1. Introduction

During project initiation, our team developed a project plan to outline the context, scope, and expected outcomes. Based on our initial plan and feedback from the instructional team, this document details the activities our team will focus on in the next two weeks to advance the project. Following new conversations and insights, including a discussion with Gloria, the team is re-evaluating the original project scope to ensure our work is meaningful, feasible within the timeline, and aligned with community needs.

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2. Objectives for Sprint 2

- Finalize requirements gathering by conducting further client check-ins (scheduled for every Friday at 3:30pm).

- Discuss with Gloria to finalize and refine the overall project scope.

- Acknowledge that existing platforms like 211 Maryland already provide comprehensive multi-language resources on food, work, immigration, etc.

- Determine whether building a new platform is necessary or if efforts should focus on enhancing access to existing resources.

- Explore creating a user-friendly navigation guide, linktree, or "More Information" tab to promote 211 Maryland in a way that's tailored to our community.

- Highlight that transportation information has emerged as a specific gap based on community interviews.

- Coordinate with the other Center for Community Engagement group, which is developing personas for future use.

- Develop user personas for future capstone classes or external teams.

- Begin drafting a small-scale resource compilation platform (e.g., linktree or PDF guide).

- Establish structured task distribution and continue improving in-person collaboration.

College Park Outreach
03-24-2025
Sprint 3: Project Plan

3. Task Breakdown and Assignments

Task	Assigned Member(s)	Expected Completion Date
Conduct interview with College Park Food Bank (Lisa) + SCI attendees	CJ Kipp, Matt Beltran	April 1, 2025
Debrief as a team and categorize findings from the check-in	All Members	March 26, 2025
Talk with Gloria to refine project scope	All Members	March 29, 2025
Generate a detailed list of functional and non-functional requirements	Parthiv Deb, Sid Voonna	April 1, 2025
Develop user personas to support future work	CJ Kipp, Sid Voonna	April 8, 2025
Design and build Linktree or resource compilation guide	Matt Beltran, Rohan	April 8, 2025
Draft a prototype (Google Sites / visual aid) if applicable	All Members	April 13, 2025
Collect and analyze community feedback from the Iftar event	CJ Kipp, Matt Beltran	April 13, 2025
Update the project risk assessment	All Members	April 3, 2025

4. Deliverables for Sprint 2

- Interview and check-in notes with categorized findings

- Documented list of refined requirements

- Initial draft of the user personas

- Draft version of the Linktree, resource compilation, or site add-on

- Community engagement summary from Sunset Celebration Iftar

- Updated risk assessment

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5. Next Steps Beyond Sprint 2

- Finalize and refine project direction based on feedback from Gloria and stakeholders

- Continue iterating on resource compilation tools or platform enhancements

- Explore integration or collaboration with 211 Maryland instead of duplicating efforts

- Develop a usability testing plan

- Continue stakeholder engagement to ensure relevance and sustainability