

ADDENDUM

REGULAR MEETING OF CITY COUNCIL

2008 04 14

4:30 P.M.

PART ONE – CONSENT AGENDA

5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS; BOARDS AND COMMITTEES

(bb) Indoor Multi-Use Centre - Selection of Consultant for the Feasibility and Business Plan

A report of the Commissioner of Community Services is attached for the consideration of Council.

Mover - Councillor L. Turco
Seconder - Councillor B. Hayes

Resolved that the report of the Commissioner of Community Services dated 2008 04 14 concerning Indoor Multi-Use Centre - Selection of Consultant for the Feasibility and Business Plan be endorsed and that the recommendation that Council approve the consultant team lead by BDO Dunwoody LLP proceeding with the first phase of the proposal, \$48,250.00 plus G.S.T., with the funds coming from the City's and SASA's share be approved.

(cc) Soo Finnish Ski Club - Request for Financial Assistance 2008

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council. Note: Jim Mihell, President of the Soo Finnish Ski Club will be in attendance to answer any questions.

Mover - Councillor L. Tridico
Seconder - Councillor B. Hayes

Resolved that the report of the Commissioner of Finance and Treasurer dated 2008 04 14 concerning Soo Finnish Ski Club - Request for Financial Assistance 2008 be accepted and REFERRED to the 2008 Budget Deliberations.

PART TWO – REGULAR AGENDA

7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL

- (c) Mover - Councillor T. Sheehan
Seconded - Councillor S. Myers

Whereas the City of Sault Ste. Marie has supported the recommendations of the Ombudsman's report on MPAC entitled "Getting It Right"; and

Whereas the work of the Municipal Property Assessment Corporation provides services to both the City of Sault Ste. Marie and Province for the purpose of collecting taxes; and

Whereas the City of Sault Ste. Marie pay for MPAC services and costs; and

Whereas the City of Sault Ste. Marie in the past has called upon the Province of Ontario to upload costs associated with improving assessment; and

Whereas the City Tax Department collects almost 25% of the total local tax bill for the Province of Ontario for their education taxes; and

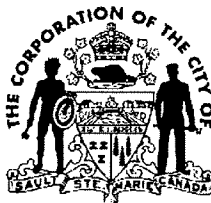
Whereas the work of the Municipal Property Assessment Corporation provides services to both municipal governments and the provincial government for the purpose of collecting property taxes; and

Whereas Ontario municipalities pay for MPAC services and costs and the Province does not;

Now therefore be it resolved that City Council request that the Province of Ontario pay a proportional share of MPAC costs related to education property taxes.

5(66)

NICHOLAS J. APOSTLE
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT
Community Centres Division
Municipal Day Nurseries Division
Recreation & Culture Division

April 14, 2008

Mayor John Rowswell
and Members of City Council

**Indoor Multi-Use Centre -
Selection of Consultant for the Feasibility and Business Plan**

In follow-up to the February 11, 2008 report to Council (attached) a Request for Proposals (RFP) was issued for consulting services to provide a feasibility and business plan for an indoor multi-use centre.

Three proposals were received and evaluated by the Committee. Two of the proponents were interviewed and the Committee unanimously agreed that the proposal with BDO Dunwoody LLP as the lead consultant be engaged to deliver the services outlined in the RFP. Their fee statement and schedule of work is attached.

The funding for the feasibility and business plan is derived from three sources – City at \$40,000., Sault Amateur Soccer Association (SASA) at \$10,000., and FedNor (yet to be confirmed) at \$50,000.

The recommended consultant's proposal provides for a phased approach dependent upon FedNor funding. At this time staff is requesting that Council approve proceeding with the first phase of the proposal - \$48,250. plus G.S.T. with the funds coming from the City's and SASA's share.

Recommendation

It is recommended that Council approve the consultant team lead by BDO Dunwoody LLP proceeding with the first phase of the proposal, \$48,250. plus G.S.T., with the funds coming from the City's and SASA's share.

Respectfully submitted,

Nicholas J. Apostle
Commissioner Community Services

RECOMMENDED FOR APPROVAL

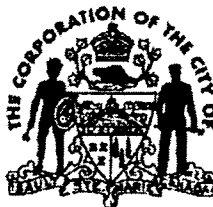
Joseph M. Fratesi
Chief Administrative Officer

j:\council\multiuse indoor facility april 14

cc: Multi-Use Indoor Facility Committee
Parks & Recreation Advisory Committee

attachments

NICHOLAS J. APOSTLE
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT
Community Centres Division
Municipal Day Nurseries Division
Recreation & Culture Division

2008 02 11

Mayor John Rowswell
and Members of City Council

Update on Community Services Department Projects
Skatepark
Indoor Multi-Use Centre

Skatepark

The Parks and Recreation Advisory Committee (PRAC), Superior Community Skatepark Association (SCSA) and Community Services Department staff have been working towards implementing this project.

The application to the Northern Ontario Heritage Fund Corporation was submitted however it was rejected (letter attached). The status of the Ontario Trillium Foundation (OTF) application is that it was submitted and we are awaiting their funding announcement in March to find out if it was approved.

PRAC, along with SCSA have formed a fund-raising committee and are working on a program for monetary and in-kind donations.

Staff has been working with the architect, as approved by Council, to implement a design that would see the Skatepark be constructed in two phases. The first phase would be a "street park" and would be built this year, pending funding from OTF. The second phase would be a "bowl park" that would be constructed next to the street park.

Indoor Multi-Use Centre

A committee has been struck which includes Councillors Butland and Caicco, PRAC representative Tom Mauro, and CSD staff representative Margaret Hazelton. You will recall that the City is contributing \$40,000. toward a feasibility study, while Sault Amateur Soccer Association (SASA) is contributing \$10,000. toward the same study.

An application on behalf of the City has been submitted to FedNor for financial assistance towards hiring a consultant to provide both a feasibility study and develop a business plan. Originally Council was advised that SASA would be submitting the application to FedNor; however, after meeting with FedNor staff, they advised that the City needed to submit the application as they were providing the majority of the funds.

A Request for Proposals for consultants to provide these services is being issued with the provision that the business plan phase is dependent on funding from FedNor.

Recommendation

It is recommended that Council accept this update on the Skatepark project and the Indoor Multi-Use Centre project as information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "N. Apostle".

Nicholas J. Apostle
Commissioner Community Services

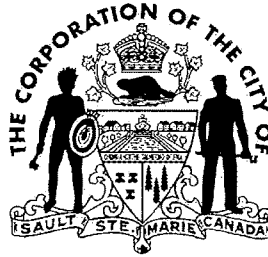
J:\counsil\update on skatepark & indoor multiuse centre

attached

5(b6)

Proposal for a Feasibility Study & Business Plan for a New Indoor Sport Facility for the Sault Amateur Soccer Association					
Fee Schedule and Statement of Work					
PROFESSIONAL SERVICES	Days and Fees				Total (Days)/\$'s
	BDO	MBPC	EPOH	STEM	
	Project Lead	Industry Specialist	Lead Architect	Lead Engineer	
	\$980/day	\$1000/day	\$980/day	\$960/day	
Phase IA - Feasibility Study - Options					
Orientation meeting	1.00	0.50	0.50	0.50	2.5
Interview key SASA members and proponent groups and update and/or validate information	1.00	3.50	1.00		5.5
Identify potential partners and establish level of commitment	0.50	2.00	0.50		3.0
Demographics summary	1.00	1.00			2.0
Preliminary Architectural space program	0.50	0.50	0.50		1.5
Research and review of indoor sports facility model options	1.00	3.00	1.00	1.00	6.0
Facility Needs Assessment - Programming Stage		0.50	2.50		3.0
Determine viable locations and perform cost benefit analysis	0.50		1.00	2.00	3.5
Suggestions and recommendations on complex requirements	0.50	1.00	1.00	1.00	3.5
Gather market information and investigate target markets	1.00	1.00			2.0
Preliminary revenue and expense projections for options	1.00	0.50			1.5
Identify financing requirements for options	1.00				1.0
Conduct high level SWOT/pros and cons analysis of options	0.50	0.50	0.50	0.50	2.0
Assess feasibility of options	1.00		0.50		1.5
Draft Report	1.00	2.50	1.00	0.50	5.0
Presentation of findings and review of options	1.00	1.00	1.00	0.50	3.5
With committee select preferred option and go-no go decision to Phase 1B	0.50	0.50	0.50	0.50	2.0
Subtotal (\$'s)	\$ 12,740	\$ 8,000	\$ 11,170	\$ 6,240	\$ 48,250
Phase IB - Feasibility Study - Preferred Option					
Finalize Preferred Option Implementation plan with Committee	1.00		0.50		1.5
Preferred Facility Option - Conceptual Design Stage		0.50	3.00		3.5
Preferred Facility Option - Block Schematic Stage		0.50	2.00	3.00	5.5
Draft Scope and Cost Analysis for Preferred Facility Option			2.00	1.00	3.0
Final Drawings, Scope and Cost Report	0.50		1.00		1.5
Site inspection of preferred site			0.50		0.5
Investigate regulations applicable to land use			0.50	0.50	1.0
Conceptual plan of preferred building development option			1.00		1.0
Finalize capital costs and evaluate current resources	1.00		0.50		1.5
Finalize financing requirements	0.50				0.5
Financial Projection for Preferred Option	1.00				1.0
Final Report	1.50		0.50		2.0
Subtotal (\$'s)	\$ 5,390	\$ 1,000	\$ 11,270	\$ 4,320	\$ 21,980
Phase II - Business and Implementation Plan					
Develop strategic partnership plan	0.50	0.50	0.50		1.5
Examine Ownership/Governance/Management options	1.00	0.50			1.5
Conduct economic impact analysis	0.50				0.5
Identify start up requirements	1.00				1.0
Operating plan	2.00				2.0
Marketing strategy	1.50				1.5
Develop recommendations	1.00				1.0
Action planning	1.00				1.0
Terms of property ownership, lease agreements	1.00				1.0
Delineate management and organizational structure	0.50				0.5
5 year Financial Projections	2.50				2.5
Plan Components and Draft Business Plan	2.50				2.5
Final meeting or community presentation	1.50		1.50		3.0
Prepare Final Business Plan	0.50				0.5
Subtotal (\$'s)	\$ 19,660	\$ 1,000	\$ 1,960	\$ -	\$ 19,620
Total days	35.50	20.00	25.00	11.00	91.50
Per diem (\$'s)	\$ 980	\$ 1,000	\$ 980	\$ 960	
Fees (\$'s)	\$ 34,790	\$ 20,000	\$ 24,500	\$ 10,560	\$ 89,850
Travel Monteith Brown					\$ 2,000
Miscellaneous					\$ -
Graphics & printing					\$ 50
TOTAL*					\$ 91,900
Travel Site visits SASA and Consultants (optional)					\$ 5,000
*GST extra					
ST M	EPOH	BDO	STEM		

William Freiburger, CMA
Commissioner of Finance
and Treasurer



Finance Department

2008 04 14

Mayor John Rowswell and
Members of City Council

Re: Soo Finnish Ski Club – Request for Financial Assistance 2008

Attached is a report of the Manager of Finance and Audits regarding a grant request from the Soo Finnish Ski Club. The Finance Committee reviewed the application on April 11, 2008. The report indicates the Soo Finnish Ski Club does not meet the criteria in that a financial need has not been demonstrated.

At the 2007 Budget Meeting, the City did provide a grant of \$7,500.

The Soo Finnish Ski Club (SFSC) has an agreement with the Sault Ste. Marie Conservation Authority (SSMCA) that requires the SFSC pay the SSMCA \$7,500 per year conditional upon the SFSC receiving a grant of the same amount from the City.

In 2007, the SFSC appeared before Council and received \$7,500 from the Economic Diversification Fund.

Mr. Jim Mihell, President of the SFSC will be in attendance for any questions.

Recommendation

The grant request of the Soo Finnish Ski Club (SFSC) be referred to the 2008 Budget deliberations.

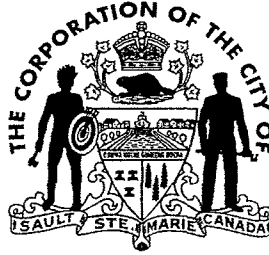
Respectfully submitted,


W. Freiburger, CMA
Commissioner of Finance and Treasurer


RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

attachment

Shelley J. Schell, CA
Manager of
Finance and Audits



Finance Department

2008 04 11

Members of the Finance Committee

RE: Soo Finnish Ski Club – Request for Financial Assistance 2008

The Soo Finnish Ski Club Inc. has submitted a Request for Financial Assistance for 2008. The request is for payment of the \$7,500 land user fee charged by the Conservation Authority.

RECOMMENDATION

The Finance Department has reviewed this request to ensure that all financial information is complete, that eligibility criteria is met and assessment criteria has been applied, in accordance with the Financial Assistance Policy for Sustaining and Other Grants. The Soo Finnish Ski Club does not meet the criteria in that a financial need has not been demonstrated. It is recommended that this request be reviewed by Council outside of the scope of the Financial Assistance Policy as it is based upon re-affirming a commitment to the Club.

Respectfully submitted,

Shelley J. Schell, CA
Manager of Finance and Audits

Recommended for approval,

W. Freiburger, CMA
Commissioner of Finance and Treasurer