

Department for Levelling Up, Housing & Communities							
Property reference							
Tenant code							
Has the tenant seen the DLUHC privacy notice? Yes No							

Household characteristics

How many people live in the household?

Lead tenant

The 'lead' tenant is the person in the household who does the most paid work. If several people do the same paid work, the lead tenant is whoever is the oldest.

1	Age	

4

6

Gender identity Box A

Female

Male М

Non-binary

Prefers not to say

Ethnicity Box B

English, Welsh, Scottish, Northern Irish or British

Irish

Gypsy or Irish Traveller Other White background

White and Black Caribbean White and Asian

White and Black African Other Mixed background

Indian 9 Bangladeshi 10 15

Pakistani Chinese

Other Asian or Asian British background 11

African 13

Caribbean

14 Other Black or Black British background

19

Any other ethnic group

Prefers not to say R

Working situation Box C

- Full-time (30 hours or more)
- 2 Part-time (less than 30 hours)
- In government training into work
- Jobseeker
- Retired
- Not seeking work
- Full-time student
- Unable to work because of long-term sickness or disability
- Child under 16
- Other 10
- Prefers not to say

Nationality

UK Ireland **EEA** Prefers not to say Other:

Other occupants

	Relationship to lead tenant C = Child P = Partner X = Other R = Prefers not to say				Age Years	Gender Box A	Box B	Working Box C
2	С	Р	Χ	R				
3	С	Р	Χ	R				
4	С	Р	Χ	R				
5	С	Р	Χ	R			-	
6	С	Р	Χ	R				
7	С	Р	Χ	R				
8	С	Р	Χ	R				

Submit social housing lettings and sales data (CORE)

Lettings 2022/23

Household needs

Does anybody in the household have links to the UK armed forces?

If there are several people in the household with links to the UK armed forces, you should answer for the regular. If there's no regular, answer for the reserve. If there's no reserve, answer for the spouse or civil partner.

Yes - person is a current or former regular

Yes - person is a current or former reserve

Yes – person is a spouse or civil partner of a UK armed forces member and bereaved or separated within the last 2 years

Prefers not to say

If yes, is the person still serving in the UK armed forces?

No - the person left up to and including 5 years ago

No - the person left more than 5 years ago

Prefers not to say

And was the person seriously injured or ill as a result of serving in the UK armed forces?

Yes

Nο

Prefers not to say

Is anybody in the household pregnant?

Yes

No

Prefers not to sav

Does anybody in the household have disabled access needs?

Tick all that apply, or tick 'No disabled access needs'

Fully wheelchair-accessible housing

Level access housing

Wheelchair access to essential rooms

Other disabled access needs

No disabled access needs

Does anybody in the household have a physical or mental health condition (or other illness) expected to last 12 months or more?

Nο

Prefers not to say

If yes, how is the person affected by their condition or illness?

Tick all that apply

Dexterity

For example, lifting and carrying objects or using a keyboard.

For example, deafness or partial hearing,

Learning or understanding or concentrating

Memory

Mental health

For example, depression or anxiety.

Mobility

For example, walking short distances or climbing stairs.

Socially or behaviourally

For example, associated with autism spectrum disorder (ASD) which includes Asperger's or attention deficit hyperactivity disorder (ADHD).

Stamina or breathing or fatigue

Vision

For example, blindness or partial sight,

Prefers not to say

Household situation

How long has the household continuously lived in the local authority area for the new letting?

Tick one

Just moved to local authority area

Less than 1 year 1-2 years 2-3 years 3-4 years 4-5 years 5 years or more

How long has the household been on the local authority waiting list for the new letting?

Tick one

Less than 1 year 1-2 years 2-3 years 3-4 years 4-5 years 5 years or more

Main reason for household leaving their last settled home

Tick one

End of assured shorthold tenancy (no fault)

End of assured shorthold tenancy (eviction or tenant at fault)

End of fixed term tenancy (no fault)

End of fixed term tenancy (eviction or tenant at fault)

Decanted from another property owned by this landlord

Discharged from long-stay hospital or similar institution

Discharged from prison

Left home country as a refugee

Loss of tied accommodation

Asked to leave by family or friends

Death of household member in last settled accommodation

Relationship breakdown (non-violent) with partner

To move nearer to family, friends or school

To move nearer to work

Domestic abuse

Hate crime

Racial harassment

Other problems with neighbours

Couldn't afford fees attached to renewing the tenancy

Couldn't afford rent or mortgage (welfare reforms)

Couldn't afford rent or mortgage (employment)

Couldn't afford rent or mortgage (other)

Couldn't afford the increase in rent

Repossession

Property unsuitable because of overcrowding

Property unsuitable because of ill health or disability

Property unsuitable because of poor condition

To move to accommodation with support

To move to independent accommodation

Under occupation (no incentive)

Under occupation (offered incentive to downsize)

Othe

Prefers not to say

Where was the household immediately before this letting?

Tick one

Extra care housing

Fixed-term local authority general needs tenancy

Fixed-term PRP general needs tenancy

Lifetime local authority general needs tenancy

Lifetime PRP general needs tenancy

Specialist retirement housing

Other supported housing

Living with friends or family

Owner occupation (low-cost home ownership)

Owner occupation (private)

Bed and breakfast

Direct access hostel

Hospital

Prison or approved probation hostel

Rough sleeping

Other temporary accommodation

Children's home or foster care Home Office asylum support Mobile home or caravan

Refuge

Residential care home

Tied housing or rented with job

Other accommodation

Was anybody in the household homeless immediately before this letting?

Yes

No

Postcode of last settled home

Was the household given 'reasonable preference' by the local authority?

Yes

Νo

If yes, why was reasonable preference given?

Tick one

Homeless or about to lose their home (within 56 days)

Living in unsanitary/overcrowded/unsatisfactory housing

Medical and welfare reasons (including disability)

To avoid hardship to themselves or others

How was this letting allocated?

Tick all that apply

Choice-based lettings (CBL)

Common Allocation Policy (CAP)

Common housing register (CHR)

What was the source of the referral for this letting?

Tick one

Internal transfer

Tenant applied directly

PRP lettings only - Nominated by a local housing authority

PRP supported lettings only - Referred by local authority housing department

Re-located through official housing mobility scheme

Other social landlord

Children's social care Community learning disability team

Health service Community mental health team

Police/probation/prison Voluntary agency

Youth offending team Other

Finances (income and benefits)

Household's combined income

You should include any income after tax from: employment, pensions or Universal Credit. Don't include: National Insurance (NI) contributions and tax, housing benefit, child benefit or council tax support.

£ .

week

month

onth year

Is the household likely to be receiving any of these housing-related benefits?

Tick one

Housing benefit

Universal Credit housing element

Neither

Prefers not to say

How much of the household's income is from Universal Credit, state pensions or benefits?

Tick one

All

Some

None



Privacy notice for tenants and buyers of new social housing

How are we using your information?

If your household has entered a new social housing tenancy, social housing providers will share your personal information with the Department for Levelling Up, Housing & Communities (DLUHC) for research and statistical purposes.

How is this information provided?

The information is provided via Submit social housing lettings and sales data (CORE), a service funded and managed by DLUHC. It collects information on the tenants or buyers, tenancy or sale and the dwelling itself. Some of this information is personal and sensitive so DLUHC is responsible for ensuring that all data is processed in line with data protection legislation.

Why are we sharing this information?

Information collected via CORE is shared with other government departments and agencies. Data is shared with the Greater London Authority and the Regulator of Social Housing. CORE data providers can also access data for their organisations via the CORE system. Data is only shared for research and statistical purposes.

How does this affect you?

It will not affect your benefits, services or treatments that you get. The information shared is anonymous and handled with care in accordance with the law. We are collecting and sharing your information to help us better understand the social housing market and inform social housing policy.

If you want to know more...

CORE data is collected on behalf of the Department for Levelling Up, Housing & Communities (DLUHC) for research and statistical purposes only. Data providers do not require the consent of tenants to provide the information but tenants have the right to know how and for what purpose your data is being collected, held and used.

The processing must have a lawful basis. In this case the processing is necessary for the performance of a task carried out in the public interest to meet a function of the Crown, a Minister of the Crown or a government department.

You have the right to object and you have the right to obtain confirmation that your data is being processed, and to access your personal data. You also have the right to have any incorrect personal data corrected.

The information collected via CORE relates to your tenancy, the dwelling you are living in or buying, and your household. Some of the information may have been provided by you as a tenant when signing the new tenancy or buying your property; other information has been gathered from the housing management systems of social housing providers. Data collected will be held for as long as necessary for research and statistical purposes. When no longer needed, data will be destroyed in a safe manner.

We are aware that some of the data collected is particularly sensitive: ethnic group; previous tenure in hospital or prison or approved probation hostel support; if household left last settled home because discharged from prison, a long stay hospital or other institution; or if source of referral is probation or prison, youth offending team, community mental health team or health service. Please rest assured that all the information collected via CORE is treated in accordance with data protection requirements and guidelines.

Data is published by DLUHC in aggregate form on an annual basis as part of a report and complementary tables. To access the annual publications on lettings please visit www.gov.uk/government/collections/rents-lettings-and-tenancies. To see the publications on sales please visit

www.gov.uk/government/collections/social-housing-sales-including-right-to-buy-and-transfers.

CORE data is shared with other public sector bodies for research and statistical purposes only. For example, data is shared with the Greater London Authority and the Regulator of Social Housing to allow them to exercise their role in providing adequate social housing. The detail level data is anonymised and protected to minimise the risk of identification and deposited with the UK Data Archive for research purposes.

If you are unhappy with how any aspect of this privacy notice, or how your personal information is being processed, please contact Department Data Protection Officer at: dataprotection@communities.gsi.gov.uk and if you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO): ico.org.uk/concerns.