



**NOTICE OF
SPECIAL MEETING OF CITY COUNCIL
2014 11 26 – 12 NOON to 4:30 P.M.
RUSS RAMSAY BOARD ROOM**

There will be a special City Council meeting on the above-noted date and time.

The following item will be on the agenda:

1. 2015-2018 City Council Orientation

An agenda is attached to this notice.

Malcolm White
City Clerk
2014 11 26

The Corporation of the City of Sault Ste. Marie
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Chief Administrative Officer



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2014 11 26

COUNCILLOR ORIENTATION SESSION

Wednesday, November 26, 2014 – 12 noon

CIVIC CENTRE – LEVEL 3

RUSS RAMSAY BOARDROOM

A G E N D A

A. INTRODUCTION AND INTRODUCTORY REMARKS –

- Welcome by CAO Joe Fratesi

1. Pat Mick – Retiring Councillor of Ward 3

- The 3 "R's" – Roles, Responsibilities, Respect

2. Joe Fratesi, Chief Administrative Officer

- Councillor Orientation Checklist
- City of Sault Se. Marie Organization Charts

**B. INTRODUCTION OF OUTSIDE BOARDS AND AGENCIES and
DEPARTMENTS/DIVISIONS (with brief summary of functions and services)**

OUTSIDE BOARDS AND AGENCIES

NAME & POSITION

SAULT STE. MARIE POLICE SERVICES

Robert Keetch, Chief of Police
Art Pluss, Acting Deputy Chief

SAULT STE. MARIE PUBLIC LIBRARIES

Roxanne Rissanen, Acting Director

**SAULT STE. MARIE ECONOMIC
DEVELOPMENT CORPORATION**

Tom Dodds, CEO
Dan Hollingsworth, Strategic Initiatives
Director
Ian McMillan, Executive Director-
Tourism

**SAULT STE. MARIE REGION
CONSERVATION AUTHORITY**

Rhonda Bateman, General Manager

DEPARTMENTS & DIVISIONS**NAME, POSITION and DIVISION****CLERKS**

Malcolm White, City Clerk

Rachel Tyczinski, Deputy City Clerk &
Manager of Quality Improvement

COMMUNITY SERVICES

Nick Apostle, Commissioner

Joe Cain, Manager of Rec. & Culture

Norm Fera, Manager, Community
Centres & Marine Facilities Division

Susan Parr, Acting Manager
Municipal Day Nurseries

ENGINEERING & PLANNING

Jerry Dolcetti, Commissioner

Don Elliott, Director of Engineering Services

Don McConnell, Planning Director

Don Maki, Chief Building Official

FINANCE

Bill Freiburger, Commissioner of
Finance and Treasurer

Shelley Schell, Manager of Finance &
Budgets

Jacob Bruzas, Manager of Audits & Capital
Planning

Christine Pascall, Manager of Accounting

Frank Coccimiglio, Manager of Information
Technology

Tim Gowans, Manager of Purchasing

Peter Liepa, City Tax Collector

DEPARTMENTS & DIVISIONS**NAME, POSITION and DIVISION****FIRE SERVICES**

Marcel Provenzano, Fire Chief

Frank Brescacin, Deputy Fire Chief -
Suppression

Paul Milosevich, Assistant Fire Chief -
Fire Prevention and Education

Jim St. Jules, Assistant Fire Chief –
Support Services

Robert Rushworth, Manager of Emergency
Services (EMS)

HUMAN RESOURCES

Peter Niro, Commissioner

Christine Nenonen, Manager, Personnel
Services

LEGAL

Nuala Kenny, City Solicitor

Melanie Borowicz-Sibenik, Assistant City
Solicitor

PUBLIC WORKS & TRANSPORTATION

Larry Girardi, Commissioner

Susan Hamilton Beach, Deputy
Commissioner

Mike Lebel, Superintendent of Public Works

Mike Blanchard, Manager Equipment/
Building Maintenance

Monty Pinder, Manager Refuse/Landfill

Travis Reid, Area Coordinator

Andy Starzomski, Manager, Traffic and
Communication

Roger Nenonen, Manager of Cemeteries

Don Scott, Manager of Transit & Parking

SOCIAL SERVICES

Mike Nadeau, Commissioner

Patti Lebel, Program Manager, Ontario Works

Carla Fairbrother, Manager of Community Child Care

David Petersson, Financial Manager, Finance Division

Jeff Barban, Housing Programs Manager, Social Housing Division

Gerry Grandinetti, Housing Operations Manager, Social Housing Division

PRESENTATIONS REGARDING SPECIAL ITEMS**Nuala Kenny:**

1. Workplace Violence and Harassment Prevention Policy
2. Municipal Conflict of Interest Act
3. Municipal Freedom of Information and Protection of Privacy Act
4. Insurance Claims against the City

Malcolm White:

1. Corporate Strategic Plan
2. Code of Conduct – Council & Staff
3. Procedural By-law
4. Appointments to Boards and Committees
5. Information Manual
6. Council Communications
7. Membership Fees & Travel Expenses Policy

Joe Fratesi:

1. Emergency Plan
2. Budget
3. Use of Civic Centre Meeting Rooms Policy
4. Civic Centre Security Policy
5. Financial Assistance to Outside Agencies
6. Facility Tours

INAUGURAL MEETING – Monday, December 1, 2014 at 3:00 p.m.

FOLLOWED BY A PUBLIC RECEPTION – Russ Ramsay Room

C. QUESTIONS, ANSWERS, DISCUSSION