

## AGENDA

### REGULAR MEETING OF CITY COUNCIL

2008 05 26

4:30 P.M.

### COUNCIL CHAMBERS

#### 1. ADOPTION OF MINUTES

Mover - Councillor F. Fata  
Seconder - Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2008 05 12 be approved.

#### 2. QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA

#### 3. APPROVE AGENDA AS PRESENTED

Mover - Councillor F. Fata  
Seconder - Councillor T. Sheehan

Resolved that the Agenda for the 2008 05 26 City Council Meeting as presented be approved.

#### 4. DELEGATIONS/PROCLAMATIONS

- (a) Janelle and Annie Martin will be in attendance concerning Proclamation - Spina Bifida and Hydrocephalus Month.
- (b) Brian Curran, President and CEO, PUC will be in attendance concerning Proclamation - Energy Conservation Week.
- (c) Brian Curran, President and CEO, PUC Inc. will be in attendance concerning agenda item 5(ff) and for the PUC Inc. Annual Shareholder Meeting. Note: Annual shareholder meeting reports are provided under separate cover for Council.
- (d) Greg Punch, President Board of Directors and Bruce Strapp CEO, Economic Development Corporation will be in attendance concerning agenda item 6(8)(a)

## **PART ONE – CONSENT AGENDA**

5.

### **COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers

Resolved that all the items listed under date 2008 05 26 - Part One - Consent Agenda be approved as recommended.

- (a) Correspondence from AMO is attached for the information of Council.
- (b) Correspondence from the Village of Point Edward (concerning Policing Costs at Border Crossings) is attached for the information of Council.
- (c) A letter from the Mayor of Belleville Ontario concerning the Change for the Environment Challenge is attached for the information of Council.
- (d) A letter from the Minister of Transportation concerning the 2008 Ontario Bus Replacement Program funding allocation for Sault Ste. Marie in the amount of \$166,500.00 is attached for the information of Council.
- (e) Correspondence concerning a request for permission to hold a special occasion permit event at an outdoor municipal facility is attached for the consideration of Council.

Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan

Resolved that the following requests to hold Special Occasion permit events at municipal facility on the stated dates and times be endorsed by City Council:

Rocky Dipietro Field  
Sault Steelers Football

June 7, 28, July 12, 26, Aug. 2, 9, 16 from 5:00 p.m. - 10:00 p.m.

- (f) Correspondence from Councillor Steve Butland concerning the Sault Ste. Marie Innovation Centre is attached for the information of Council.
- (g) Correspondence from Councillor Terry Sheehan concerning a CQI forum on the issue of rising gas/oil prices being June 12<sup>th</sup> and 13<sup>th</sup> is attached for the information of Council.

5. (h) A letter of request for a temporary street closing is attached for the consideration of Council.  
1) On Lake Street south of Queen Street in conjunction with Rotary North Dragon Boat Festival (June 11<sup>th</sup>).  
The relevant By-law 2008-107 is listed under Item 10 of the Minutes.
- (i) **Staff Travel Requests**  
A report of the Chief Administrative Officer is attached for the consideration of Council.  
  
Mover - Councillor F. Fata  
Seconder - Councillor S. Myers  
Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 05 26 be approved as requested.
- (j) **Revision of the 2008 Winter Control Budget Allocation**  
A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.  
  
Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan  
Resolved that the report of the Commissioner of Finance and Treasurer dated 2008 05 26 concerning Revision of the 2008 Winter Control Budget Allocation be accepted and the recommendation that the 2008 budget allocation for winter control be revised as recommended in the report, be approved.
- (k) **2008 Final Tax Billing**  
A report of the City Tax Collector is attached for the consideration of Council.  
The relevant By-law 2008-105 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.  
  
Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers  
Resolved that the report of the City Tax Collector regarding the 2008 final tax billing for properties within the Residential, Multi-Residential, Commercial and Industrial classes be approved.
- (l) **Unsold Tax Sale Properties**  
A report of the City Tax Collector is attached for the consideration of Council.  
  
Mover - Councillor F. Fata  
Seconder - Councillor T. Sheehan  
Resolved that pursuant to Section 354 of the Municipal Act 2001, that the taxes as outlined on the City Tax Collector's report of 2008 05 26 be written off and the properties be vested to the City of Sault Ste. Marie.

5. (m) **Tender for 7,500 Tonnes Bulk Coarse Highway Salt**

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan

Resolved that the Report of the Manager of Purchasing, dated 2008 05 26, be endorsed and that the tender for the supply and delivery of Bulk Coarse Highway Salt, required by the Public Works & Transportation Department, be awarded as recommended.

(n) **Tender for RS2 Emulsified Asphalt & M.T.O. Prime**

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers

Resolved that the Report of the Manager of Purchasing, dated 2008 05 26, be endorsed and that the tender for the supply and delivery of RS2 Emulsified Asphalt and M.T.O. Prime, required by the Public Works & Transportation Department, be awarded as recommended.

(o) **Tender for Asphaltic Concrete**

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan

Resolved that the Report of the Manager of Purchasing, dated 2008 05 26, be endorsed and that the tender for the supply of Asphaltic Concrete, required by the Public Works & Transportation Department, be awarded as recommended.

(p) **Tender for Ready-Mix Concrete**

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover - Councillor F. Fata  
Seconder - Councillor T. Sheehan

Resolved that the Report of the Manager of Purchasing, dated 2008 05 26, be endorsed and that the tender for the supply and delivery of Ready-Mix Concrete, required by the Public Works & Transportation Department, be awarded as recommended.

5. (q) **Request for Financial Assistance for National/International Sports Competitions**

A report of the Manager Recreation and Culture is attached for the consideration of Council.

Mover - Councillor D. Celetti

Seconder - Councillor T. Sheehan

Resolved that the report of the Manager Recreation and Culture dated 2008 05 26 concerning Request for Financial Assistance for National/International Sports Competitions be accepted and the recommendation to provide a \$200.00 grant to Myrica Hinich (Canadian Nationals for Snowboarding) be approved.

(r) **Indoor Play Structure - Proposal**

A report of the Manager Recreation and Culture is attached for the consideration of Council. This is in response to a Council resolution dated 2008 01 28.

Mover - Councillor F. Fata

Seconder - Councillor T. Sheehan

Resolved that the report of the Manager Recreation and Culture dated 2008 05 26 concerning Indoor Play Structure be accepted as information.

(s) **Historic Sites Board Request for a Part-Time Employee – Supplementary Budget Request**

The reports of the Commissioner of Community Services and Vice-Chair Historic Sites Board are attached for the consideration of Council

Mover - Councillor F. Fata

Seconder - Councillor S. Myers

Resolved that the reports of the Commissioner of Community Services and Vice-Chair Historic Sites Board be accepted and the recommendation that Council consider the request for one part-time interpreter as a supplementary item in the 2009 Budget, be approved.

(t) **Wildlife Viewing Platform**

A report of the Manager Recreation and Culture is attached for the consideration of Council. The relevant By-law 2008-109 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item

Mover - Councillor D. Celetti

Seconder - Councillor T. Sheehan

5. (t) Resolved that the report of the Manager Recreation and Culture dated 2008 05 26 concerning Wildlife Viewing Platform be accepted and the recommendation that Council approve entering into a Memorandum of Understanding with Sault Naturalists of Michigan and Ontario to have a wildlife viewing platform built at Bellevue Marine Park; and further that the Sault Naturalists pay the City a total of \$5,637.66 to cover the agreed upon costs; and further that the Parks Division construct and maintain the platform and walkway, be approved.

(u) **92 Second Line West**

A report of the Chief Building Official Officer is attached for the consideration of Council. This is in response to a Council resolution dated 2008 04 14.

Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers

Resolved that the report of the Chief Building Official dated 2008 05 26 concerning 92 Second Line West be accepted and the recommendation that failure to substantially commence work within 30 days from the issuance of the building permit, that the Corporation proceed under the authority of the Building Code Act to hire the forces necessary to undertake the required work adding the costs of this action to the taxes of the subject property, be approved.

(v) **Miscellaneous Construction – 711 Bay Street Sea Wall**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan

Resolved that the report of the Director of Engineering Services dated 2008 05 26 concerning Miscellaneous Construction – 711 Bay Street Sea Wall be accepted and the recommendation that the firm of M. R. Wright and Associates be retained to complete an engineering inspection of the Sea Wall at an estimated cost of \$11,000.00 with funds to come from the 2008 Miscellaneous Construction budget, be approved.

(w) **Gateway Project Update**

A report of the Commissioner Engineering and Planning is attached for the consideration of Council.

Mover - Councillor F. Fata  
Seconder - Councillor S. Myers

Resolved that the report of the Commissioner Engineering and Planning dated 2008 05 26 concerning Gateway Project Update be accepted and the recommendation that Council agree to have CCI Development Group of Companies be invited to submit a Proposal for the Gateway Development Project, be approved.

5. (x) **Amendments to By-law 2005-154 - City's Taxi By-law**  
A report of the Assistant City Solicitor is attached for the consideration of Council. The relevant By-law 2008-104 is listed under item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (y) **Exclusivity and Transit**  
A report of the Assistant City Solicitor is attached for the consideration of Council. The relevant By-law 2008-28 is listed under item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (z) **Regional Hazmat Response Team**  
A report of the Fire Chief is attached for the consideration of Council. The relevant By-law 2008-106 is listed under item 10 of the Agenda and will be read with all other by-laws listed under that item.
- (aa) **Community Development Award 2008**  
A report of the Planning Division is attached for the consideration of Council.  
  
Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers  
Resolved that the report of the Planning Division dated 2008 05 26 concerning Community Development Award 2008 be accepted and the Planning Advisory Committee's Recommendation that City Council honour TenarisAlgoma Tubes with the 2008 Community Development Award for the development of this truly unique office space, and continued investment into the community be endorsed.
- (bb) **Downtown Development Initiative**  
A report of the Planning Division is attached for the consideration of Council.  
  
Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers  
Resolved that the report of the Planning Division dated 2008 05 26 concerning the Report of the Downtown Development Initiative Grant Evaluation Committee be accepted and the Planning Director's Recommendation that City Council approve the six funding requests described in this report be endorsed.
- (cc) **2008 Ditching Program**  
A report of the Deputy Commissioner Public Works and Transportation is attached for the consideration of Council.  
  
Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan  
Resolved that the report of the Deputy Commissioner Public Works and Transportation dated 2008 05 26 concerning the 2008 Ditching Program be accepted as information.

5. (dd) **2008 Sidewalk and Curb Repair Programs**

A report of the Commissioner Public Works and Transportation is attached for the consideration of Council.

Mover - Councillor F. Fata  
Seconder - Councillor S. Myers

Resolved that the report of the Commissioner Public Works and Transportation dated 2008 05 26 concerning 2008 Sidewalk and Curb Repair Programs be accepted as information.

(ee) **Certificates of Approval (Air) for Public Works and Transportation Department Facilities**

A report of the Deputy Commissioner Public Works and Transportation is attached for the consideration of Council.

Mover - Councillor F. Fata  
Seconder - Councillor T. Sheehan

Resolved that the report of the Deputy Commissioner Public Works and Transportation dated 2008 05 26 concerning Certificates of Approval (Air) for Public Works and Transportation Department Facilities be accepted and the recommendation that :

1. a consultant be hired to prepare the applications for Certificates of Approval (Air);
2. based on previous experience, the firm of Conestoga Rovers be hired to carry out the work;
3. an upset limit for carrying out the work be set at \$45,000.00 with funds to come from the Gas Tax Revenue and the sale of Carpin Beach Road Pit; be approved

(ff) **2008 First Quarter Shareholder Report**

A report of the President and CEO, PUC Inc. is attached for the consideration of Council.

Mover - Councillor F. Fata  
Seconder - Councillor S. Myers

Resolved that the report of the President and CEO, PUC Inc. dated 2008 04 24 concerning 2008 First Quarter Shareholder Report be accepted as information.

**PART TWO – REGULAR AGENDA**

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

6. (6) **PLANNING**

6. (6)(a) **Application No. A-13-08-OP - Randy Deschamps and Kelly Blake – 73 - 103 Wardell Road - Request to Amend Official Plan In order to Create an Additional Lot for Rural Residential Purposes**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan

Resolved that the report of the Planning Division dated 2008 05 26 concerning Application No. A-13-08-OP – Randy Deschamps & Kelly Blake be accepted and the Planning Director's Recommendation that City Council approve Official Plan Amendment No. 149, to facilitate the Committee of Adjustment's consideration of a severance application to create an additional lot for rural residential purposes be endorsed.

- (b) **Industrial Community Improvement Plan**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor F. Fata  
Seconder - Councillor T. Sheehan

Resolved that the report of the Planning Division dated 2008 05 26 concerning the Industrial Community Improvement Plan be accepted and the Planning Director's recommendation that City Council approve the proposed Industrial Community Improvement Plan be endorsed.

- (c) **Hub Trail Development along Shannon Road/Shingwauk Street**

A report of the Planning Division is attached for the consideration of Council.

Mover - Councillor D. Celetti  
Seconder - Councillor S. Myers

Resolved that the report of the Planning Division dated 2008 05 26 concerning the Hub Trail Development along Shannon Road/Shingwauk Street be accepted and the Planning Director's Recommendation that City Council support the construction of the Hub Trail portion of the Shannon Road reconstruction project, as recommended by staff and MMM Group, utilizing a 2.7 meter asphalt surface within the northerly boulevard of Shingwauk Street and the easterly boulevard of Shannon Road be endorsed.

6. (8) **BOARDS AND COMMITTEES**

- (a) **Sault Ste. Marie Economic Development Corporation Review – Final Report**

The report of the Economic Development Corporation is attached for the consideration of Council. This is in response to a Council resolution dated 2008 03 31.

6. (8)(a) Mover - Councillor D. Celetti  
Seconder - Councillor T. Sheehan  
Resolved that the report of the Economic Development Corporation dated May 26, 2008 concerning SSMEDC Review – Final Report be accepted as information.

7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

Mover - Councillor S. Butland  
Seconder - Councillor J. Caicco

Resolved that Public Works & Transportation review the walkway proceeding from Boundary Road to the Wellington Square Mall (between civic #'s 617 & 621) and make recommendation as to providing more protection and privacy for the affected neighbours.

8. **COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. **ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

10. **CONSIDERATION AND PASSING OF BY-LAWS**

By-laws before Council for THREE readings which do not require more than a simple majority.

**AGREEMENTS**

- (a) 2008-106 A by-law to authorize an agreement between the City and the Minister of Community Safety and Correctional Services to establish and operate a level 2 Provincial CBRNE/HAZMAT team.

A report from the Fire Chief is on the agenda.

**MEMORANDUM OF UNDERSTANDING**

- (b) 2008-109 A by-law to authorize a Memorandum of Understanding between the Sault Naturalists of Ontario and Michigan and The City of Sault Ste. Marie concerning a wildlife viewing platform to be constructed at Bellevue Park.

A report from the Manager Recreation & Culture is on the agenda.

10. **OFFICIAL PLAN AMENDMENT**
- (c) 2008-108 A by-law to adopt Amendment No. 149 to the Official Plan (Deschamps and Blake).
- TAXES**
- (d) 2008-105 A by-law to provide for the adoption of recovery percentages for the 2008 taxation year.
- A report from the City Tax Collector is on the agenda.
- TAXI**
- (e) 2008-104 A by-law to amend the Taxi By-law 2005-154.
- A report from the Assistant City Solicitor is on the agenda.
- TEMPORARY STREET CLOSING**
- (f) 2008-107 A by-law to permit the temporary closing of Lake Street from Queen Street to its south end at Bellevue Park to facilitate the Dragon Boat Festival on June 14, 2008.
- TRANSPORTATION**
- (g) 2008-28 A by-law to amend By-law 85-93 being a by-law dealing with the operation of a public bus transportation system.
- A report from the Assistant City Solicitor is on the agenda.
11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

12. **ADDENDUM TO THE AGENDA**

13. **ADJOURNMENT**

Mover - Councillor F. Fata

Seconder - Councillor S. Myers

Resolved that this Council shall now adjourn.

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**MAYOR**

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**CLERK**

## **MINUTES**

### **REGULAR MEETING OF CITY COUNCIL**

**2008 05 12**

**4:30 P.M.**

### **COUNCIL CHAMBERS**

**PRESENT:** Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, S. Myers, L. Tridico, F. Fata, T. Sheehan, S. Butland, F. Manzo, P. Mick

**OFFICIALS:** J. Fratesi, D. Irving, L. Bottos, N. Apostle, J. Dolcetti, D. McConnell, P. McAuley, B. Freiburger

#### **1. ADOPTION OF MINUTES**

Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2008 04 28 and Budget Meeting of 2008 04 30/2008 05 01 be approved. CARRIED.

#### **2. QUESTIONS AND INFORMATION ARISING OUT OF MINUTES AND NOT OTHERWISE ON AGENDA**

#### **3. APPROVE AGENDA AS PRESENTED**

Moved by Councillor F. Fata

Seconded by Councillor T. Sheehan

Resolved that the Agenda for the 2008 05 12 City Council Meeting as presented be approved. CARRIED.

#### **4. DELEGATIONS/PROCLAMATIONS**

- (a) A representative of Community Living Algoma was in attendance concerning Proclamation - Community Living Awareness Week.
- (b) Art Taylor on behalf of the Mayor's Award Advisory Committee was in attendance to present the 2008 Mayor's Awards to businesses or for-profit organizations for outstanding commitment to the non-profit community: Arthur Funeral Home, Scotiabank Station Mall and Brookfield Power.

4. (c) John Wilson, 315 Franklin Street was in attendance concerning agenda item 5.(s).
- (d) Jody Rebek, Managing Director, Destiny Sault Ste. Marie was in attendance concerning agenda item 5.(dd).
- (e) Bruce Strapp, C.E.O., Economic Development Corporation; John Febbraro, Director, Industrial Marketing; and Jim Boniferro, President and C.E.O., Boniferro Mill Works were in attendance concerning agenda item 6.(8)(a).

## **PART ONE – CONSENT AGENDA**

### **5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**

Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers

Resolved that all the items listed under date 2008 05 12 - Part One - Consent Agenda be approved as recommended. CARRIED.

- (a) Correspondence from AMO was received by Council.
- (b) The FONOM/MMAH 2008 Conference Agenda (May 14-16 hosted by the City of Sault Ste. Marie) was received by Council.
- (c) Correspondence from the Township of Tiny (concerning 400<sup>th</sup> Anniversary - Arrival of Samuel de Champlain); City of Kingston [concerning Zenn (electric) automobiles on Ontario Roads]; and Municipality of Brockton (concerning consultations between mining companies and First Nations) was received by Council.
- (d) Correspondence concerning requests for permission to hold Special Occasion permit events at outdoor municipal facilities was accepted by Council.

Moved by Councillor D. Celetti  
Seconded by Councillor T. Sheehan

Resolved that the following requests to hold Special Occasion permit events at municipal facilities on the stated dates and times be endorsed by City Council:  
Roberta Bondar Pavilion

Elettra Marconi Society - Italian Festival  
July 27 - 9:00 a.m. to 1:00 a.m.

Roberta Bondar Pavilion  
MacArthur & Murray Wedding Reception  
May 17 - 4:30 p.m. to 1:00 a.m. CARRIED.

5. (e) The letter from the Ministry of Finance concerning Bill 35 the proposed Investing in Ontario Act, 2008 was received by Council.
- (f) The letter from the Ukrainian Cultural Centre of Sault Ste. Marie thanking City Council for its assistance and approval of a memorial plaque commemorating the internment of Ukrainians and other Europeans from 1014 to 1920 was received by Council.
- (g) The letter from the Chief Executive Officer, OLG in response to a Council resolution dated March 17, 2008 was received by Council. The letter from Councillor Terry Sheehan in response to OLG's letter was received by Council.

Councillor B. Hayes declared a pecuniary interest - employed by OLG.

(h) **Council Travel**

Moved by Councillor F. Fata  
Seconded by Councillor S. Myers

Resolved that Mayor John Rowswell be authorized to travel to the Federation of Canadian Municipalities 71<sup>st</sup> Annual Conference and Municipal Expo being held in Quebec City (3 days in June) at an estimated cost to the City of \$3,500.00 be approved. CARRIED.

(i) **Staff Travel Requests**

The report of the Chief Administrative Officer was accepted by Council.

Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan

Resolved that the Staff Travel Requests contained in the report of the Chief Administrative Officer dated 2008 05 12 be approved as requested. CARRIED.

(j) **Tender for One (1) Trommel Screening Plant**

The report of the Manager of Purchasing was accepted by Council.

Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers

Resolved that the report of the Manager of Purchasing dated 2008 05 12 be endorsed and that the tender for the supply and delivery of One (1) Trommel Screening Plant, required by the Public Works and Transportation Department, be awarded as recommended. CARRIED.

(k) **Tender for Seasonal Security**

The report of the Manager of Purchasing was accepted by Council.

5. (k) Moved by Councillor D. Celetti  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Manager of Purchasing dated 2008 05 12 be endorsed and that the tender for Seasonal Security Service, required by Various City Departments, be awarded as recommended. CARRIED.
- (l) **Tender for the Purchase of Five (5) Compact Cars**  
The report of the Manager of Purchasing was accepted by Council.  
  
Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that the report of the Manager of Purchasing dated 2008 05 12 be endorsed and that the tender for the supply and delivery of Five (5) Compact Cars, required by the Public Works and Transportation Department, be awarded as recommended. CARRIED.
- (m) **Queenstown Board of Management (O/A The Downtown Association) 2008 Budget Estimates and 2007 Audit Report**  
The report of the Commissioner of Finance and Treasurer was accepted by Council.  
  
Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that City Council acknowledge receipt of the Queenstown Board of Management (O/A The Downtown Association) Audit for the year 2007, as prepared by KPMG LLP Chartered Accountants, and that Council approve the Downtown Association Budget Estimates for the year 2008. CARRIED.
- (n) **Seniors Centres Grant**  
The report of the Manager of Recreation and Culture was accepted by Council.  
  
Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers  
Resolved that the report of the Manager of Recreation and Culture dated 2008 05 12 concerning Senior Centres Grant be accepted and the recommendation that Council approve the expenditure of \$22,500.00 from the Seniors Centres Grant Reserve for the purchase of items for the Senior Citizens Drop-In Centre and Steelton Senior Citizens Centre be approved. CARRIED.
- (o) **Financial Assistance Request from Theatre S.M.C.**  
The report of the Manager of Recreation and Culture was accepted by Council.

5. (o) Moved by Councillor D. Celetti  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Manager of Recreation and Culture dated 2008 05 12 concerning Financial Assistance Request from Theatre SMC be accepted and the recommendation to provide a Provincial/National/International Cultural Competitions Grant in the amount of \$1,000.00 to Theatre SMC for their production of "Rosencrantz and Guildenstern are Dead" and their participation in the Theatre Ontario Festival being held in North Bay, Ontario on May 14, 2008 be approved. CARRIED.
- (p) **Bellevue Marina – Boat Launch**  
The report of the Commissioner of Community Services was accepted by Council.  
  
Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that the report of the Commissioner of Community Services dated 2008 05 12 concerning Bellevue Marina Boat Launch be accepted and the recommendation that Porpealia Repair be awarded the contract for the Bellevue Marina Boat Launch improvements in the amount of \$38,620. plus GST and further that the additional costs (over the budgeted amount of \$40,000.) which is estimated at \$9,632. be funded from the Facility Reserve account, be approved. CARRIED.
- (q) **Committee Travel - Community Heritage Ontario Conference**  
The report of the Manager of Recreation and Culture was accepted by Council.  
  
Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Manager of Recreation and Culture dated 2008 05 12 concerning Community Heritage Ontario Conference be accepted and the recommendation from the Municipal Heritage Committee that committee member Roger Kinghorn be authorized to travel to the Annual CHO/ACO/CAPHC Conference being held in Collingwood, Ontario from May 30 to June 1, 2008 at a cost of \$700.00 with funds to come from the travel and training budget of the Municipal Heritage Committee, be approved. CARRIED.
- (r) **Contract 2008-3E - Reconstruction of Retta Street (Mark Street to Wellington Street)**  
The report of the Design and Construction Engineer was accepted by Council.  
The relevant By-law 2008-100 is listed under Item 10 of the Minutes.
- (s) **Contract 2008-4E - Reconstruction of Franklin Street (Wallace Terrace to Henrietta Street)**  
The report of the Design and Construction Engineer was accepted by Council.  
The relevant By-law 2008-102 is listed under Item 10 of the Minutes.

5. (s) Moved by Councillor D. Celetti  
Seconded by Councillor F. Fata  
Resolved that Council approve the award of Contract 2008-4E Reconstruction of Franklin Street (Wallace Terrace to Henrietta Street) as recommended subject to there being no extra costs for the relocation of the sidewalk to curbface so as to provide more snow storage for individual homeowners in the appropriate sections. CARRIED.
- (t) **Insurance Renewal for June 1, 2008 – May 31, 2009**  
The report of the City Solicitor was accepted by Council.  
  
Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers  
Resolved that the report of the City Solicitor dated 2008 05 12 concerning Insurance Renewal for June 1, 2008 – May 31, 2009 be accepted and the recommendation that:  
1. the City's insurance coverage for the period June 1, 2008 to May 31, 2009 be placed with Frank Cowan Company Limited through local broker Algoma Insurance Brokers Limited;  
2. that Council apply the premium saving to increase the liability limit from \$15,000,000.00 to \$20,000,000.00; and  
3. depending on the market situation, look at issuing a tender or proposal for the City's insurance either for the 2009 renewal or the 2010 renewal at the latest, be approved. CARRIED.
- (u) **City Sale of Gravel Pit at North End of Carpin Beach Road**  
The report of the City Solicitor was accepted by Council. The relevant By-law 2008-97 is listed under Item 10 of the Minutes.  
  
Moved by Councillor D. Celetti  
Seconded by Councillor T. Sheehan  
Resolved that the report of the City Solicitor dated 2008 05 12 concerning City Sale of Gravel Pit at North End of Carpin Beach Road be accepted and the recommendation that Council authorize the sale of the Carpin Beach Road gravel pit property to Norm Pestka (or to a company as directed by Mr. Pestka) for \$180,000.00 and further that the proceeds from the sale be directed towards the cost of doing work for asbestos removal or covering at the Department of Public Works main garage or the former pipe plant be approved. CARRIED.
- (v) **Municipal Fish Hatchery – Use by Department of Fisheries and Oceans, Sea Lamprey Control Centre**  
The report of the City Solicitor was accepted by Council. The relevant By-law 2008-73 is listed under Item 10 of the Minutes.

5. (w) **Engineering Services: Hub Trail Construction; Black Road to Pine Street (Finn Hill area)**  
The report of the Planning Director was accepted by Council. The relevant By-law 2008-96 is listed under Item 10 of the Minutes.
- (x) **Site Plan Control Designation - 197 and 227 Trunk Road**  
The report of the Planning Director was accepted by Council.  
  
Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that the report of the Planning Division dated 2008 05 12 concerning Site Plan Control Designation – 197 and 227 Trunk Road be accepted and the Planning Director's recommendation that City Council designate the lands at 197 and 227 Trunk Road and the closed portion of the Nicolas Avenue road allowance as being subject to Site Plan Control as per Section 41 of the Planning Act be endorsed. CARRIED.
- (y) **Intersection of Second Line and Goulais Avenue**  
The report of the Deputy Commissioner of Public Works and Transportation was accepted by Council.  
  
Moved by Councillor F. Fata  
Seconded by Councillor T. Sheehan  
Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2008 05 12 concerning Intersection of Second Line and Goulais Avenue (in response to January 23, 2008 letter from Tony Mancuso requesting improved signage) be accepted and the recommendation that epoxy line markings be installed at the Second Line/Goulais Avenue intersection with the work being funded from the Line Painting account, be approved. CARRIED.
- (z) **Proposed Contracting Out of the City's Refuse Collection**  
The report of the Deputy Commissioner of Public Works and Transportation was accepted by Council.  
  
Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers  
Resolved that the report of the Deputy Commissioner Public Works and Transportation dated 2008 05 12 concerning Proposed Contracting Out of the City's Refuse Collection be accepted and the recommendations that Council:  
  1. investigate options of contracting out refuse collection based on a RFP;
  2. hire a consultant to prepare an RFP;
  3. based on previous experience of preparing the RFP for the Yellow Box Recycling Program, that TSH be hired to prepare the RFP;

5. (z) 4. that the upset limit for carrying out the engineering work be set at \$10,000.00 and be funded from the Landfill Reserve account; and  
5. that a report to Council with recommendation be provided after the proposals have been analyzed be approved. CARRIED.

(aa) **Public Works Equipment Needs - 2008**

The report of the Deputy Commissioner of Public Works and Transportation Department was accepted by Council.

Moved by Councillor D. Celetti

Seconded by Councillor T. Sheehan

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2008 05 12 concerning Public Works Equipment Needs – 2008 be accepted and the recommendation to prepare specifications and to tender for the various pieces of equipment listed in the report be approved. CARRIED.

(bb) **Municipalities of Algoma Use of Household Special Waste Facility**

The report of the Waste Diversion Supervisor was accepted by Council.

Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that the report of the Waste Diversion Supervisor dated 2008 05 12 concerning Municipalities of Algoma – Use of Household Special Waste Facility be accepted and the recommendation that Council authorize staff to extend the existing agreements with the outlying municipalities for use of the City Household Special Waste Facility for one year at the current price of \$7.00 per permanent household be approved. CARRIED.

(cc) **Asbestos Removal – Public Works**

The report of the Commissioner of Public Works and Transportation was accepted by Council.

Moved by Councillor F. Fata

Seconded by Councillor T. Sheehan

Resolved that the report of the Commissioner of Public Works and Transportation dated 2008 05 12 concerning Asbestos Removal – Public Works be accepted and the recommendation that Council authorize the tendering and completion of the asbestos removal program for Public Works at 128 Sackville Road at an estimated cost of \$47,000.00 with funds to come from the Property Reserve account be approved. CARRIED.

(dd) **Destiny Sault Ste. Marie Update**

The report of the Managing Director of Destiny Sault Ste. Marie entitled EDC Update May 2008 was accepted by Council.

5. (dd) Moved by Councillor D. Celetti  
Seconded by Councillor S. Myers  
Resolved that the report of the Managing Director of Destiny Sault Ste. Marie entitled EDC Update May 2008 be accepted as information. CARRIED.

## **PART TWO – REGULAR AGENDA**

6. **REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES**
6. (8) **BOARDS AND COMMITTEES**
- (a) **Boniferro Mill Works (BMW) Economic Development Fund (EDF) Loan Extension**  
The report of the C.E.O., Economic Development Corporation was accepted by Council.  
  
Moved by Councillor D. Celetti  
Seconded by Councillor T. Sheehan  
Resolved that the report of the C.E.O., Economic Development Corporation dated 2008 05 08 concerning Boniferro Mill Works (BMW) Economic Development Fund (EDF) Loan Extension be accepted and the recommendation that Council approve contract amendments to include:  
1. a six-month extension to Boniferro Mill Works \$60,000.00 interest free loan;  
2. a plan to pay a principal reduction of \$1,500.00 per month for six months commencing June 14, 2008 to reduce the total loan amount and the balance of \$51,000.00 to be repaid in full no later than November 30, 2008 be approved. CARRIED.
- Councillor D. Celetti declared a pecuniary interest - employed by CN Rail.
7. **UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**
- (a) Moved by Councillor S. Butland  
Seconded by Councillor J. Caicco  
Be it resolved that the Corporation adopt a policy of not purchasing bottled water for the Civic Centre as presently provided for Council, Public or Committee meetings. CARRIED.
- (b) Moved by Councillor S. Butland  
Seconded by Councillor J. Caicco  
Be it resolved that the Engineering and Planning Department prepare a report for the information of the Environmental Initiatives Committee (a.k.a. Green Committee) and City Council on how new legislation pertaining to "clotheslines" will be implemented and comment on the practicality, feasibility, advisability and

7. (b) legality of removing a ban presently in place for previously-approved subdivisions. CARRIED.
- (c) Moved by Councillor S. Butland  
Seconded by Councillor J. Caicco  
Be it resolved that the Engineering and Planning Department be requested to comment on the topics "Green Canopy" and "Ecco-friendly Parking Lots" for the information of the Environmental Initiatives Committee and City Council. CARRIED.
- (d) Moved by Councillor J. Caicco  
Seconded by Councillor S. Butland  
Whereas the Corporation of the City of Sault Ste. Marie often bases decisions on policy dependent upon comparing itself with other cities in areas such as user fees, taxes, wages, policies, by-laws, etc.;  
Now therefore be it resolved that the CAO in consultation with appropriate staff prepare a report to Council on a specific set of comparator cities which can be used in a consistent manner rather than utilizing a different set for different considerations. CARRIED.
- (e) Moved by Councillor F. Manzo  
Seconded by Councillor S. Butland  
Whereas "reg-tags" are being placed on trees at the Cemetery designating their removal; and  
Whereas residents would prefer a "trim-a-tree" program;  
Be it resolved that staff report back to Council in four weeks regarding the above. CARRIED.

**8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

**9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

**10. CONSIDERATION AND PASSING OF BY-LAWS**

- Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that all the by-laws listed under Item 10 of the Agenda under date 2008 05 12 be approved. CARRIED.
- (a) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-73 being a by-law to authorize a Letter of Agreement to lease the Municipal Fish Hatchery for use by the Department of Fisheries and Oceans as a Sea Lamprey Control Centre and that the expenses to operate the building will be netted out of the rent paid by the Department of

10. (a) Fisheries and Oceans and the balance of the proceeds will be put in the Parks and Recreation Reserve account be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.
- (b) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-75 being a by-law to provide for the adoption of taxation transition ratios be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.

Recorded Vote

- For: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, O. Grandinetti, S. Myers, S. Butland, P. Mick
- Against: Councillors D. Celetti, L. Tridico, F. Fata, F. Manzo
- Absent: Councillor T. Sheehan
- (c) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-76 being a by-law to provide for the adoption of property tax rates for 2008 be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.

Recorded Vote

- For: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, O. Grandinetti, S. Myers, S. Butland, P. Mick
- Against: Councillors D. Celetti, L. Tridico, F. Fata, F. Manzo
- Absent: Councillor T. Sheehan
- (d) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-77 being a by-law to provide for the adoption of Education Taxation Rates as established by the Province of Ontario be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.
- (e) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-78 being a by-law to provide for the adoption of property tax rates for 2008 for both Municipal and Education be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.

10. (e) Recorded Vote

For: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, O. Grandinetti, S. Myers, S. Butland, P. Mick

Against: Councillors D. Celetti, L. Tridico, F. Fata, F. Manzo

Absent: Councillor T. Sheehan

(f) Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that By-law 2008-81 being a by-law to assume for public use and establish as public streets various parcels of land conveyed to the City be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.

(g) Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that By-law 2008-96 being a by-law to authorize an agreement between the City and Kresin Engineering Corporation for professional engineering services for the construction of the Hub Trail through the Finn Hill area between Black Road and Pine Street be read a third time and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.

(h) Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that By-law 2008-97 being a by-law to authorize the sale of the Carpin Beach Road gravel pit to Norm Pestka or as directed by him be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.

(i) Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that By-law 2008-98 being a by-law to adopt Amendment No. 148 to the Official Plan be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. (713771 Ontario Limited) CARRIED.

Recorded Vote

For: Mayor J. Rowswell, Councillors J. Caicco, L. Turco, B. Hayes, D. Celetti, O. Grandinetti, F. Fata, S. Butland

Against: Councillors S. Myers, L. Tridico, F. Manzo, P. Mick

Absent: Councillor T. Sheehan

10. (j) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-99 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 480 Pim Street be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. (713771 Ontario Limited) CARRIED.
- (k) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-100 being a by-law to authorize an agreement between the City and Ellwood Robinson Limited for the reconstruction of Retta Street from Mark Street to Wellington Street be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.
- (l) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-101 being a by-law to permit the temporary street closing of Retta Street from Mark Street to Wellington Street to facilitate the reconstruction of Retta Street from May 26, 2008 until October 30, 2008 be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.
- (m) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-102 being a by-law to authorize an agreement between the City and J. Provost Contracting Limited for the reconstruction of Franklin Street from Wallace Terrace to Henrietta Street be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.
- (n) Moved by Councillor F. Fata  
Seconded by Councillor S. Myers  
Resolved that By-law 2008-103 being a by-law to permit the temporary street closing of Franklin Street from Wallace Terrace to Henrietta Street to facilitate the reconstruction of Franklin Street from May 26, 2008 until October 30, 2008 be read three times and passed in Open Council this 12<sup>th</sup> day of May, 2008. CARRIED.

11. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON AGENDA**

12.

**ADJOURNMENT**

Moved by Councillor F. Fata

Seconded by Councillor S. Myers

Resolved that this Council shall now adjourn. CARRIED.

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**MAYOR**

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**CLERK**

5(a)



200 University Ave, Suite 801  
Toronto, ON M5H 3C6  
Tel.: (416) 971-9856 | Fax: (416) 971-6191  
E-mail: amo@amo.on.ca

## MEMBER COMMUNICATION

ALERT N°: 08/022

To the attention of the Clerk and Council

May 15, 2008

FOR MORE INFORMATION CONTACT:  
Brian Rosborough, Director of Policy  
(416) 971-9856 ext 318

### Provincial Government's Solar Task Force Seeks Input

On May 14, 2008, the Government of Ontario Solar Task Force launched a province-wide consultation with the public, municipalities and the renewable energy industry on two specific questions:

- What are the barriers to the installation and use of residential solar hot water systems in Ontario and how can they be removed?
- What actions could be taken by governments, the solar industry and others to expand residential solar hot water markets in the province?

The provincial task force - announced as part of Go Green ([www.gogreenontario.ca](http://www.gogreenontario.ca)), Ontario's climate change plan - has been asked to advise the government on how to meet its goal of achieving 100,000 new solar roofs in the province. The Task Force will continue to deliberate through the summer and will submit its final report to the Minister of Energy by October 31, 2008.

Most Ontario households spend about 20 per cent of their overall energy budget on water heating - and could reduce these operating costs by supplementing with a solar thermal system. Each year a solar hot water system can save:

- \$325 for a typical family of four with an electric water heater
- \$200 for a typical family of four with a gas water heater

#### Action:

Municipalities are encouraged to provide input. Submissions are due by June 27, 2008. They should be a maximum of five pages in length and must include a name and contact e-mail or street address. Please note, submissions will not be returned. Submissions can be e-mailed to [solartaskforce@ontario.ca](mailto:solartaskforce@ontario.ca) or mailed to Solar Task Force, c/o Conservation and Distributed Energy Branch, Ontario Ministry of Energy, 880 Bay Street, 6th Floor, Toronto, Ontario, M7A 2C1.

*This information is available in the Policy Issues section of the AMO website at [www.amo.on.ca](http://www.amo.on.ca).*

5(b)



## Village of Point Edward

135 Kendall Street, Point Edward, Ontario N7V 4G6  
Phone (519) 337-3021 • Fax (519) 337-5963  
[www.villageofpointedward.com](http://www.villageofpointedward.com)

May 7, 2008

Mayor John Rowswell  
City of Sault Ste. Marie  
99 Foster Drive  
P. O. Box 580  
Sault Ste. Marie, ON P6A 5N1

Dear Mayor Rowswell:

### Re: Policing Costs at Border Crossings

I am writing to seek your support relating to the increased policing requirements and related costs at federal border crossings. In 1998, the Canada Customs Act was amended granting Customs Officers new powers to arrest individuals suspected of committing or having committed a Criminal Code offence and detain an individual in custody until the appropriate police agency arrives. In 2000, a protocol was developed between Canada Customs and the Point Edward O.P.P. to implement the new powers. As a result of these changes, our municipal force is required to make all arrests under the Criminal Code and the Controlled Drugs and Substances Act relating to weapons, drugs and impaired driving.

Over the last couple of years, police have responded to approx. 200 calls per year with estimated hours exceeding 2,000 annually (1.5 officers). The Village portion of the Taxes/Payments-in-lieu is not covering the cost of policing without even considering the other services provided to the Bridge Authority. It does not seem fair that our residents are subsidizing the federal border crossing.

The Prescribed Tax for International Bridges (with two exceptions) has been capped at \$40,000 per year since 1998 even though expenses have escalated dramatically over the 10 year period.

The Village of Point Edward is undertaking a detailed review of the assessment and taxation at this time to determine if there are any opportunities for increases. We will also be approaching the Ministry of Finance to discuss increases to the prescribed tax. I am writing to ask if you are experiencing a similar increase in policing costs at your border crossing and if you are interested in pursuing and/or discussing these issues.

I look forward to hearing from you and hope that you will support this issue.

Yours truly,

Mayor Dick Kirkland  
Village of Point Edward

RECEIVED

MAY 15 2008

MAYOR'S OFFICE

Progressively independent Since 1878

5(c)



Office of the Mayor – ***Neil R. Ellis***

*169 Front Street, Belleville, Ontario K8N 2Y8*

*Phone: (613) 967-3267*

*Fax: (613) 967-3209*

May 7, 2008

Mayor John Rowswell  
City of Sault Ste. Marie  
P.O. Box 580, 99 Foster Drive  
Sault St. Marie, ON  
P6A 5N1

**RECEIVED**

MAY 15 2008

**MAYOR'S OFFICE**

Dear Mayor Rowswell:

I'd like to involve you and your community in the Change for the Environment® Challenge.

In 1995 Greg White and his team at Relevance Management Group ran a program in Peterborough called Change for the Environment®. They put a Change for the Environment® collection bag (biodegradable and compostable) in every one of the 32,000 households in Peterborough, asked everyone to throw some of their loose change in the bag, and bring it to one of several convenient locations (McDonald's, shopping malls) during a four day period.

They were able to raise \$11,000 and all the funds were spent in the community on environmental projects. I have seen the polling numbers they gathered, and the support of the program and all of those involved were very high.

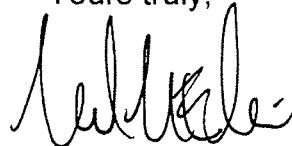
As Greg points out, in 1995 when all polls showed that less than 2% of residents were saying that the "environment" was the top or most pressing problem facing the nation, \$11,000 was raised from 32,000 households. Now that all polls show that over 20% of Ontarians are saying that the "environment" is the most pressing problem facing the nation, will we be able to raise ten times that amount or \$110,000 from 32,000 Ontario households? I don't know what the number will be, but I think it will be a lot higher than the \$11,000 raised from 32,000 households in 1995, if we do Change for the Environment® today.

I also believe that if a few Mayors and their communities/cities challenge a few other Mayors and their communities/cities, we will generate even more interest and funds for environmental projects in our communities. A little competition for the highest per capita funds raised for the environment in our communities would be a great way to engage our citizens in the issue they are most concerned about. As well, the businesses in our communities will want to get involved when they see the kind of traffic (over one in five households in Peterborough came into a retail location to drop off their loose change) and recognition all the partners received in 1995, when the environment was not the concern it is today.

Greg and his people need a bit of our assistance in making Change for the Environment® happen and I think we should provide a little help. After all, it will be good for all involved, and Greg has the numbers that prove that conclusion. As well, he'd be pleased to share those numbers at your convenience. I have attached a brief summary of what Change for the Environment® is, and their findings from the Peterborough program for your review.

Please let me know if you are interested – I would like to make this happen in Spring 2009 at the latest – maybe even Fall 2008.

Yours truly,



Neil R. Ellis  
Mayor

PS: We have all seen the enormous success of Earth Hour on March 29, 2008 – Ontarians embraced it! Change for the Environment® is equally simple and will be embraced with the same enthusiasm, so let's do it.

5(c)

# Ontario's Mayors take a Bigger Leadership Role on the Environment

## The First Annual Change for the Environment® Program

**Executive Summary of this Program for Ontario's Mayors**

**The time has arrived for Action!**

Prepared by: Greg White, CEO, Relevance Management Group

February 2008

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Relevance Management Group

## What is the Annual Change for the Environment® Program?

In essence, Change for the Environment® operates as follows:

- Along with some promotional support, households receive an X-branded fully biodegradable "Change for the Environment™" bag;
- All households are asked (on the bag, and through limited use of traditional media) to place the loose change resting on their dresser or in a drawer or penny jar, into that X-branded bag, and over a specific four day period, take that change to X's (and partners') retail outlets and deposit that change in a collection receptacle in store;
- The funds are then moved by Brinks, counted over a short period of time, and then the results are announced;
- Those funds are then provided to a highly reputable environmentally-oriented charitable organization (e.g. Evergreen, WWF) to make visible use of the funds in the communities from which they were raised, engaging citizens, X's staff and leaders/citizens of the communities – full internet-based involvement program will be established;
- Community initiatives and results are communicated and celebrated throughout the year; and
- The environment and business improve - all leaders and participants are recognized, Individuals feels great and highly supportive, communities improve, X's brand grows in stature and its business grows.

## What Happened when the Program was tested in Ontario?

Change for the Environment® was tested in Peterborough in the 1995. It proved to accomplish a number of objectives central to the sponsor's business objectives and the community's goals. Change for the Environment® has been proven highly effective in accomplishing the following:

- Driving unprecedented levels of traffic to retail locations;
- Enhancing brand/reputation of sponsor (and partners) dramatically;
- Raising the level of awareness of all participants (e.g. local police, malls, etc.);

- Achieving extraordinarily high levels of support from customers and potential customers – all citizens were engaged;
- Placing low strain on the sponsor's people or operations;
- Raising a substantial amount of money for the cause, now most important to Canadians.

Relevance Management Group (RMG) managed and co-ordinated the 1995 test of Change for the Environment™ in Peterborough, Ontario, Canada: 69,000 individuals in 32,000 households.

On April 19, 1995, 32,000 sponsor-branded recyclable collection bags were delivered to every household in Peterborough. The public was asked through the primary medium (sponsor-branded collection bag) and support media (TV, radio and print) to bring their collection bags to any of the convenient drop-off locations over a four day period (April 26-29, inclusive). On April 30, 1995 all funds were moved by Brinks and mechanical counting began. Within five days the results were announced, and the residents and partners thanked.

Highlights of the results of this test are as follows:

- 22 percent of all households actually went into a convenient retail location to drop off their donation
- tracking research revealed
  - Very high levels of program awareness (63%) and correct attribution (86%) to the sponsor accomplished,
  - Awareness of recipient charity increased (+39%) significantly,
  - Sponsor's brand was far more likely to be perceived as "concerned about the community" (+19%), "changing and improving" (+15%), and "concerned about the environment" (+21%) following the test,
  - Awareness of sponsor and all partners became very high (data available).
  - Vast majority of customers (94%) and noncustomers (86%) supported the sponsor running Change for the Environment™ the next year – citizens were enamoured,
- Change for the Environment® raised slightly more than \$11,000 for community environmental programs in Peterborough – projected nationally in Canada \$3,500,000 would have been raised.

The times have changed since 1995. The above results were accomplished when less than 2% of Canadians identified the “environment” as the top, most pressing problem facing the nation. Today (January 2008 data), 22% of Canadians identify the “environment” as the top, most pressing problem facing Canada – eleven times the number compared to 1995.  
What do you believe the numbers above (bullets) will look like when Change for the Environment® is done today? The numbers will be BIGGER, probably much BIGGER!

## Annual Benefits to the Community – More Each Year

For the Citizens – easily allows your citizens to take action regarding the issue they consistently identify as the most pressing facing the nation/their community – THE ENVIRONMENT. For the cost of the loose change in a penny jar (RBC estimates more than 2 billion in loose change is lying around Canadian households) they will fund and can be involved in environmental projects in their own back yard – this is empowering and will lead to more sustainable behavior.

All those that make the program happen in a community will be recognized and their involvement very strongly supported, as was the case when the Program was executed in Peterborough.

For Business – the sponsor and its partners will experience dramatic and lasting improvements in their reputations and awareness. As importantly, the incremental business to be done by having 20% of the population coming into their retail outlets in a four day period will be substantial. As well, the ongoing visibility (via the branded bag, electronic communication, and community-based environmental projects) and press coverage associated with Change for the Environment® will be extensive.

Canadians already recognize the environmental challenge facing the country and are ready to act – they just need some real leadership, and will very strongly support those who lead.

## Next Steps

Relevance Management Group (RMG) has the experience and skills to execute and manage Change for the Environment®.

We at RMG believe that Change for the Environment® could be even more powerful if Mayors were to challenge each other regarding per capita funds raised – e.g. Belleville vs. Kingston, London versus Toronto, etc.

Should you see the benefits of executing Change for the Environment® with your citizens, RMG would be pleased to engage in further discussion at your convenience.

Naturally, one key question that must be answered is – Who is or are X? As well, RMG would appreciate assistance with regard to introductions to such people as the chief of police, fire chief, etc.

## **What is Relevance Management Group and what else is easily available to you upon request?**

**Relevance Management Group (RMG)** does precisely what its name infers. It is a marketing firm that works with clients to develop their brands in a manner that has measurable bottom-line effects. Not only does RMG develop programs that flow directly from our clients' customers, RMG manages the programs that are developed in a turnkey fashion.

The team at RMG is headed by Greg White who is the President and CEO. The core of Greg's team is composed of the following:

- An executive with 20 years of executive marketing experience – managing all aspects of the mix;
- An executive with 20 year of retail marketing experience – understands retailers, understands retail operations, and understands how to get suppliers to do what you want;
- An executive with 20 years of technical management experience – a geek who speaks English and knows how to manage technical and non-technical professionals – gets it done on time and on budget;
- An executive with over 10 years of experience in grocery retail with the majors in Canada – knows grocery especially Sobeys and Loblaw Companies well.

A few comments that have been made about Greg White include:

- “It goes without saying that Greg’s an excellent student of consumer trends, but more important to us, he’s a superb marketing and communication strategist.”

*Mr. Gil Williamson, recently retired Chairman & CEO, NCR (\$30 billion multinational)*

- “Greg really understands how to get a major retailer more involved in win-win programs.”

*Mr. Bill Turner, recently retired President, Sear Canada Inc.*

- “Greg is on the leading edge of monitoring market trends, understanding them and using them as the basis to develop business-building branding programs that can be implemented and work at retail.”

*Mr. John Torella, John C. Williams Consultants (Retail Consultants)*

- “Greg is not only a top marketing strategist, he has a real understanding of the creative process.”

*Mr. Terry O’Malley, retired Chairman, Executive Creative Director, V&B*

The following are available from RMG:

- Actual feedback (i.e. coupon redemption rates/traffic, impact and ease of operation) from partners (e.g. McDonald’s, Brinks, Canada Post, all media involved) in the test;
- Full media analysis (by Media Buying Service – now part of Grey Advertising) of the effectiveness of the media buy/other activities that supported Change for the Environment® in 1995;
- Extensive market research conducted in the US, Canada and elsewhere bearing directly on corporate involvement in programs focused on an issue of importance to customers and potential customers; and
- Actual Environmental Benefits - Estimate of the number of ton of green-house gases that will be eliminated from the environment, number of animals saved and other significant cost-savings to the community, should X do Change for the Environment®.

5(c)

To request any or all of this information or should you have any comments or questions, please call 416-767-6456 (Toronto), or 416-315-6072 (Toronto), or 646-688-4941 (Manhattan) or 613-482-1566 (Ottawa) or contact [gjwhite@relevancemanagementgroup.com](mailto:gjwhite@relevancemanagementgroup.com) or [renoongan@relevancemanagementgroup.com](mailto:renoongan@relevancemanagementgroup.com).

5(d)

Ministry of  
Transportation

Office of the Minister

Ferguson Block, 3rd Floor  
77 Wellesley St. West  
Toronto Ontario  
M7A 1Z8  
416 327-9200  
[www.mto.gov.on.ca](http://www.mto.gov.on.ca)

Ministère des  
Transports

Bureau du ministre

Édifice Ferguson, 3<sup>e</sup> étage  
77, rue Wellesley ouest  
Toronto (Ontario)  
M7A 1Z8  
416 327-9200  
[www.mto.gov.on.ca](http://www.mto.gov.on.ca)



APR 29 2008

RECEIVED

MAY 6 2 2008

MAYOR'S OFFICE

His Worship John Rowswell  
Mayor  
The City of Sault Ste. Marie  
PO Box 580, 99 Foster Drive  
Sault Ste. Marie, Ontario  
P6A 5N1

Dear Mayor Rowswell:

I am pleased to advise you of the rollout for the 2008 Ontario Bus Replacement Program (OBRP). This multi-year capital funding program supports the replacement of municipal transit buses and provides long-term, sustainable transit funding that municipalities can count on.

Under the program, municipalities are allocated funding for 2008 based on their Request for an Allocation of Bus Replacement Program Funding, previously submitted to the Ministry of Transportation.

The 2008 funding allocation for the City of Sault Ste. Marie is \$166,500. This funding allocation will be the upper limit for eligible OBRP funding to your municipality in 2008.

In the coming weeks, staff from the Ministry's Division Services and Program Management Office will be in contact with staff from your municipality to provide further details of this year's Ontario Bus Replacement Program. If you have any questions or concerns please contact Suzanne Adamkowski, Manager of the Division Services and Program Management Office at 416-235-3989.

Through our transit programs, the Province is promoting long-term planning and management of transit assets to create more sustainable transit systems across Ontario. Thank you for your commitment to improving public transit services within your municipality.

Yours sincerely,

Handwritten signature of Jim Bradley.

Jim Bradley  
Minister

c: David Orazietti, MPP, Sault Ste. Marie

5(d)

Renee Wysynski

---

**From:** Orazietti\_David-MPP-CO [doraziotti.mpp.co@liberal.ola.org]  
**Sent:** Wednesday, May 21, 2008 11:29 AM  
**To:** John Rowswell; Don Scott; j.fratesi (Internet)  
**Subject:** FYI - Today's News Release - Transit  
**Attachments:** image001.wmz; oledata.mso



## David Orazietti, M.P.P. Sault Ste. Marie News Release

For Immediate Release  
May 21, 2008

### ORAZIETTI ANNOUNCES \$166,500 FOR PUBLIC TRANSIT IN SAULT STE. MARIE *McGuinty Government Helps Ontario's Transit Systems Buy New Buses*

*Sault Ste. Marie* - The McGuinty government is investing \$166,500 in Sault Ste. Marie under its Ontario Bus Replacement Program (OBRP), created to improve public transit service, increase ridership and accessibility, and improve air quality, David Orazietti MPP announced today.

"Our government is committed to improving service for transit riders in Sault Ste. Marie by providing access to newer, more efficient and accessible buses," said Orazietti. "This investment will allow the City to replace aging buses and lower their maintenance costs which means better transit service for our community."

The investment was made under the provincial government's OBRP program, which provides long-term, sustainable transit funding which Sault Ste. Marie can use to replace conventional and specialized transit buses.

In 2008, Ontario is investing \$50 million in 47 municipal transit systems, providing up to one third of the cost of their bus purchases. Since 2003, the McGuinty government has invested \$6.2 billion in public transit across Ontario, including significant investments in Sault Ste. Marie transit:

- Over \$5.1 million to Sault Ste. Marie for public transit
- \$3.8 million in provincial gas tax funding
- Over \$700,000 in recent one time funding for capital upgrades to transit

-30-

Contact David Orazietti at (705)949-6959.

5(e)

Damon Burgess

206-2001

Fax # 253-4570



PAGE 1 OF 2

APPENDIX B-2A

**CITY OF SAULT SITE. MARIE  
INFORMATION SECTION FOR PERMITS WHERE ALCOHOL WILL BE SERVED**

**APPROVALS**

**NOTE: All signatures of approval must be provided on one original form.**

Name of

Group/Organization: Sault Steelers Football / Wignut's Eatery

Name of Event:

Sault Steelers Home game football

Date(s) of Aug 2, 9 & 16

Event: June 7, June 28, July 12, July 26 Site: Rocky Dipietro Field / Beer Garden area

Times of Event: 5pm - 10pm

Location: Beer Garden Area

Times of Beer Garden:

5pm - 10 pm.

Wignut's Eatery

Damon Burgess

Name of Special Occasion Permit Holder

[Signature]

Name of Identified Designate

[Signature]

Signature of Special Occasion Permit Holder

350 Lake St. SSM, 253-2000

Signature of Identified Designate

107 Pentagon Blvd. SSM, 206-2001

Address of Permit Holder/Telephone

Address of Identified Designate/Telephone

1. Sault Ste. Marie Police Service

R. Lachance

Signature of Official

2. Sault Ste. Marie Fire Services  
Fire Prevention Office

B. [Signature]

Signature of Official

3. Algoma Health Unit  
Environmental Health

M. Grey Nelson

Signature of Official

4. Community Services Department  
Recreation and Culture Division or  
Community Centres

M. McLean

Signature of Official

**TO BE POSTED AT EVENT.**

**FOR OFFICE USE ONLY**

City Council Approval Received on \_\_\_\_\_

Date \_\_\_\_\_

C.S.D. Staff Representative \_\_\_\_\_

Signature \_\_\_\_\_

PAGE 2 OF 2  
CITY OF SAULT STE. MARIE

APPENDIX B-2B

Note: This form must be completed and handed in to the site supervisor two weeks prior to the event.

**INFORMATION SECTION FOR PERMITS WHERE ALCOHOL WILL BE SERVED**

Name of Group/Organization: Sault Steelers Football / Wingnuts Eatery

Name of Event: Sault Steelers Football Home games

Date(s) of Event: June 7+28, July 12+26, Aug 2,9+16 Site: Rocky Dipietro St. Field / Beer Garden

Times of Event: 5 - 10 pm Location: Beer Garden Area

Times of Beer Garden: 5 - 10 pm

Wingnuts Eatery Damon Burgess

Name of Special Occasion Permit Holder

Name of Identified Designate

Damon Burgess  
Signature of Special Occasion Permit Holder

Damon Burgess  
Signature of Identified Designate

Damon Burgess  
350 Lake St. 253-2000

107 Pentagon Blvd. 206-2001

Address of Permit Holder/Telephone

Address of Identified Designate/Telephone

Number of SMART SERVE Trained Event Staff (bartenders, ticket sellers, cashiers, servers, floor and door monitors) required by C.S.D. representative: (normally a minimum 3 per shift). This information must be provided in writing at least one week prior to the event.

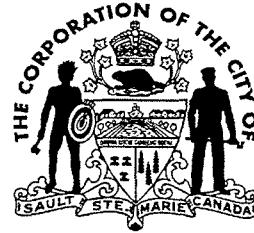
\_\_\_\_ Number of event staff X \_\_\_\_ Number of shifts = \_\_\_\_ event staff

Names and Certification Numbers of Event Staff (bartenders, ticket sellers, cashiers, servers, floor and door monitors) required per shift – include name, SMART SERVE Certification # and shift hours) (Please attach additional sheet if required):

1. Damon Burgess # 9604186220378 5-10 pm
2. Sheena Casola # e04092700017 5-10 pm
3. Jamie Mousseau # 0605182860898 5-10 pm
4. Mark Vert # 080117342102 On Call
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Number of Security/Control Persons Required: \_\_\_\_\_

Will a Tent(s) be used? Yes ( ) No (✓) If a tent will be used please indicate the size. The C.S.D. staff representative must approve the location of the tent. \_\_\_\_\_



2008 05 26

Mayor John Rowswell and  
Member of City Council

**RE: Information on Activities at the Innovation Centre May 2008**

Nature of Operations

The Sault Ste. Marie Innovation Centre was established in 1999 to function as a catalyst for economic development and diversification in the information technology and knowledge-based sectors. The Sault Ste. Marie Innovation Centre was incorporated as a not-for-profit organization without share capital. The Centre's purpose is to encourage the community to work together in innovative ways to use technology and enhance and improve Sault Ste. Marie's competitiveness by developing advanced applications and infrastructure, and to promote economic development in the knowledge based industry.

1. The Innovation Centre now employs 16 full time staff.
2. The City of Sault Ste. Marie pays \$250,000. to the Innovation Centre for G.I.S. services. Cities of comparable size are paying \$600,000. for similar services.
3. The Community Geomatics Centre (G.I.S.) delivers services to over 40 local partners including PUC, Fire & Police, DSSAB, Conservation Authority, and Algoma Public Health.
4. Last year's City's investment of \$270,000. leveraged \$1.4 million from senior levels of government. Funding for special projects have exceeded \$9,000,000. for special projects providing specialized G.I.S. to municipalities, regions, Strathroy, Kingston, Halton, Trent, Wawa, Blind River.
5. Instrumental in organizing eleven (11) telecommuters who reside and work in Sault Ste. Marie but are employed by corporations throughout North America. This "home base" employment is an area of considerable growth.
6. The completion of the youth entrepreneurship program lead to 10 graduates starting new business in Sault Ste. Marie.
7. The loan of \$460,000. from the city is being retired by \$60,000. per year.
8. Engaged 13 FedNor interns, all 13 have gained full time employment after internship.

9. Distributed \$100,000 from National Research Council to provide direct support to small and medium business start-ups.
10. Recognized by E.S.R.I. (supplier of 80% of GIS software in the world) as the municipality with the most comprehensive data set in the world.
11. Recent fear of lead in municipal drinking water in Ontario – only Sault Ste. Marie could identify at-risk homes and filters were distributed as a proactive measure. Other cities attempted to identify at-risk homes by random checks.
12. In 2007 – 32 speaking engagements, 24 workshops with over 1000 people receiving IT. information.
13. Working closely with Algoma University in its pursuit of independence. Close link with Algoma in delivering strategic projects. e.g. masters in computer gaming.
14. Provided specifications to Pod Solar's alternative energy initiative (\$400,000,000.) regarding zoning, proximity to grid, telecom availability, water and sewer locates etc.) All were provided to developer within hours, other municipalities could not deliver similar data within a several week time frame.
15. When city-wide blackouts occur, it is GIS data used to isolate and resolve problems.
16. Presently in discussion with ULERN and Science Enterprise Algoma regarding amalgamation. Would provide a one-stop entity in various facets of research. Senior levels of government have earmarked this area as one of extreme importance. They are poised to allocate \$1.6 billion to appropriate projects. This money will go towards Clean technology and Health Informatics. The Innovation Centre is well positioned to become eligible for considerable funding. It is recognized as a leader in Health Informatics. To that end \$330,000 has been accessed to establish a Health Informatics Research Chair at Algoma University, 50% of this funding is through private sponsorship.
17. 2007 Special Achievement in GIS Award at the International Conference in San Diego, California. Previous year's winner was the United Nations.

I believe the above illustrates definitively that the Innovation Centre does play an integral part of Sault Ste. Marie's economic diversification. The unfortunate part of its success is that it is much more widely recognized, acknowledged and appreciated beyond the border of Sault Ste. Marie.

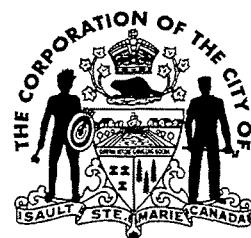
I encourage councillors to visit the Innovation Centre at AUC or the Community Geomatics Centre at 65 Willow St. to observe first-hand these operations, of which we should be proud.

Respectfully submitted,



Councillor Steve Butland

5(g)



May 26, 2008

Greetings City Council:

As you are aware Council endorsed having a forum in regard to the important issue of rising gas/oil prices. As a result of this, the Community Quality Improvement organization (CQI) requested to take the lead on this issue as they feel that this will greatly affect the quality of life of the citizens of Sault Ste. Marie. CQI will be hosting two 'Community Café' forums, one on June 12th from 7:00 p.m. to 9:30 p.m. for the general public, and one for the business community on June 13th from 8:30 a.m. to 10:00 a.m.

I am including the information on the two forums from their website for your perusal.

Sincerely,

Terry Sheehan  
City Councillor  
Ward 2

<http://www.qualitycommunity.ca/Calendar/index.cfm?fuseaction=ViewOneBooking&PageID=1028&PageCategory=23&ID=59>

[http://www.qualitycommunity.ca/Calendar/index.cfm?fuseaction=calendar&booking\\_time\\_span=Day&CalendarDisplay=Time&SelectedDay=13&SelectedYear=2008&SelectedMonth=6](http://www.qualitycommunity.ca/Calendar/index.cfm?fuseaction=calendar&booking_time_span=Day&CalendarDisplay=Time&SelectedDay=13&SelectedYear=2008&SelectedMonth=6)



# community quality improvement



[About CQI](#)  
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[Quality Times e-zine](#)  
[Community Champions](#)  
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SUBSCRIBE TO OUR E-NEWSLETTER

Sign up for the Quality Times - A monthly update on the quality of life in Sault Ste. Marie.

Enter Email Address



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We Value Your Feedback!

**Dear Vivian**

Please visit [www.DearVivian.com](http://www.DearVivian.com)  
Let Vivian know how we're doing.

[Home](#) > [Event Details](#) >

Text Size: [A](#) [A](#)

## Event Details

**Event Title** Community Cafe: Fuel Prices

**Event Type** Quality General Events & Meetings

**Date/Time** 7:00 PM-9:30 PM on June 12, 2008

Apr << May 2008  
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17 18 19 20 21 22 23  
24 25 26 27 28 29 30

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## Description

The Community Cafe series provides a forum for individuals to gather and discuss current issues.

The June Community Cafe will focus on the increased price of fuel. Gas, food and heating/cooling prices have increased and will continue to do so.

The Community Cafe is intended to bring members of the community together to discuss proactive solutions to keep living costs low and quality of life high. Discussion topics will include buying locally produced goods, active transportation and other alternatives to a reliance on petroleum.

**Member Cost** \$0.00

**Non-Member Cost** \$0.00

**Registration Information** This is a FREE event. All members of the community are encouraged to participate. Please register with CQI prior to the event

**Website** [www.qualitycommunity.ca](http://www.qualitycommunity.ca)

**Contact** Jill Pateman, CQI

**e-mail** [j.pateman@cityssm.on.ca](mailto:j.pateman@cityssm.on.ca)

**Phone** (705) 254-6709

**Location** Civic Centre



community  
quality  
improvement



[About CQI](#)  
[Quality Members](#)  
[Quality Times e-zine](#)  
[Community Champions](#)  
[Community Performance Reports](#)  
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Sign up for the Quality Times - A monthly update on the quality of life in Sault Ste. Marie.

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We Value Your Feedback!

Please visit [www.DearVivian.com](http://www.DearVivian.com)  
Let Vivian know how we're doing.

Canada FedNor

[Home > Event Details >](#)Text Size: [A A](#)

#### Event Details

**Event Title** Community Cafe (Business): Fuel Prices

**Event Type** Quality General Events & Meetings

**Date/Time** 8:30 AM-10:00 AM on June 13, 2008

The June Community Cafe will focus on the increased price of fuel. A session will be held Friday morning specifically for business

**Description** owners and managers. The shared brainstorming session will be beneficial to every business fighting to keep expenses down.

**Member Cost** \$0.00

**Non-Member Cost** \$0.00

**Registration** This is a free event. All business owners are **Information** encouraged to participate in the discussions.

**Website** [www.qualitycommunity.ca](http://www.qualitycommunity.ca)

**e-mail** [j.pateman@cityssm.on.ca](mailto:j.pateman@cityssm.on.ca)

**Phone** (705) 254-6709

**Location** Civic Centre

99 Foster Drive

**Address** SSM, ON  
P6A 5X

| Apr |  | May 2008 |    |    |    |    |
|-----|--|----------|----|----|----|----|
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|     |  | 18       | 19 | 20 | 21 | 22 |
|     |  | 25       | 26 | 27 | 28 | 29 |
|     |  | 30       |    |    |    |    |

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THE ONTARIO TRILLIUM FOUNDATION

LA FONDATION TRILLIUM DE L'ONTARIO

ONTARIO, CANADA  
*naturally gifted*



Sault Ste. Marie  
ECONOMIC  
DEVELOPMENT  
CORPORATION

NQ  
Nelson Worldwide

5(h)

617 Queen St. East  
SSM., ON.  
P6A 2A6  
Phone 705 - 941 - 9098  
Fax- 705 - 941 - 9098

**Sault North Rotary**

# Fax

---

To: City of SSM - Community Services Dept From: Sandy Moore

---

Fax: 759 - 6605 Pages: 6

---

Phone: 759 - 2500 Date: May 11, 2008

---

Rec: Road Closure Request CC:

---

Urgent     For Review     Please Comment     Please Reply     Please Recycle

---

• Comments:

Hi Margaret,

Please find attached the required, signed documents for our request for a road closure during our Dragon Boat Festival.

If you require anything further please get in touch with me.



Thank you,

Sandy  
Sandy

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: SANDY MOORE / KEN NUTCHAK TELEPHONE: 941-4098

ADDRESS: 617 QUEEN ST EAST POSTAL CODE: N6A 2A6

The above person hereby makes application for the closing of  
Lake St (South of Queen St.)  
(Name of street to be closed)

from QUEEN ST to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the 14<sup>TH</sup> day of JULY, 2003 from 8:00 am to 5:00 pm  
for the purpose of ROTARY NORTH DRAGON BOAT FESTIVAL

APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 949-6300 ext 348  
Fax 759-7820  
580 Second Line East

Judson St  
Signature of Official

2. ✓ Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Signature of Official

- ✓ 3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

Signature of Official

4. ✓ Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

Signature of Official

5. ✓ Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East  
(Rear of Plummer Hospital)

Signature of Official

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368  
496 Queen Street East  
(Queen Street closings ONLY)

Signature of Official

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

5(h)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: SANDY MOORE / KEN DUTCHAK TELEPHONE: 941 4098

ADDRESS: 217 QUEEN ST EAST POSTAL CODE: NLA 2A6

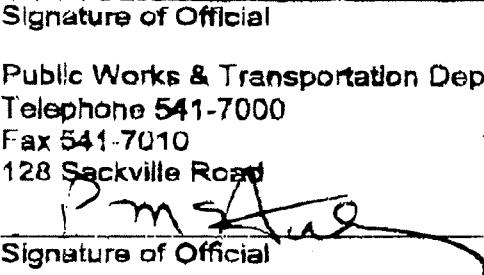
The above person hereby makes application for the closing of  
LAKE ST (SOUTH OF QUEEN ST)

(Name of street to be closed)

from QUEEN ST to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the 14<sup>TH</sup> day of JULY, 2008 from 8:00 am/pm to 5:00 am/pm  
for the purpose of ROTARY NORTH DRAGON BOAT FESTIVAL

APPROVALS SECTION:

- |  |   |
|--|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949 6300 ext 348<br>Fax 759-7820<br>580 Second Line East  | 2. ✓ Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
| <hr/>  |   |
| Signature of Official<br>   | Signature of Official   |
| ✓ 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road   | 4. ✓ Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street  |
| <hr/>  |   |
| Signature of Official<br>   | Signature of Official   |
| 5. ✓ Central Ambulance Communication Centre<br>(C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>969 Queen Street East<br>(Rear of Plummer Hospital) | 6. Downtown Association<br>Telephone 942 2919<br>Fax 942 6368<br>496 Queen Street East<br>(Queen Street closings ONLY)  |
| <hr/>  |   |

Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

05/12/2008 11:21 7057595108  
05/12/2008 08:44 FAX 1 705 945 8888  
05/12/2008 18:26 7057595108

ACAMERON  
SAULT C.A.C.C.  
ACAMERON

PAGE 04  
PAGE 82

5(h)

TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: SAUNDY MOORE / KEN DUTCHAK TELEPHONE: 941-4098

ADDRESS: 617 QUEEN ST EAST POSTAL CODE: NLA 2A6

The above person hereby makes application for the closing of  
LAKE ST (SOUTH OF QUEEN ST.)

(Name of street to be closed)

from QUEEN ST to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the 14<sup>TH</sup> day of JULY, 2008 from 8:00 am/pm to 5:00 am/pm  
for the purpose of ROTARY NORTH DRAGON BOAT FESTIVAL

APPROVALS SECTION:

- |                       |   |                       |  |
|-----------------------|---|-----------------------|--|
| 1.                    | Police Services, Traffic Dept.<br>Telephone 948 8300 ext 348<br>Fax 759-7820<br>580 Second Line East  | 2.                    | / Fire Services/Emergency Medical Services (EMS)<br>Telephone 948-3335/948-3387<br>Fax 948-2341<br>72 Tancred Street |
| <hr/>                 |   | <hr/>                 |  |
| Signature of Official |   | Signature of Official |  |
| ✓ 3.                  | Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road   | 4.                    | / Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street  |
| <hr/>                 |   | <hr/>                 |  |
| Signature of Official |   | Signature of Official |  |
| 5. ✓                  | Central Ambulance Communication Centre<br>(C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>988 Queen Street East<br>(Rear of Plummer Hospital) | 6.                    | Downtown Association<br>Telephone 942 2918<br>Fax 942 8368<br>496 Queen Street East<br>(Queen Street closings ONLY)  |

  
Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

05/12/2008 11:21 7057596108  
05/06/2008 09:21 FAX 1 705 949 2341  
35/05/2008 14:09 7057596108

ACAMERON  
SSM FIRE DEPT.  
ACAMERON

PAGE 05  
PAGE 02

5(h)

### TEMPORARY STREET CLOSURE - APPROVAL PROCESS

CONTACT NAME: SANDY MOORE / KEN BUTCHAK TELEPHONE: 941-4098

ADDRESS: 617 QUEEN ST EAST POSTAL CODE: N6A 2A6

The above person hereby makes application for the closing of  
LAKE ST (SOUTH OF QUEEN ST.)

(Name of street to be closed)

from QUEEN ST to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

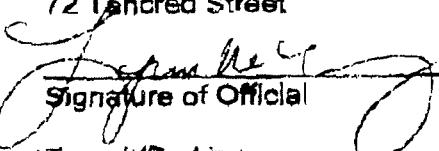
on the 14<sup>TH</sup> day of JULY, 2008 from 8:00 am/pm to 5:00 am/pm  
for the purpose of BUTARY KOETH DRAGON BOAT FESTIVAL

### APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 949-8300 ext 348  
Fax 759-7820  
580 Second Line East

\_\_\_\_\_  
Signature of Official

2. ✓ Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3336/949-8387  
Fax 949-2341  
72 Tencred Street

  
\_\_\_\_\_  
Signature of Official

- ✓ 3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

\_\_\_\_\_  
Signature of Official

4. ✓ Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

\_\_\_\_\_  
Signature of Official

5. ✓ Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East  
(Rear of Plummer Hospital)

\_\_\_\_\_  
Signature of Official

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368  
496 Queen Street East  
(Queen Street closings ONLY)

\_\_\_\_\_  
Signature of Official

### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.)

5(h)

05/05/2008 14:11 7057596108

ACAMERON

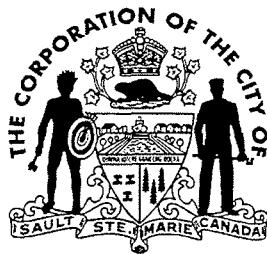
PAGE 02

TEMPORARY STREET CLOSURE - APPROVAL PROCESSCONTACT NAME: SANDY MOORE / KEN DUTCHAK TELEPHONE: 941-4093ADDRESS: 517 QUEEN ST EAST POSTAL CODE: NLA 2A6The above person hereby makes application for the closing of  
Lake St. (South of Queen St.)

(Name of street to be closed)

from QUEEN ST to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)on the 14<sup>TH</sup> day of JUNE, 2008 from 8:00 am to 5:00 pm  
for the purpose of ROTARY NORTH DRAGON BOAT FESTIVALAPPROVALS SECTION:1. Police Services, Traffic Dept.  
Telephone 949 6300 ext 348  
Fax 759-7820  
580 Second Line East2. ✓ Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred StreetSignature of OfficialSignature of Official✓ 3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road4. ✓ Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron StreetSignature of OfficialSignature of Official5. ✓ Central Ambulance Communication Centre  
(C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
969 Queen Street East  
(Rear of Plummer Hospital)6. Downtown Association  
Telephone 942 2919  
Fax 942 6368  
496 Queen Street East  
(Queen Street closings ONLY)Signature of OfficialSignature of OfficialCITY CLERK SECTION:City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.)

Joseph M. Fratesi, B.A. LL.B.  
Chief Administrative Officer



5(i)  
99 Foster Drive  
P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada. P6A 5N1  
(705) 759-5347  
(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingier@cityssm.on.ca](mailto:b.berlingier@cityssm.on.ca)

2008 05 26

Mayor John Rowswell and  
Members of City Council  
Civic Centre

**RE: STAFF TRAVEL REQUESTS**

Dear Council:

The following staff travel request is presented to you for approval:

1. **Cathy Ferguson – Community Services – Municipal Daycare Division**  
Summer Institute on Early Childhood Development  
June, 2008  
Toronto, ON  
Estimated total cost to the City - \$ 941.00  
Estimated net cost to the City - \$ 0.00

Yours truly,

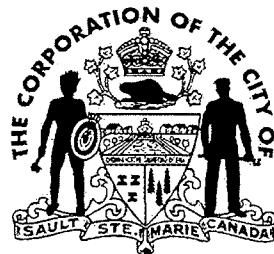
Joseph M. Fratesi  
Chief Administrative Officer

JMF: bb

5(j)

William Freiburger, CMA  
Commissioner of Finance  
and Treasurer

Finance Department



2008 05 26

Mayor John Rowswell and  
Members of City Council

**Re: Revision of the 2008 Winter Control Budget Allocation**

At the May 1, 2008 Budget Meeting, City Council approved the following two ongoing budget increases for winter control.

|   |                  |                             |
|---|------------------|-----------------------------|
| Winter Control – Salt                   | \$200,000        | (page 35 of the blue pages) |
| Winter Control – Emergency Road Service | <u>\$200,000</u> | (page 35 of the blue pages) |
| Total                                   | \$400,000        |                             |

Also included in this agenda is the tender for road salt. The tender amount for road salt excluding GST is \$568,944. The previous year's budget for salt was \$275,101. In order for the 2008 budget to equal the road salt tender amount, staff is recommending the following revision to the 2008 budget.

|   |                  |
|---|------------------|
| Winter Control – Salt                   | \$295,000        |
| Winter Control – Emergency Road Service | <u>\$105,000</u> |
| Total                                   | \$400,000        |

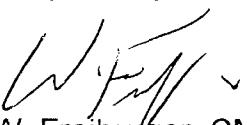
The result of this budget transfer would be that the 2008 winter control budget for road salt would increase to \$570,101 from \$275,101 and the emergency road service budget would increase from \$152,338 to \$257,338.

There is no additional cost to the City as this is a budget transfer within the winter control budget. This is being presented to Council since the line items were individually approved at the 2008 budget meeting.

**RECOMMENDATION**

The 2008 budget allocation for winter control be revised as recommended.

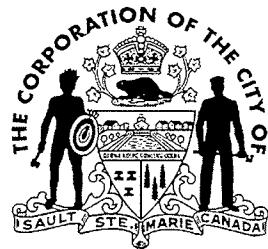
Respectfully submitted,

  
W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

5(K)

Peter A. Liepa  
City Tax Collector



Finance Department  
Tax & Licence Division

2008 05 26

Mayor John Rowswell  
And Members of City Council  
Civic Centre

**RE: 2008 Final Tax Billing**

The final Residential tax billing for 2008 has been completed. Ratepayers will start receiving their bills in the mail in the next few days. Due dates for the final two installments are Monday, July 7<sup>th</sup> and Friday, September 5<sup>th</sup>.

The Multi-Residential, Commercial and Industrial tax capped classes have also been finalized. As part of the final billing process for these classes, Section 330 of the Municipal Act, 2001 allows for the passage of a by-law to establish a percentage by which tax decreases are limited for a taxation year in order to recover all or part of tax revenues as a result of those properties being protected because of a tax increase.

Therefore, as a result of by-laws that were passed on May 1<sup>st</sup> 2008 to cap tax increases at 10% with a threshold of +/- \$250, the following recovery percentages would be required to achieve revenue neutrality in each of the capped classes. Also listed are the number of properties in each tax class that are required to fund the number of properties that are being protected.

| Property Tax Class | Tax Recovery | Decrease Retained | Funding Properties | Protected Properties |
|--------------------|--------------|-------------------|--------------------|----------------------|
| Commercial         | 51.25%       | 48.75%            | 251                | 33                   |
| Industrial         | 4.03%        | 95.97%            | 5                  | 5                    |
| Multi-Residential  | 80.72%       | 19.28%            | 3                  | 1                    |

Recommendation

An appropriate by-law appears elsewhere in this agenda.

Respectfully submitted,

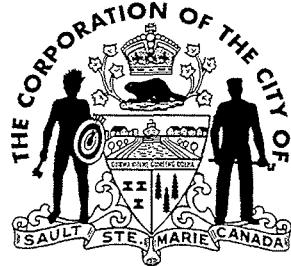
Peter A. Liepa  
City Tax Collector

Recommended for Approval:

W.Freiburger  
Commissioner of Finance & Treasurer

**RECOMMENDED FOR APPROVAL**

Joseph M. Fratesi  
Chief Administrative Officer



2008 05 26

Mayor John Rowswell  
and Members of City Council  
Civic Centre

**RE: Unsold Tax Sale Properties**

Attached is a list of properties for which no tenders were received at previous tax sales. The list was also circulated to other departments for any comments or concerns. None were raised.

It is therefore recommended, pursuant to section 354 of the Municipal Act, 2001 that the taxes be written off and the properties be vested to the City of Sault Ste Marie.

An appropriate resolution has been prepared for your consideration.

Respectfully submitted,

A handwritten signature of Peter A. Liepa.

Peter A. Liepa  
City Tax Collector

Attach.

Recommended for Approval:

A handwritten signature of William Freiburger.

William Freiburger

**RECOMMENDED FOR APPROVAL**

A handwritten signature of Joseph M. Fratesi.

Joseph M. Fratesi  
Chief Administrative Officer

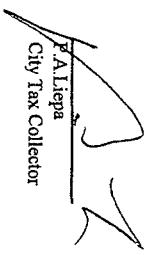
RECOMMENDATION TO STRIKE  
UNCOLLECTABLE TAXES OFF THE ROLL  
PURSUANT TO SECTION 334 OF THE  
MUNICIPAL ACT R.S.O. 2001.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
REALTY TAXES

DATE: 2008 05 26  
PAGE: 1 OF 1

| ROLL NUMBER    | PROPERTY ADDRESS         | REASON  | Unit Class      | Tax Class       | CANCELLATION |          |           |
|----------------|--------------------------|---|-----------------|-----------------|--------------|----------|-----------|
|                |                          |   | Municipal Taxes | Education Taxes | Interest     | TOTAL    |           |
| 010-070-041-00 | 47 Fournier Road         | Property to be vested in favour of the City from tax sale | Vacant Land     | RTEP            | 4,260.28     | 1,492.55 | 4776.42   |
| 030-092-095-05 | 00000 Fourth Line E      | Property to be vested in favour of the City from tax sale | Vacant Land     | RTEP            | 176.53       | 52.81    | 175.22    |
| 030-092-122-00 | 00000 Fish Hatchery Road | Property to be vested in favour of the City from tax sale | Vacant Land     | RTEP            | 3,177.22     | 650.58   | 3,827.70  |
| 060-016-111-00 | 21 Keys Street           | Property to be vested in favour of the City from tax sale | Vacant Land     | RTES            | 4,614.30     | 714.28   | 5,329.55  |
| 060-016-113-00 | 9 Keys Street            | Property to be vested in favour of the City from tax sale | Vacant Land     | RTEP            | 4,827.76     | 781.65   | 5,609.41  |
| 060-050-338-17 | 43 Mount Pleasant Cres   | Property to be vested in favour of the City from tax sale | Vacant Land     | RTEP            | 2,178.58     | 364.17   | 2,542.75  |
|                |                          |   | TOTAL           |                 | 19,234.67    | 4,056.04 | 10,392.02 |
|                |                          |   |                 |                 |              |          | 33,682.73 |

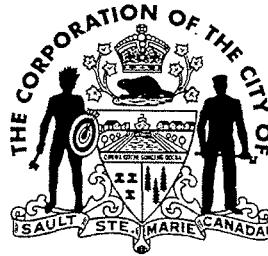
Certified Correct:

  
F.A. Lepa  
City Tax Collector

(1X)

5(m)

Ralph Robertson  
Manager of Purchasing



Finance Department  
Purchasing Division

2008 05 26

Mayor John Rowswell and  
Members of City Council,  
Civic Centre.

**Re: Tender for 7,500 Tonnes Bulk Coarse Highway Salt**

Attached hereto for your information and consideration is a summary of the tenders received for the supply and delivery of Bulk Coarse Highway Salt required by the Public Works and Transportation Department for the 2008/2009 winter season.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders received was held May 14, 2008, with Councillor Steve Butland representing City Council.

The tenders received have been evaluated and reviewed with Mr. Pat McAuley, Commissioner of Public Works & Transportation, and the low tendered price, meeting specifications, has been identified on the attached summary.

The price increase experienced on this product amounts to approximately 5% per tonne. Funding will come from Winter Maintenance accounts.

**RECOMMENDATION**

It is therefore my recommendation that the tender to supply and deliver Bulk Coarse Highway Salt be awarded to The Canadian Salt Co. Ltd., at their total tendered price of \$595,284.00, including taxes.

This report is submitted for Council's approval.

Respectfully submitted,

A handwritten signature of Ralph Robertson.

Ralph Robertson  
Manager of Purchasing

RR:nt  
Attach.

Recommended for approval,

A handwritten signature of W. Freiburger.

W. Freiburger  
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL

A handwritten signature of Joseph M. Fratesi.

Joseph M. Fratesi

Commissioner of Public Works

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
P.O. BOX 580 \* CIVIC CENTRE \* SAULT STE. MARIE, ONTARIO, CANADA P6A 5N1  
TEL: (705) 759-5299 \* FAX: (705) 759-1842

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
BUDGET AMOUNT: \$570,101.00**

**RECEIVED: May 14, 2008  
File #2008WA04**

**SUMMARY OF TENDERS  
BULK COARSE HIGHWAY SALT**

| <u>Description</u>  | <u>Quantity</u> | <u>Unit Price</u>      | <u>Total Price</u>                                       | <u>Description</u> | <u>Quantity</u> | <u>Unit Price</u>  | <u>Total Price</u> |
|---|-----------------|------------------------|--|--------------------|-----------------|--|--------------------|
| Supply & deliver Road Salt to City storage facility as required during the winter season. | 7,500 Tonnes    | \$70.24                | \$526,800.00   | Unable to Bid      |                 | \$82.35  | \$617,625.00       |
|   |                 | 5% G.S.T.<br>8% P.S.T. | \$26,340.00<br>\$42,144.00<br><u><u>\$595,284.00</u></u> |                    |                 | \$30,881.25<br>\$49,410.00<br><u><u>\$697,916.25</u></u> |                    |

Note: The low tendered price, meeting specifications, is boxed above.

The low tendered prices represent an increase of 5.0% from the previous year pricing.

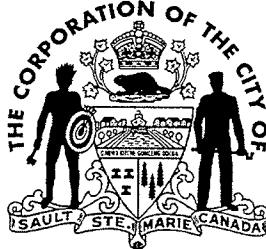
It is my recommendation that the low tendered price, submitted by The Canadian Salt Co. Ltd., be accepted.

Ralph Robertson  
Manager of Purchasing

(u)U

5(n)

Ralph Robertson  
Manager of Purchasing



Finance Department  
Purchasing Division

2008 05 26

Mayor John Rowswell and  
Members of City Council,  
Civic Centre.

### Re: Tender for RS2 Emulsified Asphalt & M.T.O. Prime

Attached hereto for your information and consideration is a summary of the tenders received to supply and deliver RS2 Emulsified Asphalt and M.T.O. Prime required for our road resurfacing program during the 2008 construction season.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders received was held May 14, 2007, with Councillor S. Butland representing City Council.

The tenders received have been evaluated and reviewed with Mr. P. McAuley, P. Eng., Commissioner of Public Works and Transportation. The low tendered prices, meeting specifications, have been identified on the attached summary.

Funding will come from the Surface Treatment Supplies 2008 Budget.

### RECOMMENDATION

It is therefore my recommendation that the tender for RS2 Emulsified Asphalt and MTO Prime be awarded to McAsphalt Industries Limited.

This report is submitted for Council's approval.

Respectfully submitted,

A handwritten signature of Ralph Robertson.

Ralph Robertson  
Manager of Purchasing

Recommended for approval,

A handwritten signature of W. Freiburger.

W. Freiburger  
Commissioner of Finance & Treasurer

RR:nt  
Attach.

~~RECOMMENDED FOR APPROVAL~~

A handwritten signature of Joseph M. Fratesi.

Joseph M. Fratesi  
Chief Administrative Officer

**FINANCE DEPARTMENT**

**PURCHASING DIVISION**

**BUDGET AMOUNT: \$168,568.00**

**RECEIVED: May 14, 2008**  
**File #2008WA06**

**SUMMARY OF TENDERS**  
**RS2 EMULSIFIED ASPHALT AND M.T.O. PRIME**

| <u>Description</u>           | <u>Qty.(litres)</u> | <u>Price/Litre</u>  | <u>Total Price</u> |
|------------------------------|---------------------|---------------------|--------------------|
| RS2 Emulsified Asphalt       | 130,000             | \$0.6300            | \$81,900.00        |
| M.T.O. Prime                 | 40,000              | \$1.0500            | \$42,000.00        |
| Sub Total                    |                     | \$123,900.00        |                    |
| 5% G.S.T.                    |                     | \$6,195.00          |                    |
| 8% P.S.T.                    |                     | \$9,912.00          |                    |
| <b>Total Tendered Price:</b> |                     | <b>\$140,007.00</b> |                    |

Note: The low tendered prices, meeting specifications, are boxed above.

The single tender received is deemed to be fair and equitable with the tendered prices representing an increase of 11.5% on the Emulsified Asphalt and an increase of 8.25% on the MTO Prime, from the previous year prices.

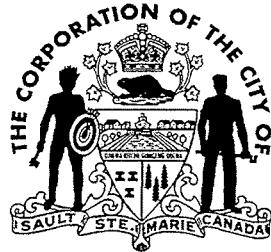
It is my recommendation that the low tendered prices, submitted by McAsphalt Industries, be accepted.

Ralph Robertson  
Manager of Purchasing

(5)U

5(0)

Ralph Robertson  
Manager of Purchasing



Finance Department  
Purchasing Division

2008 05 26

Mayor John Rowswell and  
Members of City Council,  
Civic Centre.

**Re: Tender for Asphaltic Concrete**

Attached hereto for your information and consideration is a summary of the tenders received for the supply of Asphaltic Concrete Products required during the 2008 construction season.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders received was held May 14, 2008, with Councillor S. Butland representing City Council.

The tenders received have been evaluated and reviewed with Mr. P. McAuley, P. Eng., Commissioner of Public Works and Transportation, and the low tendered prices, meeting specifications, have been identified on the attached summary. The low tendered prices represent an increase of approximately 12% from the previous tender of 2007.

**RECOMMENDATION**

It is therefore my recommendation that the tender for Asphaltic Concrete be awarded, firm price for one year, to Palmer Construction.

This report is submitted for Council's approval.

Respectfully submitted,

Ralph Robertson  
Manager of Purchasing

RR:nt  
Attach.

Recommended for approval,

W. Freiburger  
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL  
  
Joseph A. Mirecki  
Chief Administrative Officer

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
BUDGET TO BE DRAWN FROM VARIOUS PUBLIC WORKS STREET MAINTENANCE ACCOUNTS**

**SUMMARY OF TENDERS  
ASPHALTIC CONCRETE**

**Firm Prices for One Year Period - June 1, 2008 to May 31, 2009**

| <u>Description</u>      | <u>Palmer Construction<br/>Sault Ste. Marie, ON</u> | <u>Pioneer Construction<br/>Sault Ste. Marie, ON</u> | <u>Ellwood Robinson<br/>Sault Ste. Marie, ON</u> |
|-------------------------|---|--|--|
| HL2 Asphaltic Concrete  | \$96.00 Per Tonne                                   | \$99.25 Per Tonne                                    | \$98.40 Per Tonne                                |
| HL3 Asphaltic Concrete  | \$93.50 Per Tonne                                   | \$96.35 Per Tonne                                    | \$95.70 Per Tonne                                |
| HL3A Asphaltic Concrete | \$94.20 Per Tonne                                   | \$96.30 Per Tonne                                    | \$96.80 Per Tonne                                |
| HL4 Asphaltic Concrete  | \$91.00 Per Tonne                                   | \$96.10 Per Tonne                                    | \$93.40 Per Tonne                                |
| HL8 Asphaltic Concrete  | \$89.25 Per Tonne                                   | \$94.55 Per Tonne                                    | \$91.60 Per Tonne                                |

Note: The low tendered prices, meeting specifications, are boxed above.

The low tendered prices represent an increase of \$10.00 per tonne from 2007 prices in each category.

This represents approximately 12% increase from the 2007 prices.

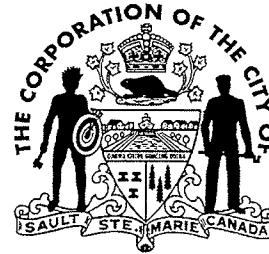
It is my recommendation that the low tendered prices submitted by Palmer Construction Limited, be accepted.

Ralph Robertson  
Manager of Purchasing

**RECEIVED: May 14, 2008  
FILE: #2008WA03**

5(p)

Ralph Robertson  
Manager of Purchasing



Finance Department  
Purchasing Division

2008 05 26

Mayor John Rowswell and  
Members of City Council  
Civic Centre

### Re: Tender for Ready-Mix Concrete

Attached hereto for your information and consideration is a summary of the tenders received for the supply and delivery of Ready-Mix Concrete as required by the City Corporation.

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders was held May 14, 2008, with Councillor Steve Butland representing City Council.

The tenders received have been thoroughly evaluated and reviewed with Mr. Pat McAuley, Commissioner of Public Works & Transportation, and the low tendered prices, meeting specifications, have been indicated on the attached summary.

### RECOMMENDATION

It is therefore my recommendation that the tender for the supply and delivery of Ready-Mix Concrete be awarded to Fisher Wavy Inc., for one year, at their low tendered prices.

This report is submitted for Council's approval.

Respectfully submitted,

A handwritten signature of Ralph Robertson.

Ralph Robertson  
Manager of Purchasing

Recommended for approval,

A handwritten signature of W. Freiburger.

W. Freiburger  
Commissioner of Finance & Treasurer

RR:nt  
Attach.

*[Handwritten signatures over a stamp]*  
**RECOMMENDED FOR APPROVAL**  
Joseph M. Fratesi  
Chief Administrative Officer

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
BUDGET TO BE DRAWN FROM VARIOUS PUBLIC WORKS STREET MAINTENANCE ACCOUNTS**

**SUMMARY OF TENDERS  
READY-MIX CONCRETE**

Firm Prices for One Year Period - June 1, 2008 to May 31, 2009

| <u>DESCRIPTION</u>                  | <u>QUANTITY</u> | <u>Caswell Concrete<br/>Sault Ste. Marie, ON</u> | <u>Fisher Wavy Inc.<br/>Sault Ste. Marie, ON</u> | <u>Lafarge Construction Mat.<br/>Sault Ste. Marie, ON</u> |
|-------------------------------------|-----------------|--|--|---|
| 20Mpa Ready Mix Concrete(CSA 23.1)  | 20              | \$170.00   | \$3,400.00                                       | \$161.00  |
| 32Mpa Ready Mix Concrete(CSA 23.1)  | 583.5           | \$190.00   | \$110,865.00                                     | \$175.25  |
| Unshrinkable Fill                   | 20.5            | \$125.00   | \$2,562.50                                       | \$115.00  |
| Additional Cost for Heat            | 92.5            | \$25.00  | \$2,312.50                                       | \$24.00   |
| Underload Charge(less than 2 cu.M.) | 18              | \$80.00  | \$1,440.00                                       | \$90.00   |
| <b>Subtotal:</b>                    |                 | <b>\$120,580.00</b>                              |  | <b>\$111,675.88</b>                                       |
| G.S.T. (5%)                         |                 | \$6,029.00                                       | \$5,583.79                                       |   |
| P.S.T. (8%)                         |                 | \$9,646.40                                       | \$8,934.07                                       |   |
| <b>Total:</b>                       |                 | <b>\$136,255.40</b>                              |  | <b>\$126,193.74</b>                                       |

| <u>DESCRIPTION</u>                  | <u>QUANTITY</u> | <u>Caswell Concrete<br/>Sault Ste. Marie, ON</u> | <u>Fisher Wavy Inc.<br/>Sault Ste. Marie, ON</u> | <u>Lafarge Construction Mat.<br/>Sault Ste. Marie, ON</u> |
|-------------------------------------|-----------------|--|--|---|
| 20Mpa Ready Mix Concrete(CSA 23.1)  | 20              | \$170.00   | \$3,400.00                                       | \$162.50  |
| 32Mpa Ready Mix Concrete(CSA 23.1)  | 583.5           | \$190.00   | \$110,865.00                                     | \$184.00  |
| Unshrinkable Fill                   | 20.5            | \$125.00   | \$2,562.50                                       | \$115.00  |
| Additional Cost for Heat            | 92.5            | \$25.00  | \$2,312.50                                       | \$25.50   |
| Underload Charge(less than 2 cu.M.) | 18              | \$80.00  | \$1,440.00                                       | \$95.00   |
| <b>Subtotal:</b>                    |                 | <b>\$120,580.00</b>                              |  | <b>\$111,675.88</b>                                       |
| G.S.T. (5%)                         |                 | \$6,029.00                                       | \$5,583.79                                       |   |
| P.S.T. (8%)                         |                 | \$9,646.40                                       | \$8,934.07                                       |   |
| <b>Total:</b>                       |                 | <b>\$136,255.40</b>                              |  | <b>\$126,193.74</b>                                       |

Note: The low tendered prices, meeting specifications, are boxed above.

The above quantities are typical of our annual volumes, including ancillary costs.

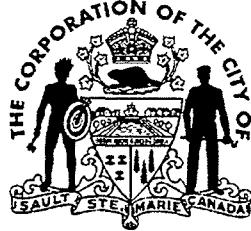
The firm pricing based on the typical volumes shown represent an increase of 3.2% from the previous year pricing.

It is my recommendation that the low tendered prices, submitted by Fisher Wavy Inc., be accepted.

Ralph Robertson  
Manager of Purchasing

RECEIVED: May 14, 2008  
FILE: #2008WA05

JOSEPH J. CAIN  
MANAGER RECREATION & CULTURE DIVISION



5(9)  
COMMUNITY SERVICES DEPARTMENT  
RECREATION & CULTURE DIVISION  
Bellevue & Bondar Marinas  
Cultural  
Historic Sites  
Leisure Services/Leadership  
Recreational Lock  
Roberta Bondar Tent Pavilion  
Seniors' Services  
Sports/Events/Development

2008 05 26

Mayor John Rowswell  
and Members of City Council

**REQUEST FOR FINANCIAL ASSISTANCE FOR  
NATIONAL / INTERNATIONAL SPORTS COMPETITIONS**

Attached is a financial assistance request from the following:

**Myrica Hinich – Snowboarding**

Ms. Hinich qualified to compete at the Canadian Nationals for Snowboarding in Cypress Hills, Vancouver, British Columbia on April 5 & 6 2008 as an independent Ontario athlete as governed by the Canadian Snowboard Federation.

The Parks and Recreation Advisory Committee has reviewed the application and recommends assistance for the applicant. Your approval of a \$200.00 grant is therefore requested.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Cain".

Joseph J. Cain  
Manager Recreation and Culture

Recommended for approval,

A handwritten signature in black ink, appearing to read "N.J. Apostle".

Nicholas J. Apostle  
Commissioner Community Services

**RECOMMENDED FOR APPROVAL**

A handwritten signature in black ink, appearing to read "J. Fratesi".

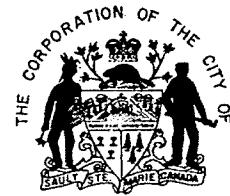
Joseph M. Fratesi  
Chief Administrative Officer

prac/2008/council report fin assit Hinich

attachments

5(g)

P6A 5X6



## REQUEST FOR FINANCIAL ASSISTANCE FOR NATIONAL/INTERNATIONAL SPORTS COMPETITIONS APPLICATION FORM

PLEASE PRINT

**Name and Address of Applicant:**

Correspondence will be directed to this name and address.

BRITTA WÖLFERT (mother of Myrica)

59 LANSDOWNE AVE.

SAULT STE. MARIE, ON

Postal Code P6B 1K5

Phone: 759-8116 (H) 257-8550 (W) Fax: /

Email: Stay@skybearchalets.com

**Name and Address of Athlete(s):**

Append team list to application form if applicable.

Myrica Hinich

59 LANSDOWNE AVE.

SAULT STE MARIE, ON

Postal Code P6B 1K5

**Name of National or International Sporting Competition:**

CANADIAN SNOWBOARD NATIONALS

**Date(s) of Competition:**

APRIL 4 & 5, 2008

**Location of Competition:**

Cypress Mountain, B.C.

**Name of Sports Governing Body:**

Canadian Snowboard Federation

5(g)

- 2 -

**List any other source(s) of assistance received.**

"Snow Champs Chomp" Auction and Dinner  
for fundraising purposes

**Have you previously requested financial assistance from the City ?**

Yes  No \_\_\_\_\_ Amount \$ 200.00

If yes, please indicate the year(s):

2007

**If this application for funding is approved, the payment cheque should be payable to:**

Myrica Hinrich

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2008 04 28  
Year Month Day

Britta Wölfert mother *Wölfert* 759-8116  
Name Title Signature Phone Number  
(Applicant)

Chris Nakanechny *BC Team Head Coach* *Chase D* 604 849 0413  
Name Title Signature Phone Number  
(Club Official)

5(q)



**BC SNOWBOARD ASSOCIATION**  
Box 2040, Kelowna, BC, V1X 4K5  
Ph: 250.491.762  
Email: [Admin@bcsnowboard.com](mailto:Admin@bcsnowboard.com)  
[www.bcsnowboard.com](http://www.bcsnowboard.com)

---

April 30, 2008

To Whom It May Concern

Through her results on the Canadian FIS tour this season Myrica Hinich was selected to race at Canadian Nationals at Cypress Mountain. With the way the quota spots are done she was registered as a BC rider but she was competing as an independent Ontario athlete at this event.

If you have any questions please contact me at the number below

Chris Nakonechny  
BC Snowboard Team Head Coach  
604 849 0413

5(g)

# ALGOMA

SAULT STAR

DISTRICT EDITOR JEFFREY OUGLER district@saultstar.com 759-3030 EXT. 257 FAX: 759-0102

TUESDAY, APRIL 8, 2008

## Cash freeze fails to send snowboarder for tumble

### Searchmont's Myrica Hinich stars on B.C. slopes

By Liisa McMillan  
SPECIAL TO THE STAR

**M**yrica Hinich wasn't about to let her natural talent on the slopes slides — even if her bank account was bottoming out.

The Searchmont resident and snowboarder, who raced with the Ontario provincial snowboard cross (SBX) team during the 2006-2007 season, was forced to discontinue participation this year due to increased costs.

Disappointed but still determined to hit the slopes, she headed for Whistler, B.C., late last fall. There, she earned her lift tickets by working a part-time job as an instructor, while simultaneously "upping" her training by completing a level 2 snowboard instructor course.

Now the 19-year-old Hinich is back, going toe-to-toe with some of the world's top racers.

Out of an injury became restless before long; after months of standing on the sidelines she was eager to race again.

She entered her first race in January, at the ATOMIC Super Boarder Cross race, and surprised herself by placing first. The win provided Hinich the confidence she needed to continue as an independent rider and, from there, she signed up for her first FIS (International Ski Federation) B.C. provincial race at Red Mountain in February, in which she secured a fourth-place finish out of 14 competitors in the senior women's category.

It was the first FIS points competition in which she raced since competing in the Canadian SBX Nationals at Mount Cypress in Vancouver in April 2007.

"I had a pretty good day," said Hinich in a recent interview from British Columbia.

"I qualified second and came in fourth. I'm OK with that except for the fact that I was in first, but fell right near

the end in the finals . . . in the heat before finals I fell in the exact same place. I raced well for the rest of the day, and I came away from that race knowing that I rode it real well until the fall."

Next up was the B.C. provincial snowboard series finals at Big White in early March, in which Hinich secured a solid third-place finish. And at the FIS NorAm SBX Finals at Castle Mountain, Alberta later that month, Hinich battled it out with competitors from Norway, Japan, New Zealand and the U.S. to finish second out of 17 racers. After just three races, Hinich began to build a name for herself as an independent rider, and was officially "on the radar" of the B.C. provincial team, according to one of the coaches. Their interest was confirmed when Hinich recently received a formal invitation to attend the team's selection camp Thursday and Friday.

"I imagined it would be really difficult being independent, finding my way to these races that are scattered all across the west, but I have gotten a lot of positive encouragement and support from everyone that I've met at Whistler, as well as friends and family back home," said Hinich.

"I have to give extra credit to my mom because she is the biggest reason I haven't given up yet."

"I have really enjoyed being my own team this season, and am quite excited that it has been so positive."

Since Hinich qualified enough points in just three races, she qualified for the 2008 Nationals late last week at Cypress Mountain in Vancouver, the future venue for the snowboard competitions at the 2010 Olympics. In which she placed 17th overall of 37 international competitors.

"There were a lot of FIS races earlier in the season that I wasn't able to attend," said Hinich. "I am trying to take a bit of time off right now in hopes that it will somewhat fade in time for next weekend."

In the meantime, Hinich continues to seek additional sponsorship to pursue future training efforts. Current local sponsors include Filtric & Main Filter, Fuzed Notions Graphic Design, Algoma's Watertower Inn and Back in Motion.

"There were a lot of interesting features that really flowed,



MYRICA HINICH EARNED her lift tickets by working a part-time job as an snowboard instructor.

Hinich. "I am fortunate enough to have placed well in the three major FIS races that I did attend, in order to gain enough points and recognition for the Nationals."

"I am looking forward to Nationals and hoping that it will be similar to last year's course."

"There were a lot of interesting features that really flowed, and it was a lot of fun. At this point the only concern I have is an on-going ankle problem from last summer. I am trying

to take a bit of time off right now in hopes that it will somewhat fade in time for next weekend."

In the meantime, Hinich continues to seek additional sponsorship to pursue future training efforts. Current local sponsors include Filtric & Main Filter, Fuzed Notions Graphic Design, Algoma's Watertower Inn and Back in Motion.

"On the net: myrica.ca, satasnow.com, csc.ca

### Renovations or New Construction

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**Home hardware building centre**

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Exit 01 Bypass at Hwy 638 or Watson Rd.  
(705) 248-2931

### Norwalk-like virus hits patients at 2 Sudbury hospitals

Patient visitors being restricted, surgeries slashed today

CANADIAN PRESS

**S**UDBURY — Parts of two hospitals are quiet because of an outbreak of 43 cases of a Norwalk-like virus.

The entire fourth floor at St. Joseph's Health Centre and much of the

cancel scheduled surgeries today.

Visitors to in-patient units at all three Sudbury Regional Hospital sites are being restricted because of the viral outbreak that began Thursday at the St. Joseph's site.

David McNeil Sud-

McNeil says hospital officials will monitor the situation for 24 hours and notify the community about changes to visitor restrictions.

The outbreak started on the medical floor at St. Joseph's and spread to the Laurentian site floor

visitors are being restricted at all three sites in an attempt to contain the outbreak, McNeil said.

Visitors will be allowed in some cases on compassionate grounds, but family and friends should call the nursing units on

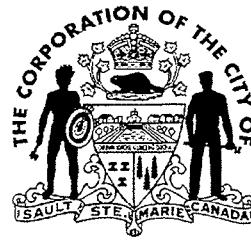
### Eliminate Chronic Pain Forever...

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  - LIGHTWEIGHT



5(r)

JOSEPH J. CAIN  
MANAGER RECREATION & CULTURE DIVISION



COMMUNITY SERVICES DEPARTMENT  
RECREATION & CULTURE DIVISION  
Bellevue & Bondar Marinas  
Cultural  
Historic Sites  
Leisure Services/Leadership  
Recreational Lock  
Roberta Bondar Tent Pavilion  
Seniors' Services  
Sports/Events/Development

2008 05 26

Mayor John Roswell  
and Members of City Council

### Indoor Play Structure

At your January 28, 2008 meeting City Council passed the following resolution:

"Whereas as a result of the recent invitation to the public for input regarding youth, and having received a proposal regarding an indoor recreation facility concept; now therefore be it resolved that the proposal submitted by Dana Peterson dated January 21, 2008 entitled "Indoor Play Structure" be referred to the Parks and Recreation Advisory Committee for comment as to whether this fits into a future strategy and report back to City Council by spring 2008".

The Parks and Recreation Advisory Committee (P.R.A.C.) discussed this at their meeting on February 5, 2008. At that meeting it was decided to forward the item to the P.R.A.C. Sub-Committee and the consultant conducting the business plan and the feasibility study for the indoor multi-use facility. That review process is currently being undertaken.

The letter from Dana Peterson was also forwarded to Florence Lake, Community Child Care Manager and Cathy Ferguson, Manager of Day Care Services for their feedback. We understand from Mrs. Lake that the request was forwarded to the Best for Kids Committee of Council for their consideration. In addition, a letter was sent to Ms. Peterson referring her to a local organization called Marty's Promise for possible funding consideration.

As part of the Corporate Strategic Plan the Community Services Department has included an item on the updating of the Parks and Recreation master strategy. Ms. Peterson's issue will be included as part of that process.

This is provided for the information of City Council.

Respectfully submitted,

A handwritten signature in black ink.

Joseph J. Cain  
Manager Recreation and Culture

Recommended for approval,

A handwritten signature in black ink.

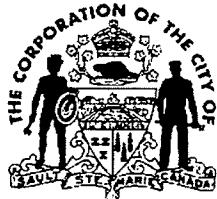
Nicholas J. Apostle  
Commissioner Community Services

li/rec&cult/prac/08/indoor play structure

cc: R. Travaglini, Manager Parks  
P. McAuley, Commissioner Public Works & Transportation  
L. Bottos, City Solicitor  
D. Peterson

RECOMMENDED FOR APPROVAL  
A handwritten signature in black ink.  
Joseph M. Fratesi  
Chief Administrative Officer

NICHOLAS J. APOSTLE  
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT  
Community Centres Division  
Municipal Day Nurseries Division  
Recreation & Culture Division

5(s)

2008 05 26

Mayor John Rowswell  
and Members of City Council

### **Historic Sites Board (HSB) Request for a Part-Time Employee**

At the 2008 budget meeting on May 1<sup>st</sup>, Council asked the Commissioner of Community Services to investigate the possibility of funding the Historic Sites Board's request for a part-time position for the Ermatinger•Clergue National Historic Site from the Community Services Department budget annualization of \$300,000.

The Historic Sites Board is its own entity with its own budget for which it is responsible. The staff are employed by the City with the Community Services Department being responsible for the administration of such matters as payroll and clerical support. The Community Services Department is not responsible for the Historic Sites Board's budget. In the Municipality's budget system it is uncommon for a department to fund, out of its operational budget, any part of a Board's operations on an on-going basis. In addition, I am of the understanding that the HSB is providing Council with a letter stating that their request should not be funded from the Community Services Department operations.

The Community Services Department, as part of its' 2008 budget submission, identified that an annual adjustment of \$400,000. was required to bring the John Rhodes Community Centre budget in line with the actual operational costs. Council adjusted this request to \$300,000. and it will therefore be more difficult for the Community Services Department to stay within its' allotted budget.

In my view there are Community Services Department staffing concerns that are equal to or greater than the HSB's request.

Therefore it is respectfully suggested that Council not fund the Historic Sites Board's request for an additional part-time employee from the Community Services Department budget and that such a request be dealt with as a supplementary item on a future budget.

Respectfully submitted,

Nicholas J. Apostle  
Commissioner Community Services

jbc/council/hsb part time employee may 26

cc: K. Marshall, Chairperson, HSB  
W. Freiburger, Commissioner of Finance

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi  
Chief Administrative Officer

**5(s)**

Phone: (705)759-5310  
Fax: (705)759-6605

Recreation & Culture Division  
Box 580, Civic Centre  
Sault Ste. Marie, ON  
P6A 5N1



## **Historic Sites Board**

2008 05 26

Mayor John Rowswell  
and Members of City Council

### **HISTORIC SITES BOARD – Report Concerning the Supplementary Budget Request**

The Historic Sites Board has been made aware that at the 2008 Budget meeting on May 1, 2008, Council asked the Commissioner of Community Services to investigate the possibility of funding our supplementary budget request item of one (1) Part –Time Interpreter (37 weeks), for a total of \$15,346. plus employee related costs, from the department's global budget.

In the presentation to Council on March 17, 2008, we provided Council the information regarding the current status of the Ermatinger•Clergue National Historic Site's operations, services, and staffing. Each year temporary measures have so far afforded wage subsidy and granting opportunities but are never a guarantee. We also made Council aware that in 2007, staff was forced to decline special bookings and school tours due to the lack of staffing at the Site. We wish to reiterate also that we will not be able to consistently meet or guarantee the standards of service, preservation, and safety, with our current staffing commitments.

The Historic Sites Board is appointed by Council and reports to Council. As an entity, the operational budget preparation and annual expenses are all approved at the Board level on behalf of Council. The Community Services Department provides assistance to the Historic Sites Board in the area's of administrative services, human resources, payroll, clerical support, and financial accountability.

The Historic Sites Board understands that the current Community Services Department global budget may not accommodate this request, and are willing to investigate other possible sources of funding such as wage subsidy programs.

5(s)

**REQUEST**

At the May 8, 2008 Historic Sites Board meeting, the following resolution was passed:

Moved by: K. Yukich  
Seconded by: S. Myers

"Resolved that the Members of the Historic Sites Board recommend a report be submitted to Council and N. Apostle, regarding the uncertainty of the supplemental budget request item of one (1) Part-Time Interpreter, and secondly supports the investigation of possible wage subsidy programs for the said position."

**CARRIED**

Therefore, the Historic Sites Board asks that Council reconsider this request for one (1) Part-time Interpreter in the 2009 budget.

Respectfully submitted,



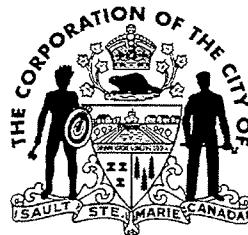
Mrs. Judy McGonigal  
Vice Chair, Historic Sites Board

Hsb/08/council report may

cc: N. Apostle, Commissioner Community Services  
J. Cain, Manager Recreation & Culture  
Historic Sites Board Members  
K. Fisher, Curator ECNHS

5(+)

JOSEPH J. CAIN  
MANAGER RECREATION & CULTURE DIVISION



COMMUNITY SERVICES DEPARTMENT  
RECREATION & CULTURE DIVISION  
Bellevue & Bondar Marinas  
Cultural  
Historic Sites  
Leisure Services/Leadership  
Recreational Lock  
Roberta Bondar Tent Pavilion  
Seniors' Services  
Sports/Events/Development

2008 05 26

Mayor J. Rowswell  
and Members of City Council

## WILDLIFE VIEWING PLATFORM

### Background

In the fall of 2007, City staff was approached by a member of the Sault Naturalists of Ontario and Michigan to place a wildlife viewing platform on the City's waterfront, preferably at Bellevue Park. The Sault Naturalists have funds available for this purpose from a grant received from the Ministry of Natural Resources.

The matter was referred to the Parks & Recreation Advisory Committee (P.R.A.C.) for consideration. P.R.A.C. agreed that it was a good fit for the more secluded areas along the waterfront of Bellevue Park and referred it back to staff to do further investigation.

Staff consulted with the Legal Department and the Parks Division of the Public Works and Transportation Department. P.R.A.C. members, City staff and representatives of the Sault Naturalists went on a site tour on April 3, 2008 to investigate potential sites at Bellevue Park. The agreed upon site is east of the Bellevue Marina boat launch parking lot (see attached site map and layout). It provides an excellent view of the sheltered bay on the west side of Bellevue Park.

At a further meeting with City staff and the Sault Naturalists it was agreed that the Parks Division would provide an engineered drawing of a 12' X 16' wheelchair accessible platform; that the Parks Division would order the material, have it delivered and construct the platform; and that an appropriate sign should be erected to identify the platform and acknowledge the funding partners.

The Sault Naturalists have agreed to cover the cost of the engineered drawing, construction materials, signage and labour to construct the platform as follows:

- |                      |                   |
|----------------------|-------------------|
| • Engineered Drawing | \$ 518.00         |
| • Materials          | \$2,819.66        |
| • Sign               | \$ 300.00         |
| • Labour             | <u>\$2,000.00</u> |
| • Total              | <b>\$5,637.66</b> |

5(+)

A Memorandum of Understanding between the City of Sault Ste. Marie and the Sault Naturalists was developed in consultation with the Legal Department, and is attached for Council's information.

The Parks Division is able to provide a walkway from the Bellevue Marina parking lot to the platform along with some park benches and landscaping. The walkway, which will comply with the Corporate Accessibility Plan and provide accessibility for all residents of the community, will be made from paving stone that is left over from a previous project. Park benches will be provided from the existing inventory while the landscaping is being provided from the budget earmarked for annual maintenance and upgrades to Bellevue Park. The cost for the work provided by the Parks Division will be covered from their regular operating budget. Minimal annual maintenance will be required and can be accommodated within the Division's annual budget.

### Recommendation

It is recommended that City Council approve entering into the Memorandum of Understanding with the Sault Naturalists of Michigan and Ontario to have a wildlife viewing platform built at the agreed upon location at Bellevue Marine Park; and further that the Sault Naturalists pay the City a total of \$5,637.66 to cover the agreed upon costs; and further that the City's Parks Division construct and maintain the platform and walkway.

Respectfully submitted,



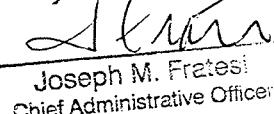
Joseph J. Cain  
Manager Recreation & Culture

Recommended for approval,



Nicholas J. Apostle  
Commissioner Community Services

RECOMMENDED FOR APPROVAL

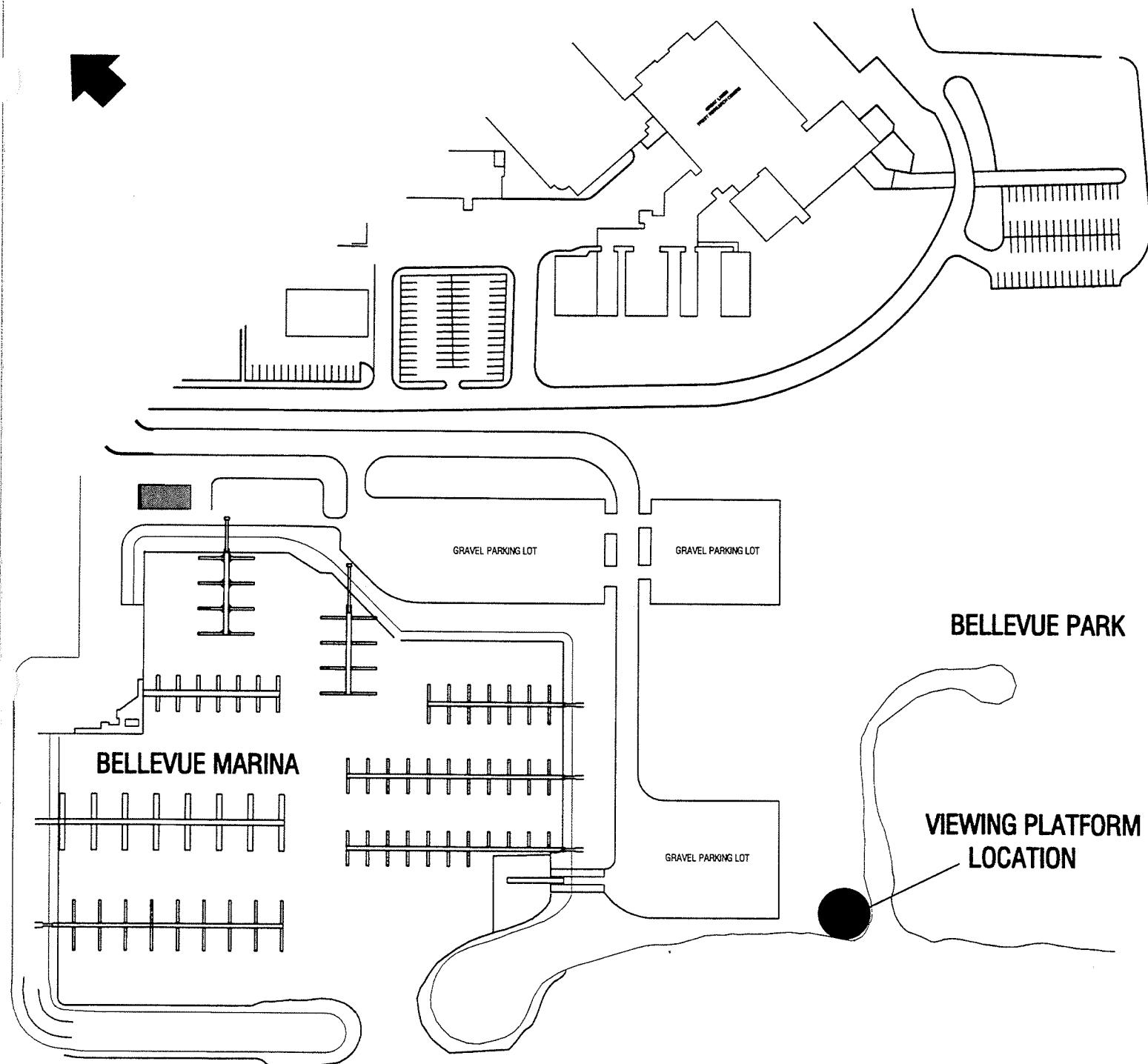


Joseph M. Fratesi  
Chief Administrative Officer

cc: L. Bottos  
P. McAuley  
R. Travaglini  
P.R.A.C.  
D. Euler - Sault Naturalists

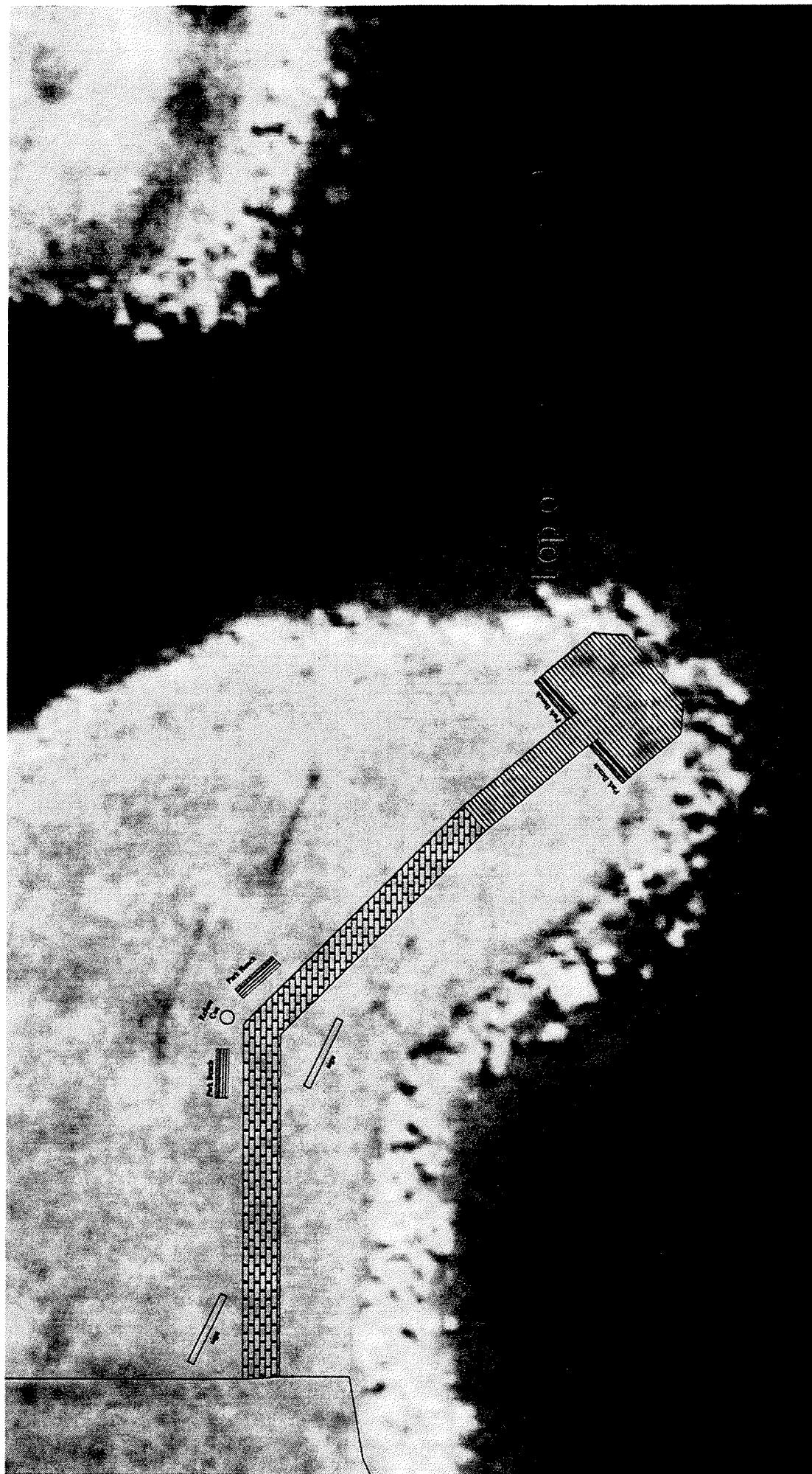
attachments

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**PROPOSED BELLEVUE PARK  
WILDLIFE VIEWING PLATFORM**

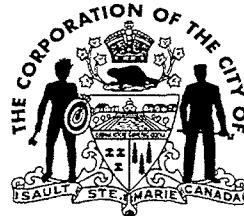
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5(u)

Jerry D. Dolcetti, RPP  
Commissioner

Don W. Maki, CBCO  
Chief Building Official



ENGINEERING & PLANNING DEPARTMENT

Building Division

Tel: (705) 759-5410  
Fax: (705) 541-7165

2008 05 26

File No. 7632-2

Mayor John Rowswell  
And members of City Council  
Civic Centre

**Re: 92 Second Line West**

Council will recall that at the 2007 11 13 meeting, approval was given for Planning Application No. A-19-07-Z.OP. This allowed the subject property to be rezoned as a Contractors Yard, subject to renovation/repair conditions being met. This has not been complied with.

The purpose of this report is to obtain Council approval to proceed under the authority of the Building Code Act and hire the forces necessary to undertake the required work.

The following is intended to provide Council with a status report:

- 2007 04 16** Received a complaint regarding the conditions of the property through the Commissioner of Engineering and Planning.
- 2007 04 17** Inspection undertaken by area inspector Jamie Coombs, pictures taken showing the deteriorated condition of this building.
- 2007 06 04** Order issued to the owner Frank Fata to undertake the following by June 29 2007 (see attached).  
(1) repair paint stucco;  
(2) repair paint soffit;  
(3) repair paint fascia board;  
(4) replace roof to make leak proof.
- 2007 06 21** Order confirmed as no appeal has been made.
- 2007 06 28** Owner attended the office. Mr. Frank Fata will not be able to meet the deadline of the order needed until July 16<sup>th</sup> to repair the soffit and until November to repair the roof. We advised the owner that we need to gain access to the interior to review the structure. This extension was agreed to.

5(u)

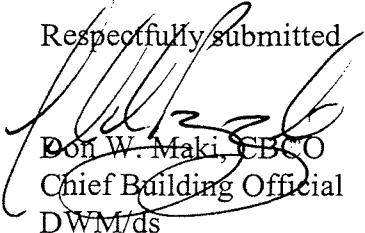
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- 2007 07 30** The area inspector Larry Kennedy met the owner on site to review the structural integrity of the building. His report is as follows:  
- roof leaking in several areas;  
- soffit repairs have been completed;  
- exterior stucco no progress;  
- fascia still needs replacing;  
- front columns need replacing;  
- building was structurally sound.
- 2007 07 31** Area inspector was instructed to prepare a work requisition to have the work order remedied by other forces that the City would hire.
- 2007 08 07** Owner Frank Fata filed a rezoning application for a contractors yard. The owner had stated that he had a tenant that would move in and at that time the repairs would be undertaken. The work requisition was put on hold until such time that the rezoning was finalized.
- 2008 03 04** Rezoning notification received and zoning finalized to permit a contractors yard.
- 2008 04 16** Site inspection by Larry Kennedy. Most items of the work order are in non-compliance except that the owner has repaired the soffit (see attached).
- 2008 05 14** Owner has taken out a building permit to complete the items listed in the work order as well as to alter the roof structure which would address the deteriorated front columns.

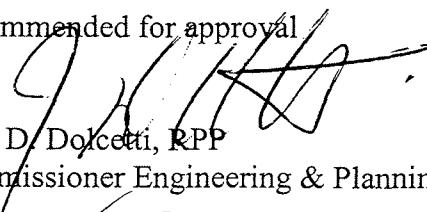
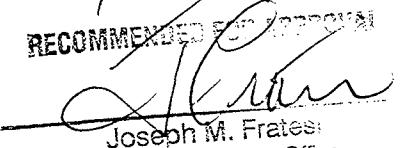
Given the fact that the owner has neglected to carry out the repairs in a timely manner, the following action is recommended.

**Recommendation:**

Failure to substantially commence work within 30 days from the issuance of the Building Permit, it is recommended that the Corporation proceed under the authority of the Building Code Act, and hire the forces necessary to undertake the required work. The costs associated with this action are to be added to the taxes for the subject property. A resolution to this effect appears elsewhere in your agenda.

Respectfully submitted  
  
Don W. Maki, CECO  
Chief Building Official  
DWM/ds

Attachments

Recommended for approval  
  
Jerry D. Dolcetti, RPP  
Commissioner Engineering & Planning  
**RECOMMENDED FOR APPROVAL**  
  
Joseph M. Frates  
Chief Administrative Officer

BUILDING DIVISION

5(u)

IN THE MATTER OF THE BUILDING CODE ACT, S.O. 1992,C.23,  
Subsection 15.2(2), as amended;

AND IN THE MATTER OF BY-LAW 94-54

of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

**O R D E R**

Registered Mail

I, Don W. Maki, Chief Building Official of the City of Sault Ste. Marie, in the District of Algoma, Property Standards Officer, in and for the City of Sault Ste. Marie;

DOES HEREBY GIVE NOTICE to FRANK FATA, 235 CHESHIRE ROAD, SAULT STE. MARIE, ON P6C 2W8 that the property more particularly described as

Plan H651 Lot 27 PT 28 29 RCP RP 1R3215 Part 2, City of Sault Ste. Marie, District of Algoma, Civic No. 92 Second Line West,

does not comply with the standards prescribed in By-law No. 94-54, as amended, passed by the Council of the Corporation of the City of Sault Ste. Marie;

DO THEREFORE REQUIRE that on or before JUNE 29, 2007, (a) repair and paint exterior stucco to match existing – section 4.6.4 By-law 94-54, (b) paint and repair all exterior soffit, sections 4.6.3 & 4.6.4 By-law 94-54, (c) paint and repair all exterior fascia board, sections 4.6.3 & 4.6.4. By-law 94-54, (d) replace roofing to make leak proof, section 4.8.1. By-law 94-54 in accordance with Section 4.1.2 of By-law 94-54.

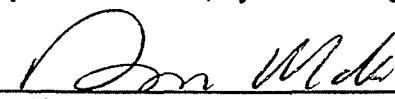
YOU ARE HEREBY FURTHER ADVISED that By-law No. 94-54, as amended, provides that if such order(s) are not done within the specified time limit the owner of the residential property is guilty of an offense and is liable upon summary conviction to a fine of not more than \$25,000 or \$50,000 for Corporations, exclusive of costs.

YOU ARE HEREBY GIVEN NOTICE that in addition to any other remedy and to any penalty imposed under this By-law, as amended, where any person who is in default in doing any matter or thing directed or ordered to be done pursuant to this By-law, as amended, the municipality can undertake to carry out the repair, demolition, clearance etc. at the expense of the property owner, to be recovered in like manner as municipal taxes in accordance with subsection 15(9) and/or issue a further order prohibiting the occupancy of the building in accordance with section 15(5)(a) and (b).

YOU ARE HEREBY FURTHER GIVEN NOTICE that subsection 15.3(1) of the Building Code Act, as amended reads as follows:

"An owner or occupant who has been served with an order made under subsection 15.2. (2) and who is not satisfied with the terms or conditions of the order may appeal to the committee (Residential Standards Appeal Committee) by sending notice of appeal by registered mail to the secretary of the committee within fourteen (14) days after being served the order." An order that is not appealed within the time referred to in subsection (1) shall be deemed to be confirmed as per subsection 15.3(2)

THE ORDER HEREIN merely recognizes the existing use of the subject property. The Order is not to be taken as an acknowledgment or admission of the legality of the said use, having regard to applicable zoning by-laws nor is the Order to be taken as making any comments on compliance with any other statutes, by-laws or regulations, except as specifically mentioned in the said Order.

  
\_\_\_\_\_  
Don W. Maki, CBCO  
Chief Building Official  
Property Standards Officer

DATED AT SAULT STE. MARIE, ONTARIO, on this 4th<sup>th</sup> day of June 2007.  
7632/lk/ds

5(u)

PROPERTY REVIEW 92 SECOND LINE WEST  
08/04/16

Changes to building condition as referred to from Order dated June 4<sup>th</sup> 2007

Additional soffit and fascia repair has been completed.

Outstanding items remaining are

1. Repair and paint to exterior stucco
2. Paint to all exterior soffit
3. Paint to all exterior fascia
4. Replace roofing to make leak proof.

08-04-22  
J. Kew  
L. Kew 2007

5(u)



5(u)



04/16/2008 11:01 AM

5(u)

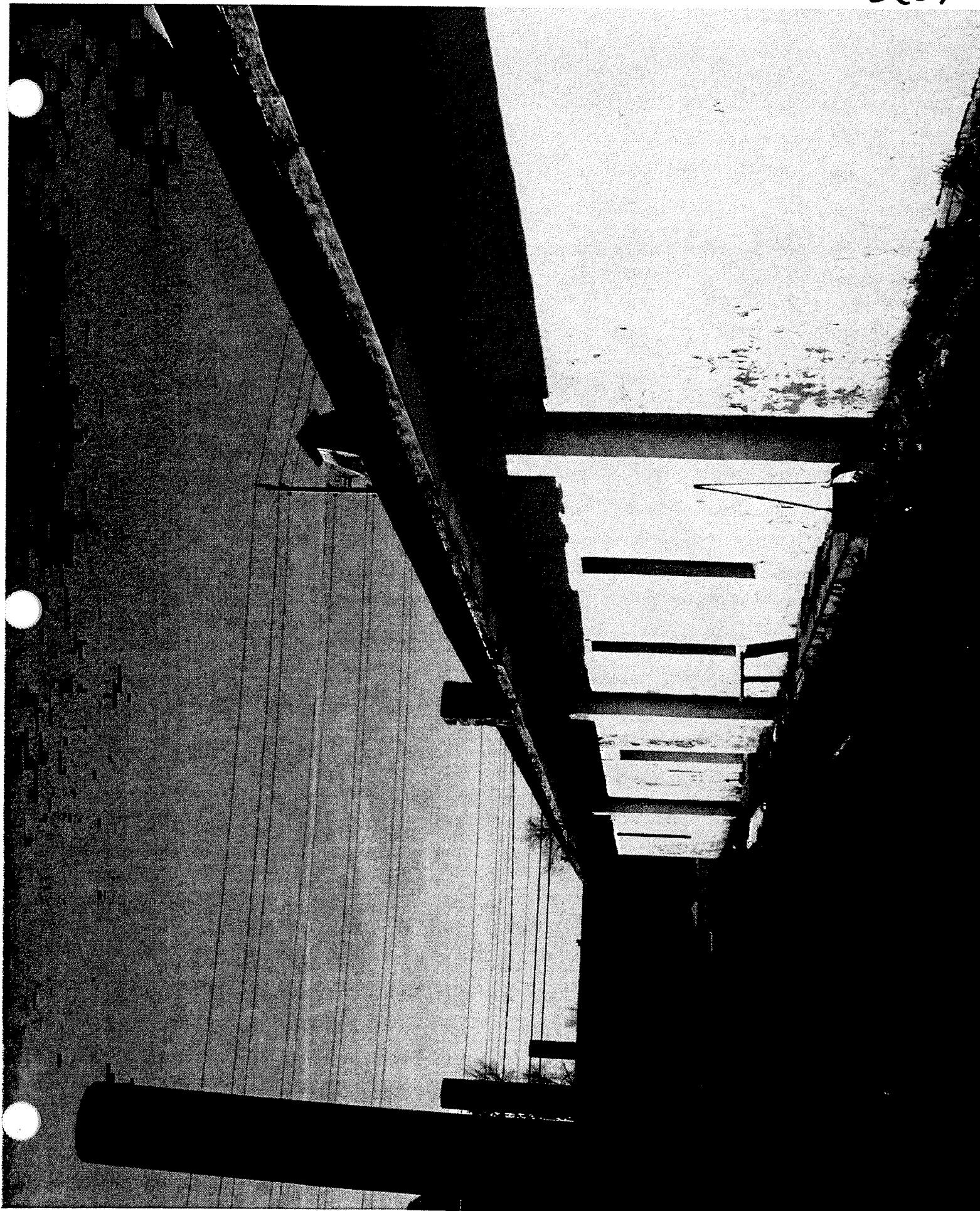
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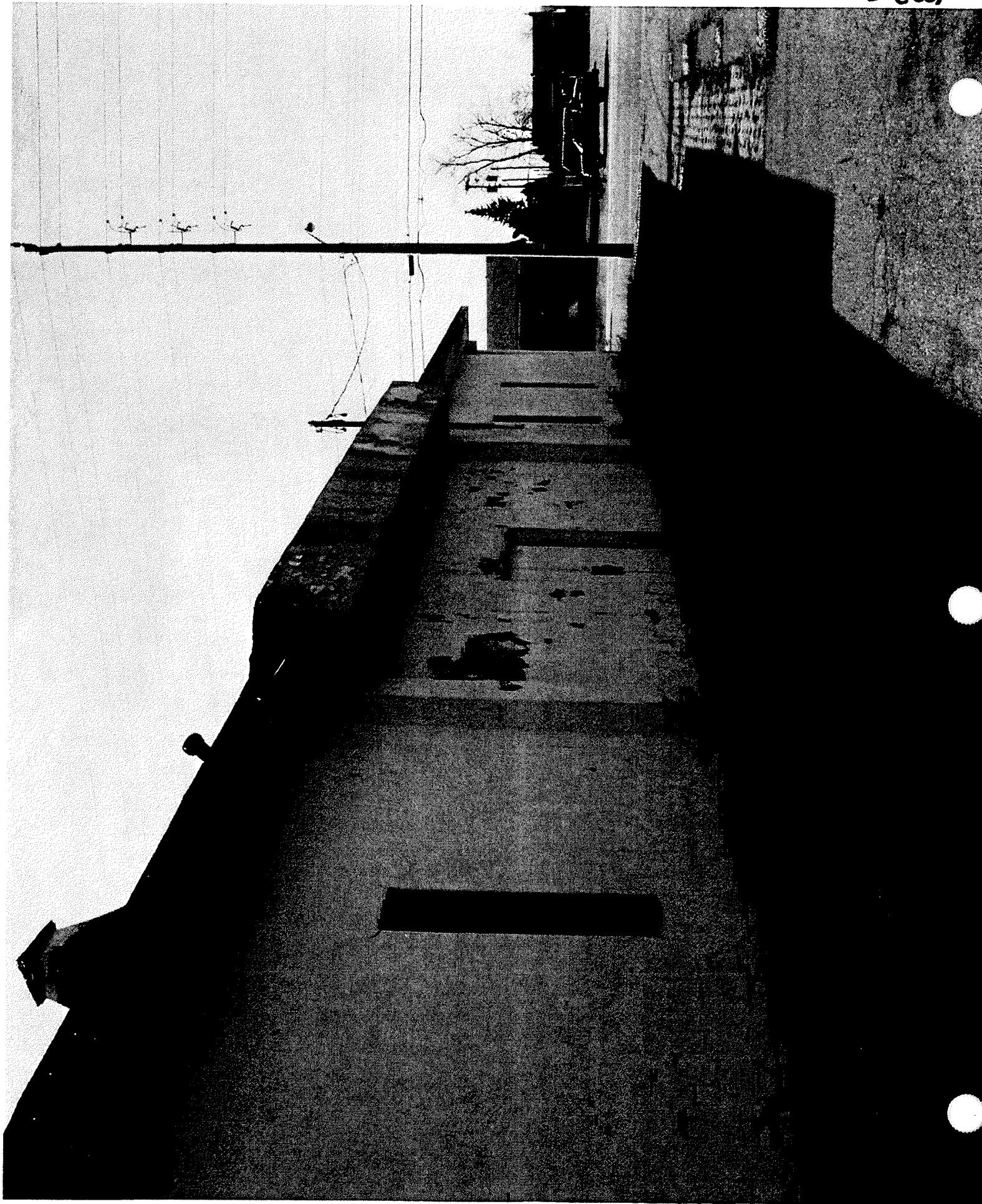
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04/16/2003 11:02 AM

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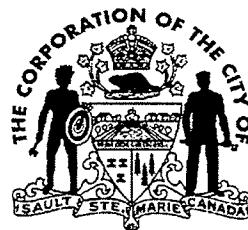


5(u)

LORIE BOTTO  
CITY SOLICITOR

NUALA KENNY  
ASSISTANT CITY SOLICITOR

File No.: B.1.4



LEGAL  
DEPARTMENT

2007 02 28

Mr. Don Maki  
Chief Building Official

Dear Mr. Maki:

**RE: Report to Council Dealing with Buildings that are Chronic Eyesores**

I am enclosing a copy of my report dated February 26<sup>th</sup>, 2007 that appeared on the agenda that evening concerning the Council resolution of October 30<sup>th</sup>, 2006 regarding buildings that are chronic eyesores. Council accepted my report. I am enclosing a copy of the resolution.

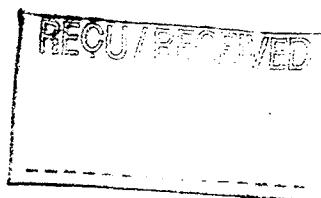
Let me know if you feel there is a need to get together to discuss implementing the recommendation in the report on how to deal with chronic eyesores. Basically, for property standards violations option 2 was selected for chronic eyesores. For less serious persistent dirty yards the only change there is that the property owner will not get the warning letter from the Legal Department. We will go straight to prosecution.

Yours truly

A handwritten signature in black ink, appearing to read "Lorie Bottos".

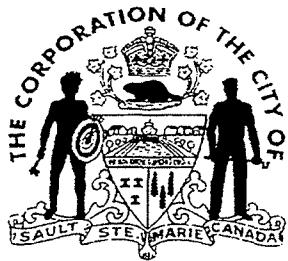
Lorie Bottos  
City Solicitor

LAB/np



Attachment: Report to Council, Feb. 26, 2007

cc: Jerry Dolcetti, Commissioner Engineering & Planning



# CITY COUNCIL RESOLUTION

5(u)

Date: February 26, 2007

Agenda Item

6(5)(a)

MOVED BY  
SECONDED BY

Councillor  
Councillor

T. Sheehan  
F. Fata

Resolved that the report of the City Solicitor dated 2007 02 26 concerning Council Resolution of October 30, 2006 Regarding Chronic Eyesores be accepted and the recommendations that:

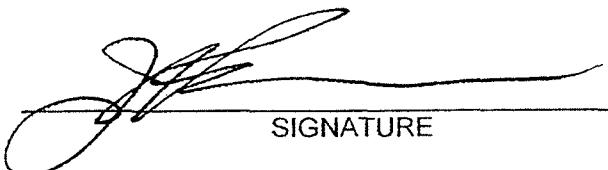
- 1) With respect to Property Standards matters, that Option 2 be adopted in the case of chronic offenders (being an offender that has been subject to a previous Property Standards order for the same property); and
- 2) For less serious properties where the Dirty Yard by-law is employed that in the case of property that has been subject to the Dirty Yard by-law process previously (for more minor offences such as tall grass or small amounts of debris) that the warning letter normally sent out by the Legal Department be eliminated be approved.

CARRIED  
 REFERRED

DEFEATED  
 OFFICIALLY READ NOT DEALT WITH

AMENDED

DEFERRED

  
SIGNATURE

C.A.O.  
 City Solicitor  
 Comm. Finance/Treasurer  
 Comm. Eng. & Planning  
 Comm. Human Resources

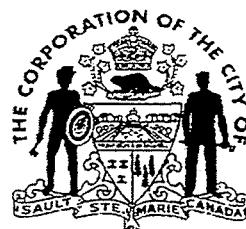
Comm. Community Services  
 Comm. P.W. & Transportation  
 City Clerk  
 Fire Chief  
 Police Chief

Mayor  
 Dir. Libraries  
 E.D.C.  
 Cons. Authority

5(u)  
6(5)(a)

LORIE BOTTO  
CITY SOLICITOR

NUALA KENNY  
ASSISTANT CITY SOLICITOR



LEGAL  
DEPARTMENT

File No. B. 1. 4.

REPORT TO: Mayor John Rowswell and  
Members of Council

REPORT FROM: Lorie A. Bottos, City Solicitor

DATE: 2007 02 26

**RE: COUNCIL RESOLUTION OF OCTOBER 30, 2006  
REGARDING CHRONIC EYESORES**

### Purpose

The purpose of this report is to respond to the following Council resolution passed on October 30, 2006:

"Whereas there are properties in the community that are considered to be a "chronic eyesore"; and

Whereas the City and Council receive complaints from time to time about said properties; Therefore be it resolved that it is recommended to the new Council that they request the City Solicitor to report about potential recommendations to update existing by-laws that deal with these chronic properties in the hopes of expediting permanent remedial action."

### Background

In preparing this report Nuala Kenny and I met with Don Maki and Freddie Pozzebon of the Building Division. The purpose of that meeting was to find out the procedure followed in that Division for getting property owners to comply with the Property Standards By-law and also the procedure used under the Dirty Yard By-law.

### Dirty Yard By-law 76-185

There are not many chronic problems – properties that come back to Council more than once. However there are many properties that have junk strewn around. Instead of proceeding under the Property Standards By-law, these properties are usually addressed under the Dirty Yard By-law. The process under the Dirty Yard By-law could be shortened by eliminating the letter sent by the Legal Department asking the person to clean up the property. The property owner has received a visit from the Building Inspector and a warning letter from

5(u)  
6(5)(a)

### Other Issues

Mr. Dolcetti advises that over the last eight years the Building Division averages approximately 77 percent of its time spent on permit issuance and inspection and 23 percent of time on responding to enforcement of complaints ranging from property standards to dirty yard infractions. If Building Division can reduce the amount of time and effort expended in responding to these enforcement complaints the process will be greatly improved. For the next few years, with the new hospital and Gateway projects the Building Division will experience a very busy building environment that will add further pressure on the inspectors.

Attached is a chart prepared by the Building Division. In column one is the normal current procedure and the length of time it takes (74 days). Two options are then shown for dealing with chronic offenders.

Over the last couple of years the Building Division has been short staffed due to people leaving the department and also being taken away from regular duties to undertake the training required by the Province for Building Inspectors. Staffing is now back up to complement in the Building Division. That will allow the inspectors in the Building Division to devote more time to these property standards issues. However the main duty of the Building Inspectors is to ensure compliance with the Building Code and safety matters pertaining to new buildings and renovations. That is the primary focus. Property standards complaints are addressed mainly in response to complaints as opposed to being pro-active.

Some cities, the City of Greater Sudbury for example, have separate divisions that deal with these types of property standards and dirty yard complaints as well as other by-laws. I believe that Mr. Maki mentioned that the City of Greater Sudbury has three people who in affect are by-law enforcement officers to address complaints that are non building related. For example, in Sault Ste. Marie the Building Division handles complaints about people feeding pigeons. On a recent trial a Building Inspector was tied up in court almost all day on one charge that resulted in a fine of \$100.00.

If Council wants the Building Division to be pro-active and also deal with chronic problems with more dispatch, I don't think that can realistically be done with the current staffing.

Another complaint that the Building Division receives is when people are asked to clean up their yards and the Legal Department hears during the prosecution process is that there are other properties that are in worse shape. Why is the City not going after them? There are some properties that have old vehicles strewn about and have had those vehicles strewn about for years that are not being addressed. I think it would be easier to get compliance with the Property Standards By-law and the Dirty Yard By-law if all property owners were made to comply. There will have to be a commitment to the by-law applying to everyone.

5(u)  
6(5)(a)

| PRESENT PROPERTY STANDARDS PROCEEDURE | OPTION 1           | OPTION 2        |
|---------------------------------------|--------------------|-----------------|
|                                       | TIME IN DAYS       | TIME IN DAYS    |
| <b>STAGE ONE</b>                      | FIRST TIME OFFENCE | CRONIC OFFENDER |
| COMPLAINT RECEIVED                    |                    |                 |
| INSPECTION DONE                       | 6                  | 6               |
| LETTER PREPARED                       |                    |                 |
| <b>STAGE TWO</b>                      | see note           |                 |
| WARNING LETTER SENT                   |                    |                 |
| COMPLIANCE PERIOD GIVEN               | 17                 | REMOVE STAGE    |
| FOLLOW-UP INSPECTION                  |                    | REMOVE STAGE    |
| <b>STAGE THREE</b>                    |                    |                 |
| PROPERTY TITLE SEARCHED               |                    |                 |
| ORDER ISSUED REGISTURED               | 17                 | 17              |
| COMPLIANCE PERIOD GIVEN               |                    |                 |
| MANDATORY 2 WEEK APPEAL               |                    |                 |
| FOLLOW-UP INSPECTION                  |                    |                 |
| <b>STAGE FOUR</b>                     |                    |                 |
| NO APPEAL                             |                    |                 |
| PREPARE COUNCIL REPORT                | 20                 | 20              |
| SEND TO COUNCIL FOR RESOLUTION        |                    | REMOVE STAGE    |
| <b>STAGE FIVE</b>                     |                    |                 |
| PREPARE WORK REQUISITON               |                    |                 |
| RECEIVE TENDERS                       | 14                 | 14              |
| UNDERTAKE WORK                        |                    |                 |
| COMPLETE FILE                         |                    |                 |
| <b>TOTAL TIME</b>                     | 74                 | 57              |
|                                       |                    | 37              |

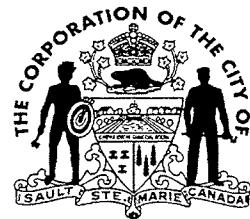
Please note that 95 % of the complaints are resolved after stage 2 within the range of 31/2 weeks

It's only if the property owner refuses to comply that the matter is sent beyond stage 2

5(v)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2008 05 26

Mayor John Rowswell  
Members of Council

**Re: Miscellaneous Construction – 711 Bay Street Sea Wall**

The City owns a retaining wall on City property in front of 711 Bay Street on the Waterfront. In 2007, it was determined that the condition of the retaining wall had deteriorated such that the area had to be fenced off.

We are in receipt of a quotation from M. R Wright and Associates to perform an engineering inspection including a topographical survey, a detailed underwater inspection and video, a site plan and a report including recommendations for repairs and/or remediation. The estimated cost for this report is \$11,000.

The engineering department recommends that the firm of M. R. Wright and Associates be retained to complete this inspection. An allowance of \$15,000 was included in the 2008 Miscellaneous Construction budget for this work.

Respectfully submitted,

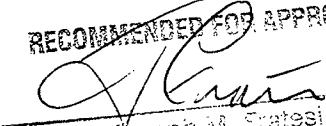
Recommended for Approval:

  
\_\_\_\_\_  
Don J. Elliott, P. Eng.  
Director of Engineering Services

  
\_\_\_\_\_  
Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

/bb

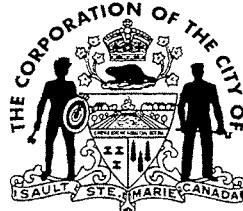
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RECOMMENDED FOR APPROVAL  
  
\_\_\_\_\_  
Joseph M. Fratesi  
Chief Administrative Officer

5(w)

Jerry D. Dolcetti, RPP  
Commissioner

Don J. Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2008 05 26

Mayor John Rowswell  
Members of City Council

**Re: Gateway Project Update**

Since the last update to Council on March 17, 2008, the Committee has received four (4) separate interests as part of the Request for Qualifications (RFQ) submission.

The submissions were reviewed by the Committee and one of the proponent groups met the criteria as set out in the RFQ. The Committee is prepared to recommend that CCI Development Group of Companies (CCI) be considered to move to the next step and prepare a Request for Proposal (RFP) on the project.

As noted in the material sent out to proponents, the RFP (due July 21/08) is issued to solicit the highest quality proposal for the Sault Ste. Marie Gateway Project. As part of the RFP process, the proponent will need to demonstrate the inclusion of a major tourist attraction along with other uses that compliment the waterfront location and adjoining activities/facilities.

The proposal by CCI needs to contain and will be evaluated on how well they meet the following elements of the RFP criteria:

- Concept (includes design, innovation, creativity, feasibility and compatibility with surrounding developments);
- Economic Development (includes direct and indirect benefits in areas of employment, tourism, etc. for the Sault Ste. Marie area);
- Financial (includes financing arrangement for the project, financial strength of the Proponents, level and type of financial involvement expected from the public sector, and financial projections for the project);
- Business Plans (including plans for the development of the project, human resources and marketing); and
- Management Expertise (including expertise of the Proponent in operating the type of facilities proposed).

CCI Development Group of Companies specializes in real estate development and investments in Canada. CCI will be the master developer in a consortium group that would include equity, development and financial partners and leading architectural firms, environmental consultants and tourism groups and experts. Please see the two letters of reference attached.

5(w)

In addition, CCI focuses on the acquisition, remediation and sustainable redevelopment of Brownfield properties through its' affiliation with Cherokee Canada Inc. The Committee was impressed with the depth of experience in developing large projects. Currently, CCI are involved in projects in Ontario, Quebec, Nova Scotia and Alberta, ranging in size from approximately 2 acres to 230 acres and have developed build-out values over \$750 million.

**Recommendation of the Committee:**

That Council agrees to have CCI Development Group of Companies be invited to submit a Proposal for the Gateway Development Project.

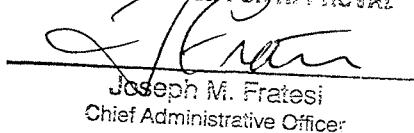
Respectfully Submitted by,



Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

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RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

**Brookfield Financial**

5(w)

May 12, 2008

Mr. Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department  
The Corporation of the City of Sault Ste. Marie  
Box 580 – Civic Centre  
Sault Ste. Marie, ON P6A 5N1

**Re: CCI Development Group of Companies – Gateway Development RFQ, Sault Ste. Marie, Ontario**

Brookfield Financial Real Estate Group ("Brookfield") has acted as an exclusive financial advisor to the CCI Development Group of Companies ("CCI"), including Cherokee Canada Inc., on a number of significant projects and transactions over the past several years.

In 2006, Brookfield acted as an exclusive co-advisor to CCI in a successful \$45 million joint venture arrangement and equity placement for the 87-acre retail development located just north of Montreal in Boisbriand, Quebec.

Subsequently, Brookfield acted as exclusive advisor in arranging, structuring and negotiation of a \$165 million construction loan for the development of the retail site in Boisbriand, Quebec.

CCI and its various investment and deal partners have significant available financial resources dedicated to the acquisition of brownfield properties. We view CCI as having the expertise, track record and financial resources to be an ideal candidate for the redevelopment of the Gateway site in Sault Ste. Marie.

Brookfield considers CCI one of its core group of clients, and would look forward to working with CCI as part of the group to successfully complete the redevelopment of the Gateway site.

Brookfield Financial Real Estate Group is a real estate investment banking company that provides M&A advisory, capital markets and investment brokerage services throughout North America. Brookfield Financial Real Estate Group is a subsidiary of Brookfield Asset Management Inc., a global asset manager focused on property, power and other infrastructure assets with approximately US\$95 billion of assets under management.

Sincerely,

Brydon Cruise  
President

**Brookfield Financial Real Estate Group**

Brookfield Place, Bay Wellington Tower, 181 Bay Street, Suite 260, Toronto, ON M5J 2T3  
Telephone: (416) 956-5200 Fax: (416) 956-5201

5(w)



**Kimco  
Realty  
Corporation**

May 12, 2008

Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department  
The Corporation of the City of Sault Ste. Marie  
Box 580 – Civic Centre  
Sault Ste. Marie, ON  
P6A 5N1

Dear Mr. Dolcetti:

Kimco Realty Corporation is a partner with the CCI Development Group of Companies on the development of a large retail site in Boisbriand, Quebec called Faubourg Boisbriand. We are also currently working with CCI on a number of other sites that CCI currently has under contract.

CCI is one of Kimco's deal partners in brownfield and other real estate development and redevelopment in Canada. We expect to participate in other development projects in Canada with CCI and would assess investment and financing opportunities to participate in the redevelopment of the Gateway site with CCI.

Kimco Realty Corporation, a real estate investment trust (REIT), owns and operates the nation's largest portfolio of neighborhood and community shopping centers. As of March 31, 2008, the company owned interests in 1,948 properties comprising 180 million square feet of leasable space across 45 states, Puerto Rico, Canada, Mexico and Chile.

As of March 31, 2008, the company had interests in 148 properties totaling 17.8 million square feet in Canada comprised of 39 shopping centers, 102 preferred equity investments and 7 other real estate related investments.

Publicly traded on the NYSE under the symbol KIM and included in the S&P 500 Index, the company has specialized in shopping center acquisitions, development and management for 50 years. As of March 31, 2008, Kimco had a total market capitalization of in excess of US\$15 billion. For further information, visit the company's web site at [www.kimcorealty.com](http://www.kimcorealty.com).

Yours truly,

  
Edward W. Boomer  
Managing Director, Canadian Operations  
Kimco Realty Corporation

150 King Street West, Suite 2411, PO Box 25, Toronto, ON M5H 1J9

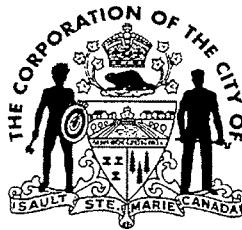
Phone: (416) 593-6358 Fax: (416) 593-6348

[www.kimcorealty.com](http://www.kimcorealty.com)

5(x)

LORIE BOTTO  
CITY SOLICITOR

NUALA KENNY  
ASSISTANT CITY SOLICITOR



LEGAL  
DEPARTMENT

P.3.3.

REPORT TO: Mayor John Rowswell and  
Members of City Council

REPORT FROM: Nuala Kenny  
Assistant City Solicitor

DATE: 2008 05 26

SUBJECT: Amendments to By-law 2005-154

By-law 2005-154 is the City's Taxi by-law. The by-law is enforced and administered by Sault Ste. Marie Police Service. After receiving input from the taxi industry, Police recommend that the by-law be changed to increase certain fees associated with taxi travel. The increases are not particularly significant however they are appropriate for the service offered. Additionally, it is recommended that a minimum rate be imposed for all limousines. Currently, the by-law distinguishes between limousines of various sizes. The distinction is not necessary and only serves to complicate enforcement.

Accordingly elsewhere on your agenda tonight you will find By-law 2008-104 which implements these changes.

By-law 2008-104 is recommended for your approval.

Yours truly,

A handwritten signature of Nuala Kenny in black ink.

Nuala Kenny  
Assistant City Solicitor  
NK:bb

Recommended for Approval

A handwritten signature of Lorie A. Bottos in black ink.

Lorie A. Bottos  
City Solicitor

RECOMMENDED FOR APPROVAL

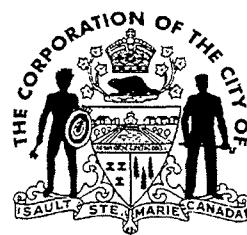
A handwritten signature of Joseph M. Fratesi in black ink.

Joseph M. Fratesi  
Chief Administrative Officer

5(y)

LORIE BOTTO  
CITY SOLICITOR

NUALA KENNY  
ASSISTANT CITY SOLICITOR



LEGAL  
DEPARTMENT

File No. L.5.7.

REPORT TO: Mayor John Rowswell  
and Members of Council

REPORT FROM: Nuala M. Kenny  
Assistant City Solicitor

DATE: 2008 05 26

SUBJECT: Exclusivity and Transit

On January 14, 2008 City Council passed the following resolution:

"Resolved that the report of the Transit Manager dated 2008 01 14 concerning Amendment to By-law 85-93 – Transit Exclusivity be accepted and the recommendation that Council authorize the Legal Department to prepare the necessary amendment to By-law 85-93 which would permit local transportation carriers to provide local charter bus service with the understanding that fixed route conventional transportation remains exclusive to the City be approved."

Moved by Councillor Jamie Caicco and Seconded by Councillor Ozzie Grandinetti.

The Legal Department has now amended by-law 85-93 which will permit local carriers to also provide local charter bus services however conventional fixed route transportation will remain exclusive to the City. Elsewhere in your agenda tonight you will find by-law 2008-28 which amends by-law 85-93 permitting this change in the operation of public transportation system that is recommended for approval.

Yours truly,

A handwritten signature of Nuala M. Kenny.

Nuala M. Kenny  
Assistant City Solicitor  
NMK/bb

Recommend for Approval

A handwritten signature of Lorie Bottos.

Lorie Bottos  
City Solicitor

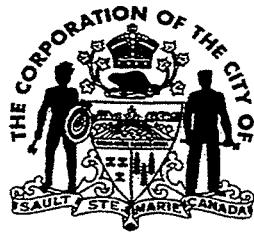
The Corporation of the City of Sault Ste. Marie  
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5H6  
Telephone: (705) 759-5400 ~ Fax: (705) 759-5405  
[www.cityssm.on.ca](http://www.cityssm.on.ca)

RECOMMENDED FOR APPROVAL

A handwritten signature of Joseph M. Fratesi.

Joseph M. Fratesi  
Chief Administrative Officer

5(y)



2008 01 14

Mayor John Rowswell &  
Members of City Council  
Civic Centre

**RE: AMENDMENT TO BY-LAW 85-93 – TRANSIT EXCLUSIVITY**

**INTRODUCTION**

Staff is seeking Council's approval to amend the Transit Exclusivity By-law 85-93, which will permit local transportation carriers to assist with the provision of charter bus service within the limits of the City of Sault Ste. Marie.

In 1957 the City of Sault Ste. Marie assumed control of the local transit system from the Algoma Steel Corporation. At that time the City's primary focus for public transportation was the delivery of conventional fixed route transit service.

In April of 1967, City Council passed By-law 4069 which gave the Sault Ste. Marie Transit Commission exclusive right to operate buses for the conveyance of passengers within the geographical limits of the City of Sault Ste. Marie.

Changes to the Municipal Act required that Council repeal By-law 4069 and replace it with By-law 85-93, which included bus transportation within the limits of the City of Sault Ste. Marie by charter, contract, special trips or otherwise. Any person found guilty and convicted of contravening said by-law is liable to a fine of \$2,000.

**DISCUSSION**

Transit Services currently has a fleet of 28 buses that are used for conventional fixed route and charter service. All current charter service within the boundaries of Sault Ste. Marie is scheduled by the Transit Services Division; said service also includes seasonal transportation to Searchmont and Buttermilk ski hills. During the year of 2007, 501 charters were provided to the public on a first come first serve basis – unfortunately, 120 requests for said service were declined by Transit Services due to the demand exceeding our idle capacity of buses not in use. Expanding the number of vehicles in our fleet would be cost prohibitive due to the high cost per bus versus the limited potential for increased revenue.

5(g)

- 2 -

During the month of December 2007, transit staff discussed the proposed amendment of By-law 85-93 with management from Laidlaw and A.J. Bus Lines. Both companies support the By-law amendment and agreed that their companies will assist with meeting the demand for charter bus service in our community.

### **FINANCIAL IMPLICATIONS**

The City would not lose any revenue. Transit Services Division would continue to budget for current levels of charter bus revenue, which is \$82,000 annually.

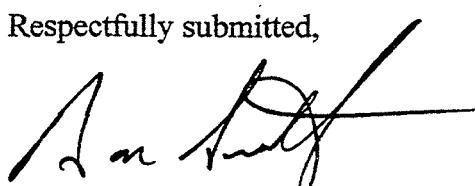
### **SUMMARY**

Staff is of the opinion that the current by-law is too extensive in its coverage and should be amended so that local transportation carriers can also provide the community with charter bus service; public transportation for conventional fixed routes will continue to be exclusive to the City. The Transit Services Division will continue to provide current levels of charter bus service to the public, but the demand has now exceeded our idle capacity of buses not in use and therefore local carriers should be permitted to provide additional charter bus service for the user groups in our community.

### **RECOMMENDATION**

It is recommended that Council direct the Legal department to make the necessary amendment to By-law 85-93, which would therefore permit local carriers to also provide local charter bus service with the understanding that fixed route conventional transportation remains exclusive to the City.

Respectfully submitted,

  
Don Scott  
Transit Manager  
Public Works and Transportation

Recommended for approval,

  
Patrick M. McAuley, P. Eng.  
Commissioner  
Public Works and Transportation

**RECOMMENDED FOR APPROVAL**

  
Joseph M. Fratesi

Chief Administrative Officer

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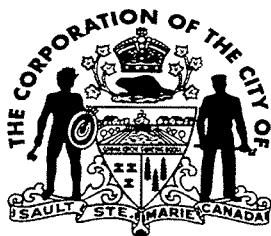
The Corporation of the City of Sault Ste. Marie  
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5N1  
Telephone: (705) 759-2500 ~ Fax: (705) 759-2310  
[www.cityssm.on.ca](http://www.cityssm.on.ca)

5(z)

Fire Chief Lynn D. McCoy

Division Heads:

Paul Milosevich – Prevention  
Marcel Provenzano - Suppression  
David Stokes – EMS  
Jim St. Jules – Support Services



Emergency Direct "911"  
Emergency Phone (705) 949-3333  
Business Phone (705) 949-3335  
Fire Prevention Phone (705) 949-3377  
Emergency Medical Services (705) 949-3387  
Fax Phone (705) 949-2341

**FIRE SERVICES**  
72 Tancred Street  
Sault Ste. Marie, Ontario  
P6A 2W1

May 26, 2008

Mayor John Rowswell and  
Members of City Council

**Re: Regional Hazmat Response Team**

Regional Hazmat Response Teams were originally established throughout the province in 2003 as part of the Provincial Government's overall hazardous materials response strategy. The City of Sault Ste. Marie Fire Services operates one of these hazmat response teams through a Memorandum of Understanding with the Province of Ontario.

The current agreement is soon to expire and the Province has expressed interest in renewing the Memorandum of Understanding with our City for an additional five year term. City Solicitor Lorie Bottos and I have reviewed the proposed new agreement and although there continues to be a potential exposure to WSIB costs for the City, the benefits of participating in this program exceed the risks.

**Recommendations**

The establishment of the Level 2 CBRN Response Team has not only enhanced the Province's regional response capabilities, but has also benefited the City's local emergency preparedness capabilities at no cost to the municipality. Therefore it is recommended that Council authorize the Memorandum to be signed for an additional five year term.

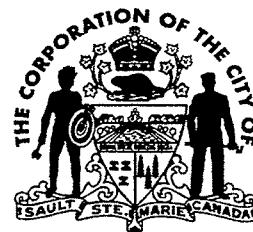
The appropriate By-Law to authorize this agreement appears elsewhere on the agenda.

Respectfully submitted,

Lynn D. McCoy  
Fire Chief

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi  
Chief Administrative Officer



2008 05 26

### **REPORT OF THE PLANNING ADVISORY COMMITTEE**

**TO:** Mayor John Rowswell  
and Members of City Council

**SUBJECT:** Community Development Award 2008

Ten years ago City Council initiated a Community Development Award Program and appointed the Planning Advisory Committee as administrators of the award.

The purpose of the award program was to:

- Recognize significant achievement in community development
- Highlight successful development ideas that others can use
- Inspire other projects to meet the standards set by successful projects

Previous winners were the Canadian Bushplane Heritage Centre, the Sault Ste. Marie Cross on the Hill, the Waterfront Walkway, Super 8 Motel, the Algoma Central Corporation, Horizon Capital Group, Lyon's TimBr Mart, and Algoma University College.

This year, 9 projects were considered for the award.

After careful consideration, the Planning Advisory Committee recommends that this year's Community Development Award be presented to TenarisAlgomaTubes, for the development of the new office facilities at 547 Wallace Terrace.

Tenaris is a leading supplier of tubes and related services for the world's energy industry and certain other industrial applications. Tenaris' mission is to deliver value to customers through product development, manufacturing excellence, and supply chain management.

The Corporate website notes that the company's 'history is deeply entwined with that of the communities where we have our roots. As a long-term industrial project, we at Tenaris maintain our founding family's conviction that the

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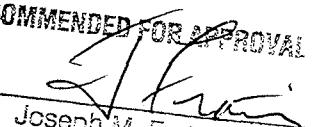
company's continuing strength depends on an active participation that links our own development to that of the communities where the company resides. This is certainly the case with Tenaris' Sault Ste. Marie operations.

Construction of the 27,866 sq. ft. building commenced in 2005 and took 2 years to complete. Local contractor George Stone and Sons Ltd. constructed the building. The building was designed by the Italian firm Caruso-Torricella Architetti, in cooperation with local architects EPOH/Franco Pastore. The design concept is based upon open space and transparency, the optimum comfort to work, and energy efficiency. The clear functionality and facilities improve communication and operability between different areas.

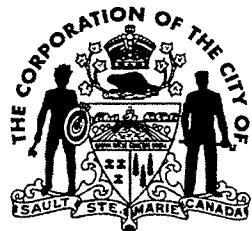
**Planning Advisory Committee's Recommendation**

That City Council honour TenarisAlgomaTubes with the 2008 Community Development Award for the development of this truly unique office space, and continued investment into the community.

PT/pms

*RECOMMENDED FOR APPROVAL*  
  
Joseph M. Fratesi  
Chief Administrative Officer,

5(bb)



2008 05 26

## REPORT OF THE DOWNTOWN DEVELOPMENT INITIATIVE GRANT EVALUATION COMMITTEE

### PLANNING DIVISION

**TO:** Mayor John Rowswell  
And Members of City Council

#### **Background**

At their April 14, 2008 meeting, City Council approved a total of six grants as part of the Downtown Development Initiative. As part of this program, Council has approved a total of twenty-six grants, including three Municipal Tax rebates. Total value of grant monies committed to date is \$152,639 (including \$22,400 Electricity Conservation). If all projects proceed as approved, there will be in excess of \$12,443,278 value in construction. Most approved projects are targeting the spring and summer of 2008 for a beginning of construction.

Grants programs include: building restoration and improvements (BRIG); façade improvements (FIG); project feasibility studies (PFSG); electricity conservation projects (ECMG); a municipal tax increment rebate program (MTIR); a tax cancellation program for Brownfield redevelopment (BPTC); and architectural design assistance (ADAP). **Note:** The Brownfield Property Tax Cancellation program requires approval from the Ministry of Finance. This program remains the only program that has not been used.

On May 21, 2008 the Downtown Development Initiative Grant Evaluation Committee met to review the fourth round of financial incentive grant applications. The following are recommended for approval:

#### **Applicants**

1. The Gallery, 754 Queen St. E.  
Applicant: Michael Cassavia  
Funding Request: Façade Improvement Grant

The applicant retained an architect through the Architectural Design Assistance grant and is now ready to invest matching dollars to implement the design recommended by the architect (see attached rendering). Façade improvements will help improve the heritage value of the building and enhance the aesthetics of the area. The committee is recommending a matching Façade Improvement Grant of up to \$7,500

2. Foch's Dry Cleaning Ltd., 721 Queen St.

Applicant: Eugene Scarfone

Funding Request: Architectural Design Assistance Program

The applicant has been operating his dry cleaning business from the current address for over 30 years. Although the building has been kept in good repair, he is looking for professional advice to upgrade and modernize the appearance of outside façade. Improvements to the building will help add another dimension to the neighborhood. The Evaluation Committee is recommending a Design Assistance Grant of up to \$2,000.

3. Barnes Block, 7 Queen St. E.

Applicant: Mario Naccarato

Funding: Project Feasibility Study Grant/ Building Restoration and Improvement Grant

The applicant has owned this heritage building for over 20 years. He has invested considerable funds into exterior and interior renovations since he purchased the building. The heating system and environmental controls for the building, which are over 40 years old, are in need of immediate replacement.

The proposed works are eligible works as they relate to the upgrade of major building systems, as outlined in the approved Community Improvement Plan. These works are intended to help keep the building competitive for commercial uses and enhance the long-term vitality of the building. This is a highly visible building and the project meets the criteria of the downtown development initiative. The committee is recommending a matching Project Feasibility Study Grant for up to \$1,000 for professional engineering advice on the proposed heating system installation and a matching Building Restoration and Improvement Grant of up to \$15,000.

4. Algoma Natural Healing Clinic, 45 Grace Street

Applicant: Candice Esposito

Funding: Building Restoration and Improvement Grant

The applicant retained an architect through the Architectural Design Assistance Grant and is now ready to invest matching dollars to actualize the improvements recommended by the architect (see attached floor plans). Plans will see the main floor of this former residential location turned into commercial use (Natural

Healing Clinic) and second floor remaining residential. The necessary zoning approvals have been completed and the applicant is ready to begin construction. Approximately \$100,000 will be invested into the project. The project adds to the redevelopment of Grace Street into quality commercial/residential uses and adds to the service nature of the Downtown area. The committee is recommending a matching Building Restoration and Improvement Grant of up to \$15,000.

5. Total Hearing, 548 Queen St. E.

Applicants: Toni Pykonen

Funding: Architectural Design Assistance Program

The applicant moved into building in 2004 and is looking for professional suggestions on exterior façade improvements and recommendations for the use of vacant space on the second level. This application has the support of the building owner. The committee is recommending a Design Assistance Grant of up to \$2,000.

6. Vacant Commercial – 648 Queen St. E.

Applicant: Mark Menean

Funding: Architectural Design Assistance Program

The building is structurally sound but aesthetically challenged and currently vacant except for tenants in an upstairs apartment. Applicant is looking for professional advice on restoring and enhancing the building. The committee is recommending a Design Assistance Grant of up to \$2,000.

### **Summary**

The grant requests approved to date are a sign of the success of the Downtown Development Initiative sparking new investment into this important area of the community. Some of the critical goals of this initiative are to enhance the built form in the Downtown and to create additional employment and entertainment opportunities which will lead to a more vibrant City centre. The projects proposed meet the criteria set out in the Downtown CIP and are recommended for approval.

With respect to the successful grant applications, the evaluation committee is recommending an expiry date of six (6) months for projects involving feasibility and design work, and one (1) year for construction projects. Applicants will be informed of these timelines in their notice of successful application.

### **Planning Director's Recommendation**

That City Council approve the six funding requests described in this report.

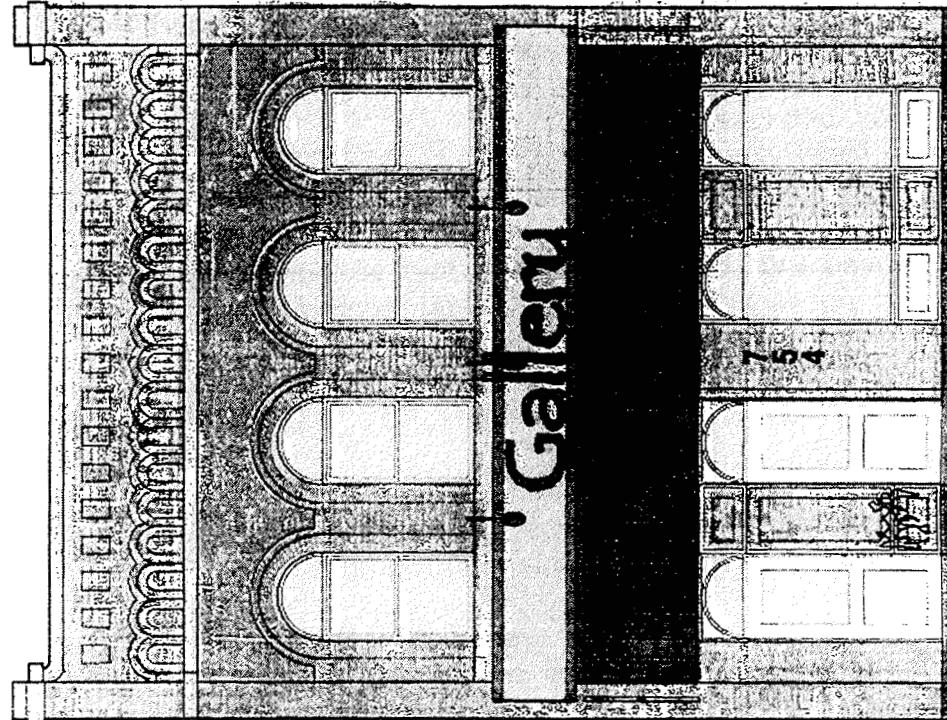
SDT

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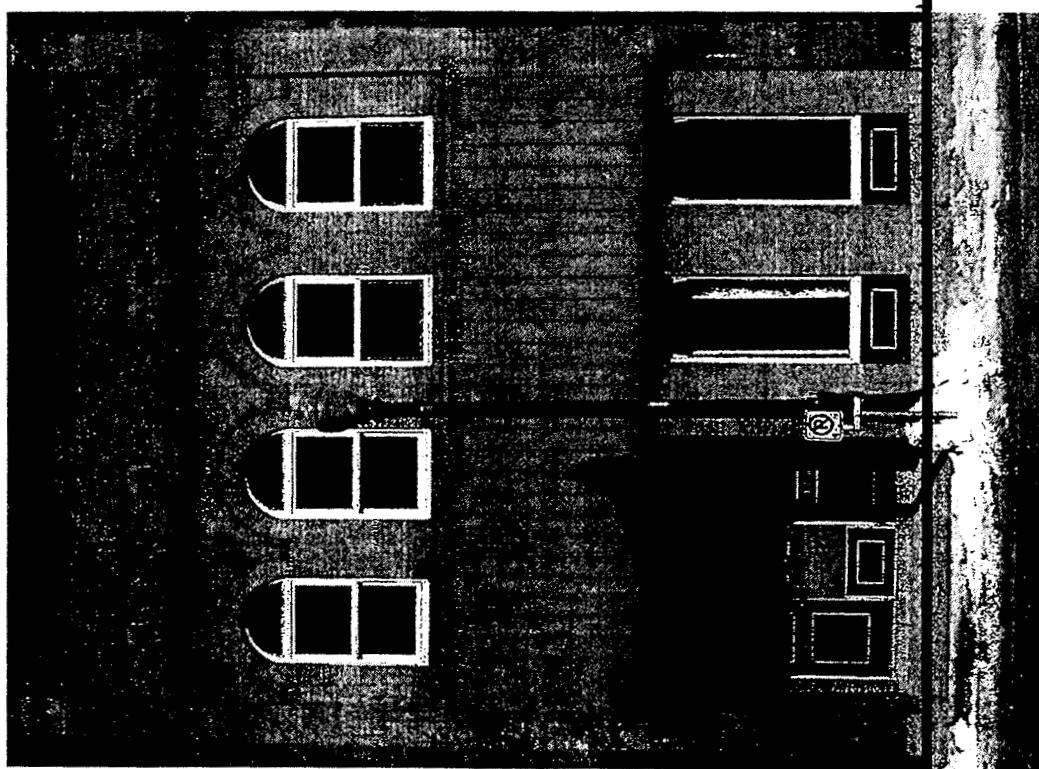
Building Facade Improvement Study  
754 Queen Street East  
Sault Ste. Marie Ontario  
0814

EPOH

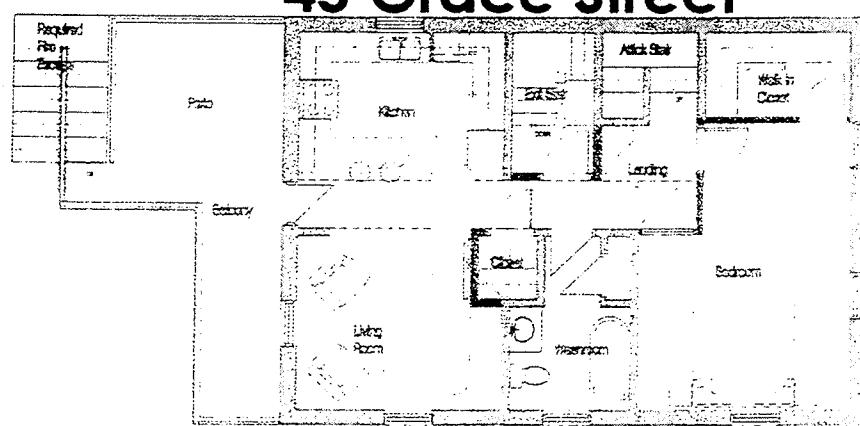
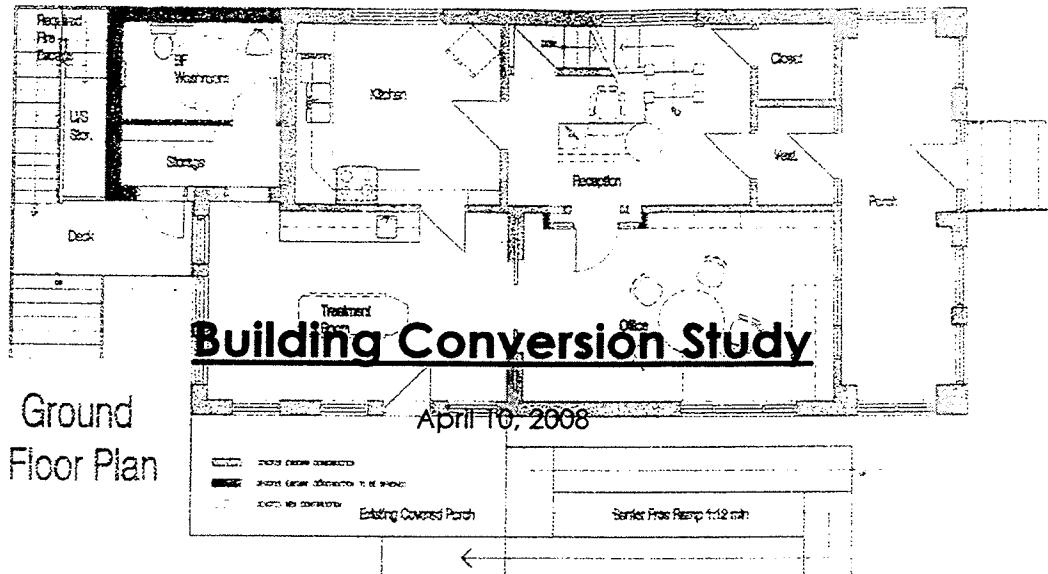
725 Queen Street East  
Sault Ste. Marie Ontario  
P.O. Box 200  
Email: info@epoh.ca  
Phone: (705) 947-0505



|             |  |
|-------------|--|
| Date:       | Apr 10, 2008   |
| Design No.: | SK-1   |
| Building:   | Building Facade Improvement Concept<br>South Elevation |



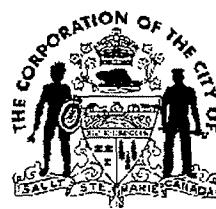
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726 Queen Street East Sault Ste. Marie Ontario Canada P6A 2A9  
t 705 949 5291 f 705 949 5292 epohinc.com

5(cc)

James M. Elliott, P. Eng.  
Deputy Commissioner



Public Works &  
Transportation Department

2008 05 26

Mayor John Rowswell  
And Members of City Council  
Civic Center

**SUBJECT: DITCHING PROGRAM – 2008**

The Public Works and Transportation Department is submitting for Council's information, the Proposed 2008 Ditching Program. The ditching program includes the re-ditching of approximately 12,590 metres of ditches to improve drainage along municipal roadways. The program represents approximately 2.46% of the total 512,000 meters of ditches maintained by the City. The budget for this program is \$154,140.

The program has been compiled from requests from Councillors, residents and staff. With budgetary constraints that allow a limited amount work undertaken each year, it is necessary to prioritize the requests and normally not all requests can be accommodated. In prioritizing the list and setting up a program, cosmetic concerns for example, are at a lower priority than flooding issues. In addition, some of the ditching requests may not be included on the final list due to physical constraints (lack of grade) in an area. The solution may require that a storm sewer be installed to address the drainage issues.

It is proposed that the ditching program commence May of this year with a completion date in October 2008.

This report is provided for Council information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J.M. Elliott".

J.M. Elliott, P. Eng.  
Deputy Commissioner  
Public Works and Transportation Dept.

Recommended for approval,

A handwritten signature in black ink, appearing to read "P.M. McAuley".

Patrick M. McAuley, P. Eng.  
Commissioner  
Public Works & Transportation Dept.

JME/cmr

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Public Works & Transportation  
The Corporation of the City of Sault Ste. Marie  
128 Sackville Road ~ Sault Ste. Marie, ON P6B 4T6  
Telephone: (705) 759-5201 ~ Fax: (705) 541-7010  
www.cityssm.on.ca

RECOMMENDED FOR APPROVAL  
A handwritten signature in black ink, appearing to read "Joseph M. Fratesi".  
Joseph M. Fratesi  
Chief Administrative Officer

5(cc)

### Proposed Ditching Program 2008

| Civic # | Street<br>(nearest Address) | Length<br>(metres) |
|---------|-----------------------------|--------------------|
| 1       | 2075 Great Northern Road    | 400                |
| 2       | 1157 Third Line East        | 330                |
| 3       | 121 Birkshire Place         | 130                |
| 4       | 807 Old Goulais Bay Road    | 1200               |
| 5       | 744 Old Goulais Bay Road    | 910                |
| 6       | 1199 Old Garden River Road  | 80                 |
| 7       | 1220 Old Garden River Road  | 280                |
| 8       | 1212 Old Garden River Road  | 20                 |
| 11      | 300 Black Road              | 270                |
| 12      | 156 Black Road              | 260                |
| 13      | 64 Kop rash Court           | 120                |
| 14      | 160 Boehmer Boulevard       | 60                 |
| 15      | 15 Stevens Street           | 220                |
| 16      | 61 Blake Avenue             | 70                 |
| 17      | 86 Blake Avenue             | 180                |
| 18      | 6 Dunrobin Bay              | 50                 |
| 19      | 343 Langdon Road            | 210                |
| 20      | 397 Sydenham Road           | 100                |
| 21      | 387 Sussex Road             | 80                 |
| 22      | 388 Sussex Road             | 80                 |
| 23      | 2234 Second Line West       | 530                |
| 24      | 1340 Carpin Beach Road      | 100                |
| 25      | 530 Maki Road               | 460                |
| 26      | 509-529 Maki Road           | 380                |
| 27      | 365 Maki Road               | 410                |
| 28      | 235 Maki Road               | 340                |
| 29      | 591 Maki Road               | 200                |
| 30      | 1272 Third Line West        | 400                |
| 31      | 537-579 Allens Side Road    | 170                |
| 32      | 23 Anderson Road            | 250                |
| 33      | 187 Fourth Line West        | 190                |
| 34      | 231 Carlbert Street         | 160                |
| 35      | 80 Louise Avenue            | 80                 |
| 36      | 96 Market Street            | 100                |
| 37      | 107 Market Street           | 130                |
| 38      | 24 Amy Avenue               | 80                 |
| 39      | 2 Manitou Drive             | 380                |
| 40      | 2 Manitou Drive             | 220                |
| 41      | 757 Short Street            | 220                |
| 42      | 57 Adelaide Street          | 320                |
| 43      | 126 Wilding Avenue          | 40                 |
| 44      | 179 Goetz Street            | 80                 |
| 45      | 8 Westgate Drive            | 80                 |

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|    |                       |     |
|----|-----------------------|-----|
| 46 | 370 Rowell Avenue     | 280 |
| 47 | 188 Asquith Street    | 80  |
| 48 | 137 Roosevelt Avenue  | 330 |
| 49 | 152 Brookfield Avenue | 330 |
| 50 | 1025 Second Line West | 380 |
| 51 | 1251 Second Line West | 330 |
| 52 | 594 Leighs Bay Road   | 230 |
| 53 | 797 Airport Road      | 260 |

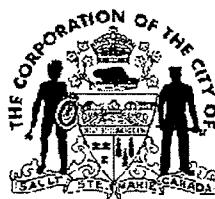
**TOTAL**      **12590**      **metres**  
                        12.59      km

Total Ditches in city    512000 metres    or 512 km  
Program %                2.46

\pwt\DeptShare\Council 2008\Ditching Program

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Patrick M. McAuley, P. Eng.  
Commissioner



Public Works &  
Transportation Department

2008 05 26

Mayor John Rowswell  
And Members of Council  
Civic Center

**RE: 2008 SIDEWALK AND CURB REPAIR PROGRAMS**

Each year the Public Works and Transportation Department prepares a "Sidewalk Repair Program" and a "Curb Repair Program". Attached are lists of the various locations where the work will be taking place.

Both lists are based on requests from Councillors, residents and staff and have budget allocations of \$217,000 and \$123,000 respectively. These lists also take into account where there is the greatest need.

The 2008 Curb Repair Program will remove and replace approximately 1000 metres of deteriorated curb and the Sidewalk Program will replace approximately 1300 m<sup>2</sup> of sidewalk. These programs allow City forces to make repairs to less than 0.1% of the curb inventory and about 0.3% of the sidewalks.

As part of these programs, we all also included curb cuts and ramps to improve the accessibility for wheelchairs where sidewalks cross roads at intersections. Again, these locations have been determined as a result of requests from councillors, the public and staff.

This report has been prepared for Council's information.

All of which it is respectfully submitted,

A handwritten signature in black ink, appearing to read "PMM McAuley".

Patrick M. McAuley, P. Eng.  
Commissioner

PMM:cmr

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

\DeptShare\Council 2008\Curb & Sidewalk Program 2008.doc

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Public Works & Transportation  
The Corporation of the City of Sault Ste. Marie  
128 Sackville Road ~ Sault Ste. Marie, ON P6B 4T6  
Telephone : (705) 759-5201 ~ Fax : (705) 541-7010  
[www.cityssm.on.ca](http://www.cityssm.on.ca)

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2008 Sidewalk/Curb Repair Program

|  |
|--|
| 524 Goulais Avenue                                       |
| 27 Digby Crescent  |
| Goulais Avenue @ #11 PUC Sub Station                     |
| <b>415 Goulais Avenue</b>                                |
| 16 Rushmere Drive  |
| 715 Douglas Street                                       |
| 613 Douglas Street                                       |
| 607 Douglas Street                                       |
| 295 Fifth Avenue   |
| <b>266 Sixth Avenue</b>                                  |
| <b>266 Sixth Avenue</b>                                  |
| 449 Korah Road   |
| 337 – 339 Fourth Avenue                                  |
| 128 Prentice Avenue                                      |
| 41 Hocking Avenue  |
| <b>123 Ruth Street</b>                                   |
| <b>122 Laura Street</b>                                  |
| <b>461 Moody Street</b>                                  |
| 148 Kehoe Street   |
| 517 Kehoe Street   |
| 515 John Street  |
| 353 John Street  |
| 552 Bush Street  |
| 525 Morin Street   |
| 553 Nelson Street  |
| 215 St. James Street                                     |
| 357 Cathcart Street                                      |
| 159 Cathcart Street                                      |
| <b>208 Albert Street</b>                                 |
| 435 Albert Street  |
| 550 Queen Street   |
| <b>556 Queen Street</b>                                  |
| <b>602 Queen Street</b>                                  |
| 548 Queen Street   |
| 364 Queen Street   |
| <b>298 Queen Street</b>                                  |
| Bay Street across from Steel Back Centre @ Mall Entrance |
| Across from 542 Bay Street south side                    |
| 659 – 661 Queen Street                                   |
| 405 Queen Street   |
| 405 Queen Street   |
| East of 369 Queen Street                                 |

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|   |
|---|
| 134 Bruce Street                                    |
| Across from 113 Gore Street                         |
| <b>208 St. Mary's River Drive</b>                   |
| <b>208 St. Mary's River Drive</b>                   |
| 175 Pim Street                                      |
| 141 Kohler Street                                   |
| 145 - 149 Kohler Street                             |
| 137 Kohler Street                                   |
| 118 – 120 Bishops Court                             |
| 14 Argyle Road                                      |
| 52 Oregon Road                                      |
| 66 Oregon Road                                      |
| 55 Illinois Avenue                                  |
| 98 Mark Street                                      |
| 94 Mark Street                                      |
| 99 Mark Street                                      |
| 186 McMeeken Street                                 |
| 30 Nicolas Avenue                                   |
| 88 Huntington Park                                  |
| 180 Meadow Park Crescent                            |
| 76 Irwin Avenue                                     |
| 50 Tuckett Street                                   |
| 70 Tuckett Street                                   |
| 94 Lewis Road                                       |
| 78 Nicolas Avenue                                   |
| 78 Nicolas Avenue                                   |
| 1556 Wellington Street                              |
| 1548 Wellington Street                              |
| 54 Indiana Drive                                    |
| 147 Country Club Place                              |
| 6 Florwin Drive                                     |
| 6 Florwin Drive                                     |
| Across from 12 Arthur Street                        |
| 143 Mark Street                                     |
| 178 Lake Street                                     |
| Bennett Blvd across from Indiana Drive (south side) |
| Bennett Blvd across from Texas Avenue (south side)  |
| 17 Par Avenue                                       |
| 150 Denwood Drive                                   |
| 184 Denwood Drive                                   |
| 51 Amber Street                                     |
| 332 Boundary Road                                   |
| 1782 Queen Street                                   |
| 18 River Road                                       |
| 16 River Road                                       |

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|   |
|---|
| 6 River Road  |
| 92 Robin Street   |
| 310 Chambers Avenue   |
| 332 Chambers Avenue   |
| 28 Kerr Drive   |
| 131 Birchwood Street  |
| Korah Road & Second Line on Korah Road north of N/W corner          |
| 459 Doncaster Road  |
| 463 Doncaster Road  |
| 665 Farwell Terrace   |
| 643 Fawell Terrace  |
| 619 Farwell Terrace   |
| 595 Farwell Terrace on Doncaster Road                               |
| 583 Farwell Terrace   |
| 23 Lloyd Road on Lidstone Street                                    |
| 19 Lidstone Street  |
| 22 Churchill Avenue on Lidstone Street                              |
| 644 Farwell Terrace   |
| 664 Farwell Terrace   |
| Korah Road & Second Line on Korah Road north of N/W corner          |
| 71 – 75 Elliott Road  |
| 697 Wellington Street West  |
| 70 Estelle Street   |
| 466 Moody Street  |
| 122 Laura Street on Moody Street                                    |
| 308 Patrick Street  |
| 105 Anita Boulevard   |
| 88 White Oak Drive  |
| 510 Second Line East  |
| 51 & 55 Niagara Drive   |
| 101 Lasalle Court   |
| <b>Corner of North Street @ Mary Street</b>                         |
| 35 Westridge Road   |
| 31 Westridge Road   |
| North Street across from Bawating School north of Hydro pole #12303 |
| Second Line @ Carmen's Way north side of Second Line                |
| 4 Crawford Avenue on MacDonald Avenue                               |
| 126 Poplar Avenue   |
| 103 Alworth Place   |
| 101 Alworth Place   |
| 355 Pim Street  |

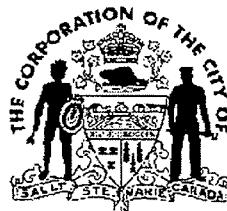
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|  |
|--|
| 145 Salisbury Avenue on Gladstone Avenue                                   |
| 7 Gladstone Avenue   |
| Across from 95 Fauquier on the north side of MacDonald Avenue continuation |
| 415 Pim Street (Boston's)  |
| <b>532 North Street</b>  |
| <b>Across from 532 North Street</b>  |
| 554 North Street   |
| 558 North Street   |
| 561 Morrison Avenue  |
| 83 Knox Avenue   |
| 79 Knox Avenue   |
| 77 – 81 Grandview Avenue   |
| 53 – 57 Grandview Avenue   |
| 32 Rush Street   |
| 829 Pine Street  |
| 64 Grandmont Crescent  |
| 22 Cartier Street  |
| 29 Cartier Street  |
| 26 Cartier Street  |
| 19 Sisson Street   |
| 15 Primrose Drive  |
| 19 Primrose Drive  |
| <b>Between 208 – 212 Pentagon Boulevard @ walkway</b>                      |
| 574 Placid Avenue  |
| 190 Pageant Drive  |
| 134 Pageant Drive  |
| 192 Promenade Drive  |
| 1064 Lake Street   |
| 960 – 962 Lake Street  |

\* NOTE: Address that are bolded are wheel chair ramps.

(5ee)

James M. Elliott, P. Eng.  
Deputy Commissioner



Public Works &  
Transportation Department

2008 05 26

Mayor John Rowswell  
And Members of Council  
Civic Centre

**RE: CERTIFICATES OF APPROVAL (AIR) FOR PUBLIC WORKS AND TRANSPORTATION DEPARTMENT FACILITIES**

**Purpose**

The purpose of this report is to seek Council's approval to hire a consultant to carryout a review and prepare Certificates of Approval submissions for a number of Public Works and Transportation facilities.

**Background**

As part of an environmental review of operations it was determined the number of facilities and equipment within the Public Works and Transportation Department require Certificates of Approval (Air) necessary to bring the facilities into compliance with Ontario Regulation 419/05 "air pollution-local air quality" (Regulation 419). In accordance with Section 9 of the Environmental Protection Act, all sources of air contaminant conditions to the atmosphere must obtain a Certificate of Approval (Air) prior to construction/operation.

The following Public Works and Transportation Department facilities require Certificates of Approval (Air):

- Transit Service Centre (111 Huron Street);
- Public Works Centre (128 Sackville Road); and
- Bellevue Park (1301 Lake Street).

5(e)

2008 05 26

Page 2

In addition, various pieces of mobile equipment will require approval under Section 9 of the Environmental Protection Act, R.S.O. This equipment includes mobile equipment such as gas powered pumps and generators.

### Discussion

Certificates of Approval for certain facilities are a requirement of the Ministry of the Environment. If Certificates of Approval are not obtained for these buildings and equipment, the City could be subject to charges from the Ministry of the Environment.

In order to obtain Certificates of Approval, staff is proposing that a consultant specializing in this area be hired to carry out the review and organize the submissions to the Ministry of the Environment. In the past, Public Works has used the firm of Conestoga Rovers to carryout environmental work and it is felt that they would be a suitable firm.

### Cost

The cost to carryout the engineering work is approximately \$45,000. The funding of this work has been discussed with Bill Freiburger, Commissioner Finance and he is in agreement that one third or \$15,000 is available from Gas Tax Revenue (Transit Facilities). The remaining \$30,000 required for the Work Centre and Bellevue facilities is available from the sale of the Carpin Beach Road Pit.

### Recommendations

The following is recommended by staff:

- A consultant be hired to prepare the applications for Certificates of Approval (Air).
- Based on previous experience, Conestoga Rovers be hired to carryout the work.
- An upset limit for carrying out the work be set at \$45,000 and be funded from the Gas Tax Revenue and the sale of the Carpin Beach Road Pit.

Respectfully submitted,



J. M. Elliott, P. Eng.  
Deputy Commissioner

Recommended for approval,



Patrick M. McAuley, P. Eng.  
Commissioner

5(f)

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## MEMORANDUM

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**TO:** CITY OF SAULT STE. MARIE  
MAYOR AND COUNCILLORS

**FROM:** H. J. BRIAN CURRAN, PRESIDENT & C.E.O.  
PUC INC.

**DATE:** April 24, 2008

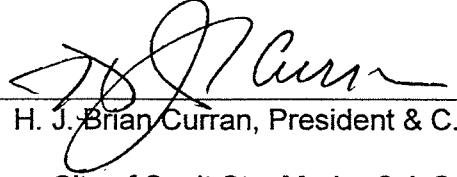
**SUBJECT:** 2008 FIRST QUARTER SHAREHOLDER REPORT

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Attached is the First Quarter Shareholder Report for the period January 1 to March 31, 2008 and the unaudited financial statements for March 31, 2008.

I will be available to answer any questions on the report when I make my presentation to Council on May 26, 2008 on our audited financial statements for 2007.

If you have any questions, please do not hesitate to call me at 759-6538.



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H. J. Brian Curran, President & C.E.O.

c.c. City of Sault Ste. Marie, C.A.O

attachments      1. 2008 First Quarter Report  
                      2. Unaudited March 2008 Financial Statements

5(f)(f)

## PUC INC. 2008 FIRST QUARTER REPORT

### PUC SERVICES

As of the end of March 31 PUC Services had achieved 175 days without a lost time accident.

Our Caution and Chance School Program was delivered to 2,072 students in 30 elementary schools in January and February. PUC Services staff that visited the schools and made presentations felt that the program was extremely successful. The students showed a keen interest in the material being presented and demonstrated an excellent retention of information they had received in previous years.

A feasibility study was completed on the use of landfill gas at the city landfill to generate electricity. The study concluded that there is sufficient gas to power a 1.8 MW generator. Further investigation is underway to maximize the economic return to PUC Services and the city.

The two city wastewater treatment plants were in compliance with provincial requirements during the past quarter.

Work continued on the preparation phase for the installation of the new Cayenta financial software system. Current business processes have been reviewed to determine what processes need to be revised or what software functionality needs to be changed in order to improve corporate financial records and management efficiency.

### PUC DISTRIBUTION

The first three months of the year experienced a more traditional winter with heating degree days 1% above the long term average and 5% more than in 2007. Consequently, electrical consumption was up 1.4% over last year.

PUC Distribution will again participate in energy conservation programs that have been developed by the Ontario Power Authority. This year we will again manage the major appliance recovery program and the Electricity Retrofit Incentive program for commercial customers.

The Ontario Court of Appeal reversed a decision by the Ontario Superior Court that was in our favour regarding the retention of our right to request the supply of 5000 HP of electricity from Great Lakes Power. As the HP supply is a significant financial benefit to Sault Ste. Marie we have instructed our legal counsel to consider our legal options including an appeal to the Supreme Court of Canada.

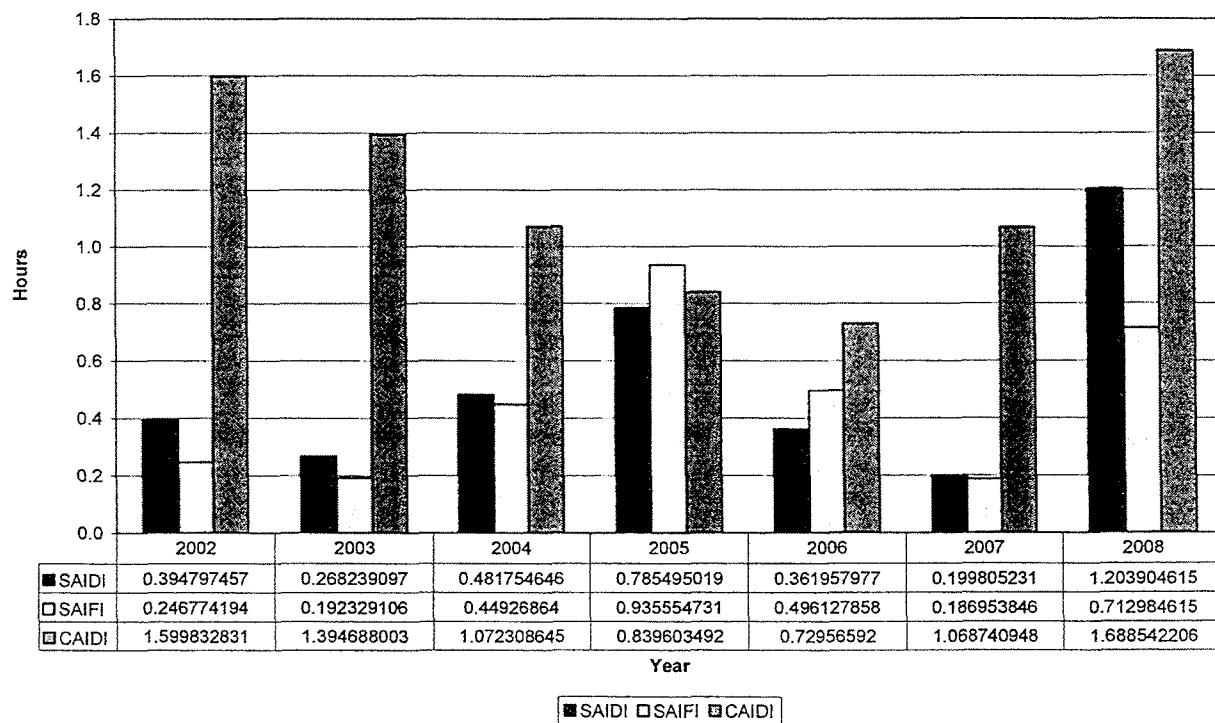
A rate change was approved by the Ontario Energy Board effective February 1, 2008. Rates increased by an average of 1% as a result of a provision in the March 2007 provincial budget that compels local distribution companies (LDCs) to use the debt to equity structure deemed by the Ontario Energy Board (OEB) to calculate corporate taxes. The provision significantly

reduced interest expense and consequently increased taxes payable that need to be recovered in rates.

PUC Distribution is one of 26 LDCs that have submitted rate applications to the OEB based on forward year rate base and operating expenses. Past rate applications were done on the basis of historical years. During the quarter PUC Distribution received and replied to interrogatories from OEB staff and one intervenor on the evidence that was submitted in support of our rate application. Summary statements from OEB staff and intervenor are currently being reviewed and our response to those statements will be provided to the Board. A decision on our application is expected in June.

On January 30<sup>th</sup> an intense winter storm delivering sustained winds with gusts above 100 kph for most of the day passed through the Sault Ste. Marie area. Drifting hard-packed snow, up to 6 feet deep in some areas, made access to affected customers extremely difficult and working conditions extremely treacherous. A total of 8,129 customers lost power across the city over a 24 hour period. Outages to customers ranged from 37 minutes to 20 hours 47 minutes. The majority of outages resulted from trees falling on primary lines. Other causes were broken connectors and a failed transformer. Line personnel worked through difficult conditions to restore service and the majority of office staff reported to work to field outage calls from affected customers. This storm, as well as two other during the quarter, was responsible for most of the outage duration statistic (SAIDI) and for a significant portion of the frequency statistic (SAIFI).

**Reliability Indices - First Quarter  
(excluding Loss of Supply)**



5(f)

## **WATER SYSTEM**

Customer consumption was 2.36 million cubic meters in the first quarter slightly down from 2.45 million cubic meters in 2007. There were 42 watermain breaks since November 1, 2007, down from 55 for the same period last year and less than the five year average of 61.

Work continued on the development of a drinking water quality system plan that will meet the criteria set by the Ministry of Environment.

A sampling program to test for lead in 80 residences, 8 commercial establishments and 16 points in our distribution system began in March. The sampling program is a recently imposed regulated requirement and must be conducted semi annually. Should results in two periods of the monitoring program indicate that the 10 parts per billion limit for lead is exceeded in 10% of the samples, we will have to formulate a plan to reduce lead levels in our system.

## **PUC TELECOM**

PUC Telecom commenced the design and installation of fibre cable to the 26 Algoma District School Board (ADSB) locations within its service territory. As of the end of March 31, 2008 engineering design had been completed for 18 locations and installation completed for 9 schools. All facilities will be connected and lit by the contract date in August.

## **PUC ENERGIES**

Business activity was minimal, limited only to sentinel lighting rentals.

## **FINANCIAL STATUS**

PUC Inc. had an unconsolidated loss of \$77,303 for first quarter, compared to net income of \$55,008 in 2007. The reason for the difference is \$190,000 in lower interest payments from PUC Distribution. Interest expense to the City for the period was \$400,000.

PUC Distribution Inc. had net income of \$1,128,100 compared to \$724,460 in 2007. Distribution revenue was up 7% over the same period last year and expenses were down 0.5%. Revenue increased not only because of increased electrical consumption but also because of two rate increases, one in May 2007 and the other in February 2008. Interest expense was down \$190,000 pending financial restructuring to bring the debt equity structure in compliance with OEB requirements.

Year-to-date net income for the water utility was \$624,341 compared to \$531,991 in 2007. Revenue was up 6.3% primarily due to a 5% rate increase effective January 1, 2008. Expenses were virtually unchanged from last year. Capital expenditures were \$226,683. The first quarter is typically a slow period for such expenditures. Warmer weather will significantly increase the pace of capital works.

PUC Services had net income of \$373,969 compared to a loss of \$36,848 in 2007. Revenue is up do to the recovery of invested capital in equipment used to complete work for the other affiliates. PUC Telecom had net income \$33,692 compared to \$29,776 in 2007. PUC Energies' net income was \$10,111 compared to \$10,332 in 2007.

5(ff)

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## **Summary of Operations**



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### **For the Period Ending March 31, 2008**

**PUC Inc.****Summary of Operations**  
**For the Period Ending March 31, 2008**

|                          | Budget           | YTD Budget       | YTD Actual        |
|--------------------------|------------------|------------------|-------------------|
| Miscellaneous Revenue    | \$1,356,160      | \$321,793        | \$29,249          |
| Related Party Interest   | \$1,544,017      | \$385,850        | \$386,004         |
|                          | \$2,900,177      | \$707,642        | \$415,253         |
| Related Party Interest   | \$1,600,000      | \$399,840        | \$400,000         |
| Administrative Expenses  | \$577,360        | \$116,402        | \$92,556          |
|                          | \$2,177,360      | \$516,242        | \$492,556         |
| <b>Net Income (Loss)</b> | <b>\$722,817</b> | <b>\$191,400</b> | <b>(\$77,303)</b> |

# PUC Distribution Inc.

## Summary of Operations

For the Period Ending March 31, 2008



|                                    | Budget             | YTD Budget        | YTD Actual         |
|------------------------------------|--------------------|-------------------|--------------------|
| Distribution Revenue               | \$15,544,315       | \$3,170,978       | \$3,591,946        |
| Miscellaneous Revenue              | \$849,951          | \$215,310         | \$282,576          |
|                                    | \$16,394,266       | \$3,386,288       | \$3,874,521        |
| Cost of Power Revenue              | \$48,705,859       | \$16,072,933      | \$16,288,433       |
| Cost of Power Expense              | \$48,705,859       | \$16,072,933      | \$16,288,433       |
|                                    | \$0                | \$0               | \$0                |
| Operating and Maintenance Expenses | \$5,311,726        | \$1,174,806       | \$908,249          |
| Administrative Expenses            | \$4,555,587        | \$1,059,184       | \$717,073          |
| Depreciation                       | \$2,900,000        | \$724,710         | \$725,000          |
| Interest Expense                   | \$1,990,017        | \$493,266         | \$396,099          |
|                                    | \$14,757,330       | \$3,451,966       | \$2,746,421        |
| <b>Net Income (Loss)</b>           | <b>\$1,636,936</b> | <b>(\$65,679)</b> | <b>\$1,128,100</b> |

**Public Utilities Commission - Water Utility**  
**Summary of Operations**  
**For the Period Ending March 31, 2008**



|                                    | Budget          | YTD Budget      | YTD Actual       |
|------------------------------------|-----------------|-----------------|------------------|
| Water Revenue                      | \$11,037,539    | \$2,559,827     | \$2,428,635      |
| Miscellaneous Revenue              | \$330,037       | \$64,695        | \$97,270         |
|                                    | <hr/>           | <hr/>           | <hr/>            |
|                                    | \$11,367,576    | \$2,624,522     | \$2,525,904      |
| Appropriations from W/C            | \$2,600,000     | \$0             | \$0              |
|                                    | <hr/>           | <hr/>           | <hr/>            |
| Operating and Maintenance Expenses | \$5,905,049     | \$1,453,767     | \$1,207,530      |
| Administrative Expenses            | \$2,047,001     | \$482,869       | \$467,351        |
| Interest Expense                   | \$238,000       | \$57,120        | \$0              |
|                                    | <hr/>           | <hr/>           | <hr/>            |
|                                    | \$8,190,050     | \$1,993,756     | \$1,674,881      |
| Capital Expenditures               | \$5,678,296     | \$619,286       | \$226,683        |
|                                    | <hr/>           | <hr/>           | <hr/>            |
|                                    | \$5,678,296     | \$619,286       | \$226,683        |
| <b>Net Income (Loss)</b>           | <b>\$99,230</b> | <b>\$11,479</b> | <b>\$624,341</b> |

**PUC Services Inc.**  
**Summary of Operations**  
**For the Period Ending March 31, 2008**



|                                    | Budget           | YTD Budget        | YTD Actual       |
|------------------------------------|------------------|-------------------|------------------|
| Streetlight Revenue                | \$641,327        | \$160,332         | \$160,332        |
| Contract Revenue                   | \$3,666,120      | \$761,286         | \$818,062        |
| Management Fee Revenue             | \$6,150,517      | \$1,395,848       | \$1,423,421      |
| Miscellaneous Revenue              | \$48,020         | \$10,546          | \$29,706         |
|                                    | \$10,505,984     | \$2,328,012       | \$2,431,520      |
| Operating and Maintenance Expenses | \$3,800,604      | \$807,035         | \$651,433        |
| Administrative Expenses            | \$5,038,392      | \$1,228,286       | \$1,067,336      |
| Depreciation                       | \$1,342,594      | \$335,390         | \$338,782        |
| Interest Expense                   | \$0              | \$0               | \$0              |
|                                    | \$10,181,590     | \$2,370,712       | \$2,057,550      |
| <b>Net Income (Loss)</b>           | <b>\$324,393</b> | <b>(\$42,700)</b> | <b>\$373,969</b> |

5(FF)

**PUC Telecom Inc.**  
**Summary of Operations**  
**For the Period Ending March 31, 2008**



|                                    | Budget           | YTD Budget      | YTD Actual      |
|------------------------------------|------------------|-----------------|-----------------|
| Telecommunication Revenue          | \$437,783        | \$109,020       | \$111,007       |
| Miscellaneous Revenue              | \$198,027        | \$15,616        | \$28,056        |
|                                    | \$635,810        | \$124,635       | \$139,063       |
| Operating and Maintenance Expenses | \$91,886         | \$18,239        | \$12,677        |
| Administrative Expenses            | \$60,125         | \$13,090        | \$28,945        |
| Depreciation                       | \$255,000        | \$63,725        | \$63,750        |
|                                    | \$407,011        | \$95,053        | \$105,371       |
| <b>Net Income (Loss)</b>           | <b>\$228,799</b> | <b>\$29,582</b> | <b>\$33,692</b> |

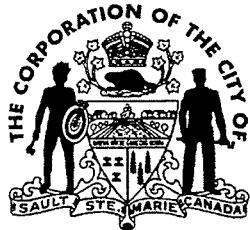
5(ff)

**PUC Energies Inc.**  
**Summary of Operations**  
**For the Period Ending March 31, 2008**



|                                    | Budget          | YTD Budget     | YTD Actual      |
|------------------------------------|-----------------|----------------|-----------------|
| Rental Revenue                     | \$71,500        | \$17,875       | \$16,541        |
| Miscellaneous Revenue              | \$49,122        | \$11,789       | \$10,397        |
|                                    | \$120,622       | \$29,664       | \$26,938        |
| Operating and Maintenance Expenses | \$67,534        | \$18,261       | \$11,824        |
| Administrative Expenses            | \$16,204        | \$3,940        | \$4,303         |
| Depreciation                       | \$2,800         | \$700          | \$700           |
|                                    | \$86,538        | \$22,900       | \$16,827        |
| <b>Net Income (Loss)</b>           | <b>\$34,084</b> | <b>\$6,764</b> | <b>\$10,111</b> |

6(6)(a)



2008 05 26

## REPORT OF THE ENGINEERING & PLANNING DEPARTMENT

### PLANNING DIVISION

**TO:**

Mayor John Rowswell  
and Members of City Council

**SUBJECT:**

Application No. A-13-08-OP – filed by Randy Deschamps & Kelly Blake

**SUBJECT PROPERTY:**

Location – Located on the south side of Wardell Road, approximately 270m (886') west of its intersection with Goulais Avenue. Civic No. 73-103 Wardell Road. Zone Map 1-135

Size – Approximately 122m (400') frontage x 100m (328.1') of depth; 1.22 ha (3 acres)

Present Use – Vacant land and garage

Owner – Randy Deschamps & Kelly Blake

**REQUEST:**

The applicants, Randy Deschamps & Kelly Blake are requesting an Official Plan amendment to the Rural Area policies of the Official Plan, to facilitate the Committee of Adjustment's consideration of a severance application to create an additional lot for Rural Residential purposes.

**CONSULTATION:**

Engineering – No Objection

Building Division – See attached letter

Legal Department – No comment

Fire Services – No objection

CSD – No concerns

Conservation Authority – See attached letter

Legal – No comment

EDC – No objection

Accessibility Committee – No comment

### Previous Applications

There are no previous applications.

### Conformity with the Official Plan

The subject property is designated Rural Area on Land Use Schedule "C" of the Official Plan. Policy "RA.4" currently restricts the further development of unserviced lots in the rural area. As such an Official Plan amendment is required.

It should be noted that although the proposal does not conform to the Rural Area policies of the Official Plan, Planning staff has initiated a review of these policies to ensure that they reflect current land use trends. It is anticipated that this review will be completed by fall.

With respect to this current development, the proposed severance of one additional rural lot is consistent with the interim policy, endorsed by City Council on May 30, 2007, which recommends the approval of single lot severances only. Upon completion of the proposed rural policy review, it is staff's intention to recommend that future severances be approved in selected areas without an Official Plan amendment.

The subject property is not impacted by the natural resource and constraints policies of the Official Plan.

### Comments

The applicants are requesting an Official Plan amendment, to facilitate the Committee of Adjustment's consideration of a severance application to create an additional lot for rural residential purposes. Referring to the site plan attached, the subject property is roughly 1.22ha (3 acres) with approximately 122m (400') of frontage and 100m (328') of depth. The applicants wish to sever the eastern portion of the property, to create 1 new lot with 52.4m (172') of frontage, and an area of 0.52ha (1.28 acres). The retained portion of the property will maintain 70.7m (232') of frontage and an area of 0.71ha (1.75 acres). The severed and retained portions of the subject property will be consistent with the existing parcel fabric and character of the area. The resulting lots will also meet the minimum lot requirements outlined in Zoning By-law 2005-150.

A recently constructed garage is located on the eastern portion of the property, and a new home is presently being built upon the western or retained portion of the parcel. The applicants wish to reside at the residence, and sell the eastern part of the property with the garage.

Building Division comments attached to this report indicate that the framing and final inspection for the detached garage remain outstanding. The Committee of

6(6)(a)

Adjustment may attach conditions to ensure that such inspections are completed prior to the conclusion of the severance.

Correspondence from the Conservation Authority notes that the subject property is located within the 25-year catchment area of the municipal wells located at Goulais Avenue and Second Line. There may be recommendations dependant upon the proposed development, although rural residential land uses generally pose a minimal threat to the groundwater regime.

**Planning Director's Recommendation**

That City Council approve Official Plan Amendment 149, to facilitate the Committee of Adjustment's consideration of a severance application to create an additional lot for Rural Residential purposes.

*[Signature]*  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

PT/pms

**PUBLIC HEARING** – 2008 05 26, Council chambers, Civic Centre

Adjustment may attach conditions to ensure that such inspections are completed prior to the conclusion of the severance.

Correspondence from the Conservation Authority notes that the subject property is located within the 25-year catchment area of the municipal wells located at Goulais Avenue and Second Line. There may be recommendations dependant upon the proposed development, although rural residential land uses generally pose a minimal threat to the groundwater regime.

**Planning Director's Recommendation**

That City Council approve Official Plan Amendment No. 149, to facilitate the Committee of Adjustment's consideration of a severance application to create an additional lot for rural residential purposes.

PT/pms

**PUBLIC HEARING – 2008 05 26, Council chambers, Civic Centre**

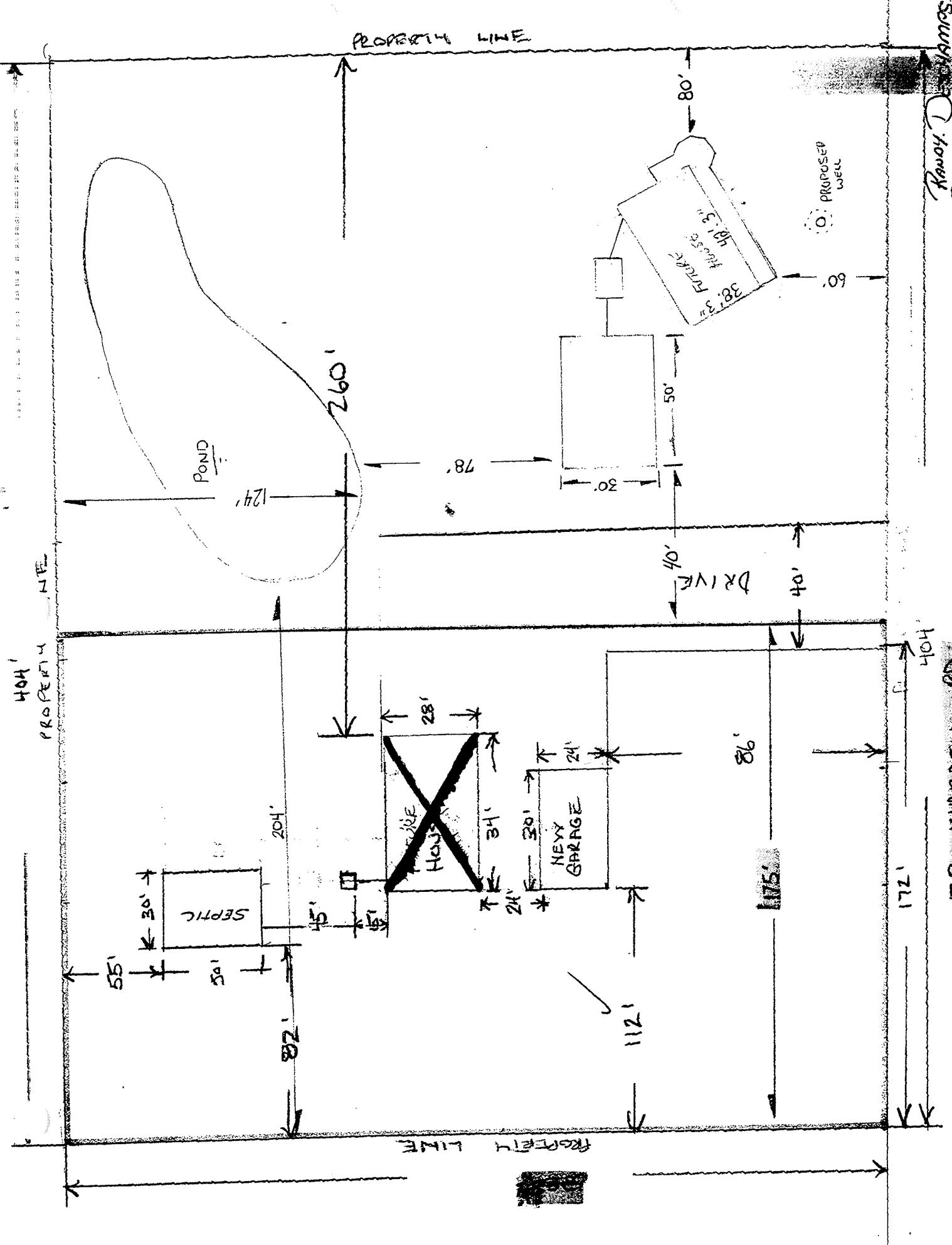
6(6)(a)

Know. J. [REDACTED]

DESIGNED & DRAWN BY

WARDELL CO.

Circ # 73-103



6(6)(a)

**Pat Schinners**

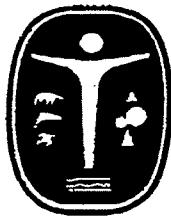
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**From:** Don Maki  
**Sent:** April 22, 2008 9:34 AM  
**To:** Don McConnell; Pat Schinners  
**Subject:** Rezoning application A-13-08-OP

Hi Don

There has been a building permit application filed on the property to construct a single family dwelling and there has been a detached garage built as well which has yet to be completed as the framing and final inspections are outstanding.

Don Maki CBCO  
Chief Building Official  
Building Division  
Engineering and Planning  
705-759-5399



"Man and Nature"

April 22, 2008

# Sault Ste. Marie Region Conservation Authority

6(6)(a)

## Conservation Authority Comments:

**Application #** A-13-08-OP  
**Randy Deschamps and Kelly Blake**  
**73 Wardell Road**  
**Sault Ste. Marie**

- The subject properties are located in an area under the jurisdiction of the Conservation Authority with regard to the Development, Interference with Wetlands and Alterations to Shoreline and Watercourses O.Reg.176/06.
- This property is subject to the Shoreline Management Plan.
- This property is subject to Source Water Protection
- A permit is required prior to ANY site grading, excavating, filling, development or construction.
- We have no comments or objections to this application
- Other:

The subject property is NOT located in an area under the jurisdiction of the Conservation Authority with regard to the Ont. Reg.176/06 Development, Interference with Wetlands and Alterations to Shoreline and Watercourses.

The subject property is under consideration of the Source Water Protection Program of the Conservation Authority with regard to Drinking Water Source Protection and there may be recommendations dependant on the proposed development. CA staff should review any plans prior to a Building Permit being issued for the property located at 73 Wardell Road.

Sincerely,

Marlene McKinnon  
GIS Specialist

File: A-13-08-OP\_22Apr08.doc

**AMENDMENT NO. 149  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE**

This Amendment is an amendment to the Text of the Official Plan as it relates to the Rural Area policies.

**LOCATION**

Part of the northeast 1/4 of Section 22, located on the south side of Wardell Road, approximately 272m (1,558') west of Goulais Avenue. Civic No. 73-103 Wardell Road. Zoning Map 1-135

**BASIS**

This Amendment is necessary in view of a request to sever the subject property to create one additional single rural residential lot.

Council now considers it desirable to amend the Official Plan.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO**

The Official Plan for the City of SSM is hereby amended by adding the following paragraph to the Special Exceptions Section:

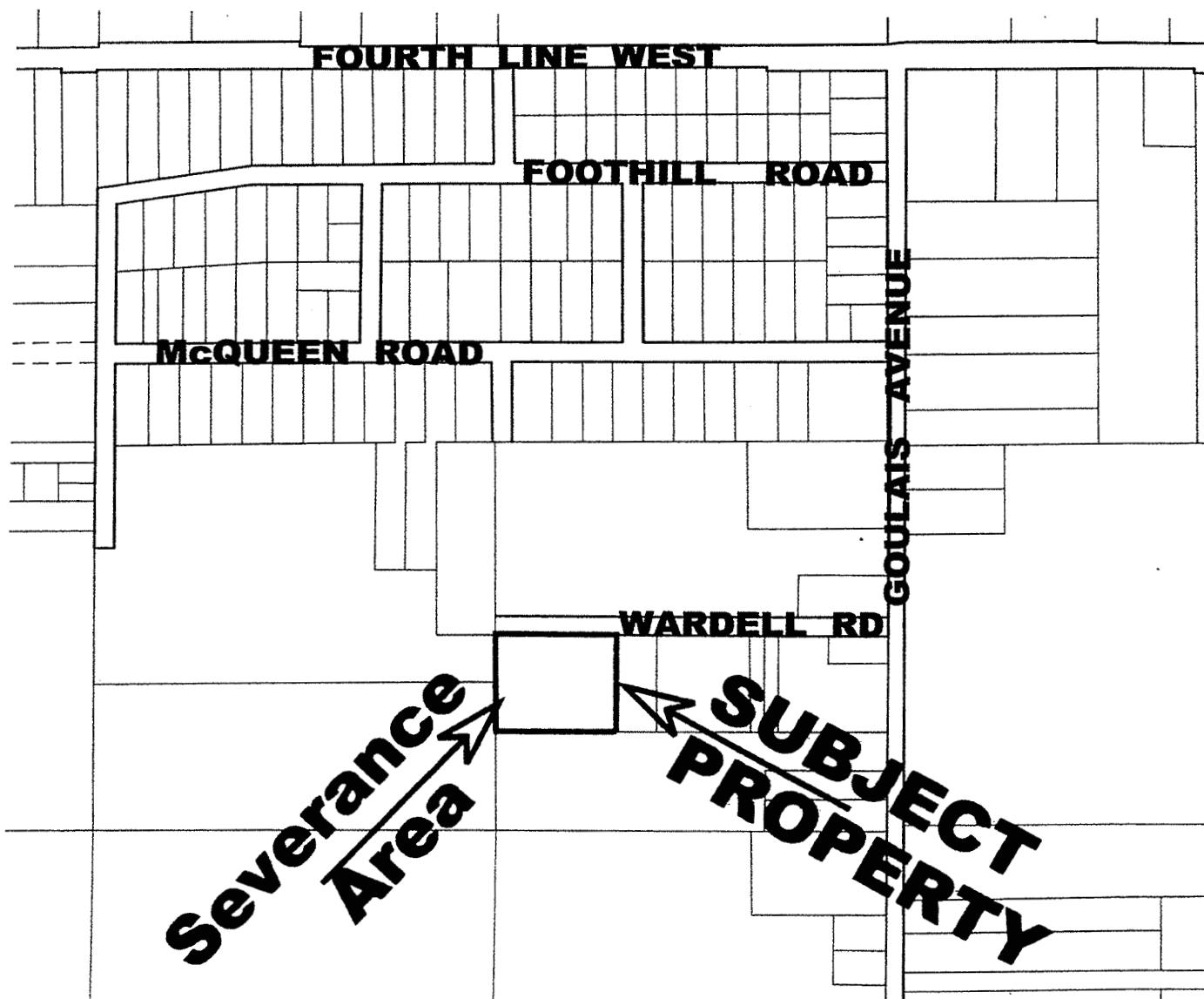
“Special Exceptions”

101. Notwithstanding the Rural Area policies of the Official Plan, lands described as, part of the northeast 1/4 of Section 22, located on the south side of Wardell Road, approximately 272m (1,558') west of Goulais Avenue may be used for one (1) additional rural residential lot.

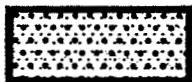
**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.

(6)(b)(a)



OFFICIAL PLAN SCHEDULE "C"  
LAND USE LEGEND



RESIDENTIAL



INDUSTRIAL



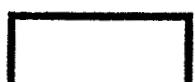
PARKS  
RECREATIONAL



COMMERCIAL

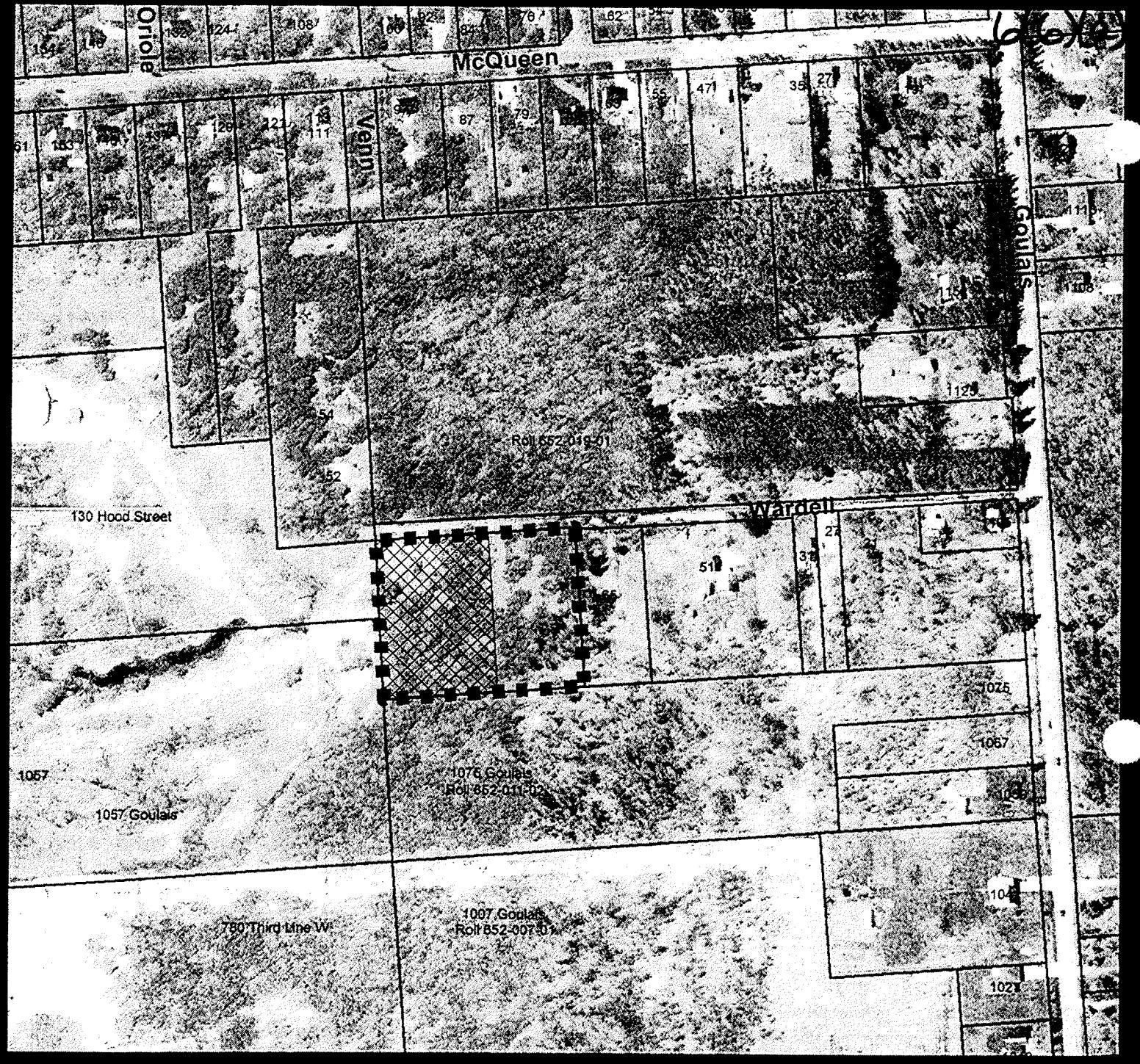


INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 149



# 2004 ORTHO PHOTO APPLICATION A-13-08-OP



Metric Scale  
1 : 3500

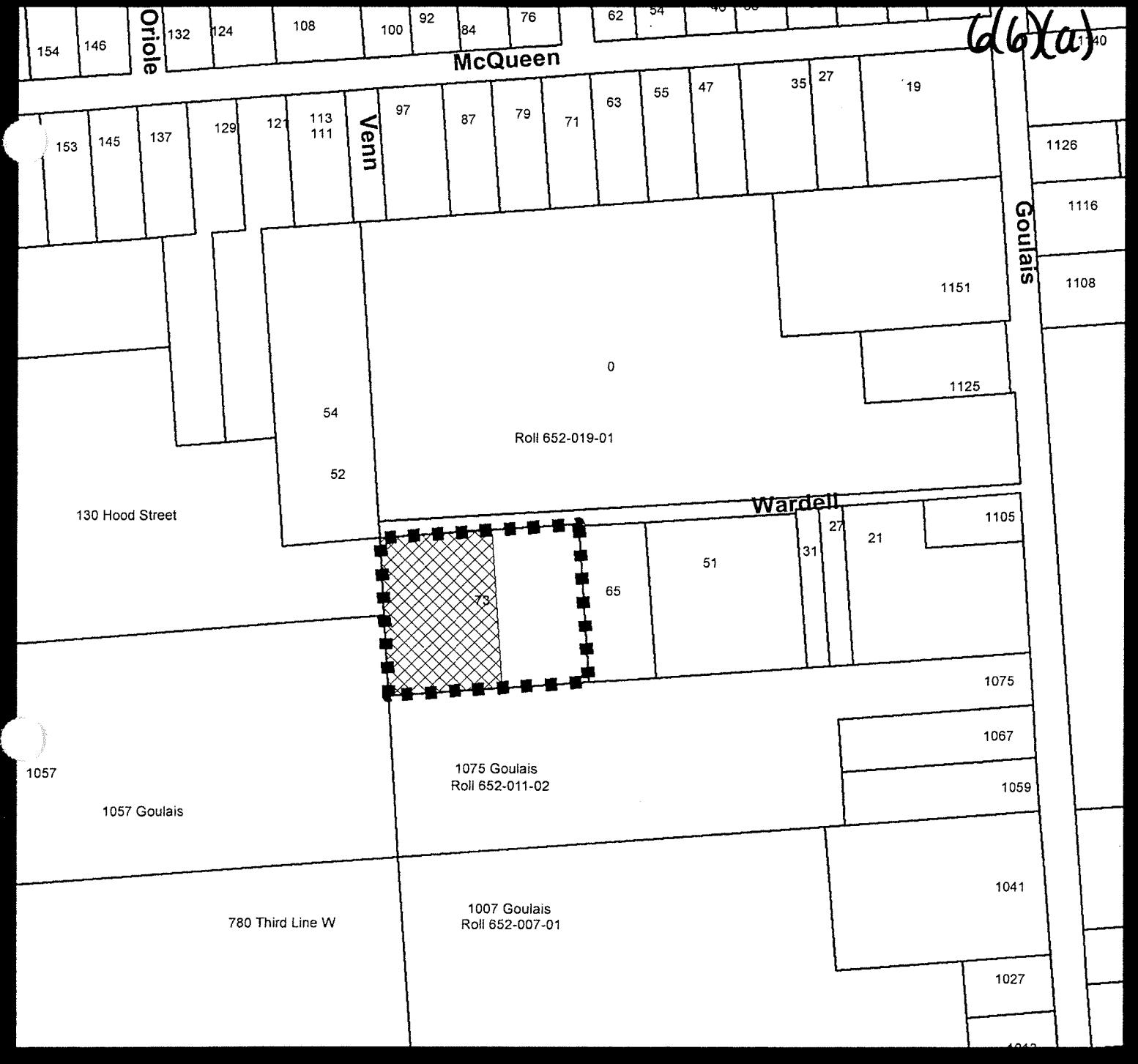


SUBJECT PROPERTY - 73 Wardell Road



Proposed Severance Area

Maps  
120 & 1-135



# SUBJECT PROPERTY MAP

## APPLICATION A-13-08-OP



Metric Scale  
1 : 3500

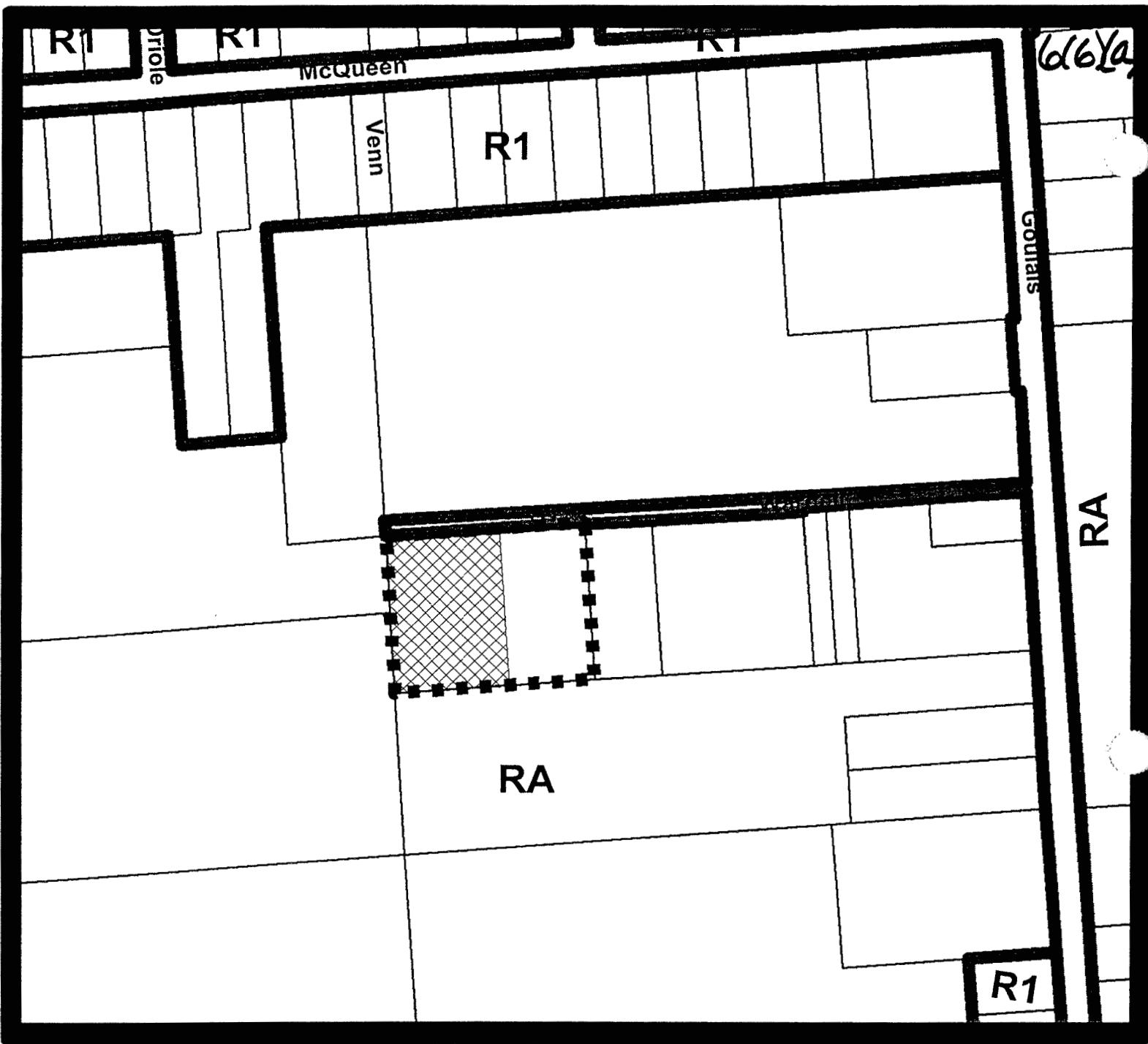


SUBJECT PROPERTY - 73 Wardell Road



Proposed Severance Area

Maps  
120 & 1-135



## ZONING MAP APPLICATION A-13-08-OP



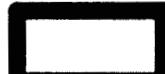
SUBJECT PROPERTY - 73 Wardell Road



Proposed Severance Area



R1 - Estate Residential Zone



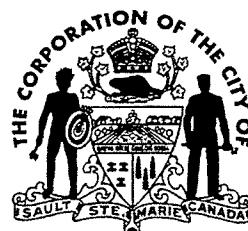
RA - Rural Area Zone; RAhp



Metric Scale  
1 : 3500

Maps  
120 & 1-135

6 (6)(b)



2008 05 26

**REPORT OF THE ENGINEERING & PLANNING DEPARTMENT**  
**PLANNING DIVISION**

**TO:** Mayor John Rowswell  
and Members of City Council

**SUBJECT:** Industrial Community Improvement Plan

Section 28 of the Planning Act and Section 365 of the Municipal Act allow a municipality to acquire and clear land; construct, repair, rehabilitate or improve buildings; make grants or loans; and provide tax assistance in areas where City Council wishes to provide an incentive.

Last year, City Council approved a Community Improvement Plan (CIP) for the Downtown which included the use of property tax credits as an incentive to encourage new development. This incentive was very well received and several projects are expected to begin construction this summer.

On November 26, 2007 City Council authorized the preparation of a second Community Improvement Plan designed to attract new industrial investment and employment, and to further diversify the local economy and increase the municipality's industrial tax base. The focus will be on new manufacturing business and investment and not simply a relocation of existing jobs within the community.

A draft Industrial Community Improvement Plan (attached) has been prepared and reviewed with staff from the Ministry of Municipal Affairs and Housing.

The key points are as follows:

- Eligible program participants must be primarily involved in information technology or the manufacture of goods and materials
- The participant's operation must be located on property located within the City of Sault Ste. Marie that is zoned industrial in Zoning Bylaw 2005 - 150

- A significant total project investment is required, creating or protecting existing jobs during the program excluding jobs solely associated with construction
- Tax assistance may be approved for up to 100 percent of the incremental increase in the municipal portion of the property taxes for up to three years resulting from the development, rehabilitation and reassessment of lands and buildings within the project area
- For the project to be considered under this program, an application to the City must be received prior to the application for a building permit
- Property taxes must not be in arrears at the time of application
- Applicants must agree to not file a property tax appeal while receiving a grant or rebate under this program
- Properties will not be eligible for a vacancy rebate during the program
- The tax assistance is based upon increases in property taxes as a result of development and rehabilitation, and is not based on occupancy or changes in occupancy
- This program will be in effect for three years, but may be extended by City Council prior to that time
- In addition, eligible program participants may apply for cancellation of the educational portion of property taxes through the Province of Ontario's Brown Field Financial Tax Incentives Program (BFTIP)

If approved, this program will provide our Economic Development Corporation with a powerful marketing and incentive tool, and greatly assist their ongoing discussions with various potential private sector investors. Bruce Strapp, the Chief Executive Officer of the EDC has expressed his strong support for this proposal.

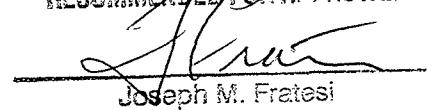
#### Planning Director's Recommendation

That City Council approve the proposed Industrial Community Improvement Plan.

DBM/pms

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RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

## SAULT STE. MARIE

### INDUSTRIAL COMMUNITY IMPROVEMENT PLAN

#### **Legislative Authority**

Section 28 of the Planning Act and Section 365.1 of the Municipal Act allows municipalities to issue grants or loans, or provide property tax assistance to registered owners, assessed owners or tenants of lands within a Community Improvement Plan (CIP) Project Area.

Section 28(2) of the Planning Act and Part VII (Implementation) of the City's Official Plan allows City Council to designate the whole or any part of the area covered by the Official Plan as a Community Improvement Project Area. On February 6, 2006 City Council approved By-law 2006-32 to designate the entire municipality as a Community Improvement Project Area.

This Industrial Community Improvement Plan has been prepared as permitted by Section 28(4) of the Planning Act and includes the authority for City Council to make grants or loans, in conformity with the Community Improvement Plan, to registered owners, assessed owners and tenants of lands and buildings within the Community Improvement Project Area for eligible costs as permitted by Section 28(7) of the Planning Act.

Section 28(7.1) Of the Planning Act defines eligible costs to include costs related to environmental site assessment, environmental remediation, development, redevelopment, construction and reconstruction of land and buildings for rehabilitation purposes or for the provision of energy-efficient uses, buildings, structures, works, improvements or facilities.

Public Notice of City Council's intent to adopt the Industrial CIP was published in accordance with Section 28(5) of the Planning Act.

#### **Industrial Community Improvement Project Area**

Between 1981 and 2006, the City's manufacturing employment decreased from 12,895 to 4,565 jobs; a loss of nearly 65%. This resulted in population decline and reduced property values throughout the community.

The intent of the Industrial Community Improvement Plan (CIP) is to increase Sault Ste. Marie's competitiveness in attracting major new industrial investment to the community in partnership with senior levels of government.

Specifically, the CIP permits the use of property tax assistance, including grants and loans as an incentive to encourage new industrial investment and

employment within the Community Improvement Project Area. A grant may be provided as a direct payment or as a tax credit.

The Industrial Community Improvement Project Area is shown on Schedule "A." This area includes all vacant and occupied industrially zoned properties within Sault Ste. Marie.

### **Addressing the Challenge**

Since 2003 the City, with financial assistance from both the Federal and Provincial governments, has invested more than \$4 million to acquire property and extend water, sewer, road and rail services in industrial areas. Some of the properties within the Project Area benefit from having direct access to a major truck route, rail service through Algoma Steel and the deep-water port facilities provided by Purvis Marine Limited.

The Industrial CIP permits a financial incentive tool to create new jobs and reverse the recent population decline.

The Project Objectives are:

- To attract significant new industrial investment and employment to Sault Ste. Marie
- To further diversify the local economy
- To increase the municipality's industrial tax base
- To capitalize upon the significant investments that were made to acquire and service some industrial lands within the Project Area.

### **Relevant Planning Policies and Regulations**

Provincial Policy Statement -The Provincial Policy Statement (March, 2005) requires that municipalities:

- Manage and direct land use to achieves efficient development and land use patterns (Section 1.1)
- Promote economic development and competitiveness by planning for, protecting and preserving employment areas for current and future uses (Section 1.3)
- Provide infrastructure and public service facilities in a coordinated, efficient and cost-effective manner to accommodate projected needs. (Section 1.6)
- Long-term economic prosperity should be supported by optimizing the long-term availability and use of land, resources, infrastructure and public

facilities; and by promoting the redevelopment of brownfield sites. (Section 1.7)

The Industrial Community Improvement Plan supports all of these Provincial policies.

Official Plan - The Economic Development Section (Part III) of the City's Official Plan identifies the following goals:

- To ensure that adequate employment opportunities and other financial resources are available to permit all residents to enjoy a good standard of living.
- To identify new wealth creating opportunities.
- To assist local business and other community groups to develop these opportunities.

The Industrial land use section (Part VI) of the City's Official Plan states:

- Where private interests are unable to maintain an acceptable inventory, the City shall acquire and development industrial land. The City may enter into partnerships with private interests for the development and marketing of industrial lands.

The Official Plan also includes a number of specific policies on Industrial Land Use (Section 2.3.3) and designates the entire Project Area as "Industrial" (Schedule C).

The Industrial Community Improvement Plan conforms to the City's Official Plan.

Destiny Sault Ste. Marie - The City's Economic Development Strategy, "Destiny Sault Ste. Marie," identifies six Growth Engines including Traditional And New Industry Development. The goal of this Growth Engine is "to develop and diversify the community's industrial employment base." Various objectives and initiatives were identified including undertaking an aggressive Industrial Marketing Strategy and providing all necessary land and infrastructure in a ready-to-build state at a competitive price. These, and other objectives and initiatives, have either been completed or are well underway. The Industrial CIP furthers the goal, objectives and initiatives associated with Destiny Sault Ste. Marie.

Industrial Land Development Strategy - In 2001, City Council approved an Industrial Land Development Strategy that reviewed a number of properties that may be suitable for industrial development throughout the community. The recommendations included acquiring and servicing both the Yates Avenue

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Industrial Area and the Leigh's Bay Road Industrial Area as priorities. Both properties have been purchased and serviced by the City and form part of the Project Area.

Comprehensive Zoning By-law - In October 17, 2005, the City's new comprehensive Zoning By-law came into effect. All of the properties within the Project Area are zoned either "M2" (Medium Industrial) or "M3" (Heavy Industrial).

### **Industrial CIP Incentive Program**

To be eligible for the proposed financial incentive tool described below, the following criteria will be applied:

- Eligible program participants must be primarily involved in technology or the manufacture of goods and materials.
- The participant's operation must be located on property located within the City of Sault Ste. Marie that is zoned industrial in Zoning By-law 2005-150.
- A significant total project investment is required, creating or protecting existing jobs during the program excluding jobs solely associated with construction.

Eligible program participants include registered owners, assessed owners, tenants and assignees as identified in Section 28(7) of the Planning Act.

Subject to City Council approval, the following financial incentive tool (the program) may be used to encourage new development and the rehabilitation of lands and buildings that meets the eligibility criteria within the Project Area:

- Tax assistance equivalent of up to 100 percent of the incremental increase in the municipal portion of the property taxes for up to three years resulting from the development, rehabilitation and reassessment of lands and buildings within the Project Area.

In addition, eligible program participants may apply for cancellation of the educational portion of property taxes through the Province of Ontario's Brownfields Financial Tax Incentives Program (BFTIP). Provision of tax assistance for the education portion of a property tax increase is subject to application by the City to the Ministry of Municipal Affairs and Housing. Provision of the tax assistance for the educational portion of a property tax increase is limited to those costs associated with remediation.

## Administration

Project incentives available under this Community Improvement Plan will be administered by a committee with representation from the City's Department of Engineering & Planning, Finance Department and Economic Development Corporation. Final approval of any assistance is subject to City Council authorization.

- An application to the City must be received prior to the application for a building permit for the project to be considered under the program.
- Property taxes must not be in arrears at the time of application.
- If the property is under an assessment appeal, the application will be held in abeyance until the appeal is resolved.
- Applicants must agree to not file a property tax appeal while receiving a grant or rebate under this program.
- The property will not be eligible for a vacancy rebate during the program.
- Should the project fail to meet the eligibility requirements during the program, the full amount of property taxes including interest will become due and payable as if no incentives had been approved.
- Approved project incentives are applicable to the registered owner and the municipal tax assistance portion is assignable to any person to whom such an owner has assigned the right to receive the incentives such as a tenant or other assignee.
- This program may be used in combination with any other program provided that the total amount of assistance provided does not exceed the eligible costs.
- This program will remain in effect for five years but may be extended by City Council subject to appropriate review and notice.

Where the program is approved for use, the following conditions apply:

- The tax assistance is based upon increases in property taxes as a result of development and rehabilitation, and is not based on occupancy or changes in occupancy.
- The maximum assistance will be calculated based on the difference between the assessed value of the property prior to the date of the application for building permit and the assessed value at occupancy.

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- The municipal portion of the tax assistance will be calculated after tax capping calculations have been applied as required by Part 9 of the Municipal Act.
- If the property is sold, conveyed, assigned or otherwise transferred in whole or in part before the program lapses no further assistance shall be given by the City. Nothing in this section prevents the City from entering into a new agreement with any subsequent owners of the property to receive the balance of the assistance under this program.

City Council will review this Community Improvement Plan at regular intervals to ensure that the intent and project objectives are being met. City Council may discontinue or modify all or part of the program incentives without a formal amendment to the Community Improvement Plan, provided that the variation does not exceed the original maximum credit allowed.

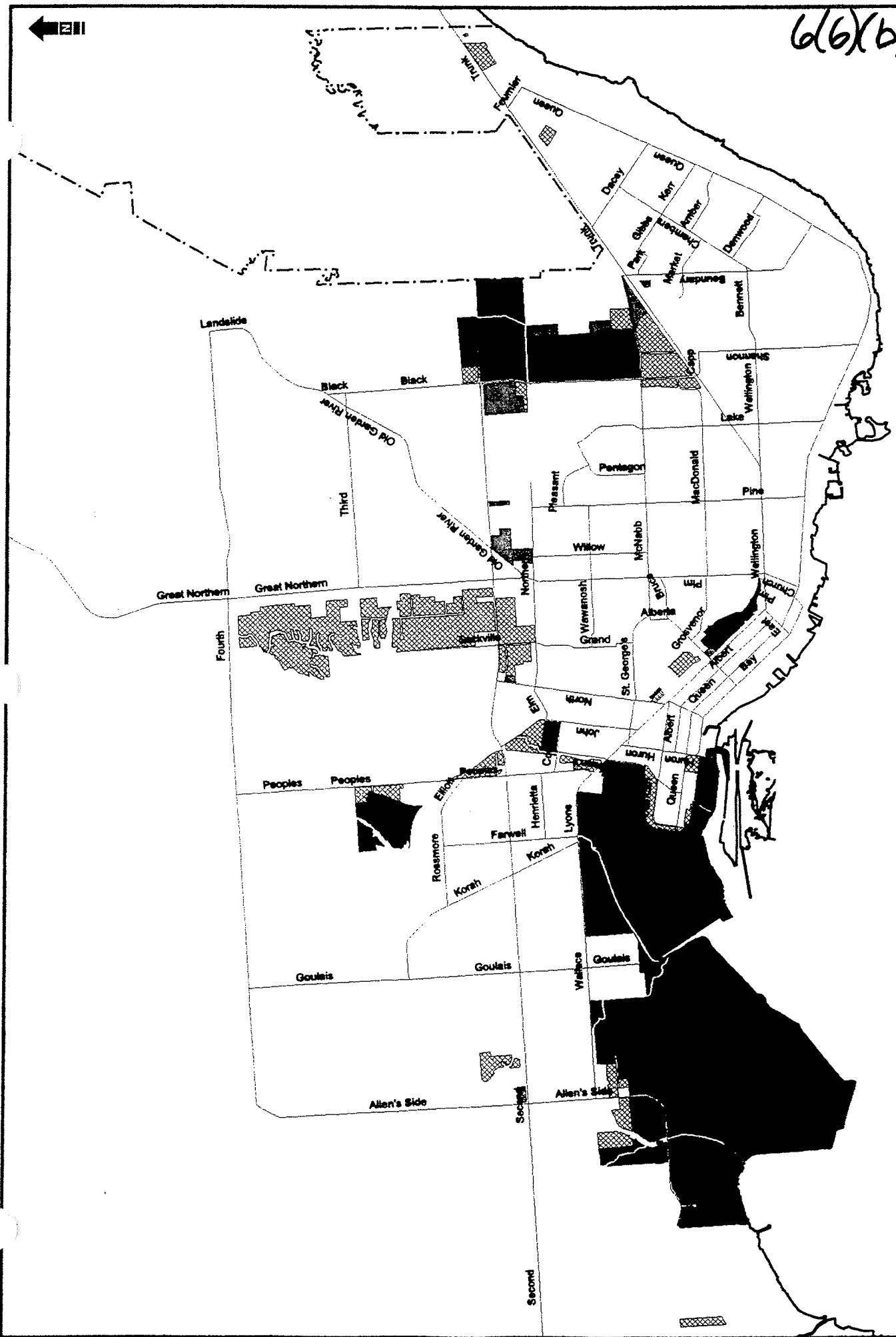
If a court of competent jurisdiction declares any section or part of a section of this by-law to be invalid, such section or part thereof, shall not be construed as having persuaded or influenced City Council to pass the remainder of the bylaw, and it is hereby declared that the impugned section shall be severable and distinct from the remainder of the by-law, and the remainder of the by-law shall be valid and remain in force.

# Industrial Zoned Lands in Sault Ste. Marie, ON.

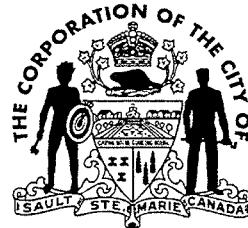
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 M1 - Light Industrial Zone  
 M2 - Medium Industrial Zone  
 M3 - Heavy Industrial Zone  
 ... Municipal Boundary

The Corporation of the City of Sault Ste. Marie  
 Engineering & Planning Department  
 Planning Division  
 April 26, 2006

This map is for general reference only.  
 For official mapping, see the  
 Engineering & Planning Department  
 Sault Ste. Marie, Ontario



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## **REPORT OF THE ENGINEERING & PLANNING DEPARTMENT**

### **PLANNING DIVISION**

**TO:** Mayor John Rowswell  
and Members of City Council

**SUBJECT:** Hub Trail Development along Shannon  
Road/Shingwauk Street

#### **Introduction**

This summer, the reconstruction of Shannon Road north to Wellington Street is scheduled to begin. As part of this project, a section of the Hub Trail will be incorporated into this reconstruction project.

In March 2006, City Council approved the Sault Ste. Marie Hub Trail Concept and Design Study. The study recommended the preferred route for the trail system, as well as provided general design guidelines for trail development. The study was completed by MMM Group, a firm with extensive knowledge in trail planning and development.

To build upon this study, the City recently retained MMM Group to elaborate on the Concept and Design Study and produce layout and construction details that can be used to develop the trail. The layout and details have been incorporated into a number of proposed road reconstruction projects that include sections of the Hub, such as South Market/McNabb Street and Shannon Road.

With the proposed development of the Hub Trail along the eastern side of Shannon Road, a number of neighbor concerns have arisen. Some residents along this section of Shannon Road are opposed to the development of the Hub Trail within the City's right of way.

The proposal for the Hub Trail on Shannon Road is to replace the easterly sidewalk with a 2.7 meter asphalt surface. The path is also proposed to cross Shannon Road at Shingwauk Street and continue along the north boulevard to the path leading into the Anna McCrea Public School property.

The asphalt path will have 0.2 meter concrete banding on either side, with a 2.3 meter asphalt surface. Aestically, this is similar to what has been developed through Clergue Park as part of the waterfront walkway extension currently being constructed (see attached photo). The path that is proposed within the boulevard will be for pedestrians, wheelchairs and in-line skaters only. Cyclists (over the age of 10 years) will be on road, and the trail will be signed prohibiting cyclists along this section of the Hub.

On March 27, 2008, a public open house was hosted to discuss neighbor concern over the Hub Trail. Councilors Butland and Caicco were both in attendance. During this forum, concerns ranging from the negative impact on property values to security and privacy were raised. City staff provided a number of responses to these concerns based on the experience and evidence from other communities. Some of the concerns and responses will be discussed throughout this report. As well, frequently asked questions and responses on trail development is attached for Council's review.

Following this public open house, the residents of Shannon Road submitted a letter suggesting an alternative design for the Hub Trail along this section of road.

### **Route Selection**

The main purpose of the Hub Trail Concept and Design Study was to perform the due diligence required to select the Hub Trail route. The route is based on a multitude of factors, with each section of the route selected based on a specific rationale.

With respect to Shannon Road, this section of road was selected because it provides a logical connection to other areas where the trail is proposed, specifically the Anna McCrea/Algoma University area and Sutton Park. In addition, Shannon Road provides a generous right-of-way, which is approximately 24 meters (78') and can accommodate the trail, curb cycling lanes as well as the reconstructed road.

Utilizing the east side of Shannon Road allows trail users to cross Wellington Street once only, as opposed to twice if the trail were to be located on the westerly boulevard. Continuing along the east side of Shannon Road creates a logical extension to Bennett Boulevard, where the trail is also proposed.

At the intersection of Shannon Road and Shingwauk Street, the trail crosses the road, and is proposed to continue along the northern boulevard of Shingwauk Street to the path leading towards Anna McCrea Public School. The trail crosses at this location as there is an existing school crossing which is familiar to both pedestrians and motorists. As well, bump outs (see attached photo) will also be utilized, which will act as a calming measure in the area of the crossing. At this intersection, signage will be used to indicate that trail users must yield to on-coming traffic. Both the crossing and bump outs are supported by the City's Public Works and Transportation Department.

Utilizing Shannon Road also allows the City to take advantage of construction synergies with the scheduled reconstruction of this road. Constructing the trail as part of the Shannon Road reconstruction project allows the City to save on labour and material costs, which would be more expensive if the trail were to be developed independently.

### Trail Design

A number of neighbors are concerned with the use of asphalt instead of concrete with respect to both aesthetics and durability.

The use of boulevard trails is a relatively new phenomenon, where the sidewalk is replaced with an asphalt surface. Similar applications have been used in other municipalities, such as Milton Ontario, because asphalt provides a more accessible surface for wheel-chairs.

Boulevard trails are proposed when limited land is available for trail development, as is the case in the Shannon Road area. In other municipalities that have developed new trail systems, the trails are often constructed in conjunction with new development, such as subdivisions. In these situations, trails can be integrated into new areas through the development of park space.

The issue facing trail development in Sault Ste. Marie is that the City is attempting to integrate a new system into an existing urban fabric. For this reason, there are significant limitations as to where the trail can be built.

To develop the trail, one of the few options available is to utilize lands owned by the municipality or another public agency that is receptive to trail development. To this end, and to ensure connectivity, a number of boulevard trails are proposed. An added benefit to this is that sections of the trail can be developed as part of planned road reconstruction projects, including Shannon Road, McNabb/South Market Street, and Third Line.

Other areas where this is proposed is along Mark Street (from Anna McCrea to Lake Street), Lake Street (from Mark Street to Bellevue Park) as well as Pine and Queen Streets (from Pine Street Marina to the current Hospital lands). Approximately 3300 meters or 13% of the Hub Trail network will be developed using boulevard trails.

Along this section of Shannon Road and Shingwauk Street, using a 2.7 meter asphalt surface is the proposed design standard to ensure safety, accessibility for the different types of trail users (i.e. pedestrians, cyclists, in-line skaters, wheel-chairs) and to prevent user conflicts and collisions. The preferred trail standard is 3.0 meters, however, along sections of the network where the trail is proposed adjacent to a road, the trail width can be modified, as cyclists are required to use the road (as per City of Sault Ste. Marie By-law 77-200).

Asphalt is proposed as opposed to concrete because in a northern climate, concrete moves and shifts, creating bumps and depressions. This can cause potential harm to trial users, and would create a barrier for wheel chairs. Asphalt is also a better

surface for running and walking as it creates less impact on muscles and joints. Although softer than concrete, modern applications of asphalt are just as durable as conventional sidewalks, as demonstrated by the City's waterfront walkway and the path along the eastern side of Carmen's way.

In addition, an asphalt path is the standard for the entire Hub Trail network. This trail surface will serve as an identification feature for trail users and ensure uniformity throughout the entire network. Deviating from asphalt along Shannon Road may cause confusion to trail users, particularly eco-tourists using the trail that may be unfamiliar with the community.

From an aesthetics perspective, the approach proposed for Shannon Road and the Hub Trail is similar to what is being constructed along Clergue Park, and is similar to other trail surfaces found throughout the province (e.g. Martin Goodman Trail, Toronto, Rideau Canal Trail, Ottawa).

### **Alternative Route and Design**

At the open house hosted on March 27, 2008, an alternative route was suggested by some of the Shannon Road residents. The route proposed was to utilize the Sir James Dunn property, using the westerly access drive leading to Wellington Street.

There are a number of reasons why this route is not feasible. First, the property is in a transitional state as there is the potential for the school to be closed and merged with Bawating in a new building. A final decision on this has not been made and the unknown status for this site would make trail planning difficult.

Second, using the western access drive would lead trail users to Wellington Street, which, given its traffic volumes and speeds, is a less pleasant environment for trail users. As well, once at Wellington Street, cyclists would have to be on road, which would create a potentially harmful environment for cyclists due to the traffic. The Cycling Master Plan, which was recently updated and approved by Council, recommends providing alternative routes for cyclists to avoid arterial roads. Given the traffic volumes, Shannon Road provides a much safer alternative for cyclists (Average Annual Daily Traffic (AADT) on Shannon Road is 3,945, compared to 10,070 on Wellington Street).

With respect to an alternative design, the residents of Shannon Road have submitted a proposal in their letter received May 5, 2008 (attached). In this letter, the residents suggest using the shoulder portion of one side of the roadway for Hub Trail users, and painting this shoulder portion of the roadway to indicate a marked Hub Trail for all non-motorized trail users. The residents also suggest eliminating on-street parking on the Hub Trail side of the street.

In reviewing this suggestion, staff from the City's PWT Department as well as MMM Group were consulted. PWT has advised that it is not desirable to have bicycles (and other trail users) travel against traffic as this proposal would have all bicycles, north bound and south bound, on the same side of the street. This concept undermines the fact that bicycles are vehicles under the Highway Traffic Act and

should act accordingly. PWT further advise that on-road bike lanes should be one way only, on each side of the road.

MMM Group has advised that in-line skaters are not considered vehicles as are bicycles (under the Highway Traffic Act), and therefore are not allowed to use the road as would a vehicle. MMM Group further advise that it is appropriate that municipalities look to using a seamless pavement in street boulevards where use by in-line skaters is anticipated, such as near schools.

### **Other Communities**

Both the Town of Markham and the Town of Milton utilize a boulevard trail design, similar to what is proposed for Shingwauk Street and Shannon Road (please see attached report from MMM Group Limited). In Markham, a boulevard trail has been developed in the area of the Angus Glen Golf Course where the Town has connected trails from a nearby creek valley along the road boulevard. The trail is 2.2 meters wide and crosses the fronts of single family homes.

In the Town of Milton, boulevard trail applications have been utilized on arterial and collector roads, as well as residential areas. In one residential area (as shown on page 2 of MMM Group's report), an asphalt trail was developed adjacent to a concrete sidewalk. The trail is adjacent to a future development site where driveways will eventually cross it. This proposal was evaluated for Shannon Road, however, the long term cost of constructing and maintaining two facilities was not feasible.

### **Provincial Funding**

Council will recall that at the time approval was given to proceed with the \$2.9 million Municipal Infrastructure Investment Initiative (MIII) application for Shannon Road, concern was raised by a Councillor that questioned the appropriateness of the submission, given that the project is merely a road reconstruction program. Staff noted that the project is an enhanced with the inclusion of the Hub Trail which provides economic, social and environmental benefits towards not just the immediate area, but to the community as a whole. Staff believes the position taken to include this supporting documentation resulted in the application having a greater success in meeting the criteria of MIII submission. Without it, the project was simply another road reconstruction to address upgrades to its aging infrastructure.

Staff is on record by its inclusion on the MIII submission, and as indicated in the terms and conditions of the application, the province has the right to independently verify the accuracy of the expenditures and the funds used for the purposes intended. If an audit reveals a discrepancy with any information submitted in connection with the MIII application, the province reserves the right to recover up to and including all of the funds provided.

## Summary

Bicycles, skateboards, in-line skates, and walking are alternatives to the automobile. As fuel costs increase, cities can anticipate an increase in the use of these alternative modes of travel and plan for the development of other non-motorized wheeled and pedestrian infrastructure. Milton and Markham are examples of that action being taken, and the Hub Trail is Sault Ste. Marie's future facility for alternative, non-motorized travel.

Developing the Hub Trail, including sections which travel through residential areas, will have tremendous health, economic and environmental benefits.

One the main goal of the Hub Trail is to improve the recreational and health opportunities within Sault Ste. Marie. Walking and cycling provide enjoyable, convenient and affordable means of exercise and recreation. The most effective fitness routines are moderate in intensity, individualized and are incorporated into our daily activities. Walking, cycling, in-line skating, etc., can accomplish this and at the same time provide mobility.

There are also economic benefits to the development of the Hub Trail. Some economic benefits of trail development include the reduction in health care costs due to increased physical activity; reduction in fuel, repair and maintenance costs to users; and the positive economic impact of eco-tourism.

Another added benefit is the effect of trail development on property values. Numerous studies have demonstrated that trails will either increase or have no affect on property values. In one of the most positive case studies, real estate records have shown a 20% increase in property values where properties abut a trail (*Nichols, S and Crompton J, 2005*). As well, a case study in Boulder, Colorado revealed that on average, property values dropped \$4.20 (in 1978 dollars) with each additional foot of distance away from a trail (*Correll, Lillydahl and Singell, 1978*) (i.e. the closer a property was to the trail, the higher the property value was).

Another economic opportunity will be the potential designation of the Hub Trail as part of the Trans Canada Trail network. Earlier this year, city staff and members of STAC met with representatives of the Trans Canada Trail association to discuss this opportunity.

Currently, the Trans Canada Trail runs across the northerly portion of the community through the Canadian Shield area, and continues both north and east of the community. An opportunity exists to designate the Hub Trail as part of the Trans Canada Trail and connect into the existing trail via linkages along Old Garden River Road and Old Goulais Bay Road. The advantage of doing this is that it would direct eco-tourists (hikers) which are traveling through the area into the community as opposed to around it.

Having the Hub Trail designated as part of the Trans Canada Trail network will provide national exposure to the community, highlighting the City as a destination along this country-wide route and brand the community an eco-tourism city.

The development of the Hub Trail system also promotes environmental benefits as walking, cycling and in-line skating are energy-efficient, non-polluting modes of travel. Short distance, motor vehicle trips are the least fuel-efficient and generate the most pollution per kilometer. These trips have the greatest potential of being replaced by other non-motorized modes such as cycling and walking. Shifting to these modes can mitigate a number of environmental impacts, including ozone depletion, the greenhouse effect, ground-level air pollution, smog, acid rain, water pollution and noise pollution.

When complete, the Hub Trail will be an identifying feature of the community, similar to the City's waterfront walkway and Roberta Bondar Park. As such, the trail should be built to a high standard, which is what is proposed for Shannon Road. Included in this report are letters of support from STAC and Algoma Public Health.

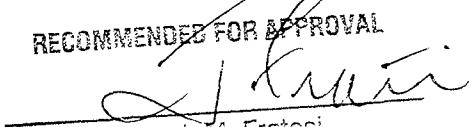
Not developing the trail or developing to an inferior standard will create both a physical and psychological gap in the Hub Trail system. In addition, developing Shannon Road, with just a concrete sidewalk will exclude a number of potential trail users, including in-line skaters and wheelchairs. This will ultimately limit the overall success of the Hub Trail system.

#### Planning Director's Recommendation

That City Council support the construction of the Hub Trail portion of the Shannon Road reconstruction project, as recommended by staff and MMM Group, utilizing a 2.7 meter asphalt surface within the northerly boulevard of Shingwauk Street and the easterly boulevard of Shannon Road.

SDT/pms

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

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## Requested Proposed Changes for the Shannon Road Hub Trail Re-Construction Project

The residents of the Shannon Road Hub Trail Re-Construction Project feel that safety is a great concern. For this reason, the residents want the sidewalks to remain as they are at present. The sidewalks would be used as they were previously, for children, seniors and regular past usage. The residents want the shoulder portion of one side of the roadway for Hub Trail users. The residents propose painting this shoulder portion of the roadway to indicate a marked Hub Trail for all unmotorized trail users. Parking would be eliminated on this Hub Trail side of the street. This would improve conditions for everyone. Trail users could freely enjoy this part of the street.

For many years, the residents living on Shannon Road were accountable to rollerbladers, skateboarders and bikers using Shannon Road as their route. Over the years, there was never any incident to these unmotorized users of the roadway, that these residents are aware of. The residents feel that the above proposal for the Shannon Road Hub Trail Re-Construction Project would give residents a safe zone to view that they have grown accustomed to while backing out onto a very busy street. The residents would like to continue to have a safe area for all users.

If implemented, these above changes would not increase any costs to the Shannon Road Hub Trail Re-construction Project. This recommendation by the residents of the Shannon Road Hub Trail Re-Construction Project is similar to that of other cities in Ontario with existing trails for unmotorized traffic and have been successfully in use for many years. This would resolve the safety concerns of the residents and some of the potentially hazardous conditions with the existing proposal of the Hub Trail positioning.

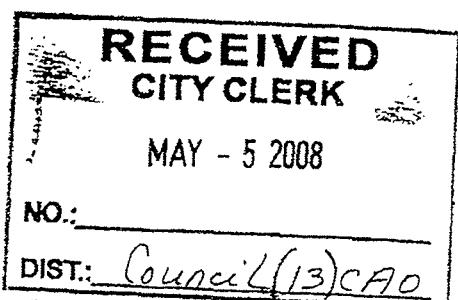
It is our hope that city council can help us achieve these proposed changes for a safe, enjoyable area for all.

Thank you.

Committee Head

Peter Glibota

326 Shannon Road resident  
254-6195



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# Sault Trails Action Committee (STAC)

May 16, 2008

To Whom It May Concern:

STAC was formed a number of years ago and has been most successful in getting a vast majority of local citizen groups together to conceptualize the HUB Trail route. We have representatives and support from many varied groups in the city including the Voyageur Trail Association, Sault Naturalists, local physicians, Sault Cycling Club, accessibility groups, business representatives and many, many more including average citizens who attended open houses and have thrown their support behind the creation of a safe, somewhat circular route around the city. STAC is very proud of the progress so far, and the future plans of the City of Sault Ste. Marie to build the HUB Trail. Marshall Macklin did a wonderful job of putting designs and routes to paper and we very much look forward to the progress we will make in the next few years bringing this wonderful addition to our city.

Some of us attended the meeting with the residents of the Shannon Road area and heard their concerns. We can appreciate their viewpoint, but we don't think their concerns should de-rail the professional consultants report as to the route of the HUB Trail in the area.

Even though there is a lot of evidence that the presence of the HUB Trail on their street will only improve their everyday life, they did not seem to hear it.

When STAC was formed all those years ago, we wanted a trail to wind its way through our beautiful city connecting "destinations" like schools, parks, scenic areas, etc. We aren't building it for the elite of the bicycling community--they have the law and the expertise to use city streets as they should for their traffic. Above all, we wanted the HUB Trail for families with young children, and older folks who need a smooth surface to better enable them to use their wheelchairs and walkers, and for school-age children to safely travel between their school and their home.

Although this will be a popular route along Shannon Road, we don't see it bringing in loads of extra "traffic" to the area--certainly not to the extent that the residents think it will. Also, the traffic calming measures should slow down the vehicular traffic and make it even easier for these residents to leave their driveways.

The "highlight" of the HUB Trail will always remain the city's boardwalk where any warm summer evening will find hundreds of citizens and visitors walking the length because of its proximity to the river.

It was truly exciting a year ago when the Carmen's Way portion of HUB Trail was opened. Even though it was a "last minute" addition to the project and the design has its flaws, it is still a wonderful addition to our city. I pass by it quite a bit while travelling through the city and have never seen anyone doing damage, or gangs of unruly youngsters doing anything they shouldn't on the route. I have seen young mothers with babies in carriages, older seniors in wheelchairs, dog walkers (with their dogs on leashes), and parents with young children on small bicycles teaching them to ride. Exactly who we hoped would use it! I am so very proud of our city every time I pass by Carmen's Way!

The HUB Trail is not only important to current residents, but will also go a long way in making our city more attractive for young professionals to return and raise their families in a beautiful, safe environment. The health benefits of non-motorized travel are well known and I don't even have to mention them here. Everyone knows that to improve their health, one of the lowest-cost, easiest exercise is to walk. To have a HUB Trail in place where one can safely walk to reach actual destinations in our day will go a long way to getting our citizens more active and healthier!

Recently, representatives from the Trans Canada Trail expressed to us that they are most anxious to have the HUB Trail included in their Trans Canada Trail route. They see the future of our trail and realize that it will be a huge bonus to their trail system through one of the most beautiful cities along their route. Our location in the hub of the Great Lakes and so close to the United States will make it a Trans Canada Trail destination of the highest calibre.

We realize that the concerns of the residents of Shannon Road are on your mind, but please put your faith in the professional consultants that were hired to choose a final route and design a suitable HUB Trail. These folks have had vast experience doing this in other cities and you could see their pride in their designs and expertise. Carry on with the HUB Trail along Shannon Road as planned and let's all do our best to keep this project on track to be completed in the next few years!

Thank you.

Gayle Phillips, on behalf of STAC (942-1891)

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TF: 1 (888) 211-6749  
Fax: 1 (705) 848-1911

**Sault Ste. Marie**  
Civic Centre  
99 Foster Drive  
P6A 5X6  
1st Floor  
6th Floor  
Tel: 1 (705) 759-5287  
TF: 1 (866) 892-0172  
Fax: 1 (705) 759-1534

126 Queen Street East  
P6A 1Y5  
Tel: 1 (705) 942-3103  
Fax: 1 (705) 942-9915

186 East Street  
P6A 3C6  
Tel: 1 (705) 759-3935  
Fax: 1 (705) 759-2105

63 East Street  
Unit 1  
P6A 3C4  
Tel: 1 (705) 759-1844  
Fax: 1 (705) 759-5953

**Wawa**  
18 Ganley Street  
P0S 1K0  
Tel: 1 (705) 856-7208  
TF: 1 (888) 211-8074  
Fax: 1 (705) 856-1752

May 16, 2008

**Donna Irving**  
City Clerk  
City of Sault Ste. Marie  
Sault Ste. Marie ON P6A 5X6

Dear Donna:

On behalf of Algoma Public Health I would like to support the ongoing development of the HUB Trail network throughout the community by the City of Sault Ste. Marie and the Sault Trail Action Committee. It is important that the City of Sault Ste. Marie value an Active Environment for its residents by developing trails to support safe cycling, walking and many other forms of active transportation. Using trails can be good for our health because they are an ideal location to get active, improving your overall health and well-being. By improving the health of those at risk for chronic diseases such as stroke, heart disease, some forms of cancer, diabetes and osteoporosis and removing barriers to healthy, active living, people in Sault Ste. Marie can have greater opportunities to enjoy good health.

In 1996, Canada ranked tenth out of 11 countries in the percentage of walking and biking trips made. We walked about ten percent of the time and biked less than two percent. Why? There may be a fear of walking or biking in some locations, but it can be due to our reliance on cars and our sedentary environments. Activity has been engineered out of our lives. This has resulted, as many studies have shown in the past several years, in the marked increase in obesity for both children and adults.

In an active community, the built environment supports and enables healthy, active living by providing opportunities for people of all ages to engage in daily physical activity. An active community is created when community stakeholders, decision-makers like yourselves, interest groups and residents place value on, and work towards, health, safety, quality of life and equal access for all individuals.

I applaud your work towards building a healthier, more active community and look forward to a strong ongoing partnership, between Algoma Public Health and stakeholders who have a vested interested in improving the health of our city.

Sincerely,

Dr. Allan Northan, M.D., M.H. Sc., F.R.C.P.(C)  
Medical Officer of Health

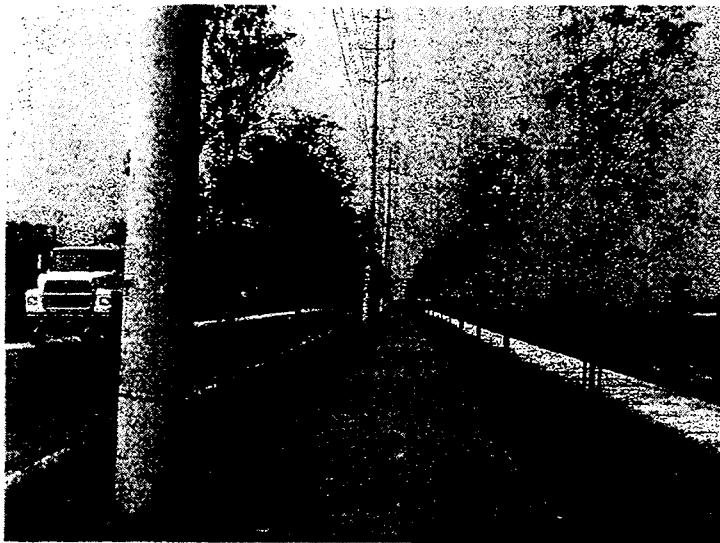
(6)(c)

MARKHAM TRAILS



MMM Group Limited prepared the Trails Master Plan for the Town of Markham. Trails follow open space as well as road corridors. In this case of Angus Glen Boulevard, the Town has connected trails emerging from a nearby creek valley along the road boulevard. The trail is 2.2m wide and crosses the fronts of single family dwellings. The trail was precluded from crossing the nearby Angus Glen Golf Course for safety reasons, resulting on its location within the road right-of-way.

MILTON TRAILS

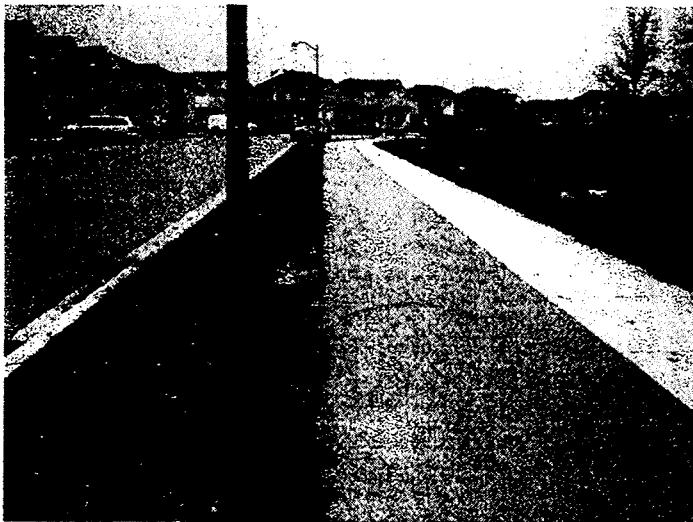


This Arterial road has a 2.4m wide asphalt trail installed alongside a concrete sidewalk. This was constructed prior to the adoption of the 2006 Milton Trails Master Plan Update which now recommends a single 3m wide asphalt trail on all arterial rights-of-way.



The trails from the parks feed into a system of trails within the road rights-of-way of the newest secondary plan areas of the Town.

Asphalt trails are now recommended in areas of designated trails alignments and in areas near schools where there is a higher volume of strollers (parents with tots walking older children to school), skateboards and in-line skaters. Where concrete sidewalks are provided in these areas, there is a tendency for youth and young adults to skate and skateboard on the more seamless asphalt road surface. This could be a liability to the city if infrastructure encourages such actions. In-line skaters particularly require a wider trail due to the swinging motion of the skater. Therefore, a 2.5 to 3m wide asphalt trail is recommended.



In this case, the Town of Milton has combined an asphalt trail with a concrete sidewalk on a collector road. The rationale was that the concrete sidewalk was required under 2005 requirements and the addition of asphalt pavement allowed for multiple user types. The site adjacent to this picture is a future development site. There will be driveways that cross it. In the future, asphalt trails can replace the concrete sidewalks.

## SUMMARY

There is still some confusion about eligibility of users on highways and roads. The Highway Traffic Act includes cyclists but not other non-motorized wheeled travel assistance. A recent article in the Toronto Star expresses just that confusion: <http://www.thestar.com/News/Canada/article/425600>. The photo in the article shows that the Fredericton, New Brunswick sidewalk is concrete and unit pavers, which is an unsatisfactory surface for a skateboarder. The young adult was sent to jail over his use of the road, but the city has a responsibility to provide for all users. The same situation occurs with in-line skaters who prefer the wider asphalt street over the seams of the concrete sidewalks. How many times has a parent been jolted as they push a small wheeled stroller over the sidewalk expansion joints or heaved section of a sidewalk?

Cycles, skateboards and in-line skates are alternatives to the automobile. As fuel costs increase, cities can anticipate an increase of use of alternatives. The cities should ready themselves for increases in other non-motorized wheeled travel assistance. Milton and Markham are examples of that action being taken.

The City of Sault Ste. Marie has taken a leadership role in the province with the healthy development of the Hub Trail. Where the Hub Trail uses a road right-of-way as its route, cyclists must be on the road pavement as a vehicle. The City has a bylaw that precludes cyclists over the age of 10 from riding on the sidewalk. Other modes such as scooters for medical reasons, other non motorized wheeled travel assistance and pedestrians should share an asphalt trail that provides a seamless and safe travel facility.

"Oxymoron watch: 'Liberal opposition'"

**thestar.com**

## Skater opts for jail over paying fine

**Man gets five days for refusing to pay fine for skateboarding on streets of Fredericton**

May 15, 2008

**JUSTIN PIERCY**  
STAFF REPORTER

A 25-year-old Fredericton man is behind bars today after surrendering to police.

His crime?

Skateboarding on the streets.

Lee Breen was originally ticketed in the summer of 2007 for skateboarding on the streets of Fredericton. This was after receiving several warnings about Bylaw S-9, which makes it illegal to use a sled, toboggan, wagon or skateboard on the streets of New Brunswick's capital.

"I was skating on King St. in Fredericton (and) was actually going to buy my brother a skateboard helmet," he said yesterday. "(When) I saw the police car, I jumped off my board. The officer who pulled over and approached me had actually given me a warning the day before."

Breen, a local businessman who has no previous criminal record, said he politely told the officer he wasn't going to pay the fine or stop skateboarding.

In April, a judge increased the fine to \$100 and gave him the choice of paying it or spending five days in jail.

Breen decided he'd rather be locked up.

"I won't pay because I believe I'm following the Fredericton Green Matters campaign in



STEPHEN MACGILLIVRAY/THE CANADIAN PRESS

Lee Breen, with a crowd of supporters, skateboards down a street in Fredericton May 14, 2008, on his way to surrendering to police for not paying a fine.

finding alternative transportation with my skateboard," he said yesterday at a rally in support of him at city hall.

"If I pay the fine, I would be admitting I was doing something wrong."

About 120 people – including two-dozen skateboarders – later accompanied Breen as he turned himself in at the courthouse.

The city's Green Matters campaign includes a section encouraging people to find a "greener" way to commute.

Breen, who uses only zero-emission transportation and runs a lawn care business using only push mowers, hand clippers and organic compost, said skateboards should fall under the category of "human-powered travel."

"This isn't the first green activity I've been involved in. I even started my own gas-free lawn care company . . . This is a way of life for me," he said.

"It's a complete contradiction of what they're telling the residents of Fredericton to do."

Breen argues that if cyclists are allowed on the streets, skateboarders should be allowed to use them as well.

But a City of Fredericton spokesperson said it all boils down to the issue of safety.

"It's a public safety issue," said Wayne Knorr. "It's not about a 12-year-old kid going through a neighbourhood, it's about an adult male, endangering himself and the motorists around him."

"The bylaw itself is related to nuisances. When you're out in traffic, obstructing traffic, backing up traffic, you're creating a nuisance by endangering yourself and others."

Breen said he takes all the necessary precautions when skateboarding by wearing a helmet, staying clear of sidewalks and using hand signals – making it no more dangerous than riding a bike in the city.

Fergus Breen, Lee's brother, said Lee was transferred to the Saint John jail yesterday afternoon.

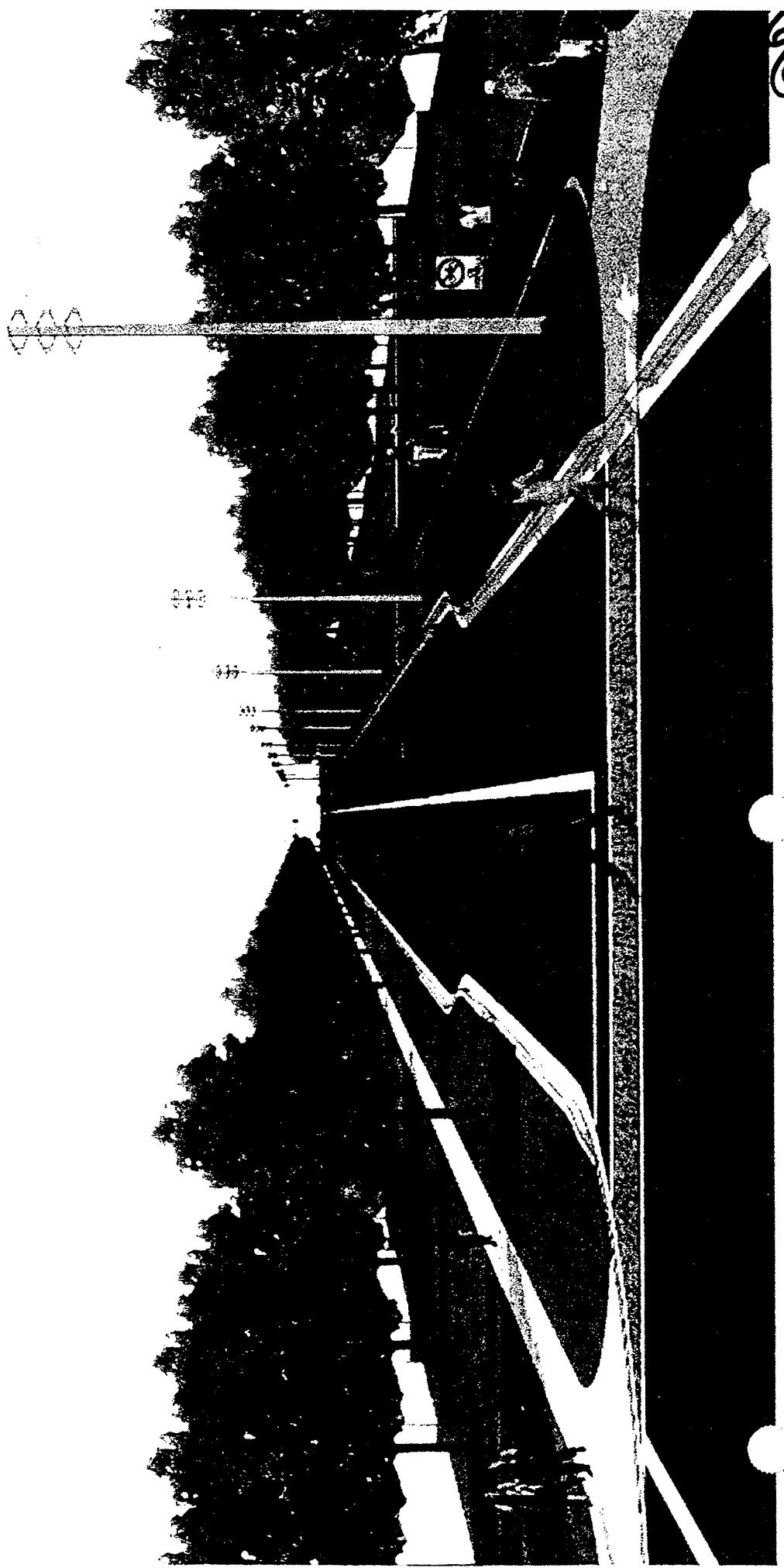
Lee Breen said he was more than willing to go to jail to make his point but isn't sure what to expect over the next few days behind bars.

"I'll be doing a lot push-ups, I guess," he said. "It's my first trip to jail so I'm not sure what to expect."

Justice officials said Breen could be released as early as last night, mainly because the offence is not that serious.

With files from *The Canadian Press*

60/C





## Hub Trail – Frequently Asked Questions

### Will property values decrease once the trail opens?

- Numerous studies have demonstrated that trails will either increase or have no affect on property values.
- In one of the most positive case studies, real estate records have shown a 20% increase in property values. (*Nichols, S and Crompton J, 2005*)
- In Boulder, Colorado, a case study revealed that on average; property values dropped \$4.20 (in 1978 dollars) with each additional foot of distance away from a greenway. (*Correll, Lillydahl and Singell, 1978*)
- Surveys of realtors selling properties along Ontario's Bruce Trail, on the Niagara Escarpment, revealed that 80.5% felt that proximity to the trail would either make the home easier to sell or would have no net effect. (*Schutt, 1997*)
- A 2003 study found that the amenity value of trails was associated with over \$140 million dollars in increased property values in Indianapolis. (*Lindsey et al, 2003*)
- In Dallas, Texas, developers report that there is a 25% premium for properties adjacent to the City's Katy Trail. (*Dallas Morning News, 2006*)
- The increase in adjacent property value upon the completion of a Provincial Trail System for New Brunswick equated to an increase in property taxes collected by the Provincial Government of approximately \$100,000 per year, based on the purchase price and land improvements to develop the trail network. (*Drisdelle, 1993*)

### Will the trail generate litter?

- Once the trail is developed, the City's Public Works and Transportation Department will follow a regular maintenance schedule to ensure the trail is clean and in good repair. Throughout the entire network, trash receptacles will be located at strategic locations (i.e. parks, trail head areas) to minimize litter along the trail.

### Will the trail attract crime?

- Trail users displace trail abusers. Criminal activity is common in undeveloped, neglected and uncared for properties. Once a trail is developed, the presence of lawful trail users provide “eyes-on-the-trail” that convince criminals to go elsewhere.
- A study of 372 trails by the Rails-to-Trails Conservancy concluded that trails do not increase crime. On suburban trails, crime was below the neighbourhood average and virtually non-existent. (*Tracy, T. and Morris, H., 1998*)

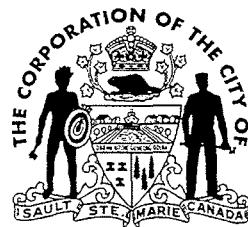
6(6)(c)

- The Rails-to-Trails Conservancy studied 82 suburban trails covering more than 1,100 miles. Only 3% of the trails reported any incident of trespassing on adjacent property over a 2 year study period. (Tracy, T. and Morris, H. 1998)
- In Avon, Connecticut, the town council agreed to remove 11,700 feet of chain-link fencing along the Rails-to-Trails path in town after residents whose homes abut the path had requested it be removed. Neighbors informed Council that the fencing, which was installed to ease the security and privacy concerns of some homeowners, was not needed after all and was unattractive. (*The Hartford Courant*, 2001)

**Why is a 3 meter width with asphalt surface the design standard for the Hub Trail?**

- The design standard was determined to ensure safety and accessibility for the different types of trail users (i.e. pedestrians, cyclists, in-line skaters, wheel-chairs) and to prevent user conflicts and collisions.
- Along sections of the network where the trail is proposed adjacent to a road, the trail width can be modified, as cyclists are required to use the road.
- Asphalt is used as opposed to concrete because in our climate, concrete moves and shifts, creating bumps and depressions. This can cause potential harm to trial users, and would create a barrier for wheel chairs.

6(8)(a)



March 31, 2008 City Council Meeting Minutes

Moved by Councillor S. Myers

Seconded by Councillor T. Sheehan

Whereas in December 2007, City Council hired the firm of Millier Dickinson Blais Inc. to undertake an Independent Third Party Review of the Economic Development Corporation; and Whereas City Council has now received the consultant's final report of the Independent Third Party Review; and

Whereas City Council wants the Economic Development Corporation to review and comment on the conclusions and recommendations contained in the report including performance management, governance and communications as outlined in the report;

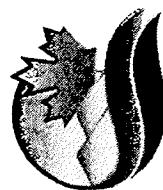
Now therefore be it resolved that the consultant's report be immediately forwarded to the Board of Directors, SSMEDC and that a plan to address the recommendations contained therein be provided by the EDC Board to City Council in response to the conclusions and recommendations within two months be approved. CARRIED.

# Sault Ste. Marie Economic Development Corporation Review Final Report

## SSMEDC's Response to Mayor and Council

May 26, 2008

Sault Ste. Marie  
**ECONOMIC  
DEVELOPMENT  
CORPORATION**



 DEVELOPMENT  
Sault Ste. Marie  
a division of the SSMEDC

 TOURISM  
Sault Ste. Marie  
a division of the SSMEDC

 ENTERPRISE  
CENTRE  
Sault Ste. Marie  
a division of the SSMEDC

6(8)(a)

# Report Highlights

For the City's investment, SSMEDC delivers:

- 3 to 1 budget leveraging (turn \$1.3M that City funds into \$4.0M in programs).
- An appropriate governance structure.
- Preliminary estimate of \$788,678 will be paid annually by new incoming businesses in 2005-2008 in City-portion property taxes that can be attributed to SSMEDC's efforts.

6(8)(a)

## Report Highlights

- Job creation that can be attributed directly to the SSMEDC efforts:
  - 1,533 jobs created between 2004 and 2007
  - \$38M to \$69M in payroll in 2008 alone

# Report Highlights

SSMEDC is ahead of their peers in economic development:

- Exceptional client services
- Well informed and quick to expand on new ideas
- Exceptional business-like sensitivities to turn around time to decision making
- Good rapport with municipal staff and regulatory agencies

6(8)(a)

## Recommendations to Improve Effectiveness

- Performance Measures
- Governance
- Communications

# Performance Measurement

## a&b) Accountability and Communications to Council

- Quarterly presentations of activity reports including goals, objectives, strategies and budget to Council.
- Preliminary Annual Results Report in March.
- Report in June for the previous year, through its Annual Reporting Process.

6(8)(a)

# Performance Measurement

6(8)(a)

- c) Annual Business Plans for each division should outwardly identify the events and outcomes of the previous year that are influencing the strategic direction and budget expectations proposed in the upcoming year.
- SSMEDC will continue to improve and implement.

# Performance Measurement

- d) DSSM should carry on with the measurement of jobs and taxes while incorporating the “DSSM Factor” to give appropriate credit for their role.
- SSMEDC will review this recommendation constructively.
  - Will require adjustment to its existing Key Performance Indicators (KPI), client development and tracking.

(8)(a)

## Performance Measurement

- e) SSMEDC should develop a Board approved template to allow them to report on the flow of confidential developments that are in the works.
- SSMEDC will develop a template to report on client development activities.

6(8)(a)

# Performance Measurement

- f) SSMEDC's role in business retention (working with existing business) should be examined during this business cycle.
- SSMEDC will continue to work with existing businesses.
- Review this activity through its Divisions and ask for advice from its community partners, especially the Sault Ste. Marie Chamber of Commerce.

6(8)(a)

# Performance Measurement

6(8)(a)

- g) ECSSM would benefit from a more specific description and mission statement to rationalize their activities in the Sault Ste. Marie marketplace.
- SSMEDC has to consult with Province and City.
- Enterprise Centre Sault Ste. Marie is a provincial program delivered by the SSMEDC through an agreement between the City and the Province.
- Province has very specific requirements that need to be met.
- ECSSM Management Committee is implementing a strategic planning process and will engage the City and Province in this process to address the Report's recommendations.

# Performance Measurement

- h) ECSSM should begin to undertake long-term tracking of the success/failure of their client base in order to evaluate the long-term success of these businesses.
- Enterprise Centre Sault Ste. Marie Management Committee is leading a strategic planning process.
  - This will address this recommendation with an intent to ensure periodic surveys of previous business clients to evaluate the long-term success of these businesses.

(8xa)

# Performance Measurement

6(8)(a)

- i) The current MOU between small business service organizations needs some further discussion in order to clarify how the client views the roles of the different small business agencies and accesses them.
- SSMEDC through its Enterprise Centre Sault Ste. Marie will meet with Destiny Sault Ste. Marie and MOU partners regarding the Small Business Partnership MOU taking into consideration the recommendations of the SSMEDC Review Report.

# Performance Measurement

- j) In an effort to best serve the small business owner, the City should ask the SSMEDC to consider options for re-location of ECSSM with CDC or with other partners.
- SSMEDC delivers a contractual relationship between the Province and the City for the Enterprise Centre program.
  - If City Council and the Province determines there is merit in investigating this recommendation, SSMEDC will meet with stakeholders and partners to determine options for consideration.

6(8)(a)

# Performance Measurement

- k) TSSM should make a more concerted effort to measure itself against performance indicators that relate directly to their mandate of increasing the number of visitors and increasing hotel occupancy rates.
- TSSM currently has performance measurements in place.
- TSSM will analyze these measurements to see if there is any means for improvement and report back.

6(8)(a)

# Performance Measurement

- 1) SSMEDC should continue to monitor the activities of its associated organizations to ensure that overlap of mandate and wasting of resources are not occurring.
- SSMEDC recognizes that this would be a new role for the Corporation.
  - SSMEDC does its best to not duplicate any efforts with other organizations in the Community.
  - If City Council, Federal, Provincial governments and stakeholders determine there is merit in investigating this recommendation, SSMEDC will meet with stakeholders and partners to determine options for consideration.

6(8)(a)

## Governance

- a) SSMEDC maintain its external department structure.
- SSMEDC Board of Directors agree.

## Governance

- b) Based on models of other external economic development organizations and Council's self-selection to reduce the number of its representatives on the SSMEDC Board of Directors, we recommend no changes to the composition of the SSMEDC's Board of Directors.
- SSMEDC Board of Directors will continue to monitor the effectiveness of its structure.

# Governance

c) SSMEDC should look at review of its huge committee structure.

- SSMEDC has 106 volunteers engaged with the organization in committee structures.
- This does not include a double counting of people who sat on more than one committee or staff who act as resources.
- This showcases the positive connections with the business community.
- In regards to the Committee structure, SSMEDC suggests the Board of Directors and Corporate Committees remain the same.
- Development SSM will maintain its Advisory Committee and dissolve the Trade Advisory Committee.
- The Marketing and the International Relations Committee will become Task Committees.
- Enterprise Centre committee structure will remain the same, however, will create a Small Business Partnership Network.
- TSSM Management Committee will remain as a Standing Committee and the others will remain as Task Committees.

6(8)(a)

## Governance

- d) The City and the SSMEDC should discuss the potential for savings by sharing overhead costs such as financial and human resources administration.
- As this is an operational issue, the Board requests the CEO to address this along with City staff.

68(a)

## Communications

6(b)(a)

- a) The Community would be well served by more frequent presentations by the SSMEDC.
- SSMEDC will incorporate recommendations from the SSMEDC Review Report into its Communication Plan.

## **Communications**

- b) TSSM and the tourism industry as a whole, need to clarify their role to the community regarding creating tourism jobs versus filling rooms.

As a Destination Marketing Organization (DMO), TSSM is able to become an active participant, along side other Divisions with regards to tourism development projects and opportunities.

(8)(a)

# Communications

- c) The SSMEDC, its divisions and its associated organizations, could make much more effective use of their websites to communicate activities.
- SSMEDC through its Corporate Strategy and Communications Strategy will continue to upgrade its website.
  - Implement an e-newsletter reporting on its activities that will respect the confidentiality of our clients.
  - Invite media to attend non-caucus portion of Board meetings.
- (8)(a)

(8)(a)

# Sault Ste. Marie Economic Development Corporation Review Final Report

SSMEDC Board of Directors are pleased with the results of the Report.

The Board welcomes the identification of our exceptional results and competencies and recognizes the areas that need to be addressed and improved.

Sault Ste. Marie  
**ECONOMIC  
DEVELOPMENT  
CORPORATION**



TOURISM  
Sault Ste. Marie  
a division of the SSMEDC



ENTERPRISE  
CENTRE  
Sault Ste. Marie  
a division of the SSMEDC



## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-106

**AGREEMENT:** (A.3.6.) A by-law to authorize an agreement between the City and the Minister of Community Safety and Correctional Services to establish and operate a level 2 Provincial CBRNE/HAZMAT team.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated the 26th day of May, 2008 between the City and the Minister of Community Safety and Correctional Services to establish and operate a level 2 Provincial CBRNE/HAZMAT team.

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**READ THREE TIMES and PASSED** in open Council this 26<sup>th</sup> day of May, 2008.

---

MAYOR – JOHN ROWSWELL

---

CLERK - DONNA P. IRVING

**NOTICE**

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all and if enacted, it may not be in the form of the DRAFT copy.  
CITY OF SAULT STE. MARIE

## SCHEDULE "A"

A MEMORANDUM OF UNDERSTANDING MADE AS OF MAY 26,  
2008 TO ESTABLISH AND OPERATE A LEVEL 2 PROVINCIAL  
CBRNE/HAZMAT TEAM

between

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY  
THE MINISTER OF COMMUNITY SAFETY AND CORRECTIONAL  
SERVICES (the "Minister")

and

THE CITY OF SAULT STE. MARIE (the "City")

WHEREAS:

- Both the Minister and the City desire there to be a trained Level 2 Provincial CBRNE/HAZMAT Team located in the City, and available to respond to large-scale or complex natural, or human-caused chemical, biological, radiological, nuclear and explosive emergencies in the Algoma District area and possibly elsewhere in the Province;
- The Level 2 Provincial CBRNE/ HAZMAT Team will operate under the auspices of the Fire Department of the City;
- The Office of the Fire Marshal and Emergency Management Ontario are part of the Ministry of Community Safety and Correctional Services, and will provide training, equipment, direction, and coordinate the use of the Level 2 Provincial CBRNE/HAZMAT Team as set out herein;

NOW THEREFORE the Parties agree as follows:

**ARTICLE 1: DEFINITIONS AND INTERPRETATION**

**1.1 Definitions** – In this Memorandum of Understanding:

"CBRNE/HAZMAT Operating Manual, 2007" is a manual of operating procedures concerning the use of the Level 2 Provincial CBRNE/HAZMAT Team, as it may be amended from time to time;

"Emergency" has the same meaning as in the *Emergency Management and Civil Protection Act* or any successor legislation;

"EMO" means Emergency Management Ontario;

“Equipment” means Equipment supplied by the OFM to the City for use by the Level 2 CBRNE/HAZMAT Team pursuant to this Memorandum of Understanding;

“Level 2 Provincial CBRNE/HAZMAT Team” means a team of up to eight (8) emergency responders employed as fire fighters and based in the City, with a knowledge and capacity to respond to large-scale or complex natural or human-caused chemical, biological, radiological, nuclear, and explosive-based emergencies, in accordance with the *National Fire Protection Association Standard 472* (Professional Competence of Responders to Hazardous Materials Incidents – 2002 Edition) or newer versions if agreed to by the Parties;

“Municipality” means a geographic area whose inhabitants are incorporated;

“OFM” means Office of the Fire Marshal;

“Party” means the City, or the Minister (which includes the EMO and the OFM), and Parties shall mean both of them; and,

“Unorganized Territory” means a geographic area without municipal organization.

**1.2 Headings** – The headings in this Memorandum of Understanding are for convenience only and in no manner modify, interpret or construe this Memorandum of Understanding.

**1.3 Ministry** – A reference to the Minister or the Ministry in this Memorandum of Understanding shall include both the EMO and the OFM, unless otherwise specified.

**1.4 Supplementary MOUs**- Subject to section 1.5 herein (Conflict/ Other Uses of the Level 2 Provincial CBRNE/HAZMAT Team), this Memorandum of Understanding shall not prevent the City from entering into agreements with other Municipalities authorizing the use of the Level 2 Provincial CBRNE/HAZMAT Team in those Municipalities, as the case may be. The Minister shall not be responsible for paying any costs, where the City has contracted or made arrangements allowing for the use of the Level 2 Provincial CBRNE/HAZMAT Team in another Municipality.

**1.5 Conflict/ Other Uses of the Level 2 Provincial CBRNE/ HAZMAT Team** – Subject to sections 3.3 and 3.5 herein, the Minister shall have priority in being able to direct the use of the Level 2 Provincial CBRNE/HAZMAT Team, including being able to redirect its use, where the Level 2 Provincial CBRNE/HAZMAT Team is already being used outside the City.

**1.6 Conflict / Schedule and Operating Manual** – In the event of a conflict between the body of this Memorandum of Understanding and Schedules “A”, “B” or the CBRNE/ HAZMAT Operating Manual, 2007, the body of this Memorandum of Understanding shall apply to the extent of the conflict.

**1.7 Severability** - If any term of this Memorandum of Understanding shall be held to be illegal, invalid, unenforceable, null, void or inoperative by a court of competent jurisdiction, the remaining terms shall remain in full force and effect.

**1.8 Entire Agreement** - This Memorandum of Understanding, including Schedules "A", and "B" constitutes the entire agreement of the Parties, with respect to the establishment and operation of the Level 2 Provincial CBRNE/ HAZMAT Team, training and related services, as defined hereunder and supersedes any previous agreement whether written or verbal.

## 2.0 NOTICES

**2.1 Notice** - Any notice required pursuant to this Memorandum of Understanding shall be in writing and delivered personally, sent by facsimile transmission or by registered mail to the contact persons at the following addresses:

To the City:

Office of the Fire Chief  
Sault Ste. Marie Fire Services  
72 Tancred Street  
Sault Ste. Maire ON  
P6A 2W1

To the OFM:

Operations Manager/Chief , Emergency Planning & Strategic Development  
Office of the Fire Marshal  
7<sup>th</sup> Floor  
5775 Yonge Street  
Toronto ON  
M2M 4J1

To the EMO:

The Commissioner of Community Safety  
Ferguson Block 77 Wellesley St. W. PO Box 222 Toronto ON M7A 1N3  
Tel: 416 314 8622 Fax 416 314 3758

**2.2 Notification of Change** – Each Party shall provide the other Party with written notification of any changes to the address or contact information for a Party contained in section 2.1 herein (Notice).

## ARTICLE 3: ACTIVATING USE OF LEVEL 2 PROVINCIAL CBRNE/HAZMAT TEAM

**3.1 Requests for Use of Level 2 Provincial CBRNE/HAZMAT Team** – Subject to section 3.2 herein (Requests for Use of Level 2 Provincial CBRNE/HAZMAT Team / Unorganized Territory), all requests for the use of the Level 2 Provincial CBRNE/HAZMAT Team pursuant to this Memorandum of Understanding shall be made only upon an Emergency being or about to be declared by either the Premier of Ontario or by a Municipality, as authorized by the *Emergency Management and Civil Protection Act* or any successor legislation. All requests for the use of the Level 2 Provincial CBRNE/HAZMAT Team shall be made to the Minister. Only authorized officials of a Municipality may make a request for the use of the Level 2 Provincial CBRNE/HAZMAT Team on behalf of their Municipality.

**3.2 Requests for Use of Level 2 Provincial CBRNE/ HAZMAT Team / Unorganized Territory/ Non-Emergency Circumstance**– The Minister may, acting in his or her sole discretion, request, and direct the use of a Level 2 Provincial CBRNE/HAZMAT Team in:

- (a) An Unorganized Territory; or,
- (b) Where an incident not constituting an Emergency occurs anywhere in Ontario to which a fire department of the Municipality would ordinarily respond, and where the Minister believes that the fire department of the Municipality does not have the ability to respond effectively to the incident.

**3.3 Decision to use Level 2 Provincial CBRNE/HAZMAT Team** – The Minister shall consider the following in directing the use of the Level 2 Provincial CBRNE/HAZMAT Team pursuant to this Memorandum of Understanding:

- a) Whether all available resources in the Municipality or Unorganized Territory are being used;
- b) Whether officials in the Municipality or Unorganized Territory have attempted to request assistance pursuant to a mutual aid agreement or arrangement; and
- c) The impact the use of the Level 2 Provincial CBRNE/HAZMAT Team could have on the safety of the residents of the City.

**3.4 Authority of Minister**– The Minister may, in ordering the use of the Level 2 Provincial CBRNE/HAZMAT Team:

- a) Order the use of part or all of the Level 2 Provincial CBRNE/HAZMAT Team;
- b) Direct the use of the Level 2 Provincial CBRNE/HAZMAT Team anywhere in the Province, and for any length of time;
- c) Direct who the Level 2 Provincial CBRNE/HAZMAT Team is to report to at the scene of the Emergency or non-emergency incident, as the case may be and any orders may be made orally or in writing, but where it is practical to do so, the order shall be in writing and sent by fax transmission to the City.

**3.5 Consultation with City** – The Minister shall make best efforts, where practical, to consult with the City prior to ordering the use of the Level 2 Provincial CBRNE/HAZMAT Team.

**3.6 Notification by City** – The City shall notify the Minister of any facts that may assist the Minister in making a decision about ordering the use of the Level 2 Provincial CBRNE/HAZMAT Team.

**3.7 Employment Relationship** – Members of the Level 2 Provincial CBRNE/HAZMAT Team shall, for the purpose of this Memorandum of Understanding, at all times and for all purposes be employees of the City, except where otherwise prescribed by law. The City shall be solely responsible for ensuring that members of the Level 2 Provincial CBRNE/HAZMAT Team comply with this Memorandum of Understanding, the CBRNE/HAZMAT Operating Manual, 2007, and any other directives or policies issued by the Minister.

**3.8 Laws** – The City warrants that the Level 2 Provincial CBRNE/HAZMAT Team shall operate in compliance with all federal, provincial or municipal laws or regulations, and the CBRNE/HAZMAT Operating Manual, 2007.

#### **ARTICLE 4: EQUIPMENT**

**4.1 Supply of Equipment** – The OFM shall supply the City with Equipment required by the Level 2 CBRNR Team, as set out in Schedule “A”.

**4.2 Maintenance of Equipment** – The City shall be responsible for maintaining the Equipment in good order, in compliance with any directions from the manufacturer of the Equipment or the OFM.

**4.3 Storage of Equipment** – The City shall be responsible for storing the Equipment in a safe and secure environment, so as to protect it from theft and damage.

**4.4 Defects in Equipment** – The City shall notify the OFM immediately on becoming aware of any defects in the Equipment, which may render it unfit for use. The OFM shall arrange to replace or repair defective Equipment as soon as possible on receiving notification from the City, provided that the damage or defects to the Equipment were, in the opinion of the OFM, caused by the use of the Equipment under the direction of the Ministry, as provided for in this Memorandum of Understanding. The City shall be solely responsible for repairing or replacing damaged or defective Equipment at the City's expense, where in the opinion of the OFM, the damages or defects were caused by all other uses of the Equipment as authorized by sections 1.4 and 4.5 herein.

**4.5 Use of the Equipment** – The City may use the Equipment for any purpose consistent with responding to an Emergency, provided that it is always available for use when required by a Level 2 CBRNR Team.

**4.6 Title to Equipment** – The Ministry shall retain ownership of the Equipment at all times. The City shall not use the Equipment, except as permitted herein, unless the City has obtained the written permission of the OFM. The City shall return the Equipment to the OFM at the termination or expiry of this Memorandum of Understanding, or at the request of the OFM.

## ARTICLE 5: TRAINING

**5.1 Training** – Subject to section 5.2 (OFM) herein, the City shall be responsible for providing members of the Level 2 Provincial CBRNE/HAZMAT Team with the training required for a Level 2 Provincial CBRNE/HAZMAT Team, including in the use of all equipment.

**5.2 OFM** – The OFM shall provide training to members of the Level 2 Provincial CBRNE/HAZMAT Team when the OFM deems it necessary, including an annual CBRNE training or exercise at the Ontario Fire College or at another location agreed to by the Parties. The City shall be required to ensure that all members of the Level 2 Provincial CBRNE/HAZMAT Team required by the OFM participate in all training offered by the OFM, including the annual training or exercise referenced herein.

**5.3 CBRNE Exercise Costs** - When the OFM schedules an annual or other CBRNE training exercise(s), the OFM shall reimburse the City for those expenses related to transportation, accommodations and meals incurred by a member of the Level 2 Provincial CBRNE/HAZMAT Team who has been required by the OFM to attend. Such expenses shall:

- a) be in accordance with the Travel, Meal and Hospitality Expenses Directive approved by the Management Board of Cabinet
- b) be required to be accepted by the OFM in accordance with the above noted Directive, and

- c) be validated by receipts and invoices that support the expenses that are submitted by the City, and that are satisfactory to the OFM.

5.4 Course Credit - The OFM shall provide the City with a credit in the amount of four thousand dollars (\$4,000), which may be used by the City only during the term of the Memorandum of Understanding, and only towards the cost of paying course fees for courses attended by fire department employees, and that are offered by the Ontario Fire College.

5.5 Business Plan- The OFM shall endeavour to develop a business case, with the input of the City, to establish a business plan and corresponding funding formula for OFM training exercises beyond the 2008/2009 fiscal year.

## **ARTICLE 6: PAYMENT**

**6.1 Payment of Costs** – The Minister shall pay the City for all costs associated with the use of the Level 2 Provincial CBRNE/HAZMAT Team as set out in Schedule “A”, where the Level 2 Provincial CBRNE/HAZMAT Team has been ordered to be used by the Minister, and where the costs have been approved by the OFM.

**6.2 No Liability** – The Minister shall not be liable for any costs not authorized herein, and not approved by the OFM. The Minister shall not be liable for any costs incurred by the City after the termination or expiry of this Memorandum of Understanding.

**6.3 Appropriation by Legislature** – Both Parties recognize that all costs payable to the City shall be contingent on an allocation by the Provincial Legislature, which allocation shall be submitted for approval to the Legislature on an annual basis. The OFM shall notify the City in the event that the Legislature does not approve the allocation for funding, either in whole or in part.

**6.4 Restrictions on Compensation** - The City warrants it shall not apply to, or receive monies from, the Minister for costs for which it has already been, or will be reimbursed by another organization, including another government, or agency thereof. The City shall be liable to return to the Minister any monies it receives from the Minister in contravention of this section. This section shall survive the expiry or termination of this Memorandum of Understanding.

**6.5 Invoices** – The City shall issue an invoice to the Minister in the form set out in Schedule “A” for authorized costs incurred by the City for the use of the Level 2 Provincial CBRNE/HAZMAT Team pursuant to this Memorandum of Understanding. Such invoice shall be issued within sixty (60) days from the date on which the Level 2 Provincial CBRNE/HAZMAT Team ceases to be used, unless another date is agreed to in writing by both Parties. The City shall supply the Minister with any documentation required by the Minister in support of the invoice.

**6.6 Request for grant/renumeration under consideration by OFM**

## ARTICLE 7: TERM, TERMINATION AND AMENDMENTS

**7.1 Term** – This Memorandum of Understanding shall enter into force on the date first above written and shall, subject to section 6.2 herein (Termination Clause), shall remain in effect until March 31, 2013. Unless a Party gives written notice of termination to the other Party at least six (6) months prior to March 31, 2013, this Memorandum of Understanding shall be automatically renewed for a five (5) year period on the same terms and conditions.

**7.2 Termination clause** – This Memorandum of Understanding may be terminated at any time on one Party giving the other Party six (6) months written notice.

**7.3 Amendments** – Any changes to this Memorandum of Understanding and the CBRNE/HAZMAT Operating Manual, 2007, shall be in writing, and shall be agreed to by the Parties before taking effect.

## ARTICLE 8: DISPUTE RESOLUTION

**8.1 Dispute Resolution** - Subject to Article 6 (Term, Termination and Amendments) and section 8.2 (Dispute During Emergency) herein, if any dispute arises between the Parties as to their respective rights and obligations under this Memorandum of Understanding, the representatives of the Parties named in section 2.1 herein (Notice) shall attempt to settle the dispute within fourteen (14) business days of the dispute arising. If the representatives of the Parties are unable to resolve the dispute within fourteen (14) business days, the dispute shall be referred to the Fire Chief of the City, the Fire Marshal, and the Commissioner of Community Safety or one or more of their delegates for resolution.

**8.2 Dispute During Emergency** – A dispute that arises while a Level 2 Provincial CBRNE/HAZMAT Team has been ordered to be used by the Minister, or where an Emergency has arisen in the Province of Ontario, shall be resolved as prescribed in section 8.1 herein (Dispute Resolution) after the Level 2 Provincial CBRNE/HAZMAT Team is no longer being used as directed by the Minister, or once the Emergency has ended, as the case may be.

## ARTICLE 9: MEETINGS AND REPORTS

**9.1 Annual Meeting** – The Minister and the City shall meet at least once a year, or more frequently as they require, at a mutually agreed upon location to:

- a) Review any use of the Level 2 Provincial CBRNE/HAZMAT Team,
- b) Ensure that operating procedures, policies and strategies are current and consistent;
- c) Review all reports provided by the City under section 9.2 herein (Reports);
- d) Discuss any amendments required to the CBRNE/HAZMAT Operating Manual, 2007; and,
- e) Anything else agreed upon by the Minister and the City.

**9.2 Reports** - The City shall be required to provide the Minister with a written report at least once a year, or more frequently as the Minister directs containing:

- a) Training that the City has provided to members of the Level 2 Provincial CBRNE/HAZMAT Team;
- b) An account of all occasions on which the Level 2 Provincial CBRNE/HAZMAT Team has been used;
- c) Other events where there was use or reliance on the expertise or capability of the Level 2 Provincial CBRNE/HAZMAT Team; or,
- c) Anything else reasonably requested by the Minister.

## ARTICLE 10: GENERAL

**10.1 Records** - The City shall keep and maintain all records, reports, invoices and other documents relating to the use of the Level 2 Provincial CBRNE/HAZMAT Team, the equipment, the training and all costs incurred by the City under this Memorandum of Understanding, in a manner consistent with generally accepted accounting principles and clerical practices, and shall maintain such records and keep them available for review by the Minister and its agents for a period of seven (7) years from the date this Memorandum of Understanding expires or is terminated. The Minister shall be able to inspect and to request a copy of any and all such records, invoices or other documents, as the case may be, for any purpose including the completion of an audit, on providing five (5) business days notice to the City. This clause shall survive the termination or expiry of this Memorandum of Understanding.

**10.2 Insurance** - The City shall, during the term of this Memorandum of Understanding, maintain sufficient insurance to cover its obligations and all uses of the Level 2 Provincial CBRNE/HAZMAT Team authorized under this Memorandum of Understanding, and shall provide evidence of such insurance to the Minister at the Minister's request.

**10.3 Confidential Information** – The Parties agree that except where required by law, or for the purpose of performing duties or obligations under this Memorandum of Understanding, no Party shall directly or indirectly disclose, destroy, exploit or use, either during or after the term of this Memorandum of Understanding, any confidential information belonging to the other Party, unless the other Party has provided their written consent. The Parties further agree that when this Memorandum of Understanding terminates or expires, they shall return all confidential information belonging to the other Party.

**10.4 Media** – The City agrees that the City shall not at any time directly or indirectly communicate with the media in relation to this Memorandum of Understanding or any monies provided under the authority of this Memorandum of Understanding unless the City first provides written notice to the Minister. The City shall, further, not publicize or issue any publications related to this Memorandum of Understanding unless they first notify the Minister in writing.

**10.5 No Waiver** - The failure of the Minister or the City to enforce at any time any of the provisions of this Memorandum of Understanding or any of its rights in respect thereto or to insist upon strict adherence to any term of this Memorandum of Understanding shall not be considered to be a waiver of such provision, right or term or in any way affect the validity of this Memorandum of Understanding.

**IN WITNESS WHEREOF** the Minister, and the City hereto have executed the Memorandum of Understanding effective as of the date first above written.

Approved for

**Her Majesty The Queen In Right Of The  
Province Of Ontario As Represented By  
The Minister of Community Safety and  
Correctional Services**

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Commissioner of Community Safety

Dated: \_\_\_\_\_

I have the authority to bind the Minister.

**The Corporation of the  
City of Sault Ste. Marie**

---

John Rowswell, Mayor

---

Donna P. Irving, Clerk

Dated: May 26,2008 \_\_\_\_\_

I have the authority to bind the City

**SCHEDULE "A" TO A MEMORANDUM OF  
UNDERSTANDING BETWEEN HER MAJESTY THE  
QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY  
THE MINISTER OF COMMUNITY SAFETY AND  
CORRECTIONAL SERVICES AND THE CORPORATION  
OF THE CITY OF SAULT STE. MARIE**

**EQUIPMENT PROVIDED BY THE OFM**

| # of Items in Kit | ITEM                        | DESCRIPTION   |
|-------------------|-----------------------------|---|
| 10                | Pylon                       | Weighted bases with capability of being lighted   |
| 6                 | Decontam. pools             | 150 gallon capacity. Collapsible. c/w storage bag.  |
| 1                 | Tents                       | 20x 20 inflatable shelter, incl. 50,000 BTU heater with case, tube, hose.   |
| 1                 | C.A.M.s                     | Chemical Agent monitoring device  |
| 1                 | Radiation detector kits     | Able to detect alpha, beta and gamma radiation. Alpha/beta combined, gamma separate. Audio & visual alarms. Portable, able to capture and download data |
| 8                 | Dosimeters                  | Rechargeable type, measure from 0 to 200.   |
| 2                 | Chargers                    | For above dosimeter   |
| 1                 | CDS Hazmat Kit              | Civil Defense Set – specialized to detect up to five different chemical agents simultaneously within 5 minutes.   |
| 4                 | A-Suit                      | Protective suit with integrated hood, booties, gloves, full facepiece with SCBA and biohazard kits. With flash protection. Sizes large & extra large    |
| 4                 | B-Suit                      | Same as above, but no flash protection  |
| 2                 | Manhole Covers with gaskets | Capable of isolating sewers from surrounding environment  |
| 2                 | Tarps                       | Canvas, 14 x 20, reinforced edges   |
| 4                 | Tarps                       | Polypropylene tarps 12' x 18'   |

| # of Items in Kit | ITEM            | DESCRIPTION   |
|-------------------|-----------------|---|
| 12                | Gloves          | Split leather, misc. sizes  |
| 8                 | Safety Goggles  | To fit over glasses and have splash protection, non-vented                    |
| 12                | Gloves          | Viton, Silver Shield  |
| 12                | Tyvek Suits     | Single use, with hood and boots, large sizes                                  |
| 6                 | Rubber Gloves   | Heavy duty industrial strength 14"  |
| 12                | Socks           | Heavy wool work type  |
| 12                | Sweaters        | Heavy acrylic (uniform special)   |
| 2                 | Step Ladder     | Collapsible step type, heavy duty   |
| 8                 | Pails           | 20 litre, plastic c/w sturdy handles  |
| 1                 | Spade           | Metal, Long D. Handle   |
| 2                 | Coarse Brush    | Short handle, non-metallic  |
| 2                 | Coarse Brush    | Long handle, non-metallic   |
| 2                 | Soft Brush      | Long handle, non-metallic   |
| 2                 | Soft Brush      | Short handle, non-metallic  |
| 2                 | Brooms          | Floor, long handle  |
| 2                 | Squeegee mop    | Floor, long handle  |
| 4                 | Helmet          | Hat, short peak/ratchet-white   |
| 1                 | Shop vac        | 5 gallon, wet/dry capability  |
| 8                 | Stools          | Sturdy stools, no back, no arms   |
| 8                 | Boots           | Chemical resistant, bully boot, 15" Gel midsole, sizes 9, 3 x10, 3 x11, 3 x12 |
| 2                 | Barrier tape    | Fire line tape "Emergency line, do not cross"                                 |
| 2                 | Duct tap        | 2" wide   |
| 20                | Glow sticks     | Chemical Light sticks, green coloured   |
| 4                 | Garbage cans    | Non metal, with cover, handles & wheels                                       |
| 4                 | Tote Boxes      | Large, c/w covers approx. 2w x 3l x 2h  |
| 1                 | First aid Kits  | 50 – 200 persons  |
| 4                 | Flashlights     | 6 Volt with carrying strap & battery, explosion & waterproof                  |
| 8                 | Coveralls       | Nomex, Royal Blue, misc. sizes  |
| 2                 | Extension Cords | 15 metres   |
| 6                 | Hose            | ¾" garden-type hose, heavy duty black rubber 30m.                             |

| # of Items in Kit | ITEM                | DESCRIPTION  |
|-------------------|---------------------|--|
| 2                 | Adapter             | 1½ CSA to 3 x ¾"   |
| 1                 | Hand Sprayer        | 3-gall. Pump action  |
| 6                 | Water Wands         | With shut-off action   |
| 6                 | Hose                | 100' Econoflow hose  |
| 1                 | 2005                | MSA Sirius 4 Gas/PID Monitor   |
| 1                 | 2007                | MSA Galaxy Calibration Station   |
| 12                | Training DVD's 2008 | The 8 Step Process (8 DvD's) 4 DVD's on Specific Chemicals (Chlorine, Sulfuric Acid, Anhydrous Ammonia, Benzene) |
| 1                 | Shelter 2008        | 12 x 12 x 6.5 Pelsue 6512D Shelter   |

| # of Items in Kit | ITEM                        | DESCRIPTION   |
|-------------------|-----------------------------|---|
| 10                | Pylon                       | Weighted bases with capability of being lighted   |
| 6                 | Decontam. pools             | 150 gallon capacity. Collapsible. c/w storage bag.  |
| 1                 | Tents                       | 20x 20 inflatable shelter, incl. 50,000 BTU heater with case, tube, hose.   |
| 1                 | C.A.M.s                     | Chemical Agent monitoring device  |
| 1                 | Radiation detector kits     | Able to detect alpha, beta and gamma radiation. Alpha/beta combined, gamma separate. Audio & visual alarms. Portable, able to capture and download data |
| 8                 | Dosimeters                  | Rechargeable type, measure from 0 to 200.   |
| 2                 | Chargers                    | For above dosimeter   |
| 1                 | CDS Hazmat Kit              | Civil Defense Set – specialized to detect up to five different chemical agents simultaneously within 5 minutes.   |
| 4                 | A-Suit                      | Protective suit with integrated hood, booties, gloves, full facepiece with SCBA and biohazard kits. With flash protection. Sizes large & extra large    |
| 4                 | B-Suit                      | Same as above, but no flash protection  |
| 2                 | Manhole Covers with gaskets | Capable of isolating sewers from surrounding environment  |
| 2                 | Tarps                       | Canvas, 14 x 20, reinforced edges   |
| 4                 | Tarps                       | Polypropylene tarps 12' x 18'   |
| 12                | Gloves                      | Split leather, misc. sizes  |
| 8                 | Safety Goggles              | To fit over glasses and have splash protection, non-vented  |
| 12                | Gloves                      | Viton, Silver Shield  |
| 12                | Tyvek Suits                 | Single use, with hood and boots, large sizes  |
| 6                 | Rubber Gloves               | Heavy duty industrial strength 14"  |
| 12                | Socks                       | Heavy wool work type  |
| 12                | Sweaters                    | Heavy acrylic (uniform special)   |
| 2                 | Step Ladder                 | Collapsible step type, heavy duty   |
| 8                 | Pails                       | 20 litre, plastic c/w sturdy handles  |
| 1                 | Spade                       | Metal, Long D. Handle   |
| 2                 | Coarse Brush                | Short handle, non-metallic  |
| 2                 | Coarse Brush                | Long handle, non-metallic   |
| 2                 | Soft Brush                  | Long handle, non-metallic   |
| 2                 | Soft Brush                  | Short handle, non-metallic  |

| # of Items in Kit | ITEM                | DESCRIPTION  |
|-------------------|---------------------|--|
| 2                 | Brooms              | Floor, long handle   |
| 2                 | Squeegee mop        | Floor, long handle   |
| 4                 | Helmet              | Hat, short peak/ratchet-white  |
| 1                 | Shop vac            | 5 gallon, wet/dry capability   |
| 8                 | Stools              | Sturdy stools, no back, no arms  |
| 8                 | Boots               | Chemical resistant, bulky boot, 15" Ge midsole, sizes 9, 3 x10, 3 x11, 3 x12                                     |
| 2                 | Barrier tape        | Fire line tape "Emergency line, do not cross"  |
| 2                 | Duct tap            | 2" wide  |
| 20                | Glow sticks         | Chemical Light sticks, green coloured  |
| 4                 | Garbage cans        | Non metal, with cover, handles & wheels  |
| 4                 | Tote Boxes          | Large, c/w covers approx. 2w x 3l x 2h   |
| 1                 | First aid Kits      | 50 – 200 persons   |
| 4                 | Flashlights         | 6 Volt with carrying strap & battery, explosion & waterproof   |
| 8                 | Coveralls           | Nomex, Royal Blue, misc. sizes   |
| 2                 | Extension Cords     | 15 metres  |
| 6                 | Hose                | ¾" garden-type hose, heavy duty black rubber 30m.  |
| 2                 | Adapter             | 1½ CSA to 3 x ¾"   |
| 1                 | Hand Sprayer        | 3-gall. Pump action  |
| 6                 | Water Wands         | With shut-off action   |
| 6                 | Hose                | 100' Econoflow hose  |
| 1                 | 2005                | MSA Sirius 4 Gas/PID Monitor   |
| 1                 | 2007                | MSA Galaxy Calibration Station   |
| 12                | Training DVD's 2008 | The 8 Step Process (8 DvD's) 4 DVD's on Specific Chemicals (Chlorine, Sulfuric Acid, Anhydrous Ammonia, Benzene) |
| 1                 | Shelter 2008        | 12 x 12 x 6.5 Pelsue 6512D Shelter   |

**SCHEDULE "B" TO A MEMORANDUM OF  
UNDERSTANDING BETWEEN HER MAJESTY THE  
QUEEN IN RIGHT OF ONTARIO AS  
REPRESENTED BY THE MINISTER OF  
COMMUNITY SAFETY AND CORRECTIONAL  
SERVICES AND THE CORPORATION OF THE  
CITY OF SAULT STE. MARIE**

**TRAINING TO BE PROVIDED BY THE OFM**

The OFM will evaluate the current level of training within the fire department and a training program based on “train the trainer” will be developed in conjunction with the fire department personnel. The OFM will assign a Program Specialist to this task and the assigned person will regularly monitor the effectiveness of the training and the departments HazMat/CBRNE response capability.

**COST RECOVERY FOR OFM ORGANIZED  
TRAINING**

**CONSUMABLES**

Consumables (defined as including Level A and B suits, duct and chemtape, one-time use CBRN kits, water, food, and ice, but not including equipment) shall be replaced by the OFM if agreed upon by the Parties at the planning session held in advance of training.

## **COST RECOVERY RATES**

A Level 2 Provincial CBRNE/HAZMAT Team provided by the City consists of up to eight (8) personnel trained, equipped and responding on appropriate municipal vehicles. The Minister will reimburse the City for the salaries of up to eight (8) personnel trained and equipped to the NFPA 472 Operations Level, as outlined in the CBRNE/HAZMAT Operating Manual, 2007, in accordance with the rates they are subject to in the current collective agreement. Incidents requiring cost recovery for more than eight (8) personnel must be approved in advance by the OFM. The Minister, upon approval of the City's invoice, will immediately submit it for payment.

The Minister shall, additionally, reimburse the City for in-filling or 'call-in' costs incurred by the City resulting from replacing Level 2 Provincial CBRNE/ HAZMAT Team members who have been deployed pursuant to this Agreement.

**All other costs and expenses must have prior written approval of the Minister.**

## Cost Recovery Process

### SAMPLE COVER LETTER

(DATE)

Operations Manager/Chief Emergency Planning and Response  
 Office of the Fire Marshal  
 5775 Yonge Street, 7<sup>th</sup> Floor  
 Toronto, ON, M2M 4J1

Dear Chief:

**Subject: Invoice for response to emergency at request of province**

**The following is a statement of charges for the CBRNE/ HAZMAT related incident on (date) located at (location) in (municipality).**

Part a - response of staff and apparatus:

|  |          |
|--|----------|
| Response of (indicate number) personnel and apparatus for (indicate number) hours as per the agreed to costs in the memorandum of understanding with the Province of Ontario.                            | \$000.00 |
| Cost incurred by the department to recall additional (indicate number) personnel for (indicate number) hours as per the agreed to costs in the memorandum of understanding with the Province of Ontario. | \$000.00 |
| Total costs for part "a"   | \$000.00 |

Part b – costs incurred at the scene of the emergency as authorized by the OFM:

|   |          |
|---|----------|
| Vehicles/apparatus costs (rates as per CBRNE/HAZMAT Operating Manual, 2007) | \$000.00 |
| Equipment costs   | \$000.00 |
| Materials costs   | \$000.00 |
| Additional Communications costs   | \$000.00 |
| Other costs   | \$000.00 |
| Total costs for part "b"  | \$000.00 |

Please make payment to:

(Name of department to whom payment will be made)

(Street or mailing address)

(City, province and postal code)

**MUNICIPAL RESPONSE COSTS**

(For inclusion in Part "a" of invoice to province)

| Name / Title                                  | Hours |
|---|-------|
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
|   |       |
| Total hours of all staff assigned to incident |       |
|   |       |

**LOCAL CALL-BACK PERSONNEL COSTS**

(For inclusion in Part "a" of invoice to province)

| Name / title                       | Hours |
|------------------------------------|-------|
|                                    |       |
|                                    |       |
|                                    |       |
|                                    |       |
|                                    |       |
|                                    |       |
|                                    |       |
|                                    |       |
| Reason for call-back of personnel: |       |

**VEHICLE AND APPARATUS COSTS**

(For inclusion in Part "b" of invoice to province)

| <b>Vehicle/Apparatus Type</b> | <b>Hrs.</b> | <b>Rate</b> | <b>Cost</b> |
|-------------------------------|-------------|-------------|-------------|
|                               |             |             |             |
|                               |             |             |             |
|                               |             |             |             |
|                               |             |             |             |
|                               |             |             |             |
|                               |             |             |             |
| <b>Totals:</b>                |             |             |             |

**EQUIPMENT COSTS**

(For inclusion in Part "b" of invoice to province)

| <b>Item</b>    | <b>Hrs.</b> | <b>Rate</b> | <b>Cost</b> |
|----------------|-------------|-------------|-------------|
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
| <b>Totals:</b> |             |             |             |

**MATERIAL COSTS**

(for inclusion in Part "b" of invoice to province)

| <b>Item</b>    | <b>Hrs.</b> | <b>Rate</b> | <b>Cost</b> |
|----------------|-------------|-------------|-------------|
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
| <b>Totals:</b> |             |             |             |

**Additional COMMUNICATIONS COSTS**

(for inclusion in Part "b" of invoice to province)

| <b>Item</b>    | <b>Hrs.</b> | <b>Rate</b> | <b>Cost</b> |
|----------------|-------------|-------------|-------------|
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
|                |             |             |             |
| <b>Totals:</b> |             |             |             |

10(a)

**OTHER COSTS**

(for inclusion in Part "b" of invoice to province)

| Item           | Hrs. | Rate | Cost |
|----------------|------|------|------|
|                |      |      |      |
|                |      |      |      |
|                |      |      |      |
|                |      |      |      |
|                |      |      |      |
|                |      |      |      |
|                |      |      |      |
| <b>Totals:</b> |      |      |      |

10(b)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-109

MEMORANDUM OF UNDERSTANDING: (L.5.2.9.) A by-law to authorize a Memorandum of Understanding between the Sault Naturalists of Ontario and Michigan and The City of Sault Ste. Marie concerning a wildlife viewing platform to be constructed at Bellevue Park.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, ENACTS as follows:

1. EXECUTION OF DOCUMENTS

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to a Memorandum of Understanding between The Sault Naturalists of Ontario and Michigan and The City of Sault Ste. Marie concerning a wildlife viewing platform to be constructed at Bellevue Park.

2. SCHEDULE "A"

Schedule "A" hereto forms a part of this by-law.

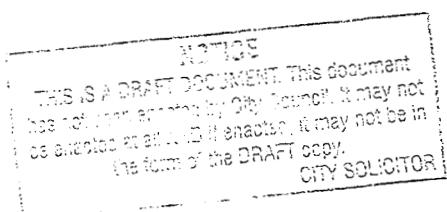
3. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

Read THREE times and PASSED in open Council this 26<sup>th</sup> day of May, 2008.

MAYOR – JOHN ROWSWELL

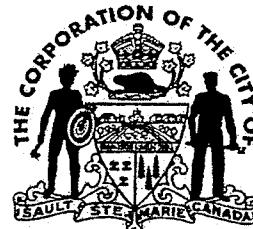
CITY CLERK – DONNA P. IRVING



## SCHEDULE "A"

10(b)

JOSEPH J. CAIN  
MANAGER RECREATION & CULTURE DIVISION



COMMUNITY SERVICES DEPARTMENT  
RECREATION & CULTURE DIVISION  
Bellevue & Bondar Marinas  
Cultural  
Historic Sites  
Leisure Services/Leadership  
Recreational Lock  
Roberta Bondar Tent Pavilion  
Seniors' Services  
Sports/Events/Development

2008 05 26

THE CORPORATION OF THE  
CITY OF SAULT STE. MARIE

Mayor J. Rowswell  
and Members of City Council

MAY 21 2008

**LEGAL DEPARTMENT****WILDLIFE VIEWING PLATFORM****Background**

In the fall of 2007, City staff was approached by a member of the Sault Naturalists of Ontario and Michigan to place a wildlife viewing platform on the City's waterfront, preferably at Bellevue Park. The Sault Naturalists have funds available for this purpose from a grant received from the Ministry of Natural Resources.

The matter was referred to the Parks & Recreation Advisory Committee (P.R.A.C.) for consideration. P.R.A.C. agreed that it was a good fit for the more secluded areas along the waterfront of Bellevue Park and referred it back to staff to do further investigation.

Staff consulted with the Legal Department and the Parks Division of the Public Works and Transportation Department. P.R.A.C. members, City staff and representatives of the Sault Naturalists went on a site tour on April 3, 2008 to investigate potential sites at Bellevue Park. The agreed upon site is east of the Bellevue Marina boat launch parking lot (see attached site map and layout). It provides an excellent view of the sheltered bay on the west side of Bellevue Park.

At a further meeting with City staff and the Sault Naturalists it was agreed that the Parks Division would provide an engineered drawing of a 12' X 16' wheelchair accessible platform; that the Parks Division would order the material, have it delivered and construct the platform; and that an appropriate sign should be erected to identify the platform and acknowledge the funding partners.

The Sault Naturalists have agreed to cover the cost of the engineered drawing, construction materials, signage and labour to construct the platform as follows:

|                      |                   |
|----------------------|-------------------|
| • Engineered Drawing | \$ 518.00         |
| • Materials          | \$2,819.66        |
| • Sign               | \$ 300.00         |
| • Labour             | <u>\$2,000.00</u> |
| • Total              | <b>\$5,637.66</b> |

10(b)

In addition, the Parks Division has offered to provide landscaping and benches at the site with a walkway from the Bellevue Marina parking lot to the platform to make it accessible for all residents. This is to be funded from the Parks Division regular operating budget.

A Memorandum of Understanding between the City of Sault Ste. Marie and the Sault Naturalists was developed in consultation with the Legal Department, and is attached for Council's information.

**Recommendation**

It is recommended that City Council approve entering into the Memorandum of Understanding with the Sault Naturalists of Michigan and Ontario to have a wildlife viewing platform built at the agreed upon location at Bellevue Marine Park; and further that the City's Parks Division construct and maintain the platform; and further that the Sault Naturalists pay the City a total of \$5,637.66 to cover the agreed upon costs.

Respectfully submitted,



Joseph J. Cain  
Manager Recreation & Culture

Recommended for approval,



Nicholas J. Apostle  
Commissioner Community Services

City Council Wildlife Viewing Platform 2006 05 25

cc: L. Bottos  
P. McAuley  
R. Travaglini  
P.R.A.C.  
D. Euler - Sault Naturalists

attachments

10 (c)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-108

OFFICIAL PLAN AMENDMENT: A by-law to adopt Amendment No. 149 to the Official Plan. (Deschamps and Blake)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 21 of the Planning Act, R.S.O. 1990, chapter P. 13 and amendments thereto, ENACTS as follows;

1. The Council hereby adopts Amendment No. 149 to the Official Plan for the Sault Ste. Marie planning area in the form attached hereto.
2. Subject to any referrals under the Planning Act, this by-law shall come into force on the date of its final passing.

Read THREE TIMES and PASSED in open Council this 26<sup>th</sup> day of May, 2008.

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MAYOR – JOHN ROWSWELL

---

CLERK – DONNA IRVING

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CITY OF SAULT STE. MARIE

**AMENDMENT NO. 149  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE**

This Amendment is an amendment to the Text of the Official Plan as it relates to the Rural Area policies.

**LOCATION**

Part of the northeast 1/4 of Section 22, located on the south side of Wardell Road, approximately 272m (1,558') west of Goulais Avenue. Civic No. 73-103 Wardell Road. Zoning Map 1-135

**BASIS**

This Amendment is necessary in view of a request to sever the subject property to create one additional single rural residential lot.

Council now considers it desirable to amend the Official Plan.

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO**

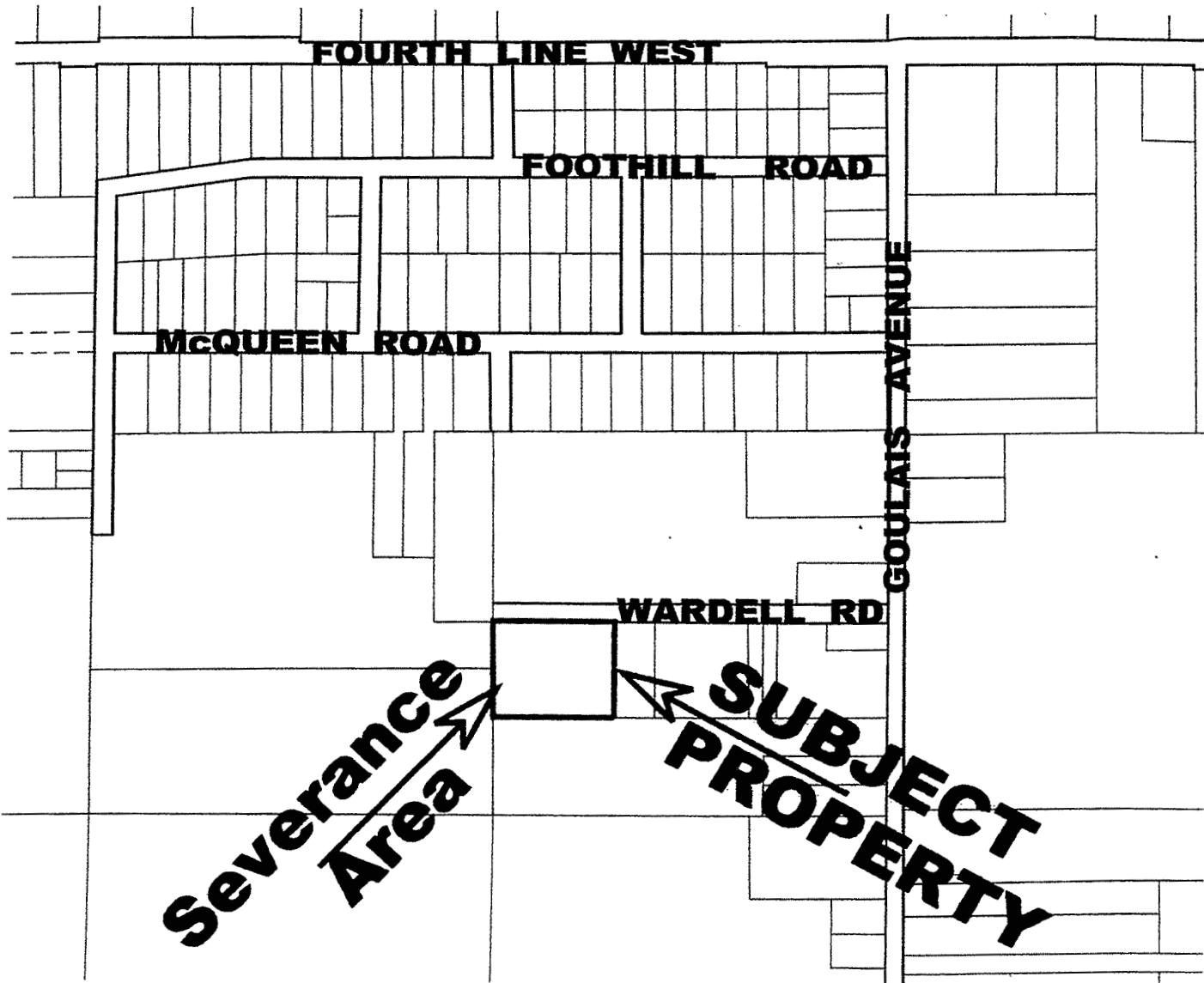
The Official Plan for the City of SSM is hereby amended by adding the following paragraph to the Special Exceptions Section:

**"Special Exceptions"**

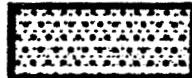
101. Notwithstanding the Rural Area policies of the Official Plan, lands described as, part of the northeast 1/4 of Section 22, located on the south side of Wardell Road, approximately 272m (1,558') west of Goulais Avenue may be used for one (1) additional rural residential lot.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.



OFFICIAL PLAN SCHEDULE "C"  
LAND USE LEGEND



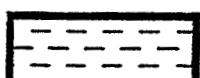
RESIDENTIAL



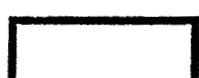
INDUSTRIAL

PARKS  
RECREATIONAL

COMMERCIAL

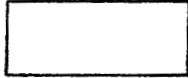


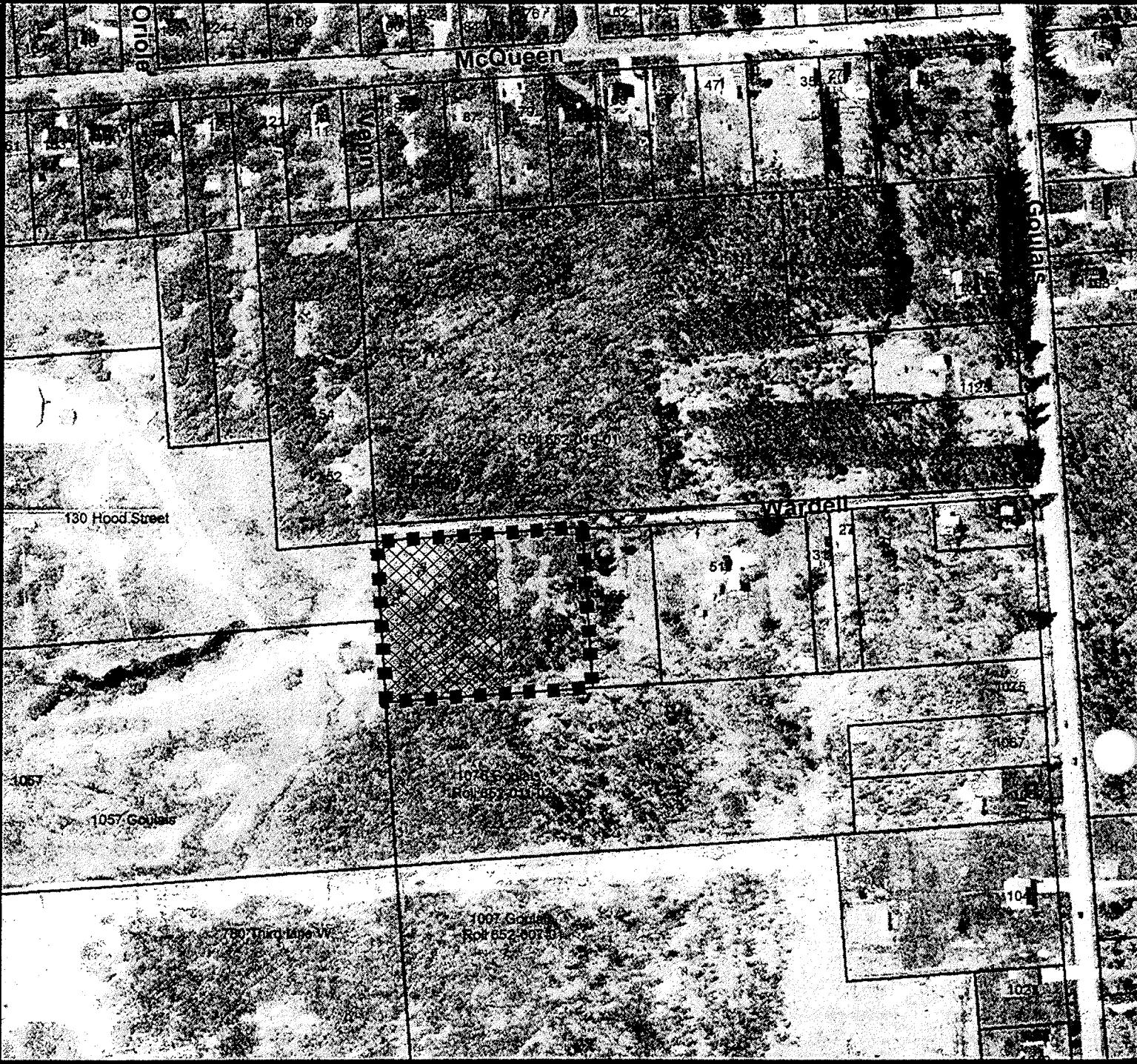
INSTITUTIONAL



RURAL AREA

SCHEDULE "A" to AMENDMENT No. 149



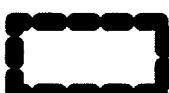


# 2004 ORTHO PHOTO

## APPLICATION A-13-08-OP



Metric Scale  
1 : 3500

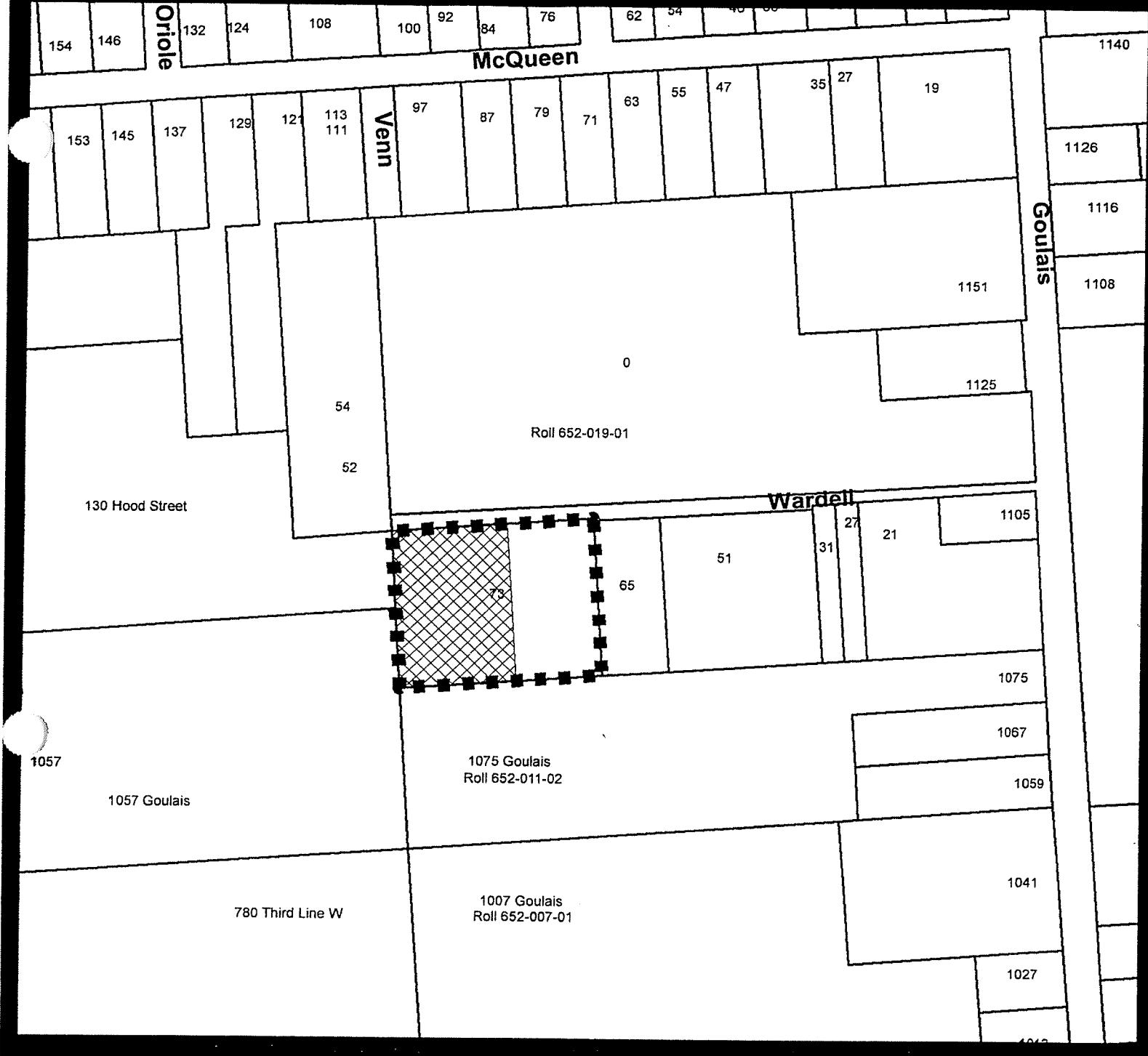


SUBJECT PROPERTY - 73 Wardell Road



Proposed Severance Area

Maps  
120 & 1-135

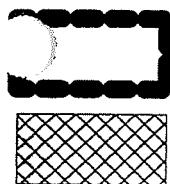


# SUBJECT PROPERTY MAP

## APPLICATION A-13-08-OP



Metric Scale  
1 : 3500

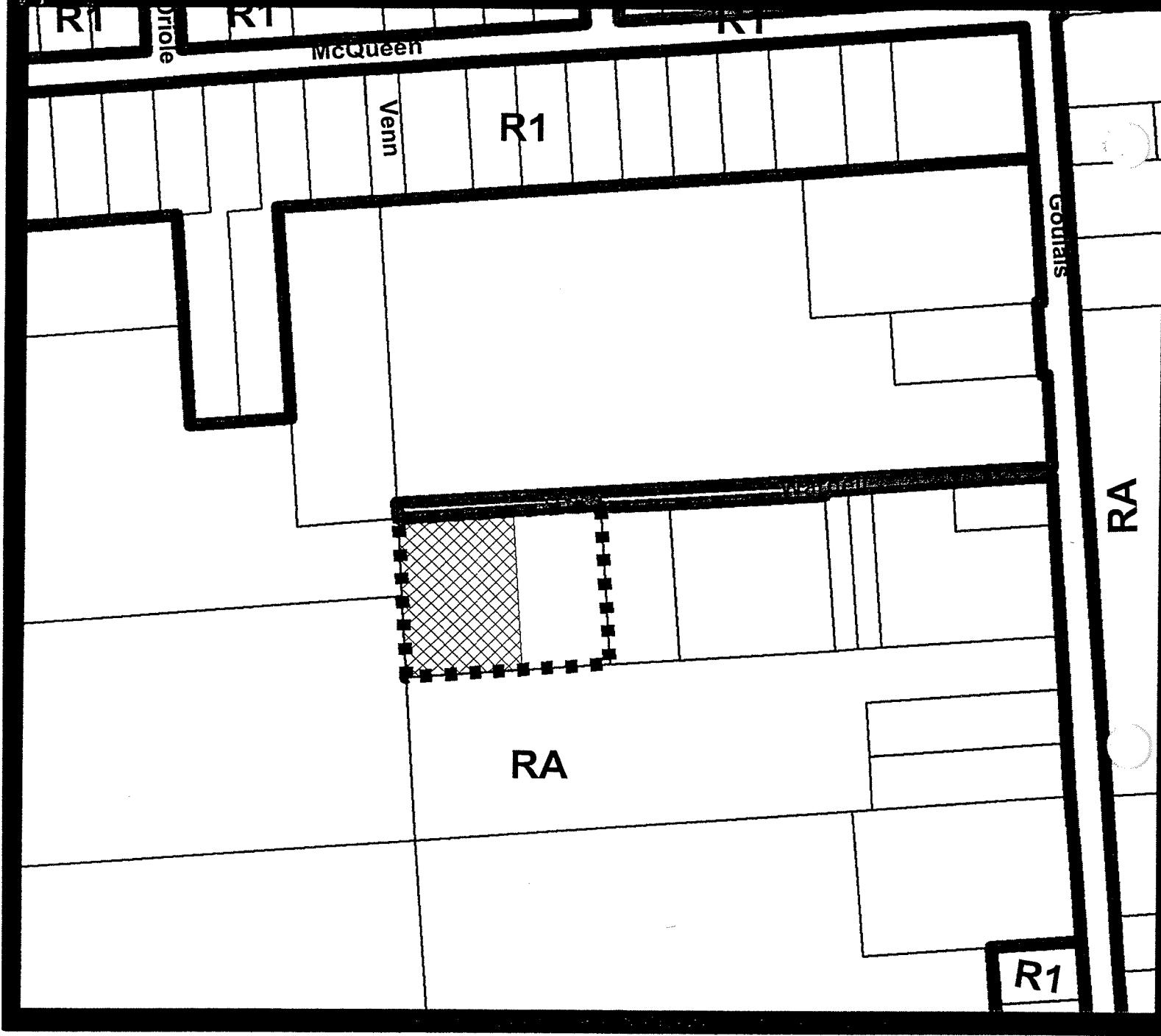


SUBJECT PROPERTY - 73 Wardell Road



Proposed Severance Area

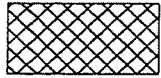
Maps  
120 & 1-135



## ZONING MAP APPLICATION A-13-08-OP



SUBJECT PROPERTY - 73 Wardell Road



Proposed Severance Area



R1 - Estate Residential Zone



RA - Rural Area Zone; RAhp



Metric Scale  
1 : 3500

Maps  
120 & 1-135

10(d)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2008-105

TAXES: (T.1.4.) being a by-law to provide for the adoption of recovery percentages for the 2008 taxation year.

WHEREAS Section 330 of The Municipal Act, 2001 S.O. 2001, c. 25 as amended provides that the Council of a local municipality may pass a by-law to establish recovery percentages for the 2008 Taxation Year.

Therefore the Council of the Corporation of the City of Sault Ste. Marie pursuant to the Municipal Afct, as amended ENACTS as follows:

1. **RECOVERY PERCENTAGES**

The Municipal recovery percentages set out below are hereby adopted.

| <b><u>Property Tax Class</u></b> | <b><u>Tax Recovery</u></b> | <b><u>Decrease Retained</u></b> |
|----------------------------------|----------------------------|---------------------------------|
| Commercial                       | 51.25%                     | 48.75%                          |
| Industrial                       | 4.03%                      | 95.97%                          |
| Multi-Residential                | 80.72%                     | 19.28%                          |

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

Read THREE times and PASSED in open Council this 26<sup>th</sup> day of May, 2008.

MAYOR – JOHN ROWSWELL

CITY CLERK – DONNA IRVING

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CITY SOLICITOR

10(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-104

TAXI: (P.3.3.) a by-law to amend the Taxi By-law 2005-154.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie hereby ENACTS as follows:

1. SECTIONS 65.2 and 67.2 TO PART X OF BY-LAW 2005-154 REPEALED

Section 65.2 and 67.2 to Part X of By-law 2005-154 are hereby repealed and replaced with the following:

"65.2 The rates charged by the owners or drivers of taxi cabs shall be within the ranges allowed by Tariff "B". The rates charged by owners or drivers of limousines shall be in accordance with Tariff "C".

67.2 Owners/Brokers who choose to change the drop rate or the meter rate within the range authorized in Tariff "B" shall first provide two (2) weeks written notice to the Chief of Police."

2. TARIFF "B" TO BY-LAW 2005-154 AMENDED

Subsections entitled "By Meter – Taxicabs", "By the Hour – Taxicabs" and "Notice" to Tariff "B" of By-law 2005-154 are repealed and replaced with the following:

**BY METER – TAXICABS**

For the first one tenth of a kilometre or part thereof.....Minimum of \$3.90

A range for each additional one-fifteenth to one-twentieth five kilometre...\$.10

For waiting time, while under engagement, for each 15 seconds including time vehicle stopped in traffic, and not to include a three minute grace period while waiting on a call at a private residence.....\$0.125

Baggage, for each parcel other than hand luggage if carried inside the vehicle with the passenger.....no charge.

Such rates and fares under this part to include five percent (5%) Goods and Services Tax.

**BY THE HOUR – TAXICABS**

For the first hour or part thereof.....\$30.00

For each additional 15 minutes or part thereof.....\$ 7.50

Baggage, for each parcel other than hand luggage if carried inside the vehicle with the passenger.....\$.50

Such rates and fares under this party to include five percent (5%) Goods and Services Tax

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CITY SOLICITOR

10(e)

**NOTICE**

All rates or fares under Tariff "B" are to include five percent (5%) Goods and Services Tax.

The owner or driver shall ensure that in all vehicles licensed under By-law 2005-154 and subject to rates and fares under Tariff "B", a notice is displayed informing the passenger that the Tariff includes ALL applicable taxes."

3. **TARIFF "C' TO BY-LAW 2005-154 REPEALED**

Tariff "C" to By-law 2005-154 concerning Rates and Fares for Limousines is repealed and replaced with the following:

"Limousine drivers or operators shall charge an hourly minimum of \$90.00 at a minimum of one half hour service.

**NOTICE**

All rates and fares under Tariff "C" to include five percent (5%) Goods and Services Tax.

The owner or driver shall ensure that in all vehicles licensed under By-law 2005-154 and subject to rates outlined in Tariff "C" informing the passenger that the tariff includes ALL applicable taxes."

4. **EFFECTIVE DATE**

By-law 2008-104 takes effect on the day of its final passing.

Read THREE times and PASSED in open Council this 26<sup>th</sup> day of May, 2008.

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MAYOR – JOHN ROWSWELL

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CITY CLERK – DONNA P. IRVING

10(f)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
BY-LAW NO. 2008-107

**TEMPORARY STREET CLOSING:** (S.2.) A by-law to permit the temporary closing of Lake Street from Queen Street to its south end at Bellevue Park to facilitate the Dragon Boat Festival on June 14, 2008.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY CLOSING OF LAKE STREET FROM QUEEN STREET ITS SOUTH END AT BELLEVUE PARK**

The Council of The Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Lake Street from Queen Street to its south end at Bellevue Park to facilitate the Dragon Boat Festival on June 14, 2008 from 8:00 a.m. to 5:00 p.m.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

Read THREE times and PASSED in open Council this 26th day of May, 2008.

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CITY SOLICITOR

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MAYOR - JOHN ROWSWELL

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CLERK - DONNA IRVING

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2008-28

**TRANSPORTATION:** (L.5.7.) A by-law to amend By-law 85-93 being a by-law dealing with the operation of a public bus transportation system.

WHEREAS The Corporation of the City of Sault Ste. Marie operates a public bus transportation system within the municipality;

NOW THEREFORE The Corporation of the City of Sault Ste. Marie, pursuant to section 210, paragraph 98 of the Municipal Act, R.S.O. 1980, ENACTS as follows:

1. **BY-LAW 85-93, PARAGRAPHS 1 AND 2 AMENDED AND REPLACED**

Paragraphs 1 and 2 of By-law 85-93 are amended and replaced as follows:

"1. **EXCLUSIVE RIGHT TO OPERATE BUS SERVICE**

The Corporation of the City of Sault Ste. Marie has the exclusive right to operate buses for the conveyance of passengers within the geographical limits of the City of Sault Ste. Marie for conventional fixed routes only.

2. **PROHIBITION**

No person, other than The Corporation of the City of Sault Ste. Marie shall operate a local passenger transportation service within the geographical limits of the City of Sault Ste. Marie for conventional fixed routes only. Nothing in this section prohibits the operation of charter contract or special trip bus services by others."

2. **EFFECTIVE DATE**

This by-law comes into effect on the day of its final passing.

Read THREE TIMES and PASSED in open Council this 26<sup>th</sup> day of May, 2008.

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CITY OF SAULT STE. MARIE

MAYOR – JOHN ROWSWELL

CITY CLERK - DONNA P. IRVING

/on