```
<CH.8>[Managing Files and Directories]
<Globbing>
  'wild cards'
  'allow you to specify patterns that match filenames in a directory.'
  'interpreted by the shell before running any command.'
-Asterik '*':
  'used to represent ≥0 characters in a filename.'
-Question Mark '?':
  'represents any single character. It matches exactly one character.'
-Brackets '[]':
  'match a single character by representing a range of characters that are'
    'possible match characters.'
  [am]* \rightarrow 'matches any file that begins with `a`' or `m`
  [p-t]* \rightarrow \text{'matches all files between `p`'} and '`t` (inclusive.)'
 [0-9]* \rightarrow 'matches any file that contain at least a number.'
  '`[9-0]` doesnt work because it doesnt follow the ASCII table range.'
-Exclamation Point '!':
  'used in conjunction with the square brackets to negate a range.'
  [!DP]* \rightarrow 'matches any file that does NOT begin with a D or P.'
-Listing with Globs:
  'the shell expands the glob pattern into corresponding file names.'
  'when using the' ls 'command, always use the option' -d 'to display the'
    'name of directories instead of their content.'
<Copying files>
 cp [source] [destination] 'no output when successful (no news is good news!)'
- Verhose mode:
  -v \rightarrow 'causes the cp command to produce output if successful.'
-Avoid overwriting data:
  -i \rightarrow 'requires you to answer' y 'or' n 'for every copy that could end up'
    'overwriting an existing files content.'
  -n \rightarrow 'no clobber, no overwrite'
-Copying Directories:
        →'does not copy directories by default.'
 cp - r \rightarrow copies both files and directories (recursively.)'
```

```
<Moving Files>
 mv [source] [destination]
  'users need permissions to remove files from a directory.'
-Renaming files:
 mv 'is also used to rename files.'
  'if a destination directory is not specified, the file is renamed using the'
    'destination file name and remains in the source directory.'
-Additional move options:
 -i` → 'interactive'
 -n` → 'no clobber'
 -v` → 'verbose'
  'there is no' -r 'as it does it by default.'
<Creating Files>
 touch [OPTION] FILE → 'creates a file with 0 bytes (no data.)'
                        →'creates a file called me xD'
 touch me
<Removing Files>
 rm [OPTION] [FILE] → 'remove files'
  'the files are permanently deleted. No command to undelete a file.'
  'use the' -i 'option when caution is required.'
-Removing Directories:
 rm - r [FILE] \rightarrow 'remove directories and their contents recursively.'
               → 'only deletes empty directories.'
 rmdir
<Creating Direcories>
 mkdir [OPTION] DIRECTORY → 'make (create) directory'
```