

Sprint 2: Project Plan

1. Introduction During project initiation, our team developed a project plan to outline the context, scope, and expected outcomes. Based on our initial plan and feedback from the instructional team, this document details the activities our team will focus on in the next two weeks to advance the project.

- Colton Kipp in person for Sprint 2 check-in class meeting. Other members communicated absence for the day to the team chat.
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2. Objectives for Sprint 2

- Finalize requirements gathering by conducting further client check-ins. Scheduled for every Friday afternoon at 3:30pm.
 - Categorize and document findings from next check-in and Sunset Celebration Iftar.
 - Develop and refine initial prototypes of the resource platform.
 - Conduct preliminary user engagement and feedback collection after the prototype is made.
 - Establish a structured task distribution among team members.
 - Improve upon expectations written in Team Contract.
 - Work as a team more consistently in person
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3. Task Breakdown and Assignments

Task	Assigned Member(s)	Expected Completion Date
Conduct interview with College Park Food Bank representative (Lisa) and attendees of SCI	CJ Kipp, Matt Beltran	March 13, 2025
Debrief as a team and categorize findings from the check-in	All Members	March 14, 2025
Generate a detailed list of functional and non-functional requirements for prototype	Parthiv Deb, Sid Voonna	March 24, 2025
Develop a draft prototype of the resource platform (Google Sites, QR Codes, Pamphlet Structure)	All Members	March 24, 2025
Collect and analyze community feedback from the Iftar event	CJ Kipp, Matt Beltran	March 24, 2025
Update the project risk assessment based on new insights	All Members	March 24, 2025

4. Deliverables for Sprint 2

- Interview/Check-in notes and categorized findings.
 - Documented list of refined requirements.
 - Draft prototype of the resource platform.
 - Summary report from Sunset Celebration Iftar engagement.
 - Updated risk assessment document.
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6. Next Steps Beyond Sprint 2

- Refine platform design based on user feedback.
- Develop a usability testing plan.
- Continue engaging with stakeholders for continuous improvements.
- Look into linktree for the platform