

# **AGENDA**

## **REGULAR MEETING OF CITY COUNCIL**

**2013 05 13**

**4:30 P.M.**

## **COUNCIL CHAMBERS**

### **1. ADOPTION OF MINUTES**

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2013 04 22 be approved.

### **2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA**

### **3. APPROVE AGENDA AS PRESENTED**

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that the Agenda for 2013 05 13 City Council meeting as presented be approved.

### **4. DELEGATIONS/PROCLAMATIONS**

- a) Elizabeth (Betsy) Currier, Recording Secretary Sault Ste. Marie Diocesan Executive and Marlene Sawko, Communications, Sault Ste. Marie Diocesan Executive will be in attendance concerning proclamation – Catholic Women's League Week.
- b) Chris Dunn, Manager, Community Living Algoma and Lynn Ingram, Chair, Council of Community Living Algoma will be in attendance concerning proclamation – Community Living Awareness Month.

- c) Margaret Nicholson representing the Royal Purple will be in attendance concerning proclamation – Hearing and Speech and Hearing Awareness Month.
- d) Captain John and Shellie Kerschman and Mildred Brodie, Family Service Worker will be in attendance concerning proclamation – Salvation Army Red Shield Month.
- e) Inspector A. Pluss and Sergeant R. Magnan, Sault Ste. Marie Police Service will be in attendance concerning agenda item 5.(z).
- f) Chief R. Davies, Sault Ste. Marie Police Service will be in attendance concerning agenda Item 6.(8)(b).

## **PART ONE – CONSENT AGENDA**

### **5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that all the items listed under date 2013 05 13 – Part One – Consent Agenda be approved as recommended.

- a) Correspondence from AMO, FONOM is attached for the information of Council.
- b) Correspondence from the City of Brampton concerning Hire a Veteran Program is attached for the information of Council.
- c) Correspondence from the City of Sudbury concerning the Provincial government's plans to divest the assets of the Ontario Northland Transportation Commission is attached for the consideration of Council

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Whereas on Friday, March 23rd, 2012, the Provincial government announced its plans to divest the assets of the Ontario Northland Transportation Commission (ONTC); and

Whereas a Growth Plan for Northern Ontario 2011 which was co-authored by the Provincial Ministry of Infrastructure and the Provincial Ministry of Northern Development, Mines and Forestry acknowledged the critical need to "maintain and enhance the North's transportation infrastructure and to improve connectivity among the various modes of travel"; and

Whereas the Growth Plan specifically recognizes that the transportation system within Northern Ontario will be planned and managed with an emphasis on opportunities to link major markets, resource development areas, and economic and service hubs, meet the needs of the existing and emerging priority economic

sectors, and enhance connectivity among transportation modes including rail, road, marine and air; and

Whereas Ontarians living in the North have a right to the same services as their southern counterparts, including safe dependable and accessible transportation; and

Whereas the ONTC has provided access to and from remote communities, First Nations lands and municipalities in order that their residents may attend medical appointments and post-secondary education; and

Whereas the ONTC has been the principal economic development vehicle in Northeastern Ontario for over one hundred years, thereby opening the region's natural wealth to development and billions in revenue to the Province of Ontario; and

Whereas the divestment of this Northern jewel would have an immediate catastrophic impact on many small Northern communities akin to the disaster faced by small southwestern communities with the collapse of the auto industry, as well as irreparable damage to future development opportunities; and

Whereas the Provincial government has strongly supported the ONTC as an essential piece of strategic infrastructure in Northeastern Ontario;

Now Therefore Be It Resolved that the Council for the City of Sault Ste. Marie calls on Premier Kathleen Wynne to immediately suspend the plans to divest the assets of the Ontario Northland Transportation Commission (ONTC) in order to permit stakeholders time to devise a business case which would keep the ONTC whole, while respecting the stated goals of the Northern Growth Plan; and

Further that a copy of this resolution be sent to the Honourable Michael Gravelle, Minister of Northern Development and Mines, the Honourable Glen Murray, Minister of Infrastructure and Minister of Transportation, the Honourable Charles Sousa, Minister of Finance, the Ontario Northland Transportation Commission, the Federation of Northern Ontario Municipalities, Tim Hudak, Leader of the Progressive Conservative Party of Ontario and Andrea Horwath, Leader of the Ontario New Democratic Party.

- d) Correspondence concerning the proposed new border fee for travellers crossing between Canada and the United States is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Whereas the U.S. Department of Homeland Security budget for the fiscal year 2014 proposes to conduct a study assessing the feasibility and cost relating to establishing and collecting a land border crossing fee for both land border pedestrians and passenger vehicles along the northern and southwest borders of the United States; and

Whereas the purpose of the study is to determine how fees could be collected to offset the cost of the Department of Homeland Security's efforts to secure the U.S. Borders; and

Whereas the Canadian/United States economic relationship is one of the largest in the world with trade in goods and services between the two countries at 128 ports of entry totaled \$645 billion in 2010, or more than \$1.6 billion each day; and Whereas border fees will have a negative impact by reducing border crossings with Canadian visitors to Michigan currently equal 1,292,300 persons per year with \$288 million being spent by Canadians visiting Michigan and 1,157,600 Michiganders visiting Canada with \$333 million being spent in Canada; and

Whereas the International Bridge, which connects the United States with Canada and Sault Ste. Marie, Ontario with Sault Ste. Marie, Michigan provides an important economic and social conduit between our communities and countries with the value of trade estimated in 2011 at \$1 billion and with 2 million vehicles crossing the border at Sault Ste. Marie in 2012 which was the highest count since 2001; and

Whereas the International Community of Sault Ste. Marie depends on efficient and seamless crossings in order to maintain social and economic connections which are critical to the well-being of our greater community area; and

Whereas implementation of a border fee would be bad for residents, travellers and economic growth along the border with a downturn of traffic resulting in less tax income being generated for the United States government as a result of stifling traffic and trade between our cities and countries, and would be counter-productive to creating a more seamless border to enhance economic conditions on both sides of the border; and

Whereas conducting a study on how to assess a Land Border Tax would be a waste of limited United States federal resources since the negative fiscal impact of imposing this fee may likely be offset by reduced economic activities and would also socially impact the quality of life in our communities

Therefore Be It Resolved the Council for the City of Sault Ste. Marie, Ontario opposes the conduct of a study assessing the feasibility and cost relating to establishing and collecting a land border crossing tax for both land border pedestrians and passenger vehicles along the Canada/US International Border; and

Be It Further Resolved that this resolution be forwarded to President Barack Obama, U.S. Senator Carl Levin, U.S. Senator Debbie Stabenow, Congressman Dan Benishek, U.S. Department of Homeland Security Secretary Janet Napolitano, U.S. Ambassador to Canada David Jacobson, Governor Rick Snyder, and Sault Ste. Marie, Michigan Mayor Tony Bosbous, Prime Minister Stephen Harper, Ontario Premier Kathleen Wynne, Canadian Ambassador to the United States Gary Doer, Sault Ste. Marie, Ontario Member of Parliament Bryan Hayes and Sault Ste. Marie, Ontario Member of Provincial Parliament David Orazietti.

- e) A copy of a letter to Premier Wynne from the Mayors of the five larger Northern Ontario municipalities concerning the proposed budget cut to the Apprenticeship Training Tax Credit (ATTC) Program is attached for the information of Council.

- f) Correspondence from Brookfield Renewable Energy Group concerning Purchase Power Agreement for Lake Superior Power co-generation facility is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Whereas Brookfield Renewable Energy Group constructed the Lake Superior Power co-generation facility on the Sault Ste. Marie waterfront in 1993 on land leased from Essar Steel Algoma; and

Whereas the Purchase Power Agreement for the Lake Superior Power co-generation facility expires on April 30, 2014; and

Whereas Brookfield Renewable Energy Group has been working with the Ontario Power Authority to develop a new Purchase Power Agreement to continue the operation of the facility beyond 2014, but to date has made little progress

Now Therefore Be It Resolved that Sault Ste. Marie City Council strongly encourage the Ontario Power Authority to resume discussions with Brookfield Renewable Energy Group regarding extension of the Purchase Power Agreement for the Lake Superior Power co-generation facility beyond April 30, 2014.

- g) Correspondence from CAA concerning CAA's Annual Worst Roads Campaign is attached for the information of Council.

- h) An introduction letter from the Minister of Citizenship and Immigration is attached for the information of Council.

- i) Letters of request for temporary street closings are attached for the consideration of Council:

- 1) on Russ Ramsay Way, south of the entrance to the Senior Drop In Centre parking lot to east of the Civic Centre south parking lot west entrance (July 20 – 7 a.m. to 5:30 p.m.);
- 2) on Bay Street from Spring Street to Pim Street (July 20 – 9 a.m. to 12 noon);
- 3) on lower Pim Street from Bay Street to Queen Street East; (July 20 – 9 a.m. to 12 noon);
- 4) on Queen Street East from Pim Street to Gore Street (July 20 – 10 a.m. to 1 p.m.);
- 5) on Queen Street East from East Street to Brock Street (July 19 – 2 p.m. to 11 p.m. and July 20 – 1 p.m. to 12 midnight);

All of the above in conjunction with Rotaryfest 2013; and

- 6) on Brown Street from Cathcart Street to the laneway beside St. Paul's Church (July 6 – 1 p.m. to 7 p.m.) in conjunction with St. Paul's Neighbourhood BBQ and Party.

The relevant By-laws 2013-85 and 2013-80 are listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

j) **Council Travel**

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that Mayor Debbie Amaroso be authorized to travel to the Great Lakes and St. Lawrence Cities Initiative Annual Meeting and Conference being held in Marquette, Michigan for three days in June 2013 at an estimated cost of \$1,000; and

Resolved that Councillor Pat Mick be authorized to travel to the Influential Women of Northern Ontario Awards Luncheon being held in Sudbury (1 day in May) at an estimated cost to the City of \$350.

k) **Board Travel**

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that Kelly Marshall, Chair – Municipal Heritage Committee be authorized to travel to the Ontario Heritage Conference being held in Midland (4 days in June) at an estimated cost to the City of \$995.

l) Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that citizen W. Ross be appointed to the Ontarians with Disabilities Accessibility Advisory Committee from May 13, 2013 to December 31, 2014.

m) **Staff Travel**

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the report of the Chief Administrative Officer dated 2013 05 13 concerning Staff Travel requests be approved as requested.

n) **Tender for Asphalt**

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that the Report of the Manager of Purchasing dated 2013 05 13 be endorsed and that the tender for the supply of Asphalt as required during the 2013 construction season by the Public Works and Transportation Department be awarded as recommended.

o) **Tender for Ready-Mix Concrete**

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover: Councillor M. Bruni  
Seconder: Councillor S. Myers

Resolved that the Report of the Manager of Purchasing dated 2013 05 13 be endorsed and that the tender for the supply of Ready-Mix Concrete as required during the 2013 construction season by the Public Works and Transportation Department be as awarded as recommended.

p) **2010 OMPF Reconciliation Information**

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover: Councillor M. Bruni  
Seconder: Councillor T. Sheehan

Resolved that the report of the Commissioner of Finance and Treasurer dated 2013 05 13 concerning the local impact of the 2010 Ontario Municipal Partnership (OMPF) grant reconciliation be received as information.

q) **Heritage Discovery Centre Debt Approval**

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

The relevant By-law 2013-079 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

r) **Queenstown Board of Management (o/a The Downtown Association) 2012 Audit Report Prepared by KMPG LLP Chartered Accountants and 2013 Budget Estimates**

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover: Councillor F. Fata  
Seconder: Councillor S. Myers

Resolved that the report of the Commissioner of Finance and Treasurer dated 2013 05 13 concerning Queenstown Board of Management (o/a The Downtown Association) Audited Financial Statements for the year 2012, as prepared by KPMG LLP Chartered Accountants, be received and that the Downtown Association Budget estimates for the year 2013 be approved.

s) **Purchase of Dell Computer Workstation for 2013 Refresh**

A report of the Manager of Information Technology is attached for the consideration of Council.

Mover: Councillor F. Fata  
Seconder: Councillor T. Sheehan

Resolved that the report of the Manager of Information Technology dated 2013 05 13 concerning the purchase of Dell computers be received and the recommendation that this year's purchase of computers be awarded to Dell

Canada at its quoted price of \$60,582.50 plus H.S.T. utilizing the OECM pricing framework be approved.

t) **Contract 2013-2E – Reconstruction of Kohler Street (Queen Street East to Wellington Street East)**

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-laws 2013-081 and 2013-82 are listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

u) **Contract 2013-3E – Reconstruction of Maretta Street (Henrietta Street to Wallace Terrace)**

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-laws 2013-083 and 2013-84 are listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

v) **Contract 2013-4E – Fort Creek Aqueduct Replacement – Queen Street West to Albert Street West**

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-laws 2013-087 and 2013-88 are listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

w) **Contract 2013-6E – Fourth Line – East Davignon Creek Culvert Replacement**

A report of the Design and Construction Engineer is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that the report of the Design and Construction Engineer dated 2013 05 13 concerning Contract 2013-6E Fourth Line – East Davignon Creek Culvert Replacement be accepted and the recommendation to authorize staff to issue a letter authorizing the low bidder to order materials prior to awarding the contract at the May 27, 2013 Council meeting, provided that the tender value is within the budget allowance for the project, be approved.

x) **2013 Capital Works for Bridges**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover: Councillor M. Bruni  
Seconder: Councillor T. Sheehan

Resolved that the report of the Director of Engineering Services dated 2013 05 13 concerning 2013 Capital Works for Bridges be accepted and the recommendation that the necessary work be completed on the four bridges outlined in the report at an overall cost of \$200,000 with funding from the two miscellaneous construction reserves be approved.

y) **1743503 Ontario Inc. – 496 Second Line West – Zoning By-law 2013-47 – Planning Application A-4-13-Z**

A report of the City Solicitor is attached for the consideration of Council.

Mover: Councillor F. Fata  
Seconder: Councillor S. Myers

Resolved that the report of the City Solicitor dated 2013 05 13 concerning the OMB Appeal – By-law 2013-47 be accepted and that despite the appeal, Council confirms its wish to proceed with the by-law.

z) **Community Safety Zones – McNabb Street – Pine Street to Lake Street Speeding Concerns**

A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council. Also attached is a report of the Inspector, Patrol Services Division, Sault Ste. Marie Police Service.

Mover: Councillor F. Fata  
Seconder: Councillor T. Sheehan

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2013 04 22 and the report of the Inspector, Patrol Services Division, Sault Ste. Marie Police Service concerning Community Safety Zones – McNabb Street – Pine Street to Lake Street Speeding Concerns be received as information.

aa) **PWT Ditching Program – 2013**

A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council.

Mover: Councillor M. Bruni  
Seconder: Councillor S. Myers

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2013 05 13 concerning PWT Ditching Program 2013 be received as information.

bb) **Public Works New Equipment Needs 2013**

A report of the Manager of Equipment and Building Maintenance is attached for the consideration of Council.

Mover: Councillor M. Bruni  
Seconder: Councillor T. Sheehan

Resolved that the report of the Manager of Equipment and Building Maintenance dated 2013 05 13 concerning Public Works Equipment Needs – 2013 be accepted and the recommendation to proceed with preparing specifications and tendering the equipment in accordance with the City's procurement policies and procedures be approved.

**cc) Permission to Submit a Bid to the City of Ottawa for the Purchase of Used Orion V1 Buses**

A report of the Manager of Transit and Parking is attached for the consideration of Council.

Mover: Councillor F. Fata  
Seconder: Councillor S. Myers

Resolved that the report of the Manager of Transit and Parking dated 2013 05 13 concerning Permission to Submit a Bid – Used Orion V1 Buses be accepted and the recommendation to authorize staff to submit a bid to the City of Ottawa to purchase used Orion V1 buses (approximately 12 buses), with funding from the \$80,000 previously allocated in 2012 to refurbish one bus be approved.

**dd) Sault Ste. Marie Designated Property Grant Program Request**

A report of the Chair, Municipal Heritage Committee is attached for the consideration of Council.

Mover: Councillor F. Fata  
Seconder: Councillor T. Sheehan

Resolved that the report of the Chair, Municipal Heritage Committee dated 2013 05 13 concerning Designated Property Grant Program Request be accepted and the recommendation of the Municipal Heritage Committee that a grant of \$3,000 from the program be approved for the owner of 75 Huron Street (2319839 Ontario Inc.) for restoration of the front steps.

## **PART TWO – REGULAR AGENDA**

### **6. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

**(1) ADMINISTRATION**

**(2) COMMUNITY SERVICES DEPARTMENT**

**(3) ENGINEERING**

**(4) FIRE**

**(5) LEGAL**

**(6) PLANNING**

**a) Amendment to Digital Signs By-law 2012-206 – Application 1-13 filed Domenic Coccimiglio, Bridgetown Realty**

A report of the Planning Department is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that the report of the Planning Division dated 2013 05 13 concerning the Amendment to Digital Signs By-law 2012-206 – Application 1-13 by Domenic Coccimiglio, Bridgetown Realty – 85 Great Northern Road be received and that City Council deny the applicant's request to locate a digital sign at the proposed location, without the benefit of a Safety Review, completed by a qualified professional in accordance with Section 3.6 of Digital Signs By-law 2012-206.

**b) Application No. A-8-13-Z – filed by Jake Desrosiers – 11 White Oak Drive**

A report of the Planning Division is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that the report of the Planning Division dated 2013 05 13 concerning Application No. A-8-13-Z – filed by Jake Desrosiers – 11 White Oak Drive East be received and that City Council approves this application and rezones the subject property from "M2.S245" (Medium Industrial with a Special Exception 245) zone to "M2.S245" (Medium Industrial with an amended Special Exception 245) zone to add a "food trailer" as an additional permitted use on the subject property.

**c) Application No. 9-13-Z – filed by Conquest Investments Inc. – 540 Wellington St. W.**

A report of the Planning Division is attached for the consideration of Council.

Mover: Councillor F. Fata  
Seconder: Councillor S. Myers

Resolved that the report of the Planning Division dated 2013 05 13 concerning Application No. A-9-13-Z – filed by Conquest Investments Inc. – 540 Wellington Street West be received and that City Council approves this application and rezones the subject property from “R3” (Low Density Residential) zone to “R3.S” (Low Density Residential with a Special Exception) zone permitting an office use, in addition to the uses permitted in an “R3” zone, subject to the four conditions contained in the report.

**(7) PUBLIC WORKS AND TRANSPORTATION**

**(8) BOARDS AND COMMITTEES**

**a) EDF Application – Naturallia: Business-to-Business Matchmaking Event**

A report of the CEO, Sault Ste. Marie Economic Development Corporation is attached for the consideration of Council.

Mover: Councillor F. Fata  
Seconder: Councillor T. Sheehan

Resolved that the report of the CEO, Sault Ste. Marie Economic Development Corporation dated 2013 05 07 concerning Naturallia: Business-to-Business Matchmaking Event be accepted and the recommendation to provide \$25,000 from the Economic Diversification Fund be approved.

**b) Business Plan – Results Year Three (2012)**

Sault Ste. Marie Police Service – Business Plan 2010-2012 was provided under separate cover with the 2013 04 22 Agenda. This matter was deferred at the 2013 04 22 Council meeting.

Mover: Councillor M. Bruni  
Seconder: Councillor T. Sheehan

Resolved that the report of the Chief of Police dated 2013 04 05 concerning Business Plan – Results Year Three (2012) be received as information.

**7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

**a) Mover: Councillor F. Manzo  
Seconder: Councillor L. Turco**

Whereas former Mayor of North Bay Jack Burrows died on April 29, 2013; and  
Whereas Mr. Burrows served three consecutive terms as Mayor of North Bay, from 1994 to 2003, as a City Councillor from 1989 to 1994 and following his retirement from municipal politics as a member of the Northern Ontario Heritage Fund Corporation board of directors; and  
Whereas Jack was a true ambassador for Northern Ontario;

Now Therefore Be It Resolved that Sault Ste. Marie City Council, on behalf of the entire community, extends deepest sympathies to the Burrows family.

**8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

**9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

**10. CONSIDERATION AND PASSING OF BY-LAWS**

By-laws before Council TO BE PASSED which do not require more than a simple majority.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that all by-laws listed under Item 10 of the AGENDA under date May 13, 2013 be approved.

**AGREEMENTS**

a) **2013-81**

A by-law to authorize a contract between the City and Palmer Construction Group Inc. for the reconstruction of Kohler Street from Queen Street East to Wellington Street East.

A report from the Design and Construction Engineer is on the Agenda.

b) **2013-83**

A by-law to authorize an agreement between the City and Avery Construction Limited for the reconstruction of Maretta Street from Henrietta Street to Wallace Terrace.

A report from the Design and Construction Engineer is on the Agenda.

c) **2013-87**

A by-law to authorize an agreement between the City and R. M. Belanger Limited for the Fort Creek Aqueduct Replacement from Queen Street West to Albert Street West.

A report from the Design and Construction Engineer is on the Agenda.

## **COMMUNITY SERVICES DEPARTMENT**

### **d) 2013-79**

A by-law to authorize the issuance of Eight Hundred and Fifty Thousand (\$850,000) Dollars of long term debt to finance the construction of the Heritage Discovery Centre – Ermatinger Clergue National Historic Site.

A report from the Commissioner of Finance and Treasurer is on the Agenda.

### **LICENSING**

### **e) 2013-86**

A by-law to prohibit vendors from locating on or near the grounds of Rotaryfest 2013.

### **STREET ASSUMPTION**

### **f) 2013-76**

A by-law to assume for public use and establish as public streets various parcels of land conveyed to the City.

### **TAXES**

### **g) 2013-65**

A by-law to provide for the adoption of recovery percentage for the 2013 taxation year.

### **TEMPORARY STREET CLOSINGS**

### **h) 2013-80**

A by-law to authorize the closing to vehicular traffic on Brown Street from Cathcart Street to the laneway behind St. Paul's Church to facilitate a neighbourhood barbecue and party. The closure takes place on July 6<sup>th</sup>, 2013 from 1 p.m. to 7 p.m.

### **i) 2013-82**

A by-law to permit the temporary closing of Kohler Street from Queen Street East to Wellington Street East from May 15, 2013 until November 30, 2013 to facilitate the reconstruction of Kohler Street.

### **j) 2013-84**

A by-law to permit the temporary closing of Maretta Street from Henrietta Street to Wallace Terrace from May 15, 2013 until November 30, 2013 to facilitate the reconstruction of Maretta Street.

**k) 2013-85**

A by-law to permit the temporary closing of various streets to facilitate Rotaryfest 2013 from July 18<sup>th</sup> until July 20<sup>th</sup>, 2013.

**l) 2013-88**

A by-law to permit the temporary closing of Queen Street West between Andrew Street and John Street from May 15, 2013 until September 30, 2013 to facilitate the Fort Creek Aqueduct Replacement.

**ZONING**

**m) 2013-77**

A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 66 Nicholas Avenue (Pollard).

**n) 2013-78**

A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 1655 Trunk Road (Mattioli Craft Limited).

By-laws before Council for THIRD reading which do not require more than a simple majority

**LOCAL IMPROVEMENTS**

**o) 2013-50**

A by-law to authorize the construction of a concrete sidewalk on Great Northern Road from Second Line East to Third Line East under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06.

**11. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

**12. ADDENDUM TO THE AGENDA**

**13. ADJOURNMENT**

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that this Council now adjourn.

# **MINUTES**

## **REGULAR MEETING OF CITY COUNCIL**

**2013 04 22**

**4:30 P.M.**

## **COUNCIL CHAMBERS**

**Present:** Mayor D. Amaroso, Councillors L. Turco, S. Butland, S. Myers, M. Bruni, J. Krmpotich, B. Watkins, P. Christian, T. Sheehan, P. Mick

**Officials:** J. Fratesi, R. Tyczinski, N. Kenny, L. Girardi, N. Apostle, B. Freiburger, J. Bruzas, J. Dolcetti, D. Elliott, D. McConnell, M. Nadeau, S. Hamilton Beach, A. Starzomski, T. Reid

**Absent:** Councillors F. Fata, R. Niro, F. Manzo

### **1. ADOPTION OF MINUTES**

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that the Minutes of the Regular Council Meeting of 2013 04 08, Budget Meeting of 2013 03 25 and Special Meeting of 2013 04 15 be approved.  
**CARRIED**

### **2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA**

### **3. APPROVE AGENDA AS PRESENTED**

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that the Agenda and Addendum #1 for 2013 04 22 City Council meeting as presented be approved. **CARRIED**

### **4. DELEGATIONS/PROCLAMATIONS**

- a) Joe Krmpotich, 1<sup>st</sup> Vice President, Sault Ste. Marie and District Labour Council was in attendance concerning proclamation – Day of Mourning.

- b) Christine Campana, Networking Facilitator for the Arts Council was in attendance concerning proclamation – National Youth Arts Week.
- c) Kathy Yukich, Chair – Historic Sites Board was in attendance concerning agenda item 6.(8)(a).
- d) Dan Krmpotich, Co-ordinator – Local Immigration Partnership was in attendance concerning proclamation – Cultural Diversity Week.
- e) Terry Lemieux was in attendance concerning agenda item 5.(q).
- f) Tyler Pollard was in attendance concerning agenda item 6.(6)(a).
- g) Peter Bortolussi was in attendance concerning agenda item 6.(6)(b).

## **PART ONE – CONSENT AGENDA**

### **5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that all the items listed under date 2013 04 22 – Part One – Consent Agenda be approved as recommended with the exception of item 5.(t), 5.(q). CARRIED

- a) Correspondence from AMO was received by Council.
- b) Correspondence from the City of Brantford (concerning heads and beds legislation), the Township of Wainfleet (concerning wind turbines) and the Township of Prince (concerning Ontario Rangers program) was received by Council.
- c) Correspondence from the Sault Community Career Centre concerning a request for a reduced rental rate for the Essar Centre was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that correspondence from the Sault Community Career Centre concerning a request for a reduced rental rate for the Essar Centre be referred to appropriate staff for review and report back to Council. CARRIED

#### **d) Staff Travel**

The report of the Chief Administrative Officer was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins  
Resolved that the report of the Chief Administrative Officer dated 2013 04 22 concerning Staff Travel requests be approved as requested. CARRIED

e) **Tender for Seasonal Security**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor P. Mick

Resolved that the report of the Manager of Purchasing dated 2013 04 22 be endorsed and that the tender for Seasonal Security Services required by various City Departments be awarded as recommended. CARRIED

f) **Property Tax Appeals**

The report of the City Tax Collector was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that pursuant to Section 357 of the Municipal Act, 2001, the adjustments for the tax accounts outlined on the City Tax Collector's report of 2013 04 22 be approved and that the tax records be amended accordingly. CARRIED

g) **Request for Financial Assistance for National/International Sports Competitions – Youth Bowling Nationals**

The report of the Manager of Recreation and Culture was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor P. Mick

Resolved that the report of the Manager of Recreation and Culture dated 2013 04 22 concerning Request for Financial Assistance for National/International Sports Competitions be accepted and the recommendation to provide a \$400 grant to the Northcrest Lanes Youth League Bowling Team to attend the Youth Bowling Council National Youth Championships be approved. CARRIED

h) **Contract 2013-E – Reconstruction of Queen Street East (Simpson Street to Pine Street)**

The report of the Design and Construction Engineer was received by Council.

The relevant By-laws 2013-071 and 2013-72 are listed under Item 10 of the Minutes.

i) **Sewer Repair Contract – Woodward Avenue and Rossmore Road**

The report of the Design and Construction Engineer was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that the report of the Design and Construction Engineer dated 2013 04 22 concerning Sewer Repair Contract be accepted and the recommendation to proceed to tender the projects at an estimated total cost of \$400,000 with funding from the Emergency Repairs Projects allocation – 2013 Sewer Surcharge Budget be approved. CARRIED

j) **Resurfacing of City Streets – 2013 Miscellaneous Paving Program**

The report of the Director of Engineering Services was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor P. Mick

Resolved that the report of the Director of Engineering Services dated 2013 04 22 concerning Resurfacing of City Streets – 2013 Miscellaneous Paving Program be accepted and the recommendation to proceed with the 2013 program at a cost of \$2.48 million with funding from the miscellaneous construction allowance, the 2013 capital resurfacing allowance and under-runs from previous capital programs be approved. CARRIED

k) **Elementa Lease Extension – City Landfill**

The report of the Land Development and Environment Engineer was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Whereas Elementa Group Inc. agrees that there will be no requests for future expansion of the pilot plant or development of a smaller scale commercial facility at the landfill; and

Whereas Elementa Group Inc. agrees to remove the equipment in accordance with the terms of the original lease by October 21, 2013; and

Whereas Elementa Group Inc. agrees to ensure that the building and its contents remain insured and that the building is regularly inspected; and

Whereas Elementa Group Inc. agrees to ensure that either the building remains heated or that the building services are properly winterized as may be required; and

Whereas Elementa Group Inc. remains responsible for all utility bills up to the lease expiry date or until such time as the building is officially transferred back to the City subsequent to the removal of the existing equipment;

Now Therefore Be It Resolved that the report of the Land Development and Environmental Engineer dated 2013 04 22 concerning Elementa Lease Extension – City Landfill be accepted and the request for a lease extension based on the conditions stated in the report be approved. CARRIED

l) **Animal Control By-law**

The report of the Assistant City Solicitor was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that the report of the Assistant City Solicitor dated 2013 04 22 concerning Animal Control By-law be accepted and the recommendation not to amend the present by-law but to refer the issue of noise from domesticated animals to the Noise By-law Review Committee be approved. CARRIED

**m) Regulation of Common Bawdy Houses**

The report of the City Solicitor was received by Council.

The relevant By-law 2013-068 is listed under Item 10 of the Minutes.

**n) Ontario Distribution Sector Review Panel**

The report of the City Solicitor was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that the report of the City Solicitor dated 2013 04 22 concerning Ontario Distribution Sector Review Panel be received as information. CARRIED

**o) Street Closing Application – Sharon Hill Subdivision II, Plan M391**

The report of the City Solicitor was received by Council.

The relevant By-laws 2013-060 and 2013-61 are listed under Item 10 of the Minutes.

**p) Collections Agreement with IQOR Canada for Third Party Collection Services on Outstanding Defaulted Provincial Offences Fines**

The report of the Manager of Provincial Offences was received by Council.

The relevant By-law 2013-069 is listed under Item 10 of the Minutes.

**q) Community Safety Zones – McNabb Street – Pine Street to Lake Street Safety Concerns**

The report of the Deputy Commissioner of Public Works and Transportation was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2013 04 22 concerning Community Safety Zones – McNabb Street – Pine Street to Lake Street Safety Concerns be received as information. DEFERRED

Moved by: Councillor S. Myers  
Seconded by: Councillor M. Bruni  
Whereas the item 5.(q) regarding Community Safety Zones involves Police Service Enforcement; and  
Whereas no one from Sault Ste. Marie Police Service is in attendance tonight;  
Now Therefore Be It Resolved that this item be brought forward at another meeting date when Sault Ste. Marie Police Service can be in attendance.  
CARRIED

r) **Byrne/Morrison and North Street Intersection**

The report of the Deputy Commissioner of Public Works and Transportation was received by Council.

The relevant By-laws 2013-049 and 2013-70 are listed under Item 10 of the Minutes.

s) **Permission to Purchase One (1) 40-Foot Low Floor Nova Bus**

The report of the Manager of Transit and Parking was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that the report of the Manager of Transit and Parking dated 2013 04 22 concerning Purchase of One (1) 40-Foot Low Floor Nova Bus be accepted and the recommendation to purchase the bus at a cost of \$424,695 with funding from an MTO capital grant (\$309,032) and the transit equipment reserve (\$115,663) be approved. CARRIED

t) **Lions Club – Pointe Des Chenes Campground**

The report of the Commissioner of Public Works and Transportation was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor P. Mick

Resolved that the report of the Commissioner of Public Works and Transportation dated 2013 04 22 concerning Lions Club – Pointe Des Chenes Campground be accepted and the recommendation to renew the existing agreement with the club for operation of the campground for a period of one year be approved. CARRIED

u) **Clearing Snow from Hydrants**

The memorandum from the President and CEO of PUC Services Inc. was received by Council.

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that the memorandum from the President and CEO of PUC Services Inc. dated April 10, 2013 concerning Clearing Snow from Hydrants be received as information. CARRIED

v) **Business Plan – Results Year Three (2012)**

The report of the Chief of Police was received by Council.

Moved by: Councillor B. Watkins

Seconded by: Councillor P. Mick

Resolved that the report of the Chief of Police dated 2013 04 05 concerning Business Plan – Results Year Three (2012) be received as information. DEFERRED

Pecuniary Interest – Councillor L. Turco – spouse employed by Sault Ste. Marie Police Service

w) Correspondence from Ontario Lottery and Gaming advising that the quarterly payment of the 5% allocation from January 1, 2013 to March 31, 2013 is \$296,866 was received by Council.

Pecuniary Interest – Councillor M. Bruni – employed by OLG  
Councillor P. Christian – spouse employed by OLG

x) Copy of correspondence from the Mayor to the Premier of Ontario concerning Ontario Lottery and Gaming Corporation "Modernization" process was received by Council.

Pecuniary Interest – Councillor M. Bruni – employed by OLG  
Councillor P. Christian – spouse employed by OLG

y) Copy of correspondence from the Minister of Finance to the Mayor concerning Ontario Lottery and Gaming Corporation "Modernization" process was received by Council.

Pecuniary Interest – Councillor M. Bruni – employed by OLG  
Councillor P. Christian – spouse employed by OLG

z) **Council Travel**

Moved by: Councillor S. Butland

Seconded by: Councillor P. Mick

Resolved that Councillor Lou Turco be authorized to travel to the FONOM Board of Director's Meeting, Annual General Meeting and Conference in Parry Sound for (4 days in May) at an estimated cost to the City of \$860 be approved. CARRIED

## **PART TWO – REGULAR AGENDA**

### **6. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

**(1) ADMINISTRATION**

**(2) COMMUNITY SERVICES DEPARTMENT**

**(3) ENGINEERING**

**(4) FIRE**

**(5) LEGAL**

**(6) PLANNING**

**a) Application No. A-6-13-Z – filed by Tyler Pollard – 66 Nicholas Avenue**

The report of the Planning Division was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that the report of the Planning Division dated 2013 04 22 concerning Application No. A-6-13-Z – filed by Tyler Pollard be received and that City Council approve this application and rezone the subject property from "R2" (Single Detached Residential) zone to "R2.S" (Single Detached Residential zone with a Special Exception) to permit a duplex dwelling, in addition to the uses permitted in a "R2" zone, subject to the following provisions:

1. The required parking for the duplex dwelling may be located within a required front yard; and
2. That the required parking spaces may be stacked. CARRIED

**b) Application No. A-7-13-Z – filed by Mattioli Craft Limited**

The report of the Planning Division was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that the report of the Planning Division dated 2013 04 22 concerning Application No. A-7-13-Z – Mattioli Craft Limited – 1655 Trunk Road be received and that City Council approves this application and rezones the western portion of the 'Subject Area' as shown on the maps attached, from Medium Industrial zone with Special Exception 259 (M2.S259) to Medium Industrial zone with Special Exception 259 (M2.S259) with the following amendments:"

1. That in addition to the uses permitted in an "M2" zone a 'Reload Centre for Logs and Pulpwood' be permitted; and
2. That buildings and structures are prohibited from occupying the north 33m of the subject property until such time as an Archaeological Assessment is completed and approved by the Ministry of Culture. CARRIED

**(7) PUBLIC WORKS AND TRANSPORTATION**

**(8) BOARDS AND COMMITTEES**

**a) Heritage Discovery Centre - Ermatinger-Clergue National Historic Site**

The report of the Chair – Historic Sites Board was received by Council. The reports of the Commissioner of Community Services, the Commissioner of Finance/Treasurer, the Manager of Audits and Capital Planning and the City Solicitor were received by Council.

Moved by: Councillor S. Myers

Seconded by: Councillor L. Turco

Whereas the Heritage Discovery Centre is identified in the City's Strategic Plan; and

Whereas federal funding of \$1.9 million and provincial funding of \$1 million has been secured; and

Whereas after utilization of \$200,000 from the Historic Sites reserve, a shortfall of about \$900,000 would exist to complete the project; and

Whereas other funding applications have been unsuccessful; and

Whereas the Commissioner of Finance has, in a report dated 2013 04 22, articulated a funding plan.

Now Therefore Be It Resolved that:

1. the funding plan outlined in the said report be approved;
2. the necessary by-laws to authorize two federal funding agreements be approved;
3. appropriate staff proceed to issue the tender for this project as soon as possible; and
4. a Project Steering Committee with appropriate staff and representation from City Council (Councillors S. Myers, P. Mick and L. Turco) and the Historic Sites Board be established to oversee the project. CARRIED

**7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS  
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

**a) Moved by: Councillor T. Sheehan**

Seconded by: Councillor R. Niro

Whereas the City of Sault Ste. Marie signed accountability agreements with both the Sault Ste. Marie Economic Development Corporation and the Sault Ste. Marie Innovation Centre years ago;

Now Therefore Be It Resolved that City Council requests that staff report back to Council on how these agreements can be reviewed with the aim of creating greater efficiencies that ultimately result in taxpayers' savings and more business creating well-paying jobs. DEFERRED

**8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

**9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

**10. CONSIDERATION AND PASSING OF BY-LAWS**

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that all by-laws listed under Item 10 of the AGENDA under date April 22, 2013 be approved. CARRIED

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that By-law 2012-192 being a by-law to stop up, close and authorize the conveyance of a lane in the Sault Ste. Marie Park Subdivision Plan 7602 be READ a THIRD time and PASSED in open Council this 22<sup>nd</sup> day April, 2013. CARRIED

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that By-law 2013-49 being a by-law to amend Schedule "F" and Schedule "I" of Traffic By-law 77-200 regarding Byrne/Morrison and North Street intersection be PASSED in open Council this 22<sup>nd</sup> of April, 2013. CARRIED

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that By-law 2013-60 being a by-law to assume for public use and establish as a public street, a street in the Sharon Hill II Subdivision, Plan M391 be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that By-law 2013-61 being a by-law to stop up, close and authorize the conveyance of a street in the Sharon Hill II Subdivision, Plan M391 be read a FIRST and SECOND time in open Council this 22<sup>nd</sup> day of April, 2013.

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that By-law 2013-62 being a by-law to provide for 2013 final tax billing be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that By-law 2013-63 being a by-law to provide for the adoption of taxation transition ratios be PASSED in open Council this 22<sup>nd</sup> day of April, 2013.  
CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-64 being a by-law to provide for the adoption of property tax rates for 2013 BE PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-66 being a by-law to adopt optional tools for the purposes of administering limits for the commercial, industrial and multi-residential Property Classes be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-67 being a by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305 be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-68 being a by-law to establish interim control provisions for the City of Sault Ste. Marie to prohibit the establishment of common bawdy houses for an interim period of one (1) year in order to allow for the completion of a planning study on the potential regulation of these uses be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-69 being a by-law to authorize an agreement between the City and IQOR Canada Ltd. to provide Professional Collection Services (collection of Provincial Offences Act fines) and to authorize the renewal of the Agreement subject to the same terms, conditions and provisions for a further period of one year commencing May 1<sup>st</sup>, 2013 and ending on April 30<sup>th</sup>, 2014 be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-70 being a by-law to authorize the temporary closing of the most easterly end of Byrne Avenue this Spring be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. (This temporary by-law will be in place until such time as the road closure is constructed and can be surveyed.) CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-71 being a by-law to authorize a contract between the City and 1531161 Ontario Inc. (o/a Boyer Construction) for the reconstruction of Queen Street East from Simpson Street to Pine Street. (Contract 2013-1E) be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-72 being a by-law to permit the temporary closing of Queen Street East from Simpson Street to Pine Street from April 23, 2013 to November 30, 2013 to facilitate the reconstruction of Queen Street East be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-73 being a by-law to authorize the execution of an agreement between the City and Her Majesty the Queen in Right of Canada as represented by the Minister of Canadian Heritage for funding under the Cultural Spaces Fund for the Heritage Discovery Centre be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that By-law 2013-74 being a by-law to authorize the execution of an agreement between the City and Her Majesty the Queen in Right of Canada as represented by the Minister of Canadian Heritage for funding under the Federal Secretariat, Bicentennial of the War of 1812 program for the Heritage Discovery Centre be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

Moved by: Councillor L. Turco  
Seconded by: Councillor B. Watkins

Resolved that by-law 2013-75 being a by-law to amend Schedule "E" of Traffic By-law 77-200 regarding Byrne Avenue be PASSED in open Council this 22<sup>nd</sup> day of April, 2013. CARRIED

## **11. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

Moved by: Councillor S. Myers  
Seconded by: Councillor M. Bruni

Resolved that Council shall now go into Caucus to consider:

- the acquisition of a portion of property along Base Line Road for bridge improvement purposes (section 239(2) Possible Land Acquisition and Disposition);

- Declaring property on Simcoe Street surplus and authorizing sale (section 239(2) Possible Land Acquisition and Disposition);
  - A presentation by OPP Provincial Liaison Team Members with respect to the Idle No More movement and other demonstrations occurring in the Province (section 239(2)(1) Security of the Property of the Municipality and Section 239(3)(1) meeting for the purpose of training); and
- Further Be It Resolved that should the said Caucus meeting be adjourned, Council may reconvene in Caucus to continue to discuss the same matters without the need for a further authorizing resolution. CARRIED

## **12. ADDENDUM TO THE AGENDA**

## **13. ADJOURNMENT**

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that this Council now adjourn. CARRIED

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Mayor

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City Clerk

## **Malcolm White**

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**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** April 26, 2013 12:02 PM  
**To:** Malcolm White  
**Subject:** OMERS Update from MEPCO

### **Municipal Employer Pension Centre of Ontario (MEPCO)**

#### **OMERS Update: April 26, 2013**

The 2013 cycle for considering Specified Plan Change (SPC) Proposals is in process, with proposals being formally tabled by sponsor representatives to the Sponsors Corporation (SC) Board. The SC Board is required to make decisions by the end of June. Employer representatives are continuing efforts to reduce plan benefits on either a temporary or go forward basis, in order to deal with high contribution rates.

As at April 23, five SPC proposals have been submitted from both employer and employee sponsors.  
 Highlights:

#### **Proposal #01-13 NRA 60 Police Civilians (PAO)**

Proposal would make NRA 60 benefits available to members of the Primary Plan who are police civilians and whose employers change to NRA 60 in respect of this class of members, effective January 1, 2014.

#### **Proposal #02-13 Reduce Indexing to 50% (AMO, Toronto, OAPSB)**

Proposal has 3 elements:

- i) When the Primary Plan is in deficit, the current automatic 100% indexing would be reduced to up to 50% of the CPI increases in the previous year, meaning that only 50% of the CPI increase would be pre-funded.
- ii) Where retirees whose pension may be less in any year as a result of (i), the SC would determine if pensions of retirees should be increased for that year, after receiving the Primary Plan valuation for the previous year. In making its determination the Corporation will consider the current state of the Fund, the likelihood of further contribution increases being required in the next 5 years, the amount of CPI increase in the previous year and such other factors as the Corporation shall take into account in making its decision.
- iii) Upon the next filing of the Primary plan valuation, contributions would be reduced to the minimum level permitted by law.

This proposal would be effective January 1, 2015 or as soon as notice of change can be given, but not later than January 1, 2016.

#### **Proposal #03-13 Delay Early Retirement (AMO, Toronto)**

Current members in respect of service after December 31, 2015 and employees becoming members of OMERS after this date would not be able to exercise an unreduced early retirement option before age 55 for NRA 60 members and age 60 for NRA 65 members, effective January 1, 2016.

#### **Proposal #04-13 Benefit Accrual Rate 1.85% (AMO, EDA)**

- (i) Beginning January 1, 2015, a reduced multiplier of 1.85% in the pension formula for earnings above the YMPE (Year's Maximum Pensionable Earnings for CPP set by CRA) would be applied.
- (ii) Allow the maximum years of service accrual to increase to permit members to continue to achieve a pension with a 70% replacement ratio.

**Proposal #05-13 NRA 60 Paramedics (OPSEU,CUPE)**

This proposal would amend the Primary plan to allow employers to provide NRA 60 benefits to paramedics, effective January 1, 2014.

**Summary:**

Proposals 2, 3 and 4 would contribute to the sustainability of the Plan and help reduce the current pressures on the Plan. Proposals 1 and 5 would shift certain employees to NRA 60 which has a higher allocation of contribution rate given the cost of the NRA 60 benefits and would impact municipal budgets where municipalities have their own police services and provide ambulance services.

For more detailed information on the 2013 SPC proposals and their rationale, please visit

<http://www.omerssc.com/PlanChanges/4783.aspx>

May 8, 2013

## OPP Begins Municipal Consultations on Billing Reform and Other Updates

An Ontario Provincial Police (OPP) driven consultation has begun via seven regional forums with 74 randomly selected OPP contracted and OPP non-contracted municipalities. The forums in Northwestern Ontario have been completed with sessions in Northeastern, Central, Eastern and Southwestern Ontario to occur shortly. At the completion of these regional sessions later in May, a report of what the OPP heard will be consolidated and then sent out to all 323 OPP-serviced municipalities for further comment and validation.

The OPP consultation is about the reform of the method it uses to bill municipalities for its policing services. The OPP is seeking direct feedback on municipal views of the current billing method and to find out what is important to municipal governments in the development of future billing options. This municipal consultation will help to inform changes to the OPP billing method that will be presented to the provincial government for decision. Anticipated timing is that any change would be made this fall. There is a broad understanding that the current OPP billing system, which has developed over time, is not equitable among municipal governments.

This billing reform initiative is specifically scoped on how to bill municipalities for OPP services going forward. It is not designed to explore or address the underlying OPP service cost drivers. However, there is recognition of the complex linkages between this billing initiative to the continuing municipal call for reduction of overall policing costs, the Ontario Municipal Partnership Fund (OMPF) and the work of the Future of Policing Advisory Committee (FPAC) that is looking at core and non-core functions and ways to impact costs.

There is a wide variation and lack of transparency of OPP costs to the municipalities they serve. OPP costs can vary widely between municipalities within the same detachment or among municipalities with similar populations. Also, municipalities that are considered "hub" communities (e.g. serve as regional centres), experience higher policing costs than same-sized non-hub municipalities. This has been of great concern to those municipalities paying higher than average per household costs for their OPP services. The 2011 per household costs for OPP services can range from under a \$100 to well over \$600.

Bringing greater transparency and clear communication of what is in OPP billing to municipalities, was in part addressed through the 2012 publication *Understanding Municipal Policing Cost* (<http://www.opp.ca/ecms/index.php?id=13>) developed by an AMO, OPP and Ministry of Community Safety and Correctional Services working group. Although it provided a detailed inventory as to all the cost variables that go into municipal OPP billing, it was not able to address the OPP deployment model, the calls for service/response standards or other factors that determine the municipal policing costs.

In April, the OPP Municipal Policing Bureau established a Municipal Policing Working Group with municipal representatives. It has the following objectives:

- To provide a forum for the OPP to discuss and provide strategic advice on opportunities to enhance efficiency and effectiveness of OPP municipal police services.
- To provide an opportunity for stakeholders early input into its policy development process and ensure that proposed policy initiatives are relevant, timely and, ultimately, successful.
- To solicit diverse perspectives on municipal policing and new ideas to strengthen the efficiency and effectiveness of municipal police services.

The Working Group is also composed of: OPP representatives, municipal representatives (Mayors and CAOs from contract and non-contract OPP-policed municipalities), AMO, Ontario Association of Police Services Board (OAPS) staff and provincial government staff. Although the current focus of the OPP working group is on this billing initiative, other expected future issues to be discussed are civilian governance, future legislation and opportunities for more efficient and effective OPP municipal police services.

This week, OPP Municipal Policing Bureau Commander, Superintendent Rick Philbin, sent a letter to all 323 OPP-serviced municipalities with respect to the 2014 projected salary increase of 8.55%. The letter is attached. The salary increase is part of the collective agreement, started in January 2011 and to end in December 2014. The terms of the agreement called for an increase of 5% in 2011, followed by a two year wage freeze and top up commitment for 2014. It should be understood that the only possible way to undo such collective agreement increases would be by provincial legislation which would draw legal and policy challenges.

Additionally, on May 6th, OPP Commissioner Chris Lewis released a video statement on the complex issues surrounding the costs of municipal policing. The video link is:  
<http://www.youtube.com/watch?v=OE0dMsLRwJY>.

AMO will continue to update members on progress and any additional emerging issues related to municipal policing costs.

**Contact:** Monika Turner, Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca) 416-971-9856 Ext. 318.

5(a)

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
Bureau des services policiers des municipalités  
777 Memorial Ave. 777, ave Memorial  
Orillia ON L3V 7V3 Orillia (ON) L3V 7V3  
Tel: (705) 329-6200 Fax: (705) 330-4191

File #: 4450

May 7, 2013

Mayors / Reeves  
OPP Policed Municipalities

Dear Mayor / Reeve:

I am writing to inform you of the financial impact of the 2010 Public Sector Compensation Framework Agreement as communicated to your municipality in a letter dated January 28, 2011. The Framework Agreement is for a four-year term commencing January 1, 2011 and extending to December 31, 2014.

Within the 2010 Framework Agreement between the Ontario Provincial Police Association (OPPA) and the Province of Ontario, the OPPA agreed to a two-year across the board salary freeze for both uniform and civilian members. The salary freeze applied to 2012 and 2013. The agreement will conclude with a salary increase in 2014, which will match the salary of the highest paid police service in Ontario.

At this time the projected salary increase for 2014 will be 8.55 percent. This salary increase clause for 2014 will be implemented some time between January 1<sup>st</sup> and September 30<sup>th</sup> of 2014, and the increase will be retroactive to January 1<sup>st</sup>. The 2014 salary rate estimates for OPP costs have been provided in the chart below for your reference:

**2014 Annual Salary Rates Comparison**

	Agreement		Increase	
	2014*	2011 – 2013	\$	%
Provincial Constable	\$ 94,702	\$87,240	\$7,462	8.55
Sergeant	\$106,483	\$98,093	\$8,390	8.55
Detachment Administrative Clerk	\$ 60,181	\$55,439	\$4,742	8.55

\* Based on current projected wages of police services in Ontario

5(a)

Mayors / Reeves  
Page two

In December 2013, your municipality can expect to receive your 2014 estimate for policing services. This document will reflect the most current available salary projections for 2014.

The OPP recognizes that efficiency and financial accountability are of paramount importance to municipal governments. We also understand that OPP policing forms a significant portion of municipal budgets. Through operational assessments and business process reviews, the OPP works to continually identify opportunities to improve the delivery of policing services to better serve municipalities and this work continues.

We are currently engaged in a working group to provide a forum for the OPP to bring together invited stakeholders to discuss and provide strategic advice on opportunities to provide efficiency and effectiveness. We will continue our close collaboration with municipalities as partners in ensuring an effective system of municipal police services delivery. We will also continue to work with the Future of Policing Advisory Committee (FPAC), an advisory body established by MCSCS, as it develops recommendations that will contribute to effective, efficient and sustainable police service delivery in Ontario.

If you require additional information or clarification of the information contained in this letter, please contact my office at (705) 329-6200. You may be assured of the OPP's commitment to working with you as we continue to provide effective and professional policing services to your community.

Yours truly,



R. A. (Rick) Philbin, Superintendent  
Commander  
Municipal Policing Bureau

/pf

c. Financial Officer

5(a)

# FONOM

The Federation of Northern Ontario Municipalities

May 8, 2013

## FONOM Looking for ONTC Commitment from Wynne

The Federation of Northern Ontario Municipalities will be welcoming Premier Kathleen Wynne to their meeting in Parry Sound next week and will be taking the opportunity to seek a commitment from the Wynne Government to halt the divestment of the Ontario Northland Transportation Commission.

The Government has established an ONTC Advisory Committee involving northern municipal leaders, but there has been little progress between parties over the last two months. The Wynne Government's Budget included a commitment to ensuring 'viable, efficient and sustainable transportation and communication systems.'

"In the opinion of the north, the only viable, efficient and sustainable transportation system is one that is publicly owned and operated. We will be asking that the Premier commit to ending the divestment of ONTC to ensure the north maintains its economic viability," said Mayor Al Spacek, President of FONOM.

The Government's decision to divest ONTC will privatize passenger and freight transportation in the North as well as Ontera communications.

"We want to have a constructive discussion with the Government about what ONTC and Ontera mean for the north, but we need to make sure that the Premier is listening," said Spacek. "This isn't just about dollars and cents; these services mean a lot more to people in the north. The Premier has said she wants to listen to the people. Well, the people are speaking, and now it's time for action."

The Premier will be meeting with Mayors from FONOM's member municipalities and discussing the divestment of ONTC and Ontera, as well as changes to overnight camping rules in provincial parks, and other issues of importance to the north.

For More Information:

Al Spacek, President of FONOM 705 335 0001



Corporate Services  
Council and Administrative Services

April 26, 2013

Attention:                    **Brampton's Top 100 Employers**  
 Re:                          **Veterans Affairs Canada – Hire a Veteran Program**

---

Canada's Veterans are qualified, talented and hardworking men and women with transferable skills that would be an asset to any workforce. The City of Brampton recently announced it would participate in Veterans Affairs Canada (VAC) – Hire a Veteran Program. Brampton is the first Canadian municipality to participate in Hire a Veteran, an initiative which will see more jobs directed to Canadian Veterans transitioning from military careers to the civilian workforce. Each year 4,000 – 5,000 Veterans leave the military at an average release age of 37 years. Local Brampton businesses can benefit from hiring highly skilled and motivated transitioning Canadian Force members and Veterans.

The Council of the Corporation of the City of Brampton passed the following resolution at its meeting of March 27, 2013:

- C066-2013    1. That the report from Mayor S. Fennell, dated March 27, 2013, to the Council Meeting of March 27, 2013, re: **Veterans Affairs Canada – Hire a Veteran Program** be received; and,
2. That a copy of this report and program information be sent to:
- a) the Royal Canadian Legion Branch 15, Royal Canadian Legion Branch 609 and the Lorne Scots Regiment;
  - b) the Brampton Board of Trade;
  - c) the Top 100 Employers in the business community (incl. email account);
  - d) Sheridan College, the Brampton Civic Hospital and the Peel Regional Police Service; and,
  - e) the Region of Peel and all Ontario municipalities.

The federal program calls on public and private organizations to forward job notifications to a specific email account ([jobs-emplois@vac.gc.ca](mailto:jobs-emplois@vac.gc.ca)), maintained by Veterans Affairs Canada. These employment opportunities are then shared with:

- VAC employees who work with transitioning Canadian Forces members and Veterans;
- The Canadian Forces; and
- National contractors offering vocational related services.

Job notifications will be posted to various job profile banks that Veterans have access to and when appropriate, also shared directly with Veterans who have the required skill sets for a particular employment opportunity. As of the end of March 2013, The City of Brampton's Human Resource department began forwarding employment opportunities to the Hire a Veteran email account.

I urge all Brampton employers to support this initiative and participate in the Hire a Veteran Program.

Yours truly,

Susan Fennell  
Mayor, City of Brampton

(CL - H1)

**Re: Veterans Affairs Canada – Hire a Veteran Program****Distribution List:**

- Brian Capon, President, Royal Canadian Legion Branch 15, 80 Mary Street, Brampton, ON L6W 2R3
- William Poland, President, Royal Canadian Legion Branch 609, 1133 Queen Street E., Brampton, ON L6T 4E2
- The Lorne Scots, 2 Chapel Street, Brampton, ON L6W 2H1
- Jeff Zabudsky, President and CEO, Sheridan College Institute of Technology and Advanced Learning, 7899 McLaughlin Road South, Brampton, ON L6Y 5H9
- Matthew Anderson, President and CEO, Brampton Civic Hospital, 2100 Bovaird Drive East, Brampton, ON L6R 3J7
- Jennifer Evans, Chief of Police, Peel Regional Police Service, 424 Hensall Circle, Mississauga, ON L5A 1X7
- Steve Sheils, CEO, Brampton Board of Trade
- Top 100 Brampton Employers
- Kathryn Lockyer, Regional Clerk, Regional Municipality of Peel, 10 Peel Centre Drive, Suite "A", 5<sup>th</sup> Floor, Brampton, ON L6T 4B9
- All Ontario Municipalities (via e-mail)

cc: Mayor Susan Fennell  
John Corbett, Chief Administrative Officer

Encl. Copy of Mayor Susan Fennell's report to the Brampton City Council Meeting of March 27, 2013, re: **Veterans Affairs Canada – Hire a Veteran Program**

5(b)

H1-1

# The Corporation of the City of Brampton



BRAMPTON CITY COUNCIL

DATE: March 27, 2013

Susan Fennell  
Mayor

Date: March 27<sup>th</sup>, 2013

Subject: Veterans Affairs Canada – Hire a Veteran Program

## OVERVIEW:

- Veterans Affairs Canada (VAC) has created a new email address service for organizations to forward employment opportunities to.
- These job notifications are then distributed to releasing Canadian Forces (CF) members and Veterans.

## Recommendation:

1. That the report from Mayor Susan Fennell, dated March 27<sup>th</sup>, 2013, re: Veterans Affairs Canada – Hire a Veteran Program, be received.

## Background:

During a recent meeting with Mississauga-Brampton South MP Eve Adams, Parliamentary Secretary to the Minister of Veterans Affairs, I was informed about a new *Hire a Veteran Program* launched by the Federal Government.

The program calls on public and private organizations to forward job notifications to a specific email account ([jobs-emploiis@vac.gc.ca](mailto:jobs-emploiis@vac.gc.ca)) maintained by Veterans Affairs. These employment opportunities are then shared with:

- VAC employees who work with transitioning CF members and Veterans;
- The Canadian Forces; and
- National contractors offering vocational related services.

Job notifications will be posted to various job profile banks that Veterans have access to and when appropriate, also shared directly with Veterans who have the required skill sets for a particular employment opportunity.

This program build upon the existing transition programs and services offered by VAC, including VAC's Rehabilitation Program and Career Transition Services Program which help Veterans build upon the leadership and jobs skills gained in their military career and transfer these skills to the civilian workforce.

Office of the Mayor

5(b)

H1-2

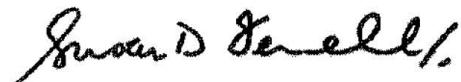
Veterans are skilled in areas such as: planning, teamwork, communication, management, leadership and skilled trades. These and other transferable skills would be an asset to any workforce, including the City of Brampton's.

**Brampton's Participation:**

The Chief Administrative Officer, and Human Resource offices, have both been informed of this program. As of Monday March 25<sup>th</sup>, Brampton's Human Resource department began forwarding employment opportunities to the abovementioned email account.

If a prospective job seeker (Veteran) is interested in a position with the City of Brampton, they will apply for the posting the same way any other prospective employee would.

I believe corporations and organizations will benefit from hiring highly skilled and motivated transitioning CF members and Veterans. The Brampton Board of Trade has also been informed of the City of Brampton's participation, as have local Royal Canadian Legions and the Lorne Scots.



Susan Fennell, Mayor.

**Motion Presented at City Council Meeting April 17, 2012**

R-4. Ontario Northland Transportation Commission

**As presented by Councillor Berthiaume:**

WHEREAS on Friday, March 23rd, 2012, the Provincial government announced its plans to divest the assets of the Ontario Northland Transportation Commission (ONTC);

AND WHEREAS a Growth Plan for Northern Ontario 2011 which was co-authored by the Provincial Ministry of Infrastructure and the Provincial Ministry of Northern Development, Mines and Forestry acknowledged the critical need to "maintain and enhance the North's transportation infrastructure and to improve connectivity among the various modes of travel";

AND WHEREAS the Growth Plan specifically recognizes that the transportation system within Northern Ontario will be planned and managed with an emphasis on opportunities to link major markets, resource development areas, and economic and service hubs, meet the needs of the existing and emerging priority economic sectors, and enhance connectivity among transportation modes including rail, road, marine and air;

AND WHEREAS Ontarians living in the North have a right to the same services as their southern counterparts, including safe dependable and accessible transportation;

AND WHEREAS the ONTC has provided access to and from remote communities, First Nations lands and municipalities in order that their residents may attend medical appointments and post secondary education;

AND WHEREAS the ONTC has been the principle economic development vehicle in Northeastern Ontario for over one hundred years, thereby opening the region's natural wealth to development and billions in revenue to the Province of Ontario;

AND WHEREAS the divestment of this Northern jewel would have an immediate catastrophic impact on many small Northern communities akin to the disaster faced by small south western communities with the collapse of the auto industry, as well as irreparable damage to future development opportunities;

AND WHEREAS the Provincial government has strongly supported the ONTC as an essential piece of strategic infrastructure in Northeastern Ontario;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury calls on Premier Dalton McGuinty to immediately suspend the plans to divest the assets of the Ontario Northland Transportation Commission (ONTC) in order to permit stakeholders time to devise a business case which would keep the ONTC whole, while respecting the stated goals of the Northern Growth Plan;

AND BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to the Honourable Rick Bartolucci, Minister of Northern Development and Mines, the Honourable Bob Chiarelli, Minister of Infrastructure and Minister of Transportation, the Honourable Dwight Duncan, Minister of Finance, the Ontario Northland Transportation Commission, the Federation of Northern Ontario Municipalities, Tim Hudak, Leader of the Progressive

5(c)

Conservative Party of Ontario and Andrea Horwath, Leader of the Ontario New Democratic Party.

5(d)



April 25, 2013

Mayor Debbie Amaroso & Members of City Council  
Corporation of the City of Sault Ste. Marie  
Civic Centre, 99 Foster Drive  
Sault Ste. Marie, Ontario P6A 5X6

Dear Mayor Amaroso & Members of City Council:

At today's Sault Ste. Marie Chamber of Commerce Board of Directors meeting we discussed the recent news of the U.S. Federal Government's proposed new border fee for travellers crossing between Canada and U.S.A. Land border crossings.

At this time and from the information available to us the Sault Ste. Marie Chamber of Commerce Board opposes the implementation of this fee. Although we believe safety and security is paramount to both of our countries we question whether imposing a new fee is the answer for this issue. We believe a new fee would hinder trade and commerce and would inflict a barrier to tourism for border communities.

At this point the information on this proposed fee and its intent is vague and unclear. We are also concerned with the intent and with the fairness of imposing this new fee on land border communities. A secure border is in everyone's best interest but border communities will bare the brunt of the costs for the proposed fee. While we appreciate that the cost of the fee paid by commercial traffic will be transferred to the end user of the goods involved; it is the cost to the commuter and individual user that will adversely impact our community and the residents of Sault Ste. Marie Michigan. We are closely integrated in many ways from education, to arts, to healthcare and more. The proposed fee will in effect be a tax on that integration and hamper the enhancement of trade and commerce between our two communities. Unless there are demonstrable benefits in the way of improved border wait times and reduced administrative costs, we are unable to support a fee that will negatively impact cross border commerce.

It is our hope that the Sault Ste. Marie Chamber of Commerce will have the opportunity to be further consulted by the U.S. Federal government as they go forward on this issue.

The Sault Ste. Marie Chamber will continue to work on this issue and will be reaching out to our members with a survey to gauge their feedback on this issue.

Sincerely,

A handwritten signature in black ink that reads "James A. Caiocco".

James Caiocco  
2012-2013 President

JC/sb

'Your Recognized Voice of  
Business in Sault Ste. Marie'

489 Bay Street, Sault Ste. Marie, Ontario, Canada P6A 1X6  
Tel: 705.949.7152 Fax: 705.759.8166  
E-mail: [info@ssmcooc.com](mailto:info@ssmcooc.com) [www.ssmcooc.com](http://www.ssmcooc.com)



**The Corporation of the  
City of North Bay**  
200 McIntyre St. East  
P.O. Box 360  
North Bay, Ontario  
Canada P1B 8H8

**Office of the Mayor**  
Direct Line: (705) 474-0626, extension 2517  
Direct Fax: (705) 474-4925  
Toll Free: 1-800-465-1882  
Email: [mayor@cityofnorthbay.ca](mailto:mayor@cityofnorthbay.ca)

May 9, 2013

The Honourable Kathleen Wynne  
Premier of Ontario  
Queen's Park - Main Legislative Building  
111 Wellesley Street West, Room 281  
Toronto, ON M7A 1A1

Dear Premier Wynne:

As Mayor of the City of North Bay, I am sending this letter to you on behalf of my Northern colleagues in regards to the proposed budget cut to the Apprenticeship Training Tax Credit (ATTC) Program, recently released in the 2013 Ontario Provincial Budget.

When this program was introduced in 2004, the main purpose of this tax credit program was to "encourage businesses to hire and train apprentices in the skilled trades" and "support the availability of skilled workers in key sectors of the economy." Since that time, industry has embraced the program and the benefits of the ATTC are actively promoted as an investment attraction and business retention tool by our communities. The proposed changes to the Apprenticeship Training Tax Credit for Contact Centres as outlined on page 262 of the Budget will have serious implications for our firms and their estimated 8,000 employees across Northern Ontario.

Contact Management Centres are a critical industry in Northern communities. The sector provides our traditionally natural resourced-based economies with diversification, supports telecommunication expansion and helps provide training, experience, and employment to our labour pool. This change means we are at risk of losing companies who will consider offshore alternatives in order to remain competitive in the global market place leaving an estimated total of 2,000 jobs vulnerable in North Bay, Sault Ste. Marie, Sudbury, Timmins, and Thunder Bay.

For example, in North Bay two of our contact management centre firms, representing 600 existing employees and 100 planned new jobs, will be impacted by the proposed changes to the ATTC program for Contact Centres. Both of these firms actively use the ATTC Program to support the training and development of their workforce, 59% of which is 30 years of age or younger.

Our Contact Management Centre Industry plays a significant role in the development of our workforce and provides a pipeline of young talent to other industries. They are an anchor for youth retention in the North and provide career opportunities for many, including our marginalized population. By removing this Tax Credit incentive, which many employers rely on to train new employees, it will make it extremely difficult to attract other large service firms to come to our city, and, most importantly, to maintain our existing firms.

We understand that there are challenges with the program and that cost-saving measures are required; however, we are disappointed to learn that the Information Technology – Contact Centre apprenticeships for Technical Support Agent (634a); Inside Sales Agent (634d); and Customer Care Agent (634e) will be eliminated completely. We believe there are opportunities to work with industry and community stakeholders to implement systems and best practices that reward companies for investing in the development of their workforce and investing in Ontario. Collectively, we have worked so hard to regain Ontario's presence in this global industry and are now 300,000 employees strong. It would be devastating to Northern Ontario to once again experience offshoring and the resulting job losses associated with the collapse of a still vulnerable sector.

On behalf of the five larger Northern Ontario municipalities, we urge your government to reconsider this Budget cut for skilled trades training in Contact Centres not only for the employers who are providing the skills, but also for the existing workers of these skilled trade jobs. Provide us with the assistance to continue to support the availability of skilled workers in this sector.

Respectfully yours,

---

Al McDonald  
Mayor  
City of North Bay

---

Debbie Amaroso  
Mayor  
City of Sault Ste. Marie

---

Marianne Maticuk  
Mayor  
City of Greater Sudbury

---

Tom Laughren  
Mayor  
City of Timmins

---

Keith Hobbs  
Mayor  
City of Thunder Bay

**From:** Deluzio, Jim [mailto:[Jim.Deluzio@brookfieldrenewable.com](mailto:Jim.Deluzio@brookfieldrenewable.com)]  
**Sent:** April 26, 2013 9:10 AM  
**To:** Mayor Amaroso  
**Subject:** RE: Potential Meeting to Discuss Lake Superior Power's Future

Mayor Amaroso:

Thanks for taking the time to meet with me on April 17<sup>th</sup> and thanks for your support.

Since our meeting, Brookfield has heard that the Ontario Power Authority (OPA) has Lake Superior Power (LSP) on their "short list" for Purchase Power Agreement (PPA) discussions. It is Brookfield's understanding that the OPA will soon formally indicate that they are ready to resume discussions regarding a new PPA that will allow the LSP facility to operate beyond April 2014.

During our meeting you indicated that you would be prepared to work towards a City Council Resolution in support of keeping LSP operating. I am hoping that you are prepared to move forward with that resolution.

Attached is the contact information for Stephen Nusbaum at the OPA. He was Brookfield's original contact for the LSP PPA discussions and has been identified to Brookfield as the individual that will continue those discussions in the very near future.

Please let me know if you require additional information.

Thanks,

Jim

**Jim Deluzio, MBA, P.Eng.**  
General Manager, Sault Operations  
(Prince Wind, Lake Superior Power, Sault & Wawa Hydro)

**Brookfield Renewable Energy Group**  
243 Industrial Park Crescent, Sault Ste. Marie, ON P6B 5P3  
T 705 256-4500 F 705 256-4558  
[jim.deluzio@brookfieldrenewable.com](mailto:jim.deluzio@brookfieldrenewable.com)  
[www.brookfieldrenewable.com](http://www.brookfieldrenewable.com)

## Brookfield

This message, including any attachments, may be privileged and may contain confidential information intended only for the person(s) named above. If you are not the intended recipient or have received this message in error, please notify the sender immediately by reply email and permanently delete the original transmission from the sender, including any attachments, without making a copy. Thank you.

Ce message, y compris toutes ses pièces jointes, est peut-être privilégié et peut contenir des renseignements confidentiels destinés uniquement aux personnes dont le nom est indiqué ci-dessus. Si vous n'êtes pas le destinataire prévu ou si vous avez reçu ce message par erreur, veuillez en aviser l'expéditeur immédiatement, en lui répondant par courriel. Veuillez aussi supprimer définitivement le message original de l'expéditeur, y compris toute pièce jointe, sans faire de copie. Merci.



May 2, 2013

Mayor and Members of Council  
 City of Sault Ste. Marie  
 Box 580, 99 Foster Drive  
 Sault Ste. Marie, ON P6A 5N1

Via e-mail: [cityclerk@cityssm.on.ca](mailto:cityclerk@cityssm.on.ca)

To the Mayor and Members of Council:

**RE: CAA's Annual Worst Roads Campaign**

I am pleased to report that on May 1, 2013, CAA launched its annual Worst Roads campaign. At Queen's Park, CAA called on the province to make Ontario's annual deferred municipal road repair bill - the \$2.8 billion funding gap identified in the *Municipal-Provincial Fiscal and Service Delivery Review (2008)* - a priority issue. Additionally, CAA reinforced its call for sharing gas tax profits with municipalities by establishing a dedicated fund for municipal road, bridge and highway improvements.

The provincial excise tax, which currently stands at 14.7 cents on every litre of gas and diesel sold in Ontario, generates about \$2.3 billion a year. To see the greatest improvement, CAA believes that dedicating some gas tax profits to fixing our municipal roads, bridges and highways is long overdue.

As in past years, we are seeking feedback at [www.worstroads.ca](http://www.worstroads.ca) from your constituents on roads and highways that are in desperate need of improvement. Not only are we interested in roads suffering from potholes and crumbling pavement, we are also seeking feedback on roads with pedestrian and cycling safety issues, congestion, poorly timed traffic lights and confusing road signs and road markings. Voting is open until May 31, 2013. After verification and assessment of the nominated roads by the Ontario Road Builders Association, CAA will unveil this year's Ontario Top 10 Worst Roads List.

Recognizing that roads and bridges make up the largest piece of the municipal infrastructure portfolio at about 45 percent, municipalities play a critical role in ensuring our roads, bridges and highways are well maintained. We ask that you continue to make maintenance and rehabilitation of road infrastructure a top priority to ensure safety and to support mobility for all road users. Additionally, we encourage you to visit our website to see what your constituents are saying about roads in your community.

For more than 100 years, CAA has advocated to improve traffic safety, mobility, transportation infrastructure and consumer protection. As one of Ontario's largest

5(g)



**CAA Worst Roads**

membership organizations, we continue to ensure our members' voices are heard at both Queen's Park and across Ontario's 444 municipalities. With over 2.2 million members in Ontario and 5.8 million members across Canada, there is no other organization more in touch with Ontario motorists than CAA.

We look forward to reporting back on the results of the 2013 Worst Roads campaign. Should you have any questions or concerns regarding Worst Roads or any of CAA's advocacy initiatives, please do not hesitate to contact me directly.

Yours truly,

A handwritten signature in black ink that reads "John Ennis".

John Ennis  
Government Relations  
CAA  
905-771-3457  
[jenn@caasco.ca](mailto:jenn@caasco.ca)

Attachments: (1) Fact Sheet



## Fact Sheet

5(a)

### CAA Worst Roads

- ✓ Annual grassroots infrastructure advocacy campaign
- ✓ Seeks public input on the condition of Ontario roads, bridges and highways
- ✓ Highlights the need for:
  1. Dedicated provincial funding for municipal road and highway improvements; and,
  2. Prioritization of road repairs at the municipal level

#### Why is this so important?

- Ontario's provincial government has charged a gas tax since 1925 and there is a need for a dedicated fund to help pay for municipal road, highway and bridge repair
- Ontario's deferred municipal road and bridge repair bill is estimated at \$2.8 billion a year\*
- Municipalities are responsible for maintaining over 140,000 kilometers of road and more than 15,000 bridges and large culverts
- The Government of Ontario is responsible for 16,600 kilometers of road and 4,750 bridges and large culverts
- Roads and bridges make up the largest sector of municipal infrastructure – 45 percent of the total municipal infrastructure portfolio
- Ontario roads, highways and bridges serve over 9 million licensed drivers in Ontario, facilitate millions of transit trips each year and support the movement of billions of dollars of goods
- Ontario motorists continue to pay twice: once at the pump and again at the garage
- Ontario motorists deserve gas tax fairness through dedicated funding – all motorists contribute and all motorists should benefit

#### Gas Tax – The Original Funding Tool: An Overview

##### *Ontario Provincial Gas Tax*

- Levied by the Government of Ontario
- \$0.147 per litre
- Generated over \$2.3 billion in 2011-2012 \*\*

##### *Federal Gas Tax*

- Levied by the Government of Canada
- \$0.10 per litre
- Generated over \$1.6 billion in 2011-2012 (in Ontario)

##### *Dedicated for municipal roads, highways and bridges:*

- Provincial: 0%
- Federal: 50%

5(h)

Ministry of Citizenship  
and Immigration

Minister  
6<sup>th</sup> Floor  
400 University Avenue  
Toronto ON M7A 2R9  
Tel.: (416) 325-6200  
Fax: (416) 325-6195

Ministère des Affaires civiques  
et de l'Immigration

Ministre  
6<sup>e</sup> étage  
400, avenue University  
Toronto ON M7A 2R9  
Tél.: (416) 325-6200  
Téléc.: (416) 325-6195



APR 23 2013

Her Worship Debbie Amaroso  
Mayor  
The Corporation of the City of Sault Ste. Marie  
Civic Centre, Level Four  
99 Foster Drive  
PO Box 580  
Sault Ste. Marie, Ontario  
P6A 5N1

RECEIVED  
APR 26 2013

MAYOR'S OFFICE

Dear Mayor Amaroso:

I would like to take this opportunity to introduce myself as the new Minister of Citizenship and Immigration. It is an honour for me to serve the people of Ontario in this portfolio, and I am pleased that the Premier has entrusted me with this important role.

I became a Member of Provincial Parliament in 2011. Before that, I was a school trustee who worked to ensure Ontario families had access to a strong public education system. I also worked as Executive Director for an adult literacy organization that supported adult education. These experiences gave me a chance to listen to the hopes and dreams immigrants have for their children, themselves and our great province. I want to help Ontario's newcomers reach their goals.

Now that I have the opportunity to serve the people of Ontario in this new capacity, I look forward to implementing Ontario's first ever Immigration Strategy. I will continue the province's conversation with the federal government to bring immigrants to Ontario and help them succeed. I want to ensure that we put our newcomers' valuable skills to work.

By working with valued partners like you, Ontario will remain a destination of choice for immigrants. I look forward to meeting with you in the coming months.

Thank you for your commitment to newcomers in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Coteau".

Michael Coteau  
Minister

## ROTARY CLUB OF SAULT STE. MARIE

5(i)

<b>RECEIVED</b>	
<b>CITY CLERK</b>	KC
<b>APR 25 2013</b>	
NO.: <i>521099</i>	
DIST:	

"SERVICE  
ABOVE SELF""HE PROSPERS MOST  
WHO SERVES BEST"

CLUB 2776, DISTRICT 6290 ROTARY INTERNATIONAL

P.O. BOX 272  
SAULT STE. MARIE, ONTARIO

CANADA P6A 5L8

TELEPHONE (705) 945-1279 ~ FAX (705) 945-5228  
EMAIL: [cboconnor@rotarysault.com](mailto:cboconnor@rotarysault.com) ~ WEBSITE: [www.rotarysault.com](http://www.rotarysault.com)

Mayor Amaro and Council  
 The Corporation of the City of Sault Ste. Marie  
 99 Foster Drive  
 Sault Ste. Marie, ON  
 P6A 5N1

25 April 2013

Dear Mayor Amaro and Councilors:

The Rotary Club of Sault Ste. Marie would like to request the following pertaining to the operation of ROTARYFEST 2013 for July 18 - 20, 2013 and the 91st anniversary of the Rotary Community Day parade.

## A) Use of

1. Clergue and Rowswell Parks for July 13-21,
2. the Civic Centre north green space from July 13 – 21 for the midway,
3. the Civic Centre north and south parking lots for Friday evening, July 19 and all day Saturday, July 20
4. the north 50' of the Civic Centre north parking lot from July 13-21 for the midway (due to the loss of space due to the flower garden)

## B) Road Closures:

For the Festival grounds:

1. Closure of Russ Ramsay Way, south of the entrance into the Senior Drop-In Centre

Parking lot; Foster Drive, east of the Civic Centre south parking lot west entrance

Hours: 7:00 am to 5:30 pm 20 July 2013

For the 91st anniversary of the Rotary Community Day Parade:

2. Closure of Bay Street from Spring Street to Pim Street

Hours: 9:00 am to 12:00 pm 20 July 2013

3. Closure of lower Pim St. from Bay St. to Queen St.

Hours: 9:00 am to 12:00 pm 20 July 2013

4. Closure of Queen St. East from Pim St. to Gore St.

Hours: 10:00 am to 1:00 pm 20 July 2013

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## For The Tenaris Second Stage:

## 5. Queen Street between East and Brock Streets

Hours: 2:00 pm to 11 pm  
1:00 pm to 12 am

19 July 2013  
20 July 2013

## C) By-law

Control of what takes place on the festival grounds, adjacent sidewalks and streets during the operation of the festival, especially pertaining to vendors. Anyone wishing to sell or demonstrate products on the grounds must first receive permission to do so from the ROTARYFEST committee. A fee may apply.

- 1) Russ Ramsay Way south of the entrance to the Senior Drop In Centre;
- 2) Foster Drive from Russ Ramsay Way to the east entrance to the south Civic Centre parking lot;
- 3) On the south side of Bay Street between Brock and East Streets, including the sidewalk;
- 4) Lower East Street south of Bay Street

On behalf of Rotary, I would like to thank you for your cooperation in this matter.

Sincerely,



Carolyn Bunting O'Connor  
Events Manager

cc: David K. Marshall, Parade Chairperson  
Margaret Hazelton, CSD

Attachments: Temporary Street Closure – sign off forms

04/23/2013 18:54 705-945-5228  
04/12/2013 FRI 8:12 FAX 705 949 3440 S.S.M. Police Patrol  
04/07/2013 21:45 705-945-5228

ROTARY SSM  
ROTARY SSM

5(i) PAGE 03/08  
0001/001  
PAGE 02/02

### TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carolyn Bunting O'Connor TELEPHONE: 705-945-1279  
ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of  
See attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of ROTARY FEST, The Santa's Summer Festival!

#### APPROVALS SECTION:

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

Sgt. P. MacLean #300 APR 21 2013

Signature of Official

Signature of Official

- |  |  |
|--|--|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
|--|--|

Signature of Official

Signature of Official

- |   |  |
|---|--|
| 5. Central Ambulance Communication<br>Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368<br>496 Queen Street East<br>(QUEEN STREET CLOSINGS ONLY) |
|---|--|

Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

04/23/2013 18:54 705-945-5228  
04/10/2013 14:03 FAX 1 705 040 2341  
04/07/2013 21:46 705-945-5228

ROTARY SSM  
SSM FIRE DEPT.  
ROTARY SSM

5(i)

PAGE 04/08  
001/001  
PAGE 02/02

### TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carolyn Bunting O'Conor TELEPHONE: 705-245-1279  
ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of

see attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rotary Fest, The Santa's Summer Festival!

#### APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 949-6300 ext 348  
Fax 759-7820  
580 Second Line East

Signature of Official

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3336/949-3387  
Fax 949-2341  
72 Fronted Street

Signature of Official

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

4. Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

Signature of Official

Signature of Official

5. Central Ambulance Communication  
Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368  
496 Queen Street East  
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

04/07/2013 21:46 785-945-5228

ROTARY SSM

PAGE 02/02

### TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carlyna Bunting D'Conor TELEPHONE: 785-945-1275  
ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of

See attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rotary Fest, The Saint's Summer Festival!

#### APPROVALS SECTION:

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

Signature of Official

Signature of Official

- |  |  |
|--|--|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5820<br>Fax 759-5834<br>111 Huron Street |
|--|--|

Signature of Official

Signature of Official

- |   |  |
|---|--|
| 5. Central Ambulance Communication<br>Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-8883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368<br>496 Queen Street East<br>(QUEEN STREET CLOSINGS ONLY) |
|---|--|

Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

FAXED  
04/12/2013

04/23/2013 18:54 705-945-5228

04/26/2013 FRI 9:11 FAX 705 759 4534 SSM Transit

ROTARY SSM

561 PAGE 06/08

0001/001

04/23/2013 01:13 705-945-5228

ROTARY SSM

PAGE 03/03

### TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carlyna Bunting O'Conor TELEPHONE: 705-945-1279  
ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of

see attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rotary Fest, The Saint's Summer Festival!

#### APPROVALS SECTION:

1./ Police Services, Traffic Dept.  
Telephone 949-6300 ext 348  
Fax 759-7820  
580 Second Line East

2./ Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Signature of Official

Signature of Official

3./ Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

4. Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

Signature of Official

Signature of Official

5./ Central Ambulance Communication  
Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368 942-2349  
496 Queen Street East 1234  
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

04/23/2013 18:54 705-945-5228  
Apr. 11, 2013: 9:01 AM 705-945-5228

ROTARY SSM  
ROTARY SSM

561) PAGE 07/08  
No. 0385 P. 3 02/22

### TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carlyle Bunting O'Conor TELEPHONE: 705-945-1279

ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of  
see attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rosary Fest, The Saint's Summer Festival!

#### APPROVALS SECTION:

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

Signature of Official

Signature of Official

- |  |  |
|--|--|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
|--|--|

Signature of Official

Signature of Official

- |   |  |
|---|--|
| 5. Central Ambulance Communication<br>Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368<br>496 Queen Street East<br>(QUEEN STREET CLOSINGS ONLY) |
|---|--|

Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

CONTACT NAME: Carlyna Bunting O'Connor TELEPHONE: 705-945-1279  
 ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of

See attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
 (reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rotary Fest, The Sant's Summer Festival!

#### APPROVALS SECTION:

- |   |  |
|---|--|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East                   | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street                |
| <hr/>   |  |
| Signature of Official   | Signature of Official  |
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road                        | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street   |
| <hr/>   |  |
| Signature of Official   | Signature of Official  |
| 5. Central Ambulance Communication<br>Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368 942-2919<br>496 Queen Street East 1234<br>(QUEEN STREET CLOSINGS ONLY) |
| <hr/>   |  |

Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_, \_\_\_\_\_  
 (date) (By-law No.)

5(i)

**ROTARY CLUB OF SAULT STE. MARIE****"SERVICE  
ABOVE SELF"****"THE PROFTS MOST  
WHO SERVES BEST"**

CLUB 2778, DISTRICT 6290 ROTARY INTERNATIONAL

P.O. BOX 272

SAULT STE. MARIE, ONTARIO

CANADA P6A 5L8

TELEPHONE (705) 945-1279 ~ FAX (705) 945-5228

EMAIL: [cbaconnor@rotarysault.com](mailto:cbaconnor@rotarysault.com) ~ WEBSITE: [www.rotarysault.com](http://www.rotarysault.com)

Mayor Amaroso and Council  
The Corporation of the City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, ON  
P6A 5N1

7 May 2013

Dear Mayor Amaroso and Councilors:

In addition to the street closure request sent on April 25, the club would like to request the following:

Ken Danby Way  
July 17, 2013 8 am through July 21, 2013 2:00 pm

The signed application forms are attached.

Thank you.

Sincerely,

Carolyn Bunting O'Connor  
Events Manager

04/27/2013 22:25 705-945-5228

ROTARY SSM

PAGE 02/02

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carolyne Bunting O'Connor TELEPHONE: 705-945-1279ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of

see attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of ROTAry FEST, The Saint's Summer Festival!

## APPROVALS SECTION:

- 1./ Police Services, Traffic Dept.  
Telephone 949-6300 ext 348  
Fax 759-7820  
~~580 Second Line East~~
- 2./ Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Sgt. R. Magnan # 209 MAY 07 2013

Signature of Official

Signature of Official

- 3./ Public Works & Transportation Dept. 4. Transit/Parking  
Telephone 541-7000 Telephone 759-5320  
Fax 541-7010 Fax 759-5834  
128 Sackville Road 111 Huron Street

Signature of Official

Signature of Official

- 5./ Central Ambulance Communication 6. Downtown Association  
Centre (C.A.C.C.) Telephone 942-2919  
Telephone 946-1227 Fax 942-6368-942-~~2919~~  
Fax 945-6883 496 Queen Street East 1234  
65 Old Garden River Road (QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carolyn Bunting O'Connor TELEPHONE: 705-945-1272  
 ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of  
See attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
 (reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rotary Fest, The Saint's Summer Festival!

## APPROVALS SECTION:

1./ Police Services, Traffic Dept.  
 Telephone 949-6300 ext 348  
 Fax 759-7820  
 580 Second Line East

Signature of Official

2./ Fire Services/Emergency Medical Services (EMS)  
 Telephone 949-3335/949-3387  
 Fax 949-2341  
 72 Tancred Street

Signature of Official

3./ Public Works & Transportation Dept.  
 Telephone 541-7000  
 Fax 541-7010  
 128 Sackville Road

4. Transit/Parking  
 Telephone 759-5320  
 Fax 759-5834  
 111 Huron Street

Signature of Official

Signature of Official

5./ Central Ambulance Communication  
 Centre (C.A.C.C.)  
 Telephone 946-1227  
 Fax 945-6883  
 65 Old Garden River Road

6. Downtown Association  
 Telephone 942-2919  
 Fax 942-8368 942-2272  
 496 Queen Street East 1234  
 (QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
 (date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

5(i)

5(1) 0001/001

04/27/2013 22:27 705-945-5228

ROTARY SSM

PAGE 02/02

### TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carlyna Bunting O'Connor TELEPHONE: 705-945-1279  
ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of

see attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rotary Fest, The Saint's Summer Festival!

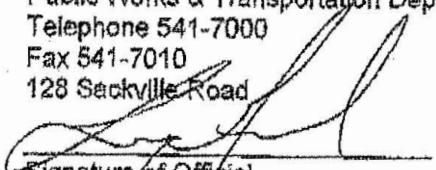
#### APPROVALS SECTION:

1. / Police Services, Traffic Dept.  
Telephone 949-6300 ext 348  
Fax 759-7820  
580 Second Line East

2. / Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Signature of Official

3. / Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

  
Signature of Official

Signature of Official

4. Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

Signature of Official

5. / Central Ambulance Communication  
Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368 942-2222  
496 Queen Street East 1234  
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carolyn Bunting O'Connor TELEPHONE: 705-745-1270  
 ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of

See attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
 (reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rosary Fest, The Saint's Summer Festival!

## APPROVALS SECTION:

- 1.✓ Police Services, Traffic Dept.  
 Telephone 949-8300 ext 348  
 Fax 759-7820  
 560 Second Line East
- 2.✓ Fire Services/Emergency Medical Services (EMS)  
 Telephone 949-3335/949-3387  
 Fax 949-2341  
 72 Tancleto Street

Signature of Official

Signature of Official

- 3.✓ Public Works & Transportation Dept.  
 Telephone 541-7000  
 Fax 541-7010  
 128 Sackville Road

4. Transit/Parking  
 Telephone 759-5320  
 Fax 759-5894  
 111 Huron Street

Signature of Official

Signature of Official

- 5.✓ Central Ambulance Communication  
 Centre (C.A.C.C.)  
 Telephone 946-1227  
 Fax 945-8863  
 85 Old Garden River Road

6. Downtown Association  
 Telephone 942-2919  
 Fax 942-6368 ext 2-  
 499 Queen Street East 1234  
 (QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
 (date) \_\_\_\_\_ (By-Law No.) \_\_\_\_\_

05/04/2013 22:32 705-945-5228  
May. 7, 2013 1:33PM 705-945-5228

ROTARY SSM  
ROTARY SSM

50 PAGE 06/06  
No. 0397 p. 2 02/02

### TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Carlyna Bunting O'Connor TELEPHONE: 705-945-1272

ADDRESS: 364 Queen St East POSTAL CODE: P6A 1Z1

The above person hereby makes application for the closing of  
see attached

(Name of street to be closed)

from \_\_\_\_\_ to \_\_\_\_\_  
(reference points - street numbers, cross streets, etc.)

on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ from \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

for the purpose of Rosary Fest, The Saint's Summer Festival!

#### APPROVALS SECTION:

1.✓ Police Services, Traffic Dept.  
Telephone 949-6300 ext 348  
Fax 759-7820  
580 Second Line East

2.✓ Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tancred Street

Signature of Official

Signature of Official

3.✓ Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

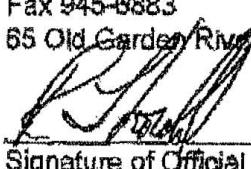
4. Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

Signature of Official

Signature of Official

5.✓ Central Ambulance Communication  
Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2919  
Fax 942-6308 942-2344  
496 Queen Street East 1234  
(QUEEN STREET CLOSINGS ONLY)

  
Signature of Official

Signature of Official

#### CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

56(i)

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: DAVID & PATTI McARTHUR TELEPHONE: 705-256-1998

ADDRESS: 301-313 Mac Donald Ave POSTAL CODE: P1B 5Y9

The above person hereby makes application for the closing of

Brown Street

(Name of street to be closed)

from CATHCART ST to LANEWAY BESIDE ST. PAUL'S CHURCH  
(reference points - street numbers, cross streets, etc.)

on the 6 day of July, 2013 from 1 am/ pm to 7 am/ pm

for the purpose of St. Paul's Neighborhood BBQ & Party

## FIRE APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 946-6300 ext 346  
Fax 780-7820  
800 Second Street East  
Signature of Official APR 23 2013

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3838/949-3387  
Fax 949-2941  
72 Tancred Street

M.P. APRIL 24, 2013  
Signature of Official

3. Public Works & Transportation Dept.  
Telephone 641-7000  
Fax 641-7010  
128 Spadina Road

4. Transit/Parking  
Telephone 780-5320  
Fax 780-6944  
111 Huron Street

5. Central Ambulance Communication Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 946-6863  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2910  
Fax 942-6308  
406 Queen Street East  
(QUEEN STREET CLOSINGS ONLY)

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_

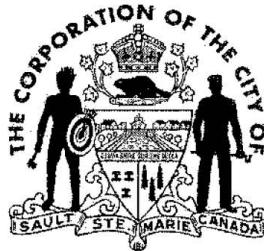
(date)

(By-law No.)

N/A  
Signature of Official

5(m)

Joseph M. Fratesi, B.A., J.D. (LL.B.)  
Chief Administrative Officer



99 Foster Drive  
P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada P6A 5N1  
(705) 759-5347  
(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingieri@cityssm.on.ca](mailto:b.berlingieri@cityssm.on.ca)

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council  
Civic Centre

**RE: STAFF TRAVEL REQUESTS**

Dear Council:

The following staff travel requests are presented to you for approval:

1. **Catherine Taddo – Engineering & Planning Department**  
Landfill Gas Collection Systems Operators Meeting  
May 28, 2013  
Mississauga, Ontario  
Estimated total cost to the City - \$ 472.52  
Estimated net cost to the City - \$ 472.52
  
2. **Stephanie Pagnucco – Mayor's Office**  
Economic Development Program Course – Year 2  
May 26 – June 1, 2013  
Waterloo, Ontario  
Estimated total cost to the City - \$ 3,275.72  
Estimated net cost to the City - \$ 3,275.72
  
3. **Peter Niro – Human Resources**  
Emergency Services Steering Committee Forum  
June 6 – 7, 2013  
Toronto, Ontario  
Estimated total cost to the City - \$ 846.30  
Estimated net cost to the City - \$ 846.30

5(j)

2

4. Jim St. Jules – Fire Services  
CriSys Annual User Group Meeting  
June 26 – 27, 2013  
Toronto, Ontario  
Estimated total cost to the City - \$ 1,135.47  
Estimated net cost to the City - \$ 1,135.47

Yours truly,

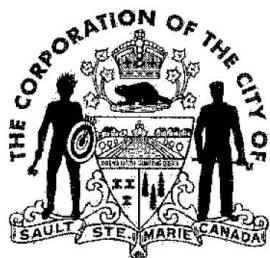


JMF: bb

Joseph M. Fratesi  
Chief Administrative Officer

5(n)

Tim Gowans  
Manager of Purchasing



Finance Department  
Purchasing Division

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council

**RE: TENDER FOR ASPHALT**

**PURPOSE**

Attached hereto for your information and consideration is a summary of the tenders received for the supply of Asphalt required during the 2013 Construction Season.

**BACKGROUND**

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders was held May 1, 2013, with Councillor Frank Fata representing City Council.

**ANALYSIS**

The tenders received have been thoroughly evaluated and reviewed with Mr. Larry Girardi, Commissioner of Public Works and Transportation, and the low tendered prices, meeting specifications, have been identified on the attached summary.

**IMPACT**

Funding for the purchase of this material will be drawn from various Public Works Street Maintenance accounts as set in the budget.

**STRATEGIC PLAN**

Purchase of Asphalt is not an activity listed in the Corporate Strategic Plan.

**RECOMMENDATION**

It is therefore my recommendation that the tender for the supply of Asphalt be awarded to Palmer Construction, for a one year period. A budgeted limit of \$700,000.00 will be set, all at their firm low tendered prices.

-More-

5(n)

2013 05 13

Page 2

This report is submitted for Council's approval.

Respectfully submitted,



Tim Gowans  
Manager of Purchasing

TG:nt  
Attach.

Recommended for approval,



W. Freiburger  
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL  
  
Joseph M. Protasi  
Chief Administrative Officer

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
BUDGET: \$700,000.00 - TO BE DRAWN FROM VARIOUS PUBLIC WORKS STREET MAINTENANCE ACCOUNTS**

**RECEIVED: May 1, 2013  
FILE: #2013WA03T**

**SUMMARY OF TENDERS  
ASPHALT**

**Firm Prices for One Year Period (H.S.T. extra) - June 1, 2013 to May 31, 2014**

<u>Description</u>	<u>Ellwood Robinson</u> <u>Sault Ste. Marie, ON</u>	<u>Palmer Construction</u> <u>Sault Ste. Marie, ON</u>	<u>Pioneer Construction</u> <u>Sault Ste. Marie, ON</u>
HL2 Asphalt	\$117.50 Per Tonne	\$114.00 Per Tonne	\$118.40 Per Tonne
HL3 Asphalt	\$114.30 Per Tonne	\$111.90 Per Tonne	\$115.40 Per Tonne
HL3A Asphalt	\$115.10 Per Tonne	\$111.90 Per Tonne	\$116.65 Per Tonne
HL4 Asphalt	\$111.20 Per Tonne	\$108.15 Per Tonne	\$115.20 Per Tonne
HL8 Asphalt	\$109.10 Per Tonne	\$106.10 Per Tonne	\$113.60 Per Tonne

Note: The low tendered prices, meeting specifications, are boxed above.

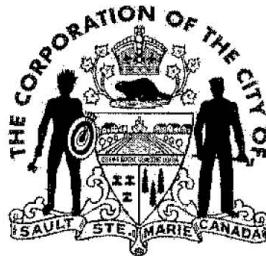
It is my recommendation that the low tendered prices submitted by Palmer Construction Inc. be accepted.

Tim Gowans  
Manager of Purchasing

(u)C  
5/25

5(0)

Tim Gowans  
Manager of Purchasing



Finance Department  
Purchasing Division

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council

**RE: TENDER FOR READY-MIX CONCRETE**

**PURPOSE**

Attached hereto for your information and consideration is a summary of the tenders received for the supply of Ready-Mix Concrete as required during the 2013 Construction Season.

**BACKGROUND**

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders was held May 1, 2013, with Councillor Frank Fata representing City Council.

**ANALYSIS**

The tenders received have been thoroughly evaluated and reviewed with Mr. Larry Girardi, Commissioner of Public Works and Transportation, and the low tendered prices, meeting specifications, have been identified on the attached summary.

**IMPACT**

Funding for the purchase of this material will be drawn from various Public Works Street Maintenance accounts as set in the budget.

**STRATEGIC PLAN**

Purchase of Ready-Mix Concrete is not an activity listed in the Corporate Strategic Plan.

**RECOMMENDATION**

It is therefore my recommendation that the tender for the supply of Ready-Mix Concrete be awarded to Lafarge, for a one year period. A budgeted limit of \$135,000.00 will be set, all at their firm low tendered prices.

-More-

5(0)

2013 05 13

Page 2

This report is submitted for Council's approval.

Respectfully submitted,



Tim Gowans

Manager of Purchasing

TG:nt  
Attach.

Recommended for approval,



W. Freiburger

Commissioner of Finance & Treasurer

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
BUDGET: \$135,000.00 - TO BE DRAWN FROM VARIOUS PUBLIC WORKS STREET MAINTENANCE ACCOUNTS**

RECEIVED: May 1, 2013  
FILE: #2013WA02T

**SUMMARY OF TENDERS  
READY-MIX CONCRETE**

Firm Prices for One Year Period (taxes extra) - June 1, 2013 to May 31, 2014

<b>Description</b>	<b>2012 QUANTITY</b>	<b>Caswell Concrete Prod. Sault Ste. Marie, ON</b>		<b>Fisher Wavy Inc. Sault Ste. Marie, ON</b>		<b>Lafarge Sault Ste. Marie, ON</b>
		<b>Unit Price</b>	<b>Total Price</b>	<b>Unit Price</b>	<b>Total Price</b>	
20Mpa Ready-Mix Concrete (CSA 23.1)	5.75	\$189.00	\$ 1,086.75	\$187.00	\$ 1,075.25	
25Mpa Ready-Mix Concrete (CSA 23.1)	9.75	\$198.00	\$ 1,930.50	\$201.00	\$ 1,959.75	
32Mpa Ready-Mix Concrete (CSA 23.1)	367.75	\$199.00	\$ 73,182.25	\$198.00	\$ 72,814.50	
Unshrinkable Fill	3.00	\$139.00	\$ 417.00	\$136.00	\$ 408.00	
Additional cost for Heating	10.25	\$27.00	\$ 276.75	\$27.00	\$ 276.75	
Underload Charge - Loads under 2.0 cu.m.*	14.00	\$105.00	\$ 1,470.00	\$105.00	\$ 1,470.00	
Underload Charge - Loads greater than 2.0 cu.m. but less than 3.0 cu.m.	91.00	\$	-	\$105.00	\$ 9,555.00	
Additional cost for use of truck with conveyor	5.00	\$165.00	\$ 825.00	\$165.00	\$ 825.00	
	<b>Subtotal:</b>		<b>\$ 79,188.25</b>		<b>\$ 88,384.25</b>	
	<b>H.S.T. (13%)</b>		<b>\$ 10,294.47</b>		<b>\$ 11,489.95</b>	
	<b>Total:</b>		<b>\$ 89,482.72</b>		<b>\$ 99,874.20</b>	
						<b>\$ 77,669.94</b>
						<b>\$ 10,097.09</b>
						<b>\$ 87,767.03</b>
						<b>Underload charge less than 2.0 cu.m</b>

Remarks:

\* all loads under 2.0 cu.m. were under 1.75 cu.m. as well

Underload charge  
less than 1.75 cu.m.

Underload charge  
less than 3.0 cu.m.

Underload charge  
less than 2.0 cu.m

Note: The low tendered prices, meeting specifications, are boxed above.

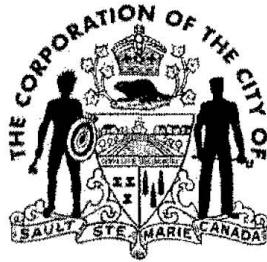
The above quantities represent a projection of anticipated usage and are based on actual invoicing for the 2012 season.

It is my recommendation that the low tendered prices submitted by Lafarge, be accepted.

Tim Gowans  
Manager of Purchasing

(o) 5

**William Freiburger, CMA**  
 Commissioner of Finance  
 and Treasurer



**Finance Department**

2013 05 13

Mayor Debbie Amaroso and  
 Members of City Council

#### **RE: 2010 OMPF RECONCILIATION INFORMATION**

##### **PURPOSE**

The purpose of the report is to update Council on the local impact of the 2010 Ontario Municipal Partnership (OMPF) grant reconciliation.

##### **BACKGROUND**

In past years, the Province would review the actual social service and policing costs for a given year to determine if the grant allocations were correct and then adjust the OMPF grant accordingly in a future year.

##### **ANALYSIS**

The 2010 OMPF reconciliation was reviewed and an additional grant of \$422,600 was provided to the City. The reasons for the increased funding are listed below.

Ontario Disability Support Program Benefits	\$102,500
Ontario Works – Benefits and Administration	159,700
Childcare – Support and National Child Benefit	<u>160,400</u>
Total 2010 Increased OMPF	\$422,600

Due to changes in the 2013 OMPF program, no other previous or future OMPF grant will be reconciled.

Attached is an AMO press release concerning the 2010 OMPF grant from the 2013 04 22 City Council meeting along with the revised 2010 OMPF statement.

##### **IMPACT**

The additional 2010 OMPF grant will be recorded as revenue in 2013.

**-More-**

5(p)

Report to Council – 2010 OMPF Reconciliation Information  
2013 05 13  
Page 2.

**STRATEGIC PLAN**

Not applicable.

**RECOMMENDATION**

That the report of the Commissioner of Finance and Treasurer dated 2013 05 13 concerning the local impact of the 2010 Ontario Municipal Partnership (OMPF) grant reconciliation be received as information.

Respectfully submitted,

W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

attachments

RECOMMENDED FOR APPROVAL

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Joseph M. Frates  
Chief Administrative Officer

**Malcolm White**

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**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** April 12, 2013 4:03 PM  
**To:** Malcolm White  
**Subject:** AMO Breaking News - 2010 OMPF Reconciliation Announced Amid Future Funding Uncertainty

**TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL**

April 12, 2013

**2010 OMPF Reconciliation Announced Amid Future Funding Uncertainty**

Today the Ministry of Finance released the final reconciliation of the 2010 Ontario Municipal Partnership Fund (OMPF). This means 180 municipalities from across the province will receive payments totaling nearly \$28 million. It was also re-announced that this is the last year in which the Ministry will provide OMPF reconciliation payments.

Since the inception of the OMPF the government has provided reconciliation funding which responds to actual municipal costs for social services and policing versus estimates. This responsiveness has been a key feature of the Fund. The OMPF is a critical provincial funding program that assists municipalities with social program costs, equalization, policing costs, and assists northern and rural communities to provide services to citizens.

AMO is very disappointed with the government's plan to discontinue reconciliation payments for 2011 and beyond. Since the termination of these payments was first announced in November 2012, AMO has pressed the issue with successive Ministers of Finance and Municipal Affairs and Housing.

A great deal of uncertainty surrounds future OMPF allocations and the operating budget support it provides to qualifying municipalities. Four issues are at play:

1. The end of reconciliation means that from fiscal year 2011 onwards any variances in municipal costs for social assistance or policing will not be offset by the OMPF. It means that under the OMPF formula of 2011 and 2012, that the government will not pay bills for actual program costs. Municipalities will have to absorb these expenses.
2. OMPF allocations in 2013 (under the new OMPF 'transition' formula) have been determined as a percentage of 2012 OMPF allocations exacerbating the Fund's non-responsiveness to changing municipal costs.
3. A further \$25 million cut to the OMPF is scheduled for 2014 which will be an added negative impact for municipalities. The OMPF exists to help those municipalities which don't have the assessment base or household incomes to pay higher property taxes.
4. Expected increases to 2014 OPP policing costs due to the implementation of the 4th year of the OPP collective agreement and what might happen to OPP billing in the future.

As a result, AMO's pre-budget submission called on the government to restore reconciliation for 2011 and 2012. It also seeks a deferral of the \$25 million OMPF cut schedule for 2014. Finally, AMO has been advocating for decreases in policing costs through our participation in the Future of Policing Advisory Committee (FPAC) and other policing forums, including the OPP billing working group. Discussion with the government on all these points continues.

See <http://www.fin.gov.on.ca/en/budget/ompf/2010/> for information about the OMPF reconciliation release.

## 2010 FINAL RECONCILIATION

### **Ontario Municipal Partnership Fund (OMPF)**

### **Final 2010 Allocation Notice (see enclosed insert)**



City of Sault Ste Marie

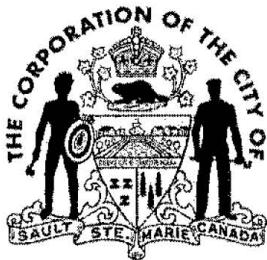
#### **2010 Highlights for the City of Sault Ste Marie**

- The City of Sault Ste Marie's 2010 announced combined benefit of OMPF and social assistance benefit program uploads totalled \$30,425,800 and included:
  - \$23,813,600 in funding through the OMPF, and
  - \$6,612,200 benefit from the provincial uploads
- This exceeds the City of Sault Ste Marie's payments received under the previous program in 2004 by \$8,977,800.
- In addition, the City of Sault Ste Marie will receive a 2010 OMPF reconciliation payment of \$422,600 based on final 2010 OMPF cost data.

<b>A. Sum of OMPF Grant Components - Reconciled</b>	<b>\$24,236,200</b>
1. Social Programs Grant	
a. Assessment Threshold Component	\$7,093,300
b. Income Threshold Component	-
2. Equalization Grant	
a. Assessment Equalization Component	\$9,215,100
b. Farmland and Managed Forest Component	-
3. Northern and Rural Communities Grant	
a. Rural Communities Component	-
b. Northern Communities Component	\$7,927,800
c. Northern and Rural Social Programs Component	-
d. Stabilization Component	-
4. Police Services Grant	-
<b>B. Transitional Assistance (see enclosed insert)</b>	
<b>C1. 2010 Announced Total Allocation (Line C of 2010 Allocation Notice)</b>	<b>\$23,813,600</b>
<b>C2. 2010 OMPF Final Reconciliation Payment (Equal to Amount Line A Plus Line B exceeds Line C1)</b>	<b>\$422,600</b>
<b>D. Announced Combined Benefit of 2010 OMPF and Social Assistance Benefit Program Uploads</b>	<b>\$30,425,800</b>
1. Total Announced 2010 OMPF (Equal to Line C1)	\$23,813,600
2. Ontario Drug Benefit (Uploaded in 2008)	\$1,670,700
3. Ontario Disability Support Program - Administration Component (Uploaded in 2009)	\$1,191,200
4. Ontario Disability Support Program - Benefits Component (Phased Upload Began in 2010)	\$3,654,800
5. Ontario Works - Benefits Component (Phased Upload Began in 2010)	\$95,500
<b>E. Other Ongoing Provincial Support</b>	<b>\$3,673,200</b>
1. 2010 Public Health Net Benefit	\$2,453,400
2. 2010 Provincial Gas Tax Revenue	\$1,219,800
<b>F. Key OMPF Data Inputs</b>	
	<b>2010 Announced</b>
1. Total Municipal Social Program Costs	\$14,821,504
2. Households	33,735
3. Total Assessment per Household	\$154,881
4. Policing Costs per Household	\$632
5. Rural and Small Community Measure	9.6%
6. Total Household Income	\$1,986,846,840
	<b>2010 Reconciled</b>
1. Total Municipal Social Program Costs	\$15,244,076
2. Households	33,735
3. Total Assessment per Household	\$154,881
4. Policing Costs per Household	\$683
5. Rural and Small Community Measure	9.6%
6. Total Household Income	\$1,986,846,840
	<b>% Change</b>
1. Total Municipal Social Program Costs	2.9%
2. Households	0%
3. Total Assessment per Household	8.0%
4. Policing Costs per Household	8.0%
5. Rural and Small Community Measure	0%
6. Total Household Income	0%

Issued: April 2013

**William Freiburger, CMA**  
 Commissioner of Finance  
 and Treasurer



**Finance Department**

2013 05 13

Mayor Debbie Amaroso and  
 Members of City Council

#### **RE: HERITAGE DISCOVERY CENTRE DEBT APPROVAL**

##### **PURPOSE**

The purpose of the report is to obtain approval to issue debt for the Heritage Discovery Centre at the Ermatinger Clergue National Historic Site that was approved at the 2013 04 22 Council meeting.

##### **BACKGROUND**

A by-law is required to approve the use of debt for the Heritage Discovery Centre. Council approved the Heritage Discovery Centre at the 2013 04 22 Council meeting where I had recommended the \$850,000 shortfall be financed with debt. The by-law should be approved before the project begins to confirm Council's intention to use debt to finance the project.

##### **ANALYSIS**

Not applicable.

##### **IMPACT**

No debt is being issued at this time. Council will approve the actual debt issuance at a future date when costs have been finalized. The maximum amount of the debt will be \$850,000.

##### **STRATEGIC PLAN**

Not applicable.

##### **RECOMMENDATION**

That the report of the Commissioner of Finance and Treasurer be received and the recommendation that City Council approve the use of debt in the amount of \$850,000 to finance the Heritage Discovery Centre at the Ermatinger – Clergue National Historic Site be approved.

—More—

5(g)

Heritage Discovery Centre – Ermatinger Clergue National Historic Site  
2013 05 13  
Page 2.

By-law 2013–79 appears elsewhere on the agenda and is recommended for approval.

Respectfully submitted,



W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

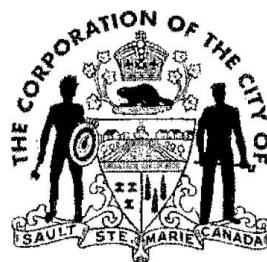
RECOMMENDED FOR APPROVAL



Joseph M. Fratantoni  
Chief Administrative Officer

**William Freiburger, CMA**  
 Commissioner of Finance  
 and Treasurer

**Finance Department**



2013 05 13

**Mayor Debbie Amaroso and  
 Members of City Council**

**RE: QUEENSTOWN BOARD OF MANAGEMENT (O/A THE DOWNTOWN ASSOCIATION) 2012 AUDIT REPORT PREPARED BY KPMG LLP CHARTERED ACCOUNTANTS AND 2013 BUDGET ESTIMATES**

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**PURPOSE**

In accordance with Sections 204 – 215 of The Municipal Act, attached is a copy of the Queenstown Board of Management (O/A The Downtown Association) Audited Financial Statement for the year 2012, as prepared by KPMG LLP Chartered Accountants, together with a copy of the Downtown Association Budget Estimates for the year 2013 for your approval.

**BACKGROUND**

Not applicable.

**ANALYSIS**

The Downtown Association 2012 Annual Report is also attached for your information.

**IMPACT**

The 2013 Estimates of the Downtown Association are not a part of the City Budget Estimates and the levy is charged directly against the properties within the Downtown (Queenstown) area.

**STRATEGIC PLAN**

Not applicable.

—More—

5(r)

Queenstown Board of Management (O/A The Downtown Association)  
2012 Audit Report and 2013 Budget Estimates  
2013 05 13  
Page 2.

**RECOMMENDATION**

That the report of the Commissioner of Finance and Treasurer concerning Queenstown Board of Management (O/A The Downtown Association) Audited Financial Statements for the year 2012, as prepared by KPMG LLP Chartered Accountants be received and that the Downtown Association Budget Estimates for the year 2013 be approved.

Respectfully submitted,

W. Freiburger, CMA  
Commissioner of  
Finance and Treasurer

WF/k1

attachments

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratost  
Chief Administrative Officer

5(r)

**Downtown Association  
2013 Budget**

	<u>Budget 2013</u>
<b>REVENUE</b>	
Assessments	185,000.00
Adjustments	(26,000.00)
Associate Membership	1,000.00
Grants	5,000.00
Interest Income	500.00
<b>Total Income</b>	<b>165,500.00</b>
<b>EXPENDITURES</b>	
<b>Salaries &amp; Benefits</b>	
Payroll	80,000.00
<b>Subtotal - Salaries &amp; Benefits</b>	<b>80,000.00</b>
<b>Office Expenses:</b>	
Rent	19,500.00
Office Cleaning/Maintenance	1,500.00
Supplies	1,000.00
Equipment Repairs & Maintenance	400.00
Internet/Telephone	3,500.00
Insurance	3,300.00
Postage & Courier	175.00
Office Furniture & Equipment	500.00
Membership/Publications	600.00
<b>Subtotal - Office Expenses</b>	<b>30,475.00</b>
<b>Marketing &amp; Communication</b>	
Radio Advertising	8,500.00
Retail Advertising	400.00
Social Media	2,000.00
Downtown Newsletters	2,500.00
Downtown Times	3,300.00
Downtown Days	4,000.00
Moonlight Magic	2,500.00
SSM Tourism/Convention	1,000.00
Outreach	2,000.00
Shadows of the Mind	1,000.00
Walk of Fame	1,000.00
<b>Subtotal Marketing &amp; Communication</b>	<b>28,200.00</b>
<b>Meetings &amp; Seminars:</b>	
Board Meetings	1,500.00
AGM	1,100.00
Conferences/Meetings staff/training	3,500.00
<b>Subtotal Meetings &amp; Seminars</b>	<b>6,100.00</b>
<b>Professional Fees:</b>	
Accounting	3,000.00
Bookkeeping	1,700.00
<b>Subtotal Professional Fees</b>	<b>4,700.00</b>
<b>On Street Costs:</b>	
Lights on Street	10,000.00
Sound System	4,000.00
Snow removal	300.00
<b>Subtotal On the Street</b>	<b>14,300.00</b>
<b>Other Expenses:</b>	
Workers Compensation	600.00
Bank Service Charges	100.00
<b>Subtotal - Other Expenses</b>	<b>700.00</b>
<b>Total Expenses</b>	<b>164,475.00</b>
<b>Net Income</b>	<b>1,025.00</b>

5(r)

Financial Statements

**BOARD OF MANAGEMENT OF QUEENSTOWN,  
THE SAULT STE. MARIE CENTRAL BUSINESS  
DISTRICT IMPROVEMENT AREA**

Year ended December 31, 2012



KPMG LLP  
**Chartered Accountants**  
 111 Elgin Street, PO Box 578  
 Sault Ste. Marie ON P6A 5M6

Telephone (705) 949-5811  
 Fax (705) 949-0911  
 Internet [www.kpmg.ca](http://www.kpmg.ca)

## INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Management  
 of Queenstown, The Sault Ste. Marie Central Business  
 District Improvement Area and Members of Council, Inhabitants  
 and Ratepayers of The Corporation of the City of Sault Ste. Marie

We have audited the accompanying financial statements of the Board of Management of Queenstown, The Sault Ste. Marie Central Business District Improvement Area, which comprise the statement of financial position as at December 31, 2012, and the statements of financial activities and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

5(r)

KPMG LLP

*Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Board of Management of Queenstown, The Sault Ste. Marie Central Business District Improvement Area as at December 31, 2012, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

KPMG LLP

Chartered Accountants, Licensed Public Accountants

March 12, 2013  
Sault Ste. Marie, Canada

# BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

## Statement of Financial Position

December 31, 2012, with comparative figures for 2011

	2012	2011
<b>Financial assets:</b>		
Cash	\$ 72,411	\$ 48,380
Term deposit	26,215	25,915
Accounts receivable	5,692	3,718
<b>Total financial assets</b>	<b>104,318</b>	<b>78,013</b>
 <b>Financial liabilities:</b>		
Accounts payable and accrued liabilities	7,183	4,265
Payable to City of Sault Ste Marie	1,207	-
<b>Total financial liabilities</b>	<b>8,390</b>	<b>4,265</b>
 <b>Net financial assets</b>	<b>95,928</b>	<b>73,748</b>
 <b>Non-financial assets:</b>		
Tangible capital assets (note 2)	3,155	4,687
 <b>Commitment (note 3)</b>		
 <b>Accumulated surplus</b>	<b>\$ 99,083</b>	<b>\$ 78,435</b>

The accompanying notes are an integral part of the financial statements.

On behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

# BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

## Statement of Financial Activities and Accumulated Surplus

Year ended December 31, 2012, with comparative figures for 2011

	Budget	2012	2011
	(note 6)		
<b>Revenues:</b>			
Annual assessments	\$ 185,000	\$ 185,000	\$ 185,000
Membership fees	1,000	-	300
Interest	450	300	244
<b>Total revenues</b>	<b>186,450</b>	<b>185,300</b>	<b>185,544</b>
<b>Expenses:</b>			
Wages and benefits	80,800	62,687	92,980
Assessments written-off and rebates	19,000	27,616	19,661
Promotion and marketing	24,825	23,035	19,530
Rent	19,500	19,050	19,050
Meetings and seminars	6,050	8,243	5,678
Office	7,931	7,074	5,075
On street costs	14,000	4,554	1,359
Professional fees	4,660	4,533	4,406
Insurance	3,000	3,221	2,732
Telephone and internet	3,740	3,013	3,303
Amortization of tangible capital assets	-	1,532	1,419
Miscellaneous	100	94	97
<b>Total expenses</b>	<b>183,606</b>	<b>164,652</b>	<b>175,290</b>
<b>Annual surplus</b>	<b>2,844</b>	<b>20,648</b>	<b>10,254</b>
Accumulated surplus, beginning of year		78,435	68,181
<b>Accumulated surplus, end of year</b>		<b>\$ 99,083</b>	<b>\$ 78,435</b>

The accompanying notes are an integral part of the financial statements.

# BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

## Statement of Changes in Net Financial Assets

Year ended December 31, 2012, with comparative figures for 2011

	Budget	2012	2011
	(note 6)		
Annual surplus	\$ 2,844	\$ 20,648	\$ 10,254
Amortization of tangible capital assets	-	1,532	1,419
Acquisition of tangible capital assets	-	-	(1,074)
Change in net financial assets	2,844	22,180	10,599
Net financial assets, beginning of year	73,748	73,748	63,149
Net financial assets, end of year	\$ 76,592	\$ 95,928	\$ 73,748

The accompanying notes are an integral part of the financial statements.

# BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

## Statement of Cash Flows

Year ended December 31, 2012, with comparative figures for 2011

	2012	2011
<b>Cash provided by (used in):</b>		
Operations:		
Excess of revenue over expenses	\$ 20,648	\$ 10,254
Item not involving cash:		
Amortization of capital assets	1,532	1,419
	<hr/> 22,180	<hr/> 11,673
Change in non-cash operating working capital:		
Increase in term deposit	(300)	(244)
(Acrease) decrease in accounts receivable	(1,974)	807
Increase in payable to City of Sault Ste Marie	1,207	-
Increase (decrease) in accounts payable and accrued liabilities	2,918	(251)
	<hr/> 24,031	<hr/> 11,985
<b>Investments:</b>		
Addition to capital assets	-	(1,074)
Increase in cash position	24,031	10,911
Cash position, beginning of year	48,380	37,469
<b>Cash position, end of year</b>	<b>\$ 72,411</b>	<b>\$ 48,380</b>

# BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2012

---

The Board of Management of Queenstown, The Sault Ste. Marie Central Business District Improvement Area (the "Board") was established on September 28, 1976 to foster and enhance commercial interests in the downtown business improvement area of Sault Ste. Marie, Ontario.

## 1. Significant accounting policies:

The financial statements of the Board are the representation of management prepared in accordance with Canadian generally accepted accounting principles for local government organizations, as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the Board are as follows:

### (a) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

### (b) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value of the tangible capital assets is amortized on the following annual rates and methods:

Asset	Method used	Rate
Furniture and equipment	Declining-balance	20%
Computer equipment	Declining-balance	30%
Leasehold improvements	Straight-line	10 years

### (c) Reserves:

Certain amounts, as approved by the Board, are set aside in reserves for future operating and capital purposes. Transfers to and/or from the reserves are recorded as an adjustment to the respective reserve when approved.

# BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2012

---

## 1. Significant accounting policies (continued):

### (d) Revenue recognition:

Government subsidies are recognized in the financial statements as revenues in the period in which events giving rise to the subsidy occur providing the subsidies are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Assessments are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

### (e) Use of estimates:

The preparation of the financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

## 2. Tangible capital assets:

Cost	Balance at December 31, 2011	Additions	Disposals	Balance at December 31, 2012
Furniture and equipment	\$ 2,426	\$ —	\$ —	\$ 2,426
Computer equipment	7,606	—	—	7,606
Leasehold improvements	12,581	—	—	12,581
Total	\$ 22,613	\$ —	\$ —	\$ 22,613

# BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2012

---

## 2. Tangible capital assets (continued):

Accumulated amortization	Balance at December 31, 2011	Disposals	Amortization expense	Balance at December 31, 2012
Furniture and equipment	\$ 2,426	\$ —	\$ —	\$ 2,426
Computer equipment	6,693	—	274	6,967
Leasehold improvements	8,807	—	1,258	10,065
Total	\$ 17,926	\$ —	\$ 1,532	\$ 19,458
Net book value	\$ 4,687			\$ 3,155

## 3. Commitment:

The Board rents its premises with minimum annual lease payments plus common area costs of approximately \$18,720 plus applicable taxes. The lease expires January 31, 2014.

## 4. Expenditure by object:

Total expenditures by object are as follows:

	2012	2011
Wages and benefits	\$ 62,687	\$ 92,980
Materials, supplies, services and capital	100,433	80,891
Amortization	1,532	1,419
	<hr/> \$ 164,652	<hr/> \$ 175,290

## 5. Budget figures:

The budget figures are as approved by the board and are unaudited.

## 6. Comparative figures:

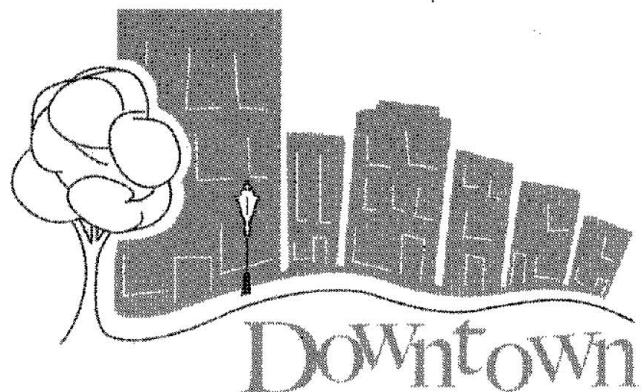
Certain comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year.

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# 2012 Annual Report

## Downtown Association

Sault Ste. Marie, ON



## 2012 in Review

Downtown is the heart of the city. In 2012 the goal at the Downtown Association was to strengthen our downtown community. This office focused attention and efforts into engaging members (business and property owners) and making downtown a gathering place. Three main initiatives that moved us toward the goal included Celebrate 100, our partnerships with city hall and Queen Street events.

### Celebrate 100

Following the City of Sault Ste. Marie's lead we celebrated 100 years downtown. In fact the theme of the 2012 AGM was Celebrate 100. The Downtown Association invited Councilor and Celebrate 100 Chair Susan Myers and former downtown business owners to share their stories and socialize at the Annual General Meeting. Kim Forbes, curator at the Sault Ste. Marie Museum, created a slideshow depicting downtown throughout the years. This walk down memory lane inspired the Downtown Association to source old photographs of every business on Queen Street. With the help of the museum and the Sault Star archives the Downtown Association printed more than 150 photos and distributed them to downtown businesses. The response from business owners and the general public was great. The Celebrate 100 theme continued in the Downtown Times with inspiring quotes from former downtown businesses and the Queen Street Quiz. In celebrating 100 years on Queen Street we discovered anyone and everyone can contribute to a conversation about downtown. This street and the downtown community have a long and rich history in Sault Ste. Marie.

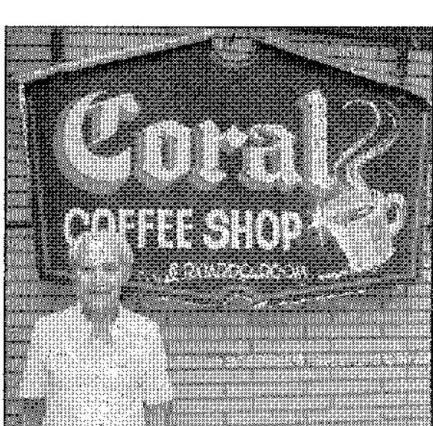
### Partnership with City Hall

The Downtown Association cannot do it alone and doesn't want to. This office relies on strong partnerships to accomplish goals, help the membership and effect change. In 2012 the Downtown Association strengthened their relationship with City Hall and this collaboration was evident in every initiative that occurred. Starting with Celebrate 100, to the 20 Minute Makeover, to the Pop-Up Patios, Walk of Fame and the Tree Lighting Ceremony, city councilors, staff and the mayor played a huge part in our events. City Hall also played a key role behind the scenes with assessments, street closures,

beautification and snow removal. Another important aspect to the relationship is the mentoring role city departments play for the Downtown Association. The Planning Department's leadership on the future direction of downtown is essential. Continuing to foster this relationship is a goal that will be renewed each year.

### Downtown Events

Downtown is a natural gathering place. Throughout the years, Queen Street has been the place to go, to see and be seen. Memories of cruisin' Queen, hanging out at Muio's, the buzz on the street after Algoma Steel pay day: downtown was happening. Obviously there are many things over the years that have changed downtown. The state of main streets across the country have changed, namely due to the simple fact that these streets are no longer the only show in town.



Richard Castellani, former owner of Coral Coffee Shop shared stories of his many happy years in the downtown community.

In an effort to bring people back to Queen Street and re-invent downtown, we've improved our traditional events and introduced smaller events. Downtown Days, formerly Lemonade Days and now to be known as the Downtown Street Party, was a huge hit. This long standing event changed in many ways in 2012. For the first time Queen Street was closed from Pilgrim Street to Dennis Street and Heritage Block was officially included in the party. Also the anchor from the west end of the street, Essar Centre was invited and with them brought some much need fun to party in the form of a dunk tank and beer tent. Pop Up Patios (big white tents) that lined the streets and offered summer cocktails were a huge addition. Having a band rocking every block made the street come alive. Classic cars, sidewalk sales and roller derby girls all helped bring out the people and ensure shops were full and restaurants and bars were busy.

In November the holiday shopping season kicked off with the much-loved Moonlight Magic event. In addition to shops staying open late and offering deals and delicious treats, Downtown Association added some new elements. Playing holiday favourites, Zak's All Stars rocked the 300 + crowd around the court house Christmas tree. Free roasted chestnuts and a hot chocolate bar warmed spectators as Mayor Amaroso and M. P. Bryan Hayes flipped the switch and lit the tree. Heritage Square hosted the Stumpy Coldwater Trio and hosted children's events at the Ermatinger Old Stone House, while the museum hosted a Douglas Bradford art show and The Summit Church offered treats and live music. And who could forget the 1700 luminaries that lined the sidewalks from Pim Street to Dennis Street? All in all Moonlight Magic got downtown and the people of Sault Ste. Marie in the holiday spirit.

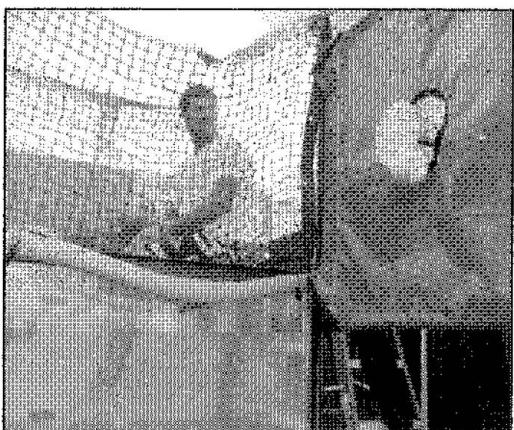
After the success of Moonlight Magic, a group of retailers decided to get together and open their doors on Sunday afternoons. In the month of December, Queen Street once again became a holiday

shopping destination on Sundays. Capping off the holiday season the Downtown Association brought quartet Four Colly Birds to sing Christmas Carols along Queen Street.

Another smaller initiative that helped raise the profile of the downtown community was a simple walking tour. The Downtown Babies walking group proved to be a great way to reintroduce new mothers to Queen Street. Every Tuesday afternoon in the spring a group of mothers met at the Downtown Association and walked Queen Street ending their visit with a different business. Stork and Bundle, Jade Wellness Studio, Dish and Bubble Pop Beauty were some of the businesses that hosted the walking group and got the chance to promote their business.

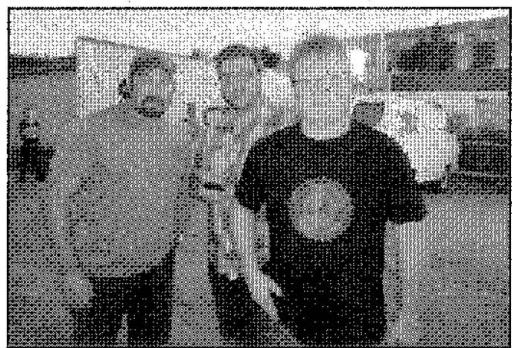
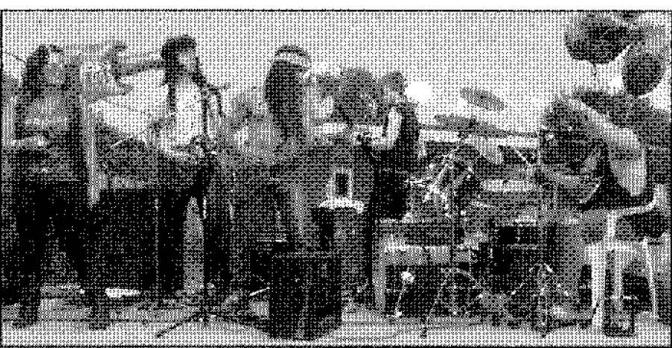
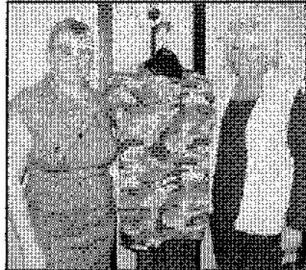
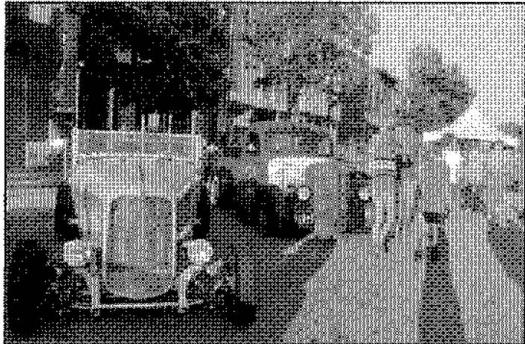


**Mayor Debbie Amaroso and Sault M.P. Bryan Hayes helped kick off Moonlight Magic at the Tree Lighting Ceremony in front of the court house.**

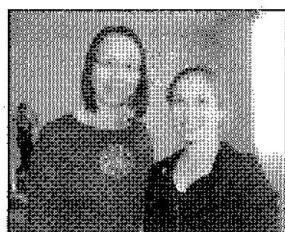
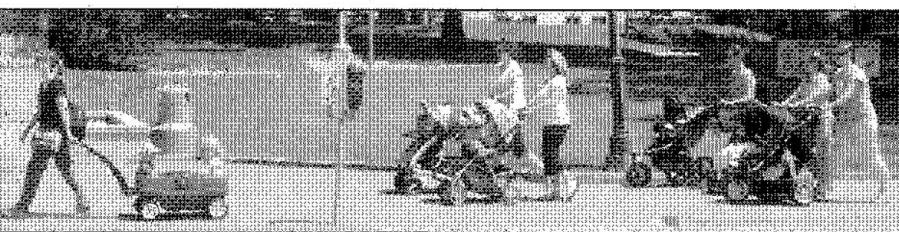
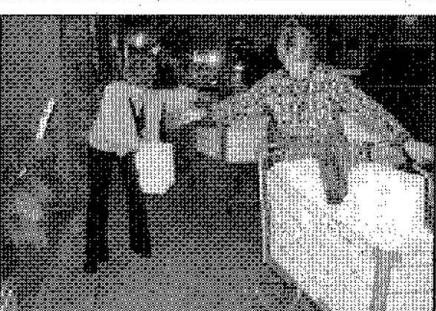
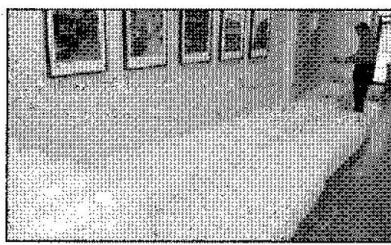


**Tyler Kennedy of the Pittsburgh Penguins participates in the first ever dunking booth at the Essar Centre during Downtown Days.**

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## **Board of Directors 2012**

### **Executive**

Richard Rosset (chair) .....Savoy's Jewellers  
 Wanda Maki (vice chair) .....The Grand Theatre  
 Frank Gaccione (treasurer) ...Building owner

### **Board Members**

Shirley Richards .....Mann Florist  
 Bill Watts .....W.M. Watts Investments  
 Marian Theriault .....Ithaka  
 Steve Alexander .....Loplops  
 Charlie Thomlinson .....Glassworks  
 Pete Roussain .....Greentheme  
 Grace Tridico .....Calabrians Multicultural Society  
 Bev Teller .....Algoma University  
 Roberta Pozniak .....Carlson Wagonlit Global Travel  
 Carrie Case .....Cases's Music

### **Staff 1012**

Tasha Varpio, Manager  
 Joyce Uhl, Communications Coordinator  
 Harlee Kimsal, Office Assistant (2013)

### **Honourary past board members:**

Candy Mitchell and Paul Moore



Trudy Cameron, Ilene and Wendy MacDonald (Mac's China) were guests at last year's AGM.

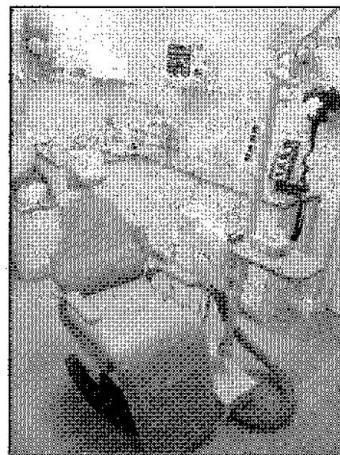


Ginny Sweet, owner of Creations retired last summer after a very successful and rewarding career.

## **All you need is a little TLC...**



Skeggs Paciocco Law Firm's renovations to their new office at 819 Queen Street kept the integrity of the building, preserving the exposed brick and general building layout.



Sault Algoma Denture Clinic located on the fourth floor of the Professional Place was totally renovated by owner and dentist Angela Hewson.

# BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

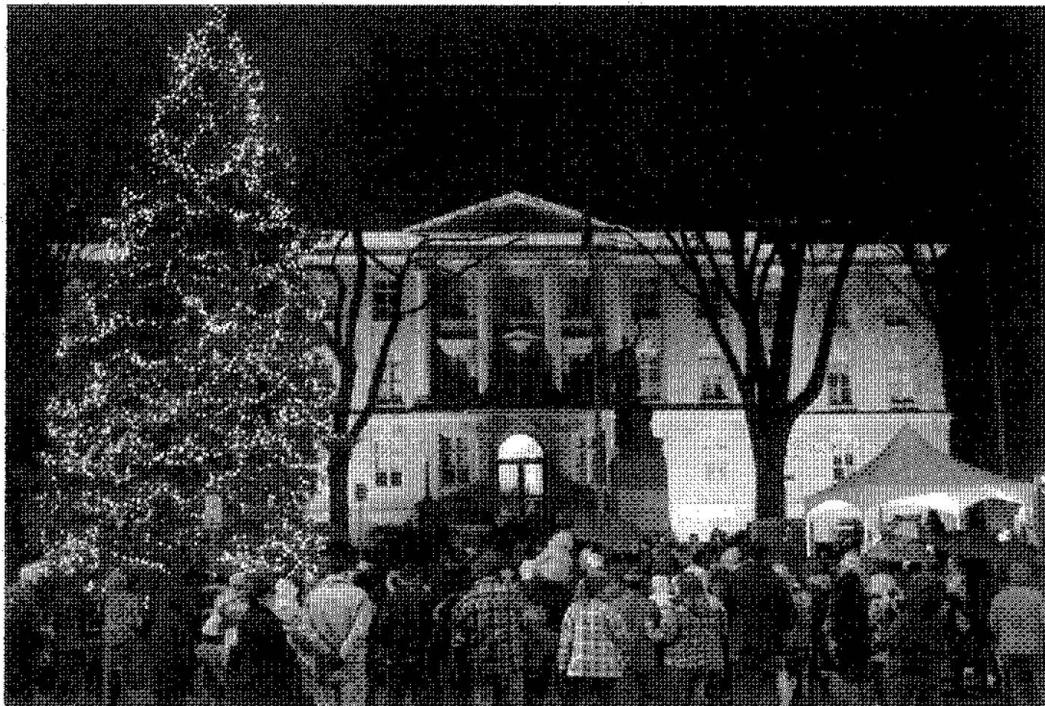
## Statement of Financial Position

December 31, 2012, with comparative figures for 2011

	2012	2011
<b>Financial assets:</b>		
Cash	\$ 72,411	\$ 48,380
Term deposit	26,215	25,915
Accounts receivable	5,692	3,718
<b>Total financial assets</b>	<b>104,318</b>	<b>78,013</b>
 <b>Financial liabilities:</b>		
Accounts payable and accrued liabilities	7,183	4,265
Payable to City of Sault Ste Marie	1,207	-
<b>Total financial liabilities</b>	<b>8,390</b>	<b>4,265</b>
 Net financial assets	95,928	73,748
 <b>Non-financial assets:</b>		
Tangible capital assets (note 2)	3,155	4,687
 Commitment (note 3)		
 <b>Accumulated surplus</b>	<b>\$ 99,083</b>	<b>\$ 78,435</b>

Audit prepared by KPMG LLP in accordance with Canadian generally accepted auditing standards.  
 Complete audit available from the Downtown Association.

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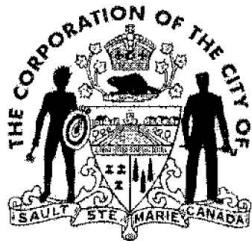


Sault Ste. Marie Downtown Association  
496 Queen Street East P6A 1Z8  
phone 705-942-2919 fax 705-942-6368

[info@saultdowntown.com](mailto:info@saultdowntown.com)  
[www.saultdowntown.com](http://www.saultdowntown.com)



**Frank Coccimiglio**  
 Manager, Information  
 Technology  
**Finance Department**



**William Freiburger, CMA**  
 Commissioner of Finance  
 and Treasurer  
**Finance Department**

2013 05 13

Mayor Debbie Amaroso and  
 Members of City Council

## **RE: PURCHASE OF DELL COMPUTER WORKSTATIONS FOR 2013 REFRESH**

### **PURPOSE**

Information Technology is requesting approval from City Council to purchase this year's allotment of PC workstations from Dell Canada.

### **BACKGROUND**

Information Technology has implemented a PC Workstation refresh plan whereby aging computers are replaced based on their years of service. Every year Information Technology replaces a percentage of the City's PC workstation fleet based on this plan and in doing so, identifies the cost of replacing the workstations into that year's budget.

### **ANALYSIS**

The Ontario Education Collaboration Marketplace (OECM) issued a competitive bid for Desktop Technology Products & Services in 2011 which was awarded to Dell Canada. On May 28<sup>th</sup> 2013, Council approved by-law 2012-101 that authorized an agreement between the City and Dell Canada for the participation in this program.

### **IMPACT**

By taking advantage of the OECM pricing, Information Technology is meeting the PC quota required for this year's refresh within budget. Information Technology will be replacing 125 PC workstations.

### **STRATEGIC PLAN**

The refresh of Desktop Computers is not an activity listed in the Corporate Strategic Plan.

-More-

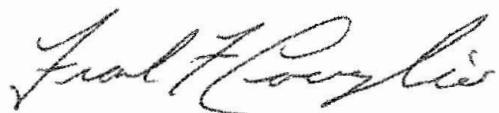
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Report to Council – Purchase of DELL Computer Workstations  
2013 05 13  
Page 2.

**RECOMMENDATION**

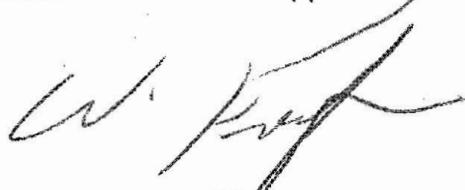
That the report of the Manager of Information Technology concerning the purchase of Dell computers be received and the recommendation that this year's purchase of computers be awarded to Dell Canada at its quoted price of \$60,582.50 plus H.S.T.; utilizing the OECM pricing framework be approved.

Respectfully submitted,



Frank Coccimiglio  
Manager, Information Technology

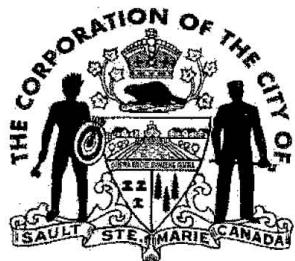
Recommended for Approval



W. Freiburger, CMA  
Commissioner of Finance and Treasurer

Jerry D. Dolcetti, RPP  
Commissioner

Carl Rumiel, P. Eng  
Design & Construction Engineer



5(+) ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

2013 05 13  
Our File: Contract 2013-2E

Mayor Debbie Amaroso and  
Members of City Council

**RE: CONTRACT 2013-2E  
RECONSTRUCTION OF KOHLER STREET (QUEEN STREET EAST TO  
WELLINGTON STREET EAST)**

**PURPOSE**

The purpose of this report is to obtain approval to award Contract 2013-2E, the Reconstruction of Kohler Street from Queen Street East to Wellington Street East.

**BACKGROUND**

In the current Five Year Capital Road Reconstruction Plan, Kohler Street is to be reconstructed this summer.

Tenders received for Contract 2013-2E were opened at a public meeting Tuesday, April 23, 2013 at the Civic Centre. Present at the opening was Councillor Steve Butland as well as City staff and contractor representatives.

**ANALYSIS**

A total of five (5) tenders were received. All tenders submitted were found to be complete and are summarized on the attached report. The low tender of \$1,669,370.19 (including HST) was received from Palmer Construction Group Inc. This is below the consultant's pre-tender estimate of \$1,823,509.25.

**IMPACT**

When recoverable HST and PUC costs are removed and allowances for engineering and utility relocates are added, the City's cost to complete this project is projected to be \$1,550,000. This is well below the budget allowance of \$1,750,000 for the project.

**STRATEGIC PLAN**

The reconstruction of city roads is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

**RECOMMENDATION**

We recommend Contract 2013-2E be awarded to Palmer Construction Group Inc.

By-law 2013-81 authorizing execution of the Contract and By-law 2013-82 authorizing a road closure of Kohler Street (Queen Street East to Wellington Street East) from May 15, 2013 until November 30, 2013, have been placed on the Agenda for your consideration.

Respectfully submitted,



Carl Rumiell, P. Eng.  
Design & Construction Engineer

Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer

57(+)



April 26, 2013

Mr. Carl Rumiel, P.Eng.  
 City Engineering Department  
 City of Sault Ste. Marie  
 99 Foster Drive, Civic Centre  
 Sault Ste. Marie, ON P6A 5N1

[c.rumiel@cityssm.on.ca](mailto:c.rumiel@cityssm.on.ca)  
 Via Email  
 121-23825-00

Dear Mr. Rumiel

**RE: City Contract № 2013-2E  
 Kohler Street Reconstruction  
 Queen Street East to Wellington Street East – TENDER REPORT**

We are pleased to provide our Tender Evaluation Report and recommendation for the tenders received for the reconstruction of Kohler Street from Queen Street East to Wellington Street East.

**Project Description**

The work generally consists of the reconstruction of approximately 450 metres of Kohler Street, from Queen Street East to Wellington Street East, including storm and sanitary sewers, watermains and appurtenances, and a sidewalk on the east side of the road.

**Tendering of the Works**

The call for tenders was advertised in the City Information Column of the Sault Daily Star on March 30, 2013. Copies of the contract documents were also made available for review at the Sault Ste. Marie and Sudbury Construction Associations.

One Addendum was issued to the contract on April 22, 2013.

Tenders closed at the Civic Centre on April 23, 2013 at 3:00 p.m. and were opened publicly by representatives of the City and GENIVAR Inc. at approximately 3:15 p.m. on the same day.

**Tender Prices**

Five tenders were received for the works. The tender prices, as read at the tender opening, were as follows:

Contractor	Total Tender Price (Including HST)	Ranking
Ellwood Robinson Limited	\$1,993,011.60	3
Pioneer Construction Inc.	\$2,208,322.23	5
Palmer Construction Group Inc.	\$1,669,370.19	1
R. M. Belanger Limited	\$2,113,673.48	4
Avery Construction Ltd.	\$1,817,115.44	2

The tenders were checked for arithmetic accuracy, and a very minor error was noted in the tender from Palmer Construction Group Inc. The table below lists the corrected tender prices. Note that the corrections did not change the ranking of the bids received.

<b>Contractor</b>	<b>Total Tender Price (including HST), Corrected</b>	<b>Ranking</b>
Palmer Construction Group Inc.	\$1,669,370.20	1
Avery Construction Ltd.	\$1,817,115.44	2
Ellwood Robinson Limited	\$1,993,011.60	3
R. M. Belanger Limited	\$2,113,673.48	4
Pioneer Construction Inc.	\$2,208,322.23	5

All of the tenders were submitted with the appropriate Tender Deposit cheques in the amount of \$100,000, Agreements to Bond, and other required documentation. The Tender Deposit cheques were retained by the City for safe keeping. The submitted tenders all included a Contingency Allowance in the amount of \$100,000.

The Pre-Tender Estimate for the work was \$1,823,509.25 (including HST).

#### **GENIVAR's Experience with the Low Bidder**

GENIVAR Inc. is very familiar with Palmer Construction Group Inc. and has worked on several municipal projects with them. It is our opinion that they are qualified and have the ability to successfully complete the assignment.

#### **Completion Date**

The contract documents required that all work be Complete by October 18, 2013. Final paving and restoration must be completed by June 30, 2014.

#### **Tender Validity**

The contract documents stipulated that tenders be open for acceptance for a period of 60 days following the closing date, or until June 22, 2013.

#### **Approvals**

An Environmental Compliance Approval under the Ontario Water Resources Act for sewer works on the project, is required from the Ministry of the Environment prior to commencing construction. The application for this approval has been made, and we expect to receive the approval shortly.

#### **Recommendation**

GENIVAR Inc. recommends that the City award the tender to Palmer Construction Group Inc. for a Total Corrected Tender Price of \$1,669,370.20 (inclusive of HST), subject to receipt of the Environmental Compliance Approval for the sewage works from the Ministry of the Environment.

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Page 3

April 26, 2013

121-23825-00

**Tender Deposit Cheques**

We recommend that the tender deposit cheques of Palmer Construction Group Inc. and Avery Construction Ltd., the two low bidders, be retained until such time as a contract has been executed between the City and Palmer Construction Group Inc. The remaining four deposit cheques from R.M. Belanger, Pioneer, and Ellwood Robinson can be returned to the respective contractors.

We previously returned to your office the original copies of the submitted Tenders.

The above is respectfully submitted. If you have any questions, please do not hesitate to contact the undersigned.

Yours very truly  
GENIVAR Inc.



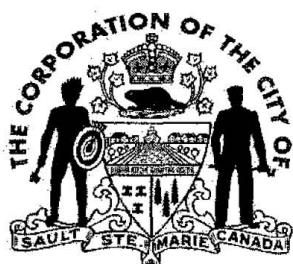
Larry Jackson, P.Eng.  
Manager, Sault Ste. Marie

Enc.

LJ:jlb

Jerry D. Dolcetti, RPP  
Commissioner

Carl Rumiel, P. Eng  
Design & Construction Engineer



ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

5(u)

2013 05 13

Our File: Contract 2013-3E

Mayor Debbie Amaro and  
Members of City Council

**RE: CONTRACT 2013-3E  
RECONSTRUCTION OF MARETTA STREET (HENRIETTA STREET TO WALLACE TERRACE)**

**PURPOSE**

The purpose of this report is to obtain approval to award Contract 2013-3E, the Reconstruction of Maretta Street from Henrietta Street to Wallace Terrace.

**BACKGROUND**

In the current Five Year Capital Road Reconstruction Plan, Maretta Street is to be reconstructed this summer.

Tenders received for Contract 2013-3E were opened at a public meeting Thursday, April 25, 2013 at the Civic Centre. Present at the opening was Councillor Marchy Bruni as well as City staff and contractor representatives.

**ANALYSIS**

A total of five (5) tenders were received. All tenders submitted were found to be complete and are summarized on the attached sheet. The low tender of \$1,231,579.25 (including HST) was received from Avery Construction Limited. This is below the pre-tender estimate of \$1,360,000.

**IMPACT**

When recoverable HST and PUC costs are removed, the City's cost to complete this project is projected to be \$950,000. This is well below the budget allowance of \$1,450,000 for the project.

**STRATEGIC PLAN**

The reconstruction of city roads is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

**RECOMMENDATION**

We recommend Contract 2013-3E be awarded to Avery Construction Limited.

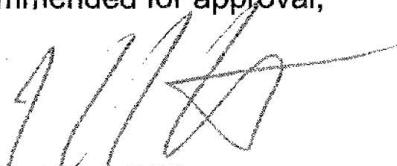
By-law 2013-83 authorizing execution of the Contract and By-law 2013-84 authorizing a road closure of Maretta Street (Henrietta Street to Wallace Terrace) from May 15, 2013 until November 30, 2013, have been placed on the Agenda for your consideration.

Respectfully submitted,



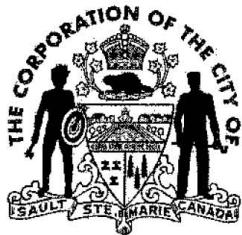
Carl Rumiel, P. Eng.  
Design & Construction Engineer

Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratesi  
Chief Administrative Officer



5(u)

2013 05 13

Our File: Contract 2013-3E

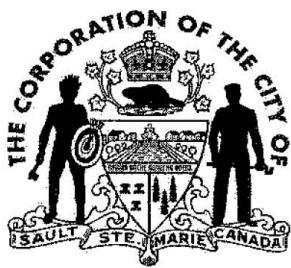
**CONTRACT 2013-3E**  
**RECONSTRUCTION OF MARETTA STREET**  
**LIST OF BIDDERS**

<b>CONTRACTOR</b>	<b>TOTAL BID PRICE</b>
Avery Construction Limited	\$1,231,579.25
Ellwood Robinson Limited	\$1,320,619.02
Palmer Construction Group Inc.	\$1,349,887.38
R. M. Belanger Limited	\$1,488,129.54
Pioneer Construction Inc.	\$1,571,133.25

5(v)

Jerry D. Dolcetti, RPP  
Commissioner

Carl Rumiel, P. Eng  
Design & Construction Engineer



ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

2013 05 13

Our File: Contract 2013-4E

Mayor Debbie Amaroso and  
Members of City Council

**RE: CONTRACT 2013-4E  
FORT CREEK AQUEDUCT REPLACEMENT – QUEEN STREET WEST TO ALBERT  
STREET WEST**

#### PURPOSE

The purpose of this report is to obtain approval to award Contract 2013-4E, the Fort Creek Aqueduct Replacement from Queen Street West to Albert Street West.

#### BACKGROUND

In the current Five Year Capital Works Program the Fort Creek Aqueduct is to be replaced from Queen Street West to Cathcart Street. This will be done in two phases, this first of which is from Queen Street to Albert Street.

Tenders received for Contract 2013-4E were opened at a public meeting Thursday, May 2, 2013 at the Civic Centre. Present at the opening was Councillor Pat Mick as well as City staff and contractor representatives.

#### ANALYSIS

A total of three (3) tenders were received. All tenders submitted are summarized on the attached report. The low tender of **\$2,947,733.64** (excluding HST) was received from R.M. Belanger Limited. This is above the consultant's pre-tender estimate of \$2,670,000.

#### IMPACT

When PUC water costs are removed and allowances for engineering, utility relocates and non-recoverable HST are added, the City's cost to complete this project is projected to be **\$3,250,000**. Within this amount is \$103,000 of sanitary sewer work which is to be covered from the 2013 Sewer Surcharge budget. Therefore this project is projected to be Approximately \$150,000 over the budget amount of \$3,000,000 which will be covered by under-runs on other projects in the Capital Program.

5(v)

## STRATEGIC PLAN

The reconstruction of aqueducts is related to Objective 1A, Environmental Leadership under the Developing Solid Infrastructure strategic direction.

## RECOMMENDATION

We recommend Contract 2013-4E be awarded to R.M. Belanger Limited.

By-law **2013-87** authorizing execution of the Contract and By-law **2013-88** authorizing a road closure of Queen Street West between Andrew Street and John Street from May 15, 2013 until September 30, 2013, have been placed on the Agenda for your consideration.

Respectfully submitted,

  
Carl Rumiel, P. Eng.  
Design & Construction Engineer

Recommended for approval,

  
Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

  
RECOMMENDED FOR APPROVAL  
Joseph M. Pratali  
Chief Administrative Officer



875 Queen Street East, Suite 2  
Sault Ste. Marie, ON P6A 2B3  
Canada

p. 705.942.4628  
f. 705.942.7515

[www.stemeng.ca](http://www.stemeng.ca)  
[mail@stemeng.ca](mailto:mail@stemeng.ca)

5(v)

May 3, 2013

Project No. 13040

Corporation of the City of Sault Ste. Marie  
P.O. Box 580  
Sault Ste. Marie, Ontario  
P6A 5N2

**Attention:** Mr. Carl Rumiel, P. Eng.  
Design and Construction Engineer

**Subject:** Fort Creek Aqueduct Replacement, Queen St. West to Albert St. West  
Tender Award – Contract 2013-4E

On Thursday May 2, 2013 tenders were received for the **Fort Creek Aqueduct Replacement, Queen St. West to Albert St. West**. Present at the opening were:

The City of Sault Ste. Marie— Carl Rumiel,  
David Salewski,  
Kim Vaudry  
Councilor Pat Mick, who opened the Tenders,

STEM Engineering Group — Dan Bertolo  
Mark Coleman.

Bidders Representatives - Rob Belanger (Palmer)  
Shane Corbett (Belanger)  
Joe Nelles (Avery).

A total of three bids were received and following are the total tender prices as called out at the opening:

R. M. Belanger Ltd. ....	\$ 2,947,733.64
Avery Construction.....	\$ 3,003,708.30
Palmer Construction.....	\$ 3,587,407.00

The tenders have been checked for correctness and inclusion of all required submissions. Palmer and Belanger did not have any mathematical errors in their bids. The Avery Bid after checking (due to item left blank) re-totaled to \$2,971,957.90.

Accordingly, we recommend R.M. Belanger be awarded the contract. The form of agreement for the contract is attached.

Please contact me if you have any questions or concerns.

A handwritten signature in black ink that reads "Dan Bertolo".

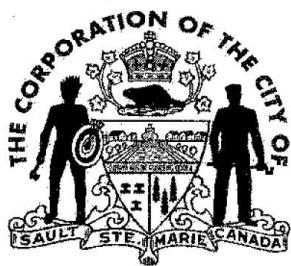
Dan Bertolo  
Senior Technologist

Attachments

5(w)

Jerry D. Dolcetti, RPP  
Commissioner

Carl Rumiel, P. Eng  
Design & Construction Engineer



ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

2013 05 13  
Our File: Contract 2013-6E

Mayor Debbie Amaroso and  
Members of City Council

**RE: CONTRACT 2013-6E  
FOURTH LINE – EAST DAVIGNON CREEK CULVERT REPLACEMENT**

**PURPOSE**

The purpose of this report is to obtain approval to allow the low bidder on the above-mentioned contract to order materials prior to Council officially awarding the contract at the meeting of 2013 05 27.

**BACKGROUND**

Routine inspections in 2012 by Public Works revealed that the culvert crossing Fourth Line west of Brule Road and east of the Crimson Ridge Golf Course driveway was in need of replacement. This was scheduled to be completed this summer and the contract for this work is currently out to tender, and scheduled to close May 17, 2013. Unfortunately, the condition of the existing culvert has deteriorated further causing the road to sink which poses a serious safety hazard to the public. Fourth Line at this location has since been closed until the contract can be awarded and construction can be completed.

**ANALYSIS**

In order expedite the work and reduce the closure time of Fourth Line, we would like to authorize the low bidder to order materials, specifically the pre-cast concrete box culvert. We would only grant this permission if the tender value is within the 2013 budget allowance for this project. Formal tender award will take place at the May 27th meeting.

**IMPACT**

With Council's approval, we would gain ten (10) days in completing the project.

**STRATEGIC PLAN**

The reconstruction of culverts is related to Objective 1A, Environmental Leadership under the Developing Solid Infrastructure strategic direction.

**RECOMMENDATION**

We recommend Council approve the Engineering Department to write a letter authorizing the low bidder to order materials prior to Council awarding Contract 2013-4E on 2013 05 27. This permission would only be provided if the tender value is within the 2013 budget allowance for this project.

Respectfully submitted,



Carl Rumiel, P. Eng.  
Design & Construction Engineer

Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department



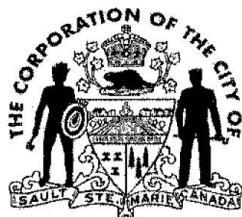
RECOMMENDED FOR APPROVAL  
*[Signature]*

Joseph M. Fratantoni  
Chief Administrative Officer

5(x)

Jerry Dolcetti, RPP  
Commissioner

Don Elliott, P. Eng.  
Director of Engineering Services



Engineering & Planning  
Department

2013 05 13

Our File: 4.140 Bridges

Mayor Debbie Amaro and  
Members of City Council

## RE: 2013 CAPITAL WORKS FOR BRIDGES

### PURPOSE

The purpose of this report is to obtain Council's approval to complete some capital improvements to bridges in 2013.

### BACKGROUND

Council is aware that the City and the Township of Prince have jointly applied for capital funding for replacement of the four single lane bridges we share. The application has been submitted. There are a few other bridges that require more than routine maintenance based on the 2012 biennial inspections, and they are the subject of this report.

### ANALYSIS

The proposed work is detailed as follows:

#### Municipal Bridge No: 34 – Wallace Terrace – west of Brookfield Avenue

The concrete approach slabs have experienced buildup of debris which has clogged the expansion joints and contributed to some severe "pop-outs" and approach slab distortion. Traffic is restricted to one lane due to this condition. The consulting engineer is completing a more detailed inspection of the problem with the assistance of Public Works and Transportation. Engineering work is estimated at \$8,000 and the subsequent repair could be as much as \$70,000.

#### Municipal Bridge No: 33 – Allen's Side Road south of Wallace Terrace

This bridge has experienced the same problems as Bridge number 34, but to a lesser degree. It is estimated that it requires approximately \$3,000 in engineering and \$30,000 of repairs.

#### Municipal Bridge No: 18 – Herkimer Street over the Big Carp River

This wooden rigid frame bridge was constructed in 1963. Due to its age, type of material, protection system (creosote), and exposure conditions, it is necessary to core the wood pile members to better evaluate the remaining service life. Therefore a detailed engineering study

is required to properly establish the remaining life expectancy of the structure. The estimated cost for the structural evaluation is \$15,000.

### **Pedestrian Bridge No. P1 – Over Clark Creek between Drake and Gravelle Streets**

This pedestrian bridge is a bow string arch truss structure. The biennial inspection has determined that the structure contains severe corrosion of some of the main structural members. It has been determined that the corrosion has resulted in such loss of section to some members that the bridge should be replaced. The consultant has recommended that the bridge be closed to pedestrian traffic, and this has been done. Public Works and transportation will be removing the old structure in the near future.

A replacement structure can be constructed and placed at an estimated budget cost of \$60,000, plus a \$10,000 allowance for engineering. It is recommended that this bridge be replaced in the 2013 construction season.

### **IMPACT**

The cost of capital improvements to these four structures will be in the \$200,000 range; \$160,000 construction and about \$40,000 in investigation, design and construction administration. There are sufficient funds in two miscellaneous construction reserves. It is recommended the \$81,000 remaining in the Sewer/Bridge reserve be used, and the balance of the project can be funded from the remaining \$182,000 in the Miscellaneous Construction reserve.

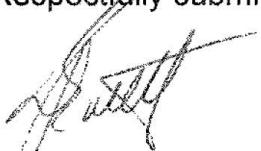
### **STRATEGIC PLAN**

This is linked to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

### **RECOMMENDATION**

It is recommended that Council approve the completion of the recommended \$160,000 of miscellaneous bridge work, and that Tulloch Engineering be retained to complete the engineering and construction administration for an estimated fee of \$40,000. The funds will come from two miscellaneous construction reserves.

Respectfully submitted,



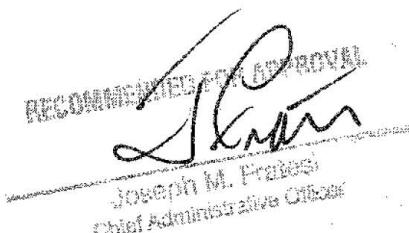
Don J. Elliott, P. Eng.  
Director of Engineering Services

Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

DJE/bb

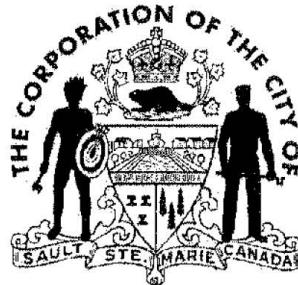


RECOMMENDED FOR APPROVAL  
Joseph M. Pratesi  
Chief Administrative Officer

NUALA KENNY  
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK  
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO  
SOLICITOR/PROSECUTOR



56(y)  
LEGAL DEPARTMENT

File No. P1.1(1)

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council

**RE: 1743503 ONTARIO INC. – 496 SECOND LINE WEST – ZONING BY-LAW 2013-47 –  
PLANNING APPLICATION A-4-13-Z**

**PURPOSE:**

The purpose of this report is to advise Council of an appeal that has been filed regarding Zoning By-law 2013-47. An appeal has been filed by Keith and Marie Benson and was received in the Clerk's Office on Thursday, April 11, 2013. A copy of the appeal can be viewed in the Legal Department.

Council is being asked to pass the attached resolution indicating that despite the appeal, Council wishes to proceed with the by-law. Under provisions of the *Planning Act*, R.S.O. 1990 the Legal Department has sent a package of material to the Ontario Municipal Board (OMB) and in due course the OMB will set a hearing date for the appeal if the board decides that the issues raised in the appeal warrant a hearing.

**BACKGROUND**

City Council passed By-law 2013-47 on March 25, 2013. The purpose of By-law 2013-47 is to change the zone designation of 496 Second Line West from R2 (Single Detached Residential) zone to R4S (Medium Density Residential) zone subject to the following conditions:

- 1) That the required setback from the north lot line be reduced from 7.5 meters to 3 meters.

-more-

5(y)

2013 05 13

Page 2

- 2) That the required setback from the south lot line be reduced from 7.5 meters to 7 meters.
- 3) That in addition to the locations parking is permitted in an R4 zone, the required parking is also permitted in the required front yard and required exterior side yard.

As required by the Planning Act notice was sent to all residents within 120m from the subject lands. The Notice of Appeal has been filed in accordance with the provisions of the Planning Act.

## **ANALYSIS**

The appeal may be viewed in the Legal Department.

## **IMPACT**

The appeal will be argued by in-house staff. As such the financial impact is nominal.

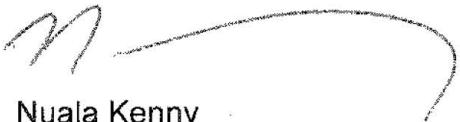
## **STRATEGIC PLAN**

Not applicable.

## **RECOMMENDATION**

It is recommended that Council accept this report as information and pass the attached resolution.

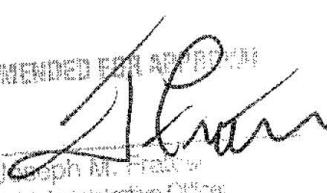
Respectfully submitted,



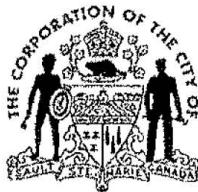
Nuala Kenny  
City Solicitor

NK/cf

Attachment

RECOMMENDED FOR APPROVAL  
  
Joseph M. Fratto  
Chief Administrative Officer

**Susan Hamilton Beach, P. Eng**  
Deputy Commissioner



**Public Works and  
Transportation Department**

2013 05 13

Mayor Debbie Amaro and  
Members of City Council

**RE: COMMUNITY SAFETY ZONES ('CSZ')  
McNABB STREET – PINE STREET TO LAKE STREET  
SPEEDING CONCERN**

#### **PURPOSE**

This report is in response to the Council resolution dated 2012 12 03:

*Whereas constituents residing along McNabb are very concerned about the speed of vehicular traffic; and*

*Whereas under the Highway Traffic Act municipalities do, on occasion, request that a certain stretch of highway (which includes roads, streets, drives, avenues, etc) be designated as a Community Safety Zone, if traffic safety within the area is of special concern; and*

*Whereas this seems to be especially true if there is a school, senior citizen residence, daycare, hospital or a large mall in the vicinity and accidents are bound to happen if preventative or extra measures are not put into place; and*

*Whereas McNabb Street is a major arterial route connecting to all the above and*

*Whereas any area that is designated as a Community Safety Zone is dealt with in a much more severe way by the courts*

*Now Therefore Be It Resolved that appropriate staff be requested to investigate the process, potential and implications of McNabb Street being designated as a Community Safety Zone and report back to City Council with Recommendations associated with such a designation.*

Further to the resolution above, a petition has been organized, received and reviewed by City staff. Approximately, 47 residents (McNabb Street residents between Pine St and Lake St) and 27 individuals from St. Bernadette's School have signed a petition. There were additional residents along McNabb Street that signed the petition, but, they do not live in the study area. The petition asks that McNabb Street be designated a Community Safety Zone and that increased enforcement by Police Services be effected. It should be noted that only 1 household between Pine Street and Lake Street have children attending St. Bernadette School and they did not sign the petition.

2013 05 13.

Page 2

## BACKGROUND

McNabb Street is currently classified as an arterial street in our transportation master plan having a maximum width of 20m. Current traffic volumes on McNabb Street are approximately 25,000 vehicles per day. McNabb Street is the main arterial in this area of the city connecting the east and west. Our data indicates 68 reported collisions over last 10 years, thus averaging 7 collisions per year.

It is understood that the portion of McNabb Street that is the main focus of the concern is between Pine Street and Lake Street. As is noted on the attached figure (Figure No. 1), a third signalized intersection dissects McNabb Street at Pentagon Boulevard. The distances are approximately 365m between Pine Street and Pentagon Boulevard, with approximately 555 m between Pentagon Boulevard and Lake Street.

There are five lanes of traffic along this portion of the roadway, two in each direction with a dedicated turn lane to facilitate safe movements into the residential driveways and the three other residential streets to the south (Linstedt Street, Windsor Street and Cartier Street).

McNabb Street was last reconstructed in 1996.

As Council is well aware, St. Bernadette's School is located along this portion of McNabb Street. Important to note is St. Bernadette's School has a chain link fence along its McNabb Street frontage and has developed its bus bay off of the rear portion of the property (ie. at the intersection of Placid Avenue and Palace Drive). Critical to note, is this school is scheduled to be merged and relocated to the current location of St. Basil Secondary School. It is understood this is intended to occur in the Fall, 2016.

The City of Sault Ste. Marie also employs three adult crossing guards (two at the intersection of Pine Street and McNabb Street and one at Pentagon Boulevard) to facilitate the safe crossing of students to and from St. Bernadette School. These guards will be utilized until such time as the school is closed.

## ANALYSIS

The resolution is correct in the fact that the Highway Traffic Act allows for the designation of Community Safety Zones ('CSZ'). Section 214 states the following:

The council of a municipality may by by-law designate a part of a highway under its jurisdiction as a Community Safety Zone if, in the council's opinion, public safety is of special concern on that part of the highway. When a designation is in effect, the by-law may specify the hours, days and months when the designation is in effect. The municipality shall ensure that signs denoting a Community Safety Zone are erected in accordance with the regulations.

As per the Act, there are potentially more severe penalties if a driver is caught committing a traffic offence in a Community Safety Zone. In general, the Act indicates that the offender may be subject to amounts double the standard fines set out in the Act for each kilometer per hour that the motor vehicle was driven over the speed limit.

Our research has indicated that Community Safety Zones have been studied by many municipalities in Ontario and have been found to be an ineffective tool for reducing speeds. As a result of the studies and consequently their ineffectiveness, many municipalities have decided not to implement new Community Safety Zones. Some have recommended the removal of current Community Safety Zones and others have decided to maintain the Community Safety Zones currently in place, but, will not implement new ones.

A report for the community of Cambridge indicates, "Many other municipalities in Ontario have found similar results and as a result, have removed and/or recommended that no further CSZ's be installed. Both the Cities of Kitchener and Waterloo have removed all CSZ's under their jurisdiction and do not recommend new installations. The City of Guelph does not install CSZ's based on the effectiveness found by other municipalities. The Region of Durham has recommended discontinuing the practice of installing CSZ's. The City of Vaughan has ten CSZ's, which were all deemed to be ineffective based on studies conducted. The City of Burlington, City of Brampton, Region of Halton, City of Hamilton and City of Toronto have all recommended that no new CSZ's be implemented, based on their own individual analysis."

The same report continues with the following information:

"In 2001, Intus Road Safety Engineering Inc. surveyed 30 Ontario municipalities to gather information on the effectiveness and/or efficiency of CSZ's. The report resulted in the following concluding statement:

"Given the repeated attempts that have found CSZ's have had no definitive impact on operating speed, and safety performance, and provided the same results from analogous studies on other regulatory changes that are conveyed to the driver by roadside signs (i.e. lowering speed limits), it is reasonable to conclude that CSZ's are ineffective at changing travel speeds, or improving safety (i.e. decreasing collision frequency or severity)."

In addition to the speed analysis within CSZ's, it has also been documented that it is difficult for Police Services to provide sufficient resources to enforce CSZ's.

The data shows that speeds within the CSZ's have actually increased since they were installed."

From a City of Hamilton report, Community Safety Zones (CSZs) are really an enforcement technique rather than a speed limit setting issue. In a CSZ, fines are increased, but conditions are otherwise unchanged.

Please note for clarification on each of the municipalities presented by Mr. Lemieux at the meeting of Council 2013 04 22, Appendix A has been prepared and is attached for Council's information and reference.

Within our community, the implementation of radar displays have resulted in a slight decrease in the 85<sup>th</sup> percentile (reduction on 1.5 – 2 km/hr) and our studies indicate the use of school zone flashers have an even more modest effect (ie. 0.5 – 1 km/hr). When both units have been implemented together – the 85<sup>th</sup> percentile has remained 5 – 10 km/hr above the normal 50 km/hr speed limit.

As collisions will occur along any segment of roadway, traffic modelling software has been developed to aid in developing safer roadways. This software allows you to predict under current conditions an expected collision rate on an annual basis. For this segment of roadway, given the number of lanes, number of driveways, number of side streets, sidewalks on both sides and the posted speed limit of 50 k/hr, the model indicated we should expect 5 collisions per year resulting in injuries or potential fatalities. We should also expect 10 collisions per year resulting in property damage for a total of 15 collisions per year. In summary, the modelling software indicates that for a 10 year period, a total of 150 collisions should be anticipated.

In summary, the following has been considered:

- our data indicates 68 reported collisions over the last 10 years – which is less than half of that anticipated by modelling software;
- the design features (ie. traffic signals, dedicated turning lane, etc.) are allowing for the flow of traffic in a controlled, safe, manner;
- the school has implemented safety features (ie. chain link fencing) and the City employs three crossing guards in the immediate area for the protection and safe crossing of the students;
- there are sidewalks on both sides of the street; and
- the school will be closing in upcoming years.

In summary, PWT – Traffic Division does not recommend a Community Safety Zone be implemented for this portion of McNabb Street or any other street at this time. Our research indicates that Community Safety Zones are ineffective at changing travel speeds or improving safety. In this particular instance, it is staffs' understanding that McNabb Street is functioning as it was designed and based on accident history, no major concerns are noted.

Based on our findings, we do recommend PWT – Traffic Division work with Police Services to implement the use of radar display boards and other radar devices in this area and to continue to educate the residents of Sault Ste. Marie as to travelling at safe speeds.

## **IMPACT**

The recommendation of this report has no additional budgetary impact.

## STRATEGIC PLAN

The recommendations of this study are not linked to any activity of the Corporate Strategic Plan.

## RECOMMENDATION

"That the report of the Deputy Commissioner concerning the implementation of Community Safety Zones in Sault Ste. Marie and traffic safety concerns on McNabb Street be received as information."

Respectfully submitted,



Susan Hamilton Beach, P. Eng.  
Deputy Commissioner

Recommended for approval,



Larry Girardi  
Commissioner



RECOMMENDED FOR APPROVAL

Joseph M. Pratissi  
Chief Administrative Officer

## Appendix A

### Community Safety Zones - Information for Additional Municipalities

Municipality	Summary/Intent	Key items
York Region (Includes communities such as Richmond Hill, Vaughan, Stouffville, Newmarket)	<p>York Region implements Community Safety Zones with the intent of improving pedestrian safety in places where children and young people frequently walk.</p> <p>Community Safety Zones are designated on Regional roadways near schools, day-care centres, retirement residences and other high collision locations in the Region. Traffic laws and speed limits remain the same in Community Safety Zones, but fines are increased for motorists. Community Safety Zone bylaws are enforceable 24 hours per day, year round regardless of when the school is in operation. The aim is to modify driver behaviour to increase safety for pedestrians, cyclists and other motorists.</p> <p>Prior to 2012 the Region had a Community Safety Zone policy and warrant criteria.</p> <p>Warrant Criteria No. 1 – Designated Areas of Special Consideration</p> <p>Warrant Criteria No. 2 – Safety Warrant – comprised of a collision component and a risk component</p> <p>May, 2012 – the Transportation Services Committee requested that CSZ be designated at all schools. This will result in a total of 69 CSZ in York Region covering 101 school sites. When applying the Region's previous CSZ policy, only six schools satisfy the criteria.</p>	<p>In total, 423 schools were looked at with result that CSZs implemented at 101 schools at or near regional roads.</p> <p>For Richmond Hill this meant 13 zones in total when prior to 2012 only 4.</p> <p>In a report by Richmond Hill staff, dated April 13, 2013:</p> <p>"Given this significant increase of the CSZ within York Region, maintaining the frequent and strict enforcement of CSZs will be challenging. Without the frequent and strict enforcement of these CSZs, driver behavior will not likely change. Hence, the Region's revised policy may impact the effectiveness of the CSZs including the ones designated by the Town.</p> <p>Do CSZs Positively Affect Unwanted Drivers Behaviour?</p> <p>Town staff has been asked by York Region staff to provide comments on the recently implemented CSZs. Given the number of CSZs, the enforcement and effectiveness are highly unlikely in meeting the intent of the CSZs. Therefore, the effectiveness and performance evaluation of the CSZs should be evaluated by the Region. The performance should include the 85<sup>th</sup> percentile speed counts, speed compliance before and after the CSZ implementation. Also, feedback from York Regional Police should be documented, including their experience with this revised policy. Statistics of infractions issued since the implementation would also be supportive information.</p> <p>Conclusion:</p> <p>Exhaustive use of Community Safety Zones (CSZ) is not a practical method of solving unwanted driver behavior as drivers may become unresponsive and noncompliant without strict and frequent enforcement. With reference to the York Region's Revised CSZ policy, it is recommended that careful evaluation on the effectiveness and performance of all recently implemented community safety zones along regional roads be undertaken by the Region."</p>
Carleton Place	Have recently developed an implementation plan for the creation of a CSZ (Patterson Crescent – Dec. 2012)	A resident representative of the committee brought forward a concern to the committee of the effectiveness of the CSZ and the fact that some municipalities are no longer implementing these zones after follow up investigation showed negative results. It is felt by other committee members... that there may be other issues impacting the success of CSZs and the OPP have indicated that, locally, the implementation of the CSZs has been successful.

(2)S

Niagara Falls	<p>In 2012, staff recommended the first two CSZs for the City</p> <p>The two areas are in a growing area of the community with significant pedestrian generators</p>	<p>Considerations presented to Council by the Transportation Services Department:</p> <ul style="list-style-type: none"> <li>- “The ability of the NRP to effectively enforce moving offences must be taken into consideration to make a CSZ a successful traffic safety tool;</li> <li>- If enforcement is not aggressive or carried out consistently, it compromises the credibility of the signs and motorists will continue to drive at the speed that they are comfortable with;</li> <li>- The Niagara Regional Police have implemented an initiative targeting safety in this area;</li> <li>- CSZs are not intended to blanket the entire municipality, nor is it meant to remain on one street for an indefinite time period.”</li> </ul>
Peterborough	<p>Included as a Traffic Calming Technique within the City's Comprehensive Transportation Plan, August, 2012 (page 160)</p>	<p>“CSZ are roadway sections or intersections where safety has been determined to be of special concern by a municipality. In Peterborough, the City's CSZ By-law 01-149 currently provides for establishment of up to three (3) such Zones at any one time within the City, where fines for most traffic violations are doubled. The optimum number of zones permissible in any municipality is determined by the ability of local Police resources to enforce the zones effectively. However, Ontario municipalities that have recently evaluated the CSZ performance have determined that they have been generally ineffective in reducing or solving traffic safety issues. (Intus Road Safety Engineering, Oct. 2001) Any success of CSZs is directly dependent on consistent and visible Police enforcement. Where too many Zones are established in a municipality, Police resources to administer the Zones become diluted, adding to the ineffective results. As a result, use of CSZs in Peterborough should be considered only where a high level of consistent enforcement can be guaranteed.”</p>
Collingwood	<p>In 2000, the Town of Collingwood passed a by-law designating several streets within the town as CSZs.</p> <p>Zones are areas where there is a higher than average pedestrian volume within the roadway due to parks, schools, and community centres.</p> <p>Intent not to reduce the speed of traffic, but, to encourage motorists to maintain the posted limit.</p> <p>No specific criteria in Highway Traffic Act</p> <p>In 2010, staff was asked to assess the current CSZs to determine adequacy of their locations and any other recommendations.</p> <p>14 areas assessed</p>	<p>Staff discussed the need to be consistent</p> <p>In addition to the CSZ locations, staff also recommended that speed zones be reduced to 40 km/hr on all roads in which elementary schools are adjacent to</p> <p>At least six (6) new zones were created as well as designated several streets as school zones meaning reduced speed limits.</p>

(25)



## SAULT STE. MARIE POLICE SERVICE

580 Second Line East  
Sault Ste. Marie, Ontario P6B 4K1

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ROBERT DAVIES <i>Chief of Police</i>	EMERGENCY DIAL TELEPHONE	9-1-1 (705) 949-6300
BOB KATES <i>Deputy Chief of Police</i>	EXECUTIVE FAX OPERATIONS FAX	(705) 949-3082 (705) 759-7820

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April 26, 2013

Mayor D. Amaroso and Members of City Council  
City of Sault Ste. Marie  
Civic Centre, 99 Foster Drive  
Sault Ste. Marie ON P6A 5X6

Dear Mayor Amaroso and Councillors:

**Re: Police Response to Speeding Concerns McNabb Street between Pine and Lake Streets**

Police here in Ontario are mandated to ensure public order and safety on a number of fronts with none being more important than the safe movement of pedestrian and vehicular traffic on our highways. To this end police essentially take a two-pronged approach. First and most desirable is education. Secondly, a consequence where education fails to produce a desired result, is enforcement.

The engineering of highways, including establishing appropriate speed limits, is not a function of the police. Traffic engineering involves a skill set, understandably and by design, that is beyond the scope of the police. This is obvious when reviewing any one of a number of local traffic studies and apparent, as well, in the 22nd of April 2013 report to Council, prepared by Professional Engineer Ms. Susan Hamilton Beach with respect to a Community Safety Zone on McNabb Street.

With this the Sault Ste. Marie Police Service respectfully defers to the report of Ms. Hamilton Beach as to the viability of a Community Safety Zone at this location.

The Service is well aware and appreciative of the concerns expressed by a number of residents along the McNabb Street corridor between Pine and Lake Streets with respect to excessive vehicle speeds.

Again the police essentially only have the two tools available to ensure compliance and ultimately public safety: education and enforcement. Obviously both are powerful tools and as experience will bear out, deployed alone or in combination, most often will ensure the desired outcome which in this instance is compliance with the 50 kilometre per hour set speed limit on McNabb Street.

As several residents have been assured and to draw again on the report of Ms. Hamilton Beach, we have and will continue to direct resources from both Public Works and Transportation and the Police Service towards educating, complemented with enforcement for all the users of McNabb Street be it pedestrian or vehicular.

-2-

In the first four months of this year officers with the Sault Ste. Marie Police Service have issued one thousand and eighty-one (1,181) infraction notices to drivers for various roadway violations. Of these three hundred and ninety eight (398) were for speeding infractions with a number of them from the McNabb Street area of concern.

The residents of McNabb Street will continue to see speed monitoring devices by way of our radar board in their area along with the presence of officers carrying out enforcement for the purpose of gaining compliance ideally not only when there is a police presence but during those residual times when there is none.

Residents and businesses of our community understand and do appreciate that the Police Service has multiple demands placed on them daily whether it is from the more life threatening call to any one of a number of traffic complaints that come from all areas of our city. The Service will continue to prioritize its response to calls for service and for the traffic type complaints ensure that resources are appropriated fairly throughout the city and the Township of Prince.

In closing, road safety has and will continue to be of paramount importance to our Police Service and to this end all resources, as available, will be directed towards ensuring that our streets remain safe for all users.

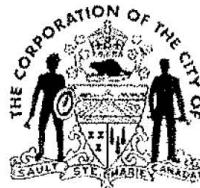
Yours truly,



Art Pluss, Inspector  
Patrol Services Division

cc: Chief R. Davies

**Susan Hamilton Beach, P. Eng**  
Deputy Commissioner



**Public Works and Transportation Department**

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council

**RE: PWT DITCHING PROGRAM - 2013**

**PURPOSE**

The purpose of this report is to inform Council of the proposed 2013 ditching program.

**BACKGROUND**

Each year the ditching program is reported to Council, for their information. This year it is proposed that the program include the re-ditching of approximately 13,585 metres of ditches to improve drainage along municipal roadways. Attached is the listing of the 2013 locations. The program represents approximately 2.65% of the total 512,000 meters of ditches maintained by the City. The budget for this program is \$194,830.

**ANALYSIS**

Typically, each year the program has been compiled from requests from Councillors, residents and staff. Budgetary constraints allow for a limited amount work to be undertaken each year. It is necessary to prioritize the requests and normally not all requests can be accommodated. Prioritization of the list considers flooding issues as a much higher priority than cosmetic concerns. To note is that some of the ditching requests may not be included on the final list due to physical constraints (lack of grade) in an area. The solution may require that a storm sewer be installed to address the drainage issues.

It is proposed that the ditching program commence May of this year with a completion date in October 2013.

**IMPACT**

The proposed program maximizes the assigned operational budget for ditching.

**STRATEGIC PLAN**

The ditching program is not linked to any activity of the Corporate Strategic Plan.

5(aa)

2013 05 13

Page 2

## STRATEGIC PLAN

The ditching program is not linked to any activity of the Corporate Strategic Plan.

## RECOMMENDATION

"That the report of the Deputy Commissioner concerning the proposed 2013 ditching program be received as information."

Respectfully submitted,

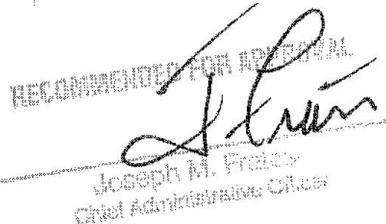


Susan Hamilton Beach, P. Eng.  
Deputy Commissioner

Recommended for approval,



Larry Girardi  
Commissioner



RECOMMENDED FOR APPROVAL  
Joseph M. Frendo  
Chief Administrative Officer

2013 DITCHING PROGRAM LIST

ADDRESS	FROM	TO	METERS	COMMENTS
104 ALAGASH RD.	BRIDGE	EAST 100 METERS	200	BOTH SIDES
1200 TOWN LINE	SECOND LINE WEST	TIRD LINE WEST	1500	EAST SIDE
1543 THIRD LINE WEST	LEIGHS BAY	CIVIC 1527	325	SOUTH SIDE
140 AVERY ROAD	MAKI	CIVIC 140	300	NORTH SIDE
384 MAKI RD.	AVERY	CIVIC 384	750	EAST SIDE
HERKIMER RD.	CARPIN BEACH	BRIDGE	800	BOTH SIDES
255 CARPIN BEACH RD.	HERKIMER	CIVIC 255	650	BOTH SIDES
1194 BASE LINE	CARPIN BEACH	CIVIC 1110	550	NORTH SIDE
1374 SECOND LINE WEST	1374	1356	50	NORTH SIDE
9 SUNSET CRT.	CIVIC 6	CIVIC 15	30	SOUTH END
185 ALLENS RD.	WALLACE	CIVIC 185	100	WEST SIDE
1147 WALLACE TERR.	ALLENS	CIVIC 1181	200	SOUTH SIDE
318 WHITNEY AV.	CIVIC 308	CIVIC 318	30	EAST SIDE
691 SECOND LINE W.	CIVIC 667	CIVIC 707	170	SOUTH SIDE
164 PALAMINO DR.	PALAMINO	EAST 100 METERS	100	SOUTH SIDE OF THIRD LINE WEST
1013 ALLENS RD.	CIVIC 875	CIVIC 1013	380	WESTSIDE
57 ATWATER ST.	BROADVIEW	ALDEN	275	SOUTH SIDE
26 ALDEN RD.	ATWATER	AVON	200	EAST/NORTH SIDE
13 ALDEN RD.	BROADVIEW	AVON	120	SOUTH SIDE
12 WESTGATE DR.	NEWCASTLLE	CIVIC 128	25	NORTH SIDE
175 CHIPPEWA ST.	CIVIC 147	CIVIC 187	200	SOUTH SIDE
644 COOPER ST.	CIVIC 644	CIVIC 622	100	EAST SIDE
38 EDISON AV.	SECOND LINE WEST	SUSSEX	225	EAST SIDE
263 ST. PATRICK ST.	PENNO	CIVIC251	75	WEST SIDE
43 PENNO RD.	ST. PATRICK	CIVIC 51	100	NORTH SIDE
1498 PEOPLES RD.	CIVIC 1496	CIVIC 1500	80	EAST SIDE
HARGREAVES AV.	STRAND	MORRISON	75	EAST SIDE
28 LOTHIAN AV.	CIVIC 20	CIVIC 28	40	NORTH SIDE
31 CHAMPLAIN ST.	ELMWOOD	CAMERON	65	SOUTH SIDE
7 CAMERON AV.	McNABB	STEVENS	220	WEST SIDE

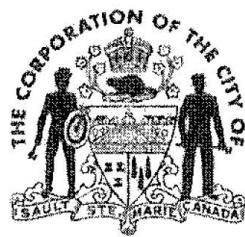
5(a)

128 SACKVILLE RD.	MARY	CIVIC 128	450	EAST SIDE
29 SOUTHWOOD DR.	TERRANCE	CIVIC 35	45	WEST SIDE
181 OLD GARDEN RIVER RD.	SECOND LINE EAST	CIVIC 241	250	EAST SIDE
652 OLD GARDEN RIVER RD.	THIRD LINE	CIVIC 646	750	EAST SIDE
708 FOURTH LINE EAST	GREAT NORTHERN RD.	CIVIC 744	425	NORTH SIDE
1433 GREAT NORTHERN RD.	FOURTH LINE	CIVIC 1433	400	WEST SIDE
SIXTH LINE @ CONNOR RD.			30	SOUTH SIDE @ CONNOR RD.
BLACK RD. @ MCNABB ST.	McNABB	CIVIC 483	1300	WEST SIDE
15 PEACH ST.	PALADIN	CIVIC 19	65	WEST SIDE
8 CREERY AV.	ELIZABETH	CIVIC 20	100	NORTH SIDE
98 CREERY AV.	LAKE	CREEY	170	NORTH SIDE
31 SUTTON PL.	CHARTWELL	CIVIC 35	130	SOUTH SIDE
173 BRISTOL PL.	CHARTWELL	CIVIC 173	25	NORTH SIDE
8 EASTERN AV.	BOUNDARY	CIVIC 28	150	NORTH SIDE
90 EASTERN AV.	SOUTH MARKET	CENTER	250	NORTH SIDE
90 GIBB ST.	EASTERN	CIVIC 90	190	EAST SIDE
188 FARQUHAR ST.	ADELINE	RIVERIN	180	NORTH SIDE
21 RIVERIN AV.	FARQUHAR	VERA	160	WEST SIDE
31 VERA ST.	ADELINE	CIVIC 43	170	NORTH SIDE
81 WILLOWDALE ST.	CIVIC 81	MURPHY	80	NORTH SIDE
132 MURPHY ST.	CIVIC 128	WILLOWDALE	80	WEST SIDE
3820 QUEEN ST. EAST.	CIVIC 3820	CIVIC 3892	250	NORTH SIDE
		TOTAL METERS	13585	

5(aa)

5(b)(b)

**Mike Blanchard**  
Manager  
Equipment/Building  
Maintenance



**Public Works  
& Transportation**

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council

**RE: PUBLIC WORKS NEW EQUIPMENT NEEDS 2013**

**PURPOSE**

We request approval at this time to prepare specifications to solicit bids for the various pieces listed in the attachment to this report.

**BACKGROUND**

On an annual basis, the Public Works Department brings to Council, a proposed list of equipment, purchases and trade-ins for the upcoming year as part of our fleet management program. This year's list is attached, as well as a Budget Detail Estimate for each piece of equipment, along with the procedure used by Public Works and Transportation in equipment selection and replacement.

**ANALYSIS**

This spring, the Public Works Divisional Managers compiled a list of equipment needs and replacements for 2013. The Manager of Equipment and Buildings compiled the lists of equipment, and established a budget figure within existing available reserves.

**IMPACT**

These Capital purchases will be coming from the Public Works Equipment Reserve, Sewer Surcharge and Cemetery Reserves.

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The Corporation of the City of Sault Ste. Marie  
Public Works and Transportation Department  
128 Sackville Road ~ Sault Ste. Marie, ON P6B 4T6  
Telephone: (705) 759-5201 ~ Fax: (705) 541-7010  
[www.cityssm.on.ca](http://www.cityssm.on.ca) ~ [m.blanchard@cityssm.on.ca](mailto:m.blanchard@cityssm.on.ca)

5(b)(b)

2013 05 13

Page 2.

## STRATEGIC PLAN

This initiative is in keeping with the Strategic Plan, Objective 1C – Property Management and Development for the PWT Equipment Program Review.

## RECOMMENDATION

That the report of 2013 05 13, concerning Public Works New Equipment Needs 2013, be approved at this time to prepare specifications to solicit bids for the various pieces of equipment listed. Each bid will be awarded in accordance with the City's Procurement Policies and Procedures.

Respectfully submitted,



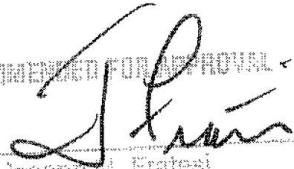
Michael Blanchard  
Manager of Equipment and Building  
Maintenance

MB/sf  
attachments

Recommended for approval,



Larry Girardi  
Commissioner

RECOMMENDED FOR APPROVAL  
  
J. Fratesi  
Chief Administrative Officer

Proposed New Equipment for 2013 Public Works (Cost Centre 20-425-4012-8261)					
Item	Quantity	Proposed New Equipment	Trade In	Estimated Trade in Value	Estimated Proposed Cost
1	1	Plow Truck	#239 1998 Freightliner Plow Truck	\$ 10,000.00	\$ 195,000.00
2	1	Vacuum Street Sweeper	#819 1999 Elgin Whirlwind Sweeper	\$ 8,500.00	\$ 235,000.00
3	1	Emergency Generator	NEW	\$ -	\$ 115,000.00
4	1	Trackless Style Sidewalk Machine c/w blower, sweeper, plow	#628 - 2002 TRACKLESS VEHICLE	\$ 15,000.00	\$ 155,000.00
5	1	Loader Mounted Snowblower	#273 - 1975 4 WHEEL DR. SICARD TRUCK	\$ 6,500.00	\$ 185,000.00
6	1	Front End Loader	#406 1998 Case 621B, #480 JCB Backhoe	\$ 15,000.00	\$ 220,000.00
7	1	Cross Conveyor Tailgate Spreader	NEW	\$ -	\$ 15,000.00
8	1	Utility Work Trailer	NEW	\$ -	\$ 8,500.00
9	2	One ton trucks with dump	#199 CHEV C3500, #192 2001 Chev One Ton	\$ 1,500.00	\$ 130,000.00
10	1	Asphalt Spreader	#898 2006 Bomag Asphalt Spreader	\$ 8,500.00	\$ 175,000.00
11	5	Half Ton Pickups	#61,62,64,2008 Ford Focus; #68 2005 Ford Focus, #48 2002 Ford Taurus	\$ 20,000.00	\$ 100,000.00
12	2	Garbage Bins	NEW	\$ -	\$ 18,000.00
13	1	Turbo Fan Odour Fogger	NEW	\$ -	\$ 32,000.00
Public Works Total:				\$ 85,000.00	\$ 1,583,500.00

Parks (Cost Centre 20-425-4012-8261)					
Item	Quantity	Proposed New Equipment	Trade In	Estimated Trade in Value	Estimated Proposed Cost
14	3	Chainsaws	HT 131, MS201T, MS261	\$ 150.00	\$ 2,500.00
15	1	RTV Work Machine	#673 Yamaha ATV	\$ 1,000.00	\$ 20,000.00
Parks Total:			\$	\$ 1,150.00	\$ 22,500.00
Total New Equipment Cost Centre 20-425-4012-8261:				\$	\$ 1,606,000.00

Sewer Surcharge - Engineering					
Item	Quantity	Proposed New Equipment	Trade In	Estimated Trade in Value	Estimated Proposed Cost
16	1	Sewer Flusher	#227 1996 Freightliner Sewer Flusher c/w VacCon Flusher	\$ 10,000.00	\$ 400,000.00
Sewer Surcharge Account:			\$	\$ 10,000.00	\$ 400,000.00

Cemeteries Reserves					
Item	Quantity	Proposed New Equipment	Trade In	Estimated Trade in Value	Estimated Proposed Cost
17	1	Split Body Recycler Truck	NEW	\$ -	\$ 170,000.00
18	1	Hoe Ram - Cemeteries	NEW	\$ -	\$ 25,000.00
Total Cemetery Reserves:			\$	\$ -	\$ 195,000.00

GRAND TOTAL FOR THIS PROPOSAL FOR 2013:	\$ 2,201,000.00
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**City of Sault Ste. Marie  
Public Works and Transportation  
Budget Detail Estimates 2013**

**Prepared By:** Mike Blanchard

**Date:** May 02, 2013

Item	Description Detail:	Status	Estimated Cost
1	<b>Description Detail:</b> One (1) Plow Truck  Plow Trucks are used to clear snow, wing back snow banks and perform winter snow removal. In the summer months, the wing and plow are removed and the truck is used as a dump truck for summer roadway and sewer construction projects.	Replacement	\$ 195,000.00
	<b>Replacement Detail:</b> #239 1998 Freightliner Plow Truck  This unit has been in our fleet for 15 years. Plow Trucks are used extensively during the winter months. They are also used in the summer construction season. It is not considered cost effective to continue to repair this plow truck considering its use, corrosion due to winter operations.		<b>Estimated Trade In Value</b>  \$ 10,000.00
Item	<b>Description Detail:</b> One (1) Vacuum Street Sweeper	Status	Estimated Cost
2	Public Works requires Vacuum Sweepers to preform clean up of winter sand and salt. This unit works throughout the summer on night shift cleaning subdivision streets as required.	Replacement	\$ 235,000.00
	<b>Replacement Detail:</b> #819 1999 Elgin Whirlwind  This unit has been in our fleet for 14 years. Because of the harsh abrasive work that it completes it is not cost effective to continue to repair this unit.		<b>Estimated Trade In Value</b>  \$ 8,500.00
Item	<b>Description Detail:</b> One (1) Emergency Generator	Status	Estimated Cost
3	This Emergency Generator is for the Public Works Site. It is used in black out conditions to power the buildings to ensure that there is a supply of fuel to maintain equipment. The Public Works Site is also a central point for the supply of fuel and supplies in the event of an emergency.	NEW	\$ 115,000.00
Item	<b>Description Detail:</b> One (1) Municipal Sidewalk Tractor	Status	Estimated Cost
4	This piece of machinery is a key piece used by the Public Works Department for sidewalk snow removal and sweeping sand removal. It is also use by the Parks Department for flailing and mower operations in the summer months. This machine will also be utilized for maintaining the new Hub Trail system.	Replacement	\$ 155,000.00
	<b>Replacement Detail:</b> #628 2002 Trackless Vehicle  Because of the age of the unit and the harsh work it completes, it is not considered cost effective to continue to repair this unit.		<b>Estimated Trade In Value</b>  \$ 15,000.00

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Item	Description Detail: One (1) Loader Mounted Snowblower	Status	Estimated Cost
5	This piece of equipment is an attachment that is used by Public Works to remove snowbanks during winter operations. This equipment is critical to remove snowbanks to increase road width, clear catchbasins for runoff while providing the benefit of sand and salt removal.	Replacement	\$ 185,000.00
	<b>Replacement Detail: #273 1975 4 Wheel Drive Sicard Truck</b>	Estimated Trade In Value	
	This piece of equipment is used only for snowbank removal. Because of its age it is difficult and costly to get parts. It is not considered cost effective to continue to repair this unit.		\$ 6,500.00
Item	Description Detail: One (1) Front End Loader	Status	Estimated Cost
6	This Front End Loader is necessary for the use of the Loader Mounted Snowblower. It will also be used for Winter Operations in snow removal and for use with the Public Works Asphalt Zipper used to repair potholes.	Replacement	\$ 220,000.00
	<b>Replacement Detail: #406 1998 Case 621B and #480 2000 JCB Backhoe</b>	Estimated Trade In Value	
	#406 1998 Case Front End Loader and #480 2000 JCB Backhoe are both aging equipment that are not cost effective to continue to repair. Trading in both units will allow for a reduction in the fleet size for cost savings in repairs.		\$ 15,000.00
Item	Description Detail: One (1) Cross Conveyor Tailgate Spreader	Status	Estimated Cost
7	This piece of machinery will be used to spread materials such as aggregates and hot mix asphalt for shoulder and road repairs.	NEW	\$ 15,000.00
Item	Description Detail: One (1) Tandem Axle Work Trailer	Status	Estimated Cost
8	This piece of equipment is a trailer that is used to carry concrete pipe, risers, sand and cement mix. It has an enclosed portion to keep cement mix and signage out of the elements as necessary.	NEW	\$ 8,500.00
Item	Description Detail: Two (2) One Ton Crew Cab c/w Dump Box	Status	Estimated Cost
9	These units are used by various construction crews to transport workers and tools to worksites throughout the city. It is also used in winter months to manually spread sand at bus stops and cross walks as well as towing Hotbox asphalt patchers for spring pothole repair.	Replacement	\$ 130,000.00
	<b>Replacement Detail: #199 2002 Chev C3500 &amp; #192 2001 Chev 3500</b>	Estimated Trade In Value	
	These units have suffered corrosion damage over the years and are no longer cost effective to continue to repair.		\$ 1,500.00
Item	Description Detail: One (1) Asphalt Spreader	Status	Estimated Cost
10	This unit is used to accurately spread asphalt for lateral repairs, road repairs and creating asphalt pathways. It is an important part of the asphalt repair crew.	Replacement	\$ 175,000.00
	<b>Replacement Detail: #898 2006 Bomag Asphalt Spreader</b>	Estimated Trade In Value	
	This unit is used extensively throughout the summer construction season. Major components such as the undercarriage have become worn. It is no longer cost effective to maintain this unit.		\$ 8,500.00

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<b>Item</b>	<b>Description Detail:</b>	<b>Status</b>	<b>Estimated Cost</b>
11	<p><b>Description Detail:</b> Five (5) Half Ton Pick Up Trucks</p> <p>These pickups are used on a daily basis for litter pickup, transporting workers to worksites, carrying tools such as rakes, shovels, picks, lumber, road signs, cones and small engine equipment as well as towing trailers.</p> <p><b>Replacement Detail:</b> #61, 62, 64, 2008 Ford Focus, #68 2005 Ford Focus, #48 2002 Ford Taurus</p> <p>#64 Ford Focus was in an accident recently and is written off and requires replacement. The other Ford Focus vehicles will be replaced with pickup trucks used to carry workers and equipment safely around town.</p>	Replacement	\$ 100,000.00
		Estimated Trade In Value	\$ 20,000.00
12	<p><b>Description Detail:</b> Two (2) Roll Off Refuse Containers for Landfill</p> <p>These pieces of equipment are filled with sorted refuse by the Public and are then dumped in the landfill by the Landfill Roll Off Truck. These units will replace some damaged units that are not cost effective to repair any longer.</p>	Replacement	\$ 18,000.00
13	<p><b>Description Detail:</b> One (1) Turbo Fan Odour Fogger</p> <p>This unit will be used to lessen the odour that is generated by the refuse in the landfill. It emits a fog of odour that offsets the odour coming from the decaying refuse. This is on a recommendation from the City's Landfill Consultant.</p>	NEW	\$ 32,000.00
14	<p><b>Description Detail:</b> Three (3) Chainsaws</p> <p>Chainsaws are used by the forestry crew to remove brush, trees and limbs to improve the health of City trees. Reliable chainsaws are required for storm cleanup of trees and limbs.</p> <p><b>Replacement Detail:</b> HT131, MS201T, MS261 Chainsaws</p> <p>These small engine devices are no longer considered cost effective to repair due to their age and harsh use.</p>	Replacement	\$ 2,500.00
		Estimated Trade In Value	\$ 150.00
15	<p><b>Description Detail:</b> One (1) RTV Work Machine</p> <p>This unit is used to transport workers and supplies to parks worksites. It is used to groom ball parks, and for parks maintenance.</p> <p><b>Replacement Detail:</b> #673 Yamaha ATV</p> <p>This unit is not considered cost effective to repair due to its age.</p>	Replacement	\$ 20,000.00
		Estimated Trade In Value	\$ 1,000.00
16	<p><b>Description Detail:</b> One (1) Sewer Flusher</p> <p>This piece of equipment is used by the Sewer Crews to clean catchbasins and also to use high pressure water to clean sewer mains on an emergency basis and for regular maintenance. This is a key piece of equipment to Public Works for its sewer maintenance program. The funds will come the City's Sewer Surcharge Account.</p> <p><b>Replacement Detail:</b> #0227 1996 Freightliner Sewer Flusher</p> <p>This unit is 17 years old. Because of the age of the unit and the fact that it works in an abrasive, corrosive environment it is not considered cost effective to continue to repair this unit.</p>	Replacement	\$ 400,000.00
		Estimated Trade In Value	\$ 10,000.00
17	<p><b>Description Detail:</b> One (1) Split Body Recycler Truck</p> <p>This piece of equipment will be used by Cemeteries and Parks workers to sort refuse that is pickup from Parks and the Cemetery. This unit will be part of the City's recycling plans. The funds will come from the City's Cemetery Reserves.</p>	NEW	\$ 170,000.00
18	<p><b>Description Detail:</b> One (1) Hoe Ram</p> <p>This piece of equipment is mounted on a backhoe and is used for construction projects to break concrete. It is also used to break frost from the ground in the winter months for repairs of pipes. The funds will come from the City's Cemetery Reserves.</p>	NEW	\$ 25,000.00

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(99)

	<b>PROCEDURE MANUAL</b>  <b>PROCEDURE NUMBER:</b> Manager 02  <b>SUBJECT:</b> Preparing Budget Detail Estimates to Replace Equipment	<b>SECTION:</b>  <b>PAGE:</b> 1 OF 4  <b>DATE:</b> August 21, 2002  <b>REVISION:</b> October 26, 2007
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**1.0 PURPOSE:**

The purpose of this procedure is to establish procedures for preparing Budget Detail Estimates for preparation of council meetings.

**2.0 SCOPE:**

Applies to the Manager of Equipment and Buildings at the Public Works and Transportation Centre.

**3.0 RESPONSIBILITIES:**

Responsibilities include monitoring the performance and costs of equipment throughout the year to determine what equipment is in need of replacing. Also included is compiling and preparing the list of equipment that must be updated annually. Compiling new equipment lists is the responsibility of a committee that includes: the Manager of Equipment, the Commission or Deputy Commissioner of Public Works, Divisional Managers and a Shop Maintenance and Operator Representative.

**4.0 EQUIPMENT:**

Computer, telephone.

**5.0 TRAINING REQUIREMENTS:**

Managerial Experience and mechanical experience.

**6.0 SAFETY:**

This position requires the use of safety equipment as outlined in the City of Sault Ste. Marie safety policies.

**7.0 PROCEDURES:**

7.1.1 A list of new equipment must be prepared annually to replace older obsolete equipment that is costing because of repairs, or is due for replacement because of safety reasons.

7.1.2 Mid February the Divisional Managers (Parks, Public Works, Cemeteries, Landfill) must be contacted to compile a list of equipment that they believe should be replaced in the new year. This list may also include new equipment that each Department may need.

7.1.3 When the Departmental Managers have their lists compiled they are to be submitted to the Manager of Equipment and Buildings.

7.1.4 The Manager of Equipment and Buildings completes the list of equipment. When the list of equipment is complete, the Manager of Equipment and Buildings will call suppliers to get Budget Figures for every piece of equipment that the Divisional Managers have requested on their Equipment Lists.

	<b>PROCEDURE MANUAL</b>	<b>SECTION:</b>
	<b>PROCEDURE NUMBER:</b> Manager 02	<b>PAGE:</b> 2 OF 4
	<b>SUBJECT:</b> Preparing Budget Detail Estimates to Replace Equipment	<b>DATE:</b> August 19, 2002 <b>REVISION:</b> October 26, 2007

7.1.5 The Manager of Equipment and Buildings reviews and inspects the equipment that has been submitted by each manager.

7.1.6 The Manager of Equipment and Buildings takes into account the following points when inspecting equipment on the list:

- a) Number of hours the unit has on the hourmeter
- b) The history cost of the unit.
- c) The odometer readings (kilometers)
- d) The number of accumulated Rental Credits
- e) The condition of the body if applicable.
- f) The mechanical condition of the unit.
- g) The age of the unit.
- h) The MTO Cycle Comparison shown below.

Description	MTO - Cycle Yrs / Km / Hrs	City of Sault Ste. Marie
Cars	7 yrs, 200,000 km	7 -10 years
Vans $\frac{1}{2}$ ton & $\frac{3}{4}$ ton	7 yrs, 200,000 km	10-12 years
$\frac{1}{2}$ ton pickups	7 yrs, 200,000 km	7-10 years
$\frac{3}{4}$ ton pickups	7 yrs, 200,000 km	7-10 years
1 Tons	8 yrs, 250,000 km	12 years
3 & 4 Ton Stake Trucks	7 yrs, 320,000 km	12 years
5 & 6 Ton Trucks - Plows wings	13 yrs, 200,000 km	12-15 years
5 Ton Dumps	13 yrs, 320,000 km	12-15 years
Tandem Dumps - Plows wings	11-15 yrs, 350,000 km	12-15 years
Float Truck – tandem	12 yrs, 350,000 km	12-15 years
Float Trailer – tandem/Tri-axle	20 yrs	20 years
Grader – Class 1	20 yrs, 15,000 hrs	10-12 years 10,000 hrs
Grader – Class 5,6,7- Plows wings	24 yrs, 20,000 hrs	10-12 years 10,000 hrs
Tractor / Loaders	14-20 yrs 16-20,000 hrs	12 – 15 years
Tractor / Backhoe	12-15 yrs, 12-15,000 hrs	12 - 15 years
Class III & IV Tractor	24 yrs, 10,000 hrs	15 -20 years

5(bb)

	<b>PROCEDURE MANUAL</b>	<b>SECTION:</b>
	<b>PROCEDURE NUMBER:</b> Manager 02	<b>PAGE:</b> 3 OF 4
	<b>SUBJECT:</b> Preparing Budget Detail Estimates to Replace Equipment	<b>DATE:</b> August 19, 2002 <b>REVISION:</b> October 26, 2007

Description	MTO - Cycle Yrs / Km / Hrs	City of Sault Ste. Marie
Mowers	20 yrs	15 years
Riding Mowers	7 yrs	10 – 12 years
2 Ton Vibrator Roller	20 yrs	15 -20 years
Brush Chipper	10 yrs	10 years
Sweeper	10 yrs, 10,000 hrs	15 years

**NOTE:** This chart is only a guideline. Each unit would be evaluated on its own merit. When the unit is evaluated the following would be considered: is the unit being fully utilized - how many hours does it average, a review of the operational costs, km or miles accumulated, overall condition of unit and the repair history.

- 7.1.7 When the list is complete, the Manager of Equipment and Buildings compiles the Equipment Replacement spreadsheet and calls a meeting to discuss the equipment on the list. Present at the meeting shall be: Divisional Managers or a representative, the Deputy Commissioner or the Commissioner of Public Works and Transportation and a representative from the Maintenance Shop and Operators. (See Sample Equipment Replacement Exhibit #1)
- 7.1.8 During the meeting the complete list is presented to each of the Divisional Managers. At this meeting the replacement equipment is discussed and the list is reduced if necessary to meet the budget target of that year. This process may take several meetings.
- 7.1.9 When the list is complete it is used by the Commissioner or the Deputy Commissioner of Public Works and Transportation to go to City Council for approval to commence the process of Tendering, and for the approval of the proposed Budget amount for that year.
- 7.1.10 The Manager of Equipment and Buildings then completes Budget Detail Estimates that gives descriptive details of why the machinery is needed, or in need of replacement. This document is used by the Deputy Commissioner or Commissioner of Public Works to explain to City Council if questions should arise during the Council Meeting or approval of the new equipment budget. (See Sample Budget Detail Estimates Exhibit #2)
- 7.1.11 When the Budget and the approval for Tendering has been completed the Manager of Equipment and Buildings completes the Tendering Specifications for each piece of equipment on the list.

5(bb)

4 of 4

1

EXHIBIT #1

Exhibit #2

Cemeteries Division					
Item	Quantity	Proposed New Equipment	Trade In	Estimated Trade In Value	Estimated Proposed Cost
22	1	Diesel Powered Riding Mower	1992 Toro Riding Lawn Mower 52" Deck	\$ 1,500.00	\$ 24,000.00
23	1	16" Chainsaw	1992 Stihl 16" Chainsaw	\$ 100.00	\$ 700.00
24	1	Wacker Tampers		\$ 0.00	\$ 4,500.00
25	1	Walk Behind Mowers (4 Cycle 6hp)		\$ 0.00	\$ 28,800.00
		Subtotal Cost:	\$ * *	\$ * *	\$ 28,800.00

Traffic Division					
Item	Quantity	Proposed New Equipment	Trade In	Estimated Trade In Value	Estimated Proposed Cost
			\$ 12,000.00	\$ 12,000.00	\$ 25,000.00
		Subtotal Cost:	\$ * *	\$ * *	\$ 25,000.00

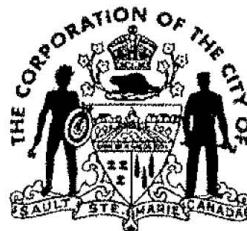
Mechanics Shop/Building Maintenance					
Item	Quantity	Proposed New Equipment	Trade In	Estimated Trade In Value	Estimated Proposed Cost
27	2	Storage Garage Doors		\$ 1,000.00	\$ 12,000.00
28	1	Main (Stainless)	New equipment	\$ 0.00	\$ 2,500.00
29	1	Service Truck	1/2 Ton 146	\$ 1,000.00	\$ 48,000.00
		Subtotal Cost:	\$ * *	\$ 1,000.00	\$ 84,500.00
		Total Cost:	\$ * *	\$ * *	\$ 118,100.00

Attn: Director of Finance

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5(cc)

Don Scott  
Manager  
Transit & Parking



Public Works  
& Transportation Department  
Transit Division

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council

**RE: PERMISSION TO SUBMIT A BID TO THE CITY OF OTTAWA FOR THE PURCHASE OF USED ORION V1 BUSES**

**PURPOSE**

The purpose of this report is to seek Council's approval for staff to submit a bid to purchase up to a total of twelve (12) used Orion V1 buses from the City of Ottawa.

**BACKGROUND**

During the City of Sault Ste. Marie's 2012 budget process, Council granted approval for one (1) basic refurbishment of an existing Orion V1 bus.

In the early summer of 2012, Transit staff was made aware of the City of Ottawa's plans to replace 100 of their Orion V1 buses. Upon further investigation by Transit staff, it became apparent that many of the 100 buses to be removed from the road in Ottawa had been refurbished with rebuilt engines, transmissions, differentials and new interiors. In essence, the buses were in good shape and Transit staff agreed that funds approved for one (1) basic refurbishment would be better spent on purchasing the refurbished buses from Ottawa.

Correspondence was exchanged between Transit staff in Sault Ste. Marie and Ottawa as we waited until Ottawa could figure out how to dispose of the buses. At this time, Ottawa has decided to dispose of the buses by Request for Tender. The first tender will total twelve (12) buses. The remaining tenders will vary in numbers from six (6) to twelve (12). We won't know the number of buses involved with each tender until the tender is actually announced. The first closing date, which we are not responding to due to short notification from Ottawa, is May 07, 2013.

**ANALYSIS**

The primary differences between the Orion V1 buses from Ottawa and the remaining Orion V1 buses in our fleet is the design of the front end suspension. The buses from Ottawa have a solid front axle suspension, whereas our buses have strut assemblies. Strut assemblies have many more moving parts than the buses from Ottawa; therefore our buses require regular maintenance and frequent replacement of parts.

2013 05 13  
Page 2

In addition, winter operation is impaired by the strut design as, during traditional thaw/freeze conditions, our buses become impacted with snow and ice which impedes the ability of the driver to properly steer or lower the bus. The straight axle design found in the buses from Ottawa steer properly and can be lowered when required during winter conditions.

#### **IMPACT**

If the funds approved to refurbish one bus were reallocated to bid on between six (6) and twelve (12) used buses from the City of Ottawa, and if the bid were successful, staff would be in a position to permanently remove the seven existing Orion V1 buses in our fleet from the road. This would result in a potential savings of \$650,000. We expect to spend \$90,000 in 2013 on repair work to the front end suspensions of the current Orion V1's. In addition, a minimum of \$80,000 per bus would be required to refurbish the aging frames.

The buses from Ottawa would essentially bridge the time required for the City to add one new 40' bus annually as budget permits.

If successful with the bid for buses, staff would arrange for a private sector contractor to move the buses from Ottawa to Sault Ste. Marie.

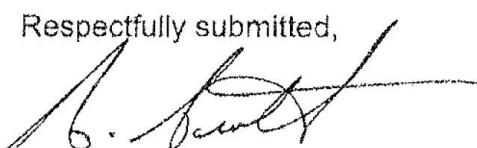
#### **STRATEGIC PLAN**

The recommendation to submit a bid to the City of Ottawa for used buses is not directly referred to in the City's Strategic Plan, but the project would provide support to the Strategic Plan under the section "Strategic Direction 1: Developing Solid Infrastructure".

#### **RECOMMENDATION**

That the report of the Transit Division concerning the submission of a bid to the City of Ottawa for the purchase of Orion V1 buses, approximately twelve (12), be approved. The Transit Division's intent of the bid would be to maximize the use of the \$80,000 previously approved during the 2012 budget for the refurbishing of one (1) Orion V1 bus.

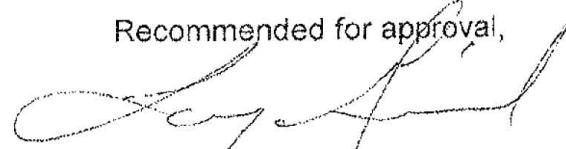
Respectfully submitted,



Don Scott  
Manager of Transit and Parking

DS/ep

Recommended for approval,

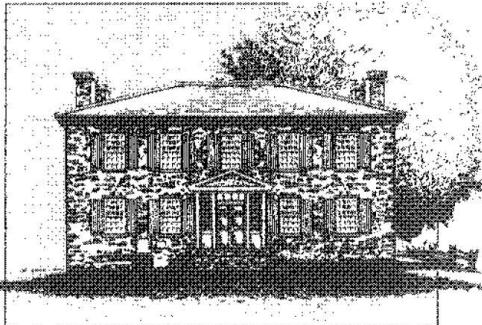


Larry Girardi  
Commissioner – Public Works and  
Transportation

RECOMMENDATION FOR APPROVAL  
Joseph M. Provenzi  
Chief Administrative Officer



5(dd)



2013 05 13

Mayor Debbie Amaroso  
and Members of City Council

*Sault Ste. Marie  
Municipal Heritage Committee*

## **SAULT STE. MARIE DESIGNATED PROPERTY GRANT PROGRAM REQUEST**

### **PURPOSE**

The Sault Ste. Marie Municipal Heritage Committee (S.S.M.M.H.C.) received a Designated Property Grant application from the owners of 75 Huron Street (the former office of St Mary's Paper) which is a designated heritage building under Part IV of the Ontario Heritage Act. 2319839 Ontario Inc. is the new owner of the property. A grant is being recommended by the S.S.M.M.H.C. in the amount of \$3,000 with the funds to come from the Designated Property Grant Program budget.

### **BACKGROUND**

The Sault Ste. Marie Municipal Heritage Committee is a committee of City Council committed to the identification and preservation of buildings, structures and lands that are of cultural and/or historical value or interest, and to initiate and promote a conservation ethic and a climate of responsible stewardship of the community's cultural heritage assets.

The Designated Property Grant Program, administered by the Sault Ste. Marie Municipal Heritage Committee was established to assist owners of properties designated under Part IV of the Ontario Heritage Act. Owners of designated heritage properties within the City of Sault Ste. Marie are eligible to receive grants toward the conservation and restoration of their heritage properties.

Through the Designated Property Grant Program, an owner may make application to receive one grant per calendar year for work done on the heritage features of their designated heritage property or on specific structures which ensure the ongoing integrity of their heritage property. The grant is paid to owners who have successfully completed previously approved restoration/conservation projects to the exterior of the property. The grants normally do not exceed 75% of the approved project cost to a maximum of \$3,000. The Designated Property Grant Program is capped at \$12,000 annually.

### **ANALYSIS**

The Sault Ste. Marie Municipal Heritage Committee received an application on March 26, 2013 (see attached) from Justus Veldman representing the company which now owns the heritage office building at 75 Huron Street. The application requested grant funding of \$3,000 under the Designated Property Grant Program to support restoration of the front steps into the office building, to install an underground primary electrical service to the transformer vault and install new electrical feed from the transformer vault to the office building. The S.S.M.M.H.C. reviewed the request at their April 10, 2013 meeting and determined based on the funding criteria that the only item that could be considered for funding was the restoration of the front steps. The funding criteria specifies that only heritage features of a designated heritage property can be considered for funding unless the integrity of the heritage property is in jeopardy. Therefore, the electrical services to the site do not qualify for funding. An additional concern was that the work was already completed prior to the application being submitted. This was discussed and Committee Members considered that the applicant had just recently become the new owner of this

5(dd)

designated heritage property and they were evidently not aware of the grant prior to having the work being completed in the fall of 2012. Due to the fact that there is a new owner of a complex site of heritage buildings, not all of which are designated, and the owner has already shown a significant commitment to preserving most if not all the sandstone buildings, the Committee recommends that the owners be encouraged to continue this commitment by endorsing a grant. The S.S.M.M.H.C. passed the following resolution:

Moved by: Dr. Robert Ewing  
Seconded by: Ian Hugill

"Resolved that the Municipal Heritage Committee endorse the application by the owner (2319839 Ontario Inc.) of 75 Huron Street for a designated property grant in the amount of \$3,000 specific to the work to restore the front steps of the Office Building a designated property under Part IV of the Ontario Heritage Act and further that the owner be advised of the criteria of the grant program for future reference and that a report be sent to City Council for their approval."

CARRIED

#### **IMPACT**

The Designated Property Grant Program budget has \$12,000 to support grant requests for 2013 and to date only \$3000 has been committed.

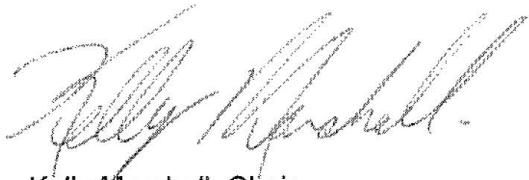
#### **STRATEGIC PLAN**

This item is not related to the City's Strategic Plan.

#### **RECOMMENDATION**

That the report of the Chair of the Sault Ste. Marie Municipal Heritage Committee concerning the request for a grant under the Designated Property Grant Program be received and that the recommendation from the Sault Ste. Marie Municipal Heritage Committee that a grant of \$3,000 be approved from the Designated Property Grant Program to the owner (2319839 Ontario Inc.) of 75 Huron Street for the restoration of the front steps of the office building be approved.

Respectfully submitted for your approval,



Kelly Marshall, Chair  
Sault Ste. Marie Municipal Heritage Committee

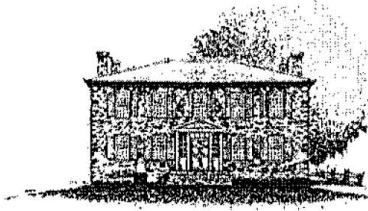
jb/recall/historic/ssmmhc/council report riversedge grant

cc: N Apostle, Commissioner Community Services  
B. Freiburger, Commissioner Finance  
J. Cain, Manager Recreation & Culture

attachment

5(dd)

## COMMUNITY SERVICES DEPT.



MAR 26 2013

RECEIVED

**Sault Ste. Marie Municipal Heritage Committee****APPLICATION FOR A DESIGNATED PROPERTY GRANT**

To be completed by the applicant and returned to the Sault Ste. Marie Municipal Heritage Committee, c/o the Manager Recreation & Culture.

Note: In order to be eligible for this grant, properties must be within the City of Sault Ste. Marie and designated under The Ontario Heritage Act, 1975. For specific criteria refer to the document "Guidelines for the Application of a Designated Property Grant."

## 1. Applicant

Name	2319839 Ontario Inc.	Telephone (include area code) (705) 251-6716
Address	332789 Plank Line, Tillsonburg, ON	Postal Code N4G 4H1

## 2. Property for which application is being made:

75 Huron Street, Sault Ste. Marie

## 3. Have you previously received a Designated Property Grant for this property?

Yes       No

(If "Yes, give date and amount)

Date	Amount

## 4. Provide a description of the project and cost breakdown. Include details such as materials to be used, sizes, mortar mixes, etc. Enclose all drawings, project photos and/or other material necessary for a complete understanding of the proposed work (use additional sheets as required). Please include any available historic photographs.

Description	Cost
Repair and patch front steps - Russo Masonry & Construction Ltd - mortar deteriorating	3,850.00
PVC Services - install underground primary electrical service to site transformer vault - 400 AMP	25,096.39
Topline - install new electrical feed from site transformer vault into front office	32,600.00

## 5. List all sources and amounts of funding requested for project

Heritage Grant Amount	\$ 3000.00
Other Level of Government Funding	\$
Private Funds	\$

I certify that to the best of my knowledge the information provided in this application for a Designated Property Grant is accurate and complete.

Applicant

Date

March 20 / 2013

Nothing contained in this application relieves the applicant from obtaining required Municipal Permits. All work must be carried out in accordance with the requirements of the Ontario Building Code, Municipal By-laws and the City of Sault Ste. Marie Purchasing Policy.

To be completed by the applicant and returned to the Sault Ste. Marie Municipal Heritage Committee c/o the Manager of Recreation and Culture

Personal information on the Application for a Designated Property Grant is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 M.C.M. 56 and will be used solely to determine applicable information necessary for application. Questions about this collection should be directed to the Sault Ste. Marie Municipal Heritage Committee, c/o the Manager of Recreation & Culture Division.

57(dd)

## RUSCIO MASONRY &amp; CONSTRUCTION LTD.

1085 McNABB ST  
 SAULT STE. MARIE, ONTARIO P6B 2A1  
 Telephone: (705) 949 1832 Fax: (705) 949 3359

Sold To:  
 2319839 Ontario Inc.  
 332789 Plank Line  
 Tillsonburg, ON N4G 4H1

## INVOICE

Invoice Number: J000557  
 Invoice Date: Nov 05, 2012  
 Terms: Net 30  
 Customer Code: S.M.PAPER  
 Reference #1:

Job Location:

S A M E

Sales Cat/Slsmn: MISC/HSE

Job Number: 00201237  
 Job Description: St. Mary's Pape  
 Reference #2:

Description	Amount
Repair and patch front step	3,850.00

## - CONDITIONS -

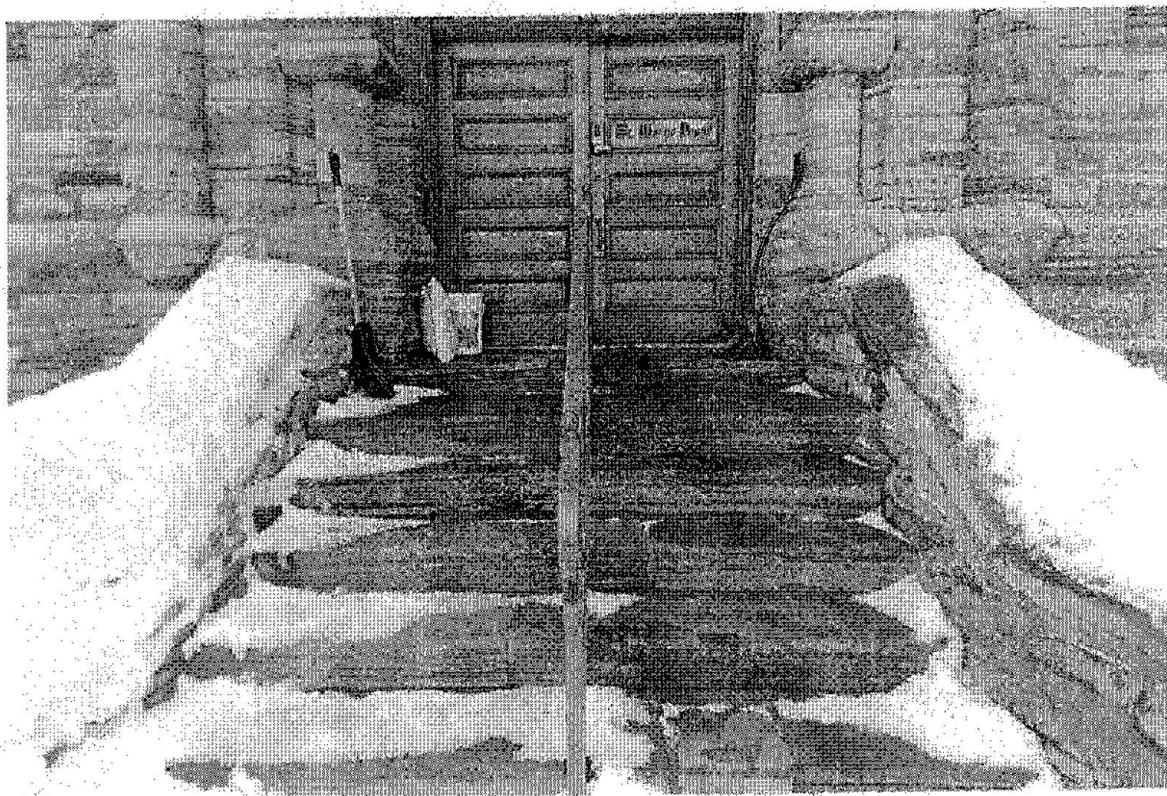
Subtotal	3,850.00
GST/HST/BN# (104669619)	500.50
Total Invoice	4,350.50

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75 Huron Street - front steps - before (note mortar deteriorating)  
- Summer 2012

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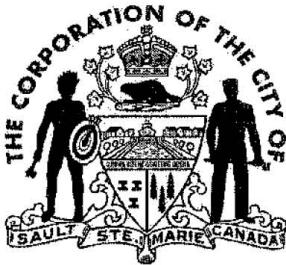
75 Huron Street - front steps - after

- winter 2012/2013

(6)(b)(a)

Jerry Dolcetti, RPP  
Commissioner

Donald B. McConnell, RPP  
Planning Director



ENGINEERING & PLANNING  
DEPARTMENT

Planning Division

2013 05 13

Mayor Debbie Amaro and  
Members of City Council

**RE: Amendment to Digital Signs By-law 2012-206  
Application 1-13 filed by Domenic Coccimiglio, Bridgetown Realty**

## PURPOSE

The applicant is seeking Council's approval to erect an LED digital sign within 100m of a signalized intersection, without the benefit of a 'Safety Review' prepared by a qualified professional, as required in section 3.6 of Signs By-law 2012-206.

### Subject Property:

- Location – Southwest corner of Great Northern Road and Wawanosh Avenue: 85 Great Northern Road.
- Size – 30m by 35m totaling 1050m<sup>2</sup>
- Present Use – Real Estate Office
- Owner – Domenic Coccimiglio

## BACKGROUND

There are no previous applications.

## ANALYSIS

The applicant is seeking Council's approval to locate a digital sign at the southwest corner of Great Northern Road and Wawanosh Avenue, without the benefit of a safety review. The proposed digital sign would be located on existing sign posts, within approximately 7.5m (25') of the travelled southwest corner of the intersection.

In drafting the recently approved Digital Signs By-law, there was considerable public feedback on the appropriateness of requiring a safety review for any signs proposed to be located within 100m of a signalized intersection, and 50m of a non-signalized intersection. Some felt that due to their distractible nature, digital signs should be prohibited near intersections. Others felt there should be no setback or safety review requirements, as 'accidents happen'.

2013 05 13

Page 2

Public Works and Transportation staff has consistently indicated that in their opinion, due to public safety concerns, digital signs should be prohibited from locating within 100m of a signalized and 50m of a non-signalized intersection.

In balancing public feedback and the opinion of our local traffic specialists (PWT), the Committee proposed to reduce the setbacks from 100m and 50m, to 30m and 15m respectively. Even with the reductions, many business owners and the Chamber of Commerce felt there should be no setbacks and no safety review requirements.

Given the strong opinions on the need for a safety review, the Signs By-law Committee asked HDR Corporation, the Consultant currently creating the City's Transportation Master Plan, to review the by-law before it was adopted by Council. As qualified traffic experts, it was HDR's expert opinion (#5 on HDR memo attached) that the setbacks should be increased to the original 100m and 50m. HDR also suggested that an outright prohibition of digital signs within 100m and 50m of signalized/non-signalized intersections was most appropriate. The Committee felt that rather than an outright prohibition, a 'safety review' requirement would recognize that not all intersections are alike, and grant proponents the possibility of erecting a digital sign.

The 100m and 50m setbacks are consistent with Ottawa's Draft By-law, Ministry of Transportation (MTO) policies relating to digital signs on highways and an interim policy provided by Martin Rendl, which was adopted by City Council in 2011 and later replaced by the passing of the Digital Signs By-law.

HDR Corporation also provided the Municipality with (attached) an opinion on the qualifications required to complete the aforementioned 'safety review', as well as a list of individuals qualified to complete the review.

It has been suggested that City staff conduct the safety review, which is inconsistent with current Municipal practises. Under most circumstances, Municipal organizations are review agencies, even where by-laws, codes, regulations or guidelines exist. In the case of digital signage, where a generally recognized regulation does not exist, it is imperative to have a qualified professional review the proposal if it is within close proximity to an intersection. Furthermore, given PWT's strong and consistent opposition to any digital signage near intersections, one could anticipate very few, if any approvals under this scenario.

It is recognized that many Municipalities do not contain minimum setback distances from intersections, however they all contain a clause stating that proposed signs shall not cause an undue distraction or reduce the effectiveness of any traffic control devices, to the satisfaction of the Commissioner of Public Works and Transportation or Chief Building Official. The original Sign's By-law contained such a clause, however in a number of instances, Public Works staff recommended against digital signs proposed very close to intersections, and the signs were approved by City Council. This general clause, which is found in most sign's by-laws, lead to Council requesting staff to create a new Digital Signs By-law.

There exists potential liabilities where signs or any other 'distractions' are permitted to be located in close proximity to intersections or 'driver decision points'. When Council adopted the digital signs by-law, legal staff advised that reducing the regulations in light of HDR's

2013 05 13

Page 3

expert recommendation, could increase potential liabilities in the event of an accident near an intersection where a nearby digital sign is sited as either the main or contributing cause of the accident.

## **IMPACT**

While there are no direct impacts on Municipal finances, if this application is approved, the City could potentially be liable in the event that this sign is sited as a contributing cause to an accident.

## **STRATEGIC PLAN**

Approval of this application is not directly linked to any items in the Corporate Strategic Plan.

## **SUMMARY**

For every study that says digital signs are a distraction, there is a study that says they are not. One perspective is that without regulation, digital signage poses a distraction. The other perspective is that 'accidents happen' and it is not necessarily digital signs that cause the distraction. There are a number of studies that support both perspectives, and critics point out that a truly independent comprehensive study has yet to be completed.

The Digital Signs By-law was drafted with a cautious eye toward public safety. Staff from Public Works has consistently voiced strong objections to allowing digital signs to be located within close proximity to an intersection. Rather than prohibit signage within 100m of a signalized, and 50m of a non-signalized intersection, the Signs Committee chose to require a safety review.

The 'safety review' recognizes that not all intersections are alike. The review considers crash history, roadway speed, traffic and pedestrian volumes, geometry of the roadway/intersection and existing and expected driver workload. After reviewing the aforementioned criteria, if in the qualified professional's opinion, the digital sign will not distract drivers or result in an increase in collisions at the proposed location, then a permit will be issued.

Approving an application to locate a digital sign within 7.5m (25') of the traveled portion of a signalized intersection, without the benefit of a 'safety review', would set a dangerous precedent, effectively rendering section 3.6 (Setbacks from Intersections) of the Digital Signs by-law null and void. Two other business owners have indicated that they wish to locate digital signs very close to signalized intersections. Approval of this application would likely result in those two applicants coming forward to Council with the same request.

## **RECOMMENDATION**

It is recommended that City Council deny the applicant's request to locate a digital sign at the proposed location, without the benefit of a 'Safety Review', completed by a Qualified Professional, in accordance with Section 3.6 of Digital Signs By-law 2012- 206.

6(6)(a)

2013 05 13

Page 4

Respectfully submitted,



Peter Tonazzo, MCIP, RPP  
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP  
Planning Director

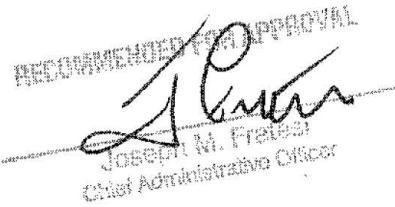
Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner Engineering & Planning

PT/ps

attachment(s)



RECOMMENDED FOR APPROVAL  
Joseph M. Fratkin  
Chief Administrative Officer

(d)(6)(a)

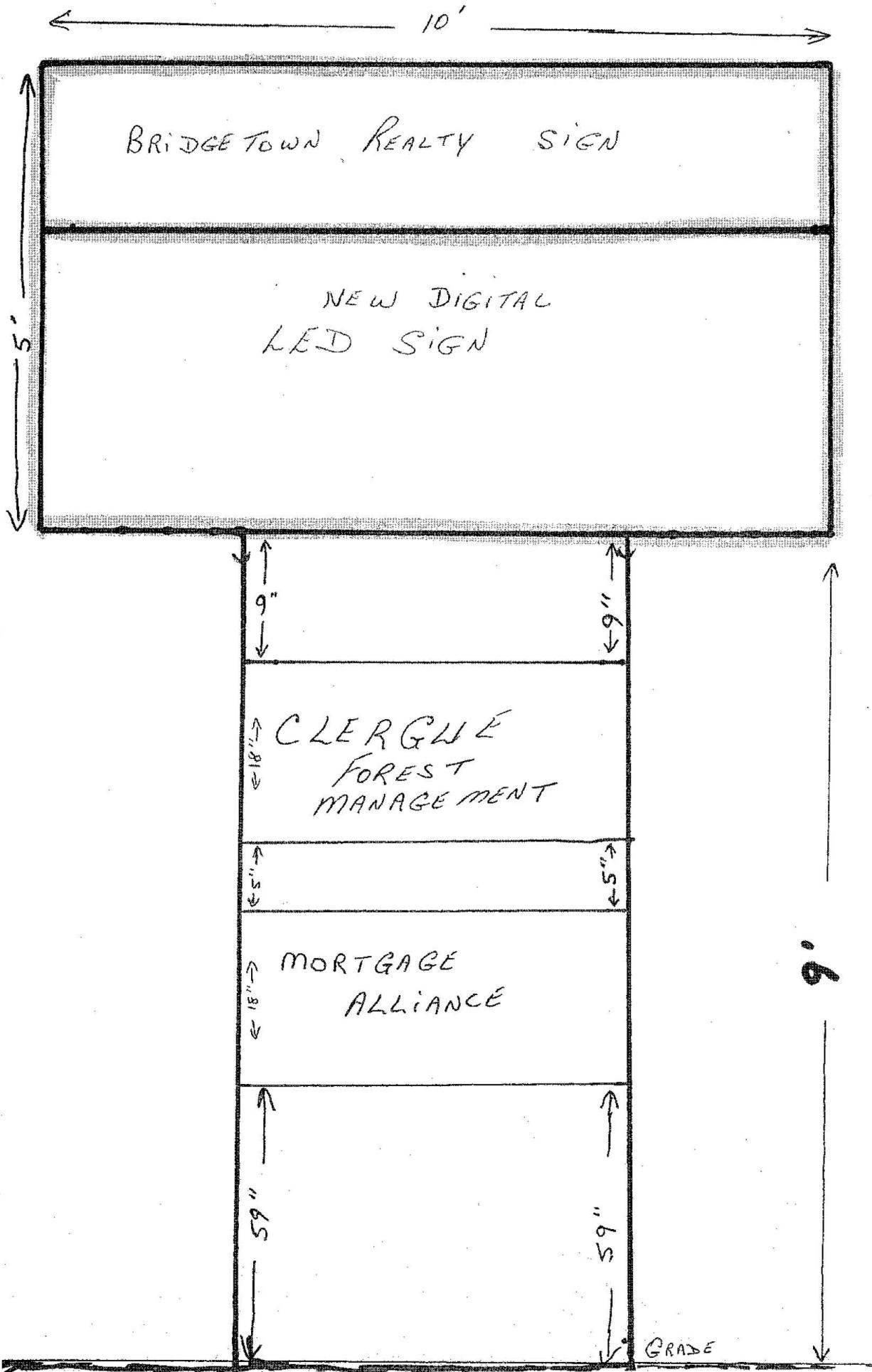
BRIDGE TOWN REALTY SIGN

NEW DIGITAL  
LED SIGN

CLERGUE  
FOREST  
MANAGEMENT

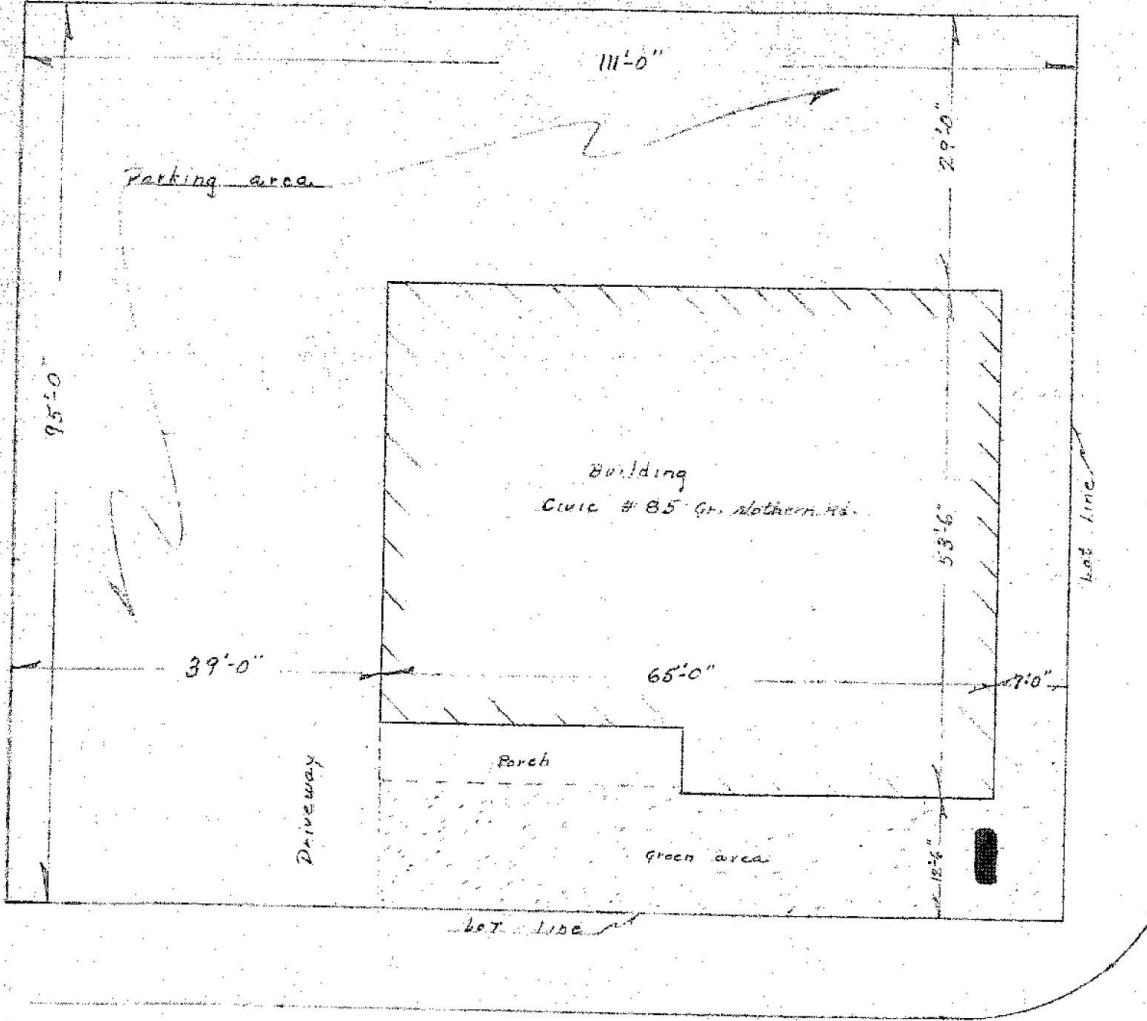
MORTGAGE  
ALLIANCE

GRADE



574

8



Great Northern Road

Plot plan

Scale 1:640



City of Sault Ste. Marie  
DEPT. OF BUILDING & PROPERTY

Plans Approved by E M McLaughlin  
Plans Approved with Revisions Number

Building Permit Number 46409

Signature of Owner or Authorized Agent  
W. W. W. W.

Signature for Director of Building and Property  
E M McLaughlin

Date Mar 1/71

6(6)(a)



## Memorandum

**To:** Peter Tonazzo – City of Sault Ste. Marie  
**Cc:** Elizabeth Szymanski, Steve Keen – HDR  
**From:** Maurice Masiah – HDR  
**Date:** September 19, 2012  
**Re:** **Sault Ste. Marie**  
**Proposed Digital Signs By-Law**

---

The memo documents the review of the proposed digital signs by-law of Sault Ste. Marie.

Research conducted here in Canada has shown how video signs can distract drivers and draw their attention away from the road environment. The authors of the Canadian research have stated that "*On the basis of the eye fixation study and the public survey data, it is apparent that video advertising can distract drivers inappropriately and lead to individual crashes*"<sup>1</sup>.

Research in the US on digital billboards has concluded that: "*The overall conclusion, supported by both the eyeglance results and the questionnaire results, is that the digital billboards seem to attract more attention than the conventional billboards and baseline sites (as shown by a greater number of spontaneous comments regarding the digital billboards and by longer glances in the direction of the billboards)*."<sup>2</sup>

The proposed digital signs by-law appears to have been written with the aim of ensuring that digital signs in Sault Ste. Marie do not lead to any increase in collisions. Ensuring road safety is a reasonable goal and this by-law therefore seems very appropriate given the research. With this goal in mind, the following are suggestions for consideration regarding the proposed digital signs by-law.

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<sup>1</sup> Smiley, A., Bhagwant, P., Bahar, G., Mollett, C., Lyon, C., Smahel, T., Kelman, L. Traffic Safety Evaluation of Video Advertising Signs. Transportation Research Record: Journal of the Transportation Research Board. Issue Number 1937. pp 105-112. 2005.

<sup>2</sup> Lee, S. E., McElheny, M. J., Gibbons, R. Driving Performance and Digital Billboards. Virginia Tech Transportation Institute. 2007.

1. *Part 3.1.d Block or reduce the visibility of a traffic signal, traffic sign or other traffic control device;* The road and environment conveys critical information to the driver, therefore, consider expanding this section as follows:

*Part 3.1.d Block or reduce the visibility of any part of the road, road users (vehicles, cyclists, or pedestrians), traffic signals, traffic signs or other traffic control devices;*

2. Part 3.2. Message duration of 15 seconds is of a sufficient duration such that the sign will not change often enough to divert attention. With a duration of 15 seconds it is not expected that the sign will change more than once for a passing driver.
3. Part 3.3.a. *Is no longer than 1 second in duration.* This does seem long for a modern digital device. Calgary uses a 0.25 second duration.
4. Part 3.4.a. *3.23 lux (0.3 foot candles) above ambient light conditions.* This level should provide adequate brightness from the point of view of advertisers as recommended in a presentation by the Outdoor Advertising Association of America (which recommends 3.23 lux, OAAA Digital Lighting Webinar, July 15, 2008).
5. Part 3.6. Intersections require a high amount of driver attention because of the number of conflicts with other road users and the need to decide which way to go. A driver's full attention is needed at intersections and anything which diverts attention is a potential safety concern.

Digital signs are designed to divert attention and research by Smiley et. al. has demonstrated that the signs do in fact grab drivers' attention. Drivers have limited available attentional resources available for non-driving tasks under complex situations such as navigating through an intersection. Therefore, under most scenarios, if not all, the findings of a safety review of a digital sign at an intersection can be predicted. A safety review would likely conclude that the sign has the potential to contribute to a crash.

An alternative approach to the requirement for a safety review would be to prohibit digital signs within the vicinity of an intersection. For comparison purposes, it is worth reviewing the practices of other jurisdictions. The City of Calgary's bylaw does not allow for digital signs within 30m of an intersection.<sup>3</sup> MTO prohibits the use of billboards within 46 m of at-grade intersections within urban areas.<sup>4</sup> The City of

<sup>3</sup> <http://www.calgary.ca/PDA/DBA/Pages/Calgary-Land-Use-bylaw-1P2007/Calgary-Land-Use-Bylaw-1P2007.aspx>

<sup>4</sup> <http://www.mto.gov.on.ca/english/engineering/management/corridor/sign-policy/page5.shtml#s6>

Ottawa's draft proposal is to prohibit digital signs within 100m.<sup>5</sup> Therefore, consider prohibiting digital signs within the vicinity of an intersection instead of requiring a safety review. Also, the size of the setback may be a function of the road operating speed such that higher speeds correspond to larger setbacks. A conservative approach to the size of the setback would be to place digital signs outside the decision making area of the intersection and to match the guidance provided by OTM Book 6, Table 3, Minimum Advance Placement of Condition A Warning Signs (Requiring Driver Judgment):

Posted Speed (km/h)	Minimum Advance Distance (m)
30	115
40	140
50	195
60	225
70	250
80	280
90	310
100	335

A digital sign posted outside of the distance listed in Table 3 can be considered to be outside the decision making area of an intersection. A smaller setback corresponds with a greater expected impact of the digital sign on the intersection. Therefore, consider using a setback larger than 30m for signalized intersections or 15m for unsignalized intersections.

6. Part 3.7. The maximum size for digital signs on the roof, wall, or window are set as a percentage of the surface. Consider language that also limits the size by an absolute size such as "20% of roof area or 20m<sup>2</sup>, whichever is smaller".
7. The focus of this bylaw is to ensure road safety. Consider including language that this sign bylaw does not apply to signs located where they are not visible or intended to be visible from any street.

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<sup>5</sup>

[http://ottawa.ca/en/city\\_hall/planningprojectsreports/public\\_consult/digital\\_billboards/proposals/index.htm](http://ottawa.ca/en/city_hall/planningprojectsreports/public_consult/digital_billboards/proposals/index.htm)

(d)(6)(a)



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File: 2.0  
Project # 6976

## Memorandum

**To:** Sault Ste Marie Transportation Master Plan Steering Committee  
**From:** Maurice Masliah – HDR  
**Cc:** Steven Keen, Elizabeth Szymanski - HDR  
**Date:** December 14, 2014  
**Re:** **Professional Skills and Accreditation Required to Complete a Safety Review Study**

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The Sault Ste. Marie Digital Signs By-Law has been written in such a way so that there is no change in road safety if the by-law is strictly observed. Therefore, ensuring that a digital sign installation meets the requirements set forth by the by-law can be accomplished through measurement and observation. Nonetheless, it makes sense to ensure that the person conducting the safety review of the digital sign has a good understanding of the logic and justifications behind the by-law so that both the literal requirements and the spirit of the by-law are enforced. The purpose of the by-law is to ensure that the digital signs in Sault Ste. Marie do not lead to any increase in crashes. The hope is to achieve this goal by requiring that those responsible for reviewing the safety of a digital sign have a background in road safety.

In Canada, there is no formal accreditation process for conducting a road safety audit. Most professionals conducting safety audits develop their expertise through on-the-job training supplemented by learning about safety practices through courses, webinars, and the literature. Those working in road safety come from a wide variety of different backgrounds and it is possible through self-learning and work experience to become a road safety professional.

There are many knowledge areas within the discipline of road safety including safety management, evaluation of countermeasures, statistical analysis of trends, understanding the multiple contributing factors leading to crashes, and database management<sup>1</sup>. The skill area needed to review digital sign installations is the ability to conduct road safety audits for public sector agencies. Professionals who have conducted road safety audits in the past which follow either of the following guidelines would be qualified to review a digital sign installation:

- In-service Road Safety Reviews and Road Safety Audit Guide, Transportation Association of Canada, 2004.
- Road Safety Audit Guidelines, Federal Highway Administration, Federal Highway Administration, 2006.

Road safety professionals who have conducted at three or more different road safety audits that include an in-service field component (not just reviewing design drawings) for public agencies should have a sufficient level of professional skill to conduct a safety review of a digital sign installation. There are professionals at many different firms who have this level of experience. This is not intended by any means to be a comprehensive list, but the types of firms who have had professionals who have conducted this type of work in the past include:

- AECOM (Hossein Zarei - [Hossein.Zarei@aecom.com](mailto:Hossein.Zarei@aecom.com))
- Associated Engineering (Jeff Suggett - [SuggettJ@ae.ca](mailto:SuggettJ@ae.ca))
- CIMA+ (Brian Malone - [brian.malone@cima.ca](mailto:brian.malone@cima.ca))
- Hatch Mott MacDonald (Greg Junnor [greg.junner@hatchmott.com](mailto:greg.junner@hatchmott.com))
- HDR (Maurice Masliah [Maurice.Masliah@hdrinc.com](mailto:Maurice.Masliah@hdrinc.com))
- Human Factors North (Tom Smahel - [tsmahel@hfn.ca](mailto:tsmahel@hfn.ca))
- IBI (Mat Colwill - [mcolwill@ibigroup.com](mailto:mcolwill@ibigroup.com))
- Intus Road Safety Engineering Inc. (Gerry Forbes - [gerry@intus.ca](mailto:gerry@intus.ca))
- Navigats (Geni Bahar- [genibahar@rogers.com](mailto:genibahar@rogers.com))

Finally, it is worth noting that the Transportation Association of Canada has in progress a pooled fund research project to develop a Digital and Projected Advertising Display Synthesis of Practices and Application Guideline. It is suggested that the recommendations in this memo be revisited when this research is published.

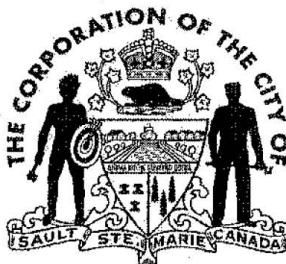
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<sup>1</sup> Building the Road Safety Profession in the Public Sector, Transportation Research Board Special Report, Issue Number 289. 2007.

(b)(6)

Jerry Dolcetti, RPP  
Commissioner

Donald B. McConnell, RPP  
Planning Director



ENGINEERING & PLANNING  
DEPARTMENT

Planning Division

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council

**RE: Application No. A-8-13-Z – filed by Jake Desrosiers - 11 White Oak Drive East**

## PURPOSE

The applicant wishes to locate a 'food trailer' on the subject property, from which food and beverages will be prepared and sold on a made to order basis.

## PROPOSED CHANGE

The applicant is requesting a rezoning from "M2.S245" (Medium Industrial) zone with a Special Exception 245, to "M2.S245" (Medium Industrial) zone with an amended Special Exception 245, to add a 'food trailer' as an additional permitted use on the subject property.

### Subject Property:

- Location – The southeast corner of North Street and White Oak Drive East.
- Size – 76m (250') frontage by 122.4m (401') of depth totalling 0.93ha (2.3a).
- Present Use – Brick Furniture Store
- Owner – McRain Developments Inc.

## BACKGROUND

In 2001 Council approved an application to permit a warehouse and recycling depot for cardboard and paper products. The resulting by-law was appealed to the OMB and a settlement was reached, permitting the recycling centre with a number of restrictions aimed at reducing off-site impacts to nearby residents.

In 2007 Council approved a rezoning to permit the 'sales and service of furniture and appliances', in addition to the uses permitted in the Light Industrial Zone.

## ANALYSIS

### Conformity with the Official Plan

The subject property is designated Industrial on Land Use Schedule 'C' of the Official Plan. Industrial Policy 10 notes that 'Although designated 'Industrial', properties with frontage on

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White Oak Drive East between North Street and Sackville Road' may be zoned to permit a combination of select commercial and industrial uses. Permitted commercial uses include restaurants and similar uses.

The subject property has frontage on White Oak Drive East and the proposed use of a food trailer is similar to a restaurant.

In addition, the proposed food trailer use is small scale, and clearly secondary to the main furniture sales use of the property.

Consequently, this application conforms to Industrial Policies of the Official Plan.

### Comments

The applicant, Jake Desrosiers is requesting City Council's approval to locate a 16'x8' 'food trailer' on the subject property. The applicant has secured an agreement with the manager of the Brick, as well as the owner of the property. The proposed use is similar to a number of local 'food trailers' situated in conjunction with other commercial uses, including a food trailer permanently parked outside Canadian Tire, the 'Pino's' trailer in front of the grocery store, and a 'Country Style Donuts' trailer which received City Council's approval in 2007 to locate on Industrial Court 'A'.

Referring to the site plan attached, the trailer is proposed to be parked on the east side of the building, slightly behind the front wall. The applicant is also proposing to locate a picnic table to support the proposed use.

The food trailer will be hooked up to water and electrical services from the Brick building. The applicant is currently working with Algoma Public Health to determine the best solution for dealing with grey water. The applicant is proposing to prepare meals on a made to order basis focussing on a lunch and supper menu. Although zoning by-laws cannot regulate hours of operation, the applicant has indicated that he will likely operate from mid-morning until approximately 9pm.

The applicant chose this location due to its proximity to nearby Superior Heights high school, hoping to attract students for lunch. The use will also attract employees of nearby businesses along White Oak Drive and Sackville Road. Pedestrians accessing the subject property from the high school will likely utilize the pedestrian signals at Second Line and cross to the east side of North Street. Although there is no sidewalk along this side of North Street there is a well-worn path indicating that pedestrians are traveling along this side of North Street.

Food trucks and food trailers are common fixtures in many cities, and as previously noted, there are a number currently operating locally. In recent years there has been an increasing trend of food trucks and food trailers. Some Municipalities regulate food trucks and trailers, and in some cases specific areas have been set aside to accommodate such uses. In other cases, food trucks and trailers remain 'underground', and 'on the move', with up to the minute locations and hours of operation posted on social media. Locally, food trucks and trailers are required to hold a 'food vending license', which must be applied for annually.

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With regards to this specific proposal, from a land use perspective, off-site impacts, especially to the nearby residences located on the west side of North Street, will be minimal.

North Street is classified as a 'Collector Street', accommodating fairly high traffic volumes. Therefore, from a traffic perspective, the impacts will be negligible. Pedestrian traffic from the school may increase at lunch, but the impact is minimal, especially considering the number of students which currently walk along North Street to and from the high school. The proposed location of the trailer is such that the building will also act as a buffer, mitigating impacts to the west.

The subject property is large enough to support the intended use, including any additional parking requirements that may arise. Given the small-scale nature of the proposed use, the general character of the industrial-commercial area to the east, and the proposed location of the food trailer, off-site impacts to nearby residential uses will be minimal.

### **Consultation**

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division, Algoma Public Health
- No objections/comments – CSD, Municipal Heritage Committee, Fire Services, Conservation Authority, PUC Services, Engineering Department, EDC

Building Division wishes to note to the applicant that a building permit will be required, including the submission of plans of the trailer, to ensure Building Code compliance.

Algoma Public Health notes that the proposed food trailer will require a 'pre-opening' inspection by Algoma Public Health. The applicant has been in touch with APH and is aware of these requirements.

Up until the drafting of this report, Planning staff has not received any formal comments, however a nearby resident has voiced concerns with garbage and 'loitering teenagers' from the nearby high school. In terms of garbage, the applicant will provide and maintain at least one garbage bin. The applicant has also indicated his intention to keep the premises clean. Managing refuse will be the responsibility of the applicant, the Brick, and the property owner.

In terms of 'loitering teenagers', from a planning perspective, one needs to be careful not to discriminate based on age or other characteristics. Having said this, and as previously mentioned, the overall impact from the proposed use will be minimal to nearby residents on the west side of North Street. The food trailer will be located approximately 60m (197') from the nearest residence to the west, and separated by North Street and the Brick building.

### **IMPACT**

Approval of this application will not directly impact the Municipalities finances.

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(6)(b)

## STRATEGIC PLAN

Approval of this application is not directly linked to any items in the Corporate Strategic Plan.

## SUMMARY

The proposed 'food trailer' is an appropriate use for this area. It will offer nearby students and workers with an additional choice within close walking distance. The use is very small-scale in nature, and similar to a number of other food trailers operated locally as a secondary use to an existing business.

From a land use perspective, the size and scope of the proposed use, coupled with its location east of the Brick, will result in negligible off-site impacts. For this reason, it is recommended that City Council approves this application.

## RECOMMENDATION

That City Council approves this application and rezones the subject property from "M2.S245" (Medium Industrial) zone with a Special Exception 245, to "M2.S245" (Medium Industrial) zone with an amended Special Exception 245, to add a 'food trailer' as an additional permitted use on the subject property.

Respectfully submitted,

Peter Tonazzo, MCIP, RPP  
Planner

Recommended for approval,

Donald B. McConnell, MCIP, RPP  
Planning Director

RECOMMENDED FOR APPROVAL  
  
J. Dolcetti  
Chief Administrative Officer

Recommended for approval,

Jerry Dolcetti, RPP  
Commissioner Engineering & Planning

PT/ps

attachment(s)

(6)(b)



6(6)(b)

## Pat Schinners

---

**From:** Don Maki  
**Sent:** April 15, 2013 11:41 AM  
**To:** Don McConnell; Pat Schinners  
**Subject:** Rezoning Application A-8-13-Z 11 White Oak Drive East

Hi Don

The proposal is to locate a mobile trailer on the property. My understanding is that the trailer will be over 10 square meters in area. If this is the case a building permit would be required. Plans of the trailer would be required to ensure compliance to the Ontario Building Code. I have no other comments.

Don

Don Maki CBCO  
Chief Building Official  
City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6  
Phone (705) 759-5399  
[d.maki@cityssm.on.ca](mailto:d.maki@cityssm.on.ca)

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(6)(b)



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AA Northern MD MHSc FRCP(C)  
Medical Officer of Health  
[www.algomapublichealth.com](http://www.algomapublichealth.com)



April 22, 2013

Donald B. McConnell  
c/o Planning Division  
Engineering & Planning Department  
99 Foster Drive  
Sault Ste. Marie ON P6A 5X6

**RE: Rezoning Application A-8-13-Z for Mr. Jake Desrosiers on the Brick Furniture Store parking lot located at 11 White Oak Drive East, Sault Ste. Marie.**

Dear Donald B. McConnell;

Algoma Public Health has no objections to the proposed amendment to zoning.

Due to the municipal service connections the facility is a fixed *food premise* under the *Health Protection and Promotion Act* and *Ontario Regulation 562*. The owner/operator must notify APH of intent to operate a food premise and the facility will require a pre-opening inspection by Algoma Public Health.

For healthier communities,

Phil Wong CPHI(C) BASc. COHS  
Public Health Inspector

/ts

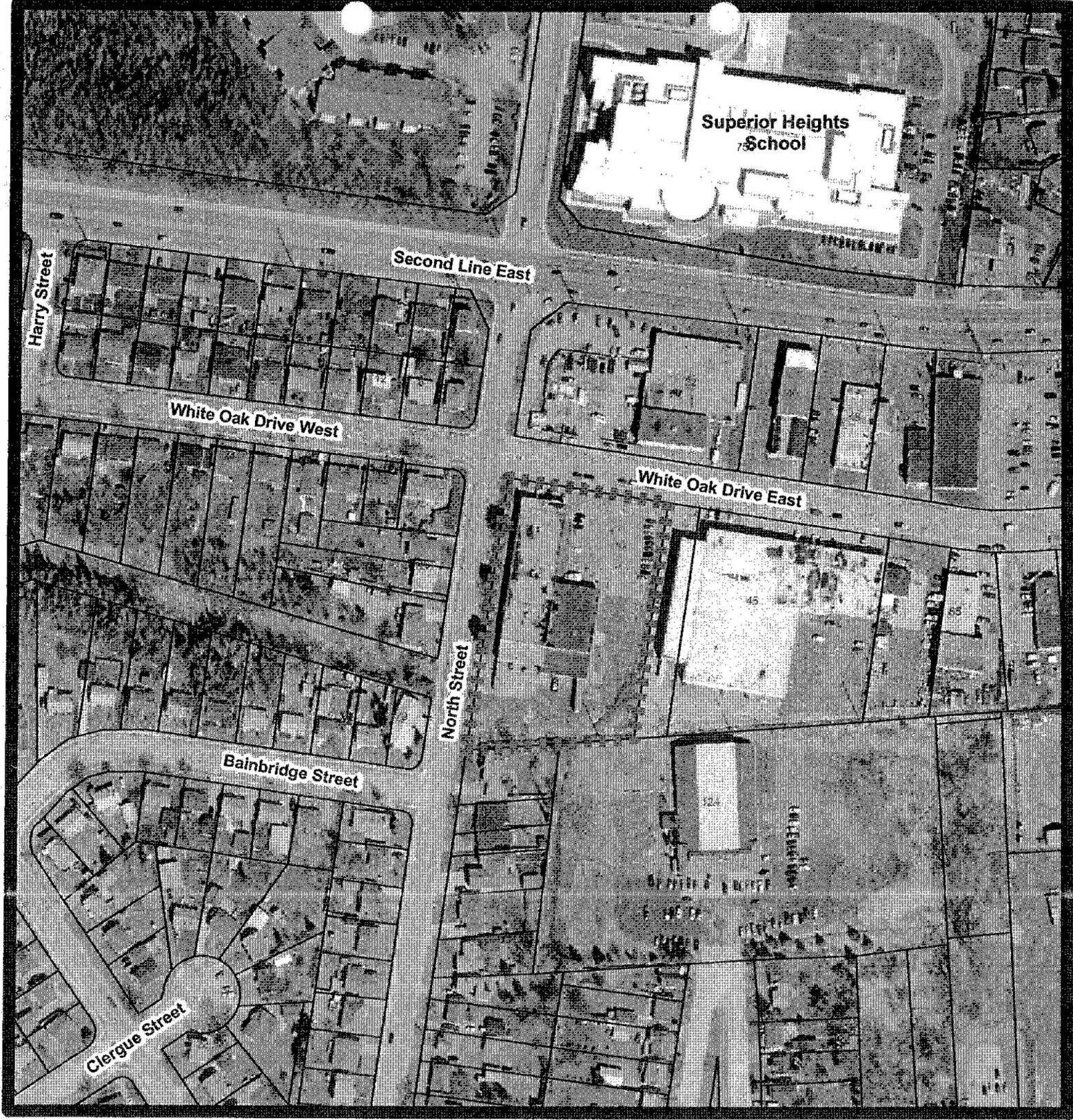
**Blind River**  
P.O. Box 194  
9B Lawton Street  
Blind River, ON P0R 1B0  
Tel: 705-356-2551  
TF: 1 (888) 356-2551  
Fax: 705-356-2494

**Elliot Lake**  
Algo Centre  
151 Ontario Avenue  
Elliot Lake, ON P5A 2T2  
Tel: 705-848-2314  
TF: 1 (877) 748-2314  
Fax: 705-848-1911

**Sault Ste. Marie**  
294 Willow Avenue  
Sault Ste. Marie, ON P6B 0A9  
Tel: 705-942-4646  
TF: 1 (866) 892-0172  
Fax: 705-759-1534

**Wawa**  
18 Ganley Street  
Wawa, ON P0S 1K0  
Tel: 705-856-7208  
TF: 1 (888) 211-8074  
Fax: 705-856-1752

(d6)(b)



# 2012 ORTHO PHOTO

## 11 WHITE OAK DRIVE EAST

Planning Application: A-8-13-Z

### Legend



Subject Property = 11 White Oak Drive

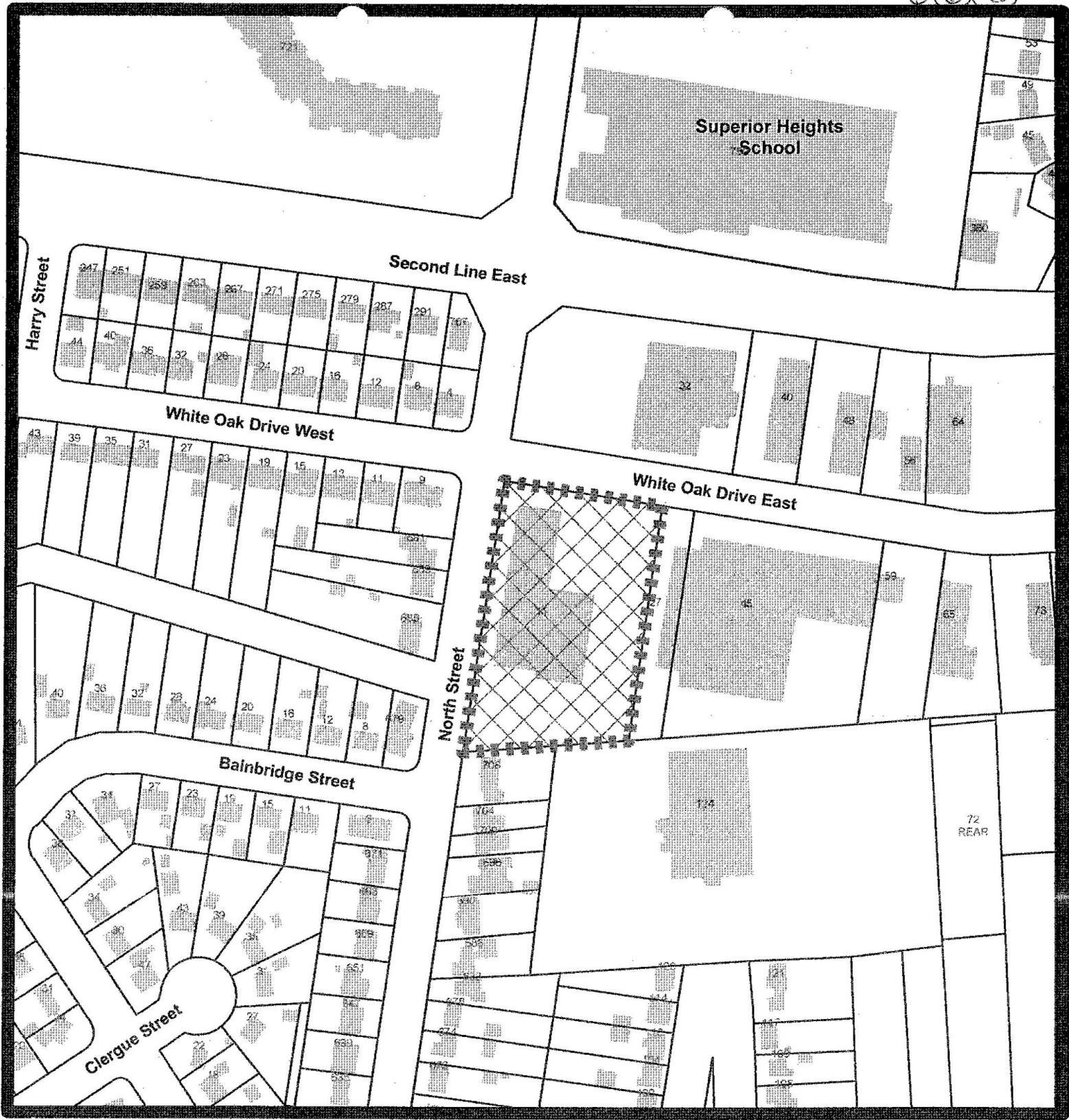


METRIC SCALE  
1 : 2500

MAP REFERENCE  
59 & 1-74

MAIL LABEL ID  
A-8-13-Z

(b)(6)(b)



# SUBJECT PROPERTY MAP

11 WHITE OAK DRIVE EAST

Planning Application: A-8-13-Z



METRIC SCALE  
1 : 2500

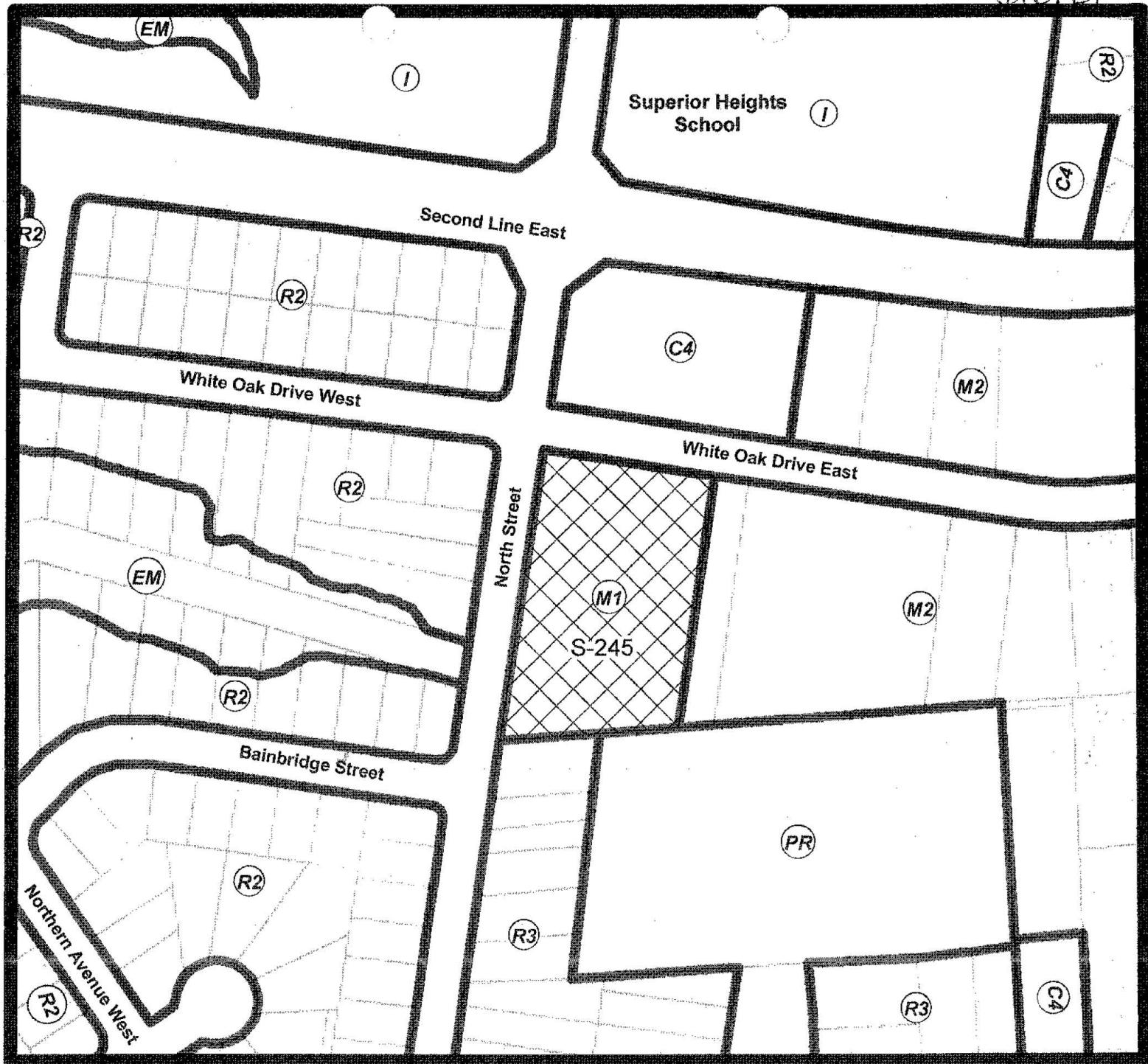
MAP REFERENCE  
59 & 1-74



Subject Property = 11 White Oak Drive

MAIL LABEL ID  
A-8-13-Z

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## EXISTING ZONING MAP

### 11 WHITE OAK DRIVE EAST

### Planning Application: A-8-13-Z



METRIC SCALE  
1 : 2500

- Subject Property = 11 White Oak Drive
- R2 - Single Detached Residential Zone
- R3 - Low Density Residential Zone
- C4 - General Commercial Zone

- M1 - Light Industrial Zone
- M2 - Medium Industrial Zone; M2hp
- I - Institutional Zone
- EM - Environmental Management Zone
- S-# = Special Exception Zoning

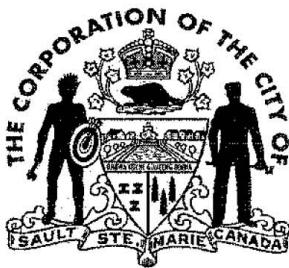
MAP REFERENCE  
59 & 1-74

MAIL LABEL ID  
A-8-13-Z

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Jerry Dolcetti, RPP  
Commissioner

Donald B. McConnell, RPP  
Planning Director



ENGINEERING & PLANNING  
DEPARTMENT

Planning Division

2013 05 13

Mayor Debbie Amaroso and  
Members of City Council

**RE: Application No. A-9-13-Z – filed by Conquest Investments Inc.  
540 Wellington Street West**

#### PURPOSE

The applicant wishes to utilize the existing residence as office space in association with the uses (Winmar & Progressive Systems) located on the abutting property to the north.

#### PROPOSED CHANGE

The applicant is requesting a rezoning from "R3" (Low Density Residential) zone to "R3.S" (Low Density Residential) zone with a Special Exception to permit an office use in association with the abutting property to the north.

#### Subject Property:

- Location – Located on the east side of Wellington Street West, approximately 30m north of its intersection with Dundas Street, civic no. 540 Wellington Street West
- Size – 10m (33.5') frontage by 33.5m (110') depth, totalling 335m<sup>2</sup> (3,606sq.ft.)
- Present Use – Single Detached Residence
- Owner – Steven Randall Slingsby

#### BACKGROUND

In 1977 City Council approved a rezoning and Official Plan Amendment of the subject property and surrounding area from Industrial to Residential.

#### ANALYSIS

##### Conformity with the Official Plan

The subject property is designated 'Residential' on Land Use Schedule 'C' of the Official Plan. Residential Policy 7 notes that 'commercial development of less than 200m<sup>2</sup> may be

permitted on lands designated Residential without an Official Plan amendment.' The building which is proposed to be converted to a commercial use (office space) has a gross floor area approximately 88m<sup>2</sup>, therefore, an Official Plan Amendment is not required.

The main focus of the policy is to allow for small scale neighbourhood commercial uses to locate in residential areas, however the broad wording also recognizes the cyclical nature of the local economy and the fact that when the Official Plan was developed, the traditional manufacturing base was in decline and local unemployment rates were very high. Consequently, the policy is also intended to facilitate the start-up and growth of small businesses which may be larger than those which are appropriate as a home based business. Although not specifically noted in the current policy, it is understood that for proposals of this nature, site specific concerns such as land use compatibility must be addressed on a case by case basis by way of a rezoning application.

### Comments

The applicant is seeking Council's approval to convert the existing single detached residence to office space. The office space would be in conjunction with the abutting businesses (Winmar & Progressive Systems) to the north, which have functioned from the abutting property for several years.

If granted approval, it is the applicant's intention to re-develop the subject property so that it functions as one with the abutting properties to the north. The applicant has also indicated his intention to renovate the exterior of the dwelling to be consistent with the abutting buildings to the north.

The character of the surrounding area is mixed. There are a number of single detached homes in the area. According to City records, a number of these homes have been converted to duplexes. There is an existing residence abutting the subject property to the south, and an industrial area further south. There is a laneway behind the subject property, which also abuts rear yards of those residences fronting onto Dundas Street. This portion of Wellington Street West is classified as an 'Arterial Street' with relatively high traffic volumes.

The required parking for the use is four (4) spaces, three (3) of which will be located in the rear yard, with access to the laneway and Wellington Street West, via the abutting property to the north. The rear yard parking is intended to be for employees. A fourth customer parking space will be located within the required front yard, which is consistent with the existing situation. Although residential parking currently exists within the required front yard, it is recommended that this be recognized as part of any resulting zoning approvals. In older neighbourhoods such as this, buildings were constructed very close to the side lot lines, and vehicular access to rear yards is gained laneways.

It is worth noting that there exists a 3m road widening requirement along this portion of Wellington Street West. The parking space in front of the proposed office use would be located within this widening, however if and when the travelled portion of the roadway is widened, there exist alternative locations upon the subject property or abutting property to locate an additional parking space. Having said this, at this point in time the proposed front yard location is appropriate.

The applicant's site plan shows a fence along the east lot line of the subject property and abutting lots to the north, however upon further discussions, the applicant has indicated that this was an error and fencing is not proposed along the east lot lines. Such fencing would be redundant to the existing fencing along the eastern side of the laneway, which provides an adequate buffer between the subject property and the residences to the east.

It is however appropriate to require a 1.8m (6') visually solid fence along the south lot line of the subject property, to provide a buffer between the proposed office use and the abutting residence to the south.

From a land use perspective, the impacts associated with the proposed office use will be minimal. Increased traffic associated with the change of use (residential to office) will be minimal and negligible given that this portion of Wellington Street West is classified as an arterial road, accommodating relatively high traffic volumes. The small size of the building also limits the size and scope of office use.

### **Consultation**

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division
- No objections/comments – CSD, Municipal Heritage Committee, Fire Services, Conservation Authority, PUC Services, Engineering Department, EDC

The Chief Building Official notes that if approved, a change of use permit will be required prior to the building being occupied by the office use. This will include an assessment to determine Building Code compliance. The applicant is aware of these requirements.

Up until the drafting of this report, there have been no comments received from neighbours which were circulated as part of this processing of application.

### **IMPACT**

Approval of this application will not impact Municipal finances.

### **STRATEGIC PLAN**

This application is not directly linked to the Corporate Strategic Plan.

### **SUMMARY**

The applicant is seeking City Council's approval to convert the existing dwelling to offices, in association with the businesses operating on the abutting property to the north. With office uses, the most notable off-site impact tends to be traffic. While customers may visit the office on occasion, the primary function of the office is administrative; therefore traffic to the office is anticipated to be minimal. Consequently, off-site impacts generated from the proposed use

(6)(c)

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will be negligible, given the overall function of the office, the character of the surrounding area and the relatively high traffic volumes along this portion of Wellington Street West.

It is appropriate to deem the property subject to Site Plan Control, so that should major redevelopment occur, the City has the ability to review exterior development details such as landscaping and buffering, among other things.

## RECOMMENDATION

That City Council approves this application and rezones the subject property from "R3" (Low Density Residential) zone to "R3.S" (Low Density Residential) zone with a Special Exception permitting an office use, in addition to the uses permitted in an "R3" zone, subject to the following special conditions:

1. That the office use must be in conjunction with a business legally functioning from the abutting property to the north.
2. That a 1.8m visually solid fence be erected along the south lot line, in accordance with the fencing provisions of zoning by-law 2005-150.
3. That one (1) parking space may be located within the required front yard and within the required 3m road widening.
4. That the property be deemed subject to Site Plan Control.

Respectfully submitted,

Peter Tonazzo, MCIP, RPP  
Planner

Recommended for approval,

Donald B. McConnell, MCIP, RPP  
Planning Director

Recommended for approval,

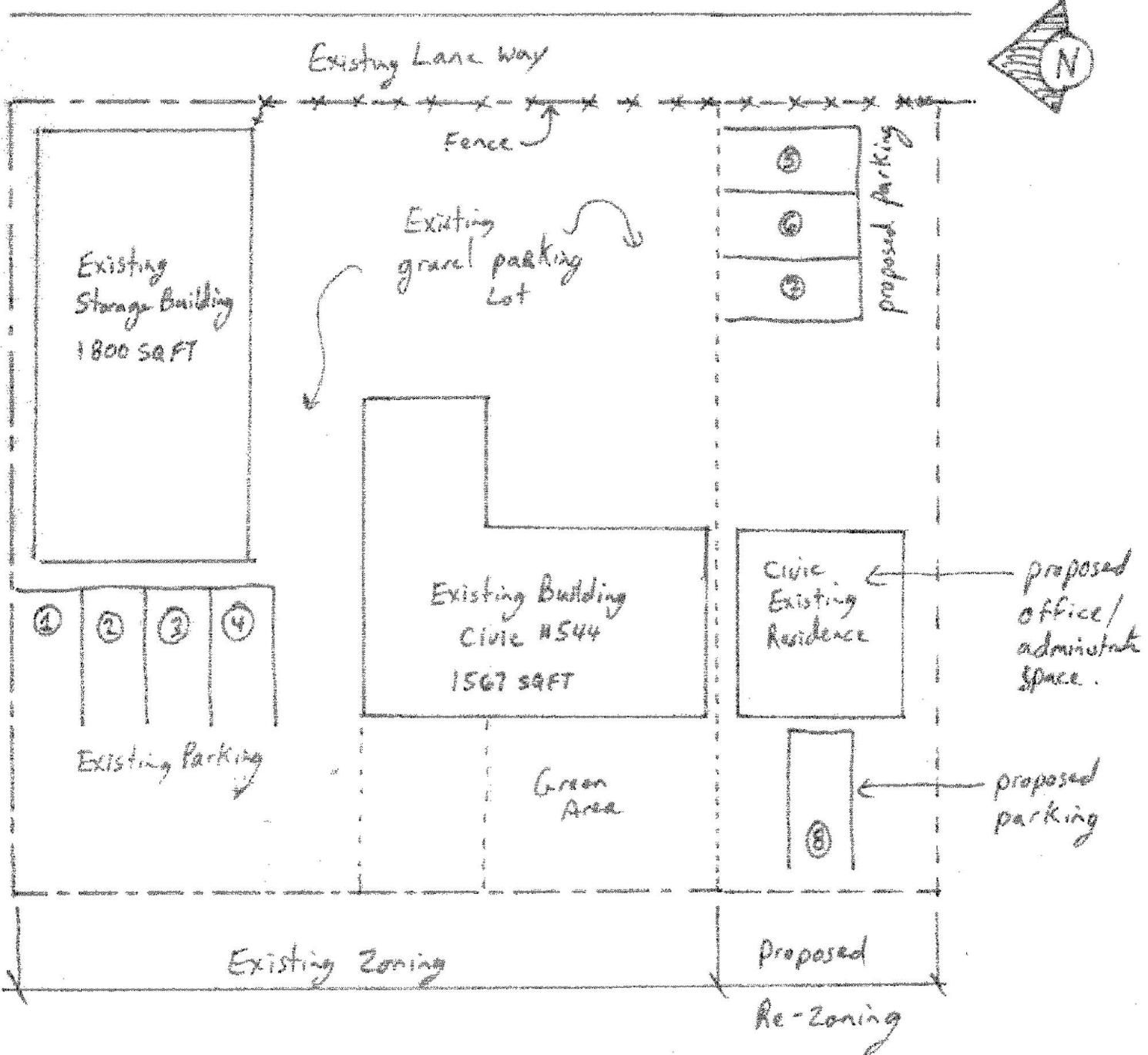
Jerry Dolcetti, RPP  
Commissioner Engineering & Planning

PT/ps

attachment(s)

RECOMMENDED FOR APPROVAL

Joseph M. Fyratol  
Chief Administrative Officer



540-544 Wellington St. West

(66)(c)

## Pat Schinners

**From:** Don Maki  
**Sent:** April 15, 2013 3:39 PM  
**To:** Don McConnell; Pat Schinners  
**Subject:** Rezoning application A-9-13-Z

Hi Don

The property is presently being used as a single family dwelling. The proposed use is "office" a Business and personal services occupancy under the Building Code. This would require a change of use permit and an assessment to determine compliance to the Ontario Building Code. I have no other comments.

Do

Don Maki CBCO  
Chief Building Official  
City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6  
Phone (705) 759-5399  
[d.maki@cityssm.on.ca](mailto:d.maki@cityssm.on.ca)

[www.cityssm.on.ca](http://www.cityssm.on.ca)

(ON ONC)



# 2012 ORTHO PHOTO

## 540 WELLINGTON STREET WEST

### Planning Application: A-9-13-Z

#### Legend

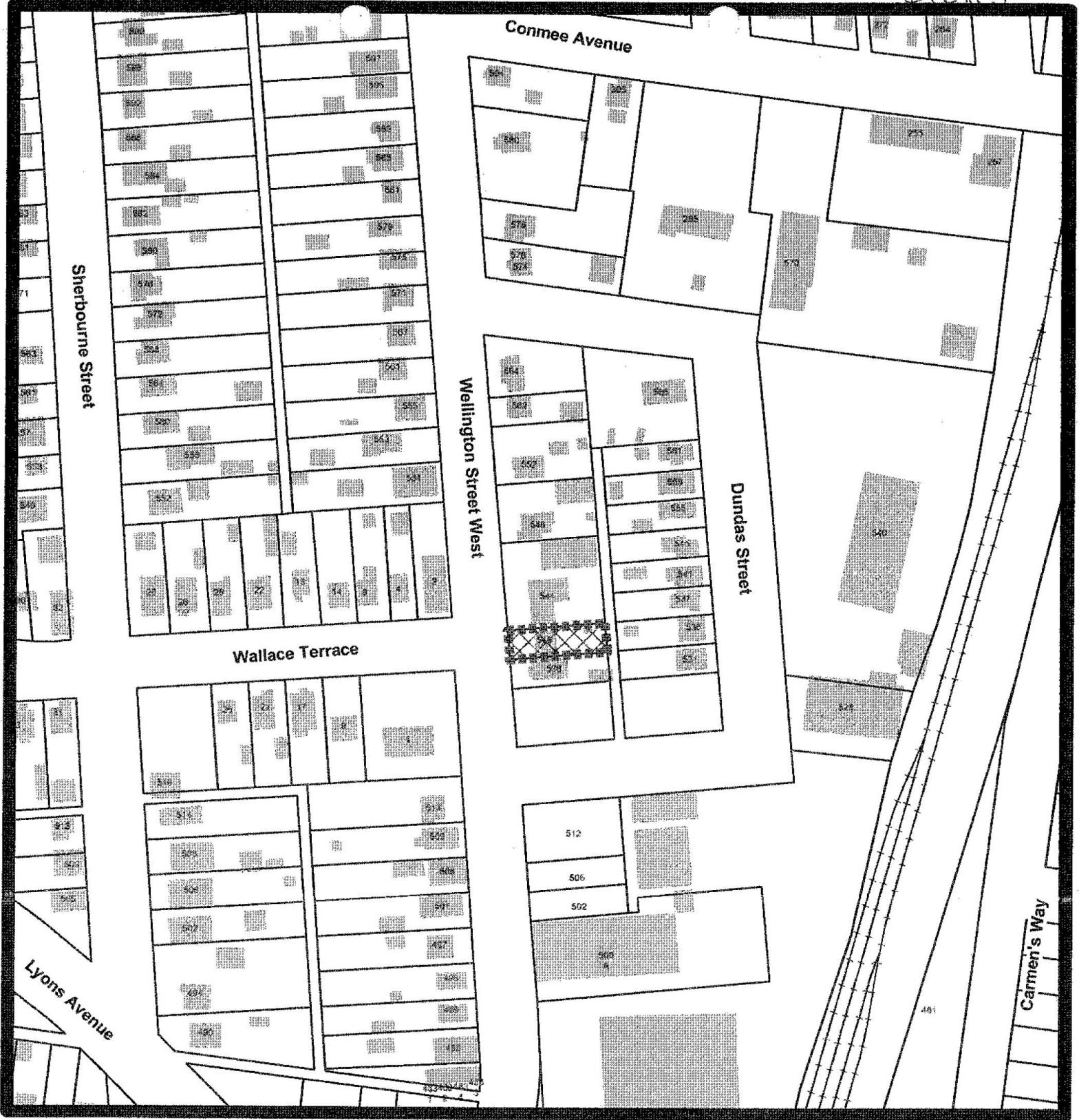
■ Subject Property = 540 Wellington W



METRIC SCALE  
1 : 1200

MAP REFERENCE  
57 & 1-59

MAIL LABEL ID  
A-9-13-Z



# SUBJECT PROPERTY MAP

540 WELLINGTON STREET WEST

Planning Application: A-9-13-Z

## Legend



METRIC SCALE  
1 : 1800

MAP REFERENCE  
57 & 1-59



Subject Property = 540 Wellington W

MAIL LABEL ID  
A-9-13-Z



# **EXISTING ZONING MAP**

## **540 WELLINGTON STREET WEST**

### **Planning Application: A-9-13-Z**

#### **Legend**

- Subject Property = 540 Wellington W
- R3 - Low Density Residential Zone
- C4 - General Commercial Zone
- M2 - Medium Industrial Zone; M2hp
- EM - Environmental Management Zone
- S# = Special Exception Zoning



METRIC SCALE  
1:1200

MAP REFERENCE  
57 & 1-59

MAIL LABEL ID  
A-9-13-Z

6(8)(a)



May 7, 2012

To: Her Worship Mayor Debbie Amaroso and Sault Ste. Marie City Council

From: Tom Dodds, CEO  
Sault Ste. Marie Economic Development Corporation

**Re: EDF Application: Naturallia: Business-to-Business Matchmaking Event**

The Sault Ste. Marie Economic Development Corporation Board of Directors is recommending that City Council provide \$25,000 in support of the above-noted event through the City's Economic Development Fund. In support of the application, please find enclosed the following information:

- **Appendix A:** Board Resolution
- **Appendix B:** Naturallia: Business-to-Business Matchmaking Event Promotional Flyer
- **Appendix C:** SSMEDC Staff Recommendations
- **Appendix D:** EDF Application

The Sault Ste. Marie Economic Development Corporation and the Sault Ste. Marie Innovation Centre have partnered with the RDÉE Ontario\* to undertake this unique business-to-business matchmaking event in Sault Ste. Marie. It is expected to bring together more than 200 companies and small to medium-size enterprises from over 14 countries in the following sectors:

- Advanced manufacturing
- Value-added forest products
- Mining supply and services
- Smart energy development supply and services

It will be this year's premier business development event in the community.

*\* RDÉE Ontario promotes economic development and employability to ensure the vitality and sustainability of all Francophone communities in Ontario.*



6(8)(a)

SAULT STE. MARIE  
ECONOMIC DEVELOPMENT CORPORATION  
Board of Directors

Caucus Meeting Minutes

Monday, March 4, 2013  
Russ Ramsay Board Room – Civic Centre

Moved by: Greg Punch  
Seconded by: Lori Naccarato-Sarlo  
Conflict Declared by: Donna Hilsinger

Whereas this project is consistent with EDF Criteria and demonstrates Sault Ste. Marie is a trade and investment focus community committed to supporting the city and region in attracting new business and supporting the growth and development of the community's business and industrial base;

Resolved that the SSMEDC Board of Directors recommends to City Council that the Sault Ste. Marie Economic Development Corporation be awarded \$25,000 in support of the \$675,000 project trade and investment conference and event. CARRIED.

February 25, 2013

To: Sault Ste. Marie Economic Development Corporation Board of Directors  
From: Tom Dodds, CEO, Sault Ste. Marie Economic Development Corporation

**Re: \$25,000 EDF Request – Financial support for Naturallia, an International Business-to-Business Matchmaking Event to be held in Sault Ste. Marie on October 28-30, 2013**

Please find enclosed the Sault Ste. Marie Economic Development Corporation's \$25,000 EDF Funding request for \$675,000 pan Northern Ontario trade and investment event that will attract over 150 participating businesses to Sault Ste. Marie in the Fall.

Please find attached the following information:

- **Attachment A:** Sault Ste. Marie Economic Development Corporation EDF Funding Application for the Naturallia, the International Business-to-Business Matchmaking Event;
- **Attachment A:** Naturallia, One-page promotional sheet
- **Attachment B:** Naturallia, Communications kit

Staff at the Sault Ste. Marie Economic Development Corporation are recommending that this project be supported at the amount requested (\$25,000) to support the organization, marketing, promotion and implementation of this event. This project supports the strategic goals of the Sault Ste. Marie Economic Development Corporation Strategic Plan.

**Project Description:**

Naturallia is based on the internationally recognized business to business match-making forum known as model Centrallia/Futurallia, which has successfully brought thousands of businesses together since its founding in 1990. At the core of the concept are a series of prearranged one-on-one meetings that allow businesses to quickly connect and find ground for common opportunity. As a Naturallia participant a company will experience an action packed 3 days where everything has been optimized to deliver real value and results for your business.

SSMEDC and the Sault Ste. Marie Innovation Centre (SSMIC) are collaborating to jointly host this event from October 28 to 31, 2013 and we are partnering with RDÉE Ontario, an organization that promotes economic development Ontario's Francophone communities to make this a successful business to business Forum. Naturallia 2013 will be the third edition with the first in 2002 in Rouyn, Quebec, the second in 2004 in Timmins, Ontario.

Naturallia is ideal for businesses looking to import/export as well as to expand their businesses in the following industries, using business alliances, partnership and networking as powerful tools:

- Advanced Manufacturing
- Smart Energy
- Mining and Minerals value chain
- Value added wood products

The Key activities of this event are focused on capacity building via business-to-business (b2b) mtgs, both among leaders, youth workers and rural communities in general, as well as in development of rural-based valuation and diversification of the rural economy by partnering with larger firms in Northern Ontario thus adding greater capacity for the North.

As part of the conference there will be site visits, presentations by sector experts, exhibitors in the tradeshow component of the conference as well as national and international delegations of small and medium-size enterprises and economic development organizations from their respective regions will add value to the core b2b meetings Naturallia Forum.

#### **Costs and Financing**

Please refer to exhibit A.

#### **Sault Ste. Marie Economic Development Corporation Support and Recommendations:**

- This project is consistent with EDF Criteria and demonstrates Sault Ste. Marie is a trade and investment focus community committed to supporting the city and region in attracting new business and supporting the growth and development of the community's business and industrial base
- It is recommended that the Sault Ste. Marie Economic Development Corporation be awarded 25,000 in support of the \$675,000 project trade and investment conference and event.

**EXHIBIT A**  
**COSTS AND FINANCING**

**DETAILED PROJECT COSTS**

The following is a projection of estimated total costs and associated projected funding requirements in order to follow through a successful Naturalia event in Sault Ste. Marie:

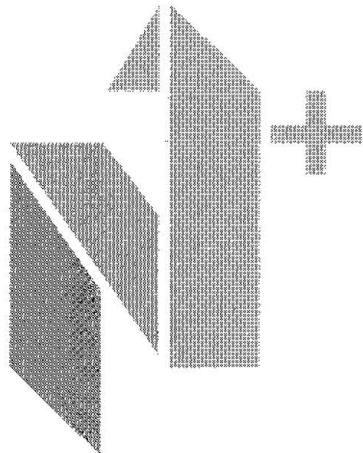
<b>Revenues</b>		<b>Expenses</b>	
<b>Public funds</b>			
<b>Fédéral</b>			
1 Fednor	200,000 \$	11 Fees for Consultants	100,000 \$
2 Natural Resources Canada	25,000 \$	12 Project Mgmt	85,000 \$
3 NSERC	5,000 \$	13 Match Making Software	30,000 \$
<b>Ontario</b>			
4 NOHFC	100,000 \$	14 Communication	30,000 \$
5 CITY	25,000 \$	15 Printing of documents	10,000 \$
<b>Sponsorships</b>			
6 Partners of prestige	60,000 \$	16 Translation of documents	15,000 \$
7 Partners	40,000 \$	17 Programming	60,000 \$
<b>Private revenues</b>			
8 Booth	20,000 \$	18 Audio visuals and itc	25,000 \$
9 Participants	150,000 \$	19 Tradiucers/interprets	25,000 \$
		20 Press Conference	2,000 \$
		21 News release	4,000 \$
		22 Promotion	50,000 \$
		23 Publicity	25,000 \$
		24 Villages (exhibitors + delegations)	40,000 \$
		25 Welcoming of delegations	20,000 \$
		26 Welcoming of participants	50,000 \$
		27 Welcoming of international journalists	10,000 \$

<b>Services in kind</b>			
<b>10 partners in the Soo</b>	<b>50,000 \$</b>		
		<b>Conferences &amp; Industrial visits</b>	<b>40,000 \$</b>
		<b>29 Souvenir</b>	<b>15,000 \$</b>
		<b>30 Unforeseen events (04%)</b>	<b>25,000 \$</b>
		<b>31 Evaluation post 1 year</b>	<b>14,000 \$</b>
<b>TOTAL OF REVENUES</b>	<b>675,000 \$</b>	<b>TOTAL of EXPENSES</b>	<b>675,000 \$</b>

**Sault Ste. Marie Economic Development Corporation Support and Recommendations:**

- This project is consistent with EDF Criteria and demonstrates Sault Ste. Marie is a trade and investment focus community committed to supporting the city and region in attracting new business and supporting the growth and development of the community's business and industrial base
- It is recommended that the SSMEDC Board of Directors recommends to City Council that the Sault Ste. Marie Economic Development Corporation be awarded \$25,000 in support of the \$675,000 project trade and investment conference and event.

(b)(8)(a)



# NATURALLIA

SAULT STE. MARIE  
10 / 28-30 / 2013

[www.naturallia.com](http://www.naturallia.com)

REGISTER NOW



Canada's leading business alliance forum on natural resources.

**N**aturallia 2013 is a unique and highly effective business-to-business matchmaking event, designed to enable companies to facilitate local, regional, national and international exchanges of Canada's key sectors.

This year, Naturallia will bring together more than 200 companies and SMEs (small and medium enterprises) from over 14 countries in the following sectors:

- Advanced Manufacturing
- Value-added Forest Products
- Mining Supply and Services
- Smart Energy Development, Supply and Services

## The Naturallia Process: How it works

**A**t Naturallia, companies are targeted in their approach and efficient with their time. Described by some as "speed dating" for business, participants are matched for one-on-one meetings during forums on international trade, investment and business development.

Participants fill in a presentation form, receive the Naturallia catalogue two weeks before the event, return up to 20 meeting request forms from among the companies listed in the catalogue, and are matched using a "match-making" software program.

## What do you get at Naturallia 2013?

- Up to 14 pre-qualified 30-minute meetings based on your selection criteria
- Access to international trade experts (trade lawyers, financial institutions, insurers, customs and brokerage specialists, transportation experts, and more!)
- Admission to welcome reception and keynote address
- Numerous networking opportunities outside of the regular meeting schedule
- Simultaneous translation services for all meetings (English and French)
- Industry tours of leading Ontario companies
- Admission to the Naturallia 2013 gala dinner and entertainment, and Monday evening reception
- Transportation to and from hotel and venues
- All meals for the event (7)

## CONFERENCE PRICING

PER PERSON  
PER EXHIBITOR PACKAGE (two persons)

\$1200   
Please inquire

EARLY BIRD (JUNE 28TH) \$1000



### Opportunity #1 | Top Business Sectors

**N**aturallia attracts businesses from the world's leading economic sectors. This year, Naturallia 2013 will invite over 150 companies in key sectors related to

- \* Advanced Manufacturing;
- \* Value-added Forest Products;
- \* Mining Supply and Services; and
- \* Smart Energy Development, Supply and Services.

### Opportunity #2 | Grow Your Business Internationally

Increase your export business, form new partnerships and explore global markets through Naturallia's business-to-business matchmaking process. Network with business leaders from around the world.

### Opportunity #3 | Northern Ontario Business and Industry

The vast regions of Northern Ontario are home to many different businesses operating at the leading edge of the 21st century's global economy. From sophisticated wood and paper products to mass-transit vehicles and remote-control mining equipment, Northern Ontario's products and services are known around the world. Northern Ontario encompasses vast natural resources, lands and waters, provincial parks, fisheries, and natural wilderness areas that are among the most pristine and beautiful in the world.

The region is strong in a range of industrial sectors from globally competitive resource-based companies to leading edge information and communication technologies. For more information on these sectors, please visit the Ministry of Ontario Northern Development and Mines' (MNDM) sector profiles at

<http://www.mndm.gov.on.ca/en/northern-development/sector-profiles>.

### Opportunity #4 | Naturally gifted Sault Ste. Marie

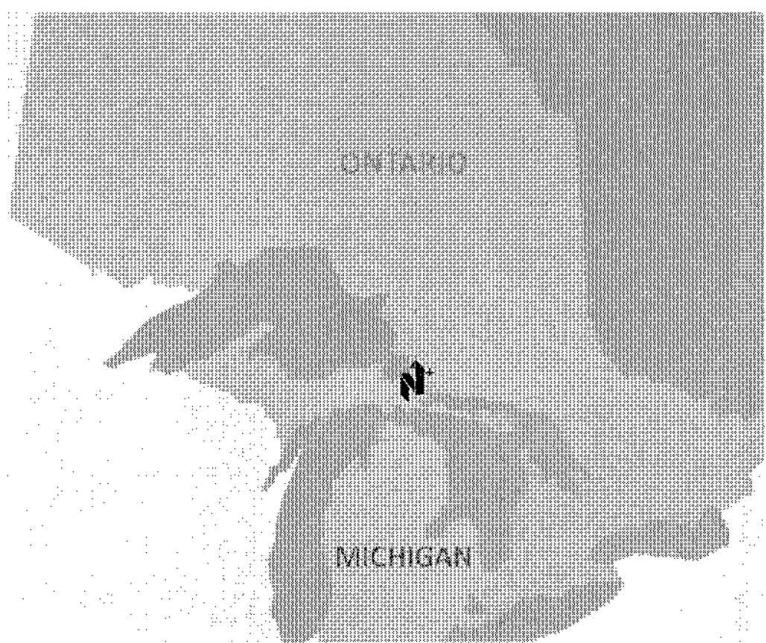
**S**ituated at the heart of the Great Lakes, Sault Ste. Marie's strategic location at the junction of TransCanada Highway 17 and United States Interstate 75 makes it an ideal venue for any form of business.

Northern Ontario is blessed with abundant natural resources in an environment conducive to successful business. Coupled with the geographical benefits and beautiful landscapes, Northern Ontario communities lend themselves to dedicated sustainable development of Canada's forests and forestry sector; Ontario's \$10.7 billion mining industry; and a viable jurisdiction for investment and growth in smart energy as the Alternative Energy Region of North America. In addition, Sault Ste. Marie is home to global steel and pipe giants Essar Steel Algoma and Tenaris Algoma Tubes which remain the backbone of Canadian manufacturing in Sault Ste. Marie.

For more information, please contact Randy Tallon at [r.tallon@ssmedc.ca](mailto:r.tallon@ssmedc.ca).

### Why participate in Naturallia 2013?

**N**aturallia 2013 provides a unique opportunity to connect with business leaders in targeted sectors that operate in Ontario, Canada and internationally.



Located in beautiful Sault Ste. Marie, Ontario, Canada

10(a)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-81

**AGREEMENT:** (E2.2) A by-law to authorize a contract between the City and Palmer Construction Group Inc. for the reconstruction of Kohler Street from Queen Street East to Wellington Street East. (Contract 2013-2E)

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated May 13, 2013 and made between the City and Palmer Construction Group Inc. for the reconstruction of Kohler Street from Queen Street East to Wellington Street East.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 13<sup>th</sup> day of May, 2013.

---

MAYOR - DEBBIE AMAROSO

---

CITY CLERK - MALCOLM WHITE

c:\LEGAL\STAFF\BYLAWS\2013\2013-81 AGREEMENT Palmer Construction

**NOTICE**

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.

CITY SOLICITOR

CORPORATION OF THE CITY OF SAULT STE. MARIE

Contract 2013-2E

FORM OF AGREEMENT

This Agreement, made (in triplicate) this 13<sup>th</sup> day of May in the year 2013, by and between Palmer Construction Group Inc., hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all of the works shown and described in the Contract Documents entitled:

**RECONSTRUCTION OF KOHLER STREET**  
**Contract 2013-2E**

which have been signed in triplicate by both parties and which were prepared by GENIVAR Inc., acting as Agent and Contract Administrator and herein entitled, "the Contract Administrator".

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions, Information for Tenderers, Form of Tender, Addenda (if any), and the Drawings.
3. The Contractor will complete all the work under the supervision and direction and to the entire satisfaction of the Contract Administrator within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions, and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Contract Administrator and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions, or as otherwise stipulated in Section FT.04 of the Form of Tender.
6. The Contractor shall indemnify and save harmless the Corporation and the Contract Administrator, their officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against them, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.
7. All communications in writing between the Corporation, the Contractor and the Contract Administrator shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended, or if sent by post or by telegram addressed as follows:

10(a)

**The Corporation:**

The Corporation of the City of Sault Ste. Marie  
P. O. Box 580, Civic Centre, 99 Foster Drive  
Sault Ste. Marie, Ontario, P6A 5N1

**The Contractor:**

Palmer Construction Group Inc.  
258 Queen Street East, Suite 301  
Sault Ste. Marie, ON P6A 1Y7

**The Contract Administrator:**

GENIVAR Inc.  
185 East Street  
Sault Ste. Marie, Ontario, P6A 3C8

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered  
in the presence of

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

---

MAYOR - Debbie Amaroso

(seal)

---

CITY CLERK – Malcolm White

**THE CONTRACTOR**

---

PALMER CONSTRUCTION GROUP INC.

(seal)

---

SIGNATURE

10(b)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
BY-LAW 2013-83

**AGREEMENT:** (E2.2) A by-law to authorize a contract between the City and Avery Construction Limited for the reconstruction of Maretta Street from Henrietta Street to Wallace Terrace. (Contract 2013-3E)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated May 13, 2013 and made between the City and Avery Construction Limited for the reconstruction of Maretta Street from Henrietta Street to Wallace Terrace.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 13<sup>th</sup> day of May, 2013.

---

MAYOR - DEBBIE AMAROSO

---

CITY CLERK - MALCOLM WHITE

da LEGAL\STAFF\BYLAWS\2013\2013-83 AGREEMENT AVERY CONSTRUCTION 2013-3E.DOC

**NOTICE**

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CITY SOLICITOR

SCHEDULE "A"

10(b)

CORPORATION OF THE CITY OF SAULT STE. MARIE

CONTRACT 2013-3E

FORM OF AGREEMENT

This Agreement made (in triplicate) this 13<sup>th</sup> day of May in the year 2013 by and between Avery Construction Limited hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

**RECONSTRUCTION OF MARETTA STREET  
CONTRACT 2013-3E**

Which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

10(b)

7. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

**THE CORPORATION:** The Corporation of the City of Sault Ste. Marie  
P.O. Box 580  
Civic Centre  
99 Foster Drive

Sault Ste. Marie, ON P6A 5N1

**THE CONTRACTOR:** Avery Construction Limited  
940 Second Line  
Sault Ste. Marie, ON P6C 2L3

**THE OWNER:** Mr. Jerry D. Dolcetti, RPP  
Commissioner, Engineering & Planning  
P.O. Box 580  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5N1  
Facsimile 705-541-7165

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered  
in the presence of

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

---

MAYOR - DEBBIE AMAROSO

(seal)

---

CITY CLERK - MALCOLM WHITE

**THE CONTRACTOR**

---

COMPANY NAME

(seal)

---

SIGNATURE

10(c)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-87

**AGREEMENT:** (E2.2) A by-law to authorize a contract between the City and R. M. Belanger Limited for the Fort Creek Aqueduct Replacement from Queen Street West to Albert Street West. (Contract 2013-4E).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated May 13, 2013 and made between the City and R. M. Belanger Limited for the Fort Creek Aqueduct Replacement from Queen Street West to Albert Street West.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 13<sup>th</sup> day of May, 2013.

---

MAYOR - DEBBIE AMAROSO

---

CITY CLERK – MALCOLM WHITE

da\LEGAL\STAFF\BYLAWS\2013\2013-87AGREEMENT R. M. BELANGER LIMITED 2013-4E.DOC

**NOTICE**

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CITY SOLICITOR

SCHEDULE "A"

10(c)

CORPORATION OF THE CITY OF SAULT STE. MARIE

CONTRACT 2013-4E

FORM OF AGREEMENT

This Agreement made (in triplicate) this 13th day of May in the year 2013 by and between R. M. Belanger Limited hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

**FORT CREEK AQUEDUCT REPLACEMENT- QUEEN ST. WEST TO ALBERT ST. WEST  
CONTRACT 2013-4E**

which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning, acting as and herein entitled, the Engineer.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings and Addenda 1 and 2.
3. The Contractor will complete all the work to the entire satisfaction of the Engineer within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Engineer and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.
7. All communications in writing between the Corporation, the Contractor and the Consultant shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm

10(c)

or an officer of the Corporation for whom they are intended or if sent by post or by facsimile addressed as follows:

**THE CORPORATION:** The Corporation of the City of Sault Ste. Marie  
P.O. Box 580  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5N1

**THE CONTRACTOR:** R.M. Belanger Limited  
100 Radisson Avenue  
Chelmsford, ON P0M 1L0

**THE CONSULTANT:** STEM Engineering Group  
875 Queen Street East, Suite 2  
Sault Ste. Marie, ON P6A 2B3

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered  
in the presence of

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

---

MAYOR – DEBBIE AMAROSO

(seal)

---

CITY CLERK – MALCOLM WHITE

**THE CONTRACTOR**

R.M. BELANGER LIMITED

---

(seal)

---

SIGNATURE

10(d)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
BY-LAW 2013-79

**COMMUNITY SERVICES DEPARTMENT:** (C3.6) A by-law to authorize the issuance of Eight Hundred and Fifty Thousand (\$850,000) Dollars of long term debt to finance the construction of the Heritage Discovery Centre – Ermatinger Clergue National Historic Site.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 401 of the *Municipal Act, 2001*, S.O. 2001 **ENACTS** as follow:

1. **THE HERITAGE DISCOVERY CENTRE – ERMATINGER CLERGUE NATIONAL HISTORIC SITE**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the issuance of Eight Hundred and Fifty Thousand (\$850,000) Dollars of long term debt to finance the construction of the Heritage Discovery Centre – Ermatinger Clergue National Historic Site.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

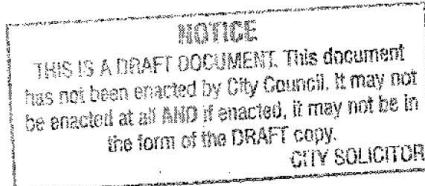
PASSED in Open Council this 13<sup>th</sup> day of May, 2013.

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MAYOR - DEBBIE AMAROSO

---

CITY CLERK- MALCOLM WHITE



10(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-86

**LICENSING:** (L3) A by-law to prohibit vendors from locating on or near the grounds of Rotaryfest 2013.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **VENDORS PROHIBITED**

Without the prior written permission of Rotary Club of Sault Ste. Marie and despite the provisions of By-laws 3306 and 84-196, during July 18<sup>th</sup> -20<sup>th</sup>, 2013, vendors licensed under those by-laws shall not locate on or near the grounds of Rotaryfest 2013 on Russ Ramsey Way south of the entrance to the Senior Drop In Centre, Foster Drive from Russ Ramsey Way to the east entrance to the south Civic Centre parking lot, south side of Bay Street between Brock and East Streets including the sidewalk and lower East Street south of Bay Street as shown on Schedule "A".

2. **PENALTY**

Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act.

3. **SCHEDULE "A"**

Schedule "A" hereto forms part of its final passing.

4. **EFFECTIVE DATE**

This by-law is effective on the final date of its passing.

PASSED in Open Council this 13<sup>th</sup> day of May, 2013.

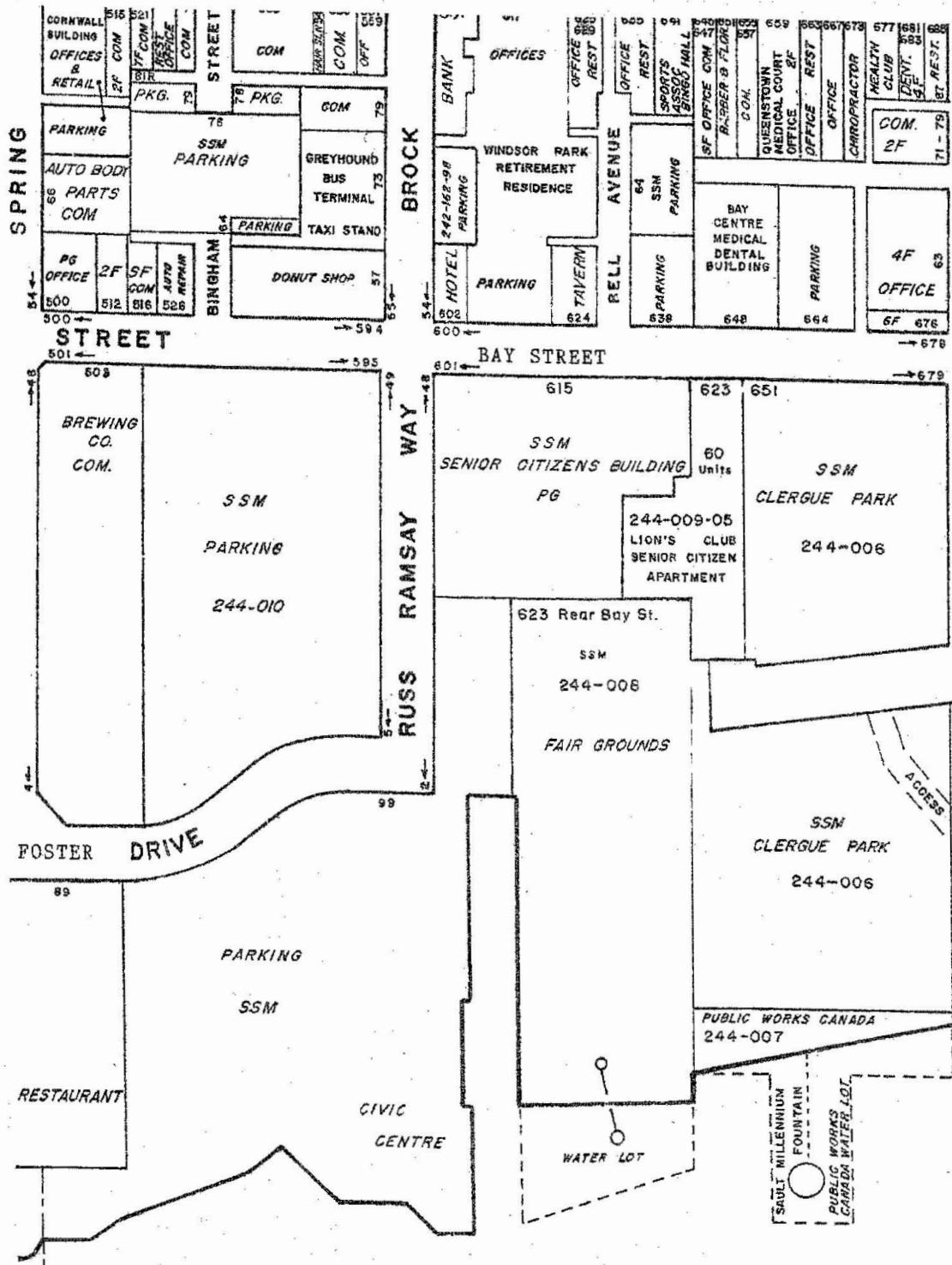
MAYOR - DEBBIE AMAROSO

CITY CLERK - MALCOLM WHITE

10(c)

SCHEDULE "A"

Vendors are prohibited from locating on or near the grounds of Rotaryfest 2013 as shown below.



10(f)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-76

**STREET ASSUMPTION:** (PR4) A by-law to assume for public use and establish as public streets various parcels of land conveyed to the City.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **STREETS ESTABLISHED AND ASSUMED**

The streets or parts of streets more particularly described in Schedule "A" to this by-law are hereby established as public streets and are assumed for public use.

2. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the date of its final passing.

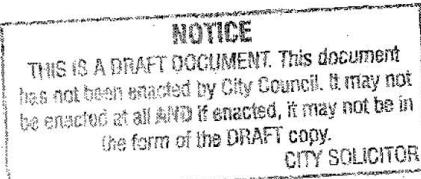
PASSED in open Council this 13<sup>th</sup> day of May, 2013.

---

MAYOR - DEBBIE AMAROSO

---

CITY CLERK - MALCOLM WHITE



10(f)

SCHEDULE "A" TO BY-LAW 2013-76

1) ARABIAN COURT

- (a) PIN 31611-0082 (LT)  
PCL 63-1 SEC M420; BLK 63 PL M420 SAULT STE. MARIE

2) BALSAM LANE

- (a) PIN 31566-0574 (LT)  
BLOCK 31, PLAN 1M574; SAULT STE. MARIE

3) BEAUMONT AVENUE

- (a) PIN 31566-0469 (LT)  
PCL 68-1 SEC 1M497; BLK 73 PL 1M497 KORAH; SAULT STE.  
MARIE

4) CHATFIELD STREET

- (a) PIN 31566-0467(LT)  
PCL 68-1 SEC 1M497; BLK 71 PL 1M497 KORAH; SAULT STE.  
MARIE

5) GREENFIELD DRIVE

- (a) PIN 31566-0468 (LT)  
PCL 68-1 SEC 1M497; BLK 72 PL 1M497 KORAH; SAULT STE.  
MARIE

6) KONKIN AVENUE

- (a) PIN 31566-0530 (LT)  
BLOCK 26, PLAN 1M570, SAULT STE. MARIE

- (b) PIN 31566-0531 (LT)  
BLOCK 27, PLAN 1M570, SAULT STE. MARIE

7) SECOND LINE WEST

- (a) PIN 31596-0150 (LT)  
PT LT 1 PL 5943 KORAH PT 1 1R2683; S/T T82456; SAULT STE.  
MARIE

- (b) PIN 31596-0145 (LT)  
FIRSTLY PT LT 1 PL 5943 KORAH PT 3 – 5 1R2683; SECONDLY PT  
SEC 26 KORAH PT 4 1R4192, WLY 33 FT OF THE W ½ OF THE NW  
¼ OF SEC 26 KORAH (AKA GOULAIIS AVE), BTN PT 1 1R1264 & W  
OF THE SLY LIMIT OF T23331; SAULT STE. MARIE

- (c) PIN 31582-0214 (LT)  
PT LT 19-36 PL 12898 KORAH; PT LT 27-29 RCP H651 KORAH PT  
1-13 1R10708, PT 1-6 1R10601, PT 1 1R7754, PT 1 1R3215 & PT 1  
1R1965 S/T T7194; SAULT STE. MARIE

10(g)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-65

**TAXES:** (T1.2) A by-law to provide for the adoption of recovery percentage for the 2013 taxation year.

**WHEREAS** Section 330 of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended provides that the Council of a local municipality may pass a by-law to establish recovery percentages for the 2013 Taxation Year;

**THEREFORE** the Council of the Corporation of the City of Sault Ste. Marie pursuant to the *Municipal Act*, as amended **ENACTS** as follows:

1. **RECOVERY PERCENTAGES**

The Municipal recovery percentages set out below are hereby adopted.

<u>Property Tax Class</u>	<u>Tax Recovery Percentage</u>	<u>Retained Percentage</u>
Commercial	94.0031%	5.9969%
Industrial	19.1339%	80.8661%
Multi-Residential	41.6140%	58.3860%

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 13<sup>th</sup> day of May, 2013.

**MAYOR - DEBBIE AMAROSO**

**CITY CLERK - MALCOLM WHITE**

of LEGAL\STAFF\BYLAWS\2013\2013-65 - TAXES (RECOVERY PERCENTAGES FOR THE 2013 TAXATION YEAR).DOC

**NOTICE**

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CITY SOLICITOR

10(h)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-80

**TEMPORARY STREET CLOSING:** (S4.1) A by-law to authorize the closing to vehicular traffic on Brown Street from Cathcart Street to the laneway behind St. Paul's Church to facilitate a neighbourhood barbecue and party. The closure takes place on July 6<sup>th</sup>, 2013 from 1 p.m. to 7 p.m.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF BROWN STREET**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic on Brown Street from Cathcart Street to the laneway behind St. Paul's Church to facilitate a neighbourhood barbecue and party. The closure takes place on July 6<sup>th</sup>, 2013 from 1 p.m. to 7 p.m.

2. **EFFECTIVE DATE**

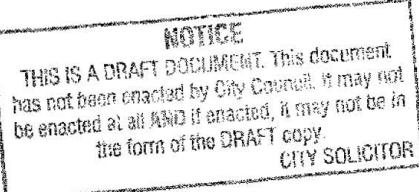
This by-law takes effect on the day of its final passing.

PASSED in open Council this 13<sup>th</sup> day of May, 2013.

**MAYOR – DEBBIE AMAROSO**

**CITY CLERK – MALCOLM WHITE**

N:\legal\staff\by-laws\2013\2013-80 Brown street neighbourhood party.doc



10(i)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-82

**TEMPORARY STREET CLOSING:** (S4.1) A by-law to permit the temporary closing of Kohler Street from Queen Street East to Wellington Street East from May 15, 2013 until November 30, 2013 to facilitate the reconstruction of Kohler Street.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF KOHLER STREET**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Kohler Street from Queen Street East to Wellington Street East from May 15, 2013 until November 30, 2013 to facilitate the reconstruction of Kohler Street.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in Open Council this 13<sup>th</sup> day of May, 2013.

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MAYOR - DEBBIE AMAROSO

---

CITY CLERK - MALCOLM WHITE

cf/Staff/by-laws/2013/2013-82 temp closing Kohler

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CITY SOLICITOR

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

10(j)

BY-LAW 2013-84

**TEMPORARY STREET CLOSING:** (S4.1) A by-law to permit the temporary closing of Maretta Street from Henrietta Street to Wallace Terrace from May 15, 2013 until November 30, 2013 to facilitate the reconstruction of Maretta Street.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF MARETTA STREET**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Maretta Street from Henrietta Street to Wallace Terrace from May 15, 2013 until November 30, 2013 to facilitate the reconstruction of Maretta Street.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in Open Council this 13<sup>th</sup> day of May, 2013.

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MAYOR - DEBBIE AMAROSO

---

CITY CLERK - MALCOLM WHITE

da LEGAL\STAFF\BYLAWS\2013\2013-84 TEMP. ST. CLOSING MARETTA ST FROM HENRIETTA TO WALLACE TERR.DOC

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CITY SOLICITOR

10(K)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-85

**TEMPORARY STREET CLOSING:** (S4.1) A by-law to permit the temporary closing of various streets to facilitate Rotaryfest 2013 from July 18<sup>th</sup> until July 20<sup>th</sup>, 2013.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF VARIOUS STREETS**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of the following streets to facilitate Rotaryfest 2013:

- (a) Russ Ramsay Way, south of the entrance into the Senior Drop-In Centre parking lot; Foster Drive, east of the Civic Centre south parking lot west entrance on July 20, 2013 from 7:00 a.m. to 5:30 p.m.
- (b) Closure of Bay Street from Spring Street to Pim Street on July 20, 2013 from 9:00 a.m. to 12:00 p.m.
- (c) Closure of lower Pim Street from Bay Street to Queen Street East on July 20, 2013 from 9:00 a.m. to 12:00 p.m.
- (d) Closure of Queen Street East from Pim Street to Gore Street on July 20, 2013 from 10:00 a.m. to 1:00 p.m.
- (e) for the Tenaris Second Stage closure of Queen Street between East and Brock Streets on July 19, 2013 from 2:00 p.m. to 11:00 p.m. and on July 20, 2013 from 1:00 p.m. to 12:00 a.m.
- (f) Closure of Ken Danby Way on July 17, 2013 from 8:00 a.m. through to July 21, 2013 to 2:00 p.m.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in Open Council this 13<sup>th</sup> day of May, 2013.

**MAYOR - DEBBIE AMAROSO**

**CITY CLERK- MALCOLM WHITE**

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CITY SOLICITOR

10(1)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-88

**TEMPORARY STREET CLOSING:** (S4.1) A by-law to permit the temporary closing of Queen Street West between Andrew Street and John Street from May 15, 2013 until September 30, 2013 to facilitate the Fort Creek Aqueduct Replacement.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF QUEEN STREET WEST**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Queen Street West between Andrew Street and John Street from May 15, 2013 until September 30, 2013 to facilitate the Fort Creek Aqueduct Replacement.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in Open Council this 13<sup>th</sup> day of May, 2013.

---

MAYOR - DEBBIE AMAROSO

---

CITY CLERK - MALCOLM WHITE

da LEGAL\STAFF\BYLAWS\2013\2013-88 TEMP. ST. CLOSING QUEEN W BETWEEN ANDREW ST AND JOHN ST.DOC

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CITY SOLICITOR

10(m)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-77

**ZONING:** A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 66 Nicholas Avenue (Pollard).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 34 of the *Planning Act*, R.S.O. 1990, chapter P.13 and amendments thereto, **ENACTS** as follows:

1. **66 NICHOLAS AVENUE; LOCATED ON THE EAST SIDE OF NICHOLAS AVENUE, APPROXIMATELY 20M NORTH OF ITS INTERSECTION WITH IRWIN AVENUE; CHANGE FROM R2 TO R2S WITH A "SPECIAL EXCEPTION"**

The zone designation on the lands described in Section 2 of this by-law, which lands are shown on Map 1-20 of Schedule "A" to By-law 2005-150, is changed from R2 (Single Detached Residential) zone to R2S (Single Detached Residential) zone with a "Special Exception".

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding the following subsection 2(325) and heading as follows:

**"2(325) 66 Nicholas Avenue**

Despite the provisions of By-law 2005-150, the zone designation on the lands located on the east side of Nicholas Avenue, approximately 20m north of its intersection with Irwin Avenue and having civic no. 66 Nicholas Avenue and outlined and marked "Subject Property" on the map attached as Schedule 325 hereto is changed from R2 (Single Detached Residential) zone to R2S (Single Detached Residential) zone with a "Special Exception" to permit, in addition to those uses permitted in an R2 zone, a duplex dwelling subject to the following conditions:

1. that the required parking for the duplex dwelling may be located within the required front yard; and
2. that the required parking spaces may be stacked."

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie authorized and in force on the day of the passing of this by-law.

PASSED in Open Council this 13<sup>th</sup> day of May, 2013.

**NOTICE**

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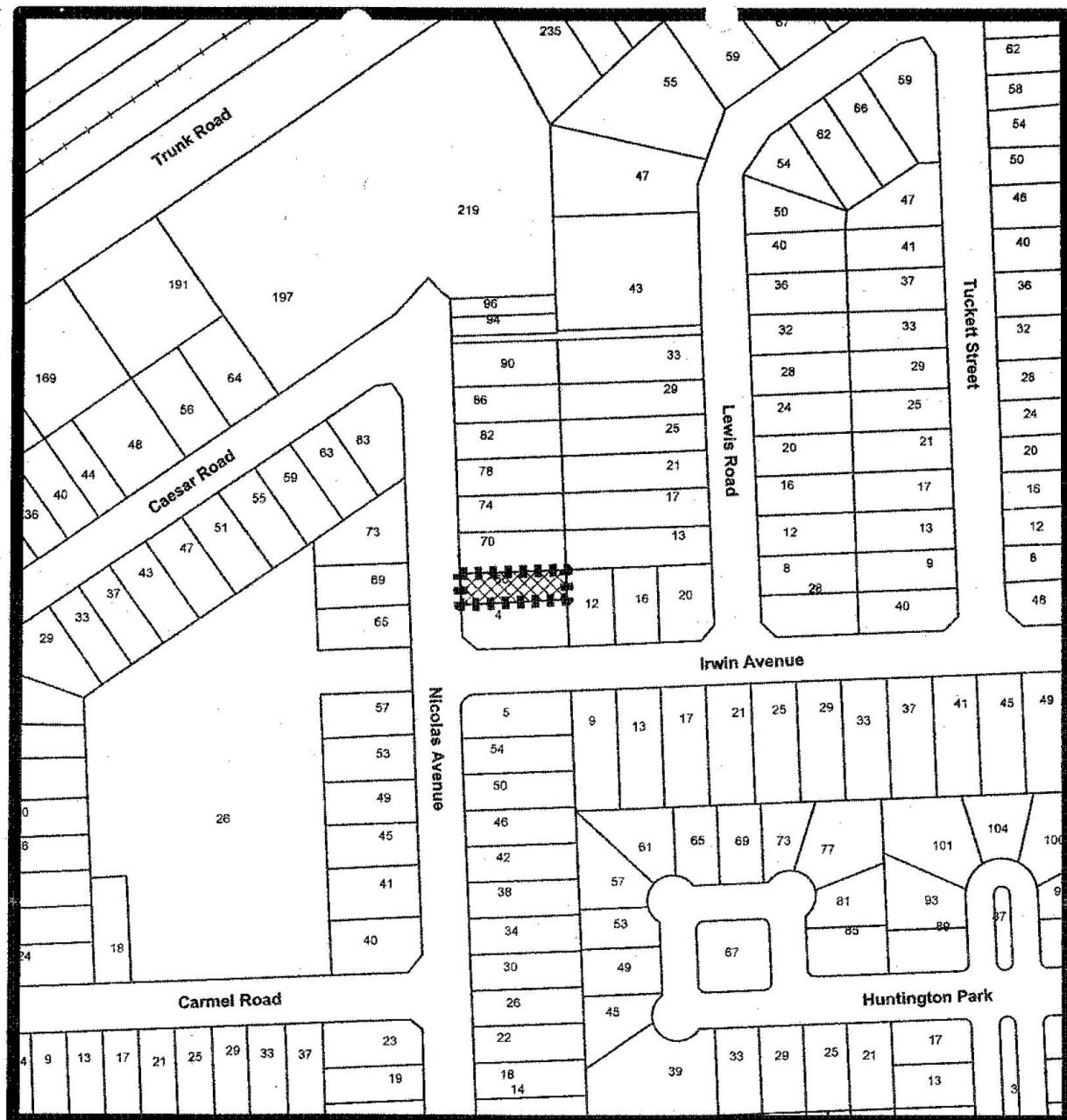
CITY SOLICITOR

**MAYOR - DEBBIE AMAROSO**

**CITY CLERK - MALCOLM WHITE**

10(m)

SCHEDULE "A" TO BY-LAW 2013-77 AND  
SCHEDULE 325 TO BY-LAW 2005-151



**SUBJECT PROPERTY MAP**  
**66 NICOLAS AVENUE**  
**Planning Application A-6-13-Z**



METRIC SCALE  
1 : 2200

**Legend**

■ Subject Property = 66 Nicolas Avenue

MAP REFERENCE  
21 & 1-20

MAIL LABEL ID  
A-6-13-Z

10(n)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-78

**ZONING:** A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 1655 Trunk Road (Mattioli Craft Limited).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 34 of the *Planning Act*, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows:

1. **1655 TRUNK ROAD; LOCATED ON THE SOUTH SIDE OF TRUNK ROAD, APPROXIMATELY 420 METRES EAST OF THE INTERSECTION WITH FOURNIER ROAD**

The zone designation on the lands described in Section 2 of this by-law, which lands are shown on Map 1-45 of Schedule "A" to By-law 2005-150, is changed from M2S (Medium Industrial) zone with a "Special Exception" to M2S (Medium Industrial) zone with an amended "Special Exception".

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by repealing Section 2(259) and adding the following subsection 2(259) and heading as follows:

**"2(259) 1655 Trunk Road**

Despite the provisions of By-law 2005-150, the zone designation on the lands located on the south side of Trunk Road, approximately 420 metres east of the intersection with Fournier Road and having civic no. 1655 Trunk Road and outlined and marked "Subject Property" on the map attached as Schedule 259 hereto is changed from M2S (Medium Industrial) zone with a "Special Exception" to M2S (Medium Industrial) zone with an amended "Special Exception", subject to the following special conditions:

- i. That the rear 50 metres of the subject property will be maintained as a natural buffer area with no trees being removed;
- ii. That in addition to the uses permitted in an M2 (Medium Industrial) zone a reload centre for logs and pulp wood be permitted;
- iii. That no buildings or structures occupy the north 33 metres of the subject property until such time as an archeological assessment is completed and approved by the Minister of Culture."

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie authorized and in force on the day of the passing of this by-law.

PASSED in Open Council this 13<sup>th</sup> day of May, 2013.

**NOTICE**

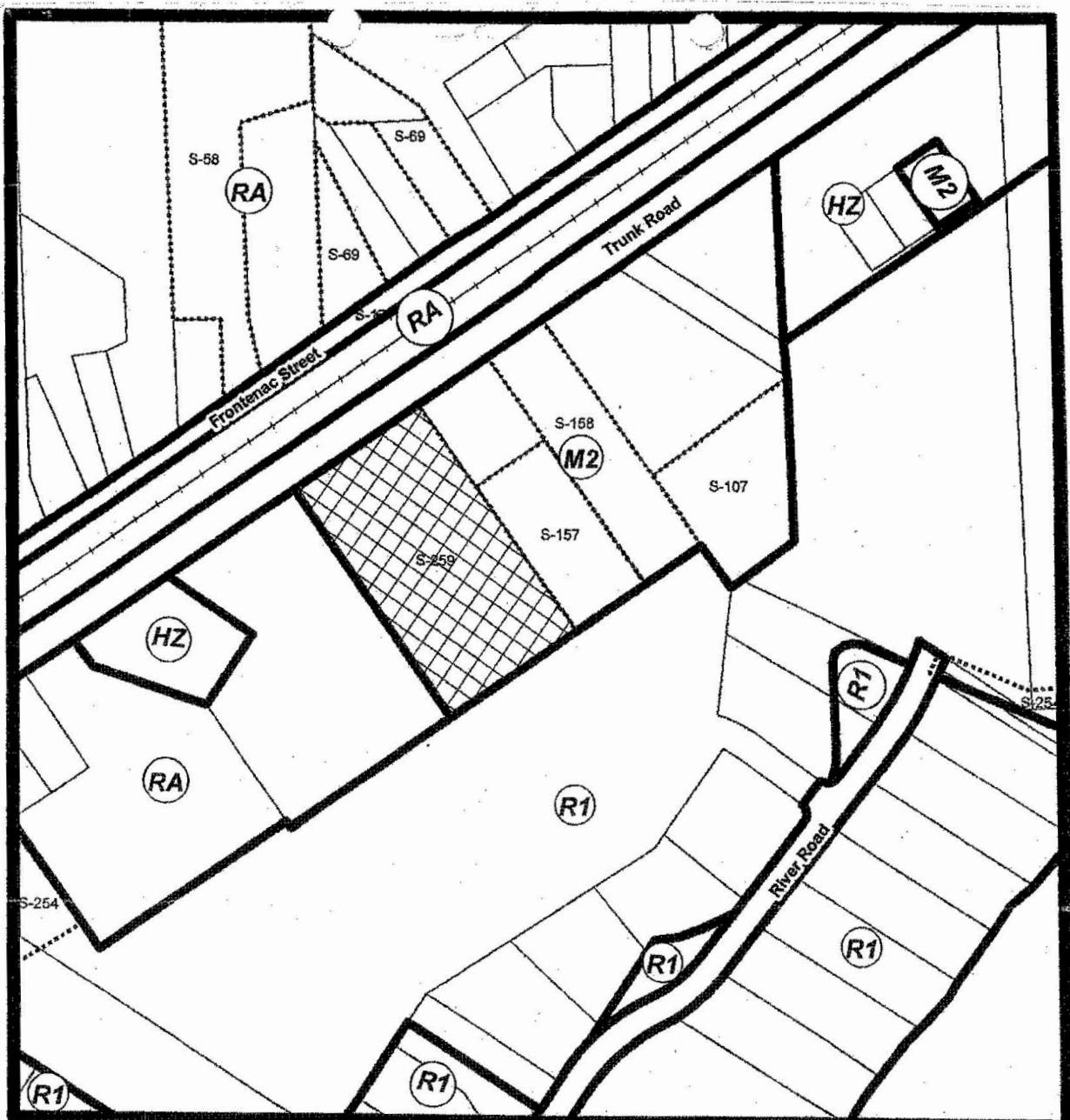
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CITY SOLICITOR

MAYOR - DEBBIE AMAROSO

CITY CLERK - MALCOLM WHITE

10(n)

SCHEDULE "A" TO BY-LAW 2013-78 AND  
SCHEDULE 259 TO BY-LAW 2005-151



## SUBJECT PROPERTY MAP

1655 TRUNK ROAD

Planning Application: A-7-13-Z

SUBJECT AREA

R1 - Estate Residential Zone

RA - Rural Area Zone

HZ - Highway Zone

M2 - Medium Industrial Zone; M2hp

S-# = SPECIAL ZONING



METRIC SCALE  
1 : 3500

MAP REFERENCE  
69 & 1-45

MAIL LABEL ID  
A-7-13-Z

10(0)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-50

**LOCAL IMPROVEMENT:** A by-law to authorize the construction of a concrete sidewalk on Great Northern Road from Second Line East to Third Line East under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06. (L2.1)

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works.

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

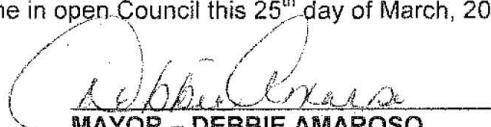
1. The Corporation shall construct the work described in Schedule "A" hereto as a local improvement under the said Act and in accordance with plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$27.00 per metre frontage shall be specially assessed upon the lots abutting directly on the said work according to the extent of their respective frontages thereon and the remainder of the cost of the work shall be borne by the Corporation.
6. The special assessments shall be paid in one payment by December 31<sup>st</sup> of the current year or in the alternative by ten equal annual installments.
7. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.
8. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.
9. The said Schedule "A" forms a part of this by-law.
10. This by-law comes into force on the day of its final passing.

Read the FIRST and SECOND time in open Council this 25<sup>th</sup> day of March, 2013.

**NOTICE**

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CITY SOLICITOR

  
MAYOR – DEBBIE AMAROSO

  
CITY CLERK – MALCOLM WHITE

FIRST reading: March 25, 2013

SECOND reading: March 25, 2013

THIRD reading: May 13, 2013

10(0)

Read the THIRD time and finally passed in open Council this 13<sup>th</sup> day of May, 2013.

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**MAYOR – DEBBIE AMAROSO**

---

**CITY CLERK- MALCOLM WHITE**

da LEGAL\STAFF\BYLAWS\2013\2013-50 LOCAL IMPROVEMENT SIDEWALK GREAT NORTHERN RD THIRD  
READING.DOCGreat Northern Road

10(6)

Schedule "A"



**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Civic Centre  
99 Foster Drive  
P.O. Box 580  
Sault Ste. Marie, ON P6A 5N1

**LOCAL IMPROVEMENT CONSTRUCTION BYLAW 2013-50, SECTION 3  
REGULATION 586/06 MUNICIPAL ACT**

**ENGINEER'S REPORT**

2013 03 25

Nature of Work	Construction of: On: From: To:	Construction of concrete sidewalk Great Northern Road Second Line East Third Line East
Estimated Cost of Work		\$435,000.00
Estimated Assessable Abutting Frontage		1,471.3m
Estimated Cost to be Borne by Assessable Abutting Property		\$ 39,725.10
Estimated Cost to be Borne by The Corporation		\$395,274.90
Special Rate per Metre Frontage		\$27.00
Estimated Interest Rate Term		3% 10 years
Estimated Annual Rate per Metre Frontage		\$3.17
Estimated Lifetime of the Work		20 years

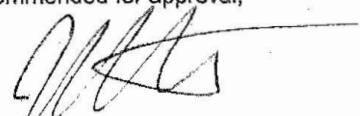
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Carl Rumiell".

Carl Rumiell, P. Eng.  
Design & Construction Engineer

CR/al

Recommended for approval,

A handwritten signature in black ink, appearing to read "Jerry D. Dolcetti".

Jerry D. Dolcetti, RPP  
Commissioner of Engineering & Planning

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
CONCRETE SIDEWALK - SECTION 3**

**SCHEDULE "A"**

**BY-LAW 2013-50**

<b>JOB NUMBER</b>	<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	<b>WIDTH</b>	<b>SIDE</b>	<b>ASSESSABLE FRONTAGE</b>	<b>ESTIMATED COST</b>
A-10-9-02	Great Northern Road	Second Line East	Third Line East	1,572m	1.5m	West	1,471.3m	\$435,000.00

CR/al  
2013 03 25

(001)