

BUDGET MEETING OF CITY COUNCIL AGENDA

Tuesday, March 1, 2016

4:30 p.m.

Council Chambers

Civic Centre

Pages

1. APPROVE AGENDA AS PRESENTED

Mover Councillor J. Hupponen

Seconder Councillor L. Turco

Resolved that the Agenda for 2016 03 01 Budget Meeting as presented be approved.

2. CURRENT BUDGET

Mover Councillor M. Shoemaker

Seconder Councillor L. Turco

Resolved that City Council now proceed into the Committee of the Whole to consider the following matter referred to it for consideration – 2016 Budget Deliberations.

2.1 Engineering and Planning 3 - 25

2.2 Public Works and Transportation 26 - 56

3. RISE AND REPORT

Mover Councillor J. Hupponen

Seconder Councillor L. Turco

Resolved that the Committee of the Whole Council now rise and report on the matter referred to it by City Council – 2016 Budget Deliberations.

Mover Councillor M. Shoemaker

Seconder Councillor R. Niro

Resolved that the Committee of the Whole Council recommend approval of the Engineering and Planning and Public Works and Transportation budgets to the final budget deliberation meeting.

4. CLOSED SESSION

Mover Councillor M. Shoemaker

Seconder Councillor R. Niro

Resolved that this Council proceed into closed session to review potential budget items having have labour relations and/or personal information implications.

Further be it resolved that should the said closed session be adjourned, the Committee may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution.

(personal matters about an identifiable individual, including municipal or local board employees; Labour relations or employee relations – section 239(2)(b and d))

5. ADJOURNMENT

Mover Councillor J. Hupponen

Seconder Councillor L. Turco

Resolved that this Council shall now adjourn.

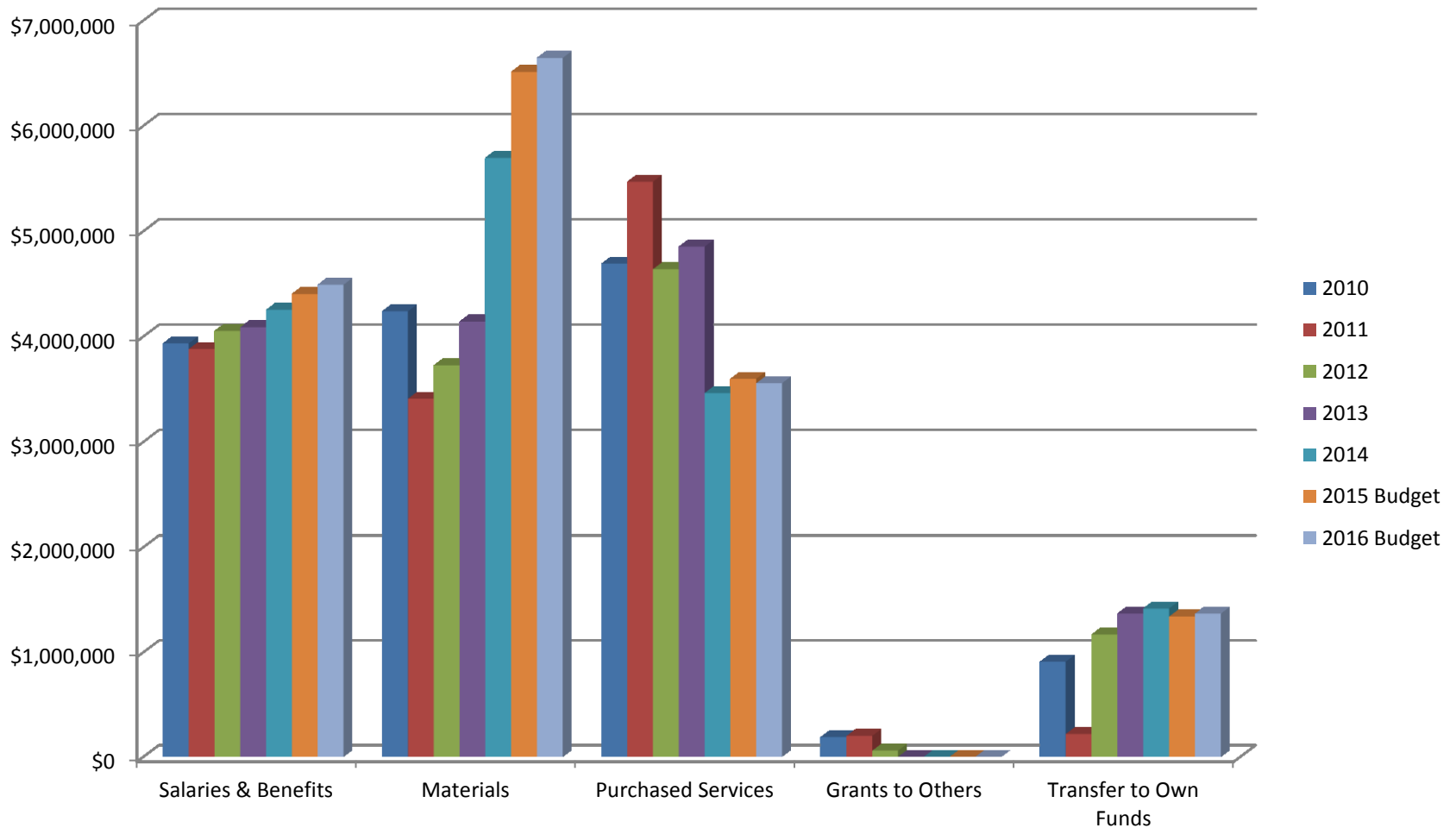
Engineering & Planning Department

2016 Budget Presentation

Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	924,215	1,058,090	133,875	14.49%
Government grants (including OMPF)	35,000	35,000	0	
Contribution from own funds	461,534	244,390	(217,144)	-47.05%
	1,420,749	1,337,480	(83,269)	-5.86%
	=====	=====	=====	=====
EXPENDITURES				
Salaries	3,508,155	3,598,905	90,750	2.59%
Benefits	894,360	890,170	(4,190)	-0.47%
	4,402,515	4,489,075	86,560	1.97%
Travel and training	48,430	46,945	(1,485)	-3.07%
Vehicle allowance, maintenance and repairs	59,850	59,850	0	
Utilities and Fuel	5,712,300	5,812,700	100,400	1.76%
Materials and supplies	318,644	330,474	11,830	3.71%
Maintenance and repairs	220,000	256,760	36,760	16.71%
Rents and leases	100,000	85,000	(15,000)	-15.00%
Financial expenses	500	500	0	
Purchased and contracted services	3,597,350	3,554,945	(42,405)	-1.18%
Transfer to own funds	1,340,000	1,368,000	28,000	2.09%
Capital expense	50,500	50,140	(360)	-0.71%
	11,447,574	11,565,314	117,740	1.03%
	15,850,089	16,054,389	204,300	1.29%
	=====	=====	=====	=====
TAX LEVY	14,429,340	14,716,909	287,569	1.99%

Engineering & Planning Department Five Year Expenditure Trend



Uncontrollable Costs

- Hydrants, street lighting, wastewater treatment plants and large pump station operations are contracted out to the PUC
- Staff work with PUC to address opportunities for cost savings, however, to-date none have been substantive
- In the past, staff have requested Council consider “Request for Proposals (RFP)” from other service providers for wastewater operations when the contract term is up for renewal, but has yet to receive such approval

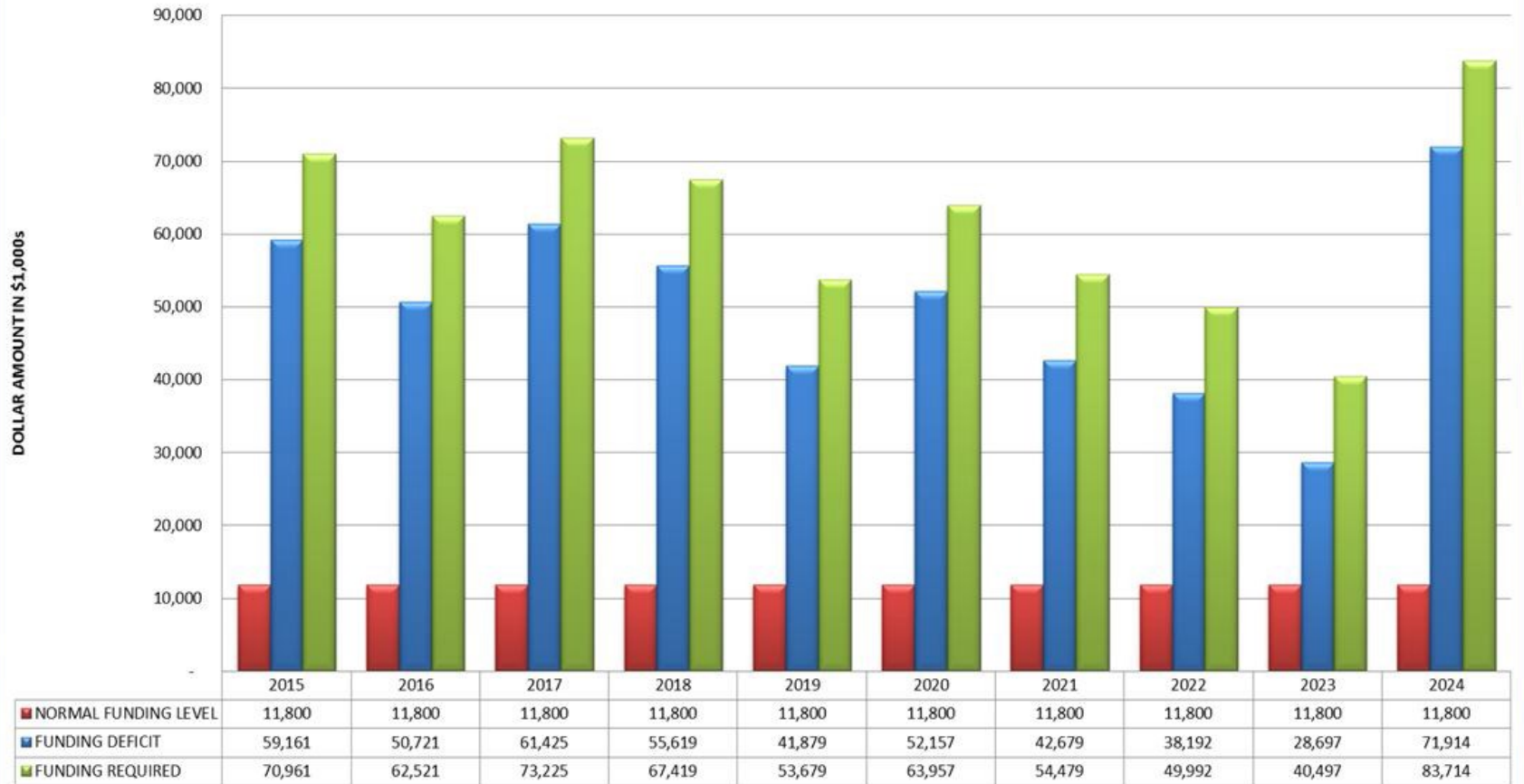
Salary / Benefits

- Retention of certified Building Inspectors has become an issue due to the lack of offering competitive salary ranges of other communities. In the past five (5) years, we have lost four (4) inspectors at a cost of \$145,000 in training expenses. Staffing replacements are at the level of a training intern and not a certified inspector
- Additional resources will be required in the Planning Division to address a public engagement process to develop a strategic vision for the community
- In addition, there are several staff reviews underway to consider reclassification and adjustment

New Pressures for 2016

- Level of service cannot be maintained with current levels of funding
- Large fluctuations in annual programs may be difficult to manage due to construction industry capacity
- Increased, stable base funding is required to address infrastructure deficit
- Bridges and aqueducts must be given priority over local road reconstruction

CAPITAL ROADWORK FUNDING DEFICIT



Efficiencies

- A long term (10-year) maintenance agreement was negotiated in 2013 with the Civic Centre's elevator service provider (Thyssen Krupp Elevator Canada). The agreement offers the same full service, but for a longer period, thereby reducing the elevator maintenance fees by approximately \$12,000/year. Over the 10-year contract period, the municipality will see a total savings of \$120,000
- An improved communication plan has been implemented between staff and the property owners that are impacted by road construction projects
- A Graffiti Inventory has been established using the ArcGIS. This is an electronic inventory tool that will assist staff in developing a way for the public to identify graffiti across the community using an online reporting form
- The Building Division is working with the I.T. Department as the Pilot for the new corporate e-filing system, Docushare

Efficiencies (continued)

- Implementation of an online drainage complaint tracking tool that will improve efficiencies by streamlining complaints and providing a way for Councillors and staff to check status of existing or ongoing complaints.
- Bylaw Enforcement will be added to the current Permit Tracking System, and will be accessible to members of Council.
- Currently working on developing a program whereby permit applications for small buildings, garages, sheds and fences can be applied for and issued electronically. If successful, this on-line application method will eventually be expanded to single family dwellings as well.
- Asset Management – In 2016 the Civic Centre roof will need to be replaced along with upgrades to the HVAC system. In 2017-2018, exterior improvements including replacement of windows and steel panels will be completed. All of these improvements will increase energy efficiencies of the building and produce cost savings.
- From 2006 to 2015, the management of staff overtime during the road construction season has resulted in a decrease of 67% in overtime hours.

Service Level Options

Option Description	2016 Operating Budget May 1 – December 31 (67%)	2017 Operating Budget Full Year Add'l (33%)
<p>The Construction Division currently completes the design, along with all resurfacing contracts and on-site inspection for one (1) in-house road re-construction project per year.</p> <p>A second in-house project could be considered for 2017, but current staffing levels would only support the design and tendering portion of the project – an engineering consulting firm would still have to be hired to complete the on-site inspection work.</p> <p>Results: Savings realized by the in-house design work for a second project would not decrease the capital budget, but would divert funds (\$120,000) that would be recommended to use for additional construction work (ie: additional paving).</p>	\$0.00	\$0.00

THE CORPORATION OF THE CITY OF SAULT STE MARIE 2016 OPERATING BUDGET

ENGINEERING AND PLANNING

Administration

This cost centre includes the Commissioner of Engineering & Planning, the Office Supervisor and the Administrative Support Clerk.

Engineering Design & Construction

This cost centre includes 4 Engineers, 14 Technical Staff and up to 3 summer students. The Division is responsible to provide design and technical services for Capital and miscellaneous construction; maintain servicing records including GIS, administer the Sewage Treatment Plant Operations and Land Subdivision process; ground water monitoring, sewer flow metering and CCTV sewer inspections, utilities and engineering for the Landfill. They provide drawings, survey work and technical support to other departments; and assist developers, builders and the general public regarding municipal services.

Environmental Initiatives

This cost centre includes one full time staff and one summer student and supports initiatives to reduce the corporate carbon footprint in the areas of fleet and waste management, municipal operations, and public and employee awareness. Efforts have resulted in completion of Energy audits, retrofits, funding opportunities, staff training, and improved recycling practices across the Corporation.

Building Services

Building Services is responsible for property maintenance including HVAC systems, security, caretaking and janitorial services for the Civic Centre and Ontario Works buildings and management of the corporate telephone system.

Building Inspection

This cost centre includes the CBO, an Administrative Clerk and 8 Inspection and Plans Examination staff. The construction value for 2015 surpassed projections reaching \$125,555,860; projections for 2016 are lower, anticipating it will reach a sustainable value of \$93,000,000. Projects have been confirmed for the beginning of 2016 and the construction value is projected at \$40,000,000. Demand for inspection services remains high and exceeded 6,000 site visits for 2015 with 1,940 permits finalized. Outstanding permits requiring finalization are at 7354 of which 700 were finalized in 2015. The division continues to struggle with staff retention having lost another a fully

qualified building inspector in 2015. This position will be filled in early 2016.

Anticipated revenue for 2016 is \$ 869,117. Based on the remaining reserve of \$ 308,554, a 0.5% growth rate and a 28% increase in permit fees, we expect to meet our anticipated expenditures for 2016 and continue to operate as a self-sustaining business unit, as required by the Ontario Building Code Act.

By-law Enforcement

This cost centre has 1 full time By-law Enforcement Officer, 1 summer student and 2 shared Inspection staff. With the introduction of a new sign by-law, additional review of subdivision drainage complaints, enforcement and graffiti review will become a key issue and staff compliment will need to be addressed.

In 2015 By-law Enforcement received 1,600 new complaints resulting in over 2,000 site visits (surpassing 2014). It is anticipated that number will be similar for 2016. The Yard By-law continues to be actively enforced with all associated costs for clean-up and demolition, recoverable through municipal taxes. Tenders for 2015 totaled \$103,511, and it is anticipated that 2016 will be similar. An administrative fee of 15% will be added to all recoverable tenders issued in 2016.

By-Law Enforcement will be added to the Permit Tracking System in 2016 and system users will be able to add and track progress of each complaint with greater ease.

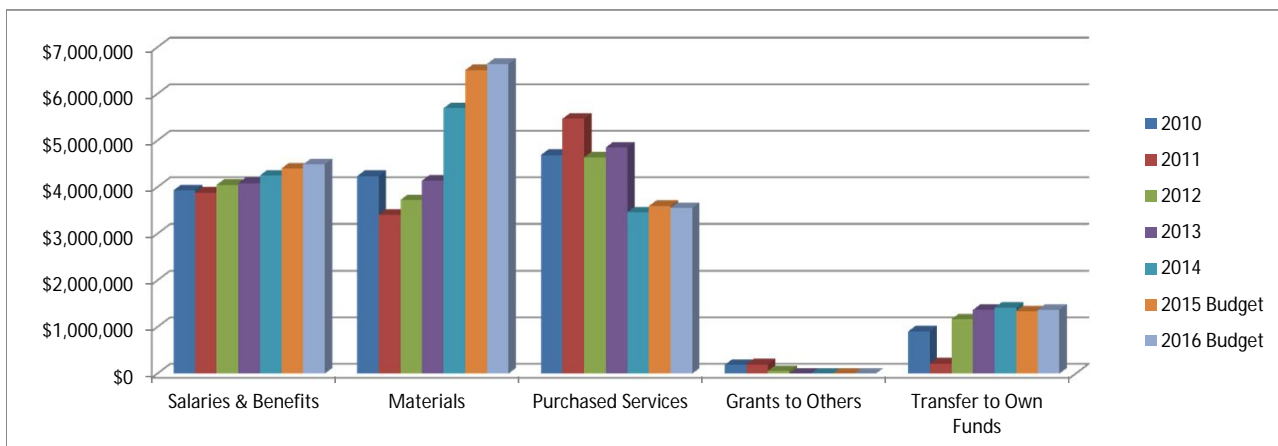
Planning

The Planning Division co-ordinates the approval process and makes recommendation to Council on Provincial legislation and development applications (Official Plan amendments, rezoning's, subdivision and condominium approvals and site plan agreements) with respect to land use planning within the City. They are responsible to review the City's Official Plan and Zoning By-law; provide administrative and technical support to the Committee of Adjustment, assist developers and investors with information, location and site design requirements and works with the SSM EDC to promote community development. The Planning Division also undertakes major community development projects such as the Downtown Development and the Canal District Neighbourhood Plan.

City of Sault Ste Marie
ENGINEERING & PLANNING
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
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EXPENDITURES				
Salaries	3,508,155	3,598,905	90,750	2.59%
Benefits	894,360	890,170	(4,190)	-0.47%
	4,402,515	4,489,075	86,560	1.97%
Travel and training	48,430	46,945	(1,485)	-3.07%
Vehicle allowance, maintenance and repairs	59,850	59,850	0	
Utilities and Fuel	5,712,300	5,812,700	100,400	1.76%
Materials and supplies	318,644	330,474	11,830	3.71%
Maintenance and repairs	220,000	256,760	36,760	16.71%
Rents and leases	100,000	85,000	(15,000)	-15.00%
Financial expenses	500	500	0	
Purchased and contracted services	3,597,350	3,554,945	(42,405)	-1.18%
Transfer to own funds	1,340,000	1,368,000	28,000	2.09%
Capital expense	50,500	50,140	(360)	-0.71%
	11,447,574	11,565,314	117,740	1.03%
	15,850,089	16,054,389	204,300	1.29%
TAX LEVY	14,429,340	14,716,909	287,569	1.99%

FIVE YEAR EXPENDITURE TREND:



ENGINEERING & PLANNING: ENGINEERING - ADMINISTRATION

2016 OPERATING BUDGET

Cost Centres:

300-3000

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	14,740	14,815	75	0.51%
Government grants (including OMPF)	35,000	35,000	0	
	49,740	49,815	75	0.15%
EXPENDITURES				
Salaries	268,705	287,375	18,670	6.95%
Benefits	77,060	80,830	3,770	4.89%
	345,765	368,205	22,440	6.49%
Travel and training	5,675	5,675	0	
Vehicle allowance, maintenance and repairs	200	200	0	
Materials and supplies	34,990	33,325	(1,665)	-4.76%
Purchased and contracted services	500	500	0	
Capital expense	2,500	2,640	140	5.60%
	43,865	42,340	(1,525)	-3.48%
	389,630	410,545	20,915	5.37%
TAX LEVY	339,890	360,730	20,840	6.13%

Full Time Positions	3.0	3.0	-
Part Time Hours	-	-	-

ENGINEERING & PLANNING: ENGINEERING - DESIGN

2016 OPERATING BUDGET

Cost Centres:

300-3002

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	1,325,985	1,352,455	26,470	2.00%
Benefits	327,905	320,895	(7,010)	-2.14%
	1,653,890	1,673,350	19,460	1.18%
Vehicle allowance, maintenance and repairs	50,650	50,650	0	
Utilities and Fuel	30,000	30,000	0	
Materials and supplies	40,570	38,570	(2,000)	-4.93%
Transfer to own funds	40,000	40,000	0	
Capital expense	41,500	41,500	0	
	202,720	200,720	(2,000)	-0.99%
	1,856,610	1,874,070	17,460	0.94%
TAX LEVY	1,856,610	1,874,070	17,460	0.94%

Full Time Positions	22.0	22.0	-
Part Time Hours	1,830.0	1,830	-

ENGINEERING & PLANNING: ENGINEERING - ENVIROMENTAL INITIATIVE

2016 OPERATING BUDGET

Cost Centres:

300-3010

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	85,800	87,320	1,520	1.77%
Benefits	21,389	21,695	306	1.43%
	107,189	109,015	1,826	1.70%
Travel and training	5,485	4,000	(1,485)	-27.07%
Materials and supplies	53,000	54,485	1,485	2.80%
Purchased and contracted services	15,000	15,000	0	
	73,485	73,485	0	
	180,674	182,500	1,826	1.01%
TAX LEVY	180,674	182,500	1,826	1.01%

Full Time Positions	1.0	1.0	-
Part Time Hours	610.0	610	-

ENGINEERING & PLANNING: BUILDING SERVICES

2016 OPERATING

Cost Centres: 300-3040
300-3042
300-3044
300-3048

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	492,325	505,630	13,305	2.70%
Benefits	132,421	128,590	(3,831)	-2.89%
	624,746	634,220	9,474	1.52%
Utilities and Fuel	362,400	362,400	0	
Materials and supplies	53,850	51,340	(2,510)	-4.66%
Maintenance and repairs	220,000	221,760	1,760	0.80%
Purchased and contracted services	119,450	122,700	3,250	2.72%
Capital expense	4,000	3,500	(500)	-12.50%
	759,700	761,700	2,000	0.26%
	1,384,446	1,395,920	11,474	0.83%
TAX LEVY	1,384,446	1,395,920	11,474	0.83%
Full Time Positions	9.0	9.0	-	
Part Time Hours	3,861.0	3,861.0	-	

ENGINEERING & PLANNING: BUILDING INSPECTION

2016 OPERATING BUDGET

Cost Centres:

300-3020

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	796,225	929,735	133,510	16.77%
Contribution from own funds	431,534	244,390	(187,144)	-43.37%
	1,227,759	1,174,125	(53,634)	-4.37%
EXPENDITURES				
Salaries	686,245	704,560	18,315	2.67%
Benefits	172,910	173,600	690	0.40%
	859,155	878,160	19,005	2.21%
Travel and training	23,180	23,180	0	
Vehicle allowance, maintenance and repairs	7,000	7,000	0	
Utilities and Fuel	10,000	10,000	0	
Materials and supplies	109,274	98,404	(10,870)	-9.95%
Rents and leases	100,000	85,000	(15,000)	-15.00%
Financial expenses	500	500	0	
Transfer to own funds	0	28,000	28,000	
Capital expense	1,500	1,500	0	
	251,454	253,584	2,130	0.85%
	1,110,609	1,131,744	21,135	1.90%
TAX LEVY	(117,150)	(42,381)	74,769	-63.82%
Full Time Positions	10.5	10.5	-	
Part Time Hours	1,220	1,220	-	

ENGINEERING & PLANNING: BY-LAW ENFORCEMENT

2016 OPERATING BUDGET

Cost Centres:

300-3022

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	127,120	129,570	2,450	1.93%
Benefits	31,585	31,565	(20)	-0.06%
	158,705	161,135	2,430	1.53%
Travel and training	1,700	1,700	0	
Vehicle allowance, maintenance and repairs	1,500	1,500	0	
Utilities and Fuel	2,300	2,300	0	
Materials and supplies	5,165	5,055	(110)	-2.13%
	10,665	10,555	(110)	-1.03%
	169,370	171,690	2,320	1.37%
TAX LEVY	169,370	171,690	2,320	1.37%

Full Time Positions	1.9	1.9	-
Part Time Hours	610.0	610.0	-

ENGINEERING & PLANNING: PLANNING

2016 OPERATING BUDGET

Cost Centres:

300-3030
300-3035
300-3038

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	113,250	113,540	290	0.26%
Contribution from own funds	30,000	0	(30,000)	-100.00%
	143,250	113,540	(29,710)	-20.74%
EXPENDITURES				
Salaries	521,975	531,995	10,020	1.92%
Benefits	131,090	132,995	1,905	1.45%
	653,065	664,990	11,925	1.83%
Travel and training	12,390	12,390	0	
Vehicle allowance, maintenance and repairs	500	500	0	
Materials and supplies	21,795	19,295	(2,500)	-11.47%
Purchased and contracted services	56,400	26,400	(30,000)	-53.19%
Capital expense	1,000	1,000	0	
	92,085	59,585	(32,500)	-35.29%
	745,150	724,575	(20,575)	-2.76%
TAX LEVY	601,900	611,035	9,135	1.52%
Full Time Positions	7.0	7.0	-	
Part Time Hours	1,220.0	1,220	-	

ENGINEERING & PLANNING: OTHER - FIRE HYDRANTS

2016 OPERATING

Cost Centres:

310-3100

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Utilities and Fuel	902,600	998,000	95,400	10.57%
	902,600	998,000	95,400	10.57%
	902,600	998,000	95,400	10.57%
TAX LEVY	902,600	998,000	95,400	10.57%

ENGINEERING & PLANNING: OTHER - STREETLIGHTS

2016 OPERATING BUDGET

Cost Centres: 310-3105

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Utilities and Fuel	2,855,000	2,900,000	45,000	1.58%
	2,855,000	2,900,000	45,000	1.58%
	2,855,000	2,900,000	45,000	1.58%
TAX LEVY	2,855,000	2,900,000	45,000	1.58%

ENGINEERING & PLANNING: OTHER - SEWAGE DISPOSAL SYSTEM

2016 OPERATING BUDGET

Cost Centres:

310-3110

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Utilities and Fuel	1,550,000	1,510,000	(40,000)	-2.58%
Materials and supplies	0	30,000	30,000	
Maintenance and repairs	0	35,000	35,000	
Purchased and contracted services	3,406,000	3,390,345	(15,655)	-0.46%
	4,956,000	4,965,345	9,345	0.19%
	4,956,000	4,965,345	9,345	0.19%
TAX LEVY	4,956,000	4,965,345	9,345	0.19%

ENGINEERING & PLANNING: OTHER - MISCELLANEOUS CONSTRUCTION

2016 OPERATING BUDGET

Cost Centres:

310-3214

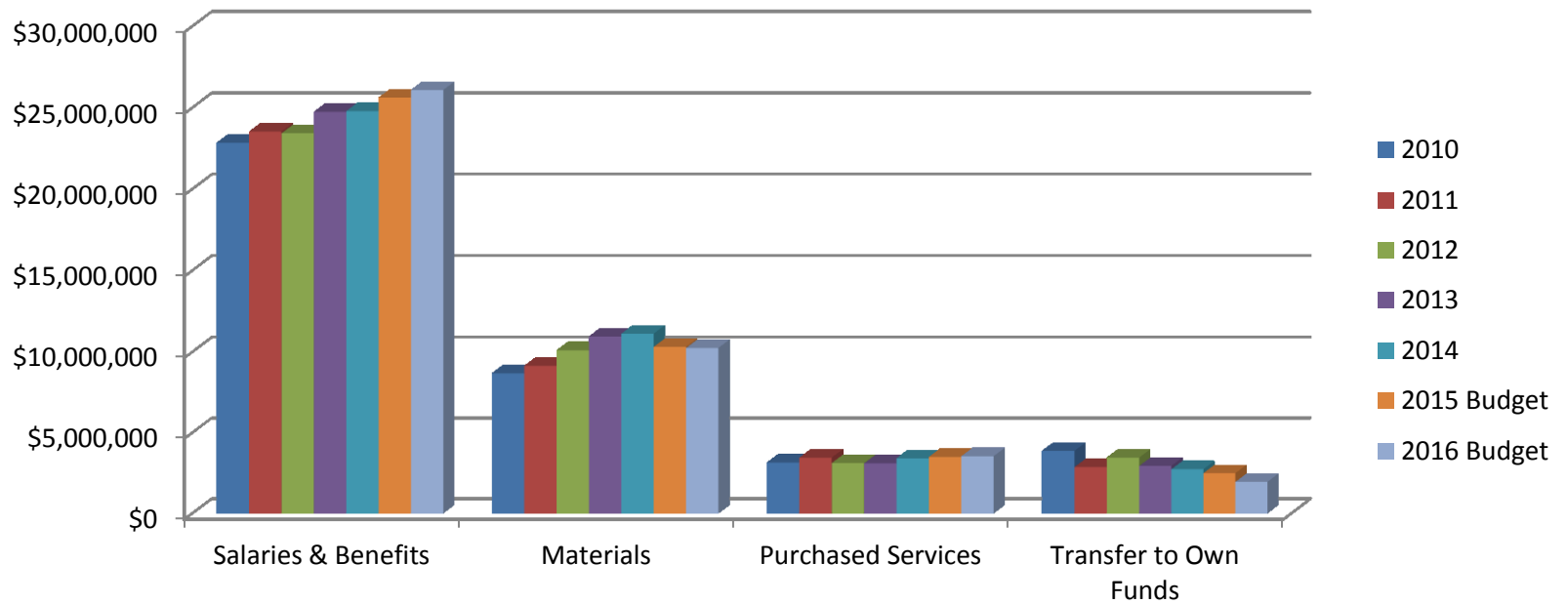
	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Transfer to own funds	1,300,000	1,300,000	0	
	1,300,000	1,300,000	0	
	1,300,000	1,300,000	0	
TAX LEVY	1,300,000	1,300,000	0	

Public Works & Transportation 2016 Budget Presentation

City of Sault Ste. Marie
PUBLIC WORKS & TRANSPORTATION
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	7,312,646	6,541,640	(771,006)	-10.54%
Government grants (including OMPF)	1,716,130	1,747,220	31,090	1.81%
Contribution from own funds	163,705	180,500	16,795	10.26%
Other income	19,500	19,500	0	
	9,211,981	8,488,860	(723,121)	-7.85%
=====				
EXPENDITURES				
Salaries	19,723,669	20,157,900	434,231	2.20%
Benefits	5,882,576	5,918,773	36,197	0.62%
	25,606,245	26,076,673	470,428	1.84%
Travel and training	98,055	98,055	0	
Vehicle allowance, maintenance and repair	3,015,612	3,010,363	(5,248)	-0.17%
Utilities and Fuel	2,880,515	2,934,670	54,155	1.88%
Materials and supplies	3,799,881	3,778,451	(21,430)	-0.56%
Maintenance and repairs	366,850	355,850	(11,000)	-3.00%
Taxes and licenses	339,260	255,675	(83,585)	-24.64%
Financial expenses	9,725	9,725	0	
Purchased and contracted services	3,488,190	3,527,145	38,955	1.12%
Transfer to own funds	2,480,715	1,940,655	(540,060)	-21.77%
Capital expense	15,020	13,020	(2,000)	-13.32%
Less: recoverable costs	(220,130)	(220,130)	0	
	16,273,693	15,703,479	(570,213)	-3.50%
	41,879,938	41,780,152	(99,785)	-0.24%
=====				
TAX LEVY	32,667,957	33,291,292	623,336	1.91%

FIVE YEAR EXPENDITURE TREND



2016 Operating Budget – WINTER CONTROL - ROADWAYS

PUBLIC WORKS AND TRANSPORTATION: WINTER CONTROL - ROADWAYS

2016 OPERATING BUDGET

Cost Centre

400-4010

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	67,965	67,965	0	
	67,965	67,965	0	
EXPENDITURES				
Salaries	1,786,700	1,851,775	65,075	3.64%
Benefits	473,175	478,500	5,325	1.13%
	2,259,875	2,330,275	70,400	3.12%
Vehicle allowance, maintenance and repair	2,559,433	2,618,405	58,972	2.30%
Materials and supplies	1,151,585	1,163,238	11,653	1.01%
Purchased and contracted services	10,000	10,000	0	
Less: recoverable costs	(40,000)	(40,000)	0	
	3,681,018	3,751,643	70,625	1.92%
	5,940,893	6,081,918	141,025	2.37%
TAX LEVY	5,872,928	6,013,953	141,025	2.40%

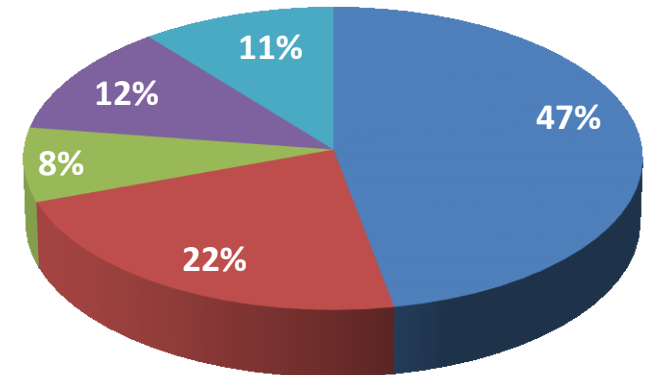
■ Plowing, Sanding, Salting

■ Snow Removal

■ Snow Ditching & Drainage & Emergency Road Service

■ Sweeping - Winter

■ Potholes & Winter Damage



Total Budget: \$6,013,953

2016 Operating Budget – WASTE MANAGEMENT

PUBLIC WORKS AND TRANSPORTATION: WASTE MANAGEMENT

2016 OPERATING BUDGET

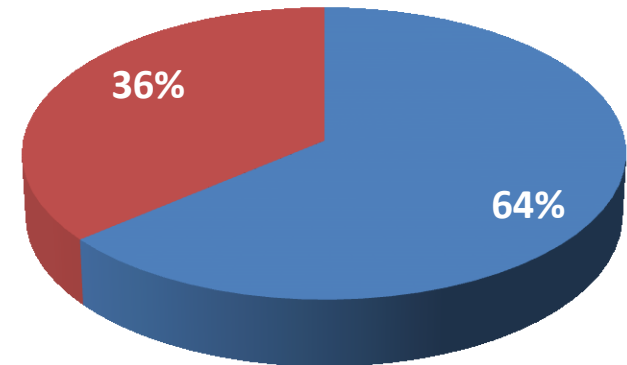
Cost Centre

400-4040

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	3,184,600	2,634,000	(550,600)	-17.29%
Government grants (including OMPF)	581,000	581,000	0	
Contribution from own funds	40,500	40,500	0	
Other income	18,500	18,500	0	
	3,824,600	3,274,000	(550,600)	-14.40%
EXPENDITURES				
Salaries	1,396,945	1,421,645	24,700	1.77%
Benefits	366,730	358,395	(8,335)	-2.27%
	1,763,675	1,780,040	16,365	0.93%
Travel and training	5,000	5,000	0	
Vehicle allowance, maintenance and repair	802,380	802,380	0	
Utilities and Fuel	44,300	44,300	0	
Materials and supplies	106,000	76,000	(30,000)	-28.30%
Taxes and licenses	80,685	83,145	2,460	3.05%
Financial expenses	2,000	2,000	0	
Purchased and contracted services	2,586,795	2,530,695	(56,100)	-2.17%
Transfer to own funds	882,471	434,991	(447,480)	-50.71%
	4,509,631	3,978,511	(531,120)	-11.78%
	6,273,306	5,758,551	(514,755)	-8.21%
TAX LEVY	2,448,706	2,484,551	35,845	1.46%
Full Time Positions	22.0	22.0	-	
Part Time Hours	610.0	610.0	-	

■ Landfill Operations - \$3,677,399

■ Contracted Services - Multi-Family, Garbage, Recycling - \$2,081,155



Total Budget: \$5,758,551 (not inc Revenue)

2016 Operating Budget – PARKS

PUBLIC WORKS AND TRANSPORTATION: PARKS

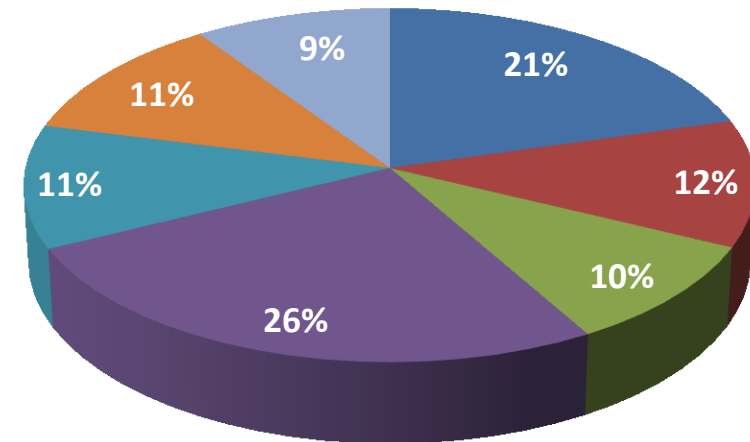
2016 OPERATING BUDGET

Cost Centre

400-4400

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Contribution from own funds	15,000	0	(15,000)	-100.00%
	15,000	0	(15,000)	-100.00%
EXPENDITURES				
Salaries	1,782,510	1,866,750	84,240	4.73%
Benefits	412,790	412,100	(690)	-0.17%
	2,195,300	2,278,850	83,550	3.81%
Travel and training	3,470	3,470	0	
Vehicle allowance, maintenance and rep	302,870	302,870	0	
Utilities and Fuel	61,700	61,700	0	
Materials and supplies	257,990	257,990	0	
Purchased and contracted services	169,560	154,560	(15,000)	-8.85%
Less: recoverable costs	(40,000)	(40,000)	0	
	755,590	740,590	(15,000)	-1.99%
	2,950,890	3,019,440	68,550	2.32%
TAX LEVY	2,935,890	3,019,440	83,550	2.85%
Full Time Positions	26.0	26.0	-	
Part Time Hours	34,680.0	34,680.0	-	

- Parks Administration
- Outdoor Sports Complexes
- Grass Cutting
- Passive Parks
- Horticulture
- Forestry
- Winter Operations



Total Budget: \$3,019,440

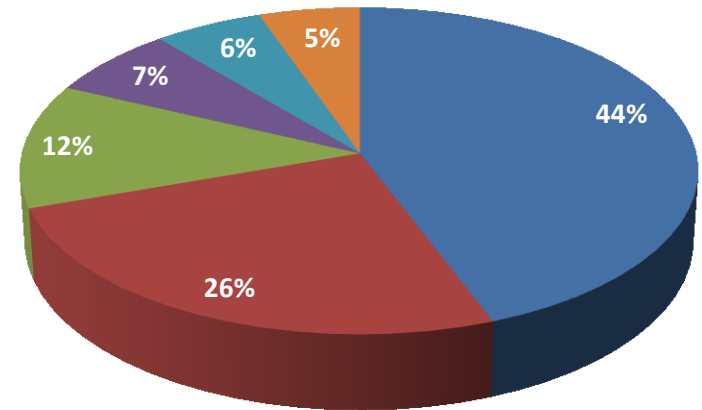
2016 Operating Budget – TRANSIT

PUBLIC WORKS AND TRANSPORTATION: TRANSIT

2016 OPERATING BUDGET

Cost Centre	400-4100	400-4106	400-4120	
	400-4101	400-4107		
	400-4105	400-4110		
	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	2,583,476	2,480,475	(103,001)	-3.99%
Government grants (including OMPF)	1,135,130	1,166,220	31,090	2.74%
Other income	1,000	1,000	0	
	3,719,606	3,647,695	(71,911)	-1.93%
EXPENDITURES				
Salaries	5,065,195	5,138,910	73,715	1.46%
Benefits	1,579,280	1,622,980	43,700	2.77%
	6,644,475	6,761,890	117,415	1.77%
Travel and training	22,015	22,015	0	
Vehicle allowance, maintenance and rep	587,370	587,370	0	
Utilities and Fuel	1,389,360	1,394,360	5,000	0.36%
Materials and supplies	331,520	333,060	1,540	0.46%
Maintenance and repairs	245,410	234,410	(11,000)	-4.48%
Taxes and licenses	220,055	134,340	(85,715)	-38.95%
Financial expenses	4,000	4,000	0	
Purchased and contracted services	49,685	45,185	(4,500)	-9.06%
Transfer to own funds	130,000	130,000	0	
Capital expense	8,020	8,020	0	
	2,987,435	2,892,760	(94,675)	-3.17%
	9,631,910	9,654,650	22,740	0.24%
TAX LEVY	5,912,304	6,006,955	94,651	1.60%

- Conventional Transit inc. Community Bus
- Fleet Maintenance
- Para Bus
- Administration
- Parking Enforcement
- Garage and Terminal Maintenance



Total Budget (Transit+Parking): \$10,244,690 (not inc Revenue)

THE CITY OF SAULT STE MARIE
2016 OPERATING BUDGET
SERVICE OPTIONS

OPTION DESCRIPTION	2016 OPERATING BUDGET MAY 1-DECEMBER 31 (67%)	2017 OPERATING BUDGET FULL YEAR ADD'L (33%)
RECOMMENDED		
Reduce Landfill hours of operation by 1 hour per day, reducing labour and overtime costs.	\$53,600	\$26,400
RESULTS: Contractors and all customers will have to modify their hours to suit.		
RECOMMENDED		
Eliminate free weeks at the Landfill site	Full year potential revenue increase \$61,000 no free weeks in 2016	Full year potential revenue increase \$61,000
RECOMMENDED		
Reduce Sunday Transit Service from 18 hrs per day to 12 hr daily service. Sunday service proposed: 7:00am to 7:15pm.	\$164,150	\$80,850
RESULTS: This would cover all store hours and afternoon Greyhound games along with daytime church services. This would affect 229 riders City wide which is 8% of our daily		
RECOMMENDED		
Removal of 5 non-warranted traffic lights	\$8,375	\$4,125

THE CITY OF SAULT STE MARIE
2016 OPERATING BUDGET
SERVICE OPTIONS

OPTION DESCRIPTION	2016 OPERATING BUDGET MAY 1-DECEMBER 31 (67%)	2017 OPERATING BUDGET FULL YEAR ADD'L (33%)
RECOMMENDED		
Sidewalk Program - Reduce overtime costs	\$26,800	\$13,200
RESULTS: Routes will be reduced by 12-15 km over the next 1-2 years based on revised policy. The reduction will provide the opportunity to complete routes under normal hours, thus reducing overtime costs. Capital cost savings will be re-allocated to other equipment when required.		
RECOMMENDED		
Railway Crossings Repairs	(\$33,500)	(\$16,500)
RESULTS: Funds are required to do upgrades to rail crossings mandated by agreement.		
TOTAL SAVINGS	2016 SAVINGS: \$280,425	2017 SAVINGS: \$169,075

THE CITY OF SAULT STE MARIE
2016 OPERATING BUDGET
SERVICE OPTIONS

OPTION DESCRIPTION	2016 OPERATING BUDGET MAY 1-DECEMBER 31 (67%)	2017 OPERATING BUDGET FULL YEAR ADD'L (33%)
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POTENTIAL OPTIONS BUT NOT RECOMMENDED

Reduce the number of Parks in each ward	To be determined	To be determined
Risk: Green space is very dear to the local residents	Report to follow if supported	Report to follow if supported
Elimination of outdoor rinks		
Risk: Significant amount of users of the rinks, all other northern communities have outdoor rinks, Sault having the least	\$70,350	\$34,650
Eliminate the Emerald Ash Borer Program		
Risk: Remainder of untreated trees on Queen St and in Parks will die and we will have to remove all ash trees, assistance would be required	\$15,000	\$0

OPTION DESCRIPTION	2016 OPERATING BUDGET MAY 1-DECEMBER 31 (67%)	2017 OPERATING BUDGET FULL YEAR ADD'L (33%)
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POTENTIAL OPTIONS BUT NOT RECOMMENDED

Eliminate the Residential Walkway & Guard Rail Maintenance Program		
	\$16,000	\$0
Risk: Overgrown grass on guard rails and on walkways, many complaints from users and neighbouring properties.		

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TOTAL SAVINGS	2016 TOTAL: \$101,350	2017 TOTAL: \$34,650
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EFFICIENCIES

- ☐ Transit Parts and Inventory Room – increased efficiency
- ☐ Scheduling software and telephone system for Parabus dispatching – greater number of passengers are able to be booked
- ☐ New Contract for Bus Advertising – a new 5 year contract will provide a minimum of \$214,000 over each year (previous 5 years - \$30k)
- ☐ Replacement of fare boxes on all buses – improved tracking of ridership statistics
- ☐ Asphalt Recycler – resulted in an estimated savings of \$40,000
- ☐ Topsoil – savings of \$18,000 - \$25,000 annually
- ☐ Layoff – savings of \$140,000 - \$180,000 annually
- ☐ LED Traffic Signal Program – savings of approx. \$50,000 in utility costs
- ☐ Works division has taken on emergency asphalt repairs for PUC

SUMMARY

- ❑ If Council agrees with the recommended changes provided today there is potential savings of approximately \$280,000 in 2016, bringing our overall budget percentage increase down to 1% (as opposed to the current 1.9% increase) with additional savings of up to \$170,000 to be recognized in 2017
- ❑ As mentioned in my spending review just a short time ago PWT has reduced its complement over the last few years resulting in a savings of \$270,000 annually
- ❑ PWT employees experience a layoff every year providing savings of \$140,000 to \$180,000 .
This is a practice we do to reduce the pressure on our budget.

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

PUBLIC WORKS AND TRANSPORTATION DEPARTMENT

PWT OPERATIONS

The Public Works and Transportation Department is divided into 7 Divisions. The areas of responsibility encompass 24 hour service, 7 days per week on winter control along with seasonal construction work during our summer months. It also encompasses the City Landfill, Cemetery and Transit Divisions.

Administration

- Provides administration for 327 employees including salaries, benefits along with WSIB

Works

- Maintains the roadways including sidewalks, along with sanitary sewers and stormwater management which involves the maintenance of ditches, storm sewers and stormwater retention ponds on City property

Buildings and Equipment

- Maintains \$16 million in related buildings and infrastructure
- Service and repair of \$28 million in equipment

Parks

- Provides the care and maintenance of 6 major parks, 75 neighborhood parks, forestry, and horticulture

Traffic & Communication

- Maintains 84 signalized intersections
- 350 km of line painting
- 22,000 signs
- This division also manages the carpentry team

Waste Management

- Oversees the environmentally safe disposal and recycling of approximately 70,000 tonnes of municipal waste annually
- Administers the contracts for refuse collection, recycling and household hazardous waste

Transit

- Operations of both conventional buses and para bus service, 7 days per week
- Manages 10 City parking lots and 300 parking meters, along with 10 pay and displays

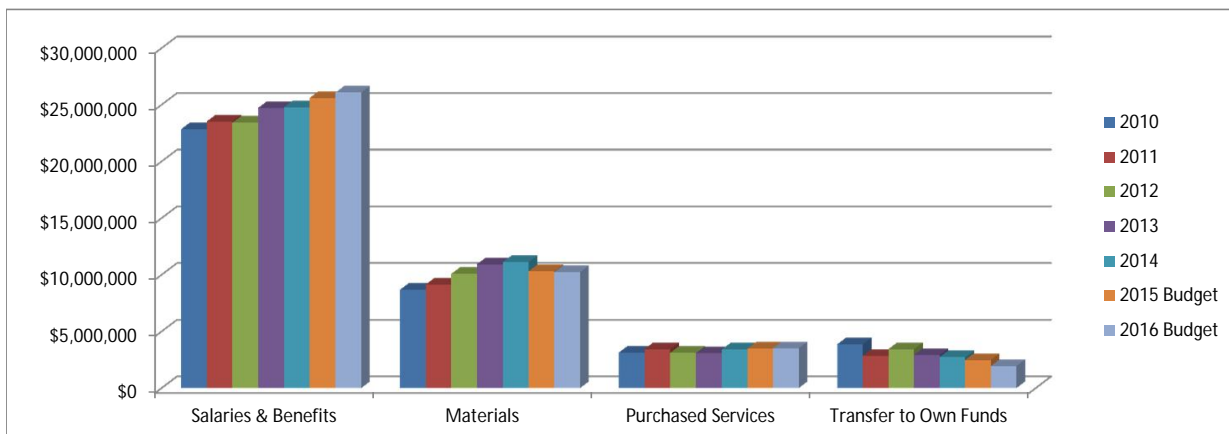
Cemeteries

- Manages 4 Cemeteries, which includes the mausoleums, columbarium and a Cremation Centre
- Encompasses over 132 acres of land requiring maintenance and care

City of Sault Ste Marie
PUBLIC WORKS & TRANSPORTATION
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	7,312,646	6,541,640	(771,006)	-10.54%
Government grants (including OMPF)	1,716,130	1,747,220	31,090	1.81%
Contribution from own funds	163,705	180,500	16,795	10.26%
Other income	19,500	19,500	0	
	9,211,981	8,488,860	(723,121)	-7.85%
EXPENDITURES				
Salaries	19,723,669	20,157,900	434,231	2.20%
Benefits	5,882,576	5,918,773	36,197	0.62%
	25,606,245	26,076,673	470,428	1.84%
Travel and training	98,055	98,055	0	
Vehicle allowance, maintenance and repairs	3,015,612	3,010,363	(5,248)	-0.17%
Utilities and Fuel	2,880,515	2,934,670	54,155	1.88%
Materials and supplies	3,799,881	3,778,451	(21,430)	-0.56%
Maintenance and repairs	366,850	355,850	(11,000)	-3.00%
Taxes and licenses	339,260	255,675	(83,585)	-24.64%
Financial expenses	9,725	9,725	0	
Purchased and contracted services	3,488,190	3,527,145	38,955	1.12%
Transfer to own funds	2,480,715	1,940,655	(540,060)	-21.77%
Capital expense	15,020	13,020	(2,000)	-13.32%
Less: recoverable costs	(220,130)	(220,130)	0	
	16,273,693	15,703,479	(570,213)	-3.50%
	41,879,938	41,780,152	(99,785)	-0.24%
TAX LEVY				
	32,667,957	33,291,292	623,336	1.91%

FIVE YEAR EXPENDITURE TREND:



PUBLIC WORKS AND TRANSPORTATION: ADMINISTRATION

2016 OPERATING

Cost Centre

400-4012

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	712,205	730,210	18,005	2.53%
Benefits	824,875	828,220	3,345	0.41%
	1,537,080	1,558,430	21,350	1.39%
Travel and training	8,600	8,600	0	
Vehicle allowance, maintenance and repairs	20,300	20,300	0	
Materials and supplies	96,010	91,010	(5,000)	-5.21%
Purchased and contracted services	25,000	25,000	0	
Capital expense	3,000	3,000	0	
	152,910	147,910	(5,000)	-3.27%
	1,689,990	1,706,340	16,350	0.97%
TAX LEVY	1,689,990	1,706,340	16,350	0.97%
Full Time Positions	9.0	9.0	-	
Part Time Hours	-	-	-	

PUBLIC WORKS AND TRANSPORTATION: WORKS-SUPERVISION/OVERHEAD

2016 OPERATING

Cost Centre

400-4014

Department	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	2,382,755	2,354,050	(28,705)	-1.20%
Benefits	602,685	579,510	(23,175)	-3.85%
	2,985,440	2,933,560	(51,880)	-1.74%
Travel and training	30,000	30,000	0	
Vehicle allowance, maintenance and repairs	55,000	55,000	0	
	85,000	85,000	0	
	3,070,440	3,018,560	(51,880)	-1.69%
TAX LEVY	3,070,440	3,018,560	(51,880)	-1.69%
Full Time Positions, all Works	109.0	107.5	(1.5)	
Part Time Hours	-	6,800	6,800.0	

PUBLIC WORKS AND TRANSPORTATION: ROADWAYS

2016 OPERATING

Cost Centre

400-4000

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	953,145	950,010	(3,135)	-0.33%
Benefits	252,400	245,480	(6,920)	-2.74%
	1,205,545	1,195,490	(10,055)	-0.83%
Vehicle allowance, maintenance and repairs	925,200	875,200	(50,000)	-5.40%
Materials and supplies	844,960	844,960	0	
Purchased and contracted services	11,500	11,500	0	
Less: recoverable costs	(5,000)	(5,000)	0	
	1,776,660	1,726,660	(50,000)	-2.81%
	2,982,205	2,922,150	(60,055)	-2.01%
TAX LEVY	2,982,205	2,922,150	(60,055)	-2.01%

PUBLIC WORKS AND TRANSPORTATION: SIDEWALKS (INCLUDING WINTER CONTROL)

2016 OPERATING

Cost Centre

400-4008

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	348,600	362,625	14,025	4.02%
Benefits	92,315	93,700	1,385	1.50%
	440,915	456,325	15,410	3.50%
Vehicle allowance, maintenance and repairs	328,090	328,090	0	
Materials and supplies	97,030	89,562	(7,468)	-7.70%
Purchased and contracted services	1,500	1,500	0	
	426,620	419,152	(7,468)	-1.75%
	867,535	875,477	7,942	0.92%
TAX LEVY	867,535	875,477	7,942	0.92%

PUBLIC WORKS AND TRANSPORTATION: WINTER CONTROL - ROADWAYS

2016 OPERATING BUDGET

Cost Centre

400-4010

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	67,965	67,965	0	
	67,965	67,965	0	
EXPENDITURES				
Salaries	1,786,700	1,851,775	65,075	3.64%
Benefits	473,175	478,500	5,325	1.13%
	2,259,875	2,330,275	70,400	3.12%
Vehicle allowance, maintenance and repairs	2,559,433	2,618,405	58,972	2.30%
Materials and supplies	1,151,585	1,163,238	11,653	1.01%
Purchased and contracted services	10,000	10,000	0	
Less: recoverable costs	(40,000)	(40,000)	0	
	3,681,018	3,751,643	70,625	1.92%
	5,940,893	6,081,918	141,025	2.37%
TAX LEVY	5,872,928	6,013,953	141,025	2.40%

PUBLIC WORKS AND TRANSPORTATION: SANITARY SEWERS

2016 OPERATING BUDGET

Cost Centre

400-4020

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	17,500	17,500	0	
	17,500	17,500	0	
EXPENDITURES				
Salaries	604,275	720,335	116,060	19.21%
Benefits	160,225	186,135	25,910	16.17%
	764,500	906,470	141,970	18.57%
Vehicle allowance, maintenance and repairs	353,210	403,210	50,000	14.16%
Utilities and Fuel	25,000	40,000	15,000	60.00%
Materials and supplies	377,390	377,390	0	
Purchased and contracted services	28,500	128,060	99,560	349.33%
	784,100	948,660	164,560	20.99%
	1,548,600	1,855,130	306,530	19.79%
TAX LEVY	1,531,100	1,837,630	306,530	20.02%

PUBLIC WORKS AND TRANSPORTATION:

STORM SEWERS

2016 OPERATING
BUDGET

Cost Centre

400-4022

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	233,454	229,905	(3,549)	-1.52%
Benefits	61,821	59,408	(2,413)	-3.90%
	295,275	289,313	(5,962)	-2.02%
Vehicle allowance, maintenance and repairs	151,750	151,750	0	
Utilities and Fuel	1,000	1,000	0	
Materials and supplies	94,000	94,000	0	
Purchased and contracted services	500	500	0	
	247,250	247,250	0	
	542,525	536,563	(5,962)	-1.10%
TAX LEVY	542,525	536,563	(5,962)	-1.10%

PUBLIC WORKS AND TRANSPORTATION: TRAFFIC

2016 OPERATING BUDGET

Cost Centre

400-4004

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	862,395	879,000	16,605	1.93%
Benefits	216,890	218,205	1,315	0.61%
	1,079,285	1,097,205	17,920	1.66%
Travel and training	10,140	10,140	0	
Vehicle allowance, maintenance and repairs	109,640	109,640	0	
Utilities and Fuel	82,000	82,000	0	
Materials and supplies	174,310	174,310	0	
Purchased and contracted services	241,400	241,400	0	
	617,490	617,490	0	
	1,696,775	1,714,695	17,920	1.06%
TAX LEVY	1,696,775	1,714,695	17,920	1.06%
Full Time Positions, all Works	13.0	13.0	-	
Part Time Hours	1,830.0	1,830	-	

PUBLIC WORKS AND TRANSPORTATION: CARPENTRY

2016 OPERATING BUDGET

Cost Centre

400-4016

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	617,960	627,180	9,220	1.49%
Benefits	158,700	158,360	(340)	-0.21%
	776,660	785,540	8,880	1.14%
Travel and training	4,230	4,230	0	
Vehicle allowance, maintenance and repairs	15,490	15,490	0	
Materials and supplies	19,780	19,780	0	
Less: recoverable costs	(135,130)	(135,130)	0	
	(95,630)	(95,630)	0	
	681,030	689,910	8,880	1.30%
TAX LEVY	681,030	689,910	8,880	1.30%
Full Time Positions	9.5	9.5	-	
Part Time Hours	-	-	-	

PUBLIC WORKS AND TRANSPORTATION: BUILDINGS AND EQUIPMENT

2016 OPERATING BUDGET

Cost Centre

400-4018

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	1,907,515	1,945,375	37,860	1.98%
Benefits	492,685	489,025	(3,660)	-0.74%
	2,400,200	2,434,400	34,200	1.42%
Travel and training	12,600	12,600	0	
Vehicle allowance, maintenance and repairs	(3,251,856)	(3,310,807)	(58,950)	1.81%
Utilities and Fuel	1,164,895	1,199,050	34,155	2.93%
Materials and supplies	161,220	161,220	0	
Purchased and contracted services	136,565	151,565	15,000	10.98%
Transfer to own funds	1,334,830	1,334,830	0	
	(441,746)	(451,542)	(9,795)	2.22%
	1,958,454	1,982,858	24,405	1.25%
TAX LEVY	1,958,454	1,982,858	24,405	1.25%
Full Time Positions	31.5	31.5	-	
Part Time Hours	-	-	-	

PUBLIC WORKS AND TRANSPORTATION:

WASTE MANAGEMENT

2016 OPERATING
BUDGET

Cost Centre

400-4040

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	3,184,600	2,634,000	(550,600)	-17.29%
Government grants (including OMPF)	581,000	581,000	0	
Contribution from own funds	40,500	40,500	0	
Other income	18,500	18,500	0	
	3,824,600	3,274,000	(550,600)	-14.40%
EXPENDITURES				
Salaries	1,396,945	1,421,645	24,700	1.77%
Benefits	366,730	358,395	(8,335)	-2.27%
	1,763,675	1,780,040	16,365	0.93%
Travel and training	5,000	5,000	0	
Vehicle allowance, maintenance and repairs	802,380	802,380	0	
Utilities and Fuel	44,300	44,300	0	
Materials and supplies	106,000	76,000	(30,000)	-28.30%
Taxes and licenses	80,685	83,145	2,460	3.05%
Financial expenses	2,000	2,000	0	
Purchased and contracted services	2,586,795	2,530,695	(56,100)	-2.17%
Transfer to own funds	882,471	434,991	(447,480)	-50.71%
	4,509,631	3,978,511	(531,120)	-11.78%
	6,273,306	5,758,551	(514,755)	-8.21%
TAX LEVY	2,448,706	2,484,551	35,845	1.46%
Full Time Positions	22.0	22.0	-	
Part Time Hours	610.0	610.0	-	

PUBLIC WORKS AND TRANSPORTATION: PARKS

2016 OPERATING BUDGET

Cost Centre

400-4400

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Contribution from own funds	15,000	0	(15,000)	-100.00%
	15,000	0	(15,000)	-100.00%
EXPENDITURES				
Salaries	1,782,510	1,866,750	84,240	4.73%
Benefits	412,790	412,100	(690)	-0.17%
	2,195,300	2,278,850	83,550	3.81%
Travel and training	3,470	3,470	0	
Vehicle allowance, maintenance and repairs	302,870	302,870	0	
Utilities and Fuel	61,700	61,700	0	
Materials and supplies	257,990	257,990	0	
Purchased and contracted services	169,560	154,560	(15,000)	-8.85%
Less: recoverable costs	(40,000)	(40,000)	0	
	755,590	740,590	(15,000)	-1.99%
	2,950,890	3,019,440	68,550	2.32%
TAX LEVY	2,935,890	3,019,440	83,550	2.85%
Full Time Positions	26.0	26.0	-	
Part Time Hours	34,680.0	34,680.0	-	

PUBLIC WORKS AND TRANSPORTATION: CEMETERY

2016 OPERATING

Cost Centre

400-4300

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	1,068,885	952,080	(116,805)	-10.93%
Contribution from own funds	108,205	140,000	31,795	29.38%
	1,177,090	1,092,080	(85,010)	-7.22%
EXPENDITURES				
Salaries	655,330	662,750	7,420	1.13%
Benefits	149,060	149,015	(45)	-0.03%
	804,390	811,765	7,375	0.92%
Travel and training	2,000	2,000	0	
Vehicle allowance, maintenance and repairs	48,100	48,100	0	
Utilities and Fuel	100,500	100,500	0	
Materials and supplies	63,991	64,191	200	0.31%
Financial expenses	2,000	2,000	0	
Purchased and contracted services	62,695	62,690	(5)	-0.01%
Transfer to own funds	93,414	834	(92,580)	-99.11%
	372,700	280,315	(92,385)	-24.79%
	1,177,090	1,092,080	(85,010)	-7.22%
TAX LEVY	0	0	0	0

Full Time Positions	9.0	9.0	-
Part Time Hours	10,980.0	10,980.0	-

PUBLIC WORKS AND TRANSPORTATION: SCHOOL GUARDS

2016 OPERATING BUDGET

Cost Centre

400-4006

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	267,685	267,685	0	
	267,685	267,685	0	
Vehicle allowance, maintenance and repairs	2,000	2,000	0	
Materials and supplies	12,105	12,105	0	
	14,105	14,105	0	
	281,790	281,790	0	
TAX LEVY	281,790	281,790	0	

PUBLIC WORKS AND TRANSPORTATION: TRANSIT

2016 OPERATING BUDGET

Cost Centre	400-4100 400-4101 400-4105	400-4106 400-4107 400-4110	400-4120	
	2015	2016	\$	%
	BUDGET	BUDGET	Change	Change
			(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	2,583,476	2,480,475	(103,001)	-3.99%
Government grants (including OMPF)	1,135,130	1,166,220	31,090	2.74%
Other income	1,000	1,000	0	
	3,719,606	3,647,695	(71,911)	-1.93%
EXPENDITURES				
Salaries	5,065,195	5,138,910	73,715	1.46%
Benefits	1,579,280	1,622,980	43,700	2.77%
	6,644,475	6,761,890	117,415	1.77%
Travel and training	22,015	22,015	0	
Vehicle allowance, maintenance and repairs	587,370	587,370	0	
Utilities and Fuel	1,389,360	1,394,360	5,000	0.36%
Materials and supplies	331,520	333,060	1,540	0.46%
Maintenance and repairs	245,410	234,410	(11,000)	-4.48%
Taxes and licenses	220,055	134,340	(85,715)	-38.95%
Financial expenses	4,000	4,000	0	
Purchased and contracted services	49,685	45,185	(4,500)	-9.06%
Transfer to own funds	130,000	130,000	0	
Capital expense	8,020	8,020	0	
	2,987,435	2,892,760	(94,675)	-3.17%
	9,631,910	9,654,650	22,740	0.24%
TAX LEVY	5,912,304	6,006,955	94,651	1.60%

Full Time Positions	90.3	90.3	-
Part Time Hours	610.0	610.0	-

PUBLIC WORKS AND TRANSPORTATION: PARKING

2016 OPERATING BUDGET

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	390,220	389,620	(600)	-0.15%
	390,220	389,620	(600)	-0.15%
EXPENDITURES				
Salaries	147,000	149,695	2,695	1.83%
Benefits	38,945	39,740	795	2.04%
	185,945	189,435	3,490	1.88%
Vehicle allowance, maintenance and repairs	6,635	1,365	(5,270)	-79.43%
Utilities and Fuel	11,760	11,760	0	
Materials and supplies	11,990	19,635	7,645	63.76%
Maintenance and repairs	121,440	121,440	0	
Taxes and licenses	38,520	38,190	(330)	-0.86%
Financial expenses	1,725	1,725	0	
Purchased and contracted services	164,490	164,490	0	
Transfer to own funds	40,000	40,000	0	
Capital expense	4,000	2,000	(2,000)	-50.00%
	400,560	400,605	45	0.01%
	586,505	590,040	3,535	0.60%
TAX LEVY	196,285	200,420	4,135	2.11%

Full Time Positions	3.0	3.0	-
Part Time Hours	1,220.0	1,220	-