**※※※※※公司**

**货 物 验 收 单**

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| **收货单位名称** |  | | | **合同编号** |  |
| **收货单位地址** |  | | | **业务类型** |  |
| **收货方负责人** |  | **收货人电话** |  | **送货日期** |  |
| **承运单位名称** |  | **承运人** |  | **承运方式** |  |

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| **货物名称** | **规格型号** | **单位** | **数量** | **备注** |
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| **合计** | **数量： 运费：** | | | |

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| **货物签收栏：**  **货物型号、数量与上表一致 是□ 否□**  **外包装完好 是□ 否□**    **备注：**  **收货人签字：**  **收货单位盖章：**  **收货日期： 年 月 日** |