

Carol Connor

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launch_code

SYSTEM ADMINISTRATOR/ACCOUNTING CLERK IN KANSAS CITY, KS

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Highly motivated, creative problem solver seeking to utilize current skills and to develop new skills while working to implement solutions to problems.

LANGUAGES

- Java
- HTML5/CSS3
- JavaScript

FRAMEWORKS

- Spring Boot
- Spring Web MVC

DATABASES

- MySQL

TOOLS

- GitHub
- Trello

PROJECT EXPERIENCE

Work Website — HTML, CSS, JavaScript

- Inherited the daily maintenance of my current employer's website when our host provider stopped providing us with website maintenance. This included CD Rate Updates, Loan Rate Updates, Urgent Messages, Changing Promotional Pictures, etc....
- Self-taught the basics of HTML, CSS, and JavaScript to quickly be able to provide edits to the website when needed. Also, I reached out to other organizations, such as Coding For Cocktails and LaunchCode, to further my knowledge of those languages and more.
- Coded reusable code for sections of web pages, such as Header, Navigation Bar, Footer. This allows me to create new pages or change information quickly.

WORK EXPERIENCE

System Administrator/Accounting Clerk, Midwest Regional Credit Union, Kansas City, KS, June 2015 – Present

- Currently provide Tech Support to our locations while processing ACH Transactions and balancing General Ledger Accounts.
- Troubleshoot connectivity issues : Network, Internet, Phones, Printers, etc
- Coordinated the migration of Servers, ATMs, and Networks from our old circuit to our new one while minimizing downtime for our members..
- Migrated all Windows 7 computers to Windows 10 while minimizing the impact of the user.
- Compile member data to be sent to Third Party use.
- Implemented Use of Secure Email Technology

Associate, Oskaloosa Lumber, Co., Oskaloosa, KS, November 2012 – June 2015

- Provided basic troubleshooting for printers.
- Launched plans to pass the Kansas Weights and Measures inspection.
- Maintained Client charge accounts
- Developed Internal Merchandise Marketing

EDUCATION

LaunchCode, LC101 Programming Course — 2020

Emporia State University, B.S. Crime & Delinquency Studies — 2012

McPherson College, Studied Mathematics(2.5 years) — 2009