



# FALL TRAINING CONFERENCE 2016 FTC Workshops FAQ's

#### How long are workshops?

Each workshop session will last 45 minutes. Please note that it takes time to set up and also for members to transition between each workshop. There is a 10-minute gap in between each Workshop Session.

### How many sessions are there?

There will be 2 sessions after the first general session Friday night and a total of 6 sessions on Saturday.

#### How do we know when our workshop is?

We will be sending out the Workshops Matrix which includes the schedule for all the Workshops and Panels. Please notify us at that point if there are any requests. We will provide necessary materials for hosts to prepare for their workshops. We will try our very best to accommodate to make sure each workshop is strategically placed in a proper time slot.

## Will projectors and other technology be provided?

Projectors will be provided. We will also be taking care of laptops. We will notify specific individuals if we need their laptops. If you prefer to present using your laptop, please note that adapters are limited especially for Apple products. Please speak with us if this is something you are interested in doing!

#### Will there be WiFi?

No! Please take precaution especially if you are doing a Prezi. We will be requesting copies of each workshop so we have it saved in our directory. However, you should also have a copy prepared. Please save your presentation to a USB drive to bring to FTC!

