

Clinton H Patterson
3701 Timberlake CT SW, Decatur, AL
(256) 476-9412
ClintonHPat@gmail.com
LinkedIn: <https://www.linkedin.com/in/clinton-h-patterson/>
Portfolio: <https://www.chpportfolio.com/>

PROFESSIONAL SUMMARY

Military Veteran honorably discharged from the United States Marine Corps. Provided leadership and supervision directly to a team of 10 individuals and supplied communications for 1200 personnel. Promoted maintenance and good order for non/tactical communication equipment and ensured companies received/returned the proper comms gear essential to the current mission. Created and maintained a database for all communications equipment while maintaining physical records of discrepancies. Completed USMC Telephone System Installer course including A+ and a Bachelor's in Business Administration/Marketing from the University of North Alabama. Worked part-time as a Machine/Forklift Operator and an Information Technology Technician while obtaining undergraduate education. Recipient of multiple awards for outstanding performance and exceeding leadership expectations with two letters of appreciations, a Meritorious Mast, and a Certificate of Commendation from the United States Marine Corps.

- | | | |
|---------------|--------------------|--------------------------------|
| • Programming | • Computing Skills | • Project Management |
| • Leadership | • Customer Service | • Communication |
| • Planning | • Time Management | • Technical Application Skills |

PROFESSIONAL EXPERIENCE

Business Representative

JUL 2021 – Present

Colonial Life/Rocket City Benefits, Huntsville, AL 35801

- Managed all phases of the sales cycle from prospecting to closing, including follow-up support with clients.
- Conducted business meetings to determine the extent of present coverage, investments, and current pain-points with the employer's benefit packages.
- Customized insurance policies to best suit the client's business and their employees.
- Organized presentations for groups at company-sponsored gatherings to inform employees of the products offered through Colonial Life.
- Recognized by Colonial Life with Silver, Gold, and Platinum awards for writing \$60,000 in premium within the first 5 months.

Project Manager

JAN 2021 – JUL 2021

Adam Wood Properties, Decatur, AL 35603

- Conducted research and development, risk management, cost projections, budget analysis, and helped direct and supervise all projects.
- Identified and negotiated potential investment properties to rent or renovate/flip.
- Oversaw renovation expenses to ensure the project was within budget.
- Utilized coordination and planning skills to achieve results according to schedule.

Information Technology Technician

JAN 2016 – JUL 2021

Woodruff Produce, Decatur, AL 35603

- Performed hardware obsolescence and safely migrated operational and critical business data components and files on multiple desktop and laptop configurations.
- Implemented imaging procedures by backing up business information to external hard drives and setting up scheduled backups to ensure that a loss of information would not persist in the future.
- Provided routine software security/maintenance on various desktop and laptop systems.
- Efficient with the installation, upgrading, and operation of Windows Operating Systems.
- Configured and installed home office networks using hardware from various companies such as Netgear, Linksys, and D-Link and configured/installed network peripheral devices.
- Recommended and installed hardware upgrades to ensure smooth technological business operations for the future.

Communications – Field Wireman

MAY 2012 – NOV 2015

1st Battalion 6th Marine Regiment, Camp Lejeune, NC 28542

- Acted as a squad leader providing leadership and supervision to a team of 10 junior Marines.
- Efficiently established reliable telecommunication services for 15 operations and helped plan and implement essential Defense Switching Network (DSN) and Iridium Services which provided reliable voice DSN services for all internal combat operations, center command, and control functions.
- Created and maintained a database and established over 50 records of discrepancies to assist in accounting for over \$880,000 of communications equipment.
- Operated a help desk service providing customer support and worked alongside Base Telecommunications providing feedback, blueprints, and information to troubleshoot and solve any technical telecommunication problems.
- Programmed and established internal landline systems to ensure leadership communication through a remote access module.
- Advised mid-level and executive leaders on communication plans for multiple joint-organizational field exercises.
- Assembled and installed over 100 RJ45/RJ11 Ethernet, crossover, and phone cables to warrant proper communication and internet services.
- Accomplished maintenance on over 400 tactical communications equipment to mind cleanliness, serviceability, and readiness.

EDUCATION

Bachelor's in Business Administration/Marketing, University of North Alabama, Florence, AL 35632

Telephone System Installer course, US Marines 2013

A+, US Marines 2013

Leadership Training, US Marines 2013

SKILLS

Coding Languages: HTML, CSS, JavaScript, React, Bootstrap, NodeJs, .NET, NPM,
MongoDB, MySQL, SQL, MariaDB

Software: Microsoft 365, Adobe After Effects, Adobe Photoshop, Azure, Figma, AWS, Firebase

Operating Systems: Microsoft Windows (95, 98, XP, Vista), Windows 10/11, IOS, Android