

# **AGENDA**

## **REGULAR MEETING OF CITY COUNCIL**

**2013 10 21**

**4:30 P.M.**

## **COUNCIL CHAMBERS**

### **1. ADOPTION OF MINUTES**

Mover: Councillor L. Turco

Seconder: Councillor P. Mick

Resolved that the Minutes of the Regular Council Meeting of 2013 10 07 be approved.

### **2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA**

### **3. APPROVE AGENDA AS PRESENTED**

Mover: Councillor L. Turco

Seconder: Councillor B. Watkins

Resolved that the Agenda for 2013 10 21 City Council meeting as presented be approved.

### **4. DELEGATIONS/PROCLAMATIONS**

- a) Chris Rous, Chair – Cultural Advisory Board will be in attendance to introduce the winners of the 2012 Cultural Advisory Board Community Recognition Award.
- b) Madison Zuppa, Environmental Initiatives Coordinator and Sarah Muncaster, Environmental Special Projects Intern – Engineering and Planning Department will be in attendance concerning proclamation – Waste Reduction Week.
- c) A representative of the Ontario Lung Association will be in attendance concerning proclamation – Lung Month.

- d) Denise Lafontaine – English as a Second Language Instructor will be in attendance concerning proclamation – English as a Second Language Week.
- e) Dr. Gayle Broad, Research Director – NORDIK will be in attendance concerning the project "Animating the John Rowswell Hub Trail".
- f) Allen Hackett, Project Co-ordinator Action for Community Change will be in attendance concerning agenda item 5.(f).
- g) Mike Nadeau, Commissioner of Social Services will be in attendance to present the department's 2013 budget and year-to-date financial information concerning agenda item 6.(1)(a).
- h) Nick Apostle, Commissioner of Community Services will be in attendance concerning agenda item 5.(o).

## **PART ONE – CONSENT AGENDA**

### **5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

Mover: Councillor R. Niro

Seconder: Councillor P. Mick

Resolved that all the items listed under date 2013 10 21 – Part One – Consent Agenda be approved as recommended.

- a) Correspondence from AMO is attached for the information of Council.
- b) Correspondence from the Minister of Municipal Affairs and Housing concerning Council's recent resolution regarding the Ontario Disaster Relief Assistance Program (ODRAP) is attached for the information of Council.
- c) Correspondence from the Minister of Rural Affairs concerning the Small, Rural and Northern Municipal Infrastructure Fund is attached for the information of Council.
- d) Correspondence from Canada Post concerning a change to local mail processing is attached for the information of Council.
- e) A letter of request for a temporary street closing is attached for the consideration of Council.
  - On St. Mary's River Drive (Walmart to Sears) in conjunction with the Station Mall 40<sup>th</sup> Anniversary – November 1, 2013.

The relevant By-law 2013-185 is listed under Item 10 of the Agenda and will be read with all other by-laws under that item.

f) A copy of the United Way report Action for Community Change is attached for the information of Council.

g) The updated Outstanding Council Resolutions list is attached for the information of Council.

**h) Staff Travel**

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover: Councillor R. Niro

Seconder: Councillor B. Watkins

Resolved that the report of the Chief Administrative Officer dated 2013 10 21 concerning Staff Travel requests be approved as requested.

**i) Flood of September 9-10, 2013**

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover: Councillor L. Turco

Seconder: Councillor P. Mick

Resolved that the report of the Chief Administrative Officer dated 2013 10 21 concerning Flood of September 9-10, 2013 be received as information.

**j) 2011-2014 Strategic Plan – Progress Report**

A report of the Deputy City Clerk and Manager of Quality Improvement is attached for the consideration of Council.

Updated Strategic Plan attached under separate cover.

Mover: Councillor L. Turco

Seconder: Councillor B. Watkins

Resolved that the report of the Deputy City Clerk and Manager of Quality Improvement dated 2013 10 21 concerning 2011-2014 Strategic Plan – Progress Report be received as information.

**k) Ombudsman Report**

A report of the City Clerk is attached for the consideration of Council

Mover: Councillor R. Niro

Seconder: Councillor P. Mick

Resolved that the report of the City Clerk dated 2013 10 21 concerning Ombudsman Report be received as information.

**l) Public Budget Input Sessions**

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover: Councillor R. Niro  
Seconder: Councillor B. Watkins

Resolved that the report of the Commissioner of Finance and Treasurer dated 2013 10 21 concerning Public Budget Input Sessions be received as information.

- m) **Municipal Capital Facilities Exemption Request – John Rhodes Community Centre and Sault Ste. Marie Gymnastics Club – 280 Elizabeth Street**

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover: Councillor L. Turco  
Seconder: Councillor P. Mick

Resolved that the report of the Commissioner of Finance and Treasurer dated 2013 10 21 concerning the request for a Capital Facilities Exemption from taxation for the area in the John Rhodes Community Centre utilized by the Sault Ste. Marie Gymnastics Club be received as information and the recommendation that the City Tax Collector provide a report to Council at a future date once MPAC has reviewed and approved a Capital Facilities Agreement for the John Rhodes Centre be approved.

A report of the Assistant City Solicitor is attached for the consideration of Council.

Mover: Councillor L. Turco  
Seconder: Councillor P. Mick

Whereas section 110 of the *Municipal Act, 2001* S.O. c.25 as amended authorizes a municipality to enter into a Municipal Capital Facilities agreement; and

Whereas section 110(6) of the *Municipal Act, 2001* authorizes a municipality to exempt all or part of a municipal capital facility from taxes levied for municipal and school purposes; and

Whereas the agreement between The Corporation of the City of Sault Ste. Marie and the Sault Ste. Marie Gymnastic Club dated October 21, 2013 declared portions of the John Rhodes Community Centre located at 280 Elizabeth Street, identified as assessment roll number 57-61-010-001-081-00-0000 as a municipal capital facility for sports and entertainment purposes for the public; and

Whereas the Council of The Corporation of the City of Sault Ste. Marie enacted By-law 2013-179 on October 21, 2013, exempting portions of the John Rhodes Community Centre located at 280 Elizabeth Street from taxation for municipal and school purposes for the lands and municipal capital facilities located thereon; and

Whereas section 6(1)(b) of O. Reg. 603/06 authorizes the said taxation exemption for Municipal Capital Facilities only where the municipal council declares such Municipal Capital Facilities for public use;

Now Therefore Be It Resolved that Council declare the property in the City of Sault Ste. Marie known as the John Rhodes Community Centre, located at 280 Elizabeth Street, except:

- (i) The "Pro Shop #101" and the "Room" located west of the area marked Lobby #102 as marked and identified on the "Overall Ground Floor Plan" attached as Schedule "A"; and
- (ii) The "Lounge Area #215" as marked and identified on the "Overall Second Floor Plan" attached as Schedule "B",  
is for the purpose of the municipality and is for public use,

The relevant By-laws 2013-178 and 2013-179 are listed under Item 10 of the Agenda and will be read with all other by-laws under that item.

**n) Physician Recruitment Supplementary Funding Request**

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover: Councillor L. Turco

Seconder: Councillor B. Watkins

Resolved that the report of the Commissioner of Finance and Treasurer dated 2013 10 21 concerning a supplementary funding request for physician recruitment be received and that Council approve additional incentive payments of \$200,00 for the 2013 Physician Recruitment Program to March 31, 2014 with funding from the Hospital Reserve Fund.

**o) Parks and Recreation Master Plan Update**

A report of the Commissioner of Community Services is attached for the consideration of Council.

Mover: Councillor R. Niro

Seconder: Councillor P. Mick

Resolved that the report of the Commissioner of Community Services dated 2013 10 21 concerning Parks and Recreation Master Plan Update be received as information.

**p) Green Committee Supports Waste Reduction Week**

A report of the Environmental Initiative Coordinator is attached for the consideration of Council.

Mover: Councillor R. Niro

Seconder: Councillor B. Watkins

Resolved that the report of the Environmental Initiative Coordinator dated 2013 10 21 concerning Green Committee Supports Waste Reduction Week be received as information.

**q) Restoration of Lawns and Boulevards on Capital Construction Projects**

A report of the Design and Construction Engineer is attached for the consideration of Council.

Mover: Councillor L. Turco  
Seconder: Councillor P. Mick

Resolved that the report of the Design and Construction Engineer dated 2013 10 21 concerning Restoration of Lawns and Boulevards on Capital Construction Projects be received as information.

r) **MIII Funding Application – Second Line Widening Phase II**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover: Councillor L. Turco  
Seconder: Councillor B. Watkins

Resolved that the report of the Director of Engineering Services dated 2013 10 21 concerning MIII Funding Application – Second Line Widening Phase II be received and that Council endorse an MIII application for the second phase of the widening of Second Line from Pine Street east to the bottom of the hill and that:

- the information in the Expression of Interest is factually accurate; and that
- the City will have, by December 31, 2013, a comprehensive asset management plan that includes all of the information and analysis described in *Building Together: Guide for Municipal Asset Management Plans*; and
- the comprehensive asset management plan will be publicly available, including online, by May 30, 2014; and
- the project put forward in this application will be completed by December 31, 2015.

s) **Pedestrian Bridge No. 1 Replacement – Over Clark Creek Between Drake and Gravelle Streets**

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-law 2013-184 is listed under Item 10 of the Agenda and will be read with all other by-laws under that item.

t) **Contract 2013-1E – Queen Street East Reconstruction – Revision to Contract Limits**

A report of the Design and Construction Engineer is attached for the consideration of Council.

Mover: Councillor R. Niro  
Seconder: Councillor P. Mick

Resolved that the report of the Design and Construction Engineer dated 2013 10 21 concerning Contract 2013-1E – Queen Street East Reconstruction – Revision to Contract Limits be received as information.

**u) Single Lane Bridge Rehabilitation – Four Shared Bridges with Prince – Environmental Assessment Notice of Completion**

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover: Councillor R. Niro

Seconder: Councillor B. Watkins

Resolved that the report of the Director of Engineering Services dated 2013 10 21 concerning Single Lane Bridge Rehabilitation – Four Shared Bridges with Prince – Environmental Assessment Notice of Completion be received as information.

**v) Rental Housing Community Improvement Plan – By-law 2013-168**

A report of the City Solicitor is attached for the consideration of Council.

Mover: Councillor L. Turco

Seconder: Councillor B. Watkins

Resolved that the report of the City Solicitor dated 2013 10 21 concerning Rental Housing Community Improvement Plan – By-law 2013-168 be received as information.

**w) 12 Cottage Lane – Licence Agreement**

A report of the Assistant City Solicitor is attached for the consideration of Council.

The relevant By-law 2013-180 is listed under Item 10 of the Agenda and will be read with all other by-laws under that item.

**x) Waterway Jurisdiction**

Mover: Councillor R. Niro

Seconder: Councillor P. Mick

Resolved that the report of the City Solicitor dated 2013 10 21 concerning Waterway Jurisdiction be received as information.

**y) Amendments to By-law 77-200 – Traffic By-law**

A report of the Deputy Commissioner of the Public Works and Transportation Department is attached for the consideration of Council.

Mover: Councillor R. Niro

Seconder: Councillor B. Watkins

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2013 10 21 concerning Traffic By-law Amendments be accepted and the recommendation that the outlined amendments be brought in by-law form to a future meeting of Council be approved.

**z) Request for Traffic Light at Intersection of Kohler Street and Queen Street**

A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council.

Mover: Councillor L. Turco  
Seconder: Councillor P. Mick

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2013 10 21 concerning Request for Traffic Light at Intersection of Kohler Street and Queen be received as information.

**aa) Request for Review of Parking Requirements on Kohler and Simpson Streets, Leo, McGregor and Riverview Avenue**

A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council.

Mover: Councillor L. Turco  
Seconder: Councillor B. Watkins

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2013 10 21 concerning Request for Review of Parking Requirements on Kohler and Simpson Streets, Leo, McGregor and Riverview Avenue be received as information.

**bb) 2013 Community Development Award – Skeggs Paciocco Lawyers – 819 Queen Street East**

A report of the Planning Department is attached for the consideration of Council.

Mover: Councillor R. Niro  
Seconder: Councillor P. Mick

Resolved that the report of the Planning Division dated 2013 10 21 concerning the 2013 Community Development Award – Skeggs Paciocco Lawyers – 819 Queen Street East be received and that City Council award the 2013 Community Development Award to Skeggs Paciocco Lawyers, located at 819 Queen Street East.

## **PART TWO – REGULAR AGENDA**

### **6. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

#### **(1) ADMINISTRATION**

##### **a) Social Services Budget Updates**

A report of the Commissioner of Social Services is attached for the consideration of Council.

Mover: Councillor L. Turco

Seconder: Councillor B. Watkins

Resolved that the report of the Commissioner of Social Services dated 2013 06 14 concerning Social Services Budget Update be received as information.

#### **(2) COMMUNITY SERVICES DEPARTMENT**

#### **(3) ENGINEERING**

#### **(4) FIRE**

#### **(5) LEGAL**

#### **(6) PLANNING**

##### **a) Application No. A-22-13-Z – filed by Rita Marie Sopha – 23 Ferris Ave.**

A report of the Planning Division is attached for the consideration of Council.

Mover: Councillor R. Niro

Seconder: Councillor B. Watkins

Resolved that the report of the Planning Division dated 2013 10 21 concerning Application No. A-22-13-Z – filed by Rita Marie Sopha – 23 Ferris Avenue be received and that City Council postpone this application to their November 18, 2013 meeting.

##### **b) Application No. A-23-13-Z – filed by 624 Wellington St. West Inc. c/o Carlo Gervasi – 609 Shafer Ave.**

A report of the Planning Division is attached for the consideration of Council.

Mover: Councillor L. Turco

Seconder: Councillor P. Mick

Resolved that the report of the Planning Division dated 2013 10 21 concerning Application No. A-23-13-Z – filed by 624 Wellington St. West Inc. – 609 Shafer Avenue be received and that City Council approve the rezoning of the subject property, from "R2" (Single Detached Residential) zone to "R2.S" (Single Detached Residential zone with a Special Exception) to permit a cold storage building and refuse bins to be located on the property, subject to the five (5) conditions contained in the report.

- c) **Application No. A-24-13-Z – filed by Destiny Christian Centre (Algoma) – 633 Wallace Terrace**

A report of the Planning Division is attached for the consideration of Council.

Mover: Councillor L. Turco  
Seconder: Councillor B. Watkins

Resolved that the report of the Planning Division dated 2013 10 21 concerning Application No. A-24-13-Z – filed by Destiny Christian Centre Algoma – 633 Wallace Terrace be received and that City Council approve this application and rezone the subject property from "C4" (General Commercial) zone to "C4.S" (General Commercial zone with a Special Exception) to permit a place of worship on the subject property, in addition to the uses permitted in a "C4" (General Commercial) zone, subject to the following special provision: That the buffering requirements outlined in Section 4.9 of Zoning By-law 2005-150 be waived for the place of worship use only.

**(7) PUBLIC WORKS AND TRANSPORTATION**

**(8) BOARDS AND COMMITTEES**

**7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

Mover: Councillor P. Christian  
Seconder: Councillor

Whereas the use of power assisted bicycles (e-bikes) is becoming more commonplace across Ontario and in Sault Ste. Marie; and

Whereas numerous concerns have been raised regarding the operation of e-bikes in the areas of: safety, licensing, insurance, training, etc.; and

Whereas there are inconsistencies between federal and provincial legislation regarding e-bikes;

Now Therefore Be It Resolved that the Council of the City of Sault Ste. Marie request the federal and provincial Ministers of Transportation to review and correct discrepancies between the federal Criminal Code and the provincial Highway Traffic Act with respect to e-bikes, and further that the provincial Minister of Transportation be requested to address concerns regarding safety, insurance, licensing, training, and so on.

**8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

**9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

**10. CONSIDERATION AND PASSING OF BY-LAWS**

By-laws before Council TO BE PASSED which do not require more than a simple majority.

Moved by: Councillor R. Niro

Seconded by: Councillor P. Mick

Resolved that all by-laws listed under Item 10 of the agenda under date 2013 10 21 be approved.

**AGREEMENTS**

**a) 2013-178**

A by-law to authorize an agreement between the City and Sault Ste. Marie Gymnastic Club for the provision of a municipal capital facility at the John Rhodes Community Centre.

A report from the Assistant City Solicitor is on the agenda.

**b) 2013-180**

A by-law to authorize an agreement between the City and John Hutzan and Fiorella Hutzan as Licencees to permit the ongoing occupation and maintenance of various structures and a retaining wall on City property located in front of 12 Cottage Lane, Sault Ste. Marie.

A report from the Assistant City Solicitor is on the agenda.

**c) 2013-184**

A by-law to authorize execution of a contract between the City and Phoenix Group 2011 to supply and install the pedestrian bridge over the Clark Creek between Drake and Gravelle Streets.

A report from the Design and Construction Engineer is on the agenda.

**DEVELOPMENT CONTROL**

**d) 2013-183**

A by-law to designate the lands located at 728 Wellington Street West an area of site plan control (Nicastro).

**PARKING**

**e) 2013-186**

A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305.

## **TAXATION EXEMPTION**

**f) 2013-179**

A by-law to provide for the taxation exemption for portions of the John Rhodes Community Centre as a municipal capital facility.

A report from the Assistant City Solicitor is on the agenda.

## **TEMPORARY STREET CLOSING**

**g) 2013-185**

A by-law to permit the temporary closing of St. Mary's River Drive from Walmart to Sears on the 1st day of November, 2013 from 6:00 p.m. to 8:00 p.m. for the purpose of a fireworks show on the Waterfront for Station Mall's 40th Anniversary.

## **ZONING**

**h) 2013-182**

A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 728 Wellington Street West (Nicastro).

**11. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

**12. ADDENDUM TO THE AGENDA**

**13. ADJOURNMENT**

Mover: Councillor R. Niro

Seconder: Councillor B. Watkins

Resolved that this Council now adjourn.

# **MINUTES**

## **REGULAR MEETING OF CITY COUNCIL**

**2013 10 07**

**4:30 P.M.**

## **COUNCIL CHAMBERS**

**Present:** Mayor D. Amaroso, Councillors L. Turco, S. Butland, S. Myers, M. Bruni, J. Krmpotich, B. Watkins, R. Niro, P. Christian, F. Fata, T. Sheehan, P. Mick

**Absent:** Councillor F. Manzo (illness)

**Officials:** J. Fratesi, M. White, N. Kenny, L. Girardi, N. Apostle, B. Freiburger, J. Dolcetti, C. Rumiel, J. Luszka, D. McConnell, F. Coccimiglio

### **1. ADOPTION OF MINUTES**

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that the Minutes of the Regular Council Meeting of 2013 09 23 be approved. CARRIED

### **2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA**

### **3. APPROVE AGENDA AS PRESENTED**

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that the Agenda for 2013 10 07 City Council meeting as presented be approved. CARRIED

### **4. DELEGATIONS/PROCLAMATIONS**

- a) Amie Woods, Affiliate Administrator, Habitat for Humanity Sault Ste. Marie was in attendance concerning proclamation – World Habitat Day.

- b) David Gearing, Chair 2013 United Way Campaign Cabinet was in attendance concerning proclamation - United Way Day.
- c) Dan Fraser, Fire Prevention Officer was in attendance concerning proclamation - Fire Prevention Week.
- d) Malcolm White, City Clerk; John Luszka, Commissioner Human Resources and Nuala Kenny, City Solicitor were in attendance to present their department's 2013 budget and year-to-date financial information – agenda item 6.(1)(a).
- e) Laura Wyper was in attendance concerning agenda item 6.(6)(b).

## **PART ONE – CONSENT AGENDA**

### **5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

Moved by: Councillor R. Niro  
Seconded by: Councillor P. Mick

Resolved that all the items listed under date 2013 10 07 – Part One – Consent Agenda be approved as recommended. CARRIED

- a) Correspondence from AMO was received by Council.
- b) Correspondence from the Township of MacDonald, Meredith and Aberdeen Additional (concerning municipal voters lists) was received by Council.
- c) Correspondence requesting permission for private liquor license extension was received by Council.

Moved by: Councillor R. Niro  
Seconded by: Councillor B. Watkins

Resolved that City Council has no objection to the proposed extended licenced area as detailed in the written request for a liquor licence extension on private property for an outdoor event on the following stated date and time:

Algoma University/The Speak Easy  
1520 Queen Street East  
Homecoming – October 19, 2013 from 12 noon to 8 p.m.

CARRIED

- d) Moved by: Councillor L. Turco  
Seconded by: Councillor P. Mick
- Resolved that Mayor Debbie Amaroso be approved to attend and speak at the Age-Friendly Communities Symposium taking place in Toronto, Ontario (4 days in November) at no cost to the City. CARRIED

**e) Staff Travel**

The report of the Chief Administrative Officer was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that the report of the Chief Administrative Officer dated 2013 10 07 concerning Staff Travel requests be approved as requested. CARRIED

**f) RFP for Event Security Services – Community Centres (2013CB02P)**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor P. Mick

Resolved that the Report of the Manager of Purchasing dated 2013 10 07 be endorsed and the proposal for the provision of Event Security Services, as required by the Community Centres Division of the Community Services Department, be accepted as recommended. CARRIED

**g) 2014 Council Meeting Schedule**

The report of the City Clerk was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor B. Watkins

Resolved that the report of the City Clerk dated 2013 10 07 concerning 2014 Council Meeting Schedule be accepted and the schedule as recommended be approved. CARRIED

**h) FONOM**

The report of the City Clerk was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor P. Mick

Resolved that the report of the City Clerk dated 2013 10 07 concerning 2014 FONOM Conference be accepted and that Council appoint the following people to serve on the conference organizing committee – Councillors Lou Turco and Susan Myers (co-chairs) and staff representatives Malcolm White, Rachel Tyczinski, Lori Ballstadt, Shelley Schell and Frank Coccimiglio and a representative from Tourism Sault Ste. Marie (Jennifer King-Callon) and a representative from the Algoma District Municipal Association (Mayor Lynn Watson). CARRIED

**i) Essar Centre – Southwest Stair Enclosure Modifications**

The report of the Commissioner of Community Services Department was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that the report of the Commissioner of Community Services dated 2013 10 07 concerning Essar Centre - Southwest Stair Enclosure Modifications be accepted and the recommendation that this item be referred to the 2014 budget deliberations be approved. CARRIED

j) **2014 Capital Construction – Consulting Engineering Assignments**

The report of the Design and Construction Engineer was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor P. Mick

Resolved that the report of the Design and Construction Engineer dated 2013 10 07 concerning 2014 Capital Construction - Consulting Engineer Assignments be accepted and the recommendation that Council authorize entering into agreements for engineering services as outlined in the report be approved. CARRIED

k) **Designation of Authorized Representative – Wastewater Treatment Services Agreement**

The report of the Land Development and Environmental Engineer was received by Council.

The relevant By-law 2013-181 is listed under Item 10 of the Minutes.

l) **Street Closing Application – Tagona Subdivision, Plan 7882**

The report of the City Solicitor was received by Council.

The relevant By-laws 2013-176 and 2013-177 are listed under Item 10 of the Minutes.

m) **Maintenance of a Retaining Wall at 311 Maretta Street**

The report of the Solicitor/Prosecutor was received by Council.

The relevant By-law 2013-175 is listed under Item 10 of the Minutes.

n) **Essar Centre – Funding Source for Southwest Stair Enclosure Modifications**

The report of the Commissioner of Community Services Department was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor P. Mick

Resolved that the report of the Commissioner of Community Services dated 2013 10 07 concerning Essar Centre - Funding Source for Southwest Stair Enclosure Modifications be accepted and the recommendation that the modifications be constructed at an estimated cost of \$27,000 to \$33,000 to be funded from the allocation for the John Rhodes Community Centre condenser replacement project (\$125,000) be approved, and

Further that the remaining funds be reallocated for work on the Centre's refrigeration system to occur in 2014. CARRIED

## **PART TWO – REGULAR AGENDA**

### **6. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

#### **(1) ADMINISTRATION**

##### **a) City Clerk, Human Resources and Legal Department Budget Updates**

The report of the City Clerk, the Commissioner of Human Resources and the City Solicitor are attached for the consideration of Council.

Moved by: Councillor R. Niro

Seconded by: Councillor B. Watkins

Resolved that the report of the City Clerk, the Commissioner of Human Resources and the City Solicitor dated 2013 10 07 concerning Engineering and Planning Budget Update be received as information. CARRIED

#### **(2) COMMUNITY SERVICES DEPARTMENT**

#### **(3) ENGINEERING**

#### **(4) FIRE**

#### **(5) LEGAL**

#### **(6) PLANNING**

##### **a) Downtown Development Initiative – Phase 2**

The report of the Planning Division was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that the report of the Planning Division dated 2013 10 07 concerning the Downtown Development Initiative – Phase 2 be received and that City Council accept this report as information, and authorize City staff to conduct public open house sessions, in cooperation with the Downtown Association, to gather public input on the proposed DCIP and to authorize staff to proceed with stage one applications to both FedNor and NOHFC for possible funding partnerships on the proposed DCIP. CARRIED

Pecuniary Interest – Councillor R. Niro – employer located within the boundaries of the DCIP and may be eligible to benefit from the plan.

**b) Urban Beekeeping**

The report of the Planning Division was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that the report of the Planning Division dated 2013 10 07 concerning Urban Beekeeping be received and that City Council continue with the status quo, which is that beekeeping is permitted as an agricultural use in a Rural Area zone, subject to all applicable legislation, including the Ontario Bees Act, while individual applications for bee hives in other zones can be assessed on a case by case basis by way of a rezoning application. CARRIED

**(7) PUBLIC WORKS AND TRANSPORTATION**

**(8) BOARDS AND COMMITTEES**

**7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

a) Moved by: Councillor P. Christian

Seconded by: Councillor S. Butland

Whereas the City of Sault Ste. Marie once operated wading pools in parks throughout the City; and

Whereas many communities in Ontario currently offer splash parks which provide a safe and enjoyable environment for children; and

Whereas City staff have confirmed that no organization in Sault Ste. Marie is currently pursuing this project; and

Whereas there are no outdoor water related activities of this type available for young families to enjoy within the City;

Now Therefore Be It Resolved that city council ask the appropriate staff to prepare a preliminary report on the feasibility of creating and operating a splash park in one of our City parks. CARRIED

b) Moved by: Councillor T. Sheehan

Seconded by: Councillor S. Myers

Whereas the City of Sault Ste. Marie won a very prestigious Gold rated Youth-Friendly Community Recognition in 2008 from Play Works, an independent third party provincial organization; and

Whereas this Youth Friendly Community designation is current for five years and it is now time to reapply; and

Whereas a Youth Friendly Community is one that actively supports and provides opportunities for the growth and development of youth (ages 13 to 19) through play; and

Whereas play is defined as any non-school activity that has elements of choice, leads to satisfaction and encourages progressive learning and enjoyment; and

Whereas these activities can include, but are not limited to, recreation, sport, leisure, arts, drama, dance, civic engagement, youth activism, volunteerism, social clubs and youth leadership; and

Whereas a Youth Friendly Community provides the following benefits to the entire community:

- Provides an expression of support of and commitment to the youth in our community
- Helps to avoid the migration of young people to other communities by encouraging local youth to help guide the future of their own community
- Families are attracted to communities that provide the kind of programs and services for their teenagers that say, "We like young people here!"

Now Therefore Be It Resolved that City Council authorizes the Commissioner of Community Services to reapply to Play Works for this very important Youth Friendly Community designation. CARRIED

c) Moved by: Councillor S. Butland

Seconded by: Councillor T. Sheehan

Whereas the proposed Bill 91 Waste Reduction Act recently supported by the two political parties in Ontario is moving to committee; and

Whereas if passed would be the most significant development in the disposal of waste in Ontario; and

Whereas the concept of "extended producer responsibility" (i.e. producers of waste are responsible, financially and otherwise, for its disposal) is endorsed by AMO and will be of considerable benefit to municipalities and their taxpayers;

Now Therefore Be It Resolved that Council of the City of Sault Ste. Marie express to the leaders of Ontario's two political parties Council's endorsement of proposed Bill 91 and encourage its expedient passage. CARRIED

**8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

**9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

**10. CONSIDERATION AND PASSING OF BY-LAWS**

By-laws before Council TO BE PASSED which do not require more than a simple majority.

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that all by-laws listed under Item 10 of the AGENDA under date 2013 10 07 save and except 2013-175 be approved. CARRIED

Seconded by: Councillor P. Mick

Resolved that By-law 2013-175 being a by-law to provide access for the maintenance of a carport located at 311 Maretta Street be PASSED in open Council this 7<sup>th</sup> day of October, 2013. CARRIED

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that By-law 2013-176 being a by-law to assume for public use and establish as a public lane, a lane in the Tagona Subdivision, Plan 7882 be PASSED in open Council this 7<sup>th</sup> day of October, 2013. CARRIED

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that By-law 2013-177 being a by-law to stop up, close and authorize the conveyance of a lane in the Tagona Subdivision, Plan 7882 be READ the FIRST and SECOND time in open Council this 7<sup>th</sup> day of October, 2013. CARRIED

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that By-law 2013-181 being a by-law to designate the Land Development and Environmental Engineer, Director of Engineering Services, and Commissioner of Engineering and Planning as authorized representatives for the existing Wastewater Treatment Services Agreement be PASSED in open Council this 7<sup>th</sup> day of October, 2013. CARRIED

**11. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

**12. ADDENDUM TO THE AGENDA**

**13. ADJOURNMENT**

Moved by: Councillor R. Niro

Seconded by: Councillor B. Watkins

Resolved that this Council now adjourn. CARRIED

---

Mayor

---

City Clerk

[LOGIN](#) | [CONTACT US](#) | [CONTRAST](#)[TEXT](#)[Advocacy](#)

## Two Private Member Bills introduced

Bill 112, Public Safety Related to Dogs Statute Law Amendment Act, 2013 and Bill 113, Comprehensive Pay Fairness Act, 2013 introduced and received First Reading.

### New Bills:

*Bill 112 (M/Randy Hillier), Public Safety Related to Dogs Statute Law Amendment Act, 2013* (would repeal legislation relating to the disposition, prohibition and controls on pit bulls) October 1, 2013 – First Reading

*Bill 113 (M/Toby Barrett), Comprehensive Pay Fairness Act, 2013* (would establish a Ministry of Finance division to collect/publish public and private sector compensation data to inform arbitration decisions) October 7, 2013 – First Reading

---

**Advocacy**  
Economic Development  
Energy  
Finance  
Housing  
Infrastructure  
Labour  
Planning  
Risk Management  
Social Services  
Waste Management

**About Us**  
Accessibility  
AMOMobile app  
Annual Report  
Awards  
Board of Directors  
By-Law  
Careers  
Contact Us  
History  
Membership  
Memorandum of Understanding  
Municipal 101

**Related Sector**  
FONOM  
Gas Tax Act  
LAS  
MEPCO  
NOMA  
OMKN  
OSUM  
ROMA  
  
**Programs**  
Gas Tax  
MIDAS

Events & Training  
Conferences  
Councillor Training  
Symposiums  
Webcasts  
Workshops

Products & Services  
Volunteering  
Watch File

---

Working to make Ontario municipalities stronger  
© 2013 Association of Municipalities of Ontario | website policy

[LOGIN](#) | [CONTACT](#) | [CONTRAST](#)[About Us](#) [Advocacy](#) [Events](#) [Updates](#)

# Protecting the OMERS Pension Plan: What Does Tomorrow Demand from Us Today?

Attend a NO-COST special session prior to the start of AMO's 2013 Counties, Regions and Single Tier (CRST) Symposium to learn about the Stark Realities of OMERS Sustainability.

Contributions to the OMERS Pension Plan have grown by 40% in the last five years, reaching an all-time high, and yet the Plan faces a \$10 billion deficit. OMERS has a plan to address this deficit within the next 10 to 15 years, provided that its investment return targets are met and demographic assumptions do not change.

The long-term health of the OMERS Pension Plan is fundamental to the well-being of thousands of municipal employees. Municipal managers need to understand how it works and what the issues are. Municipal councils must ensure that the Plan's needs are funded in an affordable way for current and future taxpayers. We all have a strong interest in making sure that the OMERS Plan is affordable and dependable for generations to come.

A leading pension expert will outline the challenges that OMERS faces, so that employers and employees can be more proactive about protecting the health of the plan.

All municipalities are urged to send representatives to this Special Session on OMERS.

Space is limited and pre-registration is required. Register today!



© 2013 Municipal Employer Pension Center Ontario      [website policy](#)

## What's it Like to Serve on Municipal Council?

Next week, October 20-26, is Local Government Week across Ontario.

The initiative is led by the Association of Clerks and Treasurers of Ontario (AMCTO) in partnership with the Ontario Ministry of Municipal Affairs and Housing and other municipal associations. AMO supports this worthy effort to educate people, particularly young people, about the role, importance and processes of municipal government.

We asked a number of elected officials what it's like to serve on Council. Interestingly, all three said similar things. It is a tough but rewarding job, with long hours and personal sacrifices. To succeed you have to be prepared to learn a lot about a lot of very different things. You have to listen, you have to be willing to compromise, and most importantly, you have to love the job.

We are also privileged to have perspectives from two of Ontario's longest serving elected officials. Mississauga Mayor Hazel McCallion has had a legendary career. However, the good people of Manitoulin Island will be quick to point out that she isn't Ontario's longest serving municipal official. Not even close. That honour goes to Austin Hunt, Mayor of Billings Township, who is the longest serving elected official in Canada. We are also privileged to have the perspective of Ontario's youngest municipal official: 24 year old Jacob Mantle, Councillor for Uxbridge Township.

On behalf of AMO, I want to thank Mayors McCallion and Hunt for their lifetime of service to their communities – and I want to thank Jacob and the more than 3,000 people who follow in their footsteps by serving on Ontario's municipal councils.

If you want to find out more about Local Government Week and what you can do to support it locally, AMCTO's website features more information.

Sincerely,



Russ Powers  
President of AMO and Councillor for the City of Hamilton (26 years)



**Mississauga Mayor Hazel McCallion**  
First Elected to Council: 1970 (as Mayor of Streetsville)  
Years of Service: 43

Mayor McCallion has been recognized internationally as one of the most popular municipal leaders in the world.

"I entered politics with the desire to help others and to make a difference,

and it's been a privilege to represent the citizens of Mississauga for the last 35 years. Being an elected official brings great responsibility, and I'm reminded of the adage, "of whom much is given, much is expected." I tried to do the most with what I have been given for the benefit of my community.

Service in municipal government offers many rewards. You are in a position to truly effect change, to alter people's lives for the better, and to be an advocate for those in need. We meet people of diverse backgrounds and life experiences, and it's good to share ideas with them.

I believe public service is one of the most noble pursuits an individual can undertake and service on Council provides a wonderful opportunity to give back to one's community. However, anyone contemplating public service should do some real soul searching before they throw their hat into the ring. Few people consider the exhaustive time commitment, the impact on one's personal life, whether they have the necessary knowledge and experience for the job, whether they are prepared to make controversial and often unpopular decisions, and whether they are willing to live their lives under constant scrutiny.

To have a successful career as a municipal official, you need to have a genuine desire to help others and to be compassionate. You have to want to make a positive difference. You need to be prepared to take time to listen to all opinions, including opposing views; to adopt a collaborative approach and to build consensus; to show courage and political will, even when faced with dissenters; and ultimately, to be loyal to your constituents.

Public service in and of itself demands sacrifice. Politics is not a 9 to 5 job. Issues and situations don't take holidays. The schedule is hectic and very demanding. The impact on one's personal and family life takes a toll and it

requires a great deal of energy and commitment. The public expects, rightly so, that a politician must give 100%, all the time. Giving yourself over to a higher cause for the benefit of others can be challenging, but at the same time it's a great honour."



### Billings Township Mayor Austin Hunt

First Elected to Council: 1953

Years of Service: 59

Mayor "Aussie" Hunt got his political start as a driver for Lester B. Pearson. His career on Council spans the terms of 11 Canadian Prime Ministers and 10 Ontario Premiers.

"I've spent most of my life on municipal council and it has been extremely rewarding. I started out by filling a vacancy on council when my uncle passed away. People suggested that I fill it, so I did. I didn't serve as Mayor until 1970.

You have to be genuinely interested in serving people and your community to do this – and you have to appreciate that you become the public's complaints department. No matter how well things are going, you are going to get a whole lot of complaints. That is part of the job. It won't change. You have to be able to take these complaints and turn them into solutions that help people. That's the rest of the job.

To be honest, I think that many people enter politics because they want to complain about something. To their credit, they also want to find the

solution. You can't really complain about a problem unless you're also prepared to fix it. And there is great satisfaction in making things better for someone, or everyone, in your community.

You also learn that you have to compromise to get things done. I think that can be hard for some people when they start out in politics. Many people get discouraged by that. But in reality, you have to make personal compromises if you want to make progress for your community.

The way things are done has changed a lot over the years. People like to use e-mail and social media now, but I still prefer to use the telephone. The telephone works well when you are trying to get something done.

It can be a tough job. You need to have a thick skin. And you have to put in way more than an eight-hour day. I live very close to the municipal office. That helps a lot.

The job requires you to do a lot of research on the many things that municipalities are responsible for. You have to be truly interested in these things. You have to love it – and you have to want to make things better. It won't work out otherwise.

What you do won't be enough for some people, but at a certain point there is nothing that you can do about that. I sleep soundly at night, knowing that I have done my best with the best of intentions."



Jacob Mantle, Ward 4 Councillor for the Town of Uxbridge

First Elected to Council: 2010

Years of Service: 3

Elected at the age of 21, Councillor Mantle is the youngest serving member of a municipal council in Ontario.

"I joined municipal council to make a difference in my community, and to address the underrepresentation of youth and young adults within municipal government. My colleagues on council have been very receptive and helpful. They are both peers and mentors, which I have greatly appreciated.

The multitude of issues that we deal with is the greatest challenge. Municipalities provide a wide range of services, but that is just the beginning. It doesn't matter if it is a municipal, provincial or federal matter, people in the community will come to you. Whether it's funding, fire halls or fuel prices, you are the point person that many people turn to.

The most rewarding aspect of the responsibility has been seeing all the progress that we have made. For example, we wanted to build a new skate park in Uxbridge; we figured out innovative ways to design, build and fund it; and now it is being enjoyed by the entire community. That's a great feeling. The same goes for helping an individual or a family in your community. It's very satisfying to know that you have the ability help and influence positive change.

My advice to anyone who wants to run for municipal office would be to get out there and start knocking on doors, pound the pavement, and listen to your community. You can't be effective unless you listen to your community and understand the issues and challenges facing it. You also have to prepare yourself for the time commitment involved and the

inevitable criticism that will come your way. Be prepared for some slings and arrows. The best response is to listen to your residents, do your homework, make the best decision for the community and don't take the criticism personally.

When all is said and done, serving on Council has been, and continues to be, an honour and a blessing. I continue to be encouraged by the people I have met and by the energy that is in our community. Participation on Council may not be for everyone, but being an active member of your community is. I think everyone should think about how they can pursue what they love doing, while contributing to their community. We have so many great people in Uxbridge who give generously of their time and talent across countless volunteer initiatives. If you are thinking of serving in office someday, that volunteer work can be great place to start."

**Advocacy**  
[Economic Development](#)  
[Energy](#)  
[Finance](#)  
[Housing](#)  
[Infrastructure](#)  
[Labour](#)  
[Planning](#)  
[Risk Management](#)  
[Social Services](#)  
[Waste Management](#)

**Events & Training**  
[Conferences](#)  
[Councillor Training](#)  
[Symposiums](#)  
[Webcasts](#)  
[Workshops](#)

**About Us**  
[Accessibility](#)  
[AMOmobile app](#)  
[Annual Report](#)  
[Awards](#)  
[Board of Directors](#)  
[By-Law](#)  
[Careers](#)  
[Contact Us](#)  
[History](#)  
[Membership](#)  
[Memorandum of Understanding](#)  
[Municipal 101](#)  
[Products & Services](#)  
[Volunteering](#)  
[Watch File](#)

**Related S**  
[FONOM](#)  
[Gas Tax a](#)  
[LAS](#)  
[MEPCO](#)  
[NOMA](#)  
[OMKN](#)  
[OSUM](#)  
[ROMA](#)  
  
**Programs**  
[Gas Tax](#)  
[MIDAS](#)

**Ministry of  
Municipal Affairs  
and Housing**

**Office of the Minister**

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel. 416-585-7000  
Fax 416-585-6470  
[www.ontario.ca/MAH](http://www.ontario.ca/MAH)

**Ministère des  
Affaires municipales  
et du Logement**

**Bureau du ministre**

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. 416-585-7000  
Téléc. 416-585-6470  
[www.ontario.ca/MAH](http://www.ontario.ca/MAH)



Ontario

13-4408

OCT 04 2013

Your Worship  
Mayor Debbie Amoroso  
City of Sault Ste. Marie  
PO Box 580  
Sault Ste. Marie ON P6A 5N1

Dear Mayor Amoroso:

Thank you for forwarding Council's resolution of September 23, 2013, seeking a disaster declaration under the Ontario Disaster Relief Assistance Program (ODRAP), for public and private damages resulting from the September 9 storm event which impacted the City of Sault Ste. Marie.

I have directed the staff in the Northern Municipal Services Office in Sudbury to work with your staff to obtain all the necessary information in order to assist me in making a decision.

In the meantime, if you or your staff have any questions, please contact Mr. Paul Prosperi, Municipal Advisor, by telephone at 1-800-461-1193, extension 46856, or by email at [paul.prosperi@ontario.ca](mailto:paul.prosperi@ontario.ca).

Once again, thank you for bringing this matter to my attention. Please accept my best wishes for success in your efforts to clean up and mitigate damages following the flooding.

Sincerely,

A handwritten signature in black ink, appearing to read "Linda Jeffrey".

Linda Jeffrey  
Minister

**RECEIVED**  
OCT - 9 2013  
**MAYOR'S OFFICE**

**Ministry of  
Rural Affairs**

**Office of the Minister**

77 Grenville Street, 11<sup>th</sup> Floor  
Toronto, Ontario M7A 1B3  
Tel: (416) 326-3074  
Fax: (416) 326-3083

**Ministère des  
Affaires rurales**

**Bureau du ministre**

77, rue Grenville, 11<sup>e</sup> étage  
Toronto (Ontario) M7A 1B3  
Tél. : (416) 326-3074  
Téléc. : (416) 326-3083



October 4, 2013

Mayor Debbie Amaroso  
City of Sault Ste. Marie  
[mayor.amaroso@cityssm.on.ca](mailto:mayor.amaroso@cityssm.on.ca)

Dear Mayor Amaroso:

As promised in the 2013 Budget, the Ontario government is now making available a new \$100 million municipal infrastructure fund. Available starting in the 2013/14 fiscal year, the *Small, Rural and Northern Municipal Infrastructure Fund* is designed to help small, rural and northern municipalities address roads, bridges and other critical infrastructure.

As of October 1, 2013, through this new fund, eligible municipalities can apply for \$71 million in funding for capital projects. Your municipal CAO/Clerk will soon receive a letter outlining how to apply. The deadline for submitting an Expression of Interest is November 1, 2013.

In addition, 20 proposals for critical projects that were previously submitted under the Municipal Infrastructure Investment Initiative (MIII) have now been allocated funding. This is in addition to the 89 MIII projects announced over the summer. In total, 109 MIII projects have received funding. The new recipients were recently notified and will receive more detailed, funding-specific information.

The new fund also includes \$4 million to support ongoing asset management planning for municipalities with populations under 5,000. Your CAO/Clerk will also soon receive a letter outlining the eligibility criteria.

Finally, we have reviewed the feedback from our summer infrastructure consultations. Going forward, the invaluable information our municipal partners provided will form the basis of a permanent program for consideration through the 2014 budget process.

If you have any questions, please contact the Agricultural Information Contact Centre by telephone at 1-877-424-1300 or you can send an e-mail to [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Leal".

**Jeff Leal**  
Minister of Rural Affairs

**Malcolm White**

**From:** AMO Communications <communicate@amo.on.ca>  
**Sent:** Friday, October 04, 2013 2:43 PM  
**To:** Malcolm White  
**Subject:** AMO Breaking News - 2013 Small, Rural and Northern Municipal Infrastructure Fund.

**TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL**

Date: October 4, 2013

**Government Announces Applications for \$100 million 2013 Small, Rural and Northern Municipal Infrastructure Fund**

Today, the Honourable Kathleen Wynne, Premier of Ontario, announced the intake of applications for infrastructure projects from small, rural and northern municipalities. Municipalities with 100,000 or fewer residents; 25 per cent or greater rural residents; or located in Northern Ontario are eligible to apply.

The announcement comes at the end of summer consultations led by the Ministries of Infrastructure and Rural Affairs which sought advice on the design/allocation for the 2013 \$100 million funding program and advice on options for a permanent fund to be considered in next year's Budget.

**Details of the 2013 Program:**

The \$100 million fund for 2013 will be allocated as follows:

- \$25 million for 21 projects which passed the pre-screening process for the Municipal Infrastructure Investment Initiative in 2012 but were not funded because the program was fully allocated;
- \$71 million for applications for new projects, including applications re-submitted from the 2012 MIII; and
- \$4 million for municipalities under 5,000 population to complete asset management plans (AMO understands this funding can also be used to develop applications to the competitive fund).

The deadline for submitting an expression of interest for the competitive fund is November 1, 2013.

Similar to the feedback given by many municipalities during the summer consultations, the AMO Board advised the government to use a formula based methodology which would have provided funding to all of the eligible local governments – providing jobs and helping maintain the lifecycle of some of the infrastructure assets across most of Ontario. It would have allowed immediate funding to be applied to such local priorities as upgrading culverts to prevent future road closures due to washouts such as those that occurred in rural and northern Ontario this year. Today's announcement of a competitive program for 2013 does not reflect this advice. However, AMO will work with the government to pursue a predictable allocation formula approach for a permanent program.

For more information, please see:

[http://www.moi.gov.on.ca/en/infrastructure/building\\_together\\_mis/srnmif.asp](http://www.moi.gov.on.ca/en/infrastructure/building_together_mis/srnmif.asp).

**AMO Contact:** Craig Reid, Senior Advisor, E-mail [craig.reid@amo.on.ca](mailto:craig.reid@amo.on.ca), 416.971.9856 ext. 334.

# Building Together: Municipal Infrastructure Strategy



## **Small, Northern & Rural Municipal Infrastructure Fund – Additional MIII Proposals Selected for Funding:**

<b>Successful Municipality</b>	<b>Project Description</b>
Adjala-Tosorontio Township	Reconstruction of Bridge 9
Town of Aylmer	Replacement of the John Street Watermain
Burpee and Mills Township	Improvements to Township Road
Town of Cobalt	Rehabilitation of Lang Street
Elizabethtown-Kitley Township	Reconstruction of Jellyby Road and Bridge
Foleyet (Local Services Board)	Improvements to the water distribution system
Town of Fort Frances	Reconstruction of Second Street and Mowat Avenue
Georgian Bay Township	Reconstruction of Hasketts Drive
Greater Madawaska Township	Reconstruction of Flat Road
Municipality of Hastings Highlands	Rehabilitation of Madawaska Road
Hilton Township	Rehabilitation of 20th Sideroad
City of Kingston	Rehabilitation of Ravensview Trunk Sewer
Larder Lake Township	New water well development
Matachewan Township	Matachewan water system upgrades
North Kawartha Township	Reconstruction of Jeff's Road and Clydesdale Road
Northern Bruce Peninsula Municipality	Improvements to Cemetery Road
Northumberland County	Rehabilitiation of the CPR Overhead Bridge
City of Owen Sound	Reconstruction of 8th Street East
City of Sault Ste. Marie and Prince Township	Rehabilitation of Single Lane Bridges
Wasaga Beach Township	Rehabillitation of the Schoonertown Bridge



October 10, 2013

Mayor Debbie Amaroso  
City of Sault Ste Marie  
PO Box 580  
SAULT STE MARIE P6A 5N1

**R.E. STREET LETTER BOX CHANGES IN SAULT STE MARIE**

Dear Mayor Amaroso:

I am writing to inform you of a change to the way local mail will be processed in the future.

As of **Monday December 2, 2013**, Canada Post will transfer the processing of Sault Ste Marie's local mail to our South Central mail processing facility in Toronto. With the ongoing decline of physical letter volumes and improvements to our automated mail processing technology, maintaining a separate manual sorting process is not the best use of our resources. The automated sorting process has been in place for many communities across the country for more than 20 years and has worked well.

Our South Central processing facility already handles all of the Sault's and area mail which is addressed for areas outside your community, and which has the capacity to handle this additional volume of mail on our equipment that processes up to 30,000 letters per hour.

For Sault residents and businesses this change will have minimal impact. We will continue to respect our delivery standards for lettermail which can be machine-sorted. In fact, the only change they will see is one outgoing mailbox, whereas in the past there were two (one for local mail and one for all other destinations).

Let me assure you that our regular full-time and part-time employees have job security and will be re-assigned to other duties as a result of this change.

If I can provide you with any additional information please don't hesitate to contact me.

Sincerely,

Tom Creech  
Communications Officer  
Canada Post – London Ontario  
519-457-5282  
[Tom.creech@canadapost.ca](mailto:Tom.creech@canadapost.ca)

5(e)



**Algoma Central Properties Inc.**

a subsidiary of Algoma Central Corporation

293 Bay Street, Sault Ste. Marie, Ontario, Canada P6A 1X3 Phone (705) 946-7239 Fax (705) 946-2360

Maureen Webb, Director of Property Management  
Direct line - 705-946-7238  
E-mail Maureen.webb@algonet.com

October 7, 2013

Malcolm White – City Clerk  
Civic Centre  
99 Foster Drive  
Sault Ste. Marie, Ontario

Dear Malcolm:

In celebration of Station Mall's 40<sup>th</sup> Anniversary, part of our plan is to invite the community to a Fireworks Show on Friday, November 1, 2013.. We have hired David Porter of Port Fire Pyrotechnics and Special Events in Pickering, Ontario to do the show. This is also the company who does the city's Canada Day show and the Bon Soo Opening celebrations. The plan is to shoot the fireworks from a barge on the river in front of the mall. Purvis Marine will be providing the barge.

We would like to do the show at 7:00 p.m. It will run approximately 20 minutes. After that time we will be inviting the public into the mall to enter a special anniversary draw. We anticipate with allowing for set up and gathering time that we should close the road at 6:00 p.m. and we will re-open no later than 8:00 p.m.

Our security and maintenance personnel will be on duty at barricades on both ends.

The required departments have been contacted for their support of this road closure and their signatures are attached.

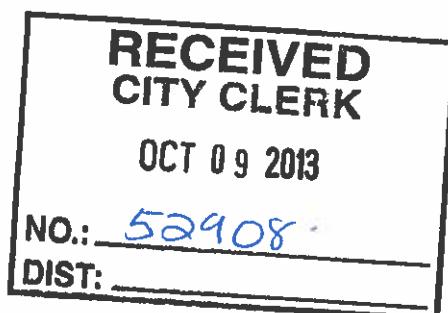
We would appreciate the approval of Mayor and Council so that the celebration can continue!

Should you require anything else from us please just let me know.

Thank you so much for your help.

Maureen Webb, Director, Property Management  
Station Mall  
705-946-7238  
705-946-2360 fax

[maureen.webb@algonet.com](mailto:maureen.webb@algonet.com)



10/07/2013 MON 17:10 FAX 705 946 2360 Station Mall

5(e)

002/002

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Station Mall / Maureen Wren TELEPHONE: 705-946-7239  
 ADDRESS: 293 Bay St Sarnia ON POSTAL CODE: N6A 1X3

The above person hereby makes application for the closing of

St. Money's River Drive

(Name of street to be closed)

from WAL MART to SEARS  
 (reference points - street numbers, cross streets, etc.)

on the 1st day of Nov, 2013 from 6pm am/pm to 8pm am/pm

for the purpose of FIREWORKS Show on Waterfront

## APPROVALS SECTION:

*Station Mall's 40th Anniversary*

1. Police Services, Traffic Dept.  
 Telephone 949-6300 ext 348  
 Fax 759-7820

~~580 Second Line East~~  
~~Sgt. R. Magnan # 209~~

OCT 08 2013

2. Fire Services/Emergency Medical Services (EMS)  
 Telephone 949-3335/949-3387  
 Fax 949-2341  
 72 Tancred Street

Signature of Official

Signature of Official

3. Public Works & Transportation Dept.  
 Telephone 541-7000  
 Fax 541-7010  
 128 Sackville Road

4. Transit/Parking  
 Telephone 759-5320  
 Fax 759-5834  
 111 Huron Street

Signature of Official

Signature of Official

5. Central Ambulance Communication  
 Centre (C.A.C.C.)  
 Telephone 946-1227  
 Fax 945-6883  
 65 Old Garden River Road

6. Downtown Association  
 Telephone 942-2919  
 Fax 942-6368  
 496 Queen Street East  
 (QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_, \_\_\_\_\_  
 (date) (By-law No.)

TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Station Man / Murray W. TELEPHONE: 705-946-7239

ADDRESS: 293 Bay St Sarnia ON POSTAL CODE: N6A 1X3

The above person hereby makes application for the closing of

St. Mary's River Drive

(Name of street to be closed)

from WALMART to SEARS

(reference points - street numbers, cross streets, etc.)

on the 1st day of Nov, 2013 from 6pm am/pm to 8pm am/pm

for the purpose of FIREWORKS Show on Waterfront

*Station Man's 40th Anniversary*

APPROVALS SECTION:

1. Police Services, Traffic Dept.  
Telephone 949-6300 ext 348  
Fax 759-7820  
580 Second Line East

Signature of Official

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Pandred Street

X Signature of Official

\* WAITING  
PAPER WORK  
FROM PORTER  
OCT 8/13

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

Signature of Official

4. Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

Signature of Official

5. Central Ambulance Communication  
Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368  
496 Queen Street East  
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_, \_\_\_\_\_  
(date) (By-law No.)

5(e)

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Station Mall / Mountain High TELEPHONE: 705-946-7239  
 ADDRESS: 293 Bay St Sarnia ON POSTAL CODE: N6A 1X3

The above person hereby makes application for the closing of

St. Mary's River Drive

(Name of street to be closed)

from WALMART to SEARS  
 (reference points - street numbers, cross streets, etc.)

on the 1st day of Nov, 2013 from 6pm am/pm to 8pm am/pm

for the purpose of FIREWORKS Show on Waterfront

## APPROVALS SECTION:

Station Mall's 40th Anniversary

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

\_\_\_\_\_  
 Signature of Official

\_\_\_\_\_  
 Signature of Official

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

Sue Brad  
 Signature of Official

4. Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street

\_\_\_\_\_  
 Signature of Official

5. Central Ambulance Communication  
Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368  
496 Queen Street East  
**(QUEEN STREET CLOSINGS ONLY)**

\_\_\_\_\_  
 Signature of Official

\_\_\_\_\_  
 Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_, \_\_\_\_\_

(date)

(By-law No.)

**FAXED**  
**RECEIVED**

5(e)

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Station Mall / Makken Woss TELEPHONE: 705-946-7239  
 ADDRESS: 293 Bay St Sarnia, ON POSTAL CODE: N6A 1K3

The above person hereby makes application for the closing of

St. Mary's River Drive

(Name of street to be closed)

from WALMART to SEARS

(reference points - street numbers, cross streets, etc.)

on the 1st day of Nov, 2013 from 6pm am/pm to 8pm am/pm

for the purpose of FIREWORKS Show on Waterfront

## APPROVALS SECTION:

Station Mall's 40th Anniversary

- |   |   |
|---|---|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---|---|

Signature of Official

Signature of Official

- |  |  |
|--|--|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street ~ |
|--|--|

Signature of Official

Signature of Official

- |   |   |
|---|---|
| 5. Central Ambulance Communication<br>Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368<br>496 Queen Street East<br><b>(QUEEN STREET CLOSINGS ONLY)</b> |
|---|---|

X

Signature of Official

Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_, \_\_\_\_\_  
 (date) (By-law No.)

5(e)

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Station Man / Michael Web TELEPHONE: 705-946-7239ADDRESS: 293 Bay St Sarnia ON POSTAL CODE: N6A 1K3

The above person hereby makes application for the closing of

St. Mary's River Drive

(Name of street to be closed)

from WALMART to SEARS

(reference points - street numbers, cross streets, etc.)

on the 1st day of Nov, 2013 from 6pm am/pm to 8pm am/pmfor the purpose of FIREWORKS Show on Waterfront

## APPROVALS SECTION:

Station Man's 40th Anniversary

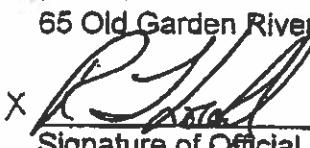
- |  |   |
|--|---|
| 1. Police Services, Traffic Dept<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|--|---|

Signature of OfficialSignature of Official

- |   |  |
|---|--|
| 3. Public Works & Transportation Dept<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
|---|--|

Signature of OfficialSignature of Official

- |   |  |
|---|--|
| 5. Central Ambulance Communication<br>Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368<br>496 Queen Street East<br>(QUEEN STREET CLOSINGS ONLY) |
|---|--|


Signature of Official

- |   |  |
|---|--|
| 5. Central Ambulance Communication<br>Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368<br>496 Queen Street East<br>(QUEEN STREET CLOSINGS ONLY) |
|---|--|

Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_



**United Way**  
**Sault Ste. Marie and district**  
 Change starts here.

## Action for Community Change

### Interim Report - October 2013

This report is written at the half way mark of the three year Action for Community Change Project. It provides an overview of our work to date and provides a brief outline of where we go from here. We encourage further enquiries or comments. Contact details are provided at the conclusion of this report.

### Background

United Ways are recognized leaders in helping their communities with short term solutions. To serve our communities even better we are committed to taking a proactive role in tackling the tough long-term issues like; moving people out of poverty and ensuring every child has a fair chance of success. We have learned that these issues are too complicated for any one organization or entity to solve on their own. We are one of four United Ways that have been working together for a number of years learning how to increase our ability to help make change happen ...but doing this work, and doing it well, takes time and resources.

The Ontario Trillium Foundation has followed our progress and is very interested in the approach we are taking and what we are trying to achieve. With the Foundation's support and the encouragement of our local Boards of Directors, the Leeds & Grenville; Northumberland; Oxford; and Sault Ste. Marie and district United Ways joined together in the spring of 2012 for a three year project to put people on the ground actively working on mobilizing residents, the community

and local partners to create long-term solutions on issues people care most about.

By joining together for this project, not only will our individual learning be improved through this action learning approach – but, we will also be creating a bank of knowledge and know-how that can be shared with our partner United Ways across the province and nationally. The Project is using a specific set of protocols developed by The Harwood Institute for Public Innovation headquartered in Bethesda Maryland. Founder and President Richard C Harwood is considered one of America's foremost public innovators. There are 13 Harwood Certified Coaches across North America and we are delighted that the Project is receiving professional coaching and direction by two Canadian Consultants and Harwood Certified Coaches who were hired to guide us on this journey of discovery and applied learning. We are excited by the possibilities for very valuable learning and hope you share our enthusiasm.

## Sault Ste. Marie – Our Community

In the early summer of 2012 the CEO and Project Facilitator from the Sault Ste. Marie and district United Way met with their respective counterparts from the partnering United Ways and in company with the Project's consultants developed a project work plan and time line for the next 2.5 years. In the fall of last year we began an extensive period of community consultation with our community's residents by engaging them in a series of what we call "community conversations". People of all ages and backgrounds were invited to attend a community conversation event at various locations across the community. Each conversation was strictly limited to 15 participants or less to guarantee that each person attending could fully engage in the discussions and have ample time to express their views. These conversations usually lasted for two hours or a little longer and consisted of the project facilitator asking participants to respond to a series of questions about their aspirations and desires for their community. There is no right or wrong answer to any of the questions. No preparation was required

on the part of participants. The frank exchange among and between the conversations participants delivered invaluable information about what people truly think. Conversation participants were given assurance that they will be kept informed of what we're learning and doing with the learning as the project progresses. People engaged in the process made a valuable contribution to their community. We are truly grateful for their participation.

Certain recurrent themes began to emerge from these conversations and by the end of March this year we began to focus our attention on the four most common themes emerging from the candid commentary of our community's residents. We shared these themes, (which include an expression of peoples' aspirations for their future and the challenges they face in achieving their aspirations), with community experts in various fields of endeavor. We wanted their insight on what we heard and, by extension, the implications for our work. This summer we decided upon the theme to focus on for the balance of the project. Sault Ste. Marie residents expressed it this way. People want good employment opportunities for all people but, they're concerned that job numbers are limited, and most available jobs offer limited hours, wages and benefits. As people talked more about those concerns they talk about a mismatch between the skills they possess and the skills required by employers. They say that we need to focus on creating better jobs offering good pay and making changes to education and skills training to reflect the skills in demand. We have decided to drill down further on the skills mismatch issue.

We're now moving forward to conduct a thorough asset inventory and mapping of all the component parts of the "skills mismatch" issue within our community; the players i.e. the organizations/groups/individuals engaged with this issue. In addition we must give thoughtful consideration to all the internal and external factors at play that lead us to this point in time. Only with an extremely careful and extensive vetting of this information will we then be able to identify a gap area that we would like to address. At that juncture, in company with other partners and collaborators, we will structure a strategy with which we'll approach this gap area and begin to apply resources to make a positive change. Our work will be subjected to ongoing measurement by statistically sound and easily

understood issue indicators. The Project's goal is not to solve an issue as large and complex as the one chosen ... indeed we are well aware that this is beyond the scope of our work, however, it is to demonstrate that by using a specific set of protocols focused outward on the aspirations of our residents we can take a small portion of a larger issue and move the needle in a positive direction.

By necessity this report focuses on the most tangible aspects of our Project. We are mindful that it is also necessary to speak to another critical task embedded in our project's work. Infused within the project's day to day evolution and every bit as important, if not more so, is our effort to explore a change in the way our community comes together to work on the issues important to our residents. We want to explore a change in the way people do business by helping to build public capital within our community .... by helping to establish things such as; **Boundary Spanning Organizations** – places that help engage people in public life, spur discussion on community challenges and marshal a community's resources to move ahead; **Safe Havens for Decision Makers** – where a community's leaders can deliberate and work through community concerns in "unofficial," candid discussions. These are but two pieces of public capital. In company with many others they can help transform the way our community operates and views itself.

In this effort we are ably supported day to day by our Project consultants who, at regular intervals, provide additional training to all four United Ways gathering together to share our individual and collective learning's and to check our progress to that point in time. This is ambitious and very challenging work. It is more than worth the effort for the community we love.

Respectfully,

Allan Hackett  
Project Facilitator – Action for Community Change

Allan Hackett  
Project Facilitator  
Action for Community Change  
[ahackett@ssmunitedway.ca](mailto:ahackett@ssmunitedway.ca)

**United Way Sault Ste. Marie and district**  
Change starts here.

---

7A Oxford St., Sault Ste. Marie ON P6B 1R7  
705-256-7476 EXT 211  
[ssmitedway.ca](http://ssmitedway.ca)

---

Give. Volunteer. Act.

Reg. Charity Number: 108160300RR0001

## OUTSTANDING COUNCIL RESOLUTIONS

*Revised 2013 09 30*

COUNCIL DATE	SUBJECT OF RESOLUTIONS	SPONSORED BY	REPORTING DEPARTMENT	COMMENTS/STATUS
9-May-2011	Report on increasing safety measures possibly lowering speed limit on Great Northern Road from Fifth Line into City	P. Mick L.Turco	Police PWT	December 2014 (litigation pending)
9-May-2011	Review of parking requirements – Kohler and Simpson Streets, Leo, McGregor and Riverview Avenue; public consultation and report back	M. Bruni T. Sheehan	PWT	2015 (after construction is complete)
14-May-2012	Report on petition requesting renaming an existing street Heritage Drive	F. Fata T. Sheehan	Engineering and Planning	December 2013
12-Jun-2012	Report on possible reduction to landfill fees for Kidney Clothes and similar organizations	R. Niro S. Butland	PWT, Legal	September 2013
16-Jul-2012	Report on what mobility devices and other motorized vehicles should be allowed access to the Hub Trail	S. Butland L. Turco	CSD (PRAC), Legal, Police	December 2013
10-Sep-2012	Report recommending protocol with respect to cell towers – location rationale, required permits, aesthetics, financial consideration, consultation	S. Butland P. Christian	Planning	December 2013
19-Nov-12	Report – Film and television production in Sault Ste. Marie	F. Fata S. Myers	EDC	December 2013
3-Dec-2012	Report on request to designate the John Rowswell Hub Trail as part of the Trans Canada Trail	J. Krmpotich P. Christian	Planning	April 2013
4-Feb-13	Preliminary study on the possible development of an international market place on or near the waterfront, in proximity to our downtown core.	P. Christian S. Butland	EDC	March 2013

(b)(5)

## OUTSTANDING COUNCIL RESOLUTIONS

*Revised 2013 09 30*

COUNCIL DATE	SUBJECT OF RESOLUTIONS	SPONSORED BY	REPORTING DEPARTMENT	COMMENTS/STATUS
19-Feb-13	Report with respect to opportunities for parking to access John Rowswell Hub Trail at Third Line East.	M. Bruni B. Watkins	Planning	November 2013
4-Mar-13	Training for Councillors under Safe Drinking Water Act	P. Christian J. Krmpotich	PUC/Legal	November 2013
4-Mar-13	Report – Traffic light at Kohler and Queen Streets	T. Sheehan S. Butland	PWT	2015 (after construction is complete)
27-May-13	Report – review options re: Walk of Fame (damage to leaves)	S. Myers S. Butland	PWT CSD	November 2013
24-Jun-13	Inventory of trails and pathways; identifying trails that could be spokes to John Rowswell Hub Trail; feasibility of upgrades	S. Butland P. Christian	Engineering & Planning CSD	December 2013
12-Aug-13	Report – opportunities to increase revenues, decrease costs – Essar Centre		CSD	December 2013
12-Aug-13	Report – restoration of lawns and boulevards following road/sewer work, including recommendations to improve	S. Butland P. Christian	Engineering	October 2013
9-Sep-13	Feasibility of indoor golf practice at the Northern Community Centre	S. Myers L. Turco	CSD	January 2014
9-Sep-13	Review of by-law 2004-68 re: increasing cut-off of 5 units or more for multi-residential recycling	R. Niro S. Butland	PWT	March 2014
23-Sep-13	Evaluation of MicroFIT Solar proposal from Solar Logix with attention to feasibility, logistics and economies	S. Butland T. Sheehan	Engineering	January 2014

## OUTSTANDING COUNCIL RESOLUTIONS

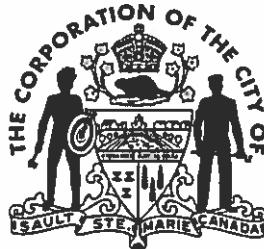
*Revised 2013 09 30*

COUNCIL DATE	SUBJECT OF RESOLUTIONS	SPONSORED BY	REPORTING DEPARTMENT	COMMENTS/STATUS
23-Sep-13	Recommendations as to how a policy for monetary and in-kind contributions for parks could be developed	T. Sheehan P. Christian	CSD	December 2013
7-Oct-13	Report on feasibility of creating and operating a splash park in a city park	P. Christian S. Butland	CSD	December 2013

(b)(2)c

5(h)

Joseph M. Fratesi, B.A., J.D. (LL.B.)  
Chief Administrative Officer



99 Foster Drive  
P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada, P6A 5N1  
(705) 759-5347  
(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingieri@cityssm.on.ca](mailto:b.berlingieri@cityssm.on.ca)

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: STAFF TRAVEL REQUESTS**

Dear Council:

The following staff travel requests are presented to you for approval:

- 1. Madison Zuppa – Engineering & Planning**  
LAS Connections Symposium  
December 6 - 7, 2013  
Mississauga, Ontario  
Estimated total cost to the City - \$ 863.84  
Estimated net cost to the City - \$ 863.84
  
- 2. Suzanne St. Jules – Finance – Payroll Division**  
Avanti – Year End Training  
December 5, 2013  
Mississauga, Ontario  
Estimated total cost to the City - \$ 1,202.25  
Estimated net cost to the City - \$ 1,202.25
  
- 3. Elisa Caputo – Finance – I.T. Division**  
Avanti – Year End Training  
December 5, 2013  
Mississauga, Ontario  
Estimated total cost to the City - \$ 1,202.25  
Estimated net cost to the City - \$ 1,202.25
  
- 4. Peter Niro – Human Resources**  
ESSC – London Firefighters Arbitration  
October 28, 2013  
London, Ontario  
Estimated total cost to the City - \$ 708.50  
Estimated net cost to the City - \$ 708.50

**5. Patti LeBel – Social Services – Ontario Works Division**

NOSDA OW Group Meeting

November 13 – 15, 2013

Sudbury, Ontario

Estimated total cost to the City - \$ 909.50

Estimated net cost to the City - \$ 909.50

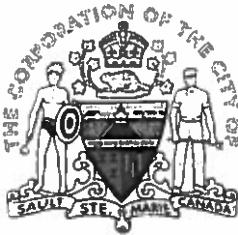
Yours truly,



JMF: bb

Joseph M. Fratesi  
Chief Administrative Officer

Joseph M. Fratesi, B.A., J.D. (LL.B.)  
Chief Administrative Officer



99 Foster Drive  
P.O. Box 580, Civic Centre  
Sault Ste. Marie, Ontario  
Canada, P6A 5N1  
(705) 759-5347  
(705) 759-5952 (Fax)  
E-Mail:  
[j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)  
[b.berlingieri@cityssm.on.ca](mailto:b.berlingieri@cityssm.on.ca)

2013 10 21

Mayor Debbie Amaroso  
and Members of City Council

**RE: Flood of September 9-10, 2013**

At its meeting of September 23, 2013, City Council received verbal reports from the various City Departments and agencies that were involved in the response to the flooding incident of Sept. 9-10<sup>th</sup> in our community. Council was promised further information after each of the departments/agencies were able to do appropriate debriefings.

On Sept. 26, 2013, the Mayor and Councillor Brian Watkins met with several residents of the Fourth Line East, Glengary Estates and Old Garden River Road neighbourhood, who were victims of the severe flooding of the Root River which overflowed its banks, causing significant damage to their homes and contents. This meeting was also attended by various staff. A commitment was made to those in attendance to try to get answers to their concerns about the level of response(s) which occurred on the evening of Sept. 9<sup>th</sup> and the early morning of Sept. 10<sup>th</sup>.

On Oct. 8, 2013, a meeting was held by the Sault Ste. Marie Emergency Operations Control Team (EOCT), which is designated in the City's Emergency Plan as having responsibility for managing and coordinating "more than routine" or "large scale emergencies" in our community. The purpose of the meeting was to review the action of those involved in the response(s), review the concerns of the neighbours, determine whether or not the Plan ought to have been activated and discuss the need to amend or otherwise approve the Plan.

While there were differences of opinion as to whether or not there existed the appropriate "event triggers" to cause the Plan to be activated in the early morning hours of Sept. 10, 2013, the consensus of the EOCT was that, while this was a significant emergency for the Fourth Line East/Old Garden River Road area, it was not one "that constituted a large danger of major proportions to the community" or one that would "overwhelm the capacity of normal operations".

The first 911 call that suggested that there might be the need to evacuate the residents of this neighbourhood came in at 4:38 a.m. on Sept. 10<sup>th</sup>. The first

Fire crew was dispatched to the area at 4:40 a.m. and a second crew followed shortly thereafter. Some of the residents had already self-evacuated. Fire personnel, with the assistance of PUC crews and equipment, systematically evacuated affected homes. At no time did the on-site senior officer believe that more resources (manpower or equipment) were required to effectively evacuate those residents who were in need. The evacuation was completed before 6:30 a.m.

While there have been concerns expressed about cooperation and assistance that could have been provided in handing out blankets and using a cell phone, as well as personnel smoking when they could have been helping (all of which are being reviewed), no concerns were expressed about the number of personnel who were deployed and attended to effect the evacuation. Even if a decision had been made at 4:38 a.m., by those who were already involved in this emergency response, to assemble the EOCT, it is very doubtful that a "coordinated response" could have been realized or a better evacuation conducted by 6:30 a.m.

Our Police and Fire Services are charged with the responsibility of protecting our community. They are generally the first responders to any emergencies which might occur in our community. That is why the Police Chief and the Fire Chief are designated as co-chairs of the EOCT in the City's Emergency Plan. It is their responsibility, based on their own expertise and the expertise of their personnel, to advise other members of the EOCT about activating the Emergency Plan. In this instance, Fire Services was the lead agency and the Fire Chief, with advice from his on-scene personnel and the Community Emergency Management Coordinator, decided that there was not a need to formally activate the Plan and that enhanced operations of Fire Services could deal with the evacuation that was immediately required in the Fourth Line East/Old Garden River Road area. In a telephone discussion with the Fire Chief at approximately 6:30 a.m. that morning, after having toured a good portion of the City and seeing for myself that the flooding was not wide-spread, I supported the Fire Chief's decision.

The EOCT will no doubt review the existing Plan and use the experiences of this latest flooding to determine whether any changes should be made regarding "coordinated emergency response".

Attached are reports from all of the departments and agencies who were involved in the most recent flooding response. As can be seen, in each of the reports, all have agreed to review their own operations and responses during the event and make improvements as required. The following reports are provided:

1. Engineering Division
2. SSM Region Conservation Authority
3. Public Works & Transportation
4. PUC Services
5. SSM Police Service
6. SSM Fire Services

I have also asked the City Solicitor to provide a report on "Waterways Jurisdiction". Many questions have been asked about who is responsible for both natural and manmade watercourses that travel through our municipality. As well, questions have been asked about who is responsible for those same watercourses that flow upstream or downstream of our City. Hopefully, this report by Ms. Kenny is of some assistance in understanding the complexities.

Lastly, I want to confirm the City's action regarding the Provincial Disaster Relief Fund. At its meeting on Sept. 23, 2013, City Council passed the requisite resolution requesting the Minister of Municipal Affairs and Housing to declare our City a "disaster area" for purposes of the Ontario Disaster Relief Assistance Program (ODRAP). Staff has had several discussions with the Ministry's staff regarding this Program and the many rules around eligibility for both assistance to the municipality for repairs to public infrastructure and assistance to the private sector (individuals/families, farms, small businesses and non-profit organizations).

Dealing firstly with the public component, we are still in the process of assessing and costing out repairs to our damaged infrastructure, principally bridges which require repair or replacement. We hope to have this information by month's end, so that we can determine the likelihood of meeting the Provincial eligibility requirements, including financial thresholds with the City's own resources.

We have, through press releases, the media and our web site, invited those on the private side who believe they are eligible for Provincial assistance to either call our "hot line" or submit the requisite information on the form which is provided through our web site. Again, residents are cautioned that the eligibility rules are fairly stringent. We have set Oct. 31, 2013, as the date by which we would like to receive this information. This will determine the total private component that might be eligible. Once both the public and private component estimates have been finalized, a recommendation will be made to Council on next steps. I am attaching a copy of the City's original Press Release as a reminder to residents to get their information to us by the end of the month.

Also a further reminder is provided with respect to assistance that the SSMDSSAB is offering to eligible flood victims, a copy of their original Press Release is also attached.

In conclusion, we are indeed grateful that no one was killed or seriously hurt as a result of the unprecedented rain storm that we experienced on Sept. 9-10<sup>th</sup> of this year. We again witnessed how fortunate we are in Sault Ste. Marie where people come together and help one another in times of need. The City's storm infrastructure in fact did perform as it was designed to. The improvements that have been made over the last 20 years have been shown to have been very good investments. If this work had not been done, the damage would have been no doubt, much greater.

We have been challenged to accept that these events which were supposed to only happen "once in a hundred years" may occur more frequently with global warming and climate change. We will need to keep this in mind when we replace our aging infrastructure and consider the standards to which we should design for the future. We will need to ensure that our flood plain mapping is based on current data and that future development in our City is only allowed where it is reasonable to expect long-term safety from events such as we recently experienced. To the extent that we can, we must flood-proof our homes and our community. This will not be an easy or inexpensive task, but based on the recent damage in some of our neighbourhoods, what choice do we have?

This report and the City's departments and agencies reports are brought forward at this time as information. Council should expect in the future, further reports with specific recommendations.

Respectfully submitted,



JMF:bb  
Attach.

Joseph M. Fratesi  
Chief Administrative Officer

**Engineering Division****Report on Flooding Damage – from September 9/10, 2013 Flooding Event.**

Don Elliott, P. Eng., Director of Engineering Services

**Introduction:**

While the Engineering Division is not involved directly in emergency response, there are items of immediate concern during a major rainfall and flooding event. They include the operation of wastewater transmission and treatment infrastructure, roads, bridges and aqueducts. This Division is also very interested in establishing the magnitude of the event in relation to design criteria.

**Immediate Response:**

On Tuesday, September 10<sup>th</sup>, staff reviewed several bridges and flood control works in the field, and confirmed that PUC wastewater operations were under control. Flood control channels appeared to be operating as designed, treatment plants were by-passing and overflows were operating as expected under the circumstances, with only minor operational issues. A portion of Fourth Line in the Root River area was severely washed out, but not completely across the road. It was evident that three bridges were most adversely affected; Fourth Line at Root River, Allen's Side Road at West Davignon Creek and Old Goulais Bay Road over a tributary of the Canon Creek.

Engineering staff requested that the structural engineer who conducts our biennial bridge inspections conduct inspections of all structures, with particular emphasis on the three structures noted above. All structures were monitored throughout the day and the evening as the water levels subsided.

Engineering was aware there were many roadside culvert and shoulder washouts that were being attended to by Public Works and Transportation (PWT).

**Assessment of Damage and Schedule for Repair:****Wastewater Transmission and Treatment Infrastructure:**

- While a considerable amount of highly diluted, partially treated and untreated wastewater was discharged to the river during the event, there were no major problems with the operation of wastewater facilities. There was a problem at the Young Street Pumping Station involving a lightning strike at a nearby power pole, and the back-up generator faulted, however there were no major issues resulting in widespread flooding. The City had acquired a mobile generator some years ago, and it was immediately put into service at this station for backup power.
- There were many homes that had varying degrees of flooding from sanitary sewer back-ups. They were located in many areas across the City.

#### Roads:

- Many kilometers of ditches and shoulder repair is required. These repairs are ongoing by PWT along with numerous driveway and culvert repairs.
- Fourth Line Road – a 150 m section east of the Root River bridge was badly damaged. Asphalt was removed, granular road subbase and base were restored and the road was re-paved by Friday, September 13<sup>th</sup>.

#### Bridges:

- No. 8: Fourth Line over Root River: It remains closed. The east abutment and approach slab were both undermined and need replacement. Design is underway. The alignment of the river immediately upstream of the structure has shifted and needs to be restored. The Root River now flows directly at the east abutment which is problematic.
- No. 10: Allen's Side Road at West Davignon Creek: The bridge is open to one lane only, but restricted to 10 tonnes. Hydrologic design is complete. A suitable box culvert has been located and the replacement of this water crossing will proceed soon.
- No. 31: Old Goulais Bay Road – over a branch of Canon Creek: Open to one lane only, restricted to 5 tonnes. Must replace footing and reset all four concrete arch culvert components. This is a dead end road. In view of the load restriction, Fire Services have been instructed to cross this bridge in an emergency with fire trucks at a maximum speed of 10 km/hr. Installation of a temporary by-pass bridge, and repairs to the main structure will proceed soon.
- Several other bridges and box culvert water crossings have varying degrees of problems caused by water scour. They will all be reviewed individually and repairs must be made. Some will require full engineering scour calculations before repair.
- A CN Rail culvert on the Root River failed completely. It is under the jurisdiction of CN Rail, and it has since been replaced with a multi barrel culvert crossing.

#### Storm Water Runoff Infrastructure:

- Road cross culverts are under spot review. At least one on Fourth Line must be replaced, in the vicinity of Backcountry Court. There may be others.
- Rosedale Ravine – West limit of McNabb: In a July storm, the inlet submerged; the outlet grate plugged and separated the last piece of culvert at its joint. This September storm added to the problem. It needs to be reset, better erosion protection and possibly hinge the grate.
- Fort Creek Aqueduct – minor repairs required in the Wellington Street area.
- The Wellington Street underpass used to have a stormwater pumping station. It was abandoned during the construction of Carmen's Way in 2005. It now drains to a Queen Street storm sewer through an old abandoned sanitary sewer. It is likely that the configuration of the Wellington intersection with Carmen and the inlet grate to the Fort Creek aqueduct on the west side of Carmen are such that debris from Fort Creek is washed around the grate and it eventually finds its way to the underpass and clogs the catchbasins.
- Several smaller storm sewer inlet grates plugged with debris, restricting the ability of downstream storm sewers from conveying storm runoff.

- Canon Creek around the landfill was realigned during the flood. It has been evaluated and restored with appropriate erosion protection in order to prevent scour into an older portion of the filled footprint of the landfill.
- It has become necessary for the Conservation Authority to revise floodplain mapping, particularly in the Root River drainage basin due to realignment of the river. Efforts are underway to move future planned aerial photography and subsequent contour generation into 2014. This will likely be jointly funded by MNR, PUC and the City.

#### **Comments and Long Term Recommendations:**

**Infrastructure:** The major components of our sanitary and stormwater flood control infrastructure performed well during this event. The City has recently completed a \$77M sanitary infrastructure program, with good results. Conservation Authority investments into the open channel and major aqueducts in the 70's and 80's no doubt prevented more extensive flooding. Improvements to the Fort Creek aqueduct are already underway. The structure is in need of replacement, and the new work has been designed for a 100 year storm.

The majority of our bridges performed well under the high flows, however, three of them require significant capital repairs. Many of the bridge structures have experienced scour issues. More attention will be given in the future to enhanced erosion protection to reduce the effects of scour under high flows. Some bridges have suspended utilities such as power cables or gas mains. While we have confirmed with the utilities that there are emergency measures in place to isolate the affected area in the event of a failure, the City will ensure that bridges with suspended utilities are monitored during extreme events.

Stormwater management design practice has changed its focus over recent years from conveying the water away as quickly as possible to retaining it on site where it falls and releasing it slowly reducing the impact on downstream facilities. This practice will continue.

Flood prone areas in the urbanized area can be investigated to reduce localized flooding. Two environmental assessments are underway based on flooding events in 2011. Emphasis must continue to be placed on the private property owner to provide flood protection, particularly if they are flood prone. Maintenance of inlet grates during storms by Public Works crews has proven to be effective. This practice should continue. Additional capital funding will be required in order to implement improvements to our infrastructure. Unfortunately, it is road reconstruction funds that are being diverted to the Fort Creek aqueduct rebuild. Staff is investigating efforts by other municipalities to implement a form of surcharge to generate funds for stormwater management.

Flooding in the rural areas, particularly in the Root River watershed can also be investigated. This is a provincial responsibility, and development restrictions are administered and enforced by the Conservation Authority. Existing properties developed within the flood plain remain at risk for future flooding, particularly under rare and extreme events such as this. The

Conservation Authority is working with the City and the Province to accelerate the production of new mapping given that the Root River water course has been altered at some locations.

**Design Storm:**

Some of our major open channels and aqueduct flood control works are designed for the 1 in 100 year storm (1% statistical probability of occurring in any year based on local precipitation historical data), and some meet the Timmins Storm (the Regional Design Storm for our area – an actual event in 1961). The statistical return period for the significant storm event of the early morning hours of September 10th has been established by the Conservation Authority staff. One precipitation gauge reported 139mm of precipitation. Precipitation and streamflow records have been reviewed by the CA to quantify the event. It appears there were periods of time where the intensity exceeded both the 1 in 100 year event, and our Regional Storm. For comparison purposes, some data is presented below for our storm, the Thunder Bay storm of 2012, and two Regional Design storms:

Location/Event	Max recorded Precip	3 hour max	1 hour max
Sault, Sep 9/10, 2013	139mm in 24 hours	98mm	45mm
Thunder Bay, May 28, 2012	91mm in 24 hours	n/a	50mm
Timmins Storm (1961)	193mm in 12 hours	86mm	43mm
Hurricane Hazel (1954)	183mm in 24 hours	90 mm	n/a

Although significant investments made over the last few decades into major flood control works proved beneficial in this event, it is neither practical, nor financially feasible for municipalities to construct and maintain infrastructure that can manage precipitation and subsequent runoff flows of this magnitude. This was a natural event. Design parameters are chosen based on historical precipitation and streamflow data. The data from this event can be included in the statistical analyses going forward, and design criteria can be revised if appropriate. Improvements can be made to flood prone areas and at inlets into our storm sewer systems on an individual project basis. Several of these initiatives are underway. Property owners will continue to be advised to implement flood proofing measures where possible in accordance with our sewer use by-law. Further, development can and should be restricted or regulated in natural flood zones near water courses.

The Engineering Division will continue to work with the Conservation Authority and consultants on various projects to improve our infrastructure, and further quantify trends in our local precipitation and streamflow data as they relate to our design criteria.

September 9-10, 2013 Emergency Response - SSMRCA

# 2

**September 9 - 11:00 am****Issue a Watershed Conditions Statement**

The statement outlined the following:

- Creeks and streams were flowing at higher than normal levels
- Ground was saturated
- Predicted storm track, just to the north of SSM
- Anticipated precipitation 40 and 50 mm with an additional 30 mm in thunderstorms
- If the predicted rainfall occurs, watercourses will be fast flowing and water levels will be high
- There may be localized flooding in areas with poor drainage

CA field staff reported that all flood control channels were clear and the Fort Creek dam had been lowered to an operating minimum following the last storm event in August.

**September 9 - 10:30 pm****SSMRCA Field Staff Operating Flood Control Structure Maintenance**

- 10: 30 pm CA Field staff evaluation of flood control channels, waters rising quickly
- Prior to 11:30 pm Field Supervisor contacted PWT supervisor – for equipment to clear the invert grates – a backhoe and excavator were used for removal
- Grates were being plugged with long grasses/hay materials, tree debris, etc.
- Clearing of debris from flood control channels focussed on grates at Carmen's Way, John Street and East Davignon at Second Line
- Evaluation of all flood control channels continued until the water levels began to recede
- Assisted the Police and Fire department in the evacuation of stranded motorists from the Wellington Street Underpass at Carmen's Way
- In water work continued by field staff until 6:00 am
- Evaluation of structures continued by CA staff through the remainder of the day

**September 10 – 10:30 am****Flood Warning Issued**

A synopsis of current conditions and an anticipation of further precipitation in the evening hours including:

- Creek and stream conditions
- Saturated ground conditions
- Creeks and streams exceeding flood criteria
- Flooding of local streams and rivers could occur
- Caution to residents for further potential flooding and evacuations

CA field staff monitored the flood control system throughout the precipitation event through the evening of September 10, 2013

Fort Creek Conservation Area closed for high water/safety reasons

Field staff dam operations continue to lower the water level in the Fort Creek reservoir

**September 11 - 10:00 am**

Updated Flood Warning Issued

A synopsis of current conditions

- Water levels on local rivers and streams are very slowly beginning to recede.
- The flow of water remains significant and public safety remains a concern.
- Further flooding of local streams and rivers is not anticipated based on current conditions and forecasted precipitation
- The threat of localized flooding in areas with poor drainage remains
- Fort Creek Conservation Area remains closed

Field staff dam operations continue to lower the water level in the Fort Creek reservoir  
CA field staff evaluation of flood control structures and maintenance requirements on CA properties

**September 12 - 9:30 am**

Flood Warning Ended

Fort Creek Conservation Area reopened

### **Summary**

The flood control structures operated as designed.

Due to the intensity of the precipitation there was an inordinate amount of debris present in most of the channels.

Constant maintenance was required through the period of the storm at the grates within the channels.

The PWT and CA staff collaborated and communicated well in clearing the grates.

Our staff was present throughout the storm however, the Conservation Authority does not have the proper equipment to extract the debris safely.

During the event changes and additions to communication lists were required. The importance of updating contacts lists was reinforced, recommending every 6 months.

The most important issues for the CA following this event are:

- 1) The need for an Orthophotography update for the entire region due to:
  - a) The drastic changes on the landscape including all natural rivers and streams
  - b) The changes in topography over the land surface with water having inundated areas not formerly affected by high water
  - c) Current flood plain mapping is no longer valid – updates will take years
- 2) The need for provincial and municipal funding for a dam safety review of the Fort Creek dam and the flood control channels
- 3) Evaluate the need for increased equipment purchases at the Conservation Authority based on the availability of PWT supply and staffing.

5C1  
# 3

## PWT Initial Response to the Heavy Rain Event dated September 9, 2013

At approximately 11:15pm on September, 9<sup>th</sup>, 2013 the On-Call Supervisor arrived at the Public Works Yard – 128 Sackville Road due to a thunder storm event. On the way from home the storm grate at 18 MacDonald was checked for blockages. The water was about 6 feet up the grate. Upon arrival at PWT, an operator was directed to check the grates in the known problem areas of 18 MacDonald Avenue and Rosedale ravine. The On-Call Supervisor started to have employees and Supervisors called out to assist. Throughout the evening hours of the event, over 30 PWT staff were assisting in our response.

Operators were dedicated for the entire storm to Macdonald and Rosedale ravine grates to clear debris. An additional operator was sent with a back hoe to Birch and Spruce St. grate to keep this grate clear of debris.

A rodding crew was dispatched to attend sewer back-up calls. During the course of the storm, the rodding tools were split up and a second crew was responding to calls. Other sewer division staff were called in to assist with the pumping stations and to deploy the emergency pumps – at Drake Street at Atlas and at 95 Dell Ave. These overflow pumps were started as a result of alarm levels in the manholes noted on the SCADA system. The computer system was down at the beginning of the storm due to a possible power failure near City Hall. All PWT pumping stations were running with normal operations. In heavy flow events the pumping stations are designed to run multiple pumps, if required. Near 3:00am the status was checked on the SCADA system and all stations were running at full capacity. McGregor Pumping Station reached an overflow level for approximately 4 hours during the storm.

During the night, residential flooding was reported across the entire City to PWT. A number of calls were noted in the construction project limits of Queen Street East. Boyer Construction was contacted with no response to PWT. In addition, several Bayview area calls came in and a call was placed to the PUC to ensure they were aware of a potential issue with the Young Street Pumping Station. The PUC was already attending to the issue.

As a PWT priority, crews attended as quickly as possible opening debris blocked catch basins and replacing manhole lids that were blown off by a surcharged system. A number of flooding calls were reported in the area of Peoples Rd at Elliott Rd. The source was found to be a blocked inlet sewer behind Civic #925 Peoples Rd. An operator attended that location with a backhoe to open the flooded storm pipe on Peoples Rd. due to the water depth at the inlet.

PWT was also responding by opening catch basins to assist draining the flooded areas, replacing manhole covers that were displaced, putting up signs for road closures due to flooding or wash-outs in the roadways as well as maintaining the sewer pumping stations and emergency pumps. Each of these activities was priority to ensure public safety and access across the City for emergency personnel. Due to the heavy rain experienced, several rural areas were affected when streams and rivers overflowed their banks and eroded bridge embankments, washed out

roadways and caused extensive flooding including Great Northern Road, Fourth Line, Old Garden River Road, Old Goulais Bay Road, Allens' Side Road.

A later review of the service requests reported to PWT during the storm indicates that no blocked sewer laterals were cleared by sewer roddings. All home flooding (approximately 150 service requests received that evening) was a result of the storm and sanitary system surcharging and overland flooding.

Communication throughout the event was critical with the following calls made/received. The exact times of the calls are not known.

- Ministry of the Environment (MOE)/Public Utilities Commission (PUC)/Algoma Public Health (APH) – To report overflow events to St. Marys River;
- CAO – Joe Fratesi (two calls) – To ensure he was aware of the significant event and update him on the status of road closures/conditions;
- IT Mgr – Frank Coccimiglio (several calls) – To restore computer functions to PWT;
- Algoma and Huron Superior Transportation Services - Steve Fratesi (several calls) – Discussion regarding school bus transportation and status of road closures, conditions, etc.
- Steve Fratesi/Jack Stadnyck/Lucia Reece/Steve Brown – Status of roadways/schools potentially affected by flooding (St. John's)
- Police Services – Road closures were being communicated between Police and PWT
- Fire Services and EMS – All road closures were being communicated to emergency services

PWT response to rain events is a regular function of our duties with this event being of never before experienced conditions. PWT has known problem areas where response is critical. These areas were attended to as quickly as possible during the event and it is suspected that the quick response avoided wide spread flooding in additional areas of town. Based on the magnitude of this event, troubleshooting additional blocked inlets or grates was a matter of examining the calls coming in from residents and comparing these to locations of key infrastructure that could be impacted from debris washed down by the storm, etc. Using the GIS and the wealth of experience within our staff helped us respond accordingly.

A compilation of 'emergency data' in the GIS is going to take place so that PWT's response can be methodical and by priority. It is recognized that our experienced senior staff know much of our City's drainage issues and formalizing this knowledge transfer for our new staff to assist with future responses.

Also, stand-alone computer devices and IT will work with PWT to improve and provide for continued access to this information with/without power.



# 4

---

## MEMORANDUM

---

**DATE:** October 11, 2013  
**TO:** Joesph M. Fratesi, C.A.O., City of Sault Ste. Marie  
**FROM:** Dominic Parrella, President & C.E.O., PUC Services Inc.  
**SUBJECT:** Emergency Response - Heavy Rain Event September 9-10, 2013

---

Further to your request, we are pleased to provide this report regarding power outages that affected PUC customers in relation to the heavy rain event of September 9-10, 2013. In particular, this report outlines PUC's response in relation to the flooding that occurred in the area of Fourth Line East and the Root River.

The initial power outage was reported to PUC at 3:50 a.m. September 10<sup>th</sup> as a no-power call by a customer on Fourth Line East. It is important to note the electric lines on Fourth Line provide a radial supply that is fed from Great Northern Road and terminates near Wishart Park.

When the crew first arrived on site (at the west side of the Root River) approximately 4:30 a.m. they became aware of the severity of the situation created by the flooding and took necessary actions to secure the area and restore power to as many customers as possible. The crew installed "openers" on the circuit west of Glengary Gate at the point where they could not go further east due to flooding of the roadway. Power was restored to all customers west of this point at 5:31 a.m.

A second crew was dispatched to the site via Landslide Road such that one crew was positioned on either side of the flood zone to assess PUC infrastructure and make repairs where necessary and where possible. A tree had come down on the lines close to the Root River that resulted in broken crossarms to a pole in the area. Due to the location of the damaged section of line with reference to the flooded area, PUC crews were forced to suspend restoration efforts until the water began to recede and the light of day could assist in restoration efforts.

At daybreak additional crews were available to assist in repairs and assessments to restore power as efficiently and safely as possible. At 9:30 a.m. a PUC crew relocated the circuit open point to the intersection of Fourth Line and Glengary Gate. At this point power was available to homes on Glengary Gate and all points west of this only, due to the radial nature of the supply line.

Due to the widespread flooding and potential damage to homes in the area, a significant risk of electrocution existed. As a result PUC, in conjunction with the Electrical Safety

Authority (ESA), went door-to-door to assess each residence for flooding. ESA is the ruling authority in this type of situation and PUC restored power to homes only when ESA completed their inspection and authorized the re-connection.

Once the flooding had stopped and the waters receded, PUC carried out repairs to the broken infrastructure and restored power to the entire Fourth Line circuit by 12:50 p.m. September 10<sup>th</sup>.

There were 56 customers (i.e. households) impacted by power outages in the Fourth Line - Glengary Gate area. Besides these customers, there were relatively few others affected on September 10<sup>th</sup> across the city, as follows:

- 20 customers were off from 00:30 a.m. to 02:26 a.m. in the area of Glenholm, Mark, and Retta Streets
- 15 customers were off from 03:30 a.m. to 04:35 a.m. along Anich Road
- Several other locations were disconnected due to flooding:
  - One customer on Pim Street, and
  - Two customers on Albert Street West

In addition, there were 2,786 customer interruptions on September 9<sup>th</sup> at 10:30 p.m. due to a lightning strike. Power was restored to all customers by 11:52 p.m. The area affected included:

- South of McNabb to the St. Mary's River, from Brock Street east to Lake Street; and
- South of Wellington to the River, from Brock Street west to Gore Street.

Our review of the events of September 10<sup>th</sup> and PUC's response confirms our crews acted responsibly and in the best interests of our customers. In particular, in relation to our response in the Root River area, our crews conducted themselves with the utmost professionalism. They were deeply concerned for the safety and welfare of the residents in the area, especially those that were so devastated by the flooding. Considering the circumstances, it is clear they took proper, decisive action to ensure power was restored to as many people as possible, as quickly as possible, while ensuring their safety as well as their own.

Furthermore, our employees and equipment also assisted with evacuation efforts to get people out of the flood zone. We are deeply thankful to them for their efforts that went beyond the normal call of duty.



Dominic Parrella, P.Eng.  
President & C.E.O., PUC Services Inc.



Sault Ste. Marie Police Service  
Investigation Report  
Heavy Rain Incident 09-10 September 2013

---

**Date of Incident:** 9-10 September 2013

**Date of Report:** 15 October 2013

**Investigation Type:** Internal Review

**File Number:** #03-13

**Investigator:** Staff Sergeant Monique Rollin #186

**Table of Contents**

1. Background	Page 3
2. Summary of Facts	Page 4
3. Analysis	Page 5
4. Response	Page 7
5. Response to Public Complaints and Concerns	Page 8
6. Recommendations	Page 11

**Background of Incident**

On or between 10:00 p.m. on 9 September 2013 and continuing into early morning of 10 Sept 2013, up to 100 millimetres of rain fell in the span of just a few hours, triggering major flooding, road washouts, and the overwhelming of several creeks and rivers in Sault Ste. Marie and area. As a result the flood has caused severe regional infrastructure damage and emergencies were declared in six communities surrounding Sault Ste. Marie - Batchewana First Nation, Johnson Township, Laird Township, Macdonald, Meredith and Aberdeen Additional (Echo Bay) Township, Huron Shores, and Plummer Additional Township.

In Sault Ste. Marie more than a dozen city streets were closed due to flooding as most were impassable, sewage had backed up into many homes and property loss has been significant. There was significant flooding occurring in the Fourth Line area due to the overflow of the Root River and residents were evacuated. A CN Rail trestle at the city's north end collapsed. Hundreds of homes were flooded and power was lost to many residents during the storm.

The Sault Ste. Marie Region Conservation Authority issued a flood warning to residents in regard to river conditions because local small creeks and streams were flowing at much higher than normal levels and most watercourses were flowing at the level of or over the banks due to rainfall. Many watercourses exceeded their measured flood criteria causing extensive flooding.

**Summary of Facts**

- 11 Patrol officers working the night shift on September 9, 2013. There were 6 police cars deployed on the road - 1 supervisor, 4 (two-man) cars and 1 traffic car who stayed after his tour of duty ended
- Officers responded to 109 events due the weather emergency beginning at 22:30 hours on 09 Sept 2013 until the following morning.
- A total of 167 (one hundred and sixty-seven) 911 calls were received through CERB
- The following 911 calls were received
  - 09 September 2013 – 36 Police / 7 Fire / 14 Ambulance
  - 10 September 2013 – 75 Police / 20 Fire / 9 Ambulance
  - 10 September 10, 2013 – 6 calls for OPP received by our 911 that were flood related in the OPP area.
- Of the 117 calls to 911, 75 were flood-related calls specific for Police.

**Types of flood- related calls**

- Flooded / damaged / impassable streets (Police dealt with water issues on at least 47 streets during this incident)
- Directing traffic
- Vehicles stuck in water / drivers stuck in vehicles
- Basements flooded
- Man hole covers blown off
- Towing vehicles
- 2 Houses hit by lightning
- Algoma Treatment and Remand Centre flooded
- Underpass flooded
- Creeks overflowing
- Police responded to 48 incidents involving traffic issues, traffic control, road closures, stranded motorists and hazardous conditions

# Investigation Report

## Analysis

It is the policy of the Sault Ste. Marie Police Services Board with respect to emergency planning that the Chief of Police will consult with the municipality and other emergency services on the development of an emergency plan that addresses the role and duties of the police service during an emergency, and the procedures to be followed by members of the police service during an emergency.

Furthermore, under subsection 26(2) of the Adequacy Standards Regulation<sup>1</sup>, the Chief of Police may adopt the municipality's emergency plan as the police service's emergency plan if it addresses the role and duties of the police service during an emergency, and the procedures to be followed by members of the police service during an emergency.

The Sault Ste. Marie Police Service is a member of the Emergency Planning Committee. The committee is responsible for the *Sault Ste. Marie Emergency Plan* in accordance with the Emergency Plans Act. The Chief of Police and the Chief of Fire Services co-chair this committee. The role of each primary agency, including the police, is outlined in the Emergency Plan for the city.

The City's Emergency Response Plan applies to large scale emergencies that occur within the City of Sault Ste. Marie. The *Emergency Management Ontario Glossary of Terms*<sup>2</sup> defines an emergency as, '*A situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or an act whether intentional or otherwise*'.

An emergency may last from a few hours to several days or longer and possible events for the City of Sault Ste. Marie include but are not limited to severe weather emergencies and critical infrastructure failures.

<sup>1</sup> Policing Standards Manual (2000) ER-008

<sup>2</sup>Emergency Management Ontario. 2011. Glossary of Terms.

[http://www.emergencymanagementontario.ca/stellent/groups/public/@mcscs/@www/@emo/documents/abstract/e\\_c158104.pdf](http://www.emergencymanagementontario.ca/stellent/groups/public/@mcscs/@www/@emo/documents/abstract/e_c158104.pdf)

## Investigation Report

The duties and responsibilities of the Police Service in an emergency and the method by which the Service functions must be approved and managed by the Chief of Police. Some of the duties and responsibilities to be performed are as follows<sup>3</sup>:

- Establish routes for emergency vehicles.
- Secure emergency area and maintain the perimeter.
- Conduct the evacuation of buildings, as required.

The weather-related emergency of 09-10 September 2013 resulted in an unusually exceptional number of calls for service to both Fire Services and Police Services.

The Sault Ste. Marie Police Service responded primarily to calls for service for flooded / impassable streets (police dealt with water issues on at least 47 streets during this incident), road closures and traffic issues, vehicles stuck in water, drivers stuck in vehicles, manhole covers blown off, hazardous road conditions and stranded vehicles that required towing from roadways. The Police Service assisted the Fire Department with closing off sections of roadway where residents were being evacuated but were not called on to perform any evacuations or rescues.

<sup>3</sup> Subsection 4.3 *Sault Ste. Marie Emergency Plan*; Tab 2 – Severe Weather Annex v2.2

**Response:**

The Sault Ste. Marie Police Service responded to all calls for service during the weather event of 09-10 September 2013. Calls for service included hazardous situations, stranded motorists, impassable and closed roadways, flooded and blocked streets. The Central Emergency Response Bureau (CERB), managed by the Sault Ste. Marie Police Service responded to all 911 calls and all other incoming calls for service by dispatching police, notifying support agencies like the City of Sault Ste. Marie Works Department and P.U.C as well as transferring all flood-related emergency calls for residential emergencies, rescue and lightning strikes to the Fire Department.

In addition to responding to calls for service, the Sault Ste. Marie Police Service deployed officers throughout the city to locate and manage traffic and hazardous conditions. Officers were also called to assist the City Works Department, Public Utilities Commission, Fire Department, Algoma Treatment and Remand Centre and CN Rail for a number of flood-related emergencies.

**Response to Public Complaints and Concerns (Police Only)****1. Allegation(s)**

The CN rail trestle washout was the cause of or contributed to the flooding on Fourth Line East and Glengary Gate areas when a “wall of water” was witnessed on the roadway.

CN was aware of the flooding and trestle emergency early in the morning (prior to the residents calling for assistance) and made a call for assistance to emergency services that was either not acted on or failed to afford warning to the area residents who may have been affected by it.

This information is **unsubstantiated**.

**Investigation Results**

There was some indication that the water in the City's north end was causing roadways to become impassable beginning at 00:30 when the CBOW advised that they were closing Great Northern Road at the overpass between Fifth Line and the Root River as it was not passable<sup>4</sup>.

At 00:38 it was reported that Third Line East, west of Black Road was flooded and impassable, the pavement was breaking away and trees were breaking loose along the roadway.

The flooding emergency on Fourth Line East was reported to Emergency Services at 04:38 10 Sept 2013<sup>5</sup> when a 911 call was received from a male caller who advised the Root River was flooding and he believed they were trapped with no way to get out of the area.

The rail trestle situation did not become an emergent concern to CN until approximately 07:50. CN reports that Fourth Line was already covered with water when the trestle washout was discovered and that is when railway emergency procedures were invoked.<sup>6</sup>

---

<sup>4</sup> Refer to tab 2, page 2 - SSMPS Event Chronology

<sup>5</sup> Refer to tab 4, page 7 – Flood Response 9-10 Sept 2013 911 Calls

<sup>6</sup> Refer to tab 6 - Transcript Interview with Nick Delavalle of CN

CN believes that the trestle washout did not contribute to the flooding on Fourth Line East and Glengary Gate areas but was another product of it. It is believed at this time that the overwhelming amount of water that came down the Root River was blocked or slowed by the rail culvert trestle and backed up into the Fourth Line areas causing the flood. The excessive amount of water did cause the massive erosion of the railway culvert, spilled over the river edges, moved a large embankment and caused the subsequent washout.

The call to police by CN occurred at 09:48. No calls for assistance were made by CN to police or emergency services prior to that time. The rail trestle did not collapse from the washout until 11:00 a.m.

## **2. Allegation**

Police were aware of imminent flooding through notification by CN and failed to warn residents or implement an evacuation plan for the area.

This information is **unsubstantiated**.

## **Investigation Results**

The CN supervisor called police to warn them about the possible trestle washout at 09:48 hours because if it continued he thought it might impact Highway 17 (Great Northern Road). As it progressed, the water eroded enough of the river wall to move around the embanked material and erode a hole through and around it. A police officer was immediately dispatched to meet the CN supervisor and assess the situation. The officer reported his findings to the Staff Sergeant on duty and the police road supervisor (Sgt.), Police On-Call Commander, City Works supervisor and CN supervisor all met at the scene and liaised. It was determined that there was no concern for the area residents or need for evacuation. The situation was constantly reassessed and determined not to pose a threat to the Highway or residents in the area after his initial call. The trestle failed at 11:00 a.m.<sup>7</sup>

---

<sup>7</sup> Refer to tab 6 - *Transcript Interview with Nick Delavalle of CN*  
Refer to tab 5, pages 5,6 - *CERB and Business Line – 08:25 and 09:49 hours*

The residents of the Fourth Line East area had already been evacuated by Fire Services or had been self-evacuated by this point. The Fourth Line East evacuation began at approximately 05:20 and continued to approximately 06:30.<sup>8</sup>

### **3. Allegation**

There was no police presence to assist residents in the Fourth Line East area during the flood emergency and evacuation. Police failed to direct traffic in the area.

This information is **substantiated in part**.

### **Investigation Results**

Although there was regular police presence in the area, officers were not stationed there to manage the road closures and/or direct traffic. Police responded to the area to all calls for assistance from Fire Services and the PUC.

During the events of 09 -10 September 2013 police responded to 48 incidents involving traffic issues, traffic control, road closures, stranded motorists and hazardous conditions.<sup>9</sup> Police had to rely on PWT barricades and signage for many road closures because of the excessive numbers and inability to staff every street. Vehicular traffic was light to none due the time of the event and did not require officer presence at road closures.

---

<sup>8</sup> Email to S/Sgt. Rollin from F. Brescacin – Fire Services, 27 Sept 2013

<sup>9</sup> Refer to tab 3 - *Police Response - Road Closures and Traffic Issues*

**Recommendations**

1. An emergency may last from a few hours to several days or longer and include but are not limited to severe weather emergencies and critical infrastructure failures. It is recommended that the EOCT review the incidents of evacuation that should trigger notification of the EOCT. In particular the EOCT should review incidents that include:

- one of an unusual nature
- involves more than one residence
- impacts the safety of a group of residents, homes or a neighbourhood
- results in the limited access or closure of access to residents from their homes
- is an evacuation that require residents be rescued from their homes
- requires additional support and resources for evacuees beyond the scope of the lead agency (i.e. food, housing, triage)
- an evacuation that may last for an extended period of time.

The Community Emergency Management Coordinator (CEMC) be alerted and put on notice as to the circumstances of the event so as to be prepared to invoke provisions of the *Sault Ste. Marie Emergency Plan*, assess the incident and make necessary EOCT team notifications.

2. The *Sault Ste. Marie Emergency Plan*<sup>10</sup> allows for a coordinated response to an emergency arising from a severe weather event and outlines responsibilities of individual Emergency Service Agencies. It also includes direction for stakeholder responsibilities.

It is recommended that the City of Sault Ste. Marie Emergency Operations Control Team (EOCT) assemble immediately after deployment in a major event to debrief.

Debriefing meetings provide the team members with the opportunity to give some direct feedback about the incident, including an in-depth view of what went well and what did not go well. It is an opportunity for Incident Command and leaders to probe deeper into issues and begin addressing causes of these issues.

<sup>10</sup> *Sault Ste. Marie Emergency Plan*; Tab 2 – Severe Weather Annex v2.2

The entire team should have the opportunity to participate. The more members that provide direct verbal feedback to leadership, the better. At a debriefing meeting the team members discuss issues in a structured format. A facilitator guides the group in probing into a pre-selected agenda with intent to resolve the identified issues and conclude with specific stakeholder direction and recommendations.

3. It is recommended that the EOCT develop a Citizen Recognition Program to acknowledge outstanding individuals or groups that make a significant contribution to the handling of an emergency or incident within an emergency that also may include specific acts of heroism or bravery, volunteer service and/or environmental service.

### **Conclusion**

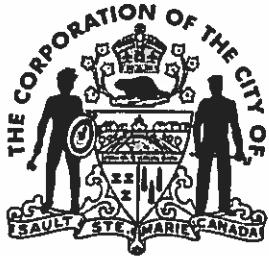
It is extremely fortuitous that the events of September 9 and 10, 2013 did not result in the loss of life or significant injury. A coordinated response would have been realized had the EOCT been assembled. A review of the incidents of evacuation that should trigger notification will help to ensure a unified response.

5(i)

Fire Chief - Marcel Provenzano

Division Heads:

Suppression – Frank Brescacin  
EMS – Robert Rushworth  
Fire Prevention – Paul Milosevich  
Support Services – Jim St. Jules



Emergency Direct "911"  
Emergency Phone (705) 949-3333  
Business Phone (705) 949-3335  
Fire Prevention Phone (705) 949-3377  
Emergency Medical Services (705) 949-3387  
Fax Phone (705) 949-2341

# 6

FIRE SERVICES  
72 Tancred Street  
Sault Ste. Marie, Ontario  
P6A 2W1

October 21, 2013

Mayor Debbie Amaroso and  
Members of City Council

**Re: Report on September 9<sup>th</sup>/10<sup>th</sup>, 2013 Rain Storm and Subsequent Follow-up**

---

**Purpose:**

The purpose of this report is to provide Council with an overview of Fire Services' activities related to the rain storm on September 9<sup>th</sup> and 10<sup>th</sup>, and in addition address public concerns, and areas where our response could be improved.

**Background:**

On the night of September 09<sup>th</sup> and early morning of the 10<sup>th</sup>, 2013, the city of Sault Ste. Marie and surrounding area received an excessive amount of rainfall in a short period of time.

Fire Services Suppression Division responded to 34 incidents between the hours of 10:35pm September 9<sup>th</sup> to 6:51pm September 10<sup>th</sup> 2013. All of the incidents were weather related, and during the preceding time our Communication Center received frequent 911 calls. Information was gathered and calls were prioritized according to the level of emergency. Fire Service resources were being used to their capacity and overtime crews were needed to keep up with the demand for our services. Given the number of alarms, Fire Services called in 14 additional personnel to assist with specific weather related incidents, and to provide emergency response coverage for the rest of the city.

**Response:**

Fire Services Crews were dispatched to 21 weather related incidents throughout the city between the hours of 10:35pm on September 09<sup>th</sup> to 4:01am September 10<sup>th</sup> with the

majority of the calls (nine) generated from the west section of the city. The downtown core recorded seven incidents, and the east and north sections a total of five incidents. The majority of the calls were classified as serious.

Fire Services were also dispatched to Fourth Line East and the Glengary Gate Court subdivision at 4:40am. The initial caller's concerns were the rising waters of the Root River possibly trapping residents in their homes.

Pumper Company 4 was the first arriving crew at Fourth Line East. The crew immediately assessed the situation and determined that more resources were needed, after which Fire Service responded with all available personnel and equipment.

Once resources and equipment arrived on scene, Fire Services along with PUC personnel proceeded to assist with the evacuation of residents from Fourth Line East and Glengary Gate Court area. The PUC provided a vehicle to shuttle Fire Service personnel to the homes of residents that needed to be evacuated.

Fire Service and PUC personnel assisted in evacuating nine households from the endangered area to a safe location. The majority of residents living in the Glengary Gate Court area decided not to evacuate, as it was deemed safe to do so.

Fire Services remained on scene until it was determined that all residents in the area were considered to be safe. The PUC continued on scene to try and restore power to homes in the affected area. PWT were on scene to assess the damage to the roadways and infrastructure in the area. Police were on scene for traffic control.

Fire Service Pumper 3 crew were responding to the Fourth Line East and Glengary Gate Court incident and while enroute recognized people were in distress near the Old Garden River Road (OGRR) and Landslide Road intersection. The water under the bridge which traverses the Root River was rising quickly, and the homes on the west and east sides of OGRR were being flooded as a result.

The responding officer reported the situation to the Incident Commander and the decision was made to assist the residents in the immediate area. The on scene officer gathered information from residents who were in the process of self-evacuating their homes.

Pumper Company 3 proceeded to awaken and evacuate residents on the west side of OGRR. Once residents were removed from danger to a safe location the crew commenced to assist residents on the east side of OGRR. To ensure that all residents in the area were removed from their homes the officer recorded the addresses of the number of residents evacuated through his radio transmissions. There were a total of nine homes attended to in the OGRR area.

#### **Notification of Senior Fire Management (SFM) and Emergency Operations Control Team Involvement:**

Senior Fire Management personnel were notified at approximately 6:15am and apprised of the weather related events, and shortly thereafter proceeded to the Command Post

on Fourth Line East. At this time evacuation of the flooded area was still in progress. The waters of Root River were still overflowing beyond its normal course but had receded substantially from their crest.

At approximately 6:20am the Fire Chief contacted the CAO to provide a status report. The CAO and the Fire Chief assessed the value of invoking the Emergency Response Plan (ERP), and convening the Emergency Operations Control Team (EOCT). It was determined that the waters had receded, and residents had been relocated to a place of safety. Consequently no additional resource would be required. As such, it was decided it would not be necessary to invoke the ERP.

**Interim Summary on Internal Review and Public Inquiry:**

As a result of our extensive involvement that night with weather related incidents, and concerns raised by the public, Fire Services is undertaking a thorough review of our operations. Primarily we are concerned about allegations raised by the public regarding the conduct of the firefighters who attended on scene. Each allegation is being investigated on an individual basis.

In addition, we are also conducting an in-depth assessment of operational and equipment issues raised by concerned citizens. This assessment will ensure that our resources including personnel and equipment are utilized in a manner that best suites the needs of the public for similar occurrences in the future.

A follow-up report will be provided on the preceding, as part of an overall City assessment at the next month's Emergency Operations Control Team meeting.

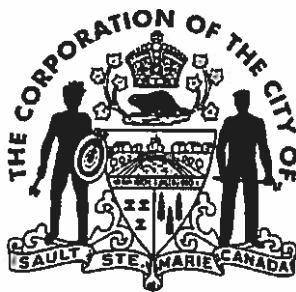
Marcel Provenzano  
Fire Chief

Frank Brescacin  
Assistant Fire Chief - Suppression

NUALA KENNY  
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK  
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO  
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

FILE NO.: L1

2013 10 21

Mayor Debbie Amaroso  
and Members of City Council

#### RE: WATERWAYS JURISDICTION

#### PURPOSE

The purpose of this report is to provide Council with information regarding jurisdiction over waterways within the Province.

#### BACKGROUND

Following the heavy rain event of September 9<sup>th</sup> and 10<sup>th</sup>, a question has arisen regarding which governmental agency has jurisdiction over waterways within the Province. Water resources are managed by all three levels of government, Federal, Provincial and Municipal as well as Conservation Authorities.

#### ANALYSIS

Municipalities are responsible to deliver safe and reliable water supplies. There is also provision to protect water sources under the *Planning Act* and *Safe Drinking Water Act*. The Federal Government manages fisheries and navigation on waterways. The *Constitution Act* granted provinces rights to manage waters contained within their boundaries on a day to day basis. The Province is responsible to manage water levels and flow regulation as well as flooding, erosion and dam instability. Under the Ministry of Natural Resources the Province operates the Surface Water Monitoring Centre. This Centre collects, monitors and analyzes water flows, levels and climate data. It predicts and calculates potential hazards throughout the province. This allows the Centre to provide flood forecasting and warning capabilities. MNR works closely with Conservation Authorities in the Province. The Conservation

-more-

2013 10 21

Page 2

Authority's mandate is to implement and manage Provincial regulations dealing with wetlands and alterations to shorelines and watercourses for the benefit of both the Province and the Municipality. Conservation Authority also monitors flow and water levels. The monitoring assists the Conservation Authority in issuing flood warnings.

No government agency has the mandate to clear debris from a river. If the City believes debris may damage City infrastructure the City would be required to obtain a permit from the SSMRCA and possibly MNR to alter the watercourse by removing the debris. Other agencies would be required to follow the same process. Where the river flows through First Nation lands the First Nation has jurisdiction over the watercourse.

## **IMPACT**

There is no significant financial impact associated with this matter.

## **STRATEGIC PLAN**

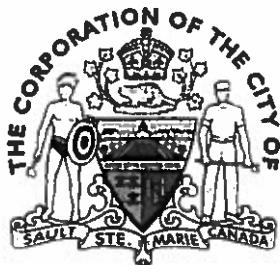
Not applicable.

## **RECOMMENDATION**

This report is provided for the information of Council.

Respectfully submitted,

Nuala Kenny  
City Solicitor  
NK/cf



5ci

**NEWS RELEASE**  
**For Immediate Release**  
2013 09 12

**CITY RESPONDS TO UNPRECEDENTED RAINFALL CONDITIONS**

(Sault Ste. Marie, ON) The City of Sault Ste. Marie experienced an extraordinary and unforeseen amount of heavy rainfall on September 9, 2013. Rainfall measurements, as reported to the Sault Ste. Marie Region Conservation Authority (SSMRCA), amounted to 86 mm within a four-hour period beginning at 10:30 p.m. Total rainfall on September 9 and 10, 2013 was equal to 140.2 mm. The extreme amount of rain caused significant damage to City infrastructure and private homes.

Public Works and Transportation crews were immediately called upon to open up flooded roadways; clean debris collected on main roads; clear plugged storm grates and provide assistance to the SSMRCA to ensure local flood channels were clear of debris. To ensure public safety, barricades were installed on roadways damaged from high water levels and erosion.

Most of the 16 roadways closed as a result of the storm have been cleared and are now open. Several private driveways have also been repaired.

**The following roads will remain closed until further notice:**

- Allen Side Road between Fourth Line and Third Line at bridge
- Fourth Line East between Great Northern Road and Root River Bridge
- Frontenac Street at Northland Trailer Park
- Red Rock Road at Retriever Club 1 Lane

Accumulated high water in creeks and soil erosion caused varying degrees of structural damage to local bridges. Several bridges still require engineering inspections to allow further usage.

**The following bridges will remain closed until further notice:**

- Allen Side Road near Bar X
- Fourth Line East at Glengary Gate Crescent and Landslide Road

The bridge on Old Goulais Bay Road near Sixth Line is passable. Traffic is reduced to one lane with access only by vehicles 5 tonnes or less.

- More -

Over 20 km of roadway shoulders experienced erosion damage and many ditches were filled with debris during the rain storm. Work crews were engaged without delay to begin addressing damage to both gravel shoulders and ditches.

The City would like to report that both sewage treatment plants and all pumping stations performed as designed during the storm period. Were it not for the significant improvements made in recent years to the City's storm and channel diversion programs, damage would have been much worse.

All available City personnel will continue to work around the clock to address all matters relating to the recent flood.

The public should be cautious in all areas damaged by high water conditions and take notice of barricades and construction cones erected for public safety. Residents are asked to report tampering of barricades and other safety equipment. Please call the Public Works and Transportation Department at 705-759-5201.

During the week of September 9 to 14, 2013, the gate fee at the City Landfill site has been waived as a public service to encourage the proper disposal of accumulated items not picked up by the City's residential refuse collection program. This period has been extended to September 21 to assist residents affected by flooding to dispose of damaged household goods. The Landfill site located at 402 Fifth Line East is open Monday to Friday, 8 a.m. to 5 p.m., and from 7:30 a.m. to 3:30 p.m. on Saturdays.

Damage assessment and repairs will be ongoing by City work crews until all areas affected by the storm have been addressed. Crews will continue to work around the clock to avoid further loss.

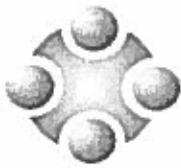
To date, the City has not declared a state of emergency in Sault Ste. Marie but will reconsider this position once final information is received regarding structural loss.

The City thanks citizens for their continued cooperation and patience. Residents can report roadway or other concerns as a result of the storm directly to the Public Works and Transportation Department at 705-759-5201.

- 30 -

**For additional information contact:**

Joe Fratesi, CAO  
Corporation of the City of Sault Ste. Marie  
Phone: 705-759-5347  
Email: [j.fratesi@cityssm.on.ca](mailto:j.fratesi@cityssm.on.ca)



# District of Sault Ste. Marie

## Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

**NEWS RELEASE**  
For Immediate Release  
2013 09 24 – 3:43pm

### SAULT STE. MARIE DSSAB OFFERS ONE TIME FLOOD RELIEF ASSISTANCE FOR LOW-INCOME HOME OWNERS

(Sault Ste. Marie, ON) The Sault Ste. Marie District Social Services Administration Board (SSM DSSAB) is allocating up to \$250,000 to assist low-income home owners who require emergency support to make home repairs as a result of flooding that occurred on September 9 and 10, 2013 in Sault Ste. Marie and surrounding area.

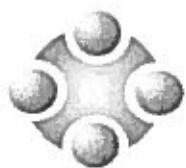
Low-income home owners may be eligible to receive up to \$5,000 to assist with emergency home repairs. Funding will be provided on a first-come-first-served basis until all funds have been utilized or until December 31, 2013. This initiative will be administered by SSM DSSAB at the discretion of the Commissioner of Social Services.

Eligible home owners may receive up to \$5,000 to help with emergency repairs: replacement of a heat source (furnace, base boards, woodstove, etc.), electrical, hot water tank, etc. Funding will not be provided for: clothing and personal effects, furniture, electronics, non-essential appliances, flooring, dry-wall and any other non-essential item/service.

Funding allocated by the SSM DSSAB will follow the same eligibility criteria as the Ministry of Municipal Affairs and Housing's Investment in Affordable Housing program emergency application procedure.

#### Eligibility Criteria:

- 1) Total annual household income less than \$69,600.00,
- 2) MPAC home value assessment less than \$164,034.00,
- 3) Reside in the SSM DSSAB service area,
- 4) Repairs will only be completed to a primary residence,
- 5) The repair must be necessary to maintain the safety of the home and the health of its residents and be regarded as an emergency,
- 6) Home repairs are required to retain the individual in the home, and;
- 7) Confirmation that home insurance coverage is not available.



## District of Sault Ste. Marie

### Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

- More -

Housing Programs will not reimburse home owners for expenses incurred prior to a formal determination of program eligibility.

In all instances, payments will be issued directly to the homeowner and the third party contractor/vendor. Assistance is only available for a primary residence; applications to repair second, income or seasonal properties will not be considered.

For program information contact Cathy Soby, Housing Programs Administrative Clerk, at 705-759-5343, [c.soby@cityssm.on.ca](mailto:c.soby@cityssm.on.ca) or visit the Housing Programs office located at 180 Brock Street, Sault Ste. Marie.

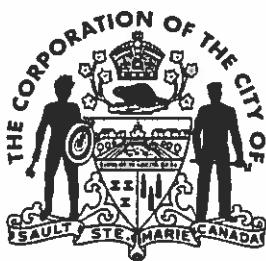
- 30 -

For additional information contact:

Mike Nadeau  
Commissioner, Social Services Department  
Corporation of the City of Sault Ste. Marie  
Phone: 705-541-7301  
Email: [m.nadeau@cityssm.on.ca](mailto:m.nadeau@cityssm.on.ca)

5(j)

Rachel Tyczinski  
Deputy City Clerk &  
Manager of Quality  
Improvement



Clerk's Department

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: 2011-2014 Strategic Plan – Progress Report**

**PURPOSE**

Please find under separate cover a copy of the 2011-2014 Corporate Strategic Plan as updated.

**BACKGROUND**

The 2011-2014 Corporate Strategic Plan was approved by Council on September 26, 2011. A mid-term update of the Plan was approved by Council on June 10, 2013.

**IMPACT**

There is no direct budgetary impact related to updating the Strategic Plan.

**STRATEGIC PLAN**

This is the first progress report since the mid-term refresh of the Strategic Plan.

**RECOMMENDATION**

"That the report of the Deputy City Clerk and Manager of Quality Improvement dated 2013 10 21 concerning 2011-2014 Corporate Strategic Plan – Progress Report be received as information."

Respectfully submitted,

A blue ink signature of Rachel Tyczinski.

Rachel Tyczinski  
Deputy City Clerk &  
Manager of Quality Improvement

Recommended for approval,

A blue ink signature of Malcolm White.

Malcolm White  
City Clerk

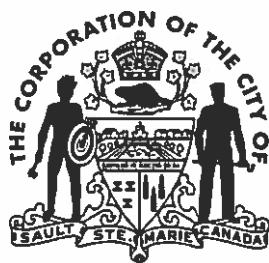
RECOMMENDED FOR APPROVAL

A blue ink signature of Joseph M. Fratesi.

Joseph M. Fratesi  
Chief Administrative Officer

5(K)

Malcolm White  
City Clerk



City Clerk's  
Department

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: OMBUDSMAN LETTER**

**PURPOSE**

The purpose of this report is to provide information concerning the attached letter from the Office of the Ombudsman.

**BACKGROUND**

The Office of the Ombudsman received two complaints, one concerning the Procedure By-law Review committee and one concerning the Agenda Review committee. As outlined in the letter the complaints were reviewed by the Office of the Ombudsman and no issues were identified concerning actions taken by staff or members of council. The complaints were therefore not upheld.

**IMPACT**

There is no impact, financial or otherwise, to the organization.

**STRATEGIC PLAN**

This is an administrative matter not linked to activities in the corporate Strategic Plan.

**RECOMMENDATION**

That the report of the City Clerk dated 2013 10 07 concerning Ombudsman Letter be received as information.

Respectfully submitted,

A handwritten signature of Malcolm White.

Malcolm White  
City Clerk

RECOMMENDED FOR APPROVAL

A handwritten signature of Joseph M. Fratesi.

Joseph M. Fratesi  
Chief Administrative Officer

5(K)

# O Ombudsman

ONTARIO'S WATCHDOG  
CITIEN DE GARDE DE L'ONTARIO

October 11, 2013

Clerk Malcolm White and  
Deputy Clerk Rachel Tyczinski  
City of Sault Ste. Marie  
99 Foster Drive, P.O. Box 580  
Sault Ste. Marie, ON P6A 5N1

Dear Mr. White and Ms Tyczinski,

**Re: Closed Meeting Complaints – Procedure By-Law Review Committee and  
Agenda Review Committee**

I am writing further to our discussion on October 8, 2013 regarding the outcome of our review of complaints that (1) the Procedure By-Law Review Committee met behind closed doors to discuss proposed amendments to the City's Procedure By-Law and that, (2) the Agenda Review Committee regularly holds closed meetings that contravene the open meeting requirements.

As you know, the *Municipal Act, 2001* (the Act) requires that all meetings of councils, local boards and their committees be open to the public with limited exceptions. For the purposes of the open meeting requirements a "committee" is defined as "any advisory or other committee, subcommittee or similar entity of which at least 50% of the members are also members of one or more councils or local boards."

In reviewing this complaint, our Office spoke with the Clerk and the Deputy Clerk and reviewed the City's Procedure By-Law and relevant sections of the Act.

**Procedure By-Law Review Committee**

**Background:** The role of the Procedure By-Law Review Committee is to review the City's Procedure By-Law in the course of each Council's term and recommend any revisions for Council's consideration. On January 23, 2012 Council passed a resolution appointing the following members to the Committee: The Mayor, two members of Council (Councillors Christian and Walkins), the City Solicitor, the Chief Administrative Officer, and the Clerk. We were subsequently informed that the

Bell Trinity Square  
483 Bay Street, 10th Floor, South Tower, Toronto, ON M5G 2C9  
483, rue Bay, 10<sup>e</sup> étage, Tour sud, Toronto (Ontario) M5G 2C9  
416-586-3300  
416-586-3485 1-866-411-4211



Deputy Clerk also participates in the meetings but she was not included in the list of original appointees due to an oversight. The Procedure By-Law Committee met on November 1, 2012 and January 28, 2013, and presented its recommended revisions to Council at a public council meeting on February 19, 2013.

Council postponed approving the proposed by-law revisions at that time as it contemplated the creation of a Deputy Mayor position and members wanted to gather additional information and seek public input on this issue.

After receiving and reviewing a complaint that the Procedure By-Law Review Committee was not adhering to the open meeting requirements, our Office issued a letter on May 14, 2013, stating our finding that the Procedure By-Law Review Committee, as comprised, was required under both the Act and the City's Procedure By-Law (99-100) to hold its meetings in public.

**Current Complaint:** The complainant alleged that members of the Procedure By-Law Review Committee gathered sometime between receiving our May 14, 2013 letter and prior to the June 24, 2013 regular Council meeting to discuss bringing forward additional amendments to the Procedure By-Law.

In addition to the Committee's original recommendations in the report submitted to Council on February 19, 2013, the June 24, 2013 report submitted by the Clerk included the following recommendations:

- That the Procedure By-Law define "committees of council," noting that task forces composed of a majority of staff members are not intended to be subject to the provisions of the Act.
- That Council consider the creation of an Acting Mayor position to be implemented on a rotational basis [this revoked the previous recommendation to appoint a Deputy Mayor].

The report states that the recommendation to define "committees of council" arose based on our Office's findings in May that the Procedure By-Law did not include a definition of the term. In regard to the creation of an Acting Mayor position, the Clerk notes in the June 24, 2013 report that the amendment was included for Council's consideration based on the debate that occurred on the matter at a public



council meeting on June 10, 2013, and the fact that Council defeated a motion to create a Deputy Mayor position.

The Clerk and Deputy Clerk both advised our Office that there were no further meetings of the Procedure By-Law Review Committee after January 28, 2013. They said the changes with respect to defining committees arose as a result of the Ombudsman's May 2013 findings that the Procedure By-Law did not define "Committees" except for "special committees," and they wanted to clarify that Committees of Council are intended to be defined as per the Act. The Clerk said that he recalled discussing this issue with the Mayor and he and the Deputy Clerk then drafted the proposed amendment to the Procedure By-Law for review by Council at the June 24, 2013 public Council meeting.

The Clerk said he notified the two Council members on the Committee that he intended to submit a revised report to Council on June 24, 2013.

### **Analysis**

For the purposes of the open meeting requirements, a meeting is defined as any "regular, special or other meeting of a council, of a local board or of a committee of either them."

As discussed, based on a review of court decisions and the principles that inform the open meeting requirements, the Ombudsman developed the following definition to determine whether a Council gathering is subject to the open meeting requirements of the Act:

Members of council (or a committee) must come together for the purpose of exercising the power or authority of the council (or committee), or for the purpose of doing the groundwork necessary to exercise that power or authority.

Based on the information received, the Clerk and Deputy Clerk drafted the additional proposed changes to the Procedure By-Law based on new information that came to their attention after the Committee's recommendations were initially presented to Council on February 19, 2013. The additional recommendations arose after our Office issued a letter which provided feedback about how the existing



Procedure By-Law applied to "special committees," and after Council publicly debated the addition of a Deputy Mayor role and determined that an Acting Mayor position was preferable. The Clerk and Deputy Clerk made the amendments to the recommendations to reflect this new information. Although the Clerk notified the Mayor and the two councillors on the Procedure By-Law Review Committee that the additional recommendations were being brought forward, these recommendations were submitted by staff to Council for approval.

Given the above, we do not find that the Procedure By-Law Review Committee held an illegal closed meeting between May 14 and June 24, 2013.

### **Agenda Review Committee**

As stated, our Office also received a complaint that members of the public were not permitted to attend meetings of the Agenda Review Committee, and that this was a contravention of the open meeting requirements.

We received a similar complaint in 2010. What was then known as the "Agenda Setting Review Committee" was comprised of three members of Council and two staff members, whose role was to determine what matters appeared on Council meeting agendas. Our review determined that the Agenda Setting Review Committee, as comprised, was required to comply with the open meeting requirements.

However, since that review took place, Council amended its Procedure By-Law (By-Law 2011-41 and 2013-100) and changed the composition of the committee. The present Agenda Review Committee includes the Mayor and two staff members – the Chief Administrative Officer and the Clerk. The role of the Committee remains the same: "Deciding the subject matters and items to appear on the Council agenda." If the Agenda Review Committee denies a person's request for a delegation to Council, that individual can ask members of Council to consider passing a motion to consider the matter.

### **Analysis**

As indicated, for the purpose of the open meeting requirements, the *Municipal Act* defines a Committee of Council as "any advisory or other committee, subcommittee,

5(k)



or similar entity of which at least 50% of members are also members of one or more councils or local boards." The City's Procedure By-Law defines committees according to the Act's definition.

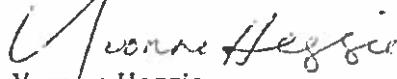
As currently composed, the Agenda Review Committee is not a Committee of Council, as fewer than 50% of the members are members of Council. As such, the Committee is not obligated to comply with the open meeting requirements.

During our call on October 8, 2013, we shared the outcome of our review with you and provided you with an opportunity to provide feedback. You stated that you had no concerns with our findings.

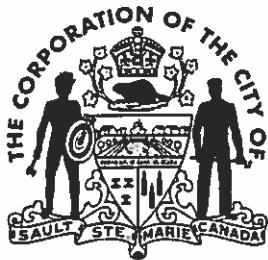
You also agreed that this letter would be shared with Council at the October 21, 2013 public Council meeting and a copy would be made available to the public on your website as part of the meeting agenda package.

Thank you for your co-operation with our review.

Sincerely,

  
Yvonne Heggie  
Early Resolution Officer  
Open Meeting Law Enforcement Team

**William Freiburger, CMA**  
 Commissioner of Finance  
 and Treasurer



**Finance Department**

2013 10 21

Mayor Debbie Amaroso and  
 Members of City Council

#### **RE: PUBLIC BUDGET INPUT SESSIONS**

The Finance Committee has scheduled two Public Budget Input Sessions requesting public input for the municipal budget for 2014 and future years on the following dates.

Saturday, November 2, 2013

10:00 a.m. to 12 noon

Civic Centre – Russ Ramsay Room  
 99 Foster Drive

Tuesday, November 5, 2013

7:00 p.m. to 9:00 p.m.

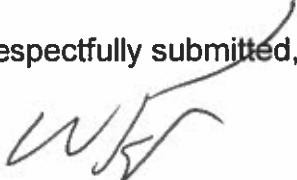
Northern Community Centre (West End Community Centre)  
 Korah Branch Library – Essar Community Room  
 556 Goulais Avenue

Sault Ste. Marie residents are encouraged to email budget comments and suggestions to [budgetinput@cityssm.on.ca](mailto:budgetinput@cityssm.on.ca) until Friday, December 13, 2013.

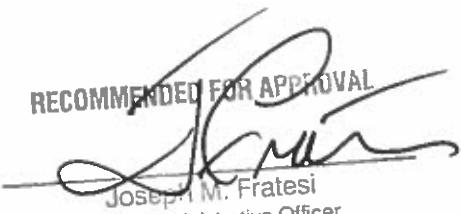
#### **RECOMMENDATION**

That the report of the Commissioner of Finance and Treasurer concerning Public Budget Input Sessions be received as information.

Respectfully submitted,

  
**W. Freiburger, CMA**  
 Commissioner of Finance and Treasurer

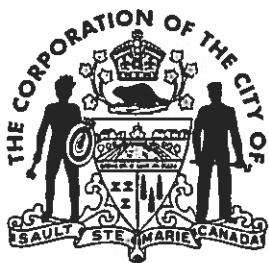
WF/kl

  
 RECOMMENDED FOR APPROVAL

Joseph M. Fratesi  
 Chief Administrative Officer

57(m)

**William Freiburger, CMA**  
Commissioner of Finance  
and Treasurer



**Finance Department**

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: CAPITAL FACILITIES EXEMPTION REQUEST –  
SAULT STE. MARIE GYM CLUB**

---

**PURPOSE**

This report is to provide information concerning the request for a Capital Facilities Exemption from taxation for the area in the John Rhodes Community Centre utilized by the Sault Ste. Marie Gym Club.

**BACKGROUND**

The area utilized by the Sault Ste. Marie Gym Club was not subject to property tax prior to 2007. In 2009, MPAC did an assessment of the John Rhodes Centre and determined that the restaurant, pro shop and gym club were subject to property taxes retroactive to 2007.

**ANALYSIS**

The Sault Ste. Marie Gym Club committed in the year 2000 to provide a capital contribution of \$24,000 per year for 20 years to the City to fund the costs relating to their expanded area when the pool and second ice pad were constructed in 1999. They have honoured their obligation and are currently paid up to date.

The municipal taxes from 2007 to 2013 total \$166,318 along with \$87,261 of interest for a total of \$253,579, excluding education taxes. The municipal property taxes average \$23,760 per year.

Under a Capital Facilities Agreement that is recommended elsewhere on this agenda, the education taxes would be eliminated.

**IMPACT**

We have made allowances in previous years for this tax write-off so the 2013 budget impact will net to \$31,500 and will be funded from our annual allocation for tax write-offs.

**STRATEGIC PLAN**

Not applicable.

—More—

---

Report to Council – Sault Gym Club

2013 10 21

Page 2.

5(m)

**RECOMMENDATION**

That the report of the Commissioner of Finance and Treasurer concerning the request for a Capital Facilities Exemption from taxation for the area in the John Rhodes Community Centre utilized by the Sault Ste. Marie Gym Club be received as information and the recommendation that the City Tax Collector provide a report to Council at a future date once MPAC has reviewed and approved a Capital Facilities Agreement for the John Rhodes Centre be approved.

Respectfully submitted,

W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

c: P. Liepa

RECOMMENDED FOR APPROVAL

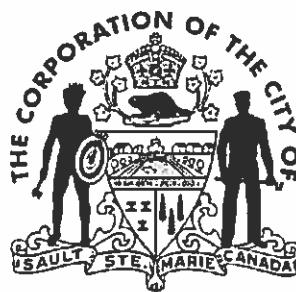
Joseph M. Fratesi  
Chief Administrative Officer

5(m)

NUALA KENNY  
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK  
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO  
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

FILE NO.: LE-36/C3.15/T1

2013 10 21

Mayor Debbie Amaroso  
and Members of City Council

**RE: MUNICIPAL CAPITAL FACILITIES EXEMPTION REQUEST – JOHN RHODES COMMUNITY CENTRE AND SAULT STE. MARIE GYMNASTIC CLUB, 280 ELIZABETH STREET**

#### PURPOSE

The purpose of this report is to recommend that Council authorize a Municipal Capital Facilities Agreement between the City and the Sault Ste. Marie Gymnastic Club. The report also seeks Council's authorization of a by-law exempting portions of the John Rhodes Community Centre from taxation for municipal and school purposes. Finally, the report requests Council's approval for a declaration pursuant to section 6(1)(b) of Ontario Regulations 603/06, namely that the John Rhodes Community Centre located at 280 Elizabeth Street is for the purpose of the municipality and is for public use.

#### BACKGROUND

The Sault Ste. Marie Gymnastic Club (the "Club") has been operating in the John Rhodes Community Centre (the "Centre") since 1979. Most recently, the City and the Club entered into a lease agreement dated March 1, 2005 wherein the Club leases the gymnasium facilities, adjoining washrooms and change rooms to provide gymnastics and recreational activities for the residents of the City. The lease term is for a period commencing January 1, 2005 to December 31, 2009, with two options to renew periods of five years each, the effect being that if the Club exercises all of its options to renew, the term of the agreement shall expire on December 31, 2019.

It was never the intent for the Club to pay taxes for the areas under lease. In fact, the Club has never paid taxes since the Club operated in the Centre in 1979. The Club is a non-profit

-More-

organization that provides gymnastics and recreational activities for the residents of the City that the City may otherwise be required to provide. In or about 2010, MPAC completed a review of the Centre as a result of various businesses operating in the Centre. The Club was caught up in the review of the Centre and was assessed for taxes. The Club cannot afford to pay the arrears in taxes.

Section 110 of the *Municipal Act, 2001* authorizes a municipality to enter into a Municipal Capital Facilities Agreement which in turn will exempt all or part of a Municipal Capital Facility from taxes levied for municipal and school purposes. Section 2(1) of Ontario Regulation 603/06 lists various classes of Municipal Capital Facilities, including a "municipal community centre". Section 6(1)(b) of Ontario Regulation 603/06 requires a municipality to declare a Municipal Capital Facility for public use in order for the taxation exemption to be valid. The City previously utilized these legislative provisions for similar reasons and declared the Essar Centre a "Municipal Capital Facility" last year.

## **ANALYSIS**

The City owns the lands and premises located at 280 Elizabeth Street and operates same as a municipal community centre. Further, the City entered into a lease agreement with the Club for the provision of recreational and gymnastics activities for the public for a portion of the John Rhodes Community Centre. An agreement between the City and the Club is necessary to declare the lands and premises a Municipal Capital Facility for the Club to enjoy the tax exemption status provided under section 110 of the *Municipal Act, 2001*.

Further, a resolution by Council is required, declaring that the John Rhodes Community Centre property is for the purpose of the municipality and is for public use in order to finalize the exemption process pursuant to section 6(1)(b) of Ontario Regulations 603/06.

## **IMPACT**

The financial impact in having the John Rhodes Community Centre exempt from taxes as a Municipal Capital Facility is addressed in a separate report authored by Bill Freiburger, Commissioner of Finance and Treasurer.

## **STRATEGIC PLAN**

Not applicable.

## **RECOMMENDATION**

The agreement that appears on the agenda this evening was drafted in consultation with Nick Apostle, Commissioner of Community Services and Bill Freiburger, Commissioner of Finance and Treasurer. By-law 2013-178 which appears elsewhere on the agenda this evening authorizes an agreement between the City and the Club and is recommended for your

-More-

51m)

2013 10 21  
Page 3

approval. Further, By-law 2013-179 appears elsewhere on the agenda and exempts portions of the John Rhodes Community Centre located at 280 Elizabeth Street from taxation for municipal and school purposes for the lands and Municipal Capital Facilities thereon and is recommended for approval. Finally, it is recommended that Council declare that the John Rhodes Community Centre property located at 280 Elizabeth Street is for the purpose of the Municipality and is for public use.

Respectfully submitted,



Melanie Borowicz-Sibenik  
Assistant City Solicitor

Recommended for approval,



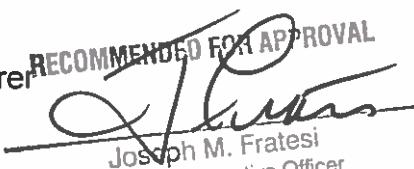
Nuala Kenny  
City Solicitor

MBS/da

c.c. Nick Apostle, Commissioner Community Services

Bill Freiburger, Commissioner of Finance and Treasurer

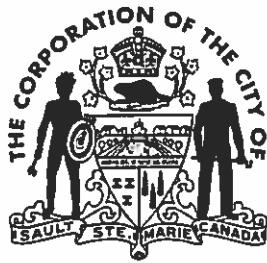
~~RECOMMENDED FOR APPROVAL~~

  
Joseph M. Fratesi  
Chief Administrative Officer

LEGAL\STAFF\COUNCIL REPORTS\2013\MUNICIPAL CAPITAL FACILITIES AGREEMENT JOHN RHODES OCT 21 13.DOC

5(n)

**William Freiburger, CMA**  
Commissioner of Finance  
and Treasurer



**Finance Department**

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: PHYSICIAN RECRUITMENT REQUEST**

**PURPOSE**

This report is in response to a request for an additional \$200,000 in 2013 for physician recruitment.

**BACKGROUND**

At the Council meeting of 2013 01 07, the following resolution was approved under agenda item 6 (8) (a).

Moved by: Councillor S. Butland

Seconded by: Councillor F. Manzo

Resolved that the report of the Manager, Physician Recruitment and Retention be accepted and the recommendation that Council approve only additional incentive payments to physicians to a maximum of \$200,000 for the 2012 Physician Recruitment Program to March 31, 2013 with funding from the Hospital Reserve Fund be approved.

At the Council meeting of 2013 03 04, the following resolution was approved under agenda item 6 (8) (a).

Moved by: Councillor P. Mick

Seconded by: Councillor R. Niro

Resolved that the report of the Sault Ste. Marie Physician Recruitment and Retention Office dated March 2013 concerning the Sault Ste. Marie Physician Recruitment and Retention Activity Report and proposed 2013/2014 budget request to the City in the amount of \$464,850 for the period of April 1, 2013 to March 31, 2014 funded from the Hospital Development Reserve Fund be approved.

—More—

5(n)

Report to Council – Doctor Recruitment Request  
2013 10 21  
Page 2.

## **ANALYSIS**

The Hospital Reserve Fund is the balance of interest revenue remaining from the City's hospital donation.

### Summary

2013 Physician Recruitment: April 1 2013 – March 31 2014	\$ 464,850
Additional 2013 incentive payment to March 31, 2013	136,070
Additional 2013 incentive request to March 31, 2014	200,000
2014 Physician Recruitment: April 1 2014 – March 31, 2015	<u>312,850</u>
Estimated total funding available	<u>\$1,113,770</u>

## **IMPACT**

Based on current estimates and with the approval of the current request for \$200,000, the Hospital Reserve Fund will be depleted by the end of 2014. These estimates will be revised as actual costs are incurred. Council will have to review this program in 2014 and determine how to participate in the physician recruitment process and what level of future support the City may provide.

## **STRATEGIC PLAN**

Not applicable.

## **RECOMMENDATION**

That the report of the Manager, Physician Recruitment and Retention be accepted and that the report of the Commissioner of Finance and Treasurer concerning physician recruitment be received and the recommendation that Council approve the additional incentive payments of \$200,000 for the 2013 Physician Recruitment Program to March 31, 2014 with funding from the Hospital Reserve Fund be approved.

Respectfully submitted,

W. Freiburger, CMA  
Commissioner of Finance and Treasurer

WF/kl

5(n)



## Recruitment Progress Report to City Council

April 1 to October 21, 2013

Recruitment Update			
Service	Contract Status	Office Location	Start Date
Gastroenterologist	Signed	Private Practice	April 2013
Psychiatry	Signed	SAH	May 2013
Psychiatry	Signed	SAH	May 2013
Psychiatry	Signed	SAH	August 2013
Ophthalmology	Signed	TBD	September 2016
Medical Oncology	Signed	ADCP	August 2013
Medical Oncology	Signed	ADCP	July 2013
Family Medicine	Signed	GHC	January 2014
Hospitalist (Family Medicine)	Contract in progress	SAH	September 2014

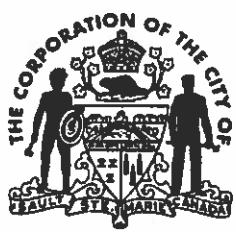
### Community Assessment Visits

We have recently hosted physicians here in Sault Ste. Marie for site visits. These physicians include two Neurologists, an Otolaryngologist, a Geriatrician & an Anaesthetist. Planning is underway for upcoming visits from a Respirologist, a General Internist, a Psychiatrist and Family Medicine physician. There is also continued interest in practicing in Sault Ste. Marie from our Family Medicine residents.

Respectfully submitted,

A handwritten signature in black ink that reads "Christine Pagnucco".

Christine Pagnucco



October 21, 2013

Mayor Debbie Amaroso and  
Members of City Council

## PARKS AND RECREATION MASTER PLAN UPDATE

### PURPOSE

The purpose of this report is to update Council on the progress that has been made on the Parks and Recreation Master Plan.

### BACKGROUND

Subsequent to a report in late 2011 outlining the cost of a consultant to prepare a new Parks and Recreation Master Plan, Council directed staff to undertake the updating of the Plan. The previous plan was developed in 1986. Following the outline that was produced by the consultant, staff has developed a document that provides for the advancement of a Parks and Recreation Master Plan. There was considerable research into what other municipalities' plans contain. The document was reviewed with the Parks and Recreation Advisory Committee at their June 2013 meeting.

### ANALYSIS

This section is not applicable to this report.

### IMPACT

There is no impact to the budget at this time; however it should be noted that there is a substantial cost savings by having staff produce the Master Plan.

### STRATEGIC PLAN

The development of a Parks and Recreation Master Plan is specifically mentioned in the Corporate Strategic Plan - Strategic Direction 3: Enhancing Quality of Life; Objective 3B – Planning for the Future.

### RECOMMENDATION

That the report of the Commissioner of Community Services concerning the Parks and Recreation Master Plan update be received as information.

Respectfully submitted,

Nicholas J. Apostle  
Commissioner Community Services

jb/council/p&r master plan update october

attachment

RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

# Parks & Recreation Master Plan



*John Rowsell Hub Trail @ Fort Creek*

Phase 1- Development Plan  
Summary Document

May 31, 2013

*Prepared by:*  
**Community Services Department**  
**Recreation & Culture Division**

## GOAL ONE:

### A Sustainable Network of Recreational Infrastructure

***The goal and objectives in this section focus on the ability of existing indoor and outdoor recreational facilities to meet the current needs, as well as strategies to address future facility needs in a sustainable fashion. A broad range of City recreation facility types will be assessed, ranging from outdoor and indoor sports complexes and facilities, to Senior Citizen recreation facilities.***

***The sustainable infrastructure of recreational items detailed above should be interpreted as general guidelines for determining facility needs. A full understanding of all factors is required***

#### **Key Objectives of Goal One:**

- a) Provide direction on existing municipal facilities including outdoor sport facilities, future development and redevelopment options with consideration given to demographic/cultural requirements over the life of the plan.
- b) Evaluate the existing inventory of parks, open spaces and recreational facilities based on a shift toward multi-use, multi-purpose experiences.
- c) Strategic direction with respect to parks infrastructure.
- d) Strategic direction with respect to facilities infrastructure.
- e) Recreational opportunities that enable and support unstructured, self-scheduled, multi-ability, and low-cost activities, in addition to local sports and other organized activities.
- f) Assess the merits of strategic partnerships with other recreation facility providers (i.e. school boards, institutions, and community and neighbourhood groups) to maximize benefits to the community.



# GOAL ONE:

## A Sustainable Network of Recreational Infrastructure

### BUILDING BLOCKS

TOPIC AREA		ACTION PLAN	Objective	Term
General	1-1	Utilize the information collected through this Plan, in conjunction with other important factors-including trends, population growth to include age groups, demands, and facility infrastructures to make decisions pertaining to facility upgrades, developments and capital projects.	a, b, c, d, e, f	L
	1-2	Using the data and information collected to forecast future facility requirements, potential partnerships and facility developments including capital projects.	c, d	L
	1-3	Identify multi-use opportunities for parks, buildings, recreation programs, sporting activities and community events.	c, d, e, f	M
	1-4	Develop policies/procedures/guidelines to address requests for facilities/programs that are presently not part of the core services provided by the municipality and identify strategies to address long term need for such requests, should the demand be expressed.	a, b, e, f	M-L
	1-5	Review alternate funding sources for programs, facilities and infrastructure..	a, f	S
	1-6	Review process for capital project approval and the allocation of funds from Reserve accounts.	a, c, d, f	M
Outdoor Facilities	1-7	Create a comprehensive inventory of City parks, playground equipment and sports fields.	b	S
	1-8	Develop a playground replacement policy.	c	S
	1-9	Update the corporate GIS system with City Parks and equipment inventory.	b	S
Indoor Facilities	1-10	Create a comprehensive inventory of City indoor recreation facilities including equipment.	b	M
	1-11	Examine facility usage, attendance and bookings in relation to available booking time.	a, e	M
	1-12	Review leisure programming provided by the City of Sault Ste. Marie to include attendance, community needs and facility availability.	a, e, f	M
Partnerships	1-13	Review, identify and define existing partnerships as they relate to recreational facilities (indoor and outdoor)	f	M
	1-14	Explore and develop new strategic partnerships as they relate to expansion of community recreational infrastructure and programs.	f	L
Community Input	1-15	Survey community organizations and stakeholders using City of Sault Ste. Marie facilities to determine current and future needs.	a, f	M
	1-16	Review municipal fiscal directions as it relates to facility operation.	a, c, d	M
	1-17	Define and list parks and recreation infrastructure initiatives identified as a result of community feedback, facility assessments and future trends.	a, c, d,	L

## GOAL TWO: A Leader In Service Excellence

**Service excellence is a priority for the municipality of Sault Ste. Marie. Local government is viewed as the 'frontline' service provider with a vision that is forward thinking, transparent, responsive to community needs, and makes a difference in addressing community issues.**

**The City's recreation service areas must be flexible and respond not only to the ongoing strategic and operational requirements of their respective mandates but be able to free up limited resources to address pressing and emerging issues.**

### **Key Objectives of Goal Two:**

- a) Evaluate our current delivery system to ensure best practices and partnerships are developed to provide quality and affordable programs.
- b) Strategic decisions with respect to recreation services.
- c) Review procedures to ensure long-term financial sustainability through the fiscally responsible and efficient management of resources.
- d) Review departmental policies and procedures to define roles and responsibilities of key City departments in the delivery and administration of parks and recreation services.
- e) Support accessible and inclusive opportunities to participate in parks and recreation activities, programs and services for all residents, regardless of age, gender, physical ability, ethnic origin, and economic means.
- f) Evaluate policies, procedures and by-laws to ensure relevance.
- g) An approach which engages and consults the community will be implemented.



## GOAL TWO:

### A Leader In Service Excellence

#### BUILDING BLOCKS

TOPIC AREA		ACTION PLAN	Objective	Term
Service Provision Excellence	2-1	The Community Services Department (CSD) & Public Works and Transportation Department (PWT), Parks Division will review customer service practices, policies and procedures and common operating procedures.	a, c, d, f	M
	2-2	Engage the community for comments and feedback on City Recreation and Parks services, programs and facilities through surveys, organization consultation and a community open house event.	g	M
	2-3	The CSD & PWT Parks Division will assess and review true costs for providing programs and services to include each department's roles within provisions of services.	a, c	M
	2-4	Develop consistent standards of customer service delivery and standard procedures, policies and practices.	a, d, e	L
Partnerships	2-5	Develop a partnership framework to address the development of strategic partnerships and enable the departments to respond to unsolicited proposals and special requests received from community organizations and private service providers.	a, f, g	L
	2-6	Seek opportunities to establish and foster relationships with non-municipal facility and service providers such as School Boards, Algoma University, and Sault College, YMCA etc. that support this Master Plan and that are in the community's best interest.	a, b, e, g	L
	2-7	Identify duplication of community recreation services and where appropriate work together with like-minded service providers in order to maximize limited resources.	a, e, g	L
Inclusive Opportunities	2-8	Consult with the Accessibility Advisory Committee and residents with disabilities to look for opportunities to better service the disabled population in provision of recreation and parks programs and services.	e, f, g	M
	2-9	Continue to be an active member on the City's Accessibility Advisory Committee and participate in updating and implementing the City's Accessibility Plan.	e	M
	2-10	Assess, annually the City's administration of the Canadian Tire Jump Start Program and the community's response for assistance for participation in sport.	a, b, e	M
	2-11	Review the demand for leisure services for the aging population, taking into consideration changing leisure interests, a projected increased lifespan for Canadians, and financial capabilities.	a, b, c, e, g	M

## GOAL THREE:

### Enriching Our Lives

**Community health and wellness is an important value. The enjoyment of this value comes from regular participation in recreation activities.**

**It is important to remember that the City of Sault Ste. Marie Parks and Recreation Master Plan cannot be all things to all people. Community groups often bring capacity, passion, technical skills, and varied funding capabilities.**

#### **Key Objectives of Goal Three:**

- a) Assess community and neighbourhood strengths, weaknesses, opportunities and challenges to the delivery of parks, recreation and leisure services.
- b) Determine if the current mix of services and programs (public, private and not-for-profit) available to residents of Sault Ste. Marie is balanced, accessible and appropriately addresses the current and future needs of the residents of this community and our many visitors.
- c) Determine where the City should enhance or curtail services, programming and facilities in areas such as, but not limited to the following: children, youth, seniors, and people at risk, community engagement, special needs, direct programming, facility allocation and partnerships.
- d) Proactive strategies that accommodate the unique and growing parks and recreation needs created by residential intensification and a growing emphasis on walkability.
- e) Strategic directions with respect to enriching the lives of community members.



## **GOAL THREE:**

### **Enriching Our Lives**

### **BUILDING BLOCKS**

**The City of Sault Ste. Marie Parks and Recreation Master Plan is being developed internally. The initial steps and process are detailed in this document and classified as the "Building Blocks". The research, data, and surveys produced from the action plans will be formulated. It will guide direction and decisions, assist with projections and assist to define the City of Sault Ste. Marie's direction reflective of current realities and the changing needs of the community.**

TOPIC AREA		ACTION PLAN	Objective	Term
Neighbourhood	3-1	Review and assess neighborhood demographics, green space and access to recreation facilities in neighborhoods.	a, b, e	S
	3-2	Engage the community through surveys and meetings with organizations.	a, b	M
	3-3	Review attendance and participation numbers at City facilities and identify peak usage, down times and key interests.	a, b, c	M
	3-4	Host a community open house for comments and feedback on the building blocks of the Sault Ste. Marie Parks and Recreation Master Plan.	a, b, c, d, e	M
Organizations/Community Groups	3-5	Invite feedback from groups, leagues and organizations booking and utilizing City facilities for their leisure pursuits.	a, b, c, d, e	M
	3-6	Research/determine performance measures for various programs and facilities.	b, d	S
	3-7	Review performance measures identified in 3-6 from the last 5 years and identify trends.	a, b, c , d	S
Program Review	3-8	Review direct leisure and recreation programming provided by and operated by the City of Sault Ste. Marie.	b, c, e	M
	3-9	Review criteria for the delivery of recreation programs	b, c, e	M
	3-10	A review of volunteers needed for the delivery of City operated programs, community operated sports leagues and the potential of enhancement of their roles within our facilities.	b, d	M-L

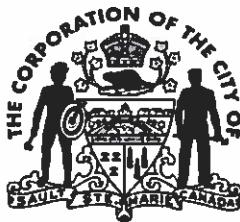
5(0)



5(P)

Jerry D. Dolcetti, RPP  
Commissioner

Madison Zuppa, MES  
Environmental Initiative Coordinator



ENGINEERING & PLANNING DEPARTMENT

Engineering & Construction Division

Tel: (705) 759-5378  
Fax: (705) 541-7165

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: Green Committee Supports "Waste Reduction Week"**

### PURPOSE

The purpose of this report is to inform Mayor and Council of Waste Reduction Week occurring between October 21<sup>st</sup> and 27<sup>th</sup>, 2013.

### BACKGROUND

The Green Committee is proud to support "Waste Reduction Week", which will help eliminate unnecessary and excess waste throughout the community. This goal of the program is to educate City staff and the public about how to reduce their waste generation through the 3R's (reduce, reuse, recycle), and how to properly dispose of household and hazardous waste. Promoting "Waste Reduction Week" may reduce stress on our local landfills, methane emissions, and strain on our natural resources.

This initiative provides the City with an opportunity to be a leader in the community and complements existing efforts including the bi-weekly leaf and yard collection; household special waste disposal; and electronics recycling. City staff would like to remind citizens that post-Halloween pumpkin waste can be placed curbside *beside* the leaf and yard waste for collection until the end of November.

Our campaign will utilize promotional materials, including educational emails, a display in the Civic Centre lobby with an electronics drop-off point for City staff. Each employee that drops off an electronic in the lobby of the Civic Centre will receive a free reusable lunch bag to further reduce their waste production. Waste Reduction Week calls attention to October 26<sup>th</sup>, 2013, the closing date for the Household Special Waste Facility. For more information about visiting drop-off locations, please check the City website for collection schedule, hours of operation, and acceptable items.

The City hopes to encourage other community organizations to create their own projects and programs because we all have a responsibility in making Sault Ste. Marie a greener and cleaner community to live in.

### ANALYSIS

Images and information for this program were provided by the Municipal Waste Reduction Week Toolkit and is available online at [www.wrwcanada.com](http://www.wrwcanada.com).

2013 10 21

5(P)

## IMPACT

There is no budgetary impact.

## STRATEGIC PLAN

The Corporate Strategic Plan contains numerous references to environmental awareness; however, Waste Reduction Week is not included.

## RECOMMENDATION

That the report of the Environmental Special Projects Intern be received as information.

Respectfully submitted,



---

Sarah Muncaster  
Environmental Special Project Intern

Recommended for Approval:



---

Jerry D. Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

\CITYDATA\Departments\cityhall\ENG&Planning\Data\engcondiv\ENGINEERING DATA\ZUPPA\B-07-08 Environmental Initiatives Committee (Resolutions)\B-07-08 Council Report - 2013-10-21 (Waste Reduction Week).doc

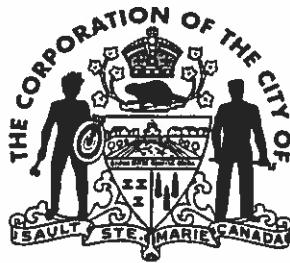


RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

5(g)

Jerry D. Dolcetti, RPP  
Commissioner

Carl Rumiel, P. Eng  
Design & Construction Engineer



ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

2013 10 21

File: B-97-09

Mayor Debbie Amaroso  
and Members of Council

**Re: RESTORATION OF LAWNS AND BOULEVARDS ON CAPITAL CONSTRUCTION  
PROJECTS**

**PURPOSE**

The purpose of this report is to address the following resolution passed at the 2013 08 12 meeting:

Whereas the present policy concerning the restoration of lawns and boulevards by the City, City hired contractors and various utility companies would appear to be less than ideal,

Now Therefore Be it Resolved that appropriate staff provide a report outlining the present policy and possible recommendations to improve the timeliness, practicality, economics and effectiveness of the present policy.

**BACKGROUND**

In recent years, the City and its contractors have had difficulty restoring front yards and boulevards to an acceptable condition. On some reconstruction projects the City has come back several years after final inspection to replace the lawns that were replaced due to construction. Since residents sometimes do not contact the City until after the warranty period has expired, we have spent a considerable amount of money in redoing these lawns years after construction has been completed.

**ANALYSIS**

In an attempt to increase the success of lawn restoration, the City has increased the depth of topsoil that is specified on reconstruction projects as well as implemented a topsoil testing program. In 2013, we began sending topsoil samples to a laboratory at Lakehead University where it is tested for acidity, Nitrogen, Phosphorus, Potassium, Calcium, Magnesium, and micro-nutrients including iron, zinc, boron, sulphur, and molybdenum. Acceptance or rejection of topsoil on projects is based on the soil analysis report received from Lakehead. We are hopeful that we will see better results as a result of this testing procedure.

Further, within our contracts, contractors are required to water and care for lawns for a period of 30 days after it is placed. After that 30 day period, care of the lawn is turned over to the homeowner. Some homeowners provide different levels of care for their lawns which sometimes results in varying levels of success in growing grass.

Residents will be reminded that it is imperative that they do their part in ensuring their lawn, including the City portion, is watered and maintained. The City will ensure that final inspections are thorough and lawns are healthy and thriving prior to final acceptance.

#### **IMPACT**

There is a nominal increase in cost to the City given the increased depth of topsoil and laboratory fees. This is covered under the capital works budget.

#### **STRATEGIC PLAN**

Since this work is related to road construction, it is linked to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

#### **RECOMMENDATION**

It is recommended that Council accept this report as information and the City continue to ensure that specifications for topsoil and sod are strictly adhered to on City construction projects as well continue the testing program started in 2013 and follow the recommendations that are sent back to us from our experts at Lakehead University.

Respectfully submitted,



Carl Rumiel, P. Eng.  
Design & Construction Engineer

Recommended for Approval:



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

CR/bb



RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

5(r)

Jerry Dolcetti, RPP  
Commissioner

Don Elliott, P. Eng.  
Director of Engineering Services



Engineering & Planning  
Department

2013 10 21  
Our File: B-08-02 (MIII)

Mayor Debbie Amaroso and  
Members of City Council

## RE: MIII FUNDING APPLICATION – SECOND LINE WIDENING PHASE II

### PURPOSE

The purpose of this report is to obtain Council's endorsement for a funding application for the second phase of the widening of Second Line, east of Pine Street.

### BACKGROUND

In 2013, the City was advised that the connecting link program had been cancelled. Under this program, for many decades, the Ministry of Transportation provided 75% capital funding for reconstruction and resurfacing arterials designated as Connecting Links for the purposes of moving provincial traffic through the City. This is in recognition of the fact that our City cannot be by-passed, particularly given the connection to the US Interstate system located in our downtown. The province has been sent at least two letters from Mayor Amaroso requesting this funding be replaced, as it is a financial hardship for the City.

Staff understands that former connecting link capital projects are eligible under the Municipal Infrastructure Investment Initiative fund (MIII). The Province has announced another \$100M funding under the MIII program. A maximum of 90% of total costs can be requested, or \$2M, whichever is lower.

### ANALYSIS

The Engineering Division is seeking Council's endorsement to submit an Expression of Interest by the November 1<sup>st</sup> deadline to fund the reconstruction and widening of the second phase of Second Line from Pine Street to the bottom of the hill. If the Expression of Interest is approved, we would be shortlisted to complete the full application later in 2013 or early 2014. The predesign and environmental assessment work is complete, which ensures construction can be completed by the December 31, 2015 deadline, including the surface lift of asphalt. One of the reasons this project was originally planned for 2014 was to provide final connection of the Pine Street extension to the sanitary sewer system. Development cannot proceed on Pine until the sanitary sewer is extended down the hill. This sewer is also the preferred outlet for the sanitary service to the new secondary school.

It is noted that the other urgent priority for former connecting links is the resurfacing of Great Northern Road between Second and Third Line. Without assistance from MTO, this project will have to be blended in with the capital works plan, possibly resulting in the deferral of another project.

The Expression of Interest requires a resolution as worded below. Staff is confident that our asset management plan will be well advanced by December 31<sup>st</sup>, 2013.

### **IMPACT**

The pre-design estimate for this phase is \$3.15M. If the application is successful, the maximum grant is \$2M, leaving the City share at \$1.15M. The sanitary surcharge would cover \$223,000 leaving \$927,000. Allowances for the City's share of connecting links have been included in the 5 year forecast to 2015. The remaining City's share of this project could be covered by the unused 2013 and the 2014 connecting link allowances which total \$1,349,000. In short, the intention would be to assign this capital funding to cover the City's share of the costs.

### **STRATEGIC PLAN**

This is linked to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

### **RECOMMENDATION**

It is recommended that Council endorse an MIII application for the second phase of the widening of Second Line from Pine Street east to the bottom of the hill, and that:

- the information in the Expression of Interest is factually accurate; and,
- the City will have, by December 31, 2013, a comprehensive asset management plan that includes all of the information and analysis described in *Building Together: Guide for Municipal Asset Management Plans*; and,
- the comprehensive asset management plan will be publicly available, including online by May 30, 2014, and,
- the project put forward in this application will be completed by December 31, 2015.

Respectfully submitted,

Don J. Elliott, P. Eng.  
Director of Engineering Services

Recommended for approval,

Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

DJE/bb

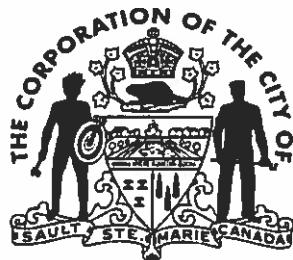
RECOMMENDED FOR APPROVAL

Joseph M. Fratesi  
Chief Administrative Officer

5(S)

Jerry D. Dolcetti, RPP  
Commissioner

Carl Rumiel, P. Eng  
Design & Construction Engineer



ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

2013 10 21

Our File: Pedestrian Bridge P1-40

Mayor Debbie Amaroso and  
Members of City Council

**RE: PEDESTRIAN BRIDGE No. 1 REPLACEMENT – OVER CLARK CREEK BETWEEN  
DRAKE AND GRAVELLE STREETS**

**PURPOSE**

The purpose of this report is to obtain approval to award replacement of the above-mentioned bridge to Phoenix Group 2011.

**BACKGROUND**

Quotations were received from three steel fabricators on Friday, October 11th.

**ANALYSIS**

A total of three (3) quotations were received and are summarized on the attached report from Tulloch Engineering Inc. The lowest bidder, CDI was found to contain three (3) fatal errors and is invalid. The second low bidder of \$58,606.00 (excluding HST) was received from Phoenix Group 2011.

**IMPACT**

When allowances for engineering and work to be completed by Public Works and Transportation are added, it is anticipated that the total cost to the City will be \$80,000. At the meeting of 2013 05 13, Council approved \$200,000 for Capital Improvements on four bridges, including this one. This work will bring that to \$220,000 although there are sufficient funds in the 2013 Sewer/ Bridge reserve and the Miscellaneous Construction reserve to cover this overrun.

**STRATEGIC PLAN**

The maintenance of bridges is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

**RECOMMENDATION**

It is recommended that the City retain Phoenix Group 2011 to supply and install the pedestrian bridge over the Clark Creek between Drake and Gravelle Streets.

By-law 2013-184 authorizing execution of the Contract has been placed on the Agenda for your consideration.

Respectfully submitted,



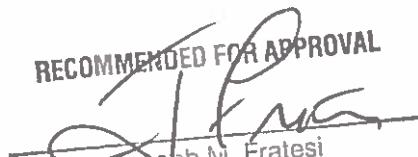
Carl Rumiel, P. Eng.  
Design & Construction Engineer

Recommended for approval,



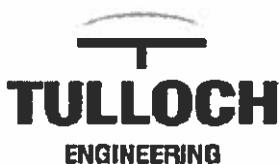
Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

CR/bb  
Encl.



RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

57(s)



71 Black Road  
Unit 8  
Sault Ste. Marie, ON  
P6B 0A3

T. 705 949.1457  
F. 705 949.9606  
TF. 866 806.6602  
[saultstmarie@TULLOCH.ca](mailto:saultstmarie@TULLOCH.ca)  
[WWW.TULLOCH.ca](http://WWW.TULLOCH.ca)

October 15, 2013  
13-1058

Mr. Carl Rumiel  
Design and Construction Engineer  
The Corporation of the City of Sault Ste. Marie  
99 Foster Drive, P.O. Box 580  
Sault Ste. Marie, ON  
P6A 5N1

**Re: RFQ Submission Results  
Pedestrian Bridge P1 Over Clark Creek**

Dear Mr. Rumiel:

The contract for replacing Pedestrian Bridge P1 (Over Clark Creek) consisted of supplying all labour, materials and equipment necessary to fabricate and install a new, 18.422m long, single span steel bridge, complete with preservative treated deck, and integral steel guards. Also included in the scope of work was the removal of existing base plates, remedial repairs to the existing concrete abutments (as required) and installation of new concrete caps at each abutment.

All certified Steel Fabrication shops in Sault Ste. Marie, whom Tulloch felt were capable of successfully executing this project were invited to receive an RFQ package. A total of seven (7) fabrication shops were invited, and six (6) picked up RFQ packages. Two (2) addendums were issued during the quotation process.

We have reviewed the quotations received in our office on Friday, October 11, 2013 for the above noted project and present herewith our RFQ Report.

#### **1.0 Summary of Quotations**

A total of three (3) Quotations were received in our office prior to the 3:00 pm deadline on October 11, 2013. The quotations were opened in Tulloch's office at 3:15 pm, and recorded. The quotation opening was available to the bidders, but none were in attendance.

The following were the results of the submitted Total Quotation Values, exclusive of HST, in ascending order of quotation price:

CDI	\$39,500.00 + HST
Phoenix Group 2011	\$58,606.00 + HST
Soo Foundry & Machine	\$69,463.06 + HST

## 2.0 Review of Quotations Received

The quotations were reviewed in detail to ensure that all quotation submission requirements were complied with as stipulated in the Instruction to Bidders, Supplementary General Conditions and the Quotation Submission Form. The following specific comments are noted:

1. All three Quotations were signed.
2. The Instructions to Bidders and the Quotation Submission Form both required the quotation, and all bid submission forms to be sealed. Phoenix Group 2011 sealed all pages of their submission, while CDI and Soo Foundry and Machine did not seal any portion of their submission.
3. The Quotations were checked for mathematical errors and omissions. As the RFQ requested a lump sum price, there were no opportunities for mathematical errors with regards to the quoted price.
4. The Supplementary General Conditions indicated that all quotations were to be accompanied by a Bid Security in the form of a certified cheque equal to 5% of the total quotation price. CDI did not include a certified cheque with their submission. Phoenix Group 2011 included a certified cheque, equal to 5% of their quotation value. Soo Foundry and Machine submitted a certified cheque equal to 4.68% of their quotation value.
5. The Quotation Submission Form required bidders to acknowledge any Addenda received during the RFQ period. All those who accepted RFQ packages were required to provide a fax number or email address through which all addenda would be issued. Phoenix Group 2011 acknowledged receipt of Addendum No.'s 1 & 2 by signing the addendum and returning through email. Soo Foundry & Machine indicated on their Quotation Submission form that they received Addendum No.'s 1 & 2, although they did not return verification of receiving the addendums at the time of issue. Tulloch has record of sent email indicating that Addendum No.'s 1 & 2 were issued to CDI, however they did not verify receipt of the addendums at the time of issue, or on the Quotation Submission Form.
6. The Bidders were required to submit Appendices "A" to "C" which outline the bidders' related work experience, proposed sub-contractors and proposed sub-contractor's related experience. Both CDI and Phoenix Group 2011 completed appendices "A" to "C" as required. Soo Foundry and Machine did not complete Appendix "C" (sub-contractors related experience).

## 3.0 Conclusion

We have confidence that all parties who submitted a quotation could carry out the work in an acceptable fashion and in accordance with the required timeline. The RFQ documents have a privilege clause for award of the contract; however, we recommend that The Corporation of the City of Sault Ste. Marie consult legal counsel for advice if required, prior to awarding a contract for this work.

The low bidder, CDI, had three (3) "fatal errors" in their quotation submission, and in keeping with fair practices for public procurement, we recommend that their quotation be disqualified. The next lowest bidder was Phoenix Group 2011. The quotation submitted by Phoenix Group 2011 was fully compliant.

Once you have reviewed the tender submissions and made a decision, please contact us so that we might begin to finalize a contract and establish a work schedule with the successful bidder.

5(s)

Should you have any questions, or require clarification to any aspect of this project, please feel free to contact the undersigned at your convenience.

Yours truly,

TULLOCH Engineering Inc.



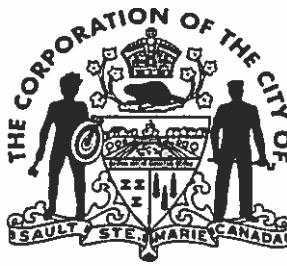
**Dan Moody, A.Sc.T.**  
Structural Designer

DM/dm

K:\2013\Engineering\13-1058 Ped Bridge P1 - Clark Creek\Admin and Corresp\13-1058 Ped Bridge No.1 RFQ Report Oct 15, 2013.docx

Jerry D. Dolcetti, RPP  
Commissioner

Carl Rumiel, P. Eng  
Design & Construction Engineer



ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: CONTRACT 2013-1E  
QUEEN STREET EAST RECONSTRUCTION – REVISION TO CONTRACT LIMITS**

**PURPOSE**

The purpose of this report is to inform Council of the current state of the reconstruction of Queen Street East (Contract 2013-1E).

**BACKGROUND**

As Council is aware, the above-named contract was awarded at the Council meeting of 2013 04 22 to 1531161 Ontario Inc. (o/a Boyer Construction).

Due to several delays, the Contractor will not be able to complete the project. In part the delays were attributed to completing watermain disinfection tests and the lack of productivity and performance by the Contractor. The Contractor has made a request in writing to reduce the limits of the project back approximately 150m to stop at Riverview Avenue instead of Pine Street. He has also requested an extension to the completion date which is being reviewed by the Engineering Department and our consultant, AECOM. The following is the course of action we will be taking:

- 1) The contract limits will be pulled back approximately 150m to the west due to time constraints. This work (sewers, water, road, sidewalk, etc.) will be removed from the current contract and carried over to the next phase of the Queen Street Improvements scheduled for 2014.
- 2) There will be liquidated damages levied against the Contractor for lack of production and performance.
- 3) If the cost for this work ends up being more to defer it to the next contract, the City will recover these costs through provisions set out in the General Conditions of the contract with Boyer Construction.
- 4) The completion date to finish the revised contract limits will be revised appropriately to account for the change in the contract limits as well as the portion of delays the Contractor experienced that were out of his care and control.
- 5) Contract work for 2013 will be completed before winter shut down. This includes sewers, watermains, asphalt paving, and sidewalk within the new contract limits.
- 6) While the intention is to restore all properties to their preconstruction condition this year, some work such as paving of driveways and landscaping may need to be completed in the spring. If this is the case, driveways, walkways and yards will be restored to an acceptable condition for winter (i.e. temporary gravel driveways and walkways).

7) A Public Notice will be delivered to all residents affected by this change.

The removal of this portion of the contract represents approximately \$950,000 being removed from this year's work. The Contractor is currently working towards completion up to the new limits.

#### ANALYSIS

The City and AECOM are currently negotiating with the Contractor as to when the official completion date will be. It is anticipated that there will be significant liquidated damages owed to the City. We will treat the situation in the same manner as we have on past contracts.

#### IMPACT

The Contractor will lose approximately \$950,000 in construction value which will be carried over to 2014. The Contractor will also pay the Corporation \$1,000 per calendar day for every day that they are working past the revised completion date, which will be determined through negotiations between the City, AECOM and the Contractor.

#### STRATEGIC PLAN

Reconstruction of Queen Street East road structure, surface and underground services partially fulfills Objective 1B – Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

#### RECOMMENDATION

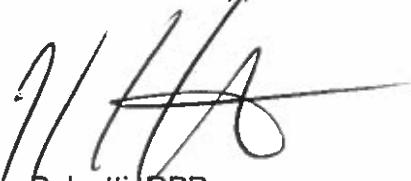
It is recommended that Council accept this report as information. A report will be brought to Council later this year to amend the current contract with Boyer Construction. Further, a report will be brought to Council in the spring of 2014 authorizing execution of a contract for the next phase of the project. The next phase will include the resurfacing of Queen Street from Pine Street to Gravelle Street and will also include the last 150m of the 2013 work outlined in this report.

Respectfully submitted,



Carl Rumiell, P. Eng.  
Design and Construction Engineer

Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

CR/cr

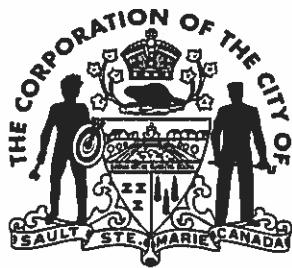
RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

Jerry Dolcetti, RPP  
Commissioner

Don Elliott, P. Eng.  
Director of Engineering Services



ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

2013 10 21

File: 4.140.1, Bridges 12, 13, 14 and 15

Mayor Debbie Amaro and  
Members of City Council

**RE: SINGLE LANE BRIDGE REHABILITATION – FOUR SHARED BRIDGES WITH PRINCE – ENVIRONMENTAL ASSESSMENT NOTICE OF COMPLETION**

**PURPOSE**

The purpose of the report is to advise Council that the two environmental assessments for the replacement of the four single lane bridges we share with Prince Township have been completed.

**BACKGROUND**

At the 2012 05 14 meeting, Council entered into a joint agreement with the Township of Prince and M. R. Wright Associates (now Tulloch Engineering), for the pre-engineering and environmental assessments for the replacement of the four (4) single lane bridges we share on our common boundary roads. Two bridges are on Base Line and two are on Town Line Road.

**ANALYSIS**

A Class B Environmental Assessment was completed for each pair of bridges on Base Line Road and on Town Line Road. The preferred alternative for all four bridges is the construction of new two lane structures. At this time, a Notice of Completion will be published identifying the preferred alternative. There is a 30 day period after publication of the Notice of Completion during which an individual or agency can request a Part II Order for a full environmental assessment.

**IMPACT**

There is no additional budgetary impact for a notice of completion.

**STRATEGIC PLAN**

Bridge rehabilitation/replacement is linked to the Transportation Network Improvements objective under the Developing Solid Infrastructure strategic direction.

5(u)

2013 10 21  
Page 2

## RECOMMENDATION

The Engineering Department recommends that the preferred alternative developed in the Environmental Assessments of replacement of the four single lane bridges shared with Prince, be accepted as information.

Respectfully submitted,



Don Elliott, P. Eng.  
Director, Engineering Services

Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner  
Engineering & Planning Department

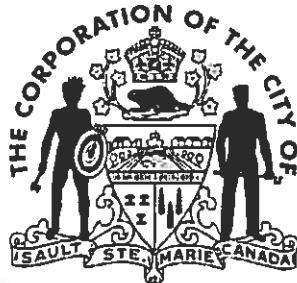


RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

NUALA KENNY  
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK  
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO  
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

File No. P1.1(1)

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: RENTAL HOUSING COMMUNITY IMPROVEMENT PLAN – BY-LAW 2013-168**

**PURPOSE**

The purpose of this report is to advise Council of an appeal that has been filed regarding Planning By-law 2013-168. An appeal has been filed by Mr. Mark Brown and was received in the Clerk's Office on Friday September 27, 2013. A copy of the appeal can be viewed in the Legal Department.

Under provisions of the *Planning Act*, R.S.O. 1990 the Legal Department has sent a package of material to the Ontario Municipal Board (OMB) and in due course the OMB will set a hearing date for the appeal if the board decides that the issues raised in the appeal warrant a hearing.

**BACKGROUND**

City Council passed By-law 2013-168 on September 9, 2013. The purpose of By-law 2013-168 is to implement the Rental Housing Community Improvement Plan.

As required by the Planning Act notice was sent to the Ministry of Municipal Affairs and Housing.

**ANALYSIS**

The appeal may be viewed in the Legal Department.

-more-

5(v)

## IMPACT

The appeal will be argued by in-house staff. As such the financial impact is nominal.

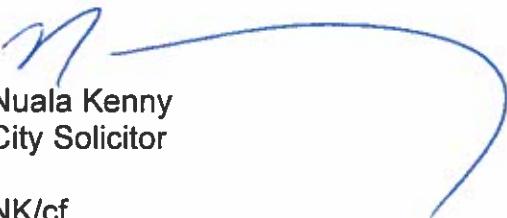
## STRATEGIC PLAN

Not applicable.

## RECOMMENDATION

It is recommended that Council accept this report as information.

Respectfully submitted,

  
Nuala Kenny  
City Solicitor

NK/cf

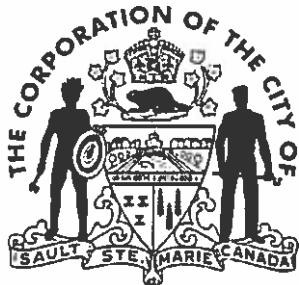
  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

5(w)

NUALA KENNY  
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK  
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO  
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

FILE NO.: LE 117

2013 10 21

Mayor Debbie Amaroso  
and Members of City Council

**RE: 12 COTTAGE LANE – LICENCE AGREEMENT**

**PURPOSE**

The purpose of this report is to seek Council's approval for a Licence to Occupy City Property Agreement (the "Licence Agreement") between the City and John Hutzan and Fiorella Hutzan (the "Licencees") to permit the ongoing occupation and maintenance of various Structures and a Retaining Wall on City property located in front of 12 Cottage Lane.

**BACKGROUND**

The Licencees are the registered owners of lands known municipally as 12 Cottage Lane (the "Licencees' Lands"). The City is the owner of lands located in front of the Licencees' Lands, namely a sixty six (66') foot right of way between the Licencees' Lands and the shoreline.

The Licencees made an application to the Sault Ste. Marie Region Conservation Authority (the "SSMRCA") for permission to repair a ninety (90') foot Retaining Wall located in front of the Licencees' Lands. Given that their search revealed that the Retaining Wall is located on City property, the SSMRCA directed the Licencees to the City. The Licencees thereafter contacted the City and it was confirmed that the ninety (90') foot Retaining Wall was actually constructed on and had occupied the City Property for many years. The fact that this Retaining Wall occupied City property was unbeknownst to the Licencees and most likely, the previous owners of 12 Cottage Lane. The Retaining Wall is now in a debilitating state and requires repairs.

-more-

In discussions with the City's Public Works and Transportation Department and Building Department, it was confirmed that the City did not construct nor has it maintained the Retaining Wall. The City also does not maintain the City property located in front of 12 Cottage Lane. Further, it was confirmed that the City does not require the Retaining Wall, and that the presence of same does not impact the City.

On the other hand, the Retaining Wall is important to the Licencees from a shoreline erosion perspective. Further, the Retaining Wall is in significant need of repairs. The Licencees are prepared to undertake same and complete all necessary maintenance on a go forward basis.

It further appears from an aerial photo that contains the property boundary fabric for this area that portions of the Licencees' Structures (ie. the residence and a shed) may be located on City Property. Again, it has been confirmed with the City's Public Works and Transportation Department that the presence of the Structures does not impact the City.

## **ANALYSIS**

The proposed Licence Agreement confirms that the Licencees may maintain the Structures and Retaining Wall on the City Property in the position they now stand subject to the terms of the Licence Agreement. The Licence Agreement confirms that it is the Licencees' responsibility to install, repair, inspect and maintain the Retaining Wall and Structures located on City property. The Licence Agreement contains indemnification clauses, such that the Licencees shall be responsible for all costs, expenses and liabilities that in any way result from the Structures and Retaining Wall. The Licence Agreement requires the Licencees to maintain insurance during the term of this Licence Agreement. Further, the Licence Agreement contains a provision that permits the City to remove any portion or the entirety of the Retaining Wall if, at the sole discretion of the City, access to any portion of the City property is required to same.

The Licence Agreement further confirms that the Licencees have the responsibility to ensure that it has complied with all by-laws, laws, rules and regulations of any nature or kind respecting the installation, use, repair and maintenance of the Retaining Wall and Structures.

## **IMPACT**

There is no significant financial impact with this Licence Agreement.

## **STRATEGIC PLAN**

Not applicable.

5(w)

2013 10 21

Page 3

## RECOMMENDATION

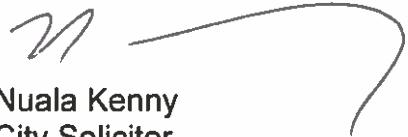
By-law 2013-180 which appears elsewhere on the agenda authorizes a Licence to Occupy City Property Agreement between the City, John Hutzan and Fiorella Hutzan and is recommended for approval.

Respectfully submitted,



Melanie Borowicz-Sibenik  
Assistant City Solicitor  
MBS/cf

Recommended for approval,



Nuala Kenny  
City Solicitor

LEGAL\STAFF\COUNCIL REPORTS\2013\Hutzan agreement Oct21.13



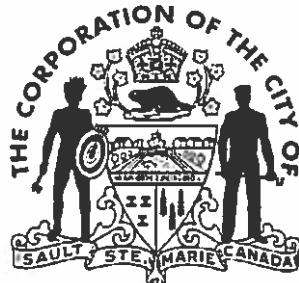
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

57(x)

NUALA KENNY  
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK  
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO  
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

FILE NO.: L1

2013 10 21

Mayor Debbie Amaroso  
and Members of City Council

**RE: WATERWAYS JURISDICTION**

**PURPOSE**

The purpose of this report is to provide Council with information regarding jurisdiction over waterways within the Province.

**BACKGROUND**

Following the heavy rain event of September 9<sup>th</sup> and 10<sup>th</sup>, a question has arisen regarding which governmental agency has jurisdiction over waterways within the Province. Water resources are managed by all three levels of government, Federal, Provincial and Municipal as well as Conservation Authorities.

**ANALYSIS**

Municipalities are responsible to deliver safe and reliable water supplies. There is also provision to protect water sources under the *Planning Act* and *Safe Drinking Water Act*. The Federal Government manages fisheries and navigation on waterways. The *Constitution Act* granted provinces rights to manage waters contained within their boundaries on a day to day basis. The Province is responsible to manage water levels and flow regulation as well as flooding, erosion and dam instability. Under the Ministry of Natural Resources the Province operates the Surface Water Monitoring Centre. This Centre collects, monitors and analyzes water flows, levels and climate data. It predicts and calculates potential hazards throughout the province. This allows the Centre to provide flood forecasting and warning capabilities. MNR works closely with Conservation Authorities in the Province. The Conservation

-more-

5(x)

2013 10 21

Page 2

Authority's mandate is to implement and manage Provincial regulations dealing with wetlands and alterations to shorelines and watercourses for the benefit of both the Province and the Municipality. Conservation Authority also monitors flow and water levels. The monitoring assists the Conservation Authority in issuing flood warnings.

No government agency has the mandate to clear debris from a river. If the City believes debris may damage City infrastructure the City would be required to obtain a permit from the SSMRCA and possibly MNR to alter the watercourse by removing the debris. Other agencies would be required to follow the same process. Where the river flows through First Nation lands the First Nation has jurisdiction over the watercourse.

## **IMPACT**

There is no significant financial impact associated with this matter.

## **STRATEGIC PLAN**

Not applicable.

## **RECOMMENDATION**

This report is provided for the information of Council.

Respectfully submitted,

  
Nuala Kenny  
City Solicitor  
NK/cf

  
RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

5(y)

**Susan Hamilton Beach P. Eng.**  
Deputy Commissioner



**Public Works and  
Transportation Department**

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: AMENDMENTS TO BY-LAW 77-200  
TRAFFIC BY-LAW**

### **PURPOSE**

The purpose of this report is to seek Council's approval of recommended amendments to the Traffic By-law in order to ensure the by-law reflects the current signage, conditions in the field and previously approved changes.

### **BACKGROUND**

The Traffic Division of the Public Works and Transportation Department is in the third year of the review of the Traffic By-law (No. 77-200). One of the goals of this review is to ensure the by-law properly reflects the conditions in the field. Attachment No. 1 includes a listing of the recommended inclusions and/or amendments to the by-law and is in the order of the affected by-law schedule.

### **ANALYSIS**

As noted above, the Traffic Division's review of this by-law is ongoing. These amendments are as a result of the following:

- new subdivision development (ie. placement of appropriate regulatory signs at newly constructed intersections – Windsor Farms, Fox Run, etc.);
- new City built roadways and signalized intersections (ie. Pine Street and Black Road at Second Line);
- previous school closures;
- existing conditions and signage;
- previously approved roadway or parking amendments.

### **IMPACT**

There is no budget impact due the proposed changes to the by-law.

5(y)

2013 10 21  
Page 2

## STRATEGIC PLAN

The recommendations of this study are not linked to any activity of the Corporate Strategic Plan.

## RECOMMENDATION

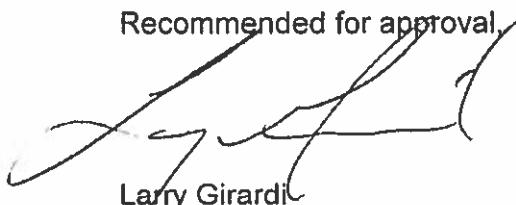
That the report of the Deputy Commissioner of Public Works concerning amendments to the Traffic By-law be approved and that furthermore Council direct the Legal Department to bring forward the appropriate by-law amendments at a later date.

Respectfully submitted,



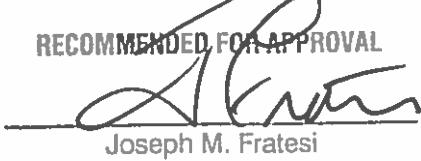
Susan Hamilton Beach, P. Eng.  
Deputy Commissioner

Recommended for approval,



Larry Girardi  
Commissioner

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi  
Chief Administrative Officer

**ATTACHMENT No. 1 - Proposed Traffic By-law Amendments - October 21, 2103**

**Schedule K Section 27 - Increased Speed Limits**

<b>ADD Street</b>	<b>Between</b>	<b>Maximum Speed</b>
Lyons Ave	Patrick & Korah Road	60 km/h
Wallace Terrace	Korah Road & Allen's Side Road	60 km/h

**REMOVE**

McNabb St.	Black Road & Adeline Street	60 km/h
------------	-----------------------------	---------

**Schedule F Section 21 - Stop Signs & Intersection**

**MODIFY  
OLD**

Intersection	Direction of Traffic	Stop Street
Byrne Avenue/Morrison Ave & North St	east/westerly	Byrne Avenue/Morrison Ave.

**ADD**

Intersection	Direction of Traffic	Stop Street
Morrison Ave & North St	westerly	Morrison Avenue
Thirs Line East & Foxborough Trail	northerly	Foxborough Trail
Old Garden River Road & Windsor Trail	southerly	Windsor Trail

**REMOVE**

Intersection	Direction of Traffic	Stop Street
Second Line & Black Road	easterly	Second Line

(b) (5)

**Schedule W Section 17c - School Bus Loading Zones**

REMOVE NO	STREET	SIDE	FROM	TO
1	Alworth Place	southwest	Opposite driveway of Civic No. 74	a point 100 m south and thence east therefrom
2	Albert St. West	south	Sinclair Street	C.P.R. right-of-way
7	London Street	south	east limit of driveway at Civic No. 87 London Street	east limit of driveway at Holy Angel School
9	Ontario Avenue	north	a point 12 m east of Simpson Street	a point 44 m east of LaBelle Avenue
13	Young Street	south	15m east of Spadina Avenue	45m east of Spadina Avenue

**Schedule P Section 48- Safety Zones - Vehicles Prohibited**

ADD NO	INTERSECTION OF STREETS	DESCRIPTION OF SAFETY ZONE
	Second Line and Pine Street	2 traffic islands

**Schedule O Section 47- Pedestrian Crossing Prohibited**

ADD STREET	LOCATION OF PROHIBITED CROSSING AREA
Second Line at Pine Street	west

**Schedule H Section 23 - Yield Signs & Intersections**

ADD Intersection	Direction of Traffic	Yield Street
Foxborough Trail & Madison Ave	west	Madison Ave
Foxborough Trail & Tuscany Sq	west	Tuscany Sq
Windsor Trail & Foxborough Trail	south	Foxborough Trail

5  
(b)

**Schedule G Section 22 - Locations of Signal-Light Traffic Signals****ADD**

Intersection or Other Location

Second Line East and Pine Street

**Schedule E Section 20 - Through Streets****ADD**

Through Street

From

To

Windsor Trail

Old Garden River Rd

Foxborough Trail

**A Section 6 - Parking Prohibited**

MODIFY STREET	SIDE	FROM	TO	PROHIBITED TIMES OR DAYS
OLD Willow Ave	east	46m north of McNabb Street	North extent of Civic 34	0800 hrs to 1800 hrs Monday-Friday
NEW Willow Ave	east	46m north of McNabb Street	Chapple Ave	0800 hrs to 1800 hrs Monday-Friday
<b>ADD</b>				
Windsor Trail	north	Old Garden River Rd	Foxborough Trail	Anytime
Foxborough Trail	east	Windsor Trail	Martingale Court	Anytime
Creek Road	east & west	Full radius of turn around		Anytime

5(h)

**Susan Hamilton Beach, P. Eng**  
Deputy Commissioner



**Public Works and  
Transportation Department**

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: REQUEST FOR TRAFFIC LIGHT AT INTERSECTION OF  
KOHLER AND QUEEN STREET**

#### **PURPOSE**

The purpose of this report is to respond to the outstanding Council resolution dated March 4, 2013 which reads,

"Whereas the City of Sault Ste. Marie has been investing a great deal of resources rebuilding and reconstructing our roads; and  
 Whereas the ongoing Queen Street East reconstruction project is one example of such an important investment; and  
 Whereas during the course of reconstruction the City has taken down the lights at the Kohler Street and Queen Street East intersection; and  
 Whereas this area is densely populated with many people including seniors and children; and  
 Whereas the fate of the "old hospital site" is yet to be determined; and  
 Whereas many people continue to attend the Doctor's Building at this intersection; and  
 Whereas a number of accidents have been reported by people living and working in the area,  
 Now Therefore Be It Resolved that appropriate staff report back to Council on how the lights might be put back up or other traffic controls be considered and also report on any other safety solution to this serious problem."

#### **BACKGROUND**

The decision to remove the traffic lights at this intersection was embedded in the design process of the Queen Street reconstruction project. A traffic analysis was conducted at that time and the signal lights were not warranted based on those results.

#### **ANALYSIS**

Given that Queen Street East in the area of concern (Kohler Avenue) has been under construction for two construction seasons and the former hospital site is being re-purposed, a traffic study analysis will be conducted once 'normal' conditions are re-established. PWT – Traffic Division commits to undertake this study in the Spring of 2015.

2013 10 21  
Page 2

## IMPACT

There is no budget impact due the proposed changes to the by-law.

## STRATEGIC PLAN

The recommendations of this study are not linked to any activity of the Corporate Strategic Plan.

## RECOMMENDATION

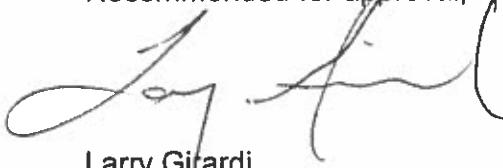
That the report of the Deputy Commissioner of Public Works concerning the installation of traffic lights at the intersection of Kohler and Queen Street be received as information.

Respectfully submitted,



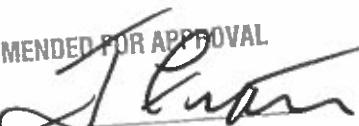
Susan Hamilton Beach, P. Eng.  
Deputy Commissioner

Recommended for approval,



Larry Girardi  
Commissioner

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

5(aa)

**Susan Hamilton Beach, P. Eng**  
Deputy Commissioner



**Public Works and  
Transportation Department**

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: REQUEST FOR REVIEW OF PARKING REQUIREMENTS ON  
KOHLER AND SIMPSON STREETS, LEO, McGREGOR AND  
RIVERVIEW AVENUE**

#### **PURPOSE**

The purpose of this report is to respond to the outstanding Council resolution dated May 9, 2011 which reads,

"Resolved that the report of the Manager of Traffic and Communications dated 2011 05 09 concerning Review of Parking Requirements – Kohler and Simpson Streets, Leo, McGregor and Riverview Avenues be accepted and the recommendation that the Traffic Division proceed with public consultation and report back to Council within six months be approved."

#### **BACKGROUND**

As it was recognized that the abutting land use had changed significantly with the re-location of the hospital, a review of the parking prohibitions in this area was requested. Unfortunately, due to the extensive and multiple construction projects in the neighbourhood, normal parking conditions have not existed for several years. Also, the former hospital site has not yet been re-purposed with the effect of this new development on the abutting roadways not known to-date.

It should be noted that all parking restrictions have been removed from Leo Avenue and that no parking restrictions exist on Riverview Avenue. Staff recommends that the scope of the resolution above remove those two neighbourhood streets from the focus of the study.

#### **ANALYSIS**

Given that Queen Street East and Kohler Street (and Woodward Avenue) have been under construction and the former hospital site is being re-purposed, public consultation and parking issues have not been able to be studied effectively. PWT – Traffic Division commits to undertake this study in the Spring of 2014, once 'normal' conditions exist.

2013 10 21  
Page 2

## IMPACT

There is no budget impact due the proposed changes to the by-law.

## STRATEGIC PLAN

The recommendations of this study are not linked to any activity of the Corporate Strategic Plan.

## RECOMMENDATION

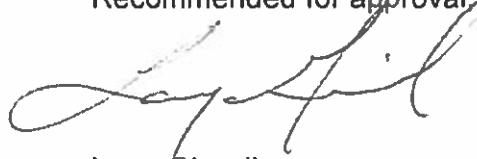
That the report of the Deputy Commissioner of Public Works concerning parking prohibitions on several streets within the area of the former hospital site be received as information.

Respectfully submitted,



Susan Hamilton Beach, P. Eng.  
Deputy Commissioner

Recommended for approval



Larry Girardi  
Commissioner

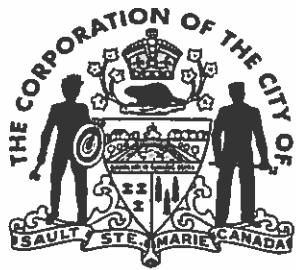
RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

5(bb)

Jerry Dolcetti, RPP  
Commissioner

Donald B. McConnell, RPP  
Planning Director



ENGINEERING & PLANNING  
DEPARTMENT

Planning Division

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: 2013 Community Development Award**  
**Skeggs Paciocco Lawyers – 819 Queen Street East**

## BACKGROUND

Fifteen years ago City Council initiated a Community Development Award Program and appointed the Planning Advisory Committee as administrators of the award.

The purpose of the award program was to:

- Recognize significant achievement in community development.
- Highlight successful development ideas that others can use.
- Inspire other projects to meet the standards set by successful projects.

Previous winners were the Canadian Bushplane Heritage Centre, the Sault Ste. Marie Cross on the Hill, the Waterfront Walkway, Super 8 Motel, Algoma Central Corporation, Lyons Timbr-Mart, Tenaris Algoma Tubes, Muio's Restaurant, Smokey's BBQ Pit and Patio, and last year's winner, Wacky Wings on Great Northern Road.

## ANALYSIS

This year thirteen projects were considered for the award.

After careful consideration, the Planning Advisory Committee recommends that this year's Community Development Award be presented to Skeggs Paciocco Lawyers, located at 819 Queen Street East.

The Crown grant for the property on which the law office is now situated is dated April 21, 1857. Since Canada was not yet a country, the grant is from Queen Victoria. The grantee was David Pim, "Hotel Keeper", who at the time owned the Old Stone House, which is next door to the current Law Offices. The conveyance from the Crown consisted of 26 acres, with a cost of five (5) pounds, four (4) shillings.

In 1903 T. Dalgleish purchased a small lot west of the Old Stone House and constructed the brick building, allowing room for two (2) storefronts on the ground level and apartments above.



The architect of the building was James Thompson, who moved to Sault Ste. Marie from Barrie in 1896. Records indicate that Mr. Thompson designed many local buildings, including the Opera House on Queen St., the Richard H. Carney Block, a major addition to Central School, a residence for Charles F. Farwell and a commercial block for C.E. Chipley.

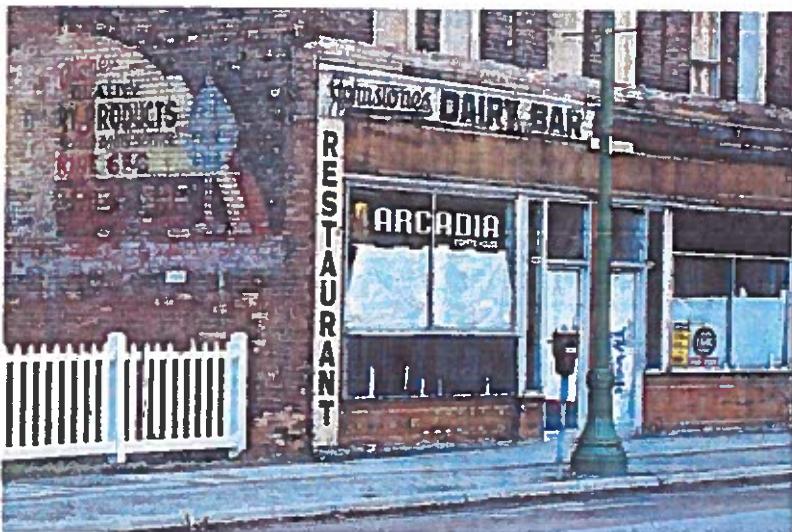
Over the years, the 'Dalgleish Block' has been occupied by numerous commercial tenants, including:

Dalgleish's Grocery  
Green and Walter Barber shop  
Lawrence Art Studio  
The Eastern Fur Company  
Booth Furriers  
Farmer's Dairy  
East End Dairy  
Johnstones Dairy Bar  
Some's C A Restaurant  
Stones Stationary & Office Supply  
Mutual Electric Company  
Yun's Restaurant  
Rose's Art Gallery  
Arcadia Coffee House  
Uppercase Book Store

During the renovations, Skeggs Paciocco Law Firm had the wooden façade of the building removed, which revealed a "Johnstone's Dairy Bar" and "Restaurant" sign. During the 40's and 50's, Johnstones Dairy Bar was a popular meeting place for teenagers. There was a restaurant in the front and a large room at the back with a juke box. Johnstone's advertised in the Sault Collegiate Argus in 1950: "Dance in our beautiful Pine Room every week day from noon until 10pm with or without an escort. No cover Charge. After 10pm with escorts only."



The Yun family operated a restaurant within the eastern part of the building for many years, while various uses occupying the western portion of the building. The second level of the building remained residential.



In March 2011 Skeggs Paciocco purchased the building, and began major renovations, which took 28 months to complete. A key goal of the new owners was to create a modern, fully functioning law office that maintains the historic charm of the original building. Mr. Skeggs notes that many people suggested that the easiest solution was to stucco over the brick, but the lawyers chose to maintain the old brick.

Today, Skeggs Paciocco Law Offices occupy both floors of the building, with a storage area in the basement and a rooftop patio. Throughout the interior spaces, the historic charms are clearly visible, in structural features such as original exposed brick, architectural features such as intricate woodwork, and furnishings such as old pictures of the building.

Mr. Frederick Skeggs and Mr. John Paul Paciocco are to be commended for their attention to the historic details of the building, while at the same time creating a modern, fully functioning office space.



## IMPACT

The cost of producing a plaque is within the Planning Advisory Committee's existing budget.

## STRATEGIC PLAN

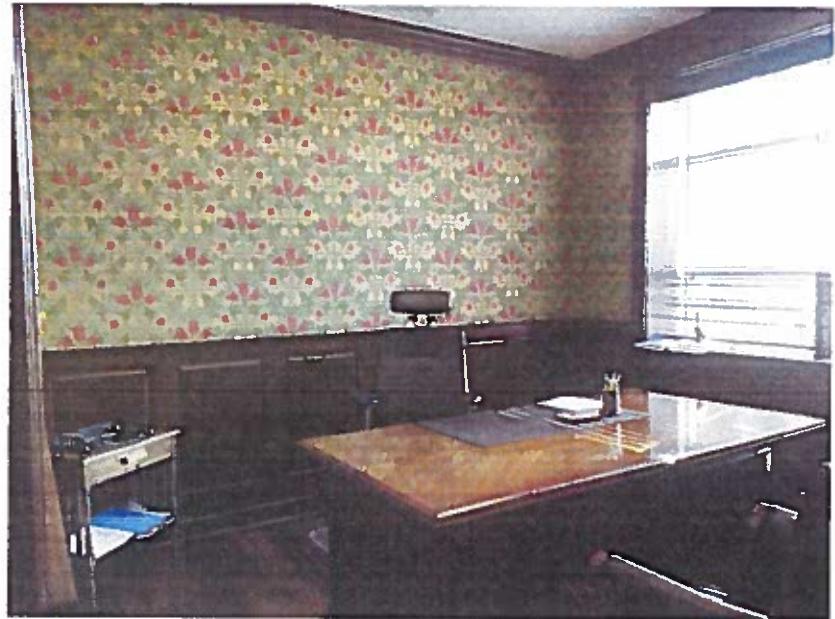
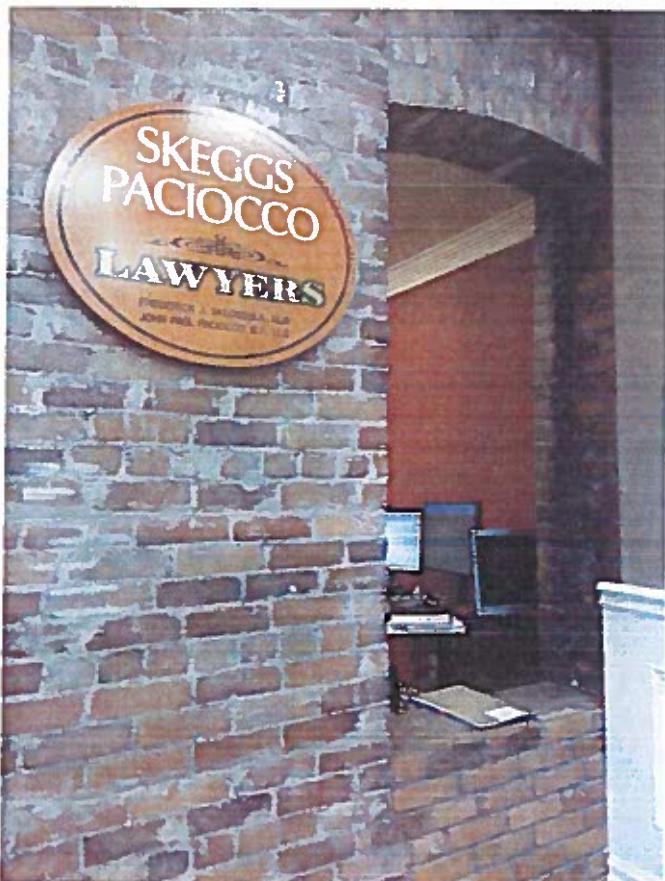
Approval of this report will not impact the Corporate Strategic Plan.

5(bb)

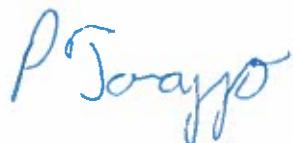
2013 10 21  
Page 4

## PLANNING ADVISORY COMMITTEE RECOMMENDATION

That City Council award the 2013 Community Development Award to Skeggs Paciocco Lawyers, located at 819 Queen Street East.



Respectfully submitted,



Peter Tonazzo, MCIP, RPP  
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP  
Planning Director

Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner Engineering & Planning

PT/ps

attachment(s)



RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

**City of Sault Ste Marie  
DSSAB CONTRACTED SERVICES  
For the Eight Months Ending August 31, 2013**

Department	August	YTD Actual	YTD Budget	Variance	Percentage Budget-Rem	2012 Actual
<b>REVENUE</b>						
Fees and user charges	(\$658,685.00)	(\$5,027,193.99)	(\$8,980,402.00)	(\$3,953,208.01)	44.02%	(\$7,936,395.79)
Government grants			(\$14,405.00)	(\$14,405.00)	100.00%	\$0.00
Investment income			\$0.00	\$0.00	0.00%	\$0.00
Contribution from own funds			\$0.00	\$0.00	0.00%	\$0.00
Other income			\$0.00	\$0.00	0.00%	\$0.00
Prior year surplus			\$0.00	\$0.00	0.00%	\$0.00
Change in future employee benefits			\$0.00	\$0.00	0.00%	\$0.00
	<b>(658,685.00)</b>	<b>(5,027,193.99)</b>	<b>(\$8,994,807.00)</b>	<b>(\$3,967,613.01)</b>	<b>44.11%</b>	<b>(\$7,936,395.79)</b>
<b>EXPENDITURES</b>						
Salaries	697,097.90	3,861,847.88	\$6,339,321.00	\$2,477,473.12	39.08%	\$5,688,323.29
Benefits	162,609.04	1,044,328.43	\$1,702,901.00	\$658,572.57	38.67%	\$1,538,905.38
Travel and training	2,993.08	28,804.28	\$87,300.00	\$58,495.72	67.01%	\$50,108.33
Election			\$0.00	\$0.00	0.00%	\$0.00
Vehicle allowance, maintenance and repairs	3,231.38	22,031.18	\$44,365.00	\$22,333.82	50.34%	\$40,898.17
Inventory variances			\$0.00	\$0.00	0.00%	\$0.00
Utilities and Fuel	1,253.03	16,400.28	\$26,000.00	\$9,599.72	36.92%	\$19,974.01
Operating supplies and services	21,758.56	135,903.16	\$253,240.00	\$117,336.84	46.33%	\$214,427.26
Maintenance and repairs	465.05	1,069.52	\$18,600.00	\$17,530.48	94.25%	\$9,089.20
Program expenses			\$0.00	\$0.00	0.00%	\$0.00
Rents and leases	24,534.47	166,545.16	\$273,500.00	\$106,954.84	39.11%	\$245,987.88
Taxes and licenses			\$0.00	\$0.00	0.00%	\$0.00
Financial expenses			\$0.00	\$0.00	0.00%	\$0.00
Contracted services	5,005.09	45,133.63	\$129,145.00	\$84,011.37	65.05%	\$73,662.76
Grants to others			\$0.00	\$0.00	0.00%	\$0.00
Long term debt			\$0.00	\$0.00	0.00%	\$0.00
Transfer to own funds			\$0.00	\$0.00	0.00%	\$0.00
Capital expense	966.72	7,517.42	\$120,500.00	\$112,982.58	93.76%	\$55,019.51
Clearing accounts			\$0.00	\$0.00	0.00%	\$0.00
Less: recoverable costs			\$0.00	\$0.00	0.00%	\$0.00
	<b>919,914.32</b>	<b>5,329,580.94</b>	<b>\$8,994,872.00</b>	<b>\$3,665,291.06</b>	<b>40.75%</b>	<b>\$7,936,395.79</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>261,229.32</b>	<b>302,386.95</b>	<b>\$65.00</b>	<b>(\$302,321.95)</b>	<b>(465,110.69%)</b>	<b>\$0.00</b>

611(a)

**City of Sault Ste Marie  
ONTARIO WORKS DIVISION SUMMARY  
For the Eight Months Ending August 31, 2013**

Department	August	YTD Actual	YTD Budget	Variance	Percentage Budget-Rem	2012 Actual
<b>REVENUE</b>						
Fees and user charges	(\$490,000.00)	(\$3,091,887.83)	(\$5,318,511.00)	(\$2,226,623.17)	41.87%	(\$4,538,014.19)
Government grants			(\$14,405.00)	(\$14,405.00)	100.00%	\$0.00
Investment income			\$0.00	\$0.00	0.00%	\$0.00
Contribution from own funds			\$0.00	\$0.00	0.00%	\$0.00
Other income			\$0.00	\$0.00	0.00%	\$0.00
Prior year surplus			\$0.00	\$0.00	0.00%	\$0.00
Change in future employee benefits			\$0.00	\$0.00	0.00%	\$0.00
	<b>(490,000.00)</b>	<b>(3,091,887.83)</b>	<b>(\$5,332,916.00)</b>	<b>(\$2,241,028.17)</b>	<b>42.02%</b>	<b>(\$4,538,014.19)</b>
<b>EXPENDITURES</b>						
Salaries	398,173.69	2,253,085.47	\$3,803,175.00	\$1,550,089.53	40.76%	\$3,304,104.01
Benefits	96,706.22	626,972.62	\$1,055,904.00	\$428,931.38	40.62%	\$912,137.94
Travel and training	420.27	17,707.53	\$55,300.00	\$37,592.47	67.98%	\$36,583.82
Election			\$0.00	\$0.00	0.00%	\$0.00
Vehicle allowance, maintenance and repairs	557.98	3,652.90	\$13,350.00	\$9,697.10	72.64%	\$7,947.97
Inventory variances			\$0.00	\$0.00	0.00%	\$0.00
Utilities and Fuel			\$0.00	\$0.00	0.00%	\$0.00
Operating supplies and services	9,115.85	67,485.25	\$153,600.00	\$86,114.75	56.06%	\$125,220.08
Maintenance and repairs			\$16,600.00	\$16,600.00	100.00%	\$5,790.13
Program expenses			\$0.00	\$0.00	0.00%	\$0.00
Rents and leases	10,499.22	33,580.44	\$65,000.00	\$31,419.56	48.34%	\$47,773.41
Taxes and licenses			\$0.00	\$0.00	0.00%	\$0.00
Financial expenses			\$0.00	\$0.00	0.00%	\$0.00
Contracted services	3,370.37	28,600.22	\$71,530.00	\$42,929.78	60.02%	\$50,551.39
Grants to others			\$0.00	\$0.00	0.00%	\$0.00
Long term debt			\$0.00	\$0.00	0.00%	\$0.00
Transfer to own funds			\$0.00	\$0.00	0.00%	\$0.00
Capital expense		3,452.08	\$98,500.00	\$95,047.92	96.50%	\$47,905.44
Clearing accounts			\$0.00	\$0.00	0.00%	\$0.00
Less: recoverable costs			\$0.00	\$0.00	0.00%	\$0.00
	<b>518,843.60</b>	<b>3,034,536.51</b>	<b>\$5,332,959.00</b>	<b>\$2,298,422.49</b>	<b>43.10%</b>	<b>\$4,538,014.19</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>28,843.60</b>	<b>(57,351.32)</b>	<b>\$43.00</b>	<b>\$57,394.32</b>	<b>133,475.16%</b>	<b>\$0.00</b>

d(Xa)

**City of Sault Ste Marie  
HOUSING DIVISION SUMMARY  
For the Eight Months Ending August 31, 2013**

Department	August	YTD Actual	YTD Budget	Variance	Percentage Budget-Rem	2012 Actual
<b>REVENUE</b>						
Fees and user charges	(\$130,185.00)	(\$1,294,273.55)	(\$2,359,671.00)	(\$1,065,397.45)	45.15%	(\$2,213,781.33)
Government grants			\$0.00	\$0.00	0.00%	\$0.00
Investment income			\$0.00	\$0.00	0.00%	\$0.00
Contribution from own funds			\$0.00	\$0.00	0.00%	\$0.00
Other income			\$0.00	\$0.00	0.00%	\$0.00
Prior year surplus			\$0.00	\$0.00	0.00%	\$0.00
Change in future employee benefits			\$0.00	\$0.00	0.00%	\$0.00
	<b>(130,185.00)</b>	<b>(1,294,273.55)</b>	<b>(\$2,359,671.00)</b>	<b>(\$1,065,397.45)</b>	<b>45.15%</b>	<b>(\$2,213,781.33)</b>
<b>EXPENDITURES</b>						
Salaries	201,658.09	1,031,281.59	\$1,623,571.00	\$592,289.41	36.48%	\$1,489,646.91
Benefits	41,968.85	254,772.80	\$395,998.00	\$141,225.20	35.66%	\$382,682.15
Travel and training	2,572.81	7,676.01	\$20,500.00	\$12,823.99	62.56%	\$8,495.97
Election			\$0.00	\$0.00	0.00%	\$0.00
Vehicle allowance, maintenance and repairs	2,550.25	18,113.95	\$28,500.00	\$10,386.05	36.44%	\$31,548.03
Inventory variances			\$0.00	\$0.00	0.00%	\$0.00
Utilities and Fuel	1,253.03	16,400.28	\$21,000.00	\$4,599.72	21.90%	\$19,974.01
Operating supplies and services	2,929.66	31,082.66	\$50,310.00	\$19,227.34	38.22%	\$54,559.26
Maintenance and repairs	465.05	1,069.52	\$2,000.00	\$930.48	46.52%	\$3,299.07
Program expenses			\$0.00	\$0.00	0.00%	\$0.00
Rents and leases	14,035.25	132,964.72	\$173,500.00	\$40,535.28	23.36%	\$198,214.47
Taxes and licenses			\$0.00	\$0.00	0.00%	\$0.00
Financial expenses			\$0.00	\$0.00	0.00%	\$0.00
Contracted services	1,567.94	14,629.77	\$32,800.00	\$18,170.23	55.40%	\$21,290.39
Grants to others			\$0.00	\$0.00	0.00%	\$0.00
Long term debt			\$0.00	\$0.00	0.00%	\$0.00
Transfer to own funds			\$0.00	\$0.00	0.00%	\$0.00
Capital expense	966.72	1,303.20	\$11,500.00	\$10,196.80	88.67%	\$4,071.07
Clearing accounts			\$0.00	\$0.00	0.00%	\$0.00
Less: recoverable costs			\$0.00	\$0.00	0.00%	\$0.00
	<b>269,967.65</b>	<b>1,509,294.50</b>	<b>\$2,359,679.00</b>	<b>\$850,384.50</b>	<b>36.04%</b>	<b>\$2,213,781.33</b>
NET (REVENUE)EXPENDITURE	<b>139,782.65</b>	<b>215,020.95</b>	<b>\$8.00</b>	<b>(\$215,012.95)</b>	<b>(2,687,661.88%)</b>	<b>\$0.00</b>

601X01

**City of Sault Ste Marie  
COMMUNITY CHILDCARE DIVISION SUMMARY  
For the Eight Months Ending August 31, 2013**

Department	August	YTD Actual	YTD Budget	Variance	Percentage Budget-Rem	2012 Actual
<b>REVENUE</b>						
Fees and user charges	(\$38,500.00)	(\$256,792.75)	(\$471,446.00)	(\$214,653.25)	45.53%	(\$386,704.03)
Government grants		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Investment income		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Contribution from own funds		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Other income		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Prior year surplus		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Change in future employee benefits		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	<b>(38,500.00)</b>	<b>(256,792.75)</b>	<b>(\$471,446.00)</b>	<b>(\$214,653.25)</b>	<b>45.53%</b>	<b>(\$386,704.03)</b>
<b>EXPENDITURES</b>						
Salaries	30,655.75	183,273.39	\$284,152.00	\$100,878.61	35.50%	\$279,757.43
Benefits	6,647.29	48,937.58	\$76,510.00	\$27,572.42	36.04%	\$73,063.99
Travel and training		2,229.96	\$8,500.00	\$6,270.04	73.77%	\$3,714.41
Election			\$0.00	\$0.00	0.00%	\$0.00
Vehicle allowance, maintenance and repairs	123.15	264.33	\$2,015.00	\$1,750.67	86.88%	\$1,402.17
Inventory variances			\$0.00	\$0.00	0.00%	\$0.00
Utilities and Fuel			\$5,000.00	\$5,000.00	100.00%	\$0.00
Operating supplies and services	1,349.45	18,350.18	\$30,710.00	\$12,359.82	40.25%	\$25,739.83
Maintenance and repairs			\$0.00	\$0.00	0.00%	\$0.00
Program expenses			\$0.00	\$0.00	0.00%	\$0.00
Rents and leases			\$35,000.00	\$35,000.00	100.00%	\$0.00
Taxes and licenses			\$0.00	\$0.00	0.00%	\$0.00
Financial expenses			\$0.00	\$0.00	0.00%	\$0.00
Contracted services	66.78	1,903.64	\$24,065.00	\$22,161.36	92.09%	\$1,820.98
Grants to others			\$0.00	\$0.00	0.00%	\$0.00
Long term debt			\$0.00	\$0.00	0.00%	\$0.00
Transfer to own funds			\$0.00	\$0.00	0.00%	\$0.00
Capital expense			\$5,500.00	\$5,500.00	100.00%	\$1,205.22
Clearing accounts			\$0.00	\$0.00	0.00%	\$0.00
Less: recoverable costs			\$0.00	\$0.00	0.00%	\$0.00
	<b>38,842.42</b>	<b>254,959.08</b>	<b>\$471,452.00</b>	<b>\$216,492.92</b>	<b>45.92%</b>	<b>\$386,704.03</b>
NET (REVENUE)/EXPENDITURE	342.42	(1,833.67)	\$6.00	\$1,839.67	30,661.17%	\$0.00

6(1)(c)

**City of Sault Ste Marie  
COMMISSIONER DIVISIONAL SUMMARY  
For the Eight Months Ending August 31, 2013**

Department	August	YTD Actual	YTD Budget	Variance	Percentage Budget-Rem	2012 Actual
<b>REVENUE</b>						
Fees and user charges		(\$123,567.03)	(\$240,151.00)	(\$116,583.97)	48.55%	(\$233,285.71)
Government grants		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Investment income		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Contribution from own funds		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Other income		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Prior year surplus		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Change in future employee benefits		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
		(123,567.03)	(\$240,151.00)	(\$116,583.97)	48.55%	(\$233,285.71)
<b>EXPENDITURES</b>						
Salaries	20,302.17	130,952.32	\$191,531.00	\$60,578.68	31.63%	\$185,662.51
Benefits	5,106.87	34,449.47	\$48,624.00	\$14,174.53	29.15%	\$47,623.20
Travel and training		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Election		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Vehicle allowance, maintenance and repairs		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Inventory variances		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Utilities and Fuel		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Operating supplies and services		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Maintenance and repairs		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Program expenses		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Rents and leases		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Taxes and licenses		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Financial expenses		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Contracted services		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Grants to others		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Long term debt		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Transfer to own funds		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Capital expense		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Clearing accounts		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Less: recoverable costs		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
	25,409.04	165,401.79	\$240,155.00	\$74,753.21	31.13%	\$233,285.71
<b>NET (REVENUE)/EXPENDITURE</b>	<b>25,409.04</b>	<b>41,834.76</b>	<b>\$4.00</b>	<b>(\$41,830.76)</b>	<b>(1,045,769.00%)</b>	<b>\$0.00</b>

6(1)(a)

**City of Sault Ste Marie**  
**SOC SER FINANCE ADMIN**  
**For the Eight Months Ending August 31, 2013**

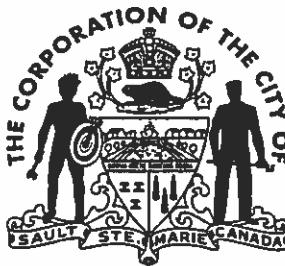
Department	August	YTD Actual	YTD Budget	Variance	Percentage Budget-Rem	2012 Actual
<b>REVENUE</b>						
Fees and user charges		(\$260,672.83)	(\$590,623.00)	(\$329,950.17)	55.86%	(\$564,610.53)
Government grants		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Investment income		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Contribution from own funds		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Other income		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Prior year surplus		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Change in future employee benefits		\$0.00	\$0.00	\$0.00	0.00%	\$0.00
		<b>(260,672.83)</b>	<b>(\$590,623.00)</b>	<b>(\$329,950.17)</b>	<b>55.86%</b>	<b>(\$564,610.53)</b>
<b>EXPENDITURES</b>						
Salaries	46,308.20	263,255.11	\$436,892.00	\$173,636.89	39.74%	\$429,152.43
Benefits	12,179.81	79,195.96	\$125,865.00	\$46,669.04	37.08%	\$123,398.10
Travel and training		1,190.78	\$3,000.00	\$1,809.22	60.31%	\$1,314.13
Election			\$0.00	\$0.00	0.00%	\$0.00
Vehicle allowance, maintenance and repairs			\$500.00	\$500.00	100.00%	\$0.00
Inventory variances			\$0.00	\$0.00	0.00%	\$0.00
Utilities and Fuel			\$0.00	\$0.00	0.00%	\$0.00
Operating supplies and services	8,363.60	18,985.07	\$18,620.00	(\$365.07)	(1.96%)	\$8,908.09
Maintenance and repairs			\$0.00	\$0.00	0.00%	\$0.00
Program expenses			\$0.00	\$0.00	0.00%	\$0.00
Rents and leases			\$0.00	\$0.00	0.00%	\$0.00
Taxes and licenses			\$0.00	\$0.00	0.00%	\$0.00
Financial expenses			\$0.00	\$0.00	0.00%	\$0.00
Contracted services			\$750.00	\$750.00	100.00%	\$0.00
Grants to others			\$0.00	\$0.00	0.00%	\$0.00
Long term debt			\$0.00	\$0.00	0.00%	\$0.00
Transfer to own funds			\$0.00	\$0.00	0.00%	\$0.00
Capital expense		2,762.14	\$5,000.00	\$2,237.86	44.76%	\$1,837.78
Clearing accounts			\$0.00	\$0.00	0.00%	\$0.00
Less: recoverable costs			\$0.00	\$0.00	0.00%	\$0.00
	<b>66,851.61</b>	<b>365,389.06</b>	<b>\$590,627.00</b>	<b>\$225,237.94</b>	<b>38.14%</b>	<b>\$564,610.53</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>66,851.61</b>	<b>104,716.23</b>	<b>\$4.00</b>	<b>(\$104,712.23)</b>	<b>(2,617,805.75%)</b>	<b>\$0.00</b>

(1)(a)

6(6)(a)

Jerry Dolcetti, RPP  
Commissioner

Donald B. McConnell, RPP  
Planning Director



ENGINEERING & PLANNING  
DEPARTMENT

Planning Division

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: Application No. A-22-13-Z – Rita Marie Sophia – 23 Ferris Avenue**

## PURPOSE

The applicant, Rita Marie Sophia, is requesting a rezoning to permit an additional dwelling unit on the subject property. The additional dwelling unit is proposed to be located within the existing detached garage in the rear yard of the subject property.

## PROPOSED CHANGE

The applicant is requesting a rezoning from "R2" (Single Detached Residential) zone to "R2.S" (Single Detached Residential zone with a Special Exception) to permit a second dwelling unit on the subject property, to be located within the existing garage.

### Subject Property:

- Location – This property is located on the west side of Ferris Avenue, approximately 50.3 m (165 feet) south of MacDonald Avenue. Civic address 23 Ferris Avenue.
- Size – Approximately 10.1m width by 30.5m depth (33 feet x 100 feet)
- Present Use – Single Detached Dwelling with an additional dwelling located in the existing garage in the rear yard
- Owner – Rita Marie Sophia

## BACKGROUND

The existing house on this property was constructed in 1899. In 2011, the City issued a building permit for a 6.1m x 6.1m (20 feet x 20 feet) garage to be constructed in the rear yard. Following a final building inspection, it appears that the garage was converted to a self-contained dwelling unit.

The applicant has applied for a rezoning to legalize the use. Should the rezoning be approved, the applicant will be required to retain the services of a professional engineer or designer to confirm that the building conforms to the Ontario Building Code.

## ANALYSIS

### Conformity with the Official Plan

This property is designated Residential in the Official Plan. The Official Plan includes the following policies which support residential intensification within existing neighbourhoods:

R.4 Small scale intensification may be permitted in all residential areas unless adequate supporting infrastructure is not available or significant physical constraints exist.

R.5 Small-scale residential intensification may include, but not be limited to, rooming, boarding and lodging houses, apartments and houses, infill development and redevelopment.

This application would be considered as infill development which is generally defined as the creation of an additional dwelling unit within an existing residential area. Therefore, approval of the application conforms to the Official Plan.

### Comments

Planning staff have supported infill development where appropriate in the past. Many areas of the community are already zoned to allow for the creation of a second unit within an existing building.

The construction of a second residential building on a single lot has been discouraged as this may create a change to the character of the neighbourhood; create a loss of rear yard privacy for the abutting neighbours and eventually lead to a request to sever the property so that both buildings may be sold as separate parcels. In this instance, significant variances would be required from the requirements of the Zoning By-law should the lot be severed. The application has been evaluated on the basis that the lot will not be severed.

Section 39.1 of the Planning Act allows City Council to pass a by-law authorizing the temporary use of a "garden suite" for up to 20 years and enter into an agreement with the owner for such matters as City Council considers necessary or advisable. A garden suite is defined as "a one unit detached residential structure containing bathroom and kitchen facilities that is ancillary to an existing residential structure and that is designed to be portable." To date, City staff has received no requests for approvals of this type, likely due to the cost of constructing a dwelling which is intended to be temporary.

Although the Ferris Avenue building fulfills the function of a garden suite, it is clearly not portable and therefore approval under Section 39.1 is not appropriate.

There is one window located on the north side of the structure. This window is located approximately 1.0m (3 feet) from the adjacent yard but the view is partially obscured by the neighbour's cedar hedge. Additional windows may be required to meet OBC requirements.

The building was constructed to meet the Zoning By-law set back requirements for a garage in a residential area. The Zoning By-law requires a minimum 0.6 m building (2 feet) setback

from the side and rear lot lines. The structure is approximately 1 m (3 feet) from the neighbour to the north, 3 m (10 feet) from the neighbour to the south, and 1. 5 m (5 feet) from the rear lot line. These setbacks do not meet the requirements for a residence.

As of the writing of the report, staff had been contacted by one neighbour who expressed concern about traffic and parking issues (see attached email).

The applicant has advised staff that they have already spent considerable funds to construct a garage. However the drawings submitted to the City simply indicate standard garage construction with a small washroom. The cost of renovating the structure to meet the Ontario Building Code requirements may be considerable, although the applicant has already done additional work. They have now retained the services of a building designer to identify required changes to the structure and the applicant will be submitting these drawings to the Building Division in the near future. At that time, Building Division staff can meet with the applicant to review their options and necessary improvements.

It is recommended that this application be deferred for four weeks to allow for this review to occur. At that time the applicant will have a better understanding of what is required should they wish to proceed.

## **Consultation**

The following departments/agencies commented on the application as part of the consultation process:

- No objections/comments – Municipal Heritage Committee, PWT, PUC Services, Conservation Authority, Fire Services, EDC, Engineering Dept.
- See attached letter – Building Division

The Building Division notes that the garage was converted to a dwelling unit after the final inspection had been completed. If approved, compliance with the Ontario Building Code will need to be demonstrated.

## **IMPACT**

There are no significant impacts on municipal services resulting from the approval of this application.

## **STRATEGIC PLAN**

Approval of this application is not related to any activity defined in the City's Corporate Strategic Plan.

## SUMMARY

This application is a request for a rezoning to permit an additional dwelling unit to be located within the existing detached garage on the subject property.

Given that the cost of converting the existing structure to a residence that meets Ontario Building Code requirements may be considerable, it is recommended that this application be deferred for four weeks to allow the applicants to obtain a better understanding of what is required.

## RECOMMENDATION

That City Council postpone this application to their November 18<sup>th</sup> meeting.

Recommended for approval,



Donald B. McConnell, MCIP, RPP  
Planning Director

Recommended for approval,



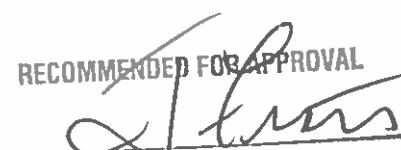
Jerry Dolcetti, RPP  
Commissioner Engineering & Planning

DM/ps

attachment(s)

Data\APPL\REPORTA-22-13-Z.docx

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

(6)(a)

233015

233002

N

233003

233014

25

20'x20' Accessory  
Building Utilized as Dwelling Unit

Existing Driveway

Gravel  
Area R2

Tool  
Shed

23  
Existing Single  
Detached Dwelling

Existing Driveway

233004

21

233012

233005

233011

17

Ferris Ave

**Don McConnell**

---

**From:** Don Maki  
**Sent:** Thursday, September 19, 2013 2:15 PM  
**To:** Don McConnell; Pat Schinners  
**Cc:** Glen Irwin  
**Subject:** Rezoning application A-22-13-Z 23 Ferris

Hi Don

The dwelling unit has been constructed in a newly constructed garage in the rear. A permit was issued for a garage in October of 2011. It would appear the owners have converted the garage to a dwelling unit after we had done our final inspection. Please be advised that a permit would be required to convert this detached garage to a dwelling unit. Compliance the building code will have to be demonstrated upon application and upon inspection.

Don

(6)(a)

## Don McConnell

---

**From:** Peter Tonazzo  
**Sent:** Monday, October 07, 2013 2:16 PM  
**To:** 'Teena Bateman'  
**Cc:** Don McConnell  
**Subject:** RE: application # A-22-13-Z

Hi Teena,

Thank you for your email. I have forwarded it to Don McConnell who will be handling this particular application.

Your correspondence will be attached to the Council report package, and you will be notified of the decision.

Please don't hesitate to contact me, or Don McConnell if you wish to discuss this matter further.

Regards,

Peter Tonazzo, MCIP, RPP  
Planner  
City of Sault Ste. Marie  
99 Foster Dr.  
Sault Ste. Marie, ON  
P6A 5X6  
Tel: 705.759.2780  
Fax: 705.541.7165  
[p.tonazzo@cityssm.on.ca](mailto:p.tonazzo@cityssm.on.ca)

**From:** Teena Bateman [REDACTED]  
**Sent:** Monday, October 07, 2013 2:08 PM  
**To:** Peter Tonazzo  
**Subject:** application # A-22-13-Z

Dear Sir;

I would like to go on record that I oppose the rezoning application for 23 Ferris Ave. #A-22-13-Z. Traffic in the area has increased to the point where this is no longer a quiet street, people new to the area are not respecting one way streets (S.Gladstone & Farquhar) as well as stop signs and the speed limit. More people living here will just aggravate the situation. The parking on the street has gotten to the point that I cannot most times park in front of my own home if I so choose. With an elderly mother who has difficulty walking it has become very stressful when she must walk quite a distance to get to my front door because someone from down the street has parked in front of my house, again. Collegiate Heights is just around the corner and I get traffic and parking issues from visitors there too.

Please acknowledge that you have received this e-mail. Also I'm requesting to be notified of the decision made regarding this matter. Thank you.

Sincerely  
Teena Bateman  
6 Ferris Ave.

(d6)(c)



## 2012 ORTHO PHOTO

23 FERRIS AVENUE

Planning Application A-22-13-Z



METRIC SCALE  
1 : 1800

MAP REFERENCE  
18 & 1-16

MAIL LABEL ID  
A-22-13-Z

### Legend



Subject Property = 23 Ferris Avenue

ROLL NUMBER  
020-033-013-00

(A614)

Ferris Avenue



# 2012 ORTHO PHOTO

23 FERRIS AVENUE

Planning Application A-22-13-Z



METRIC SCALE  
1 : 300

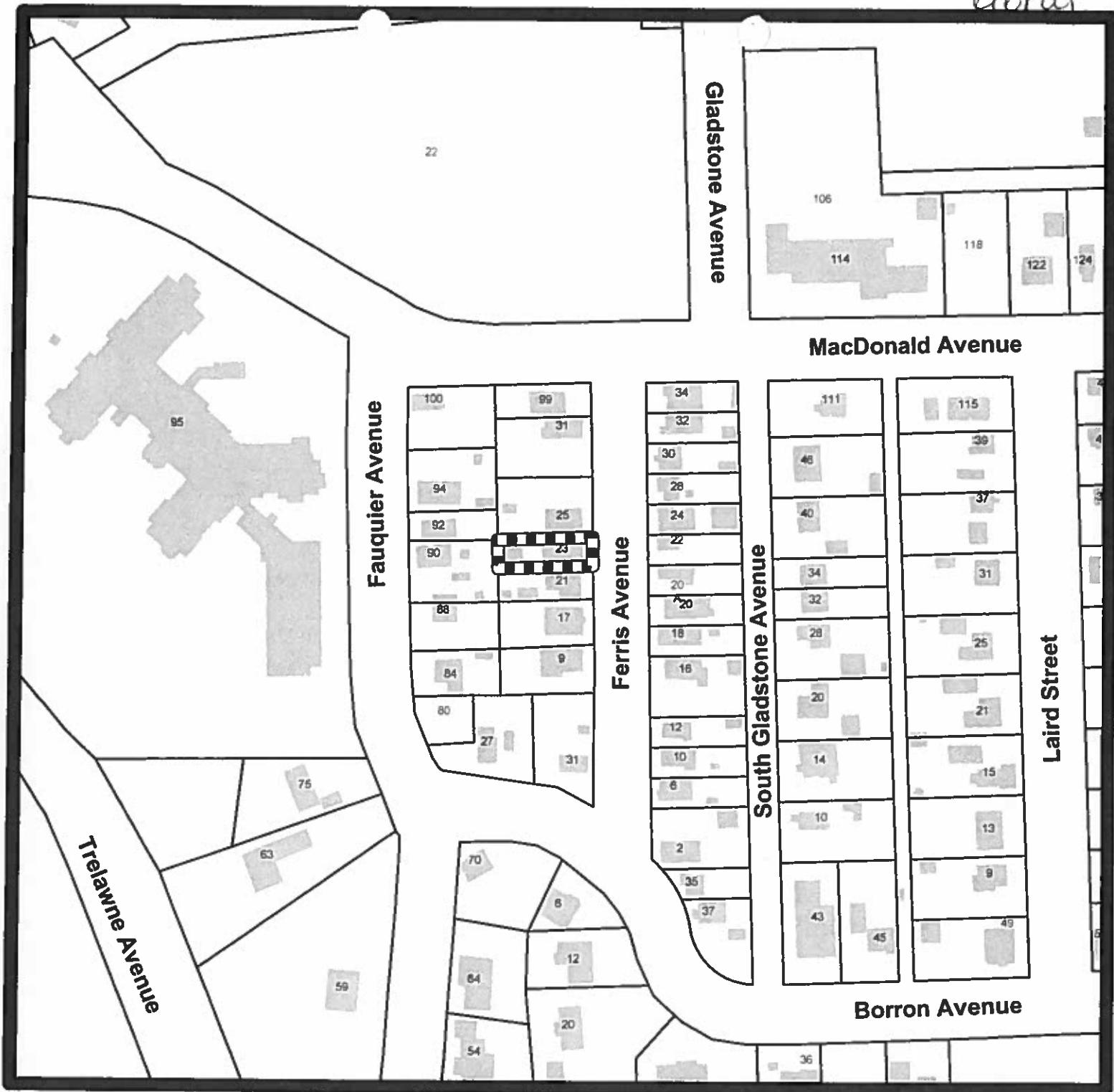


Subject Property = 23 Ferris Avenue

MAP REFERENCE  
18 & 1-16

MAIL LABEL ID  
A-22-13-Z

ROLL NUMBER  
020-033-013-00



# SUBJECT PROPERTY MAP

**23 FERRIS AVENUE**

**Planning Application A-22-13-Z**



METRIC SCALE  
1 : 1800

MAP REFERENCE  
18 & 1-16

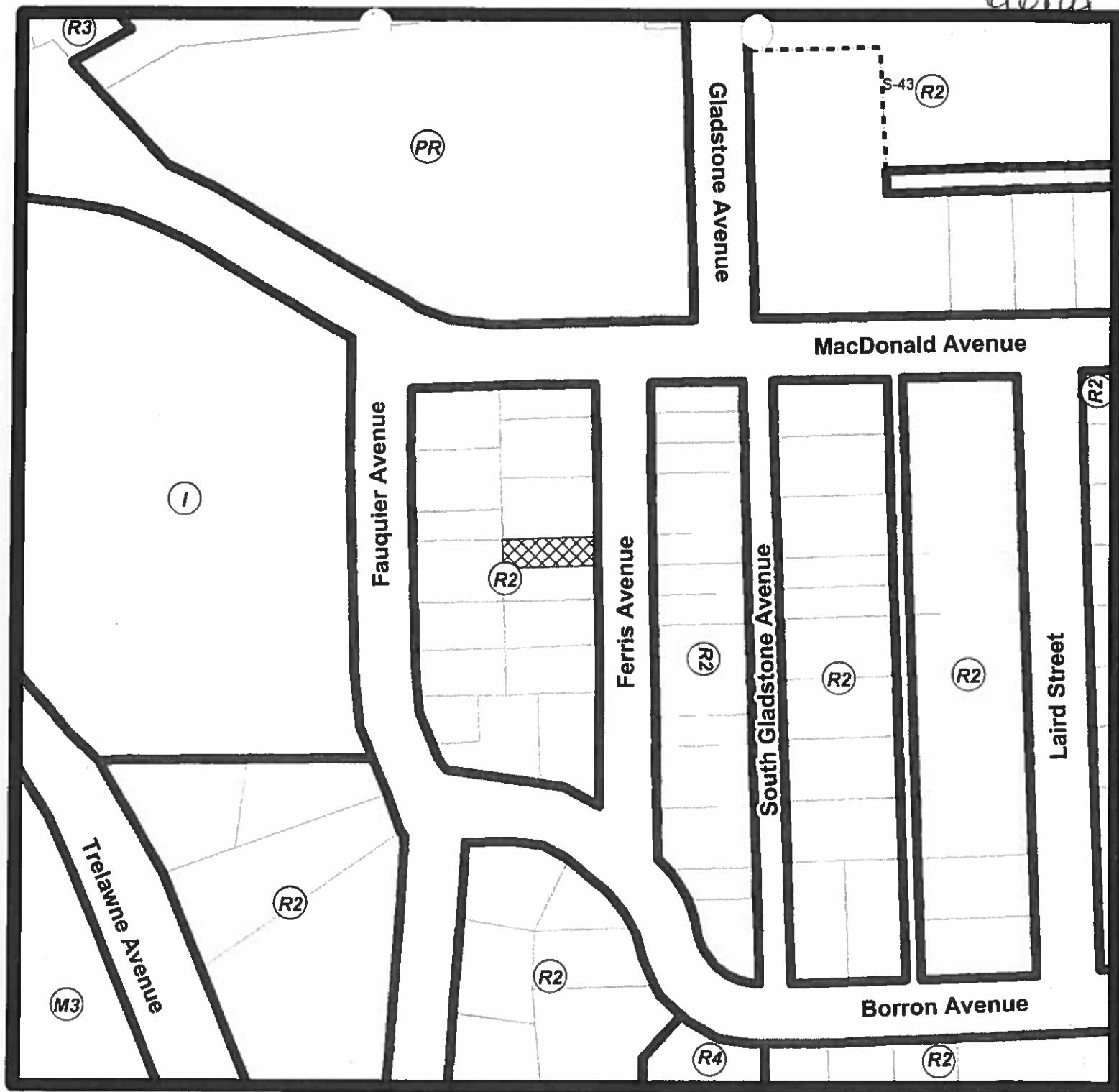
MAIL LABEL ID  
A-22-13-Z

## Legend



Subject Property = 23 Ferris Avenue

ROLL NUMBER  
020-033-013-00



# EXISTING ZONING MAP

23 FERRIS AVENUE

Planning Application A-22-13-Z



METRIC SCALE  
1 : 1800

MAP REFERENCE  
18 & 1-16

MAIL LABEL ID  
A-22-13-Z

ROLL NUMBER  
020-033-013-00



Subject Property = 23 Ferris Avenue



R2 - Single Detached Residential Zone; R2hp



R4 - Medium Density Residential Zone



I - Institutional Zone



M3 - Heavy Industrial Zone



PR - Parks and Recreation Zone

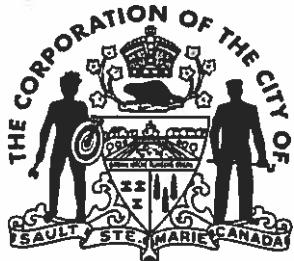


S-# = Special Exception Zoning

6(6)(b)

Jerry Dolcetti, RPP  
Commissioner

Donald B. McConnell, RPP  
Planning Director



ENGINEERING & PLANNING  
DEPARTMENT

Planning Division

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: Application No. A-23-13-Z – 624 Wellington St. West Inc. – 609 Shafer Avenue**

## PURPOSE

The applicant is requesting a rezoning to facilitate the construction of a cold storage building to be utilized in association with the commercial uses on the abutting property to the north, that being 624 Wellington Street West.

## PROPOSED CHANGE

The applicant is requesting a rezoning from "R2" (Single Detached Residential) zone to "R2.S" (Single Detached Residential) zone with a Special Exception to permit a cold storage building and refuse bins to be located on the subject property. The aforementioned cold storage building and refuse bins would be in association with the commercial uses on the abutting property to the north.

### Subject Property:

- Location – Located on the west side of Shafer Avenue, approximately 41m (134.5') north of Conmee Avenue, Civic No. 609 Shafer Avenue.
- Size – Frontage: 12.5m (41'); Depth: 38.5m (126.25'); Area: 0.049ha (0.12 acres)
- Present Use – Vacant lot
- Owner – 624 Wellington St. West Inc.

## BACKGROUND

The property was recently purchased by the applicant, who also owns the abutting commercial plaza located at 624 Wellington Street West (Sportscentre Bar and Grill). The owner has recently torn down the dwelling on the property and is wishing to use the property to construct a cold storage building and refuse bins to be used in conjunction with the commercial plaza.

## ANALYSIS

### Conformity with the Official Plan

The subject property is designated Residential on Schedule "C" of the City of Sault Ste. Marie Official Plan. The Residential policies of the Plan indicate that "Commercial development of less than 200m<sup>2</sup> may be permitted on lands designated Residential without an Official Plan amendment."

### Comments

The subject property is zoned R2, Single Detached Residential zone, and formerly had a dwelling unit on the property. This dwelling unit has been recently demolished. To facilitate the proposed cold storage facility and to locate the refuse bins, a rezoning, by way of a special exception is required.

Planning staff are of the opinion that the rezoning is appropriate as the storage building will provide additional buffering between the residential property at 605 Shafer Avenue and the commercial plaza at 624 Wellington Street West. In addition, the applicant is proposing to construct the building in a manner that would complement the existing residential character of Shafer Avenue (see attached elevation plans). Planning staff are recommending approval of this application with the condition that the property be designated as an area of Site Plan Control. This will allow staff to further review the location of the refuse bins to ensure that they are situated as far as possible from any of the abutting residentially zoned properties.

As part of this application, Planning staff is recommending that the R2 zoning setbacks for front and interior side yards be maintained for the proposed structure. This will allow the structure to be built in a manner that is consistent with the residential properties along Shafer Avenue. However, staff are recommending that any refuse bins (or refuse compound area, as will be required as part of the Site Plan Control agreement) be set back a minimum 5m (16.4') from any residentially zoned property. It should be noted that by utilizing the R2 front yard setback, the structure can be located closer to Shafer Avenue than what is depicted on the attached site plan. This will allow the refuse bins to be situated further away from any residentially zoned property.

Planning staff are also recommending that no building openings be included on the southerly wall of the proposed structure, and that a 1.82 (6') visually solid fence be constructed on the southerly and westerly lot lines abutting the residential properties.

### Consultation

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division, Engineering Dept.
- No objections/comments – Municipal Heritage Committee, PWT, PUC Services, Fire Services, Conservation Authority, EDC

2013 10 21

Page 3

Building Division has commented that there is no indication of the sewer being properly capped subsequent to the demolition of the house. This will be addressed as part of the Site Plan review process and prior to the issuance of a building permit. Engineering has stated that any drainage on the property be directed away from any adjacent private property. As part of the Site Plan review process, a stormwater management plan will be submitted and reviewed by staff.

At time of writing, staff has not received any comments opposed to this request. A letter of support from an area resident is attached at the end of this report.

## **IMPACT**

There are no significant impacts on municipal services resulting from the approval of this application.

## **STRATEGIC PLAN**

Approval of this application is not related to any activity defined in the City's Corporate Strategic Plan.

## **SUMMARY**

The applicant is seeking to construct a cold storage facility that will be used in conjunction with the commercial plaza at 624 Wellington Street West. Planning staff are recommending approval of this application subject to the property being designated as an area of Site Plan Control. In addition, staff is recommending that a number of setback, buffering and fencing conditions also form part of Council's approval.

## **RECOMMENDATION**

That City Council approve the rezoning of the subject property, from "R2" (Single Detached Residential) zone to "R2.S" (Single Detached Residential zone with a Special Exception), to permit a cold storage building and refuse bins to be located on the property, subject to the following conditions:

1. That the structure be used as a cold storage building only in association with the commercial plaza located at 624 Wellington Street West;
2. That any refuse bins (or refuse compound area) be set back a minimum 5m (16.4') from any residentially zoned property;
3. That no building openings be included on the southerly wall of the proposed structure;
4. That a 1.82 (6') visually solid fence be constructed on the southerly and westerly lot lines abutting the residential properties; and,
5. That the subject property be designated as an area of Site Plan Control.

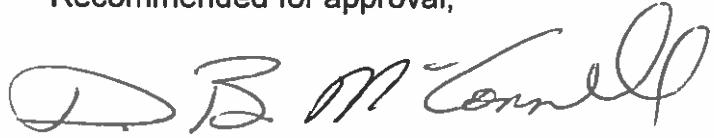
66(b)

Respectfully submitted,



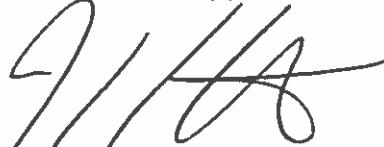
Steve Turco, MCIP, RPP  
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP  
Planning Director

Recommended for approval,

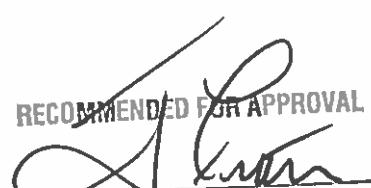


Jerry Dolcetti, RPP  
Commissioner Engineering & Planning

ST/ps

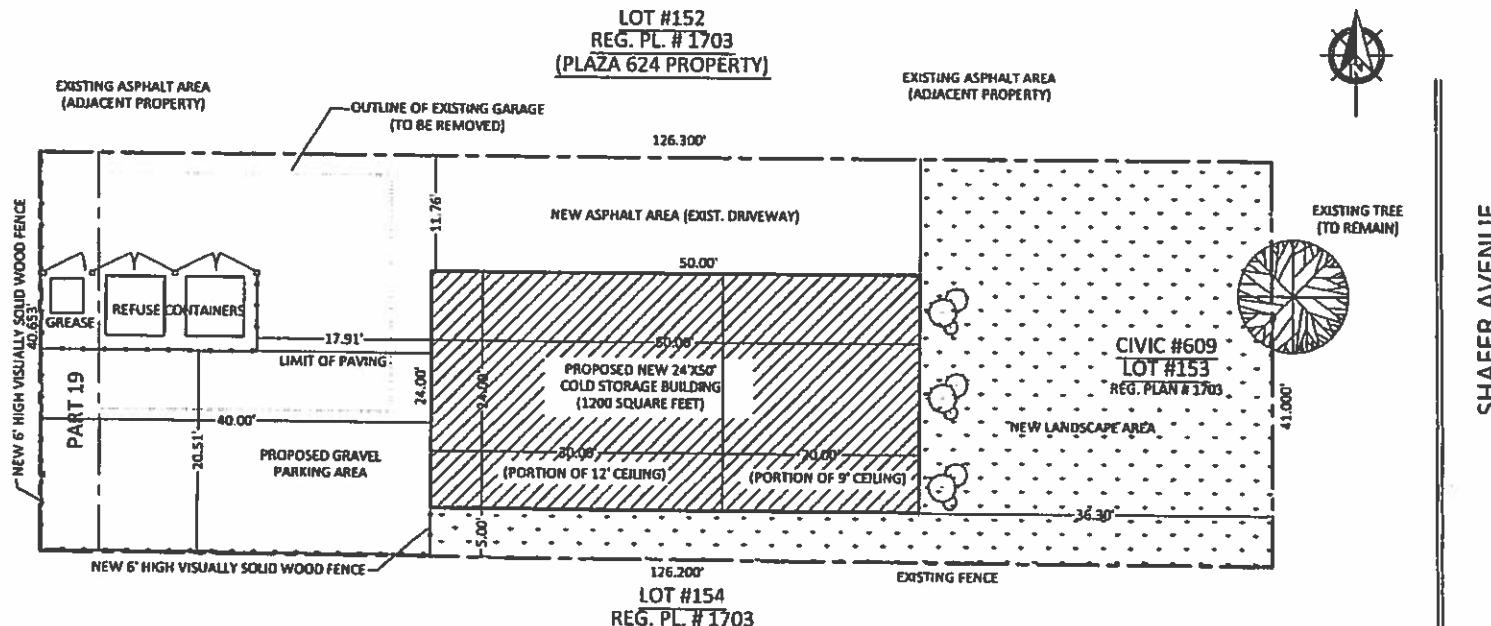
attachment(s)

Data\APPL\REPORT\A-23-13-Z.docx



RECOMMENDED FOR APPROVAL  
Joseph M. Fratesi  
Chief Administrative Officer

(66X6)



**SITE PLAN -**  
SCALE: 1" = 15'-0"

**NOTE-**  
THIS IS NOT A LEGAL BINDING SURVEY. THIS PLAN IS TO OUTLINE PROPERTY  
AND BUILDING MEASUREMENTS ONLY. IT IS NOT A LEGAL DOCUMENT. A TIE  
IN SURVEY WOULD FINALIZE EXACT BUILDING LOCATION AND DIMENSIONS

LOT AREA= 5156.44 SQ FT  
PROPOSED BUILDING AREA= 1200 SQ FT (23.27 %)  
PROPOSED GREEN AREA= 1740 SQ FT (33.74 %)

**CAIRNS ENGINEERING INC**

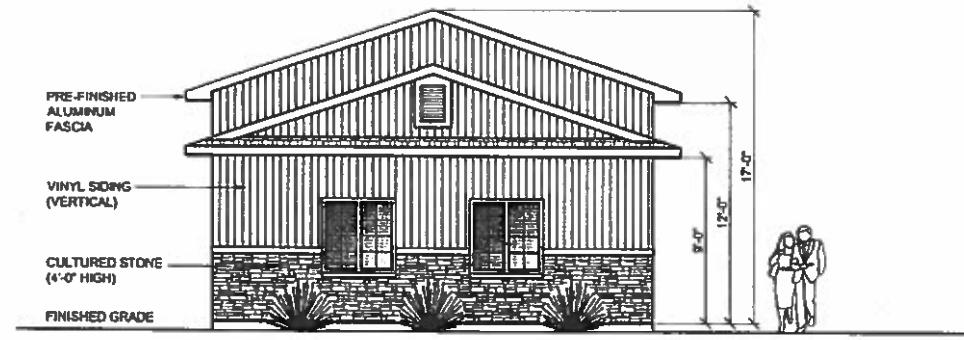
145 INDUSTRIAL COURT "B" UNIT 3  
SAULT STE. MARIE ONTARIO P6B 5Z9  
PHONE - 705-254-7640 FAX -  
705-254-2555

**GTI**

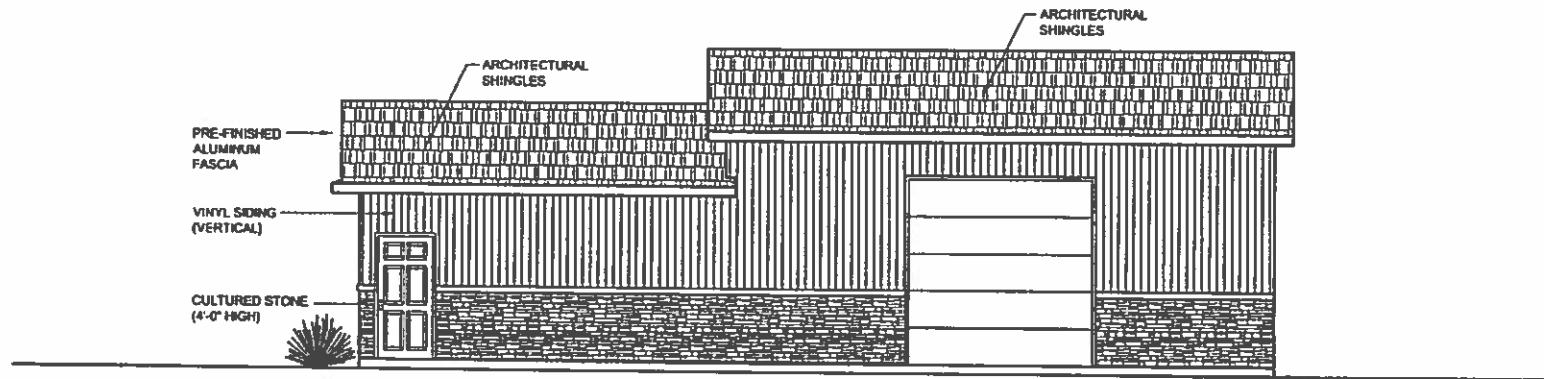
SHAFER AVENUE

CHIEFED BY	M. KELLAR
DRAWN BY	P. DILLON
CHECKED BY	P. DILLON
DATE	10/10/13
PROJ. NO.	1703
PROJECT TITLE	PROPOSED NEW COLD STORAGE BUILDING 800 SHAFTED AVENUE SAULT STE. MARIE, ON
DRAWING TITLE	SITE PLAN
SPOTLIGHT No.	2013-111
SPOTLIGHT Rev.	SP1

(d)(6)(b)



FRONT (EAST) ELEVATION-



NORTH ELEVATION-

CAIRNS ENGINEERING INC

145 INDUSTRIAL COURT #3, UNIT 3  
SAULT STE. MARIE ONTARIO P6B 5Z9  
PHONE: 705-254-7840 FAX: 705-254-2555



PROJECT TITLE: PROPOSED COLD STORAGE BUILDING ADDRESS: CHICAGO SHAFT AVENUE, SAULT STE. MARIE, ON

DRAWMOTHS: PROPOSED BUILDINGS ELEVATION

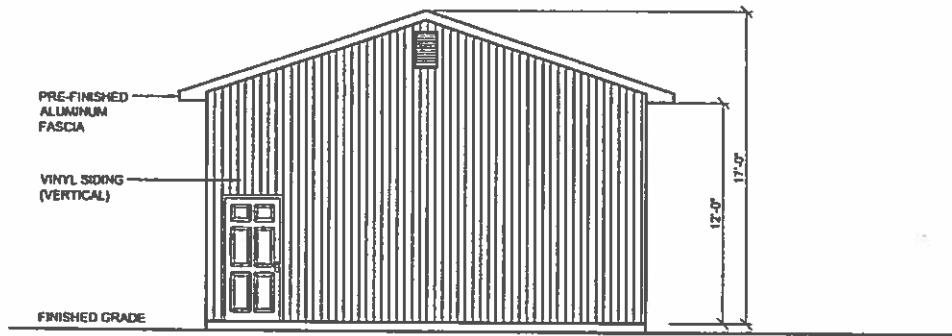
PROJECT No.: 2013-113 DRAWN BY: A. REILLY

DRAWING No.: SCALE: AS SHOWN DATE: AUG 22, 2013

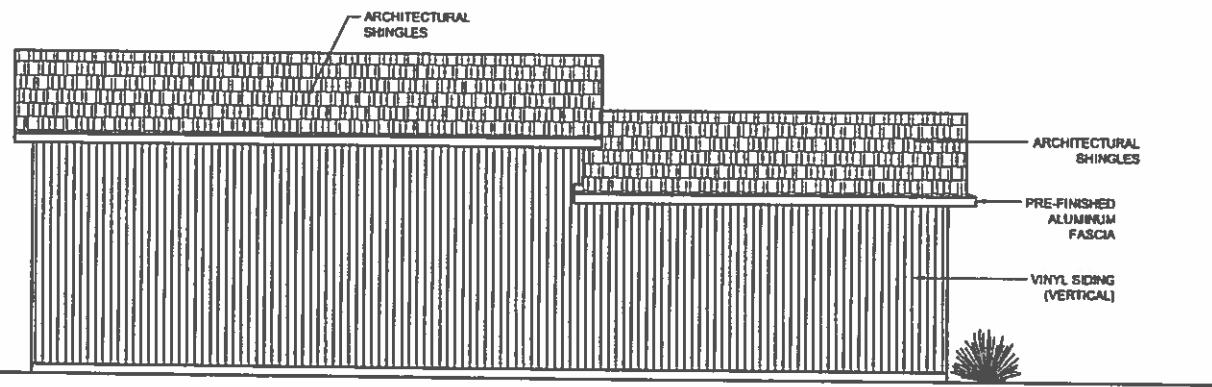
BROUCH No.: DATE:

ALL INFORMATION CONTAINED HEREIN IS THE PROPERTY OF CAIRNS ENGINEERING INC. AND IS CONFIDENTIAL AND RESTRICTED TO THE USES AGREED UPON IN THE CONTRACTUAL AGREEMENTS BETWEEN CAIRNS ENGINEERING INC. AND THE CONTRACTOR OR OWNER.

(d)(6)(b)



WEST ELEVATION-



SOUTH ELEVATION-

PROJECT TITLE: PROPOSED COLD STORAGE BUILDING		ADDRESS: 145 INDUSTRIAL COURT - UNIT 3 SAULT STE. MARIE ONTARIO P0B 5Z8
DRAWING TITLE: PROPOSED BUILDING ELEVATION		PHONE: 705-254-7840 FAX: 705-254-2555
PROJECT NO.: 2013-183	DRAWN BY: P. O. CERICK	CHECKED BY: M. HANLON
DRAWING NO.: A2	SCALE: AS DRAWN	DATE: AUG 22 2013
REVISION NO.: A2		

CAIRNS ENGINEERING INC  
145 INDUSTRIAL COURT - UNIT 3  
SAULT STE. MARIE ONTARIO P0B 5Z8  
PHONE: 705-254-7840 FAX: 705-254-2555  
www.cairstech.com  
Engineering • Architecture • Land Surveying • Project Management  
© 2013 Cairns Engineering Inc. All rights reserved. This document contains confidential information and is the sole property of Cairns Engineering Inc. It is to be used only by the intended recipient and is not to be reproduced or distributed without prior written consent of Cairns Engineering Inc.

**Pat Schinners**

---

**From:** Don Maki  
**Sent:** Thursday, September 19, 2013 4:27 PM  
**To:** Don McConnell; Pat Schinners  
**Subject:** Rezoning Application A-23-13-Z

Hi Don

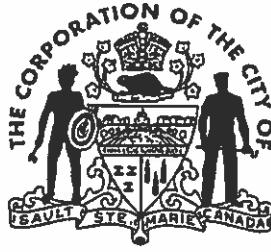
We have had 2 complaints on the property when it had been used as a residential property. One was with regard to the condition of the yard and the other dealt with the condition of the house prior to demolition. The house has now been demolished and the site has been cleaned. There is no evidence of the sewer being properly capped at the property line as the owner was to construct a new dwelling. The permit has been revoked on the owners request.

Don

(6)(b)

Jerry D. Dolcetti, RPP  
Commissioner

Daniel Perri, EIT  
Engineering Intern



ENGINEERING & PLANNING  
DEPARTMENT

Engineering & Construction Division

2013 10 03

Our File: A-23-13-Z

Donald B. McConnell, MCIP, RPP  
Planning Director  
Engineering and Planning Department  
City of Sault Ste. Marie

Dear Mr. McConnell:

**RE: A-23-13-Z – 609 SHAFER AVENUE  
REQUEST FOR AN AMENDMENT TO THE ZONING BY-LAW**

The Engineering and Construction Division has reviewed the above noted application, and provides the following:

- Drainage shall be directed away from adjacent private property.

If you have any questions, please contact the undersigned.

Yours truly,

A handwritten signature in black ink, appearing to read "D. Perri".

Daniel Perri, EIT  
Engineering Intern

c: Jerry Dolcetti, Commissioner, Engineering & Planning  
Susan Hamilton Beach, P. Eng., Deputy Commissioner, PWT  
Pat Schinners, Planning

6(6)(b)

**Peter Tonazzo**

---

**From:** Mark Menean 123 <mark.menean@sympatico.ca>  
**Sent:** Monday, September 30, 2013 8:14 PM  
**To:** Peter Tonazzo  
**Subject:** 609 Shafer St.

Hello Mr. Tonazzo;

I would like to provide my support for the application #A-23-13-Z.

I would also like to express my compliments to Mr. Gervasi on a job very well done for the renovations to the commercial building that abuts the 609 Shafter property.

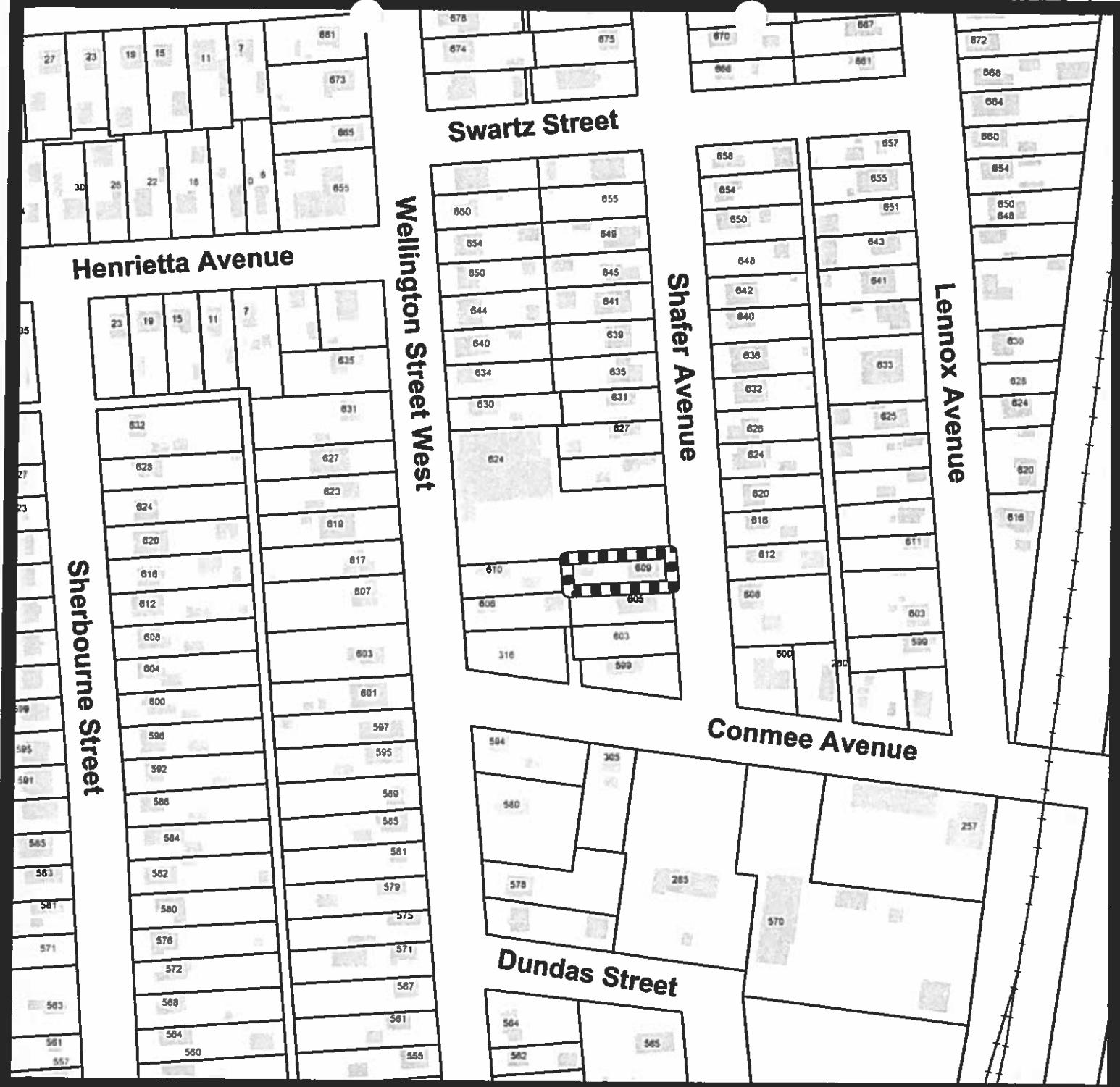
My only recommendation is that the garbage bins be fenced in as they are at the donut shops around town. This hides them to some degree and improves the sight lines from the street. This is only a recommendation.

In summary I support the application and wish Carlo all the best.

Thank you for taking the time to review my note.

Mark Menean  
Stay at Home Renovations  
631 Shafer Ave.  
705-971-5725

(d)(b)



# SUBJECT PROPERTY MAP

## 609 SHAFER AVENUE

Planning Application A-23-13-Z



METRIC SCALE  
1 : 1200

MAP REFERENCE  
58 & 1-79

MAIL LABEL ID  
A-23-13-Z

### Legend



Subject Property = 690 Shafer Avenue

ROLL NUMBER  
050-002-070-00

(a)(b)



# 2012 ORTHO PHOTO

## 609 SHAFER AVENUE

Planning Application A-23-13-Z



METRIC SCALE  
1 : 1200

MAP REFERENCE  
58 & 1-79

MAIL LABEL ID  
A-23-13-Z

### Legend



Subject Property = 690 Shafer Avenue

ROLL NUMBER  
050-002-070-00

(b)(Y)(b)



# EXISTING ZONING MAP

## 609 SHAFER AVENUE



Planning Application A-23-13-Z

METRIC SCALE  
1 : 1200

- Subject Property = 609 Shafer Avenue
- R2 - Single Detached Residential Zone; R2hp
- R3 - Low Density Residential Zone
- R4 - Medium Density Residential Zone

- C4 - General Commercial Zone
- M2 - Medium Industrial Zone; M2hp
- PR - Parks and Recreation Zone
- EM - Environmental Management Zone
- S-# = Special Exception Zoning

MAP REFERENCE  
58 & 1-79

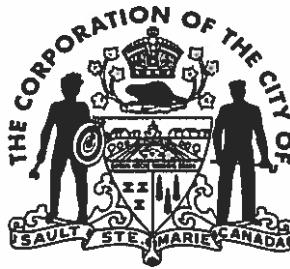
MAIL LABEL ID  
A-23-13-Z

ROLL NUMBER  
050-002-070-00

(6)(c)

Jerry Dolcetti, RPP  
Commissioner

Donald B. McConnell, RPP  
Planning Director



ENGINEERING & PLANNING  
DEPARTMENT

Planning Division

2013 10 21

Mayor Debbie Amaroso and  
Members of City Council

**RE: Application No. A-24-13-Z – Destiny Christian Centre Algoma  
633 Wallace Terrace**

## PURPOSE

The applicant is requesting a rezoning to permit the existing building to be utilized as a Place of Worship.

## PROPOSED CHANGE

The applicant is requesting a rezoning from "C4" (General Commercial) zone to "C4.S" (General Commercial zone with a Special Exception) to permit a 'Place of Worship' as an additional use.

### Subject Property:

- Location – The subject property is located on the southwest corner of Central Street and Wallace Terrace, civic no. 633 Wallace Terrace
- Size – The irregularly shaped parcel has 10m of frontage along Letcher Street, 105m of frontage along Wallace Terrace and 44m of frontage along Central Street, totalling approximately 0.36ha
- Present Use – Vacant
- Owner – Waitecliff Leasing Ltd.

## BACKGROUND

In 2002, City Council approved an application to rezone the subject property from 'Multi-Family Residential' to General Commercial, with a Special Exception to permit additional commercial uses, including a taxi stand. In 2003 City Council approved a rezoning application to remove the subject property's Wallace Terrace frontage from the list of required road widenings.

## ANALYSIS

### Conformity with the Official Plan

The subject property is designated 'Commercial' on Land Use Schedule 'C' of the Official Plan. Although not specifically noted as a commercial use within the Official Plan, Places of Worship are permitted in other commercial zones, including the "C1" (Traditional Commercial) zone, and the "C2" (Central Commercial) zone. For this reason, the proposed use conforms to the Commercial Land Use Designation, and an Official Plan Amendment is not required.

The applicant is proposing to re-utilize the existing building on the property, which is further supported by the commercial policies of the Official Plan, which aim to re-use existing vacant commercial space.

### Comments

The applicant, Destiny Christian Centre Algoma is requesting City Council's approval to rezone the subject property to permit the existing 325m<sup>2</sup> (3500sq.ft.) building to be converted to a Place of Worship.

With frontage on Letcher Street, Central Street, and Wallace Terrace, the property is located in the northeastern portion of the 'Bayview' neighbourhood. The character of the surrounding area is mixed residential, with a number of nearby neighbourhood commercial uses. The western edge of Tenaris Algoma Tubes is approximately 150m east of the subject property.

According to the site plan attached, the applicant is proposing little change to the existing lot layout. The existing access from Wallace Terrace will remain. The applicant is proposing a total of 29 parking spaces, including one barrier-free space located on the north side of the building. The required parking ratio for churches is one (1) space per five (5) persons maximum building capacity. Therefore, 29 parking spaces can accommodate a building capacity of up to 145 people. The applicant has yet to determine the maximum building occupancy; however, there is ample space along the western portion of the property to accommodate additional parking, if required. It is estimated that a minimum of 23 additional parking spaces could be provided within the 'future parking lot' area, bringing the total parking to 52 spaces, accommodating a maximum building capacity of 260 people.

Given the existing and possible future layout of the parking area, as well as the access point from Wallace Terrace, traffic to and from the site will not impact the abutting neighbourhood to the south. More specifically, traffic increases on Central Street and Letcher Street are not anticipated.

There is existing fencing along the south and a portion of the west lot line where the subject property abuts existing residential uses. The buffering requirements (Section 4.9) contained in the Zoning By-law note that where a non-residentially zoned lot abuts a residential lot, buffering must be provided along the full extent of the common lot line, in the form of a 1.8m (6') visually solid fence or a continuous hedgerow of evergreens. It appears that the existing

fencing is on abutting residential properties. The subject property is also slightly higher than the abutting residential properties; therefore the existing fencing does not meet the buffering requirements expressed in Section 4.9 of the Zoning By-law. Historically, institutional uses such as churches and schools were not required to provide buffering to abutting residential uses. Consequently, there exist a number of churches and schools without buffering in accordance with the by-law. As previously mentioned, the proposed Place of Worship will have minimal impact on abutting neighbours and in this case the existing fencing and vegetation will act as an appropriate buffer. It is therefore recommended that for the place of worship use, the buffering requirements be waived.

As it relates to the Ministry of the Environment's Minimum Distance Separation Guidelines between an industrial use and a sensitive use, a church is considered a sensitive use. The western edge of the Tenaris Algoma Tubes property is approximately 150m (492') east of the eastern lot line of the subject property. The western 110m of the Tenaris property is utilized as an employee parking lot and the existing tube mill building is approximately 270m east of the subject property. An outdoor storage area is approximately 245m southwest of the subject property, and adequately buffered by a solid sound barrier. It is also worth noting that there is a residential block between the subject property and the nearby heavy industrial use. Consequently, impacts such as noise, dust, odour and vibrations from Tenaris Algoma Tubes will not impact the proposed Place of Worship use.

## **Consultation**

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division
- No objections/comments – Municipal Heritage Committee, PWT, PUC Services, Fire Services, Conservation Authority

Up until the drafting of this report, there have been no comments received from neighbours who were circulated as part of the processing of this application.

Building Division notes that over the past four years there have been complaints received concerning the overall condition of the property, including tall grass and abandoned vehicles. Given the proposed new use, property standards issues are not anticipated.

Building Division also notes that the proposed Place of Worship will require a 'change of use permit' from the Building Division. Furthermore, the building will require upgrades to meet the change of use provisions in the Ontario Building Code. The applicant is aware of these requirements.

## **IMPACT**

There are no significant impacts on municipal services resulting from the approval of this application.

## **STRATEGIC PLAN**

Approval of this application is not related to any activity identified in the City's Corporate Strategic Plan.

## **SUMMARY**

The applicant's proposal to locate a Place of Worship on the subject property is an appropriate re-use of the existing commercial site. While the previous taxi yard operated on a 24/7 basis, church uses tend to operate more periodically, with the busiest time generally on weekends.

Consequently, off-site impacts to nearby residents will be minimal. Access to the property will remain from Wallace Terrace, which is classified as an arterial street. While parking will be accommodated within areas abutting nearby residents, a 4.5m (15') buffer strip will be maintained, in addition to the existing fences. The property is subject to Site Plan Control, and there is an existing agreement in place. Consequently, staff will have the opportunity to review any exterior development details, should renovations 'trigger' an amendment to the current site plan.

Finally, impacts from the nearby heavy industrial use (Tenaris Algoma Tubes) will be negligible, given the existing separation distances, and the current layout of the western portion of the Tube Mill property, which is currently occupied by employee parking.

## **RECOMMENDATION**

It is recommended that City Council approve this application, and rezone the subject property from "C4" (General Commercial) zone, to "C4.S" (General Commercial zone with a Special Exception) to permit a 'Place of Worship' on the subject property, in addition to the uses permitted in a "C4" (General Commercial) zone, subject to the following special provision:

- That the buffering requirements outlined in Section 4.9 of Zoning By-law 2005-150 be waived for the Place of Worship use only.

6(6)(c)

2013 10 21  
Page 5

Respectfully submitted,



Peter Tonazzo, MCIP, RPP  
Planner

Recommended for approval,



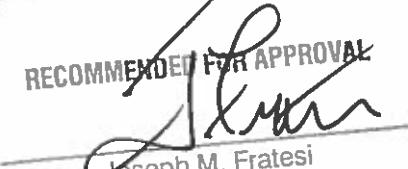
Donald B. McConnell, MCIP, RPP  
Planning Director

Recommended for approval,



Jerry Dolcetti, RPP  
Commissioner Engineering & Planning

RECOMMENDED FOR APPROVAL

  
Joseph M. Fratesi  
Chief Administrative Officer

PT/ps

attachment(s)

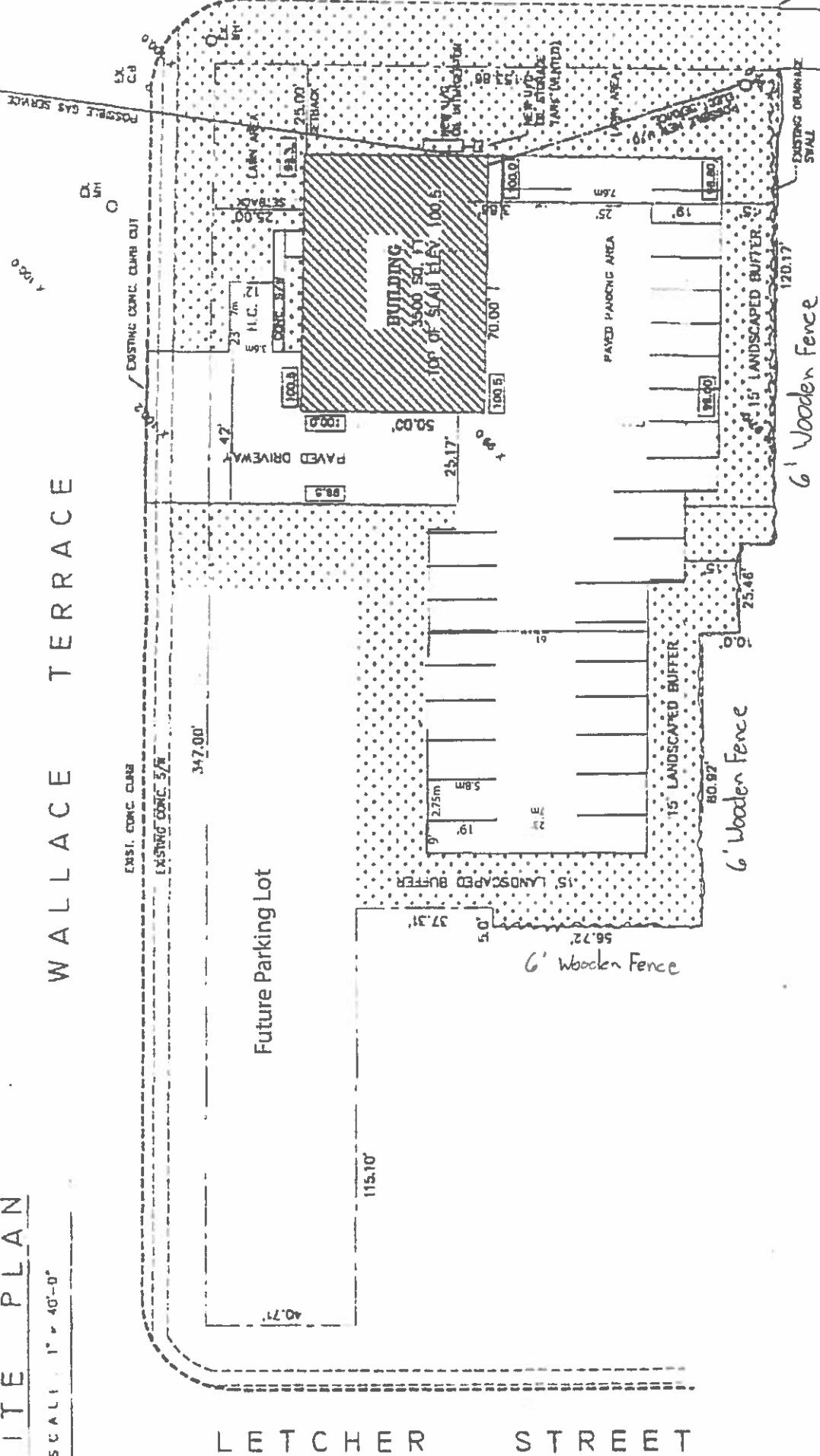
## CENTRAL STREET

(d)(6)(c)

## SITE PLAN

SCALE: 1" = 45'-0"

## WALLACE TERRACE





666(c)

6(6)(c)

## Pat Schinners

---

**From:** Don Maki  
**Sent:** Thursday, September 19, 2013 4:17 PM  
**To:** Don McConnell; Pat Schinners  
**Subject:** Rezoning Application A-24-13Z 633 Wallace Terrace

Hi Don

Please be advised that over the last 4 years we have received complaints on the condition of the property, tall grass abandoned vehicles and the conditions of the yard. These all have been resolved through actions taken the city and costs added to the taxes. The use proposed would require a change of use permit. The building would require upgrading to meet the change of use provisions of the Ontario Building Code.

Don

6(b)(c)



# 2012 ORTHO PHOTO

## 633 WALLACE TERRACE

Planning Application A-24-13-Z



METRIC SCALE  
1 : 2200

MAP REFERENCE  
37 & 1-57

### Legend

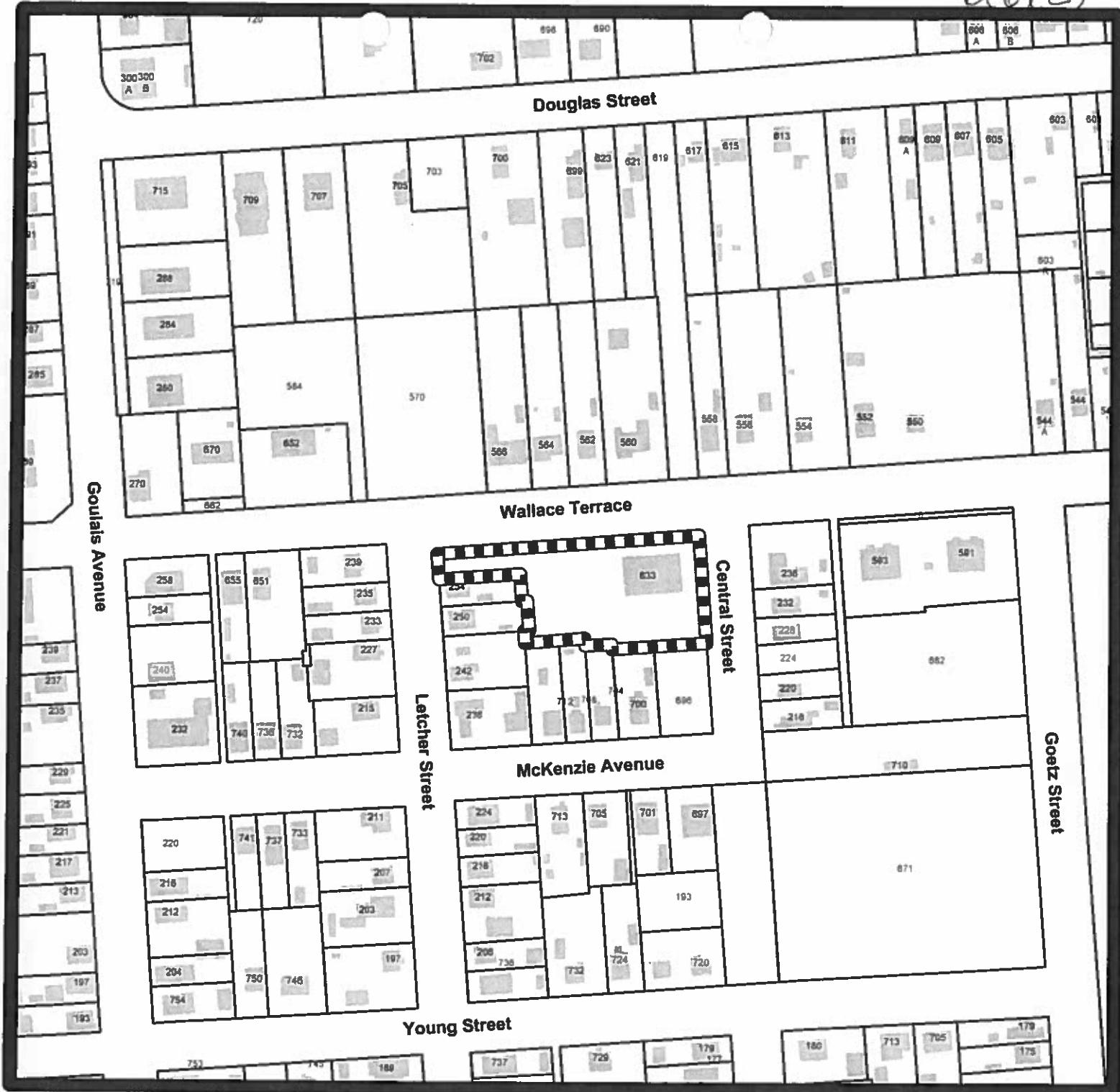


Subject Property = 633 Wallace Terrace

MAIL LABEL ID  
A-24-13-Z

ROLL NUMBER  
060-002-001-00

b6YC)



# SUBJECT PROPERTY MAP

## 633 WALLACE TERRACE

Planning Application A-24-13-Z



METRIC SCALE  
1 : 2200

MAP REFERENCE  
37 & 1-57

### Legend



Subject Property = 633 Wallace Terrace

MAIL LABEL ID  
A-24-13-Z

ROLL NUMBER  
060-002-001-00

(b)(c)



# EXISTING ZONING MAP

## 633 WALLACE TERRACE

### Planning Application A-24-13-Z



METRIC SCALE  
1 : 2200

MAP REFERENCE  
37 & 1-57

MAIL LABEL ID  
A-24-13-Z

ROLL NUMBER  
060-002-001-00

Subject Property = 633 Wallace Terrace

R2 - Single Detached Residential Zone; R2hp

R3 - Low Density Residential Zone

R4 - Medium Density Residential Zone

M3 - Heavy Industrial Zone

C4 - General Commercial Zone

PR - Parks and Recreation Zone

S# = Special Exception Zoning

10(a)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-178

**AGREEMENT:** (LE-36/C3.15/T1) A by-law to authorize an agreement between the City and the Sault Ste. Marie Gymnastic Club for the provision of a municipal capital facility at the John Rhodes Community Centre.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, ENACTS as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a Municipal Capital Facility Agreement for the John Rhodes Community Centre, dated October 21, 2013, between the City and the Sault Ste. Marie Gymnastic Club attached as Schedule "A" hereto.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 21<sup>st</sup> day of October, 2013.

---

MAYOR - DEBBIE AMAROSO

---

CITY CLERK - MALCOLM WHITE

**NOTICE**

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.  
CITY SOLICITOR

THIS AGREEMENT made in duplicate the 21<sup>st</sup> day of October, 2013

BETWEEN

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
(hereinafter called the "City")

of the FIRST PART

- and -

SAULT STE. MARIE GYMNASTIC CLUB  
(hereinafter called the "Club")

of the SECOND PART

WHEREAS the City is the owner of the lands in the City of Sault Ste. Marie known as the John Rhodes Community Centre at 280 Elizabeth Street identified as assessment roll number 5761-010-001-081-00-0000 and operates an existing sports, recreational and entertainment centre thereon which services the residents of the City;

AND WHEREAS subsection 110(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended (hereinafter called "the Act") provides that the Council of a municipality may enter into agreements for the provision of "municipal capital facilities" by any person and Ontario Regulation 603/06 provides that such an agreement can be entered into for a municipal capital facility used for the provision of cultural, recreational or tourist purposes (s.2, para. 16 of O.Reg. 603/06);

AND WHEREAS the City and the Club have been cooperating and working together to continue to provide a local sports, recreational and entertainment attraction in order to encourage community cohesiveness;

NOW THEREFORE the parties hereto agree as follows:

1. This is an agreement for the provision of a municipal capital facility by the City under s.110(1) of the Act.
2. The municipal capital facility is a sports, recreation and entertainment centre, known as the John Rhodes Community Centre, serving sports, recreational, entertainment and tourism purposes for the public.
3. The City shall cause its Clerk to give the necessary notice of the by-law permitting the City to enter into this agreement to the Minister of Education as provided for in s.110(5) of the Act.
4. Upon the signing of this Agreement, the City shall pass a by-law under s.110(6) of the Act and s.6(1)(b) of O.Reg.603/06 exempting the Club from taxation for municipal and school purposes for the lands and the municipal capital facilities thereon, with the sole exception of the business, retail and operating offices shown:
  - a. On the "Overall Ground Floor Plan" as the "Pro Shop #101" and the "Room" that is located west of the area marked Lobby #102, both areas which are marked and identified on the "Overall Ground Floor Plan" attached as Schedule "A" hereto; and

- b. On the "Overall Second Floor Plan" as the "Lounge Area #215", which area is marked and identified on the "Overall Second Floor Plan" attached as Schedule "B" hereto.
5. The City shall, upon the passing of the tax exemption by-law referred to above, cause its Clerk to give written notice of the contents of the by-law to the Municipal Property Assessment Corporation and the secretary of any school board if the area of jurisdiction of any such board includes the land that is exempted by the by-law, as required under s.110(8) of the Act.
6. If the lands are no longer used for the provision of cultural, recreational or tourist purposes for the benefit of the public, the City may at its discretion determine to remove the tax exemption status implemented pursuant to paragraph 4 herein. If the Club terminates or allows the expiry of lease agreement between themselves and the City for use of the John Rhodes Community Centre, the tax benefits of this Agreement shall no longer be in force.
7. This Agreement shall be binding upon the parties hereto and their successors and assigns.

**SIGNED, SEALED and Delivered  
in the presence of**

**THE CORPORATION OF THE CITY  
CITY OF SAULT STE. MARIE**

---

**Mayor – Debbie Amaroso**

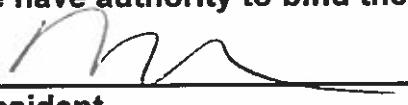
---

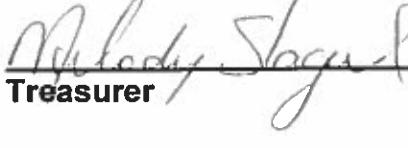
**City Clerk – Malcolm White**

**We have the authority to bind the corporation.**

**SAULT STE. MARIE GYMNASTIC CLUB**

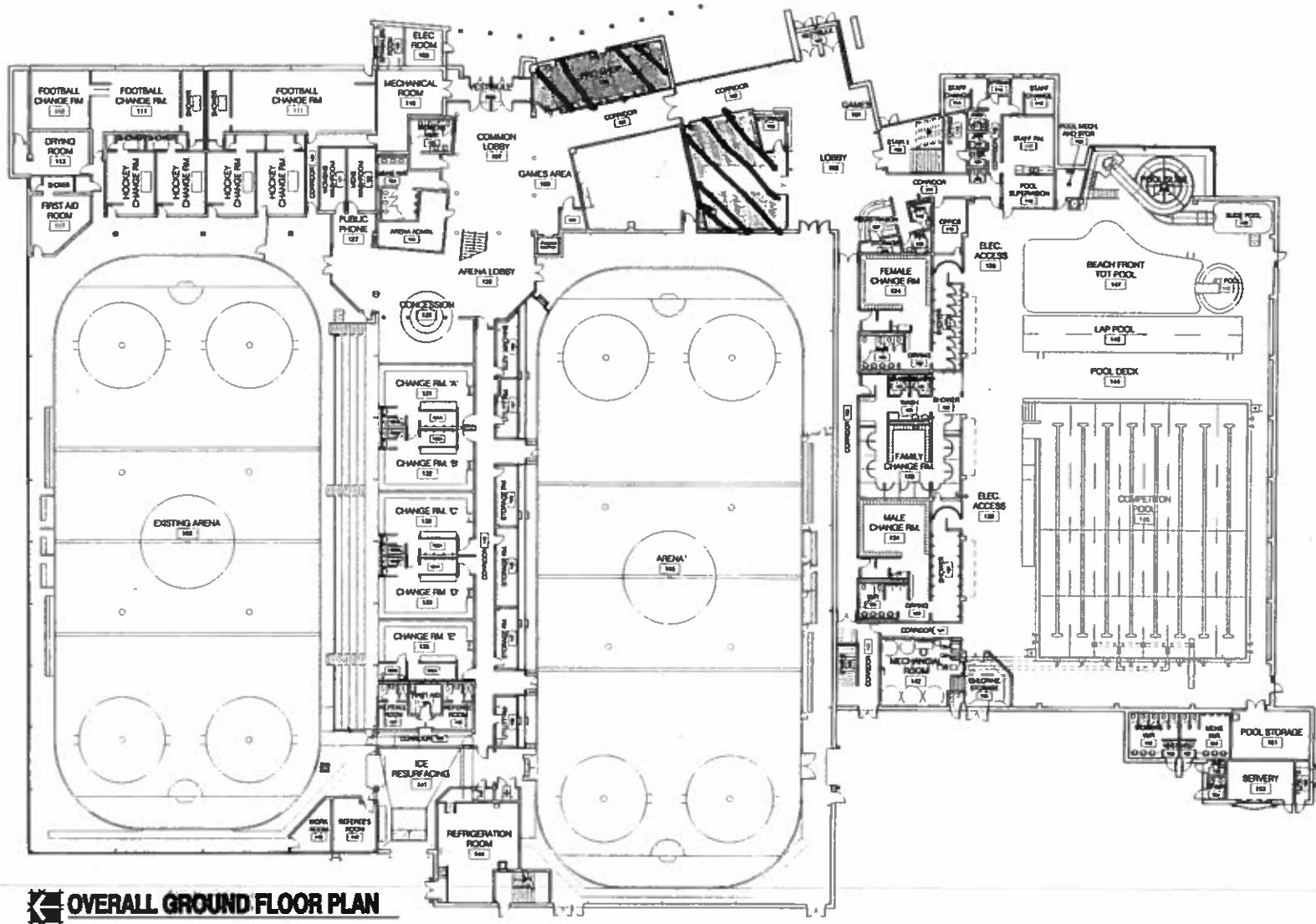
**We have authority to bind the Club:**

  
**President**

  
**Treasurer**

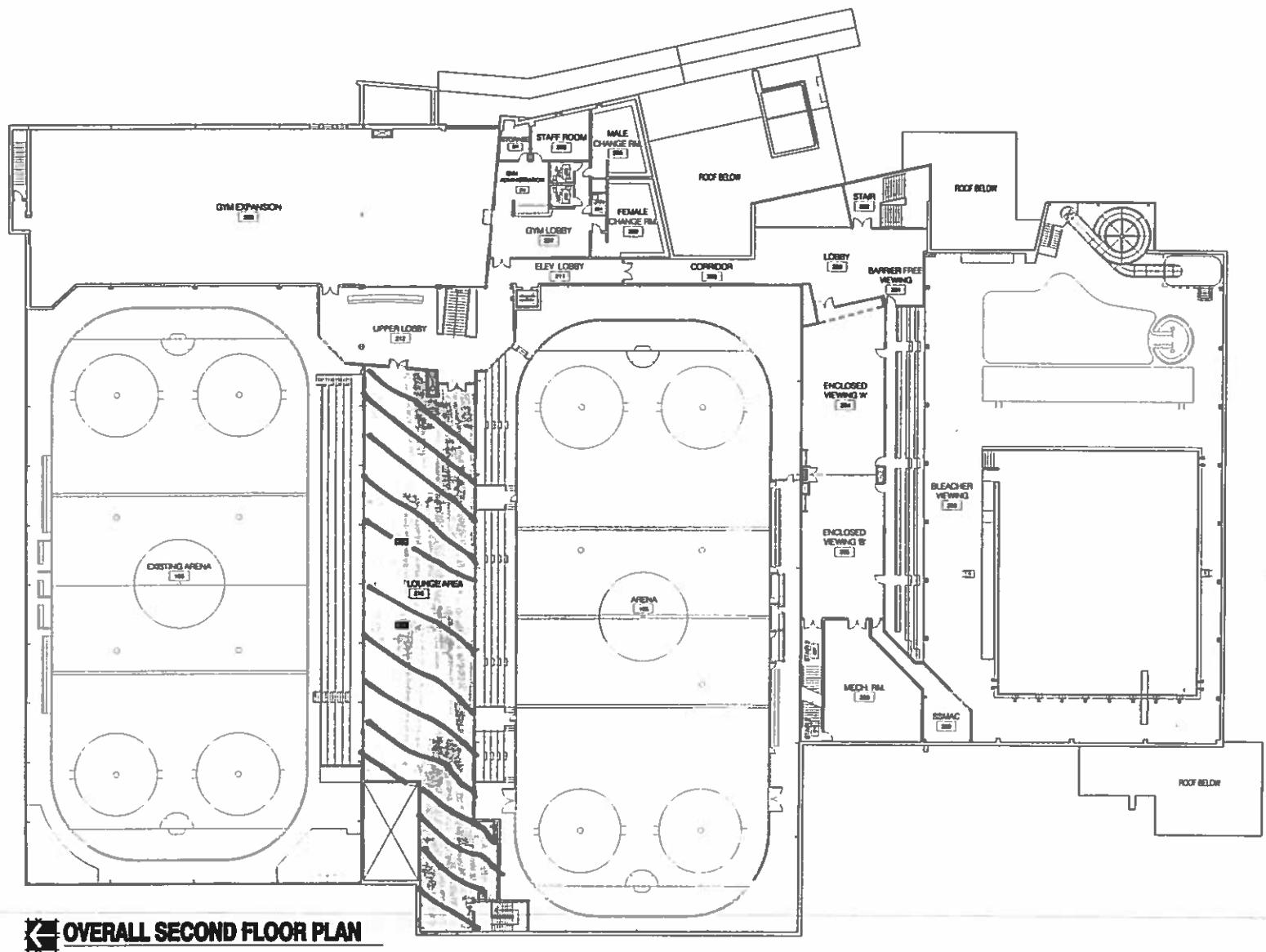
Schedule "A"

1D(a)



10(a)

Schedule "B"



1D(b)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-180

**AGREEMENT:** (LE-117) A by-law to authorize an agreement between the City and John Hutzan and Fiorella Hutzan as Licencees to permit the ongoing occupation and maintenance of various structures and a retaining wall on City property located in front of 12 Cottage Lane, Sault Ste. Marie.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, ENACTS as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a Licence to Occupy City Property Agreement dated October 21, 2013 between the City and John Hutzan and Fiorella Hutzan as Licencees attached as Schedule "A" hereto. This agreement permits ongoing occupation and maintenance of various structures and a retaining wall on City property located in front of 12 Cottage Lane, Sault Ste. Marie.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 21<sup>st</sup> day of October, 2013.

---

MAYOR - DEBBIE AMAROSO

---

CITY CLERK - MALCOLM WHITE

**NOTICE**

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.

CITY SOLICITOR

LE-117

LICENCE TO OCCUPY CITY PROPERTY

THIS LICENCE AGREEMENT made in duplicate this 21<sup>st</sup> day of October, 2013.

B E T W E E N: THE CORPORATION OF THE CITY  
OF SAULT STE. MARIE

(herein referred to as the "City")

- and -

JOHN ROBERT HUTZAN & FIORELLA ANN HUTZAN

(herein referred to as the "Licencees")

WHEREAS the Licencees are the registered owners of the property municipally known as 12 Cottage Lane, Sault Ste. Marie, Ontario, which lands are more particularly described as PIN 31613-0361(LT) LT 326-327 PL 58 Awenge, PT LT 328 PL 58 Awenge, PT 1 1R12106, Sault Ste. Marie (the "Licencees' Lands");

AND WHEREAS the City is the owner of lands located in front of the Licencees' Lands, namely a right of way between the Licencees' Lands and the shoreline (the "City Property");

AND WHEREAS the Owner has various buildings constructed on the property, portions of which may be situated on the City Property (the "Structures");

AND WHEREAS the Owner has a retaining wall which is ninety (90') feet in length by four (4') feet high and which is located on the City Property (the "Retaining Wall");

AND WHEREAS the Owner has made an application to maintain the Structures and Retaining Wall on the City Property in the position they now stand, subject to the execution by the parties of this Agreement, and the terms, clauses and conditions hereinafter set forth;

NOW WITNESSETH THIS AGREEMENT that in consideration of the covenants and conditions herein contained, the City and the Licencees agree as follows:

1. The City grants to the Licencees, the right to occupy, maintain, inspect and repair the Structures and Retaining Wall on the City Property in the position they now stand and as described and identified on the map attached as Schedule "A" to this Licence to Occupy City Property.
2. This Licence is subject to the conditions set out in Schedule "B" attached.
3. In this Licence "City" means the "Council" of the City of Sault Ste. Marie and any person authorized to act on its behalf.

4. This Licence shall enure to the benefit of and be binding upon the parties hereto, their heirs, successors and assigns.

In witness thereof the parties hereto have affixed their hands and seals on the date written above.

SIGNED, SEALED AND DELIVERED )

) JOHN ROBERT HUTZAN

) FIORELLA ANN HUTZAN

) THE CORPORATION OF THE CITY  
OF SAULT STE. MARIE

) MAYOR DEBBIE AMAROSO

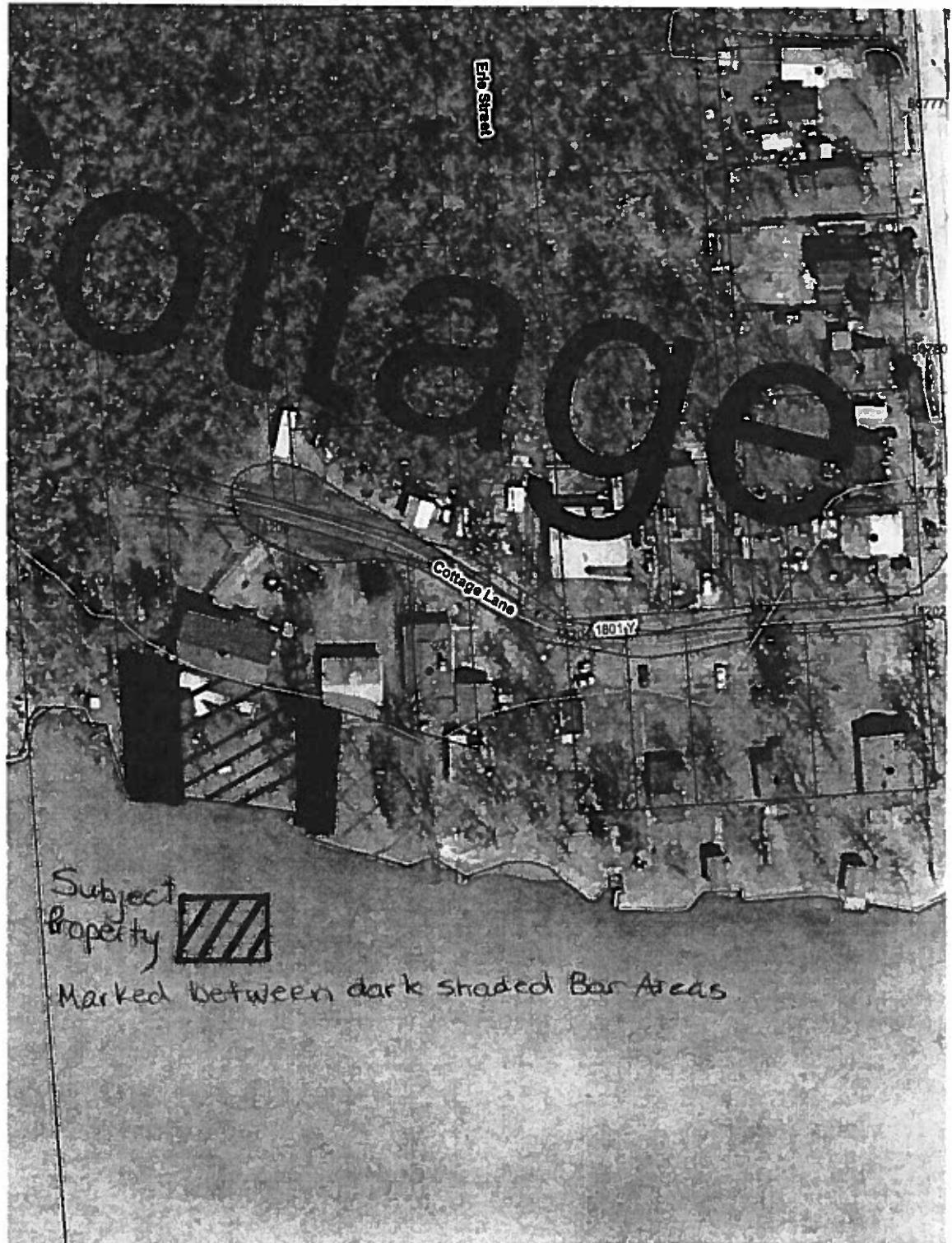
) CITY CLERK – MALCOLM WHITE

) WE HAVE THE AUTHORITY TO BIND  
THE CORPORATION

SCHEDULE "A" TO  
LICENCE TO OCCUPY CITY PROPERTY

City Property

The City hereby grants the Licensees permission to occupy, maintain, inspect and repair the Structures and Retaining Wall on the City Property in the position they now stand and as described and identified on the map below.



**SCHEDULE "B"**  
**LICENCE TO OCCUPY CITY PROPERTY**

This Licence is subject to the following conditions:

1. The City hereby grants the Licencees permission to occupy, maintain, inspect and repair the Structures on the City Property identified in Schedule "A" to this Licence Agreement in the position they now stand.
2. The parties hereto acknowledge and agree that the City shall be the owner of the Retaining Wall on the effective date of this Licence Agreement. The parties hereto further acknowledge and agree that the Licencees shall be responsible for all matters related to the maintenance, upkeep, inspection, construction and repair of the Retaining Wall so long as the Retaining Wall remains on the City Property.
3. The City hereby grants the Licencees, including its agents and contractors, permission to enter upon the City Property to complete the Licensees' obligations as set out herein.
4. At no time shall the City be responsible for installing, constructing, repairing, maintaining or removing the Retaining Wall or Structures. The City further has no obligation to make any improvements or provide any inspection, repair or maintenance to the City Property. These obligations are the Licensees'.
5. The Licencees shall be responsible for all costs and expenses related to the occupation, installation, repair, maintenance, inspection, improvement and upkeep of the Retaining Wall and Structures, and shall indemnify and save harmless the City from any costs and expenses incurred by the City that may result in same.
6. The Licencees shall comply with all Laws, By-Laws, Rules and Regulations of any governing body respecting the installation, use, repair, maintenance and inspection of the Retaining Wall and Structures, and shall save harmless and fully indemnify the City from and against all losses, costs, damages and expenses, of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by the Licencees with such Laws, By-Laws, Rules and Regulations.
7. The Licencees shall be liable for all taxes, permits, licences or assessments of every nature and kind whatsoever, in any way arising from the presence of the Retaining Wall and Structures.
8. The Licencees shall indemnify and save harmless the City from all costs and expenses caused to or incurred by the City and from all claims and demands, awards, losses, costs, damages, actions, suits, charges, expenses, claims, liability, or other proceedings, by whomsoever made, brought or prosecuted, in any manner based upon, arising out of or connected with, the occupation, installation, use, repair, improvements, maintenance, inspection, presence or removal of the Licencees' Structures covered under this Licence, the intent being that the City shall be at no risk or expense to which it would not have been put had the Structures not been so installed, used, repaired, improved, maintained, inspected, constructed or removed by the Licencees.
9. The Licencees shall not assign, transfer or make any other disposition of this Licence, or of the rights conferred thereby, without the prior written consent of the City.

10. If the City requires access to the City Property such that removal of any portion of or the entirety of the Retaining Wall is required, the Licencees shall in no way restrict such access and the City shall in no way be responsible for restoring the City Property or the Retaining Wall to its condition prior to such access by the City.

11. Either party may cancel this Licence Agreement on giving thirty (30) days written notice to the other party of the intention to do so. Notices shall be deemed given if deposited in the mail with postage charges prepaid and addressed to the party for whom notice is intended at such party's address.

**City Solicitor**

The Corporation of the City of Sault Ste. Marie  
99 Foster Drive, 4<sup>th</sup> Floor  
Sault Ste. Marie, ON P6A 5X6

John and Fiorella Hutzan  
12 Cottage Lane  
Sault Ste. Marie, ON P6A 5K6

12. The Licencees shall not use or permit the use of the said City Property for any purpose other than the purpose herein set out, that is the occupation, installation, use, repair, improvements, maintenance, inspection, presence or removal of the Retaining Wall and the Structures. No further buildings or structures shall be erected on the City Property without the City's advance express written consent.

13. The Licencees hereby covenant to place insurance on the said Structures for personal injury, property damage and public liability in an amount not less than One Million (\$1,000,000.00) Dollars. The Licencees shall forthwith file proof of said insurance with the Legal Department of the City of Sault Ste. Marie.

14. The Licencees hereby consent to the registration of this Licence Agreement on the title to Licencees' Lands and the City's Lands. The Licencees shall be responsible for the costs of said registration of this Licence Agreement.

15. This Licence Agreement shall not be interpreted as granting exclusive use of the City Property in front of 12 Cottage Lane to the Licencees.

16. The Licencees acknowledge no ownership interest in any part of the City Property.

17. This Licence Agreement shall enure to the benefit of and be binding upon the parties and their respective heirs, executors, administrators and assigns.

10(c)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-184

**AGREEMENT:** (E2.2) A by-law to authorize the execution of a contract between the City and Phoenix Group 2011 to supply and install the pedestrian bridge over Clark Creek between Drake and Gravelle Streets.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, ENACTS as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated October 21, 2013 and made between the City and Phoenix Group 2011 to supply and install the pedestrian bridge over Clark Creek between Drake and Gravelle Streets.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 21<sup>st</sup> day of October, 2013.

---

MAYOR - DEBBIE AMAROSO

---

CITY CLERK – MALCOLM WHITE

c:\LEGAL\STAFF\BYLAWS\2013\2013-184 AGREEMENT Pedestrian Bridge Drake Gravelle streets

**NOTICE**

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.

CITY SOLICITOR

10(c)

Schedule "A"]

**CORPORATION OF THE CITY OF SAULT STE. MARIE**

**FORM OF AGREEMENT**

This Agreement made (in triplicate) this 21st day of October in the year 2013 by and between Phoenix Group 2011, hereinafter called the "Contractor"

AND

The Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

**PEDESTRIAN BRIDGE P1 OVER CLARK CREEK**

which have been signed in triplicate by both parties and which were prepared under the supervision of John McDonald, P.Eng. of Tulloch Engineering Inc., acting as and herein entitled, the Engineer.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Engineer within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Quotation Submission Form in accordance with the provisions as set forth in the General Conditions and the Special Provisions.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Engineer and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

10(c)

7. All communications in writing between the Corporation, the Contractor and the Engineer shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

**THE CORPORATION:** The Corporation of the City of Sault Ste. Marie  
P.O. Box 580  
Civic Centre  
99 Foster Drive  
Sault Ste. Marie, Ontario  
P6A 5N1

**THE CONTRACTOR:** Phoenix Group 2011  
149 Black Road  
Sault Ste. Marie, ON  
P6B 0A3  
[roland@phxgroup.co](mailto:roland@phxgroup.co)

**THE ENGINEER:** Mr. John McDonald, P. Eng.  
Tulloch Engineering Inc.  
71 Black Road, Unit 8  
Sault Ste. Marie, Ontario P6B 0A3  
[john.mcdonald@tulloch.ca](mailto:john.mcdonald@tulloch.ca)  
Fax - 705-949-9606

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered  
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

---

MAYOR – DEBBIE AMAROSO

(seal)

---

CITY CLERK - MALCOLM WHITE

THE CONTRACTOR

---

COMPANY NAME

(seal)

---

SIGNATURE

10(d)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-183

**DEVELOPMENT CONTROL:** A by-law to designate the lands located at 728 Wellington Street West an area of site plan control (Nicastro).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie ENACTS as follows:

1. **DEVELOPMENT CONTROL AREA**

The lands described on Schedule "A" attached hereto are hereby designated to be an area of site plan control pursuant to section 41 of the *Planning Act*, R.S.O. 1990, chapter P. 13 and amendments thereto.

2. **SITE PLAN POWERS DELEGATED**

The Council hereby delegates to the Planning Director and in his absence to the Planner of the City of Sault Ste. Marie, Council's powers to enter into a site plan agreement dealing with any of the works or matters mentioned in Section 41 of the *Planning Act* as amended, for the lands shown as Subject Property on the map attached as Schedule "A" to this by-law.

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **PENALTY**

Any person who contravenes this by-law including the obligations pursuant to the agreement entered into under the authority of this by-law is liable upon conviction therefore to penalty provisions as contained in the *Planning Act* and the *Municipal Act*.

5. **EFFECTIVE DATE**

This by-law takes effect from the date of its final passing.

PASSED in open Council this 21st day of October, 2013.

**NOTICE**

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.

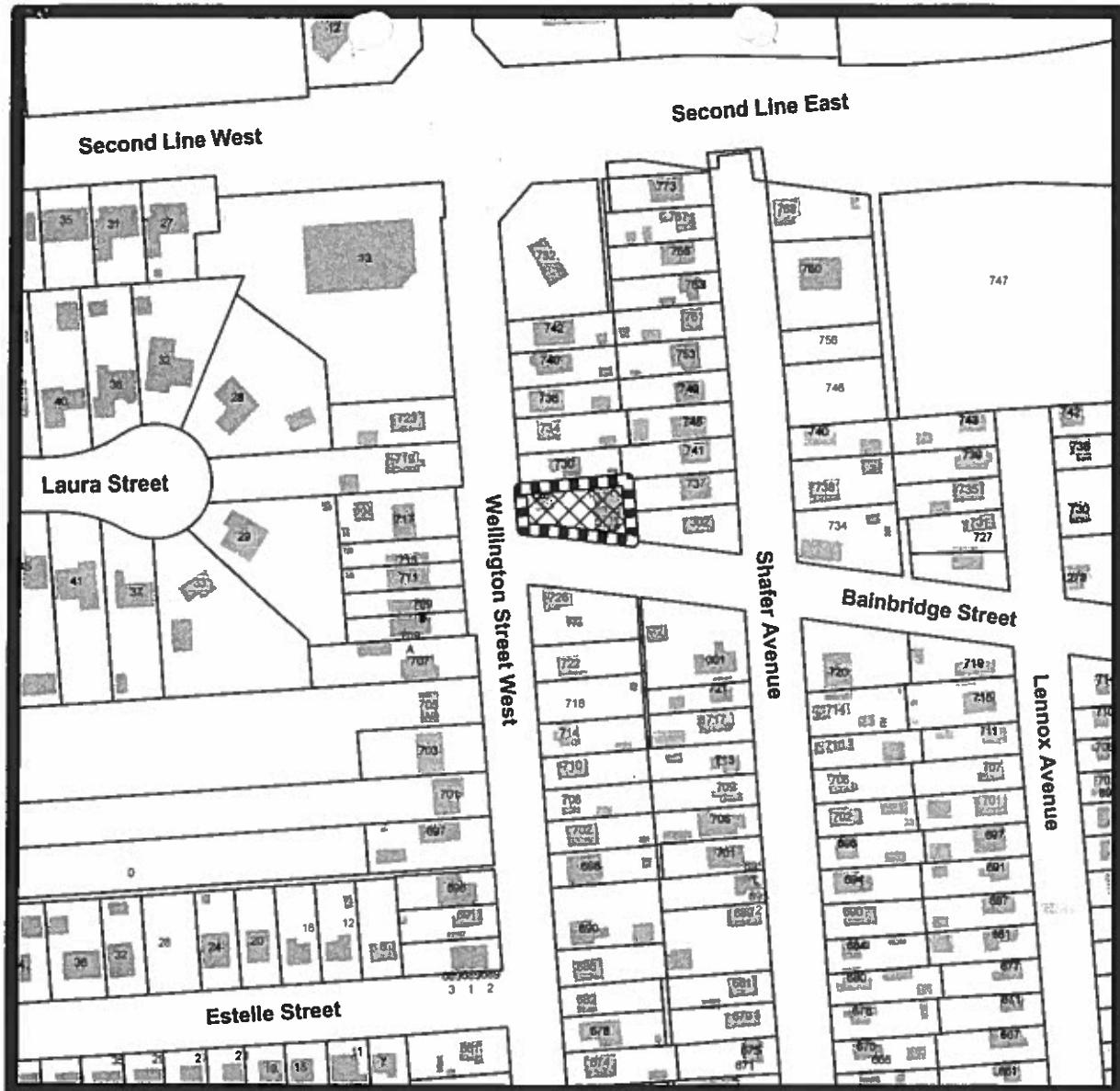
CITY SOLICITOR

**MAYOR - DEBBIE AMAROSO**

**CITY CLERK - MALCOLM WHITE**

10(d)

SCHEDULE "A" TO BY-LAW 2013-183



## SUBJECT PROPERTY MAP

728 Wellington Street West

Planning Application A-20-13-Z



METRIC SCALE  
1 : 1200

MAP REFERENCE  
58 & 1-73

MAIL LABEL ID  
A-20-13-Z



Subject Property = 728 Wellington St W

ROLL NUMBER  
050-002-008-00

1D(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-186

**PARKING:** (P3.9(3)) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, ENACTS as follows:

1. **SCHEDULE "A" TO BY-LAW 90-305 AMENDED**

Schedule "A" to By-law 90-305 is hereby repealed and replaced with Schedule "A" attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 21<sup>st</sup> day of October, 2013.

---

MAYOR – DEBBIE AMAROSO

---

CITY CLERK – MALCOLM WHITE

**NOTICE**  
THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.  
CITY SOLICITOR

10(e)

<u>ADGE SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
12 ROUSE,BRIAN	ALGOMA UNIVERSITY	1520 QUEEN ST E
28 MCLEOD,ROD	FLEMING & SMITH	378 QUEEN ST E & APARTMENTS & 27 KING ST.
30 RENDELL,VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
35 ORR,DEREK	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
58 BARONE,MARCELLO	ALGOMA UNIVERSITY	1520 QUEEN ST E
109 SEBECIC,JOHN LUDVIC	DENTAL BUILDING	846 & 218 QUEEN ST E.
113 TAYLOR,GARY	ALGOMA UNIVERSITY	1520 QUEEN ST E
115 LEE,RICHARD,JOHN	ALGOMA UNIVERSITY	1520 QUEEN ST E
138 CAIN,JOSEPH	CITY OF SAULT STE MARIE BELLUVE MARINA & BONDAR MARINE & PARK	
151 PARR,DEREK,RAYMOND	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
153 TASSONE,VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163 BUMBACCO PHILIP,CARMEN	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
178 D'AGOSTINI,ROSEMARY	DR. RAYMOND CHO	71 & 131 EAST ST
191 BROWN,STEVEN,GEORGE	SEP SCHOOL BOARD	SEPARATE SCHOOL BOARD PROPERTIES
196 SEABROOK,LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
240 MASON,STEPHEN	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
241 COGHILL,ROBIN	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
248 CHAN,GILBERT	DR. RAYMOND CHO	71 & 131 EAST ST / 128 SECOND LINE W
249 CHO,LINDA	DR RAYMOND CHO	71 & 131 EAST ST / 128 SECOND LINE W
253 TRAVSON,TERRANCE(TERRY NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS	
267 CORBIERE,JOHN(TED)	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
276 SMITH DENNIS,ROBERT	G4S SECURE SOLUTIONS	AIRPORT
314 AASEN,PAULINE	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E
321 LORENZO,COREY	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
334 MILLER,BRADLEY	CITY OF SAULT STE MARIE TRANSIT SERVICE AREAS	
335 GROSSO,DONALD	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
343 CHILMAN,JODI	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
344 HARPE,KENNEITH	DAYS INN	DAYS INN HOTEL
348 HAZELTON,MARGARET	CITY OF SAULT STE MARIE BELLUVE MARINA & BONDAR MARINE & PARK	
354 STEEVES,ROBERT	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
366 TROINOW,VICTORIA	G4S SECURE SOLUTIONS	AIRPORT
369 CARMICHAEL,MARY	ON FINNISH HOME ASS	FINNISH REST HOME
370 HANSEN,LOUIS	ON FINNISH HOME ASS.	FINNISH REST HOME
372 BENOIT,ALAIN	ON FINNISH HOME ASS.	FINNISH REST HOME
374 TAAVEL,ANDRE	CITY OF SAULT STE MARIE TRANSIT SERVICE AREAS	
376 FINN,ROBERT	G4S SECURE SOLUTIONS	AIRPORT
377 BADGERO,PAUL	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
384 BOREAN,RICK	CITY OF SAULT STE MARIE BELLUVE MARINA & BONDAR MARINE & PARK	
389 SANDIE,KEVIN	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
391 MCLEOD,HEATHER	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
397 LAFRAMBOISE,YVON	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
400 JOHNSON,MICHAEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
404 HUDSON,BRIAN	CORPS OF COMM	22 BAY ST (FEDERAL BUILDING)
405 MATCHETT,CASEY	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
406 LEBLANC,SERGE	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
410 POYNIER,HAROLD	G4S SECURE SOLUTIONS	AIRPORT
411 MOORE,ROBERT	G4S SECURE SOLUTIONS	AIRPORT
413 HILL,MICHAEL	G4S SECURE SOLUTIONS	SAULT HOSPITAL
420 FABIANO,ANTONIO	G4S SECURE SOLUTIONS	AIRPORT
423 VANDERLIFT,DYLAN	CORPS OF COMM	SAULT HOSPITAL
430 RUSCIO,DOMINIC	MAJOR CONTR.	TRAVELODGE
431 DICKSON,SHANE	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
435 TRUMBLE,GEORGE	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
439 LAMBERT,JOSEPH	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E
440 HAMMERSTEDT,ERIC	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
441 WILSON,DAVID	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
442 MACLENNAN,MATTHEW	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
443 MARCIL,MARK	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
444 MARSHALL,JONATHAN	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
446 HALLIDAY,DANA	SAULT COLLEGE	SAULT COLLEGE
447 FRIGAULT, JESSE	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
450 CHAPMAN,DANIEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
452 ROGERS,RICHARD	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
453 DERASP,RICHARD	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
455 BOYCHUK,BLAINE	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
456 CONEYBEARE,KEVIN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
458 ROBINSON,GEORGE	CORPS OF COMM	SAULT AREA HOSPITAL
459 SLEEMAN,RAY	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
460 BOUGIE,DAN	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
462 GAULT,JAMES	CORPS OF COMM	SAULT AREA HOSPITAL
463 MORIN,ALEX	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
464 DITOMMASO,RYAN	2220917 ONT. INC.	489 BAY ST.
465 DELAVALLE,DON	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
467 BERNIER,JUNE	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
468 AGNEW,BRENDAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
469 SANTELLI,DOMINIC	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
470 WOOLLEY,NATHANIEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
471 STOYCHEFF,CHRISOPHER	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
472 BRUNETTA,ANGELO	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
474 MANCUSO,ANTHONY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
475 TORRANCE,RENEE	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENS CENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
477 BROWLEY,DAVID	CORPS OF COMM	SAULT AREA HOSPITAL
479 GROULX,VINCE	CORPS OF COMM	SAULT AREA HOSPITAL
480 TEI FORD JASON	CORPS OF COMM/NORPRO SAULT AREA HOSPITAL	/REGENT PRO/S.COLLEGE/QUEENS CENTRE/GHC/AHP

10(e)

481	FORD,BRIAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
482	LEWCELLE,BRACE	CORPS OF COMM	SAULT AREA HOSPITAL
484	MCLEOD,VIRGINIA	CITY OF SAULT STE MARIE	BELLIVE MARINA & BONDAR MARINE & PARK
485	ARMSTRONG,KENNETH	CITY OF SAULT STE MARIE	BELLIVE MARINA & BONDAR MARINE & PARK
486	LONGO,NADIA	GT.NORTHERN RET HOME	780 GREAT NORTHERN RD.
487	ROUGEAU,MARISA	GT.NORTHERN RET HOME	780 GREAT NORTHERN RD.
488	LEFLEUR,MARILYN	GT.NORTHERN RET HOME	780 GREAT NORTHERN RD.
489	MCQUEEN,WANDA	GT.NORTHERN RET HOME	780 GREAT NORTHERN RD.
490	LUXTON,JEFF	GT.NORTHERN RET HOME	780 GREAT NORTHERN RD.
492	PARKER,MICHAEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
493	BROWN,FRASER	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
494	SHEWFELT,CODY	G4S SECURE SOLUTIONS	AIRPORT
497	ALLEN,ROBERT	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
498	MARQUES,STEVEN	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
499	SCALI,NICOLA	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
500	EASBY,JOSHUA	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
501	QUARRELL,ROBERT	ELSTRONG MANAGEMENT	821,827,831 MACDONALD AVE
502	HAMEL,CHRIS	ELSTRONG MANAGEMENT	821,827,831 MACDONALD AVE
503	HAMEL,MELANIE	ELSTRONG MANAGEMENT	821,827,831 MACDONALD AVE
505	JONES,CHELSEY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
507	SMYTHE,RICHARD	BANK OF MONTREAL	558 QUEEN ST E
509	MATTALO,JOE	CORPS OF COMM	SAULT AREA HOSPITAL
511	ADAIR,BRENDAN	CORPS OF COMM	SAULT AREA HOSPITAL
512	DIMMA,JUSTIN	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
513	MEINCKE,KEN	CORPS OF COMM	SAULT AREA HOSPITAL
514	BONIFERRO,BRIAN	CORPS OF COMM	SAULT AREA HOSPITAL
515	MANGONE,MATT	CORPS OF COMM	SAULT AREA HOSPITAL
516	GAY,JAMES	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
517	ROY,BRENDA	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
518	TREPASSO,GRANT	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
519	FRAGOMENI,JOSEPH	CORPS OF COMM	SAULT AREA HOSPITAL
520	THOMPSON,JOHN	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
522	MCNAMA,STEVEN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
523	MCBRIDE,GUY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
524	DUNLOP,DAVID	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
525	IACHTETA,CHRIS	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
526	JOHNSTON,CORY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
527	KOZAK,EMILIE	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
529	ROMAIN,GERALDINE	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
530	WADE,SAMUEL	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
531	AHIAEGBE,ENOHOUMEN	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
532	BROUILLARD,BERNARD	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
533	STILLERT,CHRISTIAN	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
534	LADOUCEUR,RACHAEL	CORPS OF COMM	SAULT AREA HOSPITAL
535	HUTZAN,CHRISTIAN	CORPS OF COMM	SAULT AREA HOSPITAL
538	SAUERZOPF,JUSTIN	CORPS OF COMM	SAULT AREA HOSPITAL
537	GRAWBARGER,KYLE	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
538	MCCAIG,BRANDON	CORPS OF COMM	SAULT AREA HOSPITAL
539	CUTLER,JESSE	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
540	ZEPPA,ROBERT	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
541	DIMMA,WMILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
542	RALPH,NANCY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
543	HAYNES,MICHAEL	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
544	NELSON,MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
545	GRECO,BRYAN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
546	ZORIT,TRAVIS	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
547	LIEPA,MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON,ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR (CIVIC CENTRE)
549	WICKSTROM,IZAAK	G4S SECURE SOLUTIONS	AIRPORT
550	BADU,EDMUND	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
551	PIPER,ADAM	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
552	SENEGALGUDUR,DANIEL	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
553	ST PIERRE,WMILLIAM	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
554	IRWIN,JACOB	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
555	ROY,DARCY	G4S SECURE SOLUTIONS	AIRPORT
556	ARCAND,SCOTT	G4S SECURE SOLUTIONS	AIRPORT
557	HUTCHINGS,GEORGE	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
558	LARKIN,NICHOLAS	CORPS OF COMM	SAULT AREA HOSPITAL
559	SUMMERS,STEPHEN	CORPS OF COMM	SAULT AREA HOSPITAL
560	ADDISON,CHRISTOPHER	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
561	CARTER,TIGER	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
562	DEARING,DEVIN	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
563	FLEURY,TAMMY-JO	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
564	LAPRADE,DANIEL	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
565	LISCUMB,GERALD	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
566	SWEET,WILLARD	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
567	BOSTON,CODY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
568	PICK,DENNY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
569	ZEPPA,JACOB	G4S SECURE SOLUTIONS	AIRPORT
570	BERTRAND,CHRISTOPHER	G4S SECURE SOLUTIONS	AIRPORT
571	BRESNAHAN,JAMES	SSM.AIRPORT CORP	AIRPORT-SUPERVISOR OF BUSINESS OPERATIONS
572	BELANGER,COWAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
573	RHODES,LILIAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
574	BOUCHARD,DARYL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
575	LALOUCHE,DANIEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
576	HULL,BRADLEY	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
577	LARIVIÈRE,EUGENE	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
578	MAKI,ROBERT	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
579	SANTERRE,JAYCE	CORPS OF COMM	SAULT AREA HOSPITAL
580	CHARETTE,ROBERT	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
581	PAVONI,JORDAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
582	MAITLAND,DARLA	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
583	MADIGAN,LORRI-ANNE	ELSTRONG MANAGEMENT	821,827,831 MACDONALD AVE
584	PROULX,PAUL	G4S SECURE SOLUTIONS	AIRPORT
585	WOODS,CAROL	G4S SECURE SOLUTIONS	AIRPORT
586	WERTH,KADI	NORPRO SECURITY	REGENT PRO/DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH



(D(f))

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-179

**TAXATION EXEMPTION:** (LE-36/C3.15/T1) A by-law to provide for the taxation exemption for portions of the John Rhodes Community Centre as a municipal capital facility.

**WHEREAS** subsection 110(1) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, authorizes a local municipality to enter into a Municipal Capital Facilities agreement;

**AND WHEREAS** section 110(6) of the *Municipal Act, 2001* authorizes a municipality to exempt all or part of a Municipal Capital Facility from taxes levied for municipal and school purposes;

**AND WHEREAS** section 6(1)(b) of O. Reg. 603/06 authorizes the said taxation exemption for municipal capital facilities only where the municipal council declares such municipal capital facilities for public use;

**AND WHEREAS** the agreement between The Corporation of the City of Sault Ste. Marie and the Sault Ste. Marie Gymnastic Club dated October 21, 2013 declared portions of the John Rhodes Community Centre located at 280 Elizabeth Street, identified as assessment roll number 5761-010-001-081-00-0000 as a municipal capital facility for sports, recreational and entertainment purposes for the public;

**NOW THEREFORE** the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

**1. EXEMPTION FROM TAXATION**

The lands in the City of Sault Ste. Marie known as the John Rhodes Community Centre, located at 280 Elizabeth Street, operating as a sports, recreational and entertainment centre is exempted from taxation for municipal and school purposes for the lands and municipal capital facilities thereon, except as set out in clause 2 of this by-law.

**2. EXCEPTION**

The following portions of the John Rhodes Community Centre located at 280 Elizabeth Street are not exempt from municipal and school taxation:

- I) The "Pro Shop #101" and the "Room" that is located west of the area marked Lobby #102, both areas which are marked and identified on the "Overall Ground Floor Plan" attached as Schedule "A" to this by-law; and
- II) The "Lounge Area #215", which area is marked and identified on the "Overall Second Floor Plan" attached as Schedule "B" to this by-law.

**3. EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 21<sup>st</sup> day of October, 2013.

**NOTICE**

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.  
CITY SOLICITOR

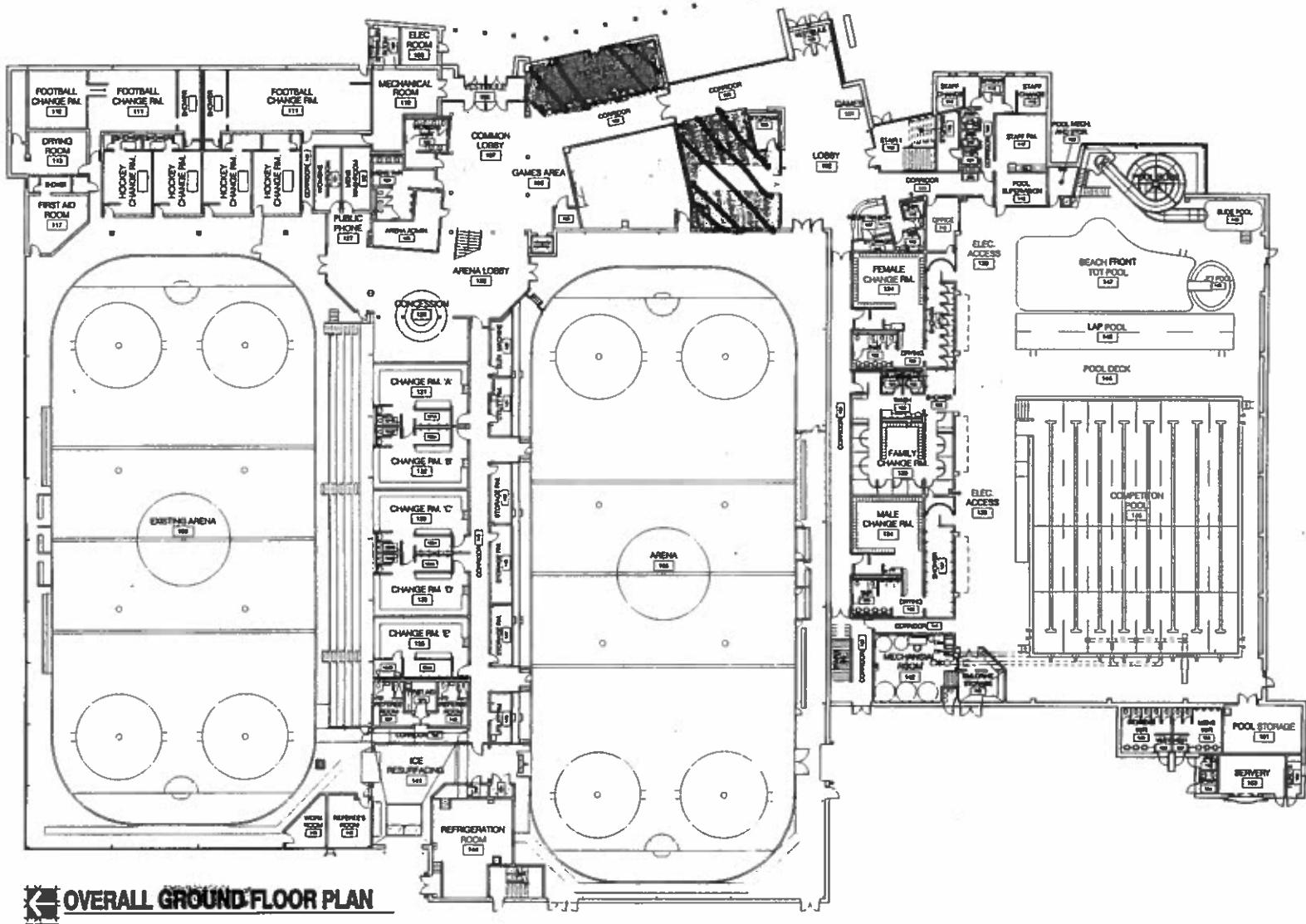
**MAYOR - DEBBIE AMAROSO**

**CITY CLERK - MALCOLM WHITE**

da \LEGAL\STAFF\BYLAWS\2013\2013-179 TAXATION EXEMPTION (JOHN RHODES CENTRE) DOC

Schedule A

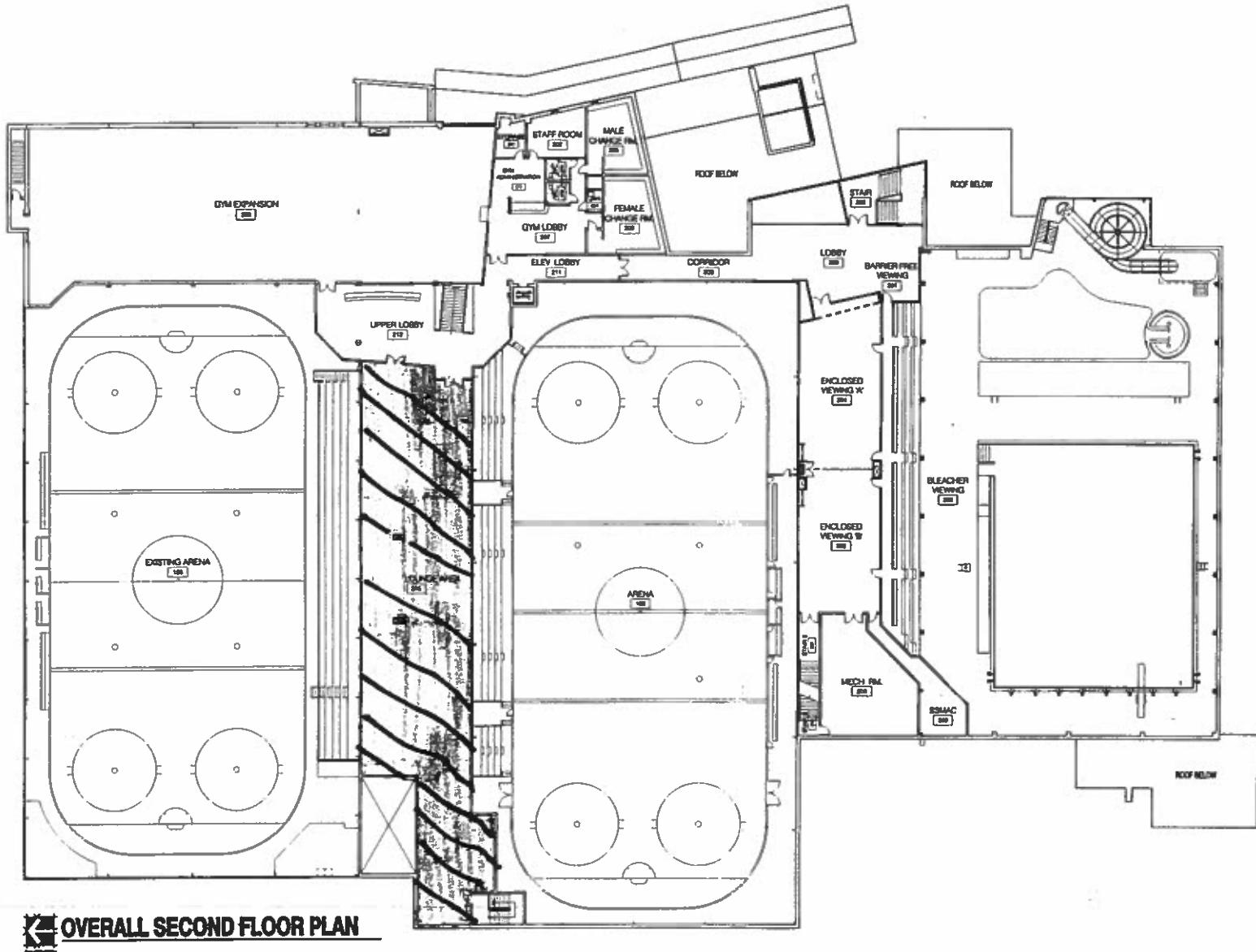
10(f)



Schedule "B"



epo  
elio · pastore · oswin  
consultants inc.  
20 years experience and expertise  
Multipurpose and multi-sport facilities



10(f)

10(g)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
BY-LAW 2013-185

**TEMPORARY STREET CLOSING:** (S4.1) A by-law to permit the temporary closing of St. Mary's River Drive from Walmart to Sears on the 1<sup>st</sup> day of November, 2013 from 6:00 p.m. to 8:00 p.m. for the purpose of a fireworks show on the Waterfront for Station Mall's 40<sup>th</sup> Anniversary.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF ST. MARY'S RIVER DRIVE**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of St. Mary's River Drive from Walmart to Sears on the 1<sup>st</sup> day of November, 2013 from 6:00 p.m. to 8:00 p.m. for the purpose of a fireworks show on the Waterfront for Station Mall's 40<sup>th</sup> Anniversary.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in Open Council this 21<sup>st</sup> day of October, 2013.

---

MAYOR – DEBBIE AMAROSO

---

CITY CLERK – MALCOLM WHITE

da\LEGAL\STAFF\BYLAWS\2013\2013-185 TEMP. ST. CLOSING ST. MARYS RIVER DR.DOC

**NOTICE**

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.

CITY SOLICITOR

10(h)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-182

**ZONING:** A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 728 Wellington Street West (Nicastro).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 34 of the *Planning Act*, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows:

1. **728 WELLINGTON STREET WEST; LOCATED AT THE NORTHEAST CORNER OF WELLINGTON STREET WEST AND (LOWER) BAINBRIDGE STREET, APPROXIMATELY 150M SOUTH OF SECOND LINE; CHANGE FROM R2 TO R3.S WITH A "SPECIAL EXCEPTION"**

The zone designation on the lands described in Section 2 of this by-law, which lands are shown on Map 1-73 of Schedule "A" to By-law 2005-150, is changed from R2 (Single Detached Residential) zone to R3.S (Low Density Residential) zone with a "Special Exception".

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding the following subsection 2(330) and heading as follows:

**"2(330) 728 Wellington Street West**

Despite the provisions of By-law 2005-150, the zone designation on the lands located at the northeast corner of Wellington Street West and (lower) Bainbridge Street, approximately 150m south of Second Line and having civic no. 728 Wellington Street West and outlined and marked "Subject Property" on the map attached as Schedule 330 hereto is changed from R2 (Single Detached Residential) zone to R3.S (Low Density Residential) zone with a "Special Exception" restricting the total number of dwelling units permitted on the property to two (2) and reducing the required minimum frontage setback from 18m to 15m."

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie authorized and in force on the day of the passing of this by-law.

PASSED in Open Council this 21<sup>st</sup> day of October, 2013.

**NOTICE**

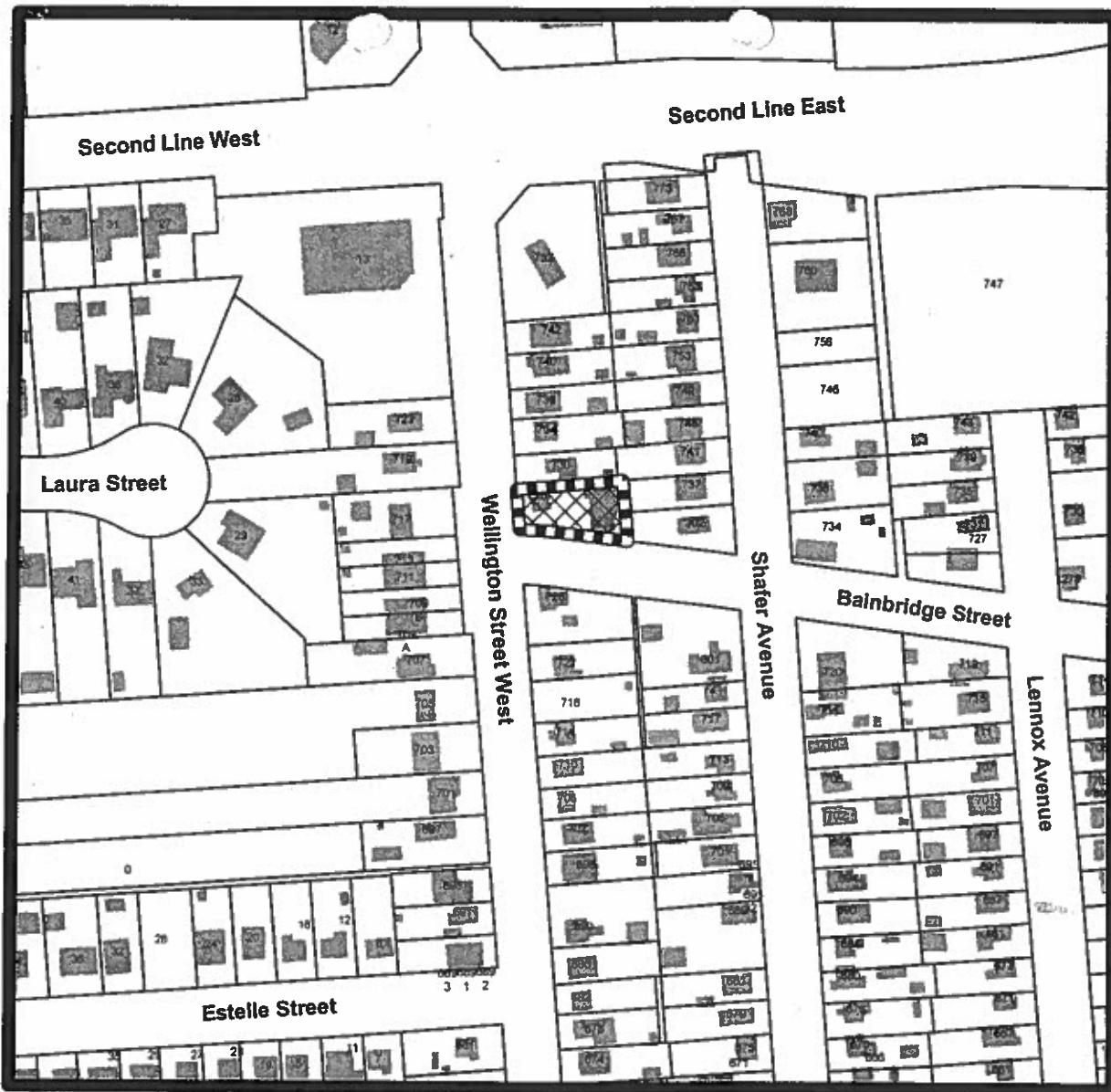
THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.  
CITY SOLICITOR

**MAYOR - DEBBIE AMAROSO**

**CITY CLERK - MALCOLM WHITE**

1D(h)

SCHEDULE "A" TO BY-LAW 2013-182 AND  
SCHEDULE 330 TO BY-LAW 2005-151



## SUBJECT PROPERTY MAP

728 Wellington Street West

Planning Application A-20-13-Z



METRIC SCALE  
1 : 1200

MAP REFERENCE  
58 & 1-73

MAIL LABEL ID  
A-20-13-Z

ROLL NUMBER  
050-002-008-00



Subject Property = 728 Wellington St W

CITY OF SAULT STE MARIE

# **CORPORATE STRATEGIC PLAN**

**2011-2014**

Updated – October 2013



## **Message from Mayor Debbie Amaro**

---



Thank you for taking the time to review the City of Sault Ste. Marie 2011-2014 Strategic Plan. This plan captures the priorities of City Council and charts the course of the Corporation over our current Council term.

City Council continues to work diligently to develop solutions and pursue opportunities to make our community a place of respect, dignity and integrity. We are committed to working in harmony with all levels of government, local businesses, and residents to ensure the provision of efficient, affordable and quality municipal services supporting a progressive and sustainable community.

City Council recognizes the importance of a caring and inclusive community. Our Strategic Plan aims to capitalize on opportunities that will develop solid infrastructure, deliver excellent services and, above all, ensure a sustainable quality of life for all citizens now and in the years to come.

As our community grows, we too will continue to develop, strengthen and positively adapt in order to address the needs of our community. This Strategic Plan is a testament to both Council's and City staff's dedication to providing the citizens of Sault Ste. Marie with an exceptional quality of life.

## **Message from CAO Joe Fratesi**

---



I am pleased to present this update of the City of Sault Ste. Marie's 2011-2014 Corporate Strategic Plan. The Plan guides the activities of the nine departments reporting to City Council through the Chief Administrative Officer.

It is the foundation of the organization's planning process, setting out strategic directions and articulating specific activities under each direction.

The City of Sault Ste. Marie is built on strong values and commitment to its citizens. Each employee contributes to achieving our mission to provide quality and cost-effective services in a responsible and supportive manner.

The work we all do each day makes a difference! Thank you to our dedicated staff, City Council and the citizens of Sault Ste. Marie for working collaboratively to achieve our goals.

# Mayor and City Council



**Debbie Amaro**

Mayor

[mayor.amaro@cityssm.on.ca](mailto:mayor.amaro@cityssm.on.ca)

(705) 759-5344



**Stephen Butland**

Ward 1 Councillor

[s.butland@cityssm.on.ca](mailto:s.butland@cityssm.on.ca)

(705) 542-0546

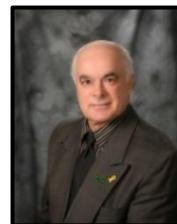


**Pat Mick**

Ward 3 Councillor

[p.mick@cityssm.on.ca](mailto:p.mick@cityssm.on.ca)

(705) 254-6914



**Frank Fata**

Ward 5 Councillor

[f.fata@cityssm.on.ca](mailto:f.fata@cityssm.on.ca)

(705) 942-6630



**Paul Christian**

Ward 1 Councillor

[p.christian@cityssm.on.ca](mailto:p.christian@cityssm.on.ca)

(705) 989-7173



**Brian Watkins**

Ward 3 Councillor

[b.watkins@cityssm.on.ca](mailto:b.watkins@cityssm.on.ca)

(705) 941-0887



**Marchy Bruni**

Ward 5 Councillor

[m.bruni@cityssm.on.ca](mailto:m.bruni@cityssm.on.ca)

(705) 949-9187



**Susan Myers**

Ward 2 Councillor

[s.myers@cityssm.on.ca](mailto:s.myers@cityssm.on.ca)

(705) 256-6128



**Lou Turco**

Ward 4 Councillor

[l.turco@cityssm.on.ca](mailto:l.turco@cityssm.on.ca)

(705) 253-4070



**Joe Krmpotich**

Ward 6 Councillor

[j.krmpotich@cityssm.on.ca](mailto:j.krmpotich@cityssm.on.ca)

(705) 949-1321



**Terry Sheehan**

Ward 2 Councillor

[t.sheehan@cityssm.on.ca](mailto:t.sheehan@cityssm.on.ca)

(705) 949-1130



**Rick Niro**

Ward 4 Councillor

[r.niro@cityssm.on.ca](mailto:r.niro@cityssm.on.ca)

(705) 949-7750



**Frank Manzo**

Ward 6 Councillor

(705) 945-9971



# The City of Sault Ste. Marie

As the third largest city in Northern Ontario, Sault Ste. Marie is strategically located at the heart of the Great Lakes, on the U.S. border and at the centre of Canada.

From its pristine waterfront to its bustling arts community, Sault Ste. Marie has a high quality of life that's second to none. With a diverse population of approximately 75,000, the community is a four-season wonderland, offering a vibrant and healthy lifestyle for everyone. All the amenities of a large urban centre in a safe and clean environment, Sault Ste. Marie is home to excellent schools, malls, stores, restaurants, cinemas, galleries, museums, sports facilities, and sites of interest. Serving as an international port of entry to the United States, the city has recently experienced unprecedented growth economically and culturally.

From its rich history and quality-of-life benefits, to its growing economy and competitive advantages for businesses, Sault Ste. Marie is a great place to live, learn, work and play.

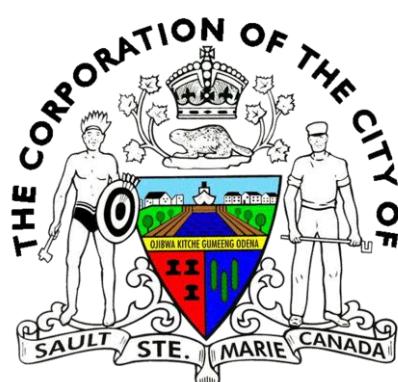


## VISION

*“The Corporation will be a leader in the provision of efficient, affordable, and quality services supporting a progressive and sustainable community”*

## MISSION

*“To provide quality and cost-effective municipal services in a responsible and supportive manner”*



## CORPORATE VALUES

### **Integrity and honesty**

We will demonstrate honesty, sincerity and fairness in carrying out our responsibilities.

### **Accountability and transparency**

We will be accountable to our citizens and transparent in our decision-making processes.

### **Commitment to citizens and the community**

Putting people first is a hallmark of success. We are committed to working together to provide inclusive and accessible services to protect, support and enrich quality of life in our community.

### **Respect and appreciation of employees**

We will strive to create an environment where all employees share a common purpose and direction. We value energized and enthusiastic employees who make the most effective use of available physical and financial resources to deliver the best possible service.

### **Fiscal responsibility**

We will manage municipal finances in a responsible and prudent manner to provide quality and affordable services. We pursue best practices to lower costs and ensure best value in service delivery.

### **Environmental stewardship**

We will use resources wisely to maintain and create a livable city for future generations, minimizing the footprint of our activities on the environment.

# Strategic Plan Framework

## STRATEGIC FOCUS AREAS

**1** **Developing Solid  
Infrastructure**

**2** **Delivering Excellent  
Services**

**3** **Enhancing Quality  
of Life**

## STRATEGIC DIRECTIONS

1.A. Environmental Leadership

2.A. Communications

3.A. Recreational/Cultural Infrastructure

1.B. Transportation Network Improvements

2.B. Process Improvement

3.B. Planning for the Future

1.C. Property Management and Development

2.C. Leadership and Staff Development

2.D. Technological Innovation

## Strategic Direction 1: Developing Solid Infrastructure

### Objective 1A – Environmental Leadership

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
<b>Solid waste management</b> <ul style="list-style-type: none"><li>• Bio-solids management study</li><li>• Implementation of bio-solids facility     Design Construction</li><li>• EA for solid waste disposal</li></ul>	2007  2006	Underway 2014 2014 2014	Reduction in waste/refuse  Increased capacity	D. Elliott	Engineering PUC PWT Consultants	\$65,000  \$12 m \$975,000	\$65,000  \$12 m \$975,000	Sewer Surcharge Operations Budget + Sewer Surcharge Capital Budget Waste Disposal Site Reserve	Approved  Approved	2010-2011  2005 to unknown	Study scheduled for completion Fall 2014  Scheduled for completion in 2014
<b>Wastewater Infrastructure</b> West End Sewer Investigative Study <ul style="list-style-type: none"><li>• Upgrades to west end sewage plant</li><li>• Infiltration reduction projects</li></ul>	2010  2012	2013  2013	Study to guide improved wastewater quality and operations  Reduce costs, reduce by-passes and overflows to river (\$100,000 annually)  Replace aging equipment	D. Elliott  D. Elliott	Engineering PUC PWT Consultants  Engineering, Consultants	\$120,000  TBD  \$400,000	\$120,000  TBD  \$400,000	Sewer Surcharge Capital Budget  Sewer Surcharge Capital Budget  Sewer Surcharge	Approved  Approved  Approved	2009  2011-2014  2012-2013	Scheduled for completion in 2013  Ongoing initiative  Underway – anticipated completion Spring 2014
Rehabilitation of aqueducts / open channels <ul style="list-style-type: none"><li>• Fort Creek</li><li>• Central Creek</li><li>• Review sanitary sewer construction – sewers not associated with roadways</li></ul>	2012  2012  2006	2021  2018  Ongoing	Improved storm water management and flood protection; extend life of flood control facilities \$100,000 annually	D. Elliott  D. Elliott	Engineering, PUC, PWT, Consultants, Conservation Authority  Engineering	\$13.6 m  \$7 m  \$400,000	\$13.6 m  \$7 m  \$400,000	Capital Works (Urban Only) Budget  Sewer Surcharge Capital Budget			Phase 1 construction underway  Phase 1 construction underway  Ongoing

Strategic Direction 1: Developing Solid Infrastructure  
 Objective 1A – Environmental Leadership

<b>Activity</b>	<b>Start Date</b>	<b>Comple-tion Date</b>	<b>Results</b>	<b>Lead Role</b>	<b>Resources</b>	<b>Net Cost</b>	<b>Gross Cost</b>	<b>Funding Source</b>	<b>Approval Status</b>	<b>Budget Year(s)</b>	<b>Progress to September 2013</b>
Reconstruction of small pumping stations <ul style="list-style-type: none"> <li>• Fort Creek</li> <li>• Tallack Boulevard</li> <li>• Pine Street</li> <li>• Muriel Drive</li> </ul>	2012 2012 2012 2012	2014 2014 2014 2014	Upgrade/replace aging sanitary pump stations  Reduce overflows	D. Elliott	Engineering PWT Consultants	\$650,000	\$650,000	Sewer Surcharge			Contract awarded – construction underway
Underground fuel tank replacement <ul style="list-style-type: none"> <li>• PWT (Sackville) – new above ground tanks and new fuel management system</li> </ul>	2012	2013	Reduce liability	L. Girardi	PWT	\$221,750	\$250,000	Capital from Current	Approved		Completion – 2013

Strategic Direction 1: Developing Solid Infrastructure  
 Objective 1B – Transportation Network Improvements

Activity	Start Date	Comple-tion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
<b>Long Range Capital Road Construction</b>  Environmental Assessments for <ul style="list-style-type: none"> <li>• Third Line East and Black Road – hospital to Second Line</li> <li>• Black Road widening – Second Line to McNabb</li> <li>• Northern Avenue extension</li> </ul> Connecting link reconstruction <ul style="list-style-type: none"> <li>• Miscellaneous resurfacing                     <ul style="list-style-type: none"> <li>◦ Second Line – Old Garden River Rd to Gt. Northern and Great Northern – Second Line to Third Line</li> <li>◦ Second Line – Pine to Strathclair</li> <li>◦ Second Line – Strathclair to Black</li> </ul> </li> </ul>	2010 2013 2013 2015	2013 2014 2016 2013 2013 2014 2015	Improved pedestrian and vehicular traffic flow  Improved pavement surface Extend longevity	D. Elliott  D. Elliott	Engineering Consultants  Engineering Consultants	\$55,000  \$50,000  \$50,000  \$980,000  \$1.02 m  \$930,000	\$55,000  \$50,000  \$50,000  \$6m  \$2.4 m  \$3.15 m  \$3.25 m	Miscellaneous Construction Budget  Capital Works budget + connecting link funding	Approved	2010-2011 2013-2014	To be completed fall 2013 To begin fall 2013  Provincial program cancelled in early 2013 Submitted letter through Mayor's office to Transportation Minister for consideration of funding assistance
<b>Capital Works Road Reconstruction</b>  <ul style="list-style-type: none"> <li>• John Street – Wellington to Elm</li> <li>• Queen Street – Pim to Simpson</li> <li>• Euclid Road – Wemyss to Pim</li> <li>• White Oak Dr. – North to John</li> <li>• Queen Street Phase 2 – Simpson to Pine</li> <li>• Maretta – Wallace Terrace to Henrietta</li> <li>• Upton – Queen to Wellington</li> <li>• Queen Street – Pine to Gravelle</li> <li>• Forest Ave – Putney to Upton</li> <li>• St. Andrew's Terrace – John to North Street</li> </ul>	2011 2012 2012 2012 2013 2013 2013 2013 2014 2014	2013 2013 2013 2013 2013 2013 2013 2014 2014 2014	Improved longevity of infrastructure	D. Elliott	Engineering Consultants	\$7.9m  \$11.6m  \$11.6 m	\$16.8m  \$11.6 m  \$11.6m	Capital Works Budget; Federal gas tax; sewer surcharge urban capital			Completion 2013 Completion 2013 Completion 2013 Completion 2013 Completion – Fall 2013  Completion – Fall 2013  Completion – Fall 2013 Resurfacing – 2014 Completion – Fall 2014 Completion – Fall 2014

Strategic Direction 1: Developing Solid Infrastructure  
 Objective 1B – Transportation Network Improvements

Activity	Start Date	Comple-tion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
• London St – North to Tancred • March – Queen to Wellington	2014 2014	2014 2014									Completion – Fall 2014 Completion – Fall 2014
Bridge improvements (all shared with Prince Township) • Base Line #14 and #15 • Town Line #12 and #13 Preliminary design Construction	2011	2013 2015	Improved longevity Removal of load restrictions  Contingent upon Prince obtaining funding	D. Elliott	Engineering Consultants Prince Twp.	\$72,000 \$2m	\$144,000 \$4 m	Misc. construction; 50% cost share with Prince Capital Works Budget	Approved	2012	MIII Application submitted in April 2013
Improved transportation systems – assume lead role as transportation hub for Northern Ontario (Northern Ontario Growth Plan) • Rail  • Harbour – Implementation and funding for expansion / construction  • Air	2011  2011  2011	2014  2014	Monitor finalization of capital improvement approved in 2010  Shipping access to expedite ingress of raw materials and egress of finished products (SSM and Northern Ontario)  Improve air service	J. Fratesi  Transportation Committee  Air Services Committee	EDC Consultants Essar Ports	TBD	\$121 m	Funding from federal, provincial and private industry			Underway  Study for business case complete. Co-ordinate with Essar priorities for capital expansion. Design and implement Project Management framework Facilitate funding applications Ongoing efforts with Airport Development Corporation
Transportation master plan update	2012	2014	Transportation master plan for capital forecasting	D. Elliott	Engineering Consultants PWT	\$200,000	\$200,000	Capital Works Budget	Approved	2012	Underway – completion – Spring 2014

Strategic Direction 1: Developing Solid Infrastructure  
 Objective 1C – Property Management and Development

<b>Activity</b>	<b>Start Date</b>	<b>Comple-tion Date</b>	<b>Results</b>	<b>Lead Role</b>	<b>Resources</b>	<b>Net Cost</b>	<b>Gross Cost</b>	<b>Funding Source</b>	<b>Approval Status</b>	<b>Budget Year(s)</b>	<b>Progress to September 2013</b>
Development of Asset Management Plan • Report	2012 2013	2014 2013	Financial plan to maintain municipal assets	B. Freiburger J. Dolcetti J. Bruzas D. Elliott		\$250,000	\$250,000	Facility Reserve	Approved Report	2012-2014	Awaiting final reports
PWT Equipment Program Review • Adding public works, landfill and cemetery equipment to 10 year capital plan • Review credit system	2010	2013	Report with recommendations for financing equipment renewal /replacement	S. Schell	L. Girardi M. Blanchard M. Pinder J. King J. Bruzas				Report only		To be completed in 2013
PWT – Traffic • Uninterrupted traffic signal power supply • Traffic light LED installations	2012	2013	\$50,000 annually for 3 years			\$82,000  \$150,000	\$82,000  \$150,000	Capital from Current  Capital from Current	Approved Approved		Ongoing and subject to funding Completion - 2013
PWT – Buildings • Cold storage building • Sand storage • Enhance internal communications • Power washer equipment cleaner • Separate welding shop • Demolish pipe plant • Re-roof north garage	2013 2014  2013 2014  2013 2014  2013 2014  2013 2014	2013 2014  2013 2014  2013 2014  2013 2014	Equipment storage	L. Girardi M. Blanchard		\$250,000  \$550,000  \$50,000  \$50,000  \$140,000  \$230,000  \$300,000	\$250,000  \$550,000  \$50,000  \$50,000  \$140,000  \$230,000  \$300,000	Equipment Reserve  Capital from Current	Approved Approved	2013	Completion by 2013 Subject to funding Completion by 2014  Completion by 2013-14 Subject to funding Completion by 2014
Fire – Vehicle replacement • 55' Quint (pumper/aerial apparatus) • Platoon Chief's vehicle	2013 2013	2014 2013	Replace 15-year old apparatus	M. Provenzano F. Brescacin	J. St. Jules F. Brescacin	\$812,000  \$44,000	\$812,000  \$44,000	Fire Capital Equipment Reserve	Pending	2013-2014 2013	Apparatus ordered with completion – Nov. 2014 Complete
Transit • Replace roof – vehicle storage building (Huron Street)	2013	2014	Maintain building integrity	D. Scott	Transit	\$550,000	\$550,000	Capital from Current			Completion by 2014

Strategic Direction 1: Developing Solid Infrastructure  
 Objective 1C – Property Management and Development

<b>Activity</b>	<b>Start Date</b>	<b>Comple-tion Date</b>	<b>Results</b>	<b>Lead Role</b>	<b>Resources</b>	<b>Net Cost</b>	<b>Gross Cost</b>	<b>Funding Source</b>	<b>Approval Status</b>	<b>Budget Year(s)</b>	<b>Progress to September 2013</b>
Waste management – surface treatment of landfill roadways	2013	2013				\$40,000	\$40,000	Landfill Reserve	Approved		Completion by 2013
Civic Centre <ul style="list-style-type: none"> <li>• Flooring upgrade</li> <li>• Council Chambers refresh (A/V etc.)</li> <li>• Service elevator upgrade</li> <li>• Asbestos abatement</li> <li>• Window replacement</li> </ul>	Underway Underway	2014 2013	Building upgrades to maintain integrity \$50,000/year from 2011-2013	J. Dolcetti R. Caron	Engineering Clerk's	\$150,000 \$50,000  \$225,000 \$750,000 \$25,000	\$150,000 \$50,000  \$225,000 \$750,000 \$25,000	Capital from Current	Approved	2011-2013 2013	Co-ordinating with other renovations Complete.
	2014 2013	2015 2013 2015							Approved	2014 2013 2015	Scheduled for 2014 Scheduled for 2015
Fire <ul style="list-style-type: none"> <li>• Resurface parking lot Station 1</li> <li>• Electronic fuel card lock dispensing system</li> <li>• Energy upgrades</li> </ul>	2014 2014 2014	2014 2014 2014	Enhanced tracking system Reduce carbon footprint and costs	M. Provenzano J. St. Jules J. St. Jules	J. St. Jules	\$250,000 \$50,000  \$10,550	\$250,000 \$50,000  \$10,550				2014 budget request 2014 budget request 2014 budget request
Fish Hatchery Building demolition				N. Apostle		\$114,000	\$114,000				Subject to sale/development of Gateway site
Downtown development initiative <ul style="list-style-type: none"> <li>• Part 2</li> </ul>	2013	2015	Revitalization of downtown area	D. McConnell S. Turco	Planning Downtown Association	TBD	TBD	FedNor, NOHFC	Report – 2013	2014-2016	Recommendations concerning a second phase – October 2013.
Rooftop Solar photovoltaic systems	2009	2013	Review feasibility West End Community Centre for SmallFIT solar project  Review feasibility for municipal facilities for MicroFIT sytems (10 kW)	M. Zuppa	Engineering CSD Legal Finance	\$21,000		Capital			Lease agreement with PUC – WECC 2012 Application to OPA January 2013  Consultation underway

## Strategic Direction 2: Delivering Excellent Services

### Objective 2A – Communications

Activity	Start Date	Comple-tion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
External corporate communications strategy • Citizen satisfaction survey and other methods to receive client/stakeholder input i.e. Internet surveys, feedback forms • Community engagement	2012	2014	Integrate with website refresh	M. White	Clerk's IT						
Refresh website • Determine if existing hardware/software suitable • Design, including mobile site • Expand use of My Sault Ste. Marie	2013	2013 2014		IT Clerk's Accounting							Underway – scheduled to go live May 2014
Improved communications/relationships with employees • Communication of policies and procedures to staff	Underway	2013	Posting of human resources policies on corporate intranet	F. Coccimiglio J. Luszka	Clerk's IT Human Resources						Policies & procedures updated – proceeding to SMT for review in 4 <sup>th</sup> Q4. Manuals to be updated & made available online.
Accredited municipal coat of arms	2012	2014	Development of a municipal coat of arms accredited by the Canadian Heraldic Authority	Clerk's							Description of symbols approved – preliminary artwork underway

## Strategic Direction 2: Delivering Excellent Services

### Objective 2B – Process Management

Activity	Start Date	Comple-tion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
Review of corporate programs and services on a departmental basis to ensure effective and efficient delivery	Underway	2014	Improved efficiencies Cost savings	B. Freiburger J. Fratesi	Finance Committee						All Departments report as to cost reductions and cost avoidance
Customer service/Best Practices • Pilot projects to be undertaken by each department annually to improve service	Ongoing	2014	Improved customer service; adoption of best practices	J. Fratesi	All Depts.			Costs absorbed in existing operational budgets			
Presentations to Council  Clerk's: Accessible elections; Social media, Twitter CSD: Day care (curriculum); Community Centres digital information system; online swimming registration; Best for Kids pilot summer program; Clean Marine Engineering: Environmental Initiatives Map; Building permit tracking system developed in-house with IT; purchase of recycled Police Service vehicles for use by building inspectors and by-law enforcement officer Finance: On-line tax inquiry system. IT assisted other departments with automation best practices. Fire: Smoke Alarm; IV Therapy programs; revised fire suppression deployment strategy HR: Corporate training calendar; Employee life insurance beneficiary re-enrolment Legal: Flyers explaining routine legal processes (lane closures, Freedom of Information requests); Early Resolutions initiative; Remote Interpretations PWT: Traffic calming; inventory control; pothole repair process; compost production; defensive driving Social Services: Cultural sensitivity training											
Corporate records management • Updated records retention by-law • Document management system ○ Phase 1 Building Division	2012  2013	2014  2014	Revision of by-law, review of records management issues. Precise identification of records; who holds actual corporate record.	M. White F. Coccimiglio	All Depts.	\$100,000	\$100,000	n/a Building Permit Reserve	Approved	2013	

Strategic Direction 2: Delivering Excellent Services  
 Objective 2C – Leadership and Staff Development

Activity	Start Date	Comple-tion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
Succession planning		2013	Updated annual report to Council	J. Luszka					Report only		2012 Complete Further report in 2013
Staff training plans to address specific training needs on a departmental basis			Analysis of individual training needs	All Depts.	Human Resources						Ongoing
CSD: Providing training required by legislation											
Fire: Training is ongoing and regularly monitored and reviewed											
Social Services: Training sessions developed. Standardized orientation for new staff. Mental Health and Addiction training											
Develop and implement annual employee and management development training to include: <ul style="list-style-type: none"> <li>• Customer service excellence</li> <li>• AMCTO workshops</li> <li>• Excellence Canada (formerly NQI)</li> <li>• In-house policy/procedure training</li> <li>• Leadership Development</li> <li>• Attendance Management and Accommodation orientation</li> <li>• Orientation – Employee Assistance Plan</li> <li>• Legal issues (facility liability, risk management, etc.)</li> <li>• Workshops to update staff after collective agreements ratified</li> <li>• Use of video-conferencing; “virtual” classroom – webinars</li> </ul>	2012 As available	2013	Corporate-wide training  Departmental training absorbed through existing operational budgets	J. Luszka							Group 1 complete. Group 2 – fall 2013
	2013	2013			Legal						Complete
Wellness program	Ongoing		Health promotion; disease prevention/ management for employees	J. Luszka	SMT A. Iacoe L. Bell			Absorbed through HR training budget			Activities to improve physical/mental health “Lunch and Learn” wellness sessions

Strategic Direction 2: Delivering Excellent Services  
 Objective 2C – Leadership and Staff Development

Activity	Start Date	Comple-tion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
Healthy Workplace Initiatives (NQI) <ul style="list-style-type: none"> <li>• Physical exercise options available to staff</li> <li>• Employee recognition program e.g. perfect attendance</li> <li>• Inspire camaraderie</li> </ul>	2011	2012		J. Luszka	SMT A. Iacoe						Fitness classes, walking challenge, etc.

## Strategic Direction 2: Delivering Excellent Services

### Objective 2D – Technological Innovation

Activity	Start Date	Comple-tion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
Council administration software • Phase 1 – electronic agenda • Software • Hardware • Phase 2 – webstreaming Council meetings	2013	2013 2014	Increased accessibility to staff and public  Better archiving capabilities	M. White R. Tyczinski	IT Clerk's Legal	\$15,000 \$15,000 \$15,000 \$75,000	\$15,000 \$15,000 \$15,000 \$75,000	Cost savings offset initial cost  General levy	Approved	2013 2014	Underway  Subject to budget approval
Election technology review – Election 2014	2013	2014	To ensure most efficient and appropriate use of technology	M. White	IT Clerk's				Report only		Scheduled for completion in 2014
Electronic filing; e-commerce	2012	ongoing	Enhanced capabilities (e-commerce, virtual City hall), including credit card interface  Report to Council re: extent of improvements and costing	F. Coccimiglio L. Ballstadt	IT Clerk's	\$15,000	\$15,000	General Levy			Underway
Phone system upgrade, VOIP – investigate VOIP technology as alternative to traditional phone system	Underway	June 2014	Ensure most cost effective and up-to-date technology with minimal capital cost	R. Caron F. Coccimiglio					Report only		Assessment report for 2014 Budget to follow

Strategic Direction 3: Enhancing Quality of Life  
 Objective 3A – Recreational/Cultural Infrastructure

Activity	Start Date	Completi-on Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
West End Community Centre <ul style="list-style-type: none"> <li>• Phases 1 and 2 enhancements</li> <li>• Phase 3 – Review – rehabilitation/ reconstruction of McMeeken Centre</li> </ul>	2013	2014 2016	Portable floor, fencing, canopy, marquee sign Arena and ice surface	N. Apostle N. Apostle		\$300,000 \$4 m	\$12 m	Invest Ontario grant + debt issue + NOHFC Senior levels of government	Report only	2011-2012	CIIF (FedNor) appl'n submitted Design development drawings completed Currently no funding programs from senior levels of govt
McMeeken Centre score clock replacement				N. Fera		\$18,000	\$18,000				Subject to budget approval
Essar Centre <ul style="list-style-type: none"> <li>• Fire-rated blackout panels</li> <li>• Electrical surge protection</li> </ul>	2013 2013	2013 2013		N. Fera		\$20,000 \$18,000	\$20,000 \$18,000	Capital from Current	Approved Approved		To be implemented by end of 2013
John Rhodes Community Centre upgrades – condensor replacement and controls	2013	2014		N. Fera		\$175,000	\$175,000	Capital from Current	Approved		Completion – Spring 2014
Ermatinger•Clergue National Historic Site – Heritage Discovery Centre	2013	2014	Completed project will include: Visitor Centre, summer kitchen redesign, site accessibility improvements	Historic Sites Board N. Apostle	B. Freiburger Historic Sites Board K. Fisher	\$850,000	\$4m	NOHFC \$1m; Cultural Spaces \$1.779m 1812 \$125,000			Funding approved by Council – April 22/13  Construction underway – completion – Feb 2014 –to be open June 2014.
Bellevue Park locomotive – site upgrade				J. Cain		\$50,000	\$50,000				Subject to budget approval.
Manzo Pool – roof replacement	2013	2013		N. Fera		\$12,500	\$12,500	Capital from Current			Completion – November 2014
Waterfront Walkway decking replacement	Ongoing			PWT							Ongoing
Bicycle Pump Park at Esposito Park			Report confirming scope of project	N. Apostle					Report only		Preparing RFP for professional services.

Strategic Direction 3: Enhancing Quality of Life  
 Objective 3A – Recreational/Cultural Infrastructure

Activity	Start Date	Comple-tion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
Hub trail construction (as part of future construction) <ul style="list-style-type: none"> <li>Queen Street – Simpson to Churchill Blvd</li> <li>Finnish Rest Home connection – Fort Creek extension</li> <li>Strathclair connection – Second Line crossing</li> <li>International Bridge area – Albert to Huron Street section</li> </ul>	2013	2014	25 km multi-use trail  Cost is \$1m but not noted as a net cost in this activity as the work takes place as part of other construction	D. McConnell D. Elliott S. Turco	Planning & Engineering PWT STAC	\$50,000	\$50,000			2013-2016	Design work currently underway Under construction  Design work underway  Review in 2014  Part of international bridge reconstruction
Implement cycling master plan <ul style="list-style-type: none"> <li>Completion of Hub Trail to Hwy 17 E; Hub Trail to Hwy 17 N; Hub Trail to West End Community Centre – design phase</li> </ul>	2013	2013	Design in tandem with hub trail funding	D. McConnell D. Elliott S. Turco	Engineering & Planning PWT STAC				Design approved	2013	Design work currently underway
Parks upgrades <ul style="list-style-type: none"> <li>Queen Elizabeth "A" field – bleachers</li> <li>Pointe des Chenes</li> </ul>				T. Reid		\$25,000	\$25,000	Subdividers' Reserve	Report		Completion 2014 Ongoing
Strathclair field lighting	2012	2013	Lighting of slo-pitch field "A"	N. Apostle	J. Cain T. Reid/Parks	\$90,000	\$240,000	Capital from Current 5% subdivider fees, user groups			No new funding has been identified. Actively seeking funding opportunities.
Bellevue Park duck pond engineering study	2012	2014	Proper water circulation	C. Taddo	S. Hamilton Beach	\$\$20,000	\$\$20,000	Capital from Current	Approved	2012	Funding for engineered study approved in 2012 budget.
Adult-oriented fitness equipment in parks	2012	2013	Report identifying cost/location of equipment	J. Cain	V. McLeod PRAC				Report only		Report in 2013
MacDonald Park upgrades	2013		Playground equipment	N. Apostle PRAC		\$15,000	\$20,000	Funds from private donor			Quotes have been requested

Strategic Direction 3: Enhancing Quality of Life  
 Objective 3B – Planning for the Future

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
Master Strategy Plan – Parks, Recreation and Culture	2011	2013	Replace 1986 plan	N. Apostle	J. Cain Cultural Advisory Bd PRAC, PWT AAC	\$25,000	\$25,000	5% subdividers reserve account	Approved	2012	Proceeding as directed – Nov 7/11 resolution  Presentation to Council – fall 2013
Environmental awareness – reduction in CO2 emissions <ul style="list-style-type: none"> <li>• Green fleet plan</li> <li>• No idling policy</li> <li>• Comprehensive property management plan linked to energy audits to identify efficiencies</li> <li>• Corporate energy management plan (as mandated by Ontario Regulation 397/11)</li> <li>• Report facility energy consumption</li> <li>• Develop three year conservation plan</li> <li>• Energy management software</li> </ul>	2010  2011  2011  2011  2012  2011  2011  2011	2012  2013  2013  2014  2013  2014  2013	Action plans and strategies for improved environmental leadership Establish targets \$20,000/audit – target 1 to 2 buildings/year	M. Zuppa  M. Zuppa  J. Dolcetti J. Dolcetti  All Depts  All Depts	Green Committee  Engineering PWT, Fire, Finance	\$40,000	\$60,000	Ontario Power Authority, Union Gas, Environmental Initiatives project budget	Report  Report Approved	2011-2014	Green Transportation Show – May 2013  Consultation underway Bellevue Park – final funding applications submitted May 2013   Completed template provided to province Scheduled for completion in 2014 Consultation underway
Cultural attractions and activities; tourist attractions (Gateway)	2000	2014	Feasible development opportunities	Gateway Steering Committee	Engineering & Planning, Legal, Council	\$21,000		\$5m NOHFC grant, balance unknown, City to recover \$2m	Report only		.
Update industrial land strategy	2013	2014	Review industrial land strategy to ensure adequate supply for future development	D. McConnell EDC	Engineering & Planning Legal, EDC				Report only		

Strategic Direction 3: Enhancing Quality of Life  
 Objective 3B – Planning for the Future

<b>Activity</b>	<b>Start Date</b>	<b>Completi- on Date</b>	<b>Results</b>	<b>Lead Role</b>	<b>Resources</b>	<b>Net Cost</b>	<b>Gross Cost</b>	<b>Funding Source</b>	<b>Approval Status</b>	<b>Budget Year(s)</b>	<b>Progress to September 2013</b>
Long term municipal housing plan	2011	2014	Housing plan per MMAH legislation (DSSAB responsibility)	M Nadeau	R. Cobean D. McConnell	\$0	\$300,000	DSSAB			Draft template of plan being completed. Community consultations 2012/2013
Community improvement plan to create new rental housing	2013	2014	Incentives to encourage new rental housing	D. McConnell P. Tonazzo							
Local immigration partnership plans (including: encouraging racial/ethnic tolerance, developing a welcoming community)	2012	2014	Community partnership to develop a range of immigration services to attract and retain new immigrants \$150,000/annually	D. Krmpotich	IT Social Services	\$0	\$600,000	Federally funded	Approved		Re-evaluation of work plan underway – exploring regional involvement with Algoma municipalities
Official Plan – 5 year comprehensive review	2011	2013	Official Plan that reflects provincial and local trends	D. McConnell P. Tonazzo		n/a	n/a			n/a	Final approval – fall 2103
Comprehensive signs By-law	2012	2014	New simplified by-law balancing various community needs	D. McConnell P. Tonazzo		\$45,000	\$45,000		Approved	2013	RFP being prepared
Canal District Master Plan	2013	2014	Comprehensive Public Realm plan for Gateway/St. Mary's Paper, Gore Street area	D. McConnell S. Turcp	EDC	\$40,000	\$40,000		Approved	2013	Underway – anticipated completion – Sept 2014
OLG Modernization			Continuation of meaningful head office presence for OLG post modernization. Ensure any	J. Fratesi EDC							

Strategic Direction 3: Enhancing Quality of Life  
 Objective 3B – Planning for the Future

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to September 2013
			private sector spinoffs of previous OLG activities and accompanying employment remains in SSM								
Northern Ontario Growth Plan	2012	Ongoing	Ensure that Sault Ste. Marie (and other 4 major N. Ontario cities) is as prominent in implementation as in the base growth plan document	J. Fratesi							Northern Mayors and CAOs are collaborating.
OLG Modernization			Continuation of meaningful head office presence for OLG post modernization. Ensure any private sector spinoffs of previous OLG activities and accompanying employment remains in SSM	J. Fratesi EDC							
Age-Friendly Community <ul style="list-style-type: none"> <li>• Attaining World Health Organization designation</li> </ul>		2014	Report outlining next steps required to obtain designation	Mayor's Office							Phase 3 – complete May 2013 Phase 4 –November 2013

# **CELEBRATING OUR SUCCESSES!**

## **COMPLETED PROJECTS/ACTIVITIES**

Completed Activities – September 2013

Strategic Direction	Activity	Results	Lead Role
<b>Developing Solid Infrastructure</b>	<b>Wastewater Infrastructure</b> Implement SCADA system to monitor operations of waste water facilities <ul style="list-style-type: none"> <li>• System construction / installation / commissioning</li> <li>• System improvements (check valves, removal of overflows)</li> </ul> Reconstruction of small pumping stations <ul style="list-style-type: none"> <li>• Lake Street</li> <li>• McGregor Avenue</li> </ul> <b>Underground Fuel Tank Replacements</b> <ul style="list-style-type: none"> <li>• Fire –#1 Station</li> <li>• Cemetery</li> </ul>	Improved operations and communications  Upgrade/replace aging sanitary pump stations Reduce overflows	D. Elliott  D. Elliott  J. St. Jules S. Hamilton Beach/J. King
<b>Transportation Network Improvements</b>	<b>Long Range Capital Road Construction</b> Environmental Assessments <ul style="list-style-type: none"> <li>• Great Northern Road – Second Line/Third Line</li> <li>• Second Line – Old Garden River Road to Black Road</li> </ul> Pine Street extension – Northern Ave to Second Line (Phase 1 & 2)) Connecting link reconstruction <ul style="list-style-type: none"> <li>• Miscellaneous resurfacing: Second Line – Great Northern Road to Pine</li> <li>• Root River bridges</li> </ul> McNabb/South Market connection Third Line extension Capital Works Road Reconstruction <ul style="list-style-type: none"> <li>• John Street – Wellington to Elm</li> <li>• Queen Street – Pim to Simpson</li> <li>• Euclid Road –Wemyss to Pim</li> <li>• Glenholme Drive/Arthur Street</li> <li>• White Oak Drive – North to John St.</li> <li>• People's Road – Everett to Third Line (resurfacing)</li> </ul>	Improved pedestrian and vehicular traffic flow  Improved traffic flow  Improved traffic flow at McNabb/Boundary/Adeline Improved traffic flow Improved longevity	D. Elliott  D. Elliott D. Elliott  D. Elliott

Completed Activities – September 2013

Strategic Direction	Activity	Results	Lead Role
<b>Property Management and Development</b>	Transit – 40-foot transit buses (four)		L. Girardi
	Corporate fuel adjustment	Mitigate volatile fuel prices	S. Schell
	Fire <ul style="list-style-type: none"> <li>• roof replacement – Station 4</li> <li>• Lighting fixture upgrades – Stations 1, 2, 3</li> <li>• Direct capture exhaust systems – Stations 2, 3</li> <li>• Office reconfiguration – Station 1</li> <li>• Energy upgrades – Station 1 stall heating system (Design)</li> <li>• Security fencing</li> </ul>	Eliminate leaks Cost saving, reduce carbon footprint Improved health and safety Optimize efficiency  Security for staff vehicles	M. Provenzano
	PWT <ul style="list-style-type: none"> <li>• Admin building energy retrofit HVAC</li> <li>• Admin building window replacement</li> <li>• Lighting retrofit</li> <li>• Shop exhaust</li> <li>• Replace overhead doors (26)</li> <li>• New gate operators</li> <li>• Nitrogen monoxide sensors</li> <li>• Separate welding shop rom mechanic shop</li> </ul>	Improved energy conservation  Health and safety	L. Girardi  Green Committee
	Jessie Irving roof replacement		C. Ferguson
	Ontario Works building Carpet replacement		R. Caron
	Transit <ul style="list-style-type: none"> <li>• Replace one parabus</li> <li>• One 40-foot bus</li> </ul>	Transit vehicles replaced on a managed timeline	
	Cemetery – Mausoleum Phase XIII	Increased capacity	J. King
	PWT – parts for vehicles – transit addition	Budget for increasing costs of replacement	B. Freiburger
	Downtown Development initiative	Revitalization of downtown area	D. McConnell
	Parking lot reconstruction – Jessie Irving Centre		
	Civic Centre – accessible doors		

Completed Activities – September 2013

<b>Strategic Direction</b>	<b>Activity</b>	<b>Results</b>	<b>Lead Role</b>
<b>Communications</b>	Council-to-Council communications (blogs, etc.) External communications – Twitter Electronic message board for employees Video screens for Council Chambers	Review of technology and report Social media presence to disseminate information	M. White L. Ballstadt F. Coccimiglio
	911 Central Emergency Reporting Bureau Infrastructure Upgrade		
<b>Process Management</b>	Transit operational review	Improved efficiencies	B. Freiburger
	Customer service/Best Practices	Ongoing	J. Fratesi
<b>Leadership and Staff Development</b>	Succession planning – 2012 report		J. Luszka
	Wellness program		J. Luszka
	Healthy Workplace initiatives		J. Luszka
<b>Technological Innovation</b>	Electronic commerce – online swimming registrations; online process for issuing open air burning permits	Improved customer service	F. Coccimiglio
<b>Recreational/Cultural Infrastructure</b>	West End Community centre – Phase 1	Indoor turf, library	N. Apostle
	Hub trail construction		S. Turco
	Roberta Bondar pavilion – exterior fabric replacement		
	Pools <ul style="list-style-type: none"><li>• Greco Pool mechanical</li><li>• Manzo Pool mechanical</li></ul>		
	Celebrate 100! Anniversary celebrations		
	Pilot Project Children's Recreation Programming at Greco Pool/Etienne Brule Playground		
	Bellevue Marina – building and landscape upgrade		J. Cain
<b>Planning for the Future</b>	Implement plan for Community Archaeological Assessment		D. McConnell
	Environmental awareness – reduction in CO2 emissions <ul style="list-style-type: none"><li>• Green fleet plan – report</li><li>• Comprehensive property management plan linked to energy audits</li></ul>		
	Digital signage section of signs by-law		D. McConnell
	Extensive review of the City By-laws regulating Minimum Standards for buildings and Property Standards for yards		
	Rooftop solar – West End Community Centre		