**1、引导词**

众所周知：There is universally ackonwledged that....

毫无疑问：There is no denying the fact that...

随着科技的发展：with science and technology developing rapidly...

全文不要超过4-5个引导词

1. **插入语--客观**

As a matter of fact;

directly or indirectly;

in one way or another;

To some degree

1. be 动词之后，she is，as a matter of fact，beautiful.

I am,to some degreem,tall.

1. 行为动词之前（实义动词）：

information technology ，directly or indirectly，influences us.

1. 助动词或者行为动词之间：

May,can,would

He can,in one way or another, change us.

1. **从句**

Because，in that ,due to the fact that,to the truth that

中华文明很璀璨。

中国历史很悠久。

中国的历史很长。

中国有超过5000年的历史。

China has a history of more than five thousand years。

操练，

It is universally acknowledged that China is,as a matter of fact,very graet owing to the truth that China has a history of more than five thousand years.

中国很伟大。

With science and technology developing rapidly，there is no denying the fact that information technology can, in one way or anoter,exert a subtle but tremendous influence on our life owing to the fact that information improves the efficiency of work and study.

信息技术影响生活。