



Vendor: Microsoft

Exam Code: 77-886

Exam Name: MOS: Microsoft SharePoint 2010

Version: DEMO

Simulation

Some items in this exam use a simulation of 77-886: SharePoint 2010. Consequently, functionality which is not directly relevant to the completion of a question may not be available. In particular, please note the following:

- If one of the supported methods of completion (menu, toolbar and mouse right-click) does not provide the anticipated result, try another of the supported methods.
- The program window cannot be resized.
- The Undo/Redo commands and keyboard navigation within documents are not available. (For example, ARROW keys, PAGEUP, and PAGEDOWN keys.)
- Fonts may appear somewhat different.

Follow Instructions

Follow all instructions provided in each question completely and accurately.

Keyboard Navigation

You can navigate through the exam by using the **Tab** key. You can select answer choices or click buttons by using the **Space** bar. You can scroll using the **Arrow** keys.

Exam Time

The exam timer works against the time spent answering the questions and does not count the time required by the computer between questions.

Unscored Items

This exam might include unscored questions. These questions appear randomly and are not scored; as a result, they have no effect on your final score. The data will be used to update and improve the quality of the exam.

QUESTION 1

ures

s

uncements

adar

s

acts

e Call Memo

aries

ouse Projects

Pages

Off Library




Welcome to the Alpine Ski House Team Site. Here you will find the resources that will help all of us run a successful operation. When communicating with potential visitors, remember to let them know about everything we have to offer, including:

- We have five mountains with 140 trails for skiers and snow-boarders of all abilities.
- Our mountains feature an extensive lift network with two high-speed gondolas that service everything from wide groomed trails to classic tree runs to parks, pipes, bumps and steep.
- Visitors can stay at one of the many lodging facilities in the area. There are accommodations for all price ranges.
- Encourage visitors to enjoy a spa treatment, visit the shops, then indulge in a meal at a variety of excellent restaurants.

Our Partners





- Ski Bird Resort


Documents




Type	Name	Modified	Modified By
	2010 Trial Injury Data	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
	Activities	11/3/2010 8:27 PM	ALPINE-SKI\Administrator
	Alpine ski house annual trail safety	11/24/2010 12:32 PM	ALPINE-SKI\AkersK

Connect the Contacts to Outlook 2010.

Reset Question

Libraries	<input type="checkbox"/>	Type	Name	Modified	Modified By
Ski House Projects			2010 Trial Injury Data	11/24/2010 12:32 PM	ALPINE-SKMAkersK
Site Pages			Activities	11/3/2010 8:27 PM	ALPINE-SKMAAdministrator
Drop Off Library			Alpine ski house annual trail safety report	11/24/2010 12:32 PM	ALPINE-SKMAkersK
Slide Library			Alpine Ski House Letterhead	11/24/2010 12:32 PM	ALPINE-SKMAkersK
Press Releases			Alpine Ski House Organizational Chart 2010	11/24/2010 12:32 PM	ALPINE-SKMAkersK
Lodging			Alpine Ski House Seasons	12/09/2010 7:01 AM	ALPINE-SKMAAdministrator
Search			Holiday Menu	11/24/2010 12:33 PM	ALPINE-SKMTinaG
Ski House Wiki			Holiday Tree Sales	11/3/2010 8:27 PM	ALPINE-SKMAAdministrator
			Lodging Survey Results	11/24/2010 12:44 PM	ALPINE-SKMAkersK
			Marketing Budget Plan	11/24/2010 12:44 PM	ALPINE-SKMAkersK
			Marketing Event Flyer	11/24/2010 12:44 PM	ALPINE-SKMAkersK
			Photos From The Chalet	12/9/2010 5:42 AM	ALPINE-SKMAAdministrator
			Poster Advertising Senior Citizens Ski Event	11/24/2010 12:33 PM	ALPINE-SKMAkersK
			Ski Document	11/3/2010 8:58 PM	ALPINE-SKMAAdministrator
			Ski Instruction Class	12/10/2010 7:26 PM	ALPINE-SKMAAdministrator
			Ski Lift Project Poster	11/3/2010 8:58 PM	ALPINE-SKMAAdministrator
			Ski Lodging	11/24/2010 12:52 PM	ALPINE-SKMOliverL
			Ski Prices	11/14/2010 10:33 AM	ALPINE-SKMAAdministrator
			Ski Race Plans	11/24/2010 12:33 PM	ALPINE-SKMAkersK
			Ski Trail Scouting Report	11/16/2010 5:04 AM	ALPINE-SKMAkersK
			Snow Ball Fight	11/16/2010 5:04 AM	ALPINE-SKMAkersK

 Connect the Contacts to Outlook 2010.

	Ski Lodging	11/24/2010 12:52 PM	ALPINE-SKMOliverL
	Ski Prices	11/14/2010 10:33 AM	ALPINE-SKMAAdministrator
	Ski Race Plans	11/24/2010 12:33 PM	ALPINE-SKMAkersK
	Ski Trail Scouting Report	11/16/2010 5:04 AM	ALPINE-SKMAkersK
	Snow Ball Fight	11/16/2010 5:04 AM	ALPINE-SKMAkersK
	Snow Statistics	11/3/2010 8:59 PM	ALPINE-SKMAAdministrator
	Trade Show Booth layout diagram	11/24/2010 12:33 PM	ALPINE-SKMAkersK
	Trail Expansion Timeline	11/24/2010 12:33 PM	ALPINE-SKMAkersK
	Trail Map Data	11/14/2010 5:22 PM	ALPINE-SKMAAdministrator
	Visitor Data	11/3/2010 8:59 PM	ALPINE-SKMAAdministrator

 Add document

 Connect the Contacts to Outlook 2010.

Answer:

Step 1: Click Site Pages

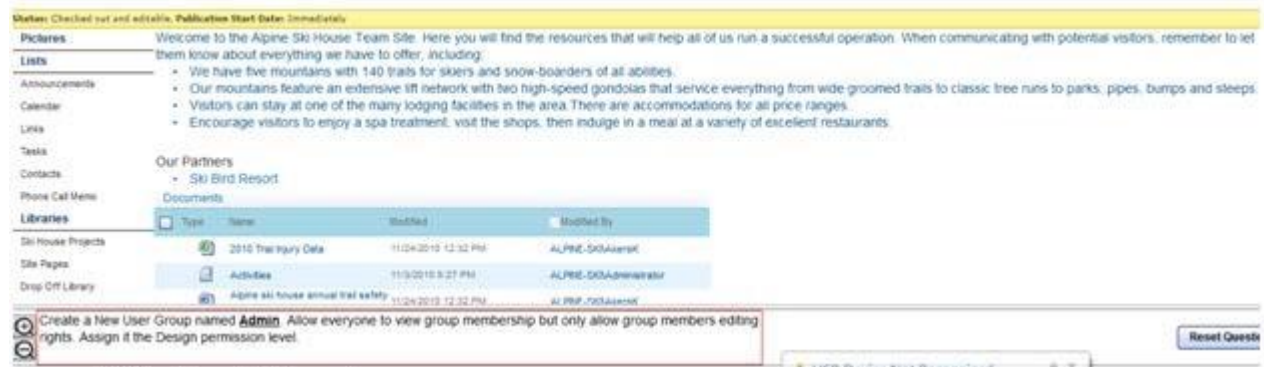
Step 2: Click View All Site Content Page

Step 3: Open the List ribbon from the List Tools group.

Then in the Connect & Export group, located the command Connect to Outlook.

Note: SharePoint transfers all items from the SharePoint list to the new folder in Outlook.

QUESTION 2



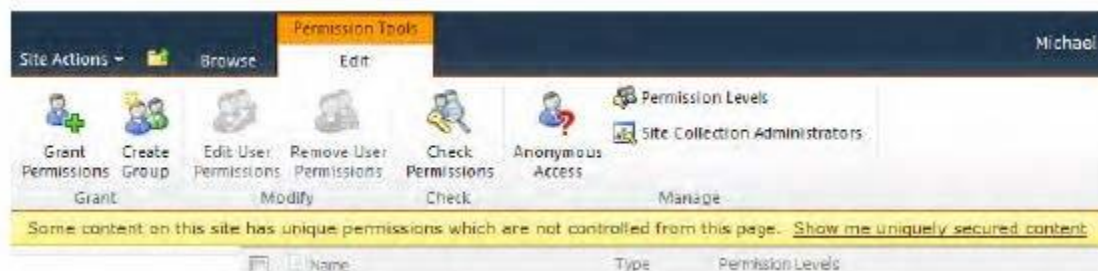
Answer:

Step 1: Click Site Pages

Step 2: Click on the Site Actions drop-down menu on the upper left of the page. Then select Site Settings.



Step 3: From the Site Settings page, select Site Permissions found in the Users and Permissions group of the Site Settings page.



Step 4: Click the Create Group button.

Step 5: On the New Group page, enter a group name Admin

Step 6: Grant everyone permission to view group membership.

Step 7: Grant group members editing rights by assigning the Design permission.

Step 8: Finish creating the group by clicking the Create button at the bottom of the page.

QUESTION 3

Documents

Type	Name	Modified	Modified By
	2010 Trail Injury Data	11/24/2010 12:32 PM	ALPNE-SKIAkersK
	Activities	11/3/2010 8:27 PM	ALPNE-SKIAAdministrator
	Alpine ski house annual trail safety report	11/24/2010 12:32 PM	ALPNE-SKIAkersK
	Alpine Ski House Letterhead	11/24/2010 12:32 PM	ALPNE-SKIAkersK
	Alpine Ski House Organizational Chart 2010	11/24/2010 12:32 PM	ALPNE-SKIAkersK
	Alpine Ski House Seasons	12/09/2010 7:01 AM	ALPNE-SKIAAdministrator
	Holiday Menu	11/24/2010 12:33 PM	ALPNE-SKITnaG
	Holiday Tree Sales	11/3/2010 8:27 PM	ALPNE-SKIAAdministrator

Create a new announcement that uses the Title **Holiday Sales** and the message **In stock**. Ensure that the announcement no longer appears in the list after June 30, 2011.

Answer:

Step 1: Click Site Pages

Step 2: Choosing View All Site Content from the Site Actions.

All Site Content - Windows Internet Explorer

http://van-guard/_layouts/viewlists.aspx?BaseType=0

File Edit View Favorites Tools Help

Site Actions +

MicMin > All Site Content

Displays all sites, lists, and libraries in this site.

Home My Book Blog Search this site...

Sites

My Book Blog

Documents

Site Pages

Shared Documents

Lists

Calendar

Tasks

Create

Items Last Modified

Icon	Name	Description	Count	Last Modified
	Announcements	Use the Announcements list to post messages on the home page of your site.	1	3 weeks a
	Calendar	Use the Calendar list to keep informed of upcoming meetings, deadlines, and other important events.	0	3 weeks a
	Departments		6	2 weeks a
	Links	Use the Links list for links to Web pages that your team members will find interesting or useful.	0	3 weeks a

Step 3: Click Announcements.

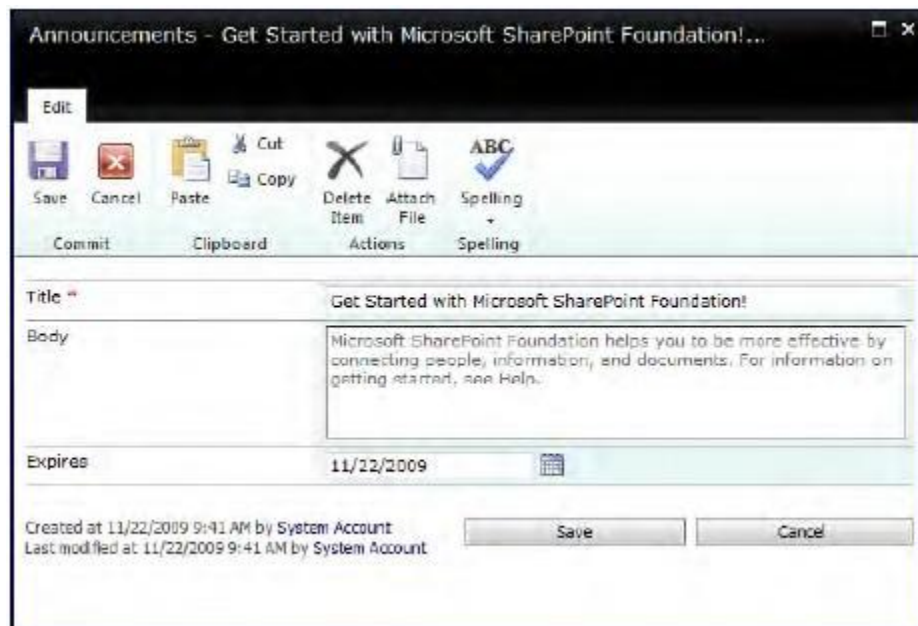
Note:

Since you want to add a new announcement, you need to display the Items ribbon in the List

Tools ribbon group. The Items ribbon allows you to add new items as well as edit and delete items.



Step 4: Click New Item in the New group to add another announcement (or click Add new announcement). This action opens the edit dialog for the list item, letting you supply the column values for a new item in the list using the same dialog as shown below.



Step 5: Enter Title: Holiday Sales.

Set body to: In stock.

Set Expires to: June 30, 2011.

Step 6: Click Save.