Vendor: Microsoft

Exam Code: 77-886

Exam Name: MOS: Microsoft SharePoint 2010

Version: DEMO

Simulation

Some items in this exam use a simulation of 77-886: SharePoint 2010. Consequently, functionality which is not directly relevant to the completion of a question may not be available. In particular, please note the following:

- If one of the supported methods of completion (menu, toolbar and mouse right-click) does not provide the anticipated result, try another of the supported methods.
- The program window cannot be resized.
- The Undo/Redo commands and keyboard navigation within documents are not available. (For example, ARROW keys, PAGEUP, and PAGEDOWN keys.)
- Fonts may appear somewhat different.

Follow Instructions

Follow all instructions provided in each question completely and accurately.

Keyboard Navigation

You can navigate through the exam by using the **Tab** key. You can select answer choices or click buttons by using the **Space** bar. You can scroll using the **Arrow** keys.

Exam Time

The exam timer works against the time spent answering the questions and does not count the time required by the computer between questions.

Unscored Items

This exam might include unscored questions. These questions appear randomly and are not scored; as a result, they have no effect on your final score. The data will be used to update and improve the quality of the exam.

QUESTION 1

	Type	Name	Modified	Modified By
☐	🗒	2010 Trial Injury Data	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
		Activities	11/3/2010 8:27 PM	ALPINE-SKI\Administrator
	📄	Alpine ski house annual trail safety report	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
	📄	Alpine Ski House Letterhead	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
	📄	Alpine Ski House Organizational Chart 2010	11/24/2010 12:32 PM	ALPINE-SKI\AkersK
	📄	Alpine Ski House Seasons	12/09/2010 7:01 AM	ALPINE-SKI\Administrator
	📄	Holiday Menu	11/24/2010 12:33 PM	ALPINE-SKI\TinaG
	📄	Holiday Tree Sales	11/3/2010 8:27 PM	ALPINE-SKI\Administrator
	📄	Lodging Survey Results	11/24/2010 12:44 PM	ALPINE-SKI\AkersK
	📄	Marketing Budget Plan	11/24/2010 12:44 PM	ALPINE-SKI\AkersK
	📄	Marketing Event Flyer	11/24/2010 12:44 PM	ALPINE-SKI\AkersK
	📄	Photos From The Chalet	12/9/2010 5:42 AM	ALPINE-SKI\Administrator
	📄	Poster Advertising Senior Citizens Ski Event	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
	📄	Ski Document	11/3/2010 8:58 PM	ALPINE-SKI\Administrator
	📄	Ski Instruction Class	12/10/2010 7:26 PM	ALPINE-SKI\Administrator
	📄	Ski Lift Project Poster	11/3/2010 8:58 PM	ALPINE-SKI\Administrator
	📄	Ski Lodging	11/24/2010 12:52 PM	ALPINE-SKI\OliverL
	📄	Ski Prices	11/14/2010 10:33 AM	ALPINE-SKI\Administrator
	📄	Ski Race Plans	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
	📄	Ski Trail Scouting Report	11/16/2010 5:04 AM	ALPINE-SKI\AkersK
	📄	Snow Ball Fight	11/16/2010 5:04 AM	ALPINE-SKI\AkersK

Connect the Contacts to Outlook 2010.

		Name	Modified	Modified By
	📄	Ski Lodging	11/24/2010 12:52 PM	ALPINE-SKI\OliverL
	📄	Ski Prices	11/14/2010 10:33 AM	ALPINE-SKI\Administrator
	📄	Ski Race Plans	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
	📄	Ski Trail Scouting Report	11/16/2010 5:04 AM	ALPINE-SKI\AkersK
	📄	Snow Ball Fight	11/16/2010 5:04 AM	ALPINE-SKI\AkersK
	📄	Snow Statistics	11/3/2010 8:59 PM	ALPINE-SKI\Administrator
	📄	Trade Show Booth layout diagram	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
	📄	Trail Expansion Timeline	11/24/2010 12:33 PM	ALPINE-SKI\AkersK
	📄	Trail Map Data	11/14/2010 5:22 PM	ALPINE-SKI\Administrator
	📄	Visitor Data	11/3/2010 8:59 PM	ALPINE-SKI\Administrator

➕ Add document

Connect the Contacts to Outlook 2010.
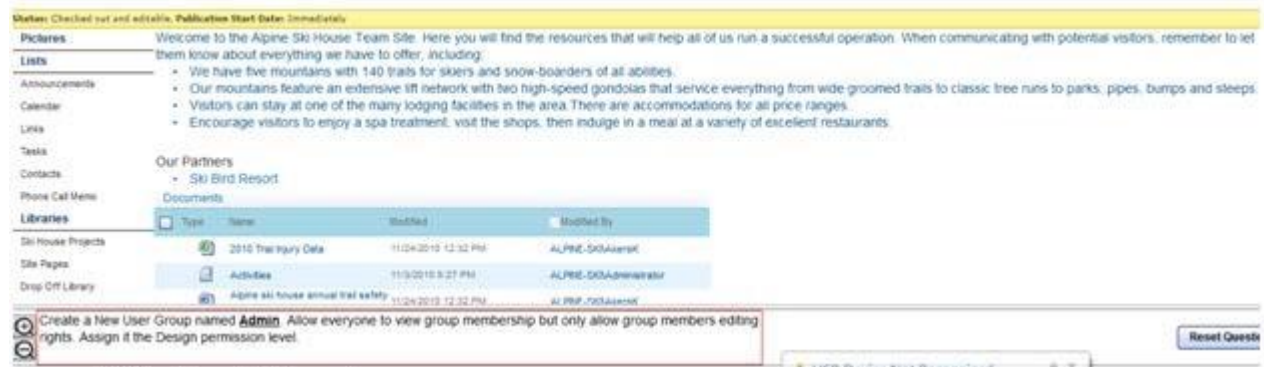
Answer:

Step 1: Click Site Pages
Step 2: Click View All Site Content Page
Step 3: Open the List ribbon from the List Tools group.
Then in the Connect & Export group, located the command Connect to Outlook.
Note: SharePoint transfers all items from the SharePoint list to the new folder in Outlook.
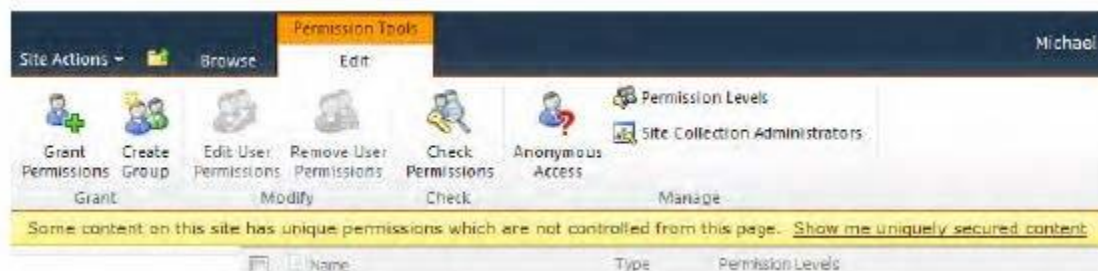
QUESTION 2

Answer:
Step 1: Click Site Pages
Step 2: Click on the Site Actions drop-down menu on the upper left of the page. Then select Site Settings.

Step 3: From the Site Settings page, select Site Permissions found in the Users and Permissions group of the Site Settings page.

Step 4: Click the Create Group button.
Step 5: On the New Group page, enter a group name Admin
Step 6: Grant everyone permission to view group membership.
Step 7: Grant group members editing rights by assigning the Design permission.

Step 8: Finish creating the group by clicking the Create button at the bottom of the page.

QUESTION 3

Create a new announcement that uses the Title **Holiday Sales** and the message **In stock**. Ensure that the announcement no longer appears in the list after June 30, 2011.

Answer:
Step 1: Click Site Pages
Step 2: Choosing View All Site Content from the Site Actions.

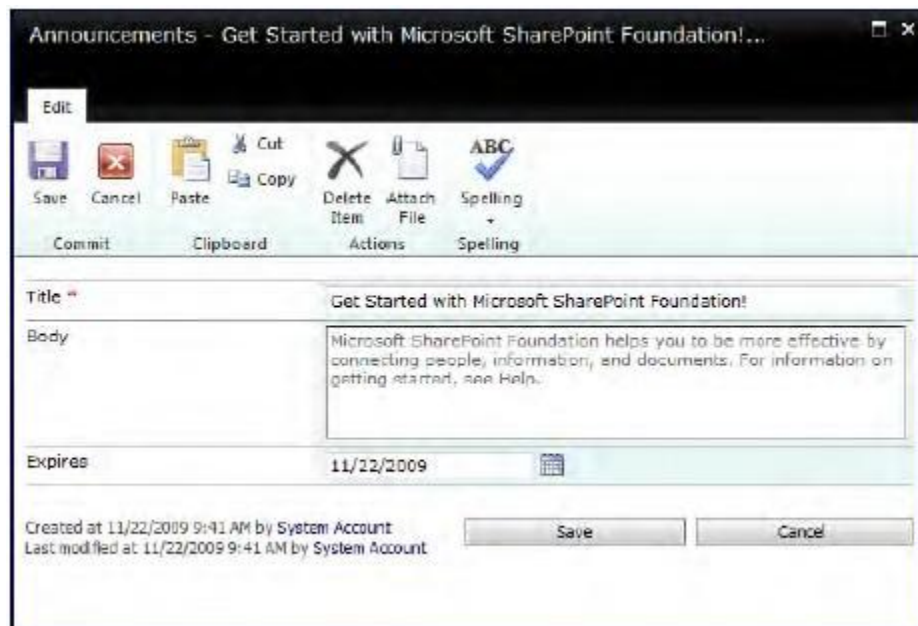

Step 3: Click Announcements.
Note:
Since you want to add a new announcement, you need to display the Items ribbon in the List

Tools ribbon group. The Items ribbon allows you to add new items as well as edit and delete items.

Step 4: Click New Item in the New group to add another announcement (or click Add new announcement). This action opens the edit dialog for the list item, letting you supply the column values for a new item in the list using the same dialog as shown below.

Step 5: Enter Title: Holiday Sales.
Set body to: In stock.
Set Expires to: June 30, 2011.
Step 6: Click Save.