

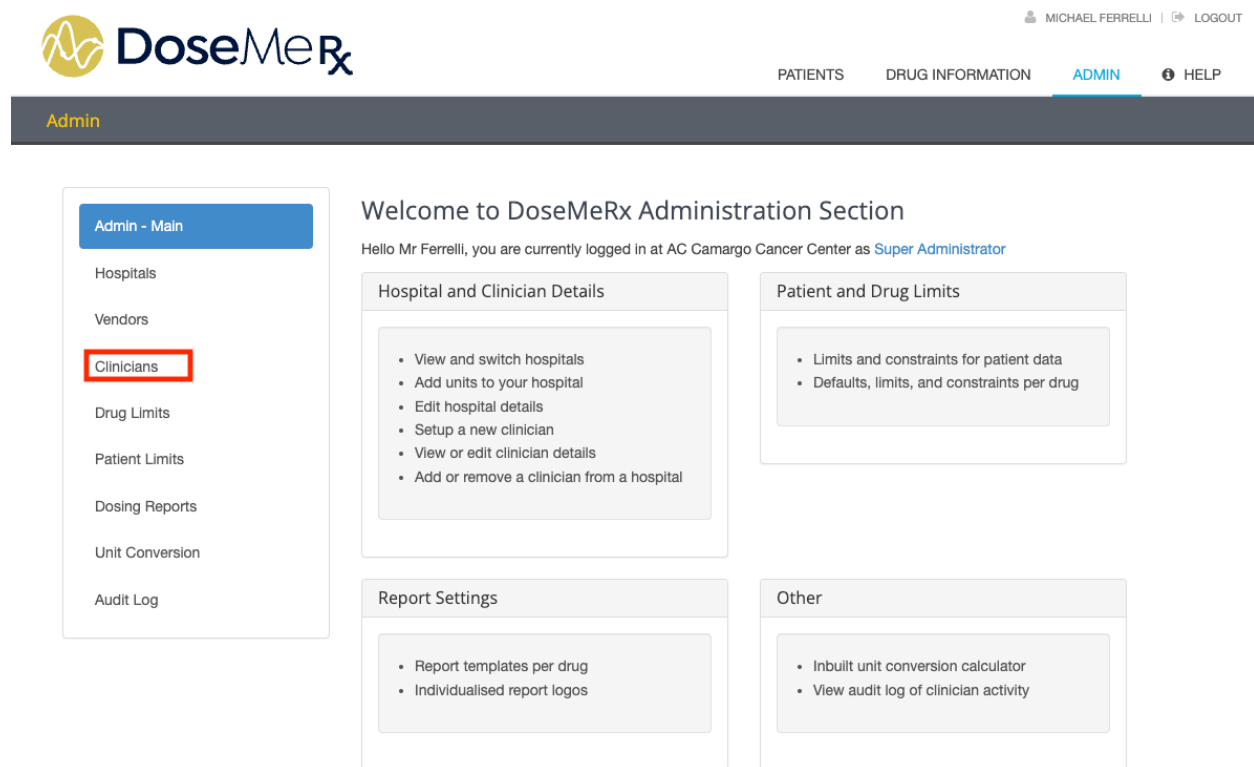
Resetting Two-Factor Authentication

How do I reset my two-factor authentication?

If you are an Administrative User within DoseMeRx, you are able to [reset your team's two-factor authentication](#).

Once you've logged into DoseMeRx, click on the ADMIN tab in the top right corner of the screen. You will automatically be brought to the Admin- Main page.

Next, click the [Clinicians](#) tab on the left-hand side.



The screenshot displays the DoseMeRx Admin interface. At the top, the DoseMeRx logo is on the left, and the user's name "MICHAEL FERRELLI" with a "LOGOUT" link is on the right. Below the logo, the word "Admin" is highlighted in a dark bar. The top navigation bar includes "PATIENTS", "DRUG INFORMATION", "ADMIN" (which is highlighted), and "HELP". On the left sidebar, the "Clinicians" tab is highlighted with a red rectangle. The main content area is titled "Welcome to DoseMeRx Administration Section" and includes a greeting: "Hello Mr Ferrelli, you are currently logged in at AC Camargo Cancer Center as Super Administrator". The main content is organized into four sections: "Hospital and Clinician Details" (containing links for viewing/switching hospitals, adding units, editing details, setting up new clinicians, viewing/editing details, and adding/removing clinicians), "Patient and Drug Limits" (containing links for limits/constraints for patient data and defaults/limits/constraints per drug), "Report Settings" (containing links for report templates per drug and individualized report logos), and "Other" (containing links for an inbuilt unit conversion calculator and viewing the audit log of clinician activity).

Admin - Main

- Hospitals
- Vendors
- Clinicians**
- Drug Limits
- Patient Limits
- Dosing Reports
- Unit Conversion
- Audit Log

Welcome to DoseMeRx Administration Section

Hello Mr Ferrelli, you are currently logged in at AC Camargo Cancer Center as [Super Administrator](#)

Hospital and Clinician Details

- View and switch hospitals
- Add units to your hospital
- Edit hospital details
- Setup a new clinician
- View or edit clinician details
- Add or remove a clinician from a hospital

Patient and Drug Limits

- Limits and constraints for patient data
- Defaults, limits, and constraints per drug

Report Settings

- Report templates per drug
- Individualised report logos

Other

- Inbuilt unit conversion calculator
- View audit log of clinician activity

You will see a list of all individuals who have access to your DoseMeRx environment. In the actions column you will simply select **Reset 2FA**, prompting you to confirm this action. Once confirmed, the user will need to manually set their two-factor authentication again on their mobile device.

Clinicians

Tip: If you would like to add or remove a clinician from a hospital, please click on the 'Hospitals' button.

[+ Add a clinician](#) [+ Add existing clinician](#)

[+ Manage Hospital-Clinician Access](#)

Current Hospital All Hospitals

AIP

Show 10 per page (4 total entries) Search:

| Actions | Enabled | Name | Email | Individual Roles | 2FA | Show |
|---|-------------------------------------|------|-------|------------------|-----|--------------------------------|
| Edit Reset 2FA ✖ | <input checked="" type="checkbox"/> | | | | ✓ | Hospitals > |
| Edit Reset 2FA ✖ | <input checked="" type="checkbox"/> | | | | ✓ | Hospitals > |
| Edit | <input type="checkbox"/> | | | | ✖ | Hospitals > |
| Edit Reset 2FA ✖ | <input checked="" type="checkbox"/> | | | | ✓ | Hospitals > |

Enabled Clinicians: 3

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