



REGULAR MEETING OF CITY COUNCIL REVISED AGENDA

Monday, June 8, 2015

4:30 p.m.

Council Chambers
Civic Centre

Pages

1.	ADOPTION OF MINUTES	9 - 23
	Mover Councillor R. Romano Seconder Councillor S. Butland	
	Resolved that the Minutes of the Regular Council Meeting of 2015 05 25 be approved.	
2.	QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA	
3.	DECLARATION OF PECUNIARY INTEREST	
4.	APPROVE AGENDA AS PRESENTED	
	Mover Councillor J. Krmpotich Seconder Councillor P. Christian	
	Resolved that the Agenda for 2015 06 08 City Council Meeting as presented be approved.	
5.	PROCLAMATIONS/DELEGATIONS	
5.1	Yellow Fish Road Day	
	Madison Zuppa, Environmental Initiatives Co-ordinator	
5.2	World Elder Abuse Awareness Day	
	Stacey Shiels, Chair, Seniors' Rights Protection Council of Sault Ste. Marie and Area	

5.3	Garden Ontario Week	
	Suzanne Hanna, Community Garden Network	
5.4	Relay for Life	
	Rodney Buzdygan, Manager, Canadian Cancer Society, Algoma Community Office and Judy Cruise, Chair, Relay for Life Crew	
5.5	Canadian Bushplane Heritage Centre	24 - 27
	Mike Delfre, Executive Director	
6.	COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES	
	Mover Councillor J. Krmpotich Seconder Councillor P. Christian	
	Resolved that all the items listed under date 2015 06 08 – Part One – Consent Agenda be approved as recommended.	
6.1	Correspondence	
6.1.1	CAO Selection Committee Update	28 - 28
	Email correspondence from Mayor Provenzano is attached.	
6.2	Finance Committee Terms of Reference	29 - 33
	A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.	
	Mover Councillor R. Romano Seconder Councillor S. Butland	
	Resolved that the report of the Commissioner of Finance and Treasurer dated 2015 06 08 concerning the Finance Committee Terms of Reference be received; and	
	Further Be It Resolved that the Finance Committee Terms of Reference dated 2004 01 26 be amended to change the committee composition from three senior Finance staff to two senior Finance staff.	
6.3	Firearms Bylaw Exemptions Ermatinger•Clergue National Historic Site	34 - 35
	A report of the Curator of Ermatinger•Clergue National Historic Site is attached for the consideration of Council.	
	Mover Councillor R. Romano Seconder Councillor P. Christian	
	That the report of the Curator of the Ermatinger•Clergue National Historic Site be received and that the request of the Historic Sites Board for a temporary	

exemption of firearms by-law 2008-168, regulation R.1.2.6 from May 30, 2015 to December 19, 2015 for the Ermatinger•Clergue National Historic Site be approved.

6.4	Cultural Advisory Board By-law Amendment	36 - 37
	A report of the Manager of Recreation and Culture is attached for the consideration of Council.	
	The relevant By-law 2015-117 is listed under item 11 of the Agenda and will be read with all by-laws under that item.	
6.5	Transportation Master Plan – Completion	38 - 39
	A report of the Director of Engineering Services is attached for the consideration of Council.	
	Mover Councillor R. Romano Seconder Councillor P. Christian	
	Resolved that the report of the Director of Engineering Services dated 2015 06 08 concerning the Transportation Master Plan completion be received and that the finalization of the plan be approved.	
6.6	Surface Treatment Contract – 2015-7E	40 - 41
	A report of the Design and Construction Engineer is attached for the consideration of Council.	
	The relevant By-law 2015-118 is listed under item 11 of the Agenda and will be read with all by-laws under that item.	
6.7	Miscellaneous Paving Contract – 2015-6E	42 - 44
	A report of the Design and Construction Engineer is attached for the consideration of Council.	
	The relevant By-law 2015-119 is listed under item 11 of the Agenda and will be read with all by-laws under that item.	
6.8	Landfill Site Operations and Monitoring 2014 – Environmental Monitoring Committee	45 - 49
	A report of the Land Development and Environmental Engineer is attached for the consideration of Council.	
	Mover Councillor J. Krmpotich Seconder Councillor S. Butland	
	Resolved that the report of the Land Development and Environmental Engineer dated 2015 06 08 concerning the annual Operations and Monitoring Reports for the municipal landfill be received as information.	
6.9	Blue Earth UPS	50 - 53

A report of the Manager of Traffic and Communications is attached for the consideration of Council.

Mover Councillor J. Krmpotich
Seconder Councillor P. Christian

Resolved that the report of the Manager of Traffic and Communications dated 2015 06 08 concerning Blue Earth UPS be received; further that Council authorize the purchase of Blue Earth UPS systems for existing small traffic controller cabinets with funding from the annual capital from current funding approved for this project.

6.10 Anti-dumping and Countervailing Duties for Rebar

Mover Councillor J. Krmpotich
Seconder Councillor S. Butland

Whereas Canada's rebar producers initiated a complaint under the *Special Import Measures Act* in 2014 against illegally dumped and subsidized imports of rebar from China, South Korea and Turkey; and

Whereas during those proceedings the Independent Contractors and Business Association and the Province of British Columbia sought a regional exemption from such duties; and

Whereas the Canadian International Trade Tribunal determined in January 2015 that these imports will injure Canadian producers, and established duties to apply to rebar imports from the three countries and denied the regional exemption; and

Whereas the Independent Contractors and Business Association and the Province of British Columbia subsequently asked for a public interest inquiry seeking a regional exemption

Now Therefore Be It Resolved that the City of Sault Ste. Marie support Canadian industry by opposing a request for British Columbia to be exempted from antidumping and countervailing duties on illegally imported rebar and that a Notice to Intervene be filed with the Canadian International Trade Tribunal in this regard.

6.11

Rebar Anti-Dumping and Countervailing Duties and Public Interest Inquiry

54 - 55

A report of the City Solicitor is attached for the consideration of Council.

Mover Councillor J. Krmpotich
Seconder Councillor S. Butland

Resolved that the report of the City Solicitor dated 2015 06 08 concerning Rebar Anti-Dumping and Countervailing Duties and Public Interest Inquiry be received and that Council authorize the Legal Department to prepare a draft submission for the Mayor's signature supporting the position of Essar Steel Algoma Inc. and Tenaris Canada.

6.12

Community Safety and Wellbeing

56 - 57

A report of the Police Chief and Commissioner of Social Services is attached for the consideration of Council.

Mover Councillor R. Romano
Seconder Councillor P. Christian

Resolved that the report of the Police Chief and Commissioner of Social Services dated 2015 06 08 concerning Community Safety and Wellbeing be received as information.

6.13

Council Travel

Mover Councillor J. Krmpotich
Seconder Councillor S. Butland

Resolved that Councillor Turco be authorized to travel to Mississauga for two days in June for the AMO Board of Directors' Meeting at a cost to the City of approximately \$500.

7.

REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

7.1

ADMINISTRATION

7.2

COMMUNITY SERVICES DEPARTMENT

7.3

ENGINEERING

7.4

FIRE

7.5

LEGAL

7.6

PLANNING

7.7

PUBLIC WORKS AND TRANSPORTATION

7.8

BOARDS AND COMMITTEES

Mover Councillor R. Romano
Seconder Councillor P. Christian

Resolved that the report of the CEO, Sault Ste. Marie Economic Development Corporation and Interim Chair, ACR Passenger Service Stakeholder Working Group is attached for the information of Council.dated 2015 06 08 be received as information.

7.8.1

Algoma Public Health

58 - 63

Correspondence

- From APH dated May 21, 2015 and referred from May 25, 2015 Council meeting
- From Mayor Provenzano to the board of Algoma Public Health

- From APH to Mayor Provenzano's office (by email)

7.8.2

Sault Ste. Marie EDC – Passenger Rail Service

64 - 70

A report of the CEO, Sault Ste. Marie Economic Development Corporation and Interim Chair, ACR Passenger Service Stakeholder Working Group is attached for the information of Council.

Mover Councillor R. Romano
Seconder Councillor P. Christian

Resolved that the report of the CEO, Sault Ste. Marie Economic Development Corporation and Interim Chair, ACR Passenger Service Stakeholder Working Group dated 2015 06 08 concerning Continued Operation of the Passenger Rail Service from Sault Ste. Marie to Hearst be received as information.

8.

**UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

8.1

Animation Cel Collection

71 - 80

Mover Councillor S. Butland
Seconder Councillor S. Myers

Be It Resolved that Jasmina Jovanovic, Director, Art Gallery of Algoma be requested to address Council as to the status of the Animated Cel Collection in its possession and to offer any recommendation(s) as to its potential benefit to the Art Gallery or City or as to its appropriate and legal disposition.

9.

**COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS
AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

10.

ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

11.

CONSIDERATION AND PASSING OF BY-LAWS

Mover Councillor R. Romano
Seconder Councillor S. Butland

Resolved that all By-laws under item 11 of the Agenda under date 2015 06 08 be approved.

11.1

By-laws before Council TO BE PASSED which do not require more than a simple majority

11.2

By-law 2015-117 (Cultural Advisory Board)

81 - 81

A report from the Manager of Recreation and Culture is on the Agenda.

Mover Councillor R. Romano
Seconder Councillor S. Butland

Resolved that By-law 2015-117 being a by-law to amend By-law 2013-117 (a

by-law to re-establish a Cultural Advisory Board) be passed in open Council this 8th day of June, 2015.

11.3 By-law 2015-118 (Agreement) Ellwood Robinson Limited (Contract 2015-7E) 82 - 84

A report from the Design & Construction Engineer is on the Agenda.

Mover Councillor R. Romano
Seconder Councillor S. Butland

Resolved that By-law 2015-118 being a by-law to authorize execution of a contract between the City and Ellwood Robinson Limited for the supply and application of surface treatment for portions of Moss Road and Brule Road (Contract 2015-7E) be passed in open Council this 8th day of June, 2015.

11.4 By-law 2015-119 (Agreement) Ellwood Robinson Limited Contract 2015-6E 85 - 87

A report from the Design and Construction Engineer is on the Agenda.

Mover Councillor R. Romano
Seconder Councillor S. Butland

Resolved that By-law 2015-119 being a by-law to authorize execution of a contract between the City and Ellwood Robinson Limited for the 2015 Miscellaneous Paving Contract. (Contract 2015-6E)

11.5 By-law 2015-120 (Regulations) Ermatinger•Clergue National Historic Site (ECNHS) 88 - 88

A report from Curator, Ermatinger•Clergue National Historic Site is on the Agenda.

Mover Councillor R. Romano
Seconder Councillor S. Butland

Resolved that By-law 2015-120 being a by-law to exempt the Ermatinger•Clergue National Historic Site (ECNHS) from By-law 2008-168 being a firearms by-law to prohibit the discharge of firearms in the municipality be passed in open Council this 8th day of June, 2015.

12. By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority

13. By-laws before Council for THIRD reading which do not require more than a simple majority

14. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA

15. CLOSED SESSION

16. ADJOURNMENT

Mover Councillor J. Krmpotich
Seconder Councillor P. Christian

Resolved that this Council now adjourn.



REGULAR MEETING OF CITY COUNCIL MINUTES

Monday, May 25, 2015

4:30 p.m.

Council Chambers

Civic Centre

Present:

Mayor C. Provenzano, Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor T. Sheehan, Councillor J. Hupponen, Councillor M. Shoemaker, Councillor R. Niro, Councillor M. Bruni, Councillor F. Fata, Councillor J. Krmpotich, Councillor R. Romano

Absent:

Councillor L. Turco

Officials:

N. Apostle, J. Dolcetti, L. Girardi, N. Kenny, M. Nadeau, P. Niro, D. McConnell, R. Tyczinski, F. Coccimiglio, S. Schell, M. Figliola, J. Cain, V. McLeod, T. Legros, D. Fraser

13. CLOSED SESSION

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that this Council proceed into closed session to consider advice that is subject to solicitor-client privilege; further be it resolved that should the said closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (*Corporate structure – section 239(2)(f)*)

Carried

1. ADOPTION OF MINUTES

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2015 05 11 be approved.

Carried

2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA

3. DECLARATION OF PECUNIARY INTEREST

Councillor J. Krmpotich declared that he had a pecuniary interest regarding agenda item 6.11 Port of Algoma Extension of Master Consultant Letter of Engagement on the May 11, 2015 Council Agenda.

3.1 Councillor J. Krmpotich – Essar Steel Algoma Inc.

Employee of Essar Steel Algoma Inc.

3.2 Councillor J. Krmpotich – Memorandum of Settlement United Steel Workers of America Local 2251 – Transit Mechanics – 2015 to 2018

Member of United Steelworkers of America Local 2251

3.3 Councillor J. Krmpotich – Port of Algoma – Agreement for Consulting Services

Employee of Essar Steel Algoma Inc.

3.4 Mayor C. Provenzano – Request to Repeal By-law – Business Improvement Area.

Owner of property in the Business Improvement Area

3.5 Councillor R. Romano – Request to Repeal By-law – Business Improvement Area.

Spouse is a member of the Downtown Association board

3.6 Councillor R. Niro – Request to Repeal By-law – Business Improvement Area.

Employer owns property in the Business Improvement Area

3.7 Councillor R. Romano – By-law 2015-108 (Temporary Street Closing) Queen Street East

Spouse is a member of the Downtown Association board

4. APPROVE AGENDA AS PRESENTED

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the Agenda for 2015 05 25 City Council Meeting as presented be approved.

Carried

5. PROCLAMATIONS/DELEGATIONS

5.1 Hydrocephalus and Spina Bifida Awareness Month

Troy and Annette Chandler were in attendance.

5.2 Senior Citizen Month / Senior Games Week June 1–5, 2015

Terry Lou Legros, Supervisor, Senior Services and Rose Jessop, Senior Games Committee Member were in attendance.

5.3 Parks and Recreation Month

Joe Cain, Manager of Recreation and Culture was in attendance.

5.4 Kids Summer Festival Committee – June 7, 2015

Dan Fraser, Safe Communities Partnership was in attendance.

6. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that all the items listed under date 2015 05 25 – Part One – Consent Agenda save and except Agenda item 6.4 be approved as recommended.

Carried

6.1.1 FedNor

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Whereas FedNor has recently announced the Canada 150 Community Infrastructure Program which will provide \$150 million over two years to support improvements to existing public infrastructure throughout Canada;

Now Therefore Be It Resolved that staff be requested to review and report potential projects back to Council as soon as possible.

Carried

6.1.2 Essar Steel Algoma Inc.

Councillor J. Krmpotich declared a conflict on this item. (Employee of Essar Steel Algoma Inc.)

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that correspondence from Essar Steel Algoma Inc. regarding antidumping and countervailing duties for rebar and British Columbia's request for a public interest inquiry seeking a regional exemption therefrom be received and that the Legal Department be requested to review and report back to Council at the June 8, 2015 Council meeting.

Carried

6.1.3 Algoma Public Health

Correspondence from M. Bruni, Chair, was received regarding governance and financial oversight.

At the request of Councillor Shoemaker this correspondence will appear on June 8, 2015 Agenda.

6.2 Street Closing – Reggie's Place

Councillor R. Romano declared a conflict on this item. (Spouse is a member of the Downtown Association board)

The letter of request for a temporary street closing in conjunction with Reggie's Place 25 Year Celebration was received by Council.

- Queen Street East from Spring Street to Elgin Street – Friday, June 5, 2015 – from 3:30 p.m. to 11:30 p.m.

The relevant By-law 2015-108 is listed under item 11 of the Minutes.

6.3 Street Closing – Running Event

The letter of request for a temporary street closing in conjunction with a running event was received by Council.

- Queen Street East from Kohler Street to Pine Street and Queen Street East from Lake Street to Barber Boulevard – Sunday, June 7, 2015 from 9:00 a.m. to 11:00 a.m.

The relevant By-law 2015-107 is listed under item 11 of the Minutes.

6.5 Memorandum of Settlement United Steel Workers of America Local 2251 – Transit Mechanics – 2015 to 2018

Councillor J. Krmpotich declared a conflict on this item. (Member of United Steelworkers of America Local 2251)

The report of the Commissioner of Human Resources was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that the report of the Commissioner of Human Resources dated 2015 05 25 concerning the Memorandum of Settlement 2015-2018 USWA Local 2251 be received and the recommendation that City Council ratify the Memorandum of Settlement be approved.

Carried

6.6 Name For Leash Free Dog Park

The report of the Manager of Recreation and Culture was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the report of the Manager of Recreation and Culture dated 2015 05 25 concerning the name of the leash free dog park be received and that the recommendation of the Parks and Recreation Advisory Committee that the new leash free dog park be named *Strathclair Dog Park* be approved.

Carried

6.7 Designated Heritage Property Grant 10 Kensington Terrace

The report of the Manager of Recreation and Culture was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Manager of Recreation and Culture dated 2015 05 25 concerning a Designated Property Grant application from John Kasch, co-owner of Unit #3, 10 Kensington Terrace be received and the recommendation of the Sault Ste. Marie Municipal Heritage Committee that a grant of \$5,000 be provided toward the replacement cost of ten windows and one door as outlined in the application and further that payment be rendered upon submission of the paid contractor's invoices and upon final approval of the project by the Sault Ste. Marie Municipal Heritage Committee with funds from the Designated Heritage Property Grant budget be approved.

Carried

6.8 Yellow Fish Road

The report of the Environmental Initiatives Co-ordinator was received by Council.

The relevant By-law 2015-106 is listed under item 11 of the Minutes.

6.9 2015 Biennial Aqueduct Inspections; Engineering Agreement

The report of the Director of Engineering was received by Council.

The relevant By-law 2015-102 is listed under item 11 of the Minutes.

6.10 Reconstruction of Huron Street (Queen Street to Cathcart Street) – Contract 2015-2E

The report of the Design and Construction Engineer was received by Council.

The relevant By-laws 2015-109 and 2015-110 are listed under item 11 of the Minutes.

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that the report of the Design and Construction Engineer dated 2015 05 25 concerning the Reconstruction of Huron Street be received and that Contract 2015-2E be awarded to Palmer Construction Group Inc.; further that resurfacing of Bay Street be postponed until 2016.

Carried

6.11 Port of Algoma – Agreement for Consulting Services

Councillor J. Krmpotich declared a conflict on this item. (Employee of Essar Steel Algoma Inc.)

The report of the Commissioner of Engineering was received by Council.

The relevant By-law 2015-105 is listed under item 11 of the Minutes.

6.12 Agreement with Electrical Safety Authority Continuous Safety Services Program

The report of the City Solicitor was received by Council.

The relevant By-law 2015-99 is listed under item 11 of the Minutes.

6.13 Deeming By-law Request Carrick Park Subdivision – Lots 332 to 334, Plan 19938 (Habitat for Humanity)

The report of the City Solicitor was received by Council.

The relevant By-law 2015-103 is listed under item 11 of the Minutes.

6.14 Deeming By-law Request Sunnyside Beach Subdivision – Lots 6 and 7, Plan 1M550 Parke

The report of the Assistant City Solicitor was received by Council.

The relevant By-law 2015-104 is listed under item 11 of the Minutes.

6.15 2015 Ditching Program

The report of the Deputy Commissioner of Public Works and Transportation was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2015 05 25 regarding the annual ditching program be received as information.

Carried

6.16 Sault Freecycle Initiative – Waste Diversion

The report of the Deputy Commissioner of Public Works and Transportation was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2015 05 25 concerning Sault Freecycle be received as information and further that the event be supported by Council and staff.

Carried

6.17 Homelessness Partnering Strategy Funding

The report of the Manager of Housing Programs was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the report of the Manager of Housing Programs dated 2015 05 25 concerning Homelessness Partnering Strategy Funding be received and that Council approve the funding allocations in accordance with the recommendations of the Social Services Department and the Community Advisory Board.

Carried

6.18 Pan Am and Parapan Am Torch Relay Community Fund Grant Program

The report of the Supervisor of Community Services was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Supervisor of Community Services dated 2015 05 25 concerning the Pan Am and Parapan Am Torch Relay Community Fund Grant Program be

accepted and that staff be authorized to apply to the Grants Ontario Torch Relay Community Grant Program for a grant of \$7,500.

Carried

6.19 Licence to Occupy City Property Agreement – 25th Year Celebration of Reggie's Place

The report of the Assistant City Solicitor was received by Council.

The relevant By-law 2015-116 is listed under item 11 of the Minutes.

6.4 Request to Repeal By-law – Business Improvement Area.

Mayor C. Provenzano declared a conflict on this item. (Owner of property in the Business Improvement Area)

Councillor R. Romano declared a conflict on this item. (Spouse is a member of the Downtown Association board)

Councillor R. Niro declared a conflict on this item. (Employer owns property in the Business Improvement Area)

The report of the City Clerk was received by Council.

Acting Mayor M. Bruni assumed the Chair.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the report of the City Clerk dated 2015 05 25 concerning Request to Repeal By-law – Business Improvement Area be received and that the City Clerk be authorized to proceed to give notice of Council's intention to repeal By-law 76-419 in accordance with the relevant provisions of the *Municipal Act 2001*.

Carried

7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

7.1 ADMINISTRATION

7.2 COMMUNITY SERVICES DEPARTMENT

7.3 ENGINEERING

7.4 FIRE

7.5 LEGAL

7.6 PLANNING

7.6.1 A-12-15-Z – 342-346 John Street

The report of the Planner was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the Report of the Planner dated 2015 05 25 concerning A-12-15-Z – 342-346 John Street be received as information and that Council defer this application until June 22, 2015 with new public notices to be provided.

Carried

7.7 PUBLIC WORKS AND TRANSPORTATION

7.8 BOARDS AND COMMITTEES

7.8.1 Appointment of Members – F. J. Davey Home

The report of the City Clerk was received by Council.

The following persons were nominated as members of the F.J. Davey Home Corporation:

Karli Campbell; Frank Gencarelli; Susan McCooeye; Anthony Marrato; Terry Rainone; Linda Ryan

A simultaneous recorded vote was held.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the City Clerk dated 2015 05 25 concerning Appointment of Members – F.J. Davey Home be received as information.

Carried

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the following individuals are approved exclusively as members of the F.J. Davey Home Corporation:

Karli Campbell, Frank Gencarelli, Anthony Marrato, Terry Rainone, Linda Ryan

Carried

7.8.2 Appointment of Member – Economic Development Corporation

One member of Council was appointed.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that Councillor S. Myers be appointed to the Sault Ste. Marie Economic Development Corporation on an interim basis.

Carried

8. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL

9. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION

10. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

11. CONSIDERATION AND PASSING OF BY- LAWS

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that all By-laws under item 11 of the Agenda under date 2015 05 25 be approved.

Carried

11.1 By-laws before Council TO BE PASSED which do not require more than a simple majority

11.1.1 By-law 2015-99 (Agreement) ESA Continuous Safety Services Program

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-99 being a by-law to authorize the execution of an agreement between the City and the Electrical Safety Authority for the period from April 1, 2105 and ending March 31, 2018 be passed in open Council this 25th day of May, 2015.

Carried

11.1.2 By-law 2015-100 (Parking) Municipal By-law Officers

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-100 being a by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305 be passed in open Council this 25th day of May, 2015.

Carried

11.1.3 By-law 2015-101 (Street Assumptions)

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-101 being a by-law to assume for public use and establish as public streets various parcels of land within the City of Sault Ste. Marie be passed in open Council this 25th day of May, 2015.

Carried

11.1.4 By-law 2015-102 (Agreement) 2015 Biennial Aqueduct Inspections

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-102 being a by-law to authorize the execution of an Agreement between the City and STEM Engineering Group Incorporated for the completion of the 2015 biennial structural inspections of the City's major storm water aqueducts be passed in open Council this 25th day of May, 2015.

Carried

11.1.5 By-law 2015-103 (Subdivision Control) Carrick Park Subdivision – Habitat for Humanity

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-103 being a by-law to deem not registered for purposes of subdivision control certain lots in the Carrick Park Subdivision, pursuant to section 50(4) of the *Planning Act* be passed in open Council this 25th day of May, 2015.

Carried

11.1.6 By-law 2015-104 (Subdivision Control) Sunnyside Beach Subdivision

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-104 being a by-law to deem not registered for purposes of subdivision control certain lots in the Sunnyside Beach Subdivision, pursuant to section 50(4) of the *Planning Act* be passed in open Council this 25th day of May, 2015.

Carried

11.1.7 By-law 2015-105 (Agreement) Port of Algoma Master Consulting

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-105 being a by-law to authorize the execution of an agreement between the City and KPMG LLP and AECOM Canada Ltd. for a Master Consulting

Agreement dated May 25, 2015 regarding the Port of Algoma Project be passed in open Council this 25th day of May, 2015.

Carried

11.1.8 By-law 2015-106 (Memorandum of Understanding) Yellow Fish Road

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-106 being a by-law to authorize the execution of a Memorandum of Understanding between the City and Trout Unlimited Canada be passed in open Council this 25th day of May, 2015.

Carried

11.1.9 By-law 2015-107 (Temporary Street Closing) Queen St. East (Running Event)

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-107 being a by-law to permit the temporary closing of the Queen Street East bike lane on the south side of Queen Street East from Kohler Street to Pine Street and from Lake Street to Barber Boulevard to facilitate a running event be passed in open Council this 25th day of May, 2015.

Carried

11.1.10 By-law 2015-108 (Temporary Street Closing) Queen Street East

Councillor R. Romano declared a conflict on this item. (Spouse is a member of the Downtown Association board)

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-108 being a by-law to permit the temporary closing of Queen Street East from Spring Street to Elgin Street to facilitate the celebrations for Reggie's Place 25 Year Celebration Event be passed in open Council this 25th day of May, 2015.

Carried

11.1.11 By-law 2015-109 (Agreement) Reconstruction of Huron Street

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-109 being a by-law to authorize the execution of a contract between the City and Palmer Construction Group Inc. for the reconstruction of Huron Street (Queen Street to Cathcart Street) (Contract 2015-2E) be passed in open Council this 25th day of May, 2015.

Carried

11.1.12By-law 2015-110 (Temporary Street Closing) Huron Street

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-110 being a by-law to permit the temporary closing of Huron Street from Queen Street to Cathcart Street from May 26, 2015 until October 31, 2015 to facilitate the reconstruction of Huron Street be passed in open Council this 25th day of May, 2015.

Carried

11.1.13By-law 2015-111 (Agreement) St. Vincent Place

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-111 being a by-law to authorize the execution of an Agreement between the City and St. Vincent Place Sault Ste. Marie for funds through the Homelessness Partnering Strategy to provide funding for the St. Vincent's Place Men's Emergency Shelter be passed in open Council this 25th day of May, 2015.

Carried

11.1.14By-law 2015-112 (Agreement) John Howard Society

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-112 being a by-law to authorize the execution of an Agreement between the City and John Howard Society of Sault Ste. Marie & District for Funds through the Homelessness Partnering Strategy to provide for the position of Community Housing Support Worker be passed in open Council this 25th day of May, 2015.

Carried

11.1.15By-law 2015-113 (Agreement) Pauline's Place

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-113 being a by-law to authorize the execution of an Agreement between the City and Pauline's Place Non-Profit Homes Inc. for funds through the Homelessness Partnering Strategy to provide funds for the Pauline's Place Youth, Women and Family Emergency Shelter be passed in open Council this 25th day of May, 2015.

Carried

11.1.16 By-law 2015-114 (Agreement) United Way

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-114 being a by-law to authorize the execution of an Agreement between the City and United Way of Sault Ste. Marie & District for funds through the Homelessness Partnering Strategy to provide funds for the position of Community Housing Support Worker be passed in open Council this 25th day of May, 2015.

Carried

11.1.17 By-law 2015-115 (Agreement) Innovation Centre

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-115 being a by-law to authorize the execution of an Agreement between the City and the Sault Ste. Marie Innovation Centre to perform data management and IT support for the Sault Ste. Marie HIFIS implementation be passed in open Council this 25th day of May, 2015.

Carried

11.1.18 By-law 2015-116 (Agreement) Licence to Occupy City Property Reggie's Place

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2015-116 being a by-law to authorize the execution of an agreement between the City and Downtown Association and Reggie's Place Tavern O/B 882215 Ontario Inc. to permit Downtown Association and Reggie's Place Tavern O/B 882215 Ontario Inc. to occupy the property of the City identified as a section of Queen Street East from Spring Street to Elgin Street be passed in open Council this 25th day of May, 2015.

Carried

- 11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**
- 11.3 By-laws before Council for THIRD reading which do not require more than a simple majority**
- 12. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

13. ADJOURNMENT

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that this Council now adjourn.

Carried

Mayor

Deputy City Clerk

CANADIAN BUSHPLANE



HERITAGE  CENTRE

ANNUAL REPORT TO CITY COUNCIL

Admissions

2014	\$15,123
2013	\$14,878
2012	\$10,346

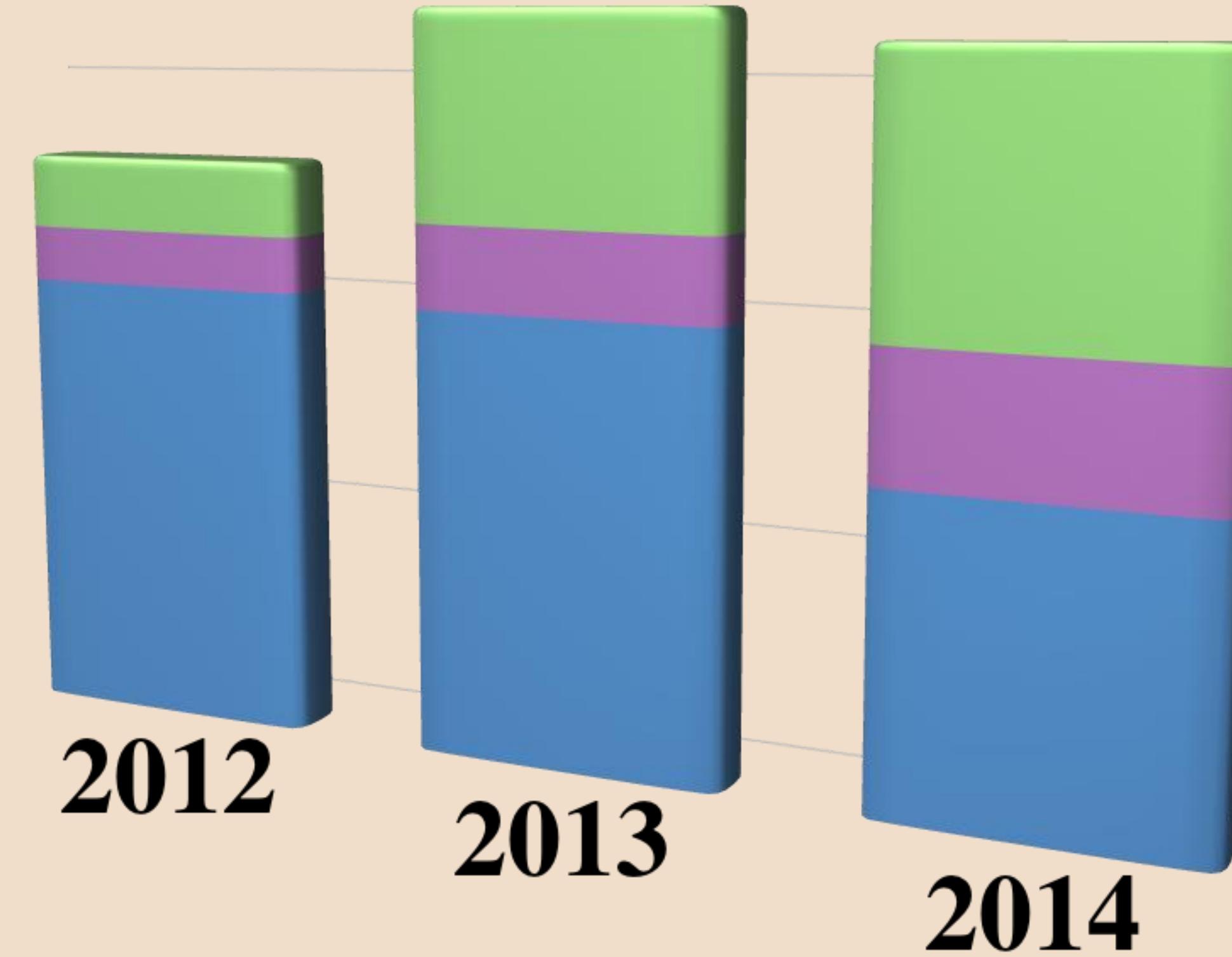
2014 3RD CONSECUTIVE
YEAR OF GROWTH

Wedding Attendance

2014	3404
2013	2821
2012	1231

Special

2014	8961
2013	6989
2012	2520



Event Highlights for 2014

- 1st annual Festival of Trees
- 2nd annual Holiday Gift and Craft Show
- 3rd annual Festival of Beer
- 4th annual Bridal Expo
- 19th annual Bushplane Days
- 3rd year of White Pines Field School



CONTINUING CHALLENGES

- Annual operating deficit
- Rising costs for wages and utilities

Rachel Tyczinski

From: Mayor Provenzano
Sent: Tuesday, June 02, 2015 1:34 PM
To: City Councillors
Cc: Rachel Tyczinski; Lisa Bell; Mike Ward
Subject: Update on CAO

Council:

I wanted to bring you up to speed on the CAO recruitment process. I am copying the clerk because this message will be added to the agenda as information. Any questions you have should properly be canvassed at Council and I will be happy to answer them.

Robert Johnston from OCL Search completed the consultation process. As you are aware, he reached out to all of you to give you an opportunity to offer input if you were interested in doing so. He also reached out to a number of community parties as identified by the search committee. He also consulted each of the members of the search committee. Subsequent to that process Robert put together an ideal candidate profile and drafted a posting.

That posting is ready to be publicized and it will be publicized, starting this week, widely. The applicants will have a period of approximately three weeks to provide an application to Robert in accord with the posting. The committee will meet once Robert has received all of the applications and Robert will guide the committee through the process at that point. We expect the posting to be open through the majority of June with a committee meeting to follow sometime shortly thereafter.

You will, in any event, see the posting publicized as early as tomorrow and I wanted to provide you with this update prior to its publication.

Sincerely,

Christian Provenzano

Office of the Mayor
Corporation of the City of Sault Ste. Marie
P.O. Box 580, 99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
T: 705-759-5344



COUNCIL REPORT

2015 06 08

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Shelley Schell, CPA, CA, Commissioner of Finance and Treasurer
DEPARTMENT: Finance Department
RE: Finance Committee Terms of Reference

PURPOSE

The purpose of this report is to recommend changes to the Finance Committee Terms of Reference.

BACKGROUND

A Finance Committee meeting was held on 2015 05 27 to review the composition of the Committee due to the retirement of one of the Finance staff members.

ANALYSIS

The Finance Committee passed the following resolution and is requesting City Council amend the Terms of Reference as per the attached minutes.

Moved By: Councillor S. Myers
Seconded By: Councillor M. Bruni

Resolved that the Finance Committee recommend to Council that the Terms of Reference dated 2004 01 26, be revised to change the committee composition from 3 senior Finance staff to 2 senior Finance staff.

IMPACT

Not applicable.

STRATEGIC PLAN

This report does not link to a specific item on the Strategic Plan.

Report to Council – Finance Committee Terms of Reference

2015 06 08

Page 2.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Commissioner of Finance and Treasurer dated 2015 06 08 concerning the Finance Committee Terms of Reference be approved; and

Further Be It Resolved that the Finance Committee Terms of Reference dated 2004 01 26 be amended to change the committee composition from 3 senior Finance staff to 2 senior Finance staff.

Respectfully submitted,



Shelley J. Schell, CPA, CMA
Commissioner of Finance & Treasurer

SJS/kl

attachment



Finance Committee Minutes

Wednesday, May 27, 2015

12:00 p.m.

Biggins Room, Civic Centre

Present: Councillor M. Shoemaker, Chair
Councillor M. Bruni
Councillor S. Myers
Councillor F. Fata
Councillor R. Romano

S. Schell
J. Bruzas
M. Ward (guest on behalf of Mayor)

Absent: Mayor C. Provenzano
N. Kenny

1. Accept minutes of the Finance Committee Meeting dated 2015 03 25.

Moved By: Councillor M. Bruni
Seconded By: Councillor F. Fata

Resolved that the Finance Committee Minutes dated 2015 03 25 be approved.
CARRIED

2. Discussion of Finance Committee Terms of Reference, committee composition in regards to vacancy in committee due to retirement of Bill Freiburger, Commissioner of Finance and Treasurer.

Moved By: Councillor S. Myers
Seconded By: Councillor M. Bruni

Resolved that the Finance Committee recommend to Council that the Terms of Reference dated 2004 01 26, be revised to change the committee composition from 3 senior Finance staff to 2 senior Finance staff.

CARRIED

3. Discussion – Councillor Matthew Shoemaker, Chair of the Finance Committee discussed his research on community engagement tools.

- Various demos and individual research discussed, as well as developing in-house tool.
- Councillor Shoemaker and Shelley Schell to meet with Information Technology (IT) to review requirements and IT availability to prepare in-house solution.
 - Budget information: input on website
 - Budget calculator
 - Did you know?
 - Mandatory fields for Input Session. Verify with Legal Department what personal information can be asked.

4. Appointment of Auditor

Moved By: Councillor M. Bruni
Seconded By: Councillor F. Fata

Resolved that the Finance Committee recommends City staff proceed to a Request for Proposal for 2015 audit services with a term of 5 years with option to extend annually thereafter up to 3 additional years.

Resolved that the Finance Committee recommends City staff proceed to a Request for Proposal for 2015 actuarial services for future employee benefits with a term of 5 years with option to extend annually thereafter up to 3 additional years.

CARRIED

5. Discussion of Council Resolution of March 23, 2015 in regards to Prioritization of Supplementary Budget Items.

Moved By: Councillor P. Christian
Seconded By: Councillor M. Shoemaker

Whereas each year City Council must review a list of supplementary expenditures as part of its annual budget deliberations and;

Whereas the cost to implement these items, if approved, is added to the year's levy and;

Whereas Sault Ste. Marie taxpayers expect an increased level of transparency and accountability with all Council decisions and;

Whereas currently there is no system in place which Council uses to assign priorities to supplementary spending items and;

Whereas systems that are designed to prioritize competing organizational projects and expenditures are commonly used in a wide variety of organizational settings and;

Whereas the City's Finance Committee recognizes the need to prioritize supplementary spending items;

Now Therefore Be It Resolved that Council request the Finance Committee to work with senior staff to develop a criteria-based priority system to assist Council in its supplementary spending deliberations.

CARRIED

Moved By: Councillor M. Bruni

Seconded By: Councillor F. Fata

Resolved that discussion of Council Resolution of March 23, 2015 in regards to Prioritization of Supplementary Budget Items be deferred.

CARRIED

6. No other City business

7. The next Finance Committee meeting to be decided at a later date.

8. Adjournment

Moved By: Councillor S. Myers

Seconded By: Councillor M. Shoemaker

Resolved that the Finance Committee meeting of 2015 05 27 be adjourned.

CARRIED

Councillor M. Shoemaker

Chair



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Kathryn Fisher, Curator, Ermatinger Clergue National Historic Site
DEPARTMENT: Community Services Department
RE: Firearms Bylaw Exemptions Ermatinger Clergue National Historic Site

PURPOSE

The purpose of this report is to request Council's approval to allow exemptions to the current firearms by-law for events at the Ermatinger•Clergue National Historic Site (ECNHS).

BACKGROUND

Each year the Historic Site Board requests an exemption to the current firearms by-law.

This season the ECNHS will be hosting a number of special events at the site. These events often have displays and re-enactments by the Coureur Du Bois II, and the Royal Newfoundland Regiment Militia. In their re-enacting, these groups will be demonstrating the loading and firing of heritage firearms and cannons (black powder shooting).

ANALYSIS

A temporary exemption of firearms by-law 2008-168, regulation R.1.2.6 (black powder for use in military musters) is requested from May 30, 2015 to December 19, 2015. This would permit the Ermatinger•Clergue National Historic Site (ECNHS) to carry out commemorative programming (black powder musters, cannon firing) at the site.

The Historic Sites Board is supportive of this request to City Council for the annual exemption for the 2015 season for purposes of the discharge of historic firearms within City limits at the Ermatinger•Clergue National Historic Site.

On a regular basis the re-enactors are part of the interpretation events at the site.

Firearms Bylaw Exemptions ECNHS

2015 06 08

Page 2.

Requests for the re-enactors' involvement sometimes come with little to no lead time. Having an annual exemption to this by-law, for the site, allows for the re-enactors' participation for all requests.

IMPACT

There is no financial impact to the City with regards to this matter.

STRATEGIC PLAN

This matter is not specifically identified in the Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That the report of the Curator of the Ermatinger•Clergue National Historic Site be received and that the request of the Historic Sites Board for a temporary exemption of firearms by-law 2008-168, regulation R.1.2.6 from May 30, 2015 to December 19, 2015 for the Ermatinger•Clergue National Historic Site, be approved.

Respectfully submitted,



Kathryn Fisher, Curator
Ermatinger•Clergue National Historic Site

Recommended for approval



Nicholas J. Apostle
Commissioner Community Services

Copy to: Legal Department
Police Services



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Joseph Cain, Manager Recreation and Culture
DEPARTMENT: Community Services Department
RE: Cultural Advisory Board By-law Amendment

PURPOSE

The purpose of this report is to seek City Council's approval of an amendment to the Cultural Advisory Board By-law 2013-117 to revise the number of citizen appointments.

BACKGROUND

By-law 2013-117, a by-law that establishes a Cultural Advisory Board (CAB) of City Council, has a provision under "*Composition of the Board*" whereby the Mayor as ex-officio, one member of Council, and four members of the public are appointed to the CAB. The CAB has found that having so few members on the committee has often made it difficult to maintain a quorum.

ANALYSIS

Currently the Cultural Advisory Board By-law states that the board is to be comprised of four members from the community. The Cultural Advisory Board would like to have the flexibility to add more members to the CAB. Under the current by-law the CAB can operate with a quorum of three, which concentrates decision making to very few members. In addition, there are members of the arts and culture community who are interested in serving on the Board.

The CAB passed the following resolution at their May 7, 2015 meeting:

Whereas the Cultural Advisory Board By-law 2013-117 defines under "*Composition of the Board*" the membership of the Board to be four members of the community based on their knowledge, interest and involvement in culture as defined in the Cultural Policy and;

Whereas from time-to-time this limits the Board's ability to make decisions if one or more members are unable to attend meetings and;

Cultural Advisory Board Bylaw Amendment

2015 06 08

Page 2.

Whereas the Board would like to add one more member to the Board at this time;

Therefore be it resolved that the Cultural Advisory Board request that City Council amend by-law 2013-117 to state that a minimum of five (5) members of the community be appointed to the Board.

IMPACT

This item has no impact on the budget.

STRATEGIC PLAN

This item is not reflected in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That the report of the Manager of Recreation and Culture concerning an amendment to the Cultural Advisory Board By-law 2013-117 be received and that the recommendation of the Cultural Advisory Board to revise the composition of the board membership from four citizen appointments to a minimum of five citizen appointments, be approved.

By-law 2015-117 appears elsewhere on Council's agenda and is recommended for approval.

Respectfully submitted,



Joseph J. Cain
Manager Recreation & Culture

Recommended for approval



Nicholas J. Apostle
Commissioner Community Services

Copy to: Legal Department



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Don Elliott, Director of Engineering Services
DEPARTMENT: Engineering and Planning Department
RE: Transportation Master Plan – Completion

PURPOSE

The purpose of this report is to obtain Council's final approval of the recently completed Transportation Master Plan (TMP).

BACKGROUND

Approximately every ten years, the City retains a traffic/transportation specialist to provide an updated Transportation Master Plan. At the 2015 02 23 meeting, a presentation was made by the consultant, and Council subsequently approved that the TMP be publicly posted for comment.

ANALYSIS

The TMP was posted for comment for a period of 30 days which expired on April 14, 2015. There were two members of the public who submitted comments by e-mail. Both respondents were provided with comments in reply and thanked for their input.

The Consultant and City staff agree that there was no need to revise the final document in light of the comments. Most significant initiatives under the plan will require their own class environmental assessments and further public consultations. Accordingly, there have been no changes made to the document as presented at the 2015 02 23 meeting of Council. The full report with appendices is lengthy, and can be found at <http://www.cityssm-tmp.ca>.

IMPACT

The fees for this study were approved under previous capital works programs. The study was completed within budget.

STRATEGIC PLAN

Updating the Transportation Master Plan is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering Services dated 2015 06 08 concerning the Transportation Master Plan completion be received, and that the recommendation for finalization of the plan be approved.

Respectfully submitted,



Don Elliott, P. Eng.,
Director of Engineering Services

Recommended for approval



Jerry Dolcetti, RPP
Commissioner of Engineering & Planning



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Carl Rumieli, P. Eng., Design & Construction Engineer
DEPARTMENT: Engineering and Planning Department
RE: Surface Treatment Contract – 2015-7E

PURPOSE

The purpose of this report is to obtain approval to award Contract 2015-7E. The project includes resurfacing portions of Moss Road and Brule Road with new surface treatment.

BACKGROUND

Every year the City allocates funds to resurface roads in the City that are surface treated.

Tenders received for Contract 2015-7E were opened at a public meeting Wednesday, May 27th, 2015 in the Biggins Room of the Civic Centre. Present at the opening was Councilor Frank Fata as well as City staff and contractor representatives.

ANALYSIS

Only one (1) tender was received and was found to be complete. The low tender of **\$429,359.22** (including HST) was received from Ellwood Robinson Limited. This is below the City's pre-tender estimate of \$450,000.

IMPACT

When recoverable HST and Prince Township's portion of the costs are removed, the City's cost to complete this project is projected to be **\$276,708**. This is below the 2015 allocation for Surface Treatment of 300,000.

STRATEGIC PLAN

This is linked to the Strategic Plan through Objective 1B – Transportation Network Improvements.

Surface Treatment Contract

2015 06 08

Page 2

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Design & Construction Engineer dated 2015 06 08 concerning the Surface Treatment Contract be received and the recommendation that Contract 2015-7E be awarded to Ellwood Robinson Limited, be approved.

By-law **2015-118** authorizing execution of Contract 2015-7E appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,

Recommended for approval



Carl Rumiell, P. Eng.
Design & Construction Engineer

Jerry Dolcetti, RPP
Commissioner

/an



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Carl Rumieli, P.Eng., Design & Construction Engineer
DEPARTMENT: Engineering and Planning Department
RE: Miscellaneous Paving Contract – 2015-6E

PURPOSE

The purpose of this report is to obtain approval to award Contract 2015-6E. The project includes the resurfacing of streets in various locations in the City.

BACKGROUND

Tenders received for Contract 2014-6E were opened at a public meeting Thursday, May 28, 2015 in the Thompson Room of the Civic Centre. Present at the opening was Councillor Judy Huppenen as well as City staff and Contractor representatives.

ANALYSIS

Two (2) tenders were received which were found to be complete and accurate. The tender of **\$3,271,936.92** (including HST) was received from Elwood Robinson Limited. This is above the pre-tender estimate of \$2,970,000.

IMPACT

When recoverable HST is removed, the City's cost to complete the Miscellaneous Paving Contract is projected to be **\$2,946,480**. This is approximately \$800,000 over the 2015 allocation of \$2,150,000 for this work. The Finance Department has confirmed that this cannot be covered by unallocated funds.

As Council is aware, we have postponed the resurfacing of Bay Street from Andrew to Pim and used a portion of that 2015 allocation to cover the overrun on the Reconstruction of Huron Street. Since the Bay Street work is also a resurfacing project it is appropriate to use \$800,000 of the 2015 Bay Street allocation to cover the overrun on the Miscellaneous Paving Contract.

Miscellaneous Paving Contract

2015 06 08

Page 2.

As we have said in previous reports, our projects all carry healthy contingency allowances built into the contracts that often are not spent. Upon completion of the 2015 Construction Program we will look at how much of these budgets have been unspent and determine how much can be carried forward to cover the Bay Street project in 2016.

STRATEGIC PLAN

The resurfacing of city roads is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Design & Construction Engineer dated 2015 06 08 concerning the 2015 Miscellaneous Paving Contract be received and the recommendation that Contract 2015-6E be awarded to Ellwood Robinson Limited.

By-law **2015-119** authorizing execution of Contract 2015-E appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,



Carl Rumiel, P. Eng.
Design and Construction Engineer

Recommended for approval,



Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Dept.

Attach.



2015 05 29

Our File: Contract 2015-6E

CONTRACT 2015-6E

MISCELLANEOUS CONSTRUCTION/PAVING

SUMMARY OF BIDS

CONTRACTOR	TOTAL BID PRICE
Ellwood Robinson Limited.	\$3,271,936.92
Pioneer Construction Inc.	\$3,326,331.28
Pre-Tender City Estimate	\$2,970,000.00



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Catherine Taddo, P. Eng., Land Development and Environmental Engineer
DEPARTMENT: Engineering and Planning Department
RE: Landfill Site Operations and Monitoring 2014 - Environmental Monitoring Committee

PURPOSE

The purpose of this report is to fulfill Condition 6(b) of By-law 2004-215 which requires that an annual information report to Council be prepared following the submission of Annual Landfill Operations and Monitoring Reports to the Ministry of Environment and Climate Change.

BACKGROUND

By-law 89-174 established the original Environmental Monitoring Committee for the Landfill. This by-law has since been repealed, and a revised by-law was approved at the November 29, 2004 Council meeting, which updated the duties of the Committee. This Committee is the formal contact with the public for the landfill operations and is a mandated requirement under the City landfill Certificate of Approval. The 2015 Committee consists of five members of the public, Councillor Romano, City representatives from PWT and the Engineering and Planning Department, and representatives from the Conservation Authority and the Ministry of Environment and Climate Change (MOECC).

The revised by-law includes the requirement for an annual report to Council following the submission of the annual Operations and Monitoring Reports to the MOECC. This report to Council will summarize the conclusions and recommendations of the two reports for 2014, and comment briefly on other matters at the landfill. Copies of the MOECC submission are available at the Engineering Department if any Councillor wishes to review them in detail. Our annual submission is due to the MOECC on April 30th of each year.

Site Development and Operations Report 2014 Municipal Landfill

Waste Quantities and Site Capacity

Approximately 62,562 tonnes of waste was received at the landfill in 2014. Of this value 80% or 52,163 tonnes were landfilled, 13% was used as daily cover material or stockpiled for future use, and 3% was exported for recycling or reuse. Last year the remaining site life estimate was 7.5 years. This year's report indicates that based on the 5-year average disposal rate (58,571 t/yr.) there is capacity for approximately 6.8 years.

Leachate Collection System

A leachate collection system has been operating at the landfill since November, 1992. It consists of a gravity collection system along the south boundary of the landfill and a purge well system on the western boundary. As part of the Canon Creek relocation project that was completed in 2006, the leachate collector system was expanded in a northerly direction in the southeast corner of the landfill along the old creek alignment. The system is designed to intercept leachate before it leaves the site and it is pumped to the City's sanitary sewer collection system.

A system of monitoring wells is sampled regularly to determine the quality of groundwater on and off site in the vicinity of the landfill. The groundwater monitoring program for 2014 consisted of sampling at 34 groundwater monitoring wells. The report for 2014 recommends a reduction in sampling frequency for some of the wells based on consistent trends and in some cases, near background conditions at these wells.

A western contaminant plume was detected several years back, which prompted increased emphasis on purge well maintenance to ensure continuous operation and additional purge well construction. Presently there are nine purge wells in operation, namely PW-2 to PW-10. During the reporting year, pumping well 9 was replaced and became operational in July 2014. The purge well system continues to be effective, however, it has limitations.

At the suggestion of the MOECC in 2008 and since the City of Sault Ste. Marie owns most of the property west of the landfill boundary, an application was made and approved by the MOECC for the establishment of a "Contaminant Attenuation Zone (CAZ)". The establishment of the CAZ does not eliminate the need for the purge well system which continues to be maintained, operated and monitored with vigilance, but, it helps to alleviate off-site regulatory compliance concerns for the small area of impacts observed west of the site. While the CAZ does not expand the landfill footprint itself, it does move the compliance boundary further to the west.

Odour Control

Council approved the construction of 24 passive landfill gas vent flares in 2004 with an additional six (6) passive flares installed and approved in 2007. Due to a new landfill gas regulation in 2008, our landfill must actively collect its landfill gas. Throughout 2009 to 2010 the active system was constructed. The system was operational by December 2010 and running continuously since January 2011 in order to comply with legislation.

Over the past seven (7) years we have concluded based on our complaint records and our own observations that we have had some success with these systems. During 2014, a total of ten odour complaints were received. Despite best efforts with odour mitigation, six of the complaints were likely due to waste grading activities that took place in late July and early August. As a result grading operations ceased.

A second phase of the active landfill gas collection project involves potential electricity generation, in lieu of burning the gas at a central flare. A potential partnership exists with PUC, should OPA agreements for this project become available in the future.

Technology Demonstration Project - Elementa

The Elementa project proposed to be located in Sault Ste. Marie uses steam reformation to produce synthetic gas ("syngas"). The demonstration/commercial plant is proposed to be constructed at property known as Part of 903 Base Line. In 2009, Elementa entered into a Waste Supply Agreement with the City of Sault Ste. Marie for a guaranteed quantity of 12,500 tonnes. Elementa also reached an Agreement with the Ontario Power Authority on December 18, 2013.

Since the original City Agreement in 2009, there have been several amendments presented to Council for approval. Three Amending Agreements were approved on July 15, 2013, January 20, 2014, and May 13, 2015. The current proposed Agreement stipulates commencement date of construction as the fall of 2015 and no later than May 1, 2016. The commencement date for waste supply is proposed for July 1, 2017. The completion of the first full year of production is scheduled for December 31, 2018.

Council approved several extensions to the lease for the energy from waste pilot plant at the landfill. The last extension ended on September 30, 2014, and the equipment has been removed from the site. No further extensions for the Elementa pilot plant are required.

Municipal Landfill Site Monitoring Report 2014

The monitoring report is a detailed, lengthy document providing all the results of the groundwater, surface water and landfill gas monitoring program undertaken in 2014. The purpose of the monitoring program is fivefold:

Landfill Site Operations and Monitoring 2014 - Environmental Monitoring

Committee

2015 06 08

Page 4

- To monitor the quality of groundwater and surface water in the vicinity of the landfill site;
- Assess the ability of the engineered controls and natural environment to attenuate contamination from the landfill site;
- Establish whether concentrations of targeted chemical parameters in the groundwater and surface water exceed boundary criteria established by the MOECC;
- Predict future movement of contaminants and therefore predict future compliance with MOECC criteria; and
- Ensure safety within any of the buildings at the site from a landfill gas perspective.

ANALYSIS

Conclusions and Recommendations of Monitoring Report

Ground Water Quality

The results of the 2014 groundwater monitoring program indicate that the engineered controls and natural attenuation processes including dilution by infiltrating precipitation are either reducing or keeping the leachate plume stationary along the eastern and southern property boundaries of the landfill. Prior to 2001, results along the western boundary showed exceedances for several parameters in both on site and off site monitoring wells. In 2014 the water quality in most of the western wells generally improved or had levelled off when compared with the water quality from recent years, with the exception of wells 63-I and 65-I. These two sites had had higher elevations of some indicator parameters compared to recent years but were within the respective historical ranges. The approval of the Contaminant Attenuation Zone and close attention to purge well operations and maintenance has helped to alleviate off-site regulatory compliance concerns along the western site limit.

Consideration is being given to replacing some of the monitoring wells. Increased depth may be beneficial, and in some instances damage to specific wells has been sustained. Well replacements will be reviewed in 2014.

Surface Water Quality

The relocation of Canon Creek away from the landfill in the fall of 2006 appears to have reduced leachate impacts on Canon Creek and the Root River. There have been general improvements to the surface water quality since 2007, and no exceedances of unionized ammonia since 2008. High levels of unionized ammonia can be detrimental to aquatic life forms. The benthic sampling/analysis and fish toxicity testing was discontinued in 2011 based on favourable and consistent results.

Methane Gas

Since 2008, methane gas concentrations have been in the explosive range at one of our methane gas monitors. The monitor is located east of the Maintenance Building. A methane mitigation project was completed by S&T Electrical Contractors in 2010. The system was installed in order to monitor, control ventilation and provide warning to those within all facilities at the landfill if there is a problem. Signage is in place as an additional mitigative measure.

IMPACT

There is no impact to the budget.

STRATEGIC PLAN

The report is linked to Objective 1A – Environmental Leadership and the Solid Waste Management activity.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Land Development and Environmental Engineer dated 2015 06 08 concerning the annual Operations and Monitoring Reports for the municipal landfill be received as information.

Respectfully submitted,

C. Taddo

Catherine Taddo, P. Eng.
Land Development & Environmental Engineer

Recommended for approval



Jerry Dolcetti, RPP
Commissioner



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Andy Starzomski, Manager of Traffic and Communications
DEPARTMENT: Public Works and Transportation Department
RE: Blue Earth UPS

PURPOSE

The purpose of this report is to gain Council support of the purchase of Blue Earth Uninterrupted Power Supplies ('UPS') systems for use in the City's smaller existing traffic controller cabinets.

BACKGROUND

Through an initiative that was brought forward by Councillor Steve Butland, City Council has approved the purchase of UPS units for our signalized intersections. This project is intended to increase safety at signalized intersections during power outages. The proposed project was estimated to cost a total of \$1.5 million and was to be accomplished over a 10 year period.

ANALYSIS

At the time the project was originally scoped, there was no solution for UPS systems for the majority of our smaller cabinets. At these locations we had estimated \$30,000 for each cabinet to be replaced in order to fit a UPS system. Since the project was originally planned (2011) a new solution has come forward.

Innovative Traffic Solutions Inc. is the sole supplier of this product in Ontario. PWT - Traffic Division is planning to purchase 14 UPS systems in 2015 at a cost of \$95,410. It is proposed that the funding for this purchase will be from the capital from current previously approved for this project.

IMPACT

The Blue Earth UPS system has a smaller footprint mostly in part to the battery pack. The battery pack is a much smaller than the 6 large car size batteries normally associated with typical UPS systems. Another advantage of the Blue Earth battery pack is the replacement program. In the 6th year, new replacement

Report to Council – Blue Earth UPS

2015 06 08

Page 2.

batteries will be provided at a 40% savings. An additional benefit of this battery pack is they are not lead acid based so they are fully recyclable.

Based on our original project estimate, the Blue Earth UPS will result in a savings of approximately \$23,000 per intersection with the smaller existing cabinets. There are currently 28 intersections where this type of UPS unit can be installed. The total savings for the project is calculated at approximately \$644,000 and this product is anticipated to expedite the overall UPS conversion program by 4 years should Council continue to support the upgrades and conversion.

STRATEGIC PLAN

This is linked to the Council report dated September 26, 2011 UPS Backup Installation at Signalized Intersections that has been attached to this report from Council's easy reference.

RECOMMENDATION

Resolved that the report of the Manager of Traffic and Communications be accepted and furthermore that Council authorize the purchase of Blue Earth UPS systems for our existing small traffic controller cabinets with funding from the annual capital from current funding approved for this project.

Respectfully submitted,



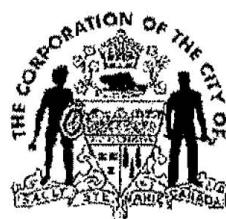
Andy Starzomski
Manager of Traffic and
Communications

Recommended for approval



Larry Girardi
Commissioner of Public Works and
Transportation

S. Hamilton Beach, P. Eng.
Deputy Commissioner



Larry Girardi
Commissioner

September 26, 2011

File: T.9.2 – Traffic Division

Mayor Debbie Amaroso
Members of City Council

Subject: UPS Backup Installation at Signalized Intersections

Background

At the meeting of Council dated June 13, 2011 the following resolution was passed: *"Whereas the City of Sault Ste. Marie experienced a major power outage on June 8th which lasted for more than 5 hours; and Whereas many businesses, schools and activities were forced to close early for the day; and Whereas traffic lights throughout the city were inoperable causing traffic delays and bottlenecks and increasing the chances of vehicular accidents; and Whereas ambulances and other emergency vehicles would have been unduly delayed as a result of these problems, potentially lives at risk; Now Therefore Be It Resolved that City council request that appropriate staff investigate the feasibility of installing solar back up equipment at the intersections of all major arteries running north/south and east/west within the city and that staff report back to council with their findings at a later date."*

Uninterrupted Power Supplies ('UPS') have been used in the traffic industry for approximately 10 years. With the advent of Light-Emitting Diode ('LED') traffic signals the power demand has been reduced to the point where systems can be powered for extended periods of time by batteries. The typical setup is to have six (6) batteries with heating blankets stored inside the existing controller cabinet or in an exterior cabinet. The batteries are charged via a trickle charge from the power grid. It should be noted that solar technology, as mentioned in Council's resolution, is not the technology utilized by this industry as it is dependent on weather conditions.

The City of Sault Ste. Marie currently has eighty-five (85) signalized intersections, with twelve (12) locations utilizing UPS backup systems. It should be noted that a significant portion of the City's cabinets are of an age that requires replacement (pre 1980). These cabinets are located at 36 intersections and based on their age and the lack of space, require replacement with the addition of UPS backup.

Discussion

In recent years, major traffic intersections involved in a capital upgrade project or the hub trail construction have had UPS backup included in the scope of work. In 2011, it is our understanding that three (3) additional intersections will be updated/built to include a UPS system. Don Elliott, Director of Engineering Services has advised that an additional six (6) intersections will be upgraded with UPS within the approved 5 year capital works program.

The Traffic Division proposes that a program of cabinet replacement and UPS installation be planned, starting in 2012. It is recommended that a Capital from Current request be supported by Council in the amount of \$115,000, annually. This shall allow the replacement to take place at three to five intersections based on staffing requirements. Depending on the existing configuration of the cabinet the value of the upgrade at each location ranges from \$15,000 – \$30,000.

The replacement schedule shall consider such factors as: geometry of the intersection, railway pre-emption, existing power problems, high volume intersections, emergency services, truck route and proximity to other UPS signals. A bi-annual report to Council will be prepared which will provide an update of installation locations and future program requirements and cost.

PWT shall also continue to work with the Engineering and Planning Department and ensure that the current practice of upgrading traffic control equipment during capital and hub trail projects is maintained.

Recommendation

Public Works and Transportation recommends that Council consider, during the 2012 budget deliberations, allocating \$115,000 from Capital from Current to the Traffic Division to upgrade the existing aged traffic equipment and provide UPS backup installations; and Furthermore that the Traffic Division shall provide a status report to Council bi-annually.

Respectfully Submitted:

Susan Hamilton Beach, P. Eng.
Deputy Commissioner,
Public Works and Transportation

Recommended for Approval:

Larry Girardi
Commissioner,
Public Works and Transportation

Joseph M. Fratesi
Chief Administrative Officer



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Nuala Kenny, City Solicitor
DEPARTMENT: Legal Department
RE: Rebar Anti-Dumping and Countervailing Duties and Public Interest Inquiry

PURPOSE

The purpose of this report is to respond to the following resolution passed in open Council on May 25, 2015 moved by Councillor Fata and seconded by Councillor Myers:

"Resolved that correspondence from Essar Steel Algoma Inc. regarding antidumping and countervailing duties for rebar and British Columbia's request for a public interest inquiry seeking a regional exemption therefrom be received and that the Legal Department be requested to review and report back to Council at the June 8, 2015 Council meeting".

BACKGROUND

Mayor Provenzano received correspondence from both Essar Steel Algoma and Tenaris Canada. Both entities requested that the City provide written support for them in a Public Interest Inquiry (PII) that has been initiated by the Independent Contractors and Business Association (ICBA) and the Province of British Columbia. In 2014 Canadian rebar producers complained under the *Special Import Measures Act* against illegally dumped and subsidized imports of rebar from China, South Korea and Turkey. As a result of the complaint the Canadian International Trade Tribunal (CITT) held a hearing. Both British Columbia and the ICBA sought a regional exemption which would exempt the Province of British Columbia from countervailing duties. The CITT determined in January 2015 that imports from China, South Korea and Turkey will injure Canadian producers. Accordingly, the Tribunal established duties to apply to rebar imports from these three countries. As is permitted under the *Special Import Measures Act*, the Province of British Columbia and the ICBA have sought a Public Interest Inquiry. The purpose of the Public Interest Inquiry is to again request the Regional Exemption. Both Tenaris and Essar are of the view that the exemption

Report to Council – Rebar Anti-Dumping and Countervailing Duties and Public Interest Inquiry
2015 06 08
Page 2.

is not appropriate because it will cause economic harm to Canadian producers, their suppliers and workers across Canada and will lead to misguided public policy undermining Canada's trade laws. Essar and Tenaris are asking for the City to provide a written submission supporting the position denying the exemption.

ANALYSIS

The Canadian International Trade Tribunal Rules of Procedure generally require anyone who wishes to make submissions in a proceeding file a Notice of Participation. Submissions may be made in writing, orally or both. Filing a Notice does not obligate a party to make submissions, but does provide the option to do so. Parties that file a Notice will also be provided with information about the proceeding by the Tribunal and receive copies of public documents and other submissions that are filed during the proceeding. Filing a Notice does not obligate a party to appear at the Hearing. If the City does not file a Notice it may still file a written submission but must seek leave for the Tribunal to accept the submission. Given that both Essar Steel and Tenaris are major corporate citizens in Sault Ste. Marie and given that they are both major employers in the City it seems reasonable to support their efforts in this matter.

IMPACT

There is no financial impact regarding this matter.

STRATEGIC PLAN

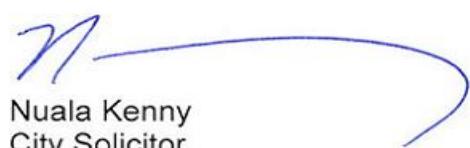
The Strategic Plan does not directly link to this issue.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the City Solicitor dated 2015 06 08 concerning Rebar Anti-Dumping and Countervailing Duties and Public Interest Inquiry be received and that Council authorize the Legal Department to prepare a draft submission for the Mayor's signature supporting the position of Essar Steel Algoma Inc. and Tenaris Canada.

Respectfully submitted,



Nuala Kenny
City Solicitor
NK/da



COUNCIL REPORT

June 8, 2015

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Bob Keetch, Police Chief and Mike Nadeau, Commissioner of Social Services

DEPARTMENT: Social Services Department

RE: Community Safety and Wellbeing

PURPOSE

The purpose of this report is to advise Council that a Community Wellbeing Index for Sault Ste. Marie is being developed, under the Community Safety and Wellbeing Strategy being co-ordinated by the Algoma Leadership Table. (ALT)

BACKGROUND

City Council passed the following resolution on September 8, 2014:

Moved by: Councillor P. Mick

Seconded by: Councillor R. Niro

Whereas community safety and well-being is a priority for the City of Sault Ste. Marie;

Resolved that City Council authorize the establishment of a Community Safety and Well-Being Advisory Committee with the following mandate:

1. To drive the safety and well-being enterprise;
2. To support ad-hoc community safety partnerships that will focus on particular risks and threats to community safety and well-being; and
3. To provide an annual report on the status of safety and well-being in Sault Ste. Marie including analysis of the challenges faced within the community and any improvement or decline accompanied by an annual plan for the year ahead; and

Further that Council encourage all agencies, organizations, businesses and residents of the City of Sault Ste. Marie to fully engage in and support the enterprise of developing and sustaining safety and well-being for all to the fullest extent of their capacities to do so; and that Council acknowledge on an annual basis individuals, organizations and businesses that provide outstanding service in the interests of community safety and well-being in Sault Ste. Marie.

ANALYSIS

Currently, there is no benchmark to measure Community Wellbeing in Sault Ste. Marie. One proven approach to measuring community wellness and safety is through the creation of a Community Wellbeing Index. Various indicators of socio-economic well-being, including education, labour force activity, income and housing are combined to create a community a well-being index establish a defined baseline. This baseline will be used in the future to measure and evaluate progress, performance, strategies and outcomes in the future.

The Sault Ste. Marie Wellbeing Index will integrate various data available within our community and create an index based on multiple factors. Coinciding with the development of a Community Wellbeing Index is the administration of a survey which will collect data on dimensions of community social capital and perceptions of wellbeing in Sault Ste. Marie. The development of a survey instrument focusing on the community vitality dimension of wellbeing as well, perceptions of safety, mutual trust, expectations of health, and level of inter-connectivity, community pride, and time spent involved in leisure and cultural activities, etc. will provide information to the community for collaborative planning and program implementation. Data for these indicators will supplement and validate aggregate secondary data that will also be received from community partners to assess Community Safety and Wellbeing from a macro-level.

The survey instrument will be developed by Lake Superior State University's Community Research Center and will be sent to 750 randomly selected addresses within the city. Responses will be coded into a common statistics package, basic analysis including descriptive statistics, inter-group comparisons, reliability indicators, and a qualitative review of findings will be summarized into a report, also developed by the Research Center.

IMPACT

There is no budget impact. Funding to develop the index was secured by the Sault Ste. Marie Police Service from a Proceeds of Crime grant from the Ministry of Community Safety and Correctional Services.

STRATEGIC PLAN

This activity is currently not included in the City's Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Police Chief and Commissioner of Social Services dated 2015 06 08 concerning Community Safety and Wellbeing be received as information.

Respectfully submitted,



Mike Nadeau

Commissioner of Social Services

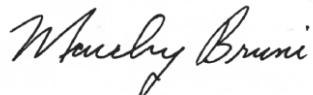
May 21, 2015

Dear Mayor/Reeve;

On behalf of the Board of Health for Algoma Public Health I am pleased to provide you with an update to my letter of April 15, 2015.

Algoma Public Health is committed to the principles of transparency and accountability and at its meeting of May 20, 2015, the APH Board considered what further information could be provided to its constituent municipalities. This information has been summarized in the letter attached. Thank you for your ongoing commitment to public health and the work of Algoma Public Health.

Sincerely,



Marchy Bruni

Attachment

Blind River
P.O. Box 194
9B Lawton Street
Blind River, ON P0R 1B0
Tel: 705-356-2551
TF: 1 (888) 356-2551
Fax: 705-356-2494

Elliot Lake
50 Roman Avenue
Elliot Lake, ON P5A 1R9
Tel: 705-848-2314
TF: 1 (877) 748-2314
Fax: 705-848-1911

Sault Ste. Marie
294 Willow Avenue
Sault Ste. Marie, ON P6B 0A9
Tel: 705-942-4646
TF: 1 (866) 892-0172
Fax: 705-759-1534

Wawa
18 Ganley Street
Wawa, ON P0S 1K0
Tel: 705-856-7208
TF: 1 (888) 211-8074
Fax: 705-856-1752

May 21, 2015

Mayor Christian Provenzano
Corporation of the City of Sault Ste. Marie
P.O. Box 580
99 Foster Dr.
Sault Ste. Marie, ON P6A 5N1

Dear Mayor Provenzano;

At its meeting on May 20, 2015, the Board of Health for the District of Algoma Health Unit was advised of your request for information dated April 28, 2015.

As the autonomous governing body for Algoma Public Health (APH), the Board very much values its relationships with constituent municipalities. We are committed to transparency and accountability with our municipalities and all stakeholders and citizens, while needing to also respect any obligations that may preclude us from time to time from full disclosure. It is with these considerations that the Board has reviewed your request for additional information. We thank you for the request and are pleased to provide the responses that follow.

What steps are being or have been taken by the Board of Algoma Public Health to ensure that no employee information was accessed, obtained or retained by the Interim Chief Financial Officer?

The Interim Chief Financial Officer (CFO) position was not delegated or provided with:

- Signing authority,
- Access to the computerized payroll system,
- Privileges to access the server where T4 information is maintained, or
- Keys to access cabinets where employee personnel files are maintained.

In addition to the safeguards noted above, there is no evidence of access to employee social insurance numbers. There is no evidence of access to banking information. The Interim CFO has had no access to APH staff information or facilities since departure from APH; no internet access, no email access, no swipe card access, and no key access.

What process was followed in retaining the services of the Interim Chief Financial Officer and if a new process is proposed, what deficiencies in the previous process have been identified and how have said deficiencies been addressed?

Blind River
P.O. Box 194
9B Lawton Street
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Wawa, ON P0S 1K0
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TF: 1 (888) 211-8074
Fax: 705-856-1752

The process followed included:

- Recruitment advertising for the vacant business administrator position was posted with the Sault Star and on the Algoma Public Health and Chartered Professional Accountants of Canada websites with a closing date of August 2, 2013. Interviews were conducted up until September 27, 2013. In the end this recruitment effort was not successful.
- A request for proposals (RFP) was issued on October 22, 2013. The RFP requested temporary assistance as well as a permanent candidate. The proposals received were more expensive than anticipated.
- A second round of recruitment took place in November with advertising in the Sault Star, Algoma Public Health's website and Workopolis with a closing date of November 16, 2013. Interviews occurred in November.
- RHulse26 Consulting provided APH with the services of a temporary/interim Chief Financial Officer who started with APH on November 25, 2013. APH's procurement policy for consultant/contracted service providers that was in effect at the time did not explicitly require a criminal reference check or reference checks.
- Following interviews in November, a candidate accepted the permanent Chief Financial Officer position on December 4, 2013 and commenced employment on January 27, 2014. As an employee of APH, references and a criminal reference check were required and were provided.

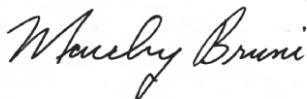
At its March 2015 meeting the Board amended its procurement policy, lowering signing authority thresholds by role. Board approval is now required for any expenditure greater than \$50,000.

At its May 2015 meeting, the Board further amended its procurement policy to include explicit language related to criminal reference checks and reference checks for consultants/contracted service providers. This will align the procurement policy for contractors/contracted service providers with Algoma Public Health's employee/staff hiring processes.

The Board and management of APH are committed to ensuring institution and maintenance of appropriate internal controls and financial oversight.

Thank you for your interest in Algoma Public Health,

Sincerely,



Marchy Bruni
Chair, Board of Health

Copy: Mayors, All Algoma Public Health Constituent Municipalities

Christian Provenzano
Mayor



Corporation of the
City of Sault Ste. Marie

May 29, 2015

Algoma Public Health Board of Health
C/O Christina Luukonen
294 Willow Avenue
Sault Ste. Marie, Ontario
P6B 0A9

To the members of the board,

I am writing to you to formally request to appear and speak as a delegation at the next regular meeting of the Algoma Public Health board of health, which I anticipate will occur on or around June 17, 2015. This appearance would be in regards to the City Council resolution of January 26, 2015 that requested a report from Algoma Public Health in relation to several specific questions pertaining to the Shaun Rootenberg situation.

I will begin by acknowledging that your board and its chair Marchy Bruni have made efforts to address the questions that our City Council resolution raised. I appreciate these efforts. However, upon reviewing the correspondence I am of the opinion that some pertinent details have been omitted and as such the questions have yet to be answered satisfactorily.

I recognize that your board and our City Council—as well as the public at large—are awaiting the release of Mr. Graham Scott's report on recent events at Algoma Public Health. It is my expectation that when the provincial report is made public that the outstanding questions relating to this matter will be answered. Unfortunately, at this time we do not have an indication of when the report will be released. I expect that in the interim the same questions will continue to be raised.

It is my feeling that rather than continuing to exchange correspondence on these matters that it would be more efficient for me to discuss them with you in person. This would allow us to arrive at a complete and unambiguous understanding of each other's positions and concerns. It is my hope that in the course of doing so that the remaining questions I have will be fully and completely answered.

I will close by saying that I acknowledge the independence of the board of health. I realize that there is nothing neither I nor our City Council can do to compel you to release information that you do not wish to release or to answers questions you do not wish to answer. I also understand it is within your purview to deny my request to address you.

Christian Provenzano
Mayor



Corporation of the
City of Sault Ste. Marie

However, I suggest that in the interests of openness and given the City of Sault Ste. Marie's status as a major funder of APH, that you give strong consideration to allow me to attend the June 2015 board meeting so that we may have a productive dialogue together. I feel this will be of benefit to your board, the City Council of which I am a part and would be in the public interest of the communities that Algoma Public Health serves.

I thank you for your consideration of this request and I will await word of your decision.

Sincerely,

Christian Provenzano, Mayor

Rachel Tyczinski

Subject: FW: Mayor Provenzano - Request to Appear at June Board Meeting

From: Christina Luukkonen [mailto:CLuukkonen@algomapublichealth.com]

Sent: Tuesday, June 02, 2015 10:08 AM

To: Mike Ward

Subject: RE: Mayor Provenzano - Request to Appear at June Board Meeting

Good Morning Mike

I received Mayor Provenzano's request to speak as a delegation at our next Board meeting. His request has been approved. Our next regular meeting of the Board is scheduled for June 17, 2015 at 6:00 pm. Mayor Provenzano will be the first item on the agenda.

Please let me know should you have any questions.

Kind regards,

Christina Luukkonen

Executive Assistant to the

Medical Officer of Health and

Secretary to the Board of Health

Algoma Public Health

294 Willow Avenue

Sault Ste. Marie, ON P6B 0A9

Tel: (705) 759-5421 Fax: (705) 759-2540

Email: cluukkonen@algomapublichealth.com

Visit our website at www.algomapublichealth.com

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June 8, 2015

TO: **Mayor Christian Provenzano and Members of City Council**

FROM: **Tom Dodds, CEO, Sault Ste. Marie Economic Development Corporation and Interim Chair, ACR Passenger Service Stakeholder Working Group**

RE: **Continued Operation of the Passenger Rail Service from Sault Ste. Marie to Hearst**

PURPOSE:

This report is provided to City Council to:

- Provide a brief status report on the operation of the Passenger Train and Agawa Canyon Tour Train
- Provide an update on the progress in implementing the recommendations contained in the April 13, 2015 Council resolution which approved in principle, a set of recommendations with final approval and bylaw to be presented at the April 28, 2015 Council meeting.

BACKGROUND

Delays in the Contribution Agreement Approval Process

On Monday, April 13, 2015, Council passed a motion that provided approval-in-principle for the City to enter into Contribution Agreements with Transport Canada and a third-party railway operator, Railmark Canada Ltd. (RCL), to enable the passenger service between Sault Ste. Marie and Hearst to continue to operate and develop, both as a sustainable passenger service and tourism attraction. The contribution agreement was based on a letter received from the Transport Minister Raitt on March 31, 2015 (**attached**).

Concurrent with these activities, CN was negotiating the purchase and operations of the Agawa Canyon Tour Train by RCL. This undertaking is separate from the purchase and operation of the Passenger Train Service.

When the Chair of the Working Group reported to City Council on April 13, it was anticipated by all, including RCL, that it would be finalizing his arrangements with CN for the acquisition of the Tour Train in parallel with securing working capital for the passenger train service.

Unfortunately, RCL's financing arrangements for the tour train and passenger service did not proceed. The organization with whom Railmark was negotiating financial arrangements withdrew from this process. CN and the Working Group became aware of this on April 20, 2015. As a result, RCL's plans for taking over the immediate operations of both the tour train and passenger service became problematic. Working with CN, and other financial organizations RCL sought to secure new financing and this is

continuing. For these reasons, it was not practical or appropriate to return to Council on April 27th with the agreements.

SSM – Hearst Passenger Service Operations

Since CN and RCL had closed on the sale of the SSM-Hearst Passenger service earlier in the year, these companies proceeded with a transition process from CN to RCL. Throughout April and May, considerable activity occurred to establish an interim passenger service run initially by CN and then taken over by RCL with CN operating the trains on RCL's behalf as part of a transition plan. This arrangement continues to this day. CN operated the passenger service for the month of April to May 1st. RCL took over operation on May 2nd and the first RCL operated passenger train left the station on May 7th. However, due to necessary “go slow” orders by CN to ensure safety as a result of seasonal environmental factors, this train service was only able to go as far as Hawk Junction and then returned to Sault Ste. Marie on May 8th. Similar slow orders for the passenger service have been in place in previous years at particular times during the year.

Since then, RCL has operated the round-trip SSM-Hearst service three times a week throughout the month of May, with only two instances where the train service prematurely terminated at Mead station (36 km south of Hearst) and passengers were shuttled by taxi to Hearst and the train returned to Sault Ste. Marie. The premature termination of rail service results from the distance and general nature of this passenger service, and unforeseen delays along the railway and regulations that limit the time a train crew can work. This circumstance is not unique to RCL. The passenger service has faced this challenge throughout the time that CN and others have operated the railway.

Agawa Canyon Tour Train

On May 25, 2015, CN advised that to ensure continuity in the operation of the Agawa Canyon Tour Train, CN said it would proceed with operating this tourism attraction as previously scheduled. CN also advised that it reserved the right to assign the responsibility of the tour train operations to a third party should the opportunity reach an agreement on a sale of the attraction arise during the operating system season. If this does occur, CN also advised that they would ensure that such a transition would be executed on a seamless basis without disruption of the tour train operations.

Contribution Agreements with Canada and RCL

1. The terms of the contribution agreement outlined in Transport Minister Raitt’s March 31, 2015 letter to the Chair of the Working Group

The Government of Canada provided approval-in-principle of funding to support operating expenditures for the passenger rail service between Sault Ste. Marie and Hearst, Ontario for three years beginning April 1, 2015.

With this approval-in-principle, eligible costs, as determined under the terms and conditions of the Remote Passenger Rail program incurred as of April 1, 2015, will be eligible for reimbursement,

subject to the timely execution of a contribution agreement. If a contribution agreement is not signed, the Government of Canada will not reimburse any costs incurred.

With respect to the contribution agreement stage, the following conditions will also apply:

- Funding over the three years will be provided on a declining basis (\$2,200,000* in 2015/16, \$1,725,000 in 2016/17 and \$1,358,000 in 2017/18)
** minus the amount claimed by CN for their operation of the passenger train service from April 1 to May 1.*
- Will reimburse eligible costs incurred and paid; no advance payments will be made;
- Funding will be provided on a monthly basis for up to one-twelfth of the total yearly maximum contribution for the respective fiscal year;
- The City of Sault Ste. Marie will be responsible for all ineligible operating costs as well as incurred operating expenses above the federal contribution;
- Any costs incurred prior to April 1, 2015 are ineligible for reimbursement;
- A Funding Oversight Committee will be established within 30 days of the date of this letter, and this committee will ensure that information on operation of the passenger rail service is shared regularly, and that the federal funding conditions outlined in this letter are respected, until such time that a contribution agreement is finalized;
- The City of Sault Ste. Marie will satisfy the Government of Canada that the operator holds all necessary authorizations required to operate the passenger rail service between Sault Ste. Marie and Hearst, ON.

The project business case that was submitted by Railmark indicated that the passenger rail service will continue with no interruption to service as a result of changes in ownership and operation. The project was approved-in-principle on the basis of this information, and the Minister needs to be notified in writing should anything change from the proposed passenger rail operations.

Status:

- The only change to these basic terms is the ability to roll-over on unspent funds in any month to the following month. Working group staff and their legal advisors have been reviewing drafts of the Canada – Sault Ste. Marie Contribution Agreement, subject to the terms and conditions of the Transport Canada's Rail Passenger Service. A copy of the most current revised draft agreement will be available shortly. It will need to be reviewed by City Legal and Finance staff before going to Council for review and approval.
2. **The preparation of legal agreements between the City & Transport Canada and a mirror agreement between the City and Railmark.**

Status:

- As stated above drafts of the Canada – Sault Ste. Marie contribution agreement and a mirror agreement (referred to as the Ultimate Recipient Agreement) between the City and the third-party operator (Railmark) have been prepared, reviewed, and revised by the working group and the third-party operator. A copy of the most current revised draft agreement will be available shortly. It will need to be reviewed by City Legal and Finance staff before going to Council for review and approval.

- A set of preconditions has also been established by the Working Group, which must be in place prior to signing the agreement. A deadline of Friday, May 29, 2015 was set for Railmark to provide the necessary information and evidence of appropriate certifications and financing necessary to operate the railway and satisfy the preconditions noted. The documentation was received at 4:15 pm on May, 29, 2015, and are currently under review by the Working Group's legal advisor. We have had initial review the materials and need some clarification and discussion with RCL and their financial institution before we can complete the due diligence necessary to satisfy the preconditions.

3. The preparation of a legal agreement between the City and CN for the interim period (April 2015) until such time as Railmark assumes operations in May 2015.

Status:

- This matter was discussed with Transport Canada and for the month of April and May 1st, the current agreement between CN and Transport Canada will be amended to accommodate cost incurred by CN for this period of operation.

4. The recognition that the SSMEDC will incur incremental administrative costs related to this initiative.

Status:

- The SSMEDC estimates that the cost will be approximately \$30,000-40,000 per year to oversee and manage this agreement on behalf of the Working Group and more importantly the City of Sault Ste. Marie. It is recommended that the SSMEDC undertake this role on behalf of the City and will include the coordination and administration of the Funding Oversight Committee. These costs will be recovered through the contribution agreement between the City and Transport Canada as an eligible project cost.

ANALYSIS

With respect to financial risk assessment, it is important to note that the process described in the Contribution Agreements limits the level of financial risk to the City of Sault Ste. Marie. In review of the draft Agreement with Transport Canada officials, City, and SSMEDC staff officials focused on and will continue to focus on ensuring that the processing of payments is expeditious and the financial risk is minimized. As noted in the Minister's letter, there is a Funding Oversight Committee that will include members from Transport Canada and City's Finance Commissioner. A mirror committee structure will be established in the Contribution Agreement between the third-party operator and the City. As well, the Working Group will have a role formalized in the new relationship with RCL to ensure its future success and sustainability.

SSMEDC has been managing this project on behalf of the Working Group. SSMEDC is prepared to continue this role, on behalf of the Working Group to ensure an orderly transition from a CN operation to a third-party operator operation. Any incremental administrative costs for this role will be covered by the Agreement and if necessary, by other Working Group representatives.

NEXT STEPS

- **Confirm and Finalize Pre-conditions with RCL**
- **Finalize Draft Agreements with Transport Canada and RCL**
- **Prepare Report for Council with appropriate additional background information and recommendations**
- **Submit materials to City staff for Review**
- **Present to Council June 22, 2015 with recommended agreements and draft by-law**

Minister of Transport



Ministre des Transports

Ottawa, Canada K1A 0N5

MAR 31 2015

Joseph M. Fratesi
Chief Administrative Officer,
City of Sault Ste. Marie
Chair, Algoma Central Railway Passenger
Service Working Group
99 Foster Drive
P.O. Box 580, Civic Centre
Sault Ste. Marie, ON P6A 5N1

Dear Mr. Fratesi,

I am pleased to inform you of the Government of Canada's approval-in-principle of funding to support operating expenditures for the passenger rail service between Sault Ste. Marie and Hearst, Ontario for three years beginning April 1, 2015.

With this approval-in-principle, eligible costs, as determined under the terms and conditions of the Remote Passenger Rail program incurred as of April 1, 2015, will be eligible for reimbursement, subject to the timely execution of a contribution agreement. If a contribution agreement is not signed, the Government of Canada will not reimburse any costs incurred.

As we move to the contribution agreement stage, the following conditions will also apply:

- Funding over the three years will be provided on a declining basis (\$2,200,000 in 2015/16, \$1,725,000 in 2016/17 and \$1,358,000 in 2017/18)
- Canada will reimburse eligible costs incurred and paid; no advance payments will be made;
- Funding will be provided on a monthly basis for up to one-twelfth of the total yearly maximum contribution for the respective fiscal year;
- The City of Sault Ste. Marie will be responsible for all ineligible operating costs as well as incurred operating expenses above the federal contribution;
- Any costs incurred prior to April 1, 2015 are ineligible for reimbursement;
- A funding oversight committee will be established within 30 days of the date of this letter, and this committee will ensure that information on operation of the passenger rail service is shared regularly, and that the federal funding conditions outlined in this letter are respected, until such time that a contribution agreement is finalized;
- The City of Sault Ste. Marie will satisfy the Government of Canada that the operator holds all necessary authorizations required to operate the passenger rail service between Sault Ste. Marie and Hearst, ON.

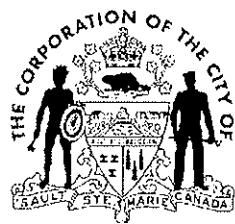
- The City of Sault Ste. Marie will fulfill, where applicable, the requirements of the *Canadian Environmental Assessment Act* and any legal obligations

I note that the project business case that you have submitted implies that the passenger rail service will continue with no interruption to service as a result of changes in ownership and operator. As your project is being approved-in-principle on the basis of this information, please notify me, in writing, should anything change from the proposed passenger rail operations.

Yours Sincerely,



The Honourable Lisa Raitt, P.C., M.P.
Minister of Transport



2005 11 28

Mayor J. Rowswell
and Members
City Council

ANIMATION CENTRE FEASIBILITY STUDY

I have recently revisited the Animation Centre Feasibility Study completed in March 2004. I have spoken to Michael Burtch, Executive Director of the Art Gallery of Algoma and their Chairman Brian Wilson. The Board has endorsed our moving forward on this initiative. Don McConnell, Planning Director has offered his involvement and support.

I enclose the Executive Summary of the report for your consideration and an action resolution endorsing the "next step" as recommended by the consultants. I firmly believe an Animation Centre in Sault Ste. Marie provides a unique opportunity to diversify our city in a less conventional manner.

Mr. Burtch should be acknowledged for his proactivity and considerable reputation and contacts in receiving several noteworthy animation collections worth several millions of dollars. We hopefully can utilize these collections to everyone's benefit.

Mr. Burtch is in attendance this evening to answer any questions you may have.

Respectfully submitted,

Steve Butland
Councillor, Ward One

SB:ba

November 28, 2005 Council Meeting Agenda
Clerk's Department

(b) Mover - Councillor S. Butland
Seconder - Councillor J. Caicco

Whereas an Animation Centre Feasibility Study was completed in March 2004; and
Subsequently the Art Gallery of Algoma has been offered yet another substantial and
noteworthy "animation collection"; and

Whereas the 14 conclusions/recommendations have yet to be acted upon;

Be it resolved that Council in cooperation with the Art Gallery of Algoma Board
proceed with the formation of a Task Force to further investigate the feasibility of
establishing an Animation Centre in Sault Ste. Marie.

MARCH 2004

Sault Ste. Marie Animation Centre Concept Feasibility Study Executive Summary

The idea of building an animation centre in Sault Ste. Marie has been in existence since 1998, when the Art Gallery of Algoma (AGA) was approached with an offer to acquire the cels, storyboards, background paintings and other paraphernalia associated with the Super Dave Osborne cartoon series. In 2000, the AGA obtained in addition to this, similar materials from with the Family Classics series (which presented animated versions of classic stories such as *The Prince and the Pauper* and *The Count of Monte Cristo*). With this as a basis for collections and exhibitions, the AGA determined to investigate the feasibility of an animation centre in Sault Ste. Marie, dedicated to the history of animation generally as well as the unique role that Canadians have played in the formation, evolution, and current state of the art in the industry.

With funding assistance from the City, FedNor and the Northern Ontario Heritage Fund, a consulting team was retained to undertake a concept development and feasibility study of the initiative. This team was led by TCI Management Consultants and included The St. Clements Group Inc. (branding and marketing experts), Reich + Petch (architects and museum designers), MGP Architects (architects and engineers), and Blue Sky Design (interpretive planners).

Our major findings and conclusions, with page references to the report, are as follows:

1. The **animation centre concept is feasible**, assuming that it is built at a sufficient size and scale to act as a compelling attraction for the potential markets available to it. Moreover, there is a need for an attraction for this type in Sault Ste. Marie. This conclusion applies to both scenarios A and B. (see section 3)
2. Several alternative sites were reviewed in the downtown, as well as elsewhere in the City. Two sites scored highest in the assessment: the areas adjacent to the Art Gallery of Algoma (referred to as scenario A in the report) and adjacent to the proposed Gateway development (referred to as the scenario B). In either location, the animation centre can be a viable and sustainable development. (*See section 7*).
3. To be a unique and compelling attraction the **recommended components** of the animation centre are:
 - An arresting and attractive design that captures the attention of visitors and creates a desire to visit
 - Interactive exhibits, where “edutainment” is the learning philosophy
 - Space for changing exhibits and a related program of events and activities
 - High quality visitor services (restaurant, gift shop)
 - A theatre flexible space with moveable seating
 - Easy and convenient parking
4. Accommodating the foregoing building programme, the size of the proposed facility is approximately **13,800 sq. ft.** initially. The building has been designed to accommodate future expansion. (*see section 6*)
5. The capital cost of the animation centre will be approximately **\$7.9 million for Scenario A and \$7.4 million for Scenario B** (as a result of synergies with the overall Gateway development). This includes the cost of construction, site preparation, the cost of exhibits and fit-out of the centre, and fees and contingencies. (*See section 8*).
6. The nature of the visitor experience is such that it will be a **1-2 hour experience**. The average admission price per person will be **\$8 for Scenario A and \$5 for Scenario B**. The lower price for the Gateway scenario reflects the fact that the animation centre will be part of a much larger attraction and therefore will not be able to charge quite the price premium that it would in a more stand-alone situation (such as adjacent to the Art Gallery of Algoma). (*see section 8*)

7. Attendance at the animation centre will be on the order of **45,000** in a typical year of operation for Scenario A, and **100,000** for Scenario B. Again, this reflects the totally different market context of Gateway (*see section 8*)
8. The **staffing plan** for the animation centre under scenario A is 13 full time job equivalents (FTEs) in the first year of operation, growing to 15 FTEs in Year 10. For scenario B, year 1 requires 21.5 FTEs, growing to 23.5 FTEs in year 10. This reflects the fewer volunteers expected. (*see section 6*)
9. The financial analysis shows that both Scenarios A and B generate a **positive net income**. The table below shows the financial results for a typical year of operation (Year 5) for the "base" scenario (figures are rounded). (A "base case" or "most likely" analysis was developed for each scenario, as well as a "worst case" and "best case" analysis.) A yearly contribution of \$20,000 is made to a special reserve fund for the purpose of mounting new exhibitions. Half of net income (after the charge for the reserve fund) accrues to the AGA. The other half remains on the books of the animation centre. (*see section 5*)

Financial Situation Year 5	Scenario A (adjacent to AGA)	Scenario B (part of Gateway)
Net Income	\$55,000	\$240,000
Exhibit reserve	\$20,000	\$20,000
Contribution to AGA	\$18,000	\$110,000

10. The total investment required for the project is shown in the table below:

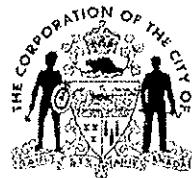
	Scenario A Adjacent to AGA	Scenario B Gateway
Capital cost for construction of animation centre including exhibits and fit-up	\$7,900,000	\$7,400,000
Operational start-up cost including staff costs, operational expenses and launch marketing (six months expenses before opening)	\$681,000	\$891,000
Working funds for year 1 and half of year 2*	\$397,000	\$458,000
Total investment required	\$8,978,000	\$8,749,000

11. The **construction** of the facility will create and support **120 jobs** resulting in total additional wages and salaries of nearly **\$4.4 million** (Scenario A). Slightly less will be generated under Scenario B, as the overall construction value is smaller. (*see section 11*)

* An allocation is made for coverage of the first year's negative cashflow with an additional allocation for half the second year's expected net income to use as working funds. Assumes a cash-based business with minimal receivables for admission, food, and gift sales. Based on the middle case scenario.

12. On an on-going (annual) basis, the additional economic benefit associated with the operation of the animation centre will create **131 jobs** in the community under Scenario A and **192 jobs** under Scenario B (reflecting the much higher tourism draw of this scenario). In both cases, economic impact largely results from tourist expenditure that otherwise would not occur in the community. The animation centre thus acts in a very significant way as an engine of economic growth and diversification in the local and regional economy. (*see section 11*)
13. The additional annual taxes generated to the City will be on the order of between \$63,000 (Scenario A) and \$93,000 (Scenario B) per year. This has an estimated capitalized value (at 8%) of between \$0.8 and \$1.2 million (rounded) to the City. (*See section 11*).
14. The animation centre **fits in very well with the funding criteria of several federal and provincial-level funding programs**. There is also a strong financial rationale for the City to support the initiative (in addition, of course to the quality of life enhancement that the animation centre would provide to residents). As well, there is some interest expressed from the private sector animation industry (e.g. Sony Imageworks, Lucasfilm, Warner Brothers). (*See section 12*)

The next steps are outlined in a detailed implementation plan. They involve, after approval of this report the AGA board, a review by City Council, the appointment of a task force manager, the assembling of an advisory committee for the animation centre, and development of a detailed road map of specific recommended activities. A 3-month progress report and a 6-month "GO/NO GO" decision point are recommended. (*See section 13*)



2009 04 06

Mayor John Rowswell and
Members of City Council

ANIMATION CELL COLLECTION

On December 1, 2008 City Council passed the following resolution:

"Whereas the Art Gallery of Algoma has accumulated approximately \$11 million in animation cell collections; and
Whereas these cells despite their considerable monetary and cultural value presently have no climate-controlled environment for storage (actually no storage space whatsoever); and
Whereas there are other valuable historical collections that are not open to public viewing; and
Whereas the "animation centre" study commissioned in 2004 is not an imminent reality given the present economic environment;
Therefore be it resolved that the above situation be forwarded to the Cultural Advisory Board for their consideration and possible recommendation(s)."

Background

The animation cell collection is comprised of three groupings of animation material that have been given to the Art Gallery of Algoma over the past 10 years. There are approximately 600 boxes of animations cells. The boxes have been stored at temporary locations in anticipation of the "animation centre" being built. Since the "animation centre" has not become a reality the boxes of animation cell material have been stored in various places which are not of museum or archival standard. The material was recently relocated to a site donated by a local business which is the third location in which the material has been stored over the years. According to the current Registrar of the Art Gallery the animation cell collection is of artistic, educational and exhibition value and is worthy of preservation.

Cultural Advisory Board Review

The Cultural Advisory Board considered City Council's request at their meeting on January 27, 2009. The following comments are provided for City Council's consideration.

- i) The Cultural Advisory Board agrees that the animation cell collection is of artistic, educational and exhibition value to the City of Sault Ste. Marie and is worthy of preservation.

5(m)

- ii) There are no storage sites available within the City that have the environmental controls necessary for archival storage.
- iii) The Library Board has done a study on adding an archival centre to the main Public Library.
- iv) That City Council request the Library Board to bring the archival centre study to City Council for its review.

The following resolution was passed by the Cultural Advisory Board:

Moved by: Dr. I. Oktaba

Seconded by: K. Seidemann

"Resolved that a report be sent to City Council requesting the Library Board present its archival study to City Council as an option to address the shortage of archival storage space in the City."

CARRIED

Recommendation

It is recommended by the Cultural Advisory Board that given that the animation cell collection is worthy of preservation and the need to find archival storage for the animation cell and with the current shortage of archival storage space in the City that City Council request the Library Board to present its study to City Council on adding an archival centre to the main Public Library.

This is respectfully submitted for your consideration.



Christopher Rous, Chair
Cultural Advisory Board

3/council/OS/Report to Council - Animation Cell Collection

cc: J. Fratesi, C.A.O.
N. Apostle, Commissioner Community Services
J. Cain, Manager Recreation & Culture
Library Board
Cultural Advisory Board

JUNE 2009.

MOST RECENT
ADDITION TO
COLLECTION



The Raccoons: Some background.

The very successful Canadian-made animated television series, *The Raccoons*, began when *The Christmas Raccoons*, a half-hour animated special, was first broadcast in December, 1980 on the CBC Television Network and syndicated to over 200 television stations in the U.S. that same year. *The Christmas Raccoons* spawned three more Raccoons' specials, *The Raccoons on Ice*, *The Raccoons and the Lost Star* and *The Raccoons -- Let's Dance!*

Ultimately, from 1985 through 1991, a series of 60 half-hour episodes were produced. To date, *The Raccoons* series has been broadcast on networks in over 180 countries worldwide, including the CBC, the BBC in the UK, Disney Channel in the US, The CBS O&O Network in the U.S.; Pro Sieben in Germany, Super RTL in Germany, France 2 in France, Teletoon Canada (French and English), Rete Italia in Italy, RTVE in Spain, Cartoon Network UK; Cartoon Network Europe; China's CCTV, Russia's STN and Australia's Fox Family. *The Raccoons* series was the first non-Disney animation to be commissioned by the Disney Channel and the specials were the first Western animation to be aired in China. The series has been translated into a wide number of languages.

The programs have received many nominations and awards, including the Canadian Gemini and The Children's Broadcast Institute Award, the New York Film and Television Festival Medal as well as Canadian Environmental Achievement Awards from the Minister of Environment for environmental awareness. In its premiere season, *The New York Times* gave it a glowing review and called *The Raccoons* "an adorable lot". In 1999, *The Raccoons* placed second overall in TV Guide Canada's audience poll for top animated series of all time. Even now, *The Raccoons* continues to rate as one of the CBC's highest-rated series in its history. Today, *The Raccoons* have spawned a huge worldwide following which expresses itself in countless Facebook, YouTube and unofficial website platforms worldwide.

The Raccoons played a pivotal pioneering role in the history of prime-time, high quality animation in Canada and many of the world's most successful animators, animation directors and animation writers honed their craft on this series. Unlike most other animated productions since, *The Raccoons* was entirely produced in Canada by Canadians utilizing hand-drawn artwork. *The Raccoons* have served as an

ambassador of Canadian artistic ingenuity throughout the world. It has helped to establish Canada as a world leader in animation and children's programming.

The characters and the series have had a significant role in defining the cultural experience of millions of Canadians. This important body of work should be housed in an institution of national significance where it can be preserved and utilized by Canadians interested in the multi-disciplinary art-form of animation. This treasure should be protected as well for future Canadians and visitors to Canada as the series will undoubtedly be remembered as a Canadian classic hallmark work. The award-winning series comprises an extensive film library. The subject matters explored in the sixty episodes cover a broad range of themes, including environmental issues, family and life values, sports, fitness and comedy.

The Raccoons are an important keystone in the heritage of Canada's animation history.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2015-117

CULTURAL ADVISORY BOARD: (L5.3) A by-law to amend By-law 2013-117 (a by-law to re-establish a Cultural Advisory Board).

WHEREAS City Council did on June 24, 2013, pass By-law 2013-117 to re-establish a Cultural Advisory Board;

AND WHEREAS in accordance with By-law 2013-117, the Cultural Advisory Board consists of the Mayor as ex-officio, one (1) City Councillor and four (4) members of the community based on their knowledge, interest and involvement in culture as defined in the Cultural Policy;

AND WHEREAS the Cultural Advisory Board has found that this number of members has, from time to time, limited the Cultural Advisory Board's ability to make decisions if one (1) or more members are unable to attend meetings;

NOW THEREFORE THE COUNCIL of the Corporation of the City of Sault Ste. Marie **ENACTS AS FOLLOWS:**

1. BY-LAW 2013-117 AMENDED

By-law 2013-117 is amended by deleting Section 2, and replacing it with the following:

"COMPOSITION OF THE BOARD"

The Board shall be composed of the Mayor as ex-officio, one (1) City Councillor and a minimum of five (5) members of the community based on their knowledge, interest and involvement in culture as defined in the Cultural Policy."

2. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

PASSED in open Council this 8th day of June, 2015.

MAYOR – CHRISTIAN PROVENZANO

DEPUTY CITY CLERK – RACHEL TYCZINSKI

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
BY-LAW 2015-118

AGREEMENT: (E2.2) A by-law to authorize execution of a contract between the City and Ellwood Robinson Limited for the supply and application of surface treatment for portions of Moss Road and Brule Road. (Contract 2015-7E)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. EXECUTION OF DOCUMENT

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated June 8, 2015 and made between the City and Ellwood Robinson Limited for the supply and application of surface treatment for portions of Moss Road and Brule Road. (Contract 2015-7E)

2. SCHEDULE "A"

Schedule "A" forms part of this by-law.

3. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

PASSED in open Council this 8th day of June, 2015.

MAYOR - CHRISTIAN PROVENZANO

DEPUTY CITY CLERK – RACHEL TYCZINSKI

CORPORATION OF THE CITY OF SAULT STE. MARIE

CONTRACT 2015-7E

FORM OF AGREEMENT

This Agreement made (in triplicate) this 8th day of June in the year 2015 by and between Ellwood Robinson Limited hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

**SUPPLY & APPLICATION OF SURFACE TREATMENT
CONTRACT 2015-7E**

Which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

7. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

THE CORPORATION: The Corporation of the City of Sault Ste. Marie
P.O. Box 580
Civic Centre
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1

THE CONTRACTOR: Ellwood Robinson Limited
2075 Great Northern Road
Sault Ste. Marie, ON P6A 5K7

THE OWNER: Mr. Jerry D. Dolcetti, RPP
Commissioner, Engineering & Planning
P.O. Box 580
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
Facsimile 705-541-7165

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

MAYOR - CHRISTIAN PROVENZANO

(seal)

CITY CLERK – MALCOLM WHITE

THE CONTRACTOR

ELLWOOD ROBINSON LIMITED

(seal)

SIGNATURE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
BY-LAW 2015-119

AGREEMENT: (E2.2) A by-law to authorize execution of a contract between the City and Ellwood Robinson Limited for the 2015 Miscellaneous Paving Contract. (Contract 2015-6E)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. EXECUTION OF DOCUMENT

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated June 8, 2015 and made between the City and Ellwood Robinson Limited for the 2015 Miscellaneous Paving Contract. (Contract 2015-6E)

2. SCHEDULE "A"

Schedule "A" forms part of this by-law.

3. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

PASSED in open Council this 8th day of June, 2015.

MAYOR - CHRISTIAN PROVENZANO

DEPUTY CITY CLERK – RACHEL TYCZINSKI

CORPORATION OF THE CITY OF SAULT STE. MARIE

CONTRACT 2015-6E

FORM OF AGREEMENT

This Agreement made (in triplicate) this 8th day of June in the year 2015 by and between Ellwood Robinson Limited hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

**MISCELLANEOUS CONSTRUCTION/PAVING
CONTRACT 2015-6E**

Which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

7. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

THE CORPORATION: The Corporation of the City of Sault Ste. Marie
P.O. Box 580
Civic Centre
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1

THE CONTRACTOR: Ellwood Robinson Limited
2075 Great Northern Road
Sault Ste. Marie, ON P6A 5K7

THE OWNER: Mr. Jerry D. Dolcetti, RPP
Commissioner, Engineering & Planning
P.O. Box 580
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
Facsimile 705-541-7165

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

MAYOR - CHRISTIAN PROVENZANO

(seal)

CITY CLERK – MALCOLM WHITE

THE CONTRACTOR

ELLWOOD ROBINSON LIMITED

(seal)

SIGNATURE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
BY-LAW 2015-120

REGULATIONS: (R1.41) A by-law to exempt the Ermatinger•Clergue National Historic Site (ECNHS) from By-law 2008-168 being a firearms by-law to prohibit the discharge of firearms in the municipality.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act, 2001*, S.O. 2001, **ENACTS** as follows:

1. BY-LAW 2008-168 AMENDED

Despite the provisions of By-law 2008-168 the Ermatinger•Clergue National Historic Site (ECNHS) may be allowed the use of black powder in military musters and cannon firing to carry out the commemorative programming and accommodate period re-enactments during daily operations , and special events for the period of May 30, 2015 to December 19, 2015 at Ermatinger•Clergue National Historic Site.

2. EFFECTIVE DATE

This by-law is effective on the date of its passing.

PASSED in Open Council this 8th day of June 2015.

MAYOR – CHRISTIAN PROVENZANO

DEPUTY CITY CLERK – RACHEL TYCZINSKI