



**2025 - 26 年度 中一自行分配學位申請須知**  
**2025 – 26 Application Guide for S.1 Discretionary Places**

**(一) 申請程序及所需文件 Application Procedure and Documents Required**

請攜同下列各項文件及申請表格親身交回本校校務處或使用教育局中一派位電子平台遞交申請並上載以下文件。

Please submit the following documents and the application form to the School Office IN PERSON or by using EDB e-platform for application and upload the following documents.

1. 填妥之教育局「中一自行分配學位申請表」(不適用於使用中一派位電子平台)  
S.1 Discretionary Places Application Form issued by the EDB (Not applicable for using EDB eplatform)
2. 填妥之本校「中一自行分配學位申請表」(須貼上相片乙張)  
A completed application form with student's photo
3. 申請人之身份證或香港出生證明書正本(以備核對有關資料)  
Student's HKID card or birth certificate (for checking)
4. 小五至小六成績表影印本  
Copies of the student's School Report in P.5 to P.6
5. 小五至小六參與校外比賽之獲獎證書影印本(如有)  
Copies of the student's certificates and awards in P.5 to P.6 (if applicable)
6. 貼上郵票之回郵信封乙個  
One self-addressed stamped envelope

註： 本校所收集的個人資料將用作處理中一自行分配學位申請及評估學生是否適合。本校將保存申請人提交之文件，直至收生程序完成為止。收生程序完成後，文件將被銷毀。所有收集資料的目的和方式、資料的使用、資料的保安及查閱等方面，本校均符合《個人資料（私隱）條例》的規定。另不需交小學推薦信。

Remarks： The personal information collected will be used for processing the S.1 Discretionary Places and assessing the suitability of candidates. All documents submitted will not be returned and will be retained by the School until the end of the admission process. After completion of the application procedure, all information provided will be disposed of. The School should observe the provisions of the Personal Data (Privacy) Ordinance when handling the candidates' personal data including data collection, use of data, data security and data access, etc., Recommendation letters from primary school(s) are not necessary.



## **(二) 交申請表之日期及時間 Application Period and Time**

2026 年 1 月 2 日(星期五) 至 2026 年 1 月 16 日(星期五)

2 January 2026 (Friday) to 16 January 2026 (Friday)

(辦公時間：星期一至五 上午 7 時 30 分至下午 5 時 30 分；

星期六 上午 8 時 30 分至中午 12 時 30 分)

(Office Hours: Monday to Friday 7:30 a.m. to 5:30 p.m. ; Saturday 8:30 a.m. to 12:30 noon)

## **(三) 面試 Interview**

日期：2026 年 3 月 7 日(星期六)

Date : 7 March 2026 (Saturday)

語言：粵語、普通話及英語

Language : Cantonese, Mandarin and English

形式：個人面試

Format : Individual Interview

評估範圍：語言表達、解難能力及邏輯思維

Selection Scope : Language expression, problem-solving skills and logical thinking

評核準則：A. 面試表現 (40%)

B. 學生成績 (40%)

Selection Criteria : C. 操行及評語 (10%)

D. 非學業方面成就 (10%)

A. Interview (40%)

B. Academic Result (40%)

C. Conduct & comments (10%)

D. Non-academic Performance (10%)

註：所有考生均獲安排面試機會。

Remarks : All applicants will be invited to attend an interview.

## **(四) 中一自行分配學位數目 Number of discretionary places available**

40

## **(五) 申請結果 Release of results**

根據教育局規定，本校將於 2026 年 3 月 31 日以郵遞信件及電話形式，通知正取學生家長其子女已獲學校納入自行分配學位正取學生名單。另自行分配學位的派位結果將由教育局在 2026 年 7 月 7 日與統一派位結果一併公佈。在公佈派位結果之前，本校不得向家長透露取錄情況，因此各家長毋須致電本校查詢。

According to EDB regulations, successful S.1 DP applicants will be notified by mail and phone on 31 March 2026. The SSPA allocation results will be announced on 7 July 2026 by EDB. Parents need not make any enquires before the announcement of the results.

## **(六) 查詢 Enquiry**

學校電話：2445 8899

School Phone No.: (Whatsapp) 6949 3115  
(Wechat) clctmc2025

學校地址：新界元朗天水圍天瑞邨第一期

School Address: Phase 1, Tin Shui Estate, Tin Shui Wai, N.T.

學校網址：www.clctmc.edu.hk  
School Website:

電郵：admin@clctmc.edu.hk  
Email: