

Request for Funds

Project Cooperation Agreement between UNICEF, the United Nations Children's Fund and FCI, Fundación Ciudadano Inteligente

Purpose

This document is to request to UNICEF the first fund disbursement of the PCA Agreement between FCI and UNICEF.

Activities planned for the first quarter of the project in the PCA Agreement between FCI and UNICEF

Activity #1: Project Management Manage the project and ensure good coordination between stakeholders and sequencing of project stages and activities.

- FCI will facilitate the overall project coordination by organizing periodic team meetings and availing electronic tools for team planning, deadline management, document hosting, etc.
- FCI will lead the project management specifically in relation to the development

Activity #2: Advocacy planning methodology: Design an integral advocacy planning process and translate planning steps into digital formats for the use five UNICEF offices during a 12 months trial phase.

- FCI will identify the parts of the planning methodology that can be translated into a digital tool during the pilot phase.
- FCI will advise on the technical feasibility of which formats and what type of visualization to utilize for individual planning steps.
- Based on this, FCI will describe and agree with UNICEF the technical and design specifications of the digital tool in a report.

Activity #3: Digital tool development Develop a prototype digital tool for a.

- FCI will produce a prototype for a digital tool, based on technical and design specifications agreed with UNICEF.

Activity #4: Digital tool & methodology testing: Test the digital tool at country level and adjust as per user requirements.

- FCI will actively participate in the field testing (either remotely or on-site, as individually agreed) and will make iterative adjustments as per continuous user feedback.

- FCI will deliver a final prototype at the end of phase one of the project.

Disbursement Amounts

Through the project the disbursements are according to the following table:

Stage	Amount	Quarter Term	
Quarter 1	\$ 26,750	15-Sep-2014	14-Dec-2014
Quarter 2	\$ 31,750	15-Dec-2014	14-Mar-2015
Quarter 3	\$ 5,688	15-Mar-2015	14-Jun-2015
Quarter 4	\$ 2,688	15-Jun-2015	14-Sep-2015
Throughout	\$ 18,184	--	--
Total	\$ 85,060		

According to the details outlined through this document, Fundación Ciudadano Inteligente request the disbursement corresponding to the First Quarter of the PCA Agreement between FCI and UNICEF for an amount of \$ 26,750.

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