

| Week # | Task # | Task Description | Estimated Time (Hours) | Member Responsible |
|------------------------------|--------|--|------------------------|--------------------|
| | | Drafting a participant recruitment thread and posting it in Ed | | |
| 8 | 1 | Discussion | 1.5 | Cleo |
| | | Responses to the thread posted in Task #1 and communication | | |
| 8 | 2 | with potential participants | 1 | Cleo |
| 8 | 3 | Design the back-up plan | 2 | Cleo |
| 8 | 4 | Help participants on-board | 1 | Cleo |
| 8 | 5 | Complete weekly status check | 0.5 | Cleo |
| | | (Conduct the back-up plan if | | |
| 8 | 6* | necessary) | 3 | Cleo |
| | | Distribute daily learning | | |
| 9 | 1 | notification to participants | 0.5 | Cleo |
| 9 | 2 | Complete weekly status check | 0.5 | Cleo |
| 9 | 3 | Collect Weekly Feedback | 1 | Cleo |
| 10 | 1 | Briefly analyze the weekly feedback | 1 | Cleo |
| | | Distribute daily learning | | |
| 10 | 2 | notification to participants | 0.5 | Cleo |
| | | Prepare the submission | | |
| 10 | 3 | for Intermediate Milestone 1 | 5 | Cleo |
| 10 | 4 | Complete weekly status check | 0.5 | Cleo |
| 10 | 5 | Collect Weekly Feedback | 1 | Cleo |
| INTERMEDIATE MILESTONE 1 DUE | | | | |
| 11 | 1 | Briefly analyze the weekly feedback | 1 | Cleo |
| | | Distribute daily learning | | |
| 11 | 2 | notification to participants | 0.5 | Cleo |
| 11 | 3 | Complete weekly status check | 0.5 | Cleo |
| 11 | 4 | Collect Weekly Feedback | 1 | Cleo |
| 12 | 1 | Briefly analyze the weekly feedback | 1 | Cleo |
| 12 | 2 | Complete weekly status check | 0.5 | Cleo |
| 12 | 3 | Collect Weekly Feedback | 1 | Cleo |
| 13 | 1 | Briefly analyze the weekly feedback | 1 | Cleo |
| | | Prepare the submission | | |
| 13 | 2 | for Intermediate Milestone 2 | 5 | Cleo |
| 13 | 3 | Complete weekly status check | 0.5 | Cleo |
| 13 | 4 | Collect Weekly Feedback | 1 | Cleo |
| INTERMEDIATE MILESTONE 2 DUE | | | | |
| 14 | 1 | Briefly analyze the weekly feedback | 1 | Cleo |
| 14 | 2 | Draft the Final Paper Outline | 1 | Cleo |
| 14 | 3 | Complete weekly status check | 0.5 | Cleo |
| 14 | 4 | Collect Weekly Feedback | 1 | Cleo |

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|----|--|----------|
| 15 | 1 Briefly analyze the weekly feedback | 1 Cleo |
| | Draft the Abstract, Background | |
| 15 | 2 and Intro for the Final Paper | 2 Cleo |
| 15 | 3 Complete weekly status check | 0.5 Cleo |
| 15 | 4 Collect Weekly Feedback | 1 Cleo |
| 15 | 5 Briefly analyze the weekly feedback | 1 Cleo |
| | Collect final learning outcomes | |
| 15 | 6 from participants | 2 Cleo |
| 16 | 1 Input and clean the data | 3 Cleo |
| | Synthesize Weekly Feedback | |
| | from previous 6 weeks - | |
| 16 | 2 qualitative | 5 Cleo |
| | Student engagement analysis - | |
| 16 | 3 quantitative | 6 Cleo |
| | Learning outcome analysis - | |
| 16 | 4 quantitative | 6 Cleo |
| 16 | 5 Draw graphs from the data | 3 Cleo |
| 16 | 6 Summarize the findings - qualitative | 5 Cleo |
| 16 | 7 Compile the slides for presentation | 3 Cleo |
| 16 | 8 Prepare for presentation | 5 Cleo |
| 16 | 9 Compile the written paper | 16 Cleo |
| | Proofread and Polish the written | |
| 16 | 10 paper | 2 Cleo |
| 16 | 11 Assemble the final project | 3 Cleo |

FINAL PROJECT DUE

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|--------------------|------------|
| Total Hours | 100 |
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|------|-----|
| Cleo | 100 |
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