

Submit social housing lettings and sales data (CORE)

2022/23 Sale



Department for Levelling Up,
Housing & Communities

You must submit this data online. You can do so at core.communities.gov.uk. You may find it quicker and easier to answer these questions directly online.

Where multiple response options are provided, select only one (unless otherwise stated).

About this log

Buyer interviewed for any of the answers provided on this log

Try to answer all the questions even if the buyer wasn't interviewed in person.

2 ☐ Yes

Buyer has seen the privacy notice

Ensure the buyer has seen attached notice before completing this log.

☐ Yes ☐ No

1 ☐ No

Sale completion date

D	D	M	M	Y	Y	Y	Y
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Purchaser code Optional

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Purchase made under ownership scheme

1 ☐ Yes – a shared ownership scheme

Purchaser buys up to 75% of the property value and pays rent to the Private Registered Provider on the remaining portion.

Type of ownership scheme

- 2 ☐ Shared Ownership
30 ☐ Shared Ownership (2021 model lease)
18 ☐ Social HomeBuy – shared ownership purchase
16 ☐ Home ownership for people with long term disabilities (HOLD)
24 ☐ Older Persons Shared Ownership
28 ☐ Rent to Buy – Shared Ownership
31 ☐ Right to Shared Ownership

2 ☐ Yes – a discounted ownership scheme

Type of discounted ownership scheme

- 29 ☐ Rent to Buy – Full ownership
8 ☐ Right to Acquire (RTA)
9 ☐ Right to Buy (RTB)
14 ☐ Preserved Right to Buy (PRTB)
27 ☐ Voluntary Right to Buy (VRTB)
21 ☐ Social HomeBuy – outright purchase
22 ☐ Any other equity loan scheme

3 ☐ No – this is an outright or other sale

Type of outright sale

10 ☐ Outright sale

12 ☐ Other:

Is this a joint purchase?

1 ☐ Yes

Are there more than 2 joint buyers of this property?

☐ Yes ☐ No ☐ Don't know

2 ☐ No

OUTRIGHT SALE ONLY

Is the buyer a company?

1 ☐ Yes

2 ☐ No

Will the buyers live in the property?

☐ Yes ☐ No

Household characteristics

Buyer 1's age

						years
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Buyer 1's gender identity

- F ☐ Female
M ☐ Male
X ☐ Non-binary
R ☐ Prefers not to say

Buyer 1's ethnicity

- 1 ☐ English, Welsh, Scottish, Northern Irish or British
18 ☐ Gypsy or Irish Traveller
2 ☐ Irish
3 ☐ Other White background
4 ☐ White and Black Caribbean
5 ☐ White and Black African
6 ☐ White and Asian
7 ☐ Other Mixed background
10 ☐ Bangladeshi
15 ☐ Chinese
8 ☐ Indian
9 ☐ Pakistani
11 ☐ Other Asian or Asian British background
13 ☐ African
12 ☐ Caribbean
14 ☐ Other Black or Black British background
19 ☐ Arab
16 ☐ Any other ethnic group
17 ☐ Prefers not to say

Buyer 1's working situation Use codes for other occupants in Box B

- 1 ☐ Full-time (30 hours or more)
2 ☐ Part-time (less than 30 hours)
3 ☐ In government training into work
4 ☐ Jobseeker
5 ☐ Retired
6 ☐ Not seeking work
7 ☐ Full-time student
8 ☐ Unable to work because of long-term sickness or disability
9 ☐ Child under 16
10 ☐ Other
R ☐ Prefers not to say

Buyer 1's nationality

- 18 ☐ UK
17 ☐ Ireland
19 ☐ From another European Economic Area (EEA) country
13 ☐ Prefers not to say
12 ☐ Other:

Will buyer 1 live in the property?

☐ Yes ☐ No

Will buyer 2 live in the property?

☐ Yes ☐ No

Besides the buyer(s) number of other people living in the property

Other people living in the property (buyer 2 and other occupants)

	Relationship to buyer 1				Age Years	Gender Box A	Working Box B
	Child	Partner	Other	Not given			
2	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
8	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Household needs

Any of the buyers served as a regular in the UK armed forces?

A regular is somebody who has served in the Royal Navy, the Royal Marines, the Royal Air Force or army full time and does not include reserve forces.

☐ Yes

Is the buyer still serving in the UK armed forces

☐ Yes

☐ No – the person left up to and including 2 years ago

☐ No – the person left more than 2 years ago

☐ No

☐ Buyer prefers not to say

☐ Don't know

Are any of the buyers a spouse or civil partner of a UK armed forces regular who died in service within the last 2 years?

☐ Yes

☐ No

☐ Buyer prefers not to say

☐ Don't know

Does anyone in the household have a disability?

This includes any long-term health condition that has an impact on the person's day-to-day life.

☐ Yes

☐ No

☐ Don't know

Does anyone in the household use a wheelchair?

This can be inside or outside the home.

☐ Yes

☐ No

☐ Don't know

Household situation

Buyer 1's previous tenure

☐ Living with family or friends

☐ Local authority tenant

☐ Private registered provider or housing association tenant

☐ Private tenant

☐ Owner occupier

☐ Temporary accommodation

☐ Tied home or renting with job

☐ Other

Postcode of last settled home

Local authority

or

Organisations buyers were registered with

Tick all that apply

☐ Help to Buy agent

☐ Local authority

☐ Their private registered provider (PRP) – housing association

☐ Other private registered provider (PRP) – housing association

Property information

Postcode

Local authority

or

Type of unit

☐ Flat or maisonette

☐ House

☐ Other:

☐ Bedsit

☐ Bungalow

Type of building

☐ Purpose built

☐ Converted from previous residential/non-residential property

Property built or adapted to wheelchair-user standards

☐ Yes

☐ No

☐ Don't know

Number of bedrooms

For bedsits, enter '1'.

Income, benefits and outgoings

Buyer 1's gross annual income

Include any income after tax from: employment, pensions or UC. Don't include: NI contributions and tax, housing benefit, child benefit or council tax support.

£

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☐ Don't know

Buyer 1's income used for mortgage application

☐ Yes

☐ No

Buyer 2's gross annual income

Include any income after tax from: employment, pensions or UC. Don't include: NI contributions and tax, housing benefit, child benefit or council tax support.

£

,

☐ Don't know

Buyer 2's income used for mortgage application

☐ Yes

☐ No

Housing-related benefits buyers received before purchase

☐ Housing benefit

☐ Universal Credit housing element

☐ Neither

☐ Don't know

Buyer's total savings before any deposit paid

Enter their total savings to the nearest £10.

£

,

☐ Don't know

Have any of the buyers previously owned a property?

☐ Yes

☐ No

☐ Don't know

Sale information (shared ownership scheme)

Only complete this section if sale was made under a shared ownership scheme.

How many years has buyer lived in the property before purchase

Round up to the nearest year. Enter '0' if the buyers haven't been living in property.

years

Staircasing transaction

☐ Yes

Percentage of property bought in staircasing transaction

%

Percentage of property buyer now owns in total

%

☐ No

☐ Don't know



Privacy notice for tenants and buyers of new social housing

How are we using your information?

If your household has entered a new social housing tenancy, social housing providers will share your personal information with the Department for Levelling Up, Housing & Communities (DLUHC) for research and statistical purposes.

How is this information provided?

The information is provided via 'Submit social housing lettings and sales data (CORE)', a service funded and managed by DLUHC. It collects information on the tenants or buyers, tenancy or sale, and the dwelling itself. Some of this information is personal and sensitive, so DLUHC is responsible for ensuring that all data is processed in line with data protection legislation.

Why are we sharing this information?

Information collected using this service is shared with other government departments and agencies. Data is shared with the Greater London Authority and the Regulator of Social Housing. Data providers can also access data for their organisations via the online service. Data is only shared for research and statistical purposes.

How does this affect you?

It will not affect your benefits, services or any treatments you receive. The information shared is anonymous and handled in accordance with the law. We are collecting and sharing your information to help us better understand the social housing market and inform social housing policy.

If you want to know more...

Social housing lettings and sales data is collected on behalf of DLUHC for research and statistical purposes only. Data providers do not require the consent of tenants to provide the information, but tenants have the right to know how and for what purpose data is being collected, held and used.

The processing must have a lawful basis. In this case the processing is necessary for the performance of a task carried out in the public interest to meet a function of the Crown, a Minister of the Crown, or a government department.

You have the right to object and you have the right to obtain confirmation that your data is being processed, and to access your personal data. You also have the right to have any incorrect personal data corrected.

The information collected via this service relates to your tenancy, the dwelling you are living in or buying, and your household. Some of the information may have been provided by you as a tenant when signing the new tenancy or buying your property. Other information has been gathered from the housing management systems of social housing providers.

Data collected will be held for as long as necessary for research and statistical purposes. When no longer needed, data will be deleted in a safe manner. We are aware that some of the data collected is particularly sensitive. For example:

- ethnic group
- if previous tenure is a hospital or prison or approved probation hostel support
- if household left last settled home because discharged from prison, a long stay hospital or other institution
- if source of referral is probation or prison, youth offending team, community mental health team or health service

All the information collected via this service is treated in accordance with data protection requirements and guidelines.

Data is published by DLUHC in aggregate form on an annual basis as part of a report and complementary tables.

You can visit www.gov.uk/government/collections/rents-lettings-and-tenancies to access the annual publications on lettings. Or visit gov.uk/government/collections/social-housing-sales-including-right-to-buy-and-transfers to view the publications on sales.

The detail level data is anonymised and protected to minimise the risk of identification and held with the UK Data Archive for research purposes.

Making a complaint

If you are unhappy with any aspect of this privacy notice, or how your personal information is being processed, contact the Department Data Protection Officer at: dataprotection@communities.gsi.gov.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO) at ico.org.uk/concern.