

# Claire Cahoon

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## EDUCATION

University of North Carolina, Chapel Hill  
Master of Science in Information Science  
Expected May 2020

Ithaca College, Ithaca, NY  
Bachelor of Arts in English, graduated with honors  
Minors: Web Programming, Art History  
GPA: 3.87, Dean's List: Spring 2015, Fall 2015, Spring 2016, Spring 2017, Fall 2017  
Magna cum laude  
May 2018

## HONORS AND AWARDS

**Ithaca College**  
G. Ferris Cronkite Scholarship  
President's Scholarship  
Ithaca College Whalen Symposium - Humanities and Sciences Poster Award  
Ithaca College Whalen Symposium - Humanities and Sciences Presentation Award  
Sigma Tau Delta, English Honor Society  
Aug. 2016 - May 2018  
Aug. 2014 - May 2018  
April 2017  
April 2018  
October 2016 - present

**UNC Chapel Hill**  
Carolina Academic Library Associate  
August 2018 - present

## EXPERIENCE

**Carolina Academic Library Associate (CALA), UNC Chapel Hill**  
*Research and Instructional Services*  
August 2018 - Current

- Co-facilitate the Digital Pedagogy Community of Practice for University Libraries
- Teach ENGL 105 introductory library sessions
- Respond to patron requests and virtual chat questions at the Davis Library reference desk
- Collaborate with liaison librarians to provide support for UNC courses
- Conducted comprehensive collections assessment for the Carolina Center for Jewish Studies

*Digital Research Services*  
August 2018 - Current

- Serve as project manager for the Tringle Digital Humanities Network (TDHN)
- Write articles, interviews, and other content for the TDHN website
- Maintain the TDHN website and calendar of events
- Coordinate communications for TDHN, including the weekly roundup
- Participate in the Carolina Seminar for digital text analysis and other digital humanities workshops

**Graduate Research Assistant, UNC Chapel Hill**  
January 2018 - Current

*American Studies 840 - "Digital Humanities/Digital American Studies - Excavating the Asylum Archive"*

- Plan, implement, and publish a collaborative Scalar site
- Collaborate with instructors to establish learning goals that focus on both digital and analog skills
- Mentor students in the course and provide project guidance one-to-one

**Community Workshop Series Assistant, Orange and Durham County Public Libraries**  
Sept. 2018 - Current

- Co-lead individual workshops on technical skills in public libraries to a range of patrons
- Assist students with individual issues during lessons
- Provide feedback on lesson plans and learning goals

**Ithaca College Information Technology (IT), Ithaca College**  
*Student Coordinator Assistant*  
Jan. 2016 - May 2018

- Provide administrative and logistical support for the Coordinator of Student Employment and Student Managers

- Run IT Student Coordinator email account to communicate with Student-Staff Team
- Maintain schedules, applications, and training for 100 Student-Staff in 10 departments
- Facilitate workshops concerning web programming and professional development for Student-Staff

#### *Lab Consultant*

Jan. 2015 – May 2017

- Supervise computer labs on campus in academic buildings and library
- Provide general support for software, hardware, printing, scanning, and network issues
- Responsible for the overall upkeep, security and maintenance of computer labs

### **Library of Congress, U.S. Copyright Office, Washington, D.C.**

#### *Junior Fellow*

Summer 2017

- Organized over 2000 artifacts from the Copyright Archives from the late 19th and early 20th century
- Conducted preliminary research on items of historical significance
- Helped facilitate a public display of historical and information copyright material
- Presented findings through a table display and a blog post

### **MEMBERSHIPS AND ORGANIZATIONS**

#### **American Library Association (ALA)**

Sept. 2018 – Current

#### *Student-to Staff Program Participant*

June 2019

#### **North Carolina Library Association (NCLA)**

Sept. 2018 - Current

#### **Student Chapter of the American Library Association, UNC Chapel Hill (SCALA)**

Sept. 2018 - Current

#### **Information and Library Science Student Association (ILSSA)**

Sept. 2018 – Current

#### *Secretary and Technical Coordinator*

Jan. 2019 – Current

- Redesign, manage and update the ILSSA website in Wordpress
- Keep records of ILSSA meetings, events, and other documentation
- Direct official ILSSA communications, including a monthly newsletter

#### **Librarian's Association at UNC Chapel Hill (LAUNC-CH)**

Sept. 2018 – Current

#### *Program Committee*

Sept. 2018 – Current

- Organize LAUNC-CH programs and events
- Advertise to and liaison with students in the Library and Information Science school
- Advocate for student representation at LAUNC-CH events

#### **Books "Thru" Bars, Ithaca College**

#### *Librarian*

Sept. 2014 – May 2018

- Coordinate events to mail books to people in prison and manage book circulation at events
- Create an Excel database for over 500 books stored in the ICBTB library
- Organize semi-annual events for the club to sort and document donated books

#### **Ithaca College Women in Computing, Ithaca College**

Sept. 2015 - Present

- Attend discussions and speakers about women in computing and the future of the industry
- Coordinate with other members concerning conferences and outreach efforts in the community

### **PRESENTATIONS AND RESEARCH**

"Artificial Eloquence: Computer-Based Analysis of Human and Robotic Dialogue in Classic Science Fiction," Faculty Advisors: Katherine Kittredge, John Barr. *International Association for the Fantastic in the Arts Conference*, Orlando, FL (March 2018)

"Parsing Personality: Using Data Analysis to Interpret Different Points of View in a Literary Text," Faculty Advisors: Toby Dragon, Derek Adams. *Ithaca College Whalen Symposium*, Ithaca, NY (April 2017)

"A Search for Recognition: Merging Postcolonial and Feminist Readings of James Joyce's 'The Dead'," Faculty Advisor: Jennifer Spitzer. *National Conference for Undergraduate Research*, Asheville, NC (April 2016)

### **SKILLS**

**Programming:** HTML, CSS, Java, JavaScript, PHP, Python, MySQL

**Project Management:** Trello, Asana, Excel, Office 365, Google Suite

**Digital Tools:** LibGuides, Scalar, WordPress, basic knowledge of ARCGIS, Tableau, 3D printing, git