



Manual de Criação de Turma pelo Instrutor



1. APRESENTAÇÃO

A Huawei aproveita esse momento para agradecer a oportunidade de tê-lo como **instrutor** do programa Huawei ICT Academy, e esperamos que suas expectativas sejam atendidas e possa aproveitar ao máximo os conteúdos que serão apresentados.

2. OBJETIVO

Este manual tem como objetivo apresentar a forma de **criação de turma pelo instrutor** na plataforma Huawei Talent.

3. COMO CRIAR UMA TURMA?

A) Siga as ações

- 1 No canto superior direito, passe o mouse no seu ID e clique em "User Center", ver figura 1.
- 2 Depois, clique em "Class Managment", ver figura 1.

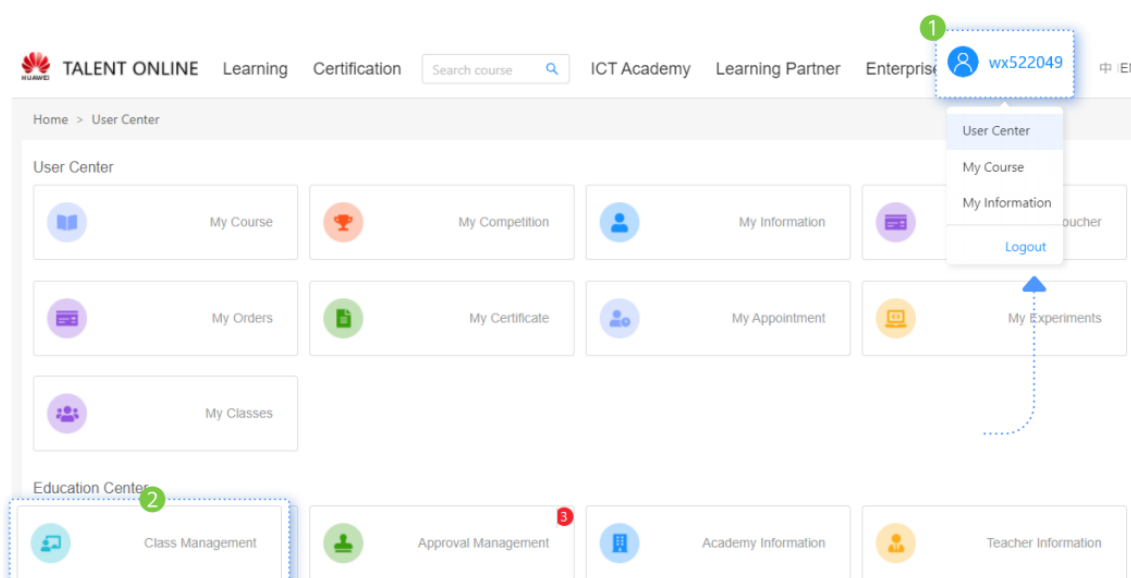


FIGURA 1

B) Crie a Turma

Clique em "Create" para criar a turma, ver figura 2.



TALENT ONLINE Learning Certification Search course ICT Academy Learning Partner Enterprise

Home > User Center > Class Management

Search Criteria

Class Name Class Status Technology Direction

Class start date Class end date

Class List

FIGURA 2

C) Preencha as informações do Curso

Preencha as informações obrigatórias do curso e depois clique em "Next", ver figura 3.

TALENT ONLINE Learning Certification Search course ICT Academy Learning Partner Enterprise artu28145214 中 IEN

Home > User Center > Class Management > Create Class

Class Information

Course Information

* Technology Direction * Course Level Course Name

Course introduction

Course cover image

Size: 816px*460px
The image size cannot exceed 300 KB.

Basic Information

* Class name * Class start date * Class end date

* Instructor Maximum students

* Require Instructor Approval for Students Joining Classes ☐ Yes ☐ No

Yes: All users' applications for joining a class must be approved by the instructor.
No: Students of the College apply for class admission without approval.
Note: For users who are not associated with the academy, the instructor needs to approve them one by one in the student information column on the class details page, regardless of whether the class is approved. If the instructor approves the approval, the user joins the class and academy at the same time.

FIGURA 3


D) Confirmação

Confirme e clique em "Release", ver figura 4.

TALENT ONLINE Learning Certification Search course ICT Academy Learning Partner Enterprise unitest106

Home > User Center > Class Management > Create Class

Class Information

Technology Direction	Routing&Switching	Course cover image	
Course Level	HCIA	Course introduction	
Course Name	/		
Class name	HCIA-Storage		
Class start date	2020-11-19		
Class end date	2020-11-30		
Maximum students	10		
Instructor	xiaohei unitest106		
Require Instructor Approval for Students Joining Classes	Yes		

Previous Save **Release**

FIGURA 4

E) Turma liberada com sucesso

Uma vez que a turma é criada, você pode clicar em "Add Student", ver figura 5.

TALENT ONLINE Learning Certification Search course ICT Academy Learning Partner Enterprise

Home > User Center > Class Management > Create Class

Class released successfully!

The class invitation code has been generated laEzhO and sent to the email address associated with your Huawei account

Follow the process of Create Class > Add Student > Prepare for Teaching>Start Class to create your class

How can a student join a class?

1. Search for a class: Five minutes after a class is released, students can search for the class on the Learning page of the Huawei Talent platform and register for the class.

Note: To search for a class, a student must have created a Huawei account and associated the account with an academy

2. Use a class invitation code (recommended): After a class is successfully created, the system automatically sends the class invitation code to the email address associated with your Huawei account. Forward the class invitation code to the students of your class so that they can use their Huawei accounts and the class invitation code to join the class on the Huawei Talent platform

Note: For users who are not associated with the academy, the instructor needs to approve them one by one in the student information column on the class details page, regardless of whether the class is approved. If the instructor approves the approval, the user joins the class and academy at the same time.

3. You can also go to the Class Details page to import students in batches or add a student's Huawei account to add the student to a class

Note: A student must have created a Huawei account and associated the account with an academy. Otherwise, the student cannot be added to the class

Add Students

FIGURA 5

4. ADICIONAR ESTUDANTES

Depois de criar a turma com sucesso, o sistema enviará automaticamente o código do convite da turma para seu endereço de e-mail que associa com sua conta Huawei. Você pode encaminhar o código do convite da turma para seus alunos, eles completarão o registro da conta Huawei e ingressarão na turma pelo código do convite. Você também pode compartilhar o código de convite da turma com os estudantes na tela.

A) Você pode clicar em "Invitation Code" e compartilhá-lo para seus alunos em uma tela, ver figura 6.

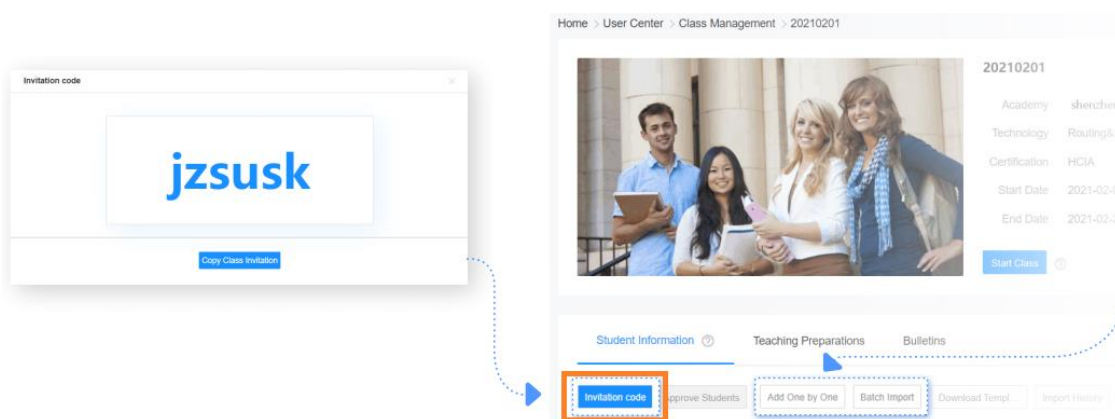


FIGURA 6

B) Se a função de aprovação estiver habilitada você pode clicar em "Approve Students" para aprovar alunos em lotes após adicionar os alunos, ver figura 7.

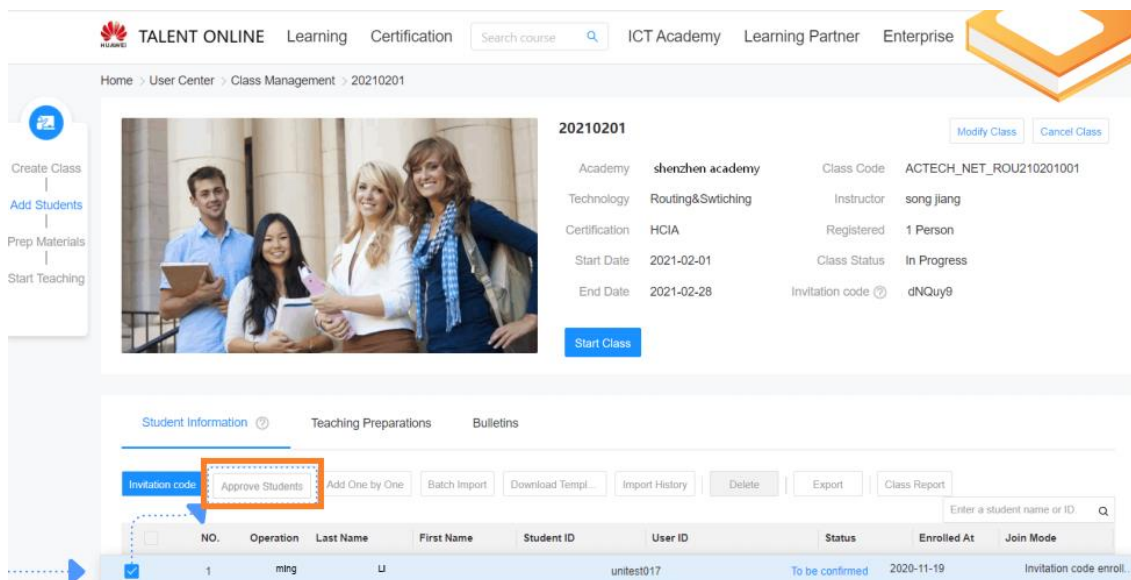
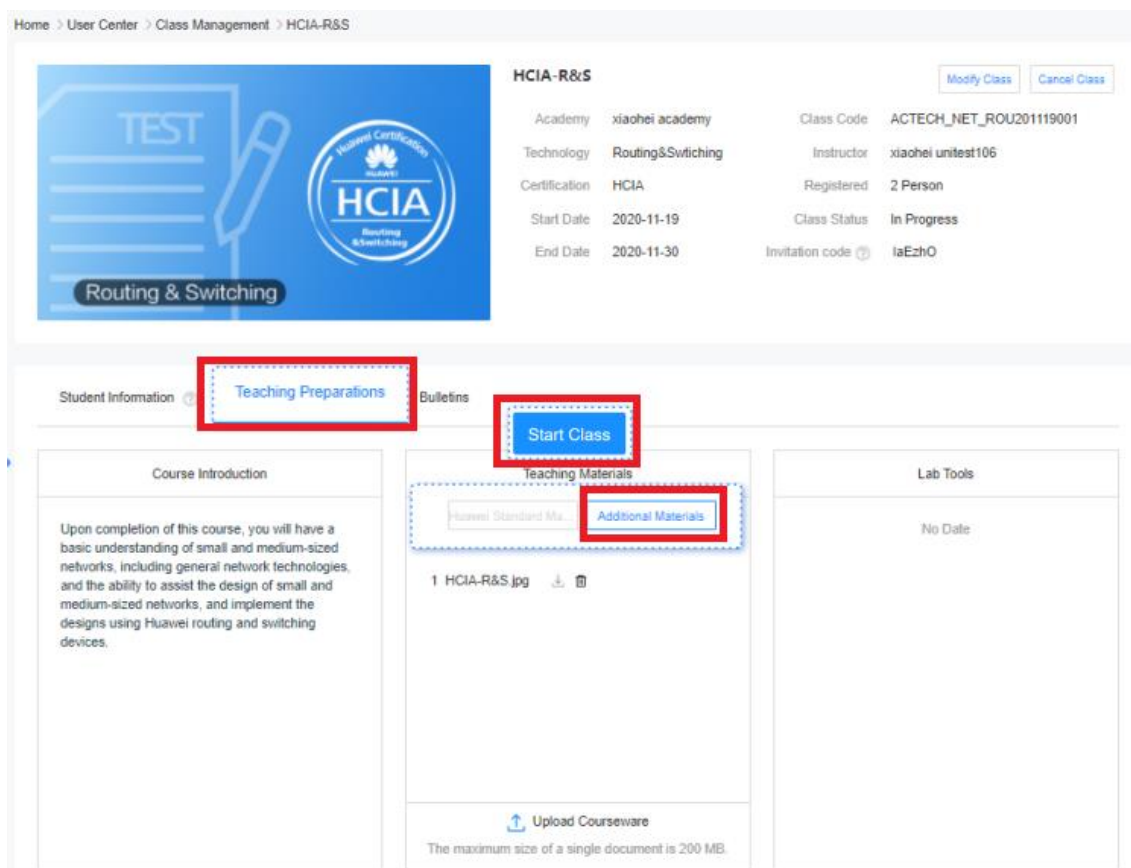


FIGURA 7

5. PREPARAÇÃO DE MATERIAIS

- A) Após adicionar os estudantes, você pode clicar em “Teaching Preparations” para ver o material de ensino padrão da Huawei, ver figura 8.
- B) Clique em “Additional Materials” para carregar materiais didáticos suplementares ver figura 8.
- C) Clique em “Start Class” para entrar e ensinar, ver figura 8.



Home > User Center > Class Management > HCIA-R&S

HCIA-R&S [Modify Class](#) [Cancel Class](#)

Academy	xiaohei academy	Class Code	ACTECH_NET_ROU201119001
Technology	Routing&Switching	Instructor	xiaohei unittest106
Certification	HCIA	Registered	2 Person
Start Date	2020-11-19	Class Status	In Progress
End Date	2020-11-30	Invitation code	laEzhO

Student Information **Teaching Preparations** Bulletins

Start Class

Course Introduction

Upon completion of this course, you will have a basic understanding of small and medium-sized networks, including general network technologies, and the ability to assist the design of small and medium-sized networks, and implement the designs using Huawei routing and switching devices.

Teaching Materials

1 HCIA-R&S.jpg [Download](#) [Delete](#)

[Upload Courseware](#)

The maximum size of a single document is 200 MB.

Lab Tools

No Date

FIGURA 8