

EDH Tax Solutions

5170 Golden Foothill Pkwy
El Dorado Hills, CA 95762
support@edhtax.com
Phone: (916)246-6111 | Fax: (916)414-3717

July 16, 2025



Subject: Preparation of Your 2024 Tax Returns

Daryl T Higgins & Rachelle E Macias:

Thank you for choosing EDH Tax Solutions to assist you with your 2024 taxes. This letter confirms the terms of our engagement with you and outlines the nature and extent of the services we will provide.

If we don't receive all of your information timely, your return may not be completed by the due date, and you may be subject to late filing or late payment penalties. If additional time to file is required, we can assist in filing for an extension. The fee for extension filing is \$75.00 and will grant an additional six months to file the tax returns. The extension does not grant additional time to pay taxes due. All tax payments are due based on the taxpayer's current requirements which may include quarterly estimated tax payments.

We will prepare your 2024 federal and state income tax returns after receiving your required minimum payment and a signed copy of this engagement letter. If your filing status is "Married Filing Jointly" both spouses must sign below.

We will depend on you to provide the information we need to prepare complete and accurate returns. We may ask you to clarify some items but will not audit or otherwise verify the data you submit. An Organizer is enclosed to help you collect the data required for your return. The Organizer will help you avoid overlooking important information. By using it, you will contribute to the efficient preparation of your returns and help minimize the cost of our services.

We do not accept paper documents at any time, for any engagement type. All documents and information submitted must be uploaded into our secure, encrypted portal, Verifyle.

We will perform accounting services only as needed to prepare your tax returns. Our work will not include procedures to find defalcations or other irregularities. Accordingly, our engagement should not be relied upon to disclose errors, fraud, or other illegal acts, though it may be necessary for you to clarify some of the information you submit. We will inform you of any material errors, fraud, or other illegal acts we discover.

The law imposes penalties when taxpayers underestimate their tax liability. Call us if you have concerns about such penalties.

Should we encounter instances of unclear tax law, or of potential conflicts in the interpretation of the law, we will outline the reasonable courses of action and the risks and consequences of each. We will ultimately adopt, on your behalf, the alternative you select.

The minimum reservation fee is non-refundable and due in advance of starting the engagement. Any remaining balance due after completion of work performed is due upon receipt of the presented invoice. All invoices for tax preparation are due and payable upon receipt. E-filing will only take place after signatures and fees have been received. Payments are accepted via phone during business hours or on our website: www.edhtax.com.

All tax preparation engagements do receive one post-preparation 15 minute review meeting included at no additional

charge. An appointment is not necessary in order to prepare your tax returns, but appointments may be scheduled if desired. If appointments are requested, they will be held via phone or Zoom only. No in-person meetings are being held at this time. You may schedule a meeting by calling our office during business hours, emailing support@edhtax.com or using our online scheduler: <https://sacramentobusinesses.com/contact/schedule-an-appointment/>

If you have not selected to e-file your returns with our office, you will be solely responsible to file the returns with the appropriate taxing authorities. Review all tax-return documents carefully before signing them. Our engagement to prepare your 2024 tax returns will conclude with the delivery of the completed returns to you, or with e-filed returns, with your signature and our subsequent submittal of your tax return.

To affirm that this letter correctly summarizes your understanding of the arrangements for this work, please sign this letter in the space indicated below.

Thank you for the opportunity to be of service. If you have any questions, contact our office at (916)246-6111.

Sincerely,

Alexandra Scott, EA
EDH Tax Solutions

(Both spouses must sign for preparation of joint returns.)

Accepted By:

Taxpayer

Spouse

Date

EDH Tax Solutions

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Below is a summary of your 2024 tax year.

Return Type	Refund/Balance Due	Transaction Method
Federal Income Tax	\$6,160 Balance Due	Mail a check
California Income Tax	Zero Due (\$5,499 applied to next year)	

The following returns will be e-filed and do not need to be mailed to the taxing authority:

- * Federal Income Tax
- * California Income Tax

Mail payment on or before due date to the following address:

Federal Income Tax due April 15, 2025

Internal Revenue Service
P.O. Box 802501
Cincinnati, OH 45280-2501

Federal Income Tax

Quarter	Estimate Due	Due Date	Transaction Method
1st	\$12,000	April 15, 2025	Mail a check
2nd	\$12,000	June 16, 2025	Mail a check
3rd	\$12,000	September 15, 2025	Mail a check
4th	\$12,000	January 15, 2026	Mail a check

California Income Tax

Quarter	Estimate Due	Due Date	Transaction Method
2nd	\$6,601	June 16, 2025	Mail a check
4th	\$5,100	January 15, 2026	Mail a check

Sincerely,

Alexandra Scott, EA
EDH Tax Solutions

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July 16, 2025

[REDACTED]
[REDACTED]
Subject: Audit Protection

Dear Daryl,

In August 2022, Congress enacted the Inflation Reduction Act (IRA), giving the Internal Revenue Service (IRS) a historic opportunity to transform the administration of the tax system and the services provided to taxpayers. The IRA provides the IRS with approximately \$80 billion over the next decade to update technology and invest in additional agents with new tools, skills, and resources focused on addressing the tax gap (the difference between taxes due and taxes paid) most recently estimated at \$496 billion. Additional staff and funding has already enabled the IRS to generate more notices, conduct more audits and deploy extremely effective revenue agents, including specialized technical officers that focus exclusively on audits.

If the IRS, or any other agency, chooses to examine your returns and/or supporting documents, EDH Tax Solutions offers audit representation services at the rate of \$250.00 per hour. The availability of such representation is based on our capacity at the time of the request and is not guaranteed.

Because audit, review and advisory services relating to letters, notices and bills from the IRS and state taxing authorities are not included in standard tax preparation fees, EDH Tax Solutions offers a selection of audit protection plans. These plans include review, consulting, advisory, response and representation for letters, bills, notices and correspondence audits. They do not include office or field audits. To purchase one of the best value audit protection plans described below, you may use the Pay Here link on our website (www.edhtax.com), or call our office during business hours to make a payment via phone. Plans must be purchased prior to e-filing in order to be valid for the associated tax year.

PLAN	COST	INCLUDES	VALUE
ASPEN	\$70.00	Up to 2 Hours Service	\$500.00
MAPLE	\$90.00	Up to 4 Hours Service	\$1,000.00
OAK	\$150.00	Up to 8 Hours Service	\$2,000.00

To affirm that you have been informed of audit protection plan availability and the hourly rates applicable to audit services excluded from tax p [REDACTED]


Taxpayer


Spouse

07/20/2025

07/20/2025

Date

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July 16, 2025

[REDACTED]
[REDACTED]
[REDACTED] to us. Read the following privacy policy.

We collect nonpublic personal information about you from various sources, including:

- * Interviews regarding your tax situation
- * Applications, organizers, or other documents that supply such information as your name, address, telephone number, Social Security Number, number of dependents, income, and other tax-related data
- * Tax-related documents you provide that are required for processing tax returns, such as Forms W-2, 1099R, 1099-INT and 1099-DIV, and stock transactions

We do not disclose any nonpublic personal information about our clients or former clients to anyone, except as requested by our clients or as required by law.

We restrict access to personal information concerning you, except to our employees who need such information in order to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your personal information.

If you have any questions about our privacy policy, contact our office at (916)246-6111.

Sincerely,

Alexandra Scott, EA
EDH Tax Solutions