

Rental Finding

Please refer to your Relocation Program for a full explanation of the benefits you are eligible to receive. You may also access NEI's website for various documents that you will be required to complete. www.neirelo.com/members

Rental Finding Program Overview

- ☐ NEI realizes that the selection of a new home is of primary importance to you. Some areas of the country have agents available to assist you with your tour for no fee and others do not. NEI may be able to assist you in finding an agent.
- ☐ If you have an agent in mind, be sure to register that agent with NEI to ensure that you are eligible for the maximum relocation benefits and/or they are qualified to provide rental finding services.
- ☐ If you decide to buy instead of rent, do NOT contact a real estate agent directly. To ensure no benefits are jeopardized, notify your NEI Account Executive who will provide a referral to a qualified home finding agent.
- ☐ We suggest that you utilize the attached **Rental Tour Checklist** to help you organize your search for a rental home.
- ☐ Many relocating employees start their search on the internet. NEI has researched the internet to make your search easier. Some of the more useful sites include:

<http://www.rent.com> - This site will allow you to search by city, rent amounts, number of bedrooms, and number of bathrooms. An expanded search will allow you to narrow your search by a pet policy and some amenities. The majority of rentals on this site are apartments, but recently this site has started to add condos and town homes.

<http://www.thatrentalsite.com/> - On this site, you first select a state and then a city of your choice. All rentals for that area will show up on a map. You are able to narrow your search by number of bedrooms, maximum price, and can also search by distance from a specific address – for example your new work location. This site will show apartments, condos, houses, garage apartments, duplexes, and rooms for rent. This site pulls from numerous other websites as well as local listings in the newspaper.

<http://www.apartments.com> - On this website, you first select a state, then a region, and finally a community. You will then be able to search by price, number of bedrooms, and type of housing. An expanded search will allow you to narrow your search by pet policy, specific amenities, and community amenities.

<http://www.apartmentguide.com> - For this site, you first select the city you are looking for. Once you are in the listings, you can narrow your search by distance, price range, number of bedrooms, number of bathrooms, apartment features, and community features. This site is beneficial if you are looking for a lease term shorter than 1 year, as it also allows you to search specifically for short term leases.

<http://www.zillow.com> - This site will allow you to search for rentals of all kinds – apartments, condominiums, townhomes, and houses. It allows you to input your specifications – rent, beds, bath, square feet, lot size, etc. and easily see the homes mapped as well.

- ☐ NEI realizes that there are numerous websites available to you, but we have found much success with these sites. In addition, NEI's website is available to you in your search for a new home. Please visit the website often for area information and links to community services.

NEI Rental Tour Checklist

Questions	Property #1	Property #2	Property #3	Property #4
Property Name and Contact Information.				
What is the required lease term and monthly rent amount?				
What is the security deposit?				
If applicable, what is the Pet deposit? Is there an additional monthly fee? Pet restrictions?				
Which utilities are included? (Gas, Electric, Water, Sewer, Cable)				
Which appliances are provided? Which are electric and which are gas?				
Who controls the heat and air?				
Does the unit have its own Hot Water Heater? If not, how many units share a hot water heater? How big is the unit?				
Is the apartment pre-wired for cable, phone, and internet? If so, where are the outlets located? What companies can provide service?				
Is there overhead lighting or are lamps needed?				
Are blinds or curtains included in the unit?				
Washer/dryer - in unit or hook ups? If not, where are facilities and what is the cost?				
If there is a fireplace, is it gas, wood burning or decorative? Ok to use?				
Is kitchen cupboard space ample for you?				

Questions	Property #1	Property #2	Property #3	Property #4
Is additional storage provided? Additional cost? How large?				
What size bed will fit into the bedrooms?				
Security? (Gated, secure access, etc.)				
Where do residents dispose of refuse? Is your rental located near that area? Who pays for trash?				
Where is mail delivered?				
Will the rental office receive packages when you are not at home?				
Is there a work out facility? If yes, what are the hours of operation and how is it accessed?				
Pool - what months of the year is it open and what are the hours?				
Parking - garage or specific spot? Additional cost? Where do guests park?				
How quickly are maintenance issues resolved? Is there a maintenance time guarantee?				
Are there any neighborhood issues?				
Additional Notes				