**KP FORM NO.10**

Republic of the Philippines

Province of South Cotabato

CITY OF GENERAL SANTOS

Barangay Apopong

OFFICE OF THE LUPONG TAGAPAMAYAPA

**NOTICE FOR CONSTITUTION OF PANGKAT**

To:

|  |  |
| --- | --- |
| {#complainants}  **{name}**  {/complainants}  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Complainant/s | {#respondents}  **{name}**  {/respondents}  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Respondent/s |

You are hereby required to appear before me on the **{day}** day of **{month}**, **{year},** at **{time}** o’clock in the morning/afternoon for the constitution of the Pangkat ng Tagapagkasundo which shall conciliate your dispute. Should you fail to agree on the Pangkat membership or to appear on the aforesaid date for the constitution of the Pangkat, I shall determine the membership thereof by drawing lots.

This **{day2}** day of **{month2}**, **{year2}**.

**JOSE PAOLO JUDE L. NATIVIDAD**

Punong Barangay/Lupon Secretary

Notified this **{day3}** day of **{month3}**, **{year3}**.

|  |  |
| --- | --- |
| **{pangkat\_member\_1}**  Pangkat Member | **{pangkat\_member\_2}**  Pangkat Member |

|  |  |
| --- | --- |
| {#complainants}  **{name}**  {/complainants} | {#respondents}  **{name}**  {/respondents} |

Complainant/s Respondent/s

**KP FORM NO.11**

Republic of the Philippines

Province of South Cotabato

CITY OF GENERAL SANTOS

Barangay Apopong

OFFICE OF THE LUPONG TAGAPAMAYAPA

|  |  |
| --- | --- |
| {#complainants}  **{name}**  {/complainants} | Barangay Case No. **{case\_number}**  For: **{case\_title}** |

Complainant/s.

-vs-

{#respondents}

**{name}**

{/respondents}

Respondent/s.

x- - - - - - - - - - - - - - - - - - - - - - - - - - - - - -x

**NOTICE TO CHOSEN PANGKAT MEMBER**

|  |  |  |
| --- | --- | --- |
|  |  | **{date}**  (Date) |

TO: **{chosen\_pangkat\_member}**

Notice is hereby given that you have been chosen member of the Pangkat ng Tagapagkasundo to amicably conciliate the dispute between the parties in the above-entitled.

**JOSE PAOLO JUDE L. NATIVIDAD**

Punong Barangay/Lupon Secretary

Received this **{day4}** day of **{month4}**, **{year4}**.

|  |  |
| --- | --- |
| **{pangkat\_member\_1}**  Pangkat Member | **{pangkat\_member\_2}**  Pangkat Member |

**{pangkat\_member\_3}**

Pangkat Member