

**The Corporation of the City of Sault Ste. Marie  
Regular Meeting of City Council  
Revised Agenda**

Monday, March 20, 2017

4:30 pm

Council Chambers

Civic Centre

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	Pages
<b>1. ADOPTION OF MINUTES</b>	11 - 22
Mover Councillor M. Shoemaker Seconder Councillor L. Turco	
Resolved that the Minutes of the Regular Council Meeting of 2017 03 06 be approved.	
<b>2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA</b>	
<b>3. DECLARATION OF PECUNIARY INTEREST</b>	
<b>4. APPROVE AGENDA AS PRESENTED</b>	
Mover Councillor J. Hupponen Seconder Councillor R. Niro	
Resolved that the Agenda for 2017 03 20 City Council Meeting as presented be approved.	
<b>5. PROCLAMATIONS/DELEGATIONS</b>	
<b>5.1 Vimy 100th Memorial Days</b>	
Major Pierre Breckenridge, Battle of Vimy Ridge 100th Commemoration Committee Chair	
<b>5.2 International Day for the Elimination of Racial Discrimination</b>	
Danny Krmpotich, Co-ordinator, Sault Ste. Marie and Area Local Immigration	

Partnership

5.3 **Be a Donor Month**

Erica Tomlinson-Hogan

6. **COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES – CONSENT AGENDA**

Mover Councillor M. Shoemaker  
Seconder Councillor R. Niro

Resolved that all the items listed under date 2017 03 20 – Agenda item 6 – Consent Agenda be approved as recommended.

6.1 **Correspondence**

6.1.1 **Donna Hilsinger, Executive Director, Algoma Arts Festival Association** 23 - 23

6.1.1.1 ***You the Soo Resolution***

Mover Councillor J. Hupponen  
Seconder Councillor L. Turco

Be It Resolved that appropriate staff be requested to review and report back to Council by April 10, 2017 as to the use of the Essar Centre by *You the Soo* 2017 at no charge on May 10 and May 11, 2017.

6.1.2 **Outspoken Brewing – "By-the-Glass" Liquor Licence** 24 - 25

A request from Outspoken Brewery for support of a Manufacturer's Limited Liquor Sale Licence is attached.

Mover Councillor M. Shoemaker  
Seconder Councillor R. Niro

Resolved that Sault Ste. Marie City Council supports the issuance of a Manufacturer's Limited Liquor Sales "By-the-Glass" Licence to OutSpoken Brewing.

6.2 **Council Travel**

Mover Councillor M. Shoemaker  
Seconder Councillor R. Niro

Resolved that Councillor Turco be authorized to travel to Toronto for 2 days in March to attend the AMO Board Meeting at an estimated cost to the City of \$300.

Mover Councillor M. Shoemaker  
Seconder Councillor R. Niro

Resolved that Mayor Provenzano be authorized to travel to Hamilton for 3

days in April to attend the Poverty Reduction Summit at an estimated cost to the City of \$1,200.

Mover Councillor J. Hupponen  
Seconder Councillor L. Turco

Resolved that Mayor Provenzano be authorized to travel to Timmins for 2 days in June to attend the Northern Ontario Large Urban Mayors meeting at an estimated cost to the City of \$550.

6.3

### **Temporary Liquor Licence Extensions**

26 - 28

A report of the Deputy City Clerk is attached for the consideration of Council.

Mover Councillor J. Hupponen  
Seconder Councillor R. Niro

Resolved that the report of the Deputy City Clerk dated 2016 03 20 concerning Temporary Liquor Licence Extensions be received and that the Legal Department be requested to prepare the necessary by-law to delegate authority to the City Clerk / Deputy City Clerk to issue letters of non-objection to Temporary Liquor Licence Extensions when deemed appropriate.

6.4

### **Tax Collector Appointment**

29 - 30

A report of the Chief Financial Officer/Treasurer is attached for the consideration of Council.

The relevant By-law 2017-50 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.5

### **Canadian Tire and Home Depot Minutes of Settlement**

31 - 34

A report of the Chief Financial Officer/Treasurer is attached for the consideration of Council.

Mover Councillor M. Shoemaker  
Seconder Councillor R. Niro

Resolved that the report of the Chief Financial Officer/Treasurer dated 2017 03 20 concerning the Canadian Tire and Home Depot Minutes of Settlement be received as information.

6.6

### **Finance Committee Composition**

35 - 36

A report of the Chief Financial Officer/Treasurer is attached for the consideration of Council.

Mover Councillor M. Shoemaker  
Seconder Councillor R. Niro

Resolved that the report of the Chief Financial Officer/Treasurer dated 2017 03 20 concerning the Finance Committee resolution recommending the increase in the composition of the Committee from three Council members

to three or five Council members be approved.

**6.7 Property Tax Appeals** 37 - 39

A report of the City Tax Collector is attached for the consideration of Council.

Mover Councillor M. Shoemaker  
Seconder Councillor L. Turco

Resolved that the report of the City Tax Collector dated 2017 03 20 concerning Property Tax Appeals be received and the recommendation that the tax records be amended pursuant to Section 357 of the *Municipal Act* be approved.

**6.8 Request for Proposal – Fire Services Vehicles** 40 - 41

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover Councillor J. Hupponen  
Seconder Councillor R. Niro

Resolved that the report of the Manager of Purchasing dated 2017 03 20 be received and that the supply and delivery of the following vehicles:

2017 Kia Sorento for \$31,507.75 plus HST from World Cars KIA;  
2017 Hyundai Tucson for \$24,221.75 plus HST from World Cars Hyundai;  
2017 Ford F150 XL for \$32,670.00 plus HST from Maitland Ford; and  
2017 Ford F250 XL for \$35,655.00 plus HST from Maitland Ford

subject to the approval of the allocation of the necessary funding as outlined in the report of the Fire Chief be approved.

**6.9 Fire Services Vehicles – Financing** 42 - 44

A report of the Fire Chief is attached for the consideration of Council.

Mover Councillor J. Hupponen  
Seconder Councillor L. Turco

Resolved that the report of the Fire Chief dated 2017 03 20 be received and that the supply and delivery of four (4) vehicles be funded through the 2017 Capital Budget allocation of \$120,000 and an additional \$6,237.90 from the Fire Capital Equipment reserve be approved.

**6.10 Splash Pad Project Update** 45 - 51

A report of the Manager of Recreation and Culture is attached for the consideration of Council.

Mover Councillor M. Shoemaker  
Seconder Councillor R. Niro

Resolved that the report of the Manager of Recreation and Culture dated 2017 03 20 concerning the Splash Pad Project Update be received and that Council authorize staff to begin working on a funding plan for the development of a splash pad to be located at Bellevue Park;

Further that \$25,000 be allocated to the splash pad development from the 2017 capital budget.

6.11	<b>Appointment of Provincial Offences Officers for Enforcement of City By-laws Related to Animal Control</b>	52 - 54
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A report of the Solicitor/Prosecutor is attached for the consideration of Council.

The relevant By-law 2017-45 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.12	<b>Limiting Distance Agreement – 803 Queen Street East</b>	55 - 62
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A report of the City Solicitor is attached for the consideration of Council.

The relevant By-law 2017-49 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.13	<b>Downtown Community Improvement Plan: Municipal Tax Increment Rebate – 765 Queen Street East</b>	63 - 69
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A report of the Project Co-ordinator, Downtown Development Initiative is attached for the consideration of Council.

Mover Councillor J. Hupponen  
Seconder Councillor L. Turco

Resolved that the report of the Project Co-ordinator, Downtown Development Initiative dated 2017 03 20 be received and that:

1. Council authorize an incremental tax rebate for 765 Queen Street East;
2. The rebate be 100% in year one, 75% in year two, 50% in year three, and 25% in year four;
3. All general eligibility requirements of the financial incentive programs, as outlined, in the approved Downtown CIP, approved February 18, 2014, apply to this proposal; and
4. After the four year rebate the property will pay its full municipal tax amount.

6.14	<b>Downtown Patios</b>	70 - 92
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A report of the Project Co-ordinator, Downtown Development Initiative is attached for the consideration of Council.

The relevant By-law 2017-51 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

Mover Councillor M. Shoemaker

Seconder Councillor L. Turco

Resolved that the report of the Planning Division dated 2017 03 20 concerning Downtown Patios be received and that:

1. The revised Downtown Patio Guidelines be approved
2. Authority be delegated to the Director of Planning and Enterprise Services to enter into a Sidewalk Patio Agreement on behalf of the City of Sault Ste. Marie
3. Patio application fees be waived for the 2017 patio season; and
4. The use of on-street parking bays for patios or maintaining unobstructed pedestrian space be permitted on a case-by-case basis subject to approval by Public Works and Engineering Services and a Sidewalk Patio Agreement between the business and the City.

<b>6.14.1</b>	<b><i>Additional Information</i></b>	<b>93 - 94</b>
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<b>6.15</b>	<b>Municipal Law Enforcement Officers</b>	<b>95 - 98</b>
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A report of the Manager of Transit and Parking is attached for the consideration of Council.

The relevant By-law 2017-52 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

## **7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

### **7.1 ADMINISTRATION**

### **7.2 COMMUNITY SERVICES DEPARTMENT**

### **7.3 ENGINEERING**

### **7.4 FIRE**

### **7.5 LEGAL**

### **7.6 PLANNING**

<b>7.6.1</b>	<b>A-4-17-OP – Sackville Road Extension</b>	<b>99 - 117</b>
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A report of the Director of Planning and Enterprise Services is attached for the consideration of Council.

Mover Councillor M. Shoemaker  
Seconder Councillor L. Turco

Resolved that the report of the Director of Planning and Enterprise Services dated 2016 03 20 be received and that Official Plan Amendment No. 218 concerning the extension of Sackville Road to Third Line be approved.

<b>7.6.1.1</b>	<b><i>Additional correspondence</i></b>	<b>118 - 121</b>
<b>7.7</b>	<b>PUBLIC WORKS AND TRANSPORTATION</b>	
<b>7.8</b>	<b>BOARDS AND COMMITTEES</b>	
<b>7.8.1</b>	<b>Mayor James L. McIntyre</b>	<b>122 - 125</b>
	A report of the Deputy City Clerk is attached for the consideration of Council.	
	Mover Councillor J. Hupponen Seconder Councillor R. Niro	
	Resolved that the report of the Deputy City Clerk dated 2017 03 20 regarding Mayor James L. McIntyre be received and that the Police Service Building at 580 Second Line East be named in honour of the late Mayor James L. McIntyre in recognition of his unfailing civic involvement.	
<b>7.8.1.1</b>	<b><i>Memorandum</i></b>	<b>126 - 126</b>
<b>8.</b>	<b>UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL</b>	
<b>8.1</b>	<b>Trees on Municipal Property</b>	
	Mover Councillor M. Shoemaker Seconder Councillor J. Hupponen	
	Whereas the City is a Naturally Gifted community that is known for our landscapes and beautiful surroundings; and	
	Whereas many of the trees on municipally owned property have been ravaged by the emerald ash borer; and	
	Whereas our stock of trees forms part of our natural beauty;	
	Now Therefore Be It Resolved that staff be requested to report as to the current status of tree-planting in the City and provide recommendations regarding the development of a policy for municipal property providing that when a tree is removed from municipally owned land, two trees must be planted to replace the tree removed on municipally owned land anywhere in the City.	
<b>9.</b>	<b>COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION</b>	
<b>10.</b>	<b>ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE</b>	
<b>11.</b>	<b>CONSIDERATION AND PASSING OF BY- LAWS</b>	
	Mover Councillor J. Hupponen Seconder Councillor L. Turco	

Resolved that all By-laws under item 11 of the Agenda under date 2017 03 20 be approved.

11.1	<b>By-laws before Council TO BE PASSED which do not require more than a simple majority</b>	
11.1.1	<b>By-law 2017-45 (Humane Society) Appointment of Provincial Offences Officers</b>	127 - 128
	A report from the Solicitor/Prosecutor is on the Agenda.	
	Mover Councillor M. Shoemaker Seconder Councillor L. Turco	
	Resolved that By-law 2017-45 being a by-law to appoint municipal by-law enforcement officers and provincial offences officers to enforce the City animal control by-laws be passed in open Council this 20th day of March, 2017.	
11.1.2	<b>By-law 2017-47 (Street Assumption) Part Longview Avenue</b>	129 - 130
	Mover Councillor J. Hupponen Seconder Councillor R. Niro	
	Resolved that By-law 2017-47 being a by-law to assume for public use and establish as a public street that portion of Longview Avenue described as PIN 31493-0138 (LT) PT LONGVIEW AV PL 795 RANKIN LOCATION BEING PARTS 6 AND 7 ON PLAN 1R7904, in the Glenwood Subdivision, Plan 795 be passed in open Council this 20th day of March, 2017.	
11.1.3	<b>By-law 2017-48 (Street Closing) Part Longview Avenue</b>	131 - 133
	Mover Councillor J. Hupponen Seconder Councillor R. Niro	
	Resolved that By-law 2017-48 being a by-law to stop up, close and authorize the conveyance of a portion of Longview Avenue in the Glenwood Subdivision, Plan 795 be passed in open Council this 20th day of March, 2017.	
11.1.4	<b>By-law 2017-49 (Agreement) Rushon – 803 Queen Street East</b>	134 - 143
	A report from the City Solicitor is on the Agenda.	
	Mover Councillor J. Hupponen Seconder Councillor R. Niro	
	Resolved that By-law 2017-49 being a by-law to authorize the execution of an Agreement between the City and Betty Rushon and Daniel Joseph Rushon for a limiting Distance Agreement for 803 Queen Street East be passed in open Council this 20th day of March, 2017.	
11.1.5	<b>By-law 2017-50 (Appointment) Tax Collector</b>	144 - 144

A report from the Chief Financial Officer & Treasurer is on the Agenda.

Mover Councillor M. Shoemaker  
Seconder Councillor L. Turco

Resolved that By-law 2017-50 being a by-law to appoint Christine Pascall as the Tax Collector for the City of Sault Ste. Marie be passed in open Council this 20th day of March, 2017.

**11.1.6 By-law 2017-51 (Agreement) Sidewalk Patio Agreements** 145 - 151

A report from the Project Co-ordinator, Downtown Development Initiative is on the Agenda.

Mover Councillor M. Shoemaker  
Seconder Councillor L. Turco

Resolved that By-law 2017-51 being a by-law to approve the standard form of a Sidewalk Patio Agreement and to delegate to the Director of Planning and Enterprise Services, or his/her delegate, signing authority to execute same on behalf of the City of Sault Ste. Marie be passed in open Council this 20th day of March, 2017.

**11.1.7 By-law 2017-52 (Parking) Municipal Law Enforcement Officers** 152 - 154

A report from the Manager of Transit & Parking is on the Agenda.

Mover Councillor J. Hupponen  
Seconder Councillor R. Niro

Resolved that By-law 2017-52 being a by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305 be passed in open Council this 20th day of March, 2017.

**11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**

**11.3 By-laws before Council for THIRD reading which do not require more than a simple majority**

**12. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

**13. CLOSED SESSION**

Mover Councillor J. Hupponen  
Seconder Councillor R. Niro

Resolved that this Council proceed into closed session to discuss:

1. a proposed disposition of property
2. labour relations or employee negotiations

*Municipal Act R.S.O. 2002 – section 239(2)(c) – a proposed or pending acquisition or disposition of land by the municipality; section 239(2)(d) – labour relations or employee negotiations*

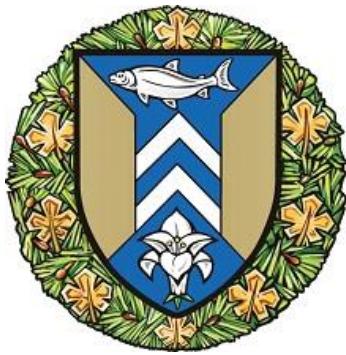
Further Be It Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to continue to discuss the same matter(s) without the need for a further authorizing resolution.

14.

#### **ADJOURNMENT**

Mover Councillor J. Hupponen  
Seconder Councillor R. Niro

Resolved that this Council now adjourn.



## **REGULAR MEETING OF CITY COUNCIL MINUTES**

Monday, March 6, 2017

4:30 pm

Council Chambers  
Civic Centre

Present: Mayor C. Provenzano, Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor S. Hollingsworth, Councillor J. Huppenen, Councillor L. Turco, Councillor M. Shoemaker, Councillor R. Niro, Councillor M. Bruni, Councillor F. Fata, Councillor J. Krmpotich, Councillor R. Romano

Officials: A. Horsman, M. White, N. Kenny, S. Schell, T. Vair, D. Elliott, M. Figliola, D. McConnell, S. Hamilton Beach, R. Tyczinski, F. Coccimiglio, C. Barrett

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### **1. ADOPTION OF MINUTES**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor L. Turco

Resolved that the Minutes of the Regular Council Meeting of 2017 02 21 be approved.

**Carried**

### **2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA**

**3. DECLARATION OF PECUNIARY INTEREST**

**3.1 Councillor R. Niro – Property Tax Appeals**

Daughter employed by the YMCA.

**4. APPROVE AGENDA AS PRESENTED**

Moved by: Councillor J. Hupponen

Seconded by: Councillor R. Niro

Resolved that the Agenda and Addendum for 2017 03 06 City Council Meeting as presented be approved.

**Carried**

**5. PROCLAMATIONS/DELEGATIONS**

**5.1 International Women's Day**

Monica Dale, Past President, Sault Ste. Marie Chamber of Commerce was in attendance.

**6. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES – CONSENT AGENDA**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor R. Niro

Resolved that all the items listed under date 2017 03 06 – Agenda item 6 – Consent Agenda and Addendum be approved as recommended, save and except item 6.4.

**Carried**

**6.1 Correspondence**

**6.1.1 City Welcome Signage**

Correspondence from Bill and Joan Rumley was received by Council.

**6.1.2 Council Travel Report**

Correspondence from Mayor Provenzano was received by Council.

**6.2 Street Closure Requests**

Letters of request for temporary street closures were received by Council.

Queen Street Cruise

- March Street from Queen Street East to Albert Street – June 16, 2017 – 3 p.m. to 11 p.m. and June 17, 2017 – 8 a.m. to 5 p.m.

- Queen Street East from East Street to Bruce Street – June 17, 2017 – 8 a.m. to 5 p.m.

Poker Run Boat Parade

- Foster Drive from St. Mary's River Drive to Brock Street – August 4, 2017 – 4:30 p.m. to 10 p.m.

The relevant By-laws 2017-42, 2017-43 and 2017-41 are listed under item 11 of the Minutes.

### **6.3 Property Tax Appeals**

Councillor R. Niro declared a conflict on this item. (Daughter employed by the YMCA.)

The report of the City Tax Collector was received by Council.

Moved by: Councillor J. Hupponen

Seconded by: Councillor L. Turco

Resolved that the report of the City Tax Collector dated 2017 03 06 concerning Property Tax Appeals be received and the recommendation that the tax records be amended pursuant to Section 357 of the *Municipal Act* be approved.

**Carried**

### **6.5 Traffic Box Wrap Competition Update**

The report of the Environmental Initiatives Co-ordinator was received by Council.

Moved by: Councillor J. Hupponen

Seconded by: Councillor L. Turco

Resolved that the report of the Environmental Initiatives Co-ordinator dated 2017 03 06 concerning Traffic Box Wrap Competition Update be received as information.

**Carried**

### **6.6 Engineering Agreement – 711-719 Bay Street Seawall Replacement**

The report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-law 2017-46 is listed under item 11 of the Minutes.

### **6.4 Vacancy Rebate Provincial Changes**

The report of the Chief Financial Officer and Treasurer was received by Council.

Moved by: Councillor J. Hupponen  
Seconded by: Councillor R. Niro

Resolved that the report of the Chief Financial Officer and Treasurer dated 2017 03 06 concerning Vacancy Rebate Provincial Changes be received and that staff be directed to begin local business consultation regarding the elimination of the vacancy rebate and redirection of funds to the Economic Development Fund Reserve.

**Officially Read and Not Dealt With**

**6.4.1 Amended Motion**

Moved by: Councillor M. Shoemaker  
Seconded by: Councillor S. Hollingsworth

Resolved that the report of the Chief Financial Officer and Treasurer dated 2017 03 06 concerning Vacancy Rebate Provincial Changes be received and that staff be directed to begin consultation with local business regarding the potential elimination of the vacancy rebate and report back to Council thereafter on the outcome of said consultation and a recommendation on the next steps.

**Carried**

**7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES**

**7.1 ADMINISTRATION**

**7.2 COMMUNITY SERVICES DEPARTMENT**

**7.3 ENGINEERING**

**7.4 FIRE**

**7.5 LEGAL**

**7.6 PLANNING**

**7.7 PUBLIC WORKS AND TRANSPORTATION**

**7.8 BOARDS AND COMMITTEES**

**7.8.1 Council Review Committee**

The report of Mayor Provenzano as Chair of the Council Review Committee was received by Council.

March 6, 2017 Council Minutes

Moved by: Councillor M. Shoemaker

Seconded by: Councillor S. Hollingsworth

Resolved that the report of Mayor Provenzano as Chair of the Council Review Committee dated 2017 03 06 be received and that Council approve in principle a change in Council composition from a twelve member, six ward system to a ten member, five ward system effective the 2018–2022 term of Council;

Further that appropriate staff be directed to make the necessary adjustments to the ward boundaries in accordance with the governing legislation and report back to Council on said adjustments.

<b>Recorded</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor S. Butland		X	
Councillor P. Christian	X		
Councillor S. Myers	X		
Councillor S. Hollingsworth	X		
Councillor J. Hupponen		X	
Councillor L. Turco		X	
Councillor M. Shoemaker	X		
Councillor R. Niro	X		
Councillor M. Bruni		X	
Councillor F. Fata	X		
Councillor J. Krmpotich		X	
Councillor R. Romano		X	
<b>Results</b>	<b>7</b>	<b>6</b>	<b>0</b>
<b>Carried</b>			

**8. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL**

**8.1 Millennium Fountain**

Moved by: Councillor S. Myers

Seconded by: Councillor S. Hollingsworth

Whereas the water-based Millennium Fountain in Clergue Park was installed in 2001 in celebration of the new millennium 2000; and

Whereas the fountain was strategically located on the St. Marys River for the enjoyment of all the citizens of Sault Ste. Marie and visitors to the waterfront; and

Whereas the establishment of the fountain was funded by Canadian Tire, the Province of Ontario, PUC Inc., and the City of Sault Ste. Marie; and

Whereas the cost of \$24,700 to keep operating the water-based fountain was cut from the 2017 budget; and

Whereas public response has indicated a strong desire to see a fountain on the City's waterfront;

Now Therefore Be It Resolved that appropriate staff be requested to report back within two months providing:

1. A detailed breakdown of the annual cost to keep the current water-based fountain with a view to seeking possible sponsorship of various aspects of the cost;
2. Suggestions for a longer term approach to have a fountain in the area of Clergue and John Rowswell Parks either water-based or on land including one-time costs and ongoing annual costs including time lines associated with any change from the current water-based fountain to creating a new land-based fountain.

**Carried**

**8.2 Connecting Links**

**8.2.1 Amended Motion**

Moved by: Councillor J. Krmpotich

Seconded by: Councillor M. Bruni

Whereas almost two decades ago, the provincial government downloaded onto the City of Sault Ste. Marie responsibility for the portion of provincial highways lying within its municipal boundaries; and

Whereas municipalities are obliged under the *Municipal Act* to fund infrastructure mainly through property taxes, which do not grow with the economy and are not levied based on ability to pay; and

Whereas municipalities cannot make long-term capital repair plans based on uncertain and inconsistent approvals of provincial funding applications;

Now Therefore Be It Resolved that the Sault Ste. Marie City Council asks the provincial government to re-assume all costs of maintaining and repairing provincial highways located within the City's boundaries that were once a provincial responsibility.

**Carried**

**8.3 Electronic Voting on Agenda Items**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor P. Christian

Whereas the City of Sault Ste. Marie has recently stopped producing hard-copy Council Agendas, providing cost savings and efficiencies in the delivery of information to Councillors; and

Whereas all Councillors receive Council Agendas electronically via an iPad app; and

Whereas electronic voting on Agenda items is an available feature on the iPad app containing the Council Agendas; and

Whereas electronic voting on Agenda items could also provide greater transparency as to the voting records of councillors;

Now Therefore Be It Resolved that the City Clerk be requested to prepare a report on the cost, impact, efficiencies to be gained and advantages of implementing electronic voting on Agenda items at City Council meetings.

<b>Recorded</b>	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor S. Butland	X		
Councillor P. Christian	X		
Councillor S. Myers	X		
Councillor S. Hollingsworth	X		
Councillor J. Huppenen	X		
Councillor L. Turco	X		
Councillor M. Shoemaker	X		
Councillor R. Niro	X		

Councillor M. Bruni	X		
Councillor F. Fata	X		
Councillor J. Krmpotich	X		
Councillor R. Romano	X		
<b>Results</b>	<b>13</b>	<b>0</b>	<b>0</b>

**Carried**

**8.4 Additional By-law Enforcement Position**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor M. Bruni

Whereas there has been concern expressed by Council for a number of years over the limited availability of the requisite by-law enforcement officers in Sault Ste. Marie; and

Whereas many of the issues dealt with on a daily basis by the City and by Council are by-law enforcement issues;

Now Therefore Be It Resolved that staff report to Council on possible options for creating another by-law enforcement officer position for the City of Sault Ste. Marie without increasing the municipal full-time-equivalent staff contingent.

**Carried**

**8.5 Finance Committee Terms of Reference**

Moved by: Councillor S. Hollingsworth

Seconded by: Councillor M. Shoemaker

Whereas the City is responsible to ensure that the fundamentals of effective financial management are practiced and upheld to safeguard the City's finances; and

Whereas many residents care as to how City Council sets, evaluates, controls and thinks strategically about budgets throughout the fiscal year; and

Whereas the City is committed to being open and transparent with taxpayers – reporting approved quarterly updated financial reports to Council outlining actual expenditures and revenues conforming to budget; and

Whereas it is the responsibility of City Council to implement prudent financial decisions – not for the short but for the long term – ensuring a healthy financial future; and

Whereas it is imperative that matters relating to the finances of the municipality, including, without limitation, the development and implementation of the City's long-term strategic

financial plan, internal and external audits, budget policy, budget monitoring, tax policies and policy direction and prioritization relating to financial matters and budgets be thoroughly examined; and

Whereas it may be prudent to eliminate financial policies that may constrict or cause limitations to the City's short and/or long term financial planning;

Now Therefore Be It Resolved that staff review and report back regarding revising the terms of reference for the Finance Committee that may take into consideration the following:

- develop and implement the City's long-term strategic financial plan
- set budget policy
- budget monitoring
- set tax policies
- review revenue and expenditures, comparing figures to budget projections
- establish and approve the City's budget or make recommendations to Council on the final budget
- report quarterly updates to Council

**Carried**

**8.6 W.J. McMeeken Centre Evacuation**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor J. Krmpotich

Whereas on February 28, 2017 an apparent carbon monoxide leak at the W.J. McMeeken Centre caused several users of the arena to become ill; and

Whereas City Council must be assured that any threat to public safety is investigated;

Now Therefore Be It Resolved that staff report to Council at the next City Council meeting as to how carbon monoxide is monitored at all city-owned buildings, and if the cause of the February 28, 2017 W.J. McMeeken Centre carbon monoxide leak has been determined and rectified.

**Carried**

**8.7 EMS Metrics**

Moved by: Councillor P. Christian

Seconded by: Councillor M. Bruni

Resolved that City Council invite District of Sault Ste. Marie Social Services Administration Board Chief Administrative Officer Mike Nadeau to the March 20, 2017 meeting of Council to present current ambulance delivery performance metrics.

**Carried**

- 9. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**
- 10. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE**
- 11. CONSIDERATION AND PASSING OF BY-LAWS**

Moved by: Councillor J. Huppenen  
Seconded by: Councillor L. Turco

Resolved that all By-laws under item 11 of the Agenda under date 2017 03 06 be approved.

**Carried**

**11.1 By-laws before Council TO BE PASSED which do not require more than a simple majority**

**11.1.1 By-law 2017-41 (Street Closing) Poker Run Boat Parade Foster Drive**

Moved by: Councillor M. Shoemaker  
Seconded by: Councillor L. Turco

Resolved that By-law 2017-41 being a by-law to permit the temporary closing of Foster Drive from St. Mary's River Drive to Brock Street on August 4, 2017 to facilitate the Poker Run Boat Parade event be passed in open Council this 6th day of March, 2017.

**Carried**

**11.1.2 By-law 2017-42 (Street Closing) Queen Street Cruise Event (June 17th)**

Moved by: Councillor M. Shoemaker  
Seconded by: Councillor L. Turco

Resolved that By-law 2017-42 being a by-law to permit the temporary closing of Queen Street East from East Street to Bruce Street on June 17, 2017 to facilitate the Queen Street Cruise event be passed in open Council this 6th day of March, 2017.

**Carried**

**11.1.3 By-law 2017-43 (Street Closing) Queen Street Cruise Event (June 16th and 17th)**

Moved by: Councillor M. Shoemaker  
Seconded by: Councillor L. Turco

Resolved that By-law 2017-43 being a by-law to permit the temporary closing of March Street from Queen Street to Albert Street on June 16, 2017 and June 17, 2017 to facilitate the Queen Street Cruise event be passed in open Council this 6th day of March, 2017.

**Carried**

**11.1.4 By-law 2017-44 (Regulations) Firearms Exemption 49th (SSM) Field Regiment**

Moved by: Councillor J. Huppenen  
Seconded by: Councillor L. Turco

Resolved that By-law 2017-44 being a by-law to exempt the 49<sup>th</sup> (SSM) Field Regiment Royal Canadian Artillery, while using the Hub Trail between the Roberta Bondar Pavilion and the Delta Hotel, from By-law 2008-168 being a firearms by-law to prohibit the discharge of firearms in the municipality and from By-law 80-200 being a by-law respecting noises in the City of Sault Ste. Marie be passed in open Council this 6th day of March, 2017.

**Carried**

**11.1.5 By-law 2017-46 (Agreement) 711-719 Bay Street Seawall Replacement**

Moved by: Councillor M. Shoemaker  
Seconded by: Councillor L. Turco

Resolved that By-law 2017-46 being a by-law to authorize the execution of the Agreement between the City and WSP Canada Inc. for the 711-719 Bay Street Seawall Replacement be passed in open Council this 6th day of March, 2017.

**Carried**

- 11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**
- 11.3 By-laws before Council for THIRD reading which do not require more than a simple majority**
- 12. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**
- 13. CLOSED SESSION**

Moved by: Councillor J. Huppenen  
Seconded by: Councillor R. Niro

Resolved that this Council proceed into closed session to discuss an engineering Request for Proposal.

*Municipal Act R.S.O. 2002 – section 239(2)(e) – potential litigation*

Further Be It Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to continue to discuss the same matter(s) without the need for a further authorizing resolution.

**Carried**

**14. ADJOURNMENT**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor L. Turco

Resolved that this Council now adjourn.

**Carried**

---

Mayor

---

City Clerk



# Entertainment On Fire Algoma Fall Festival

Presented by: The Algoma Arts Festival Association

680 Albert Street East, S.S.M, Ontario P6A 2K6  
Phone: 705.949.0822 Fax: 705.949.4070  
Email: festival@algomafallfestival.com  
[www.algomafallfestival.com](http://www.algomafallfestival.com)

RECEIVED  
FEB - 8 2017

MAYOR'S OFFICE

February 7, 2017

Mayor Christian Provenzano,  
City of Sault Ste. Marie,  
99 Foster Dr.,  
Sault Ste. Marie, ON P6A 5X6.

Hello Mayor Provenzano,

It is my great opportunity to share some very thrilling news with you!

In collaboration with the Huron-Superior Catholic District School Board, the Algoma District School Board and the Algoma Arts Festival Association over 5,000 children and youth from across our Northern region will once again gather at the Essar Centre to join in the movement of their generation and celebrate #youthesoo on May 11, 2017.

The first #youthesoo took place in 2015 and was a huge success. This WE Day inspired event energized our local young people. #youthesoo recognizes youth for their roles and services to a variety of causes. This gathering challenges our students to join in the movement and commit to social activism for one local and one global cause.

This three hour, energy-filled happening will welcome international child and youth activist and founder of Free the Children, Craig Kielburger, along with motivational speakers Spencer West, spoken word artist and Prime Minister's Youth Council member Mustafa Ahmed, and host Jessi Cruickshank. Other speakers and musical guest artists will also be appearing.

We were grateful for the use of the Essar Centre in 2015 provided to us at no cost. We ask that Mayor and Council approve the complimentary use once again of the Essar Centre for #youthesoo 2017 for the dates of May 10<sup>th</sup> and 11<sup>th</sup>. Please let me know if you have questions or need any further information.

Warm regards,

Donna Hilsinger, Executive Director,

Algoma Arts Festival Association.



Canadian Patrimoine  
Héritage canadien

Page 29 of 154



## Rachel Tyczinski

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**Subject:** FW: OutSpoken Brewing Letter of Municipal Resolution

**From:** OutSpoken Brewing

**Sent:** Tuesday, March 07, 2017 11:06 AM

**To:** Malcolm White

**Cc:** Rachel Tyczinski; Victoria Prouse

**Subject:** OutSpoken Brewing Letter of Municipal Resolution

Hello Malcolm,

I'm contacting you today to request your assistance with an Alcohol and Gaming Commission of Ontario application my business, OutSpoken Brewing, will be submitting at the end of the month. As part of the 'by the glass' licensing application we will be submitting, a letter of municipal resolution from the clerk's office is required. A successful application and the issuance of this AGCO license will enable us to diversify our business and will help to draw citizens and tourists to the downtown core.

Regards,

Graham Atkinson  
Director || COO  
*OutSpoken Brewing*  
*350 Queen St. E*  
*SSM, ON*

## What We Do: Alcohol

### 'By the Glass' Limited Licence

#### Manufacturer's Limited Liquor Sales Licence ("By the Glass")

Wineries and breweries may make an application to the AGCO for a Manufacturer's Limited Liquor Sales Licence ("By the Glass") to sell and serve their products for conveyance and consumption on their manufacturing site(s) where the sale is primarily aimed at promoting the manufacturer's product and either providing an enhanced tourist experience or fulfilling an educational purpose.

Only Ontario wineries and breweries which hold a Manufacturer's Licence (issued pursuant to the *Liquor Licence Act*) are eligible for this licence.

This allows Ontario wineries and breweries to sell and serve wine or beer which it has manufactured in servings whose quantities do not exceed 341 ml (12 oz) for beer and 142 ml (5 oz) for Ontario wine. Beer or wine may only be sold between 11:00 a.m. and 9 p.m. on any day. These hours may not be extended and no liquor sales licence endorsements are available for this type of sales licence.

Guests are allowed to carry and consume wine and beer on the manufacturing site in areas that are under the sole control of the manufacturer and approved under the licence. Wine and beer will not be permitted in such areas as public roads, thoroughfares, driveways and parking lots, or in other areas that may raise public safety concerns.

**Please Note:** A wine or beer manufacturing site may have both a Tied House and a Manufacturer's Limited Liquor Sales Licence. Patrons are permitted to move freely between the licensed areas with their beverages, however, licensees must ensure adherence to rules regarding the permissible hours of sale for each licence type.

For frequently asked questions (FAQ), please see [» By The Glass' – Manufacturer's Limited Liquor Sales Licences FAQs](#).

#### Application Process

##### PDF Instructions

New and updated PDF forms on this site can be filled-in and saved locally to your PC. This updated feature preserves all of the information you have filled in, however, version 6.05 or later of Adobe Reader® is required. [Download Adobe Acrobat Reader®](#)

[PDF Forms Help — Instructions for AGCO Application Forms in PDF](#) or visit our [PDF Forms Help page](#).

##### New, Renewal, Reinstatement and Transfer Applications

[\(1222\) Manufacturer's Limited Liquor Sales Licence \("By the Glass"\) Application and Guide \(New and Transfer Licences\)](#)

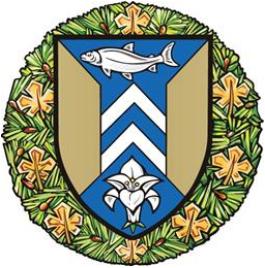
[\(2075\) Personal History Report](#)

[\(2089\) Application to Renew a Manufacturer's "By the Glass" Licence and On-Site Retail Store Authorization](#)

[\(2689\) Establishment Description Form \(To be completed and submitted for all liquor sales licence applications\)](#)

##### Important Application Reminders

- For PDF forms completed online or offline, please ensure **ALL** the input information has printed out on your application.



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Rachel Tyczinski, Deputy City Clerk & Manager of Quality Improvement

**DEPARTMENT:** Corporate Services

**RE:** Temporary Liquor Licence Extensions

---

#### PURPOSE

The purpose of this report is to obtain Council approval to delegate the approval of temporary liquor licence extensions to staff.

#### BACKGROUND

The Alcohol and Gaming Commission of Ontario (AGCO) is responsible for administering the *Liquor Licence Act* which provides the regulatory requirements for sale and service of beverage alcohol in the province.

#### Permanent Establishments

Liquor licences for permanent establishments (eg. restaurants, bars) are granted by the Alcohol and Gaming Commission of Ontario (AGCO). The application submitted to AGCO includes a Municipal Information Form which is filled out by the applicant and provided to the City Clerk's Office and the Building Division for sign-off. In Sault Ste. Marie, the Clerk's office indicates that the municipality is "wet" (that sales of spirits, wine and beer are permitted in the municipality) and the Building Division confirms that there are no concerns regarding zoning or non-compliance with by-laws. Agency letters are also required from Building, Fire and Algoma Public Health.

#### Special Occasion Permits

There are three types of occasion where a Special Occasion Permit (SOP) may be issued by the AGCO: private events; public events and industry promotional events. An applicant for a public event SOP must provide notice in writing to the City Clerk, Police, Fire and Algoma Public Health informing them of the event and identifying physical boundaries. Public event permits may only be issued to registered charities; a non-profit organization or association organized to promote charitable, educational, religious or community objects; or an event of municipal,

## **Temporary Liquor Licence Extensions**

2017 03 20

Page 2.

provincial, national or international significance. Events of “municipal significance” require a resolution of City Council.

### **Temporary Liquor Licence Extensions**

Applications for temporary extensions of already licenced areas in permanent establishments require that letters be sent to Police, Fire, Building and Algoma Public Health notifying them of the event. If the event is outdoors, the applicant must also obtain a letter from the City stating that there is “no objection” to the extension of the proposed extended licensed area. The City of Sault Ste. Marie’s current practice is to obtain a Council resolution to the effect that there is “no objection” to the temporary extension.

### **Manufacturer’s Limited Liquor Sales “By-the-Glass” Licence**

A Manufacturer’s Limited Liquor Sales Licence allows eligible Ontario wineries and breweries to sell and serve their products for consumption on their manufacturing site(s) where the sale is primarily aimed at promoting the manufacturer’s product and either providing an enhanced tourist experience or fulfilling an educational purpose. The applicant must provide confirmation of a Council resolution in support of the issuance of the licence.

### **ANALYSIS**

The City’s current process for issuing letters of non-objection for temporary liquor licence extensions can be cumbersome for applicants, particularly if the event occurs between Council meetings. Additionally, the majority of extensions take place during the summer months when Council meets only once per month.

The City Clerk’s Office and Building Division currently provide the sign-offs for permanent liquor licences. Special Occasion Permits for “public events” and Manufacturer’s Limited Liquor Sales (By-the-Glass) Licences specifically require Council resolutions.

### **FINANCIAL IMPLICATIONS**

There is no financial implication to delegating the authority to issue letters of non-objection to Temporary Liquor Licence Extensions.

### **STRATEGIC PLAN / POLICY IMPACT**

Delegation of authority to staff to issue letters of non-objection to temporary liquor licence extensions will improve customer service; eliminate barriers to business; and streamline processes, all of which are directions under the strategic focus area of Service Delivery in the 2016-2020 corporate Strategic Plan.

### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Deputy City Clerk dated 2016 03 20 concerning Temporary Liquor Licence Extensions be received and that the Legal

Temporary Liquor Licence Extensions

2017 03 20

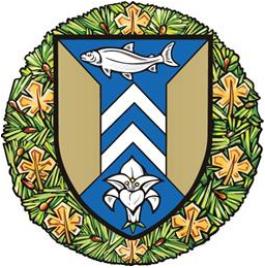
Page 3.

Department be requested to prepare the necessary by-law to delegate authority to the City Clerk / Deputy City Clerk to issue letters of non-objection to Temporary Liquor Licence Extensions when deemed appropriate.

Respectfully submitted,



Rachel Tyczinski  
Deputy City Clerk and  
Manager of Quality Improvement  
705.759.5392  
[r.tyczinski@cityssm.on.ca](mailto:r.tyczinski@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Shelley J. Schell, CPA, CA Chief Financial Officer

**DEPARTMENT:** Corporate Services

**RE:** Tax Collector Appointment

---

#### **PURPOSE**

The purpose of this report is to seek Council approval of the by-law appointing the Tax Collector.

#### **BACKGROUND**

Council may, by by-law, delegate to any person, any or all of the powers and duties of the Treasurer, set out under any Act with respect to the collection of taxes, pursuant to section 286 of the Municipal Act, 2001. Currently By-law 2007-59 sets out this delegation of duties.

The current Tax Collector will be retiring March 31 2017 and the delegated duties are required to be assigned to another. Upon an unsuccessful search to replace the Tax Collector at the job class' current level of experience, demonstrated managerial leadership skills and technical skills, a restructuring of the Tax Division occurred. The Tax Collector non-union managerial position will not be replaced as previously filled. The Division will now have a non-union Supervisor to provide the required level of technical skills. The managerial leadership of the division will fall under the Manager of Accounting. The delegated duties of Tax Collector as set out through the by-law will thus be assigned to the Manager of Accounting, with the new Assessment and Collection Supervisor providing technical and collection support. The new managerial position will be Manager of Accounting/Tax Collector.

#### **ANALYSIS**

The reorganization will require additional resources for evaluation of assessment at risk and assessment appeals for the next 1-2 years as staff development occurs. Staff is recommending that the net decrease in the salaries and benefits budget be redirected to Purchased Services to cover the cost of retaining a consultant to assist the City.

### **FINANCIAL IMPLICATIONS**

The estimated annualized net savings is approximately \$16,000. This will be redirected to Purchased Services and thus the operating budget financial implications will be a net of zero.

### **STRATEGIC PLAN / POLICY IMPACT**

This is an operational matter not articulated in the Strategic Plan

### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

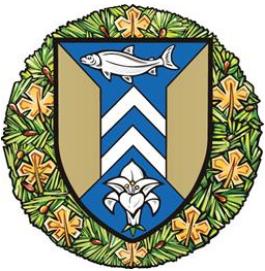
Resolved that the report of the Chief Financial Officer/Treasurer dated 2017 03 20 regarding the Tax Collector Appointed be received as information.

The relevant By-law 2017-50 is listed elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,



Shelley J. Schell, CPA, CA  
Chief Financial Officer & Treasurer



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 6, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Shelley J. Schell CPA, CA Chief Financial Officer and Treasurer

**DEPARTMENT:** Corporate Services

**RE:** Canadian Tire and Home Depot Minutes of Settlement

---

#### **PURPOSE**

The purpose of the report is to update Council on the recent Minutes of Settlement received regarding the Province's Assessment Review Board appeals for Canadian Tire and Home Depot.

#### **BACKGROUND**

As per the November 21, 2016-Property Assessment Bulletin from the Municipal Property Assessment Corporation (MPAC), the following actions were taken to resolve the appeals by Canadian Tire and Home Depot.

The Canadian Tire Corporation (CTC) appealed to the Assessment Review Board (ARB) for the 2008 (2009-2012 property tax years) and 2012 (2013-2016 property tax years) base years. In early 2016 (MPAC) together with Counsel for the CTC, asked the ARB to consolidate the various Canadian Tire property tax appeals into a centralized stream in order to facilitate an organized and more productive approach to resolving the matters, as generally, the properties shared common issues and are treated similarly in the valuation process.

The municipalities participating at the prehearing agreed to come together and participate in the process. A Municipal Working Group was organized with a number of municipalities and subject matter experts to facilitate both technical and administrative discussions on behalf of the broader municipal group. This is a new model that has been developed to efficiently resolve a significant number of appeals with similar issues. This collaborative and co-operative approach of all parties included significant municipal representation.

The same approach was also used for settlement of the Home Depot appeal. The settlement framework for both appeals was based upon three core issues: land, depreciation and replacement cost and is consistent to all "Big Box" (large

department store) matters. It should be noted that Walmart Canada also appealed but has since dropped its appeal locally.

### **ANALYSIS**

The settlement for the City's Canadian Tire Store amounts to \$1.3 million, of which approximately \$930,000 is the municipal share. The settlement for the City's Home Depot store amounts to \$429,000, of which approximately \$306,000 is the municipal share. Total assessment lost from 2016 to 2017 is \$9.7 million. Schedule A attached shows the tax implications by year. This amount was not allowed for as the value or outcome was not clear at the 2015 year end.

The City has the right to appeal the Minutes of Settlement and require a further review. It is staff's opinion that because there was significant municipal involvement in the process, including representation from Northern Ontario in the Municipal Working Group, the likelihood of being successful is minimal. Staff has the authority to sign off on the Minutes of Settlement on behalf of the municipality and will be doing so unless otherwise directed by Council.

### **FINANCIAL IMPLICATIONS**

As a result of the settlement of the appeal, a refund in the amount of approximately \$1.24 million for the municipal share will be paid. The impact of this appeal was not known as of the 2015 year end and therefore no amount has been allowed for it. The refund will be an expense of the 2016 year end.

### **STRATEGIC PLAN / POLICY IMPACT**

This is an operational matter not articulated in the Strategic Plan.

### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Chief Financial Officer and Treasurer dated March 6, 2017 regarding the Canadian Tire and Home Depot Minutes of Settlement be accepted as information.

Respectfully submitted,



Shelley J. Schell, CPA, CA  
Commissioner of Finance &  
Treasurer

**CANADIAN TIRE ASSESSMENT APPEAL**  
**TAX YEARS 2009 TO 2016 (including capping adjustments)**

**Schedule A**

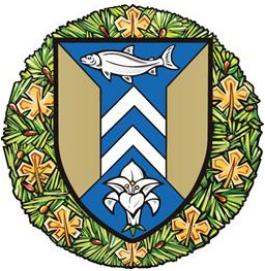
TAX YEAR	TAX CLASS	ANNUALIZED TAXES	REVISED ANNUALIZED TAXES	\$ CHANGE INCREASE/(DECREASE)	MUNICIPAL PORTION	EDUCATION PORTION
2009	CT	98,567.19	324,988.50	226,421.31	<b>140,125.61</b>	
	ST	<u>265,896.69</u>	<u>0.00</u>	(265,896.69)	<b>(168,062.09)</b>	
	TOTAL	364,463.88	324,988.50	(39,475.38)	<b>(27,936.47)</b>	(11,538.91)
2010	CT	101,343.33	296,908.06	195,564.73	<b>134,921.82</b>	
	ST	<u>293,199.86</u>	<u>0.00</u>	(293,199.86)	<b>(205,985.59)</b>	
	TOTAL	394,543.19	296,908.06	(97,635.13)	<b>(71,063.77)</b>	(26,571.36)
2011	CT	112,473.19	296,676.28	184,203.09	<b>129,940.31</b>	
	ST	<u>324,447.96</u>	<u>0.00</u>	(324,447.96)	<b>(232,849.73)</b>	
	TOTAL	436,921.15	296,676.28	(140,244.87)	<b>(102,909.42)</b>	(37,335.45)
2012	CT	122,678.80	296,128.68	173,449.88	<b>123,841.15</b>	
	ST	<u>352,990.27</u>	<u>0.00</u>	(352,990.27)	<b>(256,281.87)</b>	
	TOTAL	475,669.07	296,128.68	(179,540.39)	<b>(132,440.72)</b>	(47,099.67)
2013	CT	126,873.50	298,218.78	171,345.28	<b>122,921.29</b>	
	ST	<u>365,132.82</u>	<u>0.00</u>	(365,132.82)	<b>(266,307.20)</b>	
	TOTAL	492,006.32	298,218.78	(193,787.54)	<b>(143,385.91)</b>	(50,401.63)
2014	CT	126,086.66	289,855.77	163,769.11	<b>117,422.97</b>	
	ST	<u>362,856.75</u>	<u>0.00</u>	(362,856.75)	<b>(264,510.66)</b>	
	TOTAL	488,943.41	289,855.77	(199,087.64)	<b>(147,087.70)</b>	(51,999.94)
2015	CT	126,447.45	285,775.86	159,328.41	<b>114,420.58</b>	
	ST	<u>363,932.82</u>	<u>0.00</u>	(363,932.82)	<b>(265,698.99)</b>	
	TOTAL	490,380.27	285,775.86	(204,604.41)	<b>(151,278.41)</b>	(53,326.00)
2016	CT	127,359.10	282,708.43	155,349.33	<b>111,266.69</b>	
	ST	<u>366,517.16</u>	<u>0.00</u>	(366,517.16)	<b>(266,904.99)</b>	
	TOTAL	493,876.26	282,708.43	(211,167.83)	<b>(155,638.30)</b>	<b>(55,529.53)</b>
TOTALS		3,636,803.55	2,371,260.36	(1,265,543.19)	<b>(931,740.70)</b>	(333,802.49)

**HOME DEPOT ASSESSMENT APPEAL**

**TAX YEARS 2009 TO 2016**

**ROLL # 030-070-014**

TAX YEAR	TAX CLASS	ANNUALIZED TAXES	REVISED ANNUALIZED TAXES/WITH CAPPING	\$ CHANGE INCREASE/(DECREASE)	MUNICIPAL PORTION	EDUCATION PORTION
2009	CT/CU	359,225.63	350,629.58	(8,596.05)	(5,319.85)	
2010	CT/CU	356,960.60	341,952.97	(15,007.63)	(10,353.90)	
2011	CT/CU	384,574.96	362,083.93	(22,491.03)	(15,865.59)	
2012	CT/CU	410,024.99	380,764.08	(29,260.91)	(20,891.94)	
2013	CT/CU	434,556.80	387,214.81	(47,341.99)	(33,962.64)	
2014	CT/CU	455,267.86	382,374.01	(72,893.85)	(52,265.12)	
2015	CT/CU	481,391.57	380,417.26	(100,974.31)	(72,513.99)	
2016	CT/CU	511,672.08	379,261.88	(132,410.20)	(94,836.87)	
TOTALS		3,393,674.49	2,964,698.52	(428,975.97)	(306,009.90)	(122,966.07)



## The Corporation of the City of Sault Ste. Marie

### COUNCIL REPORT

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Shelley J. Schell, CPA, CA Chief Financial Officer/Treasurer

**DEPARTMENT:** Corporate Services

**RE:** Finance Committee Composition

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#### PURPOSE

The purpose of this report is to seek Council approval of the Finance Committee's recommendation to a change in the composition of the Committee.

#### BACKGROUND

The Finance Committee Terms of Reference, as amended June 8, 2015, states:

"The Finance Committee shall be comprised of 3 members of Council and 2 Senior Finance Staff."

The last term of the Committee included 5 members of Council notwithstanding the terms of reference indicating a total of 3. At the Finance Committee meeting of 2017 02 06 the Committee passed the following resolution:

**Moved By:** Councillor R. Niro

**Seconded By:** Councillor M. Bruni

Resolved that the Finance Committee recommend to Council that the committee composition be changed from 3 Councillors to 3 or 5 Councillors.

#### ANALYSIS

Not applicable

#### FINANCIAL IMPLICATIONS

There are no financial implications relating to the change in the composition of the Finance Committee.

Finance Committee Composition

2017 03 20

Page 2.

**STRATEGIC PLAN / POLICY IMPACT**

This is an operational matter not articulated in the Strategic Plan.

**RECOMMENDATION**

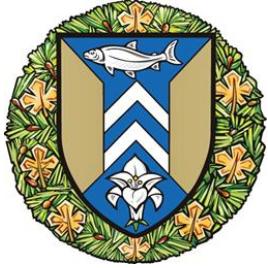
It is therefore recommended that Council take the following action:

Resolved that the report of the Chief Financial Officer/Treasurer dated 2017 03 20 regarding the Finance Committee resolution recommending the increase in the composition of the Committee from 3 Council members to 3 or 5 Council members be approved.

Respectfully submitted,



Shelley J. Schell, CPA, CA  
Chief Financial Officer & Treasurer



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Peter Liepa, City Tax Collector

**DEPARTMENT:** Corporate Services

**RE:** Property Tax Appeals

---

#### **PURPOSE**

Staff is seeking Council approval of property tax appeals as required pursuant to Section 357 of the Municipal Act.

#### **BACKGROUND**

A listing of applications received for adjustment of realty taxes pursuant to Section 357 of the Municipal Act is attached to this report.

#### **ANALYSIS**

The Municipal Property Assessment Corporation has recommended the amount of the assessment to be adjusted.

#### **FINANCIAL IMPLICATIONS**

There is an annual budget allocation for tax write-offs. The decreased revenue of \$1,343.63 can be accommodated within the existing budget allocation.

#### **STRATEGIC PLAN / POLICY IMPACT**

Not applicable.

#### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the City Tax Collector dated 2017 03 20 concerning Property Tax Appeals be received and the recommendation that the tax records be amended pursuant to Section 357 of the Municipal Act be approved.

Property Tax Appeals

2017 03 20

Page 2

Respectfully submitted,



Peter Liepa

City Tax Collector

705 759-5269

p.liepa@cityssm.on.ca

APPLICATION TO COUNCIL TO CANCEL  
OR REFUND PROPERTY TAXES PURSUANT TO SECTION 357  
OF THE MUNICIPAL ACT, 2001

THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
PROPERTY TAX APPEALS

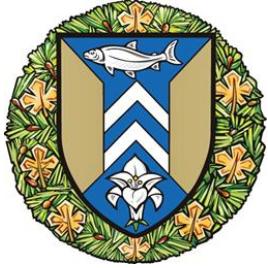
DATE: 2017 03 20  
PAGE: 1 of 1

2016

ROLL NUMBER	PROPERTY ADDRESS	PERSON ASSESSED	TAX CLASS	REASON	APPEAL NO.	TAXES	INTEREST	TOTAL
040-014-094	00404 Charles Street	Hooymans John	RT	D	16-037	410.82		410.82
040-018-028	00141 Wilcox Avenue	Fry Gerald Ambrose	RT	C	16-038	562.72		562.72
040-027-027	00026 Wellington St. W.	Von Voss Eric	RT	D	16-039	370.09		370.09
050-011-003	00245 Second Line W.	Data Communications Ltd.	CT	F	16-040		Confirmed	
					REPORT TOTAL	1,343.63		1,343.63

- 
- A. REALTY TAX CLASS CONVERSION
  - B. BECAME EXEMPT AFTER RETURN OF ROLL
  - C. RAZED BY FIRE AFTER RETURN OF ROLL

- D. DEMOLISHED AFTER RETURN OF ROLL
- E. OVERCHARGED BY REASON OF GROSS OR MANIFEST CLERICAL ERROR
- F. REAL PROPERTY THAT COULD NOT BE USED FOR A PERIOD OF AT LEAST 3 MONTHS DUE TO REPAIRS OR RENOVATIONS



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Tim Gowans, Manager of Purchasing

**DEPARTMENT:** Finance Department

**RE:** RFP – Four (4) Vehicles for Fire Services (2017FIR-01-P)

---

#### **PURPOSE**

This report has been prepared for your information and consideration, on behalf of the Evaluation Committee, concerning proposals received for the supply and delivery of Four (4) Vehicles for use by Fire Services. Staff is seeking Council approval of the Evaluation Committee's recommendation.

#### **BACKGROUND**

The Request for Proposal was publicly advertised and RFP documents forwarded to all firms on our bidders list. Proposals were required to be submitted for consideration no later than 4:00 p.m. on February 14, 2017.

#### **ANALYSIS**

Proposals from six (6) proponents were received prior to the closing date:

Highland Ford, Maitland Ford, Northside Toyota, Spadoni Car Sales, World Cars Hyundai, and World Cars KIA

The proposals received have been evaluated by a committee comprised of staff from Fire Services and from Corporate Services - Finance.

It is the consensus of the Evaluation Committee that the following vehicles should be purchased to best meet Fire Services' needs:

Vehicle #1 - 2017 Kia Sorento, World Cars KIA, \$31,507.75 plus HST

Vehicle #2 - 2017 Hyundai Tucson, World Cars Hyundai, \$24,221.75 plus HST

Vehicle #3 - 2017 Ford F150 XL, Maitland Ford, \$32,670.00 plus HST

Vehicle #4 - 2017 Ford F250 XL, Maitland Ford, \$35,655.00 plus HST

Four (4) Vehicles for Fire Services

2017 03 06

Page 2

### **FINANCIAL IMPLICATIONS**

The total purchase price for all Four (4) Vehicles as recommended is \$126,237.90 including the non-recoverable HST. Finance has compared purchase and lease and recommends the purchase option.

During 2017 budget deliberations, Council approved \$120,000.00 for the acquisition of Five (5) Vehicles for Fire Services. Acquisition of the fifth vehicle will be deferred at this time. A report of the Fire Chief appears elsewhere on the Council Agenda detailing the sources of sufficient funding for this purchase.

### **STRATEGIC PLAN / POLICY IMPACT**

This is an operational matter not articulated in the Corporate Strategic Plan.

### **RECOMMENDATION**

Resolved that the report of the Manager of Purchasing dated 2017 03 06 be received and the recommendation that the supply and delivery of the following vehicles:

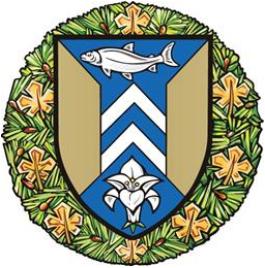
2017 Kia Sorento for \$31,507.75 plus HST from World Cars KIA;  
2017 Hyundai Tucson for \$24,221.75 plus HST from World Cars Hyundai;  
2017 Ford F150 XL for \$32,670.00 plus HST from Maitland Ford; and  
2017 Ford F250 XL for \$35,655.00 plus HST from Maitland Ford

subject to the approval of the allocation of the necessary funding as outlined in the report of the Fire Chief, be approved.

Respectfully submitted,



Tim Gowans  
Manager of Purchasing  
705.759.5298  
[t.gowans@cityssm.on.ca](mailto:t.gowans@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Mike Figliola, Fire Chief

**DEPARTMENT:** Fire Services

**RE:** Four Vehicles (4) for Fire Services from Current Capital and Reserves

---

#### PURPOSE

Staff is seeking approval to purchase four (4) vehicles for use by Fire Services.

#### BACKGROUND

An RFP for four (4) vehicles to be supplied and delivered for use by Fire Services was prepared and evaluated by Fire Services and Corporate Services – Finance.

#### ANALYSIS

The report of Purchasing recommending this purchase appears elsewhere on the Council Agenda.

Fire Services operates out of 5 locations, 24 hours a day, 7 days a week and is composed of 5 Divisions providing Fire Rescue, EMS, Fire Prevention, Investigation and Public Education, Training/Logistics and Emergency Management.

The allocation of the four (4) new vehicles are as follows:

The Ford F250 replaces the current Operations vehicle used for the HazMat trailer, daily transporting equipment and additional resources during an incident. It serves as a backup Platoon Chief Command vehicle. It is dedicated to Operations 24/7 as an emergency vehicle. The current vehicle will be transferred to the Mechanical Shop of Training and Logistics which had its vehicle taken from service in 2016 as it was not road worthy.

The Ford F150 is a new addition and will be assigned to Fire Prevention, Public Education and Training to store and transport Fire Prevention instrumentation, monitors and investigation and forensic materials and tools. It will also store and carry the propane fueled live fire training apparatus used by Fire Prevention and

## Four Vehicles (4) for Fire Services from Current Capital and Reserves

2017 03 20

Page 2.

Public Education. The third user will be Fire and EMS Operations for transporting training equipment.

The KIA Sorrento Cross Over Utility vehicle (XUV) is a new addition and will be used by Emergency Management and Mechanical for storage and transport of Emergency Management education, and display materials and preparedness kits, and the storage of basic mechanical supplies for mobile maintenance across the 5 stations.

The Hyundai Compact Utility vehicle (CUV) is a new addition and will be used by Fire-EMS Training, Administration, Public Education and Fire Prevention as transportation to conduct daily tasks and carry small amounts of material and display/aids.

The light vehicles utilized by Fire Services consist of compact cars, compact utility vehicles, cross-over utility vehicles and pick-up trucks to transport staff, equipment and materials used in the daily operations. These vehicles are assigned to Divisions but are pooled for all Divisions to use based on requirement, time frames and the task being performed. In summary, one vehicle is a replacement for Operations and the other three are new to be shared by Fire Prevention, Mechanical, Emergency Management, Public Education, Administration and Fire/EMS Training.

### **FINANCIAL IMPLICATIONS**

The total purchase price for the 4 vehicles is \$126,237,90 (including non-refundable HST). Council approved \$120,000 as part of the 2017 Capital Budget. The original request and plan was for 5 vehicles and \$145,000. The initial plan involved purchasing slightly pre owned good quality vehicles which based on market availability and condition of pre-owned vehicles proved that purchasing new is more value for slightly more funds. The remaining \$6,237.90 can be covered from the Fire Reserve Fund currently with a balance of \$200,000. There is sufficient funding available in the Fire Capital Equipment reserve to cover the remaining \$6,237.90.

### **STRATEGIC PLAN / POLICY IMPACT**

N/A

### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the Report of the Fire Chief dated 2017 03 20 be received and the recommendation that the supply and delivery of four (4) vehicles be funded through the 2017 Capital Budget allocation of \$120,000 and an additional \$6,237.90 from the Fire Capital Equipment reserve be approved.

Four Vehicles (4) for Fire Services from Current Capital and Reserves

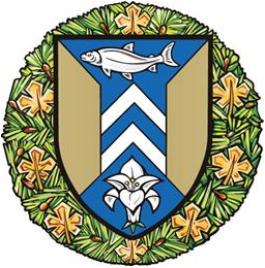
2017 03 20

Page 3.

Respectfully submitted,



Mike Figliola  
Fire Chief  
705.759.5273  
[m.figliola@cityssm.on.ca](mailto:m.figliola@cityssm.on.ca)



**The Corporation of the  
City of Sault Ste. Marie**

**C O U N C I L   R E P O R T**

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Virginia McLeod, Manager of Recreation and Culture

**DEPARTMENT:** Community Development and Enterprise Services

**RE:** Splash Pad Project Update

---

**PURPOSE**

This report is in response to the following Council resolution passed on August 22, 2016:

“Whereas the Mayor’s Committee on Canada 150 has identified Provincial and Federal Canada 150 infrastructure funding programs; and  
Whereas it is most desirable to use any and all eligible funding to create a new feature that can enhance our quality of life in community recreation facilities and be our City’s Canada 150 legacy project; and  
Whereas a splash park has been identified as a priority project by the public a number of times, most recently through public input sessions for the Parks and Recreation Master Plan; and  
Whereas City Council has received preliminary information from previous staff reports about development of a splash park;  
Now Therefore Be It Resolved that staff be directed to look into any funding opportunities for the development of a splash park feasibility study that would provide information including:

1. Total project costs
2. Funding sources
3. Location of the splash park
4. Time lines for “shovel-in-the-ground”

Furthermore, staff is requesting that City Council authorize staff to begin working on a funding plan for the development of a splash pad to be located at Bellevue Park.

**BACKGROUND**

On August 22, 2016 City Council directed staff to investigate funding opportunities for the development of a splash park feasibility study. After

Splash Pad Project Update

2017 03 21

Page 2.

reviewing several grant opportunities the Northern Ontario Heritage Fund Corporation (NOHFC) was a potential source of funding for a feasibility study. The grant would provide up to 50% of the costs and applications were due September 30<sup>th</sup>, 2016 for review at the December meeting of the NOHFC Board. Eligible projects would need to demonstrate that the investment in strategic public infrastructure would improve the competitiveness of the tourism industry and enhance the visitor experience. Staff did not proceed with the grant application as matching funds had not been allocated to support the application at that time.

City staff has conducted research to gather the information that would have been included in a feasibility study. Information has been gathered from other municipalities to determine constructions costs, project funding and operational considerations. Budget pricing on the purchase of equipment has been received from suppliers. Meetings have also been held with other city staff to determine construction and operational costs.

Furthermore, a sub-committee of the Parks and Recreation Advisory Committee was formed to review the information and the location of a splash pad.

The Splash Pad sub-committee met to review the information on January 25<sup>th</sup>, 2017. On February 7, 2017 the Parks and Recreation Advisory Committee discussed the Splash Pad development and requested that the sub-committee review the advantages and disadvantages of two proposed locations (Clergue Park and Bellevue Park).

On March 2, 2017 the Splash Pad sub-committee met again to review the proposed locations. The following resolution was passed:

Moved by: B. Lindsay

Seconded by: S. Cistaro

“Resolved that the Splash Pad Sub-Committee recommend Bellevue Park as the location for the splash pad development and that the resolution be brought to the Parks and Recreation Advisory Committee for discussion.”

**CARRIED**

On March 7, 2017 the Parks and Recreation Advisory Committee passed the following resolution:

Moved by: B. Lindsay

Seconded by: J. Moore

“Resolved that the Parks and Recreation Advisory Committee recommend that Bellevue Park be the preferred location for the splash pad and further resolved that the recommendation be presented to City Council for consideration.”

**CARRIED**

## Splash Pad Project Update

2017 03 21

Page 3.

### **ANALYSIS**

Research conducted has provided the background information presented. City staff has contacted other municipalities and suppliers. Furthermore, Public Works and Engineering, as well as the Building Division have provided cost estimates.

#### Total project costs

It is estimated that the total project would cost \$575,000. The cost includes: services (water, electrical and sewer), service building (washroom, change areas, mechanical room), splash pad (installation, mechanical, water features), lighting, landscaping, consulting fees and contingency.

#### Funding sources

Funding for this project would require a multi-faceted approach, which would include partnering with service clubs and non-profit organizations as well as local businesses.

City staff would also prepare grant applications to support the splash pad development. Ontario Trillium Foundation – Capital Grants program will fund up to \$150,000 of the project costs, the deadline for applications is October 25, 2017.

The Aviva Community Fund could provide \$50,000 - \$100,000 in financial support and funding is voting based. Voting would take place mid-September to mid-October.

City staff would continue to investigate other funding opportunities.

The 2017 Capital Budget approved \$50,000 with 50% funding estimated from grants for the splash pad feasibility study. As, funding for a feasibility study was not pursued staff are requesting that the \$25,000 be allocated to the splash pad development.

#### Location of the splash pad

The Parks and Recreation Advisory Committee and the Splash Pad Sub-Committee reviewed two locations for the splash pad. The locations considered included Clergue Park and Bellevue Park. During the site review a number of factors were considered and are outlined in the attached summary (Splash Pad Site Review – Appendix A).

#### Time lines for “shovel-in-the-ground”

The timeline for this project would be based on fund raising efforts. Once the funds have been raised to support the splash pad development the timelines would be determined for the construction phase of the project.

## **FINANCIAL IMPLICATIONS**

### Development Costs

It is estimated that the total project would cost \$575,000. The cost includes: services (water, electrical and sewer), service building (washroom, change areas, mechanical room), splash pad (installation, mechanical, water features), lighting, landscaping, consulting fees and contingency. Funding of this project would include a multi-faceted approach. Staff would work with local service club, community organizations, local businesses and prepare grant applications to support the project.

### Annual Operating

Furthermore, the development would result in an increase to the annual operating budget. The development would require an additional two summer students to support the cleaning and maintenance of the facility which is estimated at \$14,000 annually. Inspection, opening and closing could be accommodated in the current operational schedules of the full-time staff.

## **STRATEGIC PLAN / POLICY IMPACT**

Focus Area Infrastructure: Planning for new infrastructure to replace deteriorating assets and create new public spaces will support competitiveness on a global scale. New infrastructure is essential to the City's growth, economic development, citizen safety and quality of life.

## **RECOMMENDATION**

It is therefore recommended that Council take the following action:

"Resolved that the report of the Manager of Recreation and Culture dated March 20, 2017 concerning the Splash Pad Project Update be received as information and Council authorize staff to begin working on a funding plan for the development of a splash pad to be located at Bellevue Park. Furthermore, as funding for a feasibility study was not pursued staff is requesting that the \$25,000 from the 2017 capital budget be allocated to the splash pad development."

Respectfully submitted,

Virginia McLeod  
Manager of Recreation and Culture  
705.759-5311  
[v.mcleod@cityssm.on.ca](mailto:v.mcleod@cityssm.on.ca)

## Splash Pad Site Review – Appendix A

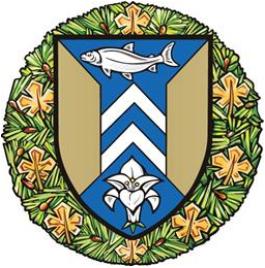
	Bellevue Park	Clergue Park
Service Requirements: Water, Sewer, Power	\$40,000 (Estimated cost to run services to the proposed location)	Option A - \$70,000 Option B -\$95,000 (Estimated cost to run services to the proposed location)
Parking	Immediate Area: 120 spaces South Parking Area: 113 spaces <b>Total: 233 spaces</b>	Immediate Area: 77 Spaces Lot behind Art Gallery: 20 spaces <b>Total Spaces: 97</b> Seniors Parking Lot: 72 Spaces (availability on weekends – some evenings – no parking during operating hours) Library has noted concerns with lack of parking, library staff also park out front.
Site Footprint	Refer to Appendix B	Refer to Appendix C
<u>Operation/Maintenance:</u> Synergies to allow for inclusion in present municipal daily operations which would allow for the following: <ul style="list-style-type: none"><li>• Site supervision</li><li>• Daily facility inspections</li><li>• Maintenance of facility</li><li>• Cleaning of facility</li></ul>	Site is currently staffed with summer students and full-time staff at Greenhouse. May to September – Staffed 8:00 am to 9:00 pm. Addition of 2 summer students extra to clean and monitor splash pad and change rooms. Addition to the annual operating budget (approximately \$14,000 annual increase).	Currently, no staffing on site. Addition of 3 students would be required to clean and monitor splash pad and change rooms. In addition, full-time staff would be required to visit the site to check in more frequently to support the summer students. Addition to the annual operating budget (approximately \$21,000 annual increase).
Security	Paid security onsite during evening hours (this cost is in the current operating budget)	Paid security would need to be added to support the students in the evening hours - Addition to the annual operating budget (approximately \$5,500 annual increase)
Bus Route  Bus Options Include: Regular Bus and Community Bus	Access by Bus Route: Every 30 minutes weekdays Hourly Weekends  Children 12 and under Free when accompanied by an adult	Access by Bus Route: Every 30 minutes weekdays Hourly Weekends  Children 12 and under Free when accompanied by an adult
Demographics tables (2011 Statistics Canada, Dissemination Areas [DA])  Age Groups: (0-9 yrs) (10-14 yrs)	800m      450 (0-9) 275 (10-14) <b>Total = 725</b>  1.6km     955 (0-9) 430 (9-14) <b>Total = 1385</b>	800m      275 (0-9) 115 (10-14) <b>Total = 390</b>  1.6km     515 (0-9) 260 (10-14) <b>Total = 775</b>
Concession Services	Yes	No

# BELLEVUE PARK—Appendix A



# CLERGUE PARK—Appendix B





## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Jeffrey King, Solicitor/Prosecutor

**DEPARTMENT:** Legal Department

**RE:** Appointment of Provincial Offences Officers for Enforcement of City By-laws Related to Animal Control

---

#### **PURPOSE**

The purpose of this report is to recommend that Council approve the appointment of two individuals as Provincial Offences Officers for the enforcement of City By-laws related to animal control, and for the enforcement of the *Dog Owners' Liability Act*, R.S.O. 1990, c. D. 16 (the "Act").

#### **BACKGROUND**

The City contracts with the Sault Ste. Marie Humane Society for the provision of animal control services within the municipality. Typically, members of the Humane Society staff are appointed to enforce City By-laws related to same.

The most recent appointment of Provincial Offences Officers for this purpose was in July, 2010.

#### **ATTACHMENT**

Attached is a letter from Ms. Cindy Ross, Shelter Manager/Pound Keeper at the Sault Ste. Marie Humane Society.

#### **ANALYSIS**

In order for the Humane Society to enforce City animal control by-laws as well as the Act, it is necessary that the City appoint two Humane Society employees as Provincial Offences Officers.

The appointment will allow the two employees to lay tickets and summonses for contraventions of the Act, as well as contraventions of the following City By-laws: 81-180, 87-125, 98-211, 2000-49, 2003-203, 2012-213 and any successors thereto.

#### **FINANCIAL IMPLICATIONS**

Appointment of Provincial Offices Officers for Animal Control

2017 03 20

Page 2.

Not applicable.

**STRATEGIC PLAN / POLICY IMPACT**

Not applicable.

**RECOMMENDATION**

It is therefore recommended that Council take the following action:

By-law 2017-45, being a by-law to appoint to individuals as Provincial Offences Officers for the purpose of enforcing municipal by-laws related to animal control and the *Dog Owners' Liability Act*, appears elsewhere on the agenda and is recommended for approval.

Respectfully submitted,



Jeffrey King  
Solicitor/Prosecutor

md\\citydata\\legal\\Staff\\COUNCIL REPORTS\\2017\\Appointment of Provincial Offences Officers for Animal Control.docx



**Sault Ste. Marie & District SPCA**  
**962 Second Line East**  
**Sault Ste. Marie, ON P6B 4K4**

**Phone: 949-3573**  
**Fax: 949-0169**  
**ssmhs@shaw.ca**

---

January 26, 2017

Jeffrey King,  
Assistant City Solicitor  
99 Foster Drive  
Sault Ste. Marie, Ontario  
P6A 5N1

Dear Mr. King

As the purchased service provider of Animal Control & Shelter Services for the City of Sault Ste. Marie, the Sault Ste. Marie & District SPCA is applying for the following individuals to be designated as Provincial Offences Officers:

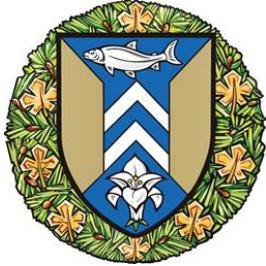
Matthew Corbett  
Ashley Mercier

Once designated as Provincial Offences Officers, these individuals will be authorized to issue tickets on behalf of the City with respect to offences set out in By-laws 81-180, 87-125, 98-211, 2000-49, 2003-203 and 2012-213, and enforce the Dog Owner's Liability Act.

Yours truly,

*Cross*

Cindy Ross  
Shelter Manager/Pound Keeper



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Nuala Kenny, City Solicitor

**DEPARTMENT:** Legal Department

**RE:** Limiting Distance Agreement for 803 Queen Street East

---

#### PURPOSE

The purpose of this report is to request Council's approval of a Limiting Distance Agreement (the "Agreement") between the City and Betty and Daniel Rushon (the "Owner"), owners of the property located at 803 Queen Street East (the "Subject Property"), to permit the limiting distance for the exposed building face to be measured to a point beyond the property line.

#### BACKGROUND

Ontario Regulation 332/12 under the *Building Code Act* (the "Building Code") requires a minimum limiting distance from an exposed building face to an adjacent property to allow combustible construction. The Building Code further permits the limiting distance for an exposed building face to be measured to a point beyond the property line if the owners of the properties on which the limiting distance is measured and the Town enter into an agreement for same.

The Owner was approved for a grant from the Downtown Development Authority to replace the deck and loading dock at the Subject Property in accordance with the plans in Schedule "A". Successful completion requires that footings be replaced, and a limiting distance agreement is necessary to meet compliance with the Building Code.

#### ATTACHMENT

Attached as Schedule "A" are the plans for the work to be completed at the Subject Property.

#### ANALYSIS

The Subject Property is adjacent to City Property, and so the limiting distance for the exposed building face must be measured beyond the property line and onto City Property. For this reason, the City is both a property owner and the Town for purposes of the Agreement.

The Agreement permits specific improvements that are illustrated in Schedule A to same. Further, the Agreement restricts future construction on City Property, presently a paved parking lot, to that which respects the adjusted limiting distance.

The Agreement also indemnifies the City for any damages arising out of the measurement of the limiting distance in accordance with the Agreement, which will be registered on title of the Subject Property.

### **FINANCIAL IMPLICATIONS**

Not applicable.

### **STRATEGIC PLAN / POLICY IMPACT**

Vibrant Downtown Areas are a component of the “Quality of Life” strategic focus area of the Corporate Strategic Plan, and the Agreement facilitates improvements that are endorsed by the Downtown Development Authority.

### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

By-law 2017-49 authorizing the execution of a Limiting Distance Agreement between the City and Betty and Daniel Rushon appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,

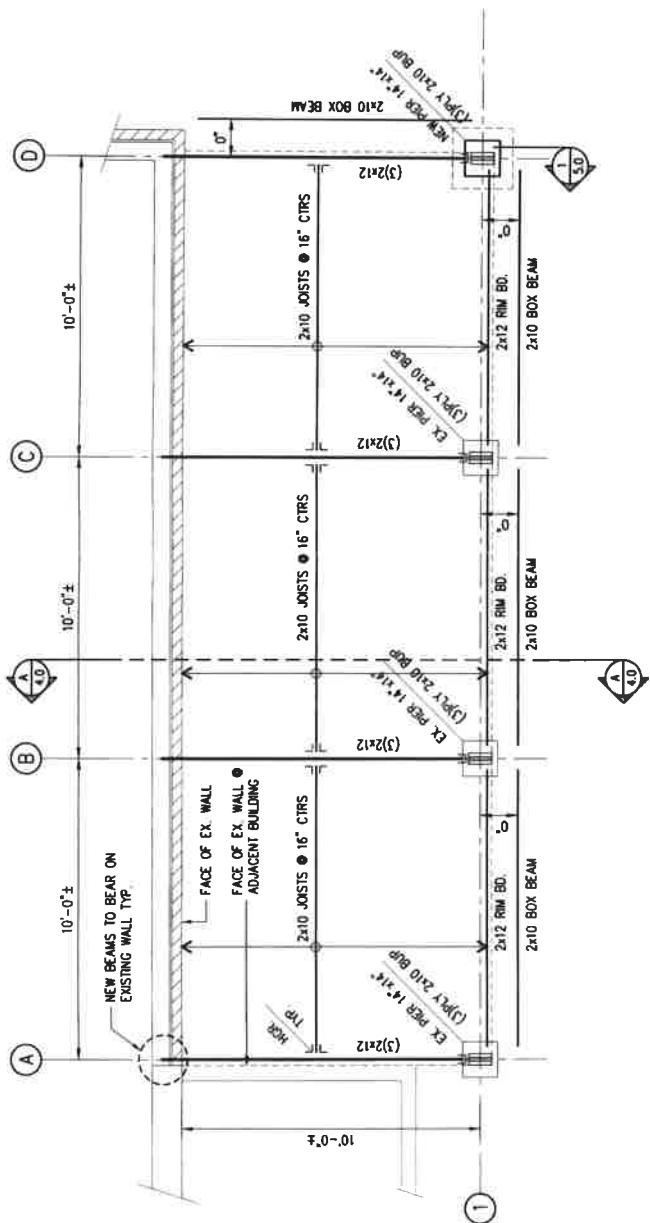
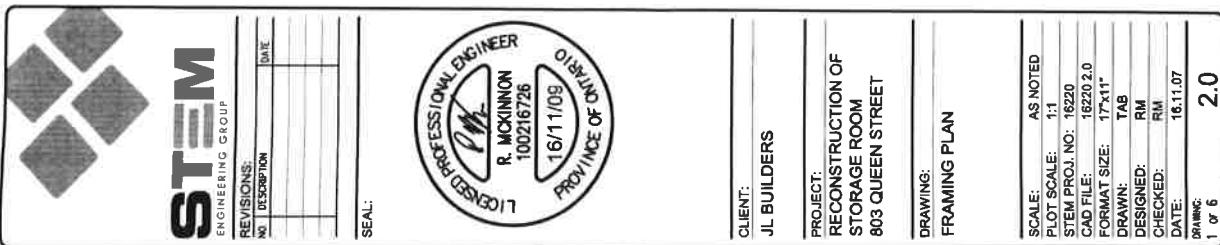


Nuala Kenny  
City Solicitor

NK/md

\citydata\legal\Staff\COUNCIL REPORTS\2017\Queen Street Limiting Distance Agreement .docx

Schedule "A"



Storage Room Framing Plan  
SCALE: 1/4" = 1'-0"





**STEM**  
ENGINEERING

ENGINEERING GROUP

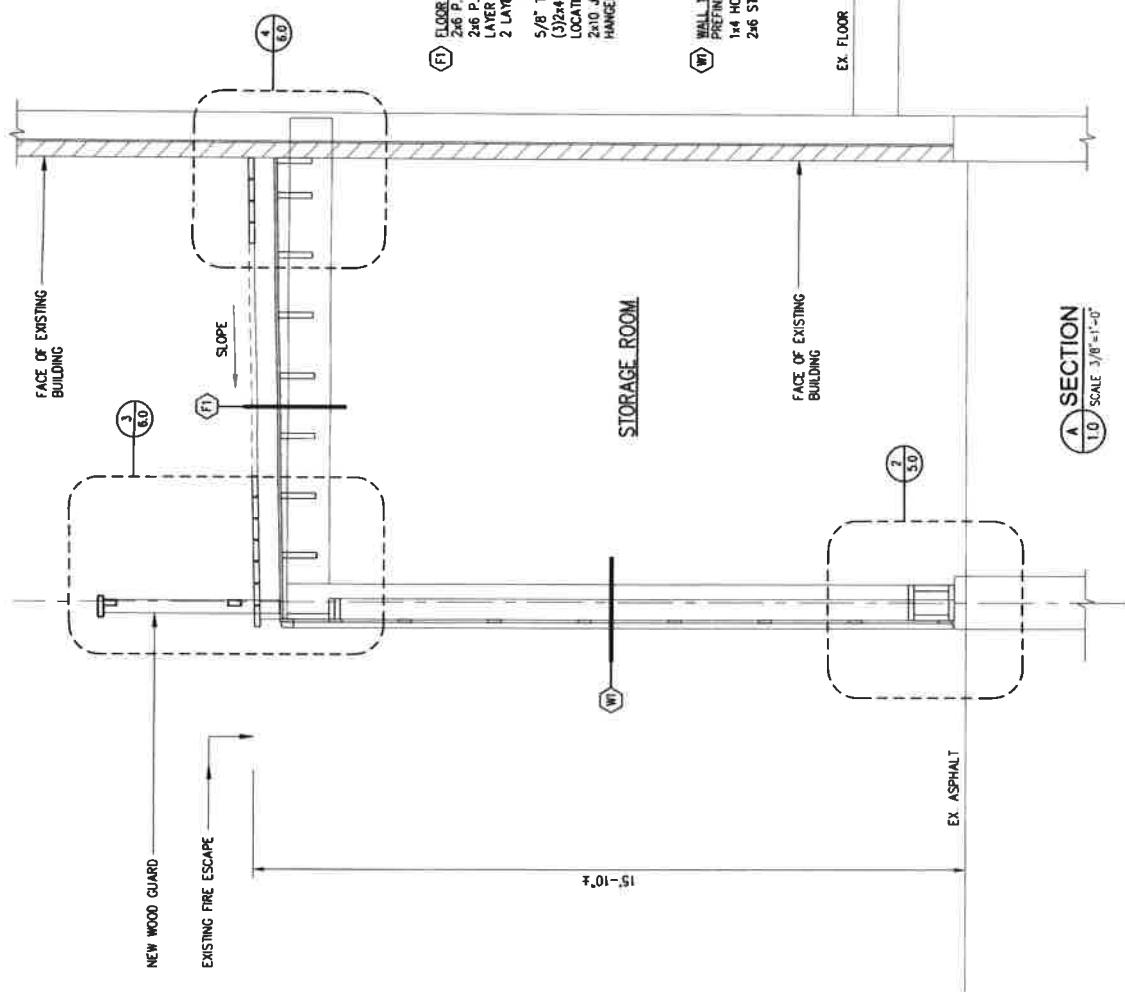
REVISIONS:	
NO.	DESCRIPTION

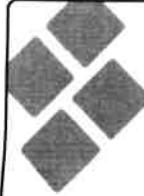


**CLIENT:** JL BUILDERS  
**PROJECT:** RECONSTRUCTION OF  
STORAGE ROOM

**DRAWING:** \_\_\_\_\_

SCALE: AS NOTED  
 PILOT SCALE: 1:1  
 SYSTEM PROJ. NO.: 16220  
 CAD FILE: 16220.4.0  
 FORMAT SIZE: 17" x 11"  
 DRAWN: TAB  
 DESIGNED: RM  
 CHECKED: RN  
 DATE: 16.1.07  
 DRAWING: 4. 4 or 6





**STEM**  
ENGINEERING GROUP

REVISIONS:	DATE:
1	

SEAL:

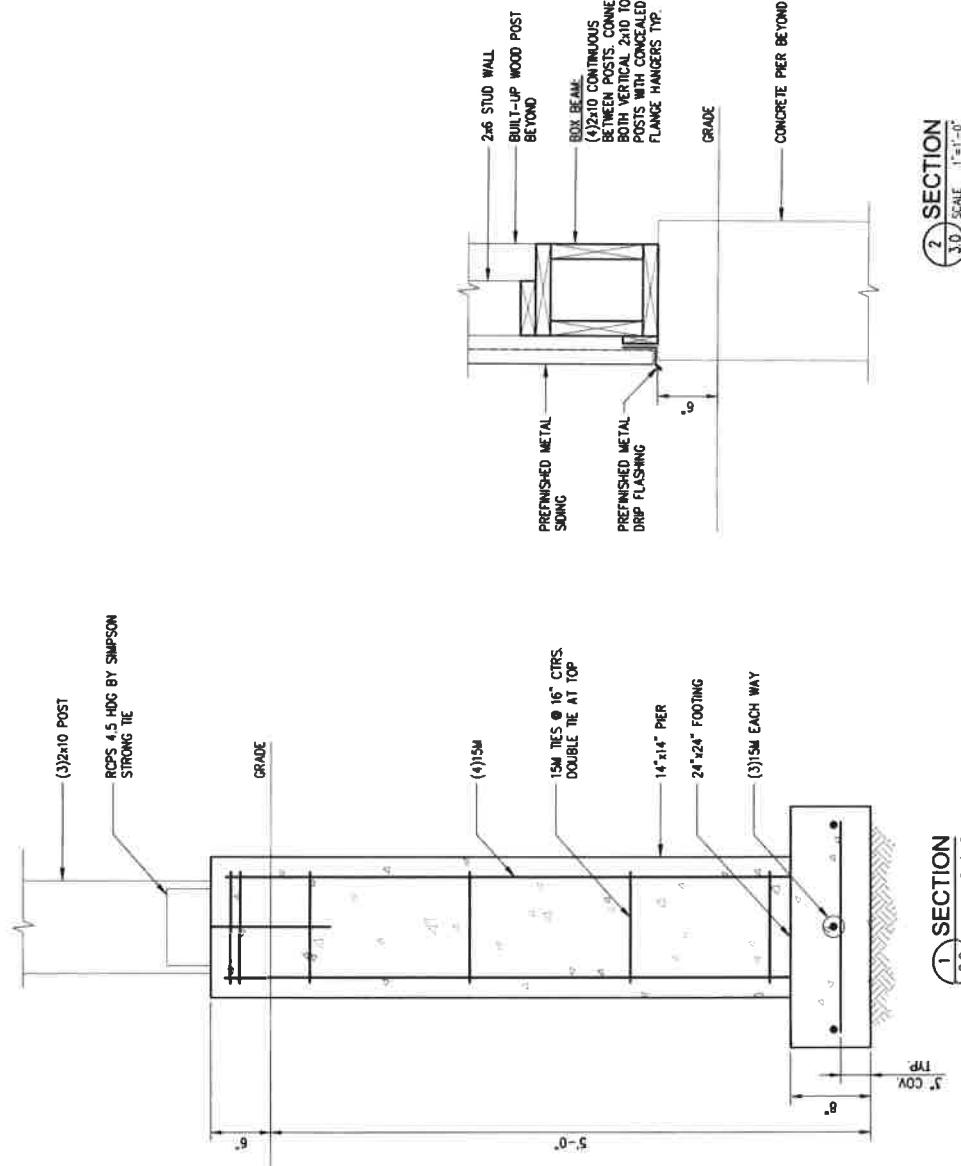


CLIENT:  
JL BUILDERS

PROJECT:  
RECONSTRUCTION OF  
STORAGE ROOM

DRAWING:  
DETAILS

SCALE: AS NOTED  
PILOT SCALE: 1  
STEM PROJ. NO: 162220  
CAD FILE: 162220.5.0  
FORMAT SIZE: 17" x 11"  
DRAWN: TAB  
DESIGNED: RM  
CHECKED: RM  
DATE: 16/11/07  
DRAWING: 5 of 6  
5.0





**STEM**  
ENGINEERING GROUP

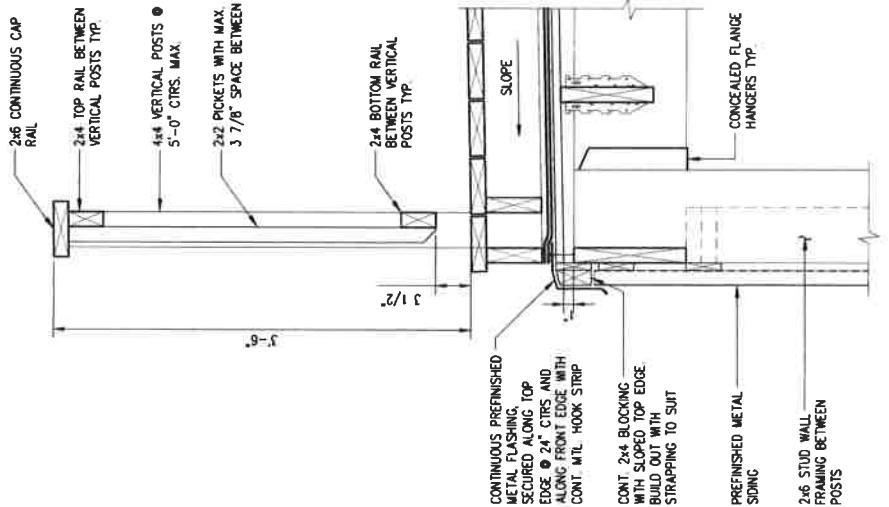
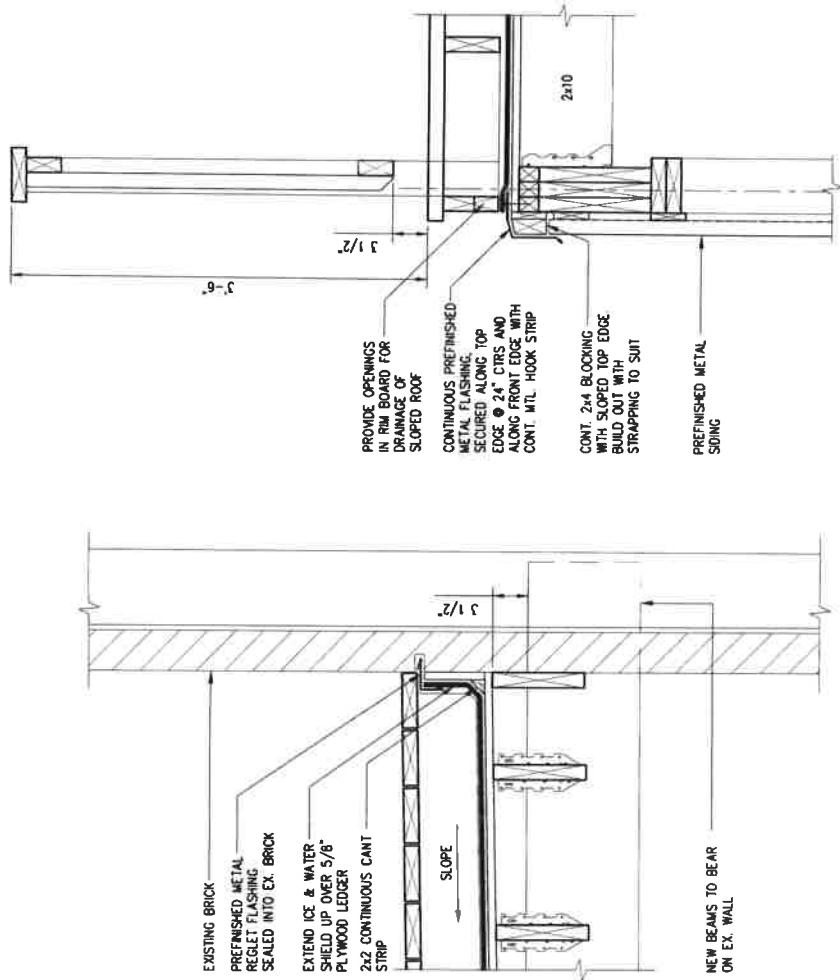
REVISIONS:	DATE:
NO.	DESCRIPTION



SEAL:

CLIENT:	J.L. BUILDERS
PROJECT:	RECONSTRUCTION OF STORAGE ROOM
DRAWING:	
DETAILS:	

SCALE:	AS NOTED
PLT SCALE:	1:1
STN PROJ. NO.:	16220
CAD FILE:	16220.6.0
FORMAT SIZE:	17"X11"
DRAWN:	RIM
DESIGNED:	RIM
CHECKED:	RIM
DATE:	16/11/07
DRAWMNG:	6 of 6
	6.0



**SECTION 3**

NOTES:  
ALL LUMBER TO BE PT (PRESSURE TREATED) w/ ALL  
CUT ENDS TO BE TREATED WITH PRESERVATIVE.  
ALL METAL FRAMING CONNECTORS TO HAVE CORROSION  
PROTECTION FOR EXTERIOR USE.  
ALL FASTENERS TO BE COATED WITH CORROSION  
PROTECTION

**SECTION 4**

NOTES:  
ALL LUMBER TO BE PT (PRESSURE TREATED) w/ ALL  
CUT ENDS TO BE TREATED WITH PRESERVATIVE.  
ALL METAL FRAMING CONNECTORS TO HAVE CORROSION  
PROTECTION FOR EXTERIOR USE.  
ALL FASTENERS TO BE COATED WITH CORROSION  
PROTECTION

**SECTION 5**

NOTES:  
ALL LUMBER TO BE PT (PRESSURE TREATED) w/ ALL  
CUT ENDS TO BE TREATED WITH PRESERVATIVE.  
ALL METAL FRAMING CONNECTORS TO HAVE CORROSION  
PROTECTION FOR EXTERIOR USE.  
ALL FASTENERS TO BE COATED WITH CORROSION  
PROTECTION

## DESIGN NOTES

### A. GENERAL

THE STRUCTURE HAS BEEN DESIGNED IN ACCORDANCE WITH THE REQUIREMENTS OF ALL REINFORCED CONCRETE MEMBERS HAVE BEEN DESIGNED IN ACCORDANCE WITH CSA STANDARD A23.3, DESIGN OF CONCRETE STRUCTURES FOR BUILDINGS.

ALL TIMBER ELEMENTS HAVE BEEN DESIGNED IN ACCORDANCE WITH CSA STANDARD 086-01, LIMIT STATES DESIGN OF TIMBER STRUCTURES.

### B. DESIGN LOADS

#### RIDGE LOADS

#### Snow/Rain Load

$$S = S_0(C_0) + S_r$$

$$S = 2.1 \text{ kPa}$$

## FOUNDATION

REMOVE, OFF SITE, ALL TOPSOIL AND ORGANIC MATERIAL FROM BUILDING AREA.

ALL FOOTINGS SHALL BEAR ON UNDISTURBED NATIVE SOILS BELOW ORGANICS HAVING A BEARING RESISTANCE OF 1500 PSF AT SERVICEABILITY LIMIT STATE (SLS).

BACKFILL AS NECESSARY IN MAXIMUM LIFTS OF 8" (200mm) OF LOOSE MATERIAL COMPACTED TO A STANDARD PROCTOR DENSITY OF 100% AND SHALL BE VERIFIED BY COMPACTION TESTS.

SHOULD UNUSUALLY SOFT SOILS BE ENCOUNTERED DURING EXCAVATION, NOTIFY ENGINEER BEFORE PROCEEDING WITH CONSTRUCTION.

PROTECT ALL FOOTINGS, WALLS, SLABS ON GRADE, AND ADJACENT SOIL AGAINST FROST ACTION AND FREEZING AT ALL TIMES DURING CONSTRUCTION.

ALL EXTERIOR FOOTINGS AND INTERIOR FOOTINGS SUBJECT TO FREEZING WHEN CONSTRUCTION IS COMPLETED SHALL BE FOUNDED AT STRATA SAFELY SUPPORTING THE DESIGN BEARING PRESSURE BUT NO LESS THAN 5 (150mm) BELOW FINISHED GRADE.

KEEP EXCAVATIONS CONTINUOUSLY DRY BEFORE CONCRETE IS PLACED, REMOVE ANY LOOSE MATERIAL OR SOIL SOFTENED BY WATER PRIOR TO PLACING CONCRETE.

### CONCRETE

CONFORM TO CSA STANDARDS CAN3-A23.1-A23.3 AND THEIR SUPPLEMENTS, REBAR DETAILS SHALL CONFORM TO THE LATEST RSC MANUAL OF PRACTICE (LATEST EDITION FOR THE FABRICATION AND PLACEMENT OF REINFORCING STEEL). INSTALL OR SUPPLY AND INSTALL, ANCHORAGE, FASTENINGS AND BLOCKING AS REQUIRED, FOR WORK OF OTHER SECTIONS.

TOLERANCES: CONFORM TO CSA STANDARD CAN3-A23.1

PORTLAND CEMENT WATER AND AGGREGATES TO CONFORM TO CSA A23.1 AND CAN3-A5.

AIR ENTRAINMENT ADMIXTURE: TO CSA STANDARD A266.1.

CHEMICAL ADMIXTURES: TO CSA STANDARD A266.2.

CURING/SEALING COMPOUND: TO ASTM C309.

WEDED WIRE FABRIC: TO CSA STANDARD G30.5 OR ASTM A82.

ALL REINFORCING STEEL SHALL BE GRADE 400 MPa, CSA G30.18.

USE READY-MIXED CONCRETE TO GIVE A 28 DAY COMPRESSIVE STRENGTH OF 3600psi (25 MPa).

USE VIBRATORS FOR PLACEMENT OF CONCRETE. DO NOT PLACE CONCRETE IN THE RAIN.

USE PLASTIC OR CONCRETE BAR SUPPORTS IN EXPOSED LOCATIONS.

EXPOSED CONCRETE SHALL BE FREE FROM HONEYCOMBING, Voids, LOSS OF FINES, VISIBLE FLOW LINES AND COLD JOINTS, CHIPS AND SPALLS EXPOSED BRICK, PATCH DEFECTS AND THE HOLES. REMOVE FIN.

PROTECT FRESH CONCRETE FROM PREMATURE DRYING, SUNSHINE, EXCESSIVELY HOT OR COLD TEMPERATURES AND MECHANICAL INJURY, MAINTAIN AT A RELATIVELY CONSTANT TEMPERATURE FOR AS LONG AS REQUIRED FOR HYDRATION OF THE CEMENT AND CURING OF THE CONCRETE.

OVERLAP REBAR 1'-6" (450mm) FOR SPLICES IN CONTINUOUS REBAR LENGTHS.

WHERE REBARS JOIN AT EXTERIOR CORNERS PROVIDE 2x2" (500mmx500mm) CORNER BARS OR 2" (500mm) BEND FOR BAR LAPS.

MINIMUM CLEAR COVER FOR REINFORCING STEEL:

-3" (75mm) CAST AGAINST EARTH  
-1-1/2" (38mm) CAST AGAINST FORMS AND IN CONTACT WITH EARTH AND WEATHER.

-UNLESS NOTED OTHERWISE.

### CONCRETE USED IN A T-2 CLASS EXPOSURE

- EXAMPLES: EXTERIOR PIERS AND FOOTINGS
- CEMENT TYPE: 10

MINIMUM COMPRESSIVE STRENGTH: 3625psi (25 MPa)

MAXIMUM WATER CEMENT RATIO: 0.55

AIR CONTENT: 5%-8%

NOMINAL SIZE OF COURSE AGGREGATE: 3/4" (20mm)

SLUMP AT 3' ±1" (75mm ±25mm)

CURING REGIME TYPE: 1

## WOOD FRAMING

CONFORM TO THE REQUIREMENTS OF CAN3-O86 AND THE APPLICABLE PROVINCIAL BUILDING CODE (LATEST EDITIONS).

ALL DETAILS NOT OTHERWISE REQUIRED FOR PART 4 OR SHOWN ON DRAWINGS OR IN SPECIFICATIONS SHALL CONFORM TO PART 9 OF THE ONTARIO BUILDING CODE.

NAIL FORM BUILT-UP WOOD COLUMNS. USE THE NUMBER OF STUDS FOR EACH COLUMN SUCH THAT THE COLUMN WIDTH EQUALS OR EXCEEDS THE WIDTH OF THE SUPPORTED MEMBER, BUT IN NO CASE LESS THAN TWO STUDS (TOP, ALL BEAMS, GIRDERS TRUSSES AND HEADERS > 6" INDE.)

PROVIDE MIN. 3 1/2" BEAM END BEARING UNO.

ALL JOISTS & HEADERS TO BE ON WALLS, BEAMS OR HUNG WITH APPROVED HANGERS.

ALL WOOD MEMBERS IN CONTACT WITH CONCRETE SHALL BE PRESSURE TREATED OR SEPARATED WITH A MOISTURE BARRIER

INSTALL ALL SHEATHING AT 90 DEGREES TO FRAMING MEMBERS COMPLETE WITH STAGGERED JOINTS.

OBTAIN LIST OF EQUIPMENT TO BE LOCATED WITHIN STRUCTURE AND PROVIDE ROUGH STUD OPENING AS REQUIRED TO MAINTAIN ALL CLEARANCES OUTLINED BY MANUFACTURER.

ALL NOTCHING AND DRILLING OF DIMENSIONAL LUMBER AS PER 2012 OBC 9.23.5

### MATERIALS

STRUCTURAL LUMBER TO BE GRADE MARKED TO CONFORM TO CSA STANDARD O141. ALL TIMBER STUDS, JOISTS AND BRIDGING SHALL BE MINIMUM SPF 1/2 UNLESS OTHERWISE NOTED ON THE DRAWINGS. LUMBER TO BE STAMPED ACCORDING TO THE NLGA GRADING RULES AND SHALL BE KILN DRIED.

FASTENINGS: NAILS, BOLTS, STRAPS AND WELDED CONNECTIONS TO CONFORM TO CAN3-O86. USE HOT DIPPED GALVANIZED FASTENERS FOR EXTERIOR WORK AND FOR CONNECTIONS IN EXTERIOR WALLS.

JOIST HANGERS AND FRAMING ANCHORS: USE JOIST HANGERS AND FRAMING ANCHORS MANUFACTURED BY 'SIMPSON STRONG-TIE' OR APPROVED EQUAL.

CUSTOM HANGERS IF REQUIRED: BY 'WCA CONNECTOR', 'SIMPSON STRONG-TIE' OR APPROVED ALTERNATE

INSTALL PERMANENT BRACING AND BRIDGING PRIOR TO APPLICATION OF ANY LOADS.

FOR SMALL LUMBER ROOF JOISTS, INSTALL SOLID BLOCKING OVER INTERMEDIATE SUPPORTS AND RESTRAIN ENDS FROM TWISTING

CUTTING AND ALTERING OF MEMBERS IS NOT PERMITTED WITHOUT WRITTEN PERMISSION OF THE ENGINEER.

TIMBER TO TIMBER CONNECTIONS IN SAME PLAN SHALL BE MADE WITH JOIST HANGERS OR FRAMING ANCHORS.

NOTES

SCALE: AS NOTED

PILOT SCALE: 1:1

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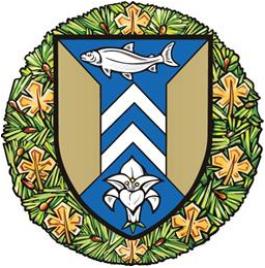
DESIGNED: RM

CHECKED: RM

DATE: 16.11.07

DRAWING: 1 or 6

1.0



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Victoria Prouse, Project Coordinator, Downtown Development Initiative

**DEPARTMENT:** Community Development and Enterprise Services

**RE:** Downtown Community Improvement Plan: Municipal Tax Increment Rebate – 765 Queen Street East

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#### **PURPOSE**

This report recommends that the redevelopment of the former PUC Queen Street Office be considered for a municipal tax increment rebate under the City's Downtown Community Improvement Plan. The new Superior Health Centre will provide office space for approximately 30 health care professionals.

#### **BACKGROUND**

In February 2014, City Council approved a Downtown Community Improvement Plan under Section 28 of the Planning Act and Section 365.1 of the Municipal Act. This legislation allows municipalities to provide property tax assistance for qualified projects.

The Downtown CIP has been designed to encourage development in the downtown area to provide an increased market base for downtown businesses and services.

A Tax Increment Grant (TIG) is generally delivered as a "pay as you go" grant – meaning the owner is responsible for the up-front remediation and redevelopment costs. Upon being approved, the owner must pay the property taxes in full in each eligible year. A portion of the taxes are then rebated back to the developer, in the form of a grant equal to a percentage of the municipal tax increase, on a declining rate basis for a maximum 5 year period.

A minimum investment of \$500,000, and which will result in an increase in municipal assessment, is required to be eligible for the tax grant.

## **ANALYSIS**

This development is eligible for tax rebates on a declining basis over a four year period for the increase in assessment resulting from redevelopment as follows:

Year 1	100%
Year 2	75%
Year 3	50%
Year 4	25%
Year 5	0%

The renovations involve a complete rehabilitation of the building, involving new flooring, electrical upgrading and office configurations as well as a new elevator and HVAC system. Renovations will also include a façade upgrade on both Bay Street and Queen Street. The building will be barrier free. Prior to construction, a cost analysis by the project architect estimated the overall value of renovations at approximately \$965,000.

The rehabilitation of vacant buildings contributes to the long-term sustainability of our downtown. It brings people downtown and provides a market for downtown businesses, restaurants, and other services. The renovations will also provide an opportunity to bring a critical mass of health care services back to the downtown, where many residents face difficulties in traveling to the hospital and Great Northern Road health care cluster.

## **FINANCIAL IMPLICATIONS**

There is a cost to the municipality associated with the rebate during the first four years. However, the city will benefit from increased assessment in future years.

## **STRATEGIC PLAN / POLICY IMPACT**

“Vibrant Downtown Areas” is identified in the Corporate Strategic Plan as an objective under the “Quality of Life” focus area.

## **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Project Coordinator, Downtown Development Initiative, dated 2017-03-20, be received as information and that:

1. Council authorize an incremental tax rebate for 765 Queen Street East;
2. The rebate be 100% in year one, 75% in year two, 50% in year three, and 25% in year four;
3. That all general eligibility requirements of the financial incentive programs, as outlined, in the approved Downtown CIP, approved February 18, 2014, apply to this proposal; and

TIG – 765 Queen Street East

2017 03 20

Page 3.

4. After the four year rebate the property will pay its full municipal tax amount.

Respectfully submitted,



Victoria Prouse, MPI  
Project Coordinator, Downtown  
Development Initiative  
705.759.5373  
[v.prouse@cityssm.on.ca](mailto:v.prouse@cityssm.on.ca)



 MGP ARCHITECTS + ENGINEER INC.

## HEALTH CENTRE

QUEEN STREET VIEW



## HEALTH CENTRE

**MGP** MGP ARCHITECTS + ENGINEER INC.

WEST VIEW



 MGP ARCHITECTS + ENGINEER INC.

## HEALTH CENTRE

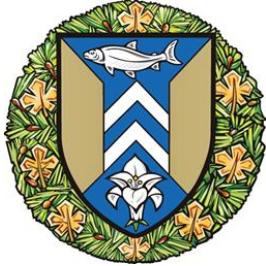
BAY STREET VIEW



## HEALTH CENTRE

**MGP** MGP ARCHITECTS + ENGINEER INC.

EAST VIEW



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Victoria Prouse, Project Co-ordinator, Downtown Development Initiative

**DEPARTMENT:** Community Development and Enterprise Services

**RE:** Downtown Patios

---

#### PURPOSE

This report proposes a revised protocol for administration of the sidewalk patio program to encourage the uptake of privately-run patios on City property in the downtown core. The report recommends approving a standard form agreement and delegating the approval of downtown patios to City staff.

#### BACKGROUND

Over the past decade, cities across North America have adopted a new approach towards planning the role and function of their streets. One way municipalities have embraced this shift is the development of programs to establish patios and seating areas along sidewalks, in parking spaces, and in the rear yards of downtown streets.

Activating downtown streets is a priority in the City's Downtown Strategy. Specifically, outdoor patio areas help to build a unique experience and destination for residents and contribute to an enhanced sense of safety.

The City currently has a formalized application process to obtain a License of Occupation for City sidewalks. However, conversations with City staff, downtown business owners, and the Queenstown BIA revealed the following issues hindering the uptake of patio applications:

- i) Queen Street tree planter boxes occupy a significant proportion of the sidewalk area. In many locations, the alignment of the planters makes it difficult to site a patio while maintaining the required 1.5m of unobstructed boulevard.
- ii) Business owners and the Queenstown Business Improvement Area have expressed the challenge of navigating multiple approvals required by the City, Algoma Public Health, and Alcohol and Gaming

Commission of Ontario (if applicable). In summary, the process appears complex for potential participants who are unsure of the potential benefits.

- iii) The cost to establish patios is prohibitive for many potential participants, specifically restaurants that sell low-cost food and non-alcoholic beverages.

## **ANALYSIS**

The proposed strategy has two components:

- i) An amended sidewalk patio application and implementation process; and
- ii) A proposed incentive to encourage the establishment of permanent rear-yard patios on private property

Planning staff have consulted with Public Works and Transportation, the Legal Department, and the Queenstown BIA who all support this approach.

### **Process for Establishing Private Patios on the Public Right-Of-Way**

The update to the existing Sidewalk Café application seeks to make the process easier for downtown property owners. The Queenstown BIA has identified several businesses interested in establishing patios. The proposed Downtown Patio Guidelines and Application form (Attachment A) provides direction for restaurants and entertainment venues to establish sidewalk cafes and on-street patios in parking spaces.

Communication and research on the patio process in other communities revealed the following opportunities for making the process more user-friendly and efficient. These opportunities encapsulate the proposed updates to the City's current sidewalk patio policy.

#### *i) Delegate Approval Authority*

Municipalities such as Ottawa, North Bay, Windsor, and Kenora utilize an agreement/permit system where the approvals of such agreements are delegated to staff, rather than Council. This allows for a quicker approval process. Typically, individual patio applications would only require Council approval if an application is denied at the staff level. The application process and requirements would not change.

The Legal Department has prepared a template agreement (Attachment B) that canvasses all possible scenarios, with specific sections to be removed if they are not applicable. All agreements will be substantially in this form.

It is recommended that Council delegate approval authority to the Director of Community Development and Enterprise Services to issue Sidewalk Patio Permits.

ii) *Waiving of Fee*

Many communities subsidize applications fees. For example, Sudbury waived the application fee for the first year of their patio program. Barrie waives application fees for businesses establishing patios for the first time.

It is recommended that Council waive the current fee of \$250 for the 2017 patio season to encourage a cluster of new patios. This fee would be reinstated in 2018.

iii) *Utilize On-Street Parking Bays*

Establishing patios and creating walkways that encroach upon on-street parking stalls is an increasing trend throughout North American municipalities (shown in Figures 1 and 2). This allows establishments lacking boulevard space to establish patios as well as maintain an unobstructed pathway for pedestrians. Usage of on-street parking bays will require additional regulations outlined in the attached guidelines including insurance, accessibility, decking and construction parameters, and railing requirements. A \$220 fee per parking space will be required for proprietors wishing to rent a parking space for the patio season.

It is recommended that Council endorse the use of on-street parking bays for patios and maintaining unobstructed pedestrian space subject to approval by PWT.



Figure 1 Patio walkway extending into parking bay in Sudbury, ON

Downtown Patios

2017 03 20

Page 4.



Figure 2 Parking space patio in Ottawa, ON

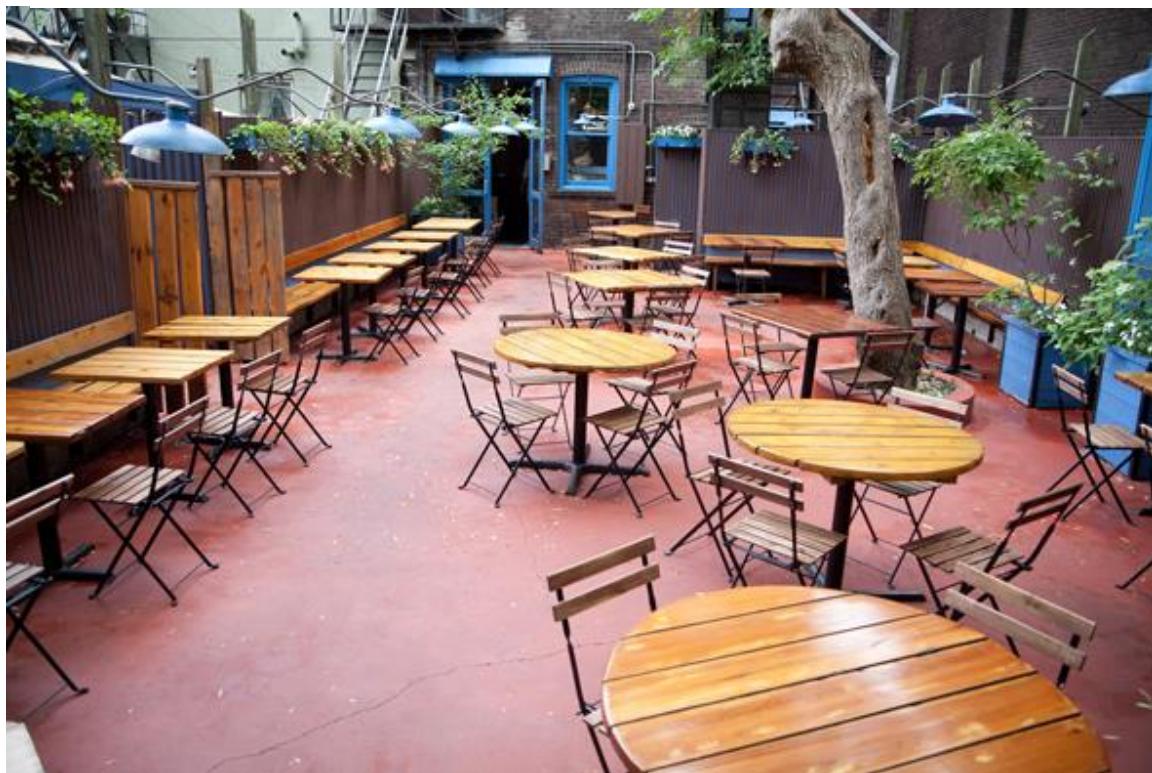


Figure 3 Rear yard patio space in Toronto, ON

### Incentives for Establishing Patios in the Rear Yard

There is an opportunity for many downtown establishments to establish permanent outdoor patio spaces in their rear yards (See Figure 3). Since patios contribute to downtown vitality, it is proposed that the Downtown Community Improvement Plan incorporate a financial incentive program to incentivize rear patio development.

### **SUMMARY**

The opportunities identified in this report are described in detail in Attachment A, the Draft Downtown Patio Guidelines. They have been developed as a result of extensive conversation and research on best practices concerning patio administration across Ontario.

Amending the sidewalk patio process is critical to achieving the following desired outcomes of the Downtown Development Initiative: creating a 24/7 neighbourhood, increasing sense of safety, and preserving the downtown as the City's entertainment and cultural hub.

In addition, businesses wishing to establish an on-street patio in a parking bay shall also be required to obtain written authorization from adjacent businesses prior to approval.

The downtown patio program will be administered by Planning staff.

### **FINANCIAL IMPLICATIONS**

With respect to private patios, proposed updates to the authorization process will yield negligible impacts on the volume and revenue of downtown parking spaces.

### **STRATEGIC PLAN / POLICY IMPACT**

Vibrant downtown areas are a component of the "Quality of Life" strategic focus area of the Corporate Strategic Plan.

Streamlining the sidewalk patio process is identified in the Downtown Strategy (Section 3.1.3).

### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Planning Division concerning Downtown Patios be received and that:

- (a) The revised Downtown Patio Guidelines be approved
- (b) Authority be delegated to the Director of Planning and Enterprise Services to enter into a Sidewalk Patio Agreement on behalf of the City of Sault Ste. Marie

Downtown Patios

2017 03 20

Page 6.

(c) Patio application fees be waived for the 2017 patio season; and

(d) The use of on-street parking bays for patios or maintaining unobstructed pedestrian space be permitted on a case-by-case basis subject to approval by Public Works and Engineering Services and a Sidewalk Patio Agreement between the business and the City.

By-law 2017-51 approving the form of Sidewalk Patio Agreements and delegating authority to the Director of Planning and Enterprise Services to enter into Sidewalk Patio Agreements on behalf of the City of Sault Ste. Marie appears elsewhere on the agenda and is recommended for approval.

Respectfully submitted,



Victoria Prouse, MPI  
Project Coordinator, Downtown  
Development Initiative  
705.759.5373  
[v.prouse@cityssm.on.ca](mailto:v.prouse@cityssm.on.ca)



**City of  
Sault Ste. Marie**

**OUR  
DOWNTOWN**



## PATIO GUIDELINES

# APPLICATION PROCESS

Downtown Sault Ste. Marie is an exceptional place to socialize. The purpose of these guidelines is to enhance the vibrancy of our downtown streets through providing opportunities for businesses to expand their establishments outdoors. Outdoor eating and drinking spaces cultivate a distinct identity for the downtown as an entertainment district.

## STEPS IN THE APPLICATION PROCESS:

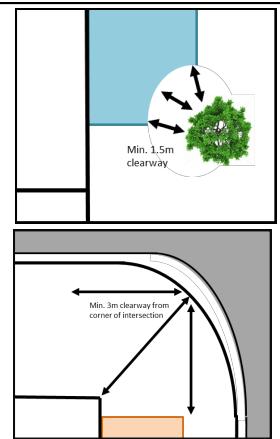
1. Contact City staff to discuss your intention to develop a patio.
2. Select patio location and style based on these guidelines.
3. Contact City staff to schedule a site visit to obtain approval of the proposed site.
4. Complete and submit attached application form, including a sketch of the proposed patio layout and, if required, written consent from neighbouring businesses.



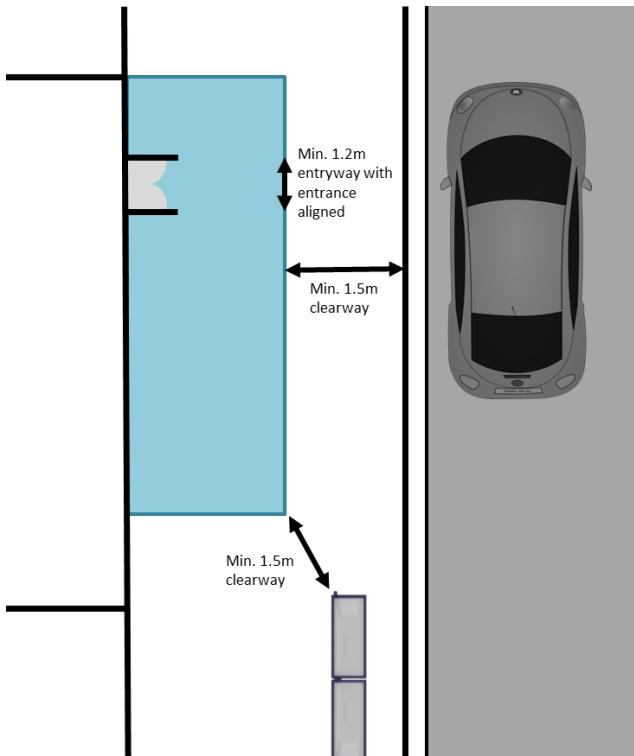
# LAYOUT GUIDELINES

## Patios Occupying the Sidewalk

- Licenced patios** must be located along the building face and incorporate fencing at least 1m in height.
- The clearway is located between the outer edge of the patio and the curb.
- A minimum 1.5m clearway shall be maintained between the patio and any street furniture, plantings, or other objects located on the sidewalk
- Non-licensed patios** may be located along the curb or along the building face. It is preferable that non-licensed patios locate along the curb to avoid implementing a non-linear accessible clearway. Patios located along the curb must incorporate a partition on the curb side.
- Patios must be located a minimum of 1.5m away from all streetscape objects (e.g., benches, trees, bus stops, fire hydrants)
- From the corner of an intersection, an additional clearway of at least 3m is required



### Along the building face (requirement for licenced patios)

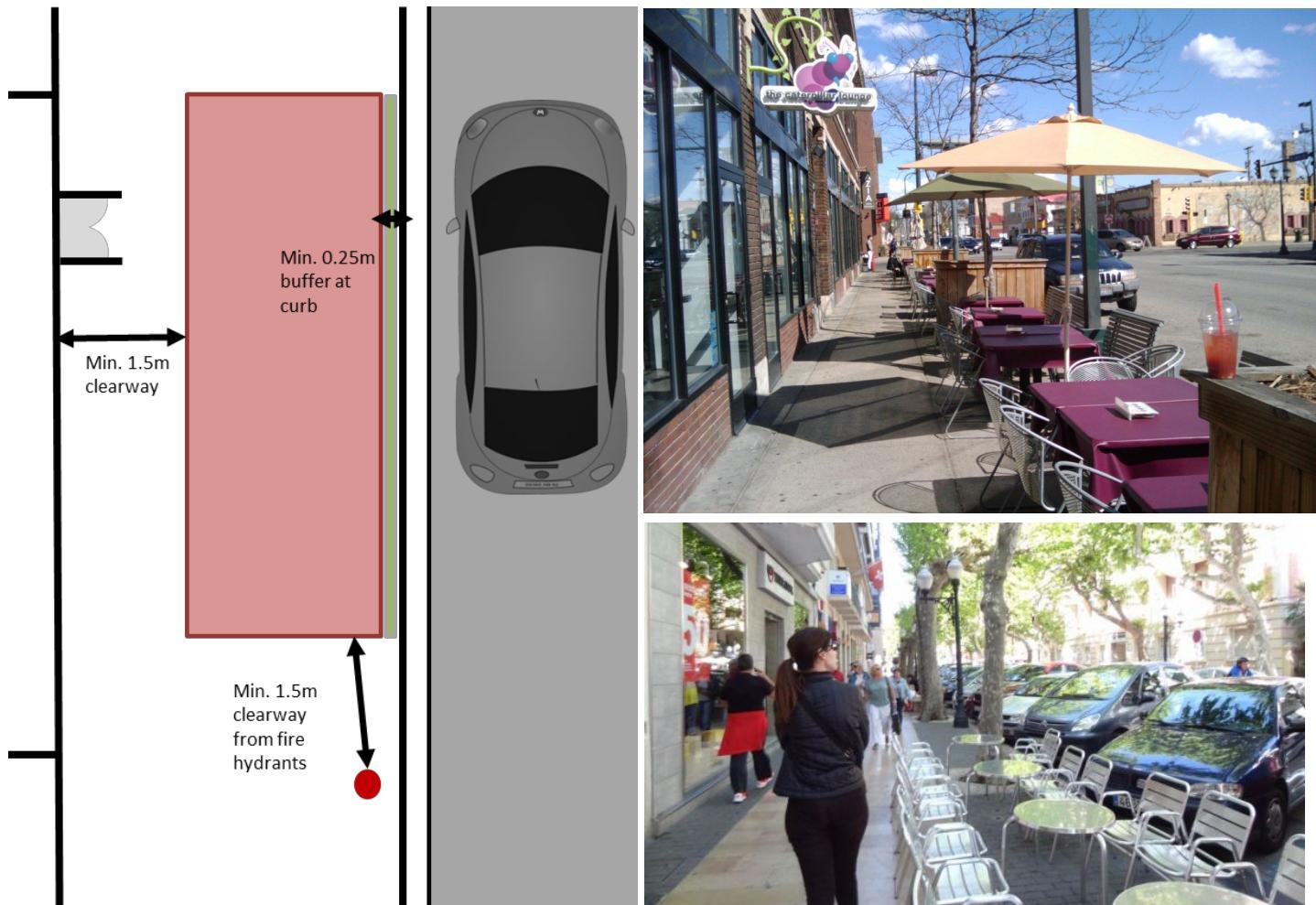


# LAYOUT GUIDELINES

## Patios Occupying the Sidewalk

### Along the curb

Non-licensed patios may choose to locate either along the building front or along the curb.

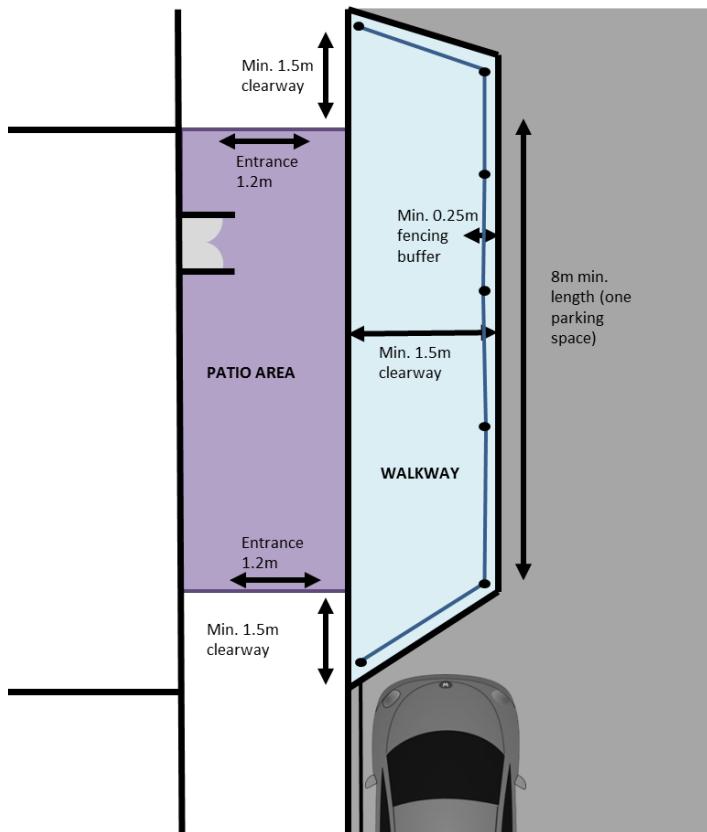


# LAYOUT GUIDELINES

## Patios Utilizing the Parking Bay

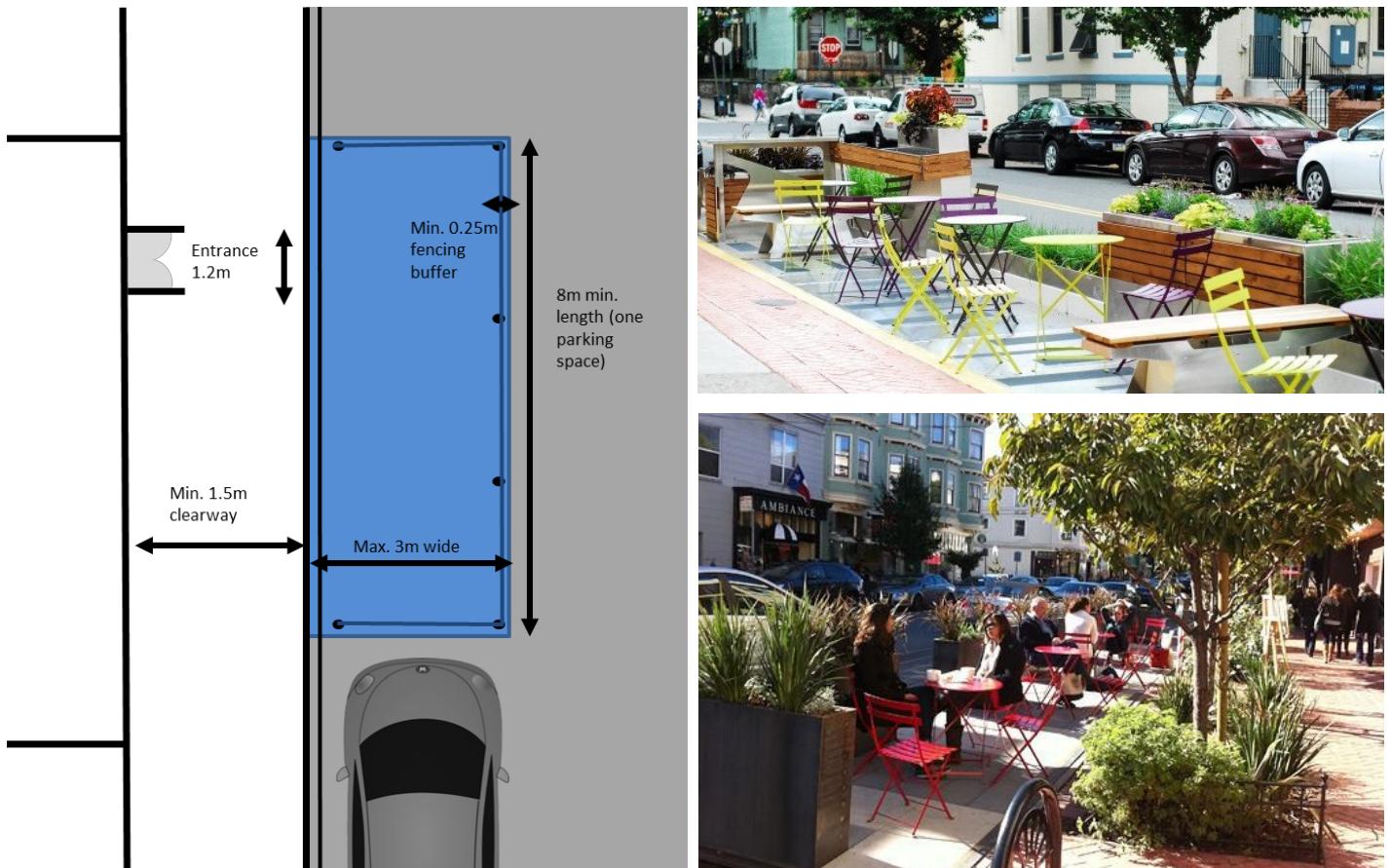
- **Licensed patios** must be located along the building face. For areas with a narrow sidewalk the establishment shall construct an accessible clearway extending into the parking bay.
- **Non-licensed patios** may be located within a parking bay.
- A railing/partition incorporating a 0.25m buffer at least 1m in height is required for all patios and walkways utilizing a parking bay.
- Patios and clearways must be brought to the same height as the sidewalk.

### Along the building face + walkway (Licensed)



# LAYOUT GUIDELINES

## Patios Utilizing the Parking Bay Within the parking bay



# DESIGN DETAILS

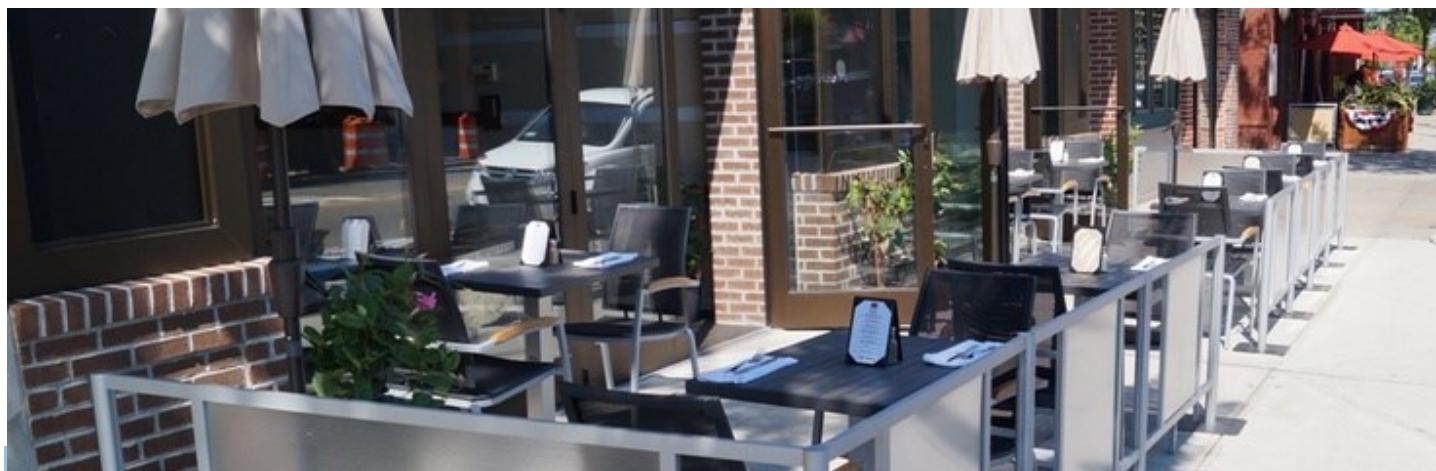
- Patio furniture must not protrude into the pedestrian pathway
- Patio umbrellas may be incorporated into design providing that they do not obstruct pedestrian and vehicular sightlines
- All licenced (AGCO) patios require a partition at least 1m tall separating the patio from the sidewalk.
- Partitions including fencing or railing systems, shall be decorative and free of jagged edges.
- Fencing or railings demarcating a licenced patio must be removable and shall be no higher than 1.2m.
- Pedestrian-scale lighting is permitted in the patio area, subject to approval by Public Works
- CSA approved outdoor heating devices are permitted on patios
- An unobstructed area of 1.5m must remain clear around the establishment's door
- Any patio or pedestrian walkway located within a parking bay must feature reflectors for night safety
- All patio furniture must be made out of sturdy and weather resistant materials (e.g., wrought iron, aluminum, steel, weatherproof fabrics); plastic/vinyl is not permitted

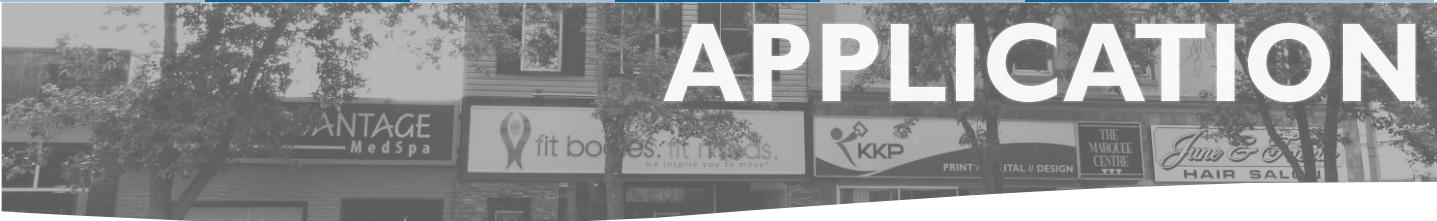
*This image shows well-designed partitions and durable furniture*



# OPERATION REQUIREMENTS

- Applicant is required to maintain Liability Insurance as a condition of the Licence to Occupy City Property (minimum of \$2,000,000; if patio is licenced to serve alcohol or if patio is located in parking bay, a minimum of \$5,000,000)
- Patios may not be installed earlier than May 15 and must be removed by October 1.
- If a Licensed Patio is proposed, the applicant must show proof of authorization from the AGCO prior to operation
- Drawings for a protruding pedestrian walkway must be prepared and signed by a BCIN qualified designer. The same designer must certify the temporary sidewalk structure, post construction, as-built to design.
- Patios incorporating a parking bay shall pay a rental fee of \$220 per season per space
- Patio set-up must always consider accessibility of the adjacent sidewalk and the patio itself
- Patio furniture shall not obstruct vehicular or pedestrian sightlines or visibility
- Patios shall not encroach upon the frontage of neighbouring establishments without written authorization from the property owner
- If proposing to utilize the parking bay, written consent from neighbouring businesses must accompany the application
- Establishments must ensure that the patio area and furnishings are kept orderly and in good condition. Maintenance shall be ongoing. Furniture must be secured when not in use outside hours of operation.
- Smoking is prohibited on patios
- Establishments must ensure the sidewalk or parking space on which the patio is placed is returned to its original condition after patio season
- If cooking facilities are provided outside, the outdoor patio shall be equipped with a fire extinguisher
- Patios must operate in accordance with all City of Sault Ste. Marie by-laws, especially those dealing with noise, sidewalks, and signage.





# APPLICATION

**Applicant name:**

**Address:**

**Registered Business Name:**

**Telephone and email address:**

**Duration of Patio Operation:**

**Location of Proposed Patio (please describe):**

**Temporary pedestrian walkway required? Yes | No**

**Estimated number of patrons:** \_\_\_\_\_

---

## Food Preparation

**Food that will be served in the outdoor café will be prepared as follows:**

**Inside existing food establishment (i.e. using existing indoor kitchen)**

If food is being prepared outside the existing kitchen, the applicant must apply for a Temporary Food Permit through Algoma Public Health.

**Temporary Food Permit included in this application**

**Outside existing food establishment (i.e. using outdoor cooking equipment such as a BBQ)**

**Food to be catered by Third Party food supplier**

---

## Liquor Service:

**Will liquor be served in the outdoor café area?**  **Yes**       **No**

**If yes, applicant has submitted required application form to the AGCO available at**

**<http://www.agco.on.ca/>**

**Yes**       **No**



# ADDITIONAL DETAILS

- A. The establishment will need to address any issues raised by relevant City department(s), to their satisfaction, prior to any final agreement. In some instances, the concerns may be of a nature that they cannot be resolved and the request for a licence will be denied, and confirmed by letter in writing from the City's Planning Division
- B. If appropriate to enter into Licence to Occupy City Property Agreement, the Legal Department will prepare such an Agreement that will include the following:
  - Conditions/issues raised by City Departments will be incorporated into the licence
  - Establishment must comply with all necessary bylaws, rules, regulations, etc. and agree to indemnify/save harmless the City in event of any such noncompliance
  - Establishment is liable for any taxes, permits, licenses, assessments of every nature/kind and must seek/be aware of the same
  - Establishment shall indemnify/save harmless the City from all costs and expenses, claims, damages, etc. brought or based in any way from the presence of Outdoor Patios—it will be clear that the City is to be at no risk/expense from these Outdoor Patios
  - Licence cannot be transferred/assigned to another person
  - If City/Emergency personnel need to remove a portion or entirety of Outdoor Patio to deal with a matter (at their sole discretion), there is no restriction to same. Further, City/Emergency personnel shall not be responsible for restoring the Patio to its condition prior to such access.
  - Establishment shall complete all necessary maintenance/clean up at their sole cost and expense promptly and to sole satisfaction of the City. If not completed to satisfaction of the City (in the City's sole discretion), the City may complete such cleanup activities/remove Outdoor Patio at the expense/risk of Establishment
  - The City can terminate Licence at any time, without cause/reason or any advance notice.
  - Establishment will not use City Property for any other reason/purpose than that which is authorized in the Licence. Use must remain consistent with the sketch included in this application.
  - Insurance requirements—Establishments must meet insurance requirements to satisfaction of City Legal Department—usually \$2,000,000 (may require more). If patio is licenced, or if the patio is located within the parking bay, the amount of insurance required is \$5,000,000. The City must be named as "Additional Insured" on policy and proof of insurance must be filed with the Legal Department before Outdoor Patio can be used



# AUTHORIZATION

**Additional Requirements:**

Please include a sketch and description of the proposed patio. The sketch should also provide a list and illustration of proposed patio furniture and partition (if required). Sketch included:

If proposing a sidewalk patio that extends beyond building owner's façade to adjacent façade, written consent from neighbouring businesses are attached:

If proposing to utilize a parking bay, written consent from neighbouring businesses are attached:

If proposing a temporary walkway in the parking bay, drawings completed by a professional engineer are attached:

**Date of initial site visit with PWT:**

I, \_\_\_\_\_ (print name) hereby declare that the information provided in this application are, to the best of my knowledge, a true and complete representation of the purpose and intent of this application. I submit this application with the acknowledgement that the information contained in this application will be on file in the City of Sault Ste. Marie Legal Department, will be circulated to various departments and agencies for comments, and will be made available to the public upon request.

---

**Applicant's Signature**

---

**Date**

For office use only:	
Building:	Planning:
PWT:	Fire:
Police:	APH:
Accessibility:	

## LICENCE TO OCCUPY CITY PROPERTY

**THIS LICENCE** made in duplicate this \* day of \*, 20\*\*.

**BETWEEN:**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

(herein referred to as the "City")

– and –

**COMPANY NAME**

(herein referred to as the "Licencee")

The City grants to the Licencee the right to occupy the property of the City (the "City Property") identified as on the **City Boulevard / Parking Bay / Sidewalk / Laneway in front of / adjacent to** Civic Address \_\_\_\_\_, Sault Ste. Marie, specifically as shown and identified on the sketch attached as Schedule "A" to this Licence to Occupy City Property.

This Licence is subject to the conditions set out in Schedule "B", attached.

In this Licence, the "City" means the "Council" of the City of Sault Ste. Marie and any person authorized to act on its behalf.

The Licence shall enure to the benefit of and be binding upon the parties hereto, their heirs, successors and assigns.

In witness thereof the parties hereto have affixed their hands and seals on the date written above.

**SIGNED, SEALED AND DELIVERED**

**COMPANY NAME**

---

Name:  
Position:  
**I HAVE THE AUTHORITY TO BIND THE CORPORATION**

THE CORPORATION OF THE CITY OF  
SAULT STE. MARIE

---

Name:  
Director of Planning and Enterprise Services  
**I HAVE THE AUTHORITY TO BIND THE CORPORATION**

SCHEDULE "A"  
LICENCE OF OCCUPATION

**City Property**

The City hereby grants to the Licencee the right to occupy the City Property identified as on the  
City Boulevard / Parking Bay / Sidewalk / Laneway in front of / adjacent to Civic Address  
\_\_\_\_\_, Sault Ste. Marie, at the location identified and marked on the drawing below.

SCHEDULE "B"  
LICENCE OF OCCUPATION

This Licence is subject to the following conditions:

**Use of City Property**

1. The City hereby grants the Licencee permission to erect and use an outdoor patio of the dimension **X feet by Y feet** (the "Outdoor Patio") at the location identified in Schedule "A" to this Licence Agreement (the "City Property") between \_\_\_\_\_ (note: must insert a commencement date that is on or after May 15, 2017) (the "Commencement Date") and October 1, **2017**, inclusive.
2. The Licencee agrees to not use or permit the use of City Property for any purpose other than the purpose set out herein, namely the Outdoor Patio. No buildings or other structures shall be erected on the City Property.
3. The Outdoor Patio shall be removed in its entirety from the City Property by October 2, **2017** at 12:00 a.m. The Licencee shall leave the City Property in a condition satisfactory to the City. Provided that if the required disassembly and clean-up activities are not completed and/or the Outdoor Patio not removed by October 2, **2017** at 12:00 a.m., the City may complete such clean-up and removal of the Outdoor Patio as it deems necessary at the sole cost, expense and risk of the Licencee.
4. **[For Parking Bays only]** If the Outdoor Patio uses all or part of a Parking Bay, the determination of which shall be made by the City in its sole discretion, the Licencee hereby agrees to pay to the City the sum of Two Hundred and Twenty (\$220.00) Dollars per parking space on or before the Commencement Date in one payment for use of the subject Parking Bay as depicted in Schedule "A" for the **2017** Term. / **[Not applicable]**

**Design and Operation**

5. The Licencee shall ensure the following design conditions are being complied with regarding the Outdoor Patio, specifically:
  - a. The Outdoor Patio, fencing, barrier or other accessory thereto shall not impede egress or access from or to a structure;
  - b. Furniture and accessories on the Outdoor Patio shall not protrude into the pedestrian pathway at any time or obstruct pedestrian or vehicular sightlines;
  - c. Partitions, including fencing or railing systems, shall be decorative and free from jagged or sharp edges or other features that could cause injury in the Outdoor Patio's regular use;
  - d. All Outdoor heating devices used by the Licencee shall be approved by the Canadian Standards Association (CSA);
  - e. The Outdoor Patio shall be designed such that it shall remain accessible at all times;
  - f. The Outdoor Patio shall not restrict access to a fire hydrant; and
  - g. **[For Parking Bays only]** If the Outdoor Patio uses all or part of a Parking Bay, the Licencee shall affix reflectors on the exterior of the Outdoor Patio so that the Outdoor Patio is clearly visible to traffic; / **[Not applicable]**
  - h. **[Licenced Patios only]** If the Outdoor Patio is licenced to serve alcohol, the Licencee shall erect a removable partition that is at least one metre tall but not taller than 1.2 metres separating the Outdoor Patio from the sidewalk or other pedestrian walkway. / **[Not applicable]**

6. The Licencee shall ensure the following operational conditions are being complied with regarding the Outdoor Patio, specifically:
  - a. The Outdoor Patio and accessories thereof shall not encroach upon the frontage of any neighbouring establishment(s) without written authorization from the property owner of the neighbouring establishment(s) so affected;
  - b. The Outdoor Patio area and accessories thereof shall be kept orderly and in good condition and any required maintenance shall be completed in a timely manner;
  - c. Furniture and accessories on the Outdoor Patio shall be secured when not in use and outside the hours of operation of the Licencee;
  - d. Smoking on the Outdoor Patio shall not be permitted or allowed to be permitted;
  - e. **[For Outdoor Food Preparation only]** The Outdoor Patio shall be equipped with a portable fire extinguisher and all staff for the Outdoor Patio shall be trained in its use; and / **[Not applicable]**
  - f. **[Licenced Patios only]** If the Outdoor Patio is licenced to serve alcohol, the Outdoor Patio shall not exceed overall occupant numbers as listed on the Licencee's liquor licence. / **[Not applicable]**
7. If the City, in its sole discretion, determines that the Design and Operation conditions contained herein are not being complied with, it may provide the Licencee with reasonable opportunity to remedy or, where the City deems it appropriate, terminate this Agreement by providing the Licencee with written notice of termination and order the immediate removal of the Outdoor Patio to the satisfaction of the City.
8. If, in the sole discretion of the City and/or emergency personnel, the City and/or emergency personnel requires access to any portion of the City Property, such that removal of any portion of the entirety of the Outdoor Patio is required, the Licencee shall in no way restrict such access and the City and/or emergency personnel shall in no way be responsible for restoring the Outdoor Patio to its condition prior to such access by the City and/or emergency personal.
9. **[For Outdoor Food Preparation only]** If food is to be prepared, served or consumed on the Outdoor Patio at any time, the Licencee represents and warrants that it has obtained all necessary approvals from Algoma Public Health for same. At no time shall the City be responsible for any matters related to the preparation of food on the Outdoor Patio. The Licencee shall fully indemnify and save harmless the City from and against all losses, costs, damages and expenses of every kind of nature which the City may suffer, be at or be put to by reason or in consequence of noncompliance by the Licencee. / **[Not applicable]**
10. **[For Parking Bays only]** If the Outdoor Patio uses all of part of a Parking Bay, the Licencee shall not be permitted to serve alcohol on the Outdoor Patio, even if the Licencee is the holder of a valid liquor licence for its permanent establishment. / **[Not applicable]**

## **Liability and Insurance**

11. At no time shall the City be responsible for setting up, maintaining, removing or otherwise dealing with the Outdoor Patio. The Licencee shall be responsible for all costs, expenses and liabilities relating to the setup, presence, use and removal of the Outdoor Patio located on City Property. The Licencee shall indemnify and save harmless the City from any costs and expenses incurred by the City that may result from the Outdoor Patio.
12. All matters related to the Outdoor Patio are the responsibility of the Licencee. At no time shall the City be responsible for any matters related to the Outdoor Patio, and the

Licencee shall indemnify and save harmless the City from any costs, expenses and liabilities incurred and suffered by the City that may result from same.

13. The Licencee shall indemnify and save harmless the City from all costs and expenses caused to or incurred by the City and from all claims and demands, awards, losses, costs, damages, actions, suits or other proceedings, by whomsoever made, brought or prosecuted, in any manner based upon, arising out of or connected with, the Outdoor Patio, the intent being that the City shall be at no risk or expense to which it would not have been put had the Outdoor Patio not occurred.
14. The Licencee shall keep in force during the term of this Licence Agreement property damage and personal injury insurance against claims for bodily injury, death or property damage occurring on the City Property in an amount not less than Two Million (\$2,000,000.00) if not a licenced Outdoor Patio or Five Million (\$5,000,000.00) Dollars if a licenced Outdoor Patio or an Outdoor Patio that uses all or part of a Parking Bay, the determination of which shall be at the sole discretion of the City, and name the City as "Additional Insured" to same. Proof of said insurance shall be filed with the Planning Division of the City of Sault Ste. Marie on or before the Commencement Date.

### **Termination**

15. This Agreement shall terminate at 12:00 a.m. on October 2, **2017**. The City reserves the right to terminate this Agreement on any earlier date, for any reason without cause by providing written notice to the Licencee. The provisions of paragraphs 11-14 inclusive, 16 and 21 (if applicable) of this Agreement shall survive the termination of this Agreement.

### **Compliance with Laws**

16. The Licencee shall comply with all Laws, By-laws, Rules and Regulations of any governing body respecting the Outdoor Patio, and shall save harmless and fully indemnify the City from and against all losses, costs, damages and expenses, of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by the Licencee with such Laws, By-laws, Rules and Regulations.

### **Taxes**

17. The Licencee shall be liable for all taxes, permits, licences or assessments of every nature and kind whatsoever, in any way arising from the Outdoor Patio.

### **No Assignment**

18. The Licencee shall not assign, transfer or make any other disposition of this Agreement, or of the rights conferred thereby, without the prior written consent of the City.

### **[Add the following for Licenced Patios]**

### **Liquor Regulation**

19. The Licencee represents and warrants that it is the holder of a valid catering endorsement attached to its sales licence. The Licencee further represents and warrants that it has submitted a written form of notification of the Outdoor Patio to the Alcohol and

Gaming Commission of Ontario (“AGCO”), Algoma Public Health, the City Fire Department, the City Police Department and the City Building Department as required under Ontario Regulation 719, made under the *Liquor Licence Act*. The Licencee represents and warrants that it has obtained the AGCO’s approval for the Outdoor Patio.

20. Prior to the commencement of construction and use of the Outdoor Patio, the Licencee shall provide the City with written confirmation by facsimile or e-mail from the AGCO that the Licencee has received approval for the Outdoor Patio. In the event that such confirmation of approval has not been received by the City by noon on the day prior to the Commencement Date, the Licencee acknowledges and agrees that the Licencee may proceed with an unlicensed Outdoor Patio until such time as the Licencee provides the City with confirmation in writing to the satisfaction of the City that the Licencee has secured all necessary approvals and permissions to operate the licensed Outdoor Patio, at which point the Licencee may proceed with the licensed Outdoor Patio. Such written confirmation shall be sent as follows:

Don McConnell  
Director of Planning and Enterprise Services  
Corporation of the City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5N1  
Tel: 705-759-5375  
Fax: 705-541-7165  
E-mail: d.mcconnell@cityssm.on.ca

21. The Licencee shall have full responsibility to ensure that it has satisfied all liquor licence requirements for the Outdoor Patio. At no time shall the City be responsible for any matters related to liquor licence requirements or approvals for the Outdoor Patio. The Licencee shall save harmless and fully indemnify the City from and against all losses, costs, damages and expenses of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by the Licencee of such liquor licence requirements and/or approvals.

/ [Not applicable]



**SAULT STE. MARIE  
CHAMBER  
OF COMMERCE**

369 Queen Street East, Suite 1  
Sault Ste. Marie, ON, P6A 1Z4

March 20, 2017

**The Corporation of the City of Sault Ste. Marie**  
99 Foster Drive  
Sault Ste. Marie, ON  
P6A 5X6

Mayor Provenzano and City Councillors,

**RE: Downtown Patios**

On Monday, March 20, 2017 Council will be requested to consider the following contents of the motion made by M. Shoemaker and L. Turco, pertaining to the activation of our Downtown:

Resolved that the report of the Planning Division dated 2017 03 20 concerning Downtown Patios be received and that:

1. The revised Downtown Patio Guidelines be approved
2. Authority be delegated to the Director of Planning and Enterprise Services to enter into a Sidewalk Patio Agreement on behalf of the City of Sault Ste. Marie
3. Patio application fees be waived for the 2017 patio season; and
4. The use of on-street parking bays for patios or maintaining unobstructed pedestrian space be permitted on a case-by-case basis subject to approval by Public Works and Engineering Services and a Sidewalk Patio Agreement between the business and the City.

The Sault Ste. Marie Chamber of Commerce views this as a progressive and positive step forward in the implementation of the City's Downtown Initiative and overall Strategic Plan. We strongly encourage your support for this initiative. We would like to bring attention to the excellent work done by Victoria Prouse, Project Co-ordinator, Downtown Development Initiative and Steve Turco, Planner.

On behalf of the SSM Chamber of Commerce thank you and your support is welcomed.

Respectfully,

A handwritten signature in blue ink.

Rory Ring, CEO  
Sault Ste. Marie Chamber of Commerce  
*ion and the Province of Ontario.*

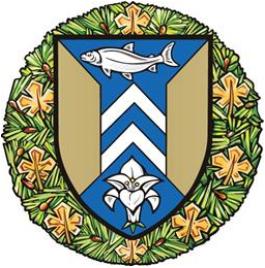


The Downtown Association of Sault Ste. Marie is an organization representing a membership of building and business owners within the Downtown area (Pim St. to Dennis St.) Our mandate is to deliver value to our members and to the community of Sault Ste. Marie as a whole by pooling the resources of our members with an aim to provide more benefits than cost. We are a business partner with the City of Sault Ste. Marie, supporting the same goal: to promote our community via a healthy and vibrant downtown core.

As such, it goes without saying that we endorse any and all ideas that aid in the creation of a walkable Queen Street and downtown core. In addition, we thank the Planning Department on their recommendations to streamline the process in which our members take to acquire the necessary permits to operate seasonal patios. These efforts do not go unnoticed, we believe they are crucial steps that ensure the development of a 24/7 neighbourhood, increased pedestrian foot traffic as well as community activity in Sault Ste. Marie.

Cheers to our 2017 Patio Season.

Josh Ingram  
General Manager  
Downtown Association  
705-942-2919



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Don Scott, Manager of Transit & Parking

**DEPARTMENT:** Community Development and Enterprise Services

**RE:** Municipal Law Enforcement Officers

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#### **PURPOSE**

The purpose of this report is to update By-law 90-305, which appoints municipal law enforcement officers.

#### **BACKGROUND**

By-Law 90-305 is a By-law appointing municipal law enforcement officers and is amended from time to time.

#### **ANALYSIS**

Not applicable.

#### **FINANCIAL IMPLICATIONS**

There is no budgetary impact.

#### **STRATEGIC PLAN / POLICY IMPACT**

This is an operational activity not articulated in the strategic plan.

#### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

By-law 2017-52 appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "A. Scott".

Don Scott  
Manager of Transit and Parking  
705.759.5848  
[d.scott@cityssm.on.ca](mailto:d.scott@cityssm.on.ca)

The Corporation of the  
City of Sault Ste. Marie



Community Development and  
Enterprise Services  
Don Scott  
Manager of Transit & Parking

2017 03 13

Nuala Kenny, City Solicitor  
Legal Department  
Civic Centre

**RE: MUNICIPAL -LAW ENFORCEMENT OFFICERS**

In November 1990 City Council approved By-law 90-305. Please amend Schedule "A" to By-law 90-305, being a by-law to appoint Municipal Law Enforcement officers for the issuing of parking infractions on private property.

Schedule "A" of this by-law lists all officers that are eligible to issue tickets. The following individuals have applied to be a Municipal Law Enforcement Officers in regards to parking and have been approved by the Police Services and the Parking Section for this position.

We request that Schedule "A" be amended to include:

<u>NO.</u>	<u>NAME</u>	<u>EMPLOYER</u>	<u>PROP. LOCATION</u>
699	Quarrell, Robert	Skyline Living	Heritage Place – 621, 627, 631 MacDonald Ave

And that the following be deleted:

<u>NO.</u>	<u>NAME</u>	<u>EMPLOYER</u>	<u>PROP. LOCATION</u>
642	Coulter, Brant	City of Sault Ste. Marie	Bondar Park & Bellevue Marina

Would you please amend By-law 90-305 with the new attached Schedule "A".

Thank you.

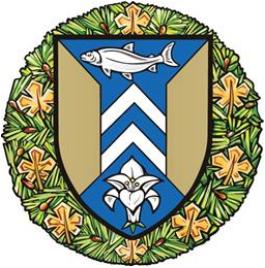
Yours truly,

Don Scott  
Manager of Transit and Parking

## SCHEDULE "A"

<u>BADGE</u>	<u>SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
26	MCLEOD,ROD	FLEMING & SMITH	378 QUEEN ST E.& APARTMENTS & 27 KING ST.
30	RENDELL,VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
109	SEBECIC,JOHN	DENTAL BUILDING	946 &216 QUEEN ST E
151	PARR,DEREK	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
153	TASSONE,VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163	BUMBACCO,PHILIP	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
196	MCGRAYNE,Laura Lee	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
241	COGHILL,ROBIN	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
253	TRAVSON,TERRANCE	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
267	CORBIERE,JOHN(TED)	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
276	SMITH,DENNIS,ROBERT	G4S SECURE SOLUTIONS	SAULT HOSPITAL
321	LORENZO,COREY	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
334	MILLER,BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
335	GROSSO,DONALD	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
344	HARPE,KEN	HOLIDAY INN	320 BAY ST.
346	HAZLETON,MARGARET	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
366	TROINOW,VICTORIA	G4S SECURE SOLUTIONS	SAULT HOSPITAL
369	CARMICHAEL,MARY	ONT.FINNISH HOME ASS.	725 NORTH ST.
370	HANSEN,LOUIS	ONT.FINNISH HOME ASS.	725 NORTH ST.
372	BENOIT,ALAIN	ONT.FINNISH HOME ASS.	725 NORTH ST.
374	TAAVEL,ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
391	MCLEOD,HEATHER	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
397	LAFRAMBOISE,YVON	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
400	JOHNSON,MICHAEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
410	POYNER,HAROLD	G4S SECURE SOLUTIONS	SAULT HOSPITAL
411	MOORE,ROBERT	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
420	FABIANO,ANTONIO	G4S SECURE SOLUTIONS	SAULT HOSPITAL
435	TRAMBLE,GEORGE	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
441	WILSON,DAVID	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
442	MACLENNAN,MATTHEW	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
443	MARCIL,MARK	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
446	HALLIDAY,DANA	SAULT COLLEGE	443 NORTHERN AVE
456	CONEYBEARE,KEVIN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
459	SLEEMAN,RAY	G4S SECURE SOLUTIONS	SAULT HOSPITAL
460	BOUGIE,DAN	G4S SECURE SOLUTIONS	SAULT HOSPITAL
463	MORIN,ALEX	CORPS. OF COMM.	
464	DITOMMASO,RYAN	2220917 ONT. INC.	489 BAY ST/535 QUEEN ST E
465	DELAVALLE,DON	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
484	MCLEOD,VIRGINIA	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
486	LONGO,NADIA	GT.NORTH RETIREMENT	760 NORTHERN RD.
487	ROUGEAU,MARISA	GT.NORTH RETIREMENT	760 NORTHERN RD.
488	LEFLEUR,MARILYN	GT.NORTH RETIREMENT	760 NORTHERN RD.
489	MCQUEEN,WANDA	GT.NORTH RETIREMENT	760 NORTHERN RD.
490	LUXTON,JEFF	GT.NORTH RETIREMENT	760 NORTHERN RD.
493	BROWN,FRASER	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
516	GAY,JAMES	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
517	ROY,BRENDA	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
522	MCNAMA,STEVEN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
523	MCBRIDE,GUY	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
526	JOHNSTON,CORY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
537	GRAWBARGER,KYLE	G4S SECURE SOLUTIONS	SAULT HOSPITAL
541	DIMMA,WMILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
547	LIEPA,MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON,ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR. (CIVC CENTRE)
556	ARCAND,SCOTT	G4S SECURE SOLUTIONS	SAULT HOSPITAL
565	LISCUMB,GERALD	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
566	SWEET,WILLARD	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
568	PICK,DENNY	CORPS OF COMM	SAULT AIRPORT
574	BOUCHARD,DARYL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
580	CHARETTE,ROBERT	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
587	GIULETTI,MATTHEW	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
589	TWENTYMAN,DANIEL	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QUEEN ELIZABETH COMPLEX/JOHN RHODES
596	WAGNER,TODD	G4S SECURE SOLUTIONS	SAULT HOSPITAL
599	BUMBACCO,CARL	CB HOME INSTALLTIONS	321 JOHN ST /342,346 ST GEORGE'S AVE.
601	HART,JASON	NORPROP SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
602	GREENWOOD,LESLIE	GREENWOOD HARDWARD	41 ALBERT ST W
603	LAMMING,DAVE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
604	WAGNER,MATTHEW	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
607	FROST,CHRISTIAN	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
608	ALISAT,THOMAS	ALISATS RUST PROOFING	24 QUEEN ST W
609	ROBINSON,SHAWN	ALISATS RUST PROOFING	24 QUEEN ST W
611	MIZZI,PRESTON	WENDY'S	1 QUEEN ST W
617	SAVAGE,SAMUEL	G4S SECURITY	SAULT HOSPITAL

619	BERTO,DEBORAH	GATEVIEW REALTY INC.	304-310 ALBERT ST/420A&B MCNABB/715 DOUGLAS/67 ELGIN/47 PRINCESS
620	FERA,NORMAN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
622	PROULX,PATRICK	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
623	AYTON,BENJAMIN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
624	MIHAILIU,JASON	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
626	CHARRON,ROBERT	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
627	BAKER,WILLIAM	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLOCK
632	SAVAGE,MATT	G4S SECURITY	SAULT HOSPITAL
633	HILL,MICHAEL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
634	TIBBLES,COLLEEN	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLOCK
636	KLYM,TIMOTHY	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
637	TOMASONE,LUIGI	LOU'S AUTOMOTIVE	317 ALBERT ST E
638	SICOLY,TERESA	AIRPORT	1-475 AIRPORT RD.
639	PANITILLA,KIM	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
643	SHAW,KEVIN	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
644	SANTA MARIE,ROBERT	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
646	BOOTH,ABBY	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
647	DAFOE,TRUDY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
648	ELWGREN,STEPHEN	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
649	GRAHAM,STEVEN	FENGATE PROPERTY	248 NORTHERN AVE
650	LANG,RICHARD	G4S SECURITY	SAULT HOSPITAL
651	HUTCHINSON, HILLARY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
653	BIOCCHI,CHRISTOPHER	AIRPORT	1-475 AIRPORT RD.
654	PAVONI,JAKE	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
659	MARCIL,BONNIE	STRICTLY CONFIDENTIAL INC	THE TECH/ RJS MARKET
660	SANDIE,KEVIN	STRICTLY CONFIDENTIAL INC	THE TECH/ RJS MARKET
661	MONK,AUSTIN	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
664	HAMMERSTEDT,ERIC	STRICTLY CONFIDENTIAL INC	THE TECH/ RJS MARKET
665	MATTHEWS,SUANNE	NORTHLAND ANIMAL HOSP	695 TRUNK RD.
666	AITKEN,ANDREW	G4S SECURITY	SAULT HOSPITAL
667	MCLAUGHLIN,RYAN	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
669	BOREAN,RICK	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
670	MCGUIRE,STEVE	REGENT PROPERTY	402/302 BAY ST.
671	MCGUIRE,PATRICK	REGENT PROPERTY	402/302 BAY ST.
672	LEWIS,RYAN	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
673	CARTER,SHAWN	G4S SECURITY	SAULT HOSPITAL
674	DERASP,RICHARD	CORPS OF COMM	SAULT AIRPORT
675	KELLY,MATTHEW	G4S SECURITY	SAULT HOSPITAL
676	THOMPSON,JOHN	CORPS OF COMM	SAULT AIRPORT
677	MACMILLAN,TYLER	CORPS OF COMM	SAULT AIRPORT
678	PERRON,JENNIFER	CORPS OF COMM	SAULT AIRPORT
679	CHATEAUNEUF,YVON	CORPS OF COMM	SAULT AIRPORT
680	MACGREGOR,CHRIS	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
681	SCHMIDT,KEATON	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
682	HALFORD,KEVIN	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
683	SEMENTYEI,ADAM	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
684	RICKARD,EVAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
685	HORNBY,BRANDON	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
686	ASH,KEITH	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
687	POSSAMAII,MIKE	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
688	KING,MICHAEL	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
689	SUBRAMANIAM,DASA	DAYS INN	332 BAY ST
690	VANDERKLIFT,RENE	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
691	ADDISON,ERIN	NORTHEAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
692	RHEAUME, DANIEL	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
693	O'SHAUGHNESSY, CONOF NORPRO SECURITY		DAVEY HOME/QUEENS CENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
694	LIPPE, ANDREW	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
695	LAURICELLA, DIEGO	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
696	CLARIDA, JEFF	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
697	OLAR, GREG	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
698	DEPLONTY, HERBERT	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
699	QUARELL, ROBERT	SKYLINE LIVING	621, 627, 631 MACDONALD AVE



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Donald B. McConnell, MCIP, RPP  
Director of Planning and Enterprise Services

**DEPARTMENT:** Community Development and Enterprise Services

**RE:** A-4-17-OP – the City of Sault Ste. Marie  
Sackville Road Extension

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#### PURPOSE

The Corporation of the City of Sault Ste. Marie as applicant is seeking Council's approval to amend the Official Plan in order to facilitate the extension of Sackville Road, north to Third Line East.

#### PROPOSED CHANGE

The applicant, the City of Sault Ste. Marie is requesting an Official Plan amendment to add the 'Sackville Road Extension' as a Collector Road on Transportation Schedule 'D' of the Official Plan.

#### Subject Property:

- Location – A City-owned right-of-way extending north approximately 800 m from the northern extent of Sackville Road to connect with Third Line East.
- Size – 20 m x 800 m
- Present Use – Power Line, Vacant
- Owner – the City of Sault Ste. Marie

#### BACKGROUND

In 2012, City Council approved an Environmental Assessment Study which considered six different alternatives for improving traffic capacity in the Great Northern Road corridor between Second Line and Third Line. In addition to improving traffic capacity, this report considered environmental, social and economic criteria for each alternative. The extension of Sackville Road to Third Line was recommended as the preferred alternative.

In February 2015, City Council approved a new Transportation Master Plan (TMP). This plan also recommended the extension of Sackville Road to Third Line as well as improvements to capacity on Black Road, Second Line and Third Line. The TMP adopted a complete streets approach with recommended additional investment to implement the Cycling Master Plan and Hub Trail extensions. In addition, a review of transit services was recommended and is currently underway.

As part of the approved 2017 Capital Works program, City Council has approved funding for the extension of Sackville Road to Third Line.

### **ANALYSIS**

Section 24(1) of the Planning Act requires that no public work shall be undertaken if it does not conform to the Official Plan. Section 24(3) of the Planning Act allows for preliminary steps to be undertaken where a proposed public work would not conform. It was under this section that the environmental assessment study was completed in accordance with the legislation.

It should be noted that Sackville Road is already designated as a Collector Street in the Official Plan. The request before Council applies only to the new construction to connect the existing roadway with Third Line East. The section of Sackville Road north of Second Line currently receives between 4,000 and 5,000 vehicles per day. With the completion of the extension to Third Line, traffic volumes are expected to increase to approximately 8,000 vehicles per day.

### **Consultation**

The following departments/agencies commented on the application as part of the consultation process:

- No objections/comments – Public Works, PUC Services, Fire Services, Accessibility Advisory Committee, Municipal Heritage Committee

As this property is subject to Ontario Regulation 176/06, approval from the Conservation Authority will be required. Both Conservation Authority and City staff are aware of this requirement and are working to obtain the necessary approval.

Three letters (attached) have been received from residents.

The first deals with a concern with the existing storm water drainage ditch. As indicated by the response from staff, a storm sewer pipe will be installed in the affected area to resolve the problem.

The second letter requests that the City not proceed with the extension of Sackville Road but adopt policies that would lead to a more compact urban form, with improved public transportation. As noted previously, the City's recently approved Transportation Master Plan also recommended this approach. It should be noted that the extension of Sackville Road was the only new road section recommended in the plan. As part of this project, an off-road cycling and walking trail will be constructed along the east side of the new section of roadway.

The third letter agrees with the previous writer and notes that the east side of Sackville Road is industrial which causes noise and pollution problems. While acknowledging these problems, this area has been designated industrial for many years. No additional industrial land designation will occur as a result of this application.

### **FINANCIAL IMPLICATIONS**

The funding associated with the extension of Sackville Road to Third Line East was approved as part of the 2017 Capital Works budget.

### **STRATEGIC PLAN / POLICY IMPACT**

Approval of this application is consistent with the Infrastructure focus area of the City's Corporate Strategic Plan in addition to implementing the recommendations of the Transportation Master Plan.

### **SUMMARY**

This application is a request to amend the Official Plan to designate the Sackville Road extension as a Collector Street on Transportation Schedule D. This approval is consistent with the Environmental Assessment Study conducted in 2012 for improving traffic capacity in the Great Northern Road corridor between Second Line and Third Line and the new Transportation Master Plan approved last year. Funding for this project has been identified as part of the 2017 Capital Works program.

### **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Planning and Enterprise Services dated 2016 03 20 be received and that Official Plan Amendment No. 218 concerning the extension of Sackville Road to Third Line be approved.

Respectfully submitted,



Donald B. McConnell, MCIP, RPP  
Director of Planning and Enterprise  
Services

A-4-17-OP – the City of Sault Ste. Marie

2017 03 20

Page 4.

705.759.5375

[d.mcconnell@cityssm.on.ca](mailto:d.mcconnell@cityssm.on.ca)

DBM/ps

Attachment(s)

**AMENDMENT NO. 218  
TO THE  
SAULT STE. MARIE OFFICIAL PLAN**

**PURPOSE**

This Amendment is an amendment to Schedule "D" of the Official Plan.

**LOCATION**

A City-owned right-of-way of approximately 800 m in length between the northern extent of Sackville Road and Third Line East.

**BASIS**

This Amendment is necessary in order to permit the extension of Sackville Road to Third Line East as recommended by the 2012 Great Northern Road Environmental Assessment Report and the 2015 Transportation Master Plan.

The proposal does not conform to the existing Schedule D as currently only the existing portion of Sackville Road is designated as a "Collector Street."

Council now considers it desirable to amend the Official Plan to designate the proposed extension of Sackville Road to Third Line East as a Collector Street on Schedule D (Transportation) of the Official Plan.)

**DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO**

Land Use Schedule "D" to the Sault Ste. Marie Official Plan is hereby amended by designating the extension of Sackville Road to Third Line East as a Collector Street.

**INTERPRETATION**

The provisions of the Official Plan as amended from time to time will apply to this Amendment.



# OFFICIAL PLAN TRANSPORTATION MAP

## PLANNING APPLICATION A-4-17-OP

## SCHEDULE "D"

## SACKVILLE ROAD EXTENSION

Official Plan Road Designation

LAYER

**RD-COLLECTOR**



Official Plan Proposed Amendment Area



OFFICIAL PLAN  
AMENDMENT  
NUMBER

218

MAP NUMBERS

97 & 98  
1-111 & 1-112

MAIL LABEL  
A-4-17-OP

Page 104 of 154 METRIC SCALE  
1 : 6000



# 2016 ORTHO PHOTO

## PLANNING APPLICATION A-4-17-OP

### SACKVILLE ROAD EXTENSION



METRIC SCALE  
1 : 6000

MAP NUMBERS  
97 & 98  
1-111 & 1-112

#### Legend

- Official Plan Proposed Amendment Area

Page 105 of 154

MAIL LABEL  
A-4-17-OP

## **Pat Schinners**

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**From:** Peter Tonazzo  
**Sent:** Thursday, March 02, 2017 8:21 AM  
**To:** Don McConnell  
**Cc:** Pat Schinners  
**Subject:** FW: Sackville Extension

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**From:** Lou Salvalaggio [mailto:[loucalvalaggio@yahoo.ca](mailto:loucalvalaggio@yahoo.ca)]

**Sent:** Wednesday, March 01, 2017 4:43 PM

**To:** Carl Rumiel

**Cc:** Don Elliott; Peter Tonazzo; 'Michael Kresin'

**Subject:** Re: Sackville Extension

Gentlemen,  
Thank for for your quick response and accurate information, I appreciate it very much.

I would like to bring to your attention that the installation of a storm sewer pipe running from Mary to cvic #46 is much needed, I have witnessed through the years extremely high and fast water in the ditch, and occasional blockages with shrubs and for the lack of a better description "garbage" in the ditch. Water as high as 5 feet during spring run off is common.

Is there a possibility the pipe could be connected to the concrete barrier at the end of Northridge, I think it would be in the 200 foot range.

My concern is safety for smaller children as this is an older sub, many elderly people have moved and are being replaced with residents with young families.

Unfortunately as it stands now I must be away for the meeting and wanted to make you aware of my concerns.

Once again thank all of you for your timely response's.

Lou Salvalaggio  
42 Northridge Road

On Wednesday, March 1, 2017 3:36 PM, Carl Rumiel <[c.rumiel@cityssm.on.ca](mailto:c.rumiel@cityssm.on.ca)> wrote:

Hi Lou:

Attached is a site plan that shows the proposed alignment of Sackville Road. Further, Michael Kresin has answered your questions in the email below. Please feel free to contact me should wish to discuss further.

Best Regards,

Carl Rumiel, P.Eng.  
Design and Construction Engineer  
Public Works & Engineering Services  
Corporation of the City of Sault Ste. Marie  
Ph. (705)759-5379  
Cell: (705)542-7631

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**From:** Michael Kresin [mailto:[Mike@kresinengineering.ca](mailto:Mike@kresinengineering.ca)]

**Sent:** Wednesday, March 01, 2017 11:49 AM

**To:** Carl Rumiel  
**Subject:** FW: Sackville Extension

Hi Carl,  
To address Mr. Salvalaggio's email:

A schematic illustration of the proposed road alignment is attached.

The current design includes installation of a storm sewer pipe in the ditch along the west side of the hydro corridor from Mary Street to about Civic #46 North Ridge Road. There will still be a shallow swale above the pipe to maintain surface drainage, but the larger flows will be piped to about 46 North Ridge, where the sewer will discharge to an open ditch. The ditch will be reconstructed, complete with rip-rap stone lining, from this location to where it outlets at the ravine.

The tentative schedule for the project has construction starting this spring.

Please let me know if you want me to respond directly to Mr. Salvalaggio.

Thanks,  
Mike.

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**From:** Don Elliott [mailto:[d.elliott@cityssm.on.ca](mailto:d.elliott@cityssm.on.ca)]  
**Sent:** Wednesday, March 01, 2017 9:22 AM  
**To:** 'Lou Salvalaggio' <[louesalvalaggio@yahoo.ca](mailto:louesalvalaggio@yahoo.ca)>  
**Cc:** Peter Tonazzo <[p.tonazzo@cityssm.on.ca](mailto:p.tonazzo@cityssm.on.ca)>; Carl Rumiel <[c.rumiel@cityssm.on.ca](mailto:c.rumiel@cityssm.on.ca)>; Michael Kresin <[Mike@kresinengineering.ca](mailto:Mike@kresinengineering.ca)>; Don McConnell <[d.mcconnell@cityssm.on.ca](mailto:d.mcconnell@cityssm.on.ca)>  
**Subject:** FW: Sackville Extension

Dear Lou: Your questions are primarily about construction so by copy of this e-mail I have referred them to our Construction Engineer Carl Rumiel and our Consulting Engineer Mike Kresin for a response.

Thank you,  
Don Elliott

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**From:** Peter Tonazzo  
**Sent:** Wednesday, March 01, 2017 8:41 AM  
**To:** Don Elliott; 'mike@kresinengineering.ca'  
**Cc:** Don McConnell  
**Subject:** FW: Sackville Extension

Good morning Gentlemen,

Could you please provide a response?

Thanks

Peter.

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**From:** Lou Salvalaggio [mailto:[louesalvalaggio@yahoo.ca](mailto:louesalvalaggio@yahoo.ca)]  
**Sent:** Tuesday, February 28, 2017 3:53 PM  
**To:** Peter Tonazzo  
**Subject:** Re: Sackville Extension

Thank you for your response and additional information. I will be away for the meeting and wanted clarity as to where the road would actually be.

There is a drainage ditch that runs along Sackville to the back of our homes, is there chance that a culvert could be installed?

Realistically when do you think this project may begin, I know soil samples have been taken as well as other preliminary studies?

I appreciate your effort to keep us informed.

Lou Salvalaggio  
42 Northridge Road

On Tuesday, February 28, 2017 2:50 PM, Peter Tonazzo <[p.tonazzo@cityssm.on.ca](mailto:p.tonazzo@cityssm.on.ca)> wrote:

Hello,

Just to add, the public notice for the Official Plan Amendment shows the entire subject property, which the Road Allowance will be within.

I hope this helps. Sorry for the confusion.

Regards,

Peter Tonazzo, MCIP, RPP  
Senior Planner  
City of Sault Ste. Marie  
99 Foster Dr.  
Sault Ste. Marie, ON  
P6A 5X6  
Tel: 705.759.2780  
Fax: 705.541.7165  
[p.tonazzo@cityssm.on.ca](mailto:p.tonazzo@cityssm.on.ca)

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**From:** Don Elliott  
**Sent:** Tuesday, February 28, 2017 2:23 PM  
**To:** 'Lou Salvalaggio'  
**Cc:** Frank Fata; Peter Tonazzo  
**Subject:** RE: Sackville Extension

Lou: I can advise there is no change in the proposed alignment I sent you back in June. This is just an amendment to the Official Plan. The proposed alignment of the Sackville extension has not changed.

I trust this is helpful,  
Don

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**From:** Lou Salvalaggio [mailto:[lousalvalaggio@yahoo.ca](mailto:lousalvalaggio@yahoo.ca)]  
**Sent:** Tuesday, February 28, 2017 12:14 PM  
**To:** Don Elliott  
**Cc:** Frank Fata  
**Subject:** Re: Sackville Extension

Don,

As you are aware we have received notice of public meeting regarding the extension of Sackville Road. Last June you had sent me the attached proposed extension, however the letter received appears to be emended showing the road directly behind our homes.

I am wondering if you could send the proposed amended area for me to study.

Thank You

Lou Salvalaggio

On Wednesday, June 29, 2016 3:41 PM, Don Elliott <[d.elliott@cityssm.on.ca](mailto:d.elliott@cityssm.on.ca)> wrote:

Hello Mr. Salvalaggio: Councilor Fata referred your e-mail to me for reply. I apologize for the tardy response – my computer was out of service yesterday. Please see the attached image showing the proposed alignment of the Sackville extension. You can see that it swings to the east so there is a considerable buffer between the road and your back yard.

Regards,  
Don Elliott

Don Elliott, P. Eng., Director of Engineering Services  
City of Sault Ste. Marie  
99 Foster Drive, Sault Ste. Marie, ON P6A 5X6  
Phone (705) 759-5329  
Fax (705) 541-7165  
[e-mail d.elliott@cityssm.on.ca](mailto:d.elliott@cityssm.on.ca)  
[saultstemarie.ca](http://saultstemarie.ca)

---

**From:** Frank Fata  
**Sent:** Monday, June 27, 2016 9:13 PM  
**To:** Don Elliott  
**Cc:** Marchy Bruni  
**Subject:** FW: Sackville Extension

Hi Don: Could you or one of your staff respond to this neighbour's questions. The resident lives on Northridge Rd, next to the proposed Sackville extension. Thanks Don.

Frank Fata

---

**From:** Lou Salvalaggio [[lousalvalaggio@yahoo.ca](mailto:lousalvalaggio@yahoo.ca)]  
**Sent:** Monday, June 27, 2016 8:03 PM  
**To:** Frank Fata  
**Subject:** Sackville Extension

Frank,

I see that some the 2017 construction projects have been approved including the extension of Sackville Road to 3rd Line.

We would like to know some details of the project if possible. How close would it be to our back yards, width, noise protection details etc.

I would appreciate if we could discuss this at your earliest convenience.

Lou

## Don McConnell

---

**From:** Susan Myers  
**Sent:** Tuesday, March 07, 2017 7:59 PM  
**To:** sean meades  
**Cc:** Sandra Hollingsworth; Don Elliott; Don McConnell  
**Subject:** Re: Sackville Road Extension

> Sean thank you for your thoughtful comments and observations.  
>  
> I am copying our Director of Engineering Don Elliott and Director of Planning Don McConnell for any comment they might wish to make on your email.  
>  
> Susan.  
>  
> J. Susan Myers  
> Mayor's Committee Canada 150  
> City Councillor Ward 2  
> Saultstamarie.ca  
>  
>  
>> On Mar 7, 2017, at 1:25 PM, sean meades <sbmeades@gmail.com> wrote:  
>>  
>> Hi Susan & Sandra,  
>> First, Susan, I'm terribly sorry to bug you twice in one day. It just happens that today is the day I have free to do this sort of thing.  
>>  
>> I'm writing because I heard that the city was moving forward soon on the extension of Sackville Road to Third Line. I know that consultations occurred a few years ago about this (and alternate suggestions for alleviating traffic at Great Northern & Second Line), but I wasn't aware or living back in town at that time. I want now, before it's too late, to express that I don't believe that the benefits of this proposal outweigh its drawbacks. The money that is earmarked for this initiative would be better spent leveraging the funding for transit improvements from the federal government (if it's still available) or otherwise reinvested into other initiatives that strengthen our city's core.  
>>  
>> Currently the intersection of Second Line and Great Northern meets existing capacity, and the move to alleviate congestion is based on future projections, not existing reality. These projections are based on the assumption of population growth, which we know is not happening according to the latest census numbers, and in fact our population has declined to 73,000, and is well below our high of 82,000 residents at which point we had very scarce development north of Second Line.  
>>  
>> While there may be increased development on Great Northern Road north of Second Line, this is a question of policy choices. Personally I think we should be discouraging additional commercial and residential developing in this area because it contributes to urban sprawl (which in turn leads to an unsustainable increase in road maintenance costs) and the hollowing out of commercial and residential neighbourhoods within the city's core neighbourhoods, not only the downtown, but much of the west and east ends and central neighbourhoods between Second Line and McNabb. This is at a time when we as a community have already identified the need to increase residential and commercial intensification in our Downtown and other nearby neighbourhoods, such as the Canal District. These visions cannot be achieved if we continue to offer developers lower-cost alternatives on the peripheries of our city.  
>>

>> Development does not occur within a vacuum, and to a degree we are operating in a zero-sum scenario: nearly every business that opens up north of Second Line is a business that could have been located if not Downtown, then at least between Second Line, Allen's Side Road, and Black Road. I know there are some exceptions (Soo Mill or Superior Baker being obvious ones - and part of why they are exceptions is that they've been where they are for ages), but the "open for business" argument that we should approve any and every development proposal as-is doesn't hold water, as any person who would like to make a living from their business is not going to choose to not open at all simply because they've been required to locate closer to their largest actual market. We shouldn't feel guilty about holding the line on development in the city's north end.

>>

>> With respect to residential development, ongoing residential sprawl contributes to a systemically unbalanced tax system, where those on the periphery, but just barely within the urban service boundary, benefit from city roads, sewer, garbage and recycling pick-up, snow removal and other services that have a higher per-capita cost than those within the core because the residential density on them is much lower than those streets within the city. Property owners within the core are subsidizing the city services of those who live in the rural stretches of our service boundary, while those in the core have lower incomes on average than those who live in the periphery.

>>

>> There is also the opportunity cost here that I mentioned earlier. The proposed extension of Sackville road will cost the city millions of dollars. At the same time, our city gave up the opportunity to access \$3 million in federal funding for our transportation system because we didn't have matching funds, and yet we set aside nearly double that amount for a project that leads us further down the road of car-dependence.

>>

>> What I mean by this is that the most efficient city lay-outs for public transportation are lay-outs that are relatively compact. The more roads we build into our peripheries, the more roads have to be covered by bus routes, or conversely the more people and services are out of reach of bus service. The result of the first scenario is increased fuel and maintenance costs and greater difficulty in planning routes that adhere to the desired time-schedule we expect of a given bus route. In the second scenario, public transportation isn't an option for residents or prospective patrons, forcing us into cars.

>>

>> Instead of improving our public transit system, what we are choosing with the extension of Sackville Road is more kilometres of road to maintain in perpetuity. Even if there does come a time when there is residential, commercial or industrial development on the next extension, it will not be of sufficient density to be revenue neutral to the rest of the city. Thereby we are contributing to a systemic budget problem where road maintenance accounts for an increasing proportion of our budgets at the expense of other services, even at a time when we have a decreasing population and tax base.

>>

>> The environmental study for the Great Northern Road corridor traffic capacity improvements also notes that the extension of Sackville Road to Third Line "could possibly result in negative environmental impacts as the road would intersect Fort Creek tributaries." If the tributaries of Fort Creek are negatively impacted by this extension, so is the conservation area itself.

>>

>> While the extension is considered the least problematic of the potential options for addressing traffic at Great Northern and Second Line, it is a solution to a problem that doesn't exist, or at least one that we can avoid by proactive measures that actually strengthen the core of our city's urban fabric rather than constantly reacting to problems on the periphery. Extending Sackville won't solve traffic at Great Northern and Second Line any more than a by-pass operation cures heart disease in a patient who refuses to exercise, quit smoking and reduce their cholesterol intake. We have to look at the behavioural dynamics that have caused the problem and address the root cause. Not only is doing so cheaper, it will help us meet our goals of commercial and residential intensification. While this road project might be just one relatively small change, cities are built incrementally. The shift of commercial concentration from the Downtown to the periphery happened incrementally. We have to be very, very careful about the exceptions we make to our larger goals for the city, and I believe that this exception is not warranted.

>>

>> Thank you both for your time, consideration and hard work.

>>

>> Sean Meades  
>> 11 Euclid Rd.,  
>> SSM, ON  
>> 705-941-0300

## **Don McConnell**

---

**From:** b s <ba.smith@shaw.ca>  
**Sent:** Thursday, March 09, 2017 10:08 AM  
**To:** Don McConnell  
**Subject:** Extension of Sackville Rd. Application No. A-4-17-OP

Don McConnell  
Director of Planning and Enterprise Services

I am forwarding a letter from Sean Meades re the proposed Sackville Road extension. I am opposed to the extension and agree with the points made in Sean's letter.

Also I will add that my husband and I have lived at 195 Sackville Road for 46 years. When we moved here it was a quiet residential area and a good place to raise children. It was a dead end street and across the road there was a radio tower. Of course over the years, the area was developed and due to poor planning (residential across from industrial property) a heavy industry moved in causing noise, more house shaking traffic and industrial pollution. Now the city wants to extend Sackville Road to Third Line causing the residents of Sackville Road more traffic and therefore an increase in noise, pollution and house shaking.

Please read Sean's letter and act to stop this costly, wasteful extension of Sackville Road.

Bev Smith  
195 Sackville Road  
P6B4T5  
705 942 2889

**Premise:** The premise of the proposal to extend Sackville Rd. to reduce congestion at Great Northern and Second Line is flawed. First of all, the intersection meets existing capacity. The suggestion that future traffic might exceed existing capacity is based on two flawed assumptions.

First is the assumption of population growth, which we know is not happening according to the latest Census numbers. Indeed, our population is actually declining, and is well below our high of 82,000 residents at which point we had very scarce development north of Second Line.

The second false assumption is that of increasing development on Great Northern Rd. north of Second Line. While there may be future development in this area, it should be noted that this is a question of city policy, and I argue that we should be discouraging additional commercial and residential development in this area because it contributes to urban sprawl (which in turn leads to an unsustainable increase in road maintenance costs) and the hollowing out of commercial and residential neighbourhoods within the city's core neighbourhoods, not only the downtown, but much of the west and east ends and central neighbourhoods between Second Line and McNabb. This is at a time when we as a community have already identified the need to increase residential and commercial intensification in our Downtown and other nearby neighbourhoods, such as the Canal District. These visions cannot be achieved if we continue to offer developers lower-cost alternatives on the peripheries of our city.

Development does not occur within a vacuum, and to a degree we are operating in a zero-sum scenario: nearly every business that opens up north of Second Line is a business that could have been located if not Downtown, then at least between Second Line, Allen's Side Road, and Black Rd. The "open for business" argument that we should approve any and every development proposal as-is doesn't hold any water, as any person who would like to make a living from their

business is not going to choose to shut down or not open at all simply because they've been coerced into moving closer to their largest actual market.

With respect to residential development, ongoing residential sprawl contributes to a systemically unbalanced tax system, where those on the periphery, but just barely within the urban service boundary, benefit from city roads, sewer, garbage and recycling pick-up, and other services that have a higher per-capita cost than those within the core because the residential density on them is much lower than those streets within the city. Property owners within the core are subsidizing the city services of those who live in the rural stretches of our service boundary, while those in the core have lower incomes on average than those who live in the periphery.

#### **Opportunity cost:**

The proposed extension of Sackville Rd. will cost the city somewhere in the neighbourhood of \$5 million. It's worth noting that we as a city gave up the opportunity to access \$3 million in federal funding for our transportation system because we didn't have matching funds, and yet we set aside nearly double that amount for a project that leads us further down the road of car-dependence.

What I mean by this is that the most effective city lay-outs for public transportation are lay-outs that are relatively compact. The more roads we build into our peripheries, the more roads have to be covered by bus routes, or conversely the more people and services are out of reach of bus service. The result of the first scenario is increased fuel and maintenance costs and greater difficulty in planning routes that adhere to the desired time-schedule we expect of a given bus route. In the second scenario, public transportation isn't an option for residents or prospective patrons.

Instead of improving our public transit system, what we are choosing with the extension of Sackville Rd. is more kilometres of road to maintain in perpetuity. Even if there does come a time when there is residential, commercial or industrial development on the new extension, it will not be of sufficient density to be revenue-neutral to the rest of the city. Thereby we are creating a systemic budget problem where road maintenance accounts for an increasing proportion of our budgets at the expense of other services.

#### **Environmental impact:**

The environmental study for the Great Northern Rd. Corridor Traffic Capacity Improvements notes that the extension of Sackville Rd. to Third Line "could possibly result in negative environmental impacts as the road would intersect Fort Creek tributaries." If the tributaries of Fort Creek are negatively impacted by this extension, so is the conservation area itself.

While the extension of Sackville Road is considered the least problematic of the potential options for addressing traffic at Great Northern and Second Line, it is a solution to a problem that doesn't exist, or at least one that we can avoid by proactive measures that actually strengthen the core of our city's urban fabric rather than constantly reacting to problems on the periphery. Extending Sackville Road won't solve traffic at Great Northern and Second Line any more than dialysis cures diabetes, or by-pass operations cure heart disease in patients who continue to smoke, consume high-cholesterol foods and refuse to exercise.





# SUBJECT PROPERTY MAP

# **PLANNING APPLICATION A-4-17-OP**

# SACKVILLE ROAD EXTENSION



**METRIC SCALE  
1 : 6000**

**MAP NUMBERS  
97 & 98  
1-111 & 1-112**

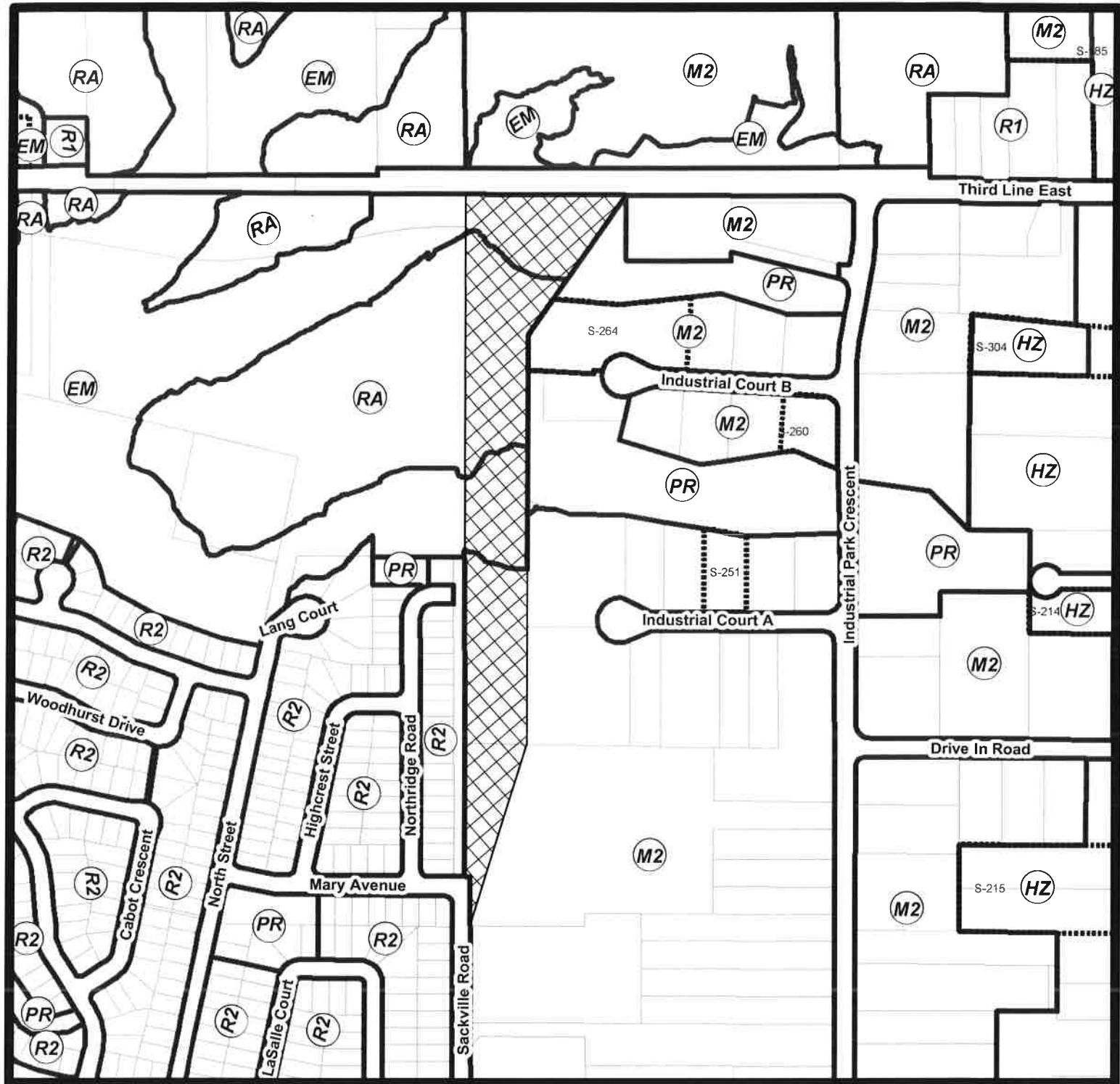
## Legend



Official Plan Proposed Amendment Page A-16 of 154

Rent Area of 154

MAIL LABEL  
A-4-17-OP



# EXISTING ZONING MAP

PLANNING APPLICATION A-4-17-OP

## SACKVILLE ROAD EXTENSION



METRIC SCALE  
1 : 6000

Official Plan Proposed Amendment Area

R1 - Estate Residential Zone

R2 - Single Detached Residential Zone; R2hp

RA - Rural Area Zone

HZ - Highway Zone

M2 - Medium Industrial Zone; M2hp

EM - Environmental Management Zone

PR - Parks and Recreation Zone

MAP NUMBERS  
97 & 98  
1-111 & 1-112

MAIL LABEL  
A-4-17-OP

**Petition to Stop the Extension of Sackville Road to Third Line**

*WHEREAS the extension of Sackville Road to Third Line will lead to undesirable increased traffic and noise pollution along Sackville Road; and*

*WHEREAS the extension could cause negative environmental impacts to the tributaries of the Fort Creek; and*

*WHEREAS the extension will cost millions of dollars to complete and entail added road maintenance and service costs to the city's budget in perpetuity;*

THEREFORE we the undersigned ask Sault Ste. Marie City Council to cancel plans to extend Sackville Road to Third Line.

Name (print)	Signature	Address
1. Bev Smith	Bev Smith	195 Sackville Rd.
2. John Smith	John Smith	195 Sackville Rd
3. Kymra Yun	Kymra Yun	325 Whitney Ave
4. Richard McCutcheon	Richard McCutcheon	199 Sackville Rd S.S.N.
5. Rebecca Taylor	Rebecca Taylor	191 Sackville Rd
6. Louise Reda	Louise Reda	187 Sackville Rd
7. Line Thorburn	Line Thorburn	179 Sackville
8. Annette Finster	Annette Finster	175 Sackville Rd
9. Teresa Pucari	Teresa Pucari	171 Sackville Rd
10. Maude Yassine	Maude Yassine	167 SACKVILLE RD
11. S. J. Zajicek	S. J. Zajicek	159 SACKVILLE RD
12. BRENT KINNEDY	Brent Kinnedy	151 SACKVILLE
13. Steve Thomas	Steve Thomas	193 Sackville
14. Bob Johnston	Bob Johnston	127 Sackville
15. Marvin Weeks	Marvin Weeks	123 Sackville

**Petition to Stop the Extension of Sackville Road to Third Line**

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*WHEREAS the extension will cost millions of dollars to complete and entail added road maintenance and service costs to the city's budget in perpetuity;*

THEREFORE we the undersigned ask Sault Ste. Marie City Council to cancel plans to extend Sackville Road to Third Line.

Name (print)	Signature	Address
1. Judy Tully	Judy Tully	93 Fort Creek Dr.
2. John Tracy	John Tracy	93 Fort Creek Dr.
3. Sylvia Hunter	Sylvia Hunter	87 Sackville Rd.
4. Bridget O'Neill	Bridget O'Neill	12 Lasalle Crt
5. Myrna Vair	M. Vair	44 Barber Blvd.
6. M. Caughill	M. CAUGHILL	17 Balsam Pl.
7. Leon Armstrong	J. ARMSTRONG	169 Westridge Rd
8. Pamela Carrie	Pamela Carrie	89 Pine St 602
9. Sean Meades	Sean Meades	11 Euclid Rd.
10. Ray Fox	Ray Fox	11 Euclid Road
11.		
12.		
13.		
14.		
15.		

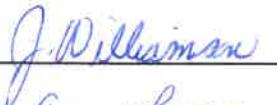
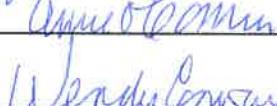
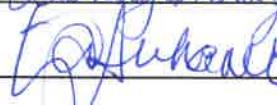
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WHEREAS the extension could cause negative environmental impacts to the tributaries of the Fort Creek; and

WHEREAS the extension will cost millions of dollars to complete and entail added road maintenance and service costs to the city's budget in perpetuity;

THEREFORE we the undersigned ask Sault Ste. Marie City Council to cancel plans to extend Sackville Road to Third Line.

Name (print)	Signature	Address
1. Ron Prickett		50 Tilley Rd
2. Liz Mackinnon		12 Andrew Ave.
3. June Williamson		313 MacDonald Ave. Box 107
4. Anne O'Connor		94 Lake St. Sault Ste. Marie
5. Wendy Conway		409-3165 Lake St. Sault Ste. Marie
6. Liza Suhanic		1 Kent Cres. Sault Ste. Marie
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

**Petition to Stop the Extension of Sackville Road to Third Line**

*WHEREAS the extension of Sackville Road to Third Line will lead to undesirable increased traffic and noise pollution along Sackville Road; and*

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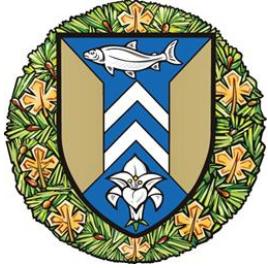
THEREFORE we the undersigned ask Sault Ste. Marie City Council to cancel plans to extend Sackville Road to Third Line.

Name (print)

Signature

Address

- |                  |             |                  |
|------------------|-------------|------------------|
| 1. Doris Weltz   | Doris Weltz | 1578 Goulais Dr. |
| 2. Andree Riegel | A Riegel    | 200 Case Rd.     |
| 3. Andree Weltz  | Chilly      | 200 Case Rd.     |
| 4. Lisa Amsden   | Lamode      | 1490 Goulais Ave |
| 5.               |             |                  |
| 6.               |             |                  |
| 7.               |             |                  |
| 8.               |             |                  |
| 9.               |             |                  |
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| 15.              |             |                  |



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

March 20, 2017

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Rachel Tyczinski, Deputy City Clerk

**DEPARTMENT:** Corporate Services

**RE:** Mayor James L. McIntyre

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#### PURPOSE

The purpose of this report is to recommend to Council that the Sault Ste. Marie Police Service building be named in memory of the late Mayor James L. McIntyre.

#### BACKGROUND

*The following resolution was passed by City Council on March 23, 2015:*

*Moved by: Councillor T. Sheehan*

*Seconded by: Councillor M. Shoemaker*

*Whereas James L. McIntyre served the City of Sault Ste. Marie as Mayor from 1960-1964; and*

*Whereas Mayor McIntyre's vision for Sault Ste. Marie is still being implemented to this day; and*

*Whereas Mayor McIntyre's term in office saw the opening of the Sault Ste. Marie International Bridge; and*

*Whereas Mayor McIntyre served on the Sault Ste. Marie Bridge Authority for over 50 years; and*

*Whereas Mayor McIntyre also served as Chair of the Police Commission, the Board of the Sault General Hospital and the District Health Council; and*

*Whereas Mayor McIntyre died tragically on February 11, 2015; and*

*Whereas it is proper and fitting for the City to consider an appropriate commemoration for Mayor McIntyre;*

*Now Therefore Be It Resolved that a Committee of Council consisting of the Mayor, two councillors, and family members of Mayor McIntyre be established to*

Mayor James L. McIntyre  
2017 03 20  
Page 2.

*determine the appropriate way for the City of Sault Ste. Marie to commemorate Mayor McIntyre's service to his community.*

## **ANALYSIS**

At the request of the Committee, a search of municipal archives was conducted which revealed many projects that were undertaken during Mayor McIntyre's tenure including: proposed construction of a new City Hall, construction of the Centennial Library, waterfront development, development of the Bridge Plaza, purchase of the Old Stone House property, approval in principle to construct two community recreation centres, development of camping facilities at Pointe des Chenes Park, construction of seniors housing, and more. Mr. McIntyre was also involved with the Sault Ste. Marie International Bridge Authority for over 50 years.

The Sault Ste. Marie Police Service advises that Mr. McIntyre was a member of the Police Commission through his position as mayor from 1960 until 1964, then was a provincial appointee to the board from 1967 to 1983 when he had to step down because of a new cabinet policy which limited terms of provincial appointees to boards and commissions to six years.

The following is an excerpt from the police publication *Guardians of the Peace*: “The son of a police officer, Mr. McIntyre’s contribution to progress in police concerns have been extensive. He headed the Association of Municipal Police Governing Authorities in 1973-74 and was a member of the Ontario task force on policing, which studies issues for two years before presenting a report in 1974. At the time of his retirement from the Sault commission he was given a special exemption to continue another two years on the Ontario Police Arbitration Board, on which he had already served six years.”

Clearly, Mayor McIntyre contributed significantly to the development of the City of Sault Ste. Marie on a far-reaching basis and there are many fitting facilities which could appropriately be named in his honour.

The information gathered was provided to the McIntyre family, who indicate their preference for naming the Sault Ste. Marie Police Service building in honour of their father and grandfather.

## **FINANCIAL IMPLICATIONS**

The financial implications of naming the Sault Ste. Marie Police Service building in honour of the late Mayor James L. McIntyre has no financial implications beyond signage on the building.

## **STRATEGIC PLAN / POLICY IMPACT**

This is a matter not articulated in the corporate Strategic Plan.

## **RECOMMENDATION**

It is therefore recommended that Council take the following action:

Mayor James L. McIntyre

2017 03 20

Page 3.

Resolved that the report of the Deputy City Clerk dated 2017 03 20 regarding Mayor James L. McIntyre be received and that the Police Service Building at 580 Second Line East be named in honour of the late Mayor James L. McIntyre in recognition of his unfailing civic involvement.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Rachael Tyczinski".

Rachel Tyczinski  
Deputy City Clerk and  
Manager of Quality Improvement

Notes regarding Mayor James L. McIntyre

### **Highlights of Inaugural Address of January 8, 1962**

- Likelihood of changes to boundaries (annexation or amalgamation of Korah and Tarentorus)
- Proposal for a new City Hall – west of Clergue Park
- Restoration of the waterfront
- Downtown development; urban renewal
- Feasibility of re-locating CPR; connecting links
- Changes in meeting procedures
- Parking; signs; store hours; snow plowing operations; fluoridation
- Decrying education tax burden

### **Highlights of Inaugural Address of January 14, 1963**

- Amalgamation with Townships of Korah and Tarentorus predicted to be effective January 1, 1965 "*Blowing on the surface of the water will not roll back the tides of change.*"
- Traffic
- Relocation of CPR
- New City Hall
- Flood control and drainage
- Formation of a health unit
- Parking; urban renewal; signs
- Conduct of committee meetings
- Improvements requested by Memorial Gardens Commission
- Library services

### **Highlights of Inaugural Address of January 13, 1964**

- Amalgamation with Townships of Korah and Tarentorus; including ward boundaries
- Parks and recreation activities
- Appointment of a purchasing agent
- Location of a new City Hall and new Library
- Centennial grants – recommendation to select a new Library as Centennial project
- Underpass; new zoning by-law; parking
- Acquisition of Ferry Dock land



2017 03 20

MEMO TO: Mayor Christian Provenzano and  
Members of City Council

**RE: AGENDA ITEM 7.8.1 – MAYOR JAMES L. MCINTYRE**

Dear Council,

This is to advise you that this item will be tabled.

We were advised Friday that the Police Services building is, in fact, already named after the late Honourable I.A. Vannini.

This fact is not listed on our records at City Hall, and as such, the listing of potential naming opportunities provided to the committee included the Police Services Building. Unfortunately, the omission was not flagged when the Police Services Board considered the request and was not raised when the option was reported in coverage of a committee meeting last year. The only reference seems to be a dedication plaque inside the building

Obviously we will not be proceeding with renaming this facility. The committee will reconvene to identify another suitable recognition opportunity.

On behalf of the committee and the Corporation as a whole I would like to apologize to the McIntyre and Vannini families for this unfortunate situation.



Malcolm White  
Deputy CAO / City Clerk  
Corporate Services  
Clerk's Department

# THE CORPORATION OF THE CITY OF SAULT STE. MARIE

## BY-LAW NO. 2017-45

**HUMANE SOCIETY:** (H3) A by-law to appoint municipal by-law enforcement officers and provincial offences officers to enforce the City animal control by-laws.

**WHEREAS** the City has an existing agreement with the Sault Ste. Marie Humane Society for the enforcement of animal control by-laws;

**AND WHEREAS** the effective enforcement of the said by-laws and statute requires the appointment of Municipal By-law Enforcement Officers and Provincial Offences Officers;

**THEREFORE** the Council of the Corporation of the City of Sault Ste. Marie pursuant to section 15 of the *Police Services Act*, R.S.O. 1990, chapter p. 15 and amendments thereto, **ENACTS** as follows:

1. **MUNICIPAL BY-LAW ENFORCEMENT OFFICERS AND PROVINCIAL OFFENCES OFFICERS**

The following persons are appointed as Municipal By-law Enforcement Officers and Provincial Offences Officers for the purpose of enforcing animal control by-laws for the Corporation of the City of Sault Ste. Marie and the *Dog Owner's Liability Act*, R.S.O. 1990 c. D.16 and any successors thereto:

Matthew Corbett  
Ashley Mercier

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 20<sup>th</sup> day of March, 2017.

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**MAYOR – CHRISTIAN PROVENZANO**

---

**CITY CLERK – MALCOLM WHITE**

MD\\CITYDATA\\LEGAL\\STAFF\\BYLAWS\\2017\\2017-45 HUMANE SOCIETY APPOINTMENTS.DOC

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW NO. 2017-47**

**STREET ASSUMPTION:** (PR7.1) A by-law to assume for public use and establish as a public street that portion of Longview Avenue described as PIN 31493-0138 (LT) PT LONGVIEW AV PL 795 RANKIN LOCATION BEING PARTS 6 AND 7 ON PLAN 1R7904, in the Glenwood Subdivision, Plan 795.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act, 2001*, S.O. 2001, **ENACTS** as follows:

**1. STREET ESTABLISHED AND ASSUMED**

The Corporation of the City of Sault Ste. Marie hereby assumes for public use and establishes as a public street, the street more particularly described as PIN 31493-0138 (LT) PT LONGVIEW AV PL 795 RANKIN LOCATION BEING PARTS 6 AND 7 ON PLAN 1R7904.

**2. EFFECTIVE DATE**

The by-law takes effect on the day of its final passing.

**PASSED** in open Council this 20<sup>th</sup> day of March, 2017.

---

**MAYOR – CHRISTIAN PROVENZANO**

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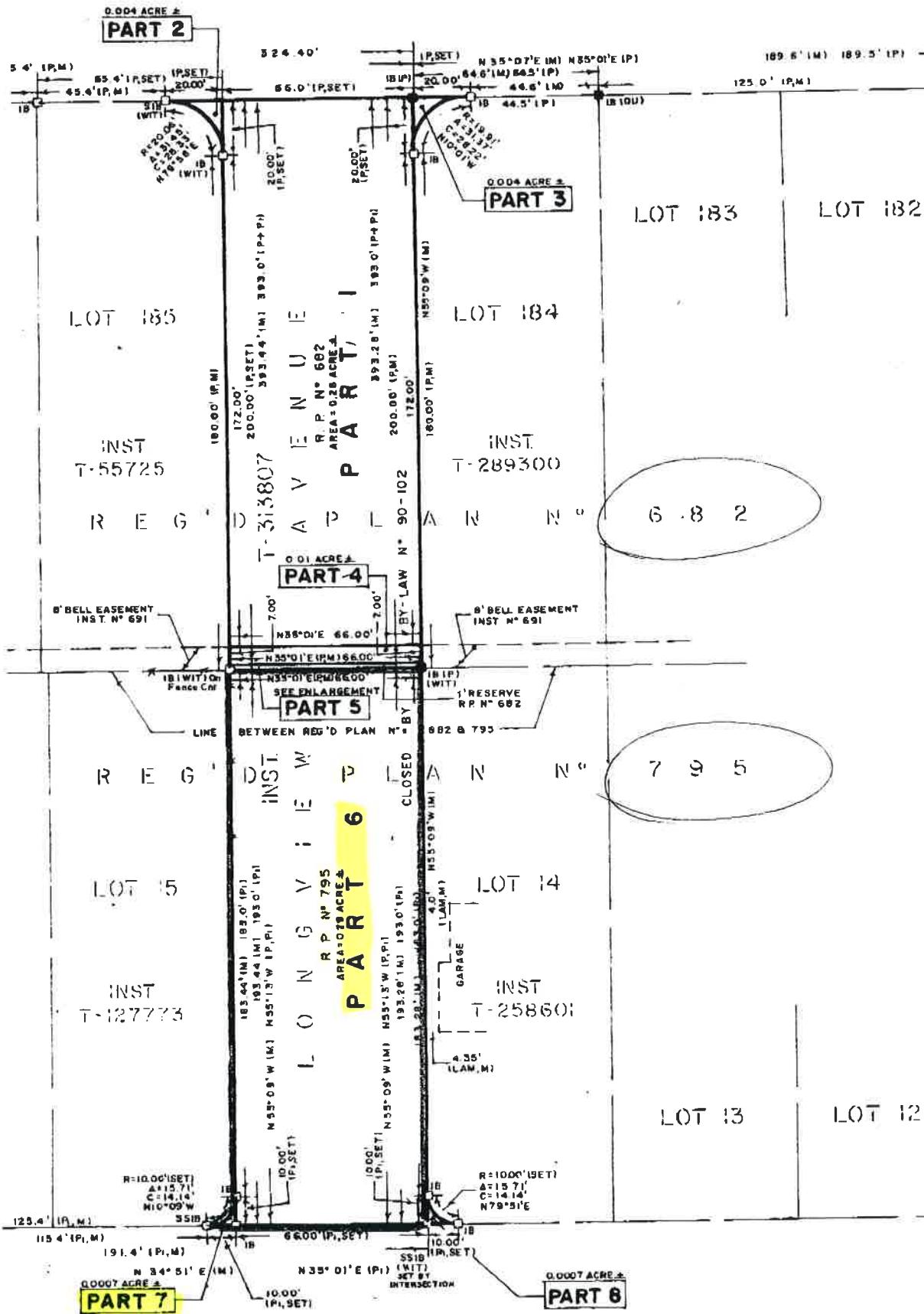
**CITY CLERK – MALCOLM WHITE**

THIS DRAWING DOES NOT FORM PART OF THE BY-LAW. IT IS FOR INFORMATION PURPOSES ONLY.

## EASTERN

A V E W U R

(P)



PART PLAN 1R7904

**BEARINGS  
TO THE S  
AVENUE**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW NO 2017-48**

**STREET CLOSING:** (PR7.1) A by-law to stop up, close and authorize the conveyance of a portion of Longview Avenue in the Glenwood Subdivision, Plan 795.

**WHEREAS** the street more particularly described as that portion of Longview Avenue described as PIN 31493-0138 (LT) PT LONGVIEW AV PL 795; RANKIN LOCATION BEING PARTS 6 AND 7 ON PLAN 1R7904, in the Glenwood Subdivision, Plan 795 was established as a public street and assumed for public use by By-law 2017-47;

**NOW THEREFORE** the Council of The Corporation of the City of Sault Ste. Marie, pursuant to *the Municipal Act, 2001*, S.O. 2001, **ENACTS** as follows:

**1. STREET CLOSED, DECLARED SURPLUS AND CONVEYANCE AUTHORIZED**

The street more particularly described as that portion of Longview Avenue described as PIN 31493-0138 (LT) PT LONGVIEW AV PL 795; RANKIN LOCATION BEING PARTS 6 AND 7 ON PLAN 1R7904, in the Glenwood Subdivision, Plan 795, having been assumed by the Corporation for public use, is hereby stopped up, closed, declared surplus to the requirements of the Municipality and the conveyance of same is authorized.

**2. EXECUTION OF DOCUMENTS**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to give effect to this by-law.

**4. EASEMENTS TO BE RETAINED**

The street is subject to the retention of easements if required.

**7. EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

By-law 2017-48  
Page 2

**PASSED** in open Council this 20<sup>th</sup> day of March, 2017.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – MALCOLM WHITE**

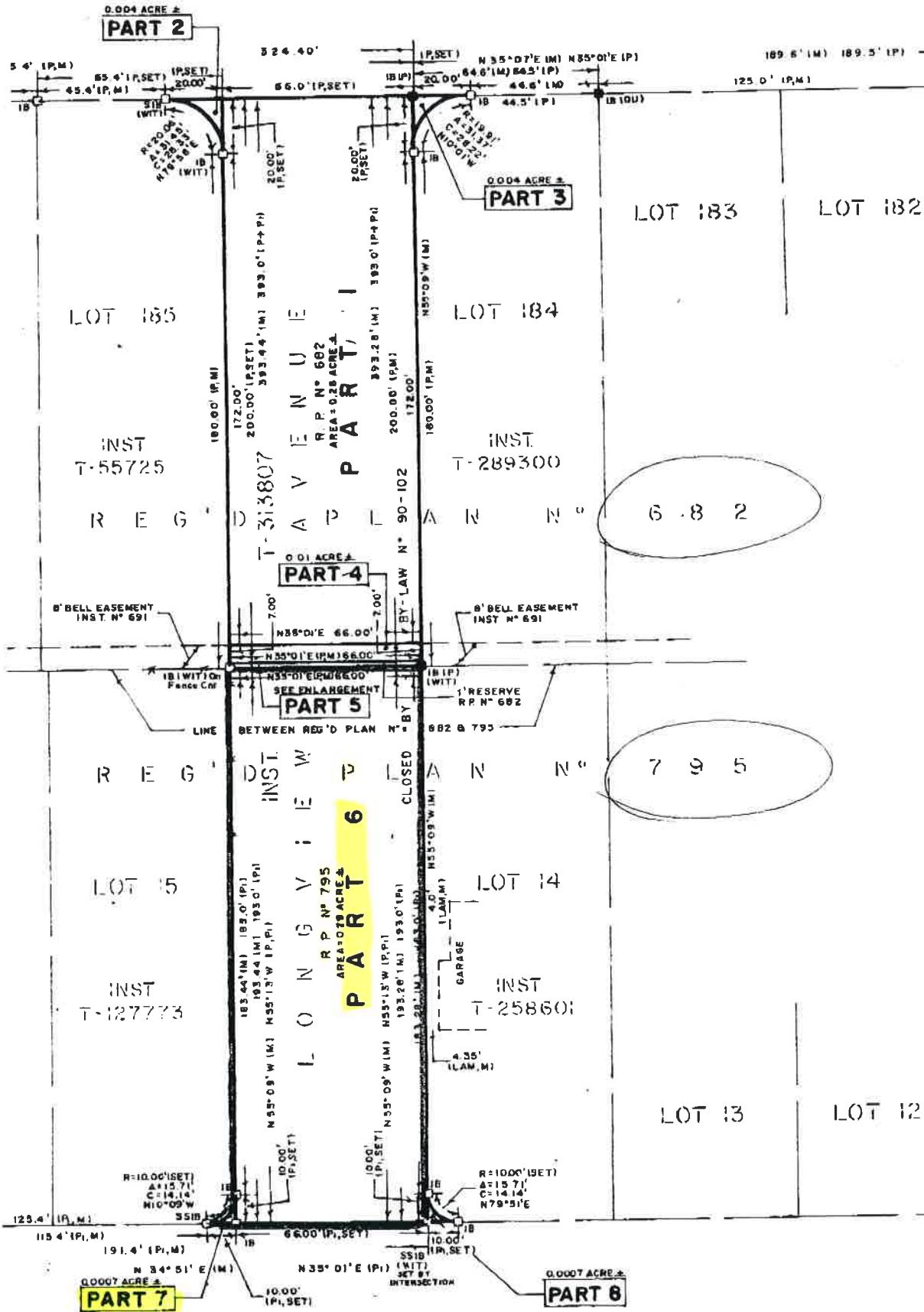
da LEGAL\STAFF\BYLAWS\2017\2017-48 PT LONGVIEW AVENUE STOP CLOSE AND CONVEY.DOC

THIS DRAWING DOES NOT FORM PART OF THE BY-LAW. IT IS FOR INFORMATION PURPOSES ONLY.

EASTERN

A V E W U R

1 P 1



PART PLAN 1R7904

**BEARINGS  
TO THE S  
AVENUE**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW 2017-49**

**AGREEMENT:** (B1.14) A by-law to authorize the execution of the Agreement between the City and Betty Rushon and Daniel Joseph Rushon for a Limiting Distance Agreement for 803 Queen Street East.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

**1. EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Agreement dated February 27, 2017 between the City and Betty Rushon and Daniel Joseph Rushon, a copy of which is attached as Schedule "A" hereto. This Agreement is for a Limiting Distance Agreement for 803 Queen Street East.

**2. SCHEDULE "A"**

Schedule "A" forms part of this by-law.

**3. EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 20<sup>th</sup> day of March, 2017.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – MALCOLM WHITE**

**Schedule "A"**

**THIS LIMITING DISTANCE AGREEMENT** (the "Agreement") made this 27<sup>th</sup> day of February, 2017.

**BETWEEN:**

**BETTY RUSHON AND DANIEL JOSEPH RUSHON**  
(hereinafter referred to as the "Owner")

OF THE FIRST PART

- and -

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
(hereinafter referred to as the "City")

OF THE SECOND PART

**WHEREAS** the Owner is the registered owner of lands and premises known municipally as 803 Queen Street East in Sault Ste. Marie, Ontario (the "Existing Lot");

**AND WHEREAS** the City is the owner of the adjacent lands and premises immediately east of the Existing Lot (the "City Property");

**AND WHEREAS** the Existing Lot and the City Property abut each other;

**AND WHEREAS** Division A, Article 1.4.1.2. of Ontario Regulation 332/12, as amended, under the *Building Code Act*, 1992, S.O. 1992, c.23 (the "Building Code") defines "limiting distance" to mean the distance from an exposing building face to a property line, to the centre line of a street, lane or public thoroughfare or to an imaginary line between two buildings or fire compartments on the same property, measured at right angles to the exposing building face;

**AND WHEREAS** a deck and loading dock are to be constructed on the Owner's lands (the "Work") as part of the City's Downtown Improvement Program in accordance with the drawings in Schedule "A" to this Agreement (the "Plans");

**AND WHEREAS** Division B, Article 9.10.14.4 and Article 9.10.15.4 of the Building Code requires a limiting distance in accordance with tables 9.10.14.5 and 9.10.15.4;

**AND WHEREAS** Division B sentence 4 of Article 9.10.14.2 and sentence 4 of Article 9.10.15.2 of the Building Code permits the limiting distance for an exposing building face to be measured to a point beyond the property line if the owners of the properties on which the limiting distance is measured and the Town enter into an agreement prescribed by Article 9.10.14.2 and 9.10.15.2;

**AND WHEREAS** the City is the owner of the City Property and the Town for purposes of the aforementioned agreement and is agreeable to altering the measurement of the limiting distance so that the Work may be completed;

**NOW THEREFORE** in mutual consideration of the entering into of this Agreement and of the benefit of the covenants and agreements herein contained the parties covenant and agree as follows:

1. The City agrees to measure the limiting distance for exposing building faces, as required by the Building Code, from a line on the City Property that is determined by the Building Division (the "Line"), upon execution of this Agreement, and detailed on the Plans for the Work.
2. The total limiting distance for exposing building faces, for the Work on the Existing Lot shall be in an amount determined by the Building Division and detailed on the Plans for the Work.
3. The Owner agrees not to construct any building or structure on the Existing Lot that is not described in the Plans.
4. The City agrees not to construct a building or structure on the City Property unless the limiting distance for the exposing building faces in respect of that building or structure is in compliance with the Building Code when measured from the Line.
5. This Agreement shall be registered against title of the Existing Lot and the covenants, provisions and conditions herein contained shall run with the land, and shall ensure to the benefit of and be binding upon the respective heirs, executors, administrators, successors and assigns of the parties hereto.
6. This Agreement shall not be amended or deleted from title without the express written consent of the City.
7. The Owner agrees to indemnify the City for any damages arising out of the measurement of the limiting distance in accordance with this Agreement.

**IN WITNESS WHEREOF** the parties hereto have set their hands and seals or caused to be affixed their corporate seals under the hands of the duly authorized officers as the case may be.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

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MAYOR – CHRISTIAN PROVENZANO

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CITY CLERK – MALCOLM WHITE

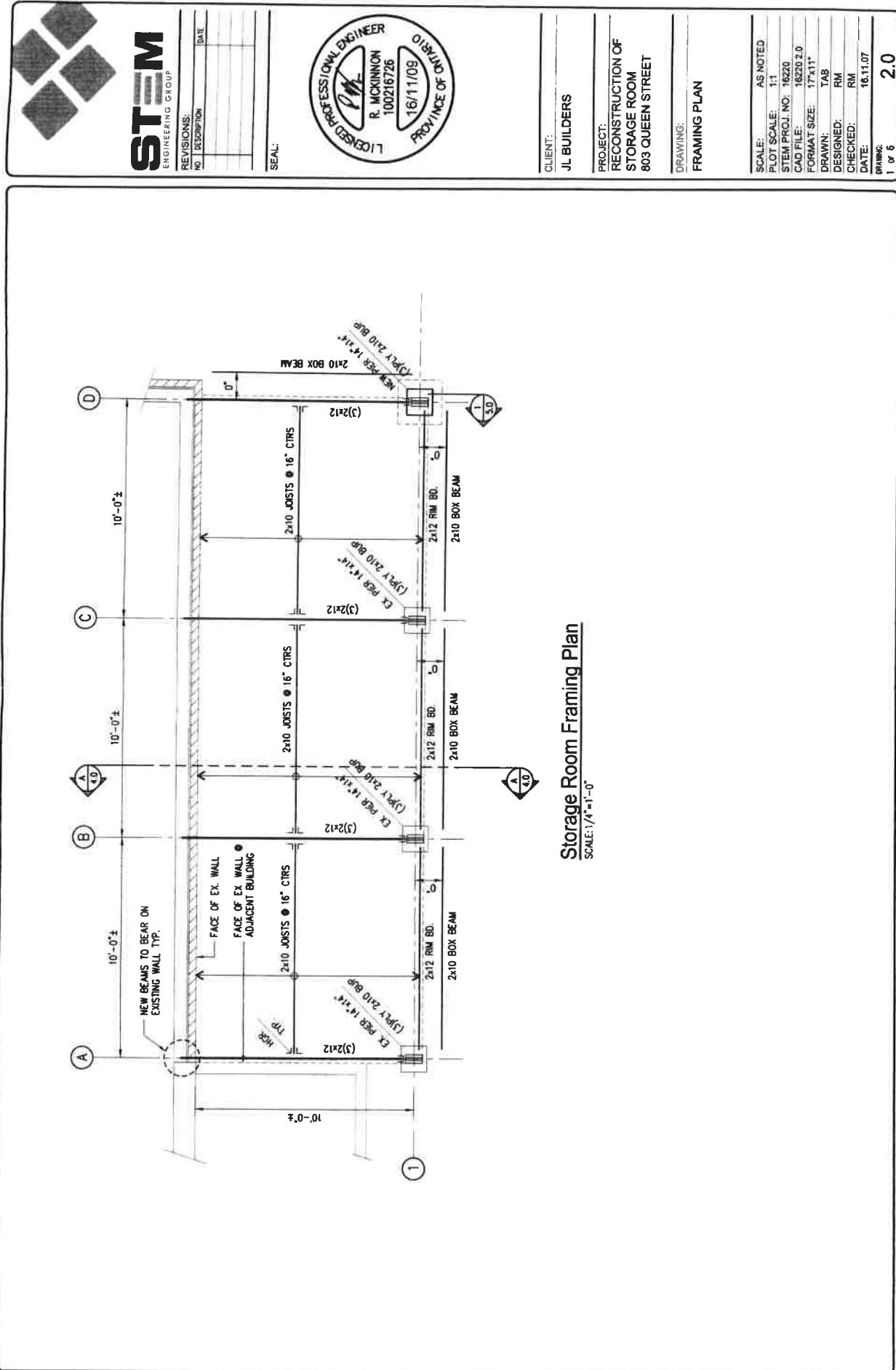
BETTY RUSHON AND DANIEL JOSEPH RUSHON

  
BETTY RUSHON, OWNER

  
DANIEL JOSEPH RUSHON, OWNER

\citydata\legal\Staff\LEGAL\BUILDING\B1 Building General\Betty Rushon\Limiting Distance Agreement.docx

# Schedule A





**STEM**  
ENGINEERING GROUP

ENGINEERING GROUP

REVISIONS:	NO.	DESCRIPTION	DATE

SEAL

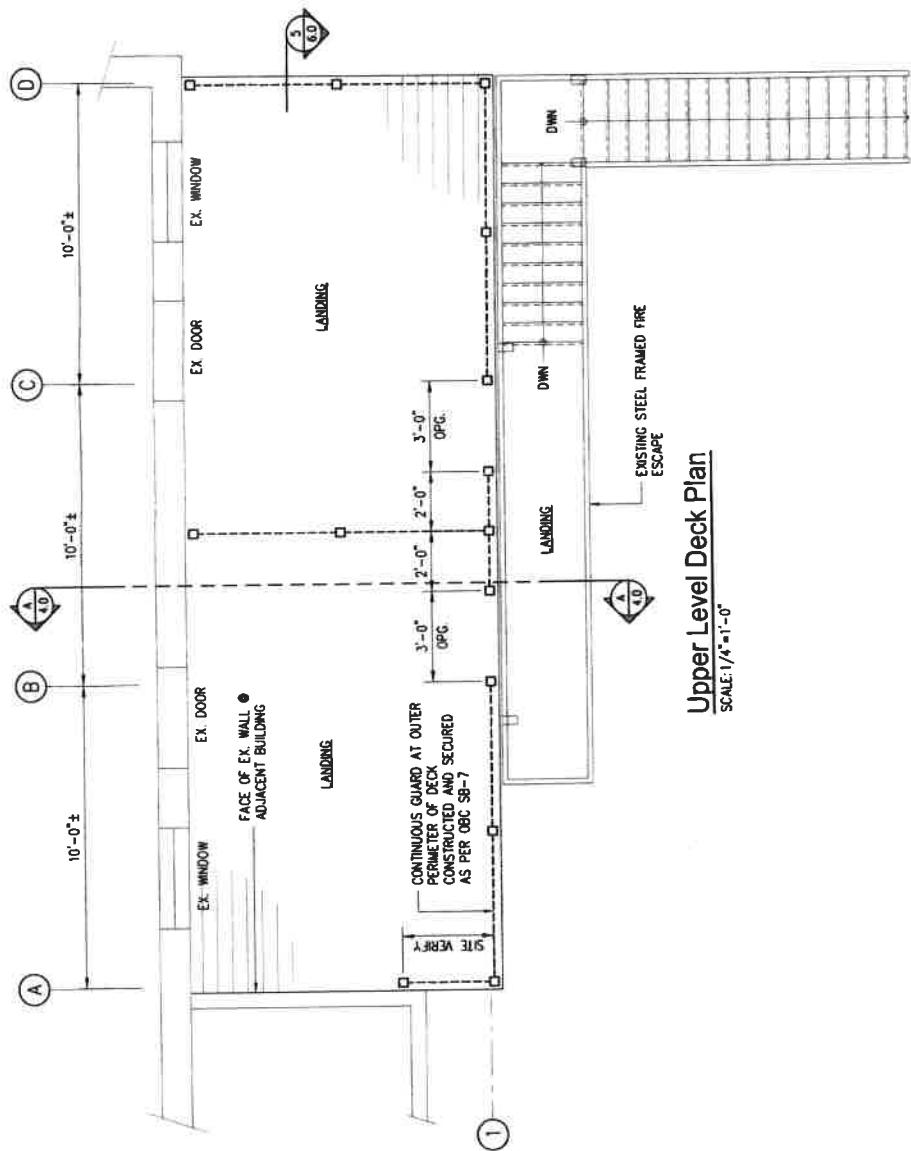


CLIENT: **JL BUILDERS**

**PROJECT:  
RECONSTRUCTION OF  
STORAGE ROOM  
803 QUEEN STREET**

DRAWING: \_\_\_\_\_  
UPPER LEVEL PLAN

SCALE:	AS NOTED
PLOT SCALE:	1:1
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FORMAT SIZE:	17"X11"
DRAWN BY:	TAB
DESIGNED BY:	RM
CHECKED BY:	RM
DATE:	16.11.07
DRAWING:	3.0
	J or 6



Upper Level Deck Plan

SCALE: 1/4" = 1'-0"



**STEM**  
ENGINEERING GROUP

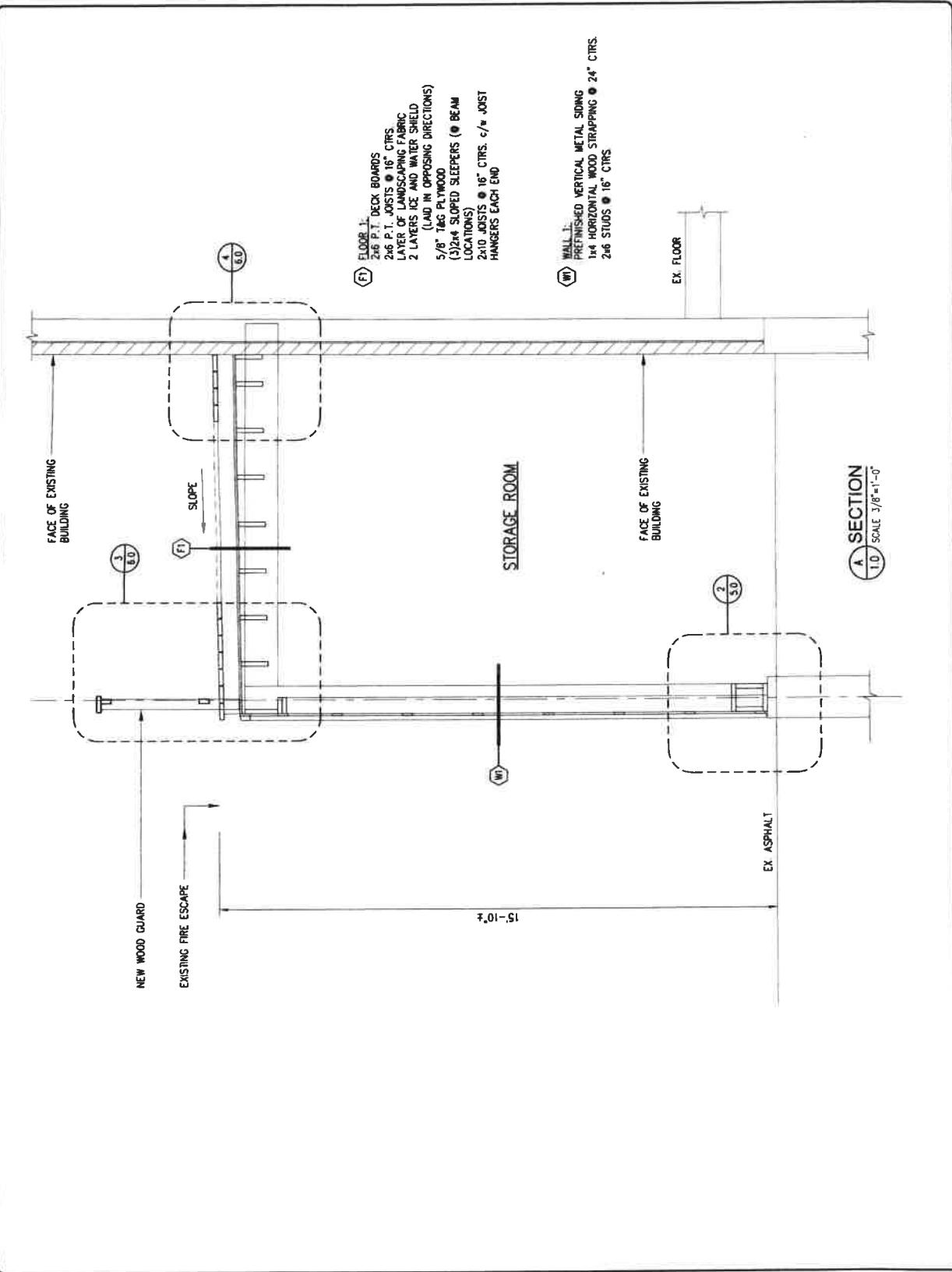
REVISIONS:	DATE:
NO. DESCRIPTION	
SEAL:	



CLIENT:  
JL BUILDERS  
  
PROJECT:  
RECONSTRUCTION OF  
STORAGE ROOM  
  
DRAWING:  
CROSS SECTION

SCALE: AS NOTED  
PILOT SCALE: 1:1  
STEM PROJ. NO: 16220 4.0  
CAD FILE: 16220 4.0  
FORMAT SIZE: 17" x 11"  
DRAWN: RM  
DESIGNED: RM  
CHECKED: RM  
DATE: 16.11.07  
DRAWING: 4 of 6

4.0





**stem**  
ENGINEERING GROUP

ENGINEERING GROUP

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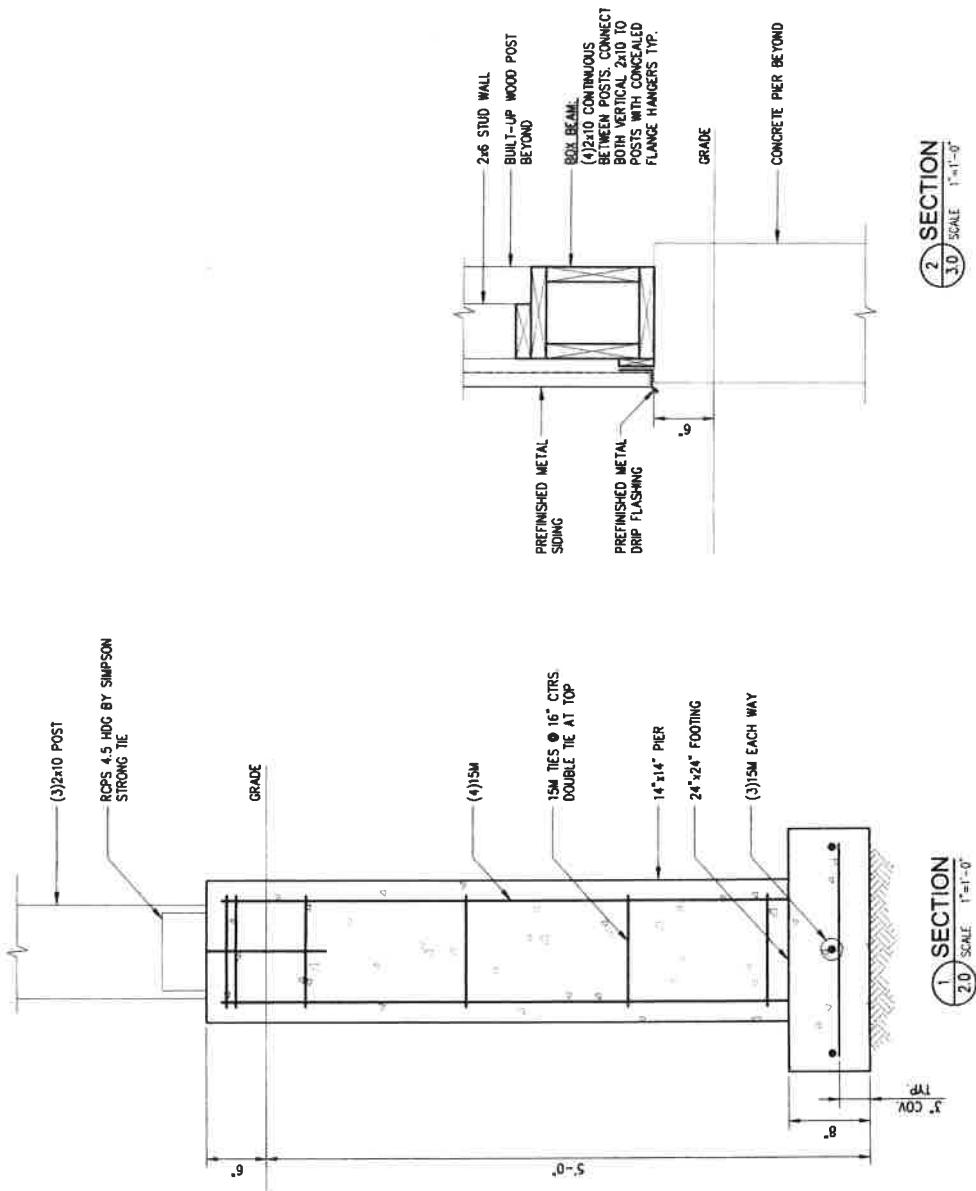


CLIENT

**PROJECT:  
RECONSTRUCTION OF  
STORAGE ROOM**

DRAWING: DETAILS

SCALE:	AS NOTED
PILOT SCALE:	1
ITEM PROJ. NO.:	18220
CAD FILE#:	18220 6.0
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CHECKED:	RM
DATE:	16-11-07
DRAWING:	5 of 6





STM

ENGINEERING GROUP

REVISIONS:	NO.	DESCRIPTION	DATE



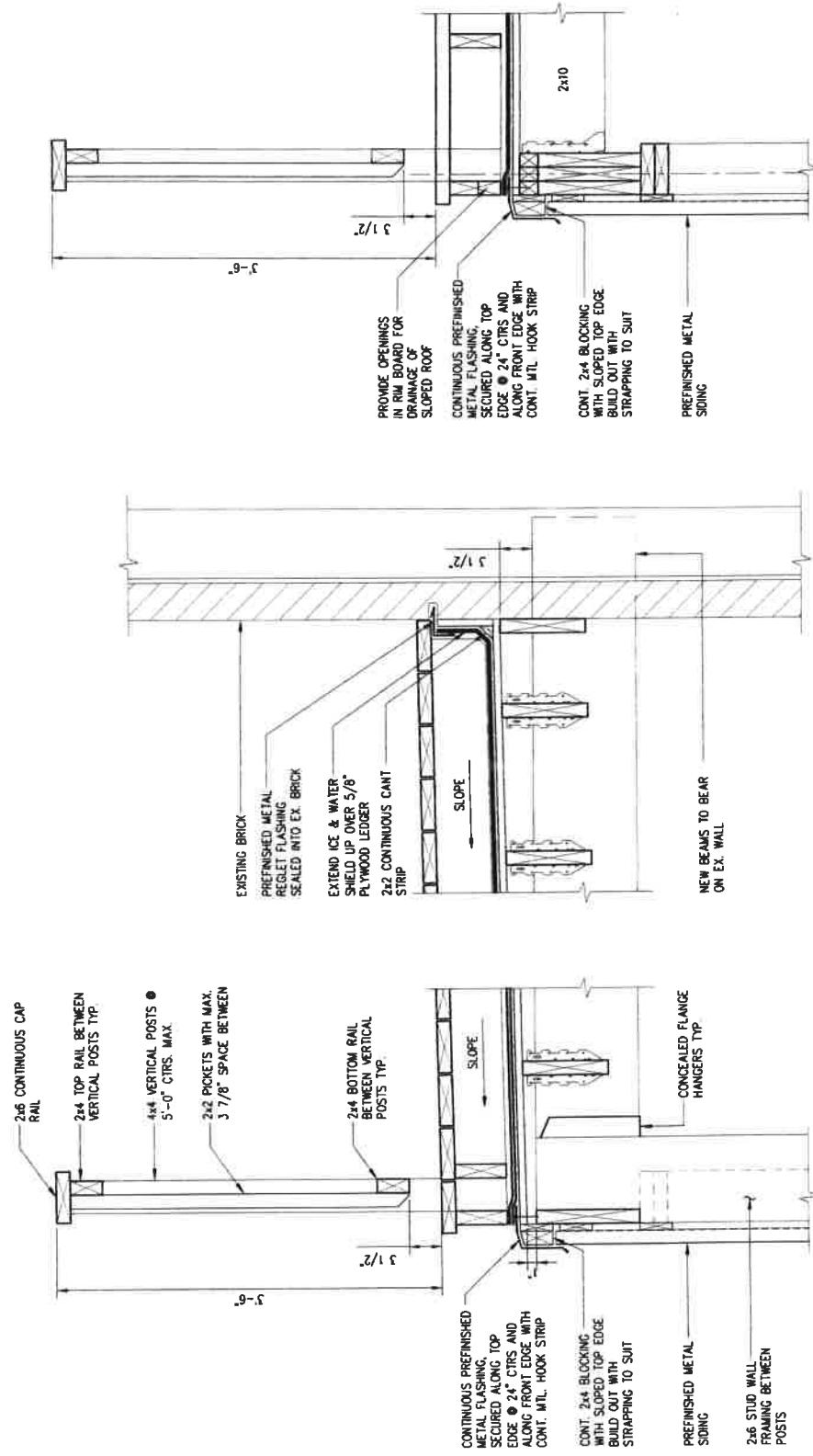
SEAL

CLIENT: JL BUILDERS

**PROJECT:  
RECONSTRUCTION OF  
STORAGE ROOM**

DRAWING:  
DETAIL S

SCALE:	AS NOTED
PLOT SCALE:	1:1
STEM PROJ. NO.:	162220
CAD FILE:	162220.6.0
FORMAT SIZE:	17"X11"
DRAWN:	TAB
DESIGNED:	RM
CHECKED:	RM
DATE:	16.11.07
DRAWING:	60
	6 6



SECTION  
4.0 SCALE 1" = 1'-0"

SECTION

3

NOTES.  
ALL LUMBER TO BE PT (PRESSURE TREATED) W/ ALL  
MATERIALS EXCEPT TOE OR TREATED WITH DISINFECTANT

ALL METAL DRAWING CONNECTORS TO HAVE CORROSION RESISTANT FINISHES

**PROTECTION FOR EXTERIOR USE.**

**ALL FASTENERS TO BE COATED WITH CORROSION PROTECTION**

## DESIGN NOTES

### A. GENERAL

THE STRUCTURE HAS BEEN DESIGNED IN ACCORDANCE WITH THE REQUIREMENTS OF AL REINFORCED CONCRETE MEMBERS HAVE BEEN DESIGNED IN ACCORDANCE WITH CSA STANDARD A23.3, DESIGN OF CONCRETE STRUCTURES FOR BUILDINGS

AL TIMBER ELEMENTS HAVE BEEN DESIGNED IN ACCORDANCE WITH CSA STANDARD 086-01, LIMIT STATES DESIGN OF TIMBER STRUCTURES.

### B. DESIGN LOADS

#### SICF LOADS

$$\begin{aligned} S_{\text{c}} &= S_{\text{f}}(0.8) + 0.4 \\ S_{\text{f}} &= 2.1 \text{ kPa} \end{aligned}$$

## FOUNDATION

REMOVE, OFF SITE, ALL TOPSOIL AND ORGANIC MATERIAL FROM BUILDING AREA.

ALL FOOTINGS SHALL BEAR ON UNDISTURBED NATIVE SOILS BELOW ORGANICS HAVING A BEARING RESISTANCE OF 1500 PSF AT SERVICEABILITY LIMIT STATE (SLS).

BACKFILL AS NECESSARY IN MAXIMUM LIFTS OF 8" (200mm) OF LOOSE MATERIAL COMPACTED TO A STANDARD PROCTOR DENSITY OF 100% AND SHALL BE VERIFIED BY COMPACTION TESTS.

SHOULD UNUSUALLY SOFT SOILS BE ENCOUNTERED DURING EXCAVATION, NOTIFY ENGINEER BEFORE PROCEEDING WITH CONSTRUCTION.

PROTECT ALL FOOTINGS, WALLS, SLABS ON GRADE AND ADJACENT SOIL AGAINST FROST ACTION AND FREEZING AT ALL TIMES DURING CONSTRUCTION.

ALL EXTERIOR FOOTINGS AND INTERIOR FOOTINGS SUBJECT TO FREEZING WHEN CONSTRUCTION IS COMPLETED SHALL BE FOUNDED AT STRATA SAFELY SUPPORTING THE DESIGN BEARING PRESSURE BUT NO LESS THAN 5 (150mm) BELOW FINISHED GRADE.

KEEP EXCAVATIONS CONTINUOUSLY DRY BEFORE CONCRETE IS PLACED REMOVE ANY LOOSE MATERIAL OR SOIL SOFTENED BY WATER PRIOR TO PLACING CONCRETE.

## WOOD FRAMING

CONFORM TO CSA STANDARDS CAN3-A23.1-A23.3 AND THEIR SUPPLEMENTS, REBAR DETAILS SHALL CONFORM TO THE LATEST REBOL MANUAL OF STANDARD PRACTICE (LATEST EDITION FOR THE FABRICATION AND PLACEMENT OF REINFORCING STEEL). INSTALL OR SUPPLY AND INSTALL, ANCHORAGE, FASTENINGS AND BLOCKING AS REQUIRED, FOR WORK OF OTHER SECTIONS.

TOLERANCES: CONFORM TO CSA STANDARD CAN3-A23.1

PORTLAND CEMENT WATER AND AGGREGATES TO CONFORM TO CSA A23.1 AND CAN3-A5.

AIR ENTRAINMENT ADMIXTURE: TO CSA STANDARD A266.1.

CHEMICAL ADMIXTURES: TO CSA STANDARD A266.2

CURING/SEALING COMPOUND: TO ASTM C309.

WELDED WIRE FABRIC: TO CSA STANDARD G30.5 OR ASTM A82.

ALL REINFORCING STEEL SHALL BE GRADE 400 MPa, CSA G30.18.

USE READY-MIXED CONCRETE TO GIVE A 28 DAY COMPRESSIVE STRENGTH OF 3600psi (25 MPa)

USE VIBRATORS FOR PLACEMENT OF CONCRETE. DO NOT PLACE CONCRETE IN THE RAIN.

USE PLASTIC OR CONCRETE BAR SUPPORTS IN EXPOSED LOCATIONS

EXPOSED CONCRETE SHALL BE FREE FROM HONEYCOMBING, YOKE, LOSS OF FINES, VISIBLE FLOW LINES, AND COLD JOINTS, CHIPS AND SPAILS EXPOSED CONCRETE SHALL BE RUBBED SMOOTH USING WATER AND CARBORUNDUM BRICK. PATCH DEFECTS AND TIE HOLES. REMOVE FINS.

PROTECT FRESH CONCRETE FROM PREMATURE DRYING, SUNSHINE, EXCESSIVELY HOT OR COLD TEMPERATURES, AND MECHANICAL INJURY. MANTAIN AT A RELATIVELY CONSTANT TEMPERATURE FOR AS LONG AS REQUIRED FOR HYDRATION OF THE CEMENT AND CURING OF THE CONCRETE.

OVERLAP REBAR 1'-6" (450mm) FOR SPLICES IN CONTINUOUS REBAR LENGTHS.

WHERE REBARS JOIN AT EXTERIOR CORNERS PROVIDE 2x2' (600mmx600mm) CORNER BARS OR 2' (600mm) BEND FOR BAR LAPS.

MINIMUM CLEAR COVER FOR REINFORCING STEEL:

-3" (75mm) CAST AGAINST EARTH

-1'-1/2" (380mm) CAST AGAINST FORMS AND IN CONTACT WITH EARTH AND NEUTER

-UNLESS NOTED OTHERWISE.

CONCRETE USED IN A 1'-2" CLASS EXPOSURE

CLASS OF EXPOSURE: F-2

EXAMPLES: EXTERIOR PIERs AND FOOTINGS

CEMENT TYPE: 10

MINIMUM COMPRESSIVE STRENGTH: 3625psi (25 MPa)

MAXIMUM WATER CEMENT RATIO: 0.55

AIR CONTENT: 5%-8%

NOMINAL SIZE OF COURSE AGGREGATE: 3/4" (20mm)

SLUMP AT 3' ± 1" (75mm ± 25mm)

CURING REGIME TYPE: 1

CONFORM TO THE REQUIREMENTS OF CAN3-086 AND THE APPLICABLE PROVINCIAL BUILDING CODE (LATEST EDITIONS).

ALL DETAILS NOT OTHERWISE REQUIRED FOR PART 4 OR SHOWN ON DRAWINGS OR IN SPECIFICATIONS SHALL CONFORM TO PART 9 OF THE ONTARIO BUILDING CODE

NAIL BUILT-UP WOOD COLUMNS, SUCH THAT THE COLUMN WIDTH EQUALS OR EXCEEDS THE WIDTH OF THE SUPPORTED MEMBER, BUT IN NO CASE LESS THAN TWO STUDS (1/2" ALL BEAMS, GIRDERS TRUSSES AND HEADERS > 6" WIDE.)

PROVIDE MIN. 3 1/2" BEAM END BEARING U.N.O.

ALL JOISTS & HEADERS TO BEAR ON WALLS, BEAMS OR HUNG WITH APPROVED HANGERS

ALL WOOD MEMBERS IN CONTACT WITH CONCRETE SHALL BE PRESSURE TREATED OR SEPARATED WITH A MOISTURE BARRIER

INSTALL ALL SHEATHING AT RIGHT ANGLES TO FRAMING MEMBERS COMPLETE WITH STAGGERED JOINTS.

OBTAIN LIST OF EQUIPMENT TO BE LOCATED WITHIN STRUCTURE AND PROVIDE ROUGH STUD OPENING AS REQUIRED TO MAINTAIN ALL CLEARANCES OUTLINED BY MANUFACTURER.

ALL NOTCHING AND DRILLING OF DIMENSIONAL LUMBER AS PER 2012 OBC 9.23.5

MATERIALS

STRUCTURAL LUMBER TO BE GRADE MARKED TO CONFORM TO CSA STANDARD 0141. ALL TIMBER STUDS, JOISTS AND BRADING SHALL BE MINIMUM SPF #2 UNLESS OTHERWISE NOTED ON THE DRAWINGS LUMBER TO BE STAMPED ACCORDING TO THE NIGA GRADING RULES AND SHALL BE KILN DRIED.

FASTENERS: NAILS, BOLTS, STRAPS AND WELDED CONNECTIONS TO CONFORM TO CAN3-086 USE HOT DIPPED GALVANIZED FASTENERS FOR EXTERIOR WORK AND FOR CONNECTIONS IN EXTERIOR WALLS.

JOIST HANGERS AND FRAMING ANCHORS: USE JOIST HANGERS AND FRAMING ANCHORS MANUFACTURED BY SIMPSON STRONG-TIE® OR APPROVED EQUAL

CUSTOM HANGERS IF REQUIRED: BY 'WCA CONNECTOR', 'SIMPSON STRONG-TIE' OR APPROVED ALTERNATE

INSTALL PERMANENT BRACING AND BRIDGING PRIOR TO APPLICATION OF ANY LOADS.

FOR SAWN LUMBER ROOF JOISTS, INSTALL SOLID BLOCKING OVER INTERMEDIATE SUPPORTS AND RESTRAIN ENDS FROM TWISTING.

CUTTING AND ALTERING OF MEMBERS IS NOT PERMITTED WITHOUT WRITTEN PERMISSION OF THE ENGINEER.

TIMBER TO TIMBER CONNECTIONS IN SAME PLAN SHALL BE MADE WITH JOIST HANGERS OR FRAMING ANCHORS.

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ALL NOTCHING AND DRILLING OF DIMENSIONAL LUMBER AS PER 2012 OBC 9.23.5

MATERIALS

STRUCTURAL LUMBER TO BE GRADE MARKED TO CONFORM TO CSA STANDARD 0141. ALL TIMBER STUDS, JOISTS AND BRADING SHALL BE MINIMUM SPF #2 UNLESS OTHERWISE NOTED ON THE DRAWINGS LUMBER TO BE STAMPED ACCORDING TO THE NIGA GRADING RULES AND SHALL BE KILN DRIED.

FASTENERS: NAILS, BOLTS, STRAPS AND WELDED CONNECTIONS TO CONFORM TO CAN3-086 USE HOT DIPPED GALVANIZED FASTENERS FOR EXTERIOR WORK AND FOR CONNECTIONS IN EXTERIOR WALLS.

JOIST HANGERS AND FRAMING ANCHORS: USE JOIST HANGERS AND FRAMING ANCHORS MANUFACTURED BY SIMPSON STRONG-TIE® OR APPROVED EQUAL

CUSTOM HANGERS IF REQUIRED: BY 'WCA CONNECTOR', 'SIMPSON STRONG-TIE' OR APPROVED ALTERNATE

INSTALL PERMANENT BRACING AND BRIDGING PRIOR TO APPLICATION OF ANY LOADS.

FOR SAWN LUMBER ROOF JOISTS, INSTALL SOLID BLOCKING OVER INTERMEDIATE SUPPORTS AND RESTRAIN ENDS FROM TWISTING.

CUTTING AND ALTERING OF MEMBERS IS NOT PERMITTED WITHOUT WRITTEN PERMISSION OF THE ENGINEER.

TIMBER TO TIMBER CONNECTIONS IN SAME PLAN SHALL BE MADE WITH JOIST HANGERS OR FRAMING ANCHORS.

CONFORM TO THE REQUIREMENTS OF CAN3-086 AND THE APPLICABLE PROVINCIAL BUILDING CODE (LATEST EDITIONS).

ALL DETAILS NOT OTHERWISE REQUIRED FOR PART 4 OR SHOWN ON DRAWINGS OR IN SPECIFICATIONS SHALL CONFORM TO PART 9 OF THE ONTARIO BUILDING CODE

NAIL BUILT-UP WOOD COLUMNS, SUCH THAT THE COLUMN WIDTH EQUALS OR EXCEEDS THE WIDTH OF THE SUPPORTED MEMBER, BUT IN NO CASE LESS THAN TWO STUDS (1/2" ALL BEAMS, GIRDERS TRUSSES AND HEADERS > 6" WIDE.)

PROVIDE MIN. 3 1/2" BEAM END BEARING U.N.O.

ALL JOISTS & HEADERS TO BEAR ON WALLS, BEAMS OR HUNG WITH APPROVED HANGERS

ALL WOOD MEMBERS IN CONTACT WITH CONCRETE SHALL BE PRESSURE TREATED OR SEPARATED WITH A MOISTURE BARRIER

INSTALL ALL SHEATHING AT RIGHT ANGLES TO FRAMING MEMBERS COMPLETE WITH STAGGERED JOINTS.

OBTAIN LIST OF EQUIPMENT TO BE LOCATED WITHIN STRUCTURE AND PROVIDE ROUGH STUD OPENING AS REQUIRED TO MAINTAIN ALL CLEARANCES OUTLINED BY MANUFACTURER.

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INSTALL ALL SHEATHING AT RIGHT ANGLES TO FRAMING MEMBERS COMPLETE WITH STAGGERED JOINTS.

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FOR SAWN LUMBER ROOF JOISTS, INSTALL SOLID BLOCKING OVER INTERMEDIATE SUPPORTS AND RESTRAIN ENDS FROM TWISTING.

CUTTING

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW 2017-50**

**APPOINTMENTS:** (A1.3) A by-law to appoint Christine Pascall as the Tax Collector for the City of Sault Ste. Marie.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie pursuant to the policy adopted under section 270 of the *Municipal Act, 2001* **ENACTS** as follows:

**1. APPOINTMENT – TAX COLLECTOR**

Christine Pascall is hereby appointed Tax Collector for the City of Sault Ste. Marie.

**2. BY-LAW 2006-199 REPEALED**

By-law 2006-199 is hereby repealed.

**3. EFFECTIVE DATE**

This By-law becomes effective on April 1, 2017.

**PASSED** in Open Council this 20<sup>th</sup> day of March, 2017.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – MALCOLM WHITE**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW 2017-51**

**SIDEWALK PATIO AGREEMENTS:** (P1.25) A by-law to approve the standard form of a Sidewalk Patio Agreement and delegate to the Director of Planning and Enterprise Services, or his/her delegate, signing authority to execute same on behalf of the City of Sault Ste. Marie.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to sections 9 and 23.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

**1. FORM OF SIDEWALK PATIO AGREEMENT APPROVED**

The Corporation of the City of Sault Ste. Marie does hereby authorize and approve the standard form of the Sidewalk Patio Agreement document as set out in Schedule "A" hereto.

**2. SIDEWALK PATIO AGREEMENT POWERS DELEGATED**

The Council hereby delegates to the Director of Planning and Enterprise Services, or his/her delegate, signing authority to execute Sidewalk Patio Agreements substantially in the form of Schedule "A" on behalf of the City of Sault Ste. Marie on the terms and conditions therein set forth.

**3. SCHEDULE "A"**

Schedule "A" forms part of this by-law.

**4. EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 20<sup>th</sup> day of March, 2017.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – MALCOLM WHITE**

Schedule "A"

**LICENCE TO OCCUPY CITY PROPERTY**

THIS LICENCE made in duplicate this \* day of \*, 20\*\*.

BETWEEN:

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

(herein referred to as the "City")

– and –

**COMPANY NAME**

(herein referred to as the "Licencee")

The City grants to the Licencee the right to occupy the property of the City (the "City Property") identified as on the City Boulevard / Parking Bay / Sidewalk / Laneway in front of / adjacent to Civic Address \_\_\_\_\_, Sault Ste. Marie, specifically as shown and identified on the sketch attached as Schedule "A" to this Licence to Occupy City Property.

This Licence is subject to the conditions set out in Schedule "B", attached.

In this Licence, the "City" means the "Council" of the City of Sault Ste. Marie and any person authorized to act on its behalf.

The Licence shall enure to the benefit of and be binding upon the parties hereto, their heirs, successors and assigns.

In witness thereof the parties hereto have affixed their hands and seals on the date written above.

**SIGNED, SEALED AND DELIVERED**

**COMPANY NAME**

Name:  
Position:

**I HAVE THE AUTHORITY TO BIND THE  
CORPORATION**

THE CORPORATION OF THE CITY OF  
SAULT STE. MARIE

Name:  
Director of Planning and Enterprise  
Services

**I HAVE THE AUTHORITY TO BIND THE  
CORPORATION**

**SCHEDULE "A"**  
**LICENCE OF OCCUPATION**

**City Property**

The City hereby grants to the Licencee the right to occupy the City Property identified as on the City Boulevard / Parking Bay / Sidewalk / Laneway in front of / adjacent to Civic Address \_\_\_\_\_, Sault Ste. Marie, at the location identified and marked on the drawing below.

SCHEDULE "B"  
LICENCE OF OCCUPATION

This Licence is subject to the following conditions:

**Use of City Property**

1. The City hereby grants the Licencee permission to erect and use an outdoor patio of the dimension X feet by Y feet (the "Outdoor Patio") at the location identified in Schedule "A" to this Licence Agreement (the "City Property") between \_\_\_\_\_ (note: must insert a commencement date that is on or after May 15, 2017) (the "Commencement Date") and October 1, 2017, inclusive.
2. The Licencee agrees to not use or permit the use of City Property for any purpose other than the purpose set out herein, namely the Outdoor Patio. No buildings or other structures shall be erected on the City Property.
3. The Outdoor Patio shall be removed in its entirety from the City Property by October 2, 2017 at 12:00 a.m. The Licencee shall leave the City Property in a condition satisfactory to the City. Provided that if the required disassembly and clean-up activities are not completed and/or the Outdoor Patio not removed by October 2, 2017 at 12:00 a.m., the City may complete such clean-up and removal of the Outdoor Patio as it deems necessary at the sole cost, expense and risk of the Licencee.
4. **[For Parking Bays only]** If the Outdoor Patio uses all or part of a Parking Bay, the determination of which shall be made by the City in its sole discretion, the Licencee hereby agrees to pay to the City the sum of Two Hundred and Twenty (\$220.00) Dollars per parking space on or before the Commencement Date in one payment for use of the subject Parking Bay as depicted in Schedule "A" for the 2017 Term. / **[Not applicable]**

**Design and Operation**

5. The Licencee shall ensure the following design conditions are being complied with regarding the Outdoor Patio, specifically:
  - a. The Outdoor Patio, fencing, barrier or other accessory thereto shall not impede egress or access from or to a structure;
  - b. Furniture and accessories on the Outdoor Patio shall not protrude into the pedestrian pathway at any time or obstruct pedestrian or vehicular sightlines;
  - c. Partitions, including fencing or railing systems, shall be decorative and free from jagged or sharp edges or other features that could cause injury in the Outdoor Patio's regular use;
  - d. All Outdoor heating devices used by the Licencee shall be approved by the Canadian Standards Association (CSA);
  - e. The Outdoor Patio shall be designed such that it shall remain accessible at all times;
  - f. The Outdoor Patio shall not restrict access to a fire hydrant; and
  - g. **[For Parking Bays only]** If the Outdoor Patio uses all or part of a Parking Bay, the Licencee shall affix reflectors on the exterior of the Outdoor Patio so that the Outdoor Patio is clearly visible to traffic; / **[Not applicable]**
  - h. **[Licenced Patios only]** If the Outdoor Patio is licenced to serve alcohol, the Licencee shall erect a removable partition that is at least one metre tall but not taller than 1.2 metres separating the Outdoor Patio from the sidewalk or other pedestrian walkway. / **[Not applicable]**

6. The Licencee shall ensure the following operational conditions are being complied with regarding the Outdoor Patio, specifically:
  - a. The Outdoor Patio and accessories thereof shall not encroach upon the frontage of any neighbouring establishment(s) without written authorization from the property owner of the neighbouring establishment(s) so affected;
  - b. The Outdoor Patio area and accessories thereof shall be kept orderly and in good condition and any required maintenance shall be completed in a timely manner;
  - c. Furniture and accessories on the Outdoor Patio shall be secured when not in use and outside the hours of operation of the Licencee;
  - d. Smoking on the Outdoor Patio shall not be permitted or allowed to be permitted;
  - e. **[For Outdoor Food Preparation only]** The Outdoor Patio shall be equipped with a portable fire extinguisher and all staff for the Outdoor Patio shall be trained in its use; and / **[Not applicable]**
  - f. **[Licenced Patios only]** If the Outdoor Patio is licenced to serve alcohol, the Outdoor Patio shall not exceed overall occupant numbers as listed on the Licencee's liquor licence. / **[Not applicable]**
7. If the City, in its sole discretion, determines that the Design and Operation conditions contained herein are not being complied with, it may provide the Licencee with reasonable opportunity to remedy or, where the City deems it appropriate, terminate this Agreement by providing the Licencee with written notice of termination and order the immediate removal of the Outdoor Patio to the satisfaction of the City.
8. If, in the sole discretion of the City and/or emergency personnel, the City and/or emergency personnel requires access to any portion of the City Property, such that removal of any portion of the entirety of the Outdoor Patio is required, the Licencee shall in no way restrict such access and the City and/or emergency personnel shall in no way be responsible for restoring the Outdoor Patio to its condition prior to such access by the City and/or emergency personal.
9. **[For Outdoor Food Preparation only]** If food is to be prepared, served or consumed on the Outdoor Patio at any time, the Licencee represents and warrants that it has obtained all necessary approvals from Algoma Public Health for same. At no time shall the City be responsible for any matters related to the preparation of food on the Outdoor Patio. The Licencee shall fully indemnify and save harmless the City from and against all losses, costs, damages and expenses of every kind of nature which the City may suffer, be at or be put to by reason or in consequence of noncompliance by the Licencee. / **[Not applicable]**
10. **[For Parking Bays only]** If the Outdoor Patio uses all of part of a Parking Bay, the Licencee shall not be permitted to serve alcohol on the Outdoor Patio, even if the Licencee is the holder of a valid liquor licence for its permanent establishment. / **[Not applicable]**

#### **Liability and Insurance**

11. At no time shall the City be responsible for setting up, maintaining, removing or otherwise dealing with the Outdoor Patio. The Licencee shall be responsible for all costs, expenses and liabilities relating to the setup, presence, use and removal of the Outdoor Patio located on City Property. The Licencee shall indemnify and save harmless the City from any costs and expenses incurred by the City that may result from the Outdoor Patio.
12. All matters related to the Outdoor Patio are the responsibility of the Licencee. At no time shall the City be responsible for any matters related to the Outdoor Patio, and the

Licencee shall indemnify and save harmless the City from any costs, expenses and liabilities incurred and suffered by the City that may result from same.

13. The Licencee shall indemnify and save harmless the City from all costs and expenses caused to or incurred by the City and from all claims and demands, awards, losses, costs, damages, actions, suits or other proceedings, by whomsoever made, brought or prosecuted, in any manner based upon, arising out of or connected with, the Outdoor Patio, the intent being that the City shall be at no risk or expense to which it would not have been put had the Outdoor Patio not occurred.
14. The Licencee shall keep in force during the term of this Licence Agreement property damage and personal injury insurance against claims for bodily injury, death or property damage occurring on the City Property in an amount not less than Two Million (\$2,000,000.00) if not a licenced Outdoor Patio or Five Million (\$5,000,000.00) Dollars if a licenced Outdoor Patio or an Outdoor Patio that uses all or part of a Parking Bay, the determination of which shall be at the sole discretion of the City, and name the City as "Additional Insured" to same. Proof of said insurance shall be filed with the Planning Division of the City of Sault Ste. Marie on or before the Commencement Date.

#### **Termination**

15. This Agreement shall terminate at 12:00 a.m. on October 2, 2017. The City reserves the right to terminate this Agreement on any earlier date, for any reason without cause by providing written notice to the Licencee. The provisions of paragraphs 11-14 inclusive, 16 and 21 (if applicable) of this Agreement shall survive the termination of this Agreement.

#### **Compliance with Laws**

16. The Licencee shall comply with all Laws, By-laws, Rules and Regulations of any governing body respecting the Outdoor Patio, and shall save harmless and fully indemnify the City from and against all losses, costs, damages and expenses, of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by the Licencee with such Laws, By-laws, Rules and Regulations.

#### **Taxes**

17. The Licencee shall be liable for all taxes, permits, licences or assessments of every nature and kind whatsoever, in any way arising from the Outdoor Patio.

#### **No Assignment**

18. The Licencee shall not assign, transfer or make any other disposition of this Agreement, or of the rights conferred thereby, without the prior written consent of the City.

#### [Add the following for Licensed Patios]

#### **Liquor Regulation**

19. The Licencee represents and warrants that it is the holder of a valid catering endorsement attached to its sales licence. The Licencee further represents and warrants that it has submitted a written form of notification of the Outdoor Patio to the Alcohol and

Gaming Commission of Ontario ("AGCO"), Algoma Public Health, the City Fire Department, the City Police Department and the City Building Department as required under Ontario Regulation 719, made under the *Liquor Licence Act*. The Licencee represents and warrants that it has obtained the AGCO's approval for the Outdoor Patio.

20. Prior to the commencement of construction and use of the Outdoor Patio, the Licencee shall provide the City with written confirmation by facsimile or e-mail from the AGCO that the Licencee has received approval for the Outdoor Patio. In the event that such confirmation of approval has not been received by the City by noon on the day prior to the Commencement Date, the Licencee acknowledges and agrees that the Licencee may proceed with an unlicenced Outdoor Patio until such time as the Licencee provides the City with confirmation in writing to the satisfaction of the City that the Licencee has secured all necessary approvals and permissions to operate the licenced Outdoor Patio, at which point the Licencee may proceed with the licenced Outdoor Patio. Such written confirmation shall be sent as follows:

Don McConnell  
Director of Planning and Enterprise Services  
Corporation of the City of Sault Ste. Marie  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5N1  
Tel: 705-759-5375  
Fax: 705-541-7165  
E-mail: d.mcconnell@cityssm.on.ca

21. The Licencee shall have full responsibility to ensure that it has satisfied all liquor licence requirements for the Outdoor Patio. At no time shall the City be responsible for any matters related to liquor licence requirements or approvals for the Outdoor Patio. The Licencee shall save harmless and fully indemnify the City from and against all losses, costs, damages and expenses of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by the Licencee of such liquor licence requirements and/or approvals.

/ [Not applicable]

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

**BY-LAW 2017-52**

**PARKING:** (P3.9(3)) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305.

**THE COUNCIL** of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS** as follows:

**1. SCHEDULE "A" TO BY-LAW 90-305 AMENDED**

Schedule "A" to By-law 90-305 is hereby repealed and replaced with Schedule "A" attached to this by-law.

**2. EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 20<sup>th</sup> day of March, 2017.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – MALCOLM WHITE**

## SCHEDULE "A"

<u>BADGE</u>	<u>SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
26	MCLEOD,ROD	FLEMING & SMITH	378 QUEEN ST E & APARTMENTS & 27 KING ST.
30	RENDELL,VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
109	SEBECIC,JOHN	DENTAL BUILDING	846 &216 QUEEN ST E
151	PARR,DEREK	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
153	TASSONE,VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163	BUMBACCO,PHILIP	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
198	MCGRAYNE,LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
241	COGHILL,ROBIN	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
253	TRAVSON,TERRENCE	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
267	CORBIERE,JOHN(TED)	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
276	SMITH,DENNIS,ROBERT	G4S SECURE SOLUTIONS	SAULT HOSPITAL
321	LORENZO,COREY	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
334	MILLER,BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
335	GROSSO,DONALD	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
344	HARPE,KEN	HOLIDAY INN	320 BAY ST
345	HAZLETON,MARGARET	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/BONAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
368	TROINOW,VICTORIA	G4S SECURE SOLUTIONS	SAULT HOSPITAL
369	CARMICHAEL,MARY	ONT.FINNISH HOME ASS.	725 NORTH ST.
370	HANSEN,LOUIS	ONT FINNISH HOME ASS.	725 NORTH ST.
372	BENOIT,ALAIN	ONT FINNISH HOME ASS.	725 NORTH ST
374	TAAVEL,ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
391	MCLEOD,HEATHER	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
397	LAFRAMBOISE,YVON	NORTH EAST SECURITY	3 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
400	JOHNSON,MICHAEL	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
410	POYNER,HAROLD	G4S SECURE SOLUTIONS	SAULT HOSPITAL
411	MOORE,ROBERT	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
420	FABIANO,ANTONIO	G4S SECURE SOLUTIONS	SAULT HOSPITAL
435	TRAMBLE,GEORGE	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
441	WILSON,DAVID	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
442	MACLENNAN,MATTHEW	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
443	MARCI,L MARK	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
446	HALLIDAY,DANA	SAULT COLLEGE	443 NORTHERN AVE
456	CONEYBEARE,KEVIN	NORTH EAST SECURITY	S COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
458	SLEEMAN,RAY	G4S SECURE SOLUTIONS	SAULT HOSPITAL
460	BOUGIE,DAN	G4S SECURE SOLUTIONS	SAULT HOSPITAL
463	MORIN,ALEX	CORPS OF COMM.	
464	DIOTMASO,RYAN	2220917 ONT. INC	489 BAY ST/535 QUEEN ST E
465	DELALVALLE,DON	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
484	MCLEOD VIRGINIA	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/BONAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
486	LONGO,NADIA	GT NORTH RETIREMENT	760 NORTHERN RD.
487	ROUGEAU,MARISA	GT NORTH RETIREMENT	760 NORTHERN RD.
488	LEFLEUR,MARILYN	GT.NORTH RETIREMENT	760 NORTHERN RD.
489	MCQUEEN,WANDA	GT NORTH RETIREMENT	760 NORTHERN RD
490	LUXTON,JEFF	GT NORTH RETIREMENT	760 NORTHERN RD
493	BROWN,FRASER	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
516	GAY,JAMES	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
517	ROY,BRENDA	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
522	MCNAMA,STEVEN	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
523	MCBRIDE,GUY	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
526	JOHNSTON,CORY	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
537	GRAWBARGER,KYLE	G4S SECURE SOLUTIONS	SAULT HOSPITAL
541	DIMMA,WMILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
547	LIEPA, MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON,ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR. (CIVC CENTRE)
556	ARCAND,SCOTT	G4S SECURE SOLUTIONS	SAULT HOSPITAL
565	LISCUMB,GERALD	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
566	SWEET,WILLARD	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
568	PICK,DENNY	CORPS OF COMM	SAULT AIRPORT
574	BOUCHARD,DARYL	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
580	CHARETTE,ROBERT	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
587	GULETTI, MATTHEW	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
589	TWENTYMAN,DANIEL	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE QUEEN ELIZABETH COMPLEX/JOHN RHODES
596	WAGNER,TODD	G4S SECURE SOLUTIONS	SAULT HOSPITAL
599	BUMBACCO,CARL	CB HOME INSTALLTIONS	321 JOHN ST /342,346 ST GEORGE'S AVE.
601	HART, JASON	NORPROP SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/558 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
602	GREENWOOD,LESLIE	GREENWOOD HARDWARD	41 ALBERT ST W
603	LAMMING,DAVE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
604	WAGNER, MATTHEW	NORTH EAST SECURITY	6 COLLEGE/A/UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
607	FROST,CHRISTIAN	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
608	ALISAT,THOMAS	ALISATS RUST PROOFING	24 QUEEN ST W
609	ROBINSON,SHAWN	ALISATS RUST PROOFING	24 QUEEN ST W
611	MIZZI,PRESTON	WENDY'S	1 QUEEN ST W
617	SAVAGE,SAMUEL	G4S SECURITY	SAULT HOSPITAL

619	BERTO,DEBORAH	GATEVIEW REALTY INC	304-310 ALBERT ST/420A&B MCNABB/715 DOUGLAS/87 ELGIN/47 PRINCESS
620	FERA,NORMAN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKENZIE CENTRE/NORTHERN COMMUNITY CENTRE
622	PROULX,PATRICK	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKENZIE CENTRE/NORTHERN COMMUNITY CENTRE
623	AYTON,BENJAMIN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKENZIE CENTRE/NORTHERN COMMUNITY CENTRE
624	MIHAIILIU,JASON	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKENZIE CENTRE/NORTHERN COMMUNITY CENTRE
626	CHARRON,ROBERT	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
627	BAKER,WILLIAM	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLOCK
632	SAVAGE,MATT	G4S SECURITY	SAULT HOSPITAL
633	HILL,MICHAEL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
634	TIBBLES,COLLEEN	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLOCK
636	KLYM,TIMOTHY	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOGS & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
637	TOMASONE,LUIGI	LOU'S AUTOMOTIVE	317 ALBERT ST E
638	SICOLY,TERESA	AIRPORT	1-476 AIRPORT RD
639	PANITILA,KIM	NORPROP SECURITY	DAVEY HOME/QUEENB CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOGS & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
643	SHAW,KEVIN	CITY OF SAULT STE MARIE	BELLVUE MARINA & PARK/BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
644	SANTA MARIE,ROBERT	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKENZIE CENTRE/NORTHERN COMMUNITY CENTRE
646	BOOTH,ABBY	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKENZIE CENTRE/NORTHERN COMMUNITY CENTRE
647	DAFOE,TRUDY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
648	ELWGREN,STEPHEN	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOGS & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
649	GRAHAM,STEVEN	FENGATE PROPERTY	248 NORTHERN AVE
650	LANG,RICHARD	G4S SECURITY	SAULT HOSPITAL
651	HUTCHINSON,HILLARY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
653	BIOCCHI,CHRISTOPHER	AIRPORT	1-475 AIRPORT RD
654	PAVONI,JAKE	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOGS & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
659	MARCI,L,BONNIE	STRICTLY CONFIDENTIAL INC	THE TECH/ RJS MARKET
660	SANDIE,KEVIN	STRICTLY CONFIDENTIAL INC	THE TECH/ RJS MARKET
661	MONK,AUSTIN	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOGS & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
664	HAMMERSTEDT,ERIC	STRICTLY CONFIDENTIAL INC	THE TECH/ RJS MARKET
665	MATTHEWS,SUANNE	NORTHLAND ANIMAL HOSP	685 TRUNK RD.
666	AITKEN,ANDREW	G4S SECURITY	SAULT HOSPITAL
667	MCLAUGHLIN,RYAN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
669	BOREAN,RICK	CITY OF SAULT STE MARIE	BELLVUE MARINA & PARK/BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
670	MCGUIRE,STEVE	REGENT PROPERTY	402/302 BAY ST.
671	MCGUIRE,PATRICK	REGENT PROPERTY	402/302 BAY ST.
672	LEWIS,RYAN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
673	CARTER,SHAWN	G4S SECURITY	SAULT HOSPITAL
674	DERASP,RICHARD	CORPS OF COMM	SAULT AIRPORT
675	KELLY,MATTHEW	G4S SECURITY	SAULT HOSPITAL
676	THOMPSON,JOHN	CORPS OF COMM	SAULT AIRPORT
677	MACMILLAN,TYLER	CORPS OF COMM	SAULT AIRPORT
678	PERRON,JENNIFER	CORPS OF COMM	SAULT AIRPORT
679	CHATEAUNEUF,YVON	CORPS OF COMM	SAULT AIRPORT
680	MACGREGOR,CHRIS	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
681	SCHMIDT,KEATON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
682	HALFORD,KEVIN	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOGS & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
683	SEMEYEI,ADAM	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
684	RICKARD,EVAN	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
685	HORNBY,BRANDON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
686	ASH,KEITH	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
687	POSSAMI,MIKE	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
688	KING,MICHAEL	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
689	SUBRAMANIAM,DASA	DAYS INN	332 BAY ST
690	VANDERLIFT,RENE	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
691	ADDISON,ERIN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
692	RHEAUME,DANIEL	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOGS & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
693	O'SHAUGHNESSY,CONOR	NORPRO SECURITY	DAVEY HOME/QUEENS CENTRE/HURON ST PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOGS & SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
694	LIPPE,ANDREW	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
695	LAURICELLA,DIEGO	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
696	CLARIDA,JEFF	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
697	OLAR,GREG	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
698	DEPLONTY,HERBERT	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
699	QUARELL,ROBERT	SKYLINE LIVING	821, 627, 631 MACDONALD AVE