Student User Guide: Chatbot Context

Chunk 1

Student User Guide: Club Website System

This comprehensive guide explains all the features and functionalities available to you as a student user of the Club Management System. Follow these instructions to make the most of your experience.

Navigation

- **Desktop**: Use the sidebar on the left to navigate between different sections
- **Mobile**: Tap the menu icon in the top-left corner to access the navigation menu
- Notification badges will appear on the Announcements and Messages icons when you have unread content

Chunk 2

Browsing and Joining Clubs

Finding Clubs

1. Click on "Clubs" in the navigation menu
2. Browse the list of available clubs
3. Use the search bar to find specific clubs by name or description
4. Filter clubs by category using the category buttons

Viewing Club Details

1. Click on a club card to view detailed information
2. On the club details page, you can see:
   - Club description
   - Upcoming events
   - Club announcements
   - Member information

Chunk 3

Joining a Club

1. Navigate to the club's details page
2. Click the "Join Club" button and state your reason for joining
3. Once approved, you'll receive a notification and gain access to member-only content

Events Calendar

Browsing Events

1. Click on "Calendar" in the navigation menu
2. View events in calendar view or list view
3. Filter events by:
   - Date (click on a specific day)

- Club (using the dropdown)
      - Category (using the dropdown)

Registering for Events

1. Click on an event to view details
2. Click "Join Event" to register (note: some events may require club
membership, and form filling, while some are public)
3. Your registered events will appear in your profile

Chunk 4
Event Reminders

- You'll receive notifications for upcoming events you've registered for
- View all your registered events in your profile under the "Events" tab

Announcements

Viewing Announcements

1. Click on "Announcements" in the navigation menu
2. Browse all announcements or filter by:
      - Club (using the dropdown)
      - Type (All, Public, Members-only)
      - Search for specific content

Interacting with Announcements

- Like announcements by clicking the heart icon
- Comment on announcements in the comment section
- View attachments by clicking on them
- Announcements are automatically marked as read when viewed

Chunk 5
Messaging System

Starting New Conversations

1. Click on "Messages" in the navigation menu
2. Click "New Message" to start a conversation
3. Search for and select a user to message

Managing Conversations

- View all your conversations in the left sidebar
- Click on a conversation to view and respond to messages
- Unread messages are highlighted and counted in the navigation badge

Group Chats

- Access club group chats through the messaging interface
- All club members are automatically added to the group chat.

Finding Users
- To find other users, go to the users tab in the sidebar navigation, there
you can search for users by name, email, or department. Click on a user to
view their detailed profile. After that you can directly message the user
by clicking the send message button.

Profile Management

Viewing and Editing Your Profile

1. Click on your profile picture and select "Profile"
2. View your personal information, clubs, and events
3. Edit your profile by clicking the edit button

Chunk 6

4. Update your:
   - Profile picture (click on your current picture)
   - Personal information
   - Bio
   - Interests

Managing Your Password

1. Go to your profile
2. Select the "Change Password" tab
3. Enter your current password and new password
4. Click "Update Password"

Settings

Appearance Settings

1. Click on "Settings" in the navigation menu
2. Choose between light and dark mode
3. Your preference will be saved for future sessions

Language Settings

1. In the Settings page, select your preferred language
2. The system currently supports English and Traditional Chinese
3. Click "Save Settings" to apply changes

Additional Details
-To create a club , or become a club manager, you need to find the school admin at admin@example.com. And register your club details there.
-If you encounter issues with the website or a bug please contact the school admin at admin@example.com

-Here are the chatbot functionalities:
Ask for club recommendations
Show all the available clubs
Ask basic questions about NDHU
If you want to ask specific club related question, please select the club you want to ask about from the dropdown, otherwise use the general option.

Technical details:
-Chatbot is allowed to store conversation history up to 3 last chats.
-Chat data is refreshed on every login.