

## Move-Out Guide

Moving can be a mixture of emotions: excitement for the next chapter, nostalgia for the memories you're leaving behind, and the natural stress that comes with change. However, with proper planning and organization, the process can be streamlined and less overwhelming. This guide aims to provide you with step-by-step instructions to ensure that your move-out goes as smoothly as possible.


### Booking Your Move-Out


- For those vacating a development, it's a requirement to schedule your move-out date and time with the building manager promptly.
- Many developments require move-out pre-bookings to facilitate lift protection and assign a designated lift. Without this pre-booking, you might encounter disruptions due to other residents' reservations.

### Tips for a Prompt Bond Return


- **Power Connection:** We recommend keeping the power connected for three business days after you return your keys. This will allow the final inspection to be completed with the power on. If the power is disconnected, we will need to establish a new connection, which may delay the bond return.
- **Professional Cleaning:** Cleaning a property can be more time-consuming than expected. For peace of mind and thoroughness, consider hiring a professional cleaning service. Please refer to the end-of-lease cleaning checklist. We recommend the following two cleaning services, both of which have consistently delivered exceptional results for our renters.

#### Awesome Property Services

 0433 405 679

 awesomecleaning11@gmail.com

#### Cleaning Express Melbourne

 0423 620 564

 cleaningexpressmelbourne@gmail.com

- **Property Damage:** If there's any accidental damage, ensure it's addressed before returning the keys. Only use qualified tradespeople for repairs to guarantee quality. Should DIY repairs not meet expected standards, it might lead to bond deductions.
- **Carpet Concerns:** Standard cleaning services often only offer carpet shampooing & don't have the ability to remove stains. If you have stained the carpet, it is recommended that you seek services for specialised stain removal. Crystal Clean has achieved some great results for our renters. Contact them to discuss any concerns.

#### Crystal Clean

 1300 767 760

 <https://www.crystalcleanmelbourne.net.au/>

- **Storage Cages:** If applicable, ensure your storage cage is emptied, cleaned, and padlocks removed.
- **Car space:** If your car has had an oil leak, ensure you have the oil stain removed. Please make sure the car space is clean with no belongings or rubbish left behind.

- **Keys & Remotes:** Return all items provided at the beginning of your tenancy to the office. If anything is missing, notify your property manager as soon as possible so they can arrange a replacement.
- **Rubbish:** Do not leave rubbish inside or around the property. Any violation of the owner's corporation rules, such as unauthorized disposal, could lead to additional fees.
- **Personal Items:** Double-check every area, including drawers and cupboards, to ensure no personal items get left behind.

## Handy Tips

- **Wall Marks:** A 'Chux Magic Eraser', which is available at outlets like Coles or Woolworths, is ideal for mark removal. Always adhere to its usage instructions for optimal results.
- **Light Globes:** Make sure to replace non-functional globes throughout the premises. If overlooked, there might be electrician charges for replacements.