

BINGHAM UNIVERSITY
FACULTY OF COMPUTING

Undergraduate Research Student Contact Form

In accordance with the Faculty of Computing Code of Practice, regular meetings should take place between supervisors and the supervisees. A brief record should be kept of each formal supervision meeting. Copies of the reports should be retained by the supervisor. It is expected that formal supervision meetings will normally take place at least every fortnight and can be more frequent depending on a students' performance.

Department:	Supervisor Name:
Student Name:	Student Matric. Number:
Approve Project Title	

Proposal Presentation – Minimum of 2 Contacts

	Points Discussed:	Agreed action Points:	Supervisor Signature	Date
1				
2				
3				
4				
5				
Supervisor Comments:		<div>Eligible for Presentation</div> <div>YESNO</div>		

CHAPTER 1-3 DEFENSE – MINIMUM OF 4 CONTACTS

	Points Discussed:	Agreed action Points:	Supervisor Signature	Date
1				
2				
3				
4				
5				
6				
7				
Supervisor Comments:		Eligible for Presentation		
		<div style="display: flex; justify-content: space-around;"> YES NO </div>		

CHAPTER 4-5 FINAL DEFENSE – MINIMUM OF 4 CONTACTS

	Points Discussed:	Agreed action Points:	Supervisor Signature	Date
1				
2				
3				
4				
5				
6				
7				
Supervisor Comments:		Eligible for Presentation		
		YES	NO	

To be signed by the supervisor after final correction has been made by the supervisee.

Supervisor:

Date: