Claire Cahoon

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EDUCATION

University of North Carolina, Chapel Hill   Expected May 2020
    Master of Science in Information Science

Ithaca College, Ithaca, NY   May 2018
    Bachelor of Arts in English, graduated with honors
    Minors: Web Programming, Art History
    Magna cum laude

EXPERIENCE

Carolina Academic Library Associate (CALA), UNC Chapel Hill, UNC University Libraries

Research and Instructional Services   August 2018 – Current
- Teach ENGL 105 library sessions covering information literacy and research skills
- Respond to patron requests and virtual chat questions at the Davis Library reference desk
- Collaborate with liaison librarians to provide instruction and consultation support for UNC courses
- Co-facilitate the Digital Pedagogy Community of Practice for University Libraries
- Conducted comprehensive collections assessment for the Carolina Center for Jewish Studies

Digital Research Services   August 2018 – Current
- Serve as project manager for the Triangle Digital Humanities Network (TDHN)
- Plan and coordinate the Triangle Digital Humanities Institute unconference events
- Develop and teach workshops related to digital humanities and digital pedagogy
- Supervise and collaborate with a student intern to create content for the website and blog
- Support Tableau, Python, Story Maps, and Excel workshops in the Davis Library Research Hub

User Experience and Assessment   May – August 2019
- Conducted a feasibility assessment of Matomo as an open source web analytics platform
- Completed an environmental scan of the current use of Google Analytics and Matomo
- Mapped library priorities and desired functionality to Matomo to explore switching platforms

Orange and Durham County Public Libraries   Sept. 2018 - Current

Community Workshop Series Volunteer
- Co-lead individual workshops on technical skills in public libraries to a diverse set of patrons
- Assist students one-on-one with information literacy skills taught during lessons
- Provide feedback to instructors on lesson plans and learning goals

UNC Chapel Hill, Department of American Studies   January – May 2019

Graduate Research Assistant, American Studies 715 – Community Histories and Public Humanities
- Taught Scalar and project management skills in class and worked individually with students
- Collaborated with instructors to establish learning goals focused on both digital and analog skills
- Planned, implemented, and published a collaborative Scalar site

Duke University Libraries, Software Services Department   May – August 2019

Digital Exhibits Field Experience
- Built an inventory of Duke Library's digital exhibits from the past 15 years
- Migrated all Omeka 1 exhibits to Omeka 2
- Collaborated with stakeholders to preserve exhibit content and update formatting
- Developed documentation for the migration process and exhibit creation in Omeka

Ithaca College Information Technology (IT), Ithaca College

Student Coordinator Assistant   Jan. 2016 – May 2018
- Provided administrative and logistical support for student managers and the Coordinator of Student Employment
- Maintained schedules, applications, and training for 100 student staff members in 10 departments
- Facilitated workshops on web programming and professional development for student staff members
- Provided general support for software, hardware, printing, scanning, and network issues

Library of Congress, U.S. Copyright Office, Washington, D.C.

    Junior Fellow   Summer 2017

- Organized over 2000 artifacts from the Copyright Archives from the late 19th and early 20th century
- Conducted preliminary research on items of historical significance
- Presented findings through a table display and an entry on the "Copyright: Creativity at Work" blog

PRESENTATIONS AND RESEARCH

"Planting the Seed: How to Teach Yourself Digital Tools" Bucknell University Digital Scholarship Conference, Lewisburg, PA (forthcoming, October 2019)

"Building Bridges: The Triangle Digital Humanities Network as a Model for Navigating Inter-Institutional Collaboration" Code4Lib Southeast, Raleigh, NC (May 2019)

"From Product to Process: Creating Student-Centered Learning Objectives for Digital Projects," Co-presenter: Sarah Morris. Triangle Digital Humanities Institute on Digital Pedagogy, Durham, NC (March 2019)

"Artificial Eloquence: Computer-Based Analysis of Human and Robotic Dialogue in Classic Science Fiction," Faculty Advisors: Katherine Kittredge, John Barr. International Association for the Fantastic in the Arts Conference, Orlando, FL (March 2018)

"Parsing Personality: Using Data Analysis to Interpret Different Points of View in a Literary Text," Faculty Advisors: Toby Dragon, Derek Adams. *Ithaca College Whalen Symposium,* Ithaca, NY (April 2017)

MEMBERSHIPS AND ORGANIZATIONS

American Library Association (ALA)	Sept. 2018 – Current
North Carolina Library Association (NCLA)	Sept. 2018 – Current
Student Chapter of the American Library Association, UNC Chapel Hill (SCALA)	Sept. 2018 – Current
Information and Library Science Student Association (ILSSA)	Sept. 2018 – Current
Secretary and Technical Coordinator	Jan. 2019 – Current

- Redesign, manage and update the ILSSA website in Wordpress
- Keep records of ILSSA meetings, events, and other documentation

Librarian's Association at UNC Chapel Hill (LAUNC-CH)	Sept. 2018 – Current
Program Committee	Sept. 2018 – Current

- Organize LAUNC-CH programs and events
- Advertise to and liaison with students in the Library and Information Science school

Books "Thru" Bars, Ithaca College	
Librarian	Sept. 2014 – May 2018

- Coordinated events to mail books to people in prison; managed book circulation at events
- Created a Google Sheets inventory for over 500 books stored in the ICBTB library
- Organized semi-annual events for the club to sort and document donated books

Ithaca College Women in Computing, Ithaca College	Sept. 2015 – May 2018

- Participated in discussions and attended speakers concerning women in the field of technology

HONORS AND AWARDS

UNC Chapel Hill

ALA Annual Conference Student to Staff Participant, LITA Division	June 2019

Ithaca College

G. Ferris Cronkite Scholarship	Aug. 2016 - May 2018
Ithaca College Whalen Symposium - Humanities and Sciences Presentation Award	April 2018
Peggy R. Williams Award for Academic and Community Leadership	Feb. 2018

SKILLS

Programming: HTML, CSS, Java, JavaScript, PHP, Python, SQL
Project Management: Trello, Slack, Asana, Basecamp, kanban, Excel, Office 365, Google Suite
Digital Tools: LibGuides, Scalar, Wordpress, Omeka; basic knowledge of: git, Github, R, Tableau