



The Corporation of the City of Sault Ste. Marie  
Regular Meeting of City Council  
Agenda

Monday, December 13, 2021

4:30 pm

Council Chambers and Video Conference

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	Pages
<b>1. Adoption of Minutes</b>	<b>11 - 31</b>
Mover Councillor M. Shoemaker	
Seconder Councillor P. Christian	
Resolved that the Minutes of the Regular Council Meeting and Budget Meeting of November 29, 2021 and December 6 and 7, 2021 Budget Meeting be approved.	
<b>2. Questions and Information Arising Out of the Minutes and not Otherwise on the Agenda</b>	
<b>3. Declaration of Pecuniary Interest</b>	
<b>4. Approve Agenda as Presented</b>	
Mover Councillor M. Shoemaker	
Seconder Councillor S. Hollingsworth	
Resolved that the Agenda for December 13, 2021 City Council Meeting as presented be approved.	
<b>5. Proclamations/Delegations</b>	
<b>5.1. Salvation Army Week</b>	<b>32 - 32</b>
<b>6. Communications and Routine Reports of City Departments, Boards and Committees – Consent Agenda</b>	
Mover Councillor D. Hilsinger	
Seconder Councillor P. Christian	

Resolved that all the items listed under date December 13, 2021 – Agenda item 6 – Consent Agenda be approved as recommended.

6.1.	<b>2022 Borrowing By-laws</b>	33 - 34
	A report of the Chief Financial Officer and Treasurer is attached for the information of Council.	
	The relevant By-laws 2021-222 and 2021-223 are listed under Agenda item 11 and will be read with all by-laws under that item	
6.2.	<b>2022 Council Meeting Schedule (Revised)</b>	35 - 37
	A report of the City Clerk is attached for the consideration of Council.	
	Mover Councillor D. Hilsinger	
	Seconder Councillor P. Christian	
	Resolved that the report of the City Clerk dated December 13, 2022 concerning revised 2022 Council meeting schedule be received and that the revised schedule be approved.	
6.3.	<b>Development of Active Transportation Master Plan</b>	38 - 39
	A report of the Manager of Purchasing is attached for the consideration of Council.	
	Mover Councillor D. Hilsinger	
	Seconder Councillor P. Christian	
	Resolved that the report of the Manager of Purchasing dated December 13, 2021 be received and the proposal submitted by WSP Canada Inc. for the provision of Development of Active Transportation Master Plan with proposed fees of \$136,876 plus HST as outlined in their proposal as submitted, as required by Planning Division be approved.	
	A By-law authorizing signature of the Agreement for this project will appear on a future Council Agenda.	
6.4.	<b>Professional Services – Assessment and Property Taxation Support</b>	40 - 41
	A report of the Manager of Purchasing is attached for the consideration of Council.	
	Mover Councillor M. Shoemaker	
	Seconder Councillor S. Hollingsworth	
	Resolved that the report of the Manager of Purchasing dated December 13, 2021 be received and the proposal submitted by MTAG for the provision of services for Assessment and Taxation support on an as required basis commencing January 2022 for a three year period (with the option for up to two additional years by mutual agreement), as required by Finance (Taxation)	

be approved.

- 6.5. Downtown Safety Initiatives Funding Request** 42 - 59
- A report of the Deputy CAO, Community Development and Enterprise Services is attached for the consideration of Council.
- Mover Councillor D. Hilsinger  
Seconder Councillor S. Hollingsworth
- Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated December 13, 2021 concerning Downtown Safety Initiatives Funding be received and that Council approve the use of the Ontario Cannabis Legalization Implementation Fund in the amount of \$21,508 and an expenditure of up to \$181,805 from the Community Development Fund to support the implementation of a one-year pilot program to improve downtown safety and security which includes a Downtown Ambassador program and night time security patrols.
- 6.6. Kiwanis Club of Lakeshore – Additional Donation in Support of Rosedale Park** 60 - 63
- A report of the Director of Community Services is attached for the consideration of Council.
- The relevant By-law 2021-211 is listed under Agenda item 11 and will be read with all by-laws under that item.
- 6.7. Tourism Sault Ste. Marie 2022 Budget** 64 - 66
- A report of the Director of Tourism and Community Development is attached for the consideration of Council.
- Mover Councillor M. Shoemaker  
Seconder Councillor P. Christian
- Resolved that the report of the Director Tourism and Community Development dated December 13, 2021 concerning allocation of Municipal Accommodation Tax funds for the Tourism Sault Ste. Marie 2022 budget be received and that Council approve the use of the \$763,788 as follows:
- |                                  |                  |
|----------------------------------|------------------|
| Group sales, travel and training | \$36,600         |
| Materials and supplies           | \$26,500         |
| Marketing and promotion          | \$355,238        |
| Bid support                      | \$40,000         |
| General development              | \$270,000        |
| Membership fees / subscriptions  | \$35,450         |
| Total                            | <b>\$763,788</b> |

6.8.	<b>Amendment to Firearms By-law 08-168</b>	67 - 69
	A report of the Director of Tourism and Community Development is attached for the consideration of Council.	
	Mover Councillor D. Hilsinger	
	Seconder Councillor S. Hollingsworth	
	Resolved that the report of the Director of Tourism and Community Development dated December 13, 2021 be received and that the request of the Soo Finish Nordic Ski Club concerning an amendment to Firearms By-law 2008-168 be approved; further that the Legal Department be requested to prepare the necessary by-law to effect the same.	
6.9.	<b>Tourism Development Fund Application – Downtown Plaza</b>	70 - 72
	A report of the Director of Tourism and Community Development is attached for the consideration of Council.	
	Mover Councillor M. Shoemaker	
	Seconder Councillor S. Hollingsworth	
	Resolved that the report of the Director of Tourism and Community Development dated December 13, 2021 concerning the Downtown Plaza Tourism Development Fund application be received and that the recommendation of the Tourism Sault Ste. Marie Board of Directors to allocate \$50,000 be approved.	
6.10.	<b>Film Industry Support Community Development Fund and Tourism Development Fund Application</b>	73 - 80
	A report of the Director of Tourism and Community Development is attached for the consideration of Council.	
	Mover Councillor D. Hilsinger	
	Seconder Councillor P. Christian	
	Resolved that the report of the Director of Tourism and Community Development dated December 13, 2021 be received and Council approve applications to the Economic Development Program of \$100,000 and Tourism Development Fund of \$100,000.00 over a two-year period to support the extension of the Film, Television and Digital Media position and associated marketing and attraction efforts.	
6.11.	<b>New Horizons for Seniors – Grant Application 2022</b>	81 - 82
	A report of the Manager of Recreation and Culture is attached for the consideration of Council.	
	Mover Councillor D. Hilsinger	
	Seconder Councillor P. Christian	

Resolved that the report of the Manager of Recreation and Culture dated December 13, 2021 concerning New Horizons for Seniors Grant Application be received and that staff be authorized to apply to Employment and Social Development Canada for funding to support active healthy lifestyle programming.

**6.12. 2022 Arts and Culture Assistance Grants** 83 - 86

A report of the Manager of Recreation and Culture is attached for the consideration of Council.

Mover Councillor D. Hilsinger

Seconder Councillor S. Hollingsworth

Resolved that the report of the Manager of Recreation and Culture dated December 13, 2021 concerning the 2022 Arts and Culture Assistance Program Grants be received and that the two Arts and Culture Assistance Program funding streams be merged into one funding stream;

Further that the following grants be approved:

1. Algoma Conservatory of Music – \$16,286
2. Algoma Festival Choir – \$2,971
3. Thinking Rock Community Arts – \$6,175
4. Fringe North International Theatre Festival – \$19,264
5. Friends of Ermatinger Clergue National Historic Site – \$5,956
6. Adam Francis Proulx – \$2,933
7. Living History Algoma – \$7,693
8. Shadows of the Mind Film Festival – \$3,845
9. Strawberry Moon Collective (Ode Imin Geezis) – \$903
10. Indian Friendship Centre – \$4,362
11. Sault Symphony Orchestra – \$6,650

**6.13. Designated Heritage Property Tax Rebates 2021** 87 - 89

A report of the Manager of Recreation and Culture is attached for the consideration of Council.

Mover Councillor D. Hilsinger

Seconder Councillor P. Christian

Resolved that the report of the Manager of Recreation and Culture dated December 13, 2021 concerning Designated Heritage Property Tax Rebates be received and that the recommendation of the Sault Ste. Marie Municipal Heritage Committee that the designated heritage property tax rebates for the 2020 tax year be paid to the qualified owners of the following designated heritage properties be approved:

875 Queen Street – Forest Insect Laboratory  
69 Church Street – Air Service Hangar  
10 Kensington Terrace, Unit #1- Upton House  
10 Kensington Terrace, Unit #2 – Upton House  
10 Kensington Terrace, Unit #3- Upton House  
193 Pim Street – Wellington Square Townhouses  
189 Pim Street – Wellington Square Townhouses  
191 Pim Street – Wellington Square Townhouses  
242 - 246 Queen Street East – Hussey Block  
864 Queen St. East – Algonquin Hotel  
1035 Queen St. East  
358 – 356 Queen Street – Barnes/ Fawcett Block  
143 McGregor Avenue  
1164 Queen St. East  
36 Herrick Street  
780 Wellington  
83 Huron Street – Machine Shop  
115 Upton Rd

**6.14. Northern Avenue at Sackville Road Intersection – Crossing Guard Study 90 - 91**

A report of the Manager of Design and Transportation Engineering is attached for the information of Council.

Mover Councillor D. Hilsinger

Seconder Councillor P. Christian

Resolved that the report of the Manager of Design and Transportation Engineering dated December 13, 2021 concerning Northern Avenue at Sackville Road Intersection Crossing Guard Study be received as information.

**7. Reports of City Departments, Boards and Committees**

**7.1. Administration**

**7.2. Corporate Services**

**7.3. Community Development and Enterprise Services**

**7.4. Public Works and Engineering Services**

**7.5. Fire Services**

**7.6. Legal**

**7.7. Planning**

**7.8. Boards and Committees**

**8. Unfinished Business, Notice of Motions and Resolutions Placed on Agenda by Members of Council**

**8.1. AIM Recycling**

Mover Councillor C. Gardi

Seconder Councillor M. Scott

Whereas residents in the area of AIM Recycling on Carpin Beach Road have registered numerous complaints with AIM Recycling, City Councillors and staff as well as the Ministry of Environment, Conservation and Parks (MECP) concerning issues with the operations at the site, including but not exclusive to noise, emissions, site plan control and traffic; and

Whereas the Ministry and AIM Recycling are working on an Environmental Approval process that should address some of the issues but take a lengthy time to be completed; and

Whereas a number of Ontario municipalities control some aspects of salvage yard operations through business licensing by-laws; and

Whereas the move by Algoma Steel Inc. to electric arc steelmaking will result in an increased need for scrap metal as an input and may result in increased salvage/metal processing operations in Sault Ste. Marie;

Now Therefore Be It Resolved that staff review whether a business licensing approach can be used to address some of the concerns noted by residents in the area of AIM Recycling and, by extension, the community at large concerning existing or future salvage/metal processing operations.

**8.2. Taxi Licensing**

Mover Councillor L. Vezeau-Allen

Seconder Councillor D. Hilsinger

Whereas the City of Sault Ste. Marie has a by-law that regulates and licences the operation of vehicles for hire (taxi service) within Sault Ste. Marie; and

Whereas the Sault Ste. Marie Police Service is responsible for the enforcement of the by-law; and

Whereas the City of Sault Ste. Marie issues the licences approved in accord with the by-law; and

Whereas there is some concern about licenced operators complying with the by-law, specifically, the provisions that relate to the requirement of wheelchair accessible taxi service; and

Whereas City Council wants to ensure that the by-law is being properly administered and believes the administration thereof and the parties responsible for said administration should be assessed;

Now Therefore Be It Resolved that City Council directs the CAO, in conjunction with Sault Ste. Marie Police Service, to undertake whatever steps they collective determine appropriate to assess how the administration and enforcement of the by-law is operating as between the City and Sault Ste. Marie Police Service and make a recommendation to Council on how the by-law should be administered on a going forward basis.

9. Committee of the Whole for the Purpose of Such Matters as are Referred to it by the Council by Resolution

10. Adoption of Report of the Committee of the Whole

11. Consideration and Passing of By-laws

Mover Councillor M. Shoemaker

Seconder Councillor P. Christian

Resolved that all By-laws under item 11 of the Agenda under date December 13, 2021 be approved.

11.1. By-laws before Council to be passed which do not require more than a simple majority

11.1.1. By-law 2021-211 (Agreement) The Kiwanis Club of Lakeshore Foundation playground equipment Rosedale Park

92 - 95

A report from the Director of Community Services is on the Agenda.

Mover Councillor D. Hilsinger

Seconder Councillor P. Christian

Resolved that By-law 2021-211 being a by-law to authorize the execution of the Agreement between the City and The Kiwanis Club for Lakeshore Foundation for the playground equipment for Rosedale Park be passed in open Council this 13th day of December, 2021.

11.1.2. By-law 2021-222 (Financing) Borrowing Current Expenditures

96 - 98

A report from the Chief Financial Officer/Treasurer is on the Agenda.

Mover Councillor D. Hilsinger

Seconder Councillor P. Christian

Resolved that By-law 2021-222 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2022 be passed in open Council this 13th day of December, 2021.

11.1.3. By-law 2021-223 (Financing) Borrowing Capital Expenditures

99 - 100

A report from the Chief Financial Officer/Treasurer is on the Agenda.

Mover Councillor D. Hilsinger

Seconder Councillor P. Christian

Resolved that By-law 2021-223 being a by-law to authorize the borrowing of \$15,000,000 to finance capital expenditures for short and long term purposes for The Corporation of the City of Sault Ste. Marie and \$6,200,000 for the Public Utilities Commission of the City of Sault Ste. Marie be passed in open Council this 13th day of December, 2021.

**11.2. By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**

**11.2.1. By-law 2021-227 (Local Improvement) Passchendaele Way from Northern Ave East to Prince Drive** 101 - 104

Mover Councillor D. Hilsinger

Seconder Councillor P. Christian

Resolved that By-law 2021-227 being a by-law to authorize the construction of Class "A" pavement on Passchendaele Way from Northern Avenue East to Princeton Drive under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06 be read a FIRST and SECOND time this 13th day of December, 2021.

**11.3. By-laws before Council for THIRD reading which do not require more than a simple majority**

**12. Questions By, New Business From, or Addresses by Members of Council Concerning Matters Not Otherwise on the Agenda**

**13. Closed Session**

Mover Councillor D. Hilsinger

Seconder Councillor S. Hollingsworth

Resolved that this Council move into closed session to discuss two items relating to a plan to be applied to negotiations;

Further Be It Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution.

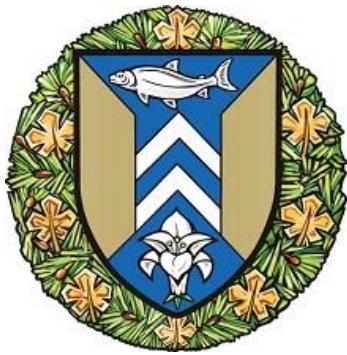
*(Municipal Act section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board)*

**14. Adjournment**

Mover Councillor M. Shoemaker

Seconder Councillor S. Hollingsworth

Resolved that this Council now adjourn.



## **REGULAR MEETING OF CITY COUNCIL MINUTES**

Monday, November 29, 2021  
4:30 pm  
Council Chambers and Video Conference

Present: Mayor C. Provenzano, Councillor P. Christian, Councillor S. Hollingsworth, Councillor L. Dufour, Councillor L. Vezeau-Allen, Councillor D. Hilsinger, Councillor M. Shoemaker, Councillor M. Bruni, Councillor R. Niro, Councillor C. Gardi, Councillor M. Scott

Officials: M. White, R. Tyczinski, M. Zuppa (L. Girardi, T. Vair, K. Fields, S. Schell, P. Johnson, P. Niro, D. Elliott, S. Hamilton Beach, D. McConnell, B. Lamming, F. Coccimiglio, J. Bruzas, E. Cormier T. Vecchio, by video conference)

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### **1. Adoption of Minutes**

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

Resolved that the Minutes of the Regular Council Meeting of November 15, 2021 be approved.

**Carried**

- 2. Questions and Information Arising Out of the Minutes and not Otherwise on the Agenda**
- 3. Declaration of Pecuniary Interest**
- 4. Approve Agenda as Presented**

## November 29, 2021 Council Minutes

Moved by: Councillor L. Vezeau-Allen  
Seconded by: Councillor C. Gardi

Resolved that the Agenda for November 29, 2021 City Council Meeting as presented be approved.

**Carried**

### **5. Proclamations/Delegations**

#### **5.1 Community Christmas for Children**

#### **5.2 World AIDS Day**

#### **5.3 Homelessness Update**

Mike Nadeau, Chief Executive Officer and Jeff Barban, Director of Housing Services, District of Sault Ste. Marie Social Services Board were in attendance.

### **5.3.1 Homeless System Overview**

### **6. Communications and Routine Reports of City Departments, Boards and Committees – Consent Agenda**

Moved by: Councillor L. Dufour  
Seconded by: Councillor C. Gardi

Resolved that all the items listed under date November 29, 2021 – Agenda item 6 – Consent Agenda save and except Agenda item 6.3 be approved as recommended.

**Carried**

#### **6.1 Reconstruction Bloor Street West from Lyons Avenue to Patrick Street**

A report of the Manager of Purchasing was received by Council.

Moved by: Councillor L. Dufour  
Seconded by: Councillor M. Scott

Resolved that the report of the Manager of Purchasing dated November 29, 2021 be received and that the proposal submitted by AECOM Canada Inc., for the provision of Engineering Services Reconstruction Bloor Street West with proposed fees of \$234,500 plus HST as outlined in their proposal as submitted (as required by Public Works and Engineering Services) be approved.

A By-law authorizing signature of the Agreement for this project will appear on a future Council Agenda.

**Carried**

**6.2 Tender for Supply and Delivery of Petroleum Fuel Products**

A report of the Manager of Purchasing was received by Council.

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

Resolved that the report of the Manager of Purchasing dated November 29, 2021 be received and that the tender submitted by McDougall Energy Inc. for the supply and delivery of Petroleum Fuel Products be awarded on an as-required basis for the three year period commencing January 3, 2022 with the option for two additional one year extensions by mutual agreement.

**Carried**

**6.4 Property Tax Appeals**

The report of the Manager of Taxation was received by Council.

Moved by: Councillor L. Dufour

Seconded by: Councillor C. Gardi

Resolved that the report of the Manager of Taxation dated November 29, 2021 concerning Property Tax Appeals be received and the recommendation that the tax records be amended pursuant to sections 354 and 357 of the *Municipal Act* be approved.

**Carried**

**6.5 Multi-Year Accessibility Plan**

The report of the Accessibility Coordinator was received by Council.

Moved by: Councillor L. Vezeau-Allen

Seconded by: Councillor C. Gardi

Resolved that the report of the Accessibility Coordinator dated November 29, 2021 concerning Multi-year Accessibility Plan 2022 be received and that Council approve the 2022-2025 Multi-year Accessibility Plan.

**Carried**

**6.6 CommunityPass Pilot Results**

A report of the Director of Community Services was received by Council.

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

Resolved that the report of the Director of Community Services dated November 29, 2021 concerning CommunityPass Pilot Results be received and that the pilot with CommunityPass

be extended for one (1) year; further that staff report on results at the end of the pilot and provide any future recommendations.

The relevant by-law 2021-220 appears under item 11 of the minutes.

**Carried**

**6.7 Twin Pad Electric Ice Resurfacer**

The report of the Sustainability Coordinator and the Director of Community Services was received by Council.

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

Resolved that the report of the Sustainability Coordinator and the Director of Community Services – Community Development and Enterprise Services dated November 29, 2021 concerning Twin Pad Electric Ice Resurfacer be received as information.

**Carried**

**6.8 Pointe des Chenes Park – Water Treatment Upgrade – Provision of Potable Water**

The report of the Director of Public Works was received by Council.

Moved by: Councillor L. Vezeau-Allen

Seconded by: Councillor M. Scott

Resolved that the report of the Director of Public Works dated November 29, 2021 concerning Pointe des Chenes Park Water Treatment Upgrade be received as information.

**Carried**

**6.8.1 Pointe des Chenes Update on Servicing**

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

Resolved that the report of the Director, Public Works be received as information and that the expenditure of \$150,000 to service the daypark and campground be referred to the 2022 budget deliberations.

**Carried**

**6.3 2022 User Fees**

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

Resolved that the report of the Manager of Finance dated November 29, 2021 concerning 2022 User Fees be received and that the recommendation to maintain the current sanitary

sewer fee rate of 70% of the full water charge be approved and that the rate continue to be reviewed and updated on an annual basis.

The relevant by-law 2021-224 appears under item 11 of the minutes.

**Carried**

#### **6.3.1 Tipping Fees – Prince/Rankin**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor M. Scott

Whereas in December 2016 Council passed a resolution seeking to charge users of the Sault Ste. Marie landfill who live outside the Sault's municipal boundaries more in tipping fees than residents of Sault Ste. Marie are charged; and

Whereas the 2021 User Fee By-law, Schedule I, shows users from outside of Sault Ste. Marie paying the same tipping fee as users who are residents of Sault Ste. Marie; and

Whereas there are benefits to living within the City of Sault Ste. Marie that only residents of Sault Ste. Marie should have

Now Therefore Be It Resolved that Schedule I of By-Law 2021-224 be amended to increase the out-of-town tipping fee to \$100 per tonne from the current \$77 per tonne that Sault Ste. Marie residents pay.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>11</b>	<b>0</b>	<b>0</b>

**Carried**

**7. Reports of City Departments, Boards and Committees**

**7.1 Administration**

**7.2 Corporate Services**

**7.3 Community Development and Enterprise Services**

**7.4 Public Works and Engineering Services**

**7.5 Fire Services**

**7.6 Legal**

**7.7 Planning**

**7.8 Boards and Committees**

**8. Unfinished Business, Notice of Motions and Resolutions Placed on Agenda by Members of Council**

**8.1 Municipal Revenue Generating Tools**

Moved by: Councillor S. Hollingsworth

Seconded by: Councillor P. Christian

Whereas Canada's municipalities are at the forefront of delivering a growing array of vital services to citizens, ranging from affordable housing, transit and child care to managing more than a trillion dollars of infrastructure; and

Whereas municipalities have limited revenue-generating options which are largely property taxes, user fees, intergovernmental transfers and development charges; and

Whereas the Provincial government must begin to modernize the tax system to allow municipalities new revenue generating tools that will support the rising costs facing all municipalities in Ontario; and

Whereas the Association of Municipalities of Ontario (AMO) estimates the annual province-wide municipal infrastructure deficit to be \$6 billion dollars; and

Whereas the *City of Toronto Act, 2006* granted Toronto broader municipal revenue tools than the other 443 municipalities in Ontario; and

Whereas AMO has long lobbied for its members the right to access the same revenue tools permitted by the *City of Toronto Act*; and

Whereas one of the revenue tools the City of Toronto charges is a Municipal Land Transfer Tax parallel with the Province of Ontario on all property sales, except for first-time homebuyers; and

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Whereas this revenue tool would generate nearly \$2.68 billion dollars for the other Ontario municipalities, which would help municipalities' growing infrastructure deficit; and

Now Therefore Be It Resolved that the City of Sault Ste. Marie endorses the Federation of Northern Ontario Municipalities resolution requesting AMO to lobby the Premier of Ontario to grant Ontario municipalities the same municipal revenue tools as the City of Toronto;

Further Be It Resolved that this resolution be shared with the Provincial Minister of Finance Peter Bethlenfalvy, NDP leader Andrea Horwath (leader of the Provincial Opposition), Steven Del Duca, leader of the Provincial Liberal party, Mike Schreiner, leader of the Provincial Green Party, MPP Ross Romano, Ontario's Big City Mayors, the Rural Ontario Municipal Association, Ontario Small Urban Municipalities, the Northwestern Ontario Municipal Association and the Algoma District Municipal Association.

	For	Against	Absent
Mayor C. Provenzano		X	
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour		X	
Councillor L. Vezeau-Allen		X	
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>8</b>	<b>3</b>	<b>0</b>

**Carried**

### 8.2 Capital Road Reconstruction and Resurfacing Expenses

Moved by: Councillor P. Christian

Seconded by: Councillor S. Hollingsworth

Whereas Sault Ste. Marie has approximately 1,200 road sections within City boundaries that must be maintained; and

Whereas the City's capital transportation budget is approximately \$4.5 million per year; and

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Whereas this amount has not increased over the last two decades; and

Whereas the overall condition of City roads continues to deteriorate as a result of an underfunded capital budget; and

Whereas City staff is currently conducting a provincially mandated asset management update of city roads maintenance requirements; and

Whereas Council should investigate and compare capital road expenditures in other northern communities so that it has a benchmark of current practices and expenditures throughout the north

Now Therefore Be It Resolved that Council ask staff to prepare a report that compares capital reconstruction and resurfacing expenditures with other northern communities;

Further that the report attempt to include metrics related to length of roads, total lane kilometres, surface type, relative lengths of arterials, collectors and local roads to help frame the results and add the necessary context for comparison, and that the report be presented to council by June 2022.

	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>11</b>	<b>0</b>	<b>0</b>

Carried

9. **Committee of the Whole for the Purpose of Such Matters as are Referred to it by the Council by Resolution**

10. **Adoption of Report of the Committee of the Whole**

**11. Consideration and Passing of By-laws**

**11.1 By-laws before Council to be passed which do not require more than a simple majority**

**11.1.1 By-law 2021-220 (Agreement) CommunityPass Pilot**

Moved by: Councillor L. Vezeau-Allen

Seconded by: Councillor M. Scott

Resolved that By-law 2021-220 being a by-law to authorize the execution of the Amending Agreement between the City and My Community Health Inc. for the CommunityPass app be passed in open Council this 29th day of November, 2021.

**Carried**

**11.1.2 By-law 2021-224 Finance (User Fees 2022)**

Moved by: Councillor L. Vezeau-Allen

Seconded by: Councillor M. Scott

Resolved that By-law 2021-224 being a by-law to establish user fees and service changes be passed in open Council this 29th day of November, 2021.

**11.1.3 By-law 2021-225 (Agreement) IDEA Inc. Downtown Transit Terminal 111 Huron Street Relocation**

Moved by: Councillor L. Vezeau-Allen

Seconded by: Councillor M. Scott

Resolved that By-law 2021-225 being a by-law to authorize the execution of the Agreement between the City and IDEA Inc. Integrated Design Engineering and Architecture for the relocation of the downtown transit terminal construction and design located at 111 Huron Street be passed in open Council this 29th day of November, 2021.

	<b>For</b>	<b>Against</b>	<b>Absent</b>
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker		X	

November 29, 2021 Council Minutes

Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>7</b>	<b>4</b>	<b>0</b>

**Carried**

- 11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**
- 11.3 By-laws before Council for THIRD reading which do not require more than a simple majority**
- 12. Questions By, New Business From, or Addresses by Members of Council Concerning Matters Not Otherwise on the Agenda**
- 13. Closed Session**
- 14. Adjournment**

Moved by: Councillor L. Vezeau-Allen

Seconded by: Councillor M. Scott

Resolved that this Council now adjourn.

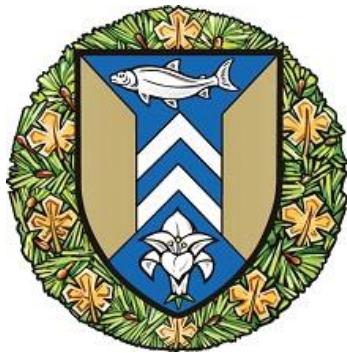
**Carried**

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\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
City Clerk



**The Corporation of the City of Sault Ste. Marie  
Budget Meeting of City Council**

**Minutes**

Monday, November 29, 2021

5:45 pm

Council Chambers and Video Conference

Present: Mayor C. Provenzano, Councillor P. Christian, Councillor S. Hollingsworth, Councillor L. Dufour, Councillor L. Vezeau-Allen, Councillor D. Hilsinger, Councillor M. Shoemaker, Councillor M. Bruni, Councillor R. Niro, Councillor C. Gardi, Councillor M. Scott

Officials: M. White, R. Tyczinski, L. Girardi, T. Vair, K. Fields, S. Schell, P. Johnson, P. Niro, D. Elliott, S. Hamilton Beach, D. McConnell, B. Lamming, F. Coccimiglio, T. Vecchio, M. Zuppa, J. Bruzas

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**1. Approve Agenda as Presented**

Moved by: Councillor L. Vezeau-Allen

Seconded by: Councillor C. Gardi

Resolved that the Agenda for November 29, 2021 Budget Meeting as presented be approved.

**Carried**

**2. Declaration of Pecuniary Interest**

**3. CAO 2022 Budget Report**

The report of the CAO was received by Council.

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

## November 29, 2021 Budget Meeting Minutes

Resolved that the report of the CAO dated November 29, 2021 concerning 2022 Budget be received as information.

	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>11</b>	<b>0</b>	<b>0</b>

**Carried**

### **4. Preliminary Budget 2022**

The preliminary Budget was received by Council.

### **5. Supplementary Budget Items**

### **6. Budget 2022 Community Engagement**

The report of the Communications Officer was received by Council.

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

Resolved that the report of the Communications Officer dated November 29, 2021 concerning Budget 2022 Community Engagement be received as information.

	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		

Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi			X
Councillor M. Scott	X		
<b>Results</b>	<b>10</b>	<b>0</b>	<b>1</b>
			<b>Carried</b>

## **7. Levy Boards**

### **7.1 Algoma Public Health**

Public health units are governed by the *Health Protection and Promotion Act*. Section 72(1)(a) states the obligating municipality must pay for the expenses incurred by the health unit in its performance of its functions and duties set out by the Act. Section 72(8) states that obligating municipalities will pay the amounts set out in the notice from the health unit at the times specified.

### **7.2 Sault Ste. Marie and Region Conservation Authority**

Conservation Authorities are governed by the *Conservation Authorities Act*. Section 27 sets out the apportionment of costs based upon the benefit derived by each participating municipality. The ability to enforce the payment is set out in section 27(7). A municipality may appeal the levy to the Mining and Lands Commissioner appointed under the *Ministry of Natural Resources Act*. The appeal must commence within 30 days after the notice of the levy is received from the authority.

### **7.3 Sault Ste. Marie District Social Services Administration Board**

The Sault Ste. Marie District Social Services Administration Board (SSMDSSAB) is governed by the *District Social Services Administration Board Act*. Section 6 states the "municipality shall pay the amounts required to be provided by it for its share of the costs of social services to the board for its district, on demand." The Act allows for penalties to be imposed for non-payment.

## **8. Local Boards**

Local Boards have the legislative ability to set their budgets to be added to the municipal tax levy; however, the municipality may have a greater say in the service level that the board provides.

## **8.1 Police Services Board**

The Police Service is governed by the *Police Services Act*. Section 39(5) of the Act states that the board can appeal to the Ontario Civilian Police Commission who will determine if the proposed estimates provide for adequate and effective police services that meet the needs of the community for the fiscal year in question. The budget submitted by the Police Service is based upon meeting their requirements under the Act.

## **8.2 Public Library Board**

A public library board is governed by the *Public Libraries Act*. The Act requires the library board to submit to Council annually an estimate required by the board for the fiscal year. Under the Act, Council can approve or amend and approve the estimates.

Matthew MacDonald, Chief Executive Officer and Rosanne Chan, Business Administrator, Sault Ste. Marie Public Library were in attendance.

### **8.2.1 Budget Presentation**

#### **9. Outside Agency Grants**

##### **9.1 Algoma University**

##### **9.2 Art Gallery of Algoma**

##### **9.3 Canadian Bushplane Heritage Centre**

##### **9.4 Sault Ste. Marie Museum**

William Hollingshead, Executive Director and Chief Curator was in attendance.

##### **9.5 Soo Arena Association (Pee Wee Arena)**

##### **9.6 Sault Ste. Marie Crime Stoppers**

#### **10. Adjournment**

Moved by: Councillor L. Dufour

Seconded by: Councillor M. Scott

That this Council shall now adjourn.

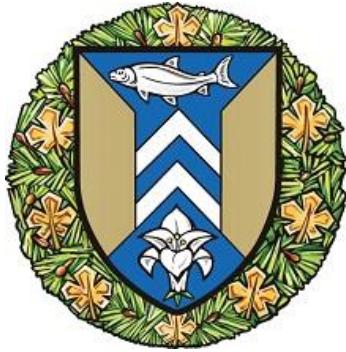
**Carried**

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Mayor

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City Clerk



**The Corporation of the City of Sault Ste. Marie  
Budget Meeting of City Council**

**Minutes**

Monday, December 6 and Tuesday, December 7, 2021  
4:30 pm  
Video Conference

Present: Mayor C. Provenzano, Councillor P. Christian, Councillor S. Hollingsworth, Councillor L. Dufour, Councillor L. Vezeau-Allen, Councillor D. Hilsinger, Councillor M. Shoemaker, Councillor M. Bruni, Councillor R. Niro, Councillor C. Gardi, Councillor M. Scott

Officials: M. White, R. Tyczinski, L. Girardi, T. Vair, K. Fields, S. Schell, P. Johnson, P. Niro, D. Elliott, S. Hamilton Beach, D. McConnell, B. Lamming, F. Coccimiglio, T. Vecchio, M. Zuppa, J. Bruzas, F. Pozzebon, C. Rumiel, C. Taddo, B. Madonna, K. Izydorczyk

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**10. Closed Session**

Moved by: Councillor D. Hilsinger

Seconded by: Councillor P. Christian

Resolved that this Council move into closed session to discuss items regarding security of property of the municipality and labour relations or employee negotiations;

Further Be It Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to discuss the same matters without the need for a further authorizing resolution.

*(Municipal Act R.S.O. 2002 – section 239 (2) (a) the security of the property of the municipality or local board; and (d) labour relations or employee negotiations.)*

**Carried**

# Minutes of December 6 and 7, 2021 Budget Meeting

## 1. Approve Agenda as Presented

Moved by: Councillor M. Shoemaker  
Seconded by: Councillor P. Christian

Resolved that the Agenda for December 6, 2021 budget meeting as presented be approved.

**Carried.**

## 2. Declaration of Pecuniary Interest

## 3. Ontario Regulation 284/09

The report of the Manager of Finance was received by Council.

Moved by: Councillor M. Shoemaker  
Seconded by: Councillor P. Christian

Resolved that the report of the Manager of Finance dated December 6, 2021 concerning Ontario Regulation 284/09 be approved for the budget year 2022.

	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth			X
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>10</b>	<b>0</b>	<b>1</b>

**Carried**

## 4. Sault Ste. Marie Police Service

Chief H. Stevenson was in attendance.

## Minutes of December 6 and 7, 2021 Budget Meeting

### **5. Algoma Public Health**

Dr. Jennifer Loo, Medical Officer of Health; Dr. John Tuinema, Associate Medical Officer of Health and Leslie Dunseath, Finance Manager were in attendance.

### **6. Sault Ste. Marie District Social Services Administration Board**

Mike Nadeau, Chief Executive Officer was in attendance.

### **7. 2022 Budget**

Moved by: Councillor M. Shoemaker

Seconded by: Councillor P. Christian

That City Council now proceed into the Committee of the Whole to consider the following matter referred to it for consideration – 2022 budget deliberations.

**Carried**

### **Adjournment**

Moved by: Councillor P. Christian

Seconded by: Councillor M. Shoemaker

Resolved that this Council adjourn to December 7, 2021. (9:20 p.m.)

**Carried**

### **7.1 CAO – Budget Presentation**

### **7.2 Corporate Services**

### **7.3 Community Development and Enterprise Services**

### **7.4 Public Works and Engineering Services**

### **7.5 Legal Department**

### **7.6 Fire Services**

### **7.7 Capital Budget Deliberations**

### **7.8 Operating Budget Deliberations**

### **8. Rise and Report**

Moved by: Councillor D. Hilsinger

Seconded by: Councillor S. Hollingsworth

Resolved that the Committee of the Whole Council now rise and report on the matter referred to it by City Council – 2022 Budget Deliberations.

## Minutes of December 6 and 7, 2021 Budget Meeting

Moved by: Councillor M. Shoemaker

Seconded by: Councillor P. Christian

Resolved that the 2022 Capital Budget and financing sources be approved.

	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>11</b>	<b>0</b>	<b>0</b>

**Carried**

Moved by: Councillor D. Hilsinger

Seconded by: Councillor S. Hollingsworth

Resolved that the 2022 Operating Budget be approved with the following adjustments:

Item	\$ Change
Utilization of Tax Stabilization Reserve (to address financial pressures of COVID-19 and reduce the 2022 tax levy)	\$944,690
Public Works complement increase for 1-full time apprentice	\$74,934
Legal complement increase for 1 full time lawyer	\$130,250
To be offset by reduction in purchased and contracted services	\$(20,000)

Minutes of December 6 and 7, 2021 Budget Meeting

Human Resources complement increase for 1 full time Return to Work Coordinator To be offset by reduction in corporate WSIB costs	\$70,405 \$(70,405)
Engineering-Building Enforcement increase 1 part-time by-law enforcement officer To be offset by reduction in corporate travel and training	\$49,500 \$(50,000)
Clerks-cover the one-time election cost increase from the unforeseen annual budget allocation	\$(40,000)
CD & ES-Transit Pointe des Chenes Summer Service	\$11,000
CD & ES-Tourism & Community Development complement increase for 1 full time Sustainability Coordinator	\$98,108
CD & ES-Transit Adventure Bus Pilot-one time funding for pilot program	\$11,000
Public Works phase 2 fleet study-streamlining work processes	\$100,000 and
Public Works phase 2 fleet study-replacement plan advisory services	\$30,000 with
Funding for the one time fleet studies from the Asset Management Reserve	\$(130,000)
Outside agency: SSM Museum grant increase	\$13,909

resulting in an increase in the corporate portion of the municipal levy from 2021 in the amount of 1.35%

	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		

## Minutes of December 6 and 7, 2021 Budget Meeting

Councillor M. Shoemaker	X			
Councillor M. Bruni	X			
Councillor R. Niro	X			
Councillor C. Gardi	X			
Councillor M. Scott	X			
<b>Results</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>Carried</b>

Moved by: Councillor D. Hilsinger

Seconded by: Councillor S. Hollingsworth

Resolved that the Police Services budget be referred back to the Police Services Board for review and re-submission to Council for the January 10, 2022 Council meeting.

	For	Against	Absent	
Mayor C. Provenzano	X			
Councillor P. Christian	X			
Councillor S. Hollingsworth	X			
Councillor L. Dufour	X			
Councillor L. Vezeau-Allen	X			
Councillor D. Hilsinger	X			
Councillor M. Shoemaker	X			
Councillor M. Bruni	X			
Councillor R. Niro	X			
Councillor C. Gardi	X			
Councillor M. Scott	X			
<b>Results</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>Carried</b>

### 9. By-law 2021-224 (User Fees)

Moved by: Councillor D. Hilsinger

Seconded by: Councillor S. Hollingsworth

## Minutes of December 6 and 7, 2021 Budget Meeting

Resolved that By-law 2021-224 being a by-law to establish user fees and service charges be passed in open Council this 7th day of December, 2021.

	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
<b>Results</b>	<b>11</b>	<b>0</b>	<b>0</b>

**Carried**

### 11. Adjournment

Moved by: Councillor D. Hilsinger

Seconded by: Councillor S. Hollingsworth

That this Council shall now adjourn.

**Carried**

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\_\_\_\_\_  
Mayor

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\_\_\_\_\_  
City Clerk



## OFFICE OF THE MAYOR

## PROCLAMATION

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**WHEREAS** The Salvation Army is the largest non-governmental service provider in Canada; and

**WHEREAS** The Salvation Army has been caring for men, women, and children in Sault Ste. Marie and across the country for more than 135 years; made possible by the work and dedication of volunteers; and

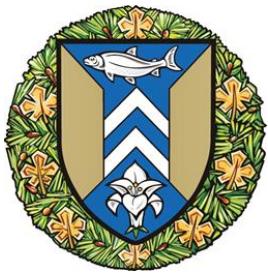
**WHEREAS** The Salvation Army is distinguished by its compassion and commitment towards those it serves across a broad range of services and programs like food banks, homeless shelters, thrift stores, mental health counselling, correctional & justice services, community & family services and many more; and

**WHEREAS** The annual Christmas Kettle Campaign is a symbol of hope to people who receive support from The Salvation Army:

**NOW THEREFORE**, I, Christian Provenzano, as Mayor of the City of Sault Ste. Marie do hereby proclaim the week of **December 20th to 24th, 2021**, **The Salvation Army Week** in Sault Ste. Marie and encourage people to support The Salvation Army.

Signed,

Christian Provenzano  
MAYOR



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Shelley J Schell CPA, CA Chief Financial Officer and Treasurer

**DEPARTMENT:** Corporate Services

**RE:** 2022 Borrowing By-laws

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#### **PURPOSE**

Each year it is necessary to pass borrowing by-laws for current and capital purposes. Staff is seeking Council approval of the borrowing by-laws appearing elsewhere on the agenda.

#### **BACKGROUND**

Borrowing by-laws are required to provide access to financing for operational and capital purposes.

#### **ANALYSIS**

Short term borrowing to meet current expenditures may be required to provide cash flow between tax due dates and the receipt of Provincial grants. The recommended by-law provides for borrowing sums not to exceed \$10,000,000 to meet current expenditures.

Capital borrowing may be required for short and long term purposes for financing capital projects. The recommended by-law provides for borrowing of sums not to exceed \$15,000,000 for capital purposes for the City.

For 2021, the City had provided the Public Utilities Commission (PUC) with a borrowing capacity of \$6,200,000 for capital purposes relating to water infrastructure. The same borrowing capacity is to be continued in 2022. Currently, the PUC has not utilized any of the approved capital borrowings for 2021.

The limits are an approved credit line with the City's Banker that is reviewed annually.

2022 Borrowing By-laws  
December 13, 2021  
Page 2.

**FINANCIAL IMPLICATIONS**

There are no financial implications unless sums are borrowed.

**STRATEGIC PLAN / POLICY IMPACT**

This is an operational matter not articulated in the Strategic Plan.

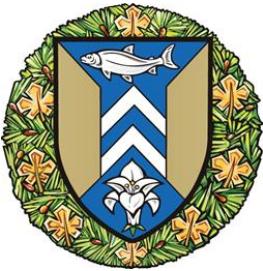
**RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Chief Financial Officer and Treasurer dated December 13, 2021 concerning by-laws for current and capital purposes be received as information. By-laws 2021-222 and 2021-223 appear elsewhere on the agenda and are recommended for approval.

Respectfully submitted,

Shelley J. Schell, CPA, CA  
Chief Financial Officer/Treasurer  
705.759.5355  
[s.schell@cityssm.on.ca](mailto:s.schell@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Rachel Tyczinski, City Clerk  
DEPARTMENT: Corporate Services  
RE: 2022 Council Meeting Schedule (Revised)

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#### **Purpose**

The purpose of this report is to obtain Council approval of a revised 2022 Council meeting schedule.

#### **Background**

Council approved the 2022 Council meeting schedule on September 27, 2021.

#### **Analysis**

The approved Council meeting schedule overlooked the final meeting of the 2018-2022 Council. A revised schedule with a meeting date of November 7, 2022 for the outgoing Council is attached.

#### **Financial Implications**

There is no financial impact.

#### **Strategic Plan / Policy Impact**

This is an operational matter not articulated in the corporate Strategic Plan.

#### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the City Clerk dated December 13, 2022 concerning revised 2022 Council meeting schedule be received and that the revised schedule be approved.

Respectfully submitted,

Rachel Tyczinski  
City Clerk  
705.759.5391  
[r.tyczinski@cityssm.on.ca](mailto:r.tyczinski@cityssm.on.ca)



## 2022 City Council Meeting Schedule

Date	Start Time	Planning
January 10	4:30 pm	5:30 pm
January 31	4:30 pm	5:30 pm
February 22 (Tuesday)	4:30 pm	5:30 pm
March 21	4:30 pm	5:30 pm
April 11	4:30 pm	5:30 pm
May 2	4:30 pm	5:30 pm
May 24 (Tuesday)	4:30 pm	5:30 pm
June 13	4:30 pm	5:30 pm
July 11	4:30 pm	5:30 pm
August 8	4:30 pm	5:30 pm
August 29	4:30 pm	5:30 pm
September 19	4:30 pm	5:30 pm
November 7	4:30 pm	5:30 pm
November 15 (Tuesday – Inaugural)	4:30 pm	
November 21	4:30 pm	5:30 pm
December 12	4:30 pm	5:30 pm



# 2022 City Council Schedule

January								
Su	Mo	Tu	We	Th	Fr	Sa		
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16	17	18	19	20	21	22		
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30	31							

February								
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27	28							

March								
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April								
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May								
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29	30	31						

June								
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26	27	28	29	30				

July								
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24	25	26	27	28	29	30		
31								

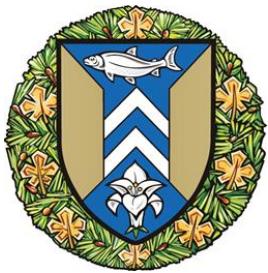
August								
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14	15	16	17	18	19	20		
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28	29	30	31					

September								
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25	26	27	28	29	30			

October								
Su	Mo	Tu	We	Th	Fr	Sa		
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23	24	25	26	27	28	29		
30	31							

November								
Su	Mo	Tu	We	Th	Fr	Sa		
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13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	29	30					

December								
Su	Mo	Tu	We	Th	Fr	Sa		
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18	19	20	21	22	23	24		
25	26	27	28	29	30	31		



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Karen Marlow, Manager of Purchasing  
DEPARTMENT: Corporate Services  
RE: Development of Active Transportation Master Plan–  
Planning - CDES

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#### **Purpose**

This report has been prepared for your information and consideration, on behalf of the Evaluation Committee, concerning proposals received to research, develop, and provide an Active Transportation Master Plan including recommendations and implementation steps for the City, as required by Community Development & Enterprise Services (CDES). Staff is seeking Council approval of the Evaluation Committee's recommendation.

#### **Background**

Beginning with the construction of the John Rowswell Hub Trail (JRHT) in 2006, the City of Sault Ste. Marie has prioritized the development of Active Transportation (AT) infrastructure. In 2017, Council endorsed an AT Infrastructure Strategy, and as a result, the City has implemented an approximately 50-kilometre AT network. This network includes a combination of both on-road cycling lanes, signed cycling routes, and off-road Multi-Use Paths (MUP).

A new Active Transportation Master Plan will examine the current infrastructure in place to support cycling and walking, and will provide recommendations on how to enhance and expand these facilities to ensure that all areas of the community are connected by a system of walkways, cycling routes, and trails. Most importantly, the new ATMP will work to ensure that as many residents in the community as possible will be engaged in identifying and prioritizing AT infrastructure.

At its August 9, 2021 meeting, Council approved the report of Senior Planner of Community Development and Enterprise Services to issue a Request for Proposal.

A Request for Proposal for the Development of Active Transportation Master Plan was publicly advertised, and notification of posting was issued to potential proponents. Proposals were required to be submitted for consideration no later than 4:00 p.m. on November 5, 2021.

## Development of Active Transportation Master Plan– Planning CDES

December 13, 2021

Page 2.

### **Analysis**

Proposals from five (5) proponents were submitted prior to closing deadline

Traff Mobility Engineering Inc., Brampton, ON  
WSP Canada Inc., Thornhill, ON  
Alta Planning & Design Canada Inc., Ottawa, ON  
IBI Group Professional Services (Canada) Inc, Toronto, ON  
CIMA Canada Inc., Burlington, ON

The proposals received have been evaluated by a committee comprised of city staff from Community Development & Enterprise Services and Public Works & Engineering, with oversite by Procurement. It is the consensus of the Evaluation Committee that the Proponent scoring the highest in the evaluation process is WSP Canada Inc., Thornhill, ON.

### **Financial Implications**

Budget for this project is established at \$150,000. WSP Canada Inc. proposed fees of \$136,876 will result in a total expenditure of \$139,285 including the non-rebatable portion of HST.

Funding will be drawn from carry over funds from the Future SSM project which as of January 1, 2021 was \$669,000. It is confirmed by CDES the proposed fees can be accommodated from within the remaining funds available.

### **Strategic Plan / Policy Impact**

An updated Active Transportation Plan would align with the City's Corporate Strategic Plan which identifies both the promotion of "Quality of Life Advantages" and the "Environment" as key themes.

### **Recommendation**

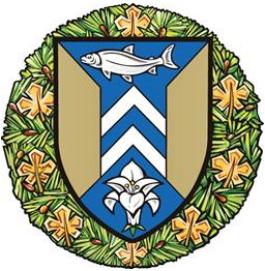
It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Purchasing dated December 13, 2021 be received and the recommendation that acceptance of the Proposal submitted by WSP Canada Inc., for the provision of Development of Active Transportation Master Plan with proposed fees of \$136,876.00 plus HST as outlined in their Proposal as submitted, as required by Planning Division, Community Development & Enterprise Services, be approved.

A By-law authorizing signature of the Agreement for this project will appear on a future Council Agenda.

Respectfully submitted,

Karen Marlow  
Manager of Purchasing  
705-759-5298  
[k.marlow@cityssm.on.ca](mailto:k.marlow@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Karen Marlow, Manager of Purchasing  
DEPARTMENT: Corporate Services  
RE: Professional Services – Assessment & Property Taxation  
Support for Sault Ste. Marie

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#### Purpose

This report has been prepared for your information and consideration, on behalf of the Evaluation Committee concerning proposals received for Assessment and Property Taxation support for the City of Sault Ste. Marie, as required by Corporate Service – Finance for a three year period (with the option for up to two additional years by mutual agreement). Staff is seeking Council approval of the recommendation contained in this report.

#### Background

The City recognizes the need to be more actively involved in assessment matters. Working within a recently developed Assessment Base Management (ABM) Program, city staff have been trained and are capable of performing standard assessments and analytics internally. The professional services are to provide:

- assistance on an as-needed basis with various taxation and assessment issues; and
- Assist Taxation Department with Larger Appeals as they occur.

A Request for Proposal for the Assessment & Property Taxation Support was publicly advertised, and notification of posting was issued to potential proponents. Proposals were required to be submitted for consideration no later than 4:00 p.m. on November 12, 2021.

#### Analysis

Proposals from two (2) proponents were submitted prior to closing deadline

Municipal Tax Advisory Group PPC (MTAG), London, ON  
Municipal Tax Equity Consultants Inc (MTE), Georgetown, ON

The proposals received have been evaluated by a committee comprised of city staff from Finance Division - Taxation and Accounting, with oversite by Procurement. It is the consensus of the Evaluation Committee that the Proponent scoring the highest in the evaluation process is MTAG, London, ON.

### **Financial Implications**

Funding for the Professional Services as required will be drawn from Assessment Appeals and Consulting Fees operational accounts of the Finance Department – Corporate Services. Based on fees submitted and an estimation of hours, expected spend within the original 3-year term total \$150,000.00 for a total expenditure of \$152,640.00 including the non-rebatable portion of HST.

It is anticipated that the annual estimated costs can be accommodated with the existing \$50,000 annual operating budget for these Assessment Services.

### **Strategic Plan / Policy Impact**

This is an operational matter not contemplated in the Corporate Strategic Plan.

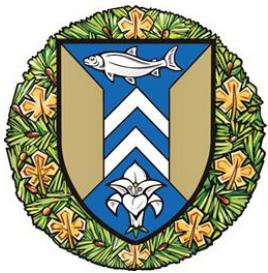
### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Purchasing dated 2021 12 13 be received, and the recommendation that acceptance of the Proposal submitted by MTAG for the provision of services for Assessment and Taxation support for the City of Sault Ste. Marie, on an as required basis commencing January 2022 for a three year period (with the option for up to two additional years by mutual agreement), as required by Finance - Taxation, be approved.

Respectfully submitted,

Karen Marlow  
Manager of Purchasing  
705.759.5298  
[k.marlow@cityssm.on.ca](mailto:k.marlow@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Tom Vair, Deputy CAO, Community Development and Enterprise Services  
DEPARTMENT: Community Development and Enterprise Services  
RE: Downtown Safety Initiatives Funding Request

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#### **Purpose**

The purpose of this report is to respond to Council requests to report on strategies and options to improve safety in the downtown and seek approval to advance specific downtown safety initiatives.

#### **Background**

On June 28<sup>th</sup>, 2021, staff brought an information report to City Council that outlined initial research into options to improve downtown safety and security and possible actions that could be undertaken.

This report was in response to two Council resolutions previously passed by City Council (Attachment A – Downtown Safety Resolutions).

In addition to the Council resolutions, City staff did work with local stakeholders to complete a Community Safety and Wellbeing Plan. This was in response to Provincial legislation (through the Police Services Act) requiring municipalities to develop and approve Community Safety and Wellbeing Plan. The Sault Ste. Marie Community Safety and Wellbeing Plan received support from the Sault Ste. Marie Police Services Board on June 24, 2021, was approved by City Council on June 28<sup>th</sup>, 2021 and has been provided to the Province.

#### **Analysis**

As reported previously to City Council, staff reviewed a number of different options to improve downtown safety and security (Attachment B - Downtown Safety Council Report June 2021).

From the research, it is clear that the downtown safety issue is one that is being experienced by cities across Canada. Further, the impact of the opioid crisis is exacerbating the issue in these same communities.

Since the last report, a number of activities have been underway:

## Downtown Safety Initiatives Funding Request

December 13, 2021

Page 2.

### 1) Police Services

Police Services has continued to operate a Dynamic Patrol initiative which is an ongoing initiative to increase police presence in local neighbourhoods and near businesses. Throughout the extra patrols, officers conducted a number of activities including walking patrols, checking businesses, speaking with business owners or employees, and speaking with people in the downtown.

*“The goal of the most recent Dynamic Patrol initiative was to put more of a personal touch on policing in the downtown,” says Acting Inspector of Emergency Management and Business Continuity Ben Bolduc. “We want local business owners to know who is policing their community so they are comfortable utilizing the Service as a resource to keep themselves and their businesses safe.”*

Police have also made available resources to assist businesses to develop CPTED (Crime Prevention Through Environmental Design) approaches to their property.

### 2) Downtown Association

The Downtown Association has also periodically engaged a private security company to do additional patrols in the evenings.

### 3) Canadian Mental Health Association

The Sault Ste. Marie/Algoma Branch of the Canadian Mental Health Association (CMHA) submitted an application to Health Canada's Substance Use and Addictions Program (SUAP) to support the implementation of a Downtown Ambassador program. No word has been received to date on the decision from Health Canada to support this application.

Staff is recommending that the City fund a pilot project to launch the Downtown Ambassador program and implement security patrols in the evening. An application was prepared for the Social Equity Program of the Community Development Fund (Attachment C – SEP – Downtown Safety). The Social Equity Committee has reviewed the application and recommend the project for Council support.

The pilot project will include two components – a Downtown Ambassador Program and Security Patrols.

As previously reported to Council, it is recognized that a number of the issues being experienced are the result of mental health and addiction issues. There is a strong desire to see proper mental health and addiction support services made available in the community. People suffering with addictions are members of our community and we must ensure we have the proper support and services to help

## Downtown Safety Initiatives Funding Request

December 13, 2021

Page 3.

them with their struggles. Stakeholders stressed that, as a community, we must continue to maintain our compassion and human connection to all residents.

More details on the two components of the pilot program are provided below:

### 1) Downtown Ambassador Pilot Program

Based off programs underway in other communities, the Downtown Ambassador pilot program will see CMHA staff place peer workers (those with lived experience) in the downtown business area. Peer workers will receive training and undertake screening and assessment of individuals requiring supports/services; administer and distribute naloxone kits; provide information and referrals to appropriate addiction and mental health resources, social and health related services based on the individuals needs and wishes; link individuals to the physical harm reduction hub; and offer needle exchange.

Peer Support Workers will participate on neighbourhood walks and respond to business owners experiencing an issue that may not be Police-related such as an individual in distress or a situation that could escalate without proper intervention.

Other communities instituting such programs have tracked metrics such as:

- Business Assist
- Non-emergency Police Calls
- Behavior Redirection
- Homeless Outreach

The estimated budget for a one-year pilot program is \$95,313 and includes payroll, materials and equipment. Hours of service envisioned for the pilot are Monday-Friday 4pm-8pm and 10am-6pm on weekends. However further discussions will be had with the BIA, CMHA to finalize the most appropriate hours. During the weekdays, existing social service providers can provide assistance to businesses experiencing issues and a phone number will be provided.

### 2) Security Patrols

It is proposed a third-party security company, procured through an RFP process, undertake security patrols in the evenings from 10pm-6am. This would take place each night, seven days per week. The service is estimated to cost between \$84,000-\$108,000. Note, these are estimates only and the completion of an RFP for these security services will be undertaken.

These initiatives will assist in addressing security and safety in the downtown. They will not solve the issues, of course. Broader community efforts and lobbying is underway by a number of organizations to address mental health and addiction services, poverty reduction and affordable housing.

## Downtown Safety Initiatives Funding Request

December 13, 2021

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It is also important to note that the downtown is making positive progress. From building permit data, over \$47 million dollars has been invested in the downtown in construction projects over the past five years (over \$106 million in the last ten years). The downtown is home to many popular businesses, restaurants and bars owned by local businesspeople. Many important community attractions are found in the downtown including the waterfront walkway, Mill Market, Bushplane Museum, Canal District, Art Gallery of Algoma, Ermatinger Clergue National Historic site, Sault Ste. Marie Museum and GFL Memorial Gardens.

Continued attention and investment in the downtown will help ensure this important area of the community, identified as a priority in the Corporate Strategic Plan, is maintained and enhanced. Stakeholders are confident the community can continue to improve the downtown and build on the tremendous assets that already exist.

### **Financial Implications**

The estimated cost for the pilot project is \$208,313. The funding contributions to support this pilot project include:

- Ontario Cannabis Legalization Implementation Fund (OCLIF) - \$21,508
- Downtown Association (BIA) – \$5,000 (confirmed)
- Community Development Fund (CDF) – Social Equity Program – \$181,805

At this time, the CMHA is still waiting to hear if their funding application to Health Canada will be successful. If it is successful, the amount from the CDF can be reduced commensurately.

The OCLIF funding provides municipalities with discretion to determine how funding should be allocated and to consider which local priorities may benefit most from funding. Permitted costs include increased enforcement.

At the time of writing, the Social Equity Program does not have a dedicated stream of funding. A request is being made with the 2022 budget. It is proposed the \$181,805 be supported from the Economic Development program reserve which has a balance of \$1,365,425.

### **Strategic Plan / Policy Impact**

This item aligns with the Corporate Strategic Plan in the Quality of Life focus area:

Vibrant Downtown Areas – We are striving to create a vibrant and attractive downtown that contributes to the vitality and resiliency of our City. Downtown areas play a central role in defining the character of our City.

Downtown Safety Initiatives Funding Request

December 13, 2021

Page 5.

**Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated December 13, 2021 concerning Downtown Safety Initiatives Funding be received and that Council approve the use of the Ontario Cannabis Legalization Implementation Fund in the amount of \$21,508 and an expenditure of up to \$181,805 from the Community Development Fund to support the implementation of a one year pilot program to improve downtown safety and security which includes a Downtown Ambassador program and night time security patrols.

Respectfully submitted,

Tom Vair

Deputy CAO, Community Development and Enterprise  
Services

705-759-5264

[t.vair@cityssm.on.ca](mailto:t.vair@cityssm.on.ca)

## Attachment A – Downtown Safety Resolutions

- 1) December 11, 2017 City Council approved the following resolution:  
Whereas City Council is investing significantly in supporting the Downtown Development Strategy; and

Whereas creating a safe community is important across the community and in particular should be given the utmost consideration and inclusion in the Downtown Development Strategy; and

Whereas development of options that increase the feeling of safety in the downtown area at all hours will have a positive economic effect as people may remain in the area longer;

Now Therefore Be It Resolved that a downtown safety strategy be identified and included as part of the Downtown Development Strategy; and

Further Be It Resolved that such a strategy be developed in consultation with the Sault Ste. Marie Police Service, the Downtown Association, and other related community groups seeking to increase public safety.

- 2) On November 9th, 2020 Council approved the following motion:

Whereas the 2016 downtown strategy has a vision that includes seven vision pillars for an improved downtown, one of which is to create a “safe place”; and

Whereas businesses have recently expressed frustration at increased petty crime, which is on the rise across the city, but is acutely present downtown in the off-business hours when many buildings are unoccupied; and

Whereas in 2017 City Council requested a “Downtown Safety Strategy”, the development of which is ongoing; and

Whereas to create a safe downtown, the City must invest in technology or resources to create the “safe place” our downtown strategy strives for;

Now Therefore Be It Resolved that staff be requested to investigate and, as part of a broader “Downtown Safety Strategy”, report on options increase safety in the downtown, which options could include either surveillance in the downtown core or security patrols in the downtown core during non-core hours and determine if partnerships with downtown merchants, the private sector, or the Downtown Association can facilitate whichever option is recommended.”



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

June 28, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Tom Vair, Deputy CAO, Community Development and Enterprise Services  
DEPARTMENT: Community Development and Enterprise Services  
RE: Downtown Safety

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#### **Purpose**

The purpose of this report is to respond to Council requests to report on strategies and options to improve safety in the downtown.

#### **Background**

On December 11, 2017 City Council approved the following resolution:

Whereas City Council is investing significantly in supporting the Downtown Development Strategy; and

Whereas creating a safe community is important across the community and in particular should be given the utmost consideration and inclusion in the Downtown Development Strategy; and

Whereas development of options that increase the feeling of safety in the downtown area at all hours will have a positive economic effect as people may remain in the area longer;

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Further Be It Resolved that such a strategy be developed in consultation with the Sault Ste. Marie Police Service, the Downtown Association, and other related community groups seeking to increase public safety.

On November 9th, 2020 Council approved the following motion:

Whereas the 2016 downtown strategy has a vision that includes seven vision pillars for an improved downtown, one of which is to create a “safe place”; and

Whereas businesses have recently expressed frustration at increased petty crime, which is on the rise across the city, but is acutely present downtown in the off-business hours when many buildings are unoccupied; and

Whereas in 2017 City Council requested a “Downtown Safety Strategy”, the development of which is ongoing; and

Whereas to create a safe downtown, the City must invest in technology or resources to create the “safe place” our downtown strategy strives for;

Now Therefore Be It Resolved that staff be requested to investigate and, as part of a broader “Downtown Safety Strategy”, report on options increase safety in the downtown, which options could include either surveillance in the downtown core or security patrols in the downtown core during non-core hours and determine if partnerships with downtown merchants, the private sector, or the Downtown Association can facilitate whichever option is recommended.”

In addition to the Council resolutions, the Province of Ontario announced legislation through the Police Services Act requiring municipalities to develop and approve Community Safety and Wellbeing Plan. As part of legislation, municipalities are required to develop and adopt community safety and well-being plans working in partnership with a multi-sectoral advisory committee comprised of representation from the police service board and other local service providers in health/mental health, education, community/social services and children/youth services. The original deadline to approve the Community Safety and Wellbeing Plan was January, 2021 but this date has been pushed back due to the impact of Covid-19 on community planning processes and resources.

## **Analysis**

Staff have had discussions and undertaken research into practices in other communities. From this research, it is clear that the downtown safety issue is one that is being experienced by cities across Canada. Further, the impact of the opioid crisis is exacerbating the issue in these same communities.

Initial discussions were held with the Downtown Association Board and staff along with Police Services. The discussion was also broadened to include the Canadian Mental Health Association (CMHA), Social Services and conversations directly with business owners. It should be noted that the CMHA has been located within the BIA area for 20+ years and is a partner and a member of the

community. Further, the BIA and Police Services have already undertaken efforts to address safety:

#### Police Services

- Late October 2020 - 2 additional officers for 3 weeks were assigned for traffic patrols
- Dynamic Patrol – 3 week rotation starting Nov. 10<sup>th</sup>, 2020 – using information from crime analysis, Police Services assigned officers to different areas and officers were tasked with foot patrols on certain days of the week. Vehicle patrols were also increased in certain areas with known issues.
- Police have made available resources to assist businesses to develop CPTED (Crime Prevention Through Environmental Design) approaches to their property.
- Progress is being made as indicated by Police Services Crime Statistics for the downtown area:

Calls for Service: Mischief/Theft/Robbery/Break and Enter/Assault/Drug Offences		
	2019	2020
Downtown (along Queen Street from Gore to Pim Street with Albert/Bay on the North/South)	438	225

#### Downtown Association

- The BIA has periodically engaged a private security company to do additional patrols in the evenings.
- BIA staff have also circulated information and best practices from Police Services to secure businesses

Discussions with the BIA, business owners and Police Services provided an opportunity for individuals to express their thoughts and ideas on improving downtown safety. There were some common themes that emerged from the discussion:

- Addiction and Mental Health - It was recognized that a number of the issues being experienced are the result of mental health and addiction issues. There was a strong desire to see proper mental health and addiction support services made available in the community.

Further, the group thought it was important to acknowledge that addiction issues are found across the community and certainly not all individuals struggling with addiction are committing crimes. People suffering with addictions are members of our community and we must ensure we have

the proper support and services to help them with their struggles.

Stakeholders stressed that, as a community, we must continue to maintain our compassion and human connection to all residents.

- Covid-19 Foot Traffic Impact – It was acknowledged that the impact of Covid-19 on business, restaurant and patio closures has had an impact on crime and the perception of crime. A decrease in the number of people visiting downtown has created a streetscape with limited foot traffic, which opens opportunities for negative behaviour.
- Bill C-75 – Issues with current legislation regarding the catch and release of certain individuals committing crimes is a frustration point with law officials and residents. This is a much broader issue that needs to be addressed at the Federal level.
- National Problem – It was noted that the increase in crime and addictions/mental health issues are being experienced by cities across Canada. Research conducted by staff noted the experiences and efforts being made in communities in Northern Ontario and all major cities in Canada. This is not a situation unique to Sault Ste. Marie.
- Return to Vibrancy – The downtown offers visitors a number of tremendous local businesses, restaurants and bars that provide vibrancy and important services to the community. Once pandemic restrictions are lifted, local businesses look forward to welcoming patrons back to the downtown. The return of events and festivals will help to re-animate the downtown and there will be a positive contribution to safety once people are frequenting the downtown as they did before.

Community stakeholders are committed to working together to continue the revitalization of our downtown and ensure it a safe and welcoming space for residents, tourists and businesses. In order to assist in this objective, the following action strategy is proposed:

- 1) Downtown Ambassador Program
- 2) Security Patrols and Surveillance
- 3) Crime Prevention Through Environmental Design Initiative
- 4) Downtown Activation

These initiatives will assist in addressing security and safety in the downtown. They will not solve the issues, of course. A broader community strategy that ranges from mental health and addiction services, downtown investment and more is required to help address issues. Stakeholders are confident the community can continue to improve the downtown and build on the tremendous assets that already exist. More details on the action items are included below:

1) Downtown Ambassador Pilot Program

Based off programs underway in other communities, the Downtown Ambassador pilot program would see a collaborative model with a combination of paid and volunteer positions that help to keep the downtown safe and friendly. Attired in distinct uniforms, the Ambassador team share a common affinity for Downtown and an intimate understanding of what's happening around the neighborhood.

The Downtown Ambassador Program aims to make Downtown Sault Ste. Marie's streets a comfortable and safe place to work, live, and visit. Ambassadors help the public with directions, parking, provide answers to questions and check in with local businesses. They are a liaison between the Downtown business community and the DTA, City and SSM Police Services, Canadian Mental Health Association and others. In addition, they will receive training in CPR, Mental Health First Aid and Naloxone administration.

It is important to note that the Ambassadors are not security guards. They will be trained to know the appropriate organization to call should a situation arise and are there to provide friendly assistance to anyone in the downtown. Their presence, though, will provide a level of assurance and comfort for people in the downtown. A collaboration with the CMHA and their Peer Support Worker program will see Peer Support Workers participate on neighbourhood walks and also respond to business owners experiencing an issue that may not be Police related but includes an individual in distress or a situation that could escalate without proper intervention.

Links to other community initiatives including the Neighbourhood Resource Centre (NRC) under development and the Wellness Bus will be established to create synergies with other available programs.

Other communities instituting such programs have tracked metrics such as:

- Business Assist
- Non-emergency Police Calls
- Behavior Redirection
- Graffiti/Stickers/Trash
- Safety Escorts
- Homeless Outreach
- Motorist Assist/Parking Assist
- Visitor Direction/Referral

The estimated budget for a one year pilot program is \$104,652 and includes:

- Payroll & Associated Costs
- Training
- Uniforms

- Cell phones

2) Security Patrols and Surveillance

SSM Police Services has increased patrols in the downtown starting Nov. 10<sup>th</sup>, 2020. Using information from crime statistics, Police Services have assigned officers to different areas and officers have increased foot patrols 11pm-3am on certain days of the week. Police Services has also provided information to businesses to help them secure their premises during off hours.

There are a number of complementary initiatives underway with other stakeholders in the community to better support mental health and opioid & addiction support services.

The installation of surveillance cameras and use of private security patrols is being explored and the estimated cost for these items are:

- Surveillance cameras with monitoring – estimated monthly fee - \$4,000-\$7,000 depending on technology, number of cameras and options
- Security patrols – 10pm – 6am – estimated monthly fee - \$7,000-\$9,000 depending on level of service

Note, these are estimates only and the completion of an RFP for these security services would be required. A collaborative model with the BIA and local businesses taking the lead is being considered.

3) Crime Prevention Through Environmental Design Initiative

Crime Prevention Through Environmental Design (CPTED) is a multi-disciplinary approach of crime prevention that uses urban and architectural design and the management of built and natural environments.

SSM Police Officers have been trained in CPTED principles and are willing to assist downtown business owners to identify areas of improvement and make recommendations.

4) Downtown Activation

One of the key tactics to increase safety and the perception of safety in the downtown is to increase foot traffic. The Covid-19 pandemic has obviously caused a significant drop in the number of people frequenting downtown businesses, restaurants and bars. There is reason to be optimistic with the recent increase in vaccination rates that residents and tourists will be able to frequent the downtown in greater numbers.

Further to this, the plans by the City to establish a downtown plaza with a number of attractive features and events that will attract residents and tourists to the area is another promising step to increasing foot traffic in the downtown.

In addition, City staff are working to attract and assist developers looking in the construction of new residential living units in the downtown. This is another critical way to increase vibrancy and the number of people frequenting the downtown core.

### Community Safety and Wellbeing Plan (CSWB)

An initial meeting to introduce the concept of the CSWB plan with Ministry officials and the Algoma Leadership Table (ALT) occurred on November 13, 2019. The Community Safety and Well-Being Plan (CSWB) is currently under development. This plan will take community identified risks and prioritized them into goals and actionable items. The Algoma Leadership Table has committed to an advisory role in the development of this plan.

A consultation at the Neighbourhood Resource Centre as well an Indigenous-specific focus group were held to increase representation in the formation of the plan. Additionally, recent community reports such as the Drug Strategy and the SSM Poverty Roundtable: Progress on Impact Report, were reviewed to preliminarily identify risks in the community. On November 4<sup>th</sup>, 2020 the ALT reviewed the plan and the Police Services Board will be reviewing the plan in the near future. The CSWB plan appears elsewhere on the agenda.

The initiation of the programming for Downtown Safety described above will help achieve objectives of the Community Safety and Wellbeing plan. Further, by making businesses, City staff and the public aware of resources that are available to help it is hoped that improved safety and wellbeing will be achieved in the downtown.

### **Moving Forward**

At this time, staff are working with stakeholders to finalize the estimated budget to implement the proposed downtown safety actions. A survey was sent out to BIA members related to security cameras. There was limited response to date but it appears video cameras are already in use by a number of businesses.

If an initiative was approved to advance a pilot program including the Downtown Ambassador program and nightly private security patrols, a total budget estimated for the project would be approximately \$192,252.

The CMHA is exploring a funding opportunity that may be able to assist with covering the staff wages for the Downtown Ambassador program. In addition, City staff are exploring options with stakeholders to receive contributions to assist with the security patrols and other elements of downtown safety.

A report will be brought back to Council in the near future making a request to utilize funds from the Community Development Fund – Social Equity Program

Downtown Safety

June 28, 2021

Page 8.

along with contributions from other organizations to advance this downtown safety initiative.

### **Financial Implications**

There are no financial implications at this point – a request will be brought back to Council in the near future once feedback from stakeholders is complete.

### **Strategic Plan / Policy Impact**

This item aligns with the Corporate Strategic Plan in the Quality of Life focus area:

Vibrant Downtown Areas – We are striving to create a vibrant and attractive downtown that contributes to the vitality and resiliency of our City. Downtown areas play a central role in defining the character of our City.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated June 28, 2021 be received as information.

Respectfully submitted,

Tom Vair

Deputy CAO, Community Development and Enterprise Services

705-759-5264

[t.vair@cityssm.on.ca](mailto:t.vair@cityssm.on.ca)

## **Social Equity Fund - Project Information – Downtown Safety**

- **Project description**

City Staff is recommending that the CDF – Social Equity Program fund a pilot project to launch the Downtown Ambassador program and implement security patrols in the evening. The pilot project will include two components:

- 1) Downtown Ambassador Pilot Program

Based off programs underway in other communities, the Downtown Ambassador pilot program will see CMHA staff place peer workers (those with lived experience) in the downtown business area. Peer workers will receive training and undertake screening and assessment of individuals requiring supports/services; administer and distribute naloxone kits; provide information and referrals to appropriate addiction and mental health resources, social and health related services based on the individuals needs and wishes; link individuals to the physical harm reduction hub; and offer needle exchange.

Peer Support Workers will participate on neighbourhood walks and also respond to business owners experiencing an issue that may not be Police related but includes an individual in distress or a situation that could escalate without proper intervention.

Other communities instituting such programs have tracked metrics such as:

- Business Assist
- Non-emergency Police Calls
- Behavior Redirection
- Homeless Outreach

The estimated budget for a one-year pilot program is \$105,072 and includes payroll, materials and equipment. Hours of service are envisioned to be Monday-Friday 4pm-8pm and 10am-6pm on weekends. However further discussions will be had with the BIA, CMHA to finalize the most appropriate hours. During the weekdays, existing social service providers can provide assistance to businesses experiencing issues and a phone number will be provided.

- 2) Security Patrols

It is proposed a third-party security company, procured through an RFP process, undertake security patrols in the evenings from 10pm-6am. This would take place each night, seven days per week. The service is estimated to cost between \$7,000-\$9,000. Note, these are estimates only and the completion of an RFP for these security services will be undertaken.

These initiatives will assist in addressing security and safety in the downtown. They will not solve the issues, of course. Broader community efforts and lobbying is underway by a number of organizations to address mental health and addiction services, poverty reduction and affordable housing.

- **Objectives**

The objective is to assist individuals in the downtown core experiencing mental health or service needs, improve downtown safety, and increase the perception of downtown safety.

- **Performance targets**

Annual performance targets for the one-year pilot will include:

800 Client Interactions:

- Client escalation
- Client support/safety
- Client sleeping on street/walkway
- Clients request for resources/drug use in public

190 Calls for Support

- Provide training to solve conflict,
- Concerns about potential client overdose,
- Provide support for staff safety,
- Disposal of drug use equipment and,
- Requests for education.

100 Attendees

- Presentations to local Businesses & Agencies in Downtown Core

- **Impacts and Limitations of Project**

The project will have a positive impact on downtown safety by providing support services to individuals in the downtown core requiring assistance, providing a resource for local businesses to call and receive help when non-Police issues arise; offering directions and help to tourists and residents visiting the downtown and providing a visual cue to increase the perceptions of safety in the downtown.

The project limitations include that this is only a pilot project and impacts may be difficult to measure over a one-year period only. There is recognition that this project will not solve mental health and addiction challenges being experienced in the community and that, in any community, crime is a factor that will not be eliminated by the pilot program recommended.

It is recognized that a number of the issues being experienced are the result of mental health and addiction issues. There is a strong desire to see proper mental health and addiction support services made available in the community. People suffering with addictions are members of our community and we must ensure we have the proper support and services to help them with their struggles. Stakeholders stressed that, as a community, we must continue to maintain our compassion and human connection to all residents.

More details on the two components of the pilot program are provided below:

- **Methodology and timing (including key dates for progress reports and final report to Council)**
  - The program would take part as a collaboration between the City, Downtown Association and Canadian Mental Health Association (CMHA). The timing of the project:
    - Council Approval – December 13<sup>th</sup>, 2021
    - Downtown Ambassador Program
      - Set-up and training –December 2021
      - Implementation – January 2022
      - Pilot close – December 2022
    - Private Security Patrol
      - RFP for services – January 2022
      - Service start – February 2022
      - Pilot close – January 2023

### **3.3. Costs and Financing**

- **Detailed project costs**

The estimated cost for the pilot project is \$213,072.

<b>Personnel</b>	\$95,313
<b>Materials &amp; Equipment</b>	\$5,000
<b>Security Services (Est. \$7,000-\$9,000/month)</b>	\$108,000
<b>TOTAL</b>	<b>\$208,313</b>

- **Financing arrangements (e.g., equity, loans, etc.) and funding partners**

The funding contributions to support this pilot project include:

- Ontario Cannabis Legalization Implementation Fund (OCLIF) - \$21,508
- Downtown Association (BIA) – \$5,000 (to be confirmed)
- Community Development Fund (CDF) – Social Equity Program – \$181,805

At this time, the CMHA is still waiting to hear if their funding application to Health Canada will be successful. If it is successful, the amount from the CDF will be reduced commensurately.

The OCLIF funding provides municipalities with discretion to determine how funding should be allocated and to consider which local priorities may benefit most from funding. Permitted costs include increased enforcement.

- **In-kind contributions**
  - City Staff time in RFP process for security services procurement
  - CMHA Staff time in management oversight
- **Balance, Financial Statements, Cash flow projections (historical and projected), where appropriate**
  - N/A
- **Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.**
  - As indicated, the CMHA has submitted an application for support for Health Canada funding. There is currently no City or BIA budget line item to cover these costs.

### **3.4 Social Equity Benefits**

**Description of how the project addresses one or more of the key focus areas of social equity:**

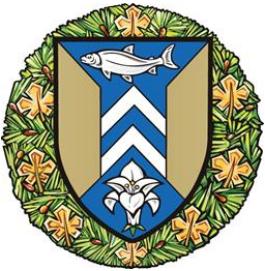
- **Reduce poverty**
- **Strengthen the relationship with Indigenous peoples and communities**
- **Improve safety**
- **Improve the growth and development of children**
- **Support Sault Ste. Marie in continuing to be a welcoming and inclusive place that supports the wellbeing of its citizens**

This pilot project directly addresses the “Improve Safety” key focus area of social equity. The project aligns directly with the City’s Corporate Strategic Plan of downtown revitalization.

### **3.5 Community Benefits**

- **How the project complements other local initiatives**
  - The pilot project also aligns with the Community Safety and Wellbeing Plan and will create synergies with other programs offered in the community such as the Wellness Bus and Neighbourhood Resource Centre.
- **Impact on the community as a whole**
  - The pilot project will provide support services to those people in need in the downtown area (through the Downtown Ambassador outreach and services), help to address the issue of downtown safety, the perceptions of downtown safety and help the downtown business community emerge from the pandemic lockdown.

At the end of the pilot project, the impact of the programs on downtown safety will be assessed and a recommendation will be made as to whether the program should continue, adjustments be made or the program concluded.



**The Corporation of the  
City of Sault Ste. Marie**

**C O U N C I L   R E P O R T**

December 13, 2021

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Brent Lamming, Director of Community Services

**DEPARTMENT:** Community Development and Enterprise Services

**RE:** Kiwanis Club of Lakeshore - Additional Donation in Support of Rosedale Park

---

**PURPOSE**

The purpose of this report is to request Council's approval to enter into another donation agreement with the Kiwanis Club of Lakeshore in support of the purchase of playground equipment and/or park amenities at Rosedale Park.

**BACKGROUND**

At a Council meeting dated November 4, 2019 the following resolutions were passed.

**Parks and Recreation Master Plan Update 2020-2025**

Resolved that the report of the Manager of Recreation and Culture dated 2019 11 04 be received and that the Sault Ste. Marie Parks and Recreation Master Plan Update 2020–2025 be approved in principle;

Further, that staff be directed to work to achieve the goals and actions outlined in the Plan with any municipal monetary requests referred to future budgets.

**Parks Analysis**

Resolved that the report of the Manager of Recreation and Culture dated 2019 11 04 concerning the parks analysis be received that staff be directed to work with community partners to revitalize Anna Marinelli Park in 2020 with Public Works and Engineering Services performing installation of playground components;

Further that staff develop a multi-year plan targeting revitalization of neighbourhood parks or greenspaces annually including an assessment of

December 13, 2021

Page 2.

properties, review of operational staffing and capital requirements, and report to Council.

At a Council meeting dated May 25, 2020 the following resolution was passed.

**Park Revitalization Plan**

Resolved that the report of the Director of Community Services dated 2020 05 25 be received and the five-year park revitalization plan be approved;

Further that a capital request for park revitalization be submitted as part of the 2021 Budget prioritization exercise.

Furthermore, at a Council meeting dated September 27, 2021 the following resolution was passed.

Kiwanis Club of Lakeshore Donation – Rosedale Park Playground Equipment. The report of the Director of Community Services was received by Council.

Resolved that By-law 2021-181 being a by-law to authorize the execution of the Donation Agreement between the City and The Kiwanis Club of Lakeshore Foundation in support of a playground equipment purchase be passed in open Council this 27th day of September, 2021.

**ANALYSIS**

Kiwanis Club of Lakeshore has subsequently connected with the City to inform staff that they are able to make an additional \$60,000 donation to enhance playground equipment and/or site amenities at Rosedale Park. This is in addition to the \$20,000 made in September 2021 to bring the total to \$80,000.

This is in alignment with the club's goal of promoting youth activity at this location. Rosedale Park has been identified in the Masterplan and has been ranked as the next priority park to revitalize (Appendix A). Since that ranking, there has also been investment into the former Rosedale School adjacent to the park in the form of development of a community hub, a day care and nine senior dwelling units, which further supports park revitalization.

The Parks master plan was presented and accepted by City Council. The plan identified three (3) parks a year be completed. A request for Park funding was made in 2021 and again in 2022.

It is being recommended that City staff (identified below) work closely with Kiwanis Club of Lakeshore representatives to review the park site in combination with information obtained during the parks analysis review to prepare a plan for

December 13, 2021

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revitalization of Rosedale park space. A request for proposal or tender will be brought back to Council in early 2022 for review.

**Staff Representatives:**

- Director, Community Services
- Director, Public Works
- Manager, Recreation and Culture
- Manager, Parks
- Supervisor, Recreation

Staff are recommending receipt of funds in alignment with the donation policy.

**FINANCIAL IMPLICATIONS**

There will not be an impact to the Operating Budget for 2022 as a result of receiving the \$60,000 donation. The labour and equipment costs to build the playground are recommended to be covered by in kind services from Public Works.

There would not be any additional operating expenses incurred if there is a new play structure and or amenity added to Rosedale Park, we currently inspect and repair the existing play structures at that site.

**STRATEGIC PLAN / POLICY IMPACT**

This project supports the Focus Area: Infrastructure – Maintaining Existing Infrastructure. It also demonstrates Fiscal responsibility in managing municipal finances in a responsible and prudent manner. In addition, it is in alignment with developing key partnerships with key stakeholders.

**RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Community Services dated December 13, 2021 be approved.

The relevant By-law 2021-211 and supporting Donation agreement appear elsewhere on the Council agenda.

Respectfully submitted,

Brent Lamming, PFP, CPA, CMA  
Director, Community Services  
Community Development & Enterprise Services  
(705)759-5314  
[b.lamming@cityssm.on.ca](mailto:b.lamming@cityssm.on.ca)

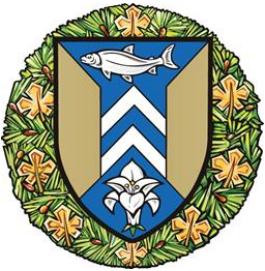


## Appendix A

### City of Sault Ste. Marie

#### Neighborhood Parks Revitalization Timeline

Year	Park
2020	Anna Marinelli
2021	Rosedale Park Parkland Park Downey Park
2022	Wilcox Park Westwood Park Manitou Park
2023	David Kyle Park Mike Zuke Park Ruth Street Park
2024	Esposito Park Laurentian Park Sutton Park
2025	Sussex Park John Street Park Boston Park



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Travis Anderson, Director Tourism & Community Development  
DEPARTMENT: Community Development and Enterprise Services  
RE: Tourism Sault Ste. Marie 2022 Budget

---

#### **Purpose**

The purpose of this report is to provide Council with an overview of the 2022 Tourism Sault Ste. Marie budget and proposed allocation of funds from the Municipal Accommodation Tax (MAT) designated for use by Tourism Sault Ste. Marie.

#### **Background**

In 2017, the Province of Ontario passed Bill 127, Stronger, Healthier, Ontario Act 2017 that among other things amended the Municipal Act, 2006 to provide municipalities with the legislative authority to levy a tax on transient accommodations of 30 days or less.

All municipalities that adopted an accommodation tax, but also had an existing destination-marketing fee are required to share their hotel tax revenue with the appropriate not-for-profit tourism organization in an amount that matches the total revenue generated by the Destination Marketing Fund (DMF) program in place prior to the new tax being implemented. In Sault Ste. Marie at that time, the Sault Ste. Marie Economic Development Corporation (SSMEDC) held the funds in trust on behalf of the voluntary members collecting the destination-marketing fee. In 2020, Tourism operations transferred internally to the City of Sault Ste. Marie under Community Development and Enterprise Services. Subsequently, a new not-for-profit Tourism Board was developed and incorporated to provide advice and guidance on tourism operations.

On May 31, 2021 the City of Sault Ste. Marie authorized the execution of a Management Agreement with the newly incorporated Tourism Sault Ste. Marie Board of Directors outlining the financial accountability of the Municipal Accommodation Tax (MAT) funds pertaining to the TSSM Board.

Changes to the amount of MAT funds distributed to the Tourism Sault Ste. Marie Board are determined by Ontario's total tourism receipts over the 10 year period

## Tourism Sault Ste. Marie 2022 Budget

December 13, 2021

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between the 2nd year immediately preceding the particular fiscal year and the 12th year immediately preceding the particular fiscal year.

Using the calculation formula above, the Tourism Sault Ste. Marie Board is projected to receive \$763,788 for the 2022 budget year.

On November 25, 2021, the Tourism Sault Ste. Marie Board of Directors approved the following resolution

**"Be it resolved, that the Board of Tourism Sault Ste. Marie endorse the 2022 Tourism Sault Ste. Marie budget as presented and that the budget be presented to City Council for approval."**

### **Analysis**

Tourism remains a very important economic driver for Sault Ste. Marie, even during the Covid 19 pandemic when travel dropped to an all time low. As travel trends now shift and tourists start moving about, hyper-local and domestic travel is reaching levels exceeding pre-pandemic. This is especially true in Northern Ontario as demonstrated during the summer of 2021.

Beyond the sizeable direct annual spend generated by tourists, the tourism industry continues to invest in new developments and upgrades in the community, helping establish a better quality of life for local residents. For 2022, the Tourism SSM Board of Directors is proposing to utilize the funds generated through the Municipal Accommodation Tax to further support the domestic and international marketing of our community as well as propose tourism product development initiatives that will continue to position Sault Ste. Marie as a four-season travel destination.

Revenue and budget allocations are proposed as follows:

<b>Revenue:</b>		
<b>MAT Revenue</b>	\$	<b>763,788</b>
<b>Expenses:</b>		
<b>Group Sales, Travel &amp; Training</b>	\$	<b>36,600</b>
<b>Materials and Supplies</b>	\$	<b>26,500</b>
<b>Marketing &amp; Promotion</b>	\$	<b>355,238</b>
<b>Bid Support</b>	\$	<b>40,000</b>
<b>General Development</b>	\$	<b>270,000</b>
<b>Membership Fees/ Subscriptions</b>	\$	<b>35,450</b>
<b>Total Expenses:</b>	\$	<b>763,788</b>

These investment areas will help bolster future growth in tourism markets and help position Sault Ste. Marie as the go-to-destination in Northern Ontario.

City Staff, in consultation with TourismSSM Board of Directors are recommending the above allocation of funds to support tourism related activities and further

Tourism Sault Ste. Marie 2022 Budget

December 13, 2021

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bolster efforts to increase visitation to the community. The tourism expenditure will re-inforce the long-term efforts to establish Sault Ste. Marie as the go-to-destination for Northern Ontario.

**Financial Implications**

There are no financial implications for the City. The budget proposed by Tourism Sault Ste. Marie is support by funds collected through the Municipal Accommodation Tax.

**Strategic Plan / Policy Impact**

This item ties directly to corporate Strategic Plan in the following areas:

Promote quality of life advantages - The City of Sault Ste. Marie is distinctively poised to provide and promote a superior quality of life. In addition, a renewed focus of product development and tourism promotion is a key objective of the Tourism Department.

Maximize economic development & investment - We foster an environment where economic development dollars are maximized so that existing and new business can flourish. Citizens expect true value for their tax dollars. We are committed to maintaining financial viability by strategically embracing our future with careful consideration and calculated risk in all undertakings.

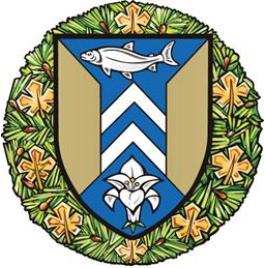
**Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director Tourism & Community Development dated December 13, 2021 concerning allocation of MAT funds for the Tourism Sault Ste. Marie 2022 budget be received and Council approve the use of the \$763,788 as presented.

Respectfully submitted,

Travis Anderson  
Director Tourism & Community  
Development  
705.989.7915  
[t.anderson@cityssm.on.ca](mailto:t.anderson@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Travis Anderson, Director Tourism & Community Development  
DEPARTMENT: Community Development and Enterprise Services  
RE: Amendment Firearms By-law 08-168

---

#### **Purpose**

The purpose of this report is to seek Council's approval to amend by-law 2008-168 which is the by-law prohibiting the discharge of firearms in the municipality, so that the Soo Finnish Nordic Ski Club can establish a biathlon training facility at Kinsmen Park, the private lands of the Kinsmen Club of Sault Ste. Marie.

#### **Background**

The Soo Finnish Nordic Ski Club (SFNC) has a long history of community service with respect to cross-country skiing in Sault Ste. Marie. As the club's name suggests, its roots stem directly from the many Finnish immigrants who settled in the Sault Ste. Marie area in the mid-1900s. The early club members were members of the Finnish immigrant community, who had belonged to various clubs in their homeland and wanted to recreate a sense of community in their new home. The Canadian Finnish Club, as it was initially named, was founded in 1953. In the early 1960s, the club name changed to Soo Finnish Club. The SFNC operate and maintain 50 kilometers of trails throughout Kinsmen Park and surrounding area from November 15 to April 15<sup>th</sup> through Hiawatha Highlands a division of Soo Finnish Nordic Ski Club Non-profit Inc.

The SFNC offer a number of introductory and advanced cross-country ski lessons for youth and adults, including the popular Jackrabbit youth program. In addition to the introductory programs SFNC also has a racing team and a biathlon development program.

Biathlon, an Olympic sport which combines cross-country skiing with marksmanship, requires skiers to ski through a cross-country trail whose distance is divided into shooting rounds. The shooting rounds are not timed, but depending on the competition, missed shots result in extra distance or time being added to the contestant's total time.

For the shooting rounds, the athletes use an air rifle to hit a target approximately 50 meters away. The shooting ranges are designed to prevent the public and other athletes from accessing the location close to the target. Safety measures include signage (Do not enter – air rifle shooting range) snow fencing that prevents public access to the range

Amendment to By-law 08-168

December 13, 2021

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and oversight by a range officer. The role of the range officer is to teach gun safety to the participants and to monitor the range for hazards, i.e. unauthorized access.

Furthermore, the use of an air rifle further reduces the risk to the public, as the velocity of the projectile is significantly less than those being shot by a .22 calibre rifle; 500 feet per second in comparison to 1200 feet per second.

The Soo Finish Nordic Ski Club would like to establish a biathlon training facility at Kinsmen Park, the private lands of the Kinsmen Club of Sault Ste. Marie; however an amendment to by-law 2008-168 is required to do so.

### **Analysis**

The SFNC are seeking an amendment to by-law 2008-168 on a reoccurring basis annually from November 15 – April 15<sup>th</sup> to allow for the discharge of air rifles on Kinsmen Park property for the purpose of biathlon training.

The landowner, the Kinsmen Club of Sault Ste. Marie is supportive of the proposal and has provided a letter of support, which is included as an attachment to this report.

Staff are also in favour of this proposal, as it could lead to future biathlon events being held in Sault Ste. Marie, thereby resulting in an increase in Municipal Accommodation Tax collections through additional hotel night stays during a period of low hotel occupancy.

### **Financial Implications**

There are no financial implications associated with this request.

### **Strategic Plan / Policy Impact**

This item supports the Corporate Strategic Plans Focus Area: Community Development- Develop partnerships with key stakeholders and reconciliation.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Tourism and Community Development dated December 13, 2021 be received and that the request of the Soo Finish Nordic Ski Club for an amendment to by-law 2008-168 be approved and that the Legal Department be requested to prepare the necessary by-law(s) to effect the same.

Respectfully submitted,

Travis Anderson  
Director Tourism and Community  
Development  
705.989.7915  
[t.anderson@cityssm.on.ca](mailto:t.anderson@cityssm.on.ca)



November 12th, 2021

To whom it may concern,

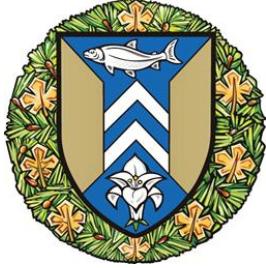
The Kinsmen Club of Sault Ste. Marie is pleased to provide this letter of support for the Soo Finnish Nordic Ski Club (SFNSC) proposal to amend City By-Law 2008-168 to allow controlled air-rifle use in Kinsmen Park for the purpose of youth skills development programs in the sport of Biathlon. SFNSC leases our lands from November 15th to April 15th of each year, thus our support is for this period only.

We have reviewed SFNSC's proposal and are satisfied that they have chosen a safe location.

If additional information is required, please do not hesitate to contact me 705-257-8518, or via email at [president@kinsmenssm.ca](mailto:president@kinsmenssm.ca).

Sincerely,

Scott Elgie  
President, Kinsmen Club of Sault Ste. Marie



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Travis Anderson, Director Tourism & Community Development  
DEPARTMENT: Community Development and Enterprise Services  
RE: Tourism Development Fund Application – Downtown Plaza

---

#### **Purpose**

This report provides recommendations to City Council from the Tourism Sault Ste. Marie (TSSM) Board of Directors for the distribution of Tourism Development Funds for the Downtown Plaza.

#### **Background**

On September 27, 2021, a report was brought to City Council to approve the Downtown Plaza project. Within the fundraising section of the report, it was noted that the TSSM Board passed a resolution recommending a contribution of \$250,000 over two years through either the Tourism Development Fund or TSSM MAT proceeds (source to be confirmed by the Tourism SSM Board).

In recognition of the positive impact the downtown plaza will have on the local tourism industry TSSM has committed \$200,000 over two years of its own funds and recommends that Council approve \$50,000 over two years from the Tourism Development Fund. The Board passed the following resolution during their meeting of November 25, 2021:

*Be it resolved that Tourism Sault Ste. Marie agree to support to City of Sault Ste. Marie Downtown Plaza Project in the amount of \$ 250,000.00 to be allocated over the 2022 and 2023 budget years in the following allocations \$50,000.00 from the Tourism Development Fund and \$200,000.00 from the General Development Fund.*

Moved: R. Walker

Seconded: K.Walker

## **Analysis**

The Tourism Development Fund (TDF) was implemented June 1, 2021 to provide financial support to the broader tourism sector in different two streams- Festivals & Special Events and Attractions & Product Development. The funds for both streams of the TDF are generated from revenue collected by the Municipal Accommodation Tax (MAT).

Consideration is given to support initiatives that produce positive results in at least one of the following criteria:

- Development quality tourism products & events;
- Increase in overnight stays and visitor spending in Sault Ste. Marie;
- Enhancement of the Sault's tourism product offerings;
- Support of the city's reputation and position as a first-rate visitor destination;
- Fulfill a gap in the tourism visitor experience landscape; and
- Encourage private sector tourism investment in SSM

Based on the criteria above, the development of a downtown plaza will complement and enhance our current tourism offerings. Within walking distance of our many attractions, including, but not limited to, the waterfront boardwalk, Bondar Pavilion, the Bushplane Museum, Art Gallery of Algoma, Sault Ste. Marie Museum and Ermatinger Clergue National Historic Site. the plaza will offer event space and generate more foot-traffic and spending in the downtown.

Commonly viewed as a trip enhancer, a downtown plaza plays an important role in extending the stay of visitors and increases the dollars spent in the community. Tourism Sault Ste. Marie applies \$150 per visitor day to calculate the economic impact of visitors to the community. While it is more challenging to quantify the economic impact of extended stays, a conservative estimate would be to attribute \$20.00/visitor day. As an example, in 2019 Sault Ste. Marie attracted 61,000 visitors. Assuming a spend of \$20.00 per visitor would result in an economic impact of \$1,200,000.

## **Financial Implications**

No new funds would be required for this request. The Tourism Development Fund currently has \$423,335 uncommitted for the purposes of financial assistance within the tourism sector.

## **Strategic Plan / Policy Impact**

This item directly aligns with the Corporate Strategic Plan in multiple focus areas. The project aligns directly with the focus area of “Quality of Life” and the priorities identified which included Promote Quality of Life Advantages, Promote and

Tourism Development Fund Application – Downtown Plaza

December 13, 2021

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Support Arts & Culture, Welcome and Seek out Immigration and Create Vibrant Downtown Areas.

The project also aligns with the FutureSSM Community Development Strategy and Downtown Development strategy.

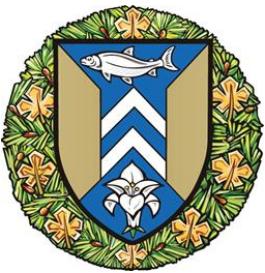
**Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Tourism and Community Development dated December 13<sup>th</sup> 2021 concerning the Downtown Plaza Tourism Development Fund application be received and that the recommendation of the Tourism Sault Ste. Marie Board of Directors to allocate \$50,000 be approved.

Respectfully submitted,

Travis Anderson  
Director Tourism & Community  
Development  
705.989.7915  
[t.anderson@cityssm.on.ca](mailto:t.anderson@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Travis Anderson, Director Tourism & Community Development

DEPARTMENT: Community Development and Enterprise Services

RE: Film Industry Support Community Development Fund and Tourism Development Fund Application

---

#### Purpose

This report provides recommendations to City Council from the Sault Ste. Marie Economic Development Corporation and Tourism Sault Ste. Marie for the distribution of funds from the Community Development Fund - Economic Development Program and Tourism Development Fund to support the extension of the Film, Television and Digital Media Coordinator role to December 31, 2023.

#### Background

Since 2019, a total of 16 productions have filmed in Sault Ste. Marie resulting ~\$8.7M in direct and indirect spend in the community. The average annual spend, when removing 2020 due to Covid restrictions, is approximately \$4.3M. The majority of the spend in the community is directed to the hospitality sector, providing direct benefits to an industry that was hard hit by the pandemic. Over the course of three years, 9,000 room night stays were directly associated to film with the majority of cast and crew being from outside the community. Restaurants and bars also benefit from these film productions as well.

The film industry supports approximately 180 residents who are employed as crew members during local productions. An increase in film production allows these individuals to stay in Sault Ste. Marie rather than having to travel or relocate to other communities to find work.

Finally, in addition to attracting film productions, the Film, Television and Digital Media Coordinator played a key role in attracting Rolling Picture, a post-production firm to Sault Ste. Marie. The company has since invested over \$1M in developing their facility and have hired seven employees locally, six of which are from Sault College and Algoma University.

The position of the Film, Television and Digital Media Coordinator was developed at the outset of the FutureSSM Project. Funding for the position was supported through a grant from FedNor which concludes on Dec. 31 2021.

In order to continue to support the film industry, City Staff developed a project with the Sault Ste. Marie Economic Development Corporation (SSMEDC) and Tourism Sault Ste.

Film Industry Support Community Development Fund and Tourism Development Fund

Application

December 13, 2021

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Marie (TSSM) to continue film industry attraction and development efforts. The two-year project will see the continuation of the Film, Television and Digital Media Coordinator for two years and provide funds for marketing and attraction efforts. The model proposed was for the three organizations – the City, the SSMEDC and TSSM – to contribute to support his effort. A request was made to SSMEDC and TSSM and both organizations are supportive of extending the project. Further, SSMEDC has recommended to Council the use of the Community Development Fund – Economic Development Program (EDP) to support the project.

### **Analysis**

The project budget for two years will be \$300,000 which will support the Film, Television and Digital Media Coordinator and provide funds for marketing and attraction initiatives for film productions and supporting industries, including, equipment suppliers, visual effects and animation studios. It is proposed the project partners each contribute \$100,000.

The Corporation of City of Sault Ste. Marie's Tourism and Community Development Department is seeking \$100,000.00 from the EDP and \$100,000.00 from the Tourism Development Fund, spread over a two-year period.

In recognition of the strong economic impact the film industry has on the local economy the SSMEDC has committed \$100,000.00 over two years from its own reserve funds and the EDC Board recommends that Council approve the proposal for \$100,000.00 in funding from the EDP. The Board of Tourism Sault Ste. Marie also recommends that Council approve a request of \$100,000.00 from the Tourism Development Fund to assist with the marketing and promotion of film over a two-year period (\$50,000.00 2022/\$50,000.00 2023). Resolutions from both organizations are provided below.

Sault Ste. Marie Economic Development Corporation:

Mover: R. Brewer

Seconder: S. McCoy.

*Resolved that the EDC Board provide \$100,000 over 2 years to the City of Sault Ste. Marie to support the film industry program and also the EDC Board recommends that Council approve the proposal for the CDF funding for the film industry.*

Tourism Sault. Ste. Marie:

Mover: R. Walker

Seconder: K. Walker

*Be it resolved, that the Board of Tourism Sault Ste. Marie recommend a \$100,000 contribution through the Tourism Development Fund- Product Development Stream to support Film & Television marketing. Furthermore, the Board recommend the funds to be dispersed \$50,000 per year for 2022 and 2023 through the TDF fund and that a report to submitted to City Council for consideration and approval.*

With continued investment in the Film and Digital Media role, as well as funds for marketing and attraction efforts, Sault Ste. Marie can develop as a premier location for

Film Industry Support Community Development Fund and Tourism Development Fund Application

December 13, 2021

Page 3.

filming. Staff believe that they can continue to grow the film industry locally. Below are production attraction projections from 2022 to 2023.

- 2022 6-8 Productions with a total anticipated economic impact yearly \$4Million+
- 2023 8-10 Productions with a total anticipated economic impact yearly \$5Million+

To date, there are eight productions tentatively committed to filming in Sault Ste. Marie in 2022.

It should be noted that growth projections are contingent upon funding support from NOHFC for film and digital media projects in SSM and continued investment in marketing and attraction initiatives.

Strategies to attract new productions and supporting industries will emphasize attracting a TV series. Doing so would result in consistent filming, which would allow for the development of a skilled labour force and could entice other businesses (equipment, sound stages, etc.) to establish offices in SSM.

Marketing and attraction campaigns, including print and digital media, targeted social media campaign, familiarization tours and partner with industry organizations will expand going forward.

Furthermore, staff will continue to focus on business development activities, including face-to-face networking initiatives in Toronto and industry events across North America.

Lastly, staff will work with industry partners to lobby the provincial government to increase NOHFC funding for films in Sault Ste. Marie.

### **Financial Implications**

No new funds would be required. The Economic Development Program currently has \$1,365,426.72 in reserve and the Tourism Development Fund has \$423,334.94 available for the purpose of providing financial assistance for the implementation of strategic economic development projects and tourism related initiatives.

### **Strategic Plan / Policy Impact**

The Corporate Strategic Plan contains numerous references to growing our community and meeting local employer demands by attracting skilled labour to the community.

Furthermore, this matter would align with the FutureSSM pillar of Economic Growth and Diversification and the goal of inviting immigration and welcoming newcomers.

### **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Tourism and Community Development dated December 13, 2021 be received and Council approve applications to the Economic Development Program of \$100,000 and Tourism Development Fund of \$100,000.00 over a two-year period to support the extension of the Film, Television and Digital Media position and associated marketing and attraction efforts.

Respectfully submitted,

Film Industry Support Community Development Fund and Tourism Development Fund

Application

December 13, 2021

Page 4.

Travis Anderson  
Director, Tourism and Community  
Development  
705.989.7913  
[t.anderson@cityssm.on.ca](mailto:t.anderson@cityssm.on.ca)

## **Application for Funding: Support for Film Industry**

**Funds Requested: \$100,000.00**

### **1. Key Performance Targets**

The Corporation of City of Sault Ste. Marie's Community Development Department is seeking \$100,000 from the Economic Development Program (EDP). The vision is to work with community partners to establish a two-year project to advance the film industry in Sault Ste. Marie. The project would allow for the continuation of the Film, Television and Digital Media Coordinator (Coordinator) position and would support marketing and attraction initiatives for film productions and supporting industries, including, equipment suppliers, visual effects and animation studios.

Since 2019, a total of 16 productions have filmed in Sault Ste. Marie resulting ~\$8.7M in direct and indirect spend in the community. The average annual spend, when removing 2020 due to Covid restrictions is approximately \$4.3M. In addition to attracting film productions, Staff were successful in attracting Rolling Picture, a post-production firm to Sault Ste. Marie. The company has invested over \$1M in developing their facility and have also hired seven employees, six of which are from Sault College and Algoma University.

With continued investment in film attraction efforts, Staff believe that they can continue to grow the industry locally. Below are production attraction projections from 2022 to 2025.

<b>2022</b>	6-8 Productions with a total anticipated economic impact yearly \$3Million+
<b>2023</b>	6-8 Productions with a total anticipated economic impact yearly \$3Million+
<b>2024</b>	8-10 Productions with a total anticipated economic impact yearly \$4Million+
<b>2025</b>	10-12 Productions with a total anticipated economic impact yearly \$5Million+

To date, we currently have 8 productions tentatively committed to filming in Sault Ste. Marie in 2022.

It should be noted that growth projections are contingent upon funding support from NOHFC for film and digital media projects in SSM. and funds being available to attend networking events and business attraction activities (pre-covid this included trips to Toronto to market SSM to productions and supporting industries).

Strategies to attract new productions and supporting industries will include, an emphasis on attracting a TV series. Doing so would result in consistent filming, which would allow for the development of a skilled labour force and could entice other businesses (equipment, sound stages, etc.) to establish offices in SSM.

The City recently retained an individual who previously worked at Corus Entertainment. The individual has intimate knowledge on TV series productions and how to attract potential productions, as well as location marketing. This individual is currently leading marketing within the Tourism & Community Development Department, but can assist with marketing for TV & Film.

Staff will continue to focus on business development activities, including face-to-face networking initiatives in Toronto and industry events across North America. Lastly, staff will work with industry partners to lobby the provincial government to increase NOHFC funding for films in Sault Ste. Marie.

### **3. Applicant Information**

#### **Applicant Name:**

*The Corporation of the City of Sault Ste. Marie.*

#### **Corporate Mandate:**

*Our Vision: To be the leading innovative, dynamic and efficient municipal corporation in the Province of Ontario.*

*Mission Statement: To promote, encourage and lead economic and social growth within our community through the effective provision of municipal services and the development of community partnerships.*

#### **Names of Officers, Directors & Principals:**

*Mayor - Christian Provenzano*

- *Ward One - Sandra Hollingsworth, Paul Christian*
- *Ward Two - Luke Dufour, Lisa Vezeau-Allen*
- *Ward Three - Donna Hilsinger, Matthew Shoemaker*
- *Ward Four - Rick Niro, Marchy Bruni*
- *Ward Five - Corey Gardi, Matthew Scott*

*CAO: Malcolm White*

*Malcolm White is presently the CAO for the City of Sault Ste. Marie. The Chief Administrative Officer (CAO) is charged with the responsibility of coordinating the work of all municipal departments and ensuring that those departments carry out the policies and directions given by City Council.*

*The CAO oversees the day-to-day operations of the City through nine Department Heads and co-ordinates the administrative interaction with various operating agencies such as Police Services, the Public Library, the EDC and the Sault Ste. Marie Region Conservation Authority.*

*Recommending current and capital budgets, approving items for Council Agendas (both open and caucus) and personnel matters are the responsibility of the CAO.*

*The City's Strategic Plan and Asset Management Policy are also under the direction of the CAO.*

*Deputy CAO: Tom Vair*

*Tom Vair is the Deputy CAO, Community Development and Enterprise Services at the Corporation of the City of Sault Ste. Marie. In this role he works with local stakeholders on community development initiatives and has oversight of a number of business and citizen facing City services including Planning, Recreation and Culture, Transit and Parking, Community Centres and Cemeteries.*

*Prior to joining the City of Sault Ste. Marie, Tom was the Executive Director of the Sault Ste. Marie Innovation Centre, a non-profit organization that worked to grow the science and technology sector in the Algoma District.*

**History of Organization:**

*Incorporated on April 16, 1912 pursuant to the Municipal Act, the City has provided municipal services such as police, fire, public works, planning, parks and recreation, library and other general government operations since its incorporation.*

**Key contact for initiative:**

*Travis Anderson, Director Tourism & Community Development*

[t.anderson@cityssm.on.ca](mailto:t.anderson@cityssm.on.ca)

705.989.7915

**3.1. Costs and Financing**

To continue attraction and promotion of film in Sault Ste. Marie, the City is requesting \$100,000 from the EDP. The funds would support the salary for the Film, Television and Digital Media Coordinator position, as well as marketing.

**SSM Film Advancement Project**

Costs	Year 1	Year 2	Total
Salaries and Benefits	\$ 98,000	\$ 98,000	\$ 196,000
Marketing and Attraction	\$ 50,000	\$ 50,000	\$ 100,000
Materials/Supplies	\$ 2,000	\$ 2,000	\$ 4,000
<b>Total</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 300,000</b>

Contributions	
SSM EDC	\$ 100,000
City of SSM - CDF	\$ 100,000
TSSM - TDF Marketing	\$ 100,000
	\$ 300,000

Funding by all three sources would allow for the continuation of marketing and attraction efforts over a two-year period. Staff will explore leveraging this project investment with an NOHFC application. The City would continue as planned with the funds from the EDP, if additional NOHFC funding was not approved. A breakdown of the annual budget is detailed below:

- Salary & benefits: \$98,000
- Marketing Costs: \$50,000
  - Playback Magazine Canada: Full page print ad in each 3 quarterly issues with QR code and web link.
  - Creating a dedicated webpage as an extension of Invest Sault Ste. Marie that clearly has a list of available resources / locations.
  - Photography: Collecting assets for above webpage for database.
  - Fam Tours: Bringing 5 reputable location scouts to SSM for a tour of facilities / locations & attendance at key industry event
  - Social Media: Boosting content posts via SSM Film social accounts - targeted to film industry in Canada.

- Rack cards and direct mailing: Creating alluring, professional high end promotional material to mail to relevant producers at key times.
- Materials and Supplies: \$2,000
- Total Annual Costs: \$150,000

### **3.2 Economic Benefits**

Since 2019, a total of 16 productions have filmed in Sault Ste. Marie resulting ~\$8.7M in direct and indirect spend in the community. The multiplier for indirect spending for film in Algoma is 1.34 most of which is spent within the hospitality sector, providing an excellent boost to an industry that was hard hit by the pandemic. The average annual spend, when removing 2020 due to Covid restrictions is approximately \$4.3M. With continued investment in the Film and Digital Media role, as well as funds for marketing Sault Ste. Marie as a premier location for filming. Staff believe that they can continue to grow the film industry locally.

In addition to attracting film productions, City staff were successful in attracting Rolling Picture, a post-production firm to Sault Ste. Marie. The company has investing over \$1M in developing their facility and have also hired seven employees, six of which are from Sault College and Algoma University.

As of the time of this application we currently have eight productions tentatively scheduled for 2022.

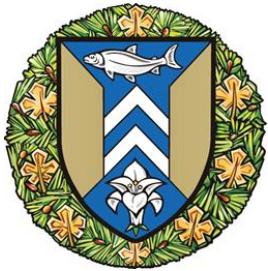
### **3.3 Community Benefits**

Sault Ste. Marie currently has approximately 180 residents that work in the film industry. Many of these individual work outside the community due to inconsistent filming in the city. With increased in filming in Sault Ste. Marie these individuals would remain in Sault Ste. Marie and contribute to the local economy.

Marketing Sault Ste. Marie for the purpose of attracting film will raise the profile of the community and will compliment efforts to attract new residents and businesses.

### **5. Accountability, Monitoring and Reporting of Results**

Results of the film and television attraction efforts will be provided to the EDC on a quarterly basis. The project will be evaluated near the end of the term to determine if significant value was generated to the community and make recommendations for continuation.



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Virginia McLeod, Manager of Recreation and Culture

**DEPARTMENT:** Community Development and Enterprise Services

**RE:** New Horizons for Seniors - Grant Application 2022

---

#### **PURPOSE**

The purpose of this report is to seek Council approval to apply for a grant with Employment and Social Development Canada (ESDC) under its New Horizons for Seniors Program for funding to support active healthy lifestyle programming.

#### **BACKGROUND**

Employment and Social Development Canada (ESDC) under its New Horizons for Seniors Program grant provides funding to organizations that want to help seniors make a difference in the lives of others and in their communities. Organizations are eligible to receive federal grants and contributions funding to support the social participation and inclusion of seniors; and provide capital assistance for new and existing community projects and/or programs for seniors.

#### **ANALYSIS**

The Sault's median age is 45.7 and 28% of Sault residents are 65 years of age or older. The New Horizons for Seniors Program grant will allow Seniors Services to expand and develop new programming to meet the needs of older adults in our community. The grant would provide funding to assist with the purchase of outdoor shaded tables, training sessions, program equipment, and advertising required to develop new programming opportunities.

#### **FINANCIAL IMPLICATIONS**

The City can apply for up to \$25,000 in funding to support programs for seniors. The City's contribution towards the project will include in-kind labour and equipment provided by Public Works and Engineering, use of City facilities and cash contributions up to \$2500, which can be covered within the operational budget.

## **STRATEGIC PLAN / POLICY IMPACT**

This matter is referenced in the Corporate Strategic Plans, Focus Area: Quality of Life.

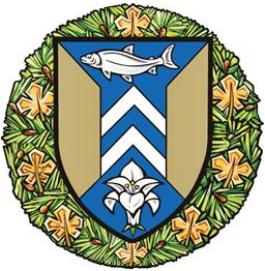
## **RECOMMENDATION**

It is therefore recommended that Council take the following action:

That the report of the Manager of Recreation and Culture dated December 13, 2021 concerning the New Horizons for Seniors Grant Application be received and staff be authorized to apply to Employment and Social Development Canada for funding to support active healthy lifestyle programming.

Respectfully submitted,

Virginia McLeod  
Manager Recreation & Culture  
705.759.5311  
[v.mcleod@cityssm.on.ca](mailto:v.mcleod@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Virginia McLeod, Manager of Recreation and Culture  
DEPARTMENT: Community Development and Enterprise Services  
RE: 2022 Arts and Culture Assistance Grants

---

#### **Purpose**

This report provides recommendations to City Council from the Cultural Vitality Committee for the distribution of the 2022 Arts and Culture Assistance Grants for the first of two intake periods.

#### **Background**

The Cultural Vitality Committee on behalf of City Council evaluates the applications against the criteria in the City's Arts and Culture Assistance Program criteria and makes a recommendation to City Council for the distribution of the grant funds.

The new Arts and Culture Assistance Program (ACAP) Criteria was approved in 2021. Currently the application period for the first intake closed on October 29, 2021. The second intake will open in early February and close the last Friday in March. The new guidelines provide funding support, in line with the priorities identified in the Community Culture Plan 2019-2024 to foster growth and development of the local arts and culture sector.

#### **Analysis**

There were eighteen (18) applications submitted in the first intake period for funding in 2022 with requests totalling \$150,541.00. The total funding available annually for Arts and Culture Assistance Program is \$104,500, which has \$29,500 of that funding dedicated to applications focused on Festival and Events. The ACAP identifies four types of grants that applicants can apply for: project, operational, festival/event and cultural diversity or combination of the four. In order to improve the process of allocating funds staff are recommending that the streams be moved into one funding pool.

CVC members scored each of the applications using one of the two evaluation rubrics, each have three assessment criteria:

Incorporated Non-profits:

1. Organizational and Financial Health

## 2022 Arts and Culture Assistance Grants

December 13, 2021

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2. Artistic and/or Cultural Merit

3. Community Impact:

Unincorporated Collective/individual

1. Artistic and/or Cultural Merit

2. Community Impact

3. Viability or Project/Activity

Members of the Cultural Vitality Committee met on three occasions to score and review the applications for the early intake. Meetings were held on November 17, November 22, and November 30, 2021. Initially, funding was allocated based on the overall score, further reductions were required as the amounts exceeded the total funds available. Applicants that did not receive funding during the first intake will be encouraged to apply when the second intake application opens in March 2022.

At the November 30<sup>th</sup> meeting the Cultural Vitality Committee passed the following resolution:

Moved by: H. Bot

Seconded by: A. Pinheiro

“Resolved that the Cultural Vitality Committee approve the organizations as follows endorse the organizations for grants under the Cultural Financial Assistance Program and that a report be submitted to City Council for consideration and approval.”

Organization Name:	Project Name	Requested Funding:	Recommended Funding
<b>Cultural Funding</b>			
Algoma Conservatory of Music	30 Mixed-Genre Concerts and Workshops	\$20,000	\$16,286
Sault Community Theatre Centre	Box Office Reopening Plan - Sault Community Theatre Centre	\$20,000	\$0
Thinking Rock Community Arts	Community-Engaged Programming 2022	\$7,500	\$6,175
Entomica Insectarium	Entomica Connects	\$7,477	\$0
Adam Francis Proulx	John & Gladys -A Ferry Tale	\$5,000	\$2,933
Living History Algoma	Living History 2022	\$10,122	\$7,693

2022 Arts and Culture Assistance Grants

December 13, 2021

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Vanity Collective	Music Career Development Workshop	\$2,975	\$0
Algoma Veterans Association	On Guard for Thee	\$5,729	\$0
Stitches From The Heart Quilt Guild	Stitches From The Heart Quilt Show	\$1,627	\$0
Strawberry Moon Collective (Ode Imin Geezis)	Strawberry Moon Collective Dreamcatcher & Wreath Workshops	\$1,500	\$903
The Art X Project Collective	The Art X Project	\$2,950	\$0
Centre for Social Justice and Good Works	The Good Deeds Musical Production & Chocolate Tasting	\$4,999	\$0
Sault Symphony Orchestra	The SSO Reaching Out	\$8,750	\$6,650
Indian Friendship Centre	Summer Moon Festival	\$6,912	\$4,362
Category Total		\$105,541	45,002
<b>Festival and Events</b>			
Algoma Festival Choir	Algoma Festival Choir Spring Concert 2022	\$5000	\$2,971
Fringe North:International Theatre Festival	Fringe North 2022 Festival	\$25,000	\$19,264
Shadows of the Mind Film Festival	Shadows of the Mind Film Festival	\$5,000	\$3,845
Friends of Ermatinger Clergue National Historic Site	Historic Harvest Fest 2022	\$10,000	\$5,956
Category Total		\$45,000	\$32,036
<b>TOTAL</b>			<b>\$77,038</b>

CARRIED

### **Financial Implications**

An amount of \$104,500 is included in the City's operating budget for the purpose of financial assistance as per the City's Cultural Policy on providing arms-length funding of culture. The first intake of ACAP applications will distribute 75% of the total allocation with the remainder to be distributed during the second intake in April 2022.

2022 Arts and Culture Assistance Grants

December 13, 2021

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**Strategic Plan / Policy Impact**

Corporate Strategic Plans Focus Area: Quality of Life - Promote, grow and support cultural activities identified the cultural plan implementation as a key activity.

**Recommendation**

It is therefore recommended that Council take the following action:

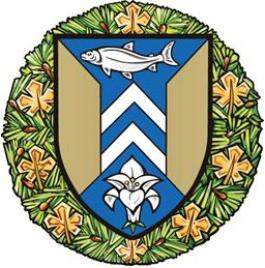
Resolved that the report of the Manager of Recreation and Culture dated December 13, 2021 concerning the 2022 Arts and Culture Assistance Program Grants be received and that the two Arts and Culture Assistance Program funding streams be merged into one funding stream;

Further that the following grants be approved:

1. Conservatory of Music – \$16,286
2. Algoma Festival Choir – \$2,971
3. Thinking Rock Community Arts – \$6,175
4. Fringe North International Theatre Festival – \$19,264
5. Friends of Ermatinger Clergue National Historic Site – \$5,956
6. Adam Francis Proulx – \$2,933
7. Living History Algoma – \$7,693
8. Shadows of the Mind Film Festival – \$3,845
9. Strawberry Moon Collective (Ode Imin Geezis)– \$903
10. Indian Friendship Centre – \$4,362
11. Sault Symphony Orchestra – \$6,650

Respectfully submitted

Virginia McLeod  
Manager of Recreation and Culture  
705.759-5311  
[v.mcledon@cityssm.on.ca](mailto:v.mcledon@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

**TO:** Mayor Christian Provenzano and Members of City Council

**AUTHOR:** Virginia McLeod, Manager of Recreation and Culture

**DEPARTMENT:** Community Services Department

**RE:** Designated Heritage Property Tax Rebates 2021

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#### PURPOSE

To provide Council with a summary of, and to seek Council's approval for, the tax rebates being recommended for the 2020 tax year by the Sault Ste. Marie Municipal Heritage Committee for those owners of heritage properties enrolled in the Heritage Property Tax Rebate Program.

#### BACKGROUND

The Ontario Government, under the Municipal Act, allows municipalities to grant tax rebates of 10% to 40% on the value of an "eligible" heritage property in order to stimulate the restoration and preservation of Ontario's unique heritage assets. In the spring of 2005, City Council passed a resolution accepting the implementation of a 40% Tax Rebate Program in our community. By-law 2005-186 outlines the guidelines for those enrolled in the program.

Heritage properties are an important community resource; however, increased costs are often associated with their restoration and maintenance. Programs such as the Sault Ste. Marie Heritage Property Tax Rebate Program recognize these costs, and are seen as an investment in the community by preserving our City's unique cultural heritage and supporting owners of heritage properties. Currently there are 17 owners of 18 heritage properties enrolled in the program. There are a total of 38 heritage sites in the city of Sault Ste. Marie designated under Part IV of the Ontario Heritage Act, and 6 registered sites of cultural heritage value under section 27(1.2) of the Act. Enrolment into the program requires the completion of a Heritage Easement Agreement between the City and the property owner which is then registered on the property title.

#### ANALYSIS

Owners enrolled in the Heritage Property Tax Rebate Program must complete an annual application for the rebate and indicate what work they plan to do to maintain

Designated Heritage Property Tax Rebates 2021

December 13, 2021

Page 2.

their heritage property. Property inspections are conducted annually by members of the Sault Ste. Marie Municipal Heritage Committee and a City Building Inspector to ensure that adequate ongoing maintenance is occurring and that owners are following their maintenance plans. Recommendations for owners to receive the tax rebate are made based upon current and previous inspections and the owners maintenance record.

Applications for the 2020 tax rebates have been received from 17 owners for 18 designated heritage properties in the City.

The following properties and owners qualify for the Heritage Property Tax Rebate for the 2019 tax year.

1. **875 Queen Street – Forest Insect Laboratory**
2. **69 Church Street – Air Service Hangar .**
3. **10 Kensington Terrace, Unit #1- Upton House**
4. **10 Kensington Terrace, Unit #2 – Upton House**
5. **10 Kensington Terrace, Unit #3- Upton House**
6. **193 Pim Street – Wellington Square Townhouses**
7. **189 Pim Street – Wellington Square Townhouses**
8. **191 Pim Street – Wellington Square Townhouses**
9. **242 - 246 Queen Street East – Hussey Block**
10. **864 Queen St. East – Algonquin Hotel**
11. **1035 Queen St. East**
12. **358 – 356 Queen Street – Barnes/ Fawcett Block .**
13. **143 McGregor Avenue – McLeod Family Residence**
14. **1164 Queen St. East**
15. **36 Herrick Street**
16. **780 Wellington**
17. **83 Huron Street – Machine Shop**
18. **115 Upton Rd**

The Sault Ste. Marie Municipal Heritage Committee passed the following resolution at their November 3, 2021 meeting:

Moved by: S. Meades

Seconded by: H. Robbins

“Resolved that the Sault Ste. Marie Municipal Heritage Committee endorse the 2021 property inspection report for those designated heritage properties enrolled in the Designated Heritage Property Tax Rebate program and that the inspection report and letter be sent to the property owners outlining the recommendations; Further, based on the results of the property inspections the Municipal Heritage Committee, recommends to City Council that the Designated Heritage Property

Designated Heritage Property Tax Rebates 2021

December 13, 2021

Page 3.

Tax Rebate for the 2020 tax year be paid to all qualified owners of designated heritage properties enrolled in the program be approved."

**CARRIED**

**FINANCIAL IMPLICATIONS**

The amount of the rebate varies annually depending on the number of applicants. The rebate for the 2020 tax year is \$95,383.23 of which the municipal portion is \$77,590.90 and the education portion \$17,792.33. This is pending Council's approval and final calculations by the Finance Department.

**STRATEGIC PLAN / POLICY IMPACT**

Focus Area – Quality of Life: Promotion of our City's arts, culture, historic and heritage sites is an essential component in achieving economic health.

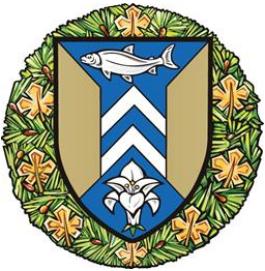
**RECOMMENDATION**

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Recreation and Culture dated December 13, 2021 concerning Designated Heritage Property Tax Rebates be received and that the recommendation of the Sault Ste. Marie Municipal Heritage Committee that the designated heritage property tax rebates for the 2020 tax year be paid to the qualified owners of designated heritage properties enrolled in the program, be approved.

Respectfully submitted,

Virginia McLeod  
Manager of Recreation and Culture  
705.759-5311  
[v.mcleod@cityssm.on.ca](mailto:v.mcleod@cityssm.on.ca)



## The Corporation of the City of Sault Ste. Marie

### C O U N C I L   R E P O R T

December 13, 2021

TO: Mayor Christian Provenzano and Members of City Council  
AUTHOR: Carl Rumiel, Manager, Design and Transportation Engineering  
DEPARTMENT: Public Works and Engineering Services  
RE: Northern Avenue at Sackville Road Intersection – Crossing  
Guard Study

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#### **Purpose**

The purpose of this report is to address the Council resolution from April 1, 2019, which reads:

*Moved by: Councillor R. Niro Seconded by: Councillor M. Bruni*

*Whereas the intersection of Northern Avenue East and Sackville Road is a very busy intersection; and*

*Whereas many vehicles, including large trucks, use this intersection to and from their places of business on Second Line and on Sackville Road; and*

*Whereas school children must use this intersection on their way to Boreal French Immersion Public School;*

*Now Therefore Be It Resolved that Public Works and Engineering staff be requested to conduct a full study of this intersection to determine if the intersection warrants the provision of a school crossing guard and report back to Council.*

#### **Background**

In the fall of 2019, the City received a request to provide a crossing guard at the intersection of Sackville and Northern Avenue to assist walking students at Boreal French Immersion Public School crossing Northern Avenue. The City assigned a crossing guard to the intersection with the intention of doing a crossing guard study to determine if a guard is warranted at the intersection.

Since the ideal timing for a crossing guard study is during the warmer months, it was decided to keep the crossing guard at the intersection and do the field study in the spring of 2020. However, the Covid-19 pandemic hit and this study was not completed until fall of 2021.

# Northern Avenue at Sackville Road Intersection – Crossing Guard Study

December 13, 2021

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## **Analysis**

The decision to assign a school crossing guard is determined by referencing the Ontario Traffic Council School Crossing Guard Guide. For assignment of guards at a signalized intersection, a warrant method utilizing an exposure index which is calculated by reviewing potential vehicle and pedestrian conflicts at other signalized intersections through the City which also have crossing guards. Utilizing this exposure index and applying the number of students using the crossing guard, municipalities can determine if the signalized intersection is a candidate for a crossing guard.

There is only one other signalized intersection in the City with a crossing guard making it difficult to determine an accurate exposure index for our community. Further, there is a minimum suggested crossing volume to consider a crossing guard. The guide suggests that a minimum of 30 students during peak periods to warrant a guard at a signalized intersection. There were only eight students observed using the crossing guards at Sackville Road on average. Therefore, the Engineering Division does not recommend a full-time crossing guard be assigned to this intersection at this time. However, the Transit Division has indicated that the current crossing guards have been budgeted for until the end of the school year and will remain in place at least until then. The Transit Division will continue to monitor usage over this period to make a decision before September 2022.

## **Financial Implications**

There is no financial impact to this report.

## **Strategic Plan / Policy Impact**

Traffic safety is related to the infrastructure focus area of the strategic plan.

## **Recommendation**

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Design and Transportation Engineering dated December 13, 2021 concerning Northern Avenue at Sackville Road Intersection Crossing Guard Study be received as information.

Respectfully submitted,

Carl Rumieli, P. Eng.  
Manager, Design & Transportation Engineering  
705.759.5379  
[c.rumieli@cityssm.on.ca](mailto:c.rumieli@cityssm.on.ca)

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW 2021-211**

**AGREEMENT:** A by-law to authorize the execution of the Agreement between the City and The Kiwanis Club for Lakeshore Foundation for the playground equipment for Rosedale Park.

**THE COUNCIL** of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

**1. EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Agreement dated December 13, 2021 between the City and The Kiwanis Club for Lakeshore Foundation, a copy of which is attached as Schedule "A" hereto. This Agreement is for the playground equipment for Rosedale Park.

**2. SCHEDULE "A"**

Schedule "A" forms part of this by-law.

**3. EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

**PASSED** in open Council this 13th day of December, 2021.

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**MAYOR - CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

## **DONATION AGREEMENT**

This Donation Agreement made this 13th day of December 2021

**BETWEEN:**

**THE KIWANIS CLUB OF LAKESHORE FOUNDATION**

(hereinafter referred to as the "Kiwanis Club of Lakeshore Foundation")

- and -

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

(hereinafter referred to as the "City")

**"WHEREAS** the City is the registered owner of parkland in the City of Sault Ste. Marie known as Rosedale Park, which includes a portion of property legally described as LT 293-312, 315-350 PL 20146 ST. MARY'S; LANE PL 20146 ST. MARY'S ABUTTING ELY LIMIT OF LT 333 TO 352 PL 20146: LANE PL 20146 ST. MARY'S ABUTTING ELY LIMIT OF LT 293 TO 312 PL 20146; CALEDON ST PL 20146 ST. MARY'S LYING BTN CHAPPLE AV PL 20146 & MARWAYNE ST PL 20146; SAULT STE. MARIE, ON hereinafter referred to as "Rosedale Park";

**AND WHEREAS** the City is adding new playground equipment and amenities to a portion of Rosedale Park which will be located at the location of the existing playground equipment;

**AND WHEREAS** the Kiwanis Club of Lakeshore Foundation has agreed to assist the City in the acquisition of playground equipment and amenities by donating funds to the City for that purpose.

**NOW THEREFORE** the parties hereto agree as follows:

**1. DONATION**

The Kiwanis Club of Lakeshore Foundation agrees to donate funds in the amount of Sixty Thousand (\$60,000.00) Dollars to the City for the exclusive purpose of purchasing playground equipment and amenities for Rosedale Park.

The City acknowledges having received the said funds as referred in Section 1 of this agreement from the Kiwanis Club of Lakeshore Foundation and will purchase the playground equipment and amenities with said funds.

## **2. USE OF DONATION FUNDS**

The City covenants and agrees that the donation of funds provided to it by the Kiwanis Club of Lakeshore Foundation shall be used solely towards the cost of purchasing playground equipment and amenities at Rosedale Park and for no other purpose.

The City acknowledges that the Kiwanis Club of Lakeshore Foundation makes the said donation of funds towards purchasing playground equipment and amenities at Rosedale Park and the Kiwanis Club of Lakeshore Foundation does not make any representations or warranties as to the safety of said playground equipment and amenities or its appropriateness for use by any members of the public.

## **3. INSTALLATION & MAINTENANCE**

The City acknowledges and agrees that the purchase of playground equipment and amenities shall be the sole responsibility of the City.

The City acknowledges and agrees that all necessary maintenance of the playground equipment and amenities shall be the sole responsibility of the City.

The City shall indemnify and save harmless the Kiwanis Club of Lakeshore Foundation however caused, or costs incurred from defending action arising out of the installation, maintenance or the use of the playground equipment and amenities by any person or persons who may take claim against the Kiwanis Club of Lakeshore Foundation.

The parties hereto acknowledge and agree that if at any point in the future the playground equipment and/or amenities becomes unfit for use, the City may remove and/or replace it at its sole discretion and expense.

## **4. APPRECIATION**

The City agrees to purchase, install and maintain a plaque/sign at the Rosedale Park playground of which material, design and word composition is to the approval of the Kiwanis Club of Lakeshore Foundation acknowledging the generous donation of the Kiwanis Club of Lakeshore Foundation.

## **5. DEFAULT**

(1) In the event that the City breaches any provision of this Donation Agreement, the Kiwanis Club of Lakeshore Foundation shall notify the City in writing of the nature of said breach, and the City shall be given thirty (30) days to remedy the violation. If the City has not remedied the violation to the satisfaction of the Kiwanis Club of Lakeshore Foundation at the expiration of thirty (30) days from such notification, the Kiwanis Club of Lakeshore Foundation may:

- (a) Waive the breach;
- (b) Make any other mutually agreeable arrangement with the City; or

- (c) Terminate this Donation Agreement and provide the City with written notice of same.

**IN WITNESS WHEREOF** the parties hereto have affixed their hands and seals this 13<sup>th</sup> day of December 2021.

**THE KIWANIS CLUB OF LAKESHORE  
FOUNDATION**

Per: \_\_\_\_\_  
PRESIDENT– Jack Davidson

Per: \_\_\_\_\_  
SECRETARY-W. Lawrence Whalen

**THE CORPORATION OF THE CITY OF  
SAULT STE. MARIE**

Per: \_\_\_\_\_  
MAYOR – CHRISTIAN PROVENZANO

Per: \_\_\_\_\_  
CITY CLERK – RACHEL TYCZINSKI

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW NO. 2021-222**

**FINANCING:** A by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2022.

**WHEREAS** Section 407 of the *Municipal Act, 2001*, as amended, provides authority for a council by by-law to authorize the head of council or the treasurer or both of them to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year; and

**WHEREAS** the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the *Municipal Act, 2001*;

**THEREFORE** the Council of The Corporation of the City of Sault Ste. Marie hereby **ENACTS** as follows:

1. The head of council or the treasurer or both of them are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be **Royal Bank of Canada** and such other lender(s) as may be determined from time to time by by-law of council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1 to September 30 of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1 to December 31 of the current year, 25

percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year or \$10,000,000.00, whichever is less.

4. The treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the *Municipal Act* that have not been repaid.
5.
  - a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.
  - b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the limitation on borrowing set out in section 3 shall be calculated for the time being upon the estimated revenues of the Municipality as set forth in the budget adopted for the previous year less all revenues received for and on account of the current year.
6. For purposes of this by-law the estimated revenues referred to in section 3, 4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.
7. The treasurer be and is hereby authorized and directed to apply in payment of all or, any sums borrowed under this by- law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and previous years or from any other source, that may be lawfully applied for such purpose.
8. Evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the head of the council or conform to the treasurer or both of them.

9. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.

10. This by-law shall take effect on January 1<sup>st</sup>, 2022.

**PASSED** in open Council this 13th day of December, 2021.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE**  
**BY-LAW NO. 2021-223**

**FINANCING:** A by-law to authorize the borrowing of \$15,000,000 to finance capital expenditures for short and long term purposes for The Corporation of the City of Sault Ste. Marie and \$6,200,000 for the Public Utilities Commission of the City of Sault Ste. Marie.

**WHEREAS** Section 401 of the *Municipal Act, 2001* states a municipality may borrow money or incur a debt for municipal purposes and may issue debentures for the money borrowed or for the debt; and

**WHEREAS** the Council of The Corporation of the City of Sault Ste. Marie deems it necessary to borrow the sum of \$15,000,000 for short and long term purposes, the capital expenditures of the Corporation under its construction by-laws; and

**WHEREAS** the Public Utilities Commission of the City of Sault Ste. Marie deems it necessary to borrow the sum of \$6,200,000 for short and long term purposes;

**WHEREAS** the total amount of the estimated revenues of the Corporation for the year 2021 not including revenues derived or derivable from the sale of assets, borrowings or issues of debentures or from a surplus, including arrears of taxes and proceeds from the sale of assets is estimated to be in excess of \$190,000,000;

**THEREFORE** the Council of The Corporation of the City of Sault Ste. Marie hereby **ENACTS** as follows:

1. The Mayor and the Treasurer are hereby authorized on behalf of the Corporation to borrow from time to time by way of promissory note from the City's Banker or any person a sum or sums not exceeding \$15,000,000 for short and long term purposes to finance the capital expenditures of The Corporation of the City of Sault Ste. Marie under its construction by-laws, and to give on behalf of the Corporation to the Bank or lender a promissory note or notes sealed with the corporate seal and duly signed for the moneys so borrowed with interest which may be paid in advance or otherwise, with interest at the bank's prescribed lending rate or other persons' lending rate from time to time.

2. The Public Utilities Commission of the City of Sault Ste. Marie is hereby authorized to borrow from time to time by way of promissory note from the City's Banker of any person a sum or sums not exceeding \$6,200,000 for short and long term purposes to finance the capital expenditures of the Public Utilities Commission of the City of Sault Ste. Marie.
3. All sums borrowed pursuant to the authority of this by-law as well as all other sums borrowed by the Corporation in this year and in previous years from the said Bank or lender and remaining unpaid shall, with interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for all preceding years as and when such revenues are received.
4. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the moneys hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other source which may lawfully be applied for such purpose.
5. Long term purposes is defined as a loan with a fixed rate and term.
6. **EFFECTIVE DATE**

This by-law is effective January 1<sup>st</sup>, 2022.

**PASSED** in open Council this 13th day of December, 2021.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

## THE CORPORATION OF THE CITY OF SAULT STE. MARIE

### BY-LAW NO. 2021-227

**LOCAL IMPROVEMENT:** A by-law to authorize the construction of Class "A" pavement on Passchendaele Way from Northern Avenue East to Princeton Drive under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06.

WHEREAS notice of the intention of the Council to undertake the works hereinafter described was duly published and served more than one month prior to the passing of this by-law; and

WHEREAS the Council has received the reports, estimates and statements required for undertaking the said works;

THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. The Corporation shall construct the work described in Schedule "A" hereto as a local improvement under the said Act and in accordance with plans and specifications furnished by the Commissioner of Engineering/Planning.
2. The Commissioner of Engineering/Planning shall forthwith make such plans, profiles and specifications and furnish such information as may be necessary for the construction and completion of the said work.
3. The construction and completion of the said work shall be performed under the superintendence and in accordance with the directions and orders of the Commissioner of Engineering/Planning.
4. The Commissioner of Finance/Treasurer may agree with any bank or person for temporary borrowing of money to meet the cost of the works pending completion thereof.
5. The sum of \$256.00 per metre frontage shall be specially assessed upon the lots abutting directly on the Class "A" pavement according to the extent of their respective frontages thereon and the remainder of the cost of the works shall be borne by the City.
6. The special assessments shall be paid in one payment by December 31<sup>st</sup> of the current year or in the alternative by ten equal annual installments.
7. The debentures to be issued for the loan to be effected to pay the cost of the work when completed shall bear interest at such rate as the Council may determine and be made payable within ten years on the installment plan.

8. Any person whose lot is specially assessed may commute for a payment in cash in accordance with By-law 69-436 the special rates imposed on such lot.
9. The said Schedule "A" form a part of this by-law.
10. This by-law comes into force on the day of its final passing.

Read the **FIRST** and **SECOND** time in open Council this 13<sup>th</sup> day of December, 2021.

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**MAYOR – CHRISTIAN PROVENZANO**

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**CITY CLERK – RACHEL TYCZINSKI**

da LEGAL\STAFF\COUNCIL\BY-LAWS\2021\2021-227 LOCAL IMPROVEMENT PASSCHENDAELE WAY NORTHERN AVE TO PRINCETON DR FIRST AND SECOND READING.DOCX



THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
Civic Centre  
99 Foster Drive  
Sault Ste. Marie, ON P6A 5X6

**LOCAL IMPROVEMENT CONSTRUCTION BY-LAW 2021-227 SECTION 3  
REGULATION 586-06 MUNICIPAL ACT  
ENGINEER'S REPORT**

**December 13, 2021**

Nature of Work (Construction of):	Construction of Class 'A' Pavement
On:	Passchendaele Way
From:	Northern Avenue East
To:	Princeton Drive

Estimated Cost of Work:	\$500,000.00
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Estimated Assessable Abutting Frontage:	55.565
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Estimated Cost to be Borne by Assessable Abutting Property:	\$14,736.63
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Estimated Cost to be Borne by The Corporation:	\$485,263.37
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Special Rate per Metre Frontage:	\$256.00
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Estimated Interest Rate Term:	2.95%
	10 years

Estimated Annual Rate per Metre Frontage:	\$29.93
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Estimated Lifetime of the Work:	20 years
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Respectfully submitted,

Carl Rumiel, P. Eng.  
Manager, Design and Transportation Engineering

Attachment

**THE CORPORATION OF THE CITY OF SAULT STE. MARIE  
CLASS A PAVEMENT-SECTION 3**

**SCHEDULE "A"**

**BY-LAW 2021-227**

<b><u>JOB NUMBER</u></b>	<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>LENGTH</u></b>	<b><u>WIDTH</u></b>	<b><u>ASSESSABLE</u></b>	<b><u>FRONTAGE</u></b>	<b><u>ESTIMATED COST</u></b>
A-21-13	Passchendaele Way	Northern Avenue East	Princeton Drive	200	10m	57.565		\$14,736.63