



### STUDENT INFORMATION

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Student Name \_\_\_\_\_  
*Last/Family First Middle Suffix*

#### Recommendation Waiver

I understand that federal law provides me, after enrollment, with a right to access to my recommendations, and that no school or person can require me to waive this right.

I hereby: ☐ waive ☐ do not waive my right of access to my recommendations.

*Failure to complete this section will be considered an expressed waiver of your rights*

### COUNSELOR INFORMATION

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Please fill out the following information concerning the student listed above. Thank you very much for your assistance.

Counselor name \_\_\_\_\_  
*Last/Family First Middle*

Department \_\_\_\_\_ School \_\_\_\_\_

Work phone \_\_\_\_\_ Email \_\_\_\_\_

### ACADEMIC RECORD

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The student has a cumulative **unweighted** GPA of: \_\_\_\_\_

The student has a cumulative **weighted** GPA of: \_\_\_\_\_

The student's GPA includes: ☐ All classes ☐ Academics only

The highest **weighted** GPA in the class is: \_\_\_\_\_

What are the numerical values that correspond to your alphabetic grading system? A = \_\_\_\_\_ B = \_\_\_\_\_ C = \_\_\_\_\_ D = \_\_\_\_\_

The cumulative **unweighted** rank of the student is: \_\_\_\_\_ out of \_\_\_\_\_

The cumulative rank and the student GPA covers a period: From: \_\_\_\_\_ To: \_\_\_\_\_

The cumulative ranking is based on: ☐ Semesters ☐ Trimesters ☐ Quarter ☐ Block (describe: \_\_\_\_\_ )

How many students share this cumulative ranking? \_\_\_\_\_

Which of the following describes the student's choices of academic courses and in comparison to other college prep students at your school?

☐ Most challenging available ☐ Challenging ☐ Above average ☐ Average ☐ Below average

Of the student's graduating class, what percentage plan to attend a four-year college/university? \_\_\_\_\_ %

Of the student's graduating class, what percentage plan to attend a two-year college? \_\_\_\_\_ %



STUDENT RANKING

How long have you known this student? \_\_\_\_\_ years                      In what capacity? \_\_\_\_\_

How often do you meet with this student? \_\_\_\_\_

This evaluation is based on:    ☐ Personal contact    ☐ Other counselor’s observations    ☐ Teacher comments  
   ☐ School records    ☐ Other: \_\_\_\_\_

	Unable to comment	Below Average	Average	Above Average	Very Good	Excellent	One of the best of my career
Leadership potential							
Intellectual Curiosity							
Attitude towards challenges							
Emotional maturity							
Work ethic							
Originality of thought							
Sense of humor							
Energy							
Respect for differences							
Respect accorded by faculty							
Respect accorded by peers							

How would you compare this student to his or her entire class:

	Unable to comment	Below Average	Average	Above Average	Very Good	Excellent	One of the best of my career
Academically							
Extracurricular accomplishment							
Personal qualities and character							
Overall							

I recommend this student    ☐ Not at all                      ☐ With reservations                      ☐ Fairly strongly                      ☐ Strongly                      ☐ Enthusiastically

If you wish to give an explanation for any of your ratings, please describe below.



### STUDENT EVALUATION

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What adjectives immediately come to mind when describing this student?

Is there a broader context in which we should consider the candidate's performance and involvements? If yes, please explain below. Some examples of broader contexts include particularities of family situation or responsibilities, after-school work obligations, sibling childcare or other circumstances, either positive or negative.

☐ Yes ☐ No

In what ways might you distinguish this student's academic performance from that of other college-bound students? Either through personal experience or in talking with teachers, how would you characterize this student's level of intellectual curiosity and approach to learning?

What do you like best about this student? In what ways has the student made an impact either in your school or in the community?

Are there any factors that might interfere with the candidate's academic performance and/or personal relationships at college?



### STUDENT EVALUATION (cont.)

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Please use this section to let us know anything else about the student. We are especially interested in the student's maturity, integrity, persistence, and ability to succeed and thrive at a top college.

Are there any observed problematic behaviors, e.g. discipline problems, violence, intolerance or anti-social behavior in interactions with peers or teachers, perhaps separable from academic performance, which should be explored further by a college considering this student?

If yes, please explain below.

☐ Yes ☐ No

To the best of your knowledge, has the student ever violated an Honor Code or been suspended or subjected to any school-related or legal disciplinary action? If yes, please explain below.

☐ Yes ☐ No

### COMPLETE RECOMMENDATION

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☒ I understand that my recommendation will be shared with other colleges and universities that this applicant is applying to. I have filled out the recommendation to the best of my knowledge, and all the information on this recommendation is factually true and honestly presented.