

# Klára Šteflová

## Business administration student

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in linkedin.com/in/klarasteflova/ 🔄 clariss95

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### EDUCATION

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09/2022 – present  
St. John's, CA

**Memorial University of Newfoundland,,**

*MSc. in Management with concentration in Information Systems*

I have a great opportunity to start studying a MSc. program in Canada starting fall of 2022. I am hoping to further enrich my knowledge of management as well as concentrate on research in human-computer interaction and UX/UI and user engagement.

2019 – present  
Prague, CZ

**Prague University of Economics and Business,**

*Master's degree: Management with a minor in software quality management*

At present, I am enrolled in graduate studies majoring in management. I also finished a minor in software quality management in summer 2021.

01/2020 – 04/2020  
St. John's, CA

**Memorial University of Newfoundland,**

*Business Administration and Management, exchange semester*

I did an exchange semester at MUN's Faculty of Business Administration. One of the classes I attended was also Information Systems (BUSI 3700).

2015 – 2019  
Prague, CZ

**Prague University of Economics and Business,**

*Bachelor's degree: Public Administration and Regional Development*

My bachelor's degree courses were mostly dedicated to regional development and public administration. Some of the classes were mathematics, statistics, accounting, microeconomics, macroeconomics, and regional and municipal economics with the basics of management.

*Thesis: The evaluation of the impact of Valašský mikulášský jarmek event on local socioeconomic development within the Southern Wallachia microregion*

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## TECHNICAL STRENGTHS

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### Tools for SW development

JIRA - Expert  
Enterprise Architect - Expert  
SoapUI - Intermediate  
DataGrip, Oracle SQL Developer - Intermediate  
IDEs (Visual Studio Code, Eclipse) - Beginner

### Other tech skills

JAVA - Beginner  
SQL - Intermediate  
UML diagrams - Expert

### Website development

HTML and CSS - Intermediate  
JavaScript - Beginner

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## RELEVANT PROFESSIONAL EXPERIENCE

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09/2021 – present  
St. John's, CA

### **Sushi Island, Waitress**

There are plenty of duties tied to this position, such as serving customers and explaining the menu to them, helping with the preparation of small dishes and bussing tables, operating the POS system.

06/2020 – 06/2021  
Prague, CZ

### **Česká spořitelna, Software Tester**

This role is represented in managing the test analysis, handling emergencies, and evaluating the online banking performance. I was responsible for test analysis of the core banking system (central pricing tool) and its integration with other banking applications. This role includes developing my own test algorithms. Software programs used include SQL, UML diagrams (Enterprise Architect), test management tools (JIRA), and integration testing tools (SoapUI).

08/2018 – 08/2019  
Prague, CZ

### **Centre for Regional Development of the Czech Republic,**

*Project Manager's Assistant in Sustainability Administration Department*

This position was a part of the EU grant for the Integrated Operational Programme. Tasks assigned include aligning the beginning of the new grant programme with the previous one, archiving projects from the previous EU grant programme by the end of their sustainability period. Moreover, enormous sets of information were given to me regarding the project cycle process and the coordination of the projects both from the previous programme and the new grant programme.

04/2017 – 12/2017  
Prague, CZ

### **Faculty of Business Administration, Prague University of Economics and Business, English-Czech Translator**

Translation of different documents for the Department of Marketing of the Prague University of Economics and Business. I translated numerous documents and booklets up to 75-pages long.

04/2016 – 08/2016  
Prague, CZ

### **Marten s.r.o., E-shop Quality Assurance Assistant**

Tasks assigned were testing all the new features of the web app before releasing, as well as communicating new possible use cases with the web developers.

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## PROJECTS

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..., You can see my coding projects on my GitHub:

<https://github.com/clariss95>

### **A personal landing page (using HTML/CSS)**

One of the projects I created during the HTML/CSS course - the landing page of my own personal website. I designed the landing page as well as wrote the code to reach the desired design.

### **An E-shop item page (using HTML/CSS)**

This project was constrained by a desired design that I had to follow. This limits the coding techniques I was able to use.

### **An "OUR TEAM" section (using HTML/CSS)**

Website section ("Our Team") with blocks containing pictures, introductions, and social media accounts of each employee.

### **A responsive web design (using HTML/CSS)**

In this project I was using media queries to create responsive web design, starting with mobile-first approach, then editing the design to change when using tablets and desktops.

### **An easy "pick a number" game (using JAVA)**

A game that lets players guess a number.

The rules are:

- 1) Computer picks a random number between 1 and 100.
- 2) The computer tells the player if a number is too large, too small, or correct.
- 3) The player guesses 8 times - if the players can't guess the number by the 8th attempt they lose.

*The code is available upon request.*

### **A "Pac-man style" game (using HTML/CSS and JavaScript)**

An easy 1 level game that allows players to move through a maze. The maze is filled with fruit and the player wins by collecting all the pieces of fruit.

### **LinkedIn articles on computer science classes offered by Czech NGOs**

Last year I wrote four articles dedicated to Czech NGOs which provide computer classes for women. I managed to put together an extensive list of these NGOs and their activities. My goal was to spread awareness about these organizations and to help other women who are interested in computer science and don't know where to start.

### **A landing page of a mobile app**

This is the final project for my HTML/ CSS 1 class. It is using all the concepts I learned during this course.

### **My Garden**

A website I made for my plants. It also was the final project for my HTML/ CSS 2 class. Uses SASS, CSS grid, BEM and responsive images.

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## COURSES

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09/2021 – 12/2022

**HTML/CSS 1, Czechitas**

01/2022 – 05/2022	<b>HTML/CSS 2</b> , <i>Czechitas</i>
08/2020	<b>Introduction to Java</b> , <i>Czechitas</i>
12/2019	<b>Introduction to manual SW testing</b> , <i>Czechitas</i>
07/2019	<b>Learn SQL</b> , <i>Codecademy.com</i>
06/2019	<b>Introduction to SQL - Data Girls</b> , <i>Czechitas</i>
06/2022	<b>DIGITAL SKILLS: USER EXPERIENCE</b> , <i>Accenture</i>

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## LANGUAGES

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### Czech

*native speaker*



### German

*successfully passed the graduation exam in May 2014*



### English

*IELTS, overall band score 7,5 (C1)*




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## REFERENCES

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### **Eliška Ctiborová**

Eliska.Ctiborova@pmi.com

### **Lukáš Kukla**

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