

CSC106

Group Norms and Team Contract

Group Member Names: _____ Jayden Medeiros and Connor Leuteritz

Partner is absent from class today

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

The effort put into our final project will be 50/50. Each partner will match the amount of energy put into general composition of the project. This can be adjusted based upon difficulty of each task that the partners encounter

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made based on consensus of the group. Communication between the partners will be key for any creative differences. Adhering to experience and direction are the goals of our group.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Legitimate reasons for missing meetings consist of sports practice, as well as teacher/TA meetings. Members missing meeting times must facetime at a time convenient for both parties to better complete meeting with one another. If lab time is allocated, time should be taken advantage of, and not leave early (amongst a separate facetime/zoom...not the class zoom). This can be communicated on a base by base case.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Difficulties with assignments can be collaborated together amongst partners, outside of that, assignments will be handled individually unless communicated.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

The SCRUM Document will be the best ways to share/communicate information. Along with that group chats, and comments will be utilized. Dividing the project based on group strengths is ideal (difficult to decide with no partner). Following the SCRUM Doc, as well as texting segment worked on work for participation. Work will be divided based on comfortability and challenges based on knowledg

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Facetime, library, union, phone calls, and other forms will be used to meet. Meeting times TBD

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Connor Can be responsible for the creation of the scrum doc, and shared with the partner. Along with the management of github repo.

Promptness (What do you expect and how will you handle lateness?)

+/- 3 days to get assignments done, unless communicated otherwise.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Adhering to teammates ideas and directions at all times, and reaching a general direction. If problems arise, TAs can mediate based on experience of what is most efficient.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

After +- 3 days rule, have a conversation. If no response after the +- 5 days of when the assignment was due, bring in outside help.

You may add additional norms here.

Due to circumstances of Connors schedule, adherence to these rules will be met to the best. Due to the sports commitments, it is on him to best accommodate any partner needs and communication is key.

Jayden babysits for his family, and will make meeting times on a case by case basis. During the week works better for him.