

# Absolute Results Private Sale - DATA RETRIEVAL PROCESS

ADP, Reynolds, PBS, Autosoft, Quorum or Serti tech support can help you if you are having trouble exporting the list. The best person to pull the list for you is your IT Person, Service manager or even your controller.

**There is no need to worry about cleaning out duplicates or bad addresses as our software will do this. If you are having challenges pulling the lists and ADP, Reynolds, PBS, Autosoft, Quorum or Serti tech support cannot help you quick enough, we have a tech support rep who for a small fee can assist you with the lists and have it completed within a few hours.**

## 3 TYPES OF LISTS

We need to have you pull the following data and export it into different excel spreadsheets.

### **LIST A - Service database.**

People who have been in for service in the last 4 years.

### **LIST B - Sales database.**

People who have bought **SINCE 2007 JAN** up to **Current Month**

## HEADERS

Last	First	Address	City	Prov / State	Postal / Zip	Home Phone	Cell Phone	Email	Year	Model	Service Date	Delivery Date	Salesman	VIN	Cus#	Mileage	Stock#
Smith	Bill	1234 Main St	Vancouver	BC	V1A1A2	604.654.4564	604.652.4564	bsmith@hotmail.com	2009	Caravan	2012/05/05	2009/10/12	Paul Johnson	FG6S5D4S5DF	512	60,485	A12465

**Required Fields**

**Optional**

### **For F & I list, please include these additional headers**

### **LIST C - F & I database.**

People who are currently in a **FINANCE CONTRACT**

Price	Term	Rate	Monthly Payment	Amount Financed	Last Payment Date	Cash Down	Bank
\$34,589	48	7.65%	\$533.61	\$17,116.44	2019/11/16	\$15,000	RBC

**Please load your data list to our secure server: <https://ar.absoluteresults.com/upload>**