

ACC1701X
Semester 1, 2022/2023

Announcement Date: 3rd November, 2022

MOCK FINAL EXAMS INSTRUCTIONS

There are **THREE** Mock Exams posted on Exemplify for you to practice on.

Please take note of the following instructions:

Accessing the Mock Exams:

- 1) Please make sure you have Exemplify installed on your device. For instructions on how to install Exemplify, refer to <https://wiki.nus.edu.sg/display/DA/Download+and+Install+Exemplify>
- 2) The three mock final exam papers will be available for downloading on Exemplify from 4th November @ 9.00 am. Each mock exam can be repeatedly downloaded up to a maximum of 5 times until 25th November, 11:55 pm.
- 3) The passwords for the mock exams are:
 - i. Mock Final Exam 1: **ACC1701XMock1**
 - ii. Mock Final Exam 2: **ACC1701XMock2**
 - iii. Mock Final Exam 3: **ACC1701XMock3**
- 4) The mock exam is **just for practice and will not be graded**. The content of the mock exam is to be used as reference for studying purposes. Please do not assume that the content or format of the final exam will be exactly like the mock exam.
- 5) **When attempting the mock exam, do take note of the answers you have entered (both for MCQ and Essay) so that you may check it against the answer solution (to be provided separately on Canvas)**. Once you have submitted the mock exam, you will not be able to access your answers. The teaching team will **NOT** entertain any request to retrieve the answers you have entered into the Exemplify mock exams.
- 6) The answer solutions to the mock exams (in pdf format) will be uploaded onto Canvas.
- 7) All students are encouraged to attempt the mock exams to familiarize themselves with Exemplify. It is also an opportunity for you to work out any technical issues you might encounter while using Exemplify so that you can ensure a smooth running of the Exemplify platform on the day of the actual exam.

Discussion Forum for Questions on the Mock Final Exams:

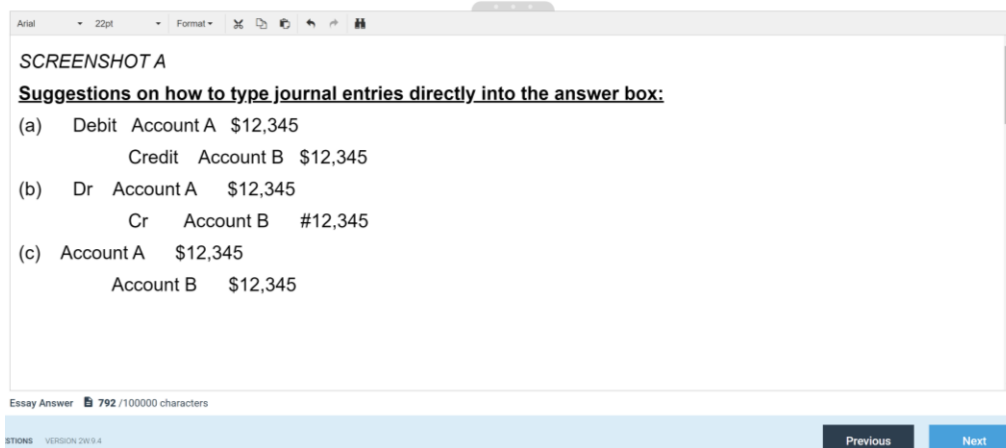
- 8) **ALL questions** relating to the Mock Final Exams **MUST** be addressed through Canvas 's discussion forums. There is a separate discussion forum for each of the mock final exam, so please post your questions in the correct discussion forums. Note that I will only be responding to questions about the mock exams through the forum. Please do not send me individual emails for questions about the mock exams as I will **NOT** be responding to them by email. Only through the forum please!
- 9) As many students will have similar questions while attempting the mock exams, the forum would be a more efficient way for you to learn from each other and for me to respond to you.
- 10) When you are posting a question about the mock exam, please indicate clearly the question number for easy identification. For example, if you have a question on MCQ #3 on Mock Exam 1, please post your question in the “**Mock Final Exam #1 Discussion Forum**” and indicate “**MCQ 3**” on the first line of your post. Please post a separate thread for each question, do not lump multiple questions in one thread.
- 11) When you are going through the mock exams and have a question, please check the forum first to see if your question has been addressed. If not, then please post a new thread.
- 12) **Cut-off for questions:** Please attempt the mock exams early and get your questions addressed through the forum earlier rather than later. The cut-off time to post your questions about the mock exams on the forum is **November 22nd (Tuesday) at 11.59 pm**. I will make sure to answer all the questions posted by this deadline the latest by midday of November 25th (Friday). Note that I do not guarantee responses for questions posted after the above cut-off time.

Tips on entering answers for the essays:

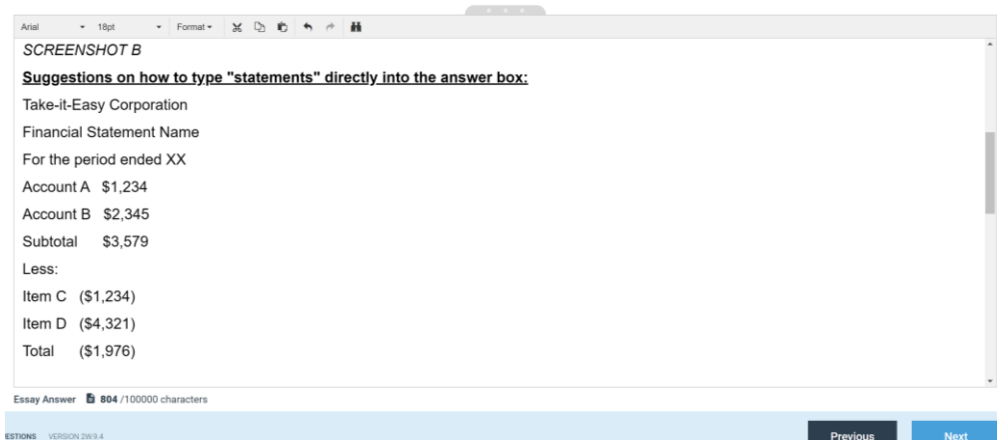
Please **DO NOT rely on the spreadsheet/table tool** in Exemplify as the function is unstable!!

You will have to type yours answers to the essay questions directly into the answer box in Exemplify. If some of you are worried about formatting and not being able to present your answers neatly without using a table, I would like to address such concerns: The screenshots below show samples of the most basic presentation of answers using just tab and/or spaces.

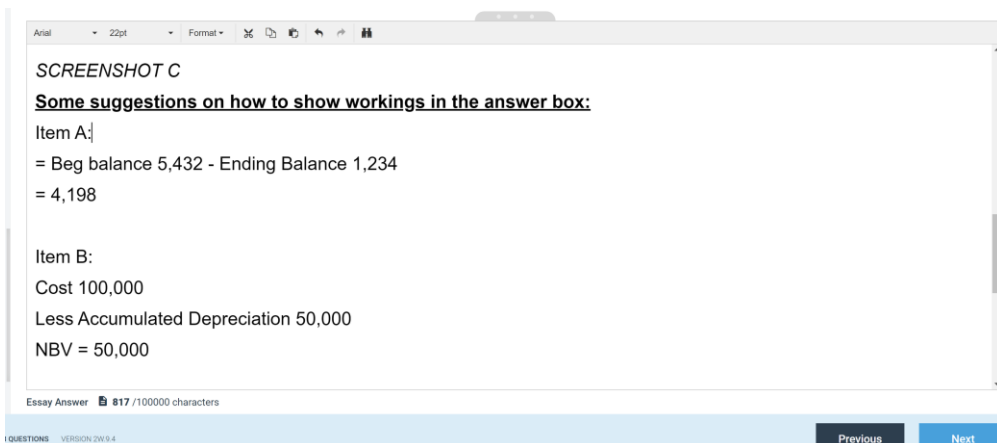
- Screenshot A illustrates how you can present your journal entries clearly in the answer box. I typed these in directly into the answer box using tab/spaces to help me place the different types of accounts and figures, and for further clarity I indicated with a “Debit” (or Dr is also acceptable) and “Credit” (or Cr) before the account names.



- Screenshot B illustrates how you can present a statement simply and clearly.



- Screenshot C illustrates some ways you can present workings simply and clearly.



For the final exam, we will be grading for **content** and less for formatting, so as long as your accounts/items and figures are **clear**, it should suffice. There is no need to pull your hair out over formatting issues. Simple, clear and logical is key!

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