Team ST4R WAR5 CODE OF CONDUCT

Individual Norms

1. Every individual must try their hardest and put forth their best effort
2. Be open to communication && Be civil in discussions
3. Be aware of how individual behaviors affect team performance
4. Be punctual and attend all classes and meetings
5. Communicate to the group regarding any scheduling conflicts or excused absences with a reasonable amount of notice
6. Contribute plans and ideas to the group projects
7. Completed tasks should be shared with the group by the agreed-upon date
8. Bring all questions and concerns to the attention of the group
9. Be focused at meetings--avoid use of distracting technology
10. Have assigned work completed before the group meeting begins

Group Norms

1. Always strive for improvement
2. The group should make sure that all members completely understand the goals and procedures agreed upon
3. Resolve group conflicts peacefully, respectfully, and efficiently
4. Support individual members within the team
5. The entire group should be on board when making important decisions

Ramifications and Rewards

1. Minor infraction—affects work, but not grade (i.e. being late to meeting)
   a. Two warnings—apology to group
   b. Third infraction and up, purchase food for team (cost should not exceed $3/person)
2. Major infraction—affects grade of team (i.e. submitting an assignment late, blowing off the group, etc)
   a. A housekeeping chore is chosen from following list and is completed for each
      i. laundry (1 load)
      ii. dusting dorm room
      iii. make bed (because lofted beds are hard to make!)
      iv. vacuum dorm room
   b. If problems persist, talk to professor
3. Upon successful completion of a project or major task, team trip to Pappy's, Harrison Grille, Third Street Market, etc.

To Update the Code of Conduct

- Group meeting will be called (any group member can do this)
- Group members discuss what needs to be changed and why
- Members agree on the best way to address the issue
- Code of Conduct is updated accordingly