

Claudia Wheeler

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EXPERIENCE

The Fat Tomato Bistro, West Berlin - *Front of House*

October 2022 - Present

Run the counter, prep and hand out orders, take payment, use POS system, take orders

Success TMS, Turnersville— *Front Office Supervisor/Treater*

January 2022 - July 2022

Check patients in, scan insurance cards, check authorization, set patients up in treatment room, sit and talk to them throughout 30-minute treatment while monitoring TMS machine, take notes of each patient

Bear Paddle Swim School, Marlton— *Lesson Experience Manager*

September 2017 - February 2022

Interview and hire employees, Conduct 3-day training with them, Make schedules, Evaluate teachers, Evaluate students and provide parents with report cards, Manage finances, Manage/order pool chemicals, Manage a team of around 25 staff members

EDUCATION

Careerfoundry, Online— *Full-Stack Web Development*

October 2022 - Present (Expected to graduate August 2023)

Hammonton High School, Hammonton— *High School Diploma*

June 2017

SKILLS

CPR/AED Certified

BLS Certified

Computer Skills

