



## REGULAR MEETING OF CITY COUNCIL REVISED AGENDA

Monday, November 9, 2015

4:30 p.m.

Council Chambers  
Civic Centre

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Pages

1.	<b>ADOPTION OF MINUTES</b>	11 - 20
	Mover Councillor F. Fata Seconder Councillor S. Myers	
	Resolved that the Minutes of the Regular Council Meeting of 2015 10 26 be approved.	
2.	<b>QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA</b>	
3.	<b>DECLARATION OF PECUNIARY INTEREST</b>	
4.	<b>APPROVE AGENDA AS PRESENTED</b>	
	Mover Councillor M. Bruni Seconder Councillor S. Myers	
	Resolved that the Agenda for 2015 11 09 City Council Meeting as presented be approved.	
5.	<b>PROCLAMATIONS/DELEGATIONS</b>	
5.1	<b>Unity in Diversity Week</b>	
	Louisa van Lith, Arwin Shafiee and Melody Shafiee	
5.2	<b>Global Entrepreneurship Week</b>	
	Ashlee Gerard, Youth Outreach Officer, Sault Ste. Marie Innovation Centre and Gerry Bugyra, Business Development Manager, Sault Ste. Marie Innovation Centre	

5.3	<b><i>Shine the Light 2015</i></b>	
	Heather Dukes	
5.4	<b><i>Pancreatic Cancer Awareness Month</i></b>	
6.	<b>COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES</b>	
	Mover Councillor F. Fata Seconder Councillor S. Myers	
	Resolved that all the items listed under date 2015 11 09 – Part One – Consent Agenda be approved as recommended.	
6.1	<b>Correspondence</b>	21 - 22
	David Poluck (re: Council vacancy)	
6.1.1	<b><i>Additional Correspondence re: Council Vacancy</i></b>	23 - 25
	John Duke Derek Crowell Andy Martens	
6.2	<b>Temporary Street Closing – Downtown Association's Moonlight Magic</b>	26 - 31
	A letter of request for a temporary street closing in conjunction with Downtown Association's Moonlight Magic – Thursday, November 19, 2015 is attached for the consideration of Council. <ul style="list-style-type: none"><li>• Queen Street East from Pim Street to Dennis Street – from 3:00 p.m. to 11:30 p.m.</li></ul>	
	The relevant By-law 2015-207 is listed under item 11 of the Agenda and will be read with all by-laws under that item.	
6.3	<b>Tenders for Equipment</b>	32 - 39
	A report of the Manager of Purchasing is attached for the consideration of Council.	
	Mover Councillor F. Fata Seconder Councillor S. Myers	
	Resolved that the report of the Manager of Purchasing dated 2015 11 09 be received and that the tenders for the supply and delivery of various pieces of equipment be awarded as follows:	
	One (1) street flusher water tank – Camions A & R Dubois Inc.– \$29,000.00	
	Two (2) 11,500 GVW maintenance service trucks – Commercial Truck Equip. Corp – \$121,436.00	

One (1) 8,600 GVW 3/4 ton pickup c/w snow plow – Maitland Ford Lincoln – \$43,664.61

One (1) loader/backhoe – Tracks & Wheels Equip. Brokers – \$100,751.00

One (1) 8,600 GVW 3/4 ton crew cab pickup – Maitland Ford Lincoln – \$37,148.61

Four (4) 6,100 GVW pickup trucks – Prouse Chevrolet Buick GMC Cadillac Inc. – \$101,992.00

for a total amount of \$433,992.22; H.S.T. extra.

6.4

**One (1) Year Extension of Contract for Provision of Security Services at the Civic Centre**

40 - 41

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover Councillor M. Bruni

Seconder Councillor S. Myers

Resolved that the report of the Manager of Purchasing dated 2015 11 09 concerning extension of the contract for provision of Security Services at the Civic Centre as awarded to the Commissionaires for a one (1) year period commencing January 1, 2016 be received as information.

6.5

**One (1) Year Extension of Contract for Petroleum Fuel Products (2013WA17T)**

42 - 43

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover Councillor M. Bruni

Seconder Councillor S. Myers

Resolved that the report of the Manager of Purchasing dated 2015 11 09 concerning extension of the contract for the supply of Petroleum Fuel Products as awarded to McDougall Energy Inc. for a one (1) year period commencing January 1, 2016 be received as information.

6.6

**One (1) Year Extension of Contract for Provision of Parking By-Law Enforcement**

44 - 45

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover Councillor F. Fata

Seconder Councillor S. Myers

Resolved that the report of the Manager of Purchasing dated 2015 11 09 concerning extension of the contract for provision of Parking By-Law Enforcement Services as awarded to the Commissionaires for a one (1) year period commencing January 1, 2016 be received as information.

**6.7 RFP for Actuarial Services (2015TA01P)**

46 - 47

A report of the Manager of Audits and Capital Planning is attached for the consideration of Council.

Mover Councillor M. Bruni  
Seconder Councillor S. Myers

Resolved that the report of the Manager of Audits and Capital Planning dated 2015 11 09 be received and that the proposal submitted by Mondelis Corporation to provide Actuarial Services as required by the City of Sault Ste. Marie for the six year period commencing January 1, 2016 be approved.

**6.8 2016 Council Meeting Schedule**

48 - 49

A report of the City Clerk is attached for the consideration of Council.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that the report of the City Clerk dated 2015 11 09 concerning 2016 Council Meeting Schedule be received and that the proposed schedule be approved.

**6.9 Downtown Community Improvement Plan – Financial Incentive Grant Applications**

50 - 57

A report of the Planning Co-ordinator is attached for the consideration of Council.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that the report of the Planning Co-ordinator dated 2015 11 09 concerning the Downtown Community Improvement Plan Financial Incentive applications be received and the grant applications listed in this report be approved.

**6.10 Northern Avenue Environmental Assessment – Engineering Agreement**

58 - 59

A report of the Director of Engineering Services is attached for the consideration of Council.

The relevant By-law 2015-199 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

**6.11 Adult Crossing Guard Warrants**

60 - 63

A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council.

Mover Councillor M. Bruni  
Seconder Councillor S. Myers

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2015 11 09 concerning Adult Crossing Guard Warrants be received and that the addition of an adult crossing guard at the intersection of Denwood Drive and Birchwood Street, servicing Grand View Public School be approved.

**6.12 Queen Street Bike Lanes – Volume Studies** 64 - 68

A report of the Deputy Commissioner of Public Works and Transportation is attached for the consideration of Council.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2015 11 09 concerning Queen Street Bike Lanes – Volume Studies be received as information.

**7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

**7.1 ADMINISTRATION**

**7.1.1 Finance Spending Review – Fire Services, Engineering and Planning Department** 69 - 90

**7.1.2 Councillor Vacancy** 91 - 94

A report of the City Clerk is attached for the consideration of Council.

The direction of Council is requested as to whether to proceed by way of appointment or by-election.

Mover Councillor M. Bruni  
Seconder Councillor S. Myers

Resolved that the report of the City Clerk dated 2015 11 09 regarding Councillor Vacancy be received as information;

Further that the resignation of Ward 2 Councillor Terry Sheehan be received and the seat declared vacant.

**7.1.2.1 Additional information** 95 - 96

**7.2 COMMUNITY SERVICES DEPARTMENT**

**7.3 ENGINEERING**

**7.4 FIRE**

**7.5 LEGAL**

## 7.6 PLANNING

## **7.7 PUBLIC WORKS AND TRANSPORTATION**

## **7.8 BOARDS AND COMMITTEES**

## **7.8.1 Police Services Annual Report**

97 - 149

A report of the Chief of Police is attached for the consideration of Council.

Mover Councillor M. Bruni  
Seconder Councillor S. Myer

Resolved that the Sault Ste. Marie Police Service 2014 Annual Report be received as information.

**8. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS  
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

## **8.1 Review of Municipal Parking Operations**

Mover Councillor M. Shoemaker  
Seconder Councillor S. Butland

Whereas the Sault Ste. Marie municipal parking operation resulted in a cost to the City of \$229,000 in 2014; and

Whereas downtown business have an interest in maintaining the availability of parking on downtown streets and in the downtown municipally-owned parking lots; and

Whereas it is prudent for the City to review the operations of all of its services on a regular basis;

Now Therefore Be It Resolved that a committee of council be struck consisting of a City Councillor, a member of the Downtown Association, the Manager of Transit and Parking and the Director of Planning in order to review parking operations in Sault Ste. Marie's downtown.

Further Be It Resolved that the committee make recommendations to Council as to what changes, if any, should be implemented by Council with respect to parking operations in Sault Ste. Marie's downtown.

**9. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

## **10. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

## **11. CONSIDERATION AND PASSING OF BY-LAWS**

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that all By-laws under item 11 of the Agenda under date 2015 11 06 09 be approved.

11.1	<b>By-laws before Council TO BE PASSED which do not require more than a simple majority</b>	
11.1.1	<b>Draft By-law 2015-198 (Election) City Councillor</b>	150 - 150
	A report from the City Clerk is on the Agenda.	
	Mover Councillor F. Fata Seconder Councillor S. Myers	
	By-law 2015-198 being a by-law to fill a Councillor vacancy in Ward 2 for the Council of The Corporation of the City of Sault Ste. Marie be passed in open Council this 9th day of November, 2015.	
11.1.2	<b>By-law 2015-199 (Agreement) Kresin Engineering Northern Avenue EA</b>	151 - 169
	A report from Director of Engineering Services is on the Agenda.	
	Mover Councillor F. Fata Seconder Councillor S. Myers	
	Resolved that By-law 2015-199 being a by-law to authorize the execution of an agreement between the City and Kresin Engineering Corporation for professional services to complete an environmental assessment (EA) for the portion of Northern Avenue east of Great Northern Road be passed in open Council this 9th day of November, 2015.	
11.1.3	<b>By-law 2015-206 (Regulations) Exemption from 2008-168 Firearms and 80-200 Exemption from Noise</b>	170 - 170
	Mover Councillor F. Fata Seconder Councillor S. Myers	
	Resolved that By-law 2015-206 being a by-law to exempt the 49th (SSM) Field Regiment Royal Canadian Artillery, while using the Roberta Bondar property in the vicinity of the former tour boat mooring site, from By-law 2008-168 being a firearms by-law to prohibit the discharge of firearms in the municipality and from By-law 80-200 being a by-law respecting noises in the City of Sault Ste. Marie be passed in open Council this 9th day of November, 2015.	
11.1.4	<b>By-law 2015-207 (Temporary Street Closing) Queen St E from Pim St to Dennis St</b>	171 - 171
	Mover Councillor F. Fata Seconder Councillor S. Myers	
	Resolved that By-law 2015-207 being a by-law to permit the temporary closing of Queen Street East from Pim Street to Dennis Street to facilitate the Moonlight Magic Event be passed in open Council this 9th day of November,	

2015.

**11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**

**11.2.1 By-law 2015-200 (Local Improvement) Second Avenue from Wallace Terrace to Second Line West 172 - 176**

This Project was included in the 2016 Construction Program approved by Council on 2015 06 22.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that By-law 2015-200 being a by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Second Avenue from Wallace Terrace to Second Line West under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06 be READ a FIRST and SECOND time in open Council this 9th day of November, 2015.

**11.2.2 By-law 2015-201 (Local Improvement) Francis Street from Wellington Street East to Railroad Avenue 177 - 181**

This Project was included in the 2016 Construction Program approved by Council on 2015 06 22.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that By-law 2015-201 being a by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Francis Street from Wellington Street East to Railroad Avenue under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06 be READ a FIRST and SECOND time in open Council this 9th day of November, 2015.

**11.2.3 By-law 2015-202 (Local Improvement) Coulson Avenue from Queen Street East to Manor Road 182 - 186**

This Project was incuded in the 2016 Construction Program approved by Council on 2015 06 22.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that By-law 2015-202 being a by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Coulson Avenue from Queen Street East to Manor Road under Section 3 of the *Municipal Act 2001*, Ontario Regulation 586/06 be READ a FIRST and SECOND time in open Council this 9th day of November, 2015.

**11.2.4 By-law 2015-203 (Local Improvement) Manor Road from McGregor Avenue to Pine Street 187 - 191**

This Project was included in the 2016 Construction Program approved by Council on 2015 06 22.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that By-law 2015-203 being a by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Manor Road from McGregor Avenue to Pine Street under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06 be READ a FIRST and SECOND time in open Council this 9th day of November, 2015.

- 11.2.5      By-law 2015-204 (Local Improvement) Gore Street from Queen Street East to Wellington Street East      192 - 196**

This Project was included in the 2016 Construction Program approved by Council on 2015 06 22.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that By-law 2015-204 being a by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Gore Street from Queen Street East to Wellington Street East under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06 be READ a FIRST and SECOND time in open Council this 9th day of November, 2015.

- 11.2.6      By-law 2015-205 (Local Improvement) John Street from Albert Street to Edinburgh Street      197 - 201**

This Project was included in the 2016 Construction Program approved by Council on 2015 06 22.

Mover Councillor F. Fata  
Seconder Councillor S. Myers

Resolved that By-law 2015-205 being a by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on John Street from Albert Street to Edinburgh Street under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06 be READ a FIRST and SECOND time in open Council this 9th day of November, 2015.

- 11.3      By-laws before Council for THIRD reading which do not require more than a simple majority**

- 12.      QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

- 13.      CLOSED SESSION**

- 14.      ADJOURNMENT**

Mover Councillor F. Fata

November 09, 2015 Addendum

Seconder Councillor S. Myers

Resolved that this Council now adjourn.



## **REGULAR MEETING OF CITY COUNCIL MINUTES**

Monday, October 26, 2015  
4:30 p.m.  
Council Chambers  
Civic Centre

Present: Mayor C. Provenzano, Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor J. Hupponen, Councillor M. Shoemaker, Councillor L. Turco, Councillor R. Niro, Councillor M. Bruni, Councillor F. Fata, Councillor J. Krmpotich, Councillor R. Romano

Absent: Councillor T. Sheehan

Officials: A. Horsman, M. White, N. Kenny, N. Apostle, L. Girardi, S. Schell, P. Niro, M. Nadeau, J. Dolcetti, D. Elliott, D. McConnell, M. Figliola, F. Coccimiglio

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### **1. ADOPTION OF MINUTES**

Moved by: Councillor L. Turco

Seconded by: Councillor J. Hupponen

Resolved that the Minutes of the Regular Council Meeting of 2015 10 13 be approved.

**Carried**

### **2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA**

### **3. DECLARATION OF PECUNIARY INTEREST**

#### **3.1 Councillor R. Niro – Fire Services Organizational Realignment**

Brother employed by Fire Services.

**3.2 Councillor M. Shoemaker – A-17-15-Z.OP – 592 Old Goulais Bay Road**

Opponents to the application are represented by law firm.

**3.3 Councillor R. Romano – Street Closing – 2015 Rotary Santa Claus Parade**

Member of the Rotary Club.

**3.4 Councillor R. Romano – By-law 2015-190 (Temporary Street Closing) Santa Claus Parade**

Member of the Rotary Club

**4. APPROVE AGENDA AS PRESENTED**

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that the Agenda for 2015 10 26 City Council Meeting and Addendum as presented be approved.

**Carried**

**5. PROCLAMATIONS/DELEGATIONS**

**5.1 International Bridge Toll Plaza Project**

Phil Becker, General Manager, International Bridge Administration was in attendance.

**5.2 Provincial Varsity Cross-Country Event**

Sherri Smith, Head Coach, Varsity Cross Country – Sault College was in attendance.

**5.3 Journey Stories Video – Social Services Department**

Mike Nadeau, Commissioner of Social Services was in attendance.

**5.4 Fire Services Realignment – Agenda item 7.4.1**

Marty Kenopic, President, Sault Ste. Marie Professional Fire Fighters Association and Steve Olsen, Unit Chair, Unifor Local 1359 were in attendance.

**5.5 A-17-15-Z.OP – 592 Old Goulais Bay Road**

Terry Wright (applicant) was in attendance.

**5.6 A-19-15-Z.OP – 503 Trunk Road**

Kumar Selvaretnam (for the applicant) and Vivian Burns were in attendance.

**6. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

Moved by: Councillor L. Turco

Seconded by: Councillor M. Shoemaker

Resolved that all the items listed under date 2015 10 15 – Part One – Consent Agenda be approved as recommended.

**Carried**

**6.1 Street Closing – 2015 Rotary Santa Claus Parade**

Councillor R. Romano declared a conflict on this item. (Member of the Rotary Club.)

The letter of request for a temporary street closing in conjunction with 2015 Rotary Santa Claus Parade – November 21, 2015 was received by Council.

The relevant By-law 2015-190 is listed under item 11 of the Minutes.

**6.2 Council Travel**

Moved by: Councillor L. Turco

Seconded by: Councillor M. Shoemaker

Resolved that Mayor Provenzano be authorized to travel to Thunder Bay for two days in November to attend the Northern Leaders' Dialogue at an estimated cost to the City of \$800.

**Carried**

**6.3 RFP for Mobile Video Surveillance – Transit Division (2015CK10P)**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor J. Hupponen

Resolved that the report of the Manager of Purchasing dated 2015 10 26 be received and that the proposal submitted by Seon Systems Sales Inc. to supply, install and commission a Mobile Video Surveillance System as required by the Transit Division of the Public Works and Transportation Department be approved.

**Carried**

**6.4 Celebrate Canada Program – Funding Application**

The report of the Manager of Recreation and Culture was received by Council.

## October 26, 2015 Council Minutes

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that the report of the Manager of Recreation and Culture dated 2015 10 26 concerning Celebrate Canada Program Funding be received and that staff be authorized to apply to the Department of Canadian Heritage for the 2016 Celebrate Canada Program to assist in funding the City of Sault Ste. Marie Canada Day Celebration.

**Carried**

### **6.5 Source Protection Funding Agreement Extension**

The report of the Planner was received by Council.

The relevant By-law 2015-194 is listed under item 11 of the Minutes.

### **6.6 Huron Street Traffic Control**

The report of the Manager of Traffic and Communications was received by Council.

The relevant By-law 2015-193 is listed under item 11 of the Minutes.

### **6.7 Correspondence from Terry Sheehan**

## **7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

### **7.1 ADMINISTRATION**

#### **7.1.1 Finance Spending Review – Mayor's Office, CAO's Office, Clerk's Department**

### **7.2 COMMUNITY SERVICES DEPARTMENT**

### **7.3 ENGINEERING**

### **7.4 FIRE**

#### **7.4.1 Fire Services Organizational Realignment**

Councillor R. Niro declared a conflict on this item. (Brother employed by Fire Services.)

The report of the Fire Chief was received by Council.

Moved by: Councillor S. Myers

Seconded by: Councillor J. Hupponen

Resolved that the report of the Fire Chief dated 2015 10 26 concerning the Fire Services Organizational Realignment Strategy to transition full time equivalent resources by reallocating up to 20 firefighter positions through attrition as follows:

- 4 – Paramedic Supervisors, 8 Paramedics
- 2 – Public Education Officers
- 1 – Training Officer
- 1 – Mechanic

- Emergency Planning Officer
- Additional allocation as required or eliminated

be approved;

further that the Chief, Fire Services in conjunction with the Commissioner of Human Resources and City Solicitor and with consultative input from key stakeholders (including the affected collective bargaining units) implement the realignment over a three year transition period;

and that the Legal Department be directed to prepare any necessary by-law to effect the same.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Mayor C. Provenzano	X	
Councillor S. Butland	X	
Councillor P. Christian	X	
Councillor S. Myers	X	
Councillor J. Hupponen	X	
Councillor M. Shoemaker	X	
Councillor L. Turco		X
Councillor M. Bruni		X
Councillor F. Fata	X	
Councillor J. Krmpotich		X
Councillor R. Romano	X	
<b>Results</b>	<b>8</b>	<b>3</b>
<b>Carried</b>		

For            Mayor C. Provenzano, Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor J. Hupponen, Councillor M. Shoemaker, Councillor F. Fata and Councillor R. Romano

Against        Councillor L. Turco, Councillor M. Bruni and Councillor J. Krmpotich  
**Carried**

## **7.5   LEGAL**

## **7.6   PLANNING**

### **7.6.1 A-17-15-Z.OP – 592 Old Goulais Bay Road**

Councillor M. Shoemaker declared a conflict on this item. (Opponents to the application are represented by law firm.)

The report of the Planner was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that the report of the Planner dated 2015 10 26 be received as information and that the applicants' request to amend the Official Plan and to rezone the front (west 300m) of the subject property from "RA" (Rural Area Zone) to "RA.S" (Rural Area Zone with a Special Exception) to permit a contractor's yard on the subject property in addition to the uses currently permitted be denied.

**Officially Read and Not Dealt With**

#### **7.6.2 A-19-15-Z – 503 Trunk Road**

The report of the Planning Division was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that the report of the Planning Division dated 2015 10 26 be received and that Council approve rezoning the subject property from "C4.S-219" (General Commercial with a Special Exception), to "C4.S-219" (General Commercial with a Special Exception) adding a bus depot, taxi and limousine service and a public transportation yard as an additional permitted use, subject to the following:

1. That no part of the bus depot, taxi and limousine service, and public transportation yard use occur within 55 metres of the nearest residentially zoned property;

and that the Legal Department be directed to prepare the necessary by-law to effect the same.

**Carried As Amended**

Moved by: Councillor S. Butland

Seconded by: Councillor P. Christian

Resolved that agenda item 7.6.2 be amended by deleting the two references to 'public transportation yard' and adding the following as condition 2. 'That the applicant construct a six (6) foot visually solid wooden fence along the Silver Birch Drive frontage'.

**Carried**

#### **7.7 PUBLIC WORKS AND TRANSPORTATION**

#### **7.8 BOARDS AND COMMITTEES**

#### **8. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

**8.1 Retirement of Phillip Becker, International Bridge Administration**

Moved by: Councillor S. Myers

Seconded by: Councillor S. Butland

Whereas Phillip Becker, the general manager of the International Bridge Administration, plans to retire in January 2016; and

Whereas Mr. Becker, a licensed professional engineer, has held this position since February 2001; and

Whereas Phillip Becker has worked tirelessly in providing steady and strong leadership of the International Bridge Administration; and

Whereas Mr. Becker has developed significant outreach activities with the twin sister cities of Sault Ste. Marie on both sides of the border and has sought to help both communities to achieve our true potential in terms of economic development and quality of life; and

Whereas Phillip Becker's knowledge and professional expertise have been key in ensuring and maintaining the integrity and safety of the international bridge; and

Whereas his management and oversight has enabled the Sault Ste. Marie International Bridge to become "*a crossing of excellence*"; and

Whereas Mr. Becker has actively encouraged and supported both Sault Ste. Marie, Ontario and Sault Sainte Marie, Michigan in their economic and social development, often sacrificing personal time for meetings and involvement in many events,

Now Therefore Be It Resolved that Mayor Christian Provenzano and the members of Sault Ste. Marie, Ontario City Council express our deep appreciation to Phillip Becker for 15 years of contribution as General Manager of the International Bridge Administration; and

Further that this Council extends to Phillip Becker sincere best wishes and much joy for him and his family in his retirement.

**Carried**

**8.2 Congratulations to Terry Sheehan**

Moved by: Councillor S. Myers

Seconded by: Councillor S. Butland

Whereas in the recent federal election, Ward 2 City Councillor Terry Sheehan was elected as the member of parliament for Sault Ste. Marie; and

Whereas Councillor Sheehan has served the citizens of Ward 2 for twelve years;

Now Therefore Be It Resolved that this Council extend our congratulations to Terry and wish him well in his new endeavor.

**Carried**

**9. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

**10. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**

## **11. CONSIDERATION AND PASSING OF BY- LAWS**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that all By-laws under item 11 of the Agenda under date 2015 10 26 be approved, save and except 2015-190.

**Carried**

### **11.1 By-laws before Council TO BE PASSED which do not require more than a simple majority**

#### **11.1.2 By-law 2015-191 (Cemeteries)**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that By-law 2015-191 being a by-law to amend By-law 2015-129 being a by-law to provide regulations for the operation of all municipal crematoriums, mausoleums, and cemeteries owned by the City of Sault Ste. Marie be passed in open Council this 26th day of October, 2015.

**Carried**

#### **11.1.3 By-law 2015-192 (Street Assumption) Various**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that By-law 2015-192 being a by-law to assume for public use and establish as public streets various parcels of land within the City of Sault Ste. Marie be passed in open Council this 26th day of October, 2015.

**Carried**

#### **11.1.4 By-law 2015-193 (Traffic) Amend Schedules "F" and "G"**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that By-law 2015-193 being a by-law to amend Schedules "F" and "G" of Traffic By-law 77-200 be passed in open Council this 26th day of October, 2015.

**Carried**

#### **11.1.5 By-law 2015-194 (Agreement) Source Protection**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that By-law 2015-194 being a by-law to authorize the execution of an Amendment to a Grant Funding Agreement between the City and Her Majesty the Queen in Right of Ontario

as represented by the Minister of the Environment and Climate Change be passed in open Council this 26th day of October.

**Carried**

**11.1.6 By-law 2015-195 (Official Plan Amendment) 181 Old Garden River Road and 760 Second Line East**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that By-law 2015-195 being a by-law to adopt Amendment No. 215 to the Official Plan for the City of Sault Ste. Marie (Ark Developments Inc. 181 Old Garden River Road and 760 Second Line East) be passed in open Council this 26th day of October, 2015.

**Carried**

**11.1.7 By-law 2015-196 (Zoning) 181 Old Garden River Road and 760 Second Line East (Ark Developments Inc.)**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that By-law 2015-196 being a by-law to amend Sault Ste Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 181 Old Garden River Road and 760 Second Line East (Ark Developments Inc.) be passed in open Council this 26th day of October, 2015.

**Carried**

**11.1.8 By-law 2015-197 (Development Control) 181 Old Garden River Road and 760 Second Line East (Ark Developments Inc.)**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that By-law 2015-197 being a by-law to designate the lands located at 181 Old Garden River Road and 760 Second Line East (Ark Developments Inc.) be passed in open Council this 26th day of October, 2015.

**Carried**

**11.1.1 By-law 2015-190 (Temporary Street Closing) Santa Claus Parade**

Councillor R. Romano declared a conflict on this item. (Member of Rotary Club.)

## October 26, 2015 Council Minutes

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that By-law 2015-190 being a by-law to permit the temporary street closing of various streets to facilitate the annual Rotary Santa Claus Parade on November 21, 2015 be passed in open Council this 26th day of October, 2015.

**Carried**

**11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**

**11.3 By-laws before Council for THIRD reading which do not require more than a simple majority**

**12. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

**13. CLOSED SESSION**

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that this Council proceed into closed session to discuss:

- potential acquisition/disposition of property;
- litigation or potential litigation

Further Be It Resolved that should the said closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter(s) without the need for a further authorizing resolution.

*(proposed or pending acquisition or disposition of land – section 239(2)(c); litigation or potential litigation – section 239(2)(e) Municipal Act)*

**14. ADJOURNMENT**

Moved by: Councillor R. Niro

Seconded by: Councillor J. Hupponen

Resolved that this Council now adjourn.

---

Mayor

---

City Clerk

November 2, 2015

To Malcolm White and Sault Ste Marie City Council,

Dear Sir and Council Members,

I am making application today to notify you that either by appointment or through by-election to have my name stand and be recognized as a candidate for the open position in Ward 2 for the City of Sault Ste Marie as a municipal councillor.

As required in the municipal election of 2014 I will be including with this submission a deposit of \$100.00 to be applied towards the filing fee if required.

Sincerely,



David Poluck

357 Northern Ave E

(705)-253-2645

RECEIVED CITY CLERK	
NOV 02 2015	
NO.:	52758
DIST:	Agenda

We the undersigned ratepayers of Ward 2 in the City of Sault Ste Marie do here by support and nominate David Poluck as a candidate for the open council position due to the resignation of Terry Sheehan after his successful campaign for Federal MP.

## Name

## Address

## Phone

William DesBruyns  


584 Pine St.

705-921-8349

Helen Crawford  


574 Pine St.

705-949-9583

Karen Byrne  
  
K. Byrne

20 Sisson St.

705 946 4331

Sarah Byrne  


"

"

Lorraine Carmichael  
  
Cindy Carmichael  
Tenne Chlebus

16 Sisson St.

705-949-5307

"

"

592 Pine St.  
588 Pine St.

705-254-3593

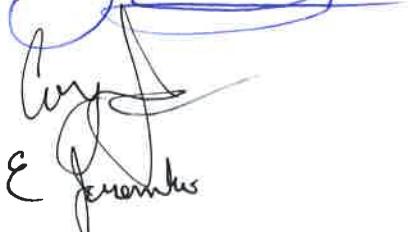
705-942-9609

588 Pine St

705-942-9609

Tom Cormack  


705 - 943-4360

  
E. J. Gromus

143 Upton Rd

705 - 943-3846

143 Upton Rd

John Duke  
72 Borron Avenue  
Sault Ste Marie, ON  
P6B 1E6

Friday November 6<sup>th</sup> 2015

RECEIVED	
CITY CLERK	
NOV 06 2015	
NO.:	52765
DIST:	

Malcolm White  
City Clerk  
Corporation of the City of Sault Ste Marie  
99 Foster Drive  
Sault Ste Marie, ON  
P6A 5X6

Dear Mr. White and members of Council:

Please accept this letter as information regarding my inadmissibility to run for, or be appointed to, Council, due to the late filing of my campaign financial statements.

Due to an email sent by the Clerk's office on November 20<sup>th</sup> 2014, I believed that financial statements were not required to be filed with the City until Friday the 27<sup>th</sup> of March 2015 by 4:30 p.m. I realized after speaking with Mr. White that the documents were to be filed by 2:00 p.m. on said date and I accept responsibility for my error.

The matter regarding my financial statements is being brought before the court on Thursday November 26<sup>th</sup> 2015 with the intention of compelling the City to accept said statements. I hope that you will take this into consideration when you make your recommendation to Council regarding options for filling the seat vacated by Terry Sheehan in Ward 2.

I look forward to the opportunity to run should a by-election be held or to be appointed should that be the decision of Council. Should an appointment be recommended by Council, I request that you reserve said decision until after the 26<sup>th</sup> of November 2015.

Thank you for your consideration in this matter.

Kind regards,



John Duke

## **Kim Vaudry**

---

**From:** Derek C <derekcrowell22@gmail.com>  
**Sent:** Monday, November 09, 2015 10:23 AM  
**To:** City Clerk  
**Cc:** Mayor Provenzano; Steve Butland; Paul Christian; Susan Myers; Judy Hupponen; Matthew Shoemaker; Rick Niro; Lou Turco; Marchy Bruni; Frank Fata; Joe Krmpotich; Ross Romano  
**Subject:** Ward 2 Council seat vacancy

Mr. Clerk, Mr. Mayor, and Councillors,

Please consider this letter my expression of intent to seek the vacant council seat to represent Ward 2 at City Council.

After taking the time to discuss this with family and friends, I feel very comfortable making my decision known to you. I will not be making any public pronouncements about my intent until such a time when that would be required.

Although my candidacy in the 2014 municipal election resulted in the third highest number of votes in Ward 1, my interest and willingness to represent the citizens of Sault Ste. Marie remains unwavering. Should I earn the opportunity, I pledge to work in co-operation with Ms. Myers to represent the residents of Ward 2, and all of Council to represent the citizens of Sault Ste. Marie, to the best of my ability. I ask you to consider me if the appointment is made by Council, and I would be happy to appeal directly to the citizens of Ward 2 and accept their decision in a by-election.

Should you require and further information from me to assist in your decision-making, I can be reached at this email address or at 705-943-3355.

I support any decision you make to fill the vacant seat.

Thank you for your consideration,  
Derek Crowell

## **Malcolm White**

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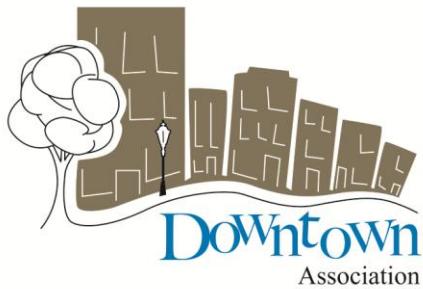
**From:** Andy Martens <andy.martens3@gmail.com>  
**Sent:** Monday, November 09, 2015 2:48 PM  
**To:** Malcolm White  
**Cc:** Kim Vaudry  
**Subject:** City of Sault Ste Marie----Ward 2---

Hi Malcolm,

Please be advised it will be my intent to have my name stand in Ward 2 in either scenario---By-election or an appointment.

Cheers,

Andy



**Downtown Association**  
Sault Ste. Marie, Ontario

**To:** City Clerk Department  
City Legal Department

**From:** Downtown Association

**Date:** October 22, 2015

**RE: Temporary Street Closure for Downtown Association's Moonlight Magic**

Thursday, November 19, 2015 the Downtown Association kicks off the Holiday Season with their annual late-night shopping event, Moonlight Magic.

Queen Street will be closed to traffic from 3pm to 11:30pm.

Event runs from 6-11pm.

- Shops are open late, until 11pm offering discounts, treats etc..
- Luminaries will line the middle of Queen Street
- Tree Lighting Ceremony at 7pm at the Courthouse, Mayor Provenzano assisting with flicking the switch
- Kids area at March Street Stage

**Please see attached supporting documents; please advise should there be any other information needed.**

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: DOWNTOWN ASSOCIATION TELEPHONE: 942-2919  
 ADDRESS: 496 QUEEN ST. E. POSTAL CODE: PLA 1Z8

The above person hereby makes application for the closing of  
QUEEN ST. EAST

(Name of street to be closed)

from PIM to DENNIS  
 (reference points - street numbers, cross streets, etc.)

on the 19 day of NOV, 2015 from 3 am/pm to 11:30 am/pm

for the purpose of MOONLIGHT MALLIC

## APPROVALS SECTION:

- |                                                                                                         |                                                                                                                       |
|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|

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Signature of Official

---

Signature of Official

- |                                                                                                    |                                                                              |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|

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Signature of Official

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Signature of Official

- |                                                                                                                           |                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| 5. Central Ambulance Communication<br>Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368<br>496 Queen Street East<br><b>(QUEEN STREET CLOSINGS ONLY)</b> |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|

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Signature of Official

---

Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
 (date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

## TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: DOWNTOWN ASSOCIATION TELEPHONE: 942-2919  
 ADDRESS: 496 QUEEN ST. E. POSTAL CODE: P6A 1Z8

The above person hereby makes application for the closing of

QUEEN ST. EAST

(Name of street to be closed)

from PIM to DENNIS  
 (reference points - street numbers, cross streets, etc.)

on the 19 day of NOV, 2015 from 3 am/0 to 11:30 am/0

for the purpose of MOONLIGHT MARC

## APPROVALS SECTION:

- |                                                                                                                        |                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br><i>Sgt. F. Magnan #209</i>          | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street  |
| <u>OCT 14 2015</u>                                                                                                     |                                                                                                                        |
| Signature of Official                                                                                                  | Signature of Official                                                                                                  |
| 3. Public Works & Transportation Dept.<br>Telephone 541-7000<br>Fax 541-7010<br>128 Sackville Road                     | 4. Transit/Parking<br>Telephone 759-5320<br>Fax 759-5834<br>111 Huron Street                                           |
| Signature of Official                                                                                                  | Signature of Official                                                                                                  |
| 5. Central Ambulance Communication Centre (C.A.C.C.)<br>Telephone 946-1227<br>Fax 945-6883<br>65 Old Garden River Road | 6. Downtown Association<br>Telephone 942-2919<br>Fax 942-6368<br>496 Queen Street East<br>(QUEEN STREET CLOSINGS ONLY) |

D. m.  
 Signature of Official

Signature of Official

## CITY CLERK SECTION:

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(Name of street to be closed)

from PIM to DENNIS

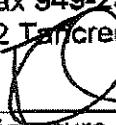
(reference points - street numbers, cross streets, etc.)

on the 19 day of NOV, 2015 from 3 am/pm to 11:30 am/pmfor the purpose of MOONLIGHT MALLIC

## APPROVALS SECTION:

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Telephone 949-6300 ext 348  
Fax 759-7820  
580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)  
Telephone 949-3335/949-3387  
Fax 949-2341  
72 Tamcred Street



3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

4. Transit/Parking  
Telephone 759-5320  
Fax 759-5834  
111 Huron Street



5. Central Ambulance Communication  
Centre (C.A.C.C.)  
Telephone 946-1227  
Fax 945-6883  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368  
496 Queen Street East  
**(QUEEN STREET CLOSINGS ONLY)**



## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

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Signature of OfficialSignature of Official

3. Public Works & Transportation Dept.  
Telephone 541-7000  
Fax 541-7010  
128 Sackville Road

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Fax 759-5834  
111 Huron Street

Signature of OfficialSignature of Official

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Centre (C.A.C.C.)  
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Fax 945-6883  
65 Old Garden River Road

6. Downtown Association  
Telephone 942-2919  
Fax 942-6368  
496 Queen Street East  
**(QUEEN STREET CLOSINGS ONLY)**

Signature of OfficialSignature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
(date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_

## TEMPORARY STREET CLOSURE - APPLICATION FORM

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 ADDRESS: 496 QUEEN ST. E POSTAL CODE: P6A 1Z8

The above person hereby makes application for the closing of

QUEEN ST. EAST

(Name of street to be closed)

from PIM to DENNIS  
 (reference points - street numbers, cross streets, etc.)

on the 19 day of NOV, 20 15 from 3 am/pm to 11:30 am/pm

for the purpose of MOONLIGHT MAGIC

## APPROVALS SECTION:

- |                                                                                                         |                                                                                                                       |
|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| 1. Police Services, Traffic Dept.<br>Telephone 949-6300 ext 348<br>Fax 759-7820<br>580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)<br>Telephone 949-3335/949-3387<br>Fax 949-2341<br>72 Tancred Street |
|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|

\_\_\_\_\_  
 Signature of Official

\_\_\_\_\_  
 Signature of Official

- |                                                                                                    |                                                                              |
|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
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|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|

\_\_\_\_\_  
 Signature of Official

\_\_\_\_\_  
 Signature of Official

- |                                                                                                                           |                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
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|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|

\_\_\_\_\_  
 Signature of Official

\_\_\_\_\_  
 Signature of Official

## CITY CLERK SECTION:

City Council approval was received on \_\_\_\_\_  
 (date) \_\_\_\_\_ (By-law No.) \_\_\_\_\_



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano and Members of City Council  
**AUTHOR:** Tim Gowans, Manager of Purchasing  
**DEPARTMENT:** Finance Department  
**RE:** Tenders for Equipment

---

### PURPOSE

This report provides summaries of the tenders received for the supply and delivery of various pieces of equipment required by the Public Works & Transportation Department. Staff is seeking Council approval for all six (6) tenders.

### BACKGROUND

The tender was publicly advertised and tender documents forwarded to all firms on our bidders lists. A public opening of the tenders was held October 14, 2015 with Malcolm White, City Clerk, in attendance.

### ANALYSIS

The tenders received have been thoroughly evaluated and reviewed by Mr. Mike Blanchard, Manager of Equipment & Building Maintenance, and the low tendered prices, meeting specifications, have been indicated on their respective summaries.

### IMPACT

On May 11, 2015, Council approved the PWT New Equipment Needs Report for 2015 with an allocation of \$454,000.00 for the purchase of the equipment contained in this report.

The total purchase price for this equipment replacement is \$433,992.22; H.S.T. extra.

### STRATEGIC PLAN

This equipment replacement is not an activity listed in the Corporate Strategic Plan.

Report to Council – Tenders for Equipment

2015 11 09

Page 2

**RECOMMENDATION**

Resolved that the report of the Manager of Purchasing dated 2015 11 09 be received and the recommendation that the tenders for the supply and delivery of various pieces of equipment be awarded as follows:

One (1) Street Flusher Water Tank	Camions A & R Dubois Inc.	\$ 29,000.00
Two (2) 11,500 GVW Maintenance Service Trucks	Commercial Truck Equip. Corp	\$121,436.00
One (1) 8,600 GVW ¾ Ton Pick Up c/w Snow Plow	Maitland Ford Lincoln	\$ 43,664.61
One (1) Loader/Backhoe	Tracks & Wheels Equip. Brokers	\$100,751.00
One (1) 8,600 GVW ¾ Ton Crew Cab Pick Up	Maitland Ford Lincoln	\$ 37,148.61
Four (4) 6,100 GVW Pick Up Trucks	Prouse Chevrolet Buick GMC Cadillac Inc.	\$101,992.00

for a total amount of \$433,992.22; H.S.T. extra, be approved.

Respectfully submitted,



Tim Gowans  
Manager of Purchasing

TG:nt

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
Budget Amount: \$32,000.00**

**Received: October 14, 2015  
File: 2015WA26T**

**SUMMARY OF TENDERS  
ONE (1) STREET FLUSHER WATER TANK**

---

<u>Firm</u>	<u>Make &amp; Model</u>	<u>Delivery</u>	<u>Warranty</u>	<u>Total Tendered Price (H.S.T. extra)</u>	<u>Remarks</u>
Camions A & R Dubois Inc. St-Jean-Baptiste, QC	2015 United Model 4000	10 w/days	5 years	\$29,000.00	Meets Specifcations with Minor Variances Primed for painting onsite

Note: The low tendered price, meeting specifications, is boxed above.

Although only 1 tender was received, it is deemed to be fair and equitable.

The total cost to the City will be \$29,510.40 including the non-refundable portion of the H.S.T.

It is my recommendation that the tendered price, submitted by Camions A & R Dubois Inc., be accepted.

Tim Gowans  
Manager of Purchasing

**FINANCE DEPARTMENT**  
**PURCHASING DIVISION**  
**Budget Amount: \$130,000.00**

Received: October 14, 2015  
File: 2015WA27T

**SUMMARY OF TENDERS**  
**TWO (2) 11,500 GVW MAINTENANCE SERVICE TRUCKS**

<b><u>Firm</u></b>	<b><u>Opt.</u></b>	<b><u>Make &amp; Model</u></b>	<b><u>Delivery</u></b>	<b><u>Warranty</u></b>	<b><u>Total Tendered Price for 2 (including trade-ins; H.S.T. extra)</u></b>	<b><u>Remarks</u></b>
Commercial Truck Equipment Corp. Woodstock, ON	1	2016 Ford F350 S/Cab Brand FX Service Body	90-100 w/days	3 yr/60,000 km 1 yr on Service Body	\$121,436.00	Meets Specifications with Minor Variances
	2	2016 Ford F350 S/Cab Stahl Service Body	90-100 w/days	3 yr/60,000 km 1 yr on Service Body	\$110,812.00	Does not meet Specifications Service Body not as specified
Maitland Ford Lincoln Sault Ste. Marie, ON		2016 Ford F350 S/Cab Brand FX Service Body	50 w/days	3 yr/60,000 km 1 yr on Service Body	\$182,191.90	Meets Specifications with Minor Variances License Fees extra
Superior Chrysler Sault Ste. Marie, ON		2016 Dodge Ram 3500 C/Cab Brand FX Service Body	90 w/days	3 yr/60,000 km 1 yr on Service Body	\$136,210.00	Does not meet Specifications Truck Cab not as specified

Note: The low tendered price, meeting specifications, is boxed above.

The total cost to the City will be \$123,573.27 including the non-refundable portion of the H.S.T.

It is my recommendation that the tendered price which includes the Trade-In Allowance, submitted by Commercial Truck Equipment Corp. for Opt. 1, be accepted.

Tim Gowans  
Manager of Purchasing

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
Budget Amount: \$35,000.00**

**Received: October 14, 2015  
File: 2015WA28T**

**SUMMARY OF TENDERS  
ONE (1) 8,600 GVW 3/4 TON PICK UP C/W SNOW PLOW**

<b><u>Firm</u></b>	<b><u>Make &amp; Model</u></b>	<b><u>Delivery</u></b>	<b><u>Warranty</u></b>	<b><u>Total Tendered Price (H.S.T. extra)</u></b>	<b><u>Remarks</u></b>
Maitland Ford Lincoln Sault Ste. Marie, ON	2016 Ford F250 Western Pro Plow	50 w/days	3 yr/60,000 km	\$43,664.61	Meets Specifications License Fee Extra
Prouse Chevrolet Buick GMC Cadillac Ltd. Sault Ste. Marie, ON	2016 Chev. Silverado 2500HD Western Pro Plow	90 w/days	3 yr/60,000 km	\$44,289.00	Meets Specifications
Superior Chrysler Sault Ste. Marie, ON	2016 Dodge Ram 2500 SXT Northern Powertrain Plow	90 w/days	3 yr/60,000 km	\$47,294.00	Does not meet Specifications No Lumbar Support in seat

Note: The low tendered price, meeting specifications, is boxed above.

The total cost to the City will be \$44,433.11 including the non-refundable portion of the H.S.T.

It is my recommendation that the tendered price, submitted by Maitland Ford Lincoln, be accepted.

Tim Gowans  
Manager of Purchasing

**FINANCE DEPARTMENT  
PURCHASING DIVISION**  
**Budget Amount: \$125,000.00**

**Received: October 14, 2015  
File: 2015WA29T**

**SUMMARY OF TENDERS  
ONE (1) LOADER/BACKHOE**

<b><u>Firm</u></b>	<b><u>Opt.</u></b>	<b><u>Make &amp; Model</u></b>	<b><u>Delivery</u></b>	<b><u>Warranty</u></b>	<b><u>Total Tendered Price (Including trade-in; H.S.T. extra)</u></b>	<b><u>Remarks</u></b>
NORTRAX Inc. Lively, ON		2016 John Deere 310SL	30-35 w/days	12 months Unlimited Hours	\$93,900.00	Does not meet Specifications Lift capacity less than spec'd Hydraulic Flow less than spec'd Ground Level Lift Capacity less than spec'd Not equipped with Thermal Starting Aid
Toromont CAT Sault Ste. Marie, ON		2015 Caterpillar 420F IT	5 w/days	12 months	\$129,579.00	Meets Specifications
Tracks and Wheels Equipment Brokers Sault Ste. Marie, ON	1	2016 Case 580 SN WT	120 w/days	12 months Unlimited Hours	\$103,040.00	Meets with Minor Variances
	2	2016 Case 580 SN	120 w/days	12 months Unlimited Hours	\$100,751.00	Meets with Minor Variances
WAJAX Equipment Lively, ON		2015 JCB 3CX-14	15 w/days	12 months Unlimited Hours	\$121,000.00	Does not meet Specifications Not equipped with replaceable backhoe bearings Not equipped with warning beacon

Note: The low tendered price, meeting specifications, is boxed above.

The total cost to the City will be \$102,524.22 including the non-refundable portion of the H.S.T.

It is my recommendation that the tendered price which includes the Trade-In Allowance, submitted by Tracks and Wheels Equipment Brokers, be accepted.

Tim Gowans  
Manager of Purchasing

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
Budget Amount: \$40,000.00**

**Received: October 14, 2015  
File: 2015WA30T**

**SUMMARY OF TENDERS  
ONE (1) 8,600 GVW 3/4 TON CREW CAB PICK UP TRUCK**

<b><u>Firm</u></b>	<b><u>Make &amp; Model</u></b>	<b><u>Delivery</u></b>	<b><u>Warranty</u></b>	<b><u>Total Tendered Price (H.S.T. extra)</u></b>	<b><u>Remarks</u></b>
Maitland Ford Lincoln Sault Ste. Marie, ON	2016 Ford F250	50 w/days	3 yr/60,000 km	\$37,148.61	Meets Specifications License Fee Extra
Prouse Chevrolet Buick GMC Cadillac Ltd. Sault Ste. Marie, ON	2016 Chev. Silverado 2500HD	90 w/days	3 yr/60,000 km	\$38,498.00	Meets Specifications
Superior Chrysler Sault Ste. Marie, ON	2016 Dodge Ram 2500 SXT	90 w/days	3 yr/60,000 km	\$42,196.00	Meets Specifications with minor variances

Note: The low tendered price, meeting specifications, is boxed above.

The total cost to the City will be \$37,802.43 including the non-refundable portion of the H.S.T.

It is my recommendation that the tendered price, submitted by Maitland Ford Lincoln, be accepted.

Tim Gowans  
Manager of Purchasing

**FINANCE DEPARTMENT  
PURCHASING DIVISION  
Budget Amount: \$92,000.00**

**Received: October 14, 2015  
File: 2015WA31T**

**SUMMARY OF TENDERS  
FOUR (4) 6,100 GVW PICK-UP TRUCKS**

<b>Firm</b>	<b>Make &amp; Model</b>	<b>Delivery</b>	<b>Warranty</b>	<b>Total Tendered Price for 4 (H.S.T. extra)</b>	<b>Remarks</b>
Maitland Ford Lincoln Sault Ste. Marie, ON	2016 Ford F150	85 w/days	3 yr/60,000 km	\$122,746.00	Meets Specifications License Fees extra
Northside Toyota Sault Ste. Marie, ON	2016 Toyota Tundra	14 w/days	3 yr/60,000 km	\$119,220.80	Meets Specifications with minor variances Front Bumper not as spec'd License Fees extra
Prouse Chevrolet Buick GMC Cadillac Ltd. Sault Ste. Marie, ON	2016 Chev. Silverado 1500	90 w/days	3 yr/60,000 km	\$101,992.00	Meets Specifications
Superior Chrysler Sault Ste. Marie, ON	2016 Dodge Ram 1500 SXT	90 w/days	3 yr/60,000 km	\$120,728.00	Meets Specifications

Note: The low tendered price, meeting specifications, is boxed above.

The total cost to the City will be \$103,787.06 including the non-refundable portion of the H.S.T.

It is my recommendation that the tendered price, submitted by Prouse Chevrolet Buick GMC Cadillac Ltd., be accepted.

Tim Gowans  
Manager of Purchasing



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano & Members of City Council  
**AUTHOR:** Tim Gowans, Manager of Purchasing  
**DEPARTMENT:** Finance Department  
**RE:** One (1) Year Extension of Contract for Provision of Security Services at the Civic Centre

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### PURPOSE

Attached hereto for your information is an update concerning extension of the contract for provision of Security Services at the Civic Centre, as required by the Building Services Division of the Engineering & Planning Department. Staff is advising Council of its intention to extend the contract for an additional one (1) year period commencing January 1, 2016.

### BACKGROUND

Award of the Request for Proposal for the provision of Security Services at the Civic Centre to the Commissionaires was approved by City Council on November 19, 2012. This award was for a two (2) year period; allowing for one (1) year extensions by mutual agreement.

### ANALYSIS

The Commissionaires are in agreement with a one (1) year contract extension for provision of these services. Present annual costs are approximately \$105,000.00, HST extra. The Commissionaires are requesting a 1.5% increase in fees.

### IMPACT

Funding for this activity is provided within the Building Services Division's Security Accounts.

### STRATEGIC PLAN

Provision of Security Services at the Civic Centre is not an activity listed in the Corporate Strategic Plan.

Report to Council – One (1) Year Extension of Contract for Provision of Security Services at the Civic Centre

2015 11 09

Page 2

**RECOMMENDATION**

Resolved that the report of the Manager of Purchasing dated 2015 11 09 concerning extension of the contract for provision of Security Services at the Civic Centre as awarded to the Commissionaires for a one (1) year period commencing January 1, 2016, be received as information.

Respectfully submitted,



Tim Gowans  
Manager of Purchasing

TG:nt



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano & Members of City Council  
**AUTHOR:** Tim Gowans, Manager of Purchasing  
**DEPARTMENT:** Finance Department  
**RE:** One (1) Year Extension of Contract for Petroleum Fuel Products (2013WA17T)

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### PURPOSE

Attached hereto for your information is an update concerning extension of the contract for Petroleum Fuel Products, as required by various departments of the City. Staff is advising Council of its intention to extend the contract for an additional one (1) year period commencing January 1, 2016.

### BACKGROUND

Award of the Tender for the supply of Petroleum Fuel Products to McDougall Energy Inc. was approved by City Council on November 6, 2013. This award was for a two (2) year period; allowing for one (1) year extensions by mutual agreement.

### ANALYSIS

McDougall Energy Inc. is in agreement with a one (1) year contract extension for the supply of Petroleum Fuel Products. Present annual consumption is approximately 2,800,000 litres. McDougall Energy has agreed to maintain the bi-weekly price adjustment established in the original tender.

### IMPACT

Funding for this activity is provided within the operating accounts of the user departments.

### STRATEGIC PLAN

The purchase of Petroleum Fuel Products is not an activity listed in the Corporate Strategic Plan.

Report to Council – One (1) Year Extension of Contract for Petroleum Fuel

Products

2015 11 09

Page 2

**RECOMMENDATION**

Resolved that the report of the Manager of Purchasing dated 2015 11 09 concerning extension of the contract for the supply of Petroleum Fuel Products as awarded to McDougall Energy Inc. for a one (1) year period commencing January 1, 2016, be received as information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "T. Gowans".

Tim Gowans  
Manager of Purchasing

TG:nt



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano & Members of City Council  
**AUTHOR:** Tim Gowans, Manager of Purchasing  
**DEPARTMENT:** Finance Department  
**RE:** One (1) Year Extension of Contract for Provision of Parking By-Law Enforcement

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### PURPOSE

Attached hereto for your information is an update concerning extension of the contract for provision of Parking By-Law Enforcement Services, as required by the Transit & Parking Division of the Public Works & Transportation Department. Staff is advising Council of its intention to extend the contract for an additional one (1) year period commencing January 1, 2016.

### BACKGROUND

Award of the Request for Proposal for the provision of Parking By-Law Enforcement to the Commissionaires was approved by City Council on November 19, 2012. This award was for a two (2) year period; allowing for one (1) year extensions by mutual agreement.

### ANALYSIS

The Commissionaires are in agreement with a one (1) year contract extension for provision of these services. Present annual costs are approximately \$175,500.00, HST extra. The Commissionaires are requesting a 1.5% increase in fees.

### IMPACT

Funding for this activity is provided within the Transit & Parking Division's Purchased Services Accounts.

### STRATEGIC PLAN

Parking By-Law Enforcement is not an activity listed in the Corporate Strategic Plan.

Report to Council – One (1) Year Extension of Contract for Provision of Parking

By-Law Enforcement

2015 11 09

Page 2

**RECOMMENDATION**

Resolved that the report of the Manager of Purchasing dated 2015 11 09 concerning extension of the contract for provision of Parking By-Law Enforcement Services as awarded to the Commissionaires for a one (1) year period commencing January 1, 2016, be received as information.

Respectfully submitted,



Tim Gowans  
Manager of Purchasing

TG:nt



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano and Members of City Council  
**AUTHOR:** Jacob Bruzas, Manager of Audits and Capital Planning  
**DEPARTMENT:** Finance Department  
**RE:** RFP for Actuarial Services (2015TA01P)

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### PURPOSE

This report has been prepared on behalf of the Evaluation Committee concerning proposals received for the provision of Actuarial Services for the six (6) year period commencing January 1, 2016. Staff is seeking approval to award the contract to Mondelis Corporation that scored highest in the evaluation process.

### BACKGROUND

The Request for Proposal was publicly advertised and RFP documents forwarded to all firms on our bidders list. Proposals were required to be submitted for consideration no later than 4:00 p.m. on September 25, 2015.

### ANALYSIS

Proposals from seven (7) proponents were received prior to the closing date:

Collins Barrow Toronto Actuarial Services Inc.; Toronto, ON  
Deloitte LLP; Montreal, PQ  
Dixon Actuarial Services Inc.; London, ON  
Mondelis Corporation; Kitchener, ON  
Morneau Shepel; Toronto, ON  
PBI Actuarial Consultants Ltd.; Vancouver, BC  
School Boards Co-Operative Inc.; Markham, ON

The proposals received have been evaluated by a committee comprised of staff from the Finance Administration Division – Finance Department; and the Purchasing Division – Finance Department.

It is the consensus of the evaluation committee that the proponent scoring the highest in the evaluation process is Mondelis Corporation of Kitchener, ON. Mondelis Corporation was established in 1989. In the past year, Mondelis Corporation has prepared actuarial accounting valuations for various public sector clients including forty five municipalities.

**IMPACT**

Fees for the entire six year contract of approximately \$46,000 plus H.S.T. will be billed for these services.

**STRATEGIC PLAN**

Provision of Actuarial Services is not an activity listed in the Corporate Strategic Plan.

**RECOMMENDATION**

Resolved that the report of the Manager of Audits and Capital Planning dated 2015 11 09 be received, and the recommendation that the proposal submitted by Mondelis Corporation to provide Actuarial Services as required by the City of Sault Ste. Marie for the six year period commencing January 1, 2016, be approved.

Respectfully submitted,



Jacob Bruzas, CPA, CA  
Manager of Audits & Capital Planning



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano and Members of City Council  
**AUTHOR:** Malcolm White, City Clerk  
**DEPARTMENT:** City Clerk's Department  
**RE:** 2016 Council Meeting Schedule

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### PURPOSE

The purpose of this report is to provide a schedule of Council meetings for 2016 for the approval of Council.

### ANALYSIS

The proposed schedule provides for the same pattern of meeting dates as past years, with two meetings per month except for the months of July, August and December, which have a single meeting each. The schedule takes into account the public holidays in 2016 and the AMO Conference dates in August (August 14<sup>th</sup> – 17<sup>th</sup>).

### IMPACT

The proposed schedule would not affect the current budget for Council meetings.

### STRATEGIC PLAN

This report is not linked to the strategic plan.

### RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the City Clerk dated 2015 11 09 concerning 2016 Council Meeting Schedule be received and that the proposed schedule be approved.

Respectfully submitted,

Malcolm White  
City Clerk



## 2016 COUNCIL MEETING SCHEDULE

Date	Start Time	Planning
January 11	4:30 p.m.	5:30 p.m.
January 25	4:30 p.m.	5:30 p.m.
February 8	4:30 p.m.	5:30 p.m.
February 22	4:30 p.m.	5:30 p.m.
March 7	4:30 p.m.	5:30 p.m.
March 21	4:30 p.m.	5:30 p.m.
April 11	4:30 p.m.	5:30 p.m.
April 25	4:30 p.m.	5:30 p.m.
May 16	4:30 p.m.	5:30 p.m.
May 30	4:30 p.m.	5:30 p.m.
June 13	4:30 p.m.	5:30 p.m.
June 27	4:30 p.m.	5:30 p.m.
July 18	4:30 p.m.	5:30 p.m.
August 22	4:30 p.m.	5:30 p.m.
September 12	4:30 p.m.	5:30 p.m.
September 26	4:30 p.m.	5:30 p.m.
October 11 (Tuesday)	4:30 p.m.	5:30 p.m.
October 24	4:30 p.m.	5:30 p.m.
November 7	4:30 p.m.	5:30 p.m.
November 21	4:30 p.m.	5:30 p.m.
December 12	4:30 p.m.	5:30 p.m.



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano and Members of City Council  
**AUTHOR:** Victoria Prouse, Planning Coordinator: Downtown Development Initiative  
**DEPARTMENT:** Engineering and Planning Department  
**RE:** Downtown Community Improvement Plan – Financial Incentive Grant Applications

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### PURPOSE

Sault Ste. Marie's Downtown Community Improvement Plan (DCIP) incorporates a series of financial incentive grant programs. The purpose of this report is to recommend a number of grant applications for Council's approval.

### BACKGROUND

In February 2014, City Council approved a Downtown Community Improvement Plan. The DCIP is a collaborative initiative which seeks to encourage new, private sector investment in the downtown.

The DCIP has two key elements. The first is a public realm improvement strategy, which looks at improving areas such as streets, sidewalks, as well as park space in the downtown. The second element is a series of financial incentive grant programs which are meant to encourage direct new investment into the downtown. This investment helps to restore or repurpose both functional and aesthetic components of the existing built form to improve the downtown's building quality and public realm, contributing to its viability as a competitive commercial neighbourhood.

The DCIP includes the following four grant programs:

Municipal Tax Increment Rebate (MTIR): For large development or redevelopment projects, the MTIR rebates the incremental increase in assessment associated with new construction. With this program, the owner is responsible for the up-front remediation and redevelopment costs. Each year after development, the owner must pay the property taxes in full. Once taxes are

paid, the developer receives grants equal to a percentage of the municipal tax increment.

A minimum investment of \$500,000 must be made to qualify for this program. Furthermore, the development must result in an increase in municipal assessment. When an approved project is complete, the City will pay an annual grant to the eligible applicant (following the full payment of property taxes).

The DCIP delineates two incentive zones for the MTIR. The first targets the Gore Street commercial neighbourhood, and provides an incremental rebate of 100% over five years post development. A second zone covers the remainder of the downtown, and provides an incremental rebate over four years, starting at 100% and declining by 25% each subsequent year.

**Building Improvement Grant (BIG):** The BIG is a matching grant that provides up to 50% to a maximum of \$15,000 towards functional renovation projects and structural repairs. This program is generally used for interior renovations to repurpose an existing commercial unit or to convert vacant upper floor spaces to residential. Major building systems upgrades (i.e., HVAC systems), modifications to allow barrier-free access, renovations for environmental efficiency, and roof repairs are also eligible for this program.

**Façade Improvement Grant (FIG):** The FIG matches funding up to 50% to a maximum of \$10,000 towards exterior improvements to building facades. The objective of this program is to facilitate the restoration of historic facades and improve the visual appearance and character of non-heritage buildings. Projects must align with existing urban design guidelines. Although innovative designs are encouraged, for buildings that exhibit heritage qualities or details (i.e., masonry facades, cornice lines, etc.), the purpose is to preserve and enhance those heritage features.

**Professional Design Grant (PDG):** The PDG operates in two ways. First, it is a \$2,500 grant provided to eligible applicants investigating redevelopment options for their buildings. Generally, the grant is used to develop initial concept renderings associated with interior or exterior renovations and cost estimation. Second, the PDG can be used as a matching grant up to \$2,500 when paired with the above-mentioned programs to cover design costs associated with renovations (e.g., building permit drawings, construction management, etc.).

The Downtown Community Improvement Plan includes additional details and eligibility criteria for each of these programs. This information is also available at <http://www.saultstmarie.ca/downtowndevelopment>.

## **ANALYSIS**

September 30, 2015 marked the end of an intake period for grant applications. The Grants Review Committee – comprised of staff from the City's Planning, Building, and Finance (including Tax) Divisions – review the applications to ensure compliance with eligibility criteria of the programs, and to determine if there are any outstanding work orders, by-law infractions, or tax arrears. Intake periods occur periodically during the duration of the DCIP. At this time, 21 properties are recommended for grants. A description of each application is below:

**Building Improvement Grant (BIG) Applicants:** The following applicants have applied for a renovation grant of 50% of eligible costs, to a maximum of \$15,000.

302 Queen Street East <b>Applicant:</b> Jeremy Murdoch <b>Business:</b> The Summit Church	The applicant seeks to replace existing HVAC units, replace siding at rear of building, and renovate the kitchen.  <b>Total Project Cost:</b> \$26,297 <b>Grant Requested:</b> \$13,148
801 Queen Street East <b>Applicant:</b> Betty Rushon <b>Businesses:</b> Blossoms Fresh Fruit Arrangements and Phat Closet	Renovations to this property focus on enhancing the second floor apartments. The applicant seeks to rebuild the back deck structure, and replace existing windows, doors, and joists.  <b>Total Project Cost:</b> \$29,645 <b>Grant Requested:</b> \$14,822
495 Queen Street East <b>Applicant:</b> Jennifer Ruscio <b>Business:</b> Laser Advantage	The applicant seeks to install a new furnace and air conditioner.  <b>Total Project Cost:</b> \$9,300 <b>Grant Requested:</b> \$4,650
317 Albert Street East <b>Applicant:</b> Barry Bailey <b>Business:</b> Lou's Automotive	The applicant seeks to upgrade plumbing and electrical work, install new carpet and flooring, and update the washroom on the upper floor as well as replace the storefront window and front door, replace concrete walkway around building and build an accessible ramp.  <b>Total Project Cost:</b> \$41,360 <b>Grant Requested:</b> \$15,000

DCIP Financial Incentive Grant Applications

2015 11 09

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<p>121 Brock Street  <b>Applicant:</b> Deanna Martone and James Caicco  <b>Business:</b> Century 21</p>	<p>Proposed renovations include retrofitting existing washrooms and large office space in basement, replacing the broken furnace and upgrading the duct work.</p> <p><b>Total Project Cost:</b> \$15,223  <b>Grant Requested:</b> \$7,612</p>
<p>515 Queen Street East  <b>Applicant:</b> Tom Comegna  <b>Business:</b> Arturo's Ristorante</p>	<p>The applicant seeks to install a new high efficiency boiler and indirect hot water tank and upgrade existing front door and window for environmental efficiency purposes.</p> <p><b>Total Project Cost:</b> \$27,329  <b>Grant Requested:</b> \$13,665</p>
<p>140 East Street  <b>Applicant:</b> Linda Pickering  <b>Business:</b> Headlines Hair and Spa</p>	<p>The applicant seeks to undergo repairs to the building's roof and rebuild the back steps that serve as a major entrance for clients into the building.</p> <p><b>Total Project Cost:</b> \$9,790  <b>Grant Requested:</b> \$4,895</p>
<p>180 Bay Street  <b>Applicant:</b> Joe Bisceglia  <b>Business:</b> Quality Inn</p>	<p>The applicant is redoing the property's roof.</p> <p><b>Total Project Cost:</b> \$125,440  <b>Grant Requested:</b> \$15,000</p>
<p>479 Albert Street East  <b>Applicant:</b> Laura Paci  <b>Business:</b> Libero Paci Law</p>	<p>The applicant seeks to undergo structural repairs to the building's roof and replace existing soffit and facia.</p> <p><b>Total Project Cost:</b> \$6,404  <b>Grant Requested:</b> \$3,202</p>
<p>754 Queen Street East  <b>Applicant:</b> Michael Cassavia  <b>Business:</b> The Gallery</p>	<p>The applicant seeks to install a new furnace and hot water tank and carry out additional mechanical upgrades to the second floor in preparation for conversion to a residential unit.</p> <p><b>Total Project Cost:</b> \$35,500  <b>Grant Requested:</b> \$15,000</p>

DCIP Financial Incentive Grant Applications

2015 11 09

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<p>189 East Street  <b>Applicant:</b> Eric Brauner  <b>Business:</b> Eric Brauner Real Estate</p>	<p>The applicant is intending to replace shingles and undergo roof repairs, replace windows, and repair the existing deck, maintaining its heritage character.</p> <p><b>Total Project Cost:</b> \$20,320  <b>Grant Requested:</b> \$10,160</p>
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**Façade Improvement Grant (FIG) Applicants:** The following applicants have applied for an exterior renovation grant of 50% of eligible costs to a maximum of \$10,000.

<p>523 Wellington Street East  <b>Applicant:</b> Nancy Maahs  <b>Business:</b> AECOM</p>	<p>The applicant seeks to upgrade existing façade features and updating components to meet the Building Code and maintain the unique character of each component. This will involve refurbishing the rotting deck, installing new deck railings and posts, and replacing existing aluminum siding.</p> <p><b>Total Project Cost:</b> \$25,664  <b>Grant Requested:</b> \$10,000</p>
<p>505 Albert Street East  <b>Applicant:</b> Thomas Walls  <b>Business:</b> Thomas Walls School of Music</p>	<p>The applicant seeks to replace existing soffits and facia with matching modern components. The original brackets lining the soffits and facia will be repaired and reinstalled. The applicant is also pursuing roof upgrades and improvements, and to replace an existing window.</p> <p><b>Total Project Cost:</b> \$17,556  <b>Grant Requested:</b> \$8,783</p>
<p>762 Queen Street East  <b>Applicant:</b> David and Ruth Nicholson  <b>Business:</b> Homespun Treasures</p>	<p>The applicant's proposed renovations include replacing the existing storefront window and door, enhancing signage, and replacing back doors.</p> <p><b>Total Project Cost:</b> \$13,788  <b>Grant Requested:</b> \$6,894</p>

**Professional Design Grant (PDG) Applicant:** The following applicant seeks to utilize a lump-sum \$2,500 grant to engage professional design services.

<b>636 Queen Street East</b> <b>Applicant:</b> James Case <b>Business:</b> Case's Music	The applicant is pursuing professional design work to create a concept plan for the façade and interior designs to convert the second floor space into an apartment.  <b>Total Project Cost:</b> \$11,250 <b>Grant Requested:</b> \$2,500
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#### **Professional Design Grant and Building and Façade Improvement Grants**

**Applicant:** The following applicant is seeking both building and façade matching grants of up to 50% of eligible costs, to a total of \$25,000. As well, this applicant will be utilizing a design grant associated with the proposed works. The design grant is a matching grant up to \$2,500.

<b>659 Queen Street East</b> <b>Applicant:</b> Matthew Di Flumeri <b>Business:</b> Pita Pit	This applicant seeks to create an additional second floor apartment from existing office space and modernize the building's façade. He is pursuing professional design services to facilitate these projects.  <b>Total Project Cost:</b> \$94,900 <b>Grant Requested:</b> \$27,500
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**Building and Façade Improvement Grant Applicant:** The following applicant has applied for both a BIG and a FIG. The BIG is up to 50% of eligible costs, to a maximum of \$15,000. The FIG provides up to 50% of eligible costs, to a maximum of \$10,000.

<b>2 Queen Street West</b> <b>Applicant:</b> Danny Alessandrini <b>Business:</b> The Real Estate Stop	The applicant is proposing to replace the building's HVAC system and update interior wall panels. The façade revitalization will involve re-facing exterior cladding, repairing front steps, install stacked stone siding to a portion of the building, and install modernized signage.  <b>Total Project Cost:</b> \$74,348 <b>Grant Requested:</b> \$23,942
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**Professional Design Grant and Building Improvement Grant Applicant:** The following applicant has applied for a BIG, which matches 50% of costs up to \$15,000 and a PDG which when paired with the BIG is a matching grant of 50% up to \$2,500.

272 Albert Street East <b>Applicant:</b> John Fitzsimmons <b>Business:</b> Quattra SCS	The applicant is seeking grants to facilitate the renovation of office space on the main and upper level of the building, replace windows, and create an accessible entranceway.  <b>Total Project Cost:</b> \$21,359 <b>Grant Requested:</b> \$10,679
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## IMPACT

The total budget to implement the DCIP is \$2,650,000. FedNor, NOHFC, the City, and a small contribution from the Queenstown BIA comprise the funding sources for this program. The funding allocation for the financial incentive grant programs is \$600,000. The amount of the grants from the applications outlined in this report will total \$212,773. To date, funding for the grant programs totals \$502,318 of the \$600,000 allocated for grant funding, leaving approximately \$97,682 remaining in this budget.

## STRATEGIC PLAN

Strategic Direction 1: Developing Solid Infrastructure, Objective 1-C, Property Management and Development in the City of Sault Ste. Marie's Corporate Strategic Plan identifies the implementation of the Downtown Development Initiative (DCIP).

## SUMMARY

The applications received to date are a positive indication of the determination of downtown property owners to reinvest in their buildings to keep businesses and services in the downtown, and to encourage more people to live in this fledgling mixed-use neighbourhood. The applications received during this intake period represent approximately \$642,500 in new investment in the downtown. To date, these grants have facilitated approximately \$1,500,000 in new downtown investment. The grant program will remain in effect until funding allocated for the program is depleted. Given the limited amount of funding remaining for the program, Planning staff will administer a final intake period for applications early in the New Year.

With respect to the administration of approved applications, grant applicants must complete the work and pay all contractors, consultants, labourers, materials, etc. in full. As well, for all construction-related projects, building permits

DCIP Financial Incentive Grant Applications

2015 11 09

Page 8.

must be obtained to ensure work is done in accordance with the standards prescribed by the Ontario Building Code.

Once the work is completed, paid for, and inspected, the grants are then provided to the applicant. If there are any outstanding work orders, fire code violations, or zoning or other municipal by-law infractions, staff will not issue the grants.

**RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Planning Coordinator dated 2015 11 09, concerning the Downtown Community Improvement Plan Financial Incentive applications be accepted as information, and the grant applications listed in this report be approved by Council.

Respectfully submitted,



Victoria Prouse, MPI  
Planning Coordinator  
Downtown Development Initiative

Recommended for approval



Donald B. McConnell, MCIP, RPP  
Planning Director

Recommended for approval



Jerry Dolcetti, RPP  
Commissioner Engineering & Planning

VP:ps



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano and Members of City Council  
**AUTHOR:** Don Elliott, Director of Engineering Services  
**DEPARTMENT:** Engineering and Planning Department  
**RE:** Northern Avenue Environmental Assessment – Engineering Agreement

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### PURPOSE

The purpose of this report is to obtain Council approval to enter into an agreement for engineering services to complete an environmental assessment (EA) for the portion of Northern Avenue east of Great Northern Road.

### BACKGROUND

At the 2015 09 28 meeting, Council approved the retention of Kresin Engineering to complete an EA for Northern Avenue. The EA will study three issues, namely: the need to extend Northern Avenue to Black Road, connecting Northern Avenue to the P-patch, and the possibility of reducing Northern Avenue to three lanes between Great Northern Road and Pine Street.

### ANALYSIS

Council approved that Kresin Engineering be retained. It is routine procedure for staff to bring the agreement for services and the accompanying by-law to Council for approval.

### IMPACT

Engineering fees for EA's are very difficult to estimate, as the level of complexity varies considerably, especially if residents or agencies are opposed, and objections take considerable efforts to address. EA's of this nature have ranged between \$40,000 and \$80,000. Kresin Engineering estimates that fees for this EA will be \$55,000. An allowance of \$25,000 was approved in the 2015 miscellaneous construction budget to begin this EA. The EA will not be completed until late 2016, or early 2017. The remaining \$30,000 fee will be placed in the 2016 miscellaneous construction budget. Staff will ensure the approved \$25,000 will not be exceeded prior to 2016 budget approval.

Northern Avenue Environmental Assessment – Engineering Agreement

2015 11 09

Page 2

**STRATEGIC PLAN**

This environmental assessment is linked to the Transportation Network Improvements objective 1-B, under the Developing Solid Infrastructure strategic direction.

**RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering Services dated 2015 11 09 be received and the recommendation that the City enter into an agreement for professional services with Kresin Engineering Corporation, be approved. By-law 2015-199 appears elsewhere on the agenda and is recommended for approval.

Respectfully submitted,



Don Elliott, P. Eng.  
Director of Engineering Services

Recommended for approval



Jerry Dolcetti, RPP  
Commissioner of Engineering and  
Planning



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano and Members of City Council  
**AUTHOR:** Susan Hamilton Beach, P. Eng. Deputy Commissioner  
**DEPARTMENT:** Public Works and Transportation Department  
**RE:** Adult Crossing Guard Warrants

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### PURPOSE

The purpose of this report is to seek Council approval to add an adult crossing guard to the program at the intersection of Denwood Drive and Birchwood Street, at the entrance to Grand View Public School and to advise Council that the warrant was not met at the Intersection of North Street and Niagara Drive (in the area of Kiwedin Public School).

### BACKGROUND

Requests have been made in the past and once again this school year for an adult crossing guard to serve in front of Grand View Public School. Also, a request was also made this year to study the North Street and Niagara Drive intersection.

### ANALYSIS

The Traffic Division of Public Works and Transportation has conducted an Adult Crossing Guard Study for both of these locations. The Grand View study was conducted on October 14, 2015 and the Kiwedin Study was conducted on September 17, 2015. The results of the studies, based on the Ministry of Transportation School Crossing Review, are attached for Council's reference. General observations are as follows:

**Denwood Drive and Birchwood Street** – This location was very 'chaotic' largely as a result of the intersection coinciding with the entrance to the school parking lot. The safe gaps in traffic become intermittent with the parents of the school dropping off their children. Parents parking along the City streets in the area, making 'drop-offs', further impact sight lines and pedestrian safety. Students are also crossing north and south of the intersection when a gap exists.

Report to Council – Adult Crossing Guard Warrants

2015 11 09

Page 2.

This neighbourhood continues to expand with many school age children. Unfortunately, the trend of children not walking to school significantly impacts those that are pedestrians. The volume of parental traffic at this location and many schools throughout the City continues to be one of the main contributors to the problems. In summary, the results of this study indicate a guard is warranted. If approved by Council, an adult crossing guard will be added here and Staff will also work with the School staff to encourage safe and healthy pedestrian and vehicular traffic habits.

**North Street at Niagara Drive** – In summary, there was only one student that crossed at this location throughout both the morning and afternoon studies. There were also more than an adequate number of safe gaps in traffic to cross at this location. The study has indicated that an adult crossing guard is not warranted at this location.

**IMPACT**

The addition of one (1) adult crossing guard can be accommodated in the existing budget for this service within PWT's operational budget. Within recent years, four (4) crossing guards have been eliminated that serviced Etienne Brule School as well as, the guard at Wellington Street East and Simpson Street was not warranted and was removed.

This program typically receives 3 – 5 requests per year for guards and in recent years no other locations have met the warrant.

**STRATEGIC PLAN**

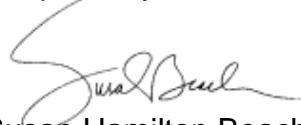
The topic of this request is related to the Strategic Direction No. 2: Delivering Excellent Services to one of the community's most vulnerable groups – our children.

**RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Deputy Commissioner dated November 9, 2015 be approved, and furthermore that Council approve the addition of an adult crossing guard at the intersection of Denwood Drive and Birchwood Street, servicing Grand View Public School.

Respectfully submitted,



Susan Hamilton Beach, P. Eng.  
Deputy Commissioner, PWT

Recommended for approval



Larry Girardi  
Commissioner, PWT



City of Sault Ste. Marie  
Public Works & Transportation  
Traffic Division

## Adult School Guard Crossing Study for Non-Signalized Locations

Location: Denwood Dr at Birchwood St      Crosswalk Across: Denwood Drive  
Date: 10/14/2015      Observer: S. Lavergne

Start Observation: 8:20 AM      3:20 PM      AM      PM  
Start Study: 8:30 AM      3:30 PM      Adequate Gap Time: 19 seconds  
End Study: 9:00 AM      4:00 PM      Roadway Width: 14.5 metres

### AM Study Period Pedestrian Group Size Study

N	4	3	2	1	
Group Size	16 to 20	11 to 15	6 to 10	5 or less	
Group No.	-	-	-	-	
1			10	2	
2			6	3	
3				1	
4				3	
5				3	
6				5	
7				3	
8				1	
9				2	
10				1	
11				2	
12					
13					
14					
15					
16					
17					
18					
19					
20					
Total	0	0	16	26	
Cumulative Total	0	0	2	13	x .15 = 2.0
N =	2				
Total No. of Students Crossing	42				

### PM Study Period Pedestrian Group Size Study

N	4	3	2	1	
Group Size	16 to 20	11 to 15	6 to 10	5 or less	
Group No.	-	-	-	-	
1			14	7	3
2				6	4
3				6	3
4					3
5					3
6					3
7					5
8					2
9					2
10					1
11					2
12					3
13					2
14					1
15					1
16					2
17					1
18					
19					
20					
Total	0	14	19	41	
Cumulative Total	0	1	4	21	x .15 = 3.2
N =	2				
Total No. of Students Crossing	74				

**Comments:** At this location on Denwood Drive, the width of the School Crossing is 14.5m and the speed limit is 50 km/h. A calculated safe gap time of 19 seconds is needed. Based on the MTO School Crossing Review, an Adult School Guard is warranted at this location as there were less than five adequate gaps in each five minute interval of this study.



City of Sault Ste. Marie  
Public Works & Transportation  
Traffic Division

## Adult School Guard Crossing Study for Non-Signalized Locations

Location: North St at Niagara Dr      Crosswalk Across: North Street  
Date: 9/17/2015      Observer: S. Lavergne

Start Observation: 8:15 AM      3:15 PM      AM      PM  
Start Study: 8:30 AM      3:30 PM      Adequate Gap Time: 18 seconds  
End Study: 9:00 AM      4:00 PM      Roadway Width: 15 metres

### AM Study Period Pedestrian Group Size Study

N	4	3	2	1		
Group Size	Group Size					
Group Size	16 to 20	11 to 15	6 to 10	5 or less		
Group No.	-	-	-	-		
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Total	0	0	0	0		
Cumulative Total	0	0	0	0	x .15 = 0.0	
N =	4					
Total No. of Students Crossing	0					

### PM Study Period Pedestrian Group Size Study

N	4	3	2	1		
Group Size	Group Size					
Group Size	16 to 20	11 to 15	6 to 10	5 or less		
Group No.	-	-	-	-		
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Total	0	0	0	1		
Cumulative Total	0	0	0	1	x .15 = 0.2	
N =	1					
Total No. of Students Crossing	1					

**Comments:** At this location, the width of the School Crossing is 15m, and there is a posted speed limit of 50 km/h. A calculated safe gap time of 18 seconds is needed to cross at this location. Based on the MTO School Crossing Review, an Adult School Guard is not warranted at this location as there were more than five adequate gaps in each five minute interval of this study.



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano and Members of City Council  
**AUTHOR:** Susan Hamilton Beach, P. Eng. Deputy Commissioner  
**DEPARTMENT:** Public Works and Transportation Department  
**RE:** Queen Street Bike Lanes – Volume Studies

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### PURPOSE

The purpose of this report is to present to Council the results of the utilization study recently conducted by PWT's Traffic Division in response to the following resolution of the July 13, 2015 meeting:

*"Be It Resolved that Council request appropriate staff to conduct a utilization survey on the new bicycle lanes on Queen Street East and report back to Council."*

### BACKGROUND

In response to Council's resolution three (3) studies were conducted. The location of each study is as follows:

- Queen Street East between Coulson Avenue and Riverview Avenue;
- Queen Street East between Elizabeth Street and Churchill Boulevard; and
- Queen Street East between Shannon Road and Drake Street.

The studies were conducted on August 11<sup>th</sup>, August 5<sup>th</sup> and September 17<sup>th</sup>, respectively and are attached to this report for Council's reference.

## **ANALYSIS**

For Council's reference the 24 hour study at each location is attached to this report. The daily number of users is reported at each location in the chart below:

Utilization of Queen Street Bike Lanes			
Location (between)	Eastbound	Westbound	Total
Coulson Ave and Riverview Ave	136	150	286
Elizabeth Street and Churchill Blvd	119	130	249
Shannon Road and Drake Street	80	66	146

The results indicate the volume of cyclists using the hubtrail along Queen Street is very similar to the utilization of the bike lanes. Hub trail usage tended to be greater during the hours of high traffic volumes, whereas the cyclists chose to use bike lanes after the traffic volumes dropped in the evenings. Also, the studies observed several cyclists using the bike lanes were travelling in the lane in the wrong direction.

## **IMPACT**

The topic of this report has no budgetary or staffing impacts.

## **STRATEGIC PLAN**

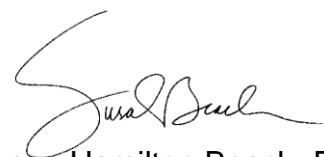
This utilization study is a direct measure of one of the components of the Strategic Plan, Strategic Direction 3: Enhancing Quality of Life, hub trail and bike lane construction.

## **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated November 9, 2015 be received as information.

Respectfully submitted,



Susan Hamilton Beach, P. Eng.  
Deputy Commissioner

Recommended for approval



Larry Girardi  
Commissioner



## Bicycle Lane Volume Hourly Summary

**Location.....** Queen Street East btwn Coulson Avenue & Riverview Avenue

**Municipality.....** Sault Ste. Marie

Date	StartTime	Eastbound	Westbound	Grand Total
11-Aug-15	12:00 AM	3	0	3
	1:00 AM	1	3	4
	2:00 AM	0	0	0
	3:00 AM	1	0	1
	4:00 AM	1	0	1
	5:00 AM	1	2	3
	6:00 AM	2	0	2
	7:00 AM	3	10	13
	8:00 AM	8	20	28
	9:00 AM	6	8	14
	10:00 AM	6	5	11
	11:00 AM	8	7	15
	12:00 PM	5	13	18
	1:00 PM	6	5	11
	2:00 PM	7	14	21
	3:00 PM	13	4	17
	4:00 PM	18	14	32
	5:00 PM	19	4	23
	6:00 PM	7	11	18
	7:00 PM	5	14	19
	8:00 PM	10	8	18
	9:00 PM	2	3	5
	10:00 PM	2	5	7
	11:00 PM	2	0	2
11-Aug-15		136	150	286



## Bicycle Lane Volume Hourly Summary

**Location.....** Queen Street East btwn Shannon Road & Drake Street

**Municipality.....** Sault Ste. Marie

Date	StartTime	Eastbound	Westbound	Grand Total
17-Sep-15	12:00 AM	1	0	1
	1:00 AM	0	0	0
	2:00 AM	0	0	0
	3:00 AM	0	0	0
	4:00 AM	0	0	0
	5:00 AM	0	0	0
	6:00 AM	1	0	1
	7:00 AM	1	1	2
	8:00 AM	2	6	8
	9:00 AM	5	6	11
	10:00 AM	5	5	10
	11:00 AM	6	5	11
	12:00 PM	1	6	7
	1:00 PM	4	5	9
	2:00 PM	1	3	4
	3:00 PM	8	5	13
	4:00 PM	9	5	14
	5:00 PM	9	6	15
	6:00 PM	15	7	22
	7:00 PM	7	3	10
	8:00 PM	3	1	4
	9:00 PM	1	1	2
	10:00 PM	1	1	2
	11:00 PM	0	0	0
17-Sep-15		80	66	146



## Bicycle Lane Volume Hourly Summary

**Location.....** Queen Street East btwn Elizabeth Street & Churchill Boulevard / Shore Drive

**Municipality.....** Sault Ste. Marie

Date	StartTime	Eastbound	Westbound	Grand Total
5-Aug-15	12:00 AM	3	1	4
	1:00 AM	0	0	0
	2:00 AM	0	0	0
	3:00 AM	0	0	0
	4:00 AM	0	2	2
	5:00 AM	0	0	0
	6:00 AM	0	1	1
	7:00 AM	2	7	9
	8:00 AM	4	4	8
	9:00 AM	6	11	17
	10:00 AM	13	8	21
	11:00 AM	11	9	20
	12:00 PM	4	6	10
	1:00 PM	8	14	22
	2:00 PM	13	10	23
	3:00 PM	9	12	21
	4:00 PM	9	9	18
	5:00 PM	14	5	19
	6:00 PM	4	9	13
	7:00 PM	5	12	17
	8:00 PM	7	7	14
	9:00 PM	6	2	8
	10:00 PM	0	1	1
	11:00 PM	1	0	1
5-Aug-15		119	130	249

City of Sault Ste Marie  
ENGINEERING & PLANNING  
For the Nine Months Ending September 30, 2015

<b>FISCAL YEAR REMAINING%:</b>	SEPTEMBER	YTD	YTD	<b>Variance</b>	<b>Percentage</b> Budget-Rem 25%	2014	2014
		Actual	Budget			Actual YTD TO: Septem	Actual Year
<b>REVENUE</b>							
Fees and user charges	(\$178,537.90)	(\$843,981.58)	(\$924,215.00)	(\$80,233.42)	8.68%	<b>(\$772,363.95)</b>	<b>(\$879,239.59)</b>
Government grants	(47,046.49)	(124,711.59)	(\$35,000.00)	\$89,711.59	(256.32%)	<b>(\$75,459.15)</b>	<b>(\$46,381.50)</b>
Contribution from own funds			(\$461,534.00)	(\$461,534.00)	100.00%	<b>\$0.00</b>	<b>(\$424,894.61)</b>
Other income		(2,509.93)	\$0.00	\$2,509.93	0.00%	<b>(\$2,600.00)</b>	<b>(\$8,365.30)</b>
	<b><u>(225,584.39)</u></b>	<b><u>(971,203.10)</u></b>	<b><u>(\$1,420,749.00)</u></b>	<b><u>(\$449,545.90)</u></b>	<b><u>31.64%</u></b>	<b><u>(\$850,423.10)</u></b>	<b><u>(\$1,358,881.00)</u></b>
<b>EXPENDITURES</b>							
Salaries	266,576.43	2,529,430.54	\$3,508,155.00	\$978,724.46	27.90%	<b>\$2,536,321.14</b>	<b>\$3,461,885.27</b>
Benefits	63,683.37	595,379.28	\$894,360.00	\$298,980.72	33.43%	<b>\$612,366.20</b>	<b>\$789,238.91</b>
<b>TOTAL SALARIES/BENEFITS</b>	<b><u>330,259.80</u></b>	<b><u>3,124,809.82</u></b>	<b><u>\$4,402,515.00</u></b>	<b><u>\$1,277,705.18</u></b>	<b><u>29.02%</u></b>	<b><u>\$3,148,687.34</u></b>	<b><u>\$4,251,124.18</u></b>
Travel and training	1,367.41	29,407.65	\$48,430.00	\$19,022.35	39.28%	<b>\$18,311.41</b>	<b>\$31,249.66</b>
Vehicle allowance, maintenance and repairs	2,153.21	41,047.71	\$59,850.00	\$18,802.29	31.42%	<b>\$9,965.80</b>	<b>\$14,263.94</b>
Utilities and Fuel	400,659.56	3,197,735.96	\$5,712,300.00	\$2,514,564.04	44.02%	<b>\$2,919,204.00</b>	<b>\$5,001,857.43</b>
Materials and supplies	43,229.00	147,766.02	\$318,644.00	\$170,877.98	53.63%	<b>\$215,345.25</b>	<b>\$308,731.01</b>
Maintenance and repairs	13,598.15	188,586.42	\$220,000.00	\$31,413.58	14.28%	<b>\$147,120.69</b>	<b>\$220,551.49</b>
Rents and leases			\$100,000.00	\$100,000.00	100.00%	<b>\$100,000.00</b>	<b>\$100,000.00</b>
Financial expenses	89.76	496.78	\$500.00	\$3.22	0.64%	<b>(\$166.68)</b>	<b>(\$48.84)</b>
Purchased and contracted services	27,529.58	1,774,323.48	\$3,597,350.00	\$1,823,026.52	50.68%	<b>\$2,590,936.16</b>	<b>\$3,462,193.47</b>
Grants to others	15,020.72	46,118.02	\$0.00	(\$46,118.02)	0.00%	<b>\$0.00</b>	<b>\$0.00</b>
Transfer to own funds			\$1,340,000.00	\$1,340,000.00	100.00%	<b>\$1,300,000.00</b>	<b>\$1,416,494.14</b>
Capital expense	2,406.62	16,914.03	\$50,500.00	\$33,585.97	66.51%	<b>\$74,143.37</b>	<b>\$17,714.63</b>
Depreciation			\$0.00	\$0.00	0.00%	<b>\$0.00</b>	<b>\$0.00</b>
Gain/Loss on Disposal of Capital Assets			\$0.00	\$0.00	0.00%	<b>\$0.00</b>	<b>\$185.09</b>
<b>TOTAL OTHER EXPENSES</b>	<b><u>506,054.01</u></b>	<b><u>5,442,396.07</u></b>	<b><u>\$11,447,574.00</u></b>	<b><u>\$6,005,177.93</u></b>	<b><u>52.46%</u></b>	<b><u>\$7,374,860.00</u></b>	<b><u>\$20,691,058.41</u></b>
	<b><u>836,313.81</u></b>	<b><u>8,567,205.89</u></b>	<b><u>\$15,850,089.00</u></b>	<b><u>\$7,282,883.11</u></b>	<b><u>45.95%</u></b>	<b><u>\$10,523,547.34</u></b>	<b><u>\$24,942,182.59</u></b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b><u>610,729.42</u></b>	<b><u>7,596,002.79</u></b>	<b><u>\$14,429,340.00</u></b>	<b><u>\$6,833,337.21</u></b>	<b><u>47.36%</u></b>	<b><u>\$9,673,124.24</u></b>	<b><u>\$23,583,301.59</u></b>

# **SPENDING REVIEW**

**CITY OF SAULT STE MARIE  
ENGINEERING AND PLANNING DEPARTMENT  
NOVEMBER 9, 2015**

# ENGINEERING AND PLANNING

## **ENGINEERING DIVISION - 22 Staff**

Manages all matters related to design, construction, environmental, land development engineering, and environmental initiatives

## **PLANNING DIVISION - 7 staff, 1 intern**

Manages all matters related to development approvals, incentive programs and Downtown Development

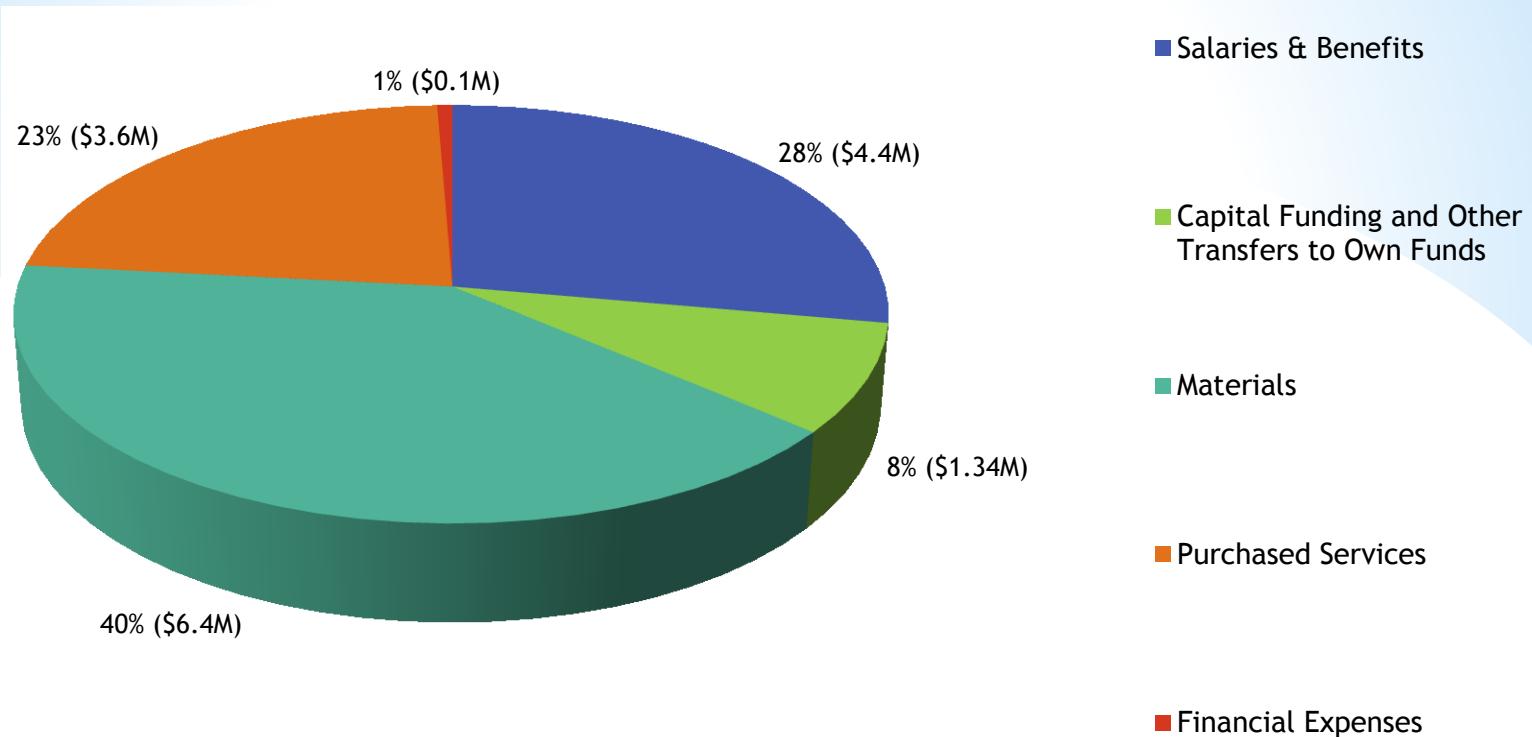
## **BUILDING DIVISION - 12 staff**

Manages all aspects of building inspection, permitting and by-law enforcement

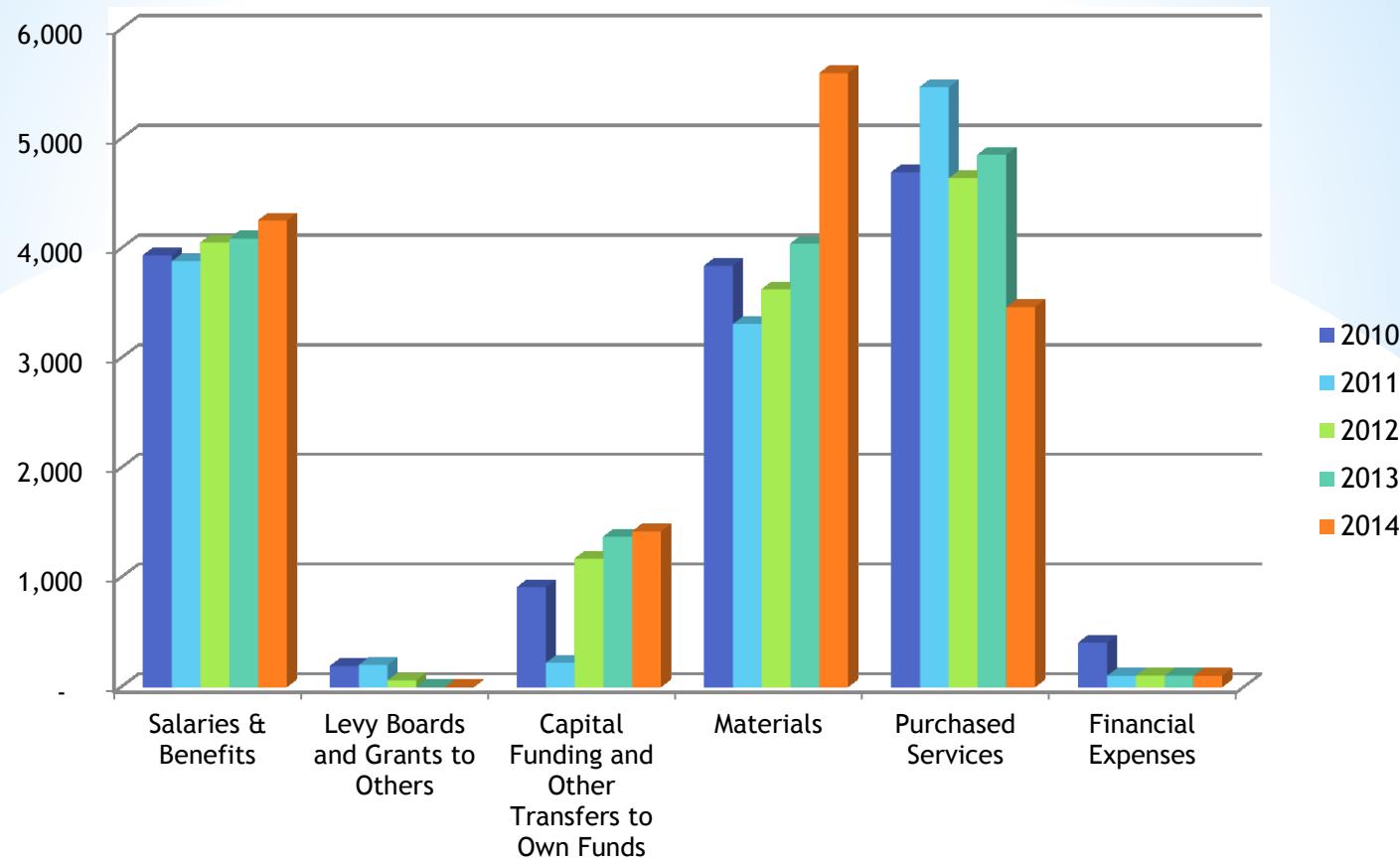
## **BUILDING SERVICES - 9 f/t, 3 p/t staff**

Manages physical plant and building maintenance for Civic Centre and Ontario Works

## Total Annual Operating Cost - \$15.8M



# ANNUAL OPERATING COSTS



# FIVE YEAR TREND ACTUALS 2010 TO 2014

- \* Provide municipal infrastructure to a level of service that meets an engineering duty to public safety, protection of property, and environmental stewardship.

- \* Capital Funding Source for Road Infrastructure:

- \$ 4.5M capital levy

- \$ 1.7M urban only levy (storm sewer and sidewalks)

- \$ 4.4M Gas tax

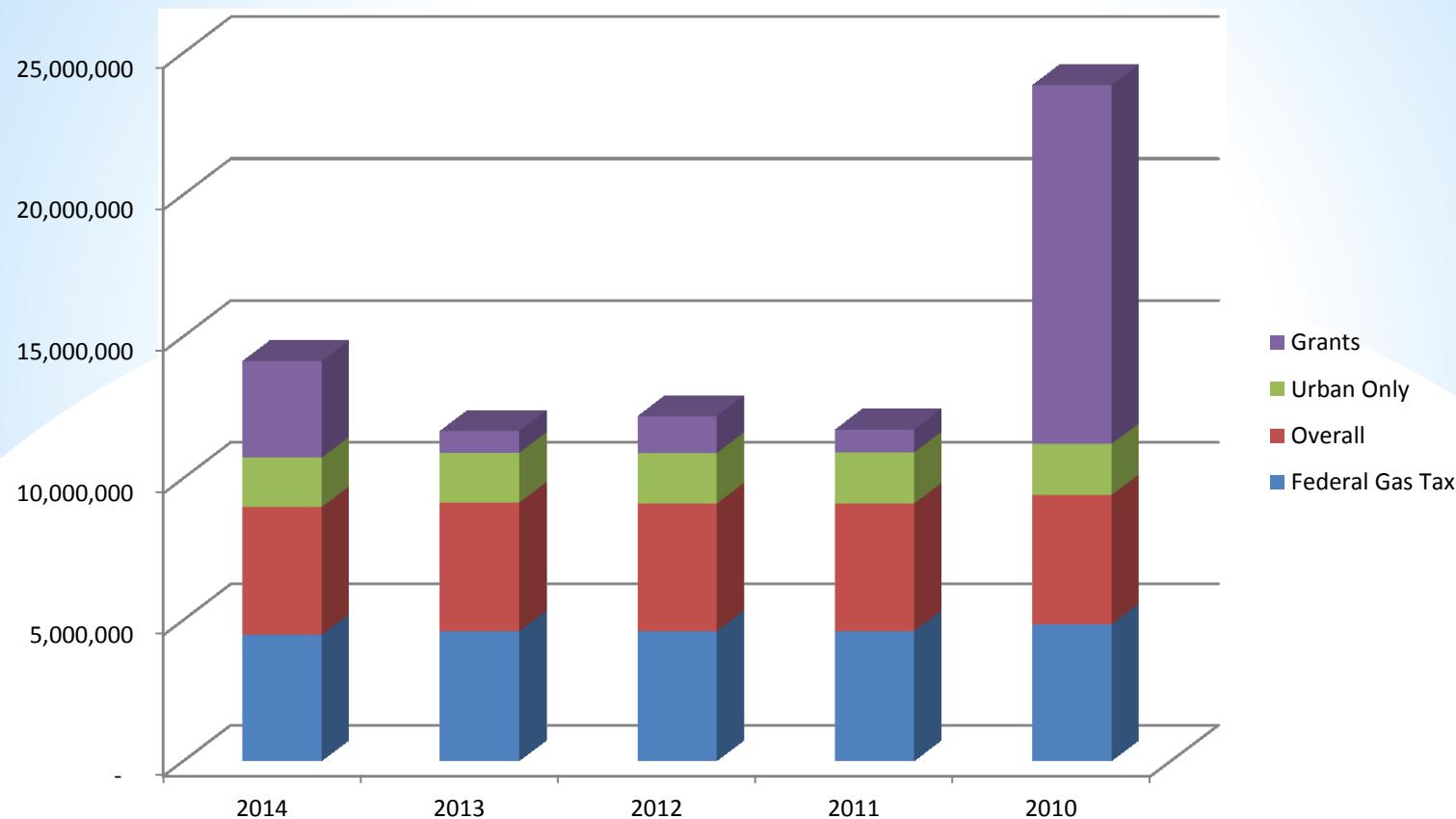
- Total \$10.6M

- \* Grant funding has also assisted on several occasions;

- \* All sanitary sewer costs are covered by the sewer surcharge;

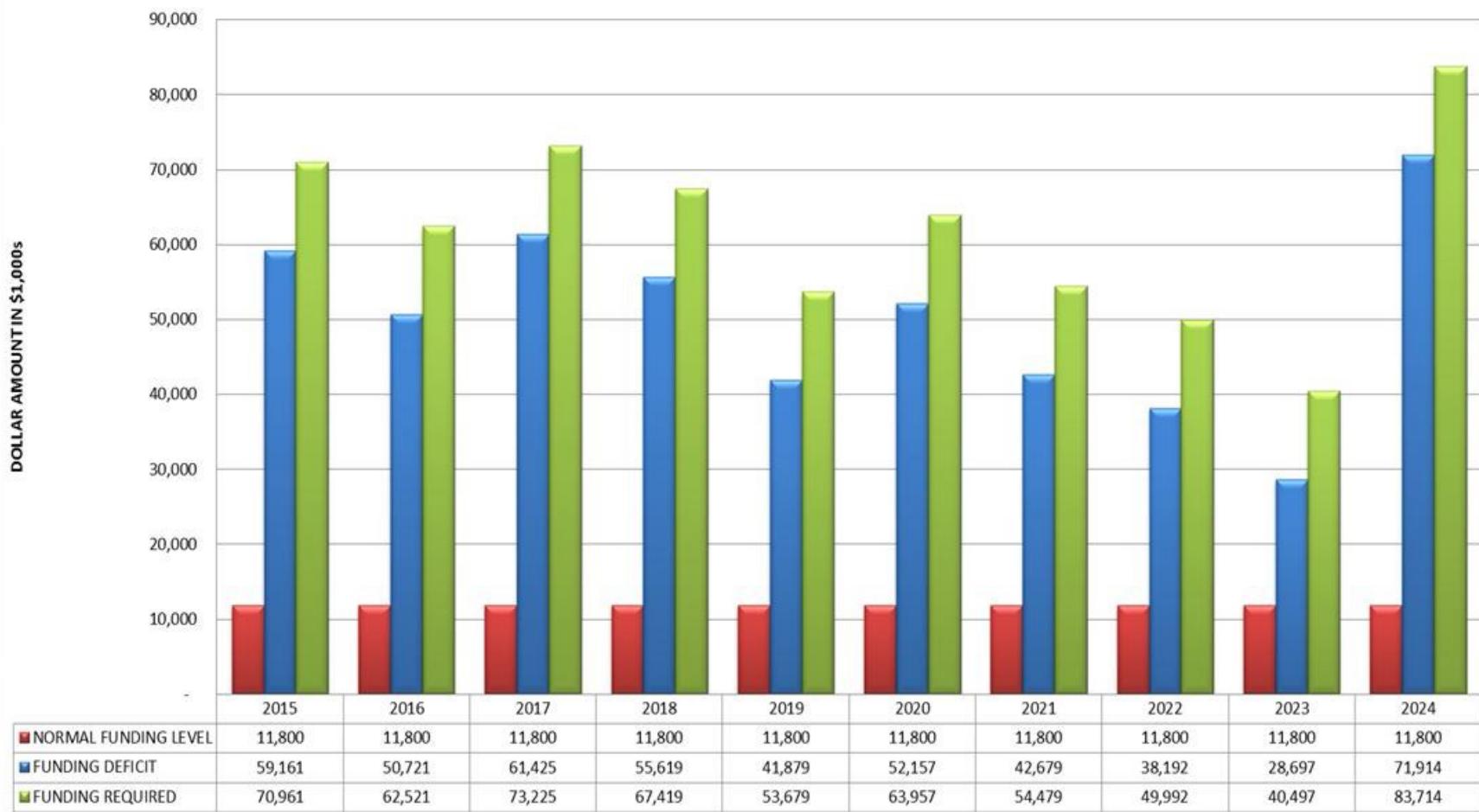
- \* Note that all bridge and aqueduct funding comes from this same source. Bridge and aqueduct projects defer road works.

## OVERVIEW



# Base Funding Over Five Years, Including Grants

## CAPITAL ROADWORK FUNDING DEFICIT



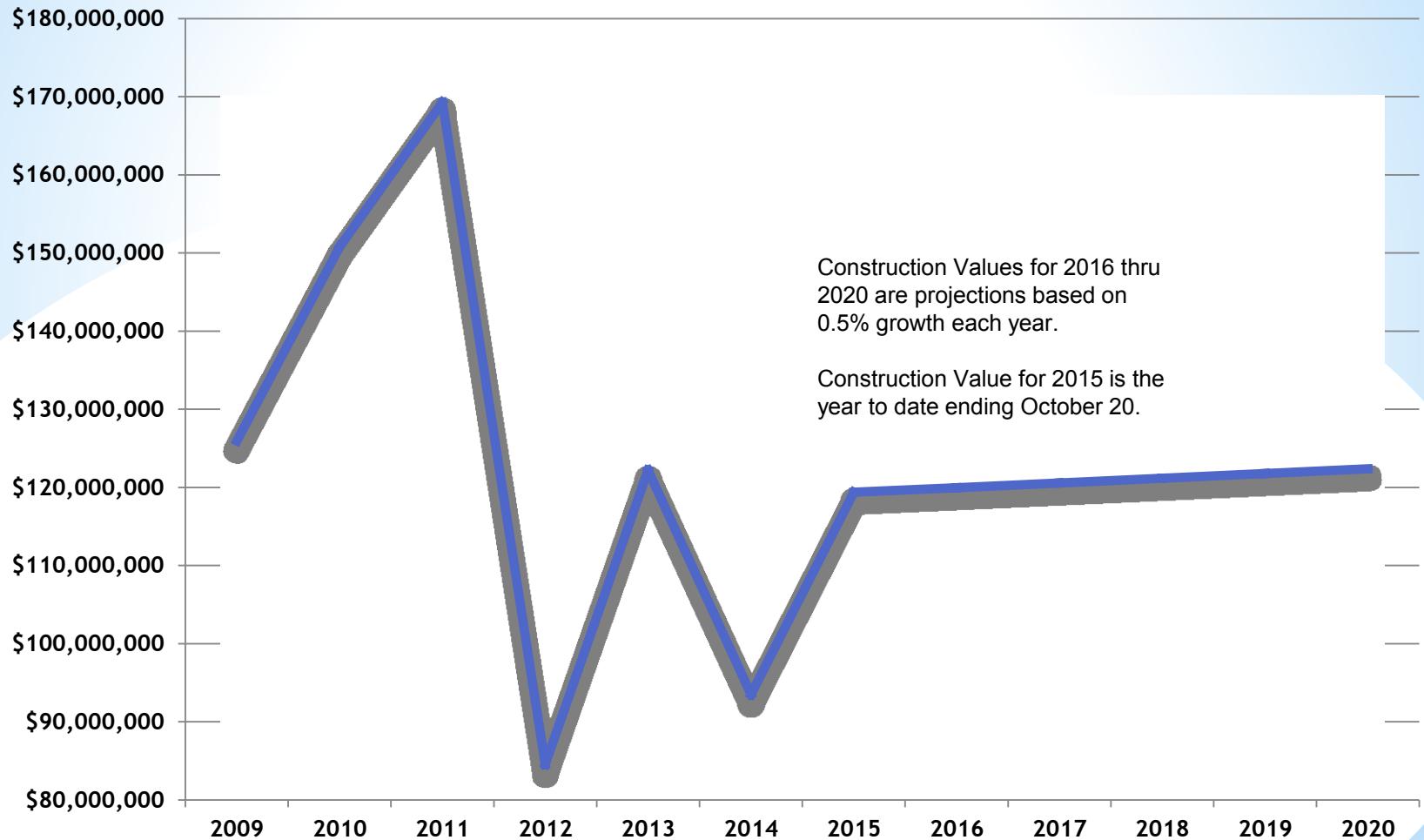
# Capital Infrastructure Funding Deficit

- \* Level of service cannot be maintained with current levels of funding;
- \* Large fluctuations in annual programs may be difficult to manage due to construction industry capacity;
- \* Increased, stable base funding is required to address infrastructure deficit;
- \* Bridges and aqueducts must be given priority over local road reconstruction.

## INFRASTRUCTURE OVERVIEW

Year	Total Revenue	Total Expenses*	Transfer (to) from Reserve	Reserve Fund Balance	Proposed Permit Fee Increase
2009	\$775,887	\$788,494	\$12,608	\$1,881,440	0%
2010	\$1,020,767	\$1,276,965	\$256,198	\$1,625,242	0%
2011	\$1,083,818	\$1,022,030	(\$61,778)	\$1,687,030	3%
2012	\$592,136	\$1,067,426	\$475,290	\$1,211,740	2%
2013	\$1,063,976	\$1,101,467	\$37,491	\$1,174,249	2%
2014	\$680,530	\$1,175,522	\$494,992	\$679,257	2%
2015	\$737,212	\$1,153,256	\$416,045	\$263,212	2%
2016	\$929,735	\$1,174,128	\$244,392	\$18,820	37%
2017	\$1,184,733	\$1,165,158	(\$19,575)	\$38,395	27%
2018	\$1,308,984	\$1,234,533	(\$74,452)	\$112,847	10%
2019	\$1,341,664	\$1,205,676	(\$135,988)	\$248,835	2%
2020	\$1,375,164	\$1,224,819	(\$150,345)	\$399,180	2%

# Building Division Revenues and Expenditures



## Building Division - Construction Values

- \* Additional funding required for Community Improvement projects such as the Queen Street Tree Replacement Program;
- \* Proposed public engagement process to develop a strategic vision for the community will require additional resources.

# Planning

*\*Asset Management requires an expenditure of up to \$7M on the Civic Centre for metal cladding, window replacement and roof replacement.*

# Building Services

- \* Improved communications plan between Engineering staff and property owners that are impacted by road construction projects;
- \* A Graffiti Inventory has been established using the ArcGIS. This is an electronic inventory tool that will assist staff in developing a way for the public to identify graffiti across the community using an online reporting form;
- \* Building Division is working with the I.T. Department as the Pilot for the new corporate e-filing system, Docushare;

## Best Practices Recently Implemented

- \* Implementation of an online drainage complaint tracking tool that will improve efficiencies by streamlining complaints and providing a way for Councillors and staff to check status of existing or ongoing complaints.
- \* Bylaw Enforcement will be added to the current Permit Tracking System, and will be accessible to members of Council;
- \* Currently working on developing a program whereby permit applications for small buildings, garages, sheds and fences can be applied for and issued electronically. If successful, this on-line application method will eventually be expanded to single family dwellings as well.

## Best Practices for Future Implementation

- \* Infrastructure budget needs to be seriously looked at as part of a strategy towards correcting the funding imbalance we are facing now and in the future;
- \* Implement an increase in Building Permit fees over the next five years in an attempt to build up a positive reserve balance;
- \* Develop a retention program geared at reducing the loss of certified Building Inspectors to other communities. In the past 5 years we have lost 4 Inspectors at cost of over \$145,000 in training expenses;

## Issues to be Aware of Going Forward

**City of Sault Ste Marie  
FIRE SERVICES**  
For the Nine Months Ending September 30, 2015

<b>FISCAL YEAR REMAINING% :</b>	<b>SEPTEMBER</b>	<b>YTD</b>	<b>YTD</b>	<b>Variance</b>	<b>Percentage</b>	<b>2014</b>	<b>2014</b>
		<b>Actual</b>	<b>Budget</b>		<b>Budget-Rem</b>	<b>Actual</b>	<b>Actual</b>
<b>REVENUE</b>					<b>25%</b>		
Fees and user charges	(\$451,243.80)	(\$3,573,488.82)	(\$4,913,480.00)	(\$1,339,991.18)	27.27%	(\$3,397,266.97)	(\$4,576,241.31)
Government grants	(1,540.00)	(1,540.00)	\$0.00	\$1,540.00	0.00%	\$0.00	(\$1,060.35)
Other income	(882.27)	\$0.00	\$882.27		0.00%	(\$447.03)	(\$447.03)
	<b>(452,783.60)</b>	<b>(3,575,911.08)</b>	<b>(\$4,913,480.00)</b>	<b>(\$1,337,568.91)</b>	<b>27.22%</b>	<b>(\$3,397,714.00)</b>	<b>(\$4,577,748.69)</b>
<b>EXPENDITURES</b>							
Salaries	1,012,780.25	9,680,076.01	\$13,022,215.00	\$3,342,138.99	25.68%	\$9,476,369.82	\$12,818,545.44
Benefits	272,784.94	2,514,693.36	\$3,336,645.00	\$821,951.64	24.63%	\$2,558,369.43	\$3,324,502.09
<b>TOTAL SALARIES/BENEFITS</b>	<b>1,285,565.19</b>	<b>12,194,769.37</b>	<b>\$16,358,860.00</b>	<b>\$4,164,090.63</b>	<b>25.45%</b>	<b>\$12,034,739.25</b>	<b>\$16,143,047.53</b>
Travel and training	1,981.42	39,134.86	\$53,230.00	\$14,095.14	26.48%	\$26,405.59	\$34,365.42
Vehicle allowance, maintenance and repairs	8,144.29	116,783.62	\$180,531.00	\$63,747.38	35.31%	\$96,606.56	\$152,857.61
Utilities and Fuel	28,614.27	217,821.57	\$318,030.00	\$100,408.43	31.57%	\$222,999.48	\$308,492.05
Materials and supplies	45,017.86	198,216.60	\$352,812.00	\$154,595.40	43.82%	\$222,520.47	\$328,067.97
Maintenance and repairs	7,527.63	150,234.07	\$158,680.00	\$8,445.93	5.32%	\$139,981.24	\$187,257.19
Rents and leases		1,214.52	\$2,500.00	\$1,285.48	51.42%	\$1,214.52	\$2,429.04
Taxes and licenses		51,025.00	\$58,200.00	\$7,175.00	12.33%	\$37,477.00	\$39,224.00
Financial expenses	332.19	1,898.08	\$2,500.00	\$601.92	24.08%	\$1,913.77	\$2,285.95
Purchased and contracted services	7,192.42	89,198.05	\$161,415.00	\$72,216.95	44.74%	\$86,466.15	\$134,218.19
Transfer to own funds			\$303,000.00	\$303,000.00	100.00%	\$252,500.00	\$322,780.68
Capital expense		9,433.69	\$28,875.00	\$19,441.31	67.33%	\$15,823.42	\$21,118.62
Depreciation			\$0.00	\$0.00	0.00%	\$0.00	\$373,910.35
Gain/Loss on Disposal of Capital Assets			\$0.00	\$0.00	0.00%	\$0.00	\$85,517.25
Less: recoverable costs	(2,017.28)	(32,311.80)	\$0.00	\$32,311.60	0.00%	(\$32,591.56)	(\$53,340.86)
<b>TOTAL OTHER EXPENSES</b>	<b>96,792.80</b>	<b>842,448.46</b>	<b>\$1,619,773.00</b>	<b>\$777,324.54</b>	<b>47.99%</b>	<b>\$1,071,316.64</b>	<b>\$1,939,183.46</b>
	<b>1,382,357.99</b>	<b>13,037,217.83</b>	<b>\$17,978,633.00</b>	<b>\$4,941,415.17</b>	<b>27.48%</b>	<b>\$13,108,055.89</b>	<b>\$18,082,230.99</b>
<b>NET (REVENUE)/EXPENDITURE</b>	<b>929,574.39</b>	<b>9,461,306.74</b>	<b>\$13,065,153.00</b>	<b>\$3,603,846.26</b>	<b>27.58%</b>	<b>\$9,708,341.89</b>	<b>\$13,504,482.30</b>

# \* SPENDING REVIEW

CITY OF SAULT STE MARIE FIRE SERVICES

NOV 9, 2015

# FIRE SERVICES

**OFFICE OF THE FIRE CHIEF - ADMINISTRATION**  
Oversees policy, strategic direction and clerical functions

## OPERATIONS

Delivery of Emergency Fire protection and related emergencies

## EMS

Delivery of Land Ambulance Service for SSM

## FIRE PREVENTION & EDUCATION

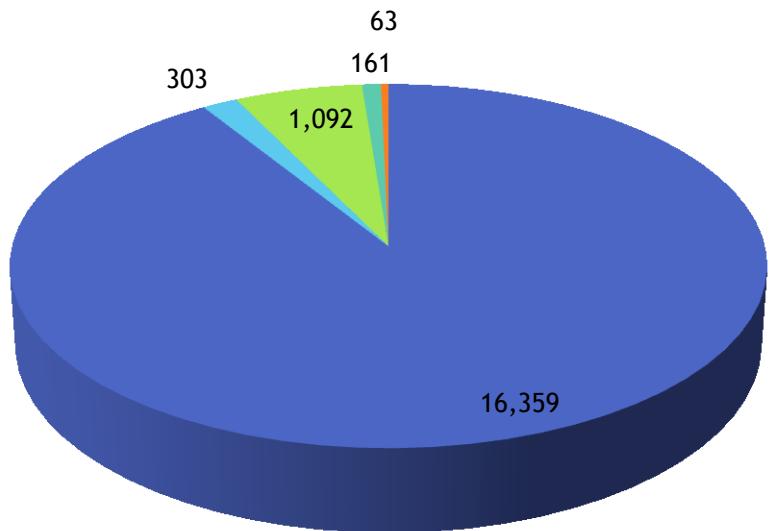
Manages Public Education, Inspection and Code enforcement

## COMMUNITY EMERGENCY MANAGEMENT

Community Emergency co-ordination and preparedness

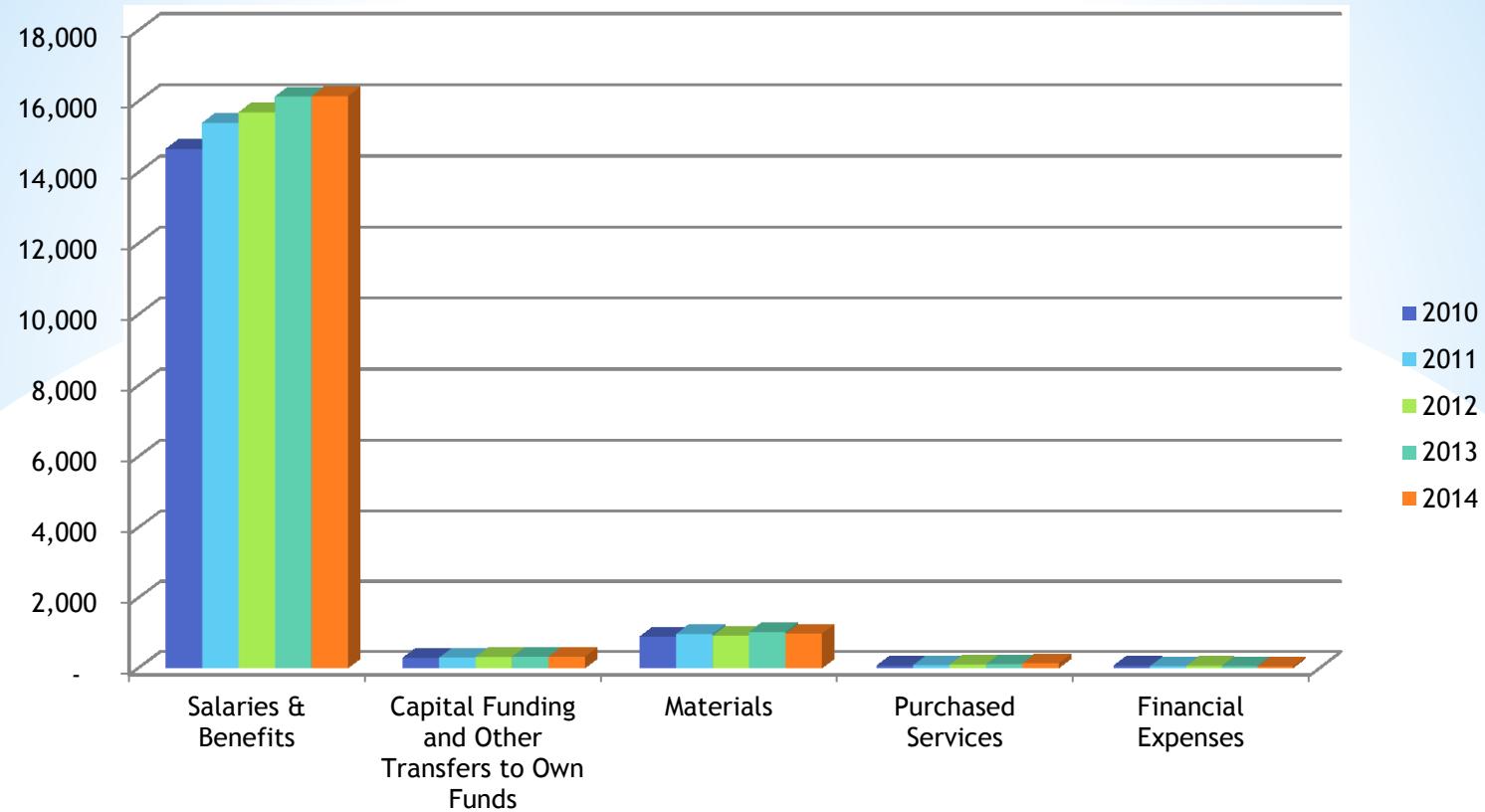
## SUPPORT SERVICES

Oversees maintenance of buildings, vehicles and equipment



- Salaries & Benefits ■ Materials
- Purchased Services ■ Financial Expenses

\***2015 BUDGET**



\***FIVE YEAR TREND  
ACTUALS 2010 TO 2014**

## OPPORTUNITIES and CHALLENGES

Recent Approval of the Fire Services Realignment Plan will allow some savings to be realized over the 2016-2018 budgets as FTE move to EMS from Fire. The Plan is fluid and therefore the savings will mirror the changes once initiated. Potential of \$600,000-\$800,000 annually.

Long Term Capital (CAPEX) requirements will also be reduced with changes in Vehicles, Communications, Boats over 10 years of approximately \$2,500,000.

Requirement to replace Self Contained Breathing Apparatus (SCBA) in 2016 at cost of \$600,000 due to Occupational Health and Safety requirement.

Training and Development costs of \$30,000 is inadequate for requirements of 105 staff.

## \*OVERVIEW



## COUNCIL REPORT

November 9, 2015

**TO:** Mayor Christian Provenzano and Members of City Council  
**AUTHOR:** Malcolm White, City Clerk  
**DEPARTMENT:** City Clerk's Department  
**RE:** Councillor Vacancy

---

### PURPOSE

The purpose of this report is to provide Council with options available to it to fill the Ward 2 Councillor vacancy left after the election of former Councillor Terry Sheehan to federal Parliament.

### BACKGROUND

Councillor Terry Sheehan was elected as Sault Ste. Marie's federal Member of Parliament on October 19, 2015. Mr. Sheehan submitted a letter of resignation to the City Clerk on October 26, 2015.

### ANALYSIS

Section 262 of the *Municipal Act* provides that:

1. If the office of a member of a council become vacant under section 259, the Council shall at its next meeting declare the office to be vacant, except if a vacancy occurs as a result of the death of a member, the declaration may be made at either of its next two meetings.

Section 263 (1) of the *Municipal Act* requires that:

If a vacancy occurs in the office of a member of council, the municipality shall, subject to this section,

- a) fill the vacancy by appointing a person who has consented to accept the office if appointed; or
- b) require a by-election to be held to fill the vacancy in accordance with the *Municipal Elections Act, 1996*.

Subsection (5) of section 263 further provides:

The following rules apply to filling vacancies:

1. Within 60 days after the day a declaration of vacancy is made with respect to the vacancy under section 262, the municipality shall,
2. appoint a person to fill the vacancy under subsection (1) or (4), or
3. pass a by-law requiring a by-election be held to fill the vacancy under subsection

A motion appears on today's agenda to declare the Ward 2 Council seat vacant.

### ***Appointment***

Should Council decide to appoint a person to fill the vacancy, the appointment must take place prior to January 8, 2016. Unless a special Council meeting is called for the purpose of making an appointment, it must then take place no later than the December 7, 2015 regular Council meeting.

Council may appoint any person who is eligible to be an elector in a Sault Ste. Marie municipal election (i.e. subject to specific exclusions: at least 18 years of age, a resident of the municipality or an owner or tenant of land or the spouse of an owner or tenant of land in the municipality.)

The appointee need not have been a candidate in the previous election. Neither need the appointee reside or own or rent property in Ward 2.

Council could seek applications to fill the position. Alternatively Council could fill the position without requesting applications, however it should require potential appointees to indicate in writing that they are willing to accept the appointment. Regardless, voting on any appointment would take place in open session.

### ***By-Election***

Should Council decide to fill the vacancy by by-election the following timelines would apply. (*In the interest of expediency, a draft by-law indicating that a by-election is required is included on this Agenda in the event that Council wishes to proceed by by-election and the following dates are predicated on that by-law being passed today.*)

Nomination day is required to be a day not more than 60 days after the passage of the by-law authorizing the by-election. The latest date for Nomination Day

would be January 8, 2016. Voting Day must take place 45 days after Nomination Day.

After eliminating nomination dates which would result in Voting Day or the financial filing date from falling on a weekend or holiday, the following possibilities exist:

*Scenario #1*

Nomination Day:	Tuesday, December 15, 2015
Voting Day:	Friday, January 29, 2016
Financial Period Ends:	Monday, March 14, 2016
Filing of Financials by 2 p.m.:	Tuesday, March 29, 2016

+++++

*Scenario #2*

Nomination Day	Friday, December 18, 2015
Voting Day	Monday, February 1, 2016
Financial Period Ends	Thursday, March 17, 2016
Filing of Financials by 2 p.m.	Friday, April 1, 2016

+++++

*Scenario #3*

Nomination Day	Monday, January 4, 2016
Voting Day	Thursday, February 18, 2016
Financial Period Ends	Sunday, April 3, 2016
Filing of Financials by 2 p.m.	Monday, April 18, 2016

+++++

*Scenario #4*

Nomination Day	Tuesday, January 5, 2016
Voting Day	Friday, February, 19, 2016
Financial Period Ends	Monday, April 4, 2016
Filing of Financials by 2 p.m.	Tuesday, April 19, 2016

+++++

*Scenario #5*

Nomination Day	Friday, January 8, 2016
Voting Day	Monday, February 22, 2016
Financial Period Ends	Thursday, April 7, 2016
Filing of Financials by 2 p.m.	Friday, April 22, 2016

The ideal day for voting is a Monday – scenarios #2 or #5. Scenario #5 would result in Voting Day being held on a Council meeting day. Scenario #2 would result in the successful candidate being sworn in at the February 8, 2016 Council meeting.

**IMPACT**

There would be little financial impact to appointing an individual to fill the Council vacancy.

Councillor Vacancy

2015 11 09

Page 4.

The estimated cost of conducting a by-election is \$48,050.

**STRATEGIC PLAN**

This is an activity not encompassed in the corporate Strategic Plan.

**RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the City Clerk dated 2015 11 09 regarding Councillor Vacancy be received as information;

Further that the resignation of Ward 2 Councillor Terry Sheehan be received and the seat declared vacant.

The direction of Council is requested as to whether to proceed by way of appointment or by-election.

By-law 2015-198 authorizing a by-election appears in draft under section 11 of the Agenda should Council wish to undertake that process.

Respectfully submitted,



Malcolm White

City Clerk

Email survey of 320 residents of Ward 2

This survey was undertaken by Ward 2 City Councillor Susan Myers on November 2, 2015.

*1. Would you like an opportunity to cast your own vote for your other member of Council in Ward 2?*

**Yes** - 70

**No** - 17 (6 said take the #3 from Ward 2 last election)  
(11 said Council can decide)

*2. If there is a by-election and it takes place in February, will you be in town and able to participate?*

**Yes** I am in town - 39

**No** I am away on winter vacation - 15

(33 said either maybe or I don't know).

## Sample of Survey Comments from residents of Ward 2

### Comments in favor of by-election

*"I personally believe there is no democracy in appointments of any kind. I want to have a say and be able to vote for someone who I feel will represent me and my riding"*

*"I would like the opportunity to cast a vote for our second member of Council in Ward 2. I understand that there will be a cost associated with this, however it's my opinion that three full years remaining in the term is too long a period for appointment."*

*"Yes we should vote on who to elect. I do not agree on Council appointing that is why elections are held in the first place."*

*"Given that there are still 3 years on the term for councillor of Ward 2, I would prefer to vote for that member"*

*"I would like the opportunity to vote in a by-election."*

*"I want to cast my own vote"*

*"We support an election"*

*"I would like an opportunity to cast a vote"*

*"Given the length of term remaining I feel a by-election is most appropriate"*

*"I'd prefer to vote in a new councilor"*

*"For sure democratic trumps bureaucratic so by-election is fine by me, although the person that finished third last time up might be justification enough for appointment. I do think that to represent the ward you should understand the ward, therefore you should live there, but this is the Soo and nothing is too remote and issues are generic enough I guess. Hopefully you're OK handling picky residents like me on your own until the Spring. Promise I won't be too demanding! "*

*"In my opinion, the length of term remaining requires a by-election"*

*"We would like a democratically elected councillor."*

*"Yes, I'd like an opportunity to cast a vote for my Ward 2 councillor."*

### Comments opposed to by-election

*We are in favour of Council electing the person they deem best for the position. We think people are "electioned out" and elections cost money.*

I think the cost of a by-election is prohibitive

*I think the counsellors should appoint someone to fill the 2nd. spot for ward 2 counsellor. Preferably they could appoint the person who came in third in the past election. It is expensive to have another vote and really not needed.*

Wait for the next municipal election

*Appoint someone under 30, we need more young people on Council.*



## SAULT STE. MARIE POLICE SERVICE

580 Second Line East  
Sault Ste. Marie, Ontario P6B 4K1

ROBERT A. KEETCH  
Chief of Police

EMERGENCY DIAL 9-1-1  
TELEPHONE 705-949-6300

EXECUTIVE FAX 705-949-3082  
OPERATIONS FAX 705-759-7820

November 2, 2015

Mayor C. Provenzano and Members of City Council  
City of Sault Ste. Marie  
Civic Centre, 99 Foster Drive  
Sault Ste. Marie ON P6A 5X6

Dear Mayor Provenzano and Councillors:

**Re: 2014 Annual Report - Sault Ste. Marie Police Service**

As per the protocol agreement between Council and the Sault Ste. Marie Police Service with respect to the sharing of information, the Sault Ste. Marie Police Service's 2014 Annual Report is being provided for the information of members of Council.

The annual report outlines a positive and successful year of policing in our Community. I believe that we have been extremely successful in the services we provide through our partnerships with various community organizations and agencies; proving we are indeed a community Police Service.

A special note of appreciation is extended to the members of Council and city staff who have supported our Service during the past year. It is with your support that we are able to maintain a high level of effective and efficient policing services for the citizens of Sault Ste. Marie and Prince Township.

Yours truly,

Robert A. Keetch  
Chief of Police

RAK:ah

Enclosure

cc: Mr. M. White, City Clerk

*Committed to Excellence in our Community*



# 2014

# ANNUAL REPORT



SAULT STE. MARIE  
POLICE SERVICE

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# SAULT STE. MARIE

## POLICE SERVICE

The Sault Ste. Marie Police Service is pleased to present its 2014 Annual Report. We reflect on the year as one full of achievements, growth, and the opportunity to build stronger relationships with the citizens of Sault Ste. Marie and Prince Township.

### MISSION

The mission statement of the Sault Ste. Marie Police Service is to enhance the quality of life in the City of Sault Ste. Marie and Prince Township by working cooperatively with citizenry to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment in a way which strikes the optimum balance between the collective interests of all citizens and the personal rights of all individuals.

### VISION

To serve the people of Sault Ste. Marie and Prince Township and to provide safety and an improved quality of life in the Community through excellence in policing.

### VALUES

In partnership with the Community, we pledge to:

- Protect the lives and property of our fellow citizens and impartially enforce the law.
- Fight crime both by preventing it and by aggressively pursuing violators of the law.
- Maintain a higher standard of integrity than is generally expected of others because so much is expected of us.
- Value human life, respect the dignity of each individual, and render our services with courtesy and civility.





## SAULT STE. MARIE POLICE SERVICES BOARD

2014



*Ian MacKenzie  
Chair*



Mayor  
Debbie Amaroso



Brenda O'Neill  
*Vice Chair*



Judge James Greco  
(Retired)



Ruth Ten Brinke  
*Secretary*



Councillor  
Patricia Mick

The Sault Ste. Marie Police Services Board is a civilian oversight body that is responsible under the [Police Services Act of Ontario](#) for the provision of adequate and effective police services to its community. Our Board is comprised of two members of City Council, one member of the community appointed by Council, and two Provincial appointees.



## CHIEF ROBERT KEETCH



It is with great pleasure that I present the 2014 Annual Report for the Sault Ste. Marie Police Service. I can't stress enough what a tremendous privilege and honour it is to have been chosen as the 23<sup>rd</sup> Chief of Police for the Sault Ste. Marie Police Service. I wish to acknowledge and thank all of our staff who retired in 2014, including outgoing Chief Bob Davies (June 2014) and Deputy Chief Bob Kates (September 2014). Your service and commitment to the organization and community have built a solid foundation for our future. Change has brought new opportunities and I wish to congratulate all of our employees who have recently been promoted, assumed new roles, or accepted employment within the police service. It is our responsibility to build upon the proud traditions of those who have gone before us as we foster a safer and healthier community for all.

The Sault Ste. Marie Police Service and its staff have a lot to be proud of. Our crime statistics have been trending downwards, a direction which continued in 2014. An 18.9% reduction in crimes of violence, a decrease of 5.7% in property crimes, and a 3.1% reduction in drug offences are all seen as positive outcomes and a direct result of the efforts of our staff and our effective community partnerships.

Policing today is the focus of much attention from media, national, provincial, local government, and members of the public. Police services right across Canada are facing significant challenges from competition for declining resources and the increasing costs of service delivery. The expectations from the public have been rising in the face of diminishing resources. It is widely acknowledged that the current model of policing (incident-driven/reactive) is not economically viable and that we must continue to refine and adjust our service delivery model in order to create a truly sustainable and effective approach to crime reduction and build a healthier and safer community.

In 2014, the Sault Ste. Marie Police Service expended significant effort in developing and implementing a new model of delivering policing services within our community. This process has included discussions, consultations, and activities designed to build a cohesive, collaborative infrastructure to achieve the goals of community mobilization, risk mitigation, and community safety planning. This evolution has included the piloting of "*Ontario's Mobilization and Engagement Model of Community Policing*" in the Gore Street neighbourhood. The mobilization of neighbourhood residents and community partners through prevention, early intervention, and social development has been proven again and again to be the most essential and lasting solution to crime and ensuring community safety and well-being.

For this to be effective we must all work together. The antecedents to crime and disorder are the same risk factors for poor health and education outcomes. Addressing factors such as poverty, addictions, lack of employment, education, affordable housing, standard of living, lack of social supports, income, and social status through a multi-faceted approach involving a broad spectrum of community partners and stakeholders benefits us all. I want to publicly acknowledge the agencies, employees, and residents who have actively collaborated in the establishment of the Neighbourhood Resource Centre. Their courage, vision, and wisdom when approached to step forward and consider offering services collaboratively under a different model in a new location is beginning to yield significant returns and make a difference in the Gore Street neighbourhood.

Lessons learned from the application of Ontario's new community policing model; processes developed to foster an evolution to an intelligence-led/proactive model of policing; effectively integrating crime analytics into day-to-day operations and strategic planning; and the commencement of community well-being and safety planning for Sault Ste. Marie have created a roadmap the Sault Ste. Marie Police Service will be travelling in the years to come. Substantial efforts will be undertaken in 2015 to communicate this vision, provide the necessary training, and engage our staff in the development and implementation of processes to support this transition. Significant change does not occur overnight; this will be a gradual, structured, and strategic evolution which will involve all our employees, community partners, and residents but which will benefit us all.

Each of us must strive to create a community where residents can build safe and healthy lives, where business can be conducted in a secure marketplace, and where all people can grow and learn in environments free from risk and fear. The key to achieving this goal is to figure out how to integrate all sectors of professional activity in a collaborative, planned way to build a healthier and safer Sault Ste. Marie.

*Robert A. Keetch  
Chief of Police*





## DEPUTY CHIEF BOB KATES



@bobkates



The Operations Division is responsible for the delivery of frontline emergency response, enforcement, and investigative services. Deputy Chief Kates provided leadership to the Investigation Services Division, Patrol Services Division, Community Relations and Crime Prevention Bureau (or Community Services), and Crime Stoppers until his retirement on September 26, 2014.

The Investigation Services Division is tasked with the responsibility of investigating major criminal incidents and activities which occur in or are related to the Municipality of Sault Ste. Marie and the Township of Prince. These include murders and attempted murders, sudden deaths, serious bodily harm, sexual assaults, child abuse, as well as major thefts, frauds, break and enters, and robberies. Investigators provide investigative support through advanced interviewing, major case management, sexual assault investigation, homicide investigation, as well as warrant preparation and execution. They also participate in intra-jurisdictional investigations involving municipal, provincial, and federal police agencies.

The Investigation Services Division includes staff responsible for major and general crime investigations, technological crimes, domestic violence, and forensic identification services. Officers were assigned from Investigation Services to the High School Liaison Officer Program, Joint Forces Intelligence Unit, Provincial Proceeds of Crime Unit, Provincial Weapons Enforcement Unit, and Repeat Offender Parole Enforcement Unit.

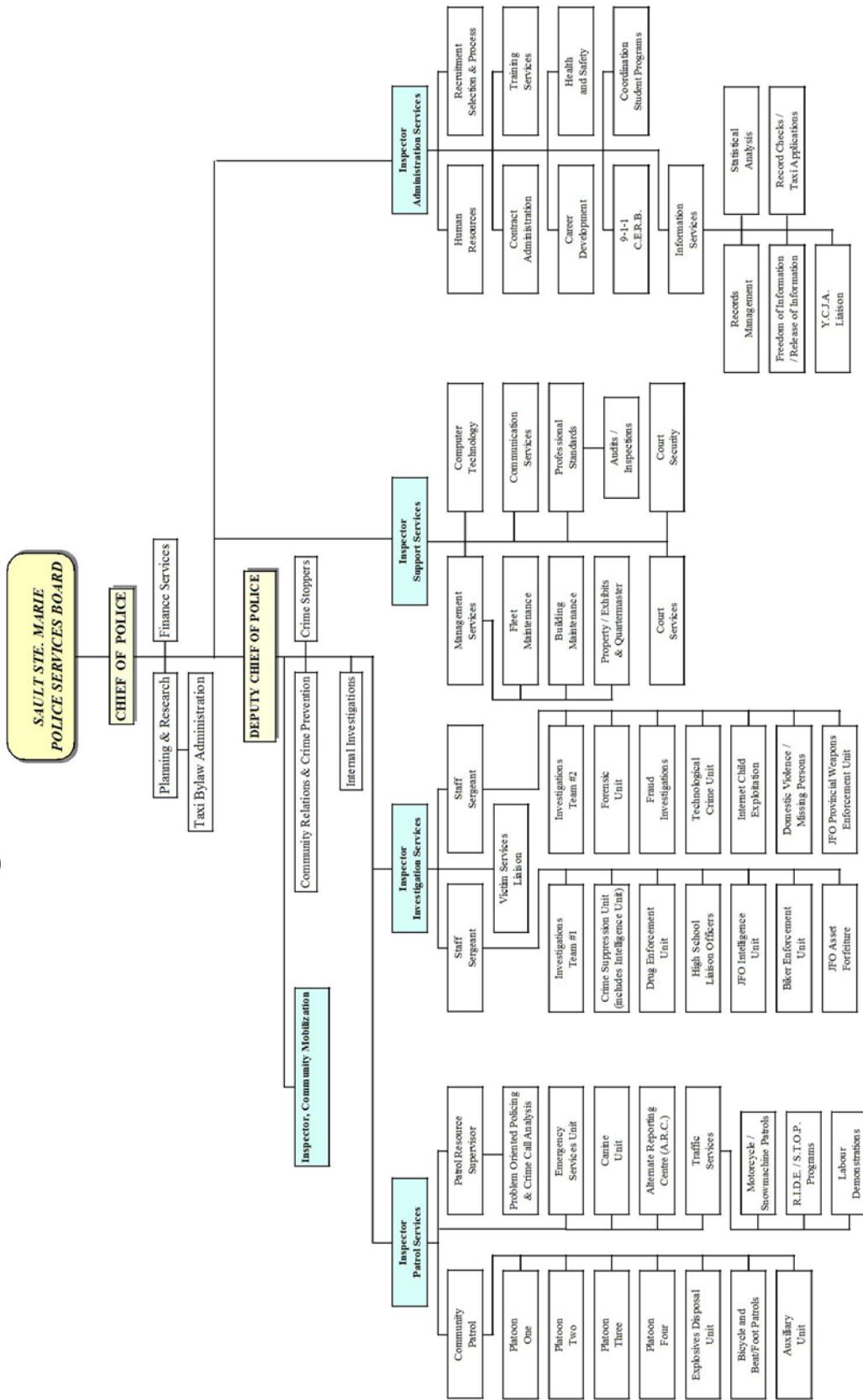
The Patrol Services Division consists of four platoons and a full tactical Emergency Services Unit. These uniformed officers provide the mainstay of around-the-clock frontline emergency policing in our community and the Township of Prince. Their duties vary widely from emergency response, investigation, and the enforcement of Criminal Code and other federal and provincial offences, to the patrolling of the streets of Sault Ste. Marie and rural areas of Prince Township.

In addition, officers within Patrol Services deal with problem-oriented policing issues and are assigned to Traffic Services, Canine Unit, Motorcycle Patrol, Snowmachine Patrol, Explosives Disposal Unit, R.I.D.E. Program, and bicycle and foot patrols.

*Deputy Chief Kates retired from the Sault Ste. Marie Police Service in September 2014 following an impressive career of 40 years, with almost 21 of those years spent as Deputy Chief. We wish him well in his retirement.*



# Organizational Chart

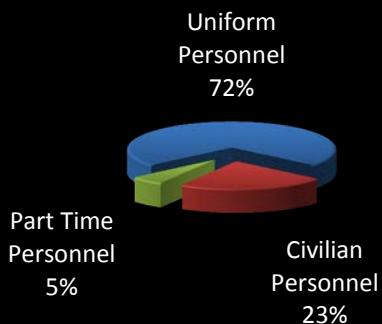


Effective  
2014-Jun-3

# AUTHORIZED PERSONNEL

	2012	2013	2014
<b>Uniform Personnel</b>			
Chief	1	1	1
Deputy Chief	1	1	1
Inspectors	4	4	4
Staff Sergeants	7	7	7
Sergeants	20	20	20
Constables	105	104	104
<b>Total Uniform Personnel</b>	<b>138</b>	<b>137</b>	<b>137</b>
<b>Civilian Personnel</b>	<b>37</b>	<b>37</b>	<b>37</b>
Special Constables	6	6	6
<b>Total Civilian Personnel</b>	<b>43</b>	<b>43</b>	<b>43</b>
<b>Total Authorized Strength</b>	<b>181</b>	<b>180</b>	<b>180</b>
<i>Part-time S.O.A.</i>	3	3	3
<i>Part-time Civilians</i>	10	10	10
<i>Part-time Special Constables</i>	3	3	3
<b><i>Total Full-time and Part-time Members</i></b>	<b>197</b>	<b>196</b>	<b>196</b>
<b>Police Population Ratio</b>	<b>554</b>	<b>563</b>	<b>556</b>

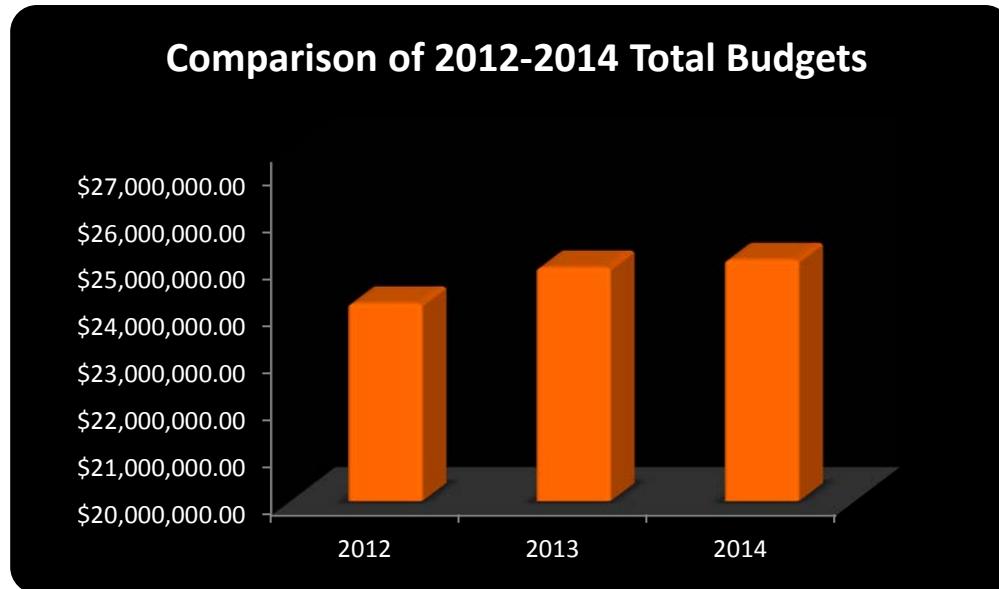
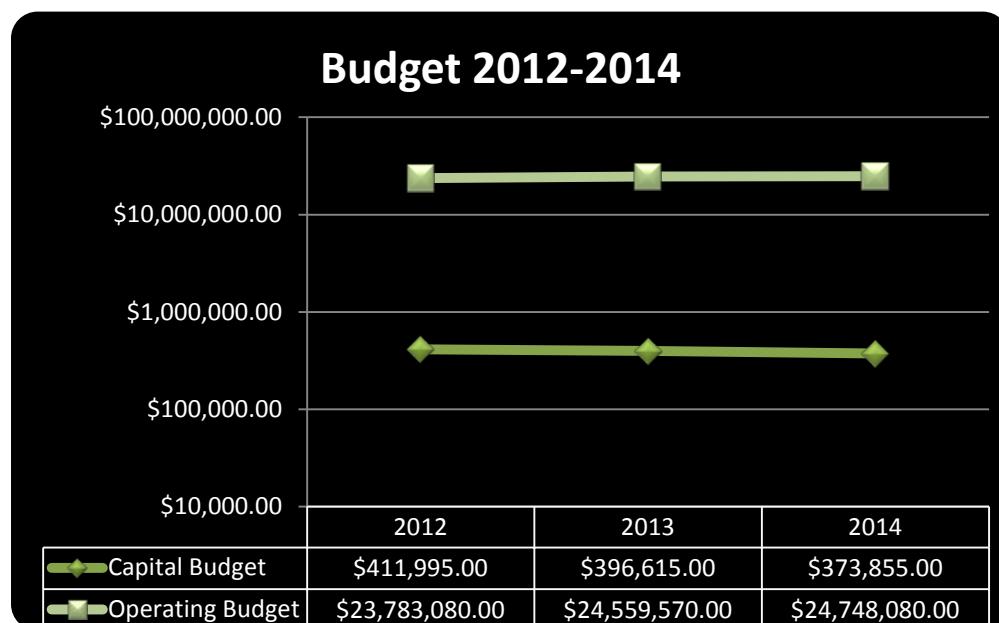
## AUTHORIZED PERSONNEL FOR 2014



# BUDGET

	2012	2013	2014
Operating Budget	\$23,783,080.00	\$24,559,570.00	\$24,748,080.00
Capital Budget	\$411,995.00	\$396,615.00	\$373,855.00
<b>Total Budget</b>	<b>\$24,195,075.00</b>	<b>\$24,956,185.00</b>	<b>\$25,121,935.00</b>
Estimated Population*	76,457	77,115	76,172
Per Capita Cost	\$316.00	\$318.48	\$329.81

\*Includes population of Prince Township - Stats Canada Census figures





## ADMINISTRATION SERVICES DIVISION

*Reports to Chief R. Davies*

Inspector Steve Train was responsible for the following areas: Human Resources; contract administration; Training Services; Court Services including Court Security; and health and safety. Jointly Inspector Train and the Human Resources Coordinator Tina Caruso engaged in a fast paced year with the hiring of many new employees, both civilian and police, implementation of newly created positions and job processes which will continue into the new year.

Note: When the responsibility for Information Services (including 9-1-1 personnel) was assigned to report to the Inspector in Charge, Administration Services Division on June 3, 2014, the responsibility for Court Services (including court security) was transferred to the Support Services Division. [See page 23.]

### CENTRAL EMERGENCY REPORTING BUREAU

**911  
EMERGENCY**

The Sault Ste. Marie Police Service is the designated Central Emergency Reporting Bureau (C.E.R.B.) for the City of Sault Ste. Marie and Prince Township. All 9-1-1 calls for service received by telephone are answered by police dispatchers in a 24/7 environment. The caller is then transferred to the appropriate emergency services agency. In addition to 9-1-1 calls for service, 9-1-1 operators also respond to many business-associated calls for service. Major enhancements to our 9-1-1 system have been undertaken over the past several years. The groundwork for a new NG (next generation) 9-1-1 system is underway which will greatly enhance the information that can be streamed into C.E.R.B (9-1-1). The framework will be in place this coming spring and hardware and training will follow in 2015.

Every year, all staff involved in C.E.R.B. operations take part in two days of in-service training to ensure they are kept abreast of current trends and issues in call-taking and 9-1-1 dispatching. Training for the 2014 year consisted of an introduction to SMEAC (command centre procedures), crisis negotiations, tour of the ambulance base, set up of offsite 9-1-1 at Fire Hall, NG9-1-1, Major Incident Review, CAD, RMS updates, PTSD (mental health disorders), internal alarm procedures, and customer service. The training was provided by specialists from within our Service and the community.

### HUMAN RESOURCES



Human Resources is responsible for all staffing-related activities, including management of the police officer / civilian recruitment and selection, internal promotion and selection processes, attendance management, employee assistance programs, and return-to-work programs in cooperation with the Workplace Safety and Insurance Board and ACCLAIM Ability Management.

In 2014, Human Resources also continued to build relationships within the community to promote our Police Service as an employer of choice and worked with existing staff to promote recruiting as a responsibility to be shared by every member. In 2014 the Police Service participated in career fairs at Sault College and L.S.S.U.

Human Resources coordinated summer student job placements and provided excellent experience to four students in a variety of areas within our Police Service. Two students were also employed for the summer through the Y.I.P.I. (Youth in Policing Initiative) Program where valuable job experiences were gained through mentoring in a variety of areas.

#### HEALTH AND SAFETY:

Members of the committee continued to upgrade their training with required certification through the O.H.S.A. Monthly inspections of the Sault Ste. Marie Police Service's facilities were conducted and safety tips were broadcast to ensure members were informed as seasons changed (such as when slip and falls typically increase).

Committee members reviewed policy and provided enhanced training to all members including new hires to our Service. They attended a Health and Safety Seminar locally as well as joint safety meetings at Tenaris this year. All members, workers, and supervisors received the mandatory awareness training designed by the Ministry of Labour through O.H.S.A.

#### WELLNESS COMMITTEE:

A wellness committee was formed this year consisting of over 12 representatives from a cross section of areas within the Police Service. Research on similar programs and delivery systems were reviewed to enhance the quality of performance and health for members. A survey was conducted to ascertain areas of concern from members within our Service. The top four areas were tackled in 2014 and programs were designed and implemented to assist the needs and suggestions of members. In conjunction with targeting the top categories, the wellness committee provided monthly health and safety tips coordinating with our Health and Safety committee. A personal stress management guide was provided to each member of our Service to assist in recognizing and coping with a variety of stressors. A bike rack and healthy snacks initiatives were started and will continue into 2015 with a variety of new programs being planned.



#### APPOINTMENTS

Robert Keetch	Chief of Police	June 16, 2014
Christopher Kellar	Constable	January 2, 2014
Mark Prophet	Constable	January 2, 2014
Trevor Pluss	Constable	April 28, 2014
Luigi Runco	Constable	April 28, 2014
Mark Kates	Constable	September 22, 2014
Natasha Lytwenko	Constable	September 29, 2014
Greg Vallee	Constable	November 24, 2014
Bryan Greco	Special Constable	December 2, 2014





## PROMOTIONS

Sean Sparling	Inspector	January 2, 2014
Michael Davey	Staff Sergeant	January 27, 2014
Michael Kenopic	Staff Sergeant	August 30, 2014
Vicki Monto	Sergeant	January 27, 2014

## RESIGNATIONS

Kyle Custer-Jones	Part-time Relief	January 2, 2014
Jessica Mitrikas	Part-time Relief	June 9, 2014

## RETIREMENTS

Ronald Wright	Constable	March 31, 2014
Robert Davies	Chief of Police	June 30, 2014
Karen Zaffini	911 Communicator	June 30, 2014
Robert Kates	Deputy Chief of Police	September 26, 2014



## DEATHS (IN MEMORIAM)

Leslie Watters

Sergeant

December 24, 2014

## AWARDS & CITATIONS

### Exemplary Service Medals

Deputy Chief Robert Kates

*40 Year Bar*

Inspector Steve Davey  
Inspector Stephen Train  
Staff Sergeant Kenneth Hruska  
Constable Ronald Wright

*30 Year Bar*

Sergeant Kevin Dukes  
Constable Jason Rains  
Constable Dean Gallagher  
Constable Denise Hugli  
Constable David Lapish

*20 Year Medal*



### Civilian Recognition

Lisa Hodgson

*25 Years*

### City of Sault Ste. Marie 25 Year Service Awards

Sergeant Steven Miron  
Constable Mark Virtanen  
Constable Robert Gioia  
Lisa Hodgson

### Chamber of Commerce Officer of the Year

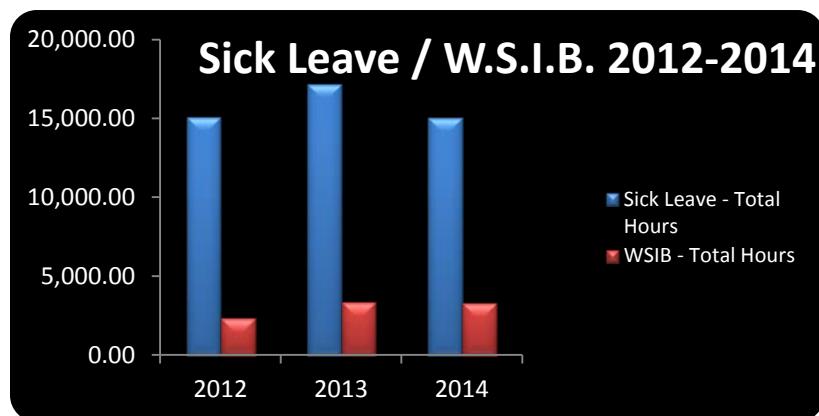
Constable Darin Rossetto

## PERFECT ATTENDANCE

A total of 27 members achieved perfect attendance in 2014.

## SICK LEAVE / W.S.I.B.

Total Hours	2012	2013	2014
Sick Leave	15,082.47	17,173.90	14,638.27
W.S.I.B.	2,330.17	3,389.25	3,310.33



## INFORMATION SERVICES

Information Services is responsible for all aspects of records management, the varied filing systems, staff training, and the protection of privacy interests through Freedom of Information and Release of Information requests, and civilian electronic fingerprints. Staff within Information Services also oversaw the release of information pertaining to record checks, police reports, and the compilation of statistics.

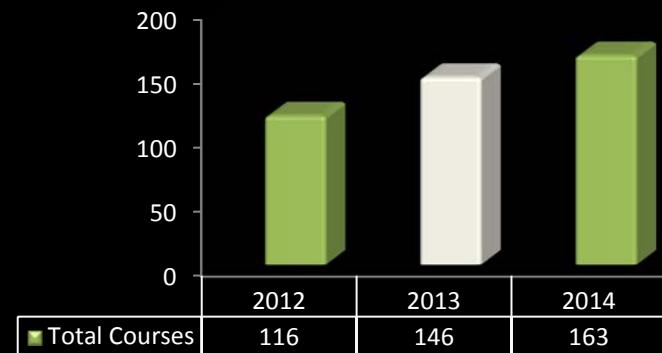
2014 was another busy year for Information Services as our staff faced a large number of requests for criminal record checks and electronic fingerprints. Our Service currently provides three levels of criminal record searches. Level 1 is limited to criminal history, Level 2 includes the criminal history and a local record check, and Level 3 contains both Level 1 and Level 2 information along with a Vulnerable Sector Search for any pardoned sexual offences. Many organizations now deal with the vulnerable sector and, therefore, more Level 3 Checks were required.

Information Services moved forward implementing training and equipment issuance to members with a new dictation system named VocaLinks (VoiceDragon). VocaLinks is a voice-to-text dictation system which is now being utilized by our officers. With this new system, we anticipate a reduction in documentation turnaround time and improved report quality by the following year.

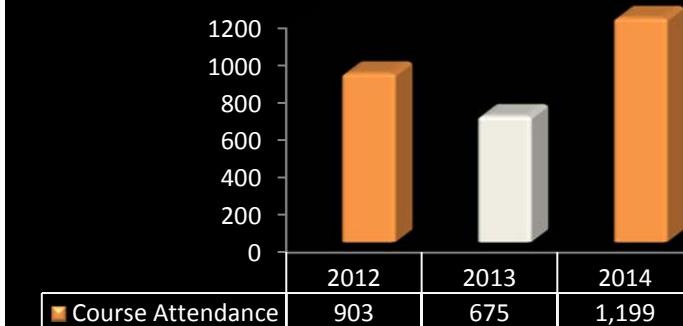
## TRAINING SERVICES

Training Services is staffed by one full-time Constable and supplemented with subject matter experts who deliver on topics within their specific areas of experience and expertise. The primary focus for Training Services each year is the delivery of all training mandated under provincial adequacy guidelines and other relevant legislation.

## Total Courses



## Course Attendance



In addition to the hours spent annually for in-service training, many of our members attended formal job-specific courses, seminars, and workshops both locally and out-of-town throughout the year. As a Police Service we are committed to providing the best possible training resources and learning opportunities for all staff members.

To assist in legislated training and the latest changes to laws affecting and enabling officers to perform their duties at the highest level, training officer(s) produced and presented a variety of valuable topics which were formatted in an electronic version and viewed monthly.

Proposals to align with Provincial Adequacy Standards allowing all frontline officers to carry CEW (tasers) were submitted and approved this year. Phase one, which included approving a budget to purchase and pay for the training costs for these units, began this year and will continue into 2015. Phase two and three will roll out beginning in January enhancing the safety of the public and officers.

The Training Services Bureau hosted several courses which included our own officers and other police agencies such as the Ontario Provincial Police, Royal Canadian Mounted Police, Niagara Regional Police Service, and Anishinabek Police Service. These courses included a Frontline Supervisor Course (two were held), Domestic Violence Course, and the Annual Fall Use of Force Recertification.

# USE OF FORCE STATISTICS

The Ontario Police Services Act (as amended) requires members to submit a Use of Force Report to the Chief of Police as follows:

- (a) When a member of a police service draws a handgun in the presence of a member of the public, excluding a member of the police service who is on duty, points a firearm / conducted energy weapon at a person, or discharges a firearm;
- (b) When a member of a police service uses a weapon other than a firearm on another person; whenever a member uses a conducted energy weapon; or
- (c) When a member of a police service uses physical force on another person that results in an injury requiring medical attention.

The following information has been gathered from reports submitted by the involved officers and is used primarily to identify training needs.

	2012	2013	2014
<b>Total Reports Submitted</b>	42	30	37
Types of Use of Force Involvement:			
Reports involving Firearms Drawn/Pointed	23	24	24
Reports involving Oleoresin Capsicum Spray	3	0	0
Reports involving Asp Baton	0	0	0
Reports involving Empty Hand Techniques	17	8	3
Reports involving Taser	7	7	8
Reports involving the Dispatching of Animals	5	2	5
Reports involving Firearm Discharge (excl. animal)	0	0	0
Reports involving Canine Bite (K9 Unit)	0	0	0

*Note: Actual Use of Force Reports submitted by officers may involve more than one “type” of force per report.*

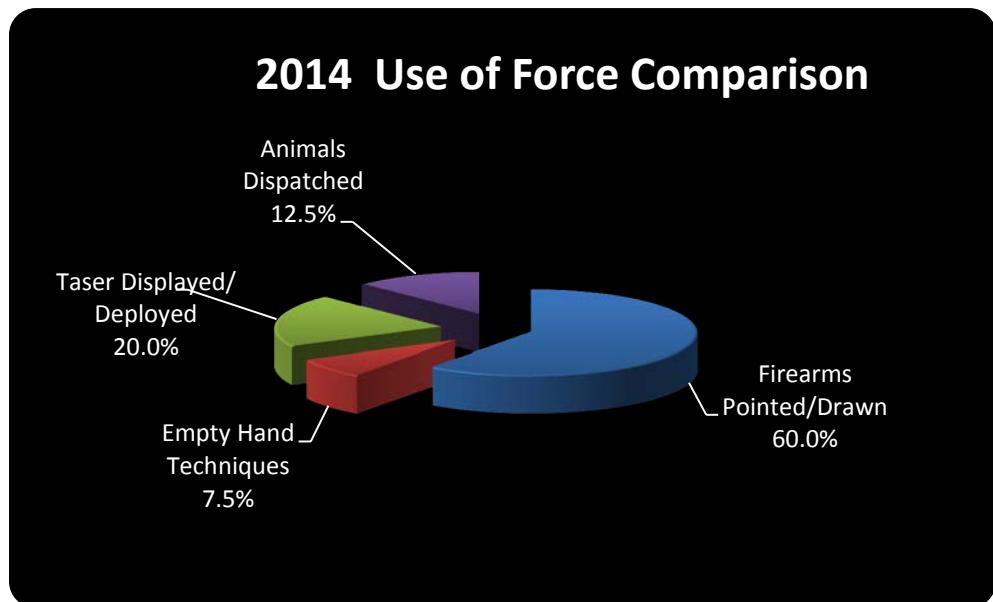
The types of occurrences requiring a use of force option in 2014 were similar to those in 2013. Examples included robberies, break and enters in progress, Mental Health Act incidents, and disturbances in which weapons were present or reported to be present. Officers may draw their firearms when attending at these types of calls for service. This is consistent with the training received at the Ontario Police College and during annual Use of Force training which stresses and promotes officer safety as well as community safety.

Once again, the highest use of force option reported is the pointing of a firearm. Several of these incidents arise from the Emergency Services Unit executing high-risk entries; however, these numbers may be slightly misleading as the E.S.U. submits one team Use of Force Report even though there may have been more than one officer pointing a firearm at the time of the incident. There were 24 reports submitted by officers who found it necessary to point a firearm at a subject. In 96% of these incidents, officers indicated this option as being effective. The incidents involving officers pointing a firearm are spread throughout the year.

The taser was “utilized” 8 times in 2014. However, of the 8 reported uses of the taser, 6 were merely “force presence”, meaning the taser was not actually deployed on the subject. Therefore, the taser was deployed twice in 2014.

The same “force presence” would apply to the use of firearms. When an officer encounters a subject inflicting or about to commit serious bodily harm or death, a firearm may be used in response. Reports

are required when an officer either draws, points, or discharges his/her firearm. During 2014, in all instances requiring a Use of Force Report due to firearms, officers had their firearms drawn or pointed but none were discharged (except where a seriously injured or sick animal had to be destroyed).



**NOTE:** Officers are required to complete a Use of Force Report for incidents involving firearms, oleoresin capsicum spray, etc. More than one report may have been completed for different incidents. Additionally, officers may utilize more than one type of force option during an incident.

Oleoresin capsicum (pepper) spray was not deployed in 2014.

Empty-hand soft techniques were reported to have been used 2 times which is a decrease from the 4 times they were used in 2013. Empty-hand hard techniques were reported to have been used once in 2014 which is a decrease from the 4 reported incidents in 2013. Empty-hand soft techniques were reported as 100% effective while empty-hand hard techniques were reported as also being 100% effective.

As for subject behaviour, the number of reports of assaultive behaviour remained the same at 3 incidents in 2014 as in 2013. Assaultive behaviour is defined as *muscle energy directed towards a person*. When a subject angles their body in a fighting stance, clenches their fists, uses threatening language or gestures, they are displaying assaultive behaviour indicators.

Subject behaviour can be difficult to accurately determine due to the need to rely solely on the description of the events by the officer in their Use of Force Reports. A subject known or suspected to be in possession of firearms is the category that resulted in the largest number of use of force incidents by officers in 2014.

Incidents where a subject was identified as having an edged weapon increased to 3 in 2014 from 2 in 2013. There was one report of minor injuries to a subject in 2014.

The careful review of Use of Force Reports and the circumstances that warrant this type of response from frontline officers is critical not only in identifying training needs but also to measure the effectiveness of the use of force options and in the strategic deployment of our personnel. An appropriate level of staffing is needed to ensure the safety of the officers involved and the community as a whole.



## INVESTIGATION SERVICES DIVISION

*Reports to Deputy Chief B. Kates*

The year 2014 was very busy year for officers in Investigation Services. This division was led by Detective Inspector Sean Sparling.

Operational and administration responsibilities of this division are shared by two Staff Sergeants, six Sergeants, and twenty-one Constables. These highly trained detectives lead several sub-units within Investigation Services including: Criminal Investigations, Fraud, Forensic Identification, Technological Crime, Weapons Enforcement, High School Liaison, Domestic Violence, Crime Suppression, Drug Enforcement, Asset Forfeiture, Internet Child Exploitation, and Intelligence.



This year also saw a reorganization and expansion of both the Drug Unit and the Technological Crime Unit. One officer was also committed to the newly formed Community Mobilization project at the Neighbourhood Resource Centre on Gore Street.

The Drug Unit entered into a formal partnership with the Royal Canadian Mounted Police and the Anishinabek Police Service to create the Joint Forces Operations

Drug Unit (JFO DEU). This unit falls under the umbrella of the Service's Crime Suppression Unit and is responsible for drug enforcement activities throughout the Algoma District. Part of the enhancement to the Crime Suppression Unit was the addition of approximately \$60,000.00 in new covert intercept and tracking equipment. Plans are in place to fully train a covert installer in the CISO program in 2015.

The JFO DEU conducted two drug projects in 2014. These were Project Cooper, a high-level cocaine project and Project Reno, a street-level project focused in the Gore Street community mobilization area.

The Technological Crime Unit also received a significant funding increase from the Provincial Strategy to Protect Children from Sexual Abuse and Exploitation on the Internet. This included salary dollars for one additional full-time computer forensic analyst. The funding also included money for infrastructure expansion and training. The unit is now comprised of one Sergeant and two Constables.



In the fall of 2014, we were able to negotiate training opportunities with the Ontario Provincial Police for dynamic entry training and threat assessment. Emergency Services Unit officers are expected to be trained by the O.P.P. in 2015 to deliver dynamic entry training to our street crime officers. Also in 2015 the O.P.P. will be training and mentoring one of our officers to become a Threat Assessor. This will be a great asset to our High Risk Offender program.

# ACTION FOR BUILDING A COMMUNITY THAT IS DRUG FREE



May 27, 2014 – ABCD Symposium

In 2014 we were successful in negotiating a new missing persons' protocol with the Children's Aid Society and Summit Human Services. This policy included a risk assessment to be used by the group homes prior to reporting the missing person. This greatly reduced the number of missing persons reported to the Service.

We were also successful in negotiating a new procedure with Summit Human Services and the Ministry of Children and Youth Services - Probation on how breaches of youth probation orders are reported to the Service. When youthful offenders who reside in a group home breach their probation order, the matter is first referred to the probation officer for review. If warranted the probation officer will refer the matter to police for charges. This all but eliminated breach of probation charges from group homes and allowed for a more restorative justice type approach to the crime.

## SUDDEN DEATH

	2012	2013	2014
Natural Causes	51	64	60
Suicide	14	11	13
Other	15	9	14
(includes accidental deaths, incidents in which the coroner's report is pending, etc.)			
Total	80	84	87



## PATROL SERVICES DIVISION

*Reports to Deputy Chief B. Kates*

The Patrol Services Division operated in 2014 under the command of Inspector Steve Davey.

The Patrol Services Division is the Police Service's largest operational division, staffed by more than eighty sworn and civilian personnel who deliver core policing services to the community with a strong and shared commitment to the principles of community policing, supported by the Mission, Vision, and Values Statement of the Police Service. Patrol Services encompasses the following full-time operational units: Community Patrol, Traffic Services, Emergency Services (E.S.U.), and Canine Unit. Several other specialty services are also delivered through Patrol Services Division including Explosives Disposal, Snowmobile Patrols, Bicycle and Foot Patrols, and Alternative Reporting.



*Photo credit: Kenneth Armstrong, sootoday.com*

During this year, officers worked along with many agencies and individuals as they continued to ensure the growth and delivery of important programs that ultimately improved the safety of our Community while the role out of Divisional Policing continued to reveal measurable results with arrests, project plans, and the development of community relationships within each patrol division in Sault Ste. Marie and Prince Township.

Community patrol officers, most often identified as uniform police officers, are the first line of response to calls for police assistance in the community. These officers are the mainstay in the delivery of core policing services on a 24-hour basis. Their duties vary widely and included emergency response, investigation, enforcement of federal, provincial and municipal laws as well as crime prevention, education, and high visibility policing.

Patrol Services was augmented by other units providing delivery of specialized services to manage high risk or complex calls for service in support of the patrol function:

The Emergency Services Unit (E.S.U.) continued working with all areas of the Sault Ste. Marie Police Service supplementing uniform patrols and providing support to the Investigation Services Division with warrants and managing high-risk offenders. In 2014 E.S.U. members responded to 118 confirmed high-risk occurrences, with the entire unit being deployed on 17 occasions. The E.S.U. is normally deployed in circumstances where there is the potential for imminent and serious risk to someone's safety, including high-risk search warrants, arrest warrants, and drug and weapons-related offences. Members of the unit also engaged with the community by educating citizens through school and community group presentations. These demonstrations foster relationships and helped develop a better understanding of E.S.U.'s role in the





community. Training is also a critical and legislated component for all police tactical teams throughout Ontario and in 2014 members of the E.S.U. participated in more than 630 hours of training.

The Canine Unit, staffed by Constable Dan Turco and his canine partner Justice, operated as an integral part of Patrol Services, providing support in a wide variety of situations. In 2014, the Canine Unit was deployed to over 100 calls for service and was involved in 39 arrests and 9 drug seizures. The Canine Unit was also very active in community service, providing presentations and demonstrations to 16 groups during the year.

In keeping with the Police Service's Business Plan, Traffic Services undertook a number of education and enforcement initiatives in 2014 to address and increase road safety in our community. Distracted driving has become a leading cause of traffic-related deaths in Ontario. In response our Service conducted targeted enforcement to raise awareness and compliance with the province's distracted driving legislation, resulting in more than 140 charges being laid. The Service also continued with efforts to reduce the incidence of impaired driving through ongoing enforcement efforts supported by provincial funding under the Reduce Impaired Driving Everywhere (R.I.D.E.) grant program.

The Patrol Services Division of the Sault Ste. Marie Police Service responds to a full spectrum of calls for service on an annual basis and will continue to strive to meet our mandate to respond to the needs of the community and contribute to community safety into 2015 and beyond.



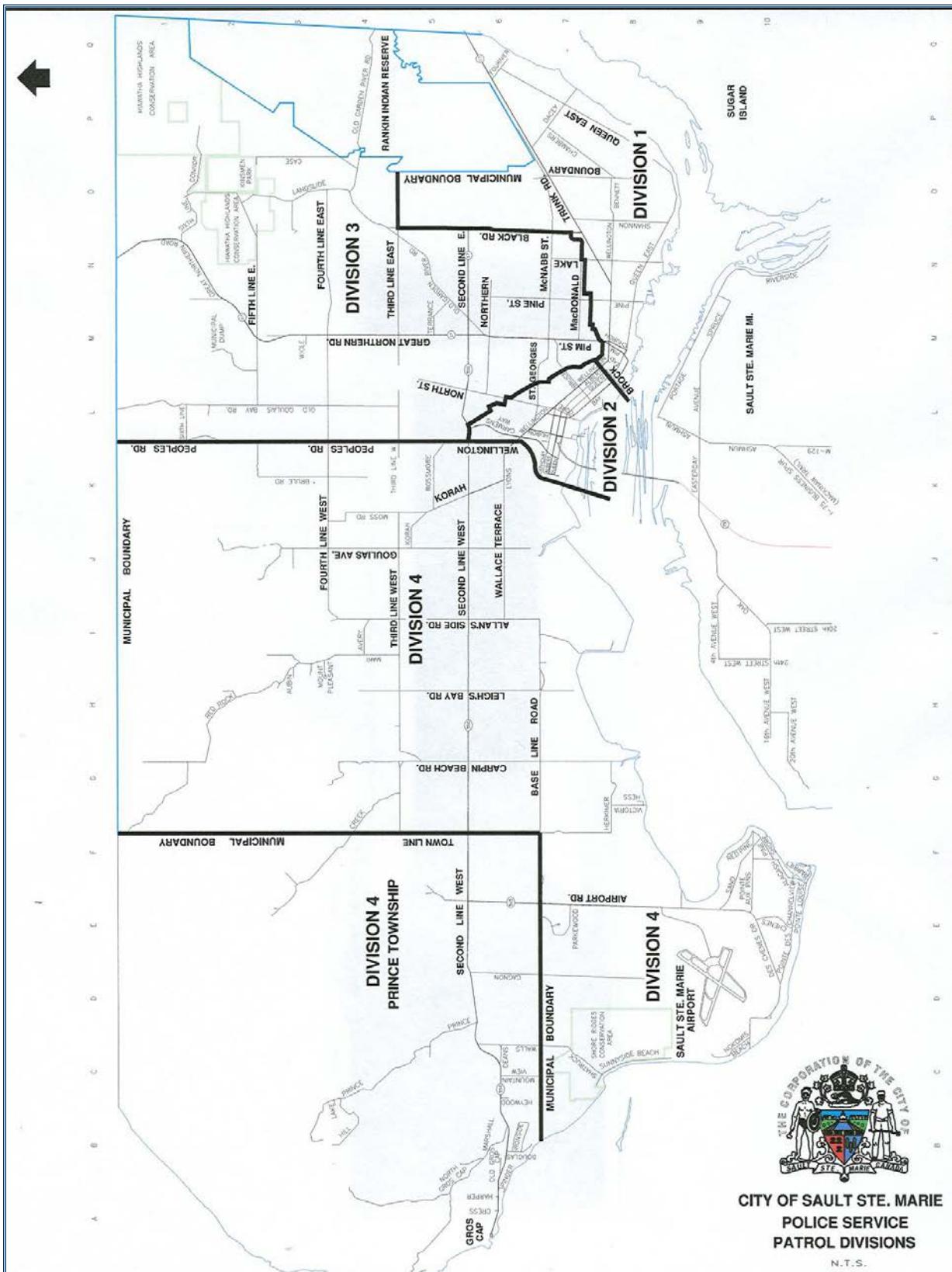
Sgt Ray Magnan @SSMPSTrafficSgt · 23h  
On the newly paved Woodward Ave for speed enforcement.  
@SaultPolice @bobkates #TrafficSafety  
pic.twitter.com/VQH9SK1J7U

Reply Retweeted Favorited

Flag media

## MOST FREQUENT CALLS FOR SERVICE IN 2014

CALL TYPE	TOTAL NUMBER
Police Assistance	3,306
Motor Vehicle Collisions	2,234
Domestic Disputes	1,543
Thefts	1,437
Police Information	1,305
Alarms	1,251
Noise Complaints	1,192
Property Lost and Found	982
Suspicious Persons	961
Unwanted Persons	933





## *SUPPORT SERVICES DIVISION*

*Reports to Chief R. Davies*

The Support Services Division in 2014 operated under the command of Inspector David O'Dell. This Division included the Professional Standards Bureau, Management Services, Information and Technology, Information Services, 9-1-1 operations, and the Property and Exhibits Bureau.

Note: The responsibility for Court Services was added to this Division in June 2014 while Information Services and 9-1-1 operations were transferred to report to the Inspector in Charge, Administration Services Division. [See page 10, 14.]

### **COURT SERVICES**

The year 2014 was a year of transition for Court Services. Restructuring of the Service caused an amalgamation of duties of the Court Security Sergeant and the Court Services' Sergeant into one position (rank of Staff Sergeant). Currently there is one Staff Sergeant, 3 Constables, one Special Constable Supervisor, 4 full-time Special Constables, 3 part-time Special Constables, and 4 civilian staff assigned to Court Services.

A change in procedure in the fingerprinting of accused persons has resulted in a need to start fingerprinting persons held for bail court at the Court House. To accomplish this, a digital fingerprint scanner was installed at the Court House. A great deal of effort and preparation were put into getting the system online and connected to the Royal Canadian Mounted Police's database. Final tests were conducted with the hopes of having the new system operational in 2015. Special Constables will be trained to complete this task.

A new directive regarding WASH (Weekend and Statutory Holiday) court also impacted on Court Services. A process was put into place that resulted in a more complex WASH court process that saw members of the public attending at the court location on Saturdays and Sundays to offer themselves as sureties for accused persons. [A surety is a person who comes to court and promises to a judge or a justice of the peace to supervise an accused person while they are out on bail. A surety also pledges or promises an amount of money to the court by signing a type of bond called a recognizance. By doing this, the surety risks losing some or all of the money they have promised to the court if the accused does not follow one or more of the bail conditions or fails to show up to court when required.] As a result, more staffing needed to be provided for the weekend courts to provide adequate security in the building.



Additionally, Special Constables ensured the security of the Court House and the safety of all persons attending while the Court House was open. Just over 33,000 people entered the Court House through the security magnetometer in 2014.

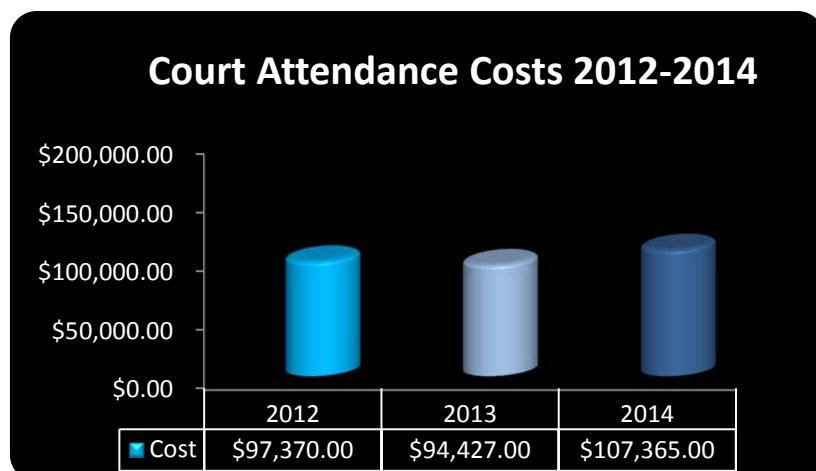
## COURT HOURS

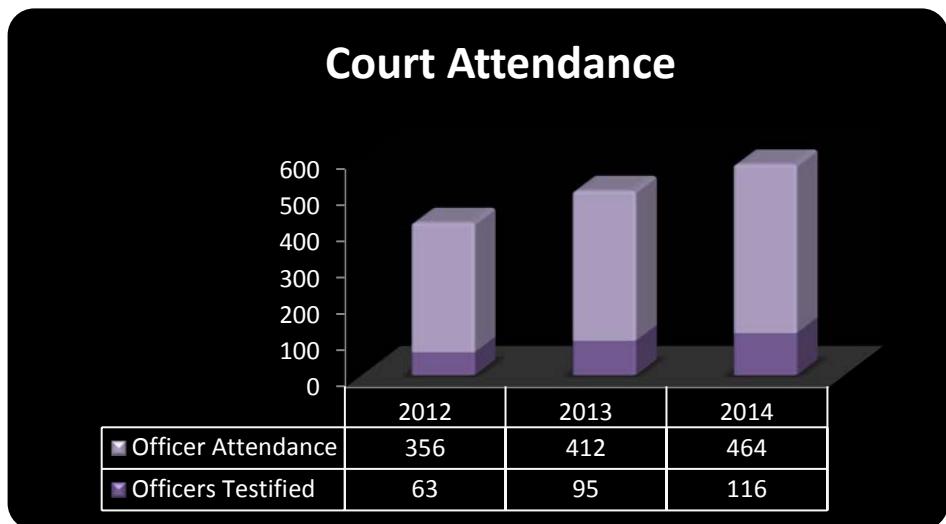
Officer Court Hours	2012	2013	2014
On Duty	350	593	855
Off Duty	394	547	713
<b>Total</b>	<b>744</b>	<b>1,140</b>	<b>1,568</b>
<b>Officer Attendance</b>			
Officers attending court (on-duty and off-duty)*	356	412	464
Testified	63	95	116
*Total based on court cards received	(17.70%)	(23.06%)	(25.00%)
<b>Prisoner Transportation</b>			
Adults	2,118	2,112	1,954
Young Offenders	157	308	129
<b>Total</b>	<b>2,275</b>	<b>2,420</b>	<b>2,083</b>



## COURT ATTENDANCE COSTS

2012	\$97,370.00
2013	\$94,427.00
2014	\$107,365.00





## MANAGEMENT SERVICES

### BUILDING:

The age of the facility continued to pose challenges to our staff during 2014. Frequent maintenance and planned repairs kept us ahead of the problems and in turn reduced interruptions for our staff. One HVAC unit was replaced in the spring while several repairs on the two remaining older units continued throughout the summer.

The appearance of the Police Service's building was a focus this year. Landscaping improvements were made to the trees and garden-like area near the entrance of the building. Inside the building saw renovations to the lunchroom, the water filtration system due to the taste quality of the water running through the old pipes, and painting was completed in various offices.

Support Services was also very busy with the opening of the Neighbourhood Resource Centre. They installed phones, computers, moved furniture, and worked with the contractors to have electrical and network systems put in. As well a new alarm system, security card access, and surveillance camera were installed.

### FLEET:

The Service's vehicle fleet, consisting mostly of 2013 Dodge Chargers, sported a black and white scheme. The patrol fleet at the end of the year was averaging about 75,000 km. Replacements will be necessary throughout 2016.

The Emergency Services vehicle was replaced with a new 2014 Suburban and will be used until approximately the spring of 2017. The patrol supervisor's vehicle was replaced with a new 2015 Chevrolet Tahoe and the old vehicle was utilized as the Neighbourhood Resource Centre vehicle.



## **PROPERTY AND EXHIBIT BUREAU**

This Bureau is tasked with managing all property and exhibits which come into possession of the Police Service including money, firearms, and drugs. It is governed by the Police Services Act, Policing Standards, Police Service's policy and procedures as well as applicable legislation. The Service also implemented a bar coding system to assist for the identification and control continuity of property and exhibits.

Our Service received approval for our new shoulder flash and artwork. Several of our new vehicles have the new decals, and more will be retrofitted in the warmer weather. Most of the patrol uniforms (jackets, sweaters, and tunics) were "re-flashed" while the new uniform order will sport the new flashes. It is expected that the transition period for the uniforms will be about 3 - 4 years.

### **What do the symbols mean in the new crest?**

- The crown is the St. Edwards crown as opposed to our old crest which had the non-current Tudor crown.
- Maple leafs represent Canada.
- Blue and gold are the official colours of the City of Sault Ste. Marie.
- White fish represents the fishery which first drew First Nations People to this area.
- Chevrons represent the locks.
- Lily is the flower of St. Mary, our namesake.
- Trillium represents Ontario.
- Commitment - Excellence - Community represent our Service's motto.
- The configuration of the blue on the shield is in the form of a steel beam representing the steel industry.



## **PROFESSIONAL STANDARDS BUREAU**

The Professional Standards Bureau worked to promote integrity and professionalism within the Police Service. Members of the community have a right to expect professionalism during the provision of policing services. There may be isolated incidents which bring into question the services and/or policies of the Police Service or the conduct of an officer. At times a complaint may be settled through dialogue between a complainant and respondent officer. If warranted, a senior command officer may order an internal investigation into a complaint. This Bureau also performed regular audits for quality assurance purposes.

This Bureau is also responsible for investigating formal public complaints referred to the Police Service by the Office of the Independent Police Review Director (O.I.P.R.D) in accordance with mandated legislation. The O.I.P.R.D. receives, manages, and oversees all complaints about police in Ontario. These investigations are related to officer conduct and/or the services provided by the Police Service. Their goal is to provide an objective, impartial office to accept, process, and oversee the investigation of public complaints against Ontario's police.

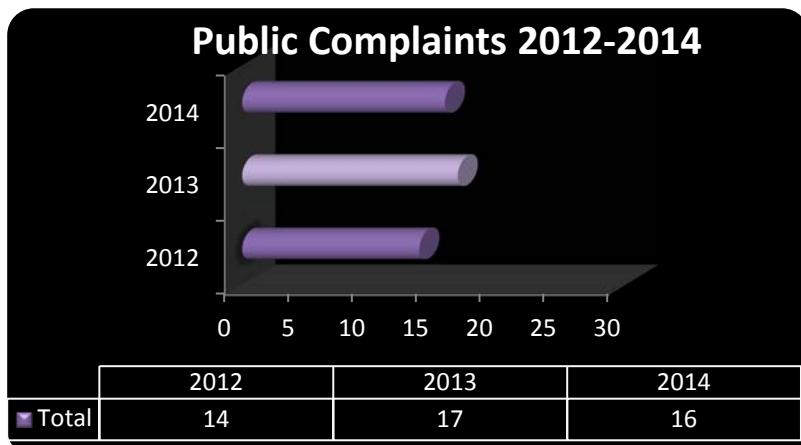
Visit the O.I.P.R.D. website at [www.oiprd.on.ca](http://www.oiprd.on.ca) to learn more about the public complaints system.

## PUBLIC COMPLAINTS

	2012	2013	2014
Conduct	13	12	15
Service or Policy	1	5	1
<b>Total</b>	<b>14</b>	<b>17</b>	<b>16</b>

### **Results:**

Not Directly Affected; Over Six Months: or Frivolous and Vexatious	5	2	2
No Further Action	6	8	10
Informal Discipline	0	1	0
Informal Resolution	1	3	1
Not Dealt with under Section 59 P.S.A.	0	0	0
Withdrawn	0	2	1
Pending	2	1	2
O.I.P.R.D. Directed Hearing	0	0	0



## INFORMATION AND TECHNOLOGY

The mandate of this area is to ensure careful planning and effective technology resource management in order to efficiently support and facilitate the needs of the Police Service and communities we serve. We have two Communications Technicians who provide support for all computer infrastructures within the Police Service's building as well as our remote sites located at the Court House and Court Office in the Crown Attorney's building. They continued to work closely with contracted security consultants to maintain and improve the Service's network security including ongoing enhancements to firewalls and other security hardware and software.

In order to maintain security and reliability within our IT infrastructure, the Police Service completed a large upgrade of workstations and the software installed on these workstations. By upgrading some of the legacy software and hardware within the Service, it keeps the infrastructure current while reducing the potential for vulnerabilities and security concerns.



## *COMMUNITY RELATIONS AND CRIME PREVENTION*

*Reports to Deputy Chief B. Kates*

In 2014 officers in this unit worked under the direction of Deputy Chief Kates until his retirement in September 2014. At that time Acting Deputy Art Pluss oversaw the area for the remainder of the year. The office was comprised of a Staff Sergeant, two full-time Constables, and one Constable on a part-time basis who was assigned to deliver all of his presentations in French.

The Staff Sergeant in charge was the main media officer for the Service; however, the two full-time constables were also fully media trained and assisted with media events or media coverage. In addition all of these officers were responsible for the Facebook and Twitter postings for the Service.

By posting on social media the public had an opportunity to see the many different ways our officers were involved in the community from Shop with a Cop, Tim Horton's Camp Day, McHappy Day, and Project Blue Light.

In February the Sault Ste. Marie Police Service and the Delta Sault Ste. Marie Waterfront Hotel co-sponsored the 28<sup>th</sup> Annual Police Community Programs Night. This annual event honours and recognizes a number of community programs, supporting partners, organizations, service clubs as well as individuals who significantly assisted our Service and contributed towards our community's safety in 2014.



On February 26, officers from this unit participated in Pink Shirt Day and wore bright pink uniform shirts to show their support in stopping bullying. The shirts were a hit with students and adults alike. In fact, the Twitter photo of these four officers ended up trending in Canada and the photo made its way to the Globe and Mail.

In April, the Sault Ste. Marie Police Service began the move to community mobilization by assigning an officer to the downtown area designed to work specifically with other community partners out of a building on Gore Street. The collaboration of the police and community agencies resulted in the Neighbourhood Resource Centre. The Neighbourhood Resource Centre (N.R.C.) was made possible due in part to the S. & T. Group and Avery Construction.



**National Teen Driver Safety Week**

Drive now TXT L8R





On May 12, the Sault Ste. Marie Police Service kicked off Police Week with a ceremony at the Neighbourhood Resource Centre located at 138B Gore Street. Later in the week the annual festivities took place at the Station Mall. Police Week provides an opportunity for our citizens to speak to officers and learn more about our Service as well as the various organizations that work with the police to make the community a safer place. This year the officers hosted a "Dress as a Cop" event and officers took pictures of children (and some adults) in our community posing while wearing police attire. The pictures were then posted on the Service's Facebook page.

The Safety Patrollers Program continued to be a success. In 2014, 179 students were trained as safety patrollers in a number of our local elementary schools. In May, 40 patrollers were chosen to attend the 48<sup>th</sup> Annual Safety Patrollers Association Ottawa trip. These students had an incredible educational trip to our Nation's Capital. The officers were also able to post on social media the many activities and sights that the students saw. The feedback from this was very positive. Throughout the school year a number of patrollers also had the opportunity to attend Soo Greyhound games courtesy of the Soo Greyhounds.



The officers continued to educate all grade 6 students in the VIP (Values, Influence and Peers) Program which covers topics such as mischief, drugs, tobacco, and alcohol. Students also learned about the criminal justice system as many students are approaching the age where they can be arrested.

In addition to their daily duties the officers also conducted 94 tours, presentations, and public events in 2014. Topics included robbery prevention initiatives, workplace safety information, and they participated in the O.A.C.P.'s "Lock it or Lose it" campaign during the holiday season.



Officers engaged with the youth of our community as part of the Tim Horton's Earn a Bike program. Ten children volunteered 30 hours and picked up garbage alongside the officers in the areas of the Hub Trail and Bellevue Park. The children held a car wash at the station for police vehicles and had the opportunity to clean the BATT (Ballistic Armoured Tactical Transport). At the end of the clean-up these lucky children were provided a certificate, a brand new bike, and helmet courtesy of our local Tim Horton's.



#### [facebook quotes:](#)

James wrote: "It is a great program, My daughter was in last year's program. It gives the kids self-confidence and the feeling of doing something good for the community."

Jim wrote: "SSMPS and Tim Hortons are setting an excellent example of how hard work pays off. This is truly an example of all aspects of our community working together. Congratulations on a job well done."



The Annual Kidz Summerfest took place under the Pavilion in June. This fun-filled day of safety education allowed officers to teach bicycle safety to the children and also allowed citizens an opportunity to register their bicycles. A special appearance by "OBIE" from CN Rail allowed children to learn about train safety and to have a free train ride.



The 31<sup>st</sup> Annual Crime Prevention Seminar took place in October at the Delta Sault Ste. Marie Waterfront Hotel. The theme was "**Road Safety - It Begins with You**". Sergeant Ray Magnan, Traffic Services spoke about the laws related to distracted driving. Staff from Co-operators Insurance spoke about the ramifications related to your insurance.

In the afternoon Mr. Joel Feldman from EndDD spoke about the dangers of distracted driving. Joel and his wife Dianne lost their daughter Casey to a distracted driver and they now work tirelessly to educate the public on these dangers. With the assistance of the Algoma District School Board and the Huron Superior Catholic District School Board, Joel did his presentation to our local high school students as well.



Officers participated in both the Rotaryfest Annual Parade and the Santa Claus Parade.



We again teamed up with the Kinsmen and Elmer the Safety Elephant to visit sick children in the Paediatric Unit of the Sault Area Hospital. This was the 4<sup>th</sup> year that our agencies joined together to provide some get well and holiday wishes to the children.



# CRIME STOPPERS

Crime Stoppers of Sault Ste. Marie and the District of Algoma, Inc. is a non-profit, charitable corporation. It is a community program working in partnership with the community, law enforcement agencies, and the news media.

	2012	2013	2014
Arrests	11	43	29
Cases Cleared	12	37	28
Charges Laid	22	78	29
Tipster Calls	858	710	770



Officers from both the Sault Ste. Marie Police Service and the Ontario Provincial Police assigned to Crime Stoppers receive, investigate, and distribute tips received on the Crime Stoppers' telephone lines. Tips are often received for the City of Sault Ste. Marie, District of Algoma, and Eastern Upper Michigan. In 2014, anonymous telephone calls led to 29 arrests and the recovery of approximately \$4,100.00 in stolen property and the seizure of \$3,760.00 in narcotics.



## STATISTICS CANADA CRIME INDEX - SAULT STE. MARIE (FIVE YEAR ANALYSIS)

<b>CRIMES OF VIOLENCE</b>	2010	2011	2012	2013	2014	% Change From Previous Year
Assault	637	648	557	567	466	-17.8%
Sexual Assaults	66	63	56	78	55	-29.5%
Abduction	1	1	1	0	1	Infinite
Homicide	1	4	0	1	2	100.0%
Attempt Murder	2	0	1	2	3	50.0%
Robbery	63	49	57	56	43	-23.2%
Prostitution	20	0	7	1	1	0.0%
Offensive Weapons	20	23	18	26	22	-15.4%
<b>Total</b>	<b>810</b>	<b>788</b>	<b>697</b>	<b>731</b>	<b>593</b>	<b>-18.9%</b>

<b>CRIMES OF PROPERTY</b>	2010	2011	2012	2013	2014	% Change From Previous Year
Break and Enter Total	569	553	878	607	476	-21.6%
~Business	68	79	168	102	75	-26.5%
~Residence	432	411	669	493	386	-21.7%
~Other	69	63	41	12	15	25.0%
<i>Attempt Break and Enter*</i>	76	66	84	65	43	-33.8%
Theft of Motor Vehicle	124	107	110	98	88	-10.2%
<i>Attempt Theft of Vehicle*</i>	15	14	12	14	12	-14.3%
Theft	2,116	1,685	1,559	1,357	1,437	5.9%
Mischief	719	600	663	449	481	7.1%
Have Stolen Goods	60	65	37	52	50	-3.8%
Frauds	184	214	175	244	184	-24.6%
Gaming/Betting	0	0	0	0	0	0.0%
Other C.C.C. **	860	557	513	491	393	-20.0%
<b>Total</b>	<b>4,632</b>	<b>3,781</b>	<b>3,935</b>	<b>3,298</b>	<b>3,109</b>	<b>-5.7%</b>

<b>DRUGS</b>	2010	2011	2012	2013	2014	% Change From Previous Year
Heroin	0	0	1	1	0	-100.0%
Cocaine	33	18	25	14	24	71.4%
Other Drugs	20	19	19	23	20	-13.0%
Cannabis	90	57	60	93	82	-11.8%
Crystal Meth	-	0	1	0	0	0.0%
Ecstasy	-	0	1	0	1	Infinite
<b>Total</b>	<b>143</b>	<b>94</b>	<b>107</b>	<b>131</b>	<b>127</b>	<b>-3.1%</b>

<b>TOTAL CRIMES</b>	5,585	4,663	4,739	4,160	3,829	-8.0%
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Note: All numbers above reflect actual number of occurrences not total charges laid.

\*       Tots included in Primary Classification

\*\*      Other C.C.C. not included in three-year graph comparison

**STATISTICS CANADA CRIME INDEX - SAULT STE. MARIE  
YOUNG OFFENDERS INVOLVED  
(FIVE YEAR ANALYSIS)**

<u>CRIMES OF VIOLENCE</u>	2010	2011	2012	2013	2014	% Change From Previous Year
Assault	149	156	67	63	53	-15.9%
Sexual Assaults	11	3	3	9	4	-55.6%
Abduction	0	0	0	0	0	0.0%
Homicide	0	0	0	0	0	0.0%
Attempt Murder	0	0	0	0	0	0.0%
Robbery	8	13	11	10	1	-90.0%
Prostitution	0	0	0	0	0	0.0%
Offensive Weapons	7	7	3	6	5	-16.7%
<b>Total</b>	<b>175</b>	<b>179</b>	<b>84</b>	<b>88</b>	<b>63</b>	<b>-28.4%</b>
<b><u>CRIMES OF PROPERTY</u></b>						
Break and Enter Total	32	15	24	15	10	-33.3%
~ Business	10	5	9	4	1	-75.0%
~ Residence	19	8	13	7	4	-42.9%
~ Other	3	2	2	4	5	25.0%
Attempt Break and Enter**	0	0	0	0	1	Infinite
Theft of Motor Vehicle	13	8	9	4	6	50.0%
Attempt Theft of Vehicle**	0	0	0	1	0	-100.0%
Theft	142	141	103	84	78	-7.1%
Shoplifting**	-	90	77	52	58	11.5%
Mischief	54	48	44	32	34	6.3%
Have Stolen Goods	34	13	5	12	12	0.0%
Frauds	5	11	3	1	2	100.0%
Gaming/Betting	0	0	0	0	0	0.0%
Other Criminal Code	169	107	83	70	56	-20.0%
<b>Total</b>	<b>449</b>	<b>343</b>	<b>271</b>	<b>218</b>	<b>198</b>	<b>-9.2%</b>
<b><u>DRUGS</u></b>						
Heroin	0	0	0	0	0	0.0%
Cocaine	1	3	0	0	1	Infinite
Other Drugs	4	7	2	2	0	-100.0%
Cannabis	66	42	37	58	43	-25.9%
Crystal Meth	-	0	1	0	0	0.0%
Ecstasy	-	0	0	0	0	0.0%
<b>Total</b>	<b>71</b>	<b>52</b>	<b>40</b>	<b>60</b>	<b>44</b>	<b>-26.7%</b>
<b>TOTAL CRIMES</b>	<b>695</b>	<b>574</b>	<b>395</b>	<b>366</b>	<b>305</b>	<b>-16.7%</b>

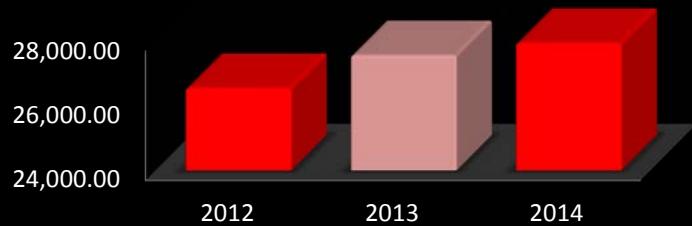
Note: These numbers are included in the TOTAL statistics found on the previous page.

\*\*       Tots included in Primary Classification

# INCIDENTS

Calls for Service	2012	2013	2014
Reportables	14,631	15,242	14,025
Non-Reportables	11,897	12,304	13,891
<b>Totals</b>	<b>26,528</b>	<b>27,546</b>	<b>27,916</b>

## Incidents by Year 2012-2014



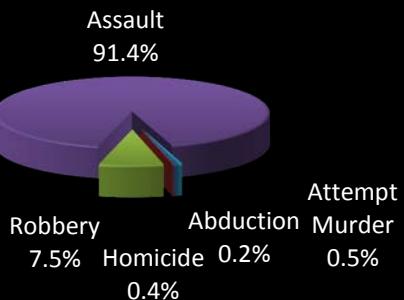
Incidents by Month	Reportable	Non-Reportable	Totals
January	1,282	965	2,247
February	1,057	809	1,866
March	1,108	1,094	2,202
April	1,103	1,057	2,160
May	1,187	1,230	2,417
June	1,317	1,248	2,565
July	1,331	1,344	2,675
August	1,359	1,390	2,749
September	1,204	1,201	2,405
October	1,057	1,223	2,280
November	1,034	1,137	2,171
December	986	1,193	2,179

## Incidents by Month - 2014

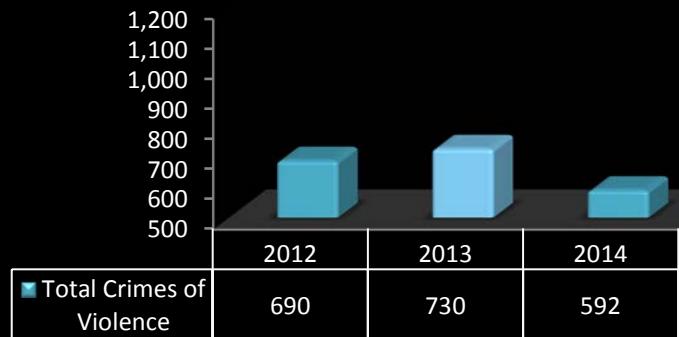


# CRIMES OF VIOLENCE

## Crimes of Violence 2014

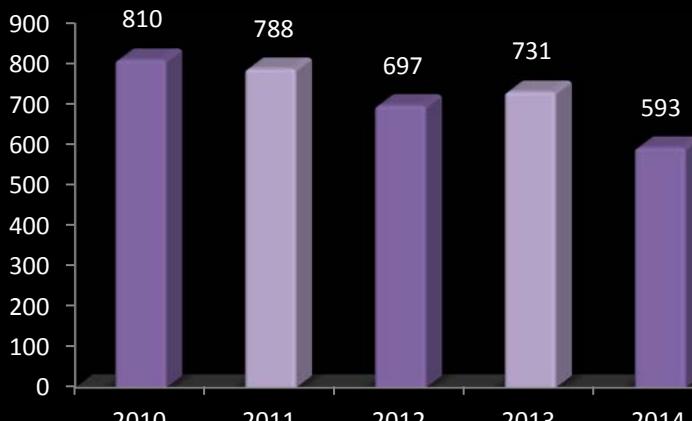


## Crimes of Violence 2012-2014



## 5 Year Comparison of Crimes of Violence from the Stats Canada Crime Index

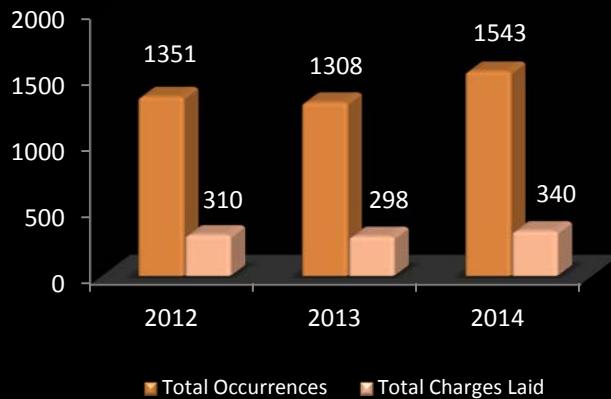
Note: totals include Prostitution offences from the Stats Canada Crime Index



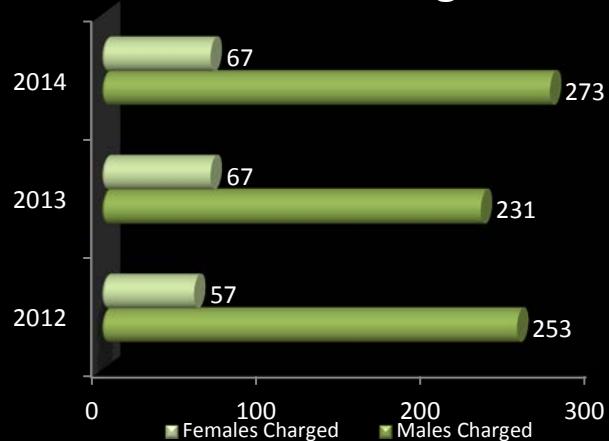
## DOMESTIC VIOLENCE

	2012	2013	2014
Domestic Violence Occurrences	1,351	1,308	1,543
Total number of males charged	253	231	273
Total number of females charged	57	67	67
Total	310	298	340

### Domestic Dispute Occurrences

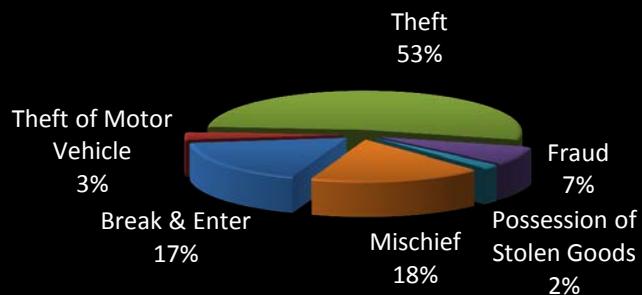


### Domestic Charges

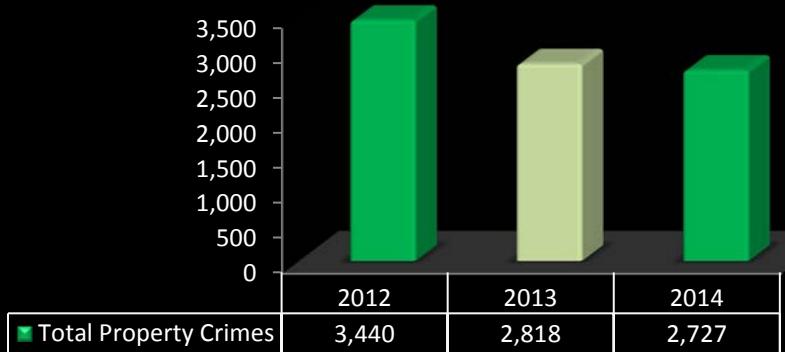


# CRIMES OF PROPERTY

## Property Crimes 2014

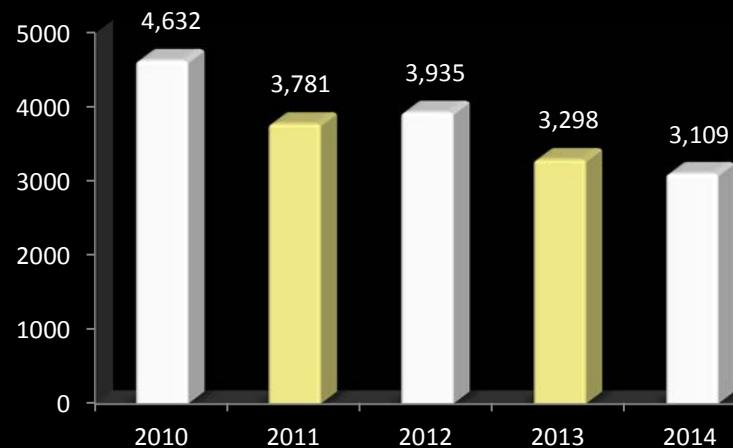


## Property Crimes 2012-2014

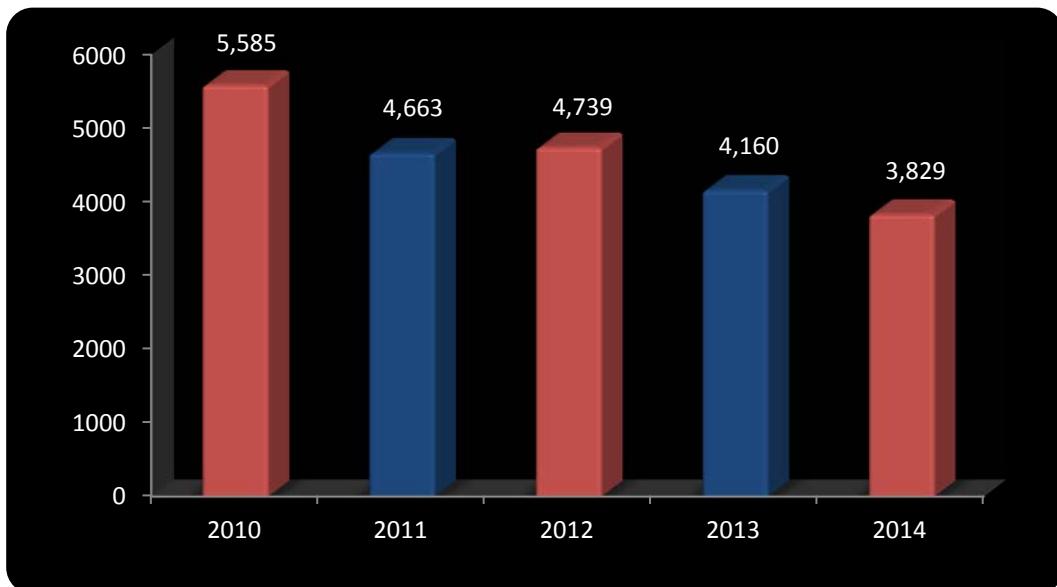


## 5 Year Comparison of Property Crimes from the Stats Canada Crime Index

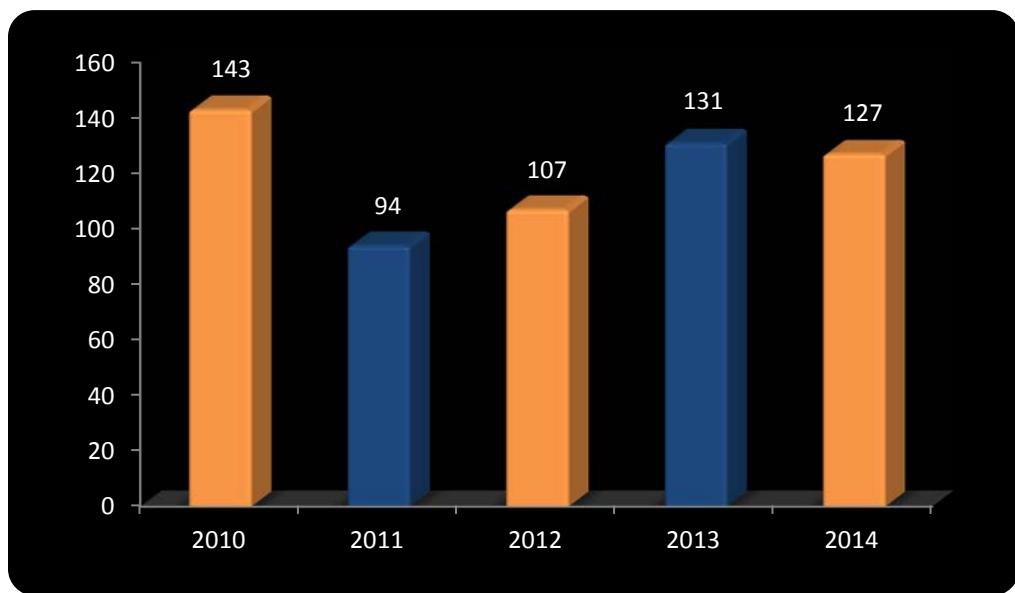
Includes other Criminal Code offences besides those in graphs above.



## TOTAL CRIME COMPARISON OVER 5 YEARS



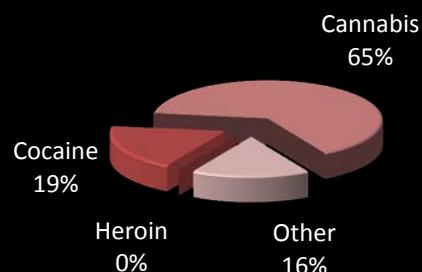
## DRUGS OVER 5 YEARS



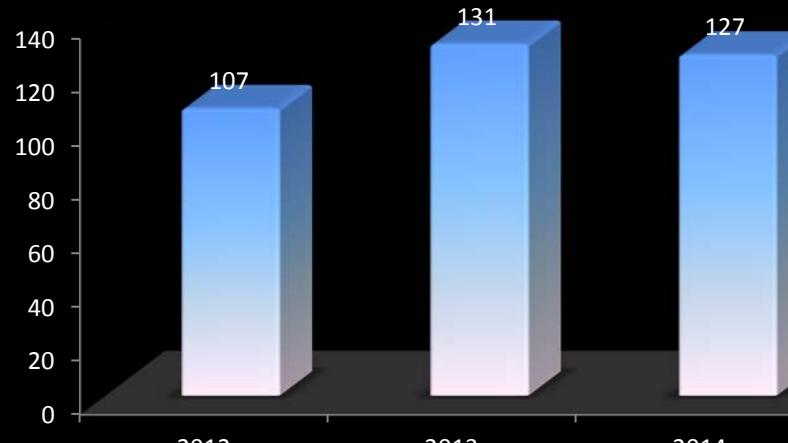
# DRUGS

Type of Drugs	2012	2013	2014
Heroin	1	1	0
Cocaine	25	14	24
Cannabis	60	93	82
Other	21	23	21
Total	107	131	127

## Drugs 2014

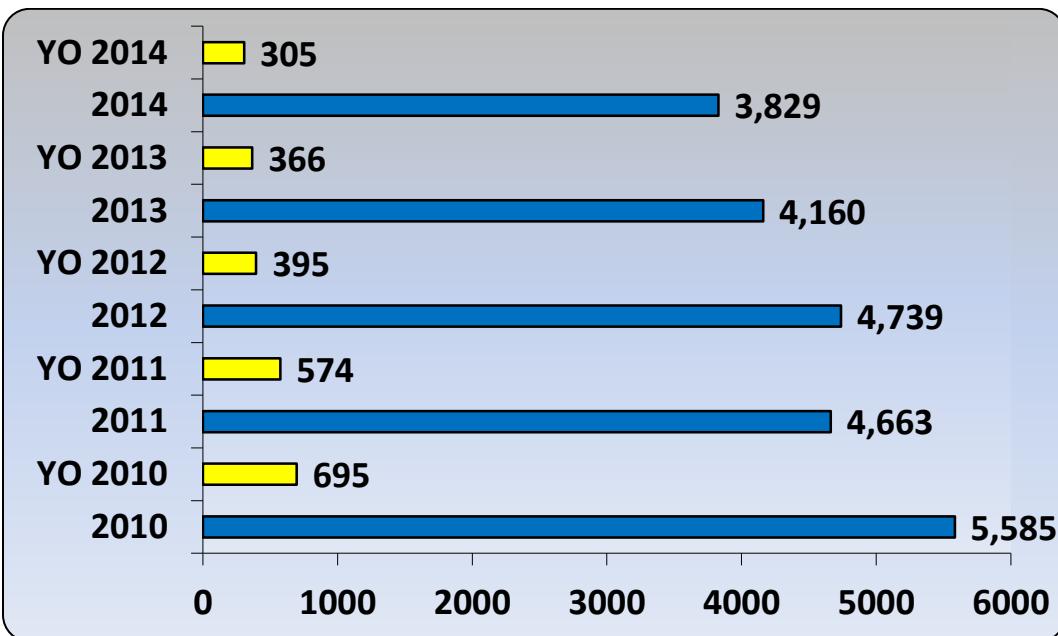


## Drugs 2012-2014

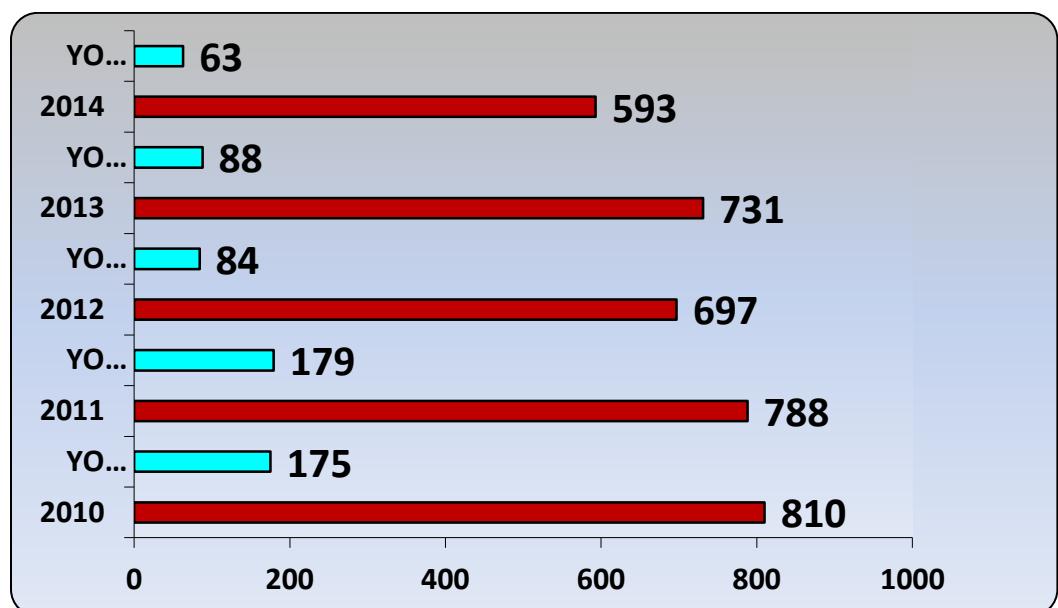


## YOUNG OFFENDER INVOLVEMENT

### CRIME COMPARISON OVER 5 YEARS

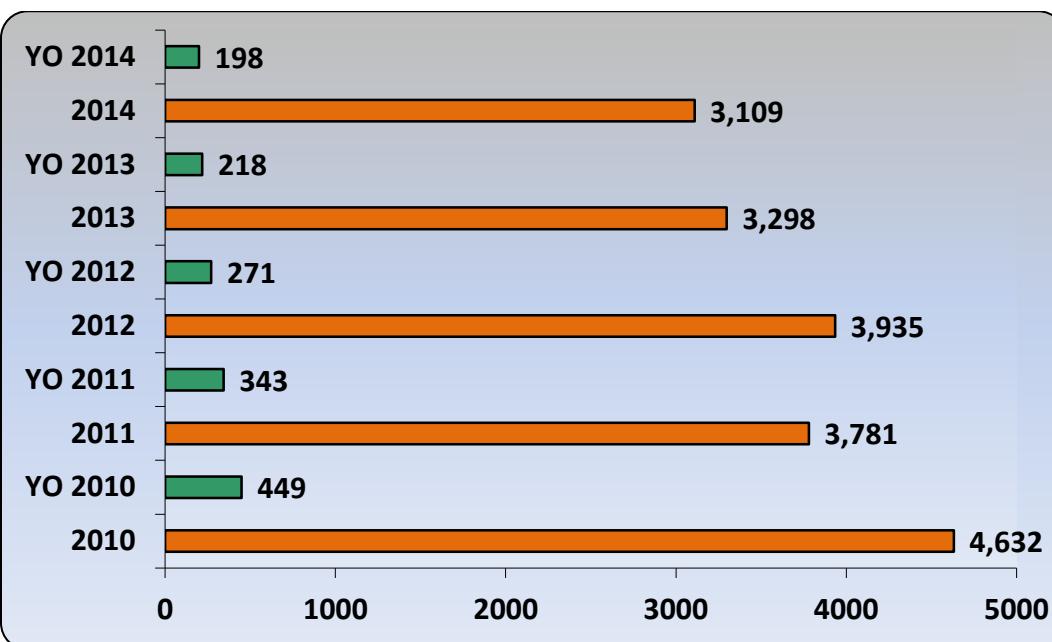


### CRIMES OF VIOLENCE OVER 5 YEARS

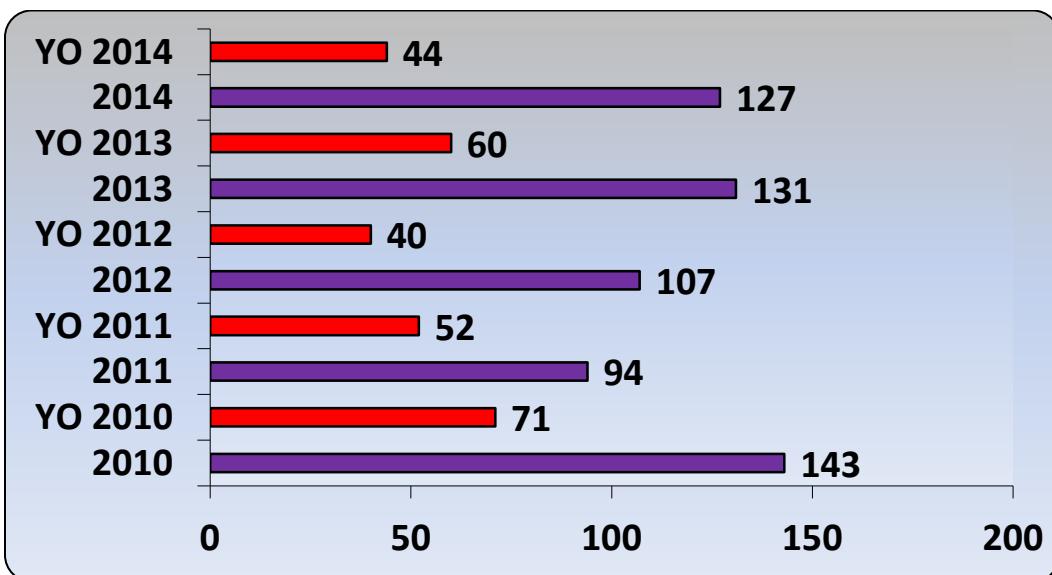


## YOUNG OFFENDER INVOLVEMENT

### CRIMES OF PROPERTY OVER 5 YEARS

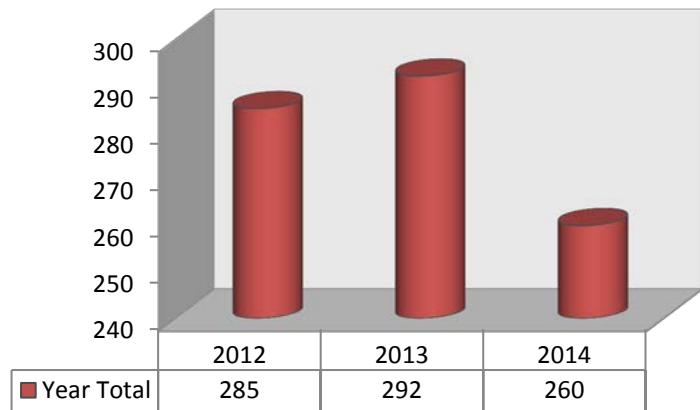


### DRUGS OVER 5 YEARS

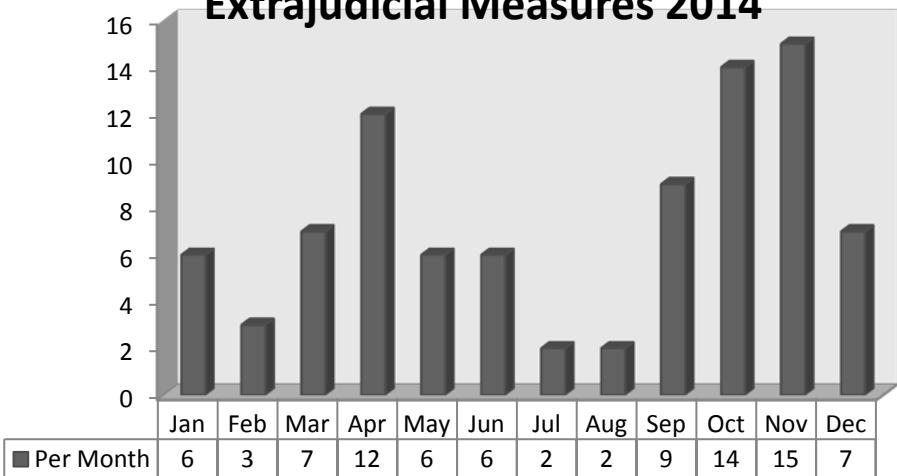


## Y.C.J.A. DIVERSION PROGRAM

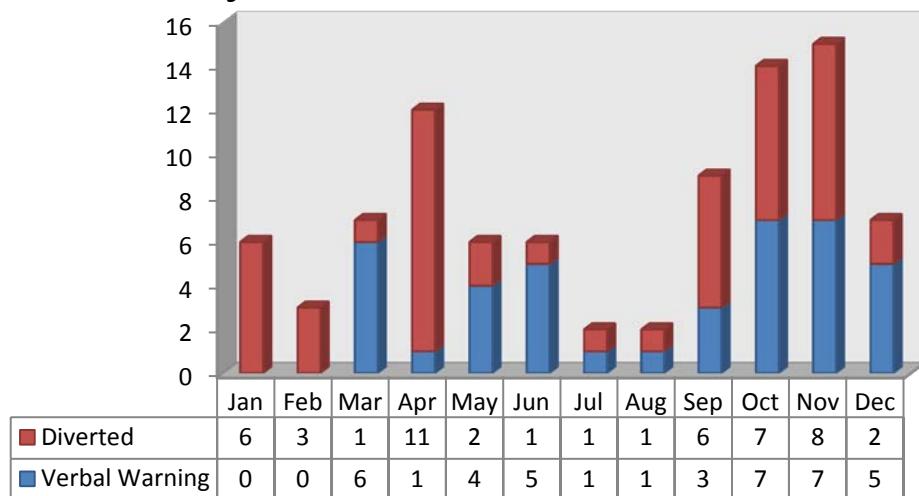
### YCJA Involvement 2012-2014



### Extrajudicial Measures 2014

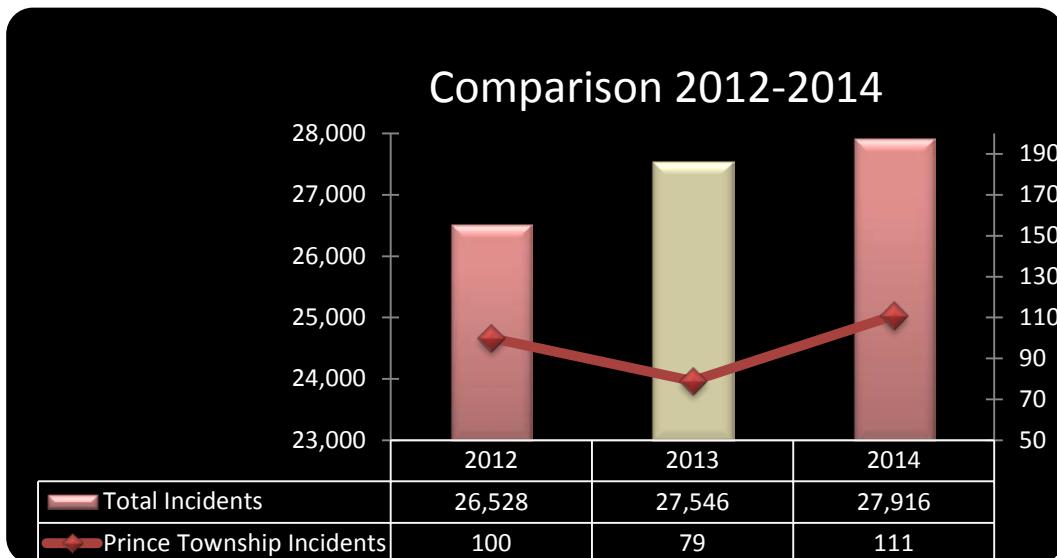


### Extrajudicial Measures Breakdown

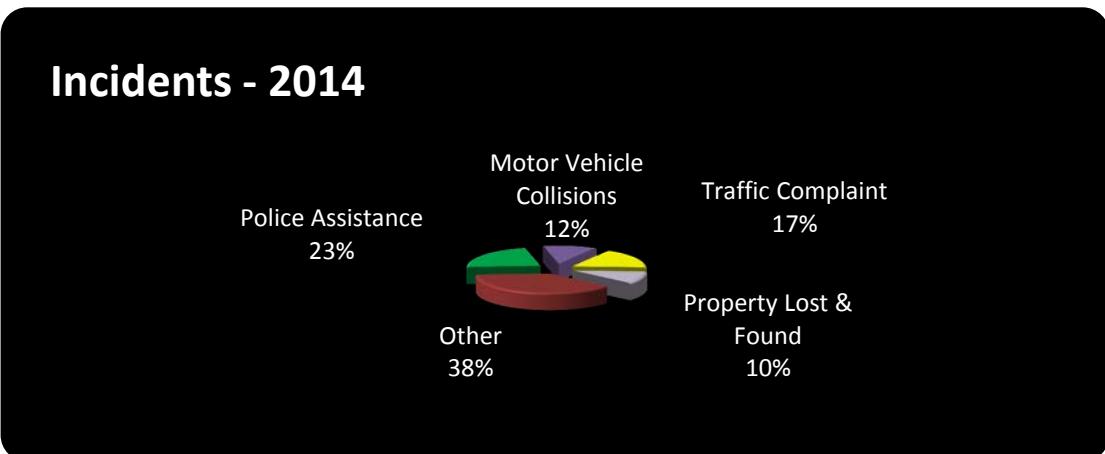


# TOWNSHIP OF PRINCE

	2012	2013	2014
Total Incidents	100	79	111



“Top 5” Calls for Service - 2014	
Other	22
Police Assistance	13
Motor Vehicle Collisions	7
Traffic Complaint	10
Property Lost & Found	6



## MOTOR VEHICLE COLLISIONS

Nature of Major Collisions	2012	2013	2014
Property Damage	1,591	1,842	1,850
Non-Fatal Injury	286	375	384
Fatal	1	3	0
<b>Totals*</b>	<b>1,878</b>	<b>2,220</b>	<b>2,234</b>

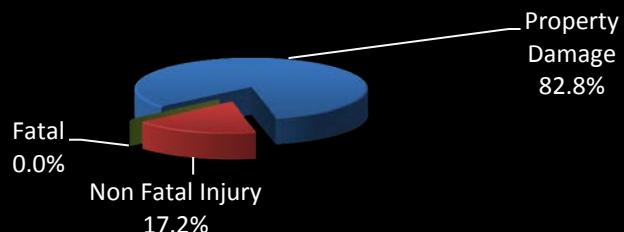
Hit and Run Accidents	2012	2013	2014
Occurred on Private Property	145	266	225
Occurred on City Streets	104	44	114
<b>Total</b>	<b>249</b>	<b>310</b>	<b>339</b>

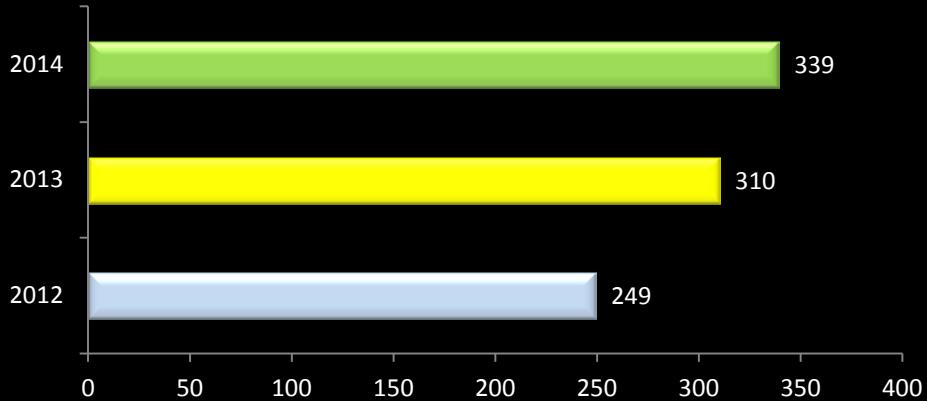
<b>Total Cleared</b>	<b>14</b>	<b>34</b>	<b>7</b>
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### Nature of Motor Vehicle Collisions

2014

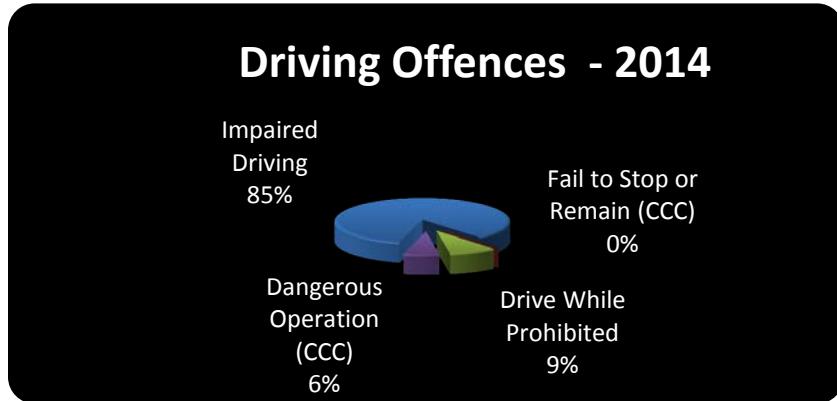


### Total Hit and Run Accidents



# R.I.D.E. and BREATHALYZER STATISTICS

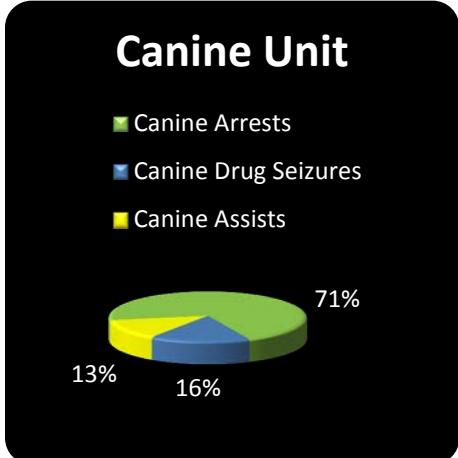
	2012	2013	2014
<b>R.I.D.E. Program</b>			
Vehicles Checked	8,950	8,417	9,133
Drivers Tested with Roadside Tester	67	23	55
Drivers Passed Test	46	15	35
3/7/30 Day Licence Suspensions*	16	0	8
90 Day Administrative Driver's Licence Suspensions (ADLS)	6	8	15
Criminal Code Charges	10	10	15
* due to legislative amendments in 2011, reporting structures have changed			
<b>Breathalyzer Program</b>			
Drivers Given Demand	82	84	110
Fail/Refuse to Provide Sample	5	4	18
Drivers Tested	77	80	92
Drivers Tested - Not Charged	5	5	8
<b>Driving Offences</b>			
Impaired Driving	80	82	77
Fail to Stop or Remain (C.C.C.)	2	0	0
Drive While Prohibited	10	10	8
Dangerous Operation (C.C.C.)	6	1	6



Provincial Offence Notices Issued	2012	2013	2014
Highway Traffic Act	3,298	3,623	3,116
Trespass to Property Act	58	62	53
Liquor Licence Act	275	217	179
Compulsory Automobile Insurance Act	578	656	620
By-Laws	66	66	48
Motorized Snow Vehicles Act	16	13	7
Off Road Vehicle Act	5	4	0
<b>Total</b>	<b>4,296</b>	<b>4,641</b>	<b>4,023</b>

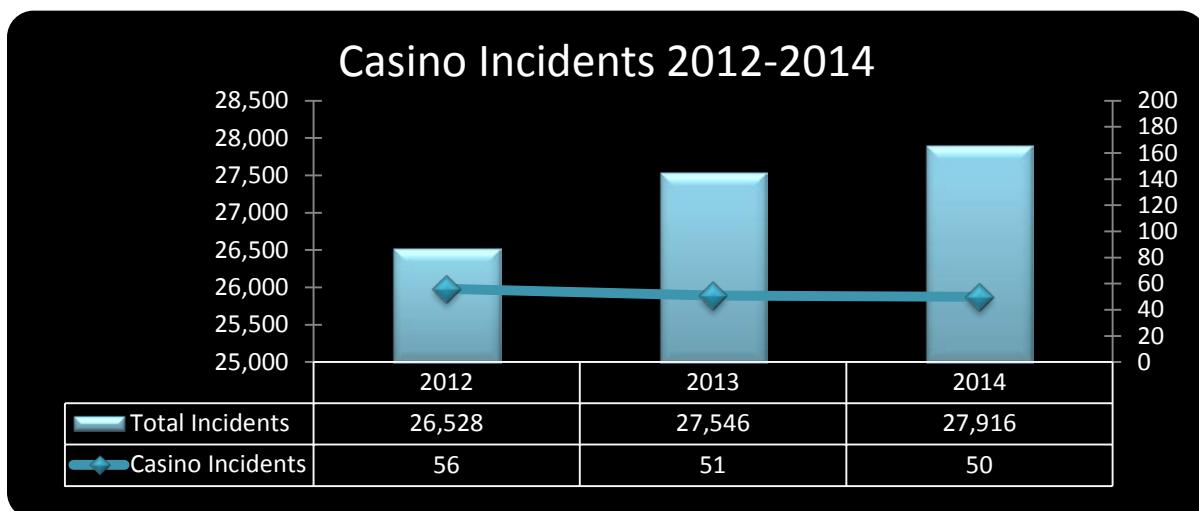
## CANINE UNIT *Justice*

	2013	2014
Canine Calls (tracking, searches, etc.)	133	103
Canine Arrests	45	39
Canine Drug Seizures	11	9
Canine Assists	13	7
Number of Hours - Training	188.5	116

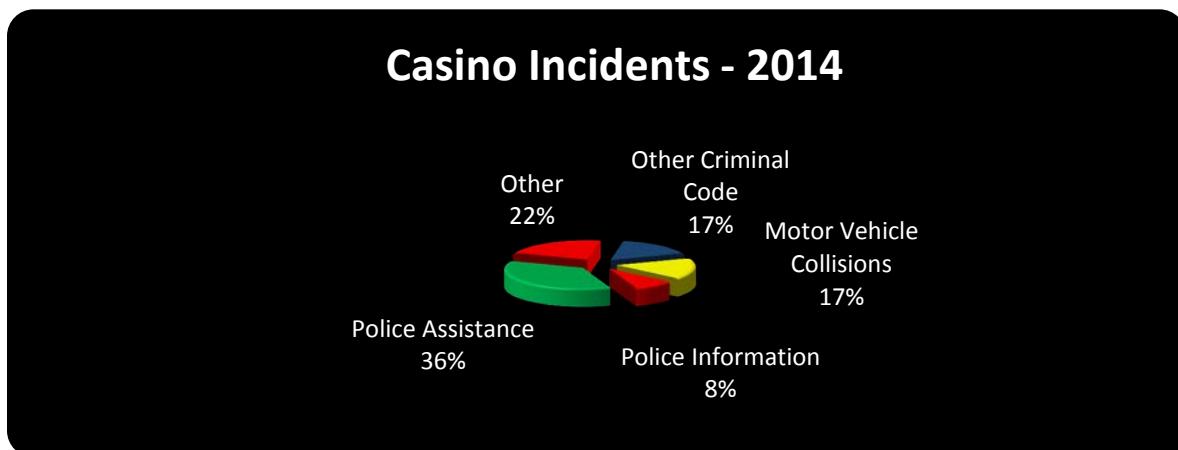


# SAULT STE. MARIE *CASINO*- STATISTICS

	2012	2013	2014
Total Incidents	56	51	50



“Top 5” Calls for Service - 2014	
Police Assistance	13
Other	8
Other Criminal Code	6
Motor Vehicle Collisions	6
Police Information	3



## MISCELLANEOUS STATISTICS

	2012	2013	2014
<b>Bicycles</b>			
Found	142	77	85
Stolen	115	82	105
<b>Taxis</b>			
Licences Issued	174	157	178
Drivers Tested	25	20	58
<b>Fingerprints</b>			
Persons Fingerprinted (appointment)	509	542	568
Criminal Records Removal (by request)	56	50	66
<b>Freedom of Information Requests</b>	9	7	*
Application Fees Collected	\$25.00	\$35.00	*
Requests Waived/Cancelled	4	0	*
*FOI statistics are not available from 2014			
<b>Release of Information Requests</b>	241	177	164
Administrative Fees Invoiced	\$6,800.00	\$4,835.00	\$4,431.00
Additional Fees Collected	\$1,353.81	\$1,752.90	\$1,810.80
Requests Waived/Cancelled	69	29	30
<b>Volunteer Record Checks</b>	6,832	7,750	7,420
<b>False Alarms</b>	927	1,268	1,277

## VEHICLE FLEET

	2012	2013	2014
Senior Command (Chief, Deputy, Crime Stoppers)	4	3	3
Community Services	3	4	4
Administration Services (includes Court Services' van)	2	4	4
Management Services	2	1	1
Investigation Services	19	17	17
Patrol Services	20	21	20
Motorcycle	2	2	2
Snow Machine	2	2	2
Trailers (3), Mobile Command Centre (1)	4	4	4
<b>Total Fleet Maintained</b>	<b>58</b>	<b>58</b>	<b>57</b>

\* included boat



## COMMUNITY MOBILIZATION

### NEIGHBOURHOOD RESOURCE CENTRE

Going into 2014, the Service determined to take a new approach in dealing with the challenges facing policing. While we have seen a downward trend in incidents of crime, calls for service that are non-criminal in nature are seen to be increasing along with costs for these services. This was one prompt that moved the Service to adopt the innovative and tested approach strategies embodied in Ontario's *Mobilization and Engagement Model of Community Policing* towards addressing crime and victimization.



The model challenged a long conventional mindset existing within the Service that supported a “reactive” approach to policing: an incident occurs - police respond. The model strives to reverse this thinking with emphasis on a “risk” driven approach wherein the antecedents of crime, the risks that predispose a person to crime (poverty, mental health, addiction, and social exclusion among others) become the focus of attention and resources.

A review of the data motivated the decision to implement the model in one particular neighbourhood of our city. The Gore and Albert Streets catchment area was identified as a neighbourhood that generated the most calls for service proportionally while utilizing the highest proportion of police resources. The calls analyzed and used in the comparison focused exclusively on those that were of a property, violent and/or social disorder type in nature.

It was further found that police resources were being used to address issues related to homelessness, landlord and tenant matters, child welfare, addictions, and mental health to name but a few. Research found that while less than 10% of the city’s population lived within this area, it accounted for a disproportionate number of calls for service.

A physical site was established at 138B Gore Street for the Neighbourhood Resource Centre and it became home in April 2014 to a number of agencies who agreed to locate there and offer services collaboratively for the neighbourhood.

The core group at the outset included: Algoma Family Services, Algoma Public Health, Children’s Aid Society, John Howard Society, Sault Ste. Marie Social Services, Women in Crisis Algoma, Algoma Community Legal Clinic, and the Sault Ste. Marie Police Service. At the end of 2014 this group expanded with the addition of ten additional agencies who realized the value added by being present and the synergy created by being part of a multi-agency collaboration.



Piper: Andrew Jull

With the goal of having a meaningful impact, the agencies working out of the Centre give the residents a voice and a feeling of genuine inclusiveness. Noteworthy events included a community barbecue, the establishment of a community garden, temporary closure of Gore Street to traffic for a “flower bomb” beautification day, conducting a “20-minute neighbourhood makeover”, along with hosting dinners out of the Centre during the fall and winter months. These events provided a common venue for listening to the residents as well as bringing neighbours together who had become socially disconnected from one another.



Prior to opening the doors in the spring of 2014 on the Neighbourhood Resource Centre, significant upgrades were needed to the existing premises. A number of businesses were quick to offer up materials and the services of tradespeople in the amount of approximately \$75,000 of in-kind assistance.

Funding also flowed from a Proceeds of Crime Grant offered through the Ministry of Community Safety and Correctional Services in the amount of \$93,000 to advance well-being and safety in both this neighbourhood and across the community.

In the latter part of 2014, Dr. Alan McLean and his health team agreed to set up office for five hours per week in an attempt to address neighbourhood wellness issues. The team offered up their varied services to assist residents in need.

When first contemplating the concept of the Neighbourhood Resource Centre, the Sault Ste. Marie Police Service capitalized on the unique ability of community police agencies to mobilize and engage community partners and the residents of a neighbourhood. The Service provided the initial leadership for all involved in this pilot project but by the close of 2014, it became apparent that the Neighbourhood Resource Centre had been accepted by the many residents of the neighbourhood and the other partnering agencies in developing strategies towards neighbourhood well-being and safety.

We look forward to the continued success of the Neighbourhood Resource Centre and hope to build on that success by employing Ontario’s Mobilization and Engagement Model of Community Policing in other neighbourhoods within our borders.



### facebook

Kerry commented on July 7, 2014: “thank u for cleaning my neighbourhood :)"



## PRODUCED BY THE SAULT STE. MARIE POLICE SERVICE

*Please feel free to let us know how we are doing.  
If you have any questions or comments, please write to us at:*

Sault Ste. Marie Police Service  
580 Second Line East  
Sault Ste. Marie ON P6B 4K1

or

[info@ssmps.org](mailto:info@ssmps.org)

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW NO. 2015-198**

**ELECTION:** (E1) A by-law to fill a Councillor vacancy in Ward 2 for the Council of The Corporation of the City of Sault Ste. Marie.

**THE COUNCIL** of The Corporation of the city of Sault Ste. Marie, pursuant to section 263(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 **ENACTS** as follows:

**1. COUNCILLOR VACANCY IN WARD 2**

The City Clerk is hereby directed to hold an election to fill a Councillor vacancy for the Council for the Corporation of the City of Sault Ste. Marie. The said election is to be held on \_\_\_\_\_ in accordance with the provisions of the *Municipal Elections Act, 1996*.

**2. EFFECTIVE DATE**

This by-law shall take effect on the date of its final passing.

**PASSED** in open Council this 9<sup>th</sup> day of November, 2015.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CLERK – MALCOLM WHITE**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW 2015-199**

**AGREEMENT:** (E2.3) A by-law to authorize the execution of an agreement between the City and Kresin Engineering Corporation for professional services to complete an environmental assessment (EA) for the portion of Northern Avenue east of Great Northern Road.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

**1. EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement dated October 2, 2015 between the City and Kresin Engineering Corporation, a copy of which is attached as Schedule "A" hereto. The agreement is for professional services to complete an environmental assessment (EA) for the portion of Northern Avenue east of Great Northern Road.

**2. SCHEDULE "A"**

Schedule "A" forms part of this by-law.

**3. EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 9<sup>th</sup> day of November, 2015.

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**MAYOR - CHRISTIAN PROVENZANO**

---

**CITY CLERK - MALCOLM WHITE**

**AGREEMENT  
FOR  
PROFESSIONAL ENGINEERING SERVICES**

**MEMORANDUM OF AGREEMENT dated the 2 day of October A.D. 2015**

-BETWEEN-

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Hereinafter called the 'Client'

THE PARTY OF THE FIRST PART

-AND-

**KRESIN ENGINEERING CORPORATION**

Hereinafter called the 'Engineer'

THE PARTY OF THE SECOND PART

WHEREAS the Client intends to:

Conduct a Municipal Class Environmental Assessment for the portion of Northern Avenue east of Great Northern Road in order to address: access and egress into the P-Patch subdivision; possible road lane reassignment/elimination; and, extension of Northern Avenue to Black Road.

and WHEREAS the Environmental Assessment shall include the requirements of the MEA Municipal Class EA Environmental Assessment, hereinafter called the "Project".

and WHEREAS the Client has requested the Engineer to furnish professional services in connection therewith as outlined in Article 2 of this Agreement;

NOW THEREFORE WITNESSETH that in consideration of the covenants contained herein, the Client and the Engineer mutually agree as follows:

## **ARTICLE 1 - GENERAL CONDITIONS**

### **1.01 Retainer**

The Client hereby retains the services of the Engineer in connection with the Project and the Engineer hereby agrees to provide the services described herein under the general direction and control of the Client.

In this Agreement the word Engineer shall mean professionals and specialists engaged by the Client directly and whose names are party to this Agreement.

### **1.02 Services**

The services to be provided by the Engineer and by the Client for the Project are set forth in Article 2 and such services as changed, altered or added to under Section 1.08 are hereinafter called the 'Services'.

### **1.03 Compensation**

The Client shall pay the Engineer in accordance with the provisions set forth in Article 3.

### **1.04 Staff and Methods**

The Engineer shall use current state of the art principles and shall skilfully and competently perform the Services and shall employ only skilled and competent staff who will be under the supervision of a senior member of the Engineer's staff.

### **1.05 Drawings and Documents**

Subject to Section 3.2.4 of Article 3, drawings and documents or copies thereof required for the Project shall be exchanged between the parties on a reciprocal basis. Documents prepared by the Engineer for the Client may be used by the Client, for the Project herein described, including "as built" records. The Client has ownership of the drawings.

All drawings shall be prepared and submitted in digital format compatible with AutoCAD 2004.

### **1.06 Patents**

All concepts, products or processes produced by or resulting from the Services rendered by the Engineer in connection with the Project, or which are otherwise developed or first reduced to practice by the Engineer in the performance of his Services, and which are patentable, capable of trademark or otherwise, shall be and remain the property of the Engineer and the Municipality.

The Client shall also have permanent non-exclusive royalty-free license to use any concept, product or process, which is patentable, capable of trademark or otherwise produced by or resulting from the Services rendered by the Engineer in connection with the Project and for any other municipal purpose or project.

### **1.07 Records and Audit**

- (a) In order to provide data for the calculation of fees on a time basis, the Engineer shall keep a detailed record of the hours worked by and salaries paid to his staff employed for the Project.

- (b) The Client may inspect and audit the books, payrolls, accounts and records of the Engineer during regular office hours with respect to any item which the Client is required to pay on a time scale or disbursement basis as a result of this Agreement.
- (c) The Engineer, when requested by the Client, shall provide copies of receipts with respect to any disbursement for which the Engineer claims payment under this Agreement.

#### **1.08 Changes and Alterations and Additional Services**

With the consent of the Engineer, the Client may in writing at any time after the execution of the Agreement or the commencement of the Services delete, extend, increase, vary or otherwise alter the Services forming the subject of the Agreement, and if such action by the Client necessitates additional staff or services, the Engineer shall be paid in accordance with Section 3.2.1 for such additional staff employed directly thereon, together with such expenses and disbursements as allowed under Section 3.2.4.

#### **1.09 Suspension or Termination**

The Client may at any time by notice in writing to the Engineer suspend or terminate the Services or any portion thereof at any stage of the undertaking. Upon receipt of such written notice, the Engineer shall perform no further Services other than those reasonably necessary to close out his Services. In such an event, the Engineer shall be entitled to payment in accordance with Section 3.2.1 for any of the Engineer's staff employed directly thereon together with such expenses and disbursements allowed under Section 3.2.4.

If the Engineer is practising as an individual and dies before his Services have been completed, this Agreement shall terminate as of the date of his death, and the Client shall pay for the Services rendered and disbursements incurred by the Engineer to the date of such termination.

The Engineer may by notice in writing suspend the services, at his sole discretion, on failure of the Client to pay for outstanding services should payment for those services not have been rendered within the time specified under Section 3.3.1 of this Agreement.

#### **1.10 Indemnification**

The Engineer shall indemnify and save harmless the Client from and against all claims, actions, losses, expenses, costs or damages of every nature and kind whatsoever which the Client, his employees, officers or agents may suffer as a result of the negligence of the Engineer, his employees, officers or agents in the performance of this Agreement.

The Client agrees to hold harmless, indemnify and defend the Engineer from and against any and all claim, losses, damages, liability and costs of defence arising out of or in any way connected with the presence, discharge, release or escape of contaminants of any kind, excluding only such liability as may arise out of the negligence of the Engineer in the performance of consulting services to the Client within this project.

The Client shall indemnify and save harmless the Engineer from losses arising from the use of the material provided to the Engineer by the Client under Article 2 of this Agreement.

#### **1.11 Insurance**

The Engineer agrees to provide the following insurance coverage for the duration of the Project:

a) Comprehensive General Liability and Automobile Insurance

The Insurance Coverage shall be \$2,000,000.00 for general liability and \$2,000,000.00 for automobile insurance. When requested, the Engineer shall provide the Client with proof of Comprehensive General Liability and Automobile Insurance (Inclusive Limits) for both owned and non-owned vehicles.

b) Professional Liability Insurance

The Insurance Coverage shall be in the amount of \$2,000,000.00. When requested, the Engineer shall provide to the Client proof of Professional Liability Insurance carried by the Engineer.

c) Change in Coverage

If the Client requests to have the amount of coverage increased or to obtain other special insurance for this Project, then the Engineer shall endeavour forthwith to obtain such increased or special insurance at the Client's expense as a disbursement allowed under Section 3.2.4.

It is understood and agreed that the coverage provided by these policies will not be changed or amended in any way nor cancelled by the Engineer until (60) days after written notice of such change or cancellations has been personally delivered to the Client.

**1.12 Contracting for Construction**

Neither the Engineer nor any person, firm or corporation associated or affiliated with or subsidiary to the Engineer shall tender for the construction of the Project, or have an interest either directly or indirectly in the construction of the Project.

**1.13 Assignment**

Neither party may assign this Agreement without the prior consent in writing of the other.

**1.14 Previous Agreements**

This Agreement supersedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the Project.

**1.15 Approval by Other Authorities**

Unless otherwise provided in this Agreement, where the work of the Engineer is subject to the approval or review of an authority, department of government, or agency other than the Client, such applications for approval or review shall be the responsibility of the Engineer, but shall be submitted through the offices of the Client and unless authorized by the Client in writing, such applications for approval or review shall not be obtained by direct contact by the Engineer with such other authority, department of government or agency.

**1.16 Principals and Executives**

The use of Principals and Executives on a time basis by the Engineer, will be in accordance with

Section 1.23.1 (c).

**1.17 Specialized Services**

The Engineer may engage others for specialized services provided that prior approval is obtained, in writing, from the Client and may add a mark-up of not more than 5% of the cost of such services to cover office administration costs when claiming reimbursement from the Client.

**1.18 Inspection**

The Client, or persons authorized by the Client, shall have the right, at all reasonable times, to inspect or otherwise review the Services performed, or being performed, under the Project and the premises where they are being performed.

**1.19 Publication**

The Engineer agrees to obtain the consent in writing of the Client before publishing or issuing any information regarding the Project.

**1.20 Confidential Data**

The Engineer shall not divulge any specific information identified as confidential, communicated to or acquired by him, or disclosed by the client in the course of carrying out the Services provided for herein. No such information shall be used by the Engineer on any other project without the approval in writing of the client.

**1.21 Arbitration**

The Engineer and Client mutually agree that any disputes relating to the completion of the Project shall be resolved through arbitration as follows:

- (a) Any dispute, difference or disagreement between the parties hereto in relation to the Agreement shall be referred to arbitration.
- (b) No person shall be appointed to act as arbitrator who is in any way interested, financially or otherwise, in the conduct of the work on the Project or in the business or other affairs of either the Client or the Engineer.
- (c) The award of the arbitrator shall be final and binding upon the parties.
- (d) The provisions of The Arbitrations Act, R.S.O., 1990, C-A. 24, as amended shall apply.

**1.22 Time**

The Engineer shall perform the Services expeditiously to meet the requirements of the Client and shall complete any portion or portions of the Services in such order as the Client may require and the Client shall have the right to take possession of and use any completed or partially completed portions of the Work notwithstanding any provisions expressed or implied to the contrary.

The Client shall give due consideration to all designs, drawings, plans, specifications, reports, tenders, proposals and other information submitted by the Engineer, and shall make any decisions which he is required to make in connection therewith within a reasonable time so as

not to delay the work of the Engineer.

### **1.23 Estimates, Schedules and Staff List**

#### **1.23.1 Preparation of Estimate of Fees/Upset Fee Limits, Schedule of Progress and Staff List**

When requested by the Client, the Engineer shall within fourteen days of the execution of this Agreement provide, for approval by the Client:

- (a) An estimate of the total fees and/or upset fee limit(s) to be paid for the Services.
- (b) A Schedule showing an estimate of the portion of the Services to be completed in each month and an estimate of the portion of the fee which will be payable for each such month.
- (c) A Staff list showing the number, classifications and salary ranges of staff and/or hourly rate ranges for Principals and Executives, for which the Engineer will seek payment on a time basis. The Engineer shall relate such information to the particular type of work that such staff is to perform, while employed on the Project. Such list shall designate the member of the Engineer's staff who is to be the liaison person between the Engineer and the Client.

#### **1.23.2 Subsequent Changes in the Estimate of Fees/Upset Fee Limits, Schedule of Progress and Staff List**

The Engineer will require prior written approval, from the Client for any of the following changes:

- (a) Any increase in the estimated fees/upset fee limits beyond those approved under Subsection 1.23.1 (a).
- (b) Any change in the schedule of progress which results in a longer period than provided in Subsection 1.23.1 (b).
- (c) Any change in the number, classification and salary ranges of the staff provided under Subsection 1.23.1 (c).

Such approval shall not be unreasonably withheld by the Client.

#### **1.23.3 Monthly Reporting of Progress**

When requested by the Client, the Engineer shall provide the Client with a written report showing the portion of the Services completed in the preceding month.

## **ARTICLE 2 - SERVICES**

The following definitions shall apply:

### **2.1 Engineer's Services for Planning (Class EA) of the Project**

The Engineer shall provide the services for planning of the Project and such work shall include the following:

1. Meeting with the Client to confirm the applicable Class EA schedule, and review of the proposed work program, including the preparation of a meeting report.
2. Preparation for (including the production of relevant plans, notices, information sheets, etc.) and participation in a public open house.

### **2.2 Client's Services for Planning (Class EA) of the Project**

The Client shall provide the Engineer with:

1. Confirmation of appropriate Class EA schedule.
2. General direction in the provision of services and approvals within reasonable time as necessary during the currency of this Agreement.
3. Assistance in advertising for, coordinating and conducting any public consultation events.
4. Copies of all related plans, drawings, documents and reports relating to the Project.

### **2.3 Engineer's Services for Preliminary Design of the Project**

The Engineer shall provide the services for preliminary design and such work shall include the following, unless already provided during a previous study:

1. Preparation of preliminary project schedules and construction cost estimates.
2. Preparation and recommendation of alternative concepts and designs considering geometrics, property, cost and environmental features.
3. Development and recommendation of horizontal and vertical alignments for the Project on a plan scale acceptable to the Client.
4. Development of proposed typical cross-sections for the roadway, including number of driving lanes, turning lanes, rights-of-way, curbs and sidewalks, intersecting roads and other cross section elements.
5. Preparation of a design criteria with due consideration being given to such ancillary features as curbs, sidewalks, illumination, signs, signals, fences, landscaping and zone painting.
6. Preparation of a design brief indicating the principle design features, and including an estimate of construction cost.

7. Meeting with and presenting to the Client alternative design concepts and obtaining input on the preferred.
8. Development and recommendation to the Client of a preliminary soils investigation program to permit the completion of the preliminary and detail design phases of the Project.
9. Preparation and distribution of minutes of Project meetings.
10. Preparation of correspondence on behalf of the Client and circulation thereof to governmental ministries, agencies and other public authorities for design information.
11. Assembling and evaluating existing drainage data.
12. Preparation of general drainage requirements.
13. Identification of major utility installations and adjustments.
14. Preparation of preliminary design drawings.
15. Preparation of property acquisition plans, if any.
16. Development of construction cost estimates.
17. Preparation of MTO Justification Report for submission to MTO for connecting link funds, if required.

## **2.4 Client's Services for Preliminary Design of the Project**

The Client shall provide the Engineer with:

1. Copies of available Functional Study or Predesign Investigations undertaken for the Work.
2. Access to and the use of existing plans, profiles, utility information, legal documents and correspondence relevant to the Project.
3. Copies of all survey data, bench marks and plans of the Project, including digital data.
4. Copies of available traffic information including traffic counts, accident reports, etc.
5. Copies of available Traffic or Transportation Study Reports of the area.
6. Copies of available Functional Planning or Preliminary Design Reports of adjoining Projects.
7. Copies of CCTV inspector reports of both sanitary and storm sewers located in the area of the Project.
8. Copies of future land use plans/development densities for sanitary/storm areas affecting the Project.

9. Copies of available sanitary sewage drainage area plans/reports prepared for the study area.
10. Copies of available storm drainage area plans/reports prepared for the study area.
11. Copies of the most current contract documents from adjacent reconstruction projects completed by the City.
12. General direction of the Engineer in the provision of services and approvals within reasonable time as necessary during the currency of this agreement.
13. Any information regarding utilities in the possession of the Client necessary for the preparation of the plans.

The Engineer shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to clauses (I) to (13) hereof, inclusive, as being accurate, in the performance of the Engineer's services under this Agreement.

## **2.5 Engineer's Services for Detailed Design of the Project**

The services to be provided by the Engineer in the execution of the detailed design of the Project shall include:

1. Provision of expertise required for the design of all facilities to serve the best interests of the public, with due regard for environmental concerns, capital cost and operating efficiency in accordance with current state of the art and acceptable standards established by the Client and regulatory authorities.
2. Conducting field survey work, if required, after the design criteria and functional alignment have been established, which shall include all survey work necessary for the estimating of quantities, the detailed setting of alignment and grade to fit controlling natural and artificial topographic and underground features, and design of drains, storm sewers, sidewalks, street lights, sanitary sewers, and water services, and the positioning of all appurtenances associated with the construction of the Project.
3. Investigation and confirmation of the present location of all above ground utilities, updating of the Client's plans and profiles to show the present location and the proposed location, and preparation of additional drawings required for alternative utility relocation as required by the Client, subject to clause 8 of Section 2.5.

Underground utilities shall be indicated on the plans and profiles in accordance with information submitted by the respective utility. The Engineer shall be entitled to rely upon the information and direction provided to it by the Utilities as being accurate in the performance of his services under this Agreement.

4. The preparation and submission of preliminary drawings, investigations, and recommendations to the Client, on such alternatives or modifications to the Project that the Engineer in his professional judgement, deems advantageous to the Client.
5. Advising the Client of the need to seek permission to enter private lands for investigation purposes. Such permission to enter private lands shall be obtained by the Client on behalf of the Engineer.

6. Participation in a reasonable number of meetings for information, negotiation or presentation purposes with the Client in connection with the services provided under this Agreement, after the establishment of the design criteria and functional alignment.
7. Preparation of contract documents for the Project including: detailed construction drawings, tender quantity forms, general conditions, specifications, information to bidders, and special provisions.
8. Preparation of detailed quantity and cost estimates, including sundry engineering and materials.
9. Provision of ten (10) complete sets of tendering documents and drawings.
10. Incorporation, into the contract document package of design drawings and specifications of work designed by others, when required.
11. Submission of plans, specifications, schedules, and applications for approval to the Client and to appropriate authorities, as required. Attending meetings at the offices of these public authorities to discuss designs and to provide explanations for the purpose of furthering the applications towards approval.
12. Assisting the Client in advertising for tenders.
13. Consultation during the tendering of a contract for the Project, the comparative analysis of bids and recommendations thereon, and the preparation of contract documents for execution.

## **2.6 Client's Services for Detailed Design of the Project**

The Client shall provide the Engineer with the following services, notwithstanding that, should the Client be unable to provide any of the services hereunder, they may be assigned to the Engineer under Section 1.08 of this Agreement.

1. Access to and, where necessary, copies of existing plans, profiles or other topographic information showing or pertaining to existing conditions within the Project area.
2. Detailed site survey data, in digital form.
3. Registered land plans, legal documents and surveys, where necessary, defining the property limits of existing rights-of-way and other parcels of land affected by the Project, and as required in the acquisition of property and lands for the Project.
4. Specimen contract documents for the guidance of the Engineer in the design of the Project to the standards required by the Client.
5. Standard drawings for specific installations required by the client.
6. General direction of the Engineer in the provision of the services.
7. Any available information regarding utilities necessary for the preparation of the plans.

8. Arranging and making provision for the Engineer's entry and ready access to property (public and private) as well as to the site of the Project, as necessary to enable him to perform his services.
9. Designating in writing an individual to act as his Representative who will transmit instructions to and receive information from the Engineer.
10. Acquisition of any lands that may be required.

The Engineer shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to Clauses I through 10 hereof, inclusive, as being accurate, in the performance of the Engineer's services under this agreement.

## **2.7 Engineer's Services for Contract Administration and Construction Supervision of the Project**

The Engineer, on behalf of the Client, shall provide a review of the work during construction. It is understood that the Contractor is responsible for discharging his obligations under the terms and conditions of the construction contract, the performance of the Contractor is not the Engineer's responsibility nor are his review services rendered for the Contractor's benefit; and the Contractor is responsible for the quality of the work. It is further understood that only work which has actually been seen during examination of representative samples can be said to have been appraised, and comments on the balance of the work are assumptions based upon extrapolation.

The extent of the Engineer's duties for general review are as follows:

### **(a) Contract Administrative Services**

1. Review, modification and approval of the Contractor's construction schedule, the processing of progress and final payment certificates, and the preparation of progress reports to the Client at such time and in such form and detail as the client may require.
2. The review and checking of formwork drawings and proposed construction methods as warranted, to ensure that the Contractor's drawings and methods comply with the design requirements for the Project.
3. Consideration and recommendation in respect to alternatives of construction methods or material proposed by the contractor, and preparation of change orders.
4. Review of shop drawings submitted to the degree necessary to ensure they conform with the design requirements and contract documents.
5. Provision of recommendations on the validity of charges for additions or deletions and recommendations on the issue of change orders.
6. Processing and issuing of payment certificates.
7. Conducting progress meetings as may be required.

(b) **Construction Inspection Services**

1. Direction of the Engineer's field staff, and review of the Contractor's work to ensure compliance with the plans and specifications.
2. Surveying and calculation of pay quantities for the work.
3. Calculation and recording of quantities, for the preparation of progress and final payment certificates prescribed by the Client, together with the compilation of such survey notes, diaries, records and reports substantiating such certificates during construction and on completion of the work.
4. Arranging, preparing and shipping for testing materials supplied by the Contractor for incorporation into the work, and the review of test results and judgement of acceptability of said materials.
5. Coordinating on-site testing during the construction of the work to verify acceptability according to the specifications.
6. Assigning necessary field staff to perform such field operations necessary in the provision of the foregoing construction administration services.
7. Investigating, reporting and recommending on unusual circumstances which may arise during construction.
8. Carrying out final inspection at the conclusion of the construction contract, at the end of the maintenance period and as part of the acceptance program of the Client.
9. Preparing and submitting to the Client one complete set of reproducible, revised contract drawings showing the 'as constructed' Project, to the extent requested by the Client and to the extent possible from information provided by the Contractor or otherwise patently visible. It is understood that the Engineer is not responsible for the accuracy or completeness of field changed information supplied (or to have been supplied) by persons not in the Engineer's employ.

**2.8 Client's Services for Contract Administration and Construction Inspection of the Project**

The Client shall provide the Engineer with the following services notwithstanding that, should the Client be unable to provide any of the services hereunder, they may be assigned to the Engineer under Section 1.08.

1. Supplementary factors governing the Contractor's operations, such as by-laws, property considerations, maintenance of public services and traffic.
2. General direction of the Engineer in the provision of the services.
3. Arranging and making provision for the Engineer's entry and ready access to property (public and private) as well as to the site of the work, as necessary to enable him to perform his Services.
4. Designating in writing an individual to act as his Representative, who will transmit

instructions to, and receive information from, the Engineer.

5. Providing material testing services for granulars, concrete and asphalt during construction.

The Engineer shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to clauses 1 through 5 hereof, inclusive, as being accurate in the performance of the Engineer's services under this Agreement.

**2.9 Milestones**

The Engineer shall endeavour to perform the services set forth in paragraphs 2.1, 2.3, 2.5, and 2.7 of this Agreement in the time frames provided for in Schedule "1" attached hereto.

## **ARTICLE 3 - FEES AND DISBURSEMENTS**

### **3.1 Definitions**

For the purpose of this Agreement, the following definitions shall apply:

(a) Payroll Cost:

Payroll Cost is defined as hourly salary plus payroll burden.

The following formula shall be used to calculate the hourly salary for billing purposes.  
Hourly salary equals:

$$\frac{\text{Annual Salary}}{\text{Hours Per Week} \times 52 \times .85}$$

Payroll burden equals fringe benefits expressed as a percentage of salary that provides for health and medical insurance, group life and disability insurance, company and Canada Pension employer contribution, Workers' Compensation and Unemployment Insurance, but excludes bonuses or profit sharing. For the purpose of this Agreement payroll burden shall be 8.97% of hourly salary.

(b) Cost of the Work:

(NOT APPLICABLE)

(c) Site

Site includes the actual work site and other locations where the checking of materials, equipment and workmanship is carried out.

### **3.2 Basis of Payment**

#### **3.2.1 Fees Calculated on a Time Basis**

**3.2.1.1** The Client shall pay the Engineer a fee, calculated on a time basis, for that part of the Services described in Article 2. Fees on a time basis shall be as follows:

- a) Staff on normal assignments - Payroll Cost multiplied by a factor of 2.0.
- b) Services During Construction:

- (i) For all services, except for staff full-time continuously on site - Payroll cost multiplied by a factor of 2.0.
- (ii) For site staff working full-time continuously on site - Payroll cost multiplied by a factor of 1.7.

For purposes of this Agreement, the Engineer shall use the Billing rates as outlined in Schedule "2" of this Agreement. Any subsequent changes or amendments to this schedule shall be in accordance with Section 1.23.2.

### **3.2.1.2 Time Expended**

All time expended on the assignment, whether in the Engineer's office, at the Client's premises, or elsewhere, and including travel time, shall be chargeable. This also includes, but is not limited to, stenographic and clerical staff engaged in the preparation of documents such as reports, and specifications.

### **3.2.1.3 Estimate of Fees**

The Client shall only be required to pay for those services actually rendered on a time and materials basis. The Engineer estimates that the total fees to be paid for the services outlined in Sections 2.1, 2.3, 2.5, and 2.7 shall not be greater than those fees identified in Schedule "2" of this Agreement. Any subsequent changes or amendments to the estimated fees contained in Schedule "2" shall be in accordance with Section 1.23.2 of this Agreement.

### **3.2.3 Computer Services and Total Station Survey Services**

The usage of computer equipment shall be considered a reimbursable expense, except where a computer is used for design under the percentage fee scale or for the Engineer's normal office administration.

The usage of total station survey equipment shall be considered a reimbursable expense.

### **3.2.4 Reimbursable Expenses**

In addition to the fee, the Engineer shall be reimbursed at cost plus an administrative charge of 5% for all expenses properly incurred by him in connection with the project, including but not limited to: vehicle use charges, travelling and living expenses, printing and reproductions, progress photography and video charges, special delivery and express charges, overtime premium costs, on-site quality control equipment, materials and supplies; and survey supplies.

### **3.2.5 Information Technology (IT) and Telecommunication**

An Information Technology (IT) and Telecommunication charge equal to 5.5% of Professional Fees will be included on all invoicing to cover local, long distance and cellular telephone charges, facsimile transmission charges and IT resources required for purposes of providing the services contemplated under this agreement

## **3.3 Payment**

### **3.3.1 Fees Calculated on a Time Basis**

The Engineer shall submit an Invoice to the Client for all Services completed in the immediately preceding month. Interest at the rate of 1½% monthly will be paid on the total outstanding unpaid balance commencing 30 days following the date of issuance of the Engineer's invoice.

In the event that payment is NOT received within 30 days from the date of issuance of an invoice the Engineer may suspend the services as specified under Section 1.09.

IN WITNESS THEREOF the parties hereto have caused to be executed those presents by their officers properly authorized in that behalf on the day and year first above written.

SIGNED, DELIVERED

in the presence of:

**ENGINEER:**      **Kresin Engineering Corporation**

---

Chris Kresin, P.Eng.  
PRESIDENT

WITNESS

---

signature

---

Michael Kresin, P.Eng.  
SECRETARY/TREASURER

---

name and title of person signing

**CLIENT:**      **The Corporation of the City of Sault Ste. Marie**

---

Signature

WITNESS

---

name and title of person signing

---

signature

---

signature

---

name and title of person signing

---

name and title of person signing

Schedule "1"

**MEMORANDUM OF AGREEMENT dated the 2 day of October, A.D. 2015**

-BETWEEN-

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Hereinafter called the 'Client'

THE PARTY OF THE FIRST PART

-AND-

**KRESIN ENGINEERING CORPORATION**

Hereinafter called the 'Engineer'

THE PARTY OF THE SECOND PART

Estimated Project Schedule

Key Task	Start	End
1. Preliminary Overview	Dec. 2015	Feb. 2016
2. EA Commencement		Feb. 2016
3. Alternative Solutions	Feb. 2016	Apr. 2016
4. Alternative Designs	Apr. 2016	Sept. 2016
5. Environmental Study Report	Sept. 2016	Jan. 2017

Schedule "2"

**MEMORANDUM OF AGREEMENT dated the 2 day of October, A.D. 2015**

-BETWEEN-

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Hereinafter called the 'Client'

**THE PARTY OF THE FIRST PART**

-AND-

**KRESIN ENGINEERING CORPORATION**

Hereinafter called the 'Engineer'

**THE PARTY OF THE SECOND PART**

Estimated Project Fees

Key Task	Estimated Fees
1. Preliminary Overview	\$ 5,000.00
2. Alternative Solutions	\$ 15,000.00
3. Alternative Designs	\$ 20,000.00
4. Environmental Study Report	\$ 15,000.00
<b>TOTAL :</b>	<b>\$ 55,000.00</b>

# THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW 2015-206

**REGULATIONS:** (R1.41 and R1.1) A by-law to exempt the 49<sup>th</sup> (SSM) Field Regiment Royal Canadian Artillery, while using the Roberta Bondar property in the vicinity of the former tour boat mooring site, from By-law 2008-168 being a firearms by-law to prohibit the discharge of firearms in the municipality and from By-law 80-200 being a by-law respecting noises in the City of Sault Ste. Marie.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act, 2001*, S.O. 2001, **ENACTS** as follows:

### 1. BY-LAW 2008-168 AMENDED

Despite the provisions of By-law 2008-168, the 49<sup>th</sup> (SSM) Field Regiment Royal Canadian Artillery may be allowed the use of a 105mm howitzer using three blank artillery shells on the Roberta Bondar property in the vicinity of the former tour boat mooring site to carry out the gun salute to support the Legion's Remembrance Day parade on November 11<sup>th</sup>, 2015.

### 2. BY-LAW 80-200 AMENDED

Despite the provisions of By-law 80-200, the 49<sup>th</sup> (SSM) Field Regiment Royal Canadian Artillery may be allowed the use of a 105mm howitzer using three blank artillery shells on the Roberta Bondar property in the vicinity of the former tour boat mooring site to carry out the gun salute to support the Legion's Remembrance Day parade on November 11<sup>th</sup>, 2015.

### 3. EFFECTIVE DATE

This by-law is effective on the date of its passing.

**PASSED** in Open Council this 9<sup>th</sup> day of November, 2015.

---

**MAYOR – CHRISTIAN PROVENZANO**

---

**CITY CLERK – MALCOLM WHITE**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW 2015-207**

**TEMPORARY STREET CLOSING:** (S4.1) A by-law to permit the temporary closing of Queen Street East from Pim Street to Dennis Street to facilitate the Moonlight Magic Event.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to Section 10 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

**1. TEMPORARY STREET CLOSING OF QUEEN STREET EAST**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Queen Street East from Pim Street to Dennis Street from 3:00 p.m. to 11:30 p.m. on November 19, 2015 to facilitate the Moonlight Magic Event.

**2. EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 9<sup>th</sup> day of November, 2015.

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**MAYOR – CHRISTIAN PROVENZANO**

---

**CITY CLERK – MALCOLM WHITE**

# THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW NO. 2015-200

**LOCAL IMPROVEMENT:** (L2.1) A by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Second Avenue from Wallace Terrace to Second Line West under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06.

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works;

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. The Corporation shall construct the work described in Schedule "A" and Schedule "B" hereto as a local improvement under the said Act and in accordance with plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$30.50 per metre frontage shall be specially assessed upon the lots abutting directly on the said sanitary sewers, according to the extent of their respective frontages thereon, and the sum of \$304.00 shall be specially assessed upon each of such lots served by a private drain connection from any of such sanitary sewers to the street line and the remainder of the cost of the work shall be borne by the Corporation.
6. The sum of \$79.50 per metre frontage shall be specially assessed upon the lots abutting directly on the Class "A" pavement according to the extent of their respective frontages thereon and the remainder of the cost of the works shall be borne by the City.
7. The special assessments shall be paid in one payment by December 31<sup>st</sup> of the current year or in the alternative by ten equal annual installments.
8. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.
9. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.

10. The said Schedule "A" and Schedule "B" form a part of this by-law.
11. This by-law comes into force on the day of its final passing.

Read the **FIRST** and **SECOND** time in open Council this 9th day of November, 2015.

---

**MAYOR – CHRISTIAN PROVENZANO**

---

**CITY CLERK – MALCOLM WHITE**

**FIRST** reading: November 9, 2015

**SECOND** reading: November 9, 2015

**THIRD** reading:

LEGAL\STAFF\BYLAWS\1. 2015\2015-200 LOCAL IMPROVEMENT SANITARY SEWER SECOND AVE WALLACE TERR TO 2ND W.DOC



**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Civic Centre

99 Foster Drive

P.O. Box 580

Sault Ste. Marie, ON P6A 5N1

**LOCAL IMPROVEMENT CONSTRUCTION BY-LAW 2015-200, SECTION 3  
REGULATION 586/06 MUNICIPAL ACT**

**ENGINEER'S REPORT**

2015 11 09

Nature of Work	Construction of: On: From: To:	Construction of sanitary sewer, private drain connection and Class "A" pavement Second Avenue Wallace Terrace Second Line West
Estimated Cost of Work		\$3,956,580.00
Estimated Assessable Abutting Frontage		1,160.3m (Sanitary sewer) 1,221.9m (Class "A" pavement)
Estimated Cost to be borne by Assessable Abutting Property		\$58,190.72 (Sanitary sewer) \$97,142.13 (Class "A" pavement)
Estimated Cost to be borne by The Corporation		\$3,801,247.15
Special Rate per metre Frontage		\$30.50 (Sanitary sewer) \$79.50 (Class "A" pavement)
Special Rate per Private Drain Connection		\$304.00
Estimated Interest Rate Term		3% 10 years
Estimated Annual Rate per metre Frontage		\$3.58 (Sanitary sewer) \$9.32 (Class "A" pavement)
Estimated Annual Rate per Private Drain Connection		\$35.64
Estimated Lifetime of the Work		20 years
Respectfully submitted,		Recommended for approval,

Carl Rumiell, P. Eng.  
Design & Construction Engineer

Jerry D. Dolcetti, RPP  
Commissioner of Engineering & Planning

Attach.

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
SANITARY SEWER AND PRIVATE DRAIN CONNECTIONS - SECTION 3**

**SCHEDULE "A"**

**BY-LAW 2015-200**

<b><u>JOB NUMBER</u></b>	<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>LENGTH</u></b>	<b><u>SIZE</u></b>	<b><u>#OF P.D.C.</u></b>	<b><u>ASSESSABLE FRONTAGE</u></b>	<b><u>ESTIMATED COST</u></b>
A-1980-5-05	Second Ave	Wallace Terrace	Second Line West	790m	250mm	85	1,160.3m	\$58,190.72

CR/an  
2015 10 28

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
CLASS "A" PAVEMENT - SECTION 3**

**SCHEDULE "B"**

**BY-LAW 2015-200**

<b>JOB <u>NUMBER</u></b>	<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	<b>WIDTH</b>	<b>#OF P.D.C.</b>	<b>ASSESSABLE FRONTAGE</b>	<b>ESTIMATED <u>COST</u></b>
A-1977-7-07	Second Ave	Wallace Terrace	Second Line West	790m	10.0m	n/a	1,221.9m	\$97,142.13

CR/an  
2015 10 28

# THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW NO. 2015-201

**LOCAL IMPROVEMENT:** (L2.1) A by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Francis Street from Wellington Street East to Railroad Avenue under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06.

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works;

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. The Corporation shall construct the work described in Schedule "A" and Schedule "B" hereto as a local improvement under the said Act and in accordance with plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$30.50 per metre frontage shall be specially assessed upon the lots abutting directly on the said sanitary sewers, according to the extent of their respective frontages thereon, and the sum of \$304.00 shall be specially assessed upon each of such lots served by a private drain connection from any of such sanitary sewers to the street line and the remainder of the cost of the work shall be borne by the Corporation.
6. The sum of \$79.50 per metre frontage shall be specially assessed upon the lots abutting directly on the Class "A" pavement according to the extent of their respective frontages thereon and the remainder of the cost of the works shall be borne by the City.
7. The special assessments shall be paid in one payment by December 31<sup>st</sup> of the current year or in the alternative by ten equal annual installments.
8. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.
9. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.

10. The said Schedule "A" and Schedule "B" form a part of this by-law.
11. This by-law comes into force on the day of its final passing.

Read the **FIRST** and **SECOND** time in open Council this 9th day of November, 2015.

---

**MAYOR – CHRISTIAN PROVENZANO**

---

**CITY CLERK – MALCOLM WHITE**

**FIRST** reading: November 9, 2015

**SECOND** reading: November 9, 2015

**THIRD** reading:

LEGAL\STAFF\BYLAWS\1. 2015\2015-201 LOCAL IMPROVEMENT SANITARY SEWER FRANCIS ST WELLINGTON ST E TO RAILROAD AVE.DOC



**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Civic Centre

99 Foster Drive

P.O. Box 580

Sault Ste. Marie, ON P6A 5N1

**LOCAL IMPROVEMENT CONSTRUCTION BY-LAW 2015-201, SECTION 3  
REGULATION 586/06 MUNICIPAL ACT**

**ENGINEER'S REPORT**

2015 11 09

Nature of Work	Construction of: On: From: To:	Construction of sanitary sewer, private drain connection and Class "A" pavement Francis Street Wellington Street East Railroad Avenue
Estimated Cost of Work		\$1,033,260.00
Estimated Assessable Abutting Frontage		118.6m (Sanitary sewer) 115.0m (Class "A" pavement)
Estimated Cost to be borne by Assessable Abutting Property		\$6,352.29 (Sanitary sewer) \$9,145.94 (Class "A" pavement)
Estimated Cost to be borne by The Corporation		\$1,017,761.77
Special Rate per metre Frontage		\$30.50 (Sanitary sewer) \$79.50 (Class "A" pavement)
Special Rate per Private Drain Connection		\$304.00
Estimated Interest Rate Term		3% 10 years
Estimated Annual Rate per metre Frontage		\$3.58 (Sanitary sewer) \$9.32 (Class "A" pavement)
Estimated Annual Rate per Private Drain Connection		\$35.64
Estimated Lifetime of the Work		20 years
Respectfully submitted,		Recommended for approval,

A handwritten signature in black ink, appearing to read "Carl Rumiel".

Carl Rumiel, P. Eng.  
Design & Construction Engineer

Jerry D. Dolcetti, RPP  
Commissioner of Engineering & Planning

A handwritten signature in black ink, appearing to read "Jerry D. Dolcetti".

Attach.

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
SANITARY SEWER AND PRIVATE DRAIN CONNECTIONS - SECTION 3**

**SCHEDULE "A"**

**BY-LAW 2015-201**

<b><u>JOB NUMBER</u></b>	<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>LENGTH</u></b>	<b><u>SIZE</u></b>	<b><u>#OF P.D.C.</u></b>	<b><u>ASSESSABLE FRONTAGE</u></b>	<b><u>ESTIMATED COST</u></b>
A-2015-5-01	Francis Street	Wellington St East	Railroad Avenue	200m	300mm	9	118.6m	\$6,352.29

CR/an  
2015 10 28

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
CLASS "A" PAVEMENT - SECTION 3**

**SCHEDULE "B"**

**BY-LAW 2015-201**

<b><u>JOB NUMBER</u></b>	<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>LENGTH</u></b>	<b><u>WIDTH</u></b>	<b><u>#OF P.D.C.</u></b>	<b><u>ASSESSABLE FRONTAGE</u></b>	<b><u>ESTIMATED COST</u></b>
A-2015-7-01	Francis Street	Wellington St East	Railroad Avenue	200m	10.0m	n/a	115.0m	\$9,145.94

CR/an  
2015 10 28

# THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW NO. 2015-202

**LOCAL IMPROVEMENT:** (L2.1) A by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Coulson Avenue from Queen Street East to Manor Road under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06.

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works;

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. The Corporation shall construct the work described in Schedule "A" and Schedule "B" hereto as a local improvement under the said Act and in accordance with plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$30.50 per metre frontage shall be specially assessed upon the lots abutting directly on the said sanitary sewers, according to the extent of their respective frontages thereon, and the sum of \$304.00 shall be specially assessed upon each of such lots served by a private drain connection from any of such sanitary sewers to the street line and the remainder of the cost of the work shall be borne by the Corporation.
6. The sum of \$79.50 per metre frontage shall be specially assessed upon the lots abutting directly on the Class "A" pavement according to the extent of their respective frontages thereon and the remainder of the cost of the works shall be borne by the City.
7. The special assessments shall be paid in one payment by December 31<sup>st</sup> of the current year or in the alternative by ten equal annual installments.
8. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.
9. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.

10. The said Schedule "A" and Schedule "B" form a part of this by-law.
11. This by-law comes into force on the day of its final passing.

Read the **FIRST** and **SECOND** time in open Council this 9th day of November, 2015.

---

**MAYOR – CHRISTIAN PROVENZANO**

---

**CITY CLERK – MALCOLM WHITE**

**FIRST** reading: November 9, 2015

**SECOND** reading: November 9, 2015

**THIRD** reading:

LEGAL\STAFF\BYLAWS\1. 2015\2015-202 LOCAL IMPROVEMENT SANITARY SEWER COULSON AVE QUEEN TO MANOR RD.DOC



## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Civic Centre  
99 Foster Drive  
P.O. Box 580  
Sault Ste. Marie, ON P6A 5N1

### LOCAL IMPROVEMENT CONSTRUCTION BY-LAW 2015-202, SECTION 3 REGULATION 586/06 MUNICIPAL ACT

#### ENGINEER'S REPORT

2015 11 09

Nature of Work	Construction of: On: From: To:	Construction of sanitary sewer, private drain connection and Class "A" pavement Coulson Avenue Queen Street East Manor Road
Estimated Cost of Work		\$1,980,840.00
Estimated Assessable Abutting Frontage		713.1m (Sanitary sewer) 684.3m (Class "A" pavement)
Estimated Cost to be borne by Assessable Abutting Property		\$35,732.51 (Sanitary sewer) \$54,398.81 (Class "A" pavement)
Estimated Cost to be borne by The Corporation		\$1,890,708.68
Special Rate per metre Frontage		\$30.50 (Sanitary sewer) \$79.50 (Class "A" pavement)
Special Rate per Private Drain Connection		\$304.00
Estimated Interest Rate Term		3% 10 years
Estimated Annual Rate per metre Frontage		\$3.58 (Sanitary sewer) \$9.32 (Class "A" pavement)
Estimated Annual Rate per Private Drain Connection		\$35.64
Estimated Lifetime of the Work		20 years
Respectfully submitted,		Recommended for approval,

Carl Rumiell,  
Design & Construction Engineer

Attach.

Jerry D. Dolcetti, RPP  
Commissioner of Engineering & Planning

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
SANITARY SEWER AND PRIVATE DRAIN CONNECTIONS - SECTION 3**

**SCHEDULE "A"**

**BY-LAW 2015-202**

<b>JOB <u>NUMBER</u></b>	<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	<b>SIZE</b>	<b>#OF P.D.C.</b>	<b>ASSESSABLE <u>FRONTAGE</u></b>	<b>ESTIMATED <u>COST</u></b>
A-2015-5-02	Coulson Avenue	Queen St East	Manor Road	385m	250mm	47	713.1m	\$35,732.51

CR/an  
2015 10 28

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
CLASS "A" PAVEMENT - SECTION 3**

**SCHEDULE "B"**

**BY-LAW 2015-201**

<b><u>JOB NUMBER</u></b>	<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>LENGTH</u></b>	<b><u>WIDTH</u></b>	<b><u>#OF P.D.C.</u></b>	<b><u>ASSESSABLE FRONTAGE</u></b>	<b><u>ESTIMATED COST</u></b>
A-2015-7-01	Francis Street	Wellington St East	Railroad Avenue	200m	10.0m	n/a	115.0m	\$9,145.94

CR/an  
2015 10 28

# THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW NO. 2015-203

**LOCAL IMPROVEMENT:** (L2.1) A by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Manor Road from McGregor Avenue to Pine Street under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06.

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works;

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. The Corporation shall construct the work described in Schedule "A" and Schedule "B" hereto as a local improvement under the said Act and in accordance with plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$30.50 per metre frontage shall be specially assessed upon the lots abutting directly on the said sanitary sewers, according to the extent of their respective frontages thereon, and the sum of \$304.00 shall be specially assessed upon each of such lots served by a private drain connection from any of such sanitary sewers to the street line and the remainder of the cost of the work shall be borne by the Corporation.
6. The sum of \$79.50 per metre frontage shall be specially assessed upon the lots abutting directly on the Class "A" pavement according to the extent of their respective frontages thereon and the remainder of the cost of the works shall be borne by the City.
7. The special assessments shall be paid in one payment by December 31<sup>st</sup> of the current year or in the alternative by ten equal annual installments.
8. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.
9. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.

10. The said Schedule "A" and Schedule "B" form a part of this by-law.
11. This by-law comes into force on the day of its final passing.

Read the **FIRST** and **SECOND** time in open Council this 9th day of November, 2015.

---

**MAYOR – CHRISTIAN PROVENZANO**

---

**CITY CLERK – MALCOLM WHITE**

**FIRST** reading: November 9, 2015

**SECOND** reading: November 9, 2015

**THIRD** reading:

LEGAL\STAFF\BYLAWS\1. 2015\2015-203 LOCAL IMPROVEMENT SANITARY SEWER MANOR RD MCGREGOR AVE TO PINE ST.DOC



**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Civic Centre

99 Foster Drive

P.O. Box 580

Sault Ste. Marie, ON P6A 5N1

**LOCAL IMPROVEMENT CONSTRUCTION BY-LAW 2015-203, SECTION 3  
REGULATION 586/06 MUNICIPAL ACT**

**ENGINEER'S REPORT**

2015 11 09

Nature of Work	Construction of: On: From: To:	Construction of sanitary sewer, private drain connection and Class "A" pavement Manor Road McGregor Avenue Pine Street
Estimated Cost of Work		\$755,820.00
Estimated Assessable Abutting Frontage		50.3m (Sanitary sewer) 110.2m (Class "A" pavement)
Estimated Cost to be borne by Assessable Abutting Property		\$2,142.15 (Sanitary sewer) \$8,760.91 (Class "A" pavement)
Estimated Cost to be borne by The Corporation		\$744,916.94
Special Rate per metre Frontage		\$30.50 (Sanitary sewer) \$79.50 (Class "A" pavement)
Special Rate per Private Drain Connection		\$304.00
Estimated Interest Rate Term		3% 10 years
Estimated Annual Rate per metre Frontage		\$3.58 (Sanitary sewer) \$9.32 (Class "A" pavement)
Estimated Annual Rate per Private Drain Connection		\$35.64
Estimated Lifetime of the Work		20 years
Respectfully submitted,		Recommended for approval,

Carl Rumiel, P. Eng.  
Design & Construction Engineer

Jerry D. Dolcetti, RPP  
Commissioner of Engineering & Planning

Attach.

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
SANITARY SEWER AND PRIVATE DRAIN CONNECTIONS - SECTION 3**

**SCHEDULE "A"**

**BY-LAW 2015-203**

<b>JOB <u>NUMBER</u></b>	<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	<b>SIZE</b>	<b>#OF P.D.C.</b>	<b>ASSESSABLE <u>FRONTAGE</u></b>	<b>ESTIMATED <u>COST</u></b>
A-2015-5-03	Manor Road	McGregor Avenue	Pine Street	160m	250mm	3	50.3m	\$2,142.15

CR/an  
2015 10 28

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
CLASS "A" PAVEMENT - SECTION 3**

**SCHEDULE "B"**

**BY-LAW 2015-203**

<b><u>JOB NUMBER</u></b>	<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>LENGTH</u></b>	<b><u>WIDTH</u></b>	<b><u>#OF P.D.C.</u></b>	<b><u>ASSESSABLE FRONTAGE</u></b>	<b><u>ESTIMATED COST</u></b>
A-2015-7-03	Manor Road	McGregor Avenue	Pine Street	160m	10.0m	n/a	110.2m	\$8,760.91

CR/an  
2015 10 28

# THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW NO. 2015-204

**LOCAL IMPROVEMENT:** (L2.1) A by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on Gore Street from Queen Street East to Wellington Street East under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06.

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works;

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. The Corporation shall construct the work described in Schedule "A" and Schedule "B" hereto as a local improvement under the said Act and in accordance with plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$30.50 per metre frontage shall be specially assessed upon the lots abutting directly on the said sanitary sewers, according to the extent of their respective frontages thereon, and the sum of \$304.00 shall be specially assessed upon each of such lots served by a private drain connection from any of such sanitary sewers to the street line and the remainder of the cost of the work shall be borne by the Corporation.
6. The sum of \$79.50 per metre frontage shall be specially assessed upon the lots abutting directly on the Class "A" pavement according to the extent of their respective frontages thereon and the remainder of the cost of the works shall be borne by the City.
7. The special assessments shall be paid in one payment by December 31<sup>st</sup> of the current year or in the alternative by ten equal annual installments.
8. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.
9. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.

10. The said Schedule "A" and Schedule "B" form a part of this by-law.
11. This by-law comes into force on the day of its final passing.

Read the **FIRST** and **SECOND** time in open Council this 9th day of November, 2015.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – MALCOLM WHITE**

**FIRST** reading: November 9, 2015

**SECOND** reading: November 9, 2015

**THIRD** reading:

LEGAL\STAFF\BYLAWS\1. 2015\2015-204 LOCAL IMPROVEMENT SANITARY SEWER MANOR RD MCGREGOR AVE TO PINE ST.DOC



**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

Civic Centre

99 Foster Drive

P.O. Box 580

Sault Ste. Marie, ON P6A 5N1

**LOCAL IMPROVEMENT CONSTRUCTION BY-LAW 2015-204, SECTION 3  
REGULATION 586/06 MUNICIPAL ACT**

**ENGINEER'S REPORT**

2015 11 09

Nature of Work	Construction of: On: From: To:	Construction of sanitary sewer, private drain connection and Class "A" pavement Gore Street Queen Street East Wellington Street East
Estimated Cost of Work		\$1,859,667.00
Estimated Assessable Abutting Frontage		441.2m (Sanitary sewer) 447.6m (Class "A" pavement)
Estimated Cost to be borne by Assessable Abutting Property		\$25,615.77 (Sanitary sewer) \$35,586.27 (Class "A" pavement)
Estimated Cost to be borne by The Corporation		\$1,798,464.96
Special Rate per metre Frontage		\$30.50 (Sanitary sewer) \$79.50 (Class "A" pavement)
Special Rate per Private Drain Connection		\$304.00
Estimated Interest Rate Term		3% 10 years
Estimated Annual Rate per metre Frontage		\$3.58 (Sanitary sewer) \$9.32 (Class "A" pavement)
Estimated Annual Rate per Private Drain Connection		\$35.64
Estimated Lifetime of the Work		20 years
Respectfully submitted,		Recommended for approval,

Carl Rumiel, P. Eng.  
Design & Construction Engineer

Jerry D. Dolcetti, RPP  
Commissioner of Engineering & Planning

Attach.

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
SANITARY SEWER AND PRIVATE DRAIN CONNECTIONS - SECTION 3**

**SCHEDULE "A"**

**BY-LAW 2015-204**

<u>JOB NUMBER</u>	<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>LENGTH</u>	<u>SIZE</u>	<u>#OF P.D.C.</u>	<u>ASSESSABLE FRONTAGE</u>	<u>ESTIMATED COST</u>
A-2015-5-04	Gore Street	Queen St East	Wellington St East	300m	300mm- 450mm	42	441.2m	\$25,615.77

CR/an  
2015 10 28

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
CLASS "A" PAVEMENT - SECTION 3**

**SCHEDULE "B"**

**BY-LAW 2015-204**

<b><u>JOB NUMBER</u></b>	<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>LENGTH</u></b>	<b><u>WIDTH</u></b>	<b><u>#OF P.D.C.</u></b>	<b><u>ASSESSABLE FRONTAGE</u></b>	<b><u>ESTIMATED COST</u></b>
A-2015-7-06	Gore Street	Queen St East	Wellington St East	300m	10.0m	n/a	447.6m	\$35,586.27

CR/an  
2015 10 28

# THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW NO. 2015-205

**LOCAL IMPROVEMENT:** (L2.1) A by-law to authorize the construction of sanitary sewer, private drain connection and Class "A" pavement on John Street from Albert Street to Edinburgh Street under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06.

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works;

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. The Corporation shall construct the work described in Schedule "A" and Schedule "B" hereto as a local improvement under the said Act and in accordance with plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$30.50 per metre frontage shall be specially assessed upon the lots abutting directly on the said sanitary sewers, according to the extent of their respective frontages thereon, and the sum of \$304.00 shall be specially assessed upon each of such lots served by a private drain connection from any of such sanitary sewers to the street line and the remainder of the cost of the work shall be borne by the Corporation.
6. The sum of \$79.50 per metre frontage shall be specially assessed upon the lots abutting directly on the Class "A" pavement according to the extent of their respective frontages thereon and the remainder of the cost of the works shall be borne by the City.
7. The special assessments shall be paid in one payment by December 31<sup>st</sup> of the current year or in the alternative by ten equal annual installments.
8. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.
9. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.

10. The said Schedule "A" and Schedule "B" form a part of this by-law.
11. This by-law comes into force on the day of its final passing.

Read the **FIRST** and **SECOND** time in open Council this 9th day of November, 2015.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – MALCOLM WHITE**

**FIRST** reading: November 9, 2015

**SECOND** reading: November 9, 2015

**THIRD** reading:

LEGAL\STAFF\BYLAWS\1. 2015\2015-205 LOCAL IMPROVEMENT SANITARY SEWER JOHN ST ALBERT ST TO EDINBURGH ST.DOC



## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Civic Centre

99 Foster Drive

P.O. Box 580

Sault Ste. Marie, ON P6A 5N1

## LOCAL IMPROVEMENT CONSTRUCTION BY-LAW 2015-205, SECTION 3 REGULATION 586/06 MUNICIPAL ACT

### ENGINEER'S REPORT

2015 11 09

Nature of Work	Construction of: On: From: To:	Construction of sanitary sewer, private drain connection and Class "A" pavement John Street Albert Street Edinburgh Street
Estimated Cost of Work		\$10,560,000
Estimated Assessable Abutting Frontage		502.2m (Sanitary sewer) 532.8m (Class "A" pavement)
Estimated Cost to be borne by Assessable Abutting Property		\$26,867.58 (Sanitary sewer) \$42,360.14 (Class "A" pavement)
Estimated Cost to be borne by The Corporation		\$10,490,772.28
Special Rate per metre Frontage		\$30.50 (Sanitary sewer) \$79.50 (Class "A" pavement)
Special Rate per Private Drain Connection		\$304.00
Estimated Interest Rate Term	3% 10 years	
Estimated Annual Rate per metre Frontage		\$3.58 (Sanitary sewer) \$9.32 (Class "A" pavement)
Estimated Annual Rate per Private Drain Connection		\$35.64
Estimated Lifetime of the Work		20 years
Respectfully submitted,		Recommended for approval,

Carl Rumiel, P. Eng.  
Design & Construction Engineer

Jerry D. Dolcetti, RPP  
Commissioner of Engineering & Planning

Attach.

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
SANITARY SEWER AND PRIVATE DRAIN CONNECTIONS - SECTION 3**

**SCHEDULE "A"**

**BY-LAW 2015-205**

<b>JOB <u>NUMBER</u></b>	<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>LENGTH</b>	<b>SIZE</b>	<b>#OF P.D.C.</b>	<b>ASSESSABLE <u>FRONTAGE</u></b>	<b>ESTIMATED <u>COST</u></b>
A-2015-5-06	John Street	Albert Street	Edinburgh Street	380m	750mm- 1050mm	39	502.2m	\$26,867.58

CR/an  
2015 10 28

**CORPORATION OF THE CITY OF SAULT STE. MARIE  
CLASS "A" PAVEMENT - SECTION 3**

**SCHEDULE "B"**

**BY-LAW 2015-205**

<b>JOB <u>NUMBER</u></b>	<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>LENGTH</u></b>	<b><u>WIDTH</u></b>	<b>#OF <u>P.D.C.</u></b>	<b><u>ASSESSABLE FRONTAGE</u></b>	<b><u>ESTIMATED COST</u></b>
A-2015-7-05	John Street	Albert Street	Edinburgh Street	380m	10.0m	n/a	532.8m	\$42,360.14

CR/an  
2015 10 28