

Completing the Common App and Transfer Admissions Introduction

Name: _____

COMMON APPLICATION

Create an account on commonapp.org (<https://apply.commonapp.org/createaccount>) as an Education professional. This will allow you to see the first-year application experience without being considered for admission by colleges.

Login and answer the following questions while completing the Common Application (commonapp.org).

1. Give a brief description of the five essay question prompts in the Common Application:
2. On the common application, what happens after you complete each section?
3. What type of information can be found in the right hand side of the Common Application?
4. Are students prompted to enter their billing information, to pay the application fee, before or after they have submitted the application?
5. What is the word count limit for the University Honors and Scholars prompt in the "Other Information" section for Ohio State?

6. In which section(s) does the Common Application ask about an application fee waiver?

TRANSFER ADMISSIONS

Use the [Transfer Admissions Wiki page](#) and its Additional Information wiki pages to answer the following questions.

7. What type of prospective student should apply as a transfer student?

8. A prospective transfer student asks you if there is anything they can do to have a competitive application for admissions. They have been out of high school for over two years. They took classes at a community college for only one semester right after high school, but stopped attending due to poor academic performance. Since then, they have been working full-time.

- What would make a transfer student competitive for admissions?
- What should the student submit to help explain gaps in their educational history?

9. A prospective transfer student asks when their transfer credit report will be available. They submitted all the transcripts from their previous institutions; they tell you they received awesome grades at their other schools and are hoping the grades transfer.

- When will the student's transfer credit report be available?
- Do grades transfer?

10. A transfer student was admitted 3 weeks ago and they are calling to find out why their transcript has not been evaluated. They say that Miami University sent the transcript to the Undergraduate Admissions office 6 weeks ago and you can see that it is in OnBase:
- Which area evaluates transfer credit?
 - What resource is available to help you determine how to troubleshoot issues with transfer credit?
 - What is the TCC On-Call Schedule?
 - Who should you contact for assistance with troubleshooting this issue?
 - Can you give their contact information out to the public?
11. A prospective transfer student calls Undergraduate Admissions to find out the application deadline for the Spring 2021 semester. He also wants to know how to apply.
- Where does he go to apply?
 - Where can you find the deadlines to apply? (Hint: an OSU website)
 - What is the domestic transfer deadline for Columbus campus students for the Spring 2021 term?
12. You receive a call in which the student identifies herself as a Veteran of the US Army. She's interested in applying to Ohio State and has some credit through the American Council on Education (ACE) but also attended a semester at Lakeland Community College in Kirtland, OH. She asks about getting an application fee waiver and also wants to know how to go about using her Post 9/11 GI Bill funding.
- Would this student apply as a freshman or transfer student?
 - Does OSU offer an application fee waiver?
 - Which office should you direct her to for questions about her VA benefits?

13. Mary is in her first term at Xavier University. She *really* wants to be a Buckeye and is asking you if she can apply as a transfer student for the spring semester. As Mary's first term as a college student is autumn, she'd have zero credit hours.
- Can she apply as a transfer student?
 - What are the two key differences between when a student in this situation applies and a regular transfer student?

Start OSU's Transfer Application at apply.osu.edu. Complete the entire application but do not submit it for processing.

1. Why does the Transfer Application direct students to contact Undergraduate Admissions if they have previously applied and paid the application fee? What happens if they choose to submit the application anyway?
2. Looking at the transfer application, in which section can students indicate they qualify for a fee waiver? Which option is tied to a student's FAFSA application?