**FALL TRAINING CONFERENCE 2016**

**Kiwanian & Advisor Workshop Host Application**

Dear Kiwanian or Club Advisor,

Thank you for your interest in workshops for this year's Fall Training Conference! Workshops serve as a key component in our member's success. There are three opportunities to be involved in workshops for FTC this year: *traditional workshop host, panel host, or panel guest.* Without workshop/panel applicants such as you, we would not have the opportunity to educate our members regarding Circle K, professional development, and much more. We would like to express our gratitude and appreciation for sharing your time. Once again, thank you for applying and we hope you enjoy the experience!

Please note the following:

* All applications are due by **September 18th, 2016 at 11:59PM**
* Please email your application to the Workshops Co-Chairs, as well as to the FTC Chair.
* Please title documents as “FirstNameLastName\_FTCWorkshop2016”

If you have any questions, please do not hesitate to contact one of the workshop chairs.

Thank you!

Andrea Seet & Roberto Ruiz, Co-Workshops Chairs

ftc.workshops@gmail.com

**WORKSHOP HOST PROCESS AND TIMELINE**

* *Application Period:* September 1st, 2016 – September 18th, 2016
* *Applications Due:* September 18th , 2016 @ 11:59PM
* *Announcement of Workshop Hosts:* October 2nd, 2016
* *Fall Training Conference*: November 4th – 6th

**BASIC INFORMATION**

|  |  |
| --- | --- |
| **Name:** | **Division:** |
| **Phone Number:** | **Email Address:** |
| **Past Position (if applicable):** | **Current Position (if applicable):** |

**WORKSHOP INFORMATION**

**Workshop to be Hosted or Panel Title (i.e. Post-College Professionalism):**

**Description of Workshop or Panel:**

**Relevant experience (coursework, employment, volunteer work, etc.) to Workshop or Panel Topic:**

**Would you be willing to co-host with a Circle K member?**

**If you have any questions or concerns, please do not hesitate to contact Andrea Seet and Roberto Ruiz at** [**ftc.workshops@gmail.com**](mailto:ftc.position@gmail.com)**.**

**All applications are to be RECEIVED by:**

**Sunday, September 18th, 2016 @ 11:59 pm.**

**Please send completed applications Andrea Seet and Roberto Ruiz, FTC Workshops Chairs, at** [**ftc.workshops@gmail.com**](mailto:ftc.position@gmail.com) **AND Claire Lee, Fall Training Conference Chair at** [**ftc@cnhcirclek.org**](mailto:ftc@cnhcirclek.org)**.**

**Thank you for your interest in being a workshop host!**