

# Claire Chen

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## EDUCATION

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**University of Pennsylvania**, Philadelphia, PA

Expected Graduation: May 2019

- Majors: Cognitive Science, Fine Arts
- Minor: Computer Science
- Cumulative GPA: 3.94/4.00
- Honors: Penn Dean's List 2015-2017, Salutatorian of Class of 2015, NFTE Competition Regional Winner

## WORK EXPERIENCE

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**Houston Hall Student Union**, Philadelphia, PA

September 2016 – Present

*Marketing Assistant*

- Design posters, pamphlets, brochures, and logos for the Penn Student Union.
- Organize and advertise student-oriented and city-wide events such as the Penn annual screening of classic films, Reading Days events for students, and live display of Eagles games at Houston Hall.

**Freelance Graphic Designer**, Philadelphia, PA

September 2017 - Present

- Designed the 2019 Hey Day T-Shirt for the annual Hey Day march.
- Published an illustration on the newest issue of Penn Appetite, a student-run magazine for Philadelphia.
- Designed and developed my portfolio site using HTML, CSS, and JavaScript.

**iD Tech**, Seattle, WA

June 2018 – August 2018

*Assistant Director*

- Delegated operational tasks to lead instructor or instructors as needed.
- Created and implemented work schedules, roles and responsibilities for staff.
- Ensured activities and lectures for students could foster their interest in Computer Science.

**Cognitive Science Department**, Philadelphia, PA

September 2017 – December 2017

*Intro to Cognitive Science Teaching Assistant*

- Led weekly recitations to reinforce difficult materials like machine learning and Bayesian probability.
- Formulated recitation worksheets, homework sets, and exam problems.

**Etonkids Educational Group**, Beijing, China

May 2017 – July 2017

*Research & Development Intern*

- Designed membership discount card for clients of Etonkids Educational Group.
- Created props and mural design for the annual Etonkids Children Carnival and the bi-monthly magazine.
- Designed and inked characters for the July Etonkids storybook to be distributed across all campuses.

**West Philadelphia Tutoring Project**, Philadelphia, PA

January 2016 – May 2017

*Tutor*

- Provided mentorship to primary and secondary school students from West Philadelphia.
- Led SAT prep and assisted students with homework assignments.

## SKILLS

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- *Computer Science*: Proficient in Java, Html, CSS, OCaml, JavaScript, Data Structures and Algorithms
- *Design*: Proficient in Adobe Photoshop, Illustrator, InDesign, Premiere, After Effects, Harmony
- *Languages*: Fluent in English, Mandarin, Cantonese.