

Alexis Mendoza

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Skills

Python, SQL, Tableau, Excel, C#, Java, Statistical Analysis, Relational Databases, Dashboard design, Data modeling, Pattern Recognition, and Business intelligence

Certifications

Google data analytics certification, Google Business Intelligence certification, Salesforce operations Specialist Certification

Experience

Advancia Tech: Remote— Business Intelligence Analyst

Jan 2022 - Dec 2023

- Lead and managed ECA government program analysis. Led the establishment, analysis, and ongoing monitoring of key metrics, effectively showcasing the program's success and year-over-year progress.
- Successfully resolved critical data discrepancies in legacy dashboards, preventing potential failure of a government program and ensuring data accuracy.
- Demonstrated strong organizational skills by consistently delivering timely and accurate dashboard updates, data pulls, monthly reports, and program budget finance reports.
- Provided valuable counsel and leadership beyond my own analytics projects, fostering collaboration and contributing to the overall success of the program increasing program participation by 50 percent.

IBM: Poughkeepsie NY— Server Tester Analyst

Mar 2021 - Dec 2021

- Spearheaded the leadership of the fabrication department, optimizing operations and driving the achievement of production goals.
- Analyzed and documented material usage and defective parts, resulting in reduced shrinkage.
- Efficiently managed Excel files related to server repairs and generated monthly reports on orders, repairs, parts, and costs
- Conducted component-level testing and troubleshooting using schematics and control documentation.
- Successfully managed defects and ensured adherence to IBM's QA process standards

AIT Labs HealthtrackRX: Denton TX — Lab Accessioner

Dec 2020 - Mar 2021

- Accurately inputted data points for viral specimens, including GI, Respiratory, and other types, facilitating their analysis by a national pathogen research company.
- Demonstrated strict adherence to HIPAA practices when handling patients' Protected Health Information (PHI) during the preparation phase for screening.

Education

University of Texas at Dallas: Richardson TX— Bachelors of Science and CS, Aug 2013 - Jan 2018