STREET EAST FROM DENNIS STREET TO THE INTERSECTION OF BRUCE STREET**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Albert Street East from Dennis Street to the intersection of Bruce Street on the 28th day of July, 2008 between the hours of 7 a.m. to 4 p.m. for the purpose of lifting elevator motors (2) to the roof and removing the old motors (2) from the roof.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ THREE TIMES and PASSED in Open Council this 21st day of July, 2008.

MAYOR - JOHN ROWSWELL

NOTICE

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CITY SOLICITOR

CLERK - DONNA P. IRVING